

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING
DECEMBER 15, 2008**

The meeting was called to order at 5:30 p.m. by Mayor Paul Kittelson. Members present: Sue Fitz, Anne Johnson, Bob Claussen, Gary Landmark, and Paul Kittelson. Members absent: None. Also present: City Manager Rob Wolfington, Finance Director Glen Pederson, Public Works Director Elliot Nelson, Police Chief Jim Crace, and Ron Vadnais.

There was no one under unscheduled business to come before the Council.

It was moved by Landmark, seconded by Fitz and carried unanimously to approve the following minutes on the consent agenda:

- a. December 1, 2008 Regular City Council Meeting
- b. October 27, 2008 SCBH Board Meeting
- c. December 1, 2008 Benson Planning Commission Meeting
- d. November 11, 2008 Benson HRA Meeting
- e. December 4, 2008 Benson EDA Meeting

The City Manager reviewed the following correspondence with the Council:

- a. MPCA RE: Renewal Application for NPDES/SDS Permit #MN0020036
- b. Resignation Letter from Pat Hawley for the Tourism Board
- c. 2009 Chamber Annual Meeting Invitation

It was moved by Fitz, seconded by Johnson and carried unanimously to approve 2009 Cigarette License renewals for the following:

Kelly's Convenience Store	Darold's Super Valu
Amoco Food Shop of Benson	Do-Mats Family Foods
Holiday Station	

It was moved by Landmark, seconded by Johnson and carried unanimously to approve the following Special Use Permits to allow disposing of septic tank sludge and holding tank sewage into the Benson Wastewater Facility for 2009: William E. Boutain dba Harry's Pumping Service and Steve Slaughter.

Ron Vadnais, representing the Benson Golf Club, came before the Council to request financial assistance to help the Golf Club through the year end. After discussion, it was moved by Claussen, seconded by Landmark and carried unanimously to approve a \$10,000 donation to the Golf Club with the EDA and Tourism Funds each paying \$5,000. Once the 2009 Golf Club budget has been approved, they will make it available to the Council for their review.

At 6:00 p.m. the Mayor opened the Truth-in-Taxation Public Hearing. There being no one in attendance for the hearing, the Council continued with the agenda.

The City Manager briefed the Council on the Small Cities Development Program (SCDP) grant. He informed the Council that there will be a public hearing with the four townships at the

January 5, 2009 Council meeting to discuss the joint SCDP grant application. The final grant application is due January 15, 2009. This was informational with no action taken.

It was moved by Claussen, seconded by Landmark and carried unanimously to authorize the Mayor and City Clerk to sign the contract to receive the Volunteer Fire Assistance matching grant from the Minnesota DNR in the amount of \$5,000.

It was moved by Fitz, seconded by Claussen and carried unanimously to authorize staff to sign the final contract closeout documents for the 115 kV transmission line construction project that Emblom's Midwest Powerline Construction, Inc. has completed and approved final payment to Emblom in the amount of \$14,277.53.

Member Johnson offered the following Resolution and moved its adoption:

**RESOLUTION IMPLEMENTING THE FEDERAL TRANSIT ADMINISTRATION
REGULATIONS ON DRUG USE AND ALCOHOL MISUSE
(RESOLUTION NO. 2008-24)**

WHEREAS, the City of Benson has an obligation to insure that its employees perform their jobs safely, efficiently and in a professional manner.

WHEREAS, the City of Benson recognizes that alcoholism and other drug dependencies has a significant potential for causing safety hazards for transit system employees.

NOW THEREFORE, the purpose of this document is to set forth the Benson Heartland Express Drug and Alcohol Testing Policy regarding urine drug testing and breath alcohol testing for safety sensitive positions in accordance with the terms of 49 CFR Part 655. I further certify that the employee training conducted under this part meets the requirements of 49 CFR Part 655.

Member Claussen seconded the foregoing Resolution and the following vote was recorded: AYES: Johnson, Claussen, Fitz, Landmark, Kittelson. NAYS: None. Whereupon the Mayor declared Resolution No. 2008-24 duly passed and adopted.

It was moved by Johnson, seconded by Claussen and carried unanimously to approve adding Section 7 Drug-Free Workplace to the Personnel Policy.

It was moved by Landmark, seconded by Johnson and carried unanimously to approve a Return to Work Policy.

It was moved by Landmark, seconded by Fitz and carried unanimously to approve the following Public Utilities Bad Debts List as of December 31, 2008:

ACCT. NO.	NAME	ELEC	WATER	SEWER	TAX	GARB	PEN	TOTAL
101-0050-00-08	Jackie Moberg	102.73	37.54	116.94	19.06	100.34	10.00	386.61
101-0118-00-04	Jennifer Hayhurst	136.69	50.15	161.38	13.76	49.93	30.00	441.91
101-0136-00-01	Josephine Flores	24.52	28.26	303.15	9.44	29.59	20.00	414.96
101-0143-02-03	Charles Gersch	46.45	0.00	0.00	4.32	0.00	0.00	50.77

102-0048-00-01	Karl Maska	0.00	0.00	0.00	19.26	153.75	55.90	228.91
102-0048-00-04	Karl Maska	46.01	9.04	44.05	5.24	24.85	0.00	129.19
102-0064-00-01	Jennifer Hayhurst	173.89	41.93	110.31	13.92	25.93	10.00	375.98
102-0068-00-15	Alexis Cramlet	50.53	29.84	41.36	8.15	23.33	8.09	161.30
103-1371-00-18	Sherril Wilson	51.97	0.00	0.00	4.20	0.00	2.64	58.81
104-0143-03-11	Melissa Vales	39.65	0.00	0.00	4.35	0.00	2.47	46.47
104-0143-06-01	Phillip King	7.59	0.00	0.00	1.79	0.00	0.00	9.38
104-0143-09-20	Amanda Boyum	19.66	0.00	0.00	2.58	0.00	2.67	24.91
104-0143-13-15	Jennifer Taylor	158.25	0.00	0.00	16.31	0.00	11.82	186.38
104-0143-17-01	Cynthia Johnson	63.18	0.00	0.00	21.78	0.00	88.23	173.19
201-0020-00-03	Tammy Drivdahl	0.00	12.00	135.17	5.35	77.00	16.49	246.01
201-0055-00-14	J. Norris/J. Nealy	1068.05	226.75	230.10	83.42	77.00	60.00	1745.32
202-0007-00-02	Scott Riley	0.00	0.00	40.50	0.00	137.54	74.82	252.86
202-0051-00-07	Clorinda Johnson	87.62	21.00	175.50	9.98	55.40	69.87	419.37
202-0056-00-04	Dean Tollefson	75.89	36.72	426.60	6.40	59.99	50.00	655.60
202-0056-00-05	Duane Tollefson	30.28	37.04	137.37	9.51	77.49	18.44	310.13
205-0203-00-13	Kristi Ooninx	0.00	0.00	0.00	0.63	0.00	0.00	0.63
205-0531-00-11	Angela Fietek	95.86	0.00	0.00	7.54	0.00	11.69	115.09
205-0532-00-13	Melissa Vales	144.55	0.00	0.00	18.17	0.00	24.56	187.28
205-0533-00-09	John Loomis	23.74	0.00	0.00	27.71	0.00	32.99	84.44
205-0606-00-12	Shirley Bailey	77.76	0.00	0.00	6.35	0.00	8.56	92.67
301-0058-00-01	Phillip Pederson	0.00	0.00	58.50	0.00	14.57	7.76	80.83
301-0065-00-12	Bernard Drivdahl	30.00	0.00	0.00	22.54	211.47	65.39	329.40
301-0065-00-13	Bernard Drivdahl	75.85	13.00	57.38	15.14	104.78	29.16	295.31
301-0070-00-01	Jesse Boots	511.17	8.66	170.30	41.44	189.55	95.19	1016.31
301-0134-00-04	Jesse Gocha	0.00	0.00	192.30	0.00	18.83	56.91	268.04
302-0001-00-01	DS Lagesons	1039.55	1617.02	4299.42	1263.98	0.00	160.40	8380.37
302-0114-00-02	Bernard Drivdahl	0.00	0.00	0.00	.86	8.87	0.00	9.73
302-0114-00-04	Bernard Drivdahl	64.57	0.00	0.00	8.19	40.97	13.03	126.76
303-0053-00-01	John Grussing	0.00	0.00	99.47	0.00	0.00	0.00	99.47
303-0059-00-17	Tom St. Vincent	15.58	7.38	29.86	2.65	16.84	0.00	72.31
303-0132-05-02	James Lien	122.34	29.52	60.41	10.09	22.01	0.00	244.37
304-0002-00-07	Daniel Hermes	83.58	16.14	141.47	7.41	20.33	10.00	278.93
304-0014-00-17	Tom Ranney	0.00	40.57	266.31	3.67	61.68	30.00	402.23
304-0132-00-06	Daniel Hermes	471.85	61.61	118.11	76.11	62.86	30.00	820.54
304-0184-00-22	A. Breitenstein	0.00	21.46	125.62	0.00	70.87	22.55	240.50
305-0014-00-01	Gary Mitteness	94.42	0.00	0.00	21.28	0.00	34.03	149.73
305-0015-00-15	Christopher Curtiss	48.42	0.00	0.00	4.45	0.00	0.00	52.87
305-0046-00-13	Joseph Hardy	40.21	0.00	0.00	2.62	0.00	1.84	44.67
305-0049-00-10	Kyle Chippich	44.74	0.00	0.00	2.91	0.00	0.00	47.65
305-0059-00-11	Eric Seabolt	74.54	0.00	0.00	11.96	0.00	17.40	103.90
306-0104-01-04	Norman Kendall	34.22	0.00	0.00	3.52	0.00	0.00	37.74
306-0217-00-04	Tom Laderer	32.90	0.00	0.00	0.00	0.00	0.00	32.90
401-0070-00-05	Debra Carlson	123.79	32.50	145.97	13.32	27.50	10.00	353.08
401-0085-00-01	Dan Lageson	18.70	7.75	143.20	4.89	11.00	0.00	185.54
401-0110-00-03	Mike Wells	156.58	25.30	154.89	16.57	52.33	20.00	425.67
402-0011-00-12	Sherril Wilson	82.29	22.73	32.06	9.03	21.97	7.60	175.68
402-0064-00-01	Susan Miller	230.46	0.00	46.50	32.48	83.25	137.99	530.68
402-0073-00-05	Carlton Anderson	47.74	37.73	72.70	27.89	48.47	30.00	264.53
402-0073-00-09	Olive Olsen	145.25	32.00	58.50	13.95	33.00	10.00	292.70
402-0074-00-09	Tom Ranney	46.88	59.69	132.08	10.99	74.50	50.00	374.14
402-0185-00-05	Maria Garza	14.89	24.24	201.75	6.32	50.23	37.27	334.70
402-0188-00-08	Jerrick Moss	131.23	31.57	68.59	12.29	38.69	8.21	290.58

403-0054-00-19	Bernard Drivdahl	11.36	0.00	0.00	2.33	16.31	0.00	30.00
502-0155-00-05	Gerry Woltjer	2452.42	179.11	732.61	255.50	0.00	90.00	3709.64
601-0034-04-01	Kathy Dziengl	11.04	0.00	0.00	2.89	0.00	0.00	13.93
TOTALS		8781.44	2798.25	9330.43	2226.49	2193.02	1583.97	26913.60

The City Manager gave a presentation on the 2009 budget, 2008 significant accomplishments and 2009 capital investment. There was a discussion regarding reductions to the 2009 proposed budget in the amount of \$349,000. The Council directed staff to prepare a proposed budget to include the \$349,000 in reductions for consideration at the next meeting. At 6:56 p.m., the Mayor closed the hearing. It was moved by Landmark, seconded by Fitz and carried unanimously to schedule a special meeting at 5:30 p.m. on December 22, 2008 to adopt the final 2009 operating budget and 2009 property tax levy.

It was moved by Fitz, seconded by Claussen and carried unanimously to approve pay request #3 from R.L. Larson Excavating for the Lift Station improvements in the amount of \$26,956.25.

It was moved by Landmark, seconded by Johnson and carried unanimously to approve a pay request from Utilities Plus Energy Services for the power plant insurance in the amount of \$7,910.

It was moved by Landmark, seconded by Johnson and carried unanimously to approve the bills and warrants in the amount of \$352,206.02.

It was moved by Claussen, seconded by Fitz and carried unanimously to adjourn the meeting at 7:03 p.m.

Mayor

Attest: _____
City Clerk