

**MINUTES – BENSON CITY COUNCIL – REGULAR MEETING
JANUARY 7, 2008**

The meeting was called to order at 5:30 p.m. by Mayor Paul Kittelson. Members present: Sue Fitz, Anne Johnson, Gary Landmark, and Paul Kittelson. Members absent: Bob Claussen. Also present: City Manager Rob Wolfington, Finance Director Glen Pederson, and Building Official Mike Jacobson.

There was no one present with unscheduled business to come before the Council.

It was moved by Fitz, seconded by Landmark and carried unanimously to approve the following minutes on the consent agenda:

- a. December 10, 2007, December 17, 2007 and January 2, 2008 City Council Meetings
- b. December 12, 2007 Prairie Country RC & D Council Meeting
- c. December 20, 2007 Safety Committee Meeting
- d. November 14, 2007 Benson HRA Meeting
- e. December 6, 2007 Benson EDA Meeting
- f. October 15, 2007 UMRDC Meeting

The Building Official reviewed the Building Department's annual report with the Council. He requested that the Council consider updating the fee schedule to the 1994 Uniform Building Code. No action was taken at this time to increase the fee schedule. The City Manager informed the Council that no negative comments have been received on the building official's services and he felt he was doing a good job.

It was moved by Landmark, seconded by Johnson and carried unanimously to enter into an agreement with Countryside Public Health to conduct compliance checks for 2008 on retail establishments that hold a cigarette license.

The City Manager informed the Council that the Minnesota Public Utilities Commission is in the process of verifying electric service area boundaries. City staff recently met with Agralite to review the boundaries and identify some potential problem areas. No action was taken at this time.

It was moved by Fitz, seconded by Johnson and carried unanimously to approve a pay request from Bonestroo for services rendered September 9, 2007 through December 15, 2007 in the amount of \$8,617.41 (\$2,020 for water supply and distribution plan and \$6,597.41 for Benson water well test drilling).

The City Manager briefed the Council on a draft Non-Exclusive Tower Attachment Agreement with Minnesota Valley TV Improvement Corporation. This was informational with no action taken.

The City Manager updated the Council on the 41.6 kV outages in October and December.

The Council was updated on a meeting that was held earlier in the day with BNSF representatives. Four topics were discussed: 1) cleaning crossings, 2) Gusty's Road (East Pacific Avenue), 3) permit for utility line, and 4) bridge flooding.

The City Manager briefed the Council on the Airport Fueling and Hangar Improvements and the Electric Utility project.

The City Manager added a request to purchase two laminated poles for the new 115 kV t-line to the agenda. One quote was received from Laminated Wood Systems, Inc. to supply two laminated poles, one pole at \$4,281 and a second pole at \$17,219. The Public Works Director recommended awarding the quote to Laminated Wood Systems in the amount of \$21,500. It was moved by Landmark, seconded by Johnson and carried unanimously to accept the quote from Laminated Wood Systems, Inc. to purchase two laminated poles for a total of \$21,500.

It was moved by Fitz, seconded by Johnson and carried unanimously to adjourn the meeting at 5:55 p.m.

Mayor

Attest: _____
City Clerk