

**MINUTES – BENSON CITY COUNCIL – REGULAR MEETING
AUGUST 27, 2007**

The meeting was called to order at 5:30 p.m. by Mayor Paul Kittelson. Members present: Sue Fitz, Bob Claussen, Gary Landmark, and Paul Kittelson. Members absent: One vacancy. Also present: City Manager Rob Wolfington, Finance Director Glen Pederson, City Attorney Don Wilcox, Thomas Egan, Rob Lee, and Mark Schreck.

There was no one present with unscheduled business to come before the Council.

It was moved by Landmark, seconded by Claussen and carried unanimously to approve the following minutes on the consent agenda:

- a. August 13, 2007 Regular City Council Meeting
- b. July 11, 2007 Benson HRA Meeting

The City Manager reviewed the following correspondence:

- a. MN CIT Officer's Association dated August 10, 2007 RE: Thank you for hosting workshop
- b. WAPA RE: Changes to regulations in preparing IRP (integrated resource plans)
- c. Swift County Environmental Services RE: Public Hearing notice for Swift County Comprehensive Plan
- d. Western MN Prairie Waters dated August 17, 2007 RE: funding request for 2008. It was moved by Landmark, seconded by Fitz and carried unanimously to send this request to the EDA for their recommendation.

Mark Schreck and Rob Lee, representing the Fire Station Vehicle Exhaust Removal System Committee, came before the Council to discuss bids for the fire station vehicle exhaust removal system. The following four bids were opened at 2:00 p.m. on August 15, 2007:

Bidder	Bid Amount
CPS Distributors, Inc. Watertown, MN	\$ 83,750.00
AirTec Systems Redwood Falls, MN	\$122,453.70
TNC Industries, Inc. New Hope, MN	\$ 83,450.00
Nederman, Inc. Westland, MI	\$ 83,191.00

Thomas Egan, TNC Industries, presented a letter where he expresses alleged irregularities in the Nederman bid and that they are the lowest responsible bidder. The Committee recommends accepting the Nederman bid because they feel their bid meets specifications. After discussion, there was consensus of the Council to table awarding the bids until the September 10 Council meeting to allow time for the committee to complete a background check on the Nederman system and verify that the system in Memphis is functioning properly.

There was a discussion regarding the request to change the traffic flow from one-way to two-way traffic on Utah Avenue between 12th and 13th Streets. After discussion, it was moved by Fitz to approve changing Utah Avenue between 12th and 13th Streets to two-way traffic and designate the south side of Utah Avenue a loading zone. The motion died for lack of a second.

It was moved by Fitz, seconded by Claussen and carried unanimously to change the bid opening date for the sale of a Used Rescue Vehicle from September 10, 2007 to September 24, 2007 at 2:00 p.m.

The City Manager informed the Council that he received an e-mail from Burlington Northern Sante Fe Railroad (BNSF) informing him that the elevator property purchase is complete. He mentioned that the Council should think about what they want to do with the property over the next couple of weeks.

The City Manager informed the Council that the Transmission Line Agreement is at the City Attorney's office for review.

It was moved by Claussen, seconded by Landmark and carried unanimously to approve a pay request from Bonestroo for services rendered 7/8/07 to 8/11/07 in the amount of \$5,375 for Wastewater Treatment Facility Improvements (\$875) and Northeast Storm Water Management Plan (\$4,500).

It was moved by Fitz, seconded by Claussen and carried unanimously to approve a pay request from DGR for professional services for the Electric System Improvements through July 31, 2007 in the amount of \$11,997.

It was moved by Landmark, seconded by Fitz and carried unanimously to approve the First Reading of Chapter 97: Dangerous or Substandard Buildings Ordinance.

Council Member Claussen offered the following Resolution and moved its adoption:

**AUTHORIZATION TO EXECUTE
MINNESOTA DEPARTMENT OF TRANSPORTATION
GRANT AGREEMENT FOR AIRPORT IMPROVEMENTS
EXCLUDING LAND ACQUISITION
(RESOLUTION NO. 2007-10)**

It is resolved by the City of Benson as follows:

1. That the state of Minnesota Agreement No. 91619, "Grant Agreement for Airport Improvement Excluding Land Acquisition," for State Project No. 7601-29 at the Benson Municipal Airport is accepted.
2. That the City Manager and City Clerk are authorized to execute this Agreement and any amendments on behalf of the City of Benson.

Council Member Landmark seconded the foregoing Resolution and the following vote was recorded: AYES: Claussen, Landmark, Fitz, Kittelson. NAYS: None. ABSENT: One Vacancy. Whereupon the Mayor declared Resolution No. 2007-10 duly passed and approved.

It was moved by Claussen, seconded by Fitz and carried unanimously to approve an invoice from Omni-Pro Software in the amount of \$36,595 to purchase load management/AMR system equipment.

There was a review of the budget report through July 31, 2007.

The City Manager informed the Council that when the contractor was excavating for the new substation building, they discovered an old basement and some old bottles from the Benson Bottling Works.

The Council was informed that filings for the City election in November open tomorrow.

It was moved by Claussen, seconded by Landmark and carried unanimously to adjourn the meeting at 6:34 p.m.

Mayor

Attest: _____
City Clerk