

**MINUTES – BENSON CITY COUNCIL – REGULAR MEETING  
JANUARY 22, 2007**

The meeting was called to order at 5:30 p.m. by Mayor Paul Kittelson. Members present: Sue Fitz, Lee Westrum, Gary Landmark, and Paul Kittelson. Members absent: Bob Claussen. Also present: Finance Director Glen Pederson, Public Works Director Elliot Nelson, Police Chief Jim Crace, Police Officer Nancy Dodsall, Gene Doscher, Jan Rohne, Kathy Johnson, Dawn Olson, and Brad Kollman.

Under Unscheduled Business, Dawn Olson and Brad Kollman from the Office of Traffic Safety presented the Benson Police Department with a first place award for the Safe and Sober Program. As part of the award, a \$3,000 grant was also received.

It was moved by Landmark, seconded by Westrum and carried unanimously to approve the following minutes on the consent agenda:

- a. January 2, 2007 special City Council Meeting
- b. January 8, 2007 regular City Council Meeting
- c. December 13, 2006 and January 3, 2007 Benson HRA Meetings
- d. November 20, 2006 UMRDC Meeting
- e. December 14, 2006 and January 11, 2007 Benson Area Tourism Board Meetings
- f. January 8, 2007 Benson Planning Commission Meeting

The Mayor reviewed the following correspondence:

- a. H & R Block and Modern Beauty Shop dated January 8, 2007. There was a consensus of the Council to refer this request to the Planning Commission.
- b. CVAC dated January 17, 2007. It was moved by Fitz, seconded by Westrum and carried unanimously to approve signing a supplemental marketing agreement because of the recent stock split.
- c. CVAC – 14<sup>th</sup> Annual Meeting Invitation
- d. UMRDC dated January 12, 2007
- e. Pat Maher dated January 10, 2007

It was moved by Westrum, seconded by Fitz and carried unanimously to approve a gambling permit for the Swift County Pheasants Forever to conduct a raffle on March 9, 2007 at D.S. Lageson's.

Jan Rohne, Benson HRA Director, came before the Council to review their 2007 annual plan. She also informed the Council that this year Parkview Manor will celebrate its 40<sup>th</sup> Anniversary and Westwood Manor their 25<sup>th</sup> Anniversary.

Kathy Johnson, representing the Benson Tourism Board, informed the Council what the Board has been working on and their future plans.

Public Works Director Elliot Nelson and Airport Commission Member Gene Doscher came before the Council to present updated airport hangar and ground leases for their consideration. The Airport Commission recommends approval of the updated leases. After discussion, it was moved by Landmark, seconded by Westrum and carried unanimously to approve both leases as presented.

Elliot Nelson and Gene Doscher also informed the Council that the Airport Commission is looking at applying for federal funding for an additional hangar and to update the fueling system at the airport.

The Public Works Director informed the Council that bids were opened on January 22, 2007 for the purchase of a 40 ft. aerial man lift device with service body for the Electric Department. Only one bid was received from ABM Equipment and Supply, Inc., Hopkins, MN. It was moved by Fitz, seconded by Westrum and carried unanimously to approve the bid from ABM Equipment and Supply, Inc. to purchase a truck for the Electric Department in the amount of \$101,255.

The Public Works Director informed the Council that the City is working with School District 777 and Swift County to apply for a grant through the Safe Routes to School Program.

The Public Works Director reviewed the 2007 Concrete and Storm Water Budgets with the Council.

The Finance Director presented bills and warrants for approval. The bills through 2006 were in the amount of \$557,134.57 and the 2007 bills were in the amount of \$152,521.38. It was moved by Landmark, seconded by Fitz and carried unanimously to approve the bills and warrants in the amount of \$709,655.95.

It was moved by Fitz, seconded by Westrum and carried unanimously to adjourn the meeting at 6:17 p.m.

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Mayor

Attest: \_\_\_\_\_

City Clerk