

**MINUTES – BENSON CITY COUNCIL – REGULAR MEETING
MARCH 26, 2007**

The meeting was called to order at 5:30 p.m. by Mayor Paul Kittelson. Members present: Sue Fitz, Lee Westrum, Bob Claussen (arrived at 6:20 p.m.), Gary Landmark, and Paul Kittelson. Members absent: None. Also present: City Manager Rob Wolfington, Director of Public Works Elliot Nelson, Director of Finance Glen Pederson, City Attorney Don Wilcox, Fire Chief Greg Lee, and Firefighter Dave Ebert.

There was no one present with unscheduled business to come before the Council

It was moved by Landmark, seconded by Fitz and carried unanimously to approve the following minutes on the consent agenda:

- a. March 12, 2007 City Council Meeting
- b. February 14, 2007 Benson HRA Meeting
- c. January 15, 2007 UMRDC Meeting
- d. March 12, 2007 Joint Planning Commission and Park Board Meeting

The City Manager reviewed the following correspondence:

- a. MRES dated March 16, 2007
- b. Department of Energy – WAPA dated March 15, 2007
- c. Benson Public Schools dated March 21, 2007

There was a consensus to approve a gambling permit to the SCBH Foundation for a raffle on June 14, 2007.

It was moved by Fitz, seconded by Westrum and carried unanimously to approve renewal of the following licenses contingent upon receipt of the necessary paperwork:

Club On-Sale Liquor License (effective 4/13/2007 thru 4/12/2008)
VFW Post #1403

On-Sale Liquor License (effective 4/13/2007 thru 4/12/2008)
Benson Bowler, Inc.
Benson Golf Club, Inc.
Duffy's Bar & Grill, Inc.
D. S. Lageson's

Sunday Liquor License (effective 4/13/2007 thru 4/12/2008)
Benson Bowler, Inc.
Benson Golf Club, Inc.
Duffy's Bar & Grill, Inc.
D. S. Lageson's
VFW Post #1403

It was moved by Westrum, seconded by Landmark and carried unanimously to approve renewal of the following licenses:

Off-Sale Beer License (effective 4/13/2007 thru 4/12/2008)
Holiday Stationstore, Inc.
Pamida Stores Operating Co., LLC

It was moved by Landmark, seconded by Fitz and carried unanimously to approve renewal of the following licenses:

Roller Skating License (effective 4/1/2007 thru 3/31/2008)
Svor's Family Roller Rink

Garbage License (effective 4/1/2007 thru 3/31/2008)
Mattheisen Disposal

Sewer Tap License (effective 4/1/2007 thru 3/31/2008)
Grossman Plumbing and Heating
Hawley's, Inc.
Craig's Refrigeration

Member Landmark offered the following Resolution and moved its adoption:

**RESOLUTION
(RESOLUTION NO. 2007-03)**

RESOLVED, that the Swift County-Benson Hospital may, for the purpose of financing its expansion/renovation project and thereby providing for the betterment of the hospital and to refinance existing debt to the United States of America acting through the USDA, issue revenue bonds in an amount not to exceed 7.5 million dollars backed by a pledge of revenues to be derived from its operation and secured by a general obligation pledge of Swift County.

Council Member Westrum seconded by foregoing Resolution and the following vote was recorded: AYES: Landmark, Westrum, Kittelson. NAYS: None. ABSENT: Claussen. ABSTAIN: Fitz. Whereupon the Mayor declared Resolution No. 2007-03 duly passed and adopted.

It was moved by Westrum and seconded by Landmark to approve a Joint Powers Agreement with the SCBH for the parking lot project. The following vote was recorded: AYES: Westrum, Landmark, Kittelson. NAYS: None. ABSENT: Claussen. ABSTAIN: Fitz.

Greg Lee and Dave Ebert informed the Council that one bid was received for a used fire rescue vehicle. The bid was from the East Chatham, New York Fire Department for a 1994 Marion Ford rescue vehicle in the amount of \$95,000. The bid includes the following: 1). As is, where is, with no implied or expressed warranties, 2). Pending inspection, on or before April 15, 2007, 3). Price will include shipping to Benson, and 4). Price will include reimbursement for two airline tickets. Two Benson firemen are going to East Chatham, New York to inspect the vehicle this weekend. It was moved by Landmark, seconded by Fitz and carried unanimously to approve the purchase of the 1994 Marion Ford rescue vehicle as presented by the Fire Department contingent upon the firemen approving of the vehicle after inspecting it.

The City Attorney informed the Council that Burlington Northern Santa Fe (BNSF) Railroad has increased the amount due to exchange and purchase some BNSF properties and are requiring a fence be installed on the south side of the tracks within 90 days of signing the agreement. It was mentioned that the fence would need to comply with state and local statutes and ordinances. There was a consensus of the Council to contact BNSF to see if the elevator property could be separated from the other properties, the fence constructed on the north side of the tracks at the end of the 2008 construction season, and go back to the original price.

The City Manager and City Attorney informed the Council that the Department of Labor and Industry (Minnesota State Building Codes Department) has informed the City that their department will be doing all state projects. They would do the inspections on the state projects and collect the building permit and plan review fees. Staff will continue researching options and if needed pursue an appeal process.

The Public Works Director presented a pay request from Bonestroo, Rosene, Anderlik and Associates for the East Pacific Avenue Reconstruction Project in the amount of \$7,200. It was moved by Landmark, seconded by Westrum and carried unanimously to approve the pay request in the amount of \$7,200.

The City Manager informed the Council that he recently met with Senator Gary Kubly and Representative Aaron Peterson and they have agreed to introduce a bonding bill for the East Pacific Avenue Reconstruction Project in an amount not to exceed \$1,000,000.

The Public Works Director informed the Council that bids were received for the City's 2007 Season Supply of Bituminous Milling, Plant Mixed Bituminous, and Concrete Curb and Flat Work. The following bids were received:

2007 SCBH PARKING LOT BITUMINOUS

Bidder	Description	Est. Qty	Cost	Total Bid
Riley Brothers Morris, MN	2350 Bituminous Mixture LVNW35030	300 Ton	\$47.05	\$14,115.00
	2350 Bituminous Mixture LVWE35030	225 Ton	\$47.05	<u>\$10,586.25</u>
	Delivered, laid & rolled into place		TOTAL BID	\$24,701.25
Duininck Bros. Prinsburg, MN	2350 Bituminous Mixture LVNW35030	300 Ton	\$54.75	\$16,425.00
	2350 Bituminous Mixture LVWE35030	225 Ton	\$54.75	<u>\$12,318.75</u>
	Delivered, laid & rolled into place		TOTAL BID	\$28,743.75
Central Specialities Alexandria, MN	2350 Bituminous Mixture LVNW35030	300 Ton	\$63.90	\$19,170.00
	2350 Bituminous Mixture LVWE35030	225 Ton	\$63.90	<u>\$14,377.50</u>
	Delivered, laid & rolled into place		TOTAL BID	\$33,547.50
Lakes Area Paving & Striping Alexandria, MN	2350 Bituminous Mixture LVNW35030	300 Ton	\$45.00	\$13,500.00
	2350 Bituminous Mixture LVWE35030	225 Ton	\$45.00	<u>\$10,125.00</u>
	Delivered, laid & rolled into place		TOTAL BID	\$23,625.00

It was moved by Fitz, seconded by Westrum and carried unanimously to approve the bid from Lakes Area Paving & Striping in the amount of \$23,625.00.

2007 SCBH PARKING LOT CONCRETE

Bidder	Description	Est. Qty	Cost	Total Bid
B.G. Amundson Const. Benson, MN	Curb & Gutter (B618)	1,050 Ft.	\$ 11.00	\$11,550.00
	Drive Over Gutter	160 Ft.	\$ 11.00	\$ 1,760.00
	Sidewalk (4" thick)	1,300 Sq. Ft.	\$ 2.50	\$ 3,250.00
	Truncated Dome Detectable Warning Insert	5 sets (ea set)	\$250.00	<u>\$ 1,250.00</u>
	TOTAL BID			\$17,810.00
T & S Concrete Const. Benson, MN	Curb & Gutter (B618)	1,050 Ft.	\$ 12.09	\$12,694.50
	Drive Over Gutter	160 Ft.	\$ 13.18	\$ 2,108.80
	Sidewalk (4" thick)	1,300 Sq. Ft.	\$ 2.55	\$ 3,315.00
	Truncated Dome Detectable Warning Insert	5 sets (ea set)	\$250.00	<u>\$ 1,250.00</u>
	TOTAL BID			\$19,368.30

It was moved by Westrum, seconded by Landmark and carried unanimously to approve the bid from B. G. Amundson Construction in the amount of \$17,810.00.

2007 BITUMINOUS WORK

Bidder	Item Description	Est Qty	Cost	Total Bid
Riley Brothers Morris, MN	2350 Bituminous Mixture LVNW35030	80 Ton	\$41.50	\$ 3,320.00
	2350 Bituminous Mixture LVWE35050	120 Ton	\$41.50	\$ 4,980.00
	2350 Bituminous Mixture MVNW35035 #4 Aggregate	100 Ton	\$42.00	\$ 4,200.00
	2350 Bituminous Mix (3/4" Leveling Lift) Fine Aggregate	400 Ton	\$42.50	\$17,000.00
	2350 Bituminous Mixture MVWE35035	800 Ton	\$42.00	\$33,600.00
	Tack Oil MnDOT-2357	800 Gal.	\$ 1.15	\$ 920.00
	Bituminous Milling Approx. 1.5" thick	9,600 Sq. Yd.	\$.94	\$ 9,024.00
	Concrete Milling Approx. 2" thick	30 Sq. Yd.	\$12.00	\$ 360.00
	TOTAL BID			\$73,404.00
Duininck Bros. Prinsburg, MN	2350 Bituminous Mixture LVNW35030	80 Ton	\$54.00	\$ 4,320.00
	2350 Bituminous Mixture LVWE35050	120 Ton	\$54.00	\$ 6,480.00
	2350 Bituminous Mixture MVNW35035 #4 Aggregate	100 Ton	\$56.00	\$ 5,600.00
	2350 Bituminous Mix (3/4" Leveling Lift) Fine Aggregate	400 Ton	\$56.00	\$ 22,400.00
	2350 Bituminous Mixture MVWE35035	800 Ton	\$56.00	\$ 44,800.00
	Tack Oil MnDOT-2357	800 Gal.	\$ 1.50	\$ 1,200.00
	Bituminous Milling Approx. 1.5" thick	9,600 Sq. Yd.	\$ 2.00	\$ 19,200.00
	Concrete Milling Approx. 2" thick	30 Sq. Yd.	\$50.00	\$ 1,500.00
	TOTAL BID			\$105,500.00
Central Specialities Alexandria, MN	2350 Bituminous Mixture LVNW35030	80 Ton	\$60.00	\$ 4,800.00
	2350 Bituminous Mixture LVWE35050	120 Ton	\$63.00	\$ 7,560.00
	2350 Bituminous Mixture MVNW35035 #4 Aggregate	100 Ton	\$63.00	\$ 6,300.00
	2350 Bituminous Mix (3/4" Leveling Lift) Fine Aggregate	400 Ton	\$55.00	\$22,000.00
	2350 Bituminous Mixture MVWE35035	800 Ton	\$50.00	\$40,000.00
	Tack Oil MnDOT-2357	800 Gal.	\$.01	\$ 8.00
	Bituminous Milling Approx. 1.5" thick	9,600 Sq. Yd.	\$ 1.75	\$16,800.00
	Concrete Milling Approx. 2" thick	30 Sq. Yd.	\$30.00	\$ 900.00
	TOTAL BID			\$98,368.00
Lakes Area Paving & Striping Alexandria, MN	2350 Bituminous Mixture LVNW35030	80 Ton	\$44.50	\$ 3,560.00
	2350 Bituminous Mixture LVWE35050	120 Ton	\$44.50	\$ 5,340.00
	2350 Bituminous Mixture MVNW35035 #4 Aggregate	100 Ton	\$44.50	\$ 4,450.00
	2350 Bituminous Mix (3/4" Leveling Lift) Fine Aggregate	400 Ton	\$44.50	\$17,800.00
	2350 Bituminous Mixture MVWE35035	800 Ton	\$44.50	\$35,600.00
	Tack Oil MnDOT-2357	800 Gal.	\$ 1.00	\$ 800.00
	Bituminous Milling Approx. 1.5" thick	9,600 Sq. Yd.	\$.46	\$ 4,416.00
	Concrete Milling Approx. 2" thick	30 Sq. Yd.	\$ 5.00	\$ 150.00
	TOTAL BID			\$72,116.00

It was moved by Westrum, seconded by Fitz and carried unanimously to approve the bid from Lakes Area Paving & Striping in the amount of \$72,116.

2007 CONCRETE PROJECTS

Bidder	Item Description	Est Qty	Unit Price	Total Bid
B.G. Amundson Const. Benson, MN	Curb & Gutter (B618)	670 Ft.	\$ 12.50	\$ 8,375.00
	Curb & Gutter (B618) Contractor to remove & haul	200 Ft.	\$ 14.50	\$ 2,900.00
	Curb & Gutter (B418)	650 Ft.	\$ 12.75	\$ 8,287.50
	Drive Over Gutter	100 Ft.	\$ 12.75	\$ 1,275.00
	Sidewalk (4" thick)	1,600 Sq. Ft.	\$ 3.00	\$ 4,800.00
	Sidewalk (6" thick)	150 Sq. Ft.	\$ 3.50	\$ 525.00
	Sidewalk (4" thick) Contractor to remove & haul	250 Sq. Ft.	\$ 3.50	\$ 875.00
	Truncated Dome Detectable Warning Insert	6 sets (ea set)	\$270.00	\$ 1,620.00
		TOTAL BID		

T & S Concrete Const. Benson, MN	Curb & Gutter (B618)	670 Ft.	\$ 8.90	\$ 5,963.00
	Curb & Gutter (B618) Contractor to remove & haul	200 Ft.	\$ 11.90	\$ 2,380.00
	Curb & Gutter (B418)	650 Ft.	\$ 10.90	\$ 7,085.00
	Drive Over Gutter	100 Ft.	\$ 13.18	\$ 1,318.00
	Sidewalk (4" thick)	1,600 Sq. Ft.	\$ 2.75	\$ 4,400.00
	Sidewalk (6" thick)	150 Sq. Ft.	\$ 3.15	\$ 472.50
	Sidewalk (4" thick) Contractor to remove & haul	250 Sq. Ft.	\$ 4.25	\$ 1,062.50
	Truncated Dome Detectable Warning Insert	6 sets (ea set)	\$250.00	\$ 1,500.00
	Bid Bond			\$ 621.40
		TOTAL BID		

It was moved by Landmark, seconded by Fitz and carried unanimously to approve the bid from T & S Concrete Construction in the amount of \$24,802.40.

2007 BITUMINOUS FOB PLANT

Bidder	Description	Est. Qty	Cost	Total Bid
Riley Brothers Morris, MN	2350 Bituminous Mixture LVWE35030	30 Ton	\$37.00	\$1,110.00
	2350 Bituminous Mixture LVWE Fine Aggregate for thin coat leveling FOB Glenwood plant	110 Ton	\$38.00	<u>\$4,180.00</u>
			TOTAL BID	\$5,290.00
Duininck Bros. Prinsburg, MN	2350 Bituminous Mixture LVWE35030	30 Ton	\$46.70	\$1,401.00
	2350 Bituminous Mixture LVWE Fine Aggregate for thin coat leveling FOB Ringo Lake plant	110 Ton	\$46.70	<u>\$5,137.00</u>
			TOTAL BID	\$6,538.00
Central Specialities Alexandria, MN	2350 Bituminous Mixture LVWE35030	30 Ton	\$38.00	\$1,140.00
	2350 Bituminous Mixture LVWE Fine Aggregate for thin coat leveling FOB Alexandria plant	110 Ton	\$40.00	<u>\$4,400.00</u>
			TOTAL BID	\$5,540.00
Lakes Area Paving & Striping Alexandria, MN	2350 Bituminous Mixture LVWE35030	30 Ton	\$36.00	\$1,080.00
	2350 Bituminous Mixture LVWE Fine Aggregate for thin coat leveling FOB Alexandria plant	110 Ton	\$36.00	<u>\$3,960.00</u>
			TOTAL BID	\$5,040.00

It was moved by Fitz, seconded by Landmark and carried unanimously to approve the bid from Riley Brothers in the amount of \$5,290. The reason for awarding the bid to the second lowest bidder was when you factor in transportation costs, the Riley Brothers bid was the lowest bid.

The Public Works Director informed the Council that Bonestroo, Rosene, Anderlik and Associates has submitted a proposal for professional services to conduct a study and prepare a storm water management report for the northeast area of Benson. It was moved by Fitz, seconded by Westrum and carried unanimously to enter into an agreement with Bonestroo, Rosene, Anderlik and Associates to prepare a NE Storm Water Management Plan in the amount of \$22,500.

The Public Works Director informed the Council that Bonestroo, Rosene, Anderlik and Associates has submitted a proposal to update the Water Supply and Distribution Plan. It was moved by Fitz, seconded by Westrum and carried unanimously to enter into an agreement with Bonestroo, Rosene, Anderlik and Associates to complete the Water Supply and Distribution Plan in the amount of \$29,300.

The Public Works Director presented a proposal from Homestead Cabinetry for some cabinets for the administration offices. It was moved by Fitz, seconded by Westrum and carried unanimously to approve the estimate from Homestead Cabinetry in the amount of \$6,970.

There was consensus of the Council to approve scheduling the 2007 Spring Clean Up program as in the past on Thursday thru Saturday, May 3-5, 2007. Staff will negotiate the cost for Mattheisen Disposal to conduct the program and bring it back to the next Council meeting.

It was moved by Fitz, seconded by Westrum and carried unanimously to adjourn the meeting at 6:30 p.m.

Mayor

Attest: _____
City Clerk