

**MINUTES – BENSON CITY COUNCIL – SPECIAL MEETING  
JANUARY 2, 2009**

The meeting was called to order at 5:30 p.m. by Mayor Paul Kittelson. Members present: Sue Fitz, Anne Johnson, Gary Landmark, and Paul Kittelson. Members absent: Bob Claussen. Also present: City Manager Rob Wolfington.

There was no one present with unscheduled business to come before the Council.

It was moved by Landmark, seconded by Fitz and carried unanimously to approve the following appointments:

Economic Development Authority	Claussen and Kittelson
Fire Board	Sue Fitz and Gary Landmark
HRA	Johnson
Library Board	Fitz
Liquor Committee	Fitz and Landmark
Park Board	Landmark and Kittelson
Personnel Committee	Landmark and Johnson
Planning Commission	Johnson
President Pro-Tem	Landmark
Swift County RDA Board	Kittelson
City Attorney [Civil Cases]	Don Wilcox
Assistant City Attorney	Tara Ulmaniec
Attorney Handling Criminal Cases	Finke Law Office

It was moved by Fitz, seconded by Johnson and carried unanimously to designate the Monitor News as the official newspaper for the City in 2009.

It was moved by Johnson, seconded by Fitz and carried unanimously that state banks, national banks, and thrift institutions located either within or outside the State of Minnesota that qualify as depositories under Minnesota Law are hereby designated as depositories of this municipality pursuant to Minnesota Statutes Section 118.005.

It was moved by Landmark, seconded by Fitz and carried unanimously to designate City Council meeting dates for 2009 on the first and third Mondays of each month at 5:30 p.m. When a meeting date falls on a holiday the following Tuesday will be the designated meeting date.

It was moved by Fitz, seconded by Johnson and carried unanimously that the following were authorized as check signers for the following accounts:

<b>All Accounts:</b>	Mayor Paul Kittelson, City Manager Robert Wolfington, and Director of Finance Glen Pederson
<b>Incidental Fund:</b>	Nancy Kellner and Marge Scheffler
<b>Meter Rent Account:</b>	Nancy Kellner
<b>Hospital Fund:</b>	Nancy Kellner

There was a discussion regarding appointments and reappointments to City boards and commissions. An application for the Park Board was received from Mary Beach who has been a Benson resident for six months, there was a consensus of the Council to find out more about Ms. Beach before appointment her to a board.

It was moved by Landmark, seconded by Fitz and carried unanimously to appoint Paul Estenson to the Benson EDA with his term expiring December 31, 2012.

It was moved by Fitz, seconded by Landmark and carried unanimously to reappoint the following:

<b>Name</b>	<b>Board/Commission</b>	<b>Term Expiring</b>
Jack Kjos	Airport Commission	December 31, 2011
Orie Mills	Cemetery Board	December 31, 2011
Ray Millett	EDA	December 31, 2012
Bob Claussen	Hospital Board	December 31, 2011
Jack Wagner	HRA	December 31, 2013
Kevin Bausman	Park Board	December 31, 2011
Jim Goff	Park Board	December 31, 2011
Eric Everson	Planning Commission	December 31, 2011
Ken Aeikens	Planning Commission	December 31, 2011

It was moved by Johnson, seconded by Fitz and carried unanimously to establish new City Hall hours from 8:00 a.m. to 4:30 p.m. with a one-half hour lunch break.

There was a consensus of the Council to delay the City Manager's annual performance review to a meeting when the full Council is in attendance.

The City Manager briefly mentioned the following items with no action taken:

- Meeting with AFSCME Union representatives on January 8 regarding pay freeze
- Union Arbitration Hearing January 7 regarding Matt Goebel
- Meeting January 5 with Rural Development to talk about public works projects
- Transit contract for 2009 – State is redoing, it will be delayed about a month and he expects it to be reduced. Looking at the hospital and rest home possibly funding Saturday and Sunday transit service.
- Need to schedule a Liquor Committee meeting to look at numbers
- Alice Rohloff is retiring as the cook for the senior nutrition site. Prairie 5 is looking at what to do.

It was moved by Fitz, seconded by Johnson and carried unanimously to adjourn the meeting at 5:56 p.m.

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Mayor

Attest: \_\_\_\_\_  
City Clerk