

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING
FEBRUARY 1, 2010**

The meeting was called to order at 5:30 p.m. by Mayor Paul Kittelson. Members present: Sue Fitz, Ben Hess, Bob Claussen, Gary Landmark, and Paul Kittelson. Members absent: None. Also present: City Manager Rob Wolfington, Finance Director Glen Pederson, Public Works Director Elliot Nelson, Police Chief Jim Crace, and Barry Glienke with Bolton & Menk.

There was no one with unscheduled business to come before the council.

It was moved by Fitz, seconded by Landmark and carried unanimously to approve the following minutes on the consent agenda:

- a. January 19, 2010 Regular City Council Meeting
- b. November 9, 2009 Benson Park Board Meeting

Under correspondence, the Council reviewed the 2009 Annual Report of Water Use that is reported to the Minnesota DNR, and also received a report from Countryside Public Health on the 2009 Tobacco Ordinance Compliance Checks.

It was moved by Claussen, seconded by Hess and carried unanimously to approve a gambling permit to the Northern Lights Trails for bingo on March 26, 2010 at the Benson VFW.

Two applications were received for one vacancy on the Planning Commission. The City Manager reported that Mark Schreck had phoned him to request that his application be withdrawn. It was moved by Hess, seconded by Fitz and carried unanimously to appoint Ron Laycock (term expiring December 31, 2011) to the Benson Planning Commission.

The Mayor opened up the public hearing for the 2010 Addendum to the 2000 Benson Comprehensive Plan. Jackie Anderson and Michelle Bouta from the Upper Minnesota Valley Regional Development Commission were in attendance to review the plan with the Council. The hearing was left open until the next meeting to allow public input.

The City Manager and Director of Public Works reviewed their process in interviewing and recommending Bonestroo to remain as the City's designated engineering firm. After discussion consensus of the council was to concur with the staff recommendation.

A motion was made by Fitz, seconded by Claussen and carried unanimously to accept and approve the Project Closeout Report on the 2009 Capital Improvement Program Crack Repair at the Benson Municipal Airport as prepared by TKDA Engineering.

The Director of Public Works presented a proposal to prepare an update to the Airport Layout Plan. He explained that this is required in order to be eligible for ongoing projects. There is 95% cost sharing with the Federal Government. Motion was made by Landmark, seconded by Fitz and carried unanimously to approve the proposal by TKDA Engineering at a total cost of \$80,000 with a local share of \$4,000.

A proposal to purchase trees from the Swift County Soil and Water Conservation District to replenish the tree nursery was presented at a cost of \$4,721.50. Upon motion by Claussen, seconded by Hess and carried unanimously to approve the purchase.

Upon motion by Fitz, seconded by Claussen and carried unanimously Pay Estimate #10 to Harold K. Schulz Co. for the Substation Construction Project in the amount of \$63,689.93 was approved.

Upon motion by Claussen, seconded by Hess and carried unanimously, pay requests from Bonestroo for Professional Services for Replacement Well for \$3,798.75 and Lift Stations for \$141.00 were approved.

The City Manager requested that the Council approve contracting with Bonestroo to prepare preliminary design studies on three projects (Water Filter Building, 11th St. S. Reconstruction, and Sandy's Lift Station replacement) in order for them to be placed on the State Priority List for possible funding sources. Motion was made by Fitz, seconded by Claussen and carried unanimously to authorize Bonestroo to proceed with the design studies.

Councilmember Landmark offered the following resolution and moved its adoption:

**AUTHORIZATION TO EXECUTE
STATE OF MINNESOTA, STATE PATROL DIVISION
JOINT POWERS AGREEMENT FOR I/MOBILE SYSTEM
(RESOLUTION NO. 2010-05)**

It is resolved by the City of Benson as follows:

- 1) That the State of Minnesota Agreement No. DPS-I-0073

“Joint Powers Agreement with the State Patrol Division for Connection to and Access to the State’s I-Mobile System for the Benson Police Department is accepted.

- 2) That the Benson Police Chief is Authorized to execute this Agreement and any amendments on behalf of the City of Benson.

Councilmember Claussen seconded the foregoing Resolution and the following vote was recorded: AYES: Fitz, Landmark, Claussen, Hess, Kittelson. NAYS: None. ABSENT: None. Whereupon the Mayor declared Resolution No. 2010-05 duly passed and adopted.

The Police Chief recommended adopting Chapter 90, Animals, of the Benson City Code as presented but deleting any reference to a license certificate being issued. It was moved by Fitz, seconded by Claussen and carried unanimously to approve the Second Reading of An Ordinance to Amend Chapter 90, Animals, of the City of Benson Code of Ordinances.

It was moved by Landmark, seconded by Fitz and carried unanimously to approve the First Reading of An Ordinance to Amend Chapter 51, Solid Waste, of the City of Benson Code of Ordinances to provide for the regulation of Dumpsters.

Upon motion by Fitz, seconded by Claussen and carried unanimously to approve an invoice from Omni-Pro Software for \$51,595 for AMR equipment.

Under additional items the City Manager informed the council that the new transit bus is in service and recommended that the oldest bus be donated to the Swift County DAC. Motion was made by Fitz, seconded by Hess and carried unanimously to authorize the donation.

The City Manager reported that the All School Reunion may be requesting that the City take on some responsibilities in regards to insurance and/or fiscal to help facilitate the event. No request has been received but he anticipates that it will be forthcoming

Councilmember Fitz expressed her thanks to the Street Department for their work during the recent snow events.

Councilmember Hess asked for an update on the low water pressure that was recently experienced. The Public Works Director explained that the problem was with the computer controls for the water pumps and that currently it was being operated in manual mode.

It was moved by Landmark, seconded by Fitz and carried unanimously to adjourn the meeting at 6:35 p.m.

Mayor

Attest: _____
City Clerk