

City Council Regular Meeting Agenda
City Council Chambers
April 21, 2014

Page

1. 5:30 p.m. Call the Meeting to Order at City Hall (Mayor)
2. Persons with Unscheduled Business to Come Before the City Council (Mayor)
3. Review the Consent Agenda: (Mayor)
 - a. Minutes:
 - 2-5 ▪ 4.7.14 City Council Meeting
 - 6-7 ▪ 4.7.14 Planning Commission Meeting
 - 8-9 ▪ 4.14.14 Library Board Meeting
 - b. Applications:
 - Vacancies on Boards & Commissions:
 - Park Board – 1
 - Benson Area Tourism Board – 2
 - Benson HRA Board – 1
 - Planning Commission – 1
 - Airport Commission - 2
 - c. Correspondence:
 - 10-14 ▪ Missouri River Energy Services Strategic Roadmap
 - 15-18 ▪ Air Permit Translation – Golder Associates
 - d. Overnight Travel:
 - Mayor’s Conference – April 25, 2014 - Mayor
 - Transit Grant Workshop – April 27-May1, 2014 – City Manager
4. 5:30 P.M. Open Board of Review
- 19-23 5. Benson Racquet and Fitness Center Estimates to Maintain Building Exterior
- 24-34 6. Chapter 36, Emergency Management, Benson Code of Ordinance
 - a) Minnesota Severe Weather Week (April 21 – 25)
- 35 7. Arbor Day Proclamation
- 36 8. Concrete Bid – B.G. Amundson Construction
- 37 9. 2014 Electric Underground Conversion Project
- 38 10. Loader Quotes – RDO Equipment & Titan Machinery
- 39-54 11. Bills and Warrants
12. Close Public Hearing
13. Adjourn: Mayor

DRAFT

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING
APRIL 7, 2014**

The meeting was called to order at 5:30 p.m. by the Mayor. Members present: Mike Fugleberg, Paul Kittelson, Jack Evenson, Stephanie Heinzig & Sue Fitz. Members Absent: None. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson and Public Works Director Dan Gens.

It was moved by Fitz, seconded by Fugleberg and carried unanimously to approve the following minutes on the consent agenda:

- March 17, 2014 City Council Meeting
- March 13, 2014 Safety Committee Meeting
- January 13, 2014 Park Board Meeting
- November 11, 2013 Cemetery Board Meeting

It was moved by Evenson, seconded by Fitz and carried unanimously to appoint Lyle Popma to the Planning Commission with his term ending December 31, 2016.

Wolfington noted the League of Minnesota Cities Annual Conference is June 18-20, 2014 in St. Cloud. If any Councilmember wishes to go they should let him know.

Wolfington informed the Council that Missouri River Energy Services and Western Minnesota Municipal Power Agency have approved moving forward with constructing the Red Rock Hydroelectric Project, which will be built at the Red Rock Dam along the Des Moines River near Pella, Iowa. The purpose is to replace and expand electrical resources.

Next was a request from the Chamber of Commerce to use the parking lot to the south of the Armory before the Band Fest Parade for an arts & crafts event. After discussion it was moved by Fitz, seconded by Fugleberg and carried unanimously to grant permission to the Chamber of Commerce use of the Armory parking lot from noon-4pm on June 14, 2014.

The Mayor will be attending the annual Mayor's Conference in Fergus Falls, Minnesota April 25-26, 2014.

Next was a conference call with LeAnn Herrera from Charter. She informed the Council Charter is going to an all-digital platform transformation in September 2014. Currently Charter is analog and changing to digital will allow faster internet as well as several enhancements to programming. One change Charter would like to make is to the local access channel. They would like to move it to a different channel which will be grouped with other governmental channels. Herrera stated there will be a marketing campaign to inform Charter users of the changes. There will be no need to enter homes for the change. Fitz asked about any changes to the monthly bill. Herrera said only if you currently do not have a box for service in your home, you will need to pay for one, other than that no increase to the bill. After discussion, it was moved by Evenson, seconded by Fugleberg and carried unanimously to authorize staff to sign the consent for Charter to conduct the digital conversion, pending review by Attorney Brian Grogan.

Wolfington noted the Minnesota Pollution Control Agency has approved our Air Emission Permit for the Power Plant.

Wolfington presented two quotes from RDO Equipment and Titan Machine for a new loader. There is \$140,000 in the budget for the loader. Bids came from the state bid package. Wolfington said the bid from RDO Equipment is for a 2014 John Deere 544K for \$153,436.00. The quote from Titan Machinery is for a 2014 Case 721F for \$151,655.00. After discussion it was moved by Fitz, seconded by

Evenson and carried unanimously to approve the bid with Titan Machinery for the Case loader in the amount of \$151,655.00

Next was a state contract price quote for a new electric cargo van with shelving. This item is in the 2014 budget. After discussion, it was moved by Evenson, seconded by Heinzig and carried unanimously to approve the cargo van & shelving from Thane Hawkins Polar Chevrolet in the amount of \$28,897.95.

Councilmember Fitz offered the following resolution:

**RESOLUTION TO CONTRACT FOR SALE OF
SURPLUS, OBSOLETE OR UNUSED EQUIPMENT
(RESOLUTION NO. 2014-08)**

WHEREAS, the City of Benson has a need from time to time to sell surplus, obsolete or unused equipment; and,

WHEREAS, the Minnesota Municipal Contracting Law, Minnesota Statutes Section 471.345, Subdivision 17 permits a municipality to sell such surplus, obsolete or unused equipment, without a requirement of competitive bidding, by using an electronic selling process in which purchasers compete to purchase the surplus equipment at the highest price in an open and interactive environment; and,

WHEREAS, the City Council finds that the use of such an electronic selling process would be cost effective, efficient and in the best interest of the City and its citizens; and,

WHEREAS, J.A.X. of Benson is a local franchisee of K-Bid and is able to provide an electronic selling process which will fill the needs of the City; and,

WHEREAS, Jack Evenson, the owner of J.A.X. of Benson is a member of the Benson City Council and therefore a public officer of the City of Benson, Minnesota Statutes Section 471.87 prohibits a public officer who is authorized to take part in any manner in making any sale, lease or contract in an official capacity from having a financial interest in that sale, lease or contract or from personally benefitting therefrom; and,

WHEREAS, Minnesota Statutes Section 471.88 provides an exception to the prohibition stated in Minnesota Statutes Section 471.87 for a contract for which competitive bids are not required by law; and,

WHEREAS, competitive bids are not required by law to enter into a contract for services for arranging the sale of city property; and,

WHEREAS, the City Council finds that the contract price offered by J.A.X of Benson is as low as or lower than the price at which the services could be obtained elsewhere.

NOW THEREFORE IT IS HEREBY RESOLVED that the city manager is authorized to enter into a contract with J.A.X of Benson for the sale of surplus, obsolete or unused City equipment through the use of an electronic selling process which meets the requirements of Minnesota Statutes Section 471.345, Subdivision 17.

Council Member Heinzig seconded the foregoing Resolution and the following vote was recorded: AYES: Fugleberg, Fitz, Kittelson, Heinzig. Abstain: Evenson. NAYS: None. Thereupon the Mayor declared Resolution 2014-08 duly passed and adopted.

Councilmember Fugleberg offered the following resolution:

**POLICE OFFICER DECLARATION
(RESOLUTION NO. 2014-09)**

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police departments whose position duties meet the requirements stated therein and listed below.

BE IT RESOLVED that the City Council of the City of Benson hereby declares that the position titled Part-Time Police Officer, currently held by Scott Girard meets all of the following Police and Fire membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the above-named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire salary deduction by the governmental subdivision.

Council Member Evenson seconded the foregoing Resolution and the following vote was recorded: AYES: Fugleberg, Fitz, Kittelson, Heinzig, Evenson. NAYS: None. Thereupon the Mayor declared Resolution 2014-09 duly passed and adopted.

Wolfington stated the City has obtained the leases Burlington Northern Santa Fe (BNSF) railroad had with Glacial Plains Cooperative. Glacial Plains would like to purchase some of the land across from their convenience store from the City with intentions of installing a high speed diesel fueling station, contingent on approval of a Conditional Use Permit. Wolfington stated there are currently no pending environmental issues on this land. After discussion, it was moved by Heinzig, seconded by Evenson and carried unanimously to direct staff to negotiate and draft a purchase agreement with Glacial Plains Cooperative to purchase the land across from their convenience store.

Next Wolfington said the State is requiring transit systems to install cameras on busses as part of the Homeland Security Act. 80% Of the cost will be paid for by the State. Cost to the City will be \$18,000. It was moved by Fugleberg, seconded by Fitz and carried unanimously to approve the bus camera purchases in the amount of \$18,000.

Pederson approached the Council. He said last July the Council approved a late fee structure change for utility bills. The penalty for late payment went to 10% of the utility bill. Pederson went on to say this has become a hardship for those struggling to pay their bills, and feels it is excessive. He would like to see the penalty be more in line with standard interest rates.

Evenson offered the following resolution:

**A RESOLUTION ADOPTING A SCHEDULE OF FEES AND CHARGES
FOR VARIOUS SERVICES
FOR THE CITY OF BENSON, MINNESOTA
(RESOLUTION NO. 2014-10)**

Now Therefore, the City Council of the City of Benson, Minnesota, resolves:

Section 1. All fees and charges in effect as of the date of the adoption of the city code for the city shall remain in effect unless otherwise modified by the provisions of this resolution. All citations below are to various sections of the city code unless otherwise indicated.

Section 2. The following are the fees and charges for the permits, licenses and services listed below which are referenced to the section of the city code which authorizes their establishment:

1. Pursuant to Ch. 50: Appendix: Utility Rates, Ch. 52: Appendix: Sewer Service Charges, Ch. 53 & Ch. 55, the utility rates are as follows:

A) The monthly penalty assessed for all utility services is 1.5% to be effective on the first day of the month this resolution is adopted.

Council Member Fitz seconded the foregoing Resolution and the following vote was recorded: AYES: Fugleberg, Fitz, Kittelson, Heinzig, Evenson. NAYS: None. Thereupon the Mayor declared Resolution 2014-10 duly passed and adopted.

It was moved by Fugleberg, seconded by Evenson and carried unanimously to approve a pay request from Stantec in the amount of \$7,334.80 for engineering services for the trickling filter repairs, GIS records, and mapping.

Wolfington informed the Council four citations to BNSF for blocking the railroad crossings have been combined into one case. There have been 3 more citations since. This June there will be a court date where BNSF is expected to contest the citations and state statute. The Attorney General will be attending the hearing. The Judge hearing the case will have 90 days to hand down a decision. Wolfington would like to consult with an engineer to help draft up talking points for the hearing. He also hopes the hearing will help to develop best practices and solve the issue of trains spending so much time blocking crossing. It was the consensus of the Council for Wolfington to move ahead and consult an engineer in the railroad field. Fugleberg asked with all the oil cars coming through Benson if the Firemen are trained in HazMat and handling spilled oil. Wolfington said there was recently a class in Morris the Fire Department attended.

Pederson noted there are budget books on the council table for each Councilmember.

There being no other business, a motion was made by Fitz, seconded by Evenson and carried unanimously to adjourn the meeting at 6:22 p.m.

Mayor

City Clerk

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**MINUTES – BENSON PLANNING COMMISSION – REGULAR MEETING
APRIL 7, 2014 AT 12:00 NOON**

Members Present: Ron Laycock, Kathy Polzin, Mark Schreck, Tara Ulmaniec and Sue Fitz

Members Absent: None

Also Present: Rob Wolfington & Mike Jacobson

The meeting was called to order by Chairman Laycock at 12:17 p.m.

It was moved by Polzin, seconded by Fitz and carried unanimously to approve the March 3, 2014 minutes.

Burlington Northern Santa Fe Railroad (BNSF)

Wolfington informed the Commission there has been a preliminary hearing on the contested citations issued to BNSF for blocking crossings in the City of Benson. BNSF Has pled not guilty. There will be another hearing in a couple of months where BNSF is expected to contest the state statute. Wolfington is preparing a list of talking points for the hearing. Laycock asked if an overpass would help traffic. Wolfington stated a proper overpass would span a large part of real estate, and end up bypassing downtown Benson. He said he'd rather see auto switches and additional sitings. After discussion, it was moved by Schreck, to authorize Wolfington to negotiation talking points with engineers. It was seconded by Fitz and the motion was carried unanimously.

Temporary Fabric Buildings

Last fall the Council concurred to send letters to homeowners with temporary fabric structures to remove them by May 1, 2014 in accordance with City Ordinance. Jacobson stated all the structures are still standing. Wolfington said the City will be sending a letter in the next couple of days reminding homeowners of the 5/1/14 deadline. There will be follow-up phone calls to residents not in compliance. There was discussion about a business in Benson that sets up a structure to sell flowers out of every spring. Wolfington directed Jacobson to visit the business.

Number of Garages on a Residential Lot

Laycock asked about the number of garages allowed on a lot. Jacobson stated there will be a couple variance applications at the next meeting, and there could be questions on previous variances granted.

Creamery Building Project

Rob talked about Mr. Arvind Auluck-Wilson's desire to acquire the creamery building, and turn it into an aquaponic fish and vegetable business. Wolfington and Mayor Kittelson toured an urban fish farm in the Twin Cities, which has been in business for 8-9 years, and still hasn't turned a profit. Wolfington has not seen a business plan, or any financial model for the business. There was discussion on the business idea.

Cottage Square

Wolfington informed the Commission the City is in the process of recouping \$75,000 from the owners of the Cottage Square subdivision used for infrastructure development. He said the County is possibly interested in developing a housing project at this location, and if that does happen, the subdivision will have to be re-zoned.

Special Assessment Policy

Wolfington said the City Council is looking for an engineering proposal for a 5 year capital improvement & special assessments plan to make street improvements.

Conditional Use Permit – Glacial Plains Cooperative

Glacial Plains is looking to buy the land from the City across from their convenience store to build a high speed unmanned diesel fueling station. The City has acquired the land from BNSF along with the lease Glacial Plains has on the property. There are no environmental issues after a phase I study. The property to the west of this land will be green space with decorative lighting. If the conditional use permit is granted, Glacial Plains will sign off on the lease on that land upon purchase. Laycock asked about the remaining buildings by the old Standard Lumber building if they will be taken down. Wolfington said they will be taken down this spring.

Other Business

Wolfington said there was a family that asked about chickens in the City limits at the last City Council Meeting. Connie Diehl left a model ordinance on keeping chickens in the city limits. The topic was discussed.

Adjournment

Since there was no other business, it was moved by Schreck, seconded by Fitz and carried unanimously to adjourn the meeting at 1:05 p.m.

Benson Public Library Board Meeting
Monday, April 14, 2014

Present: Sue Fitz, Dawn Erickson, Jo Bronniche , Lyle Popma , Ron Laycock and Marlene Skold.

Ron Laycock called the meeting to order.

The agenda was presented as written to be discussed.

The secretary's report was approved as written.

The financial report was not receive.

Dawn Erickson was introduced to the library board. Dawn has been working for more that a month. The board members welcomed her and are excited to work with her for our library.

Reference your copy received from Dawn as to report she has written.

Library events and happenings: Includes story hour, working with Friends, joining Kiwanis, working with newspapers (WCTrib and Monitor-News) for publicity for the library. Dawn has contacted Michele Samuelson to work with the summer reading program.

Library meetings: Includes attendance at Summer Kick off/Teen Summit in Willmar, attending library wedinars, considering attending the fall conference for MLA in October in Mankato.

Library Collection: Materials added during March include 44 new Fiction and Nonfiction book, 6 children DVD's and 49 Adult DVD's.

The numbers of check outs in all areas were reviewed.

Children and Young Adults: The Lego Group will be started again. The name will be changed due to objections from the Lego company using their name in the title of our group. The library hopes to have more programs for teens this summer.

Friends of the Library: Hosted a meet and greet for the new librarian. The friends have given \$1000.00 for the summer reading program and \$1700.00 for new audio books.

Upcoming events: Reference calendar attachment. Considering have the author Connie Nelson speak on domestic abuse. Considering two different puppet programs for the summer program.

Old Business:

New Business:

Dawn presented the samples of flooring and the bid from Don's Flooring to update the floors in the library. Pioneerland and the City of Benson will be involved in the plan for when to start the work.

The meeting was adjourned. The next meeting will be June 9th, 2014 at 5 PM in the Benson Library meeting room. We meet every other month. The librarian can call extra meetings as are needed.

Respectfully submitted,
Marlene Skold, Secretary

Please note. New email – Suefitz@city.co.swift.us

To: StrategicPlanning@wapa.gov

From: Thomas J. Heller, CEO

Date: April 10, 2014

RE: Comments on the Final Draft of the Strategic Roadmap



Missouri River Energy Services (MRES) appreciates the opportunity to provide comments on the final draft of the Strategic Roadmap. Today the MRES Board of Directors took action to approve the following comments.

MRES is a member-owned, not for profit joint action agency that provides electric energy and services to 61 communities whom own and operate electric systems in the states of Iowa, Minnesota, North Dakota, and South Dakota. Fifty-nine of 61 MRES members are firm power supply customers of Western Area Power Association (WAPA) Upper Great Plains Region (UGPR). Each of these communities receives a hydro power allocation at a contract rate of delivery (CROD) from WAPA. Any needs in excess of the WAPA CROD are supplied by MRES. In aggregate, these municipalities represent over 20 percent of UGPR firm allocations.

The Priority

The mission of WAPA is to market and deliver federal hydropower to preference entities at the lowest possible rate consistent with sound business principles. MRES believes this mission is priority number one and it must ultimately be the focus of guiding the organization's planning process.

MRES is concerned that WAPA may be refocusing its mission to play a role in the expansion of other renewable resources and exporting these types of resources to other regions. MRES fears there is potential for 'mission creep' in WAPAs attempts to take a leadership role for integrating non-hydro renewable resources. This is a role that WAPA does not have the statutory authorization to play and does not have the resources to accomplish.

WAPA's Planning Process

MRES is supportive of WAPA's development of a strategic planning process that focuses on areas which support the mission. Over the last two years, MRES has seen a positive outcome from segments of WAPA's planning process: the Asset Management Plan (AMP) and Sustainable Funding Strategy (SFS).

MRES believes that much of the success of the AMP and SFS was due to the level of involvement by the customers from each of the five WAPA regions. MRES experienced first-hand how increased customer involvement in these discussions helped in correcting misinterpretation by both WAPA and the customers. The result of customer involvement was WAPA and the customers moving together in the same direction to achieve a common goal

The SFS initially started out as the Access to Capital (A2C) initiative. A2C was driven largely from the Chu Memo which created an 'artificial crisis' from inaccurate assumptions that the system was 'falling down.' WAPA Corporate Services Offices (CSO) claimed that WAPA needed access to more monies in order to repair and operate what was initially perceived as an antiquated system. As an outcome of several extended meetings with the customers, WAPA started evaluating assets region by region through

the AMP. Upon looking at the AMP, region by region, and comparing that information with the existing funding mechanisms, it was determined that the existing funding mechanisms would be sufficient to cover most, if not all financing scenarios, for the next ten years. Since then, A2C has been renamed and refocused to SFS. This exercise was a great example on how an optimal solution was developed through WAPA and the customers working together. However, it is unfortunate that such a planning method was not employed in the development of the Strategic Roadmap.



The Strategic Roadmap Process

MRES hoped the development of the Strategic Roadmap would resemble the planning sessions that were conducted during the A2C/AMP process. The process started with good intentions through surveying customers, but it fell short in the manner it was conducted, and how the information was processed and presented.

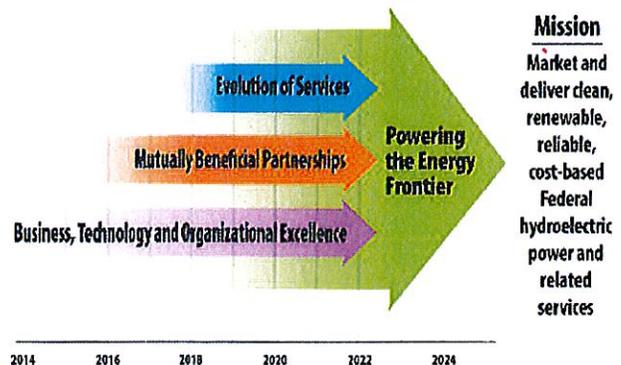
Upon the unveiling of the Strategic Roadmap in September 2013 during a Midwest Electric Consumers Association (MECA) meeting, it was evident that the customers were surprised to see this planning document had been drafted without more of a direct, face-to-face planning session(s) with customer groups in the WAPA regions. As an example of the limited face-to-face interaction, WAPA UGPR staff provided a one-hour presentation to a MECA committee in Sioux Falls, South Dakota, in October 2013. Unfortunately, the person who provided the presentation was unable to answer most of the questions since they were not involved in the internal development of the Roadmap. Staff involved in drafting the Strategic Roadmap should have been present to conduct a thorough planning session with the customers.

Secondly, the Strategic Roadmap has a different planning methodology than customers are accustomed to. In the past, WAPA has used a traditional utility strategic planning model which outlines the mission, followed by the goals and then filtering down into specific strategies (See Figure 1). In the 2011 Strategic Plan, the emphasis of WAPA's goals and strategies were clearly identified as delivering clean, reliable, cost based power to the firm power customers.

Figure 1: Past Strategic Plan Model



Figure 2: Strategic Roadmap



The new strategic plan model, referred to as the Strategic Roadmap, seems to use evolution of services, mutually beneficial partnerships, business, technology, and organizational excellence as the 'goals and objectives' (See Figure 2). The definition of these areas focuses on using technological tools, building relationships with all parties and developing services for all customers, and does not focus on the core customer group—the firm power contract holders or preference power customers, where about 90 percent of the revenues originate from.

The Roadmap does not mention preference power customers as integral in 'Powering the Energy Frontier', a focal point used by WAPA to describe the theme of Strategic Roadmap. In fact, in the whole Strategic Roadmap the only reference to the preference power community is in Section 4.1 under the Transmission Infrastructure Program of the Tactical Action Plan.

MRES main concern is that if the core customer group is not the focal point in the 'goals and objectives' of a fundamental planning document guiding an organization's future, that an organization will be changing its focus.

The Tactical Action Plan

MRES applauds WAPA for the development of the Tactical Action Plan (TAP). Several of the activities identified were a direct outcome of the Joint Outreach Team's final recommendations. Many others are a result of good utility business practices. The TAP provides a level of detail that customers have not seen before in other WAPA plans. To improve upon its effectiveness, this needs to be distilled down to the regional level so the customers can provide specific, concrete feedback to the region.

MRES is appreciative of WAPA's work in its efforts to expand partnership funding opportunities and also dealing with the risks associated with Purchased Power and Wheeling (PP&W). Although much detail is lacking on how other partnership funding opportunities would be accomplished, we believe what has been done thus far is a good step forward. MRES would ask that WAPA engage the regional customer group within each region to determine how to best develop a model that will work for that particular region. Regarding PP&W, UGPR's staff has been quite forthcoming with discussing the risk associated with managing PP&W expenses with MECA and Western States Power Corporation. MRES is hopeful UGPR's solution will resolve the issue without any legislation.

MRES main concerns in the TAP are located in subsections Customer Services Development, and the Organization/ Structural Assessment and Enhancement.

Customer Services Development

MRES recommends that the Customer Services Development not focus on the provision of retail-type services but instead focus these efforts on the new wholesale services that support the core mission. UGPR customers have expressed interest in WAPA providing a role as Transmission Operator and North American Electric Reliability Corporation Transmission Planner. MRES appreciates WAPA's willingness to pursue such services.

WAPA's core mission is well-defined statutorily and does not include the provision of retail consulting services (e.g. Aggregating/Customer demand-side management, Energy-efficiency Advisory, and Rate Advisory Services). This issue is reminiscent of the "Chu Memo" experience. MRES does not want to re-open this chapter in history nor do we think WAPA does. Instead we want to move on and focus on areas that are mutually beneficial.

Leave the provision of retail-type services to the retail providers. If the preference customers are not complying with plans as outlined with the plans/processes in the Integrated Resource Plans, just let them know. The customers can work with the supplemental suppliers to address the issues.

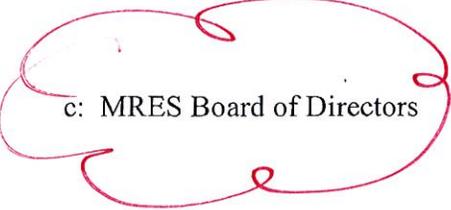
Organization/Structural Assessment and Enhancement

As part of the Western-wide Organizational Assessment and Governance Review/Optimization, it appears that WAPA CSO is attempting to centralize regional functions in the name of efficiency and effectiveness. We recently heard from WAPA CSO that the preference power customers should not be focused on the 'centralization/decentralization' issue but should be asking WAPA what is the most

'efficient and effective' management. MRES believes the most efficient method is not necessarily the most effective and vice versa. Successful organizations balance efficiency and effectiveness and WAPA should strive to do the same.

We fear that activities that have been dealt with effectively at the regional issues may be consolidated at the CSO. The regionally focused model that WAPA operates under now works quite well in the UPRG. In fact, the unique contractual relationship each region has with WAPA demands such. WAPA CSO needs to continue to elevate the presence of the region above itself and work towards maintaining the region's autonomy.

Thank you for taking the time to read our comments. If you want further clarity on our concerns, please contact either Jeff Peters at MRES or myself.



c: MRES Board of Directors

STRATEGIC ROADMAP AND TACTICAL ACTION PLAN

March 18, 2014

Western's Mission: Market and deliver clean, renewable, reliable, cost-based, Federal hydroelectric power and related services

ROADMAP 2024 - CRITICAL PATHWAYS DEFINITIONS

- **POWERING THE ENERGY FRONTIER:** Provide premier power and transmission services to our customers by applying business, technology and organizational excellence; building mutually beneficial partnerships; and enhancing the Nation's economic security and stability.
- **EVOLUTION OF SERVICES:** Evolving Western's power and transmission services in response to the needs of a diverse Customer base and the demands of a changing industry and technology environment through operational excellence and the application of cost containment and proper cost allocation principles.
- **MUTUALLY BENEFICIAL PARTNERSHIPS:** Building and sustaining productive relationships that enhance trust, operational effectiveness and business opportunities for all parties.
- **BUSINESS, TECHNOLOGY AND ORGANIZATIONAL EXCELLENCE:** Expanding on organizational excellence by applying knowledge, technology, innovation and engaging internal and external partners to optimize operational effectiveness.



	2014	2016	2018	2020	2022	2024
Power and Transmission Related Services - Protect and enhance the value of Western's transmission and power related services.						
■ Required Remarketing and Rate Activities	Enduring Programs and Activities					
■ Transmission / OATT Marketing	Enduring Programs and Activities					
■ 1 Transmission and Rates Related Process Improvements	>\$3M					
1.1 Define and Implement Regulation and Reserve Levels for Balancing Authorities	\$500K-\$3M					
1.2 Review Transmission and Ancillary Services for Potential Standardizations and Methodology	\$500K-\$3M					
1.3 OASIS Consolidation	\$500K-\$3M					
1.4 Standardize and Document Transmission and Large Generator Interconnection Process	<\$500K					
1.5 Non-firm Re-directs Western-wide	<\$500K					
■ 2 Evaluate Participating in Energy Imbalance and/or Regional Transmission Organization Opportunities	>\$3M					
■ 3 Customer Services Development	<\$500K					
3.1 Marketing and Merchant Services	<\$500K					
3.2 Operations and Maintenance Services	<\$500K					
Energy Infrastructure - Provide reliable power and transmission to the customer. Facilitate a more resilient and flexible energy delivery system.						
■ Existing Infrastructure Operations and Maintenance	Enduring Programs and Activities					
■ NERC/FERC Compliance	Enduring Programs and Activities					
■ Regional 10-year Plans - Added Capacity Infrastructure Projects	Enduring Programs and Activities					
■ 1 Regulatory and Compliance Optimization	>\$3M					
1.1 Critical Infrastructure Protection Version 5	\$500K-\$3M					
1.2 Develop Reliability Compliance Policy Statement	<\$500K					
1.3 Engage in Standards Development	<\$500K					
■ 2 Transmission System Performance Measures	<\$500K					
■ 3 New Construction, Equipment and Technology	>\$3M					
3.1 Synchrophasor Program	\$500K-\$3M					
3.2 Physical Security Enhancements	>\$3M					
Partnership and Innovation - Leverage technological advances and industry partnerships to advance the energy infrastructure.						
■ 1 Technology Roadmap (IT Strategic Plan)	>\$3M					
1.1 Enterprise Data Architecture	\$500K-\$3M					
1.2 Operational Technology	>\$3M					
1.3 System Improvements	>\$3M					
1.4 Value Creating Technologies	>\$3M					
■ 2 Partnership Structures	\$500K-\$3M					
2.1 Expand Existing Partnership Funding	<\$500K					
2.2 Partnership Structures and Options	<\$500K					
2.3 Functional Council Think Tank /Identify and Implement Operational Best Practices	<\$500K					
■ 3 Complete Operations Consolidation Implementation	<\$500K					
■ 4 Transmission Infrastructure Program (TIP) Improvements	\$500K-\$3M					
4.1 Related Operating Funds, Collections, Reporting	<\$500K					
4.2 TIP Optimization (Infrastructure and Services to Customers)	<\$500K					
4.3 Construction / Program Management for Transmission Infrastructure Program	<\$500K					
4.4 Electrical District No. 5 - Palo Verde Hub Project	<\$500K					
■ 5 Energy Incubator / Partnering to Test Emerging Technologies / DOE	\$500K-\$3M					
■ 6 Roadmap Refresh	<\$500K					
■ TIP Projects	Enduring Programs and Activities					
Asset Management - Apply risk-based asset management practices to develop capital investment program needs while improving performance. Utilize Enterprise Risk Management principles to guide risk-based decision making.						
■ 1 Asset Management for Physical Assets	>\$3M					
1.1 AMPIP Data Population / Analysis/ Reports	>\$3M					
1.2 Implement New Processes and Procedures	>\$3M					
1.3 Transmission Line and Substation Inspection Solution Project	>\$3M					
1.4 Expand AM Program Categories	>\$3M					
■ 2 Integrated Asset Management and Capital Budgeting	>\$3M					
2.1 Sustainable Funding Strategy	<\$500K					
2.2 Budget Formulation and Execution Process Improvement	\$500K-\$3M					
2.3 Cost Containment Review/Implementation	\$500K-\$3M					
■ 3 Enterprise Risk Management	>\$3M					
3.1 Initial ERM Program Execution Process	\$500K-\$3M					
3.2 Continual Maturing of ERM Process Through All Levels of Western	>\$3M					
Safety & Security - Every employee demonstrates, through core values and personal responsibility, a commitment to safely perform their jobs and ensure workplace security.						
■ Continuous Improvement in Environment, Security, Health and Safety (e.g., Fall Protection)	Enduring Programs and Activities					
■ 1 Cyber and Physical Security	>\$3M					
1.1 Cyber Security Assessment, Evaluation, Best Practice Implementation	\$500K-\$3M					
1.2 Physical Security Transition and Roadmap	\$500K-\$3M					
■ 2 Emergency Management Program Review/Development	\$500K-\$3M					
■ 3 Zero Incident Culture Evaluation	<\$500K					
Communication - Engage internal and external stakeholders through purposeful exchange of ideas.						
■ 1 Communication Philosophy, Strategy, and Framework	<\$500K					
■ 2 Comprehensive Stakeholder Engagement and Communication Plan	\$500K-\$3M					
2.1 Contact Database	<\$500K					
2.2 Inventory (new & existing), Prioritization and Participation in Key Industry Organizations	<\$500K					
2.3 Periodic Market/Customer Research	\$500K-\$3M					
2.4 Research and Evaluate Enhanced Online Communication Tools	\$500K-\$3M					
2.5 Evaluate Additional Collaborative Groups	\$500K-\$3M					
■ 3 Evaluate Customer Representative Approach	<\$500K					
Human Capital Management and Organization Structure - Recruit, develop, and retain a diverse high-performing workforce.						
■ 1 Organization/Structural Assessment and Enhancement (Includes Workforce Plan)	\$500K-\$3M					
1.1 Stop Doing Exercise	\$500K-\$3M					
1.2 Western-wide Organizational Assessment and Governance Review/Optimization	<\$500K					
■ 2 Attracting Top Talent and Retaining Staff	<\$500K					
2.1 Leverage Flexibility/Alternative Incentives for Recruiting and Retention	<\$500K					
2.2 Integrate Diversity and Inclusion Plan with HCM	<\$500K					
■ 3 Workforce Training, Development and Succession Planning	<\$500K					
3.1 Employee Training and Development	<\$500K					
3.2 Organizational Development	<\$500K					
■ 4 Strategic Workforce Planning	<\$500K					
4.1 Workforce Plan	<\$500K					
4.2 Leadership Councils	<\$500K					
■ 5 Knowledge Management Systems and Tools Upgrade	<\$500K					

Date: April 7, 2014

To: Rob Wolfington

From: Ryan Birkenholz

cc: Andy Koob, DGR Engineering

RE: SUMMARY OF AIR PERMIT NUMBER 15100006-005

Project No.: 123-81250

Company: Benson Municipal Utilities



Email:

This is a summary of air emission permit number 15100006-005 issued by the Minnesota Pollution Control Agency (MPCA) to the City of Benson for operation of Benson Municipal Utilities (Facility). This is intended to be a summary document that identifies the reporting and recordkeeping requirements for the Facility, Groups (GP 001-002) and/or Emission Units (EU 001-007). This memorandum is not a substitute for the air permit and does not address every requirement.

1.0 ROUTINE REPORTING REQUIREMENTS

■ SEMIANNUAL REPORTS

- Semiannual Compliance/Deviation Report is due semiannually every January 31 and July 31 to the MPCA.
- Compliance Status Report is due semiannually every January 31 and July 31 to the MPCA. This report may be combined with the Semiannual Deviation Report.

■ ANNUAL REPORTS

- Emission Inventory Report is due annually every April 1 to the MPCA (online reporting).
- Annual Compliance Certification is due annually every January 30 to the MPCA and EPA Region 5.
- Annual Report due starting 3/31/2016 for GP001 units only if they operated for one of the following reasons (please see page A-6 of the air permit for details):
 - Operated for emergency demand response.
 - Operated due to voltage or frequency variation of 5% or greater.
 - Operated for any non-emergency reason other than for maintenance/readiness testing.

■ OTHER FREQUENCY

- Notification of continuous monitoring system and engine performance test and test plan (due 60 days before a performance test).
- Performance test for each GP002 unit must be conducted before 6/25/2016 or 8,760 hours of operation (whichever comes first). The performance test report and an electronic copy of the report are due 45 days after the performance test. Each engine must meet a CO limit of 23 ppm or 70% reduction; See air permit (page A-9) for specific details.



2.0 ROUTINE RECORDKEEPING REQUIREMENTS

- GP001 units (emergency engines, EU001 & 002) must document the following:
 - Each time operation occurred and the reason for operation (emergency or non-emergency/maintenance/readiness testing). Operation must be less than 100 hours per year for maintenance/readiness testing.
 - Change the oil and filter every 500 hours of operation or annually (whichever is first).
 - Inspect the air cleaner every 1,000 hours of operation or annually (whichever is first) and replace as needed.
 - Inspect the hoses and belts every 500 hours of operation or annually (whichever is first) and replace as needed.
- GP002 units (non-emergency engines) must document the following:
 - Continuously measure the pressure drop across the catalyst when operating. The pressure drop must be less than or equal to 2.0 inches of water column from the pressure drop recorded during the initial performance test.
 - Continuously measure the temperature at catalyst inlet when operating. The temperature must be greater than or equal to 450°F and less than or equal to 1,350°F (4-hour rolling average).
 - Document the catalyst reactivity in the diesel oxidation catalyst (DOC) as per the manufacturer's recommendations.
 - Daily, physically document that the temperature and pressure recording devices are operating when an engine is operating.
 - Monthly, record the pressure drop across the DOC (or at the time of the next operation if a unit does not run in a given month). Verify that the reading is within 2 inches of water column from the pressure drop recorded during the initial compliance test.
 - Quarterly, inspect the DOC thermocouples and pressure transducers. A written record must be kept of the inspection.
 - Annually, calibrate the DOC thermocouples and pressure transducers.
 - Monthly, record the hours of operation for each engine.
- ALL ENGINES must document the following:
 - Monthly, record the hours of operation and calculate the 12-month rolling sum.
 - Monthly, calculate the NOx emissions and the 12-month rolling sum of the NOx emissions. NOx emission must not exceed 225 tpy. NOx emissions must be calculated using emission factors used in the air permit renewal or from a stack test (if available).
 - Daily, record the amount of fuel combusted by each engine.
 - Document the maintenance activities for each engine and air pollution control device. Engines and control devices must be maintained as per the manufacturer's instructions.
 - Fuel oil delivery slips or supplier certification must show that diesel fuel contains no more than 15 ppm sulfur and either the minimum cetane index is 40 or the maximum aromatic content is 35%. The oil delivery slips or supplier certifications must be maintained on file.

3.0 NON-ROUTINE REPORTING REQUIREMENTS

The following reports are required if certain events occur and are not required on a routine schedule. Some of these reports may never be required:

- Shutdown Notifications – Required for shutdowns that exceed allowable air emission limits.
- Breakdown Notifications – Required for breakdowns that exceed allowable air emission limits.
- Notifications Endangering Human Health or the Environment – Required if such an event occurs.
- Air permit renewal due no later than 9/11/2018.

4.0 NON-ROUTINE RECORDKEEPING AND DOCUMENTS REQUIRED

The following documents must be kept on site but are not documents that are expected to be updated on a routine basis:

- Operation and Maintenance Plan for the DOC. This plan only requires updating if the methods to operating and maintain the DOC change.
- Site specific monitoring plan for the DOC. This may be incorporated into the Operation and Maintenance Plan identified above.

Table 1: Annual and Semiannual Routine Report Due Dates Through Permit Expiration

Report	Due	To
Semiannual Compliance/Deviation Report	July 31, 2014	MPCA
Compliance Status Report	July 31, 2014	MPCA
Annual Compliance Certification	January 30, 2015	MPCA/EPA
Semiannual Compliance/Deviation Report	January 31, 2015	MPCA
Compliance Status Report	January 31, 2015	MPCA
Emission Inventory Report	April 1, 2015	MPCA
Semiannual Compliance/Deviation Report	July 31, 2015	MPCA
Compliance Status Report	July 31, 2015	MPCA
Annual Compliance Certification	January 30, 2016	MPCA/EPA
Semiannual Compliance/Deviation Report	January 31, 2016	MPCA
Compliance Status Report	January 31, 2016	MPCA
Annual Report for GP001 Units (See Notes below)	March 31, 2016	EPA
Emission Inventory Report	April 1, 2016	MPCA
Semiannual Compliance/Deviation Report	July 31, 2016	MPCA
Compliance Status Report	July 31, 2016	MPCA
Annual Compliance Certification	January 30, 2017	MPCA/EPA
Semiannual Compliance/Deviation Report	January 31, 2017	MPCA
Compliance Status Report	January 31, 2017	MPCA
Annual Report for GP001 Units (See Notes below)	March 31, 2017	EPA
Emission Inventory Report	April 1, 2017	MPCA
Semiannual Compliance/Deviation Report	July 31, 2017	MPCA
Compliance Status Report	July 31, 2017	MPCA
Annual Compliance Certification	January 30, 2018	MPCA/EPA
Semiannual Compliance/Deviation Report	January 31, 2018	MPCA
Compliance Status Report	January 31, 2018	MPCA
Annual Report for GP001 Units (See Notes below)	March 31, 2018	EPA
Emission Inventory Report	April 1, 2018	MPCA
Semiannual Compliance/Deviation Report	July 31, 2018	MPCA
Compliance Status Report	July 31, 2018	MPCA
Air Permit Renewal Application	September 11, 2018	MPCA
Annual Compliance Certification	January 30, 2019	MPCA/EPA
Semiannual Compliance/Deviation Report	January 31, 2019	MPCA
Compliance Status Report	January 31, 2019	MPCA
Air Permit Expires	March 10, 2019	N/A

NOTES: The Facility is not required to submit an Annual Report for GP001 Units unless the GP001 Units are operated in certain non-emergency situations., **See the air permit (page A-6) for more details.**

Hawley's Inc.

218 14th St. So.
Benson, MN 56215

Phone 320-843-2222
MN wats 800-635-0049
Fax 320-842-6511
hawleysinc@hawleysinc.com

City of Benson

April 4, 2014

Rob Wolfington

Project: Benson Racquet and Fitness Center

Attached are estimates to maintain building exterior:

Phase 1:

Install steel fascia and aluminum soffit. Recommend upgrading exterior light fixtures during this phase.

Material	2,031.00
Labor	<u>2,400.00</u>
Total	\$4,431.00

Phase 2:

Install siding material on gable ends.

Option 1: Vertical steel siding

Material	1,409.00
Labor	<u>3,200.00</u>
Total	\$4,609.00

Option 2: Steel siding

Material	2,607.00
Labor	<u>3,200.00</u>
Total	\$5,807.00

Option 3: Vinyl siding

Material	1,230.00
Labor	<u>3,200.00</u>
Total	4,430.00

Phase 3:

Exterior painting of block.

Material	775.00
Labor	<u>800.00</u>
Total	\$1,575.00

Material price may vary as the quote was dated 10/10/13.

Additional material may be needed for backing support depending on the condition of the existing siding and soffit.

ITEMIZED ESTIMATE

Ticket # 31003014

Pending

Page 1 of 1

Don's Building Center
 P.O.Box 347
 Kerkhoven, MN 56252
 320-264-3011

Date: 10/10/13 1:17PM
 Salesman: Bill D.

X _____

Account Number:

NOTES:

Benson Racquet Ball Club

QUANTITY	UNIT	ITEM NUMBER	DESCRIPTION	LIST PRICE	SALE PRICE	NET PRICE
25	each	F-TRIM-E-WHT	12' F Trim Polar White (25/box) EDCO	9.91	8.47	211.75
9	each	SOFFIT-SLD-WHT	16"x12' Solid Soffit Panel Polar White (12/box) EDCO	23.88	20.42	183.78
38	each	SOFFIT-CV-WHT	16"x12' Center Vent Soffit Panel Polar White (12/bx) EDCO	23.88	20.42	775.96
10	each	24-16	2x4x16' #1 & Better/Select Structural	10.67	9.12	91.20
4	each	TRIM-NAIL-WHT	1-1/2" Painted Steel Trim Nails 1#/Box Polar White	8.58	7.33	29.32
1	each	DP-17-MISC	misc nails etc		100.00	100.00
30	each	DP-14-FASCIA	12" Bent steel fascia (SPECIAL)		21.30	639.00
		Above Soffit mtl	<i>203101</i>			
11	each	STARTER-SPRGLOK	3 1/2" x 10-0 Spring Lok Steel Starter Strip	4.62	3.95	43.45
14	each	EDCO-STEEL-JC	EDCO Steel J-Channel 12-0 5/8", 7/8", & 1 1/8"	8.71	7.45	104.30
13	sq.	EDCO-STEEL-D4	EDCO Double 4 Steel Siding All PVC Colors	212.37	181.57	2,360.41
1	each	DP-17-MISC	misc nails etc		100.00	100.00
		Above D-4 StlSdg	<i>240714</i>			
11	each	STARTER-SPRGLOK	3 1/2" x 10-0 Spring Lok Steel Starter Strip	4.62	3.95	43.45
14	each	ROYAL-VINYL-JC	Royal Vinyl Siding J-Channel Std. Colors	5.26	4.49	62.86
13	sq.	ROYAL-JOURNEY-D4	Royal Journeymen D-4 Vinyl Siding (Standard Colors)	92.10	78.75	1,023.75
1	each	DP-17-MISC	misc nails etc		100.00	100.00
		Above Vinyl lap	<i>123004</i>			
10	each	DP-14-STEEL	Base Flashing		8.40	84.00
13	each	DP-14-STEEL	J-trim		9.10	118.30
410	lnft	DP-14-STEEL	Gable Steel painted		2.59	1,061.90
4	each	DP-14-STEEL	metal - wood screws 250/bag		11.00	44.00
1	each	DP-17-MISC	misc nail etc		100.00	100.00
		Above Sht Stl Pr	<i>140820</i>			
NON-TAXABLE		0.00				*** TOTAL ***
TAXABLE		7,277.43		0.000%		
SUB-TOTAL		7,277.43		LOCAL TAX		
				STATE TAX		
				0.00		57,777.75
				500.32		



DUANE MILLER CONSTRUCTION
 213 15th Street North
 Benson, MN 56215
 320-979-3094

JOB ESTIMATE

PHONE _____ DATE 3-13-14

JOB NAME/LOCATION
Benson, MN

TO Benson Racquetball Club
Soffit + Fascia

JOB DESCRIPTION:

Labor to install 300 feet of polar white
soffit panels and 300 feet of steel fascia
cover on roof overhangs of racquetball club

THIS ESTIMATE IS FOR COMPLETING THE JOB AS DESCRIBED ABOVE.
 IT IS BASED ON OUR EVALUATION AND DOES NOT INCLUDE MATERIAL
 PRICE INCREASES OR ADDITIONAL LABOR AND MATERIALS WHICH
 MAY BE REQUIRED SHOULD UNFORESEEN PROBLEMS OR ADVERSE
 WEATER CONDITIONS ARISE AFTER THE WORK HAS STARTED

ESTIMATED # 2400.00
 JOB COST

ESTIMATED BY Duane Miller



DUANE MILLER CONSTRUCTION
 213 15th Street North
 Benson, MN 56215
 320-979-3094

JOB ESTIMATE

PHONE _____ DATE 3-13-14

JOB NAME/LOCATION Benson, MN

TO Benson Racquetball Club
Siding

JOB DESCRIPTION:

Labor to install 410 sq. ft. of steel sheet
siding and trim to the two gable ends of the Benson
Racquetball Club.

THIS ESTIMATE IS FOR COMPLETING THE JOB AS DESCRIBED ABOVE. IT IS BASED ON OUR EVALUATION AND DOES NOT INCLUDE MATERIAL PRICE INCREASES OR ADDITIONAL LABOR AND MATERIALS WHICH MAY BE REQUIRED SHOULD UNFORESEEN PROBLEMS OR ADVERSE WEATER CONDITIONS ARISE AFTER THE WORK HAS STARTED

ESTIMATED JOB COST \$ 3200.00

ESTIMATED BY Duane Miller

Steve Ricard Painting
320-444-0569

Client: City of Benson/Racquetball Fitness Center

Job Site: Racquetball Fitness Center

Job Description. This bid is to prepare the surface and apply 2 coats of grey paint to the exterior brick walls on the fitness center, as well as apply 2 coats of paint to the door/window in front.

Approximate Square Footage: 3100

Paint needed: Paint usually covers at 400 Square feet per gallon. I am bidding it at 350 square feet per gallon because it has been awhile and will no doubt soak in pretty good, especially the first coat. It will take about 19-20 gallons of satin exterior paint (10 per coat). (\$600-\$625)

Labor: \$400 per coat. (\$800 total)

Materials (excluding paint) (\$150)

Paint: (\$625)

Total: \$1575

Review:

Primary City of Benson E.M. Policy

CHAPTER 36: EMERGENCY MANAGEMENT

Section

- 36.01 Declaration of necessity and purpose
- 36.02 Definitions
- 36.03 Powers and duties of Mayor
- 36.04 Emergency funds
- 36.05 Establishment of emergency management organization
- 36.06 Powers and duties of Director
- 36.07 Local emergencies
- 36.08 Emergency regulations
- 36.09 Cooperation of city official, agencies
- 36.10 Emergency management a government function
- 36.11 Participation in labor disputes or politics
- 36.12 Location of governing body meetings and departments
- 36.13 Authority to enter property
- 36.14 Scope and application

- 36.99 Penalty

§ 36.01 DECLARATION OF NECESSITY AND POLICY.

(A) Because of the existing possibility of the occurrence of disasters and emergencies of unprecedented size and destruction resulting from fire, flood, tornado, blizzard, destructive winds or other natural causes, or from sabotage, hostile action, or from hazardous material mishaps of catastrophic measure; and in order to insure that preparations of this city will be adequate to deal with those disasters and emergencies, and generally, to provide for the common defense and to protect the public peace, health, and safety, and to preserve the lives and property of the people of this city, it is hereby found and declared to be necessary:

- ✓(1) To establish a local office of emergency preparedness and management.
- ✓(2) To establish a city emergency management organization responsible for city planning and preparation for emergency government operations in time of disasters.
- ✓(3) To provide for the exercise of necessary powers during emergencies and disasters.

(4) To provide for the rendering of mutual aid between this city and other political subdivisions of this state and of other states with respect to the carrying out of emergency-preparedness and management functions.

(5) To provide for the promotion and protection of the public health, safety and welfare in the event of declared emergencies.

(6) To comply with the provisions of M.S. § 12.25, as it may be amended from time to time, which requires that each political subdivision of the state shall establish a local organization for emergency management.

(B) It is further declared to be the purpose of this chapter and the policy of the city that all emergency preparedness and management functions of the city be coordinated to the maximum extent practicable with the comparable functions of the federal government, of the State of Minnesota, and of other states and localities, and of private agencies of every type, to the end that the most effective preparations and use may be made of the nation's resources and facilities for dealing with any disaster that may occur.

(Am. Ord. 1122.07, passed 4-23-07)

§ 36.02 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

CIVIL EMERGENCY. This shall include, but not be limited to, any condition of unrest, riot, civil disobedience, affray, unlawful assembly, hostile military or paramilitary action, war, terrorism, or sabotage.

DISASTER. A situation which creates an immediate and serious impairment to the health and safety of any person, or a situation which has resulted in or is likely to result in catastrophic loss to property, and for which traditional sources of relief and assistance within the affected area are unable to repair or prevent the injury or loss, whether natural or manmade, shall include, but not be limited to, flood; fire; cyclone; tornado; earthquake; severe high or low temperatures; water, land or air contamination; blizzard; landslide; mudslide; hurricane; building or structural collapse; high water table; water pollution; air pollution; epidemic; pandemic disease; riot; blight; drought; civil emergency; utility emergency; severe energy shortages; snow; ice; windstorm; hazardous or toxic substance spills or releases; chemical spills or releases; petroleum spills or releases; biological material spills or releases; radiation releases or exposure; structural failure; public health emergency; infestation; explosions; or accidents.

EMERGENCY. An unforeseen combination of circumstances which calls for immediate action to prevent from developing or occurring.

EMERGENCY PREPAREDNESS AND MANAGEMENT. The preparation for and the carrying out of all emergency functions, other than functions for which military forces are primarily responsible, to prevent, minimize, and repair injury and damage resulting from disasters caused by fire, flood, tornado, and other acts of nature, or from enemy attack sabotage, hostile action, or from industrial hazardous material mishaps. These functions include, without limitation, fire-fighting services, police services, emergency medical services, engineering, warning services, communications, radiological, and chemical, evacuation, congregate care, evacuation of persons from stricken areas, emergency welfare services, emergency transportation, existing or properly assigned functions of plant protection, temporary restoration of public utility services and other functions related to civil protection, together with all other activities necessary or incidental for carrying out the foregoing functions. Emergency management includes those activities sometimes referred to as "civil defense" functions.

EMERGENCY PREPAREDNESS AND MANAGEMENT FORCES. The total personnel resources engaged in city-level emergency management functions in accordance with the provisions of this chapter or any rule or order thereunder. Any personnel employed by the city and assigned by city department heads for service and specific activities in preparation for emergency preparedness and any other volunteer or paid member of the office of emergency and preparedness and management engaged in carrying on emergency preparedness and management functions in accordance with the provision of this chapter or any rule or order thereunder. This includes personnel from city departments, authorized volunteers, and private organizations and agencies.

EMERGENCY MANAGEMENT ORGANIZATION. The staff responsible for coordinating city-level planning and preparation for disaster response. This organization provides city liaison and coordination with federal, state, and local jurisdictions relative to disaster preparedness activities and assures implementation of federal and state program requirements.
(Am. Ord. 1122.07, passed 4-23-07)

§ 36.03 POWERS AND DUTIES OF MAYOR.

(A) The Mayor of the city is authorized, if the Mayor finds the city or any part of thereof is suffering or is in imminent danger of suffering a natural or manmade disaster, civil or utility emergency, to declare a local disaster or emergency and take the following procedural actions including, but not limited to:

(1) Suspend, limit, cancel, convene, reschedule, postpone, continue, or relocate all meetings of the City Council, and any city committee, commission, board, authority, or other city body as deemed appropriate by the Mayor.

(2) Suspend or limit the sale, distribution, dispensing, or transportation of alcoholic beverages, firearms, explosives, and combustible products and require the closing of those businesses or parts of businesses insofar as the sale, distribution, dispensing, or transportation of these items are concerned.

(3) Establish a curfew during such hours of the days or nights and affecting such categories of persons as may be designated.

Benson - Administration

- (4) Require the closing of business establishments.
- (5) Prohibit the sale or distribution within the city of any products which could be employed in a manner which would constitute a danger to public safety.
- (6) Close any and all streets, alleys, sidewalks, bike paths, public parks or public ways.
- (7) Temporarily suspend or modify, for not more than 60 days, any regulation or ordinance of the city, including, but not limited to, those regarding health, safety, and zoning. This period may be extended upon approval of the City Council.
- (8) Require the continuation, termination, disconnection, limitation, or suspension of natural gas, electrical power, water, sewer, or other public utilities or services.
- (9) Control, restrict, allocate, or regulate the use, sale, production, or distribution of food, water, fuel, clothing, and/or other commodities, materials, goods, services, and resources.
- (10) Suspend or limit burning of any items or property within the city limits and up to two miles outside the corporate limits.
- (11) Require emergency services of any city officer or employee. If regular city forces are determined to be inadequate, then to acquire the services of such other personnel as the mayor can obtain that are available, including citizen volunteers. All duly authorized persons rendering emergency services shall be entitled to the privileges and immunities as are provided by state law to other registered and identified disaster emergency workers.
- (12) Utilize all available resources of the city as reasonably necessary to manage the disaster or emergency.
- (13) Evacuate all or part of the population from any stricken or threatened areas within the city if the mayor deems this action is necessary for the preservation of life, property, or other disaster or emergency mitigation, response or recovery and to prescribe routes, modes, of transportation and destination in connection with an evacuation.
- (14) Purchase or lease materials, supplies, or equipment during the local disaster or emergency, and to authorize any or all agencies or city officials to directly purchase or lease those materials, supplies, or equipment essential to continue the work of the city involved without the advertisement of bids. Purchases or leases exceeding the amount of \$30,000 shall require prior approval by the City Manager and City Director of Finance.
- (15) Hire and/or contract for construction, engineering, architectural, building, electrical, plumbing, and/or other professional or construction services essential to the continuation of the activities of the city without the advertisement for bids or compliance with procurement requirements. Such contracts shall not exceed \$30,000 without prior approval having been given by the City Manager and City Director of Finance.

- (16) Make application for local, state or federal assistance.
- (17) Establish and control routes of transportation, ingress or egress.
- (18) Control ingress and egress from any designated disaster or emergency area or homes, buildings, structures, or areas located therein.
- (19) Subject to any requirements established by law for compensation, utilize private property as necessary to cope with emergency or disaster conditions.
- (20) Appropriate and expend funds, exclude contracts, authorize the obtaining and acquisition of property, equipment, services, supplies, and materials without strict compliance with procurement regulations or procedures.
- (21) Transfer the direction, personnel, or functions of city departments and agencies for the purpose of performing or facilitating emergency or disaster services.
- (22) Accept services, gifts, grants, loans, equipment, supplies, and/or materials whether from private, nonprofit, or governmental sources.
- (23) Order the isolation, quarantine, or segregation of persons or animals when reasonably necessary to prevent the introduction or transmission of infectious or contagious agents or toxins. Any such isolation or quarantine must be by the least restrictive means necessary to prevent the exposure, transmission, or spreading of a communicable, or potentially communicable, disease, agent or toxin to others and may include, but is not limited to, confinement to private homes or other private or public premises.
- (24) Terminate or suspend any process, operation, machine, device, or event that is or may negatively impact the health, safety, and welfare of persons or property within the city.
- (25) Delegate authority to such city officials as the mayor determines reasonably necessary, convenient, or expedient.
- (26) Close or cancel the use of any municipally owned or operated building or other public facility.
- (27) Exercise such powers and functions in light of the exigencies of emergency or disaster including the waiving of compliance with any time-consuming procedures and formalities, including notices, as may be prescribed by law.
- (28) Remove, demolish, abate, clean up, mitigate, decontaminate, or disinfect any structure, debris, wreckage, site, or location or to otherwise mitigate the effects of any emergency or disaster.

(29) To issue any and all such orders or undertake such other functions and activities as the mayor reasonably believes is required or appropriate to protect the health, safety and welfare of persons or property within the city.

(B) The declaration shall be promptly filed with the city auditor and the public shall be notified through general publicity of said declaration.

(C) The declaration of a local disaster or emergency shall be in effect for a period of up to 30 days. This period may be extended only upon approval of the City Council.

(D) If the Mayor is unavailable, the president of the City Council shall have said authority, followed by the vice president of the City Council, and then followed by the most senior ranked member of the City Council.

(Ord. 1122.07, passed 4-23-07)

§ 36.04 EMERGENCY FUNDS.

(A) The City Council may levy a tax annually for snow removal, natural disaster, or other emergency conditions not exceeding the limitation contained in M.S. § 12.26.

(B) All funds collected by and through the foregoing levy shall be paid into the city finance director and shall be made available only to defray costs of snow removal, natural disaster, or other emergency conditions.

(C) The balance of any unexpended emergency funds raised may be allowed to accumulate without limitation.

(Am. Ord. 1122.07, passed 4-23-07)

§ 36.05 ESTABLISHMENT OF EMERGENCY MANAGEMENT ORGANIZATION.

There is hereby created within the city government an emergency management organization which shall be under the supervision and control of the City Emergency Management Director, called the Director. The Director shall be appointed by the Mayor for an indefinite term and may be removed by him or her at any time. The Director shall serve with a salary and shall be paid his or her necessary expenses. The Director shall have direct responsibility for the organization, administration and operation of the emergency preparedness organization, subject to the direction and control of the Mayor.

§ 36.06 POWERS AND DUTIES OF DIRECTOR.

(A) *Mutual aid agreements.* The Director, with the consent of the Mayor, shall represent the city on any regional or state organization for emergency preparedness and management. The Director shall

develop proposed mutual aid agreements with other political subdivisions within or outside the state for reciprocal emergency preparedness and management aid and assistance in an emergency too great to be dealt with unassisted, and shall present these agreements to the Council for its action. These arrangements shall be consistent with the State Emergency Plan.

(B) *Survey of resources.* The Director shall make studies and surveys of the human resources, industries, resources, and facilities of the city as deemed necessary to determine their adequacy for emergency preparedness and management and to plan for their most efficient use in time of an emergency or disaster. The Director shall establish the economic stabilization systems and measures, service staffs, boards, and sub-boards required, in accordance with state and federal plans and directions subject to the approval of the Mayor.

(C) *Emergency management plan.* The Director shall prepare a comprehensive emergency management plan for the defense of the city, and for relief from any emergency and shall present the plan to the Council for its approval. When the Council has approved the plan by resolution, it shall be the duty of all city agencies and all emergency preparedness and management forces of the city to perform the duties and functions assigned by the plan as approved. The plan may be modified in like manner from time to time. The Director shall coordinate the emergency preparedness and management activities of the city to the end that they shall be consistent and fully integrated with the emergency plans of the federal government and the state and correlated with emergency plans of the county and other political subdivisions within the state.

(D) *Use of city personnel and equipment.* The Director shall utilize the personnel, services, equipment, supplies, and facilities of existing departments and agencies of the city to the maximum extent practicable. The officers and personnel of all city departments and agencies shall, to the maximum extent practicable, cooperate with and extend services and facilities to the city's emergency management organization and to the Governor upon request. The head of each department or agency in cooperation with the Director shall be responsible for the planning and programming of those emergency activities as will involve the utilization of the facilities of the department or agency.

(E) *Volunteers generally.* The Director shall, in cooperation with those city departments and agencies affected may organize, recruit and train police reserve, fire reserves, emergency medical personnel and any other personnel that may be required on a volunteer basis to carry out the emergency management plans of the city, county, and state. To the extent that such emergency personnel are recruited to augment a regular city department or agency, they shall be assigned to such department or agency for purposes of administration and command. The Director may dismiss volunteers at any time and require the volunteer to surrender any equipment and identification furnished by the city.

(F) *Volunteers not under city personnel procedures.* Personnel procedures of the city applicable to regular employees shall not apply to volunteers.

(G) *Emergency facilities.* Consistent with the emergency management plan, the fire chief shall provide and equip emergency hospitals, casualty stations, ambulances, canteens, evacuation centers and other facilities or conveyances of the care of injured or homeless persons.

(H) *Training and information programs.* In accordance with the state, county, and city emergency plans, the Director shall institute such training programs and public information programs and shall take all other preparatory steps as may be necessary to the prompt and effective operation of the city emergency management plan in time of declared emergency. Consistent with the state emergency services law, the Director shall coordinate the activity of municipal emergency management organizations within the city and assist in establishing and conducting training programs as required to assure emergency operational capability in the several services as provided by M.S. § 12.25, as it may be amended from time to time.

(I) *Compliance with state regulations.* The Director shall carry out all orders, rules, and regulations issued by the Governor with reference to emergency preparedness and management. The Director shall direct and coordinate the general operation of all city emergency preparedness and management resources during an emergency in conformity with controlling regulations and instructions of state authorities. The heads of departments and agencies shall be governed by the assistant city coordinator or regulatory services and emergency preparedness orders in respect thereto.

(J) *Emergency operation centers.* Consistent with the emergency management plan, the Director shall provide and equip at some suitable place in the city an emergency operation center and, if required by the state emergency management plan, an auxiliary emergency operation center to be used during a declared emergency as headquarters for direction and coordination of emergency management activities. The Director shall arrange for representation at the emergency operation center by city departments and agencies authorized by federal or state authority to carry on emergency management activities. The Director shall arrange for the installation at the emergency operation center of necessary facilities for communication between heads of departments and agencies, the office of emergency preparedness and management, the stations and operating units of city services and other agencies concerned with emergency preparedness and management, and for communication with other communities and emergency operation centers within the surrounding area and with the federal and state agencies concerned.

(K) *Report.* The Director shall prepare and submit reports on emergency preparedness activities when requested by the Mayor.
(Am. Ord. 1122.07, passed 4-23-07)

§ 36.07 LOCAL EMERGENCIES.

(A) A local emergency may be declared only by the Mayor or his or her legal successor. It shall not be continued for a period in excess of three days except by or with the consent of the Council. Any order, or proclamation declaring, continuing, or terminating a local emergency shall be given prompt and general publicity and shall be filed in the office of the City Administrator. Whenever in the judgment of the mayor any unprecedented or sever catastrophe or disaster shall warrant it, an emergency may be declared and the provisions of this chapter may be invoked. However, within 72 hours after such declaration of emergency, a regular meeting or special meeting of the City Council shall be called for

the ratification of such emergency declaration, and if such emergency declaration is not approved at this City Council meeting, or is disapproved at any subsequent City Council meeting, it shall terminate forthwith.

(B) A declaration of a local emergency shall invoke necessary portions of the response and recovery aspects of applicable local or inter-jurisdictional disaster plans, and may authorize aid and assistance thereunder.

(C) No jurisdictional agency or official may declare a local emergency unless expressly authorized by the agreement under which the agency functions. However, an inter-jurisdictional disaster agency shall provide aid and services in accordance with the agreement under which it functions.

(Am. Ord. 1122.07, passed 4-23-07) Penalty, see § 36.99

§ 36.08 EMERGENCY REGULATIONS.

(A) Whenever necessary, to meet a declared emergency or to prepare for an emergency for which adequate regulations have not been adopted by the Governor or the Council, the Council may by resolution promulgate regulations, consistent with applicable federal or state law or regulation, respecting: the conduct of persons and the use of property during emergencies; the repair, maintenance, and safeguarding of essential public services, emergency health, fire, and safety regulations, drills or practice periods required for preliminary training, and all other matters which are required to protect public safety, health, and welfare in declared emergencies.

(B) Every resolution of emergency regulations shall be in writing and signed by the Mayor; shall be dated; shall refer to the particular emergency to which it pertains, if so limited, and shall be filed in the office of the City Clerk. A copy shall be kept posted and available for public inspection during business hours. Notice of the existence of these regulations and their availability for inspection at the City Clerk's Office shall be conspicuously posted at the front of the city hall or other headquarters of the city or at other places in the affected area as the Council shall designate in the resolution. Thereupon, the regulations shall take effect immediately or at such later time as may be specified in the proclamation. By resolution, the Council may modify or rescind a regulation.

(C) The Council may rescind any regulation by resolution at any time. If not sooner rescinded, every regulation shall expire at the end of 30 days after its effective date or at the end of the emergency to which it relates, whichever comes first. Any resolution, rule, or regulation inconsistent with an emergency regulation promulgated by the Council shall be suspended during the period of time and to the extent conflict exists.

(D) During a declared emergency, the city is, under the provisions of M.S. § 12.31, as it may be amended from time to time and notwithstanding any statutory or Charter provision to the contrary, empowered, through its Council, acting within or without the corporate limits of the city, to enter into contracts and incur obligations necessary to combat the disaster by protecting the health and safety of persons and property and providing emergency assistance to the victims of a disaster. The city may exercise these powers in the light of the exigencies of the disaster without compliance with the

time-consuming procedures and formalities prescribed by law pertaining to the performance of public work, entering rental equipment agreements, purchase of supplies and materials, limitations upon tax levies, and the appropriation and expenditure of public funds, including, but not limited to, publication of resolutions, publication of calls for bids, provisions of personnel laws and rules, provisions relating to low bids, and requirement for bids.

(Am. Ord. 1122.07, passed 4-23-07) Penalty, see § 36.99

§ 36.09 COOPERATION OF CITY OFFICIAL, AGENCIES.

Every officer and agency of the city shall cooperate with federal and state authorities and with authorized agencies engaged in emergency measures to the fullest possible extent consistent with the performance of their other duties. The provisions of this chapter and of all regulations made thereunder shall be subject to all applicable and controlling provisions of federal and state laws and of regulations and orders issued thereunder, and shall be deemed to be suspended and inoperative so far as there is any conflict therewith.

(Ord. 1122.07, passed 4-23-07)

§ 36.10 EMERGENCY MANAGEMENT A GOVERNMENT FUNCTION.

All functions under this chapter and all other activities relating to emergency preparedness and management are hereby declared to be governmental functions. The city and, except in cases of willful misconduct, its officers, agents, employees or representatives engaged in emergency preparedness and management activities, while complying with or attempting to comply with all applicable laws, rules, orders or regulations shall not be liable for the death of or injury to persons, or damage to property, as a result of such activity. The provisions of this section shall not affect the right of any officer or employee of the city to receive benefits to which he or she would otherwise be entitled under this chapter or under the worker's compensation law, or under any pension law, nor the right of any person to receive any benefits or compensation under any act of Congress.

(Am. Ord. 1122.07, passed 4-23-07)

§ 36.11 PARTICIPATION IN LABOR DISPUTES OR POLITICS.

The office of emergency preparedness and management shall not participate in any form of political activity, nor shall it be employed directly or indirectly for political purposes, nor shall it be employed in a labor dispute.

(Am. Ord. 1122.07, passed 4-23-07)

§ 36.12 LOCATION OF GOVERNING BODY MEETINGS AND DEPARTMENTS.

(A) Whenever an emergency or disaster makes it imprudent or impossible to conduct the affairs of the city at its regular locations, the governing body may meet at any place inside or outside the city

limits. Any temporary disaster meeting location for the governing body shall continue until a new location is established or until the emergency or disaster is terminated and the governing body is able to return to its normal location.

(B) Whenever an emergency or disaster makes it imprudent or impossible to conduct the affairs of any department of the city at its regular location, such department may conduct its business at any place, inside or outside the city limits, and may remain at the temporary location until the emergency or disaster is declared ended or until the department is able to return to its normal location.

(C) Any official act or meeting required to be performed at any regular location of the governing body or of its departments shall be valid when performed at any temporary location established under this section.

(Am. Ord. 1122.07, passed 4-23-07)

§ 36.13 AUTHORITY TO ENTER PROPERTY.

During the period of a declared emergency or disaster, a city employee or authorized agent may enter onto or upon private property if the employee or authorized agent has reasonable grounds to believe that there is a true emergency or disaster and an immediate need for assistance for the protection of life or property, and that entering onto the private land will allow the employee or authorized agent to take such steps to alleviate or minimize the emergency or disaster or to prevent or minimize risk or danger to lives or property from the declared emergency or disaster.

(Am. Ord. 1122.07, passed 4-23-07)

§ 36.14 SCOPE AND APPLICATION.

The provisions of this section shall apply to all executive, legislative, and judicial branches, powers, and functions conferred upon the city and its officers, employees, and authorized agents.

(Am. Ord. 1122.07, passed 4-23-07)

§ 36.99 PENALTY.

Any person who violates any provision of this chapter or any regulation adopted thereunder relating to acts, omissions, or conduct other than official acts of city employees or officers is guilty of a misdemeanor.

(Am. Ord. 1122.07, passed 4-23-07)

ARBOR DAY PROCLAMATION

Whereas, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and Arbor Day is now observed throughout the nation and the world, and

Whereas, trees reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal, and

Whereas, Benson has been recognized as a Tree City USA by The National Arbor Day Foundation and desires to continue its tree-planting practices.

NOW, THEREFORE, I, Paul Kittelson, Mayor of the city of Benson, do hereby proclaim April 25, 2014 as

ARBOR DAY

in the City of Benson, and urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Mayor

B.G. Amundson Construction Inc.
 160 40th ST. SE
 Benson, MN 56215
 320-843-4068 Office
 320-760-0230 Burt Cell
 320-760-7283 Brian Cell

QUOTE FORM

Email: BGAmundsonInc@gmail.com
 Fax 320-843-2707

Job: 2014 City of Benson Concrete Work

Bid #	Description	Unit	Quantity	Unit Price	Total
1.000	4" Concrete Sidewalk	S.F.	1200.00	\$ 5.25	\$ 6,300.00
2.000	6" Concrete Driveway	S.F.	300.00	\$ 6.25	\$ 1,875.00
3.000	Concrete Curb and Gutter	L.F.	700.00	\$ 16.60	\$ 11,620.00
4.000	Truncated Domes	S.F.	128.00	\$ 60.00	\$ 7,680.00

Total: \$ 27,475.00

Included in Bid:

1. All applicable taxes
2. Labor and materials
3. Bond charge is applicable
4. Catch basin adjustments
3 rings included, add \$25
per ring over 3

Not Included in Bid:

- | | |
|--------------------------------|----------------------------|
| 1. Backfilling/ restoration | 5. Granular Base |
| 2. Grade at +/- 0.1 ft. | 6. Traffic control |
| 3. Staking for line and grade | 7. Concrete testing |
| 4. Catch basin adjusting rings | 8. Joint sealing |
| | 9. Cold Weather Conditions |

Phase 1 of the four year project for Missouri River is gearing up to begin this spring. DGR Engineering has given us the material needs to get started on the cemetery portion of the project which will cover the mainline switch to switch and the single phase transformers.

We received costs from 4 different vendors and chose the low bids:

3500' of 4" Sch. 40 CAN>LOC at \$3.45 per ft. = \$12075.00

3000' of Innerduct 2" SDR13.5 at \$0.89 per ft. = \$2660.00

Recommendation is to purchase materials at a total cost of \$14735.00

Current Equipment

1990 Case 721	2002 John Deere 544H	2007 John Deere 624
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Proposed Equipment

2014 John Deere 524K	2014 John Deere 544K	2014 Case 621F	2014 Case 721F
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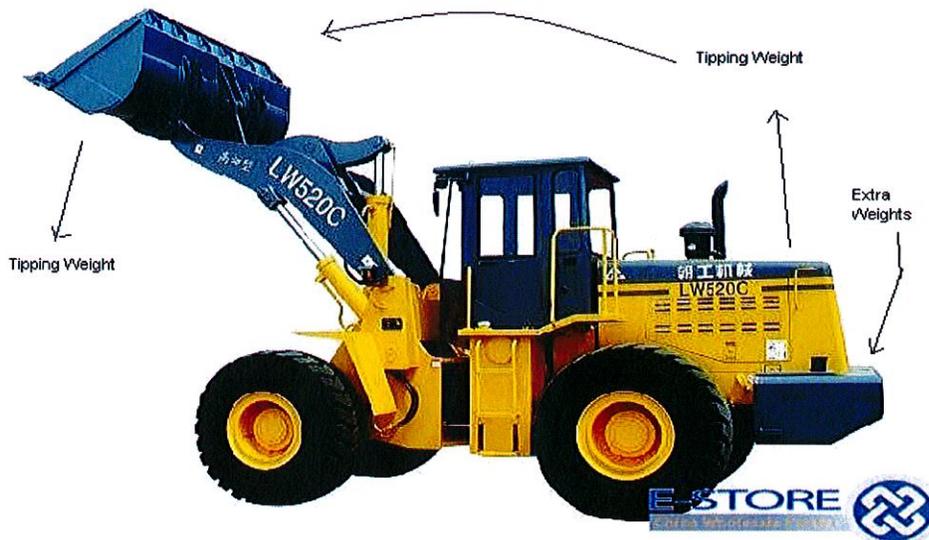
Overall Weight	31,000	30,000	31,691
Tipping Weight	23,000	21,000	23,500
Horsepower	140	160	180

28,846	32,016	28,277	31,510
22,609	23,983	22,557	23,413
141	163	162	175

\$118,802.00	\$133,936.00	\$126,955.00	\$151,655.00
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Breakdown:

- 1) Horsepower is not a limiting factor for any of the machines.
- 2) Overall Weight and Tipping Weight are concerns.
- 3) Weights can be added to the rear of the machines to increase the machine weight and reduce chance of tipping. The higher the tipping weight and overall weight the better control and work capacity an operator has.
- 4) What is presented for all of the proposed machines is the maximum overall and tipping weights allowed per machine except the Case 721F which is heavy enough without additions.



Recommendation: Figuring in the significant differences in equipment and the department needs, staff recommends purchasing the John Deere 544K.

- A) meets desired operating and tipping weight.
- B) Interchangeable oils and hydraulic fluids instead of carrying different kinds.
- C) Local tested service for parts and repair.
- D) John Deere 524K and Case 621F are smaller machines and do not meet desired operating requirements and are incapable of operating all attachments.

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.20210 2)SALES TAX PAYABLE	1)GENERAL FUND SHELTER REFUND	1.37	FEDA/LINDA	044903	M-03312014-738	39
101.20700 2)DUE TO OTHER FUNDS	1)GENERAL FUND 2013 SALE OF PICKUP	630.00	CITY OF BENSON	44934	D-03312014-737	311
101.34780 2)PARK FEES	1)GENERAL FUND VOID CHECK SHELTER REFUND	0.00 15.01	FEDA/LINDA FEDA/LINDA	044902 044903	M-03312014-738 M-03312014-738	37 38
101.34950 2)PARK SIGN RENTALS	1)GENERAL FUND COMM SIGN REFUND	5.00	INCIDENTAL FUND	44956	D-03312014-737	415
101.41110.332 2)MAYOR & COUNCIL	1)GENERAL FUND 3)TRAINING & INSTRUCTION MN MAYORS CONFERENCE	120.00	LEAGUE OF MINNESOTA CITI	44959	D-03312014-737	433
101.41110.350 2)MAYOR & COUNCIL	1)GENERAL FUND 3)PRINTING & PUBLISHING ELM & WEED NOTICES	253.53	MONITOR & NEWS	44971	D-03312014-737	339
101.41300.125 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CAFETERIA PLAN EXPENSES MONTHLY FLEX CHARGE	115.00	TASC	44989	D-03312014-737	209
101.41300.201 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)OFFICE SUPPLIES ENVELOPES, PAPER,RIBBON	44.39	BACKSTREET PRINTING	44918	D-03312014-737	325
101.41300.202 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)DUPLICATING & COPYING COPIER MAINT COPIER PAYMENT	56.90 139.00	COPIER BUSINESS SOLUTION TOSHIBA FINANCIAL SERVIC	44935 44993	D-03312014-737 D-03312014-737	69 195
101.41300.209 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)GAS & OIL GAS GAS	124.82 136.09	BANKCARD CENTER GLACIAL PLAINS COOPERATI	44919 44948	D-03312014-737 D-03312014-737	421 83
101.41300.240 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)SMALL TOOLS AND EQUIPMENT CHAIR MAT	118.70	BACKSTREET PRINTING	44918	D-03312014-737	327
101.41300.309 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONTRACTED SERVICES COMP TIME/DATA ENTRY	1,000.00	ELECTRIC FUND	44946	D-03312014-737	21
101.41300.310 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONTRACTED SERVICES SPAM FILTERING TECH SUPPORT SVC	36.00 655.00	MN OFFICE OF ENTERPRISE SWIFT COUNTY	44969 44986	D-03312014-737 D-03312014-737	92 109
101.41300.315 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONSULTING SERVICES MAPPING	2,196.00	STANTEC CONSULTING SERVI	44983	D-03312014-737	435
101.41300.321 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)TELEPHONE LONG DISTANCE CHARGES MONTHLY PRI CHARGE CELL PHONE-ADMIN	109.97 303.27 115.56	CENTURYLINK CENTURYLINK VERIZON	44929 44930 044907	D-03312014-737 D-03312014-737 M-03312014-738	80 188 1
101.41300.331 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)TRAVEL EXPENSE CLERKS CONFERENCE MEALS & LODGING PLANNING COMM MTG MILAGE TO MCFOA AUDIT MEALS/MILEAGE MCFOA CONF	525.06 471.30 57.98 98.00 108.25	ALSAKER/VALERIE BANKCARD CENTER INCIDENTAL FUND PEDERSON/GLEN PEDERSON/GLEN	44914 44919 44956 44977 44977	D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737	270 422 413 237 238

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.41610.201 2)CITY ATTORNEY	1)GENERAL FUND 3)OFFICE SUPPLIES POSTAGE, COPIES	41.20	WILCOX LAW OFFICE, P.A.	44999	D-03312014-737	219
101.41610.304 2)CITY ATTORNEY	1)GENERAL FUND 3)CITY ATTORNEY CONTRACT CITY ATTORNEY FEES	1,848.50	WILCOX LAW OFFICE, P.A.	44999	D-03312014-737	220
101.41940.235 2)CITY HALL	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL BASEMENT SHELVING MATS MATS GARBAGE SERVICE REPLACE EXHAUST VENT NON PROC DISPOSAL TOWELS, SOAP GARBAGE SERVICE	427.45 23.37 23.37 35.03 44.00 17.00 78.30 35.03	BANKCARD CENTER BENSON LAUNDRY-MAT HOUSE BENSON LAUNDRY-MAT HOUSE MATTHEISEN DISPOSAL, INC MILLER/DUANE SWIFT CO ENVIRONMENTAL S WEST CENTRAL SALES MATTHEISEN DISPOSAL, INC	44919 44923 44923 44963 44967 44985 44998 044905	D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 M-03312014-738	423 60 352 165 351 396 385 41
101.41940.310 2)CITY HALL	1)GENERAL FUND 3)CONTRACTED SERV - CLEANING POLICE DEPT 3/2-3/29 CLEAN CITY HALL	160.00 160.00	MCGEARY/THOMAS SWIFT COUNTY DAC	44964 44987	D-03312014-737 D-03312014-737	210 231
101.41940.381 2)CITY HALL	1)GENERAL FUND 3)UTILITIES UTILITIES	1,038.91	MUNICIPAL UTILITIES	44973	D-03312014-737	93
101.41940.383 2)CITY HALL	1)GENERAL FUND 3)HEATING COST UTILITIES	774.40	MUNICIPAL UTILITIES	44973	D-03312014-737	94
101.42100.201 2)POLICE DEPARTMENT	1)GENERAL FUND 3)OFFICE SUPPLIES COPIER MAINT COPIER PAYMENT	50.27 158.00	COPIER BUSINESS SOLUTION TOSHIBA FINANCIAL SERVIC	44935 44993	D-03312014-737 D-03312014-737	70 186
101.42100.209 2)POLICE DEPARTMENT	1)GENERAL FUND 3)GAS & OIL GAS	2,776.19	GLACIAL PLAINS COOPERATI	44948	D-03312014-737	84
101.42100.210 2)POLICE DEPARTMENT	1)GENERAL FUND 3)OPERATING SUPPLIES ROLLS MONTHLY SCHEDULE SERVICE PETTY CASH POLICE LICENSE PLATES REMINGTON AMMO EMBROID SHIRTS POCKET MASK BATTERY, AMMO DRUG TEST KITS RAPID TEST SUPPLIES	5.70 29.99 50.00 12.00 1,141.11 32.00 127.41 47.93 299.90 201.23	BENSON BAKERY CALLBACK STAFFING SOLUTI INCIDENTAL FUND INCIDENTAL FUND KEEPSR, INC LLJ EMBROIDERY NORTHERN SAFETY CO. INC. RUNNINGS FARM & FLEET STREICHER'S RS EDEN	44920 44927 44956 44956 44958 44961 44975 44978 44984 044899	D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 M-03312014-738	438 218 417 418 248 245 395 361 226 33
101.42100.211 2)POLICE DEPARTMENT	1)GENERAL FUND 3)FORFEITURE EXPENDITURES 12GA SHOT GUNS	803.93	MIKE'S GUNS & SPORTING G	44966	D-03312014-737	243
101.42100.212 2)POLICE DEPARTMENT	1)GENERAL FUND 3)DIVERSION EXPENDITURES 12GA SHOT GUNS	1,251.07	MIKE'S GUNS & SPORTING G	44966	D-03312014-737	242
101.42100.213 2)POLICE DEPARTMENT	1)GENERAL FUND 3)UNIFORM ALLOWANCE SWAT UNIFORM TOUCH SCREEN GLOVES TSHIRTS VEST CARRIER BOOTS LIBERATOR PANTS POLO SHIRT	3,389.32 88.00 44.98 97.98 189.98 854.99 49.84 84.78	ADVANTAGE POLICE SUPPLY ALPHA TRAINING & TACTICS DOSDALL/NANCY STREICHER'S STREICHER'S STREICHER'S UNIFORMS UNLIMITED UNIFORMS UNLIMITED	44910 44913 44944 44984 44984 44984 44994 44994	D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737	431 269 255 227 228 230 305 306

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.42100.219 2)POLICE DEPARTMENT	1)GENERAL FUND 3)INVESTIGATIONS PROSECUTION FEES MILEAGE FOR COURT	2,147.11 893.59	WILCOX LAW OFFICE, P.A. BADOWICH/BENJAMIN	44999 044895	D-03312014-737 M-03312014-738	221 29
101.42100.221 2)POLICE DEPARTMENT	1)GENERAL FUND 3)EQUIPMENT REPAIR PARTS DOOR HANDLE-DURANGO BATTERY G-1	166.00 210.82	SOUTHSIDE BODY SHOP TOM'S SERVICE, INC	44981 44992	D-03312014-737 D-03312014-737	234 407
101.42100.223 2)POLICE DEPARTMENT	1)GENERAL FUND 3)EQUIPMENT REPAIRS CONTRACTED RECHARGE FIRE EXT ANTIFREEZE BRAKE PADS OIL CHANGE PULLEY, PUMP LAMP, WIPER BLADE VEHICLE REPAIRS	26.45 27.83 149.69 20.22 294.04 76.70 671.83	AMERICAN WELDING & GAS I TOM'S SERVICE, INC TOM'S SERVICE, INC TOM'S SERVICE, INC TOM'S SERVICE, INC TOM'S SERVICE, INC NOLAN BAKER FORD SALES I	44915 44992 44992 44992 44992 44992 044898	D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 M-03312014-738	397 401 402 403 404 405 32
101.42100.240 2)POLICE DEPARTMENT	1)GENERAL FUND 3)SMALL TOOLS & EQUIPMENT WATER COOLER RENT K-9 LED MONITOR EMBROID SHIRTS NADEAU BUSINESS CARDS TRAINING AMMO EXT POWER MAG CUSTOM PATCHES	44.25 30.04 283.22 16.00 49.95 619.99 45.15 354.45	CULLIGAN SOFT WATER H & H VETERINARY SERVICE HEWLETT-PACKARD COMPANY LLJ EMBROIDERY MONITOR PRINTING STREICHER'S UNIFORMS UNLIMITED UNIFORMS UNLIMITED	44938 44951 44954 44961 44972 44984 44994 44994	D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737	303 399 432 246 240 229 307 308
101.42100.321 2)POLICE DEPARTMENT	1)GENERAL FUND 3)TELEPHONE MONTHLY PRI CHARGE LOCAL SERVICE CELL PHONE CELL PHONE-POLICE	100.00 62.12 105.56 139.09	CENTURYLINK CENTURYLINK VERIZON VERIZON	44930 44930 44995 044907	D-03312014-737 D-03312014-737 D-03312014-737 M-03312014-738	189 197 388 2
101.42100.331 2)POLICE DEPARTMENT	1)GENERAL FUND 3)TRAVEL EXPENSE MEALS MILEAGE TO BCA	28.07 166.32	BANKCARD CENTER HODGE/IAN	44919 44955	D-03312014-737 D-03312014-737	424 252
101.42100.332 2)POLICE DEPARTMENT	1)GENERAL FUND 3)TRAINING & INSTRUCTION WOMEN POLICE CONFERENCE	235.00	BANKCARD CENTER	44919	D-03312014-737	425
101.42100.411 2)POLICE DEPARTMENT	1)GENERAL FUND 3)RENT GARAGE RENT	100.00	ELECTRIC FUND	44946	D-03312014-737	29
101.42100.412 2)POLICE DEPARTMENT	1)GENERAL FUND 3)RENT-LAW ENFORCEMENT CENTER STORAGE RENT APR-SEPT	240.00	SOUTHSIDE STORAGE	44982	D-03312014-737	439
101.42100.439 2)POLICE DEPARTMENT	1)GENERAL FUND 3)DOG POUND EXPENSES POUND BOARDING	60.00	H & H VETERINARY SERVICE	44951	D-03312014-737	400
101.42200.209 2)FIRE DEPARTMENT	1)GENERAL FUND 3)GAS & OIL OIL GAS	91.18 170.35	CHAMBERLAIN OIL CO., INC GLACIAL PLAINS COOPERATI	44933 44948	D-03312014-737 D-03312014-737	324 85
101.42200.210 2)FIRE DEPARTMENT	1)GENERAL FUND 3)OPERATING SUPPLIES POLOS EMBROIDERY KEROSENE LAMP, BAT ACID PROPANE TANK JOAN VOLLAN SERVICE	112.00 243.05 50.39 18.56 42.00	BENSON PUBLIC SCHOOL GLACIAL PLAINS COOPERATI NORTHSIDE AUTO RUNNINGS FARM & FLEET THE FLOWER BASKET	44924 44948 44976 44978 44990	D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737	331 296 284 362 312

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.42200.221 2)FIRE DEPARTMENT	1)GENERAL FUND 3)EQUIPMENT REPAIR PARTS HOSE G-1	44.85	TOM'S SERVICE, INC	44992	D-03312014-737	406
101.42200.223 2)FIRE DEPARTMENT	1)GENERAL FUND 3)EQUIPMENT REPAIR CONTRACTUAL ENGINE 10 TANK REPAIRS	387.50	BENSON BODY SHOP	44921	D-03312014-737	332
101.42200.235 2)FIRE DEPARTMENT	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL GARBAGE SERVICE CLEAN FIRE HALL GARBAGE SERVICE	35.60 29.40 28.22	MATTHEISEN DISPOSAL, INC SWIFT COUNTY DAC MATTHEISEN DISPOSAL, INC	44963 44987 044905	D-03312014-737 D-03312014-737 M-03312014-738	166 232 42
101.42200.321 2)FIRE DEPARTMENT	1)GENERAL FUND 3)TELEPHONE CELL PHONE-FIRE	14.36	VERIZON	044907	M-03312014-738	49
101.42200.332 2)FIRE DEPARTMENT	1)GENERAL FUND 3)TRAINING & INSTRUCTION PHYSICAL SPRINKLER TRAINING GOLDEN RECERTIFICATION BURN TRAILER USE LEE/TOLIFSON CONF REG	55.00 500.00 20.00 550.00 320.00	AFFILIATED MED CENTERS F.I.R.E. MFSCB MN WEST COLLEGE OWATONNA FIRE CONFERENCE	44911 44947 44965 44970 044901	D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 M-03312014-738	338 322 420 314 36
101.42200.381 2)FIRE DEPARTMENT	1)GENERAL FUND 3)UTILITIES UTILITIES	324.91	MUNICIPAL UTILITIES	44973	D-03312014-737	95
101.42200.383 2)FIRE DEPARTMENT	1)GENERAL FUND 3)HEATING COST NATURAL GAS	606.37	CENTER POINT ENERGY	44928	D-03312014-737	160
101.42200.418 2)FIRE DEPARTMENT	1)GENERAL FUND 3)FIRE SERVICE FEE FIRE SERVICE	833.33	WATER FUND	44996	D-03312014-737	24
101.42200.433 2)FIRE DEPARTMENT	1)GENERAL FUND 3)DUES & SUBSCRIPTIONS 2014 DUES	25.00	SWIFT COUNTY FIRE CHIEFS	44988	D-03312014-737	321
101.42600.209 2)ENGINEERING DEPARTMENT	1)GENERAL FUND 3)GAS GAS	31.17	GLACIAL PLAINS COOPERATI	44948	D-03312014-737	86
101.42600.310 2)ENGINEERING DEPARTMENT	1)GENERAL FUND 3)CONTRACTED SERVICES GIS SERVICES	1,952.00	STANTEC CONSULTING SERVI	44983	D-03312014-737	434
101.42600.321 2)ENGINEERING DEPARTMENT	1)GENERAL FUND 3)TELEPHONE CELL PHONE-M JACOBSON	60.60	VERIZON	044907	M-03312014-738	6
101.42600.331 2)ENGINEERING DEPARTMENT	1)GENERAL FUND 3)TRAVEL EXPENSE MILEAGE TO MORRIS	314.16	JACOBSON/MIKE	44957	D-03312014-737	225
101.43100.201 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)OFFICE SUPPLIES PENS, PAPER CLIPS	28.71	BACKSTREET PRINTING	44918	D-03312014-737	330
101.43100.209 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)GAS & OIL 2 DRUMS OIL DRUM CREDIT GAS	1,205.50 40.00CR 2,039.97	ASCHEMAN OIL ASCHEMAN OIL GLACIAL PLAINS COOPERATI	44916 44916 44948	D-03312014-737 D-03312014-737 D-03312014-737	334 335 87
101.43100.210 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)OPERATING SUPPLIES WELDING GAS CLEANER, KLEENEX EYEWEAR	106.64 25.54 69.85	AMERICAN WELDING & GAS I DOMAT'S FAMILY FOODS NORTHERN SAFETY CO.INC.	44915 44941 44975	D-03312014-737 D-03312014-737 D-03312014-737	196 253 394

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.43100.210 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)OPERATING SUPPLIES NITRIL PLATES, SCREWS FULET, OIL FILTERS	16.49 92.99 37.83	NORTHSIDE AUTO RUNNINGS FARM & FLEET JOHN DEERE FINANCIAL	44976 44978 044900	D-03312014-737 D-03312014-737 M-03312014-738	288 358 35
101.43100.212 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)STREET MARKINGS & SIGNS BATTERIES-WARNING LIGHTS STOP AHEAD SIGN	62.41 81.28	ZOSEL'S TRUE VALUE SWIFT CO. HWY. DEPARTMEN	45000 044897	D-03312014-737 M-03312014-738	345 31
101.43100.215 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)SHOP SUPPLIES SOCKET TAPE MEASURE	3.69 16.79	NORTHSIDE AUTO RUNNINGS FARM & FLEET	44976 44978	D-03312014-737 D-03312014-737	287 357
101.43100.221 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)EQUIPMENT REPAIR PARTS FILTERS, SEAL FUEL SENDER, GASKET SWITCH, FILTER, BLADE PAINT, STRAP SWITCH, HYDRAULIC	617.63 81.21 62.07 75.31 201.60	AUTO VALU BENSON BOYER TRUCKS ROGERS NORTHSIDE AUTO RUNNINGS FARM & FLEET JOHN DEERE FINANCIAL	44917 44925 44976 44978 044900	D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 M-03312014-738	380 266 289 359 34
101.43100.222 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)TIRES TIRES	5,273.39	GLACIAL PLAINS COOPERATI	44948	D-03312014-737	297
101.43100.235 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL GARBAGE SERVICE GARBAGE SERVICE	66.41 40.06	MATTHEISEN DISPOSAL, INC MATTHEISEN DISPOSAL, INC	44963 044905	D-03312014-737 M-03312014-738	167 43
101.43100.240 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)SMALL TOOLS & EQUIPMENT FLASHLIGHT	35.38	AUTO VALU BENSON	44917	D-03312014-737	379
101.43100.381 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)UTILITIES ELECTRIC UTILITIES	84.40 395.95	AGRALITE ELECTRIC COOPER MUNICIPAL UTILITIES	44912 44973	D-03312014-737 D-03312014-737	441 96
101.43100.383 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)HEATING COST NATURAL GAS	423.56	CENTER POINT ENERGY	44928	D-03312014-737	161
101.43100.386 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)STREET LIGHTING UTILITIES UTILITIES	4,845.32	MUNICIPAL UTILITIES	44973	D-03312014-737	97
101.43100.438 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)LAUNDRY MATS & TOWELS MATS & TOWELS	33.58 35.38	BENSON LAUNDRY-MAT HOUSE BENSON LAUNDRY-MAT HOUSE	44923 44923	D-03312014-737 D-03312014-737	62 353
101.45121.235 2)ORGANIZED RECREATION	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL DOOR, LUMBER PEST CONTROL MODIFY WATER SOFTENER DOOR/FRAME INSTALL	480.26 35.00 131.57 220.00	A.F. BUILDING MATERIALS BRANESS PEST CONTROL HAWLEYS, INC. MILLER/DUANE	44909 44926 44952 44967	D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737	391 265 320 244
101.45121.310 2)ORGANIZED RECREATION	1)GENERAL FUND 3)SENIOR CITIZEN PROGRAM MONTHLY CONTRIBUTION	600.00	SENIOR ADVOCACY CORPORAT	44980	D-03312014-737	28
101.45124.210 2)SWIMMING POOL	1)GENERAL FUND 3)OPERATING SUPPLIES CELL PHONE-POOL	35.01	VERIZON	044907	M-03312014-738	50

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.45124.235 2)SWIMMING POOL	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL GARBAGE SERVICE	2.34	MATTHEISEN DISPOSAL, INC	044905	M-03312014-738	47
101.45124.321 2)SWIMMING POOL	1)GENERAL FUND 3)TELEPHONE LOCAL SERVICE	23.54	CENTURYLINK	44931	D-03312014-737	178
101.45124.381 2)SWIMMING POOL	1)GENERAL FUND 3)UTILITIES UTILITIES	91.14	MUNICIPAL UTILITIES	44973	D-03312014-737	98
101.45181.210 2)ARMORY	1)GENERAL FUND 3)OPERATING SUPPLIES TOWELS SCENT REFILLS	24.95 18.00	WEST CENTRAL SALES WEST CENTRAL SALES	44998 44998	D-03312014-737 D-03312014-737	381 382
101.45181.235 2)ARMORY	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL PEST CONTROL 2013 WORK ORDERS CLEAN ARMORY	50.00 14.66 39.25	BRANESS PEST CONTROL CITY OF BENSON SWIFT COUNTY DAC	44926 44934 44987	D-03312014-737 D-03312014-737 D-03312014-737	264 309 233
101.45181.321 2)ARMORY	1)GENERAL FUND 3)TELEPHONE LOCAL SERVICE	34.73	CENTURYLINK	44931	D-03312014-737	179
101.45181.381 2)ARMORY	1)GENERAL FUND 3)UTILITIES UTILITIES	170.48	MUNICIPAL UTILITIES	44973	D-03312014-737	99
101.45181.383 2)ARMORY	1)GENERAL FUND 3)HEATING COST NATURAL GAS	550.23	CENTER POINT ENERGY	44928	D-03312014-737	163
101.45200.209 2)PARKS	1)GENERAL FUND 3)GAS & OIL GAS	246.57	GLACIAL PLAINS COOPERATI	44948	D-03312014-737	88
101.45200.210 2)PARKS	1)GENERAL FUND 3)OPERATING SUPPLIES PINE BOLTS, WASHERS PICNIC TABLE LUMBER UREA GARBAGE SERVICE HUMANE SOCIETY PLUGS, EYEWEAR SAND PAPER, ADAPTER GARBAGE SERVICE	44.17 68.18 582.84 606.94 168.15 65.92 109.24 167.03 159.19	A.F. BUILDING MATERIALS AUTO VALU BENSON DON'S BUILDING CENTER GLACIAL PLAINS COOPERATI MATTHEISEN DISPOSAL, INC MONITOR & NEWS NORTHERN SAFETY CO.INC. RUNNINGS FARM & FLEET MATTHEISEN DISPOSAL, INC	44909 44917 44942 44948 44963 44971 44975 44978 044905	D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 M-03312014-738	390 378 224 298 168 340 393 360 44
101.45200.221 2)PARKS	1)GENERAL FUND 3)EQUIPMENT REPAIR PARTS FILTERS STROBES BROOM,LIFT ARMS,CYL,SHAF BITS	165.58 326.00 3,672.32 4.14	AUTO VALU BENSON CRYTEEL TRUCK EQUIPMENT DEERE & COMPANY NORTHSIDE AUTO	44917 44937 44940 44976	D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737	377 262 259 285
101.45200.223 2)PARKS	1)GENERAL FUND 3)EQUIPMENT REPAIRS CONTRACTED TIRE REPAIR	32.08	GLACIAL PLAINS COOPERATI	44948	D-03312014-737	299
101.45200.235 2)PARKS	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL MATS, TOWELS	23.29	BENSON LAUNDRY-MAT HOUSE	44923	D-03312014-737	355
101.45200.240 2)PARKS	1)GENERAL FUND 3)SMALL TOOLS & EQUIPMENT BASEBALL FIELD SIGN	12,160.00	DAKTRONICS INC	044896	M-03312014-738	30

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.45200.321 2) PARKS	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	33.10	CENTURYLINK	44931	D-03312014-737	181
101.45200.331 2) PARKS	1) GENERAL FUND 3) TRAVEL EXPENSE PARK BOARD MEETING	48.00	DAROLD'S SUPER VALUE	44939	D-03312014-737	350
101.45200.332 2) PARKS	1) GENERAL FUND 3) TRAINING & INSTRUCTION TURF MANAGEMENT COURSE	395.00	BANKCARD CENTER	44919	D-03312014-737	426
101.45200.360 2) PARKS	1) GENERAL FUND 3) INSURANCE AMEND CIVIC CENTER	571.00	LEAGUE OF MN CITIES INS	44960	D-03312014-737	447
101.45200.381 2) PARKS	1) GENERAL FUND 3) UTILITIES UTILITIES	444.54	MUNICIPAL UTILITIES	44973	D-03312014-737	100
101.45200.412 2) PARKS	1) GENERAL FUND 3) RENT GARAGE RENT	150.00	ELECTRIC FUND	44946	D-03312014-737	22
101.46102.310 2) SHADE TREE DISEASE CONTROL	1) GENERAL FUND 3) CONTRACTED SERV-TREE REMOVAL TREE REMOVAL BID	158.56	MONITOR & NEWS	44971	D-03312014-737	341
101.46500.343 2) TOURISM	1) GENERAL FUND 3) LODGING TAX EXPENDITURES TOURISM REIMBURSEMENT ART MEANDER SPONSOR	800.00 200.00	CHAMBER OF COMMERCE CHAMBER OF COMMERCE	44932 44932	D-03312014-737 D-03312014-737	68 342
101.49010.210 2) CEMETERY	1) GENERAL FUND 3) OPERATING SUPPLIES CEMETERY BOARD MEETING	37.33	DAROLD'S SUPER VALUE	44939	D-03312014-737	349
101.49300.731 2) TRANSFERS	1) GENERAL FUND 3) TRANSFER TO OTHER GOVERNMENTS MONTHLY RENT	2,166.67	BENSON CIVIC CENTER BOAR	44922	D-03312014-737	175
101.49800.209 2) PUBLIC TRANSIT	1) GENERAL FUND 3) GAS & OIL GAS	2,709.79	GLACIAL PLAINS COOPERATI	44948	D-03312014-737	89
101.49800.210 2) PUBLIC TRANSIT	1) GENERAL FUND 3) OPERATING SUPPLIES NOTES UPS CHARGES	11.99 15.00	BACKSTREET PRINTING GROSSMAN, DEPUTY REGISTR	44918 44950	D-03312014-737 D-03312014-737	328 386
101.49800.221 2) PUBLIC TRANSIT	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS BUS 12 HEADLAMP BUS 1 TUBE, BUSHING BUS 1 PENDANT BUS 1 & 12 HEADLIGHTS	13.99 60.69 244.38 45.96	AUTO VALU BENSON MILLS AUTOMOTIVE GROUP NORTH CENTRAL BUS SALES NORTHSIDE AUTO	44917 44968 44974 44976	D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737	376 239 344 286
101.49800.222 2) PUBLIC TRANSIT	1) GENERAL FUND 3) TIRES TIRES	2,133.36	GLACIAL PLAINS COOPERATI	44948	D-03312014-737	295
101.49800.223 2) PUBLIC TRANSIT	1) GENERAL FUND 3) EQUIPMENT REPAIRS CONTRACTED TIRE REPAIR BUS 12 OIL CHG	71.00 58.64	GLACIAL PLAINS COOPERATI TOM'S SERVICE, INC	44948 44992	D-03312014-737 D-03312014-737	300 408
101.49800.321 2) PUBLIC TRANSIT	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	35.40	CENTURYLINK	44931	D-03312014-737	182

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.49800.412 2)PUBLIC TRANSIT	1)GENERAL FUND 3)RENT GARAGE RENT	375.00	ELECTRIC FUND	44946	D-03312014-737	23
101.49810.235 2)AIRPORT	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL MATS WATER GARBAGE SERVICE MARCH RENT GARBAGE SERVICE	13.45 18.47 4.68 19.50 4.68	BENSON LAUNDRY-MAT HOUSE CULLIGAN SOFT WATER MATTHEISEN DISPOSAL, INC WEST ACRES WATER SYSTEMS MATTHEISEN DISPOSAL, INC	44923 44938 44963 44997 044905	D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 M-03312014-738	61 71 169 304 45
101.49810.307 2)AIRPORT	1)GENERAL FUND 3)MANAGEMENT FEES AIRPORT MANAGER	350.00	LYNCH LAKE FLYING CLUB	44962	D-03312014-737	38
101.49810.321 2)AIRPORT	1)GENERAL FUND 3)TELEPHONE LOCAL SERVICE	57.34	CENTURYLINK	44931	D-03312014-737	183
101.49810.381 2)AIRPORT	1)GENERAL FUND 3)UTILITIES ELECTRIC	862.77	AGRALITE ELECTRIC COOPER	44912	D-03312014-737	442
101.49810.383 2)AIRPORT	1)GENERAL FUND 3)HEATING COST NATURAL GAS	197.27	CENTER POINT ENERGY	44928	D-03312014-737	164
211.45500.201 2)LIBRARY	1)LIBRARY FUND 3)OFFICE SUPPLIES HIGHLIGHTER, MOUSE PAD	35.65	BACKSTREET PRINTING	44918	D-03312014-737	329
211.45500.210 2)LIBRARY	1)LIBRARY FUND 3)OPERATING SUPPLIES WEBSITE HOSTING COPIER MAINT WASTEBASKET COLOR COPIER	12.95 34.43 9.99 2,200.00	BANKCARD CENTER COPIER BUSINESS SOLUTION ZOSEL'S TRUE VALUE COPIER BUSINESS SOLUTION	44919 44935 45000 044906	D-03312014-737 D-03312014-737 D-03312014-737 M-03312014-738	427 389 346 48
211.45500.235 2)LIBRARY	1)LIBRARY FUND 3)BUILDING MAINTENANCE & SUPPL MATS MATS REPLACE PUMP 5-1 TO 7-31 MONITORING GARBAGE SERVICE TISSUE, TOWELS COPY PAPER GARBAGE SERVICE	26.48 26.48 2,088.00 85.11 51.48 145.48 17.10 46.57	BENSON LAUNDRY-MAT HOUSE BENSON LAUNDRY-MAT HOUSE HAWLEYS, INC. HEARTLAND SECURITY SERVI MATTHEISEN DISPOSAL, INC WEST CENTRAL SALES WEST CENTRAL SALES MATTHEISEN DISPOSAL, INC	44923 44923 44952 44953 44963 44998 44998 044905	D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 M-03312014-738	63 354 319 316 170 383 384 46
211.45500.310 2)LIBRARY	1)LIBRARY FUND 3)CONTRACTED SERV - CLEANING CLEAN LIBRARY	395.00	MCGEARY/THOMAS	44964	D-03312014-737	26
211.45500.321 2)LIBRARY	1)LIBRARY FUND 3)TELEPHONE LOCAL SERVICE	59.46	CENTURYLINK	44931	D-03312014-737	184
211.45500.381 2)LIBRARY	1)LIBRARY FUND 3)UTILITIES UTILITIES	125.04	MUNICIPAL UTILITIES	44973	D-03312014-737	101
211.45500.383 2)LIBRARY	1)LIBRARY FUND 3)HEATING COST UTILITIES	291.42	MUNICIPAL UTILITIES	44973	D-03312014-737	102
227.46500.310 2)ECONOMIC DEVELOPEMENT	1)COMMUNITY DEV REVOLVING FUND 3)CONTRACTED SERVICES (DESCRIB) LINDLEY-REFRIGERATOR SKARSTEN-WATER HEATER GANDRUD REFRIG DAHL-REFRIGERATOR KLEMM-REFRIGERATOR	749.00 749.93 750.00 748.13 750.00	CRAIGS, INC. DON'S HEATING & COOLING GROSSMAN PLUMBING GROSSMAN PLUMBING HAWLEYS, INC.	44936 44943 44949 44949 44952	D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737	323 260 343 410 251

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
228.46500.201 2)PROGRAM COSTS	1)SMALL CITIES GRANT FUND 2005 3)OFFICE SUPPLIES ESTENSON RELEASE FILING	46.00	INCIDENTAL FUND	44956	D-03312014-737	414
	LEAD ABATEMENT COURSE	534.00	SCHADE/RON	44979	D-03312014-737	411
	LEAD ABATEMENT COURSE	534.00	THORSON/CHRIS	44991	D-03312014-737	412
401.42100.501 2)POLICE DEPARTMENT	1)GENERAL CAPITAL OUTLAY FUND 3)CAPITAL OUTLAY F150 TITLE TRANSFER	20.75	INCIDENTAL FUND	44956	D-03312014-737	416
	2014 F150 4X4	28,405.00	NOLAN BAKER FORD SALES I	044904	M-03312014-738	40
	2014 EXPLORER	29,130.00	NOLAN BAKER FORD SALES I	044908	M-03312014-738	65
502.43150.226 2)STORM DRAINAGE	1)STORM WATER FUND 3)MAINTAIN SYSTEM 2013 WORK ORDERS	230.88	CITY OF BENSON	44934	D-03312014-737	310
515.46500.310 2)GENERAL	1)ECONOMIC DEV. AUTHORITY FUND 3)CONTRACTED SERVICES VAC CREAMERY	5,403.75	ENVIRO DYNE	3543	D-03312014-737	271
515.46500.331 2)GENERAL	1)ECONOMIC DEV. AUTHORITY FUND 3)TRAVEL EXPENSE MEALS & LODGING	1,871.24	BANKCARD CENTER	3542	D-03312014-737	429
515.46500.343 2)GENERAL	1)ECONOMIC DEV. AUTHORITY FUND 3)ADVERTISING BIOMASS CONF SUPPLIES	520.65	BANKCARD CENTER	3542	D-03312014-737	428
521.47000.313 3)CONTRACTED SERVICES	1)G.O. BONDS 2012A REFUNDING CONTINUING DISCLOSURE	305.00	EHLERS & ASSOCIATES, INC	44945	D-03312014-737	443
601.14300 2)INVENTORY	1)WATER FUND 6 METERS	598.75	METERING & TECHNOLOGY SO	34979	D-03312014-737	409
601.49400.201 2)WATER DEPARTMENT	1)WATER FUND 3)OFFICE SUPPLIES IBPROFEN CAPLETS	6.65	DOMAT'S FAMILY FOODS	34967	D-03312014-737	254
	CLEANER, TOWELS	23.44	RUNNINGS FARM & FLEET	34985	D-03312014-737	366
601.49400.208 2)WATER DEPARTMENT	1)WATER FUND 3)CHEMICALS & CHEM SUPPLIES CHLORINE	517.50	HAWKINS, INC.	34973	D-03312014-737	317
601.49400.209 2)WATER DEPARTMENT	1)WATER FUND 3)GAS & OIL GAS	321.93	GLACIAL PLAINS COOPERATI	34970	D-03312014-737	131
601.49400.210 2)WATER DEPARTMENT	1)WATER FUND 3)OPERATING SUPPLIES SLUDGE PUMP	2,175.11	ABNER SALES	34951	D-03312014-737	336
	BATTERY	113.58	AUTO VALU BENSON	34953	D-03312014-737	373
	PLIERS	27.11	BORDER STATES ELECTRIC S	34958	D-03312014-737	370
	UPS CHARGES	12.35	GROSSMAN, DEPUTY REGISTR	34972	D-03312014-737	387
	STEEL FOR WATER SHUT OFF	53.32	LORENZ MFG.	34977	D-03312014-737	315
	FIRST AID KIT	22.74	NORTHERN SAFETY CO.INC.	34983	D-03312014-737	392
	BULB	13.52	NORTHSIDE AUTO	34984	D-03312014-737	290
	EXT CORD, SUMP PUMP	173.76	RUNNINGS FARM & FLEET	34985	D-03312014-737	367
601.49400.217 2)WATER DEPARTMENT	1)WATER FUND 3)LAB EQUIPMENT & SUPPLIES TOTE	11.59	RUNNINGS FARM & FLEET	34985	D-03312014-737	365
601.49400.221 2)WATER DEPARTMENT	1)WATER FUND 3)EQUIPMENT REPAIR PARTS TIRES	504.04	GLACIAL PLAINS COOPERATI	34970	D-03312014-737	293
601.49400.307 2)WATER DEPARTMENT	1)WATER FUND 3)MANAGEMENT FEES MANAGEMENT FEES	3,150.00	GENERAL FUND	34969	D-03312014-737	13
	ADDL AMT FOR FEB	61.90	GENERAL FUND	34969	D-03312014-737	281

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
601.49400.313 2)WATER DEPARTMENT	1)WATER FUND 3)CONTRACTED SERVICES COLIFORM CHARGES	180.00	COUNTRYSIDE PUBLIC HEALT	34965	D-03312014-737	261
	CONTINUING DISCLOSURE	305.00	EHLERS & ASSOCIATES, INC	34968	D-03312014-737	445
	WELLHEAD PROTECTION PLAN	625.50	STANTEC CONSULTING SERVI	34986	D-03312014-737	313
601.49400.321 2)WATER DEPARTMENT	1)WATER FUND 3)TELEPHONE LOCAL SERVICE	92.05	CENTURYLINK	34962	D-03312014-737	208
	CELL PHONE-WATER	19.36	VERIZON	034949	M-03312014-738	17
601.49400.331 2)WATER DEPARTMENT	1)WATER FUND 3)TRAVEL EXPENSE LODGING	395.58	BANKCARD CENTER	34955	D-03312014-737	430
	MEALS AT TRAINING	125.26	BORSTAD/RUSSELL	34959	D-03312014-737	268
601.49400.381 2)WATER DEPARTMENT	1)WATER FUND 3)UTILITIES UTILITIES	2,399.64	MUNICIPAL UTILITIES	34982	D-03312014-737	141
602.16590 2)CONSTRUCTION IN PROGRESS	1)SEWER COLLECTION & DISPOSAL TRICKLING FILTER REPAIR	2,192.00	STANTEC CONSULTING SERVI	34986	D-03312014-737	437
	WWTP ENGINEERING	936.30	AMERICAN ENGINEERING TES	034946	M-03312014-738	61
602.43250.208 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)CHEMICALS & CHEM SUPPLIES CHLORINE, SULFUR DIOXIDE	1,456.88	HAWKINS, INC.	34973	D-03312014-737	318
602.43250.209 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)GAS & OIL GAS	294.00	GLACIAL PLAINS COOPERATI	34970	D-03312014-737	132
602.43250.307 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)MANAGEMENT FEES MANAGEMENT FEES	4,089.25	GENERAL FUND	34969	D-03312014-737	14
	ADDL AMT FOR FEB	80.15	GENERAL FUND	34969	D-03312014-737	282
602.43250.311 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)PEOPLESERVICE CONTRACT MARCH SERVICE CONTRACT	21,717.00	PEOPLE SERVICE INC.	034944	M-03312014-738	59
602.43250.313 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)CONTRACTED SERVICES CONTINUING DISCLOSURE	305.00	EHLERS & ASSOCIATES, INC	34968	D-03312014-737	446
	WWTP ISSUES	994.80	STANTEC CONSULTING SERVI	34986	D-03312014-737	436
602.43250.321 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)TELEPHONE CELL PHONE-WATER	19.35	VERIZON	034949	M-03312014-738	18
602.43250.381 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)UTILITIES ELECTRIC	61.90	AGRALITE ELECTRIC COOPER	34952	D-03312014-737	440
	UTILITIES	4,364.51	MUNICIPAL UTILITIES	34982	D-03312014-737	142
602.43250.383 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)HEATING COST NATURAL GAS	792.21	CENTER POINT ENERGY	34960	D-03312014-737	191
604.14300 2)INVENTORY CONTROL	1)ELECTRIC FUND RAQUETT BALL LIGHTS	181.57	BORDER STATES ELECTRIC S	34958	D-03312014-737	369
	INVENTORY	309.51	BORDER STATES ELECTRIC S	34958	D-03312014-737	372
	VFW LIGHT FIXTURES	16,935.00	STERNBERG LANTERNS, INC	034945	M-03312014-738	60
604.15504 2)PREPAID ELECTRIC GEN. MAINT.	1)ELECTRIC FUND ANNUAL MAINT ON GENSET	24,825.00	ZIEGLER, INC.	034947	M-03312014-738	62

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
604.16471 2)PRODUCTIONS-ENGINE GENERATOR	1)ELECTRIC FUND POWER PLANT UPGRADES	185.50	DGR ENGINEERING	34966	D-03312014-737	256
604.16590 2)CONSTRUCTION IN PROGRESS	1)ELECTRIC FUND OH-UG HWY 12 PROJECT	1,875.00	DGR ENGINEERING	34966	D-03312014-737	257
604.49610.223 2)POWER PRODUCTION	1)ELECTRIC FUND 3)MAINT OF GENRATN EQUIP CONTR AIR PERMIT RENEWAL	130.00	DGR ENGINEERING	34966	D-03312014-737	258
604.49610.235 2)POWER PRODUCTION	1)ELECTRIC FUND 3)BUILDING MAINTENANCE GARBAGE SERVICE ANNUAL AIR EMISSIONS GARBAGE SERVICE	11.70 229.96 11.70	MATTHEISEN DISPOSAL, INC MN POLLUTION CONTROL AGE MATTHEISEN DISPOSAL, INC	34978 034943 034948	D-03312014-737 M-03312014-738 M-03312014-738	171 58 64
604.49610.307 2)POWER PRODUCTION	1)ELECTRIC FUND 3)MANAGEMENT FEES-POWER PROD MANAGEMENT FEE ADDL AMT FOR FEB	1,417.00 27.84	GENERAL FUND GENERAL FUND	34969 34969	D-03312014-737 D-03312014-737	211 273
604.49610.381 2)POWER PRODUCTION	1)ELECTRIC FUND 3)UTILITIES UTILITIES	4,104.14	MUNICIPAL UTILITIES	34982	D-03312014-737	143
604.49630.307 2)TRANSMISSION	1)ELECTRIC FUND 3)MANAGEMENT FEES MANAGEMENT FEE ADDL AMT FOR FEB	1,417.00 27.84	GENERAL FUND GENERAL FUND	34969 34969	D-03312014-737 D-03312014-737	212 274
604.49640.209 2)DISTRIBUTION	1)ELECTRIC FUND 3)FUEL EXPENSE-VEHICLES GAS	618.20	GLACIAL PLAINS COOPERATI	34970	D-03312014-737	133
604.49640.210 2)DISTRIBUTION	1)ELECTRIC FUND 3)OPERATING SUPPLIES 2X4, BIT, SCREWS SOCKETS KRUMWIEDE RETIREMENT RACQUET BALL INSPECTION WASHERS, TUBING MOP, AIR FRESHENER	16.50 72.95 26.59 40.00 36.31 19.27	A.F. BUILDING MATERIALS AUTO VALU BENSON BENSON BAKERY INCIDENTAL FUND RUNNINGS FARM & FLEET ZOSEL'S TRUE VALUE	34950 34953 34956 34975 34985 34990	D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737 D-03312014-737	398 374 267 419 364 347
604.49640.221 2)DISTRIBUTION	1)ELECTRIC FUND 3)EQUIPMENT MAINTENANCE PARTS AIR FLEET TIRES TRUCK BOX	46.14 2,791.30 279.99	AUTO VALU BENSON GLACIAL PLAINS COOPERATI RUNNINGS FARM & FLEET	34953 34970 34985	D-03312014-737 D-03312014-737 D-03312014-737	375 294 363
604.49640.229 2)DISTRIBUTION	1)ELECTRIC FUND 3)MAINT OF METERS/AMR CONN, LOCKNUT	797.38	BORDER STATES ELECTRIC S	34958	D-03312014-737	371
604.49640.235 2)DISTRIBUTION	1)ELECTRIC FUND 3)BUILDING MAINTENANCE MATS & TOWELS GARBAGE SERVICE GARBAGE SERVICE	22.89 47.33 38.16	BENSON LAUNDRY-MAT HOUSE MATTHEISEN DISPOSAL, INC MATTHEISEN DISPOSAL, INC	34957 34978 034948	D-03312014-737 D-03312014-737 M-03312014-738	115 172 63
604.49640.307 2)DISTRIBUTION	1)ELECTRIC FUND 3)MANAGEMENT FEES-DISTRIBUTION MANAGEMENT FEE ADDL AMT FOR FEB	4,251.00 83.52	GENERAL FUND GENERAL FUND	34969 34969	D-03312014-737 D-03312014-737	213 275
604.49640.317 2)DISTRIBUTION	1)ELECTRIC FUND 3)OTHER CONTRACTED SERVICES INFRARED INSPECTION	1,076.00	MISSOURI RIVER ENERGY SE	34980	D-03312014-737	241

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
604.49640.321 2)DISTRIBUTION	1)ELECTRIC FUND 3)TELEPHONE CELL PHONE-ELECTRIC	338.51	VERIZON	034949	M-03312014-738	19
	CELL PHONE-ELLIOT/S CREW	78.06	VERIZON	034949	M-03312014-738	20
604.49640.381 2)DISTRIBUTION	1)ELECTRIC FUND 3)UTILITIES UTILITIES	2,615.32	MUNICIPAL UTILITIES	34982	D-03312014-737	144
604.49650.307 2)DEMAND SIDE MANAGEMENT	1)ELECTRIC FUND 3)MANAGEMENT FEES-CIP SALARY MANAGEMENT FEE	708.50	GENERAL FUND	34969	D-03312014-737	222
	ADDL AMT FOR FEB	13.92	GENERAL FUND	34969	D-03312014-737	280
604.49650.475 2)DEMAND SIDE MANAGEMENT	1)ELECTRIC FUND 3)CONSERVATION REBATES LIGHTING REBATE	1,972.00	SWIFT COUNTY BENSON HOSP	34988	D-03312014-737	235
604.49655.201 2)CUSTOMER ACCOUNTS	1)ELECTRIC FUND 3)OFFICE SUPPLIES COPIER MAINT	75.72	COPIER BUSINESS SOLUTION	34964	D-03312014-737	192
	COPIER PAYMENT	109.00	TOSHIBA FINANCIAL SERVIC	34989	D-03312014-737	193
604.49655.307 2)CUSTOMER ACCOUNTS	1)ELECTRIC FUND 3)MANAGEMENT FEES-CUST ACCTS MANAGEMENT FEE	1,417.00	GENERAL FUND	34969	D-03312014-737	214
	ADDL AMT FOR FEB	27.84	GENERAL FUND	34969	D-03312014-737	276
604.49655.317 2)CUSTOMER ACCOUNTS	1)ELECTRIC FUND 3)OTHER CONTRACTED SERVICES METER SERVICE	54.00	AUTOMATED ENERGY INC	34954	D-03312014-737	207
604.49655.318 2)CUSTOMER ACCOUNTS	1)ELECTRIC FUND 3)BILL PRINT SERVICES FEB INVOICE PRINTING	932.92	IMPACT	34974	D-03312014-737	250
604.49660.307 2)ADMINISTRATION AND GENERAL	1)ELECTRIC FUND 3)MANAGEMENT FEES-ADMINISTRATN MANAGEMENT FEE	2,125.50	GENERAL FUND	34969	D-03312014-737	215
	ADDL AMT FOR FEB	41.76	GENERAL FUND	34969	D-03312014-737	277
604.49660.308 2)ADMINISTRATION AND GENERAL	1)ELECTRIC FUND 3)MANAGEMENT FEES-FINANCE MANAGEMENT FEE	1,417.00	GENERAL FUND	34969	D-03312014-737	216
	ADDL AMT FOR FEB	27.84	GENERAL FUND	34969	D-03312014-737	278
604.49660.309 2)ADMINISTRATION AND GENERAL	1)ELECTRIC FUND 3)MANAGEMENT FEES-SALES MANAGEMENT FEE	1,417.00	GENERAL FUND	34969	D-03312014-737	217
	ADDL AMT FOR FEB	27.84	GENERAL FUND	34969	D-03312014-737	279
604.49660.317 2)ADMINISTRATION AND GENERAL	1)ELECTRIC FUND 3)OTHER CONTRACTED SERVICES CONTINUING DISCLOSURE	610.00	EHLERS & ASSOCIATES, INC	34968	D-03312014-737	444
	9 GOPHER STATE CALLS	13.05	GOPHER STATE ONE CALL	34971	D-03312014-737	148
604.49660.321 2)ADMINISTRATION AND GENERAL	1)ELECTRIC FUND 3)TELEPHONE MONTHLY PRI CHARGE	300.00	CENTURYLINK	34961	D-03312014-737	187
	LOCAL SERVICE	107.81	CENTURYLINK	34962	D-03312014-737	199
	PHONE MAINT	147.84	CENTURYLINK	34963	D-03312014-737	126
604.49660.343 2)ADMINISTRATION AND GENERAL	1)ELECTRIC FUND 3)ADVERTISING REG ADS	67.50	K S C R - FM	34976	D-03312014-737	136
	UTILITY ADS	257.15	MONITOR & NEWS	34981	D-03312014-737	138
609.14200 2)OFF SALE LIQUOR INVENTORY	1)LIQUOR FUND LIQUOR	7,529.84	JOHNSON BROTHERS LIQUOR	22144	D-03312014-737	249
	LIQUOR	7,436.93	PHILLIPS WINE & SPIRITS	22152	D-03312014-737	236
	LIQUOR	3,320.07	WIRTZ BEVERAGE MINNESOTA	022121	M-03312014-738	52

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
609.14210	1)LIQUOR FUND					
2)OFF SALE BEER INVENTORY						
	BEER	3,177.80	BEVERAGE WHOLESALERS INC	22132	D-03312014-737	116
	BEER	2,296.90	BEVERAGE WHOLESALERS INC	22132	D-03312014-737	302
	BEER	1,088.57	H. BOYD NELSON	22142	D-03312014-737	134
	BEER	9,935.05	H. BOYD NELSON	22142	D-03312014-737	301
	BEER	2,123.50	BEVERAGE WHOLESALERS INC	022122	M-03312014-738	22
	BEER	2,488.90	BEVERAGE WHOLESALERS INC	022122	M-03312014-738	53
	BEER	1,209.90	H. BOYD NELSON	022123	M-03312014-738	21
	BEER	2,411.85	H. BOYD NELSON	022123	M-03312014-738	54
	BEER CREDIT	36.00CR	H. BOYD NELSON	022123	M-03312014-738	55
	BEER CREDIT	11.20CR	H. BOYD NELSON	022123	M-03312014-738	56
609.49750.210	1)LIQUOR FUND					
2)LIQUOR	3)OPERATING SUPPLIES					
	LINERS, TRAYS, TOWELS	470.61	WEST CENTRAL SALES	22154	D-03312014-737	291
609.49750.235	1)LIQUOR FUND					
2)LIQUOR	3)BUILDING MAINTENANCE & SUPPL					
	LIGHTS	169.40	BORDER STATES ELECTRIC S	22133	D-03312014-737	368
	PREVENTATIVE MAINT	135.00	CHUCK'S REFRIGERATION	22137	D-03312014-737	263
	SALT	20.80	CULLIGAN SOFT WATER	22139	D-03312014-737	121
	GARBAGE SERVICE	183.16	MATTHEISEN DISPOSAL, INC	22147	D-03312014-737	173
	FURNACE FILTER	5.96	ZOSEL'S TRUE VALUE	22155	D-03312014-737	348
	GARBAGE SERVICE	189.73	MATTHEISEN DISPOSAL, INC	022120	M-03312014-738	51
609.49750.254	1)LIQUOR FUND					
2)LIQUOR	3)OFF SALE MIX PURCHASES					
	POP	123.00	AMERICAN BOTTLING COMPAN	22127	D-03312014-737	337
	ICE	81.96	ARCTIC GLACIER USA INC	22129	D-03312014-737	112
	BOTTLE KOOZIES	79.50	KMH SALES	22146	D-03312014-737	292
	OFF SALE MIX	232.71	PEPSI	22151	D-03312014-737	149
	MIX	288.00	VIKING COCA COLA BOTTLIN	22153	D-03312014-737	155
609.49750.292	1)LIQUOR FUND					
2)LIQUOR	3)ON SALE MISC PURCHASES					
	SNACKS	1,642.98	APPERT'S FOODSERVICE	22128	D-03312014-737	111
	TACO INGREDIENTS	68.31	DAROLD'S SUPER VALUE	22140	D-03312014-737	124
	PIZZAS	446.50	HARRYS FROZEN FOOD	22143	D-03312014-737	135
	SNACKS	175.50	MONTE CANDY COMPANY	22149	D-03312014-737	140
	PREMIX	246.00	VIKING COCA COLA BOTTLIN	22153	D-03312014-737	156
609.49750.307	1)LIQUOR FUND					
2)LIQUOR	3)MANAGEMENT FEES					
	MANAGEMENT FEES	2,092.00	GENERAL FUND	22141	D-03312014-737	16
	ADDL AMT FOR FEB	41.00	GENERAL FUND	22141	D-03312014-737	283
609.49750.310	1)LIQUOR FUND					
2)LIQUOR	3)CONTRACTED SERVICES-CLEANING					
	LIQUOR STORE CLEANING	725.00	KIMBERLY M BENSON	22131	D-03312014-737	4
609.49750.321	1)LIQUOR FUND					
2)LIQUOR	3)TELEPHONE					
	LOCAL SERVICE	79.85	CENTURYLINK	22135	D-03312014-737	128
609.49750.333	1)LIQUOR FUND					
2)LIQUOR	3)FREIGHT ON LIQUOR					
	FREIGHT	274.05	COUNTRY PET FOODS	22138	D-03312014-737	119
609.49750.343	1)LIQUOR FUND					
2)LIQUOR	3)ADVERTISING					
	LIQUOR ADS	90.00	K B M O	22145	D-03312014-737	137
	GOLF TOURNAMENT SPONSOR	100.00	KMH SALES	22146	D-03312014-737	247
	LIQUOR ADS	310.83	MONITOR & NEWS	22148	D-03312014-737	139
	MARCH 28 ENTERTAINMENT	250.00	CM ROCK	022124	M-03312014-738	57
	APRIL 4TH KARAOKE	375.00	LOCOMOTION	022126	M-03312014-738	66
609.49750.381	1)LIQUOR FUND					
2)LIQUOR	3)UTILITIES					
	UTILITIES	1,010.54	MUNICIPAL UTILITIES	22150	D-03312014-737	146

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
609.49750.383 2)LIQUOR	1)LIQUOR FUND 3)HEATING COST UTILITIES	221.76	MUNICIPAL UTILITIES	22150	D-03312014-737	147
609.49750.430 2)LIQUOR	1)LIQUOR FUND 3)MISCELLANEOUS PEST CONTROL CABLE SERVICE	42.75 133.26	BRANESS PEST CONTROL CHARTER COMMUNICATIONS	22134 22136	D-03312014-737 D-03312014-737	333 118
609.49750.438 2)LIQUOR	1)LIQUOR FUND 3)LAUNDRY MATS, TOWELS, & MOPS MATS, TOWELS	50.57 50.94	BENSON LAUNDRY-MAT HOUSE BENSON LAUNDRY-MAT HOUSE	22130 22130	D-03312014-737 D-03312014-737	114 356
653.43240.307 2)GARBAGE DISPOSAL	1)GARBAGE COLLECTION FUND 3)MANAGEMENT FEES MANAGEMENT FEES ADDL AMT FOR FEB	722.00 14.10	GENERAL FUND GENERAL FUND	34969 34969	D-03312014-737 D-03312014-737	51 272
653.43240.310 2)GARBAGE DISPOSAL	1)GARBAGE COLLECTION FUND 3)CONTRACTED SERVICES GARBAGE CONTRACT	8,662.00	MATTHEISEN DISPOSAL, INC	34978	D-03312014-737	7
653.43240.384 2)GARBAGE DISPOSAL	1)GARBAGE COLLECTION FUND 3)REFUSE DISPOSAL TIPPING FEES	3,160.00	SWIFT CO ENVIRONMENTAL S	34987	D-03312014-737	154

TOTAL NUMBER OF RECORDS PRINTED

391

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	87,602.15
211	LIBRARY FUND	5,650.64
227	COMMUNITY DEV REVOLVING FUND	3,747.06
228	SMALL CITIES GRANT FUND 2005	1,114.00
401	GENERAL CAPITAL OUTLAY FUND	57,555.75
502	STORM WATER FUND	230.88
515	ECONOMIC DEV. AUTHORITY FUND	7,795.64
521	G.O. BONDS 2012A REFUNDING	305.00
601	WATER FUND	11,929.68
602	SEWER COLLECTION & DISPOSAL	37,303.35
604	ELECTRIC FUND	76,855.37
609	LIQUOR FUND	53,378.78
653	GARBAGE COLLECTION FUND	12,558.10
TOTAL ALL FUNDS		356,026.40

BANK RECAP:

BANK	NAME	DISBURSEMENTS
GREN	GENERAL BANK CHECKING ACCT	156,205.48
LIQR	LIQUOR FUND	53,378.78
NAVY	ENTERPRISE FUNDS	138,646.50
RUST	ECONOMIC DEV. AUTHORITY CHKN	7,795.64
TOTAL ALL BANKS		356,026.40