

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING  
JANUARY 2, 2013**

The meeting was called to order at 5:30 p.m. by Mayor Kittelson. Members present: Gary Landmark, Sue Fitz, Mike Fugleberg & Paul Kittelson. Members Absent: Ben Hess. Also present: City Manager Rob Wolfington and Director of Finance Glen Pederson.

It was moved by Landmark, seconded by Fitz and carried unanimously to approve the following minutes on the consent agenda:

- December 17, 2012 City Council Meeting
- December 13, 2012 Safety Committee Meeting

Wolfington informed the Council of a letter Director of Public Works Nelson sent to the U.S. Environmental Protection Agency NESHAP Compliance Coordinator asking for a 1 year extension on the RICE emissions standards project the City is working on with the power plant generators. The reason for asking for an extension is to insure we will comply with completion of the regulations in case of any unforeseen setbacks with the project. Wolfington went on to say we fully expect to be finished by the due date of May 3, 2013.

It was moved by Fitz, seconded by Fugleberg and carried unanimously to appoint Leroy Noreen and Calvin Lindblad to vacancies on the Airport Advisory Commission with their term expiring December 31, 2015.

It was moved by Fugleberg, seconded by Landmark and carried unanimously to appoint Paul Estenson to a vacancy on the Economic Development Authority with his term expiring December 31, 2016.

It was moved by Landmark, seconded by Fugleberg and carried unanimously to appoint Ron Laycock and Brad Johnson to vacancies on the Library Board with their term expiring December 31, 2015.

It was moved by Fitz, seconded by Fugleberg and carried unanimously to appoint Rob Wolfington to a vacancy on the Benson Housing & Redevelopment Board with his term expiring December 31, 2015.

It was noted there are several vacancies on other boards, and agreed upon by the Council to advertise these positions in the local newspaper.

The City Manager will be attending the Hospital Conference January 11-13, 2013. The Mayor will be attending the LMCIT Conference in Mankato January 25-26, 2013.

It was moved by Fitz, seconded by Landmark and carried unanimously to approve the following appointments:

Emergency Chain of Command

Paul Kittelson  
Gary Landmark  
Sue Fitz  
Ben Hess

Economic Development Authority

Mike Fugleberg  
Fugleberg and Kittelson

Fire Board

Fitz and Landmark

HRA

Landmark and Fitz

Library Board

Fitz

Liquor Committee	Landmark and Hess
Park Board	Landmark and Kittelson
Personnel Committee	Landmark and Fugleberg
Planning Commission	Fitz
President Pro-Tem	Landmark
Civil Cases: City Attorney	Don Wilcox
Civil Cases: Assistant City Attorney	Ben Wilcox
Attorney Handling Criminal Cases	Finke Law Office

It was moved by Landmark, seconded by Fugleberg and carried unanimously to designate the Monitor News as the official newspaper in 2013.

It was moved by Fitz, seconded by Fugleberg and carried unanimously that state banks, national banks, and thrift institutions located either within or outside the State of Minnesota that qualify as depositories under Minnesota Law are hereby designated as depositories for the City of Benson.

It was moved by Fugleberg, seconded by Fitz and carried unanimously to designate 2013 City Council meeting dates on the first and third Mondays of each month at 5:30 p.m. When a meeting date falls on a holiday the following Tuesday will be the designated meeting date. The next City Council Meeting date was moved to January 14, 2013.

It was moved by Landmark, seconded by Fugleberg and carried unanimously to authorize the following as check signers for the following accounts:

<b>All Accounts:</b>	Mayor Paul Kittelson, City Manager Robert Wolfington, and Director of Finance Glen Pederson
<b>Incidental Fund:</b>	Lisa Kent and Valerie Alsaker
<b>Meter Rent Account:</b>	Lisa Kent
<b>Hospital Fund:</b>	Lisa Kent and Justin Kroeger-Flexible Benefit Administrators

It was moved by Fugleberg, seconded by Fitz and carried unanimously to schedule the Board of Review on April 15, 2013 from 5:30 pm to 6:30 pm.

Wolfington presented two proposals for the railroad bridge study on highway 9 west, to study how changes to that bridge would affect the 100 year flood elevations before and after the bridge. Stantec's bid came in at \$15,790, and LandTeam's bid came in at \$5,000. After discussion on the bids, it was moved by Landmark, seconded by Fitz and carried unanimously to hire LandTeam to conduct the study for the bid amount of \$5,000.

Wolfington stated the DNR will be holding an open house on Monday, January 14, 2013 at 3pm on the City of Benson's wellhead protection plan update. He will update the Council at their meeting that night.

There being no other business, a motion was made by Landmark, seconded by Fugleberg and carried unanimously to adjourn the meeting at 5:47 p.m.

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Mayor

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City Clerk