

**2011**

# Operating Budget

**CITY OF BENSON  
1410 KANSAS AVENUE  
BENSON, MINNESOTA 56215  
2011 OPERATING BUDGET**

**LEGISLATIVE BODY**

Mayor .....Paul Kittelson  
Council Members.....Bob Claussen  
Sue Fitz  
Benjamin Hess  
Gary Landmark

**ADMINISTRATIVE STAFF**

City Manager .....Robert Wolfington  
City Attorney .....Don Wilcox  
Director of Public Works .....Elliot Nelson  
Director of Finance .....Glen Pederson  
Police Chief.....James Crace  
Liquor Store Manager .....Pat McGeary  
Librarian.....Kristin Woizeschke  
Fire Chief .....Mark Schreck

## **TABLE OF CONTENTS**

	<b>Page</b>
I. Levy Information	1
Revenue Sources - General Fund	
Expenses by Departments	
Salary, Fringe and Capital Outlay	
II. Budget -	7
General Fund	
Library Fund	
Library Endowment Fund	
Perpetual Care Cemetery	
III. General Capital Outlay Fund	21
IV. Special Assessment Funds	25
V. Bonded Indebtedness	29
VI. Economic Development Authority Budget	35
VII. Liquor Fund Budget	37
VIII. Utility Fund Budget	41
IX. Garbage Collection Fund	55
X. Tax Increment Financing	57
XI. Non Budgeted Funds	59

# SECTION I - LEVY INFORMATION

REVENUE SOURCES - GENERAL FUND

EXPENSES BY DEPARTMENTS

SALARY, FRINGE & CAPITAL OUTLAY

## **SECTION I**

### **LEVY INFORMATION**

This schedule shows the Outstanding Bond issues of the City of Benson, their original amounts, final maturity date, their balance due, and the past three years tax levy history. The bonds are broken down into two sections - **Issue Tax Levy** and **Issue Non-Levy**. The Issue Tax Levy Bonds are those paid off by levying taxes against the property and/or special assessments. The Issue Non-Levy Bonds have an identified revenue source other than the property tax to pay off the bonds. However, in the event these revenues are not enough to make the payments the City would have to make them from general revenues with the exception of the Electric Generation Bonds. See the Bonded Indebtedness section for additional information.

The **Historic Tax Levy** reflects the amount of dollars levied against the property in the City of Benson from 2002 - 2011. These amounts have changed considerably over the past several years due to the tax law changes and the amount of Local Government Aid the City receives.

### **BUDGETED REVENUE SOURCES**

This schedule outlines the major revenue sources of the General Fund, the percentage each one represents of the total budget, and the percentage change from the previous year.

### **EXPENSES BY DEPARTMENTS**

The main departments of the General Fund are listed (net of their capital outlay amounts), the percentage each one represents of the total budget, and the percentage change from the previous year.

### **SALARY, FRINGE AND CAPITAL OUTLAY**

This schedule shows the percentage that Salaries, Fringe Benefits and the transfer to the General Capital Outlay Fund make up of the total budget and the percentage change from the previous year.

**BONDED INDEBTEDNESS**

**ISSUE TAX LEVY**

ISSUE	ORIGINAL AMOUNT	MATURITY DATE	2009		2010		2011		2010		2011	
			BALANCE DUE	Actual TAX LEVY	DEBT SERVICE	AUTO TAX LEVY	DEBT SERVICE	AUTO TAX LEVY	DEBT SERVICE	AUTO TAX LEVY	Actual TAX LEVY	Actual TAX LEVY
G.O. Swimming Pool Bonds of 2003	965,000	2022	725,000	79,247	74,798	83,079	83,079	78,285	81,320	81,320	81,320	81,320
G.O. Capital Street Equipment 2006	250,000	2014	120,000	39,296	36,225	38,036	38,036	35,025	35,025	35,025	35,025	35,025
<b>GROSS DEBT SERVICE LEVY</b>	<b>1,215,000</b>		<b>845,000</b>	<b>118,543</b>	<b>111,023</b>	<b>121,115</b>	<b>121,115</b>	<b>113,310</b>	<b>116,345</b>	<b>116,345</b>	<b>116,345</b>	<b>116,345</b>

**ISSUE NON-LEVY**

G.O. Sewer Revenue 2005	4,322,000	2024	3,315,000	0	273,676	0	0	273,637	0	0	0	0
Electric Revenue Bonds of 2000 (*Refunded in 2007)	3,635,000	2010	0	0	2,780,000	0	0	0	0	0	0	0
Electric Revenue Bonds of 2007	6,890,000	2027	6,170,000	0	522,001	0	0	526,173	0	0	0	0
G.O. Water and Sewer Revenue Bonds of 2009A	1,000,000	2020	940,000	0	85,942	0	0	144,900	0	0	0	0
<b>TOTAL NON-LEVY</b>	<b>15,847,000</b>		<b>10,425,000</b>	<b>0</b>	<b>3,661,619</b>	<b>0</b>	<b>0</b>	<b>944,710</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

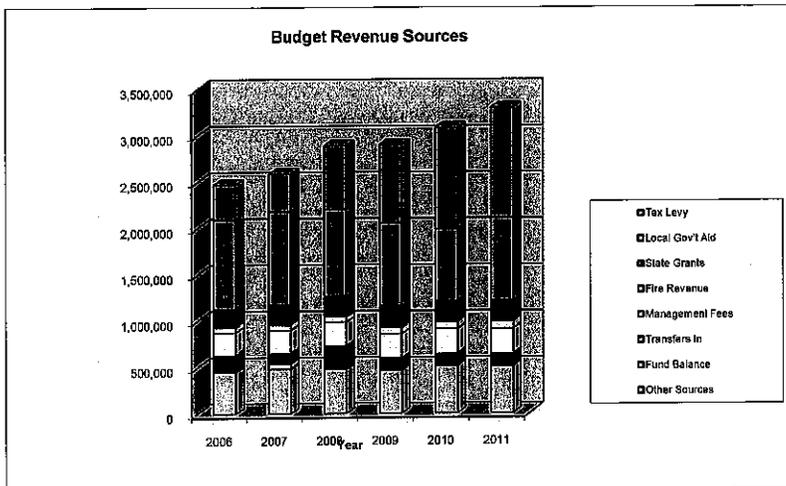
**HISTORIC TAX LEVY**

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
General Fund (Includes Streets, Park, etc.)	211,621	209,663	329,852	336,520	374,815	400,861	685,338	843,941	1,092,719	1,192,894
Clausen Properties II Abatement	8,253	9,000	9,000	11,000	11,000	11,000	12,000	12,000	12,000	18,700
Library fund	60,879	61,930	60,300	66,157	74,579	81,529	86,523	89,657	95,496	100,496
Debt Service	36,040	85,440	167,463	170,216	170,894	210,422	115,760	118,543	121,115	116,345
<b>TOTAL TAX LEVIES</b>	<b>316,793</b>	<b>366,033</b>	<b>566,615</b>	<b>583,893</b>	<b>631,288</b>	<b>703,812</b>	<b>899,621</b>	<b>1,064,141</b>	<b>1,321,330</b>	<b>1,428,435</b>
Percent increase from previous year.		15.5%	54.8%	3.0%	8.1%	11.5%	27.8%	18.3%	24.2%	8.1%

1. The legislature in 2003 reduced Local Government Aid to Cities and allowed them to levy up to 40% of that amount. For the City of Benson this amounted to \$79,039.
2. Includes \$142,477 for 2008 and 2009 unallotted aids and credits.
3. Includes \$232,413 for 2010 unallotted aids and credits.

## BUDGETED REVENUE SOURCES - GENERAL FUND

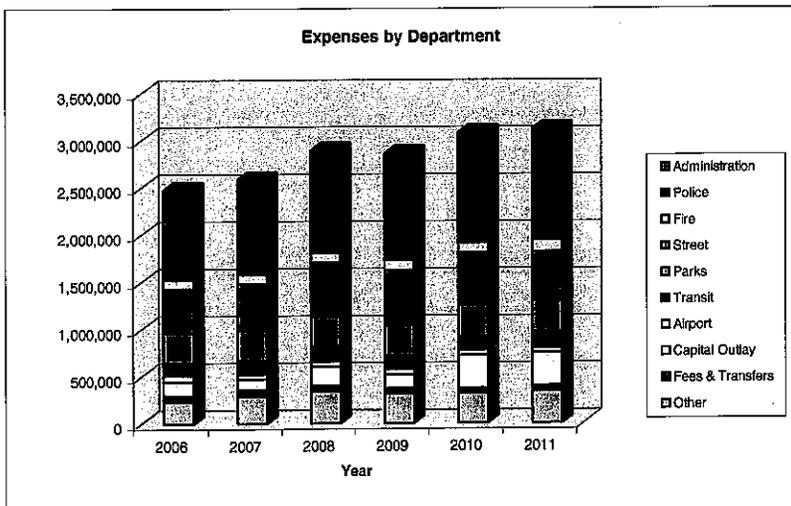
	2006	2007	2008	2009 Revised	2010	2011
<b>TAX LEVY \$</b>	374,815	400,861	685,338	843,941	1,092,719	1,184,563
<b>TAX LEVY %</b>	15.2	15.5	23.7	29.1	35.5	35.9
<b>Change from Prev Year %</b>	<u>11.4%</u>	<u>6.9%</u>	<u>71.0%</u>	<u>23.1%</u>	<u>29.5%</u>	<u>8.4%</u>
<b>LOCAL GOV'T AID \$</b>	966,566	1,014,669	944,287	898,495	776,650	897,970
<b>LOCAL GOV'T AID %</b>	39.1	39.2	32.6	31.0	25.2	27.2
<b>Change from Prev Year \$</b>	<u>8.8%</u>	<u>5.0%</u>	<u>-6.9%</u>	<u>-4.8%</u>	<u>-13.6%</u>	<u>15.6%</u>
<b>STATE GRANTS \$</b>	196,800	212,864	216,315	231,315	224,995	224,395
<b>STATE GRANTS %</b>	8.0	8.2	7.5	8.0	7.3	6.8
<b>Change from Prev Year \$</b>	<u>-1.9%</u>	<u>8.2%</u>	<u>1.6%</u>	<u>6.9%</u>	<u>-2.7%</u>	<u>-0.3%</u>
<b>FIRE REVENUE \$</b>	55,750	57,500	59,500	69,596	73,559	77,900
<b>FIRE REVENUE %</b>	2.3	2.2	2.1	2.4	2.4	2.4
<b>Change from Prev Year \$</b>	<u>2.2%</u>	<u>3.1%</u>	<u>3.5%</u>	<u>17.0%</u>	<u>5.7%</u>	<u>5.9%</u>
<b>MANAGEMENT FEES \$</b>	245,320	250,545	255,612	263,277	268,541	273,909
<b>MANAGEMENT FEES %</b>	9.9	9.7	8.8	9.1	8.7	8.3
<b>Change from Prev Year \$</b>	<u>2.0%</u>	<u>2.1%</u>	<u>2.0%</u>	<u>3.0%</u>	<u>2.0%</u>	<u>2.0%</u>
<b>TRANSFERS \$</b>	181,768	112,000	249,284	128,368	128,173	130,000
<b>TRANSFERS %</b>	7.4	4.3	8.6	4.4	4.2	3.9
<b>Change from Prev Year \$</b>	<u>6.9%</u>	<u>-38.4%</u>	<u>122.6%</u>	<u>-48.5%</u>	<u>-0.2%</u>	<u>1.4%</u>
<b>FUND BALANCE \$</b>	0	53,471	0	0	0	0
<b>FUND BALANCE %</b>	<u>0.0</u>	<u>2.1</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
<b>OTHER SOURCES \$</b>	451,300	484,900	483,200	466,870	515,565	510,098
<b>OTHER SOURCES %</b>	18.3	18.7	16.7	16.1	16.7	15.5
<b>Change from Prev Year \$</b>	<u>-6.3%</u>	<u>7.4%</u>	<u>-0.4%</u>	<u>-3.4%</u>	<u>10.4%</u>	<u>-1.1%</u>
<b>TOTAL \$</b>	<b>2,472,318</b>	<b>2,586,810</b>	<b>2,893,536</b>	<b>2,901,892</b>	<b>3,080,202</b>	<b>3,298,835</b>
<b>TOTAL %</b>	100.0	100.0	100.0	100.0	100.0	100.0
<b>Change from Prev Year \$</b>	<u>-2.1%</u>	<u>4.6%</u>	<u>11.9%</u>	<u>0.3%</u>	<u>6.1%</u>	<u>7.1%</u>



## Expenses By Department

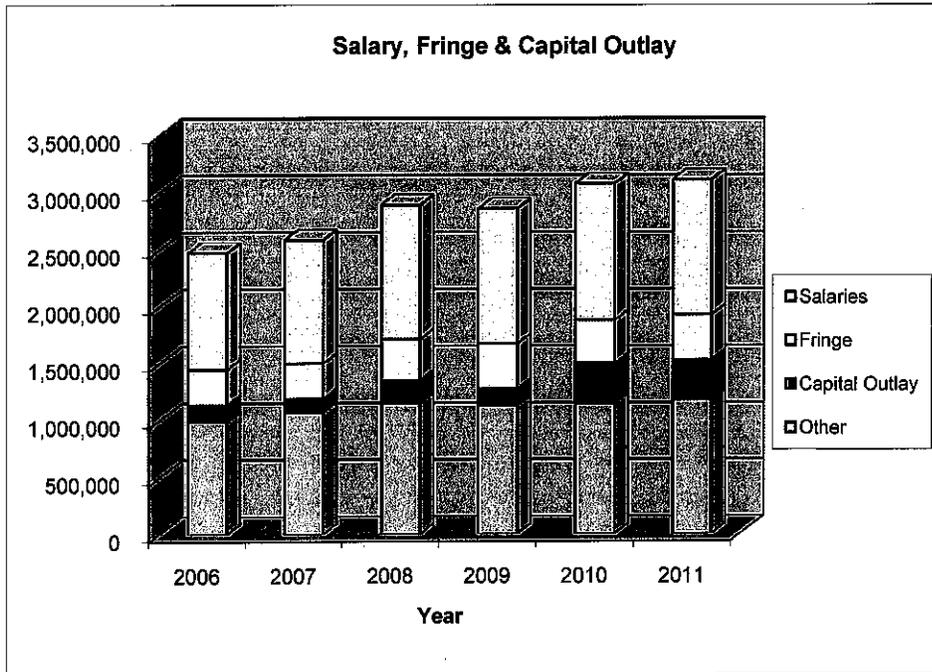
(Excluding Capital Outlay & Fees)  
2006 - 2011

	2006	2007	2008	2009 Revised	2010	2011
<b>ADMINISTRATION \$</b>	374,790	392,000	439,698	456,165	466,500	500,670
<b>ADMINISTRATION %</b>	15.2	15.2	15.2	15.9	15.1	16.1
<b>Change from Prev Year %</b>	<u>3.0%</u>	<u>4.6%</u>	<u>12.2%</u>	<u>3.7%</u>	<u>2.3%</u>	<u>7.3%</u>
<b>POLICE \$</b>	577,512	616,242	649,424	678,349	703,576	675,279
<b>POLICE %</b>	23.4	23.8	22.4	23.7	22.8	21.7
<b>Change from Prev Year %</b>	<u>11.9%</u>	<u>6.7%</u>	<u>5.4%</u>	<u>4.5%</u>	<u>3.7%</u>	<u>-4.0%</u>
<b>FIRE \$</b>	92,090	94,650	99,350	105,007	106,900	125,275
<b>FIRE %</b>	3.7	3.7	3.4	3.7	3.5	4.0
<b>Change from Prev Year %</b>	<u>2.3%</u>	<u>2.8%</u>	<u>5.0%</u>	<u>5.7%</u>	<u>1.8%</u>	<u>17.2%</u>
<b>STREET \$</b>	466,850	495,900	581,700	584,730	557,350	517,410
<b>STREET %</b>	18.9	19.2	20.1	20.4	18.1	16.6
<b>Change from Prev Year %</b>	<u>7.6%</u>	<u>6.2%</u>	<u>17.3%</u>	<u>0.5%</u>	<u>-4.7%</u>	<u>-7.2%</u>
<b>PARKS \$</b>	317,755	321,618	307,350	319,116	328,500	329,615
<b>PARKS %</b>	12.9	12.4	10.6	11.2	10.7	10.6
<b>Change from Prev Year %</b>	<u>14.3%</u>	<u>1.2%</u>	<u>-4.4%</u>	<u>3.8%</u>	<u>2.9%</u>	<u>0.3%</u>
<b>TRANSIT \$</b>	135,595	143,390	160,865	146,918	144,950	172,100
<b>TRANSIT %</b>	5.5	5.5	5.6	5.1	4.7	5.5
<b>Change from Prev Year %</b>	<u>-7.2%</u>	<u>5.7%</u>	<u>12.2%</u>	<u>-8.7%</u>	<u>-1.3%</u>	<u>18.7%</u>
<b>AIRPORT \$</b>	63,502	51,220	54,230	53,070	54,330	51,190
<b>AIRPORT %</b>	2.6	2.0	1.9	1.9	1.8	1.6
<b>Change from Prev Year %</b>	<u>6.5%</u>	<u>-19.3%</u>	<u>5.9%</u>	<u>-2.1%</u>	<u>2.4%</u>	<u>-5.8%</u>
<b>CAP. OUTLAY \$</b>	150,000	115,000	200,000	147,690	348,600	350,000
<b>CAP. OUTLAY %</b>	6.1	4.4	6.9	5.2	11.3	11.2
<b>Change from Prev Year %</b>	<u>-52.4%</u>	<u>-23.3%</u>	<u>73.9%</u>	<u>-26.2%</u>	<u>136.0%</u>	<u>0.4%</u>
<b>FEES &amp; TRANSFERS \$</b>	59,920	66,970	65,267	60,000	56,821	58,271
<b>FEES &amp; TRANSFERS %</b>	2.4	2.6	2.3	2.1	1.8	1.9
<b>Change from Prev Year %</b>	<u>-36.7%</u>	<u>11.8%</u>	<u>-2.5%</u>	<u>-8.1%</u>	<u>-5.3%</u>	<u>2.6%</u>
<b>OTHER \$</b>	234,305	289,820	335,652	309,319	312,675	337,355
<b>OTHER %</b>	9.5	11.2	11.6	10.8	10.2	10.8
<b>Change from Prev Year %</b>	<u>2.5%</u>	<u>23.7%</u>	<u>15.8%</u>	<u>-7.8%</u>	<u>1.1%</u>	<u>7.9%</u>
<b>TOTAL \$</b>	<u>2,472,319</u>	<u>2,566,810</u>	<u>2,893,536</u>	<u>2,860,364</u>	<u>3,080,202</u>	<u>3,117,165</u>
<b>TOTAL %</b>	<u>100.0</u>	<u>100.0</u>	<u>100.0</u>	<u>100.0</u>	<u>100.0</u>	<u>100.0</u>
<b>Change from Prev Year %</b>	<u>-2.1%</u>	<u>4.6%</u>	<u>11.9%</u>	<u>-1.1%</u>	<u>7.7%</u>	<u>1.2%</u>



## SALARY, FRINGE, AND CAPITAL OUTLAY 2006 - 2011

	2006	2007	2008	2009 Revised	2010	2011
<b>SALARIES \$</b>	1,021,285	1,085,706	1,179,465	1,186,278	1,202,746	1,188,650
<b>SALARIES %</b>	41.3	42.0	40.8	41.5	39.0	38.1
<b><u>Change from Prev Year %</u></b>	<u>2.4%</u>	<u>6.3%</u>	<u>8.6%</u>	<u>0.6%</u>	<u>1.4%</u>	<u>-1.2%</u>
<b>FRINGE \$</b>	312,301	310,939	359,842	397,774	381,310	397,674
<b>FRINGE %</b>	12.6	12.0	12.4	13.9	12.4	12.8
<b><u>Change from Prev Year %</u></b>	<u>23.6%</u>	<u>-0.4%</u>	<u>15.7%</u>	<u>10.5%</u>	<u>-4.1%</u>	<u>4.3%</u>
<b>CAP. OUTLAY \$</b>	150,000	115,000	200,000	147,690	348,600	350,000
<b>CAP. OUTLAY %</b>	6.1	4.4	6.9	5.2	11.3	11.2
<b><u>Change from Prev Year %</u></b>	<u>-52.4%</u>	<u>-23.3%</u>	<u>73.9%</u>	<u>-26.2%</u>	<u>136.0%</u>	<u>0.4%</u>
<b>OTHER \$</b>	988,733	1,075,165	1,154,229	1,128,622	1,147,546	1,180,841
<b>OTHER %</b>	40.0	41.6	39.9	39.5	37.3	37.9
<b><u>Change from Prev Year %</u></b>	<u>2.9%</u>	<u>8.7%</u>	<u>7.4%</u>	<u>-2.2%</u>	<u>1.7%</u>	<u>2.9%</u>
<b><u>TOTAL \$</u></b>	<b><u>2,472,319</u></b>	<b><u>2,586,810</u></b>	<b><u>2,893,536</u></b>	<b><u>2,860,364</u></b>	<b><u>3,080,202</u></b>	<b><u>3,117,165</u></b>
<b><u>TOTAL %</u></b>	<b><u>100.0</u></b>	<b><u>100.0</u></b>	<b><u>100.0</u></b>	<b><u>100.0</u></b>	<b><u>100.0</u></b>	<b><u>100.0</u></b>
<b><u>Change from Prev Year %</u></b>	<b><u>-2.1%</u></b>	<b><u>4.6%</u></b>	<b><u>11.9%</u></b>	<b><u>-1.1%</u></b>	<b><u>7.7%</u></b>	<b><u>1.2%</u></b>



(THIS PAGE INTENTIONALLY LEFT BLANK)

## SECTION II - BUDGET

GENERAL FUND

LIBRARY FUND

LIBRARY ENDOWMENT FUND

PERPETUAL CARE CEMETERY

## SECTION II

### 2011 BUDGET

**General Fund, Library Fund, Library Endowment Fund, Perpetual Care Cemetery** - This report shows the 2008 Actual, 2009 Actual, 2010 Budget, and 2011 Budget figures.

#### **REVENUES -**

**Taxes** - The General Fund Levy of \$1,184,563 is part of an overall 8.1% increase to the total City Levy. Of this amount, \$232,413 is to make up for the 2010 unallotted aids and credits from the State of Minnesota.

**Abatements** - The City levies this amount to rebate back to Claussen Properties the City's share of the property taxes on the Custom Roto Mold plant. 95% of this amount is returned.

**Lodging Taxes** - In 2006 the City adopted a lodging tax applicable to local hotels, motels and camping facilities. 95% of this tax is used for tourism expenses and administered by an advisory board.

**Franchise Fees** is the \$25,000 we expect to collect from Charter Communications for cable TV and \$42,000 from Centerpoint Energy for natural gas.

**Local Government Aid** represents 27.2% of our total General Fund Budget. At one time this aid amounted to nearly 51% of General Fund Revenues. This is the amount certified by the State that we would receive in 2011. Due to the projected state budget deficit we anticipate this amount to be reduced and as such have built a surplus into our budget.

**Police State Aid** - This is State Aid we receive for our Police Department pension funding. It is based on the number of full-time officers we have in the preceding year.

**Fire State Aid** - This aid is transferred directly to the Fire Relief Association for firemen pensions. The City Council has approved a \$1,100 per year of service pension effective 1/1/10.

**Airport Maintenance** - \$22,052 is the maximum State Aid for airport maintenance we can receive. We are reimbursed two-thirds of eligible expenses.

**Transit Refunds** - \$128,680 represents the reimbursement from the State under our transit contract which is based on a total operating budget of \$176,600.

**Township Fire Contracts and Fire Department Calls** - These figures represent estimated revenues from areas outside the City of Benson under contract for fire protection and also, beginning in 2001, from fire calls located within the city limits.

**Building Inspection Services** - In 2006 the City again hired a full-time Building Inspector. In order to defray the cost, an agreement was entered into with the City of Morris to provide these services for two days per week with Morris reimbursing us for two-fifths of the employment costs. Late in 2008 the position was reduced by one day per week due to the drop in the number of permits being issued.

**Swimming Pool Receipts** - The City opened its brand new pool in June of 2004. Daily fees were increased by \$1 and passes were increased by 5% in 2009. A separate line item is shown for **Swimming Pool Concessions**.

**Civic Center Rent Receipts** - Rent from the north end of the building. This amount, less property taxes, is transferred to the Civic Center Board for operations and improvements.

**Cemetery - Sale of Lots** - Under our present ordinances, 80% of the sale of lots goes to the General Fund to be used for operating the Cemetery. The remaining 20% is deposited into the Cemetery Perpetual Care Fund.

**Management Charge Economic Development Authority (EDA) and Revolving Loan Fund (RLF)** - New in 2008, this charge to the EDA and the RLF is a 1% fee for administration of EDA activities and loan administration.

**Management Charges** - The Management Charges against the water, wastewater, electrical, and liquor funds are a fee charged to those funds for a portion of the costs generated under Mayor and Council, Administration and Finance, City Attorney, and City Building expense departments. Historically, the total amount charged to the Utility Fund has totaled approximately 45% of these departments. Sale of Service is used as the basis to divide the charges between the separate funds. A 2% increase was approved for 2011.

**Transfer from Liquor Fund** - \$60,000 had been the normal amount transferred from the Liquor Store. Due to reduced profits in the store, this was reduced to \$30,000 in 2009 and remains that amount for 2011.

**Transfer from Utility Fund** - \$100,000 represents the amount intended to be transferred from the Utility Fund to the General Fund. Our charter provides that no more than 25% of the 2010 net income from the Utility Fund may be transferred.

## **EXPENDITURES -**

**All Departments** – A 1% salary increase on January 1<sup>st</sup> and another 1% increase on July 1st is budgeted for 2011.

**Mayor and Council** - Includes all expenses directly related to the City Council including salary, travel, Public Officials Liability Insurance, publishing of legal notices, dues to belong to the League of MN Cities and Coalition of Greater MN Cities. An amount titled **Mayor and Council Contingency** is available for the Council to spend at their discretion.

**Administration and Finance** - This section includes salaries of the City Manager, Directors of Finance and Public Works, and secretarial staff for the City. The Health & Life Insurance line item is higher due to a retirement and severance payment. The bulk of all **Office Supplies** including copy machine supplies are charged here except for those forms and supplies used specifically by other funds. **Small Tools and Equipment** is used to purchase items that fall under the \$5,000 Capital Outlay minimum threshold. **Contracted Services** represents a fee of \$12,000 to the Utility Fund for accounting and payroll services. The **Telephone** budget provides service to all departments connected by the main telephone system except for the Utility Fund. **Public Information** is where we charge the cost of the newsletters and any other costs to provide information to the general public. The proceeds we receive from the Cable TV Franchise have been used towards this line item.

**Assessing** - The City of Benson contracts with the County Assessor for these services.

**City Building** - All expenses directly relating to City Hall.

**Police Department - Salaries** include the Chief, all officers and one secretarial position. The City pays \$1,200 to the Utility Fund for storage space. One less officer position is funded for 2011.

**Fire Department** - Provides salaries for meetings, drills, fires, and officers' salaries. \$10,000 is paid as **Fire Service** to the Utility Fund for maintaining the water system for fighting fires.

**Swimming Pool – Repairs – Contractual** is to perform shutdown and startup maintenance on the heating boilers at the pool, in hopes that it will reduce the overall repair costs.

**Organized Recreation** - The City is contracting with Community Education to provide these services. A contribution of \$600 per month is made to the Senior Citizen Center.

**Parks Department** – Fewer part time hours are budgeted under Salaries. **Contracted Services - Mowing** is where the City contracts with the DAC to mow some of the City parks in the summer. **Contracted Services - Trees** is for the Dutch Elm program. The Ambush Park Caretaker is paid out of the **Contracted Services - Other**. The line item for **Cemetery** covers supplies and general maintenance in the Cemetery.

**Lodging Tax Expenses** - 95% of taxes collected. 5% is retained for administration.

**Not Allocated** - This line item is used to charge items that do not fall under any other department.

**Transfers to Other Funds** – \$10,000 to the **Storm Water Fund** is for routine maintenance to the storm sewer system. The amount under the Transfers to **Capital Outlay Fund** is the annual amount to be set aside for capital outlay in that particular department. See that section of this publication for more information. The City routinely provides a sidewalk replacement program and \$15,000 is budgeted to be transferred this year to the **Concrete Projects Fund**. **Transfer to Civic Center** is the lease payments collected under revenues for operations and improvements at the Civic Center. A transfer to the library is included this year to cover some of the Capital Outlay costs. **Transfer to Fire Relief Fund** is the total transfer to the Benson Fire Relief Association for both the State Aid received and the Cities minimum obligation for pensions. The minimum obligation for 2011 is \$9,771.

The adopted budget identifies a \$181,670 surplus which is a hedge against any potential state aid cuts.

**Library Fund** - A separate levy is provided for the library operations. The City contracts with Pioneerland Library System for staffing and day-to-day operations.

**Library Endowment Fund** - This fund was created with monies left over from the construction of the new library. These are restricted funds and only the interest may be spent each year for Capital Outlay purposes. This fund has a cash balance at the beginning of 2011 of \$22,495.

**Perpetual Care Cemetery** - 20% of all lot sales are deposited into this fund. The City Council may transfer the interest earned in this fund during the year to help pay for cemetery maintenance. This fund has a cash balance at the beginning of 2011 of \$79,584.

	2008 Actual	2009 Actual	2010 Budget	2011 Budget	
<b>GENERAL FUND REVENUES</b>					
TAXES	687,004	845,111	1,092,719	1,184,563	Taxes Levied
ABATEMENTS	10,476	10,993	12,000	18,700	Claussen Properties II
LODGING TAXES	25,508	24,161	22,000	24,000	3% Tax implemented in 2006
FRANCHISE FEES	45,866	27,905	75,000	67,000	Cable TV & Beg in 2010 Natural Gas
BUSINESS LICENSES	6,862	7,145	7,095	7,200	Liquor, Cigarette, Etc.
NON-BUSINESS LICENSES	833	690	700	800	Dog Licenses
BUILDING PERMITS	12,515	11,935	12,000	12,000	
LOCAL GOVERNMENT AID	869,055	898,495	776,650	897,970	Full LGA Amount Certified by State
POLICE TRAINING REIMBURSEMENT	2,804	2,775	3,100	2,500	Post Board Reimbursement
POLICE STATE AID	39,322	21,307	45,000	45,000	
FIRE STATE AID	24,128	46,600	20,000	20,000	Committed to Fire Relief Assn.
AIRPORT MAINTENANCE	22,052	22,052	22,052	22,052	Annual Airport Maint.
TRANSIT REFUNDS	120,000	120,992	128,680	128,680	State Transit Aid
OTHER STATE GRANTS	9,437	6,163	6,163	6,163	PERA Increase, Low income housing aid
POLICE SERVICES	473	0	200	200	
POLICE IN SCHOOLS REIMBURSEMENT	33,075	32,508	33,000	33,000	Contract with Benson Public Schools
TOWNSHIP FIRE CONTRACTS	45,670	49,086	51,059	55,400	
FIRE DEPT CALLS	19,150	44,830	20,000	20,000	
RESCUE SQUAD CALLS	2,125	4,872	2,500	2,500	
DOG POUND CHARGES	750	810	900	500	
DARE REVENUES	3,164	2,080	1,200	1,200	
BUILDING INSPECTION SERVICES	33,517	32,704	35,000	37,000	Contract 2 days with Morris, MN
STREET REPAIR FEES	2,520	6,234	2,000	2,000	
EQUIPMENT RENTALS	4,030	12,919	5,000	5,000	
WEED REMOVAL CHARGES	650	661	600	600	
SWIMMING POOL ADMISSIONS	43,822	47,982	47,000	51,000	
SWIMMING POOL CONCESSIONS	12,752	10,558	11,000	13,000	
ARMORY USE FEES	10,545	10,363	9,000	9,000	
PARK FEES	15,220	17,433	17,000	18,000	Camping & Shelter Fees.
TREE REMOVAL RECEIPTS	9,236	7,744	6,000	6,000	
BUS FARES	33,040	35,475	40,000	35,000	
BUS ADVERTISING	1,090	1,090	1,100	700	
AIRPORT - HANGER RENTALS	7,328	7,855	7,500	9,000	
AIRPORT LAND REVENUES	11,170	10,651	11,000	11,000	CRP, Farm Program
CEMETERY - SALE OF LOTS	6,720	3,380	6,000	3,500	
CEMETERY - SODDING FEES	915	810	600	600	
CEMETERY - MONUMENT FEES	175	245	300	300	
CEMETERY - MEMORIALS	100	0	0	0	
PARK SIGN RENTALS	350	335	350	350	Community Sign
COURT FINES	29,365	22,509	25,000	20,000	
PARKING FINES	1,050	1,415	1,500	2,000	
SPECIAL ASSESSMENTS	735	3,344	0	0	
INTEREST EARNINGS	30,371	26,450	20,000	15,000	
UNREALIZED GAIN (LOSS) ON INVESTMENTS	6,636	3,349	0	0	Calculated at year end
PROPERTY RENTS	140	25	0	0	
CIVIC CENTER RENT	28,868	28,834	29,000	29,000	Committed to Civic Center Board
DONATIONS	9,128	1,030	7,500	1,000	
SALE OF PROPERTY	113,031	0	0	0	
REFUNDS AND REIMBURSEMENTS	44,130	51,086	20,000	30,000	Rink Attendant, airport cleanup
REIMBURSEMENTS - GAS & OIL	24,783	19,899	10,000	10,000	Sale of gas at Airport
OTHER REVENUE	27,266	13,393	15,000	12,000	
MANAGEMENT CHARGE EDA & RLF	22,447	22,476	21,420	21,848	See Notes to Revenues
MANAGEMENT CHARGE GARBAGE	7,620	7,849	8,005	8,165	" " " "
MANAGEMENT CHARGES WATER	33,240	34,237	34,920	35,618	" " " "
MANAGEMENT CHARGES ELECTRIC	149,520	154,004	157,085	160,226	" " " "
MANAGEMENT CHARGES LIQUOR	22,080	22,742	23,195	23,658	" " " "
MANAGEMENT CHARGES WASTE WATER	43,152	44,446	45,336	46,242	" " " "
MANAGEMENT CHARGES OTHER	322	301	100	100	Tax Increment Program
TRANSFER FROM OTHER FUNDS	2,500	2,500	2,500	2,500	Cemetery Perpetual Care
TRANSFER FROM LIQUOR FUND	60,000	30,000	30,000	30,000	Reduced due to lower store profits
TRANSFER FROM UTILITY FUND	197,680	124,400	98,173	100,000	25% Utility Transfer
<b>TOTAL REVENUES</b>	<b>3,027,513</b>	<b>3,001,248</b>	<b>3,080,202</b>	<b>3,298,835</b>	

	2008 Actual	2009 Actual	2010 Budget	2011 Budget	
<b>GENERAL FUND EXPENDITURES</b>					
<b>Mayor &amp; Council</b>					
SALARIES - CITY COUNCIL	16,505	16,040	16,000	16,000	Mayor \$450, Council \$200 + special mtgs
PENSIONS	1,263	1,227	1,250	1,250	
MAYOR COUNCIL CONTINGENCY	69	56	400	400	
OFFICE SUPPLIES	44	32	100	400	
TRAVEL EXPENSE	1,145	1,065	1,300	1,300	
TRAINING & INSTRUCTION	1,059	870	1,200	1,000	
PRINTING AND PUBLISHING	1,924	3,850	2,200	2,400	
LIABILITY INSURANCE	14,162	15,820	16,500	16,000	
DUES AND SUBSCRIPTIONS	8,236	8,347	8,600	8,600	League of MN Cities/Coalition Dues
<b>TOTAL MAYOR &amp; COUNCIL</b>	<b>44,407</b>	<b>47,307</b>	<b>47,550</b>	<b>47,350</b>	
<b>Administration &amp; Finance</b>					
SALARIES - REGULAR	268,981	279,520	285,200	296,070	Mgr,DPW,DF,Mgr Sec.
PENSIONS	47,652	47,958	50,400	52,000	PERA, SS & Deferred Comp Matching
HEALTH & LIFE INSURANCE	58,780	58,886	60,400	90,800	Health Prem plus self funding & Severance
OFFICE SUPPLIES	5,696	4,351	6,000	6,000	
DUPLICATING & COPYING SUPPLIES	4,208	4,882	4,800	4,000	Includes lease on copier
POSTAGE	4,109	2,130	4,500	2,600	
SAFETY AND DRUG TESTING	692	361	600	600	
GAS AND OIL	5,370	2,399	3,000	2,800	
EQUIPMENT REPAIR PARTS	1,381	18	1,500	1,000	
SMALL TOOLS & EQUIPMENT	1,948	321	4,000	4,000	For equipment under \$5,000
TRANS. TO UTILITY FUND/CONT. SERVICES	9,000	9,000	12,000	12,000	Increased in 2010 for FT Payroll Clerk
CONTRACTED SERVICES	14,758	13,715	14,000	13,000	Computer Tech services
CONSULTING SERVICES	2,875	4,856	6,000	4,000	
TELEPHONE	8,248	11,347	9,000	10,000	
TRAVEL EXPENSE	5,012	4,328	5,000	4,000	
TRAINING & INSTRUCTION	2,876	1,376	3,000	3,000	ICMA, Mgr Conf, Clerks Conf., Etc.
PUBLIC INFORMATION	581	0	2,000	0	Newsletter & other Information
INSURANCE	1,975	1,375	2,000	1,500	
WORKERS COMPENSATION INSURANCE	1,665	1,945	2,400	3,100	
DUES AND SUBSCRIPTIONS	2,515	2,291	2,700	2,200	
<b>TOTAL ADMINISTRATION</b>	<b>448,322</b>	<b>451,059</b>	<b>478,500</b>	<b>512,670</b>	
<b>Elections</b>					
TEMPORARY SALARIES	1,460	609	1,600	1,000	Local election only in 2011
OFFICE SUPPLIES	2,227	1,606	2,500	1,800	Code voting machine
<b>TOTAL ELECTIONS</b>	<b>3,687</b>	<b>2,215</b>	<b>4,100</b>	<b>2,800</b>	
<b>Internal audit</b>					
AUDITING & ACCOUNTING SERVICES	19,750	19,995	22,000	18,500	Annual City Audit
<b>TOTAL INTERNAL AUDIT</b>	<b>19,750</b>	<b>19,995</b>	<b>22,000</b>	<b>18,500</b>	
<b>CONTRACTED SERVICES-ASSESSING</b>	<b>17,500</b>	<b>17,677</b>	<b>17,800</b>	<b>17,800</b>	Contracted with Swift County
<b>City Attorney</b>					
OFFICE SUPPLIES	210	167	500	200	
SALARIES - ATTORNEY	25,412	19,217	22,200	24,100	Civil legal
<b>TOTAL CITY ATTORNEY</b>	<b>25,622</b>	<b>19,384</b>	<b>22,700</b>	<b>24,300</b>	
<b>City Building</b>					
BUILDING MAINTENANCE & SUPPLIES	16,559	7,924	7,000	8,000	
BUILDING REPAIRS - CONTRACTUAL	0	0	0	0	
CONTRACTED SERVICES-CLEANING	8,946	3,227	3,500	3,500	
INSURANCE	6,266	3,800	4,400	4,000	
UTILITIES	10,385	9,011	11,500	11,000	
HEATING COSTS	6,258	6,241	6,800	6,500	
<b>TOTAL CITY BUILDING</b>	<b>48,414</b>	<b>30,203</b>	<b>33,200</b>	<b>33,000</b>	

	2008 Actual	2009 Actual	2010 Budget	2011 Budget	
<b>Police Dept</b>					
SALARIES	399,064	402,060	428,146	410,000	Chief,5-FT,1-FT Sec
PENSIONS	67,874	71,546	78,900	77,476	PERA & SOC. SEC.
HEALTH & LIFE INSURANCE	57,574	59,517	66,330	55,583	Health Premiums plus city self funding
OFFICE SUPPLIES	4,333	3,737	3,500	6,400	
GAS AND OIL	20,201	12,682	16,000	18,000	
OPERATING SUPPLIES	10,451	13,811	10,000	10,000	
UNIFORM ALLOWANCE	8,003	5,785	9,100	8,000	
PERSONNEL TESTING & RECRUITMENT	1,108	1,488	1,500	1,500	
INVESTIGATIONS	17,026	15,325	15,000	12,000	Attorney fees
EQUIPMENT REPAIR PARTS	1,278	3,532	2,500	2,500	
EQUIPMENT REPAIR - CONTRACTUAL	8,962	10,977	9,000	9,000	
SMALL TOOLS & EQUIPMENT	9,994	7,519	9,000	9,000	For equipment under \$5,000
TELEPHONE	4,470	5,222	5,500	5,500	Fax and Telephone charges
DRUG EDUCATION & ENFORCEMENT	1,501	1,960	3,000	2,000	Dare expenditures
TRAVEL EXPENSE	2,583	2,240	3,000	3,000	
TRAINING & INSTRUCTION	5,514	4,866	5,000	5,000	
INSURANCE	14,825	14,427	16,000	16,000	
WORKERS COMPENSATION INSURANCE	11,453	16,674	18,000	20,320	
RENT - GARAGE	1,200	1,200	1,800	1,600	Garage Rent
DUES AND SUBSCRIPTIONS	1,184	713	1,500	1,800	
DOG POUND EXPENSES	758	1,095	2,000	1,800	
<b>TOTAL POLICE DEPARTMENT</b>	<b>649,356</b>	<b>656,376</b>	<b>704,776</b>	<b>676,479</b>	
<b>Fire Department</b>					
PART TIME SALARIES - FIREMEN	47,861	52,337	52,000	53,500	
OFFICE SUPPLIES	372	558	450	450	
GAS AND OIL	4,149	2,482	3,000	3,200	
OPERATING SUPPLIES	3,770	3,450	3,400	4,500	
EQUIPMENT REPAIR PARTS	2,974	2,572	3,000	3,500	
EQUIPMENT REPAIRS - CONTRACTUAL	4,429	2,884	4,000	4,000	
REPAIR AND MAINTENANCE - RADIOS	428	1,429	1,000	1,000	
BUILDING MAINTENANCE & SUPPLIES	6,912	11,003	5,000	8,000	
BUILDING REPAIRS - CONTRACTUAL	430	0	0	0	
SMALL TOOLS AND EQUIPMENT	2,482	7,883	3,000	6,000	For equipment under \$5,000
TELEPHONE	182	261	250	250	Cell Phone
CONTRACTED SERVICES	0	0	0	3,675	Grant administration
TRAVEL EXPENSE	1,074	294	1,000	700	
TRAINING & INSTRUCTION	8,801	3,931	4,000	6,500	
INSURANCE	12,194	11,580	12,500	12,000	
WORKER'S COMPENSATION INSURANCE	3,643	4,466	5,000	9,000	
UTILITIES	3,635	3,733	4,000	4,000	
HEATING COSTS	4,575	3,753	5,000	4,500	
TRAN TO UTILITY FUND/HYD RENT/FIRE SERV	10,000	10,000	10,000	10,000	
DUES AND SUBSCRIPTIONS	100	718	300	500	
<b>TOTAL FIRE DEPARTMENT</b>	<b>118,011</b>	<b>123,334</b>	<b>116,900</b>	<b>136,275</b>	
<b>Engineering/Building Department</b>					
SALARIES	50,275	42,985	42,200	46,480	Part time inspector contracted 2 days
PENSIONS	8,815	7,349	7,550	8,160	per week to Morris, MN
HEALTH & LIFE INSURANCE	9,393	10,689	10,275	10,640	
GAS	323	313	350	350	
OPERATING SUPPLIES	1,900	675	2,000	1,000	
REPAIR & MAINT EQUIPMENT	0	0	0	0	
CONTRACTED SERV. - Building Inspector	0	0	0	0	
CONT. SERV. - Related Eng./Bldg Services	361	0	0	500	
TELEPHONE	660	768	750	750	
TRAVEL EXPENSE	3,747	3,986	4,000	4,000	Mileage from Benson to Morris
TRAINING & INSTRUCTION	0	250	600	300	
DUES & SUBSCRIPTIONS	175	75	200	200	
<b>TOTAL ENGINEERING/BUILDING DEPARTMENT</b>	<b>75,649</b>	<b>67,080</b>	<b>67,925</b>	<b>72,380</b>	

	2008 Actual	2009 Actual	2010 Budget	2011 Budget	
<b>Street Department</b>					
SALARIES	207,221	200,594	199,500	182,200	4-FT, 3-PT, 2-Temp
PENSIONS	35,189	32,803	35,200	30,920	
HEALTH & LIFE INSURANCE	32,900	45,041	32,500	21,240	Premiums + self funding
OFFICE SUPPLIES	78	264	350	350	
GAS AND OIL	59,712	35,655	32,000	40,000	
OPERATING SUPPLIES	8,217	8,388	8,000	8,000	
STREET MARKINGS AND SIGNS	5,194	4,284	8,000	9,000	Mandated street sign replacement
SHOP SUPPLIES	554	981	1,000	1,000	
EQUIPMENT PARTS	21,157	23,779	15,000	12,000	
TIRES	6,659	7,588	8,000	8,000	
EQUIPMENT REPAIRS - CONTRACTUAL	9,289	5,621	7,000	14,000	
STREET MAINTENANCE - SEALCOATING	60,947	64,329	60,000	45,000	
STREET MAINTENANCE - MATERIALS	29,823	11,265	15,000	15,000	Crackfilling & Patching Material
SNOW REMOVAL	7,290	7,899	8,500	6,000	Salt, Cutting Edges
BUILDING MAINTENANCE & SUPPLIES	2,296	2,242	2,500	2,500	
SMALL TOOLS AND EQUIPMENT	588	2,699	2,500	2,500	For equipment under \$5,000
TRAVEL EXPENSE	467	110	800	450	
TRAINING & INSTRUCTION	790	421	1,000	800	
INSURANCE	18,145	17,000	18,000	18,000	
WORKERS COMPENSATION INSURANCE	17,683	19,987	19,000	20,450	
UTILITIES	4,621	4,277	4,800	4,800	
HEATING COSTS	4,596	3,378	5,000	3,500	
STREET LIGHTING - UTILITIES	62,869	64,988	73,000	71,000	
LAUNDRY	649	756	700	700	
<b>TOTAL STREET DEPARTMENT</b>	<b>596,914</b>	<b>564,349</b>	<b>557,350</b>	<b>517,410</b>	
<b>Swimming Pool</b>					
TEMPORARY SALARIES	34,625	33,963	37,000	37,000	
PENSIONS	2,649	2,598	2,830	2,830	
OPERATING SUPPLIES	18,742	26,259	20,000	22,000	Chemicals & supplies
BUILDING MAINTENANCE & SUPPLIES	7,037	10,431	10,000	10,000	
BUILDING REPAIRS - CONTRACTUAL	494	0	4,000	6,000	Annual boiler maintenance
CONCESSION SUPPLIES	8,897	7,660	9,000	8,500	
TELEPHONE	344	285	400	400	
INSURANCE	6,531	7,258	7,800	7,800	
UTILITIES	11,546	10,017	10,000	12,000	
HEATING COSTS	20,703	9,092	10,000	10,000	
<b>TOTAL SWIMMING POOL</b>	<b>111,588</b>	<b>107,563</b>	<b>111,030</b>	<b>116,530</b>	
<b>Organized Recreation &amp; Programs</b>					
COMMUNITY EDUCATION	12,906	12,300	13,000	15,000	Community Ed Contract
SENIOR PROGRAMS	9,109	12,427	11,000	11,000	\$600 per month effective 3/2010
<b>TOTAL ORGANIZED RECREATION</b>	<b>22,015</b>	<b>24,727</b>	<b>24,000</b>	<b>26,000</b>	
<b>Armory</b>					
OPERATING SUPPLIES	78	60	200	400	
BUILDING MAINTENANCE & SUPPLIES	3,457	1,049	5,000	2,000	
CONTRACTED SERVICES	261	280	500	500	
TELEPHONE	495	498	500	500	
INSURANCE	1,286	1,200	1,300	1,400	
UTILITIES	1,684	1,929	2,000	2,600	
HEATING COSTS	3,984	2,920	4,000	3,000	
<b>TOTAL ARMORY</b>	<b>11,245</b>	<b>7,936</b>	<b>13,500</b>	<b>10,400</b>	

	2008 Actual	2009 Actual	2010 Budget	2011 Budget	
<b>Park Department</b>					
SALARIES	58,841	61,012	63,600	58,400	1-FT,3-Temp
PENSIONS	8,060	7,887	8,400	8,340	
HEALTH INSURANCE	9,893	10,836	10,670	10,145	Health Premiums plus city self funding
MOSQUITO SPRAY	661	687	800	1,500	
CHEMICALS AND CHEMICAL SUPPLIES	3,629	3,692	6,000	5,000	
GAS AND OIL	7,018	3,686	4,000	6,000	
OPERATING SUPPLIES	14,389	10,631	10,000	10,000	
LANDSCAPING MATERIALS	3,253	2,380	3,200	4,000	
BUILDING REPAIR MAINTENANCE	1,532	8,575	6,500	3,500	
EQUIPMENT REPAIR PARTS	5,033	3,613	4,000	4,000	
EQUIPMENT REPAIRS - CONTRACTUAL	1,079	1,667	1,500	1,500	
SMALL TOOLS AND EQUIPMENT	1,104	2,163	2,000	2,000	For equipment under \$5,000
CONTRACTED SERVICES - MOWING	1,633	3,353	3,500	4,000	Park Mowing Contract
CONTRACTED SERVICES - TREES	28,321	24,486	25,000	25,000	Tree Contract
CONTRACTED SERVICES - OTHER	3,271	4,668	4,000	4,800	Ambush Park Caretaker
TELEPHONE	670	574	500	500	Ambush Park & Northside Rec.
TRAVEL EXPENSE	625	116	600	600	
TRAINING & INSTRUCTION	360	74	300	300	
INSURANCE	11,480	11,248	12,400	12,600	
UTILITIES	7,639	7,561	8,000	8,000	
RENT	1,800	1,800	1,800	1,800	
CEMETERY	2,489	4,274	5,000	6,500	
<b>TOTAL PARK DEPARTMENT</b>	<b>172,780</b>	<b>174,983</b>	<b>181,770</b>	<b>178,485</b>	
<b>Public Transit</b>					
SALARIES	74,503	75,051	75,000	85,500	2-Full time, 2 Part time
FRINGE BENEFITS	28,432	28,228	34,000	38,500	Health Premiums plus city self funding
GAS AND OIL	28,627	16,458	18,000	23,000	
PERSONNEL TESTING	0	0	0	0	
OPERATING SUPPLIES	1,442	1,335	1,000	1,500	
EQUIPMENT REPAIR PARTS	11,834	6,374	9,000	8,000	
TIRES	777	1,525	1,500	2,800	
TELEPHONE	415	435	450	450	
TRAVEL EXPENSE	58	115	250	250	
TRAINING & INSTRUCTION	125	167	250	250	
ADVERTISING	0	0	0	450	
INSURANCE	6,500	4,400	5,500	5,000	
WORKERS COMPENSATION INSURANCE	3,910	3,210	0	6,400	
DUES AND SUBSCRIPTIONS	0	0	0	0	
RENT	3,900	3,900	4,400	4,500	Garage Rent to Utility
<b>TOTAL PUBLIC TRANSIT</b>	<b>180,523</b>	<b>141,198</b>	<b>149,350</b>	<b>176,600</b>	
<b>Airport</b>					
SALARIES	2,500	2,500	2,500	2,500	Mowing
PENSIONS	191	191	430	430	
GAS	13,503	14,354	20,000	20,000	Gas for Sale
OPERATING SUPPLIES	1,211	1,264	3,000	3,000	
BUILDING MAINTENANCE & SUPPLIES	5,614	8,788	8,000	5,000	
MANAGEMENT FEES	4,200	4,200	4,500	4,500	Manager Contract
TELEPHONE	1,211	864	900	900	
INSURANCE	4,017	4,169	4,400	4,260	
UTILITIES	7,215	9,170	9,000	9,000	
HEATING COSTS	1,388	1,012	1,600	1,600	
<b>TOTAL AIRPORT</b>	<b>41,050</b>	<b>46,512</b>	<b>54,330</b>	<b>61,190</b>	

	2008 Actual	2009 Actual	2010 Budget	2011 Budget	
LOGGING TAX EXPENSES	20,934	26,672	25,400	23,225	Tax less 5% Administration
ABATEMENT	11,725	12,819	11,000	17,000	95% of Tax Abatement
NOT ALLOCATED	32,856	10,889	10,000	10,000	
<b>TRANSFERS TO OTHER FUNDS</b>					
TRANSFER TO STORM WATER FUND	10,000	10,000	10,000	10,000	Storm Water Projects
TRANSFERS TO CAPITAL OUTLAY FUND		0	0	0	
ADMINISTRATION	3,000	0	0	30,000	
CITY HALL	5,000	5,000	23,000	20,000	
POLICE DEPARTMENT	27,000	17,690	40,000	50,000	
FIRE DEPARTMENT	20,000	10,000	38,600	40,000	
STREET DEPARTMENT	110,000	65,300	200,000	125,000	
PARK DEPARTMENT	30,000	49,700	35,000	60,000	
ARMORY	5,000	0	5,000	0	
PUBLIC TRANSIT	0	0	0	15,000	
AIRPORT	0	0	7,000	10,000	
TRANSFER TO CONCRETE PROJECTS	10,000	10,000	15,000	15,000	Concrete Replacement Programs
TRANSFER TO CIVIC CENTER	26,000	26,000	26,000	26,000	Lease payments received in Revenues
TRANSFER TO LIBRARY	0	0	0	20,000	
TRANSFER TO FIRE RELIEF FUND	31,045	27,407	27,421	28,771	State aid plus \$9771 for unfunded liab
TRANSFER TO OTHER FUNDS	0	0	0	0	
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>277,045</b>	<b>221,097</b>	<b>427,021</b>	<b>449,771</b>	
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>2,909,173</b>	<b>2,773,385</b>	<b>3,080,202</b>	<b>3,117,165</b>	
<b>TOTAL GENERAL FUND REVENUES</b>	<b>3,027,513</b>	<b>3,001,248</b>	<b>3,080,202</b>	<b>3,298,835</b>	
<b>TOTAL REVENUES LESS EXPENDITURES</b>	<b>118,340</b>	<b>227,863</b>	<b>0</b>	<b>181,670</b>	

	2008 Actual	2009 Actual	2010 Budget	2011 Budget	
<b>LIBRARY FUND</b>					
<b>Revenues</b>					
TAXES	86,069	89,741	95,496	106,454	
RENTALS	100	120	200	100	
DONATIONS	8,107	3,250	3,000	0	
REFUNDS AND REIMBURSEMENTS	2,046	2,252	2,000	2,000	
TRANSFERS FROM OTHER FUNDS	9,191	695	925	20,460	General Fund & Endowment Fund Transfer
SALE OF PROPERTY			0	0	
<b>TOTAL REVENUES</b>	<b>105,513</b>	<b>96,058</b>	<b>101,621</b>	<b>129,014</b>	
<b>Expenses</b>					
OFFICE & OPERATING SUPPLIES	6,098	1,605	5,000	5,000	
EQUIPMENT REPAIRS	0	0	500	500	
BUILDING MAINT. & SUPPLIES	3,330	3,676	4,200	4,000	
BUILDING REPAIRS - CONTRACTUAL	0	0	0	0	
MANAGEMENT FEES - PIONEERLAND	59,798	61,832	67,671	72,671	Increased for full time librarian
CLEANING CONTRACT	4,538	4,200	5,000	5,000	
CONTRACTED SERVICES	0	0	0	0	
TELEPHONE	851	956	900	950	
TRAVEL EXPENSE	0	0	750	750	
INSURANCE	2,200	1,900	2,200	2,300	
UTILITIES	6,417	6,078	4,400	6,100	
HEATING COSTS	1,557	1,610	2,000	1,900	
CAPITAL OUTLAY	0	0	6,000	35,000	Replace Carpet
CAPITAL OUTLAY - BOOKS	6,448	3,082	3,000	3,000	
AUTOMATION	0	0	0	0	
<b>TOTAL EXPENSES</b>	<b>91,237</b>	<b>84,939</b>	<b>101,621</b>	<b>137,171</b>	
<b>LIBRARY FUND BALANCE</b>	<b>14,276</b>	<b>11,119</b>	<b>0</b>	<b>(8,157)</b>	

**LIBRARY ENDOWMENT FUND**

<b>Beginning Cash</b>	22,473	22,481	22,483	22,496
<b>Interest Income</b>	933	697	463	450
<b>Donations</b>	0	0	0	0
<b>Total Revenues</b>	933	697	463	450
<b>Transfer to Library Fund</b>	925	695	450	450
<b>Increase (Decrease) Cash</b>	8	2	13	0
<b>Ending Cash</b>	22,481	22,483	22,496	22,496

**PERPETUAL CARE CEMETERY**

	2010 Actual	2009 Actual	2010 Project	2011 Budget
<b>Beginning Cash</b>	76338	78725	79737	79585
<b>Sale of Lots (25%)</b>	1680	1055	700	1000
<b>Interest Earnings</b>	3206	2457	1647	1650
<b>Donations</b>	0	0	0	0
<b>Total Revenues</b>	4886	3512	2347	2650
<b>Transfer to General Fund</b>	2500	2500	2500	2500
<b>Increase (Decrease) Cash</b>	2386	1012	-153	150
<b>Ending Cash</b>	78725	79737	79585	79735

(THIS PAGE INTENTIONALLY LEFT BLANK)

## SECTION III

### GENERAL CAPITAL OUTLAY FUND

## SECTION III

### GENERAL CAPITAL OUTLAY FUND

The **General Capital Outlay Fund** has been established by the City Council to provide a means of tracking the capital outlay purchases of the City and keeping the operating costs of the City separate.

An annual amount for capital outlay is determined for each department. This amount may be used completely in the current year or may be set aside and saved for use in future years.

The revenues for this fund come primarily from a direct transfer from the General Fund. Other direct revenues such as state aids or grants directly relating to the capital outlay are also recorded here.

Each department is listed separately showing their beginning balance, the amount of revenue received, what each department plans to spend in 2011 and what their ending balance for the year will be.

**General Capital Outlay Fund Budget**

	2009 Actual	2010 Budget	2011 Budget
<b>BEGINNING FUND BALANCE</b>			
ADMINISTRATION	13,074	13,074	13,074
CITY HALL	18,112	23,112	18,112
POLICE DEPARTMENT	(7,601)	10,089	22,089
FIRE DEPARTMENT	20,856	22,520	28,620
STREET DEPARTMENT	40,863	(1,137)	3,863
PARK DEPARTMENT	(1,342)	(6)	9,994
ARMORY	13,032	13,032	18,032
PUBLIC TRANSIT	29,446	18,496	18,496
AIRPORT	<u>23,261</u>	<u>18,542</u>	<u>25,542</u>
TOTAL	149,701	117,723	157,823

**Revenues**

AIRPORT STATE AID	90,094	0	69,754	Complete ALP
TRANSIT STATE AID	43,798	0	45,000	New Transit Bus
PARK GRANTS	0	0		
FIRE DEPT GRANTS	5,634		276,300	Truck & Equipment Grants
CAPITAL EQUIPMENT BONDS	1,179			
TRANSFER FROM COMM. DEV. REV.	0	0		
STREET PROJECT REVENUES	2,732			
SALE OF PROPERTY-STREET DEPT	9,554			
SALE OF PROPERTY-TRANSIT				
SALE OF PROPERTY-ADMIN				
SALE OF PROPERTY-POLICE				
SALE OF PROPERTY-FIRE	5,500			
SALE OF PROPERTY-PARK				
TRANSFER FROM EDA	60,000			
TRANSFERS FROM DEV. DISTRICT	60,000			
TRANSFERS FROM GENERAL FUND				
ADMINISTRATION	0	0	30,000	
CITY HALL	5,000	23,000	20,000	
POLICE DEPARTMENT	17,690	40,000	50,000	
FIRE DEPARTMENT	10,000	38,600	40,000	
STREET DEPARTMENT	65,300	200,000	125,000	
PARK DEPARTMENT	49,700	35,000	60,000	
ARMORY	0	5,000	0	
PUBLIC TRANSIT	0	0	15,000	
AIRPORT	0	7,000	10,000	
<b>Total Transfers</b>	147,690	348,600	350,000	
<b>Total Revenues</b>	<b>426,181</b>	<b>348,600</b>	<b>741,054</b>	

**Purchases**

ADMINISTRATION				
	0	0	Technology	10,000
			Radio Project	<u>20,000</u>
Total Administration	0	0		30,000
CITY HALL	0	6,000	South Steps	Roof
		6,000	Exterior Coating	25,000
	0	<u>16,000</u>	Roof	
		28,000		<u>25,000</u>
POLICE DEPARTMENT		28,000	Squad Car	Squad Car
				35,000
Total Police	0	28,000		35,000

**General Capital Outlay Fund Budget**

	2009 Actual	2010 Budget	2011 Budget
FIRE DEPARTMENT			
Fire Hose		7,500	Tools 47,000
Turnout Gear		5,000	Truck 260,000
Federal Grant Match		20,000	
Total Fire Department	20,649	32,500	307,000
STREET DEPARTMENT			
0 Tar Trailor		30,000	Vibrating Roller 18,000
0 Street Reconstruction		150,000	Bob Cat Trailer 8,000
0 Crush Rock @ pit		15,000	Crushing OR 2 Blocks Reconst 75,000
Total Street Dept.	239,587	195,000	101,000
PARK DEPARTMENT			
Mower		15,000	Mower Deck 5,000
Playground Set	41,235	10,000	School Siding 7,000
7,128		0	Leasehold Imp 5,000
			Columbarium 45,000
Total Park Dept.	48,363	25,000	62,000
ARMORY	0	0	0
PUBLIC TRANSIT	54,747		New Bus 59,000
			Bldg Imp 5,000
Total Transit			64,000
AIRPORT	94,813		Septic System 5,000
			Complete ALP 73,425
Total Airport	94,813	0	78,425
<b>TOTAL PURCHASES</b>	<b>458,159</b>	<b>308,500</b>	<b>702,425</b>
<b>Net Change to Fund Balance</b>	<b>(31,978)</b>	<b>40,100</b>	<b>38,629</b>
<b>ENDING FUND BALANCE</b>			
ADMINISTRATION	13,074	13,074	13,074
CITY HALL	23,112	18,112	13,112
POLICE DEPARTMENT	10,089	22,089	37,089
FIRE DEPARTMENT	22,520	28,620	37,920
STREET DEPARTMENT	(1,137)	3,863	27,863
PARK DEPARTMENT	(6)	9,994	7,994
ARMORY	13,032	18,032	18,032
PUBLIC TRANSIT	18,496	18,496	14,496
AIRPORT	18,542	25,542	26,871
<b>Total</b>	<b>117,723</b>	<b>157,823</b>	<b>196,452</b>

(THIS PAGE INTENTIONALLY LEFT BLANK)

## SECTION IV

### SPECIAL ASSESSMENT FUNDS

## SECTION IV

### SPECIAL ASSESSMENT FUNDS

**Concrete Projects Fund** - This fund is used to operate our sidewalk and curb and gutter replacement program in the City. All assessments and expenses are tracked through this fund. The beginning cash balance is \$28,839 and there are assessments due in 2011 of \$640. Each year the City funds a project with an approximate net cost of \$15,000. A transfer of \$15,000 is budgeted from the General Fund to fund this year's project.

**Storm Water Fund** - Similar to the concrete projects fund, this fund was established to track small improvements to the storm water collection system. In 1995, the excess funds in the Storm Sewer #4 Fund were transferred into the Storm Water Fund to help finance similar projects in the future. There are no special assessments due at this time, but there are deferred assessments on unplatted property. The beginning cash balance is \$40,478.

**CONCRETE PROJECTS FUND**

	2010	2011	2011	2011
	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>REVENUES</b>				
<b>Special Assessments</b>	3,167	1,505	3,660	640
<b>Transfer from General Fund</b>	<u>10,000</u>	<u>10,000</u>	<u>15,000</u>	<u>15,000</u>
<b>TOTAL REVENUES</b>	<b>13,167</b>	<b>11,505</b>	<b>18,660</b>	<b>15,640</b>
<b>EXPENDITURES</b>				
<b>Operating Supplies</b>	0	0	0	0
<b>Contracted Services</b>	19,783	829	10,805	15,000
<b>TOTAL EXPENDITURES</b>	<b>19,783</b>	<b>829</b>	<b>10,805</b>	<b>15,000</b>
<b>Interest Income</b>	0	0	395	0
<b>OPERATING PROFIT / (LOSS)</b>	<b>(6,616)</b>	<b>10,676</b>	<b>8,250</b>	<b>640</b>
<b>FUND BALANCE</b>	<b>9,913</b>	<b>20,589</b>	<b>28,839</b>	<b>29,479</b>

**STORM WATER FUND**

REVENUES				
Special Assessments	0	0	0	0
Storm Water Fees	0	0	0	0
Transfer from General Fund	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
<b>TOTAL REVENUES</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
EXPENDITURES				
Operating Supplies	514	37	0	500
Maintain System	1,818	4,871	4,459	3,000
Contracted Services	360	0	0	20,000
<b>TOTAL EXPENDITURES</b>	<b>2,693</b>	<b>4,907</b>	<b>4,459</b>	<b>23,500</b>
Interest Income	0	0	0	0
<b>OPERATING PROFIT / (LOSS)</b>	<b>7,307</b>	<b>5,093</b>	<b>5,541</b>	<b>(13,500)</b>
<b>FUND BALANCE</b>	<b>30,608</b>	<b>35,700</b>	<b>41,242</b>	<b>27,742</b>

(THIS PAGE INTENTIONALLY LEFT BLANK)

## SECTION V

### BONDED INDEBTEDNESS

## SECTION V

### BONDED INDEBTEDNESS

This section is the schedules for all currently outstanding Bond issues for the City of Benson. They show total principal and interest payments by year, the Automatic Tax Levy (if applicable), and the actual amounts levied. The final line of each schedule shows the amounts remaining of each issue including the payments due this budget year.

The first two Bond issues are classified as **Issue Tax Levy Bonds**. These are subject to an automatic tax levy that was established at the time the bonds were sold. In certain instances, these automatic tax levies can be removed if they are not needed to make the payments.

The remaining issues are **Issue Non-Tax Levy Bonds**. These are bonds sold without an automatic levy established for them because the bonds are to be paid off through other identified sources of revenues.

**G.O. CAPITAL EQUIPMENT NOTES OF 2006 (\$250,000)**

YEAR	RATE	PRINCIPAL	INTEREST	TOTAL	AUTO LEVY	ACTUAL LEVY
2006	3.75%	20,000	5,056	25,056	0	0
2007	3.75%	25,000	9,363	34,363	36,080	36,080
2008	4.00%	25,000	8,425	33,425	35,096	35,096
2009	4.00%	30,000	7,425	37,425	39,296	39,296
2010	4.00%	30,000	6,225	36,225	38,036	38,036
2011	4.00%	30,000	5,025	35,025	35,025	35,025
2012	4.25%	30,000	3,825	33,825	35,516	
2013	4.25%	30,000	2,550	32,550	34,177	
2014	4.25%	<u>30,000</u>	<u>1,275</u>	<u>31,275</u>	<u>32,838</u>	
<b>TOTAL</b>		250,000	49,169	299,169	286,064	183,533
<b>BALANCE</b>		<b>120,000</b>	<b>12,675</b>	<b>132,675</b>	<b>137,556</b>	

**G.O. SWIMMING POOL BONDS OF 2003 (\$965,000)**

YEAR	RATE	PRINCIPAL	INTEREST	TOTAL	AUTO LEVY	ACTUAL LEVY
2004		0	35,378	35,378	79,803	79,803
2005	2.10%	25,000	35,115	60,115	78,596	78,596
2006	2.10%	40,000	34,433	74,433	77,714	77,714
2007	2.10%	40,000	33,593	73,593	82,082	82,082
2008	3.00%	45,000	32,498	77,498	80,664	80,664
2009	3.00%	45,000	31,148	76,148	79,247	79,247
2010	3.00%	45,000	29,798	74,798	83,079	83,079
2011	3.35%	50,000	28,285	78,285	81,320	81,320
2012	3.35%	50,000	26,610	76,610	79,562	
2013	3.65%	50,000	24,860	74,860	82,895	
2014	3.65%	55,000	22,944	77,944	80,787	
2015	3.90%	55,000	20,868	75,868	83,785	
2016	3.90%	60,000	18,625	78,625	81,328	
2017	4.10%	60,000	16,225	76,225	83,995	
2018	4.10%	65,000	13,663	78,663	81,197	
2019	4.30%	65,000	10,933	75,933	83,512	
2020	4.30%	70,000	8,030	78,030	80,352	
2021	4.50%	70,000	4,950	74,950	82,294	
2022	4.50%	<u>75,000</u>	<u>1,688</u>	<u>76,688</u>	<u>0</u>	
<b>TOTAL</b>		965,000	429,639	1,394,639	1,462,212	642,505
<b>BALANCE</b>		<b>725,000</b>	<b>225,789</b>	<b>920,789</b>	<b>984,106</b>	

## G.O. WATER AND SEWER REVENUE BONDS 2009A

YEAR	RATE	WATER PRINCIPAL	WATER INTEREST	WATER TOTAL	SEWER PRINCIPAL	SEWER INTEREST	SEWER TOTAL	GRAND TOTAL
2010	2.00%	60,000	13,935	73,935	0	12,007	12,007	85,942
2011	2.00%	85,000	12,900	97,900	35,000	12,000	47,000	144,900
2012	2.00%	85,000	11,200	96,200	35,000	11,300	46,300	142,500
2013	2.00%	90,000	9,450	99,450	40,000	10,550	50,550	150,000
2014	2.50%	90,000	7,425	97,425	40,000	9,650	49,650	147,075
2015	3.00%	30,000	5,850	35,850	40,000	8,550	48,550	84,400
2016	3.00%	30,000	4,950	34,950	40,000	7,350	47,350	82,300
2017	3.50%	30,000	3,975	33,975	45,000	5,963	50,963	84,938
2018	3.50%	30,000	2,925	32,925	45,000	4,388	49,388	82,313
2019	4.00%	30,000	1,800	31,800	45,000	2,700	47,700	79,500
2020	4.00%	30,000	600	30,600	45,000	900	45,900	76,500
TOTAL		590,000	75,010	665,010	410,000	85,357	495,357	1,160,367
BALANCE		590,000	75,010	665,010	410,000	85,357	495,357	1,160,367

**G.O. PFA SEWER REVENUE BONDS**

<b>YEAR</b>	<b>RATE</b>	<b>INTEREST</b>	<b>PRINCIPAL</b>	<b>TOTAL</b>
<b>2006</b>	1.98%	161,299	188,000	4,059,976
<b>2007</b>	1.98%	136,111	193,000	3,915,201
<b>2008</b>	1.98%	77,462	196,201	3,719,000
<b>2009</b>	1.98%	73,636	200,000	3,519,000
<b>2010</b>	1.98%	69,676	204,000	3,315,000
<b>2011</b>	<b>1.98%</b>	<b>65,637</b>	<b>208,000</b>	<b>3,107,000</b>
<b>2012</b>	1.98%	61,519	212,000	2,895,000
<b>2013</b>	1.98%	57,321	216,000	2,679,000
<b>2014</b>	1.98%	53,044	220,000	2,459,000
<b>2015</b>	1.98%	48,688	225,000	2,234,000
<b>2016</b>	1.98%	44,233	229,000	2,005,000
<b>2017</b>	1.98%	39,699	234,000	1,771,000
<b>2018</b>	1.98%	35,066	238,000	1,533,000
<b>2019</b>	1.98%	30,353	243,000	1,290,000
<b>2020</b>	1.98%	25,542	248,000	1,042,000
<b>2021</b>	1.98%	20,632	253,000	789,000
<b>2022</b>	1.98%	15,622	258,000	531,000
<b>2023</b>	1.98%	10,514	263,000	268,000
<b>2024</b>	1.98%	5,306	268,000	0
<b>TOTAL</b>		1,063,784	4,296,201	
<b>BALANCE</b>		<b>582,853</b>	<b>3,519,000</b>	<b>3,315,000</b>

## ELECTRIC REVENUE BONDS, SERIES 2007A

YEAR	RATE	PRINCIPAL	INTEREST	TOTAL
2008	4.375%	250,000	341,314	591,314
2009	4.375%	230,000	292,283	522,283
2010	4.375%	240,000	282,001	522,001
2011	4.375%	255,000	271,173	526,173
2012	4.375%	260,000	259,908	519,908
2013	4.375%	275,000	248,204	523,204
2014	4.375%	285,000	235,954	520,954
2015	4.375%	300,000	223,158	523,158
2016	4.375%	310,000	209,814	519,814
2017	4.375%	325,000	195,923	520,923
2018	4.375%	340,000	181,376	521,376
2019	4.375%	355,000	166,173	521,173
2020	4.375%	370,000	150,314	520,314
2021	4.40%	385,000	133,750	518,750
2022	4.50%	405,000	116,168	521,168
2023	4.50%	420,000	97,605	517,605
2024	4.60%	440,000	78,035	518,035
2025	4.70%	460,000	57,105	517,105
2026	4.70%	480,000	35,015	515,015
2027	4.70%	505,000	11,868	516,868
<b>TOTAL</b>		<b>6,890,000</b>	<b>3,587,141</b>	<b>10,477,141</b>
<b>BALANCE</b>		<b>6,170,000</b>	<b>2,671,543</b>	<b>8,841,543</b>

# SECTION VI

## ECONOMIC DEVELOPMENT AUTHORITY BUDGET

## SECTION VI

### ECONOMIC DEVELOPMENT AUTHORITY

The Economic Development Authority Budget is a cash flow budget showing years 2007 through 2009 actual, projected numbers for 2010 and the Budget for 2011.

An investment of \$50,000 is held by the EDA in the Chippewa Valley Ethanol Plant and dividend income is received that is determined by the profitability of the operation.

The purchase of property of \$2,000 in 2006 was an earnest money deposit on the elevator owned by Benson Market Company. The final purchase of the elevator and the land from Burlington Northern Railroad was completed in 2007 for \$104,500. \$60,000 was transferred to the General Capital Outlay Fund for the Northwest Railroad Park Improvement Project.

In 2008 the City implemented a management fee to offset costs associated with providing staffing for the EDA. Other expenditures in 2008 included the Small Cities funding application, corn pool expenses, and racquetball and golf club funding.

The EDA supports the community by sponsoring projects and advertisements that have the potential to have a positive economic impact on the City.

2009 has interest income and State Grant income that is being used for the cleanup at the Benson Market Elevator which is budgeted under Special Projects. This project continued into 2010. Contracted Services of \$7,410 is half of the cost of the Comprehensive Plan update. \$60,000 was transferred to the General Capital Outlay Fund to help with the downtown sidewalk project. \$4,000 is for costs associated with the Small Cities Grant.

Interest rates in 2010 were at record lows. The \$4,823 in Intergovernmental revenue is the grant proceeds on the elevator cleanup.

Contracted services includes the second half of the Comprehensive Plan update of \$7,410 plus another \$3,000 for a small cities grant application. Another \$7,317 was to prepare information for a proposed biochemical plant application.

Special projects in the 2011 budget include \$100,000 for the Benson Market Company demolition and \$2,500 to the Southwest Initiative Foundation.

**E D A BUDGET**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Project 2010</b>	<b>Budget 2011</b>
<b>Beginning Cash</b>	<b>\$896,875.03</b>	<b>\$771,491.97</b>	<b>\$749,412.57</b>	<b>\$660,155.81</b>	<b>\$653,231.78</b>
<b>RECEIPTS</b>					
Interest	\$61,231.80	\$37,858.18	\$32,779.39	\$14,439.74	\$13,064.64
Intergovernmental Revenue	\$0.00	\$0.00	\$21,928.44	\$4,823.95	\$0.00
Lease Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers in	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Loan Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CVAC Income	\$9,900.00	\$0.00	\$0.00	\$33,508.00	\$5,000.00
Misc. Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL RECEIPTS</b>	<b>\$71,131.80</b>	<b>\$37,858.18</b>	<b>\$54,707.83</b>	<b>\$52,771.69</b>	<b>\$18,064.64</b>
<b>DISBURSEMENTS</b>					
Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Advertising	\$6,036.38	\$6,856.00	\$5,121.72	\$5,627.05	\$5,000.00
Contracted Services	\$0.00	\$0.00	\$7,410.00	\$17,727.00	\$0.00
Special Projects	\$17,850.00	\$25,373.64	\$50,515.19	\$22,655.80	\$102,500.00
Management Fees	\$0.00	\$8,215.00	\$7,994.00	\$7,722.00	\$6,532.32
Misc.	\$8,128.48	\$19,492.94	\$8,923.68	\$5,963.87	\$3,000.00
Transfer to General Capital	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$0.00
Transfer to Small Cities	\$0.00	\$0.00	\$4,000.00	\$0.00	\$0.00
Purchase of Property	\$104,500.00	\$0.00	\$0.00	\$0.00	\$0.00
CVAC Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Loan Reduction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL DISBURSEMENTS</b>	<b>\$196,514.86</b>	<b>\$59,937.58</b>	<b>\$143,964.59</b>	<b>\$59,695.72</b>	<b>\$117,032.32</b>
Increase(Decrease) Cash	(\$125,383.06)	(\$22,079.40)	(\$89,256.76)	(\$6,924.03)	(\$98,967.68)
<b>ENDING CASH</b>	<b>\$771,491.97</b>	<b>\$749,412.57</b>	<b>\$660,155.81</b>	<b>\$653,231.78</b>	<b>\$554,264.10</b>
<b>CASH RECONCILIATION</b>					
Ending Cash	\$771,491.97	\$749,412.57	\$660,155.81	\$653,231.78	\$554,264.10
Receivables	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Payables	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>True Cash</b>	<b>\$771,491.97</b>	<b>\$749,412.57</b>	<b>\$660,155.81</b>	<b>\$653,231.78</b>	<b>\$554,264.10</b>

## SECTION VII

### LIQUOR FUND BUDGET

## **SECTION VII**

### **LIQUOR FUND**

The Liquor Store budget gives history from 2007. Record sales figures of over one million dollars in 2006 makes way for sales dropping to near the 2005 level. Fewer construction workers, a smoking ban in public bars and restaurants, along with a lowering of the DWI threshold to .08 contributed to the reduction of our on-sale revenues by almost 35%. We rebounded from an operating loss in 2008 to show profits in 2009 and 2010.

We show a much larger operation profit for 2011, but this is mainly due to a reduction in depreciation expense. The net cash result is about \$2,000 less than 2010 projected.

Operating expenses are budgeted to be up 1.2% over 2010 projected amounts with the depreciation amounts excluded.

A sales analysis breaks the information down between off-sale and on-sale and also between beer and liquor. The retained earnings and cash flow statement show that the \$30,000 budgeted to be transferred to the General Fund will not quite be covered by the 2011 sources of cash. No Capital Outlay dollars are identified, but there may be expenditures requested during the year.

## Liquor Fund Budget

	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 Projected	2011 BUDGET
<b>Revenues</b>					
Sales	1,046,786	947,676	976,463	989,214	993,700
Cost of Sales	<u>673,122</u>	<u>627,455</u>	<u>657,423</u>	<u>664,810</u>	<u>668,225</u>
<b>Gross Profit</b>	<b>373,664</b>	<b>320,221</b>	<b>319,040</b>	<b>324,404</b>	<b>325,475</b>
<b>Other Revenue</b>					
Rental Income	3,000	3,000	3,000	3,000	3,000
Machine Commissions	3,420	2,211	1,293	1,135	1,200
Miscellaneous Income	<u>1,281</u>	<u>1,470</u>	<u>4,150</u>	<u>700</u>	<u>1,000</u>
<b>Total Revenue</b>	<b>381,365</b>	<b>326,902</b>	<b>327,483</b>	<b>329,240</b>	<b>330,675</b>
<b>Expenditures</b>					
Salaries	153,941	145,033	124,882	126,293	131,965
Earned Benefits	555	1,902	5,556	4,155	5,500
Fringe Benefits	51,659	55,302	44,217	51,349	43,100
Office Supplies	930	355	332	629	600
Operating Supplies	6,833	7,401	5,616	6,310	6,000
Building Repair & Maint.	13,208	7,589	8,899	12,775	10,000
Management Fees	21,625	22,080	22,740	23,195	23,664
Contracted Services-Cleaning	9,263	9,264	9,329	9,249	9,900
Telephone	1,057	974	978	896	1,200
Travel	247	313	65	413	600
Training	1,133	717	528	278	800
Freight on Liquor	4,158	3,846	3,592	3,699	3,900
Advertising	17,371	14,299	17,219	15,800	20,000
Insurance	15,180	16,818	18,436	16,118	16,000
Utilities	16,189	12,812	13,735	13,900	14,500
Heating	688	865	1,664	1,183	1,900
Depreciation	31,971	29,382	28,581	23,577	8,840
Miscellaneous	3,841	4,135	3,994	3,537	4,000
Credit Card Discount	6,705	6,883	7,013	8,635	8,400
Bad Debts	(55)	35	971	195	200
Laundry	<u>1,089</u>	<u>1,149</u>	<u>1,018</u>	<u>1,113</u>	<u>1,200</u>
<b>Total Expenditures</b>	<b>357,587</b>	<b>341,155</b>	<b>319,364</b>	<b>323,299</b>	<b>312,269</b>
<b>Operating Profit / (Loss)</b>	<b>23,777</b>	<b>(14,253)</b>	<b>8,119</b>	<b>5,941</b>	<b>18,406</b>
<b>Other Income &amp; Expense</b>					
Interest Income	4,461	2,765	1,291	305	300
Gain/Loss on Disposal of Assets					
Transfer From Other Funds	0				
<b>Net Income / (Loss)</b>	<b><u>28,239</u></b>	<b><u>(11,489)</u></b>	<b><u>9,409</u></b>	<b><u>6,246</u></b>	<b><u>18,706</u></b>

	2007 ACTUAL		2008 ACTUAL		2009 ACTUAL		2010 PROJECTED		2011 BUDGET	
<b>SALES ANALYSIS</b>										
Off Sale Liquor & Wine Sales	279,310		269,415		286,903		304,775		300,000	
Cost of Sales	<u>(201,295)</u>		<u>(190,930)</u>		<u>(203,438)</u>		<u>(218,786)</u>		<u>(214,725)</u>	
<b>Gross Profit</b>	78,015	27.9%	78,485	29.1%	83,465	29.1%	85,989	28.2%	85,275	28.4%
Off Sale Beer Sales	519,299		495,601		523,299		516,225		524,000	
Cost of Sales	<u>(388,626)</u>		<u>(373,536)</u>		<u>(393,523)</u>		<u>(386,621)</u>		<u>(393,800)</u>	
<b>Gross Profit</b>	130,673	25.2%	122,065	24.6%	129,776	24.8%	129,604	25.1%	130,200	24.8%
On Sale Liquor & Wine Sales	69,997		45,306		43,950		40,675		40,000	
Cost of Sales	<u>(9,475)</u>		<u>(5,955)</u>		<u>(6,437)</u>		<u>(5,970)</u>		<u>(5,700)</u>	
<b>Gross Profit</b>	60,522	86.5%	39,351	86.9%	37,513	85.4%	34,704	85.3%	34,300	85.8%
On Sale Beer Sales	125,437		96,052		82,184		85,858		85,000	
Cost of Sales	<u>(35,987)</u>		<u>(26,377)</u>		<u>(23,698)</u>		<u>(22,992)</u>		<u>(22,000)</u>	
<b>Gross Profit</b>	89,450	71.3%	69,675	72.5%	58,486	71.2%	62,866	73.2%	63,000	74.1%
Miscellaneous Sales	52,743		41,303		40,127		41,681		44,700	
Cost of Sales	<u>(37,739)</u>		<u>(30,657)</u>		<u>(30,328)</u>		<u>(30,440)</u>		<u>(32,000)</u>	
<b>Gross Profit</b>	15,004	28.4%	10,646	25.8%	9,799	24.4%	11,241	27.0%	12,700	28.4%
<b>Total Sales</b>	<b>1,046,786</b>		<b>947,676</b>		<b>976,463</b>		<b>989,214</b>		<b>993,700</b>	
<b>Total Cost of Sales</b>	<b><u>(673,122)</u></b>		<b><u>(627,455)</u></b>		<b><u>(657,424)</u></b>		<b><u>(664,810)</u></b>		<b><u>(668,225)</u></b>	
<b>Total Gross Profit</b>	<b>373,664</b>	35.7%	<b>320,221</b>	33.8%	<b>319,039</b>	32.7%	<b>324,404</b>	32.8%	<b>325,475</b>	32.8%

	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 Projected	2011 BUDGET
<b>OPERATING PROFIT/(LOSS)</b>	<b>23,777</b>	<b>(14,253)</b>	<b>8,119</b>	<b>5,941</b>	<b>18,406</b>
INTEREST INCOME	4,461	2,765	1,291	305	300
Transfer From Other Funds	0	0	0	0	0
NON-OPERATING EXPENSE					
NET INCOME	28,239	(11,489)	9,409	6,246	18,706
TRANSFERS FROM NET INCOME	60,000	60,000	30,000	30,000	30,000
TO RETAINED EARNINGS	(31,761)	(71,489)	(20,591)	(23,754)	(11,294)
BEGINNING RETAINED EARNINGS	388,107	356,345	284,857	264,266	240,512
ENDING RETAINED EARNINGS	356,345	284,857	264,266	240,512	229,218
<b>BEGINNING CASH BALANCE</b>	<b>81,437</b>	<b>79,440</b>	<b>35,315</b>	<b>42,473</b>	<b>33,911</b>
<b>SOURCES OF CASH</b>					
DECREASE IN INV.,REC.,PREPAID	8,144	0	0	3,675	0
INCREASE IN PAYABLES, ACCRUALS	0	0	0	6,019	0
DEPOSITS & RESTRICTED ASSETS	0	0	0	0	0
DEPRECIATION	31,971	29,382	28,581	23,577	8,840
NET INCOME FROM OPERATIONS	23,777	(14,253)	8,119	5,941	18,406
INTEREST INCOME	4,461	2,765	1,291	305	300
NON-OPERATING INCOME	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL SOURCE OF CASH</b>	<b>68,353</b>	<b>17,894</b>	<b>37,990</b>	<b>39,517</b>	<b>27,546</b>
<b>USES OF CASH</b>					
CAPITAL IMPROVEMENTS	10,351	0	0	18,079	0
INCREASE IN INV.,REC.,PREPAID	0	2,018	832	0	0
DECREASE IN PAYABLES, ACCRUALS					
DEPOSITS & RESTRICTED ASSETS					
NON-OPERATING EXPENSE	60,000	60,000	30,000	30,000	30,000
OTHER USES OF WORKING CAPITAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL USE OF CASH</b>	<b>70,351</b>	<b>62,018</b>	<b>30,832</b>	<b>48,079</b>	<b>30,000</b>
<b>ENDING CASH BALANCE</b>	<b>79,440</b>	<b>35,315</b>	<b>42,473</b>	<b>33,911</b>	<b>31,457</b>

## SECTION VIII

### UTILITY FUND BUDGET

## **SECTION VIII**

### **UTILITY BUDGET**

#### **GENERAL BACKGROUND**

The Utility Fund is made up of the Electric, Water and Wastewater Departments. Each Department has its own operating budget and 10 year Capital Improvements Program.

#### **INTERDEPARTMENTAL CHARGES**

There is \$33,735 in interdepartmental charges in the 2011 Utility Budget. In the Electric Fund, the \$33,735 is for the work done by the Electrical Department which handles all office and billings operation for its billing services and its office services to Water and Wastewater. These charges show up in the expenditure side of the budget as \$12,375 to Water and \$21,360 to Wastewater.

#### **OUTSIDE CHARGES**

In the 2011 Budget, you will see there are \$12,000 of revenues under **Administrative Services** to Electrical and \$10,000 to Water. The \$12,000 in Electrical represents a payment from the General Fund to the Electrical for services provided by the Billings Office. You will find a corresponding expense entry in the administration budget of the General Fund. \$10,000 of the outside charges under revenues for Water represents a payment from the General Fund to Water for water system infrastructure provided for fire service. You will find a corresponding expense entry in Fire Department Budget of the General Fund.

#### **MANAGEMENT FEES**

Management Fees are based upon the total general government part of the General Fund Budget which includes Mayor and Council, Administration, Legal, Accounting and City Building. The Utility Fund is expected to assume approximately 45% of these costs. That amount is divided between the Water, Sewer and Electric Department by a percentage of their sales. This amount is increased each year by 2%.

## WATER FUND

**Sale of Service** is budgeted to increase dramatically in 2011 due to a second consecutive year water rate increase. The 8% increase in 2010 covered the increased debt service issued to finance a new well and also to cover increased operating costs. The 2011 increase included \$5 of a potential \$10 customer charge increase that will cover a debt service payment on a water treatment plant upgrade. Another \$2.50 was added to help cover fixed costs that the prior year increase didn't quite do. We will analyze rates again in 2011 once construction costs are known for the plant upgrade. A conservation rate was also added in 2010 that charges residential customers a higher rate as their usage increases. **Connection Fees** dropped considerably in 2008 due to the depressed economy. Only one connection fee is being budgeted for 2011.

A positive net income, is budgeted of 110,999 for 2011. The Water Fund has a cash balance (\$507,897) that is well above its minimum working capital goal of 60% of current years operating expenses (\$229,350).

## SEWER FUND

**Sale of Service** through 2009 increased drastically by 57% since 2003. This was through rate increases necessary with the sale of bonds for the expansion of the wastewater treatment plant. Rates were increased 11% in 2004, 10% in 2005 and 18% in 2007. Another 18% increase was made effective 1/1/10 to cover more debt service and higher than anticipated operational costs. In 2011 a 6.5% increase was initiated to cover increased costs and the potential bond issue for Sandys Lift Station. **Connection Fees** have dropped significantly due to the drop in new construction. Our rate analysis in the past has used 8 new connections, but at this time we are only budgeting for one.

Expenses are down 2.7% in 2011 due to a revised annual contract amount from PeopleService. A net income loss is budgeted but with a large depreciation expense, cash flow is what we need to keep an eye on. Rates were increased prior to the wastewater treatment plant expansion to create reserves high enough to make the bond payments and soften the rate increases.

Our working capital goal for 2011 should be \$490,709 and actual cash at the beginning of the year is \$662,777.

## ELECTRIC FUND

**Sales of Service** are up 20% from the period 2008 through 2011, but purchased power costs also continue to climb. 7.2% in January 2010 was implemented with higher purchased power costs projected. Missouri River Energy Services has implemented a new seasonal demand rate which will increase our summer power costs. These rates are designed to encourage conservation and for utilities to implement load management systems if they have not already done so. **Backup Power Agreement** revenue is to provide service to the new Fibrominn Power Plant. Expenses associated with providing this service is under Distribution.

Purchased power costs from Western Area power Administration will remain constant in 2011 as there was no rate increase implemented.



# Water Fund Budget

	2008 Actual	2009 Actual	2010 Budget	2011 Budget
<b>REVENUES</b>				
Sale of Service	290,697	300,601	347,200	480,000
Miscellaneous	4,809	3,173	400	3,000
Fire Service Fee	10,000	10,000	10,000	10,000
Connection Fees	350	250	350	250
Interdepartmental Charges				
Refunds & Reimbursements	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL REVENUE</b>	<b>305,856</b>	<b>314,023</b>	<b>357,950</b>	<b>493,250</b>
<b>EXPENSES</b>				
Salaries	57,542	71,837	72,953	96,000
Earned Benefits	2,256	(20,215)	1,200	1,200
Fringe Benefits	20,562	41,937	25,391	35,010
Office Supplies	50	2,729	500	1,000
Chemicals & Chemical Supplies	7,587	5,189	6,000	7,000
Gas & Oil	4,148	2,731	2,000	4,000
Operating Supplies	987	6,905	3,000	4,000
Laboratory and Testing	1,587	2,594	2,000	2,800
Equipment Repair & Maint.	4,250	7,370	6,500	7,500
Maintain System	27,433	30,092	21,000	30,000
Building Repair & Maint.	4,200	430	1,500	2,000
Management Fees	33,240	34,236	34,920	35,616
Telephone	273	369	350	350
Travel Expense	443	1,335	750	1,500
Training & Instruction	615	540	600	1,000
Marketing	0	0	0	0
Insurance	14,168	9,770	10,200	11,000
Work Comp Insurance	2,232	2,327	3,000	5,700
Utilities	45,827	45,444	50,000	50,000
Depreciation	80,117	77,702	75,000	70,200
Miscellaneous	5,984	3,603	4,000	4,000
Interdepartmental Charges	<u>12,375</u>	<u>12,375</u>	<u>12,375</u>	<u>12,375</u>
<b>Total Expenses</b>	<b>325,876</b>	<b>339,301</b>	<b>333,239</b>	<b>382,251</b>
<b>OPERATING PROFIT/(LOSS)</b>	<b>(20,020)</b>	<b>(25,278)</b>	<b>24,711</b>	<b>110,999</b>
<b>Other Income &amp; Expense</b>				
Interest Income	29,029	22,909	19,000	9,000
Contributed Capital Depreciation	3,249	3,249	3,249	3,249
Gain/Loss on Fixed Asset Sale	0	0	0	0
Interest Expense	(20,242)	(18,063)	(15,935)	(14,900)
Grants & contributed Capital				
<b>NET INCOME/ (LOSS)</b>	<b><u>(7,983)</u></b>	<b><u>(17,183)</u></b>	<b><u>31,025</u></b>	<b><u>108,348</u></b>

TEN YEAR CAPITAL IMPROVEMENT PLAN

DEPARTMENT: Water  
 REVISED: 11/2010

DESCRIPTION	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	Estimates
<b>Equipment</b>											
#19 - 1983 Backhoe > N/U Backhoe			\$90,000								
#20 - 1994 Backhoe > N/U Backhoe											
#7 - Van											
<b>Water Supply</b>											
Well # 30 Benson Lower Aquifer Golf Course Field											
Water Treatment Plant #2 - Update/replace	\$250,000	\$2,550,000	\$650,000								
Well #32 Benson Middle Aquifer Golf Course Field											
Well # 33 Benson Lower Aquifer Golf Course Field											
Seal Well #11 and #12 Demolish Treatment Plant #1											
Filter Plant Rehabilitation Plant I											
Filter Plant Rehabilitation Plant II [Engineering]											
Tower Level Control											
<b>Distribution</b>											
Repaint Water Tower								\$65,000			
Annual Available for Distribution Projects	\$25,000	\$25,000	\$25,000	\$500,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$525,000	
<b>Project List</b>											
11th St S-- Kansas to Thornton (brittle 6" CI to 6" C-900)											\$152,000
11th St N -- Lois to Nevada (4" CI to 6" C-900)											\$256,000
15th St S--Minnesota to Hoban (4" CI to 6" C-900)											\$160,000
13th St S--Wisconsin to Minnesota (4" CI to 6" C-900)											\$184,000
14th St S--Wisconsin to Minnesota (4" CI to 6" C-900)											\$155,000
12th St S--Thornton to Homewood (4" CI to 6" C-900)											\$70,000
12th St S--Wisconsin to Thornton (Service Connections to 10")/25)											\$37,500
20th St S--Pacific to Kansas (4" CI to 6" C-900)											
9th St N--Nevada to Oregon (4" CI to 6" C-900)											\$48,000
19th St S--Pacific to Kansas (4" CI to 6" C-900)											\$38,000
12th St N--Elizabeth to N of Sunwall (4" CI to 6" C-900)											\$142,000

## TEN YEAR CAPITAL IMPROVEMENT PLAN

DEPARTMENT: Water  
 REVISED: 11/2010

DESCRIPTION	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	Estimates
16th St N--Utah to Nevada (4" CI to 6" C-900)											\$83,000
17th St N--Utah to Nevada (4" CI to 6" C-900)											\$100,000
13th St N--Utah to Nevada (4" CI to 6" C-900)											\$100,000
18th St N--Utah to Nevada (4" CI to 6" C-900)											\$108,000
19th St N--Utah to Nevada (4" CI to 6" C-900)											\$98,000
Bernhardt--8th St N to 10 St N (by developer-6" C-900)											\$134,000
S of Hoban & W of Hwy 29 (with development--8" C-900)											\$33,000
6th St N--Cottage Square to Montana (loop main-6" C-900)											
Complete loop on Robert St.(8" C-900) (by developer)											
Church--Thornton to Pine View Lane (w/develop-8"&10" C-900)											\$230,000
<b>Column Total</b>	\$275,000	\$2,575,000	\$765,000	\$500,000	\$25,000	\$25,000	\$25,000	\$90,000	\$25,000	\$525,000	\$2,128,500
<b>Other Scheduled Maintenance</b>											
Wash Water Tower Exterior		\$5,500			\$6,000						
Inspect and Clean Water Tower Interior			\$5,000					\$6,000			
Update Wellhead Protection Plan											



## Sewer Fund Budget

	2008 Actual	2009 Actual	2010 Budget	2011 Budget
<b>REVENUES</b>				
Sale of Service	670,520	669,081	706,850	763,400
Miscellaneous	0	0	0	0
Connection Fees	0	2,000	2,000	2,000
Interdepartmental Charges	0	0	0	0
Refunds & Reimbursements	<u>4,797</u>	<u>11,290</u>	<u>2,000</u>	<u>2,000</u>
<b>TOTAL REVENUE</b>	<b>675,317</b>	<b>682,371</b>	<b>710,850</b>	<b>767,400</b>
<b>EXPENSES</b>				
Salaries	121,235	74,157	6,286	6,800
Earned Benefits	2,361	(25,517)	0	0
Fringe Benefits	40,534	40,232	2,035	2,100
Office Supplies	239	483	0	400
Chemicals & Chemical Supplies	58,907	20,497	0	0
Gas & Oil	10,554	3,410	2,000	1,800
Operating Supplies	2,807	3,436	500	500
Laboratory and Testing	4,004	198	0	0
Contracted Services - Testing	7,390	5,489	0	0
Equipment Repair & Maint.	12,920	10,144	3,500	3,500
Maintain System	15,213	25,034	11,000	18,000
Building Repair & Maint.	7,389	4,206	0	0
Contracted Operations		134,503	283,795	266,000
Management Fees	43,152	44,448	45,336	46,242
Telephone	273	369	0	400
Travel Expense	349	399	250	500
Training & Instruction	595	762	400	400
Insurance	22,348	14,812	16,000	17,000
Work Comp Insurance	2,636	3,295	0	0
Electric Utilities	30,740	36,313	35,000	35,000
Heat	12,857	8,894	12,000	6,000
Depreciation	302,669	319,437	309,000	301,200
Miscellaneous	12,178	6,326	4,200	5,200
Interdepartmental Charges	<u>21,360</u>	<u>21,360</u>	<u>21,360</u>	<u>21,360</u>
<b>Total Expenses</b>	<b>732,709</b>	<b>752,689</b>	<b>752,662</b>	<b>732,402</b>
<b>OPERATING PROFIT/(LOSS)</b>	<b>(57,392)</b>	<b>(70,318)</b>	<b>(41,812)</b>	<b>34,998</b>
<b>Other Income &amp; Expense</b>				
Special Assessments				
Interest Income	33,986	18,429	30,000	12,000
Contributed Capital Depreciation	6,930	6,930	5,853	5,853
Interest Expense	(76,118)	(77,322)	(81,683)	(81,000)
Gain/Loss on Disposal of Asset		7,763		
Grants & Contributed Capital				
<b>NET INCOME/ (LOSS)</b>	<b><u>(92,593)</u></b>	<b><u>(114,519)</u></b>	<b><u>(87,642)</u></b>	<b><u>(28,149)</u></b>

TEN YEAR CAPITAL IMPROVEMENT PLAN

DEPARTMENT: Wastewater  
 REVISED: 11/2010

DESCRIPTION	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	Estimates
<b>Equipment</b>											
Jet-Vac NU 1997 Ford Louisville				\$150,000							
<b>Plant Improvement</b>											
Digester Cover					\$125,000						
Sludge Tank Improvements											
WWTP Generator				\$30,000							
<b>Collection System</b>											
<b>Annual Available for Collection System Projects</b>											
Lift Station--Sandy's	\$365,000										
Lift Station--SCADA(monitor from WWTP)											
Lift Station--Wood Ave at Meadow LN(upgrade 1φ to 3φ)											
Lift Station--Oregon Ave at 8th St N(upgrade 1φ to 3φ)											
11th St S--Kansas to Minnesota (12"VCP to 12"SDR 35)(855ft)				\$145,000							
11th St S--Minnesota to Thornton (8"VCP to 8"SDR 35)(545ft)				\$92,650							
11th St N--Nevada to Montana (12"VCP to 12"SDR 35)(660ft)				\$66,000							
11th St N--Montana to Lois (8"VCP to 8"SDR 35)(1280ft)				\$122,000							
15th St S--Minnesota to Hoban (8"Conc&VCP to 8"SDR 35)(1280ft)					\$122,000						
13th St S--Wisconsin to Minnesota (12"VCP to 12"SDR 35)(600ft)						\$99,000					
14th St S--Wisconsin to Minnesota (12"VCP to 15"SDR 35)(950ft)								\$133,000	\$161,500		
12th St S--Thornton to Homewood (8"VCP to 12"SDR 35)(785ft)								\$200,000			
12th St S--Wisconsin to Thornton (12"VCP to 12"SDR 35)(1185ft)			\$122,000								
20th St S--Pacific to Wisconsin (8"VCP to 8"SDR 35)(810ft)											
9th St N--Nevada to Oregon (8"VCP to 8"SDR 35)(330ft)					\$33,000						
19th St S--Pacific to Wisconsin (12"VCP to 12"SDR 35)(670ft)							\$110,000				
19th St S--Atlantic to Pacific (Insituform 12" RR Xing)(550ft)							\$50,000				

TEN YEAR CAPITAL IMPROVEMENT PLAN

DEPARTMENT: Wastewater  
 REVISED: 11/2010

DESCRIPTION	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	Estimates
12th St N--Elizabeth to N of Sunwall (8"VCP to 12"SDR 35)(1115ft)							\$170,000				
16th St N--Atlantic to Oregon (12"VCP to 12" SDR 35)(1060ft)										\$175,000	
17th St N--Atlantic to Nevada (12"VCP to 12" SDR 35)(810ft)											\$100,000
13th St N--Utah to Nevada (12"VCP to 12" SDR 35)(650ft)											\$110,000
18th St N--Utah to Nevada (12"VCP to 12" SDR 35)(650ft)											\$78,000
19th St N--Idaho to Nevada (8"Conc to 8"SDR 35)(325ft)											\$32,500
S of Hoban & West of 29 (8"to12"SDR 35 with Lift Station)											\$250,000
Wisconsin Av--20th St S to WWTP(24"VCP-line/replace w/SDR 35)											\$200,000
Sewer Main Lining		\$135,000									
<b>Column Total</b>	\$365,000	\$135,000	\$122,000	\$575,650	\$185,000	\$224,000	\$330,000	\$333,000	\$161,500	\$175,000	\$770,500
<b>Other Scheduled Maintenance</b>											



## Electric Fund Budget

	2008 Actual	2009 Actual	2010 Budget	2011 Budget
<b>REVENUES</b>				
Sale of Service	2,796,245	3,120,366	3,352,000	3,366,000
Miscellaneous	38,719	56,191	40,750	37,500
Administrative Services	9,000	9,000	12,000	12,000
Interdepartmental Charges	33,735	33,735	33,735	33,735
Refunds & Reimbursements	25,340	19,345	20,000	15,000
Conservation Rebates	2,380	12,664	12,000	25,000
Generation Capacity Revenue	42,768	43,824	44,000	44,000
Dedicated Capacity Revenue	288,000	294,000	300,000	306,000
Backup Power Agreement	526,640	450,170	530,000	480,000
Generation Sales	<u>15,021</u>	<u>9,975</u>	<u>15,000</u>	<u>10,000</u>
<b>TOTAL REVENUE</b>	<b>3,777,848</b>	<b>4,049,269</b>	<b>4,359,485</b>	<b>4,329,235</b>
<b>EXPENSES</b>				
<b>Administration</b>				
Salaries	75,800	73,905	84,200	77,740
Earned Benefits	8,546	(9,611)	3,000	3,000
Fringe Benefits	32,764	36,818	37,840	31,360
Office Supplies	8,572	6,312	8,500	6,000
Postage	4,144	6,682	4,000	3,000
Gas & Oil	258	123	300	300
Management Fees	149,520	154,005	157,085	160,226
Contracted Services	5,259	15,519	4,000	10,000
Data Processing Services	20,558	21,091	21,500	23,000
Bill Print Services	11,475	10,229	12,000	13,000
Telephone	9,587	8,276	8,000	8,800
Travel Expense	2,083	2,038	2,000	2,000
Training & Instruction	1,490	1,515	2,300	1,900
Marketing	10,347	16,820	10,000	10,000
Insurance	14,169	23,776	20,800	22,500
Depreciation	380,815	474,310	490,000	475,300
Miscellaneous	11,095	5,050	2,000	5,000
Bad Debts	10,365	6,947	14,000	12,000
Dues & Subscriptions	4,548	4,423	5,000	6,000
Load Management	31,904	55,920	39,000	45,000
Meter Reading Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Administration</b>	<b>793,298</b>	<b>914,147</b>	<b>925,525</b>	<b>916,126</b>
<b>Power Production</b>				
Gas & Oil	16,843	16,187	25,000	12,000
Operating Supplies	7,666	1,634	5,000	3,000
Equipment Repair & Maint.	38,367	36,276	31,000	36,000
Building Repair & Maint.	21,575	10,347	8,000	5,000
Contracted Services	7,932	8,440	1,000	3,000
Utilities	35,821	38,693	42,000	34,000
Heating Cost	0	0	0	0
Miscellaneous	<u>1,558</u>	<u>1,367</u>	<u>1,000</u>	<u>1,000</u>
<b>Total Power Production</b>	<b>129,763</b>	<b>112,946</b>	<b>113,000</b>	<b>94,000</b>
<b>Distribution</b>				
Gas & Oil	11,192	6,478	6,000	8,000
Operating Supplies	19,182	16,677	30,000	20,000
Equipment Repair & Maint.	21,069	18,980	27,600	20,400



## Electric Fund Budget

	2008 Actual	2009 Actual	2010 Budget	2011 Budget
Maintain System	67,477	36,626	30,000	30,000
Maintain Street Lights	25,285	17,047	20,000	20,000
Building Repair & Maint.	11,997	4,119	12,000	5,000
Purchased Power	1,197,981	1,465,777	1,540,000	1,600,000
Wheeling	298,070	271,518	310,000	275,000
Backup Power Agreement Costs	366,401	341,294	345,000	325,000
Distribution Maintenance Contract	498,905	491,059	530,000	540,000
Telephone	1,485	1,230	1,500	1,500
Travel Expense	204	74	200	800
Training & Instruction	662	580	500	400
Electricity	12,335	13,717	16,000	14,000
Heating Cost	3,423	3,582	4,000	4,000
Miscellaneous	<u>275</u>	<u>0</u>	<u>500</u>	<u>500</u>
<b>Total Distribution</b>	<b>2,535,944</b>	<b>2,688,756</b>	<b>2,873,300</b>	<b>2,864,600</b>
<b>TOTAL EXPENSES</b>	<b>3,459,004</b>	<b>3,715,849</b>	<b>3,911,825</b>	<b>3,874,726</b>
<b>OPERATING PROFIT/(LOSS)</b>	<b>318,844</b>	<b>333,420</b>	<b>447,660</b>	<b>454,509</b>
<b>Other Income &amp; Expense</b>				
Interest Income	170,013	64,925	90,000	70,000
Unrealized Gain (Loss) on Investments	25,324	19,698		
Sale of Property		52,500		
Interest Expense	(362,401)	(278,441)	(311,400)	(293,650)
Gain/Loss on Disposal of Assets		<u>(14,449)</u>		
<b>NET INCOME/ (LOSS)</b>	<b><u>151,779</u></b>	<b><u>177,652</u></b>	<b><u>226,260</u></b>	<b><u>230,859</u></b>

### \*\*\* Sale of Service Breakdown \*\*\*

Residential Lighting	1,137,946	1,250,000	1,300,000	1,400,000
Interruptible Service	81,554	90,000	100,000	90,000
Municipal Service	219,635	240,000	260,000	230,000
Commercial Lighting	207,980	230,000	250,000	250,000
Commercial 3-Phase	117,169	130,000	150,000	140,000
Industrial Service	951,192	1,050,000	1,200,000	1,160,000
Street Lighting & Security Lights	<u>80,770</u>	<u>85,000</u>	<u>92,000</u>	<u>96,000</u>
<b>Total Sales of Service</b>	<b><u>2,796,245</u></b>	<b><u>3,075,000</u></b>	<b><u>3,352,000</u></b>	<b><u>3,366,000</u></b>

TEN YEAR CAPITAL IMPROVEMENT PLAN

DEPARTMENT: Electric Department  
 REVISED: 11/2010

DESCRIPTION	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	BEYOND
Power Plant / Line Garage											
Replace Line Garage Floor											
Tuck point Power Plant		\$60,000									
Replace Power Plant Roof	\$60,000										
Replace Generation Fuel Tank	\$100,000										
Equipment											
#2 2009 Chevrolet 3/4 T Pickup 1700 Mi.									\$35,000		
Panel Van 1999 Chevy 57000 Mi				\$30,000				\$115,000			
#8 Small bucket truck 2009 Ford Superduty 6300 Mi										\$110,000	
#10 48ft Bucket truck- 1995 Ford F-800/Hi Ranger 12800Mi											
# Digger/Derrick- 2002 Freightliner/Versalift 8100 Mi							\$150,000				
Boring machine- 2007 Ditch Witch 2020 300 Hr								\$160,000			
Vac Potholer 2006 Ring-O-Matic 200 Hr									\$30,000		
Chipper- 1992 Vermeer 935 550 Hr				\$30,000							
Reel Trailer- 1990 Home made	\$12,000										
Trencher- 1999 Case 560 719 hr			\$75,000								
Tensioner- 1989 Sauber											
Trailer for boring mach.- 2008 Felling									\$7,500		
Pole Trailer- 1989 Felling											
Single Phase Trailer											
AS400					\$20,000						

TEN YEAR CAPITAL IMPROVEMENT PLAN

DEPARTMENT: Electric Department  
 REVISED: 11/2010

DESCRIPTION	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	BEYOND
<b>Distribution</b>											
Metering Improvements/AMR	\$20,000	\$20,000									
Street Lights	\$45,000	\$45,000									
Phase II - System Improvements											
Hawleywood Subdivision	\$15,000										
Homewood Subdivision		\$20,000									
Cottage Square Subdivision	\$10,000										
Loop Industrial Park with decommissioned 41,600Kv line											
System SCADA			\$100,000	\$100,000							
<b>Replace OH with UG/ system upgrades</b>		\$75,000	\$50,000	\$125,000	\$75,000	\$180,000	\$75,000	\$150,000	\$75,000	\$150,000	\$2,275,000
NW Corner 3φ	\$15,000	\$20,000									
NW Corner 1φ	\$15,000	\$20,000									
NE Corner 3φ		\$5,000	\$20,000	\$20,000	\$20,000	\$20,000	\$27,000	\$30,000			
NE Corner 1φ			\$20,000	\$20,000	\$22,000	\$24,000					
<b>Column Total</b>	\$292,000	\$265,000	\$265,000	\$325,000	\$137,000	\$224,000	\$252,000	\$455,000	\$147,500	\$260,000	\$2,275,000
<b>Other Schedule Maintenance</b>											
Meggar Testing--Generation			\$7,500					\$7,500			
Relay & Load Tap Changers Maintenance			\$7,500					\$7,500			

## SECTION IX

### GARBAGE COLLECTION FUND

## SECTION IX

### GARBAGE COLLECTION FUND

The City contracts for garbage pickup for all residential homes in the City. The report show 2007 through 2009 actual amounts and the 2010 and 2011 Budgets.

**Contracted Services** is the contract we have with Mattheisen Disposal for garbage pickup. Our current contract ended in 2009. **Refuse Disposal** is what we pay to the Swift County Recycling Center for the garbage we have hauled there.

**City Wide Clean Up** are costs associated with our Spring Clean up Program.

**GARBAGE COLLECTION FUND****REVENUES**

<b>Sale of Tags</b>	5,320	5,070	4,251	5,000	5,000
<b>Other Revenue</b>	37	233	312	0	0
<b>Garbage Billings</b>	<u>162,638</u>	<u>163,635</u>	<u>162,949</u>	<u>164,000</u>	<u>164,000</u>
<b>TOTAL REVENUES</b>	<b>167,996</b>	<b>168,938</b>	<b>167,512</b>	<b>169,000</b>	<b>169,000</b>

**EXPENDITURES**

<b>Operating Supplies</b>	360	1,036	667	1,000	1,000
<b>Management Fee</b>	7,465	7,620	7,848	8,005	8,166
<b>Contracted Services</b>	96,683	99,572	105,566	108,000	114,000
<b>Refuse Disposal</b>	46,064	46,146	44,121	50,000	43,000
<b>City Wide Cleanup</b>	7,735	1,770	1,518	5,000	5,000
<b>Uncollectable Accounts</b>	<u>997</u>	<u>2,193</u>	<u>1,245</u>	<u>2,000</u>	<u>2,000</u>
<b>TOTAL EXPENDITURES</b>	<b>159,304</b>	<b>158,336</b>	<b>160,965</b>	<b>174,005</b>	<b>173,166</b>

<b>OPERATING PROFIT / (LOSS)</b>	<b>8,692</b>	<b>10,602</b>	<b>6,546</b>	<b>(5,005)</b>	<b>(4,166)</b>
<b>Interest Income</b>	2,432	2,837	2,461	2,000	2,000
<b>Transfer to other funds.</b>	0	0	0	0	0
<b>FUND BALANCE</b>	<b>75,033</b>	<b>88,472</b>	<b>97,479</b>	<b>94,474</b>	<b>92,308</b>

# SECTION X

## TAX INCREMENT FINANCING

## **SECTION X**

### **Tax Increment District #4 – Northview Court Townhomes**

We receive tax increment on this project which in turn is paid back to the owner. There is a maximum amount to be reimbursed or the project will end in 2020. Whichever comes first.

**TAX INCREMENT DISTRICT #4  
Northview Court Townhomes**

<b>Tax Increment</b>	6,312.73	6,446.53	6,627.84	6,800.00
<b>Interest Income</b>	0	0	0	0
<b>Total Revenues</b>	<u>6,312.73</u>	<u>6,446.53</u>	<u>6,627.84</u>	<u>6,800.00</u>
<b>Administrative Fees</b>	134.34	171.69	172.18	175.00
<b>Pay as you go Payments</b>	<u>6,178.39</u>	<u>6,318.00</u>	<u>6,412.50</u>	<u>6,625.00</u>
<b>Total Disbursements</b>	<u>6,312.73</u>	<u>6,489.69</u>	<u>6,584.68</u>	<u>6,800.00</u>
<b>Increase (Decrease) Cash</b>	<u>0.00</u>	<u>-43.16</u>	<u>43.16</u>	<u>0.00</u>
<b>Maximum Reimbursement Due though 2020</b>	202,906.63	196,588.63	190,176.13	183,551.13

## SECTION XI

### NON BUDGETED FUNDS

## SECTION XI

The City of Benson has a few funds that do not have formal budgets adopted for them. The following is a list of these funds and a brief description of each one.

**Community Development Revolving** – This fund was used in the early 80s to provide loans and grants for housing rehabs. The loans were generally zero interest loans to be paid back at the time the homes are sold. They are slowly being paid back and there is a cash balance of \$188,440 beginning in 2011. Current uses of the money include the purchase of dilapidated houses and their demolition to provide buildable lots for new construction.

**2005 Small Cities Grant Fund** – This fund contains a balance of \$37,708 and was established to recover loan and grant proceeds from completed projects funded under the 2005 State of Minnesota Redistributed Federal Community Development Block grant program. The City of Benson completed the grant program goals in 2008 with 19 home rehabilitations and 10 business upgrades. The recovered grant proceeds will be reinvested in the Development District for Economic Development & Housing programs which have yet to be developed.

**2009 Small Cities Grant Fund** – This fund was established to recover loan and grant proceeds that were repaid from home grants issued under the State of Minnesota's Redistribution of Community Development Block grant program dollars. Benson competed for and received a Small Cities grant to rehabilitate 16 homes and 5 businesses. These home and business projects were completed in 2010 and funds derived from these projects comprise the \$503 current balance. Small Cities funds repaid to the City will be used for future economic development activities in the Benson Development District. A "Small Cities Grant Form" application has been submitted to the State of Minnesota for an additional 10 home rehabilitation projects under the open 2009 grant program.

**Development District** – The City created the Development District to assist with its economic development activities. Tax increment dollars were at one time available to be spent within the Development District. At this time the Fund is not active.

**Revolving Loan Fund** – Established by a grant from the State of Minnesota and transfers from the City's General Fund, the Revolving Loan Fund is used to make loans to businesses that are unable to obtain the financing they need through banks or other investors. The cash balance in this fund is \$772,157 at the beginning of 2011.