

**City Council Meeting Agenda
City Council Chambers
December 7, 2015**

Page			
	1.	5:30 p.m. Call the Meeting to Order at City Hall (Mayor)	
	2.	Pledge of Allegiance	
	3.	Approval of Agenda	Action Requested
	4.	Persons with Unscheduled Business to Come Before the City Council (Mayor)	
	5.	Review the Consent Agenda: (Mayor)	
		a. Minutes:	Action Requested
3-4		▪ 11.16.2015 City Council Minutes	
5		▪ 10.15.15 EDA Minutes	
6		▪ 11.2.2015 Planning Commission Minutes	
7		▪ 11.13.15 Safety Committee Minutes	
		b. Correspondence:	
8		▪ Prom Afterbash Armory Request	Action Requested
9		▪ Prom Afterbash Letter of Support	Action Requested
		c. Applications:	
		d. Reports:	Information Only
10		▪ Public Works Report	
	6.	Benson Fire Department Donation – Bob Lange	Information Only
11-18	7.	Consider Approving Specifications & Authorize Bids: Aerial Platform Quint	Action Requested
19-41	8.	BNSF Study Update	Information Only
42-48	9.	Police Joint Powers Agreement	Action Requested
49	10.	Police Officer Resolution	Action Requested
50-74	11.	6:00 P.M. Truth in Taxation	Information Only
75-76	12.	Power Purchase Agreement:	Action Requested
	a)	Resolution of City Council Approving:	
		1. Amendment to the Power Sale Agreement (S-1)	
		2. Amended and Restated Power Sale Agreement (S-1)	
		3. Amendment to MISO Market Implementation Agreement (MIA)	
		4. Amendment to Transmission Service Agreement (TS)	
77	13.	Pay Request-Upper MN Valley Rural Dev. Comm. - \$6,010.94	Action Requested
78-95	14.	Water and Sewer Rates	Action Requested
96	15.	Consider Resolution for Assessments for Current Services	Action Requested

97	16.	Consider Resolution for Water and Sewer Assessments	Action Requested
98-99	17.	Pay Request – Benson Community Education-\$18,582.60	Action Requested
100-102	18.	Pay Request #5 – Kue Contractors, Inc. - \$99,341.00	Action Requested
103-109	19.	Year End Financial Resolutions	Action Requested
	20.	Adjourn: Mayor	Action Requested

DRAFT

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING
NOVEMBER 16, 2015**

The meeting was called to order at 5:30 p.m. by Mayor Kittelson. Members present: Paul Kittelson, Jack Evenson, Sue Fitz, Mike Fugleberg & Stephanie Heinzig. Members Absent: None. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, Director of Public Works Dan Gens, Police Chief Ian Hodge, Jackie Johnson, Gary Landmark, Angie Pendill, Jeff DeHaan, Melissa Thompson, Greg Zniwski, Kurt Waldbillig, Terri Collins, Jim Hilleren, Judy Hoberg, Martha Goff and Jonathon Pogge-Weaver.

The Council recited the Pledge of Allegiance.

Mayor Kittelson asked for any additions or changes to the agenda, to which there were none.

It was moved by Fitz, seconded by Evenson and carried unanimously to approve the agenda.

Mayor Kittelson asked for anyone with unscheduled business, to which there was none.

It was moved by Heinzig, seconded by Evenson and carried unanimously to approve the following minutes:

- November 2, 2015 City Council Minutes
- November 9, 2015 Special City Council Minutes
- October 5, 2015 Planning Commission Minutes

Wolfington presented a thank you note from a parent of a child that took swimming lessons at our swimming pool this last summer, expressing appreciation to Community Ed and the City of Benson.

It was moved by Fugleberg, seconded by Fitz and carried unanimously to approve Kathy Polzin to the Planning Commission Board, with her term ending 12/31/2018.

Next Judy Hoberg with the Cemetery Board approached the Council with a proposal for a new columbarium at the Benson City Cemetery. She explained cremations are on the rise, and a columbarium makes sense. She explained they chose a place just inside the fence to the west, with the option of room for future expansion. The City will be responsible for installation of the foundation for the columbarium. Wolfington said there is \$40,000 in the budget for this project. After discussion, it was moved by Fitz, seconded by Fugleberg and carried unanimously to approve the quote for the columbarium from Eickhof Columbaria Inc. in the amount of \$34,770.00.

Jeff DeHaan approached the Council on behalf of the Benson Hockey Association. He said they have been taking out the old outdoor rink, as the boards were deteriorated. They would like to create outdoor hockey and pleasure rinks in this area with an enclosed heated viewing/changing area and restroom. He said the Hockey Association purchased molded side boards from Custom Roto Mold. They would like to use the area for dry training in the summer. They have been doing some site preparation in the area, and are asking for help from the City. He presented two estimates for concrete work for the rink. One is \$68,400 for the concrete work by Goff Masonry & Concrete. The second estimate is for \$45,650.00, which would be concrete work by Goff, and prep work done by the parents of the Hockey association donating their time on the project. Wolfington said the only thing that may stop the project is if the FAA disapproves of the project at the final inspection on the heliport next to the Civic Center property. There was a question on whether or not there would be an attendant at the outdoor facility.

DeHaan said they are looking into that. After discussion, it was the consensus of the Council to support the project as part of the 2016 Budget.

Jackie Johnson with the Humane Society spoke to the Council, requesting the Council waive the Armory fee for a day-long free spay/neuter event in April of 2016. MN SNAP is a group that would come out, conduct the procedure in their truck. The Armory would be used for recovery of the animals. After discussion, it was moved by Evenson, seconded by Heinzig and carried unanimously to waive the fee for the free spay/neuter event in April 2016.

It was moved by Evenson, seconded by Fitz and carried unanimously to approve the 2nd Reading of An Ordinance to Amend the Code of the City of Benson by Adding Chapter 155 Heliport Zoning and Creating the City of Benson and Swift County Joint Zoning Board.

Wolfington presented TIF information he received from Ehler's and Associates. He described various properties in Benson that were the product of TIF, Tax Abatement and Job Z. There was discussion from the Council on TIF. It was moved by Fitz, seconded by Evenson and carried unanimously to direct staff and the EDA to research possible TIF properties in Benson.

Gens approached the Council and discussed progress on the street department building. There was a pay request from KUE Contractors for work on the street department building. It was moved by Heinzig, seconded by Fugleberg and carried unanimously to approve pay request #4 in the amount of 99,537.00.

Gens presented a change order from Kue Contractors on the street department building for a different garage door opener. It was moved by Heinzig, seconded by Fugleberg and carried unanimously to approve the change order in the amount of \$726.00. Gens mentioned the final walk through for the building is scheduled for December 2, 2015.

Wolfington informed the Council public works has been working on cleaning up the trailer park. There have been asbestos inspections on the buildings to be taken down there as well as in the parks building.

Gens gave the Public Works Report.

Wolfington called to the attention of the Council the Missouri Basin Municipal Power Agency Power Sale Agreement S-1 for review. Joni Livingston with MRES will be at the Special City Council meeting on December 1, 2015 to explain the changes to the agreement.

Wolfington mentioned the Annual Minnesota Hospital Association Trustee Conference in January, and hoped a Council Member would be interested in attending to see how health care is changing. After discussion, it was moved by Evenson, seconded by Fitz and carried unanimously to appoint Wolfington and one other Council member to attend.

Chief Hodge presented the Police Report.

The budget report for October 2015 was reviewed. Pederson said he would like to do a water & sewer rate review.

It was moved by Evenson, seconded by Heinzig and carried unanimously to approve the bills and warrants in the amount of \$527,551.29.

Wolfington reviewed meetings and events for the remainder of 2015.

There being no other business, a motion was made by Fitz, seconded by Fugleberg and carried unanimously to adjourn the meeting at 6:27 p.m.

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EDA Meeting
October 15, 2015

Members Present: Mike Fugleberg, Pat Hawley, Paul Kittelson, Paul Estenson, Jon Buyck,
Members Absent: Leroy Noreen, Rick Horecka
Also Present: Eric Carlson & Michael Austvold

Chairman Estenson called the meeting to order at 12:08 p.m.

It was moved by Fugleberg, seconded by Hawley and carried unanimously to approve the August 20, 2015 EDA Meeting Minutes.

Austvold and Carlson approached the Commission with a request to purchase a portion of the land next to their building abutting the Racquetball Court property currently owned by the City. After discussion it was moved by Hawley, seconded by Buyck and carried unanimously to recommend to the City Council to sell the land to Swift Machine & Fab LLC, with the stipulation Swift Machine has one year to construct their building.

The EDA Commission reviewed a loan request from the DeMarce Theatre for \$10,000, over 5 years at a rate of 2% to fix up the marquee and upstairs apartment. After discussion, it was moved by Buyck, seconded by Hawley and carried unanimously to approve a \$10,000 loan to the DeMarce Theatre amortized over 5 years at a rate of 4%.

The loan profile was reviewed.

There being no other business, it was moved by Kittelson, seconded by Buyck and carried unanimously to adjourn the meeting at 12:19 p.m.

Chairman

Attest: _____
Secretary

w
11/4/15

**MINUTES - BENSON PLANNING COMMISSION - REGULAR MEETING
NOVEMBER 2, 2015 AT 12:00 NOON**

Members Present: Jerry Johannessen, Tara Ulmaniec, Jonathon Pogge-Weaver, Sue Fitz, Mark Schreck, Lyle Popma and Kathy Polzin.

Members Absent: None.

Also Present: City Manager Rob Wolfington and Building Official Mike Jacobson.

The meeting was called to order at 12:02 p.m. by Chairman Ulmaniec.

It was moved by Fitz, seconded by Polzin and carried unanimously to approve the October 5, 2015 Planning Commission Minutes.

Wolfington reviewed the Helipad project. He said the construction of the Helipad will be done by this Friday. The City Council had a Public Hearing on the zoning map, and had no comments from the public. He stated the Public Hearing will remain open until tonight's City Council meeting. There will be a joint City/County Ordinance as there is a 50 X 100' section of the flight pattern in Torning Township. The County Board will discuss it at their meeting tomorrow. After the ordinance goes into effect, a procedural check list will be in place and the hope is to have it operational by January 1, 2016.

Wolfington said at the last City Council Meeting, the Council rescinded their motion to create a TIF District at the Hawley property on Wood Avenue. Wolfington talked about three pieces of old business pertaining to the property. First having a TIF in place will make the land appealing to developers, second the zoning at the property at that location has been rezoned from single family residential to multi-family residential, and third there is an old proposal from Pat Hawley to donate the land to the City. TIF was discussed and explained. Jacobson said surrounding cities are progressively developing their properties into assisted living facilities. There was discussion of the Hospital's idea on assisted living. Fitz stated it is a difficult decision the Council will have to make.

Wolfington updated the Commission on the Small Cities Grant application. The surveys were sent out and we received a lot of interest back. He presented a map of the responses in the City, and if it looks as if the north east corner of town had quite a bit of response. Wolfington also had 14 business surveys. The next step is to have the UMVRDC send in the application. Awards will be announced next spring.

It was moved by Polzin, seconded by Popma and carried unanimously to adjourn the meeting at 12:56p.m.

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Safety Committee Meeting
Friday, November 13, 2015
9 AM

Members Present: Rob Wolfington, Mike Hoffman, John Goulet, Kim Pierce, Tom Lee, Russ Borstad, Jerry Stanlund and Val Alsaker

Members Absent: Wade Ascheman & Dan Gens.

Old Business

1. Check lists were turned in from Line Department, Power Plant, Liquor Store, Transit, and Water with no noted issues. Streets noted they had learned the magnet manhole cover lifter they use should not be used around anyone with a pacemaker, as it will interfere with its performance. Wastewater noted they are going to purchase goggles, possible face shield and an apron for use in the chemical room. There was no check lists from Parks.
2. The Health Fair was discussed and reviewed. It was the consensus there was no notable difference in service between the Hospital and ACMC. Val said from the administration end, it was a little complicated, but the Hospital isn't in the business of public health fairs, and will be run smoother with one contact if we chose to go with them next year. Val noted the numbers of participants was down, especially with the Fire Department. There was discussion on whether the City continues the Health Fair, or just offers flu shots. After discussion it was agreed to re-evaluate next year whether to have it or not.
3. Next was the 2016 Training Schedule. Val presented a draft of topics, and asked for input on topics. The schedule will be reviewed for approval in December.

New Business

1. Val asked for anyone needing a reflective jacket for this winter. There was one request.
2. An incident report was reviewed of a Police Officer assisting with a student trying to leave school. When she walked away, the officer grabbed her arm, and she attacked the Officer, scratching him in the face.

Other Business

There being no other business, the meeting was adjourned at 9:35 a.m.

Roger Ebnet
645 Oregon Avenue
Benson, MN 56215

November 20, 2015

Mr. Rob Wolfington
Benson City Manager
1410 Kansas Avenue
Benson, MN 56215

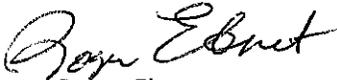
Dear Mr. Wolfington,

I am writing on behalf of the 2015-16 Prom Afterbash Committee. We would like your permission to use the Armory for the 2016 Prom Afterbash following Prom on Saturday, April 30, 2016. The approximate hours for the afterbash would be midnight to 4:30 am. If there is a rental fee, we would like to request that the fee be waived for this activity.

As in past years, we would like to have access to the Armory as soon as possible in April to start the decorating process. Our tentative plan would be to begin the process as soon as possible and use the week leading up to the Afterbash to do the physical set up.

If you have any questions, please contact me at the above address or by phone 320-805-0143.
Thank you for your time.

Sincerely,



Roger Ebnet
Co-Chair 2015-16 Prom Afterbash Committee

W/
11/30/15
Val.
Please include
on Dec 7th
Council Agenda.
Tomb
Rob

2016 Benson High School Prom Afterbash

November 2015

We, the parents of the Junior Class of Benson High School, would first like to say, **"Thank You"** for all of your past donations. This year the "Afterbash" party will be following the Junior-Senior Prom on April 30th, 2016, at the Benson Armory from 11:30 p.m. to 4:00 a.m. We want to provide them with an alcohol/drug free alternative that will make it a special and memorable evening. Your generous donation is what makes this event a success year after year.

To do this we are asking businesses, civic groups and organizations for their support. We fully realize how often one is asked for a donation, but as a committee of concerned parents, we feel that the Prom "Afterbash" is an important part of that evening.

We would appreciate any donations you could contribute in the form of cash, gift certificates, merchandise, tickets, or passes - any type of donation will be greatly appreciated. To aid in the budgeting and scheduling of games and entertainment for the Prom Afterbash, **we would appreciate receiving donations as soon as possible or by March 15th, 2016**, but will continue to accept donations until the date of Prom (April 25th, 2016).

Checks should be made payable to "Prom Afterbash 2016".

Please mail or drop off your donation to:

Mail to: **Andy Abner**
709 - 18th Street S
Benson, MN 56215

Drop off: **Abner Sales**
Robyn Abner
Angela Nissen

If you would like us to pick up your donation, please call one of the committee members listed below:

Andy 320-760-6713

Robyn 320-760-1518

Angela 320-815-3058

The members of the Benson High School Junior and Senior classes appreciate any donation you can give.

Thank you.

Parents of the Junior Class
Benson High School

W
11/30/15
el

Public Works Report December 7, 2015

Electric:

- Christmas lights are up and working. Pole lights are in good shape but the lights on the buildings are getting brittle and need replacement for next year.
- We put 3 floodlights up at the Civic Center for the skating rinks and parking lot. They are temporary because things froze up before the lights could be installed where requested.
- Lots of little projects to clean things up for the year. Winterizing, pulling poles, removing transformers, some services, and hopefully tree trimming.

Parks:

- Work has begun preparing for the big move. The guys hauled some stuff to Jax's, stored some stuff in the creamery and cleaned up in general. The plan is to move out quickly once the new shop is done so we can winterize the parks building and not have to heat it for the winter to save money.

Water:

- The water plant is up to 27 hours of run time so we are going to clean the reclaim tank and bring that back into service. It will save a lot of water, and water sent to the WW plant.
- Copper plan of action is to work with several of the homeowners that did not pass the last copper test to ask them to grab samples every other week so we can track progress of our actions. Right now the action is to add no polyphosphate. Before the new plant was built the city passed without it. We will track progress and make changes if needed in cooperation with engineers and MDH.

Wastewater:

- Inspecting all lift station pumps, rails, lights, etc.
- Working on incorporating more process control analysis.

Streets:

- December 11th is now the scheduled walk through date to go through the punch list for substantial completion of the new street garage. Hopefully all will go well and the moving can begin. The guys are preparing what they can.
- Lots of hauling to be done as weather permits. We need to bring in chips, haul material into the yard, haul away brush, civic center demo material and others.
- The dump site is now secure. New gates are installed and working. A system has been set up to allow verified user's access. It may cause confusion for awhile but will be beneficial.
- First snow of the year complete and all went well. I think a bunch of tickets were given out also.

BENSON Fire Department

Request for Bids for One New AERIAL PLATFORM QUINT

Issued: December 8, 2015
Due and Bid Opening: January 20, 2016 at 1:00 p.m.

Dear Prospective Bidders:

The bid with all required accompanying documents must be received no later than 1:00 p.m. on January 20, 2016, 1410 Kansas Ave., Benson, MN 56215

Sealed Bids for the furnishing of one (1) New Aerial Platform Quint for use in accordance with the specifications as prepared by the Benson Fire Department will be received at the address listed above until 1:00 p.m. on January 20, 2016, then publicly opened and read aloud. Demonstrator trucks acceptable.

Each bid shall be accompanied by a certified check, cashier's check or bid bond in an amount equal to ten (10%) percent of the bid and made payable to the City of Benson.

Copies of the specifications may be obtained from:
Benson Fire Department, 1410 Kansas Ave., Benson, MN 56215

Notice of Performance Specifications:

We understand that this is a performance written specification in an effort to be less specific to one manufacturer. Because of this and due to the fact that all manufacturers offer different alternatives that meet or exceed NFPA standards, all manufacturers shall use our specifications as a minimum guideline. If you have features which are different than those in our specifications, we ask that you simply check the "No Comply" column, and explain your similar featured option in your letter of clarifications and exceptions. Specific brand names shall be required where brand names are called out such as the engine brand and the pump brand.

All bids shall be made a part of the proposed contract documents and shall be addressed to:

Benson Fire Department, 1410 Kansas Ave., Benson, MN 56215

The outside of the sealed envelope must be marked "FIRE TRUCK BID". The right is reserved to accept or reject any and all bids. **All bids shall be valid for 60 days.**

CITY OF BENSON 100' AERIAL PLATFORM SPECS

Bidder
Complies

Yes No

GENERAL INFORMATION

It is the intent of this specification to secure apparatus constructed to withstand the severe and continuous use encountered during emergency fire fighting services. The apparatus must be of the latest type, carefully designed and constructed with due consideration to the nature and distribution of the load to be sustained.

These specifications detail the requirements for general design and criteria of cab and chassis components, electric components, pump & plumbing, booster tank, apparatus body, 110v electrical, painting, lettering, and striping, fire equipment, and aerial device. In evaluating the bid proposals to determine which proposal is the most advantageous, these major items shall be considered.

Apparatus and equipment must meet the specific requirements and intent of the requirements as specified herein. All items of these specifications shall conform to the character of the proposed apparatus and the purpose for which it is intended. Criteria as specified by the National Fire Protection Association must be met.

BID COMPLIANCE INSTRUCTIONS

Each bidder must indicate his compliance with the specification by marking "YES" or "NO" in the appropriate column of each individual paragraph of these specifications. Indicating "YES" to the paragraph shall mean full compliance; indicating "NO" shall mean an exception is being taken. Any deviation to the specification, no matter how small, must be so annotated. All exceptions must be fully explained on a separate page, titled "Exceptions", giving reference to the page and paragraph where the exception is being taken. All bidders must provide a complete set of manufacturers' specifications and drawings of the apparatus that the manufacturer is proposing to the City of Benson. Failure to comply with requirement shall result in the bid proposal being rejected.

BID SPECIFICATIONS IN SAME SEQUENCE

For ease and fairness of comparison, all prospective bidders will provide their respective bid specifications in the same order as the City of Benson. NO EXCEPTION.

PRODUCT LIABILITY INSURANCE

Each bidder shall supply proof of product liability and facility insurance equal to or exceeding \$25,000,000. This shall be provided as part of the proposal.

BIDDER TO SUPPLY AND FILL IN PROPOSED DIMENSIONS.

- Overall Length _____
- Overall Width _____
- Overall Height _____

- Front G.A.W.R. _____ lb
- Rear G.A.W.R. _____ lb
- Total G.A.W.R. _____ lb

FINANCIAL STABILITY SPECIFICATIONS

With high profile instances of fire apparatus manufactures encountering financial difficulties, it is imperative the City of Benson be diligent in evaluating the financial position of the companies they solicit to build their emergency vehicles.

- 1) Successful bidder must meet the debt-to equity ratio not to exceed a 2.0 rating.
- 2) Successful bidder debt coverage ratio must exceed a 100 rating.
- 3) The equity ratio of successful bidder must exceed .30 rating.

CITY OF BENSON 100' AERIAL PLATFORM SPECS

**Bidder
Complies**

Yes No

EVT SERVICE CENTER AND PARTS

The successful bidder shall have an authorized service center, with a staff of factory-trained mechanics, well versed in all aspects of service of all major components, of the apparatus within a 200 mile radius of the city of Benson. It is desired that certified mobile service vehicles able to do routine and higher level service repairs on site will be available.

Distance of EVT service center from Benson, MN _____ miles.

Mobile service availability? Yes _____ No _____

DELIVERY TIME

Each bidder shall state the completed apparatus delivery time based on the number of calendar days, starting from the date the sales contract is signed and accepted by the apparatus manufacturer.

Delivery time: _____ calendar days.

BOND REQUIREMENTS

A bid bond shall be submitted with each bid proposal. The bond shall be for an amount equal to 10% of the proposed bid price. Failure to provide an original, acceptable, valid bid bond with the proposal shall result in the immediate rejection of the bid proposal.

PERFORMANCE BOND

A performance bond shall be supplied by the successful bidder within thirty days of receipt and acceptance of the signed sales contract for the apparatus. The performance bond shall be for an amount equal to the full contract price.

INSPECTION VISITS

The Successful bidder shall provide three (3) factory inspection trips to the apparatus manufacturers' facility. Transportation, meals and lodging shall be the bidder's responsibility.

The factory visits will occur at the following stages of production of the apparatus:

- Pre-construction/blueprint review
- Mid-point of construction
- Final inspection upon completion

Accommodations will be for four (4) Fire Department representatives per trip.

Travel arrangements for distances of more than 250 miles to the manufacturing facility shall be via commercial airline.

The City of Benson maintains the right to inspect the apparatus, within normal business hours, at any point during construction. Expense incurred during non-specified inspection visits shall be the responsibility of the City of Benson, MN.

PRICES

Bid prices shall be F.O.B City of Benson, MN on a delivered and accepted basis at the City of Benson, MN.

The bidder shall provide the price of the Aerial apparatus to include Delivery, Inspection Trips and Apparatus Familiarization.

Total price on bidder's proposal sheet must include all items listed in this specification.

CITY OF BENSON 100' AERIAL PLATFORM SPECS

**Bidder
Complies**

Yes No

EXCEPTIONS TO SPECIFICATIONS

Exceptions to Specification shall be referenced to the paragraph and page of these specification where the item appears. All exceptions shall be listed on separate piece of paper titled "EXCEPTIONS".

Proposals taking total exceptions to specifications shall not be accepted.

BID EVALUATION

Purchaser Fire Chief and the Fire Dept. truck committee shall evaluate bids received. This evaluation shall be based as a minimum on the following criteria.

DRAWINGS

Bidder will supply a driver's side, passenger side and rear view drawing of apparatus as part of the bid.

NFPA 2009 STANDARDS

Bidder shall build this apparatus to current (at time of bid) NFPA compliancy. NFPA 1901 Section 8.8 Minor Equipment shall be provided.

BID EVALUATION

- | | |
|--|----|
| A. Purchase Price for aerial Platform Fire Apparatus per specifications
Service (Within 250 Miles) manufacturer EVT certified | 25 |
| B. maintenance/repair capability, and warranty support | 25 |
| C. Completeness of Proposal (Bid spec compliance/ Specification order.
Detail / Exceptions. | 20 |
| D. Corrosion Resistant Materials Used on Aerial, and chassis frame rails | 20 |
| E. Delivery time | 10 |

WARRANTIES

- | | |
|--|--------------------------------------|
| • Body Warranty _____ Years | Prorated Warranty Yes _____ No _____ |
| • Paint Warranty _____ Years | Prorated Warranty Yes _____ No _____ |
| • Pump Warranty _____ Years | Prorated Warranty Yes _____ No _____ |
| • Plumbing Warranty _____ Years | Prorated Warranty Yes _____ No _____ |
| • Booster Tank Warranty _____ Years | Prorated Warranty Yes _____ No _____ |
| • Cab Structure Warranty _____ Years | Prorated Warranty Yes _____ No _____ |
| • Transmission Warranty _____ Years | Prorated Warranty Yes _____ No _____ |
| • Engine Warranty _____ Years | Prorated Warranty Yes _____ No _____ |
| • Front Axle Warranty _____ Years | Prorated Warranty Yes _____ No _____ |
| • Rear Axle Warranty _____ Years | Prorated Warranty Yes _____ No _____ |
| • Cab & Chassis Warranty _____ Years | Prorated Warranty Yes _____ No _____ |
| • Cab Paint Warranty _____ Years | Prorated Warranty Yes _____ No _____ |
| • Aerial Waterway Warranty _____ Years | Prorated Warranty Yes _____ No _____ |
| • Aerial Hydraulics Warranty _____ Years | Prorated Warranty Yes _____ No _____ |
| • Corrosion Resistant Warranty _____ Years | Prorated Warranty Yes _____ No _____ |
| • Aerial Torque Box Warranty _____ Years | Prorated Warranty Yes _____ No _____ |
| • Bumper to Bumper Warranty _____ Years | Prorated Warranty Yes _____ No _____ |

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CITY OF BENSON 100' AERIAL PLATFORM SPECS

**Bidder
Complies**

Yes	No

MANUALS

- | | |
|--|---|
| One (1) Copy Complete Printed Manual for Apparatus | On-Line Service Manual Provided? YES ___ NO ___ |
| One (1) Copy Complete Printed Manual for Chassis | On-Line Service Manual Provided? YES ___ NO ___ |
| One (1) Copy Complete Printed Manual for Aerial | On-Line Service Manual Provided? YES ___ NO ___ |
| One (1) As-built wiring diagram. | |

CHASSIS TEST INFORMATION

- Bidders shall provide chassis Static Load seat test information
- Bidders shall provide Cab test information
- Bidders shall provide cab crash test certification including Roof Crush test, Side impact test & Frontal impact test.

CUSTOM CAB STYLE

- Full tilt
- Aluminum Construction State thickness of material used _____ Inches
- Length from center of rear wheels to back of cab _____ Inches
- Minimum of 8" raised roof
- 4 doors Barrier Free Front Door width _____ Inches Rear door width _____ Inches
- Door handle constructed of die-cast steel and shall be black in color.
- Cab door locks shall be manual door locks with key.
- Doors shall include interior front door pulls and interior rear door pulls
- Windshield shall have completely uninterrupted view from both drivers and officers seat.
- Windshield wipers shall be activated through a switch on drivers panel
- Windows on Drivers door, officer's door, rear driver's crew door, rear officer's crew door shall use a crank style handle.
- The cab shall be completely insulated from road and vehicle resonance, exterior sound and thermal intrusion.
- Engine tunnel shall include an insulated barrier from noise on the underside of engine tunnel.
- Damping insulations shall be used on entire cab to reduce noise form vibrating with in the cab.
- Interior trim shall be grey in color.
- Sun visors shall be provided for Driver and officer seats.
- (4) 110v. to shoreline receptacles' for chargers & lite boxes TBD
- Two (2) 12 V Power points shall be provided in the dash area.
- Interior for cab shall be extreme duty.
- HVAC Heating and Cooling shall provide sufficient hot air and cold air to defrost the windshield, provide heat to the floor and heat and cool the interior of the chassis cab.
- Driver's seat to be air ride high back with storage under the driver's seat pedestal
- Officers seat to be stationary with storage under the officers seat pedestal.
- (3) Front facing SCBA seats with a mechanical self contained breathing apparatus bracket.
- Exterior grab handles shall be provided by each of the cab doors
- Front turn signals, side marker lights and front maker lamps shall be LED
- Mud Flaps behind front wheel of chassis shall be provided.
- A hydraulic cab lift system shall be provided and shall lift the cab approximately 45 degrees.
- West coast heated and remote activation mirrors with convex mirrors shall be provided.

CITY OF BENSON 100' AERIAL PLATFORM SPECS

**Bidder
Complies**

Yes	No
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- Front wheels and rear wheels shall be polished aluminum wheels.
- Front and rear suspension shall be leaf spring suspension.
- Rear Axle driver controlled locking rear differential control shall be provided.
- Brakes shall be "S" cam drum style
- Steering wheel shall have provision to turn on and off chassis air horns, tilt and telescope.
- Manual petcock type air drains shall be provided.
- Due to the weight of apparatus, corrosion resistant triple frame rails shall be provided.
- 500 HP engine shall be provided.
- Thermostatically controlled cooling fan shall be provided with the engine.
- Transmission shall be an EVS 4000
- 320 Amp Alternator shall be provided.
- Interior cab lights shall be LED, one by each cab door.
- Battery Charger and air compressor with auto eject shall be provided.

Apparatus

- An electric siren and control with 100 watt speaker shall be provided.
- Two (2) 24" LED Light bars Lens shall be RED/CLEAR/RED
- NFPA compliant warning light package shall be provided.
- Dot lights, tail lights, turn signal lights & backup lights shall be LED.
- Ground lights and rear step lights shall be LED.
- Minimum 20,000 lumen 12 volt or 110v. LED scene lights on telescoping poles shall be provided, one each side of the body.
- Air horns shall be provided. Controlled on driver's side on steering wheel and controlled on officers with foot switch.
- Rear mud flaps shall be provided.
- 2000 GPM Waterous single stage pump.
- Two (2) Gated 6" intakes one left and one right side of pump panel. (1-5" Storz Intake)
- Automatic Primer shall be provided.
- Pressure Governor shall be provided
- Stainless steel plumbing shall be provided.
- The pump shall undergo Underwriter Laboratories Incorporated test to NFPA Standards.
- One (1) 2 ½" gated intake, on left side of pump panel.
- Two (2) 1 ½" crosslay discharges shall be provided above the pump panel
- One (1) 2 ½" crosslay discharge shall be provided above the pump panel with capacity to hold 400' of 2 ½" hose.
- Bi-folding diamond plate or vinyl crosslay cover with latch shall be provided.
- Left side pump panel shall have two (2) gated discharges w/ manual controls, chrome cap and chrome elbow. 2 ½" x 1 ½"
- Right side pump panel shall have one (1) gate discharge w/ manual controls, chrome cap and chrome elbow. 2 ½" x 1 ½"
- Right side pump panel shall have one (1) LDH discharge w/manual controls, 30 degree elbow w/ 5" Storz end and a 5" Storz to 2 ½" NST male reducer and 2 ½" chrome cap.
- One rear aerial inlet/discharge with 5" NST male threads and 5" cap.
- Pump compartment heater and heat pan shall be provided.
- Body and pump flex joint rubber gasket shall be provided between the pump compartment and the body.
- 4" master discharge and intake gauges shall be provided.

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CITY OF BENSON 100' AERIAL PLATFORM SPECS

**Bidder
Complies**

Yes No

- 500 gallon polypropylene booster tank shall be provided.
- Aluminum body
- Outrigger covers shall be aluminum treadplate
- Hosebed storage shall be provided on the right side of the apparatus body above the lower body compartments. Hosebed shall hold a minimum of 400' of 5" hose and 800' of 2 1/2" hose. One hose bed divider shall be provided. Aluminum or Vinyl cover provided.
- Body width shall be a minimum of 101"
- Non-Painted roll up doors shall be provided.
- All compartments shall include filtered vents
- Each compartment shall have two (2) LED strip lights.
- All drivers side and officers side compartments shall have two (2) adjustable shelving tracks
- Lower & upper compartments shall be full depth compartments.
- Driver side compartments shall be full height.
- An access ladder to aerial device shall be provided
- Right front compartment shall be full height.
- No compartment over officer's side rear tandem wheels.
- Rights side rear compartment shall be a low compartment.
- Four (4) adjustable shelves shall be provided
- One (1) 500 # floor mounted roll-out tray shall be provided.
- Ladders & pike poles to be stored in a completely enclosed compartment.
- Ladders to be provided: (2) 16' Roof ladder, (one roof ladder with be stored on base section of the aerial platform ladder) (1) 24' two section ladder, (1) 35' three section ladder, (1) 10' folding attic ladder & (1) 10/15' combination ladder. All ground ladders shall be constructed of aluminum.
- Storage for six (6) pike poles will be provided in the ladder compartment.
- Pike poles to be provided: (2) 4' pike poles with "D" handles, one (1) 6' pike pole, (1) 8' pike pole, (1) 10' pike pole, and (1) 12' pike pole. All pike poles will have fiberglass handles.
- Hand rails shall be provided where needed.
- Four (4) SCBA bottle compartments shall be provided, two (2) on each side of apparatus body. Each compartment will hold one (1) SCBA cylinder.
- Cab and body stripe shall be white in color, 6" wide with an "S" pattern design.
- The entire rear portion of the body shall have reflective red and lime-green striping and shall be applied at a 45 degree upward angle.
- Reflective striping shall be applied to outriggers and installed on the interior of the chassis doors.
- Lettering shall be Gold Leaf on the front doors of the chassis cab as follows: BENSON 4" straight
FIRE DEPT. 3" straight below
- Two (2) painted panels (painted to match chassis) shall be supplied and attached one each side to the aerial device. These panels shall be approximately 12" X 144". Size of lettering and color of lettering will be determined a preconstruction conference. Lettering will read "BENSON"
- Apparatus and chassis with be painted RED. Color of RED will be determined by the Fire Dept.
- Interiors of the body compartments will have a spatter painted finish.
- NFPA compliant wheel chocks shall be provided and mounted under apparatus body.

REAR MOUNTED AERIAL PLATFORM

- Minimum of 100' aerial platform shall be provided.
- Minimum of a 3 section ladder with corrosion protection.

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CITY OF BENSON 100' AERIAL PLATFORM SPECS

**Bidder
Complies**

Yes	No
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- 1000 # tip load and 500# tip load flowing water.
- Platform basket with Aluminum doors, Heat shield below basket, water curtain spray system, safety belt attachment, rope eyelets and repelling arms.
- State material used to build waterway _____
- The ladder shall be inspected and tested by a third party.
- Torque Box shall have Corrosion protection.
- Four (4) sets of H style Outriggers with corrosion protection
- Aerial sections with corrosion protection
- Platform basket Corrosion protection
- Rung cover shall be provided.
- NO BREATHING AIR IS NEEDED.
- Mounting plates for pike pole on left side of fly section.
- Mounting plate for 16' roof ladder.
- Platform Rubber bumpers shall be fastened to outside of platform for extra protection.
- A minimum of manual hydraulics for aerial device shall be provided.
- Outriggers shall be controlled by manual hydraulics.
- Must have the ability to short jack the aerial device safely.
- A minimum of a 4" butterfly valve shall be installed directly below the water swivel.
- A minimum of a manual controlled monitor shall be provided on the front of the aerial platform.
- A minimum of 1250 GPM nozzle mounted on the aerial monitor shall be provided.
- Two (2) LED 12 V tracking lights shall be installed at the lower end of the base section.
- Two (2) LED 12 V or 110v. Tip lights shall be installed at the front of the platform.
- Five (5) amber DOT travel lights shall be provided on the front of the platform.
- Four (4) Red LED warning lights shall be mounted on the platform basket.
- Two (2) LED telescoping 12 V or 110 v. SCENE lights shall be mounted one each side of the aerial platform.
- One (1) LED scene light shall be mounted below the aerial platform.
- One (1) Honda 6500 watt Generator wired to apparatus.
- One back-up camera installed.

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PUBLIC INPUT MEETING

WHY?

To discuss proposed Railroad Crossing Safety Improvements within the City of Benson.

The project consists of multiple rail safety improvements at the existing at-grade rail-roadway crossings and roadway improvements along Pacific Avenue within the City of Benson. The City of Benson is seeking public input on the multiple options before selecting a preferred alternative.

WHEN?

Monday January 11, 2016

Open House: 10:30 a.m. to 4:00 p.m.
and 5:30 p.m. to 7:30 p.m.

An Informative Presentation will be given at three time throughout the day for your convenience at 12:00 Noon, 3:00 p.m. and 5:30 p.m.

WHERE?

Benson City Hall – Council Chambers
1410 Kansas Avenue, Benson, MN 56215

OPEN HOUSE CONDUCTED BY

The City of Benson and Stantec Consulting
Services

This meeting is designed to allow for public input which is required for compliance with the National Environmental Policy Act of 1970 and National Historic Preservation Act of 1966.

Representatives from the The City of Benson and Stantec will be on hand to answer your questions and discuss your concerns.

WRITTEN STATEMENTS or comments about this project must be sent by January 26, 2016 to Peggy Harter at Email: Peggy.Harter@stantec.com
Address: 3453 Interstate Boulevard South Fargo ND 58103

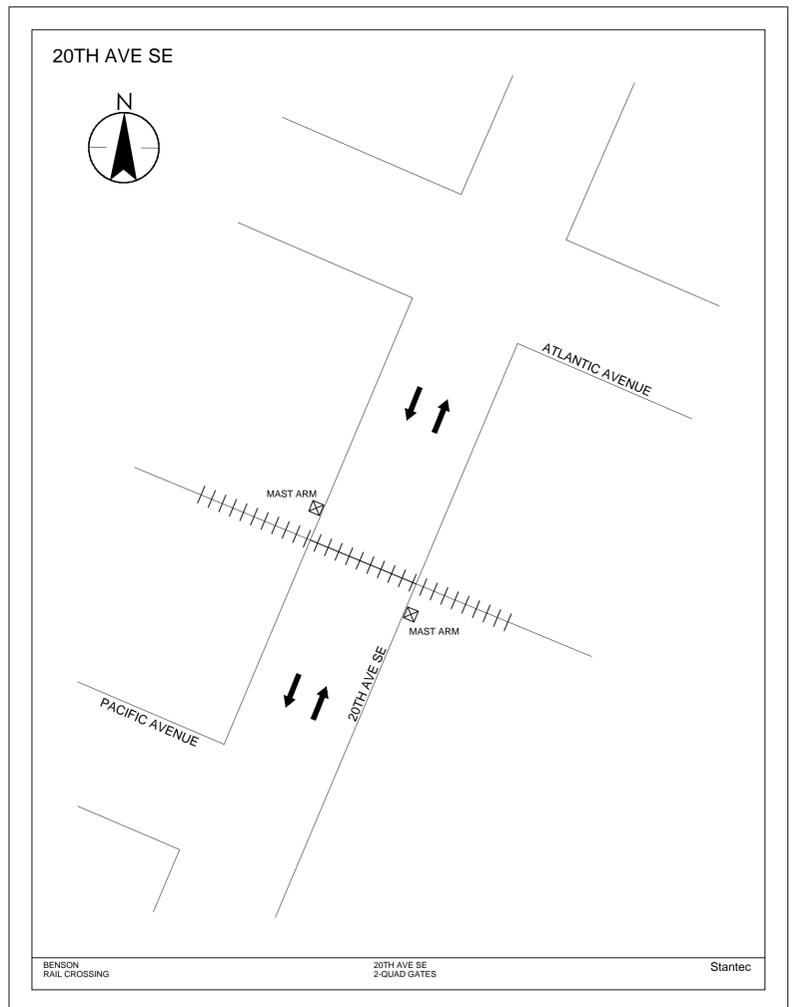
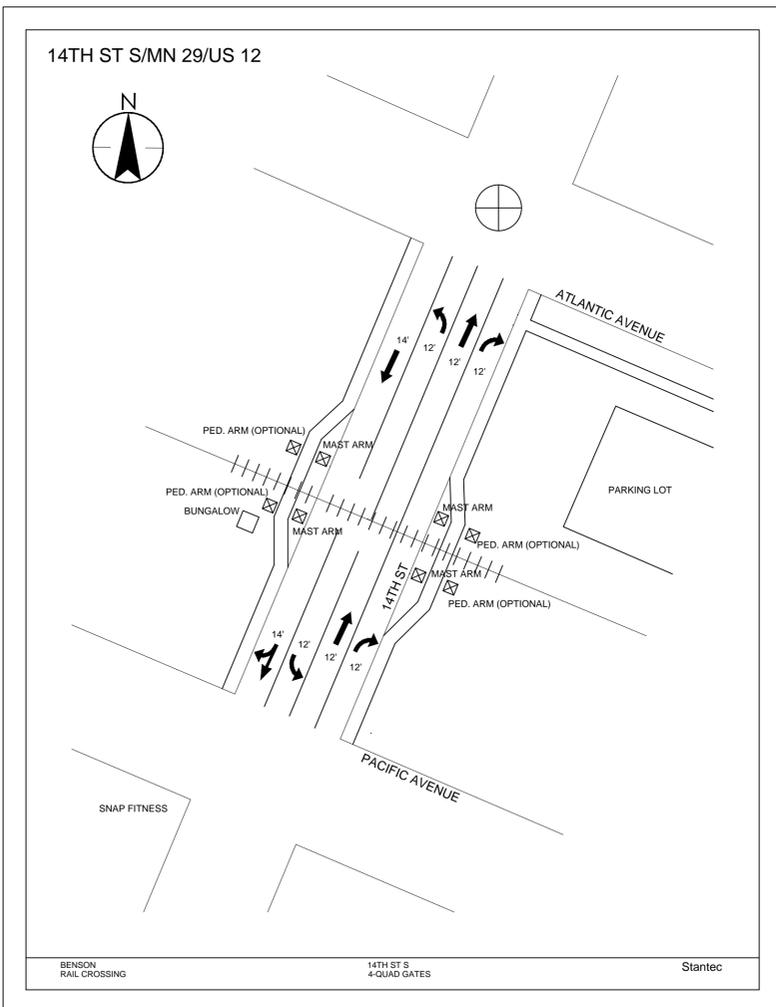
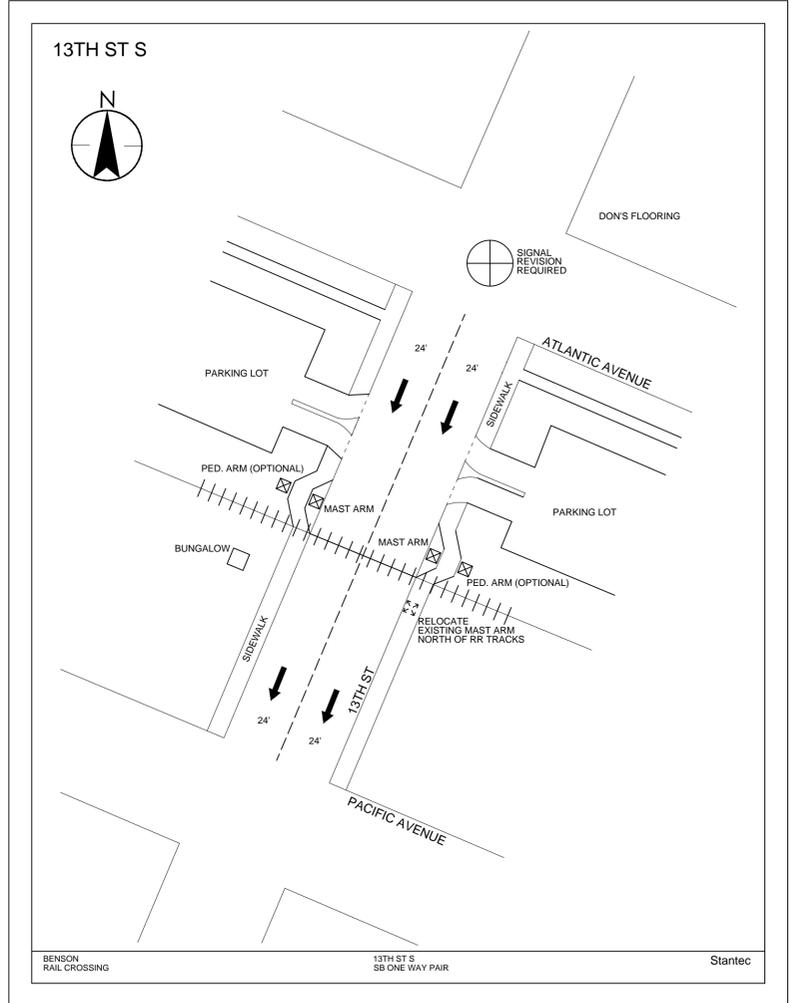
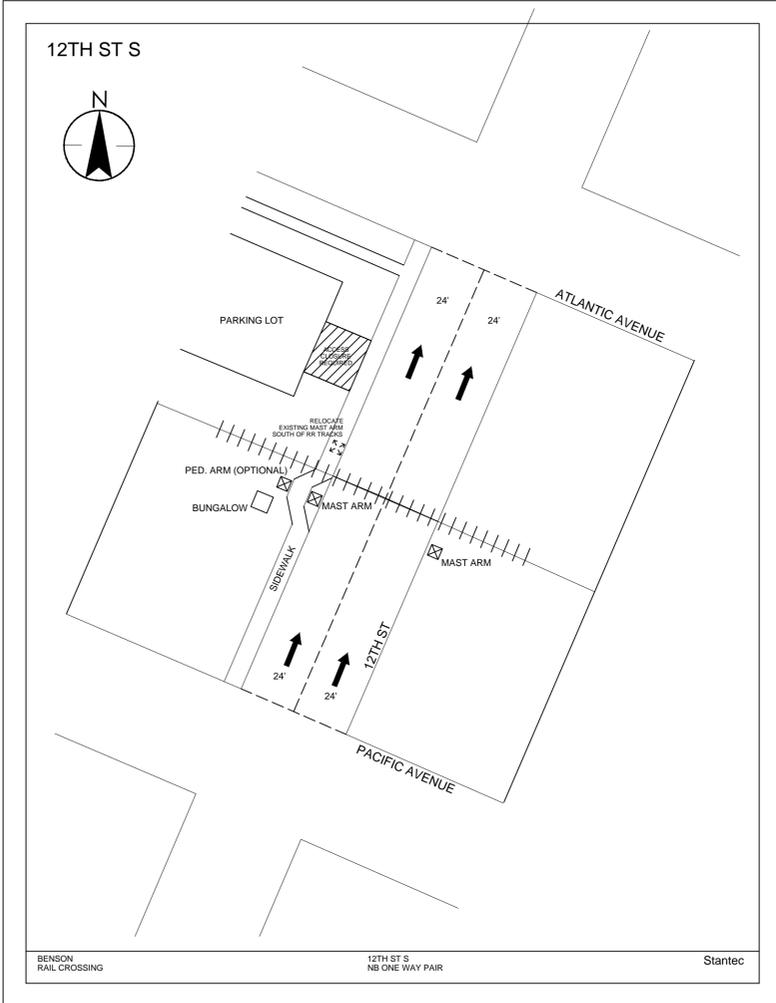
The City of Benson will consider every request for reasonable accommodation to provide:

- an accessible meeting facility or other accommodation for people with disabilities,

Appropriate provisions will be considered when the City is notified at least 10 days prior to the meeting date or the date the written material translation is needed.

To request accommodations, contact Peggy Harter at (701-566-6020) or Peggy.Harter@stantec.com.

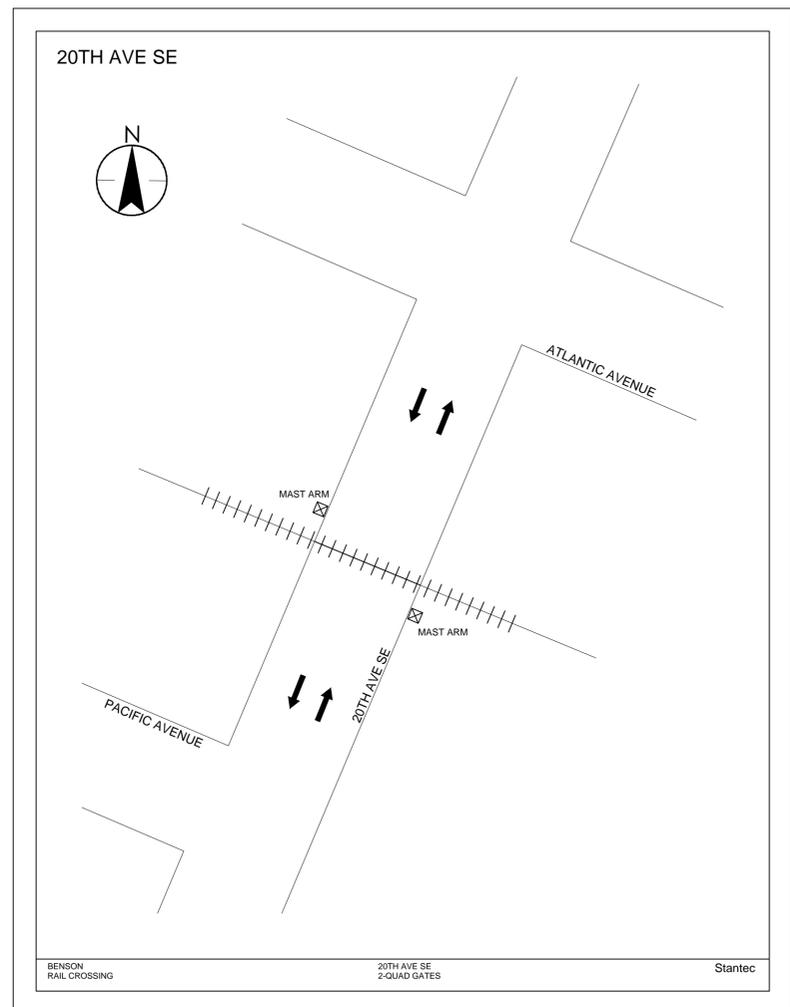
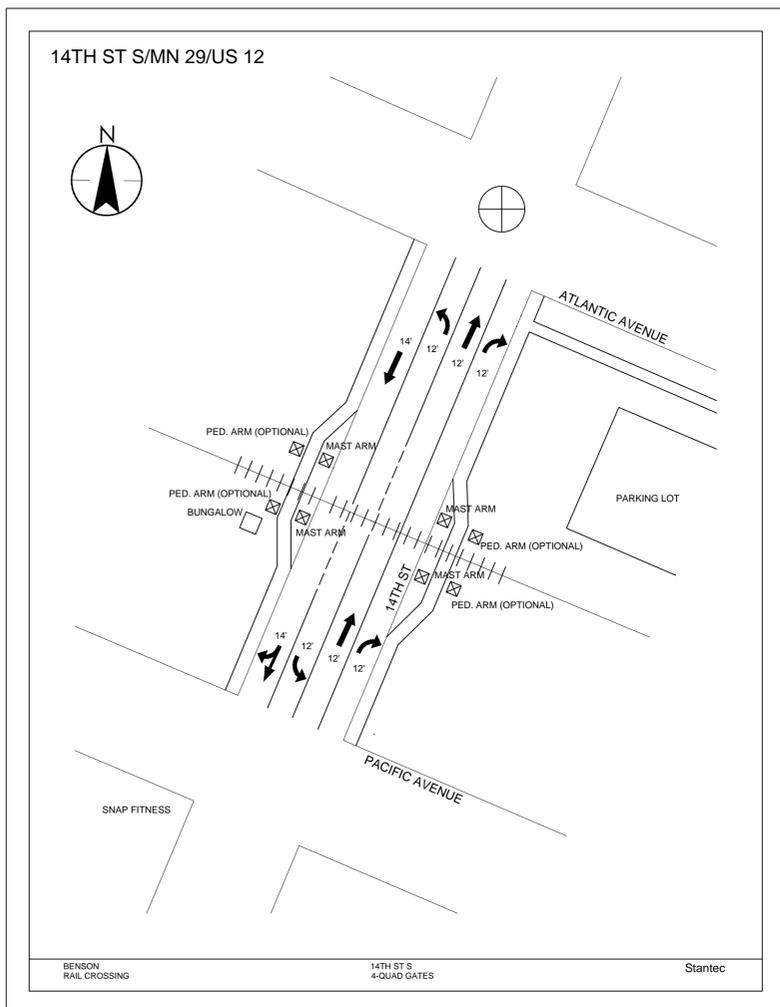
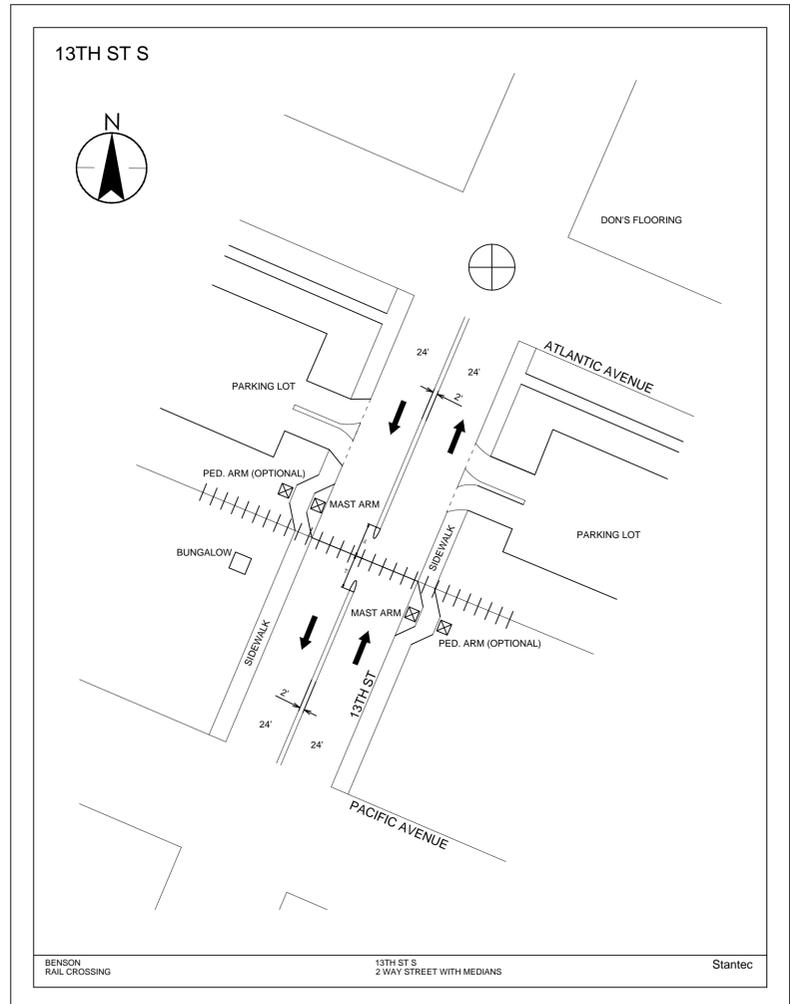
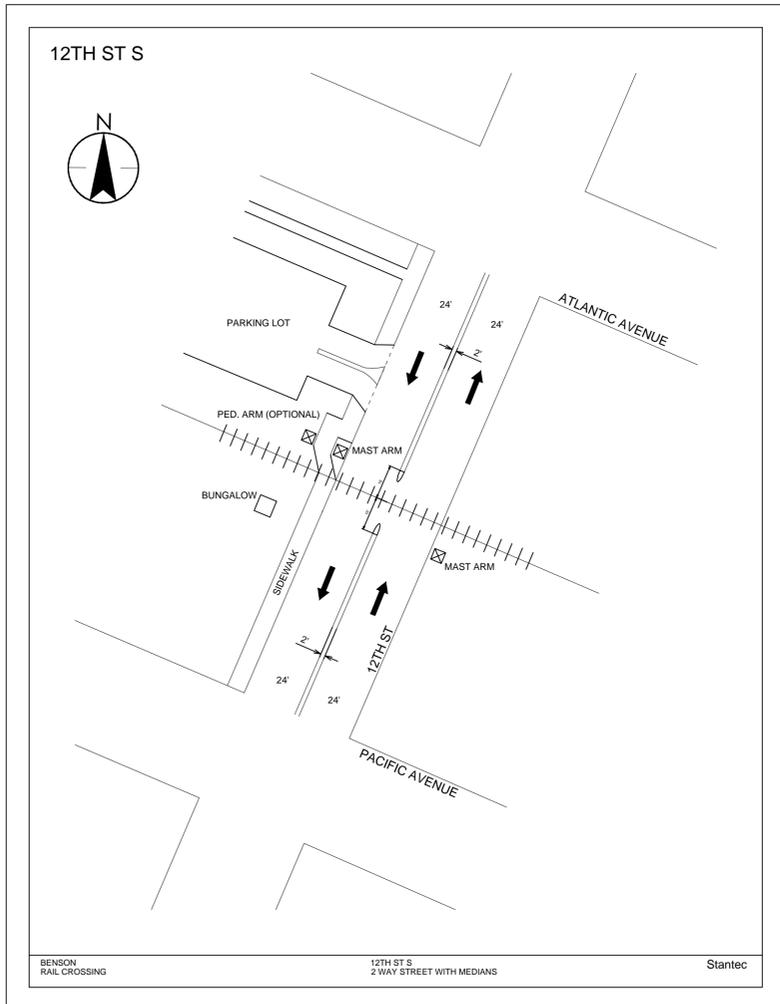
OPTION 1



OPTION 1 - PAIRED ONE-WAY FOR 12TH AND 13TH

IMPROVEMENT	ESTIMATED COST
12TH ST	\$ 88,260.88
13TH ST	\$ 99,631.88
14TH ST	\$ 685,399.00
20TH AVE SE	\$ 691,574.00
ITS	\$ 29,834.00
PACIFIC AVE	\$ 350,375.00
GRAND TOTAL	\$ 1,945,074.75

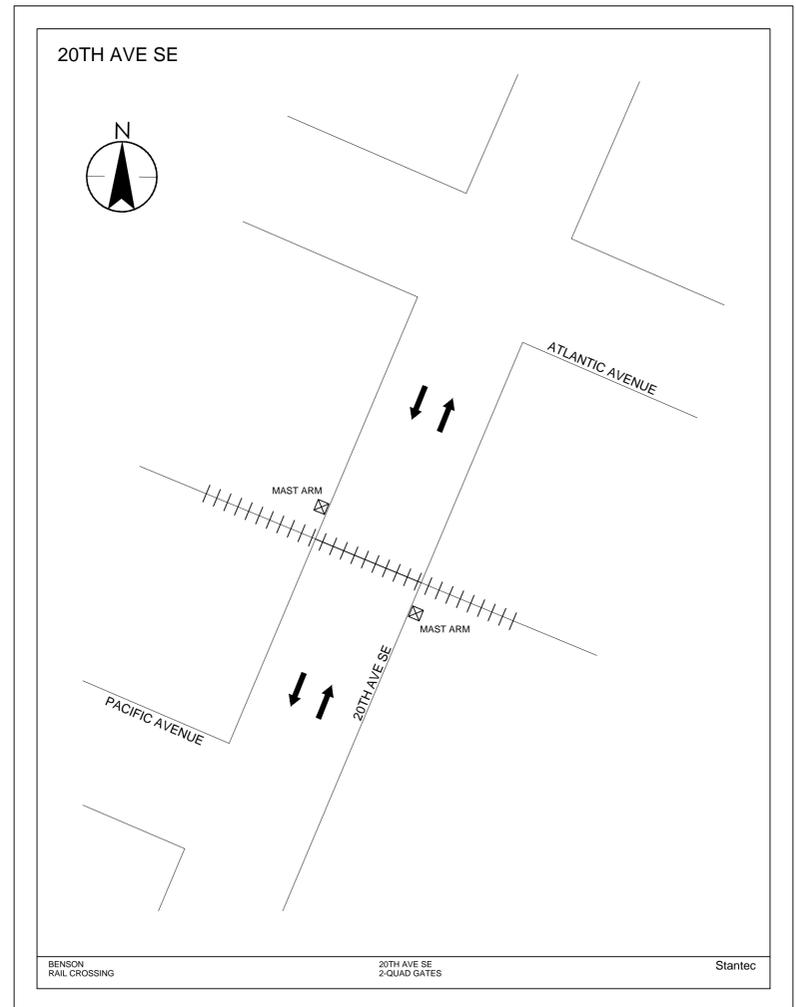
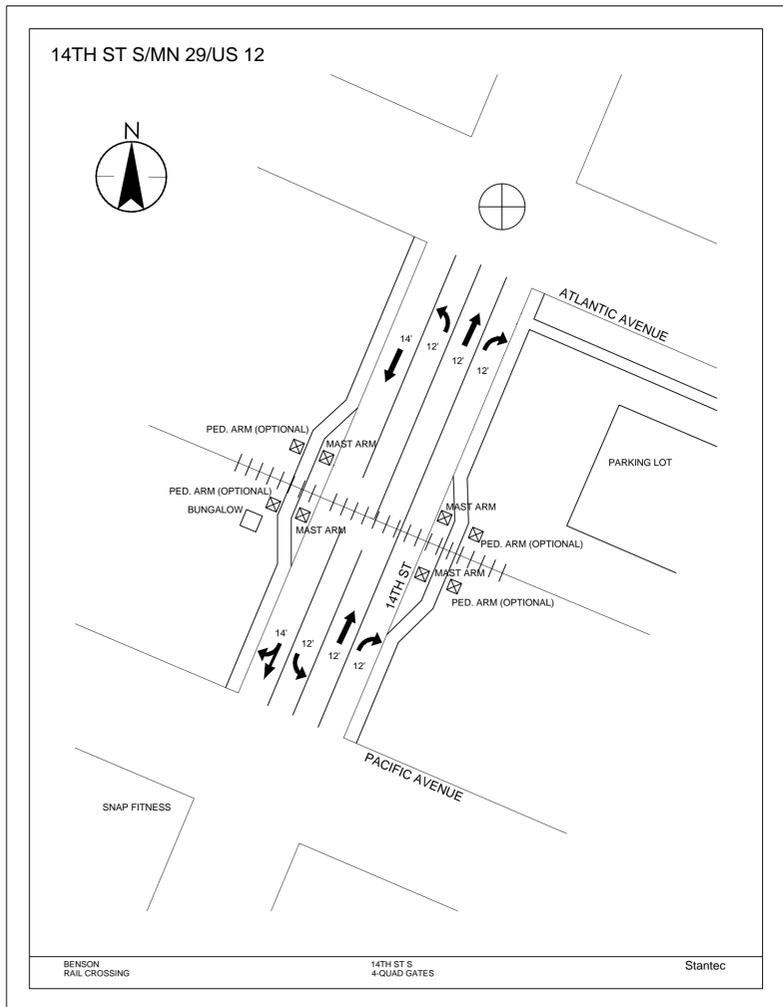
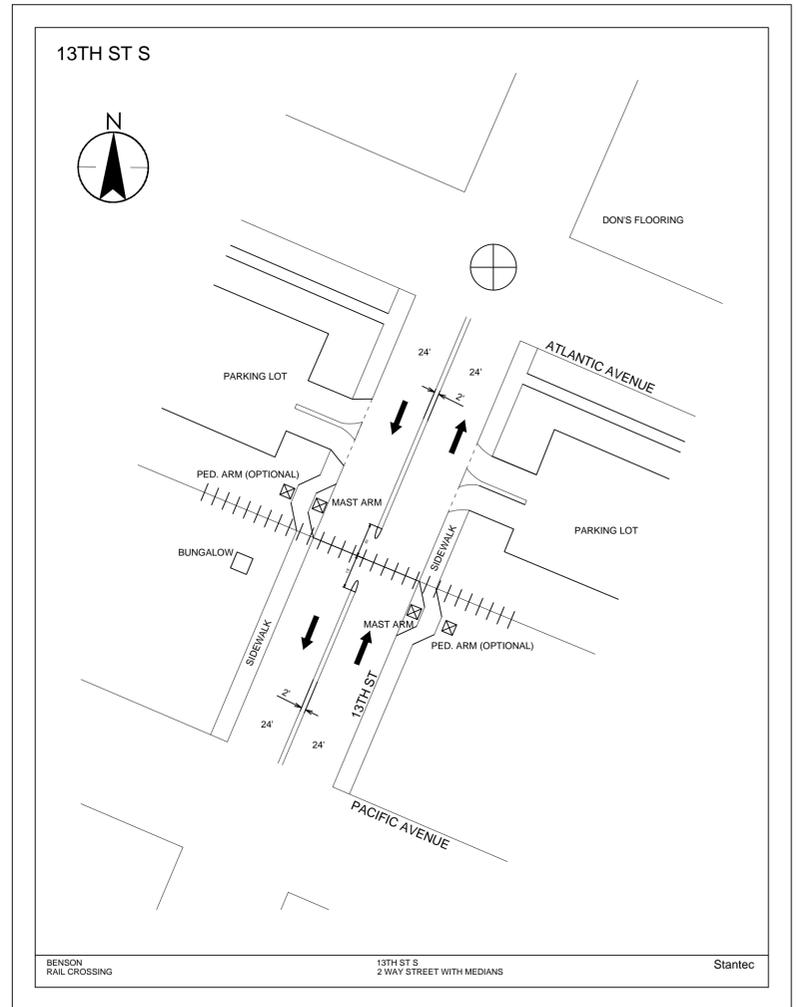
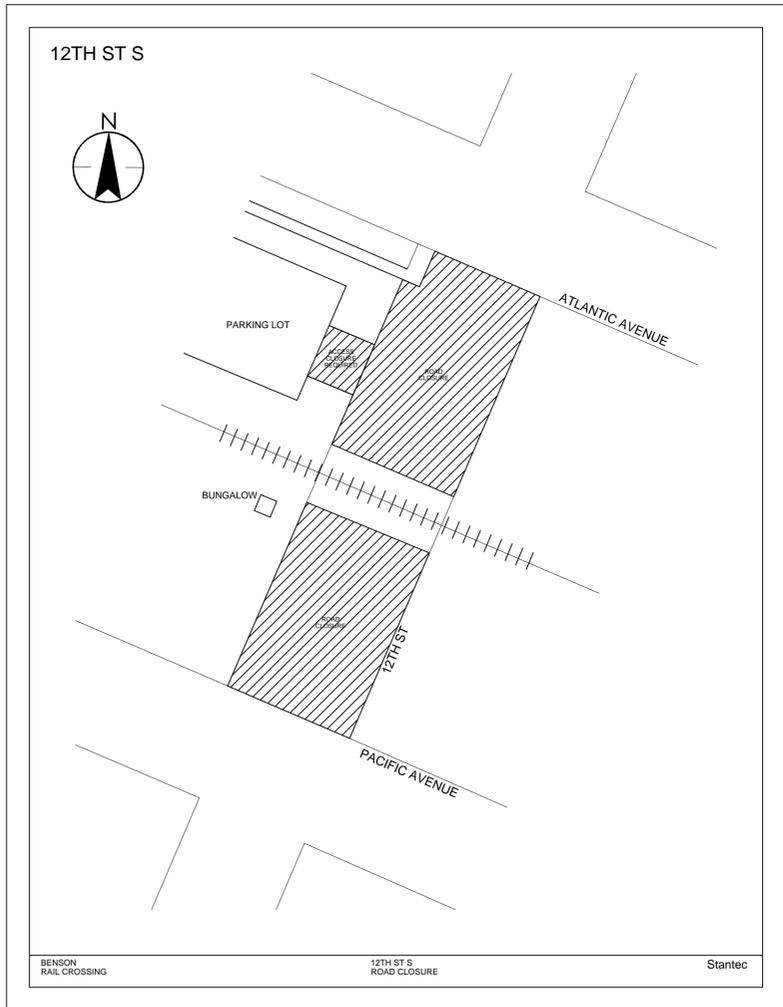
OPTION 2



OPTION 2 - TWO-WAY STREET W/ MEDIANS FOR 12TH AND 13TH

IMPROVEMENT	ESTIMATED COST
12TH ST	\$ 20,582.00
13TH ST	\$ 24,040.00
14TH ST	\$ 685,399.00
20TH AVE SE	\$ 691,574.00
ITS	\$ 29,834.00
PACIFIC AVE	\$ 350,375.00
GRAND TOTAL	\$ 1,801,804.00

OPTION 3



OPTION 3 - 12TH ST S CLOSED; 13TH ST S TWO WAY W/ MEDIAN

IMPROVEMENT	ESTIMATED COST
12TH ST	\$ (16,454.00)
13TH ST	\$ 24,040.00
14TH ST	\$ 685,399.00
20TH AVE SE	\$ 691,574.00
ITS	\$ 29,834.00
PACIFIC AVE	\$ 350,375.00
GRAND TOTAL	\$ 1,764,768.00

City of Benson City Council Meeting

December 7, 2015

Presentation Overview

- 1 Review Benson Rail Study Findings and Recommendations
- 2 Summary of May 8, 2015 Diagnostic Meeting
- 3 Proposed Alternatives for Consideration
- 4 Next Steps

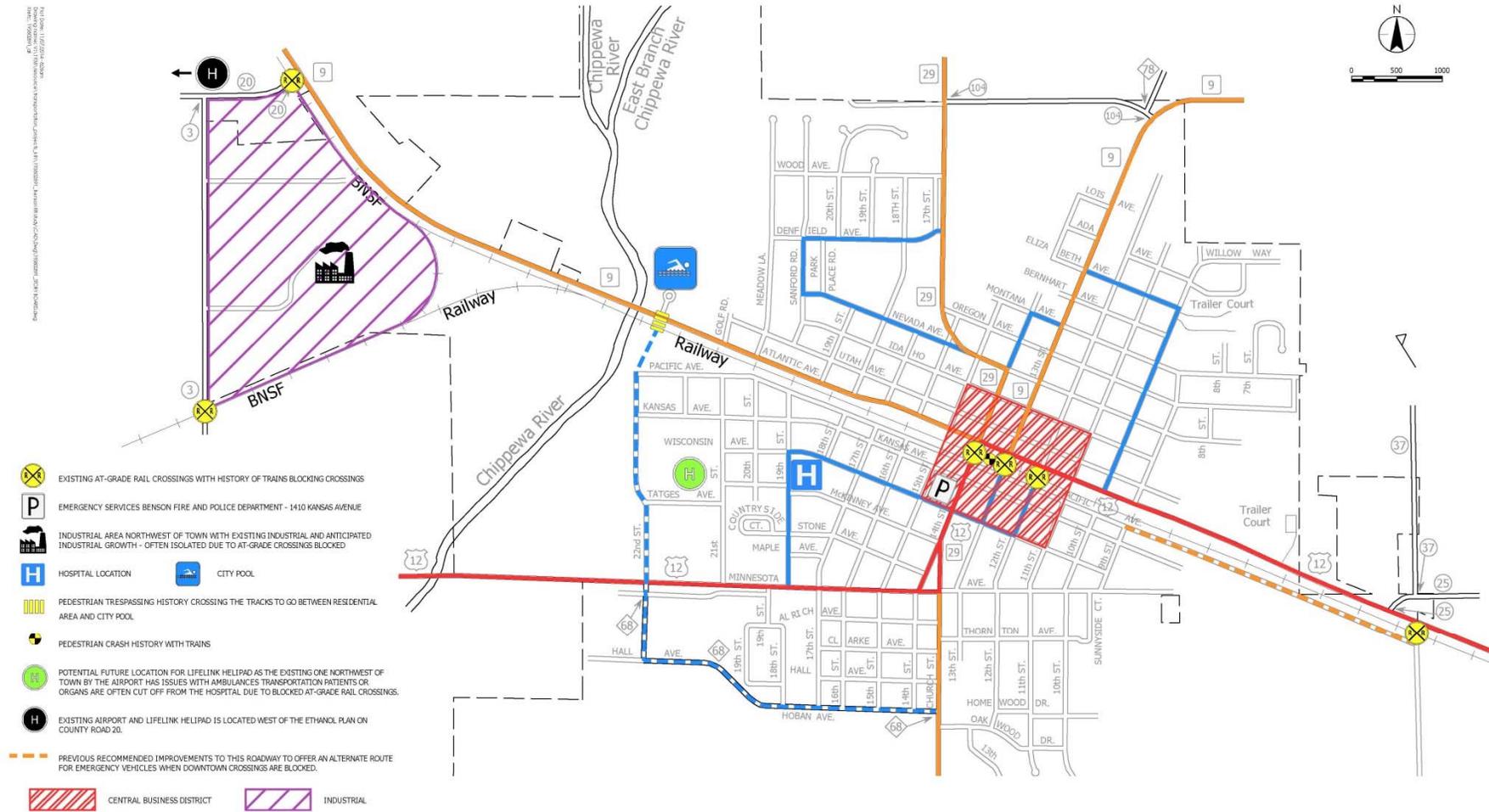
Existing Rail Crossing within Study

Table 1 Existing At-grade Crossings within the Project Study Area

Crossing Name	USDOT Crossing No.	Sub Division Line	Mile Post No.	No. of Tracks Main/Other	Average Daily Trains	Max Speed (mph)	Activated Gates	Annual Average Daily Traffic (AADT)*
25th Ave NW (CR 3)	075348Y	Appleton	00.84	0/1	6	10	2	1,250
CR 20	067925Y	Morris	134.30	1/0	13	40	2	1,600
14 th St. (US 12)	067927M	Morris	132.70	1/1	13	40	2	8,200
13 th St.	067928U	Morris	132.63	1/1	13	40	2	415
12 th St.	067929B	Morris	132.56	1/2	13	40	2	415
20 th Ave SE	067912X	Morris	131.62	1/1	13	40	0	200

*All AADT taken from FRA Inventories shown as year 2009

Existing Conditions & Issues Map



EXISTING CONDITIONS

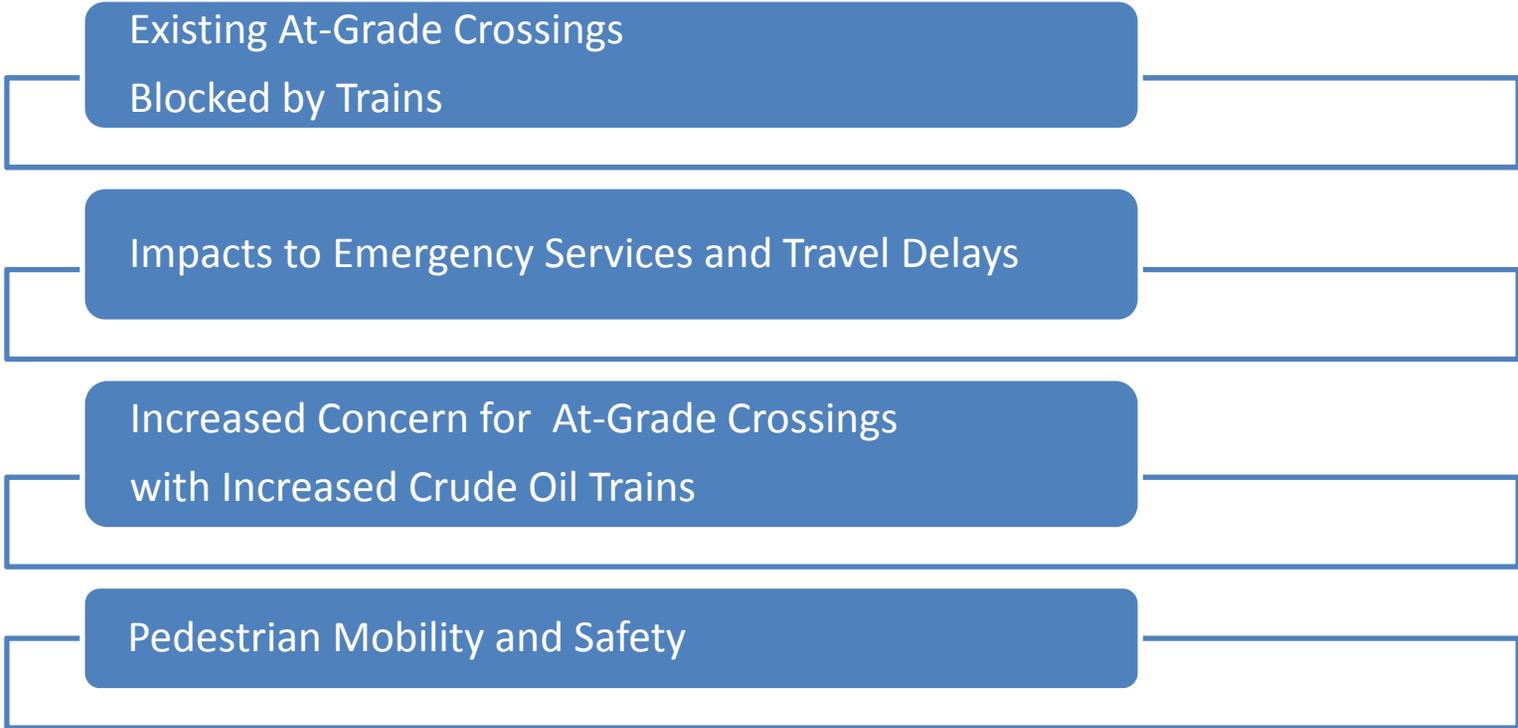
CITY OF BENSON, MN
RAILROAD CROSSING STUDY

FIGURE 1



2335 Highway 36 W
St. Paul, MN 55113
www.stantec.com

Issues Identification



Issues Identified in MnDOT's 2014 Study

High Priority Crude by Rail Grade Crossing List

DOT #	Location	City	Operator	Corridor	Score	AADT	HCADT	Accident Prediction	Current Warning Device	Pop. Rank	Recommendation
067927M	14th St S	Benson	BNSF	Moorhead - Hills	30	7373	5.50%	0.02426	Cants & Gates	20	Long-Term Grade Separation
062826J	NW 6th Ave	Perham	BNSF	Moorhead - Prescott	29	482	2.90%	0.08823	Gates	14	Long-Term Grade Separation
081018G	Washington Ave	Detroit Lakes	BNSF	Moorhead - Prescott	28	4769	3.50%	0.09122	Gates, Medians	15	Adequate Safety
097668K	Broadway W	Little Falls	BNSF	Moorhead - Prescott	28	12607	7.30%	0.13097	Cants & Gates	13	Medium-Term 4 Quad Gates
082944R	Jackson St	Elk River	BNSF	Moorhead - Prescott	27	4155	9.50%	0.09184	Gates	11	4 Quad Gates, Interconnect (\$2M)
062773M	1st St SE	Wadena	BNSF	Moorhead - Prescott	27	3995	5.50%	0.03286	Gates	13	Adequate/Improvable
391080X	5th St S	Winona	CP/SOO	Tenney - La Crescent	27	6204	2.60%	0.06472	Cants & Gates, Medians	12	Adequate Safety
067928U	13th St S	Benson	BNSF	Moorhead - Hills	27	416	No Data	0.00927	Cants & Gates	20	Adequate/Improvable
062779D	2nd St SW	Wadena	BNSF	Moorhead - Prescott	27	6586	7.30%	0.03409	Gates	14	Interconnect (\$2M)
067834T	7th St SW	Willmar	BNSF	Moorhead - Hills	27	2004	1.90%	0.02414	Cants & Gates	15	Adequate Safety (Oil Traffic Diversion via Willmar WYE)
062949V	11th St S	Moorhead	BNSF	Moorhead - Prescott	26	3639	9.20%	0.04004	4 Quad Gates, Cants, Ped Gates	16	Medium-Term Grade Separation
087617A	6th St N	Staples	BNSF	Moorhead - Prescott	26	2728	6.70%	0.03713	Cants & Gates, Medians	11	Adequate Safety
062822G	N 1st Ave	Perham	BNSF	Moorhead - Prescott	26	5299	No Data	0.0337	Gates	15	Interconnect (\$2M), (Medium-Term 4 Quad Gates)
082992F	Corno Ave	St Paul	BNSF	Moorhead - Prescott	26	4800	4.10%	0.03281	4 Quad Gates, Ped Gates	11	Long-Term Grade Separation
067929B	12th St S	Benson	BNSF	Moorhead - Hills	26	416	No Data	0.00927	Cants & Gates	18	Adequate/Improvable

1. MnDOT used Risk Assessment Factors to evaluate 102 at-grade crossings within Minnesota that resulted in a "High Priority Crude by Rail Grade Crossing" List
2. Benson's downtown crossings ranked: #1 – 14th Street (US 12), #8 – 13th Street and #15 – 12th Street

Issues Identification – Develop Federal Purpose & Need for the Projects

1. Improve mobility and response times for emergency services
2. Create a higher level of safety at the highway-rail grade crossings of 14th St (US 12), 13th St, 12th St, and 20th Ave SE with increase of crude oil trains
3. Improve mobility through the City of Benson for all of the traveling public
4. Improve safety for pedestrians utilizing the existing facilities within Benson's CBD



Benson Rail Study – Recommended Improvements

Emergency Services Awareness & Mobility

1. Implement an Intelligent Transportation System (ITS) along Benson's 6 Rail Crossings
2. Create Permanent Eastern Bypass Route
 - Stabilize Pacific Ave Roadway to Ensure All-Season Access
 - Upgrade 20th Ave SE Crossing Protection from Passive to Active

Safety at the CBD Crossings

1. CBD Grade Separation – Considered Unfeasible Due to Surrounding Impacts
2. 14th Street (US 12)
 - Upgrade Crossing to 4-Quadrant Gates
3. 13th Street & 12th Street
 - Create Paired one-ways between Pacific and Atlantic Avenue with 2-Quad gates in the approaching direction
4. Pedestrian Crossing Safety Improvements



May 8, 2015 – BNSF Diagnostic Meeting



Highlights of On-Site Field Review

1. Determined ITS is Feasible and BNSF Willing to Provide Connection
2. General Consensus of 4-Quadrant Gate Improvement at 14th St (US 12)
3. Insight Provided by BNSF and FRA for 12th St and 13th St Improvements
4. Official Request for Improvement Cost Estimates from BNSF

Attended by Representatives of:

- Burlington Northern Santa Fe (BNSF)
- Federal Rail Administration (FRA)
- MnDOT Rail Division
- MnDOT District 4
- Swift County
- City of Benson
- Stantec

Alternatives to Consider

Intelligent Transportation System (ITS)

- An Automated System of Sensors Communicating Real-Time Rail Crossing Conditions, Accessible/Blocked, to Emergency Services
- Will Allow Emergency Services and Dispatch Personnel to More Effectively Plan Routes Based on Accessibility
- A Low Cost, Quickly Implemented Method to Improve Emergency Service's Response Times and Mobility
- BNSF is Supportive of Alternative and will Provide the City of Benson with a Connection for ITS Sensors

**ITS Installed at All 6 of
Benson's Rail Crossings**

Estimated Cost of \$29,834.00



Alternatives to Consider

14th Street (US 12) Crossing

- Improve Crossing Protection to 4-Quadrant Gates
- 4-Quadrant Gates are Recognized as One of the Highest Levels of Safety Available for At-Grade Rail Crossings
- Will Require Revising Existing Traffic Signal in Adjacent Atlantic Avenue Intersection
- Option for Additional Pedestrian Crossing Protection ~\$75,000
- Requires annual maintenance fee for 4-Quad Gates



Total Cost Estimate: 4-Quadrant Gates

Without PED Crossing = \$685,399.00

With PED Crossing = \$760,047.00

Alternatives to Consider

12th Street & 13th Street Crossings

Three Scenarios for 12th St & 13th St –

1. Configure Crossings to Operate as Paired One-Ways
2. Improve Existing Two-Way Crossings with Median Islands
3. Close the 12th St Crossing and Improve the 13th St Two-Way Crossing with Median Islands



12th Street (NB) & 13th Street (SB) as Paired One-Ways

- One-Way Direction of Travel Allows for a 2-Quadrant Gate Setup Across the Full Width of Roadway, Similar to 4-Quadrant Gates
- Majority of Cost Reflects BNSF's Effort to Relocate/Reconfigure the Existing 2-Quadrant Gates
- Requires a Revision of Traffic Signal on Atlantic Avenue
- Number of Minor Changes Required to Properly Sign and Stripe
- Limits access to follow the proposed direction of one way

Alternatives to Consider

12th Street & 13th Street Crossings

12th Street & 13th Street as Median Two-Ways

- Existing Crossing Active Protection Unaffected
- Crossing Safety Improved by Constructing a Median Island to Channel Traffic and Deter Vehicles From Bypassing Crossing Gate
- Limits access to nearby parking lots due to medians

12th Street Crossing Closed, 13th Street as Median Two-Way

- Similar to 2nd Scenario, Except 12th St Crossing is Permanently Closed
- Removal of 12th St Crossing has BNSF Monetary Incentives and Eliminates Vehicle/Rail Interaction at this Location
- 13th St Crossing Improved to Operate as Median Island Two-Way

Estimated Cost of Improvements		
12 th St & 13 th St Paired One-Ways	12 th St & 13 th St Median Two-Ways	12 th Closed , 13 th Median Two-Way
\$187,892.76	\$44,622.00	\$7,586

Alternatives to Consider

20th Avenue SE Crossing

- Upgrade Passive Protection to Active 2-Quadrant Gates
- Current Passive Protection is Not Compatible with Proposed ITS
- Would Create Eastern Bypass Route for Emergency Services when/if CBD or Western Crossings are Blocked
- Reliable All-Season Access will Require Structural Improvements to Pacific Avenue Roadway



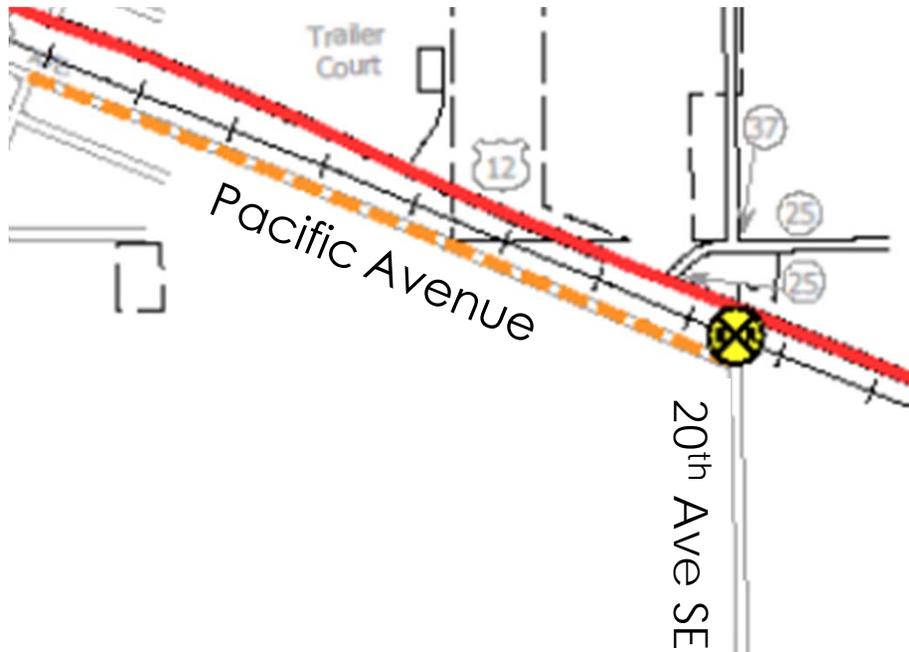
**20th Ave SE Upgrade:
Active 2-Quadrant Gates**

Cost Estimate of \$691,574.00

Alternatives to Consider

Pacific Avenue Roadway Stabilization

- Will Provide a Reliable, Passable Access to the 20th Ave SE Crossing for Emergency Services
- Proposed Stabilization through use of Geogrid in Effort to Minimize Material and Construction Costs



Geogrid Stabilization of Pacific Avenue:

Cost Estimate of \$350,375.00

Alternatives to Consider

Pedestrian Crossing Safety Within the CBD

- Additional Pedestrian Gates Installed at all Crossings with Confining Fence in Between to Prevent Bypassing of Gates
- Potential to be Installed Incrementally and Easily Expanded
- Cost of Pedestrian Gates Approx. \$75,000 per Crossing
- Approx. 4,500 LF of Fence Required to Enclose CBD Crossings
- Fence Prices Vary Depending on Materials and Aesthetics, a Price of \$40/LF was Assumed

Pedestrian Crossing Improvements

4,500 LF of Decorative Iron Fence = \$180,000.00

3 Sets of Active Pedestrian Gates = \$225,000.00

Estimated Cost of \$405,000.00

Alternatives to Consider

Refer to Supplied Handout Graphic for Visual Guide of Proposed Options

Improvement	Option 1 – Paired One-Ways 12 th & 13 th	Option 2 – Median Two-Ways 12 th & 13 th	Option 3 – 12 th Closed, 13 th Median Two-Way
12 th Street	\$88,260.88	\$20,582.00	\$(16,454.00)
13 th Street	\$99,631.88	\$24,040.00	\$24,040.00
14 th Street (US 12)	\$685,399.00	\$685,399.00	\$685,399.00
20 th Ave SE	\$691,574.00	\$691,574.00	\$691,574.00
ITS	\$29,834.00	\$29,834.00	\$29,834.00
Pacific Ave	\$350,375.00	\$350,375.00	\$350,375.00
Estimated Total	\$1,945,074.75	\$1,801,804.00	\$1,764,768.00

Grant Funding Opportunities: Local Roads Improvement Program (LRIP), Highway Safety Improvement Program (HSIP), Transportation Economic Development (TED), Other State and Federal Funding Opportunities

Next Steps in Preparation for January Public Input Meeting

City Council to Determine which Proposed Improvements are Brought to Public Input Meeting

Hold January Public Input Meeting to Hear Public Comments and Gain Public Support

Present Feedback from Public Input Meeting to City Council for Selection and Approval of Alternative

Stantec and Benson Staff Begin Submitting to Government Programs and Grants to Obtain Funding

Questions?

**RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS
AGREEMENTS WITH THE CITY OF BENSON ON BEHALF OF ITS CITY
ATTORNEY AND POLICE DEPARTMENT
(RESOLUTION 2015-)**

Whereas, the City of Benson on behalf of its Prosecuting Attorney and Police Department desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the City is eligible. The Joint Powers Agreements further provide the City with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the City to pay the costs for the network connection.

NOW, THEREFOER, BE IT RESOLVED by the City Council of Benson, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal apprehension and the City of Benson on behalf of its Prosecuting Attorney and Police Department, are hereby approved. Copies of the two Joint Powers Agreements are attached to this Resolution and made a part of it.
2. That the Chief of Police, Ian Hodge, or his successor is designated the Authorized Representative for the Police Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement, Sergeant Paul Larson is appointed as the Authorized Representative's designee.

3. That the Assistant City Attorney, Ben Wilcox, or his successor is designated the Authorized Representative for the Prosecuting Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement, Don Wilcox is appointed as the Authorized Representative's designee.

4. That Paul Kittelson, the Mayor for the City of Benson, and Glen Pederson, the City Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

**STATE OF MINNESOTA
JOINT POWERS AGREEMENT
AUTHORIZED AGENCY**

This agreement is between the State of Minnesota, acting through its Department of Public Safety, Bureau of Criminal Apprehension ("BCA") and the City of Benson on behalf of its Police Department ("Agency").

Recitals

Under Minn. Stat. § 471.59, the BCA and the Agency are empowered to engage in those agreements that are necessary to exercise their powers. Under Minn. Stat. § 299C.46 the BCA must provide a criminal justice data communications network to benefit authorized agencies in Minnesota. The Agency is authorized by law to utilize the criminal justice data communications network pursuant to the terms set out in this agreement. In addition, BCA either maintains repositories of data or has access to repositories of data that benefit authorized agencies in performing their duties. Agency wants to access these data in support of its official duties.

The purpose of this Agreement is to create a method by which the Agency has access to those systems and tools for which it has eligibility, and to memorialize the requirements to obtain access and the limitations on the access.

Agreement

1 Term of Agreement

- 1.1 **Effective date:** This Agreement is effective on the date the BCA obtains all required signatures under Minn. Stat. § 16C.05, subdivision 2.
- 1.2 **Expiration date:** This Agreement expires five years from the date it is effective.

2 Agreement between the Parties

2.1 General access. BCA agrees to provide Agency with access to the Minnesota Criminal Justice Data Communications Network (CJDN) and those systems and tools which the Agency is authorized by law to access via the CJDN for the purposes outlined in Minn. Stat. § 299C.46.

2.2 Methods of access.

The BCA offers three (3) methods of access to its systems and tools. The methods of access are:

A. **Direct access** occurs when individual users at the Agency use Agency's equipment to access the BCA's systems and tools. This is generally accomplished by an individual user entering a query into one of BCA's systems or tools.

B. **Indirect access** occurs when individual users at the Agency go to another Agency to obtain data and information from BCA's systems and tools. This method of access generally results in the Agency with indirect access obtaining the needed data and information in a physical format like a paper report.

C. **Computer-to-computer system interface** occurs when Agency's computer exchanges data and information with BCA's computer systems and tools using an interface. Without limitation, interface types include: state message switch, web services, enterprise service bus and message queuing.

For purposes of this Agreement, Agency employees or contractors may use any of these methods to use BCA's systems and tools as described in this Agreement. Agency will select a method of access and can change the methodology following the process in Clause 2.10.

2.3 Federal systems access. In addition, pursuant to 28 CFR §20.30-38 and Minn. Stat. §299C.58, BCA may provide Agency with access to the Federal Bureau of Investigation (FBI) National Crime Information Center.

2.4 Agency policies. Both the BCA and the FBI's Criminal Justice Information Systems (FBI-CJIS) have policies, regulations and laws on access, use, audit, dissemination, hit confirmation, logging, quality assurance, screening (pre-employment), security, timeliness, training, use of the system, and validation. Agency has created its own policies to ensure that Agency's employees and contractors comply with all applicable requirements. Agency ensures this compliance through appropriate enforcement. These BCA and FBI-CJIS policies and regulations, as amended and updated from time to time, are incorporated into this Agreement by reference. The policies are available at <https://app.dps.mn.gov/cjdn>.

2.5 Agency resources. To assist Agency in complying with the federal and state requirements on access to and use of the various systems and tools, information is available at <https://sps.x.state.mn.us/sites/bcaservicecatalog/default.aspx>. Additional information on appropriate use is found in the Minnesota Bureau of Criminal Apprehension Policy on Appropriate Use of Systems and Data available at <https://dps.mn.gov/divisions/bca/bca-divisions/mnjis/Documents/BCA-Policy-on-Appropriate-Use-of-Systems-and-Data.pdf>.

2.6 Access granted.

A. Agency is granted permission to use all current and future BCA systems and tools for which Agency is eligible. Eligibility is dependent on Agency (i) satisfying all applicable federal or state statutory requirements; (ii) complying with the terms of this Agreement; and (iii) acceptance by BCA of Agency's written request for use of a specific system or tool.

B. To facilitate changes in systems and tools, Agency grants its Authorized Representative authority to make written requests for those systems and tools provided by BCA that the Agency needs to meet its criminal justice obligations and for which Agency is eligible.

2.7 Future access. On written request by Agency, BCA also may provide Agency with access to those systems or tools which may become available after the signing of this Agreement, to the extent that the access is authorized by applicable state and federal law. Agency agrees to be bound by the terms and conditions contained in this Agreement that when utilizing new systems or tools provided under this Agreement.

2.8 Limitations on access. BCA agrees that it will comply with applicable state and federal laws when making information accessible. Agency agrees that it will comply with applicable state and federal laws when accessing, entering, using, disseminating, and storing data. Each party is responsible for its own compliance with the most current applicable state and federal laws.

2.9 Supersedes prior agreements. This Agreement supersedes any and all prior agreements between the BCA and the Agency regarding access to and use of systems and tools provided by BCA.

2.10 Requirement to update information. The parties agree that if there is a change to any of the information whether required by law or this Agreement, the party will send the new information to the other party in writing within 30 days of the change. This clause does not apply to changes in systems or tools provided under this Agreement.

This requirement to give notice additionally applies to changes in the individual or organization serving a city as its prosecutor. Any change in performance of the prosecutorial function must be provided to the BCA in writing by giving notice to the Service Desk, BCA.ServiceDesk@state.mn.us.

2.11 Transaction record. The BCA creates and maintains a transaction record for each exchange of data utilizing its systems and tools. In order to meet FBI-CJIS requirements and to perform the audits described in Clause 7, there must be a method of identifying which individual users at the Agency conducted a particular transaction.

If Agency uses either direct access as described in Clause 2.2A or indirect access as described in Clause 2.2B, BCA's transaction record meets FBI-CJIS requirements.

When Agency's method of access is a computer to computer interface as described in Clause 2.2C, the Agency must

keep a transaction record sufficient to satisfy FBI-CJIS requirements and permit the audits described in Clause 7 to occur.

If an Agency accesses data from the Driver and Vehicle Services Division in the Minnesota Department of Public Safety and keeps a copy of the data, Agency must have a transaction record of all subsequent access to the data that are kept by the Agency. The transaction record must include the individual user who requested access, and the date, time and content of the request. The transaction record must also include the date, time and content of the response along with the destination to which the data were sent. The transaction record must be maintained for a minimum of six (6) years from the date the transaction occurred and must be made available to the BCA within one (1) business day of the BCA's request.

2.12 Court information access. Certain BCA systems and tools that include access to and/or submission of Court Records may only be utilized by the Agency if the Agency completes the Court Data Services Subscriber Amendment, which upon execution will be incorporated into this Agreement by reference. These BCA systems and tools are identified in the written request made by Agency under Clause 2.6 above. The Court Data Services Subscriber Amendment provides important additional terms, including but not limited to privacy (see Clause 8.2, below), fees (see Clause 3 below), and transaction records or logs, that govern Agency's access to and/or submission of the Court Records delivered through the BCA systems and tools.

2.13 Vendor personnel screening. The BCA will conduct all vendor personnel screening on behalf of Agency as is required by the FBI CJIS Security Policy. The BCA will maintain records of the federal, fingerprint-based background check on each vendor employee as well as records of the completion of the security awareness training that may be relied on by the Agency.

3 Payment

The Agency currently accesses the criminal justice data communications network described in Minn. Stat. §299C.46. No charges will be assessed to the agency as a condition of this agreement.

If Agency chooses to execute the Court Data Services Subscriber Amendment referred to in Clause 2.12 in order to access and/or submit Court Records via BCA's systems, additional fees, if any, are addressed in that amendment.

4 Authorized Representatives

The BCA's Authorized Representative is Dana Gotz, Department of Public Safety, Bureau of Criminal Apprehension, Minnesota Justice Information Services, 1430 Maryland Avenue, St. Paul, MN 55106, 651-793-1007, or her successor.

The Agency's Authorized Representative is Chief Ian Hodge, 1410 Kansas Avenue, Benson, MN 56215, (320) 843-4790, or his/her successor.

5 Assignment, Amendments, Waiver, and Contract Complete

5.1 Assignment. Neither party may assign nor transfer any rights or obligations under this Agreement.

5.2 Amendments. Any amendment to this Agreement, except those described in Clauses 2.6 and 2.7 above must be in writing and will not be effective until it has been signed and approved by the same parties who signed and approved the original agreement, their successors in office, or another individual duly authorized.

5.3 Waiver. If either party fails to enforce any provision of this Agreement, that failure does not waive the provision or the right to enforce it.

5.4 Contract Complete. This Agreement contains all negotiations and agreements between the BCA and the Agency. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

6 Liability

Each party will be responsible for its own acts and behavior and the results thereof and shall not be responsible or liable for the other party's actions and consequences of those actions. The Minnesota Torts Claims Act, Minn. Stat. § 3.736 and other applicable laws govern the BCA's liability. The Minnesota Municipal Tort Claims Act, Minn. Stat.

Ch. 466, governs the Agency's liability.

7 Audits

7.1 Under Minn. Stat. § 16C.05, subd. 5, the Agency's books, records, documents, internal policies and accounting procedures and practices relevant to this Agreement are subject to examination by the BCA, the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement. Under Minn. Stat. § 6.551, the State Auditor may examine the books, records, documents, and accounting procedures and practices of BCA. The examination shall be limited to the books, records, documents, and accounting procedures and practices that are relevant to this Agreement.

7.2 Under applicable state and federal law, the Agency's records are subject to examination by the BCA to ensure compliance with laws, regulations and policies about access, use, and dissemination of data.

7.3 If Agency accesses federal databases, the Agency's records are subject to examination by the FBI and Agency will cooperate with FBI examiners and make any requested data available for review and audit.

7.4 To facilitate the audits required by state and federal law, Agency is required to have an inventory of the equipment used to access the data covered by this Agreement and the physical location of each.

8 Government Data Practices

8.1 BCA and Agency. The Agency and BCA must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data accessible under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Agency under this Agreement. The remedies of Minn. Stat. §§ 13.08 and 13.09 apply to the release of the data referred to in this clause by either the Agency or the BCA.

8.2 Court Records. If Agency chooses to execute the Court Data Services Subscriber Amendment referred to in Clause 2.12 in order to access and/or submit Court Records via BCA's systems, the following provisions regarding data practices also apply. The Court is not subject to Minn. Stat. Ch. 13 (see section 13.90) but is subject to the *Rules of Public Access to Records of the Judicial Branch* promulgated by the Minnesota Supreme Court. All parties acknowledge and agree that Minn. Stat. § 13.03, subdivision 4(e) requires that the BCA and the Agency comply with the *Rules of Public Access* for those data received from Court under the Court Data Services Subscriber Amendment. All parties also acknowledge and agree that the use of, access to or submission of Court Records, as that term is defined in the Court Data Services Subscriber Amendment, may be restricted by rules promulgated by the Minnesota Supreme Court, applicable state statute or federal law. All parties acknowledge and agree that these applicable restrictions must be followed in the appropriate circumstances.

9 Investigation of alleged violations; sanctions

For purposes of this clause, "Individual User" means an employee or contractor of Agency.

9.1 Investigation. Agency and BCA agree to cooperate in the investigation and possible prosecution of suspected violations of federal and state law referenced in this Agreement. Agency and BCA agree to cooperate in the investigation of suspected violations of the policies and procedures referenced in this Agreement. When BCA becomes aware that a violation may have occurred, BCA will inform Agency of the suspected violation, subject to any restrictions in applicable law. When Agency becomes aware that a violation has occurred, Agency will inform BCA subject to any restrictions in applicable law.

9.2 Sanctions Involving Only BCA Systems and Tools.

The following provisions apply to BCA systems and tools not covered by the Court Data Services Subscriber Amendment. None of these provisions alter the Agency's internal discipline processes, including those governed by a collective bargaining agreement.

9.2.1 For BCA systems and tools that are not covered by the Court Data Services Subscriber Amendment, Agency

must determine if and when an involved Individual User's access to systems or tools is to be temporarily or permanently eliminated. The decision to suspend or terminate access may be made as soon as alleged violation is discovered, after notice of an alleged violation is received, or after an investigation has occurred. Agency must report the status of the Individual User's access to BCA without delay. BCA reserves the right to make a different determination concerning an Individual User's access to systems or tools than that made by Agency and BCA's determination controls.

9.2.2 If BCA determines that Agency has jeopardized the integrity of the systems or tools covered in this Clause 9.2, BCA may temporarily stop providing some or all the systems or tools under this Agreement until the failure is remedied to the BCA's satisfaction. If Agency's failure is continuing or repeated, Clause 11.1 does not apply and BCA may terminate this Agreement immediately.

9.3 Sanctions Involving Only Court Data Services

The following provisions apply to those systems and tools covered by the Court Data Services Subscriber Amendment, if it has been signed by Agency. As part of the agreement between the Court and the BCA for the delivery of the systems and tools that are covered by the Court Data Services Subscriber Amendment, BCA is required to suspend or terminate access to or use of the systems and tools either on its own initiative or when directed by the Court. The decision to suspend or terminate access may be made as soon as an alleged violation is discovered, after notice of an alleged violation is received, or after an investigation has occurred. The decision to suspend or terminate may also be made based on a request from the Authorized Representative of Agency. The agreement further provides that only the Court has the authority to reinstate access and use.

9.3.1 Agency understands that if it has signed the Court Data Services Subscriber Amendment and if Agency's Individual Users violate the provisions of that Amendment, access and use will be suspended by BCA or Court. Agency also understands that reinstatement is only at the direction of the Court.

9.3.2 Agency further agrees that if Agency believes that one or more of its Individual Users have violated the terms of the Amendment, it will notify BCA and Court so that an investigation as described in Clause 9.1 may occur.

10 Venue

Venue for all legal proceedings involving this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

11 Termination

11.1 Termination. The BCA or the Agency may terminate this Agreement at any time, with or without cause, upon 30 days' written notice to the other party's Authorized Representative.

11.2 Termination for Insufficient Funding. Either party may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written notice to the other party's authorized representative. The Agency is not obligated to pay for any services that are provided after notice and effective date of termination. However, the BCA will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. Neither party will be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. Notice of the lack of funding must be provided within a reasonable time of the affected party receiving that notice.

12 Continuing obligations

The following clauses survive the expiration or cancellation of this Agreement: 6. Liability; 7. Audits; 8. Government Data Practices; 9. Investigation of alleged violations; sanctions; and 10. Venue.

The parties indicate their agreement and authority to execute this Agreement by signing below.

1. AGENCY

Name: _____
(PRINTED)

Signed: _____

Title: _____
(with delegated authority)

Date: _____

Name: _____
(PRINTED)

Signed: _____

Title: _____
(with delegated authority)

Date: _____

**2. DEPARTMENT OF PUBLIC SAFETY, BUREAU OF
CRIMINAL APPREHENSION**

Name: _____
(PRINTED)

Signed: _____

Title: _____
(with delegated authority)

Date: _____

3. COMMISSIONER OF ADMINISTRATION
delegated to Materials Management Division

By: _____

Date: _____

**POLICE OFFICER DECLARATION
(RESOLUTION NO. 2015-)**

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police departments whose position duties meet the requirements stated therein and listed below.

BE IT RESOLVED that the City Council of the City of Benson hereby declares that the position titled Part-Time Police Officer, currently held by Ross Arlin Anderson meets all of the following Police and Fire membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the above-named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire salary deduction by the governmental subdivision.

City of Benson
Truth in Taxation
Public Hearing

December 7, 2015
City Council Chambers

Prepared by: City Manager

2015 ACCOMPLISHMENTS

1. Reconstruct 6 Blocks of Streets
2. Underground Conversion Project
3. Expand Street Garage
4. Cemetery Expansion Underway
5. Heliport Project
6. Fire Department FEMA Grants
7. Engineering Benson MnDOT Project
8. Golf Course Improvements
9. Sewer Project
10. Purchase/Clean Trailer Court
11. Senior Center Improvements
12. Converted AS400 Computer to Cloud Storage

2016 TALKING POINTS

- Budget Maintains Current Level Service
- General Fund Revenue up 3.2%
- General Fund Expenditures up 1%
- Levy Increased by 8.9%
- 2015 Surplus \$100,000 Est.
- 2016 Surplus \$77,398
- General Fund Reserve at 43%
- General Fund Capital Funding at \$500,000
- General Capital Outlay Expenditures \$1,828,948
- No Significant change in staffing level - But

GOALS & OBJECTIVES 2016

1. Reconstruct 6 Blocks of Streets
2. Underground Conversion Project
3. Continue Planning MnDot 2017 Reconstruction
4. Support SCBH Plan
5. Fuel Tank Improvement, Airport & Power Plant
6. BNSF Funding
7. Facility Improvements
8. CBD Improvements
9. Demo MnDAK Building
10. Finance & Purchase Ladder Truck Ladder Truck Quint

2014 Actual Levy	Tax Capacity Levy	Market Value Levy	Final 2014 Levy
Description			
General Fund	731,763		731,763
Reduction for 2012 Special Levy	(152,842)		(152,842)
Claussen Properties II Abatement	20,000		20,000
Police Personnel	616,260		616,260
Library Fund	106,800		106,800
G.O. Swimming Pool	<u>0</u>	<u>70,896</u>	<u>70,896</u>
Total Levy	1,321,981	70,896	1,392,877
			4.6%

2015 Actual Levy	Tax Capacity Levy	Market Value Levy	Final 2015 Levy
Description			
General Fund	631,310		631,310
Claussen Properties II Abatement (final)	20,000		20,000
Police Personnel	587,000		587,000
Library Fund	109,710		109,710
G.O. Swimming Pool	<u>0</u>	<u>75,705</u>	<u>75,705</u>
Total Levy	1,348,020	75,705	1,423,725
			2.2%

2016 Proposed Levy	Tax Capacity Levy	Market Value Levy	Proposed 2016 Levy
Description			
General Fund	623,859		623,859
Police Personnel	631,000		631,000
Library Fund	112,142		112,142
G.O. Equipment Bonds 2014 (Golf)	44,706		44,706
G.O. CIP Bonds 2014 (Street Garage)	69,014		69,014
G.O. Swimming Pool	<u>0</u>	<u>69,807</u>	<u>69,807</u>
Total Levy	1,480,721	69,807	1,550,528
			8.9%

CITY OF BENSON
BUDGET PROPOSAL
2016 BUDGET PROPOSAL

DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 YTD	2015 BUDGET	PCT. BUDGET	PROPOSED 2016 BUDGET
GENERAL FUND REVENUES						
TAXES	1,132,719	1,194,655	658,216	1,218,310	54	1,254,859
ABATEMENTS	22,102	19,970	10,814	20,000	54	
LODGING TAXES	27,533	29,302	19,242	25,000	77	25,000
FRANCHISE FEES	77,503	79,718	152,247	205,000	74	205,000
BUSINESS LICENSES	7,590	7,915	8,033	7,500	107	7,500
NON-BUSINESS LICENSES	775	715	340	1,000	34	800
BUILDING PERMITS	16,241	25,131	14,042	20,000	70	20,000
LOCAL GOVERNMENT AID	776,650	952,025	490,017	980,033	50	988,807
HOMESTEAD & AG CREDIT AID	130	142				
POLICE TRAINING REIMBURSEMENT	2,051	1,931	2,332	2,000	117	2,000
INSURANCE PREMIUM TAX-FIRE	37,174	38,760	41,979	25,000	168	35,000
INSURANCE PREMIUM TAX-POLICE	48,256	51,408	53,171	40,000	133	40,000
AIRPORT MAINTENANCE	21,961	32,233	9,717	24,257	40	24,257
TRANSIT REFUNDS	136,000	140,000	97,703	140,000	70	148,800
OTHER FED/STATE/LOCAL GRANTS	223,063	48,039	19,853	18,000	110	18,000
POLICE SERVICES	8,840	5,479	1,200	5,000	24	5,500
DARE REVENUES	1,709	36	30	1,500	2	1,500
DOG POUND REVENUES	1,285	700	475	500	95	500
COPS IN SCHOOLS REIMBURSEMENT	26,807	39,533	18,522	33,000	56	33,000
TOWNSHIP FIRE CONTRACTS	59,874	61,669	63,522	63,550	100	65,460
FIRE DEPARTMENT CALLS	26,525	27,437	18,915	20,000	95	20,000
RESQUE SQUAD CALLS	3,529	1,065	2,095	2,000	105	2,000
BUILDING INSPECTIONS SERVICES	34,481	35,876	28,052	40,000	70	40,000
STREET REPAIR FEES	900	3,600	4,800	2,000	240	3,000
EQUIPMENT RENTALS	3,235	2,663		4,000		3,000
WEED REMOVAL CHARGES	943	1,255	1,734	2,000	87	2,000
SWIMMING POOL RECEIPTS	45,370	41,702	50,016	45,000	111	50,000
POOL CONCESSION SALES	10,535	7,893	11,183	9,000	124	11,000
ARMORY USE FEES	8,730	7,885	5,318	9,000	59	8,000
PARK FEES	14,588	20,143	20,137	16,000	126	18,000
TREE REMOVAL RECEIPTS	1,379	4,445	870	2,000	44	2,000
BUS FARES	38,916	37,055	28,191	35,000	81	35,000
BUS SIGN ADVERTISING	720	720	620	600	103	600
HANGER RENTALS - AIRPORT	11,970	11,760	11,552	12,000	96	12,000
AIRPORT LAND REVENUES	750	7,196	6,995	5,400	130	7,000
SALE OF LOTS - CEMETERY	8,723	5,040	3,920	3,500	112	3,500
SODDING FEES - CEMETERY	405	720	480	600	80	600
CEMETERY MEMORIALS						
CEMETERY MONUMENT FEES	300	275	425	300	142	300
PARK SIGN RENTALS	260	255	125	200	63	200
COURT FINES	19,025	19,687	18,526	15,000	124	18,000
PARKING FINES	455	275	275	1,000	28	500

CITY OF BENSON
BUDGET PROPOSAL
2016 BUDGET PROPOSAL

DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 YTD	2015 BUDGET	PCT. BUDGET	PROPOSED 2016 BUDGET
SPECIAL ASSESSMENTS	11	116				
INTEREST EARNINGS	36,796	49,506	39,198	40,000	98	50,000
UNREALIZED GAIN (LOSS) ON INVEST	(49,682)	9,839	5,396			
PROPERTY RENTS		50				
CIVIC CENTER RENT	30,022	27,835	28,347	14,500	195	39,500
DONATIONS	3,163	5,930	23,397	1,000	2340	1,000
SALE OF PROPERTY	6,800	2,926	4,590			
REFUNDS & REIMBURSEMENTS	93,644	53,927	37,692	20,000	188	20,000
REIMBURSEMENTS - GAS & OIL	26,106	34,554	19,626	25,000	79	25,000
OTHER REVENUE	4,101	3,653	7,736	5,000	155	5,000
MANAGEMENT FEE-EDA & RL FUND	17,848	16,288		16,000		16,000
MANAGEMENT FEES - GARBAGE FUND	8,495	8,664	7,365	8,838	83	9,014
MANAGEMENT FEE - WATER FUND	37,057	37,800	32,130	38,556	83	39,327
MANAGEMENT FEE - ELECTRIC FUND	166,699	170,040	144,534	173,440	83	176,908
MANAGEMENT FEE - LIQUOR FUND	24,612	25,104	21,338	25,606	83	26,118
MANAGEMENT FEE - SEWER FUND	48,109	49,071	41,710	50,052	83	51,053
MANAGEMENT FEES - TAX INCREMENT						
TRANSFER FROM OTHER FUNDS	1,432	1,354		1,650		1,650
TRANSFER FROM LIQUOR FUND	60,000	80,000	80,000	80,000	100	80,000
TRANSFER FROM UTILITY FUND	153,728	104,898		70,000		90,000
TOTAL GENERAL FUND REVENUES	3,528,942	3,647,861	2,368,744	3,623,892	65	3,743,253
GENERAL FUND EXPENDITURES						
MAYOR & COUNCIL						
SALARIES - CITY COUNCIL	15,730	15,530	13,085	16,000	82	16,000
PENSIONS	1,203	1,188	1,001	1,200	83	1,200
OFFICE SUPPLIES	60		6	100	6	100
MAYOR & COUNCIL CONTINGENCY	170	4,579		500		500
TRAVEL EXPENSE	1,284	1,165	978	1,000	98	1,500
TRAINING & INSTRUCTION	935	1,110	625	850	74	1,000
PRINTING & PUBLISHING	4,090	4,129	2,842	4,000	71	4,500
OTHER INS - PUBLIC OFF LIAB	17,175	9,660	9,068	10,000	91	10,000
DUES & SUBSCRIPTIONS	7,921	8,475	8,971	8,500	106	8,500
TOTAL: MAYOR & COUNCIL	48,569	45,836	36,576	42,150	87	43,300
ADMINISTRATION & FINANCE						
SALARIES	262,015	271,436	231,578	268,000	86	274,000
PENSIONS	46,111	46,477	42,715	47,900	89	51,800
HEALTH, LIFE, DISB + CAFETERIA	54,836	58,348	50,484	59,500	85	64,400
OFFICE SUPPLIES	4,731	4,997	3,344	6,000	56	5,000
DUPLICATING & COPYING	2,507	2,791	2,358	4,000	59	4,000

CITY OF BENSON
BUDGET PROPOSAL
2016 BUDGET PROPOSAL

DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 YTD	2015 BUDGET	PCT. BUDGET	PROPOSED 2016 BUDGET
POSTAGE	2,082	1,425	887	3,000	30	2,000
SAFETY AND DRUG TESTING	843	580	418	500	84	500
GAS & OIL	3,423	2,705	1,663	3,000	55	3,000
EQUIPMENT REPAIR PARTS	1,290	2,695	2,532	1,500	169	1,500
SMALL TOOLS AND EQUIPMENT	2,097	6,255	780	4,000	20	4,000
UTILITY CONTRACTED SERVICES	12,000	12,000	12,000	14,400	83	14,400
OTHER CONTRACTED SERVICES	12,880	8,902	10,221	8,000	128	10,000
CONSULTING SERVICES	4,680	27,792	30,242	8,000	378	20,000
TELEPHONE	9,194	8,999	7,450	10,000	75	10,000
TRAVEL EXPENSE	8,573	5,084	3,595	7,000	51	7,000
TRAINING & INSTRUCTION	2,616	2,093	1,394	2,500	56	2,500
PUBLIC INFORMATION	131		125			
INSURANCE	2,075	6,320	5,991	6,000	100	6,300
WORKERS COMPENSATION	1,797	1,811	1,540	2,000	77	2,000
DUES & SUBSCRIPTIONS	2,116	2,170	2,842	2,200	129	2,800
TOTAL: ADMINISTRATION & FINANCE	436,000	472,878	412,160	457,500	90	485,200
ELECTIONS						
TEMPORARY SALARIES	1,327	1,881		1,500		2,000
OFFICE SUPPLIES	3,261	601	2,698	3,500	77	1,000
TOTAL: ELECTIONS	4,588	2,482	2,698	5,000	54	3,000
AUDITING & ACCTING SERVICES	19,850	20,675	21,550	21,500	100	22,500
ASSESSING SERVICES CONTRACTED	17,369	17,292	17,292	17,500	99	17,500
CITY ATTORNEY						
OFFICE SUPPLIES	1,372	401	353	800	44	500
CITY ATTORNEY CONTRACT	25,387	21,153	15,643	26,000	60	25,000
TOTAL: CITY ATTORNEY	26,759	21,554	15,996	26,800	60	25,500
CITY HALL						
BUILDING MAINTENANCE & SUPPL	8,098	7,052	4,846	13,000	37	8,000
CONTRACTED SERV - CLEANING	3,817	3,835	3,400	4,000	85	4,000
INSURANCE	4,800	4,543	4,600	5,000	92	5,000
UTILITIES	7,331	8,823	6,172	9,000	69	9,000
HEATING COST	3,794	5,560	2,275	5,000	46	5,000
TOTAL: CITY HALL	27,840	29,814	21,293	36,000	59	31,000

CITY OF BENSON
BUDGET PROPOSAL
2016 BUDGET PROPOSAL

DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 YTD	2015 BUDGET	PCT. BUDGET	PROPOSED 2016 BUDGET
POLICE DEPARTMENT						
SALARIES	465,656	465,526	406,749	472,800	86	502,000
PENSIONS	77,848	85,083	81,822	95,400	86	98,300
HEALTH, LIFE & DISB INSURANCE	78,787	106,307	74,060	80,300	92	92,100
OFFICE SUPPLIES	4,184	4,854	5,161	4,500	115	5,000
GAS & OIL	26,024	26,165	16,501	22,000	75	22,000
OPERATING SUPPLIES	17,915	18,383	17,801	16,000	111	17,500
UNIFORM ALLOWANCE	14,196	13,966	7,183	10,000	72	10,000
PERSONNEL TESTING & RECRUIT INVESTIGATIONS	2,098	319	525	1,500	35	1,500
EQUIPMENT REPAIR PARTS	23,565	32,262	25,483	32,000	80	32,000
EQUIPMENT REPAIRS CONTRACTED	2,925	3,350	2,179	2,500	87	2,600
SMALL TOOLS & EQUIPMENT	10,125	5,291	8,929	9,000	99	8,000
CONTRACTED RECORDS MAINT	7,878	8,031	7,003	9,000	78	8,000
TELEPHONE				4,000		4,000
DRUG EDUCATION & ENFORCEMENT	7,311	8,387	7,323	7,500	98	9,000
DARE EXPENDITURES		916	819	2,500	33	2,600
TRAVEL EXPENSE	1,748	1,928	1,806	2,000	90	2,000
TRAINING & INSTRUCTION	2,479	6,405	3,129	4,000	78	4,000
INSURANCE	3,174	6,388	4,220	7,000	60	6,000
WORKERS COMPENSATION	19,251	7,958	10,797	9,000	120	11,000
RENTS	12,451	12,546	10,778	11,500	94	11,000
DUES & SUBSCRIPTIONS	1,680	1,680	1,240	1,600	78	1,600
DOG POUND EXPENSES	2,289	2,161	3,217	2,800	115	3,000
	2,269	1,019	912	1,700	54	1,700
TOTAL: POLICE DEPARTMENT	783,855	818,926	697,637	808,600	86	854,900
FIRE DEPARTMENT						
PART TIME - SALARIES	42,438	42,709	6,943	48,000	14	48,000
OFFICE SUPPLIES	48	385	185	750	25	500
GAS & OIL	2,304	2,050	1,466	2,600	56	2,600
OPERATING SUPPLIES	4,704	3,099	3,148	4,000	79	4,000
EQUIPMENT REPAIR PARTS	445	503	2,748	4,000	69	4,000
EQUIPMENT REPAIR CONTRACTUAL	2,104	6,047	725	5,000	15	5,000
RADIO REPAIRS CONTRACTED	77		1,793	1,000	179	1,000
BUILDING MAINTENANCE & SUPPL	15,522	2,885	2,883	3,000	96	3,000
BUILDING REPAIRS CONTRACTED	600	1,396				
SMALL TOOLS & EQUIPMENT	4,007	5,392	2,156	6,000	36	4,500
TELEPHONE	172	172	70	200	35	
CONTRACTED SERVICES	1,932	934	388			
TRAVEL EXPENSE	1,490	1,982	1,546	1,200	129	3,000
TRAINING & INSTRUCTION	3,852	3,753	5,109	5,000	102	5,000

CITY OF BENSON
BUDGET PROPOSAL
2016 BUDGET PROPOSAL

DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 YTD	2015 BUDGET	PCT. BUDGET	PROPOSED 2016 BUDGET
INSURANCE	15,136	9,274	10,250	10,000	103	10,500
WORKERS COMPENSATION	6,268	6,390	5,773	6,500	89	6,000
UTILITIES	4,263	3,814	3,493	4,000	87	4,000
HEATING COST	3,283	3,876	1,758	4,000	44	4,000
HYDRANT RENTALS/FIRE SERVICE	10,000	10,000	8,333	10,000	83	10,000
DUES & SUBSCRIPTIONS	432	509	678	500	136	600
TOTAL: FIRE DEPARTMENT	119,077	105,170	59,446	115,750	51	115,700
BUILDING DEPARTMENT						
SALARIES	46,365	47,201	39,353	47,800	82	49,000
PENSIONS	8,682	9,194	7,978	8,600	93	9,300
HEALTH, LIFE AND DISABILITY	10,715	11,537	9,826	12,800	77	14,490
GAS	854	638	257	700	37	500
OPERATING SUPPLIES	1,704	2,533	1,487	1,600	93	1,600
CONTRACTED SERV.-OTHER EXPENSE	528	4,977	327	1,000	33	1,000
TELEPHONE	718	721	670	750	89	750
TRAVEL EXPENSE	4,184	4,273	3,888	4,000	97	4,000
TRAINING & INSTRUCTION	680	470	980	600	163	600
DUES & SUBSCRIPTIONS		60	75	100	75	100
TOTAL: BUILDING DEPARTMENT	74,430	81,602	64,841	77,950	83	81,340
HIGHWAY STREETS & ROADS						
SALARIES	197,182	214,917	186,690	197,000	95	241,800
PENSIONS	33,826	38,860	34,178	35,000	98	43,600
HEALTH, LIFE & DISB INSURANCE	27,693	26,026	20,303	36,000	56	28,950
OFFICE SUPPLIES	81	29	6	80	7	80
GAS & OIL	40,225	42,921	30,165	33,000	91	28,000
OPERATING SUPPLIES	10,007	8,886	7,835	11,000	71	11,000
STREET MARKINGS & SIGNS	11,242	7,932	2,707	10,000	27	6,000
SHOP SUPPLIES	859	495	466	1,000	47	1,000
EQUIPMENT REPAIR PARTS	20,065	16,090	7,946	15,000	53	20,000
TIRES	12,807	5,273	5,263	10,000	53	10,000
EQUIPMENT REPAIRS CONTRACTED	23,107	4,553	11,107	8,000	139	8,000
STREET MAINTENANCE-MATERIALS	15,163	7,858	12,476	30,000	42	30,000
STREET MAINT.- SEALCOATING			67,506	90,000	75	50,000
SNOW REMOVAL	17,682	13,845	1,227	10,000	12	15,000
FLOOD CONTROL						
BUILDING MAINTENANCE & SUPPL	4,275	1,318	7,357	2,500	294	2,500
SMALL TOOLS & EQUIPMENT	4,081	6,078	4,730	5,000	95	5,000
TELEPHONE	900	900	750	900	83	900
TRAVEL EXPENSE	187	310	25	450	6	450

CITY OF BENSON
BUDGET PROPOSAL
2016 BUDGET PROPOSAL

DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 YTD	2015 BUDGET	PCT. BUDGET	PROPOSED 2016 BUDGET
TRAINING & INSTRUCTION	774	1,009	968	1,000	97	1,000
INSURANCE	21,970	14,871	14,400	14,000	103	15,000
WORKERS COMPENSATION	13,690	14,202	15,192	14,000	109	16,000
UTILITIES	4,598	5,787	3,615	4,500	80	5,000
HEATING COST	2,785	3,480	1,667	3,000	56	3,000
STREET LIGHTING UTILITIES	63,499	60,327	50,617	70,000	72	62,000
LAUNDRY	878	950	699	1,000	70	1,000
TOTAL: STREET DEPARTMENT	527,577	496,919	487,895	602,430	81	605,280
ORGANIZED RECREATION						
MANAGEMENT FEES	19,873	18,431		19,500		19,500
SENIOR CITIZEN PROGRAM	10,537	10,766	14,291	10,500	136	10,500
TOTAL: ORGANIZED RECREATION	30,410	29,197	14,291	30,000	48	30,000
SWIMMING POOL						
TEMPORARY SALARIES	41,026	39,029	44,255	43,000	103	46,000
PENSIONS	3,139	2,986	3,386	3,300	103	3,600
OPERATING SUPPLIES	7,457	6,237	7,086	8,200	86	8,200
BUILDING MAINTENANCE & SUPPL	6,598	18,933	11,549	22,000	52	22,000
BUILDING REPAIRS CONTRACTED	569	767	3,874	1,000	387	1,000
CONCESSION SUPPLIES	8,876	8,481	9,313	9,000	103	10,000
TELEPHONE	427	557	541	450	120	600
INSURANCE	8,561	7,657	7,963	8,000	100	8,300
UTILITIES	10,407	9,990	9,890	11,500	86	11,500
HEATING COST	7,210	7,793	5,519	7,000	79	8,000
TOTAL: SWIMMING POOL	94,269	102,428	103,375	113,450	91	119,200
ARMORY						
OPERATING SUPPLIES	2,174	130	10	500	2	500
BUILDING MAINT & SUPPLIES	5,307	1,513	1,741	3,000	58	3,000
CONTRACTED SERVICES	1,395	13,050	11,872	12,000	99	2,000
TELEPHONE	512	484	410	500	82	500
INSURANCE	2,400	1,610	1,960	1,700	115	2,000
UTILITIES	2,179	1,892	1,919	2,000	96	2,000
HEATING COST	2,111	3,053	1,030	2,300	45	2,500
TOTAL: ARMORY	16,078	21,732	18,942	22,000	86	12,500

CITY OF BENSON
BUDGET PROPOSAL
2016 BUDGET PROPOSAL

DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 YTD	2015 BUDGET	PCT. BUDGET	PROPOSED 2016 BUDGET
PARKS						
SALARIES	79,245	91,719	81,882	75,000	109	93,300
PENSIONS	11,149	13,830	12,097	11,000	110	14,700
HEALTH, LIFE & DISB INSURANCE	12,683	12,619	10,844	12,000	90	15,460
MOSQUITO SPRAY & SUPPLIES	725	4,149	8,697	8,000	109	8,000
CHEMICALS & CHEM SUPPLIES	3,320	726	1,982	5,000	40	8,000
GAS & OIL	8,343	10,242	7,639	10,000	76	10,000
OPERATING SUPPLIES	19,714	14,308	13,655	15,000	91	15,000
LANDSCAPING MATERIALS	10,838	2,152	4,276	7,000	61	7,000
EQUIPMENT REPAIR PARTS	12,514	11,853	10,376	8,000	130	12,000
EQUIPMENT REPAIRS CONTRACTED	2,031	2,076	1,402	2,000	70	2,000
BUILDING REPAIR AND MAINT	4,691	6,412	21,383	3,500	611	3,500
SMALL TOOLS & EQUIPMENT	4,519	20,885	11,404	12,000	95	18,000
CONTRACTED SERVICES-MOWING	5,063	5,622	7,531	5,000	151	5,500
CONTRACTED SERVICES-TREE REMOV	147,467	25,801	12,316	27,000	46	28,000
CONTRACTED SERVICES-OTHER	5,599	7,030	5,995	5,000	120	5,000
TELEPHONE	720	795	710	500	142	800
TRAVEL EXPENSE	361	391	183	500	37	500
TRAINING & INSTRUCTION	323	777	111	500	22	500
INSURANCE	15,443	17,132	16,843	17,400	97	17,800
UTILITIES	6,578	9,171	7,133	8,000	89	8,000
RENT	1,800	1,800	1,500	1,800	83	
CEMETERY	2,561	12,076	7,258	5,000	145	5,000
TOTAL: PARK DEPARTMENT	355,684	271,566	245,217	239,200	103	278,060
LODGING TAX EXPENSES	27,138	22,971	26,243	31,750	83	31,750
PROPERTY TAX ABATEMENTS	8,808	26,864	8,713	20,000	44	
NOT ALLOCATED	8,651	15,631	14,309	10,000	143	10,000
PUBLIC TRANSIT						
SALARIES	84,385	90,628	77,872	95,000	82	100,000
PENSIONS	13,170	13,921	12,610	15,200	83	16,000
HEALTH, LIFE & DISB INSURANCE	14,894	16,846	14,372	16,525	87	18,225
GAS & OIL	26,723	23,454	12,822	23,000	56	23,000
PERSONNEL TESTING	7,849	1,125				
OPERATING SUPPLIES	1,672	1,013	1,402	1,500	93	1,500
EQUIPMENT REPAIR PARTS	8,721	7,125	10,006	8,000	125	8,000
TIRES	1,412	2,133	1,592	3,000	53	3,000
TELEPHONE	512	498	423	600	70	600
TRAVEL EXPENSE	496	682	160	600	27	600

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CITY OF BENSON
BUDGET PROPOSAL
2016 BUDGET PROPOSAL

DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 YTD	2015 BUDGET	PCT. BUDGET	PROPOSED 2016 BUDGET
TRAINING & INSTRUCTION	225	155	155	200	78	200
ADVERTISING				500		500
INSURANCE	4,764	8,540	5,450	9,000	61	5,500
WORKERS COMPENSATION	5,340	4,331	4,251	4,500	94	4,500
RENT	4,500	4,500	3,750	4,500	83	4,500
DUES AND SUBSCRIPTIONS						
TOTAL: PUBLIC TRANSIT	174,662	174,951	144,865	182,125	80	186,125
AIRPORT						
SALARIES	2,500	2,500		2,500		2,500
PENSIONS	192	192		500		500
GAS	19,310	36,217	15,800	23,000	69	23,000
OPERATING SUPPLIES	3,003	2,404	607	3,000	20	3,000
BUILDING MAINTENANCE & SUPPL	6,821	12,152	6,996	5,000	140	5,000
MANAGEMENT FEES	4,200	4,390	3,500	4,500	78	4,500
CONTRACTED SERVICES	12	3,720		500		500
TELEPHONE	894	872	746	900	83	900
INSURANCE	4,820	5,273	5,683	5,200	109	5,600
UTILITIES	11,450	8,566	5,866	10,000	59	9,000
HEATING COST	483	1,279	586	1,000	59	1,000
TOTAL: AIRPORT	53,685	77,565	39,784	56,100	71	55,500
TRANSFERS						
TRANSFER TO LIBRARY FUND						
TRANSFER TO FIRE DEPT BOND FND						
TRANS TO CAPITAL OUTLAY FUND	412,000	520,000		533,000		500,000
TRANS TO GOLF CLUB	4,317	4,180		70,000		60,000
TRANSFER TO CONCRETE PROJECTS	15,000	15,000		15,000		15,000
TRANS TO STORM WATER FUND	200,000					
TRANS TO FIRE RELIEF FUND	47,202	50,563	52,979	36,000	147	45,000
TRANS TO OTHER FUNDS						
TRANS TO CIVIC CENTER	26,000	26,000	26,458	60,837	43	37,500
TOTAL GENERAL FUND EXPENDITURES	3,559,818	3,471,798	2,532,560	3,630,642	70	3,665,855
TOTAL REVENUES LESS EXPENDITURES	(30,877)	176,063	(163,816)	(6,750)	2427	77,398

CITY OF BENSON
BUDGET PROPOSAL
2016 BUDGET PROPOSAL

DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 YTD	2015 BUDGET	PCT. BUDGET	PROPOSED 2016 BUDGET
LIBRARY FUND						
TAXES	104,314	106,766	59,264	109,710	54	112,142
INTEREST EARNINGS						
RENTALS						
DONATIONS	5,434	1,052	1,714			
BUILDING DONATIONS						
SALE OF PROPERTY						
REFUNDS & REIMBURSEMENTS	2,017	2,793	1,868	2,000	93	2,000
TRANSFER FROM GENERAL FUND						
TRANSFER FROM OTHER FUNDS	396	364		450		400
TOTAL LIBRARY FUND REVENUES	112,161	110,975	62,846	112,160	56	114,542
EXPENDITURES						
OFFICE & OPERATING SUPPLIES	3,531	5,101	3,327	5,000	67	5,000
EQUIPMENT REPAIRS				500		
BUILDING MAINTENANCE & SUPPL	5,261	8,523	3,862	6,000	64	6,000
BUILDING REPAIRS CONTRACTED						
MANAGEMENT FEES-PIONEERLAND	74,850	77,097	79,410	79,410	100	81,792
CONTRACTED SERV - CLEANING	4,605	4,740	3,950	5,000	79	5,000
TELEPHONE	923	903	770	1,000	77	1,000
TRAVEL	175	357	110	750	15	750
INSURANCE	3,500	3,864	4,400	3,900	113	4,500
UTILITIES	4,484	2,452	2,108	5,200	41	5,000
HEATING COST	2,126	2,586	2,149	2,300	93	2,500
CAPITAL OUTLAY		41,469		5,000		
CAPITAL OUTLAY - BOOKS	3,000	3,538	4,119	3,100	133	3,000
TOTAL LIBRARY FUND EXPENDITURES	102,455	150,631	104,204	117,160	89	114,542
TOTAL REVENUES LESS EXPENDITURES	9,706	(39,656)	(41,358)	(5,000)	827	

2016 General Capital Outlay Fund Budget

	Beginning Balances	Funding Sources	2016 Uses	Ending Balances
Administration	\$79,505	\$0	\$0	\$79,505
City Hall	\$90,194	\$0	\$0	\$90,194
Police Department	\$22,202	\$40,000	\$36,000	\$26,202
Fire Department	\$387,849	\$540,000	\$900,000	\$27,849
Street Department	\$100,000 est	\$300,000	\$281,448	\$118,552
Park Department	\$111,101	\$30,000	\$136,500	\$4,601
Golf Course	\$0	\$40,000	\$40,000	\$0
Armory	\$37,185	\$20,000	\$0	\$57,185
Public Transit	\$37,173	\$0	\$0	\$37,173
Airport	<u>\$53,797</u>	<u>\$387,000</u>	<u>\$435,000</u>	<u>\$5,797</u>
Total	\$919,006	\$1,357,000	\$1,828,948	\$447,058

Administration- Capital Outlay Worksheet

Beginning Balance \$79,505

Funding Sources

- General Fund Transfer
- Sale of Property
- Grants

Total Funding Sources \$0

Capital Outlay Purchases

- 1
- 2
- 3
- 4
- 5
- 6

Total Purchases \$0

Ending Balance \$79,505

City Hall - Capital Outlay Worksheet

Beginning Balance \$90,194

Funding Sources

General Fund Transfer

Sale of Property

Grants

Total Funding Sources \$0

Capital Outlay Purchases

1

2

3

4

5

6

Total Purchases \$0

Ending Balance \$90,194

Police Department - Capital Outlay Worksheet

Beginning Balance \$22,202

Funding Sources

General Fund Transfer \$40,000

Sale of Property

Grants

Total Funding Sources \$40,000

Capital Outlay Purchases

1 Squad to replace 2010 Explorer \$36,000

2

3

4

5

6

Total Purchases \$36,000

Ending Balance \$26,202

Fire Department - Capital Outlay Worksheet

Beginning Balance \$387,849

Funding Sources

General Fund Transfer \$40,000

Sale of Property

Bond Proceeds \$500,000

Total Funding Sources \$540,000

Capital Outlay Purchases

1 Ladder Truck \$900,000

2

3

4

5

6

Total Purchases \$900,000

Ending Balance \$27,849

Street Department - Capital Outlay Worksheet

Beginning Balance \$100,000

Funding Sources

General Fund Transfer \$300,000
Bond Proceeds
Grants

Total Funding Sources \$300,000

Capital Outlay Purchases

1 Paint stripper \$12,000
2 In House Street Repairs \$170,448
3 Gravel Crushing \$90,000
4 Lift for Street Garage \$9,000

5

6

Total Purchases \$281,448

Ending Balance \$118,552

Park Department - Capital Outlay Worksheet

Beginning Balance \$111,101

Funding Sources

General Fund Transfer Parks	\$30,000
General Fund Transfer Sr Center	
General Fund Transfer Cemetery	

Total Funding Sources \$30,000

Capital Outlay Purchases

1 Cemetery Fencing	\$55,000
2 Northside Rec Trail	\$30,000
3 Tractor Mower	\$6,500
4 Digital Sign-half cost	\$10,000
5 Welcome to Benson Signs	\$15,000
6 Senior Center Siding	\$20,000
Total Purchases	\$136,500

Ending Balance \$4,601

Golf Course - Capital Outlay Worksheet

Beginning Balance \$0

Funding Sources

General Fund Transfer \$40,000

Sale of Property

Grants

Total Funding Sources \$40,000

Capital Outlay Purchases

1 Equipment \$40,000

2

3

4

5

6

Total Purchases \$40,000

Ending Balance \$0

Armory - Capital Outlay Worksheet

Beginning Balance **\$37,185**

Funding Sources

General Fund Transfer **\$20,000**

Utility Fund Transfer

Grants

Total Funding Sources **\$20,000**

Capital Outlay Purchases

1

2

3

4

5

6

Total Purchases **\$0**

Reclass from other departments **\$0**

Ending Balance **\$57,185**

Public Transit - Capital Outlay Worksheet

Beginning Balance \$37,173

Funding Sources

General Fund Transfer \$0
Sale of Property
Grants

Total Funding Sources \$0

Capital Outlay Purchases

- 1
- 2
- 3
- 4
- 5
- 6

Total Purchases \$0

Ending Balance \$37,173

Airport - Capital Outlay Worksheet

Beginning Balance \$53,797

Funding Sources

General Fund Transfer	\$30,000
Sale of Property	
Grants	\$357,000
Other Governmental	
Total Funding Sources	\$387,000

Capital Outlay Purchases

1 Fueling Station	\$150,000
2 Chip Seal	\$25,000
3 Crack Repair/Fog Seal	\$250,000
4 Segmented Circle	\$10,000
5	
6	
Total Purchases	\$435,000

Reclass to Clubhouse and Armory Projects \$0

Ending Balance \$5,797

**Resolution to Approve
Amendments Relating to the Missouri Basin Municipal Power Agency d/b/a
Missouri River Energy Services Power Sale Agreement (S-1)
and Associated Transmission Agreements
(Resolution 2015-)**

WHEREAS, the City of Benson, Minnesota, (“City”), is currently purchasing all electric power and energy it requires to meet the needs of its customers in excess of City’s firm power allocation from the Western Area Power Administration (“WAPA”) (“Supplemental Power”) from Missouri Basin Municipal Power Agency d/b/a Missouri River Energy Services (“MRES”), pursuant to the terms and conditions of the Power Sale Agreement (S-1) (“S-1 Agreement”) for a term extending through December 31, 2045; and

WHEREAS, the S-1 Agreement requires that MRES physically deliver Supplemental Power to City over the Integrated System (“IS”) transmission facilities administered by WAPA; and

WHEREAS, MRES has assisted City to obtain delivery of power and energy by acquiring transmission service within the Midcontinent Independent System Operator, Inc. (“MISO”) Regional Transmission Organization (“RTO”) and, to facilitate such services, the parties have executed two transmission-related agreements: the Midwest ISO Market Implementation Agreement between MRES and City, and the Northern Cities Group Transmission Service Agreement among MRES, Western Minnesota Municipal Power Agency (“Western Minnesota”), and City; and

WHEREAS, WAPA joined the Southwest Power Pool, Inc. (“SPP”) RTO effective October 1, 2015, and the IS transmission facilities were moved into SPP (which now has functional control over those facilities) and, as a result, MRES can no longer physically deliver power and energy over the IS transmission facilities. Further, because all MRES Members are now in the footprint of either the MISO market or SPP market where power and energy are financial (and no longer physical) transactions, the S-1 Agreement no longer accurately reflects how power supply and the delivery of that power and energy are actually transacted in the RTOs. The RTOs, including SPP and MISO, operate energy markets and transmission networks that have fundamentally changed the way MRES provides power and energy to its Members under the S-1 Agreement; and

WHEREAS, these market changes require that Supplemental Power must be separated from Transmission Service because all MRES Members are located in one of two different RTOs that operate markets for energy (and capacity), and the physical delivery of power and energy (*i.e.* transmission service) is now separate from those actual commodities; and

WHEREAS, it is mutually beneficial to all parties that the base term of the S-1 Agreement, which currently continues to 2046, be extended until 2057 to facilitate future

financing of projects on the most advantageous terms and with the least impact on the wholesale power costs of City and other MRES Members; and

WHEREAS, other changes proposed to the S-1 Agreement will enable MRES to meet the new transmission service and energy market demands of the changing electric utility industry in a way that enhances the ability of MRES to effectively and economically provide Supplemental Power and Transmission Service to City, will provide clarification to the existing obligations of the parties, will provide flexibility for City to provide for a limited amount of its customers' needs from its own local renewable resources, and will address the privacy and security of information on individuals; and

WHEREAS, the City Council of the City of Benson, Minnesota desires that MRES continue to plan for, provide, and arrange for delivery of all Supplemental Power and Transmission Service needed by City.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Benson, Minnesota that:

- (1) The "Amendment 5 to the Missouri Basin Municipal Power Agency Power Sale Agreement (S-1)" among MRES, Western Minnesota, and City is approved in the form presented; and
- (2) The "Missouri Basin Municipal Power Agency Power Sale Agreement (S-1) (as amended and restated effective January 2, 2017)" and "Schedule A" among MRES, Western Minnesota, and City are approved in the form presented; and
- (3) The "Amendment 1 to Midwest ISO Market Implementation Agreement" between MRES and City is approved in the form presented; and
- (4) The "Amendment 1 to the Northern Cities Group Transmission Service Agreement" among MRES, Western Minnesota, and City is approved in the form presented.

IT IS FURTHER RESOLVED that each of the Mayor and City Administrator of the City of Benson shall be, and each of them acting individually hereby is, authorized and directed to execute and deliver to MRES each of the foregoing documents on behalf of the City of Benson, Minnesota.



Upper Minnesota Valley
REGIONAL DEVELOPMENT COMMISSION
Helping Communities Prosper

323 W. Schlieman Ave. Appleton, MN 56208 320.289.1981 www.umvrdc.org

INVOICE

DATE: November 13, 2015
INVOICE # 51
FOR: SCDP Grant Application
Contract #FY16-008

u
Nov 24, 15
Small cities
Grant

BILL TO:
City of Benson

DESCRIPTION	HOURS	RATE	AMOUNT
Invoice #1			
SCDP Grant proposal application submission			\$ 6,000.00
Postage			\$ 10.94
		TOTAL	\$ 6,010.94

Please make checks payable to:

Upper MN Valley RDC
323 W. Schlieman
Appleton, MN 56208

To: Rob Wolfington, City Manager
From: Glen Pederson, Director of Finance
Re: Water Rate Study
Date: October 22, 2015



W
✓
12/13/15

Attached are several documents I have prepared to analyze water rates after rates were increased due to the upgrade to the Water Treatment Plant.

Water Consumption

These two sheets show the 2014 and 2015 YTD history for the revenue collected from the customer service charges and the charge for metered water use. The number of consumption units billed is also noted. They also give a breakdown of the revenue received by the three residential tiers and the commercial customers. This year's consumption is projected to be comparable to last year. In the last review we expected consumption to be down 4%. It actually dropped by around 10%.

Water Fund Budget

The first two columns are 2013 and 2014 actual amounts. Revenues are stable since water usage has declined over the years and seems to have stabilized. The next columns divide the 2014 actual numbers and 2015 projected between fixed and variable expenses (not including depreciation). In rate setting, typically the base charges are used to fund the fixed operating costs and any debt service amounts. For 2015 we project a surplus in the fixed column and a deficit in variable expenses. The remaining columns of the report have the total for 2015 and the 2016 Budget. In 2014 we made the final bond payment on debt that was issued back in 1998. The surplus in the 2015 fixed cost column is available to meet future debt service needs.

Water System Rate Table

We've used this table the last several years to track our system. Column I is of interest as that is the revenue generated by the consumption rates (variable cost recovery). The other Column to note is K which is the customer service charge amount or base rates (fixed cost recovery). This column shows it exceeding \$400,000 in the later years but I would like to see us staying under that amount. With the fixed costs estimated to be around \$250,000 once the water treatment bonds are paid off I don't want to be collecting an excessive amount.

The other columns include Capital Outlay (CIP) and Debt service. A nominal amount of Capital Outlay is being shown. No new debt service is shown but there is room in the rates for additional debt. Other Revenue will have bond proceeds to cover capital costs. Column S is year ending Cash on Hand. The boxes below the main rate table have customer number projections and dollar amounts for customer service charges. Box D has the charge for water use which was set up for the single tier system. I used an average between tiers one and two to calculate an annual charge as most of the system consumption fall in these two tiers.

Proposed Rates

The proposal is to increase all service charges by \$1 and consumption rates by 15 cents per tier in 2016 and another 10 cents per tier in 2017. Residential charges make up about 65% of our revenue. Substantial increases to commercial and industrial rates would have a minimal effect to overall revenues.

Water Revenue

	2014											
	Service Chg	Water Chg	Consumption	Residential								Commercial
				Tier 1 (0-3)	Tier 2 (4-7)	Tier 3 (>7)						
January	\$28,789.94	\$14,790.20	8,735	3,044	\$4,566.00	1,895	\$3,316.25	757	\$1,589.70	3,039	\$5,318.25	
February	\$28,807.00	\$14,285.10	8,555	2,991	\$4,486.50	1,753	\$3,067.75	671	\$1,409.10	3,140	\$5,321.75	
March	\$28,807.00	\$15,156.00	8,943	2,908	\$4,362.00	1,560	\$2,730.00	665	\$1,396.50	3,810	\$6,667.50	
April	\$28,806.99	\$15,865.85	9,324	3,010	\$4,515.00	1,800	\$3,150.00	861	\$1,808.10	3,653	\$6,392.75	
May	\$29,011.26	\$14,474.45	8,613	3,004	\$4,506.00	1,811	\$3,169.25	707	\$1,484.70	3,091	\$5,314.50	
June	\$28,998.99	\$19,944.75	11,481	3,171	\$4,756.50	2,360	\$4,130.00	1,725	\$3,622.50	4,225	\$7,435.75	
July	\$29,042.00	\$21,172.15	11,985	3,076	\$4,614.00	2,164	\$3,787.00	2,544	\$5,342.40	4,201	\$7,428.75	
August	\$29,024.27	\$27,104.50	14,968	3,162	\$4,743.00	2,511	\$4,394.25	4,655	\$9,775.50	4,640	\$8,191.75	
September	\$29,101.39	\$19,073.50	11,003	3,079	\$4,618.50	2,013	\$3,522.75	1,445	\$3,034.50	4,466	\$7,897.75	
October	\$29,075.01	\$16,312.75	9,551	3,034	\$4,551.00	1,843	\$3,225.25	945	\$1,984.50	3,729	\$6,552.00	
November	\$28,907.00	\$14,310.65	8,488	2,949	\$4,423.50	1,604	\$2,807.00	549	\$1,152.90	3,386	\$5,927.25	
December	\$28,853.15	\$12,846.60	7,666	2,879	\$4,318.50	1,394	\$2,439.50	426	\$894.60	2,967	\$5,194.00	
Totals	\$347,224.00	\$205,336.50	119,312	36,307	\$54,460.50	22,708	\$39,739.00	15,950	\$33,495.00	44,347	\$77,642.00	
		\$552,560.50							\$127,694.50		\$205,336.50	

Sewer Revenue

	2014				
	Auto	Minimum	Consumption	Manual	Total
January	\$62,909.40	\$34,618.50	\$28,290.90	\$5,345.98	\$68,255.38
February	\$63,183.82	\$34,643.00	\$28,540.82	\$4,861.40	\$68,045.22
March	\$64,453.89	\$34,643.00	\$29,810.89	\$4,274.04	\$68,727.93
April	\$64,719.49	\$34,643.00	\$30,076.49	\$4,598.43	\$69,317.92
May	\$61,832.88	\$34,667.50	\$27,165.38	\$4,078.55	\$65,911.43
June	\$65,266.96	\$34,667.50	\$30,599.46	\$3,895.15	\$69,162.11
July	\$62,443.64	\$34,692.00	\$27,751.64	\$4,403.23	\$66,846.87
August	\$64,256.99	\$34,667.50	\$29,589.49	\$3,789.00	\$68,045.99
September	\$65,329.93	\$34,741.00	\$30,588.93	\$4,367.83	\$69,697.76
October	\$63,524.23	\$34,741.00	\$28,783.23	\$3,271.43	\$66,795.66
November	\$63,183.02	\$34,741.00	\$28,442.02	\$4,058.10	\$67,241.12
December	\$61,488.26	\$34,643.00	\$26,845.26	\$3,416.35	\$64,904.61
	\$416,108.00	\$346,484.51		\$50,359.49	\$812,952.00

Water Reven

	2015										
	Service Chg	Water Chg	Consumption	Residential							Commercial
				Tier 1 (0-3)	Tier 2 (4-7)	Tier 3 (>7)					
January	\$28,788.00	\$16,329.45	9,319	3,060	\$4,743.00	2,028	\$3,650.40	915	\$1,967.25	3,316	\$5,968.80
February	\$28,746.60	\$14,149.30	8,158	2,895	\$4,487.25	1,576	\$2,836.80	539	\$1,158.85	3,148	\$5,666.40
March	\$28,729.51	\$14,413.50	8,305	2,905	\$4,502.75	1,471	\$2,647.80	545	\$1,171.75	3,384	\$6,091.20
April	\$28,782.99	\$16,353.05	9,364	3,021	\$4,682.55	1,773	\$3,191.40	718	\$1,543.70	3,852	\$6,935.40
May	\$28,942.77	\$17,811.75	10,080	3,066	\$4,752.30	1,911	\$3,439.80	1,215	\$2,612.25	3,888	\$7,007.40
June	\$28,994.00	\$21,065.95	11,766	3,072	\$4,761.60	2,146	\$3,862.80	1,589	\$3,416.35	4,959	\$9,025.20
July	\$28,994.00	\$20,166.20	11,159	3,071	\$4,760.05	2,080	\$3,744.00	2,165	\$4,654.75	3,843	\$7,007.40
August	\$28,994.00	\$23,957.55	13,125	3,105	\$4,812.75	2,260	\$4,068.00	3,168	\$6,811.20	4,592	\$8,265.60
September	\$29,008.10	\$21,517.80	11,921	3,078	\$4,770.90	2,105	\$3,789.00	2,370	\$5,095.50	4,368	\$7,862.40
October	\$29,037.00	\$17,810.15	9,986	3,033	\$4,701.15	1,875	\$3,375.00	1,696	\$3,646.40	3,382	\$6,087.60
November	\$28,907.00	\$14,310.65	8,488	2,995	\$4,342.75	1,707	\$2,901.90	642	\$1,284.00	3,144	\$5,782.00
December	\$28,853.15	\$12,846.60	7,666	3,060	\$4,131.00	1,819	\$2,910.40	772	\$1,466.80	2,015	\$4,338.40
Totals	\$346,777.12	\$210,731.95	119,337	36,361	\$55,448.05	22,751	\$40,417.30	16,334	\$34,828.80	43,891	\$80,037.80
		\$557,509.07							\$130,694.15		\$210,731.95

Sewer Reven

	2015			
	Auto	Minimum	Consumption	Total
January	\$67,856.49	\$36,075.00	\$31,781.49	\$67,856.49
February	\$67,722.54	\$36,075.00	\$31,647.54	\$67,722.54
March	\$69,184.59	\$36,100.00	\$33,084.59	\$69,184.59
April	\$70,276.33	\$36,100.00	\$34,176.33	\$70,276.33
May	\$66,523.57	\$36,050.00	\$30,473.57	\$66,523.57
June	\$67,649.07	\$36,025.00	\$31,624.07	\$67,649.07
July	\$65,379.63	\$36,025.00	\$29,354.63	\$65,379.63
August	\$67,427.73	\$36,025.00	\$31,402.73	\$67,427.73
September	\$64,829.64	\$36,000.00	\$28,829.64	\$64,829.64
October	\$61,696.38	\$36,000.00	\$25,696.38	\$61,696.38
November	\$63,183.02	\$36,200.00	\$26,983.02	\$63,183.02
December	\$61,488.26	\$36,100.00	\$25,388.26	\$61,488.26
	\$432,775.00	\$360,442.25	\$0.00	\$793,217.25

Included in Auto effective 1/1/15



Water Fund Budget

	2013 Actual	2014 Actual	2014 fixed	2014 variable	2015 fixed	2015 variable	2015 Projected	2016 Budget
REVENUES								
Sale of Service	561,063	563,912	347,224	216,688	347,000	223,000	570,000	592,000
Miscellaneous	18,996	4,851		4,851		3,500	3,500	3,500
Fire Service Fee	10,000	10,000		10,000		10,000	10,000	10,000
Connection Fees	750	250		250		750	750	250
Interdepartmental Charges								
Refunds & Reimbursements	0	0	0	0	0	0	0	0
TOTAL REVENUE	590,809	579,013	347,224	231,789	347,000	237,250	584,250	605,750
EXPENSES								
Salaries	103,159	109,448		109,448		110,000	110,000	119,000
Earned Benefits	(15,024)	1,078		1,078		1,200	1,200	1,400
Fringe Benefits	36,946	39,111		39,111		42,530	42,530	45,620
Office Supplies	161	334	334		144		144	500
Chemicals & Chemical Supplies	23,116	17,831		17,831		25,000	25,000	25,000
Gas & Oil	3,405	3,698		3,698		3,000	3,000	3,500
Operating Supplies	5,517	7,637		7,637		2,500	2,500	5,500
Laboratory and Testing	5,368	1,398		1,398		1,000	1,000	4,000
Equipment Repair & Maint.	7,402	3,707		3,707		1,200	1,200	5,500
Maintain System	76,620	65,319		65,319		39,000	39,000	39,000
Building Repair & Maint.	3,191	1,225		1,225		1,000	1,000	2,000
Management Fees	37,056	37,800	37,800		38,556		38,556	39,327
Telephone	1,942	2,017	2,017		2,000		2,000	2,000
Travel Expense	935	699		699		411	411	1,000
Training & Instruction	1,832	1,342		1,342		600	600	2,000
Marketing	596	569		569		609	609	600
Insurance	14,350	8,630	5,171		6,450		6,450	6,800
Work Comp Insurance	3,489	145		3,604		3,068	3,068	3,500
Utilities	29,679	26,064		26,064		25,000	25,000	25,000
Depreciation	190,821	190,170	0	0	0	0	0	0
Miscellaneous	4,423	5,725		5,725		14,000	14,000	5,000
Interdepartmental Charges	12,375	12,375	12,375	0	12,375	0	12,375	12,375
Total Expenses	547,359	536,322	57,697	288,455	59,525	270,118	329,643	348,622
OPERATING PROFIT/(LOSS)	43,450	42,691	289,527	(56,666)	287,475	(32,868)	254,607	257,128
Other Income & Expense								
Interest Income	10,871	7,724	7,724	0	8,500	0	8,500	9,000
Gain/Loss on Fixed Asset Sale	0	341	0	341	0	21,500	21,500	0
Interest Expense	(68,500)	(70,428)	(70,428)	0	(60,927)	0	(60,927)	(61,968)
Principal on Debt	(210,826)	(249,000)	(249,000)	0	(189,920)	0	(189,920)	(207,750)
NET INCOME/ (LOSS)	(225,005)	(268,672)	(22,177)	(56,325)	45,128	(11,368)	33,760	(3,590)

Depreciation is accounted for in the total budget. But since we do not "fund" or set aside that amount for future use it is not part of rate setting.

Table 12: Benson Water System Rate Table

Table 12: Benson Water System Rate Table (Continued)

Year	Service Area Projections				Income								Annual Expenditures				Total				Year
	Population 1.05%	Residential Equiv. Units		Annual Water Usage (1000 gal/yr)	Connection Charges		Rates		Monthly Service Charge \$/yr/conn	Service Charge Income	Interest	Total	Capital		System O&M*	Total	Surplus/ Deficit	Other Revenue	Cumulative Balance	Interest	
		New	Total		Charge	Income	CIP	Debt													
		(per 1000 gal)																			
2001		7		120,631	\$180	1,260	\$1.60	\$192,593	42.00	\$66,019	\$47,787	\$307,659	58,513	\$93,225	\$177,249	\$328,987	-\$21,328		\$1,008,716		2001
2002		13		119,250	\$180	2,345	\$1.60	\$190,858	42.00	\$66,143	\$33,657	\$293,003	161,760	\$95,670	\$187,074	\$444,504	-\$151,501	\$67,322	\$924,537	\$34,923	2002
2003	3,340	7	1,921	125,471	\$180	1,260	\$1.60	\$200,754	42.00	\$67,189	\$22,509	\$291,712	27,496	\$94,551	\$177,116	\$299,163	-\$7,451	\$7,905	\$924,990	\$22,509	2003
2004	3,375	20	1,941	113,025	\$250	3,990	\$1.67	\$188,375	49.05	\$87,216	\$24,202	\$303,783	\$141,800	\$91,726	\$182,429	\$415,955	-\$112,173	\$57,844	\$870,662	\$24,202	2004
2005	3,390	7	1,948	116,726	\$250	1,680	\$1.67	\$194,543	44.13	\$87,251	\$26,054	\$309,528	\$86,356	\$71,476	\$214,472	\$372,304	-\$62,776	\$31,619	\$839,505	\$26,054	2005
2006	3,425	4	1,952	129,820	\$250	1,000	\$1.67	\$216,367	45.23	\$87,988	\$29,963	\$335,318	\$84,580	\$67,512	\$221,064	\$373,156	-\$37,838	-\$4,031	\$797,636	\$29,963	2006
2007	3,461	12	1,964	132,149	\$250	3,025	\$1.67	\$226,083	46.36	\$88,646	\$30,089	\$347,843	\$64,637	\$66,368	\$287,249	\$418,254	-\$70,411	\$44,302	\$771,527	\$30,089	2007
2008	3,497	1	1,965	120,865	\$250	250	\$1.67	\$201,845	47.62	\$88,852	\$29,029	\$319,976	\$42,651	\$70,242	\$245,759	\$358,651	-\$38,675	\$14,909	\$747,761	\$22,909	2008
2009	3,534	1	1,966	126,798	\$250	250	\$1.67	\$211,580	48.71	\$89,021	\$22,909	\$323,760	\$322,600	\$374,047	\$261,599	\$958,246	-\$634,486	\$603,173	\$716,447	\$14,955	2009
2010	3,571	2	1,968	103,970	\$250	500	\$1.80	\$219,587	49.92	\$109,258	\$14,955	\$344,300	\$168,004	\$74,318	\$323,575	\$565,897	-\$221,597	\$15,674	\$510,524	\$10,747	2010
2011	3,608	0	1,968	97,746	\$250	0	\$1.80	\$221,052	51.17	\$237,484	\$10,747	\$469,283	\$1,730,659	\$98,533	\$311,385	\$2,140,577	-\$1,671,294	\$1,723,892	\$563,122	\$7,658	2011
2012	3,646	0	1,968	105,761	\$250	0	\$1.80	\$252,316	52.45	\$322,173	\$7,658	\$582,147	\$1,397,970	\$203,785	\$283,826	\$1,885,581	-\$1,303,434	\$1,490,151	\$749,839	\$8,447	2012
2013	3,684	3	1,971	99,191	\$250	750	\$2.20	\$239,175	53.76	\$321,888	\$8,447	\$570,260	\$82,810	\$274,416	\$356,537	\$713,763	-\$143,503	\$10,000	\$616,336	\$7,498	2013
2014	3,723	1	1,972	89,484	\$250	250	\$2.27	\$215,408	55.11	\$348,504	\$7,498	\$571,660	\$162,407	\$321,827	\$346,152	\$830,386	-\$258,726	\$352,477	\$710,087	\$6,163	2014
2015	3,761	3	1,975	89,175	\$250	750	\$2.36	\$210,453	56.49	\$348,756	\$6,163	\$566,122	\$92,083	\$252,985	\$329,000	\$674,068	-\$107,946	\$14,250	\$616,391	\$7,101	2015
2016	3,801	1	1,976	89,000	\$260	260	\$2.56	\$227,840	57.90	\$366,060	\$7,101	\$601,261	\$90,000	\$269,351	\$335,580	\$694,931	-\$93,670	\$10,000	\$532,721	\$6,164	2016
2017	3,841	1	1,977	94,522	\$270	270	\$2.61	\$246,816	59.34	\$383,388	\$6,164	\$636,638	\$25,000	\$270,722	\$342,292	\$638,014	-\$1,376	\$10,000	\$541,346	\$5,327	2017
2018	3,881	1	1,978	92,274	\$280	280	\$2.66	\$245,766	60.83	\$400,740	\$5,327	\$652,113	\$25,000	\$269,601	\$349,137	\$643,738	\$8,374	\$10,000	\$559,720	\$5,413	2018
2019	3,921	1	1,979	90,891	\$290	290	\$2.72	\$246,923	62.35	\$418,116	\$5,413	\$670,743	\$25,000	\$268,384	\$356,120	\$649,504	\$21,238	\$10,000	\$590,959	\$5,597	2019
2020	3,962	1	1,980	91,173	\$300	300	\$2.77	\$252,641	63.91	\$435,516	\$5,597	\$694,055	\$25,000	\$266,923	\$363,243	\$655,166	\$38,889	\$10,000	\$639,848	\$5,910	2020
2021	4,004	1	1,981	91,572	\$310	310	\$2.83	\$258,823	65.61	\$452,940	\$5,910	\$717,983	\$25,000	\$235,370	\$370,507	\$630,877	\$87,106	\$10,000	\$736,953	\$6,398	2021
2022	4,046	1	1,982	92,086	\$320	320	\$2.88	\$265,483	67.14	\$470,388	\$6,398	\$742,589	\$25,000	\$234,924	\$377,918	\$637,842	\$104,748	\$10,000	\$851,701	\$7,370	2022
2023	4,088	1	1,983	91,599	\$330	330	\$2.94	\$269,360	68.82	\$487,860	\$7,370	\$764,920	\$25,000	\$234,395	\$385,476	\$644,871	\$120,049	\$10,000	\$981,750	\$8,517	2023

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Column M: Columns G + I + K + L

Column Q = Columns N + O + P

* Less Depreciation

BOX A

Customer Number Projections							
	Residential	Comm 1"	Comm <2"	Industrial	Municipal	Total	
2003	1203	149	31	12	16	1411.00	2003
2004	1207	149	31	12	18	1417.00	2004
2005	1205	152	31	12	19	1419.00	2005
2006	1224	155	31	13	19	1442.00	2006
2007	1231	155	32	13	19	1450.00	2007
2008	1232	155	32	13	19	1451.00	2008
2009	1233	155	32	13	19	1452.00	2009
2010	1234	155	32	13	19	1453.00	2010
2011	1217	156	30	13	19	1435.00	2011
2012	1218	156	32	13	19	1438.00	2012
2013	1219	156	32	13	19	1439.00	2013
2014	1220	156	32	14	19	1441.00	2014
2015	1220	157	30	15	20	1442.00	2015
2016	1221	157	30	15	20	1443.00	2016
2017	1222	157	30	15	20	1444.00	2017
2018	1223	157	30	15	20	1445.00	2018
2019	1224	157	30	15	20	1446.00	2019
2020	1225	157	30	15	20	1447.00	2020
2021	1226	157	30	15	20	1448.00	2021
2022	1227	157	30	15	20	1449.00	2022
2023	1228	157	30	15	20	1450.00	2023

BOX B

Customer Service Charges						
	Residential	Comm 1"	Comm <2"	Industrial	Municipal	
2003	\$3.00	\$6.00	\$18.00	\$45.00	0	2003
2004	\$4.00	\$8.00	\$20.00	\$50.00	0	2004
2005	\$4.00	\$8.00	\$20.00	\$50.00	0	2005
2006	\$4.00	\$8.00	\$20.00	\$50.00	0	2006
2007	\$4.00	\$8.00	\$20.00	\$50.00	0	2007
2008	\$4.00	\$8.00	\$20.00	\$50.00	0	2008
2009	\$4.00	\$8.00	\$20.00	\$50.00	0	2009
2010	\$5.00	\$10.00	\$22.00	\$55.00	0	2010
2011	\$12.50	\$17.50	\$29.50	\$62.50	0	2011
2012	\$17.50	\$22.50	\$34.50	\$67.50	0	2012
2013	\$17.50	\$22.50	\$34.50	\$67.50	0	2013
2014	\$19.00	\$24.00	\$36.00	\$69.00	0	2014
2015	\$19.00	\$24.00	\$36.00	\$69.00	0	2015
2016	\$20.00	\$25.00	\$37.00	\$70.00	0	2016
2017	\$21.00	\$26.00	\$38.00	\$71.00	0	2017
2018	\$22.00	\$27.00	\$39.00	\$72.00	0	2018
2019	\$23.00	\$28.00	\$40.00	\$73.00	0	2019
2020	\$24.00	\$29.00	\$41.00	\$74.00	0	2020
2021	\$25.00	\$30.00	\$42.00	\$75.00	0	2021
2022	\$26.00	\$31.00	\$43.00	\$76.00	0	2022
2023	\$27.00	\$32.00	\$44.00	\$77.00	0	2023

BOX C

Revenue From Service Charges							
	Residential	Comm 1"	Comm <2"	Industrial	Municipal	Total	
2003	\$43,116.98	\$10,896.01	\$6,696.00	\$6,480.00	\$0.00	\$67,188.99	2003
2004	\$57,964.83	\$14,672.00	\$7,380.00	\$7,200.00	\$0.00	\$87,216.83	2004
2005	\$57,970.28	\$14,661.85	\$7,419.44	\$7,200.00	\$0.00	\$87,251.57	2005
2006	\$58,452.36	\$14,896.06	\$7,440.00	\$7,200.00	\$0.00	\$87,988.42	2006
2007	\$58,873.84	\$14,906.87	\$7,665.63	\$7,200.00	\$0.00	\$88,646.34	2007
2008	\$59,091.72	\$14,880.00	\$7,680.00	\$7,200.00	\$0.00	\$88,851.72	2008
2009	\$59,184.00	\$14,880.00	\$7,680.00	\$7,800.00	\$0.00	\$89,544.00	2009
2010	\$74,040.00	\$18,600.00	\$8,448.00	\$8,580.00	\$0.00	\$109,668.00	2010
2011	\$182,550.00	\$32,760.00	\$10,620.00	\$9,750.00	\$0.00	\$235,680.00	2011
2012	\$255,780.00	\$42,120.00	\$13,248.00	\$10,530.00	\$0.00	\$321,678.00	2012
2013	\$255,990.00	\$42,120.00	\$13,248.00	\$10,530.00	\$0.00	\$321,888.00	2013
2014	\$278,160.00	\$44,928.00	\$13,824.00	\$11,592.00	\$0.00	\$348,504.00	2014
2015	\$278,160.00	\$45,216.00	\$12,960.00	\$12,420.00	\$0.00	\$348,756.00	2015
2016	\$293,040.00	\$47,100.00	\$13,320.00	\$12,600.00	\$0.00	\$366,060.00	2016
2017	\$307,944.00	\$48,984.00	\$13,680.00	\$12,780.00	\$0.00	\$383,388.00	2017
2018	\$322,872.00	\$50,868.00	\$14,040.00	\$12,960.00	\$0.00	\$400,740.00	2018
2019	\$337,824.00	\$52,752.00	\$14,400.00	\$13,140.00	\$0.00	\$418,116.00	2019
2020	\$352,800.00	\$54,636.00	\$14,760.00	\$13,320.00	\$0.00	\$435,516.00	2020
2021	\$367,800.00	\$56,520.00	\$15,120.00	\$13,500.00	\$0.00	\$452,940.00	2021
2022	\$382,824.00	\$58,404.00	\$15,480.00	\$13,680.00	\$0.00	\$470,388.00	2022
2023	\$397,872.00	\$60,288.00	\$15,840.00	\$13,860.00	\$0.00	\$487,860.00	2023

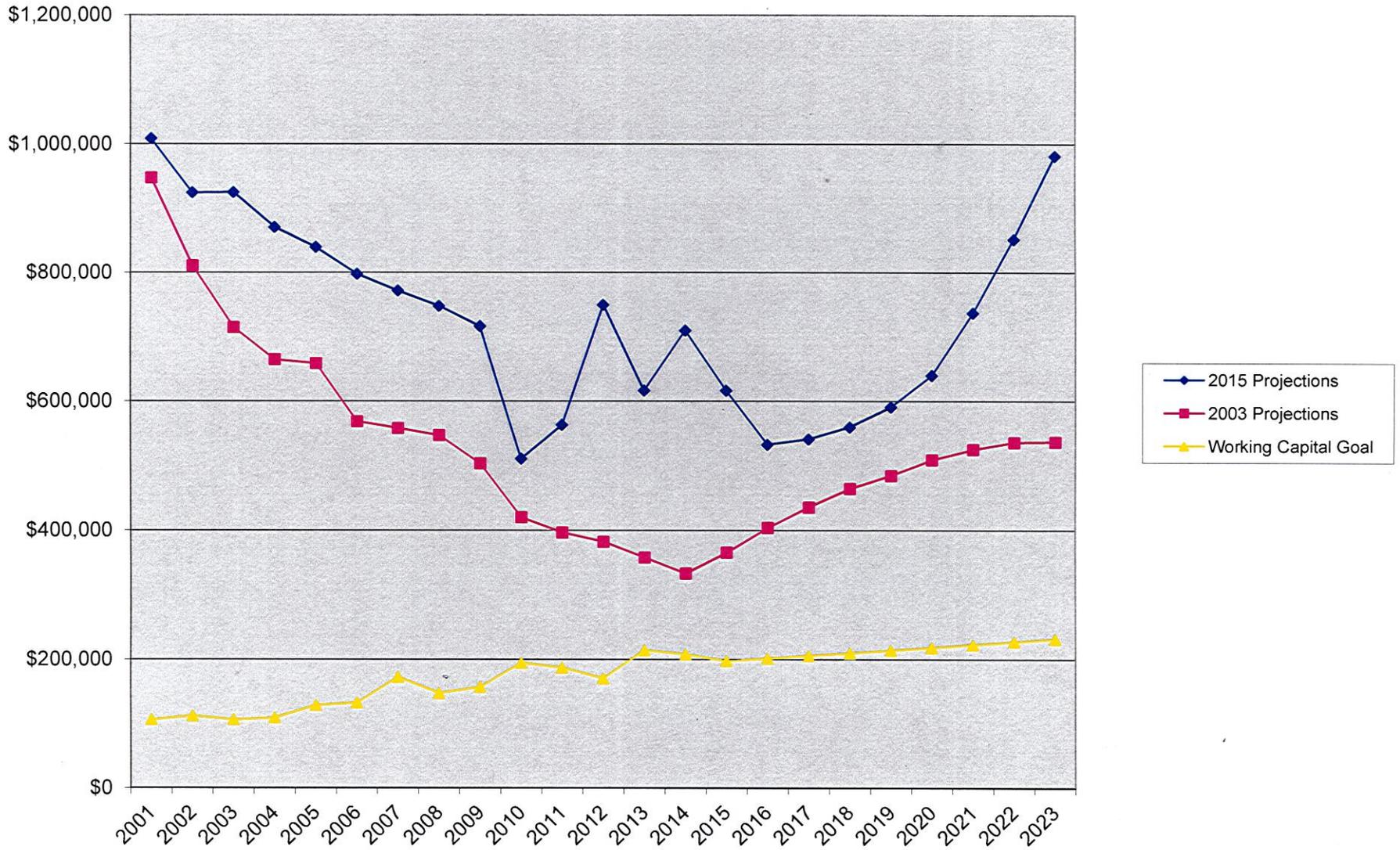
BOX D

Charge for Water Use			
	Per Unit	Per 1,000 Gallons	
2003	\$1.20	\$1.60	2003
2004	\$1.25	\$1.67	2004
2005	\$1.25	\$1.67	2005
2006	\$1.25	\$1.67	2006
2007	\$1.25	\$1.67	2007

PROPOSED 2016 AND 2017 RATE INCREASES

	Current	2016 Proposed	2017 Proposed
Residential			
Service Charge	\$19.00	\$20.00	\$20.00
Consumption			
0-3 Units	\$1.55	\$1.70	\$1.80
4-7 Units	\$1.80	\$1.95	\$2.05
Over 7 Units	\$2.15	\$2.30	\$2.40
Commercial			
Service Charges			
5/8 - 1" Meter	\$24.00	\$25.00	\$25.00
1 1/4 - 2" Meter	\$36.00	\$37.00	\$37.00
Larger than 2"	\$69.00	\$70.00	\$70.00
Consumption	\$1.80	\$1.95	\$2.05

2015 Water Fund Cash Balance



To: Rob Wolfington, City Manager
From: Glen Pederson, Director of Finance
Re: Sewer Rate Study
Date: November 20, 2015



W
11/20/15

Attached are several documents I have prepared to analyze sanitary sewer rates. Expenses continue to climb which will necessitate another substantial increase to rates.

Water Consumption

These are the same sheets that we used for the water study but we use the bottom half of the pages for this study. The sheet shows the 2014 and 2015 YTD history for the revenue collected from the Auto calculation based on the amount of metered water used. This total amount is then divided into two numbers. The "Minimum" Charge (some customers may have only used 3 units of water but the sewer is set up for a 5 unit minimum) and the "Consumption" amount over the minimum. The "Manual" column is the charge for sewer where there is no water charged on the account but we still accept the sewer output (Ex. North American Fert.)

Sewer Fund Budget

The first two columns are 2013 and 2014 actual amounts. Revenues are projected to be down slightly from last year due mainly from the wastewater we receive from outside sources. Thankfully expenses are also down. In 2014 we took over the chemical purchases from PeopleService and in 2015 the purchase of repair parts to save the sales taxes. The remaining payment to them is for labor only. The next columns divide the 2014 actual and 2015 projected numbers between fixed and variable expenses (not including depreciation). In rate setting, typically the minimum charges are used to fund the fixed operating costs and any debt service amounts. These charges are sufficient to cover those costs. The variable charges are where the problem is and we don't seem to be gaining any ground by increasing the unit rate. For 2016 I propose to raise the minimum charge by \$3 and leave the unit service charge at \$6.10. Then in 2017 add another \$3 to the minimum charge and also increase the unit service charge to \$6.20. This will return the minimum charge to a 5 water unit calculation. The balance of the report has the same information for 2015 plus a projected 2016 budget.

Sewer System Rate Table

We've used this table the last several years to track our system. It starts out by estimating population and changes to the number of Residential Equivalent Units served. Then the annual water usage is estimated in Column E. From there income can be projected in columns H through O.

The other columns include Capital Outlay (CIP) and Debt service, Capital Loan column R will have bond proceeds to cover some capital costs. Column W is year ending Cash on Hand. In August of this year we made our annual principal payment to the PFA on the wastewater treatment plant note. That payment put our Sewer Fund cash account into a deficit of nearly \$70,000. Therefore these two columns show maintaining a cash balance of at least \$130,000 in order to have enough cash on hand to make debt service payments and showing what would be available for debt service in future years.

The box below the main rate table has the charge per unit of water (100 cubic feet) which is then converted to the charge per 1,000 gallons to apply to the estimated annual water usage.

Proposed Rates

The proposal is to increase the minimum rate by \$3.00 to cover current costs and replenish our cash balance. This would take it from \$25.00 to \$28.00 and leave the per unit charge at \$6.10. Another \$3.00 to the minimum in 2017 and taking the per unit charge to \$6.20 would reestablish the minimum to be calculated at 5 units.

The proposed rates will increase the revenue from \$818,000 in 2015 to \$884,800 in 2016.

Proposed Sewer Rates

	Current 2015	Proposed 2016	Proposed 2017
Unit Rate	\$6.10	\$6.10	\$6.20
Minimum Charge	25.00	\$28.00	\$31.00

Water Revenue

	2014										
	Service Chg	Water Chg	Consumption	Residential							Commercial
				Tier 1 (0-3)	Tier 2 (4-7)	Tier 3 (>7)					
January	\$28,789.94	\$14,790.20	8,735	3,044	\$4,566.00	1,895	\$3,316.25	757	\$1,589.70	3,039	\$5,318.25
February	\$28,807.00	\$14,285.10	8,555	2,991	\$4,486.50	1,753	\$3,067.75	671	\$1,409.10	3,140	\$5,321.75
March	\$28,807.00	\$15,156.00	8,943	2,908	\$4,362.00	1,560	\$2,730.00	665	\$1,396.50	3,810	\$6,667.50
April	\$28,806.99	\$15,865.85	9,324	3,010	\$4,515.00	1,800	\$3,150.00	861	\$1,808.10	3,653	\$6,392.75
May	\$29,011.26	\$14,474.45	8,613	3,004	\$4,506.00	1,811	\$3,169.25	707	\$1,484.70	3,091	\$5,314.50
June	\$28,998.99	\$19,944.75	11,481	3,171	\$4,756.50	2,360	\$4,130.00	1,725	\$3,622.50	4,225	\$7,435.75
July	\$29,042.00	\$21,172.15	11,985	3,076	\$4,614.00	2,164	\$3,787.00	2,544	\$5,342.40	4,201	\$7,428.75
August	\$29,024.27	\$27,104.50	14,968	3,162	\$4,743.00	2,511	\$4,394.25	4,655	\$9,775.50	4,640	\$8,191.75
September	\$29,101.39	\$19,073.50	11,003	3,079	\$4,618.50	2,013	\$3,522.75	1,445	\$3,034.50	4,466	\$7,897.75
October	\$29,075.01	\$16,312.75	9,551	3,034	\$4,551.00	1,843	\$3,225.25	945	\$1,984.50	3,729	\$6,552.00
November	\$28,907.00	\$14,310.65	8,488	2,949	\$4,423.50	1,604	\$2,807.00	549	\$1,152.90	3,386	\$5,927.25
December	\$28,853.15	\$12,846.60	7,666	2,879	\$4,318.50	1,394	\$2,439.50	426	\$894.60	2,967	\$5,194.00
Totals	\$347,224.00	\$205,336.50	119,312	36,307	\$54,460.50	22,708	\$39,739.00	15,950	\$33,495.00	44,347	\$77,642.00
		\$552,560.50							\$127,694.50		\$205,336.50

Sewer Revenue

	2014				
	Auto	Minimum	Consumption	Manual	Total
January	\$62,909.40	\$34,618.50	\$28,290.90	\$5,345.98	\$68,255.38
February	\$63,183.82	\$34,643.00	\$28,540.82	\$4,861.40	\$68,045.22
March	\$64,453.89	\$34,643.00	\$29,810.89	\$4,274.04	\$68,727.93
April	\$64,719.49	\$34,643.00	\$30,076.49	\$4,598.43	\$69,317.92
May	\$61,832.88	\$34,667.50	\$27,165.38	\$4,078.55	\$65,911.43
June	\$65,266.96	\$34,667.50	\$30,599.46	\$3,895.15	\$69,162.11
July	\$62,443.64	\$34,692.00	\$27,751.64	\$4,403.23	\$66,846.87
August	\$64,256.99	\$34,667.50	\$29,589.49	\$3,789.00	\$68,045.99
September	\$65,329.93	\$34,741.00	\$30,588.93	\$4,367.83	\$69,697.76
October	\$63,524.23	\$34,741.00	\$28,783.23	\$3,271.43	\$66,795.66
November	\$63,183.02	\$34,741.00	\$28,442.02	\$4,058.10	\$67,241.12
December	\$61,488.26	\$34,643.00	\$26,845.26	\$3,416.35	\$64,904.61
	\$416,108.00	\$346,484.51	\$346,484.51	\$50,359.49	\$812,952.00

Water Reven

	2015										
	Service Chg	Water Chg	Consumption	Residential							Commercial
				Tier 1 (0-3)		Tier 2 (4-7)		Tier 3 (>7)			
January	\$28,788.00	\$16,329.45	9,319	3,060	\$4,743.00	2,028	\$3,650.40	915	\$1,967.25	3,316	\$5,968.80
February	\$28,746.60	\$14,149.30	8,158	2,895	\$4,487.25	1,576	\$2,836.80	539	\$1,158.85	3,148	\$5,666.40
March	\$28,729.51	\$14,413.50	8,305	2,905	\$4,502.75	1,471	\$2,647.80	545	\$1,171.75	3,384	\$6,091.20
April	\$28,782.99	\$16,353.05	9,364	3,021	\$4,682.55	1,773	\$3,191.40	718	\$1,543.70	3,852	\$6,935.40
May	\$28,942.77	\$17,811.75	10,080	3,066	\$4,752.30	1,911	\$3,439.80	1,215	\$2,612.25	3,888	\$7,007.40
June	\$28,994.00	\$21,065.95	11,766	3,072	\$4,761.60	2,146	\$3,862.80	1,589	\$3,416.35	4,959	\$9,025.20
July	\$28,994.00	\$20,166.20	11,159	3,071	\$4,760.05	2,080	\$3,744.00	2,165	\$4,654.75	3,843	\$7,007.40
August	\$28,994.00	\$23,957.55	13,125	3,105	\$4,812.75	2,260	\$4,068.00	3,168	\$6,811.20	4,592	\$8,265.60
September	\$29,008.10	\$21,517.80	11,921	3,078	\$4,770.90	2,105	\$3,789.00	2,370	\$5,095.50	4,368	\$7,862.40
October	\$29,037.00	\$17,810.15	9,986	3,033	\$4,701.15	1,875	\$3,375.00	1,696	\$3,646.40	3,382	\$6,087.60
November	\$28,907.00	\$14,310.65	8,488	2,995	\$4,342.75	1,707	\$2,901.90	642	\$1,284.00	3,144	\$5,782.00
December	\$28,853.15	\$12,846.60	7,666	3,060	\$4,131.00	1,819	\$2,910.40	772	\$1,466.80	2,015	\$4,338.40
Totals	\$346,777.12	\$210,731.95	119,337	36,361	\$55,448.05	22,751	\$40,417.30	16,334	\$34,828.80	43,891	\$80,037.80
		\$557,509.07							\$130,694.15		\$210,731.95

Sewer Reven

	2015				
	Auto	Minimum	Consumption	Manual	Total
January	\$67,856.49	\$36,075.00	\$31,781.49		\$67,856.49
February	\$67,722.54	\$36,075.00	\$31,647.54		\$67,722.54
March	\$69,184.59	\$36,100.00	\$33,084.59		\$69,184.59
April	\$70,276.33	\$36,100.00	\$34,176.33		\$70,276.33
May	\$66,523.57	\$36,050.00	\$30,473.57		\$66,523.57
June	\$67,649.07	\$36,025.00	\$31,624.07		\$67,649.07
July	\$65,379.63	\$36,025.00	\$29,354.63		\$65,379.63
August	\$67,427.73	\$36,025.00	\$31,402.73		\$67,427.73
September	\$64,829.64	\$36,000.00	\$28,829.64		\$64,829.64
October	\$61,696.38	\$36,000.00	\$25,696.38		\$61,696.38
November	\$63,183.02	\$36,200.00	\$26,983.02		\$63,183.02
December	\$61,488.26	\$36,100.00	\$25,388.26		\$61,488.26
	\$432,775.00	\$360,442.25		\$0.00	\$793,217.25

Included in Auto effective 1/1/15



Sewer Fund Budget

	2013 Actual	2014 Actual	2014 Fixed	2014 Variable	2015 Fixed	2015 Variable	2015 Total	2016 Total
REVENUES								
Sale of Service	738,026	825,196	416,108	409,088	432,975	385,025	818,000	884,800
Miscellaneous	0	0	0	0	0	0	0	0
Connection Fees	4,000	2,500	0	2,500	0	6,000	6,000	2,000
Interdepartmental Charges	0	0	0	0	0	0	0	0
Refunds & Reimbursements	4,723	1,571	0	1,571	0	2,700	2,700	2,700
TOTAL REVENUE	746,748	829,266	416,108	413,159	432,975	393,725	826,700	889,500
EXPENSES								
Salaries	5,533	6,037	0	6,037	0	7,500	7,500	14,800
Earned Benefits	(20,118)	1,226	0	1,226	0	1,200	1,200	1,200
Fringe Benefits	1,780	2,127	0	2,127	0	2,000	2,000	4,725
Office Supplies	0	0	0	0	0	0	0	200
Chemicals & Chemical Supplies	0	33,091	0	33,091	0	42,000	42,000	35,000
Gas & Oil	3,397	3,117	0	3,117	0	2,200	2,200	3,000
Operating Supplies	1,969	1,167	1,167	0	800	0	800	1,200
Laboratory and Testing	2,071	0	0	0	0	838	838	0
Contracted Services - Testing	0	357	0	357	0	0	0	0
Equipment Repair & Maint.	13,426	12,782	0	12,782	0	18,000	18,000	15,000
Maintain System	28,493	52,093	0	52,093	0	34,000	34,000	34,000
Building Repair & Maint.	8,838	5,396	0	5,396	0	5,400	5,400	6,000
Contracted Operations	287,511	256,505	0	256,505	0	241,332	241,332	243,000
Management Fees	48,109	49,071	49,071	0	50,052	0	50,052	51,053
Telephone	234	235	0	235	0	250	250	300
Travel Expense	22	163	0	163	0	434	434	300
Training & Instruction	482	330	0	330	0	333	333	500
Insurance	19,791	12,951	12,951	0	10,711	0	10,711	12,000
Work Comp Insurance	490	0	0	0	0	0	0	0
Electric Utilities	38,894	45,453	0	45,453	0	52,500	52,500	52,500
Heat	6,009	6,291	0	6,291	0	4,600	4,600	6,500
Depreciation	318,504	328,486	0	0	0	0	0	0
Miscellaneous	4,999	5,974	0	5,974	0	6,000	6,000	4,000
Interdepartmental Charges	21,360	21,360	21,360	0	21,360	0	21,360	21,360
Total Expenses	791,793	844,210	84,549	431,177	82,923	418,587	501,510	506,638
OPERATING PROFIT/(LOSS)	(45,045)	(14,943)	331,559	(18,018)	350,052	(24,862)	325,190	382,862
Other Income & Expense								
Interest Income	3,667	1,036	1,036	0	1,250	0	1,250	1,000
Contributed Capital Depreciation	0	0	0	0	0	0	0	0
Interest Expense	(71,366)	(75,673)	(75,673)	0	(62,694)	0	(62,694)	(64,226)
Principal on Debt	(256,000)	(260,000)	(260,000)	0	(265,000)	0	(265,000)	(288,250)
NET INCOME/ (LOSS)	(368,744)	(349,580)	(3,078)	(18,018)	23,608	(24,862)	(1,254)	31,386

Table 13: Benson Sewer System Rate Table

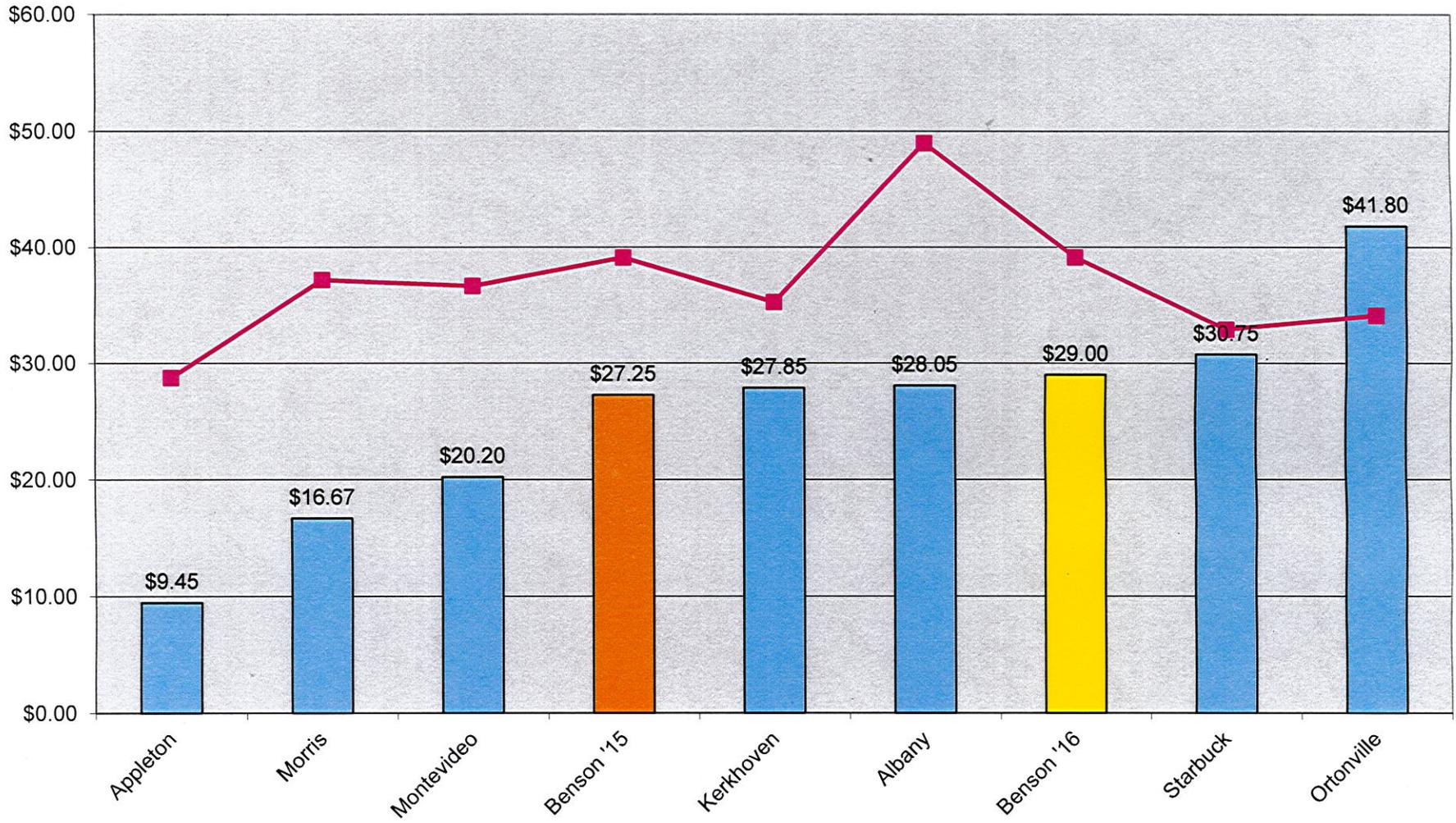
Year	Service Unit Projections						Income							Expenditure						Total (x 1000)				Year	
	Population 1.05%	Residential Equivalent Units Served		Annual Water (1000 gal/yr)	Below Minimum Usage	Above Minimum Usage	Rates				Interest 4%	Total	Capital		Treatment Plant		System O&M* 2.5%	Total	Surplus/ Deficit	Other Revenue/Exp	Cumulative Balance (Cash)	Interest 2%			
		New	Total				Connect. Fee	Income	Charge/ 1000 gallon	Minimum			Income From Min.	Income From Use	CIP	Debt							Capital Loan		Loan Debt, 20yrs,3%
2001		7		120,631			\$100.00	\$700	\$3.60	\$13.50	\$119,394	\$303,473	\$25,581	\$449,148	\$125,114	\$53,452			\$261,861	\$440,427	\$8,721		\$520,972	\$28,028	2001
2002		10		119,250			\$100.00	\$1,000	\$3.60	\$13.50	\$119,394	\$302,494	\$28,028	\$450,916	\$138,985	\$51,365			\$281,750	\$472,100	-\$21,184		\$499,788	\$21,451	2002
2003	3,340	8	1,921	125,471			\$100.00	\$800	\$3.60	\$13.50	\$119,394	\$388,219	\$21,451	\$529,864	\$136,906	\$52,635			\$276,489	\$466,030	\$63,834		\$563,622	\$15,938	2003
2004	3,375	20	1,941	113,025	35,800	77,225	\$2,000.00	\$4,165	\$4.00	\$15.00	\$132,660	\$335,570	\$15,938	\$488,333	\$22,195	\$50,296	\$1,478,424	\$0	\$279,398	\$351,889	\$136,444		\$700,067	\$16,038	2004
2005	3,390	6	1,947	116,726	35,800	80,926	\$2,000.00	\$18,083	\$4.40	\$16.50	\$145,926	\$361,866	\$16,038	\$541,913	\$12,410	\$0	\$2,584,998	\$0	\$304,774	\$317,184	\$224,729		\$924,796	\$25,788	2005
2006	3,425	4	1,951	129,820	35,800	94,020	\$2,000.00	\$8,210	\$4.40	\$16.50	\$145,926	\$407,774	\$25,788	\$587,698	\$63,445	\$0	\$184,554	\$296,516	\$388,590	\$748,551	-\$160,852		\$763,943	\$36,063	2006
2007	3,461	13	1,964	132,149	35,800	96,349	\$2,000.00	\$46,776	\$5.20	\$19.50	\$172,458	\$469,414	\$36,063	\$724,711	\$59,869	\$0	\$48,224	\$272,494	\$361,334	\$693,697	\$31,015	\$46,189	\$841,147	\$32,855	2007
2008	3,497	0	1,964	120,865	35,800	85,065	\$2,000.00	\$0	\$5.20	\$19.50	\$172,458	\$498,062	\$32,855	\$703,375	\$304,409	\$0	\$0	\$272,319	\$432,324	\$1,009,052	-\$305,677	\$4,796	\$540,266	\$33,986	2008
2009	3,534	1	1,965	126,798	35,800	90,998	\$2,000.00	\$2,000	\$5.20	\$19.50	\$172,458	\$496,623	\$33,986	\$705,067	\$200,669	\$34,000	\$410,000	\$273,636	\$433,251	\$531,556	\$173,511		\$713,777	\$18,428	2009
2010	3,571	1	1,966	103,970	35,800	68,170	\$2,000.00	\$2,000	\$6.13	\$23.00	\$235,704	\$499,296	\$18,428	\$755,428	\$26,504	\$12,007	\$0	\$273,676	\$432,042	\$744,229	\$11,199	-\$30,751	\$694,225	\$13,998	2010
2011	3,608	0	1,966	97,746	35,800	61,946	\$2,000.00	\$0	\$6.53	\$24.50	\$251,076	\$505,724	\$13,998	\$770,798	\$326,862	\$47,350	\$0	\$273,637	\$463,285	\$1,111,134	-\$340,336	-\$34,066	\$319,823	\$6,396	2011
2012	3,646	0	1,966	105,761	35,800	69,961	\$2,000.00	\$0	\$6.53	\$24.50	\$251,076	\$479,188	\$6,396	\$736,660	\$32,544	\$46,650	\$0	\$273,519	\$458,006	\$810,719	-\$74,059	-\$19,669	\$226,096	\$4,522	2012
2013	3,684	2	1,968	98,358	35,800	62,558	\$2,000.00	\$4,000	\$6.53	\$24.50	\$251,076	\$486,950	\$4,522	\$746,548	\$20,662	\$50,950	\$0	\$273,321	\$473,289	\$818,222	-\$71,674		\$154,422	\$3,088	2013
2014	3,723	1	1,969	88,522	35,800	52,722	\$2,000.00	\$2,000	\$7.87	\$24.50	\$416,108	\$409,088	\$3,088	\$830,284	\$221,521	\$65,077.80	\$346,500	\$273,044	\$515,724	\$728,867	-\$101,417		\$255,839	\$5,117	2014
2015	3,761	3	1,972	88,000	36,000	52,000	\$2,000.00	\$6,000	\$8.13	\$25.00	\$433,000	\$385,000	\$5,117	\$829,117	\$183,419	\$53,285	\$0	\$273,688	\$501,510	\$1,011,902	-\$182,785		\$73,054	\$1,461	2015
2016	3,801	1	1,973	91,627	36,000	55,627	\$2,000.00	\$2,000	\$8.13	\$28.00	\$477,120	\$404,250	\$1,461	\$884,831		\$74,188	\$0	\$273,233	\$514,048	\$861,469	\$23,362		\$96,416	\$1,928	2016
2017	3,841	1	1,974	89,383	36,000	53,383	\$2,000.00	\$2,000	\$8.27	\$31.00	\$528,240	\$424,463	\$1,928	\$956,631	\$35,000	\$80,583	\$0	\$273,699	\$526,899	\$916,181	\$40,450		\$136,866	\$2,737	2017
2018	3,881	1	1,975	89,670	36,000	53,670	\$2,000.00	\$2,000	\$8.60	\$32.24	\$549,370	\$445,686	\$2,737	\$999,793	\$110,000	\$78,805	\$0	\$273,066	\$540,071	\$1,001,942	-\$2,150		\$134,716	\$2,694	2018
2019	3,921	1	1,976	90,226	36,000	54,226	\$2,000.00	\$2,000	\$8.94	\$33.53	\$571,344	\$467,970	\$2,694	\$1,044,009	\$140,000	\$76,971	\$0	\$273,353	\$553,573	\$1,043,897	\$111		\$134,828	\$2,697	2019
2020	3,962	1	1,977	89,760	36,000	53,760	\$2,000.00	\$2,000	\$9.30	\$34.87	\$594,198	\$491,368	\$2,697	\$1,090,263	\$680,000	\$74,863	\$510,000	\$273,542	\$567,413	\$1,085,818	\$4,446		\$139,273	\$2,785	2020
2021	4,004	1	1,978	89,885	36,000	53,885	\$2,000.00	\$2,000	\$9.67	\$36.27	\$617,966	\$515,937	\$2,785	\$1,138,688	\$250,000	\$27,706	\$0	\$273,632	\$581,598	\$1,132,936	\$5,753		\$145,026	\$2,901	2021
2022	4,046	1	1,979	89,957	36,000	53,957	\$2,000.00	\$2,000	\$10.06	\$37.72	\$642,685	\$541,734	\$2,901	\$1,189,319	\$250,000	\$62,299	\$0	\$273,622	\$596,138	\$1,182,059	\$7,260		\$152,286	\$3,046	2022
2023	4,088	1	1,980	89,867	36,000	53,867	\$2,000.00	\$2,000	\$10.46	\$39.22	\$668,392	\$568,820	\$3,046	\$1,242,258	\$300,000	\$61,853	\$0	\$273,514	\$611,041	\$1,246,408	-\$4,150		\$148,136	\$2,963	2023

Column O: Addition of Columns I, L, M, & N

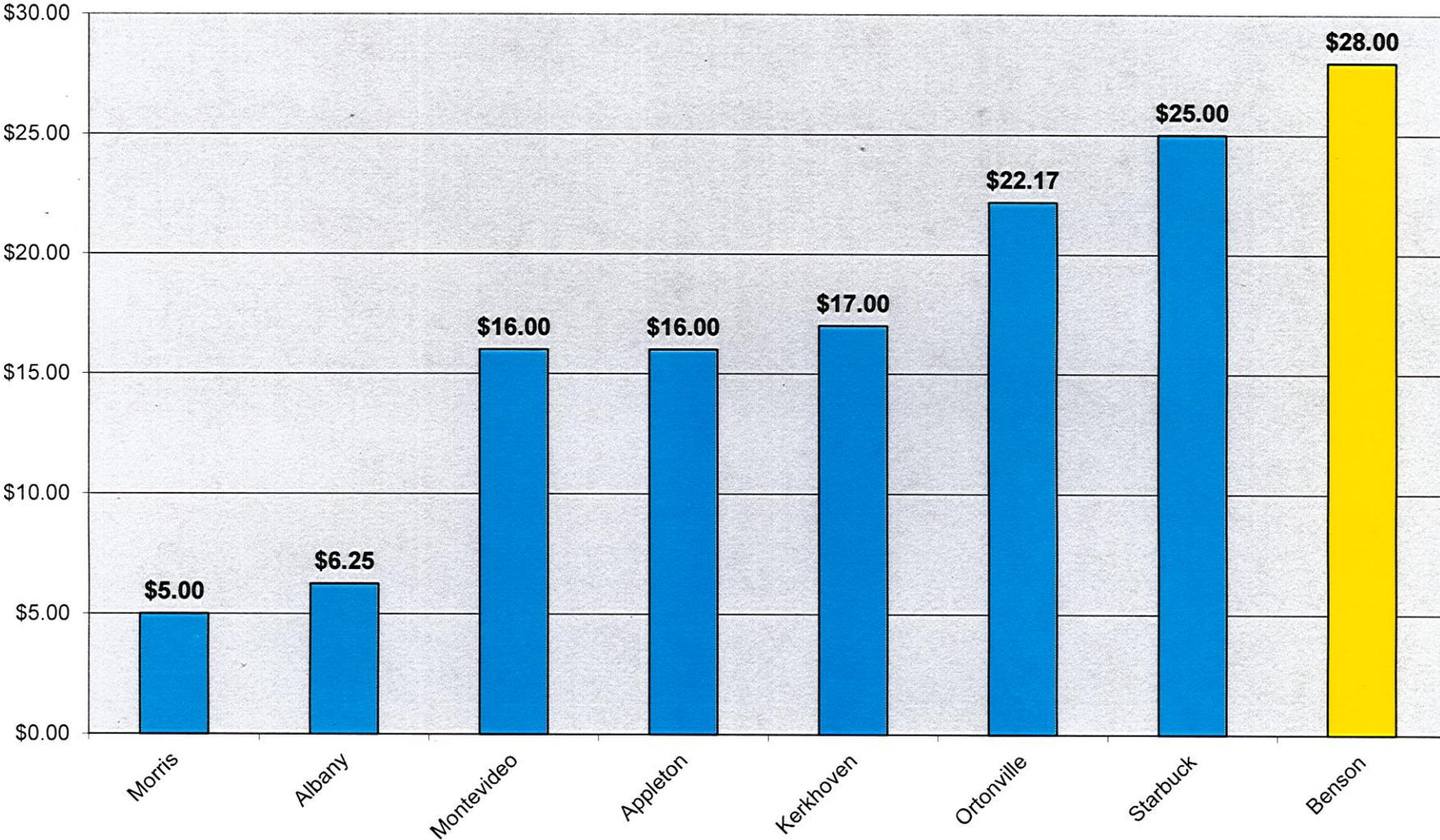
Column U: Addition of Columns P, Q, S & T
Column V: Column O minus Column U

BOX D				
% Increase	Minimum	Charge for Water Use		Year
		Per Unit	Per 1,000 Gallons	
	13.50	\$2.70	\$3.60	2003
11.1%	15.00	\$3.00	\$4.00	2004
10.0%	16.50	\$3.30	\$4.40	2005
0.0%	16.50	\$3.30	\$4.40	2006
18.2%	19.50	\$3.90	\$5.20	2007
0.0%	19.50	\$3.90	\$5.20	2008
0.0%	19.50	\$3.90	\$5.20	2009
17.9%	23.00	\$4.60	\$6.13	2010
6.5%	24.50	\$4.90	\$6.53	2011
0.0%	24.50	\$4.90	\$6.53	2012
0.0%	24.50	\$4.90	\$6.53	2013
20.4%	24.50	\$5.90	\$7.87	2014
3.4%	25.00	\$6.10	\$8.13	2015
0.0%	28.00	\$6.10	\$8.13	2016
1.6%	31.00	\$6.20	\$8.27	2017
4.0%	32.24	\$6.45	\$8.60	2018
4.0%	33.53	\$6.71	\$8.94	2019
4.0%	34.87	\$6.97	\$9.30	2020
4.0%	36.27	\$7.25	\$9.67	2021
4.0%	37.72	\$7.54	\$10.06	2022
4.0%	39.22	\$7.84	\$10.46	2023

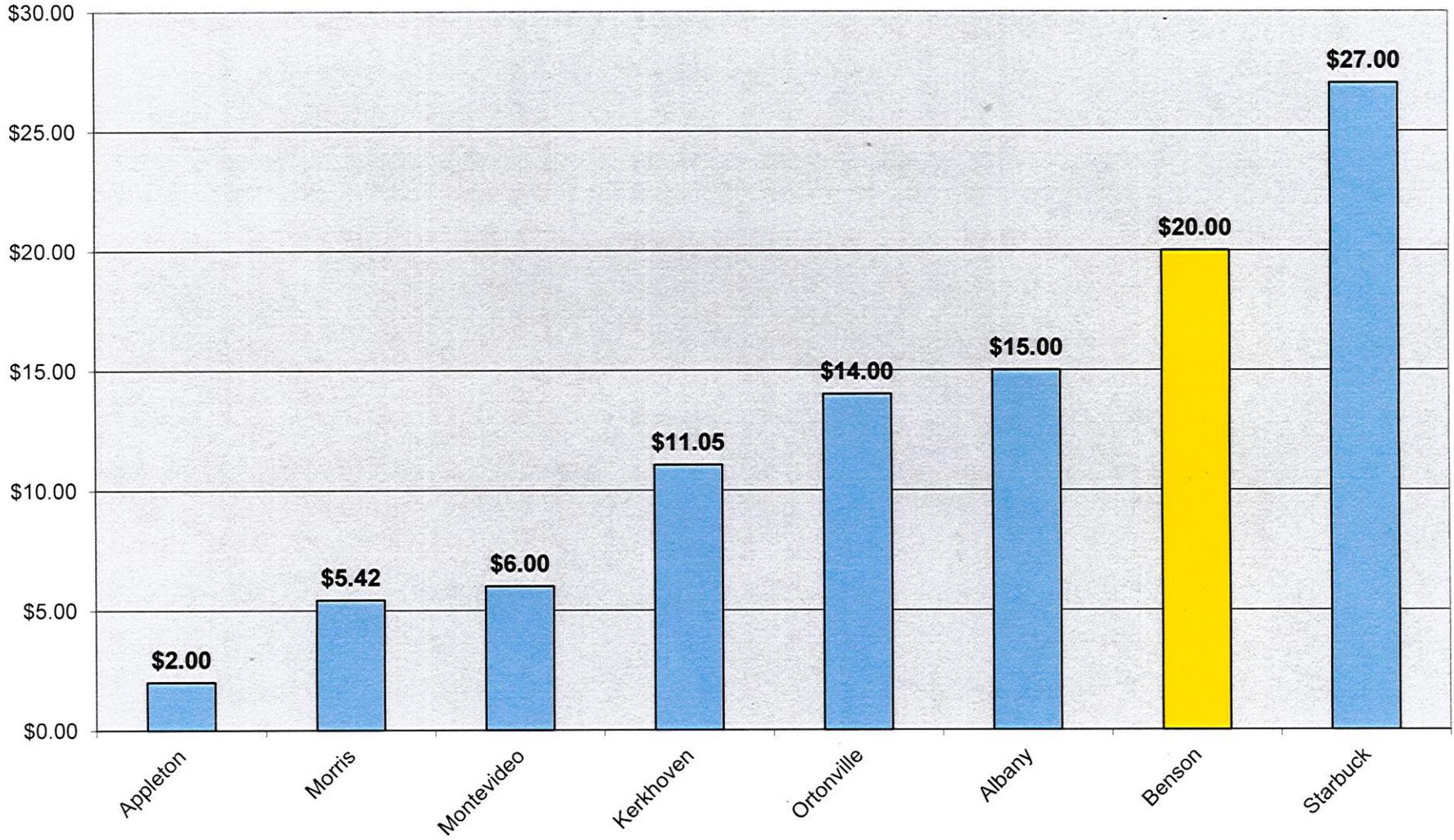
Average Bill using 5 Units of Water Compared to 1% of Median Income



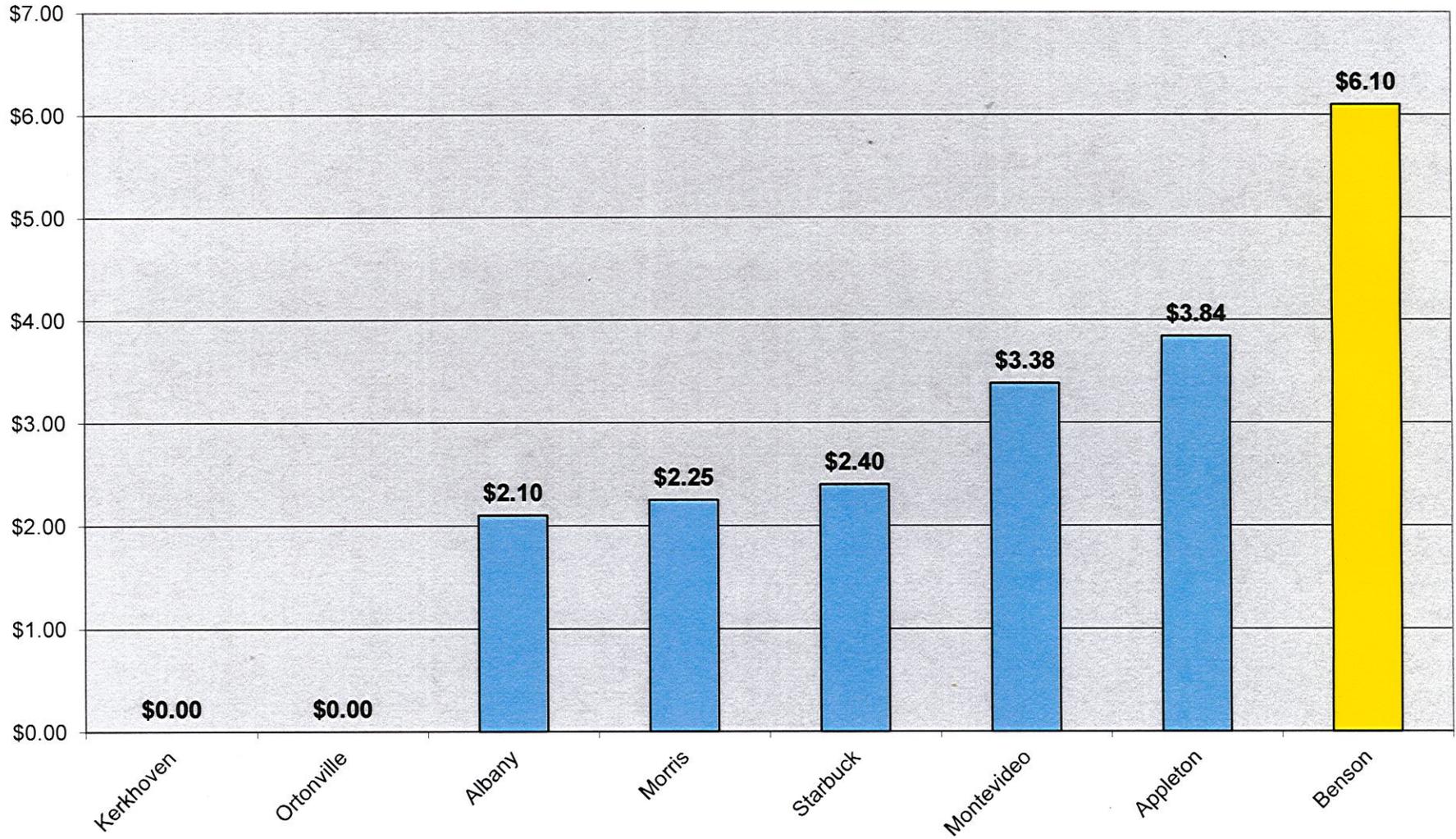
Sewer Base Rates



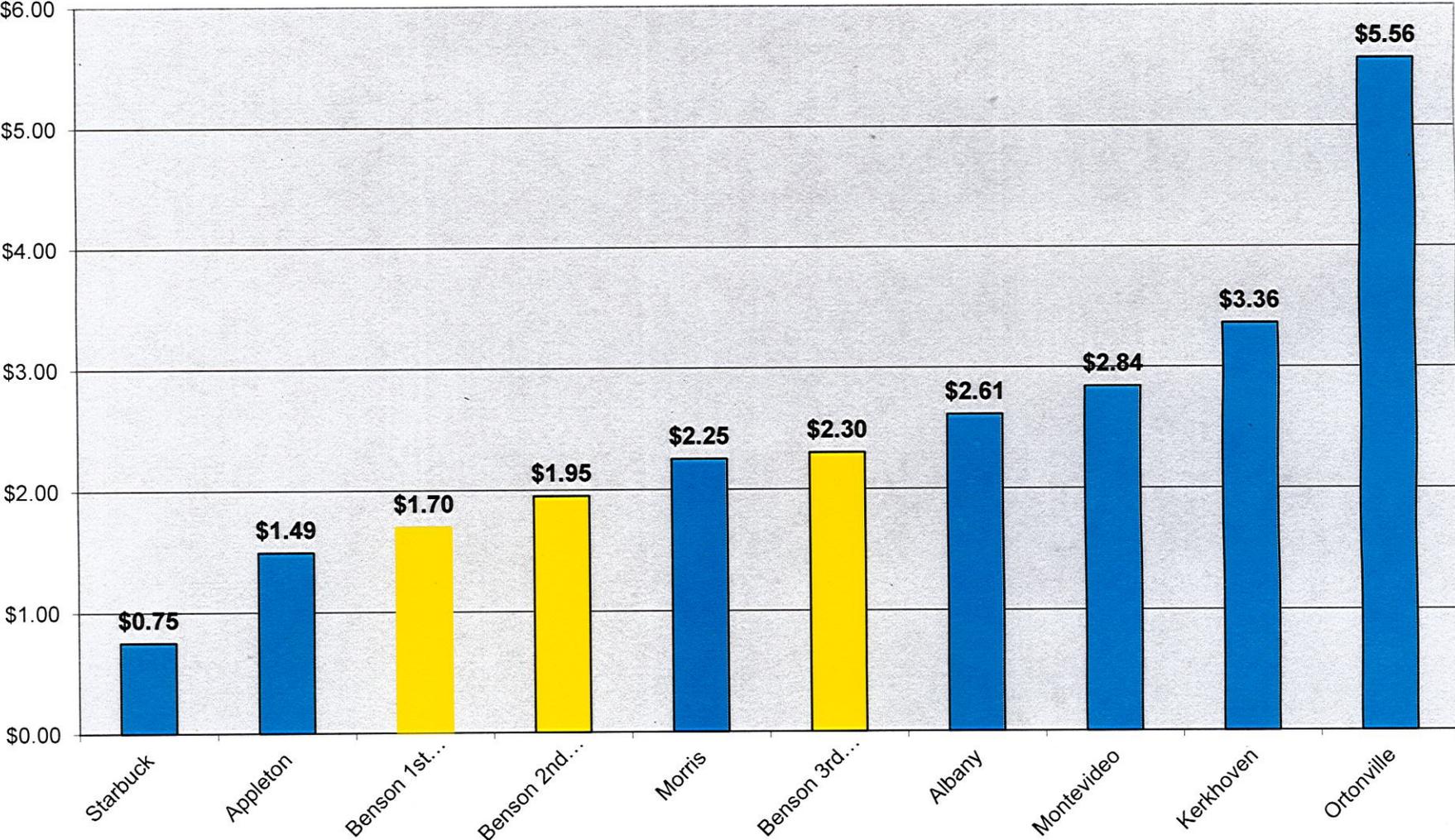
Water Base Amounts



Sewer Amount per 100 Cubic Feet



Water Amount per 100 Cubic Feet



**RESOLUTION SETTING ASSESSMENTS FOR CURRENT SERVICES
BY THE CITY OF BENSON, MINNESOTA FOR 2015 PAYABLE 2016
(RESOLUTION NO. 2015-)**

BE IT RESOLVED, by the Benson City Council that the following assessments for 2015 as prepared by the City Manager are hereby approved and made a part thereof; and,

BE IT FURTHER RESOLVED, that the assessments hereinafter noted shall be submitted to the County Auditor on or before December 10, 2015 and placed on the tax roll for collection with the taxes collectable in 2016.

Charges	Name & Mailing Address	Legal Description & Parcel No.	Amnt Due
Diseased Elm Removed 723 – 11 th St. S.	Robert Ebnet 960 – 165 th Ave. SE Kerkhoven, MN 56252	Lots 13 & 14, Block 2 Sunnyside 4 th Addition 23-0633-000	\$210.00
Mowing Charges 320 – 12 th St. S.	Fannie Mae P.O. Box 4698 Logan, UT 84323-4698	Lots 10,11,12, Block 3 Railway 1 st Addition 23-0338-000	\$513.00
Garbage Removal 200 – 15 th St. S.	Randy Olson 460 – 20 th Ave. NW Benson, MN 56215	Lots 1 & 2, Block 42 Morris & Paytes Addition 23-0257-000	\$63.00
Mowing Charges 706 Church Street	Ocwen Loan Svcg, LLC Non Regional Counsel 12650 Ingenuity Dr. Orlando, FL 32826-2703	N.50' Lots 5-8, Block 2 Southside Addition 23-0876-000	\$342.00
Mowing Charge 1608 Atlantic Ave.	St. Cloud Rental Resource 1536 Northway Drive, #201 St. Cloud, MN 56303-1266	Lots 2,3,4, Block 45 Morris & Paytes Addition 23-0285-000	\$342.00
Mowing Charges 1615 Pacific Ave.	Gene Weber P.O. Box 82 Brooten, MN 56316-0082	Lots 8 & 9, Block 44 Morris & Paytes Addition 23-0282-000	\$171.00
TOTALS			\$1,641.00

**RESOLUTION SETTING ASSESSMENTS FOR WATER AND
SEWER SERVICES RENDERED BY THE CITY OF
BENSON, MINNESOTA FOR 2015 PAYABLE 2016
(RESOLUTION NO. 2015-__)**

BE IT RESOLVED, by the Benson City Council that pursuant to Minnesota Statutes Chapter 444 that the assessment roll for 2015 Sewer and Water Bills as prepared by the City Manager is hereby approved and made a part therefore; and,

BE IT FURTHER RESOLVED that the assessments hereinafter noted shall be submitted to the County Auditor on or before December 8, 2015 and placed on the tax roll for collection with the taxes collectable in 2016.

Account Number, Name & Address	Legal Description & Parcel No.	Sewer	Water	Totals
101-0143-00-02 511 13 th St. N Violet Loen	Railway 2 nd Addition N ½ of lot 3,4,& 5 Blk 2 23-0377-0100	\$225.00	\$177.36	\$402.36
102-0053-00-01 511 10 th St. N David Ebert	Lynn Park Addition Lot 8 & N1/2 Lot 9 Blk 2 23-0649-000	\$45.13	\$0.00	\$45.13
102-0066-00-01 301 10 th St. N Nationstar Mortgage LLC	Lts 9 & 10 Blk 11 23-0056-000	\$299.00	\$6.36	\$305.36
202-0051-00-14 209 18 th St. N Joel/Beverly Bailey	Arthur Thornton Addition Lts 5 & 6 Blk 50 23-0314-000	\$75.00	\$0.00	\$75.00
202-0083-00-04 117 19 th St. N Robert Wilson/Diane Rodi	Alton Hume Addition Lot 1 Block 1 23-0763-000-01	\$299.00	\$25.36	\$324.36
302-0068-00-03 305 16 th St. S Karen & Bert Schroeder	McKinney's First Addition Lt 10 Blk 2 23-0412-000	\$446.10	\$171.76	\$617.86
304-0014-00-20 305 17 th St. S Herb Rajewsky	McKinneys 1st Addition Lot 10 Blk 3 23-0423-000-01	\$299.00	\$6.36	\$305.36
304-0141-00-02 203 18 th St. S Deb Leibold	Stone Addition; Lts 20&21 Blk 50; S 15' Lt 22 Blk 50 23-0553-000	\$197.00	\$72.36	\$269.36
402-0185-00-12 212 9 th St. S Jose Salinas	City of Benson Lots 10,11, & 12 Blk 6 23-0029-000	\$109.80	\$76.25	\$186.05
501-0055-00-04 1226 Atlantic Ave Stateline Properties	Pt Lt 10 Blk 21 Beg at the SE Cor of Lt 10, Thence.... 23-0130-000	\$223.33	\$6.36	\$229.69
501-0089-00-05 1314 Atlantic Ave Jesse Nordby	City of Benson Lts 7 & E 9ft Lt 8 Blk 22 23-0170-000	\$213.13	\$209.04	\$422.17
TOTALS		\$2,431.49	\$751.21	\$3,182.70

Benson Public Schools
District #777
1400 Montana Avenue
Benson MN 56215
Phone: (320)843-2710
Fax: (320)843-2262

INVOICE

Number	Date	Page
2500	11/16/2015	Pg 1 of 1

Ext Invoice No Ref:

W
11/19/15

Bill To: City of Benson
 1410 Kansas Avenue
 Benson MN 56215

Ship To: City of Benson
 1410 Kansas Avenue
 Benson MN 56215

Customer	Customer PO No.	Sales Order No.	Terms	Due Date
1 1104 City of Benson			Due on Receipt	11/16/2015

No.	SKU Code/Description/Comments	Taxable	U/M	Units	Rate	Extended
1	Summer Rec Program 2015	No	EA	1.00	18,582.60	18,582.60

Subtotal	\$18,582.60
Sales Tax	\$0.00
Invoice Total	\$18,582.60
Payment Received	\$0.00
Discounts Given	\$0.00
Balance Due	\$18,582.60

BENSON SUMMER RECREATION PROGRAM BUDGET

	2012 Actual	2013 Actual	2014 Actual	2015 Projected	2015 Actual	2016 Projected
REVENUES						
050 Fees	29,917.20	23,751.30	29,359.78	29,000	28,486.61	29,500
096 Donations	2,405.00	2,005.00	2,070.00	2,000	1,380.00	2,000
099 Misc. Local Revnue				0	385.27	0
Total Revenues	32,322.20	25,756.30	31,429.78	31,000	30,251.88	31,500
EXPENDITURES						
170 Salary (Director/Secretary)	15,675.34	14,705.36	16,134.71	16,500	15,780.75	15,900
185 All other (Coaches, etc.)	14,827.07	14,669.94	15,441.07	15,500	16,233.06	16,300
210 FICA	2,311.65	2,233.97	2,404.36	2,400	2,444.53	2,500
214 PERA	538.73	474.91	1,376.08	1000	1,421.65	1500
218 TRA	681.2	709.24	151.35	400	111.46	150
220 Group Hospitalization	2,402.40	2,344.44	2,789.64	2,400	2,623.72	2,700
230 Life		8.28	8.28	10	8.28	10
235 Dental		67.32	67.32	70	67.32	60
240 LTD		13.20	13.20	20	13.20	20
251 HRA		830.36	676.80	800	624.00	700
295 Work Comp		831.00	948.00	900	1,115.00	1260
305 Consultant Service Fees	6,660.11	4,253.28	4,931.37	4,600	5,083.40	5,000
329 Postage	335.44	401.20	347.15	400	243.04	300
350 Repair/Maint.			0.00	100	-	100
401 General Supplies	3,477.77	3,996.37	4,183.35	4,000	3,065.07	3,400
430 Supplies			288.00	100	-	100
433 Materials			0.00	100	-	100
530 Equipment Purchased			99.13	100	-	100
820 Dues Membership	150	0.00	0.00	100	-	0
Total Expenditures	47,059.71	45,538.87	49,859.81	49,500	48,834.48	50,200
Due from City of Benson	14,737.51	19,782.57	18,430.03	18,500.00	18,582.60	18,700.00

AIA® Document G702™ - 1992

Application and Certificate for Payment

TO OWNER: City of Benson 1410 Kansas Ave Benson, MN 56215	PROJECT: Benson City Shop Addition 2175 Kansas Ave Benson, MN 56215	APPLICATION NO: 5 PERIOD TO: 11/30/15	Distribution to: OWNER <input checked="" type="checkbox"/> ARCHITECT <input checked="" type="checkbox"/> CONTRACTOR <input checked="" type="checkbox"/> FIELD <input type="checkbox"/> OTHER <input type="checkbox"/>
FROM CONTRACTOR: KUE CONTRACTORS, INC. 130 Central Ave S WATKINS, MN 55389	VIA ARCHITECT: Ringdahl Architects, Inc. 510 22nd Avenue East, Ste 102 Alexandria, MN 56308	CONTRACT FOR: Construction of City Shop Building Addition CONTRACT DATE: 05/18/15 PROJECT NOS: / /	

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$ 586,040.00
2. NET CHANGE BY CHANGE ORDERS	\$ 726.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$ 586,766.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 919,783.00
5. RETAINAGE:	
a. % of Completed Work (Columns D + E on G703)	\$
b. % of Stored Material (Column F on G703)	\$
Total Retainage (Lines 5a + 5b, or Total in Column I of G703)	\$ 25,989.00
6. TOTAL EARNED LESS RETAINAGE	\$ 493,794.00
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ 394,453.00
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$ 99,341.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 minus Line 6)	\$ 92,972.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 726.00	\$.00
Total approved this month	\$.00	\$.00
TOTAL	\$ 726.00	\$.00
NET CHANGES by Change Order	\$ 726.00	\$.00

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: KUE Contractors, Inc.

By: [Signature] Date: 11/30/15
State of: Minnesota

County of: Meeker

Subscribed and sworn to before me this 30th day of November, 2015

Notary Public: [Signature]
My commission expires: January 31, 2020

SUZANNE HENNINGSON
Notary Public, State of Minnesota
My Commission Expires January 31, 2020

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 99,341.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: [Signature] Date: 12-1-15

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

[Handwritten Signature]

AIA Document G703™ - 1992

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 In tabulations below, amounts are in US dollars.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: _____
 APPLICATION DATE: 11/30/15
 PERIOD TO: 11/30/15
 ARCHITECT'S PROJECT NO: _____

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G+C)	I BALANCE TO FINISH (C-G)	J RETAINAGE (if variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
01000	General Requirements	45,883	30,000	10,000	0	40,000	87	5,883	2,000
01100	Bonds	8,828	8,828	0	0	8,828	100	0	441
03200	Concrete Reinforce/033000	0	0	0	0	0	0	0	0
03300	Cast-in-Place Concrete	93,789	93,789	0	0	93,789	100	0	4,689
05500	Metal Fabrications	3,644	3,644	0	0	3,644	100	0	182
05541	Cast Trench Drains	6,412	6,412	0	0	6,412	100	0	321
06100	Rough Carpentry	844	600	244	0	844	100	0	42
07212	Board Insulation	1,582	1,582	0	0	1,582	100	0	79
07900	Joint Sealers	4,241	0	0	0	0	0	4,241	0
08110	Steel Doors and Frames	7,301	798	6,503	0	7,301	100	0	365
08360	Sectional Overhead Doors	33,332	0	33,332	0	33,332	100	0	1,667
08631	Tubular Plastic Windows	2,059	2,059	0	0	2,059	100	0	103
08710	Door Hardware/081100	0	0	0	0	0	0	0	0
08800	Glass and Glazing	211	0	211	0	211	100	0	11
09900	Painting	6,330	0	0	0	0	0	6,330	0
10520	Fire Exting & Cabinets	485	485	0	0	485	100	0	24
13341	Metal Building Systems-M	117,067	117,067	0	0	117,067	100	0	5,853
13342	Metal Building System-L	82,079	73,850	8,229	0	82,079	100	0	4,104
13342	Building Insulation	11,658	11,658	0	0	11,658	100	0	583
22000	Plumbing	74,483	27,614	22,155	0	49,769	67	24,714	2,489
23000	HVAC/220000	0	0	0	0	0	0	0	0
26000	Electrical	73,379	24,395	23,169	0	47,564	65	25,815	2,378
31231	Excavation	12,433	12,433	0	0	12,433	100	0	622
31231	Trenching/312316	0	0	0	0	0	0	0	0
31251	Erosion Controls/312316	0	0	0	0	0	0	0	0
GRAND TOTAL		586,040	415,314	103,043	0	519,057	89	66,983	26,953

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Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 In tabulations below, amounts are in US dollars.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:
 APPLICATION DATE: 11/30/15
 PERIOD TO: 11/30/15
 ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED <i>(Not in D or E)</i>	G TOTAL COMPLETED AND STORED TO DATE <i>(D+E+F)</i>		H BALANCE TO FINISH <i>(C-G)</i>	I RETAINAGE <i>(If variable rate)</i>
			FROM PREVIOUS APPLICATION <i>(D + E)</i>	THIS PERIOD		% <i>(G - C)</i>			
321600	Ext Site Concrete/033000	0	0	0	0	0	0	0	0
400010	Change Order #01	726	0	726	0	726	100	0	36
GRAND TOTAL		985,766	415,214	1,017,969	0	519,783	52	66,983	25,989

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**RESOLUTION TRANSFERRING AMOUNT DESIGNATED FOR FUTURE
CAPITAL OUTLAY TO THE GENERAL CAPITAL OUTLAY FUND
(RESOLUTION NO. 2015-)**

WHEREAS, the Benson City Council has established a fund known as the General Capital Outlay Fund, and

WHEREAS, the Council desires to track all capital outlay purchases for the General Fund through this fund, and

WHEREAS, there are monies appropriated in the General Fund 2015 Budget for this purpose.

NOW, THEREFORE, BE IT RESOLVED that the following amounts be transferred from the General Fund Appropriated Fund Balance to the General Capital Outlay Fund for:

Administration	10,000
City Hall	10,000
Police Department	40,000
Fire Department	240,000
Street Department	300,000
Park	83,000
Armory	20,000
Airport	<u>30,000</u>
TOTAL	\$733,000

**RESOLUTION TRANSFERRING \$4,248 FROM THE EDA FUND AND \$12,399 FROM THE
REVOLVING LOAN FUND TO THE GENERAL FUND
(RESOLUTION NO. 2015-)**

WHEREAS, the City of Benson is active in economic development, and

WHEREAS, the Economic Development Authority makes loans to local businesses in order to create jobs, and

WHEREAS, these loans are administered by personnel within the General Fund, and

WHEREAS, a 1% management fee on the beginning asset balance of these Funds is a reasonable fee to charge for this administration.

NOW, THEREFORE BE IT RESOLVED that the City Council authorized the transfer of \$4,248 from the EDA Fund and \$12,399 from the Revolving Loan Fund to the General Fund.

**RESOLUTION DESIGNATING ECONOMIC DEVELOPMENT FUNDS
FOR OPERATING CAPITAL INVESTMENT
(RESOLUTION NO. 2015-)**

WHEREAS, the City of Benson operates an Economic Development Fund to finance economic development projects and investments.

NOW, THEREFORE BE IT RESOLVED that the City Council authorizes a committed fund balance in the Economic Development fund of \$300,000 for the purchase of industrial property and industrial property investments.

**RESOLUTION TO APPROVE BUDGETED TRANSFERS
(RESOLUTION NO. 2015-)**

WHEREAS, the City of Benson has maintained the following funds, and

WHEREAS, the City Council has determined that it is prudent to make transfers in 2015 in order to fund certain projects or programs.

NOW, THEREFORE BE IT RESOLVED that the following amounts be transferred from the following funds:

	Budgeted	Transferred
From Cemetery Perpetual Care to General Fund	1,650	1,349
From General Fund to Concrete Projects Fund	15,000	15,000
TOTAL	16,650	16,349

**RESOLUTION TRANSFERRING 25% OF THE NET PROFIT
OF THE UTILITY FUND TO THE GENERAL FUND
(RESOLUTION NO. 2015-)**

WHEREAS, the City charter allows for the transfer of no more than 25% of the net profit from the Utility Fund to any other fund in any one year provided that a ten year Capital Improvement Program has been studied and implemented and that the fund does not need this money to fulfill its Improvement Program, and

WHEREAS, the City Council has adopted a ten year Capital Improvements Program as part of its 2015 Budget, and

WHEREAS, the City Council as part of its 2015 General Budget included a transfer of 25% of the net profit of the Utility Fund be transferred to the General Fund.

NOW, THEREFORE BE IT RESOLVED that the City Council transfers \$84,989 from the Utility Fund to the General Fund.

**RESOLUTION TO APPROVE TRANSFER FROM LIBRARY ENDOWMENT FUND
(RESOLUTION NO. 2015-)**

WHEREAS, the City of Benson established the Library Endowment Fund in March of 1995 with excess dollars left over from the new building construction, and

WHEREAS, the interest earned in this fund is available for the purchase of capital equipment, and

WHEREAS, the fund has earned \$310.98 in interest during 2015, and

WHEREAS, the City Council has budgeted to transfer interest earnings in an amount up to \$450.00.

NOW, THEREFORE BE IT RESOLVED that the \$310.98 interest earned be transferred from the Library Endowment Fund to the operating Library Fund to help cover the costs of capital equipment.

**RESOLUTION TRANSFERRING AMOUNT TO COVER EXCESS COSTS
ASSOCIATED WITH THE BENSON GOLF CLUB SPRINKLER SYSTEM
IMPROVEMENT PROJECT
(RESOLUTUION 2015-)**

WHEREAS, the Benson City Council issued bonds in 2014 part of which was to pay the costs of improvements to the sprinkler system at the Benson Golf Course, and

WHEREAS, the costs exceeded the amount of bod proceeds, and

WHEREAS, the Council desires to cover all costs and have sufficient funds available to pay future debt service payments.

NOW, THEREFORE BE IT RESOLVED that \$27,796.58 be transferred from the General Fund to the G.O. Bonds Series 2014A Debt Service Fund