

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING
MAY 2, 2016**

The meeting was called to order at 5:30 p.m. by Mayor Landmark. Members present: Gary Landmark, Terri Collins, Jack Evenson, Jonathon Pogge-Weaver & Stephanie Heinzig. Members Absent: None. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, Public Works Director Dan Gens, Police Chief Ian Hodge, Dennis Laumeyer Benson Schools Superintendent and Reed Becker from Widseth, Smith and Nolting.

The Council recited the Pledge of Allegiance.

The Mayor asked for any additions to the agenda. Wolfington asked to add Northside School parking to the agenda. The Mayor noted his request. No Consent Agenda items were moved to the regular agenda. A motion was made by Evenson, seconded by Heinzig and carried unanimously to approve the agenda and the following items on the Consent Agenda.

- April 18, 2016 City Council Minutes
- February 18, 2016 EDA Minutes
- March 2, 2016 Cemetery Board Minutes
- April 15, 2016 Safety Committee Minutes
- March 28, 2016 Swift County-Benson Hospital Board Minutes
- Coalition of Greater Minnesota Cities Halftime Report
- Pioneerland Band Festival Committee Request for \$3,500
- Appointment of Terri Collins as a Voting Member of the Hospital Board on 5/31/2016
- Public Works Report

There was no one with unscheduled business.

Chief Hodge said he has had complaints from the Northside School about parking in front and across from the Northside School. He presented a map illustrating a proposed drop off and 10 minute parking zone they would like to implement for the next school year. It is estimated the cost will be \$2,000 for labor and signs. After discussion it was moved by Collins, seconded by Evenson and carried unanimously to approve the parking proposal as presented.

Reed Becker approached the Council and presented the City Hall/Police Department Facility Assessment and Feasibility Study on remodeling the building versus building new. Becker stated the building is 75 years old and is in much need of repair. It does not meet handicapped accessibility codes, and if there was a remodel project, staff would have to vacate City Hall during renovations. The study estimates it would cost \$88,000 more to remodel versus building new. The Council thanked Mr. Becker for his presentation.

Wolfington explained one Order to Repair or Raze two dilapidated buildings were actually on two separate pieces of property and presented two new orders.

Councilmember Collins presented the following resolution:

**RESOLUTION TO ORDER REPAIR OR RAIZE AND REMOVAL
OF HAZARDOUS CONDITIONS
(RESOLUTION NO. 2016-14)**

WHEREAS, the City Council has heard the report of the City Building Inspector regarding the property located at 1616 Atlantic Ave. in Benson, Minnesota, legally described as Lots Eight (8), Nine (9), and the West Half of Lot Seven (7), Morris and Payte's Addition to the City of Benson.

WHEREAS, the City Council has determined, based on said report, that conditions currently exist in the garage on the above described property which make said building dangerous or substandard, as a result of a failing foundation, sagging walls, holes in the wall, rotten materials and other structural defects,

NOW THEREFORE, pursuant to Chapters 93 and 97 of the City of Benson Code of Ordinances and Minnesota Statutes, chapter 463, The City Council of the City of Benson, Minnesota resolves:

1. That the building located on the above described property contain hazardous conditions according to the definitions provided by the City of Benson Code of Ordinances, chapters 93 and 97 and Minnesota Statutes, chapter 463.
2. That an order to repair said conditions or raze and remove the building on the above described property be served upon the owners of the above described property in accordance with the City of Benson Code of Ordinances, chapter 97.

That along with said order, the owners, tenants and any lienholders of the above described property will be served with notice of any hearing at which the Council will consider any evidence offered by the person or persons having any estate or interest in the above described structure.

Councilmember Evenson seconded the foregoing Resolution and the following vote was recorded
AYES: Collins, Heinzig, Landmark, Evenson, Pogge-Weaver. NAYES: None. Thereupon the Mayor declared Resolution 2016-14 duly passed and adopted.

Councilmember Evenson offered the following resolution:

**RESOLUTION TO ORDER REPAIR OR RAIZE AND REMOVAL
OF HAZARDOUS CONDITIONS
(RESOLUTION NO. 2016-15)**

WHEREAS, the City Council has heard the report of the City Building Inspector regarding the property located at 1620 Atlantic Ave. in Benson, Minnesota, legally described as Block 45, Lots Ten (10), Eleven (11), and Twelve (12), Morris and Payte's Addition to the City of Benson.

WHEREAS, the City Council has determined, based on said report, that conditions currently exist in the shed on the above described property which make said building dangerous or substandard, as a result of sagging walls, holes in the wall, rotten materials and other structural defects,

NOW THEREFORE, pursuant to Chapters 93 and 97 of the City of Benson Code of Ordinances and Minnesota Statutes, chapter 463, The City Council of the City of Benson, Minnesota resolves:

1. That the building located on the above described property contain hazardous conditions according to the definitions provided by the City of Benson Code of Ordinances, chapters 93 and 97 and Minnesota Statutes, chapter 463.
2. That an order to repair said conditions or raze and remove the building on the above described property be served upon the owners of the above described property in accordance with the City of Benson Code of Ordinances, chapter 97.

3. That along with said order, the owners, tenants and any lienholders of the above described property will be served with notice of any hearing at which the Council will consider any evidence offered by the person or persons having any estate or interest in the above described structure.

Councilmember Pogge-Weaver seconded the foregoing Resolution and the following vote was recorded AYES: Collins, Heinzig, Landmark, Evenson, Pogge-Weaver. NAYES: None. Thereupon the Mayor declared Resolution 2016-15 duly passed and adopted.

Wolfington stated in order to receive assistance for the Airport for Federal and State grants, we need to set goals and establish a Disadvantaged Business Enterprise (DBE) program every three years. We will need to publish a Public Notice, and ask for public comment for 30 days. After review it was moved by Heinzig, seconded by Evenson and carried unanimously to approve the DBE Program 3 Year Goal for 2014-2016.

The Benson Municipal Airport is in need of a bituminous rehabilitation project. The Municipal airport has been approved for a 95% federally funded grant to rehab the bituminous. The City has engaged Toltz, King, Duvall, Anderson (TKDA) to work on the project. After discussion it was moved by Collins, seconded by Pogge-Weaver and carried unanimously to approve proceeding with the bituminous rehabilitation project.

Wolfington informed the Council the AFSCME Union accepted the Memorandum of Understanding for the Transit employees when they transition over to Prairie 5 on August 1, 2016. The Union signed the Memorandum of Understanding. It was moved by Evenson, seconded by Collins and carried unanimously to authorize the Mayor to sign the Memorandum of Understanding on behalf of the City.

Wolfington and Gens talked about the annual Consumer Confidence Report that will come out in the paper soon. Gens said he and the Water Department have been working with the Minnesota Department of Health on our copper testing. Results from the recent testing should be out soon. Gens went on to say there was a leak of choline gas in the water plant. The design of the plant does not contain the chlorine and lines to one ventilated room. It is very corrosive and a plan is in the works to up the safety factor in the building. Preliminary costs for changes are estimated to be \$5,000. There will be more information on this at a future meeting.

Wolfington presented a letter and map from Olson Tolifson Construction. They would like to request a zoning change on 13 lots from residential to commercial in their subdivision on the south side of town to make the land more appealing to buyers. It was the consensus of the Council to send the request to the Planning Commission for public hearing, discussion and recommendation.

Next Wolfington discussed the desire to establish the next industrial site near the City of Benson. He said he had Landteam draw up a proposal to conduct a study of options for an industrial site. Wolfington would like to have Agralite and Swift County cost share in the project. After discussion it was moved by Evenson, seconded by Heinzig and carried unanimously to approve Landteam to move forward on the scope of work as long as Agralite and Swift County agreed to partner in the study.

Wolfington presented an invitation to the Council to CVEC's 20th Anniversary Celebration. He encouraged the Council to give RSVP's to himself or Val to the event.

Heinzig asked to revisit the Pioneerland request for \$3,500. Wolfington said the Council needs to decide who will be on the Tourism Board. It will be on the next Council Agenda.

Next was discussion on the 2005 Traffic Control Study. Wolfington asked for comments. There was discussion for and against the study. Evenson made a motion to approve the 2015 Traffic Control Plan, seconded by Pogge-Weaver and the following vote was recorded: AYES: Heinzig, Pogge-Weaver,

Evenson NAYS: Landmark, Collins. The motion passed.

There being no other business, a motion was made by Pogge-Weaver, seconded by Collins and carried unanimously to adjourn the meeting at 6:50 p.m.

Mayor

City Clerk