

**City Council Work Session Meeting Agenda
City Council Chambers
March 21, 2016**

Page		
	1. 5:30 p.m. Call the Meeting to Order at City Hall (Mayor)	
	2. Pledge of Allegiance	
	3. Approval of Agenda	Action Requested
	4. Persons with Unscheduled Business to Come Before the City Council (Mayor)	
	5. Review the Consent Agenda: (Mayor)	
	a. Minutes:	Action Requested
3-6	▪ 3.7.2016 City Council Minutes	
7	▪ 2.1.2016 Planning Commission Minutes	
8	b. License Renewals:	Action Requested
	▪ On-Sale Liquor	
	▪ Club On-Sale Liquor	
	▪ Sunday Liquor	
	▪ Sidewalk Café Permit	
	▪ Off-Sale 3.2 Malt Beverage	
	▪ Sewer Tap	
	▪ Roller Rink	
	▪ Garbage Collection	
	c. Reports:	
9	▪ Public Works	Information Only
	d. Correspondence:	
10-14	▪ Countryside Public Health – E-Cigarette Use	Information Only
	6. Heartland Express	
15-16	▪ Consider Resolution of Merger	Information Only
17-18	▪ Memorandum Agreement	Information Only
	7. Golf Course	
19-20	▪ Hockey Pull Tabs at the Golf Club	Action Requested
21-28	▪ Capital Request	Action Requested
29-34	▪ Management Agreement	Action Requested
	8. Police Annual Report	Information Only
35-36	9. Bid and Quotes:	Action Requested
	▪ Chip Sealing	
	▪ Chemicals – Water, Wastewater, Pool	
	▪ Bituminous	
	▪ Tires	
	▪ Concrete	
	▪ Bituminous/Concrete Crushing	
	▪ Tree Removal	

37	10.	Swimming Pool Modification/Repair	Action Requested
38		▪ Boiler Repair	Action Requested
		▪ Replace Filter Media	
39-40	11.	City Wide Clean-Up	Information Only
41	12.	9 th Street Underground Electric Project	Action Requested
42-45	13.	Capital Request Street Department Paint Striper	Action Requested
	14.	Traffic Control Plan	Information Only
46-63	15.	Bills & Warrants	Action Requested
	16.	Adjourn: Mayor	Action Requested

DRAFT

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING
MARCH 7, 2016**

The meeting was called to order at 5:30 p.m. by Mayor Landmark. Members present: Gary Landmark, Terri Collins, Jack Evenson, Jonathon Pogge-Weaver & Stephanie Heinzig. Members Absent: None. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, Public Works Director Dan Gens, Police Chief Ian Hodge, Assistant City Attorney Ben Wilcox, Colleen Johnson, Heather Fajhe, Sally Jones, Fire Chief Mark Schreck, Jerry Peterson, Bob Hoberg, Dave Vollan, Rob Lee and Darlene Iverson.

The Council recited the Pledge of Allegiance.

Mayor Landmark asked for any additions or changes to the agenda. Wolfington asked to add the Benson Hockey Association Gambling Permit Application, Insurance Waiver and residence at 305 – 16th St. S. The Mayor noted the additions.

It was moved by Collins, seconded by Pogge-Weaver and carried unanimously to approve the agenda.

Wilcox approached the Council with revisions to an order for Hazardous Building and resolution. The terms for the first Order for Repair were not met by the homeowner. The current proposed order is for raising and removal. Any repairs must be completed by April 4, 2016 per building official satisfaction. After discussion, Councilmember Pogge-Weaver offered the following resolution:

**RESOLUTION TO ORDER REPAIR OF HAZARDOUS CONDITIONS.
(RESOLUTION NO. 2016-09)**

WHEREAS, the City Council has heard the report of the City Building Inspector regarding the property located at 305 16th St. S. in Benson, Minnesota, legally described as Lot Ten (10), Block Two (2), McKinney's First Addition to the City of Benson, Swift County, Minnesota,

WHEREAS, the City Council has determined, based on said report, that conditions currently exist in the building on the above described property which make said building dangerous or substandard, as a result of garbage, waste and refuse buildup and damage to the electric, gas, and water systems on the premises,

NOW THEREFORE, pursuant to Chapters 93 and 97 of the City of Benson Code of Ordinances and Minnesota Statutes, chapter 463, The City Council of the City of Benson, Minnesota resolves:

1. That the building located on the above described property contains hazardous conditions according to the definitions provided by the City of Benson Code of Ordinances, chapters 93 and 97 and Minnesota Statutes, chapter 463.
2. That an order to repair said conditions or raze and remove the building on the above described property be served upon the owners of the above described property in accordance with the City of Benson Code of Ordinances, chapter 97.
3. That along with said order, the owners, tenants and any lienholders of the above described property will be served with notice of any hearing at which the Council will consider any

evidence offered by the person or persons having any estate or interest in the above described structure.

Councilmember Evenson seconded the foregoing Resolution and the following vote was recorded AYES: Collins, Landmark, Heinzig, Evenson, Pogge-Weaver. NAYES: None. Thereupon the Mayor declared Resolution 2016-09 duly passed and adopted.

Colleen Johnson and Heather Fajhe from the Benson Hockey Association approached the Council with a request for a gambling permit for an event this Saturday. They have spoken with the Minnesota Gambling Control Board, and are able to expedite the application upon approval from the City Council. After discussion, it was moved by Evenson, seconded by Heinzig and carried unanimously to approve a gambling permit for the Benson Hockey Association for March 12, 2016.

It was moved by Heinzig, seconded by Collins and carried unanimously to approve the following minutes:

- February 22, 2016 City Council Minutes
- January 21, 2016 EDA Minutes
- January 14, 2016 Cemetery Board Minutes
- February 10, 2016 Cemetery Board Minutes

Fire Chief Schreck and Fire Captain Vollan approached the Council and gave the 2015 Annual Fire Report.

Next Wolfington discussed the possible Heartland Express merger with Prairie 5 Rides. The Council conducted a conference call with Program Manager Ted Nelson. He discussed the Prairie 5 Rides program, service area, dispatch center and overall operations. Nelson said cost to the City would be up to \$7,000 per year. Wolfington discussed transit employees transitioning over to the Prairie 5 system. He stated the City will negotiate with the union for a fair severance package. Wolfington asked the Council to make a decision at the next City Council meeting as to the direction they would like to take the Benson Heartland Express.

Peterson and Jones approached the Council. Peterson discussed the commitment from the City Council last fall of \$60,000 toward operations for the 2016 year, along with \$40,000 for capital improvements. He also discussed the option of creating a new position of Director of Golf Course Operations, who would be a City employee and would manage the club house and grounds. Peterson felt this would be a good option for the \$60,000 commitment. Wolfington went on to say the Golf Course currently has a private lease with the City. In the 2013 wind storm, FEMA would not reimburse the Golf Course for their expenses as is a private entity, and a new management services agreement would help prevent this in the future. Wolfington presented a Draft Management Services Agreement for the Council to review. Jones stated she is looking at her capital improvement purchases for this year, and asked if the \$40,000 will be an annual contribution from the City. It was the consensus of the Council it was intended to be a contribution to be used for capital improvement for 2016. The Council will review the options discussed and make a decision at the March 21, 2016 Council meeting.

Wolfington presented a request from DoMats for Property Tax Abatement for their new grocery store property. He said it's an early request, and he has not seen a site plan, building costs or financials. This request will have to be assessed when we have all the information.

Wolfington said there is a lot at 207 – 11th St. S. that has \$20,000 in special assessments. Swift County has obtained it through forfeiture. They would sell it to the City for \$1. Wolfington said he has had two parties looking for lots. He proposed to the Council they acquire the lot and put it out for bids with construction requirements to build within a given time. After discussion it was moved by Heinzig, seconded by Evenson and carried unanimously to acquire the lot from Swift County in the amount of \$1.

Next was a request from City Attorney Don Wilcox for a rate for services increase. There has not been a rate increase in many years. Wolfington stated their rates are in line with other attorneys. After discussion, it was moved by Collins, seconded by Evenson and carried unanimously to increase the rate for services be increased to \$165.00 per hour, and rate for criminal prosecution be \$125.00 per hour.

Gens presented two quotes for Mosquito spray:

Univar	Kontrol 4-4	300 gallons at \$40/gallon	\$12,000
Clarke	Biomist 4-4	300 gallons at \$47.33/gallon	\$14,199

It was moved by Evenson, seconded by Collins and carried unanimously to approve purchasing mosquito spray from low bidder Univar in the amount of \$12,000.

Next was a quote for crack filler. It was moved by Collins, seconded by Heinzig and carried unanimously to approve purchase of \$7,500 lbs. of crack filler from Brock White in the amount of \$4,500.

Wolfington presented a request from the Swift County-Benson Hospital foundation for a donation of a family pool pass for the Emerald Eve Fundraiser April 8, 2016. Wolfington said it has a public purpose, to support the Swift County-Benson Hospital to raise funds to lower expenses at the hospital. It was moved by Collins, seconded by Heinzig and carried unanimously to approve the donation of a family pool pass for the 2016 season to the Swift County-Benson Hospital Foundation Emerald Eve fundraiser.

Next was an estimate for cement work for the new columbarium at the City Cemetery. This cement work is for the pillars in the ground and the surface cement the columbarium will sit on. After discussion, it was moved by Collins, seconded by Evenson and carried unanimously to approve the estimate from Molden Concrete Construction in the amount of \$6,163.50.

Pederson approached the Council with the City's Cafeteria Plan Agreements. He discussed the Select Account plan, FSA and HSA agreements. After discussion, it was moved by Collins, seconded by Evenson and carried unanimously to adopt the Select Account Plan and Summaries as presented.

It was moved by Collins, seconded by Evenson and carried unanimously to adopt the FSA Agreement as presented.

It was moved by Collins, seconded by Evenson and carried unanimously to adopt the HSA Agreement as presented.

Wolfington discussed public purpose donations. He said a request for donation from the City must meet three criteria; 1. The request for funds must serve a public purpose 2. It must have Statutory Authority and 3. There must be money in the budget for the request. He presented an "Application Requesting Funds from the City of Benson" form. He said we have gotten away from this form and would like to go back to this for requests for funds. Heinzig stated she went on the League of Minnesota Cities website and found a lot of information on this subject with references and a check list to help cities decided if the request for donation is allowed by a city. Wolfington said he would do more work on the form and process.

Next was a list of annual meetings held by the League of Minnesota Cities, Missouri River Energy Services and the Coalition of Greater Minnesota Cities. Wolfington encouraged the Council to attend any of these annual meetings.

Gens approached the Council. He and Wolfington discussed water samples tested over the last year. He said 8 of 20 samples have failed the copper test. This comes from the copper pipes in homes. Gens said they have put additives in the water to coat the pipes to prevent the copper leaching into the

water. Wolfington emphasized there is no lead in our water supply. With the new pump house, we are now drawing water from a deeper aquafer, which presents different water chemistry. The City has been working very closely with the Department of Health on the issue. In April the City publishes their annual Consumer Confidence Water Report. We are currently in the process of another sampling and hope we have solved the issue. A suggestion to the public is to let the water run for a bit before drawing from the faucet.

Each year the League of Minnesota Cities Insurance Trust members with liability coverage must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. After discussion, it was moved by Evenson, seconded by Heinzig and carried unanimously not to waive the liability coverage.

There being no other business, a motion was made by Pogge-Weaver, seconded by Evenson and carried unanimously to adjourn the meeting at 7:14 p.m.

Mayor

City Clerk

✓
2/2/16

**MINUTES – BENSON PLANNING COMMISSION – REGULAR MEETING
FEBRUARY 1, 2016 AT 12:00 NOON**

Members Present: Mark Schreck, Tara Ulmaniec, Kathy Polzin and Lyle Popma

Members Absent: Jack Evenson and Jerry Johannessen

Also Present: Rob Wolfington and Mike Jacobson Building Official

Chairman Ulmaniec called the meeting to order at 12:05 p.m.

It was moved by Popma, seconded by Schreck and carried unanimously to approve the December 7, 2015 minutes.

BNSF Safety & First Responders

Wolfington brought to the Commission's attention a memo received from BNSF to have better communication with first responders and emergency planners through an established website for training and planning with BNSF.

Conference Call – Stantec on the BNSF Safety & Mobility Study

Wolfington asked Peggy Harter from Stantec to conference call the Planning Commission today to give feedback from the January 7, 2016 public input meeting. Peggy reviewed three options. MnDot's comments were discussed, and their preference with the crossings. They stated they would not pay for the \$10,000 annual maintenance fee on the proposed quad gates on 14th St. S., and that the City would be responsible to pay this fee. Wolfington said he is looking for a recommendation from the Planning Commission for the City Council at their February 22, 2016 meeting. He also stated he agrees with splitting the mobility from the safety options, and that Option 2 includes the pedestrian crossings, which could be dropped depending on how possible grant funding comes in. Fences were discussed as well as the 20th Avenue SE crossing. Ulmaniec asked what are the chances of the City getting a grant? Harter said there are several options. Some are state and some are federal. After discussion it was moved by Schreck, seconded by Polzin and carried unanimously to recommend Option 2 to the City Council.

Roundtable Discussion

Wolfington said Swift County Benson Hospital is working on their project and possibly expanding south of Scofield Place with a nursing home or assisted living addition. If they proceed with this project, it will require a Conditional Use Permit. Wolfington asked the Commission to decide what conditions they may want to see if this comes up.

The City of Benson's water was discussed. Wolfington said we have made some progress in the homes showing small amounts of copper in their water. He emphasized our situation isn't remotely similar to the Flint, MI situation. He assured the Commission the copper issue is in the homes, and not in the City distribution system.

Adjournment

Since there was no other business, there was a motion by Polzin, seconded by Schreck and carried unanimously to adjourn the meeting at 12:45 P.M.

LICENSE RENEWALS 2016

DUE APRIL 13, 2016

LIQUOR LICENSE

Club On-Sale Liquor

V.F.W. - \$500

On-Sale Liquor

Benson Bowler - \$1,000

Benson Golf Club - \$1,000

Mi Mexico - \$1,000

McKinney's on Southside - \$1,000

Patrick's Pub & Grill - \$1,000

Sunday Liquor

Benson Bowler - \$50

Benson Golf Club - \$50

V.F.W. - \$50

McKinney's on Southside - \$50

Patrick's Pub & Grill - \$50

SIDEWALK CAFÉ PERMIT

Mi Mexico - \$100

Patrick's Pub & Grill - \$100

OFF SALE 3.2 MALT BEVERAGE LICENSE

Holiday Stationstore, Inc. - \$15

DUE APRIL 1, 2016

ROLLERSKATING LICENSE

Svor's Family Roller Rink - \$30

SEWER TAP LICENSE

Grossman Plumbing and Heating - \$50

Hawley's Inc. - \$50

Craig's Refrigeration - \$50

Rapid Response Plumbing & Heating - \$50

T & K Kennedy Inc. - \$50

GARBAGE LICENSE

Mattheisen Disposal - \$100

Public Works Report March 21, 2016

Electric:

- Trimmed trees away from power lines and streets.
- Material and prep for summer projects.
- Lots of misc. projects.
- Tank project, MPCA inspection prep., spring engine service prep.

Parks:

- Working on signs and picnic tables.
- Setting up work space and equipment in prep for kids and spring.

Water:

- Three water breaks and one sewer dig.
- Copper sampling in, hope for the best results.
- Just getting the backwash tank back into service.

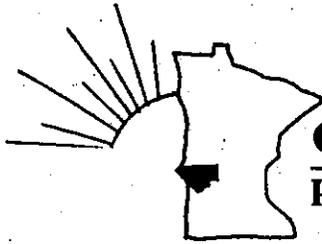
Wastewater:

- New camera has been out in use. Works great, really helpful. Saved many \$\$\$ already in knowledge gained.
- Complete check up of all lift stations throughout town.
- Installed and repaired several small pieces of equipment.

Streets:

- Assisted on water breaks and digs
- Cutting trees in old mobile manor.
- Servicing all equipment.
- Hauled in needed material for coming season.
- Hauled branches for golf course.
- Getting ready for pothole seasons
- Lots of street sweeping.

All departments gearing up already and looking forward to spring.



COUNTRYSIDE Public Health

CP
W
3/7/16



Public Health
Prevent. Promote. Protect.

March 2, 2016

Notice to all Swift County Establishments with a Food or Liquor License:

The Swift County Board of Commissioners adopted a new restriction pertaining to the use of electronic delivery devices that may impact your business.

As you are aware, the Minnesota Clean Indoor Act prohibits smoking in indoor public establishments. Swift County has expanded that prohibition to include "electronic delivery devices" – a broad term used to refer to what are more commonly known as electronic cigarettes or e-cigarettes. **Beginning February 5, 2016, the use of electronic delivery devices are not permitted in Swift County anywhere smoking is prohibited by state law.**

Definitions

Electronic Delivery Device. Any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of vapor from the product. Electronic delivery device shall include any component part of such a product whether or not sold separately. Electronic delivery device shall not include any product that has been approved or otherwise certified by the United States Food and Drug Administration for the legal sales for use in tobacco cessation treatment or other medical purposes, and is being marketed and sold solely for that approved purpose.

Use. The inhaling or exhaling of vapor from any electronic delivery device. Use shall also mean carrying an electronic delivery device that is turned on or otherwise activated.

Prohibition

The use of any electronic device is prohibited anywhere smoking is prohibited by the Minnesota Clean Indoor Act, as it may be amended from time to time. Pursuant to Minnesota Statutes § 145A.05, this Ordinance applies throughout all Swift County, including the municipalities therein.

A copy of this ordinance is attached for your review.

Suggestions for compliance:

- Inform and train staff on the new policy.
- Inform customers by including electronic cigarettes as part of your smoke-free signage.
- If non-compliance occurs, customers should be informed of the law and asked to comply.

"You may not be aware, but the use of e-cigarettes inside bars and restaurants is prohibited in Swift County. Please do not use that device in our establishment. If you wish to use it, please step outside. Thank you."

Countryside Public Health supports the Swift County Board of Commissioners as they help keep indoor air clean for all to enjoy, continue the denormalization of indoor smoking, and protect the public from the potential harm of secondhand exposure to electronic cigarettes.

For more information about these policies, cessation resources or signage, please call 1-800-894-0192 and ask to speak with Katrina Henry.

Thank you,

Countryside Public Health

www.countrysidepublichealth.org

BIG STONE

342 2nd Street NW
ORTONVILLE, MN 56278
(320) 839-6135 V/TTY
866-277-5587

CHIPPEWA

719 No. 7th St. • Suite 308
MONTEVIDEO, MN 56265
(320) 269-2174 V/TTY
800-894-0192

LAC QUI PARLE

422 5th Avenue • Suite 305
MADISON, MN 56256
(320) 598-7313 V/TTY
800-255-0736

SWIFT

201 13th St. S.
BENSON, MN 56215
(320) 843-4546 V/TTY
800-657-3291.

YELLOW MEDICINE

415 9th Avenue, Suite 105
GRANITE FALLS, MN 56241
(320) 564-3010 V/TTY
800-407-3628

**SWIFT COUNTY
ELECTRONIC DELIVERY DEVICE
USE ORDINANCE**

SWIFT COUNTY

ELECTRONIC DELIVERY DEVICE USE ORDINANCE

SECTION 1. PURPOSE AND INTENT

Because the County recognizes that e-cigarettes produce a vapor of undetermined and potentially harmful substances, which may appear similar to smoke emitted by traditional tobacco products; and because e-cigarette devices can be used with unregulated substances; and because their use in workplaces and public places where smoking of traditional tobacco products is prohibited creates concern and confusion and leads to difficulties in enforcing the smoking prohibitions; this Ordinance shall be intended to prohibit the use of any electronic delivery device anywhere smoking is prohibited.

Unregulated electronic delivery devices, commonly referred to as electronic cigarettes, or e-cigarettes, closely resemble and purposefully mimic the act of smoking by having users inhale vaporized liquid nicotine or other substances created by heat through an electronic ignition system. After testing a number of e-cigarettes from two leading manufacturers, the Food and Drug Administration (FDA) determined that various samples tested contained not only nicotine but also detectable levels of known carcinogens and toxic chemicals, including tobacco-specific nitrosamines and diethylene glycol, a toxic chemical used in antifreeze. The FDA's testing also suggested that quality control processes used to manufacture these products are inconsistent or non-existent. ("Summary of results: Laboratory analysis of electronic cigarettes conducted by FDA", Food and Drug Administration (FDA), July 22, 2009).

SECTION 2. ORDINANCE JURISDICTION - MUNICIPALITIES

Pursuant to Minnesota Statutes § 145A.05, this Ordinance applies throughout all Swift County, including the municipalities therein.

SECTION 3. DEFINITIONS

Except as may otherwise be provided or clearly implied by context, all terms shall be given their commonly accepted definitions. For the purpose of this chapter, the following definitions shall apply:

Electronic Delivery Device. Any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of vapor from the product. Electronic delivery device shall include any component part of such a product whether or not sold separately. Electronic delivery device shall not include any product that has been approved or otherwise certified by

the United States Food and Drug Administration for legal sales for use in tobacco cessation treatment or other medical purposes, and is being marketed and sold solely for that approved purpose.

Use. The inhaling or exhaling of vapor from any electronic delivery device. Use shall also mean carrying an electronic delivery device that is turned on or otherwise activated.

SECTION 4. PROHIBITION

The use of any electronic delivery device is prohibited anywhere smoking is prohibited by the Minnesota Clean Indoor Act, as it may be amended from time to time. Pursuant to Minnesota Statutes § 145A.05, this Ordinance applies throughout all Swift County, including the municipalities therein.

SECTION 5. OTHER APPLICABLE LAWS

This ordinance is intended to complement the Minnesota Clean Indoor Air Act, Minnesota Statutes sections 144.411 to 144.417, as it may be amended from time to time. Nothing in this ordinance authorizes smoking or the use of an electronic delivery device in any location that is regulated by other applicable laws or regulations.

SECTION 6. VIOLATION AND PENALTIES

Subd. 1. Use Where Prohibited. It is a violation of this Ordinance for any person to use an electronic delivery device in an area where prohibited by this Ordinance, or to use an electronic delivery device in an area where prohibited by a private policy established by the proprietor or other person in charge of the area.

Subd. 2. Proprietors. It is a violation of this Ordinance for the proprietor, person, or entity that owns, leases, manages, operates, or otherwise controls the use of an area in which the use of an electronic delivery device is prohibited under this Ordinance to knowingly fail to comply with the provisions of this Ordinance.

Subd. 3. Penalties. A person who violates any provision of this Ordinance is guilty of a petty misdemeanor. Each day of violation constitutes a separate offense.

SECTION 7. EFFECTIVE DATE

This Ordinance shall take effect upon passage and publication.

ADOPTION OF ORDINANCE

Passed and approved by the Board of County Commissioners, Swift County,
Minnesota, this 5th day of January, 2016.

**A RESOLUTION OF THE CITY OF BENSON AUTHORIZING THE
CONSOLIDATION AND MERGER OF TRANSIT SERVICES WITH PRAIRIE 5**

WHEREAS, the City of Benson (hereinafter “The City”) is a statutory Minnesota city with the authority, among other matters, to provide for transit services for its citizens by creating and maintaining its own transportation services for that purpose; and

WHEREAS, AFSCME Local 2538 (hereinafter “The Union”) is a labor organization representing certain employees of the City, including transit drivers, and the lead transit driver, who are subject to a negotiated collective bargaining agreement; and

WHEREAS, the City has since [REDACTED] maintained its own transit system, and in recent months, the City has become acutely aware of economic and safety issues inherent in continuing to operate an independent transit service; and

WHEREAS, the City Manager has researched transit systems in the State and learned the majority of cities have now regionalized services and found the level of service to be satisfactory; and

WHEREAS, as the result of the aforesaid matters, the City has taken a close look at alternatives to continuation with an autonomous transit system, including merging those public transit services with Prairie 5; and

WHEREAS, the City has met with the Union and impacted employees to discuss the consolidation and merger of transit services; and

WHEREAS, the City has determined that by consolidating and merging transit services with Prairie 5, it would result in safe economic transportation services for the citizens of the City of Benson; and that the economies of scale provided by Prairie 5 could result in better services in some areas; and

WHEREAS, the City acting by and through the City Council finds that the interest of providing for the public transportation of its citizens would be best served by merging with Prairie 5 for transportation services; and

WHEREAS, the City has negotiated agreeable terms with the Union that provides adequate severance to its affected members, as well as discussed the potential employment of current qualified City transit drivers by Prairie 5; and

WHEREAS, the terms negotiated between the City and Union support the decision of the City to merge transportation services with Prairie 5, and are attached to this Resolution and incorporated herein by reference.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Mayor is authorized to execute on behalf of the City of Benson, the agreement with the Union providing severance to affected transit drivers and the lead transit driver which is attached and incorporated into this Resolution above; and

2. That the City, through the City Manager and staff, shall take all steps necessary to effect the winding down of the City of Benson's transportation services as a separate department within the City, including any and all necessary discussions and communications with Prairie 5 and the Union presently representing transit drivers.

Adopted this ____ day of March, 2016.

Gary Landmark, Mayor

Attest: Rob Wolfington, City Manager

Memorandum of Understanding

This Memorandum of Understanding is entered into between the City of Benson (hereinafter "City") and AFSCME Local 2538 (hereinafter, "Union").

WHEREAS, the City and the Union are parties to a collective bargaining agreement in effect from January 1, 2016 to December 31, 2018 (hereinafter "CBA");

WHEREAS, the City has, since _____ maintained its own transit system; and in recent months, the City has become acutely aware of economic and safety issues inherent in continuing to operate an independent transit service; and

WHEREAS, as the result of the aforesaid issues, the City has taken a close look at alternatives to continuation with an autonomous transit system, including merging those public transit services with Prairie 5; and

WHEREAS, the City has met with the Union regarding the impacted transit drivers and the lead transit driver, to discuss the consolidation and merger of transit services with Prairie 5; and

WHEREAS, the City Council has voted to consolidate and merge transit services with Prairie 5 and dissolve the City transit service, in accordance with the subcontracting provisions of Article XVIII of the labor agreement; and

WHEREAS, the City has entered into an Agreement with Prairie 5 to provide transit services for the City of Benson;

WHEREAS, effective July 1, 2016 all transit drivers and the lead transit driver shall be laid off from employment with the City of Benson in accordance with Article 14.9;

WHEREAS, the parties wish to resolve and clarify transitional issues, including severance to be paid to the impacted transit drivers and lead transit driver.

NOW, THEREFORE, the parties agree as follows:

1. The City of Benson agrees to pay severance to the lead transit driver and transit drivers who are employed with the City of Benson on June 30, 2016. The severance listed below shall be paid out to the impacted employees in a lump sum on the first scheduled payroll after July 1, 2016. Severance payment to each transit driver and the lead transit driver shall be:
 - a) Compensation in an amount equal to six (6) months wages.
 - b) Monetized value of six (6) months of Blue Cross benefits, at either single or family coverage based on the employee's election as of January 1, 2016.
 - c) Pay-out of the employee's accrued vacation leave.

LG215 Lease for Lawful Gambling Activity

LEASE INFORMATION

Organization: Benson Hockey Association	License/Site Number: 01823-010	Daytime Phone: 320-808-6173
Address: Po Box 216	City: Benson	State: Zip: Mn 56215
Name of Leased Premises: Benson Golf Club	Street Address: 2222 Atlantic Ave	
City: Benson	State: Zip: MN 56215	Daytime Phone: 320-842-7901
Name of Legal Owner: City of Benson	Business/Street Address: 1410 Kansas Ave	
City: Benson	State: Zip: Mn 56215	Daytime Phone: 320-843-4775
Name of Lessor (if same as legal owner, write "SAME"): Same	Address:	
City:	State: Zip:	Daytime Phone:

Check applicable item:

- New or amended lease. Effective date: _____. Submit changes at least ten days before the effective date of the change.
- New owner. Effective date: _____. Submit new lease within ten days after new lessor assumes ownership.

CHECK ALL ACTIVITY THAT WILL BE CONDUCTED (no lease required for raffles)

- | | |
|---|---|
| <input checked="" type="checkbox"/> Pull-Tabs (paper) | <input type="checkbox"/> Electronic Pull-Tabs |
| <input checked="" type="checkbox"/> Pull-Tabs (paper) with dispensing device | <input type="checkbox"/> Electronic Linked Bingo |
| <input type="checkbox"/> Bar Bingo <input type="checkbox"/> Bingo | Electronic games may only be conducted: |
| <input checked="" type="checkbox"/> Tipboards | 1. at a premises licensed for the on-sale of intoxicating liquor or the on-sale of 3.2% malt beverages; or |
| <input checked="" type="checkbox"/> Paddlewheel <input type="checkbox"/> Paddlewheel with table | 2. at a premises where bingo is conducted as the primary business and has a seating capacity of at least 100. |

PULL-TAB, TIPBOARD, AND PADDLEWHEEL RENT (separate rent for booth and bar ops)

BOOTH OPERATION: Some or all sales of gambling equipment are conducted by an employee/volunteer of a licensed organization at the leased premises.

ALL GAMES, including electronic games: Monthly rent to be paid: ____%, not to exceed **10%** of gross profits for that month.

- Total rent paid from all organizations for only booth operations at the leased premises may not exceed **\$1,750**.
- The rent cap does not include **BAR OPERATION** rent for electronic games conducted by the lessor.

BAR OPERATION: All sales of gambling equipment conducted by the lessor or lessor's employee.

ELECTRONIC GAMES: Monthly rent to be paid: ____%, not to exceed **15%** of the gross profits for that month from electronic pull-tab games and electronic linked bingo games.

ALL OTHER GAMES: Monthly rent to be paid: 20%, not to exceed **20%** of gross profits from all other forms of lawful gambling.

- If any booth sales conducted by a licensed organization at the premises, rent may not exceed **10%** of gross profits for that month and is subject to booth operation **\$1,750** cap.

BINGO RENT (for leased premises where bingo is the primary business conducted, such as bingo hall)

Bingo rent is limited to one of the following:

- Rent to be paid: ____%, not to exceed **10%** of the monthly gross profit from all lawful gambling activities held during bingo occasions, excluding bar bingo.
- OR -
- Rate to be paid: \$ _____ per square foot, not to exceed 110% of a comparable cost per square foot for leased space, as approved by the director of the Gambling Control Board. The lessor must attach documentation, verified by the organization, to confirm the comparable rate and all applicable costs to be paid by the organization to the lessor.
 - ⇒ Rent may not be paid for bar bingo.
 - ⇒ Bar bingo does not include bingo games linked to other permitted premises.

LEASE TERMINATION CLAUSE (must be completed)

The lease may be terminated by either party with a written 30 day notice. Other terms:

LG215 Lease for Lawful Gambling Activity

Lease Term: The term of this agreement will be concurrent with the premises permit issued by the Gambling Control Board (Board).

Management: The owner of the premises or the lessor will not manage the conduct of lawful gambling at the premises. The organization may not conduct any activity on behalf of the lessor on the leased premises.

Participation as Players Prohibited: The lessor will not participate directly or indirectly as a player in any lawful gambling conducted on the premises. The lessor's immediate family and any agents or gambling employees of the lessor will not participate as players in the conduct of lawful gambling on the premises, except as authorized by Minnesota Statutes, Section 349.181.

Illegal Gambling: The lessor is aware of the prohibition against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7865.0220, Subpart 3. In addition, the Board may authorize the organization to withhold rent for a period of up to 90 days if the Board determines that illegal gambling occurred on the premises or that the lessor or its employees participated in the illegal gambling or knew of the gambling and did not take prompt action to stop the gambling. Continued tenancy of the organization is authorized without payment of rent during the time period determined by the Board for violations of this provision, as authorized by Minnesota Statutes, Section 349.18, Subd. 1(a).

To the best of the lessor's knowledge, the lessor affirms that any and all games or devices located on the premises are not being used, and are not capable of being used, in a manner that violates the prohibitions against illegal gambling in Minnesota Statutes, Section 609.75.

Notwithstanding Minnesota Rules 7865.0220, Subpart 3, an organization must continue making rent payments under the terms of this lease, if the organization or its agents are found to be solely responsible for any illegal gambling, conducted at this site, that is prohibited by Minnesota Rules 7861.0260, Subpart 1, item H, or Minnesota Statutes, Section 609.75, unless the organization's agents responsible for the illegal gambling activity are also agents or employees of the lessor.

The lessor must not modify or terminate the lease in whole or in part because the organization reported, to a state or local law enforcement authority or to the Board, the conduct of illegal gambling activity at this site in which the organization did not participate.

Other Prohibitions: The lessor will not impose restrictions on the organization with respect to providers (distributor or linked bingo game provider) of gambling-related equipment and services or in the use of net profits for lawful purposes.

The lessor, the lessor's immediate family, any person residing in the same residence as the lessor, and any agents or employees of the lessor will not require the organization to perform any action that would violate statute or rule. The lessor must not modify or terminate this lease in whole or in part due to the lessor's violation of this provision. If there is a dispute as to whether a violation occurred, the lease will remain in effect pending a final determination by the Compliance Review Group (CRG) of the Board. The lessor agrees to arbitration when a violation of this provision is alleged. The arbitrator shall be the CRG.

Access to Permitted Premises: Consent is given to the Board and its agents, the commissioners of revenue and public safety and their agents, and law enforcement personnel to enter and inspect the permitted premises at any reasonable time during the business hours of the lessor. The organization has access to the premises during any time reasonable and when necessary for the conduct of lawful gambling.

Lessor Records: The lessor must maintain a record of all money received from the organization, and make the record available to the Board and its agents, and the commissioners of revenue and public safety and their agents upon demand. The record must be maintained for 3-1/2 years.

Rent All-Inclusive: Amounts paid as rent by the organization to the lessor are all-inclusive. No other services or expenses provided or contracted by the lessor may be paid by the organization, including but not limited to:

- trash removal
- electricity, heat
- snow removal
- storage
- janitorial and cleaning services
- other utilities or services
- lawn services
- security, security monitoring
- cost of any communication network or service required to conduct electronic pull-tabs games or electronic bingo
- in the case of bar operations, cash shortages.

Any other expenditures made by an organization that is related to a leased premises must be approved by the director of the Board. Rent payments may not be made to an individual.

ACKNOWLEDGMENT OF LEASE TERMS

I affirm that this lease is the total and only agreement between the lessor and the organization, and that all obligations and agreements are contained in or attached to this lease and are subject to the approval of the director of the Gambling Control Board.

Other terms of the lease:

Signature of Lessor:

Date:

Signature of Organization Official (Lessee):

Date:

Print Name and Title of Lessor:

Print Name and Title of Lessee:

Questions? Contact the Licensing Section, Gambling Control Board, at 651-539-1900. This publication will be made available in alternative format (i.e. large print, braille) upon request. **Data privacy notice:** The information requested on this form and any attachments will become public information when received by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

Mail or fax lease to:

Minnesota Gambling Control Board
1711 W. County Road B, Suite 300 South
Roseville, MN 55113

Fax: 651-639-4032

CITY OF BENSON CAPITAL AUTHORIZATION REQUEST

1 **Fund:** Capital Outlay **Department:** Golf Course

Prepared by: Sally Jones **Date:** 3/17/2016

Describe Proposed Capital Expenditure:

I propose the purchase of a 2008 Toro Greensmaster 3150 green/tee mower from Doug's Service and Marine. It will replace the existing 1991 Toro Greensmaster 3000 green/tee mower.

Does Proposed Expenditure Replace Existing Equipment? Yes

If Yes, Describe Use of Replaced Equipment:

The existing 1991 Toro Greensmaster 3000 will be parted of salvageable parts and sold as scrap metal.

<p>2 If Included in Capital Improvements Program:</p> <p>What Year: 2016</p> <p>What Heading: Capital Outlay</p> <p>Budgeted Amount: \$40,000</p>	<p>3</p>	<p>Total Cost: \$ 12,989</p> <p>-Trade-in (if applicable): -\$</p> <p>+Net Book Value (depreciated value): +\$</p> <hr/> <p>=Net Capitalized Cost: =\$ 12,989</p>
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4 **Justification of the Expenditure:** (Main Objectives and Assumptions)

The current green/tee mower is old with very high hours. It is lacking power and the cost to repair it is well over its value.

5 **Approval Section:**

Action taken: _____

Signature	Date
-----------	------

Department Supervisor _____

Division Director _____

City Manager _____

City Council Approval (If Applicable) _____

Council Meeting _____

CITY OF BENSON CAPITAL AUTHORIZATION REQUEST

1 **Fund:** Capital Outlay **Department:** Golf Course

Prepared by: Sally Jones **Date:** 03/17/2017

Describe Proposed Capital Expenditure:

I propose the purchase of a 2008 Toro Reelmaster 5510 fairway mower from Doug's Service and Marine. It will replace the existing 2002 Toro Reelmaster 5400 fairway mower as the primary unit.

Does Proposed Expenditure Replace Existing Equipment? Yes

If Yes, Describe Use of Replaced Equipment:

The 2002 Toro Reelmaster 5400 mower will be kept and used as a secondary mower.

2 If Included in Capital Improvements Program:	3 Total Cost:	\$ 18,163.41
What Year: 2016	-Trade-in (if applicable):	-\$
What Heading: Capital Outlay	+Net Book Value (depreciated value):	+\$
Budgeted Amount: \$40,000	=Net Capitalized Cost:	=\$ 18,163.41

4 **Justification of the Expenditure:** (Main Objectives and Assumptions)

The main objective is to add an additional fairway mower to our fleet. Utilizing two mowers will add flexibility and reliability to our maintenance schedule. The current 2002 Toro Reelmaster 5400 is still a good mower and will be used as a secondary unit. Parts for both mowers will be interchangeable.

5 **Approval Section:**

Action taken: _____

Signature

Date

Department Supervisor _____

Division Director _____

City Manager _____

City Council Approval
(If Applicable) _____

Council Meeting _____

CITY OF BENSON CAPITAL AUTHORIZATION REQUEST

1 **Fund:** Capital Outlay **Department:** Golf Course

Prepared by: Sally Jones **Date:** 03/17/2016

Describe Proposed Capital Expenditure:

I propose the purchase of a 2011 Toro 3500 Sidewinder rotary mower from Doug's Service and Marine. It will replace the existing 2002 Toro 3500 Sidewinder.

Does Proposed Expenditure Replace Existing Equipment? Yes

If Yes, Describe Use of Replaced Equipment:

The 2002 Toro Sidewinder will be kept and used as a secondary unit for around the greens and tee boxes.

2	If Included in Capital Improvements Program:	3	Total Cost:	\$ 16,025.91
	What Year: 2016		-Trade-in (if applicable):	-\$
	What Heading: Capital Outlay		+Net Book Value (depreciated value):	+\$
	Budgeted Amount: \$40,000		=Net Capitalized Cost:	=\$ 16,025.91

4 **Justification of the Expenditure:** (Main Objectives and Assumptions)

The existing 2002 Toro 3500 Sidewinder is being utilized as a green and tee surround mower. Its is becoming less reliable as a primary unit for this application. Parts for both mowers will be interchangeable. Two units of this type will be helpful in times of lush growing conditions.

5 **Approval Section:**

Action taken: _____

Signature Date

Department Supervisor _____

Division Director _____

City Manager _____

City Council Approval _____
(If Applicable)

Council Meeting _____

CITY OF BENSON CAPITAL AUTHORIZATION REQUEST

1	Fund: Capital Outlay	Department: Golf Course
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Prepared by: Sally Jones	Date: 03/17/2016
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Describe Proposed Capital Expenditure:

I propose the purchase of a 2000 Toro 3200 Workman Utility Vehicle from Doug's Service and Marine. It will be a welcomed addition to the shorthanded utility vehicle fleet.

Does Proposed Expenditure Replace Existing Equipment? No

If Yes, Describe Use of Replaced Equipment:

2	If Included in Capital Improvements Program:	3	Total Cost: \$ 4269.66
	What Year: 2016		-Trade-in (if applicable): -\$
	What Heading: Capital Outlay		+Net Book Value (depreciated value): +\$
	Budgeted Amount: \$40,000		=Net Capitalized Cost: =\$ 4269.66

4	Justification of the Expenditure: (Main Objectives and Assumptions)
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The addition of the 2000 Toro 3200 Workman will be a welcomed addition to the existing, short-handed, utility vehicle fleet. This vehicle features a large full dump box which is highly desirable for our needs.

5	Approval Section:
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Action taken: _____

Signature

Date

Department Supervisor _____

Division Director _____

City Manager _____

City Council Approval (If Applicable) _____

Council Meeting _____

Doug's Service & Marine

122 1st St E
Canby, MN 56220

To: Benson Golf Course
Attn: Sally Jones
2222 Atlantic Ave
Benson, MN 56215
320-287-0579

Product Description

Toro GR 3150 '08 11Blade DPA 1080 Hrs	\$13,989
Toro RM 5510 '08 8Blade DPA 1930 Hrs	\$17,995
Toro GM 3500 '11 Sidewinder 1800 Hrs	\$15,995
Toro 3200 Workman '00 Full Box	\$4,995
Total	\$52,974

Package deal on all 4 units	\$48,974
MN Sales Tax	\$3,366.97
Total	\$52,340.97

Note: All units will be fully serviced, completely reconditioned, and sharpened

Warranty: 1 year parts and labor

If you have any questions, feel free to call 507-223-5508
email: dougsm@frontiernet.net



Quote Summary

Prepared For:
Benson Golf
MN

Prepared By:
Tim Fleegel
Frontier Ag & Turf
12040 Point Douglas Dr South
Hastings, MN 55033
Phone: 651-437-7747
timf@frontieragturf.com

Prices do not include any applicable taxes

Quote Id: 12848820
Created On: 26 February 2016
Last Modified On: 10 March 2016
Expiration Date: 31 March 2016

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE 7500 PRECISIONCUT FAIRWAYMWR	\$ 19,900.00 X	1 =	\$ 19,900.00
JOHN DEERE 2500E HYBRID RGM GAS	\$ 13,500.00 X	1 =	\$ 13,500.00
2011 JOHN DEERE 7400 TERRAINCUT MY11 MOWER - 1TC7400XVBT040036	\$ 22,900.00 X	1 =	\$ 22,900.00
Equipment Total			\$ 56,300.00

Quote Summary	
Equipment Total	\$ 56,300.00
Delivery	\$ 0.00
SubTotal	\$ 56,300.00
Total	\$ 56,300.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 56,300.00

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment

Quote Id: 12848820

JOHN DEERE 7500 PRECISIONCUT FAIRWAYMWR

Hours: 2000

Stock Number:

Description	Qty
2010 John Deere 7500 PrecisionCut Fairway Mower	1

JOHN DEERE 2500E HYBRID RGM GAS

Hours: 1800

Stock Number:

Description	Qty
2010 John Deere 2500E Cut Hybrid	1

2011 JOHN DEERE 7400 TERRAINCUT MY11 MOWER - 1TC7400XVBT040036

Equipment Notes: *TRADED FROM HUGH WELLE (LB)JOHN DEERE
7400 MOWER, MULCH KIT & BLADES, 246HOURS,
2011 MODEL, EXCELLENT CONDITION!

Hours: 249

Stock Number: 01010001444H

Description	Qty
JOHN DEERE 7400 MOWER	1



Benson GC



TORO TURF MAINTENANCE EQUIPMENT QUOTE

<i>Pre-Owned TORO Equipment</i>	<i>Quote Price</i>	<i>Quote Price with 6.875% Sales Tax</i>
<i>Pre-Owned TORO REELMASTER 5210-D, 31.5 hp Kubota Liquid-Cooled Diesel Engine, 8-Blade DPA Cutting Units, Power Rear Roller Brushes, 100" Width of Cut (xx-ue7244) 2012 Model Year with approximately 1219 hrs</i>	\$27,500.00	\$29,390.63
<i>Pre-Owned TORO REELMASTER 5200-D, 28 hp Kubota Liquid-Cooled Diesel Engine, 8-Blade DPA Cutting Units, 100" Width of Cut (xx-ue5708) 2008 Model Year with approximately 3241 hrs</i>	\$13,000.00	\$13,893.75
<i>Pre-Owned TORO WORKMAN 3200, 2WD Heavy-Duty Utility Vehicle, 31 hp B&S Daihatsu Gas Engine, Full Steel Box (xx-ue6432) 2004 Model Year with approximately 2075 hrs</i>	\$9,975.00	\$10,660.78
<i>Pre-Owned TORO GREENSMaster 3150, 2WD, 18 hp Gas Engine, 8 Blade 4-Bold CU (xx-ue6769) 2004 Model Year with approximately 2300 hrs</i>	\$8,750.00	\$9,351.56
<i>Pre-Owned TORO GREENSMaster 3150, 2WD, 18 hp Gas Engine, 8 Blade DPA CU (xx-ue6980) 2003 Model Year with approximately 2553 hrs</i>	\$9,500.00	\$10,153.13
<i>Pre-Owned TORO GROUNDSMASTER 3500-D Sidewinder, 3WD, 68" Contour Rotary Mower (xx-ue7301) 2011 Model Year with approximately 1320 hrs</i>	\$23,500.00	\$25,115.63
<i>Pre-Owned TORO GROUNDSMASTER 3500-D Sidewinder, 3WD, 68" Contour Rotary Mower (xx-ue6883) 2004 Model Year with approximately 3172 hrs</i>	\$12,000.00	\$12,825.00

- Quoted pricing valid for 30 days; pending availability
- Pre-Owned Equipment includes a pre-delivery fluid & reel service at no charge
- No Warranty on Pre-Owned Equipment
- Delivery at No Charge

Thank you for the opportunity to submit this quote. If you have any questions, please do not hesitate in contacting us at 800-492-9972.

Wayne Heintz & Matt Arntzen, SMEI Certified Professional Sales Representatives

MANAGEMENT SERVICES AGREEMENT

THIS AGREEMENT, is made as of the ____ day of February, 2016, by and between the City of Benson, Minnesota, a municipal corporation, herein referred to as the "City", and Benson Golf Club, a Minnesota non-profit corporation, herein referred to as "BGC".

RECITALS

1. The City is the owner of real property located in the City of Benson which has been developed for, and is currently in use as, a municipal golf course consisting of an 18 hole golf course, driving range, practice greens, club house, pro shop, food/beverage area, parking lot and other related amenities all collectively referred to herein as the "golf course".

2. BGC has for many years managed, supervised and operated the golf course under a lease agreement with the City.

3. The parties desire to continue a relationship whereby BGC will manage, supervise and operate the golf course. However, they desire to terminate the existing lease arrangement and redefine their relationship as a management services agreement whereby BGC, as manager agrees to manage, supervise and operate the golf course on behalf of the City, as owner, subject to the terms and conditions of said agreement.

NOW THEREFORE, in consideration of the mutual covenants set forth herein, the parties agree that BGC will supervise and direct the management and operations of the Benson Golf Club, subject to the following terms and conditions:

SECTION I TERMINATION OF EXISTING LEASE

Effective on the date set forth above, the Lease between the parties, dated _____, 1997, is hereby terminated.

SECTION II MANAGEMENT SERVICES AND RESPONSIBILITIES

2.1 Authority and Responsibility of BGC. Subject to the general supervision and control of the City Council of the City of Benson, BGC shall have the authority and responsibility to conduct, supervise and manage the day-to-day operations of the golf course as a public golf course. Such management shall be in accordance with such policies and guidelines which, from time to time, may be established by the City and communicated to BGC and in accordance with applicable law. In the absence of oral or written direction or written policies of the City, manager shall exercise such judgments as it believes reasonable under the circumstances, and shall have all reasonable authority in the exercise of its management activities.

2.2 Specific Authority and Responsibility. BGC's responsibility and commensurate authority (subject to further direction of the City) shall extend to all golf course operations and activities and shall include, but shall not be limited to, the following:

- a. Promotion and operation of all golf related activities including setting and collecting membership fees, greens fees, golf cart and equipment rentals, facility use fees and other miscellaneous fees, scheduling tee times and special events, scheduling and conducting membership events and opening and closing the golf course.
- b. Promotion and management of all clubhouse activities including bar, restaurant, pro shop and the use of the clubhouse for public and/or private events.
- c. Maintenance of the golf course, driving range, practice greens, clubhouse, parking lot and all fixtures, machinery and equipment.
- d. Administrative and accounting functions including, but not limited to, payroll for employees of BGC, accounts payable, accounts receivable and bookkeeping.

2.3 Responsibility of the City. The City shall retain supervisory responsibility for the golf course and its operations and all authority placed upon it by applicable law.

SECTION III TERM

The original term of this Agreement shall commence on _____, 2016 and shall terminate on February 28, 2017. Thereafter, it shall automatically annually extend for consecutive one (1) year terms ending on the last day of February of each year unless either party gives the other party written notice of its intention not to renew this Agreement by no later than January 1 of the year in which the Agreement will terminate.

SECTION IV PERSONNEL

4.1 Director of Golf. The Director of Golf shall be an individual hired by, and who shall at all times remain an employee of, the City. The City shall make the Director of Golf available to BGC on a full time basis during the golf season (approximately April 1 – November 1) of each year and on an as needed basis during the off season to act as the general manager of the golf course. While assigned to BGC the Director of Golf shall report to, and shall be subject to the direction of, the BGC board. The Director of Golf shall be responsible for carrying out the directions of BGC with respect to all facets of BGC's responsibilities under this Agreement.

4.2 Additional Personnel. BGC shall hire, train, supervise and discipline as necessary such additional personnel as it deems necessary to carry out the terms of this Agreement. Such personnel shall be, at all times and for all purposes, employees of BGC and not of the City.

SECTION V REVENUES AND EXPENSES

5.1 Revenues. BGC shall be entitled to retain all revenues of any kind related to the operation of the golf course or the use of golf course facility including, but not limited to, green fees , cart rentals, pro-shop revenue, driving range fees, membership dues, equipment rentals, facility rentals, revenue from food and beverage sales but excluding any revenue from the sale of the golf course or any of its fixtures or improvements, proceeds from condemnation awards or money paid under threat of condemnation and insurance proceeds received for loss or damage to real property, fixtures or improvements of the golf course.

5.2 Expenses. BGC shall be responsible for all costs and expenses relating to the operations and maintenance of the golf course including, but not limited to, all normal expenses and recurring disbursements related to operations, expenses related to employees of BGC including payroll, payroll taxes, other withholding taxes and employee benefits, supplies, maintenance and repair expenses, golf cart leasing expenses, utilities, insurance premiums, cost of goods sold, parts, maintenance expenses, advertising and debt service.

5.3 Annual Review. Prior to March 1 of each year BGC will provide an annual report, of golf course operations for the previous calendar year. This report shall include, at a minimum, a detailed summary of revenue and expenses. Prior to August 1 of each year BGC will provide a proposed budget for the following year including plans for capital improvements, revenue forecasts and proposed changes in membership fees, green fees and other fees to be charged, and anticipated expenses. BGC shall meet in person with the Benson City Council to discuss the budget and answer any questions that may arise. Based upon the budget submitted and the discussion between the parties the City will make a decision as to what amount, if any, shall be added to the City's budget for the following year as a line item for golf courses expenses and such amount shall be available to BGC, by request to the City and subject to the City's final approval, to be used to defray costs of operation of, or capital improvements to, the golf course.

SECTION VI INSURANCE

During the term of this Agreement and any extension thereof BGC will keep in full force and effect, at its cost, the following insurance policies obtained from responsible insurance companies selected by BC which are authorized under the laws of Minnesota to assume the risks covered thereby:

- a. A policy of general liability insurance against loss from any claim of injury to, or death of, any person occurring on the premises or as a result of the operation of the golf course in a minimum amount of \$1,000,000.00 per person/
\$1,000,000.00 aggregate.

- b. A policy insuring against damage to property occurring on the premises or as a result of the operation of the golf course in a minimum amount of \$100,000.00.
- c. Liquor liability insurance against loss from any claim of injury to, or death of, a person or damage to property arising out of the sale of alcoholic beverages on the premises in at least the minimum coverage required by Minnesota Statutes section 340A.409 or any laws amendatory or supplementary thereof.
- d. Such other insurance, including workers' compensation insurance respecting employees of BGC, in such amount as is customarily carried by like organizations engaged in like activities of comparable size and liability exposure.

SECTION VII SCHEDULING OF USE

BGC shall be responsible for all scheduling of use of the golf course including the club house by individuals, members and non-members, or by groups. BGC shall develop and maintain a system for receiving and processing applications from prospective users and shall establish requirements to be met by all users. In carrying out this scheduling function BGC shall at all times do so in a way that does not discriminate against any individual or group in a way prohibited by law and shall insure that the golf course is at all times operated as a public golf course. The City reserves the right to prohibit or allow any proposed use of the golf course, or any of its facilities, notwithstanding a contrary decision by BGC. Membership in the golf club shall be open to the general public and BGC shall not discriminate in awarding membership on any basis prohibited by law. The City reserves the right to use the club house and its facilities from time to time for municipal purposes, without charge, so long as such use does not unreasonably interfere with other uses of the golf course or its facilities for which arrangements have been made by BGC.

SECTION VIII CAPITAL IMPROVEMENTS

BGC will not commence any project to alter, remodel or relocate any buildings or structures on the golf course or to perform any landscaping or alterations to the golf course such as relocating fairways, removing trees (diseased or dead trees excepted), dredging or removing major quantities of soil, sand or gravel from the premises, if the cost of such project is estimated to exceed Fifty Thousand Dollars (\$50,000.00), without the prior written consent of the City.

SECTION IX OWNERSHIP OF CAPITAL ASSETS

The real property and all fixture thereon and improvements thereto and all machinery, equipment, tools, supplies, furniture and any and all additions thereto, or replacements thereof, will at all times be, and will remain, the property of the City and will be returned to the City's possession upon termination of this Agreement.

**SECTION X
UNLAWFUL OR DANGEROUS ACTIVITY**

BGC shall not use, or permit others to use, any portion of the golf course or its facilities for any unlawful, disreputable or ultrahazardous purpose or in a manner constituting a nuisance of any kind.

**SECTION XI
DEFAULT**

11.1 Default. Failure by BGC to perform or comply with any of the terms and conditions of this Agreement if such failure is not corrected within ten (10) days after written notice thereof is given by the City to BGC shall constitute a default by BGC of this Agreement.

11.2 Effect of Default. In the event of any default of this Agreement by BGC the City shall have the right to terminate this Agreement immediately and, without further notice to BGC, to take possession of the golf course and all of its facilities and remove any property and personnel of BGC therefrom. The City shall also have such additional remedies as may be available to it pursuant to law, including the right to recover from BGC damages arising from the breach or caused by BGC to the golf course.

**SECTION XII
RELATIONSHIP OF PARTIES**

The parties intend that an independent contractor-employer relationship will be created by this Agreement. Neither BGC nor any of its agents or employees, with the exception of the Director of Golf as described in Section IV, paragraph 4.1, shall be or shall be deemed to be employees of the City for any purpose and the City shall have no liability for payment wages, payroll taxes or other expenses of employment. The City is interested only in the results obtained under this Agreement. The manner of conducting the day-to-day activities and operation of the golf course shall be under the sole control of BGC.

**SECTION XIII
INDEMNITY**

13.1 By BGC. BGC shall indemnify, defend and hold the City, and its officials, officers, agents and employees and their respective successors, heirs, assigns and representatives, harmless from and against any and all liability, loss, cost, expense, damage and reasonable attorneys' fees resulting from or arising out of (i) negligent acts or omissions by BGC and/or (ii) any willful misconduct of BGC or its officers, agents or employees and/or (iii) any claims brought by employees against the City relating to operation of the golf course, except as caused by gross negligence or willful misconduct of the City.

13.2 By the City. The City shall indemnify, defend and hold BGC, and its officers, agents and employees and their respective successors, heirs, assigns and representatives, harmless from and against any and all liability, loss, cost, expense, damage and reasonable

attorneys' fees resulting from or arising out of (i) any negligent acts or omissions, and/or (ii) willful misconduct of the City or its officials, officers, agents or employees, except as caused by gross negligence or willful misconduct of BGC.

**SECTION XIV
MISCELLANEOUS**

14.1 Restrictions on Assignment. BGC may not assign its interest in, or delegate the performance of its obligations under, this Agreement to any other party without the prior written consent of the City.

14.2 Successors. This Agreement shall be binding upon the parties and their respective heirs, successors and/or assigns.

14.3 Notices. All written notices, requests, demands and other communications to a party shall be directed to the party by first class mail, postage prepaid, addressed as follows:

To the City: City of Benson
Attn: City Manager
1410 Kansas Avenue
Benson, MN 56215

To BGC: Benson Golf Club
2222 Atlantic Avenue
Benson, MN 56215

14.4 Governing Law. This Agreement shall be construed in accordance with the laws of the State of Minnesota and the venue for any legal or equitable action arising out of this Agreement shall be the District Court of Minnesota, Eighth Judicial District, Swift County, Minnesota.

14.5 Amendments. No amendments or alterations to this Agreement shall be effective unless in writing and signed by both parties hereto.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date set forth above.

CITY OF BENSON

BENSON GOLF CLUB

By: _____
Its: _____

By: _____
Its: _____

March 16, 2016 Bid Openings

Bituminous/Concrete Crushing

Company Name	Amount
Kraemer Trucking	\$3.30 ton
Commerford Gravel	\$4.48 ton
Brown Excavating	\$5.10 ton
Central Specialties	\$8.95 ton

Concrete

Company Name	Amount
B.G. Amundson	\$13,366.50

Tree Removal

Company Name	Amount
ALT Tree Service	\$23.00 inch
CMF Tree Service	\$24.75 inch
Dudes Tiling LLC	\$47.90 inch

Bituminous, Paver Laid

Company Name	Amount
Central Specialties	\$50.45 ton
Riley Brothers	\$57.00 ton
Mark Lee Asphalt	\$59.00 ton
Duinick Inc.	\$66.15 ton

Chip Sealing

Company Name	Amount
Caldwell Asphalt	\$35,568.50
Morris Sealcoat	\$36,600.00

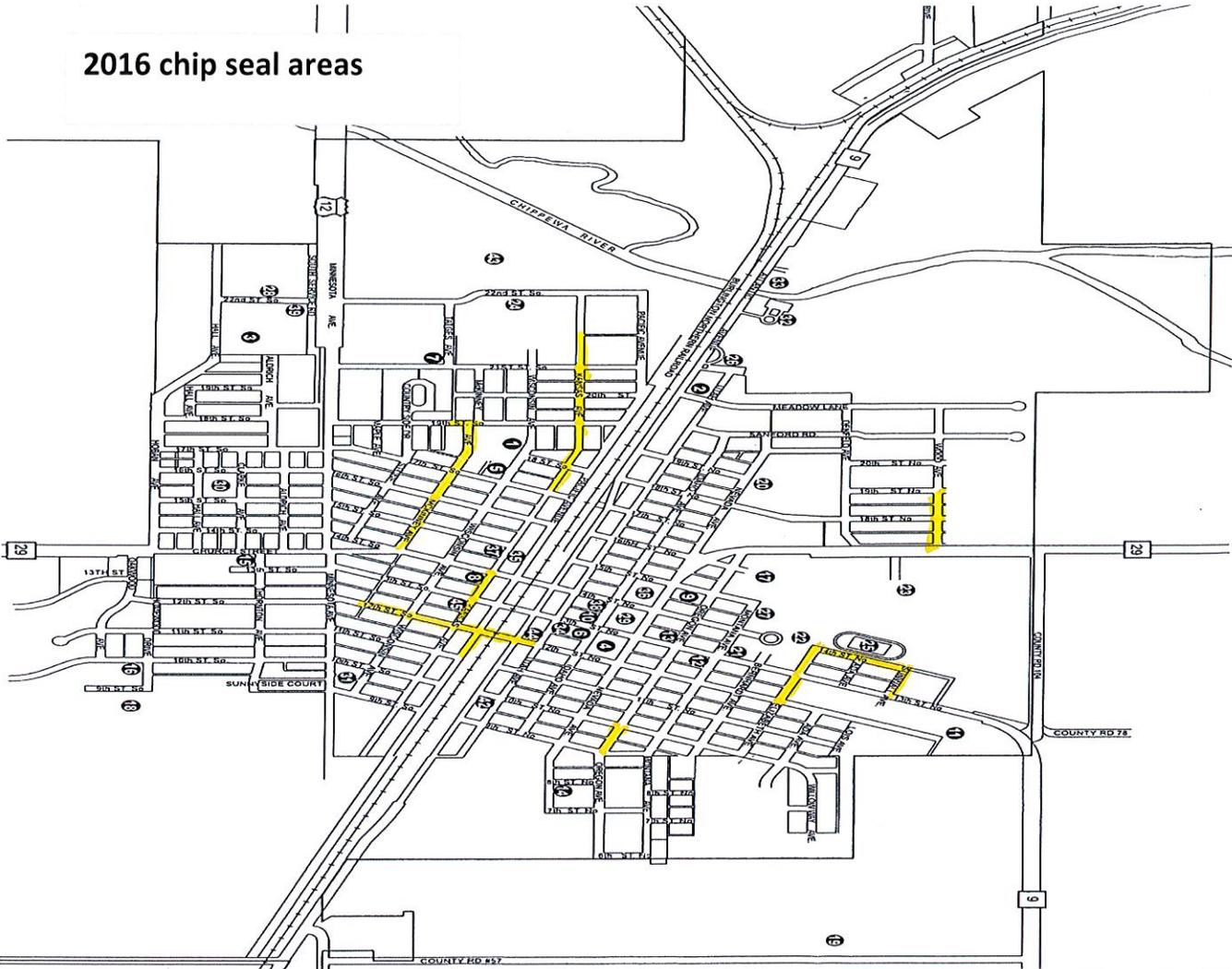
Tires

Company Name	Amount
Glacial Plains	\$8,921.77
Amundson Peterson	\$9,759.83

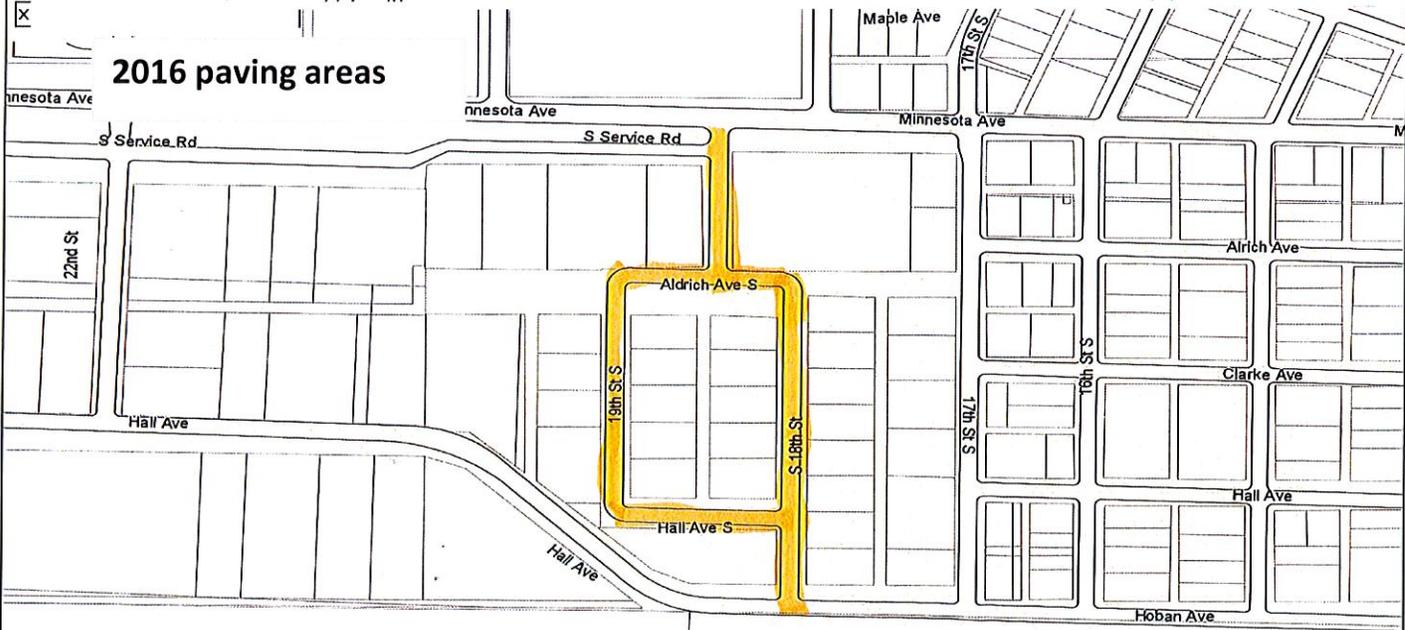
Chemicals

Company Name	Amount
Hawkins Chemical	

2016 chip seal areas



2016 paving areas



There is also a half block on the east end of Minnesota and several other small areas that will be paved.

Hawleys Inc.

218 14th St. So.
Benson, MN 56215

Phone 320-843-2222
MN watts 800-635-0049
Fax 320-842-6511

City of Benson
Dan Gens
320.368.2703

February 1, 2016
Outdoor Pool

Boiler Manufacturer Engineer visited the site July 2015
and recommended the following:

Relocate the boiler loop supply and return pipe connection
to one side of the balancing valve for the pool loop pipe.
Right now the balancing valve for the pool loop is between the
boiler loop supply and return connection.

Add a separate circulating pump on the boiler loop
piping to provide consistent flow through the boilers.

Labor and material to:

Install PVC saddle valves and ball valves to 8" PVC pool loop piping.
Cap existing boiler loop supply and return connection on 8" PVC
and extend boiler loop piping to new saddle valves.
Install bronze circulating pump with insulation valves on boiler loop piping.

\$6,200.00

Total

3 weeks lead time for pump

*This repair is the recommended fix from
the pool engineer. This fix should remove/reduce
boiler breakdown/repair.*

Recommend Approval.

Plumbing · Heating · Air Conditioning · Appliances · Sheet metal

Water



Attn: Gary

Quote

Date	Quote #
3/17/2016	29043

501 Industrial Blvd.
 Waconia, MN 55387
 Office 952.856.7550
 Fax 952.856.7551

City of Benson Attn: Accts. Payable 2345 Atlantic Avenue Benson, MN 56216
--

Item	Description	Cost	Qty	U/M	Total
SERVICE PROJECT	Supply and replace sand media in 4 filters. Priced with Mystic White sand Pricing is reflective of replacing all media. If filters have gravel support bed, price will be reduced by \$792.00				4,860.00
Subtotal					\$4,860.00
Sales Tax (0.0%)					\$0.00
Total					\$4,860.00



spring cleanup

SPRING CLEANUP DAY

Friday, May 6, 2016 8 A.M - 4:30 P.M Saturday, May 7, 2016 7 A.M. - Noon
County Recycling Center (1000 Industrial Drive Benson, MN 56215)



OPEN TO BENSON HOMEOWNERS ONLY! MUST PRESENT PROOF OF ADDRESS!



(No curbside pick-up other than normal residential pick-up and brush pick-up. Special needs residents may contact Public Works Dir. Dan Gens 320-368-2703 to arrange other options)

No Charge for first small trailer/pick-up size load.

Additional loads will be charged \$1 to normal fees based on material load.

Items Accepted

• Construction debris • BBQ Grills • Exercise Equipment • Generators • Lawn Mowers • Mattresses/Box Springs • Snow Blowers • Furniture • Vacuum Cleaners • Televisions • Computers • Water Softeners • Keyboards • Appliances • Landscape timbers • Printers • Automotive Products: Used oil and filters/brake fluid/gasoline/antifreeze/auto batteries • Items with Mercury: Thermometers/fluorescent lights/switches/thermostats/vapor lamps • Recreational Products: Rechargeable batteries/ button batteries/ propane tanks/ pool chemicals/ gas cylinders/ will accept up to 4 tires per residence.

Not Accepted

- Paint / Chemicals: separate free chemical drop off date in August or may be taken to Kandiyohi County Recycling
- Brush/Yard Waste we have a site for that and curbside pick-up on May
- No oversize items such as hot tubs, boats, sheds, railroad ties

No donations will be accepted

If you have items in good condition that you no longer use, nearby drop-off locations include:

Prairie Five

640 Atlantic Ave. E. Hwy. 12
Benson, MN. 56215



MAKE BENSON BEAUTIFUL!!

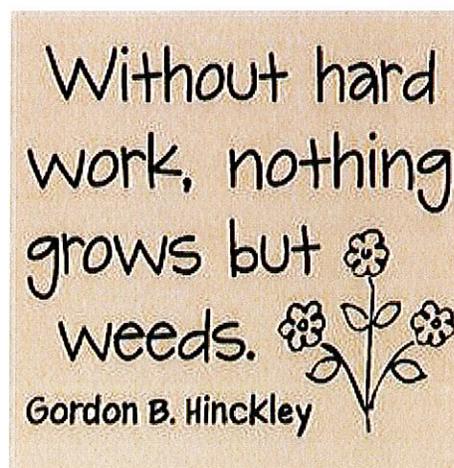


I included a possible flyer for a spring clean-up day. It is not 100% complete or correct but close enough to give a representative idea. The council can help refine possibilities and then all details will be worked out.

I believe we have four options when it comes to a spring clean-up:

- 1) Do nothing
- 2) Do what has been done the last several years with the tagged curbside pick-up
- 3) Try a clean-up day like what is represented in the flyer. \$25,000 was put into the budget for this and garbage has plenty of money that can only be used for garbage. We would probably distribute recycling bins also for residents who don't have one. I know I don't have one.
- 4) Try a version of what is represented in the flyer. There is always room for improvement.

Benson could benefit by a good spring cleaning.



Charter Cable Co. is boring in a new fiber optic line down 9th St. & Nevada to better serve the hospital. It has been offered to the City that they could bore in electrical pipe for us at the same time at the rate we charge others when we bore. It would complete this area for the future and only disrupt this neighborhood once. This is an unbudgeted new expense. Recommend approval.

	Cost per ft 2" single	Cost per 2" double	Feet 2" single	Feet 2" double	Cost 2" single	Cost 2" double	Total Cost
9th Street	\$4.50	\$6.50	620	150	\$2,790.00	\$975.00	\$3,765.00
Nevada	\$4.50	\$6.50	1,600	145	\$7,200.00	\$942.50	\$8,142.50
Pipe							\$2,200.00
GRAND TOTAL							\$14,107.50



**CITY OF BENSON
CAPITAL AUTHORIZATION REQUEST**

Fund: Capital Department: street
 Prepared by: Dan Gens Date: 3/18/16
 Describe Proposed Capital Expenditure: Purchase new paint striping equipment.
 Does Proposed Expenditure Replace Existing Equipment? yes If Yes, Describe Use of Replaced Equipment: will keep old equip. for back-up + parts, more value than trade in.

If Included in Capital Improvements Program:	3	Total Cost:	\$ <u>11536.00</u>
What Year: <u>2016</u>		-Trade-in (if applicable):	-\$ <u>—</u>
What Heading: <u>Stripe Painter</u>		+Net Book Value (depreciated value):+\$	<u>—</u>
Budgeted Amount:\$ <u>12,000.00</u>		=Net Capitalized Cost:	=\$ <u>11536.00</u>

Justification of the Expenditure: (Main Objectives and Assumptions)

This new equipment will save a lot of time and some money, while also replacing aging equipment. It takes two guys 2 weeks to do all the striping in town. We feel this new equipment will cut that in half. Time is money and during the summer time is always in short supply.

Approval Section:

Action taken: _____

	Signature	Date
Department Supervisor	_____	_____
Division Director	_____	_____
City Manager	_____	_____

City Council Approval (If Applicable) _____ Council Meeting _____

PRICE QUOTATION

Customer Name: CITY OF BENSON
 Address: _____
 City: _____ State: __ Zip: _____

Date: 03/14/16
 Telephone: _____
 Account #: _____

Authorized Representative: _____
 Project Name No: _____
 Project Start Date: __/__/__ Project Completion Date: __/__/__
 Check one: Single Purchase ? : __ Annual Requirements ? : __

WE ARE PLEASED TO QUOTE YOU AS FOLLOWS:

SALES No.	SIZE	PROD No.	DESCRIPTION	QTY	PRICE	EX PRICE
1006-64812	EACH		LLV3900STRD 2MECHGUN	1	5800.00	5800.00
			LINE LAZER 3900 V (8 FREE TIPS)			
160-6102	EACH		LINE DRIVER 08 UPGRA	1	5250.00	5250.00
			GRACO STANDARD LINE DRIVER			
136-0783	EACH		LOWER FLUID SECTION	1	250.00	250.00
			GRACO REPLACEMENT PUMP			
795-2039	EACH		PAINT HOPPER	1	236.00	236.00
			15G PAINT HOPPER			
					TOTAL	11536.00

We thank you for your consideration of SHERWIN-WILLIAMS products and look forward to supplying these products to you.

SHERWIN-WILLIAMS

TERMS OF THE SALE

By: _____

Terms: _____ 2807 SOUTH FIRST ST
 Quantity of Shipment: _____ WILLMAR MN 56201 3212
 F.O.B. Location: _____ Store 3298 Phone (320)235-0370
 Quotation Expires: _____ Territory #: _____

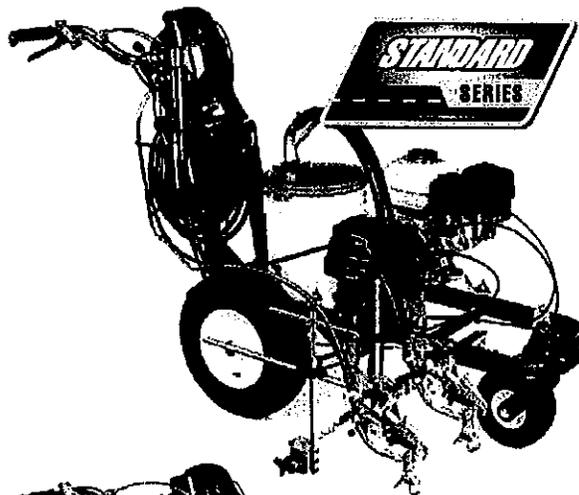
NOTICE: Please take notice that the quotation set forth above is not a contract and is subject to and conditioned upon approval by the Store Manager where the merchandise is ordered. In the event such approval is not obtained, you will be provided with a revised quotation and the quotation set forth above shall be null, void and of no force or effect. This quotation will be considered approved when SHERWIN-WILLIAMS delivers a notice or otherwise indicates its approval to you.

Two Gun Systems

LineLazer V 3900

DESCRIPTION	PART #
LINELAZER V 3900 STANDARD (2-GUNS BOTH MANUAL)	17H450
LINELAZER V 3900 HP AUTOMATIC (2-GUNS; 1-AUTOMATIC, 1-MANUAL)	17H452
LINELAZER V 3900 HP AUTOMATIC (2-GUNS; BOTH AUTOMATIC)	17H453
SPECIFICATIONS	
MAX TIP SIZE:	0.036 1-Gun 0.025 2-Guns
MAX GPM (LPM):	1.25 (4.7)
MAX PSI (BAR):	3300 (227)
HONDA GX ENGINE CC (HP):	120 (4.0)
WEIGHT LBS (KG):	230 (104)

The **LineLazer V 3900** is the airless line striping choice for professional striping contractors who want the industry's best striping unit. When it's time for 2-gun performance, no one does it better than Graco. Designed to deliver the most precise and consistent lines in the industry, it is the perfect choice for new lot layouts, medium to large parking lots, small city jobs and even big malls. With the option to add a LineDriver, the performance of the LineLazer V 3900 is unmatched.



Standard LineLazer V Features:

New EasyMark Gun Adjustment System

- ▶ Simple guide mark system
- ▶ Easy gun on/off, front/back
- ▶ Perfect gun set up – every time

New EZ Align Front Wheel System

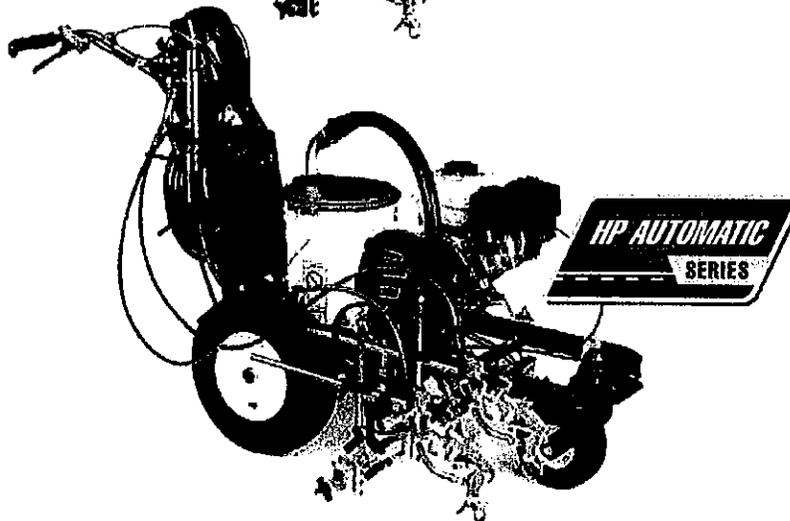
- ▶ Keeps unit tracking straight
- ▶ Intuitive design

New DualComfort® Handle Bar System

- ▶ Fits all users—easy to adjust
- ▶ Solid 4-bolt design

New LiveLook™ Display with SmartControl™

- ▶ Tracks all aspects of your job
- ▶ Real-time information



HP Automatic Includes All Standard LineLazer V Features **PLUS:**

New Automatic, Semi-Automatic Guns

- ▶ Push button control for accurate stripes every time

New Auto-Layout II

- ▶ Easy to use – cuts layout time in half
- ▶ Exclusive Green Laser Guidance

New Data Logging with J-Log System

- ▶ On-board job information for "proof" of completion

New On-Board Power

- ▶ 12V battery for all your accessory items

Ride-On System

LineDriver

DESCRIPTION
LINEDRIVER

PART #
262004

SPECIFICATIONS

OPERATING SPEED:
Up to 10 MPH
(16 KM/H)
Reverse 6 MPH
(10 KM/H)

FUEL CAPACITY (LTR): 0.95 (3.6)

HONDA GX

ENGINE CC (HP): 160 (5.5)

WEIGHT LBS (KG): 265 (120)

LineDriver HD

DESCRIPTION
LINEDRIVER HD

PART #
262005

SPECIFICATIONS

OPERATING SPEED:
Up to 10 MPH
(16 KM/H)
Reverse 6 MPH
(10 KM/H)

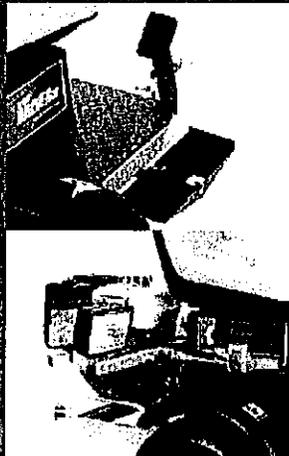
FUEL CAPACITY (LTR): 0.95 (3.6)

HONDA GX

ENGINE CC (HP): 200 (6.5)

STARTING SYSTEM: ProStart

WEIGHT LBS (KG): 275 (125)



Why Walk When You Can Ride?

Graco offers two high performance **LineDriver** attachments to connect to your LineLazer striper to double your striping productivity.

The **LineDriver** and **LineDriver HD** attachments provide the most innovative, user-friendly ride-on systems for the professional striping contractor.



Exclusive FlexBeam™ Break-A-Way Light System

- ▶ Fully adjustable for all types of low light applications
- ▶ Break-A-Way design helps protect against costly repairs and keeps you on the job

Patented Dual Foot Pedal System

- ▶ For forward and reverse—move between jobs without having to *PUSH!*
- ▶ Patent No. 6,883,633

Exclusive ProStart™ Engine Starting System

- ▶ Up to 50% less pulling effort to start the engine—no more broken recoils
- ▶ Outperforms manual pull and electric start systems when the weather starts turning cooler

Honda Engine

- ▶ Compact, lightweight and powerful—Honda engines are reliable, technologically advanced and easy to start
- ▶ Oil Alert shuts down engine if oil level drops too low, preventing damage
- ▶ Contractor preferred

POWERED BY **HONDA.**



Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
101.41110.201 2)MAYOR & COUNCIL	1)GENERAL FUND 3)OFFICE SUPPLIES PICTURES	16.39	LEWIS DRUG INC	D-02292016-267	377
101.41110.350 2)MAYOR & COUNCIL	1)GENERAL FUND 3)PRINTING & PUBLISHING ADS	437.50	MONITOR & NEWS	D-02292016-267	480
101.41110.367 2)MAYOR & COUNCIL	1)GENERAL FUND 3)OTHER INS - PUBLIC OFF LIAB WORK COMP INSURANCE	47.26	LEAGUE OF MN CITIES INS	047234 M-02292016-268	51
101.41300.125 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CAPETERIA PLAN EXPENSES MONTHLY FLEX CHARGE	120.00	TASC	D-02292016-267	209
101.41300.131 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)HEALTH INSURANCE HEALTH INS-HSA FEES HEALTH INS-HSA FEES	8.44 16.88	SELECT ACCOUNT SELECT ACCOUNT	D-02292016-267 M-02292016-268	463 37
101.41300.201 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)OFFICE SUPPLIES SHREDDING DATA PAPER, ENVELOPES VEHICLE TABS	98.43 20.26 48.00	SHRED-IT USA BACKSTREET PRINTING GROSSMAN, DEPUTY REGISTR	D-02292016-267 D-02292016-267 M-02292016-268	248 300 44
101.41300.202 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)DUPLICATING & COPYING COPIER MAINT COPIER PAYMENT COPY PAPER	90.42 139.00 35.55	COPIER BUSINESS SOLUTION TOSHIBA FINANCIAL SERVIC WEST CENTRAL SALES	D-02292016-267 D-02292016-267 D-02292016-267	69 195 340
101.41300.203 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)POSTAGE BID MAILINGS	18.80	INCIDENTAL FUND	D-02292016-267	231
101.41300.207 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)SAFETY & DRUG TESTING JOB SITE ANALYSIS	750.00	SWIFT COUNTY BENSON HOSP	D-02292016-267	473
101.41300.209 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)GAS & OIL GAS GAS	63.46 25.97	GLACIAL PLAINS COOPERATI BANKCARD CENTER	D-02292016-267 D-02292016-267	83 424
101.41300.221 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)EQUIPMENT REPAIR PARTS TRANS FLUSH TIE RODS CREDIT RECEIVED	487.29 39.99CR	TOM'S SERVICE INC BANKCARD CENTER	D-02292016-267 D-02292016-267	379 425
101.41300.309 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONTRACTED SERVICES COMP TIME/DATA ENTRY	1,200.00	ELECTRIC FUND	D-02292016-267	21
101.41300.310 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONTRACTED SERVICES SPAM FILTERING TECH SUPPORT SVC	39.00 1,320.00	MN OFFICE OF ENTERPRISE SWIFT COUNTY	D-02292016-267 D-02292016-267	92 109
101.41300.315 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONSULTING SERVICES RAILROAD CROSSING STUDY LEGAL SERVICES	4,743.86 585.00	STANTEC CONSULTING SERVI ABRAMS & SCHMIDT LLC	D-02292016-267 D-02292016-267	249 386
101.41300.321 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)TELEPHONE LONG DISTANCE CHARGES MONTHLY PRI CHARGE CELL PHONE	146.07 417.04 101.54	CENTURYLINK CENTURYLINK VERIZON	D-02292016-267 D-02292016-267 M-02292016-268	80 188 30

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
101.41300.331 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)TRAVEL EXPENSE MILEAGE-BHLERS SEMINAR PLANNING COMM MTC LODGING-WOLFINGTON	140.40 35.94 200.33	WOLFINGTON/ROB DOMAT'S FAMILY FOODS BANKCARD CENTER	D-02292016-267 D-02292016-267 D-02292016-267	236 289 422
101.41300.366 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)WORKERS COMPENSATION WORK COMP INSURANCE	1,258.22	LEAGUE OF MN CITIES INS	047234 M-02292016-268	52
101.41300.433 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)DUES & SUBSCRIPTIONS WALL STREET JOURNAL	32.99	BANKCARD CENTER	D-02292016-267	423
101.41610.201 2)CITY ATTORNEY	1)GENERAL FUND 3)OFFICE SUPPLIES POSTAGE COPIES, POSTAGE	40.65 14.42	WILCOX LAW OFFICE, P.A. WILCOX LAW OFFICE, P.A.	047231 D-02292016-267 M-02292016-268	219 49
101.41610.304 2)CITY ATTORNEY	1)GENERAL FUND 3)CITY ATTORNEY CONTRACT CITY ATTORNEY FEES CITY ATTORNEY FEES	2,269.00 2,979.50	WILCOX LAW OFFICE, P.A. WILCOX LAW OFFICE, P.A.	047231 D-02292016-267 M-02292016-268	220 48
101.41940.235 2)CITY HALL	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL MATS GARBAGE SERVICE BATTERY TOWELS MATS HOLE SAW	23.46 35.10 5.99 59.30 23.46 29.59	BENSON LAUNDRY-MAT HOUSE MATTHEISEN DISPOSAL, INC ZOGEL'S TRUE VALUE WEST CENTRAL SALES BENSON LAUNDRY-MAT HOUSE RUNNINGS SUPPLY INC	D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267	60 126 325 341 357 416
101.41940.310 2)CITY HALL	1)GENERAL FUND 3)CONTRACTED SERV - CLEANING POLICE DEPT 1/31-2/27 CLEAN CITY HALL	160.00 160.00	MCGEARY/THOMAS SWIFT COUNTY DAC	D-02292016-267 D-02292016-267	210 251
101.41940.381 2)CITY HALL	1)GENERAL FUND 3)UTILITIES UTILITIES	634.26	MUNICIPAL UTILITIES	D-02292016-267	93
101.41940.383 2)CITY HALL	1)GENERAL FUND 3)HEATING COST UTILITIES NATURAL GAS	275.20 265.58	MUNICIPAL UTILITIES CENTER POINT ENERGY	D-02292016-267 D-02292016-267	94 159
101.42100.131 2)POLICE DEPARTMENT	1)GENERAL FUND 3)HEALTH INSURANCE HEALTH INS-HSA FEES HEALTH INS-HSA FEES	16.88 33.76	SELECT ACCOUNT SELECT ACCOUNT	047229 D-02292016-267 M-02292016-268	464 38
101.42100.201 2)POLICE DEPARTMENT	1)GENERAL FUND 3)OFFICE SUPPLIES COPIER MAINT COPIER PAYMENT 4 CHAIRS WIRE DISCONNECT COPY PAPER SERVER SET UP	68.47 158.00 960.00 532.06 35.55 105.00	COPIER BUSINESS SOLUTION TOSHIBA FINANCIAL SERVIC VIKING OFFICE SUPPLY BORDER STATES ELECTRIC S WEST CENTRAL SALES MORRIS ELECTRONICS	D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267	70 186 237 293 342 373
101.42100.209 2)POLICE DEPARTMENT	1)GENERAL FUND 3)GAS & OIL GAS	1,061.71	GLACIAL PLAINS COOPERATI	D-02292016-267	84
101.42100.210 2)POLICE DEPARTMENT	1)GENERAL FUND 3)OPERATING SUPPLIES MONTHLY SCHEDULE SERVICE LUMBER VEST SCREWS, POP, WATER	39.94 29.83 174.93 37.44	CALLBACK STAFFING SOLUTI A F BUILDING MATERIALS BANKCARD CENTER RUNNINGS SUPPLY INC	D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267	218 365 429 449

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.42100.211	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) FORTIFURE EXPENDITURES					
	10% SEIZED PROPERTIES	120.00	TREASURY DIVISION, FINANC	047227	M-02292016-268	35
	20% SEIZED PROPERTIES	240.00	WILCOX LAW OFFICE, P.A.	047228	M-02292016-268	36
101.42100.213	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) UNIFORM ALLOWANCE					
	SHIRTS	121.98	UNIFORMS UNLIMITED		D-02292016-267	239
	FLASHLIGHT, PANTS	244.98	STREICHER'S		D-02292016-267	242
	BELT, FLASHLIGHT HOLDER	68.98	STREICHER'S		D-02292016-267	245
	UNIFORM	89.50	BANKCARD CENTER		D-02292016-267	427
101.42100.219	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) INVESTIGATIONS					
	PROSECUTION FEES	2,937.11	WILCOX LAW OFFICE, P.A.		D-02292016-267	221
	INVESTIGATIONS	1,100.00	RICE MEMORIAL HOSPITAL		D-02292016-267	255
	PROSECUTION	60.00	HOHMAN LAW FIRM, LTD		D-02292016-267	420
	PROSECUTION	2,217.11	WILCOX LAW OFFICE, P.A.	047231	M-02292016-268	47
101.42100.223	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) EQUIPMENT REPAIRS CONTRACTED					
	VEHICLE REPAIRS	278.25	TOM'S SERVICE, INC		D-02292016-267	380
101.42100.240	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) SMALL TOOLS & EQUIPMENT					
	MAGAZINE CATCH	23.98	STREICHER'S		D-02292016-267	242
	3 SLIDE STOPS	35.97	STREICHER'S		D-02292016-267	243
	6 FLASHLIGHTS	53.94	STREICHER'S		D-02292016-267	246
	4 FLASHLIGHTS	45.95	STREICHER'S		D-02292016-267	247
	2 PAINTBALL TM-4 RIFLES	1,285.88	ALPHA TRAINING & TACTICS		D-02292016-267	312
	KEYS, BATTERY	30.98	ZOSEL'S TRUE VALUE		D-02292016-267	331
	AMMO, KEYS	357.86	RUNNINGS SUPPLY INC		D-02292016-267	418
	COOLER RENT, WATER	28.85	CULLIGAN SOFT WATER		D-02292016-267	448
101.42100.321	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) TELEPHONE					
	MONTHLY PRI CHARGE	100.00	CENTURYLINK		D-02292016-267	189
	LOCAL SERVICE	63.85	CENTURYLINK		D-02292016-267	197
	CELL PHONE	101.54	VERIZON		D-02292016-267	352
	CELL PHONE	209.11	VERIZON	047238	M-02292016-268	31
101.42100.331	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) TRAVEL EXPENSE					
	MEALS	105.93	BANKCARD CENTER		D-02292016-267	426
101.42100.332	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) TRAINING & INSTRUCTION					
	CIVIL DISPUTES TRAINING	480.00	BANKCARD CENTER		D-02292016-267	428
101.42100.366	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) WORKERS COMPENSATION					
	WORK COMP INSURANCE	12,608.82	LEAGUE OF MN CITIES INS	047234	M-02292016-268	53
101.42100.411	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) RENT					
	GARAGE RENT	100.00	ELECTRIC FUND		D-02292016-267	29
101.42100.433	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) DUES & SUBSCRIPTIONS					
	2016 SWAT DUES	1,000.00	STEVENS COUNTY SHERIFFS		D-02292016-267	254
101.42100.439	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) DOG POUND EXPENSES					
	FOUND BOARDING	20.00	H & H VETERINARY SERVICE		D-02292016-267	393
101.42200.201	1) GENERAL FUND					
2) FIRE DEPARTMENT	3) OFFICE SUPPLIES					
	CAN LINERS, CLEANER	57.03	WEST CENTRAL SALES		D-02292016-267	345
101.42200.210	1) GENERAL FUND					
2) FIRE DEPARTMENT	3) OPERATING SUPPLIES					
	CO DETECTOR, WALL PLATE	31.38	RUNNINGS SUPPLY INC		D-02292016-267	415

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.42200.221	1) GENERAL FUND					
2) FIRE DEPARTMENT	3) EQUIPMENT REPAIR PARTS					
	REPLACE CORE, SUPPLIES	54.36	GLACIAL PLAINS COOPERATI		D-02292016-267	319
	HOSE BARB	6.19	RUNNINGS SUPPLY INC		D-02292016-267	414
101.42200.223	1) GENERAL FUND					
2) FIRE DEPARTMENT	3) EQUIPMENT REPAIR CONTRACTUAL					
	OIL CHANGES	317.01	TOM'S SERVICE, INC		D-02292016-267	384
101.42200.235	1) GENERAL FUND					
2) FIRE DEPARTMENT	3) BUILDING MAINTENANCE & SUPPL					
	GARBAGE SERVICE	44.46	MATTHEISEN DISPOSAL, INC		D-02292016-267	166
	CO-RAY HEATER REPAIR	1,856.24	CRAIGS, INC.		D-02292016-267	441
101.42200.310	1) GENERAL FUND					
2) FIRE DEPARTMENT	3) CONTRACTED SERVICES					
	CLEAN FIRE HALL	51.45	SWIFT COUNTY DAC		D-02292016-267	253
101.42200.366	1) GENERAL FUND					
2) FIRE DEPARTMENT	3) WORKERS COMPENSATION					
	WORK COMP INSURANCE	6,495.44	LEAGUE OF MN CITIES INS	047234	M-02292016-268	54
101.42200.381	1) GENERAL FUND					
2) FIRE DEPARTMENT	3) UTILITIES					
	UTILITIES	537.84	MUNICIPAL UTILITIES		D-02292016-267	95
101.42200.383	1) GENERAL FUND					
2) FIRE DEPARTMENT	3) HEATING COST					
	NATURAL GAS	369.37	CENTER POINT ENERGY		D-02292016-267	160
101.42200.418	1) GENERAL FUND					
2) FIRE DEPARTMENT	3) FIRE SERVICE FEE					
	FIRE SERVICE	833.33	WATER FUND		D-02292016-267	24
101.42200.433	1) GENERAL FUND					
2) FIRE DEPARTMENT	3) DUES & SUBSCRIPTIONS					
	ONE YEAR SUBSCRIPTION	300.00	EMERGENCY SERVICES MARKE		D-02292016-267	388
101.42600.131	1) GENERAL FUND					
2) ENGINEERING DEPARTMENT	3) HEALTH INSURANCE					
	HEALTH INS-HSA FEES	2.11	SELECT ACCOUNT		D-02292016-267	465
	HEALTH INS-HSA FEES	4.22	SELECT ACCOUNT	047229	M-02292016-268	39
101.42600.210	1) GENERAL FUND					
2) ENGINEERING DEPARTMENT	3) OPERATING SUPPLIES					
	BATTERY, STAPLES	31.47	ZOSEL'S TRUE VALUE		D-02292016-267	327
101.42600.321	1) GENERAL FUND					
2) ENGINEERING DEPARTMENT	3) TELEPHONE					
	CELL PHONE	50.77	VERIZON	047238	M-02292016-268	34
101.42600.331	1) GENERAL FUND					
2) ENGINEERING DEPARTMENT	3) TRAVEL EXPENSE					
	MILEAGE TO MORRIS	436.86	JACOBSON/MIKE		D-02292016-267	317
	MEAL & LODGING	256.22	BANKCARD CENTER		D-02292016-267	430
101.43100.131	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) HEALTH INSURANCE					
	HEALTH INS-HSA FEES	10.55	SELECT ACCOUNT		D-02292016-267	466
	HEALTH INS-HSA FEES	21.10	SELECT ACCOUNT	047229	M-02292016-268	40
101.43100.209	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) GAS & OIL					
	GAS	3,273.36	GLACIAL PLAINS COOPERATI		D-02292016-267	87
	DIESEL	11.82	ASCHEMAN OIL		D-02292016-267	356
101.43100.210	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) OPERATING SUPPLIES					
	WELDING GAS	156.89	AMERICAN WELDING & GAS I		D-02292016-267	196
	MUFFLERS	26.72	HUSTON & SONS TRUCK REPA		D-02292016-267	274
	CABLE TV	14.35	CHARTER COMMUNICATIONS		D-02292016-267	291
	DRY ERASE ERASERS	9.70	BACKSTREET PRINTING		D-02292016-267	301
	AUTO DECALS	52.02	BACKSTREET MEDIA		D-02292016-267	302

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FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.43100.210	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) OPERATING SUPPLIES					
	4 ASPHALT BLADES	1,376.60	ACE INDUSTRIAL SUPPLY IN			
	BROOMS	160.98	GLACIAL PLAINS COOPERATI	D-02292016-267		315
	CLOCK	21.98	ZOSEL'S TRUE VALUE	D-02292016-267		316
	KEYS, NUMBERS	99.40	A.F. BUILDING MATERIALS	D-02292016-267		317
	BEARING, WASHER FLUID	61.17	AUTO VALU BENSON	D-02292016-267		318
	BULB, DRIVER	85.27	NORTHSIDE AUTO	D-02292016-267		319
	KEYS, TAPE, PLUG	182.30	RUNNINGS SUPPLY INC	D-02292016-267		320
	STALL MAT, SHUT OFF	159.28	RUNNINGS SUPPLY INC	D-02292016-267		321
	WELDING GAS	123.95	AMERICAN WELDING & GAS I	D-02292016-267		322
	EAR PLUGS & GLASSES	206.67	NORTHERN SAFETY CO. INC	D-02292016-267		323
	VEHICLE TABS	240.00	GROSSMAN, DEPUTY REGISTR	047230 M-02292016-268		43
101.43100.215	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) SHOP SUPPLIES					
	ANTI-FREEZE	30.98	NORTHSIDE AUTO	D-02292016-267		397
101.43100.221	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) EQUIPMENT REPAIR PARTS					
	LIGHTBAR	275.06	LOCATORS & SUPPLIES	D-02292016-267		264
	2X10S	47.58	A.F. BUILDING MATERIALS	D-02292016-267		265
	FILTERS	112.68	AUTO VALU BENSON	D-02292016-267		270
	HOSE, CLAMP	63.11	NORTHSIDE AUTO	D-02292016-267		395
101.43100.223	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) EQUIPMENT REPAIRS CONTRACTED					
	PARTS & LABOR	258.89	GLACIAL PLAINS COOPERATI	D-02292016-267		321
101.43100.228	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) STREET MAINT-SEALCOATING					
	CRUSHED ROCK	1,024.08	FISHER SAND & GRAVEL CO.	D-02292016-267		472
101.43100.231	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) SNOW REMOVAL					
	ROAD SALT	2,165.38	JOHNSON FEED, INC	047232 M-02292016-268		50
101.43100.235	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) BUILDING MAINTENANCE & SUPPL					
	GARBAGE SERVICE	139.11	MATTHEISEN DISPOSAL, INC	D-02292016-267		167
	INLET, WIRE	378.87	BORDER STATES ELECTRIC S	D-02292016-267		294
101.43100.240	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) SMALL TOOLS & EQUIPMENT					
	OIL DRAIN, GUAGES	228.40	AUTO VALU BENSON	D-02292016-267		369
101.43100.366	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) WORKERS COMPENSATION					
	WORK COMP INSURANCE	12,243.34	LEAGUE OF MN CITIES INS	047234 M-02292016-268		56
101.43100.381	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) UTILITIES					
	UTILITIES	590.27	MUNICIPAL UTILITIES	D-02292016-267		96
	ELECT-GRAVEL PIT & DUMP	87.51	AGRALITE ELECTRIC COOPER	047233 M-02292016-268		14
101.43100.383	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) HEATING COST					
	NATURAL GAS	594.53	CENTER POINT ENERGY	D-02292016-267		161
101.43100.386	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) STREET LIGHTING UTILITIES					
	UTILITIES	5,041.11	MUNICIPAL UTILITIES	D-02292016-267		97
101.43100.438	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) LAUNDRY					
	MATS & TOWELS	48.44	BENSON LAUNDRY-MAT HOUSE	D-02292016-267		62
	MATS	39.43	BENSON LAUNDRY-MAT HOUSE	D-02292016-267		358
101.45121.235	1) GENERAL FUND					
2) ORGANIZED RECREATION	3) BUILDING MAINTENANCE & SUPPL					
	APR-JUN MONITORING	83.85	HEARTLAND SECURITY SERVI	D-02292016-267		273

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FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
101.45121.310 2) ORGANIZED RECREATION	1) GENERAL FUND 3) SENIOR CITIZEN PROGRAM MONTHLY CONTRIBUTION	700.00	SENIOR ADVOCACY CORPORAT	D-02292016-267	28
101.45124.210 2) SWIMMING POOL	1) GENERAL FUND 3) OPERATING SUPPLIES CHLORINATOR DISPOSAL FOOD/BEVERAGE LICENSE	10.00 734.00	SWIFT CO ENVIRONMENTAL S COUNTRYSIDE PUBLIC HEALT	D-02292016-267 D-02292016-267	349 354
101.45124.235 2) SWIMMING POOL	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL GARBAGE SERVICE	4.68	MATTHEISEN DISPOSAL, INC	D-02292016-267	446
101.45124.321 2) SWIMMING POOL	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	25.04	CENTURYLINK	D-02292016-267	178
101.45124.360 2) SWIMMING POOL	1) GENERAL FUND 3) INSURANCE WORK COMP INSURANCE	1,454.79	LEAGUE OF MN CITIES INS	047234 M-02292016-268	55
101.45124.381 2) SWIMMING POOL	1) GENERAL FUND 3) UTILITIES UTILITIES	240.52	MUNICIPAL UTILITIES	D-02292016-267	98
101.45181.235 2) ARMORY	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL TOWELS CAN LINERS TOGGLE	23.36 26.69 4.69	WEST CENTRAL SALES WEST CENTRAL SALES NORTHSIDE AUTO	D-02292016-267 D-02292016-267 D-02292016-267	346 347 398
101.45181.310 2) ARMORY	1) GENERAL FUND 3) CONTRACTED SERVICES CLEAN ARMORY	44.10	SWIFT COUNTY DAC	D-02292016-267	252
101.45181.321 2) ARMORY	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	41.63	CENTURYLINK	D-02292016-267	179
101.45181.381 2) ARMORY	1) GENERAL FUND 3) UTILITIES UTILITIES	212.42	MUNICIPAL UTILITIES	D-02292016-267	99
101.45181.383 2) ARMORY	1) GENERAL FUND 3) HEATING COST NATURAL GAS	281.98	CENTER POINT ENERGY	D-02292016-267	163
101.45200.131 2) PARKS	1) GENERAL FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES HEALTH INS-HSA FEES	2.11 4.22	SELECT ACCOUNT SELECT ACCOUNT	D-02292016-267 047229 M-02292016-268	467 41
101.45200.209 2) PARKS	1) GENERAL FUND 3) GAS & OIL GAS HOOKS	44.49 44.70	GLACIAL PLAINS COOPERATI ZOSEL'S TRUE VALUE	D-02292016-267 D-02292016-267	88 329
101.45200.210 2) PARKS	1) GENERAL FUND 3) OPERATING SUPPLIES GARBAGE SERVICE FLAG REPAIR TUBING EXIT SIGNS AUTO DECALS ANNUAL MEMBERSHIP TRASH CAN, NAIL SET CAMP GROUND LICENSE CEDAR FOR SIGNS FILTERS FILTERS, BUSHING HOSE REEL, BOLTS EAR PLUGS & GLASSES VEHICLE TABS	144.92 30.00 50.96 65.15 52.02 20.00 41.47 179.00 386.12 255.28 73.83 279.57 109.78 32.00	MATTHEISEN DISPOSAL, INC MN MILLS & MFG LLC LORENZ MFG. EMEDCO INC BACKSTREET MEDIA ARBOR DAY FOUNDATION ZOSEL'S TRUE VALUE COUNTRYSIDE PUBLIC HEALT A.F. BUILDING MATERIALS AUTO VALU BENSON NORTHSIDE AUTO RUNNINGS SUPPLY INC NORTHERN SAFETY CO INC GROSSMAN, DEPUTY REGISTR	D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 047230 M-02292016-268	168 263 265 284 303 314 330 335 363 366 400 421 476 45

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FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
101.45200.221 2) PARKS	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS FILTER RETURNS BRUSH SET BEARING, VLAVE, RETURNS PARTS	21.80CR 1,039.50 0.49 33.13	AUTO VALU BENSON TJOSVOLD EQUIPMENT INC NORTHSIDE AUTO JOHN DEERE FINANCIAL	D-02292016-267 D-02292016-267 D-02292016-267 M-02292016-268	367 378 399 61
101.45200.223 2) PARKS	1) GENERAL FUND 3) EQUIPMENT REPAIRS CONTRACTED REPAIRS	356.95	GLACIAL PLAINS COOPERATI	D-02292016-267	322
101.45200.235 2) PARKS	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL SCISSOR LIFT RENTAL RESTROOM SIGNS STEEL STEEL CLOCK PEG BOARD FAN, LADDER, TOTE	500.00 108.97 44.80 116.00 21.99 44.27 458.36	WILLMAR FORKLIFT INC ULINE LORENZ MFG REID'S WELDING & CUSTOM ROSEL'S TRUE VALUE A F BUILDING MATERIALS RUNNINGS SUPPLY INC	D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267	234 340 366 367 367 367 420
101.45200.240 2) PARKS	1) GENERAL FUND 3) SMALL TOOLS & EQUIPMENT HALF COST POLE PRUNER	299.79	ERIC'S MOTORSPORTS	D-02292016-267	281
101.45200.321 2) PARKS	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	42.70	CENTURYLINK	D-02292016-267	181
101.45200.331 2) PARKS	1) GENERAL FUND 3) TRAVEL EXPENSE PARK BOARD MTG	65.84	INCIDENTAL FUND	D-02292016-267	230
101.45200.366 2) PARKS	1) GENERAL FUND 3) WORKERS COMPENSATION WORK COMP INSURANCE	2,276.64	LEAGUE OF MN CITIES INS	047234 M-02292016-268	57
101.45200.381 2) PARKS	1) GENERAL FUND 3) UTILITIES UTILITIES	518.47	MUNICIPAL UTILITIES	D-02292016-267	100
101.46500.343 2) TOURISM	1) GENERAL FUND 3) LODGING TAX EXPENDITURES 2016 MEANDER SPONSORSHIP ADS EASTER EGG HUNT DONATION	200.00 274.13 800.00	UPPER MN VALLEY REGIONAL MONITOR & NEWS THE FIRST EVANGEL FREE C	D-02292016-267 D-02292016-267 M-02292016-268	238 481 60
101.49010.210 2) CEMETERY	1) GENERAL FUND 3) OPERATING SUPPLIES CEMETERY BOARD MTG	47.92	DAROLD'S SUPER VALUE	D-02292016-267	286
101.49200.430 2) UNALLOCATED	1) GENERAL FUND 3) MISCELLANEOUS BACKPACK PROGRAM	2,000.00	BENSON AREA CARES 4 KIDS	047235 M-02292016-268	59
101.49300.731 2) TRANSFERS	1) GENERAL FUND 3) TRANSFER TO OTHER GOVERNMENTS MONTHLY RENT	3,125.00	BENSON CIVIC CENTER BOAR	D-02292016-267	175
101.49800.131 2) PUBLIC TRANSIT	1) GENERAL FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES HEALTH INS-HSA FEES	4.22 8.44	SELECT ACCOUNT SELECT ACCOUNT	D-02292016-267 M-02292016-268	468 42
101.49800.209 2) PUBLIC TRANSIT	1) GENERAL FUND 3) GAS & OIL GAS	1,173.26	GLACIAL PLAINS COOPERATI	D-02292016-267	89
101.49800.210 2) PUBLIC TRANSIT	1) GENERAL FUND 3) OPERATING SUPPLIES EXIT SIGNS AUTO DECALS VEHICLE TABS	65.15 52.02 48.00	EMEDCO INC BACKSTREET MEDIA GROSSMAN, DEPUTY REGISTR	D-02292016-267 D-02292016-267 M-02292016-268	285 304 46

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
101.49800.221 2)PUBLIC TRANSIT	1)GENERAL FUND 3)EQUIPMENT REPAIR PARTS B12/B1 BATTERY BOX LATCH LAMP BULB B1 HOSE, COUPLING	61.27 6.81 4.87	NORTH CENTRAL BUS SALES NORTHSIDE AUTO RUNNINGS SUPPLY INC	D-02292016-267 D-02292016-267 D-02292016-267	376 394 413
101.49800.223 2)PUBLIC TRANSIT	1)GENERAL FUND 3)EQUIPMENT REPAIRS CONTRACTED B1 OIL CHG B12 DRAG LINK B1 BRAKE PADS	44.48 367.61 206.38	TOM'S SERVICE, INC TOM'S SERVICE, INC TOM'S SERVICE, INC	D-02292016-267 D-02292016-267 D-02292016-267	381 382 383
101.49800.321 2)PUBLIC TRANSIT	1)GENERAL FUND 3)TELEPHONE LOCAL SERVICE	43.26	CENTURYLINK	D-02292016-267	182
101.49800.366 2)PUBLIC TRANSIT	1)GENERAL FUND 3)WORKERS COMPENSATION WORK COMP INSURANCE	3,100.43	LEAGUE OF MN CITIES INS	047234 M-02292016-268	58
101.49810.210 2)AIRPORT	1)GENERAL FUND 3)OPERATING SUPPLIES ICE MELT, CLEANER	51.19	WEST CENTRAL SALES	D-02292016-267	339
101.49810.235 2)AIRPORT	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL MATS WATER GARBAGE SERVICE HOSE STOP, CLIP FEB RENT	13.51 19.97 4.68 24.73 19.50	BENSON LAUNDRY-MAT HOUSE CULLIGAN SOFT WATER MATTHEISEN DISPOSAL, INC ZOSEL'S TRUE VALUE WEST ACRES WATER SYSTEMS	D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267	61 71 169 326 445
101.49810.307 2)AIRPORT	1)GENERAL FUND 3)MANAGEMENT FEES AIRPORT MANAGER	350.00	LYNCH LAKE FLYING CLUB	D-02292016-267	38
101.49810.321 2)AIRPORT	1)GENERAL FUND 3)TELEPHONE LOCAL SERVICE	75.84	CENTURYLINK	D-02292016-267	183
101.49810.381 2)AIRPORT	1)GENERAL FUND 3)UTILITIES ELECT-AIRPORT	808.89	AGRALITE ELECTRIC COOPER	047233 M-02292016-268	15
101.49810.383 2)AIRPORT	1)GENERAL FUND 3)HEATING COST NATURAL GAS	147.14	CENTER POINT ENERGY	D-02292016-267	164
211.45500.201 2)LIBRARY	1)LIBRARY FUND 3)OFFICE SUPPLIES COPIER MAINT SHIMS, HARDWARE TISSUE TOWELS SUPPLIES	70.00 12.39 52.85 29.65 28.72	COPIER BUSINESS SOLUTION ZOSEL'S TRUE VALUE WEST CENTRAL SALES WEST CENTRAL SALES BANKCARD CENTER	D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267	223 324 343 344 431
211.45500.235 2)LIBRARY	1)LIBRARY FUND 3)BUILDING MAINTENANCE & SUPPL MATS GARBAGE SERVICE MATS FLOOR CLEANER	32.84 37.44 40.47 42.08	BENSON LAUNDRY-MAT HOUSE MATTHEISEN DISPOSAL, INC BENSON LAUNDRY-MAT HOUSE BANKCARD CENTER	D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267	63 170 359 432
211.45500.307 2)LIBRARY	1)LIBRARY FUND 3)MANAGEMENT FEES-PIONEERLAND 1ST QTR PAYMENT	20,448.00	PIONEERLAND LIBRARY SYST	D-02292016-267	477
211.45500.310 2)LIBRARY	1)LIBRARY FUND 3)CONTRACTED SERV - CLEANING CLEAN LIBRARY	395.00	MCGEARY/THOMAS	D-02292016-267	26

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FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
211.45500.321 2)LIBRARY	1)LIBRARY FUND 3)TELEPHONE LOCAL SERVICE	78.35	CENTURYLINK	D-02292016-267	184
211.45500.381 2)LIBRARY	1)LIBRARY FUND 3)UTILITIES UTILITIES	198.81	MUNICIPAL UTILITIES	D-02292016-267	101
211.45500.383 2)LIBRARY	1)LIBRARY FUND 3)HEATING COST UTILITIES	211.01	MUNICIPAL UTILITIES	D-02292016-267	102
515.46500.331 2)GENERAL	1)ECONOMIC DEV. AUTHORITY FUND 3)TRAVEL EXPENSE EDA MTG MEALS & LODGING	53.91 446.17	DOMAT'S FAMILY FOODS BANKCARD CENTER	D-02292016-267 D-02292016-267	288 433
515.46500.343 2)GENERAL	1)ECONOMIC DEV. AUTHORITY FUND 3)ADVERTISING BIOMASS CONF SUPPLIES	613.20	BANKCARD CENTER	D-02292016-267	434
515.46500.430 2)GENERAL	1)ECONOMIC DEV. AUTHORITY FUND 3)MISCELLANEOUS HEATER	1,443.00	CRAIGS, INC.	D-02292016-267	456
601.15500 2)PREPAID EXPENSES - INSURANCE	1)WATER FUND WORK COMP INSURANCE	2,869.65	LEAGUE OF MN CITIES INS	036419 M-02292016-268	83
601.20200 2)ACCOUNTS PAYABLE	1)WATER FUND 3RD QTR CONNECTION FEE	2,292.00	MN DEPT OF HEALTH	D-02292016-267	262
601.49400.131 2)WATER DEPARTMENT	1)WATER FUND 3)HEALTH INSURANCE HEALTH INS-HSA FEES HEALTH INS-HSA FEES	4.22 8.44	SELECT ACCOUNT SELECT ACCOUNT	036413 D-02292016-267 M-02292016-268	460 75
601.49400.208 2)WATER DEPARTMENT	1)WATER FUND 3)CHEMICALS & CHEM SUPPLIES CHLORINE, ACID	517.35	HAWKINS, INC.	D-02292016-267	471
601.49400.209 2)WATER DEPARTMENT	1)WATER FUND 3)GAS & OIL GAS	188.17	GLACIAL PLAINS COOPERATI	D-02292016-267	131
601.49400.210 2)WATER DEPARTMENT	1)WATER FUND 3)OPERATING SUPPLIES WATER LOCATOR EXT'T SIGNS AUTO DECALS LP FOR TORCH FLASHLIGHT, NOZZLE BELL CHARGER BLOW GUN AIR HOSE, FITTING TAB RENEWAL	10.98 595.00 65.15 52.02 20.00 16.98 166.30 14.49 103.05 32.00	DAROLD'S SUPER VALUE LOCATORS & SUPPLIES EMEDCO INC BACKSTREET MEDIA GLACIAL PLAINS COOPERATI ZOSEL'S TRUE VALUE SQUADS INC NORTHSIDE AUTO RUNNINGS SUPPLY INC GROSSMAN, DEPUTY REGISTR	D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 M-02292016-268	123 226 283 305 318 337 375 403 410 80
601.49400.217 2)WATER DEPARTMENT	1)WATER FUND 3)LAB EQUIPMENT & SUPPLIES ACID POWDER, CYANIDE TOWELS	188.99 7.49	USA BLUE BOOK RUNNINGS SUPPLY INC	D-02292016-267 D-02292016-267	229 404
601.49400.221 2)WATER DEPARTMENT	1)WATER FUND 3)EQUIPMENT REPAIR PARTS FILTERS, OIL	47.46	AUTO VALU BENSON	D-02292016-267	372
601.49400.227 2)WATER DEPARTMENT	1)WATER FUND 3)MAINTAIN COLLECTION SYSTEM WATER BREAK REPAIR WATER LEAK REPAIR GLOVES	2,370.50 1,401.00 28.45	QUAM CONSTRUCTION COMPAN QUAM CONSTRUCTION COMPAN RUNNINGS SUPPLY INC	D-02292016-267 D-02292016-267 D-02292016-267	256 258 405

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
601.49400.235 2) WATER DEPARTMENT	1) WATER FUND 3) BUILDING MAINTENANCE & SUPPL HOSE WASTE BASKET	42.99 50.90	ZOSEL'S TRUE VALUE RUNNINGS SUPPLY INC		D-02292016-267 D-02292016-267	336 412
601.49400.307 2) WATER DEPARTMENT	1) WATER FUND 3) MANAGEMENT FEES MANAGEMENT FEES	3,277.25	GENERAL FUND		D-02292016-267	13
601.49400.313 2) WATER DEPARTMENT	1) WATER FUND 3) CONTRACTED SERVICES ELEVATED TANK REPORT MAPPING SETUP	1,176.00 1,166.67	STANTEC CONSULTING SERVI KORTERRA INC		D-02292016-267 D-02292016-267	250 268
601.49400.321 2) WATER DEPARTMENT	1) WATER FUND 3) TELEPHONE LOCAL SERVICE CELL PHONE-WATER	94.71 15.74	CENTURYLINK VERIZON	036422	D-02292016-267 M-02292016-268	208 17
601.49400.331 2) WATER DEPARTMENT	1) WATER FUND 3) TRAVEL EXPENSE MILEAGE-ONE CALL TNG	97.20	BORSTAD/RUSSELL		D-02292016-267	474
601.49400.332 2) WATER DEPARTMENT	1) WATER FUND 3) TRAINING & INSTRUCTION REG-GENS,WOLFTN	240.00	BANKCARD CENTER		D-02292016-267	435
601.49400.381 2) WATER DEPARTMENT	1) WATER FUND 3) UTILITIES UTILITIES	2,520.29	MUNICIPAL UTILITIES		D-02292016-267	141
601.49400.430 2) WATER DEPARTMENT	1) WATER FUND 3) MISCELLANEOUS BAD DEBT COLL FEE WATER REFUND	8.45 1,598.60	UNITED ACCOUNTS SUTER/DAVID	036423	D-02292016-267 M-02292016-268	453 88
601.49400.611 2) WATER DEPARTMENT	1) WATER FUND 3) INTEREST ON BOND PAYMENTS INTEREST	23,833.00	MN PUBLIC FACILITIES AUT	036412	M-02292016-268	74
602.14300 2) INVENTORY	1) SEWER COLLECTION & DISPOSAL MANHOLE RING	180.00	HANCOCK CONCRETE PRODUCT		D-02292016-267	227
602.16400 2) MACHINERY & EQUIPMENT-COLLEC	1) SEWER COLLECTION & DISPOSAL SEWER CAMERA-JET TRUCK	19,105.00	MAC QUEEN EQUIPMENT, INC		D-02292016-267	228
602.43250.208 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) CHEMICALS & CHEM SUPPLIES FERRIC CHLORIDE FERRIC CHLORIDE	2,757.83 2,757.83	HAWKINS, INC. HAWKINS, INC.		D-02292016-267 D-02292016-267	225 470
602.43250.209 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) GAS & OIL GAS	219.08	GLACIAL PLAINS COOPERATI		D-02292016-267	132
602.43250.210 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) OPERATING SUPPLIES TILE COUPLER TAB RENEWAL	6.38 16.00	RUNNINGS SUPPLY INC GROSSMAN, DEPUTY REGISTR	036417	D-02292016-267 M-02292016-268	408 81
602.43250.217 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) LAB EQUIPMENT & SUPPLIES WATER, BRUSH	4.96	RUNNINGS SUPPLY INC		D-02292016-267	406
602.43250.221 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) EQUIPMENT REPAIR PARTS AIR DRYER PIPE, COUPLING	2,022.00 14.05	HAWLEYS INC RUNNINGS SUPPLY INC		D-02292016-267 D-02292016-267	353 407

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FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
602.43250.223 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 2) EQUIPMENT REPAIRS CONTRACTED 3) LIFT STATION ANNUAL INSP COMPRESSOR SERVICE	1,610.00 150.00	NELSON ELECTRIC MOTOR RP HAWLEYS, INC.		D-02292016-267 D-02292016-267	232 352
602.43250.226 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 2) MAINTAIN SYSTEM 3) SEWER REPAIR	6,070.41	QUAM CONSTRUCTION COMPAN		D-02292016-267	257
602.43250.235 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 2) BUILDING MAINTENANCE & SUPPL 3) ENAMEL	30.74	ZOSEL'S TRUE VALUE		D-02292016-267	334
602.43250.307 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 2) MANAGEMENT FEES 3) MANAGEMENT FEES	4,254.40	GENERAL FUND		D-02292016-267	14
602.43250.311 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 2) PEOPLE SERVICE CONTRACT 3) MONTHLY CONTRACT	20,111.00	PEOPLE SERVICE INC.	036414	M-02292016-268	29
602.43250.313 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 2) CONTRACTED SERVICES 3) MAPPING SETUP WAGNER SEWER CLEAN	1,166.67 245.00	KORTERRA INC GROSSMAN & TRUMP INC		D-02292016-267 D-02292016-267	269 351
602.43250.321 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 2) TELEPHONE 3) CELL PHONE-WATER	15.74	VERIZON	036422	M-02292016-268	18
602.43250.332 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 2) TRAINING & INSTRUCTION 3) REG-GENS GENS-EXAM FEES	300.00 15.00	BANKCARD CENTER MN POLLUTION CONTROL AGE	036416	D-02292016-267 M-02292016-268	436 79
602.43250.366 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 2) WORKERS COMPENSATION 3) WORK COMP INSURANCE	151.26	LEAGUE OF MN CITIES INS	036419	M-02292016-268	84
602.43250.381 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 2) UTILITIES 3) UTILITIES ELECT-SEWER LIFT	4,670.38 50.82	MUNICIPAL UTILITIES AGRALITE ELECTRIC COOPER	036418	D-02292016-267 M-02292016-268	142 16
602.43250.383 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 2) HEATING COST 3) NATURAL GAS	448.25	CENTER POINT ENERGY		D-02292016-267	191
602.43250.430 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 2) MISCELLANEOUS 3) HAZARDOUS MTL FEE BAD DEBT COLL FEE SEWER REFUND	100.00 10.71 2,748.90	MN DEPT OF PUBLIC SAFETY UNITED ACCOUNTS SUTER/DAVID	036423	D-02292016-267 D-02292016-267 M-02292016-268	261 452 89
602.43250.611 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 2) INTEREST ON BOND PAYMENTS 3) INTEREST	22,116.60	MN PUBLIC FACILITIES AUT	036412	M-02292016-268	73
604.14300 2) INVENTORY CONTROL	1) ELECTRIC FUND 2) INVENTORY	66.22	BORDER STATES ELECTRIC S		D-02292016-267	297
604.20210 2) SALES TAX PAYABLE	1) ELECTRIC FUND 2) BAD DEBT COLL FEE	2.26	UNITED ACCOUNTS		D-02292016-267	454
604.20701 2) DUE STORM WATER - BILLINGS	1) ELECTRIC FUND 2) BAD DEBT COLL FEE	1.13	UNITED ACCOUNTS		D-02292016-267	455

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FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
604.49580.131 2) BILLING OFFICE	1) ELECTRIC FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	2.11	SELECT ACCOUNT	D-02292016-267	462
604.49610.235 2) POWER PRODUCTION	1) ELECTRIC FUND 3) BUILDING MAINTENANCE GARBAGE SERVICE	11.70	MATTHEISEN DISPOSAL, INC	D-02292016-267	171
604.49610.307 2) POWER PRODUCTION	1) ELECTRIC FUND 3) MANAGEMENT FEES-POWER PROD MANAGEMENT FEE	1,474.20	GENERAL FUND	D-02292016-267	211
604.49610.381 2) POWER PRODUCTION	1) ELECTRIC FUND 3) UTILITIES UTILITIES	3,159.79	MUNICIPAL UTILITIES	D-02292016-267	143
604.49630.307 2) TRANSMISSION	1) ELECTRIC FUND 3) MANAGEMENT FEES MANAGEMENT FEE	1,474.20	GENERAL FUND	D-02292016-267	212
604.49640.209 2) DISTRIBUTION	1) ELECTRIC FUND 3) FUEL EXPENSE-VEHICLES GAS	316.42	GLACIAL PLAINS COOPERATI	D-02292016-267	133
604.49640.210 2) DISTRIBUTION	1) ELECTRIC FUND 3) OPERATING SUPPLIES GLOVES SLEEVE TESTING BREAKER, CONN SOAP GAUGE RAKES, BREAKERS TAB RENEWAL	469.31 232.02 6.98 41.66 47.99 192.00	STUART C. IRBY CO. BORDER STATES ELECTRIC S ZOSEL'S TRUE VALUE NORTHSIDE AUTO RUNNINGS SUPPLY INC GROSSMAN, DEPUTY REGISTR	D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 M-02292016-268	241 236 335 401 409 82
604.49640.221 2) DISTRIBUTION	1) ELECTRIC FUND 3) EQUIPMENT MAINTENANCE PARTS SAW CHAIN LINE STRAINER BOBCAT PARTS FILERS, FLASHER, BELT CONTROL STOP KIT	35.06 16.60 114.96 216.19 49.99	ERIC'S MOTORSPORTS ABNER SALES AUTO VALU BENSON NORTHSIDE AUTO RUNNINGS SUPPLY INC	D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267	280 311 371 402 411
604.49640.223 2) DISTRIBUTION	1) ELECTRIC FUND 3) EQUIPMENT MAINTENANCE CONTR. UNIT 10 DIELECTRIC TEST UNIT 8 DIELECTRIC TEST BOOM REPAIR	768.41 653.43 330.00	ABM EQUIPMENT & SUPPLY I ABM EQUIPMENT & SUPPLY I ALTEC INDUSTRIES, INC.	D-02292016-267 D-02292016-267 D-02292016-267	308 309 313
604.49640.226 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINTENANCE OF OVERHEAD LINE HALF COST POLE PRUNER INFRARED INSPECTION	299.79 1,495.00	ERIC'S MOTORSPORTS MISSOURI RIVER ENERGY SE	D-02292016-267 D-02292016-267	282 391
604.49640.227 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINT OF UNDERGROUND LINE MAPPING SETUP BUSHING PROTECTORS	1,166.66 660.00	KORTERRA INC BORDER STATES ELECTRIC S	D-02292016-267 D-02292016-267	270 299
604.49640.230 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINT OF STREET LIGHTING WIRE, COVERS	316.42	BORDER STATES ELECTRIC S	D-02292016-267	298
604.49640.235 2) DISTRIBUTION	1) ELECTRIC FUND 3) BUILDING MAINTENANCE MATS & TOWELS GARBAGE SERVICE DOOR REPAIR	28.56 65.16 85.00	BENSON LAUNDRY-MAT HOUSE MATTHEISEN DISPOSAL, INC AMERICAN DOOR WORKS	D-02292016-267 D-02292016-267 D-02292016-267	115 172 310
604.49640.307 2) DISTRIBUTION	1) ELECTRIC FUND 3) MANAGEMENT FEES-DISTRIBUTION MANAGEMENT FEE	4,422.70	GENERAL FUND	D-02292016-267	213

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FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
604.49640.317 2) DISTRIBUTION	1) ELECTRIC FUND 3) OTHER CONTRACTED SERVICES ARC FLASH ASSESSMENT	490.00	DGR ENGINEERING		D-02292016-267	290
604.49640.321 2) DISTRIBUTION	1) ELECTRIC FUND 3) TELEPHONE CELL PHONE-ELECTRIC CELL PHONE-SURVEY	203.08 60.82	VERIZON VERIZON	036422 036422	M-02292016-268 M-02292016-268	19 20
604.49640.381 2) DISTRIBUTION	1) ELECTRIC FUND 3) UTILITIES UTILITIES	500.29	MUNICIPAL UTILITIES		D-02292016-267	144
604.49640.383 2) DISTRIBUTION	1) ELECTRIC FUND 3) NATURAL GAS UTILITIES	507.40	MUNICIPAL UTILITIES		D-02292016-267	145
604.49650.307 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) MANAGEMENT FEES-CIP SALARY MANAGEMENT FEE	751.00	GENERAL FUND		D-02292016-267	222
604.49650.317 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) OTHER CONTRACTED SERVICES LOAD MGMT SUPPORT FEE 4TH QTR ASSESSMENT	2,800.00 589.88	OMNI-PRO SOFTWARE MN DEPT OF COMMERCE		D-02292016-267 D-02292016-267	259 444
604.49650.475 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) CONSERVATION REBATES HEATING/COOLING REBATE CLOTHES DRYER REBATE HEATING/COOLING REBATE HEATING/COOLING REBATE	425.00 80.00 175.00 150.00	GRUBE/BRENT FIFIELD/ANGELA NOKLEBY/ADAM LILLEBERG/DONNA		D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267	277 279 389 390
604.49650.480 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) LOAD MANAGEMENT WATER HEATER REBATE WATER HEATER REBATE 507 17TH N WATER HEATER WATER HEATER REBATE	75.00 75.00 75.00 175.00	ZNIEWSKI/GREG GONNERMAN/DELBERT COLLINS/SCOTT BLUESTEM DENTAL		D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267	233 276 292 307
604.49655.131 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	4.22	SELECT ACCOUNT	036413	M-02292016-268	76
604.49655.201 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) OFFICE SUPPLIES COPIER MAINT COPIER PAYMENT COPY PAPER TONER FREIGHT COPIER MAINT	66.86 148.56 71.10 10.58 80.05	COPIER BUSINESS SOLUTION DE LAGE LANDEN WEST CENTRAL SALES COPIER BUSINESS SOLUTION COPIER BUSINESS SOLUTION		D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267	192 193 338 459 78
604.49655.307 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) MANAGEMENT FEES-CUST ACCTS MANAGEMENT FEE	1,474.20	GENERAL FUND		D-02292016-267	214
604.49655.309 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) DATA PROCESSING SERVICES MONTHLY HOSTING	2,028.50	XEROX BUSINESS SERVICES		D-02292016-267	224
604.49655.317 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) OTHER CONTRACTED SERVICES METER SERVICE	54.00	AUTOMATED ENERGY INC		D-02292016-267	207
604.49655.318 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) BILL PRINT SERVICES FEB BILL PRINT	1,118.27	INNOVATIVE SYSTEMS		D-02292016-267	385
604.49659.131 2) CUSTOMER SERVICE	1) ELECTRIC FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES HEALTH INS-HSA FEES	2.11 4.22	SELECT ACCOUNT SELECT ACCOUNT		D-02292016-267 M-02292016-268	461 77

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FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
609.15500 2) PREPAID EXPENSES - INSURANCE	1) LIQUOR FUND WORK COMP INSURANCE	3,789.85	LEAGUE OF MN CITIES INS	023050	M-02292016-268	63
609.49750.131 2) LIQUOR	1) LIQUOR FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES HEALTH INS-HSA FEES	4.22 8.44	SELECT ACCOUNT SELECT ACCOUNT	023048	D-02292016-267 M-02292016-268	469 62
609.49750.201 2) LIQUOR	1) LIQUOR FUND 3) OFFICE SUPPLIES CHECK STOCK	345.32	CREATIVE FORMS & CONCEPT		D-02292016-267	458
609.49750.210 2) LIQUOR	1) LIQUOR FUND 3) OPERATING SUPPLIES 12 MONTH SUBSCRIPTION 12 MONTH SUBSCRIPTION MOP, BROOM TAPE, CUPS, TOWELS	178.98 39.00 41.97 260.52	WEST CENTRAL TRIBUNE MONITOR & NEWS ZOSEL'S TRUE VALUE WEST CENTRAL SALES		D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267	235 260 332 348
609.49750.235 2) LIQUOR	1) LIQUOR FUND 3) BUILDING MAINTENANCE & SUPPL SALT GARBAGE SERVICE CLEAN MAIN SEWER LIGHT SWITCH BULBS LINE COOLER REPAIR CHARGE FREEZER	22.80 214.26 206.50 18.17 21.43 409.78 92.96	CULLIGAN SOFT WATER MATTHEISEN DISPOSAL, INC GROSSMAN & TRUMP INC BORDER STATES ELECTRIC S ZOSEL'S TRUE VALUE RANDY BENSON REFRIGERATI CRAIGS, INC.		D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267	121 173 278 395 333 387 447
609.49750.254 2) LIQUOR	1) LIQUOR FUND 3) OFF SALE MIX PURCHASES ICE OFF SALE MIX MIX	91.94 255.65 325.20	ARCTIC GLACIER USA INC PEPSI VIKING COCA COLA BOTTLIN		D-02292016-267 D-02292016-267 D-02292016-267	112 149 155
609.49750.292 2) LIQUOR	1) LIQUOR FUND 3) ON SALE MISC PURCHASES SNACKS TACO INGREDIENTS PIZZAS PIZZAS SNACKS PREMIX BEEF STICKS	1,379.76 116.65 595.50 112.00 268.00 72.00	SYSCO WESTERN MINNESOTA DAROLD'S SUPER VALUE HARRY'S FROZEN FOOD MONTE CANDY COMPANY VIKING COCA COLA BOTTLIN DOMAT'S FAMILY FOODS		D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267 D-02292016-267	111 124 135 140 156 287
609.49750.307 2) LIQUOR	1) LIQUOR FUND 3) MANAGEMENT FEES MANAGEMENT FEES	2,176.50	GENERAL FUND		D-02292016-267	16
609.49750.310 2) LIQUOR	1) LIQUOR FUND 3) CONTRACTED SERVICES-CLEANING LIQUOR STORE CLEANING	825.00	BENSON/KIMBERLY		D-02292016-267	4
609.49750.321 2) LIQUOR	1) LIQUOR FUND 3) TELEPHONE LOCAL SERVICE	81.16	CENTURYLINK		D-02292016-267	128
609.49750.333 2) LIQUOR	1) LIQUOR FUND 3) FREIGHT ON LIQUOR FREIGHT	516.95	COUNTRY PET FOODS		D-02292016-267	119
609.49750.343 2) LIQUOR	1) LIQUOR FUND 3) ADVERTISING LIQUOR ADS ADS LIQUOR ADS	75.00 206.26 75.00	K B M O MONITOR & NEWS K S C R - FM	023051	D-02292016-267 D-02292016-267 M-02292016-268	137 479 64
609.49750.381 2) LIQUOR	1) LIQUOR FUND 3) UTILITIES UTILITIES	945.19	MUNICIPAL UTILITIES		D-02292016-267	146

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FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
609.49750.383 2) LIQUOR	1) LIQUOR FUND 3) HEATING COST UTILITIES	256.28	MUNICIPAL UTILITIES	D-02292016-267	439
609.49750.430 2) LIQUOR	1) LIQUOR FUND 3) MISCELLANEOUS CABLE SERVICE	166.95	CHARTER COMMUNICATIONS	D-02292016-267	118
609.49750.438 2) LIQUOR	1) LIQUOR FUND 3) LAUNDRY MATS, TOWELS, & MOPS	45.29 42.20	BENSON LAUNDRY-MAT HOUSE BENSON LAUNDRY-MAT HOUSE	D-02292016-267 D-02292016-267	114 360
653.43240.210 2) GARBAGE DISPOSAL	1) GARBAGE COLLECTION FUND 3) OPERATING SUPPLIES BAD DEBT COLL FEE ALLEY ADS	16.36 100.11	UNITED ACCOUNTS MONITOR & NEWS	D-02292016-267 D-02292016-267	451 478
653.43240.307 2) GARBAGE DISPOSAL	1) GARBAGE COLLECTION FUND 3) MANAGEMENT FEES MANAGEMENT FEES	751.00	GENERAL FUND	D-02292016-267	51
653.43240.310 2) GARBAGE DISPOSAL	1) GARBAGE COLLECTION FUND 3) CONTRACTED SERVICES GARBAGE CONTRACT	8,662.00	MATTHEISEN DISPOSAL, INC	D-02292016-267	7
653.43240.384 2) GARBAGE DISPOSAL	1) GARBAGE COLLECTION FUND 3) REFUSE DISPOSAL TIPPING FEES BULB DISPOSAL	2,872.80 3.50	SWIFT CO ENVIRONMENTAL S SWIFT CO ENVIRONMENTAL S	D-02292016-267 D-02292016-267	154 350
801.11660 2) LOAN REC.- LINDAHL	1) REVOLVING LOAN FUND ENGINEERING	2,100.00	ASCHE ENGINEERING LLC	D-02292016-267	457

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TOTAL NUMBER OF RECORDS PRINTED 443

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	
211	LIBRARY FUND	113,150.69
515	ECONOMIC DEV. AUTHORITY FUND	21,677.61
601	WATER FUND	2,556.28
602	SEWER COLLECTION & DISPOSAL	44,121.49
604	ELECTRIC FUND	91,349.01
609	LIQUOR FUND	38,169.82
653	GARBAGE COLLECTION FUND	64,363.46
801	REVOLVING LOAN FUND	12,405.77
		2,100.00
TOTAL ALL FUNDS		389,894.13

BANK RECAP:

BANK	NAME	DISBURSEMENTS
GRN	GENERAL BANK CHECKING ACCT	
LQR	LIQUOR FUND	136,928.30
NAV	ENTERPRISE FUNDS	64,363.46
RST	ECONOMIC DEV. AUTHORITY CHKN	186,046.09
		2,556.28
TOTAL ALL BANKS		389,894.13