

**MINUTES - BENSON CITY COUNCIL - SPECIAL MEETING
JANUARY 2, 2015**

The meeting was called to order at 5:30 p.m. by Mayor Kittelson. Members present: Paul Kittelson, Mike Fugleberg, Jack Evenson, Stephanie Heinzig & Sue Fitz. Members Absent: None. Also present: City Manager Rob Wolfington and Director of Finance Glen Pederson.

The Council recited the Pledge of Allegiance.

It was moved by Fitz, seconded by Evenson and carried unanimously to approve the following minutes:

- December 15, 2014 City Council Meeting

It was moved by Evenson, seconded by Fugleberg and carried unanimously to approve a gambling permit to the Chippewa Valley Deer Hunters association for February 6, 2015.

Wolfington announced he will be gone January 9-11, 2015 for the Minnesota Hospital Association Conference, and costs will be shared between the City and Hospital.

It was moved by Evenson, seconded by Fugleberg and carried unanimously to approve the following appointments:

Emergency Chain of Command	Paul Kittelson Sue Fitz Mike Fugleberg Jack Evenson Stephanie Heinzig
Economic Development Authority	Fugleberg and Kittelson
Fire Board	Fitz and Evenson
HRA	Heinzig and Fitz
Library Board	Fitz
Liquor Committee	Fitz and Heinzig
Park Board	Evenson and Kittelson
Personnel Committee	Heinzig and Fugleberg
Planning Commission	Fitz
President Pro-Tem	Fitz
Utility Committee	Heinzig and Evenson
Facilities Committee	Heinzig and Evenson
Kid Day Board	Heinzig and Evenson
Civil Cases: City Attorney	Don Wilcox
Civil Cases: Assistant City Attorney	Ben Wilcox
Attorney Handling Criminal Cases	Wilcox Law Office

It was moved by Fitz, seconded by Heinzig and carried unanimously to designate the Monitor News as the official newspaper in 2015.

It was moved by Evenson, seconded by Fugleberg and carried unanimously that state banks, national banks, and thrift institutions located either within or outside the State of Minnesota that qualify as depositories under Minnesota Law are hereby designated as depositories for the City of Benson.

It was moved by Fitz, seconded by Evenson and carried unanimously to designate 2015 City Council meeting dates on the first and third Mondays of each month at 5:30 p.m., with the following exceptions due to holidays:

Monday, January 12, 2015
 Tuesday, February 17, 2015
 Tuesday, September 8, 2015

It was moved by Fugleberg, seconded by Heinzig and carried unanimously to authorize the following as check signers for the following accounts:

All Accounts:	Mayor Paul Kittelson, City Manager Robert Wolfington and Director of Finance Glen Pederson
Incidental Fund:	Lisa Kent and Valerie Alsaker
Hospital & Meter Rent Account:	Lisa Kent
Cafeteria Plan Trust:	Lisa Kent and Justin Kroeger-Flexible Benefit Administrators

It was moved by Evenson, seconded by Fugleberg and carried unanimously to schedule the Board of Review on April 20, 2015 from 5:30 pm to 6:30 pm.

Wolfington presented the Chamber of Commerce membership packet for 2015. It was moved by Evenson, seconded by Fitz and carried unanimously to approve Chamber of Commerce memberships for the Liquor Fund in the amount of \$160.00 and the Utility Fund in the amount of \$240.00.

It was moved by Fitz, seconded by Fugleberg and carried unanimously to approve an agreement with Countryside Public Health to conduct mandatory tobacco sales compliance checks for 2015 on the retail establishments in the City of Benson.

Wolfington referred the Council to a letter of commendation and the 2013 Water Fluoridation Quality Award from the Centers for Disease Control. Benson is one of 43% of cities in the country to earn this award.

It was moved by Evenson, seconded by Fitz and carried unanimously to approve November 2014 bills and warrants in the amount of \$603,150.72.

It was moved by Fugleberg, seconded by Evenson and carried unanimously to approve the 2014 Pay Equity implementation Report.

It was moved by Evenson, seconded by Fitz and carried unanimously to approve the 2015 Exempt wages as follows:

Name	Title	Current 2014	Proposed 2015	Increase	
Rob Wolfington	City Manager	84,060.00	86,582.00	3.0%	2,522.00
Glen Pederson	Director of Finance	73,000.00	76,000.00	4.1%	3,000.00
Dan Gens	Public Works Director	67,320.00	70,012.00	4.0%	2,692.00
Ian Hodge	Police Chief	66,000.00	71,280.00	8.0%	5,280.00
Tim O'Connor	Liquor Store Mgr.	40,500.00	42,000.00	3.7%	1,500.00
Valerie Alsaker	Administrative Assist.	20.00	20.50	2.5%	.50
Paul Larson	Sergeant	26.46	27.96	5.7%	1.50

Michael Jacobson Building Official 28.23 28.73 1.8% .50

Wolfington presented a report to the Council by MnDOT on Improvements to Highway-Rail Grade Crossings and Rail Safety. He stated Benson’s crossings are listed as “at risk” crossings. He encouraged the Council to read the report.

It was moved by Fitz, seconded by Evenson and carried unanimously to recite the Pledge of Allegiance at the beginning of every City Council meeting.

There being no other business, a motion was made by Heinzig, seconded by Evenson and carried unanimously to adjourn the meeting at 5:54 p.m.

Mayor

City Clerk