

CITY OF



MINNESOTA

**2008**

# **Operating Budget**

1410 KANSAS AVE. • BENSON, MINNESOTA 56215

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**CITY OF BENSON  
1410 KANSAS AVENUE  
BENSON, MINNESOTA 56215  
2008 OPERATING BUDGET**

**LEGISLATIVE BODY**

Mayor ..... Paul Kittelson  
Councilmembers ..... Bob Claussen  
Sue Fitz  
Anne Johnson  
Gary Landmark

**ADMINISTRATIVE STAFF**

City Manager ..... Robert Wolfington  
City Attorney ..... Don Wilcox  
Director of Public Works ..... Elliot Nelson  
Director of Finance ..... Glen Pederson  
Police Chief ..... James Crace  
Liquor Store Manager ..... Pat McGeary  
Librarian ..... Kim Ross  
Fire Chief ..... Mark Schreck

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# SECTION I - LEVY INFORMATION

REVENUE SOURCES - GENERAL FUND

EXPENSES BY DEPARTMENTS

SALARY, FRINGE & CAPITAL OUTLAY

## **SECTION I**

### **LEVY INFORMATION**

This schedule shows the Outstanding Bond issues of the City of Benson, their original amounts, final maturity date, their balance due, and the past three years tax levy history. The bonds are broken down into two sections - **Issue Tax Levy** and **Issue Non-Levy**. The Issue Tax Levy Bonds are those paid off by levying taxes against the property and/or special assessments. The Issue Non-Levy Bonds have an identified revenue source other than the property tax to pay off the bonds. However, in the event these revenues are not enough to make the payments the City would have to make them from general revenues with the exception of the Electric Generation Bonds. See the Bonded Indebtedness section for additional information.

The **Historic levy** reflects the amount of dollars levied against the property in the City of Benson from 1999 - 2008. These amounts have changed considerably over the past several years due to the tax law changes and the amount of Local Government Aid the City receives.

### **BUDGETED REVENUE SOURCES**

This schedule outlines the major revenue sources of the General Fund and the percentage each one represents of the total budget.

### **EXPENSES BY DEPARTMENTS**

The main departments of the General Fund are listed (net of their capital outlay amounts) and the percentage each one represents of the total budget.

### **SALARY, FRINGE AND CAPITAL OUTLAY**

This schedule shows the percentage that Salaries, Fringe Benefits and the transfer to the General Capital Outlay Fund make up of the total budget.

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**BONDED INDEBTEDNESS**

**ISSUE TAX LEVY**

ORIGINAL AMOUNT	MATURITY DATE	BALANCE DUE	2006		2007		2008	
			Actual	TAX LEVY	DEBT SERVICE	AUTO TAX LEVY	DEBT SERVICE	AUTO TAX LEVY
965,000	2024	900,000	77,714	82,082	78,173	82,082	76,823	80,664
250,000	2014	230,000	0	36,080	34,543	36,080	33,425	35,096
260,000	2008	140,000	40,880	52,700	48,338	42,160	51,188	0
200,000	2007	90,000	52,300	50,100	47,025	50,100	0	0
<b>1,675,000</b>		<b>1,360,000</b>	<b>170,894</b>	<b>220,962</b>	<b>208,079</b>	<b>210,422</b>	<b>161,436</b>	<b>115,760</b>

G.O. Swimming Pool Bonds of 2003

G.O. Capital Street Equipment 2006

G.O. Library/Fire Refunding Bonds, Series 2002

G.O. Capital Fire Notes, Series 2002B

GROSS DEBT SERVICE LEVY

**ISSUE NON-LEVY**

730,000	2014	405,000	0	65,838	0	0	68,628	0	0
3,635,000	2022	0	0	3,272,318	0	0	0	0	0
6,890,000	2027	6,890,000	0	0	0	0	591,314	0	0
<b>11,255,000</b>		<b>7,295,000</b>	<b>0</b>	<b>3,338,156</b>	<b>0</b>	<b>0</b>	<b>659,942</b>	<b>0</b>	<b>0</b>

G.O. Water Revenue Bonds of 1998

Electric Revenue Bonds of 2000

Electric Revenue Bonds of 2007

TOTAL NON-LEVY

**HISTORIC TAX LEVY**

	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
General Fund (Includes Streets, Park, etc.)	181,816	209,275	235,917	211,621	209,663	329,852	336,520	374,815	400,861	685,338
Claussen Properties II Abatement	0	0	0	8,253	9,000	9,000	11,000	11,000	11,000	12,000
Library fund	35,557	38,733	43,678	60,879	61,930	60,300	66,157	74,579	81,529	86,523
Debt Service	30,895	29,992	31,714	36,040	85,440	167,463	170,216	170,894	210,422	115,760
<b>TOTAL TAX LEVIES</b>	<b>248,268</b>	<b>278,000</b>	<b>311,309</b>	<b>316,793</b>	<b>366,033</b>	<b>566,615</b>	<b>583,893</b>	<b>631,288</b>	<b>703,812</b>	<b>899,621</b>

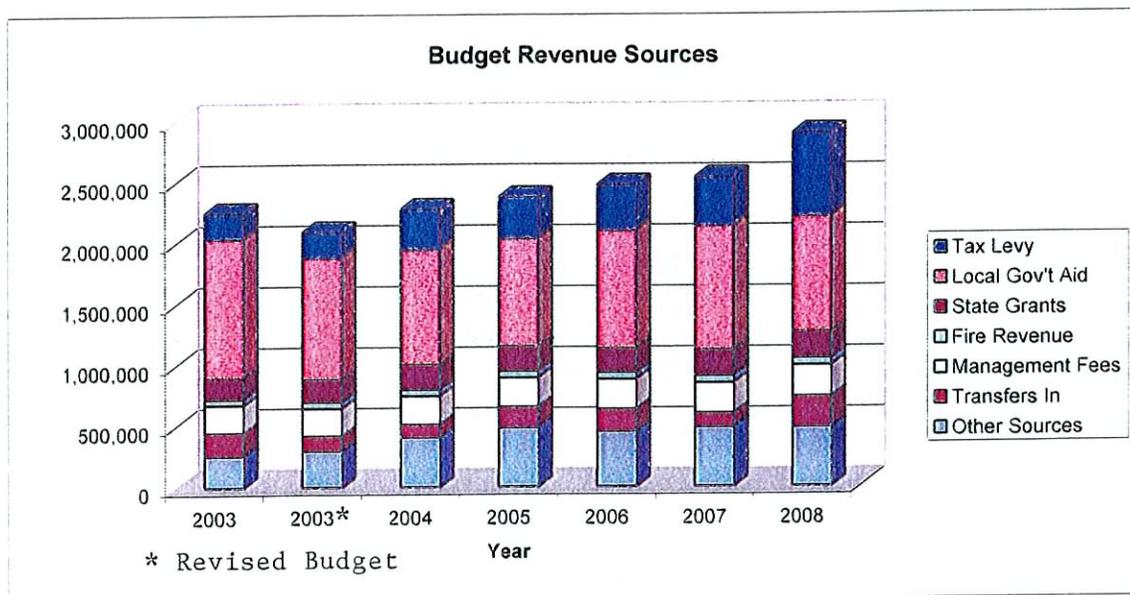
Percent increase from previous year.

	12.0%	12.0%	12.0%	1.8%	15.5%	54.8%	3.0%	8.1%	11.5%	27.8%
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1. In 2002, HACA was combined with Local Government Aid. The Library levy is an increase of 3% over last years combined Tax levy and HACA amount.
2. The legislature in 2003 reduced Local Government Aid to Cities and allowed them to levy up to 40% of that amount. For the City of Benson this amounted to \$79,039.

## BUDGETED REVENUE SOURCES - GENERAL FUND 2003 - 2008

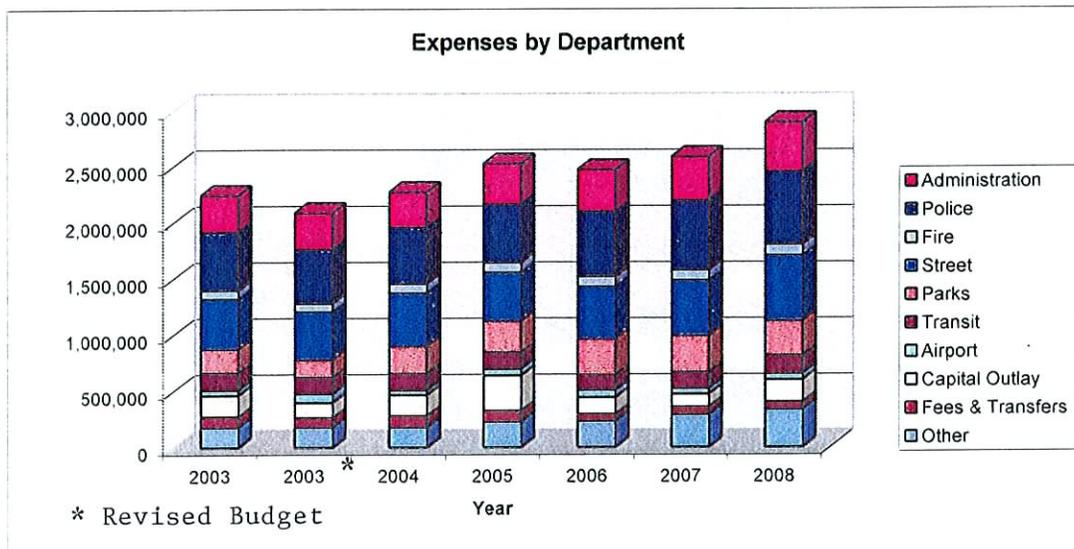
	Original 2003	Revised 2003	2004	2005	2006	2007	2008
TAX LEVY \$	209,663	209,663	329,852	336,520	374,815	400,861	685,338
<u>TAX LEVY %</u>	<u>9.3</u>	<u>10.0</u>	<u>14.5</u>	<u>13.3</u>	<u>15.2</u>	<u>15.5</u>	<u>23.7</u>
LOCAL GOV'T AID \$	1,141,123	1,000,645	944,756	888,095	966,566	1,014,669	944,287
<u>LOCAL GOV'T AID %</u>	<u>50.8</u>	<u>47.9</u>	<u>41.5</u>	<u>35.2</u>	<u>39.1</u>	<u>39.2</u>	<u>32.6</u>
STATE GRANTS \$	173,309	182,990	204,570	200,570	196,800	212,864	216,315
<u>STATE GRANTS %</u>	<u>7.7</u>	<u>8.8</u>	<u>9.0</u>	<u>7.9</u>	<u>8.0</u>	<u>8.2</u>	<u>7.5</u>
FIRE REVENUE \$	48,500	51,000	52,631	54,538	55,750	57,500	59,500
<u>FIRE REVENUE %</u>	<u>2.2</u>	<u>2.4</u>	<u>2.3</u>	<u>2.2</u>	<u>2.3</u>	<u>2.2</u>	<u>2.1</u>
MANAGEMENT FEES \$	229,613	228,938	234,596	240,509	245,320	250,545	255,612
<u>MANAGEMENT FEES %</u>	<u>10.2</u>	<u>11.0</u>	<u>10.3</u>	<u>9.5</u>	<u>9.9</u>	<u>9.7</u>	<u>8.8</u>
TRANSFERS \$	189,282	119,933	103,000	170,000	181,768	112,000	249,284
<u>TRANSFERS %</u>	<u>8.4</u>	<u>5.7</u>	<u>4.5</u>	<u>6.7</u>	<u>7.4</u>	<u>4.3</u>	<u>8.6</u>
FUND BALANCE \$	0	0	0	153,700	0	53,471	0
<u>FUND BALANCE %</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>6.1</u>	<u>0.0</u>	<u>2.1</u>	<u>0.0</u>
OTHER SOURCES \$	256,461	297,375	405,862	481,800	451,300	484,900	483,200
<u>OTHER SOURCES %</u>	<u>11.4</u>	<u>14.2</u>	<u>17.8</u>	<u>19.1</u>	<u>18.3</u>	<u>18.7</u>	<u>16.7</u>
<b>TOTAL \$</b>	<b><u>2,247,951</u></b>	<b><u>2,090,544</u></b>	<b><u>2,275,267</u></b>	<b><u>2,525,732</u></b>	<b><u>2,472,319</u></b>	<b><u>2,586,810</u></b>	<b><u>2,893,536</u></b>
<b>TOTAL %</b>	<b>100.0</b>						



## EXPENSES BY DEPARTMENT

(Excluding Capital Outlay & Fees)  
2003 - 2008

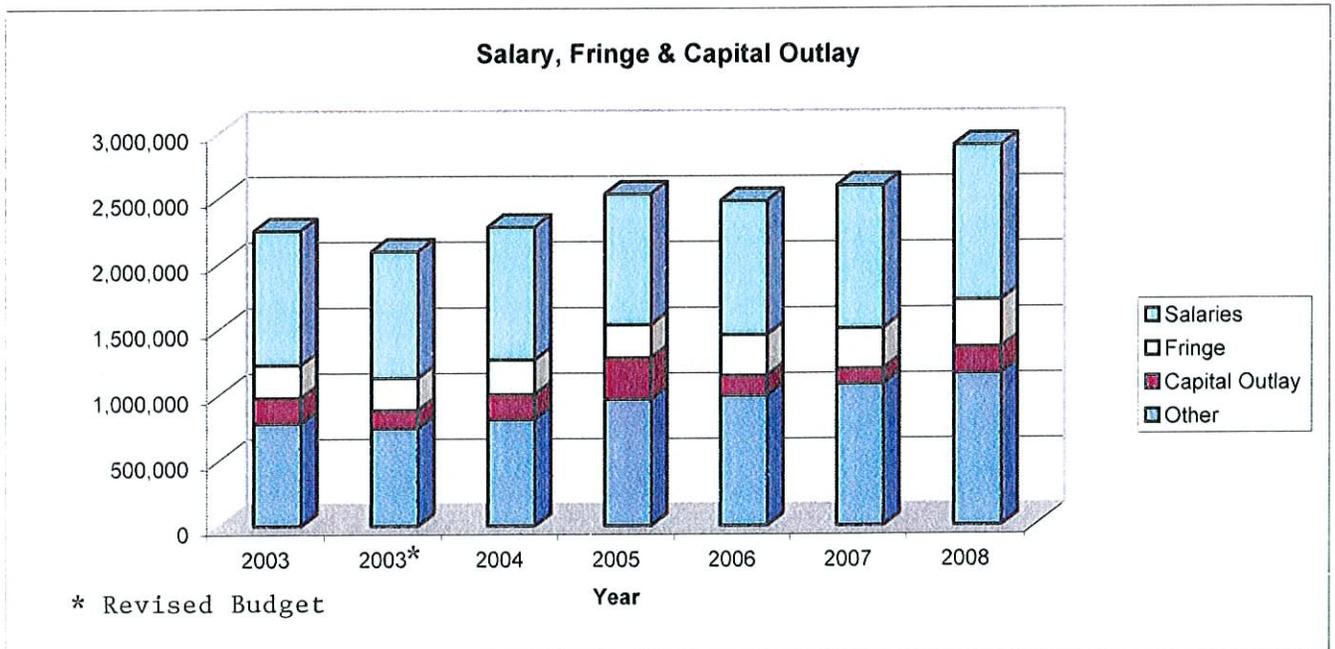
	Original 2003	Revised 2003	2004	2005	2006	2007	2008
<b>ADMINISTRATION \$</b>	328,863	328,636	317,270	363,831	374,790	392,000	439,698
<b>ADMINISTRATION %</b>	<u>14.6</u>	<u>15.7</u>	<u>13.9</u>	<u>14.4</u>	<u>15.2</u>	<u>15.2</u>	<u>15.2</u>
<b>POLICE \$</b>	518,804	479,636	499,874	516,000	577,512	616,242	649,424
<b>POLICE %</b>	<u>23.1</u>	<u>22.9</u>	<u>22.0</u>	<u>20.4</u>	<u>23.4</u>	<u>23.8</u>	<u>22.4</u>
<b>FIRE \$</b>	78,880	77,626	85,279	90,050	92,090	94,650	99,350
<b>FIRE %</b>	<u>3.5</u>	<u>3.7</u>	<u>3.7</u>	<u>3.6</u>	<u>3.7</u>	<u>3.7</u>	<u>3.4</u>
<b>STREET \$</b>	446,611	426,963	473,502	433,793	466,850	495,900	581,700
<b>STREET %</b>	<u>19.9</u>	<u>20.4</u>	<u>20.8</u>	<u>17.2</u>	<u>18.9</u>	<u>19.2</u>	<u>20.1</u>
<b>PARKS \$</b>	209,208	154,028	242,382	278,015	317,755	321,618	307,350
<b>PARKS %</b>	<u>9.3</u>	<u>7.4</u>	<u>10.7</u>	<u>11.0</u>	<u>12.9</u>	<u>12.4</u>	<u>10.6</u>
<b>TRANSIT \$</b>	155,050	145,299	146,708	146,130	135,595	143,390	160,865
<b>TRANSIT %</b>	<u>6.9</u>	<u>7.0</u>	<u>6.4</u>	<u>5.8</u>	<u>5.5</u>	<u>5.5</u>	<u>5.6</u>
<b>AIRPORT \$</b>	45,950	79,814	43,950	59,650	63,502	51,220	54,230
<b>AIRPORT %</b>	<u>2.0</u>	<u>3.8</u>	<u>1.9</u>	<u>2.4</u>	<u>2.6</u>	<u>2.0</u>	<u>1.9</u>
<b>CAP. OUTLAY \$</b>	193,000	137,000	187,915	315,000	150,000	115,000	200,000
<b>CAP. OUTLAY %</b>	<u>8.6</u>	<u>6.6</u>	<u>8.3</u>	<u>12.5</u>	<u>6.1</u>	<u>4.4</u>	<u>6.9</u>
<b>FEES &amp; TRANSFERS \$</b>	93,026	81,726	99,825	94,725	59,920	66,970	65,267
<b>FEES &amp; TRANSFERS %</b>	<u>4.1</u>	<u>3.9</u>	<u>4.4</u>	<u>3.8</u>	<u>2.4</u>	<u>2.6</u>	<u>2.3</u>
<b>OTHER \$</b>	178,559	179,816	178,562	228,538	234,305	289,820	335,652
<b>OTHER %</b>	<u>7.9</u>	<u>8.6</u>	<u>7.8</u>	<u>9.0</u>	<u>9.5</u>	<u>11.2</u>	<u>11.6</u>
<b>TOTAL \$</b>	<b><u>2,247,951</u></b>	<b><u>2,090,544</u></b>	<b><u>2,275,267</u></b>	<b><u>2,525,732</u></b>	<b><u>2,472,319</u></b>	<b><u>2,586,810</u></b>	<b><u>2,893,536</u></b>
<b>TOTAL %</b>	<b>100.0</b>						



## SALARY, FRINGE, AND CAPITAL OUTLAY

2003 - 2008

	Original 2003	Revised 2003	2004	2005	2006	2007	2008
<b>SALARIES \$</b>	1,024,571	966,121	1,012,907	997,164	1,021,285	1,085,706	1,179,465
<b><u>SALARIES %</u></b>	<u>45.6</u>	<u>46.2</u>	<u>44.5</u>	<u>39.5</u>	<u>41.3</u>	<u>42.0</u>	<u>40.8</u>
<b>FRINGE \$</b>	250,760	246,155	265,312	252,755	312,301	310,939	359,842
<b><u>FRINGE %</u></b>	<u>11.2</u>	<u>11.8</u>	<u>11.7</u>	<u>10.0</u>	<u>12.6</u>	<u>12.0</u>	<u>12.4</u>
<b>CAP. OUTLAY \$</b>	193,000	137,000	187,915	315,000	150,000	115,000	200,000
<b><u>CAP. OUTLAY %</u></b>	<u>8.6</u>	<u>6.6</u>	<u>8.3</u>	<u>12.5</u>	<u>6.1</u>	<u>4.4</u>	<u>6.9</u>
<b>OTHER \$</b>	779,620	741,268	809,133	960,813	988,733	1,075,165	1,154,229
<b><u>OTHER %</u></b>	<u>34.7</u>	<u>35.5</u>	<u>35.6</u>	<u>38.0</u>	<u>40.0</u>	<u>41.6</u>	<u>39.9</u>
<b><u>TOTAL \$</u></b>	<b><u>2,247,951</u></b>	<b><u>2,090,544</u></b>	<b><u>2,275,267</u></b>	<b><u>2,525,732</u></b>	<b><u>2,472,319</u></b>	<b><u>2,586,810</u></b>	<b><u>2,893,536</u></b>
<b><u>TOTAL %</u></b>	<b><u>100.0</u></b>						



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## SECTION II - BUDGET

GENERAL FUND

LIBRARY FUND

FIRE RELIEF FUND

## SECTION II

### 2008 BUDGET

**General Fund, Library Fund, Fire Relief Fund** - This report shows the 2005 Actual, 2006 Actual, 2007 Budget, and 2008 Budget figures.

#### **REVENUES -**

**Taxes** - The General Fund Levy of \$685,338 is part of an overall 27.8% increase to the total City Levy.

**Abatements** - The City levies this amount to rebate back to Claussen Properties the City's share of the property taxes on the Custom Roto Mold plant. 95% of this amount is returned.

**Lodging Taxes** - In 2006 the City adopted a lodging tax applicable to local hotels, motels and camping facilities. 95% of this tax is used for tourism expenses and administered by an advisory board.

**Franchise Fees** is the amount we expect to collect from Charter Communications.

**Local Government Aid** represents 32.6% of our total General Fund Budget. This funding was reduced by \$140,478 in 2003, an additional \$55,889 in 2004, and finally \$56,661 for 2005. At one time this aid amounted to nearly 51% of General Fund Revenues.

**Police State Aid** - This is State Aid we receive for our Police Department pension fund. It is based on the number of full-time officers we have in the preceding year.

**Fire State Aid** - This aid is transferred directly to the Fire Relief Association for firemen pensions.

**Airport Maintenance** - \$22,052 is the maximum State Aid for airport maintenance we can receive. We are reimbursed two-thirds of eligible expenses.

**Transit Refunds** - \$122,050 represents the reimbursement from the State under our transit contract which is based on a total operating budget of \$153,900.

**Township Fire Contracts and Fire Department Calls** - These figures represent estimated revenues from areas outside the City of Benson under contract for fire protection and also, beginning in 2001, from fire calls located within the city limits.

**Building Inspection Services** - In 2006 the City again hired a full-time Building Inspector. In order to defray the cost, an agreement was entered into with the City of Morris to provide these services for two days per week with Morris reimbursing us for two-fifths of the employment costs.

**Swimming Pool Receipts** - The City opened its brand new pool in June of 2004. Receipts are projected to cover a similar percentage of the expenses as under the old operation. A separate line item is shown for **Swimming Pool Concessions**.

**Civic Center Rent Receipts** - Rent from the north end of the building. This amount less property taxes, is transferred to the Civic Center Board for operations and improvements.

**Cemetery - Sale of Lots** - Under our present ordinances, 80% of the sale of lots go to the General Fund to be used for operating the Cemetery. The remaining 20% is deposited into the Cemetery Perpetual Care Fund.

**Management Charges** - The Management Charges against the water, wastewater, electrical, and liquor funds are a fee charged to those funds for a portion of the costs generated under Mayor and Council, Administration and Finance, City Attorney, and City Building expense departments. Historically, the total amount charged to the Utility Fund has totaled approximately 45% of these departments. Sale of Service is used as the basis to divide the charges between the separate funds. A 2% increase was approved for 2008.

**Management Charges Other** - Are the administrative charges charged to the Tax Increment programs.

**Transfer from Liquor Fund** - A total of \$90,000 was transferred from the Liquor Fund to the General Fund in 2005. \$60,000 was the normal amount transferred and \$30,000 was to help reduce the budget deficit. In 2006 this amount returned to the normal \$60,000 and continues in 2008.

**Transfer from Utility Fund** - \$189,284 represents the amount intended to be transferred from the Utility Fund to the General Fund. Our charter provides that no more than 25% of the 2007 net income from the Utility Fund may be transferred.

## **EXPENDITURES -**

**Mayor and Council** - Includes all expenses directly related to the City Council including salary, travel, Public Officials Liability Insurance, publishing of legal notices, dues to belong to the League of MN Cities and Coalition of Greater MN Cities. An amount titled **Mayor and Council Contingency** is available for the Council to spend at their discretion.

**Administration and Finance** - This section includes salaries of the City Manager, Directors of Finance and Public Works, and secretarial staff for the City. The bulk of all **Office Supplies** including copy machine supplies are charged here except for those forms and supplies used specifically by other funds. **Small Tools and Equipment** is used to purchase items that fall under the \$5,000 Capital Outlay minimum threshold. **Contracted Services** represents a fee of \$9,000 to the Utility Fund for data entry services. The **Telephone** budget provides service to all departments connected by the main telephone system except for the Utility Fund. **Public Information** is where we charge the cost of the newsletters and any other costs to provide information to the general public. The proceeds we receive from the Cable TV Franchise have been used towards this line item.

**Assessing** - The City of Benson contracts with the County Assessor for these services.

**City Building** - All expenses directly relating to City Hall.

**Police Department - Salaries** include the Chief, all officers and one secretarial position. The City pays \$1,200 to the Utility Fund for storage space.

**Fire Department** - Provides salaries for meetings, drills, fires, and officers salaries. \$10,000 is paid as **Fire Service** to the Utility Fund for maintaining the water system for fighting fires.

**Highway Streets and Roads** - The cost of oil continues to climb which affects the Gas and Oil and Street Maintenance - Sealcoating line items.

**Organized Recreation** - The City is contracting with Community Education to provide these services. A contribution of \$500 per month is made to the Senior Citizen Center.

**Armory** - In 2005 the separate Armory Fund was closed. These revenues and expenditures will now be tracked under the General Fund.

**Parks Department - Contracted Services - Mowing** is where the City contracts with the DAC to mow some of the City parks in the summer. **Contracted Services - Trees** is the contract the City has to carry out the Dutch Elm Program. The Ambush Park Caretaker is paid out of the **Contracted Services - Other**. The line item for **Cemetery** covers supplies and general maintenance in the Cemetery. No resetting of stones is scheduled for this year.

**Lodging Tax Expenses** - 95% of taxes collected. 5% is retained for administration.

**Not Allocated** - This line item is used to charge items that do not fall under any other department.

**Transfers to Other Funds** - The amounts under the Transfers to **Capital Outlay Fund** is the annual amount to be set aside for capital outlay in that particular department. See that section of this publication for more information. The City routinely provides a sidewalk replacement program however nothing is budgeted to be transferred this year to the **Concrete Projects Fund**. **Transfer to Civic Center** is the lease payments collected under revenues for operations and improvements at the Civic Center. **Transfer to Fire Relief Fund** is the total transfer to the Benson Fire Relief Association for both the State Aid received and the Cities minimum obligation for pensions. Under **Transfer to Other Funds**, the portion of the tax levy for the G.O. Refunding Bonds of 2002 that applies to the Fire Department is reduced by 40% or \$11,067, and this amount is taken from the Township Fire Contract payments and transferred to the debt service fund.

	2005 Actual	2006 Actual	2007 Budget	2008 Budget	
<b>GENERAL FUND REVENUES</b>					
TAXES	338,345	377,004	400,861	685,338	Taxes Levied
ABATEMENTS	9,234	9,433	11,000	12,000	Claussen Properties II
LODGING TAXES	0	17,815	25,200	32,000	Tax implemented in 2006
FRANCHISE FEES	23,322	22,864	23,000	24,000	Cable TV
BUSINESS LICENSES	6,310	6,340	6,500	6,500	Liquor, Cigarette, Etc.
NON-BUSINESS LICENSES	500	703	500	700	Dog Licenses
BUILDING PERMITS	127,942	25,598	30,000	20,000	
LOCAL GOVERNMENT AID	888,094	966,566	1,014,669	944,287	LGA Amount Certified by State
FEDERAL GRANTS	0	0	0	0	Cops Fast Grant
POLICE TRAINING REIMBURSEMENT	3,172	2,894	3,500	3,100	Post Board Reimbursement
POLICE STATE AID	26,942	27,892	29,000	35,000	
FIRE STATE AID	28,522	29,215	30,000	28,000	Fire Relief Fund moved to General in 2005
AIRPORT MAINTENANCE	20,292	22,052	22,052	22,052	Annual Airport Maint.
TRANSIT REFUNDS	99,159	112,226	117,512	122,000	State Transit Aid
OTHER STATE GRANTS	6,163	11,159	10,800	6,163	PERA Increase, Low income housing aid
POLICE SERVICES	34	100	200	200	
POLICE IN SCHOOLS REIMBURSEMENT	29,479	31,178	32,200	33,000	Contract with Benson Public Schools
TOWNSHIP FIRE CONTRACTS	40,039	41,424	43,000	45,000	
FIRE DEPT CALLS	15,828	13,830	12,000	12,000	
RESCUE SQUAD CALLS	1,212	5,045	2,500	2,500	
DOG POUND CHARGES	825	855	1,000	1,000	
DARE REVENUES	705	2,388	500	500	
BUILDING INSPECTION SERVICES	0	11,363	29,000	46,000	Contract with Morris, MN
STREET REPAIR FEES	300	3,782	2,000	2,000	
EQUIPMENT RENTALS	8,427	2,120	4,000	4,000	
WEED REMOVAL CHARGES	1,325	390	500	500	
SWIMMING POOL ADMISSIONS	52,207	49,297	52,000	47,000	New Pool opened in 2004
SWIMMING POOL CONCESSIONS	12,445	12,538	13,000	12,000	
ARMORY USE FEES	7,928	9,117	9,000	9,000	Armory Fund moved to General in 2005
PARK FEES	15,812	19,801	14,000	14,000	Camping & Shelter Fees.
TREE REMOVAL RECEIPTS	14,816	14,275	14,800	10,000	
BUS FARES	30,861	29,536	32,000	30,000	
BUS ADVERTISING	1,095	1,070	1,100	1,100	
AIRPORT - HANGER RENTALS	6,218	7,405	7,000	7,000	
AIRPORT LAND REVENUES	11,644	10,331	10,000	11,000	CRP, Farm Program
CEMETERY - SALE OF LOTS	5,600	5,800	7,000	7,000	
CEMETERY - SODDING FEES	700	460	600	600	
CEMETERY - MONUMENT FEES	400	320	300	300	
CEMETERY - MEMORIALS	0	0	0	0	
PARK SIGN RENTALS	415	370	500	500	Community Sign
COURT FINES	15,754	18,664	18,000	20,000	
PARKING FINES	1,403	1,185	1,500	1,500	
SPECIAL ASSESSMENTS	624	20	0	0	
INTEREST EARNINGS	53,189	53,233	55,000	40,000	
UNREALIZED GAIN (LOSS) ON INVESTMENTS	(17,063)	(574)	0	0	Calculated at year end
PROPERTY RENTS	5,096	2,558	6,000	4,800	
CIVIC CENTER RENT	31,436	26,829	29,000	29,000	Civic Center Rent
DONATIONS	13,428	15,362	15,000	10,000	Sr. Center Repairs, VFW Misc.
SALE OF PROPERTY	4,488	9,607	0	0	
REFUNDS AND REIMBURSEMENTS	82,414	23,804	5,000	10,000	Rink Attendant, airport cleanup
REIMBURSEMENTS - GAS & OIL	17,100	22,366	22,000	23,000	Sale of gas at Airport
OTHER REVENUE	15,363	27,863	5,000	10,000	
MANAGEMENT CHARGE GARBAGE	7,175	7,318	7,465	7,620	See Notes to Revenues
MANAGEMENT CHARGES WATER	31,011	31,630	32,580	33,240	" " " "
MANAGEMENT CHARGES ELECTRIC	140,878	143,696	146,570	149,520	" " " "
MANAGEMENT CHARGES LIQUOR	20,782	21,200	21,625	22,080	" " " "
MANAGEMENT CHARGES WASTE WATER	40,663	41,476	42,305	43,152	" " " "
MANAGEMENT CHARGES OTHER	431	615	500	500	Tax Increment Programs
TRANSFER FROM OTHER FUNDS	1,000	11,000	1,000	2,500	Cemetery Perpetual Care
TRANSFER FROM LIQUOR FUND	90,000	60,000	60,000	60,000	
TRANSFER FROM UTILITY FUND	93,290	142,873	52,000	189,284	25% Utility Transfer
<b>TOTAL REVENUES</b>	<b>2,484,773</b>	<b>2,565,280</b>	<b>2,533,339</b>	<b>2,893,536</b>	

	2005 Actual	2006 Actual	2007 Budget	2008 Budget	
<b>GENERAL FUND EXPENDITURES</b>					
<b>Mayor &amp; Council</b>					
SALARIES - CITY COUNCIL	16,060	16,015	16,000	16,000	
PENSIONS	1,229	1,225	1,250	1,250	
MAYOR COUNCIL CONTINGENCY	56	50	200	200	
OFFICE SUPPLIES	78	436	400	400	
TRAVEL EXPENSE	1,349	1,295	1,300	1,300	
TRAINING & INSTRUCTION	970	735	700	1,200	
PRINTING AND PUBLISHING	1,943	2,289	2,500	2,250	
LIABILITY INSURANCE	8,314	8,794	9,000	15,000	
DUES AND SUBSCRIPTIONS	7,695	8,004	8,100	8,200	League of MN Cities/Coalition Dues
<b>TOTAL MAYOR &amp; COUNCIL</b>	<b>37,693</b>	<b>38,843</b>	<b>39,450</b>	<b>45,800</b>	
<b>Administration &amp; Finance</b>					
SALARIES - REGULAR	234,708	245,804	252,000	275,408	Mgr,DPW,DF,Mgr Sec.,1-PT
PENSIONS	37,269	40,494	42,650	49,550	Pera & S/S (12%)
HEALTH & LIFE INSURANCE	38,464	41,840	46,650	58,240	Health Premiums plus city self funding
OFFICE SUPPLIES	6,724	5,934	5,000	6,000	
DUPLICATING & COPYING SUPPLIES	1,659	2,214	4,000	4,600	Includes lease on new copier
POSTAGE	3,663	2,109	3,800	4,300	
SAFETY AND DRUG TESTING	294	471	500	700	
GAS AND OIL	1,903	3,050	2,800	3,000	
EQUIPMENT REPAIR PARTS	9	1,366	1,500	1,500	
SMALL TOOLS & EQUIPMENT	0	0	2,000	4,000	New line item for equipment under \$5,000
TRANS. TO UTILITY FUND/CONT. SERVICES	12,000	9,000	9,000	9,000	Reduced due to cash receipts system
CONTRACTED SERVICES	9,490	9,335	8,000	7,000	GASB 34, Tech services
CONSULTING SERVICES	1,570	688	1,000	2,000	
TELEPHONE	7,045	7,002	7,000	7,000	
TRAVEL EXPENSE	4,582	5,055	4,500	4,500	
TRAINING & INSTRUCTION	3,135	3,273	3,000	3,600	ICMA, Mgr Conf, Clerks Conf., Etc.
PUBLIC INFORMATION	396	0	2,000	2,000	Newsletter & other Information
INSURANCE	2,617	2,270	2,000	2,000	
WORKERS COMPENSATION INSURANCE	1,453	1,289	1,400	1,600	
DUES AND SUBSCRIPTIONS	2,422	1,826	2,200	2,700	
<b>TOTAL ADMINISTRATION</b>	<b>369,203</b>	<b>383,020</b>	<b>401,000</b>	<b>448,698</b>	
<b>Elections</b>					
TEMPORARY SALARIES	526	1,370	970	1,500	Municipal Election
OFFICE SUPPLIES	231	673	2,000	800	Code voting machine
<b>TOTAL ELECTIONS</b>	<b>757</b>	<b>2,044</b>	<b>2,970</b>	<b>2,300</b>	
<b>Internal audit</b>					
AUDITING & ACCOUNTING SERVICES	11,450	13,625	14,000	18,000	Annual City Audit w/ extra for GASB 34
<b>TOTAL INTERNAL AUDIT</b>	<b>11,450</b>	<b>13,625</b>	<b>14,000</b>	<b>18,000</b>	
<b>CONTRACTED SERVICES-ASSESSING</b>					
	16,654	16,665	17,000	17,500	Contracted with Swift County
<b>City Attorney</b>					
OFFICE SUPPLIES	411	746	500	1,000	
SALARIES - ATTORNEY	27,173	28,128	25,300	28,300	Civil legal
<b>TOTAL CITY ATTORNEY</b>	<b>27,584</b>	<b>28,875</b>	<b>25,800</b>	<b>29,300</b>	
<b>City Building</b>					
BUILDING MAINTENANCE & SUPPLIES	4,257	5,421	4,800	5,000	
BUILDING REPAIRS - CONTRACTUAL	0	0	0	0	
CONTRACTED SERVICES-CLEANING	8,946	8,992	9,000	9,000	
INSURANCE	6,489	5,771	6,000	6,300	
UTILITIES	7,612	8,407	8,000	10,000	
HEATING COSTS	5,240	4,586	5,000	7,000	
<b>TOTAL CITY BUILDING</b>	<b>32,545</b>	<b>33,176</b>	<b>32,800</b>	<b>37,300</b>	

	2005 Actual	2006 Actual	2007 Budget	2008 Budget	
<b>Police Dept</b>					
SALARIES	337,915	369,091	374,696	391,657	Chief,6-FT,1-FT Sec
PENSIONS	44,758	54,447	59,690	67,656	Comb. 12.9% & 7.65%
HEALTH & LIFE INSURANCE	56,467	60,126	65,096	65,851	Health Premiums plus city self funding
OFFICE SUPPLIES	2,422	2,726	3,000	3,000	
GAS AND OIL	13,871	15,306	15,600	17,000	
OPERATING SUPPLIES	8,571	8,844	8,500	9,850	
UNIFORM ALLOWANCE	5,620	9,495	10,960	11,210	
PERSONNEL TESTING & RECRUITMENT	0	20	1,000	1,000	
INVESTIGATIONS	12,722	15,419	14,000	15,000	Attorney fees
EQUIPMENT REPAIR PARTS	2,103	2,954	3,500	3,500	
EQUIPMENT REPAIR - CONTRACTUAL	5,391	11,117	6,000	7,000	
SMALL TOOLS & EQUIPMENT	2,583	4,147	8,000	9,000	Increased for equipment under \$5,000
TELEPHONE	5,014	5,890	6,000	6,000	Fax and Telephone charges
DRUG EDUCATION & ENFORCEMENT	1,077	1,304	1,500	1,500	Dare expenditures
TRAVEL EXPENSE	1,058	1,833	2,000	2,500	
TRAINING & INSTRUCTION	2,949	2,804	4,000	4,500	
INSURANCE	16,036	16,510	17,000	16,500	
WORKERS COMPENSATION INSURANCE	10,828	9,260	10,500	12,500	
RENT - GARAGE	1,200	1,200	2,400	2,400	Garage Rent
DUES AND SUBSCRIPTIONS	833	530	1,000	1,200	
DOG POUND EXPENSES	1,757	2,177	3,000	3,000	
<b>TOTAL POLICE DEPARTMENT</b>	<b>533,173</b>	<b>595,201</b>	<b>617,442</b>	<b>651,824</b>	
<b>Fire Department</b>					
PART TIME SALARIES - FIREMEN	39,114	46,467	44,000	46,000	
OFFICE SUPPLIES	443	208	450	450	
GAS AND OIL	3,058	2,942	3,300	3,300	
OPERATING SUPPLIES	737	2,318	2,500	2,500	
EQUIPMENT REPAIR PARTS	1,623	4,388	2,000	2,000	
EQUIPMENT REPAIRS - CONTRACTUAL	2,599	2,717	5,000	5,000	
REPAIR AND MAINTENANCE - RADIOS	625	1,121	1,000	1,000	
BUILDING MAINTENANCE & SUPPLIES	4,255	3,697	3,000	3,000	
BUILDING REPAIRS - CONTRACTUAL	3,646	0	1,000	1,000	
SMALL TOOLS AND EQUIPMENT	281	1,986	3,000	3,000	Increased for equipment under \$5,000
TELEPHONE	206	214	250	250	Cell Phone
TRAVEL EXPENSE	1,283	27	500	500	
TRAINING & INSTRUCTION	2,754	5,206	5,000	5,000	
INSURANCE	12,100	11,700	12,000	13,800	
WORKER'S COMPENSATION INSURANCE	2,920	2,417	2,800	3,500	
UTILITIES	3,442	3,112	3,500	3,700	
HEATING COSTS	4,710	4,253	5,000	5,000	
CABLE SERVICE	0	0	0	0	Negotiated in franchise agreement
TRAN TO UTILITY FUND/HYD RENT/FIRE SERV	10,000	10,000	10,000	10,000	
DUES AND SUBSCRIPTIONS	305	305	350	350	
<b>TOTAL FIRE DEPARTMENT</b>	<b>94,080</b>	<b>103,078</b>	<b>104,650</b>	<b>109,350</b>	
<b>Engineering/Building Department</b>					
SALARIES	0	36,451	49,440	53,000	Full time inspector hired in 2006 and
PENSIONS	0	5,988	8,355	9,415	contracted 2 days per week to Morris, MN
HEALTH & LIFE INSURANCE	0	5,207	9,495	11,537	
GAS	0	440	800	600	
OPERATING SUPPLIES	6,267	3,100	3,000	2,000	
REPAIR & MAINT EQUIPMENT	0	0	0	0	
CONTRACTED SERV. - Building Inspector	55,556	18,395	0	0	
CONT. SERV. - Related Eng./Bldg Services	0	0	0	0	
TELEPHONE	964	811	800	800	
TRAVEL EXPENSE	17	1,691	4,000	4,000	Mileage from Benson to Morris
TRAINING & INSTRUCTION	315	1,563	1,500	1,500	
DUES & SUBSCRIPTIONS	380	75	100	100	
<b>TOTAL ENGINEERING/BUILDING DEPARTMENT</b>	<b>63,499</b>	<b>73,722</b>	<b>77,490</b>	<b>82,952</b>	

	2005 Actual	2006 Actual	2007 Budget	2008 Budget	
<b>Street Department</b>					
SALARIES	165,779	177,733	181,200	215,200	4-FT, 4-PT, 2-Temp
PENSIONS	25,013	28,107	30,200	36,700	
HEALTH & LIFE INSURANCE	32,237	33,449	30,800	35,500	Health Premiums plus city self funding
OFFICE SUPPLIES	162	1,001	300	400	
GAS AND OIL	35,956	42,407	38,000	55,000	
OPERATING SUPPLIES	6,202	9,223	7,000	8,000	
STREET MARKINGS AND SIGNS	11,066	6,274	4,500	5,000	
SHOP SUPPLIES	1,164	1,142	1,500	1,500	
EQUIPMENT PARTS	18,218	23,788	15,000	15,000	
TIRES	6,530	5,241	6,000	7,000	
EQUIPMENT REPAIRS - CONTRACTUAL	3,775	9,310	4,000	4,000	
STREET MAINTENANCE - SEALCOATING	42,754	64,320	60,000	60,000	1/6 of streets per year/Higher oil costs
STREET MAINTENANCE - MATERIALS	13,032	10,734	15,000	15,000	Crackfilling & Patching Material
SNOW REMOVAL	11,070	10,184	7,000	7,000	Salt, Cutting Edges & County Storage Pmt
BUILDING MAINTENANCE & SUPPLIES	2,998	12,768	4,000	3,200	
SMALL TOOLS AND EQUIPMENT	581	1,106	3,000	4,000	Increased for equipment under \$5,000
TRAVEL EXPENSE	819	538	400	800	
TRAINING & INSTRUCTION	1,542	1,450	1,500	1,800	
INSURANCE	17,956	18,849	19,500	19,000	
WORKERS COMPENSATION INSURANCE	11,704	9,066	9,500	14,500	
UTILITIES	3,920	4,193	4,000	4,000	
HEATING COSTS	2,710	1,965	3,000	3,600	
STREET LIGHTING - UTILITIES	42,678	44,450	50,000	65,000	
LAUNDRY	232	465	500	500	
<b>TOTAL STREET DEPARTMENT</b>	<b>458,099</b>	<b>517,762</b>	<b>495,900</b>	<b>581,700</b>	
<b>Swimming Pool</b>					
TEMPORARY SALARIES	35,118	35,042	40,000	36,000	
PENSIONS	2,687	2,681	3,060	2,800	
OPERATING SUPPLIES	10,011	22,357	17,000	19,000	Chemicals & supplies
BUILDING MAINTENANCE & SUPPLIES	3,896	9,973	2,000	4,000	
BUILDING REPAIRS - CONTRACTUAL	0	2,799	2,000	2,000	
CONCESSION SUPPLIES	8,615	9,843	10,000	9,000	
TELEPHONE	358	350	450	450	
INSURANCE	7,199	6,120	6,500	6,800	
UTILITIES	8,181	8,205	8,500	10,000	
HEATING COSTS	13,261	13,881	16,000	15,000	
<b>TOTAL SWIMMING POOL</b>	<b>89,324</b>	<b>111,251</b>	<b>105,510</b>	<b>105,050</b>	
<b>Organized Recreation &amp; Programs</b>					
COMMUNITY EDUCATION	12,389	13,396	15,000	14,000	Community Ed Contract
SENIOR PROGRAMS	6,611	18,732	10,300	11,000	\$500 per month
<b>TOTAL ORGANIZED RECREATION</b>	<b>19,000</b>	<b>32,128</b>	<b>25,300</b>	<b>25,000</b>	
<b>Armory</b>					
OPERATING SUPPLIES	22	165	200	200	
BUILDING MAINTENANCE & SUPPLIES	5,608	7,255	2,000	5,000	
CONTRACTED SERVICES	0	0	0	0	
TELEPHONE	503	499	500	500	
INSURANCE	1,400	1,000	1,200	1,200	
UTILITIES	1,242	1,297	1,500	1,500	
HEATING COSTS	5,952	6,805	7,000	5,000	
<b>TOTAL ARMORY</b>	<b>14,727</b>	<b>17,022</b>	<b>12,400</b>	<b>13,400</b>	

	2005 Actual	2006 Actual	2007 Budget	2008 Budget	
<b>Park Department</b>					
SALARIES	58,534	73,388	48,200	53,000	1-FT,4-Temp
PENSIONS	7,515	8,781	6,303	7,000	
HEALTH INSURANCE	4,811	28,174	8,105	10,900	
MOSQUITO SPRAY	7,410	6,382	0	2,000	
CHEMICALS AND CHEMICAL SUPPLIES	1,362	731	1,200	1,200	
GAS AND OIL	3,249	3,829	4,000	4,500	
OPERATING SUPPLIES	10,203	10,022	10,000	10,000	
LANDSCAPING MATERIALS	1,742	4,387	3,000	3,000	
BUILDING REPAIR MAINTENANCE	816	5,491	6,500	6,500	
EQUIPMENT REPAIR PARTS	1,898	2,586	3,000	3,000	
EQUIPMENT REPAIRS - CONTRACTUAL	438	3,126	2,000	1,500	
SMALL TOOLS AND EQUIPMENT	252	220	2,500	1,000	
CONTRACTED SERVICES - MOWING	4,562	5,008	5,400	1,600	Park Mowing Contract
CONTRACTED SERVICES - TREES	42,556	38,500	40,000	25,000	Tree Contract
CONTRACTED SERVICES - OTHER	3,468	3,735	13,800	3,000	Ambush Park Caretaker
TELEPHONE	626	675	700	700	Ambush Park & Northside Rec.
TRAVEL EXPENSE	331	611	400	400	
TRAINING & INSTRUCTION	183	831	600	600	
INSURANCE	11,348	10,782	10,700	13,000	
UTILITIES	6,619	9,871	10,000	14,000	
RENT	1,800	1,800	1,800	1,800	
CEMETERY	14,336	2,945	2,000	2,000	
<b>TOTAL PARK DEPARTMENT</b>	<b>184,062</b>	<b>221,967</b>	<b>180,208</b>	<b>165,700</b>	
<b>Public Transit</b>					
SALARIES	73,801	75,645	77,000	89,200	2-FT, 2-PT, 2-TP
PENSIONS	10,511	11,182	11,520	15,000	
HEALTH & LIFE INSURANCE	4,508	4,964	5,295	8,965	Health Premiums plus city self funding
GAS AND OIL	18,420	20,577	25,000	25,000	
PERSONNEL TESTING			400	400	
OPERATING SUPPLIES	714	1,167	300	400	
EQUIPMENT REPAIR PARTS	7,122	6,746	7,700	7,700	
TIRES	1,469	1,419	1,500	1,500	
TELEPHONE	583	498	600	600	
TRAVEL EXPENSE	222	67	225	250	
TRAINING & INSTRUCTION	123	308	750	750	
ADVERTISING	34	0	1,500	1,500	
INSURANCE	11,600	8,800	9,000	7,000	
WORKERS COMPENSATION INSURANCE	2,655	2,118	2,500	2,500	
DUES AND SUBSCRIPTIONS	0	0	100	100	
RENT	3,450	3,900	3,500	3,500	Garage Rent to Utility
<b>TOTAL PUBLIC TRANSIT</b>	<b>135,213</b>	<b>137,389</b>	<b>146,890</b>	<b>164,365</b>	
<b>Airport</b>					
SALARIES	2,000	1,425	2,200	2,500	Mowing
PENSIONS	153	109	320	430	
GAS	13,763	23,310	23,000	23,000	Gas for Sale
OPERATING SUPPLIES	61,525	8,697	2,000	3,400	
BUILDING MAINTENANCE & SUPPLIES	3,879	4,643	4,000	4,800	
MANAGEMENT FEES	4,000	4,200	4,500	4,500	Manager Contract
TELEPHONE	956	1,147	1,200	1,200	
INSURANCE	3,917	3,840	4,000	4,000	
UTILITIES	8,492	8,356	9,000	9,000	
HEATING COSTS	764	988	1,000	1,400	
<b>TOTAL AIRPORT</b>	<b>99,449</b>	<b>56,715</b>	<b>51,220</b>	<b>54,230</b>	

	2005 Actual	2006 Actual	2007 Budget	2008 Budget	
LODGING TAX EXPENSES	0	7,613	28,360	40,000	Tax less 5% Administration
ABATEMENT	11,167	11,937	10,450	11,000	95% of Tax Abatement
NOT ALLOCATED	18,004	22,345	5,000	5,000	
<b>TRANSFERS TO OTHER FUNDS</b>					
TRANSFER TO STORM WATER FUND	25,000	0	10,000	10,000	Storm Water Projects
TRANSFERS TO CAPITAL OUTLAY FUND					
ADMINISTATION	5,000	12,200	0	3,000	
CITY HALL	5,000	5,000	0	5,000	
POLICE DEPARTMENT	10,000	20,000	20,000	27,000	
FIRE DEPARTMENT	20,000	15,000	15,000	20,000	
STREET DEPARTMENT	205,000	65,000	80,000	110,000	
PARK DEPARTMENT	60,000	17,900	0	30,000	
ARMORY	0	13,300	0	5,000	
PUBLIC TRANSIT	5,000	(10,000)	0	0	
AIRPORT	5,000	(8,400)	0	0	
TRANSFER TO CONCRETE PROJECTS	10,000	0	0	10,000	Concrete Replacement Programs
TRANSFER TO ARMORY FUND	0	0	0	0	Armory operations prior to 2005
TRANSFER TO CIVIC CENTER	26,000	23,833	26,000	26,000	Lease payments received in Revenues
TRANSFER TO LIBRARY	10,500	4,465	0	0	
TRANSFER TO FIRE RELIEF FUND	28,522	29,215	31,430	28,000	Beg. in '05 the total of State Aid & City Oblig.
TRANSFER TO OTHER FUNDS	9,280	8,920	10,540	11,057	Fire Dept. Bonds
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>424,302</b>	<b>196,433</b>	<b>192,970</b>	<b>285,067</b>	
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>2,640,183</b>	<b>2,620,810</b>	<b>2,586,810</b>	<b>2,893,536</b>	
<b>TOTAL GENERAL FUND REVENUES</b>	<b>2,484,773</b>	<b>2,565,280</b>	<b>2,533,339</b>	<b>2,893,536</b>	
<b>TOTAL REVENUES LESS EXPENDITURES</b>	<b>(155,409)</b>	<b>(55,530)</b>	<b>(53,471)</b>	<b>0</b>	

	2005 Actual	2006 Actual	2007 Budget	2008 Budget
<b>LIBRARY FUND</b>				
<b>Revenues</b>				
TAXES	66,205	74,695	81,529	86,523
HOMESTEAD & AG CREDIT AID	0	0	0	
INTEREST INCOME	0	0	0	
RENTALS	140	260	300	300
DONATIONS	5,000	15,000	3,000	3,000
REFUNDS AND REIMBURSEMENTS	10,852	2,331	2,000	2,000
TRANSFERS FROM OTHER FUNDS	11,159	5,398	700	925 Endowment Fund Transfer
SALE OF PROPERTY	0	0	0	
<b>TOTAL REVENUES</b>	<b>93,355</b>	<b>97,683</b>	<b>87,529</b>	<b>92,748</b>
<b>Expenses</b>				
OFFICE & OPERATING SUPPLIES	3,126	1,806	3,300	4,000
EQUIPMENT REPAIRS	561	0	700	500
BUILDING MAINT. & SUPPLIES	4,949	3,228	3,000	4,200
BUILDING REPAIRS - CONTRACTUAL	0	0	0	0
MANAGEMENT FEES - PIONEERLAND	45,177	49,729	56,879	59,798
CLEANING CONTRACT	4,200	4,313	4,500	5,000
CONTRACTED SERVICES	0	0	0	0
TELEPHONE	1,190	899	1,200	900
TRAVEL EXPENSE	639	523	750	750
INSURANCE	2,200	1,800	2,200	2,200
UTILITIES	3,881	3,684	4,200	4,400
HEATING COSTS	1,932	1,876	2,000	2,000
CAPITAL OUTLAY	13,621	6,079	6,000	6,000
CAPITAL OUTLAY - BOOKS	4,760	4,960	3,000	3,000
AUTOMATION	0	4,465	0	0
<b>TOTAL EXPENSES</b>	<b>86,235</b>	<b>83,363</b>	<b>87,529</b>	<b>92,748</b>
<b>LIBRARY FUND BALANCE</b>	<b>7,120</b>	<b>14,320</b>	<b>0</b>	<b>0</b>

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## SECTION III

### GENERAL CAPITAL OUTLAY FUND

## SECTION III

### GENERAL CAPITAL OUTLAY FUND

The **General Capital Outlay Fund** has been established by the City Council to provide a means of tracking the capital outlay purchases of the City and keeping the operating costs of the City separate.

An annual amount for capital outlay is determined for each department. This amount may be used completely in the current year or may be set aside and saved for use in future years.

The revenues for this fund come primarily from a direct transfer from the General Fund. Other direct revenues such as state aids or grants directly relating to the capital outlay are also recorded here.

Each department is listed separately showing their beginning balance, the amount of revenue received, what each department plans to spend in 2008 and what their ending balance for the year will be.

**General Capital Outlay Fund Budget**

	2007 Budget	2,008 Budget
<b>BEGINNING FUND BALANCE</b>		
ADMINISTRATION	10,074	10,074
CITY HALL	24,099	13,112
POLICE DEPARTMENT	(841)	4,159
FIRE DEPARTMENT	57,166	(7,287)
STREET DEPARTMENT	8,057	51,292
PARK DEPARTMENT	1,779	1,779
ARMORY	8,032	8,032
PUBLIC TRANSIT	29,446	29,446
AIRPORT	<u>41,254</u>	<u>31,370</u>
<b>TOTAL</b>	<b>179,065</b>	<b>141,977</b>

**Revenues**

AIRPORT STATE AID	225,778	Grant for Airport Improvements	106,092	Grant for Airport Improvements
AIRPORT REVENUES				
TRANSIT STATE AID				
PARK GRANTS	0	Galen Hanson Estate	0	
POLICE DEPT REVENUES				
FIRE DEPT GRANTS	72,746			
CAPITAL EQUIPMENT BONDS	20,923	Fire Department Bonds	5,000	Fire Department Bonds
INTEREST ON UTILITY TRANSFER				
SIDEWALK SPECIAL ASSESSMENTS	12,171			
STREET PROJECT REVENUES	125,994			
PARK DONATIONS				
SALE OF PROPERTY-STREET DEPT				
SALE OF PROPERTY-TRANSIT				
SALE OF PROPERTY-ADMIN				
SALE OF PROPERTY-POLICE				
SALE OF PROPERTY-FIRE	16,050			
SALE OF PROPERTY-PARK				
TRANSFER FROM EDA	60,000		0	
TRANSFERS FROM UTILITY FUND				
TRANSFERS FROM GENERAL FUND				
ADMINISTRATION	0		3,000	
CITY HALL	0		5,000	
POLICE DEPARTMENT	5,000		27,000	
FIRE DEPARTMENT	15,000		20,000	
STREET DEPARTMENT	55,000		110,000	
PARK DEPARTMENT	0		30,000	
ARMORY	0		5,000	
PUBLIC TRANSIT	0		0	
AIRPORT	<u>0</u>		<u>0</u>	
<b>Total Transfers</b>	<b>75,000</b>		<b>200,000</b>	
<b>Total Revenues</b>	<b>608,662</b>		<b>311,092</b>	

**Purchases**

ADMINISTRATION				
	0	Share of Workstations	0	
<b>Total Administration</b>	<b>0</b>		<b>0</b>	
CITY HALL	10,987	Parking Lot & Sign	0	
	0	South Hall Carpet, Wallpaper	0	
	0	Rehab Steps, East Door Opener	0	
	<u>10,987</u>		<u>0</u>	
POLICE DEPARTMENT				
	0	Computer Fund	31,000	Vehicle/Radio/Computer
	0	Building Fund	0	
<b>Total Police</b>	<b>0</b>		<b>31,000</b>	

**General Capital Outlay Fund Budget**

	2007 Budget		2,008 Budget
<b>FIRE DEPARTMENT</b>			
	97,371	Rescue Truck	
	12,083	Truck Fill Pipes	
	79,718	Truck Exhaust System	
Total Fire Department	189,171		0
<b>STREET DEPARTMENT</b>			
	0	Paint Sprayer	60,000
	99,816	Pacific Ave. Grind & Overlay	60,000
	49,319		25,000
	44,887		
	3,867		
	12,240		
Total Street Dept.	209,929		145,000
<b>PARK DEPARTMENT</b>			
	0	Put Put Golf	30,000
	0	Sr Center Parking Lot	0
	0	Sr Center Building Restorations	0
Total Park Dept.	0		30,000
<b>ARMORY</b>	0		0
<b>PUBLIC TRANSIT</b>	0		0
<b>AIRPORT</b>			
	31,890	Bal. of Airport Impr. Project	
	203,772	Circle Four Hanger	111,876
		Circle Four Hanger Balance	
Total Airport	235,661		111,876
<b>TOTAL PURCHASES</b>	<b>645,749</b>		<b>317,876</b>
<b>Net Change to Fund Balance</b>	<b>(37,987)</b>		<b>(6,884)</b>
<b>ENDING FUND BALANCE</b>			
ADMINISTRATION	10,074		13,074
CITY HALL	13,112		18,112
POLICE DEPARTMENT	4,159		159
FIRE DEPARTMENT	(7,287)		17,713
STREET DEPARTMENT	51,292		16,292
PARK DEPARTMENT	1,779		1,779
ARMORY	8,032		13,032
PUBLIC TRANSIT	29,446		29,446
AIRPORT	31,370		25,786
<b>Total</b>	<b>141,977</b>		<b>135,393</b>

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## SECTION IV

### SPECIAL ASSESSMENT FUNDS

## SECTION IV

### SPECIAL ASSESSMENT FUNDS

**Concrete Projects Fund** - This fund is used to operate our sidewalk and curb and gutter replacement program in the City. All assessments and expenses are tracked through this fund. The beginning cash balance is \$11,368 and there are assessments due in 2008 of \$2,000. Each year the City funds a project with an approximate net cost of \$15,000. A transfer of \$10,000 was budgeted from the General Fund to fund this years project.

**Storm Water Fund** - Similar to the concrete projects fund, this fund was established to track small improvements to the storm water collection system. In 1995, the excess funds in the Storm Sewer #4 Fund were transferred into the Storm Water Fund to help finance similar projects in the future. There are no special assessments due at this time, but there are deferred assessments on unplatted property. Projects for 2008 include 10% of the Wastewater I and I Study and remaining amounts of the Cottage Square development.

**CONCRETE PROJECTS FUND**

	2005 ACTUAL	2006 ACTUAL	2007 BUDGET	2008 BUDGET
<b>REVENUES</b>				
Special Assessments	5,099	2,942	1,800	2,000
Transfer from General Fund	<u>10,000</u>	<u>0</u>	<u>0</u>	<u>10,000</u>
<b>TOTAL REVENUES</b>	<b>15,099</b>	<b>2,942</b>	<b>1,800</b>	<b>12,000</b>
<b>EXPENDITURES</b>				
Operating Supplies	0	0	0	500
Contracted Services	2,059	17,850	4,236	15,000
<b>TOTAL EXPENDITURES</b>	<b>2,059</b>	<b>17,850</b>	<b>4,236</b>	<b>15,500</b>
Interest Income	0	0	0	0
<b>OPERATING PROFIT / (LOSS)</b>	<b>13,040</b>	<b>(14,908)</b>	<b>(2,436)</b>	<b>(3,500)</b>
<b>FUND BALANCE</b>	<b>28,713</b>	<b>13,804</b>	<b>11,368</b>	<b>7,868</b>

**STORM WATER FUND**

	2005 ACTUAL	2006 ACTUAL	2007 PROJECT	2008 BUDGET
<b>REVENUES</b>				
Special Assessments	0	0	0	0
Storm Water Fees	0	0	0	0
Transfer from General Fund	<u>25,000</u>	<u>0</u>	<u>10,000</u>	<u>10,000</u>
<b>TOTAL REVENUES</b>	<b>25,000</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>
<b>EXPENDITURES</b>				
Operating Supplies	20	0	0	500
Maintain System	5,418	1,362	0	3,000
Contracted Services	0	27,206	16,107	20,000
<b>TOTAL EXPENDITURES</b>	<b>5,438</b>	<b>28,567</b>	<b>16,107</b>	<b>23,500</b>
Interest Income	0	0	0	0
<b>OPERATING PROFIT / (LOSS)</b>	<b>19,562</b>	<b>(28,567)</b>	<b>(6,107)</b>	<b>(13,500)</b>
<b>FUND BALANCE</b>	<b>48,366</b>	<b>19,798</b>	<b>13,691</b>	<b>191</b>

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## SECTION V

### BONDED INDEBTEDNESS

## SECTION V

### BONDED INDEBTEDNESS

This section is the schedules for all currently outstanding Bond issues for the City of Benson. They show total principal and interest payments by year, the Automatic Tax Levy (if applicable), and the actual amounts levied. The final line of each schedule shows the amounts remaining of each issue including the payments due this budget year.

The first three Bond issues are classified as **Issue Tax Levy Bonds**. These are subject to an automatic tax levy that was established at the time the bonds were sold. In certain instances, these automatic tax levies can be removed if they are not needed to make the payments.

The remaining issues are **Issue Non-Tax Levy Bonds**. These are bonds sold without an automatic levy established for them because the bonds are to be paid off through other identified sources of revenues.

**G.O. CAPITAL EQUIPMENT NOTES OF 2006 (\$250,000)**

YEAR	RATE	PRINCIPAL	INTEREST	TOTAL	AUTO LEVY	ACTUAL LEVY
2006	3.75%	20,000	5,056	25,056	0	0
2007	3.75%	25,000	9,363	34,363	36,080	36,080
2008	4.00%	25,000	8,425	33,425	35,096	35,096
2009	4.00%	30,000	7,425	37,425	39,296	
2010	4.00%	30,000	6,225	36,225	38,036	
2011	4.00%	30,000	5,025	35,025	35,025	
2012	4.25%	30,000	3,825	33,825	35,516	
2013	4.25%	30,000	2,550	32,550	34,177	
2014	4.25%	<u>30,000</u>	<u>1,275</u>	<u>31,275</u>	<u>32,838</u>	
<b>TOTAL</b>		250,000	49,169	299,169	286,064	71,176
<b>BALANCE</b>		<b>205,000</b>	<b>34,750</b>	<b>239,750</b>	<b>249,984</b>	

## G.O. REFUNDING BONDS OF 2002 (\$260,000)

YEAR	RATE	PRINCIPAL	INTEREST	TOTAL	FIRE LEVY	LIBRARY LEVY	TOTAL AUTO LEVY	ACTUAL LEVY*
2002	3.50%	0	1,806	1,806	0	0	0	0
2003	3.50%	35,000	10,225	45,225	24,900	25,500	50,400	40,440
2004	3.75%	40,000	8,863	48,863	24,100	29,800	53,900	44,260
2005	4.00%	45,000	7,213	52,213	23,200	28,700	51,900	42,620
2006	4.25%	45,000	5,356	50,356	22,300	27,500	49,800	40,880
2007	4.50%	45,000	3,388	48,388	26,350	26,350	52,700	42,160
2008	4.75%	50,000	1,188	51,188	0	0	0	0
<b>TOTAL</b>		260,000	38,038	298,038	120,850	137,850	258,700	210,360
<b>BALANCE</b>		50,000	1,188	51,188	0	0	0	0

\* NOTE: The City Council has committed 40% of the bond payments related to the Fire Department with General Fund Revenues (Township fire contracts) to limit the impact on the property tax.

**G.O. SWIMMING POOL BONDS OF 2003 (\$965,000)**

YEAR	RATE	PRINCIPAL	INTEREST	TOTAL	AUTO LEVY	ACTUAL LEVY
2004	2.10%	25,000	53,066	78,066	79,803	79,803
2005	2.10%	40,000	34,853	74,853	78,596	78,596
2006	2.10%	40,000	34,013	74,013	77,714	77,714
2007	3.00%	45,000	33,173	78,173	82,082	82,082
2008	3.00%	45,000	31,823	76,823	80,664	80,664
2009	3.00%	45,000	30,473	75,473	79,247	
2010	3.35%	50,000	29,123	79,123	83,079	
2011	3.35%	50,000	27,448	77,448	81,320	
2012	3.65%	50,000	25,773	75,773	79,562	
2013	3.65%	55,000	23,948	78,948	82,895	
2014	3.90%	55,000	21,940	76,940	80,787	
2015	3.90%	60,000	19,795	79,795	83,785	
2016	4.10%	60,000	17,455	77,455	81,328	
2017	4.10%	65,000	14,995	79,995	83,995	
2018	4.30%	65,000	12,330	77,330	81,197	
2019	4.30%	70,000	9,535	79,535	83,512	
2020	4.50%	70,000	6,525	76,525	80,352	
2021	4.50%	<u>75,000</u>	<u>3,375</u>	<u>78,375</u>	<u>82,294</u>	
<b>TOTAL</b>		965,000	429,639	1,394,639	1,462,212	398,859
<b>BALANCE</b>		<b>815,000</b>	<b>274,535</b>	<b>1,089,535</b>	<b>1,144,017</b>	

**G.O. WATER REVENUE BONDS OF 1998**

<b>YEAR</b>	<b>RATE</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL</b>
<b>1999</b>		0	39,702	39,702
<b>2000</b>	4.10%	35,000	33,313	68,313
<b>2001</b>	4.20%	35,000	31,860	66,860
<b>2002</b>	4.25%	40,000	30,275	70,275
<b>2003</b>	4.30%	40,000	28,565	68,565
<b>2004</b>	4.40%	40,000	26,825	66,825
<b>2005</b>	4.50%	45,000	24,933	69,933
<b>2006</b>	4.55%	45,000	22,896	67,896
<b>2007</b>	4.60%	45,000	20,838	65,838
<b>2008</b>	<b>4.70%</b>	<b>50,000</b>	<b>18,628</b>	<b>68,628</b>
<b>2009</b>	4.75%	50,000	16,265	66,265
<b>2010</b>	4.85%	55,000	13,744	68,744
<b>2011</b>	4.85%	60,000	10,955	70,955
<b>2012</b>	5.00%	60,000	8,000	68,000
<b>2013</b>	5.00%	65,000	4,875	69,875
<b>2014</b>	5.00%	65,000	1,625	66,625
<b>TOTAL</b>		<b>730,000</b>	<b>333,297</b>	<b>1,063,297</b>
<b>BALANCE</b>		<b>405,000</b>	<b>74,091</b>	<b>479,091</b>

**ELECTRIC REVENUE BONDS, SERIES 2007A**

<b>YEAR</b>	<b>RATE</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL</b>
2008	4.375%	250,000	341,314	591,314
2009	4.375%	230,000	292,283	522,283
2010	4.375%	240,000	282,001	522,001
2011	4.375%	255,000	271,173	526,173
2012	4.375%	260,000	259,908	519,908
2013	4.375%	275,000	248,204	523,204
2014	4.375%	285,000	235,954	520,954
2015	4.375%	300,000	223,158	523,158
2016	4.375%	310,000	209,814	519,814
2017	4.375%	325,000	195,923	520,923
2018	4.375%	340,000	181,376	521,376
2019	4.375%	355,000	166,173	521,173
2020	4.375%	370,000	150,314	520,314
2021	4.40%	385,000	133,750	518,750
2022	4.50%	405,000	116,168	521,168
2023	4.50%	420,000	97,605	517,605
2024	4.60%	440,000	78,035	518,035
2025	4.70%	460,000	57,105	517,105
2026	4.70%	480,000	35,015	515,015
2027	4.70%	505,000	11,868	516,868
<b>TOTAL</b>		<b>6,890,000</b>	<b>3,587,141</b>	<b>10,477,141</b>
<b>BALANCE</b>		<b>6,890,000</b>	<b>3,587,141</b>	<b>10,477,141</b>

# SECTION VI

## ECONOMIC DEVELOPMENT AUTHORITY BUDGET

## **SECTION VI**

### **ECONOMIC DEVELOPMENT AUTHORITY**

The Economic Development Authority Budget is a cash flow budget showing years 2004 through 2006 actual, projected numbers for 2007 and the Budget for 2008.

In 2004 Claussen Properties LLC exercised their purchase option on the manufacturing plant they leased from the EDA. The proceeds were used to call the remaining bonds that were issued to finance the project.

An investment of \$50,000 is held by the EDA in the Chippewa Valley Ethanol Plant and dividend income is received that is determined by the profitability of the operation.

The purchase of property in 2005 for \$40,000 was for the lot adjacent to the Armory which is used for parking. \$2,000 in 2006 was an earnest money deposit on the elevator owned by Benson Market Company. The final purchase of the elevator and the land from Burlington Northern Railroad was completed in 2007 for \$104,500. \$60,000 was transferred to the General Capital Outlay Fund for the Northwest Railroad Park Improvement Project.

The EDA supports the community by sponsoring projects and advertisements that have the potential to have a positive economic impact on the City.

**E D A BUDGET**

	Actual 2004	Actual 2005	Actual 2006	Project 2007	Budget 2008
<b>Beginning Cash</b>	<b>\$265,364.78</b>	<b>\$878,028.35</b>	<b>\$850,028.64</b>	<b>\$896,875.03</b>	<b>\$754,371.00</b>
<b>RECEIPTS</b>					
Interest	\$14,026.79	\$21,257.48	\$39,515.10	\$43,509.97	\$15,087.42
Lease Income	\$26,666.68	\$0.00	\$0.00	\$0.00	\$0.00
Loral Fin. Lease Int.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Loral Fin. Lease Prin.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Tyler Loan Repayment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Property	\$585,590.54	\$0.00	\$0.00	\$0.00	\$0.00
Transfers in	\$290,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Loan Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CVAC Income	\$43,375.52	\$30,970.23	\$61,875.00	\$9,900.00	\$5,000.00
Misc. Income	\$0.00	\$0.00	\$2,750.00	\$0.00	\$0.00
<b>TOTAL RECEIPTS</b>	<b>\$959,659.53</b>	<b>\$52,227.71</b>	<b>\$104,140.10</b>	<b>\$53,409.97</b>	<b>\$20,087.42</b>
<b>DISBURSEMENTS</b>					
Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Advertising	\$13,550.41	\$3,017.82	\$5,281.54	\$6,036.00	\$5,000.00
Dues	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00
Special Projects	\$8,913.35	\$16,936.26	\$43,614.00	\$78,443.00	\$15,000.00
Misc.	\$10,839.94	\$20,273.34	\$6,398.17	\$6,935.00	\$2,500.00
Loral True Lease	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Loral Financing Lease	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Tyler Loan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Purchase of Property	\$0.00	\$40,000.00	\$2,000.00	\$104,500.00	\$0.00
CVAC Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
To 1990A Bonds	\$313,642.26	\$0.00	\$0.00	\$0.00	\$0.00
To 1990B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R & D Center Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Lor-Al R & D Center Loans	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Loan Reduction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL DISBURSEMENTS</b>	<b>\$346,995.96</b>	<b>\$80,227.42</b>	<b>\$57,293.71</b>	<b>\$195,914.00</b>	<b>\$22,500.00</b>
Increase(Decrease) Cash	\$612,663.57	(\$27,999.71)	\$46,846.39	(\$142,504.03)	(\$2,412.58)
<b>ENDING CASH</b>	<b>\$878,028.35</b>	<b>\$850,028.64</b>	<b>\$896,875.03</b>	<b>\$754,371.00</b>	<b>\$751,958.42</b>
<b>CASH RECONCILIATION</b>					
Ending Cash	\$878,028.35	\$850,028.64	\$896,875.03	\$754,371.00	\$751,958.42
Receivables	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Payables	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>True Cash</b>	<b>\$878,028.35</b>	<b>\$850,028.64</b>	<b>\$896,875.03</b>	<b>\$754,371.00</b>	<b>\$751,958.42</b>

## SECTION VII

### LIQUOR FUND BUDGET

## **SECTION VII**

### **LIQUOR FUND**

The Liquor Store budget gives history from 2004. Record sales figures of over one million dollars were reported by the Liquor Store in 2006 thanks to several construction projects in the area. Construction of the Fibrominn Power Plant was completed in 2007 so we are cautiously optimistic to be able to obtain these budgeted amounts. In October of 2007 a statewide smoking ban went into effect which may also have an impact on this year's sales.

Operating expenses are budgeted to be up 7% over 2007 Budget amounts with the largest increases being in wages and utilities.

A sales analysis breaks the information down between off-sale and on-sale and also between beer and liquor. The retained earnings and cash flow statement show that the \$60,000 budgeted to be transferred to the General Fund will not quite be covered by the 2008 sources of cash. There are no dollars budgeted for Capital Outlay Improvements as we see how all of the different factors affect the profitability of the business.

	2004 ACTUAL	2005 ACTUAL	2006 ACTUAL	2007 BUDGET	2008 BUDGET
<b>Revenues</b>					
Sales	951,401	959,380	1,089,635	1,056,500	1,052,000
Cost of Sales	<u>587,546</u>	<u>591,103</u>	<u>681,645</u>	<u>665,800</u>	<u>664,800</u>
Gross Profit	<u>363,855</u>	<u>368,277</u>	<u>407,990</u>	<u>390,700</u>	<u>387,200</u>
<b>Other Revenue</b>					
Rental Income	3,000	3,000	3,000	3,100	3,100
Machine Commissions	2,496	3,051	3,374	3,000	3,500
Miscellaneous Income	<u>1,178</u>	<u>1,038</u>	<u>2,462</u>	<u>2,500</u>	<u>2,500</u>
Total Revenue	<u>370,529</u>	<u>375,366</u>	<u>416,825</u>	<u>399,300</u>	<u>396,300</u>
<b>Expenditures</b>					
Salaries	128,376	139,128	145,866	150,000	166,000
Earned Benefits	(1,027)	(6,320)	1,292	1,000	1,000
Fringe Benefits	35,331	47,807	51,751	54,000	59,760
Office Supplies	250	792	710	800	800
Operating Supplies	5,850	6,167	8,159	7,500	7,500
Building Repair & Maint.	4,794	10,330	14,290	10,000	10,000
Management Fees	20,227	20,782	21,200	21,800	22,236
Contracted Services-Cleaning	8,904	8,946	8,992	9,300	9,300
Telephone	1,557	1,477	1,111	1,800	1,200
Travel	425	264	650	900	600
Training	390	700	250	600	700
Freight on Liquor	4,033	3,750	4,328	4,100	4,300
Advertising	20,834	22,174	18,230	21,500	20,000
Insurance	14,478	14,906	14,401	15,000	15,000
Utilities	12,715	13,395	15,110	14,500	17,000
Heating	436	571	339	600	900
Depreciation	27,882	29,216	29,256	30,000	30,000
Miscellaneous	5,807	4,356	3,509	4,000	4,000
Credit Card Discount	2,286	2,410	5,458	5,200	6,500
Bad Debts	551	244	(83)	200	200
Laundry			<u>499</u>	<u>500</u>	<u>1,025</u>
Total Expenditures	<u>294,100</u>	<u>321,095</u>	<u>345,317</u>	<u>353,300</u>	<u>378,021</u>
Operating Profit / (Loss)	<u>76,429</u>	<u>54,271</u>	<u>71,508</u>	<u>46,000</u>	<u>18,279</u>
<b>Other Income &amp; Expense</b>					
Interest Income	2,351	3,279	3,082	2,800	3,000
Gain/Loss on Disposal of Assets			(17)		
Transfer From Other Funds	22,916	0	0	0	
Net Income / (Loss)	<u>101,696</u>	<u>57,550</u>	<u>74,572</u>	<u>48,800</u>	<u>21,279</u>

	2004 ACTUAL		2005 ACTUAL		2006 ACTUAL		2007 BUDGET		2008 BUDGET	
<b>SALES ANALYSIS</b>										
Off Sale Liquor & Wine Sales	235,573		235,564		273,403		250,000		258,000	
Cost of Sales	<u>(167,464)</u>		<u>(168,972)</u>		<u>(192,207)</u>		<u>(180,000)</u>		<u>(187,000)</u>	
<b>Gross Profit</b>	68,109	28.9%	66,592	28.3%	81,196	29.7%	70,000	28.0%	71,000	27.5%
Off Sale Beer Sales	442,975		452,332		513,459		520,000		515,000	
Cost of Sales	<u>(336,695)</u>		<u>(337,454)</u>		<u>(394,707)</u>		<u>(394,000)</u>		<u>(384,000)</u>	
<b>Gross Profit</b>	106,279	24.0%	114,878	25.4%	118,751	23.1%	126,000	24.2%	131,000	25.4%
On Sale Liquor & Wine Sales	76,252		82,603		85,270		78,000		76,000	
Cost of Sales	<u>(11,234)</u>		<u>(9,568)</u>		<u>(10,532)</u>		<u>(10,000)</u>		<u>(10,800)</u>	
<b>Gross Profit</b>	65,018	85.3%	73,035	88.4%	74,737	87.6%	68,000	87.2%	65,200	85.8%
On Sale Beer Sales	154,197		143,631		164,273		156,000		148,000	
Cost of Sales	<u>(40,857)</u>		<u>(39,497)</u>		<u>(43,431)</u>		<u>(41,800)</u>		<u>(41,000)</u>	
<b>Gross Profit</b>	113,340	73.5%	104,134	72.5%	120,841	73.6%	114,200	73.2%	107,000	72.3%
Miscellaneous Sales	42,405		45,250		53,231		52,500		55,000	
Cost of Sales	<u>(31,296)</u>		<u>(35,612)</u>		<u>(40,767)</u>		<u>(40,000)</u>		<u>(42,000)</u>	
<b>Gross Profit</b>	11,109	26.2%	9,637	21.3%	12,464	23.4%	12,500	23.8%	13,000	23.6%
<b>Total Sales</b>	<b>951,401</b>		<b>959,380</b>		<b>1,089,635</b>		<b>1,056,500</b>		<b>1,052,000</b>	
<b>Total Cost of Sales</b>	<b><u>(687,646)</u></b>		<b><u>(691,105)</u></b>		<b><u>(831,645)</u></b>		<b><u>(665,800)</u></b>		<b><u>(664,800)</u></b>	
<b>Total Gross Profit</b>	<b>263,755</b>	27.7%	268,277	27.9%	257,990	23.7%	390,700	37.0%	387,200	36.3%

	2004 ACTUAL	2005 ACTUAL	2006 ACTUAL	2007 BUDGET	2008 BUDGET
<b>OPERATING PROFIT/(LOSS)</b>	<b>76,429</b>	<b>54,271</b>	<b>71,508</b>	<b>46,000</b>	<b>18,279</b>
INTEREST INCOME	2,351	3,279	3,082	2,800	3,000
Transfer From Other Funds	22,916	0	0	0	0
NON-OPERATING EXPENSE					
NET INCOME	101,696	57,550	74,589	48,800	21,279
TRANSFERS FROM NET INCOME TO RETAINED EARNINGS	60,000	90,000	63,000	60,000	60,000
BEGINNING RETAINED EARNINGS	367,271	408,967	376,517	388,107	376,907
ENDING RETAINED EARNINGS	408,967	376,517	388,107	376,907	338,186
<b>BEGINNING CASH BALANCE</b>	<b>74,270</b>	<b>93,086</b>	<b>93,990</b>	<b>81,437</b>	<b>73,237</b>
<b>SOURCES OF CASH</b>					
DECREASE IN INV.,REC.,PREPAID	0	5,265	0	0	0
INCREASE IN PAYABLES, ACCRUALS	0	0	3,230	0	0
DEPOSITS & RESTRICTED ASSETS	0	0	0	0	0
DEPRECIATION	27,882	29,216	29,256	30,000	30,000
NET INCOME FROM OPERATIONS	76,429	54,271	71,508	46,000	18,279
INTEREST INCOME	2,351	3,279	3,082	2,800	3,000
NON-OPERATING INCOME	22,916	0	0	0	0
<b>TOTAL SOURCE OF CASH</b>	<b>129,579</b>	<b>92,031</b>	<b>107,075</b>	<b>78,800</b>	<b>51,279</b>
<b>USES OF CASH</b>					
CAPITAL IMPROVEMENTS	18,797	1,128	34,044	27,000	0
INCREASE IN INV.,REC.,PREPAID	31,966	0	22,583	0	0
DECREASE IN PAYABLES, ACCRUALS					
DEPOSITS & RESTRICTED ASSETS					
NON-OPERATING EXPENSE	60,000	90,000	63,000	60,000	60,000
OTHER USES OF WORKING CAPITAL	0	0	0	0	0
<b>TOTAL USE OF CASH</b>	<b>110,763</b>	<b>91,128</b>	<b>119,627</b>	<b>87,000</b>	<b>60,000</b>
<b>ENDING CASH BALANCE</b>	<b>93,086</b>	<b>93,990</b>	<b>81,437</b>	<b>73,237</b>	<b>64,516</b>

# SECTION VIII

## UTILITY FUND BUDGET

## **SECTION VIII**

### **UTILITY BUDGET**

#### **GENERAL BACKGROUND**

The Utility Fund is made up of the Electric, Water and Wastewater Departments. Each Department has its own operating budget and 10 year Capital Improvements Program.

#### **INTERDEPARTMENTAL CHARGES**

There are \$33,735 in interdepartmental charges in the 2008 Utility Budget. In the Electric Fund, the \$33,735 is for the work done by the Electrical Department which handles all office and billings operation for its billing services and its office services to Water and Wastewater. These charges show up in the expenditure side of the budget as \$12,375 to Water and \$21,360 to Wastewater.

#### **OUTSIDE CHARGES**

In the 2008 Budget, you will see there are \$9,000 of revenues under **Administrative Services** to Electrical and \$10,000 to Water. The \$9,000 in Electrical represents a payment from the General Fund to the Electrical for services provided by the Billings Office. \$10,000 of the outside charges under revenues for Water represents a payment from the General Fund to Water for water system infrastructure provided for fire service. You will find a corresponding expense entry in Fire Department Budget of the General Fund.

#### **MANAGEMENT FEES**

Management Fees are based upon the total general government part of the General Fund Budget which includes Mayor and Council, Administration, Legal, Accounting and City Building. The Utility Fund is expected to assume approximately 45% of these costs. That amount is divided between the Water, Sewer and Electric Department by a percentage of their sales. This amount is increased each year by 2%.

## WATER FUND

**Sale of Service** has increased 14% since 2003. Part of this will fluctuate based upon the type of summer we have and the amount of watering that takes place. Rates were increased in January 2004 by 4% as the result of a contracted rate study. We attempt to prepare an annual review and update of the study. The 2006 review suggested the next rate increase be in 2008. **Connection Fees** assume eight new residential equivalent customers are added in 2008.

Expenses are projected to be up 5% from the 2007 Budget. A positive net income is shown of \$9,670. The Water Fund has an adequate cash balance (\$764,250) that is well above its minimum working capital goal of 60% of current years operating expenses (\$195,198) and future capital outlay projects.



# Water Fund Budget

	2005 Actual	2006 Actual	2007 Budget	2008 Budget
<b>REVENUES</b>				
Sale of Service	281,795	304,335	296,335	310,000
Miscellaneous	4,496	48	1,000	200
Fire Service Fee	10,000	10,000	10,000	10,000
Connection Fees	1,680	1,000	2,080	2,500
Interdepartmental Charges	0	0	0	
Refunds & Reimbursements	301	435	0	0
<b>TOTAL REVENUE</b>	<b>298,273</b>	<b>315,819</b>	<b>309,415</b>	<b>322,700</b>
<b>EXPENSES</b>				
Salaries	63,313	68,248	66,500	68,200
Earned Benefits	54	962	600	600
Fringe Benefits	19,274	20,252	21,691	27,415
Office Supplies	64	68	350	500
Chemicals & Chemical Supplies	8,097	3,188	4,000	5,200
Gas & Oil	2,158	3,264	3,000	3,700
Operating Supplies	5,078	6,045	6,000	6,000
Laboratory and Testing	1,431	1,490	1,400	1,400
Equipment Repair & Maint.	11,226	2,946	7,000	5,500
Maintain System	17,677	23,754	26,500	22,500
Building Repair & Maint.	14	605	1,500	1,500
Management Fees	31,011	31,630	32,580	33,240
Telephone	274	278	300	300
Travel Expense	232	625	600	600
Training & Instruction	506	433	600	600
Marketing	0	0	0	0
Insurance	11,119	10,138	9,000	10,000
Work Comp Insurance			1,500	2,200
Utilities	28,887	31,298	32,000	40,000
Depreciation	86,581	76,314	80,000	80,000
Miscellaneous	1,755	3,465	3,500	3,500
Interdepartmental Charges	12,375	12,375	12,375	12,375
<b>Total Expenses</b>	<b>301,129</b>	<b>297,378</b>	<b>310,996</b>	<b>325,330</b>
<b>OPERATING PROFIT/(LOSS)</b>	<b>(2,856)</b>	<b>18,441</b>	<b>(1,581)</b>	<b>(2,630)</b>
<b>Other Income &amp; Expense</b>				
Interest Income	26,054	29,963	29,555	28,000
Contributed Capital Depreciation	3,249	0	3,249	3,249
Gain/Loss on Fixed Asset Sale	810	0	0	0
Interest Expense	(26,476)	(22,512)	(21,938)	(18,949)
Grants & contributed Capital	348,982	1,396		
<b>NET INCOME/ (LOSS)</b>	<b>349,763</b>	<b>27,288</b>	<b>9,285</b>	<b>9,670</b>

**10 YEAR CAPITAL IMPROVEMENT PLAN**

**Department:** Water  
**Revised:** December 14, 2007

PROJECT DESCRIPTION	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
<b>Equipment</b>										
#19 - 1983 Backhoe/Excavator		87,000								
#20 - 1994 Backhoe						70,000				
#7 - Van	33,000									
<b>Distribution System / Plant Improvements</b>										
Well Replacement - Treatment Plant #2	175,000									
* General Improvements-Distribution System		51,500		53,000		54,500		56,000		56,000
Water Plant Mechanical Improvements	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Rehab Filters PH #1 and PH #2		25,000								
Water Meters/AMR	15,000	15,000	15,000	15,000	15,000	8,000	8,000	8,000	8,000	8,000
Water System Study										
<b>Program Totals</b>	<b>233,000</b>	<b>188,500</b>	<b>25,000</b>	<b>78,000</b>	<b>25,000</b>	<b>142,500</b>	<b>18,000</b>	<b>74,000</b>	<b>18,000</b>	<b>74,000</b>
<b>Special Projects</b>										

## SEWER FUND

**Sale of Service** has increased drastically by 51% since 2003. This was through rate increases necessary with the sale of bonds for the expansion of the wastewater treatment plant. Rates were increased 11% in 2004, 10% in 2005 and 18% in 2007. **Connection Fees** assume the addition of eight residential equivalent units of service plus an additional amount for other development.

Expenses are up 3% over 2007 due to increased chemical usage and personnel cost. Both an operating and net income loss are budgeted but with a large depreciation expense cash flow is what we need to keep an eye on. Rates were increased prior to the wastewater treatment plant expansion to create reserves high enough to make the bond payments and soften the rate increases. We projected our cash to decrease from \$766,226 to \$682,750 in 2007. In actuality, cash increased to \$862,608 due to increased revenues and capital outlay projects that were not completed. This is above our working capital goal of 67% of operating expenses or \$464,890. The 2006 review of rates and the rate increase implemented for 2007 put us just below or just above that benchmark for the next several years with some additional more modest increases.



## Sewer Fund Budget

	2005 Actual	2006 Actual	2007 Budget	2008 Budget
<b>REVENUES</b>				
Sale of Service	507,792	522,464	614,510	625,000
Miscellaneous	217	0	0	0
Connection Fees	18,083	8,210	16,400	30,000
Interdepartmental Charges	0	0	0	0
Refunds & Reimbursements	<u>1,089</u>	<u>3,130</u>	<u>1,500</u>	<u>2,000</u>
<b>TOTAL REVENUE</b>	<b>527,181</b>	<b>533,804</b>	<b>632,410</b>	<b>657,000</b>
<b>EXPENSES</b>				
Salaries	108,761	115,194	116,000	122,000
Earned Benefits	1,267	2,230	1,300	1,500
Fringe Benefits	30,501	33,532	34,594	41,070
Office Supplies	150	3,215	500	200
Chemicals & Chemical Supplies	5,247	53,152	50,000	60,000
Gas & Oil	3,011	2,665	3,000	3,500
Operating Supplies	4,204	9,677	9,000	5,000
Laboratory and Testing	11,195	4,966	11,000	10,000
Equipment Repair & Maint.	4,466	5,519	7,000	8,300
Maintain System	12,681	15,162	13,250	12,000
Building Repair & Maint.	4,944	19,175	3,000	5,000
Management Fees	40,663	41,476	42,305	43,152
Telephone	276	275	285	285
Travel Expense	730	725	800	500
Training & Instruction	527	1,611	1,200	1,200
Insurance	17,529	16,725	14,000	15,600
Work Comp Insurance	0	0	3,400	3,000
Electric Utilities	26,012	22,837	25,000	25,000
Heat	5,691	12,648	9,500	10,000
Depreciation	291,329	304,863	300,000	300,000
Miscellaneous	5,559	6,445	5,000	5,200
Interdepartmental Charges	<u>21,360</u>	<u>21,360</u>	<u>21,360</u>	<u>21,360</u>
<b>Total Expenses</b>	<b>596,103</b>	<b>693,453</b>	<b>671,494</b>	<b>693,867</b>
<b>OPERATING PROFIT/(LOSS)</b>	<b>(68,922)</b>	<b>(159,649)</b>	<b>(39,084)</b>	<b>(36,867)</b>
<b>Other Income &amp; Expense</b>				
Special Assessments		10,774		
Interest Income	25,788	36,063	29,427	30,000
Contributed Capital Depreciation	5,853	0	5,853	5,853
Interest Expense	0	(108,516)	(81,069)	(76,102)
Gain/Loss on Disposal of Asset		(48)		
Grants & Contributed Capital	<u>264,599</u>	<u>2,157</u>		
<b>NET INCOME/ (LOSS)</b>	<b><u>227,319</u></b>	<b><u>(219,220)</u></b>	<b><u>(84,873)</u></b>	<b><u>(77,116)</u></b>

**10 YEAR CAPITAL IMPROVEMENT PLAN**

**Department:** Wastewater  
**Revised:** December 14, 2007

PROJECT DESCRIPTION	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Equipment										
¼ Ton Pick-up					30,000					
<b>Collection System/Plant Improvements</b>										
* Collection System Improvements [1 Block per Yr]	77,250		79,500		81,750		84,000		86,250	
WW Plant Mechanical Improvements [Digester]			40,000							
Lift Station	175,000			175,000						
East Side Surface Water Inflow Study										
East Side Surface Water Inflow Construction	100,000	35,000								
<b>Program Totals</b>	<b>352,250</b>	<b>35,000</b>	<b>119,500</b>	<b>175,000</b>	<b>111,750</b>	<b>0</b>	<b>84,000</b>	<b>0</b>	<b>86,250</b>	<b>0</b>
<b>Special Projects</b>										

## ELECTRIC FUND

**Sales of Service** were up 28% from the period 2003 through 2006. A rate increase of 6% in 2004 and another 9.5% increase in October of 2006 were necessary due to the rising cost of purchased power. The 2007 budget allowed for a full year at the new rate. In 2008 the second step of the rate increase of 7.4% goes into effect. **Backup Power Agreement** revenue is to provide service to the new Fibrominn Power Plant. Expenses associated with providing this service is under Distribution. Their annual nomination of the amount of backup power needed was significantly lower in 2008.

Purchased power costs continue to increase due to the ongoing drought on the Missouri River water reservoirs, winter storms that damaged transmission lines, and rail costs to deliver coal to the Laramie River Power Plant. Both WAPA and MRES are announcing rate increase plans that are higher than were proposed when the rate study was completed. MRES rates increased an additional two mills in 2008 and will increase another four mills in 2009. WAPA rates increased approximately 25% in 2008 vs a 20% increase that was projected.

Capital outlay plans in the Electric Fund include a new Substation and Transmission Line, and Distribution Improvements. This will replace two old transformers one of which failed in 2006 and required the running of our generation equipment in order to handle all of the City's load. The first phase of this project is 4.0 million dollars and a bond sale was completed in 2007 to cover the cost.



## Electric Fund Budget

	2004 Actual	2005 Actual	2006 Actual	2007 Budget	2008 Budget
<b>REVENUES</b>					
Sale of Service	1,888,476	2,080,774	2,243,608	2,409,000	2,742,000
Miscellaneous	37,641	70,917	34,813	32,200	33,750
Administrative Services	13,000	12,000	9,000	9,000	9,000
Interdepartmental Charges	33,735	33,735	33,735	33,735	33,735
Refunds & Reimbursements	16,011	8,538	57,842	5,000	5,000
Generation Capacity Revenue	36,153	39,356	40,128	40,500	42,000
Dedicated Capacity Revenue	263,714	270,000	276,000	282,000	288,000
Backup Power Agreement	0	0	143,855	815,142	400,000
Generation Sales	<u>17,566</u>	<u>54,147</u>	<u>7,425</u>	<u>5,000</u>	<u>20,000</u>
<b>TOTAL REVENUE</b>	<b>2,306,296</b>	<b>2,569,467</b>	<b>2,846,405</b>	<b>3,631,577</b>	<b>3,573,485</b>
<b>EXPENSES</b>					
<b>Administration</b>					
Salaries	61,992	59,928	61,704	71,000	65,000
Earned Benefits	1,704	904	1,377	2,000	1,500
Fringe Benefits	24,632	25,712	30,381	28,400	31,350
Office Supplies	7,494	4,993	6,877	6,500	7,500
Postage	8,143	6,383	4,292	4,000	4,600
Gas & Oil	59	57	117	0	0
Management Fees	137,442	140,878	143,696	146,570	149,520
Contracted Services	4,604	6,768	35,772	4,000	4,000
Data Processing Services	19,311	18,865	20,785	21,000	21,000
Bill Print Services			8,692	8,800	9,000
Telephone	6,717	6,405	6,957	6,500	7,500
Travel Expense	2,175	743	1,643	2,000	2,500
Training & Instruction	597	325	185	1,100	1,400
Marketing	7,647	27,752	10,761	10,000	10,000
Insurance	33,322	36,206	35,197	35,000	13,000
Depreciation	291,395	295,917	345,597	290,000	507,000
Miscellaneous	2,492	1,830	1,619	2,000	2,000
Bad Debts	4,489	4,644	3,975	4,000	8,000
Dues & Subscriptions	3,532	3,406	3,796	3,600	4,000
Load Management	13,863	22,967	27,538	25,750	25,750
Meter Reading Services	<u>12,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Administration</b>	<b>643,609</b>	<b>664,684</b>	<b>750,962</b>	<b>672,220</b>	<b>874,620</b>
<b>Power Production</b>					
Gas & Oil	28,614	67,480	38,283	20,000	30,000
Operating Supplies	2,582	2,771	503	3,000	3,000
Equipment Repair & Maint.	29,337	31,104	35,859	31,000	21,000
Building Repair & Maint.	4,541	2,204	8,637	7,000	5,000
Contracted Services	11,910	3,046	0	4,000	11,000
Utilities	26,334	25,934	26,074	28,000	30,000
Heating Cost	822	0	0	0	0
Miscellaneous	<u>878</u>	<u>550</u>	<u>429</u>	<u>1,000</u>	<u>1,000</u>
<b>Total Power Production</b>	<b>105,018</b>	<b>133,089</b>	<b>109,785</b>	<b>94,000</b>	<b>101,000</b>
<b>Distribution</b>					
Gas & Oil	5,277	5,767	7,407	6,800	7,300
Operating Supplies	9,295	10,222	34,603	10,000	30,000
Equipment Repair & Maint.	7,296	14,129	13,983	11,000	20,000
Maintain System	22,018	14,194	10,933	20,000	20,000
Maintain Street Lights	4,039	4,971	11,441	5,000	18,000
Building Repair & Maint.	7,895	6,305	4,550	3,000	7,500
Purchased Power	745,542	852,668	943,286	1,024,681	1,265,000



# Electric Fund Budget

	2004 Actual	2005 Actual	2006 Actual	2007 Budget	2008 Budget
Wheeling	257,916	263,655	279,533	303,105	312,000
Backup Power Agreement Costs	0	0	84,465	791,400	250,000
Distribution Maintenance Contract	338,738	356,092	385,879	391,505	440,000
Telephone	833	1,221	1,125	1,400	1,500
Travel Expense	107	148	40	150	175
Training & Instruction	398	380	930	400	500
Electricity	7,574	7,562	8,282	7,600	10,000
Heating Cost	<u>1,019</u>	<u>2,276</u>	<u>2,067</u>	<u>2,300</u>	<u>2,300</u>
<b>Total Distribution</b>	<b>1,407,947</b>	<b>1,539,591</b>	<b>1,788,526</b>	<b>2,578,341</b>	<b>2,384,275</b>
<b>TOTAL EXPENSES</b>	<b>2,156,573</b>	<b>2,337,364</b>	<b>2,649,272</b>	<b>3,344,561</b>	<b>3,359,895</b>
<b>OPERATING PROFIT/(LOSS)</b>	<b>149,722</b>	<b>232,104</b>	<b>197,133</b>	<b>287,016</b>	<b>213,590</b>
<b>Other Income &amp; Expense</b>					
Interest Income	140,505	149,086	155,166	140,000	160,000
Unrealized Gain (Loss) on Investments	(690)	(60,029)	(18,573)	0	
Sale of Property	0	212	0	0	
Interest Expense	(195,729)	(189,823)	(183,217)	(177,123)	(333,222)
Gain/Loss on Disposal of Assets			<u>(4,312)</u>		
<b>NET INCOME/ (LOSS)</b>	<b><u>93,809</u></b>	<b><u>131,550</u></b>	<b><u>146,197</u></b>	<b><u>249,893</u></b>	<b><u>40,368</u></b>

**\*\*\* Sale of Service Breakdown \*\*\***

Residential Lighting	789,040	878,937	928,442	969,000	1,130,000
Interruptible Service	35,406	43,054	52,597	47,000	65,000
Municipal Service	155,391	160,570	169,995	183,000	210,000
Commercial Lighting	146,662	167,828	167,486	185,000	203,000
Commercial 3-Phase	83,569	96,406	93,938	104,000	118,000
Industrial Service	627,548	680,616	773,520	856,000	936,000
Street Lighting & Security Lights	<u>50,861</u>	<u>53,363</u>	<u>57,630</u>	<u>65,000</u>	<u>80,000</u>
<b>Total Sales of Service</b>	<b><u>1,888,476</u></b>	<b><u>2,080,774</u></b>	<b><u>2,243,608</u></b>	<b><u>2,409,000</u></b>	<b><u>2,742,000</u></b>

**10 YEAR CAPITAL IMPROVEMENT PLAN**

**Department:** Electric  
**Revised:** December 14, 2007

PROJECT DESCRIPTION	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
<b>Equipment</b>										
#2 - Pickup	32,000									
#8 - Small Bucket Truck										
Boring Machine										
Chipper	30,000									
Reel Trailer	10,000									
#10 - 50 ft. Bucket Truck		170,000								
AS400 Replacement								30,000		
Copier/Printer						15,000				
<b>URD / Overhead Distribution</b>										
* Distribution System	50,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
Relay & Load Tap Changers Maintenance				7,500			7,500			
Metering Improvements/Hand Held	93,900	50,000	50,000	20,000	20,000					
Street Lights		140,000		130,000						
<b>Power Plant / Line Garage</b>										
Replace/Refurbish Power Plant Stack										
Replace Line Garage Floor										
<b>Program Totals</b>	<b>215,900</b>	<b>435,000</b>	<b>125,000</b>	<b>232,500</b>	<b>95,000</b>	<b>75,000</b>	<b>97,500</b>	<b>105,000</b>	<b>75,000</b>	<b>75,000</b>
<b>Special Projects</b>										
Phase I - Electric System Improvements	2,460,000									
Phase II - Electric System Improvements		83,000	67,000	60,000						
Hawleywood Subdivision		15,000								
Homewood Subdivision	10,000	20,000								
Sampier Subdivision										
Railroad Park Lights										

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# SECTION IX

## GARBAGE COLLECTION FUND

## SECTION IX

### GARBAGE COLLECTION FUND

The City contracts for garbage pickup for all residential homes in the City. The report show 2004 through 2006 actual amounts, and the 2007 and 2008 Budgets.

**Contracted Services** is the contract we have with Mattheisen Disposal for garbage pickup. Our current contract runs through 2008 with a 3% increase each year. **Refuse Disposal** is what we pay to the Swift County Recycling Center for the garbage we have hauled there.

**City Wide Clean Up** are costs associated with our Spring Clean up Program.

## GARBAGE COLLECTION FUND

	2004 ACTUAL	2005 ACTUAL	2006 ACTUAL	2007 BUDGET	2008 BUDGET
<b>REVENUES</b>					
Sale of Tags	4,091	4,934	5,163	5,500	6,000
Other Revenue	50	68	108	0	0
Garbage Billings	<u>132,991</u>	<u>135,248</u>	<u>155,742</u>	<u>162,000</u>	<u>164,000</u>
<b>TOTAL REVENUES</b>	<b>137,133</b>	<b>140,250</b>	<b>161,013</b>	<b>167,500</b>	<b>170,000</b>
<b>EXPENDITURES</b>					
Operating Supplies	587	545	985	700	700
Management Fee	7,000	7,175	7,318	7,465	7,620
Contracted Services	88,313	90,673	93,730	96,700	103,000
Refuse Disposal	47,110	48,466	45,661	50,000	50,000
City Wide Cleanup	7,163	8,989	9,509	10,000	10,000
Uncollectable Accounts	<u>932</u>	<u>1,190</u>	<u>769</u>	<u>1,000</u>	<u>1,000</u>
<b>TOTAL EXPENDITURES</b>	<b>151,104</b>	<b>157,038</b>	<b>157,972</b>	<b>165,865</b>	<b>172,320</b>
Interest Income	2,156	1,709	1,958	2,000	2,000
<b>OPERATING PROFIT / (LOSS)</b>	<b>(11,815)</b>	<b>(15,079)</b>	<b>5,000</b>	<b>3,635</b>	<b>(320)</b>
Transfer to other funds.	0	0	0	0	0
<b>FUND BALANCE</b>	<b>73,988</b>	<b>58,909</b>	<b>63,909</b>	<b>67,544</b>	<b>67,224</b>

# SECTION X

## NON BUDGETED FUNDS

## SECTION X

The City of Benson has a few funds that do not have formal budgets adopted for them. The following is a list of these funds and a brief description of each one.

**Perpetual Care Cemetery** - 20% of all lot sales are deposited into this fund. The City Council may transfer the interest earned in this fund during the year to help pay for cemetery maintenance. A capital expense of \$6,204 was made in 2005 for the computerization of cemetery records. This fund has a cash balance at the beginning of 2008 of \$76,338.

**Community Development Revolving** - This fund was used in the early 80s to provide loans and grants for housing rehabs. The loans were generally zero interest loans to be paid back at the time the homes are sold. They are slowly being paid back and there is a cash balance of \$181,969 beginning 2008. Current uses of the money include the purchase of dilapidated houses and their demolition to provide buildable lots for new construction.

**Revolving Loan Fund** - Established by a grant from the State of Minnesota and transfers from the City's General Fund, the Revolving Loan Fund is used to make loans to businesses that are unable to obtain the financing they need through banks or other investors. The cash balance in this fund is \$636,822 at the beginning of 2008.

**Library Endowment Fund** - In March of 1995, the City Council established this fund with an initial balance of \$26,066.13. This amount was left over from the construction of the new library. \$6,000 was set aside for the purchase of equipment. The remaining funds are restricted and only the interest earning may be spent each year for capital outlay purposes. The cash balance at the beginning of 2008 is \$22,472.

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