

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING
SEPTEMBER 2, 2008**

The meeting was called to order at 5:30 p.m. by Mayor Paul Kittelson. Members present: Sue Fitz, Bob Claussen, Gary Landmark, and Paul Kittelson. Members absent: Anne Johnson. Also present: City Manager Rob Wolfington, Finance Director Glen Pederson, and Public Works Director Elliot Nelson.

There was no one under unscheduled business to come before the Council.

It was moved by Landmark, seconded by Fitz and carried unanimously to approve the following minutes on the consent agenda:

- a. August 18, 2008 Regular City Council Meeting
- b. August 11, 2008 Benson Park Board Meeting
- c. August 14, 2008 Safety Committee Meeting

The City Manager reviewed the following correspondence with the Council:

- a. WAPA dated 8.1.08 Re: Proposed Firm Electric Service 2009 Rate Adjustment
- b. A letter dated 7.31.08 Re: Water Conservation Rate Requirement

It was moved by Fitz, seconded by Claussen and carried unanimously to approve the proposed 2009 budget for the Benson Public Library.

The next item discussed was a quote from Hawley’s Inc. to replace the furnace at the Benson Racquet and Fitness Center. An e-mail from Jim Lindahl, owner of Benson Snap Fitness, was handed out. Mr. Lindahl expressed that he had an issue with the City assisting in the funding of items for the Fitness Center. There was a consensus of the Council that as landlord of the building the Fitness Center is located in that the City has an obligation to maintain the facility. It was moved by Landmark, seconded by Fitz and carried unanimously to approve purchasing a furnace for the Fitness Center from Hawley’s Inc. in the amount of \$3,896.

The City Manager informed the Council that he has forward a letter from WAPA to MRES for their review and comment. The letter is an agreement letter for Contract No. 08-UGPR-96 regarding the new meters for the new 115-kV substation. It was moved by Claussen, seconded by Fitz and carried unanimously to authorize the Mayor and City Manager to sign Contract No. 08-UGPR-96 contingent upon receiving approval from MRES.

The Public Works Director informed the Council that the following bid was received for the 2008 Concrete Project: **Bidder:** T & S Concrete Construction

	Rate	Est. Qty	Total
Concrete Curb & Gutter	\$20.53 per lin. ft.	438	\$ 8,992.14
4” Concrete Sidewalk	\$ 4.13 per sq. ft.	1,792	\$ 7,400.96
6” Concrete Sidewalk	\$ 4.98 per sq. ft.	1,010	\$ 5,029.80
Truncated Dome Paver Sets	\$200.00 per set	5	\$ 1,000.00
		TOTAL	\$22,422.90

It was moved by Fitz, seconded by Claussen and carried unanimously to award the 2008 Concrete Project Contract to T & S Concrete Construction in the amount of \$22,422.90.

At 5:27 p.m. the Mayor opened the Public Hearing for the 2008 Concrete Project. There being no one present, the Council continued with the agenda.

The Public Works Director informed the Council that the following quotes were received to Seal Well #30:

	Contractor	Total Base Quote
1.	Thein Well Co., Inc.	\$ 4,775
2.	Steffl Drilling & Pump Inc.	\$ 7,050
3.	Ervin Well Co., Inc.	\$11,575
4.	Conroy Well Drilling	\$19,924

It was moved by Landmark, seconded by Claussen and carried unanimously to accept the quote from Thein Well Co., Inc. in the amount of \$4,775.

It was moved by Claussen, seconded by Fitz and carried unanimously to approve the Certificate of Final Acceptance for Srock Const, Inc. for the 2007 Airport Improvement Project.

The Pay Request from Riley Brothers for the Industry Drive Improvements was removed from the agenda because staff hasn't received it yet.

It was moved by Landmark, seconded by Claussen and carried unanimously to approve four pay requests from DGR for professional services through 7.31.08 regarding the Electric System Improvements in the amount of \$4,144.52 (\$196 for Electric Miscellaneous, \$2,165.52 for 115 kV Substation, \$98 for 115 kV Transmission Line, and \$1,685 for Distribution Feeders).

An invoice in the amount of \$59,999.52 from Kraemer Trucking and Excavating, Inc. was added to the agenda. The invoice is for crushing 15,306 tons of salvage material. It was moved by Fitz, seconded by Claussen and carried unanimously to approve payment of the Kraemer Trucking and Excavating, Inc. invoice in the amount of \$59,999.52.

The City Manager mentioned that a projected year end 2008 budget and 2009 proposed budget was on the table for their review. The Council will need to set a preliminary levy at the next Council meeting.

Members Fitz and Landmark expressed concerns with the EDA approving a loan to Custom Roto-Mold.

The Council then continued with the 2008 Concrete Project Public Hearing. Marion McGovern, 206 – 11th Street North, asked the Council a number of questions regarding the assessment process and how the project proceeds. After answering Mr. McGovern's questions, it was moved by Fitz, seconded by Claussen and carried unanimously to close the Public Hearing at 6:01 p.m.

It was moved by Fitz, seconded by Claussen and carried unanimously to adjourn the meeting at 6:02 p.m.

Mayor

Attest: _____
City Clerk