

**City Council Meeting Agenda
City Council Chambers
October 16, 2017**

City of Benson Mission Statement

Benson is a forward looking community that values public safety,
Quality of life and treats people with dignity and respect.

1. 5:30 p.m. Call the Meeting to Order at the Benson City Council Chambers (Mayor)
2. Pledge of Allegiance
3. Approval of Agenda
 - Additions?** **None** **1.** _____ **2.** _____
 - Any Consent Agenda items to be moved to a regular agenda item?
 - Approval of Agenda ____ as Presented or ____ Revised **Action Requested**
4. Consent Agenda: **Action Requested**
 - a. Minutes
 - 10.2.17 City Council Meeting
 - 10.2.17 Planning Commission Meeting
 - 9.5.17 Planning Commission Meeting
 - 7.20.17 EDA Meeting
 - 10.9.17 Library Meeting
 - b. Correspondence:
 - Gustie’s Road Application
 - Police Report
 - Centerpoint Energy Request to increase Rates
 - 2nd Naming Request – Northside Rec
5. Persons With Unscheduled Business to Come Before the City Council
6. Public Hearing – Public Nuisance of a Dutch Elm Tree **Action Requested**
7. Ehler’s and Associates – Refinancing Electric Bond **Action Requested**
8. Report on Financing Assisted Living Center Information Only
9. Community Based Aquifer Management Partnership (CAMP)-Tim Giesek Information Only
10. Benson Fire Department Relief Association **Action Requested**
 - a) Consider Approving Revised By-Laws
 - b) Consider Approving Statewide Volunteer Retirement Plan & Resolution
11. Consider Variance Application at 1328 Atlantic Avenue **Action Requested**
12. Consider Stop Sign Amendment – 16th St. North & Nevada Ave. **Action Requested**
13. Pay Requests - OHUG Project: **Action Requested**
 - a) Goff Electric - \$30,636.23
 - b) Goff Electric - \$6,406.93

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| 14. | Consider Agreement with Flaherty & Hood, P.A. to Provide Legislative Svcs. | Action Requested |
| 15. | MPCA Discharge Permit for Waste Water Treatment Facility | Information Only |
| 16. | Police Department New Telephone System | Action Requested |
| 17. | Marcus Construction Co., Inc. | Action Requested |
| | a) Pay Request 2 – \$6,366.40 – Construction Management | |
| | b) Change Order #3 Change Order for Fencing – (\$4,185.00) | |
| | c) Pay Request 3 - \$7,980.07 – Construction Management | |
| 18. | Mid-Central Concrete, Inc. | Action Requested |
| | a) Change order for dirt work - \$7,435.00 | |
| | d) Pay Request #2 - \$32,729.400 | |
| 19. | Chester Contracting | Action Requested |
| | a) Pay Request #2 - Construction - \$35,150.00 | |
| | b) Pay Request #3 – Construction - \$21,489.00 | |
| 20. | Consider Appointing Election Judges | Action Requested |
| 21. | 2018 Employee Health Insurance Change | Action Requested |
| 22. | Budget Report | Information Only |
| 23. | Bills and Warrants | Action Requested |
| 24. | Adjourn: Mayor | |

<p>In compliance with the American Disability Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at 320-843-4775. Notification 48 hours prior to the meeting will enable the City of make reasonable arrangements to ensure accessibility to this meeting.</p>
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DRAFT

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING
OCTOBER 2 , 2017**

The meeting was called to order at 5:30 p.m. by Mayor Landmark. Members present: Terri Collins, Jack Evenson, Gary Landmark, Stephanie Heinzig & Lucas Olson. Members Absent: None. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, Police Chief Hodge, Director of Public Works Dan Gens, Ron Hanson, Alethea Kohler with Swift County Developmental Achievement Center (DAC), Elliot Nelson, Benson Librarian Dawn Dailey, Rosie Peterson and Shelly Eldridge from Ehlers & Associates.

The Council recited the Pledge of Allegiance.

Mayor Landmark asked if there were any changes to the agenda. Wolfington asked to strike the RDA item from the agenda as well as a variance request for 1328 Atlantic Ave. it was moved by Evenson, seconded by Collins and carried unanimously to approve the amended agenda.

It was moved by Collins, seconded by Evenson and carried unanimously to approve the following items on the Consent Agenda:

- September 18, 2017 City Council Minutes
- September 27, 2017 Airport Commission Meeting
- MnDOT Letter of Appreciation
- Public Works Police Report

The Mayor asked for people with unscheduled business to which there were none.

Dawn Dailey with the Benson Public Library approached the Council and presented an award for Outstanding Friends of the Library member honoring Benson Friends member Rosie Peterson for all she does for the Benson Public Library.

Next Alethea Kohler from the Developmental Achievement Center (DAC) came forward and presented City Manager Rob Wolfington with an award from the Minnesota Organization for Habilitation and Rehabilitation honoring the City of Benson for being an outstanding employer of people with disabilities. Wolfington thanked Kohler and expressed the City's appreciation for the quality work the DAC provides to the City.

Wolfington presented a Municipal Naming Policy for naming or renaming or dedication of municipal assets to the Council for review. Ron Hanson approached the Council. He discussed how the current baseball field was established and the project was spearheaded by a citizen by the name of John Goggin. He thanked the City for allowing him to plant a tree in his name at Northside Rec, and expressed a plan to put a plaque by the tree. After discussion, it was moved by Collins, seconded by Evenson and carried unanimously to approve sending this policy and request to the Park Board for review.

Next was a Conditional Use Permit that was reviewed at the Planning Commission meeting at noon today for a resident at 1801 Pacific Ave. to open an electronic repair business in his basement. The Planning Commission recommended approval with the conditions the business can only operate 7a.m.-7 p.m., Monday through Friday, and only non-illuminated signs in the window of the house. After discussion, it was moved by Heinzig, seconded by Olson and carried unanimously to approve the conditional use permit.

Wolfington presented a request for support from Prairie Five Community Action Council for their Reach Out for Warmth program. After discussion it was moved by Evenson, seconded by Collins and carried unanimously to approve \$1,000 to the Reach Out for Warmth program paid from the utility fund.

The Humane Society was referred to a home in Benson upon a complaint that was housing 38 cats. They have extracted the cats and have been attending to their medical needs, spaying and neutering them. The costs for this have been a strain on the Humane Society financially. They are asking for help in paying the bills for these rescues and are looking for a \$3,000 donation from the City. They know they will have continued expenses with this rescue. After discussion, it was moved by Evenson, seconded by Heinzig and carried unanimously to approve expenses with this rescue not to exceed \$6,000.

Next was a request from Attorney Richard Stulz for a client to detach 36 acres of wooded land from the city limits along the Chippewa River west of the dog park. After discussion, it was moved by Collins, seconded by Evenson and carried unanimously to send this request to the Planning Commission for further evaluation.

Next was a quote for cubicles for the new police department. This is for new cubicles and to re-assemble the cubicles left at the building. It was moved by Evenson, seconded by Collins and carried unanimously to approve the quote from Viking Office Supply for cubicles in the amount of \$4,234.84.

There was another quote for office furniture for the police department. It was moved by Evenson, seconded by Collins and carried unanimously to approve the quote for office furniture from Viking Office Supply in the amount of \$7,109.84.

Gens approached the Council. He stated the Airport Commission has been reestablished. Recently the contract with Lynch Lake Flying Club was terminated. Gens presented an Airport Assistant Agreement the Airport Commission is recommending with Jason Doscher of Jed-Aire Aviation. He is at the airport for his business on a daily basis. After discussion, it was moved by Evenson, seconded by Olson and carried unanimously to approve the Airport Assistance Agreement with Jason Doscher as of 12/1/2017.

Gens informed the Council, the computer in the waste water facility went down. Now there is no way to contact the person on call when there is a problem with the plant. A new computer is needed and updating the SCADA will cover any possible future expansions to the plant in the future. After discussion it was moved by Evenson, seconded by Olson and carried unanimously to approve the purchase of a new computer from Total Control Systems, Inc. in the amount of \$2,719.39, sonic wall for \$2,519.22 and software in the amount of \$9,986.11 for the waste water plant.

Mayor Landmark opened the public hearing at 6:00 p.m. on General Obligation Capital Improvement bonds, also to include future electric debt. Shelly Eldridge from Ehlers and Associates approached the Council to review the presale report. There will be change to the report. The 10 year bond will be changed to 15 as it is more appropriate for better cash flow for the City.

Councilmember Evenson offered the following resolution:

**RESOLUTION GIVING PRELIMINARY APPROVAL
FOR THE ISSUANCE OF THE CITY'S GENERAL OBLIGATION
CAPITAL IMPROVEMENT PLAN BONDS IN AN AMOUNT
NOT TO EXCEED \$995,000 AND
ADOPTING THE CITY OF BENSON, MINNESOTA
CAPITAL IMPROVEMENT PLAN FOR 2017 THROUGH 2021
UNDER MINNESOTA STATUTES, SECTION 475.521
RESOLUTION 2017-21**

A. WHEREAS, the City Council of the City of Benson, Minnesota (the "City") proposes to adopt the City of Benson, Minnesota Capital Improvement Plan (the "Plan") and to issue its general obligation capital improvement plan bonds (the "Bonds") described in the Plan; and

B. WHEREAS, the City has caused notice of the public hearing on the intention to issue the Bonds and on the proposed adoption of the Plan to be published pursuant to and in accordance with Minnesota Statutes, Section 475.521; and

C. WHEREAS, a public hearing on the intention to issue the Bonds and on the proposed Plan has been held on this date, following published notice of the hearing as required by law; and

D. WHEREAS, in approving the Plan, the City Council considered for each project and for the overall Plan:

1. The condition of the City's existing infrastructure, including the projected need for repair and replacement;
2. The likely demand for the improvement;
3. The estimated cost of the improvement;
4. The available public resources;
5. The level of overlapping debt in the City;
6. The relative benefits and costs of alternative uses of the funds;
7. Operating costs of the proposed improvements; and
8. Alternatives for providing services more efficiently through shared facilities with other local governmental units; and

E. WHEREAS, the City Council has determined that the issuance of the Bonds is the best way to finance the capital improvements described in the Plan as authorized under Minnesota Statutes, Section 475.521.

NOW, THEREFOR, BE IT RESOLVED by the City Council of the City of Benson, Minnesota, as follows:

1. The Plan is hereby in all respects approved.
2. The staff and consultants of the City are hereby authorized to do all other things and take all other actions as may be necessary or appropriate to carry out the Plan in accordance with any applicable laws and regulations.
3. The City gives preliminary approval to issuance of the Bonds in the maximum principal amount of \$995,000, provided that if a petition requesting a vote on issuance of the Bonds, signed by voters equal to five percent of the votes cast in the last general election, is filed with City Clerk by November 2, 2017, the City may issue the Bonds only after obtaining approval of a majority of voters voting on the question at an election.
4. The City declares its official intent to reimburse itself for the costs of the Plan from the proceeds of the Bonds.

Councilmember Olson seconded the foregoing Resolution and the following vote was recorded: AYES: Collins, Heinzig, Evenson, Landmark, Olson. NAYES: None. Thereupon the Mayor declared Resolution 2017-21 duly passed and adopted.

Councilmember Collins offered the following resolution:

Resolution Providing for the Sale of

**\$995,000 General Obligation Capital Improvement Plan Bonds,
Series 2017B
RESOLUTION 2017-22**

- A. WHEREAS, the City Council of the City of Benson, Minnesota has heretofore determined that it is necessary and expedient to issue the City's \$995,000 General Obligation Capital Improvement Plan Bonds, Series 2017B (the "Bonds"), to finance costs associated with the acquisition, remodel and equipping of a building for the Police Department in the City; and
- B. WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Benson, Minnesota, as follows:

- 1. Authorization; Findings. The City Council hereby authorizes Ehlers to assist the City for the sale of the Bonds.
- 2. Meeting; Proposal Opening. The City Council shall meet at 5:30 p.m. on November 6, 2017, for the purpose of considering proposals for and awarding the sale of the Bonds.
- 3. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

Councilmember Olson seconded the foregoing Resolution and the following vote was recorded: AYES: Collins, Heinzig, Evenson, Landmark, Olson. NAYES: None. Thereupon the Mayor declared Resolution 2017-22 duly passed and adopted.

Pederson said they will be refinancing the electric bonds of 2007 which are callable now. Current rates are 4.3 - 4.7% interest. The estimate is the new rate will be 1.4 - 2.9% which will save the City \$400,000. He went on to explain there are 3 options for refinancing. First we could go to the market which isn't recommended. Second we could negotiate with 1 or 2 underwriters or third we could get a list of underwriters that deal with electric bonds and call for a request for proposal. He stated they will be looking at the best option for refinancing.

It was moved by Councilmember Evenson, seconded by Collins and carried unanimously to close the public hearing at 6:21 p.m.

There being no further business to come before the Council upon motion by Evenson, seconded by Olson and carried unanimously to adjourn the Council meeting at 6:22 p.m.

Mayor

City Clerk

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MINUTES – BENSON PLANNING COMMISSION
OCTOBER 2, 2017 AT 12:00 NOON

Members Present: Mark Schreck, Kathy Polzin, Sue Fitz, Ron Laycock and Jack Evenson
Members Absent: None
Also Present: City Manager Rob Wolfington, City Attorney Don Wilcox, Terry Timmerman, Justin Cronen from Community Development Bank, Tanner Picht and Police Chief Ian Hodge.

Chairman Polzin called the meeting to order at 12:03 p.m.

Public Hearing for Variance Application at 1328 Atlantic Ave.

Chairman Polzin opened the Public Hearing for a variance application at 1328 Atlantic Ave. Timmerman approached the Commission. Wolfington stated he received an application from Timmerman doing business as Image Xperts on September 5, 2017 for a variance for LED signs on a building at 1328 he wishes to purchase and place advertising on. He went on to say notices were sent out to the surrounding property owners and the public hearing notice was advertised in the Swift County Monitor News. He also stated he has received no public comment on the variance application. Wolfington stated Timmerman applied for a sign permit for this building which was denied under City Code of Ordinance §154.020 (f) (1) which does not allow billboard/sign advertising in the City's boundaries, as well as signs on businesses need to pertain to that business and not other businesses. Wolfington went on to say Timmerman then applied for a variance application for the signs. Wolfington reminded the Commission their decision needs to be based on facts presented by Timmerman and meet the following guidelines: 1) reasonableness - is it a reasonable request, 2) uniqueness – is the problem due to circumstances beyond owner's control 3) essential character – will not alter the essential character of the locality. Timmerman said he has worked with other communities on signing and ordinances. He is working to buy the building at 1328 Atlantic Avenue. He said buying the building was contingent on approval of the variance, but has decided to buy the building no matter the outcome of today's hearing. He went on to say he wants to develop a business in the building, hire a couple employees for selling advertising for his sign business. He said his LED sign would advertise 25% of the time for his own use, 25% of the time for City/school/community activities and 50% advertising for other businesses. He said he almost never advertises political messages. Timmerman said he has to get a permit from MnDOT for the sign. Chief Hodge said he is concerned about distracted driving with the sign on the building. Schreck asked if the sign can be programmed off site, to which Timmerman said yes. Schreck asked if the sign would run all day everyday all year? Timmerman replied that would depend on feedback from the community. Laycock asked how time on the sign is sold? Timmerman said \$200 per month, and he is able to run up to 10 ads per minute. Schreck asked if ads would be random so one advertiser isn't on the sign during prime traffic time to which Timmerman replied yes. Laycock asked about feedback from school or City? Timmerman stated he has had some from the school and City feedback from Wolfington. Fitz asked cost to City to advertise? Timmerman said it would be free. Polzin asked if he has had any local businesses contact? Timmerman said he has had some interest from local businesses. Timmerman clarified the two signs on the west side of the building would be stagnant signs and the one on the south side of the building would be the LED sign. Wolfington expressed a concern the LED sign is the same height as the stop lights and colors.

It was moved by Laycock, seconded by Evenson and carried unanimously to close the public hearing at 12:36. There was discussion and Wilcox reminded the Commission their decision is only a recommendation to the City Council. It was moved by Laycock, seconded by Evenson and carried unanimously to refer the variance application to the City Council without a recommendation. The Commission will hold a special meeting at noon on October 16, 2017 to approve the minutes. This will keep the request within the 60 day approval/denial time frame.

Conditional Use Permit at 1801 Pacific Avenue

Chairman Polzin opened the public hearing at 12:47 p.m. for a conditional use permit for an electrical repair business in a residence at 1801 Pacific Avenue. Wolfington described the business operation to the Commission. After discussion, it was moved by Fitz to approve the Conditional Use Permit with the following conditions:

- 1) Hours of operation are Monday – Friday 7a.m. – 7 p.m.
- 2) Any deliveries must be made at this time.
- 3) No signage in the yard.
- 4) Signage may be placed in a window or door.
- 5) Signage cannot be illuminated.

The motion was seconded by Schreck and carried unanimously to approve the Conditional Use Permit.

Stop Sign Amendment

Wolfington discussed the intersection at Nevada Avenue and 16th Street North. He asked this intersection be a 4 way stop due to the high traffic volume heading to and from Northside Elementary School. It was moved by Evenson, seconded by Polzin and carried unanimously to recommend to the City Council this intersection be marked a 4 way stop.

Adjournment

There being no other business, there was a motion by Evenson, seconded by Fitz and carried unanimously to adjourn the meeting at 12:52 P.M.

MINUTES – BENSON PLANNING COMMISSION
SEPTEMBER 5, 2017 AT 12:00 NOON

Members Present: Mark Schreck, Kathy Polzin, Sue Fitz, Ron Laycock and Jack Evenson
Members Absent: None
Also Present: City Manager Rob Wolfington

Chairman Polzin called the meeting to order at 12:06 p.m.

It was moved by Schreck, seconded by Evenson and carried unanimously to approve the August 21, 2017 meeting minutes.

Review Findings of Facts from the August 21, 2017 Public Hearing

Wolfington reviewed at the August 21, 2017 public hearing Benson Healthcare Services applied for a Conditional Use Permit for parking at the proposed new assisted living building. He reviewed the following conditions with the Commission:

1. The plans presented during the public hearing are approved and may not be altered without an amendment to this conditional use permit.
2. On street parking plans must be constructed according to the plan presented in the permit application and must be maintained by the applicant.
3. All construction building plans and specifications must be reviewed and approved by the appropriate government oversight agency prior to the start of construction.
4. State and local permits must be approved prior to construction.
5. All overhangs and awnings supporting the main entrance must be constructed high and wide enough to accommodate the city bus and emergency vehicles.

After discussion, the findings of facts and conditions placed on the conditional use permit were reviewed. It was moved by Fitz, seconded by Laycock and carried unanimously to approve the Conditional Use Permit with the aforementioned list of conditions.

Gustie's Road Project

Wolfington informed the Commission he has applied to the Minnesota Highway Freight Program for a grant to pave Gustie's road. The project grant is \$1.6 million, the City of Benson will need to pay \$415,000. If sewer and water is added to the project, it will be an additional \$265,000 cost to the City. There will need to be some right-of-way acquisitions, and the grant construction will be scheduled for 2019. This will be at the same time as the gates and lights grant installation on the railroad crossing at the east end of Gustie's road. Next month Wolfington stated he will be applying for another grant to apply toward this project. We should know if we get the grants in October 2017.

Fibrominn Update

Wolfington said at the Council meeting tonight he will be discussing agreements from Competitive Power Ventures (Fibrominn owners) and the intent to terminate agreements with the City of Benson for their Water Supply Agreement, the Consent to Agreement of the Amended & Restated Improvements Agreement and the Agreement for Backup Service with the City of Benson. This is due to the sale of Fibrominn to Xcel Energy and part of the plant shut down process. The sale request is before the Public Utility Commission (PUC) now. The lumber, trucker and turkey litters groups have applied to be interveners in the case. He went on to say phase 2 of the plan is to apply to MISO to shut the plant down. Meanwhile 3 companies have shown interest in repurposing the Fibrominn plant. The City has been asked to testify before the energy

committee in St. Paul. Wolfington stated he will be at a Missouri River Energy Services meeting that day and will be seeking approval from the Council to have Reed Anfinson testify in his place.

MnDOT Road Project Update

Wolfington said there has been some call back on sidewalks that are cracked, and he expressed his disappointment on how poorly the grass is growing back. There were some mistakes on the striping and signal wiring by the stop lights. It was agreed overall the roads are nice.

Other Business

The cemetery project is going well. We are currently waiting for the asphalt for the roads and path, then the fencing will go up, trees planted and then grass. Then the expansion will be done.

Wolfington stated on September 7, 2017 those who signed a letter of intent for the Small Cities Grant have the opportunity to meet and ask questions and sign up at that time as well. Residential will be at 5:30 p.m., commercial is at 6:30 p.m.

Adjournment

There being no other business, there was a motion by Fitz, seconded by Schreck and carried unanimously to adjourn the meeting at 12:43 P.M.

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EDA Meeting July 20, 2017

Members Present: Jon Buyck, Jack Evenson, Stephanie Heinzig, Sheryl Madden, Reed Anfinson, Dan Enderson, and Rob Wolfington
Members Absent: Rick Horecka,
Also Present: Juan & Stephanie Cid, Benson School Superintendent Dennis Laumeyer, School Board Members Chad Payne and Andy Abner and Assistant City Attorney Ben Wilcox.

Chairman Buyck called the meeting to order at 7:28 a.m.

It was moved by Anfinson, seconded by Evenson and carried unanimously to approve the June 15, 2017 EDA minutes.

Wolfington stated the Cids are in the process of remodeling their new Mi Mexico location and have run into a lot of unforeseen repairs that are costly and they are looking to increase their loan with the EDA. Stephanie & Juan Cid approached the Commission. Stephanie stated they have been putting a lot of sweat equity into the project to keep costs down. A couple surgeries have not allowed them to keep working there and they have had to hire work done. Another major setback has been the floors. The supports were bad and the floor had significant water damage which was discovered during demolition. They have put more of their own equity into the project and are in need of funds to finish and hopefully open by October 1, 2017. The loan committee has already met with the Cids and have reviewed their financials and the project should cash flow with the \$133,000 loan from the City, as well as the \$125,000 from Swift County RDA. After discussion, it was moved by Anfinson to modify the loan amount from \$55,000 to \$133,000, at 4% interest over 15 years, first payment will be due January 31, 2018, it will be a "draw down loan" with receipts upon fund request, utilities must be current at time of draw request, a 10 year balloon payment and all zoning and building codes must be met at closing. The motion was seconded by Evenson and carried unanimously. Wolfington stated all loans over \$100,000 must be approved by the City Council. The request will go before the Council at their meeting on July 24, 2017.

Wolfington informed the EDA he has talked with three different companies interested in possibly repurposing the Fibrominn plant.

Wolfington said he and the Mayor attended the Chamber of Commerce meeting. The Chamber would like to hire an executive director to promote the businesses in Benson at an annual salary of \$45,000.

Wolfington recently received a sign application to install a digital billboard on the south and west sides of the building at 1328 Atlantic Ave. (corner of 14th St. N. & Atlantic Ave.) The party is interested in buying the building contingent on the sign application approval. The City Attorney is currently reviewing the application and ordinance.

The City has a second proposal to go to the cheese plant through Minnesota DEED. The company needs 60 acres and will double our electric demand. The Mayor and Wolfington will be touring the cheese plant in Milbank, SD.

Superintendent Laumeier addressed the EDA. The school has an interest in leasing or purchasing the north end of the Civic Center for different school activities. They would like to partner with the City and possibly share the space for community activities. Wolfington stated he has had two businesses contact him to lease the space. One business is expanding their business and the other will move out of town if they cannot get more space for their business. Both companies are mindful of the school's interest in the space. Currently rents from the north end of the civic center pays for improvements on the south end. Heinzig stated she feels the school should own it. The school would like to use it for Gymnastics, wrestling, tennis, baseball and softball. Wolfington explained the City is only the fee holder on the Civic Center. The Civic Center board is a private board that manages it. The City has transferred revenues of \$160,000 this year into the building at a budget deficit. The school has no interest in owning the entire building. Buyck stated the EDA has no influence or authority over a decision at the Civic Center. Laumeier asked what should the school consider for an proposal? Their proposal will be based on if the City would have any uses in the north end. That will play into their proposal Wolfington suggested the School Board come to the City Council meeting with a proposal at the next Council meeting.

There being no other business, it was moved by Anfinson, seconded by Evenson and carried unanimously to adjourn the meeting at 8:39 a.m.

Chairman

Attest: _____

Treasurer

Benson Public Library Board Meeting Minutes
Monday, October 9, 2017

Board Members Present: Jo Bronniche, Jill Hedman, Barb Nelson,
Lisa Peterson, Lyle Popma, Susan Snow

Council Liaison: Terri Collins

Also Present: Dawn Dailey, Benson Head Librarian,

1. **Call to Order:** J. Hedman called the meeting to order.
2. **Changes/Approval of Agenda:** Motion by T. Collins to approve the agenda, second J. Bronniche, carried.
3. **Changes/Approval of July 17, 2017, Meeting Minutes:** Motion by B. Nelson to approve minutes as included in packet, second L. Popma, carried
4. **Financial Report:** Motion by T. Collins to approve the financial reports dated August 31, 2017, second J. Bronniche. Discussion brought forward by L. Popma about if authors presenting books at the library were paid, and if so, where does the money come from. D. Dailey indicated that the authors were paid from Legacy Grant: Minnesota Historical and Cultural Heritage Fund. Motion carried.
5. **Head Librarian Report:** D. Dailey presented the Head Librarian Report October 9, 2017. The report is included with the minutes.
6. **Old Business:**
 - a. **Addressing 7. b. from July 17, 2017 minutes:** MN Association of Library Friends (MALF) *Stand Up For Outstanding Friends* award was presented to Rosy Peterson at the October 2, 2017, Benson City Council meeting.
 - b. **Addressing 7. c. from July 17, 2017, minutes:** *T. Collins suggested that D. Dailey contact the city about a picnic table as an addition to the library grounds. Also, she remarked that the landscaping needs weeding, which is to be done by the city. Perhaps students needing service hours could also help with this aspect of the library maintenance.*
 - 1) The City of Benson has funds available to purchase a picnic table or bench for the west side of the library grounds. More information about the outdoor bench at the Benson Public High School that is weather resistant and set in concrete is needed. Spring 2018 will be the installation goal. T. Collins will spearhead this project.
 - 2) Landscaping weeding of the wildflower beds surrounding the library would be difficult for a student. Discussion followed centered on replacing the wildflowers with other perennials that would be easier to care for and would be neater in appearance. Plus bees have been entering the library when patrons open the doors. No decision made at this time.

7. New Business:

- a. Bonnie Kluver, Kerkhoven librarian, is retiring. An ad has been placed for a new employee at Kerkhoven. If current employee Reva Weber, living in Murdock, takes that position, the new person may work in Benson and sub at Kerkhoven.
- b. Board member terms expiring December 31, 2017, include L. Popma, J. Bronniche, and J. Hedman. Discussion followed about length of service and if board members are able to serve more than two terms. L. Popma and J. Bronniche indicated they will not serve in 2018. J. Hedman is willing to serve another term. **All current board members should help recruit replacement board members.**
- c. S. Snow requested a copy of the library's by-laws to clarify term limits and to augment the secretary's binder. T. Collins will request a copy from the city office.

8. Open to Public: None

9. **Adjournment:** There being no further business the meeting was adjourned by Chairperson J. Hedman @ 5:45 p.m.

Next Meeting: 5:00 p.m. Monday, January 8, 2018, in the Benson Public Library meeting room.

Respectfully Submitted, Susan C. Snow, Secretary

HEAD LIBRARIAN REPORT October 9, 2017

Wording in italics = details added by the secretary at the October 9 board meeting

Library Events and Happenings:

- **Summer Reading Program numbers:**
 - 138 signed up 94 have turned in tickets
638 total tickets turned in *Best year yet!*
25 preschool 164 tickets * 1.25-205 hours
66 school age 453 tickets * 2.5-1132.50 hours
3 teens 11 tickets * 27.50 hours
 - Gift certificates were donated from: Burger King, Jimmy's Pizza, Dairy Queen and Benson Bakery.

AUGUST:

- Aug. 7 Antique Road show—about 65 people showed up! *Mark Moran, Iola, Wisconsin, evaluated items. Some were not very valuable!*
- Aug. 8 End of summer reading program—FOL hosted an ice cream social and drew for prizes.
- Aug 9 Kerkhoven Antique road show—@40 people showed up—*highest priced item was a metal chicken on a concrete stand valued at \$1500*
- Aug. 15 YOXO for school age participants 5 kids and 4 adults—YOXO (*pronounced "yock-so"*) are flat pieces, almost like a puzzle that fit together to construct almost anything.
- Aug. 29 String Art in Kerkhoven 12 girls showed up

SEPTEMBER:

- September is Library Card month. Sign up or update your card and be put in a drawing for movie tickets, courtesy of FOL.
- Sept. 1-21-28 ELM training for staff – mandatory training. *Current staff trained on electronic library for Minnesota*
- Sept. 8 Ann Marie Erickson presented a session on dementia! Free of Charge. This was a great program! @27 people attended. *This is becoming a big topic and the library is seeing requests for information increase.*
- Sept. 19 Patrick Mader *Minnesota Gold* author.

OCTOBER:

- Oct. 4-5-6 MLA in Rochester *There was a presentation about dementia kits with information for caregivers and activities and memory keys for individuals with dementia. Dawn is planning to write a grant to make kits from the Galen Hanson Foundation.*
- Oct. 10 MN author Jeanne Cooney, *Potluck Murder* with FOL serving recipes. 6:30 PM.
- Oct 15-21 will be sampling week; we keep track of everyone who comes in the library, questions, computer usage. These numbers are used for the state report
- Oct. 20/21 I will be at a Library Retreat in Slayton
- We will be contacting the daycares again and planning on doing story time with them over the winter months. (If Lena can handle it) *Concern expressed that Lena Lee should not be out on icy streets or in cold weather. All agreed that the day care kids love Library Lena!*
- Oct. 24 Teen Night: Games and Pizza 5:00-7:00 *Students must preregister to enjoy pizza, and games such as virtual reality glasses and monopoly. \$100 grant from SAMMIE. Suggested pizza from Holiday for less cost than Jimmy's Pizza.*

NOVEMBER:

- Nov 15 Allen Eskens 6 pm MN author, his book *The Heavens May Fall* has been chosen for the fall community read.

Friends of the Library (FOL)

- Rosy Peterson was nominated for “Stand Up for Outstanding Friends” member and received her award at the Oct. 2 city council meeting. *Benson was the only library of the 32 libraries in the Pioneerland system that nominated someone.*
- Planning book sale for Oct. 18-23. *Coincides with MEA and the Craft Sale at the school.*
- Silent Auction Nov. 9-18. *Anyone may donate items for the auction.*
- FOL will decorate for Christmas

Rob Wolfington

From: MN_DOT_FreightPlans <FreightPlans.DOT@state.mn.us>
Sent: Wednesday, October 04, 2017 2:51 PM
Subject: MHFP Application Scoring & Project Selection

Hello, **REF: Gustie's Road Application**

Thank you for submitting an application through the Minnesota Highway Freight Program. Applications have been reviewed and scored. The Freight Investment Plan Advisory Group has develop a recommended project list that will go to MnDOT's Transportation Programming and Investment Committee (TPIC) on October 19. Once TPIC has approved projects, application scores will be published and you will be notified.

Thank you,
Nicole George, AICP
Principal Planner
MnDOT Office of Freight
395 John Ireland Boulevard, MS 470
St. Paul, MN 55155-1800
651.366.3708
nicole.george@state.mn.us

Council Report 10/03/2017

The following is a summary of Police Dept activities for the month of September 2017.

BPD Officers conducted 123 Traffic Stops in September 2016, in September of 2017, BPD conducted 128 Traffic stops.

BPD Officers arrested 2 people for DUI in September 2016. BPD had 1 person arrested for DUI in September 2017.

BPD Officers issued 28 traffic and non-traffic citations in September 2016, 45 Citations were issued in September 2017.

BPD Officers were involved in 6 Domestic incidents in September 2016, 7 Domestic incidents in September 2017.

BPD Officers arrested 7 people in September 2016, 12 in September 2017.

BPD Officers were overall involved in 467 incidents in September 2016, and 491 in September 2017.



505 Nicollet Mall
P.O. Box 59038
Minneapolis, MN 55459-0038

October 4, 2017

Dear Community Leader:

On August 2, 2017, CenterPoint Energy filed a request with the Minnesota Public Utilities Commission (MPUC) for an increase in natural gas rates of \$56.5 million or approximately 6.4 percent per year. On September 29, 2017, the MPUC accepted our filing as complete and approved an interim (temporary) rate increase of \$47.8 million or about 5.4 percent more than current rates. This interim rate increase for CenterPoint Energy customers takes effect October 1, 2017, and continues until the MPUC issues a final order and the company implements new rates in the summer of 2018.

State law requires us to distribute a Notice of Application for Rate Increase and Notice of and Order for Hearing to all counties and municipalities in our service area (enclosed). We will send you the public hearing notices with details of the public hearing dates, times, and locations once they are scheduled. That information will also be advertised in the newspaper of record for each county seat in our service area and in the communities where hearings are to be held.

If you have questions or comments, please contact me or visit our Web site at www.CenterPointEnergy.com/RateCase.

Sincerely,

CenterPoint Energy

Enclosures: Notice of Application for Rate Increase
Notice of and Order for Hearing

FOR CENTERPOINT ENERGY CUSTOMERS
Notice to Counties and Municipalities
Under Minn. Stat. §216B.16, Subd. 1

BEFORE THE MINNESOTA PUBLIC UTILITIES COMMISSION – STATE OF MINNESOTA

In the Matter of an Application by
CenterPoint Energy Minnesota Gas for
Authority to Increase Natural Gas Rates in
Minnesota.

NOTICE OF APPLICATION FOR RATE
INCREASE
MPUC Docket No. G-008/GR-17-285

NEW INTERIM RATES EFFECTIVE OCTOBER 1, 2017

CenterPoint Energy Minnesota Gas has asked the Minnesota Public Utilities Commission (MPUC) to approve a rate increase for natural gas distribution service. The requested increase is for \$56.5 million, or about 6.4 percent per year. If approved, the requested increase would add about \$4.45 to a typical residential customer's monthly bill.

State law allows CenterPoint Energy Minnesota Gas to collect a temporary, higher rate on an interim basis while the MPUC considers the request. The interim rate increase is about 5.4 percent more than your current rate, or \$47.8 million. The temporary increase shows on your bill as "Interim Rate Adjustment".

The MPUC will likely decide on the requested rate increase in the summer of 2018. If final rates are lower than interim rates, we will refund customers the difference with interest. If final rates are higher than interim rates, we will not charge customers the difference.

Why is CenterPoint Energy Minnesota Gas asking for an increase?

Our last request for a rate increase for natural gas distribution service was in 2015. Since that time, we have made and continue to make significant investments to serve our customers. These investments, such as our ongoing pipeline replacement programs, maintain the safety and reliability of our natural gas system and benefit our customers and communities.

We are improving and modernizing natural gas pipelines and distribution mains throughout several neighborhoods in our service areas.

Here's how the rate change will affect monthly bills:

Customers' bills contain three parts: Basic Charge, Delivery Charge and Cost of Gas. The proposed Basic Charges and Delivery Charges cover the cost of delivering natural gas service to our customers – about 40 percent of the bill. The Cost of Gas covers wholesale gas costs – about 60 percent of the bill. The Cost of Gas is passed through directly to customers without mark-up. The proposed rate changes will affect individual monthly bills differently depending on natural gas use and customer type. Bills will also vary because the wholesale cost of natural gas changes each month. This rate increase does not affect the Cost of Gas.

The chart below shows an example of the current and proposed rates for each customer type:

Rate Type (usage in therms)	Average monthly usage in therms	Average monthly bill: current rates	Average monthly bill: interim rates	Average monthly bill: proposed
Residential	72	\$56	\$60	\$61
Commercial/Industrial				
- up to 1,499/year	65	\$57	\$61	\$62
- 1,500 to 4,999/year	234	\$164	\$172	\$173
- 5,000 or more/year	1,402	\$881	\$916	\$910
Small Volume Dual Fuel				
- up to 119,999/year	3,539	\$1,761	\$1,826	\$1,816
- 120,000 or more/year	14,322	\$6,861	\$7,088	\$7,049
Large Volume Dual Fuel	59,449	\$26,452	\$27,127	\$27,154
Large General Firm Sales Service	38,061	\$17,399	\$18,060	\$18,195

What is the Process for reviewing CenterPoint Energy Minnesota Gas' request?

The MPUC, the Minnesota Department of Commerce, the Office of the Attorney General – Residential Utilities and Antitrust Division, public interest groups, and customers have the opportunity to review and comment on our proposal.

The MPUC will hold public hearings for customers to speak and will ask for customers' written comments about our rate increase request. You may add verbal comments, written comments, or both into the record. Notice of the public hearing dates and locations are published in local newspapers, in bill inserts, and at CenterPointEnergy.com/RateCase.

HOW TO LEARN MORE

CenterPoint Energy Minnesota Gas' current and proposed rate schedules are available at:

CenterPoint Energy
 505 Nicollet Mall
 Minneapolis MN 55402
 Phone: 612-372-4727 or 1-800-245-2377
 Web: CenterPointEnergy.com/RateCase

Minnesota Department of Commerce
 85 7th Place East, Suite 500
 St. Paul MN 55101
 Phone: 651-539-1534
 Web: <https://www.edockets.state.mn.us/EFiling/search.jsp> Select 17 in the year field, type 285 in the number field, select Search, and the list of documents will appear on the next page.

Questions about the Minnesota Public Utilities Commission's review process?

Minnesota Public Utilities Commission
 121 7th Place East, Suite 350
 St. Paul MN 55101
 Phone: 651-296-0406 or 1-800-657-3782
 Email: consumer.puc@state.mn.us
 Citizens with hearing or speech disabilities may call through their preferred Telecommunications Relay Service.

October 10, 2017

Dear Mr. Wolfington:

City Council & Mayor 10/13/17

I was recently made aware that person in our community has proposed the naming of the Northside Recreation Area after an individual named John Goggin. I am opposed to the Northside Recreation Area or any of its fields being named after any individual. There is a group of people that deserve to receive this honor. They are our Veterans and our current military.

The City of Benson, the business community, and many individuals have worked hard to financially support and maintain the Northside Rec. Area and its fields. I have been witness to this having played on these fields as a youngster, having worked for the City through my college years, and having coached High School/summer baseball teams for many years. I am well aware of the history of the park since its beginning, and the people who have been instrumental in its origin, development, and maintenance. None of what these people have done compares to what our Veterans and current military have done and are doing.

Please consider the proposal of naming the field in honor of the Veterans and members of our military, both present and past, those living and no longer living, by naming the Northside Rec. Area, "Veterans Field" or "Memorial Park". These are the real heroes and heroines that deserve the distinction and honor by what they have done to make it possible for us to live, work, and play in a free and peaceful society.

Our local VFW has been instrumental in funding and supporting the Northside Rec. facilities. Our VFW and Legion teams have played on the fields. We have countless Veterans who have played on the diamonds.

Please consider this as a proposal for the naming of the field if naming the field is to be done. Feel free to contact me if you have questions or would like to visit more about this. Thank you for all you do.

Sincerely,
Jon Ahrendt



NOTICE OF PUBLIC HEARING TO DETERMINE WHETHER A PUBLIC NUISANCE EXISTS ON PRIVATE PROPERTY, WHETHER ABATEMENT OF PUBLIC NUISANCE ON PRIVATE PROPERTY BY CITY OF BENSON IS REASONABLE AND NECESSARY, AND DETERMINATION OF SPECIAL ASSESSMENT AGAINST THE PRIVATE PROPERTY.

PLEASE TAKE NOTICE that on the 16th day of October, 2017 at 5:30 p.m. the City Council of Benson at the City Council Chambers at City Hall, 1410 Kansas Avenue, Benson, MN 56215, will hold a public hearing to determine proposed abatement by the City of Benson of proposed nuisance conditions of a diseased Dutch Elm tree and special assessment for cost of abatement of said nuisance conditions against the following property:

**Stone Addition
Block 49, Lots 1-5**

1705 Pacific Avenue

The council shall first determine whether a public nuisance exists on the above-named real property based on the presence of an infected Elm tree or part thereof, endangers the safety, health, morals, comfort, or repose of any considerable number of members of the public.

Second the council shall determine whether abatement/removal of the public nuisance by the City of Benson is reasonable and necessary and the time limit in which the property owner/occupant has to remove the public nuisance prior to the City of Benson entering premises and removing the diseased tree.

If a condition is determined to be a public nuisance and must be abated by the City of Benson, the special assessment is estimated to be the following

amount for the above-described property:

\$2,000.00

A reasonable estimate of the impact of the special assessment will be available at the hearing for review. Also, the proposed special assessment roll is on file with the Benson City Clerk. Written and oral objections regarding the proposed special assessment against the above-named property will be considered at the public hearing.

NO APPEAL MAY BE TAKEN AS TO THE AMOUNT OF THE SPECIAL ASSESSMENTS UNLESS A WRITTEN OBJECTION SIGNED BY THE AFFECTED PROPERTY OWNER IS FILED WITH THE BENSON CITY CLERK PRIOR TO THIS PUBLIC HEARING OR PRESENTED TO THE PRESIDING OFFICER AT THE PUBLIC HEARING.

PURSUANT TO MINNESOTA STATUTE SECTION 429.081, WITHIN THIRTY (30) DAYS AFTER THE ADOPTION OF THE SPECIAL ASSESSMENTS, ANY AFFECTED PROPERTY OWNER, WHO IS NOT PRECLUDED BY FAILURE TO OBJECT PRIOR TO OR AT THE SPECIAL ASSESSMENTS HEARING, MAY APPEAL TO THE DISTRICT COURT BY SERVING NOTICE UPON THE MAYOR OF BENSON OR BENSON CITY CLERK, AND BY FILING SAID NOTICE WITH THE COURT ADMINISTRATOR OF THE DISTRICT COURT WITHIN TEN (10) DAYS OF SERVING NOTICE UPON THE MAYOR OF BENSON OR THE BENSON CITY CLERK.

Pursuant to Minnesota Statute Sections 435.193 to 435.195, any county, statutory or home rule charter city, or town making a special assessments may in its discretion defer the payment of that special assessments for any homestead property owned by a person sixty-five (65) years of age or older or retired by virtue of a permanent and total disability for whom it would be hardship to make the payments, and homeowner shall make application for deferred payment of special assessments on forms prescribed by the county auditor of the county in which the homestead is located.

Adoption by the Council of the proposed special assessments may be taken at the hearing, and the property owners have the right to prepay the entire special assessments to the City of Benson, and partial prepayment has not been authorized by ordinance. Prepayment of the entire special assessments may be made no later than 14 days after the date the resolution is passed without the accrual of interest, and interest shall accrue at the rate of 8 percent per annum if the entire special assessments are not prepaid.



EHLERS
LEADERS IN PUBLIC FINANCE

October 16, 2017

Pre-Sale Report for

City of Benson, Minnesota

\$3,715,000 Electric Revenue Refunding Bonds, Series
2017A



Prepared by:

Shelly Eldridge, CIPMA
Senior Municipal Advisor

And

Todd Hagen, CIPMA
Senior Municipal Advisor



Executive Summary of Proposed Debt

Proposed Issue:	\$3,715,000 Electric Revenue Refunding Bonds, Series 2017A (the “Bonds”)
Purposes:	<p>The proposed issue includes financing to current refund the City's Electric Revenue Bonds, Series 2007A (the “Prior Bonds”) for interest cost savings. Debt service will continue to be paid from electric revenues.</p> <p>Interest rates on the obligations proposed to be refunded are 4.375% to 4.70%. The refunding is expected to reduce interest expense by approximately \$497,229 over the next 10 years. The Net Present Value Benefit of the refunding is estimated to be \$482,479, equal to 11.598% of the refunded principal.</p> <p>This refunding is considered to be a “current refunding” as the obligations being refunded are either callable (pre-payable) now, or will be within 90 days of the date of issue of the new Bonds.</p>
Authority:	<p>The Bonds are being issued pursuant to Minnesota Statutes, Chapter 453.</p> <p>The Bonds are not general obligations of the City but are payable only from net revenues to be derived from the operation of the Electric Utility.</p>
Term/Call Feature:	<p>The Bonds are being issued for a 10 year term. Principal on the Bonds will be due on June 1 in the years 2018 through 2027. Interest is payable every six months beginning June 1, 2018.</p> <p>The Bonds maturing on and after June 1, 2026 will be subject to prepayment at the discretion of the City on June 1, 2025 or any date thereafter.</p>
Bank Qualification:	Because the City is expecting to issue no more than \$10,000,000 in tax exempt debt during the calendar year, the City will be able to designate the Bonds as “bank qualified” obligations. Bank qualified status broadens the market for the Bonds, which can result in lower interest rates.
Rating:	We recommend selling this issue non-rated as the cost of the rating and ongoing surveillance required on electric utility credits would not be expected to be offset by the potential lower interest rates resulting from obtaining a rating.
Basis for Recommendation:	<p>A representative from R.W. Baird approached Ehlers and the City with a proposal to refund the Prior Bonds. The main advantage to the proposal is that there is no requirement for a debt service reserve (DSR), which is estimated to be \$415,500 on the Bonds. This is a significant savings for the City. In a competitive sale, if the debt service reserve was removed, there is a question as to whether there would be underwriters interested in bidding on the issue and if so, if the rates would be competitive.</p> <p>3 options were discussed with City Staff:</p> <ul style="list-style-type: none"> • A competitive sale with full OS, which would require a DSR. • An RFP process, sent to a list of underwriters determined by the City to have knowledge of electric utility bond financing.



	<ul style="list-style-type: none"> Negotiate with a Placement Agent/Underwriter according to the proposals received.
Method of Sale/Placement:	<p>The City has authorized Ehlers to negotiate with Robert W. Baird & Company (“Baird”) to act as placement agent for loan funds from banks. The City is directing Baird to assist it in finding a purchaser who can provide it with the most favorable rate. Because of its small size and shorter term, we are recommending against a full competitive sale and selling this issue non-rated through a limited competitive process using a term sheet. The Bonds will be offered to a limited number of banks through Baird.</p> <p>The City is directing Ehlers to assist it in coordinating the issuance of the new debt with bond counsel, the placement agent, and the selected bank.</p>
Review of Existing Debt:	<p>We have reviewed all outstanding indebtedness for the City and find that, other than the obligations proposed to be refunded by the Bonds, there are no other refunding opportunities at this time.</p> <p>We will continue to monitor the market and the call dates for the City’s outstanding debt and will alert you to any future refunding opportunities.</p>
Continuing Disclosure:	<p>Because this issue is being sold in blocks of \$100,000 or more and is being sold to fewer than 35 sophisticated investors, this issue will be exempt from the Continuing Disclosure requirements of the Securities and Exchange Commission (SEC).</p> <p>However, given the recent scrutiny of the rating agencies and MSRB, the City will voluntarily disclose to EMMA the terms of the loan.</p>
Arbitrage Monitoring:	<p>Because the Bonds are tax-exempt obligations/tax credit obligations, the City must ensure compliance with certain Internal Revenue Service (IRS) rules throughout the life of the issue. These rules apply to all gross proceeds of the issue, including initial bond proceeds and investment earnings in construction, escrow, debt service, and any reserve funds. How issuers spend bond proceeds and how they track interest earnings on funds (arbitrage/yield restriction compliance) are common subjects of IRS inquiries. Your specific responsibilities will be detailed in the Nonarbitrage Certificate prepared by your Bond Attorney and provided at closing.</p> <p>We recommend that you regularly monitor compliance with these rules and/or retain the services of a qualified firm to assist you.</p>
Risk Factors:	<p>Current Refunding: The Bonds are being issued for the purpose of current refunding prior City debt obligations. Those prior debt obligations are “callable” now and can therefore be paid off within 90 days or less. The new Bonds will not be pre-payable until June 1, 2025.</p> <p>This refunding is being undertaken based in part on an assumption that the City does not expect to have future revenues to pay off this debt and that market conditions warrant the refinancing at this time.</p>



<p>Negotiation Points:</p>	<p>Terms reflected in the presale report are based on the September 7, 2017 proposal from Baird with the City’s counter offer. The original proposal from Baird included:</p> <ul style="list-style-type: none"> • A \$4,160,000 which did not include a reduction for the DSR. • A fixed interest rate range of 2.20% - 2.35%. We used 2.35% for the estimated rate for this report. • Cost of issuance includes \$8.75 per \$1,000 Placement Fee. Will attempt to negotiate that to \$6.00 per \$1,000 as presented in the report. • Cost of issuance includes up to \$5,000 for Bank Counsel. Will attempt to require Baird to pay. <p>Ehlers will negotiate with Baird to get the lowest cost of issuance and interest rates, as well as the most flexible terms.</p>
<p>Other Service Providers:</p>	<p>This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, so their final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.</p> <p>Bond Attorney: Briggs and Morgan</p> <p>Placement Agent: Robert W. Baird & Co.</p> <p>Rating Agency: This issue will not be rated.</p>
<p>Summary:</p>	<p>The decisions to be made by the Council are as follows:</p> <ul style="list-style-type: none"> • Accept or modify the finance assumptions described in this report. • Adopt the resolution attached to this report.

This presale report summarizes our understanding of the City’s objectives for the structure and terms of this financing as of this date. As additional facts become known or capital markets conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the City’s objectives.



Proposed Debt Issuance Schedule

Pre-Sale Review by City Council:	October 16, 2017
City Council Meeting to Award Sale of the Bonds:	November 20, 2017
Estimated Closing Date:	December 15, 2017
Redemption Date for Bond	December 29, 2017

Attachments

Sources and Uses of Funds
Proposed Debt Service Schedule
Refunding Savings Analysis
Resolution Authorizing Ehlers to Proceed With Bond Sale

Ehlers Contacts

Municipal Advisors:	Shelly Eldridge	(651) 697-8504
	Todd Hagen	(651) 697-8508
Disclosure Coordinator:	Jen Chapman	(651) 697-8566
Financial Analyst:	Alicia Gage	(651) 697-8551



City of Benson, Minnesota

\$3,715,000 Electric Revenue Refunding Bonds, Series 2017A
Proposed Current Refunding of Series 2007

Sources & Uses

Dated 11/30/2017 | Delivered 11/30/2017

Sources Of Funds

Par Amount of Bonds	\$3,715,000.00
Transfers from Prior Issue DSR Funds	503,849.00
Total Sources	\$4,218,849.00

Uses Of Funds

Total Underwriter's Discount (0.600%)	22,290.00
Costs of Issuance	33,500.00
Deposit to Current Refunding Fund	4,160,000.00
Rounding Amount	3,059.00
Total Uses	\$4,218,849.00

City of Benson, Minnesota

\$3,715,000 Electric Revenue Refunding Bonds, Series 2017A
Proposed Current Refunding of Series 2007

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/30/2017	-	-	-	-	-
06/01/2018	380,000.00	2.350%	43,893.76	423,893.76	-
12/01/2018	-	-	39,186.25	39,186.25	463,080.01
06/01/2019	340,000.00	2.350%	39,186.25	379,186.25	-
12/01/2019	-	-	35,191.25	35,191.25	414,377.50
06/01/2020	345,000.00	2.350%	35,191.25	380,191.25	-
12/01/2020	-	-	31,137.50	31,137.50	411,328.75
06/01/2021	350,000.00	2.350%	31,137.50	381,137.50	-
12/01/2021	-	-	27,025.00	27,025.00	408,162.50
06/01/2022	365,000.00	2.350%	27,025.00	392,025.00	-
12/01/2022	-	-	22,736.25	22,736.25	414,761.25
06/01/2023	370,000.00	2.350%	22,736.25	392,736.25	-
12/01/2023	-	-	18,388.75	18,388.75	411,125.00
06/01/2024	380,000.00	2.350%	18,388.75	398,388.75	-
12/01/2024	-	-	13,923.75	13,923.75	412,312.50
06/01/2025	385,000.00	2.350%	13,923.75	398,923.75	-
12/01/2025	-	-	9,400.00	9,400.00	408,323.75
06/01/2026	395,000.00	2.350%	9,400.00	404,400.00	-
12/01/2026	-	-	4,758.75	4,758.75	409,158.75
06/01/2027	405,000.00	2.350%	4,758.75	409,758.75	-
12/01/2027	-	-	-	-	409,758.75
Total	\$3,715,000.00	-	\$447,388.76	\$4,162,388.76	-

Yield Statistics

Bond Year Dollars	\$19,037.82
Average Life	5.125 Years
Average Coupon	2.3500000%
Net Interest Cost (NIC)	2.4670828%
True Interest Cost (TIC)	2.4778161%
Bond Yield for Arbitrage Purposes	2.3499920%
All Inclusive Cost (AIC)	2.6720749%

IRS Form 8038

Net Interest Cost	2.3500000%
Weighted Average Maturity	5.125 Years

City of Benson, Minnesota

\$3,715,000 Electric Revenue Refunding Bonds, Series 2017A
Proposed Current Refunding of Series 2007

Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
06/01/2018	423,893.76	420,834.76	434,406.88	13,572.12
06/01/2019	418,372.50	418,372.50	528,938.76	110,566.26
06/01/2020	415,382.50	415,382.50	528,407.50	113,025.00
06/01/2021	412,275.00	412,275.00	527,220.00	114,945.00
06/01/2022	419,050.00	419,050.00	530,280.00	111,230.00
06/01/2023	415,472.50	415,472.50	527,055.00	111,582.50
06/01/2024	416,777.50	416,777.50	528,155.00	111,377.50
06/01/2025	412,847.50	412,847.50	527,915.00	115,067.50
06/01/2026	413,800.00	413,800.00	526,295.00	112,495.00
06/01/2027	414,517.50	414,517.50	(2,114.00)	(416,631.50)
Total	\$4,162,388.76	\$4,159,329.76	\$4,656,559.14	\$497,229.38

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	891,920.70
Effects of changes in DSR investments.....	(412,500.56)
Net PV Cashflow Savings @ 2.672%(AIC).....	479,420.14
Contingency or Rounding Amount.....	3,059.00
Net Present Value Benefit	\$482,479.14
Net PV Benefit / \$4,621,669.58 PV Refunded Debt Service	10.439%
Net PV Benefit / \$4,160,000 Refunded Principal...	11.598%
Net PV Benefit / \$3,715,000 Refunding Principal..	12.987%

Refunding Bond Information

Refunding Dated Date	11/30/2017
Refunding Delivery Date	11/30/2017

City of Benson, MN

\$6,890,000 Electric Revenue Bonds, Series 2007

New Money Portion

Prior Original Debt Service

Date	Principal	Coupon	Interest	Total P+	Fiscal Total
12/01/2017	-	-	-	-	-
06/01/2018	340,000.00	4.375%	94,406.88	434,406.88	-
12/01/2018	-	-	86,969.38	86,969.38	521,376.26
06/01/2019	355,000.00	4.375%	86,969.38	441,969.38	-
12/01/2019	-	-	79,203.75	79,203.75	521,173.13
06/01/2020	370,000.00	4.375%	79,203.75	449,203.75	-
12/01/2020	-	-	71,110.00	71,110.00	520,313.75
06/01/2021	385,000.00	4.400%	71,110.00	456,110.00	-
12/01/2021	-	-	62,640.00	62,640.00	518,750.00
06/01/2022	405,000.00	4.500%	62,640.00	467,640.00	-
12/01/2022	-	-	53,527.50	53,527.50	521,167.50
06/01/2023	420,000.00	4.500%	53,527.50	473,527.50	-
12/01/2023	-	-	44,077.50	44,077.50	517,605.00
06/01/2024	440,000.00	4.600%	44,077.50	484,077.50	-
12/01/2024	-	-	33,957.50	33,957.50	518,035.00
06/01/2025	460,000.00	4.700%	33,957.50	493,957.50	-
12/01/2025	-	-	23,147.50	23,147.50	517,105.00
06/01/2026	480,000.00	4.700%	23,147.50	503,147.50	-
12/01/2026	-	-	11,867.50	11,867.50	515,015.00
06/01/2027	505,000.00	4.700%	11,867.50	516,867.50	-
12/01/2027	-	-	-	-	516,867.50
Total	\$4,160,000.00	-	\$1,027,408.14	\$5,187,408.14	-

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	11/30/2017
Average Life	5.362 Years
Average Coupon	4.6082086%
Weighted Average Maturity (Par Basis)	5.362 Years
Weighted Average Maturity (Original Price Basis)	5.362 Years

Refunding Bond Information

Refunding Dated Date	11/30/2017
Refunding Delivery Date	11/30/2017



**Resolution Providing for the Sale of
\$3,715,000 Electric Revenue Refunding Bonds, Series 2017A
(Resolution No. 2017-)**

- A. WHEREAS, the City Council of the City of Benson, Minnesota has heretofore determined that it is necessary and expedient to issue the City's \$3,715,000 Electric Revenue Refunding Bonds, Series 2017A (the "Bonds"), to current refund the City's Electric Revenue Bonds, Series 2007 for interest cost saving; and
- B. WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds and is therefore authorized to work with Robert W. Baird & Company Incorporated ("Baird") to provide placement agent services for the sale of the Bonds in accordance with the terms set forth in the pre-sale report and Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Benson, Minnesota, as follows:

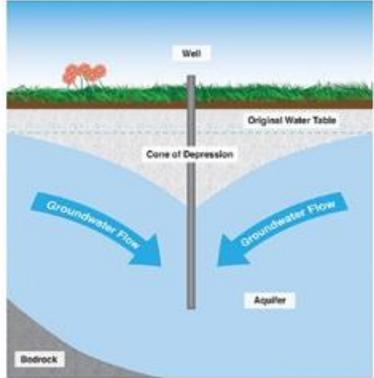
1. Authorization; Findings. The City Council hereby authorizes Ehlers to structure the terms of the Bonds to provide for optimal cost savings. The City Council authorizes the Mayor to consider the proposal of Baird and take any other appropriate action with respect to the Bonds. Ehlers is further authorized to negotiate the sale of the Bonds with Baird.
2. Meeting; Ratify Acceptance of Proposal; Award Bond Sale. The City Council shall meet at 5:30 p.m. on November 20, 2017 or another date set by City staff, to ratify the acceptance of a proposal from Baird, to award the sale of the Bonds and to take any other appropriate action with respect to the Bonds.
3. Request for Proposals; Term Sheet. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of a request for proposals and a term sheet for the Bonds.

Writing a Community's Groundwater Story

Minnesota's communities and industries rely on the state's ample, but limited water supplies. The Benson Area, like many Minnesota communities, obtains its water from aquifers that are shared by others and whose recharge waters come from lands outside of the community's control. For these reasons, the DNR has initiated a Community-based Aquifer Management Partnership (CAMP) so 1) communities can better understand these basic components, 2) to determine what components are under their control, and 3) to provide an avenue to pursue additional information they feel is needed to manage their aquifer in the long-term.

The CAMP is designed as a voluntary process to create awareness on how a community's *blue, gray and green infrastructure* come together for sustaining a community's long-term water supply.

Blue infrastructure refers to the natural geology that collects, store, and transport water. They include aquifers, springs, rivers, lakes, and wetlands.



The diagram illustrates a cross-section of the ground. At the top, a well is shown with a vertical pipe extending into the ground. The ground surface is marked with a red tree and a green grassy area. Below the surface, the 'Original Water Table' is shown as a horizontal line. The well's operation creates a 'Cone of Depression' in the water table, with blue arrows indicating 'Groundwater Flow' towards the well. The layers below the water table are labeled 'Aquifer' and 'Bedrock'.

Gray infrastructure refers to man-made structures used to convey, treat and store water. They include casings, pipes, towers, and treatment facilities.



A photograph of a white water tower with a spherical tank on top, supported by a metal lattice structure. The tower is set against a clear blue sky.

Green infrastructure refers to the soil and plants that cleanse the water prior to recharging the aquifer. These include grass buffers, wetlands, crop fields, prairies, parks, and forests.



A photograph of a wetland landscape. In the foreground, there is a grassy bank. In the middle ground, there is a body of water with lily pads and green vegetation. The background shows a line of trees under a blue sky.

This process begins with a short version of the community's groundwater story; essentially to create awareness and get everyone on the same page. The community then decides if it would like more information on which components to further understand and manage it. Of the three components, most communities are aware of the condition, costs, age and value of the **gray infrastructure**; their pipes, towers and treatment facilities. The **blue infrastructure** (geology associated with the aquifer and recharge) is less known by communities. The level of knowledge is dependent on hydrogeological data available such as well borings, or a county hydrogeological atlas. The **green infrastructure** can consist of entire landscapes and may be the most challenging component as it often lies outside the community borders.

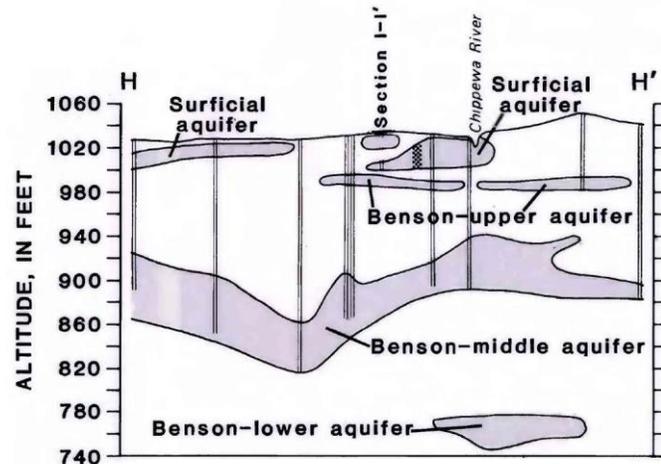
How these infrastructure components come together is the basis of the following groundwater story for the Benson Area. The intention is to provide an overview and enable the community to request additional information for them to manage their community's unique groundwater cycle.

Benson Area Groundwater Story

Benson's groundwater story and its local economy has evolved quite a bit during the last three decades. Since the 1988-89 drought, the ethanol industry has emerged, agriculture irrigation has expanded and the agriculture industry, from food processors to crop producers, has experienced consolidation. This has had the effect of both increasing and concentrating water consumption. During these decades, aquifer observation wells have shown a downward trend and changes in flow directions of varying degrees in the area's largest aquifer.

Benson Area Blue Infrastructure

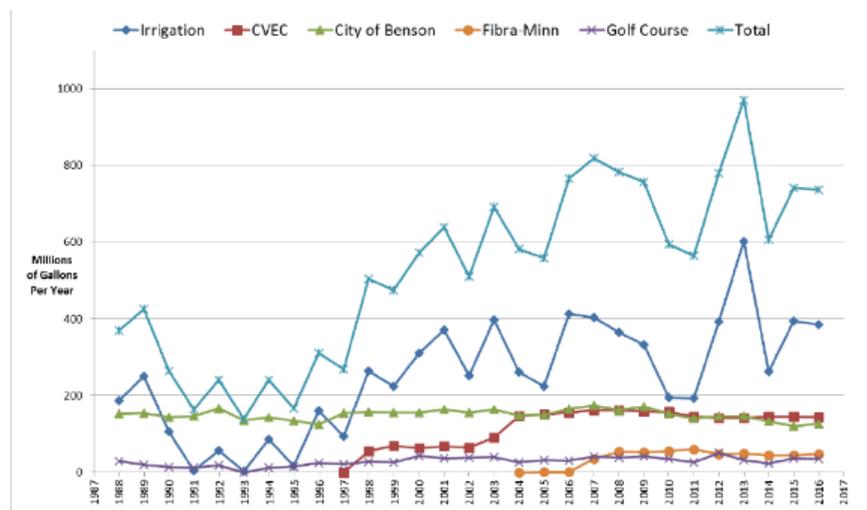
The Benson area relies on four stacked aquifers: Surficial, Upper, Middle, and Lower Benson Aquifers as shown in the cross section. These aquifers were laid out by glacial outwashes and the river system now named the Chippewa River. Recent pumping tests have shown the aquifers are connected to each other in varying degrees.



Four Benson Area Aquifers

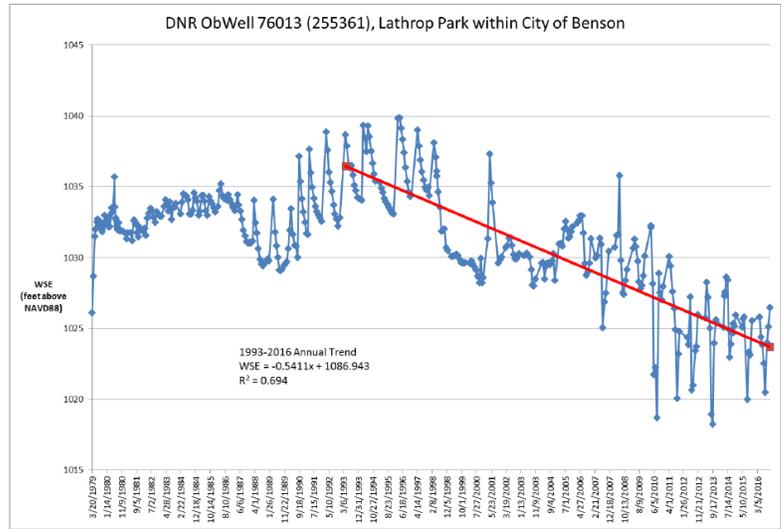
Groundwater usage has steadily increased since 1988 for the three confined aquifers. The figure below includes the total usage (top line), irrigation use (second line) and the City of Benson, CVEC, Benson Power and the golf course (bottom lines). From 2000 to present, the usage has ranged from a low around 500 MGY in 2002 to a high of 971 MGY in 2013. The total *permitted* appropriation volume is 2.13 billion gallons per year (2016). In other words, if all appropriators used their allotment, the water usage would more than double. According to use reports, the highest use year was 2013 with irrigation accounting for about 60% of the total.

The Middle Benson Aquifer provides 85% of the water used, followed by the Lower Benson Aquifer at 11% and the Upper Benson Aquifer at 4%.



Reported Groundwater Usage

The effect of these usage rates on the Middle Benson Aquifer from 1979 to 2016 is shown on the DNR Observation Well graphic. After the major drawdown during the 1988-89 drought the aquifer rebounded in the early 1990s. Since then, a downward trend of 0.54 ft/year from 1993 to 2016 was calculated for this observation well. A Chippewa Valley Ethanol Company (CVEC) observation well indicates a similar downward trend. Other observation wells show declines of lesser amounts.



DNR Observation Well # 76013

Putting More of the Pieces Together

Of course, there is much more to the Benson Area groundwater story than a few graphics. The intention is provide base information to the multiple jurisdictions that share these aquifers, so they may inquire about what other information is available to address their needs.

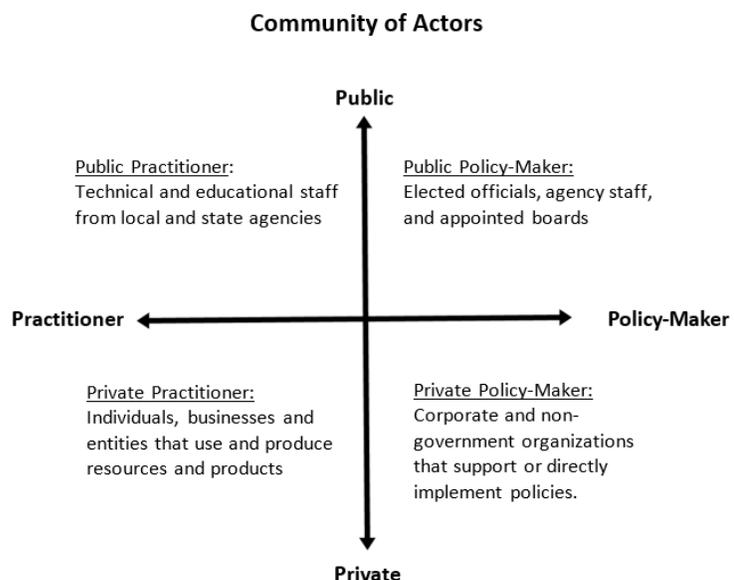
If there is interest in further developing the Benson Area groundwater story, BWSR, MDH, MPCA, and MDA and the local governments are sources of information for water quality, groundwater recharge areas, watershed planning and landscape practices to improve the groundwater supplies.

The Community of Actors

Since groundwater is so encompassing, the DNR encourages input from the “community of actors” associated with its production, consumption, and recharge. The graphic illustrates the extent of typical community involvement with aquifer management.

Public policy-makers and public practitioners provide much of the policy and technical guidance. In recent years, sustainability issues have brought *private policy-makers* closer to resource management issues. *Private practitioners*, those involved in day-to-day management, are key to sustaining water supplies.

The *CAMP* process is a way to identify the roles and relationships needed to manage a resource that is shared by multiple stakeholders. It provides communities, citizens, local governments and state agencies the opportunity to write a common groundwater story and strategy.



BY-LAWS OF THE
BENSON FIRE DEPARTMENT RELIEF ASSOCIATION, INC.

(as amended effective October 16th, 2017)

ARTICLE I

MEMBERSHIP

Section 1. Any active firefighter member of the Benson Fire Department shall be eligible to apply for membership in this association.

Section 2. Written application ~~accompanied by an application fee of \$15.00.~~ may be made at any regular or special meeting of the board of trustees, and then laid over for one month for consideration. During this time, the board of trustees shall conduct an investigation to determine if the applicant, due to some medically determinable physical or mental impairment or condition, would constitute for the association a predictable and unwarranted risk of liability for benefits at an age earlier than the minimum age specified for receipt of a service pension. If no such impairment or condition exists, the board of trustees shall appoint the applicant to membership in the association. ~~If the application is not approved, the application fee shall be returned to the applicant.~~

Section 3. Resignation or expulsion from the Benson Fire Department or moving from the vicinity of Benson to take up residence elsewhere, shall terminate the membership of the member so resigning, expelled, or removing; provided, however, that any member who has served as an active firefighter in the Benson Fire Department for at least the minimum number of years required by Article VIII of these by-laws for vesting of pension rights shall retain membership in this association, regardless of resignation, expulsion, or removal, subject to payment of dues and such other regulations which may be from time to time imposed. Membership shall terminate

when payment of a service pension or total disability pension has been approved by the board of trustees.

~~*Section 4.*—Each member shall pay to the Association annual dues in the amount equal to the individual firefighter dues payable to the Volunteer Firefighters' Benefit Association of Minnesota. The annual dues are payable on or before the date of the annual meeting of each year.~~

~~*Section 5.*—Any member of the association who fails to pay the dues within 30 days of the time when such payment was due, stands suspended from membership and forfeits all rights and benefits thereunder by such non-payment without any action by the association, or any officer thereof.~~

Section 4. Any member who shall, in the opinion of a majority of the members of the board of trustees, fraudulently claim benefits from, or defraud or attempt to defraud the association in any way, shall be suspended from membership by the board, and shall forfeit all further rights to benefits from the association.

Section 5. Any suspended member can only be reinstated upon application for reinstatement in writing, presented at a regular or special meeting of the association, upon the favorable vote of 2/3 of the members present and voting at such meeting, providing that a quorum is present; ~~accompanied by a sum of money equal to the amount which would have been payable during the period of suspension, plus a reinstatement fee of \$25.00. If the application for reinstatement is rejected, the money accompanying the same shall be returned to the applicant.~~

ARTICLE II

BOARD OF TRUSTEES

Section 1. The board of trustees shall be composed of the following nine persons: a President, a Vice President, a Secretary, a Treasurer, and two general trustees, each of whom shall be elected for a three year term as specified in this Article, or until a successor has been elected and qualified, at the annual meeting of the association from its members, and the statutory ex officio members; the Chief of the Benson Fire Department, the Mayor, and the City Clerk OR the

Finance Director of the City of Benson.

Section 2. The terms of the office of the general trustees and the officers shall be paired as follows: the two general trustees; the President and the Treasurer; the Vice President and the Secretary. The terms shall be arranged so that one pair shall be elected at each annual meeting. If a vacancy, other than a vacancy caused by removal for cause of an officer or trustee, occurs during the term of office of any officer or trustee, the remaining members of the board of trustees shall elect a member of the association to serve for the unexpired term of the vacated position.

Section 3. A general trustee or officer may be removed for cause. Cause for removal shall include, but shall not be limited to, the breach of the duties as set forth in Articles II and III of these by-laws. One or more of the trustees or officers may be removed at a meeting of the membership which has been called for that purpose by a 2/3 vote of those present and voting at such meeting, provided a quorum is present. Notice of the meeting at which removal is to be considered shall be given to each member and shall include the purpose of the meeting. The general trustee or officer shall be furnished with a statement of the particular charges at least five days before the meeting is to be held. At the meeting, the general trustee or officer shall be given an opportunity to be fully heard as to each charge. If a general trustee or officer is removed, a replacement shall be elected at the same meeting, and such replacement shall serve out the unexpired term of the removed general trustee or officer.

Section 4. It shall be the duty of the board of trustees to prepare modes and plans for the safe and profitable investment of the unappropriated funds of the association, and whenever loans or investments are made, to investigate and pass upon the securities offered and to attend to the drawing up and execution of the necessary papers. The board shall order an audit of the books and accounts of the secretary and the treasurer annually, according to law, and shall submit a written report of the condition of the association to the members at the annual meeting.

Section 5. The investment of the funds of the association shall be in the exclusive control of the board of trustees, in conformance with state statutes.

Section 6. The members of the board of trustees shall act as trustees with a fiduciary obligation to the members of the association, to the City of Benson, and to the State of Minnesota.

ARTICLE III

DUTIES OF OFFICERS

Section 1. It shall be the duty of the PRESIDENT to attend and to preside at all meetings of the association and the board of trustees. The President shall: (1) enforce the due observance of the Articles of Incorporation and the by-laws and see that the other officers properly perform the duties assigned to them; (2) sign all checks issued by the Treasurer and all other papers which require the President's signature; (3) be a member of all committees except the Aid Committee; and, (4) exercise careful supervision over the affairs of the association. The President may receive such salary as may be fixed from time to time by the board of trustees, subject to approval of the association, and payable from the Special Fund of the association. Prior to entering upon the duties of the office, the President shall give a bond in such amount and with such sureties as may be required and approved by the board of trustees, conditioned upon the faithful discharge of the trusts and the full performance of the duties of the office. Such bond shall be paid for from the Special Fund of the association.

Section 2. It shall be the duty of the VICE PRESIDENT to perform the duties of the President in the President's absence. In the absence of both the President and Vice President, it shall be the duty of the association to elect a President Pro Tem, who shall perform the duties incident to the office.

Section 3. It shall be the duty of the SECRETARY to: (1) keep a true and accurate record of the proceedings of all meetings of the association and of the board of trustees; (2) keep a correct record of all amendments, alterations and additions to the Articles of Incorporation or the by-laws in a separate book from the minute books of the association; (3) cause due notice of all special meetings of the association and of the board of trustees to be given; and (4) keep a roll of membership, with the date of joining, resignation, discharge, leaves of absence, dues and

assessments paid, and relief or pensions furnished. The Secretary's books shall be at all times open to inspection by the board of trustees. The Secretary shall, jointly with the Treasurer, prepare and file all reports and statements required by law. The Secretary shall receive such salary as may be fixed from time to time by the board of trustees, subject to approval of the association, and payable from the Special Fund of the association.

Section 4. It shall be the duty of the TREASURER to: (1) receive all funds belonging to the association; (2) keep separate and distinct accounts of the Special and General Funds; and (3) prepare and present to the board of trustees a full and detailed statement of the assets and liabilities of each fund at each meeting of the board of trustees, and prior to the annual meeting of the association. For failure to perform the duties of the office, the Treasurer may be impeached and expelled from the association. The Treasurer shall deliver to a successor in office, or to any committee appointed by the board of trustees to receive the same, all money, books, papers and other items pertaining to the office immediately upon expiration of the term of office. Prior to entering upon the duties of the office, the Treasurer shall give bond in such amount as required by law, and with such sureties as may be required and approved by the board of trustees, conditioned upon the faithful discharge of the trust and the faithful performance of the duties of the office. Such bond shall be paid for from the Special Fund of the association. Jointly with the Secretary, the Treasurer shall prepare and file all reports and statements required by law. The Treasurer shall receive such salary as may be fixed by the board of trustees from time to time, subject to approval of the association, and payable from the Special Fund of the association.

ARTICLE IV

MEETINGS

Section 1. The annual meeting of the association, for the election of officers and trustees, and other business, shall be held in February as determined by the members.

Section 2. The board of trustees shall hold at least 4 regular meetings each year.

Section 3. Special meetings of the association or board of trustees may be called by the President, or 2 members of the board of trustees, and shall also be called upon written request for 6 or more members of the association. Members or trustees shall be notified by the Secretary of such special meetings, and the object of the meeting shall be contained in such notice.

Section 4. A majority of the board of trustees then in office, and 40% of the members of the association shall constitute quorums for the transaction of business at their meetings. Less than a quorum may adjourn a meeting to a future time, which the Secretary shall make known to all affected members.

Section 5. All reports and resolutions shall be submitted in writing, and no report shall be accepted unless it is the report of the majority of a committee, provided, however, that a minority shall be permitted to present its views in writing.

Section 6. All meetings shall be conducted according to Robert's Rules of Order, as revised.

Section 7. The Order of Business shall be:

1. Call to order.
2. Roll Call.
3. Reading of minutes of previous meeting.
4. Reading of reports and minutes of meetings of board of trustees.
5. Reports of Officers.
6. Propositions for membership.
7. Reports of special committees.
8. Unfinished business.
9. Election of trustees and officers. (annual meeting)
10. New business.
11. Adjournment.

ARTICLE V

FUNDS

Section 1. All funds received by the association from any tax sources, annual dues, application fees, and all funds or property donated or granted to the association for the benefit of this fund shall be kept in a Special Fund on the books of the Secretary and the Treasurer and shall not be disbursed for any purpose except those specifically authorized by law.

Section 2. No disbursement of funds of this association shall be made except by checks drawn by the Treasurer and countersigned by the President. Except when issued for salaries, pensions and other fixed charges, the exact amount of which has previously been determined and authorized by the board of trustees, no check shall be issued until the claim to which it relates has been approved by the board of trustees.

Section 3. All money belonging to the association shall be deposited to the credit of the association in such banks, trust companies, savings and loan associations, or other depositories as the board of trustees may designate.

ARTICLE VI

APPLICATION FOR BENEFITS

Section 1. All applications for membership, relief or pension benefits shall be made in writing on forms furnished by the Secretary.

Section 2. All applications for disability benefits shall be submitted to the board of trustees at a regular or special meeting of the board. The application shall be accompanied by a certificate from the attending physician or surgeon setting forth the nature of the illness or injury, the cause and duration thereof, the length of time the applicant has been unable to perform any of the duties connected with the applicant's regular occupation and those of a firefighter, and an estimate of the time at which the applicant will be able to return to a regular occupation, and to perform the duties of a firefighter.

Section 3. All applications for pensions shall be submitted to the board of trustees at a regular or special meeting of the board. Applications shall be verified by an oath of the applicant and shall state the age of the applicant, the period or periods of service in, and the date of retirement from,

active duty in the Benson Fire Department, the length of time membership in the association, and such other information as the board of trustees may require.

Section 4. No benefits or pensions shall be paid until the application therefor has been approved by a majority vote of the board of trustees. Decisions of the board shall be final as to the payment of such benefits or pensions. No other benefits shall be paid to or on behalf of any member who has received a service pension.

Section 4a. Any member of this association who retired from active duty in the Benson Fire Department before December 31, 1993, and who is entitled to receive or who is receiving monthly pension payments before December 31, 1993, shall be entitled to receive or continue to receive such monthly pension payments or benefits as were in effect at the time of retirement from said fire department, and shall not be required to pay the annual dues required in Article I.

Section 5. For purposes of computing benefits or pensions payable under Articles VII and VIII, a "year of service" shall be defined as a period of 12 full months of active duty in the Benson Fire Department, beginning on the date when the member became an active firefighter in said fire department. If a member's period of active service has not been continuous, parts of years shall be added together to compute years.

ARTICLE VII

DISABILITY BENEFITS

Section 1. If a member of this association shall become totally and permanently disabled with a service related disability, to the extent that a physician or surgeon acceptable to the board of trustees shall certify that such disability will permanently prevent said member from performing a substantial part of the duties of a firefighter, the association shall pay to such member the sum of ~~\$1,100.00~~ \$1,300.00 for each year served as an active firefighter in the Benson Fire department. If a member who has received such a disability pension should subsequently recover and return to active duty in the Benson Fire Department, any amount which was paid as a disability pension, shall be deducted from the amount of the service pension.

ARTICLE VIII

DEATH BENEFITS AND PENSIONS

Section 1. Upon the death of any member, other than one who is on the early vested pension roll, the association shall pay to the surviving spouse, if any, and if there is no surviving spouse, to the surviving child or children, if any, and if no child or children survive to the estate of such deceased member, the sum of ~~\$1,100.00~~ **(\$1,300.00)** for each year that the deceased member served as an active firefighter in the Benson Fire Department; but in no case shall such death benefit be less than ~~\$1,100.00~~ **(\$1,300.00)** Such death benefit shall be paid within 60 days of the board of trustees receiving a valid application and approving the same by majority vote.

Section 2. Upon approval of a valid application, the association shall pay a service pension to each member who has served as an active firefighter in the Benson Fire Department for a period of 20 years or more prior to resignation from said fire department, and who has reached the age of 50 years or more, and who has been a member of the association for at least 20 years, the sum of ~~\$1,100.00~~ **(\$1,300.00)** for each year served as an active firefighter in said fire department. However, in no event shall the association pay a service pension for more than 30 years of service.

Section 3. A member of the association who has served as an active firefighter in the Benson Fire Department for a least 20 years, but has not reached the age of 50 years, may retire from said fire department and be placed on the deferred pension roll. Upon reaching the age of 50 years, and provided that membership in the association has been maintained for at least 20 years, upon approval of a valid application therefor, such member shall be paid such amount for each year of active service in said fire department as was payable at the time of retirement from active service in said fire department. A member who is on the deferred pension roll shall continue to pay the annual dues, and will not be eligible to receive any of the benefits provided for in Article VII.

Section 4. No less than 30 days before becoming eligible to receive a lump sum pension, a member of this association may make an irrevocable election that such pension shall be paid in two annual installments. If the member who has made such an election dies before all of the pension has been paid, any amount thereof remaining unpaid at the time of death shall be paid to a named beneficiary, and if no beneficiary has been named, to the surviving spouse, child or

children, or estate.

Section 5. A member of this association who has served for at least 10 years, but less than 20 years, as an active firefighter in the Benson Fire Department, and has been a member of the association for at least 10 years, may retire from said fire department and be placed on the early vested pension roll. Upon reaching the age of 50 years, such member shall, upon application and approval thereof, be paid in the following manner:

(a)	<u>Completed Years of Service</u>	<u>Percentage of Pension to be paid</u>
	10	50%
	11	55%
	12	60%
	13	65%
	14	70%
	15	75%
	16	80%
	17	85%
	18	90%
	19	95%
	20 and thereafter	100%

The percentage of pension to be paid is the percentage of the pension amount in effect at the time the member retires. The member shall not be entitled to receive any increase in the pension amount which may occur between the time of retirement and the time of payment of the early vested lump sum benefit.

(b) Any member who is on the early vested pension roll shall continue to pay the annual dues, and will not be eligible to receive any of the benefits provided for in Article VII. Pensions payable to members on the early vested pension roll shall be based on the amount payable per year of service in effect at the time of such early retirement.

(c) If a member who is on early vested pension roll dies before becoming eligible to receive the pension, the amount payable to such member's survivor, survivors, or estate shall be such amount

as was payable to such member under the provisions of this section, and such amount shall be paid within 60 days of receipt of application by the Board of Trustees.

ARTICLE IX

AMENDMENTS

Section 1. The by-laws of this association may be amended at any regular or special meeting of the association by a favorable vote of simple majority of the members present and voting, providing a quorum is present; and provided further that notice of any proposed amendment or amendments shall be given by reading the same at a regular or special meeting not more than 31 days next preceding the date upon which such amendment or amendments are to be acted upon, and that a notice be mailed to each member at the member's last known address not less than 10 days prior to the scheduled date of such meeting; and provided further, that if such amendment or amendments shall change the amount of benefits or pensions, approval of the city council of Benson must be obtained, as required by law, before such amendment or amendments shall become effective.

ARTICLE X

SEVERABILITY

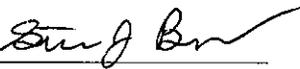
The several provisions of these by-laws shall be severable, and in the event that any court of competent jurisdiction shall adjudge or declare any provision of these by-laws to be invalid, such judgment shall not affect the validity of any other provision of these by-laws not specifically included in said judgment.

Approved by the Benson Fire Department
Relief Association, Inc., on October 10th, 2017

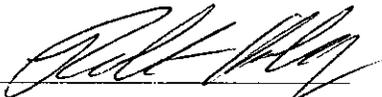
Approved by the Benson City Council
on, _____

President 

Mayor _____

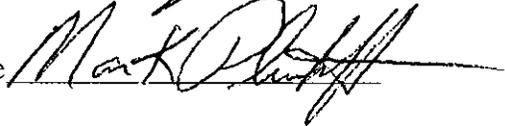
Vice-President 

City Manager _____

Secretary 

Treasurer 

Trustee 

Trustee 

Public Employees Retirement Association of Minnesota

60 Empire Drive, Suite 200
 St. Paul, MN 55103-2088
 Phone: 651-296-7460 or 1-800-652-9026
 Website: www.mnpera.org



August 17, 2017

PERA ID 3396-00

Glen Pederson
 City of Benson FD
 1410 Kansas Avenue
 Benson, MN 56215

We received your request for a cost analysis to estimate the cost of joining the statewide volunteer firefighter retirement plan administered by PERA. Based on the information you provided to us, we have developed this spreadsheet and a cost analysis for the benefit levels you requested. The results are shown below.

A. Benefit Level (per year of service):	\$ 1,200	\$ 1,300	\$ 1,400	\$ 1,500
B. Estimated yearly normal cost:	30,860	33,303	35,866	38,412
C. Estimated yearly admin expenses:	840	840	840	840
D. Estimated beginning asset value:	404,898	404,898	404,898	404,898
E. Estimated beginning liability:	483,313	514,445	545,668	576,752
F. Estimated Deficit Amortization Payment ((E-D)/10):	7,842	10,955	14,077	17,185
G. Estimated Total Required Contribution (B+C+F):	39,541	45,098	50,783	56,438
H. Estimated Investment Income (D x 6%):	24,294	24,294	24,294	24,294
I. Estimated Fire State Aid (2016 Amount):	42,231	42,231	42,231	42,231
J. Estimated Municipal Required Contribution (G-H-I):	\$ -	\$ -	\$ -	\$ -
K. Funding Ratio	84%	79%	74%	70%

* Please note that these are estimates only. Should you choose to join the statewide plan on January 1, 2018, the required municipal contribution you would pay in 2018 is the amount determined by the State Auditor's Office when the relief association submits Form SC-17. The figures shown above on Line J are estimates of required municipal contributions that would be due in December 2019 and beyond at the given benefit levels.

If you haven't yet heard from the State Board of Investment, they are in the process of reviewing your assets and will be in contact with the relief association separately.

In accordance with Minnesota Statute 353G.05, if you wish to join the statewide plan, we must receive a signed resolution from the governing body of the municipality within 120 days of the receipt of this cost analysis. A sample resolution can be found on our website, www.mnpera.org, under the Employers tab. The resolutions must be in our office by the end of November to allow time to set up the account by January 1.

If you have any questions, please do not hesitate to contact me by phone (651-201-2648) or by email at david.andrews@mnpera.org.

Sincerely,

David Andrews
 Accounting Supervisor, PERA

PERA Volunteer Firefighter Retirement Plan Cost Analysis--Estimates Only

Name of Entity: City of Benson FD 3396-00
 Calculation Date: 08/17/2017

Input:	
Est. Fire State Aid Amount:	\$42,231
Est. Current Value of Assets:	\$404,898
Number of Firefighters:	28
Benefit Level:	\$1,200

Results:	
A. Benefit Level (per year of service):	\$ 1,200
B. Estimated yearly normal cost:	\$ 30,860
C. Estimated yearly admin expenses:	\$ 840
D. Estimated beginning asset value:	\$ 404,898
E. Estimated beginning liability:	\$ 483,313
F. Estimated Deficit Amortization Pmt ((E-D)/10):	\$ 7,842
G. Estimated Total Required Contribution (B+C+F):	\$ 39,541
H. Estimated Investment Income (D x 6%):	\$ 24,294
I. Estimated Fire State Aid (State Auditor Estimate):	\$ 42,231
J. Estimated Municipal Required Contribution (G-H-I):	\$ 0

Name	Status (Active or Deferred)	Estimated Birthdate (mm/dd/yyyy)	Fire Dept. Entry Date (mm/dd/yyyy)	Separation Date (If Deferred)	Ben Level at Separation (If Deferred)	Leaves of Absence (months)	Through 12/31/2018		Through 12/31/2019		Normal Cost (Change in Liability)
							Years of Service	Accrued Liability	Years of Service	Accrued Liability	
Tom Ascherman	Active		06/03/1998				21	\$ 24,396	22	\$ 26,400	\$ 2,004
Steve Benson	Active		06/03/1998				21	\$ 23,516	22	\$ 25,515	\$ 1,999
Kyle Brundage	Active		02/18/2015				4	\$ 2,310	5	\$ 2,976	\$ 667
Jeff DeHaan	Active		05/04/1988				28	\$ 33,600	29	\$ 34,800	\$ 1,200
Tom Foley	Active		02/18/2015				4	\$ 2,669	5	\$ 3,439	\$ 770
Adam Golden	Active		03/05/2014				5	\$ 3,681	6	\$ 4,555	\$ 874
Dan Hermes	Active		02/18/2015				4	\$ 2,857	5	\$ 3,681	\$ 824
Brent Hill	Active		09/07/1988				30	\$ 36,000	31	\$ 37,200	\$ 1,200
Mike Hill	Active		10/04/2006				12	\$ 8,587	13	\$ 9,611	\$ 1,024
Robert Hoberg	Active		11/01/2002				16	\$ 15,095	17	\$ 16,589	\$ 1,494
Paul Larson	Active		05/02/2012				7	\$ 5,481	8	\$ 6,463	\$ 982
Rob Lee	Active		11/01/2002				16	\$ 16,764	17	\$ 18,423	\$ 1,659
Matt Mattheisen	Active		10/06/1993				24	\$ 22,308	25	\$ 24,086	\$ 1,777
Jason McVinua	Active		02/18/2015				4	\$ 2,857	5	\$ 3,681	\$ 824
Nathan Motzko	Active		07/01/2015				4	\$ 2,393	5	\$ 3,083	\$ 691
Mark Plumhoff	Active		11/01/2002				16	\$ 16,764	17	\$ 18,423	\$ 1,659
Jeff Reuss	Active		01/17/2001				22	\$ 24,560	23	\$ 26,600	\$ 2,040
Sean Roemen	Active		01/01/2011				8	\$ 6,463	9	\$ 7,504	\$ 1,041
Jeremy Schauer	Active		10/06/2004				14	\$ 12,819	15	\$ 14,198	\$ 1,379
Kaleb Schwendemann	Active		10/03/2012				6	\$ 4,255	7	\$ 5,120	\$ 865
Jeff Shea	Active		08/07/1996				22	\$ 26,400	23	\$ 27,600	\$ 1,200
Dave Tolifson	Active		01/06/2010				9	\$ 7,504	10	\$ 8,607	\$ 1,103
Eric Tolifson	Active		10/04/2006				12	\$ 9,920	13	\$ 11,103	\$ 1,183
David Vollan	Active		03/03/1993				26	\$ 31,200	27	\$ 32,400	\$ 1,200
Patrick Winters	Active		04/07/1993				26	\$ 31,200	27	\$ 32,400	\$ 1,200
Tom Hoffman	Deferred		08/04/1993	08/04/2013	\$ 1,100.00		20	\$ 22,000	20	\$ 22,000	\$ -
Rick Motzko	Deferred		08/07/1996				0	\$ 12,375	0	\$ 12,375	\$ -
Tom Ahmndt	Deferred		07/07/1996				0	\$ 7,200	0	\$ 7,200	\$ -
							0	\$ -	0	\$ -	\$ -
							0	\$ -	0	\$ -	\$ -
								\$ 415,172		\$ 446,032	\$ 30,860

PERA Volunteer Firefighter Retirement Plan Cost Analysis--Estimates Only

Name of Entity: City of Benson FD 3396-00
Calculation Date: 08/17/2017

Input:	
Est. Fire State Aid Amount:	\$42,231
Est. Current Value of Assets:	\$404,898
Number of Firefighters:	28
Benefit Level:	\$1,300

Results:	
A. Benefit Level (per year of service):	\$ 1,300
B. Estimated yearly normal cost:	\$ 33,303
C. Estimated yearly admin expenses:	\$ 840
D. Estimated beginning asset value:	\$ 404,898
E. Estimated beginning liability:	\$ 514,445
F. Estimated Deficit Amortization Pmt ((E-D)/10):	\$ 10,955
G. Estimated Total Required Contribution (B+C+F):	\$ 45,098
H. Estimated Investment Income (D x 6%):	\$ 24,294
I. Estimated Fire State Aid (State Auditor Estimate):	\$ 42,231
J. Estimated Municipal Required Contribution (G-H-I):	\$ 0

Name	Status (Active or Deferred)	Estimated Birthdate (mm/dd/yyyy)	Fire Dept. Entry Date (mm/dd/yyyy)	Separation Date (If Deferred)	Ben Level at Separation (If Deferred)	Leaves of Absence (months)	Through 12/31/2018		Through 12/31/2019		Normal Cost (Change in Liability)
							Years of Service	Accrued Liability	Years of Service	Accrued Liability	
Tom Ascheman	Active		06/03/1998				21	\$ 26,395	22	\$ 28,600	\$ 2,205
Steve Benson	Active		06/03/1998				21	\$ 25,475	22	\$ 27,641	\$ 2,166
Kyle Brundage	Active		02/18/2015				4	\$ 2,502	5	\$ 3,224	\$ 722
Jeff DeHaan	Active		05/04/1988				31	\$ 40,300	32	\$ 41,600	\$ 1,300
Tom Foley	Active		02/18/2015				4	\$ 2,887	5	\$ 3,720	\$ 833
Adam Golden	Active		03/05/2014				5	\$ 3,985	6	\$ 4,932	\$ 946
Dan Hermes	Active		02/18/2015				4	\$ 3,093	5	\$ 3,985	\$ 893
Brent Hill	Active		09/07/1988				30	\$ 39,000	31	\$ 40,300	\$ 1,300
Mike Hill	Active		10/04/2006				12	\$ 9,295	13	\$ 10,404	\$ 1,109
Robert Hoberg	Active		11/01/2002				16	\$ 16,353	17	\$ 17,972	\$ 1,618
Paul Larson	Active		05/02/2012				7	\$ 5,934	8	\$ 6,998	\$ 1,063
Rob Lee	Active		11/01/2002				16	\$ 18,150	17	\$ 19,947	\$ 1,796
Matt Mattheisen	Active		10/06/1993				25	\$ 25,128	26	\$ 27,094	\$ 1,966
Jason McVinoa	Active		02/18/2015				4	\$ 3,093	5	\$ 3,985	\$ 893
Nathan Motzko	Active		07/01/2015				4	\$ 2,594	5	\$ 3,343	\$ 749
Mark Plumhoff	Active		11/01/2002				16	\$ 18,150	17	\$ 19,947	\$ 1,796
Jeff Reuss	Active		01/17/2001				18	\$ 21,850	19	\$ 23,868	\$ 2,018
Sean Roemen	Active		01/01/2011				8	\$ 6,998	9	\$ 8,124	\$ 1,127
Jeremy Schauer	Active		10/06/2004				14	\$ 13,870	15	\$ 15,362	\$ 1,492
Kaleb Schwendemann	Active		10/03/2012				6	\$ 4,604	7	\$ 5,540	\$ 936
Jeff Shea	Active		08/07/1996				22	\$ 28,600	23	\$ 29,900	\$ 1,300
Dave Tolifson	Active		01/06/2010				9	\$ 8,124	10	\$ 9,319	\$ 1,194
Eric Tolifson	Active		10/04/2006				12	\$ 10,746	13	\$ 12,028	\$ 1,282
David Vollan	Active		03/03/1993				26	\$ 33,800	27	\$ 35,100	\$ 1,300
Patrick Winters	Active		04/07/1993				26	\$ 33,800	27	\$ 35,100	\$ 1,300
Tom Hoffman	Deferred		08/04/1993	\$1,100.00	08/04/2013		20	\$ 22,000	20	\$ 22,000	\$ -
Rick Motzko	Deferred		08/07/1996				0	\$ 12,375	0	\$ 12,375	\$ -
Tom Ahlmdt	Deferred		07/07/1996				0	\$ 7,200	0	\$ 7,200	\$ -
							0	\$ -	0	\$ -	\$ -
							0	\$ -	0	\$ -	\$ -
								\$ 446,304		\$ 479,607	\$ 33,303

PERA Volunteer Firefighter Retirement Plan Cost Analysis--Estimates Only

Name of Entity: City of Benson FD 3396-00
Calculation Date: 08/17/2017

Input:	
Est. Fire State Aid Amount:	\$42,231
Est. Current Value of Assets:	\$404,898
Number of Firefighters:	28
Benefit Level:	\$1,400

Results:	
A. Benefit Level (per year of service):	\$ 1,400
B. Estimated yearly normal cost:	\$ 35,866
C. Estimated yearly admin expenses:	\$ 840
D. Estimated beginning asset value:	\$ 404,898
E. Estimated beginning liability:	\$ 545,668
F. Estimated Deficit Amortization Pmt ((E-D)/10):	\$ 14,077
G. Estimated Total Required Contribution (B+C+F):	\$ 50,783
H. Estimated Investment Income (D x 6%):	\$ 24,294
I. Estimated Fire State Aid (State Auditor Estimate):	\$ 42,231
J. Estimated Municipal Required Contribution (G-H-I):	\$ 0

Name	Status (Active or Deferred)	Estimated Birthdate (mm/dd/yyyy)	Fire Dept. Entry Date (mm/dd/yyyy)	Separation Date (If Deferred)	Ben Level at Separation (If Deferred)	Leaves of Absence (months)	Through 12/31/2018		Through 12/31/2019		Normal Cost (Change in Liability)
							Years of Service	Accrued Liability	Years of Service	Accrued Liability	
Tom Ascheman	Active		06/03/1998				21	\$ 28,435	22	\$ 30,800	\$ 2,365
Steve Benson	Active		06/03/1998				21	\$ 27,435	22	\$ 29,767	\$ 2,332
Kyle Brundage	Active		02/18/2015				4	\$ 2,695	5	\$ 3,472	\$ 778
Jeff DeHaan	Active		05/04/1988				31	\$ 43,400	32	\$ 44,800	\$ 1,400
Tom Foley	Active		02/18/2015				4	\$ 3,110	5	\$ 4,008	\$ 898
Adam Golden	Active		03/05/2014				5	\$ 4,295	6	\$ 5,315	\$ 1,020
Dan Hermes	Active		02/18/2015				4	\$ 3,333	5	\$ 4,295	\$ 962
Brent Hill	Active		09/07/1988				30	\$ 42,000	31	\$ 43,400	\$ 1,400
Mike Hill	Active		10/04/2006				12	\$ 10,021	13	\$ 11,216	\$ 1,195
Robert Hoberg	Active		11/01/2002				16	\$ 17,611	17	\$ 19,354	\$ 1,743
Paul Larson	Active		05/02/2012				7	\$ 6,396	8	\$ 7,542	\$ 1,146
Rob Lee	Active		11/01/2002				16	\$ 19,562	17	\$ 21,498	\$ 1,936
Matt Mattheisen	Active		10/06/1993				25	\$ 27,048	26	\$ 29,164	\$ 2,116
Jason McVinoa	Active		02/18/2015				4	\$ 3,333	5	\$ 4,295	\$ 962
Nathan Motzko	Active		07/01/2015				4	\$ 2,791	5	\$ 3,596	\$ 805
Mark Plumhoff	Active		11/01/2002				16	\$ 19,562	17	\$ 21,498	\$ 1,936
Jeff Reuss	Active		01/17/2001				18	\$ 23,550	19	\$ 25,725	\$ 2,175
Sean Roemen	Active		01/01/2011				8	\$ 7,542	9	\$ 8,756	\$ 1,215
Jeremy Schauer	Active		10/06/2004				14	\$ 14,942	15	\$ 16,549	\$ 1,608
Kaleb Schwendemann	Active		10/03/2012				6	\$ 4,959	7	\$ 5,968	\$ 1,009
Jeff Shea	Active		08/07/1996				22	\$ 30,800	23	\$ 32,200	\$ 1,400
Dave Tolifson	Active		01/06/2010				9	\$ 8,756	10	\$ 10,044	\$ 1,287
Eric Tolifson	Active		10/04/2006				12	\$ 11,573	13	\$ 12,953	\$ 1,380
David Vollan	Active		03/03/1993				26	\$ 36,400	27	\$ 37,800	\$ 1,400
Patrick Winters	Active		04/07/1993				26	\$ 36,400	27	\$ 37,800	\$ 1,400
Tom Hoffman	Deferred		08/04/1993	\$1,100.00	08/04/2013		20	\$ 22,000	20	\$ 22,000	\$ -
Rick Motzko	Deferred		08/07/1996				0	\$ 12,375	0	\$ 12,375	\$ -
Tom Alrmdt	Deferred		07/07/1996				0	\$ 7,200	0	\$ 7,200	\$ -
							0	\$ -	0	\$ -	\$ -
							0	\$ -	0	\$ -	\$ -
								\$ 477,527		\$ 513,393	\$ 35,866

PERA Volunteer Firefighter Retirement Plan Cost Analysis--Estimates Only

Name of Entity: City of Benson FD 3396-00
Calculation Date: 08/17/2017

Input:	
Est. Fire State Aid Amount:	\$42,231
Est. Current Value of Assets:	\$404,898
Number of Firefighters:	28
Benefit Level:	\$1,500

Results:	
A. Benefit Level (per year of service):	\$ 1,500
B. Estimated yearly normal cost:	\$ 38,412
C. Estimated yearly admin expenses:	\$ 840
D. Estimated beginning asset value:	\$ 404,898
E. Estimated beginning liability:	\$ 576,752
F. Estimated Deficit Amortization Pmt ((E-D)/10):	\$ 17,185
G. Estimated Total Required Contribution (B+C+F):	\$ 56,438
H. Estimated Investment Income (D x 6%):	\$ 24,294
I. Estimated Fire State Aid (State Auditor Estimate):	\$ 42,231
J. Estimated Municipal Required Contribution (G-H-I):	\$ 0

Name	Status (Active or Deferred)	Estimated Birthdate (mm/dd/yyyy)	Fire Dept. Entry Date (mm/dd/yyyy)	Separation Date (If Deferred)	Ben Level at Separation (If Deferred)	Leaves of Absence (months)	Through 12/31/2018		Through 12/31/2019		Normal Cost (Change in Liability)
							Years of Service	Accrued Liability	Years of Service	Accrued Liability	
Tom Ascheman	Active		06/03/1998				21	\$ 30,474	22	\$ 33,000	\$ 2,526
Steve Benson	Active		06/03/1998				21	\$ 29,395	22	\$ 31,893	\$ 2,499
Kyle Brundage	Active		02/18/2015				4	\$ 2,887	5	\$ 3,720	\$ 833
Jeff DeHaan	Active		05/04/1988				31	\$ 46,500	32	\$ 48,000	\$ 1,500
Tom Foley	Active		02/18/2015				4	\$ 3,333	5	\$ 4,295	\$ 962
Adam Golden	Active		03/05/2014				5	\$ 4,600	6	\$ 5,692	\$ 1,092
Dan Hermes	Active		02/18/2015				4	\$ 3,570	5	\$ 4,600	\$ 1,030
Brent Hill	Active		09/07/1988				30	\$ 45,000	31	\$ 46,500	\$ 1,500
Mike Hill	Active		10/04/2006				12	\$ 10,729	13	\$ 12,009	\$ 1,280
Robert Hoberg	Active		11/01/2002				16	\$ 18,869	17	\$ 20,736	\$ 1,867
Paul Larson	Active		05/02/2012				7	\$ 6,849	8	\$ 8,076	\$ 1,227
Rob Lee	Active		11/01/2002				16	\$ 20,949	17	\$ 23,022	\$ 2,073
Matt Mattheisen	Active		10/06/1993				25	\$ 28,968	26	\$ 31,235	\$ 2,266
Jason McVinua	Active		02/18/2015				4	\$ 3,570	5	\$ 4,600	\$ 1,030
Nathan Motzko	Active		07/01/2015				4	\$ 2,992	5	\$ 3,856	\$ 864
Mark Plumhoff	Active		11/01/2002				16	\$ 20,949	17	\$ 23,022	\$ 2,073
Jeff Reuss	Active		01/17/2001				18	\$ 25,219	19	\$ 27,548	\$ 2,329
Sean Roemen	Active		01/01/2011				8	\$ 8,076	9	\$ 9,377	\$ 1,301
Jeremy Schauer	Active		10/06/2004				14	\$ 16,013	15	\$ 17,736	\$ 1,723
Kaleb Schwendemann	Active		10/03/2012				6	\$ 5,315	7	\$ 6,396	\$ 1,081
Jeff Shea	Active		08/07/1996				22	\$ 33,000	23	\$ 34,500	\$ 1,500
Dave Tolifson	Active		01/06/2010				9	\$ 9,377	10	\$ 10,756	\$ 1,379
Eric Tolifson	Active		10/04/2006				12	\$ 12,399	13	\$ 13,878	\$ 1,479
David Vollan	Active		03/03/1993				26	\$ 39,000	27	\$ 40,500	\$ 1,500
Patrick Winters	Active		04/07/1993				26	\$ 39,000	27	\$ 40,500	\$ 1,500
Tom Hoffman	Deferred		08/04/1993	\$1,100.00	08/04/2013		20	\$ 22,000	20	\$ 22,000	\$ -
Rick Motzko	Deferred		08/07/1996				0	\$ 12,375	0	\$ 12,375	\$ -
Tom Ahmndt	Deferred		07/07/1996				0	\$ 7,200	0	\$ 7,200	\$ -
							0	\$ -	0	\$ -	\$ -
							0	\$ -	0	\$ -	\$ -
								\$ 508,611		\$ 547,023	\$ 38,412

Plan Description

Statewide Volunteer Firefighter Retirement Plan



Legislation passed in 2009 created a **Statewide Volunteer Firefighter Retirement Plan (SVFRP)**, referred to as "the Plan" in this document) for volunteer firefighters who provide service to a municipal fire department or an independent nonprofit firefighting corporation. The Plan is voluntary, and open to fire departments as a replacement of their existing volunteer firefighter retirement plan. It is also open to municipalities currently without a volunteer firefighter retirement plan. The Plan is codified as Minnesota Statutes Chapter 353G.

The purpose of this Plan Description is to provide information to volunteer firefighters, relief associations and municipalities about the Plan. It includes information about how the Plan is funded, how benefits are determined, and how an entity elects to join the Plan.

Background

Several relief associations asked the State to create a statewide plan so that they could concentrate on fighting fires rather than administering a retirement plan. They did not like having to pay for an annual audit, and did not like all the paperwork involved in administering the plan. They also believed the State Board of Investment could get better investment returns, which would reduce their required contributions. Depending on the perspective of the relief association, there are several advantages and disadvantages of joining the statewide plan.

Advantages

Although the new Statewide Plan may not be right for all fire departments, there are several advantages of joining the Plan for many entities.

First, the assumed investment earnings rate of 6% in the Statewide Plan is higher than the 5% rate set in statute for local relief associations. When determining the municipality's required contribution amount, the Statewide Plan is allowed to assume that more of the contribution will be covered by investment earnings, thus reducing the amount required to be provided by the municipality.

Second, once a fire department's volunteers are covered by the Statewide Plan, the fire relief association board (FRAB) will no longer be obligated to assemble and file many of the various financial reports and statements with the State Auditor's Office, as is currently required by law. The FRAB will need to file one last set of reports in the year they join the plan, but PERA will handle all of the paperwork in subsequent years.

Volunteer Firefighter Retirement Plan

Third, once a fire departments' volunteers are covered by the Statewide Plan, the FRAB will no longer be required to pay for an outside audit or attestation by a CPA. The FRAB (or municipality) will need to conduct one last audit or attestation in the year they join the plan, but then will be relieved of that responsibility.

Fourth, the relief association will no longer need to invest the assets of the special fund. The State Board of Investment will take over that responsibility using professional portfolio managers. Since they are able to pool the assets of several entities together when investing, they are often able to take advantage of efficiencies and asset size to negotiate better returns.

Fifth, the relief association will no longer need to be in the business of paying benefits and filing the paperwork necessary to receive the Department of Revenue reimbursement for the supplemental piece of the benefit.

Sixth, in most cases the volunteer firefighters will join the plan at a benefit level equal to or higher than the benefit level currently in effect with the relief association. Since the assumed investment earnings rate is 6%, municipalities can afford to provide a higher benefit level without seeing an increase in required contributions.

Seventh, the statewide plan provides portability provisions for firefighters who transfer from one fire department to another fire department. If both fire departments belong to the statewide plan, the combined service in both fire departments is added together to determine vesting and benefit amounts.

Disadvantages

While some relief associations look forward to giving up the work involved in investing assets, handling paperwork and administering benefits, others view giving up control as a disadvantage. They are uncomfortable giving up control of their assets and design of their retirement plan...especially to the State. Once they give up control, it may be difficult to gain it back. Should an entity wish to re-establish the relief association's special fund and take back control of the assets and plan design after joining the statewide plan, it would require special legislation to do so.

A second possible disadvantage of joining the statewide plan is that future benefit increases are at the discretion of the entity sponsoring the fire department, not the relief association. (Once a benefit level is established, a sponsoring agency cannot unilaterally decrease it).

Funding

The lump sum benefits payable from the Plan are funded by existing fire state aid* allocated to a municipality, additional municipal contributions, as applicable, and earnings on the investment of these funds. Each participating entity will have a separate Entity Account in which the assets necessary to fund the benefits will be maintained.

A new investment account has been established in the Supplemental Investment Fund (SIF) managed by the State Board of Investment (SBI) expressly for investment of the Plan assets. The SBI is vested with the authority to determine the asset allocation of this new SIF account with the expectation that the account will earn a **6 percent** return over the long-term. PERA will track separately the assets of each Entity Account within the Plan.

PERA will perform annual calculations for each Entity Account to assess the level of funding needed to maintain assets sufficient to pay the benefits being earned by the participating entity's volunteer firefighters. The calculations will resemble the procedure already defined in law for use by all existing volunteer fire relief associations. Required contributions for the coming year will be based on service credit data provided to PERA in March of each year by each participating entity's fire chief. Beginning in 2012, entities that sponsor the fire department (either municipalities or nonprofit firefighting corporation) are able to voluntarily contribute above and beyond the required contribution amount.

Once an entity joins the Plan, future fire state aid payments allocated to that participating entity will be sent to PERA and deposited directly into the entity's account. If the fire state aid is not sufficient to adequately fund the account for the year, PERA will bill the participating entity for the required additional municipal contribution. Additional contributions, if any, are due by December 31 of each year. A sample time line for the calculation and billing of annual costs is found on Page 10 of this document.

Governance

PERA's Board of Trustees

The policy-making, management, and administrative functions related to the Plan are vested in the board of trustees and the executive director of the Public Employees Retirement Association. Their duties, authorities, and responsibilities are described in

* Fire State Aid is a program that collects a premium tax from insurance companies based upon gross direct premiums, including policy fees, premium finance and other charges from customers insuring against property losses. The premium tax is collected expressly to pay the pension costs of municipalities and non-profit fire corporations employing firefighters. The program is described in detail in Minnesota Statutes Chapter 69.

Minnesota Statutes Chapter 353.03. Fiduciary activities of the Plan must be consistent with Minnesota Statutes governing public pensions.

Advisory Board

Chapter 353G provides for an Advisory Board made up of eight representatives from townships, cities, fire chiefs, volunteer firefighters, and the State Auditor's office. The advisory board provides advice and guidance to PERA's Board of Trustees about the retirement coverage needs of volunteer firefighters.

Benefits

Retirement Benefits

The Plan provides for the payment of lump sum retirement benefits that are based on a specific dollar value paid for each year of credited service accumulated by a volunteer firefighter who terminates service and meets the minimum requirements for receipt of the benefits. The dollar value payable per year of service is determined by the sponsoring municipality or entity at the time an election to participate in the Plan is made. An entity may elect to increase the benefit level after joining the Plan. The possible benefit levels provided by the Plan are shown in detail in Table 1 on page 8 of this Plan Description.

To be eligible for a benefit, a firefighter must:

- be at least 50 years old;
- be vested, which means having acquired a minimum of 5 years of "good-time" service credit[†] in the Plan; and,
- have severed his or her employment relationship with the fire department for a minimum of 30 days.

A full retirement benefit is payable to a firefighter with 20 years of service. Firefighters retiring with fewer than 20 but at least 5 years of service are eligible for a percentage of a full benefit as described in Table 2 on page 9. Former members of the fire department who were vested at the time they left the department are also entitled to benefits when they attain age 50.

Minimum participation in the Plan

If an existing volunteer firefighter relief association becomes part of the Plan, the former plan benefits are payable to anyone who is vested and who leaves volunteer service within the first five years of participation in the statewide plan. A firefighter must

[†] Chapter 353G does not define "good-time service credit." The chief of each participating fire department determines the minimum activity levels and length of time an individual volunteer must serve to receive credit. Credit may be awarded in annual or monthly increments as determined by the chief of the fire company.

participate in and earn at least 5 years of service credit in the SVFRP to receive a benefit based upon the levels provided by the Plan. Once a firefighter has participated in the statewide plan for at least 5 years, all years of credited service will be paid at the dollar value provided by the SVFRP.

Non-vested benefits

No benefits are payable to a firefighter who leaves the volunteer fire department before having earned five years of credited service, except as provided for under the portability provisions of the Plan as noted in the next paragraph.

Portability provisions

One of the goals of the Plan is to provide portability of benefits for volunteer firefighters. The Plan is designed to pay benefits to a firefighter who may not vest in one account, but when all volunteer service earned in accounts participating in the Plan is combined, the individual has earned more than five years of credited service. If that is the case, a prorated share of benefits payable based on credits earned in each account would be payable to the individual who meets all other requirements for payment of a lump sum benefit under the Plan.

Survivor benefits

Benefits are paid to the surviving spouse of an active or deferred member who dies. If there is no surviving spouse, benefits are paid to the firefighters minor children, and if no children, to the deceased firefighter's estate. The survivor benefit is equivalent to the lump sum benefit that would have been payable to the firefighter at age 50 using the service credit earned as of the date of death.

Supplemental benefits

In addition to primary benefits, the Plan provides supplemental benefits equivalent to those outlined in Minnesota Statutes Chapter 424A.10. With supplemental benefits, the retiring firefighter receives a one-time cash payment equal to 10% of the lump sum benefit up to a maximum of \$1,000. For a survivor, a supplemental benefit is 20% of the lump sum, up to a maximum of \$2,000.[†]

Other benefits

The Plan does not provide disability benefits. Most relief associations, fire departments, or municipalities already offer disability benefits provided by the Volunteer Firefighters' Benefit Association, and can continue (or begin) to do so after joining the statewide plan.

[†] Supplemental benefits are paid by PERA, and PERA is reimbursed for their costs by the State of Minnesota. Thus, municipalities and entities participating in the Plan do not fund supplemental benefits.

Process for Joining the Plan

The decision to participate in the Plan is made jointly by the entity operating the fire department and the volunteer firefighter relief association (if one exists). Individual firefighters cannot join the Plan on their own. The process for electing coverage of volunteer firefighters by the Plan is initiated by a request to PERA for a cost analysis of the prospective retirement coverage, as follows.

- 1.** If the volunteer firefighters are covered by an existing relief association, the secretary of the relief association must ask the relief association board to approve a request for a cost analysis from PERA. Whether or not there is an existing relief association, the chief administrative officer of the municipality or non-profit fire corporation that sponsors the fire department must seek approval from the city council or the non-profit's board to request a cost analysis.
- 2.** If the municipality's council or the non-profit's board (and the relief association board, if one exists) approve of a cost analysis, the secretary of the relief association (if one exists) and chief administrative officer jointly submit a request to PERA's executive director for estimates of costs of the potential retirement coverage. If the volunteer fire department is associated with more than one municipality or non-profit, the chief administrative officer of each sponsoring entity of the volunteer fire department must jointly execute the request.
- 3.** PERA prepares estimated costs for the benefit level(s) requested.
- 4.** The State Board of Investment (SBI) reviews the investment portfolio of the existing relief association (if one exists) and determines which assets could be transferred to SBI and which must be sold before December 31st should the entity elect to join the Plan.
- 5.** Upon receipt of the cost analysis, the governing body of the municipality or municipalities, or independent nonprofit corporation associated with the fire department has 120 days to approve coverage in the Plan. If the retirement coverage change is not acted upon within 120 days, it is deemed to be disapproved. If the retirement coverage is approved by the applicable governing body, a copy of the approval is sent to PERA.
- 6.** If coverage is approved, PERA begins administering the Plan for the entity effective the following January 1 and issues all future benefit payments.
- 7.** On the date immediately prior to the effective date of the coverage change (December 31), the special fund of the applicable volunteer firefighters' relief association, if one exists, ceases to exist as a pension fund of the association and legal title to the assets of the special fund transfers to the State Board of Investment.

With some modifications, the relief association may continue as an organization and maintain its general fund.

8. If coverage is not approved, the Plan is not extended to firefighters and the firefighters continue as before with or without a relief association benefit plan, as applicable.

Relief Association Changes

In addition to the transfer of assets and disestablishment of the relief association's special fund, other relief association changes will take place on the effective date of the change in volunteer firefighter retirement coverage. These changes are listed in Minnesota Statutes 353G.06, subdivision 2. The relief association has the option to dissolve itself. If the relief association membership elects to retain the relief association, however, the following changes must be implemented. The relief association:

- board of trustees membership is reduced to five, comprised of the fire department's fire chief and four trustees elected by and from the relief association membership;
- may only maintain a general fund, which continues to be governed by Minnesota Statutes 424A.06;
- is not authorized to receive the proceeds of any state aid or to receive any municipal funds. Future fire state aid payments will be sent directly from the Department of Revenue to PERA to be deposited in your account; and
- may not pay any service pension or benefit that was not authorized as a general fund disbursement under the articles of incorporation or bylaws of the relief association in effect prior to the plan coverage election process.

Should the association membership elect to retain the relief association, the association will need to update the bylaws to reflect these changes. Amended bylaws do not need to be filed with any agency, but it would be helpful to send a copy to PERA. They must be kept with records of the relief association. The relief association will also likely need to amend its articles of incorporation and file the changes with the Secretary of State's Office.

Since relief associations are non-profit corporations, they will still have an annual renewal obligation with the Secretary of State's Office, but that can be done online. Relief associations may also have an obligation as a non-profit to file Form 990 with the IRS every year, although that is an issue better discussed with an attorney.

Should you have questions about amending articles of incorporation and the annual renewal process, please contact the Secretary of State's Office at 1-877-551-6767 or 651-296-2803.

Volunteer Firefighter Retirement Plan

Table 2

Prorated benefits for participants with at least five, but less than 20 years of service credit

Completed full years of good-time service credit	percentage of the full service pension
5	40%
6	44%
7	48%
8	52%
9	56%
10	60%
11	64%
12	68%
13	72%
14	76%
15	80%
16	84%
17	88%
18	92%
19	96%
20 or more	100%

Benefit Example

The *City of Anytown* joined the Plan and selected the \$1,000 benefit as the benefit level for their volunteer firefighters. If a firefighter had 10 years of good time service credit and then "retired" at age 50, that firefighter would receive a lump sum benefit of \$6,000 (plus a supplemental benefit of \$600). That is calculated by multiplying the number of years of good time service credit (10 in this example) times the benefit level (\$1,000 per year of service) times the nonforfeitable percentage of the service pension (60% in this example) since the firefighter had less than 20 years of service.

$10 \times \$1,000 \times 60\% = \$6,000$. The supplemental benefit is 10% of the base benefit, capped at \$1,000. In this case the supplemental benefit would be \$600.

Volunteer Firefighter Retirement Plan

Table 3

Example schedule for payment of required contributions

March 31	Deadline for Fire Chief to certify good-time service credits to PERA for previous calendar year.
Spring	PERA calculates liabilities and required contributions for the following year.
Summer	PERA notifies municipalities and independent fire corporations of required contributions for following year.
Dec. 31	If the employer received an invoice for required municipal contributions, the payment is due by the end of the year.

Statewide Volunteer Firefighter Retirement Plan									
Statistics as of June 30, 2016									
Lump Sum			Benefit Amount	Net	Accrued	Funding	Normal	2016 Fire	2016 Required
Fire Departments	Membership Date	Members	Per Year of Service	Assets	Liability	Ratio %	Cost	State Aid	Contribution
Aitkin (City)	January 1, 2015	27	\$2,500	\$856,211	\$847,587	101%	\$66,565	\$57,971	-
Albert Lea (Township)	January 1, 2013	23	\$2,000	\$280,628	\$274,157	102%	\$29,609	\$7,708	\$21,624
Albom (Township)	January 1, 2010	27	\$800	\$219,486	\$216,080	102%	\$18,048	\$9,339	-
Alden (City)	January 1, 2011	27	\$700	\$233,231	\$227,266	103%	\$16,994	\$14,230	-
Ashby (City)	January 1, 2013	26	\$900	\$391,538	\$337,515	116%	\$18,805	\$14,642	-
Aurora (City)	January 1, 2016	18	\$1,400	\$193,066	\$173,063	112%	\$20,316	\$0	-
Barnum (City)	January 1, 2014	26	\$700	\$300,913	\$153,941	195%	\$13,262	\$13,637	-
Belview Fire (City)	January 1, 2016	22	\$800	\$207,702	\$240,720	86%	\$17,635	\$10,747	-
Biwabik (Township)	January 1, 2011	19	\$1,000	\$227,490	\$181,620	125%	\$11,526	\$11,266	-
Blomkest (City)	January 1, 2016	14	\$1,200	\$137,245	\$145,077	95%	\$12,013	\$15,612	-
Brandon (City)	January 1, 2012	31	\$1,300	\$284,023	\$318,818	89%	\$30,791	\$14,211	\$6,132
Breitung (Township)	January 1, 2012	23	\$1,000	\$275,009	\$183,661	150%	\$13,385	\$13,044	-
Brevator (Township)	January 1, 2013	21	\$700	\$196,336	\$186,435	105%	\$12,971	\$7,115	-
Brook Park (City)	January 1, 2016	26	\$1,200	\$226,449	\$215,440	105%	\$18,438	\$10,080	-
Buyck VFD	January 1, 2011	13	\$800	\$84,951	\$45,204	188%	\$6,097	\$7,115	-
Cambridge (City)	January 1, 2015	30	\$3,500	\$626,588	\$684,193	92%	\$92,047	\$74,946	-
Canby (City)	January 1, 2013	27	\$2,000	\$469,684	\$365,575	128%	\$32,591	\$25,541	-
Carsonville (Township)	January 1, 2012	31	\$800	\$207,591	\$130,904	159%	\$16,424	\$18,570	-
Center City (City)	January 1, 2015	24	\$1,500	\$366,468	\$286,830	128%	\$21,512	\$13,416	-
Central Lakes VFD	January 1, 2014	20	\$500	\$23,486	\$8,194	287%	\$5,340	\$11,859	-
Clarks Grove (City)	January 1, 2016	23	\$800	\$128,509	\$106,743	120%	\$11,386	\$12,647	-
Clifton (Township)	January 1, 2013	30	\$1,250	\$383,264	\$224,213	171%	\$19,880	\$13,046	-
Colvill VFD	January 1, 2012	17	\$800	\$116,625	\$125,174	93%	\$10,545	\$8,301	-
Crane Lake VFD	January 1, 2011	17	\$700	\$139,281	\$87,369	159%	\$9,982	\$6,366	-
Culver (Township)	January 1, 2016	12	\$600	\$66,938	\$49,595	135%	\$5,601	\$0	-
Dalbo VFD	January 1, 2013	22	\$1,500	\$374,300	\$372,753	100%	\$26,914	\$13,826	-
DeGraff (City)	January 1, 2010	15	\$500	\$40,194	\$23,641	170%	\$5,419	\$6,522	-
Delavan (City)	January 1, 2016	23	\$1,300	\$234,297	\$236,845	99%	\$18,168	\$10,673	-
Dent (City)	January 1, 2013	30	\$900	\$328,466	\$316,452	104%	\$18,189	\$18,870	-
Eagle's Nest (Township)	January 1, 2014	16	\$500	\$15,372	\$6,724	229%	\$4,338	\$7,708	-
Echo (City)	January 1, 2013	18	\$700	\$259,450	\$196,923	132%	\$11,170	\$10,080	-
Elbow Tulaby Lakes VFD	January 1, 2011	12	\$600	\$120,144	\$70,950	169%	\$6,165	\$8,301	-
Ellsburg VFD	January 1, 2012	26	\$900	\$101,072	\$74,246	136%	\$12,549	\$4,151	\$3,517
Elmore (City)	January 1, 2015	14	\$1,250	\$228,038	\$166,362	137%	\$14,463	\$9,120	-
Ely (City)	January 1, 2016	34	\$1,800	\$402,618	\$420,310	96%	\$42,844	\$24,617	\$346
Embarrass Region VFD	January 1, 2012	26	\$500	\$214,853	\$114,152	188%	\$7,835	\$8,894	-
Emmons (City)	January 1, 2011	25	\$800	\$363,988	\$257,449	141%	\$15,009	\$11,266	-
Evergreen VFD	January 1, 2014	9	\$500	\$19,878	\$4,699	423%	\$2,703	\$7,708	-
Fairfax (City)	January 1, 2013	30	\$1,500	\$319,138	\$267,403	119%	\$25,027	\$23,315	-
Federal Dam VFD	January 1, 2013	12	\$500	\$134,410	\$53,457	251%	\$3,335	\$6,522	-
Forada (City)	January 1, 2016	31	\$1,500	\$451,889	\$368,998	122%	\$39,028	\$10,673	-
Fredenberg VFD	January 1, 2013	26	\$1,000	\$216,302	\$190,788	113%	\$14,589	\$9,739	-
Gilbert (City)	January 1, 2013	21	\$1,250	\$229,960	\$224,097	103%	\$22,970	\$11,859	-

Gnesen VFD	January 1, 2013	29	\$1,500	\$267,649	\$300,664	89%	\$28,534	\$14,231	\$5,119
Goodview (City)	January 1, 2015	37	\$2,000	\$482,976	\$628,918	77%	\$55,557	\$19,963	\$25,803
Grand Lake (Township)	January 1, 2013	34	\$1,500	\$433,983	\$326,662	133%	\$19,620	\$17,788	-
Grand Marais (City)	January 1, 2011	26	\$1,500	\$368,213	\$346,483	106%	\$30,106	\$19,733	-
Granite Falls (City)	January 1, 2013	33	\$1,500	\$511,341	\$481,102	106%	\$41,759	\$29,869	-
Hardwick (City)	January 1, 2012	27	\$500	\$147,493	\$123,552	119%	\$7,504	\$12,556	-
Hewitt (City)	January 1, 2014	17	\$900	\$127,409	\$103,106	124%	\$8,685	\$8,894	-
Hill City (City)	January 1, 2016	32	\$700	\$183,695	\$194,855	94%	\$16,188	\$0	-
Hollandale (City)	January 1, 2016	19	\$500	\$135,450	\$132,048	103%	\$7,079	\$10,554	-
Houston (City)	January 1, 2014	27	\$1,250	\$414,782	\$367,108	113%	\$34,811	\$16,790	-
Hovland VFD	January 1, 2013	25	\$1,250	\$161,063	\$85,606	188%	\$21,212	\$7,212	\$5,495
Hoyt Lakes (City)	January 1, 2016	28	\$1,500	\$299,756	\$264,716	113%	\$28,671	\$11,859	-
Industrial VFD	January 1, 2013	17	\$1,000	\$313,069	\$274,894	114%	\$12,016	\$9,487	-
Isanti VFD	January 1, 2016	43	\$5,500	\$2,228,429	\$2,140,788	104%	\$182,550	\$79,019	-
Kelliher (City)	January 1, 2016	24	\$600	\$222,342	\$200,485	111%	\$12,926	\$10,673	-
Kettle River (City)	January 1, 2015	17	\$800	\$162,840	\$126,779	128%	\$10,443	\$9,487	-
Lake Bronson (City)	January 1, 2013	28	\$500	\$166,299	\$95,414	174%	\$10,605	\$14,823	-
Lakeland VFD	January 1, 2011	22	\$1,000	\$313,302	\$248,413	126%	\$17,744	\$10,080	-
Le Sueur (City)	January 1, 2013	27	\$3,500	\$1,023,785	\$957,145	107%	\$82,447	\$41,003	-
Lester Prairie (City)	January 1, 2012	28	\$1,200	\$360,491	\$417,284	86%	\$31,131	\$16,602	-
Lexington (City)	January 1, 2011	23	\$3,500	\$557,425	\$555,090	100%	\$56,569	\$11,266	\$16,422
Lino Lakes (City)	January 1, 2015	14	\$5,000	\$0	\$26,930	0%	\$38,906	\$0	-
Linwood (Township)	January 1, 2014	32	\$2,500	\$712,960	\$667,362	107%	\$57,161	\$27,922	-
Lutsen (Township)	January 1, 2011	22	\$1,500	\$252,543	\$238,501	106%	\$25,656	\$15,673	-
Mahtowa (Township)	January 1, 2014	24	\$500	\$205,484	\$112,887	182%	\$8,868	\$13,044	-
Manchester (City)	January 1, 2010	16	\$1,000	\$157,292	\$50,079	314%	\$10,877	\$9,487	-
Mayer (City)	January 1, 2013	33	\$2,000	\$715,392	\$653,390	109%	\$50,901	\$16,009	-
McKinley (City)	January 1, 2012	16	\$600	\$102,513	\$93,988	109%	\$6,226	\$7,886	-
Meirose (City)	January 1, 2013	36	\$1,500	\$473,331	\$390,283	121%	\$36,129	\$32,493	-
Montrose (City)	January 1, 2016	36	\$3,000	\$785,306	\$908,252	86%	\$59,060	\$21,093	\$8,338
Mountain Iron (City)	January 1, 2014	21	\$2,000	\$329,089	\$262,493	125%	\$26,735	\$14,987	-
Normanna (Township)	January 1, 2012	15	\$500	\$66,719	\$33,862	197%	\$5,700	\$7,115	-
North Star (Township)	January 1, 2010	25	\$500	\$68,223	\$67,846	101%	\$8,509	\$9,487	-
Northland VFD	January 1, 2015	8	\$1,250	\$106,352	\$102,958	103%	\$6,420	\$2,965	-
Northome (City)	January 1, 2013	24	\$700	\$151,278	\$158,572	95%	\$13,950	\$9,576	-
Norwood Young America (City)	January 1, 2013	38	\$2,000	\$694,709	\$706,137	98%	\$65,839	\$28,400	\$3,244
Oak Grove (City)	January 1, 2014	51	\$2,500	\$1,326,230	\$1,189,223	112%	\$90,743	\$45,174	-
Oakdale VFD	January 1, 2014	47	\$5,000	\$2,606,445	\$2,020,897	129%	\$181,205	\$155,025	-
Ogilvie (City)	January 1, 2014	33	\$1,250	\$329,458	\$321,944	102%	\$28,674	\$18,354	-
Osakis (City)	January 1, 2013	22	\$3,200	\$696,342	\$678,123	103%	\$64,398	\$28,465	-
Ottertail (City)	January 1, 2010	26	\$1,000	\$454,876	\$330,226	138%	\$19,190	\$17,894	-
Palisade (City)	January 1, 2016	19	\$900	\$190,272	\$167,825	113%	\$10,674	\$11,546	-
Palo VFD	January 1, 2012	17	\$1,000	\$297,609	\$197,039	151%	\$15,089	\$13,044	-
Parkers Prairie (City)	January 1, 2016	30	\$1,300	\$346,501	\$435,777	80%	\$34,491	\$12,556	-
Pennock (City)	January 1, 2012	28	\$900	\$376,903	\$292,557	129%	\$21,145	\$15,094	-
Pequaywan Lake VFD	January 1, 2012	17	\$500	\$88,640	\$62,477	142%	\$7,039	\$7,708	-
Plato (City)	January 1, 2015	31	\$1,250	\$364,911	\$419,015	87%	\$26,218	\$14,823	-
Porter (City)	January 1, 2014	28	\$1,000	\$542,124	\$495,156	109%	\$22,105	\$14,230	-

Raymond (City)	January 1, 2016	22	\$1,000	\$282,446	\$258,682	109%	\$18,036	\$16,738	-
Rice Lake (Township)	January 1, 2013	24	\$2,000	\$559,412	\$479,948	117%	\$40,287	\$21,087	-
Sabin Elmwood VFD	January 1, 2015	29	\$900	\$314,892	\$253,153	124%	\$21,267	\$16,439	-
Sacred Heart (City)	January 1, 2015	28	\$800	\$134,233	\$157,326	85%	\$15,585	\$14,823	-
Saint Leo (City)	January 1, 2015	22	\$600	\$194,612	\$150,942	129%	\$9,941	\$10,673	-
Scandia (City)	January 1, 2011	24	\$2,500	\$668,431	\$606,119	110%	\$49,026	\$33,224	-
Scandia Valley (Township)	January 1, 2012	24	\$1,250	\$311,974	\$234,580	133%	\$20,455	\$14,843	-
Shevlin (City)	January 1, 2013	24	\$800	\$297,267	\$216,377	137%	\$15,587	\$9,487	-
Silver Lake (City)	January 1, 2016	31	\$1,000	\$320,909	\$401,122	80%	\$27,272	\$15,842	\$3,193
Sunburg (City)	January 1, 2012	25	\$500	\$194,722	\$166,437	117%	\$10,367	\$13,637	-
Tower (City)	January 1, 2012	23	\$600	\$181,742	\$96,917	188%	\$9,760	\$8,894	-
Twin Valley (City)	January 1, 2010	31	\$1,000	\$270,192	\$193,597	140%	\$19,574	\$12,452	-
Ulen (City)	January 1, 2013	23	\$800	\$220,103	\$217,390	101%	\$17,301	\$14,230	-
Victoria (City)	January 1, 2014	48	\$3,000	\$970,810	\$900,264	108%	\$81,825	\$62,285	-
Waconia (City)	January 1, 2015	33	\$3,500	\$1,194,557	\$982,301	122%	\$99,104	\$85,177	-
Waite Park (City)	January 1, 2014	31	\$2,100	\$687,723	\$633,027	109%	\$50,313	\$39,862	-
Warba - Feeley - Sago (City/Twp)	January 1, 2011	19	\$600	\$176,311	\$82,215	214%	\$8,623	\$11,266	-
Willmar (City)	January 1, 2012	43	\$3,500	\$1,284,689	\$1,229,573	104%	\$110,785	\$104,601	-
Wolf Lake (City)	January 1, 2013	28	\$1,200	\$197,467	\$188,365	105%	\$16,763	\$13,863	-
Wright (City)	January 1, 2014	17	\$1,250	\$151,135	\$77,983	194%	\$10,972	\$7,708	-
Monthly Annuity			Benefit Amount	Net	Accrued	Funding	Normal	2016 Fire	2016 Required
Fire Departments		Members	Per Year of Service	Assets	Liability	Ratio	Cost	State Aid	Contribution
Spring Lake Park	January 1, 2016	63	\$38	\$12,753,422	\$10,091,704	126%	\$177,443	\$427,661	-
These figures are unaudited. Net assets represent the market value of investments in each entity's account. Accrued liabilities and normal cost are approximations based on spreadsheets approved by PERA's actuary, but are not calculated by the actuary.									
2016 Fire State Aid consists of both the Fire State Aid and the Fire Supplement Aid.									
Both amounts will be paid by the State and deposited into each fire department's account during FY16.									

**Voluntary Statewide Lump-Sum
Volunteer Firefighter Retirement Plan
CITY OF BENSON
(RESOLUTION No. 2017-)**

**A RESOLUTION OPTING TO JOIN THE VOLUNTARY STATEWIDE LUMP-SUM
VOLUNTEER FIREFIGHTER RETIREMENT PLAN**

The City Council of the City of Benson, Minnesota, does ordain:

WHEREAS: The City is authorized to join the Voluntary Statewide Lump-Sum Volunteer Firefighter Retirement Plan administered by the Public Employees Retirement Association (PERA); and

WHEREAS: The City and the City's Fire Department Relief Association have jointly consented to and obtained a cost analysis for joining the Voluntary Statewide Lump-Sum Volunteer Firefighter Retirement Plan from PERA not more than 120 days ago; and

WHEREAS: The City highly values the contributions of City Fire Department members to the safety and well being of our community and wishes to safeguard their pension investments in a prudent manner; and

WHEREAS: The existing benefit level for the City Fire Department is currently at the \$ _____ benefit level per year of service

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BENSON, MINNESOTA:

- 1) The City hereby approves coverage by and requests participation in the Voluntary Statewide Lump-Sum Volunteer Firefighter Retirement Plan administered by PERA under the terms provided in the PERA cost analysis at the \$ _____ benefit level per year of service, effective January 1, 20 ____; and
- 2) The City Clerk/Administrator and Mayor are hereby authorized to execute all documents necessary to effectuate the intent of this resolution.

Application for Variance from Provisions of Zoning Ordinance

Planning Commission
City of Benson
Benson, MN 56215

Number: 2017-01
Date of Application: 9-6-17
Application Fee: \$250.00

NAME OF APPLICANT Terry Timmerman DBA Image Xperts ZONE Commercial

ADDRESS 1328 Atlantic Ave PARCEL NO. 23-0175-000

PROPERTY AT City of Benson LOT # 12 BLOCK 28 ADDITION _____

Applications for variance shall be filed with the Zoning Administrator who shall refer all applications to the Planning Commission at their next regular meeting or at some other time. The Planning Commission shall recommend such conditions so as to adjust the hardship or deny the request within 60 days of referral. The City Council shall take up with the Planning Commission's recommendations and the application at the next regular meeting of the Council, however, it has 60 days to call hearing or act if necessary.

1. REASON FOR GRANTING A VARIANCE:

The City Council may grant variances from the strict application of the application of the provisions of this code and impose conditions and safeguards in the variances granted when it is in the public's interest to grant such a variance. Variances may be granted:

- Yes No (A) By reason of narrowness, shallowness, or odd size or shape of the lot;
- Yes No (B) By reason of exceptional topographic conditions, water conditions, or other extraordinary and exceptional conditions of the lot;
- Yes No (C) By reason that the strict application of this Chapter would result in peculiar and practical difficulties or exceptional or undue hardship upon the owner developing or using such lot in a manner customary and legally permissible in the zoning district in which the lot is located;
- Yes No (D) By reason that the owner can show that the strict compliance with the zoning regulations is unreasonable.

2. I am requesting a variance to: Install an LED sign on both front & side
of building to advertise for the community, school, Image Xperts,
and other local business (50%) (25%) (25%)

3. Statement showing hardship or reason listed above for requesting a variance: Cost and cash flow
of building and signage. To allow for further improvements
to building and promotion of local activities and business.

4. Attach one Plot Plan to scale showing present and proposed improvement.

CERTIFICATE

I certify that I am the applicant named herein; that I have familiarized myself with the rules and regulations with respect to preparing and filing this application; that the foregoing statements and answers herein contained and the information on the attached maps or plot plans and any other papers submitted herewith are in all respects true and accurate to the best of my knowledge and belief.

SIGNATURE: Terry Timmerman PHONE: 320-815-0410

ADDRESS: 29060 State Hwy 9 Hancock, MN 56244

↓ 2x18 LED to fit inside
to fit inside
brick molding

WELCOME TO
Benson

BockStreet Pr
P.O. Box 1000



AMUNDSON VIOLIN



Embroidery
843-4214



windows to
be
trimmed

IX office
(jobs)
☺

roughly
2x18 LED sign

**Image
xperts**
EMBROIDERY • SIGNS • BILLBOARDS
SCREEN PRINTING • PROMOTIONAL ITEMS
IMAGE-XPERTS.COM

WELCOME TO
Benson

**Image
xperts**
• SIGNS
• BILLBOARDS
• EMBROIDERY
• SCREEN PRINTING
• PROMOTIONAL
PRODUCTS

new
door

DRAPES

remodel of upper
level in progress.



Current

GOFF ELECTRIC, INC.
Customer Open Balance
All Transactions

Type	Date	Num	Memo	Due Date	Open Balance	Amount
City of Benson						
Meter Sockets						
Invoice	10/01/2017	484091	210 9th St N	10/01/2017	200.00	200.00
Invoice	10/01/2017	484092	302 9th St N	10/01/2017	408.39	408.39
Invoice	10/01/2017	484093	304 9th St N	10/01/2017	200.00	200.00
Invoice	10/01/2017	484094	306 9th St N	10/01/2017	165.00	165.00
Invoice	10/01/2017	484095	825 Nevada A...	10/01/2017	200.00	200.00
Invoice	10/01/2017	484096	815 Nevada A...	10/01/2017	165.00	165.00
Invoice	10/01/2017	484097	201 9th St S	10/01/2017	312.93	312.93
Invoice	10/01/2017	484098	815 Kansas A...	10/01/2017	200.00	200.00
Invoice	10/01/2017	484099	810 Nevada A...	10/01/2017	276.79	276.79
Invoice	10/01/2017	484100	809 Kansas A...	10/01/2017	200.00	200.00
Invoice	10/01/2017	484101	805 Kansas A...	10/01/2017	289.63	289.63
Invoice	10/01/2017	484102	800 Kansas A...	10/01/2017	200.00	200.00
Invoice	10/01/2017	484103	735 Kansas A...	10/01/2017	200.00	200.00
Invoice	10/01/2017	484104	604 10th St S	10/01/2017	206.76	206.76
Invoice	10/01/2017	484105	610 10th St S	10/01/2017	200.00	200.00
Invoice	10/01/2017	484106	702 10th St S	10/01/2017	323.50	323.50
Invoice	10/01/2017	484107	704 10th St S	10/01/2017	200.00	200.00
Invoice	10/01/2017	484108	70610th St S	10/01/2017	364.19	364.19
Invoice	10/01/2017	484109	603 11th S S	10/01/2017	238.57	238.57
Invoice	10/01/2017	484110	609 11th Sr S	10/01/2017	200.00	200.00
Invoice	10/01/2017	484111	615 11th St S	10/01/2017	200.00	200.00
Invoice	10/01/2017	484112	617 11th St S	10/01/2017	262.82	262.82
Invoice	10/01/2017	484113	709 11th St S	10/01/2017	165.00	165.00
Invoice	10/01/2017	484114	712 11th St S	10/01/2017	249.94	249.94
Invoice	10/01/2017	484115	714 11th St S	10/01/2017	165.00	165.00
Invoice	10/01/2017	484116	721 11th St S	10/01/2017	362.25	362.25
Invoice	10/01/2017	484117	703 12th St S	10/01/2017	165.00	165.00
Invoice	10/01/2017	484118	705 12th St S	10/01/2017	433.12	433.12
Invoice	10/01/2017	484119	715 12th St S	10/01/2017	382.06	382.06
Invoice	10/01/2017	484120	723 12th St S	10/01/2017	281.07	281.07
Invoice	10/01/2017	484121	101 20th St S	10/01/2017	307.67	307.67
Invoice	10/01/2017	484122	103 20th St S	10/01/2017	275.70	275.70
Invoice	10/01/2017	484123	106 19th St S	10/01/2017	304.29	304.29
Invoice	10/01/2017	484124	109 20th St S	10/01/2017	286.50	286.50
Invoice	10/01/2017	484125	110 19th St S	10/01/2017	200.00	200.00
Invoice	10/01/2017	484126	112 19th St S	10/01/2017	200.00	200.00
Invoice	10/01/2017	484127	1930 Kansas	10/01/2017	200.00	200.00
Invoice	10/01/2017	484130	717 12th St S	10/01/2017	200.00	200.00
Total Meter Sockets					9,391.18	9,391.18
Total City of Benson					9,391.18	9,391.18
TOTAL					9,391.18	9,391.18

7:51 AM

10/10/17

Accrual Basis

GOFF ELECTRIC, INC.
Customer Open Balance
October 2 - 10, 2017

Type	Date	Num	Memo	Due Date	Open Balance	Amount
City of Benson						
Meter Sockets						
Invoice	10/08/2017	484135	605 12th St S	10/08/2017	265.88	265.88
Invoice	10/08/2017	484136	713 12th St S	10/08/2017	402.17	402.17
Invoice	10/08/2017	484137	724 11th St S	10/08/2017	200.00	200.00
Invoice	10/08/2017	484138	726 11th St S	10/08/2017	200.00	200.00
Invoice	10/08/2017	484139	202 19th St S	10/08/2017	363.32	363.32
Invoice	10/08/2017	484140	204 19th St S	10/08/2017	200.00	200.00
Invoice	10/08/2017	484141	1942 Wiscons...	10/08/2017	181.87	181.87
Invoice	10/08/2017	484142	203 20th St S	10/08/2017	372.69	372.69
Invoice	10/08/2017	484143	205 20th St S	10/08/2017	200.00	200.00
Invoice	10/08/2017	484144	209 20th St S	10/08/2017	200.00	200.00
Invoice	10/08/2017	484145	1820 Kansas ...	10/08/2017	246.22	246.22
Invoice	10/08/2017	484146	1830 Kansas ...	10/08/2017	200.00	200.00
Invoice	10/08/2017	484147	1819 Pacific ...	10/08/2017	200.08	200.08
Invoice	10/08/2017	484148	1015 Homew...	10/08/2017	216.69	216.69
Invoice	10/08/2017	484149	1035 Homew...	10/08/2017	206.76	206.76
Invoice	10/08/2017	484150	1020 Oakwood	10/08/2017	216.87	216.87
Invoice	10/08/2017	484151	1100 Oakwood	10/08/2017	200.00	200.00
Invoice	10/08/2017	484152	1125 Oakwood	10/08/2017	378.14	378.14
Invoice	10/08/2017	484153	1110 Oakwood	10/08/2017	365.00	365.00
Invoice	10/08/2017	484154	1135 Oakwood	10/08/2017	200.00	200.00
Invoice	10/08/2017	484155	1145 Oakwood	10/08/2017	332.34	332.34
Invoice	10/08/2017	484156	1165 Oakwood	10/08/2017	642.10	642.10
Invoice	10/09/2017	484160	308 9th St N	10/09/2017	416.80	416.80
Total Meter Sockets					6,406.93	6,406.93
Total City of Benson					6,406.93	6,406.93
TOTAL					6,406.93	6,406.93

October 10, 2017

Rob Wolfington
City of Benson
1410 Kansas Ave.
Benson, MN 56215

Dear Rob:

This letter serves as an agreement for Flaherty & Hood, P.A. (“the Firm”) to provide legislative services to the City of Benson.

Scope of Services. Flaherty and Hood, P.A shall provide legislative and regulatory services as directed by the City of Benson related to issues concerning the Biomass facility in Benson. These services may include the following activities:

- Legislative monitoring
- Monitoring at the Public Utilities Commission
- Strategic advice
- Assistance with drafting of legislation and appropriate amendments
- Assistance with drafting comments and other documentation at the Public Utilities Commission
- Assistance with production of lobbying and informational materials
- Direct lobbying of members of the legislature including chairs and members of key committees and legislative leadership as appropriate
- Direct lobbying of the Governor’s administration and state agencies
- Assistance with the preparation of testimony in front of committees if necessary
- Coordination of efforts with other interested stakeholders

Delivery of Services. Elizabeth Wefel will be responsible for providing services from Flaherty & Hood, P.A. on a day-to-day basis. Ms. Wefel will be assisted by others at the firm. Ms. Wefel and others will all register as lobbyists on behalf of the City of Benson with the Campaign Finance and Disclosure Board.

Compensation. Flaherty & Hood, P.A. will charge an hourly fee for services of \$135 per hour. The firm will bill the city of Benson on a monthly basis. The total cost of the contract will be capped at \$15,000. If the cap is reached before the end of the term of the agreement, the parties may agree to raise the cap, shorten the term of the agreement, or renegotiate the terms.

Term of Agreement. Services under this agreement are deemed to have begun on October 15, 2017 and will be provided through June 1, 2018.

Conflict of Interest. The Firm is not aware of any current conflict of interest in representation of the Association and any of its other clients. If the Firm becomes aware of a conflict, it will notify both parties immediately and will seek a waiver of the conflict from both parties.

Amendment to Agreement. This agreement may be amended by mutual consent of both parties. The amendment must be in writing, describe the additional services, terms or compensation agreed to, and be signed by the designated representative of the City and a representative of the Firm.

If this letter adequately outlines your understanding of our agreement, please return a signed copy to our office, to the attention of Bradley Peterson. We look forward to working with the City of Benson.

Very truly yours,

FLAHERTY & HOOD, P.A.

By: 
Bradley Peterson, Shareholder

Accepted by: _____
For the City of Benson

Rob Wolfington

From: Kimman, Paul (MPCA) <paul.kimman@state.mn.us>
Sent: Monday, October 09, 2017 9:12 AM
To: gstang@peopleservice.com; rob.wolfington@co.swift.mn.us; Dan Gens
Subject: FW: MPCA presentation on Discharge Permits in the Minnesota River basin, Wednesday, October 18
Attachments: Mn River Invite.docx

Good Morning,

Attached is the invite to the meeting I referenced in your voicemails. Although it is past the 9th, please RSVP to Joel Peck if you plan to attend as described below.

Thanks,

Paul Kimman
Minnesota Pollution Control Agency, Marshall Office
Wastewater Compliance and Enforcement
Office: 507-476-4270
Cell: 507-476-0318
paul.kimman@state.mn.us

From: Winson, Mark [mailto:mwinson@mankatomn.gov]
Sent: Tuesday, September 26, 2017 2:47 PM
To: patty@amboymn.com; jurban1eng@aol.com; rnagel@arlingtonmn.com; lortloff@peopleservice.com; mbarthel@peopleservice.com; lesalvstad@runestone.net; barrettpw@runestone.net; cmeyer@ci.belleplaine.mn.us; wwtf@ci.belleplaine.mn.us; wwtf@ci.belleplaine.mn.us; gary.landmark@city.co.swift.mn.us; dthelen@peopleservice.com; jcollins@peopleservice.com; sanderfam@msn.com; deb.birdisland@mchsi.com; bepwd@bevcomm.net; bricthy@bevcomm.net; bricthy@bevcomm.net; frostcty@bevcomm.net; ccpublicworks@hcinet.net; ccpublicworks@hcinet.net; dwkcleanwaterservices@gmail.com; comfreyclerk@frontiernet.net; comfreymaint@frontier.com; tami@dawsonmn.com; brentp@dawsonmn.com; delavan@bevcomm.net; bwes93@yahoo.com; dripsrus@frontiernet.net; vestacityshop@yahoo.com; mayor@eaglelakemn.com; cityadmin@eaglelakemn.com; d.gilles@mchsi.com; mseibert-volz@mchsi.com; fairfax@mchsi.com; dfoster@fairmont.org; wwtf@fairmont.org; franklinutilities@mchsi.com; frostcty@bevcomm.net; frostcty@bevcomm.net; cherylct@hickorytech.net; severnsb@wis-pak.com; smig@mvtvwireless.com; crystal.johnson@granitefalls.com; gfwwtp@mvtvwireless.com; ryanmogard@gmail.com; sgriep@frontiernet.net; clerk@kerkcity.com; sjbcarsen@centurylink.net; lafayette-utilities@hotmail.com; lccity@hickorytech.net; bdaleylkcr@yahoo.com; lcwaste@frontier.com; lowry@runestone.net; drewes@rea-alp.com; lucan@mnval.net; lucanwater@mnval.net; aplaetz@hotmail.com; mayorreichel@yahoo.com; kurt.bertilson@madeliamn.com; Anderson, Eric <eanderson@mankatomn.gov>; Hentges, Patrick <phentges@mankatomn.gov>; Bruender, Jim <jbruender@mankatomn.gov>; jgad@city.mankato.mn.us; mptn@hickorytech.net; mptnshop@hickorytech.net; robert.byrnies@ci.marshall.mn.us; bob.vanmoer@marshallmn.com; pubworks4711@gmail.com; mnlake@bevcomm.net; byron@montevideomn.org; jgrimm@cityofmontgomerymn.com; soksanen@cityofmontgomerymn.com; cdanielson@peopleservice.com; cityofmorgan@redred.com; pmoe@peopleservice.com; mortoncityhall@mchsi.com; pmoe@peopleservice.com; todd.arlander@bonestroo.com;

Oct 13. 17
Mayor & Council:
See e-mail highlighted in Red on 2rd page. This is first warning of permit change to our WWTF. I'm expecting new standards when we expand plant for economic development. This is \$ millions of investment in phosphorus and chlorine removal.
RC

doug.larson@ci.new-prague.mn.us; swarner@ci.new-prague.mn.us; hkrueger@peopleservice.com; bfield@peopleservice.com; robert.beussman@ci.new-ulm.mn.us; rachel.cunningham@ci.new-ulm.mn.us; dan.oconnor@ci.new-ulm.mn.us; greg.kuehn@ci.new-ulm.mn.us; citynic@hickorytech.net; maintenance2nic@hickorytech.net; maintenancenic@hickorytech.net; markdehen@northmankato.com; johnharrenstein@northmankato.com; utilities@cityofnysa.com; shilgert@olivia.mn.us; oliviawater@redred.com; skokesh@naturalsystemsutilities.com; tbirkeland@naturalsystemsutilities.com; ssymmank@naturalsystemsutilities.com; ctheis@ci.redwood-falls.mn.us; kmuetzel@ci.redwood-falls.mn.us; tstough@ci.redwood-falls.mn.us; angi.wulf@ci.renville.mn.us; renwater@redred.com; renwater@redred.com; cityofruthton@woodstocktel.net; cityofruthton@woodstocktel.net; morris.michael@hotmail.com; shclerk@hcinet.net; stclairpw@hickorytech.net; schuell@mchsi.com; gary@mayberryrealty.net; kirky@bolton-menk.com; mark.anderson@ci-stjames.mn.us; scotp@saintpetermn.gov; lewisg@saintpetermn.gov; mayor@cityofskyline.com; june.lonnquist@yahoo.com; utilities@springfield-sanborn.net; starwtp@hcinet.net; starwtp@hcinet.net; trimontww@frontier.com; steve.carson@ci.stjames.mn.us; patkrosch@hotmail.com; vc56090@gmail.com; aplaetz@hotmail.com; info@cityofwaldorf.com; ben@uclaboratory.net; mpciguy@gmail.com; hkrueger@peopleservice.com; karmitage@peopleservice.com; rdsrp@hickorytech.net; bvanloy258@hotmail.com; carls@ci.waseca.mn.us; todd.arlander@bonestroo.com; jwest2@frontiernet.net; welcomepws@live.com; cityhall@cityofwells.net; rleslie@cityofwells.net; shocker@wpuc.net; jeff@wpuc.net; jgauer@ci.willmar.mn.us; cthompson@willmarmn.gov; dnienhaus@cityofwinnebago.com

Cc: Daniel Marx (dm Marx@flaherty-hood.com) <dm Marx@flaherty-hood.com>; Haugen, Theresa (MPCA) <theresa.haugen@state.mn.us>

Subject: MPCA presentation on Discharge Permits in the Minnesota River basin, Wednesday, October 18

The MPCA has implemented procedures for review of water-quality based effluent limits in the Minnesota River basin based on river eutrophication standards (RES). The latest modeling of the basin indicates that more restrictive limits on phosphorus may be required for renewal of municipal and industrial permits. The City of Mankato is one of the first municipal discharge permits to be up for renewal since the new modeling was completed and several other municipalities have been recently approached by the MPCA on their upcoming renewals.

The technical aspects of the river eutrophication standard can be difficult to understand. In order to facilitate communication and understanding of RES and how it may affect municipal discharge permits, MPCA staff developed a presentation on these issues without the technical jargon.

The City of Mankato has offered to host this presentation on Wednesday, October 18th from 1 PM to 5 PM at the Mankato Intergovernmental Center, City Council Chambers- Dakota Room, 10 Civic Center Plaza, Mankato, MN.

Please see that attached invitation for more details.

In order to make sure that we can accommodate those who are attending, I encourage you to **RSVP to Joel Peck at joel.peck@state.mn.us by October 9.**

This email is intended mayors, top appointed officials and operators. If I missed someone in your organization that should be aware of this presentation, please forward.

Mark Winson
Director of Public Utilities
City of Mankato
10 Civic Center Plaza
P. O. Box 3368
Mankato, Minnesota 56002-3368

Office 507-387-8583

To: Rob Wolfington, City Manager
From: Glen Pederson, Director of Finance
Re: New Police Office Telephone System
Date: October 12, 2017



Rob,

The Police Chief and I reviewed three Voice over IP (VOIP) telephone systems for use at the new Police offices. They currently use the same Nortel system as all other city departments. This system runs on copper phone lines and is limited as to how far the signal will go from the base in City Hall. We will have fiber optic lines to the Police office but no copper and even if we did the distance is prohibitive.

So a new system is in order and VOIP is the current standard. We reviewed systems from MARCO Business Products, Telesystems, and service through MNIT which is the state of MN network provider. Both MARCO and Telesystems provide both a premise based system and cloud based. MNIT only provides a cloud based system.

Premise based is when you buy the phone system hardware which is located on your site. You then pay annual maintenance costs and eventually it will need to be replaced. A cloud based system provides service over the internet and the hardware is located at the providers' location.

We prefer going with a cloud based system to avoid the maintenance and replacement costs. MNIT is our current provider for internet access through the County and State of MN. They have a higher initial setup charge but the monthly recurring charges are much lower resulting in an overall lower cost. This vendor will also be providing both internet access and telephone system so there will only be one service call to make in case of any problems.

The recommendation is to authorize staff to sign the Service Authorization with Minnesota IT Services and proceed with obtaining VOIP service through them. Please note that this does not include the cost of phones.

Vendor	Initial Charge	Recurring Monthly Charge	5 year total
MARCO	\$8,140.00	\$751.00	\$53,200
Telesystems	\$748.50	\$509.18	\$31,299
MNIT	\$6,858.12	\$177.61	\$17,514



Central Office – 658 Cedar St, St Paul, MN 55155

Service Authorization

CITY OF BENSON POLICE DEPARTMENT
 1410 Kansas Ave.
 BENSON, MN 56215

Customer Contact: IAN HODGE/GLEN PEDERSON
 Phone: 952-300-1159/320-843-5445

Date: October 10, 2017
 Authorization No: SRW-00000155252

Purpose

This Service Authorization provides detailed pricing information for the one-time and monthly charges for the service implementation of VoIP for the CITY OF BENSON POLICE DEPARTMENT.

All costs and configurations are identified in the Cost Summary section below. The rates are based upon the current Cost Recovery Schedule. The rates are subject to annual and/or periodic rate adjustments as jointly approved by the State Chief Information Officer and the Commissioner of Minnesota Management and Budget as part of the rate change process. *Minn. Stat. §§ 16A.15 and 16C.05* requires that funds have been encumbered by the State agency to pay for these services.

Cost Details and Summary:

<u>Customer Number</u>	<u>Requested</u>	<u>Charge Number</u>	<u>N/A</u>	<u>Monthly</u>	<u>Monthly</u>	<u>One</u>	<u>One Time</u>
<u>Product Code</u>	<u>Description</u>	<u>Units</u>		<u>Rate</u>	<u>Charges</u>	<u>Time</u>	<u>Charges</u>
7570D	IP Professional Svc Fees for VoIP configurations	18.00				\$123.00	\$2,214.00
DEV-LIC	IPT-Device Licenses 4 required per device	52.00				\$38.50	\$2,002.00
UC-LIC	Voice Mail Activation	8.00				\$14.50	\$116.00
IPTAS	IPT-Hosted Adv Subs Setup	13.00				\$102.00	\$1,326.00
7570D	Install: IP Professional Svc Fees – Night transfer to Sheriff dispatch	1.00				\$123.00	\$123.00
7570D	Install: IP Professional Svc Fees – Porting main phone number	2.00				\$123.00	\$246.00
LAN-PS-ADV	LAN - Professional Services -	8.00				\$95.70	\$765.60
SIPTN	IPT Tel# Transition Fee	13.00				\$5.04	\$65.52

Monthly Charges

IPTPORT	IPT-Hosted Ported Nbr	1.00	\$6.39	\$6.39
IPTA	IPT-Hosted Service Subscription	13.00	\$12.50	\$162.50
UCVMSTD	Voice Mail Service-IPT	8.00	\$1.09	\$8.72

Summarized Totals - Monthly and One Time Charges: \$177.61 \$6,858.12

Agency Approval

By signing below, authorization is given to MN.IT Services to proceed with the service implementation based upon the above Request Details contained in SRW-00000155252.

Signature of staff person with delegated authority

Date

Print Name

Title

Phone

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF TWO

PAGES

TO OWNER: City of Benson
1410 Kansas Ave
Benson, MN 56215

PROJECT: Benson Police Dept
Benson, MN

APPLICATION NO: 2

Distribution to:

<input checked="" type="checkbox"/>	OWNER
<input checked="" type="checkbox"/>	ARCHITECT
<input checked="" type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

PERIOD TO: 8/31/17

FROM CONTRACTOR:
 Marcus Construction Co. Inc.
 P.O. Box 510
 Willmar, MN 56201

ARCHITECT:

PROJECT NOS: 201719

CONTRACT DATE: 4/4/2017

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	69,783.00
2. Net change by Change Orders	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	69,783.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	16,234.40
5. RETAINAGE:		
a. 0 % of Completed Work (Column D + E on G703)	\$	0.00
b. 0 % of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)		0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	16,234.40
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	9,868.00
8. CURRENT PAYMENT DUE	\$	6,366.40
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	53,548.60

CONTRACTOR: Marcus Construction Co. Inc.

By: Andrew Lindquist Date: 8/31/17

6,366.40

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Period		
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF TWO

PAGES

TO OWNER: City of Benson
1410 Kansas Ave
Benson, MN 56215

PROJECT: Benson Police Dept
Benson, MN

APPLICATION NO: 3

Distribution to:

<input checked="" type="checkbox"/>	OWNER
<input checked="" type="checkbox"/>	ARCHITECT
<input checked="" type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

PERIOD TO: 9/30/17

FROM CONTRACTOR:
Marcus Construction Co. Inc.
P.O. Box 510
Willmar, MN 56201

ARCHITECT:

PROJECT NOS: 201719

CONTRACT DATE: 4/4/2017

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT BUDGET	\$	<u>69,783.00</u>
2. Net change by Change Orders	\$	<u>(4,185.00)</u>
3. CONTRACT BUDGET TO DATE (Line 1 ± 2)	\$	<u>65,598.00</u>
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	<u>24,214.47</u>
5. RETAINAGE:		
a. 0 % of Completed Work (Column D + E on G703)	\$	<u>0.00</u>
b. 0 % of Stored Material (Column F on G703)	\$	<u>0.00</u>
Total Retainage (Lines 5a + 5b or Total in Column I of G703)		<u>0.00</u>
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	<u>24,214.47</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	<u>16,234.40</u>
8. CURRENT PAYMENT DUE	\$	<u>7,980.07</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>41,383.53</u>

CONTRACTOR: Marcus Construction Co. Inc.

By: Andrew Lindquist Date: 9/30/17

7,980.07

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Period	(\$4,185.00)	
TOTALS	(\$4,185.00)	\$0.00
NET CHANGES by Change Order	(\$4,185.00)	

THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5292

AIA DOCUMENT G702 - APPLICATION AND CERTIFICATION FOR PAYMENT - 1992 EDITION - AIA - ©1992

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APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF TWO

PAGES

TO OWNER: City of Benson
1410 Kansas Ave.
Benson, MN 56215

PROJECT: Benson PD Addn & Remdl
Benson, MN

APPLICATION NO: 2

Distribution to:

<input checked="" type="checkbox"/>	OWNER
<input checked="" type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

PERIOD TO: 8/31/17

FROM CONTRACTOR:

VIA ARCHITECT

Mid-Central Concrete, Inc.
22213 County Road 9 NE
New London, MN 56273

PROJECT NOS:

CONTRACT DATE:

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due

1. ORIGINAL CONTRACT SUM	\$	90,056.00
2. Net change by Change Orders	\$	7,435.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	97,491.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	79,480.00
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	3,974.00
b. 0 % of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)		3,974.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	75,506.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	42,776.60
8. CURRENT PAYMENT DUE	\$	32,729.40
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	21,985.00

CONTRACTOR: Mid-Central Concrete, Inc.

[Handwritten Signature]

Date: 8/31/17

32,729.40

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Period	\$7,435.00	
TOTALS	\$7,435.00	\$0.00
NET CHANGES by Change Order	\$7,435.00	

APPLICATION AND CERTIFICATE FOR PAYMENT

<p>TO OWNER: City of Benson 1410 Kansas Ave Benson, MN 56215</p>	<p>PROJECT: Benson Police Station Benson, MN</p>	<p>APPLICATION NO: 2 PERIOD TO: 31-Aug-17</p>
<p>FROM CONTRACTOR: Chester Contracting Inc 2590 45th Ave SE Willmar, MN 56201</p>	<p>ARCHITECT: WSN P.O Box 1028 Alexandria, MN 56308</p>	<p>CONTRACT DATE: 14-Apr-17</p>

CONTRACTOR'S APPLICATION FOR PAYMENT

ORIGINAL CONTRACT SUM	\$	269,000.00
CHANGE BY CHANGE ORDER	\$	-
CONTRACT SUM TO DATE	\$	269,000.00
TOTAL COMPLETED TO DATE	\$	47,538.00
RETAINAGE	\$	2,376.90
LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	10,011.10
CURRENT PAYMENT DUE	\$	35,150.00
BALANCE TO FINISH	\$	219,085.10

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificate for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:  By: _____ Date: 8/31/17

APPLICATION AND CERTIFICATE FOR PAYMENT

<p>TO OWNER: City of Benson 1410 Kansas Ave Benson, MN 56215</p>	<p>PROJECT: Benson Police Station Benson, MN</p>	<p>APPLICATION NO: 3 PERIOD TO: 30-Sep-17</p>
<p>FROM CONTRACTOR: Chester Contracting Inc 2590 45th Ave SE Willmar, MN 56201</p>	<p>ARCHITECT: WSN P.O Box 1028 Alexandria, MN 56308</p>	<p>CONTRACT DATE: 14-Apr-17</p>

CONTRACTOR'S APPLICATION FOR PAYMENT

ORIGINAL CONTRACT SUM	\$	269,000.00
CHANGE BY CHANGE ORDER	\$	-
CONTRACT SUM TO DATE	\$	269,000.00
TOTAL COMPLETED TO DATE	\$	70,158.00
RETAINAGE	\$	3,507.90
LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	45,161.10
CURRENT PAYMENT DUE	\$	21,489.00
BALANCE TO FINISH	\$	202,349.90

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificate for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:  By: _____ Date: 9/25/17

2017 General Election Judges

Jan Baukol	Gene Doscher
Alta Larson	Dianne Doscher
Jan Pagel	Karen Nelson
Mary Langan	Sue Fitz
Susan Snow	Marge Scheffler
Jim Hilleren	Mike Scheffler
Pam Lawatsch	Glen Pederson
LoAnn Hagen	Val Alsaker
Dennis Laumeyer	Pam Anderson

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CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 30Sep2017

PAGE # 1

DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
	-----	-----	-----	-----	-----	-----
GENERAL FUND REVENUES						
TAXES	1,216,655.41	1,198,717.17	650,211.03	736,150.03	1,338,542.00	55
ABATEMENTS	20,115.83		208.96	10.67		
LODGING TAXES	25,074.29	25,899.47	16,004.19	16,920.20	25,000.00	68
FRANCHISE FEES	206,704.15	217,742.87	138,190.78	138,168.21	205,000.00	67
BUSINESS LICENSES	8,032.50	8,045.00	7,995.00	7,895.00	8,000.00	99
NON-BUSINESS LICENSES	340.00	310.00	280.00	425.00	400.00	106
BUILDING PERMITS	14,893.08	20,418.84	15,614.09	22,966.75	30,000.00	77
LOCAL GOVERNMENT AID	980,033.00	988,807.00	494,403.50	496,479.50	992,959.00	50
HOMESTEAD & AG CREDIT AID	310.09	308.80				
POLICE TRAINING REIMBURSEMENT	2,332.26	2,501.29	2,501.29	2,225.49	2,500.00	89
INSURANCE PREMIUM TAX-FIRE	41,979.08	44,076.38	44,076.38	41,149.20	40,000.00	103
INSURANCE PREMIUM TAX-POLICE	53,170.71	49,612.84	49,612.84	58,781.08	50,000.00	118
AIRPORT MAINTENANCE	25,362.73	28,211.07	11,081.01	9,596.94	24,257.00	40
TRANSIT REFUNDS	145,600.00	111,600.00	111,600.00			
OTHER FED/STATE/LOCAL GRANTS	74,110.85	38,925.87	24,942.21	26,539.00	18,000.00	147
POLICE SERVICES	1,200.00	11,430.90	11,430.90	2,915.00	5,500.00	53
DARE REVENUES	30.00					
DOG POUND REVENUES	580.00	620.00	450.00	300.00	500.00	60
COPS IN SCHOOLS REIMBURSEMENT	38,934.00	26,838.00	12,474.00	18,333.00	38,000.00	48
TOWNSHIP FIRE CONTRACTS	63,522.00	66,377.00	66,377.00	61,109.00	68,733.00	89
FIRE DEPARTMENT CALLS	28,365.00	28,710.22	19,860.22	13,865.16	20,000.00	69
RESQUE SQUAD CALLS	4,609.51	2,092.50	811.75	1,915.84	2,000.00	96
BUILDING INSPECTIONS SERVICES	37,797.59	36,833.43	24,167.97	26,620.59	40,000.00	67
STREET REPAIR FEES	4,800.00	4,500.00	2,700.00	1,500.00	3,000.00	50
EQUIPMENT RENTALS		825.00		1,587.50		
WEED REMOVAL CHARGES	1,947.59	1,481.53	968.53	256.50	2,000.00	13
SWIMMING POOL RECEIPTS	50,319.88	47,499.16	47,087.45	51,124.22	45,000.00	114
POOL CONCESSION SALES	11,183.46	9,615.46	9,615.46	11,931.25	9,000.00	133
ARMORY USE FEES	9,132.50	7,616.25	4,396.25	4,232.50	8,000.00	53
PARK FEES	20,412.47	24,308.69	22,840.36	17,905.52	20,000.00	90
TREE REMOVAL RECEIPTS	5,660.00	8,096.00	1,839.50	2,110.00	4,000.00	53
BUS FARES	35,433.91	19,254.36	19,235.20			
BUS SIGN ADVERTISING	740.00	320.00	320.00			
HANGER RENTALS - AIRPORT	12,811.85	16,130.50	11,892.50	8,200.00	12,000.00	68
AIRPORT LAND REVENUES	7,790.00	6,995.00	6,995.00	6,995.00	8,000.00	87
SALE OF LOTS - CEMETERY	4,480.00	15,720.00	4,760.00	2,760.00	7,000.00	39
SODDING FEES - CEMETERY	640.00	700.00	480.00	1,090.00	600.00	182
CEMETERY MEMORIALS						
CEMETERY MONUMENT FEES	475.00	450.00	375.00	450.00	300.00	150
PARK SIGN RENTALS	190.00	185.00	140.00	105.00	200.00	53
COURT FINES	21,696.94	20,998.51	16,806.99	10,928.47	20,000.00	55
PARKING FINES	700.00	1,010.00	460.00	1,000.00	500.00	200

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CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 30Sep2017

DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
SPECIAL ASSESSMENTS	147.60	139.17	31.50	35.91		
INTEREST EARNINGS	47,951.15	44,443.31	35,711.73	30,007.90	50,000.00	60
UNREALIZED GAIN (LOSS) ON INVEST	4,352.47	956.87	2,102.65			
PROPERTY RENTS		2,250.12	250.12	5,200.00		
CIVIC CENTER RENT	36,486.35	44,439.00	33,157.00	27,050.00	39,500.00	68
DONATIONS	23,397.24	4,325.00	3,325.00	2,300.00	1,000.00	230
SALE OF PROPERTY	4,590.00			17,583.00		
REFUNDS & REIMBURSEMENTS	51,164.59	42,679.42	19,560.28	22,533.57	40,000.00	56
REIMBURSEMENTS - GAS & OIL	24,947.18	34,138.44	23,676.36	23,790.30	25,000.00	95
OTHER REVENUE	12,364.72	6,857.07	5,056.01	5,251.97	5,000.00	105
MANAGEMENT FEE-EDA & RL FUND	16,647.00	16,713.00			16,000.00	
MANAGEMENT FEES - GARBAGE FUND	8,838.27	9,014.00	6,761.05	6,896.00	9,194.00	75
MANAGEMENT FEE - WATER FUND	38,555.91	39,327.00	29,495.20	30,082.50	40,110.00	75
MANAGEMENT FEE - ELECTRIC FUND	173,439.91	176,908.00	132,790.70	135,335.16	180,446.00	75
MANAGEMENT FEE - LIQUOR FUND	25,606.00	26,118.00	19,588.50	19,980.00	26,640.00	75
MANAGEMENT FEE - SEWER FUND	50,051.91	51,053.00	38,289.80	39,055.34	52,074.00	75
MANAGEMENT FEES - TAX INCREMENT						
TRANSFER FROM OTHER FUNDS	1,349.00	1,443.00			1,650.00	
TRANSFER FROM LIQUOR FUND	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	100
TRANSFER FROM UTILITY FUND	84,989.00	53,406.28			90,000.00	
TOTAL GENERAL FUND REVENUES	3,863,043.98	3,727,994.79	2,283,001.26	2,249,643.27	3,705,605.00	61
GENERAL FUND EXPENDITURES						
MAYOR & COUNCIL						
SALARIES - CITY COUNCIL	15,845.00	15,610.00	11,840.00	11,530.00	16,000.00	72
PENSIONS	1,212.20	1,194.25	905.82	882.09	1,200.00	74
OFFICE SUPPLIES	140.92	804.55	762.55	234.57	100.00	235
MAYOR & COUNCIL CONTINGENCY					2,000.00	
TRAVEL EXPENSE	1,078.96	878.03	878.03	691.59	1,000.00	69
TRAINING & INSTRUCTION	625.00	1,519.71	1,519.71	751.55	1,500.00	50
PRINTING & PUBLISHING	4,443.16	3,799.75	2,232.50	3,767.54	4,500.00	84
OTHER INS - PUBLIC OFF LIAB	9,068.00	9,724.26	9,724.26	9,629.80	10,000.00	96
DUES & SUBSCRIPTIONS	8,971.00	9,021.00	5,596.00	6,910.00	9,200.00	75
TOTAL: MAYOR & COUNCIL	41,384.24	42,551.55	33,458.87	34,397.14	45,500.00	76
ADMINISTRATION & FINANCE						
SALARIES	275,398.18	283,546.96	216,464.00	222,815.27	297,000.00	75
PENSIONS	49,623.58	50,580.94	40,016.21	41,045.86	53,000.00	77
HEALTH, LIFE, DISB + CAFETERIA	61,152.64	67,401.52	52,220.48	55,171.28	70,200.00	79
OFFICE SUPPLIES	4,000.73	3,875.15	2,117.70	3,148.15	5,000.00	63
DUPLICATING & COPYING	2,938.31	2,828.31	1,987.47	2,105.10	3,000.00	70

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CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 30Sep2017

PAGE # 3

DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
POSTAGE	963.45	2,349.32	1,046.80	142.75	2,000.00	7
SAFETY AND DRUG TESTING	417.69	2,528.75	1,085.00	519.45	2,000.00	26
GAS & OIL	1,944.96	1,542.80	1,206.33	1,131.68	2,000.00	57
EQUIPMENT REPAIR PARTS	2,550.79	3,964.95	3,888.70	988.59	3,000.00	33
SMALL TOOLS AND EQUIPMENT	780.18	5,471.41	2,315.36	5,982.07	4,000.00	150
UTILITY CONTRACTED SERVICES	14,400.00	14,400.00	10,800.00	10,800.00	14,400.00	75
OTHER CONTRACTED SERVICES	12,373.45	11,500.25	7,191.25	10,997.79	15,000.00	73
CONSULTING SERVICES	31,091.26	40,303.55	31,652.71	15,279.50	40,000.00	38
TELEPHONE	8,942.67	9,107.66	6,834.48	7,028.66	9,000.00	78
TRAVEL EXPENSE	3,714.32	4,114.98	3,678.13	6,214.84	4,000.00	155
TRAINING & INSTRUCTION	1,393.52	2,026.43	1,861.43	2,328.00	2,500.00	93
PUBLIC INFORMATION	125.00					
INSURANCE	6,366.00	7,485.00	7,485.00	7,102.00	8,000.00	89
WORKERS COMPENSATION	1,540.00	1,893.22	1,893.22	1,334.46	2,000.00	67
DUES & SUBSCRIPTIONS	2,941.28	2,645.24	2,149.27	2,070.40	3,000.00	69
TOTAL: ADMINISTRATION & FINANCE	482,658.01	517,566.44	395,893.54	396,205.85	539,100.00	73
ELECTIONS						
TEMPORARY SALARIES	861.34	2,272.92	1,107.14	770.94	2,500.00	31
OFFICE SUPPLIES	2,834.58	1,331.56	489.94	2,275.69	6,000.00	38
TOTAL: ELECTIONS	3,695.92	3,604.48	1,597.08	3,046.63	8,500.00	36
AUDITING & ACCTING SERVICES	21,550.00	23,650.00	23,650.00	23,700.00	24,500.00	97
ASSESSING SERVICES CONTRACTED	17,292.00	18,832.00	18,832.00	17,204.00	19,000.00	91
CITY ATTORNEY						
OFFICE SUPPLIES	470.36	1,438.96	1,459.33	265.48	1,000.00	27
CITY ATTORNEY CONTRACT	20,297.00	28,000.00	22,342.00	13,766.80	28,000.00	49
TOTAL: CITY ATTORNEY	20,767.36	29,438.96	23,801.33	14,032.28	29,000.00	48
CITY HALL						
BUILDING MAINTENANCE & SUPPL	5,532.24	4,406.61	3,355.30	2,635.30	8,000.00	33
CONTRACTED SERV - CLEANING	3,980.40	4,351.58	3,368.38	3,040.00	4,500.00	68
INSURANCE	4,600.00	2,461.00	2,461.00	2,029.00	4,000.00	51
UTILITIES	7,430.16	7,194.24	5,500.21	5,421.99	8,000.00	68
HEATING COST	3,059.35	2,884.18	1,912.66	2,750.68	4,000.00	69
TOTAL: CITY HALL	24,602.15	21,297.61	16,597.55	15,876.97	28,500.00	56

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CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 30Sep2017

DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
POLICE DEPARTMENT						
SALARIES	491,167.44	485,745.22	345,658.53	390,890.75	522,000.00	75
PENSIONS	97,759.59	97,557.44	71,448.80	77,595.02	106,950.00	73
HEALTH, LIFE & DISB INSURANCE	87,830.48	101,234.56	78,856.80	83,718.87	97,500.00	86
OFFICE SUPPLIES	5,805.64	4,764.97	4,344.11	2,166.23	5,500.00	39
GAS & OIL	18,807.98	15,443.03	11,802.63	12,485.62	19,000.00	66
OPERATING SUPPLIES	19,034.14	19,822.65	15,916.47	3,077.19	20,000.00	15
UNIFORM ALLOWANCE	7,733.81	10,606.99	8,307.80	5,333.54	9,000.00	59
PERSONNEL TESTING & RECRUIT	525.00	1,042.15	308.35		1,500.00	
INVESTIGATIONS	30,284.84	30,296.00	24,753.17	29,829.07	32,000.00	93
EQUIPMENT REPAIR PARTS	2,194.43	1,147.74	1,147.74	949.86	2,600.00	37
EQUIPMENT REPAIRS CONTRACTED	11,795.01	8,416.59	7,416.30	8,094.59	8,000.00	101
SMALL TOOLS & EQUIPMENT	14,665.99	8,913.40	8,696.61	5,401.93	8,600.00	63
CONTRACTED RECORDS MAINT					4,000.00	
CONTRACTED SERVICES-CLEANING						
TELEPHONE	8,946.71	9,421.28	7,065.32	7,106.54	9,500.00	75
DRUG EDUCATION & ENFORCEMENT	818.65	1,569.86	1,569.86	650.48	2,600.00	25
DARE EXPENDITURES	1,805.65	1,992.28	1,844.78	2,052.43	2,000.00	103
TRAVEL EXPENSE	3,902.40	2,689.84	1,958.69	4,962.28	4,000.00	124
TRAINING & INSTRUCTION	6,209.93	5,012.76	4,984.70	8,021.43	6,000.00	134
INSURANCE	10,797.00	12,564.00	12,564.00	12,959.00	14,000.00	93
WORKERS COMPENSATION	10,778.00	13,956.82	13,956.82	13,991.17	15,000.00	93
ELECTRIC UTILITIES				268.26		
HEATING COSTS						
RENTS	1,680.00	1,485.00	1,185.00	1,140.00	4,000.00	29
DUES & SUBSCRIPTIONS	3,457.00	2,864.24	2,685.24	2,429.00	3,000.00	81
DOG POUND EXPENSES	1,870.56	729.00	539.00	276.50	1,700.00	16
TOTAL: POLICE DEPARTMENT	837,870.25	837,275.82	627,010.72	674,559.76	898,450.00	75
FIRE DEPARTMENT						
PART TIME - SALARIES	57,757.86	48,302.25	4,009.94	5,310.26	48,000.00	11
OFFICE SUPPLIES	254.97	252.03	252.03	1,115.24	750.00	149
GAS & OIL	1,949.12	1,811.13	1,542.80	1,733.97	2,000.00	87
OPERATING SUPPLIES	3,526.07	2,202.77	525.37	887.69	3,500.00	25
EQUIPMENT REPAIR PARTS	3,167.77	3,011.48	2,081.21	1,192.64	3,000.00	40
EQUIPMENT REPAIR CONTRACTUAL	3,021.68	5,521.24	5,521.24	1,400.00	5,000.00	8
RADIO REPAIRS CONTRACTED	1,792.95	1,426.58	1,426.58	1,230.84	1,500.00	82
BUILDING MAINTENANCE & SUPPL	4,535.98	3,615.28	3,454.21	4,752.17	5,000.00	95
BUILDING REPAIRS CONTRACTED		2,723.00	2,723.00		2,000.00	
SMALL TOOLS & EQUIPMENT	3,975.45	13,459.60	13,459.60	4,524.15	23,000.00	20
CONTRACTED SERVICES	475.42	1,717.71	373.90	409.32	400.00	102

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CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 30Sep2017

PAGE # 5

DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
TRAVEL EXPENSE	1,546.02	3,833.94	3,833.94	3,137.96	1,800.00	174
TRAINING & INSTRUCTION	5,308.64	7,335.00	4,295.00	5,725.42	5,000.00	115
INSURANCE	10,250.00	6,516.00	6,516.00	5,711.02	7,500.00	76
WORKERS COMPENSATION	5,773.00	6,495.44	6,495.44	7,010.70	6,500.00	108
UTILITIES	4,210.26	5,248.87	4,298.39	3,613.55	4,500.00	80
HEATING COST	2,267.33	1,885.30	1,258.09	1,451.17	3,000.00	48
HYDRANT RENTALS/FIRE SERVICE	10,000.00	10,000.00	7,499.97	7,499.97	10,000.00	75
TRUCK LEASE				23,505.27	90,865.00	26
DUES & SUBSCRIPTIONS	678.00	650.00	650.00	849.00	700.00	121
TOTAL: FIRE DEPARTMENT	120,490.52	126,007.62	70,216.71	80,060.34	224,015.00	36
BUILDING DEPARTMENT						
SALARIES	48,546.52	49,587.20	36,236.80	37,822.40	51,000.00	74
PENSIONS	9,814.28	9,847.53	7,202.85	7,518.64	10,200.00	74
HEALTH, LIFE AND DISABILITY	11,866.60	14,361.28	11,055.82	11,729.86	14,300.00	82
GAS	294.86	190.86	151.92	210.47	500.00	42
OPERATING SUPPLIES	1,488.80	945.17	90.41	2,270.08	1,600.00	142
CONTRACTED SERV.-OTHER EXPENSE	327.00			565.00	1,000.00	57
TELEPHONE	770.65	610.76	458.63	456.33	750.00	61
TRAVEL EXPENSE	4,714.44	4,287.32	3,329.36	3,719.75	5,000.00	74
TRAINING & INSTRUCTION	979.79	1,066.00	1,066.00	290.00	1,000.00	29
DUES & SUBSCRIPTIONS	75.00	75.00	75.00	75.00	100.00	75
TOTAL: BUILDING DEPARTMENT	78,877.94	80,971.12	59,666.79	64,657.53	85,450.00	76
HIGHWAY STREETS & ROADS						
SALARIES	227,546.22	242,838.28	179,415.39	176,343.53	245,600.00	72
PENSIONS	41,984.89	43,340.55	31,548.30	32,419.21	44,500.00	73
HEALTH, LIFE & DISB INSURANCE	24,244.67	30,711.55	24,001.88	25,110.22	30,600.00	82
OFFICE SUPPLIES	5.99	86.34	21.77	771.79	100.00	772
GAS & OIL	35,319.31	29,510.36	23,028.89	18,925.23	30,000.00	63
OPERATING SUPPLIES	12,036.76	11,665.35	8,556.39	6,768.61	11,000.00	62
STREET MARKINGS & SIGNS	2,707.45	14,047.64	6,109.29	3,373.38	9,000.00	37
SHOP SUPPLIES	1,144.39	1,097.31	1,097.31	371.81	1,000.00	37
EQUIPMENT REPAIR PARTS	9,325.59	7,513.11	5,488.96	16,765.00	15,000.00	112
TIRES	5,262.72	6,235.00	6,235.00	9,858.00	6,000.00	164
EQUIPMENT REPAIRS CONTRACTED	11,228.01	13,524.80	4,366.26	8,718.31	8,000.00	109
STREET MAINTENANCE-MATERIALS	15,170.57	11,457.23	7,278.78	4,513.30	20,000.00	23
STREET MAINT.- SEALCOATING	77,705.54	40,867.56	40,867.56	5,077.50	50,000.00	10
SNOW REMOVAL	2,101.62	15,426.84	5,797.01		10,000.00	
FLOOD CONTROL						
BUILDING MAINTENANCE & SUPPL	9,107.01	19,196.68	15,316.07	9,333.24	2,500.00	373

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
SMALL TOOLS & EQUIPMENT	5,829.78	1,932.19	1,533.35	1,290.61	5,000.00	26
TELEPHONE	900.00	900.00	675.00	675.00	900.00	75
TRAVEL EXPENSE	76.73	344.25	221.36	52.49	350.00	15
TRAINING & INSTRUCTION	968.31	703.91	703.91	1,205.87	1,000.00	121
INSURANCE	14,400.00	11,599.00	11,599.00	10,826.00	14,000.00	77
WORKERS COMPENSATION	15,191.55	13,781.34	13,781.34	16,315.51	15,500.00	105
UTILITIES	4,485.23	6,243.96	4,825.24	4,544.05	6,500.00	70
HEATING COST	2,367.88	3,376.68	2,097.32	2,617.32	4,500.00	58
STREET LIGHTING UTILITIES	62,926.74	61,790.52	44,695.64	44,155.15	62,000.00	71
LAUNDRY	876.35	1,304.94	923.67	1,243.79	1,000.00	124
TOTAL: STREET DEPARTMENT	582,913.31	594,159.39	440,184.69	401,274.92	594,050.00	68
ORGANIZED RECREATION						
MANAGEMENT FEES	18,582.60	23,184.28			19,500.00	
SENIOR CITIZEN PROGRAM	15,938.65	27,885.97	25,390.03	7,110.07	10,500.00	68
TOTAL: ORGANIZED RECREATION	34,521.25	51,070.25	25,390.03	7,110.07	30,000.00	24
SWIMMING POOL						
TEMPORARY SALARIES	44,254.69	48,240.28	48,240.28	50,053.32	48,000.00	104
PENSIONS	3,385.56	3,690.55	3,690.55	3,829.24	4,000.00	96
OPERATING SUPPLIES	10,003.65	8,425.87	8,591.92	11,119.05	10,200.00	109
BUILDING MAINTENANCE & SUPPL	11,558.10	15,216.70	15,195.64	3,458.54	20,000.00	17
BUILDING REPAIRS CONTRACTED	5,378.30	639.24	639.24	6,700.88	4,500.00	149
CONCESSION SUPPLIES	9,313.34	8,885.86	8,885.86	8,549.90	9,000.00	95
TELEPHONE	590.63	391.76	315.02	317.59	450.00	71
INSURANCE	7,963.00	12,521.79	12,521.79	12,344.15	13,000.00	95
UTILITIES	10,351.54	11,088.08	10,265.00	8,203.11	11,500.00	71
HEATING COST	5,518.99	5,786.14	5,786.14	7,985.56	6,000.00	133
TOTAL: SWIMMING POOL	108,317.80	114,886.27	114,131.44	112,561.34	126,650.00	89
ARMORY						
OPERATING SUPPLIES	10.40	41.94	41.94	157.80	500.00	32
BUILDING MAINT & SUPPLIES	2,620.24	1,755.95	1,502.13	1,469.51	3,000.00	49
CONTRACTED SERVICES	11,986.30	409.91	298.10	323.49	2,000.00	16
TELEPHONE	492.25	502.16	375.65	379.32	500.00	76
INSURANCE	1,960.00	3,761.00	3,761.00	2,733.00	3,800.00	72
UTILITIES	2,361.95	2,093.44	1,550.61	1,567.87	2,000.00	78
HEATING COST	1,349.54	1,540.11	1,034.50	1,222.99	2,500.00	49
TOTAL: ARMORY	20,780.68	10,104.51	8,563.93	7,853.98	14,300.00	55

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PARKS						
SALARIES	99,199.20	103,032.24	81,355.11	85,695.45	94,600.00	91
PENSIONS	14,430.67	13,849.87	10,735.38	11,052.27	15,500.00	71
HEALTH, LIFE & DISB INSURANCE	12,776.41	15,141.41	11,996.27	12,724.05	15,500.00	82
MOSQUITO SPRAY & SUPPLIES	8,697.40	12,000.00	12,000.00	6,700.00	10,000.00	67
CHEMICALS & CHEM SUPPLIES	2,286.95	8,487.43	8,266.55	2,252.28	9,000.00	25
GAS & OIL	8,208.66	6,687.08	5,649.40	6,803.58	8,000.00	85
OPERATING SUPPLIES	17,458.67	14,791.14	12,077.22	12,041.25	15,000.00	80
LANDSCAPING MATERIALS	5,047.70	3,973.22	3,556.32	3,349.43	7,000.00	48
EQUIPMENT REPAIR PARTS	11,695.61	11,736.03	8,066.39	7,804.93	12,000.00	65
EQUIPMENT REPAIRS CONTRACTED	1,526.31	3,996.93	1,908.26	3,599.53	2,000.00	180
BUILDING REPAIR AND MAINT	31,436.31	18,331.23	18,576.31	2,211.81	1,500.00	147
SMALL TOOLS & EQUIPMENT	12,536.33	5,986.03	5,629.38	1,902.23	9,000.00	21
CONTRACTED SERVICES-MOWING	7,530.60	7,170.79	6,540.44	7,456.82	7,000.00	107
CONTRACTED SERVICES-TREE REMOV	29,645.63	45,705.00	27,617.00	30,893.00	45,000.00	69
CONTRACTED SERVICES-OTHER	5,995.00	7,379.11	5,119.11	5,528.20	6,000.00	92
TELEPHONE	884.79	698.51	612.03	429.37	800.00	54
TRAVEL EXPENSE	183.38	278.51	243.56	43.40	500.00	9
TRAINING & INSTRUCTION	111.00	216.47	216.47	166.51	500.00	33
INSURANCE	16,843.25	28,175.64	28,175.64	25,004.10	28,000.00	89
UTILITIES	8,222.09	7,777.46	6,145.15	5,313.55	8,000.00	66
RENT	1,800.00					
CEMETERY	7,370.97	7,131.57	5,401.73	25,068.44	5,000.00	501
TOTAL: PARK DEPARTMENT	303,886.93	322,545.67	259,887.72	256,040.20	299,900.00	85
LODGING TAX EXPENSES	28,865.04	24,069.98	23,842.58	20,646.64	31,750.00	65
PROPERTY TAX ABATEMENTS	17,425.08					
NOT ALLOCATED	14,664.96	13,735.79	13,625.79	15,347.05	10,000.00	153
PUBLIC TRANSIT						
SALARIES	99,195.21	111,113.82	111,113.82			
PENSIONS	15,956.28	13,166.90	13,166.90			
HEALTH, LIFE & DISB INSURANCE	17,044.18	18,524.85	18,524.85			
GAS & OIL	14,609.42	7,214.48	7,214.48			
PERSONNEL TESTING						
OPERATING SUPPLIES	2,348.06	1,152.02	1,152.02			
EQUIPMENT REPAIR PARTS	11,761.84	11,502.97	11,502.97			

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TIRES	1,592.10	280.50	280.50			
CONTRACTED SERVICES		2,916.65		3,500.00	7,500.00	47
TELEPHONE	507.69	404.76	384.41			
TRAVEL EXPENSE	159.88	416.60	416.60			
TRAINING & INSTRUCTION	155.00	155.00	155.00			
ADVERTISING						
INSURANCE	5,450.00	5,850.00	5,850.00			
WORKERS COMPENSATION	4,250.70	3,670.43	3,670.43			
RENT	4,500.00					
DUES AND SUBSCRIPTIONS						
TOTAL: PUBLIC TRANSIT	177,530.36	176,368.98	173,431.98	3,500.00	7,500.00	47
AIRPORT						
SALARIES	2,500.00	2,500.00			2,500.00	
PENSIONS	192.00	192.00			500.00	
GAS	25,243.30	32,676.13	20,117.40	25,405.98	23,000.00	110
OPERATING SUPPLIES	607.28	514.35	470.85	9,688.99	3,000.00	323
BUILDING MAINTENANCE & SUPPL	8,138.13	5,286.33	2,498.45	12,841.12	5,000.00	257
MANAGEMENT FEES	4,200.00	4,200.00	3,150.00	3,190.00	4,500.00	71
CONTRACTED SERVICES	30.00	655.00			500.00	
TELEPHONE	896.32	937.26	694.02	704.98	900.00	78
INSURANCE	5,683.00	4,681.00	4,681.00	4,491.00	5,000.00	90
UTILITIES	7,875.94	8,489.98	6,014.95	6,368.21	9,000.00	71
HEATING COST	809.00	750.95	648.08	464.31	1,000.00	46
TOTAL: AIRPORT	56,174.97	60,883.00	38,274.75	63,154.59	54,900.00	115
TRANSFERS						
TRANS TO CAPITAL OUTLAY FUND	533,000.00	460,000.00			610,000.00	
TRANS TO GOLF CLUB	140,469.31	113,633.00	53,633.00	24,500.00	60,000.00	41
TRANSFER TO CONCRETE PROJECTS	15,000.00	15,000.00			15,000.00	
TRANS TO STORM WATER FUND						
TRANS TO FIRE RELIEF FUND	52,979.08	54,076.38	54,076.38	40,149.20	50,000.00	80
TRANS TO OTHER FUNDS	27,796.58	43,451.15	43,451.15			
TRANS TO CIVIC CENTER BOARD	32,708.35	37,500.00	28,125.00	28,125.00	37,500.00	75
TOTAL GENERAL FUND EXPENDITURES	3,796,222.09	3,792,679.97	2,547,343.03	2,304,003.49	3,843,565.00	60
TOTAL REVENUES LESS EXPENDITURES	66,821.89	(64,685.18)	(264,341.77)	(54,360.22)	(137,960.00)	39

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
LIBRARY FUND						
TAXES	109,579.28	112,158.68	60,793.17	62,844.61	113,778.00	55
INTEREST EARNINGS						
RENTALS						
DONATIONS	1,830.52	706.57	556.17	360.00		
BUILDING DONATIONS						
SALE OF PROPERTY						
REFUNDS & REIMBURSEMENTS	2,448.79	2,516.14	1,698.96	2,080.00	2,000.00	104
TRANSFER FROM GENERAL FUND						
TRANSFER FROM OTHER FUNDS	310.98	325.00			400.00	
TOTAL LIBRARY FUND REVENUES	114,169.57	115,706.39	63,048.30	65,284.61	116,178.00	56
EXPENDITURES						
OFFICE & OPERATING SUPPLIES	3,299.49	2,787.14	2,240.15	1,858.34	5,000.00	37
EQUIPMENT REPAIRS						
BUILDING MAINTENANCE & SUPPL	4,130.47	7,173.43	5,982.99	3,099.33	6,000.00	52
BUILDING REPAIRS CONTRACTED						
MANAGEMENT FEES-PIONEERLAND	79,410.00	81,792.00	61,344.00	65,571.00	83,428.00	79
CONTRACTED SERV - CLEANING	4,345.00	5,135.00	3,950.00	3,555.00	5,000.00	71
TELEPHONE	923.85	952.09	713.03	718.72	1,000.00	72
TRAVEL	109.63	403.74	(33.86)	(173.84)	750.00	(23)
INSURANCE	4,400.00	4,186.00	4,186.00	3,741.00	4,500.00	83
UTILITIES	2,526.30	2,569.52	2,092.10	2,685.97	5,000.00	54
HEATING COST	2,345.91	2,476.61	1,666.94	2,146.90	2,500.00	86
CAPITAL OUTLAY						
CAPITAL OUTLAY - BOOKS	4,119.09	3,000.00	3,000.00		3,000.00	
TOTAL LIBRARY FUND EXPENDITURES	105,609.74	110,475.53	85,141.35	83,202.42	116,178.00	72
TOTAL REVENUES LESS EXPENDITURES	8,559.83	5,230.86	(22,093.05)	(17,917.81)		

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
*** WATER FUND ***						
SALE OF SERVICE	572,678.48	613,786.47	464,829.52	478,889.12	617,000.00	78
CONNECTION FEES	750.00	600.00	350.00		250.00	
FIRE SERVICE FEE	10,000.00	10,000.00	7,499.97	7,499.97	10,000.00	75
REFUNDS & REIMBURSEMENTS	2,622.46	12,914.79	12,836.28	5,769.07	3,500.00	165
TOTAL REVENUES	586,050.94	637,301.26	485,515.77	492,158.16	630,750.00	78
EXPENDITURES						
SALARIES	103,334.84	107,341.23	78,565.04	91,004.91	123,500.00	74
EARNED BENEFITS	2,184.18	2,794.90			2,000.00	
FRINGE BENEFITS	42,053.41	72,010.59	33,146.40	39,454.01	53,075.00	74
OFFICE SUPPLIES	143.80	304.64	189.28	46.05	400.00	12
CHEMICALS & CHEMICAL SUPPLIES	24,503.24	18,235.98	18,235.98	12,615.81	26,000.00	49
GAS & OIL	2,616.64	2,600.26	1,866.00	2,339.61	3,000.00	78
OPERATING SUPPLIES	2,895.05	3,500.77	3,099.71	2,957.41	5,000.00	59
LABORATORY AND TESTING	377.01	2,300.37	1,828.09	825.30	2,000.00	41
EQUIPMENT REPAIR & MAINTENANCE	329.18	2,241.42	1,739.01	8,120.31	3,500.00	232
MAINTAIN SYSTEM	28,834.57	31,032.86	16,523.40	21,857.62	29,000.00	75
BUILDING REPAIR & MAINTENANCE	1,007.06	2,404.92	1,314.44	725.96	2,000.00	36
MANAGEMENT FEES	38,556.00	39,327.00	29,495.25	30,082.50	40,110.00	75
TELEPHONE	1,961.64	2,118.91	1,459.48	1,805.24	2,000.00	90
TRAVEL	411.27	603.27	603.27		1,000.00	
TRAINING	599.52	536.27	536.27	703.04	1,000.00	70
MARKETING	608.66	532.02	532.02	610.50	600.00	102
INSURANCE	8,751.20	4,211.00	3,158.30	4,403.25	2,000.00	220
WORK COMP INSURANCE	766.80	3,167.65	2,450.35	2,166.26	3,000.00	72
ELECTRIC UTILITIES	25,192.40	23,444.20	17,506.45	20,673.02	25,000.00	83
DEPRECIATION	195,483.23	195,111.30	145,821.87	146,321.34	195,000.00	75
MISCELLANEOUS	13,758.91	5,551.10	3,721.85	1,994.14	6,000.00	33
INTERDEPARTMENTAL CHARGES	12,375.00	12,375.00	9,281.25	9,281.25	12,375.00	75
TOTAL EXPENDITURES	506,743.61	531,745.66	371,073.71	397,987.53	537,560.00	74
OPERATING PROFIT/(LOSS)	79,307.33	105,555.60	114,442.06	94,170.63	93,190.00	101

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OTHER INCOME & EXPENSE						
INTEREST INCOME	9,213.27	10,797.31	8,036.69	8,555.98	10,000.00	86
CONTRIBUTED CAPITAL DEPRECIAT'N						
GAIN/LOSS ON FIXED ASSET SALE	21,500.00					
INTEREST EXPENSE	(61,016.01)	(57,237.05)	(36,818.86)	(35,154.36)	(56,350.00)	62
GRANTS & CONTRIBUTED CAPITAL						
NET INCOME/(LOSS)	49,004.59	59,115.86	85,659.89	67,572.25	46,840.00	144

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
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*** SEWER FUND ***						
SALE OF SERVICE	799,168.05	833,847.39	625,783.03	702,639.11	933,000.00	75
CONNECTION FEES	6,000.00	6,072.00	4,072.00		2,000.00	
REFUNDS & REIMBURSEMENTS	3,601.39	1,823.45	951.45	830.54	2,000.00	42
TOTAL REVENUES	808,769.44	841,742.84	630,806.48	703,469.65	937,000.00	75
EXPENDITURES						
SALARIES	7,904.36	5,844.79	4,602.47	5,626.46	19,000.00	30
EARNED BENEFITS	2,136.96	2,817.63			2,000.00	
FRINGE BENEFITS	2,781.76	3,265.10	1,840.44	2,079.44	9,525.00	22
OFFICE SUPPLIES		13.98	13.98	20.00	100.00	20
CHEMICALS & CHEMICAL SUPPLIES	39,488.72	26,452.51	20,601.08	18,972.30	30,000.00	63
GAS & OIL	1,502.08	2,200.72	1,493.39	1,459.63	2,000.00	73
OPERATING SUPPLIES	729.59	1,358.89	1,349.05	794.57	2,000.00	40
LABORATORY AND TESTING	1,182.56	1,724.10	1,375.24	2,703.60	2,000.00	135
CONTRACTED SERVICES-TESTING						
EQUIPMENT REPAIR & MAINTENANCE	16,332.12	9,897.58	8,097.41	5,799.67	15,000.00	39
MAINTAIN SYSTEM	28,709.58	44,783.91	21,033.53	30,632.46	30,000.00	102
BUILDING REPAIR & MAINTENANCE	5,075.96	2,088.52	1,653.15	3,379.69	5,000.00	68
CONTRACTED OPERATIONS	241,332.00	241,332.00	180,999.00	183,717.00	246,158.00	75
MANAGEMENT FEES	50,052.00	51,053.00	38,289.80	39,055.50	52,074.00	75
TELEPHONE	219.25	361.25	142.73	414.63	200.00	207
TRAVEL	434.24	379.44	379.44	46.00	500.00	9
TRAINING	333.00	823.33	823.33		1,000.00	
INSURANCE	10,711.00	17,924.00	13,443.20	12,597.80	19,000.00	66
WORK COMP INSURANCE		151.26	151.26	160.14		
ELECTRIC UTILITIES	50,641.47	50,574.13	38,454.89	39,024.41	50,000.00	78
HEAT	4,178.50	3,481.63	2,434.57	3,864.37	4,000.00	97
DEPRECIATION	335,302.46	333,370.79	248,130.39	249,192.19	330,000.00	76
MISCELLANEOUS	5,511.23	7,122.16	4,337.64	1,833.50	8,000.00	23
INTERDEPARTMENTAL CHARGES	21,360.00	21,360.00	16,020.00	16,020.00	21,360.00	75
TOTAL EXPENDITURES	825,918.84	828,380.72	605,665.99	617,393.36	848,917.00	73
OPERATING PROFIT/(LOSS)	(17,149.40)	13,362.12	25,140.49	86,076.29	88,083.00	98

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
OTHER INCOME & EXPENSE						
SPECIAL ASSESSMENTS						
INTEREST INCOME	1,354.15	408.83	279.32	410.09	500.00	82
CONTRIBUTED CAPITAL DEPRECIAT'N						
INTEREST EXPENSE	(62,478.03)	(56,690.46)	(36,624.06)	(31,915.43)	(52,495.00)	61
GAIN/LOSS ON DISPOSAL OF ASSET						
GRANTS & CONTRIBUTED CAPITAL						
NET INCOME/(LOSS)	(78,273.28)	(42,919.51)	(11,204.25)	54,570.95	36,088.00	151

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
*** GARBAGE COLLECTION FUND ***						
REVENUES						
SALE OF GARBAGE TAGS	4,214.48	2,724.79	1,930.80	3,171.85	3,500.00	91
GARBAGE BILLINGS	162,183.99	164,070.25	123,434.19	122,421.34	163,000.00	75
OTHER REVENUE	188.02	96.46	96.46	219.27	200.00	110
TOTAL REVENUES	166,586.49	166,891.50	125,461.45	125,812.46	166,700.00	75
EXPENDITURES						
OPERATING SUPPLIES	1,632.48	1,576.16	1,543.02	1,560.47	1,500.00	104
MANAGEMENT FEES	8,838.00	9,014.00	6,761.00	6,896.00	9,194.00	75
CONTRACTED GARBAGE PICKUP	103,944.00	103,944.00	77,958.00	77,958.00	104,000.00	75
REFUSE DISPOSAL	43,899.40	59,818.74	48,669.94	32,364.00	60,000.00	54
UNCOLLECTABLE ACCOUNTS	1,273.86	1,287.14			1,000.00	
TOTAL EXPENDITURES	159,587.74	175,640.04	134,931.96	118,778.47	175,694.00	68
OPERATING PROFIT/(LOSS)	6,998.75	(8,748.54)	(9,470.51)	7,033.99	(8,994.00)	(78)
INTEREST INCOME	2,192.64	2,321.36	1,754.47	1,774.43	2,200.00	81
NET INCOME/(LOSS)	9,191.39	(6,427.18)	(7,716.04)	8,808.42	(6,794.00)	(130)

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
*** ELECTRIC FUND ***						
REVENUES						
SALE OF SERVICE	3,084,915.90	3,022,839.05	2,328,900.05	2,214,893.33	3,035,000.00	73
MISCELLANEOUS	36,286.31	29,642.18	22,200.75	20,308.49	32,000.00	63
ADMINISTRATIVE SERVICES	14,400.00	14,400.00	10,800.00	10,800.00	14,400.00	75
INTERDEPARTMENTAL CHARGES	33,735.00	33,735.00	25,301.25	25,301.25	33,735.00	75
REFUNDS AND REIMBURSEMENTS	21,069.25	22,789.10	10,651.16	13,403.90	20,000.00	67
CONSERVATION REBATES	9,048.00	31,483.76	16,353.76	17,634.31	15,000.00	118
TRANSMISSION REVENUE	4,330.63	84,297.57	56,899.89	39,991.45	71,000.00	56
GENERATION CAPACITY REVENUE						
DEDICATED CAPACITY REVENUE	324,400.00	328,500.00	245,700.00	249,000.00	330,000.00	75
GENERATION SALES	8,407.89	5,685.11	4,323.46	4,679.51	9,000.00	52
BACKUP POWER AGREEMENT	529,888.11	608,461.57	471,336.15	316,276.51	550,000.00	58
TOTAL REVENUES	4,066,481.09	4,181,833.34	3,192,466.47	2,912,288.75	4,110,135.00	71
EXPENDITURES						
POWER PRODUCTION						
GAS & OIL	13,650.00	8,309.60				
OPERATING SUPPLIES						
EQUIPMENT REPAIR & MAINTENANCE	47,697.09	49,349.83	39,044.71	31,274.30	105,000.00	30
BUILDING REPAIR & MAINT	1,451.35	809.46	578.70	4,687.19	4,000.00	117
MANAGEMENT FEES-POWER PRODUCT	17,344.10	17,690.40	13,267.80	13,533.50	18,040.00	75
MRES-OPERATION & MAINT	23,580.14	25,631.63	12,372.91	10,241.71	26,000.00	39
CONTRACTED SERVICES						
UTILITIES	39,563.02	34,629.49	27,997.58	27,649.68	35,000.00	79
MISCELLANEOUS						
TOTAL POWER PRODUCTION	143,285.70	136,420.41	93,261.70	87,386.38	188,040.00	46
PURCHASED POWER						
PURCHASED POWER	1,451,753.31	1,395,013.10	1,060,024.34	937,287.17	1,410,000.00	66
WHEELING	280,504.09	354,183.47	265,098.14	273,411.70	355,000.00	77
BACKUP POWER AGREEMENT COSTS	271,373.09	273,242.13	216,108.33	176,025.72	280,000.00	63
TOTAL PURCHASED POWER	2,003,630.49	2,022,438.70	1,541,230.81	1,386,724.59	2,045,000.00	68

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TRANSMISSION						
MAINTENANCE OF TRANS LINE					1,000.00	
MANAGMENT FEES-TRANSMISSION	17,344.10	17,690.40	13,267.80	13,533.50	18,040.00	75
MRES-STATION & MAINT	1,436.58	593.76	593.76	1,440.85	1,500.00	96
OTHER CONTRACTED SERVICES						
TOTAL TRANSMISSION	18,780.68	18,284.16	13,861.56	14,974.35	20,540.00	73
DISTRIBUTION						
MRES - OFFICE ADDER	32,165.01	33,267.14	16,639.64	17,877.11	33,000.00	54
GAS & OIL	6,169.39	5,366.64	3,644.35	4,590.47	5,000.00	92
OPERATING SUPPLIES	15,198.41	15,710.15	12,487.35	13,107.46	15,000.00	87
EQUIPMENT REPAIRS & MAINT	19,522.52	17,329.24	12,821.22	22,907.52	21,000.00	109
MAINTAIN SYSTEM	42,260.11	26,001.44	23,307.75	15,439.58	43,000.00	36
MAINTAIN STREET LIGHTS	7,525.01	9,832.73	3,935.68	31,252.71	8,000.00	391
BUILDING REPAIR & MAINTENANCE	5,250.29	4,792.53	4,073.75	3,965.08	5,000.00	79
MANAGEMENT FEES-DIST	52,032.50	53,072.40	39,804.30	40,602.60	54,130.00	75
MISSOURI RIVER CLEARING			152,717.47	157,086.38		
MRES DISTRIBUTION	414,563.03	406,234.11	197,130.68	223,852.25	418,000.00	54
OTHER CONTRACTED SERVICES	18,802.63	1,367.86	1,367.86	5,924.39	10,000.00	59
TELEPHONE	4,291.25	4,588.42	2,952.32	3,483.15	4,500.00	77
TRAVEL EXPENSE	7,675.09	9,266.24	5,293.22	6,231.12	8,000.00	78
TRAINING	8,010.20	10,219.68	5,843.13	4,502.33	8,500.00	53
ELECTRIC UTILITIES	13,955.02	4,737.07	3,950.28	2,353.39	5,000.00	47
HEAT	2,923.64	1,986.88	1,401.60	1,656.56	3,000.00	55
MISCELLANEOUS	51.62				1,000.00	
TOTAL DISTRIBUTION	650,395.72	603,772.53	487,370.60	554,832.10	642,130.00	86
ADMINISTRATION						
SALARIES	89,099.93	91,843.85	67,596.37	70,154.22	96,400.00	73
EARNED BENEFITS	1,885.18	2,687.59			1,800.00	
FRINGE BENEFITS	41,890.55	49,634.70	31,933.32	33,829.02	44,835.00	75
OFFICE SUPPLIES	17,326.89	16,290.19	11,759.64	14,254.78	16,000.00	89
POSTAGE	962.46	1,763.78	917.40	197.60	1,500.00	13
GAS	63.26	40.97	40.97		200.00	
MANAGEMENT FEES	78,048.80	79,606.80	59,705.10	60,898.60	81,180.00	75
MRES-NON UTILITY CHARGES	68,907.66	91,483.94	54,144.35	36,426.04	75,000.00	49
CONTRACTED SERVICES	6,162.07	4,379.92	3,914.17	7,560.89	8,000.00	95
DATA PROCESSING SERVICES	18,341.02	22,287.76	18,335.52	19,912.24	24,000.00	83
BILL PRINT SERVICES	13,832.61	13,623.12	10,167.36	10,134.97	14,000.00	72
TELEPHONE	7,424.08	7,331.66	5,496.01	5,541.42	7,500.00	74
TRAVEL EXPENSE	1,422.36	1,520.92	1,232.23	520.73	2,000.00	26

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TRAINING & INSTRUCTION	1,257.00	1,470.00	1,470.00	935.00	1,600.00	58
MARKETING	9,224.29	7,047.31	5,395.97	6,088.37	8,000.00	76
INSURANCE	28,845.00	39,646.30	29,851.60	29,178.25	40,000.00	73
DEPRECIATION	524,463.47	528,766.04	375,130.73	379,051.67	521,000.00	73
MISCELLANEOUS						
BAD DEBTS	11,468.28	15,485.83	100.00		12,000.00	
DUES & SUBSCRIPTIONS	5,963.00	5,936.00	5,936.00	5,773.00	6,000.00	96
MRES-LOAD MANAGEMENT	11,929.15	7,126.46	4,027.11	2,579.38	12,240.00	21
LOAD MANAGEMENT/CONSERVATION	29,745.50	48,904.13	30,818.97	34,620.08	41,260.00	84
TOTAL ADMINISTRATION	968,262.56	1,036,877.27	717,972.82	717,656.26	1,014,515.00	71
GRAND TOTAL EXPENSES	3,784,355.15	3,817,793.07	2,853,697.49	2,761,573.68	3,910,225.00	71
OPERATING PROFIT/(LOSS)	282,125.94	364,040.27	338,768.98	150,715.07	199,910.00	75
OTHER INCOME & EXPENSE						
INTEREST INCOME	57,602.26	61,156.41	44,951.64	45,891.96	60,000.00	76
UNREALIZED GAIN (LOSS) ON INVS	(1,292.24)	(8,120.46)	7,203.00	7,044.00		
INTEREST EXPENSE	(239,803.92)	(225,893.57)	(101,245.50)	(95,456.20)	(223,000.00)	43
GAIN/LOSS ON DISPOSAL/ASSET	3,299.63	(2,397.30)				
SALE OF PROPERTY		6,550.00	6,550.00	35,200.00		
NET INCOME/(LOSS)	101,931.67	195,335.35	296,228.12	143,394.83	36,910.00	388
*** SALE OF SERVICE BREAKDOWN ***						
RESIDENTIAL LIGHTING	1,311,556.05	1,292,690.31	1,006,246.28	953,230.19	1,290,000.00	74
INTERRUPTIBLE SERVICE	82,255.20	73,785.28	55,287.95	53,036.61	80,000.00	66
MUNICIPAL SERVICE	214,857.75	196,828.95	150,986.71	153,904.02	200,000.00	77
COMMERCIAL LIGHTING	364,310.56	349,462.54	267,750.67	256,872.30	350,000.00	73
INDUSTRIAL SERVICE	1,026,690.52	1,026,340.70	787,346.89	737,761.22	1,030,000.00	72
STREET LIGHTING & SECURITY LIGHTS	85,245.82	83,731.27	61,281.55	60,088.99	85,000.00	71
TOTAL SALES OF SERVICE	3,084,915.90	3,022,839.05	2,328,900.05	2,214,893.33	3,035,000.00	73

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
*** LIQUOR FUND ***						
REVENUES						
SALES	1,105,459.58	1,106,680.59	777,455.25	763,733.80	1,095,000.00	70
COST OF SALES	712,993.52	720,475.36	503,944.79	507,224.29	707,700.00	72
GROSS PROFIT	392,466.06	386,205.23	273,510.46	256,509.51	387,300.00	66
RENTAL INCOME	26,821.20	32,703.20	22,617.00	19,179.40	32,000.00	60
MACHINE COMMISSIONS	1,709.41	1,879.20	1,441.02	1,312.39	2,000.00	66
MISCELLANEOUS INCOME	122.50			85.08	500.00	17
TOTAL GROSS PROFIT	421,119.17	420,787.63	297,568.48	277,086.38	421,800.00	66
EXPENDITURES						
SALARIES	149,964.82	136,463.92	93,808.89	104,069.90	145,000.00	72
FRINGE BENEFITS	48,274.28	52,189.98	37,396.03	38,458.47	51,450.00	75
OFFICE SUPPLIES	447.13	881.77	410.11	211.92	500.00	42
OPERATING SUPPLIES	5,128.11	5,090.91	3,586.36	4,077.15	5,000.00	82
BUILDING MAINTENANCE & SUPPLIES	17,519.83	9,021.19	7,180.08	5,470.01	10,000.00	55
MANAGEMENT FEES	25,606.00	26,118.00	19,588.50	19,980.00	26,640.00	75
CONTRACTED SERVICES - CLEANING	9,792.30	11,405.54	8,760.40	7,935.40	11,000.00	72
TELEPHONE EXPENSE	1,331.41	1,461.74	1,097.58	1,095.26	1,500.00	73
TRAVEL EXPENSE		54.00			400.00	
TRAINING & INSTRUCTION	30.00	74.00	15.00	430.00	500.00	86
FREIGHT ON LIQUOR	4,483.20	3,575.40	2,654.15	2,694.55	4,500.00	60
ADVERTISING	10,019.88	8,419.51	5,380.12	3,902.54	10,000.00	39
INSURANCE	18,340.50	21,695.85	16,448.85	15,930.09	22,000.00	72
UTILITIES	13,277.78	12,554.69	9,760.18	9,083.69	13,000.00	70
HEATING COST	1,043.44	1,196.92	764.12	738.20	1,200.00	62
DEPRECIATION	5,506.79	4,876.25	3,978.00	4,075.10	6,000.00	68
MISCELLANEOUS	13,526.36	4,937.10	4,027.67	3,478.84	5,600.00	62
CREDIT CARD DISCOUNT	13,476.00	12,799.97	9,313.47	10,584.96	14,000.00	76
BAD DEBTS	858.16	1,635.40	1,674.79	898.22	800.00	112
LAUNDRY EXPENSE	1,313.03	1,179.56	871.02	856.62	1,400.00	61
TOTAL EXPENDITURES	339,939.02	315,631.70	226,715.32	233,970.92	330,490.00	71
OPERATING PROFIT/(LOSS)	81,180.15	105,155.93	70,853.16	43,115.46	91,310.00	47
INTEREST INCOME	108.48	227.66	169.20	719.03	100.00	719
GAIN/LOSS ON DISPOSAL/ASSET						
NET INCOME/(LOSS)	81,288.63	105,383.59	71,022.36	43,834.49	91,410.00	48

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
*** LIQUOR SALES ANALYSIS ***						
OFF SALE LIQUOR & WINE SALES	358,755.49	366,207.31	250,474.92	244,168.69	360,000.00	68
COST OF SALES	(246,510.20)	(255,653.24)	(174,626.06)	(171,108.90)	(249,400.00)	69
GROSS PROFIT	112,245.29	110,554.07	75,848.86	73,059.79	110,600.00	66
OFF SALE BEER SALES	533,809.03	532,127.14	377,105.80	391,234.84	520,000.00	75
COST OF SALES	(392,159.58)	(392,555.15)	(277,385.53)	(288,447.20)	(382,200.00)	75
GROSS PROFIT	141,649.45	139,571.99	99,720.27	102,787.64	137,800.00	75
ON SALE LIQUOR & WINE SALES	74,320.49	68,332.02	48,819.34	40,135.73	70,000.00	57
COST OF SALES	(13,483.71)	(11,677.06)	(8,297.19)	(6,357.07)	(12,600.00)	50
GROSS PROFIT	60,836.78	56,654.96	40,522.15	33,778.66	57,400.00	59
ON SALE BEER SALES	91,183.08	95,532.18	68,970.81	56,758.70	100,000.00	57
COST OF SALES	(25,534.90)	(28,085.68)	(19,461.67)	(17,768.91)	(28,000.00)	63
GROSS PROFIT	65,648.18	67,446.50	49,509.14	38,989.79	72,000.00	54
MISCELLANEOUS SALES	47,391.49	44,481.94	32,084.38	31,435.84	45,000.00	70
COST OF SALES	(35,305.13)	(32,504.23)	(24,174.34)	(23,542.21)	(35,500.00)	66
GROSS PROFIT	12,086.36	11,977.71	7,910.04	7,893.63	9,500.00	83
TOTAL SALES	1,105,459.58	1,106,680.59	777,455.25	763,733.80	1,095,000.00	70
TOTAL COST OF SALES	(712,993.52)	(720,475.36)	(503,944.79)	(507,224.29)	(707,700.00)	72
TOTAL GROSS PROFIT	392,466.06	386,205.23	273,510.46	256,509.51	387,300.00	66

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK DATA	JE-ID	LINE#
101.41110.350 2)MAYOR & COUNCIL	1)GENERAL FUND 3)PRINTING & PUBLISHING PUB HEARINGS NUISANCE PUBLICATIONS	198.00 1,300.00	MONITOR & NEWS WILCOX LAW OFFICE, P.A.		D-09302017-718 D-09302017-718	336 451
101.41300.131 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)HEALTH INSURANCE HEALTH INS-HSA FEES	8.44	SELECT ACCOUNT		D-09302017-718	362
101.41300.201 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)OFFICE SUPPLIES ENVELOPES SHREDDING DATA	35.91 111.06	BACKSTREET PRINTING SHRED-IT USA		D-09302017-718 D-09302017-718	353 435
101.41300.202 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)DUPLICATING & COPYING COPIER MAINT COPIER PAYMENT COPIER CONTRACT	81.27 139.00 101.60	LOFFLER COMPANIES-131511 TOSHIBA FINANCIAL SERVIC LOFFLER COMPANIES-131511	049154	D-09302017-718 D-09302017-718 M-09302017-719	69 195 36
101.41300.209 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)GAS & OIL GAS	175.69	GLACIAL PLAINS COOPERATI		D-09302017-718	83
101.41300.309 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONTRACTED SERVICES COMP TIME/DATA ENTRY	1,200.00	ELECTRIC FUND		D-09302017-718	21
101.41300.310 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONTRACTED SERVICES TECH SUPPORT SVC ANNUAL SERVICE SERVICE LABOR SERVICE LABOR SERVICE LABOR, MILEAGE SERVICE LABOR	1,175.00 1,474.00 1,474.00 4360.00 4360.00 3486.75 680.00	SWIFT COUNTY OPG, INC MORRIS ELECTRONICS MORRIS ELECTRONICS MORRIS ELECTRONICS MORRIS ELECTRONICS MORRIS ELECTRONICS		D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718	10 11 12 13 14 15 16
101.41300.315 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONSULTING SERVICES FRANCHISE RENEWAL RR CROSSING STUDY GENERAL ENGINEERING LEGAL FEES GENERAL ENGINEERING RAILROAD CROSSING STUDY	18.00 2,112.50 1,148.00 1,148.00 4,003.00 2,375.50	MOSS & BARNETT STANTEC CONSULTING SERVI STANTEC CONSULTING SERVI ABRAMS & SCHMIDT LLC STANTEC CONSULTING SERVI STANTEC CONSULTING SERVI	049161 049161	D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 M-09302017-719 M-09302017-719	2 3 4 5 6 7 8
101.41300.321 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)TELEPHONE LONG DISTANCE CHARGES MONTHLY PRI CHARGE CELL PHONE	145.94 417.46 111.48	CENTURYLINK CENTURYLINK VERIZON	049167	D-09302017-718 D-09302017-718 M-09302017-719	9 10 11
101.41300.331 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)TRAVEL EXPENSE MILEAGE TO ALEXANDRIA PLANNING COMM MEETING LODGING & MEALS MILEAGE TO MNGFOA CONF HEALTH FAIR CONFERENCE MEALS	107.00 42.00 401.24 57.78 76.50 32.20	KENT/LISA DOMATI'S FAMILY FOODS ALSAKER/VALERIE PEDERSON/GLEN ALSAKER/VALERIE BANKCARD CENTER		D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718	270 271 272 273 274 275
101.41300.332 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)TRAINING & INSTRUCTION 3 REGISTRATIONS	685.00	BANKCARD CENTER		D-09302017-718	445
101.41300.433 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)DUES & SUBSCRIPTIONS WSJ	36.99	BANKCARD CENTER		D-09302017-718	446
101.41410.201 2)ELECTIONS	1)GENERAL FUND 3)OFFICE SUPPLIES BALLOTS	853.37	SEACHANGE		D-09302017-718	244

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.41610.201 2) CITY ATTORNEY	1) GENERAL FUND 3) OFFICE SUPPLIES POSTAGE COPIES LEGAL FEES	7.64 14.29	WILCOX LAW OFFICE, P.A. WILCOX LAW OFFICE, P.A.	049163	D-09302017-718 M-09302017-719	219 56
101.41610.304 2) CITY ATTORNEY	1) GENERAL FUND 3) CITY ATTORNEY CONTRACT CITY ATTORNEY FEES LEGAL FEES	1,110.50 1,308.50	WILCOX LAW OFFICE, P.A. WILCOX LAW OFFICE, P.A.	049163	D-09302017-718 M-09302017-719	220 57
101.41940.235 2) CITY HALL	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL MATS REPAIR STOOL MATS BATTERIES GARBAGE SERVICE BAGS GARBAGE SERVICE	23.46 84.95 23.46 19.98 35.10 38.80 35.10	BENSON LAUNDRY-MAT HOUSE HAWLEYS, INC BENSON LAUNDRY-MAT HOUSE ZOSEL'S TRUE VALUE MATTHEISEN DISPOSAL, INC WEST CENTRAL SALES MATTHEISEN DISPOSAL, INC	049155	D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 M-09302017-719	60 283 340 371 404 37
101.41940.310 2) CITY HALL	1) GENERAL FUND 3) CONTRACTED SERV - CLEANING POLICE DEPT 9/3-9/30 CLEAN CITY HALL	160.00 160.00	MCGEARY/THOMAS SWIFT COUNTY DAC		D-09302017-718 D-09302017-718	210 237
101.41940.381 2) CITY HALL	1) GENERAL FUND 3) UTILITIES UTILITIES	611.26	MUNICIPAL UTILITIES		D-09302017-718	93
101.41940.383 2) CITY HALL	1) GENERAL FUND 3) HEATING COST NATURAL GAS	26.00	CENTER POINT ENERGY		D-09302017-718	159
101.42100.131 2) POLICE DEPARTMENT	1) GENERAL FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	16.88	SELECT ACCOUNT		D-09302017-718	363
101.42100.201 2) POLICE DEPARTMENT	1) GENERAL FUND 3) OFFICE SUPPLIES COPIER PAYMENT DVDS	81.00 45.48	TOSHIBA FINANCIAL SERVIC BACKSTREET PRINTING		D-09302017-718 D-09302017-718	186 350
101.42100.209 2) POLICE DEPARTMENT	1) GENERAL FUND 3) GAS & OIL GAS	1,402.73	GLACIAL PLAINS COOPERATI		D-09302017-718	84
101.42100.210 2) POLICE DEPARTMENT	1) GENERAL FUND 3) OPERATING SUPPLIES MONTHLY SCHEDULE SERVICE CABLE SERVICE NON PROC DISPOSAL ROLLS	43.35 7.74 13.00 14.00	CALLBACK STAFFING SOLUTI CHARTER COMMUNICATIONS SWIFT CO ENVIRONMENTAL S BENSON BAKERY		D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718	218 225 324 381
101.42100.213 2) POLICE DEPARTMENT	1) GENERAL FUND 3) UNIFORM ALLOWANCE NAMEPLATE	18.98	STREICHER'S		D-09302017-718	241
101.42100.219 2) POLICE DEPARTMENT	1) GENERAL FUND 3) INVESTIGATIONS PROSECUTION FEES VEHICLE STORAGE VOID CHK LEGAL FEES	2,887.11 451.00 0.00 3,125.29	WILCOX LAW OFFICE, P.A. BENSON BODY SHOP WILCOX LAW OFFICE, P.A. WILCOX LAW OFFICE, P.A.	049162 049163	D-09302017-718 D-09302017-718 M-09302017-719 M-09302017-719	221 369 365 58
101.42100.223 2) POLICE DEPARTMENT	1) GENERAL FUND 3) EQUIPMENT REPAIRS CONTRACTED OIL CHG.	34.60	TOM'S SERVICE, INC		D-09302017-718	368
101.42100.235 2) POLICE DEPARTMENT	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL 2ND HALF TAXES	1,160.00	SWIFT COUNTY TREASURER		D-09302017-718	430

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
101.42100.240	1) GENERAL FUND				
2) POLICE DEPARTMENT	3) SMALL TOOLS & EQUIPMENT				
	GLUE	4.29	BACKSTREET PRINTING	D-09302017-718	351
	ARMORALL TAPE	17.26	RUNNINGS SUPPLY INC	D-09302017-718	421
	CLAY PIGEONS, SHELLS	289.90	RUNNINGS SUPPLY INC	D-09302017-718	432
101.42100.321	1) GENERAL FUND				
2) POLICE DEPARTMENT	3) TELEPHONE				
	MONTHLY PRI CHARGE	100.00	CENTURYLINK	D-09302017-718	189
	LOCAL SERVICE	64.65	CENTURYLINK	D-09302017-718	197
	CELL PHONE	101.48	VERIZON	D-09302017-718	370
	CELL PHONE	244.78	VERIZON	M-09302017-719	31
			049167		
101.42100.331	1) GENERAL FUND				
2) POLICE DEPARTMENT	3) TRAVEL EXPENSE				
	MEALS & LODGING	552.06	BANKCARD CENTER	D-09302017-718	447
101.42100.332	1) GENERAL FUND				
2) POLICE DEPARTMENT	3) TRAINING & INSTRUCTION				
	2 REGISTRATIONS	150.00	BANKCARD CENTER	D-09302017-718	448
101.42100.381	1) GENERAL FUND				
2) POLICE DEPARTMENT	3) UTILITIES				
	UTILITIES	102.42	MUNICIPAL UTILITIES	D-09302017-718	337
101.42100.411	1) GENERAL FUND				
2) POLICE DEPARTMENT	3) RENT				
	GARAGE RENT	100.00	ELECTRIC FUND	D-09302017-718	29
101.42100.439	1) GENERAL FUND				
2) POLICE DEPARTMENT	3) DOG POUND EXPENSES				
	DOG POUND CHGS	40.00	H & H VETERINARY SERVICE	D-09302017-718	333
101.42200.201	1) GENERAL FUND				
2) FIRE DEPARTMENT	3) OFFICE SUPPLIES				
	FOCUS PRO 5000	65.92	CRAIGS, INC.	D-09302017-718	398
101.42200.209	1) GENERAL FUND				
2) FIRE DEPARTMENT	3) GAS & OIL				
	GAS	233.22	GLACIAL PLAINS COOPERATI	D-09302017-718	85
	FUEL	27.96	RUNNINGS SUPPLY INC	D-09302017-718	427
101.42200.210	1) GENERAL FUND				
2) FIRE DEPARTMENT	3) OPERATING SUPPLIES				
	FREIGHT	7.04	TRACE ANALYTICS INC	D-09302017-718	396
	FREIGHT	0.04	TRACE ANALYTICS INC	D-09302017-718	397
101.42200.221	1) GENERAL FUND				
2) FIRE DEPARTMENT	3) EQUIPMENT REPAIR PARTS				
	DISC	169.95	HEIMAN FIRE EQUIPMENT, I	D-09302017-718	399
101.42200.235	1) GENERAL FUND				
2) FIRE DEPARTMENT	3) BUILDING MAINTENANCE & SUPPL				
	ENTRY LOCK	211.50	A.F. BUILDING MATERIALS	D-09302017-718	306
	LED LIGHTS	2,732.47	BORDER STATES ELECTRIC S	D-09302017-718	315
	GARBAGE SERVICE	44.46	MATTHEISEN DISPOSAL, INC	D-09302017-718	372
	GARBAGE SERVICE	44.46	MATTHEISEN DISPOSAL, INC	M-09302017-719	38
	PRESS VESSEL LICENSE	10.00	MN DEPT OF LABR & INDSTR	M-09302017-719	46
			049155		
			049158		
101.42200.310	1) GENERAL FUND				
2) FIRE DEPARTMENT	3) CONTRACTED SERVICES				
	CLEAN FIRE HALL	40.56	SWIFT COUNTY DAC	D-09302017-718	238
101.42200.360	1) GENERAL FUND				
2) FIRE DEPARTMENT	3) INSURANCE				
	UNEMPLOYMENT	2.50	MN UI FUND	D-09302017-718	400
	UNEMPLOYMENT-ZIEGLER	72.36	MN UI FUND	M-09302017-719	51
			049160		
101.42200.381	1) GENERAL FUND				
2) FIRE DEPARTMENT	3) UTILITIES				
	UTILITIES	301.35	MUNICIPAL UTILITIES	D-09302017-718	95

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
101.42200.383 2) FIRE DEPARTMENT	1) GENERAL FUND 3) HEATING COST NATURAL GAS	26.00	CENTER POINT ENERGY	D-09302017-718	160
101.42200.418 2) FIRE DEPARTMENT	1) GENERAL FUND 3) FIRE SERVICE FEE FIRE SERVICE	833.33	WATER FUND	D-09302017-718	24
101.42600.131 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	2.11	SELECT ACCOUNT	D-09302017-718	364
101.42600.321 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) TELEPHONE CELL PHONE	50.74	VERIZON	049167 M-09302017-719	34
101.42600.331 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) TRAVEL EXPENSE MILEAGE TO MORRIS MEALS/LODGING	392.69 232.73	JACOBSON/MIKE BANKCARD CENTER	D-09302017-718 049159 M-09302017-719	356 50
101.43100.131 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	10.55	SELECT ACCOUNT	D-09302017-718	365
101.43100.209 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) GAS & OIL GAS	1,616.99	GLACIAL PLAINS COOPERATI	D-09302017-718	87
101.43100.210 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) OPERATING SUPPLIES WELDING GAS FUSE HOLDER BOOT ALLOW GLOVES, BLEACH DA TESTS WELDING GAS	145.35 4.23 100.00 16.05 54.00 149.83	AMERICAN WELDING & GAS I NORTHSIDE AUTO HOFFMAN/MIKE RUNNINGS SUPPLY INC SWIFT COUNTY BENSON HEAL AMERICAN WELDING & GAS I	D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 049156 M-09302017-719	196 384 390 425 453 44
101.43100.212 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) STREET MARKINGS & SIGNS STREET SIGNS BRACKET RETURN	734.21 165.12CR	M-R SIGN CO.; INC. M-R SIGN CO.; INC.	D-09302017-718 D-09302017-718	252 256
101.43100.215 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) SHOP SUPPLIES TERMINAL, CONNECTOR	17.96	NORTHSIDE AUTO	D-09302017-718	386
101.43100.221 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS LAMP LIFT PARTS	69.38 74.21	NORTHSIDE AUTO JOHN DEERE FINANCIAL	D-09302017-718 049166 M-09302017-719	385 63
101.43100.235 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL GARBAGE SERVICE BUILDING SNOW STOPS GARBAGE SERVICE PRESS VESSEL LICENSE	167.20 1,390.82 213.52 10.00	MATTHEISEN DISPOSAL, INC BANKCARD CENTER MATTHEISEN DISPOSAL, INC MN DEPT OF LABR & INDSTR	D-09302017-718 D-09302017-718 049155 M-09302017-719 049158 M-09302017-719	373 449 39 47
101.43100.240 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) SMALL TOOLS & EQUIPMENT SAW, BATTERIES	222.98	RUNNINGS SUPPLY INC	D-09302017-718	426
101.43100.332 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) TRAINING & INSTRUCTION TREE SCHOOL-HOFFMAN	85.00	INCIDENTAL FUND	D-09302017-718	278
101.43100.381 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) UTILITIES UTILITIES ELECTRIC ELECT-GRAVEL PIT & DUMP	353.88 97.74 98.78	MUNICIPAL UTILITIES AGRALITE ELECTRIC COOPER AGRALITE ELECTRIC COOPER	D-09302017-718 D-09302017-718 049153 M-09302017-719	96 441 14

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
101.43100.383 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) HEATING COST NATURAL GAS	63.33	CENTER POINT ENERGY	D-09302017-718	161
101.43100.386 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) STREET LIGHTING UTILITIES UTILITIES	4,811.27	MUNICIPAL UTILITIES	D-09302017-718	97
101.43100.438 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) LAUNDRY MATS & TOWELS MATS	71.48 69.50	BENSON LAUNDRY-MAT HOUSE BENSON LAUNDRY-MAT HOUSE	D-09302017-718 D-09302017-718	62 330
101.45121.235 2) ORGANIZED RECREATION	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL BATTERIES	39.96	ZOSEL'S TRUE VALUE	D-09302017-718	339
101.45121.310 2) ORGANIZED RECREATION	1) GENERAL FUND 3) SENIOR CITIZEN PROGRAM MONTHLY CONTRIBUTION	700.00	SENIOR ADVOCACY CORPORAT	D-09302017-718	28
101.45124.210 2) SWIMMING POOL	1) GENERAL FUND 3) OPERATING SUPPLIES ROPE CELL PHONE	9.98 40.01	RUNNINGS SUPPLY INC VERIZON	D-09302017-718 M-09302017-719	422 97
101.45124.235 2) SWIMMING POOL	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL GARBAGE SERVICE BOILER LICENSES	102.02 20.00	MATTHEISEN DISPOSAL, INC MN DEPT OF LABR & INDSTR	049155 M-09302017-719 049158 M-09302017-719	43 49
101.45124.321 2) SWIMMING POOL	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	25.58	CENTURYLINK	D-09302017-718	178
101.45124.381 2) SWIMMING POOL	1) GENERAL FUND 3) UTILITIES UTILITIES	248.12	MUNICIPAL UTILITIES	D-09302017-718	98
101.45124.383 2) SWIMMING POOL	1) GENERAL FUND 3) HEATING COST NATURAL GAS	50.89	CENTER POINT ENERGY	D-09302017-718	162
101.45181.235 2) ARMORY	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL FALL APPLICATION SERVICE FURNACE, FILTERS	42.23 525.45	TOTAL LAWN CARE, INC CRAIGS, INC.	D-09302017-718 D-09302017-718	232 233
101.45181.310 2) ARMORY	1) GENERAL FUND 3) CONTRACTED SERVICES CLEAN ARMORY	27.14	SWIFT COUNTY DAC	D-09302017-718	235
101.45181.321 2) ARMORY	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	42.17	CENTURYLINK	D-09302017-718	179
101.45181.381 2) ARMORY	1) GENERAL FUND 3) UTILITIES UTILITIES	129.02	MUNICIPAL UTILITIES	D-09302017-718	99
101.45181.383 2) ARMORY	1) GENERAL FUND 3) HEATING COST NATURAL GAS	26.59	CENTER POINT ENERGY	D-09302017-718	163
101.45200.131 2) PARKS	1) GENERAL FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	2.11	SELECT ACCOUNT	D-09302017-718	366
101.45200.209 2) PARKS	1) GENERAL FUND 3) GAS & OIL GAS	882.71	GLACIAL PLAINS COOPERATI	D-09302017-718	88

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
101.45200.210 2) PARKS	1) GENERAL FUND 3) OPERATING SUPPLIES				
	BLADE	4.99	ZOSEL'S TRUE VALUE	D-09302017-718	41
	HDWRE	12.00	ZOSEL'S TRUE VALUE	D-09302017-718	41
	GARBAGE SERVICE	444.72	MATTHEISEN DISPOSAL, INC	D-09302017-718	41
	GURGE, WATER O RING	444.97	RUNNINGS SUPPLY INC	D-09302017-718	41
	WATER, STROKE CONTROL	340.00	RUNNINGS SUPPLY INC	D-09302017-718	41
	FALL LAWN CARE	344.00	TOTAL LAWN CARE INC	D-09302017-718	41
	GARBAGE SERVICE	544.22	MATTHEISEN DISPOSAL, INC	M-09302017-719	40
101.45200.221 2) PARKS	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS				
	FILTERS, SPARK PLUGS	28.01	AUTO VALU BENSON	D-09302017-718	326
	PARTS	463.48	JOHN DEERE FINANCIAL	M-09302017-719	62
101.45200.223 2) PARKS	1) GENERAL FUND 3) EQUIPMENT REPAIRS CONTRACTED				
	LAWN MOWER TIRE REP	87.28	GLACIAL PLAINS COOPERATI	D-09302017-718	86
	PARTS	1,222.85	JOHN DEERE FINANCIAL	M-09302017-719	65
101.45200.235 2) PARKS	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL				
	SEPT RENT	32.00	WEST ACRES WATER SYSTEMS	D-09302017-718	335
	BAGS	28.80	WEST CENTRAL SALES	D-09302017-718	402
	PRESS VESSEL LICENSE	20.00	MN DEPT OF LABR & INDSTR	M-09302017-719	48
101.45200.310 2) PARKS	1) GENERAL FUND 3) CONTRACTED SERVICES-MOWING				
	MOWING	1,438.06	SWIFT COUNTY DAC	D-09302017-718	240
101.45200.311 2) PARKS	1) GENERAL FUND 3) CONTRACTED SERVICE - OTHER				
	PARK CARETAKER 9/3 -9/30	800.00	MANSKA/SHIRLEY	D-09302017-718	198
	CLEAN NS REC	9.88	SWIFT COUNTY DAC	D-09302017-718	236
101.45200.321 2) PARKS	1) GENERAL FUND 3) TELEPHONE				
	SPRINKLER CELL SERVICE	40.01	VERIZON	M-09302017-719	33
101.45200.332 2) PARKS	1) GENERAL FUND 3) TRAINING & INSTRUCTION				
	TREE SCHOOL-HOPP	85.00	INCIDENTAL FUND	D-09302017-718	277
101.45200.360 2) PARKS	1) GENERAL FUND 3) INSURANCE				
	UNEMPLOYMENT	703.65	MN UI FUND	D-09302017-718	401
	UNEMPLOYMENT-WROBLESKI	386.86	MN UI FUND	M-09302017-719	52
101.45200.381 2) PARKS	1) GENERAL FUND 3) UTILITIES				
	UTILITIES	628.80	MUNICIPAL UTILITIES	D-09302017-718	100
101.46500.343 2) TOURISM	1) GENERAL FUND 3) LODGING TAX EXPENDITURES				
	KID DAY BUTTONS	24.00	BACKSTREET PRINTING	D-09302017-718	352
101.49010.210 2) CEMETERY	1) GENERAL FUND 3) OPERATING SUPPLIES				
	REPLACE TREE	200.00	WYFFELS/DIANE	M-09302017-719	98
101.49200.430 2) UNALLOCATED	1) GENERAL FUND 3) MISCELLANEOUS				
	2ND HALF TAXES	2,050.00	SWIFT COUNTY TREASURER	D-09302017-718	431
	2ND HALF TAXES	1,601.13	SWIFT COUNTY TREASURER	D-09302017-718	433
	POP AND WATER	128.25	BENSON LIQUOR STORE	M-09302017-719	61
	CONTRACTED SERVICES	3,807.96	HUMANE SOCIETY OF SWIFT	M-09302017-719	99
101.49300.727 2) TRANSFERS	1) GENERAL FUND 3) TRANSFER TO FIRE RELIEF FUND				
	SUPPLEMENTAL AID	7,822.21	BENSON FIRE RELIEF ASSO	D-09302017-718	410
	STATE FIRE AID	32,326.99	BENSON FIRE RELIEF ASSO	D-09302017-718	413

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
101.49300.731 2) TRANSFERS	1) GENERAL FUND 3) TRANSFER TO OTHER GOVERNMENTS MONTHLY RENT	3,125.00	BENSON CIVIC CENTER BOAR	D-09302017-718	175
101.49810.209 2) AIRPORT	1) GENERAL FUND 3) GAS & OIL 3500 GALS AV FUEL	12,278.00	DOOLEY'S PETROLEUM INC.	D-09302017-718	293
101.49810.210 2) AIRPORT	1) GENERAL FUND 3) OPERATING SUPPLIES FUEL CARD-LANG WATER RENT PRINTER PARTS PARTS	6.96 26.45 345.00 193.21	OT POD CULLIGAN SOFT WATER OT POD JOHN DEERE FINANCIAL	049152 D-09302017-718 049157 M-09302017-719 049166 M-09302017-719	251 35 45 64
101.49810.235 2) AIRPORT	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL MATS WATER CLEAN AIRPORT SEPT RENT GARBAGE SERVICE BAGS GARBAGE SERVICE	13.51 41.20 64.02 193.50 298.68 4.68	BENSON LAUNDRY-MAT HOUSE CULLIGAN SOFT WATER SWIFT COUNTY DAC WEST ACRES WATER SYSTEMS MATTHEISEN DISPOSAL, INC WEST CENTRAL SALES MATTHEISEN DISPOSAL, INC	D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 049155 M-09302017-719	61 71 239 334 375 403 41
101.49810.307 2) AIRPORT	1) GENERAL FUND 3) MANAGEMENT FEES AIRPORT MANAGER	350.00	LYNCH LAKE FLYING CLUB	D-09302017-718	38
101.49810.321 2) AIRPORT	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	77.72	CENTURYLINK	D-09302017-718	183
101.49810.381 2) AIRPORT	1) GENERAL FUND 3) UTILITIES ELECTRIC ELECT-AIRPORT	568.54 575.85	AGRALITE ELECTRIC COOPER AGRALITE ELECTRIC COOPER	049153 D-09302017-718 M-09302017-719	440 15
101.49810.383 2) AIRPORT	1) GENERAL FUND 3) HEATING COST NATURAL GAS	30.60	CENTER POINT ENERGY	D-09302017-718	164
211.45500.201 2) LIBRARY	1) LIBRARY FUND 3) OFFICE SUPPLIES COPIER MAINT PLANNER	72.05 21.59	LOFFLER COMPANIES-131511 BACKSTREET PRINTING	D-09302017-718 D-09302017-718	223 354
211.45500.210 2) LIBRARY	1) LIBRARY FUND 3) OPERATING SUPPLIES AMAZON PRIME	99.00	BANKCARD CENTER	D-09302017-718	450
211.45500.235 2) LIBRARY	1) LIBRARY FUND 3) BUILDING MAINTENANCE & SUPPL MATS FALL APPLICATION MONITORING NOV-JAN MATS PAINT GARBAGE SERVICE COPY PAPER TOWELS GARBAGE SERVICE	40.47 49.96 80.85 40.47 12.57 37.44 65.20 37.44	BENSON LAUNDRY-MAT HOUSE TOTAL LAWN CARE, INC HEARTLAND SECURITY SERVI BENSON LAUNDRY-MAT HOUSE ZOSEL'S TRUE VALUE MATTHEISEN DISPOSAL, INC WEST CENTRAL SALES MATTHEISEN DISPOSAL, INC	D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 049155 M-09302017-719	63 231 321 331 338 376 377 42
211.45500.310 2) LIBRARY	1) LIBRARY FUND 3) CONTRACTED SERV - CLEANING CLEAN LIBRARY	395.00	MCGEARY/THOMAS	D-09302017-718	26
211.45500.321 2) LIBRARY	1) LIBRARY FUND 3) TELEPHONE LOCAL SERVICE	78.19	CENTURYLINK	D-09302017-718	184

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
211.45500.381 2) LIBRARY	1) LIBRARY FUND 3) UTILITIES UTILITIES	450.27	MUNICIPAL UTILITIES		D-09302017-718	101
211.45500.383 2) LIBRARY	1) LIBRARY FUND 3) HEATING COST UTILITIES	189.40	MUNICIPAL UTILITIES		D-09302017-718	102
401.42100.501 2) POLICE DEPARTMENT	1) GENERAL CAPITAL OUTLAY FUND 3) CAPITAL OUTLAY WIRE		BORDER STATES ELECTRIC S		D-09302017-718	314
	PAY EST #2	6,398.99	MARCUS CONSTRUCTION CO I	049170	M-09302017-718	101
	PAY EST #2	7,986.07	MARCUS CONSTRUCTION CO I	049170	M-09302017-718	102
	PAY EST #2	32,729.40	MID-CENTRAL CONCRETE, INC	049171	M-09302017-718	103
401.45200.501 2) PARKS	1) GENERAL CAPITAL OUTLAY FUND 3) CAPITAL OUTLAY EXCAVATOR WORK-CEMETERY	845.00	B.G. AMUNDSON CONSTRUCTI		D-09302017-718	348
	CEMETERY SIDEWALK	34,145.80	B.G. AMUNDSON CONSTRUCTI		D-09302017-718	349
	CIVIC CENTER ROOF	6,156.80	MARCUS CONSTRUCTION CO I	049164	M-09302017-718	59
	CIVIC CENTER ROOF	6,479.50	MARCUS CONSTRUCTION CO I	049164	M-09302017-718	60
501.43124.313 2) SIDEWALKS & CROSSWALKS	1) CONCRETE PROJECTS FUND 3) CONTRACTED SERVICES SIDEWALK REPAIRS	13,064.33	B.G. AMUNDSON CONSTRUCTI		D-09302017-718	388
515.46500.315 2) GENERAL	1) ECONOMIC DEV. AUTHORITY FUND 3) CONSULTING SERVICES BIOMASS SERVICES	1,146.35	FLAHERTY & HOOD, P.A.		D-09302017-718	452
515.46500.430 2) GENERAL	1) ECONOMIC DEV. AUTHORITY FUND 3) MISCELLANEOUS 2ND HALF TAXES	981.00	SWIFT COUNTY TREASURER		D-09302017-718	434
	BOILER LICENSE	10.00	MN DEPT OF LABR & INDSTR	003706	M-09302017-718	96
601.49400.131 2) WATER DEPARTMENT	1) WATER FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	6.33	SELECT ACCOUNT		D-09302017-718	359
601.49400.208 2) WATER DEPARTMENT	1) WATER FUND 3) CHEMICALS & CHEM SUPPLIES CORROSION INHIBITOR, ACI	2,747.98	HAWKINS, INC.	037584	M-09302017-718	89
601.49400.209 2) WATER DEPARTMENT	1) WATER FUND 3) GAS & OIL GAS	302.41	GLACIAL PLAINS COOPERATI		D-09302017-718	131
601.49400.210 2) WATER DEPARTMENT	1) WATER FUND 3) OPERATING SUPPLIES ROOT ALLOWANCE	99.99	FLOLO/PRESTON		D-09302017-718	289
	WRENCH	21.99	ZOSEL'S TRUE VALUE		D-09302017-718	344
	CONCRETE	19.99	RUNNINGS SUPPLY INC		D-09302017-718	417
	CYLINDER RENTAL	58.25	AMERICAN WELDING & GAS I		D-09302017-718	436
601.49400.217 2) WATER DEPARTMENT	1) WATER FUND 3) LAB EQUIPMENT & SUPPLIES ACID POWDER	80.50	USA BLUE BOOK		D-09302017-718	411
601.49400.223 2) WATER DEPARTMENT	1) WATER FUND 3) EQUIPMENT REPAIRS CONTRACTED VEHICLE REPAIR	1,217.21	JERRY'S BODY SHOP		D-09302017-718	325
601.49400.227 2) WATER DEPARTMENT	1) WATER FUND 3) MAINTAIN COLLECTION SYSTEM CURE BOX	258.22	USA BLUE BOOK		D-09302017-718	227
	PAINT FIRE HYDRANTS	7336.00	SWIFT COUNTY DAC		D-09302017-718	354
	MTL RETURN	6334.00	HGS BROTHERS & SONS INC.		D-09302017-718	337
	MTL PURCHASE	855.00	HGS BROTHERS & SONS INC.		D-09302017-718	328
	HOT MIX-14TH ST N	794.73	BITUMINOUS PAVING INC.		D-09302017-718	409
	NIPPLES	48.48	RUNNINGS SUPPLY INC		D-09302017-718	416

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
601.49400.235 2) WATER DEPARTMENT	1) WATER FUND 3) BUILDING MAINTENANCE & SUPPL CONCRETE MIX PRESS VESSEL LICENSE	10.98 10.00	ZOSEL'S TRUE VALUE MN DEPT OF LABR & INDSTR	037585	D-09302017-718 M-09302017-719	345 93
601.49400.307 2) WATER DEPARTMENT	1) WATER FUND 3) MANAGEMENT FEES MANAGEMENT FEES	3,342.50	GENERAL FUND		D-09302017-718	13
601.49400.313 2) WATER DEPARTMENT	1) WATER FUND 3) CONTRACTED SERVICES COLIFORM TESTING	225.00	STEVEN M TRAUT WELLS INC		D-09302017-718	242
601.49400.321 2) WATER DEPARTMENT	1) WATER FUND 3) TELEPHONE LOCAL SERVICE CELL PHONE CELL PHONE-WATER	96.38 30.43 46.08	CENTURYLINK VERIZON VERIZON	037587	D-09302017-718 D-09302017-718 M-09302017-719	208 437 17
601.49400.381 2) WATER DEPARTMENT	1) WATER FUND 3) UTILITIES UTILITIES	2,195.61	MUNICIPAL UTILITIES		D-09302017-718	141
602.43250.208 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) CHEMICALS & CHEM SUPPLIES FERRIC CHLORIDE	1,829.40	HAWKINS, INC.		D-09302017-718	282
602.43250.210 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) OPERATING SUPPLIES TOWELS, SOAP GLOVES, CEMENT	70.80 33.99	WEST CENTRAL SALES RUNNINGS SUPPLY INC		D-09302017-718 D-09302017-718	378 414
602.43250.217 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) LAB EQUIPMENT & SUPPLIES VACUUM PUMP WATER, TAPE	672.75 15.96	USA BLUE BOOK RUNNINGS SUPPLY INC		D-09302017-718 D-09302017-718	228 415
602.43250.221 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) EQUIPMENT REPAIR PARTS GLASS TUBE PLUG, FITTINGS	62.90 71.78	HAWLEYS, INC. RUNNINGS SUPPLY INC		D-09302017-718 D-09302017-718	284 412
602.43250.226 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) MAINTAIN SYSTEM PVC PIPE CONCRETE HOT MIX-SEWER DIGS JET SEWER	41.20 3,040.00 896.80 1,440.00	GROSSMAN & TRUMP INC B.G. AMUNDSON CONSTRUCTI BITUMINOUS PAVING, INC. ENVIRO DYNE		D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718	288 387 406 408
602.43250.235 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) BUILDING MAINTENANCE & SUPPL PIPE PVC PRESS VESSEL LICENSES	85.17 20.00	MILBANK WINWATER WORKS MN DEPT OF LABR & INDSTR	037585	D-09302017-718 M-09302017-719	257 92
602.43250.307 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) MANAGEMENT FEES MANAGEMENT FEES	4,339.50	GENERAL FUND		D-09302017-718	14
602.43250.311 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) PEOPLESERVICE CONTRACT MONTHLY CONTRACT	20,413.00	PEOPLE SERVICE INC.	037579	M-09302017-719	29
602.43250.321 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) TELEPHONE CELL PHONE CELL PHONE-SEWER	30.41 46.07	VERIZON VERIZON	037587	D-09302017-718 M-09302017-719	438 18
602.43250.381 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) UTILITIES UTILITIES ELECTRIC ELECT-SEWER LIFT	3,629.95 50.92 60.53	MUNICIPAL UTILITIES AGRALITE ELECTRIC COOPER AGRALITE ELECTRIC COOPER	037580	D-09302017-718 D-09302017-718 M-09302017-719	142 442 16

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
602.43250.383 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) HEATING COST NATURAL GAS	196.46	CENTER POINT ENERGY	D-09302017-718	191
604.14300 2) INVENTORY CONTROL	1) ELECTRIC FUND INVENTORY	10,105.61	BORDER STATES ELECTRIC S	D-09302017-718	319
604.16590 2) CONSTRUCTION IN PROGRESS	1) ELECTRIC FUND METER SOCKETS	3,332.00	BORDER STATES ELECTRIC S	D-09302017-718	317
604.37440 2) CONSERVATION REBATES	1) ELECTRIC FUND RETURN REBATE	50.00	MISSOURI RIVER ENERGY SE	037588 M-09302017-719	100
604.49610.235 2) POWER PRODUCTION	1) ELECTRIC FUND 3) BUILDING MAINTENANCE GARBAGE SERVICE FUEL TANK REPLACEMENT FUEL TANK DRIVEWAY GARBAGE SERVICE PRESS VESSEL LICENSES	11.70 459.00 2,643.50 11.70 50.00	MATTHEISEN DISPOSAL, INC DGR ENGINEERING B. G. AMUNDSON CONSTRUCTI MATTHEISEN DISPOSAL, INC MN DEPT OF LABR & INDSTR	D-09302017-718 D-09302017-718 D-09302017-718 037588 M-09302017-719 037588 M-09302017-719	174 292 389 87 90
604.49610.307 2) POWER PRODUCTION	1) ELECTRIC FUND 3) MANAGEMENT FEES-POWER PROD MANAGEMENT FEE	1,503.70	GENERAL FUND	D-09302017-718	211
604.49610.381 2) POWER PRODUCTION	1) ELECTRIC FUND 3) UTILITIES UTILITIES	2,815.23	MUNICIPAL UTILITIES	D-09302017-718	143
604.49630.307 2) TRANSMISSION	1) ELECTRIC FUND 3) MANAGEMENT FEES MANAGEMENT FEE	1,503.70	GENERAL FUND	D-09302017-718	212
604.49640.209 2) DISTRIBUTION	1) ELECTRIC FUND 3) FUEL EXPENSE-VEHICLES GAS	594.68	GLACIAL PLAINS COOPERATI	D-09302017-718	133
604.49640.210 2) DISTRIBUTION	1) ELECTRIC FUND 3) OPERATING SUPPLIES OIL TOWELS, TISSUE HDWRE TAPS UPS CHGS CLEANER, BATTERIES	16.99 40.77 3.99 8.28 19.50 44.24	ERIC'S MOTORSPORTS DAROLD'S SUPER VALUE ZOSSEL'S TRUE VALUE NORTHSIDE AUTO GROSSMAN, DEPUTY REGISTR RUNNINGS SUPPLY INC	D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718	290 295 343 383 405 418
604.49640.221 2) DISTRIBUTION	1) ELECTRIC FUND 3) EQUIPMENT MAINTENANCE PARTS TRUCK SIGNS TIRE TURN SIGNAL SWITCH ROD COUPLING, ROD	151.97 191.03 105.98 9.88 10.15	WINNING EDGE GRAPHICS IN KELTGENS, INC HUSTON & SONS TRUCK REPA NORTHSIDE AUTO RUNNINGS SUPPLY INC	D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718	226 268 280 382 420
604.49640.223 2) DISTRIBUTION	1) ELECTRIC FUND 3) EQUIPMENT MAINTENANCE CONTR. TIRES & BALANCE	707.76	GLACIAL PLAINS COOPERATI	D-09302017-718	132
604.49640.226 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINTENANCE OF OVERHEAD LINE LAB TESTING SUB STATION TESTING	21.38 1,084.78	T & R ELECTRIC SUPPLY CO T & R ELECTRIC SUPPLY CO	D-09302017-718 D-09302017-718	229 230
604.49640.229 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINT OF METERS/AMR WIRE, FLEX	199.73	BORDER STATES ELECTRIC S	D-09302017-718	318

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
604.49640.230 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINT OF STREET LIGHTING LED STREET LIGHTS PED CROSSING BUTTON WIRE, STRING WIRE, TWINE	1,389.38 83.20 572.19 72.64	JT SERVICES DESIGN ELECTRIC INC BORDER STATES ELECTRIC S RUNNINGS SUPPLY INC	D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718	271 294 320 419
604.49640.235 2) DISTRIBUTION	1) ELECTRIC FUND 3) BUILDING MAINTENANCE MATS & TOWELS GARBAGE SERVICE GARBAGE SERVICE PRESS VESSEL LICENSES	27.81 20.70 41.65 10.00	BENSON LAUNDRY-MAT HOUSE MATTHEISEN DISPOSAL, INC MATTHEISEN DISPOSAL, INC MN DEPT OF LABR & INDSTR	D-09302017-718 D-09302017-718 M-09302017-719 M-09302017-719	115 172 86 91
604.49640.307 2) DISTRIBUTION	1) ELECTRIC FUND 3) MANAGEMENT FEES-DISTRIBUTION MANAGEMENT FEE	4,511.10	GENERAL FUND	D-09302017-718	213
604.49640.317 2) DISTRIBUTION	1) ELECTRIC FUND 3) OTHER CONTRACTED SERVICES ENGINEERING	79.00	DGR ENGINEERING	D-09302017-718	291
604.49640.321 2) DISTRIBUTION	1) ELECTRIC FUND 3) TELEPHONE INTERNET SERVICE CELL PHONE CELL PHONE-SURVEY	129.98 35.01 237.97	CHARTER COMMUNICATIONS VERIZON VERIZON	D-09302017-718 D-09302017-718 M-09302017-719	300 439 20
604.49640.381 2) DISTRIBUTION	1) ELECTRIC FUND 3) UTILITIES UTILITIES	190.42	MUNICIPAL UTILITIES	D-09302017-718	144
604.49640.383 2) DISTRIBUTION	1) ELECTRIC FUND 3) NATURAL GAS UTILITIES	1.72	MUNICIPAL UTILITIES	D-09302017-718	145
604.49650.307 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) MANAGEMENT FEES-CIP SALARY MANAGEMENT FEE	751.85	GENERAL FUND	D-09302017-718	222
604.49650.317 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) OTHER CONTRACTED SERVICES AMR SUPPORT FEE	2,464.00	OMNI-PRO SOFTWARE	D-09302017-718	252
604.49650.475 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) CONSERVATION REBATES REFRIGERATOR REBATE REFRIGERATOR REBATE CLOTHES DRYER REBATE WASHER REBATE LED LIGHTING REBATE COOLING REBATE COOLING REBATE-HAUBRICH	50.00 20.00 80.00 50.00 9.59 625.00 100.00	SIMONSON/ROBERT OLLENDICK/CONNIE MATTHEISEN/CAROL MATTHEISEN/CAROL LARSON/SCOTT HAUBRICH/DAN CHAPPELL CENTRAL INC	D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718	243 263 273 283 293 303 313
604.49650.480 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) LOAD MANAGEMENT WATER HEATER REBATE WATER HEATER REBATE WATER HEATER REBATE WATER HEATER REBATE WATER HEATER REBATE	75.00 75.00 75.00 75.00 75.00	RAZINK/LINDA LENZ/DON JOSSART/RICHARD LANSVERK/ORAL PERRIZO/THOMAS	D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718	245 266 279 357 358
604.49655.131 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	2.11	SELECT ACCOUNT	D-09302017-718	360
604.49655.201 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) OFFICE SUPPLIES COPIER MAINT COPIER PAYMENT COPIER CONTRACT	38.42 148.56 52.04	LOFFLER COMPANIES-131511 DE LAGE LANDEN LOFFLER COMPANIES-131511	D-09302017-718 D-09302017-718 M-09302017-719	192 193 85

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
609.49750.254 2) LIQUOR	1) LIQUOR FUND 3) OFF SALE MIX PURCHASES POP	175.62	AMERICAN BOTTLING COMPAN	D-09302017-718	305
609.49750.292 2) LIQUOR	1) LIQUOR FUND 3) ON SALE MISC PURCHASES LEMONS, LIME, OLIVES PIZZAS SNACKS PREMIX SNACKS SNACKS	30.83 347.80 146.30 18.00 284.00 398.23	DAROLD'S SUPER VALUE HARRYS FROZEN FOOD MONTE CANDY COMPANY VIKING COCA COLA BOTTLIN HENRY'S FOODS, INC HENRY'S FOODS, INC.	D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718 D-09302017-718	123 124 125 150 286 289
609.49750.307 2) LIQUOR	1) LIQUOR FUND 3) MANAGEMENT FEES MANAGEMENT FEES	2,220.00	GENERAL FUND	D-09302017-718	16
609.49750.310 2) LIQUOR	1) LIQUOR FUND 3) CONTRACTED SERVICES-CLEANING LIQUOR STORE CLEANING	825.00	BENSON/KIMBERLY	D-09302017-718	4
609.49750.321 2) LIQUOR	1) LIQUOR FUND 3) TELEPHONE LOCAL SERVICE	81.19	CENTURYLINK	D-09302017-718	128
609.49750.333 2) LIQUOR	1) LIQUOR FUND 3) FREIGHT ON LIQUOR FREIGHT	376.25	COUNTRY PET FOODS	D-09302017-718	119
609.49750.343 2) LIQUOR	1) LIQUOR FUND 3) ADVERTISING LIQUOR ADS LIQUOR ADS	119.00 100.20	K B M O MONITOR & NEWS	D-09302017-718 D-09302017-718	137 139
609.49750.381 2) LIQUOR	1) LIQUOR FUND 3) UTILITIES UTILITIES	1,080.95	MUNICIPAL UTILITIES	D-09302017-718	146
609.49750.430 2) LIQUOR	1) LIQUOR FUND 3) MISCELLANEOUS CABLE SERVICE	168.59	CHARTER COMMUNICATIONS	D-09302017-718	118
609.49750.438 2) LIQUOR	1) LIQUOR FUND 3) LAUNDRY MATS, TOWELS, & MOPS MATS	41.33 42.03	BENSON LAUNDRY-MAT HOUSE BENSON LAUNDRY-MAT HOUSE	D-09302017-718 D-09302017-718	114 332
653.43240.210 2) GARBAGE DISPOSAL	1) GARBAGE COLLECTION FUND 3) OPERATING SUPPLIES GARBAGE TAGS	457.95	MONITOR PRINTING	D-09302017-718	265
653.43240.307 2) GARBAGE DISPOSAL	1) GARBAGE COLLECTION FUND 3) MANAGEMENT FEES MANAGEMENT FEES	766.00	GENERAL FUND	D-09302017-718	51
653.43240.310 2) GARBAGE DISPOSAL	1) GARBAGE COLLECTION FUND 3) CONTRACTED SERVICES GARBAGE CONTRACT	8,662.00	MATTHEISEN DISPOSAL, INC	D-09302017-718	7
653.43240.384 2) GARBAGE DISPOSAL	1) GARBAGE COLLECTION FUND 3) REFUSE DISPOSAL TIPPING FEES	3,631.20	SWIFT CO ENVIRONMENTAL S	D-09302017-718	154

GOVERNMENT FINANCIAL SYSTEM
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Disb. Validation Listing

CITY OF BENSON
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TOTAL NUMBER OF RECORDS PRINTED

419

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	128,175.85
211	LIBRARY FUND	1,066.90
401	GENERAL CAPITAL OUTLAY FUND	9,100.00
501	CONCRETE PROJECTS FUND	1,066.90
515	ECONOMIC DEV. AUTHORITY FUND	1,066.90
601	WATER FUND	1,066.90
602	SEWER COLLECTION & DISPOSAL	1,066.90
604	ELECTRIC FUND	1,066.90
609	LIQUOR FUND	1,066.90
653	GARBAGE COLLECTION FUND	1,066.90
TOTAL ALL FUNDS		440,082.10

BANK RECAP:

BANK	NAME	DISBURSEMENTS
GREN	GENERAL BANK CHECKING ACCT	238,011.24
LIOR	LIQUOR FUND	85,319.15
NAVY	ENTERPRISE FUNDS	114,614.36
RUST	ECONOMIC DEV. AUTHORITY CHKN	2,137.35
TOTAL ALL BANKS		440,082.10

Handwritten notes:
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