

**City Council Regular Meeting Agenda**  
**City Council Chambers**  
**January 3, 2012**

1. 5:30 p.m. Call the Meeting to Order at City Hall: Mayor
2. Persons with Unscheduled Business to Come Before the City Council: Mayor
3. Review the Consent Agenda: Mayor (Canary)
  - a. Minutes:
    - 12.19.11 City Council Meeting
    - 12.15.11 Safety Committee Meeting
    - 12.19.11 Park Board Meeting
    - 12.15.11 EDA Meeting
  - b. Correspondence:
    - MRES Next Generation Energy Act of 2007
    - Frank Lawtsch, SCBH Board Nomination & Application
  - c. Applications:
    - Library Board: Jo Bronniche & Lyle Popma (3 openings)
    - Airport Advisory Commission: Eugene Doscher & Jack Kjos (3 openings)
    - Economic Development Authority: Leroy Noreen & Ron Laycock (1 opening)
    - Planning Commission: Ron Laycock & Mark Schreck (2 openings)
    - Hospital Board: Ron Laycock (one opening)
4. Update City Council Appointments (Mayor and Council):
  - Emergency Chain of Command – Succession Plan in Absence of Mayor
  - Economic Development Authority (two voting members)
  - Fire Board (two members)
  - HRA (two voting members)
  - Library Board (one liaison)
  - Liquor Committee (two members)
  - Park Board (one voting member and one liaison)
  - Personnel Committee (two members)
  - Planning Commission (one voting member)
  - President Pro-Tem (one member)
  - Swift County RDA Board (one voting member)
  - City Attorney, Assistant City Attorney (Civil – Criminal)
5. Designate the City of Benson's Official Newspaper (Mayor and Council):
6. Designate Bank Depositories (Mayor and Council):
7. Review the City of Benson's 2011 Annual Calendar and Approve City Council Meeting Time and Dates (City Manager):
8. Authorization of Check Signers (Mayor and Council): Suggested Motion Should Include
  - All Accounts: Mayor, City Manager, Finance Director
  - Incidental Fund: Lisa Kent, Valerie Alsaker
  - Meter Rent Account: Lisa Kent
  - Hospital Fund: Lisa Kent
9. Schedule Board of Review from 5:30 pm to 6:30 pm on April 16, 2012

10. Existing Conditions – Hawleywood Flood Areas (White)
11. Change Order No. 1 - KHC Construction - Water Treatment Plant Improvements - \$11,164.37 (Blue)
12. Pay Request No. 5 – KHC Construction - Water Treatment Plant Improvements - \$210,878.00 (Blue)
13. Law Enforcement Education Diversion Program: Chief of Police (Green)
14. CenterPoint Energy Gas Franchise Ordinance #184 – 1<sup>st</sup> Reading (Tan)
15. Additional Items from Staff, Mayor and Council:
16. Adjourn: Mayor