

**MINUTES – BENSON CITY COUNCIL – SPECIAL MEETING
JANUARY 2, 2008**

The meeting was called to order at 5:30 p.m. by Mayor Paul Kittelson. Members present: Sue Fitz, Anne Johnson, Bob Claussen, Gary Landmark, and Paul Kittelson. Members absent: None. Also present: City Manager Rob Wolfington, Finance Director Glen Pederson, Police Chief Jim Crace, and Tim Mattheisen.

There was no one present with unscheduled business to come before the Council.

It was moved by Fitz, seconded by Claussen and carried unanimously to approve the following appointments:

Economic Development Authority	Claussen and Kittelson
Fire Board	Sue Fitz and Gary Landmark
HRA	Johnson
Library Board	Fitz
Liquor Committee	Fitz and Landmark
Park Board	Landmark and Kittelson
Personnel Committee	Landmark and Johnson
Planning Commission	Claussen
President Pro-Tem	Landmark
Swift County RDA Board	Kittelson
City Attorney [Civil Cases]	Don Wilcox
Assistant City Attorney	Tara Ulmaniec
Attorney Handling Criminal Cases	Finke Law Office

It was moved by Landmark, seconded by Johnson and carried unanimously to designate the Monitor News as the official newspaper for the City in 2008.

It was moved by Fitz, seconded by Claussen and carried unanimously that state banks, national banks, and thrift institutions located either within or outside the State of Minnesota that qualify as depositories under Minnesota Law are hereby designated as depositories of this municipality pursuant to Minnesota Statutes Section 118.005.

Tim Mattheisen, representing the Benson Hockey Association, came before the Council to discuss renewal of the Premise Permit Application and Lease at the Benson Liquor Store. It was moved by Claussen, seconded by Johnson and carried unanimously to approve a lease for the Hockey Association to rent space at the Benson Liquor Store for \$250 per month. Council Member Landmark offered the following Resolution and moved its adoption:

**RESOLUTION APPROVING PREMISE PERMIT APPLICATION
FOR THE BENSON HOCKEY ASSOCIATION
(RESOLUTION NO. 2008-01)**

WHEREAS, the City of Benson has received copies of the Minnesota Lawful Gambling Premise Permit Application from the Benson Hockey Association to conduct gambling at the Benson Municipal Liquor Store and Duffy's Bar and Grill in Benson, Minnesota, and

WHEREAS, these are renewal Premise Permits for the base organization Premise Permit Number B-01823.

NOW, THEREFORE, BE IT RESOLVED that the Benson City Council approves the application and authorizes the City Clerk to submit a certified copy of the resolution to the Benson Hockey Association to be included in their application to the Gambling Control Division.

Council Member Fitz seconded the foregoing Resolution and the following vote was recorded: AYES: Landmark, Fitz, Johnson, Claussen, Kittelson. NAYS: None. Whereupon the Mayor declared Resolution No. 2008-01 duly passed and approved.

A brief review of the 2008 calendar was held. It was moved by Landmark, seconded by Fitz and carried unanimously to designate City Council meeting dates for 2008 on the first and third Mondays of each month at 5:30 p.m. When a meeting date falls on a holiday the following Tuesday will be the designated meeting date.

It was moved by Claussen, seconded by Johnson and carried unanimously that the following were authorized as check signers for the following accounts:

All Accounts:	Mayor Paul Kittelson, City Manager Robert Wolfington, and Director of Finance Glen Pederson
Incidental Fund:	Nancy Kellner and Marge Scheffler
Meter Rent Account:	Nancy Kellner
Hospital Fund:	Nancy Kellner

The Mayor informed the Council that he spoke with the City Attorney about term limits and the difficulty of recruiting members for the Airport Commission. The City Attorney informed the Mayor that it was okay to leave members on the Airport Commission as long as there are no new applicants.

It was moved by Fitz, seconded by Claussen and carried unanimously to reappoint Craig Lindblad and appoint Leroy Noreen (terms expire December 31, 2010) to the Airport Commission.

It was moved by Claussen, seconded by Johnson and carried unanimously to reappoint Heather LeClair and Paul Estenson (terms expire December 31, 2010) to the Tourism Board.

It was moved by Landmark, seconded by Johnson and carried unanimously to reappoint Dennis Rohloff and Paul DeMarce (terms expire December 31, 2010) to the Cemetery Board.

It was moved by Fitz, seconded by Johnson and carried unanimously to appoint Leroy Noreen to the Benson EDA with his term expiring December 31, 2011.

It was moved by Fitz, seconded by Claussen and carried unanimously to reappoint Barb Nelson and appoint Sarah Antolick (terms expire December 31, 2010) to the Library Board.

It was moved by Claussen, seconded by Johnson and carried unanimously to reappoint Kristen Johnson and Pat Cina and appoint Gary Landmark (terms expire December 31, 2010) to the Park Board.

It was moved by Johnson, seconded by Claussen and carried unanimously to appoint Karen Evenson to the Planning Commission with her term expiring December 31, 2010.

A brief review of the safety calendar for 2008 was held.

The City Manager informed the Council that staff has been without an administrative vehicle for a number of years. They have used the building official's vehicle but that vehicle is not in the best condition and is pretty much an in town vehicle. He has test driven a 2005 Chevrolet Trail Blazer at Swenson Motors in Benson that he recommends purchasing. After discussion, it was moved by Landmark, seconded by Claussen and carried unanimously to authorize the purchase of an administrative vehicle as recommended.

The City Manager informed the Council that one merchant is not in compliance with state laws regarding the sale of cigarettes. The City Manager has spoken with the merchant and the merchant has indicated that he will be in compliance within 60 days.

At 5:55 p.m. the Council went into closed session to conduct the City Manager's performance review. At 6:20 p.m., the Council came out of closed session. The Mayor announced that they had conducted the City Manager's performance review and it was reported that he had received a satisfactory review.

There being no additional business to come before the Council, the meeting was adjourned at 6:21 p.m.

Mayor

Attest: _____
City Clerk