

# CITY OF BENSON MOVING PERMIT APPLICATION

Return all forms to: Benson City Hall  
Building Department  
1410 Kansas Avenue  
Benson, MN 56215  
Phone: (320) 843-4775

Office Use Only	
Building Permit No.	_____
Date Received:	_____
Moving Permit:	\$ _____
Excavation:	\$ _____
Surcharge	\$ _____
<b>Total</b>	<b>\$ _____</b>

Name of Contractor: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone No.: \_\_\_\_\_

City: \_\_\_\_\_

Type of Building: \_\_\_\_\_

Size of Building: \_\_\_\_\_ Height When Loaded: \_\_\_\_\_

Moving from (Legal Description): \_\_\_\_\_

Moving to (Legal Description): \_\_\_\_\_

Date of Move: \_\_\_\_\_ Time of Move: \_\_\_\_\_

Map of Route: \_\_\_\_\_

Remarks: \_\_\_\_\_

Mover is responsible for all damages incurred to trees and all other properties, public and private. Mover must show certificate of liability insurance.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

Building Official/Zoning Official

Mover must notify all parties involved:

Director of Public Works By: \_\_\_\_\_ Date: \_\_\_\_\_

Police Department By: \_\_\_\_\_ Date: \_\_\_\_\_

Railroad By: \_\_\_\_\_ Date: \_\_\_\_\_

Telephone Company By: \_\_\_\_\_ Date: \_\_\_\_\_

Cable T.V. By: \_\_\_\_\_ Date: \_\_\_\_\_

Fire Department By: \_\_\_\_\_ Date: \_\_\_\_\_

Street Department By: \_\_\_\_\_ Date: \_\_\_\_\_

Minnegasco By: \_\_\_\_\_ Date: \_\_\_\_\_

MnDOT (Highway Dept.): \_\_\_\_\_ Date: \_\_\_\_\_

Sheriff's Dept. By: \_\_\_\_\_ Date: \_\_\_\_\_

County Engineer By: \_\_\_\_\_ Date: \_\_\_\_\_

## **BUILDING MOVING POLICY**

1. Moved buildings must meet the requirements set forth in Chapter 34, Section 3404 of the Uniform Building Code.
2. 30 days prior to a building being moved into or out of the jurisdiction, a moving permit must be obtained.
3. Prior to the building being moved into this jurisdiction, the Building Official must inspect the building for code compliance.
4. Other permits may be required in addition to a moving permit. These permits must also be obtained prior to moving a building into this jurisdiction.
5. If a building does not meet the current Chapter 34 of the Uniform Building Code, then a Building Permit must also be obtained prior to moving the building. A time period will be established as to the completion of any code requirements.
6. An Affidavit of Insurance.