

- 52-53 17. Frozen Service Lines Prevention Policy
- 54 18. Senior Advocacy Corporation Contribution: (City Manager, Director of Finance)
- 55-56 19. Small Cities Approvals: (City Manager, Director of Finance)
- 57 20. Consider Transfer Resolution from Liquor Fund to General Fund: (Director of Finance)
- 58-65 21. 2015 Budgets: (Director of Finance)
- a. Library Endowment Fund
 - b. Perpetual Care Cemetery
 - c. Storm Water Fund
 - d. Concrete Projects Fund
 - e. Small Cities Grant Fund 2005
 - f. Small Cities Grant Fund 2009
 - g. Small Cities Grant Fund 2011
 - h. Small Cities Grant Fund 2013
- 66-79 22. Bills & Warrants: (Director of Finance)
- December 2014 - \$410,813.66
 - 80-83 ▪ January 9, 2015 - \$231,579.40
23. Adjourn: Mayor

DRAFT

**MINUTES - BENSON CITY COUNCIL - SPECIAL MEETING
JANUARY 2, 2015**

The meeting was called to order at 5:30 p.m. by Mayor Kittelson. Members present: Paul Kittelson, Mike Fugleberg, Jack Evenson, Stephanie Heinzig & Sue Fitz. Members Absent: None. Also present: City Manager Rob Wolfington and Director of Finance Glen Pederson.

The Council recited the Pledge of Allegiance.

It was moved by Fitz, seconded by Evenson and carried unanimously to approve the following minutes:

- December 15, 2014

It was moved by Evenson, seconded by Fugleberg and carried unanimously to approve a gambling permit to the Chippewa Valley Deer Hunters association for February 6, 2015.

Wolfington announced he will be gone January 9-11, 2015 for the Minnesota Hospital Association Conference, and costs will be shared between the City and Hospital.

It was moved by Evenson, seconded by Fugleberg and carried unanimously to approve the following appointments:

Emergency Chain of Command	Paul Kittelson Sue Fitz Mike Fugleberg Jack Evenson Stephanie Heinzig Fugleberg and Kittelson
Economic Development Authority	Fitz and Evenson
Fire Board	Heinzig and Fitz
HRA	Fitz
Library Board	Fitz and Heinzig
Liquor Committee	Evenson and Kittelson
Park Board	Heinzig and Fugleberg
Personnel Committee	Fitz
Planning Commission	Fitz
President Pro-Tem	Heinzig and Evenson
Utility Committee	Heinzig and Evenson
Facilities Committee	Heinzig and Evenson
Kid Day Board	Don Wilcox
Civil Cases: City Attorney	Ben Wilcox
Civil Cases: Assistant City Attorney	Wilcox Law Office
Attorney Handling Criminal Cases	

It was moved by Fitz, seconded by Heinzig and carried unanimously to designate the Monitor News as the official newspaper in 2015.

It was moved by Evenson, seconded by Fugleberg and carried unanimously that state banks, national banks, and thrift institutions located either within or outside the State of Minnesota that qualify as depositories under Minnesota Law are hereby designated as depositories for the City of Benson.

It was moved by Fitz, seconded by Evenson and carried unanimously to designate 2015 City Council meeting dates on the first and third Mondays of each month at 5:30 p.m., with the following exceptions due to holidays:

- Monday, January 12, 2015
- Tuesday, February 17, 2015
- Tuesday, September 8, 2015

It was moved by Fugleberg, seconded by Heinzig and carried unanimously to authorize the following as check signers for the following accounts:

All Accounts:	Mayor Paul Kittelson, City Manager Robert Wolfington and Director of Finance Glen Pederson
Incidental Fund:	Lisa Kent and Valerie Alsaker
Hospital & Meter Rent Account:	Lisa Kent
Cafeteria Plan Trust:	Lisa Kent and Justin Kroege-Flexible Benefit Administrators

It was moved by Evenson, seconded by Fugleberg and carried unanimously to schedule the Board of Review on April 20, 2015 from 5:30 pm to 6:30 pm.

Wolfington presented the Chamber of Commerce membership packet for 2015. It was moved by Evenson, seconded by Fitz and carried unanimously to approve Chamber of Commerce memberships for the Liquor Fund in the amount of \$160.00 and the Utility Fund in the amount of \$240.00.

It was moved by Fitz, seconded by Fugleberg and carried unanimously to approve an agreement with Countryside Public Health to conduct mandatory tobacco sales compliance checks for 2015 on the retail establishments in the City of Benson.

Wolfington referred the Council to a letter of commendation and the 2013 Water Fluoridation Quality Award from the Centers for Disease Control. Benson is one of 43% of cities in the country to earn this award.

It was moved by Evenson, seconded by Fitz and carried unanimously to approve November 2014 bills and warrants in the amount of \$603,150.72.

It was moved by Fugleberg, seconded by Evenson and carried unanimously to approve the 2014 Pay Equity implementation Report.

It was moved by Evenson, seconded by Fitz and carried unanimously to approve the 2015 Exempt wages as follows:

Name	Title	Current 2014	Proposed 2015	Increase	
Rob Wolfington	City Manager	84,060.00	86,582.00	3.0%	2,522.00
Glen Pederson	Director of Finance	73,000.00	76,000.00	4.1%	3,000.00
Dan Gens	Public Works Director	67,320.00	70,012.00	4.0%	2,692.00
Ian Hodge	Police Chief	66,000.00	71,280.00	8.0%	5,280.00
Tim O'Connor	Liquor Store Mgr.	40,500.00	42,000.00	3.7%	1,500.00
Valerie Alsaker	Administrative Assist.	20.00	20.50	2.5%	.50

Paul Larson	Sergeant	26.46	27.96	5.7%	1.50
Michael Jacobson	Building Official	28.23	28.73	1.8%	.50

Wolfington presented a report to the Council by MnDOT on Improvements to Highway-Rail Grade Crossings and Rail Safety. He stated Benson's crossings are listed as "at risk" crossings. He encouraged the Council to read the report.

It was moved by Fitz, seconded by Evenson and carried unanimously to recite the Pledge of Allegiance at the beginning of every City Council meeting.

There being no other business, a motion was made by Heinzig, seconded by Evenson and carried unanimously to adjourn the meeting at 5:54 p.m.

Mayor

City Clerk

u

**MINUTES - BENSON PLANNING COMMISSION - REGULAR MEETING
DECEMBER 1, 2014 AT 12:00 NOON**

Members Present: Sue Fitz, Jerry Johannessen, Ron Laycock, Lyle Popma, Kathy Polzin, Tara Ulmaniec, Mark Schreck

Members Absent: None

Also Present: City Manager Rob Wolfington and Building Official Mike Jacobson

The meeting was called to order at 12:12 p.m. by Chairman Laycock.

It was moved by Fitz, and seconded by Polzin to approve the September 8, 2014 Planning Commission Minutes.

Rob thanked Tara for taking the time to present information from the class she attended earlier this year on Planning Commission Basic Training.

Eaton Park – Senior Housing Project

Rob stated there is a group from the Swift County-Benson Hospital Foundation that is working on building a senior assisted living and memory facility in Benson. The location they are interested in is Captain Eaton Park on county road 104 north of the football field. This land was bought by the City from Mr. Lorenz in the 1980's, and put into a perpetual green space, to be used only for recreational purposes. If this land will be used for the senior housing project, the same amount of land must be replaced as recreational land in some other part of the city or county. Rob discussed possible areas in town that could be placed into the LMCR land. Laycock, who has been working on this committee said in a study of the state, Benson ranked #7 in need of an assisted living facility. There has been progress on the project but there is still a long way to go. Rob said this area is the first choice to build the facility, but it isn't in stone yet.

2015-2017 Street Projects

Rob recapped the 5 year plan for street reconstruction contracted and in house work. He outlined the state highway reconstruction project slated for 2017. There will be a grinding and overlay through town, handicapped ramps replaced as well as sidewalks along the project. That same year, the City will be going underground with all their downtown electrical services. This part of the project will have to be contracted, as it is too big.

Street Garage Project

The City will be bonding for \$600,000 to add on to the street department building. The transit, parks and police storage will go into this addition. These departments are currently housed in the old MNDAK building which is at the end of its life. The City is also bonding to replace the irrigation system at the golf course. Other City buildings and their uses were discussed.

Blight Ordinance

Sue explained the Council is looking at a blight ordinance to help get dilapidated homes repaired in town. The purpose is not to go into people's homes and force people to make repairs, but to act as a tool to clean up these houses in disrepair. At a public hearing on the blighted property ordinance the intentions of the ordinance were discussed. Rob said other communities have the same problem as we do. The junk ordinance was discussed and the differences between the two. Polzin made a motion to abandon the blighted property ordinance as it will not be effective and will not be enforceable. Fitz seconded. There was discussion that Morris cannot enforce the esthetics of a

property, only life safety issues. The motion died for a lack of a vote. Polzin asked Fitz to please let the Council know this topic was discussed at the meeting today, and the items discussed.

Public Utilities Commission-Electric Service

Rob said they received a notice from the Public Utility Commission stating the state has all the boundaries for electrical service on GPS now, and it is recorded by the state.

Round Table Discussion

Laycock stated he has seen drones available in a Christmas catalog, and is concerned about the average citizen owning one and possible misuses, and asked if the City has any intentions of creating an ordinance to regulate these? Wolfington said the FFA is in the process of drawing up regulations on this.

Polzin asked again if there would be interest in a vote on the blighted property ordinance. There was no feedback.

It was moved by Polzin, seconded by Popma and carried unanimously to adjourn the meeting at 1:33 p.m.

CITY OF BENSON
APPLICATION FOR APPOINTMENT TO CITY BOARDS OR COMMISSIONS

Dear Applicant:

We welcome you as an applicant for one of the City's boards or commissions. These groups play a very important role in Benson City Government. These boards and commissions serve as advisory bodies to the Benson City Council. They provide information and recommendations to the City Council so the Council can make sound decisions regarding issues and policy matters.

Please fill out the information requested below. You are encouraged to attach any additional information which you believe qualifies you for appointment to the board or commission you have selected.

.....
BOARD OR COMMISSION PREFERENCE:

- | | |
|---|--|
| <input type="checkbox"/> Airport Advisory Commission | <input type="checkbox"/> Housing & Redevelopment Authority |
| <input type="checkbox"/> Benson Area Tourism Board | <input checked="" type="checkbox"/> Library Board |
| <input type="checkbox"/> Cemetery Board | <input type="checkbox"/> Park Board |
| <input type="checkbox"/> Economic Development Authority | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Hospital Board | <input type="checkbox"/> Utilities Board |

RETURN APPLICATION TO:

Office of the City Manager
City of Benson
1410 Kansas Avenue
Benson, MN 56215
Telephone: 320-843-4775
Date Received: ___/___/___

PERSONAL INFORMATION:

Name Jill Hedman Address 616 11th St S Benson

Telephone: Home 843-4397 Business 843-2302 Zip 56215

How long have you been a resident of Benson? 20 yrs

Have you served previously on any of Benson's boards or commission? YES NO

Have you served previously on any city board/commission in any other community? YES NO

Are any members of your immediate family in the same household presently employed by the City of Benson or serving on any of the City's boards or commissions? YES NO

Occupation: Accountant Name of Employer: Conway Deuth + Schmiesing

I am a member of the following civic organizations: Kiwanis

Please list your special interests, education, past experiences, etc., which you feel would benefit the City of Benson by your appointment to the board/commission you have indicated a preference to above:

Avid reader, truly invested in the library's
mission.

Do you have any additional comments?

DESCRIPTION OF BENSON'S BOARDS AND COMMISSIONS

Airport Commission - Makes recommendations to the City Council for the use, management, and operation of the airport and shall advise the Council in all matters concerning the Airport.

Cemetery Committee - Advises and assists the City Council and City staff in the administration, maintenance and improvement of the Benson City Cemetery.

Housing and Redevelopment Authority - This Authority is a public corporation empowered to undertake certain types of redevelopment projects and low rent housing assistance programs pursuant to the provisions of the M.S.A. 462.411 thru 462.711. These projects may include such activities as planning, acquisition, demolition, clearance, rehabilitation and construction for the purpose of providing decent, safe and sanitary housing for persons of low and moderate income and the improvement and restoration of stagnant, undeveloped land.

Library Board - Acts as an advisory body to the City Council by providing information and make recommendations to the City Council on library matters.

Park Board - Acts as an advisory body to the City Council by making recommendations to the Council on issues associated with City parks, playgrounds, the swimming pool, skating rinks, and other related functions.

Planning Commission - Acts as an advisory body to the City Council by reviewing variance requests, subdivisions, plats, zoning regulations, etc. In addition, they work on developing long-range planning goals and objectives.

Utilities Board - Advises and assists the City Council and Director of Public Works in the administration and improvement of public utilities.



800 LaSalle Avenue
P.O. Box 59038
Minneapolis, MN 55459-0038

December 16, 2014

Dr. Burl Haar
Executive Secretary
Minnesota Public Utilities Commission
350 Metro Square Building
121 East Seventh Place, Suite 350
St. Paul, Minnesota 55101-2147

**INFORMATIONAL FILING:
CHANGE TARIFF TO UPDATE FRANCHISE FEE IN THE CITY OF BENSON**

Docket No. G-999/PR-14-7

Dear Dr Haar:

On March 23, 2011 the Minnesota Public Utilities Commission (PUC) issued an order in Docket E,G999/CI-09-970 that authorized utilities to implement a new or amended franchise fee on customer's bills without prior Commission approval if certain conditions have been met.

The City of Benson recently adopted a new franchise fee ordinance. With this filing, CenterPoint Energy updates its tariff by changing the City of Benson's franchise fee effective March 1, 2015.

CenterPoint Energy has met the Commission's conditions by doing the following:

- a) This filing exceeds the 60 day prior requirement. CenterPoint Energy will serve a copy of the filing on the City of Benson.
- b) CenterPoint Energy agrees to use the notice language on the first bill on which the new fee is listed.

The bill message for Benson will be:

The City of Benson granted CenterPoint Energy a franchise to operate within the City limits. A Gas franchise fee of \$3.00 per month will be collected from customers effective March 1, 2015. The line item appears on your bill as "City Franchise Fee." CenterPoint Energy remits 100% of this fee to the City of Benson.

The fee will vary depending upon the rate class, as shown on the tariff.

- c) The utility will list the fee as a separate line item on the bill each month;
- d) The utility has attached copies of the franchise fee ordinance adopted, as required. (See Attachment C for a copy of Ordinance No. 202 franchise fee ordinance amendment.)
- e) The utility has included a revised tariff page listing the new or amended fee in both redline and final format. (See Attachments A and B.)
- f) The utility has included a statement in its tariff that the utility will remit 100 percent of the fee it collects and has not included any administrative fee or other rate for the utility's costs of administering the fee. (see Section V, Page 24.) CenterPoint Energy includes the following as attachments:

Attachment A: CenterPoint Energy Franchise Fee Rider - REDLINE
Section V, Page 24

Attachment B: CenterPoint Energy Franchise Fee Rider – FINAL COPY
Section V, Page 24

Attachment C: City of Benson (4 pages)

If you have any questions regarding the information provided in this filing, please contact me at (612) 321-5078.

Sincerely,

s/
Marie M. Doyle
Regulatory Services

Rob Wolfington
City Manager
City of Benson
1410 Kansas Avenue
Benson, MN 56215

AFFIDAVIT OF SERVICE

STATE OF MINNESOTA)
) ss.
COUNTY OF HENNEPIN)

Marie M. Doyle, being first duly sworn on oath, deposes and says she served the attached letter on the Minnesota Public Utilities Commission, Minnesota Department of Commerce, the Office of the Attorney General, and all others on the attached service lists by E-filing or by placing in the U.S. Mail at the City of Minneapolis. In addition, a copy was sent to the City of Benson as required.

/s/ _____
Marie Doyle

Subscribed and sworn to before me
This 16th day of December, 2014

/s/ _____
Mary Jo Schuh
Notary Public

My Commission Expires 1/31/17



FRANCHISE FEE RIDER

Billing of Franchise, Gross Earnings, Receipts or Revenue Tax, Excise Tax or Other Charges or Taxes

There shall be added to the customer's bill, an amount equal to any franchise gross earnings, excise or other charges or taxes now or hereafter imposed upon CenterPoint Energy, whether imposed by ordinance, franchise or otherwise applicable to gas service supplied by CenterPoint Energy to customer.

The Company remits 100% of these fees collected from ratepayers to the local governmental unit. The Company will notify the Minnesota Public Utilities Commission of any new, renewed, expired, or changed franchise fee, authorized by Minn. Stat. § 216B.36 to raise revenue, at least 60 days prior to its implementation. If the Company receives less than 60 days' notice of a repealed or reduced fee from a city, the Company will notify the Minnesota Public Utilities Commission within 10 business days of receiving notice. Notification to the Minnesota Public Utilities Commission will include a copy of the relevant franchise ordinance, or other operative document authorizing imposition, or change in the fee.

The Company will include the following language on the first bill of a customer on which a new or modified fee is listed:

The MUNICIPALITY granted CenterPoint Energy a franchise to operate within the city Limits. A Gas franchise fee of x.x% of Gross Revenues/\$x.xx per Meter/\$x.xx per Therm will be collected from customers effective MM/DD/YYYY. The line item appears on your bill as "City Franchise Fee." CenterPoint Energy remits 100% of this fee to the MUNICIPALITY.

City	Residential	Com-A Less than 1,500 therms/yr	Com/Ind B 1,500 > or < 5,000 therms/yr	Com/Ind C > 5,000 therms/yr	Small Volume Dual Fuel A < 120,000 therms/yr	SVDF B > 120,000 therms/yr	Large Volume Dual Fuel >1,999 therms Peak Day	Effective Date
Afton	\$2.00	\$4.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	01/01/2005
Alexandria	5%	5%	5%	5%	5%	5%	5%	05/10/2014
Anoka	\$3.00	\$3.00	\$8.75	\$38.20	\$81.80	\$327.25	\$981.80	05/15/2014
Benson	\$23.00	\$3.334.00	\$45.00	\$102.00	\$13.3314.00	\$204.00	\$505.00	04/3/01/2010
Big Lake	4.00	4.00	8.00	8.00	8.00	8.00	8.00	10/01/2014
Blue Earth	\$2.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	12/01/2003
Brooklyn Center	\$1.52	\$1.58	\$5.15	\$20.60	\$51.50	\$98.88	\$98.88	05/12/2009
Champlin	\$2.50	\$2.50	\$8.00	\$35.00	\$70.00	\$125.00	\$125.00	01/01/2009
Chaska	\$2.70	\$2.85	\$8.60	\$39.50	\$140.00	\$315.00	\$715.0	08/01/2014
Coon Rapids	4%	4%	4%	4%	4%	4%	4%	01/01/1992
Cottage Grove	\$1.65	\$4.95	\$8.25	\$8.25	\$16.50	\$16.50	\$24.75	01/01/2010
Deephaven	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	02/04/2002
Eagle Lake	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	10/01/2012
Eden Prairie	\$2.50	\$3.00	\$10.00	\$45.00	\$45.00	\$45.00	\$45.00	10/01/2012
Edina	\$1.45	\$2.90	\$9.00	\$40.00	\$40.00	\$40.00	\$40.00	02/01/2013
Elk River	\$4.00	\$4.00	\$16.00	\$50.00	\$70.00	\$70.00	\$70.00	07/01/2013
Excelsior	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	07/13/2013
Golden Valley	\$2.00	\$3.50	\$22.50	\$22.50	\$206.00	\$206.00	\$206.00	04/01/2013

Note: Percents are calculated on percent of revenue.

Date Filed: ~~July 25~~December 16, 2014

Effective Date: ~~October 1~~March 1, 2014⁵

Docket No: E,G999/PR-14-7

Issued by: Jeffrey A. Daugherty, Director, Regulatory and Legislative Activities

FRANCHISE FEE RIDER

Billing of Franchise, Gross Earnings, Receipts or Revenue Tax, Excise Tax or Other Charges or Taxes

There shall be added to the customer's bill, an amount equal to any franchise gross earnings, excise or other charges or taxes now or hereafter imposed upon CenterPoint Energy, whether imposed by ordinance, franchise or otherwise applicable to gas service supplied by CenterPoint Energy to customer.

The Company remits 100% of these fees collected from ratepayers to the local governmental unit. The Company will notify the Minnesota Public Utilities Commission of any new, renewed, expired, or changed franchise fee, authorized by Minn. Stat. § 216B.36 to raise revenue, at least 60 days prior to its implementation. If the Company receives less than 60 days' notice of a repealed or reduced fee from a city, the Company will notify the Minnesota Public Utilities Commission within 10 business days of receiving notice. Notification to the Minnesota Public Utilities Commission will include a copy of the relevant franchise ordinance, or other operative document authorizing imposition, or change in the fee.

The Company will include the following language on the first bill of a customer on which a new or modified fee is listed:

The MUNICIPALITY granted CenterPoint Energy a franchise to operate within the city Limits. A Gas franchise fee of x.x% of Gross Revenues/\$x.xx per Meter/\$x.xx per Therm will be collected from customers effective MM/DD/YYYY. The line item appears on your bill as "City Franchise Fee." CenterPoint Energy remits 100% of this fee to the MUNICIPALITY.

City	Residential	Com-A Less than 1,500 therms/yr	Com/Ind B 1,500 > or < 5,000 therms/yr	Com/Ind C > 5,000 therms/yr	Small Volume Dual Fuel A < 120,000 therms/yr	SVDF B > 120,000 therms/yr	Large Volume Dual Fuel >1,999 therms Peak Day	Effective Date
Afton	\$2.00	\$4.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	01/01/2005
Alexandria	5%	5%	5%	5%	5%	5%	5%	05/10/2014
Anoka	\$3.00	\$3.00	\$8.75	\$38.20	\$81.80	\$327.25	\$981.80	05/15/2014
Benson	\$3.00	\$4.00	\$5.00	\$12.00	\$14.00	\$24.00	\$55.00	03/01/2015
Big Lake	4.00	4.00	8.00	8.00	8.00	8.00	8.00	10/01/2014
Blue Earth	\$2.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	12/01/2003
Brooklyn Center	\$1.52	\$1.58	\$5.15	\$20.60	\$51.50	\$98.88	\$98.88	05/12/2009
Champlin	\$2.50	\$2.50	\$8.00	\$35.00	\$70.00	\$125.00	\$125.00	01/01/2009
Chaska	\$2.70	\$2.85	\$8.60	\$39.50	\$140.00	\$315.00	\$715.00	08/01/2014
Coon Rapids	4%	4%	4%	4%	4%	4%	4%	01/01/1992
Cottage Grove	\$1.65	\$4.95	\$8.25	\$8.25	\$16.50	\$16.50	\$24.75	01/01/2010
Deephaven	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	02/04/2002
Eagle Lake	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	10/01/2012
Eden Prairie	\$2.50	\$3.00	\$10.00	\$45.00	\$45.00	\$45.00	\$45.00	10/01/2012
Edina	\$1.45	\$2.90	\$9.00	\$40.00	\$40.00	\$40.00	\$40.00	02/01/2013
Elk River	\$4.00	\$4.00	\$16.00	\$50.00	\$70.00	\$70.00	\$70.00	07/01/2013
Excelsior	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	07/13/2013
Golden Valley	\$2.00	\$3.50	\$22.50	\$22.50	\$206.00	\$206.00	\$206.00	04/01/2013

Note: Percents are calculated on percent of revenue.

Date Filed: December 16, 2014

Effective Date: March 1, 2015

Docket No: E_G999/PR-14-7

Issued by: Jeffrey A. Daugherty, Director, Regulatory and Legislative Activities

**RESOLUTION DESIGNATING AUTHORIZED REREPRESENTATION
(RESOLUTION NO. 2015-)**

WHEREAS, THE Governing body of the City of Benson, Minnesota has entered into an agreement to establish The **Missouri Basin Municipal Power Agency, d.b.a. Missouri River Energy Services (MRES)**, and as a member thereof is entitled to a representative who shall represent the Municipal Utility in the business of MRES.

NOW, THEREFORE, BE IT RESOLVED that Rob Wolfington be and he is hereby authorized and appointed as the representative of the City of Benson, Minnesota, to represent the Municipal Utility in the business of MRES, with the powers, duties and responsibilities as provided in said agreement. The alternate representative, Paul Kittelson, is hereby authorized and appointed with equal powers.

**RESOLUTION DESIGNATING AUTHORIZED REREPRESENTATION
(RESOLUTION NO. 2015-)**

WHEREAS, THE Governing body of the City of Benson, Minnesota has entered into an agreement to establish The **Western Minnesota Municipal Power Agency (WMMPA)**, and as a member thereof is entitled to a representative who shall represent the Municipal Utility in the business of WMMPA.

NOW, THEREFORE, BE IT RESOLVED that Robert Wolfington be and is hereby authorized and appointed as the representative of the City of Benson, Minnesota, to represent the Municipal Utility in the business of WMMPA, with the powers, duties and responsibilities as provided in said agreement. The alternate representative, Paul Kittelson, is hereby authorized and appointed with equal powers.

CITY OF BENSON CAPITAL AUTHORIZATION REQUEST

1	Fund: <u>Library</u>	Department: <u>Benson Public Library</u>
	Prepared by: <u>Dawn Erickson</u>	Date: <u>12-23-14</u>
Describe Proposed Capital Expenditure: <u>TO bring New Technology into the Library & for the members of the Community + Surrounding areas.</u>		
Does Proposed Expenditure Replace Existing Equipment? <u>NO</u> If Yes, Describe Use of Replaced Equipment: _____		

2	If Included in Capital Improvements Program:	3	Total Cost: \$ <u>6364</u>
	What Year: <u>2015</u>		-Trade-in (if applicable): \$ _____
	What Heading: <u>Capital outlay</u>		+Net Book Value (depreciated value): +\$ _____
	Budgeted Amount: \$ _____		=Net Capitalized Cost: = \$ <u>6364</u>

4 Justification of the Expenditure: (Main Objectives and Assumptions)

TO purchase: 1 new "touch it" screen/projector
 1 New Dry-erase board
 20 new padded chairs
 4 new Correll folding tables.

By purchasing these items we will be able to offer a meeting space to the residents of the community & surrounding areas with the most current & upto date technology - currently we do not have the ability to provide our patrons with these options.

With this new equipment patrons will be able to come in & hook their laptop / iPad to our equipment & provide their group with everything they have to share right from their devices.

This room will provide a neutral, quiet meeting space for everyone.

* The Galen Hanson foundation will match up to half of the total cost = \$ 3182⁰⁰

5 Approval Section:

Action taken: _____

	Signature	Date
Department Supervisor	_____	_____
Division Director	_____	_____
City Manager	_____	_____

City Council Approval (If Applicable) _____ Council Meeting _____

Benson Public Library
200 13th Street North
Benson, Minnesota 56215-1223

Member of: **Pioneerland**
LIBRARY SYSTEM



Phone: (320) 842-7981

FAX: (320) 843-4948

Dear Mr. Wilcox

My name is Dawn Erickson and I am the head librarian of the Benson Public Library. I am writing this letter as a request to ask for grant monies from the Galen Hanson Estate. The amount I am requesting is a total of \$6364.00. Acquisitions' of any monies would go towards the purchase of equipment and cost of installation.

There have been many recent changes here at the library in the past few months. To include some much needed remodeling. As part of the process we would like to update our community meeting room which as you may know is available to all. As part of the update we would like to bring in new technology with adding a new TouchIT Duo 55" LED Dual Interactive Touch screen along with and 4 Correll Folding tables, 20 heavy duty padded chairs and one Best Rite Deluxe Magne-Rite Board.

In my research of the items I believe that they would not only enhance the users experience but provide us with the best resource for the dollar.

If any questions should arise from my request, I would be free to discuss the matter with you at your convince. Any consideration of my request would be much appreciated. Thank you for your time.

Sincerely

Dawn Erickson
Benson Public Library

Val Alsaker

From: Ian Hodge
Sent: Thursday, January 08, 2015 4:15 PM
To: Val Alsaker
Subject: Council review

The following is a summary of Police Dept activities for the month of Dec 2014.

BPD Officers conducted 85 Traffic Stops in 12/2014

BPD Officers charged 4 people with DUI in 12/2014

BPD Officers issued 14 Citations in 12/2014

BPD Officers were involved in 7 Domestic incidents in 12/2014

BPD Officers arrested 8 persons in 12/2014

BPD Officers were overall involved in 409 incidents in 12/2014

Current Projects: The Benson Police Department is currently developing the training schedule for 2015. These courses will include the stated mandated Use of Force training and all POST required courses of training. We are also hoping to host an SFST refresher course, as well as drug interdiction for rural law enforcement officers.

We are welcoming aboard PT Officer Ashley Stavish who will begin her training in January of 2015. Ashley graduated from Alexandria Technical College and currently works for the Willmar PD as a Community Service Officer. Please welcome her if you get a chance.

AN ORDINANCE TO AMEND TITLE IX: GENERAL REGULATIONS; BENSON CITY CODE OF 2003

The City of Benson does ordain:

Title XI is amended to add the following chapter:

CHAPTER 98: STRUCTURES IN DISREPAIR

Section

- 98.01 Findings
- 98.02 Requirements for Structures
- 98.03 Nuisance Declared
- 98.04 Abatement
- 98.05 Citation
- 98.06 Notice

§ 98.01 FINDINGS

The City Council finds that there exist in the City structures used for human habitation which are now or may become in the future substandard with respect to structure, equipment or maintenance, and such conditions, together with inadequate provisions for light and air, insufficient protection against fire hazards, lack of proper heating, unsanitary conditions and overcrowding, constitute a danger to public health, safety and welfare of its citizens. Additionally, such conditions, factors or characteristics adversely affect public health and safety and lead to the extension and aggravation of urban blight. It is in the best interest of the public health, safety and welfare of the people of the City to establish and enforce minimum standards for such structures.

§ 98.02 REQUIREMENTS FOR STRUCTURES

(A) *Maintenance*. All structures which are intended to be occupied or let to another for occupancy, and all dwellings or apartments existing for the purpose of living therein, whether occupied or vacant, must comply with the requirements of this section.

(B) *Foundations, Exterior Walls and Surfaces, Roofs*. Every foundation, chimney, exterior wall and surface, and roof shall be weathertight, watertight, rodent-proof and insect proof, and shall be kept in a workmanlike state of maintenance and repair.

(1) The foundation elements shall support the building at all points.

(2) Every exterior wall shall be free of holes, breaks, loose or rotten boards or timbers, and any other condition which might admit rodents, rain or dampness to the interior portions of the walls or to the interior space of the dwelling.

(3) The roof shall be tight and have no defects which admit rain or other forms of moisture. Roof drainage shall be such that it prevents rainwater from causing dampness in the walls.

(4) All exterior surfaces shall be of a material manufactured and processed specifically for use in a weather-exposed location, including roofing, exterior painted wood, masonry, exposed redwood and other naturally suitable materials. Exterior walls shall be maintained and kept free from dilapidation, including those conditions caused by extensive cracks, tears or breaks and by extensively deteriorated plaster, stucco, brick, wood or other materials or combinations of materials.

(5) The exposed surface of exterior walls on a building above ground level shall be maintained in good repair so as to provide both sufficient covering and sufficient protection of the surface underneath against its deterioration. Without limiting the generality of this section, an exposed surface of a building shall be deemed not to be in a workmanlike state of maintenance and not to be in good repair if either or both of the following conditions exist:

(a) The painted surface area is blistered, cracked, flaked, scaled or chalked away, and such condition(s) extends over more than twenty-five percent (25%) of the surface area of any plane or wall or other area, including window trim, cornice members, porch railings and other such areas;

(b) More than ten percent (10%) of the pointing of any masonry chimney or more than twenty-five percent (25%) of the pointing of any masonry wall is loose, has fallen out, or otherwise does not exist.

(6) Any exterior surface or plane required to be repaired under the provisions of this section shall be repaired in its entirety to make it weathertight, watertight, and rodent-proof.

(C) *Windows, Exterior Doors, Basement Hatchways.* Every window, exterior door and basement hatchway shall be weather-tight and rodent-proof and shall be kept in working condition and in a workmanlike state of maintenance and repair.

(1) Every window shall be fully supplied with window panes which are without open cracks or holes.

(2) Every window sash shall be in good condition and fit tight within its frame.

(3) Every window other than a fixed window shall be capable of being easily opened and shall be held in an open position by window hardware.

(4) Every exterior door, door hinge and door latch shall be in good condition.

(5) Every exterior door when closed shall fit in a workmanlike condition within its frame.

(6) Every window, door and frame shall be constructed and maintained in such relation to the adjacent wall construction as completely to exclude rain and substantially to exclude wind from entering the structure.

(7) Every basement hatchway shall be so constructed and maintained as to prevent the entrance of rodents, rain and surface drainage water into the dwelling.

(8) Every door available as an exit shall be capable of being opened from the inside, easily and without the use of a key.

(9) Every entrance door to an apartment or rooming unit within a dwelling shall be equipped with a suitable lock in good working condition to provide security for the occupants.

(D) *Exterior Stairways, Exterior Porches and Decks, Landings, and Floor Levels.* Every inside and outside stairway, every exterior porch and deck, landing and floor level and every appurtenance attached thereto shall be so constructed as to be safe to use and capable of supporting the load that normal use may cause to be placed thereon and shall be kept in a sound condition and in a reasonably good state of maintenance and repair.

(1) Every flight of stairs and exterior porch and deck, landing and floor level shall be free of holes, grooves and cracks which are large enough to constitute a possible accident hazard. The construction, design and headroom of stairways, exterior porches and decks, landings and floor levels shall conform to the Minnesota State Building Code.

(2) Every stairwell and every flight of stairs which are four or more risers high shall have hand rails not less than thirty inches nor more than thirty-four inches above the nosing of treads and every exterior porch and deck, landing, and floor level which is more than thirty inches above grade shall have hand rails not less than thirty-six inches above the platform. The construction and design of handrail intermediates shall conform to the Minnesota State Building Code.

(3) Every rail and balustrade shall be fastened and maintained in a workmanlike condition. No flight of stairs shall have settled more than one inch out of its intended position or have pulled away from supporting or adjacent structures.

(4) No flight of stairs shall have rotten or deteriorated supports. The treads of every flight of stairs shall be uniform in height. Every stair tread shall be sound and securely fastened in position.

(5) Every stair tread shall be strong enough to bear the load required by the Minnesota State Building Code.

(6) Every exterior porch and deck, landing, and floor level shall have sound floor and supports.

(7) All outside stairways, fire escapes and exits shall be maintained unobstructed, and free of ice and snow. All outside stairways that serve as an entrance to an upper story apartment or rooming unit shall have a light located at the head of the stairway capable of lighting the entire stairway. This light may be controlled by 3-way switches, one at the bottom of the stairway, and one at the top, or it may be a sensor light, activated by motion or dusk.

(E) *Discontinuance of Required Services, Facilities, Equipment or Utilities.* No owner or operator shall cause any service, facility, equipment or utility which is required to be supplied under the provisions of this code to be removed, shut off, or discontinued in any structure owned, let or occupied by such person, except for such temporary interruption as may be necessary while actual repairs, replacements, or alterations are in process of being made.

(F) *Responsibility of Owner for Public Areas.* Every owner of a structure containing two or more apartments shall be responsible for maintaining in a clean and sanitary condition the shared or public areas of the dwellings and premises thereof.

(G) *Responsibility for Rubbish and Garbage.* Every occupant of a structure shall dispose of all refuse in a clean and sanitary manner by placing it in garbage disposal facilities or refuse storage containers as prescribed in §51.02 of this Code.

(H) *Extermination.* Every occupant of a single family structure shall be responsible for the extermination of any insects, rodents, or other pests therein or on the premises; and every occupant of an apartment in a structure containing more than one apartment shall be responsible for such extermination whenever his or her apartment is the only one infested. Notwithstanding the foregoing provisions of this subsection, whenever infestation is caused by failure of the owner to maintain a dwelling in a rat-proof or reasonably insect-proof condition, extermination shall be the responsibility of the owner. Whenever infestation exists in two or more of the apartments in any dwelling, or in the shared or public parts of any dwelling containing two or more apartments, extermination thereof shall be the responsibility of the owner.

(I) *Non-Dwelling Structures.* Every foundation, exterior wall, roof, window, exterior door, basement hatchway, and every other entranceway of every structure, whether intended for occupancy or not, shall be so maintained as to prevent the structure from becoming a harborage for rodents, vermin and insects and shall be kept in a reasonably good state of maintenance. In addition, every non-dwelling structure located on any dwelling premises shall be maintained in accordance with the provisions of paragraph (B) of this section.

(J) *Fences.* Every fence in such condition as to constitute a public health or safety hazard shall be repaired or removed.

(K) *Grading and Draining of Premises.* All premises shall be graded and maintained so no stagnant water will accumulate or stand on the premises or within any building or structure located on the premises.

(L) *Open Areas.* "Open area" means that part of a lot or property that is not covered by an enclosed building or structure, regardless of whether the view from outside the property is shielded by a fence, vegetation or other structure. The term open area includes, but is not limited to, the yard, open porches, and areas under structures that are not entirely enclosed, such as a carport.

(1) All open areas and parts of premises shall be maintained and kept in a reasonably clean and neat condition. This requirement shall include the removal of dead trees and brush, the removal of inoperable machines, appliances, fixtures and equipment; the removal of lumber piles and building materials not being used in actual construction on the premises unless such premises are being used by a business dealing in or requiring the use of such lumber and materials, and the storage of these materials for business use is allowed or permitted by ordinance; the removal of tin cans, broken glass, broken furniture, mattresses, box springs, boxes, crates, cardboard, tires, and other garbage and debris; and the removal of furniture and other items of the type not designed or intended to be stored outside or in such a manner that they are exposed to weather and climatic conditions.

§ 98.03 NUISANCE DECLARED

(A) *Violations a Public Nuisance.* A person or business entity that creates, maintains or allows to continue a condition in violation of this Chapter shall be deemed to have created a public nuisance as defined in §93.01 of this Code, which is subject to abatement by the City as provided in this Code.

§ 98.04 ABATEMENT

(A) *Abatement With or Without Special Assessments.* Any nuisance created by a condition in violation of this chapter may be, subject to the discretion of the City Council, abated with or without special assessments as described in chapter 93 of this Code.

§ 98.05 CITATION

(A) *Violations Subject to Citation.* After the Notice required by § 98.06, any person or business entity that allows a nuisance condition in violation of this Chapter to continue past the deadline given in the Notice letter may be issued a citation by the Benson Police Department.

(B) *Issuance of Citation.* The citation shall be issued in person or by mail to the occupant of the property on which the violation exists and to the owner of the property if not owner-occupied. The citation shall state the date, time and nature of the offense, the name of the peace officer issuing the citation, the amount of the penalty, the manner for paying the penalty, and that the violator has the right to contest the citation.

(C) *Continued Violation.* Each day that a violation continues, or is permitted to continue, shall constitute a separate offense in prosecution of such unlawful act.

§ 98.06 NOTICE.

(A) *Written Notice Required.* Prior to the issuance of a citation as described in § 98.06, notice of the violation shall be given to the occupant of the property on which the violation exists, as well as the owner of the property if not owner-occupied. This notice shall be in the form of a letter either hand delivered or sent via certified mail to the address shown on the real estate tax certificate. This notice shall state the nature of the violation, the steps needed to remedy the violation, and the date by which the violation must be remedied. This date shall be determined by the City Council.

Ord. _____, passed _____) Penalty, see § 10.99.

ATTEST as to form: _____

First Reading: _____

Second Reading: _____

Publication: _____

Public Works Report 2015

We have developed a list of projects / goals for 2015. This list is a good reference for us to use during the year to track progress as the year unfolds and other things pop up as they tend to do. This list will give the Council a background for the coming year and I will give updates monthly (or per request) on how things are progressing and other happenings of note.

STREETS

- 1) In house street projects: lined up with street dept. and already doing prep work for spring.
- 2) Cemetery Project: Have layout from engineer, calculated fill, working on best program to distribute fill, timing of new walk path and ADA pads in park, fence removal and replacement.
- 3) Engineering of 2016 projects??
- 4) Televising storm and sanitary in prep for 2017. Also working with DOT and crews in prep.
Televised Hwy 9 west, 14th + 13th Street storms.
- 5) New Public Works Building. Relocation of other depts...
- 6) Helipad prep and installation.
Removed trees in flight path.
- 7) Demo and purchase of new equipment.
Demo'd Sweeper, backhoe, skid loader - quotes ready for review.
- 8) Clean-up and secure lay down site.
Repairing gates, pricing gate controls.
- 9) Material grinding at lay down site.
- 10) Chip sealing and crack filling.
- 11) Two new entrance signs.
- 12) Pull un-needed fencing at airport.
- 13) Fix airport storm window.
Put plastic on window, ordered new window and replace in spring when complete repairs can be made.
- 14) Different haying projects/contracts.
- 15) Develop new park area where tore down buildings in 2014.
- 16) Trim nursery trees. Groom trails.
10% done.
- 17) Improved communication with billing and accounting.
All Depts.
- 18) Better reporting of nuisance grass and bushes and trees during summer.
All Depts.
- 19) Long term plan for materials site.

PARKS

- 1) Rehab / paint / repair all park shelters. Speak with local groups for support.
- 2) Paint marking poles and signs in parks.
- 3) Paint/repair signals at airport.
- 4) More edging of sidewalks and curbs.
- 5) Look at training program for summer hires / way to improve. /tracking work performed.
- 6) Possible demo of Parks building. Prep at least.
- 7) More weed spraying for street weed control.
- 8) ADA improvement in park areas.

Have a plan laid out to execute in the spring. Includes new ADA picnic tables.

WATER

- 1) Water loss information and collection.
- 2) Water valve repair/replacement.
- 3) New water bulk station.
- 4) Needed repairs at pool to railing and buildings.
- 5) Clean up storm sewer ditches.
- 6) Maintain relationship with Fibromin.

Had meeting in Dec. and plan meeting and tour in spring.

- ~~7) Televising other portions of town for future knowledge of repairs/lining~~
- 8) Working with water dept. and Stantec to resolve water plant issues.

SEWER

- 1) Start up of new lift station at girl's ranch.
 - 2) Remove old gas system at WW plant.
 - 3) Digester cover at WW plant.
- Will get complete review of condition when drained in spring.
- 4) Televising other portions of town for future knowledge of repairs/lining.
- Viewed sanitary portion from Wisc. To plant. Blocked, need to clean and try re-viewing.
- 5) Clean storm sewers, catch basins and more on sanitary.

ELECTRIC

- 1) Rap up decommission at electric plant.
Mostly done. Reviewing a couple issues with engineer.
- 2) Trim trees throughout town.
- 3) Electric underground projects including residential.
Residential underground proposal ready for review. 2015 underground ready for review.
- 4) New gas system at electric.
- 5) New Christmas Lights.
- 6) Remove cooling tower building at electric.
- 7) Rehab/repair compressors in electric & new inspection gauge.
- 8) Map last of electric for Infraseek.

ADMIN

- 1) Scanning of maps.
- 2) Get all maps complete in City Hall.
- 3) Finish organizing filing in office.
- 4) Get infraseek into better use with all departments.
- 5) Clean up of old railroad wires and as much other as possible.
- 6) Get infraseek info into KorWeb.
- 7) Get computers in trucks for better efficiency.
One installed as test case.
- 8) New gas system at airport.
- 9) Resolution of fee schedules.
Complete, ready for review.

Planning 2016 – 2020:

- 1) Have a developed CIP plan that will always be reviewed.
- 2) Televising for future knowledge.
- 3) Planning future infrastructure improvements – 11st Street, Denfeld, etc.
- 4) In-house street projects are lined up.
- 5) Long term materials plan.
- 6) Work with each department for goals each year and going forward.
Met with each department and reviewed goals for 2015.

Coordination for Benson 2017 DOT Project:

- 1) Have already attended kick off meeting and one field meeting.
- 2) In contact with project manager Lori V. and communicating back and forth with info.
- 3) Televising areas of impact.
- 4) Have pulled all manholes and grate for visual inspection and have record.
- 5) Have contact list for all parties involved.
- 6) Will have walk through in spring. Date is set.
- 7) Will stay involved and on top of things as they progress.

City Council:

- 1) Monthly Council Report
Dec. 2014 Jan. 2015

Material list for Heli-Pad project

1. 7500 feet 1/0 primary at \$1.93 a foot: \$14475.00.
2. 1000 feet of 4/0 secondary wire at \$1.93 a foot: \$1930.00.
3. 2200 feet 4 inch boreguard at \$3.89 a foot: \$8558.00.
4. 900 feet 1 ½ inch interduct at \$.65 a foot: \$585.00.
5. 1200 feet 2 inch interduct at \$.95 a foot: \$1140.00.
6. 3 secondary peds at \$140.00: \$420.00.
7. 3 3 phase junction boxes and basements at \$663.82: \$1991.46.
8. 9 4 point junctions at \$145.63: \$1310.67.
9. 59 1/0 elbows at \$26.58: \$1568.22.
10. Misc. grounding equipment: \$1500.00.
11. 2 3/0 transformer basements at \$1100.00: \$2200.00.
12. 5 1/0 transformer basements at \$216.11: \$1080.65.
13. 3 25 kva single phase transformers at \$779.00: \$2377.00.
14. 1 ten kva single phase transformer at \$700.00: \$700.00.
15. 1 50 kva single phase transformer at \$912.00: \$912.00.
16. 1 225 kva three phase transformer at \$5408.00: \$5408.00.
17. 1 112 kva three phase transformer at \$4256.00: \$4256.00.
18. Misc. material at \$2000.00

Total for complete project: \$50412.00.

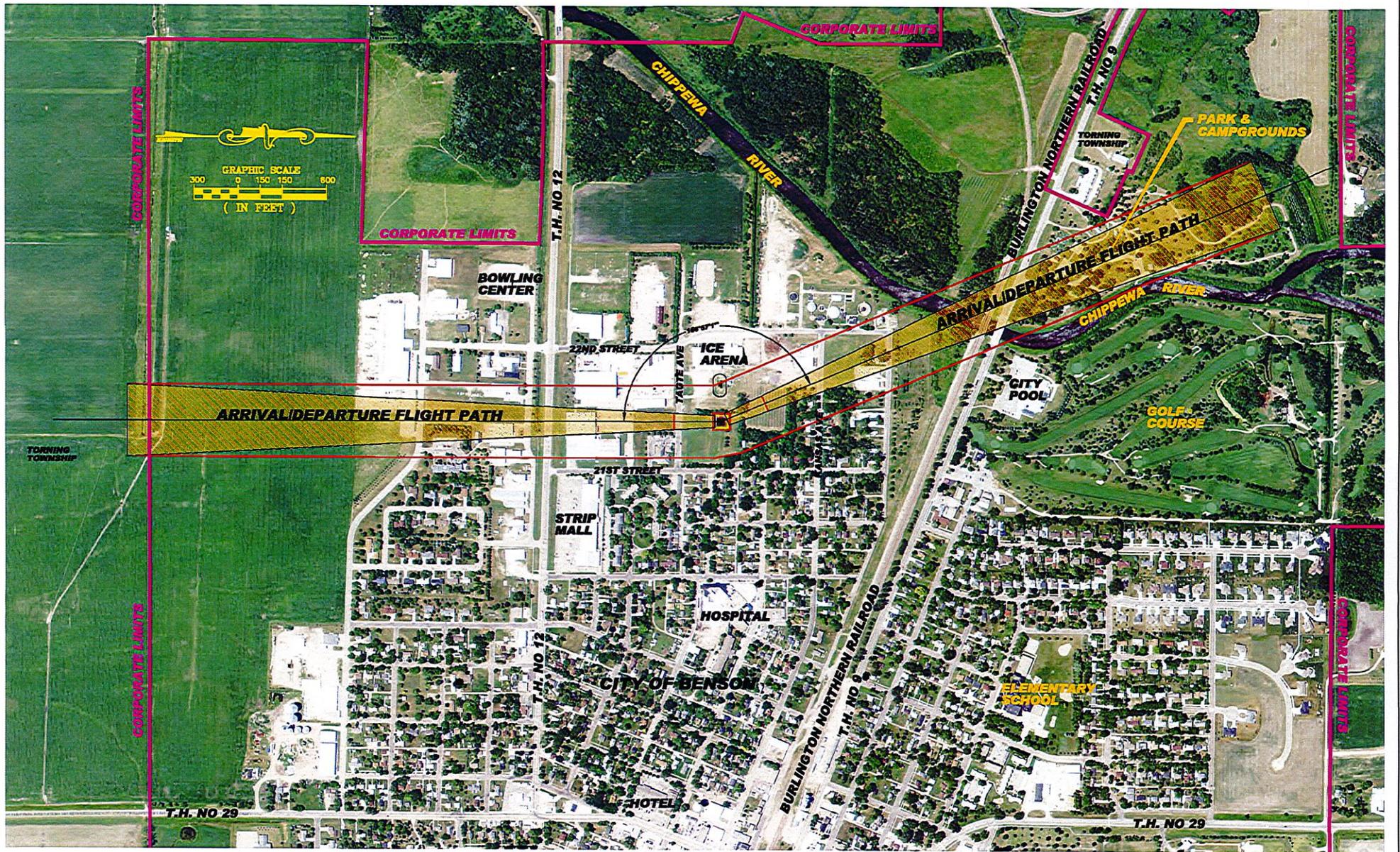
This number will change if the material goes up by time of purchase.



© 2014 Google

Google earth

Imagery Date: 10/11/2012 45°13'23.65"N 105°55'46.62"W Elev: 1039 ft Eye Alt: 1002 ft



1150061.txt

QUOTE # 1150061

MAC QUEEN EQUIPMENT, INC.
595 ALDINE ST. ST. PAUL MN, 55104
651-645-5726 WATTS 1-800-832-6417
FAX 651-645-6668

QUOTE DATE:
12/24/14
ORDER DATE:

ORDER: _____

CITY OF BENSON
STREET DEPARTMENT

BENSON MN 56215

SHIP TO: CITY OF BENSON
1410 KANSAS
STREET DEPARTMENT
BENSON MN 56215

Customer P.O.:

TERMS: N30
SALES REP.: FISCHER, KEVIN

Customer Phone: 320-843-4775

QTY.	DESCRIPTION	EACH	EXTENDED PRICE
1.00 *1.0	ELGIN PELICAN NP SINGLE	179,567.00	179,567.00
1.00 *2.1	AM/FM RADIO W/MAP LIGHTS	0.00	0.00
1.00 *2.2	HI-BACK AIR RIDE SEAT	915.00	915.00
1.00 *3.3	AUTO LUBE MIDWEST SINGLE	5,215.00	5,215.00
1.00 *3.12	LOWER ROLLER WASHOUT	415.00	415.00
1.00 *3.14	CARBIDE DIRT SHOES	1,010.00	1,010.00
1.00 *3.16	REAR VIEW CAMERA	0.00	0.00
1.00 *4.2	ENGINE PRECLEANER	395.00	395.00
1.00 *6.2	DUAL BEACON W/GUARDS	1,225.00	1,225.00
1.00 *6.15	RH LIMB GUARD	1,125.00	1,125.00
1.00 *13.0	DEL. 130 MI. @ \$5.50 PER	715.00	715.00
1.00 *LESS	TRADE OF 2002 PELICAN SE	-25,575.00	-25,575.00

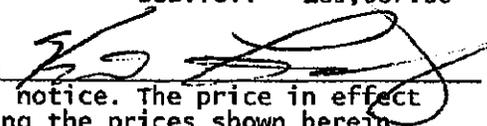
PRICE IS AS PER MINNESOTA STATE CONTRACT 83362 RELEASE NO. S-843(5)
INCLUDES ALL STD OPTIONS:

- A/C
- HYD. MAIN BROOM SUSPENSION
- SPRUNG REAR GUIDE WHEEL
- 220 GALLON POLY WATER TANK
- TIER 4 JD 4045T DIESEL ENGINE 74 H.P.
- 2 YR. WARRANTY ON JD ENGINE
- 1 YR. WARRANTY ON COMPLETE SWEEPER

INCLUDES OPERATOR & MECHANIC TRAINING

SUB.TOT. 165,007.00

BUYER _____

SELLER 

We reserve the right to change prices without notice. The price in effect at time of order will prevail, notwithstanding the prices shown herein. Sales tax and F.E.T. will be added unless tax exempt certificate is provided.

♀

**CITY OF BENSON
CAPITAL AUTHORIZATION REQUEST**

\$80,000.00 street / \$35,000.00 storm

1 Fund: Street Dept. CIP/Stormwater Department: Street
 Prepared by: Wade Ascherman/Dan Gens Date: 1/19/15
 Describe Proposed Capital Expenditure: Purchase of a 2015 Elgin Pelican NP Street Sweeper
 Does Proposed Expenditure Replace Existing Equipment? If Yes, Describe Use of Replaced Equipment: Replaces 2001 Elgin Pelican Sweeper

2 If Included in Capital Improvements Program: What Year: <u>2015</u> What Heading: <u>Street Sweeper</u> Budgeted Amount: \$ <u>120,000.00</u>	3 Total Cost: <u>\$ 190,582.00</u> -Trade-in (if applicable): <u>\$ 25,575.00</u> +Net Book Value (depreciated value): +\$ <u>-</u> =Net Capitalized Cost: <u>=\$ 165,007.00</u>
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4 Justification of the Expenditure: (Main Objectives and Assumptions)

The current sweeper is at a point that repair expenses would outway the value of the equipment. The City puts a lot of wear on sweepers and a reliable machine is needed.

Street sweeping not only keeps the streets looking nice, it improves water flow, helps keep the storm drains free and reduces wear on our roadways to help extend the life of the roadway.

Replacing 2001 Elgin Model same make/manufacturer

5 Approval Section:
 Action taken: _____

	Signature	Date
Department Supervisor	_____	_____
Division Director	_____	_____
City Manager	_____	_____

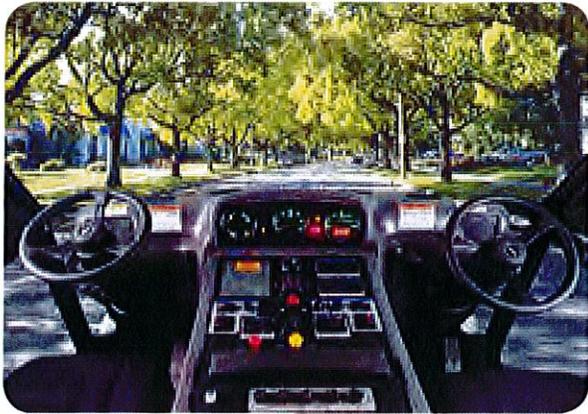
City Council Approval (If Applicable) _____ Council Meeting _____

ELGIN[®]

Subsidiary of Federal Signal Corporation

Pelican[®]





UNIQUE SINGLE-ENGINE THREE-WHEEL DESIGN

The durable purpose-built chassis features a compact frame to maximize maneuverability and position the load low and between front wheels for stability. The high steering angle and tight turning radius allow sweeping extremely close to obstacles and following curb lines.

POWERFUL BROOM SYSTEM

Hydraulically-driven free-floating side and main brooms work as a system to sweep material from the curb and street into the debris hopper. Side brooms protrude up to 13 in (330 mm) beyond the tire to capture more curb debris. The large main broom features variable-speed and down-pressure to adapt to changing conditions and follow road contours.

NO-JAM CONVEYOR

The Pelican's exclusive No-Jam conveyor features molded-in full-width cleats that carry more large debris as well as small fines efficiently into the hopper. Material loads to the front first to allow maximum use of the 3.5 cu yd (2.7 cu m) hopper.

360° VISIBILITY AND OPERATOR ERGONOMICS

The Pelican's isolation-mounted cab provides a clean, quiet, and comfortable environment for the operator. Large windows, see-through doors and full-width windshield allow for 360° degree visibility.

EASY MAINTENANCE

Access to service points is simple with most accessible from ground-level. O-ring face seal hydraulic fittings are used and the electrical system features snap-together connections and color-coded wires for quick identification. The unit is equipped with a combination of in-cab and site gauges to monitor fluid levels.

ECOINFUSED™ TECHNOLOGY

Elgin Sweeper has made advancing the use of cleaner, safer, and more efficient technologies for sweeping roads and streets a priority, with innovations that provide the powerful performance, fuel economy and overall value our municipal and contractor customers demand. Today's environmentally efficient Pelican is designed with exclusive EcoInfused Technology, representing years of unmatched innovation and success combining the science of horsepower management with the ability to do more with less.



DURABLE, RELIABLE, AND EASY TO USE



DURABLE, PURPOSE-BUILT CHASSIS

The Pelican's heavy-duty construction and compact frame ensures a tight turning radius and years of reliable, low-maintenance operation. A balanced design provides stable sweeping and dumping. The hopper load is positioned low between the two front wheels for stability and safety. The axle support and hopper lift system are integral parts of the chassis.

OUTSTANDING MANEUVERABILITY

The Pelican's high steering angle and tight turning radius allows for quick turns, sweeping extremely close to obstacles and following curbs without climbing or scuffing tires. Dual-tire guide wheels increase stability and steering traction.

EFFICIENT, COMFORTABLE CAB

The clean, quiet and spacious isolation-mounted cab features large windows, wide see-through doors and a full-width windshield for 360° visibility. The center console is easily accessed from both left and right driving positions. Fingertip controls include illuminated and graphically identified gauges and rocker switches.

SPRUNG GUIDE WHEEL

The shock-absorbing, two-spring suspension design increases comfort in the cab while reducing stress on the sweeper frame-especially when operating in pothole conditions or on rough, uneven roads.

SINGLE ENGINE POWERED

The Pelican is powered by the John Deere 4045T, 4 cylinder, turbocharged diesel engine. The engine is capable of operating on bio-diesel up to B20.

LOW-MAINTENANCE DRIVE SYSTEM

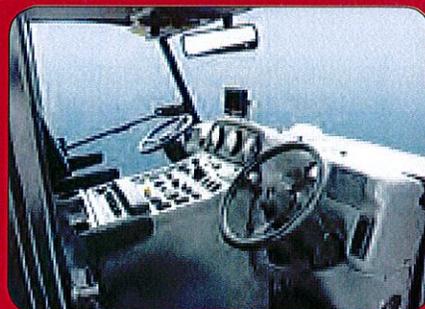
Featuring a unique wheel motor design that delivers outstanding power with minimal maintenance, the Pelican can handle steep grades with no problem. Integrated sensors provide precise road speed measurement and adjust power requirements according to the load.

HEAVY-DUTY BRAKE SYSTEM

The Pelican features three caliper, power disc brakes and a dynamic braking design that significantly reduces wear on service brakes. All brake components are easy to access and economical to maintain.

HYDRAULIC SWEEP SYSTEM

Controlled by engine RPM and operated independently of ground speed and direction, the Pelican's broom speed provides digging power at slow or zero ground speeds. A foot pedal controls speed and sweeper direction through the hydrostatic transmission.



SUPERIOR MECHANICAL SWEEPER DESIGN



MAIN BROOM

The 35 in x 66 in (889 mm x 1676 mm) hydraulically driven polypropylene main broom features variable speed (variable with engine RPM) for optimal sweeping in changing conditions. To protect the broom mechanism, the broom raises automatically when the sweeper is reversed and is returned to its sweep position and previously set down pressure when a forward direction is resumed.

SIDE BROOM

Hydraulically driven side brooms are rugged construction, 36 in (914 mm) in diameter and protrude up to 13 in (330 mm) beyond the outside of the tire while sweeping to capture more gutter debris.

NO-JAM DEBRIS CONVEYOR

The exclusive conveyor system features molded-in full width cleats that move large debris without jamming. High-strength belt material on the conveyor delivers long wear for maximum uptime. An optional built-in washdown provides quick and easy clean-up.

VARIABLE HEIGHT FRONT DUMP HOPPER

The Pelican's front dump hopper is ideal for single-lane dumping, which ensures minimal traffic interruption. The hopper can be dumped from ground level up to 9 ft 6 in (2895 mm) high. The load can be easily observed from the cab by lifting and rolling the hopper. The hopper's 3.5 cu yd (2.7 cu m), 9,000 lb (4082 kg) capacity provides maximum sweep time. For easy inspection, the hopper rolls out and rests on the ground.

CORROSION-RESISTANT WATER SYSTEM

A corrosion-resistant polyethylene water tank supplies the dust suppression system with 220 gallons (833 L) of water. The exclusive Elgin water pump can run dry without damaging the machine's water system. For operator convenience and ease of maintenance, a water-level gauge is visible from the cab.

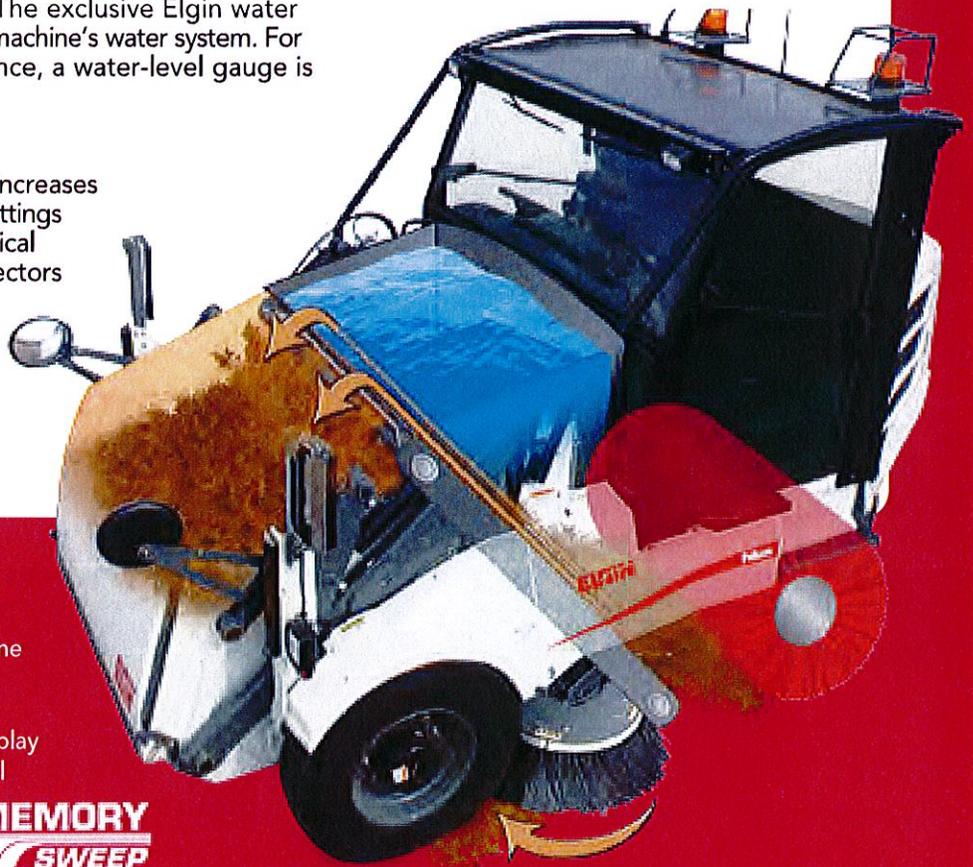
EASE OF MAINTENANCE

Easy servicing lowers ownership costs and increases sweeper usage. O-ring face seal hydraulic fittings assure leak-free connections, while the electrical system's weatherproof snap-together connectors and stamped color-coded wires allow for quick identification. To ensure easy monitoring of fluid levels, the hydraulic tank directly behind the cab features a sight glass inspection tube.

MEMORY SWEEP®

Elgin's exclusive Memory Sweep feature allows the operator to resume all previous sweeper settings, even broom tilt if so equipped, with one touch control. This feature enhances operator productivity and reduces operator fatigue. Memory Sweep incorporates a multi-screen display that indicates engine hours and water tank level as well as system diagnostics. This screen also displays optional features such as broom tilt angle and broom hours.

**MEMORY
SWEEP**



OPTIONAL ENHANCEMENTS



LIGHTING PACKAGES
A variety of lighting packages are available for the Pelican to enhance safety and visibility.



LIFELINER® HOPPER SYSTEM
The LifeLiner® system is a specially designed hopper liner and finish system that greatly improves the life, durability, and functionality of a sweeper hopper.



LIMB GUARD
Heavy-duty guards surround cab and protect sweeper by guiding low-hanging tree limbs up and over the Pelican. Available in right hand, left hand, or dual configuration.

ADDITIONAL OPTIONS

- Auto-Lube automatic lubrication system
- Air conditioner
- Engine pre-cleaner
- Conveyor, lower roller washout
- Cold weather start aid
- In-cab side broom tilt
- Air suspension seat(s)

SPECIFICATIONS:

SWEEPING PATH

One side broom 8 ft (2438 mm)
Two side brooms 10 ft (3048 mm)

TRAVEL SPEED

20 mph (32 Km/h)

ENGINE (make and type)

John Deere 4045T
Horsepower 74 hp (55 kW) @ 2,400 RPM
Tier 4 interim low emission diesel
*Tier 3 model dependant

HOPPER CAPACITY

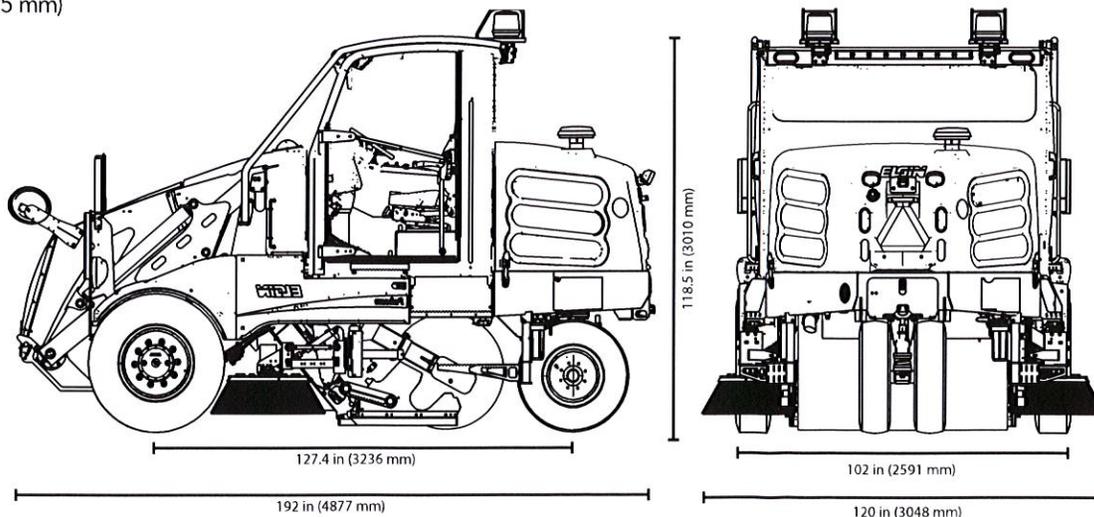
Volumetric Capacity: 3.5 cu yds (2.7 cu m)

WATER SPRAY SYSTEM

Tank capacity: 220 gal. (833 L)

HOPPER DUMPING

Maximum dump height: 9 ft 6 in (2895 mm)



Street Garage Architectural Bids

Basic Service	Engan Assoc.	Ringdahl Architects	Bollig Inc.	Bollig Inc.
Schematic Design	\$3,500.00	\$6,150.00	\$3,000.00	\$8,900.00
Design Development		\$6,150.00		
Const. Documents For Bidding	\$24,000.00	\$8,610.00	\$13,000.00	\$6,000.00
Contract bidding and award		\$1,230.00	\$6,000.00	
Const. Administration	\$2,500.00	\$2,460.00	\$7,000.00	\$5,000.00
Total Proposed Basic Service	\$30,000.00	\$24,600.00	\$29,000.00	\$19,900.00
Struc, Mech, Elec. Eng. Design			\$12,400.00	\$12,400.00
Additional Service / Costs				
Travel	\$500.00		4 trips included	2 trips included
Printing	\$1,500.00			
Surveying	recommended/not priced		not priced	not priced
Soil Boring	recommended/not priced	On City	not priced	not priced
Civil Engineering	recommended/not priced	On City	not priced	not priced
Fire Protection System				
Fire Alarm Design				
Communication System Design				
Total Cost WO/Additions	\$32,000.00	\$24,600.00	\$41,400.00	\$32,300.00



PROPOSAL FOR ARCHITECTURAL SERVICES

RA#P1472

CLIENT: City of Benson, MN

DATE: December 23, 2014

PROJECT: Benson City Garage - 80'x120' Metal Framed Metal Building Addition

TIME SCHEDULE FOR WORK: To begin upon completion of signed contract

DESCRIPTION OF WORK INVOLVED: 80'x120'x16' metal framed metal building addition to the existing City Garage Building located on Kansas Avenue. We will provide architectural, structural, mechanical, electrical and plumbing drawings for a permit set of plans (civil and site work provided by the owner and is excluded from this scope of services).

FEE:	Schematic Design 25%:	\$6,150.00
	Design Development 25%:	\$6,150.00
	Construction Documents 35%:	\$8,610.00
	Bidding 5%:	\$1,230.00
	Construction Admin 10%:	\$2,460.00
	Total Fee:	\$24,600.00

BILLING METHOD:

- Hourly
- Percentage
- Lump Sum

BILLING SCHEDULE:

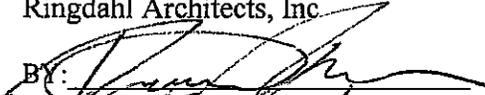
- Monthly
- Phased
- Upon Completion

TERMS: If additional services are required for completion of the project, they will be charged at current hourly rates. Additional services would include, but are not limited to, revisions by the client after client final approval causing changes to the documents. See (attached) Fee Schedule and Terms and Conditions. This proposal is valid for 30 days.

RINGDAHL ARCHITECTS agrees to perform the described work as set forth above. The **CLIENT** agrees to make payment for work performed within thirty (30) days after receipt of billing.

SUBMITTED:

Ringdahl Architects, Inc

BY: 
 DATE: 12-23-14

APPROVED:

Dan Gens – Director of Public Works

BY: _____
 DATE: _____



TERMS AND CONDITIONS Design Professional shall perform the services outlined in this agreement for the stated fee arrangement.

Fee The total fee, except stated lump sum, shall be understood to be an estimate, based upon Scope of Services, and shall not be exceeded by more than ten percent, without written approval of the Client. Where the fee arrangement is to be on an hourly basis. The rates shall be those that prevail at the time services are rendered. Where the fee arrangement is percentage of construction cost. Contractor overhead and profit and/or construction manager fees are a part of construction cost; project phases are: Schematic design 25%; design, development 25%, construction documents 35%, bidding 5%, construction 10%.

Billings/Payments Invoices will be submitted monthly for services and reimbursable expenses and are due when rendered. Invoice shall be considered PAST DUE if not paid within 30 days after the invoice date and the Design Professional may, without waiving any claim or right against Client, and without liability whatsoever to the Client, terminate the performance of the service. Retainers shall be credited on the final invoice. A service charge will be charged at 1.5% (or the legal rate) per month on the unpaid balance. In the event any portion of an account remains unpaid 90 days after billing, the Client shall pay cost of collection, including reasonable attorneys' fees.

Access to Site Unless otherwise stated, the Design Professional will have access to the site for activities necessary for the performance of the services. The Design Professional will take precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage.

Waiver In consideration of the substantial risks to the Consultant in rendering professional services in connection with this Project, the Client agrees to make no claim and hereby waives, to the fullest extent permitted by law any claim or cause of action of any nature against the Consultant, his or her officers, directors, employees, agents or subconsultants, which may arise out of or in connection with this Project or the performance by any of the parties above named of the services under this Agreement.

Indemnification In addition, and notwithstanding any other provisions of this Agreement, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees and subconsultants (collectively, Consultant) against all damages, liabilities or costs including reasonable attorneys' fees and defense costs, arising out of or in any way connected with this Project or the performance by any of the parties above named of the services under this Agreement, including those arising from information provided by Client, excepting only those damages, liabilities or costs attributable to the negligent acts or negligent failure to act by the Consultant.

Risk Allocation In recognition of the relative risks and benefits of the Project to both the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorney's fees and costs and expert-witness fees and costs, so that the total aggregate liability of the Consultant to the Client shall not exceed \$50,000 or the Consultant's total fee for services rendered on this project, whichever is less, unless agreed to in writing by the Consultant for an additional 5% fee. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

Termination of Services This agreement may be terminated upon 10 days written notice by either party should the other fail to perform his obligations hereunder. In the event of termination, the Client shall pay the Design Professional for all services rendered to the date of termination, all reimbursable expenses, and reasonable termination expenses.

Ownership Documents All documents produced by the Design Professional under this agreement shall remain the property of the Design Professional and may not be used by the Client without the written consent of the Design Professional.

Dispute Resolution Any claim or dispute between the Client and the Design Professional shall be submitted to non-binding mediation, subject to the parties agreeing to a mediator(s). This agreement shall be governed by the laws of the principal place of business of the Design Professional.

Certificate of Merit The Client shall make no claim for professional negligence, either directly or in a third party claim, against the Design Professional unless the client has first provided the Design Professional with a written certification executed by an independent design professional currently practicing in the same discipline as the Design Professional and Licensed in the State of Minnesota. This certification shall: a) contain the name and license number of the certifier; b) specify each and every act or omission that the certifier contends is a violation of the standard of care expected of a Design Professional performing professional services under similar circumstances; and c) state in complete detail the basis for the certifier's opinion that each such act or omission constitutes such a violation. This certificate shall be provided to the Design Professional not less than thirty (30) calendar days prior to the presentation of any claim or the institution of any arbitration or judicial proceeding.

Certifications, Warranties and Guarantees The Design Professional shall not be required to sign any documents, no matter by whom requested, that would result in the Design Professional's having to certify, guarantee or warrant the existence of conditions whose existence the Design Professional cannot ascertain. The Client also agrees not to make resolution of any dispute with the Design Professional or payment of any amount due to the Design Professional in any way contingent upon the Design Professional's signing any such certification.

Severability Any term or provision of this Agreement found to be invalid under any applicable statute or rule of law shall be deemed omitted and the remainder of this Agreement shall remain in full force and effect.

Survival All limitations of liability, indemnification's, warranties and representations contained in this Agreement shall survive the completion or termination of this Agreement and shall remain in full force and effect.



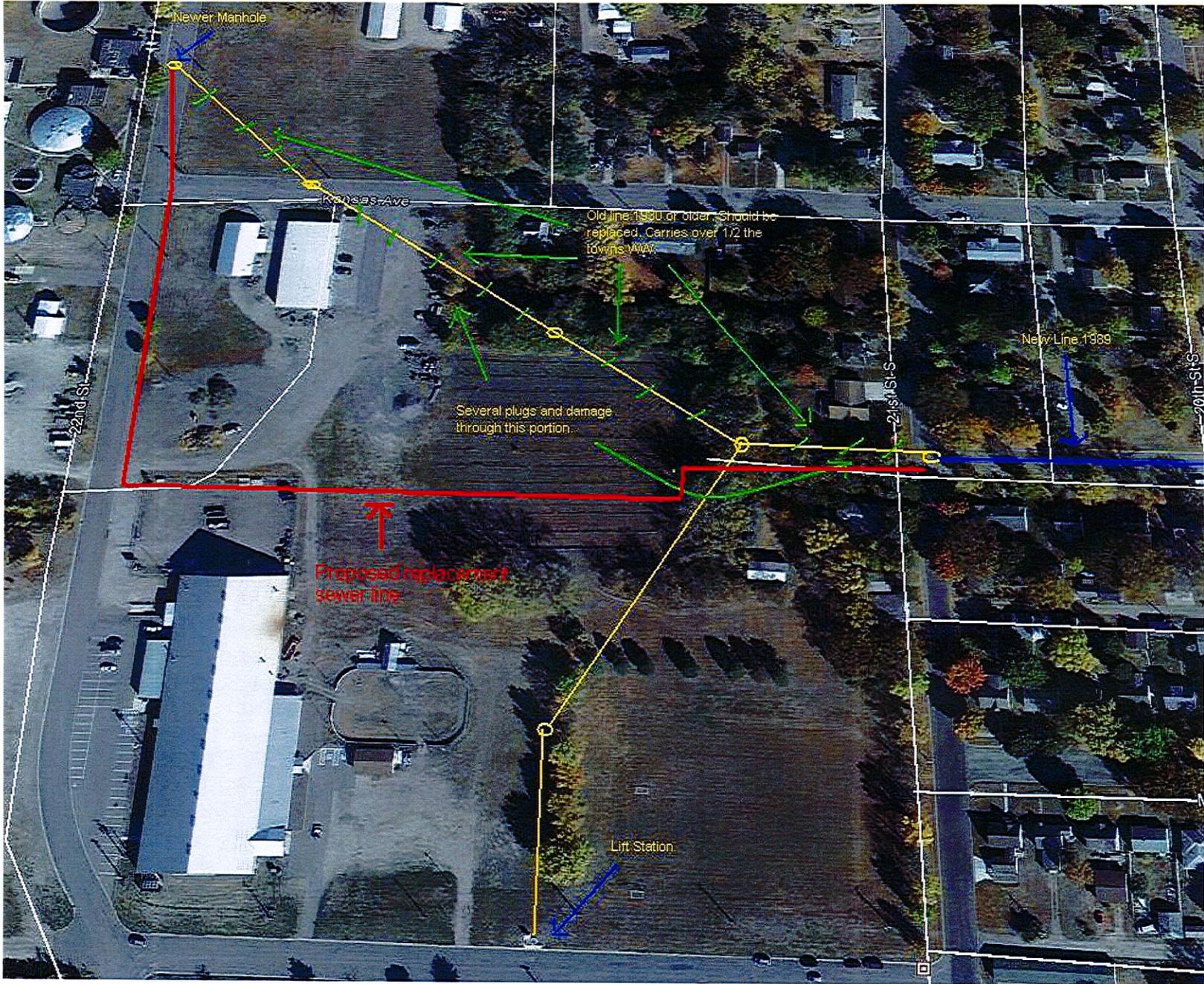
510 22nd Ave. East, Suite 102, Alexandria, MN 56308
Tel (320)763-9368

FEE SCHEDULE

December 2014

Principal	\$ 145.00/Hr.
Architect.....	\$ 135.00/Hr.
Intern Architect I.....	\$ 115.00/Hr.
Intern Architect II.....	\$ 105.00/Hr.
Designer/Technician.....	\$ 95.00/Hr.
Administrative Assistant.....	\$ 45.00/Hr.
Consultants, Subcontractors.....	Cost + 10%

Mileage (Federal Standard Rate).....	\$.565/Mile
Prints (24x36).....	\$ 3.00/Sheet
Prints (30x42).....	\$ 5.00/Sheet
B&W Photo Copies (8 1/2x11).....	\$.10
B&W Photo Copies (11x17).....	\$.50
Color Photo Copies (8 1/2x11).....	\$ 2.00
Color Photo Copies (8 1/2x14).....	\$ 4.00
Postage, Courier, Incidentals and Reimbursables.....	Cost + 10%



State Bid # T-622

Quotation # 115193

TITAN **MACHINERY**

1201 HWY 59 N, MARSHALL, MN | 507-532-5783

Quote Date: 1/7/2015
Quote Valid Until:
JOSEPH SWENHAUGEN 507-829-6373

CUSTOMER:	CITY OF BENSON 1410 KANSAS AVE BENSON MN 56215-1506	Telephone: 320-843-4775 Cell Phone: -
------------------	---	--

PURCHASED EQUIPMENT:			
(1) NEW	1306860	QUICK QUOTE QQCE, Serial # QQ 2015 CASE 580N Loader Backhoe	\$91,787.00
		Total Delivery Charge:	\$0.00
Total Price:			\$91,787.00
TRADE-IN EQUIPMENT:			
(1) USED	2058577	FORD 675D, Serial # A425305	\$17,000.00
(1) USED	2058579	FORD 555, Serial # C696068	\$4,500.00
Total Trade-In Allowance:			\$21,500.00

QUOTE SUMMARY:			
RETAIL FINANCE TERMS:	Total Equipment/Trade Difference: \$70,287.00		
Finance Company:	Other Options/Fees:		
	Sales Tax: \$0.00		
	Total Balance Due: \$70,287.00		
Payment Schedule			
EST. NO. OF PAYMENTS	EST. PERIOD OF PAYMENTS	EST. BEGINNING MM/DD/YYYY	EST. AMOUNT OF EACH PAYMENT
	0 months		\$0.00

TITAN **MACHINERY**

Quotation # 115193

1201 HWY 59 N, MARSHALL, MN | 507-532-5783

Quote Date: 1/7/2015
Quote Valid Until:
JOSEPH SWENHAUGEN 507-829-6373

CUSTOMER: CITY OF BENSON
1410 KANSAS AVE
BENSON MN 56215-1506

Telephone: 320-843-4775
Cell Phone: -

OTHER OPTIONS, CHARGES/FEEES:

TOTAL OPTIONS/FEEES: _____

QUOTE SETTLEMENT:

Total Balance Due		\$70,287.00
Less:		
Cash with Order	\$0.00	
Cash Due on Possession	\$0.00	
Total Cash Payments		
Trade In Payoff		\$0.00
Retail Installment Contract		\$70,287.00

QUOTE COMMENTS:

2015 CASE 580N Loader Backhoe, Cab w/Heat & A/C, Deluxe Cab Package, Radio, Tilt Steering, Deluxe Cloth Air Suspension Seat, 4wd Drive Shaft Guard, Battery Disconnect/Jump Start Terminal's, Engine Block Heater, Auto Ride Control, Tool Box, Powershift S-Type Transmission, 4 Wheel Drive, Extendahoe, 12x16.5 Front Tires, 19.5x24 Rear Tires, Heavy Front Counterweight for Extendahoe, Pilot Controls, 24" Backhoe Bucket, 93" Loader Bucket, & Flip Over Stabilizer Pads. Also included in this price is a Kent FX45QT Breaker.

CITY OF BENSON CAPITAL AUTHORIZATION REQUEST

1	Fund: <u>Water Fund</u>	Department: <u>Water</u>
	Prepared by: <u>Dan G. / Wade A. / Russ B.</u>	Date: <u>1/9/15</u>
	Describe Proposed Capital Expenditure: <u>Purchased a 2015 Case 580N loader backhoe to replace 2 existing Ford backhoes (1983/1991)</u>	
	Does Proposed Expenditure Replace Existing Equipment? <input checked="" type="checkbox"/> If Yes, Describe Use of Replaced Equipment: <u>1983 + 1994 Ford loader backhoes</u>	

2	If Included in Capital Improvements Program:	3	Total Cost: <u>\$ 91,787.00</u>
	What Year: <u>2015</u>		-Trade-in (if applicable): <u>-\$21,500.00</u>
	What Heading: <u>Water / Backhoe</u>		+Net Book Value (depreciated value): <u>+\$</u>
	Budgeted Amount: \$ <u>110,000.00</u>		=Net Capitalized Cost: <u>=\$ 70,287.00</u>

4 Justification of the Expenditure: (Main Objectives and Assumptions)

The City needs a reliable working backhoe for many projects but most importantly water breaks and sewer digs. A backhoe is a valuable tool for any utility.

The city currently has 2 backhoes. The older backhoe is never used and is in poor condition. The other backhoe is used but requires frequent repairs and is always leaking fluid. It does not operate well in cold weather and is not dependable enough to rely on for emergency needs.

5 Approval Section:

Action taken: _____

	Signature	Date
Department Supervisor	_____	_____
Division Director	_____	_____
City Manager	_____	_____

City Council Approval (If Applicable) _____ Council Meeting _____



PROCONTROL MEANS PRECISION

When swinging the backhoe from side to side, our exclusive ProControl swing dampening system stops the boom exactly when and where you want. No wiggle. No rebound. No waiting for it to set. Just precise, responsive control.

MAINTENANCE MADE EASY.

SERVICEABILITY IS IN OUR DNA

When you invest in CASE equipment, you need it to last. We make it simple. The N Series is no exception. From swing-out coolers and outboard-mounted disc brakes to ground-level site gauges and grouped service points located under a tilt-up hood, you can do daily maintenance in a matter of minutes. It's the easiest way to help you get the most performance and longest life out of your machine.



EASY ACCESS TO EVERYTHING

1. Easiest safety strut to lower/raise
2. Spin-on filters
3. Flip-up hood
4. Outboard-mounted wet disc brakes
5. Hydraulic diagnostic ports
6. Grouped site gauges
7. Swing-out coolers
8. Safe jump-start terminal and master disconnect switch (optional)

SERVICE-FREE FEATURES

- Lube-for-life U-joints
- Hardened steel triple-bushed joints

THE N SERIES BACKHOE LOADERS



SPECIFICATIONS

	580N	580 Super N	580 Super N WT	590 Super N
Engine	FPT F5HFL413C	FPT F5HFL413C	FPT F5HFL413C	FPT F5HFL413B
Displacement/Cylinder	207 in ³ . (3.4 L) /4			
Emissions certification*	Tier 4 Interim (CEGR/DPF)			
Gross hp (kW) @ 2200 RPM	85 (63.4)	97 (72.3)	97 (72.3)	110 (82)
Net hp (kW) @ 2200 RPM	78 (59)	95 (71)	95 (71)	108 (81)
Maximum net torque – lb.-ft. (N-m) @ 1400 RPM	268 (364)	333 (452)	333 (452)	338 (458)
Operating weight, 4WD – lb. (kg)	17,454 (7 917)	17,226 (7 814)	19,985 (9 065)	20,458 (9 280)
Maximum travel speed – fwd. – mph (kph)	24.3 (39.1)	23.6 (38.0)	23.0 (37.0)	24.2 (38.9)
System flow – gpm (L/min)	28.5 (108)	41 (155.2)	41 (155.2)	43 (162.6)
Backhoe bucket force – lbf (kN)	11,334 (50.4)	14,223 (63.2)	14,831 (65.9)	15,652 (69.6)
Backhoe boom lift capacity @ groundline	2,858 (1 297)	3,513 (1 594)	2,904 (1 317)	3,160 (1 433)
Loader bucket breakout force – lb. (daN)**	11,312 (5 032)	11,658 (5 288)	11,674 (5 193)	13,717 (6 102)
Loader lift capacity @ full height – lb. (kg)	6,803 (3 086)	7,044 (3 195)	8,425 (3 822)	8,325 (3 776)

DIMENSIONS

Height to top of cab	8 ft. 11 in. (2.72 m)	8 ft. 11 in. (2.72 m)	8 ft. 11 in. (2.72 m)	8 ft. 11 in. (2.72 m)
Bucket hinge pin height – fully raised	11 ft. 3 in. (3.42 m)	11 ft. 3 in. (3.42 m)	11 ft. 6 in. (3.50 m)	11 ft. 6 in. (3.50 m)
Overall operating height – fully raised	13 ft. 9 in. (4.18 m)	13 ft. 9 in. (4.18 m)	13 ft. 11 in. (4.24 m)	13 ft. 10 in. (4.22 m)
Dump angle @ full height	47°	47°	45°	45°
Dump clearance @ full height, 45° dump	8 ft. 10 in. (2.69 m)	8 ft. 10 in. (2.69 m)	8 ft. 11 in. (2.72 m)	9 ft. 1 in. (2.77 m)
Dump reach @ full height, 45° dump	31.5 in. (801 mm)	31.5 in. (801 mm)	27.0 in. (685 mm)	27.8 in. (707 mm)
Bucket rollback @ groundline	42°	42°	40°	41°
Digging depth below grade – bucket flat	6.1 in. (155 mm)	6.1 in. (155 mm)	6.1 in. (155 mm)	5.9 in. (150 mm)
Wheelbase	84.5 in. (2.15 m)	84.5 in. (2.15 m)	84.5 in. (2.15 m)	84.5 in. (2.15 m)
Reach from front axle centerline – bucket on ground	6 ft. 1 in. (2.08 m)	6 ft. 8 in. (2.09 m)	6 ft. 8 in. (2.05 m)	6 ft. 5 in. (1.99 m)
Turning radius at curb, 4WD, brakes applied	11 ft. 4 in. (3.45 m)	11 ft. 0 in. (3.36 m)	12 ft. 0 in. (3.65 m)	12 ft. 6 in. (3.81 m)
Backhoe dig depth	18 ft. 3 in. (5.55 m)	17 ft. 11 in. (5.47 m)	18 ft. 0 in. (5.48 m)	19 ft. 6 in. (5.94 m)

NOTE: Specification data calculated using same bucket determining operating weight unless otherwise specified.

*CEGR = Cooled Exhaust Gas Recirculation; DPF = Diesel Particulate Filter.

**Machine equipped with a 4-in-1 bucket.



December 18, 2014

Dave Johnson
Electric Line Superintendent
City of Benson, MN
(Via Email)

**RE: Major Materials List
Overhead to Underground Line Conversion – Phase 1 – 2015
City of Benson, Minnesota
DGR Project No. 419011**

Dear Dave:

The following is a list of Major Materials the City of Benson will need for the “OH-UG Phase 1 – 2015” project:

Unit	Material Description	Project Total
UD-1/0	15 kV Primary Distribution Cable 1/0	1,700 feet
UD-4/0	15 kV Primary Distribution Cable 4/0	5,700 feet
UD-10/2 UF	Street Light Cable, 10/2 UF	600 feet
UG-PAD	Single Phase Pad Mount Xfmr box pad	3
UG-25	Single Phase Pad Mount Xfmr 25 kVA	2
UG-37.5	Single Phase Pad Mount Xfmr 37.5 kVA	1
UG3-PAD	Three Phase Pad Mount Xfmr box pad	1
UG3-225	Three Phase Pad Mount Xfmr 225 kVA	1
UM3-1T (1/0)	Loadbreak elbow w/test point, 200A #1/0 AL	14
UM3-3 (4/0)	Deadbreak elbow, 600A #4/0 AL.	18
UM6-34 EA	Elbow Arrester, 12 kV MOV, 10.2 kV MCOV	1
UM14-3 (4/0)	3Ø Neutral Connection and Ground	1
UM33-PB	Pullbox (48”x72”)	3
UM45-1 (4/0)	Primary Splice, #4/0 AL.	12
UM45-ARC 3	Arc Proof Taping	60 feet

Unit	Material Description	Project Total
UPS-PAD	Padmount Switch box pad	2
UPS-(42)	Padmount switch, 4 bays, 2 gang-operated, 2 fuse	1
UPS-(43)	Padmount switch, 4 bays, 3 gang-operated, 1 fuse	1
UR4-1.25P	1.25" Conduit	400 feet
UR4-2P	2" Conduit	1,080 feet
UR4-4P	4" Conduit	1,780 feet
UR12-45-24-4S	4" 45° Steel Elbow 24" radius	13
UR12-90-24-4S	4" 90° Steel Elbow 24" radius	1

Best Regards,

DGR Engineering



Stan Metzger

Materials Cost for 2015: \$95,000.00



2015.0/1 Northside

Google earth

© 2014 Google

Imagery Date: 10/1/2012 45°19'03.03" N 95°26'30.60" W elev: 1046 ft. eye alt: 2592 ft.

1991

9



PREVENTION *is the best policy*

To help prevent **FROZEN SERVICE LINES**, here are a few tips and procedures that you can follow.

The purpose of this policy is to provide procedures to help eliminate frozen water and sewer lines and the process for what happens in the event of frozen water and sewer lines. Procedures identified in this plan are intended to help identify responsibility of maintenance and repair.

***Ownership of service lines** (according to city ordinances) City owns the main water lines and customer is responsible for service line from boulevard valve (corp.) to house/business. City owns the main wastewater lines and customer is responsible for service line from main to house/business.

***Residents should monitor water temperature:** City will monitor water temperature at locations throughout the water system. When the temperature reaches 38 degrees, the city will notify the public (using local media) to monitor their water temperatures coming into the homes and businesses. Monitor temperature from the faucet that is closest to the water line entry to the home/business.

***Residents can run a pencil-sized width stream of water from a faucet:** When the water reaches 38 degrees, the recommendation is running the water at a pencil-sized stream (1/4 gallon/minute). Residents should monitor for frozen sewer lines also due to letting the water run. City is not responsible for frozen wastewater service lines.

***When should residents start running their tap AND when should they stop?** When the water temperature coming into the home falls below 38 degrees it is a good time to consider running a pencil sized stream. Then it will take multiple days, possibly weeks, before the frost levels decrease and the risk of freezing has passed.

***Cost of running tap:** All water going through the meter will be billed. Thawing a frozen service line varies by contractor and usually the minimum fee is at least \$400. The city does not thaw out frozen services lines and having a contractor perform that service will get expensive. The cost of running a pencil size stream of water is a cheap alternative to frozen water lines.

***There is always the possibility of a sewer backup due to letting the water run.** Monitor for frozen sewer lines also due to letting the water run.

***A list of qualified contractors that can thaw frozen service lines is available at City Hall.**

Other Helpful Tools for Prevention of Frozen Service Lines:

*Tips for residents. You can access the blog at <http://lmcpipeline.blogspot.com/>.

Disclaimer: advice given in this prevention plan is designed to reduce the risk of frozen service lines and is not a guarantee.

**Here are the names of some companies that
perform pipe thawing services:**

Enviro-Dyne Industrial Services, Inc.
2230 Hall Ave.
Benson, MN. 56215
320-314-8141
www.envirodyne1.com

Nielson Plumbing & Heating in Willmar, MN: (320) 212-8227 or
<http://www.nielsenplumbinginc.com/>

Jetter Cleaner - locations in SW MN: <http://www.jetterclean.com/>

To: Rob Wolfington, City Manager
From: Glen Pederson, Director of Finance
Re: Senior Advocacy Corporation
Date: January 7, 2015



Rob,

The City of Benson makes a monthly payment of \$600 to the Senior Advocacy Corporation to offset their cost of utilities in the Benson Senior Center. This amount was last increased from \$500 back in March of 2010.

Most of this amount is paid back to the Municipal Utilities via their electric bill. In fact in the winter months this bill is not covered by this amount because they have an electric furnace. Their bill this past month was \$716 and last January it amounted to \$955. We have looked at replacing the electric furnace with natural gas but other building modifications would need to be made. The short term recommendation is to increase the monthly amount to \$700 per month and to further explore a heating system change in the future.

**RESOLUTION TRANSFERRING \$80,000 FROM
THE LIQUOR FUND TO THE GENERAL FUND
(RESOLUTION NO. 2015-)**

WHEREAS, the City of Benson owns and operates a Municipal Liquor Store, and

WHEREAS, the City Council has budgeted to transfer \$80,000 from the Liquor fund to the General Fund for calendar year 2015.

NOW, THEREFORE BE IT RESOLVED that the City Council authorized the transfer of \$80,000 from the Liquor Fund to the General Fund.

Date: 1/8/2015

Library Endowment Fund

	Actual 2013	Project 2014	Budget 2015
Beginning Cash	\$ 22,714	\$ 22,715	\$ 22,715
RECEIPTS			
Interest Income	397	365	450
Grant Proceeds	0	0	0
Donations	0	0	0
TOTAL REVENUES	397	365	450
EXPENDITURES			
Capital Outlay	0	0	0
Transfer to Library Fund	396	364	450
TOTAL EXPENDITURES	396	364	450
OPERATING PROFIT/(LOSS)	1	1	0
Ending Cash	22,715	22,715	22,715

Date: 1/8/2015

PERPETUAL CARE CEMETERY

	Actual 2013	Project 2014	Budget 2015
Beginning Cash	\$ 81,646	\$ 83,830	\$ 85,090
RECEIPTS			
Sale of Lots (25%)	2,181	1,260	1,500
Interest Income	1,435	1,354	1,400
Memorials	0	0	0
TOTAL REVENUES	3,616	2,614	2,900
EXPENDITURES			
Capital Outlay	0	0	0
Transfer to General Fund	1,432	1,354	1,400
TOTAL EXPENDITURES	1,432	1,354	1,400
OPERATING PROFIT/(LOSS)	2,184	1,260	1,500
Ending Cash	83,830	85,090	86,590

Date: 1/9/2015

STORM WATER FUND

	Actual 2013	Project 2014	Budget 2015
RECEIPTS			
Special Assessments	2	505	0
Storm Water Fees	55,659	54,725	55,000
Transfer From General Fund	200,000	0	0
TOTAL REVENUES	255,661	55,229	55,000
EXPENDITURES			
Operating Supplies	359	41	2,500
Maintain System	5,697	8,688	10,000
Contracted Services	219,755	4,095	0
Transfer to General Capital Outlay	0	0	80,000
			Half cost of Street Sweeper
TOTAL EXPENDITURES	225,811	12,824	92,500
OPERATING PROFIT/(LOSS)	29,850	42,405	(37,500)
Fund Balance	\$58,666	\$101,071	\$63,571

Date: 1/9/2015

CONCRETE PROJECTS FUND

	Actual 2013	Project 2014	Budget 2015
RECEIPTS			
Special Assessments	2,730	4,994	2,500
Transfer From General Fund	15,000	15,000	15,000
TOTAL REVENUES	17,730	19,994	17,500
EXPENDITURES			
Operating Supplies	271	0	0
Contracted Services	9,352	12,274	20,000
TOTAL EXPENDITURES	9,623	12,274	20,000
OPERATING PROFIT/(LOSS)	8,107	7,720	(2,500)
Fund Balance	\$56,743	\$64,462	\$61,962

Date: 1/8/2015

SMALL CITIES GRANT FUND 2005

	Actual 2013	Project 2014	Budget 2015
REVENUES			
Refund of Loan	3,751	5,129	3,800
Interest Income	180	156	150
TOTAL REVENUES	3,931	5,285	3,950
EXPENDITURES			
Operating Supplies	184	1,114	0
Contracted Services	0		
Small Cities Grant	0	0	50,000
			Emergency Fund & Lead Expenses
TOTAL EXPENDITURES	184	1,114	50,000
OPERATING PROFIT/(LOSS)	3,747	4,171	(46,050)
Fund Balance	\$55,504	\$59,675	\$13,625

Date: 1/8/2015

SMALL CITIES GRANT FUND 2009

	Actual 2013	Project 2014	Budget 2015
REVENUES			
Refund of Loan	15,150	11,737	4,692
Interest Income	240	188	175
TOTAL REVENUES	15,390	11,925	4,867
EXPENDITURES			
Operating Supplies	0	0	0
Contracted Services	0		
Small Cities Grant	0	0	8,800
			Emergency Fund & Lead Expenses
TOTAL EXPENDITURES	0	0	8,800
OPERATING PROFIT/(LOSS)	15,390	11,925	(3,933)
Fund Balance	\$23,308	\$35,233	\$31,300

Date: 1/8/2015

SMALL CITIES GRANT FUND 2011

	Actual 2013	Project 2014	Budget 2015
REVENUES			
Refund of Loan	8,778	0	0
Grant Proceeds	39,944	0	0
Interest Income	0	0	0
TOTAL REVENUES	48,722	0	0
EXPENDITURES			
Operating Supplies	0	0	0
Contracted Services	0		
Small Cities Grant	39,944	0	0
TOTAL EXPENDITURES	39,944	0	0
OPERATING PROFIT/(LOSS)	8,778	0	0
Fund Balance	\$8,778	\$8,778	\$8,778

SMALL CITIES GRANT FUND 2013

	Actual 2013	Project 2014	Budget 2015
REVENUES			
Refund of Loan	0	0	0
Grant Proceeds	2,000	180,450	413,240
Interest Income	0	0	0
TOTAL REVENUES	2,000	180,450	413,240
EXPENDITURES			
Operating Supplies	0	0	0
Contracted Services	0		
Small Cities Grant	2,000	180,450	413,240
TOTAL EXPENDITURES	2,000	180,450	413,240
OPERATING PROFIT/(LOSS)	0	0	0
Fund Balance	\$0	\$0	\$0

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.20700 2) DUE TO OTHER FUNDS	1) GENERAL FUND SPECIAL ASSESSMENTS	1,652.80	CITY OF BENSON	045801	M-12312014-946	62
101.41110.350 2) MAYOR & COUNCIL	1) GENERAL FUND 3) PRINTING & PUBLISHING AMEND ORD, TREE PICKUP	371.17	MONITOR & NEWS		D-12312014-945	282
101.41300.201 2) ADMINISTRATION & FINANCE	1) GENERAL FUND 3) OFFICE SUPPLIES SHREDDING DATA DVDS, CASES	97.26 42.27	SHRED-IT USA BACKSTREET PRINTING		D-12312014-945 D-12312014-945	298 358
101.41300.202 2) ADMINISTRATION & FINANCE	1) GENERAL FUND 3) DUPLICATING & COPYING COPIER MAINT COPIER PAYMENT	56.97 139.00	COPIER BUSINESS SOLUTION TOSHIBA FINANCIAL SERVIC		D-12312014-945 D-12312014-945	69 195
101.41300.203 2) ADMINISTRATION & FINANCE	1) GENERAL FUND 3) POSTAGE CERT MAIL	6.60	INCIDENTAL FUND		D-12312014-945	285
101.41300.209 2) ADMINISTRATION & FINANCE	1) GENERAL FUND 3) GAS & OIL GAS	168.86	GLACIAL PLAINS COOPERATI		D-12312014-945	83
101.41300.309 2) ADMINISTRATION & FINANCE	1) GENERAL FUND 3) CONTRACTED SERVICES COMP TIME/DATA ENTRY	1,000.00	ELECTRIC FUND	045796	M-12312014-946	55
101.41300.310 2) ADMINISTRATION & FINANCE	1) GENERAL FUND 3) CONTRACTED SERVICES SPAM FILTERING TECH SUPPORT SVC	36.00 915.00	MINN OFFICE OF ENTERPRIS SWIFT COUNTY		D-12312014-945 D-12312014-945	92 109
101.41300.321 2) ADMINISTRATION & FINANCE	1) GENERAL FUND 3) TELEPHONE LONG DISTANCE CHARGES MONTHLY PRI CHARGE CELL PHONE	144.04 409.23 100.84	CENTURYLINK CENTURYLINK VERIZON	045799	D-12312014-945 D-12312014-945 M-12312014-946	80 188 30
101.41300.331 2) ADMINISTRATION & FINANCE	1) GENERAL FUND 3) TRAVEL EXPENSE PLANNING COMM MEAL REIMBURSED INTERVIEW EXPENSES	55.80 89.33 468.14	DAROLD'S SUPER VALUE DOMAT'S FAMILY FOODS GENS/DAN	045798	D-12312014-945 D-12312014-945 M-12312014-946	316 319 60
101.41610.201 2) CITY ATTORNEY	1) GENERAL FUND 3) OFFICE SUPPLIES POSTAGE, COPIES	12.63	WILCOX LAW OFFICE, P.A.		D-12312014-945	219
101.41610.304 2) CITY ATTORNEY	1) GENERAL FUND 3) CITY ATTORNEY CONTRACT CITY ATTORNEY FEES	1,225.00	WILCOX LAW OFFICE, P.A.		D-12312014-945	220
101.41940.235 2) CITY HALL	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL MATS MATS SYSTEM SERVICE LABOR BROOMS CLEANING SUPPLIES PLATES/FORKS K-CUPS/COFFEE ICE MELT SCOOP TOWELS, CAN LINERS 3 AIR PURIFIERS GARBAGE SERVICE	23.46 23.46 60.00 12.00 12.00 4.00 4.00 6.00 1,071.45 35.03	BENSON LAUNDRY-MAT HOUSE BENSON LAUNDRY-MAT HOUSE HEARTLAND SECURITY SERVI ZOSEL'S TRUE VALUE FAMILY DOLLAR STORE DAROLD'S SUPER VALUE A-SAKER/VALERIE RUNNINGS FARM & FLEET WEST CENTRAL SALES BANKCARD CENTER MATTHEISEN DISPOSAL, INC		D-12312014-945 D-12312014-945 D-12312014-945 D-12312014-945 D-12312014-945 D-12312014-945 D-12312014-945 D-12312014-945 D-12312014-945 D-12312014-945 D-12312014-945 M-12312014-946	60 60 7 7 1 1 1 1 1 1 1 1 1 40
101.41940.310 2) CITY HALL	1) GENERAL FUND 3) CONTRACTED SERV - CLEANING CLEAN CITY HALL	200.30	SWIFT COUNTY DAC		D-12312014-945	296

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
101.41940.381 2) CITY HALL	1) GENERAL FUND 3) UTILITIES UTILITIES	621.56	MUNICIPAL UTILITIES	D-12312014-945	93
101.41940.383 2) CITY HALL	1) GENERAL FUND 3) HEATING COST UTILITIES NATURAL GAS	262.40 342.22	MUNICIPAL UTILITIES CENTER POINT ENERGY	D-12312014-945 M-12312014-946	94 37
101.42100.201 2) POLICE DEPARTMENT	1) GENERAL FUND 3) OFFICE SUPPLIES COPIER MAINT COPIER PAYMENT DVDS, CALENDAR	53.84 158.00 147.61	COPIER BUSINESS SOLUTION TOSHIBA FINANCIAL SERVIC BACKSTREET PRINTING	D-12312014-945 D-12312014-945 D-12312014-945	70 186 359
101.42100.209 2) POLICE DEPARTMENT	1) GENERAL FUND 3) GAS & OIL GAS	1,719.84	GLACIAL PLAINS COOPERATI	D-12312014-945	84
101.42100.210 2) POLICE DEPARTMENT	1) GENERAL FUND 3) OPERATING SUPPLIES GOLF CART PERMITS BULBS	449.50 24.47	BACKSTREET MEDIA RUNNINGS FARM & FLEET	D-12312014-945 D-12312014-945	325 340
101.42100.213 2) POLICE DEPARTMENT	1) GENERAL FUND 3) UNIFORM ALLOWANCE GARRISON, CUFF KEY	55.97	PROACTION SAFETY & SALES	D-12312014-945	300
101.42100.219 2) POLICE DEPARTMENT	1) GENERAL FUND 3) INVESTIGATIONS PROSECUTION FEES SUBPOENA FEES PROSECUTION	2,160.00 22.40 190.00	WILCOX LAW OFFICE, P.A. BANK OF THE WEST HOHMAN LAW FIRM, LTD.	D-12312014-945 D-12312014-945 D-12312014-945	321 326 388
101.42100.221 2) POLICE DEPARTMENT	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS REPAIR LABOR, CABLE TIRE REPAIR	508.39 20.12	SQUADS INC TOM'S SERVICE, INC	D-12312014-945 D-12312014-945	343 389
101.42100.240 2) POLICE DEPARTMENT	1) GENERAL FUND 3) SMALL TOOLS & EQUIPMENT AMMO 3 WEDGE COMPUTER BATTERY, HUMIDIFIER	315.95 204.00 660.89 85.04	STREICHER'S AUTO VALU BENSON HEWLETT-PACKARD COMPANY RUNNINGS FARM & FLEET	D-12312014-945 D-12312014-945 D-12312014-945 D-12312014-945	242 377 307 339
101.42100.321 2) POLICE DEPARTMENT	1) GENERAL FUND 3) TELEPHONE MONTHLY PRI CHARGE LOCAL SERVICE 2 MOS CHARGES CELL PHONE	100.00 63.23 211.16 315.52	CENTURYLINK CENTURYLINK VERIZON VERIZON	D-12312014-945 D-12312014-945 D-12312014-945 M-12312014-946	189 197 381 31
101.42100.411 2) POLICE DEPARTMENT	1) GENERAL FUND 3) RENT GARAGE RENT	100.00	ELECTRIC FUND	045796 M-12312014-946	58
101.42100.439 2) POLICE DEPARTMENT	1) GENERAL FUND 3) DOG POUND EXPENSES BOARDING, VET, FOOD	320.58	H & H VETERINARY SERVICE	D-12312014-945	380
101.42200.209 2) FIRE DEPARTMENT	1) GENERAL FUND 3) GAS & OIL GAS	165.50	GLACIAL PLAINS COOPERATI	D-12312014-945	85
101.42200.210 2) FIRE DEPARTMENT	1) GENERAL FUND 3) OPERATING SUPPLIES CARB CLEANER, SCOOP SWIVEL	32.47 14.99	RUNNINGS FARM & FLEET NORTHSIDE AUTO	D-12312014-945 D-12312014-945	334 345

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
101.43100.210	1) GENERAL FUND				
2) HIGHWAY STREETS & ROADS	3) OPERATING SUPPLIES				
	HOLLEMAN-BOOT ALLOW	100.00	HOLLEMAN/TONY	D-12312014-945	309
	TV CHARGES	14.35	CHARTER COMMUNICATIONS	D-12312014-945	309
	JACKET	122.95	A W DIRECT, INC	D-12312014-945	309
	BAR OIL, NUTS, SCREWS	66.69	RUNNINGS FARM & FLEET	D-12312014-945	309
	OIL FILTER, CLAMP	260.03	NORTHSIDE AUTO	D-12312014-945	350
101.43100.221	1) GENERAL FUND				
2) HIGHWAY STREETS & ROADS	3) EQUIPMENT REPAIR PARTS				
	CONNECTOR	12.70	PRODUCTIVITY PLUS ACCOUN	D-12312014-945	245
	CUSHION VALVE	157.92	LITTLE FALLS MACHINE INC	D-12312014-945	251
	STROBES	758.00	CRYSTEEL TRUCK EQUIPMENT	D-12312014-945	268
	AUTO DECALS	76.28	BACKSTREET MEDIA	D-12312014-945	269
	FILTERS	78.31	AUTO VALU BENSON	D-12312014-945	278
	MIRROR, FILTERS	217.46	NORTHSIDE AUTO	D-12312014-945	351
	FLOODLAMP	28.34	JOHN DEERE FINANCIAL	M-12312014-946	39
101.43100.224	1) GENERAL FUND				
2) HIGHWAY STREETS & ROADS	3) STREET MAINTENANCE-MATERIALS				
	ASPHALT	758.79	BITUMINOUS PAVING, INC.	D-12312014-945	271
101.43100.231	1) GENERAL FUND				
2) HIGHWAY STREETS & ROADS	3) SNOW REMOVAL				
	ROAD SALT	2,256.75	JOHNSON FEED, INC	D-12312014-945	254
	ROAD SALT	2,238.05	JOHNSON FEED, INC	D-12312014-945	255
	SAND	820.73	GARY MONSON EXCAVATING L	D-12312014-945	265
101.43100.235	1) GENERAL FUND				
2) HIGHWAY STREETS & ROADS	3) BUILDING MAINTENANCE & SUPPL				
	GARBAGE SERVICE	44.97	MATTHEISEN DISPOSAL, INC	045788 M-12312014-946	42
101.43100.331	1) GENERAL FUND				
2) HIGHWAY STREETS & ROADS	3) TRAVEL EXPENSE				
	MEALS	41.58	BANKCARD CENTER	D-12312014-945	383
101.43100.360	1) GENERAL FUND				
2) HIGHWAY STREETS & ROADS	3) INSURANCE				
	ADDL VEHICLE INSURANCE	1,195.00	LANGE ASSOCIATES	045792 M-12312014-946	50
101.43100.381	1) GENERAL FUND				
2) HIGHWAY STREETS & ROADS	3) UTILITIES				
	UTILITIES	392.83	MUNICIPAL UTILITIES	D-12312014-945	96
101.43100.386	1) GENERAL FUND				
2) HIGHWAY STREETS & ROADS	3) STREET LIGHTING UTILITIES				
	UTILITIES	6,641.54	MUNICIPAL UTILITIES	D-12312014-945	97
101.43100.438	1) GENERAL FUND				
2) HIGHWAY STREETS & ROADS	3) LAUNDRY				
	MATS & TOWELS	36.88	BENSON LAUNDRY-MAT HOUSE	D-12312014-945	62
	MATS & TOWELS	34.82	BENSON LAUNDRY-MAT HOUSE	D-12312014-945	225
	MATS & TOWELS	35.24	BENSON LAUNDRY-MAT HOUSE	D-12312014-945	226
101.45121.310	1) GENERAL FUND				
2) ORGANIZED RECREATION	3) SENIOR CITIZEN PROGRAM				
	MONTHLY CONTRIBUTION	600.00	SENIOR ADVOCACY CORPORAT	D-12312014-945	28
101.45124.235	1) GENERAL FUND				
2) SWIMMING POOL	3) BUILDING MAINTENANCE & SUPPL				
	GARBAGE SERVICE	2.34	MATTHEISEN DISPOSAL, INC	045788 M-12312014-946	46
101.45124.321	1) GENERAL FUND				
2) SWIMMING POOL	3) TELEPHONE				
	LOCAL SERVICE	24.10	CENTURYLINK	D-12312014-945	178
	CELL PHONE	35.01	VERIZON	045799 M-12312014-946	33
101.45124.381	1) GENERAL FUND				
2) SWIMMING POOL	3) UTILITIES				
	UTILITIES	93.90	MUNICIPAL UTILITIES	D-12312014-945	98

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.45181.235 2) ARMORY	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL EXT CORD, OUTLET TOWELS	12.08 24.95	RUNNINGS FARM & FLEET WEST CENTRAL SALES		D-12312014-945 D-12312014-945	332 370
101.45181.310 2) ARMORY	1) GENERAL FUND 3) CONTRACTED SERVICES CLEAN ARMORY RENOVATION PLAN	33.08 2,200.00	SWIFT COUNTY DAC ENGAN ASSOCIATES		D-12312014-945 D-12312014-945	295 393
101.45181.321 2) ARMORY	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	40.69	CENTURYLINK		D-12312014-945	179
101.45181.381 2) ARMORY	1) GENERAL FUND 3) UTILITIES UTILITIES	164.29	MUNICIPAL UTILITIES		D-12312014-945	99
101.45181.383 2) ARMORY	1) GENERAL FUND 3) HEATING COST NATURAL GAS	362.53	CENTER POINT ENERGY		D-12312014-945	163
101.45200.209 2) PARKS	1) GENERAL FUND 3) GAS & OIL GAS LP TANKS	296.63 40.00	GLACIAL PLAINS COOPERATI GLACIAL PLAINS COOPERATI		D-12312014-945 D-12312014-945	88 378
101.45200.210 2) PARKS	1) GENERAL FUND 3) OPERATING SUPPLIES TOWELS, LED RAZOR BLADES CLEANER, TOWELS AUTO DRAIN, FILTERS CALENDAR, SHEET PROT GARBAGE SERVICE	96.34 9.45 42.03 221.86 31.42 198.63	AUTO VALU BENSON ZOSEL'S TRUE VALUE RUNNINGS FARM & FLEET NORTHSIDE AUTO BACKSTREET PRINTING MATTHEISEN DISPOSAL, INC	045788	D-12312014-945 D-12312014-945 D-12312014-945 D-12312014-945 D-12312014-945 M-12312014-946	276 289 337 347 361 43
101.45200.221 2) PARKS	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS BRUSH SET-MOWER BOLTS-BLOWER REPAIR BULB, HEAT HOSE	982.88 3.30 19.54	TJOSVOLD EQUIPMENT INC RUNNINGS FARM & FLEET NORTHSIDE AUTO		D-12312014-945 D-12312014-945 D-12312014-945	241 336 348
101.45200.223 2) PARKS	1) GENERAL FUND 3) EQUIPMENT REPAIRS CONTRACTED PATCH TIRE, FUEL/OIL PUM	868.64	GLACIAL PLAINS COOPERATI		D-12312014-945	379
101.45200.235 2) PARKS	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL MATS & TOWELS MATS & TOWELS HINGES, ROLLERS	21.60 21.10 33.50	BENSON LAUNDRY-MAT HOUSE BENSON LAUNDRY-MAT HOUSE A.F. BUILDING MATERIALS		D-12312014-945 D-12312014-945 D-12312014-945	229 230 280
101.45200.240 2) PARKS	1) GENERAL FUND 3) SMALL TOOLS & EQUIPMENT WOOD SPLITTER	1,300.00	ZIELSDORF AUCTION	045791	M-12312014-946	49
101.45200.321 2) PARKS	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	41.49	CENTURYLINK		D-12312014-945	181
101.45200.381 2) PARKS	1) GENERAL FUND 3) UTILITIES UTILITIES	451.69	MUNICIPAL UTILITIES		D-12312014-945	100
101.45200.412 2) PARKS	1) GENERAL FUND 3) RENT GARAGE RENT	150.00	ELECTRIC FUND	045796	M-12312014-946	56
101.49200.426 2) UNALLOCATED	1) GENERAL FUND 3) ABATEMENTS PROP TAX ABATEMENT	9,027.75	CLAUSSEN PROPERTIES II,L	045794	M-12312014-946	53

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.49200.430 2) UNALLOCATED	1) GENERAL FUND 3) MISCELLANEOUS HAM 10% SEIZED PROPERTY	117.56 47.25	BERENS/BUTCH TREASURY DIVISION, FINANC	045795	D-12312014-945 M-12312014-946	324 54
101.49300.727 2) TRANSFERS	1) GENERAL FUND 3) TRANSFER TO FIRE RELIEF FUND FIRE RELIEF CITY CONTRIB	11,803.00	BENSON FIRE RELIEF ASSO	045783	M-12312014-946	35
101.49300.731 2) TRANSFERS	1) GENERAL FUND 3) TRANSFER TO OTHER GOVERNMENTS MONTHLY RENT	2,166.67	BENSON CIVIC CENTER BOAR		D-12312014-945	175
101.49800.209 2) PUBLIC TRANSIT	1) GENERAL FUND 3) GAS & OIL GAS	1,507.65	GLACIAL PLAINS COOPERATI		D-12312014-945	89
101.49800.210 2) PUBLIC TRANSIT	1) GENERAL FUND 3) OPERATING SUPPLIES SELF STICK NOTES	6.00	BACKSTREET PRINTING		D-12312014-945	360
101.49800.221 2) PUBLIC TRANSIT	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS BUS 1-GAS CAP	14.42	NORTHSIDE AUTO		D-12312014-945	349
101.49800.223 2) PUBLIC TRANSIT	1) GENERAL FUND 3) EQUIPMENT REPAIRS CONTRACTED MT/BAL TIRE BUS 1 OIL CHG BUS 1 OIL CHG BUS 12 OIL CHG	92.00 39.18 35.08 45.00 43.02	GLACIAL PLAINS COOPERATI TOM'S SERVICE, INC TOM'S SERVICE, INC TOM'S SERVICE, INC TOM'S SERVICE, INC		D-12312014-945 D-12312014-945 D-12312014-945 D-12312014-945	377 390 391 392
101.49800.321 2) PUBLIC TRANSIT	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	41.78	CENTURYLINK		D-12312014-945	182
101.49800.331 2) PUBLIC TRANSIT	1) GENERAL FUND 3) TRAVEL EXPENSE MEAL	8.90	BANKCARD CENTER		D-12312014-945	384
101.49800.412 2) PUBLIC TRANSIT	1) GENERAL FUND 3) RENT GARAGE RENT	375.00	ELECTRIC FUND	045796	M-12312014-946	57
101.49810.235 2) AIRPORT	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL MATS DECEMBER RENT GARBAGE SERVICE	13.51 19.50 4.68	BENSON LAUNDRY-MAT HOUSE WEST ACRES WATER SYSTEMS MATTHEISEN DISPOSAL, INC	045788	D-12312014-945 D-12312014-945 M-12312014-946	61 374 44
101.49810.307 2) AIRPORT	1) GENERAL FUND 3) MANAGEMENT FEES AIRPORT MANAGER	350.00	LYNCH LAKE FLYING CLUB		D-12312014-945	38
101.49810.321 2) AIRPORT	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	74.04	CENTURYLINK		D-12312014-945	183
211.45500.201 2) LIBRARY	1) LIBRARY FUND 3) OFFICE SUPPLIES COPIER MAINT SUPPLIES	54.06 54.69	COPIER BUSINESS SOLUTION BANKCARD CENTER		D-12312014-945 D-12312014-945	375 385
211.45500.235 2) LIBRARY	1) LIBRARY FUND 3) BUILDING MAINTENANCE & SUPPL MATS MATS MATS DOOR BOTTOM BITS HARDWARE CORNER DISC LUCALOX TOWEL DISPENSERS	26.59 26.59 26.59 8.49 74.25 29.44 14.28 44.00	BENSON LAUNDRY-MAT HOUSE BENSON LAUNDRY-MAT HOUSE BENSON LAUNDRY-MAT HOUSE A.F. BUILDING MATERIALS ZOSEL'S TRUE VALUE RUNNINGS FARM & FLEET BORDER STATES ELECTRIC S WEST CENTRAL SALES		D-12312014-945 D-12312014-945 D-12312014-945 D-12312014-945 D-12312014-945 D-12312014-945 D-12312014-945 D-12312014-945	63 227 228 281 290 331 363 372

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
211.45500.235 2) LIBRARY	1) LIBRARY FUND 3) BUILDING MAINTENANCE & SUPPL GARBAGE SERVICE	56.39	MATTHEISEN DISPOSAL, INC	045788	M-12312014-946	45
211.45500.321 2) LIBRARY	1) LIBRARY FUND 3) TELEPHONE LOCAL SERVICE	76.16	CENTURYLINK		D-12312014-945	184
211.45500.381 2) LIBRARY	1) LIBRARY FUND 3) UTILITIES UTILITIES	225.93	MUNICIPAL UTILITIES		D-12312014-945	101
211.45500.383 2) LIBRARY	1) LIBRARY FUND 3) HEATING COST UTILITIES	295.10	MUNICIPAL UTILITIES		D-12312014-945	102
211.45500.501 2) LIBRARY	1) LIBRARY FUND 3) CAPITAL OUTLAY MOVING LABOR-CARPET INST VINYL TILE INSTALL CARPET/TILE INSTALL	12,850.00 4,178.31 12,440.54	BESTER BROS TRANSFER & S DONS FLOORING DONS FLOORING	045789 045793 045793	M-12312014-946 M-12312014-946 M-12312014-946	47 51 52
401.45200.501 2) PARKS	1) GENERAL CAPITAL OUTLAY FUND 3) CAPITAL OUTLAY SCHOOL HOUSE FOUNDATION	2,690.00	T & K KENNEDY EXCAVATING	045784	M-12312014-946	36
502.43150.226 2) STORM DRAINAGE	1) STORM WATER FUND 3) MAINTAIN SYSTEM STORM SEWER PARTS	180.00	HANCOCK CONCRETE PRODUCT		D-12312014-945	270
502.43150.313 2) STORM DRAINAGE	1) STORM WATER FUND 3) CONTRACTED SERVICES TELEVISION SEWER	2,819.07	JOHNSON JET-LINE		D-12312014-945	301
515.46500.307 2) GENERAL	1) ECONOMIC DEV. AUTHORITY FUND 3) MANAGEMENT FEES VOID MANAGEMENT FEES	0.00 3,392.00	GENERAL FUND GENERAL FUND	003565 003566	M-12312014-946 M-12312014-946	99 100
515.46500.430 2) GENERAL	1) ECONOMIC DEV. AUTHORITY FUND 3) MISCELLANEOUS HEATER WALL STREET JOURNAL	204.25 12.00	ZOSEL'S TRUE VALUE BANKCARD CENTER		D-12312014-945 D-12312014-945	293 386
601.49400.208 2) WATER DEPARTMENT	1) WATER FUND 3) CHEMICALS & CHEM SUPPLIES CHLORINE, HYDROFLUOSILIC	1,137.62	HAWKINS, INC.		D-12312014-945	259
601.49400.209 2) WATER DEPARTMENT	1) WATER FUND 3) GAS & OIL GAS	154.85	GLACIAL PLAINS COOPERATI		D-12312014-945	131
601.49400.210 2) WATER DEPARTMENT	1) WATER FUND 3) OPERATING SUPPLIES SEARCY BOOTS JACKET	94.99 122.95	SEARCY/GARY A W DIRECT, INC		D-12312014-945 D-12312014-945	244 329
601.49400.217 2) WATER DEPARTMENT	1) WATER FUND 3) LAB EQUIPMENT & SUPPLIES FLUORIDE AMPULES	245.67	USA BLUE BOOK		D-12312014-945	236
601.49400.221 2) WATER DEPARTMENT	1) WATER FUND 3) EQUIPMENT REPAIR PARTS LED LIGHT	18.83	NORTHSIDE AUTO		D-12312014-945	353
601.49400.227 2) WATER DEPARTMENT	1) WATER FUND 3) MAINTAIN COLLECTION SYSTEM VAC TRUCK RENTAL PAPER TOWELS, NIPPLE 2013 PROJECTS	272.50 11.58 628.32	ENVIRO DYNE RUNNINGS FARM & FLEET CITY OF BENSON		D-12312014-945 D-12312014-945 M-12312014-946	314 343 98

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
601.49400.235 2) WATER DEPARTMENT	1) WATER FUND 3) BUILDING MAINTENANCE & SUPPL WTP ROOF REPAIR	631.25	HORIZON ROOFING INC		D-12312014-945	308
601.49400.307 2) WATER DEPARTMENT	1) WATER FUND 3) MANAGEMENT FEES MANAGEMENT FEES	3,150.00	GENERAL FUND	035541	M-12312014-946	85
601.49400.321 2) WATER DEPARTMENT	1) WATER FUND 3) TELEPHONE LOCAL SERVICE CELL PHONE-WATER	93.68 18.46	CENTURYLINK VERIZON	035542	D-12312014-945 M-12312014-946	208 17
601.49400.381 2) WATER DEPARTMENT	1) WATER FUND 3) UTILITIES UTILITIES	1,779.31	MUNICIPAL UTILITIES		D-12312014-945	141
601.49400.430 2) WATER DEPARTMENT	1) WATER FUND 3) MISCELLANEOUS BAD DEBT COLLECTION	2.17	UNITED ACCOUNTS		D-12312014-945	238
601.49400.721 2) WATER DEPARTMENT	1) WATER FUND 3) TRANSFER TO GENERAL FUND 2014 UTILITY TRANSFER	13,580.00	GENERAL FUND	035536	M-12312014-946	77
602.43250.208 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) CHEMICALS & CHEM SUPPLIES CHLORIDE	2,256.83	HAWKINS, INC.		D-12312014-945	258
602.43250.221 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) EQUIPMENT REPAIR PARTS SEWER HOSE FILTERS	1,902.95 146.10	FLEXIBLE PIPE TOOL COMPA NORTHSIDE AUTO		D-12312014-945 D-12312014-945	311 354
602.43250.226 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) MAINTAIN SYSTEM TELEVISION SANITARY SEWR	514.89	JOHNSON JET-LINE		D-12312014-945	302
602.43250.235 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) BUILDING MAINTENANCE & SUPPL COPPER TEE FLANGE KIT, COUPLING ADAPTOR, CLAMP, TAPE	44.70 41.47 47.28	USA BLUE BOOK USA BLUE BOOK RUNNINGS FARM & FLEET		D-12312014-945 D-12312014-945 D-12312014-945	234 235 341
602.43250.307 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) MANAGEMENT FEES MANAGEMENT FEES	4,089.25	GENERAL FUND	035541	M-12312014-946	86
602.43250.311 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) PEOPLESERVICE CONTRACT DEC SERVICE CONTRACT	21,717.00	PEOPLE SERVICE INC.	035535	M-12312014-946	76
602.43250.321 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) TELEPHONE CELL PHONE-WATER	18.46	VERIZON	035542	M-12312014-946	18
602.43250.381 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) UTILITIES UTILITIES	3,299.75	MUNICIPAL UTILITIES		D-12312014-945	142
602.43250.430 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) MISCELLANEOUS BAD DEBT COLLECTION	11.13	UNITED ACCOUNTS		D-12312014-945	239
602.43250.721 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) TRANSFER TO GENERAL FUND 2014 UTILITY TRANSFER	21,796.00	GENERAL FUND	035536	M-12312014-946	78
604.16590 2) CONSTRUCTION IN PROGRESS	1) ELECTRIC FUND FIBER INSTALL-CEM PROJ CEM PROJ	5,567.50 122.49	H & D UNDERGROUND INC BORDER STATES ELECTRIC S		D-12312014-945 D-12312014-945	306 365

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
604.39101 2) SALE OF PROPERTY	1) ELECTRIC FUND CHAIN SAW TRADE IN	300.00	ERIC'S MOTORSPORTS	D-12312014-945	313
604.49610.235 2) POWER PRODUCTION	1) ELECTRIC FUND 3) BUILDING MAINTENANCE EARPLUGS CLAMP GARBAGE SERVICE	109.29 5.88 11.70	NORTHERN SAFETY CO. INC. BORDER STATES ELECTRIC S MATTHEISEN DISPOSAL, INC	D-12312014-945 D-12312014-945 M-12312014-946	246 369 83
604.49610.307 2) POWER PRODUCTION	1) ELECTRIC FUND 3) MANAGEMENT FEES-POWER PROD MANAGEMENT FEES	1,417.00	GENERAL FUND	035541 M-12312014-946	88
604.49610.381 2) POWER PRODUCTION	1) ELECTRIC FUND 3) UTILITIES UTILITIES	4,811.92	MUNICIPAL UTILITIES	D-12312014-945	143
604.49630.307 2) TRANSMISSION	1) ELECTRIC FUND 3) MANAGEMENT FEES MANAGEMENT FEES	1,417.00	GENERAL FUND	035541 M-12312014-946	89
604.49640.209 2) DISTRIBUTION	1) ELECTRIC FUND 3) FUEL EXPENSE-VEHICLES GAS	549.86	GLACIAL PLAINS COOPERATI	D-12312014-945	133
604.49640.210 2) DISTRIBUTION	1) ELECTRIC FUND 3) OPERATING SUPPLIES SAFETY GLASSES EXT CORD, CLEANER, BAGS CHAIN SAW TISSUE GLOVES, CONNECTOR WRENCH, SOCKET	28.55 93.73 1,898.95 23.78 61.91 152.77	NORTHERN SAFETY CO. INC. ZOSEL'S TRUE VALUE ERIC'S MOTORSPORTS DAROLD'S SUPER VALUE RUNNINGS FARM & FLEET BORDER STATES ELECTRIC S	D-12312014-945 D-12312014-945 D-12312014-945 D-12312014-945 D-12312014-945 D-12312014-945	247 288 312 317 342 367
604.49640.221 2) DISTRIBUTION	1) ELECTRIC FUND 3) EQUIPMENT MAINTENANCE PARTS HOSE END, FILTERS, BATTE	390.53	NORTHSIDE AUTO	D-12312014-945	352
604.49640.226 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINTENANCE OF OVERHEAD LINE DIGGER DERRICK RENTAL	442.20	CITY OF OLIVIA	D-12312014-945	321
604.49640.227 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINT OF UNDERGROUND LINE MULE TAPE	210.00	BORDER STATES ELECTRIC S	D-12312014-945	366
604.49640.230 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINT OF STREET LIGHTING CIRCUIT BREAKER INDUCTION LIGHT WARRANTY	18.99 426.26	ZOSEL'S TRUE VALUE BORDER STATES ELECTRIC S	D-12312014-945 D-12312014-945	287 364
604.49640.235 2) DISTRIBUTION	1) ELECTRIC FUND 3) BUILDING MAINTENANCE MATS & TOWELS TOWELS & MATS ADAPTER LIGHTS GARBAGE SERVICE	29.10 29.54 189.73 57.82	BENSON LAUNDRY-MAT HOUSE BENSON LAUNDRY-MAT HOUSE BORDER STATES ELECTRIC S MATTHEISEN DISPOSAL, INC	D-12312014-945 D-12312014-945 D-12312014-945 M-12312014-946	115 233 368 82
604.49640.307 2) DISTRIBUTION	1) ELECTRIC FUND 3) MANAGEMENT FEES-DISTRIBUTION MANAGEMENT FEES	4,251.00	GENERAL FUND	035541 M-12312014-946	90
604.49640.317 2) DISTRIBUTION	1) ELECTRIC FUND 3) OTHER CONTRACTED SERVICES ELECTRIC SYSTEM STUDY	3,360.00	DGR ENGINEERING	D-12312014-945	320
604.49640.321 2) DISTRIBUTION	1) ELECTRIC FUND 3) TELEPHONE CELL PHONE-ELECTRIC CELL PHONE-SURVEY	201.68 2.59	VERIZON VERIZON	035542 M-12312014-946 035542 M-12312014-946	19 20

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FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
604.49640.381 2) DISTRIBUTION	1) ELECTRIC FUND 3) UTILITIES	1,779.30	MUNICIPAL UTILITIES	D-12312014-945	144
604.49640.383 2) DISTRIBUTION	1) ELECTRIC FUND 3) NATURAL GAS UTILITIES	577.28	MUNICIPAL UTILITIES	D-12312014-945	145
604.49650.307 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) MANAGEMENT FEES-CIP SALARY MANAGEMENT FEES	708.50	GENERAL FUND	035541 M-12312014-946	95
604.49650.317 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) OTHER CONTRACTED SERVICES 3RD QTR ASSESSMENT	635.61	MN DEPT OF COMMERCE	035538 M-12312014-946	81
604.49650.475 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) CONSERVATION REBATES DISHWASHER REBATE CUSTOM REBATE LIGHTING REBATE	25.00 762.00 1,840.00	BAUKOL/JANICE WILCOX LAW OFFICE, P.A. AMUNDSON-PETERSON	D-12312014-945 M-12312014-946 035543 M-12312014-946 035544 M-12312014-946	323 96 97
604.49650.480 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) LOAD MANAGEMENT VOID CHECK WATER HEATER REBATE	75.00 CR 175.00	TOLIFSON/CHARLES TOLIFSON/CHARLES	035531 M-12312014-946 035537 M-12312014-946	75 80
604.49655.201 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) OFFICE SUPPLIES COPIER MAINT COPIER PAYMENT SOAP, SANITIZER FILE FOLDERS, DIVIDERS	80.20 109.00 20.52 23.82	COPIER BUSINESS SOLUTION TOSHIBA FINANCIAL SERVIC DAROLD'S SUPER VALUE BACKSTREET PRINTING	D-12312014-945 D-12312014-945 D-12312014-945 D-12312014-945	192 193 318 362
604.49655.307 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) MANAGEMENT FEES-CUST ACCTS MANAGEMENT FEES	1,417.00	GENERAL FUND	035541 M-12312014-946	91
604.49655.317 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) OTHER CONTRACTED SERVICES METER SERVICE	54.00	AUTOMATED ENERGY INC	D-12312014-945	207
604.49655.318 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) BILL PRINT SERVICES NOV BILL PRINT	1,191.94	IMPACT	D-12312014-945	304
604.49660.235 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) BUILDING EXPENSE WREATH	27.00	INCIDENTAL FUND	D-12312014-945	283
604.49660.307 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) MANAGEMENT FEES-ADMINISTRATN MANAGEMENT FEES	2,125.50	GENERAL FUND	035541 M-12312014-946	92
604.49660.308 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) MANAGEMENT FEES-FINANCE MANAGEMENT FEES	1,417.00	GENERAL FUND	035541 M-12312014-946	93
604.49660.309 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) MANAGEMENT FEES-SALES MANAGEMENT FEES	1,417.00	GENERAL FUND	035541 M-12312014-946	94
604.49660.317 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) OTHER CONTRACTED SERVICES 17 GOPHER STATE CALLS BAD DEBT COLLECTION BAD DEBT COLLECTION	21.75 11.94 29.93	GOPHER STATE ONE CALL UNITED ACCOUNTS UNITED ACCOUNTS	D-12312014-945 D-12312014-945 035540 M-12312014-946	148 237 84
604.49660.321 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) TELEPHONE MONTHLY PRI CHARGE LOCAL SERVICE	300.00 156.93	CENTURYLINK CENTURYLINK	D-12312014-945 D-12312014-945	187 199

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
604.49660.343 2)ADMINISTRATION AND GENERAL	1)ELECTRIC FUND 3)ADVERTISING UTILITY ADS	292.50	MONITOR & NEWS		D-12312014-945	138
604.49660.721 2)ADMINISTRATION AND GENERAL	1)ELECTRIC FUND 3)TRANSFER TO GENERAL FUND 2014 UTILITY TRANSFER	69,522.00	GENERAL FUND	035536	M-12312014-946	79
609.14200 2)OFF SALE LIQUOR INVENTORY	1)LIQUOR FUND LIQUOR	2,793.39	PHILLIPS WINE & SPIRITS		D-12312014-945	299
	LIQUOR	7,420.43	JOHNSON BROTHERS LIQUOR		D-12312014-945	303
	LIQUOR	7,095.43	PHILLIPS WINE & SPIRITS	0224882	M-12312014-946	65
	LIQUOR CREDIT	856.00	PHILLIPS WINE & SPIRITS	0224882	M-12312014-946	66
	LIQUOR	3,386.75	JOHNSON BROTHERS LIQUOR	0224883	M-12312014-946	67
	LIQUOR	1,831.32	SOUTHERN WINE & SPIRITS	0224884	M-12312014-946	68
	LIQUOR	1,950.19	WIRTZ BEVERAGE MINNESOTA	0224885	M-12312014-946	69
609.14210 2)OFF SALE BEER INVENTORY	1)LIQUOR FUND BEER	756.88	BEVERAGE WHOLESALERS INC		D-12312014-945	116
	BEER	1,452.40	H. BOYD NELSON		D-12312014-945	134
	BEER	1,452.40	H. BOYD NELSON		D-12312014-945	134
	BEER	1,452.40	H. BOYD NELSON		D-12312014-945	134
	BEER	1,452.40	H. BOYD NELSON		D-12312014-945	134
	BEER	1,452.40	H. BOYD NELSON		D-12312014-945	134
	BEER CREDIT	1,906.25	H. BOYD NELSON		D-12312014-945	261
	BEER CREDIT	1,906.25	H. BOYD NELSON		D-12312014-945	262
	BEER	422.90	H. BOYD NELSON		D-12312014-945	263
	BEER	422.90	H. BOYD NELSON		D-12312014-945	264
	BEER	422.90	H. BOYD NELSON		D-12312014-945	265
	BEER	422.90	H. BOYD NELSON		D-12312014-945	266
	BEER	422.90	H. BOYD NELSON		D-12312014-945	267
	BEER	422.90	H. BOYD NELSON		D-12312014-945	268
	BEER	422.90	H. BOYD NELSON		D-12312014-945	269
	BEER	422.90	H. BOYD NELSON		D-12312014-945	270
	BEER	422.90	H. BOYD NELSON		D-12312014-945	271
	BEER	422.90	H. BOYD NELSON		D-12312014-945	272
	BEER	422.90	H. BOYD NELSON		D-12312014-945	273
	BEER	422.90	H. BOYD NELSON		D-12312014-945	274
	BEER	422.90	H. BOYD NELSON		D-12312014-945	275
	BEER	422.90	H. BOYD NELSON		D-12312014-945	276
	BEER	422.90	H. BOYD NELSON		D-12312014-945	277
	BEER	422.90	H. BOYD NELSON		D-12312014-945	278
	BEER	422.90	H. BOYD NELSON		D-12312014-945	279
	BEER	422.90	H. BOYD NELSON		D-12312014-945	280
609.20700 2)DUE TO OTHER FUNDS	1)LIQUOR FUND GARBAGE TAGS	102.50	CITY OF BENSON	022490	M-12312014-946	74
609.49750.201 2)LIQUOR	1)LIQUOR FUND 3)OFFICE SUPPLIES COPY PAPER	35.66	MONITOR PRINTING		D-12312014-945	250
609.49750.210 2)LIQUOR	1)LIQUOR FUND 3)OPERATING SUPPLIES NAPKINS, BAGS, TOWELS	457.57	WEST CENTRAL SALES		D-12312014-945	373
609.49750.235 2)LIQUOR	1)LIQUOR FUND 3)BUILDING MAINTENANCE & SUPPL WREATH	27.00	INCIDENTAL FUND		D-12312014-945	284
	ICE MELT, HARDWARE	22.59	ZOSEL'S TRUE VALUE		D-12312014-945	302
	RECOVER AWNING	1,200.00	AMERICAN CUSTOM SIGNS LL		D-12312014-945	327
	ELBOWS PROPANE TANK	29.13	RUNNINGS FARM & FLEET		D-12312014-945	344
	GARBAGE SERVICE	196.60	MATTHEISEN DISPOSAL, INC	022480	M-12312014-946	63
609.49750.254 2)LIQUOR	1)LIQUOR FUND 3)OFF SALE MIX PURCHASES ICE	73.70	ARCTIC GLACIER USA INC		D-12312014-945	112
	OFF SALE MIX	154.87	PEPSI		D-12312014-945	149
	MIX	340.80	VIKING COCA COLA BOTTLIN		D-12312014-945	155
609.49750.292 2)LIQUOR	1)LIQUOR FUND 3)ON SALE MISC PURCHASES SNACKS	650.15	SYSCO WESTERN MINNESOTA		D-12312014-945	111
	TACO INGREDIENTS	103.21	DAROLD'S SUPER VALUE		D-12312014-945	124
	PIZZAS	573.50	HARRYS FROZEN FOOD		D-12312014-945	135
	SNACKS	92.00	MONTTE CANDY COMPANY		D-12312014-945	140
	PREMIX	246.50	VIKING COCA COLA BOTTLIN		D-12312014-945	156

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FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
609.49750.307 2) LIQUOR	1) LIQUOR FUND 3) MANAGEMENT FEES MANAGEMENT FEES	2,092.00	GENERAL FUND	022489 M-12312014-946	73
609.49750.321 2) LIQUOR	1) LIQUOR FUND 3) TELEPHONE LOCAL SERVICE	82.09	CENTURYLINK	D-12312014-945	128
609.49750.333 2) LIQUOR	1) LIQUOR FUND 3) FREIGHT ON LIQUOR FREIGHT	517.05	COUNTRY PET FOODS	D-12312014-945	119
609.49750.343 2) LIQUOR	1) LIQUOR FUND 3) ADVERTISING LIQUOR ADS DEC 19TH ENTERTAINMENT	291.64 250.00	MONITOR & NEWS CM ROCK	022481 D-12312014-945 M-12312014-946	139 64
609.49750.381 2) LIQUOR	1) LIQUOR FUND 3) UTILITIES UTILITIES	886.46	MUNICIPAL UTILITIES	D-12312014-945	146
609.49750.383 2) LIQUOR	1) LIQUOR FUND 3) HEATING COST UTILITIES	239.44	MUNICIPAL UTILITIES	D-12312014-945	387
609.49750.430 2) LIQUOR	1) LIQUOR FUND 3) MISCELLANEOUS CABLE SERVICE	150.48	CHARTER COMMUNICATIONS	D-12312014-945	118
609.49750.438 2) LIQUOR	1) LIQUOR FUND 3) LAUNDRY MATS, TOWELS, & MOPS MATS, TOWELS & MOPS MATS, TOWELS & MOPS	48.60 49.15 48.78	BENSON LAUNDRY-MAT HOUSE BENSON LAUNDRY-MAT HOUSE BENSON LAUNDRY-MAT HOUSE	D-12312014-945 D-12312014-945 D-12312014-945	114 231 232
653.43240.210 2) GARBAGE DISPOSAL	1) GARBAGE COLLECTION FUND 3) OPERATING SUPPLIES BAD DEBT COLLECTION	3.67	UNITED ACCOUNTS	D-12312014-945	240
653.43240.307 2) GARBAGE DISPOSAL	1) GARBAGE COLLECTION FUND 3) MANAGEMENT FEES MANAGEMENT FEES	722.00	GENERAL FUND	035541 M-12312014-946	87
653.43240.310 2) GARBAGE DISPOSAL	1) GARBAGE COLLECTION FUND 3) CONTRACTED SERVICES GARBAGE CONTRACT	8,662.00	MATTHEISEN DISPOSAL, INC	D-12312014-945	7
653.43240.384 2) GARBAGE DISPOSAL	1) GARBAGE COLLECTION FUND 3) REFUSE DISPOSAL TIPPING FEES	4,209.60	SWIFT CO ENVIRONMENTAL S	D-12312014-945	154
801.11659 2) LOAN REC.-WEST CENTRAL POWDR	1) REVOLVING LOAN FUND EDA LOAN-WEST CEN POWDER	25,000.00	WILCOX TRUST ACCOUNT	045785 M-12312014-946	61

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TOTAL NUMBER OF RECORDS PRINTED

326

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	76,771.73
211	LIBRARY FUND	30,481.41
401	GENERAL CAPITAL OUTLAY FUND	2,690.00
501	STORM WATER FUND	2,999.07
515	ECONOMIC DEV. AUTHORITY FUND	3,608.25
601	WATER FUND	21,942.18
602	SEWER COLLECTION & DISPOSAL	55,885.81
604	ELECTRIC FUND	109,369.79
609	LIQUOR FUND	68,468.15
801	GARBAGE COLLECTION FUND	13,597.27
801	REVOLVING LOAN FUND	25,000.00
TOTAL ALL FUNDS		410,813.66

BANK RECAP:

BANK	NAME	DISBURSEMENTS
GREN	GENERAL BANK CHECKING ACCT	137,942.21
LOR	LIQUOR FUND	68,468.15
NAVY	ENTERPRISE FUNDS	200,795.03
RUST	ECONOMIC DEV. AUTHORITY CHKN	3,608.25
TOTAL ALL BANKS		410,813.66

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
101.41110.332 2)MAYOR & COUNCIL	1)GENERAL FUND 3)TRAINING & INSTRUCTION REG-KITTELSON	65.00	CGMC	D-01092015-953	259
101.41110.433 2)MAYOR & COUNCIL	1)GENERAL FUND 3)DUES & SUBSCRIPTIONS 2015 GEN ASSESSMENT	5,596.00	CGMC	D-01092015-953	249
101.41300.125 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CAFETERIA PLAN EXPENSES RENEWAL FEE ADMIN FEES	150.00 117.50	TASC TASC	D-01092015-953 D-01092015-953	224 255
101.41300.332 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)TRAINING & INSTRUCTION REG-WOLFINGTON	65.00	CGMC	D-01092015-953	258
101.41300.433 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)DUES & SUBSCRIPTIONS 2015 RENEWAL-WOLFINGTON 2015 SUBSCRIPTION	100.87 178.98	MN CITY/COUNTY MGMT ASSN WEST CENTRAL TRIBUNE	D-01092015-953 D-01092015-953	231 240
101.41940.235 2)CITY HALL	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL FEB-JAN MONITORING	180.00	HEARTLAND SECURITY SERVI	D-01092015-953	247
101.41940.310 2)CITY HALL	1)GENERAL FUND 3)CONTRACTED SERV - CLEANING POLICE DEPT 11/30-12/27	160.00	MCGEARY/THOMAS	D-01092015-953	210
101.42100.210 2)POLICE DEPARTMENT	1)GENERAL FUND 3)OPERATING SUPPLIES MONTHLY FEE	39.94	CALLBACK STAFFING SOLUTI	D-01092015-953	248
101.42100.240 2)POLICE DEPARTMENT	1)GENERAL FUND 3)SMALL TOOLS & EQUIPMENT COOLER RENT/WATER	18.40	CULLIGAN SOFT WATER	D-01092015-953	244
101.42100.433 2)POLICE DEPARTMENT	1)GENERAL FUND 3)DUES & SUBSCRIPTIONS 2015 MEMBERSHIP RANGE DUES	230.00 270.00	MN CHIEFS OF POLICE ASSN APPLETON SPORTSMAN CLUB	D-01092015-953 D-01092015-953	242 254
101.42200.433 2)FIRE DEPARTMENT	1)GENERAL FUND 3)DUES & SUBSCRIPTIONS 2015 MEMBERSHIP DUES 2015 MEMBERSHIP 2015 DUES 2015 DUES	170.00 93.00 40.00 25.00	MSFDA MN STATE FIRE CHIEFS ASS LAKE REGION FIRE FIGHTER SWIFT COUNTY FIRE CHIEFS	D-01092015-953 D-01092015-953 D-01092015-953 D-01092015-953	229 250 251 252
101.49810.210 2)AIRPORT	1)GENERAL FUND 3)OPERATING SUPPLIES 2015 MEMBERSHIP	150.00	MCOA	D-01092015-953	225
101.49810.235 2)AIRPORT	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL WATER	20.47	CULLIGAN SOFT WATER	D-01092015-953	243
211.45500.235 2)LIBRARY	1)LIBRARY FUND 3)BUILDING MAINTENANCE & SUPPL FEB-JAN PANIC MONITOR FEB-APR FIRE MONITOR	180.00 83.85	HEARTLAND SECURITY SERVI HEARTLAND SECURITY SERVI	D-01092015-953 D-01092015-953	246 253
211.45500.310 2)LIBRARY	1)LIBRARY FUND 3)CONTRACTED SERV - CLEANING CLEAN LIBRARY	395.00	MCGEARY/THOMAS	D-01092015-953	26
515.46500.315 2)GENERAL	1)ECONOMIC DEV. AUTHORITY FUND 3)CONSULTING SERVICES 2015 CONTRIBUTION	1,250.00	SOUTHWEST MN INITIATIVE	D-01092015-953	228

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
521.47000.601 3) PRINCIPAL PAYMENTS	1) G.O. BONDS 2012A REFUNDING BOND PMT	60,000.00	US BANK CORPORATE TRUST	D-01092015-953	238
521.47000.611 3) INTEREST ON BOND PAYMENTS	1) G.O. BONDS 2012A REFUNDING BOND INTEREST	3,760.00	US BANK CORPORATE TRUST	D-01092015-953	239
601.22500 2) BONDS PAYABLE	1) WATER FUND BOND PMT	30,000.00	US BANK CORPORATE TRUST	D-01092015-953	232
601.49400.611 2) WATER DEPARTMENT	1) WATER FUND 3) INTEREST ON BOND PAYMENTS BOND INTEREST	3,150.00	US BANK CORPORATE TRUST	D-01092015-953	233
602.22500 2) BONDS PAYABLE	1) SEWER COLLECTION & DISPOSAL BOND PMT	40,000.00	US BANK CORPORATE TRUST	D-01092015-953	234
602.43250.311 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) PEOPLE SERVICE CONTRACT JANUARY SERVICE CONTRACT	20,111.00	PEOPLE SERVICE INC.	D-01092015-953	241
602.43250.332 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) TRAINING & INSTRUCTION WASTEWATER CONF-GENS	300.00	MN POLLUTION CONTROL AGE	D-01092015-953	230
602.43250.611 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) INTEREST ON BOND PAYMENTS BOND INTEREST	4,575.00	US BANK CORPORATE TRUST	D-01092015-953	235
604.22501 2) GO BONDS PAYABLE	1) ELECTRIC FUND BOND PMT	55,000.00	US BANK CORPORATE TRUST	D-01092015-953	236
604.49650.343 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) ADVERTISING VFW MENU ADVERTISING	245.00	MEDIA USA	D-01092015-953	226
604.49660.321 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) TELEPHONE PHONE MAINTENANCE	147.84	CENTURYLINK	D-01092015-953	260
604.49660.433 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) DUES, FEES, MEMBERSHIPS MEMBERSHIP	240.00	CHAMBER OF COMMERCE	D-01092015-953	256
604.49660.611 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) INTEREST EXPENSE BOND INTEREST	3,228.75	US BANK CORPORATE TRUST	D-01092015-953	237
609.49750.235 2) LIQUOR	1) LIQUOR FUND 3) BUILDING MAINTENANCE & SUPPL SALT	22.80	CULLIGAN SOFT WATER	D-01092015-953	245
609.49750.310 2) LIQUOR	1) LIQUOR FUND 3) CONTRACTED SERVICES-CLEANING LIQUOR STORE CLEANING	725.00	KIMBERLY M BENSON	D-01092015-953	4
609.49750.430 2) LIQUOR	1) LIQUOR FUND 3) MISCELLANEOUS LICENSE FEE MEMBERSHIP	335.00 160.00	AMERICAN SOCIETY OF COMP CHAMBER OF COMMERCE	D-01092015-953 D-01092015-953	227 257

TOTAL NUMBER OF RECORDS PRINTED

40

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	7,670.16
211	LIBRARY FUND	1,658.85
521	ECONOMIC DEV. AUTHORITY FUND	1,250.00
521	G.O. BONDS 2012A REFUNDING	63,760.00
601	WATER FUND	33,150.00
602	SEWER COLLECTION & DISPOSAL	64,986.00
604	ELECTRIC FUND	58,861.59
609	LIQUOR FUND	1,242.80
TOTAL ALL FUNDS		231,579.40

BANK RECAP:

BANK	NAME	DISBURSEMENTS
GREN	GENERAL BANK CHECKING ACCT	72,089.01
LIOR	LIQUOR FUND	1,242.80
NAVY	ENTERPRISE FUNDS	156,997.39
RUST	ECONOMIC DEV. AUTHORITY CHKN	1,250.00
TOTAL ALL BANKS		231,579.40