

**MINUTES – BENSON CITY COUNCIL – REGULAR MEETING  
JULY 23, 2007**

The meeting was called to order at 5:30 p.m. by Mayor Paul Kittelson. Members present: Sue Fitz, Bob Claussen, Gary Landmark, and Paul Kittelson. Members absent: One vacancy. Also present: City Manager Rob Wolfington and Director of Public Works Elliot Nelson.

There was no one present with unscheduled business to come before the Council.

It was moved by Claussen, seconded by Landmark and carried unanimously to approve the following minutes on the consent agenda:

- a. July 9, 2007 Regular City Council Meeting
- b. July 16, 2007 Special City Council Meeting
- c. May 21, 2007 UMRDC Meeting
- d. June 13, 2007 Benson HRA Meeting
- e. July 31, 2007 Western Minnesota RLF Annual Meeting

The City Manager reviewed the following correspondence:

- a. MRES dated July 12, 2007 RE: CapX 2020 Project
- b. 2008 Prom Afterbash Committee dated June 11, 2007. It was moved by Claussen, seconded by Fitz and carried unanimously to approve their use of the armory building for the Prom Afterbash on April 26, 2008 contingent on the building being available and to waive the rental fee.
- c. Minnesota State Statute 169.07, Unauthorized Sign, Signal, or Marking

A telephone call to Chad Rasmussen of DGR was made to discuss the substation construction project and bids for the substation. Rasmussen informed the Council that they are waiting for a response from the Burlington Northern Santa Fe railroad regarding the right-of-way permit and the cost for the permit. The following bids were opened on July 18, 2007 and staff recommended award of the bid to Harold K. Scholz Company:

<b>Bidder</b>	<b>Total Base Bid</b>
Harold K. Scholz Company Ralston, NE	\$1,278,713.68
Aerial Contractors, Inc. Moorhead, MN	\$1,296,815.61
E.A. Pedersen Company Omaha, NE	\$1,353,589.07

It was moved by Fitz, seconded by Landmark and carried unanimously to award the bid to Harold K. Scholz Company in the amount of \$1,278,713.68.

The City Manager informed the Council that bids were received for the 2007 Capital Improvement Program at the Benson Municipal Airport. He also has a supplemental agreement to the existing design contract with TKDA for their consideration. The supplemental agreement covers the construction and post-construction engineering that would add \$34,400 to the existing

contract for a total of \$77,500 of which the 5% local share is \$3875. The following bids were opened on July 16, 2007:

<b>Bidder</b>	<b>Base Bid (Hangar)</b>	<b>Bid Alternate (Fueling)</b>
Srock Construction, Inc. Alexandria, MN	\$191,413.61	\$57,793.51
Breitbach Construction Co. Elrosa, MN	\$239,030.38	\$60,473.00
Everstrong Construction Co. Redwood Falls, MN	\$254,428.53	\$89,136.50
Master Builders Evansville, MN	\$311,850.00	\$91,915.00

It was moved by Landmark, seconded by Claussen and carried unanimously to award the bid to Srock Construction, Inc. for the Base Bid of \$191,413.61 and Bid Alternate of \$57,793.51 for a total of \$249,207.12 contingent on funding.

It was moved by Fitz, seconded by Landmark and carried unanimously to approve the supplemental agreement to the design contract with TDKA.

It was moved by Claussen, seconded by Landmark and carried unanimously to approve a pay request from Bonestroo for services rendered 4/8/07 to 5/12/07 in the amount of \$3,852.49 for general mapping/GIS services (\$316) and a Water Supply and Distribution Plan (\$3,536.49).

It was moved by Claussen, seconded by Landmark and carried unanimously to approve a pay request from Bonestroo for services rendered 6/10/07 to 7/7/07 in the amount of \$11,761 for the Waterwater Treatment Facility Improvements (\$921), Water Supply and Distribution Plan (\$1,840), and Northeast Storm Water Management Plan (\$9,000).

It was moved by Fitz, seconded by Landmark and carried unanimously to approve a pay request from TKDA for professional services from 5/27/07 to 6/30/07 for the Airport 2007 Capital Improvement Project in the amount of \$24,378.74.

It was moved by Landmark, seconded by Claussen and carried unanimously to approve a pay request from DGR for professional services for the Electric System Improvements through June 30, 2007 in the amount of \$18,875.

The Public Works Director informed the Council that the following two quotes were received to apply oil and chips for the 2007 Seal Coating Project:

<b>Bidder</b>	<b>Approx. 18,000 Gal. of Oil</b>	<b>Approx. 800 Ton of FA2 – FA3 Chips</b>	<b>Total</b>
Morris Sealcoat & Trucking Morris, MN	\$5,400	\$8,800	\$14,200
Caldwell Asphalt Co., Inc.	\$11,160	\$4,048	\$15,200

Hawick, MN

It was moved by Claussen, seconded by Fitz and carried unanimously to award the bid to Morris Sealcoat & Trucking for the 2007 Seal Coating Project in the amount of \$14,200.

The Public Works Director informed the Council that quotes were received for a new heating system at the Armory building. The new system would heat the main hall to a comfortable level. There is a 200 amp service in the building that would provide enough power to add some minimal additional heat to other areas. The Benson Electric Department quoted \$10,000 for a heater for the main hall and a smaller unit in the basement. A local plumber quoted \$5,984 for two ceiling hung furnaces in the main hall with the City providing the wiring. The furnaces would be 100,000 BTUs each rated at 90% efficiency. To provide minimal heat in the garage it would be an additional \$2,856. To add an additional 40,000 BTUs to each furnace it would be an additional \$280. Other quotes were over \$9,500. It was moved by Landmark, seconded by Fitz and carried unanimously to authorize staff to proceed with the project at the quoted price from Craig's Refrigeration of \$5,984 plus \$280 for a total of \$6,264 for the main hall with a completion date of October 1, 2007. Staff will use their discretion on proceeding with heating the garage.

The City Manager informed the Council that he and the Finance Director attended a meeting informing them about the recently passed electric conservation improvement legislation.

The City Manager informed the Council that the VFW is sponsoring an Iraq traveling memorial and are requesting use of either Roosevelt Park or the Railroad Park to display the memorial. The memorial will be in Benson on July 30. It was moved by Landmark, seconded by Fitz and carried unanimously to authorize the VFW to display the traveling memorial and allow them to select which park to display it in.

A copy of the Swift County Blue Ribbon Commission Report was provided in the packets for the Council's review. The commission would like to visit with the City Council and Benson EDA at a future meeting.

It was moved by Landmark, seconded by Claussen and carried unanimously to approve the bills and warrants in the amount of \$568,028.45.

There was a brief review of the budget report through June 30, 2007.

The City Manager distributed a copy of a proposed new chapter to the Benson Ordinances, Chapter 97: Dangerous or Substandard Buildings. He asked the Council to review the ordinance for future consideration.

The City Manager informed the Council that bids were received earlier today to sell an insulated Versalift bucket lift. One bid was received from E & M Electric in the amount of \$9,750. It was moved by Claussen, seconded by Fitz and carried unanimously to award the bid to E & M Electric in the amount of \$9,750.

It was moved by Landmark, seconded by Claussen and carried unanimously to adjourn the meeting at 6:45 p.m.

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Mayor

Attest: \_\_\_\_\_  
City Manager