

**City Council Meeting Agenda
City Council Chambers
November 18, 2019**

City of Benson Mission Statement

Benson is a forward looking community that values public safety,
Quality of life and treats people with dignity and respect.

Page			
	1.	5:30 p.m. Call the Meeting to Order at the Benson City Council Chambers (Mayor)	
	2.	Pledge of Allegiance	
	3.	Approval of Agenda	
		Additions? <input type="checkbox"/> None 1. _____ 2. _____	
		Any Consent Agenda items to be moved to a regular agenda item?	
		Approval of Agenda ____ as Presented or ____ Revised	Action Requested
	4.	Consent Agenda:	Action Requested
	a.	Minutes:	
3-4		▪ 11.4.2019	City Council Meeting
5-6		▪ 11.6.2019	Special City Council Meeting
7-8		▪ 11.8.2019	Special City Council Meeting
9-10		▪ 10.7.2019	Planning Commission Meeting
11		▪ 6.10.2019	Park Board Meeting
	b.	Correspondence:	
12-13		▪ Annual Tobacco Compliance Contract with Countryside Public Health for 2020	
14-17		▪ Public Works Report	
	c.	Donations:	
		▪ Tim Miller – Beautify Benson - \$75.00	
		▪ Library Patrons - \$35.49	
	d.	Electronic Transfers:	
		Payroll: \$105,945.23	11.7.2019
		Journal: \$1,867,155.44	
	5.	Persons With Unscheduled Business to Come Before the Council	
18-24	6.	Variance Application for 810 Kansas Ave.	Action Requested
25-26	7.	Lions Club Water Fountain Request	Action Requested
27-53	8.	Western Area Power Administration (WAPA) Contract	Action Requested
54-62	9.	Northwest Area Levee Report	Action Requested
63	10.	Consider Pay Request-LandTeam Inc. – NW Levee Study-\$9,446.52	Action Requested
64-69	11.	Water Tower Mixer	Action Requested

70-75	12.	Consider Bids for Wastewater Treatment Plant Filter Refurbishment: <ul style="list-style-type: none"> ▪ KHC Construction – Labor - \$297,000 ▪ Consider Quote from TonkaWater for WWTP Filter Refurbish Parts -\$192,800 	Action Requested Action Requested
	13.	Civic Center Update	Information Only
76-79	14.	Consider Power Plant Switchgear Testing – Ziegler Power - \$29,600	Action Requested
80-83	15.	Consider Water Plant Filter Repair Estimate - \$180,000 <ul style="list-style-type: none"> ▪ \$115,000 – Labor ▪ \$30,000 – Material ▪ \$35,000 - Engineering 	Action Requested
84-85	16.	Consider Quotes for Demolition - T & K Kennedy Excavating: <ul style="list-style-type: none"> ▪ 211 – 18th St. N. - \$15,626.00 ▪ 703 – 15th St. S. - \$27,317.00 	Action Requested Action Requested
86-88	17.	Conversion of Armory to City Hall	Information Only
89-107	18.	2020 Budget Proposal	Information Only
108-125	19.	Bills & Warrants	Action Requested
	20.	Adjourn: Mayor	Action Requested

In compliance with the American Disability Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at 320-843-4775. Notification 48 hours prior to the meeting will enable the City of make reasonable arrangements to ensure accessibility to this meeting.

DRAFT

**MINUTES - BENSON CITY COUNCIL MEETING
NOVEMBER 4, 2019**

The meeting was called to order at 5:30 p.m. by Mayor Collins. Members present: Jack Evenson, Terri Collins, Jon Buyck, Mark Schreck & Lucas Olson. Members Absent: None. Also present: City Manager Rob Wolfington and Roxy Lewis.

The Council recited the Pledge of Allegiance.

Mayor Collins asked for any changes or additions to the agenda. The Mayor removed the Variance Application from the agenda and moved it to the November 18, 2019 meeting. She also added Consider approval of Fire Prevention Awareness Grant and Consider Approval of Benson Civic Center Defibrillator Grant. It was moved by Evenson, seconded by Schreck and carried unanimously to approve the amended agenda.

It was moved by Schreck, seconded by Buyck and carried unanimously to approve the following items on the consent agenda:

▪ 10.21.2019 City Council Meeting

Donations:

▪ Shirley Ferguson – Beautify Benson - \$50

Electronic Transfers:

Payroll: \$89,847.08 October 24, 2019

The Mayor asked for people with unscheduled business to which there were none.

Wolfington presented a Liability Coverage Waiver Form from the League of Minnesota Cities Insurance Trust. There is a statutory tort limit for liability for cities that purchase liability insurance from them. We have the option to waive the limit and purchase a higher liability policy from them. After discussion it was moved by Evenson, seconded by Schreck and carried unanimously to not waive the monetary limits on municipal tort liability established by Minn. Stat. §466.04.

Wolfington reminded the Council at their last meeting they approved the agreement for a grant to purchase a new JD Tractor for the airport. He reminded them the Grant is a 75% State share and 25% local match. The total cost will be \$108,746. The City's share will be \$27,186.56. It was moved by Evenson, seconded by Schreck and carried unanimously to authorize staff to move forward with the purchase of the JD Tractor.

Next it was moved by Buyck, seconded by Evenson and carried unanimously to approve transfer of \$35,800 to the Golf Club to cover the 2019 operating deficit.

Wolfington informed the Council the City had guaranteed debt on the dehumidifier at the Civic Center. The final bond payment is due. It was moved by Schreck, seconded by Olson and carried unanimously to approve the transfer of \$24,000 to the Civic Center Board for the final bond payment.

Councilmember Buyck offered the following resolution:

**RESOLUTION TRANSFERRING FUNDS FROM THE GENERAL FUND TO THE SANITARY
SEWER COLLECTION FUND FOR THE SECOND OF THREE ANNUAL PAYMENTS FOR
THE CONNECTION FEE OF SCANDI HAVEN VILLAGE**

(RESOLUTION 2019-25)

Whereas, a senior assisted living facility is being built by Swift County-Benson Health Services, and,

Whereas, the City of Benson acknowledges the impact of having such a facility located within the City, and,

Whereas, the City was requested to participate in the funding of the project by reducing the cost of the building permit, and,

Whereas, a portion of the building permit is for utility fund connection fees that are an integral part of the rate setting for those services, and,

Whereas, the City agreed to waive the \$99,120 sewer connection fee and increase the property tax levy by one third that amount over a three year period.

Now therefore be it resolved that the City Council approves a transfer from the General Fund to the Sanitary Sewer Fund in the amount of \$33,040.

Councilmember Schreck seconded the foregoing resolution and the following vote was recorded: AYES: Evenson, Collins, Olson, Buyck, Schreck. NAYES: None. Thereupon the Mayor declared Resolution 2019-25 duly passed and adopted.

It was moved by Evenson, seconded by Schreck and carried unanimously to approve a grant from the Roberts Sonsteng Memorial Advised Endowment Fund and Benson Area Community Foundation in the amount of \$1,767 for a defibrillator for the Benson Civic Center.

It was moved by Schreck, seconded by Buyck and carried unanimously to approve a grant from the Galen Hanson Memorial Fund in the amount of \$1,500 to the Benson Fire Department for Fire Prevention Awareness education.

It was noted there will be a special City Council meeting on Friday, November 7, 2019 at 12:10 p.m. in the Council Chambers in order to canvass the 2019 General Election.

Evenson asked to make a motion on the proposal to Benson Public Schools for the north end of the Civic Center. He noted there are parties interested in the space, and wanted to establish a deadline for the school to either accept or deny the proposal. It was then moved by Evenson, to sunset the offer on December 16, 2019 to the school for the current proposal to the school for the north end of the civic center. Buyck reviewed the current proposal which is a 5 year lease for \$500,000 minus utilities. The motion was seconded by Buyck, and the motion passed unanimously.

There being no further business to come before the Council upon motion by Evenson, seconded by Olson and carried unanimously to adjourn the Council meeting at 5:39 p.m.

Mayor

City Clerk

W

**MINUTES - BENSON CITY COUNCIL – SPECIAL MEETING
NOVEMBER 6, 2019**

The meeting was called to order at 6:30 p.m. by Mayor Collins. Members present: Terri Collins, Mark Schreck and Lucas Olson. Members Absent: Jack Evenson and Jon Buyck. Also present: City Manager Rob Wolfington, Land Team Engineer Tom Klemmenhagen, Laura Ostlie and several residents of the north end of the Hawleywood development.

Wolfington welcomed everyone and stated the purpose of the meeting was to discuss possible flood prevention options in the north end neighborhoods of the Hawelywood addition. He recapped the previous June 2019 flood meeting. Klemmenhagen was asked to dust off the plan and with new information reconfigure flood protection options. He noted the original levee will be moved south of the powerline easement. He said the cost estimates are about the same as the cost estimates from 2013. He went on to say he feels there is a \$150,000 State DNR Grant reasonably available. In 2013 when we applied for the grant, he said we returned it for lack of desire by the homeowners to do the project, which wasn't looked upon favorably by the DNR. He said if we were awarded the grant, that would go toward the homeowner's share of the project, but there are no guarantees the City will be awarded the grant. Current cost estimates for the project is \$513,870.96. Half of this cost would be paid by the City of Benson, 25% would be paid for by assessments to affected residents and the remaining 25% would be paid by grant if we receive it.

Klemmenhagen said the 100 year floodplain was established by FEMA after these homes were built. Several homes were impacted. He said the bigger the impact on the home, the bigger the assessment will be to the homeowner. He said the base levee we are discussing today is not an Army Corp of Engineers grade of levee and not take anyone out of the flood plain. This base will be at 1034' elevation and give a base to build from. The City of Benson would then add bagsters, or flood stops on top of the levee.

The Golf Course road will be raised about 2' to provide protection to the homes along the road, and use bagsters if needed. As for the north leg running east and west, because of the power line easement holder, the levee will have to be moved to the south off the easement onto the stakeholder's property. Here the proposal is to build a retaining wall 3' x 2' x 1' through the back yards running east and west, then deploy flood stops on top of the levee in the event of a flood. The flood stops need a flat surface to sit on. Klemenhagen also proposed blocking storm sewers as well which will require pumping water over the levee or road.

An easement may need to be obtained from the property owners to build and access the levee in their back yard.

Wolfington said the structure costs are not figured into the report. In the event of a flood, the City will execute an Emergency Declaration to deploy bagsters (which we have on hand) and lease flood stops from Custom Roto Mold. These costs will not be assessed to the home owners. Wolfington said he feels flood expenses could be FEMA reimbursable.

Klemmenhagen said the levee on the north end will have a flat back to the north, and have a 4 to 1 slope which could slope 12' or so into the homeowner's back yard. Wolfington said this is not the final design, but cautioned the lowest elevation will have the highest levee in their back yard.

There was discussion and questions by the home owners. There was concern by a north end homeowner that it would ruin his back yard. Other possible options were discussed. Another homeowner

stated even if the levee is constructed, the residents will still be in a flood plain, mortgage holders will still be required to have flood insurance and have a property tax assessment for the levee.

Wolfington stated the next step will be to have a few individual conversations with homeowners, find out the interest level of those affected and decide whether to move forward. If the consensus is to move forward, the City will be required to have a public hearing in 2020 to get public feedback as well

There being no further business to come before the Council upon motion by Schreck, seconded by Olson and carried unanimously to adjourn the Council meeting at 7:29 p.m.

Mayor

City Clerk

**MINUTES - BENSON CITY COUNCIL – SPECIAL MEETING
NOVEMBER 8, 2019**

The meeting was called to order at 12:08 p.m. by Mayor Collins. Members present: Terri Collins, Jack Evenson, Mark Schreck & Jon Buyck. Members Absent: Lucas Olson. Also present: Director of Finance Glen Pederson.

Pederson gave a summary of the November 5, 2019 General Election as follows:

	Precinct 15 North Side	Precinct 20 South Side	Total
Registered Voters	916	874	1,790
Votes Cast	161	184	345
Percent Voter Turn-out			19%

**FOR THE OFFICE OF MAYOR
One – 2 Year Term**

	Precinct 15 North Side	Precinct 20 South Side	Total
Terri Collins	144	172	316
Write-ins	10	7	17
Over Votes	0	0	0
Under Votes	<u>7</u>	<u>5</u>	<u>12</u>
Total Votes	161	184	345

**FOR THE OFFICE OF COUNCIL MEMBER
Two – 4 Year Terms**

	Precinct 15 North Side	Precinct 20 South Side	Total
Larry D. Smith	39	39	78
Nathan Sullivan	67	63	130
Lucas Olson	96	118	214
Jon Buyck	110	135	245
Write-Ins	0	2	2
Over Votes	0	0	0
Under Votes	<u>10</u>	<u>11</u>	<u>21</u>
Total Votes	322	368	690

Terri Collins is the duly elected Mayor for the two-year term beginning the first business day of 2020.

Jon Buyck and Lucas Olson are duly elected to four-year terms on the City Council beginning the first business day of 2020.

JUDGES OF THE ELECTION

Sharon Hagen
Mary K.W. Langan
LoAnn Hagen
Karen Wolfington
Jim Hilleren

Marge Scheffler
Gene Doscher
Pam Lawatsch
Darlene Iverson
Sue Fitz

Mike Scheffler

It was moved by Evenson, seconded by Schreck and carried unanimously to approve the 2019 General Election results.

Pederson reviewed statistics from past City Council Elections.

There being no further business to come before the Council upon motion by Schreck, seconded by Evenson and carried unanimously to adjourn the Council meeting at 12:11 p.m.

Mayor

City Clerk

**MINUTES – BENSON PLANNING COMMISSION
OCTOBER 7, 2019 AT 12:00 NOON**

Members Present: Ron Laycock, Chuck Koenigs, Sue Fitz, Matt Mattheisen, Jack Evenson, Jon Buyck
Members Absent: None
Also Present: City Manager Rob Wolfington, Building Official Mike Jacobson

The meeting came to order at 12:02 p.m.

Koenigs asked for any additions to the agenda. Wolfington asked to add FEMA Declaration and 2 – amendments to the nuisance ordinance. It was moved by Mattheisen, seconded by Laycock and carried unanimously to approve the amended agenda.

Comprehensive Plan Update

Phil Carlson joined the Planning Commission via conference call. He said he was going to review where he was on the comprehensive plan. He said he wanted to make this plan more user friendly. He outlined the following topics: Land Use & Housing, Transportation, Parks & Resources, Energy & Utilities and Economic Development. He discussed the content of each item and tying them together. Wolfington said he would like to combine the comprehensive plan and strategic plan together. He also asked who the audience for this plan is. He said the strategic plan is used for many things, and one is applying for grants with the Federal Government. When asked when the document would be ready, Carlson said it is dependent on feedback, and what he presented is an outline. He said the turnaround time can be pretty quick with good feedback. Wolfington said the City will have to have a public hearing and get feedback from the community. There was discussion about keeping Benson a vibrant town, by keeping traffic passing through, and do not look at a bypass of sorts. Safety was discussed. The Commission all agreed the format looks appealing, and they thanked Carlson for his work so far. Carlson said he would be in touch with Wolfington by the next Planning Commission meeting.

Update on Benson Power

Wolfington said the City of Benson signed a purchase agreement with Xcel to purchase the land where Benson Power sat. Demolition is expected to be finished by Thanksgiving, and we are tentatively set to take over the land by December 14, 2019. Wolfington is working with the State of Minnesota to make the site a “shovel ready” site, as well as get TIF in place for any company that may be interested. He said there were two other businesses also interested in the Benson Power site, and one of them seems to be a better fit. All companies that have been interested in the site have been into bio-fuels. Wolfington said last year he attended a Centerpoint Energy meeting based on renewable natural gas. Last year there were 30 participants, this year there were 150. There were several engineering firms there trying to meet the demand for renewable energy placed on them by the industry. Laycock asked what happened to Brightmark Energy. Wolfington said they haven’t backed out. He said the content of the dairy manure did not meet the standards to produce the gas they are looking for, so they are turning their sights on turkey litter. Wolfington stated he visited with an Italian company that professes to be the biofuel leader in the world. So there are interested parties in the site.

FEMA Grant

Wolfington said in March the City had a mini flood fight. Swift County was declared a disaster. FEMA will be here in October and he expects we will receive \$58,000 in reimbursement for our efforts. Receiving these funds will qualify us to apply for a mitigation grant. Laura Ostlie with the UMVRDC is working on a grant. Last June the City Council met with Hawleywood residents in the 100 year floodplain. The City has revisited addressing options for flooding in the area. Tom Klemenhausen has reworked the old plan and the City Council will again meet with the residents on November 6, 2019. Three areas of interest are; Hawleywood, the Wastewater Treatment Facility and the Railroad bridge.

Nuisance Ordinances

Wolfington discussed two amendments to two nuisance ordinances the City Council are looking at. The first is fences. There have been some fences built in town with scraps of different materials. The current ordinance does not address this. At the City Council meeting tonight there will be a second reading of this ordinance. The second amendment is parking in your front yard. Wolfington said it's easy to approve but can be difficult to enforce. Such as handicapped people parking close to their doors. Fines were discussed.

Adjournment

There being no other business, it was moved by Mattheisen, seconded by Fitz and carried unanimously to adjourn at 12:55p.m.

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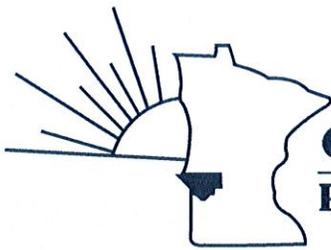
**MINUTES - BENSON PARK BOARD - REGULAR MEETING
JUNE 10, 2019**

Present: Jan Baukol, Ron Hanson, Jack Evenson, Mike Berreau, Doug Bangsund and Larry Smith.
Absent: None
Also Present: City Manager Rob Wolfington, Public Works Director Dan Gens and Parks Supervisor Duane Hopp

The meeting was called to order at the Benson Pool at 12:05 p.m. by Chairman Evenson.

1. It was moved by Smith, seconded by Bangsund and carried unanimously to approve the February 11, 2019 minutes.
2. Wolfington said there are 40 flower pots and 60 flower baskets out and about around the City on streets and in the parks. These pots and baskets are from the Mayor's project she started last year. It takes 2 hours and 41 minutes to water all of them, which is done by volunteers.
3. Wolfington said the new playground equipment to be replaced at Roosevelt Park will begin demolition and construction on July 15, 2019. The new playground equipment cost for the structure and installation is \$95,000. The new structure will be built so handicapped people can access it.
4. Wolfington discussed an annual complaint from parents about children not being able to wear a life jacket in the swimming pool during open swim. Wolfington has stated we have not allowed life jackets at this time due to giving children and their parents a false sense of security. Some parents drop their kids off and leave them without supervision wearing a life jacket. It puts the burden of making sure the life jackets are coast guard approved. It is also a safety issue for the life guards. They are not able to see if another swimmer is in distress due to line of sight issues when someone is wearing a life jacket. He went on to say we do allow flotation devices during family swim when families are swimming together, and the pool isn't as crowded. The one exception would be if there is a handicapped person with an aid.
5. Evenson informed the Board about the MS Bike-a-Thon coming to Benson. They are on a 5 day ride through the area, and are stopping over in Benson on July 25, 2019. It is estimated there will be 400 bikers participating. They will stay in Ambush Park in tents. Some will stay at the hotel and with host families. Different groups will be making and selling food. There will be entertainment and shuttle service to bring bikers to downtown. He summarized all the different committees. The bikers will be arriving around 10:30-11 a.m. and will be leaving the next morning 5-6 a.m.
6. Baukol said she teaches a class at noon in the pool, and that the water was only 75 degrees today. Gens investigated and discovered there had been a circuit breaker thrown. It has been addressed and fixed.
7. Gens took the board on a tour of the pool. They looked at the new outside boilers, as well as the deteriorating outside of the old building which will need to be addressed. The next stop was the pool area. The bottom surface of the pool will need to be replaced. The cost of that will be around \$100,000. It will most likely be done after pool season as the spring isn't always reliable enough to plan on resurfacing the pool.

There being no additional items to come before the Board, it was moved by Hanson, seconded by Berreau and carried unanimously to adjourn the meeting at 12:52 p.m.



COUNTRYSIDE
Public Health



Public Health
Prevent. Promote. Protect.

November 6, 2019

Hello,

Enclosed you will find the 2020 contract for services. Please review the contract and sign both copies and make changes as you see fit. Then, if you will, send one copy back to me at...

CountrySide Public Health
201 13th St S
Benson, MN 56215

If you have any questions, please contact Elizabeth Auch, Administrator, or myself at 320.843.4546.

Thank you,

Julie Motzko
Acct Tech/HR

www.countrysidepublichealth.org

BIG STONE
342 2nd Street NW
ORTONVILLE, MN 56278
(320) 839-6135 V/TTY
800-657-3291

CHIPPEWA
517 North 17th Street
MONTEVIDEO, MN 56265
(320) 269-2174 V/TTY
800-657-3291

LAC QUI PARLE
422 5th Avenue • Suite 305
MADISON, MN 56256
(320) 598-7313 V/TTY
800-255-0736

SWIFT
201 13th St. S.
BENSON, MN 56215
(320) 843-4546 V/TTY
800-657-3291

YELLOW MEDICINE
415 9th Avenue, Suite 106
GRANITE FALLS, MN 56241
(320) 564-3010 V/TTY
800-407-3628

AN EQUAL OPPORTUNITY EMPLOYER

AGREEMENT

THIS AGREEMENT is effective **January 1, 2020** between **City of Benson**, hereinafter called City, and Countryside Public Health.

WHEREAS, City/County has a Tobacco Ordinance/Tobacco retailer ordinance which requires yearly, mandatory compliance checks of tobacco retailers in the City/County and

WHEREAS, these mandatory compliance checks are to be conducted in order to ensure that City/County retail establishments are not selling tobacco products to minors, and

WHEREAS, Countryside Public Health is in the business of providing compliance check services to Cities and Counties that issue tobacco licenses to retail establishments in their jurisdiction.

NOW, THEREFORE, in consideration thereof, the parties hereto agree as follows:

1. City agrees to retain Countryside Public Health for the purpose of assisting the City Police Department and/or County Sheriff Department with compliance checks.
2. Countryside Public Health will conduct compliance checks and administer all services necessary to successfully implement the compliance checks program including but not limited to:
 - Recruitment and training of youth compliance checkers.
 - Follow-up activities surrounding the compliance checks.
3. The City and/or County will pay Countryside Public Health one Hundred and twenty-five dollars (\$125.00) per retail establishment licensed that sells tobacco products in the City/County. This one Hundred and twenty-five dollars (\$125.00) payment will cover the compliance check that must be completed at least once yearly for each licensed retail establishment in the City/County and will cover follow up with the retail establishment when a sale occurs to a minor during the compliance checks.
4. The one Hundred and twenty-five dollars (\$125.00) payment for each retail establishment will come due after completion of the compliance check in a respective establishment and under no circumstance shall City/County be required to pay Countryside Public Health prior to any services rendered.
5. Countryside Public Health agrees to itemize all bills for services sent to City/County.
6. This agreement shall be effective through **December 31, 2020**.

IN WITNESS WHEREOF. The parties have executed this agreement the day and year first above written.

Authorizing Representative



Elizabeth Auch, Administrator/DON
Countryside Public Health

Public Works Report November 2019

It has been a busy end of the season with work in the street around the schools, potholes and of course the highway. The off season will also be very busy with several projects going on over the winter months.

Electric:

- Christmas Lights are on schedule.
- Planning for next year's underground project. Largest part will be the south end of 10th street.
- Working on getting all switch gear and batteries tested.
- Todd will be out for 2-3 months with shoulder surgery, Goff will play back-up in case of need.

Parks:

- Putting away all the mower equipment and prepping the blowing equipment.
- Duane will be entering his last year of service this next year.

Water:

- Working out final details to start repairs at water plant. It will be a complicated process that will involve a lot of cooperative effort to make all things work without hiccups.
- The water repairs will require the tower remain as full as possible to up the chances of success. With a full tower you have to worry about freeze up. We plan to install a tank mixer which will keep this from happening by mixing the warmer fresh water with the water in the tank. This also has value all year long as it keeps all the stored water mixed and fresher.

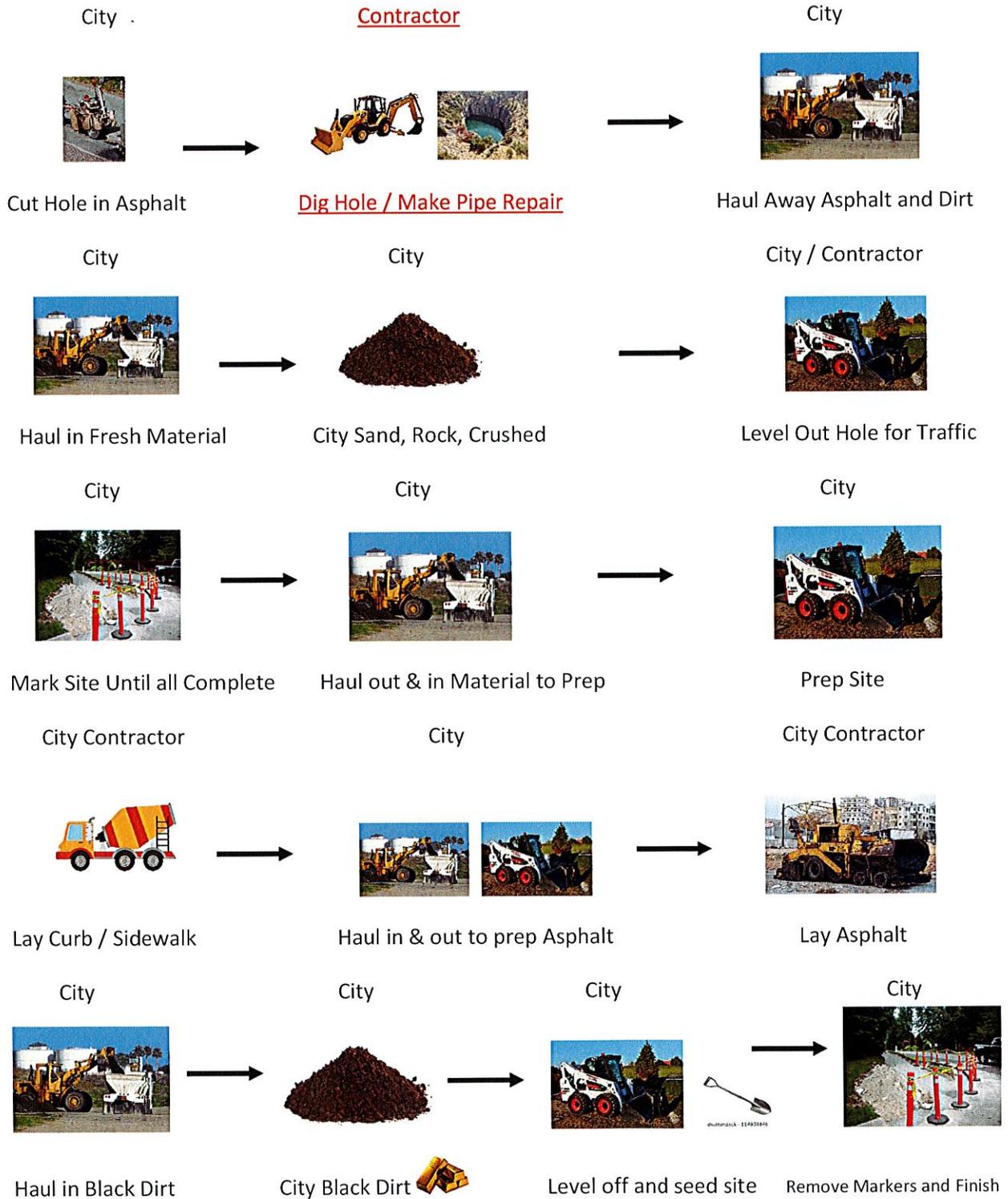
Wastewater:

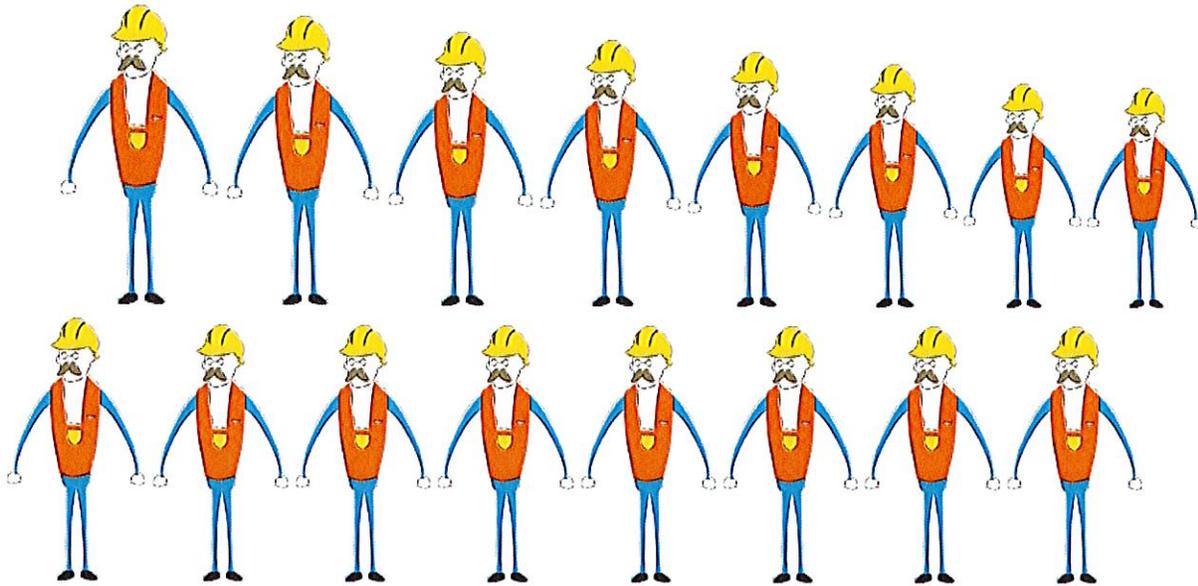
- Filter repairs are moving forward and equipment has been ordered. Bid opening for contractors was done this week and work should begin in December. We need to be complete before the ground begins to thaw.
- We have been working to get all lift stations cleaned, inspected and up to date on O&M. We will need to order a couple of pumps in the near future to bring all up to working order.

Streets:

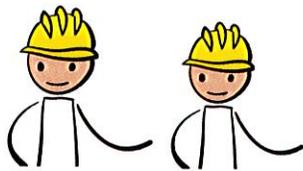
- Another busy year.
- Next year will be more small repairs instead of larger projects. Lots of catch basins, pothole, etc.
- Changing the way we do the next part of this report would give the crew much more time to complete other work throughout the City.

The process for sewer repair / excavation in the City of Benson as it currently is performed.





Contractor digging in Benson takes a lot of City Workers *off other Jobs* for a lot of Hours. It cost the Homeowner / Contractor **\$300.00** to dig a hole in Benson Streets. It Costs the City of Benson a lot of hours, equipment time and an average of **\$3000.00 a hole**. Some **cost much more** if larger and involve curbs and sidewalks.



Contractors usually only have 2-3 people for a job



The City should only have inspectors according to **current** ordinance. The ordinance says if you dig a hole in Benson you are responsible to get a permit, call for inspection, perform the task, *then repair site to as was or better* and guarantee the work for one year.

The city should have no cost or involvement other than inspection.

All our surrounding Cities have a similar ordinance and they follow it. They also do not share the cost of sidewalks, that cost falls on the homeowner.

Public Works Report November 2019

Benson has 186 blocks of streets on the South side of town and 153 blocks on the North side of town.

In 2014 an evaluation was done on the streets using DOT standards and rating system. Streets were rated 1 – 5. 1 being a street with no useful life left and 5 being a street in good condition.

40 blocks were rated as 1's

51 blocks were rated as 2's

127 blocks were rated as 3's

85 blocks were rated as 4's

31 blocks were rated as 5's

The street department does about 3-6 blocks of road repair/replacement every year.

More than half the blocks in town have water, sewer, and storm sewer under them. Some of the utilities are newer, most are not. The sewer and water line we just repaired under 13th Street are very old and we have older ones under many other parts of the highway and around the hospital.

As the City moves forward in search of new business and other pursuits we need to keep in mind that it's the City infrastructure that makes it all possible.

Application for Variance from Provisions of Zoning Ordinance

Planning Commission
City of Benson
Benson, MN 56215

Number: 2019-01
Date of Application: Oct. 1, 2019 *ew'd*
Application Fee: \$250.00

NAME OF APPLICANT Helen Flodstrom ZONE _____

ADDRESS 402 Cottonwood - Bk, MN PARCEL NO. 93-1383-000

PROPERTY AT 810 Kansas LOT# — BLOCK — ADDITION pt SE-SW 5-121-39

Applications for variance shall be filed with the Zoning Administrator who shall refer all applications to the Planning Commission at their next regular meeting or at some other time. The Planning Commission shall recommend such conditions so as to adjust the hardship or deny the request within 60 days of referral. The City Council shall take up with the Planning Commission's recommendations and the application at the next regular meeting of the Council, however, it has 60 days to call hearing or act if necessary.

1. REASON FOR GRANTING A VARIANCE:

The City Council may grant variances from the strict application of the application of the provisions of this code and impose conditions and safeguards in the variances granted when it is in the public's interest to grant such a variance. Variances may be granted:

- Yes No (A) By reason of narrowness, shallowness, or odd size or shape of the lot;
- Yes No (B) By reason of exceptional topographic conditions, water conditions, or other extraordinary and exceptional conditions of the lot;
- Yes No (C) By reason that the strict application of this Chapter would result in peculiar and practical difficulties or exceptional or undue hardship upon the owner developing or using such lot in a manner customary and legally permissible in the zoning district in which the lot is located;
- Yes No (D) By reason that the owner can show that the strict compliance with the zoning regulations is unreasonable.

2. I am requesting a variance to: keep the 3 season porch as constructed

3. Statement showing hardship or reason listed above for requesting a variance: the structure has been there for over 10 yrs.

4. Attach one Plot Plan to scale showing present and proposed improvement.

CERTIFICATE

I certify that I am the applicant named herein; that I have familiarized myself with the rules and regulations with respect to preparing and filing this application; that the foregoing statements and answers herein contained and the information on the attached maps or plot plans and any other papers submitted herewith are in all respects true and accurate to the best of my knowledge and belief.

SIGNATURE: Helen Flodstrom PHONE: 843-3803

ADDRESS: 402 Cottonwood Benson MN

5.

INVOLVED	ALLOWABLE	PROPOSED	APPROVED
___ Single Family Dwelling ___ Front Yard			
___ Dwelling ___ Units ___ Side Yard			
___ Accessory Building ___ Rear Yard			
___ Commercial Building ___ Projection			
___ Building Addition ___ Area, Sq. Ft.			
___ Other			

6. **FINDING OF FACT TO ISSUE A VARIANCE.** In considering all requests and taking subsequent action, the Planning Commission and Council shall make a finding of fact that the proposed variance, if granted, does not:

- | | | |
|------------------------------|-----------------------------|---|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | 1. Impair an adequate supply of light and air to adjacent properties. |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | 2. Increase the danger of fire or public safety. |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | 3. Unreasonably increase congestion in public streets and alleys. |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | 4. Unreasonably diminish or impair established property values within the neighborhood. |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | 5. Cause anything to happen that is contrary to the intent of the Zoning Ordinances. |

7. STAFF COMMENTS: _____ DATE _____

8. PLANNING COMMISSION: _____ APPROVE DENY 11/4/19 DATE

The application for the structure doesn't meet the 3 factor practical difficulty standard as outlined by Ord. 154.025

9. CITY COUNCIL: _____ APPROVE _____ DENY _____ DATE

10. A VARIANCE IS (APPROVED) (DISAPPROVED) FOR REQUEST AS FOLLOWS:

ZONING ADMINISTRATOR

DATE: _____



As of : 9/30/2019

Parcel Number: 23-1383-000

Payable Year: 2019

General Info	Tax Info	Current Receipts	Special Asmts	Unpaid Tax	History	E-payment	Current Year Tax Stmt	Previous Year Tax Stmt
------------------------------	--------------------------	----------------------------------	-------------------------------	----------------------------	-------------------------	---------------------------	---------------------------------------	--

Taxpayer/Owner Information

Taxpayer #12484
 FLODSTROM/HELEN M
 810 KANSAS AVENUE
 BENSON MN 56215

General

MP #23-1383-000 Re/Mh: REAL ESTATE

Twp/City	School	Water	Fire	Debt	Agri
23	777	0	0	0	0

Description

Sect	Twp	Range	Lot	Block
5	121	39	0	0

BENSON-ACRE LOTS
 PT SE1/4 OF SW1/4 BEG AT A PT ON THE ELY
 PROLONGATION OF THE N LINE OF BK 5, 200 FT
 ELY ON SAID PROLONGATION OF THE INTER-
 SECTION OF AN ELY PROLONGATION OF THE SAID
 N LINE OF SAID BLK 5 WITH THE E LINE OF
 9TH ST, THEN E 85 FT, THEN S 130 FT, THEN
 W 85 FT, THEN N 130 FT TO PT OF BEG

Property Address

810 KANSAS AVE

Escrow

0

Deeded Acres: 0.00

[Another Search](#) | [Back to ParcelList](#) |

pt SE-SW q 5-121-39

CONNECTEXPLORER



map: Auto (Ortho) | Dates: All | image 1 of 31 | 04/23/2018

FINDINGS OF FACT AND CONCLUSIONS OF LAW

WHEREAS, the Planning Commission of the City of Benson, based on its meeting on November 4, 2019, makes the following findings of fact:

1. Helen Flodstrom of Benson, MN is the owner of record of the property legally described as:

Beginning at a point on the Easterly prolongation of the North line of Block Five (5) in the Original Townsite of the City of Benson, Two Hundred Feet (200') Easterly on said prolongation of the intersection of an Easterly prolongation of the said North line of said Block Five (5) with the East line of Ninth Street in the City of Benson; thence running in an Easterly direction on the Easterly prolongation of the North line of said Block Five (5) a distance of Eighty-five feet (85'); thence running in a Southerly direction on a line parallel with the East line of Ninth Street in the City of Benson a distance of One Hundred Thirty feet (130'); thence running in a Westerly direction on a prolongation of the South line of said Block Five (5) a distance of Eighty-five feet (85'); thence running in a Northerly direction on a line parallel to the East line of said Ninth Street in the City of Benson a distance of One Hundred Thirty feet (130') to the place of beginning, and all being a part of the Southeast Quarter of the Southwest Quarter (SE ¼-SW ¼) of Section Five (5), Township One Hundred Twenty-one (121), Range Thirty-nine (39), Swift County, Minnesota.

2. On October 1, 2019, the City of Benson Planning Commission was presented with an application for a variance on the above described property. The application requested a variance to allow a building to remain situated on the property within inches of the house but not attached thereto. With the other buildings on the property, this building would be a fourth ancillary building on the property.
3. Based on Minnesota Statutes Section 394.27 subdivision 7, the Planning Commission can approve a variance if it finds that there are practical difficulties in complying with the official control. "Practical Difficulties" means "that the property owner proposes to use the property in a reasonable manner not permitted by an official control; the plight of the landowner is due to circumstances unique to the property not created by the landowner; and the variance, if granted, will not alter the essential character of the locality.

NOW THEREFORE, based on these findings of fact, the City of Benson Planning Commission makes the following conclusions of law:

1. The property owner does not propose to use the property in a reasonable manner not permitted by an official control. The property already exceeds allowed ancillary buildings and there is no proposed use for this building. Furthermore, its proximity to the house is a violation of fire code. A variance, if granted, would not be in harmony with the purpose and intent of the fire code, which is in place for the benefit, health and safety of the property owner and the owners of adjoining properties.

2. The property owners' plight is not due to circumstances unique to the property and not created by the property owners. The property is of standard size and contains no topographical features, trees, wetlands, etc. which would create practical difficulties.
3. The variance, if allowed, would alter the essential character of the neighborhood, because the variance request is for the building to remain as it currently exists. It does not match the house and is visible from adjoining properties. If it is allowed to remain, this property would have more ancillary buildings than any other property in the neighborhood..
4. Because these three requirements have not been met, practical difficulties have not been established. The Planning Commission, therefore, recommends denial of the variance application.

Adopted by the Planning Commission of the City of Benson, Minnesota on November 4, 2019.

Approved:

Attested:

September 17, 2019

Benson City Council
1410 Kansas Avenue
Benson, MN 56215

RE: Benson Lions Club Proposed Project
Fiberglass 'Lion' addition to replace existing drinking fountain

Benson Lions Club approved the purchase and installation of a fiberglass 'Lion' to replace the existing drinking fountain on the South West corner of Roosevelt Park bordering Highway 29 North in Benson at their September 16, 2019 meeting.

Enclosed are photos and ADA Compliant information about this project for your review.

Thanks for your consideration and approval of this project which will add to the beauty and attraction of the park.

Sincerely,



Mitchell E Boone
Benson Lions Club President
502 12th Street North
Benson, MN 56215
Phone: 320-843-2178 (h)
320-808-9049 (c)

Enc.





6520.02

Department of Energy
Western Area Power Administration
Upper Great Plains Customer Service Region
P.O. Box 35800
Billings, MT 59107-5800

B6204.BL

NOV 05 2019

Mr. Robert Wolfington
City Manager
City of Benson
1410 Kansas Avenue
Benson, MN 56215

Dear Mr. Wolfington:

Three originals of proposed Contract No. 19-UGPR-89 (Contract) among the City of Benson, Minnesota (Benson), Missouri Basin Municipal Power Agency dba Missouri River Energy Services (MRES), and Western Area Power Administration (WAPA) are enclosed for your consideration. The Contract continues to provide arrangements for administrative services between Benson and MRES. Upon execution of this Contract, Benson shall allow MRES to continue to provide power and energy schedules to WAPA on its behalf. Benson shall also allow MRES to continue to administer payment to WAPA on its behalf as outlined in the Contract. Benson is ultimately responsible for payment to WAPA under Contract No. 12-UGPR-1045.

The Contract is in final form for signature and is being first sent to Benson. If the Contract is satisfactory, please take the following actions to ensure proper execution and administration of the Contract.

- Do not date the Contract.
- Have the appropriate official from Benson sign each original Contract.
- Have Benson's official signature attested.
- Enclose a copy of the Benson City Council Meeting Minutes or resolution approving the Contract.
- Apply Benson's seal, if there is one, to each original Contract.

After Benson signs each original Contract, Benson will then forward all three signed original Contracts to MRES for signature. MRES will take the following actions to ensure proper execution and administration of the Contract.

- Have the appropriate official from MRES sign each original Contract.
- Have MRES's official signature attested.
- Complete the Certificate for MRES to each original Contract.
- Apply MRES's seal, if there is one, to each original Contract.

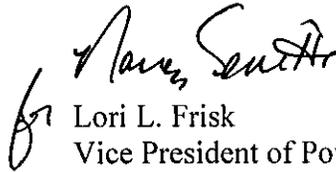
Following signature by Benson and MRES, please return all originals to WAPA at the following address:

Lori Frisk
Vice President of Power Marketing
for Upper Great Plains Region
1330 41st Street SE
Watertown, SD 57201

Please note, any changes or alterations to the Contract shall render it null and void. WAPA will review the Contract upon receipt and, if satisfactory, date and execute the Contract. WAPA will keep one executed original Contract and one executed original Contract each will then be provided to both Benson and MRES.

If you have any questions, please telephone Aaron Harry at (406) 255-2934.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lori L. Frisk". To the left of the signature is a small, stylized mark that looks like a lowercase "f" or "L".

Lori L. Frisk
Vice President of Power Marketing
for Upper Great Plains Region

Enclosures (3)

Rob Wolfington

From: Jeff Peters <Jeff.Peters@mrenergy.com>
Sent: Tuesday, November 05, 2019 8:10 AM
To: rob.wolfington@co.swift.mn.us
Subject: WAPA Administrative Services Agreement

SWIFT COUNTY SECURITY NOTICE :

This email originated from an external sender. Use caution before clicking on any links or attachments.

Hi Rob,

Your community has an Administrative Services Agreement (ASA) executed with WAPA and MRES. The current one expires 12/31/2020. WAPA developed a new contract to align with your community's new WAPA Firm Power Supply Agreement which starts 1/1/2021 and expires 12/31/2050.

If you were at the MRES Area meeting, you probably saw a summary slide of this issue. See below.

Soon WAPA will be sending your community the new ASA. Just give me a call at 800-678-4042 to discuss after you have looked at it and I will help you through the process.

Take care,
Jeff Peters

VP of Federal and Distributed Power Programs, MRES

WAPA Administrative Services Agreement (ASA)

- **Existing ASA:**
 - **Parties: Member, WAPA, & MRES**
 - **Provides for MRES to:**
 - **Administer payment of the Member's WAPA bill**
 - **Participate in bill crediting, if and when directed by WAPA**
 - **Perform scheduling services for the Member's allocation**
 - **Current term: Through December 31, 2020**
- **New ASA:**
 - **Term: Through December 31, 2050 to align with WAPA Firm Electric Service Agreement**
 - **WAPA will start process 4th Qtr 2019.**
 - **Contact Jeff Peters @ MRES for questions/issues**

Contract No. 19-UGPR-89
Missouri River Energy Services
City of Benson, Minnesota

UNITED STATES
DEPARTMENT OF ENERGY
WESTERN AREA POWER ADMINISTRATION

Pick-Sloan Missouri Basin Program--Eastern Division

CONTRACT FOR ADMINISTRATIVE SERVICES
WITH
MISSOURI BASIN MUNICIPAL POWER AGENCY dba
MISSOURI RIVER ENERGY SERVICES AND
THE CITY OF BENSON, MINNESOTA

(Scheduling and Payment)

UNITED STATES
DEPARTMENT OF ENERGY
WESTERN AREA POWER ADMINISTRATION

Pick-Sloan Missouri Basin Program--Eastern Division

CONTRACT FOR ADMINISTRATIVE SERVICES
WITH
MISSOURI BASIN MUNICIPAL POWER AGENCY dba
MISSOURI RIVER ENERGY SERVICES AND
THE CITY OF BENSON, MINNESOTA

(Scheduling and Payment)

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Certificate
General Power Contract Provisions dated September 1, 2007

UNITED STATES
DEPARTMENT OF ENERGY
WESTERN AREA POWER ADMINISTRATION

Pick-Sloan Missouri Basin Program--Eastern Division

CONTRACT FOR ADMINISTRATIVE SERVICES
WITH
MISSOURI BASIN MUNICIPAL POWER AGENCY dba
MISSOURI RIVER ENERGY SERVICES AND
THE CITY OF BENSON, MINNESOTA

(Scheduling and Payment)

1. PREAMBLE: This Contract is made this ____ day of _____, 20____, pursuant to the Acts of Congress approved June 17, 1902 (32 Stat. 388), December 22, 1944 (58 Stat. 887), August 4, 1977 (91 Stat. 565), and Acts amendatory or supplementary to the foregoing Acts between the UNITED STATES OF AMERICA, acting by and through the Administrator, Western Area Power Administration, Department of Energy, hereinafter called WAPA, represented by the officer executing this Contract, a duly appointed successor, or a duly authorized representative, hereinafter called the Contracting Officer, and MISSOURI BASIN MUNICIPAL POWER AGENCY, a body corporate and politic duly organized under and by virtue of the laws of the State of Iowa, doing business under the name of Missouri River Energy Services, hereinafter called MRES or Contractor, and the CITY OF BENSON, MINNESOTA, a municipal corporation of the STATE OF MINNESOTA, hereinafter called the Municipality or Contractor; their successors and assigns, each sometimes hereinafter called the Party or all sometimes hereinafter collectively called the Parties.

2. EXPLANATORY RECITALS:

2.1 The Municipality is a member of MRES and is a beneficiary of MRES services. The Municipality has entered into Firm Electric Service Contract No. 12-UGPR-1045, dated October 17, 2012 (FES Contract), with WAPA. The FES Contract becomes effective January 1, 2021.

2.2 The Parties wish to have MRES administer payment of the Municipality's WAPA electric service bills, under the FES Contract between WAPA and the Municipality, and to participate in bill crediting and net billing as outlined in this Contract.

2.3 The Parties wish to have MRES provide scheduling services for the Municipality.

3. AGREEMENT: The Parties agree to the terms and conditions set forth herein.

4. TERM OF CONTRACT:

4.1 This Contract shall become effective on January 1, 2021, and subject to prior termination as otherwise provided for herein, shall remain in effect through midnight December 31, 2050.

4.2 Any Party may terminate this Contract at any time by giving at least two years written notice to the other Parties.

5. TERMINATION OF EXISTING ADMINISTRATIVE SERVICES CONTRACT:

Contract No. 02-UGPR-73, dated March 3, 2003, expires on its own terms effective at midnight December 31, 2020.

6. EXISTING FIRM ELECTRIC SERVICE CONTRACT:

6.1 WAPA and the Municipality have entered into the FES Contract which provides for firm electric service to the Municipality through December 31, 2050.

6.2 The Parties agree that by entering into this Contract, the rights, duties, and obligations contained in the FES Contract between WAPA and the Municipality are unchanged.

7. SCHEDULING ARRANGEMENTS:

7.1 All deliveries of power and energy to the Municipality under its existing contract with WAPA, as well as its contract with MRES, shall be scheduled in advance, emergencies excepted, in accordance with written procedures agreed upon in advance between MRES and WAPA, hereinafter referred to as Scheduling Procedures. The Scheduling Procedures shall provide for the adaptation of such schedules for day-to-day operational requirements, and shall be based on hourly load patterns. The Scheduling Procedures shall also specify the procedures to handle over or under deliveries of WAPA's obligation. The Scheduling Procedures shall be updated as required to reflect the requirements of any regional transmission organization or comparable organization approved by the Federal Energy Regulatory Commission, responsible for providing transmission service.

7.2 The Municipality agrees to allow MRES to act as its agent in providing power and energy schedules to WAPA.

7.3 Scheduling and tagging procedures, to be followed by MRES and WAPA, are included in the Scheduling Procedures.

7.4 MRES is responsible for developing the schedules for delivery of power and energy from WAPA to the Municipality as provided in the Scheduling Procedures.

7.5 MRES is responsible for scheduling error fees or charges, energy imbalance penalties or fees, and other penalties, fees, or charges, as appropriate, that are incurred as a result of MRES' errors in administering the Scheduling Procedures. WAPA is responsible for scheduling error fees or charges, energy imbalance penalties or fees, and other penalties, fees, or charges, as appropriate, that are incurred as a result of WAPA's errors in administering the Scheduling Procedures.

8. BILLING AND PAYMENT ARRANGEMENTS:

8.1 Billing and Payment shall be in accordance with the General Power Contract Provisions (GPCP) made part of the Municipality's contract with WAPA. Although the Municipality, by signing this Contract, has made arrangements for MRES to administer payment to WAPA on its behalf, the Municipality is ultimately responsible for payment to WAPA and all provisions of its FES Contracts with WAPA, including fees and penalties, are still applicable.

8.2 WAPA will issue individual bills for electric service provided to the Municipality each month. The bill will be sent to MRES for payment and a copy will be sent to the Municipality. MRES shall make payment of the bill to WAPA on behalf of the Municipality. The Municipality agrees to pay MRES for amounts billed by WAPA.

Payments, by the Municipality to MRES for amounts billed by WAPA, shall be made in the manner specified for payments under the Municipality's Power Sale Agreement with MRES.

8.3 Under this Contract, MRES shall only bill the Municipality for the amounts stated on the bill provided by WAPA.

8.4 MRES will be responsible for late fees for delinquent payments to WAPA. The Municipality will be responsible for late fees due to delinquent payments to MRES in the same manner specified under the Municipality's Power Sale Agreement with MRES.

9. BILL CREDITING:

9.1 Payments due WAPA by MRES shall be paid by MRES to a third party when so directed by WAPA. Any third party designated to receive payment in lieu of WAPA, and the amount to be paid to that party, will be so identified in writing to MRES with the monthly electric service bill. The payment to the third party shall be due and payable by the payment due date specified on WAPA's electric service bill in accordance with the GPCP. When remitting payment to a designated third party, MRES shall indicate that such payment is being made on behalf of WAPA. WAPA shall credit MRES for the amount paid as if payment had been made directly to WAPA. All other payment provisions shall remain in full force and effect.

9.2 MRES shall accept payment from third parties of amounts due MRES from WAPA and shall notify WAPA of the date of receipt of each payment. MRES shall credit WAPA for such payments the same as if they had been made directly by WAPA. This obligation, to accept payment from a third party, does not release WAPA of its obligation to pay MRES if a third party is unwilling or unable to pay. In the event third party payment to MRES exceeds WAPA's payment obligation to MRES, MRES shall

reimburse the difference to WAPA within 20 days of the receipt, in full, of such third party payment. In the event WAPA directs more than one third party to make payment to MRES and the total payments exceed WAPA's payment obligation to MRES, MRES shall reimburse the difference to WAPA within 20 days of the receipt of the last payment received by MRES.

10. GENERAL POWER CONTRACT PROVISIONS: The GPCP, effective September 1, 2007, attached hereto, are made part of this Contract the same as if they had been expressly set forth herein.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed the day
and year first above written.

WESTERN AREA POWER ADMINISTRATION

By _____

Title Vice President of Power Marketing

for Upper Great Plains Region

Address P.O. Box 35800

Billings, MT 59107-5800

(SEAL)

MISSOURI RIVER ENERGY SERVICES

By _____

Attest:

Title President and Chief Executive Officer

By _____

Address P.O. Box 88920

Title _____

Sioux Falls, SD 57109-8920

(SEAL)

CITY OF BENSON, MINNESOTA

By _____

Attest:

Title _____

By _____

Address 1410 Kansas Avenue

Title _____

Benson, MN 56215

CERTIFICATE

I, _____, certify that I am the _____ of Missouri River Energy Services, the corporation named as MRES or Contractor herein; that _____, who signed the above contract on behalf of MRES, was then its _____; that such contract was duly signed for and on behalf of MRES by authority of its governing body and is within the scope of its corporate powers.

Signature

(SEAL)

WESTERN AREA POWER ADMINISTRATION
GENERAL POWER CONTRACT PROVISIONS

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WESTERN AREA POWER ADMINISTRATION
GENERAL POWER CONTRACT PROVISIONS

I. **APPLICABILITY.**

1. Applicability.

1.1 These General Power Contract Provisions (Provisions) shall be a part of the contract to which they are attached. In the event these Provisions differ from requirements of the contract, specific terms set forth in the contract shall prevail.

1.2 If the Contractor has member utilities which are either directly or indirectly receiving benefits from the contract, then the Contractor shall require such members to comply with Provisions 10, 17, 18, 19, 29, 30, 36, 43, 44, and 45 of these General Power Contract Provisions.

II. **DELIVERY OF SERVICE PROVISIONS.**

2. Character of Service.

Electric energy supplied or transmitted under the contract will be three-phase, alternating current, at a nominal frequency of sixty (60) hertz (cycles per second).

3. Use of Capacity or Energy in Excess of Contract Obligation.

The Contractor is not entitled to use Federal power, energy, or capacity in amounts greater than the Western contract delivery obligation in effect for each type of service provided for in the contract except with the approval of Western. Unauthorized overruns of contract delivery obligations shall be subject to charges specified in the contract or the applicable rate schedules. Overruns shall not establish any continuing right thereto and the Contractor shall cease any overruns when requested by Western, or in the case of authorized overruns, when the approval expires, whichever occurs first. Nothing in the contract shall obligate Western to increase any delivery obligation. If additional power, energy, or capacity is not available from Western, the responsibility for securing additional power, energy, or capacity shall rest wholly with the Contractor.

4. Continuity of Service.

Electric service will be supplied or transmitted continuously except for: (1) fluctuations, interruptions, or reductions due to uncontrollable forces, as defined in Provision 34 (Uncontrollable Forces) herein, (2) fluctuations, interruptions, or reductions due to operation of devices installed for power system protection; and (3) temporary fluctuations, interruptions, or reductions, which, in the opinion of the party supplying the service, are necessary or desirable for the purposes of maintenance, repairs, replacements, installation of equipment, or investigation and inspection. The party supplying service, except in case of emergency, will give the party to whom service is being provided reasonable advance notice of such temporary interruptions or reductions and will remove the cause thereof with diligence.

5. Multiple Points of Delivery.

When electric service is supplied at or transmitted to two or more points of delivery under the same rate schedule, said rate schedule shall apply separately to the service supplied at or transmitted to each point of delivery; Provided, That where the meter readings are considered separately, and during abnormal conditions, the Contractor's system is interconnected between points of delivery such that duplication of metered power is possible, the meter readings at each affected point of delivery will be adjusted to compensate for duplication of power demand recorded by meters at alternate points of delivery due to abnormal conditions which are beyond the Contractor's control or temporary conditions caused by scheduled outages.

6. Metering.

6.1 The total electric power and energy supplied or transmitted under the contract will be measured by metering equipment to be furnished and maintained by Western, a designated representative of Western, or where situations deem it appropriate as determined by Western, by the Contractor or its agent(s). In the event metering equipment is furnished and maintained by the Contractor or its agent(s) and the equipment is used for billing and other accounting purposes by Western, the Contractor shall ensure that the metering equipment complies with applicable metering policies established by Western.

6.2 Meters shall be secured by appropriate security measures and meters shall not be accessed except when the meters are to be inspected, tested, adjusted, or repaired. Representatives of affected parties shall be afforded reasonable opportunity to be present upon such occasions. Metering equipment shall be inspected and tested each year by the party responsible for meter maintenance, unless a different test interval is determined in accordance with good utility practices by an applicable regional metering policy, or as agreed upon by the parties. Meters shall also be tested at any reasonable time upon request by a party hereto, or by an affected supplemental power supplier, transmission agent, or control area operator. Any metering equipment found to be damaged, defective, or inaccurate shall be repaired and readjusted or replaced by the party responsible for meter maintenance as soon as practicable. Meters found with security breaches shall be tested for tampering and, if appropriate, meter readings shall be adjusted by Western pursuant to Provision 6.3 below.

6.3 Except as otherwise provided in Provision 6.4 hereof, should any meter that is used by Western for billing or other accounting purposes fail to register accurately, the electric power and energy supplied or transmitted during the period of failure to register accurately, shall, for billing purposes, be estimated by Western from the best available information.

6.4 If inspections and tests of a meter used by Western for billing or other accounting purposes disclose an error exceeding 2 percent, or a lesser range in error as agreed upon by the parties, then a correction based upon the inaccuracy found shall be made to the service records for the period of inaccuracy as determined by Western. If the period of inaccuracy cannot be determined, the inaccuracy shall be assumed to have existed during the entire monthly billing period immediately preceding the billing period in which the inspection or test was made and the resulting correction shall be made accordingly.

6.5 Any correction in billing or other accounting information that results from a correction in meter records shall be made in a subsequent monthly bill rendered by Western to the Contractor. Payment of such bill shall constitute full adjustment of any claim between the parties arising out of inaccurate metering equipment.

7. Existence of Transmission Service Contract.

If the contract provides for Western to furnish services using the facilities of a third party, the obligation of Western shall be subject to and contingent upon the existence of a transmission service contract granting Western rights to use such facilities. If Western acquires or constructs facilities which would enable it to furnish direct service to the Contractor, Western, at its option, may furnish service over its own facilities.

8. Conditions of Transmission Service.

8.1 When the electric service under the contract is furnished by Western over the facilities of others by virtue of a transmission service arrangement, the power and energy will be furnished at the voltage available and under the conditions which exist from time to time on the transmission system over which the service is supplied.

8.2 Unless otherwise provided in the contract or applicable rate schedule, the Contractor shall maintain a power factor at each point of delivery from Western's transmission agent as required by the transmission agent.

8.3 Western will endeavor to inform the Contractor from time to time of any changes planned or proposed on the system over which the service is supplied, but the costs of any changes made necessary in the Contractor's system, because of changes or conditions on the system over which the service is supplied, shall not be a charge against or a liability of Western.

8.4 If the Contractor, because of changes or conditions on the system over which service under the contract is supplied, is required to make changes on its system at its own expense in order to continue receiving service under the contract, then the Contractor may terminate service under the contract upon not less than sixty (60) days written notice given to Western prior to making such changes, but not thereafter.

8.5 If Western notifies the Contractor that electric service provided for under the contract cannot be delivered to the Contractor because of an insufficiency of capacity available to Western in the facilities of others over which service under the contract is supplied, then the Contractor may terminate service under the contract upon not less than sixty (60) days written notice given to Western prior to the date on which said capacity ceases to be available to Western, but not thereafter.

9. Multiple Points of Delivery Involving Direct and Indirect Deliveries.

When Western has provided line and substation capacity under the contract for the purpose of delivering electric service directly to the Contractor at specified direct points of delivery and also has agreed to absorb transmission service allowance or discounts for deliveries of energy over other system(s) to indirect points of delivery and the Contractor shifts any of its load served under the contract from direct delivery to indirect delivery, Western will not absorb the transmission service costs on such shifted load until the unused capacity, as determined solely by Western, available at the direct delivery points affected is fully utilized.

10. Construction, Operation, and Maintenance of Contractor's Power System.

The Contractor shall, and, if applicable, shall require each of its members or transmission agents to construct, operate, and maintain its power system in a manner which, as determined by Western, will not interfere with the operation of the system of Western or its transmission agents over which electric services are furnished to the Contractor under the contract, and in a manner which will coordinate with the protective relaying and other protective arrangements of the system(s) of Western or Western's transmission agents. Western may reduce or

discontinue furnishing services to the Contractor if, after notice by Western, the Contractor fails or refuses to make such changes as may be necessary to eliminate an unsatisfactory condition on the Contractor's power system which is determined by Western to interfere significantly under current or probable conditions with any service supplied from the power system of Western or from the power system of a transmission agent of Western. Such a reduction or discontinuance of service will not relieve the Contractor of liability for any minimum charges provided for in the contract during the time said services are reduced or discontinued. Nothing in this Provision shall be construed to render Western liable in any manner for any claims, demands, costs, losses, causes of action, damages, or liability of any kind or nature arising out of or resulting from the construction, operation, or maintenance of the Contractor's power system.

III. RATES, BILLING, AND PAYMENT PROVISIONS.

11. Change of Rates.

Rates applicable under the contract shall be subject to change by Western in accordance with appropriate rate adjustment procedures. If at any time the United States promulgates a rate changing a rate then in effect under the contract, it will promptly notify the Contractor thereof. Rates shall become effective as to the contract as of the effective date of such rate. The Contractor, by written notice to Western within ninety (90) days after the effective date of a rate change, may elect to terminate the service billed by Western under the new rate. Said termination shall be effective on the last day of the billing period requested by the Contractor not later than two (2) years after the effective date of the new rate. Service provided by Western shall be paid for at the new rate regardless of whether the Contractor exercises the option to terminate service.

12. Minimum Seasonal or Annual Capacity Charge.

When the rate in effect under the contract provides for a minimum seasonal or annual capacity charge, a statement of the minimum capacity charge due, if any, shall be included in the bill rendered for service for the last billing period of the service season or contract year as appropriate, adjusted for increases or decreases in the contract rate of delivery and for the number of billing periods during the year or season in which service is not provided. Where multiple points of delivery are involved and the contract rate of delivery is stated to be a maximum aggregate rate of delivery for all points, in determining the minimum seasonal or annual capacity charge due, if any, the monthly capacity charges at the individual points of delivery shall be added together.

13. Billing and Payment.

13.1 Western will normally issue bills to the Contractor for services furnished during the preceding month within ten (10) days after the end of the billing period.

13.2 If Western is unable to issue timely monthly bill(s), Western may elect to render estimated bill(s). Such estimated bill(s) shall be subject to the same payment provisions as final bill(s), and any applicable adjustments will be shown on a subsequent monthly bill.

13.3 Payments of bills issued by Western are due and payable by the Contractor before the close of business on the twentieth (20th) calendar day after the date of issuance of each bill or the next business day thereafter if said day is a Saturday, Sunday, or Federal holiday. Bills shall be considered paid when payment is received by Western. Bills will be paid electronically or via the Automated Clearing House method of payment unless a written request to make payments by mail is submitted by the Contractor and approved by Western. Should Western agree to accept payments by mail, these payments will be accepted as timely and without assessment of the charge provided for in Provision 14 (Nonpayment of Bills in Full When Due) if a United States

Post Office first class mail postmark indicates the payment was mailed at least three (3) calendar days before the due date.

13.4 The parties agree that net billing procedures will be used for payments due Western by the Contractor and for payments due the Contractor by Western for the sale or exchange of electric power and energy, use of transmission facilities, operation and maintenance of electric facilities, and other services. Payments due one party in any month shall be offset against payments due the other party in such month, and the resulting net balance shall be paid to the party in whose favor such balance exists. The parties shall exchange such reports and information that either party requires for billing purposes. Net billing shall not be used for any amounts due which are in dispute.

14. Nonpayment of Bills in Full When Due.

14.1 Bills not paid in full by the Contractor by the due date specified in Provision 13 (Billing and Payment) hereof shall bear a charge of five hundredths percent (0.05%) of the principal sum unpaid for each day payment is delinquent, to be added until the amount due is paid in full. Western will also assess a fee of twenty-five dollars (\$25.00) for processing a late payment. Payments received will first be applied to the charges for late payment assessed on the principal and then to payment of the principal.

14.2 Western shall have the right, upon not less than fifteen (15) days advance written notice, to discontinue furnishing the services specified in the contract for nonpayment of bills in full when due, and to refuse to resume such services so long as any part of the amount due remains unpaid. Such a discontinuance of service will not relieve the Contractor of liability for minimum charges during the time service is so discontinued. The rights reserved to Western herein shall be in addition to all other remedies available to Western either by law or in equity, for the breach of any of the terms hereof.

15. Adjustments for Fractional Billing Period.

The demand or capacity charge and minimum charges shall each be proportionately adjusted when fractional billing periods are applicable under this contract. A fractional billing period can occur: 1) at the beginning or end of electric service; 2) at the beginning or end of irrigation pumping service each year; 3) for a fractional billing period under a new rate schedule; or 4) for fractional periods due to withdrawals of electric services. The adjustment will be made based on the ratio of the number of hours that electric service is available to the Contractor in such fractional billing period, to the total number of hours in the billing period involved. Energy billing shall not be affected by fractional billing periods.

16. Adjustments for Curtailments to Firm Service.

16.1 Billing adjustments will be made if firm electric service is interrupted or reduced because of conditions on the power system of the United States for periods of one (1) hour or longer in duration each. Billing adjustments will not be made when such curtailment of electric service is due to a request by the Contractor or a discontinuance of electric service by Western pursuant to Provision 14 (Nonpayment of Bills In Full When Due). For purposes of billing adjustments under this Provision, the term power system of the United States shall include transmission facilities used under contract but not owned by the United States.

16.2 The total number of hours of curtailed firm electric service in any billing period shall be determined by adding: (1) the sum of the number of hours of interrupted electric service to (2) the product, of each reduction, of: the number of hours reduced electric service and the percentage by which electric service was reduced below the delivery obligation of Western at the time of each said reduction of electric service. The demand or capacity charge and applicable minimum charges shall each be proportionately adjusted in the ratio that

the total number of hours of electric service determined to have been curtailed bears to the total number of hours in the billing period involved.

16.3 The Contractor shall make written claim within thirty (30) days after receiving the monthly bill, for adjustment on account of any curtailment of firm electric service, for periods of one (1) hour or longer in duration each, alleged to have occurred that is not reflected in said bill. Failure to make such written claim, within said thirty-day (30-day) period, shall constitute a waiver of said claim. All curtailments of electric service, which are due to conditions on the power system of the United States, shall be subject to the terms of this Provision; Provided, That withdrawal of power and energy under the contract shall not be considered a curtailment of electric service.

IV. POWER SALES PROVISIONS.

17. Resale of Firm Electric Service (Wholesale Sales for Resale).

The Contractor shall not sell any firm electric power or energy supplied under the contract to any electric utility customer of the Contractor for resale by that utility customer; Provided, That the Contractor may sell the electric power and energy supplied under the contract to its members on condition that said members not sell any of said power and energy to any customer of the member for resale by that customer.

18. Distribution Principles.

The Contractor agrees that the benefits of firm electric power or energy supplied under the contract shall be made available to its consumers at rates that are established at the lowest possible level consistent with sound business principles, and that these rates will be established in an open and public manner. The Contractor further agrees that it will identify the costs of firm electric power or energy supplied under the contract and power from other sources to its consumers upon request. The Contractor will demonstrate compliance with the requirements of this Provision to Western upon request.

19. Contract Subject to Colorado River Compact.

Where the energy sold under the contract is generated from waters of the Colorado River system, the contract is made upon the express condition and with the express covenant that all rights under the contract shall be subject to and controlled by the Colorado River Compact approved by Section 13 (a) of the Boulder Canyon Project Act of December 21, 1928, 43 U.S.C. §§ 617a-e, and the parties to the contract shall observe and be subject to and controlled by said Colorado River Compact in the construction, management, and operation of the dams, reservoirs, and powerplants from which electrical energy is to be furnished by Western to the Contractor under the contract, and in the storage, diversion, delivery, and use of water for the generation of electrical energy to be delivered by Western to the Contractor under the contract.

V. FACILITIES PROVISIONS.

20. Design Approval.

All facilities, construction, and installation by the Contractor pursuant to the contract shall be subject to the approval of Western. Facilities interconnections shall normally conform to Western's current "General Requirements for Interconnection," in effect upon the signing of the contract document providing for each interconnection, copies of which are available from Western. At least ninety (90) days, unless otherwise agreed,

prior to the date the Contractor proposes to commence construction or to incur an obligation to purchase facilities to be installed pursuant to the contract, whichever date is the earlier, the Contractor shall submit, for the approval of Western, detailed designs, drawings, and specifications of the facilities the Contractor proposes to purchase, construct, and install. The Contractor assumes all risks for construction commenced or obligations to purchase facilities incurred prior to receipt of approval from Western. Western review and approval of designs and construction work in no way implies that Western is certifying that the designs meet the Contractor's needs.

21. Inspection and Acceptance.

Western shall have the right to inspect the materials and work furnished by the Contractor, its agents, employees, and subcontractors pursuant to the contract. Such inspections shall be at reasonable times at the work site. Any materials or work that Western determines is defective or not in accordance with designs, drawings, and specifications, as approved by Western, shall be replaced or modified, as directed by Western, at the sole expense of the Contractor before the new facilities are energized.

22. As-Built Drawings.

Within a reasonable time, as determined by Western, after the completion of construction and installation of facilities pursuant to the contract, the Contractor shall submit to Western marked as-built prints of all Western drawings affected by changes made pursuant to the contract and reproducible drawings the Contractor has prepared showing facilities of Western. The Contractor's drawings of Western facilities shall use drawing title blocks, drawing numbers, and shall be prepared in accordance with drafting standards all as approved by Western. Western may prepare, revise, or complete said drawings and bill the Contractor if the Contractor fails to provide such drawings to Western within a reasonable time as determined by Western.

23. Equipment Ownership Markers.

23.1 The Contractor shall identify all movable equipment and, to the extent agreed upon by the parties, all other salvageable facilities constructed or installed on the United States right-of-way or in Western substations pursuant to the contract which are owned by the Contractor, by permanently affixing thereto suitable markers clearly identifying the Contractor as the owner of said equipment and facilities.

23.2 If requested by the Contractor, Western shall identify all movable equipment and, to the extent agreed upon by the parties, all other salvageable facilities constructed or installed on the Contractor's right-of-way or in the Contractor's substations pursuant to the contract which are owned by the United States, by permanently affixing thereto suitable markers clearly identifying the United States as the owner of said equipment and facilities.

24. Third-Party Use of Facilities.

The Contractor shall notify Western of any proposed system change relating to the facilities governed by the contract or allowing third-party use of the facilities governed by the contract. If Western notifies the Contractor that said system change will, as solely determined by Western, adversely affect the operation of Western's system the Contractor shall, at no cost to Western, provide a solution to said adverse effect acceptable to Western.

25. Changes to Western Control Facilities.

If at any time during the term of the contract, Western determines that changes or additions to control, relay, or communications facilities are necessary to maintain the reliability or control of Western's transmission

system, and said changes or additions are entirely or partially required because of the Contractor's equipment installed under the contract, such changes or additions shall, after consultation with the Contractor, be made by Western with all costs or a proportionate share of all costs, as determined by Western, to be paid by the Contractor. Western shall notify the Contractor in writing of the necessary changes or additions and the estimated costs to be paid by the Contractor. If the Contractor fails to pay its share of said estimated costs, Western shall have the right, after giving sixty (60) days' written notice to the Contractor, to terminate the applicable facility installation provisions to the contract and require the removal of the Contractor's facilities.

26. Modification of Western Facilities.

Western reserves the right, at any time, to modify its facilities. Western shall keep the Contractor informed of all planned modifications to Western facilities which impact the facilities installation pursuant to the contract. Western shall permit the Contractor to change or modify its facilities, in a manner satisfactory to and at no cost or expense to Western, to retain the facilities interconnection pursuant to the contract. At the Contractor's option, Western shall cooperate with the Contractor in planning alternate arrangements for service which shall be implemented at no cost or expense to Western. The Contractor and Western shall modify the contract, as necessary, to conform to the new facilities arrangements.

27. Transmission Rights.

If the contract involves an installation which sectionalizes a Western transmission line, the Contractor hereby agrees to provide a transmission path to Western across such sectionalizing facilities at no cost or expense to Western. Said transmission path shall be at least equal, in terms of capacity and reliability, to the path in the Western transmission line prior to the installation pursuant to the contract.

28. Construction and Safety Procedures.

28.1 The Contractor hereby acknowledges that it is aware of the hazards inherent in high-voltage electric lines and substations, and hereby assumes full responsibility at all times for the adoption and use of necessary safety measures required to prevent accidental harm to personnel engaged in the construction, inspection, testing, operation, maintenance, replacement, or removal activities of the Contractor pursuant to the contract. The Contractor and the authorized employees, agents, and subcontractors of the Contractor shall comply with all applicable safety laws and building and construction codes, including the provisions of Chapter 1 of the Power System Operations Manual, entitled Power System Switching Procedure, and the Occupational Safety and Health Administration regulations, Title 29 C.F.R. §§ 1910 and 1926, as amended or supplemented. In addition to the safety program required herein, upon request of the United States, the Contractor shall provide sufficient information to demonstrate that the Contractor's safety program is satisfactory to the United States.

28.2 The Contractor and its authorized employees, agents, and subcontractors shall familiarize themselves with the location and character of all the transmission facilities of Western and interconnections of others relating to the work performed by the Contractor under the contract. Prior to starting any construction, installation, or removal work, the Contractor shall submit a plan of procedure to Western which shall indicate the sequence and method of performing the work in a safe manner. No work shall be performed by the Contractor, its employees, agents, or subcontractors until written authorization to proceed is obtained from Western.

28.3 At all times when the Contractor, its employees, agents, or subcontractors are performing activities of any type pursuant to the contract, such activities shall be under supervision of a qualified employee, agent, or subcontractor of the Contractor who shall be authorized to represent the Contractor in all matters pertaining to the activity being performed. The Contractor and Western will keep each other informed of the names of their designated representatives at the site.

28.4 Upon completion of its work, the Contractor shall remove from the vicinity of the right-of-way of the United States all buildings, rubbish, used materials, concrete forms, and other like material belonging to the Contractor or used under the Contractor's direction, and in the event of failure to do so the same may be removed by Western at the expense of the Contractor.

28.5 In the event the Contractor, its employees, agents, or subcontractors fail to comply with any requirement of this Provision, or Provision 21 (Inspection and Acceptance) herein, Western or an authorized representative may issue an order to stop all or any part of the work until such time as the Contractor demonstrates compliance with the provision at issue. The Contractor, its employees, agents, or subcontractors shall make no claim for compensation or damages resulting from such work stoppage.

29. Environmental Compliance.

Facilities installed under the contract by any party shall be constructed, operated, maintained, replaced, transported, and removed subject to compliance with all applicable laws, including but not limited to the National Historic Preservation Act of 1966, 16 U.S.C. §§ 470x-6, the National Environmental Policy Act of 1969, 42 U.S.C. §§ 4321-4347, the Endangered Species Act of 1973, 16 U.S.C. §§ 1531-1544, and the Archaeological Resources Protection Act of 1979, 16 U.S.C. §§ 470aa-470mm, and the regulations and executive orders implementing these laws, as they may be amended or supplemented, as well as any other existing or subsequent applicable laws, regulations, and executive orders.

30. Responsibility for Regulated Materials.

When either party owns equipment containing regulated material located on the other party's substation, switchyard, right-of-way, or other property, the equipment owner shall be responsible for all activities related to regulated materials in such equipment that are necessary to meet the requirements of the Toxic Substances Control Act, 15 U.S.C. §§ 2601-2692, the Resource Conservation and Recovery Act, 42 U.S.C. §§ 6901-6992k, the Comprehensive Environmental Response, Compensation, and Liability Act of 1980, 42 U.S.C. §§ 9601-9675, the Oil Pollution Act of 1990, 33 U.S.C. §§ 2702-2761, the Clean Water Act, 33 U.S.C. §§ 1251-1387, the Safe Drinking Water Act, 42 U.S.C. §§ 300f-j26, and the regulations and executive orders implementing these laws, as they may be amended or supplemented, and any other existing or subsequent applicable laws, regulations, and executive orders. Each party shall label its equipment containing regulated material in accordance with appropriate laws and regulations. If the party owning the equipment does not perform activities required under appropriate laws and regulations within the time frame specified therein, the other party may perform or cause to be performed the required activities after notice to and at the sole expense of the party owning the equipment.

VI. **OTHER PROVISIONS.**

31. Authorized Representatives of the Parties.

Each party to the contract, by written notice to the other, shall designate the representative(s) who is (are) authorized to act in its behalf with respect to those matters contained in the contract which are the functions and responsibilities of the authorized representatives of the parties. Each party may change the designation of its authorized representative(s) upon oral notice given to the other, confirmed promptly by written notice.

32. Effect of Section Headings.

Section headings or Provision titles appearing in the contract or these General Power Contract Provisions are inserted for convenience only and shall not be construed as interpretations of text.

33. Operating Guidelines and Procedures.

The parties to the contract may agree upon and put into effect from time to time, such other written guidelines and procedures as may be required in order to establish the methods of operation of the power system to be followed in the performance of the contract.

34. Uncontrollable Forces.

Neither party to the contract shall be considered to be in default in performance of any of its obligations under the contract, except to make payment as specified in Provision 13 (Billing and Payment) herein, when a failure of performance shall be due to an uncontrollable force. The term "uncontrollable force" means any cause beyond the control of the party affected, including but not restricted to, failure of or threat of failure of facilities, flood, earthquake, storm, fire, lightning, epidemic, war, riot, civil disturbance or disobedience, labor dispute, labor or material shortage, sabotage, restraint by court order or public authority and action or nonaction by, or failure to obtain the necessary authorizations or approvals from, any governmental agency or authority, which by exercise of due diligence such party could not reasonably have been expected to avoid and which by exercise of due diligence it shall be unable to overcome. Nothing contained herein shall be construed to require a party to settle any strike or labor dispute in which it may be involved. Either party rendered unable to fulfill any of its obligations under the contract by reason of an uncontrollable force shall give prompt written notice of such fact to the other party and shall exercise due diligence to remove such inability with all reasonable dispatch.

35. Liability.

35.1 The Contractor hereby agrees to indemnify and hold harmless the United States, its employees, agents, or contractors from any loss or damage and from any liability on account of personal injury, death, or property damage, or claims for personal injury, death, or property damage of any nature whatsoever and by whomsoever made arising out of the Contractors', its employees', agents', or subcontractors' construction, operation, maintenance, or replacement activities under the contract.

35.2 The United States is liable only for negligence on the part of its officers and employees in accordance with the Federal Tort Claims Act, 28 U.S.C. §§ 1346(b), 1346(c), 2401(b), 2402, 2671, 2672, 2674-2680, as amended or supplemented.

36. Cooperation of Contracting Parties.

If, in the operation and maintenance of their respective power systems or electrical equipment and the utilization thereof for the purposes of the contract, it becomes necessary by reason of any emergency or extraordinary condition for either party to request the other to furnish personnel, materials, tools, and equipment for the accomplishment thereof, the party so requested shall cooperate with the other and render such assistance as the party so requested may determine to be available. The party making such request, upon receipt of properly itemized bills from the other party, shall reimburse the party rendering such assistance for all costs properly and reasonably incurred by it in such performance, including administrative and general expenses, such costs to be determined on the basis of current charges or rates used in its own operations by the party rendering assistance. Issuance and payment of bills for services provided by Western shall be in accordance with Provisions 13 (Billing

and Payment) and 14 (Nonpayment of Bills in Full When Due) herein. Western shall pay bills issued by the Contractor for services provided as soon as the necessary vouchers can be prepared which shall normally be within twenty (20) days.

37. Transfer of Interest in Contract or Change in Preference Status.

37.1 No voluntary transfer of the contract or of the rights of the Contractor under the contract shall be made without the prior written approval of the Administrator of Western. Any voluntary transfer of the contract or of the rights of the Contractor under the contract made without the prior written approval of the Administrator of Western may result in the termination of the contract; Provided, That the written approval of the Administrator shall not be unreasonably withheld; Provided further, That if the Contractor operates a project financed in whole or in part by the Rural Utilities Service, the Contractor may transfer or assign its interest in the contract to the Rural Utilities Service or any other department or agency of the Federal Government without such prior written approval; Provided further, That any successor to or assignee of the rights of the Contractor, whether by voluntary transfer, judicial sale, foreclosure sale, or otherwise, shall be subject to all the provisions and conditions of the contract to the same extent as though such successor or assignee were the original Contractor under the contract; and, Provided further, That the execution of a mortgage or trust deed, or judicial or foreclosure sales made thereunder, shall not be deemed voluntary transfers within the meaning of this Provision.

37.2 The Contractor shall maintain its status as an entity eligible for preference in Western's sale of Federal power pursuant to Reclamation law, as amended and supplemented.

37.3 Western shall give the Contractor written notice of Western's proposed determination that the Contractor has violated Provision 37.1 and Western's proposed action in response to the violation.

37.4 The Contractor shall have 120 days after receipt of Western's notice provided under Provision 37.3 to submit a written response to Western. The Contractor may also make an oral presentation to the Administrator during this 120-day period.

37.5 At any time during this process, the Contractor and Western may agree upon corrective action to resolve Western's proposed determination that the Contractor is in violation of Provision 37.1.

37.6 Within 30 days of receipt of the Contractor's written response provided under Provision 37.4, Western will notify the Contractor in writing of its final decision. The Administrator's written notice will include the intended action, the effective date thereof, and the reasons for taking the intended action. Implementation of the Administrator's action shall take place no earlier than 60 days from the Contractor's receipt of such notice.

37.7 Any successor to Western shall be subject to all the provisions and conditions of the contract to the same extent as though such successor were an original signatory to the contract.

37.8 Nothing in this Provision shall preclude any right to judicial review available to the Contractor under Federal law.

38. Choice of Law and Forum.

Federal law shall control the obligations and procedures established by this contract and the performance and enforcement thereof. The forum for litigation arising from this contract shall exclusively be a Federal court of the United States, unless the parties agree to pursue alternative dispute resolution.

39. Waivers.

Any waivers at any time by either party to the contract of its rights with respect to a default or any other matter arising under or in connection with the contract shall not be deemed a waiver with respect to any subsequent default or matter.

40. Notices.

Any notice, demand, or request specifically required by the contract or these Provisions to be in writing shall be considered properly given when delivered in person or sent by postage prepaid registered or certified mail, commercial delivery service, facsimile, electronic, prepaid telegram, or by other means with prior agreement of the parties, to each party's authorized representative at the principal offices of the party. The designation of the person to be notified may be changed at any time by similar notice. Where facsimile or electronic means are utilized for any communication covered by this Provision, the sending party shall keep a contemporaneous record of such communications and shall verify receipt by the other party.

41. Contingent Upon Appropriations and Authorization.

41.1 Where activities provided for in the contract extend beyond the current fiscal year, continued expenditures by the United States are contingent upon Congress making the necessary appropriations required for the continued performance of the United States' obligations under the contract. In case such appropriation is not made, the Contractor hereby releases the United States from its contractual obligations and from all liability due to the failure of Congress to make such appropriation.

41.2 In order to receive and expend funds advanced from the Contractor necessary for the continued performance of the obligations of the United States under the contract, additional authorization may be required. In case such authorization is not received, the Contractor hereby releases the United States from those contractual obligations and from all liability due to the lack of such authorization.

42. Covenant Against Contingent Fees.

The Contractor warrants that no person or selling agency has been employed or retained to solicit or secure the contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the Contractor for the purpose of securing business. For breach or violation of this warranty, Western shall have the right to annul the contract without liability or in its discretion to deduct from the contract price or consideration the full amount of such commission, percentage, brokerage, or contingent fee.

43. Contract Work Hours and Safety Standards.

The contract, to the extent that it is of a character specified in Section 103 of the Contract Work Hours and Safety Standards Act (Act), 40 U.S.C. § 3701, as amended or supplemented, is subject to the provisions of the Act, 40 U.S.C. §§ 3701-3708, as amended or supplemented, and to regulations promulgated by the Secretary of Labor pursuant to the Act.

44. Equal Opportunity Employment Practices.

Section 202 of Executive Order No. 11246, 30 Fed. Reg. 12319 (1965), as amended by Executive Order No. 12086, 43 Fed. Reg. 46501 (1978), as amended or supplemented, which provides, among other things, that the Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin, is incorporated herein by reference the same as if the specific language had been written into the contract, except that Indian Tribes and tribal organizations may apply Indian preference to the extent permitted by Federal law.

45. Use of Convict Labor.

The Contractor agrees not to employ any person undergoing sentence of imprisonment in performing the contract except as provided by 18 U.S.C. § 3622(c), as amended or supplemented, and Executive Order No. 11755, 39 Fed. Reg. 779 (1973), as amended or supplemented.

FEASIBILITY STUDY
FOR
NORTHWEST AREA LEVEE
CONSTRUCTION

CITY OF BENSON
SWIFT COUNTY, MN

REVISED
NOVEMBER, 2019

Prepared By:

LANDTEAM, Inc.
509 22nd Avenue East, Ste. 102
Alexandria, MN 56308

NORTHWEST AREA LEVEE CONSTRUCTION
BENSON, MINNESOTA
Project No. BE1104

I hereby certify that this Feasibility Report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.



Michael A. Bakken, P.E.

Date November 8, 2019

License No. 42682

This Feasibility Report has been prepared for the City Council of Benson, Minnesota, to analyze the feasibility of constructing a permanent levee to provide flood protection to the Hawleywood Addition area of the City of Benson. The levee would be constructed to a base elevation that would allow the City to install temporary flood barrier systems on the top of the levee to provide additional flood protection up to the FEMA established 100-year flood elevation of the Chippewa River in this area.

I. Project Planning Area

The planning area includes portions of Hawleywood Addition, Hawleywood First Addition, and Hawleywood Third Addition. These areas are located on Meadow Lane and Sanford Road north of Wood Avenue. Twenty-six homes in this area have a flood impact elevation between 1032.00 and 1036.00. The 100-year flood elevation of the Chippewa River in this area reaches 1036.28. The attached exhibit shows the houses affected by this project and the FEMA 100-year flood elevation.

II. Existing Conditions

The corridor of the proposed levee construction lies adjacent to the residential development in the project area. The west leg of the levee will be constructed on the east side of the city owned golf course property along the existing golf course access road. The north leg of the levee will be constructed along the north property line within the Hawleywood Additions. There is no natural protection for this area from the flood waters of the Chippewa River, which flows through the adjacent golf course.

Soil borings were completed along the project route and the logs of these borings are included with this report. Generally, the ground along the west leg of the proposed levee is suitable for construction. Along the north leg, there is peat and fill material below the proposed levee construction area. Special considerations for construction in this area will be required.

The west end of the north leg of the levee is within a lot that is extensively landscaped and contains a swimming pool. Special consideration will be required for the levee construction in this area.

City storm sewer discharges within the levee corridor. Consideration will be required to address flood water surcharge and City stormwater/meltwater backup through the storm sewer system.

III. Proposed Improvements

Protection to the 100 year flood elevation is proposed to be achieved by a combination of a permanent levee and secondary flood protection barriers placed on the permanent levee. The permanent levee must be constructed to an elevation that will allow the City to rapidly deploy secondary flood barriers when flooding is imminent.

Permanent Levee

Existing conditions require that construction of the levee to occur differently for each of the two legs. The attached typical sections illustrate the proposed construction of the two legs.

The west leg will consist of two segments. The south segment, (that area with an existing elevation above 1034.0), will receive a 3-foot wide clay trench and a level 6' wide pad along the west side of the existing golf course gravel access road. This additional width is necessary to allow adequate area for placement of the secondary flood barrier system. The north segment, (that area with an existing elevation below 1034.0), will be constructed with a 20-foot wide top at elevation 1034.0. The west side of this section will receive a 6-foot wide clay berm and 3-foot wide clay trench. The east 14-feet of the levee in this section will be Class 5 gravel golf course access road. Un-graveled portions of the levee will receive topsoil and seed for stabilization.

As a result of the construction, backyard areas of several residential lots along the east side of the west leg of the levee will require drainage redirection and collection efforts. Connection to existing trails and sidewalks will also be necessary. During construction, access to the golf course will be considered.

The north leg of the levee will consist of three segments. The east segment is mostly within private property not part of the Hawleywood Addition plats. This segment of the levee is at existing elevations slightly below the 100 year flood elevation. It is proposed that the top of this segment of the levee would be constructed to a freeboard elevation above the 100 year flood elevation. The middle segment has existing elevations which will require a permanent levee to be constructed to a top elevation of 1034.0. Due to existing development with this area the width of the levee will be reduced with the use of a single retaining wall along the north side of the levee. The south side of the levee will be earthen and sloped to allow homeowner maintenance. The west segment of the levee is within a lot that has been extensively landscaped and contains a swimming pool. The existing ground elevations in this area are the lowest along the project corridor. Due to these conditions, a double retaining wall levee is proposed to reduce the levee footprint. Replacement landscaping and security fencing will be required.

As a result of the levee construction along the north leg, backyard areas of several residential lots will require drainage redirection and collection efforts.

There are existing 54" and 36" RCP storm sewer lines that discharge into a ditch at the northwest corner of the proposed levee construction. In order to maintain flood protection, these lines must be isolated and fitted with flow arresting systems to prevent flood waters from backing up the storm sewer system. To accomplish this, junction manholes will be installed on each line. Flap gates will be installed inside the junction manholes. The gates will remain open under normal operating conditions and close when flood waters reach an elevation that will flood the area proposed to be protected.

Smaller existing culverts and culverts proposed to be installed under the levees for stormwater drainage during non-flooding periods will be plugged by the city when flooding is imminent.

Secondary Flood Barrier Systems

Secondary flood barrier systems must be placed on the top of the permanent levee to provide flood protection up to the FEMA established 100-year flood elevation in this area. Numerous proprietary flood barrier systems are available commercially. The preliminary design of the levees proposed in this report were based on the use of two of these systems. The city would deploy these systems when flooding was imminent.

The west levee leg would receive a “sand bag” type system using bags that are much larger than conventional sand bags. The bags proposed to be used are (Bagsters®) manufactured by Waste Management and are 4’ wide x 8’ long x 2.5’ high. These bags are readily available at a reasonable price. The (Bagsters) will be filled with sand and covered with polyethylene. It is not expected that the bags would be completely filled to the 2.5’ height and more than one bag thickness will be required.

The north levee leg would receive (Floodstops®). They are manufactured locally and readily available. (Floodstops®) are a water filled plastic barrier system consisting of a series of individual pods that are placed on the permanent levee and are connected together with keys. Every fourth pod must be prefilled with water and floodwater fills the remaining pods as the flood stage increases.

The costs of these secondary systems and other activities that will occur during a flood are not included in this report.

Easements

In addition to the temporary easement discussed above for the east segment of the north leg, permanent easements will be required over the properties along the north leg for the initial levee construction and for future access to deploy the secondary systems and to control stormwater drainage.

IV. Cost Estimates

The estimated cost for construction of the proposed permanent levee is \$513,871 (\$198/lineal foot). This amount includes procurement of the necessary easements, construction of the permanent levee and the permanent storm sewer improvements. It also includes construction contingencies, engineering fees, and permit fees.

Attached to this report is the Preliminary Estimate of Cost for the permanent levee system.

V. Flood Protection Funding

Assessment Determination

The City of Benson has determined that a portion of the permanent levee system construction costs shall be assessed to the benefitting properties. The benefitting properties are those properties in the Hawleywood Additions that are within the FEMA 100-year flood boundary. There are 26 properties that will benefit from this project. However, due to elevation differences of the homes within this area, there are differing levels of benefit. In order to assign level of benefit to each property, each foot of elevation rise was assigned an Assessment Factor (AF). The AF's assigned were 0.25, 0.50, 0.75, and 1.00. Residences with first floor elevation below 1033 are assigned an AF of 1.00 as they receive the highest benefit from this construction. Residences with elevations from 1033 to 1034 are assigned an AF of 0.75. Residences with elevations from 1034 to 1035 are assigned an AF of 0.50 and residences above 1035 are assigned an AF of 0.25. Using this assessment factor method, 17.5 factored assessments are created.

As noted, the estimated permanent levee system construction cost is \$513,871. The City will contribute 50% of the total cost to the project. The City also intends to apply for and be granted 50% of the permanent levee construction costs, up to a maximum of \$150,000. The ultimate amount of grant funding received will reduce the assessable amount. Based on the estimated construction cost, City contribution, and considering grant funding of \$150,000, the assessable portion is estimated to be \$106,935. The actual assessment amount will be based on the final project costs. Using the methodology described above and 17.5 factored assessments, the base factored assessment amount is \$6,110.60.

The term and interest rate for the assessed amounts will be determined by City Council.

A spreadsheet indicating the estimated assessments to benefitting properties is attached.

VI. Conclusions and Recommendations

This Feasibility Report has examined the costs associated with providing flood protection to the 100-year flood elevation to properties within the Hawleywood area of the City of Benson. This flood protection will be completed through a combination of permanent levee construction and placement of a temporary secondary flood barrier system.

Upon acceptance of this Report and a decision to proceed with the project, the council would proceed by holding a public hearing for the purposes of Chapter 429 special assessments, as required by State Statute. Upon completion of the hearing, the Council may call for Plans and Specifications for the project. The project proposed by this Feasibility Report is necessary, cost-effective, and feasible and should be made as presented.

CITY OF BENSON
NORTHWEST LEVEE
 Estimated Quantities and Costs
 Project No. BE1104

LEVEE CONSTRUCTION AND STORM SEWER RECONSTRUCTION

Item Description	Unit	Quantity	Unit Price	Extension
MOBILIZATION	LS	1	\$10,000.00	\$10,000.00
West Levee				
GOLF COURSE ACCESS	LS	1	\$2,000.00	\$2,000.00
TOPSOIL STRIPPING	CU YD	426	\$4.00	\$1,704.00
COMMON EXCAVATION	CU YD	458	\$6.00	\$2,748.00
SELECT CLAY BORROW (CV)	CU YD	471	\$12.00	\$5,652.00
SELECT BORROW ROAD (CV)	CU YD	575	\$12.00	\$6,900.00
CLAY CORE TRENCH	LIN FT	1,690	\$13.00	\$21,970.00
AGGREGATE CLASS 5 (CV)	CU YD	512	\$25.00	\$12,800.00
4" CONCRETE SIDEWALK	SQ FT	160	\$12.00	\$1,920.00
SEEDING (ROAD SIDE)	SQ FT	15,169.0	\$0.20	\$3,033.80
				\$58,727.80
North Levee				
CLEAR AND GRUB TREES	EACH	21.0	\$250.00	\$5,250.00
SALVAGE FENCE	LIN FT	190.0	\$13.00	\$2,470.00
REMOVE PAVERS & LANDSCAPING	LUMP SUM	1.0	\$1,500.00	\$1,500.00
REPLACE LANDSCAPING & FENCING	LUMP SUM	1.0	\$5,000.00	\$5,000.00
RECONFIGURE IRRIGATION	LUMP SUM	1.0	\$5,000.00	\$5,000.00
TOPSOIL STRIPPING	CU YD	570	\$10.00	\$5,700.00
SELECT CLAY BORROW (CV)	CU YD	1,612	\$15.00	\$24,180.00
RETAINING WALL DOUBLE	SQ FT	1,542	\$55.00	\$84,810.00
RETAINING WALL SINGLE	SQ FT	2,296	\$45.00	\$103,320.00
4" SIDEWALK	SQ FT	504	\$12.00	\$6,048.00
SEEDING (LAWN)	SQ FT	30,000	\$0.20	\$6,000.00
				\$249,278.00
Drainage Modifications				
CONSTRUCTION ENTRANCE	EACH	5	\$1,500.00	\$7,500.00
CONTROL MANHOLE - 4020 - 96" W/ 54" FLAP GATE	LS	1	\$30,000.00	\$30,000.00
CONTROL MANHOLE - 4020 - 72" W/36" FLAP GATE	LS	1	\$16,000.00	\$16,000.00
CATCHBASIN	EACH	1	\$2,500.00	\$2,500.00
RECONSTRUCT CATCHBASIN	EACH	3	\$2,500.00	\$7,500.00
RECONSTRUCT DRAINAGE MANHOLE	EACH	1	\$2,500.00	\$2,500.00
SALVAGE & REINSTALL CASTING	EACH	1	\$200.00	\$200.00
F & I CASTING	EACH	1	\$400.00	\$400.00
12" RC PIPE	LIN FT	104	\$20.00	\$2,080.00
36" RC PIPE	LIN FT	26	\$100.00	\$2,600.00
54" RC PIPE	LIN FT	32	\$220.00	\$7,040.00
12" RCP APRON	EACH	4	\$850.00	\$3,400.00
36" RCP APRON	EACH	1	\$2,000.00	\$2,000.00
54" RCP APRON	EACH	1	\$2,500.00	\$2,500.00
RIPRAP CL III	CU YD	10	\$85.00	\$850.00

SILT FENCE MACHINE SLICED	LIN FT	2,700	\$2.00	\$5,400.00
INLET PROTECTION	EACH	5	\$2,500.00	\$12,500.00
FLOATATION CURTAIN	LIN FT	30	\$25.00	\$750.00
				\$105,720.00

TOTAL CONSTRUCTION **\$423,725.80**

10% CONTINGENCIES \$42,372.58

10% DESIGN ENGINEERING (CONSTRUCTION OBSERVATION AND STAKING BY CITY) \$42,372.58

ESTIMATED LEVEE CONSTRUCTION COST \$508,470.96

EASEMENT ACQUISITION \$5,000.00

MPCA NPDES PERMIT \$400.00

TOTAL PROJECT COST \$513,870.96

ASSESSMENT METHODOLOGY

NORTHWEST AREA LEVEE CONSTRUCTION

CITY OF BENSON, MINNESOTA

November-2019

Total Project Cost	\$513,870.96
50% City Share	\$256,935.48
Remaining 50%	\$256,935.48
Minus Grant Amount	\$150,000.00
Total Assessable Project Cost	\$106,935.48
Total Factored Assessments	17.5
Construction Cost at 100% Assessment	\$6,110.60

Assessment Calculations

Exhibit Color	Elevation	# of Homes	Assessment Factor	Total Factored Assessments	Assessment Cost
Yellow/Blue	1032-1033	7	1.00	7	\$6,110.60
Green	1034	6	0.75	4.5	\$4,582.95
Red	1035	11	0.50	5.5	\$3,055.30
Magenta	1036	2	0.25	0.5	\$1,527.65
	TOTALS	26		17.5	

LandTeam Incorporated

509 22nd Avenue East, Suite 102
Alexandria, MN 56308
landteam@landteaminc.com
www.landteaminc.com

Phone: 320-763-5784

Fax: 320-763-5786

City of Benson
1410 Kansas Avenue
Benson, MN 56215

Invoice #: 2722
Date: 11/7/2019
Client ID: BE1104

Professional Engineering Services for Northwest Levee Construction Feasibility:	
Hourly Contract Amount not to Exceed (See Hourly Fees on Attachments)	\$8,900.00
-Informational Public Meeting (4.5 Hours @ \$110/Hour)	\$495.00
-Mileage	<u>51.52</u>
Total Amount Due:	\$ 9,446.52

For Professional Services Rendered:

14th Ave Topographic Survey

Period: To November 7, 2019

Total Current Amount: \$9,446.52
Past Due Amount: \$0.00
Total Amount Due this Invoice: \$9,446.52

This invoice is due upon receipt

A late fee of 1.0% per month will be added to any unpaid balance after 30 days.



October 31, 2019

By Email Only

Mr. Gary Searcy
Public Works Superintendent
City of Benson
1410 Kansas Avenue
Benson, Minnesota 56215

RE: Proposal to Install a New GridBee GS-9 120v Mixer and Provide a SCADA Control Box for the 500,000-Gallon Elevated Water Tower Located in the City of Benson, Minnesota.

Dear Mr. Searcy:

Thank you for the opportunity to submit this proposal for the installation of a new GridBee GS-9 120v electric mixer and providing a SCADA control box.

Scope of Work

- KLM will install a GridBee GS-9 120v electric mixer.
- KLM will provide a SCADA control box for the electrician to install.

With over 1,500 installations nationwide, a Medora GS Series mixer is a perfect fit for your tower. The GS Series mixer's proven durability and performance surpasses that of other mixing systems, as seen by its CFD modeling and customer recommendations. In addition, each mixer comes with a 5-year manufacturer's warranty and NSF certification.

KLM Engineering, Inc. will submit the documentation on behalf of the City as required by the Minnesota Department of Health for the mixer installation. At the close of the project, KLM will submit the registration documentation to Medora Corporation. A copy of the registration and mixer installation approval will be sent to the City for their records.

Fees

The fee for the above Scope of Work and documentation to
The Minnesota Department of Health is:

\$12,830.00

The City of Benson needs to exchange a minimum of 15% of the water in the tower for the mixer to be effective. If the tower exchange rate is less than 15%, additional mixers may be needed.

A licensed electrician will be required to complete the electrical installation.

Owner's Responsibilities

The Owner's personnel shall be responsible for:

- Providing access to the tower for the mixer installation.
- Connecting the SCADA control box to the City's telemetry system
- The City of Benson, Minnesota is responsible for hiring the electrician to complete the electrical installation.

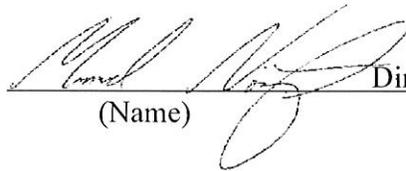
***If requested, KLM can assist with completing the electrical installation for a fee estimated at \$4,000.00. It would be more cost effective to hire an electrician directly.**

Agreement

This agreement, between the City of Benson, Minnesota and KLM Engineering, Inc. of Woodbury, Minnesota is accepted by:

 (Name) (Title) City of Benson,
 Minnesota

(Date)

_____
 (Name) Director of Business Development KLM Engineering, Inc.,
 (Title) Woodbury, Minnesota

October 31, 2019
(Date)

We look forward to working with you.

Sincerely,

KLM ENGINEERING, INC.

Michael Novitzki
 Director of Business Development
 Phone: 651-773-5111
 Fax: 651-773-5222
 Cell: 651-440-5058
 Email: mnovitzki@klmengineering.com

Enclosed: Medora GS Series Case Studies, GS-9 Mixer Brochure, GS Series Mixer CFD Modeling, KLM's Terms and Conditions

KLM ENGINEERING, INC.
TERMS AND CONDITIONS

1. **BASIC SERVICES.** The scope of KLM's work is described in the attached proposal or contract agreement and may not be expanded or reduced except by mutual agreement in writing.
2. **ADDITIONAL SERVICES.** Additional work or services shall not be performed without a duly executed change order or purchase order outlining the scope of additional work on services.
3. **OWNER'S RESPONSIBILITIES.** OWNER shall fully disclose to KLM its knowledge of the condition of the structure and its past and present contents and shall provide KLM with full information regarding the requirements for the project; shall designate an individual to act on OWNER'S behalf regarding the project. If necessary, shall clean and make the structure safe for entry; shall furnish the service of other consultants (including engineers, insurance consultants, accountants, attorneys, etc.) when those services are reasonable required or are reasonably requested by KLM; shall test for pollution and hazardous materials when required by law or requested by KLM; and shall provide all necessary permits and other authorization.
4. **SAFETY.** KLM shall only be responsible for safety of KLM personnel at the work site. The Owner or other persons shall be responsible for the safety of all other persons at the site. Owner shall inform KLM of any known or suspected hazardous materials or unsafe conditions at the work site. If, during the course of the work, such materials, or conditions are discovered, KLM reserves the right to take measures to protect KLM personnel and equipment or to immediately terminate services. Owner agrees to be responsible for payment of such additional protection costs. Upon such discovery, KLM agrees to immediately notify the Owner in writing, of the hazardous materials or unsafe conditions.
5. **HAZARDOUS MATERIALS.** Unless agreed in the scope of work KLM has no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials at the project site. To the full extent permitted by the law, OWNER shall defend and indemnify KLM and its employees from all claims, including costs and attorney fees, arising out of the presence of hazardous materials on the job site.
6. **SITE ACCESS AND RESTORATION.** Owner will furnish KLM safe and legal site access. It is understood by Owner that in the normal course of work, some damage to the site or materials may occur. KLM will take reasonable precautions to minimize such damage. Restoration of the site is the responsibility of the Owner, unless agreed to in the scope of work.
7. **STANDARD OF CARE.** KLM will perform services consistent with the level of care and skill normally performed by other firms in the profession at the time of this service and in the geographic area, and under similar budgetary constraints. No other warranty is implied or intended.
8. **SCHEDULING.** Prior to scheduling the OWNER shall furnish a written purchase order or request for the services required and shall give as much notice as possible in advance of the time when the services are desired. Our ability to respond to such an order will depend upon the amount of advance notice provided. If an inspection is canceled or delayed after KLM personnel and/or equipment are in transit to the work site, then the OWNER shall be billed, according to the TERMS AND CONDITIONS, for costs incurred by KLM.
9. **INSURANCE.** KLM will maintain worker's compensation insurance and comprehensive general liability insurance and will provide OWNER with a certificate of insurance upon owner's request.

10. **PAYMENT, INTEREST AND BREACH.** KLM will submit itemized monthly or other periodic invoices for work previously performed. Invoices are due upon receipt. OWNER will inform KLM of invoice questions or disagreements within 15 days of invoice date, unless so informed, invoices are deemed correct. OWNER shall make payment within 30 days after receiving each statement, and overdue payments will bear interest at 1.5 percent per month if OWNER is a business entity and at the legal rate of interest of the state in which the project is located if OWNER is a consumer. If any invoice remains unpaid for 60 days, such non-payment shall be a material breach of this agreement. As a result of such material breach, KLM may, at its sole option, suspend all duties to the Owner or other persons, without liability. Owner will pay all KLM collection expenses and attorney fees relating to past due fees, which the Owner owes under this agreement.
11. **MUTUAL INDEMNIFICATION.** Except as to matters actually covered by insurance purchased by KLM, KLM agrees to hold harmless and indemnify OWNER from and against liability arising out of KLM's negligent performance of the work, subject to any limitations, other indemnification's or other provisions OWNER and KLM have agreed to in writing. Except as to matters actually covered by insurance purchased by OWNER, OWNER agrees to hold harmless and indemnify KLM from and against liability arising out of OWNER'S negligent conduct, subject to any limitations, other indemnification's or other provisions OWNER and KLM have agreed to.
12. **LIMITATION OF LIABILITY.** OWNER agrees to limit KLM's liability to OWNER arising from professional acts, errors or omissions, such that the total aggregate liability of KLM does not exceed KLM's project fees except as to matters actually covered by insurance purchased by KLM.
13. **DELAYS.** If KLM work delays are caused by Owner, work of others, strikes, natural causes, weather, or other items beyond KLM's control, a reasonable time extension for performance of work shall be granted, and KLM shall receive an equitable fee adjustment.
14. **TERMINATION.** After 7 days written notice, either party may elect to terminate work for justifiable reasons. In this event, the OWNER shall pay for all work performed, including demobilization and reporting costs to complete the file project and reports to OWNER.
15. **SEVERABILITY.** Any provisions of this agreement later held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force. However, OWNER and KLM will in good faith attempt to replace an invalid or unenforceable provision with one that is valid and enforceable, and which comes as close as possible to expressing the intent of the original provision.
16. **KLM'S DOCUMENTS.** All reports, specifications, drawings and other documents furnished by KLM are part of KLM's services to OWNER for use only for the project, and KLM retains all ownership of said documents regardless of whether the project is completed. OWNER may retain copies for reference in connection with the use and occupancy of the project; but KLM does not represent that the documents are suitable for reuse on extension of the project or on other projects. OWNER and others shall not use the documents on other projects or extensions of this project except by KLM's written agreement. OWNER will defend and indemnify KLM from all claims or losses arising out of the unauthorized use of the documents.
17. **ARBITRATION.** Any controversy or claim for money damages arising out of or relating to the making or performance or interpretation of this AGREEMENT, or the breach of this AGREEMENT, shall be settled by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association. The arbitration panel shall consist of three arbitrators, at least one of who is a structural engineer; and the panel may award only money damages and shall not award equitable relief. Judgment upon the arbitration award may be entered in any court having jurisdiction of the parties. The enforceability of these arbitration provision and arbitration awards will be governed by the Federal Arbitration Act.

18. ARBITRATION FEES. The prevailing party to any dispute arising out of this AGREEMENT shall be entitled to recover its reasonable fees and costs from the other party.

19. JOB SITE IMAGES, PHOTOGRAPHY AND VIDEO. During the term of this contract and thereafter, KLM has permission to take still photographs or video of the site for training, documentation, education or promotional purposes. A signed agreement constitutes the Owner's written permission to use the photographic image or video in the manner described herein. The only identifiable information to be used by KLM will be the Owner's name as displayed on the image. Acceptance of these terms and conditions is considered a legal release by the Owner allowing KLM to use of photographic images as described herein.

**CITY OF BENSON
CAPITAL AUTHORIZATION REQUEST**

1 Fund: Water Department: Water
 Prepared by: Dan Gens Date: 11/13/19
 Describe Proposed Capital Expenditure: Mixer for elevated water tank
 Does Proposed Expenditure Replace Existing Equipment? NO If Yes, Describe Use of Replaced Equipment: _____

2 If Included in Capital Improvements Program: What Year: _____ What Heading: _____ Budgeted Amount: \$ _____	3 Total Cost: \$ <u>12,830.00</u> -Trade-in (if applicable): -\$ _____ +Net Book Value (depreciated value): +\$ _____ =Net Capitalized Cost: = \$ _____
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4 Justification of the Expenditure: (Main Objectives and Assumptions)

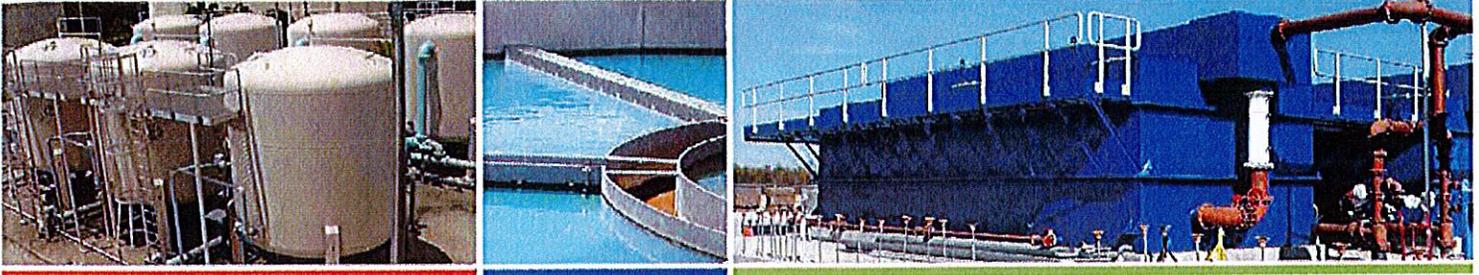
A mixer in a water tank is always a good idea to prevent freezing and keep water fresh. It is very important this year with the work that will take place at the water plant. We must keep the tower as full as possible to make sure we have supply. The more water in the tower the higher risk of freezing. A mixer will greatly reduce the risk.

5 Approval Section:

Action taken: _____

	Signature	Date
Department Supervisor	_____	_____
Division Director	_____	_____
City Manager	_____	_____

City Council Approval (If Applicable) _____ Council Meeting _____



Quotation #21559E

**City of Benson, MN
Filter Refurbishment – WWTP**

Addressee: City of Benson
c/o Stantec
Quotation #: 21723E
Quotation Date: 10/23/19

We are represented on this project by:
Great Northern Environmental
1300 Helmo Ave N
Oakdale, MN 55128
Phone: (651) 289-9100
Attn. Mr. Kyle Fritze

Tonka Water Contact:
TJ Stroebel
13305 Water Tower Circle
Plymouth, MN 55441
Main: 763.559.2837
Mobile: 612.801.2849
tstroebel@uswaterservices.com

Attachments:
Filter refurbishment reference drawing (6 pages)
Controls description and I/O List (3 pages)
Reference P&ID (1 page)

Item A: Filter Refurbishment Equipment and Start-up Services

Tonka Water includes the following equipment and services for the refurbishment of two (2) existing steel gravity filter units, each of nominal dimensions of 12' diameter x 16'-9" high and including one (1) filter cell and integral backwash storage tank, originally manufactured by Tonka Water. We include the following:

Header-lateral underdrain system. Underdrain system will consist of Schedule 80 PVC header pipe and laterals with non-metallic gravel retaining nozzles located on approximately 12" centers. Lateral piping will ship with plugs in place of underdrain nozzles, and nozzles will be installed after application of a concrete subfill (concrete subfill by the installing contractor). Steel underdrain supports and internal pipe spool will be included for welding into the filter by others for attachment and support of the header-lateral underdrain system. Attachment hardware included. Installation and labor is not included, and will require the services of a contractor.

Note: Removal of existing steel underdrain plate and supports is required by a contractor.

Support gravels and filter media. The filter media and gravels will be provided to replace existing in kind, including the following:

- Graded support gravels to provide a total depth of 12", including the following:
 - Bottom layer: 3" depth of ¾" x ½", approximate number of bags: 57.
 - Middle layer: 3" depth of ½" x ¼", approximate number of bags: 57.
 - Middle layer: 3" depth of ¼" x 1/8", approximate number of bags: 57.
 - Top layer: 3" depth of 0.8-1.2 mm torpedo sand, approximate number of bags: 57.
- Silica sand filter media with an effective size of 0.45 mm to 0.55 mm and a uniformity coefficient not exceeding 1.6 included to provide a vertical bed depth of 12". Approximate total bags: 227.
- Anthracite filter media with an effective size of 1.0 mm to 1.1 mm and a uniformity coefficient not exceeding 1.6 included to provide a vertical bed depth of 18". Silica sand to be shipped in 100 pound, one cubic foot bags for installation by others. Approximate total bags: 340.

NOTE: All filter media and support gravels will be shipped on pallets with approximately 2,000 lbs. per pallet.

Air scour grid. New air scour grids will be provided to replace existing, including 316 stainless steel header pipes and laterals with integral air metering slots, giving full air distribution. New support angles and attachment hardware are included. Installation and labor is not included.

Inlet Distributor/Backwash Collector. New inlet distributors will be provided to replace existing, consisting of header-lateral style with up-turned elbows, PVC construction, including support steel and attachment hardware. Installation and labor is not included.

Note: Removal of existing steel inlet distributor is required by a contractor.

Filter Manway Assemblies, including two (2) 18" x 24" elliptical manways for installation by others to replace existing manways into the upper filter chamber.

Flanged nozzles, including two (2) 4" nozzles, carbon steel construction, with flanged connections for fitting up the new pressure transducers. Shipped loose for installation by others to replace existing connections.

Tonka Water automatic filter control panel

- One NEMA 4 rated enclosure complete with PLC, power supply, I/O racks, terminal blocks, relays, timers, switches, indication, etc., as required for a complete operating system.
- Allen Bradley CompactLogix Series PLC, complete with necessary digital and analog I/O modules for a complete operating system as described in the attached controls description and I/O list. Tonka Water includes an operator interface terminal Series 1000 Panelview color touch screen and necessary programming to indicate filter system status, backwash status, alarms, exterior signals, individual filter status, and other functions as included in accordance with the attached controls description.
- Panel will include Ethernet connection for communication with SCADA. Programming will include the following alarm conditions to be sent to SCADA: limit switch fault (general), low air pressure, low backwash level (general), high filter differential pressure (general), and high backwash sump level.
- Panel will include I/O for open/close valve operation as well as open and close limit switch feedback from the pneumatic actuators.
- Tonka Water includes the following control components: One uninterruptible power supply (UPS), software, communication ports, etc., as required for a complete installation.

Instrumentation. We include the following instrumentation, shipped loose for installation by others:

- Two (2) pressure/level transducers (one per filter), Rosemount 2051 or equal, with local display and transmitter to send a 4-20 mA analog signal to the control panel corresponding to differential filter loss of head. Transducers will have 4" flanged connections, 316 stainless steel construction, to mount up to the new flanges (provided by Tonka Water as described herein).
- Four (4) level float switches (two per filter) for installation by others into the filter clearwell/backwash head tank to detect high and low level.
- One (1) high level float switch for installation by others into the backwash sump to detect high sump level.
- One (1) low pressure sensor/switch for low pressure detection in the compressed air system for valve actuation.

Submittal drawings and data for engineer's approval prior to fabrication of equipment.

Start-up services. A Tonka Water technician will be on site for seven (7) days in three (3) trips for installation inspection, media installation supervision, start-up and operator training.

Item B: Filter Function Valves

Filter function valves. Tonka Water provides the following wafer style butterfly valves with pneumatic or manual actuators as indicated. Valve bodies will be Pratt MKII. Pneumatic actuators will be Pratt PV Series, including solenoid mounted on the actuator and open/close limit switches for feedback to the filter control panel. Valves are shipped loose for installation by others.

<u>Function</u>	<u>Size</u>	<u>Actuator</u>	<u>Quantity</u>
Raw Water Influent (BF2)	10"	Pneumatic	2
Backwash Effluent (BF3)	10"	Pneumatic w/ rate set	2
Drain Down (BF5)	3"	Pneumatic	2
Filtered Water Effluent (BF1)	14"	Pneumatic	2
Airwash Influent (BF4)	4"	Pneumatic	2
Equalization	10"	Manual/Lever	1

Price Summary

Base Items	Base Price
A. <u>Filter Refurbishment Equipment and Start-up Services</u>	<u>\$ 136,100.00</u>
B. <u>Filter Function Valves and Actuators</u>	<u>\$ 56,700.00</u>
Total Base Price	<u>\$ 192,800.00</u>

U.S. Water bases this proposal on the invoice schedule as shown below:

- 90% Upon Shipment of Materials
- 10% Upon Start-up

Project Execution:

1. Submittal drawings and information will be supplied within approximately 4 weeks after receipt of a fully signed and executed purchase order.
2. Shipment of parts will be made in approximately 2-12 weeks after receipt of approved drawings depending on the specific item and contractor need. Tonka Water will work with the Contractor to provide items as needed based on their schedule. Valves, actuators and control panel will be the longest lead items, and we expect up to 12 weeks from approval for delivery.

The attached **CONDITIONS OF SALE AND WARRANTIES** that are incorporated herein. For your convenience, this sheet may be used as your order for this equipment.

Items Ordered	
P.O. Number	
Total Net Price	\$ 192,800.00
Firm Name and Address	CITY OF BENSON 1410 KANSAS AVE BENSON, MN 56215
By (Print)	Robert WOLFINGTON, City MGR
Signature	<i>Robert J. Wolfington</i>
Date	NOV 8, 2019

U.S. WATER SERVICES, INC.
Purchase orders should be addressed to: U.S. Water Services, Inc. 12270 43 rd Street St. Michael, MN 55376

Date: 11/14/2019

ZIEGLER
Power Systems



Proposal No. MTS19-228

8050 County Rd 101 East
Shakopee, MN 55379
952-445-4292 888-320-4292

To: Dan Gens
City of Benson
1410 Kansas Ave
Benson, MN 56215

Re: Electrical Services
Location: Power Plant and Substation

WE PROPOSE TO FURNISH IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS, TERMS AND CONDITIONS

Ziegler Inc. will provide electrical testing for the your equipment per the scope of work described on subsequent pages. A detailed report will be included upon completion of work. For further information on this service, please contact Matt Schwartz at 952.233.4339

Cost: \$29,600.00

*Discount applied to this quote for existing generator CSA customer.

* Upon completion of this work, you will be invoiced for the agreed upon amount plus any applicable taxes, service supplies and environmental charges.

ACCEPTED BY:

Respectfully submitted,

Please Sign Name: _____

ZIEGLER POWER SYSTEMS

Please Print Name: _____

By: _____

Date: _____

Matt Schwartz, Customer Support Representative
Ziegler Power Systems

Description of Service

Level 62: Medium-Voltage Circuit Breaker Maintenance, and Testing

****Recommended every 36-months by NETA and NFPA standards. Last done in 2013 at the power plant & 2014 at the substation. Past due, by industry standards.****

Equipment: Power Plant - (7) MV Circuit Breakers & Substation (11) MV Circuit Breakers

- o Perform testing on Air or Vacuum MV circuit breakers
- o Physical and mechanical condition
- o Inspect cell alignment, grounding, and required clearances
- o Verify that all maintenance devices, special tools, gauges are available
- o Verify and clean unit and components
- o Perform all mechanical operation tests in accordance of manufacturer's specifications
- o Measure critical distances as recommended by manufacturer
- o Inspect electrical connections for high resistance
- o Confirm correct operation and sequencing of electrical and mechanical interlocks
- o Verify appropriate lubrication on moving parts, current- carrying and mechanical
- o Inspect insulators for evidence of physical damage or contaminated surfaces
- o Perform contact-travel analysis, if applicable
- o Verify racking mechanism for proper operation

Level 64: Switchgear Electromechanical/Solid-State Protective Relay Maintenance and Testing

****Recommended every 36-months by NETA and NFPA standards. Last done in 2013 at the power plant & 2014 at the substation. Past due, by industry standards.****

Equipment: Power Plant - (7) Basler Solid State Protective Relays

- o Compare equipment nameplate data with drawings and specifications
- o Inspect relays and cases for physical damage
- o Verify and clean each unit
- o Verify, document and reset any trip targets
- o Relay inspections:
 - Inspect relay for foreign material in disk slots and electromagnets
 - Verify disk, contact and spring bias clearances
 - Inspect spiral spring convolutions, movement freedom of disk and contacts
 - Verify tightness of mounting hardware and connections
 - Inspect bearings and pivots
- o Verify relays are set in accordance of the coordination study, where applicable
- o Perform insulation-resistance test to manufacturer's specifications
- o Test and document all target functions (pickup, dropout, time delays, etc....)
- o Verify that each of the relay contacts performs its intended function
- o When critical test points are specified, the relay will be calibrated to the intended points

Level 65: Switchgear Microprocessor Relay Maintenance and Testing

****Recommended every 36-months by NETA and NFPA standards. Last done in 2013 at the power plant & 2014 at the substation. Past due, by industry standards.****

Equipment: Power Plant - (5) Basler Multifunction Protective Relays & Substation - (16) SEL Microprocessor Protective Relays

- o Record model number, style number, serial number, firmware revisions, software revisions and rated control voltage
- o Download the sequence of events recorder prior to testing the relay.
- o Verify operation of light-emitting diodes, display and targets.
- o Record all passwords for all access levels.
- o Clean the front panel and remove foreign material from case.
- o Check tightness of connections.
- o Verify that the frame is grounded in accordance with manufacturer's instructions.
- o Download settings from the relay. Print and copy of the settings for the report and compare settings to those specified in the coordination study.
- o Perform insulation-resistance test to manufacturer's specifications
- o Apply voltage or current to all analog inputs and verify correct registration of the relay meter functions.
- o Check operation of all active digital inputs.
- o Test and document all target functions (pickup, dropout, time delays, etc....)
- o Verify that each of the relay contacts performs its intended function
- o When critical test points are specified, the relay will be calibrated to the intended points

Level 21: Stationary Switchgear Batteries – Inspection & Impedance Testing

****Recommended every 72-months by NERC, NETA and NFPA standards. No record of last service****

Equipment: Power Plant - (1) 24V Battery String & Substation - (1) 120V Battery String

- o Perform Capacity Discharge Test
- o Perform Internal and External Ohmic impedance measurements and document results.
- o Inspection:
 - Clean and Inspect physical/mechanical condition
 - Inspect battery support racks or cabinets, mounting, anchorage, clearances, alignment, seismic structure, and grounding.
 - Neutralize acid on exterior surfaces and rinse, if applicable
 - Clean corroded/oxidized terminals and apply an oxide inhibitor (as-needed)
 - Measure temperatures, voltage levels, alarms and connections on batteries / chargers
 - Perform as found and as left testing
 - Verify and re-torque as necessary strap connections and rack and cabinet assembly. (as-needed)
 - Visual inspection and functional test of UPS operation in accordance with EC 02.05.07.

Customer Responsibilities

- Provide access to facility and equipment as required to perform this scope of work.
- Provide facility contact name and phone number for all scheduling and related activities.
- Provide a clean, safe, and well lighted work environment for Ziegler and their sub-contractors, if any.
- Provide auxiliary power during the project (if necessary), unless noted above.
- Provide 480v 200A connection point for test set (low-voltage primary injection circuit breaker testing only)
- In order to perform many of the proposed electrical services below a planned outage may be required. Parts of your electrical system will need to be de-energized to protect your equipment and for the safety of Ziegler's Advanced Electrical Services technicians.

Project Cost

- This pricing is based on all work being performed during normal business hours with minimal standby time unless noted above.

Notes

- A signed agreement and Purchase Order is required to confirm initiation of the project.
- All work will be scheduled/completed on consecutive days. Added trips are subject to additional labor and travel expenses.
- This proposal is based on providing the items and labor as required to complete the scope of this work. It does not include any additional parts or labor to repair any unknown or hidden damage to existing equipment or material. Ziegler Power Systems will request authorization to proceed prior to making and remedial repairs.
- If tax exempt, please provide a copy of your tax exemption certificate. Otherwise sales and any other applicable taxes will be added.
- Order will be invoiced 100% upon completion.
- This proposal is valid for 90 days from date shown.

To:	Rob Wolfington City Manager, City of Benson	From:	Ryan Capelle Minneapolis, MN
File:	Filter Underdrain Work Request	Date:	November 14, 2019

Reference: Water Treatment Plant Filter Underdrain Repairs

We have been working with your staff to develop a remedy for the filter underdrain system at the WTP. A consensus was determined to remove the existing filter media and damaged laser cut underdrain plates and replace them with several layers of reverse graded support gravel and new sand filter media.

The attached letter is our work request to Minnesota Mechanical Services (MMS) to provide an itemized price quotation for labor and materials to install the support gravels, filter media and associated tasks. The estimated cost for the labor to implement the repairs is \$115,000. We are waiting for a formal quotation of cost for filter support gravels, equipment for the air wash blower and orifice plates. For the purpose of establishing a budget and authorization to proceed we estimate the cost of the filter media and other items to be \$30,000.

The pricing reflects the contribution of City Public Works Staff time and equipment to remove the existing sand media from the cells using the City's vactor equipment. We propose to continue to provide engineering services for contact administration, construction administration and field observation for this work on an hourly basis. We estimate the budget for engineering services for tasks associated with the filter underdrain to be \$35,000. The total resulting Project budget is estimated to be \$180,000.

We are encouraged by the pricing received from MMS and we look forward to receiving authorization to begin implementing the repairs with MMS and your staff.

Stantec Consulting Services Inc.



Ryan Capelle PE (MN, ND, WI)
Senior Associate

Phone: 612 712-2025
Ryan.Capelle@stantec.com

Attachments: 11-4-19 Work Request #1 from Stantec to MMS
11-14-19 Price quotation from MMS to Stantec

c. Eric Lembke

To:	Greg Braegelmann MN Mechanical Solutions 313 34th Avenue South Waite Park, MN 56387	From:	Ryan Capelle Stantec Consulting Services, Inc. Suite 1000 733 Marquette Avenue Minneapolis, MN 55402
File:	Work Request #1	Date:	November 4, 2019

Reference: Work Request #1

Dear Mr. Braegelman,

Please provide an itemized price quotation for all labor and materials necessary to carry out the work to repair the filter underdrain systems at the Benson Water Treatment Plant (WTP) as described herein. The WTP has two filter vessels each consisting of three filter cells (six filter cells total). The existing filter underdrain system utilizes a WesTech laser-cut underdrain plate (lasershield) over an underdrain block. The block and area below the laser shield has become impacted with filter media. To remedy the situation Westech has recommended that the laser shields be removed and replaced with a schedule of support gravels on top of the existing underdrain block.

The following provides general instructions and a description of tasks to be carried out for each of the six filters. Please organize your quotation to provide pricing for labor and materials to conduct the applicable items.

1. The WTP must remain online and producing filtered water while the improvements are being made. Conduct the work to remedy the filter cells such that a minimum of 3 filter cells remain in service at all times. To begin the work a particular order of operations needs to be followed. The first filter cell to be repaired shall be cell 1 (adjacent to the high service pump) of Vessel #2. Upon repairing and commissioning this cell, all three cells within Vessel # 2 will be placed on line. After successful operation of Vessel 2, the three filter cells contained in Vessel #1 can be taken out of service starting with the north cell. Coordination with the Owner will be critical during this down time to ensure that adequate water supply is available for backwash and other operations. After the cells in Vessel #1 are repaired the remaining two cells in Vessel #2 can be repaired.
2. Replace each of the four fast wash filter orifice plates (two associated with each vessel) with new plates designed by Westech for the inlet pressure prior to conducting the repair work for the first cell.
3. Furnish and install a new sheave for the air wash blower to allow for fine tune adjustment of air wash pressure. The pressure will be determined based upon recommendations from Westech. Conduct this work prior to conducting the repairs in the first filter cell.
4. The existing filter media will be removed by the Owner however the work will be coordinated by the General Contractor with input from the appropriate sub-contractors associated with the Chlorine Damage Repair project.
5. Following the removal of existing media, the laser-cut underdrain plate shall be removed and appropriately disposed of.

November 4, 2019

Greg Braegelmann

Page 2 of 3

Reference: Work Request #1

6. After the laser-cut underdrain plate has been removed, flush the filter with water, pressure washing as necessary to remove existing sand from the underdrain and from the filter effluent piping. The filter under repair shall be filled with water and allowed to drain either to the backwash tank or the tank drain to the floor. Dismantle the tee outside the filter or use video imaging to verify that all sand has been removed from both the underdrain and from the filter effluent piping.
7. Install existing backwash pressure transmitters and provide necessary wiring and controls to supervisory controls systems to signal the process to return to gravity filter mode in the event high pressure is measured in the backwash supply piping during backwash.
8. Install reverse graded gravel on top of the existing block underdrain in accordance with the attached WesTech Media Loading Schedule and new media in accordance with the attached Figure 1 – Filter Details included with this work request. The filter media selection has been discussed with Westech and Vesso. It was determined that the media shall consist of 18" of silica sand with a 10" anthracite coal layer above for each filter. The media shall be backwashed and skimmed in accordance with the filter media specification section from the original project in 2012.
9. Provide an updated schedule showing how the work described in this Work Request No. 1 incorporates into the balance of work included in the Chlorine Damage Repairs project. A meeting will be required to facilitate the coordination.
10. Conduct disinfection and flushing procedures for each filter cell and its contents in accordance with the appropriate methods described in AWWA C600.
11. Depending on how effective the flushing process is at removing media from the underdrain system additional steps may be prescribed to reduce the opportunity for sand re-entering.

The underdrain and media work detailed in this work request shall be coordinated with the ongoing Chlorine Damage Repair project that you have under contract with the City of Benson. It is the intent of this work request that the underdrain and media work described herein be coordinated such that it takes place concurrent with the work prescribed in the Chlorine Damage Repair project.

The scheduling of work shall be determined such that it minimizes the duration of time that filters are out of service. The key items of work to be coordinated to take place while the filters are out of service includes, but is not limited to, valve actuator assembly replacement, associated electrical and wiring, sensor stilling tube bracket replacement and painting within the distributor box for each filter, disinfection, reconditioning the check valve and reconditioning the motor associated with the high-service pump for each filter vessel.

We look forward to receiving your price quotation for consideration as soon as you are able and preferably not later than November 9, 2019.

Best Regards,

Stantec Consulting Services Inc.



Ryan Capelle

November 4, 2019

Greg Braegelmann

Page 3 of 3

Reference: **Work Request #1**

Senior Associate

Phone: 612 712 2025

ryan.capelle@stantec.com

Attachments: 1) Figure 1 – Filter Details
 2) WesTech Media Loading Schedule
 3) Filter Media Specification Section 44 43 29

c. Eric Lembke

Proposal

- GENERAL EXCAVATING
- GRAVEL
- BLACK DIRT
- BACK HOE WORK

T & K
KENNEDY EXCAVATING, INC.
 250 Hwy. 12 SE, Benson, MN 56215
 OFFICE 320-842-4911 FAX 320-843-4727

- SNOW REMOVAL
- CAT WORK
- DEMOLITION
- WATER AND SEWER

Licensed Designer & Installer of Septic Systems

PROPOSAL SUBMITTED TO: City of Benson		PHONE:	DATE: 11/12/2019
STREET: 1410 Kansas Ave		JOB NAME: House demolition	
CITY, STATE, AND ZIP CODE: Benson, MN 56215		JOB LOCATION: 211 18th St N, Benson, MN 56215	
ARCHITECT:	DATE OF PLANS:		JOB PHONE:

We hereby submit specifications and estimates for:

Demolition, removal and disposal to a Certified Demolition Landfill of house and garage located at 211 18th St N, Benson

Removal and disposal of contents inside/outside (appliances, tv's, furniture, etc.)

Capping of water and sewer at property line

Fill material for basement and to bring site to existing grade

Garbage disposal allowance - \$1,000.00

Owner's Responsibilities

- Permits if applicable

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

Fifteen thousand six hundred twenty six dollars and 00/100 dollars (\$ **15,626.00**).

Payment to be made as follows:

Upon completion

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature



Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Proposal

- GENERAL EXCAVATING
- GRAVEL
- BLACK DIRT
- BACK HOE WORK

T & K
KENNEDY EXCAVATING, INC.
 250 Hwy. 12 SE, Benson, MN 56215
 OFFICE 320-842-4911 FAX 320-843-4727

- SNOW REMOVAL
- CAT WORK
- DEMOLITION
- WATER AND SEWER

Licensed Designer & Installer of Septic Systems

PROPOSAL SUBMITTED TO: City of Benson	PHONE:	DATE: 11/12/2019
STREET: 1410 Kansas Ave	JOB NAME: House demolition	
CITY, STATE, AND ZIP CODE: Benson, MN 56215	JOB LOCATION: 703 15th St S, Benson, MN 56215	
ARCHITECT:	DATE OF PLANS:	JOB PHONE:

We hereby submit specifications and estimates for:

Demolition, removal and disposal to a Certified Sanitary Landfill of house and garage located at 703 15th St S, Benson, MN
 Removal and disposal of contents inside/outside (appliances, clothing, etc.)

Capping of water and sewer at property line

Fill material to bring site to existing grade

Landfill allowance - \$1,036.00 average per load (price for landfill and trucking, we have 19 loads included in bid)

Owner's Responsibilities

- Permits if applicable

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

Twenty seven thousand three hundred seventeen dollars and 00/100 dollars (\$ **27,317.00**).

Payment to be made as follows:

Upon completion

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature



Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____



November 18, 2019

Mr. Rob Wolfington, City Administrator
City of Benson
1410 Kansas Avenue
Benson, MN 56215

Alexandria
610 Fillmore Street
PO Box 1028
Alexandria, MN 56308-1028

320.762.8149 
320.762.0263 
Alexandria@wsn.us.com 

WidethSmithNolting.com

RE: Conversion of the Benson Armory into the Benson City Hall

Dear Mr. Wolfington:

Wideth Smith Nolting (WSN) has been asked to take a revised look at converting the Armory into City Hall offices. The plan has been revised per staff requirements however the overall concept has remained consistent with the original ideas.

The plan still relies on the one-story street side of the existing Armory to be demolished. The probable cost estimate for this conversion does not include testing and removal of hazardous materials.

The type of materials used, and the quality of finishes will impact the final cost. The cost estimate for this project is based on typical municipal quality finishes with the best life cycle cost. In other words, quality and durability without extravagance.

The total area of the building is 12,125 square feet on the main floor plus a storage space above the council chamber of 1,700 square feet. The building is separated into areas based on different levels of construction required. The community room is 3,610 square feet and likely will not require the same level of intervention as the offices area. The council chamber and lobby will probably be the costliest due to the restrooms and the special requirements of the council chamber itself.

The cost for any area is flexible. The plan is not developed to the degree that bid dollar amounts can be applied to any area. The numbers used are based on similar projects WSN has been recently involved with. Due to the current variability of cost a cost range rounded off the nearest thousand dollars is provided.

The low range is two million two hundred thousand dollars (\$2,200,000).

The high range is two million nine hundred and ninety thousand dollars (\$2,990,000.)

Please contact me with any questions you may have.

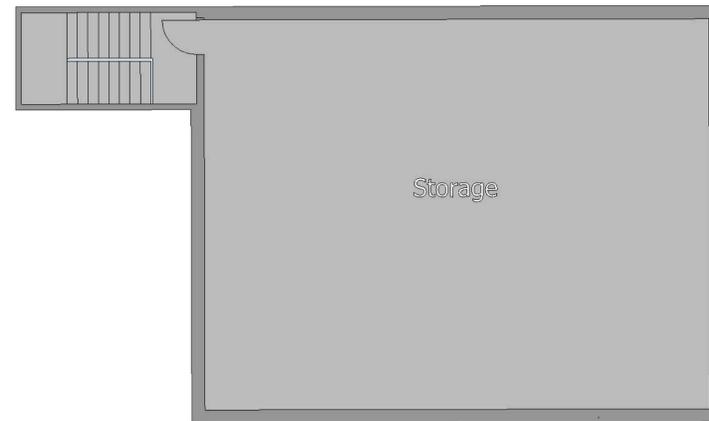
Sincerely,
Wideth Smith Nolting & Assoc., Inc.

A handwritten signature in black ink, appearing to read "Reed Becker", with a long horizontal flourish extending to the right.

Reed Becker, AIA
Architect
320-335-5007
Reed.Becker@wsn.us.com



BENSON CITY HALL - FIRST FLOOR PLAN
 SCALE: 1/8" = 1'-0"



CITY OF BENSON
BUDGET PROPOSAL
2020 BUDGET PROPOSAL

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
GENERAL FUND REVENUES						
TAXES	1,338,192	1,426,800	791,331	1,478,030	54	1,442,852
ABATEMENTS	19					
LODGING TAXES	24,307	22,992	19,021	24,000	79	23,000
FRANCHISE FEES	227,168	217,651	163,394	227,000	72	217,000
BUSINESS LICENSES	8,593	8,295	8,565	8,500	101	8,500
NON-BUSINESS LICENSES	965	270	675	400	169	600
BUILDING PERMITS	24,887	12,367	13,804	20,000	69	12,000
LOCAL GOVERNMENT AID	992,959	1,045,773	524,481	1,048,962	50	1,135,205
HOMESTEAD & AG CREDIT AID	312	319	147			
POLICE TRAINING REIMBURSEMENT	2,225	6,699	8,948	2,500	358	8,000
INSURANCE PREMIUM TAX-FIRE	41,149					
INSURANCE PREMIUM TAX-POLICE	58,781	60,901	68,697	58,000	118	68,000
AIRPORT MAINTENANCE	23,603	28,690	10,758	24,257	44	24,257
TRANSIT REFUNDS						
OTHER FED/STATE/LOCAL GRANTS	62,473	69,688	17,787	29,000	61	25,600
POLICE SERVICES	3,109	360	275	1,000	28	500
DARE REVENUES	115	15	25			
DOG POUND REVENUES	540	255	240	500	48	500
COPS IN SCHOOLS REIMBURSEMENT	32,886	32,508	17,577	38,000	46	33,000
TOWNSHIP FIRE CONTRACTS	61,109	64,294	74,937	65,580	114	78,684
FIRE DEPARTMENT CALLS	21,565	40,102	16,300	20,000	82	20,000
RESQUE SQUAD CALLS	7,888	3,087	5,248	2,000	262	3,000
BUILDING INSPECTIONS SERVICES	38,840	41,912	31,625	40,000	79	43,000
STREET REPAIR FEES	2,700	4,300	1,200	3,500	34	3,000
EQUIPMENT RENTALS	1,588	1,400	1,375	1,500	92	1,500
WEED REMOVAL CHARGES	1,197	1,640	1,520	1,500	101	1,500
SWIMMING POOL RECEIPTS	51,293	47,084	46,075	45,000	102	46,000
POOL CONCESSION SALES	11,931	12,356	11,058	11,000	101	11,000
ARMORY USE FEES	7,864	8,361	6,150	7,000	88	8,000
PARK FEES	19,140	23,377	26,609	20,000	133	26,000
TREE REMOVAL RECEIPTS	4,395	5,155	1,068	4,000	27	4,000
BUS FARES						
BUS SIGN ADVERTISING						
HANGER RENTALS - AIRPORT	11,975	7,397	6,823	10,000	68	7,500
AIRPORT LAND REVENUES	6,995	7,529	10,397	7,500	139	10,000
SALE OF LOTS - CEMETERY	4,360	800	4,360	5,000	87	5,000
SODDING FEES - CEMETERY	1,490	1,450	850	1,000	85	1,000
CEMETERY MEMORIALS						
CEMETERY MONUMENT FEES	600	600	550	300	183	600
PARK SIGN RENTALS	150					
COURT FINES	15,379	17,019	14,821	18,000	82	17,000
PARKING FINES	1,000	3,560	2,625	1,000	263	3,000

CITY OF BENSON
BUDGET PROPOSAL
2020 BUDGET PROPOSAL

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
SPECIAL ASSESSMENTS	56	54				
INTEREST EARNINGS	41,711	58,445	49,806	48,000	104	56,000
UNREALIZED GAIN (LOSS) ON INVEST	(20,432)	(51,060)	23,336			
PROPERTY RENTS	6,425	7,275	4,815	5,000	96	5,000
CIVIC CENTER RENT	41,600	28,750				
DONATIONS	2,500	17,786	15,723	16,000	98	16,000
SALE OF PROPERTY	195,331	231				
REFUNDS & REIMBURSEMENTS	44,491	22,938	6,721	40,000	17	20,000
REIMBURSEMENTS - GAS & OIL	34,477	31,943	32,225	35,000	92	40,000
OTHER REVENUE	5,806	4,512	3,270	5,000	65	5,000
MANAGEMENT FEE-EDA & RL FUND	18,515	20,421		20,000		20,000
MANAGEMENT FEES - GARBAGE FUND	9,194					
MANAGEMENT FEE - WATER FUND	40,110					
MANAGEMENT FEE - ELECTRIC FUND	180,446					
MANAGEMENT FEE - LIQUOR FUND	26,640					
MANAGEMENT FEE - SEWER FUND	52,074					
MANAGEMENT FEES - TAX INCREMENT						
TRANSFER FROM OTHER FUNDS	1,516	1,648		1,600		1,600
TRANSFER FROM LIQUOR FUND	80,000	80,000	80,000	80,000	100	80,000
TRANSFER FROM UTILITY FUND	70,907					
TOTAL GENERAL FUND REVENUES	3,945,109	3,447,950	2,125,209	3,474,629	61	3,532,398
GENERAL FUND EXPENDITURES						
MAYOR & COUNCIL						
SALARIES - CITY COUNCIL	15,355	14,275	14,285	16,000	89	16,000
PENSIONS	1,175	1,092	1,093	1,200	91	1,200
ENTERPRISE FUND REIMB		(8,008)	(6,713)	(8,044)	83	(8,204)
OFFICE SUPPLIES	235	18	199	100	199	200
MAYOR & COUNCIL CONTINGENCY	60	1,149	35	1,000	3	1,000
TRAVEL EXPENSE	692	1,369	6,570	1,500	438	7,000
TRAINING & INSTRUCTION	752	1,303	1,906	1,500	127	2,000
PRINTING & PUBLISHING	4,379	2,714	3,509	5,000	70	5,000
OTHER INS - PUBLIC OFF LIAB	9,630	9,674	9,911	10,000	99	10,000
DUES & SUBSCRIPTIONS	10,392	10,389	10,352	10,000	104	10,500
ENTERPRISE FUND REIMB		(12,432)	(11,339)	(13,610)	83	(13,880)
TOTAL: MAYOR & COUNCIL	42,669	21,544	29,807	24,646	121	30,816
ADMINISTRATION & FINANCE						
SALARIES	292,045	303,591	271,362	326,500	83	328,500
PENSIONS	51,876	53,962	48,716	57,500	85	57,500
HEALTH, LIFE, DISB + CAFETERIA	70,395	64,952	58,104	66,380	88	69,120

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CITY OF BENSON
BUDGET PROPOSAL
2020 BUDGET PROPOSAL

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
ENTERPRISE FUND REIMB		(200,898)	(172,843)	(207,408)	83	(211,560)
OFFICE SUPPLIES	4,531	4,424	3,868	5,000	77	5,000
DUPLICATING & COPYING	2,863	2,798	2,337	3,000	78	3,000
POSTAGE	1,874	168	1,300	2,000	65	2,000
SAFETY AND DRUG TESTING	602	683	733	1,000	73	750
GAS & OIL	1,343	1,743	1,603	2,000	80	2,000
EQUIPMENT REPAIR PARTS	1,210	2,863	189	2,000	9	1,000
SMALL TOOLS AND EQUIPMENT	5,982	2,310	1,559	5,000	31	3,000
UTILITY CONTRACTED SERVICES	14,400	14,400	12,000	14,400	83	14,400
OTHER CONTRACTED SERVICES	16,652	15,831	9,461	15,000	63	15,000
CONSULTING SERVICES	18,814	50,354	15,675	40,000	39	40,000
TELEPHONE	9,332	10,205	8,767	10,000	88	10,500
TRAVEL EXPENSE	7,091	5,309	5,918	7,000	85	7,000
TRAINING & INSTRUCTION	2,498	3,181	3,416	4,000	85	3,500
PUBLIC INFORMATION						
INSURANCE	7,102	7,412	7,829	8,000	98	8,400
WORKERS COMPENSATION	1,334	1,399	1,825	1,500	122	2,000
ENTERPRISE FUNDS REIMB		(56,289)	(47,898)	(57,492)	83	(58,640)
DUES & SUBSCRIPTIONS	2,566	2,280	1,914	3,000	64	3,000
TOTAL: ADMINISTRATION & FINANCE	512,510	290,676	235,836	308,380	76	305,470
ELECTIONS						
TEMPORARY SALARIES	2,092	2,810		1,500		3,000
OFFICE SUPPLIES	3,926	4,769	2,136	3,500	61	2,000
TOTAL: ELECTIONS	6,018	7,578	2,136	5,000	43	5,000
AUDITING & ACCTING SERVICES	23,700	24,600	26,100	26,000	100	27,000
ENTERPRISE FUND REIMB		(12,105)	(10,136)	(12,160)	83	(12,400)
ASSESSING SERVICES CONTRACTED	17,204	19,035	19,038	19,000	100	19,100
CITY ATTORNEY						
OFFICE SUPPLIES	337	424	14	1,000	1	500
CITY ATTORNEY CONTRACT	18,385	21,279	16,595	26,000	64	24,000
ENTERPRISE FUND REIMB		(12,570)	(10,537)	(12,630)	83	(12,880)
TOTAL: CITY ATTORNEY	18,722	9,133	6,072	14,370	42	11,620

CITY OF BENSON
BUDGET PROPOSAL
2020 BUDGET PROPOSAL

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
CITY HALL						
BUILDING MAINTENANCE & SUPPL	29,723	10,874	2,739	4,000	68	4,000
ENTERPRISE FUND REIMB		(3,725)	(1,551)	(1,870)	83	(1,910)
CONTRACTED SERV - CLEANING	4,080	2,080	1,600	2,000	80	2,000
INSURANCE	2,029	1,187	1,273	2,500	51	1,500
UTILITIES	7,470	7,691	6,614	8,000	83	8,000
HEATING COST	3,772	4,979	4,584	4,000	115	5,000
ENTERPRISE FUND REIMB		(8,613)	(6,418)	(7,720)	83	(7,880)
TOTAL: CITY HALL	47,075	14,473	8,841	10,910	81	10,710
POLICE DEPARTMENT						
SALARIES	535,291	541,927	442,684	550,058	80	596,650
PENSIONS	104,196	101,576	88,143	115,360	76	128,307
HEALTH, LIFE & DISB INSURANCE	105,983	98,347	84,437	95,740	88	96,076
OFFICE SUPPLIES	2,876	5,568	3,521	5,500	64	5,500
GAS & OIL	16,701	17,069	12,846	19,000	68	17,500
OPERATING SUPPLIES	10,788	15,416	8,277	20,000	41	10,000
UNIFORM ALLOWANCE	10,449	10,126	11,613	9,000	129	9,000
PERSONNEL TESTING & RECRUIT		554	1,564	1,500	104	1,500
INVESTIGATIONS	42,008	36,048	23,839	32,000	74	32,000
EQUIPMENT REPAIR PARTS	950	134	1,306	2,600	50	1,000
EQUIPMENT REPAIRS CONTRACTED	13,420	16,394	13,681	14,125	97	14,125
BUILDING REPAIRS & MAINT	1,496	9,415	4,025	2,000	201	3,000
SMALL TOOLS & EQUIPMENT	8,657	14,650	12,167	8,600	141	8,600
CONTRACTED RECORDS MAINT						
CONTRACTED SERVICES-CLEANING		4,028	4,845	4,160	116	5,200
TELEPHONE	9,929	11,343	10,731	12,000	89	12,000
DRUG EDUCATION & ENFORCEMENT	650		60	2,600	2	2,600
DARE EXPENDITURES	2,052	2,009	2,263	2,000	113	2,000
TRAVEL EXPENSE	5,731	3,483	3,776	4,000	94	4,000
TRAINING & INSTRUCTION	8,911	6,518	5,999	7,000	86	7,000
INSURANCE	12,959	14,007	13,270	14,000	95	14,000
WORKERS COMPENSATION	13,991	15,691	20,368	18,000	113	20,000
ELECTRIC UTILITIES	1,284	4,360	3,395	4,800	71	4,000
HEATING COSTS	197	1,698	1,194	2,100	57	2,100
RENTS	1,680	1,040	300	500	60	500
DUES & SUBSCRIPTIONS	3,128	3,444	3,363	3,000	112	3,600
DOG POUND EXPENSES	357	515	2,352	3,700	64	3,700
TOTAL: POLICE DEPARTMENT	913,684	935,358	780,019	953,343	82	1,003,958

CITY OF BENSON
BUDGET PROPOSAL
2020 BUDGET PROPOSAL

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
FIRE DEPARTMENT						
PART TIME - SALARIES	58,236	60,161	6,373	59,000	11	59,000
OFFICE SUPPLIES	1,115	386		1,000		1,000
GAS & OIL	2,071	2,546	2,383	2,000	119	2,800
OPERATING SUPPLIES	2,089	3,651	2,596	5,000	52	4,000
EQUIPMENT REPAIR PARTS	1,879	2,538	6,527	5,000	131	7,000
EQUIPMENT REPAIR CONTRACTUAL	865	10,048	9,430	5,000	189	10,000
RADIO REPAIRS CONTRACTED	1,231	1,177	1,022	2,500	41	2,500
BUILDING MAINTENANCE & SUPPL	8,952	1,390	2,848	5,100	56	5,100
BUILDING REPAIRS CONTRACTED		315		8,000		
SMALL TOOLS & EQUIPMENT	10,216	7,245	4,522	5,000	90	20,000
CONTRACTED SERVICES	558	2,342	793	500	159	500
TRAVEL EXPENSE	3,138	3,376	3,253	5,000	65	6,000
TRAINING & INSTRUCTION	7,250	2,743	13,045	14,000	93	10,000
INSURANCE	5,711	5,646	5,615	7,500	75	6,000
WORKERS COMPENSATION	7,011	7,090	7,728	7,000	110	8,000
UTILITIES	4,645	6,442	4,877	4,500	108	6,500
HEATING COST	2,274	2,958	1,996	3,000	67	3,000
HYDRANT RENTALS/FIRE SERVICE	10,000	10,000	8,333	10,000	83	10,000
TRUCK LEASE	46,456	91,801	76,501	90,865	84	90,865
DUES & SUBSCRIPTIONS	899	796	712	900	79	900
TOTAL: FIRE DEPARTMENT	174,597	222,651	158,553	240,865	66	253,165
BUILDING DEPARTMENT						
SALARIES	51,576	53,341	44,840	55,100	81	56,700
PENSIONS	10,183	10,502	8,993	10,200	88	11,100
HEALTH, LIFE AND DISABILITY	15,080	14,302	12,719	13,550	94	15,250
GAS	301	545	141	500	28	400
OPERATING SUPPLIES	3,757	2,296	1,579	3,000	53	3,000
CONTRACTED SERV.-OTHER EXPENSE	565	500	867	1,000	87	700
TELEPHONE	609	700	494	700	71	700
TRAVEL EXPENSE	4,512	4,907	4,782	5,000	96	5,500
TRAINING & INSTRUCTION	355	600		500		500
DUES & SUBSCRIPTIONS	75	75		100		75
TOTAL: BUILDING DEPARTMENT	87,012	87,769	74,415	89,650	83	93,925
HIGHWAY STREETS & ROADS						
SALARIES	244,719	245,768	226,335	264,600	86	285,000
PENSIONS	45,234	44,387	39,813	46,972	85	48,800
HEALTH, LIFE & DISB INSURANCE	31,836	28,649	25,304	28,055	90	30,340
OFFICE SUPPLIES	826			500		500

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DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
GAS & OIL	24,063	34,039	30,583	27,000	113	35,000
OPERATING SUPPLIES	9,180	13,736	8,972	11,000	82	11,000
STREET MARKINGS & SIGNS	4,637	2,246	5,376	12,000	45	6,000
SHOP SUPPLIES	610	362	910	1,000	91	1,000
EQUIPMENT REPAIR PARTS	23,025	11,684	13,653	12,000	114	12,000
TIRES	9,858	10,771	8,993	10,000	90	10,000
EQUIPMENT REPAIRS CONTRACTED	14,192	18,985	17,592	15,000	117	15,000
STREET MAINTENANCE-MATERIALS	6,673	12,225	14,313	15,000	95	13,000
STREET MAINT.- SEALCOATING	5,078	41,754	54,338	40,000	136	50,000
SNOW REMOVAL	4,890	8,559	4,008	10,000	40	10,000
FLOOD CONTROL			13,052			
BUILDING MAINTENANCE & SUPPL	10,217	3,819	3,049	5,000	61	5,000
SMALL TOOLS & EQUIPMENT	1,363	2,951	607	5,000	12	5,000
TELEPHONE	900	900	750	900	83	900
TRAVEL EXPENSE	117	95	107	350	31	350
TRAINING & INSTRUCTION	1,306	4,586	4,248	5,000	85	5,000
INSURANCE	10,826	10,599	10,501	12,000	88	11,000
WORKERS COMPENSATION	16,316	16,608	17,961	17,000	106	19,000
UTILITIES	5,991	6,196	4,957	6,500	76	6,500
HEATING COST	3,921	5,008	3,890	4,500	86	5,000
STREET LIGHTING UTILITIES	61,357	64,269	53,983	65,000	83	65,000
LAUNDRY	1,748	1,897	1,598	1,200	133	2,000
TOTAL: STREET DEPARTMENT	538,880	590,093	564,893	615,577	92	652,390
COMMUNITY EDUCATION FEES	30,790	31,611		35,000		35,000
SENIOR CITIZEN PROGRAM	9,507	14,640	8,138	10,600	77	9,600
SWIMMING POOL						
TEMPORARY SALARIES	50,053	51,811	54,085	53,000	102	55,600
PENSIONS	3,829	3,964	4,137	4,100	101	4,300
OPERATING SUPPLIES	11,104	9,064	8,234	12,000	69	8,000
BUILDING MAINTENANCE & SUPPL	4,866	4,781	37,257	6,000	621	10,000
BUILDING REPAIRS CONTRACTED	6,701	10,646	7,073	7,000	101	7,000
CONCESSION SUPPLIES	8,208	8,364	8,715	9,000	97	9,000
TELEPHONE	395	476	429	400	107	500
INSURANCE	12,344	11,995	12,770	13,000	98	13,000
UTILITIES	8,896	10,528	8,138	11,500	71	9,000
HEATING COST	7,986	7,420	8,647	7,500	115	8,500
TOTAL: SWIMMING POOL	114,383	119,048	149,485	123,500	121	124,900

CITY OF BENSON
BUDGET PROPOSAL
2020 BUDGET PROPOSAL

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
ARMORY						
OPERATING SUPPLIES	183	137	27	500	5	500
BUILDING MAINT & SUPPLIES	1,777	3,740	597	3,000	20	3,000
CONTRACTED SERVICES	461	488	317	1,000	32	500
TELEPHONE	506	540	465	500	93	600
INSURANCE	2,733	2,401	2,469	3,000	82	3,000
UTILITIES	2,113	2,330	2,027	2,500	81	2,700
HEATING COST	1,797	2,302	1,711	2,000	86	2,500
TOTAL: ARMORY	9,570	11,938	7,613	12,500	61	12,800
PARKS						
SALARIES	103,115	102,131	95,367	114,000	84	111,000
PENSIONS	13,771	13,501	11,679	16,120	72	14,000
HEALTH, LIFE & DISB INSURANCE	15,935	15,093	13,396	15,910	84	15,820
MOSQUITO SPRAY & SUPPLIES	6,700	5,947	2,327	10,000	23	6,000
CHEMICALS & CHEM SUPPLIES	8,587	5,801	711	9,000	8	6,000
GAS & OIL	8,342	12,080	10,388	8,000	130	11,000
OPERATING SUPPLIES	15,355	27,448	17,170	17,000	101	20,000
LANDSCAPING MATERIALS	3,349	2,495	2,981	5,000	60	5,000
BEAUTIFY BENSON		13,705	16,238	15,000	108	15,000
EQUIPMENT REPAIR PARTS	11,423	10,575	9,961	12,000	83	12,000
EQUIPMENT REPAIRS CONTRACTED	4,729	263	3,574	2,000	179	3,000
BUILDING REPAIR AND MAINT	2,447	5,930	4,401	2,500	176	6,000
SMALL TOOLS & EQUIPMENT	6,902	4,681	4,242	9,000	47	9,000
CONTRACTED SERVICES-MOWING	8,441	9,685	8,927	9,000	99	9,000
CONTRACTED SERVICES-TREE REMOV	43,141	32,084	27,575	47,000	59	45,000
CONTRACTED SERVICES-OTHER	8,073	12,514	12,197	9,000	136	9,000
TELEPHONE	584	596	331	800	41	600
TRAVEL EXPENSE	88	406	144	500	29	500
TRAINING & INSTRUCTION	167	1,236	1,046	1,500	70	1,500
INSURANCE	25,004	22,525	22,982	25,000	92	24,000
UTILITIES	6,865	7,574	8,832	8,000	110	9,000
RENT						
CEMETERY	36,076	13,313	10,026	8,000	125	8,000
TOTAL: PARK DEPARTMENT	329,095	319,581	284,495	344,330	83	340,420
LODGING TAX EXPENSES	23,872	30,221	30,252	31,750	95	31,750
NOT ALLOCATED	18,244	11,415	5,426	15,000	36	10,000

CITY OF BENSON
BUDGET PROPOSAL
2020 BUDGET PROPOSAL

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
PUBLIC TRANSIT						
SALARIES						
FRINGE BENEFITS						
GAS & OIL						
OPERATING SUPPLIES						
EQUIPMENT REPAIR PARTS						
TIRES						
CONTRACTED SERVICES	9,633	9,609		10,667		10,034
TELEPHONE						
TRAVEL EXPENSE						
TRAINING & INSTRUCTION						
INSURANCE						
TOTAL: PUBLIC TRANSIT	9,633	9,609		10,667		10,034
AIRPORT						
SALARIES	2,500	2,500		2,500		2,500
PENSIONS	192	192		500		500
GAS	25,406	25,507	45,056	23,000	196	30,000
OPERATING SUPPLIES	9,927	1,774	6,987	3,000	233	5,000
BUILDING MAINTENANCE & SUPPL	15,790	4,947	9,073	5,000	181	6,000
MANAGEMENT FEES	3,540					
CONTRACTED SERVICES	2,756	4,017	224	500	45	500
TELEPHONE	940	1,013	739	1,000	74	600
INSURANCE	4,491	8,598	8,571	3,000	286	9,000
UTILITIES	8,793	8,362	5,629	9,000	63	9,000
HEATING COST	750	1,069	642	1,000	64	1,000
TOTAL: AIRPORT	75,085	57,979	76,920	48,500	159	64,100
TRANSFERS						
TRANS TO CAPITAL OUTLAY FUND	610,000	550,000		550,000		400,000
TRANS TO GOLF CLUB	59,500	60,000	24,200	60,000	40	60,000
TRANSFER TO CONCRETE PROJECTS	15,000					
TRANS TO FIRE RELIEF FUND	51,149					
TRANS TO OTHER FUNDS		223,060		33,040		33,040
TRANS TO CIVIC CENTER BOARD	69,375	35,000		24,000		
TOTAL GENERAL FUND EXPENDITURES	3,807,274	3,684,905	2,482,105	3,594,468	69	3,532,398
TOTAL REVENUES LESS EXPENDITURES	137,835	(236,955)	(356,897)	(119,839)	298	

CITY OF BENSON
BUDGET PROPOSAL
2020 BUDGET PROPOSAL

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
LIBRARY FUND						
TAXES	113,770	109,501	61,023	113,959	54	117,764
INTEREST EARNINGS						
RENTALS	720	2,518	400			500
DONATIONS						
BUILDING DONATIONS						
SALE OF PROPERTY						
REFUNDS & REIMBURSEMENTS	2,960	2,605	2,026	2,500	81	2,500
TRANSFER FROM GENERAL FUND						
TRANSFER FROM OTHER FUNDS	326	353		400		400
TOTAL LIBRARY FUND REVENUES	117,776	114,977	63,449	116,859	54	121,164
EXPENDITURES						
OFFICE & OPERATING SUPPLIES	2,359	3,850	4,374	3,500	125	3,500
EQUIPMENT REPAIRS						
BUILDING MAINTENANCE & SUPPL	3,938	10,216	5,547	5,000	111	5,000
BUILDING REPAIRS CONTRACTED						
MANAGEMENT FEES-PIONEERLAND	83,428	85,931	88,509	88,509	100	91,164
CONTRACTED SERV - CLEANING	4,740	4,345	4,345	5,400	80	5,400
TELEPHONE.	959	1,022	872	1,000	87	1,100
TRAVEL	213	217		450		300
INSURANCE	3,741	2,939	3,142	3,000	105	3,300
UTILITIES	3,835	5,369	4,412	4,000	110	5,400
HEATING COST	2,890	2,527	1,920	3,000	64	3,000
CAPITAL OUTLAY						
CAPITAL OUTLAY - BOOKS	3,000	3,000	3,000	3,000	100	3,000
TOTAL LIBRARY FUND EXPENDITURES	109,104	119,417	116,121	116,859	99	121,164
TOTAL REVENUES LESS EXPENDITURES	8,672	(4,439)	(52,673)			

CITY OF BENSON
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2020 BUDGET PROPOSAL

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
*** WATER FUND ***						
SALE OF SERVICE	633,335	605,267	498,434	620,000	80	642,000
CONNECTION FEES		500		250		250
FIRE SERVICE FEE	10,000	10,000	8,333	10,000	83	10,000
REFUNDS & REIMBURSEMENTS	6,274	9,969	5,253	6,000	88	5,000
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TOTAL REVENUES	649,609	625,736	512,020	636,250	80	657,250
EXPENDITURES						
SALARIES	130,388	115,202	75,590	116,500	65	115,000
EARNED BENEFITS	(3,141)	(2,432)		2,000		4,000
FRINGE BENEFITS	76,800	19,134	30,731	54,690	56	54,690
OFFICE SUPPLIES	46	1,373	1,426	300	475	2,000
CHEMICALS & CHEMICAL SUPPLIES	17,984	12,357	15,814	18,000	88	18,000
GAS & OIL	3,061	3,402	2,247	3,500	64	3,500
OPERATING SUPPLIES	4,559	6,223	3,008	5,000	60	5,500
LABORATORY AND TESTING	1,779	3,669	1,178	2,000	59	4,000
EQUIPMENT REPAIR & MAINTENANCE	12,296	4,127	530	2,500	21	2,500
MAINTAIN SYSTEM	31,109	35,610	19,296	30,000	64	36,000
BUILDING REPAIR & MAINTENANCE	897	2,679	1,763	1,500	118	3,000
MANAGEMENT FEES	40,110	40,920	34,782	41,738	83	42,573
TELEPHONE	2,431	2,351	1,804	2,500	72	2,500
TRAVEL	213	618	778	800	97	1,000
TRAINING	703	2,942	2,794	3,000	93	3,000
MARKETING	611	1,109		700		1,000
INSURANCE	5,871	13,282	11,335	13,000	87	13,500
WORK COMP INSURANCE	3,041	3,846	3,765	3,300	114	4,200
ELECTRIC UTILITIES	26,685	21,736	16,482	21,000	78	20,000
DEPRECIATION	190,368	189,935	156,754	186,000	84	190,000
MISCELLANEOUS	3,553	5,747	2,455	6,000	41	6,000
INTERDEPARTMENTAL CHARGES	12,375	12,375	10,313	12,375	83	12,375
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TOTAL EXPENDITURES	561,738	496,203	392,844	526,403	75	544,338
OPERATING PROFIT/(LOSS)	87,871	129,533	119,176	109,847	108	112,912

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CITY OF BENSON
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DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
OTHER INCOME & EXPENSE						
INTEREST INCOME	11,361	11,682	13,912	12,000	116	12,000
CONTRIBUTED CAPITAL DEPRECIAT'N						
GAIN/LOSS ON FIXED ASSET SALE	(54,044)	(49,198)	(29,139)	(47,650)	61	(42,047)
INTEREST EXPENSE						
GRANTS & CONTRIBUTED CAPITAL						
NET INCOME/(LOSS)	45,188	92,016	103,948	74,197	140	82,865

CITY OF BENSON
BUDGET PROPOSAL
2020 BUDGET PROPOSAL

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
*** SEWER FUND ***						
SALE OF SERVICE	938,898	958,861	759,064	968,000	78	966,356
CONNECTION FEES		4,000		2,000		2,000
REFUNDS & REIMBURSEMENTS	1,045	14,668	349	2,000	17	2,000
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TOTAL REVENUES	939,943	977,529	759,412	972,000	78	970,356
EXPENDITURES						
SALARIES	8,321	51,486	117,971	107,000	110	154,400
EARNED BENEFITS	(4,177)	(2,351)		2,000		4,000
FRINGE BENEFITS	3,230	49,605	38,680	47,365	82	53,400
OFFICE SUPPLIES	20	1,372	407	200	203	500
CHEMICALS & CHEMICAL SUPPLIES	27,765	32,494	39,601	28,000	141	40,000
GAS & OIL	2,253	1,588	4,389	2,300	191	5,000
OPERATING SUPPLIES	1,096	2,934	4,963	2,500	199	4,000
LABORATORY AND TESTING	3,406	2,456	2,586	3,000	86	4,000
CONTRACTED SERVICES-TESTING		1,649	12,884			12,000
EQUIPMENT REPAIR & MAINTENANCE	9,843	11,376	7,776	11,000	71	10,000
MAINTAIN SYSTEM	43,947	43,929	35,983	36,000	100	40,000
BUILDING REPAIR & MAINTENANCE	5,676	5,018	5,703	5,000	114	5,000
CONTRACTED OPERATIONS	244,956	229,482				
MANAGEMENT FEES	52,074	53,112	45,145	54,174	83	55,257
TELEPHONE	524	1,155	798	800	100	1,000
TRAVEL	90	951	1,346	1,000	135	2,000
TRAINING		910	3,475	2,000	174	2,500
INSURANCE	16,796	16,372	14,435	19,000	76	18,000
WORK COMP INSURANCE	160	223	1,030	3,300	31	3,000
ELECTRIC UTILITIES	50,535	51,098	48,842	51,000	96	55,000
HEAT	5,099	5,512	4,410	5,400	82	5,000
EQUIPMENT LEASE		500	37,518	45,100	83	45,100
DEPRECIATION	332,059	349,692	278,334	325,000	86	330,000
MISCELLANEOUS	4,026	6,352	1,495	6,100	25	8,100
INTERDEPARTMENTAL CHARGES	21,360	21,360	17,800	21,360	83	21,360
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TOTAL EXPENDITURES	829,058	938,277	725,571	778,599	93	878,617
OPERATING PROFIT/(LOSS)	110,885	39,252	33,841	193,401	17	91,739

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CITY OF BENSON
BUDGET PROPOSAL
2020 BUDGET PROPOSAL

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
OTHER INCOME & EXPENSE						
SPECIAL ASSESSMENTS						
INTEREST INCOME	424	451	272	400	68	500
CONTRIBUTED CAPITAL DEPRECIAT'N						
INTEREST EXPENSE	(49,583)	(43,978)	(24,496)	(35,300)	69	(32,350)
GAIN/LOSS ON DISPOSAL OF ASSET	5,520					
GRANTS & CONTRIBUTED CAPITAL						
NET INCOME/(LOSS)	67,245	(4,274)	9,618	158,501	6	59,889

CITY OF BENSON
BUDGET PROPOSAL
2020 BUDGET PROPOSAL

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
*** GARBAGE COLLECTION FUND ***						
REVENUES						
SALE OF GARBAGE TAGS	4,022	3,675	3,246	4,500	72	4,000
GARBAGE BILLINGS	163,242	163,769	137,694	165,000	83	165,000
OTHER REVENUE	361	99	106	200	53	100
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TOTAL REVENUES	167,625	167,543	141,046	169,700	83	169,100
EXPENDITURES						
OPERATING SUPPLIES	1,621	1,071	1,102	1,500	73	1,500
MANAGEMENT FEES	9,194	9,384	7,964	9,572	83	9,764
CONTRACTED GARBAGE PICKUP	103,944	103,944	86,620	103,944	83	106,000
REFUSE DISPOSAL	43,382	44,510	36,910	45,000	82	56,000
UNCOLLECTABLE ACCOUNTS	773	1,214		1,200		1,200
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TOTAL EXPENDITURES	158,914	160,123	132,597	161,216	82	174,464
OPERATING PROFIT/(LOSS)	8,711	7,420	8,450	8,484	100	(5,364)
INTEREST INCOME	2,385	2,761	3,155	2,800	113	3,000
NET INCOME/(LOSS)	11,096	10,180	11,604	11,284	103	(2,364)
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CITY OF BENSON
BUDGET PROPOSAL
2020 BUDGET PROPOSAL

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
*** ELECTRIC FUND ***						
REVENUES						
SALE OF SERVICE	2,923,253	3,148,748	2,619,183	3,154,000	83	3,037,000
MISCELLANEOUS	27,562	27,510	21,666	29,000	75	27,000
ADMINISTRATIVE SERVICES	14,400	14,400	12,000	14,400	83	14,400
INTERDEPARTMENTAL CHARGES	33,735	33,735	28,113	33,735	83	33,735
REFUNDS AND REIMBURSEMENTS	28,126	30,517	24,865	20,000	124	15,000
CONSERVATION REBATES	21,576	9,478	23,052	10,000	231	15,000
TRANSMISSION REVENUE	80,588	79,816	53,356	88,600	60	82,500
GENERATION CAPACITY REVENUE						
DEDICATED CAPACITY REVENUE	333,500	332,375	270,750	325,000	83	327,000
GENERATION SALES	6,476	6,731	7,121	6,000	119	9,000
BACKUP POWER AGREEMENT	477,452	516,435				
TOTAL REVENUES	3,946,668	4,199,745	3,060,105	3,680,735	83	3,560,635
EXPENDITURES						
POWER PRODUCTION						
GAS & OIL		18,416	20,242	8,000	253	20,000
OPERATING SUPPLIES						
EQUIPMENT REPAIR & MAINTENANCE	43,866	51,458	107,110	123,000	87	63,000
BUILDING REPAIR & MAINT	4,975	653	2,618	2,500	105	2,500
MANAGEMENT FEES-POWER PRODUCT	18,045	18,408	15,645	18,774	83	19,150
MRES-OPERATION & MAINT	19,971	24,602	15,429	23,000	67	26,000
CONTRACTED SERVICES						
UTILITIES	36,534	35,570	36,829	36,000	102	42,000
MISCELLANEOUS						
TOTAL POWER PRODUCTION	123,391	149,107	197,873	211,274	94	172,650
PURCHASED POWER						
PURCHASED POWER	1,247,436	1,237,910	972,208	1,204,000	81	1,178,000
WHEELING	365,250	369,409	302,104	360,000	84	363,000
BACKUP POWER AGREEMENT COSTS	257,670	368,904	43,875			
TOTAL PURCHASED POWER	1,870,356	1,976,224	1,318,187	1,564,000	84	1,541,000

CITY OF BENSON
BUDGET PROPOSAL
2020 BUDGET PROPOSAL

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
TRANSMISSION						
MAINTENANCE OF TRANS LINE			988	1,000	99	1,000
MANAGEMENT FEES-TRANSMISSION	18,045	18,408	15,645	18,774	83	19,150
MRES-STATION & MAINT	2,553	1,272	477	2,500	19	2,500
OTHER CONTRACTED SERVICES			175			
TOTAL TRANSMISSION	20,597	19,680	17,285	22,274	78	22,650
DISTRIBUTION						
MRES - OFFICE ADDER	33,858	28,811	12,485	30,000	42	30,000
GAS & OIL	5,710	6,643	6,394	6,000	107	8,000
OPERATING SUPPLIES	19,939	17,441	11,244	18,000	62	18,000
EQUIPMENT REPAIRS & MAINT	25,638	26,896	9,151	27,000	34	20,000
MAINTAIN SYSTEM	23,992	25,291	14,986	27,500	54	27,000
MAINTAIN STREET LIGHTS	40,726	11,844	4,980	15,000	33	10,000
BUILDING REPAIR & MAINTENANCE	4,257	4,698	1,971	30,000	7	5,000
MANAGEMENT FEES-DIST	54,136	55,212	46,935	56,321	83	57,448
MISSOURI RIVER CLEARING			194,436			
MRES DISTRIBUTION	417,572	420,717	167,122	420,000	40	408,000
OTHER CONTRACTED SERVICES	6,342	2,562	235	8,000	3	6,000
TELEPHONE	5,105	4,807	3,879	5,500	71	5,500
TRAVEL EXPENSE	8,874	8,210	4,319	9,000	48	9,000
TRAINING	7,538	8,100	6,125	8,000	77	9,000
ELECTRIC UTILITIES	3,064	3,271	2,813	4,000	70	3,500
HEAT	2,376	2,963	2,616	3,000	87	3,000
MISCELLANEOUS			1	1,000	0	1,000
TOTAL DISTRIBUTION	659,127	627,465	489,693	668,321	73	620,448
ADMINISTRATION						
SALARIES	95,048	97,441	84,370	100,500	84	102,500
EARNED BENEFITS	(5,360)	1,939		2,500		2,500
FRINGE BENEFITS	56,420	37,532	37,516	47,980	78	44,340
OFFICE SUPPLIES	19,206	19,801	12,115	20,000	61	15,000
POSTAGE	1,811	206	820	1,800	46	1,000
GAS		37	35	200	17	200
MANAGEMENT FEES	81,199	82,824	70,403	84,482	83	86,174
MRES-NON UTILITY CHARGES	84,873	83,358	46,552	90,000	52	90,000
CONTRACTED SERVICES	21,705	7,409	2,968	7,000	42	7,000
DATA PROCESSING SERVICES	26,547	27,191	19,744	26,000	76	27,000
BILL PRINT SERVICES	13,493	13,777	11,466	14,000	82	14,000
TELEPHONE	7,430	9,144	7,383	9,500	78	9,500
TRAVEL EXPENSE	543	118	711	2,000	36	2,000

CITY OF BENSON
BUDGET PROPOSAL
2020 BUDGET PROPOSAL

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
TRAINING & INSTRUCTION	989	179	1,325	2,000	66	2,000
MARKETING	7,565	7,640	7,254	8,000	91	8,000
INSURANCE	38,742	48,295	40,315	40,000	101	50,000
DEPRECIATION	537,229	539,005	438,748	544,000	81	547,000
MISCELLANEOUS						
BAD DEBTS	15,794	15,019		15,000		15,000
DUES & SUBSCRIPTIONS	5,773	5,943	6,478	6,000	108	6,800
MRES-LOAD MANAGEMENT	8,589	5,606	2,553	8,000	32	8,000
LOAD MANAGEMENT/CONSERVATION	41,401	29,659	40,309	32,387	124	35,575
TOTAL ADMINISTRATION	1,058,993	1,032,123	831,063	1,061,349	78	1,073,589
GRAND TOTAL EXPENSES	3,732,465	3,804,599	2,854,101	3,527,218	81	3,430,336
OPERATING PROFIT/(LOSS)	214,204	395,146	206,004	153,517	134	130,299
OTHER INCOME & EXPENSE						
INTEREST INCOME	60,424	64,021	60,353	60,000	101	65,000
UNREALIZED GAIN (LOSS) ON INVS	(12,294)	(30,796)				
INTEREST EXPENSE	(307,881)	(90,188)	(38,276)	(95,000)	40	(85,500)
GAIN/LOSS ON DISPOSAL/ASSET	(24,756)					
SALE OF PROPERTY	35,200					
NET INCOME/(LOSS)	(35,103)	338,182	228,081	118,517	192	109,799
*** SALE OF SERVICE BREAKDOWN ***						
RESIDENTIAL LIGHTING	1,243,841	1,366,608	1,119,160	1,400,000	80	1,300,000
INTERRUPTIBLE SERVICE	71,846	91,006	71,402	95,000	75	92,000
MUNICIPAL SERVICE	212,799	204,692	184,115	212,000	87	210,000
COMMERCIAL LIGHTING	338,491	377,915	341,390	357,000	96	375,000
INDUSTRIAL SERVICE	973,909	1,023,035	832,300	1,005,000	83	975,000
STREET LIGHTING & SECURITY LIGHTS	82,367	85,492	70,816	85,000	83	85,000
TOTAL SALES OF SERVICE	2,923,253	3,148,748	2,619,183	3,154,000	83	3,037,000

CITY OF BENSON
BUDGET PROPOSAL
2020 BUDGET PROPOSAL

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
*** LIQUOR FUND ***						
REVENUES						
SALES	1,086,322	1,152,054	913,398	1,115,000	82	1,146,000
COST OF SALES	715,733	762,225	615,128	734,350	84	757,500

GROSS PROFIT	370,589	389,829	298,269	380,650	78	388,500
RENTAL INCOME	30,293	37,907	24,235	35,000	69	35,000
MACHINE COMMISSIONS	1,731	2,120	4,019	1,800	223	7,000
MISCELLANEOUS INCOME	85		39	100	39	100

TOTAL GROSS PROFIT	402,699	429,855	326,562	417,550	78	430,600
EXPENDITURES						
SALARIES	142,126	151,700	127,241	157,000	81	164,000
FRINGE BENEFITS	63,390	43,963	44,366	54,840	81	53,000
OFFICE SUPPLIES	428	856	3,063	750	408	1,000
OPERATING SUPPLIES	4,499	4,652	3,440	5,000	69	5,000
BUILDING MAINTENANCE & SUPPLIES	7,184	23,149	9,176	10,000	92	10,000
MANAGEMENT FEES	26,640	27,168	23,094	27,712	83	28,260
CONTRACTED SERVICES - CLEANING	10,615	9,756	9,642	12,000	80	10,000
TELEPHONE EXPENSE	1,461	1,269	842	1,000	84	1,020
TRAVEL EXPENSE				100		100
TRAINING & INSTRUCTION	430	460	480	500	96	500
FREIGHT ON LIQUOR	5,332	3,725	4,836	4,500	107	4,500
ADVERTISING	6,405	6,145	3,660	7,000	52	6,000
INSURANCE	21,240	20,643	19,167	22,000	87	22,000
UTILITIES	12,757	12,513	9,655	13,000	74	12,000
HEATING COST	1,005	1,585	1,379	1,500	92	1,600
DEPRECIATION	5,386	6,235	5,030	7,000	72	7,000
MISCELLANEOUS	5,792	4,866	6,894	6,350	109	5,800
CREDIT CARD DISCOUNT	14,429	16,576	14,368	17,000	85	17,500
BAD DEBTS	1,003	221	176	800	22	250
LAUNDRY EXPENSE	1,174	1,174	1,000	1,200	83	1,200

TOTAL EXPENDITURES	331,296	336,656	287,510	349,252	82	350,730

OPERATING PROFIT/(LOSS)	71,403	93,200	39,052	68,298	57	79,870
INTEREST INCOME	1,044	1,167	641	1,000	64	1,000
GAIN/LOSS ON DISPOSAL/ASSET		(229)				

NET INCOME/(LOSS)	72,446	94,138	39,694	69,298	57	80,870
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CITY OF BENSON
BUDGET PROPOSAL
2020 BUDGET PROPOSAL

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
*** LIQUOR SALES ANALYSIS ***						
OFF SALE LIQUOR & WINE SALES	360,134	389,288	300,900	375,000	80	398,000
COST OF SALES	(251,642)	(275,142)	(210,554)	(259,800)	81	(265,000)
GROSS PROFIT	108,492	114,145	90,347	115,200	78	133,000
OFF SALE BEER SALES	543,232	567,356	482,932	550,000	88	570,000
COST OF SALES	(399,042)	(415,945)	(359,502)	(404,250)	89	(430,000)
GROSS PROFIT	144,190	151,410	123,431	145,750	85	140,000
ON SALE LIQUOR & WINE SALES	58,296	61,486	40,164	60,000	67	55,000
COST OF SALES	(9,603)	(10,754)	(6,549)	(11,000)	60	(9,000)
GROSS PROFIT	48,693	50,732	33,614	49,000	69	46,000
ON SALE BEER SALES	81,183	88,844	54,200	85,000	64	80,000
COST OF SALES	(24,831)	(25,866)	(14,490)	(23,800)	61	(20,000)
GROSS PROFIT	56,352	62,978	39,710	61,200	65	60,000
MISCELLANEOUS SALES	43,477	45,080	35,201	45,000	78	43,000
COST OF SALES	(30,615)	(34,517)	(24,033)	(35,500)	68	(33,500)
GROSS PROFIT	12,862	10,562	11,167	9,500	118	9,500
TOTAL SALES	1,086,322	1,152,054	913,398	1,115,000	82	1,146,000
TOTAL COST OF SALES	(715,733)	(762,225)	(615,128)	(734,350)	84	(757,500)
TOTAL GROSS PROFIT	370,589	389,829	298,269	380,650	78	388,500

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.41110.332 2)MAYOR & COUNCIL	1)GENERAL FUND 3)TRAINING & INSTRUCTION REGIONAL MTG-BUYCK	55.00	LEAGUE OF MINNESOTA CITI	51731	D-10312019-267	266
101.41110.350 2)MAYOR & COUNCIL	1)GENERAL FUND 3)PRINTING & PUBLISHING ADS FOR BIDS, ORD AMEND	611.21	MONITOR & NEWS	51737	D-10312019-267	446
101.41300.131 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)HEALTH INSURANCE HEALTH INS-HSA FEES	15.80	FURTHER	51720	D-10312019-267	462
101.41300.201 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)OFFICE SUPPLIES PAPER FILES SUPPLIES & DOMAIN CHG JACKET/PANTS REIMB SHREDDING DATA DIRECTORY	34.09 133.75 109.98 127.49 43.60 448.91	BACKSTREET PRINTING BANKCARD CENTER GENS/DAN SHRED-IT USA LEAGUE OF MINNESOTA CITI * TOTAL	51701 51702 51721 51747 051677	D-10312019-267 D-10312019-267 D-10312019-267 D-10312019-267 M-10312019-268	438 424 287 318 35
101.41300.202 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)DUPLICATING & COPYING COPIER PAYMENT	139.00	TOSHIBA FINANCIAL SERVIC	51756	D-10312019-267	195
101.41300.203 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)POSTAGE POSTAGE	0.70	INCIDENTAL FUND	51729	D-10312019-267	276
101.41300.207 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)SAFETY & DRUG TESTING HEALTH FAIR DONUTS SAFETY CLASS DONUTS SAFETY CLASS DONUTS	26.40 20.50 13.00 59.95	BENSON BAKERY BENSON BAKERY BENSON BAKERY * TOTAL	51703 51703 51703	D-10312019-267 D-10312019-267 D-10312019-267	300 301 360
101.41300.207 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)GAS & OIL GAS GAS	35.11 126.56 161.67	BANKCARD CENTER GLACIAL PLAINS COOPERATI * TOTAL	51702 51722	D-10312019-267 D-10312019-267	423 83
101.41300.209 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)EQUIPMENT REPAIR PARTS CAR WASH	8.00	GLACIAL PLAINS COOPERATI	51722	D-10312019-267	451
101.41300.309 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONTRACTED SERVICES COMP TIME/DATA ENTRY	1,200.00	ELECTRIC FUND	51718	D-10312019-267	21
101.41300.310 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONTRACTED SERVICES TECH SUPPORT SVC	162.50	SWIFT COUNTY	51749	D-10312019-267	109
101.41300.321 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)TELEPHONE LONG DISTANCE CHARGES MONTHLY PRI CHARGE CELL PHONE	169.56 499.90 78.44 747.90	CENTURYLINK CENTURYLINK VERIZON * TOTAL	51709 51710 051694	D-10312019-267 D-10312019-267 M-10312019-268	80 188 30
101.41300.331 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)TRAVEL EXPENSE MEALS PLANNING COMM MTG FEMA MTG MEALS	19.12 499.90 200.30 95.33	ALSAKER/VALERIE DOMAT'S FAMILY FOODS INCIDENTAL FUND * TOTAL	51697 51715 51729	D-10312019-267 D-10312019-267 D-10312019-267	243 410 277
101.41300.332 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)TRAINING & INSTRUCTION ELECTION TRAINING-VAL	10.00	INCIDENTAL FUND	51729	D-10312019-267	274

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.41410.201 2) ELECTIONS	1) GENERAL FUND 3) OFFICE SUPPLIES BALLOT MARKING PENS ELECTION NOTICES ELECTION PROGRAMMING PRECINCT PACKS	27.21 1,322.00 1,322.26 321.64 1,523.11	ELECTIONSOURCE MONITOR & NEWS ELECTION SYSTEMS & SOFTW SEACHANGE * TOTAL	51717 51737 0516880 0516881	D-10312019-267 D-10312019-267 M-10312019-268 M-10312019-268	331 447 40 41
101.41610.201 2) CITY ATTORNEY	1) GENERAL FUND 3) OFFICE SUPPLIES POSTAGE	5.60	WILCOX LAW OFFICE, P.A.	51762	D-10312019-267	235
101.41610.304 2) CITY ATTORNEY	1) GENERAL FUND 3) CITY ATTORNEY CONTRACT CIVIL LEGAL FEES OLLENDICK HOUSE FEES	1,539.50 835.00 2,364.50	WILCOX LAW OFFICE, P.A. WILCOX LAW OFFICE, P.A. * TOTAL	51762 51762	D-10312019-267 D-10312019-267	236 238
101.41940.235 2) CITY HALL	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL MATS MATS BALLAST CAN LINERS BATTERIES	23.46 23.46 19.96 26.95 10.89 104.82	BENSON LAUNDRY-MAT HOUSE BENSON LAUNDRY-MAT HOUSE BORDER STATES ELECTRIC SE WEST CENTRAL SALES ZOSEL'S TRUE VALUE * TOTAL	51705 51705 51706 51761 51763	D-10312019-267 D-10312019-267 D-10312019-267 D-10312019-267 D-10312019-267	60 341 337 412 409
101.41940.310 2) CITY HALL	1) GENERAL FUND 3) CONTRACTED SERV - CLEANING CLEAN CITY HALL	160.00	SWIFT COUNTY DAC	51751	D-10312019-267	244
101.41940.381 2) CITY HALL	1) GENERAL FUND 3) UTILITIES UTILITIES	469.81	MUNICIPAL UTILITIES	51738	D-10312019-267	93
101.41940.383 2) CITY HALL	1) GENERAL FUND 3) HEATING COST NATURAL GAS UTILITIES	60.63 98.40 159.03	CENTER POINT ENERGY MUNICIPAL UTILITIES * TOTAL	51708 51738	D-10312019-267 D-10312019-267	159 94
101.42100.131 2) POLICE DEPARTMENT	1) GENERAL FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	31.95	FURTHER	51720	D-10312019-267	463
101.42100.201 2) POLICE DEPARTMENT	1) GENERAL FUND 3) OFFICE SUPPLIES ANNUAL FEE SHREDDING DATA COPIER PAYMENT	35.00 111.34 81.00 227.34	BANKCARD CENTER SHRED-IT USA TOSHIBA FINANCIAL SERVIC * TOTAL	51702 51747 51756	D-10312019-267 D-10312019-267 D-10312019-267	425 319 229
101.42100.209 2) POLICE DEPARTMENT	1) GENERAL FUND 3) GAS & OIL GAS	1,310.04	GLACIAL PLAINS COOPERATI	51722	D-10312019-267	84
101.42100.210 2) POLICE DEPARTMENT	1) GENERAL FUND 3) OPERATING SUPPLIES CABLE MONTHLY SCHEDULE SERVICE AED PADS HALLOWEEN SAFETY BAGS, GLOVES TOWELS	8.28 58.35 85.75 71.48 506.42 29.65 759.93	CHARTER COMMUNICATIONS CREWSENSE, LLC MN SAFETY COUNCIL MONITOR & NEWS ULINE WEST CENTRAL SALES * TOTAL	51712 51714 51736 51737 51757 51761	D-10312019-267 D-10312019-267 D-10312019-267 D-10312019-267 D-10312019-267 D-10312019-267	296 218 320 448 241 416
101.42100.213 2) POLICE DEPARTMENT	1) GENERAL FUND 3) UNIFORM ALLOWANCE UNIFORMS STITCH SHIRT PATCHES SHIRTS POINT BLANK SHELL CARRIER	560.95 70.00 134.97 2,180.52 376.18	BANKCARD CENTER ROB'S SEWING STREICHER'S ALPHA TRAINING & TACTICS ALPHA TRAINING & TACTICS	51702 51744 51748 0516885 0516885	D-10312019-267 D-10312019-267 D-10312019-267 M-10312019-268 M-10312019-268	426 252 364 44 45

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.42100.213 2) POLICE DEPARTMENT	1) GENERAL FUND 3) UNIFORM ALLOWANCE ALTERATION	125.00	ALPHA TRAINING & TACTICS	051685	M-10312019-268	46
101.42100.213		3,447.62	* TOTAL			
101.42100.219 2) POLICE DEPARTMENT	1) GENERAL FUND 3) INVESTIGATIONS STORAGE FEES PROSECUTION FEES	334.00	BENSON BODY SHOP	51704	D-10312019-267	363
101.42100.219		2,077.49	WILCOX LAW OFFICE, P.A.	51762	D-10312019-267	237
101.42100.219		2,411.49	* TOTAL			
101.42100.223 2) POLICE DEPARTMENT	1) GENERAL FUND 3) EQUIPMENT REPAIRS CONTRACTED TIRES	1,995.27	TOM'S SERVICE, INC	51755	D-10312019-267	365
101.42100.235 2) POLICE DEPARTMENT	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL MATS	62.69	BENSON LAUNDRY-MAT HOUSE	51705	D-10312019-267	346
	SERVICE CALL	240.00	HEARTLAND SECURITY	51705	D-10312019-267	346
	DEC-NOV MONITORING	574.80	HEARTLAND SECURITY	51705	D-10312019-267	346
	SERVICE CALL	400.00	HEARTLAND SECURITY	51705	D-10312019-267	346
	SERVICE CALL	80.00	HEARTLAND SECURITY	51705	D-10312019-267	346
	SERVICE CALL	1.80	HEARTLAND SECURITY	51705	D-10312019-267	346
	MOW POLICE STATION	80.00	SWIFT COUNTY DAC	51705	D-10312019-267	346
	GARBAGE SERVICE	37.44	MATTHEISEN DISPOSAL, INC	051678	M-10312019-268	36
101.42100.235		1,116.73	* TOTAL			
101.42100.240 2) POLICE DEPARTMENT	1) GENERAL FUND 3) SMALL TOOLS & EQUIPMENT CAPS, 3 SIGNS FLAG, DRILL	160.72	BANKCARD CENTER	51702	D-10312019-267	427
101.42100.240		306.77	RUNNINGS SUPPLY INC	51745	D-10312019-267	371
101.42100.240		467.49	* TOTAL			
101.42100.310 2) POLICE DEPARTMENT	1) GENERAL FUND 3) CONTRACTED SERVICES-CLEANING POLICE DEPT 9/29-11/2	500.00	MCGEARY/THOMAS	51735	D-10312019-267	210
101.42100.318 2) POLICE DEPARTMENT	1) GENERAL FUND 3) DARE EXPENDITURES DARE SUPPLIES	154.75	CREATIVE PRODUCT SOURCIN	51713	D-10312019-267	299
101.42100.321 2) POLICE DEPARTMENT	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE LOCAL SERVICE VOICE SERVICES CELL PHONE CELL PHONES CELL PHONE	65.53	CENTURYLINK	51710	D-10312019-267	197
		1,060.09	CENTURYLINK	51711	D-10312019-267	347
		1,060.21	OFFICE OF MN.IT SERVICES	51741	D-10312019-267	325
		2,000.06	VERIZON	051678	M-10312019-268	31
		4,000.26	VERIZON	051678	M-10312019-268	31
101.42100.321		759.27	* TOTAL			
101.42100.381 2) POLICE DEPARTMENT	1) GENERAL FUND 3) UTILITIES UTILITIES	223.21	MUNICIPAL UTILITIES	51738	D-10312019-267	367
101.42100.383 2) POLICE DEPARTMENT	1) GENERAL FUND 3) HEATING NATURAL GAS	81.02	CENTER POINT ENERGY	51708	D-10312019-267	477
101.42100.439 2) POLICE DEPARTMENT	1) GENERAL FUND 3) DOG POUND EXPENSES POUND BOARDING	60.00	H & H VETERINARY SERVICE	51724	D-10312019-267	366
101.42200.209 2) FIRE DEPARTMENT	1) GENERAL FUND 3) GAS & OIL GAS	17.65	GLACIAL PLAINS COOPERATI	51722	D-10312019-267	85
101.42200.210 2) FIRE DEPARTMENT	1) GENERAL FUND 3) OPERATING SUPPLIES CABLE FIRE PREV/PORK CHOP DINN TOWELS	23.75	CHARTER COMMUNICATIONS	51712	D-10312019-267	294
		907.57	MONITOR & NEWS	51733	D-10312019-267	429
		47.10	WEST CENTRAL SALES	51761	D-10312019-267	414
101.42200.210		978.42	* TOTAL			

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.42200.310 2) FIRE DEPARTMENT	1) GENERAL FUND 3) CONTRACTED SERVICES CLEAN FIRE HALL	56.49	SWIFT COUNTY DAC	51751	D-10312019-267	246
101.42200.381 2) FIRE DEPARTMENT	1) GENERAL FUND 3) UTILITIES UTILITIES	337.14	MUNICIPAL UTILITIES	51738	D-10312019-267	95
101.42200.383 2) FIRE DEPARTMENT	1) GENERAL FUND 3) HEATING COST NATURAL GAS	107.79	CENTER POINT ENERGY	51708	D-10312019-267	160
101.42200.418 2) FIRE DEPARTMENT	1) GENERAL FUND 3) FIRE SERVICE FEE FIRE SERVICE	833.33	WATER FUND	51759	D-10312019-267	24
101.42600.131 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	3.95	FURTHER	51720	D-10312019-267	464
101.42600.210 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) OPERATING SUPPLIES 708 11TH ST N FAUCET	467.70	GROSSMAN & TRUMP INC	51723	D-10312019-267	435
101.42600.321 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) TELEPHONE CELL PHONE	34.22	VERIZON	051694	M-10312019-268	34
101.42600.331 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) TRAVEL EXPENSE MILEAGE TO MORRIS	516.20	JACOBSON/MIKE	51730	D-10312019-267	321
101.43100.131 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	20.10	FURTHER	51720	D-10312019-267	465
101.43100.209 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) GAS & OIL GAS TERRACAIR PREMIX	2,147.60 33.98 652.41 2,833.99	GLACIAL PLAINS COOPERATI GLACIAL PLAINS COOPERATI JOHN DEERE FINANCIAL * TOTAL	51722 51722 051688	D-10312019-267 D-10312019-267 M-10312019-268	87 454 51
101.43100.209						
101.43100.210 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) OPERATING SUPPLIES SCREWS, 2X10S WELDING GAS ECO GUARD TOWING FROM AMBUSH CABLE HOSE CON RESPIRATOR, GLOVES, BOOT DRUG TEST BATTERY CYLINDER RENTAL	112.12 158.69 12.36 50.00 14.36 4.42 156.44 29.00 12.98 154.05 704.42	A. F. BUILDING MATERIALS AMERICAN WELDING & GAS I AUTO VALU BENSON BENSON BODY SHOP CHARTER COMMUNICATIONS NORTHSIDE AUTO RUNNINGS SUPPLY INC SWIFT COUNTY BENSON HEAL ZOSEL'S TRUE VALUE AMERICAN WELDING & GAS I * TOTAL	51695 51698 51700 51704 51712 51739 51745 51750 51763 051682	D-10312019-267 D-10312019-267 D-10312019-267 D-10312019-267 D-10312019-267 D-10312019-267 D-10312019-267 D-10312019-267 D-10312019-267 M-10312019-268	390 196 351 303 295 384 374 459 402 42
101.43100.210						
101.43100.215 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) SHOP SUPPLIES CLEANER FITTING TAPE	12.48 59.99 21.98 94.45	AUTO VALU BENSON NORTHSIDE AUTO ZOSEL'S TRUE VALUE * TOTAL	51700 51739 51763	D-10312019-267 D-10312019-267 D-10312019-267	350 385 404
101.43100.215						
101.43100.221 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS WELDER TRIGGER BATTERY, LED, BELT CORE HOUSING ALTERNATOR-#16 CUTTING EDGE FITTING, WHEEL BEARING WIPER MOTOR/ARM	123.67 399.84 4.50 220.99 42.38 693.02 458.92	AMERICAN WELDING & GAS I AUTO VALU BENSON GLACIAL PLAINS COOPERATI HUSTON & SONS TRUCK REPA LORENZ MFG NORTHSIDE AUTO POWER PLAN	51698 51700 51722 51728 51733 51739 51742	D-10312019-267 D-10312019-267 D-10312019-267 D-10312019-267 D-10312019-267 D-10312019-267 D-10312019-267	474 349 452 476 265 386 253

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.43100.221	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) EQUIPMENT REPAIR PARTS					
	REC LIFT	431.01	POWER PLAN	51742	D-10312019-267	254
	STARTER CORE	75.00	POWER PLAN	51742	D-10312019-267	255
	JACK, SCREW	59.36	RUNNINGS SUPPLY INC	51745	D-10312019-267	372
101.43100.221		2,358.69	* TOTAL			
101.43100.223	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) EQUIPMENT REPAIRS CONTRACTED					
	REPAIRS/LABOR	958.25	GLACIAL PLAINS COOPERATI	51722	D-10312019-267	453
101.43100.227	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) STREET MAINTENANCE-CONTRACTU					
	PATCHES	6,445.75	FERGUSON ASPHALT PAVING	51719	D-10312019-267	422
101.43100.232	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) FLOOD CONTROL					
	ICE JAM BREAKUP	1,611.50	T & K KENNEDY EXCAVATING	051691	M-10312019-268	56
101.43100.331	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) TRAVEL EXPENSE					
	SNOW PLOW RODEO	117.13	BANKCARD CENTER	51702	D-10312019-267	428
101.43100.381	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) UTILITIES					
	UTILITIES	370.56	MUNICIPAL UTILITIES	51738	D-10312019-267	96
	ELECT-GRAVEL PIT & DUMP	90.25	AGRALITE ELECTRIC COOPER	051683	M-10312019-268	14
101.43100.381		460.81	* TOTAL			
101.43100.383	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) HEATING COST					
	NATURAL GAS	146.87	CENTER POINT ENERGY	51708	D-10312019-267	161
101.43100.386	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) STREET LIGHTING UTILITIES					
	UTILITIES	4,842.77	MUNICIPAL UTILITIES	51738	D-10312019-267	97
101.43100.438	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) LAUNDRY					
	MATS & TOWELS	73.40	BENSON LAUNDRY-MAT HOUSE	51705	D-10312019-267	62
	MATS	72.16	BENSON LAUNDRY-MAT HOUSE	51705	D-10312019-267	342
	MATS	71.75	BENSON LAUNDRY-MAT HOUSE	51705	D-10312019-267	343
101.43100.438		217.31	* TOTAL			
101.45121.235	1) GENERAL FUND					
2) ORGANIZED RECREATION	3) BUILDING MAINTENANCE & SUPPL					
	PEST CONTROL	35.00	BRANESS PEST CONTROL	51707	D-10312019-267	302
101.45121.310	1) GENERAL FUND					
2) ORGANIZED RECREATION	3) SENIOR CITIZEN PROGRAM					
	MONTHLY CONTRIBUTION	200.00	SENIOR ADVOCACY CORPORAT	51746	D-10312019-267	28
	MONTHLY CONTRIBUTION	500.00	SWIFT COUNTY HUMAN SERVI	51752	D-10312019-267	227
101.45121.310		700.00	* TOTAL			
101.45124.210	1) GENERAL FUND					
2) SWIMMING POOL	3) OPERATING SUPPLIES					
	CELL PHONE	40.01	VERIZON			
				051694	M-10312019-268	77
101.45124.235	1) GENERAL FUND					
2) SWIMMING POOL	3) BUILDING MAINTENANCE & SUPPL					
	PUMP	99.99	RUNNINGS SUPPLY INC	51745	D-10312019-267	373
	NIPPLE	4.99	ZOSEL'S TRUE VALUE	51763	D-10312019-267	406
	WINTERIZE POOL	70.88	CRAIG'S INC.	051684	M-10312019-268	43
101.45124.235		175.86	* TOTAL			
101.45124.321	1) GENERAL FUND					
2) SWIMMING POOL	3) TELEPHONE					
	LOCAL SERVICE	28.74	CENTURYLINK	51711	D-10312019-267	178
101.45124.381	1) GENERAL FUND					
2) SWIMMING POOL	3) UTILITIES					
	UTILITIES	319.67	MUNICIPAL UTILITIES	51738	D-10312019-267	98

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.45181.310 2) ARMORY	1) GENERAL FUND 3) CONTRACTED SERVICES CLEAN ARMORY	29.50	SWIFT COUNTY DAC	51751	D-10312019-267	245
101.45181.321 2) ARMORY	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	47.55	CENTURYLINK	51711	D-10312019-267	179
101.45181.381 2) ARMORY	1) GENERAL FUND 3) UTILITIES UTILITIES	182.76	MUNICIPAL UTILITIES	51738	D-10312019-267	99
101.45181.383 2) ARMORY	1) GENERAL FUND 3) HEATING COST NATURAL GAS	74.88	CENTER POINT ENERGY	51708	D-10312019-267	163
101.45200.131 2) PARKS	1) GENERAL FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	3.95	FURTHER	51720	D-10312019-267	466
101.45200.209 2) PARKS	1) GENERAL FUND 3) GAS & OIL GAS	1,394.63	GLACIAL PLAINS COOPERATI	51722	D-10312019-267	88
101.45200.210 2) PARKS	1) GENERAL FUND 3) OPERATING SUPPLIES LUMBER, BLADES SHOP TOWELS, SUPPORT BRUSHES, SCREWS, MIRACLE TISSUE, TOWELS 2 FLAGS	230.33 158.17 54.34 90.69 908.00 1,441.53	A.F. BUILDING MATERIALS AUTO VALU BENSON RUNNINGS SUPPLY INC WEST CENTRAL SALES UNCOMMON USA INC. * TOTAL	51695 51700 51745 51761 051686	D-10312019-267 D-10312019-267 D-10312019-267 D-10312019-267 M-10312019-268	393 352 370 413 47
101.45200.210 2) PARKS	1) GENERAL FUND 3) LANDSCAPING MATERIALS FERTILIZER	1,439.52	ZOSEL'S TRUE VALUE	51763	D-10312019-267	403
101.45200.221 2) PARKS	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS 2X6 GRILLE BLADE FILTERS ANTIFREEZE PARTS	11.52 431.00 155.73 14.94 63.48 676.67	A.F. BUILDING MATERIALS ARNOLD'S OF WILLMAR, INC HAUG-KUBOTA LLC RUNNINGS SUPPLY INC JOHN DEERE FINANCIAL * TOTAL	51695 51699 51726 51745 051688	D-10312019-267 D-10312019-267 D-10312019-267 D-10312019-267 M-10312019-268	392 354 339 369 50
101.45200.225 2) PARKS	1) GENERAL FUND 3) BEAUTIFY BENSON TSHIRT MAILING	4.39	INCIDENTAL FUND	51729	D-10312019-267	275
101.45200.235 2) PARKS	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL OCT RENT	32.00	WEST ACRES WATER SYSTEMS	51760	D-10312019-267	314
101.45200.240 2) PARKS	1) GENERAL FUND 3) SMALL TOOLS & EQUIPMENT WRENCH, JB WELD SPREADER	98.98 214.99 313.97	NORTHSIDE AUTO ZOSEL'S TRUE VALUE * TOTAL	51739 51763	D-10312019-267 D-10312019-267	383 405
101.45200.310 2) PARKS	1) GENERAL FUND 3) CONTRACTED SERVICES-MOWING MOWING	1,360.10	SWIFT COUNTY DAC	51751	D-10312019-267	247
101.45200.311 2) PARKS	1) GENERAL FUND 3) CONTRACTED SERVICE - OTHER PARKCARETAKER 9/29-10/11	450.00	MANSKA/SHIRLEY	51734	D-10312019-267	198
101.45200.321 2) PARKS	1) GENERAL FUND 3) TELEPHONE SPRINKLER CELL SERVICE	40.01	VERIZON	051694	M-10312019-268	33

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.45200.381 2) PARKS	1) GENERAL FUND 3) UTILITIES UTILITIES	1,020.26	MUNICIPAL UTILITIES	51738	D-10312019-267	100
101.46102.310 2) SHADE TREE DISEASE CONTROL	1) GENERAL FUND 3) CONTRACTED SERV-TREE REMOVAL TREE WORK	2,027.50	A.L.T. TREE SERVICE	51696	D-10312019-267	310
101.46102.310	EMER TREE WORK 1350 OREG	2,350.00	A.L.T. TREE SERVICE	51696	D-10312019-267	311
101.49010.210 2) CEMETERY	1) GENERAL FUND 3) OPERATING SUPPLIES MTG MEALS	59.41	INCIDENTAL FUND	51729	D-10312019-267	278
101.49010.210	GRASS SEED	64.99	ZOSEL'S TRUE VALUE	51763	D-10312019-267	407
101.49010.210		124.40	* TOTAL			
101.49010.310 2) CEMETERY	1) GENERAL FUND 3) CONTRACTED SERVICES RESTORE STONES	1,250.00	RAUSCH BROS MONUMENT CO,	51743	D-10312019-267	251
101.49200.430 2) UNALLOCATED	1) GENERAL FUND 3) MISCELLANEOUS 501 16TH ST S HOUSE CLEA	19,293.20	T & K KENNEDY EXCAVATING	051690	M-10312019-268	55
101.49810.210 2) AIRPORT	1) GENERAL FUND 3) OPERATING SUPPLIES CLEAN AIRPORT	29.50	SWIFT COUNTY DAC	51751	D-10312019-267	248
101.49810.235 2) AIRPORT	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL MATS	13.51	BENSON LAUNDRY-MAT HOUSE	51705	D-10312019-267	61
101.49810.235	PROPERTY TAXES	2,076.00	SWIFT COUNTY TREASURER	51753	D-10312019-267	291
101.49810.235	OCT RENT	19.50	WEST ACRES WATER SYSTEMS	51760	D-10312019-267	313
101.49810.235		2,109.01	* TOTAL			
101.49810.321 2) AIRPORT	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	46.05	CENTURYLINK	51711	D-10312019-267	183
101.49810.381 2) AIRPORT	1) GENERAL FUND 3) UTILITIES ELECT-AIRPORT	600.13	AGRALITE ELECTRIC COOPER	051683	M-10312019-268	15
101.49810.383 2) AIRPORT	1) GENERAL FUND 3) HEATING COST NATURAL GAS	33.78	CENTER POINT ENERGY	51708	D-10312019-267	164
211.45500.201 2) LIBRARY	1) LIBRARY FUND 3) OFFICE SUPPLIES SUPPLIES	67.90	BACKSTREET PRINTING	51701	D-10312019-267	437
211.45500.201	COPIER MAINT	71.01	LOFFLER COMPANIES-131511	51732	D-10312019-267	223
211.45500.201		138.91	* TOTAL			
211.45500.210 2) LIBRARY	1) LIBRARY FUND 3) OPERATING SUPPLIES SUPPLIES	291.54	BANKCARD CENTER	51702	D-10312019-267	429
211.45500.210	CLASSIFIED/MEET AUTHOR	136.86	MONITOR & NEWS	51737	D-10312019-267	450
211.45500.210		428.40	* TOTAL			
211.45500.235 2) LIBRARY	1) LIBRARY FUND 3) BUILDING MAINTENANCE & SUPPL DOOR HANDLES	275.00	A F BUILDING MATERIALS	51695	D-10312019-267	391
211.45500.235	MAT	40.47	BENSON LAUNDRY-MAT HOUSE	51705	D-10312019-267	390
211.45500.235	MAT	40.47	BENSON LAUNDRY-MAT HOUSE	51705	D-10312019-267	392
211.45500.235	MAT	40.47	BENSON LAUNDRY-MAT HOUSE	51705	D-10312019-267	393
211.45500.235	MAT	40.47	BENSON LAUNDRY-MAT HOUSE	51705	D-10312019-267	394
211.45500.235	DRAIN SPRINKLERS	680.00	SMAN & TRUMP INC	51701	D-10312019-267	395
211.45500.235	TOWELS COPY PAPER	166.97	CENTRAL SALES INC	51701	D-10312019-267	396
211.45500.235	FLUC TUBES	571.53	ZOSEL'S TRUE VALUE	51763	D-10312019-267	408
211.45500.235			* TOTAL			

Disb. Validation Listing

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
211.45500.307 2) LIBRARY	1) LIBRARY FUND 3) MANAGEMENT FEES-PIONEERLAND 4TH QTR REQUEST	22,127.25	PIONEERLAND LIBRARY SYST	51741	D-10312019-267	259
211.45500.310 2) LIBRARY	1) LIBRARY FUND 3) CONTRACTED SERV - CLEANING CLEAN LIBRARY	395.00	MCGEARY/THOMAS	51735	D-10312019-267	26
211.45500.321 2) LIBRARY	1) LIBRARY FUND 3) TELEPHONE LOCAL SERVICE	87.77	CENTURYLINK	51711	D-10312019-267	184
211.45500.381 2) LIBRARY	1) LIBRARY FUND 3) UTILITIES UTILITIES	448.01	MUNICIPAL UTILITIES	51738	D-10312019-267	101
211.45500.383 2) LIBRARY	1) LIBRARY FUND 3) HEATING COST UTILITIES	95.97	MUNICIPAL UTILITIES	51738	D-10312019-267	102
211.45500.590 2) LIBRARY	1) LIBRARY FUND 3) CAPITAL OUTLAY - BOOKS 2019 BOOK REQUEST	3,000.00	PIONEERLAND LIBRARY SYST	51741	D-10312019-267	260
228.46500.310 2) PROGRAM COSTS	1) SMALL CITIES GRANT FUND 2005 3) CONTRACTED SERVICES (DESCRIB) CHECK VOIDED FRIDGE-PILLATZKI	750.00CR 748.13 1.87CR	GROSSMAN & TRUMP INC GROSSMAN & TRUMP INC * TOTAL	051629 051693	M-10312019-268 M-10312019-268	75 76
228.46500.310						
401.43100.501 2) HIGHWAY STREETS & ROADS	1) GENERAL CAPITAL OUTLAY FUND 3) CAPITAL OUTLAY STREET PAVING RUNNINGS PAVING	48,530.46 11,550.60 60,081.06	FERGUSON ASPHALT PAVING FERGUSON ASPHALT PAVING * TOTAL	051689 051689	M-10312019-268 M-10312019-268	52 53
401.43100.501						
401.45200.501 2) PARKS	1) GENERAL CAPITAL OUTLAY FUND 3) CAPITAL OUTLAY HOCKEY ARENA PAVING	22,634.07	FERGUSON ASPHALT PAVING	051689	M-10312019-268	54
401.49810.501 2) AIRPORT	1) GENERAL CAPITAL OUTLAY FUND 3) CAPITAL OUTLAY ABOVE-GRND FUEL SYSTEM AD BUILDING FUEL SYSTEM ENGINEERING A/D BLDG ENGINEERING A/D BLDG ENGINEERING FUEL TANK 3RD PMT FUEL TANK 4TH PMT	1,241.99 994.00 1,480.04 3,976.00 1,020.00 100,000.00 25,000.00 133,712.03	TKDA TKDA TKDA TKDA TKDA O'DAY EQUIPMENT LLC O'DAY EQUIPMENT LLC * TOTAL	51754 51754 051679 051679 051679 051687 051687	D-10312019-267 D-10312019-267 M-10312019-268 M-10312019-268 M-10312019-268 M-10312019-268 M-10312019-268	458 478 37 38 39 48 49
401.49810.501						
502.43150.226 2) STORM DRAINAGE	1) STORM WATER FUND 3) MAINTAIN SYSTEM STORM BY SCHOOL 19TH/NEVADA 19TH/NEVADA 19TH/NEVADA CONCRETE	267.15 3,629.80 1,294.90 1,171.10 33.12 6,396.07	DUININCK CONCRETE HANCOCK CONCRETE PRODUCT HANCOCK CONCRETE PRODUCT HANCOCK CONCRETE PRODUCT RUNNINGS SUPPLY INC * TOTAL	51716 51725 51725 51725 51745	D-10312019-267 D-10312019-267 D-10312019-267 D-10312019-267 D-10312019-267	461 326 327 328 375
502.43150.226						
515.25400 2) DESIGNATED FUND BALANCE	1) ECONOMIC DEV. AUTHORITY FUND TIF EXPENSES	13,590.00	GENERAL FUND	003814	M-10312019-268	72
515.46500.310 2) GENERAL	1) ECONOMIC DEV. AUTHORITY FUND 3) CONTRACTED SERVICES ANNUAL WEB SITE FEE TIF REPORTING	1,760.00 918.75 2,678.75	GOVOFFICE LLC EHLERS & ASSOCIATES, INC * TOTAL	3820 003815	D-10312019-267 M-10312019-268	356 73
515.46500.310						

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
515.46500.343	1) ECONOMIC DEV. AUTHORITY FUND					
2) GENERAL	3) ADVERTISING					
	BITS SCREWS	76.91	A. F. BUILDING MATERIALS	3817	D-10312019-267	394
	CHRISTMAS LIGHT PARTS	376.00	BORDER STATES ELECTRIC S	3818	D-10312019-267	395
	WATER, ICE, SNACKS	97.43	DAROLD'S SUPER VALUE	3819	D-10312019-267	396
	BITS SCREWS	86.22	FUNNINGS SUPPLY INC	3820	D-10312019-267	397
	HARDWARE, BIT	34.46	ZOSEL'S TRUE VALUE	3821	D-10312019-267	398
		651.09	* TOTAL			400
515.46500.344	1) ECONOMIC DEV. AUTHORITY FUND					
2) GENERAL	3) SPECIAL PROJECTS					
	GARAGE DEMO GRANT	500.00	RICARD/STEVE	3821	D-10312019-267	460
	DEMO 815 17TH ST S	1,783.00	SCHLEMAN/ERIN	003816	M-10312019-268	94
		2,289.00	* TOTAL			
515.46500.344	1) NSP (XCEL ENERGY) GRANT FUND					
2) ECONOMIC DEVELOPMENT	3) CONSULTING FEES					
	CONTRACT SERVICES	6,800.00	UPPER MN VALLEY REGIONAL	3823	D-10312019-267	472
530.46500.315	1) NSP (XCEL ENERGY) GRANT FUND					
2) ECONOMIC DEVELOPMENT	3) TRAVEL					
	STAFF MEALS	10.34	UPPER MN VALLEY REGIONAL	3823	D-10312019-267	473
601.49400.131	1) WATER FUND					
2) WATER DEPARTMENT	3) HEALTH INSURANCE					
	HEALTH INS-HSA FEES	7.90	FURTHER	39234	D-10312019-267	467
601.49400.208	1) WATER FUND					
2) WATER DEPARTMENT	3) CHEMICALS & CHEM SUPPLIES					
	AZONE	1,323.00	HAWKINS, INC.	39240	D-10312019-267	279
601.49400.209	1) WATER FUND					
2) WATER DEPARTMENT	3) GAS & OIL					
	GAS	192.75	GLACIAL PLAINS COOPERATI	39236	D-10312019-267	131
601.49400.210	1) WATER FUND					
2) WATER DEPARTMENT	3) OPERATING SUPPLIES					
	CYLINDER RENTAL	32.83	AMERICAN WELDING & GAS I	39210	D-10312019-267	475
	UPS CHGS	163.00	GROSSMAN, DEPUTY REGISTR	39211	D-10312019-267	476
	PUMP COUPLER	163.00	FUNNINGS SUPPLY INC	39212	D-10312019-267	477
	CYLINDER RENTAL	282.08	AMERICAN WELDING & GAS I	039210	M-10312019-268	70
		282.08	* TOTAL			
601.49400.217	1) WATER FUND					
2) WATER DEPARTMENT	3) LAB EQUIPMENT & SUPPLIES					
	FLOAT	259.26	USA BLUE BOOK	39259	D-10312019-267	232
	FLUORIDE AMPULES	345.35	USA BLUE BOOK	39259	D-10312019-267	233
		604.61	* TOTAL			
601.49400.217	1) WATER FUND					
2) WATER DEPARTMENT	3) EQUIPMENT REPAIR PARTS					
	BULB	4.75	ERIC'S MOTORSPORTS	39231	D-10312019-267	291
	FUEL LINE, JACK	39.97	FUNNINGS SUPPLY INC	39255	D-10312019-267	293
		44.72	* TOTAL			
601.49400.221	1) WATER FUND					
2) WATER DEPARTMENT	3) MAINTAIN COLLECTION SYSTEM					
	801 13TH ST N SERV REPLA	5,530.00	CROW RIVER CONSTRUCTION	39226	D-10312019-267	297
	HYDRANT MARKERS	231.00	USA BLUE BOOK	39259	D-10312019-267	298
	PLUG, BUSHING	16.28	ZOSEL'S TRUE VALUE	39262	D-10312019-267	299
		5,778.36	* TOTAL			
601.49400.227	1) WATER FUND					
2) WATER DEPARTMENT	3) MANAGEMENT FEES					
	MANAGEMENT FEES	3,478.00	GENERAL FUND	39235	D-10312019-267	13
601.49400.313	1) WATER FUND					
2) WATER DEPARTMENT	3) CONTRACTED SERVICES					
	SEPT/OCT COLIFORM TEST	120.00	UTILITY CONSULTANTS INC	39260	D-10312019-267	316

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
601.49400.321 2) WATER DEPARTMENT	1) WATER FUND 3) TELEPHONE LOCAL SERVICE CELL PHONE-WATER	97.93 15.83 113.91	CENTURYLINK VERIZON * TOTAL	39221 039208	D-10312019-267 M-10312019-268	208 17
601.49400.321						
601.49400.331 2) WATER DEPARTMENT	1) WATER FUND 3) TRAVEL EXPENSE LODGING-JOHNSON	213.98	BANKCARD CENTER	39216	D-10312019-267	430
601.49400.381 2) WATER DEPARTMENT	1) WATER FUND 3) UTILITIES UTILITIES	984.18	MUNICIPAL UTILITIES	39252	D-10312019-267	141
601.49400.430 2) WATER DEPARTMENT	1) WATER FUND 3) MISCELLANEOUS JOHNSON WATER LICENSE	23.00	INCIDENTAL FUND	39243	D-10312019-267	273
602.14300 2) INVENTORY	1) SEWER COLLECTION & DISPOSAL PIPE INVENTORY COUPLING INVENTORY	1,151.56 956.07 2,107.63	MILBANK WINWATER WORKS MILBANK WINWATER WORKS * TOTAL	39248 39248	D-10312019-267 D-10312019-267	419 420
602.14300						
602.16590 2) CONSTRUCTION IN PROGRESS	1) SEWER COLLECTION & DISPOSAL WWTF BID	183.85	FINANCE AND COMMERCE	39233	D-10312019-267	272
602.43250.131 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) HEALTH INSURANCE HEALTH INS-HSA FEES	7.90	FURTHER	39234	D-10312019-267	468
602.43250.201 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) OFFICE SUPPLIES PRINTER INK TISSUE, CORD	40.98 25.86 66.84	BACKSTREET PRINTING RUNNINGS SUPPLY INC * TOTAL	39215 39255	D-10312019-267 D-10312019-267	440 382
602.43250.201						
602.43250.208 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) CHEMICALS & CHEM SUPPLIES FERRIC CHLORIDE	2,184.23	HAWKINS, INC.	39240	D-10312019-267	280
602.43250.209 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) GAS & OIL GAS	626.56	GLACIAL PLAINS COOPERATI	39236	D-10312019-267	132
602.43250.210 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) OPERATING SUPPLIES SANDY LIFT BATTERY BACKU EPOXY, KIT	413.16 24.98 438.14	BORDER STATES ELECTRIC S ZOSEL'S TRUE VALUE * TOTAL	39218 39262	D-10312019-267 D-10312019-267	333 397
602.43250.210						
602.43250.217 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) LAB EQUIPMENT & SUPPLIES WATER	11.94	DOMAT'S FAMILY FOODS	39230	D-10312019-267	411
602.43250.221 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) EQUIPMENT REPAIR PARTS TIP CLEANER	12.99	NORTHSIDE AUTO	39253	D-10312019-267	387
602.43250.223 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) EQUIPMENT REPAIRS CONTRACTED TIRE REPAIR	181.60	GLACIAL PLAINS COOPERATI	39236	D-10312019-267	455
602.43250.226 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) MAINTAIN SYSTEM BEARING, HINGES 13TH ST N MAIN REPAIR HWY 9 REPAIR HWY 9 REPAIR INSTINCT GREASE, BELT GRASS SEED, HINGE	31.40 2,800.00 4,512.50 8,238.40 289.57 58.16 42.71	A.F. BUILDING MATERIALS CROW RIVER CONSTRUCTION CROW RIVER CONSTRUCTION FERGUSON ASPHALT PAVING GLACIAL PLAINS COOPERATI NORTHSIDE AUTO RUNNINGS SUPPLY INC	39209 39226 39226 39232 39236 39253 39255	D-10312019-267 D-10312019-267 D-10312019-267 D-10312019-267 D-10312019-267 D-10312019-267 D-10312019-267	395 298 479 421 456 388 381

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
602.43250.226		15,972.74	* TOTAL			
602.43250.235	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) BUILDING MAINTENANCE & SUPPL 6" PVC CAP	19.50	GROSSMAN & TRUMP INC	39238	D-10312019-267	434
602.43250.307	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) MANAGEMENT FEES MANAGEMENT FEES	4,514.50	GENERAL FUND	39235	D-10312019-267	14
602.43250.310	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) TESTING SERVICES CONTRACTED SAMPLE TESTING TESTING	2,102.12 1,437.37 3,539.49	UTILITY CONSULTANTS INC UTILITY CONSULTANTS INC * TOTAL	39260 39260	D-10312019-267 D-10312019-267	418 433
602.43250.321	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) TELEPHONE CELL PHONE-SEWER	15.98	VERIZON	039208	M-10312019-268	18
602.43250.381	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) UTILITIES UTILITIES ELECT-SEWER LIFT	5,500.01 63.16 5,563.17	MUNICIPAL UTILITIES AGRALITE ELECTRIC COOPER * TOTAL	39252 039206	D-10312019-267 M-10312019-268	142 16
602.43250.383	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) HEATING COST NATURAL GAS	346.83	CENTER POINT ENERGY	39219	D-10312019-267	191
604.14300	1) ELECTRIC FUND					
2) INVENTORY CONTROL	INVENTORY	13,328.20	BORDER STATES ELECTRIC S	39218	D-10312019-267	332
604.16480	1) ELECTRIC FUND					
2) ELECTRICAL DISTRIBUTION SYST	225KVA TRANSFORMER	8,393.97	CITY OF CHASKA	39224	D-10312019-267	443
604.49610.223	1) ELECTRIC FUND					
2) POWER PRODUCTION	3) MAINT OF GENRATN EQUIP CONTR MISC SERVICES	716.00	DGR ENGINEERING	39229	D-10312019-267	292
604.49610.235	1) ELECTRIC FUND					
2) POWER PRODUCTION	3) BUILDING MAINTENANCE GARBAGE CANS, CLEANER	125.00	ZOSEL'S TRUE VALUE	39262	D-10312019-267	399
604.49610.307	1) ELECTRIC FUND					
2) POWER PRODUCTION	3) MANAGEMENT FEES-POWER PROD MANAGEMENT FEE	1,564.50	GENERAL FUND	39235	D-10312019-267	211
604.49610.381	1) ELECTRIC FUND					
2) POWER PRODUCTION	3) UTILITIES UTILITIES	3,304.09	MUNICIPAL UTILITIES	39252	D-10312019-267	143
604.49630.307	1) ELECTRIC FUND					
2) TRANSMISSION	3) MANAGEMENT FEES MANAGEMENT FEE	1,564.50	GENERAL FUND	39235	D-10312019-267	212
604.49630.317	1) ELECTRIC FUND					
2) TRANSMISSION	3) OTHER CONTRACTED SERVICES TRANSFORMER TESTING	174.80	MISSOURI RIVER ENERGY SE	39249	D-10312019-267	262
604.49640.201	1) ELECTRIC FUND					
2) DISTRIBUTION	3) OFFICE SUPPLIES SHARPIES BOOTS	19.99 184.56 204.55	BACKSTREET PRINTING DAKOTA SUPPLY GROUP * TOTAL	39215 39227	D-10312019-267 D-10312019-267	442 293
604.49640.209	1) ELECTRIC FUND					
2) DISTRIBUTION	3) FUEL EXPENSE-VEHICLES GAS	596.11	GLACIAL PLAINS COOPERATI	39236	D-10312019-267	133

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
604.49640.210	1) ELECTRIC FUND					
2) DISTRIBUTION	3) OPERATING SUPPLIES					
	EXT CORD ANTIFREEZE	56.91	RUNNINGS SUPPLY INC	39255	D-10312019-267	78
	GLOVE SLEEVE TESTIN	96.11	STUART C IRBY CO	39255	D-10312019-267	79
	GAS CYLINDER	4.79	*NOBEL'S TRUE VALUE	39262	D-10312019-267	80
604.49640.210		157.81	* TOTAL			
604.49640.221	1) ELECTRIC FUND					
2) DISTRIBUTION	3) EQUIPMENT MAINTENANCE PARTS					
	BATTERY, SWITCH	190.13	AUTO VALU BENSON	39212	D-10312019-267	33
	BLADE	179.00	BORDER STATES ELECTRIC S	39218	D-10312019-267	34
	CHOP SAW FIX	61.21	ERIC'S MOTORSPORTS	39231	D-10312019-267	35
	CHAIN, OIL	123.97	ERIC'S MOTORSPORTS	39231	D-10312019-267	36
	HOSE, FITTING	31.36	*NORTHSIDE AUTO	39253	D-10312019-267	37
604.49640.221		590.66	* TOTAL			
604.49640.223	1) ELECTRIC FUND					
2) DISTRIBUTION	3) EQUIPMENT MAINTENANCE CONTR.					
	TIRE REPAIRS	156.00	GLACIAL PLAINS COOPERATI	39236	D-10312019-267	457
604.49640.226	1) ELECTRIC FUND					
2) DISTRIBUTION	3) MAINTENANCE OF OVERHEAD LINE					
	SYSTEM ANALYSIS	1,009.70	MISSOURI RIVER ENERGY SE	39249	D-10312019-267	263
604.49640.227	1) ELECTRIC FUND					
2) DISTRIBUTION	3) MAINT OF UNDERGROUND LINE					
	CONDUIT, STRETCHER KIT	265.21	BORDER STATES ELECTRIC S	39218	D-10312019-267	336
	CONDUIT	19.98	RUNNINGS SUPPLY INC	39255	D-10312019-267	377
604.49640.227		285.19	* TOTAL			
604.49640.230	1) ELECTRIC FUND					
2) DISTRIBUTION	3) MAINT OF STREET LIGHTING					
	BULBS	188.16	BORDER STATES ELECTRIC S	39218	D-10312019-267	335
	3 LED FLOOD LIGHTS	862.48	JT SERVICES	39245	D-10312019-267	271
604.49640.230		1,050.64	* TOTAL			
604.49640.235	1) ELECTRIC FUND					
2) DISTRIBUTION	3) BUILDING MAINTENANCE					
	MATS & TOWELS	48.83	BENSON LAUNDRY-MAT HOUSE	39217	D-10312019-267	115
604.49640.307	1) ELECTRIC FUND					
2) DISTRIBUTION	3) MANAGEMENT FEES-DISTRIBUTION					
	MANAGEMENT FEE	4,693.50	GENERAL FUND	39235	D-10312019-267	213
604.49640.321	1) ELECTRIC FUND					
2) DISTRIBUTION	3) TELEPHONE					
	INTERNET	144.98	CHARTER COMMUNICATIONS	39223	D-10312019-267	436
	CELL PHONE-SURVEY	128.62	VERIZON	039208	M-10312019-268	20
604.49640.321		273.60	* TOTAL			
604.49640.331	1) ELECTRIC FUND					
2) DISTRIBUTION	3) TRAVEL AND MEALS					
	LODGING	364.16	BANKCARD CENTER	39216	D-10312019-267	431
	MILEAGE REIMB	89.90	WIEBOLD/TAYLOR	39261	D-10312019-267	240
604.49640.331		454.06	* TOTAL			
604.49640.381	1) ELECTRIC FUND					
2) DISTRIBUTION	3) UTILITIES					
	UTILITIES	235.59	MUNICIPAL UTILITIES	39252	D-10312019-267	144
604.49640.383	1) ELECTRIC FUND					
2) DISTRIBUTION	3) NATURAL GAS					
	UTILITIES	80.36	MUNICIPAL UTILITIES	39252	D-10312019-267	145
604.49650.307	1) ELECTRIC FUND					
2) DEMAND SIDE MANAGEMENT	3) MANAGEMENT FEES-CIP SALARY					
	MANAGEMENT FEE	782.25	GENERAL FUND	39235	D-10312019-267	222
604.49650.475	1) ELECTRIC FUND					
2) DEMAND SIDE MANAGEMENT	3) CONSERVATION REBATES					
	HEATING/COOLING REBATE	150.00	COUNTRY INN - BENSON	39225	D-10312019-267	312
	DEHUMIDIFIER REBATE	25.00	HOBERG/BILL	39242	D-10312019-267	284
	DEHUMIDIFIER REBATE	25.00	HOBERG/BILL	39242	D-10312019-267	285

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
604.49650.475	1) ELECTRIC FUND					
2) DEMAND SIDE MANAGEMENT	3) CONSERVATION REBATES					
604.49650.475	HVAC REBATE	175.00	AMUNDSON/DENNIS	039207	M-10312019-268	71
604.49650.480	1) ELECTRIC FUND					
2) DEMAND SIDE MANAGEMENT	3) LOAD MANAGEMENT					
604.49655.131	1) ELECTRIC FUND					
2) CUSTOMER ACCOUNTS	3) HEALTH INSURANCE					
604.49655.201	1) ELECTRIC FUND					
2) CUSTOMER ACCOUNTS	3) OFFICE SUPPLIES					
604.49655.201	PAPER	5.98	BACKSTREET PRINTING	392215	D-10312019-267	441
604.49655.307	1) ELECTRIC FUND					
2) CUSTOMER ACCOUNTS	3) MANAGEMENT FEES-CUST ACCTS					
604.49655.309	1) ELECTRIC FUND					
2) CUSTOMER ACCOUNTS	3) DATA PROCESSING SERVICES					
604.49655.317	1) ELECTRIC FUND					
2) CUSTOMER ACCOUNTS	3) OTHER CONTRACTED SERVICES					
604.49659.131	1) ELECTRIC FUND					
2) CUSTOMER SERVICE	3) HEALTH INSURANCE					
604.49660.307	1) ELECTRIC FUND					
2) ADMINISTRATION AND GENERAL	3) MANAGEMENT FEES-ADMINISTRATN					
604.49660.308	1) ELECTRIC FUND					
2) ADMINISTRATION AND GENERAL	3) MANAGEMENT FEES-FINANCE					
604.49660.309	1) ELECTRIC FUND					
2) ADMINISTRATION AND GENERAL	3) MANAGEMENT FEES-SALES					
604.49660.317	1) ELECTRIC FUND					
2) ADMINISTRATION AND GENERAL	3) OTHER CONTRACTED SERVICES					
604.49660.321	1) ELECTRIC FUND					
2) ADMINISTRATION AND GENERAL	3) TELEPHONE					
604.49660.321	MONTHLY PRI CHARGE	400.00	CENTURYLINK	392220	D-10312019-267	187
604.49660.331	1) ELECTRIC FUND					
2) ADMINISTRATION AND GENERAL	3) TRAVEL AND MEALS					
604.49660.331	LODGING-LEGAL SEM	277.16	BANKCARD CENTER	39216	D-10312019-267	432
	LODGING-TECH DAYS	156.90	PEDERSON/GLEN	39254	D-10312019-267	230
		434.06	* TOTAL			

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
604.49660.332 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) EDUCATION/TRAINING REGISTRATIONS-LEGAL	225.00	MISSOURI RIVER ENERGY SE	039203	M-10312019-268	68
604.49660.343 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) ADVERTISING REG ADS UTILITY ADS REACH OUT FOR WARMTH	216.50 14.00 1,000.00 1,361.40	HEADWATERS MEDIA MONITOR & NEWS PRAIRIE FIVE CAC, INC. * TOTAL	039941 039900 039904	D-10312019-267 M-10312019-268	136 137 636
604.49660.343	1) LIQUOR FUND					
609.14200 2) OFF SALE LIQUOR INVENTORY	LIQUOR	2,758.80	ARTISAN BELLBOY CORPORATION	000000	D-10312019-267	009
	LIQUOR	1,110.00	BREAKTHRU BEVERAGE MINNE	000000	D-10312019-267	000
	LIQUOR	5,110.00	JOHNSON BROTHERS LIQUOR	000000	D-10312019-267	000
	LIQUOR	5,540.00	JOHNSON BROTHERS LIQUOR	000000	D-10312019-267	000
	LIQUOR	5,540.00	JOHNSON BROTHERS LIQUOR	000000	D-10312019-267	000
	LIQUOR	5,540.00	JOHNSON BROTHERS LIQUOR	000000	D-10312019-267	000
	LIQUOR	6,900.00	PHILLIPS WINE & SPIRITS	000000	D-10312019-267	000
	LIQUOR	1,110.00	WHITTAKER BEVERAGE	000000	D-10312019-267	000
	LIQUOR	1,110.00	WHITTAKER BEVERAGE	000000	D-10312019-267	000
	LIQUOR	4,500.00	JOHNSON BROTHERS LIQUOR	000000	D-10312019-267	000
	LIQUOR	20,514.88	* TOTAL	000000	D-10312019-267	000
609.14200	1) LIQUOR FUND					
609.14205 2) OFF SALE WINE INVENTORY	WINE	720.00	BREAKTHRU BEVERAGE MINNE	24906	D-10312019-267	306
	WINE	5,000.00	JOHNSON BROTHERS LIQUOR	000000	D-10312019-267	000
	WINE	3,100.00	JOHNSON BROTHERS LIQUOR	000000	D-10312019-267	000
	WINE	6,000.00	PHILLIPS WINE & SPIRITS	000000	D-10312019-267	000
	WINE	1,100.00	WINE MERCHANTS	000000	D-10312019-267	000
	WINE	1,100.00	JOHNSON BROTHERS LIQUOR	000000	D-10312019-267	000
	WINE	6,367.60	* TOTAL	000000	D-10312019-267	000
609.14205	1) LIQUOR FUND					
609.14210 2) OFF SALE BEER INVENTORY	BEER	1,534.25	BEVERAGE WHOLESALERS INC	24904	D-10312019-267	116
	BEER	3,772.00	BEVERAGE WHOLESALERS INC	000000	D-10312019-267	000
	BEER	28.00	FOXHOLE BREWHOUSE	000000	D-10312019-267	000
	BEER	2,100.00	H. BOYD NELSON	000000	D-10312019-267	000
	BEER	5,100.00	H. BOYD NELSON	000000	D-10312019-267	000
	BEER CREDIT	1,100.00	H. BOYD NELSON	000000	D-10312019-267	000
	BEER CREDIT	2,740.00	H. BOYD NELSON	000000	D-10312019-267	000
	BEER	230.00	TALKING WATERS BREWING C	000000	D-10312019-267	000
	BEER	4,000.00	ARTISAN NELSON	000000	D-10312019-267	000
	BEER	5,760.00	H. BOYD NELSON	000000	D-10312019-267	000
	BEER CREDIT	2,200.00	H. BOYD NELSON	000000	D-10312019-267	000
	BEER CREDIT	1,100.00	H. BOYD NELSON	000000	D-10312019-267	000
	BEER	2,900.00	H. BOYD NELSON	000000	D-10312019-267	000
	BEER	2,100.00	BEVERAGE WHOLESALERS INC	000000	D-10312019-267	000
	BEER	6,000.00	BEVERAGE WHOLESALERS INC	000000	D-10312019-267	000
	BEER	27,020.70	* TOTAL	000000	D-10312019-267	000
609.14210	1) LIQUOR FUND					
609.49750.131 2) LIQUOR	3) HEALTH INSURANCE HEALTH INS-HSA FEES	7.90	FURTHER	24912	D-10312019-267	471
609.49750.201 2) LIQUOR	1) LIQUOR FUND 3) OFFICE SUPPLIES PAPER, MARKERS	116.82	BACKSTREET PRINTING	24900	D-10312019-267	439
609.49750.210 2) LIQUOR	1) LIQUOR FUND 3) OPERATING SUPPLIES BAGS, TRAYS, LINERS	236.89	WEST CENTRAL SALES	24929	D-10312019-267	417
609.49750.210	BATTERY, CAN	32.97	ZOSEL'S TRUE VALUE	24931	D-10312019-267	401
		269.86	* TOTAL			

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FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
609.49750.235	1) LIQUOR FUND					
2) LIQUOR	3) BUILDING MAINTENANCE & SUPPL					
	LIGHT FIXTURE, BULBS	1,968.59	BORDER STATES ELECTRIC S	24905	D-10312019-267	338
	CLEAN BEER LINES	300.00	S.C.D. TAP BEER LINE CLE	24928	D-10312019-267	250
609.49750.235		2,021.09	* TOTAL			
609.49750.252	1) LIQUOR FUND					
2) LIQUOR	3) OFF SALE BEER PURCHASES					
	POP	112.70	AMERICAN BOTTLING COMPAN	24897	D-10312019-267	308
609.49750.254	1) LIQUOR FUND					
2) LIQUOR	3) OFF SALE MIX PURCHASES					
	ICE	167.52	ARCTIC GLACIER USA INC	24898	D-10312019-267	112
	OFF SALE MIX	300.00	PEPSI	24928	D-10312019-267	126
	MIX	725.37	VIKING COCA COLA BOTTLIN	24928	D-10312019-267	155
609.49750.254			* TOTAL			
609.49750.292	1) LIQUOR FUND					
2) LIQUOR	3) ON SALE MISC PURCHASES					
	JUICE POP	304.53	DAROLD'S SUPER VALUE	24910	D-10312019-267	124
	PIZZAS	17.00	HARRY'S FROZEN FOOD	24917	D-10312019-267	135
	SNACKS	17.00	HENRY'S FOODS INC.	24922	D-10312019-267	140
	SNACKS	90.00	MONTE CANDY COMPANY	24928	D-10312019-267	156
	PREMIX	1,214.43	VIKING COCA COLA BOTTLIN	24928	D-10312019-267	156
609.49750.292			* TOTAL			
609.49750.307	1) LIQUOR FUND					
2) LIQUOR	3) MANAGEMENT FEES					
	MANAGEMENT FEES	2,309.00	GENERAL FUND	24913	D-10312019-267	16
609.49750.310	1) LIQUOR FUND					
2) LIQUOR	3) CONTRACTED SERVICES-CLEANING					
	LIQUOR STORE CLEANING	825.00	BENSON/KIMBERLY	24903	D-10312019-267	4
609.49750.321	1) LIQUOR FUND					
2) LIQUOR	3) TELEPHONE					
	LOCAL SERVICE	44.77	CENTURYLINK	24907	D-10312019-267	128
609.49750.333	1) LIQUOR FUND					
2) LIQUOR	3) FREIGHT ON LIQUOR					
	FREIGHT	385.70	COUNTRY PET FOODS	24909	D-10312019-267	119
609.49750.343	1) LIQUOR FUND					
2) LIQUOR	3) ADVERTISING					
	LIQUOR ADS	428.00	HEADWATERS MEDIA	24916	D-10312019-267	137
	LIQUOR ADS	194.99	MONITOR & NEWS	24921	D-10312019-267	139
609.49750.343		622.99	* TOTAL			
609.49750.360	1) LIQUOR FUND					
2) LIQUOR	3) INSURANCE					
	UNEMPLOYMENT-UNKE	222.22	MN UI FUND	24920	D-10312019-267	239
609.49750.381	1) LIQUOR FUND					
2) LIQUOR	3) UTILITIES					
	UTILITIES	872.58	MUNICIPAL UTILITIES	24923	D-10312019-267	146
609.49750.383	1) LIQUOR FUND					
2) LIQUOR	3) HEATING COST					
	UTILITIES	21.32	MUNICIPAL UTILITIES	24923	D-10312019-267	147
609.49750.430	1) LIQUOR FUND					
2) LIQUOR	3) MISCELLANEOUS					
	CABLE SERVICE	211.62	CHARTER COMMUNICATIONS	24908	D-10312019-267	118
609.49750.433	1) LIQUOR FUND					
2) LIQUOR	3) LICENSES					
	BUYERS CARD	20.00	MN DEPT OF PUBLIC SAFETY	24919	D-10312019-267	264
609.49750.438	1) LIQUOR FUND					
2) LIQUOR	3) LAUNDRY					
	MATS, TOWELS, & MOPS	44.03	BENSON LAUNDRY-MAT HOUSE	24902	D-10312019-267	114
	MATS	42.17	BENSON LAUNDRY-MAT HOUSE	24902	D-10312019-267	347
	MATS	41.29	BENSON LAUNDRY-MAT HOUSE	24902	D-10312019-267	348

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FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
609.49750.438		127.49	* TOTAL		
653.43240.210	1) GARBAGE COLLECTION FUND				
2) GARBAGE DISPOSAL	3) OPERATING SUPPLIES				
	GARBAGE TAGS	189.96	MONITOR & NEWS	39250 D-10312019-267	445
653.43240.307	1) GARBAGE COLLECTION FUND				
2) GARBAGE DISPOSAL	3) MANAGEMENT FEES				
	MANAGEMENT FEES	798.00	GENERAL FUND	39235 D-10312019-267	51
653.43240.310	1) GARBAGE COLLECTION FUND				
2) GARBAGE DISPOSAL	3) CONTRACTED SERVICES				
	GARBAGE CONTRACT	8,662.00	MATTHEISEN DISPOSAL, INC	39247 D-10312019-267	7
653.43240.384	1) GARBAGE COLLECTION FUND				
2) GARBAGE DISPOSAL	3) REFUSE DISPOSAL				
	TIPPING FEES	4,392.00	SWIFT CO ENVIRONMENTAL S	39257 D-10312019-267	154

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TOTAL NUMBER OF RECORDS PRINTED

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FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS	
101	GENERAL FUND	83,888.45	
211	LIBRARY FUND	27,292.21	
228	SMALL CITIES GRANT FUND 2005	1.11	CR
401	GENERAL CAPITAL OUTLAY FUND	216,411.77	
502	STORM WATER FUND	1,000.00	
515	ECONOMIC DEV. AUTHORITY FUND	1,000.00	
930	NSP (XCEL ENERGY) GRANT FUND	1,000.00	
601	WATER FUND	1,000.00	
602	SEWER COLLECTION & DISPOSAL	35,711.44	
604	ELECTRIC FUND	54,100.00	
609	LIQUOR FUND	64,000.00	
653	GARBAGE COLLECTION FUND	14,041.66	
TOTAL ALL FUNDS		541,210.75	

BANK RECAP:

BANK	NAME	DISBURSEMENTS
GRN	GENERAL BANK CHECKING ACCT	334,002.65
LQR	LIQUOR FUND	64,000.00
NAV	ENTERPRISE FUNDS	17,155.74
RUS	ECONOMIC DEV. AUTHORITY CHKN	26,019.18
TOTAL ALL BANKS		541,210.75