

**MINUTES – BENSON CITY COUNCIL – REGULAR MEETING  
JANUARY 23, 2006**

The meeting was called to order at 6:30 p.m. by Mayor Paul Kittelson. Members present: Sue Fitz, Lee Westrum, Bob Claussen, Gary Landmark, and Paul Kittelson. Members absent: None. Also present: Finance Director Glen Pederson, Public Works Director Elliot Nelson, Public Works Assistant Steve Svor, Building Official Don Rawls, and Bill Radio.

Bill Radio from Missouri River Energy Services reviewed an amendment to the S-1 Missouri River Energy Services Wholesale Power Agreement. There was also a discussion regarding wind energy.

The Public Works Assistant reviewed the Street Department 2005 Annual Report with the Council.

There was no one present with unscheduled business to come before the Council.

It was moved by Landmark, seconded by Claussen and carried unanimously to approve the following minutes on the consent agenda:

- a. December 14, 2005 Benson HRA Meeting
- b. January 4, 2006 Benson HRA Meeting
- c. November 21, 2005 UMRDC Meeting
- d. November 28, 2005 Swift County-Benson Hospital Meeting
- e. January 6, 2006 Special Benson City Council Meeting
- f. January 7, 2006 Special Benson City Council Meeting
- g. January 9, 2006 Regular Benson City Council Meeting
- h. January 19, 2006 Pioneerland Library System Meeting

The Mayor reviewed the following correspondence:

- a. State Auditor, Analysis of Municipal Liquor Stores dated December 29, 2005
- b. Letter of Contract Termination from Don Rawls dated January 18, 2006. It was moved by Landmark seconded by Fitz and carried unanimously to accept the letter from Don Rawls to terminate the Building Official Contract.

It was moved by Fitz, seconded by Westrum and carried unanimously to approve the following to the Benson Park Board:

- Jim Goff – term expiring December 31, 2008  
Donna Anderson – term expiring December 31, 2006

There was a consensus to postpone appointing an individual to fill a vacancy on the Benson EDA until the next Council meeting.

It was moved by Landmark, seconded by Claussen and carried unanimously to approve entering into an agreement with Countryside Public Health to conduct compliance checks on tobacco license holders in the City of Benson.

The Finance Director reviewed the Pay Equity Report for year ended December 31, 2005. He explained why the City of Benson is out of compliance. It was moved by Landmark, seconded by Westrum and carried unanimously to approve the Pay Equity Report for the year ended December 31, 2005 as presented.

It was moved by Fitz, seconded by Westrum and carried unanimously to approve the following pay requests from Bonestroo, Rosene, Anderlik and Associates:

WWTF Improvements	\$29,644.14
Benson RR Park Survey	602.75
General Mapping/GIS Services	<u>90.00</u>
TOTAL	\$30,336.89

The Public Works Director informed the Council that staff is recommending hiring a full-time building official rather than contract for the services. There was a review of a proposed job description and notice of job vacancy for a building official. The following changes were mentioned: this position will be under the general direction of the City Manager and the salary range of \$47,500 - \$51,000. The Public Works Director mentioned that some additional responsibilities such as observe some water and sewer construction, etc. will be added to the job description. It was moved by Fitz, seconded by Westrum and carried unanimously to approve the notice of job vacancy and job description with the noted changes.

The Finance Director presented bills and warrants for approval. It was moved by Westrum, seconded by Claussen and carried unanimously to approve bills and warrants in the amount of \$902,435.19.

It was moved by Claussen, seconded by Fitz and carried unanimously to adjourn the meeting at 8:40 p.m.

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Mayor

Attest: \_\_\_\_\_  
City Clerk