

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING
JANUARY 19, 2016**

The meeting was called to order at 5:30 p.m. by Mayor Landmark. Members present: Gary Landmark, Jack Evenson, Terri Collins, Jonathon Pogge-Weaver & Stephanie Heinzig. Members Absent: None. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, City Attorney Don Wilcox, Police Chief Ian Hodge, Public Works Director Dan Gens.

The Council recited the Pledge of Allegiance.

Mayor Landmark asked for any additions or changes to the agenda. Councilmember Heinzig asked to add Council EDA Board representative to the agenda. Mayor Landmark added a Library Board application to the agenda as well. Wolfington added amendment to the resolution for the SNAP building.

It was moved by Pogge-Weaver, seconded by Evenson and carried unanimously to approve the agenda.

The Mayor called for any persons with unscheduled business, to which there was none.

Wilcox approached the Council on the SNAP building loan. After inspections by Asche Engineers, Jim Lindahl is asking to change the loan amount from \$50,000 to \$75,000 to cover unforeseen structural related repairs. The loan conditions have been revised to a maximum loan up to \$75,000, forgivable over 7 years. The loan will be from the Revolving Loan Fund and be reimbursed by the EDA. The loan will not be disbursed as a lump sum, rather invoices for work on the building will be turned into the City for approval and payment from the loan proceeds. After discussion, it was moved by Heinzig, seconded by Collins and carried unanimously to approve using Economic Development Fund dollars for the loan forgiveness to Jim Lindahl for the SNAP building improvements as presented.

It was moved by Evenson, seconded by Pogge-Weaver and carried unanimously to approve the following minutes:

- January 4, 2016 City Council Minutes

It was moved by Collins, seconded by Evenson and carried unanimously to approve a gambling permit for the Swift County Pheasants Forever Swift County Chapter 15 on March 5, 2016 for their annual banquet.

It was moved by Collins, seconded by Heinzig and carried unanimously to approve Tom Anderson as a City representative on the Swift County-Benson Hospital Board with his term ending on December 31, 2018.

Police Chief Hodge presented his December 2015 Police Report.

Gens presented a Public Works report of activities.

Wolfington said there are only two entrances to the City of Benson that do not have Welcome to Benson signs yet. He presented a sign quote from Precast Systems Concrete Products. One sign will go on West Highway 12 by the Bowler and the other on south Hwy. 29. After discussion, it was moved by Evenson, seconded by Collins and carried unanimously to approve the quote for two signs from Precast Systems in the amount of \$13,900.00.

Wolfington discussed the latest Small Cities Grant application with the Council. He said the preliminary review of the application was deemed not a competitive grant. It was the consensus of the Council to make changes to the application and continue with the application process. It was moved by Collins, seconded by Pogge-Weaver and carried unanimously to set a Small Cities Grant Public Hearing on February 1, 2016 at 5:45 p.m. in the Council Chambers.

Councilmember Pogge-Weaver offered the following resolution:

**RESOLUTION DESIGNATING AUTHORIZED REREPRESENTATION
(RESOLUTION NO. 2016-01)**

WHEREAS, THE Governing body of the City of Benson, Minnesota has entered into an agreement to establish The **Missouri Basin Municipal Power Agency, d.b.a. Missouri River Energy Services (MRES)**, and as a member thereof is entitled to a representative who shall represent the Municipal Utility in the business of MRES.

NOW, THEREFORE, BE IT RESOLVED that Rob Wolfington be and he is hereby authorized and appointed as the representative of the City of Benson, Minnesota, to represent the Municipal Utility in the business of MRES, with the powers, duties and responsibilities as provided in said agreement. The alternate representative, Gary Landmark, is hereby authorized and appointed with equal powers.

Councilmember Collins seconded the foregoing Resolution and the following vote was recorded: AYES: Collins, Landmark, Heinzig, Evenson, Pogge-Weaver. NAYS: None. Thereupon the Mayor declared Resolution 2016-01 duly passed and adopted.

Councilmember Collins offered the following resolution:

**RESOLUTION DESIGNATING AUTHORIZED REREPRESENTATION
(RESOLUTION NO. 2016-02)**

WHEREAS, THE Governing body of the City of Benson, Minnesota has entered into an agreement to establish The **Western Minnesota Municipal Power Agency (WMMPA)**, and as a member thereof is entitled to a representative who shall represent the Municipal Utility in the business of WMMPA.

NOW, THEREFORE, BE IT RESOLVED that Robert Wolfington be and is hereby authorized and appointed as the representative of the City of Benson, Minnesota, to represent the Municipal Utility in the business of WMMPA, with the powers, duties and responsibilities as provided in said agreement. The alternate representative, Gary Landmark, is hereby authorized and appointed with equal powers.

Councilmember Evenson seconded the foregoing Resolution and the following vote was recorded: AYES: Collins, Landmark, Heinzig, Evenson, Pogge-Weaver. NAYS: None. Thereupon the Mayor declared Resolution 2016-02 duly passed and adopted.

Next Gens presented a capital authorization request for a sewer camera. Gens said it will enable us to see what is going on in our sewer pipes without having to pay a contractor to do it. After discussion, it was moved by Collins, seconded by Evenson and carried unanimously to approve the purchase of a Jetscan Camera System in the amount of \$19,105.00.

Wolfington presented a contract for services from Countryside Public Health for tobacco compliance checks in the City of Benson. It was moved by Evenson, seconded by Pogge-Weaver and carried unanimously to approve the contract for services for 2016.

Next was a pay request from KUE Contractors, Inc. for work on the Street Department building addition. It was moved by Collins, seconded by Heinzig and carried unanimously to approve pay request #6 from Kue Contractors, Inc.in the amount of \$81,678.00.

Pederson approached the Council and reviewed the remaining budgets. It was moved by Heinzig, seconded by Collins and carried unanimously to approve the following 2016 budgets as presented, with one change to add Christmas Lighting to the 2016 Electric Capital Outlay budget in the amount of \$15,000:

- Library Endowment Fund
- Perpetual Care Cemetery
- Storm Water Fund
- Concrete Projects Fund
- Small Cities Grant Fund 2005
- Small Cities Grant Fund 2009
- Small Cities Grant Fund 2011
- Small Cities Grant Fund 2013
- G.O. PFA Sewer Revenue Notes
- Electric Revenue Bonds Series 2007A
- Community Development Revolving Fund
- Water Fund Budget
- Sewer Fund Budget
- Electric Fund Budget
- Garbage Collection Fund
- Concrete Projects Fund
- Storm Water Fund
- G.O. Equipment (Golf Sprinkler) of 2014
- G.O. Refunding (Swim. Pool) Bonds of 2012
- G.O. CIP (Street Garage) Bonds of 2014
- PFA Water Revenue Notes
- G.O. Water/Sewer Revenue Bonds 2014A
- G.O. Water/Sewer Revenue Bonds 2009A
- Electric Equipment Bonds of 2012
- EDA Budget
- Liquor Fund Budget
- 10 Year Capital Improvement Plan Water
- 10 Year Capital Improvement Plan Wastewater
- 10 Year Capital Improvement Plan Electric

Pederson asked for two Councilmembers to review credit card charges. Collins and Heinzig volunteered.

It was moved by Evenson, seconded by Pogge-Weaver and carried unanimously to approve December 2015 bills and warrants in the in the amount of \$680,930.79

It was moved by Collins, seconded by Evenson and carried unanimously to approve January 2016 bills and warrants in the amount of \$323,498.17.

It was moved by Evenson, seconded by Pogge-Weaver and carried unanimously to approve Barb Nelson to the Library Board, with her term expiring December 31, 2018.

Heinzig discussed a conflict with her schedule and her appointment on the EDA. She said she would stay on for the next meeting.

There being no other business, a motion was made by Evenson, seconded by Collins and carried unanimously to adjourn the meeting at 6:23 p.m.

Mayor

City Clerk