

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING
JULY 21, 2008**

The meeting was called to order at 5:30 p.m. by Mayor Paul Kittelson. Members present: Sue Fitz, Anne Johnson, Bob Claussen, Gary Landmark, and Paul Kittelson. Members absent: None. Also present: City Manager Rob Wolfington, Finance Director Glen Pederson, Public Works Director Elliot Nelson, and Joe Sullivan with the Coalition of Greater Minnesota Cities (CGMC).

There was no one under unscheduled business to come before the Council.

It was moved by Claussen, seconded by Johnson and carried unanimously to approve the following minutes on the consent agenda:

- a. July 7, 2008 Regular City Council Meeting
- b. July 14, 2008 Special City Council Meeting
- c. June 19, 2008 Benson EDA Meeting
- d. July 30, 2007 Western MN Revolving Loan Fund Meeting
- e. May 19, 2008 UMRDC Meeting
- f. July 7, 2008 Benson Planning Commission Meeting

The City Manager reviewed the following correspondence with the Council:

- a. State Demographic Center dated 5.30.08 Re: 2007 population and household estimates
- b. Sampson County Ec. Dev. Comm. dated 7.7.08 Re: appreciation for time and assistance that the City provided during their recent visit to Benson
- c. Humane Society of Swift County dated 6.19.08 Re: Benson Animal Ordinance
- d. Swift County Assessor Re: Board of Review Training Sessions

Joe Sullivan, an attorney with the CGMC, updated the Council on the CGMC and a recap of the 2008 Legislative Session.

The Council was informed that the Benson Planning Commission is recommending that the Council approve the original stop sign plan that was completed in 2005 for the Northwest section of town (West of Hwy 9, North of Hwy 12 and as far North as Wood Avenue). There was consensus of the Council to postpone action on this recommendation until the next meeting.

The City Manager reviewed the revised specifications and tree removal contract for 2008-2011. After discussion, it was moved by Fitz, seconded by Claussen and carried unanimously to approve the specifications and set a bid opening for the 2008-2011 tree removal contract at 1:00 p.m. on Monday, August 4, 2008.

The City Manager mentioned that the 2008 planning session priority list was included in the packets. He reviewed Chuck Koenigs' proposal and budget to update the City's 2010 Comprehensive Plan. A copy of an e-mail from the Swift County RDA Director asking the City to consider participating in a Designing the Future: Community Strategies program with the U of M College of Design was also included in the packets. After discussion, it was moved by Claussen, seconded by Landmark and carried unanimously to approve the scope of services, budget and agreement for Chuck Koenigs to perform the services of updating the City's 2010 Comprehensive Plan.

The Public Works Director reviewed specifications for the Hockey and Roosevelt lift station improvements. He is proposing to design a bump out at the corner of 13th Street North and Nevada Avenue to eliminate semi traffic from driving on Nevada Avenue. It was moved by Landmark, seconded by Fitz and carried unanimously to approve the specifications and set a bid opening for the Hockey and Roosevelt lift station improvements at 1:00 p.m. on Thursday, August 14, 2008.

The Public Works Director informed the Council that the following quotes were received for a 1000 KVA 3-Phase Pad Mount Transformer:

T & R Electric	\$16,892.00
Solomon Corporation	\$18,450.00

It was moved by Fitz, seconded by Claussen and carried unanimously to accept the quote from T & R Electric in the amount of \$16,892 for a 1000 KVA 3-Phase Pad Mount Transformer.

It was moved by Claussen, seconded by Johnson and carried unanimously to approve a pay request from Ziegler for Level 3 inspection and cooling system flush on five generators at \$9,286.80 per generator for a total of \$46,434.00.

It was moved by Fitz, seconded by Claussen and carried unanimously to approve a pay request from TKDA for professional services from June 1, 2008 to June 28, 2008 for the 2007 Airport Improvement Project in the amount of \$2,000.00.

It was moved by Landmark, seconded by Claussen and carried unanimously to approve three pay requests from Bonestroo for professional services from June 1, 2008 to June 28, 2008 in the amount of \$18,122.37 (\$930 for Water Supply and Distribution Plan, \$440 for Water Well Test Drilling and \$16,752.37 for Benson Lift Stations)

The Public Works Director informed the Council that the following bids were opened earlier today for the 2008 Bituminous Work:

Bidder	Item Description	Est Qty	Unit	Unit Cost	Est Total Cost
Riley Brothers	2350 Bit. Mix. MVNW35035 #4 Agg	290	Ton	\$68.50	\$19,865.00
	2350 Bituminous Mixture MVWE35035	650	Ton	68.50	44,525.00
	Tack Oil	260	Gal.	1.35	351.00
	Bituminous Milling	1080	Sq Yd.	2.00	2,160.00
	TOTAL				\$66,901.00
Central Specialties	2350 Bit. Mix. MVNW35035 #4 Agg	290	Ton	\$74.00	\$21,460.00
	2350 Bituminous Mixture MVWE35035	650	Ton	74.00	48,100.00
	Tack Oil	260	Gal.	.01	2.60
	Bituminous Milling	1080	Sq Yd.	3.20	3,456.00
	TOTAL				\$73,018.60
Lakes Area Paving	2350 Bit. Mix. MVNW35035 #4 Agg	290	Ton	\$68.00	\$19,720.00
	2350 Bituminous Mixture MVWE35035	650	Ton	68.00	44,200.00
	Tack Oil	260	Gal.	2.00	520.00
	Bituminous Milling	1080	Sq Yd.	3.00	3,240.00
	TOTAL				\$67,680.00

Duininck Brothers	2350 Bit. Mix. MVNW35035 #4 Agg	290	Ton	\$88.50	\$25,666.16
	2350 Bituminous Mixture MVWE35035	650	Ton	88.50	57,525.00
	Tack Oil	260	Gal.	4.00	1,040.00
	Bituminous Milling	1080	Sq Yd.	4.00	4,320.00
				TOTAL	\$88,551.76

It was moved by Fitz, seconded by Johnson and carried unanimously to approve the bid from Riley Brothers for the 2008 Bituminous Work in the amount of \$66,901.00.

The Finance Director briefly reviewed the budget report through June 30, 2008 with the Council.

The Finance Director presented the Bills and Warrants for approval. It was moved by Landmark, seconded by Claussen and carried unanimously to approve the Bills and Warrants in the amount of \$326,477.67.

The Mayor informed the Council that he received a letter from the Bike Across Minnesota (BAM) bike group inviting him to breakfast at Swimming Pool Park when they are in Benson to present the City with a bike rack.

The City Manager informed the Council that the wastewater treatment facility staff has been presented with a Certificate of Commendation from the Minnesota Pollution Control Agency for exemplary effort expended in the year 2007.

It was moved by Landmark, seconded by Claussen and carried unanimously to adjourn the meeting at 6:32 p.m.

Mayor

Attest: _____
City Clerk