

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING
DECEMBER 17, 2012**

The meeting was called to order at 5:30 p.m. by Mayor Kittelson. Members present: Ben Hess, Gary Landmark, Sue Fitz, Mike Fugleberg & Paul Kittelson. Members Absent: None. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, Public Works Director Elliot Nelson, Debbie Jaeger, June & Brad Skarsten, Wade Larson and Melissa Naig.

It was moved by Landmark, seconded by Fitz and carried unanimously to approve the following minutes on the consent agenda:

- December 3, 2012 City Council Meeting
- December 10, 2012 Benson Public Library Meeting

There was correspondence from the Minnesota Department of Agriculture stating approval of agricultural chemical incident remediation at the old Benson Market Elevator site. The letter explains if the site is developed, clean-up measures will need to be taken.

It was moved by Landmark, seconded by Fugleberg and carried unanimously to approve renewal of the following 2013 Cigarette Licenses: Amoco Food Shop of Benson, Holiday Station, Darold's Super Valu, Do-Mats Family Foods, Glacial Plains, Dollar Store and McKinney's on Southside.

It was moved by Hess, seconded by Fitz and carried unanimously to approve a Special Use Permit to allow disposing of septic tank sludge and holding tank sewage into the Benson Wastewater Facility for 2013 to Slaughter's Plumbing and Septic Service LLC.

It was moved by Fugleberg, seconded by Hess and carried unanimously to approve a gambling application for the Chippewa Valley Chapter of MN Deer Hunters Association for February 1, 2013.

The City Council was reminded there are two openings on the Park Board.

The Mayor opened the Public Hearing at 5:33 p.m. addressing a variance application at 1103 - 12th Street North. The variance request is for a one foot side yard set-back instead of the standard ten foot set-back, in order to build a two car garage onto a house. Wolfington stated the Planning Commission took testimony at their noon meeting earlier today from a neighbor for the project and the next door neighbor in writing against the variance. He presented the Planning Commission's finding of fact from that meeting. Home owner Brad Skarsten addressed the Council. He said he intends to build a two car garage if the variance is approved by the City Council. He said he offered to purchase fifteen feet of the neighbor's lot next to his lot, but felt the asking price was too much. He feels it will increase the value of his property to add the garage. Kittelson said this application came before the Planning Commission today and the variance request was denied, because they felt it doesn't meet state variance criteria. Wolfington said the Planning Commission suggested Skarsten work with Building Official Mike Jacobson to reconfigure the project, and come back within six months, and they suggested waiving the fee on the second application. It was moved by Landmark, seconded by Fugleberg and carried unanimously to deny the variance application, and if Skarsten comes back within six months with a second plan, agree to waive the fee. The Mayor declared the public hearing closed at 5:44 p.m.

Wolfington had a proposal from Stantec on a study of the Benson 100 year Flood Elevations in reference to the Railroad Bridge over west Highway 9. He and Elliot Nelson held a conference call with them and felt it meets the criteria for the study. He also said there was another proposal sent in today from Landteam, which was considerably cheaper than Stantec. Wolfington suggested this be addressed at the January 2, 2013 meeting. This will give staff time to compare the two proposals.

Council Member Fitz offered the following Resolution and moved its adoption:

**A RESOLUTION ADOPTING A SCHEDULE OF FEES AND CHARGES
FOR VARIOUS SERVICES, LICENSES AND PERMITS
FOR THE CITY OF BENSON, MINNESOTA
(RESOLUTION NO. 2012-32)**

Now Therefore, the City Council of the City of Benson, Minnesota, resolves:

Section 1. All fees and charges in effect as of the date of the adoption of the city code for the city shall remain in effect unless otherwise modified by the provisions of this resolution. All citations below are to various sections of the city code unless otherwise indicated.

Section 2. The following are the fees and charges for the permits, licenses and services listed below which are referenced to the section of the city code which authorizes their establishment:

1. Pursuant to § 30.01, an inexcusable absence of a Council Member or the Mayor from any meetings, special or regular, shall result in a fine of \$10.00 levied against the absent member upon majority vote of those members of the Council present.
2. Pursuant to § 33.34, if any item of unclaimed property in possession of the city appears to have a value of \$25.00 or less, is hazardous to store, or is perishable, the Chief of Police or his or her authorized representative may sell or otherwise dispose of such property in whatever manner the Chief of Police determines reasonable and appropriate.
3. Pursuant to Ch. 50: Appendix: Utility Rates, Ch. 52: Appendix: Sewer Service Charges, Ch. 53 & Ch. 55, the utility rates are as follows:

RESIDENTIAL SERVICE

Customer charge	\$10.00
Energy charge per KWH	\$.089
Minimum monthly charge shall be the customer charge	
Controlled water heating credit	\$4.00

COMMERCIAL ELECTRIC SERVICE

Customer charge single phase	\$14.00
Customer charge three phase	\$20.00
Energy charge per kWh	\$.091
Minimum monthly charge shall be the customer charge	

LARGE POWER SERVICE The Utilities Board may adopt regulations by resolution governing the eligibility requirements, use of special equipment, type of materials, and other items that it deems desirable.

Customer charge	\$40.00
Demand charge	\$12.50
Energy charge per kWh	\$.041
Minimum monthly charge is the customer charge	

INTERRUPTIBLE RATE

Energy charge	\$.045 per kWh
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STREET LIGHTING

Monthly rate energy charge	\$.15 per kWh
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SECURITY LIGHT RENTAL AND OTHER FLAT RATE CHARGES The following charges shall be made for security lighting unless energy is furnished by the consumer:

Units	Flat Rate Charge
100 Watt	\$6.00 per month
150 Watt	\$7.50 per month
250 Watt	\$12.00 per month
400 Watt	\$15.00 per month
1000 Watt	\$28.00 per month

POWER COST ADJUSTMENT BASE PER KWH. \$0.053

ELECTRIC SERVICE CONNECTION FEE: A flat rate of \$35 for each temporary service shall be charged and collected prior to installation of any temporary service.

RESIDENTIAL GARBAGE

Hauling rate: Includes a weekly pickup service of one
 30 gallon container not to exceed 40 pounds \$11.00 per month
 Additional container charge \$1.25 per container
 Charge for overage/unsorted garbage \$4.00 per bag

WATER RATE

Residential service charge \$12.50
 Consumption:
 0-3 units \$1.35 per 100 cu. ft.
 4-7 units \$1.60 per 100 cu. ft.
 Over 7 units \$1.90 per 100 cu. ft.

Commercial service charge:

5/8" - 1" meter \$17.50
 1 1/4" - 2" meter \$29.50
 Larger than 2" meter \$62.50
 Consumption \$1.60 per 100 cu. ft.

Water main connection fee:

5/8" - 1" meter \$250.00
 1 1/4" - 2" meter \$350.00
 Larger than 2" meter \$500.00

Water meter tap fee \$40.00/hr.
 Water meter remote installation fee \$35.00

All water meters are read and billed monthly. Meters will be estimated if readings are not received.
 All water is billed in units of 100 cu. ft. which is equal to approximately 750 gallons.

SEWER RATE

Minimum charge \$24.50 per month
 Unit rate \$4.90 per 100 cu. ft. of water usage

STORM WATER RATE. \$2.00 Base Rate

METER DEPOSITS:

Residential
 Electric \$20.00
 Water \$20.00
 Commercial One month average bill

The maximum penalty assessed for all utility services is 10% or \$10.00 [whichever is less].

Fee for disconnection and reconnection is \$25.00.

4. Pursuant to § 51.06, the fee for garbage collectors license shall be \$100.00 per year.
5. Pursuant to § 52.16, before commencement of construction of a private sewage disposal system, a permit and inspection fee of \$100.00 shall be paid to the Building Inspector at the time the application is filed.
6. Pursuant to § 52.17(A), a special use permit fee of \$50.00 shall be paid to the City Manager at the time the application is filed.
7. Pursuant to § 52.17(F), a charge shall be levied to the holder of a valid permit for each discharge made in the following manner:

Type	Rate
Septic Tank & Port-a-Potty Sludge & Holding Tank Sewage	\$35.00 per 1,000 gals.
Commercial, Industrial, Agricultural waste & other high concentration waste (rate based On analysis of BOD, TSS & chemical content	

8. Pursuant to § 52.30, the fee to connect to the city sewer system and an inspection fee shall be payable to the City at the time the application is filed:

Residential: \$2,000.00 per Residential Unit of Service

Commercial: Calculated on an estimated water usage divided by residential equivalent unit use of 172 gallons per day, raised to the 0.7th power and multiplied times \$2,000.00. After one year, the actual water consumption shall be used to determine any refund or additional charge due.

9. Pursuant to § 52.38, no sewer tap license shall be issued to any person as aforesaid until he or she shall have paid to the City Manager a license fee of \$50.00.
10. Pursuant to § 90.04(B)(4), a dog license shall be valid for a period of one year commencing January 1 and expiring December 31 of the year issued; and, except as hereinafter provided, shall be issued only upon payment to the city a license fee of \$5.00.
11. Pursuant to § 90.04(B)(5), upon payment of fees, the city shall furnish each licensee with a metallic tag upon which the licensee shall have stamped or engraved the registered number of the dog, the word "Benson", and the year registered. The design of the tag shall be changed from year to year. In case the metallic tag is lost or stolen after having been regularly issued as herein provided, the licensee, upon presenting to the city the license or receipt issued when the dog was registered, shall receive a duplicate tag and license upon the payment of \$.50 to the city.
12. Pursuant to § 90.07(C), any dog may be reclaimed from the animal shelter by its owner within the time specified in the notice by the payment to the city of the license fee (if not paid for the current year) and a fee of \$15.00 for each day or fraction of a day that said dog has been confined as the cost of boarding.
13. Pursuant to § 92.03, no person shall place or suffer to remain any farming implements or any agricultural or other machinery in or upon any street, lane, alley, sidewalk, or other public place in the city. No person shall in any manner or with any article or thing encumber or obstruct any street, lane, alley, sidewalk, or other public place in the city, provided, however, that any person owning or operating a business establishment for the retail sale of merchandise in the city may use the sidewalk

adjacent to his or her business premises for the purpose of displaying and selling merchandise, and also, a person or organization may use all or a portion of a street, lane, alley, sidewalk, or other public place in the city for temporary use for special events, but only after such person or organization first obtains a written permit allowing such use from the City Manager. The City Manager shall have the authority to grant or deny such permit and if granted he or she shall have the authority to determine the terms, conditions, and duration of such special use permit. The City Council may revoke such permit at any time if such person receiving the permit violates the terms and conditions thereof. The person receiving such permit shall be required to pay a fee of \$5.00 to the city upon receipt thereof.

14. Pursuant to § 92.23, each excavation permit application shall be accompanied by a deposit fee of \$300.00 to be paid by the applicant.
15. Pursuant to § 95, the amount of the first citation of an abandoned vehicle shall be \$25.00.
16. Pursuant to § 111.05, the annual fee for a raffle license shall be \$5.00. The annual fee for a pull-tab license shall be \$100.00. The fee for a single event pull-tab license shall be \$20.00.
17. Pursuant to § 111.22, no bingo occasion shall be conducted except by an eligible organization which has secured a license for that purpose as provided in this subchapter. A license shall be valid for 12 calendar months from the date of issuance. The annual license fee shall be \$10.00.
18. Pursuant to § 111.25, no person shall receive more than \$12.00 as compensation for any duties in connection with any bingo occasion.
19. Pursuant to § 111.28, prizes for a single bingo game shall not exceed \$100.00, except prizes for a game of the type commonly known as a “cover-all” game. “Cover-all” prizes may exceed \$100.00 provided that the aggregate value of such prizes for a bingo occasion shall not exceed \$2,500.00, except that in the case of a bingo occasion during which a “cover-all” game is played for a maximum prize of more than \$100.00 but less than \$500.00, the aggregate value of prizes for the bingo occasion shall not exceed \$3,000.00. Merchandise prizes shall be valued at fair market retail value.
20. Pursuant to § 111.29, gross receipts shall be compared to the checkers’ records for the bingo occasion by a person who did not sell cards for the bingo occasion. If a discrepancy exceeding \$20.00 is found between the amount of gross receipts for a bingo occasion as determined by the checkers’ records, and the amount of gross receipts as determined by totaling the cash receipts, the discrepancy shall be reported to and investigated by the Council.
21. Pursuant to § 112.05, the fee for every such tobacco license shall be \$250.00 per year. Every license shall expire on December 31 after its issuance. For any license issued after January 31 in any year the fee shall be computed at the rate of \$125.00 plus \$15.00 for each month covered by the license, not to exceed the annual license amount. Licenses shall not be transferable from one person to another.
22. Pursuant to § 113.03, the annual license fee for a roller-skating rink shall be \$30.00, payable in advance with the application, for each year or portion of a year.
23. Pursuant to § 114.03(D), the fee for a peddler’s license shall be \$20.00.
24. Pursuant to § 115.03, the license fee shall be \$15.00 for each vehicle (taxi cab) to be operated.
25. Pursuant to § 116.03, before an auction permit shall be issued, the applicant shall pay to the Treasurer the sum of \$25.00 as a license fee. In addition to the above-mentioned fee, there shall be paid to the Treasurer for the use of the city by every auctioneer or the owner of any goods, wares,

and merchandise sold by auction, except household goods which have been used as such, 10% of the gross receipts accruing from said sale except in when the sale is made.

26. Pursuant to § 117.17 (A), the initial license and annual renewal fees for sexually oriented business licenses shall be as follows:

Type I License \$1,000.00
 [Adult Cabaret, Adult Motel, Adult Motion Picture Adult Theater,
 Escort Agency, Exotic Dance Service, and Massage Center]

Type II License \$100.00
 [Adult arcade, Adult bookstore, Adult Novelty, Adult Video Store,
 Semi-Nude Modeling Studio, and other Sexually Oriented Businesses]

27. Pursuant to § 117.17 (B), the fee for the application for issuance or renewal of a sexually oriented business employee card shall be \$20.00. The fee is non-refundable. There is no additional fee or charge upon issuance of the card after the completion of the application or renewal process.
28. Pursuant to § 150.33, prior to connection of any municipal utility to a manufactured home placed on any lot or within any manufactured home park within the city, said manufactured home shall be inspected by the City Building Inspector and shall be in compliance with the provisions of § 150.32. The owner or occupant of said manufactured home shall make application in writing to the city hall for inspection prior to locating said manufactured home within the city, which application shall be accompanied by an inspection fee of \$50.00.
29. Pursuant to § 153.22, before dividing any tract of land into two or more lots or parcels, an owner or subdivider shall, unless a variance is authorized, file with the City Manager: four copies of the preliminary plan; a cash fee of \$25.00 plus \$1.00 for each lot up to a maximum amount of \$150.00. This fee will be used for the expenses of the city in connection with the approval or disapproval of said plan and any final plat which may thereafter be submitted.
30. Pursuant to § 154.030, relocations shall require a conditional use permit from the Council wherein the following provisions shall be met: application in the form of a building permit shall be made on forms provided by the City Clerk; and a fee of \$21.00 plus any necessary public costs will be made to the Treasurer, and a receipt for same shall be attached to the application and submitted to the Clerk with proof of the mover's financial responsibility.

Section 3. The following miscellaneous fees and charges are not addressed in the city code but are hereby established with adoption of this resolution:

BUILDING PERMIT FEES

TOTAL VALUATION	FEE
\$1.00 to \$500	\$21.00
\$501 to \$2,000	\$21.00 for the first \$500.00 plus \$2.75 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,001 to \$25,000	\$62.25 for the first \$2,000.00 plus \$12.50 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001 to \$50,000	\$349.75 for the first \$25,000.00 plus \$9.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001 to \$100,000	\$574.75 for the first \$50,000.00 plus \$6.25 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001 to \$500,000	\$887.25 for the first \$100,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00

\$500,001 to \$1,000,000	\$2887.25 for the first \$500,000.00 plus \$4.25 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001 and up	\$5012.25 for the first \$1,000,000.00 plus \$2.75 for each additional \$1,000.00 or fraction thereof
Other Inspections and Fees:	
1. Inspections outside of normal business hours	\$42.00 per hour*
2. Re-inspection fees assessed under provisions of Section 305.8	\$42.00 per hour*
3. Inspections for which no fee is specifically indicated (minimum charge-one-half hour)	\$42.00 per hour*
4. Additional plan review required by changes, additions or revisions to plans	\$42.00 per hour*
5. For use of outside consultants for plan checking and inspections, or both	Actual costs**
* Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.	
** Actual costs include administrative and overhead costs.	

LICENSE AND PERMITS	
Golf Cart and Mini Truck Permit	\$25.00 [Annual]
Kennel License	\$10.00 [Annual]
LIQUOR LICENSES	
• On-Sale Liquor	\$1,000.00 [Annual]
• On-Sale Club Liquor License	\$500.00 [Annual]
• Sunday Liquor License	\$50.00 [Annual]
• Consumption & Display License	\$50.00 [Annual]
• Off-Sale Beer License	\$15.00 [Annual]
• On-Sale Beer License	\$50.00 [Annual]
• On-Sale Wine License	\$50.00 [Annual]
• Sidewalk Café Endorsement	\$100.00 [Annual]
AIRPORT	
Airport Land Lot Lease	\$200.00 per year
AV Fuel	20% over cost
HANGAR RENT:	
• 12 Month Lease	\$55.00 per month (includes 10% AV fuel discount)
• Monthly Rate	\$70.00 per month (No AV fuel discount)
• Daily Rate	\$10.00 per day
TEE HANGAR:	
• 12 Month Lease	\$90.00 per month (includes 10% AV fuel discount)
• Monthly Rate	\$110.00 per month (No AV fuel discount)
CEMETERY	
Grave Lot	\$350.00/grave
Staking Fee	\$20.00
Monument Fee	\$25.00
CITY PARKS	
Community Sign Rental	\$5.00 per week
Shelter Reservation Fee	\$20.00 plus tax
CAMPING FEES: (sales tax not included)	
• Tents, Non-hookup site	\$15.00 per night or \$80.00 per week
• Hookup site [includes water, sewer & electric]	\$20.00 per night or \$120.00 per week or \$450.00 per month
• Reservation Fee	\$5.00 per site
• Cancellation Fee	\$5.00 (non-taxable)
SWIMMING POOL RATES: (sales tax included)	
• Daily Admission – Adult [18 & over]	\$6.00

• Daily Admission – Teen [13 to 17].....	\$5.00
• Daily Admission Child [12 & under].....	\$4.00
• Resident Family Pass.....	\$140.00 [limited to 5 immediate family members]
• Non-Resident Family Pass.....	\$175.00 [limited to 5 immediate family members]
• Additional Family Members – Resident.....	\$25.00
• Additional Family Members – Non-Resident.....	\$35.00
• Resident Individual Pass.....	\$100.00
• Non-Resident Individual Pass.....	\$125.00
• Punch Pass – Adult.....	\$50.00
• Punch Pass – Teen.....	\$42.00
• Punch Pass – Child.....	\$30.00
• AM Swim.....	\$2.00
• PM Swim.....	\$2.00
• One Hour Pool Rental.....	\$138.94 [\$130.00 w/o tax]
• Party Room Rental.....	\$30.00 per hour
• Family Swim.....	½ of daily admission

FIRE DEPARTMENT

Fire Call.....	\$750.00 per call plus \$350 per hour for the 2 nd and subsequent hours
Residential Smoke False Alarms.....	\$350.00 per call
Rescue Squad Call.....	\$130.50 per 15 min. plus \$6.25 per mile

PLANNING AND ZONING APPLICATION FEES

Conditional Use Permit.....	\$250.00 per application
Conditional Use Permit-Home Occupation.....	\$250.00 per application
Variance Permit.....	\$250.00 per application
Demolition Permit.....	\$15.00 [Per Building]

TRANSIT

FARES:

• Regular One-Way Ride.....	\$1.00
• Sr. Citizen One-Way Ride.....	\$1.00
• Regular Token Pack (6 rides).....	\$5.00
• Sr. Citizen Token Pack (7 rides).....	\$5.00
• Regular 1 Month Pass (unlimited rides).....	\$28.00
• Sr. Citizen 1 Month Pass (unlimited rides).....	\$25.00
• Regular 3 Month Pass (3 consecutive months).....	\$75.00
• Sr. Citizen 3 Month Pass (3 consecutive months).....	\$65.00
• Individual Summer Youth Pass (June-July-August)...	\$40.00
• Maximum Family Summer Youth Pass.....	\$85.00

SIGN RENT:

• Back of Bus.....	\$60.00 per month per sign
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MISCELLANEOUS FEES

Armory Rent.....	\$35.00 per hour / \$300.00 per day
Copy of Ordinance Book.....	\$50.00
City Council Chambers.....	\$25.00 per day (free to non-profit groups)
Bad Check Fee.....	\$30.00
Current Service Assessment Fee.....	\$50.00

DISEASED ELM TREE REMOVAL -

Tree located:	
• On property owner’s front, side & rear yard.....	100% property owner cost
• On side yard boulevard.....	100% City cost
• On front yard boulevard.....	50% City/50% property owner cost

NOTE: Property owner has option of hiring someone other than the City's tree contractor to remove a diseased elm tree on the front yard blvd. but then the City will not participate in the cost to remove the tree.

FAX CHARGES:

- To Send..... \$1.00 per page
- To Receive..... 50¢/page to receive

PARKING FEES:

- Overtime Parking..... \$5.00
- Parking in Yellow..... \$10.00
- Other Illegal or Improper Parking..... \$15.00
- Snow Emergency..... \$25.00

PHOTOCOPIES AND PRINTING:

- 8½ x 11, 8½ x 14 & 11 x 17..... 20¢ per side
- Color 8½ x 11, 8½ x 14 & 11 x 17..... 50¢ per side
- Plotter..... \$4.00 per page

EQUIPMENT & MATERIALS

Labor for Public Works & Line Crew	\$40.00 per hour
All Public Works Pickups	\$10.00 per hour or \$50.00 per day + Current IRS Mileage Rate

ELECTRIC DEPARTMENT:

- Sul Air Compressor 225 cfm \$125.00 per day plus fuel [without operator]
- Ringomatic Potholer Vac Machine..... \$125.00 per day [without operator]
- Electric Pole Rent (CenturyLink)..... \$4.50 per pole [Annual]
- Trailer Mounted Diesel Generator 40 kw 3Ø 208V... \$125.00 per day plus fuel [without operator]
- Kubota Portable Diesel Gen. 6.5 kw 1Ø 120/240..... \$125.00 per day plus fuel [without operator]
- Sauber Tensioner on Trailer..... \$40.00 per day-MRES Member, \$60.00 per day-Non MRES Member
- Felling Pole Trailer..... \$40.00 per day-MRES Member, \$60.00 per day-Non MRES Member
- Reel Trailer..... \$40.00 per day-MRES Member, \$60.00 per day-Non MRES Member
- 2007 Ford F550 SD Small Bucket Truck..... \$50.00 per hour-MRES Member, \$80.00 per hour-Non MRES Memberplus Current IRS Mileage Rate member & Non Member
- 2009 International 4400 Altec AM50E..... \$50.00 per hour-MRES Member, \$80.00 per hour-plus Current IRS Mileage Rate Member & nonMRES Member
- 1997 Ford F350 1 Ton Dump Truck..... \$50.00 per day -MRES Member, \$65.00 per day -Non MRES Memberplus Current IRS Mileage Rate member & Non-member
- 2001 Freightliner Versa Lift Digger/Derrick..... \$50.00 per hour-MRES Member, \$80.00 per hour-Non MRES Member plus Current IRS Mileage Rate member & Non-member
- Panel Van..... \$50.00 per day-MRES Member, \$50.00 per day-Non MRES Memberplus Current IRS Mileage Rate member & Non-member
- Case 560 Trencher with operator..... \$55.00 per hour-MRES Member, \$65.00 per hour-Non MRES Member
- Trenching: 1999 Case 560 Chain Trencher..... \$1.10 per foot or \$100.00 per hour [MRES Mbr] \$120.00 [Non-MRES Mbr] –whichever is higher [includes operator]
- Boring: 2007 Ditch Witch 2020 Boring Machine..... \$4.00 per foot or \$150.00 per hour–whichever is higher [includes optr]
- 1992 Vermeer Wood Chipper..... \$50.00 per hour-MRES Member, \$65.00 per hour-Non MRES Member

PARKS DEPARTMENT:	
• Mosquito Spraying.....	\$70.00 per hour [man & pickup]
• Mosquito Spray.....	\$42.00 per gallon
• Mowing Fees (includes equipment).....	\$80.00 per hour [minimum charge of \$80.00]
• Vermeer Tree Spade.....	\$85.00 per hour [includes operator]
• 2008 Case Dx45 Utility Tractor w/attach.....	\$80.00 per hour plus materials
STREET DEPARTMENT:	
• 2007 Edco 14" Concrete Saw.....	\$65.00 per hour plus saw blades [includes operator]
• Misc. Saws.....	\$65.00 per hour plus blades or chains [includes operator]
• Router.....	\$105.00 per hour [includes operator]
• Tar Kettle.....	\$80.00 per hour plus materials [includes operator]
• Tack Wagon.....	\$105.00 per hour plus materials [includes operator]
• 2007 Linelazer 3900 Striper.....	\$105.00 per hour plus materials [includes operator]
• Self Propelled Steel Roller Packer.....	\$60.00 per hour [includes operator]
• 1984 Freuhoff Dump Trailer.....	\$20.00 per hour
• Rubber Tire Roller Compactor.....	\$75.00 per day [without operator]
• 2001 Elgin Pelican Sweeper.....	\$125.00 per hour [includes operator]
• 2002 John Deere 544H Loader.....	\$125.00 per hour [includes operator with bucket or plow]
• 1990 Case Loader.....	\$125.00 per hour [includes operator]
• 2006 John Deere 624 Loader.....	\$125.00 per hour [includes operator with bucket or plow]
• Tandem Dump Truck – 12 yd. Box.....	\$125.00 per hour [includes operator]
• Tandem Truck with Sander.....	\$125.00 per hour [includes operator] plus \$55.00 per yd for sand salt
• 1971 International Truck w/mud pumper.....	\$110.00 per hour [includes two operators & labor]
• 2000 Chevy 1 Ton w/Plow & Utility Dump.....	\$65.00 per hour 1 ton, \$80.00 with Plow [with operator]
• 1985 Ford Tandem Water Truck.....	\$125.00 per hour [includes operator] [2,000 gallons]
• 1991 John Deere 770BH Motor Grader.....	\$125.00 per hour [includes operator with blade or plow & wing]
• 2005 John Deere 317 Skid Steer.....	\$80.00 per hour [includes operator]
• 2005 Wildcat Snowblower.....	\$80.00 per hour [includes operator]
• 1988 John Deere 550G Dozer.....	\$125.00 per hour [includes operator]
WATER DEPARTMENT:	
• Backhoe – Ford 555 or Ford 675D.....	\$90.00 per hour [includes operator]
• Tanaka Trash Pump.....	\$75.00 per day [without operator]
WASTEWATER DEPARTMENT:	
• Ford LN 8000 Jet-Vac.....	\$140.00 per hour [includes operator]
• 1983 Ag-Chem Sludge Truck.....	\$140.00 per hour

Member Hess seconded the foregoing motion and the following vote was recorded: AYES: Hess, Fitz, Fugleberg, Kittelson, Landmark. NAYS: None. Whereupon the Mayor declared Resolution No. 2012-32 duly passed and adopted.

Wolfington explained to the Council this last summer we replaced our 2004 city bus with a new one. The DAC expressed interest in the bus. It was suggested by Wolfington we donate the bus to the DAC. After discussion it was moved by Fugleberg, seconded by Fitz and carried unanimously to donate the 2004 city bus to the Swift County DAC.

There was a memo from Minnesota Department of Employment and Economic Development (DEED) with preliminary proposal results for the new Small Cities Grant to be awarded in 2013. Full applications are due February 28, 2013, and we will know by summer of 2013 if we are awarded another round of housing grants.

Next was review of an ordinance to rezone 1 ½ lots to change from Residential to B2 General Business. After discussion, it was moved by Fitz, seconded by Landmark and carried unanimously to

approve the 1st Reading of An Ordinance to Amend the Zoning Map of the City of Benson Section 154.057 of the Benson City Code of 2003.

Council Member Fitz offered the following Resolution and moved its adoption:

**CITY OF BENSON
COUNTY OF SWIFT
STATE OF MINNESOTA**

**A RESOLUTION DECERTIFYING
TAX INCREMENT FINANCING DISTRICT NO. 4
OF THE CITY OF BENSON
(RESOLUTION NO. 2012-33)**

WHEREAS, on June 1, 1995, the City of Benson (the “City”) created its Tax Increment Financing District No. 4, (the “District”) within its Development District No. 3 (the “Project”) and

WHEREAS, Minnesota Statutes, Section 469.174 to 469.179 authorizes the City Council to decertify a tax increment financing district on any date after all bonds and other obligations have been satisfied; and

WHEREAS, as of the date hereof all bonds and financial obligations to which tax increment from the District have been pledged will be paid in full; and

WHEREAS, the City desires by this resolution to decertify the District effective December 31, 2012, by which all taxing jurisdictions will benefit from an increased tax base effective for taxes payable in 2013.

WHEREAS, any excess tax increment in the account for the District will be returned to the County Auditor, after the decertification of the District, for redistribution to the regular taxing jurisdictions;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Benson that it acknowledges such action will be taken by the County Auditor of Swift County to decertify the District as a tax increment district and to no longer remit tax increment from the District to the City after December 31, 2012.

Member Hess seconded the foregoing motion and the following vote was recorded: AYES: Hess, Fitz, Fugleberg, Kittelson, Landmark. NAYS: None. Whereupon the Mayor declared Resolution No. 2012-33 duly passed and adopted.

It was moved by Fugleberg, seconded by Fitz and carried unanimously to approve the following Public Utilities Bad Debts List as of December 31, 2012:

ACCT. NO.	NAME	ELEC	WATER	SEWER	TAX	GARB	PEN	ST SWR	TOTAL
101-030-00-08	Carrie Knutson	290.92	20.90	32.92	0.00	0.00	0.00	0.00	344.74
101-0118-00-06	Kyle Hillenbrand	66.50	54.49	67.38	0.00	18.09	0.00	0.00	206.46
103-0135-00-04	RMA Investments, LLC	32.15	26.39	51.72	6.30	23.23	0.00	0.00	139.79
104-0095-00-08	Sarah Wold	201.48	0.00	21.56	0.00	0.00	0.00	0.00	223.04
104-0143-04-01	Michael Wrobleski	125.01	0.00	0.00	1.95	0.00	0.00	0.00	126.96
104-0143-05-19	Patti Jeitz	94.75	0.00	0.00	0.00	0.00	0.00	0.00	94.75
104-0143-09-23	Linda Kirch	30.22	0.00	0.00	0.00	0.00	0.00	0.00	30.22
104-0143-09-25	Kim Shinnick	30.01	0.00	0.00	2.06	0.00	0.00	0.00	32.07
104-0143-13-19	Mike Lanning	117.96	0.00	0.00	0.00	0.00	0.00	0.00	117.96
104-0143-15-05	Erica Vanheuveln	67.39	0.00	0.00	0.00	0.00	0.00	0.00	67.39

104-0143-22-05	Ashley Lee	93.25	0.00	0.00	6.41	0.00	4.00	0.00	103.66
104-0143-23-24	Rebecca Lorenz	118.42	0.00	0.00	0.00	0.00	0.00	0.00	118.42
201-0020-00-05	Jesse Knuteson	322.49	0.00	30.31	0.00	0.00	0.00	0.00	352.80
201-0093-00-01	Danielle Wroblewski	556.33	20.10	66.15	6.36	38.50	0.00	0.00	687.44
202-0011-00-04	Bonnie Johnson	14.10	36.80	59.22	6.01	25.85	0.00	0.00	141.98
202-0051-00-12	Tina Desmarais	375.18	23.62	83.57	0.00	0.00	0.00	0.00	482.37
202-0051-10-05	Tina Desmarais	141.28	0.00	0.00	2.44	0.00	3.84	0.00	147.56
203-0053-00-04	Bobby Coleman	156.35	0.00	0.00	0.00	0.00	0.00	0.00	156.35
203-0053-00-05	Pamela/Bobby Coleman	223.30	21.34	32.10	0.00	0.00	0.00	0.00	276.74
205-0405-00-05	Mindi Fortune	165.05	0.00	0.00	0.00	0.00	0.00	0.00	165.05
205-0406-00-03	CodeeGronseth	45.93	0.00	0.00	0.00	0.00	0.00	0.00	45.93
205-0510-00-05	Heather Yarwood	170.64	0.00	0.00	0.00	0.00	0.00	0.00	170.64
205-0511-00-09	Andrea Aldaco	240.28	0.00	0.00	0.00	0.00	0.00	0.00	240.28
205-0511-00-11	Melissa Landmark	124.33	0.00	0.00	4.46	0.00	5.94	0.00	134.73
205-0528-00-13	Christina Weirman	98.30	0.00	0.00	6.76	0.00	9.14	0.00	114.20
205-0530-00-03	Dylan Moberg	18.76	0.00	0.00	0.00	0.00	0.00	0.00	18.76
205-0533-00-15	Andrea Day	233.06	0.00	0.00	0.00	0.00	0.00	0.00	233.06
205-0535-00-03	Joey Boyd	222.94	0.00	0.00	15.33	0.00	1.65	0.00	239.92
205-0606-00-18	Shelly Snyder	97.51	0.00	0.00	0.00	0.00	0.00	0.00	97.51
205-0609-00-18	Jenna Forslin	89.80	0.00	0.00	0.00	0.00	0.00	0.00	89.80
205-0611-00-14	John Solem	148.64	0.00	0.00	0.00	0.00	0.00	0.00	148.64
205-0623-00-03	Gary Olsen	166.55	0.00	0.00	5.59	0.00	0.00	0.00	172.14
205-0632-00-13	Shelly Snyder	58.22	0.00	0.00	1.45	0.00	0.00	0.00	59.67
301-0020-00-04	James Maus	63.93	43.75	161.70	10.95	36.30	10.00	0.00	326.63
301-0109-00-01	Kenneth Grussing	18.40	4.95	9.80	1.48	2.20	0.00	0.00	36.83
302-0114-00-07	Gene Weber	957.89	33.96	58.63	42.10	26.32	20.00	0.00	1138.90
302-0114-00-10	Stacy Kotzer	487.67	58.38	59.09	16.10	26.53	20.00	0.00	667.77
303-0037-00-15	Alona Buddy	258.93	70.45	83.64	0.00	27.66	0.00	0.00	440.68
303-0119-00-01	Chad/Sara Lundquist	539.75	20.64	26.87	8.90	12.06	10.00	2.19	620.41
303-0148-00-13	Sierra Erickson	264.21	0.00	0.00	0.00	33.25	0.00	0.00	297.46
304-0010-00-02	TearleKoehl	303.39	112.18	98.98	7.20	37.03	0.00	0.00	558.78
304-0184-00-32	Valerie Moreno	199.63	0.00	27.67	0.00	0.00	0.00	0.00	227.30
304-0215-00-07	Cody Fuchs	54.73	0.00	0.00	0.00	0.00	0.00	0.00	54.73
304-0215-00-09	Charles Hoberg	155.82	0.00	0.00	3.96	0.00	0.00	0.00	159.78
305-0011-00-19	Ronald Cash	135.56	0.00	0.00	0.00	0.00	0.00	0.00	135.56
305-0021-00-06	Vanessa Orellana	60.15	0.00	0.00	0.00	0.00	0.00	0.00	60.15
305-0054-00-04	Sabrina Rodacker	20.16	0.00	0.00	0.00	0.00	0.00	0.00	20.16
305-0138-00-10	Roshannah Hoard	181.68	0.00	0.00	2.17	0.00	0.00	0.00	183.85
305-0219-00-03	Debbi Erickson	125.53	0.00	0.00	0.00	0.00	0.00	0.00	125.53
305-0229-00-04	Tricia Bennett	17.07	0.00	0.00	0.00	0.00	0.00	0.00	17.07
306-0140-00-11	Juan Marquez/Pat. Now	335.31	0.00	0.00	22.49	0.00	6.53	0.00	364.33
401-0016-00-02	Alona Buddy	359.90	83.03	103.94	15.38	46.67	36.75	0.00	645.67
401-0087-00-06	Pam Jones	100.31	42.98	109.15	1.25	14.41	0.00	0.00	268.10
402-0033-00-02	Katie Star	475.09	61.83	131.84	0.00	5.38	0.00	0.00	674.14
402-0068-00-06	Erica Boettcher	740.51	73.53	54.36	0.00	16.46	0.00	0.00	884.86
403-0054-00-26	Bernard Drivdahl	41.16	0.00	24.50	7.97	44.00	4.87	0.00	122.50
403-0054-02-03	Bernard Drivdahl	23.01	0.00	0.00	1.58	0.00	0.00	0.00	24.59
601-0053-00-03	Ahrndt "U" Hungry	1770.72	84.88	161.24	144.41	0.00	0.00	0.00	2161.25
TOTALS		12627.61	894.2	1556.34	351.06	433.94	132.72	2.19	15998.06

Council Member Fitz offered the following Resolution and moved its adoption:

**RESOLUTION ADOPTING FINAL 2011 PROPERTY
TAX LEVY, COLLECTIBLE IN 2012
(RESOLUTION NO. 2012-34)**

BE IT RESOLVED by the City Council of the City of Benson, County of Swift, Minnesota that the following sums of money be levied for the current year, collectible in 2012, upon the taxable property in the City of Benson, for the following purposes:

General Fund Levy	578,000
Claussen Properties II Abatement	22,000
Wages and Benefits of Police Personnel	556,500
Library Fund Levy	104,450
G.O. Capital Street Equipment 2006	<u>104,450</u>
TOTAL	1,260,950

BE IT FURTHER RESOLVED that the following sum of money be levied for the current year, collectible in 2012, based upon the market value of the taxable property in the City of Benson, for the following purpose:

G.O. Swimming Pool	<u>\$71,211</u>
Total	\$71,211

BE IT FURTHER RESOLVED that \$59,542.88 is irrevocably appropriated from the Utility Fund to the equipment portion of the \$1,130,000 G. O. Bond, Series 2012A Fund to cover that portion of the 2013 tax levy.

The City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Swift County, Minnesota.

Member Fugleberg seconded the foregoing motion and the following vote was recorded: AYES: Hess, Fitz, Fugleberg, Kittelson, Landmark. NAYS: None. Whereupon the Mayor declared Resolution No. 2012-34 duly passed and adopted.

Council Member Fugleberg offered the following Resolution and moved its adoption:

**RESOLUTION CERTIFYING THE FINAL OPERATING BUDGET
FOR THE CALENDAR YEAR 2013 FOR THE CITY OF BENSON, MINNESOTA
(RESOLUTION NO. 2012-35)**

BE IT RESOLVED, that the Final Operating Budget for the City of Benson, Minnesota, for the fiscal year beginning January 1, 2013 and ending December 31, 2013 is hereby approved.

BE IT FURTHER RESOLVED, that the General Fund Budget is summarized as follows:

Revenues	
Taxes - General Fund	1,156,500
Taxes – Library	104,450
State Grants and Aids	1,007,202
Other Revenues	<u>1,158,466</u>
Total Revenues	3,426,618
Expenditures	
General Government	619,900
Public Safety	964,270
Highways, Streets and Roads	553,900
Parks and Recreation	373,440
Public Transit	180,200

Library	104,500
Capital Outlay	450,000
Other Expenditures	<u>208,008</u>
Total Expenditures	3,454,218

Excess (Deficiency) of Revenues over Expenditures (27,600)

BE IT FURTHER RESOLVED, that the City Manager shall cause the entire final Operating Budget to be printed and filed in the City Office for inspection and reference by the public.

Member Landmark seconded the foregoing motion and the following vote was recorded: AYES: Hess, Fitz, Fugleberg, Kittelson, Landmark. NAYS: None. Whereupon the Mayor declared Resolution No. 2012-35 duly passed and adopted.

It was moved by Hess seconded by Fitz and carried unanimously to approve the General Capital Outlay Budget.

Council Member Landmark offered the following Resolution and moved its adoption:

**RESOLUTION TRANSFERRING AMOUNT DESIGNATED FOR FUTURE
CAPITAL OUTLAY TO THE GENERAL CAPITAL OUTLAY FUND
(RESOLUTION NO. 2012-36)**

WHEREAS, the Benson City Council has established a fund known as the General Capital Outlay Fund, and

WHEREAS, the Council desires to track all capital outlay purchases for the General Fund through this fund, and

WHEREAS, there are monies appropriated in the General Fund 2012 Budget for this purpose.

NOW, THEREFORE, BE IT RESOLVED that the following amounts be transferred from the General Fund Appropriated Fund Balance to the General Capital Outlay Fund for:

Administration	5,000
Police Department	50,000
Fire Department	60,000
Street Department	125,000
City Hall	20,000
Park	60,000
Airport	<u>30,000</u>
TOTAL	350,000

Member Fugleberg seconded the foregoing motion and the following vote was recorded: AYES: Hess, Fitz, Fugleberg, Kittelson, Landmark. NAYS: None. Whereupon the Mayor declared Resolution No. 2012-36 duly passed and adopted.

Council Member Fitz offered the following Resolution and moved its adoption:

**RESOLUTION TO APPROVE TRANSFER FROM LIBRARY ENDOWMENT FUND
(RESOLUTION NO. 2012-37)**

WHEREAS, the City of Benson established the Library Endowment Fund in March of 1995 with excess dollars left over from the new building construction, and

WHEREAS, the interest earned in this fund is available for the purchase of capital equipment,
and

WHEREAS, the fund has earned \$466.98 in interest during 2012, and

WHEREAS, the City Council has budgeted to transfer interest earnings in an amount up to
\$450.00.

NOW, THEREFORE BE IT RESOLVED that the \$450.00 interest earned be transferred from the
Library Endowment Fund to the operating Library Fund to help cover the costs of capital equipment.

Member Hess seconded the foregoing motion and the following vote was recorded: AYES: Hess,
Fitz, Fugleberg, Kittelson, Landmark. NAYS: None. Whereupon the Mayor declared Resolution No.
2012-36 duly passed and adopted.

Council Member Fitz offered the following Resolution and moved its adoption:

**RESOLUTION TRANSFERRING \$5,504 FROM THE EDA
FUND AND \$13,041 FROM THE REVOLVING LOAN
FUND TO THE GENERAL FUND
(RESOLUTION NO. 2012-38)**

WHEREAS, the City of Benson is active in economic development, and

WHEREAS, the Economic Development Authority makes loans to local businesses in order to
create jobs, and

WHEREAS, these loans are administered by personnel within the General Fund, and

WHEREAS, a 1% management fee on the beginning asset balance of these Funds is a reasonable
fee to charge for this administration.

NOW, THEREFORE BE IT RESOLVED that the City Council authorized the transfer of \$5,504
from the EDA Fund and \$13,041 from the Revolving Loan Fund to the General Fund.

Member Fitz seconded the foregoing motion and the following vote was recorded: AYES: Hess,
Fitz, Fugleberg, Kittelson, Landmark. NAYS: None. Whereupon the Mayor declared Resolution No.
2012-38 duly passed and adopted.

Council Member Landmark offered the following Resolution and moved its adoption:

**RESOLUTION TRANSFERRING \$30,000 FROM
THE LIQUOR FUND TO THE GENERAL FUND
(RESOLUTION NO. 2012-39)**

WHEREAS, the City of Benson owns and operates a Municipal Liquor Store, and

WHEREAS, the City Council has budgeted to transfer \$30,000 from the Liquor fund to the
General Fund for calendar year 2012.

NOW, THEREFORE BE IT RESOLVED that the City Council authorized the transfer of
\$30,000 from the Liquor Fund to the General Fund.

Member Fugleberg seconded the foregoing motion and the following vote was recorded: AYES: Hess, Fitz, Fugleberg, Kittelson, Landmark. NAYS: None. Whereupon the Mayor declared Resolution No. 2012-39 duly passed and adopted.

Council Member Fugleberg offered the following Resolution and moved its adoption:

**RESOLUTION TRANSFERRING 25% OF THE NET PROFIT
OF THE UTILITY FUND TO THE GENERAL FUND
(RESOLUTION NO. 2012-40)**

WHEREAS, the City charter allows for the transfer of no more than 25% of the net profit from the Utility Fund to any other fund in any one year provided that a ten year Capital Improvement Program has been studied and implemented and that the fund does not need this money to fulfill its Improvement Program, and

WHEREAS, the City Council has adopted a ten year Capital Improvements Program as part of its 2012 Budget, and

WHEREAS, the City Council as part of its 2012 General Budget included a transfer of 25% of the net profit of the Utility Fund be transferred to the General Fund.

NOW, THEREFORE BE IT RESOLVED that the City Council transfers \$157,938 from the Utility Fund to the General Fund.

Member Fitz seconded the foregoing motion and the following vote was recorded: AYES: Hess, Fitz, Fugleberg, Kittelson, Landmark. NAYS: None. Whereupon the Mayor declared Resolution No. 2012-40 duly passed and adopted.

Council Member Landmark offered the following Resolution and moved its adoption:

**RESOLUTION TO APPROVE BUDGETED TRANSFERS
(RESOLUTION NO. 2012-41)**

WHEREAS, the City of Benson has maintained the following funds, and

WHEREAS, the City Council has determined that it is prudent to make transfers in 2012 in order to fund certain projects or programs.

NOW, THEREFORE BE IT RESOLVED that the following amounts be transferred from the following funds:

	Budgeted	Transferred
From Cemetery Perpetual Care to General Fund	1,650	1,664
From General Fund to Concrete Projects Fund	15,000	15,000
From General Fund to Storm Water Fund	10,000	10,000
TOTAL	26,650	26,664

Member Hess seconded the foregoing motion and the following vote was recorded: AYES: Hess, Fitz, Fugleberg, Kittelson, Landmark. NAYS: None. Whereupon the Mayor declared Resolution No. 2012-41 duly passed and adopted.

Council Member Landmark offered the following Resolution and moved its adoption:

**RESOLUTION DESIGNATING ECONOMIC DEVELOPMENT FUNDS
FOR OPERATING CAPITAL INVESTMENT
(RESOLUTION NO. 2012-42)**

WHEREAS, the City of Benson operates an Economic Development Fund to finance economic development projects and investments.

NOW, THEREFORE BE IT RESOLVED that the City Council authorizes a designated fund balance in the Economic Development fund of \$450,000 for the purchase of industrial property and industrial property investments.

Member Hess seconded the foregoing motion and the following vote was recorded: AYES: Hess, Fitz, Fugleberg, Kittelson, Landmark. NAYS: None. Whereupon the Mayor declared Resolution No. 2012-42 duly passed and adopted.

Council Member Fitz offered the following Resolution and moved its adoption:

**RESOLUTION TO TRANSFER GENERAL FUND DOLLARS
TO AND CLOSE THE G. O. EQUIPMENT NOTES OF 2006 FUND
(RESOLUTION NO. 2012-43)**

WHEREAS, the Benson City Council elected to pay off all outstanding notes of this fund in 2012, and

WHEREAS, the final tax collections for payable 2012 have been received leaving a deficit balance of \$49,842.43.

NOW, THEREFORE, BE IT RESOLVED that the amount of \$49,351.25 be transferred to the G. O. Equipment Note of 2006 Fund and for any delinquent tax amounts be transferred to the General Fund for future collections.

Member Hess seconded the foregoing motion and the following vote was recorded: AYES: Hess, Fitz, Fugleberg, Kittelson, Landmark. NAYS: None. Whereupon the Mayor declared Resolution No. 2012-43 duly passed and adopted.

Council Member Fugleberg offered the following Resolution and moved its adoption:

**RESOLUTION TO CLOSE THE G. O. SWIMMING POOL BONDS OF 2003 FUND INTO THE
G.O. REFUNDING BONDS OF 2012A FUND
(RESOLUTION NO. 2012-44)**

WHEREAS, the Benson City Council elected to refund all outstanding bonds of the G.O. Swimming Pool of 2003Fund in 2012, and

WHEREAS, the refinancing will result in the substantial savings in interest expense to the City.

NOW, THEREFORE, BE IT RESOLVED that all remaining amounts be transferred to the G. O. Refunding Bonds of 2012A Fund to be used for future debt service payments.

Member Hess seconded the foregoing motion and the following vote was recorded: AYES: Hess, Fitz, Fugleberg, Kittelson, Landmark. NAYS: None. Whereupon the Mayor declared Resolution No. 2012-44 duly passed and adopted.

It was moved by Landmark, seconded by Fitz and carried unanimously to approve the 2013 Exempt wages as follows:

Name	Title	Current 2012	Proposed 2013	Increase	
Glen Pederson	Director of Finance	69,960.00	71,000.00	1.5%	1,040.00
Elliot Nelson	Public Works Director	65,763.00	67,500.00	2.6%	1,737.00
Tim O'Connor	Liquor Store Manager	38,000.00	40,000.00	5.3%	2,000.00
Valerie Alsaker	Admin. Asst.	19.00	19.50	\$0.50	
Paul Larson	Sergeant	25.26	25.76	\$0.50	
Michael Jacobson	Building Official	27.23	27.73	\$0.50	

It was moved by Landmark, seconded by Hess and carried unanimously to approve bills and warrants in the amount of \$332,756.06.

At 6:12 p.m., Mayor Kittelson called a recess in order to conduct the City Manager's review.

At 6:26 p.m., the meeting was called to order. It was noted the City manager's review was satisfactory, and the Council agreed upon a \$.50 raise for 2013.

There being no other business, a motion was made by Landmark, seconded by Fubleberg and carried unanimously to adjourn the meeting at 6:28 p.m.

Mayor

City Clerk