

City Council Regular Meeting Agenda
City Council Chambers
November 5, 2012

Page

5:30 p.m. Call the Meeting to Order at City Hall (Mayor)

1. Persons with Unscheduled Business to Come Before the City Council (Mayor)
2. Review the Consent Agenda: (Mayor)
 - a. Minutes:
 - 2-5 ▪ 10.15.12 City Council Meeting
 - 6 ▪ 10.15.12 Park Board Meeting
 - b. Correspondence:
 - 7 ▪ Minnesota Pollution Control Agency
 - c. Applications:
 - Vacancies on Boards & Commissions:
 - Airport Advisory – 1
 - Park Board – 2
 - d. Overnight Travel
 - Mayor to Attend CGMC Mtg. – Alexandria, MN - November 15-16
 - City Manager to Attend Flood Mgr. Conference – Rochester, MN - November 14-16
3. New Benson K-9 Officer Riddle – Chocolate Lab
- 8-11 4. Public Hearing – Variance at 418 – 9th St. S.
5. Review 2013 Benson Library Budget – Kristin Woizeschke
6. Review 2013 Benson Tourism Budget – Lacey Fahl
- 12 7. Consider Resolution of Support for Prairie Correctional Facility in Appleton, MN
- 13 8. Consider Resolution for Police Officer Justin Girard
- 14-15 9. Consider Resolution Establishing Accounts with Multi-Bank Securities
- 16-19 10. Small Cities Development Program (SCDP) Monitoring Report
11. Review Power Plant NESHAP Bids
12. Continue Discussion on Proposed Flood Control Project
13. Update on Chief of Police Search
14. Benson Elevator South Demolition Update
- 20-38 15. Budget Report
16. Adjourn: Mayor

Draft

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING
OCTOBER 15, 2012**

The meeting was called to order at 5:30 p.m. by Mayor Kittelson. Members present: Paul Kittelson, Mike Fugleberg, Ben Hess, Sue Fitz, Gary Landmark. Members Absent: None. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, Police Chief Mike Jambor, Police Sergeant Paul Larson and Police Officer Josiah Puckett.

There was no one with unscheduled business.

It was moved by Landmark, seconded by Fugleberg and carried unanimously to approve the following minutes on the consent agenda:

- October 1, 2012 City Council Meeting
- October 1, 2012 Regular Planning Commission Meeting
- September 27, 2012 Safety Committee Meeting

It was moved by Fitz, seconded by Hess and carried unanimously to waive the Armory use fee for the Prom Afterbash event on April 27, 2013.

Wolfington reviewed a letter sent to Helen Flodstrom in reference to the variance at her property at 810 Kansas Avenue, and the process to allow the variance to be upheld.

It was moved by Fugleberg, seconded by Hess and carried unanimously to approve payment for the last Small Cities Grant. This will allow the Swift County HRA to close out this grant.

Wolfington stated he would be attending the Flood Manager's Conference November 14-16, 2012 in Rochester, Minnesota.

Next the Council reviewed Police Chief Jambor's letter of resignation. Chief Jambor thanked the Council for their support while he was Chief. Mayor Kittelson thanked Jambor for serving the City of Benson. It was moved by Landmark, seconded by Fitz and carried unanimously to accept Chief Mike Jambor's resignation effective October 20th.

Landmark stated the personnel committee met, and said there will be a statewide search for a new Police Chief. It was moved by Landmark, seconded by Fitz and carried unanimously to appoint Sergeant Paul Larson as acting Police Chief in the interim beginning October 21st.

Next bids were reviewed for the demolition of the Benson Market South Elevator. The bids came in as follows: M.A.A.C., Inc. - \$54,000.00, T & K Kennedy Excavating - \$54,207.00, Riley Brothers Construction, Inc. - \$122,276.00, Quam Construction Co., Inc. - \$132,400.00 and ERSI - \$169,400.00. Wolfington reviewed the bids and recommended the low bid by M.A.A.C., Inc. It was moved by Fugleberg, seconded by Landmark and carried unanimously to approve the low bid by M.A.A.C., Inc. in the amount of \$54,000.00.

Wolfington reviewed the results of the Northwest Flood Levee meeting. He has commitments from 22 of the 26 homeowners, and has not heard from the last 4. Of those who responded, fifty percent are for the project, and fifty percent not. There were questions from the Council about the project and how much more engineering will be involved. Wolfington stated he would like to hold a public hearing to give all parties involved a chance to be heard, before the Council would make a decision.

Council member Landmark offered the following Resolution:

**RESOLUTION SETTING ASSESSMENTS FOR FIRE SERVICE CHARGES
BY THE CITY OF BENSON, MINNESOTA FOR 2012 PAYABLE 2013
(RESOLUTION NO. 2012-26)**

BE IT RESOLVED, by the Benson City Council that the following assessments for 2012 Fire Service Charges as prepared by the City Manager are hereby approved and made a part thereof; and,

BE IT FURTHER RESOLVED, that the assessments hereinafter noted shall be submitted to the County Auditor on or before October 26, 2012 and placed on the tax roll for collection with the taxes collectable in 2013.

Charges	Name & Mailing Address	Legal Description & Parcel No.	Amount Due
Fire Call [Residential Smoke-False Alarm 316 – 16 th St. S.]	Nancy Moline ETAL C/O RL & Virginia Fredine 404 – 4 th Avenue NW Buffalo, MN 55313	Lot 3 Block 3 McKinney's 1 st Addn. 23-0417-000	\$350.00
TOTALS			\$350.00

Member Fugleberg seconded the foregoing motion and the following vote was recorded: AYES: Hess, Fitz, Landmark, Kittelson, Landmark NAYS: None. Whereupon Mayor Kittelson declared Resolution No. 2012-26 duly passed and adopted.

Council member Fitz offered the following Resolution:

**RESOLUTION SETTING ASSESSMENTS FOR WATER AND
SEWER SERVICES RENDERED BY THE CITY OF
BENSON, MINNESOTA FOR 2012 PAYABLE 2013
(RESOLUTION NO. 2012-27)**

BE IT RESOLVED, by the Benson City Council that pursuant to Minnesota Statutes Chapter 444 that the assessment roll for 2012 Sewer and Water Bills as prepared by the City Manager is hereby approved and made a part therefore; and,

BE IT FURTHER RESOLVED, that the assessments hereinafter noted shall be submitted to the County Auditor on or before October 26, 2012 and placed on the tax roll for collection with the taxes collectable in 2013.

Account Number, Name & Address	Legal Description & Parcel No.	Sewer	Water	Totals
201-0093-00-02 313 16 th St. N. State Line Properties	Lot 2, Block 1 McKinney's 3 rd Addition 23-0503-000	\$122.50	\$96.76	\$219.26
202-0011-00-04 & 05 1700 Atlantic Avenue Jeremiah & Bonnie L. Johnson	Lots 1-4, Block 48 Morris & Payte's Addition 23-0305-000	\$206.22	\$148.16	\$354.38

202 -0083-00-01 117 19 th St. N. Bob Wilson	Lot 1, Block 1 Alton Hume Addition 23-0763-000	\$187.20	\$128.32	\$315.52
302-0114-00-07 &11 2104 Atlantic Avenue Gene Weber	Lots 8 & 9, Block 44 Morris & Payte's Addition 23-0282-000	\$93.16	\$63.81	\$156.97
303-0148-00-13 110 21 st St. S. Sierra Erickson	E 150' of outlot #2 23-0843-000	\$58.29	\$56.39	\$114.68
TOTALS		\$667.37	\$493.44	\$1,160.81

Member Hess seconded the foregoing motion and the following vote was recorded: AYES: Hess, Fitz, Landmark, Kittelson, Landmark NAYS: None. Whereupon Mayor Kittelson declared Resolution No. 2012-27 duly passed and adopted.

Council member Hess offered the following Resolution:

**RESOLUTION SETTING ASSESSMENTS FOR CURRENT SERVICES
BY THE CITY OF BENSON, MINNESOTA FOR 2012 PAYABLE 2013
(RESOLUTION NO. 2012-28)**

BE IT RESOLVED, by the Benson City Council that the following assessments for 2012 as prepared by the City Manager are hereby approved and made a part thereof; and,

BE IT FURTHER RESOLVED, that the assessments hereinafter noted shall be submitted to the County Auditor on or before October 26, 2012 and placed on the tax roll for collection with the taxes collectable in 2013.

Charges	Name & Mailing Address	Legal Description & Parcel No.	Amnt Due
Utility Pole Damage @ 712 – 12 th St. So.	Ryan Lee 713 – 12 th St. So., Benson	Lots 5-7, Block 2 Stone 2 nd Addn. 23-0572-000	\$730.00
Utility Pole Damage @ 706 – 11 th St. So.	Staton/WM/Etal C/O Dennis Staton 1611 Pacific Ave., Benson	Lots 6 & 7, Block 44, Morris & Paytes Addn. 23-0281-000	\$120.00
Mowing Charges @ 945 Kansas Ave.	Tonya & Larry Jackel 1215 – 9 th Ave. N., Sauk Rapids, MN	Lots 22-24, Block 6 City of Benson Addn. 23-0033-000	\$240.47
Mowing Charges @ 402 – 16 th St. S.	Stacy Grussing & John P. Larson 1620 Idaho Ave., Benson	Lot 1, Block 7 McKinney's 1 st Addn. 23-0450-000	\$320.63
Mowing Charges @ 313 – 16 th St. N.	State Line Properties LLP 214 – South 5 th St. Montevideo, MN 56265	Lot 2, Block 1 McKinney's 3 rd Addn. 23-0503-000	\$1,042.03
TOTALS			\$2,453.13

Member Fugleberg seconded the foregoing motion and the following vote was recorded: AYES: Hess, Fitz, Landmark, Kittelson, Landmark NAYS: None. Whereupon Mayor Kittelson declared Resolution No. 2012-28 duly passed and adopted.

The City Manager informed the Council that staff solicited for fuel bids for the City's fuel needs from November 1, 2012 to November 1, 2014. The following bids were received:

Glacial Plains Cooperative	
Unleaded Gasoline Self Service	\$3.719 per gallon
E-85 Fuel Self Service	\$3.079 per gallon
#2 Diesel Fuel Self Service	\$4.329 per gallon
Wintermaster Diesel Fuel Self Service	\$4.539 per gallon
#2 Premium Ultra Low Sulfur Diesel Fuel	\$4.439 per gallon
Full Transport Bulk	\$3.926 per gallon
One-Half Transport Bulk	\$3.926 per gallon

It was moved by Landmark, seconded by Fugleberg and carried unanimously to authorize staff to enter into a contract with Glacial Plains Cooperative to furnish the City's fueling needs from November 1, 2012 to November 1, 2014.

There was a pay request from Stantec for work at the Water Treatment plant. It was moved by Fugleberg, seconded by Fitz and carried unanimously to approve the pay request from Stantec in the amount of \$5,127.00.

Mayor Kittelson stated there was a friendly challenge at Contour Global between the employees and management over a Vikings – Redskins football game. Whoever lost would have to wear the other team's colors at designated occasions. The Mayor stated he was in on the challenge, and therefore was wearing a Redskin cap, as the Vikings lost their game last Sunday. It was moved by Landmark, seconded by Fitz and carried unanimously to authorize the Mayor to proclaim a future date Washington Redskin Day.

Landmark informed the Council the Park board met today at noon, and reviewed "Welcome to Benson" signs. They decided they needed a \$15,000 budget to put up two signs. They have a \$10,000 donation which will be applied to this project. The proposed locations of the signs are across from the Benson Swimming Pool on Highway 9 west, and on Highway 9 east by County Road 104. These locations were chosen because the City owns these properties. After reviewing pictures and plans, it was moved by Fitz, seconded by Landmark and carried unanimously to proceed with purchasing the signs out of the General Fund.

It was moved by Landmark, seconded by Fugleberg and carried unanimously to approve bills and warrants in the amount of \$458,676.27.

There being no other business, it was moved by Fitz seconded by Fugleberg and carried unanimously to adjourn the meeting at 5:57 p.m.

Mayor

City Manager

City of Benson Parks Board
Meeting Minutes

Monday, October 15, 2012

Present: Sally Jones, Wendy Munsterman, Gary Landmark

Staff Present: Rob Wolfington, City Manager

I. Welcome Sign

Sign packets were sent to each member which included proposals from two sign companies with designs of "Welcome to Benson" signs. It was unanimously agreed to accept the design from Darwin Monument, Darwin, Minnesota (SJ, WM)

Placement was then discussed of the sign. The following places were discussed:

1. Hwy 9 to Morris-South side of road across from pool.
2. Hwy 29 to Starbuck-Corner of 29 & co rd 109 on east side of road in Northside rec
3. Hwy 9 to New London-Corner of 9 & co rd 109 on west side of road in empty field
4. Hwy 12 to Willmar-undecided
5. Hwy 29 to Montevideo-near empty lots of development on east side of road
6. Hwy 29 to Danvers-near bower parking lot on south side of road

Locations 1 and 3 were unanimously agreed upon (SJ, WM). It was agreed Gary Landmark would bring forth the motion to the City Council meeting that night in request for \$15,000 for purchase of two signs and installation.

II. Dog Park Sign

WM brought questions to appropriate signage to the dog park. The Swift County Humane Society would like to add a sign that would bring more attention to what the area was for tourists. RW assured WM that a sign would be made and installed when possible.

Meeting adjourned (SJ, WM)

Respectfully submitted,
Sally Jones



Minnesota Pollution Control Agency

520 Lafayette Road North | St. Paul, Minnesota 55155-4194 | 651-296-6300

800-657-3864 | 651-282-5332 TTY | www.pca.state.mn.us | Equal Opportunity Employer

October 30, 2012

Dear Clean Water Partner:

We're often so busy tackling the next challenge or meeting the day to day requirements and expectations of our communities that we don't stop to acknowledge a tremendous success. We at the Minnesota Pollution Control Agency (MPCA) want to mark that time now.

Thank you for your concerted efforts to reduce, restrict and/or monitor the phosphorus loading to the Minnesota River Basin. A survey just completed by our water monitoring staff of the Minnesota River during low flow conditions showed marked improvements in dissolved oxygen, phosphorus, and chlorophyll levels over years past. Phosphorus discharges to the river feed algae, which consume oxygen when they die and decay thereby choking off other life from thriving in the river ecosystem. Historically we have observed dangerously low dissolved oxygen levels that can harm fish and aquatic life during low flow conditions. The recent data show that reductions in wastewater phosphorus discharges to the river have translated to real environmental improvement. This is a clear sign that your efforts and taxpayer investments are delivering results. We recognize that the capital improvements, operational modifications, and additional monitoring efforts, related to phosphorus and dissolved oxygen in the Minnesota River Basin, have come at a significant expense. We appreciate your investment in the river, in Minnesota's environment and therefore your investment in Minnesotan's quality of life and economy.

It's often difficult to measure environmental gains realized with a myriad of incremental steps by thousands of people over years and decades. Much of your work on this effort goes back to the late 1980's and has been ongoing ever since. The MPCA August 2012 Minnesota River Survey shows your effort is paying off.

Difficult environmental challenges related to phosphorus, clarity, bacteria, and habitat remain in the Minnesota River. It is critical that we continue to build on your accomplishments and associated water quality improvements. I am heartened to know that we have such committed partners in our sustained efforts to improve overall water quality of the Minnesota River.

Many thanks,

A handwritten signature in black ink, appearing to read "John Linc Stine".

John Linc Stine
Commissioner

Please see second page for list of recipients to this letter.

APPLICATION FOR VARIANCE FROM PROVISIONS OF ZONING ORDINANCE

Planning Commission
City of Benson
Benson, Minnesota

Number 2012-02
Date of Application 10-15-12
Application Fee: \$150.00 (90)

A. Applicant's Name:

Matthew & Jay Hoffman

Telephone

Home: 605-680-2889
Work/Cell: 320-304-0368

B. Address (Street, City, State, ZIP):

418 9th St N Benson

C. Property Owner's Name (If different from above):

Matthew & Jay Hoffman

Telephone

Home: 605-680-2889
Work/Cell: 320-304-0368

D. Location of Project:

418 9th St N Benson

E. Legal Description:

SAME

F. Description of Proposed Project:

12x20 PORTABLE SHED PLACED ON GENERAL
FOUNDATION w/o electric or other utilities

G. Specify the section of the ordinance from which a variance is sought:

Chapter 406

H. Explain how you wish to vary from the applicable provisions of the ordinance:

Variance to size of Building, Also site yard
Set-backs

I. Please attach a site plan or accurate survey as may be required by ordinance.

J. Please answer the following questions as they relate to your specific variance request:

1. In your opinion, is the variance in harmony with the purposes and intent of the ordinance?
Yes (X) No () Why or why not?

2. In your opinion, is the variance consistent with the comprehensive plan?
Yes (X) No () Why or why not?

3. In your opinion, does the proposal put property to use in a reasonable manner?
Yes (X) No () Why or why not?

4. In your opinion, are there circumstances unique to the property?
Yes () No () Why or why not?

*Old garage which was not open to street w/
very limited utility.*

5. In your opinion, will the variance maintain the essential character of the locality?
Yes (X) No () Why or why not?

The Planning Commission must make an affirmative finding on all of the five criteria listed above in order to grant a variance. The applicant for a variance has the burden of proof to show that all of the criteria listed above have been satisfied.

The undersigned certifies that they are familiar with application fees and other associated costs, and also with the procedural requirements of the City Code and other applicable ordinances.

Applicant's Signature:

Matthew Haffner Jaykoffman

Date:

10-15-12

Fee Owner's Signature:

SAME

Date

SAME

NAME Matthew Hoffman

CITY OF BENSON

PERMIT NO. 2012-02

DATE 10-15-12

ALL SKETCHES MUST BE DRAWN TO SCALE and contain the following information: North arrow, all abutting streets and alleys with street names, dimensions of lot or lots, all existing buildings on lots, proposed buildings, and distances from all property lines to existing or proposed buildings.

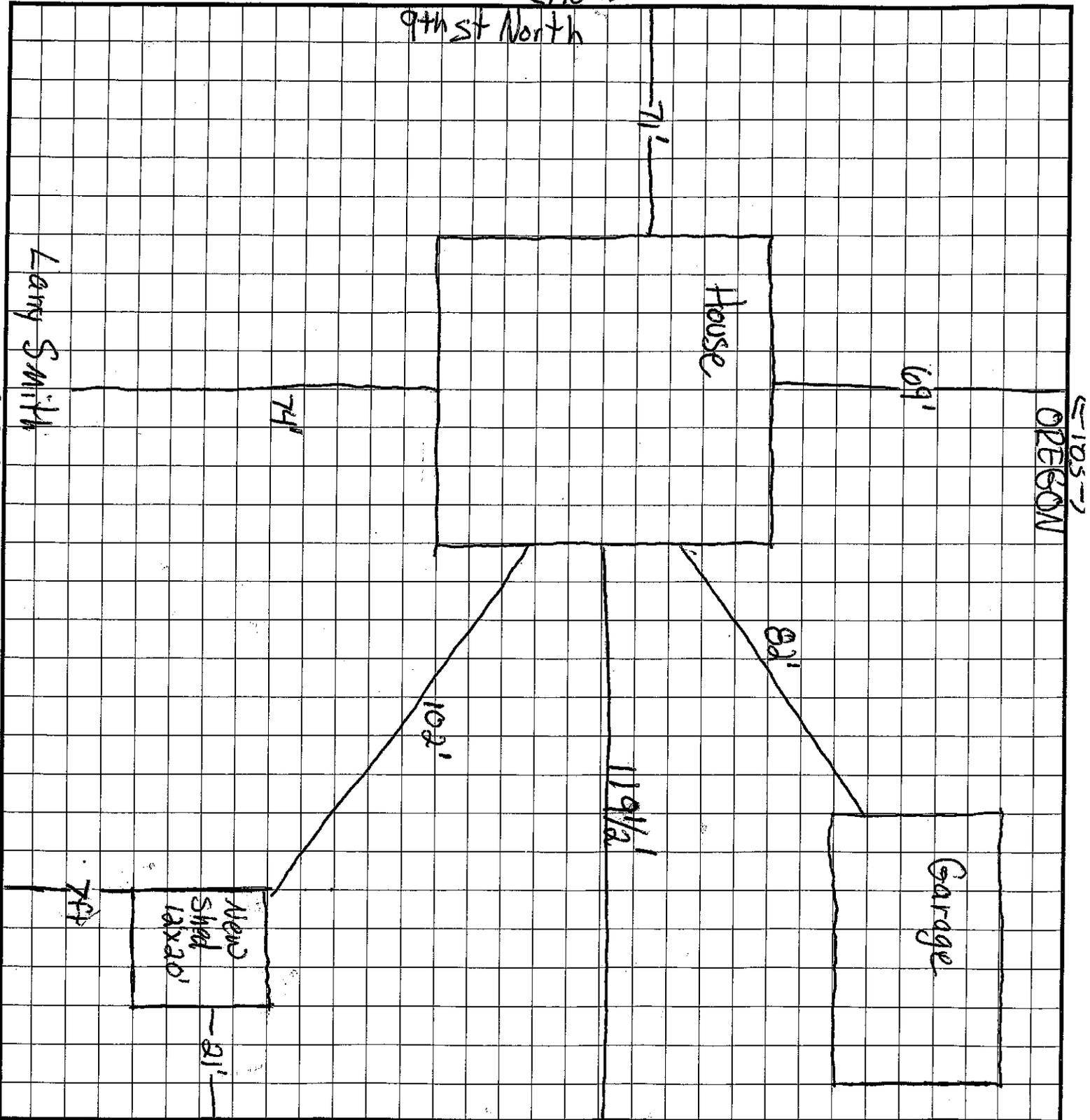
Cross-hatch all existing buildings. Label property lines.



INDICATE NORTH IN CIRCLE

SKETCH ← 170 →

SCALE _____



Alley ← 102 →

CC
PLANNING
COMMISSION

MaryBeth Bonham
306 North 9th St
Benson MN 56215

Oct 18th 2012

Dear Mr Worthington,

RE: your letter sent 10.17.2012
on Variance meetings for address
418 9th St North. Please send
these nice folks my blessings.
I wish them well.

As I and my 91 yr old
mother will never forget the
long nightmare of our variance
meetings and very costly experience.

Best to all

MaryBeth Bonham



RECEIVED

OCT 21, 12

**RESOLUTION OF SUPPORT FOR PRAIRIE CORRECTIONAL FACILITY
APPLETON, MINNESOTA
(RESOLUTUION 2012-)**

WHEREAS, Corrections Corporation of America (CCA) and Prairie Correctional Facility (PCF) have provided significant economic benefits to the Upper Minnesota Valley region; and

WHEREAS, CCA and PCF have provided invaluable economic and employment benefits to the community of Appleton and surrounding region through taxes, wages and local contracts for services; and

WHEREAS, CCA and PCF have the opportunity to garner a long term federal contract for inmates that would stabilize their economic impact in the region; and

WHEREAS, the opportunity for this contract is supported by the Upper Minnesota Valley Regional Development Commission's Comprehensive Economic Development Strategy that supports: the retention and expansion of this local business; the development of this regional targeted industry; the development of higher skill, higher wage employment opportunities; and the fostering of public-private partnerships that reduce duplication and increase service delivery; and

NOW THEREFORE BE IT RESOLVED that the City Of Benson of Benson, Minnesota does hereby support Corrections Corporation of American's proposal to secure a long term contract for Prairie Correctional Facility in Appleton, MN.

**POLICE OFFICER DECLARATION
(RESOLUTION NO. 2012-)**

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police departments whose position duties meet the requirements stated therein and listed below.

BE IT RESOLVED that the City Council of the City of Benson hereby declares that the position titled Part-Time Police Officer, currently held by Justin Girard meets all of the following Police and Fire membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the above-named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire salary deduction by the governmental subdivision.

**RESOLUTION ESTABLISHING MAINTENANCE OF ACCOUNTS
WITH MULTI-BANK SECURITIES, INC.
(RESOLUTUION NO. 2012-)**

RESOLVED:

FIRST: That the named Authorized Persons of this organization or City Manager or Director of Finance be and they hereby are, and each of them is, authorized and empowered, for and on behalf of this organization (herein called the "Organization"), to establish and maintain one or more accounts with Multi-Bank Securities, Inc.(herein called the "Brokers") and Pershing LLC, its successors or assigns, and for the purpose of purchasing, investing in, or otherwise acquiring, selling, possessing, transferring, exchanging, pledging, or otherwise disposing of or realizing upon, and generally dealing in and with; any and all forms of securities including, but not by way of limitation, shares, stocks, options, stock options, stock index options, foreign currency options and debt instrument options, bonds, debentures, notes, scrip, participation certificates, rights to subscribe, warrants, certificates of deposit, mortgages, chooses in action, evidence of indebtedness, commercial paper, certificates of indebtedness and certificates of interest of any and every kind and nature whatsoever, secured or unsecured, whether represented by trust, participating and/or other certificates or otherwise;

The fullest authority at all times with respect to any such commitment or with respect to any transaction deemed by any of the said Authorized Persons and/or agents to be proper in connection therewith is hereby conferred, including authority (without limiting the generality of the foregoing) to give written or oral instructions to the Brokers with respect to said transactions; to bind and obligate the Organization to and for the carrying out of any contract, arrangement, or transaction, which shall be entered into by any such Authorized Persons and/or drafts drawn upon the funds of the Organization such sums as may be necessary in connection with any of the said accounts to deposit funds with the Brokers; to deliver securities and/or contracts to the Brokers; to order the transfer or delivery thereof to any other person whatsoever, and/or to order the transfer record of any securities, or contracts, or titles, to any name selected by any of the said Authorized Persons or agents; to affix the Organization's seal to any documents or agreements, or otherwise; to endorse any securities and/or contracts in order to pass title thereto; to direct the sale or exercise of any rights with respect to any securities; to sign for the Organization all releases, powers of attorney and/or other documents in connection with any such account, and to agree to any terms or conditions to control any such account; to direct the Brokers to surrender any securities to the proper agent or party for the purpose of effecting any exchange or conversion, or for the purpose of deposit with any protective or similar committee, or otherwise; to accept delivery of any securities, to borrow money and securities, if applicable, and to secure repayment thereof with the property of the Organization; to appoint any other person or persons to do any and all things which any and all things which any of the said Authorized Persons and/or agents is hereby empowered to do, and generally to do and take all action necessary in connection with the account, or considered desirable by such Authorized Persons and/or agents with respect thereto.

SECOND: That the Brokers may deal with any and all of the persons directly or indirectly by the foregoing resolution empowered, as though they were dealing with the Organization directly

THIRD: That the person signing this Non-corporate Resolution on behalf of the Organization be and hereby is authorized, empowered and directed to certify to the Brokers:

(a) a true copy of these resolutions;

(b) specimen signatures of each and every person by these resolutions empowered;

(c) a certificate (which, if required by brokers, shall be supported by an opinion of the general counsel of the Organization, or other counsel satisfactory to the Brokers) that the Organization is duly organized and existing, that its governing rules empower it to transact the business by these resolutions defined, and that no limitation has been imposed upon such powers by the governing rules of the Organization or otherwise.

FOURTH: That the Brokers may rely upon the certified copy of the resolutions, specimen signatures, and certificate, as continuing fully effective unless and until the Brokers shall receive due written notice of change or rescission,

and the dispatch or receipt of any other form of notice shall not constitute a waiver of this provision. Nor shall the fact that any person hereby empowered ceases to be an Authorized Person of the Organization or becomes an Authorized Person under some title, in any way affect the powers hereby conferred, but the failure to supply any specimen signature shall not invalidate any transaction where the party authorizing the same has been actually empowered thereto by or in conformity with these resolutions.

FIFTH: That in the event of any change in the office of powers of persons hereby empowered, an Authorized Person shall certify such changes to the Brokers in writing in the manner herein above provided, which notification, when received, shall be adequate both to terminate the powers of the persons therefore authorized, and to empower the persons thereby substituted.

SIXTH: That the Authorized Persons of the Organization be, and hereby is, authorized and empowered to countersign items as aforesaid.

SEVENTH: That the foregoing resolutions and the certificates actually furnished to the Brokers by the Authorized Person of pursuant thereto, be and they hereby are made irrevocable until written notice of the revocation thereof shall have been received by the Brokers.

Val Alsaker

From: Rob Wolfington
Sent: Wednesday, October 31, 2012 10:33 AM
To: Val Alsaker
Subject: FW: SCDP Monitoring Report

Val,

Please add the e-mail cover and attachments to the cc agenda:

ITEM: SCDP Grant Review: City Manager

Thanks,

Rob

From: LaCroix, Jeremy (DEED) [mailto:jeremy.lacroix@state.mn.us]
Sent: Wednesday, October 31, 2012 9:40 AM
To: Rob Wolfington
Cc: Katie Kellner (katie.kellner@umvrdc.org); Vicki Syverson
Subject: SCDP Monitoring Report

Rob-

I completed the required on-site monitoring for your Small Cities Development Program grant yesterday at the Swift County HRA offices. Everything looked good. Vicki took me out and showed me many of the rehabbed properties and we visited with one homeowner. The houses looked really good. There were a couple of concerns of procedural items that will be corrected by HRA staff. Attached is the monitoring report. Please print, review, and file appropriately. If you have any questions, please let me know.

Jeremy S. LaCroix | State Program Administrative Coordinator
Department of Employment and Economic Development
1st National Bank Building, 332 Minnesota Street, Suite E200, Saint Paul, MN 55101-1361
Direct: 651-259-7457 Fax: 651-296-1290, TTY: 651-282-5909
www.PositivelyMinnesota.com

Follow DEED on 

October 31, 2012

Rob Wolfington
City of Benson
1410 Kansas Avenue
Benson, MN 56215

**RE: Results of SCDP Monitoring Visit, Benson Housing Project
Grant # CDAP-10-0049-O-FY11**

Dear Mr. Wolfington:

On October 30, I visited Swift County HRA offices in Benson and met with Vicki Syverson and Tim Mooberry of the Swift County HRA and Katie Kellner of the Upper Minnesota Valley RDC. The purpose of the visit was to monitor the Small Cities Development Program (SCDP) grant CDAP-10-0049-O-FY11, Benson Housing Project. Program areas monitored were grant and financial management, fair housing, equal opportunity, program progress, owner-occupied housing rehabilitation and lead hazard monitoring. This is the continuation of a 2009 grant. The city of Benson is to be congratulated for a project that will have long-term positive impact on your community.

Our primary concern is to help your city meet the objectives set forth in this program and to ensure compliance with all applicable regulations so that you derive full benefit from the SCDP grant.

We had no findings and two concerns in the enclosed "Monitoring Report." Overall, the project administrators should be commended for their work. The concerns are procedures that should be modified in the future and do not require a response to DEED.

If there are any questions, or if we can be of any further assistance, please contact me at 651-259-7457.

Sincerely,



Jeremy LaCroix
Business and Community Development Representative

Enclosure

Cc: Vicki Syverson, Swift County HRA
Katie Kellner, Upper Minnesota Valley RDC

MINNESOTA SMALL CITIES DEVELOPMENT PROGRAM

MONITORING REPORT

City of Benson

CDAP-10-0049-O-FY11

October 31, 2012

Prepared by Jeremy LaCroix

Minnesota Department of Employment and Economic Development
Division of Business and Community Development
Office of Community Development
1st National Bank Building
332 Minnesota Street, Suite E200
St. Paul, MN 55101-1351

The grantee has undertaken different activities each year designed to affirmatively further fair housing. The grantee collected racial/ethnic data on beneficiaries for reporting purposes. The grantee advertised for contractors in the local newspaper.

Environmental

The city maintained a centralized file on environmental review. All required documents were on file in the Environmental Review Record. This was a short-form application and met the HUD requirements for supplemental funding and no additional environmental review was necessary.

There were no findings or concerns in this area.

Owner Occupied Rehabilitation

Two project files were reviewed. Both projects were in process. Both homes were located in the target area. The homeowners were below 80% of area median income and proper documentation was in place to verify incomes. Rehabilitation Threshold Determination Worksheet/Tier Two Environmental Review Forms and MnSHPO reviews were on file for the reviewed homes. Initial inspection reports, work write ups, and work completed concurred. At least two bids were submitted on each home. One homeowner's repayment agreement was signed prior to notice to proceed was signed, however the other had the repayment agreement signed after the notice to proceed was issued. The administrator said while the Notice to Proceed was dated prior to the Repayment Agreement, it was not actually issued until after the repayment was signed. Contractor payments, completion certificates, lien waivers, and invoices were on file. Small Cities limits and financing percentages matched those presented in the grant application and those stated in the policies.

CONCERN #2: A Notice to Proceed was dated prior to a Repayment Agreement in one file reviewed. The Repayment Agreement should always be executed prior to the Notice to Proceed to protect the city and the administrator from liability if the homeowner is unwilling to execute the Repayment Agreement. Not further response required to DEED.

Lead

Two project files were inspected. Both were built prior to 1978 and none had children under six or pregnant person living in the home. A trained assessor completed risk assessments. One of the homes contained lead. Documentation was on file with the home occupants' signatures showing they received the lead based paint brochure, summary of the risk assessment, hazard relocation screening sheet and clearance. Lead licensed contractors completed the work.

There were no findings or concerns in this area.

SUMMARY

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 30Sep2012

DESCRIPTION	2010 YEAR END -----	2011 YEAR END -----	2011 YTD FOR SAME TIME PERIOD -----	2012 YTD -----	REVISED ADOPTED BUDGET -----	PERCENT -----
GENERAL FUND REVENUES						
TAXES	981,610.86	1,072,820.97	584,147.25	680,787.76	1,255,996.00	54
ABATEMENTS	10,723.74	16,753.82	9,053.79	11,875.95	22,000.00	54
LODGING TAXES	22,378.67	23,286.16	15,109.49	18,879.50	21,600.00	87
FRANCHISE FEES	71,443.30	75,363.00	38,572.62	38,489.37	67,000.00	57
BUSINESS LICENSES	7,165.00	7,110.00	7,090.00	7,566.01	7,200.00	105
NON-BUSINESS LICENSES	815.00	945.00	885.00	745.00	1,000.00	75
BUILDING PERMITS	20,198.05	11,296.50	9,354.50	30,161.36	12,000.00	251
LOCAL GOVERNMENT AID	776,650.00	776,650.00	388,325.00	388,325.00	776,650.00	50
HOMESTEAD & AG CREDIT AID	49,264.00	49,668.03				
POLICE TRAINING REIMBURSEMENT	2,150.97	2,272.35	2,272.35	1,992.54	2,500.00	80
INSURANCE PREMIUM TAX-FIRE	23,237.00	27,484.00	27,484.00	1,000.00	25,000.00	4
INSURANCE PREMIUM TAX-POLICE	42,468.00	43,793.00	43,793.00		45,000.00	
AIRPORT MAINTENANCE	22,052.00	22,052.00	22,052.00	22,052.00	22,052.00	100
TRANSIT REFUNDS	128,720.00	136,218.30	91,165.86	88,320.32	115,812.00	76
OTHER FED/STATE/LOCAL GRANTS	15,622.00	84,543.12	14,779.35	18,938.99	15,963.00	119
POLICE SERVICES				7,594.36	200.00	3797
DARE REVENUES	434.82	1,611.50	110.00	1,200.35	1,200.00	100
DOG POUND REVENUES	585.00	740.00	535.00	345.00	500.00	69
COPS IN SCHOOLS REIMBURSEMENT	33,264.00	33,075.00	19,278.00	19,278.00	33,000.00	58
TOWNSHIP FIRE CONTRACTS	52,778.00	55,361.00	55,361.00	58,131.00	56,500.00	103
FIRE DEPARTMENT CALLS	17,120.00	23,220.00	10,570.00	32,105.00	20,000.00	161
RESQUE SQUAD CALLS	3,276.50	136.76	136.76		2,500.00	
BUILDING INSPECTIONS SERVICES	33,298.20	31,087.74	20,825.36	25,169.33	37,000.00	68
STREET REPAIR FEES	2,400.00	1,530.00	630.00	1,379.33	2,000.00	69
EQUIPMENT RENTALS	9,669.50	3,972.50	3,812.50	1,487.50	8,000.00	19
WEED REMOVAL CHARGES	1,829.70	2,345.40	322.50	2,290.94	600.00	382
SWIMMING POOL RECEIPTS	50,892.54	48,516.90	48,516.90	50,733.24	49,000.00	104
POOL CONCESSION SALES	12,425.65	10,991.99	10,991.99	12,400.79	12,000.00	103
ARMORY USE FEES	8,767.15	8,323.00	4,707.50	4,332.00	9,000.00	48
PARK FEES	17,918.79	17,354.82	16,514.89	15,952.18	17,000.00	94
TREE REMOVAL RECEIPTS	6,205.46	5,348.33	94.59	1,624.60	5,000.00	32
BUS FARES	34,326.03	34,127.11	23,680.52	24,904.85	34,000.00	73
BUS SIGN ADVERTISING	726.00	570.00	378.00	522.00	700.00	75
HANGER RENTALS - AIRPORT	10,420.00	8,450.00	5,675.00	7,290.00	8,000.00	91
AIRPORT LAND REVENUES	10,684.00	10,164.00		650.00	11,000.00	6
SALE OF LOTS - CEMETERY	4,200.00	3,520.00	3,240.00	280.00	3,500.00	8
SODDING FEES - CEMETERY	675.00	840.00	560.00	330.00	600.00	55
CEMETERY MEMORIALS						
CEMETERY MONUMENT FEES	360.00	500.00	275.00	225.00	300.00	75
PARK SIGN RENTALS	290.00	210.00	130.00	155.00	300.00	52
COURT FINES	17,092.21	14,196.11	10,386.24	11,919.86	15,000.00	79
PARKING FINES	2,775.00	2,340.00	925.00	740.00	2,000.00	37

CITY OF BENSON
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FOR MONTH ENDED 30Sep2012

DESCRIPTION	2010 YEAR END -----	2011 YEAR END -----	2011 YTD FOR SAME TIME PERIOD -----	2012 YTD -----	REVISED ADOPTED BUDGET -----	PERCENT -----
SPECIAL ASSESSMENTS	929.48	861.51		221.36		
INTEREST EARNINGS	24,060.63	29,060.76	19,499.65	25,370.23	20,000.00	127
UNREALIZED GAIN (LOSS) ON INVEST	(361.27)	(1,221.42)				
PROPERTY RENTS	1,024.00	300.00	225.00	10,200.00		
CIVIC CENTER RENT	29,328.04	29,948.04	21,474.03	19,491.36	29,000.00	67
DONATIONS	3,590.00	23,800.00	1,300.00	1,350.00	1,000.00	135
SALE OF PROPERTY	6,576.60			6,578.00		
REFUNDS & REIMBURSEMENTS	36,563.35	21,562.11	12,680.79	25,754.48	30,000.00	86
REIMBURSEMENTS - GAS & OIL	16,801.10	25,585.51	17,657.43	22,688.41	15,000.00	151
OTHER REVENUE	24,682.79	8,275.13	7,507.90	11,910.32	10,000.00	119
MANAGEMENT FEE-EDA & RL FUND	22,192.00	20,075.00			22,000.00	
MANAGEMENT FEES - GARBAGE FUND	8,005.00	8,166.00	6,017.36	6,246.06	8,328.00	75
MANAGEMENT FEE - WATER FUND	34,920.00	35,618.00	26,713.31	27,247.50	36,330.00	75
MANAGEMENT FEE - ELECTRIC FUND	157,085.00	160,226.00	120,169.46	122,572.40	163,430.00	75
MANAGEMENT FEE - LIQUOR FUND	23,195.00	23,658.00	17,743.50	18,097.60	24,130.00	75
MANAGEMENT FEE - SEWER FUND	45,336.00	46,242.00	34,681.41	35,374.44	47,166.00	75
MANAGEMENT FEES - TAX INCREMENT	216.09	527.20			200.00	
TRANSFER FROM OTHER FUNDS	2,500.00	1,650.00			1,650.00	
TRANSFER FROM LIQUOR FUND	30,000.00	30,000.00			30,000.00	
TRANSFER FROM UTILITY FUND	138,670.00	124,353.00			100,000.00	
TOTAL GENERAL FUND REVENUES	3,112,225.95	3,257,475.25	1,777,410.80	1,923,276.29	3,256,907.00	59
GENERAL FUND EXPENDITURES						
MAYOR & COUNCIL						
SALARIES - CITY COUNCIL	15,880.00	16,045.00	12,055.00	11,590.00	16,000.00	72
PENSIONS	1,214.88	1,227.50	922.25	886.68	1,250.00	71
OFFICE SUPPLIES	1,109.35	88.54	34.20	81.98	400.00	20
MAYOR & COUNCIL CONTINGENCY				2,341.52	400.00	585
TRAVEL EXPENSE	1,612.94	1,398.57	1,148.16	890.08	1,300.00	68
TRAINING & INSTRUCTION	1,162.00	866.00	711.00	1,120.00	1,000.00	112
PRINTING & PUBLISHING	2,031.46	2,562.62	2,120.12	3,400.60	2,500.00	136
OTHER INS - PUBLIC OFF LIAB	15,017.00	14,667.00	14,667.00	15,900.03	15,000.00	106
DUES & SUBSCRIPTIONS	8,362.00	8,275.00	4,936.00	4,925.00	8,600.00	57
TOTAL: MAYOR & COUNCIL	46,389.63	45,130.23	36,593.73	41,135.89	46,450.00	89
ADMINISTRATION & FINANCE						
SALARIES	285,604.84	271,234.27	202,380.20	195,475.58	275,950.00	71
PENSIONS	49,546.74	46,309.83	34,316.82	33,976.24	48,800.00	70
HEALTH, LIFE, DISB + CAFETERIA	60,520.93	70,491.25	59,177.58	46,519.59	59,100.00	79
OFFICE SUPPLIES	6,121.86	6,762.17	4,954.47	4,916.20	6,000.00	82
DUPLICATING & COPYING	3,734.91	3,602.80	2,710.82	2,675.83	4,000.00	67

CITY OF BENSON
BUDGET REPORT
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POSTAGE	2,281.05	2,973.65	2,833.65	3,784.25	3,000.00	126
SAFETY AND DRUG TESTING	486.06	309.50	309.50	245.00	600.00	41
GAS & OIL	2,877.75	3,203.53	2,364.47	2,124.36	3,200.00	66
EQUIPMENT REPAIR PARTS	462.35	1,628.70	1,411.24	1,356.93	1,500.00	90
SMALL TOOLS AND EQUIPMENT	4,216.03	1,354.54	1,354.54	2,191.12	4,000.00	55
UTILITY CONTRACTED SERVICES	12,000.00	12,000.00	9,000.00	9,000.00	12,000.00	75
OTHER CONTRACTED SERVICES	7,864.86	11,881.00	9,169.25	7,044.22	8,000.00	88
CONSULTING SERVICES	2,734.37	1,500.00	1,500.00	6,479.46	4,000.00	162
TELEPHONE	10,029.77	10,168.73	7,258.76	6,892.71	10,000.00	69
TRAVEL EXPENSE	2,906.14	4,522.37	3,419.64	5,950.76	4,000.00	149
TRAINING & INSTRUCTION	2,197.43	1,570.95	1,263.25	1,555.17	3,000.00	52
PUBLIC INFORMATION						
INSURANCE	1,475.00	1,503.00	1,128.00	1,360.00	1,500.00	91
WORKERS COMPENSATION	2,618.00	3,702.00	3,702.00	2,647.00	3,900.00	68
DUES & SUBSCRIPTIONS	1,985.81	2,300.54	2,118.54	1,794.98	2,200.00	82
TOTAL: ADMINISTRATION & FINANCE	459,663.90	457,018.83	350,372.73	335,989.40	454,750.00	74
ELECTIONS						
TEMPORARY SALARIES	1,438.14	960.42		2,670.65	2,000.00	134
OFFICE SUPPLIES	2,391.38	2,997.78	2,301.53	1,663.04	2,500.00	67
TOTAL: ELECTIONS	3,829.52	3,958.20	2,301.53	4,333.69	4,500.00	96
AUDITING & ACCTING SERVICES	18,100.00	18,600.00	18,600.00	19,100.00	19,000.00	101
ASSESSING SERVICES CONTRACTED	17,567.00	17,413.00	17,413.00	17,380.00	17,500.00	99
CITY ATTORNEY						
OFFICE SUPPLIES	1,350.66	220.27	171.34	753.05	200.00	377
CITY ATTORNEY CONTRACT	25,227.75	26,889.75	20,342.75	17,030.50	24,100.00	71
TOTAL: CITY ATTORNEY	26,578.41	27,110.02	20,514.09	17,783.55	24,300.00	73
CITY HALL						
BUILDING MAINTENANCE & SUPPL	12,753.40	13,118.98	12,567.38	5,319.98	10,000.00	53
CONTRACTED SERV - CLEANING	2,820.35	2,959.53	2,122.53	1,889.50	3,000.00	63
INSURANCE	3,841.00	3,480.00	3,480.00	4,100.00	4,000.00	103
UTILITIES	9,803.66	10,523.96	8,070.66	6,803.02	11,000.00	62
HEATING COST	4,844.58	5,764.25	4,334.20	2,871.79	6,500.00	44
TOTAL: CITY HALL	34,062.99	35,846.72	30,574.77	20,984.29	34,500.00	61

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POLICE DEPARTMENT						
SALARIES	403,033.65	385,710.07	279,855.81	290,643.57	427,598.00	68
PENSIONS	69,442.77	68,281.48	49,442.27	51,059.29	79,398.00	64
HEALTH, LIFE & DISB INSURANCE	86,578.44	61,122.47	45,306.59	54,591.46	83,972.00	65
OFFICE SUPPLIES	5,157.25	4,097.71	2,787.71	3,158.64	6,400.00	49
GAS & OIL	17,433.93	21,873.85	17,045.68	17,123.45	21,000.00	82
OPERATING SUPPLIES	10,968.31	6,996.56	6,205.48	15,493.70	10,000.00	155
UNIFORM ALLOWANCE	5,116.47	5,504.74	4,002.03	5,630.86	8,000.00	70
PERSONNEL TESTING & RECRUIT		3,317.26	1,798.43	541.70	1,500.00	36
INVESTIGATIONS	12,601.68	8,172.43	5,682.43	5,830.00	10,000.00	58
EQUIPMENT REPAIR PARTS	2,608.51	784.57	492.32	436.89	2,500.00	17
EQUIPMENT REPAIRS CONTRACTED	9,054.65	8,078.06	4,972.45	7,949.65	9,000.00	88
SMALL TOOLS & EQUIPMENT	7,488.09	4,250.15	1,199.25	7,577.69	9,000.00	84
CONTRACTED RECORDS MAINT					5,000.00	
TELEPHONE	5,364.87	5,857.41	4,222.12	5,059.58	6,000.00	84
DARE EXPENDITURES	1,218.00	2,116.58	1,062.02	1,311.49	2,000.00	66
TRAVEL EXPENSE	1,664.26	2,993.83	2,705.18	1,503.66	3,000.00	50
TRAINING & INSTRUCTION	4,540.82	5,387.10	5,232.10	3,968.68	5,000.00	79
INSURANCE	15,654.00	15,570.00	15,570.00	16,037.00	16,640.00	96
WORKERS COMPENSATION	16,880.00	18,969.00	18,969.00	17,835.00	21,113.00	84
RENTS	1,920.00	1,680.00	1,140.00	1,140.00	1,600.00	71
DUES & SUBSCRIPTIONS	1,776.59	1,114.95	1,114.95	2,129.31	1,800.00	118
DOG POUND EXPENSES	1,406.75	1,771.06	829.84	690.00	1,700.00	41
TOTAL: POLICE DEPARTMENT	679,909.04	633,649.28	469,635.66	509,711.62	732,221.00	70
FIRE DEPARTMENT						
PART TIME - SALARIES	40,034.35	43,738.10	2,906.55	5,440.72	56,500.00	10
OFFICE SUPPLIES	91.32	1,299.83	1,299.83	463.14	750.00	62
GAS & OIL	2,087.17	2,791.07	2,194.79	3,137.03	3,500.00	90
OPERATING SUPPLIES	6,246.42	4,273.57	2,973.75	2,779.89	5,000.00	56
EQUIPMENT REPAIR PARTS	1,963.55	4,973.17	2,125.15	1,548.80	4,000.00	39
EQUIPMENT REPAIR CONTRACTUAL	4,885.31	2,499.49	2,246.50	12,025.17	5,000.00	241
RADIO REPAIRS CONTRACTED	1,121.90	410.47	226.74	472.92	1,500.00	32
BUILDING MAINTENANCE & SUPPL	8,638.30	5,165.98	4,897.77	2,435.72	4,000.00	61
BUILDING REPAIRS CONTRACTED		7,627.00	7,627.00			
SMALL TOOLS & EQUIPMENT	7,425.27	6,390.73	6,358.69	1,209.93	6,000.00	20
TELEPHONE	176.05	188.80	130.48	117.04	250.00	47
CONTRACTED SERVICES	440.00	28,893.13	26,120.00	403.08	2,500.00	16
TRAVEL EXPENSE	142.26	100.43	63.83		1,500.00	
TRAINING & INSTRUCTION	6,201.22	8,140.52	7,727.07	4,910.87	5,000.00	98
INSURANCE	11,535.00	11,958.00	11,958.00	12,760.00	12,500.00	102

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WORKERS COMPENSATION	6,828.00	7,563.00	7,563.00	6,746.00	8,000.00	84
UTILITIES	3,748.26	3,739.56	2,683.80	2,714.92	4,000.00	68
HEATING COST	3,521.65	3,052.49	2,247.25	1,250.09	4,500.00	28
HYDRANT RENTALS/FIRE SERVICE	10,000.00	10,000.00	7,499.97	7,499.97	10,000.00	75
DUES & SUBSCRIPTIONS	274.00	289.00	249.00	290.00	500.00	58
TOTAL: FIRE DEPARTMENT	115,360.03	153,094.34	99,099.17	66,205.29	135,000.00	49
BUILDING DEPARTMENT						
SALARIES	43,613.44	44,262.40	31,432.00	32,485.39	47,410.00	69
PENSIONS	7,564.74	7,785.54	5,485.56	5,855.88	8,490.00	69
HEALTH, LIFE AND DISABILITY	9,668.60	9,672.80	7,282.50	7,246.74	11,220.00	65
GAS	381.22	417.13	291.44	849.29	400.00	212
OPERATING SUPPLIES	947.67	1,638.68	1,360.55	1,672.28	2,000.00	84
CONTRACTED SERV.-OTHER EXPENSE	2,291.25	6,124.41	5,916.00	988.50	5,500.00	18
TELEPHONE	735.74	739.44	554.49	558.80	750.00	75
TRAVEL EXPENSE	3,660.58	3,332.18	2,600.68	3,284.17	4,000.00	82
TRAINING & INSTRUCTION	250.00	255.00	255.00	291.52	300.00	97
DUES & SUBSCRIPTIONS	555.94	75.00	75.00	75.00	200.00	38
TOTAL: BUILDING DEPARTMENT	69,669.18	74,386.06	55,253.22	53,307.57	80,270.00	66
HIGHWAY STREETS & ROADS						
SALARIES	189,696.81	178,517.17	134,032.93	143,595.39	187,650.00	77
PENSIONS	32,029.12	30,461.97	21,977.65	23,824.06	32,570.00	73
HEALTH, LIFE & DISB INSURANCE	22,943.47	26,907.24	21,061.94	24,735.30	28,490.00	87
OFFICE SUPPLIES	1.26	169.43	169.43	78.15	350.00	22
GAS & OIL	34,761.25	38,717.30	32,313.71	23,670.56	50,000.00	47
OPERATING SUPPLIES	7,537.35	8,118.26	5,695.81	7,109.85	8,000.00	89
STREET MARKINGS & SIGNS	14,011.49	8,466.35	8,454.65	8,767.22	9,000.00	97
SHOP SUPPLIES	359.42	897.98	563.42	512.37	1,000.00	51
EQUIPMENT REPAIR PARTS	12,141.79	12,513.99	8,256.22	12,757.78	15,000.00	85
TIRES	9,663.36	7,102.65	7,102.65	7,007.50	8,000.00	88
EQUIPMENT REPAIRS CONTRACTED	6,967.52	22,779.24	22,297.99	2,811.75	8,000.00	35
STREET MAINTENANCE-MATERIALS	11,075.81	101,069.80	99,838.18	5,118.40	15,000.00	34
STREET MAINT.- SEALCOATING	66,785.57	5,411.67	5,411.67	39,902.07	50,000.00	80
SNOW REMOVAL	8,997.48	5,646.17	2,598.77	3,827.57	8,000.00	48
FLOOD CONTROL		40,020.23	38,470.23	10,624.00	10,000.00	106
BUILDING MAINTENANCE & SUPPL	5,126.42	3,437.61	1,420.27	1,601.49	2,500.00	64
SMALL TOOLS & EQUIPMENT	1,948.03	1,242.27	832.97	853.40	2,500.00	34
TELEPHONE				675.00		
TRAVEL EXPENSE	351.39	330.98	53.55	267.89	450.00	60
TRAINING & INSTRUCTION	586.40	995.59	525.50	806.93	800.00	101

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INSURANCE	18,000.00	18,338.00	18,338.00	18,859.00	18,800.00	100
WORKERS COMPENSATION	18,586.00	18,448.00	18,448.00	17,445.00	19,000.00	92
UTILITIES	4,348.09	4,045.99	2,995.41	2,871.34	4,500.00	64
HEATING COST	3,248.65	2,923.48	2,458.20	1,082.21	3,800.00	28
STREET LIGHTING UTILITIES	69,770.84	66,344.85	48,032.68	47,333.72	71,000.00	67
LAUNDRY	751.31	894.39	705.66	670.48	950.00	71
TOTAL: STREET DEPARTMENT	539,688.83	603,800.61	502,055.49	406,808.43	555,360.00	73
ORGANIZED RECREATION						
MANAGEMENT FEES	14,920.69	15,712.48			16,000.00	
SENIOR CITIZEN PROGRAM	10,866.48	12,625.02	6,509.97	10,408.12	12,400.00	84
TOTAL: ORGANIZED RECREATION	25,787.17	28,337.50	6,509.97	10,408.12	28,400.00	37
SWIMMING POOL						
TEMPORARY SALARIES	36,570.13	38,580.60	38,580.60	40,240.92	40,000.00	101
PENSIONS	2,797.76	2,951.51	2,951.51	3,078.38	3,060.00	101
OPERATING SUPPLIES	20,352.25	24,497.47	24,419.39	6,521.91	22,000.00	30
BUILDING MAINTENANCE & SUPPL	5,033.64	6,559.59	6,518.76	4,502.83	16,000.00	28
BUILDING REPAIRS CONTRACTED	8,187.72	1,956.37		7,710.71	6,000.00	129
CONCESSION SUPPLIES	8,576.60	8,403.10	8,403.10	8,116.09	9,000.00	90
TELEPHONE	355.23	399.12	326.85	374.00	400.00	94
INSURANCE	7,594.00	8,467.73	8,140.70	8,489.71	8,400.00	101
UTILITIES	10,441.10	10,777.80	10,375.64	9,887.92	11,000.00	90
HEATING COST	3,713.78	7,174.43	7,100.07	4,861.92	8,000.00	61
TOTAL: SWIMMING POOL	103,622.21	109,767.72	106,816.62	93,784.39	123,860.00	76
ARMORY						
OPERATING SUPPLIES	296.11	84.20	67.36		400.00	
BUILDING MAINT & SUPPLIES	1,826.99	573.86	267.23	891.69	2,000.00	45
CONTRACTED SERVICES	343.45	313.56	188.61	207.13	500.00	41
TELEPHONE	501.51	502.37	376.88	379.72	500.00	76
INSURANCE	1,400.00	1,479.00	1,479.00	1,800.00	1,500.00	120
UTILITIES	2,548.34	1,801.37	1,309.28	1,452.66	2,600.00	56
HEATING COST	2,808.67	2,473.67	1,843.05	1,135.18	3,000.00	38
TOTAL: ARMORY	9,725.07	7,228.03	5,531.41	5,866.38	10,500.00	56
PARKS						
SALARIES	66,678.38	66,185.57	51,965.10	56,562.21	69,740.00	81
PENSIONS	9,018.93	8,890.09	6,718.28	7,444.68	9,180.00	81

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 30Sep2012

DESCRIPTION	2010 YEAR END	2011 YEAR END	2011 YTD FOR SAME TIME PERIOD	2012 YTD	REVISED ADOPTED BUDGET	PERCENT
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HEALTH, LIFE & DISB INSURANCE	10,457.77	9,245.79	6,905.38	7,441.87	10,005.00	74
MOSQUITO SPRAY & SUPPLIES				6,697.43	8,000.00	84
CHEMICALS & CHEM SUPPLIES	3,036.06	1,961.57	1,716.23	1,081.94	5,000.00	22
GAS & OIL	8,121.28	9,617.81	8,651.07	7,342.27	8,000.00	92
OPERATING SUPPLIES	13,596.53	10,553.18	9,187.87	21,007.99	10,000.00	210
LANDSCAPING MATERIALS	8,093.16	2,221.54	2,185.79	2,709.15	5,000.00	54
EQUIPMENT REPAIR PARTS	5,805.14	7,937.42	6,076.06	7,284.25	5,000.00	146
EQUIPMENT REPAIRS CONTRACTED	2,170.09	4,239.12	1,740.09	718.03	3,000.00	24
BUILDING REPAIR AND MAINT	2,816.17	3,412.47	3,262.22	4,283.68	3,500.00	122
SMALL TOOLS & EQUIPMENT	4,213.09	8,106.95	3,925.97	983.64	2,000.00	49
CONTRACTED SERVICES-MOWING	4,715.29	3,705.24	3,705.24	4,351.53	5,000.00	87
CONTRACTED SERVICES-TREE REMOV	15,092.44	16,443.10		15,321.48	25,000.00	61
CONTRACTED SERVICES-OTHER	5,102.85	4,261.95	3,320.18	6,947.10	5,000.00	139
TELEPHONE	351.48	352.23	264.39	491.90	500.00	98
TRAVEL EXPENSE	122.43	262.46	116.73	530.33	600.00	88
TRAINING & INSTRUCTION	103.30	135.75	135.75	359.73	300.00	120
INSURANCE	12,305.00	12,516.00	12,516.00	13,262.00	13,000.00	102
UTILITIES	10,504.98	7,600.45	6,341.31	8,569.24	8,000.00	107
RENT	1,800.00	1,800.00	1,350.00	1,350.00	1,800.00	75
CEMETERY	1,983.08	5,084.86	4,384.83	2,474.89	6,500.00	38
TOTAL: PARK DEPARTMENT	186,087.45	184,533.55	134,468.49	177,215.34	204,125.00	87
LODGING TAX EXPENSES	23,199.89	21,582.44	15,975.90	21,478.50	35,911.13	60
PROPERTY TAX ABATEMENTS	15,947.02	17,205.64	8,602.82	10,221.26	20,900.00	49
NOT ALLOCATED	14,756.37	6,426.04	5,999.70	10,038.79	10,000.00	100
PUBLIC TRANSIT						
SALARIES	84,294.66	80,383.83	56,401.86	62,620.04	84,800.00	74
PENSIONS	11,785.08	11,498.66	8,033.18	9,031.06	11,500.00	79
HEALTH, LIFE & DISB INSURANCE	15,321.12	17,176.85	11,967.95	12,892.80	22,320.00	58
GAS & OIL	18,791.26	26,282.27	19,275.43	18,695.17	23,986.00	78
PERSONNEL TESTING						
OPERATING SUPPLIES	2,624.99	1,158.98	1,005.53	1,203.06	1,500.00	80
EQUIPMENT REPAIR PARTS	11,256.48	5,872.09	1,543.60	2,011.65	7,500.00	27
TIRES	2,191.79	1,115.77	1,115.77	776.26	1,200.00	65
TELEPHONE	482.11	478.78	359.31	364.71	450.00	81
TRAVEL EXPENSE	711.61	17.92	4.79	533.42	700.00	76
TRAINING & INSTRUCTION	366.00	316.00	316.00	124.00	200.00	62
ADVERTISING					300.00	
INSURANCE	4,800.00	4,872.00	4,872.00	4,900.00	5,000.00	98

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 30Sep2012

DESCRIPTION	2010 YEAR END	2011 YEAR END	2011 YTD FOR SAME TIME PERIOD	2012 YTD	REVISED ADOPTED BUDGET	PERCENT
	-----	-----	-----	-----	-----	-----
WORKERS COMPENSATION	5,452.00	7,167.00	7,167.00	6,178.00	6,500.00	95
RENT	4,500.00	4,500.00	3,375.00	3,375.00	4,500.00	75
DUES AND SUBSCRIPTIONS						
TOTAL: PUBLIC TRANSIT	----- 162,577.10	----- 160,840.15	----- 115,437.42	----- 122,705.17	----- 170,456.00	----- 72
AIRPORT						
SALARIES	2,500.00	2,500.00			2,500.00	
PENSIONS	191.25	191.25			430.00	
GAS	21,660.93	22,432.86	13,231.23	18,975.04	14,000.00	136
OPERATING SUPPLIES	5,177.59	3,668.73	2,602.43	2,571.34	3,500.00	73
BUILDING MAINTENANCE & SUPPL	4,876.52	9,329.11	7,254.09	7,118.46	5,000.00	142
MANAGEMENT FEES	4,200.00	4,200.00	3,150.00	3,150.00	4,500.00	70
CONTRACTED SERVICES	2,500.00			4,854.00		
TELEPHONE	828.01	842.28	630.07	645.65	900.00	72
INSURANCE	4,260.00	4,297.00	4,297.00	4,600.00	4,400.00	105
UTILITIES	9,014.61	9,989.20	6,483.53	5,864.47	9,200.00	64
HEATING COST	878.24	724.52	633.17	432.70	1,200.00	36
TOTAL: AIRPORT	----- 56,087.15	----- 58,174.95	----- 38,281.52	----- 48,211.66	----- 45,630.00	----- 106
TRANSFERS						
TRANSFER TO LIBRARY FUND					20,000.00	
TRANSFER TO FIRE DEPT BOND FND						
TRANS TO CAPITAL OUTLAY FUND	348,600.00	350,000.00			350,000.00	
TRANS TO GOLF CLUB FUND		10,000.00	10,000.00	2,648.45		
TRANSFER TO CONCRETE PROJECTS	15,000.00	15,000.00			15,000.00	
TRANS TO STORM WATER FUND	10,000.00	10,000.00			10,000.00	
TRANS TO FIRE RELIEF FUND	30,658.00	37,255.00	37,255.00	1,000.00	34,337.00	3
TRANS TO OTHER FUNDS						
TRANS TO CIVIC CENTER	26,000.04	26,000.04	19,500.03	19,500.03	26,000.00	75
TOTAL GENERAL FUND EXPENDITURES	3,038,866.00	3,112,358.35	2,106,792.27	2,015,817.82	3,208,970.13	63
TOTAL REVENUES LESS EXPENDITURES	73,359.95	145,116.90	(329,381.47)	(92,541.53)	47,936.87	(193)
	=====	=====	=====	=====	=====	

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 30Sep2012

DESCRIPTION	2010 YEAR END -----	2011 YEAR END -----	2011 YTD FOR SAME TIME PERIOD -----	2012 YTD -----	REVISED ADOPTED BUDGET -----	PERCENT -----
LIBRARY FUND						
TAXES	84,353.05	94,470.79	49,242.79	62,846.13	116,311.00	54
INTEREST EARNINGS						
RENTALS	80.00				100.00	
DONATIONS	25.00	4,000.00		1,115.00		
BUILDING DONATIONS						
SALE OF PROPERTY						
REFUNDS & REIMBURSEMENTS	2,138.78	1,776.97	1,117.53	1,279.26	2,000.00	64
TRANSFER FROM GENERAL FUND					20,000.00	
TRANSFER FROM OTHER FUNDS	450.00	450.00			460.00	
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TOTAL LIBRARY FUND REVENUES	87,046.83	100,697.76	50,360.32	65,240.39	138,871.00	47
EXPENDITURES						
OFFICE & OPERATING SUPPLIES	1,522.78	2,226.72	1,397.20	1,457.81	5,000.00	29
EQUIPMENT REPAIRS					500.00	
BUILDING MAINTENANCE & SUPPL	5,144.06	5,992.98	3,077.59	3,212.83	5,500.00	58
BUILDING REPAIRS CONTRACTED						
MANAGEMENT FEES-PIONEERLAND	67,671.00	72,671.00	54,503.25	54,503.25	72,671.00	75
CONTRACTED SERV - CLEANING	4,200.00	4,200.00	3,150.00	3,150.00	5,000.00	63
TELEPHONE	909.75	893.73	666.95	699.03	950.00	74
TRAVEL				175.00	750.00	23
INSURANCE	2,300.00	2,440.00	2,440.00	2,900.00	2,500.00	116
UTILITIES	6,252.92	4,904.10	3,833.78	3,865.50	6,100.00	63
HEATING COST	1,790.71	1,768.60	1,485.90	766.15	1,900.00	40
CAPITAL OUTLAY					35,000.00	
CAPITAL OUTLAY - BOOKS	3,054.77	3,000.00	3,000.00	3,000.00	3,000.00	100
	-----	-----	-----	-----	-----	
TOTAL LIBRARY FUND EXPENDITURES	92,845.99	98,097.13	73,554.67	73,729.57	138,871.00	53
	-----	-----	-----	-----	-----	
TOTAL REVENUES LESS EXPENDITURES	(5,799.16)	2,600.63	(23,194.35)	(8,489.18)		
	=====	=====	=====	=====	=====	

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 30Sep2012

DESCRIPTION	2010 YEAR END -----	2011 YEAR END -----	2011 YTD FOR SAME TIME PERIOD -----	2012 YTD -----	REVISED ADOPTED BUDGET -----	PERCENT -----
*** WATER FUND ***						
SALE OF SERVICE	328,845.42	458,536.28	348,792.49	437,542.48	540,000.00	81
CONNECTION FEES	500.00				250.00	
FIRE SERVICE FEE	10,000.00	10,000.00	7,499.98	7,499.98	10,000.00	75
REFUNDS & REIMBURSEMENTS	5,674.46	8,820.82	7,977.90	4,259.10	4,000.00	106
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TOTAL REVENUES	345,019.88	477,357.10	364,270.37	449,301.56	554,250.00	81
EXPENDITURES						
SALARIES	95,477.11	97,494.60	70,491.07	70,063.57	100,000.00	70
EARNED BENEFITS	856.37	(845.18)			1,200.00	
FRINGE BENEFITS	33,006.20	36,233.81	27,391.52	24,898.60	36,360.00	68
OFFICE SUPPLIES	769.45	560.69	528.95	64.00	1,000.00	6
CHEMICALS & CHEMICAL SUPPLIES	5,561.92	7,989.64	5,928.25	7,463.02	7,000.00	107
GAS & OIL	3,663.88	3,644.10	2,953.04	2,608.02	3,700.00	70
OPERATING SUPPLIES	3,560.53	5,489.76	3,700.08	1,893.09	4,500.00	42
LABORATORY AND TESTING	2,234.80	1,099.43	883.42	2,493.11	2,000.00	125
EQUIPMENT REPAIR & MAINTENANCE	7,909.50	754.09	483.34	2,277.05	6,000.00	38
MAINTAIN SYSTEM	40,870.69	41,301.77	17,493.12	17,807.24	31,000.00	57
BUILDING REPAIR & MAINTENANCE	17,191.30	2,845.05	2,763.44	995.95	2,000.00	50
MANAGEMENT FEES	34,920.00	35,618.00	26,713.40	27,247.50	36,330.00	75
TELEPHONE	313.94	279.61	200.78	1,172.84	350.00	335
TRAVEL	1,503.59	594.49	432.95	282.77	1,500.00	19
TRAINING	997.73	1,080.35	675.25	628.26	1,000.00	63
MARKETING		2,695.33	2,685.33	385.99	1,000.00	39
INSURANCE	10,170.00	10,342.00	7,756.60	8,076.80	11,000.00	73
WORK COMP INSURANCE	4,856.00	6,501.00	5,265.75	3,555.00	5,500.00	65
ELECTRIC UTILITIES	43,795.69	40,628.79	33,089.97	23,941.67	45,000.00	53
DEPRECIATION	98,605.63	100,088.73	69,498.21	74,354.15	93,000.00	80
MISCELLANEOUS	3,542.39	4,702.55	3,511.94	4,077.28	4,000.00	102
INTERDEPARTMENTAL CHARGES	12,375.00	12,375.00	9,281.25	9,281.25	12,375.00	75
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TOTAL EXPENDITURES	422,181.72	411,473.61	291,727.66	283,567.16	405,815.00	70
OPERATING PROFIT/(LOSS)	(77,161.84)	65,883.49	72,542.71	165,734.40	148,435.00	112

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CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 30Sep2012

DESCRIPTION	2010 YEAR END -----	2011 YEAR END -----	2011 YTD FOR SAME TIME PERIOD -----	2012 YTD -----	REVISED ADOPTED BUDGET -----	PERCENT -----
OTHER INCOME & EXPENSE						
INTEREST INCOME	11,497.51	6,419.80	4,047.87	8,338.97	9,000.00	93
CONTRIBUTED CAPITAL DEPRECIAT'N						
GAIN/LOSS ON FIXED ASSET SALE	(1,784.00)					
INTEREST EXPENSE	(16,690.31)	(14,811.37)	(9,128.99)	(39,020.15)	(50,700.00)	77
GRANTS & CONTRIBUTED CAPITAL						
NET INCOME/(LOSS)	----- (84,138.64) =====	----- 57,491.92 =====	----- 67,461.59 =====	----- 135,053.22 =====	----- 106,735.00 =====	----- 127 -----

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 30Sep2012

DESCRIPTION	2010 YEAR END -----	2011 YEAR END -----	2011 YTD FOR SAME TIME PERIOD -----	2012 YTD -----	REVISED ADOPTED BUDGET -----	PERCENT -----
*** SEWER FUND ***						
SALE OF SERVICE	738,633.77	756,800.39	566,633.00	543,780.30	760,000.00	72
CONNECTION FEES	2,000.00				2,000.00	
REFUNDS & REIMBURSEMENTS	1,994.86	8,466.46	4,825.21	5,111.11	2,000.00	256
TOTAL REVENUES	742,628.63	765,266.85	571,458.21	548,891.41	764,000.00	72
EXPENDITURES						
SALARIES	6,733.88	15,097.19	13,663.55	4,013.07	13,000.00	31
EARNED BENEFITS	1,202.24	1,739.99				
FRINGE BENEFITS	2,151.03	8,323.96	7,891.74	1,352.44	4,700.00	29
OFFICE SUPPLIES	254.53	135.94	135.94	76.52	300.00	26
CHEMICALS & CHEMICAL SUPPLIES						
GAS & OIL	1,471.95	2,280.98	1,989.38	1,082.84	2,000.00	54
OPERATING SUPPLIES	465.01	561.96	487.96	321.17	500.00	64
LABORATORY AND TESTING		8.85				
CONTRACTED SERVICES-TESTING						
EQUIPMENT REPAIR & MAINTENANCE	21,380.56	6,740.96	6,740.96	2,429.44	5,500.00	44
MAINTAIN SYSTEM	18,584.47	22,102.80	10,800.66	9,179.30	22,000.00	42
BUILDING REPAIR & MAINTENANCE	750.40	1,114.02	1,084.02	6,350.29	1,000.00	635
CONTRACTED OPERATIONS	250,440.00	273,652.00	211,266.00	219,501.00	276,400.00	79
MANAGEMENT FEES	45,336.00	46,242.00	34,681.50	35,374.50	47,166.00	75
TELEPHONE	313.91	279.57	200.75	183.50	400.00	46
TRAVEL	748.39	19.69	19.69	234.46	500.00	47
TRAINING	133.33	252.54	100.00	172.50	400.00	43
INSURANCE	15,868.00	16,282.00	12,211.60	12,501.70	17,000.00	74
WORK COMP INSURANCE	406.00	299.00	299.00	527.00		
ELECTRIC UTILITIES	33,684.53	36,269.36	28,148.59	27,309.12	36,000.00	76
HEAT	5,956.55	5,835.89	4,576.62	2,631.61	6,000.00	44
DEPRECIATION	316,883.23	305,737.51	226,497.48	232,446.66	300,000.00	77
MISCELLANEOUS	4,801.06	4,686.48	3,075.26	1,972.66	5,200.00	38
INTERDEPARTMENTAL CHARGES	21,360.00	21,360.00	16,020.00	16,020.00	21,360.00	75
TOTAL EXPENDITURES	748,925.07	769,022.69	579,890.70	573,679.78	759,426.00	76
OPERATING PROFIT/(LOSS)	(6,296.44)	(3,755.84)	(8,432.49)	(24,788.37)	4,574.00	(542)

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CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 30Sep2012

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DESCRIPTION	2010 YEAR END -----	2011 YEAR END -----	2011 YTD FOR SAME TIME PERIOD -----	2012 YTD -----	REVISED ADOPTED BUDGET -----	PERCENT -----
OTHER INCOME & EXPENSE						
SPECIAL ASSESSMENTS						
INTEREST INCOME	13,997.59	12,236.46	9,859.20	5,446.57	12,000.00	45
CONTRIBUTED CAPITAL DEPRECIAT'N						
INTEREST EXPENSE	(81,549.90)	(76,783.89)	(49,461.09)	(46,425.45)	(72,000.00)	64
GAIN/LOSS ON DISPOSAL OF ASSET						
GRANTS & CONTRIBUTED CAPITAL	18,416.67					
NET INCOME/(LOSS)	----- (55,432.08) =====	----- (68,303.27) =====	----- (48,034.38) =====	----- (65,767.25) =====	----- (55,426.00) =====	----- 119

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 30Sep2012

DESCRIPTION	2010 YEAR END -----	2011 YEAR END -----	2011 YTD FOR SAME TIME PERIOD -----	2012 YTD -----	REVISED ADOPTED BUDGET -----	PERCENT -----
*** GARBAGE COLLECTION FUND ***						
REVENUES						
SALE OF GARBAGE TAGS	4,395.99	4,080.72	2,801.55	2,732.80	4,000.00	68
GARBAGE BILLINGS	163,530.20	162,484.58	122,119.84	121,083.60	163,000.00	74
OTHER REVENUE	202.15	279.39	279.39	367.99	200.00	184
	-----	-----	-----	-----	-----	
TOTAL REVENUES	168,128.34	166,844.69	125,200.78	124,184.39	167,200.00	74
EXPENDITURES						
OPERATING SUPPLIES	914.45	1,265.42	1,265.42	870.63	1,200.00	73
MANAGEMENT FEES	8,005.00	8,166.00	6,017.24	6,246.00	8,328.00	75
CONTRACTED GARBAGE PICKUP	104,167.92	103,944.00	77,958.00	77,958.00	114,000.00	68
REFUSE DISPOSAL	45,578.40	44,606.40	33,396.00	32,694.40	48,000.00	68
UNCOLLECTABLE ACCOUNTS	899.74	607.35			1,000.00	
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TOTAL EXPENDITURES	159,565.51	158,589.17	118,636.66	117,769.03	172,528.00	68
OPERATING PROFIT/(LOSS)	8,562.83	8,255.52	6,564.12	6,415.36	(5,328.00)	(120)
INTEREST INCOME	1,824.43	2,039.60	1,513.22	1,661.04	1,900.00	87
NET INCOME/(LOSS)	10,387.26	10,295.12	8,077.34	8,076.40	(3,428.00)	(236)
	=====	=====	=====	=====	=====	

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 30Sep2012

DESCRIPTION	2010 YEAR END	2011 YEAR END	2011 YTD FOR SAME TIME PERIOD	2012 YTD	REVISED ADOPTED BUDGET	PERCENT
	-----	-----	-----	-----	-----	-----
*** ELECTRIC FUND ***						
REVENUES						
SALE OF SERVICE	3,237,616.40	3,268,994.73	2,516,753.78	2,438,607.63	3,361,000.00	73
MISCELLANEOUS	38,966.50	46,313.00	29,373.25	43,245.70	46,000.00	94
ADMINISTRATIVE SERVICES	11,999.99	12,000.01	9,000.08	9,000.08	12,000.00	75
INTERDEPARTMENTAL CHARGES	33,735.00	33,735.00	25,301.25	25,301.25	33,735.00	75
REFUNDS AND REIMBURSEMENTS	45,644.59	83,799.90	78,493.09	33,151.82	20,000.00	166
CONSERVATION REBATES	29,534.11	22,140.50	18,413.50	32,638.99	25,000.00	131
GENERATION CAPACITY REVENUE	44,352.00	45,730.00	33,786.00	35,926.00	46,800.00	77
DEDICATED CAPACITY REVENUE	300,000.00	306,000.00	229,500.00	231,900.00	309,000.00	75
GENERATION SALES	9,334.95	13,929.00	10,753.22	11,537.20	10,000.00	115
BACKUP POWER AGREEMENT	519,622.95	434,894.95	281,810.06	294,971.72	420,000.00	70
TOTAL REVENUES	4,270,806.49	4,267,537.09	3,233,184.23	3,156,280.39	4,283,535.00	74
EXPENDITURES						
ADMINISTRATION						
SALARIES	75,287.45	79,655.27	55,684.14	58,585.68	75,150.00	78
EARNED BENEFITS	7,616.21	(4,417.09)			3,000.00	
FRINGE BENEFITS	30,063.92	46,082.51	36,612.30	23,339.86	32,420.00	72
OFFICE SUPPLIES	5,646.24	6,359.89	4,231.07	12,280.57	6,000.00	205
POSTAGE	2,456.25	2,756.05	2,700.05	3,121.34	3,000.00	104
GAS	193.12	353.66	295.46	209.28	300.00	70
MANAGEMENT FEES	157,085.00	160,226.00	120,169.40	122,572.40	163,430.00	75
CONTRACTED SERVICES	8,139.35	14,069.22	13,683.72	1,822.68	15,000.00	12
DATA PROCESSING SERVICES	23,906.11	22,349.10	19,815.83	23,251.32	25,000.00	93
BILL PRINT SERVICES	12,502.79	11,152.15	8,359.18	7,452.11	12,000.00	62
TELEPHONE	8,656.13	9,110.10	6,882.79	6,561.65	9,000.00	73
TRAVEL EXPENSE	1,265.90	2,534.59	1,836.73	1,847.17	2,000.00	92
TRAINING & INSTRUCTION	754.00	707.50	707.50	678.04	1,400.00	48
MARKETING	8,307.34	13,726.17	8,420.31	7,038.53	10,000.00	70
INSURANCE	21,710.00	21,938.00	16,638.80	17,190.00	24,000.00	72
DEPRECIATION	473,334.93	471,018.92	328,397.94	349,222.74	450,000.00	78
MISCELLANEOUS	25,218.80	14,620.31	3,951.36	7,100.45	5,000.00	142
BAD DEBTS	15,794.60	11,497.29			12,000.00	
DUES & SUBSCRIPTIONS	5,534.67	5,372.00	5,147.00	5,563.00	6,000.00	93
LOAD MANAGEMENT/CONSERVATION	36,772.20	35,279.23	30,830.41	46,176.98	51,000.00	91
TOTAL ADMINISTRATION	920,245.01	924,390.87	664,363.99	694,013.80	905,700.00	77

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 30Sep2012

DESCRIPTION	2010 YEAR END	2011 YEAR END	2011 YTD FOR SAME TIME PERIOD	2012 YTD	REVISED ADOPTED BUDGET	PERCENT
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POWER PRODUCTION						
GAS & OIL	6,005.00	24,316.40	24,316.40	43,185.00	20,000.00	216
OPERATING SUPPLIES	1,748.78	1,093.60	285.01	218.30	2,000.00	11
EQUIPMENT REPAIR & MAINTENANCE	44,033.47	34,831.97	26,124.71	44,791.62	36,000.00	124
BUILDING REPAIR & MAINT	505.04	4,094.51	699.67	2,083.03	2,000.00	104
CONTRACTED SERVICES	1,918.00	8,620.35	754.00	576.00	3,000.00	19
UTILITIES	32,493.92	34,742.22	28,001.66	22,958.22	35,000.00	66
MISCELLANEOUS	160.32	758.19	126.40	2,102.49	500.00	420
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TOTAL POWER PRODUCTION	86,864.53	108,457.24	80,307.85	115,914.66	98,500.00	118
DISTRIBUTION						
GAS & OIL	8,325.02	10,440.98	8,254.12	7,780.82	8,000.00	97
OPERATING SUPPLIES	22,927.13	9,314.28	7,075.58	13,705.93	12,000.00	114
EQUIPMENT REPAIRS & MAINT	9,658.64	17,015.82	14,895.80	18,400.54	20,400.00	90
MAINTAIN SYSTEM	41,409.46	41,178.90	2,514.34	9,677.95	30,000.00	32
MAINTAIN STREET LIGHTS	29,808.06	40,703.15	13,049.25	1,231.25	15,000.00	8
BUILDING REPAIR & MAINTENANCE	8,952.08	4,291.59	3,937.19	1,495.44	5,000.00	30
PURCHASED POWER	1,589,950.48	1,587,071.12	1,220,806.54	1,198,293.76	1,613,000.00	74
WHEELING	303,747.73	286,004.81	213,067.19	222,994.74	285,000.00	78
BACKUP POWER AGREEMENT COSTS	303,094.70	264,728.10	197,230.20	159,598.52	240,000.00	66
MISSOURI RIVER CONTRACT	514,295.53	512,798.98	377,991.50	350,890.27	520,000.00	67
TELEPHONE	1,247.15	1,070.80	730.25	845.88	1,300.00	65
TRAVEL EXPENSE	647.93	317.50	283.87	516.66	500.00	103
TRAINING	648.34	831.29	678.75	1,483.00	1,000.00	148
ELECTRIC UTILITIES	13,643.58	14,749.71	10,676.90	8,807.79	14,000.00	63
HEAT	2,493.08	2,277.12	2,214.32	1,202.16	3,000.00	40
MISCELLANEOUS	342.72				500.00	
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TOTAL DISTRIBUTION	2,851,191.63	2,792,794.15	2,073,405.80	1,996,924.71	2,768,700.00	72
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GRAND TOTAL EXPENSES	3,858,301.17	3,825,642.26	2,818,077.64	2,806,853.17	3,772,900.00	74
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OPERATING PROFIT/(LOSS)	412,505.32	441,894.83	415,106.59	349,427.22	510,635.00	68

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 30Sep2012

DESCRIPTION	2010 YEAR END -----	2011 YEAR END -----	2011 YTD FOR SAME TIME PERIOD -----	2012 YTD -----	REVISED ADOPTED BUDGET -----	PERCENT -----
OTHER INCOME & EXPENSE						
INTEREST INCOME	75,786.12	90,395.99	72,898.54	42,713.02	80,000.00	53
UNREALIZED GAIN (LOSS) ON INVS	(7,852.26)	(17,435.53)				
INTEREST EXPENSE	(304,030.79)	(293,147.97)	(132,599.21)	(127,950.77)	(281,000.00)	46
GAIN/LOSS ON DISPOSAL/ASSET SALE OF PROPERTY PRIOR PERIOD ADJUSTMENT	7,161.32					
NET INCOME/(LOSS)	183,569.71 =====	221,707.32 =====	355,405.92 =====	264,189.47 =====	309,635.00 =====	85

*** SALE OF SERVICE BREAKDOWN ***

RESIDENTIAL LIGHTING	1,334,799.16	1,343,963.84	1,052,762.08	1,012,151.11	1,400,000.00	72
INTERRUPTIBLE SERVICE	86,553.63	84,802.30	66,197.69	49,690.22	90,000.00	55
MUNICIPAL SERVICE	223,413.35	230,128.54	178,222.58	152,064.85	235,000.00	65
COMMERCIAL LIGHTING	368,610.67	351,723.68	270,937.76	273,003.59	360,000.00	76
INDUSTRIAL SERVICE	1,130,207.00	1,169,106.14	883,377.66	886,988.85	1,180,000.00	75
STREET LIGHTING & SECURITY LIGHTS	94,032.59	89,270.23	65,256.01	64,709.01	96,000.00	67
TOTAL SALES OF SERVICE	3,237,616.40 =====	3,268,994.73 =====	2,516,753.78 =====	2,438,607.63 =====	3,361,000.00 =====	73

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 30Sep2012

DESCRIPTION	2010 YEAR END -----	2011 YEAR END -----	2011 YTD FOR SAME TIME PERIOD -----	2012 YTD -----	REVISED ADOPTED BUDGET -----	PERCENT ----
*** LIQUOR SALES ANALYSIS ***						
OFF SALE LIQUOR & WINE SALES	304,775.18	307,890.82	213,980.62	237,906.75	310,000.00	77
COST OF SALES	(218,786.37)	(217,066.35)	(151,194.44)	(167,124.36)	(221,960.00)	75
GROSS PROFIT	85,988.81	90,824.47	62,786.18	70,782.39	88,040.00	80
OFF SALE BEER SALES	516,225.40	519,870.68	384,650.44	406,419.37	525,000.00	77
COST OF SALES	(386,621.21)	(390,175.51)	(288,360.73)	(302,163.92)	(393,750.00)	77
GROSS PROFIT	129,604.19	129,695.17	96,289.71	104,255.45	131,250.00	79
ON SALE LIQUOR & WINE SALES	40,674.68	40,776.23	26,461.21	43,527.36	45,000.00	97
COST OF SALES	(5,970.21)	(5,866.98)	(3,934.42)	(6,715.53)	(6,300.00)	107
GROSS PROFIT	34,704.47	34,909.25	22,526.79	36,811.83	38,700.00	95
ON SALE BEER SALES	85,857.81	75,758.36	49,074.49	66,525.28	75,000.00	89
COST OF SALES	(22,991.96)	(21,173.10)	(14,058.63)	(17,464.74)	(21,000.00)	83
GROSS PROFIT	62,865.85	54,585.26	35,015.86	49,060.54	54,000.00	91
MISCELLANEOUS SALES	41,681.04	42,464.77	30,574.01	36,830.53	44,000.00	84
COST OF SALES	(30,439.90)	(30,754.87)	(22,188.41)	(26,818.56)	(32,000.00)	84
GROSS PROFIT	11,241.14	11,709.90	8,385.60	10,011.97	12,000.00	83
TOTAL SALES	989,214.11	986,760.86	704,740.77	791,209.29	999,000.00	79
TOTAL COST OF SALES	(664,809.65)	(665,036.81)	(479,736.63)	(520,287.11)	(675,010.00)	77
TOTAL GROSS PROFIT	324,404.46	321,724.05	225,004.14	270,922.18	323,990.00	84
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