

**City Council Meeting Agenda  
City Council Chambers  
December 17, 2018**

**City of Benson Mission Statement**

Benson is a forward looking community that values public safety,  
Quality of life and treats people with dignity and respect.

		4:30 p.m. Personnel Committee	
Page	1.	5:30 p.m. Call the Meeting to Order at the Benson City Council Chambers (Mayor)	
	2.	Pledge of Allegiance	
	3.	Approval of Agenda	
		<b>Additions?</b> <input type="checkbox"/> None <b>1.</b> _____ <b>2.</b> _____	
		Any Consent Agenda items to be moved to a regular agenda item?	
		Approval of Agenda ____ as Presented or ____ Revised	<b>Action Requested</b>
	4.	Consent Agenda:	<b>Action Requested</b>
	a.	Minutes:	
3-9		▪ 12.3.2018 City Council Meeting	
10		▪ 11.5.2018 Planning Commission Meeting	
	b.	Applications:	
11-12		▪ Kelly Lindblad – Airport Commission	
13-14		▪ Tom Anderson – Hospital Board	
15		▪ Cigarette License Renewals	
	c.	Correspondence:	
16		▪ November 2018 Police Report	
17-18		▪ Xcel Energy Letter to Minnesota Public Utility Commission	
19		▪ Doug and Heather Thankyou	
	5.	Persons With Unscheduled Business to Come Before the Council	
20-22	6.	Order for Repair – 703 – 15 <sup>th</sup> St. S.	<b>Action Requested</b>
23-32	7.	Letter of Termination of Lease Agreement – Benson Public Schools	Information Only
		▪ Civic Center Board Request	
33-42	8.	Pool Facility Assessment – USAquatics	Information Only
43-44	9.	Consider AFSCME Union Contract 2019-2021	<b>Action Requested</b>
45-46	10.	Prairie Five Transit Pay Request - \$6,109.00	<b>Action Requested</b>
	11.	City Council Retreat – January 18-19, 2019	Information Only
	12.	Doug Griffith Schedule for 2019	Information Only
		▪ Strategic Planning March 7-9, 2019	
		▪ Marketing Planning – June 20-22, 2019	
47-50	13.	Prairie Waters Member – 2019	<b>Action Requested</b>

	14.	Changes to the Zoning Map	Information Only
51-52	15.	2018 Bad Debt List	<b>Action Requested</b>
53-56	16.	2019 Polling Place Designation Resolution	<b>Action Requested</b>
57	17.	Consider Resolution for Vac-Truck Lease	<b>Action Requested</b>
58-69	18.	Consider Approval of 2018 Budgets & Levy <ul style="list-style-type: none"> <li>▪ Resolution Certifying the Final Operating Budget for Calendar Year 2019</li> <li>▪ Resolution Adopting Final 2018 Property Tax Levy Collectible in 2019</li> <li>▪ Resolution Revising the 2018 General Fund Operating Budget per GASB 64</li> </ul>	<b>Action Requested</b>
	19.	Exempt Salaries	<b>Action Requested</b>
70-87	20.	Bills and Warrants	<b>Action Requested</b>
	21.	Adjourn: Mayor	

<p>In compliance with the American Disability Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at 320-843-4775. Notification 48 hours prior to the meeting will enable the City of make reasonable arrangements to ensure accessibility to this meeting.</p>
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**DRAFT**

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING  
DECEMBER 3, 2018**

The meeting was called to order at 5:30 p.m. by Mayor Collins. Members present: Jack Evenson, Terri Collins, Mark Schreck, Jon Buyck. Members Absent: Lucas Olson. Also present: City Manager Rob Wolfington, Police Chief Ian Hodge, Public Works Director Dan Gens and Roxy Lewis.

The Council recited the Pledge of Allegiance.

Mayor Collins asked for any changes or additions to the agenda. Wolfington asked to add League of Minnesota Cities Insurance Liability Waiver and two applications to the Airport Board. It was moved by Evenson, seconded by Schreck and carried unanimously to approve the agenda.

It was moved by Schreck seconded by Evenson and carried unanimously to approve the following items on the Consent Agenda:

- November 19, 2018 City Council Minutes
- October 15, 2018 EDA Minutes
- October 22, 2018 Special EDA Minutes
- Application to the Park Board by Mike Berreau
- Application to the Airport Board by Leroy Noreen
- Application to the Airport Board by Gene Doscher
- Northern Lights Trails Gambling Permit for April 6, 2019
- 2019 MRES Electrical Line Worker Scholarship
- Spectrum Smart Cities Letter
- MRES Official Notice of S-1 Rates Effective 1/1/2019
- Public Works Report

There was no one with unscheduled business.

Wolfington presented a proposed resolution from Charter Communications. Upon review from Moss & Barnett, they have countered with a resolution containing language in the best interest of the City.

Councilmember Evenson offered the following resolution:

**APPROVING THE ASSIGNMENT OF  
THE CHARTER CABLE FRANCHISE  
(RESOLUTION 2018-25)**

**WHEREAS**, CC VIII Operating, LLC (hereinafter referred to as “Grantee”), currently holds a cable television franchise (“Franchise”) granted by the City of Benson, Minnesota (“City”); and

**WHEREAS**, Grantee operates a cable television system (“System”) that provides cable services and other communication services in the City; and

**WHEREAS**, Charter Communications, Inc., (“Charter”) is the ultimate parent company of Grantee; and

**WHEREAS**, on or about October 1, 2018 the City received from Grantee, FCC Form 394

- Application for Franchise Authority Consent to Assignment or Transfer of Control of Cable Television Franchise (“Application”); and

**WHEREAS**, under the Application Grantee and Charter have requested the City’s approval of the proposed assignment of the Franchise (“Assignment”) from Grantee to Spectrum Mid-America, LLC, a Delaware limited liability company (“Spectrum”); and

**WHEREAS**, Spectrum will become the new holder of the Franchise in the City; and

**WHEREAS**, Federal law and the terms of the Franchise require that the City take action to consider the Application within one hundred twenty (120) days of the date of receipt, or on or before January 29, 2019; and

**WHEREAS**, Minnesota state law and the Franchise require the City’s advance written consent prior to the proposed Assignment; and

**WHEREAS**, the City has reviewed the Application and the proposed Assignment, and based on information provided by Grantee and information otherwise publicly available, the City has elected to approve the Assignment subject to certain conditions as set forth herein.

**NOW, THEREFORE**, the City of Benson, Minnesota hereby resolves as follows:

1. All of the above recitals are hereby incorporated by reference as if fully set forth herein.
2. The Franchise is in full force and effect and Grantee is the lawful holder of the Franchise.
3. The City hereby consents and approves of the Assignment as set forth in the Application.
4. The City’s consent to the Assignment shall not serve to waive any rights the City may have under applicable law to hold the Grantee or Spectrum liable for any and all liabilities, known and unknown, under the Franchise.
5. The City expressly reserves any and all rights it may have under applicable law to enforce compliance with the terms of the Franchise against Grantee and Spectrum.
6. In the event the Assignment contemplated by the Application is not completed, for any reason, the City’s consent shall not be effective and shall be null and void.

This Resolution shall take effect and continue and remain in effect from and after the date of its passage, approval, and adoption.

Councilmember Schreck seconded the foregoing resolution and the following vote was recorded: AYES: Evenson, Schreck, Collins, Buyck. NAYES: None. Thereupon the Mayor declared Resolution 2018-25 duly passed and adopted.

Wolffington discussed Doug Griffith’s visit and the intent of having him come back with planning and marketing strategies. He proposed having Griffith and Stantec come for the Council’s annual Strategic Planning session the end of January 2019 then in the late spring or summer for the marketing piece. He said they have engaged MRES to conduct the strategic planning session for the Council. He proposed cancelling the traditional two day strategic planning session and just bringing in Griffiths. He asked for Council input. Schreck said he feels the traditional strategic planning is good as administrative input is valuable. After discussion, it was decided on December 10, 2018 to have a conference call with

the Mayor, City Manager and Griffith and propose the two meetings, bringing Stantec in for the planning aspect, and EDA in on the marketing aspect. We will then discuss this further at the next Council meeting.

Next was a request for reimbursement for damages from a homeowner on Sanford Road for a sewer back-up. Wolfington said there was a call-out on October 27, 2018. The crew went out and flushed the sewer line which was flowing fine. The homeowner had a back-up in their sewer line. He said no neighbors had any problems with sewer back-ups and recommended to the Council they deny the request for reimbursement. After discussion, it was moved by Evenson, seconded by Buyck and carried unanimously to deny the request and direct staff to compose a letter stating the City is not responsible for the back-up.

Next was a public works request to review the septic hauler fees for dumping in our wastewater system. Wolfington asked to table this request until the next meeting.

Gens presented a list of all the sewer lift stations. They are now all equipped with updated visual and auto dialer alarms and are operational.

Councilmember Buyck offered the following resolution:

**RESOLUTION TO APPROVE TRANSFER FROM LIBRARY ENDOWMENT FUND  
(RESOLUTION NO. 2018-26)**

WHEREAS, the City of Benson established the Library Endowment Fund in March of 1995 with excess dollars left over from the new building construction, and

WHEREAS, the interest earned in this fund is available for the purchase of capital equipment,  
and

WHEREAS, the fund has earned \$353.28 in interest during 2018, and

WHEREAS, the City Council has budgeted to transfer interest earnings in an amount up to \$400.00.

NOW, THEREFORE BE IT RESOLVED that the \$353.00 interest earned be transferred from the Library Endowment Fund to the operating Library Fund to help cover the costs of capital equipment.

Councilmember Evenson seconded the foregoing resolution and the following vote was recorded: AYES: Evenson, Schreck, Collins, Buyck. NAYES: None. Thereupon the Mayor declared Resolution 2018-26 duly passed and adopted.

Councilmember Schreck offered the following resolution:

**RESOLUTION TO APPROVE BUDGETED TRANSFERS  
(RESOLUTION NO. 2018-27)**

WHEREAS, the City of Benson has maintained the following funds, and

WHEREAS, the City Council has determined that it is prudent to make transfers in 2018 in order to fund certain projects or programs.

NOW, THEREFORE BE IT RESOLVED that the following amounts be transferred from the following funds:

**Budgeted      Transferred**

From Cemetery Perpetual Care to General Fund	1,650	1,648
<b>TOTAL</b>	<b>1,650</b>	<b>1,648</b>

Councilmember Evenson seconded the foregoing resolution and the following vote was recorded: AYES: Evenson, Schreck, Collins, Buyck. NAYES: None. Thereupon the Mayor declared Resolution 2018-27 duly passed and adopted.

Councilmember Evenson offered the following resolution:

**RESOLUTION TRANSFERRING AMOUNT DESIGNATED FOR FUTURE  
CAPITAL OUTLAY TO THE GENERAL CAPITAL OUTLAY FUND  
(RESOLUTION NO. 2018-28)**

WHEREAS, the Benson City Council has established a fund known as the General Capital Outlay Fund, and

WHEREAS, the Council desires to track all capital outlay purchases for the General Fund through this fund, and

WHEREAS, there are monies appropriated in the General Fund 2018 Budget for this purpose.

NOW, THEREFORE, BE IT RESOLVED that the following amounts be transferred from the General Fund Appropriated Fund Balance to the General Capital Outlay Fund for:

City Hall	40,000
Police Department	57,000
Street Department	276,000
Park	157,000
Airport	20,000
<b>TOTAL</b>	<b>\$550,000</b>

Councilmember Schreck seconded the foregoing resolution and the following vote was recorded: AYES: Evenson, Schreck, Collins, Buyck. NAYES: None. Thereupon the Mayor declared Resolution 2018-28 duly passed and adopted.

Councilmember Evenson offered the following resolution:

**RESOLUTION TRANSFERRING \$8,111 FROM THE EDA FUND AND \$12,310 FROM THE  
REVOLVING LOAN FUND TO THE GENERAL FUND  
(RESOLUTION NO. 2018-29)**

WHEREAS, the City of Benson is active in economic development, and

WHEREAS, the Economic Development Authority makes loans to local businesses in order to create jobs, and

WHEREAS, these loans are administered by personnel within the General Fund, and

WHEREAS, a 1% management fee on the beginning asset balance of these Funds is a reasonable fee to charge for this administration.

NOW, THEREFORE BE IT RESOLVED that the City Council authorized the transfer of \$8,111 from the EDA Fund and \$12,310 from the Revolving Loan Fund to the General Fund.

Councilmember Buyck seconded the foregoing resolution and the following vote was recorded: AYES: Evenson, Schreck, Collins, Buyck. NAYES: None. Thereupon the Mayor declared Resolution 2018-29 duly passed and adopted.

Councilmember Evenson offered the following resolution:

**RESOLUTION SETTING ASSESSMENTS FOR WATER AND  
SEWER SERVICES RENDERED BY THE CITY OF  
BENSON, MINNESOTA FOR 2018 PAYABLE 2019  
(RESOLUTION NO. 2018-30)**

BE IT RESOLVED, by the Benson City Council that pursuant to Minnesota Statutes Chapter 444 that the assessment roll for 2018 Sewer and Water Bills as prepared by the City Manager is hereby approved and made a part therefore; and,

BE IT FURTHER RESOLVED that the assessments hereinafter noted shall be submitted to the County Auditor on or before December 15, 2018 and placed on the tax roll for collection with the taxes collectable in 2019.

Account Number, Name & Address	Legal Description & Parcel No.	Sewer	Water	Totals
102-0150-00-01 207 9 <sup>th</sup> St. N Betty Twitchell	City of Benson Lts 4,5 & 6 Blk 3 23-0016-000-01	\$101.25	\$0.00	\$101.25
104-0196-00-01 812 13 <sup>th</sup> St. N MR Properties LLC Gene Weber	Benson-Acre Lots PT SE ¼ of NW1/4 N 50 FT of the following Property: Beg at a PT on the W Line of BK 9. 23-1363-000-01.	\$35.16	\$25.07	\$60.23
201-0020-00-09 516 15 <sup>th</sup> St. N Jesse Knuteson/Amanda Peterson	Railway 2 <sup>nd</sup> Addition Lot 6 Blk 3 23-0383-000-01	\$236.25	\$287.98	\$524.23
202-0076-00-04 211 19 <sup>th</sup> St. N Ebnet Investments LLC	Arthur Thornton Addition Lts 1 & 2 Blk 51 23-0320-000-01	\$98.09	\$59.93	\$158.02
202-0095-00-07 2010 Atlantic Ave Jason McVinua/Nick Wrobleski	Alton Hume Addition Lot 7 Block 1 23-0771-000-01	\$54.18	\$32.26	\$86.44
202-0097-00-17 2104 Atlantic Ave Eugene R. Weber	Alton Hume Addition Lot 8 Blk 1 23-0772-000-01	\$40.15	\$27.40	\$67.55
301-0065-00-14 703 15 <sup>th</sup> St. S Kristine Knuteson	Southside Addition Lot 9 Blk 7 23-0913-000-01	\$184.92	\$102.81	\$287.73
304-0002-00-19 201 17 <sup>th</sup> St S Ebnet Investments, LLC	Morris & Payte's Addition Lts 23 & 24 Blk 43 23-0279-000-01	\$33.75	\$20.00	\$53.75
301-0123-00-02 802 17 <sup>th</sup> St. S Marvin & Elaine Schultz	Southside Addition Lot 4 Blk 14 23-0954-000-01	\$369.90	\$164.30	\$534.20
402-0059-00-04 204 11 <sup>th</sup> St. S	City of Benson Lts 1,2,3,4 & 5 Blk 18	\$66.75	\$53.37	\$120.12

Joseph & Kristina Schafer	23-0101-000-01			
402-0185-00-12 212 9 <sup>th</sup> St. S Jose Salinas	City of Benson Lots 10,11, & 12 Blk 6 23-0029-000-01	\$444.00	\$6.36	\$450.36
501-0087-00-08 1316 Atlantic Ave Angela Ellingson	City of Benson W 16 FT of Lt 8 Blk 28; E 9 Ft of LT9 Blk 28 23-0171-000-01	\$619.00	\$464.37	\$1083.37
<b>TOTALS</b>		<b>\$2,283.40</b>	<b>\$1,243.85</b>	<b>\$3,527.25</b>

Councilmember Schreck seconded the foregoing resolution and the following vote was recorded:  
 AYES: Evenson, Schreck, Collins, Buyck. NAYES: None. Thereupon the Mayor declared Resolution 2018-30 duly passed and adopted.

Councilmember Schreck offered the following resolution:

**RESOLUTION SETTING ASSESSMENTS FOR CURRENT SERVICES  
 BY THE CITY OF BENSON, MINNESOTA FOR 2018 PAYABLE 2019  
 (RESOLUTION NO. 2018-31)**

BE IT RESOLVED, by the Benson City Council that the following assessments for 2018 as prepared by the City Manager are hereby approved and made a part thereof; and,

BE IT FURTHER RESOLVED, that the assessments hereinafter noted shall be submitted to the County Auditor on or before December 15, 2018 and placed on the tax roll for collection with the taxes collectable in 2019.

<b>Charges</b>	<b>Name &amp; Mailing Address</b>	<b>Legal Description &amp; Parcel No.</b>	<b>Amnt Due</b>
Broken Meter Plate 2010 Atlantic Ave.	Jason McVinua 412 – 16 <sup>th</sup> St. S Benson, MN 56215	Lots 7, Block 1 Alton Hume Addition 23-0771-000	\$80.00
Mowing & Garbage Removal 516 – 15 <sup>th</sup> St. N.	Amanda Peterson & Jesse Knuteson 108 Meadow Lane Janesville, MN 56048	Lots 6, Block 3 Railway 2 <sup>nd</sup> Addition 23-0383-000	\$1,298.50
Diseased Elm Tree 209 – 12 <sup>th</sup> St. N.	Christopher Rengstorf 209 – 12 <sup>th</sup> St. N. Benson, MN 56215	Lots 1, 2 & 3, Block 22 City of Benson Addition 23-0134-000	\$563.40
<b>TOTALS</b>			<b>\$1,941.90</b>

Councilmember Buyck seconded the foregoing resolution and the following vote was recorded:  
 AYES: Evenson, Schreck, Collins, Buyck. NAYES: None. Thereupon the Mayor declared Resolution 2018-31 duly passed and adopted.

Mayor Collins opened the Truth in Taxation Hearing at 6:00 p.m.

The City Manager presented the Council with the updated 2019 proposed budget, significant accomplishments from 2018 and goals to be accomplished in 2019. Citizen Lewis asked some questions on the City budget. It was moved by Evenson, seconded by Buyck and carried unanimously to close the public hearing at 6:26 P.M.

Wolfington presented a Liability Coverage Waiver Form from the League of Minnesota Cities Insurance Trust. There is a statutory tort limit for liability for cities that purchase liability insurance from them. We have the option to waive the limit and purchase a higher liability policy from them. After discussion it was moved by Evenson, seconded Buyck and carried unanimously to not waive the monetary limits on municipal tort liability established by Minn. Stat. §466.04.

There being no further business to come before the Council upon motion by Evenson, seconded by Buyck and carried unanimously to adjourn the Council meeting at 6:28 p.m.

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Mayor

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City Clerk

WJ

**MINUTES – BENSON PLANNING COMMISSION**  
**NOVEMBER 5, 2018 AT 12:00 NOON**

**Members Present:** Ron Laycock, Sue Fitz, Chuck Koenigs, Jon Buyck, Matt Mattheisen, Jack Evenson  
**Members Absent:** Nick Newman.  
**Also Present:** City Manager Rob Wolfington., Building Official Mike Jacobson and County Administrator Kelsey Baker

The meeting came to order at 11:57 a.m.

**Courthouse Expansion**

Wolfington asked Baker to come to the Planning Commission meeting today, as the County is looking into adding on to the Courthouse and may possibly ask the City to close Idaho Avenue between 14<sup>th</sup> and 15<sup>th</sup> Street North. They would like to use the street as a parking lot, which is one option. A second option would be leaving Idaho open. She showed renditions of three possible additions. The county is discussing bringing Human Services, 6W Corrections, enlarge the jail facility and law enforcement center area as well as move the County Attorney into the new building. She broke the cost down for each department to move into the new building. She went on to say there is a building committee and they are currently studying all options. Wolfington said if they ask for a vacation, it would be by ordinance and there is the possibility it could go to a referendum vote, and be denied. The question was asked how many employees would be in the building, to which Baker responded 65. Wolfington discussed zoning rules for parking, and would there be enough even with the street vacation, so they would need to apply for a variance as well. Baker said they would not necessarily have to go through a vote of the people if they use jail bonding. She expects the Commissioners will come to a decision by March 2019.

It was moved by Koenigs, seconded by Mattheisen and carried unanimously to approve the October 1, 2018 Planning Commission Minutes.

**Xcel Energy – Brightmark Energy – BioPro Energy**

Wolfington discussed the letter of support for Brightmark Energy (BME) the City sent to Xcel Energy in the sale of assets and land development of the Fibrominn site. He went on to say BioPro Energy (BPE) sent an email this morning to the City Council Members outlining the advantages of supporting the bid from BPE over BME. He went on to discuss CVEC may approach the Council tonight as they would like to partner with BPE. He also went on to explain loaning \$1 million to BME for the land and development. He also stated it could be a reality the two companies could work side by side.

**13 Ways to Kill Your Community Program**

Wolfington discussed Doug Griffith coming to Benson November 15 & 16, 2018. He is a community therapist and will be meeting with various groups around town, as well as conducting a community forum on November 15, 2018 at the Golf Club. He also stated Stantec, who is working on our comprehensive plan will be sitting in on the meetings to chronicle ideas and information for the comprehensive plan.

**Adjournment**

There being no other business, it was moved by Fitz, seconded by Evenson and carried unanimously to adjourn at 12:39 p.m.

**CITY OF BENSON**  
**APPLICATION FOR APPOINTMENT TO CITY BOARDS OR COMMISSIONS**

Dear Applicant:

We welcome you as an applicant for one of the City's boards or commissions. These groups play a very important role in Benson City Government. These boards and commissions serve as advisory bodies to the Benson City Council. They provide information and recommendations to the City Council so the Council can make sound decisions regarding issues and policy matters.

Please fill out the information requested below. You are encouraged to attach any additional information which you believe qualifies you for appointment to the board or commission you have selected.

.....  
**BOARD OR COMMISSION PREFERENCE:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Airport Advisory Commission | <input type="checkbox"/> Housing & Redevelopment Authority |
| <input type="checkbox"/> Benson Area Tourism Board              | <input type="checkbox"/> Library Board                     |
| <input type="checkbox"/> Cemetery Board                         | <input type="checkbox"/> Park Board                        |
| <input type="checkbox"/> Economic Development Authority         | <input type="checkbox"/> Planning Commission               |
| <input type="checkbox"/> Hospital Board                         | <input type="checkbox"/> Utilities Board                   |

**RETURN APPLICATION TO:**

Office of the City Manager  
City of Benson  
1410 Kansas Avenue  
Benson, MN 56215  
Telephone: 320-843-4775  
Date Received: 1/1

**PERSONAL INFORMATION:**

Name Kelly Lindblad Address Lindblad Kelly 10 @ 6 Mail. Corn. 311 16th St. S.  
Telephone: Home 320-843-4525 Business None Zip 56215  
How long have you been a resident of Benson? Since 1956  
Have you served previously on any of Benson's boards or commission? <sup>Appointment</sup> YES  NO  
Have you served previously on any city board/commission in any other community? YES  NO  
Are any members of your immediate family in the same household presently employed by the City of Benson or serving on any of the City's boards or commissions? YES  NO  
Occupation: Retired Name of Employer: SELF  
I am a member of the following civic organizations: None - Retired Fireman

Please list your special interests, education, past experiences, etc., which you feel would benefit the City of Benson by your appointment to the board/commission you have indicated a preference to above:

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Do you have any additional comments? \_\_\_\_\_

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#### DESCRIPTION OF BENSON'S BOARDS AND COMMISSIONS

**Airport Commission** - Makes recommendations to the City Council for the use, management, and operation of the airport and shall advise the Council in all matters concerning the Airport.

**Cemetery Committee** - Advises and assists the City Council and City staff in the administration, maintenance and improvement of the Benson City Cemetery.

**Housing and Redevelopment Authority** - This Authority is a public corporation empowered to undertake certain types of redevelopment projects and low rent housing assistance programs pursuant to the provisions of the M.S.A. 462.411 thru 462.711. These projects may include such activities as planning, acquisition, demolition, clearance, rehabilitation and construction for the purpose of providing decent, safe and sanitary housing for persons of low and moderate income and the improvement and restoration of stagnant, undeveloped land.

**Library Board** - Acts as an advisory body to the City Council by providing information and make recommendations to the City Council on library matters.

**Park Board** - Acts as an advisory body to the City Council by making recommendations to the Council on issues associated with City parks, playgrounds, the swimming pool, skating rinks, and other related functions.

**Planning Commission** - Acts as an advisory body to the City Council by reviewing variance requests, subdivisions, plats, zoning regulations, etc. In addition, they work on developing long-range planning goals and objectives.

**Utilities Board** - Advises and assists the City Council and Director of Public Works in the administration and improvement of public utilities.

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Please fill out the information requested below. You are encouraged to attach any additional information which you believe qualifies you for appointment to the board or commission you have selected.

.....  
**BOARD OR COMMISSION PREFERENCE:**

- |   |  |
|---|--|
| <input type="checkbox"/> Airport Advisory Commission    | <input type="checkbox"/> Housing & Redevelopment Authority |
| <input type="checkbox"/> Benson Area Tourism Board      | <input type="checkbox"/> Library Board                     |
| <input type="checkbox"/> Cemetery Board                 | <input type="checkbox"/> Park Board                        |
| <input type="checkbox"/> Economic Development Authority | <input type="checkbox"/> Planning Commission               |
| <input checked="" type="checkbox"/> Hospital Board      | <input type="checkbox"/> Utilities Board                   |

**RETURN APPLICATION TO:**

Office of the City Manager  
City of Benson  
1410 Kansas Avenue  
Benson, MN 56215  
Telephone: 320-843-4775  
Date Received: \_\_\_/\_\_\_/\_\_\_

**PERSONAL INFORMATION:**

Name Tom Anderson Address 409 meadow lane

Telephone: Home 320-905-5012 Business \_\_\_\_\_ Zip 56215

How long have you been a resident of Benson? 32 years

Have you served previously on any of Benson's boards or commission?  YES  NO

Have you served previously on any city board/commission in any other community?  YES  NO

Are any members of your immediate family in the same household presently employed by the City of Benson or serving on any of the City's boards or commissions? YES NO

Occupation: \_\_\_\_\_ Name of Employer: \_\_\_\_\_

I am a member of the following civic organizations: \_\_\_\_\_

Please list your special interests, education, past experiences, etc., which you feel would benefit the City of Benson by your appointment to the board/commission you have indicated a preference to above:

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Do you have any additional comments? \_\_\_\_\_

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**Utilities Board** - Advises and assists the City Council and Director of Public Works in the administration and improvement of public utilities.

## **CIGARETTE LICENSE RENEWALS FOR 2018**

1. Benson Food Shop
2. Holiday Station
3. Darold's SuperValu
4. Glacial Plains
5. Dollar Store

## Council Report 12/10/2018

The following is a summary of Police Dept activities for the month of November 2018.

BPD Officers conducted 144 Traffic Stops in November 2018, in November of 2017, BPD conducted 126 Traffic stops.

BPD Officers arrested 3 people for DUI in November 2018. BPD had 1 person arrested for DUI in November 2017.

BPD Officers issued 43 traffic and non-traffic citations in November 2018, 38 Citations were issued in November 2017.

BPD Officers were involved in 8 Domestic incidents in November 2018, 5 Domestic incidents in November 2017.

BPD Officers arrested 9 people in November 2018, 12 in November 2017.

BPD Officers were overall involved in 418 incidents in November 2018, and 411 in November 2017.



414 Nicollet Mall  
Minneapolis, Minnesota 55401-1993

December 4, 2018

Daniel P. Wolf  
Executive Secretary  
Minnesota Public Utilities Commission  
121 7th Place East, Suite 350  
St. Paul, Minnesota 55101

—Via Electronic Filing—

RE: PROCESS UPDATE  
PETITION TO TERMINATE THE PPA WITH BENSON POWER, LLC,  
ACQUIRE THE BENSON/FIBROMINN PLANT AND CLOSE THE FACILITY  
DOCKET NO. E002/M-17-530

Dear Mr. Wolf:

Northern States Power Company, doing business as Xcel Energy, submits this letter regarding the termination of the Power Purchase Agreement with Benson Power, LLC, the acquisition of the Benson/Fibrominn Plant, and our efforts to close the facility as approved by the Commission's January 23, 2018 Order and March 28, 2018 Order Denying Reconsideration. As the Commission is aware, there have been two letters filed recently in this docket, one from Biomass Products, LLC (BPP) and the other from the City of Benson. Below we provide a status update on our process to acquire the Benson plant and close the facility.

As discussed in our June 30, 2017 filing in this docket, we indicated that once our proposal was approved, we would take the following steps in order to facilitate an orderly shutdown of the plant:

1. Obtain the necessary regulatory approvals and, within three days, close the transaction with Benson Power, LLC (which means we terminate the current PPA and take ownership of the plant).
2. Submit the Midcontinent Independent System Operator (MISO) Attachment Y within days of closing transaction.
3. Operate the Benson facility for 6 months (assuming MISO approval of our Attachment Y).
4. Begin closure of the facility; remove all hazardous material etc., which will take about one month.
5. Facilitate demolition efforts, equipment salvage, and restoration, which we estimate will take about 18 months.

We note that we have completed steps 1 through 4 and are currently in the process of completing step 5. Specifically, we are in the process of equipment salvage and plant demolition efforts.

Toward that end, we coordinated a public auction (which was publicly advertised in the industry through Heritage Global Partners) for the plant equipment and buildings. We noted in the auction process that, as discussed in our initial petition, we had a letter agreement with the City of Benson that provides them an option to purchase the site upon closure of the facility. As a result of this land purchase option, any bids that involved the land required the support of the City of Benson. Accordingly, we reviewed the bid submissions in coordination with the City of Benson and selected Brightmark Energy (BME) who made a timely offer for some of the buildings and equipment in accordance with our structured process. We are working on the land sale agreement with the City of Benson who we expect will sell the land to BME.

We will have an online auction for the remaining plant components on December 5 and 6. We will then seek bids for demolition and removal activities early in 2019, with work presumed to commence in May 2019.

We are still in the process of our salvage and demolition efforts, so we do not yet have final costs. However, consistent with our initial petition where we indicated that we would do our best to maximize customer benefits, we note that our current estimates look as though there will be more customer benefits than we initially estimated due to higher salvage values for the plant equipment and lower demolition costs. In addition, our host community is pleased as they have a new company in their small community that will contribute significantly to economic development and provide employment opportunities.

Pursuant to Minn. Stat. § 216.17, subd. 3, we have electronically filed this document, and served copies on all parties on the attached service list. If you have any questions regarding this filing, please contact me at (612) 330-6064 or [bria.e.shea@xcelenergy.com](mailto:bria.e.shea@xcelenergy.com).

Sincerely,

/s/

BRIA SHEA  
DIRECTOR, REGULATORY AND STRATEGIC ANALYSIS

Enclosures  
c: Service List



Dear Rob,

Thank You so much for such  
a great experience in your community.  
We think you have built something  
really special. Thank you for the  
invitation.

Love,  
Dana & Heather

**ORDER FOR RAZING AND REMOVAL OF HAZARDOUS BUILDINGS**

**TO: KRISTINE A. KNUTESON, her heirs and/or assigns, and all persons unknown claiming any right, title, interest or lien in the real estate described herein**

**YOU ARE HEREBY ORDERED** to repair the house located at 703 15th Street South, Benson, Minnesota, legally described as Lot Nine (9), Block Seven (7), Southside Addition to the City of Benson, Swift County, Minnesota,

You are to repair the buildings by taking the following specific actions:

1. Repair all existing structural hazards to the satisfaction of the City Building Inspector
2. Repair all existing weather protection hazards to the satisfaction of the City Building Inspector
3. Repair any existing wiring, plumbing or mechanical hazards to the satisfaction of the City Building Inspector

In the alternative you may raze and remove the building.

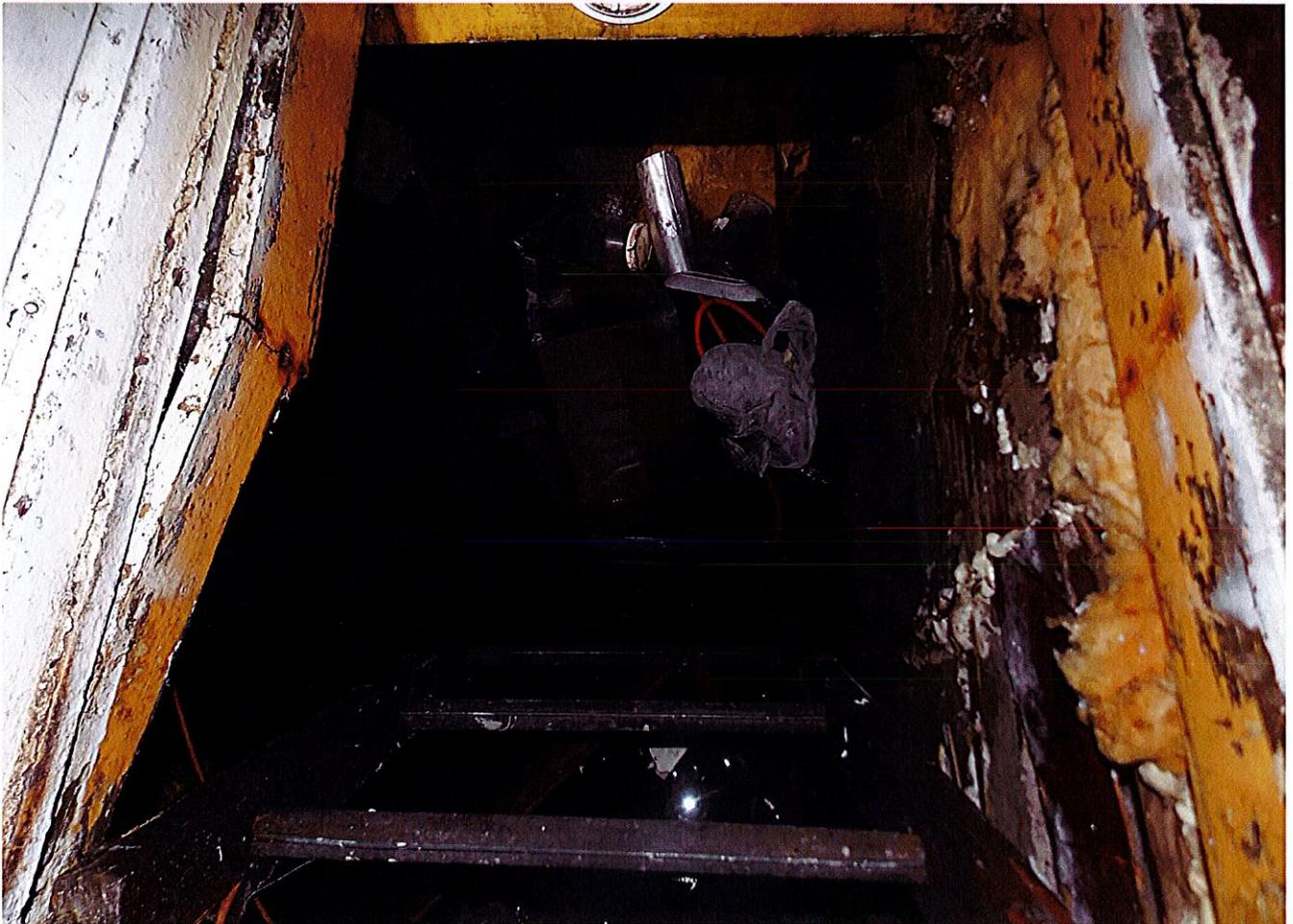
This order is made on the grounds that said house is in a hazardous condition and presents a serious threat to the health and safety of the public.

You must complete the repair of said buildings by no later than \_\_\_\_\_. If you fail to do so, a motion for summary enforcement of this order will be made to the District Court of Swift County, Minnesota, unless you file an answer to this Order within the time specified by Minnesota Statutes section 463.18.

Dated: December 17, 2018

CITY OF BENSON

\_\_\_\_\_  
By: Terri Collins  
Mayor







# Benson Public Schools

ISD #777

1400 Montana Avenue, Benson, MN 56215

Phone: 320.843.2710 • Fax: 320.843.2262

www.benson.k12.mn.us

"Exceptional Opportunities for Every Student's Success"

December 7, 2018

Mayor Terri Collins  
Benson City Council  
1410 Kansas Avenue  
Benson, MN 56215

Dear Mayor Collins and Benson City Council Members:

At the Board meeting on Tuesday evening, December 4, 2018 the Benson School Board of Education voted to cancel the Benson Civic Center Remodel Project. The reason for having to cancel the project is the requirements by the Building Code Division of the State of Minnesota that the existing structure of the gym remodel area be brought into conformance to the building code. The cost to meet the building codes will take the project beyond the school budget and will not meet the city flood plain ordinance, resulting in a building permit not being attainable.

Based upon the above information the Benson School Board officially requests to terminate the Civic Center lease between the City of Benson and Independent School District No. 777, effective December 4, 2018. In addition, the School District requests reimbursement for the lease payment made on October 4, 2018 for the year starting December 1, 2018.

While every effort was made to repurpose the Civic Center for school and community activity space, unfortunately, the codes and related costs, along with ordinances became a barrier that could not be overcome by the School District. We appreciate our partnership with the city and welcome further discussion about other partnership opportunities.

Sincerely,

Dennis Laumeyer  
Superintendent  
Benson Public Schools

## **LEASE**

**THIS LEASE** is made this 16 day of October, 2017, by and between the City of Benson, Minnesota, a municipal corporation ("Lessor"), and Independent School District No. 777, a Minnesota public corporation ("Lessee").

### **SECTION ONE SUBJECT AND USE**

Lessor, in consideration of the rents and covenants hereinafter mentioned, does hereby lease to Lessee, and Lessee does hereby hire and take from Lessor, the premises shown cross-hatched on Exhibit A attached hereto, consisting of: the North One hundred thirty-four (134) feet (13,800 square feet, more or less) of the Benson Civic Center Building located at West Highway 12, Benson, MN, and legally described as the West (W) One hundred sixty Feet (160') of Lot Four (4), Block One (1), Benson Industrial Park, City of Benson, County of Swift, State of Minnesota, including the fenced outside storage area lying north of and adjacent to the building ("Leased Premises"). The remainder of the Benson Civic Center, including its parking lot, grounds, and the Leased Premises, will be referred to as the Property.

Lessee shall use the Leased Premises for school sponsored activities.

### **SECTION TWO TERM AND RENT**

The term of this Lease shall be five (5) years commencing December 1, 2017, and ending December 31, 2022 ("Lease Term").

Lessee shall pay annual rent for the Leased Premises in the sum of Thirty-five Thousand and 00/100 Dollars (\$35,000.00), in advance, on the first day of December, 2017 and on the first day of each December thereafter continuing through December 1, 2021. Rent shall be paid in advance on or before the first day of each December to Lessor at 1410 Kansas Avenue, Benson, MN 56215. This Lease may be extended for an additional term of one (1) year from the termination date upon mutual agreement of the parties.

After Lessee pays the final installment of rent on or before December 1, 2021, and provided Lessee has not defaulted on the terms herein, Lessee shall have the option to purchase the Leased Premises for the sum of One and 00/100 Dollar (\$1.00). Lessee must exercise its option to purchase the Leased Premises on or before October 1, 2022. The period from November 1, 2021 through October 1, 2022 is the Option Period. If the Lessee elects to purchase during the Option Period, the parties shall close on the sale of the Leased premises on or before December 1, 2022.

**SECTION THREE  
ALTERATIONS, ADDITIONS AND IMPROVEMENTS**

Lessee shall not make any improvements to the Leased Premises without the prior written consent of Lessor. Any improvements made on or in the Leased Premises during the Lease Term, shall become part of the Leased Premises and the sole property of Lessor except for moveable trade fixtures, equipment, and furnishings, which Lessee shall retain as its property, and further excepting any improvement made to the premises by Lessee which was not approved by Lessor and which Lessor directs Lessee to remove at the termination of this Lease.

**SECTION FOUR  
UTILITIES**

Lessee shall be solely liable for all utility charges on the Leased Premises as they become due including those for sewer, water, electricity, gas, garbage removal, cable television and telephone service. Lessor agrees, at its sole cost and expense, to cause the Leased Premises to be separately metered. Lessee shall reimburse Lessor on a monthly basis for all said utility charges within ten (10) days of receipt by Lessee of an invoice therefor from Lessor.

**SECTION FIVE  
REAL ESTATE TAXES**

Lessor shall pay all real estate taxes which are assessed during the term of the Lease including taxes assessed during the term but which may be payable after the expiration of the Lease. Lessor shall also pay any installments of special assessments payable during the term.

**SECTION SIX  
REPAIRS AND MAINTENANCE**

Except as set forth herein, Lessee shall at all times during the term of this Lease and at its own expense, keep the Leased Premises in good repair. Lessee shall use all reasonable precautions to prevent waste, damage or injury to the Leased Premises.

Lessee shall repair, at its expense, any structural portions of the Leased Premises, including but not limited to, the walls, floors, roof, and windows, as well as the exterior and foundation of the Leased Premises unless such damage is caused by the negligence or willful act of Lessor or its employees, agents, or invitees, and except for damage for which the Lessor receives insurance proceeds under Section Seven or is responsible for under Section Ten,.

Lessor will maintain the grounds of the Property, including parking lot snow removal, grass cutting, and weed removal. Lessee shall be responsible for snow removal from pedestrian areas.

Lessor will remove the existing sign from the Property. Lessee may add signage as detailed in Section Eighteen, below.

Lessee shall coordinate scheduling, cleaning, and costs associated with shared facilities with the Civic Center board.

**SECTION SEVEN  
INSURANCE**

Lessor shall provide insurance for the Property as part of Lessor's blanket insurance policy, insuring the Benson Civic Center against loss or damage by fire, explosion or other insurable hazards. Lessee may, at its own expense, obtain a policy of insurance against liability for bodily injury to persons and damage to property that may result from Lessee's use of the Leased Premises. Lessor shall have no liability for any property of Lessee stored on the Leased Premises and Lessee shall bear any loss of or damage to said property unless such loss or damage is caused by the negligence or willful act of Lessor or its employees, agents or invitees.

**SECTION EIGHT  
LIABILITY OF LESSOR AND LESSEE**

To the extent allowed by law, each party agrees to indemnify and save harmless the other against and from any and all claims by and on behalf of any persons arising from the breach or default on the part of the indemnifying party in the performance of this Lease or from the conduct or management of, from any work or thing done by or on behalf of the indemnifying party in or about, or its activities upon or occupancy of the Leased Premises during the term of this Lease.

**SECTION NINE  
UNLAWFUL, DANGEROUS, OR INCOMPATIBLE ACTIVITY**

Lessee shall neither use nor occupy the Leased Premises or any part thereof for any unlawful or ultra-hazardous business purpose nor operate or conduct its business in a manner which materially and adversely interferes with the use and enjoyment of the remainder of the Benson Civic Center building.

**SECTION TEN  
DESTRUCTION OF LEASED PREMISES**

In the event of a partial destruction of the Leased Premises during the term of this Lease from any cause other than Lessee's negligence or willful act or that of its employee, agent or visitor, Lessor shall forthwith repair the same, and there shall be an abatement of rent corresponding with the time during which, and the extent to which, the Leased Premises are untenable.; In the event of destruction of the Leased Premises greater than 50% of its value, Lessor may elect not to rebuild or repair, in which case the term of this Lease shall end at, and the rent shall be prorated up to, the time of the damage. If Lessor elects to repair the premises but fails to do so within 60 days of the date of damage then the term of this Lease shall end and the rent shall be prorated up to the date of damage.

**SECTION ELEVEN  
DEFAULT OR BREACH**

Each of the following events shall constitute a default or breach of this Lease by Lessee:

1. Failure by Lessee to pay any rent or additional rent when due and failure to make such payment within fifteen (15) days after written notice thereof by Lessor to Lessee.
2. Failure by Lessee to comply with any of the conditions of this Lease which failure continues for a period of thirty (30) days after written notice thereof by Lessor to Lessee, provided, however, Lessee shall not be deemed to be in default if Lessee shall have commenced corrective action within said thirty (30) days and is diligently prosecuting the curing of same.
3. Except for circumstances beyond Lessee's control (i.e., casualty, remodeling, strikes), if Lessee shall vacate or abandon the Leased Premises for a period of thirty (30) days or more, provided however, Lessee shall not be deemed to be in default under this paragraph if Lessee, during the period of such vacation or abandonment of the Leased Premises, continues to pay all rent or additional rent when due.
4. If Lessee or any successor or assignee of Lessee while in possession shall file a petition in bankruptcy or insolvency or for reorganization under any bankruptcy act, or shall voluntarily take advantage of any such act by answer or otherwise, or shall make an assignment for the benefit of creditors.
5. If involuntary proceedings under any bankruptcy law or insolvency act shall be instituted against Lessee, or if a receiver or trustee shall be appointed of all or substantially all of the property of Lessee, and such proceedings shall not be dismissed or the receivership or trusteeship vacated within ninety (90) days after the institution or appointment.

**SECTION TWELVE  
EFFECT OF DEFAULT**

In the event of any default hereunder, as set forth in SECTION ELEVEN, Lessor may at its option cancel and annul this Lease at once and re-enter and take possession of the Leased Premises in the manner permitted by law and remove all persons and their property therefrom, and recover at once full and exclusive possession of all of the Leased Premises, whether in possession of Lessee or of third persons, or vacant; or Lessor may at its option at any time after such default re-enter and take possession of the Leased Premises without such re-entering working a forfeiture of the rents to be paid and the covenants to be kept by Lessee for Lease Term.

**SECTION THIRTEEN  
SUBLEASES**

Lessee shall not sublet all or any part of the Leased Premises to any person or entity without the prior written consent of Lessor. In the event of a sublease, Lessee shall continue to remain liable and responsible for the performance of all the terms, covenants and conditions of this Lease.

**SECTION FOURTEEN  
QUIET ENJOYMENT**

Lessor warrants that Lessee shall have peaceable and quiet enjoyment of the Leased Premises free from any eviction or interference by Lessor if Lessee pays the rent and otherwise fully and punctually performs the terms and conditions of this Lease. Lessor, however, reserves the right to enter the Leased Premises for the purpose of inspection at any time during normal business hours upon reasonable prior notice.

**SECTION FIFTEEN  
WAIVERS**

The failure by Lessor to insist on a strict performance of any of the terms and conditions hereof shall be deemed a waiver of the rights or remedies that Lessor may have regarding that specific instance only, and shall not be deemed a waiver of any subsequent breach or default in any terms and conditions.

**SECTION SIXTEEN  
NOTICE**

All notices required or permitted by the terms of this Lease shall be sent by certified mail, return receipt requested, postage prepaid, or by telecopy with an acknowledgement of receipt to the parties as follows:

To Lessor:  
City of Benson  
1410 Kansas Avenue  
Benson, MN 56215  
Telephone No. (320)843-4775  
Fax No. (320)842-7151

To Lessee:  
Independent School District No. 777  
1400 Montana Ave  
Benson, MN 56215  
Telephone No. (320)843-2710  
Fax No. (320)843-2262

**SECTION SEVENTEEN  
SURRENDER OF POSSESSION**

Unless this Lease is extended or Lessee's option to purchase is exercised during the Lease Term as detailed in Section Two above, Lessee shall, on the last day of the Lease Term, or on earlier termination and forfeiture of the Lease, peaceably and quietly surrender and deliver the Leased Premises to Lessor including all buildings and improvements thereon except moveable trade fixtures, and furnishings which Lessor has agreed shall remain the property of Lessee, or improvements which Lessor has directed Lessee to remove, to Lessor free of subtenancies, clean and all in good condition and repair, ordinary wear and tear excepted.

**SECTION EIGHTEEN  
SIGNAGE**

Lessee shall have the right, without the consent of Lessor, to install and maintain signs on the Leased Premises, as allowed by applicable codes and ordinances, provided said signs are mounted against the building wall.

**SECTION NINETEEN  
COMMON AREAS**

During the Lease Term, Lessee shall have access to the bathrooms, locker rooms and concession area ("Common Facilities") operated by the Civic Center board. Lessee may enter into a separate agreement with the Civic Center board regarding the use and maintenance of these common areas, but in no event will reasonable access to the Common Facilities be denied.

**SECTION TWENTY  
BINDING EFFECT**

This Lease contains the entire agreement between the parties and shall not be modified except by a written instrument executed by the parties and attached hereto. This Lease shall be binding on and inure to the benefit of the parties, their successors and assigns.

IN WITNESS WHEREOF, the parties have executed this Lease on the day and year set forth above.

**LESSOR:**

**CITY OF BENSON**

By: [Signature]  
Its MAYOR

By: [Signature]  
Its CITY MANAGER

**LESSEE:**

**INDEPENDENT SCHOOL  
DISTRICT NO. 777**

By: [Signature]  
Its Board Chair

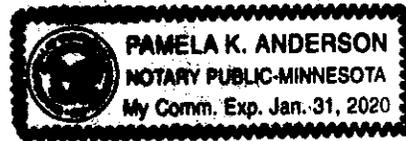


STATE OF Minnesota)  
COUNTY OF Swift)<sup>ss.</sup>

The foregoing instrument was acknowledged before me this 20<sup>th</sup> day of November, 2017, by Dennis Laumeyer, the Superintendent of Benson Public Schools, Independent School District No. 777, a public corporation existing under the laws of the State of Minnesota.

*Pamela K. Anderson*

Notary Public





# Benson Civic Center Board

2200 Tatges Avenue • PO Box 43 • Benson, Minnesota 56215 • (320) 843-4377

Date: December 11, 2018

To: Benson City Council  
Re: North end of the Civic Center

Dear City Council Members,

We understand that the Benson Public School has determined that they will be unable to complete their renovation of the North End of the Civic Center for their gymnastics program. We along with the Benson Hockey Association are saddened that they were not able to succeed. Both organizations were ready to lend our support however we were able to.

It has always been the intent of the Civic Center Board and, before that the Grain Storage Building Task Force, to use the entire building for community recreation. Up until the school took over the North end of the building it had been used as a revenue source to make building improvements. A means to an end if you will.

We are as close as we have ever been to making the north end an important part of our recreational assets. Of course there will be additional costs associated with making that happen and the amount and where those funds would come from are unknown at this point.

We would like to propose that you direct the Civic Center Board to review the status of the north end of the building and to develop a plan that would fulfill our goal of a totally recreation focused facility. This plan would identify a budget for immediate and future improvements as well as annual operating costs. It is estimated that it will take anywhere from 60 – 90 days to report back to you if not longer.

With that information we would hope to recommend whether or not this is the time to convert that space to recreation or if a short term rental agreement to generate additional revenue would be more prudent in order to meet our goal.

Thank you for the opportunity to move forward the recreational opportunities in our community!!

Sincerely,

Benson Civic Center Board

Bill McGeary  
President

---

**Facility Assessment**  
**For**  
**City of Benson Municipal Pool**  
**Benson, MN**

---

**October 8, 2018**



124 Bridge Ave; PO Box 86  
(763) 972-5897

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## **Executive Summary**

### **Statement of Understanding**

The City of Benson, MN has requested an evaluation of their existing swimming pool at the Benson Aquatic Center with an emphasis on pool shell condition and cracking problems with the concrete pool deck.

### **Process**

Tom Schaffer and Paul Schaffer of USAquatics visited the site on Tuesday July 31st, 2018 and examined the facility with an emphasis on pool decks, pool shells and equipment. While at the facility Tom and Paul also examined other aspects of the facility such as conditions, code/regulations and equipment. photos were taken as well as discussions with Rob Wolfington (City Manager) and Dan (Pool Operator). A second trip was made on Tuesday September 25<sup>th</sup>, 2018 after the pool was drained for the season to test for leaks with American Leak Detection and to examine the condition of the pool shell.

### **Scope**

The wading pool, multi-use pool and mechanical room were examined for:

- State health regulatory issues
- ADA and Federal regulatory issues
- General conditions of facility

### **Criteria**

- Department of Public Health
- Americans with Disabilities Act
- Virginia Graham Baker Act
- Standard industry practices
- General facility safety and conditional concerns

## Assessment

### Facility General Conditions



The pool fa

- The decks do slope properly towards the deck drains and away from the pool no areas of ponding water were seen.
- The deck has a severe crack around the main pool at the bond beam. This is also the location of the depth marking tiles causing the tiles to crack and come loose. We recommend removing about 2 feet of concrete around the pool then replacing it leaving an expansion joint at the deck.
- There is adequate clearance around the pool. Per the States 5' min path code.
- Pool area access is via doors that are self-closing, self-latching and lockable.
- The tile has been patched in some places and appears to need patching in other places, the tile in the pools also needs to be re-grouted.
- There is minor surface contamination on some of the rail goods, but all equipment appears to be in good working order, except for one hand rail which is missing the hardware that tightens on the post inside the anchor.
- The metal structure of the small drop slide at the main pool is beginning to show severe rust. We recommend replacing the drop slide. Photos of rust are on page 9.
- The fiberglass on the flume slide is starting to show its age, many cracks in the gelcoat finish was noticed while walking the flume. The rest of the slide structure is in great shape.
- There are 2 pipes stubbed up in the wading pool, these pipes where installed during construction of the facility for future play features. New play features can add a new look the facility and help attract more families.
- The small tot-slide in the wading pool should have a landing pad at the bottom to protect against injury.
- Safety equipment and signage is evident and meets code requirements.

#### Concerns

- There is not an ADA lift available at the pool. Per the 2010 interpretation of the ADA regulations a lift must be present, available and operational for use by a handicapped individual such that there is no need for additional assistance.
- There are a couple depth markers that do not meet code they had been replaced due to the crack in the deck around the main pool. Depth markers must show Feet, Inches, and include a "No Diving" marker in all areas where diving is not permitted.

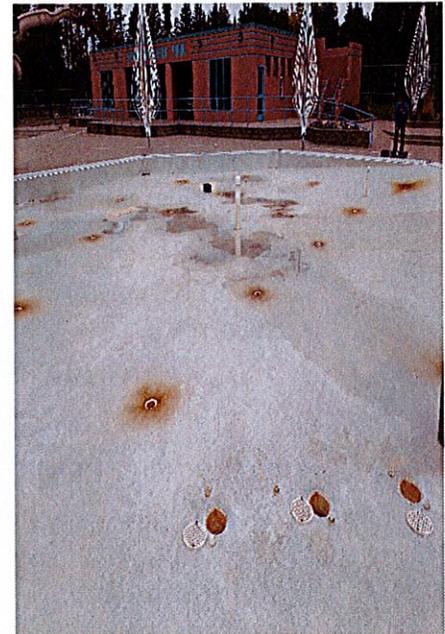
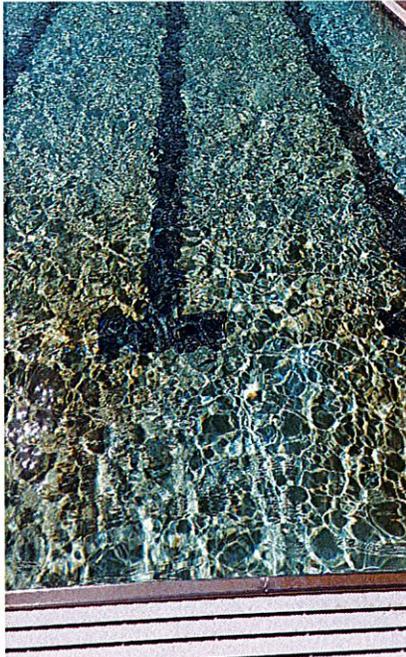
## Mechanical Area



The mechanical area of the facility appears to be kept clean and neat. All systems were operational at the time of the assessment. In depth examination of operational parameters was not conducted at this time and no concerns were noted.

- Chemicals are stored appropriately.
- There were no evident chemical fumes.
- The equipment does not appear to be corroded except for the heaters. Staff had told us the city will be getting new heaters and placing them outside next to the mechanical room.
- It had been brought to our attention that many of the gear operated valves are extremely hard to open and close. We did open and close a few valves they should be replaced as they are beginning to lock up.
- The high rate sand filters are original to the facility with a manufacture date of 2003. The face piping on the filters is beginning to show its age and with a life span of approximately 15 years we recommend replacing the filters. Sand has also been found in the wading pool near the returns, no leaks had been found by American Leak Detection in the plumbing which leads us to believe this sand is coming from the filters. The filters had been backwashed prior to shutting down for the season, which hides evidence of a broken lateral at the bottom of the filter. The sand will have a depression in it over the broken lateral during normal operation, back washing levels the sand back out hiding the depression.
- It was noticed during our second visit that the valves in the surge tank near the diving board are extremely difficult to access and operate. A ladder should be added to make access into the surge tank safer and easier. The valves in the tank should be replaced and proper valve extensions added so they can be operated from the pool deck.

## Pool Vessels



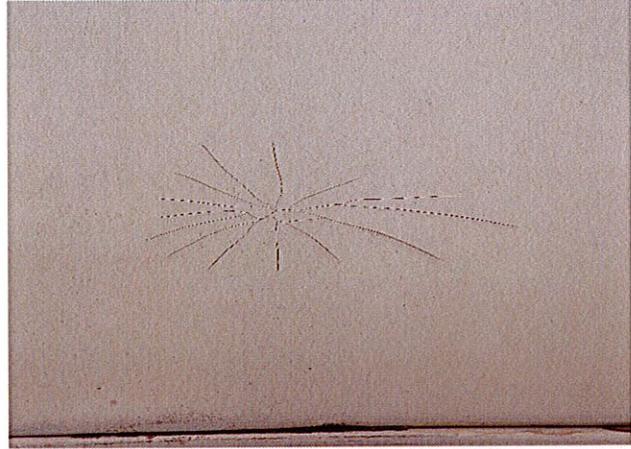
The pool vessels appear in fine condition overall with a few minor items of note.

- The plaster in the main pool has delaminated in many spots, there is also many areas where the plaster is cracked. The cracks in the plaster can lead to more delamination problems in the future.
- One small delaminated spot was found in the wading pool, the rest of the plaster in the wading pool is in adequate shape.
- There is a double main drain on both pools which have a VGB anti-entrapment cover applied and is compliant. The flume slide does have double suction sumps however the covers are not VGB compliant and should be replaced with covers that meet state codes.
- Both pools had acceptable rim flow along the entire perimeter.
- The dimensions of the diving area, as it pertains to the one-meter board, are within Minnesota State Code requirements.
- What appears to be rust staining is showing up near the returns on both pools. While talking with the pool operator this had been the first year the staining has been seen. One easy way to minimize iron rust from staining the pool after filling for the season is to let it filter out the iron before adding any chlorine.

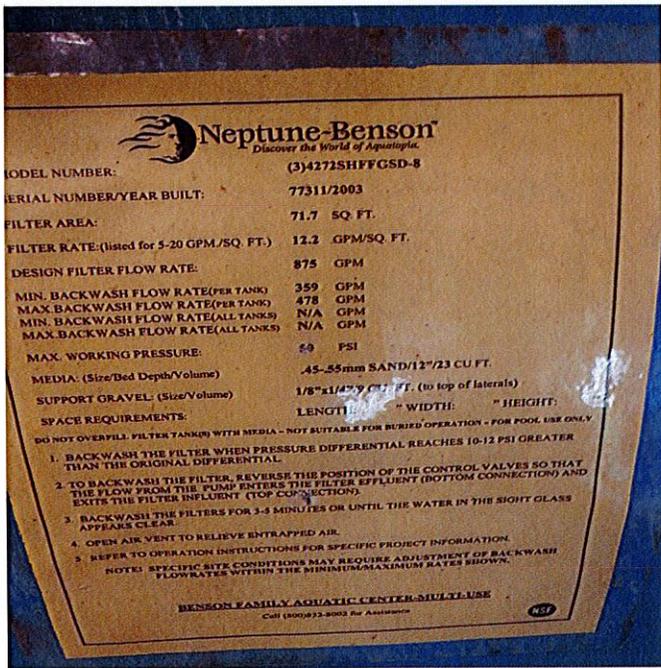
Photos



Depth marker not to code



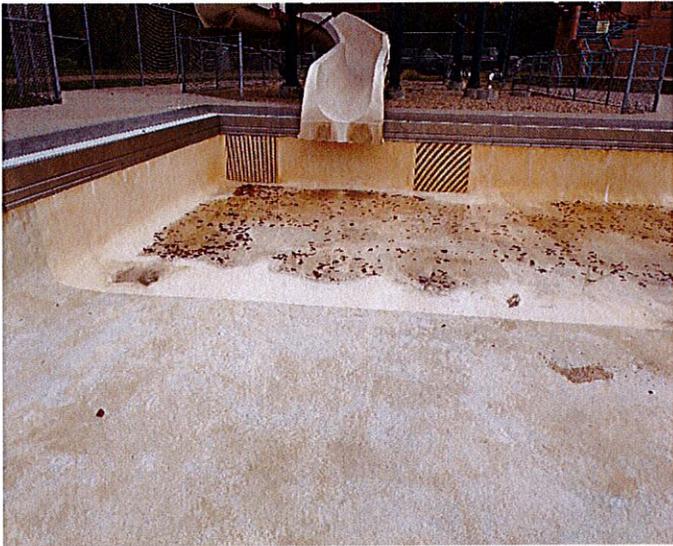
Crack in Flume Slide Gelcoat



High rate sand filter



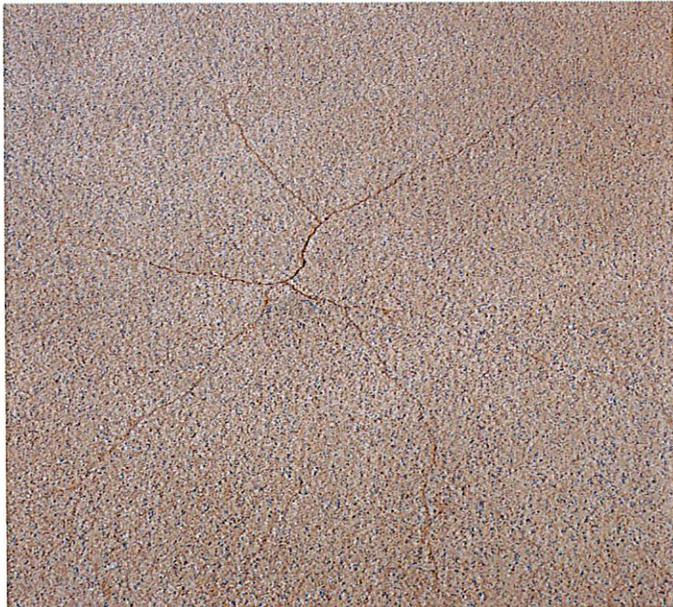
Missing grout on tiles



Patched Plaster



Rust Staining



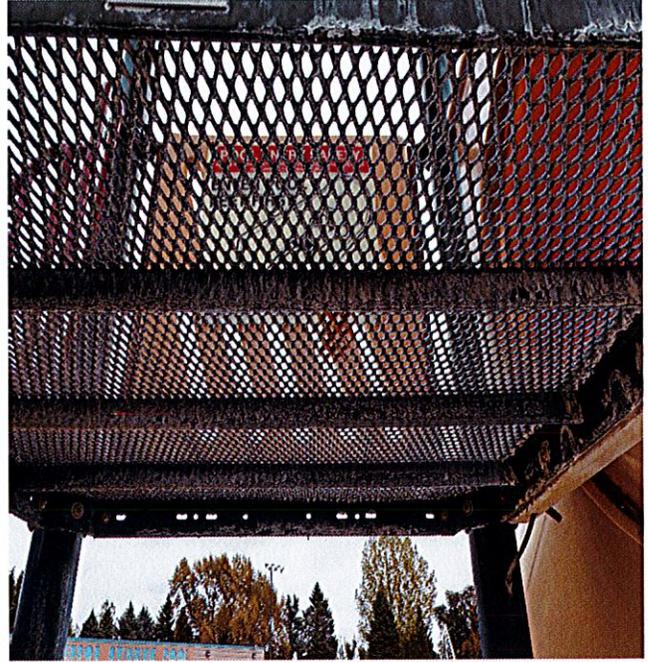
Delaminated/Cracked Plaster



Rust Staining/Future Feature Pipes



Sever Rust on Drop Slide Platform



Bottom of Drop Slide Platform

**Cost Analysis**

Re-Plaster main pool shell.....	\$110,000 -
\$125,000	
Re-plaster wading pool.....	\$50,000 - \$60,000
Paint main pool shell.....	\$50,000 - \$60,000
Paint wading pool.....	\$20,000 - \$25,000
Replace concrete around main pool.....	\$24,000 - \$28,000
Fix concrete behind gutter on wading pool.....	\$5,000 - \$6,000
Add play features in wading pool.....	\$10,000 - \$130,000
Add landing pad at bottom of tot slide.....	\$2,000
Replace drop slide at main pool.....	\$15,000 - \$20,000
Regenerative Filters.....	\$80,000 - \$100,000
Replace pool system valves.....	\$10,000
Add ladder and valve extensions to surge tank.....	\$2,000





AFSCME Council 65 Proposal Tracking Update – **Tentative Agreement Summary** – AFSCME 65/City of Benson

Proposal #	Proposal	Date Proposed	Tentative Agreement 11/29/18
1.			<b>Term of Agreement: January 1, 2019 – December 31, 2021</b>
2.	Article X – Holidays, 10.1 – 2 <sup>nd</sup> Paragraph  In addition, the employees shall be granted four (4) hours for the observance of Good Friday and <b>eight (8) hours</b> on Christmas Eve when Christmas Eve Falls on a weekday.	10/25/18	<b>Yes, tentative agreement</b>  <b>In addition, the employees shall be granted four (4) hours for the observance of Good Friday and <b>eight (8) hours</b> on Christmas Eve when Christmas Eve Falls on a weekday.</b>
3.	Appendix A – Wages	11/29/18	<b>1/1/19 4% wage increase 1/1/20 3% wage increase 1/1/21 3% wage increase</b>
4.	Article V – Union Rights, <u>3<sup>rd</sup> paragraph</u>		Replace current paragraph with the following:

			single coverage for the Delta Dental Plan Design 6006.	
--	--	--	--	--

**Combine Public Works/Non-Licensed WWW pay grade**

The Water/Waste Water Operator Class II pay schedule becomes the base rate for employees holding a Class D licensure in Water and Wastewater Operation.

Employees who hold a Class C Water Operator licensure shall receive an additional \$.40 per hour over the base pay rate. Employees who hold a Class C Waste Water Operator licensure shall receive an additional \$.40 per hour over the base pay rate.

Employees who hold a Class B Water and/or Wastewater Operator licensure shall receive an additional \$ 1.55 per hour over the base pay rate.

Employees who hold a Class A Water and/or Wastewater Operator licensure shall receive an additional \$ 2.55 per hour over the base pay rate.

# PRAIRIE FIVE COMMUNITY ACTION COUNCIL, INC.

## Main Office

7th St. & Washington Ave  
Suite 302  
P.O. Box 159  
Montevideo, MN 56265-0159

Phone: 320/269-6578

FAX: 320/269-6570

TDD: 320/269-6988

[www.prairiefive.com](http://www.prairiefive.com)

E-mail: [prairiefive@prairiefive.org](mailto:prairiefive@prairiefive.org)

## Branch Offices

Benson

Canby

Ortonville

Madison



Mission Statement: Working together to strengthen the quality of life in our communities.

December 6, 2018

Rob Wolfington  
City Administrator  
1410 Kansas Avenue  
Benson, MN 56215

Dear Mr. Wolfington:

Please find enclosed an invoice which covers the 2<sup>nd</sup> half of the 2018 operating year to include capital replacements. Over the past 8 years we have not had an increase in operating cost to the cities and counties nor will we have an increase in this rate going into 2019. This current invoice is for \$6,109.00 dollars. This is an unusual year, we have the new buses in our possession, so for the final bill for 2018 we will not have to bill an estimated cost for the buses it is the actual cost for 2 buses.

We can be reached at either 877-757-4337 or (320) 269-6578 for any questions. You can also reach me by email at [ted.nelson@prairiefive.org](mailto:ted.nelson@prairiefive.org).

Sincerely,

A handwritten signature in black ink, appearing to read "Ted Nelson".

Ted Nelson, Transit Manager  
Prairie Five RIDES

# PRAIRIE FIVE COMMUNITY ACTION COUNCIL, INC.

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**Branch Offices**  
 Benson  
 Canby  
 Ortonville  
 Madison



Mission Statement: Working together to strengthen the quality of life in our communities.

## INVOICE

### City of Benson

1410 Kansas Avenue  
 Benson, MN 56215

### Prairie Five RIDES

June 1st - December 31, 2018

Description	Balances	Balance Due
Dollars set aside for Prairie Five RIDES 2018 Operating Divided by the 12 cities and counties	\$84,000.00	\$7,000 each
Dollars paid by each each City and County in 2018 up to date End of year payment 2/2 of 7,000.00	\$42,000.00	\$3,500.00
2018 Capital Share (2018 Bus x2) \$78,270 each Total cost \$156,540 Local Match 20% = /12 Cities and Counties	\$31,308.00	\$2,609.00
BALANCE REMAINING	\$73,308.00	
1/12 OF BALANCE FOR 2018 PER COUNTY AND CITY	\$73,308.00	\$6,109.00
<b>TOTAL AMOUNT DUE:</b>		<b>\$6,109.00</b>

**MAKE ALL CHECKS PAYABLE TO: Prairie Five RIDES**

Questions concerning this invoice?  
 Call: (320) 269-6578

*Thank you for your business!*

## Rob Wolfington

---

**From:** Melissa Streich <Melissa@umvrdc.org>  
**Sent:** Tuesday, December 11, 2018 8:42 AM  
**To:** rob.wolfington@co.swift.mn.us  
**Subject:** 2019 Prairie Waters Members  
**Attachments:** 2019 city contribution form.pdf

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**SWIFT COUNTY SECURITY NOTICE:**

**This email originated from an external sender. Use caution before clicking on any links or attachments.**

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Hi Rob – we’re working on our 2019-2020 relocation guide and wondering if Benson plans on being a 2019 Prairie Waters member again?

You should’ve received a packet of benefit information in the mail but attached is another copy for your reference.

Let me know if you have any questions, thanks!

### Melissa Streich

*Communications Coordinator*

W: 320.289.1981 x 105 C: 320.297.0513

323 West Schlieman Ave. Appleton, MN 56208



Upper Minnesota Valley  
**REGIONAL  
DEVELOPMENT  
COMMISSION**

Helping Communities Prosper



[www.umvrdc.org](http://www.umvrdc.org) | [Prairie Waters](#) | [Scenic Byway](#) | [Arts Meander](#)

# Western Minnesota PRAIRIE WATERS

A Regional Marketing Program of the Upper Minnesota Valley Regional Development Commission

## 2019 Contribution

To: City Clerks/Administrators/EDA/Chambers of Region 6W  
From: Melissa Streich, UMRDC Communications Coordinator  
Re: Funding Request for Prairie Waters Program, Calendar Year 2019



The Western Minnesota Prairie Waters/Get Rural MN Program is looking ahead to 2019 and we want to continue our successful collaboration of boosting the region's economic growth through regional marketing. With regional collaboration, our counties and cities pool their resources to make tourism and workforce recruitment efforts more affordable and go further. The purpose of the program is to promote and market the region as a great place to visit, a great place to work and a great place to live by highlighting and showcasing our natural, cultural, scenic and historical assets, along with the desirable lifestyle.

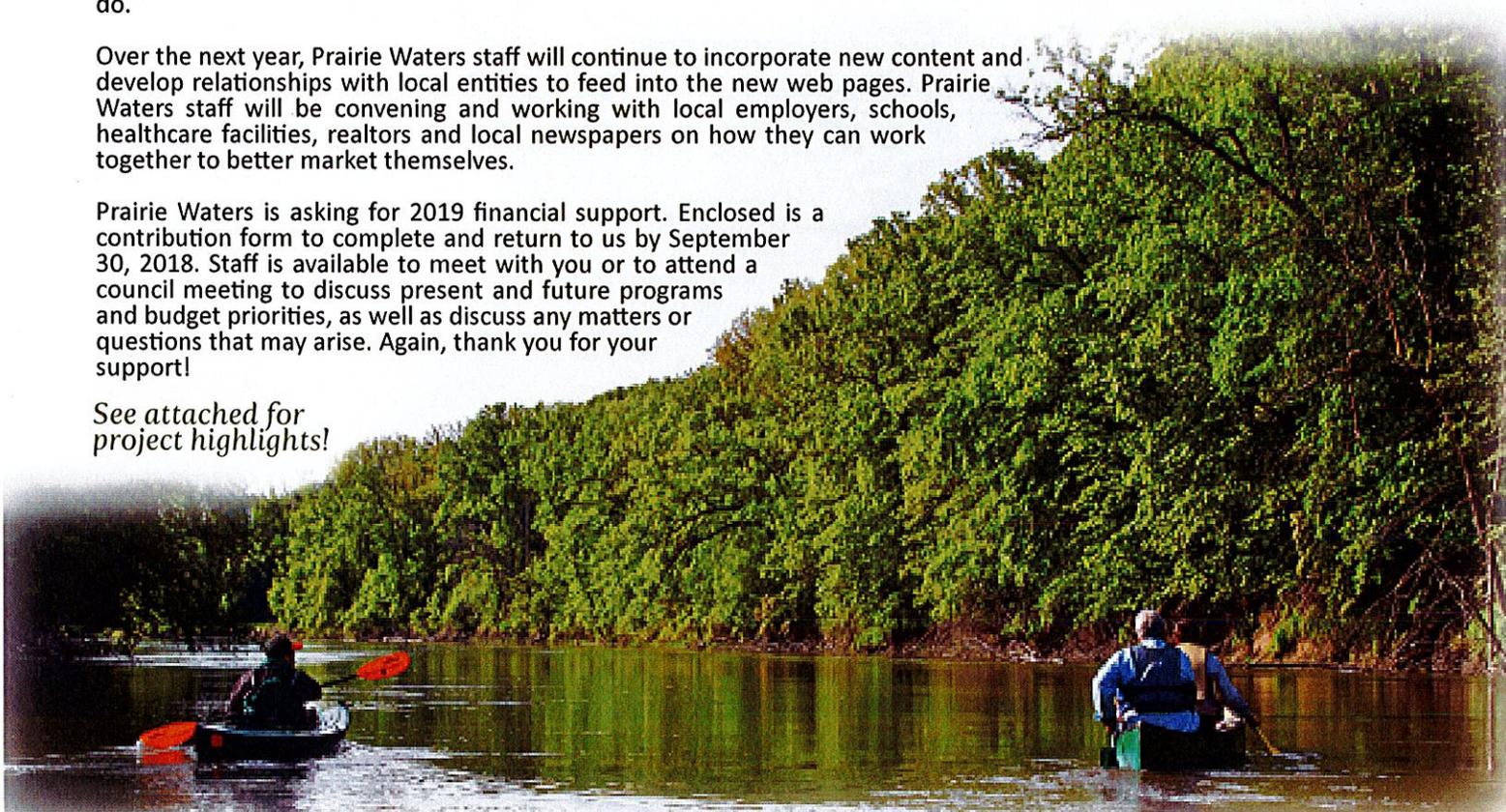
In addition to boosting the region's economic growth through tourism, attracting and retaining residents is a key component for the sustainability of the region and has been voiced as an issue from several local units of government within the region.

One of our primary marketing tools is the Prairie Waters website. This last year we expanded the website making it not only a one-stop-shop for visitors, but also a one-stop-shop for potential new residents. We have included information on employment opportunities, housing, healthcare, education, childcare, stories, and things to do.

Over the next year, Prairie Waters staff will continue to incorporate new content and develop relationships with local entities to feed into the new web pages. Prairie Waters staff will be convening and working with local employers, schools, healthcare facilities, realtors and local newspapers on how they can work together to better market themselves.

Prairie Waters is asking for 2019 financial support. Enclosed is a contribution form to complete and return to us by September 30, 2018. Staff is available to meet with you or to attend a council meeting to discuss present and future programs and budget priorities, as well as discuss any matters or questions that may arise. Again, thank you for your support!

*See attached for project highlights!*





## 2019 Benefits of Participation

### \$5,253 Annual Commitment *(Populations over 2,500)*

- One-page editorial showcase in the Visitor/Relocation Guide
- Appoint one Prairie Waters board representative
- Nominate one industry board representative
- 5 customized graphic posts of events/attractions/facts of your community that can be used on website, social media, posters, flyers, post cards, ads, etc.
- Access to all leads (names and addresses) gathered by Prairie Waters
- \$200 customized paid Facebook campaign of your choice
- Plus all benefits listed in box below

### \$3,708 Annual Commitment *(Populations between 1,000-2,500)*

- (1/2) page editorial showcase in the Visitor/Relocation Guide
- Appoint one Prairie Waters board representative
- Access to all leads (names and addresses) gathered by Prairie Waters
- 3 customized graphic posts of events/attractions/facts of your community that can be used on website, social media, posters, flyers, post cards, ads, etc.
- \$100 customized paid Facebook campaign of your choice
- Plus all benefits listed in box below

### \$618 Annual Commitment *(Populations under 1,000)*

- (1/4) page editorial showcase in the Visitor/Relocation Guide
- 1 customized graphic posts of events/attractions/facts of your community that can be used on website, social media, posters, flyers, post cards, ads, etc.
- Plus all benefits listed in box below

*Cities with active tourism groups and amenities are defined as the backbone of the region's tourism infrastructure.*

*Smaller cities are not asked to contribute at the same level since they have fewer opportunities, attractions and businesses to contribute and promote.*

## Prairie Waters Base Benefits

### Website & Social Media

- Customized community page and hyperlink
- Customized community lifestyle & tourism slideshow
- Business and attraction listings and mapping
- All events on the regional calendar of events
- Events, attractions, employment opportunities, news, etc. shared on our 4,500+ Facebook page and Get Rural MN Instagram
- Targeted Facebook advertising campaigns – get your message in front of the right people

### Marketing Tools & Assistance

- Access to the online photo/video library + aerial footage
- Website marketing tool package and assistance for your website
- First chance to participate in special publications + cooperative advertising
- Toll-free hotline that is staffed by the UMRDC office, responding to information requests
- Access to grant opportunities
- Call us for free unlimited access of promotion and marketing expertise

### Distribution & Regional Presence

- Digital visitor guide available online with links back to your community
- Your community included in advertising with Explore Minnesota Tourism and Southern Minnesota Tourism Association, your community events/attractions placed on the Explore Minnesota Website
- Included in visitor/relocation guide distributed to travel information centers across the state, including Mall of America
- Included in \$18,000 worth of regional marketing

# 2019 Contribution Form

## Western Minnesota & Get Rural

A Regional Marketing Program of the Upper Minnesota Valley Regional Development Commission

**PLEASE RETURN THIS FORM BY SEPTEMBER 30th, 2018**

Cities with active tourism/visitor programs and amenities are defined as the backbone of the region's tourism infrastructure. Smaller cities are not asked to contribute at the same level since they have fewer opportunities, attractions and businesses to contribute. Below is the tier structure.

We, the City/Organization of \_\_\_\_\_ (name of city/organization), have reviewed this request and pledge to participate at the amount specified below for the Regional Tourism Program's 2019 year.

- \$5253 Annual Commitment

*Populations over 2,500*

Our alternate contribution is \$ \_\_\_\_\_

- \$3708 Annual Commitment

*Populations over 1,000 and under 2,500*

Our alternate contribution is \$ \_\_\_\_\_

- \$618 Annual Commitment

*Populations under 1,000*

Our alternate contribution is \$ \_\_\_\_\_

- We, the City/Organization of \_\_\_\_\_ (name of city/organization), have reviewed this request and do not wish to support regional marketing.

Signed by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_, 2018

### Billing Information:

- We choose to pay the total amount in January of each year. Prairie Waters will invoice you after January 1, 2019.

- We would like to make other payment arrangements: (please explain)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

***Thank you for your generous support of regional marketing in our region!***

ACCT. NO.	NAME	ELEC	WATE	SEWER	TAX	GARB	PEN	ST SWR	TOTAL
101-0039-00-09	Trevor Ahrndt	156.49	48.85	109.48	9.24	14.90	2.36	6.77	348.09
101-0039-00-01	Brenda Kurkosky	1003.51	36.00	54.00	9.09	11.00	30.09	5.00	1148.69
102-0009-00-05	Kayla Williams	357.34	148.08	82.58	22.86	27.32	11.75	12.42	662.35
102-0009-00-06	Karena Brown	403.59	195.78	375.17	51.00	104.68	62.33	27.58	1220.13
102-0141-00-02	Mary Jo Erhardt	220.11	64.44	80.57	22.13	26.26	7.90	11.93	433.34
104-0008-16-01	Jessica Spencer	28.69	27.10	45.73	1.98	0.00	1.23	6.77	111.50
104-0008-64-07	Pauline Wrobleski	62.29	29.68	46.13	6.32	0.00	1.72	6.97	153.11
104-0021-00-03	Scott Wrobleski	460.23	59.44	90.71	18.88	14.78	12.31	6.72	663.07
104-0047-00-02	Kirby Hettver	54.17	49.04	82.57	9.73	26.97	4.64	12.26	239.38
104-0090-00-05	Midwest Portf Solutions	0.00	0.00	0.00	1.83	8.25	0.00	3.75	13.83
104-0143-02-13	Gabriel Noble-Torres	244.03	0.00	0.00	11.79	0.00	6.94	7.00	269.76
104-0143-12-13	Tracy Cain	176.23	0.00	0.00	8.52	0.00	5.52	7.13	197.40
104-0143-21-14	Jeremy Poverud	48.05	0.00	0.00	2.15	0.00	1.54	7.10	58.84
201-0101-00-03	Wendell Kienietz	30.60	32.34	47.25	5.65	15.40	1.33	7.00	139.57
202-0049-00-17	Kecia Kalisch	43.08	6.36	97.04	6.04	31.63	3.23	14.38	201.76
202-0095-00-06	Jason McVinoa	231.70	0.00	0.00	0.00	0.00	3.53	0.00	235.23
202-0095-00-07	Nick Wrobleski	474.42	0.00	0.00	52.38	80.74	43.02	33.07	683.63
203-0047-00-02	Reid Muxfeldt	75.04	24.12	28.12	7.71	9.17	0.00	4.17	148.33
205-0007-00-21	Renee Pappenful	90.55	0.00	0.00	3.77	0.00	2.58	6.00	102.90
205-0010-00-11	Jasmine Perteet	470.17	0.00	0.00	11.91	0.00	11.03	11.14	504.25
205-0011-00-06	William Steinmetz	79.44	0.00	0.00	5.46	0.00	2.30	10.03	97.23
205-0404-00-16	Tiffany Johnson	181.84	0.00	0.00	12.50	0.00	3.42	10.90	208.66
205-0406-00-05	Brian Erhardt	231.85	0.00	0.00	10.43	0.00	7.39	8.25	257.92
205-0510-00-19	Julie Stubblefield	76.28	0.00	0.00	5.23	0.00	2.66	10.65	94.82
205-0527-00-13	Rayshawnda Johnson	331.76	0.00	0.00	6.94	0.00	8.13	4.50	351.33
205-0529-00-35	Chelsea Zeiner	25.56	0.00	0.00	1.76	0.00	0.00	1.78	29.10
205-0529-00-36	Chelsea Zeiner	122.14	0.00	0.00	8.40	0.00	1.83	5.72	138.09
205-0530-00-10	Seleina Gamez	159.82	0.00	0.00	10.99	0.00	3.30	11.42	185.53
205-0532-00-27	Earnestine Spencer	98.07	0.00	0.00	0.00	0.00	0.00	0.00	98.07
205-0535-00-10	Melissa Bonk	101.19	0.00	0.00	3.08	0.00	0.00	1.90	106.17
205-0552-00-08	Alecia Anderson	330.68	0.00	0.00	22.74	0.00	-44.98	7.00	315.44
205-0614-00-33	Brittany Mickelson	111.96	0.00	0.00	5.02	0.00	2.55	7.65	127.18
205-0615-00-14	Piana Steuzk	100.21	0.00	0.00	0.00	0.00	0.00	0.00	100.21
205-0618-00-01	Jennifer Capps	49.23	0.00	0.00	3.38	0.00	0.00	1.06	53.67
205-0655-00-28	Amber Swenson	180.44	0.00	0.00	7.43	0.00	5.87	7.90	201.64
205-0664-00-14	Tamara Wojcik	209.92	0.00	0.00	8.72	0.00	6.92	7.00	232.56
301-0004-00-08	Jamal Cobb	133.22	68.29	78.07	16.42	26.26	1.78	11.93	335.97
301-0004-00-09	Kim Schramel	181.29	59.77	78.75	19.07	25.67	7.99	11.67	384.21
301-0075-00-07	Dan Stiel	103.24	0.00	61.47	0.00	0.00	0.00	0.00	164.71
302-0022-00-05	Courtney Evenson	74.78	87.33	59.72	13.07	19.87	-41.15	9.03	222.65
303-0059-00-25	Julieann Dutcher	216.31	36.84	45.36	9.31	14.78	6.25	6.72	335.57
303-0071-00-05	Dylin Baker	283.40	61.80	101.25	18.03	37.00	10.07	15.00	526.55
303-0073-00-12	Kaytlyn Haugen	229.42	36.90	48.26	9.53	16.33	6.46	7.42	354.32
303-0132-00-02	State Line Properties	98.35	77.23	128.36	16.23	42.47	9.11	19.31	391.06
303-0132-00-04	Susan Casey	40.28	32.53	42.75	6.37	13.93	0.00	6.33	142.19
304-0132-00-16	Melissa Paulsrud	181.93	58.63	49.00	18.09	15.97	51.60	7.25	382.47
304-0135-00-03	Starlene Smith	638.39	385.86	653.63	29.14	37.13	66.88	16.88	1827.91
304-0141-00-02	Deb Leibold	138.79	6.36	336.25	52.34	440.00	402.00	200.00	1575.74
304-0212-00-11	Isabelle Salinas	45.25	0.00	0.00	3.11	0.00	.68	6.59	55.63
304-0217-00-10	Jasalyn Zenker	82.88	0.00	0.00	5.70	0.00	1.14	8.45	98.17
305-0015-00-24	Matt Erickson	218.20	0.00	0.00	8.19	0.00	4.26	5.30	235.95
305-0016-00-15	Jason/Krystal Swierenga	25.15	0.00	0.00	1.73	0.00	0.00	1.16	28.04
305-0022-00-08	Anthony/Abigail Kontz	161.35	0.00	0.00	11.10	0.00	6.41	13.29	192.15
305-0044-00-18	Joyce Ivey	256.51	0.00	0.00	15.18	0.00	5.77	7.39	284.85
305-0046-00-25	Michaela Grussing	93.44	0.00	0.00	3.76	0.00	3.21	7.40	107.81
305-0051-00-10	Danielle Audette	118.16	0.00	0.00	5.28	0.00	3.59	7.10	134.13
305-0062-00-20	Christine Abbes	56.76	0.00	0.00	3.90	0.00	.78	11.82	73.26
305-0065-00-07	Randi Eilola	97.50	0.00	0.00	2.00	0.00	2.43	4.91	106.84
305-0110-00-04	Mike Jagusch	165.04	49.26	63.28	16.31	20.63	0.00	9.38	323.90
305-0205-00-09	Natasha Juarez	47.53	0.00	0.00	2.50	0.00	.79	5.89	56.71
305-0209-00-07	Sabrina Love	25.68	0.00	0.00	0.00	0.00	0.00	0.00	25.68
305-0218-00-06	Ryan Kurkosky	16.69	0.00	0.00	0.00	0.00	0.00	0.00	16.69
305-0226-00-09	Kelsy Kurkosky	70.02	0.00	0.00	4.48	0.00	1.63	6.96	83.09
305-0228-00-07	Preshaya Collins	145.34	0.00	0.00	6.42	0.00	1.96	8.42	162.14
306-0110-00-03	Jaime Nielsen	33.39	0.00	0.00	2.29	0.00	.53	5.98	42.19
306-0111-00-03	Victoria Trevino	98.58	0.00	0.00	6.78	0.00	4.21	14.25	123.82
306-0111-00-05	Travis Beyer	10.53	0.00	0.00	.72	0.00	0.00	2.00	13.25
306-0114-00-03	Palmer Slaughter	9.12	0.00	0.00	0.00	0.00	0.00	0.00	9.12
306-0123-00-09	Sherri Himrod	52.97	0.00	0.00	3.65	0.00	.93	6.00	63.55
306-0133-00-03	Austin Geleneau	136.62	0.00	0.00	9.38	0.00	3.48	8.65	158.13
306-0138-00-03	Bridget Bryant	55.46	0.00	0.00	1.68	0.00	1.28	4.10	62.52
306-0140-00-16	Michael Wrobleski	180.65	0.00	0.00	7.94	0.00	3.23	4.78	196.60
306-0216-00-23	Vi Loen	233.36	0.00	0.00	0.00	0.00	0.00	0.00	233.36
306-0217-00-18	Vi Loen	419.59	0.00	0.00	0.00	0.00	0.00	8.23	427.82
402-0002-00-04	Virginia Weber	115.29	59.05	78.39	14.48	25.55	3.91	11.62	308.29
402-0002-00-05	Trenton Lustfield	110.57	50.53	56.25	12.85	18.33	0.00	8.33	256.86
402-0053-00-02	Breanna Flaten	197.26	27.16	85.05	0.00	0.00	0.00	0.00	309.47

402-0062-00-03	Michael Austvold	370.25	99.33	190.35	17.78	41.23	12.58	7.83	739.35
402-0187-00-04	Shauntae Burns	179.16	127.91	168.82	23.62	31.74	12.02	14.44	557.71
403-0040-00-04	Darlene Riley	415.75	67.20	114.75	17.67	33.00	29.47	15.00	692.84
403-0088-00-03	Beneva Johnson	31.15	10.93	14.85	3.28	4.03	0.00	1.83	66.07
501-0087-00-08	Empire Ag. Consulting	621.64	4.03	5.44	74.09	0.00	313.63	343.23	1362.06
502-0090-00-13	Porsha Edmond	137.42	0.00	0.00	11.99	26.13	3.94	7.13	186.61
<b>TOTALS</b>		<b>14374.34</b>	<b>2128.17</b>	<b>3599.40</b>	<b>880.52</b>	<b>1261.15</b>	<b>1155.29</b>	<b>1171.92</b>	<b>24570.79</b>

## Val Alsaker

---

**From:** Glen Pederson  
**Sent:** Thursday, December 06, 2018 10:22 AM  
**To:** Val Alsaker  
**Subject:** FW: Polling Place Designations

**Importance:** High

Add to next agenda.

Thanks.

### Glen Pederson

Director of Finance, City of Benson  
320-843-5445

---

**From:** Marlene Molden [mailto:marlene.molden@co.swift.mn.us]  
**Sent:** Tuesday, December 04, 2018 12:58 PM  
**To:** Glen Pederson; City of Appleton clerk; City of Clontarf clerk; City of Danvers clerk; City of Holloway; City of Kerkhoven clerk; City of Murdock clerk; City of DeGraff clerk  
**Cc:** Pam Anderson (panderson@benson.k12.mn.us); 'afernholz@kms.k12.mn.us'  
**Subject:** FW: Polling Place Designations  
**Importance:** High

**From:** Hegg, Stella (OSS) [mailto:stella.hegg@state.mn.us]  
**Sent:** Tuesday, December 04, 2018 12:49 PM  
**To:** Department, Elections (OSS) <elections.dept@state.mn.us>  
**Subject:** Polling Place Designations  
**Importance:** High

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**SWIFT COUNTY SECURITY NOTICE:**

**This email originated from an external sender. Use caution before clicking on any links or attachments.**

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Office of the Minnesota Secretary of State  
Elections Division

December 4, 2018

To: County Auditors and Election Administrators:

Just want to send out a reminder about the 2017 legislative changes to M.S. 204B.16, subd. 1 (Municipal and County-Unorganized Territory Polling Place Designations) and 205A.11, subd. 2 (School District Combined Polling Places Designations). See statutory language changes below.

Please share this e-mail with your city, town and school district election officials so they are reminded of the 2017 changes.

OSS believes that the legislature was seeking to lessen voter confusion and frustration as it relates to voters' perceptions of "ever changing" poll places from one election to the next by:

- A. Requiring all municipalities (and counties with unorganized territories) to designate polling places for each precinct by December 31<sup>st</sup> each year for the next calendar year.
- B. Requiring school districts using combined polling places for standalone elections to designate polling places for the combination(s) by December 31<sup>st</sup> each year for the next calendar year. A school district may only use a polling place for a combination if that location has been designated as a polling place by a municipality (or a county for unorganized territory).

We offer a few clarifying thoughts:

1. Municipalities (and counties with unorganized territories) designate their polling places for each precinct each year *regardless* if there is an election scheduled for the next year or not (in the event of a special election that is called).
2. Municipalities (and counties with unorganized territories) designate their polling places for each precinct each year even if *no change* is noted for the next calendar year.
3. Municipalities (and counties with unorganized territories) must designate their polling places each year by ordinance or resolution.
4. School districts designate their combined polling places for each precinct each year *regardless* if there is an election scheduled for the next year or not (in the event of a special election that is called).
5. School Districts designate their combined polling places for each precinct each year even if *no change* is noted for the next calendar year.
6. School districts must designate their combined polling places each year by resolution.
7. A polling place may only be designated for a school district combination if that location has been designated as a polling place by a municipality (or a county for unorganized territory).
  - a. If a school building has not been designated for use as a polling place by a municipality (or county with unorganized territory), the school building cannot be designated as a combined location by the school district.
  - b. Counties only have authority to designate polling places for unorganized territories. A county cannot designate a polling place on behalf of a school district.
8. A school district that does not pass a resolution designating combined polling places by December 31<sup>st</sup> could be putting itself in the position of having to use the regular polling places for all individual precincts in the school district for any standalone elections in the following year.

As OSS cannot provide legal opinions, each jurisdiction should consult with their legal advisor for their advice on the interpretation and effect of the new statutory language.

## **204B.16 POLLING PLACES; DESIGNATION.**

Subd. 1 changes effective January 1, 2018, and applies to any special election held on or after that date.

Subd. 1a changes effective July 1, 2017

Subdivision 1. **Authority; location.** By December 31 of each year, the governing body of each municipality and of each county with precincts in unorganized territory shall must designate by ordinance or resolution a polling place for each election precinct. The polling places designated in the ordinance or resolution are the polling places for the following calendar year, unless a change is made:

(1) pursuant to section 204B.175;

(2) because a polling place has become unavailable; or

(3) because a township designates one location for all state and federal elections and one location for all township only elections.

Polling places must be designated and ballots must be distributed so that no one is required to go to more than one polling place to vote in a school district and municipal election held on the same day. The polling place for a precinct in a city or in a school district

located in whole or in part in the metropolitan area defined by section 200.02, subdivision 24, shall be located within the boundaries of the precinct or within one mile of one of those boundaries unless a single polling place is designated for a city pursuant to section 204B.14, subdivision 2, or a school district pursuant to section 205A.11. The polling place for a precinct in unorganized territory may be located outside the precinct at a place which is convenient to the voters of the precinct. If no suitable place is available within a town or within a school district located outside the metropolitan area defined by section 200.02, subdivision 24, then the polling place for a town or school district may be located outside the town or school district within five miles of one of the boundaries of the town or school district.

## **205A.11 PRECINCTS; POLLING PLACES.**

**Changes effective January 1, 2018, and applies to any special election held on or after that date.**

Subd. 2. **Combined polling place.** ~~(a) When no other election is being held in two or more precincts on the day of a school district election, the school board may designate one or more combined polling places at which the voters in those precincts may vote in the school district election.~~

(b) By December 31 of 2018, the school board must designate, by resolution, combined polling places. The combined polling places designated in the resolution are the polling places for the following calendar year, unless a change is made:

(1) pursuant to section 204B.175; or

(2) because a polling place has become unavailable.

(c) If the school board designates combined polling places pursuant to this subdivision, polling places must be designated throughout the district, taking into account both geographical distribution and population distribution. A combined polling place must be at a location designated for use as a polling place by a county or municipality.

(d) In school districts that have organized into separate board member election districts under section 205A.12, a combined polling place for a school general election must be arranged so that it does not include more than one board member election district.

Best,

## **Stella Mary Hegg, MPA**

*Senior State Program Administrator*

**Office of Minnesota Secretary of State, Steve Simon**

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**A RESOLUTION DESIGNATING POLLING PLACE FOR 2019 ELECTIONS  
(RESOLUTION NO. 2018- )**

**WHEREAS**, Minnesota Statutes 204B.175, subd 1a requires the City Council, by ordinance or resolution, to designate polling places for the upcoming year; and

**WHEREAS**, changes to the polling places locations may be made at least 90 days before the next election if one or more of the authorized polling places becomes unavailable for use; and

**WHEREAS**, changes to the polling place locations may be made in the case of an emergency when it is necessary to ensure a safe and secure location for voting; and

**THEREFORE, BE IT RESOLVED:** That the Benson City Council hereby designates the following polling place for elections conducted in the city in 2019:

Precincts 1 & 2  
Benson Armory  
203 – 14<sup>th</sup> Street South  
Benson, MN 56215

**AND BE IT FURTHER RESOLVED**, that the city Clerk is hereby authorized to designate an emergency replacement polling place meeting the requirements of the Minnesota Election law for any polling place designated in the Resolution when necessary to ensure a safe and secure location for voting.

**AND BE IT FURTHER RESOLVED**, that the City Clerk is directed to send a copy of this resolution and any subsequent polling place designations to the Swift County Elections office.



**RESOLUTION OF GOVERNING BODY  
EXTRACT OF MINUTES**

Lessee: **City of Benson**

Lessor: **Bank of the West**

Date of Municipal Lease Purchase Agreement No. 100-1725927-002: December 11, 2018

At a duly called meeting of the governing body of Lessee (as defined in the Municipal Lease Agreement) held on \_\_\_\_\_, 20\_\_ the following recitals and resolutions were introduced and adopted:

WHEREAS, the governing body of Lessee has determined that a true and very real need exists for the acquisition of the Equipment described in the Municipal Lease Agreement presented to this meeting and that it is appropriate to finance such acquisition; and

WHEREAS, the governing body of Lessee has taken the necessary steps, including any legal bidding requirements, under applicable law to arrange for the acquisition and financing of such Equipment.

BE IT RESOLVED, by the governing body of Lessee that the terms of said Municipal Lease Agreement are hereby approved as the best means for Lessee to finance the acquisition of such Equipment, and the governing body of Lessee designates and confirms that each of the persons indicated below is authorized to execute and deliver on behalf of Lessee the Municipal Lease Agreement and any related documents deemed by such person necessary to the consummation of the transactions contemplated by the Municipal Lease Agreement.

FURTHER BE IT RESOLVED, that pursuant to Section 265(b)(3)(D) of the Internal Revenue Code, as amended, the governing body of Lessee hereby designates this Municipal Lease Agreement as comprising a portion of the allowed amount in aggregate issues designated as "qualified tax-exempt obligations" eligible for the exception to the general rule of the Code which provides for a total disallowance of a deduction for interest expense allocable to the carrying of tax-exempt obligations. The governing body of the Lessee further certifies that it does not reasonably contemplate issuing more than the allowed amount of "qualified tax-exempt obligations," as defined in the Code, during 2018.

\_\_\_\_\_  
Robert J. Wolfington, Jr.

\_\_\_\_\_  
City Manager  
Title

The undersigned further certifies that the above resolutions have not been repealed or amended and remain in full force and effect and further certifies that the above referenced Municipal Lease Agreement is the same as presented at said meeting of the governing body of Lessee.

Date: \_\_\_\_\_

\_\_\_\_\_  
Glen Pederson, City Clerk

CITY OF BENSON  
BUDGET PROPOSAL  
2019 BUDGET PROPOSAL

DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 YTD	2018 BUDGET	PCT. BUDGET	PROPOSED 2019 BUDGET
GENERAL FUND REVENUES						
TAXES	1,198,717	1,338,192	1,384,286	1,427,046	97	1,478,030
ABATEMENTS		19				
LODGING TAXES	25,899	24,307	19,779	25,000	79	24,000
FRANCHISE FEES	217,743	227,168	174,482	210,000	83	227,000
BUSINESS LICENSES	8,045	8,593	8,295	8,000	104	8,500
NON-BUSINESS LICENSES	310	965	270	400	68	400
BUILDING PERMITS	20,419	24,887	12,301	30,000	41	20,000
LOCAL GOVERNMENT AID	988,807	992,959	522,887	1,045,773	50	1,048,962
HOMESTEAD & AG CREDIT AID	309	312	159			
POLICE TRAINING REIMBURSEMENT	2,501	2,225	6,699	2,500	268	2,500
INSURANCE PREMIUM TAX-FIRE	44,076	41,149		40,000		
INSURANCE PREMIUM TAX-POLICE	49,613	58,781	60,901	55,000	111	58,000
AIRPORT MAINTENANCE	28,211	23,603	22,529	24,257	93	24,257
TRANSIT REFUNDS	111,600					
OTHER FED/STATE/LOCAL GRANTS	38,926	62,473	51,380	23,000	223	29,000
POLICE SERVICES	11,431	3,109	360	5,500	7	1,000
DARE REVENUES		115	15			
DOG POUND REVENUES	620	540	255	500	51	500
COPS IN SCHOOLS REIMBURSEMENT	26,838	32,886	17,955	38,000	47	38,000
TOWNSHIP FIRE CONTRACTS	66,377	61,109	64,294	64,294	100	65,580
FIRE DEPARTMENT CALLS	28,710	21,565	32,325	20,000	162	20,000
RESQUE SQUAD CALLS	2,093	7,888	(878)	2,000	(44)	2,000
BUILDING INSPECTIONS SERVICES	36,833	38,840	35,608	40,000	89	40,000
STREET REPAIR FEES	4,500	2,700	4,200	3,500	120	3,500
EQUIPMENT RENTALS	825	1,588	1,400	1,500	93	1,500
WEED REMOVAL CHARGES	1,482	1,197	1,640	1,500	109	1,500
SWIMMING POOL RECEIPTS	47,499	51,293	46,925	50,000	94	45,000
POOL CONCESSION SALES	9,615	11,931	12,356	10,000	124	11,000
ARMORY USE FEES	7,616	7,864	5,324	6,000	89	7,000
PARK FEES	24,309	19,140	23,017	20,000	115	20,000
TREE REMOVAL RECEIPTS	8,096	4,395	4,094	4,000	102	4,000
BUS FARES	19,254					
BUS SIGN ADVERTISING	320					
HANGER RENTALS - AIRPORT	16,131	11,975	7,012	12,000	58	10,000
AIRPORT LAND REVENUES	6,995	6,995	7,529	7,500	100	7,500
SALE OF LOTS - CEMETERY	15,720	4,360	800	7,000	11	5,000
SODDING FEES - CEMETERY	700	1,490	1,400	600	233	1,000
CEMETERY MEMORIALS						
CEMETERY MONUMENT FEES	450	600	600	300	200	300
PARK SIGN RENTALS	185	150		200		
COURT FINES	20,999	15,379	15,196	20,000	76	18,000
PARKING FINES	1,010	1,000	3,560	500	712	1,000

CITY OF BENSON  
BUDGET PROPOSAL  
2019 BUDGET PROPOSAL

DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 YTD	2018 BUDGET	PCT. BUDGET	PROPOSED 2019 BUDGET
SPECIAL ASSESSMENTS	139	56	54			
INTEREST EARNINGS	44,443	41,711	53,189	45,000	118	48,000
UNREALIZED GAIN (LOSS) ON INVEST	957	(20,432)				
PROPERTY RENTS	2,250	6,425	7,200			5,000
CIVIC CENTER RENT	44,439	41,600	(6,250)	35,000	(18)	
DONATIONS	4,325	2,500	17,430	1,000	1743	16,000
SALE OF PROPERTY		195,331	231			
REFUNDS & REIMBURSEMENTS	42,679	44,491	14,564	40,000	36	40,000
REIMBURSEMENTS - GAS & OIL	34,138	34,477	28,555	30,000	95	35,000
OTHER REVENUE	6,857	5,806	3,364	5,000	67	5,000
MANAGEMENT FEE-EDA & RL FUND	16,713	18,515		16,000		20,000
MANAGEMENT FEES - GARBAGE FUND	9,014	9,194	8,626	9,384	92	
MANAGEMENT FEE - WATER FUND	39,327	40,110	37,617	40,920	92	
MANAGEMENT FEE - ELECTRIC FUND	176,908	180,446	169,198	184,056	92	
MANAGEMENT FEE - LIQUOR FUND	26,118	26,640	24,904	27,168	92	
MANAGEMENT FEE - SEWER FUND	51,053	52,074	48,825	53,112	92	
MANAGEMENT FEES - TAX INCREMENT						
TRANSFER FROM OTHER FUNDS	1,443	1,516		1,650		1,600
TRANSFER FROM LIQUOR FUND	80,000	80,000	80,000	80,000	100	80,000
TRANSFER FROM UTILITY FUND	53,406	70,907		90,000		
<b>TOTAL GENERAL FUND REVENUES</b>	<b>3,727,995</b>	<b>3,945,109</b>	<b>3,036,461</b>	<b>3,864,160</b>	<b>79</b>	<b>3,474,629</b>
<b>GENERAL FUND EXPENDITURES</b>						
<b>MAYOR &amp; COUNCIL</b>						
SALARIES - CITY COUNCIL	15,610	15,355	13,025	16,000	81	16,000
PENSIONS	1,194	1,175	996	1,200	83	1,200
ENTERPRISE FUND REIMB						(8,044)
OFFICE SUPPLIES	805	235	18	100	18	100
MAYOR & COUNCIL CONTINGENCY		60	1,149	1,000	115	1,000
TRAVEL EXPENSE	878	692	1,369	700	196	1,500
TRAINING & INSTRUCTION	1,520	752	1,303	1,200	109	1,500
PRINTING & PUBLISHING	3,800	4,379	3,641	4,500	81	5,000
OTHER INS - PUBLIC OFF LIAB	9,724	9,630	9,674	10,000	97	10,000
DUES & SUBSCRIPTIONS	9,021	10,392	10,389	9,200	113	10,000
ENTERPRISE FUND REIMB						(13,610)
<b>TOTAL: MAYOR &amp; COUNCIL</b>	<b>42,552</b>	<b>42,669</b>	<b>41,565</b>	<b>43,900</b>	<b>95</b>	<b>24,646</b>
<b>ADMINISTRATION &amp; FINANCE</b>						
SALARIES	283,547	292,045	278,305	305,600	91	326,500
PENSIONS	50,581	51,876	49,916	54,400	92	57,500
HEALTH, LIFE, DISB + CAFETERIA	67,402	70,395	60,047	71,500	84	66,380

CITY OF BENSON  
BUDGET PROPOSAL  
2019 BUDGET PROPOSAL

DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 YTD	2018 BUDGET	PCT. BUDGET	PROPOSED 2019 BUDGET
ENTERPRISE FUND REIMB						(207,408)
OFFICE SUPPLIES	3,875	4,531	4,274	5,000	85	5,000
DUPLICATING & COPYING	2,828	2,863	2,534	3,000	84	3,000
POSTAGE	2,349	1,874	168	2,000	8	2,000
SAFETY AND DRUG TESTING	2,529	602	658	2,000	33	1,000
GAS & OIL	1,543	1,343	1,696	2,000	85	2,000
EQUIPMENT REPAIR PARTS	3,965	1,210	2,863	3,000	95	2,000
SMALL TOOLS AND EQUIPMENT	5,471	5,982	2,310	5,000	46	5,000
UTILITY CONTRACTED SERVICES	14,400	14,400	13,200	14,400	92	14,400
OTHER CONTRACTED SERVICES	11,500	16,652	15,471	15,000	103	15,000
CONSULTING SERVICES	40,304	18,814	50,098	40,000	125	40,000
TELEPHONE	9,108	9,332	9,404	9,000	104	10,000
TRAVEL EXPENSE	4,115	7,091	5,118	5,000	102	7,000
TRAINING & INSTRUCTION	2,026	2,498	3,181	2,500	127	4,000
PUBLIC INFORMATION						
INSURANCE	7,485	7,102	7,412	8,000	93	8,000
WORKERS COMPENSATION	1,893	1,334	1,399	2,000	70	1,500
ENTERPRISE FUNDS REIMB						(57,492)
DUES & SUBSCRIPTIONS	2,645	2,566	2,006	3,000	67	3,000
<b>TOTAL: ADMINISTRATION &amp; FINANCE</b>	<b>517,566</b>	<b>512,510</b>	<b>510,060</b>	<b>552,400</b>	<b>92</b>	<b>308,380</b>
<b>ELECTIONS</b>						
TEMPORARY SALARIES	2,273	2,092	2,810	2,500	112	1,500
OFFICE SUPPLIES	1,332	3,926	4,769	2,000	238	3,500
<b>TOTAL: ELECTIONS</b>	<b>3,604</b>	<b>6,018</b>	<b>7,578</b>	<b>4,500</b>	<b>168</b>	<b>5,000</b>
AUDITING & ACCTING SERVICES	23,650	23,700	24,600	26,000	95	26,000
ENTERPRISE FUND REIMB						(12,160)
ASSESSING SERVICES CONTRACTED	18,832	17,204	19,035	19,000	100	19,000
<b>CITY ATTORNEY</b>						
OFFICE SUPPLIES	1,439	337	424	1,000	42	1,000
CITY ATTORNEY CONTRACT	28,000	18,385	19,426	26,000	75	26,000
ENTERPRISE FUND REIMB						(12,630)
<b>TOTAL: CITY ATTORNEY</b>	<b>29,439</b>	<b>18,722</b>	<b>19,850</b>	<b>27,000</b>	<b>74</b>	<b>14,370</b>

CITY OF BENSON  
BUDGET PROPOSAL  
2019 BUDGET PROPOSAL

DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 YTD	2018 BUDGET	PCT. BUDGET	PROPOSED 2019 BUDGET
CITY HALL						
BUILDING MAINTENANCE & SUPPL	4,407	29,723	9,178	8,000	115	4,000
ENTERPRISE FUND REIMB						(1,870)
CONTRACTED SERV - CLEANING	4,352	4,080	1,880	4,500	42	2,000
INSURANCE	2,461	2,029	1,187	3,000	40	2,500
UTILITIES	7,194	7,470	6,902	8,000	86	8,000
HEATING COST	2,884	3,772	4,229	3,000	141	4,000
ENTERPRISE FUND REIMB						(7,720)
TOTAL: CITY HALL	21,298	47,075	23,375	26,500	88	10,910
POLICE DEPARTMENT						
SALARIES	485,745	535,291	482,116	549,400	88	550,058
PENSIONS	97,557	104,196	90,351	111,700	81	115,360
HEALTH, LIFE & DISB INSURANCE	101,235	105,983	91,418	99,000	92	95,740
OFFICE SUPPLIES	4,765	2,876	5,248	5,500	95	5,500
GAS & OIL	15,443	16,701	15,903	19,000	84	19,000
OPERATING SUPPLIES	19,823	10,788	12,716	20,000	64	20,000
UNIFORM ALLOWANCE	10,607	10,449	9,068	9,000	101	9,000
PERSONNEL TESTING & RECRUIT	1,042		554	1,500	37	1,500
INVESTIGATIONS	30,296	42,008	29,501	32,000	92	32,000
EQUIPMENT REPAIR PARTS	1,148	950	134	2,600	5	2,600
EQUIPMENT REPAIRS CONTRACTED	8,417	13,420	16,142	8,000	202	14,125
BUILDING REPAIRS & MAINT		1,496	9,352			2,000
SMALL TOOLS & EQUIPMENT	8,913	8,657	12,644	8,600	147	8,600
CONTRACTED RECORDS MAINT				4,000		
CONTRACTED SERVICES-CLEANING			4,028	2,400	168	4,160
TELEPHONE	9,421	9,929	10,009	9,500	105	12,000
DRUG EDUCATION & ENFORCEMENT	1,570	650		2,600		2,600
DARE EXPENDITURES	1,992	2,052	1,879	2,000	94	2,000
TRAVEL EXPENSE	2,690	5,731	3,483	4,000	87	4,000
TRAINING & INSTRUCTION	5,013	8,911	5,768	7,000	82	7,000
INSURANCE	12,564	12,959	14,007	14,000	100	14,000
WORKERS COMPENSATION	13,957	13,991	15,691	15,000	105	18,000
ELECTRIC UTILITIES		1,284	4,003	4,000	100	4,800
HEATING COSTS		197	1,428	2,100	68	2,100
RENTS	1,485	1,680	1,040	2,000	52	500
DUES & SUBSCRIPTIONS	2,864	3,128	3,234	3,000	108	3,000
DOG POUND EXPENSES	729	357	419	1,700	25	3,700
TOTAL: POLICE DEPARTMENT	837,276	913,684	840,134	939,600	89	953,343

CITY OF BENSON  
BUDGET PROPOSAL  
2019 BUDGET PROPOSAL

DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 YTD	2018 BUDGET	PCT. BUDGET	PROPOSED 2019 BUDGET
<b>FIRE DEPARTMENT</b>						
PART TIME - SALARIES	48,302	58,236	11,745	49,000	24	59,000
OFFICE SUPPLIES	252	1,115	386	750	51	1,000
GAS & OIL	1,811	2,071	2,481	2,000	124	2,000
OPERATING SUPPLIES	2,203	2,089	3,649	3,600	101	5,000
EQUIPMENT REPAIR PARTS	3,011	1,879	2,236	3,000	75	5,000
EQUIPMENT REPAIR CONTRACTUAL	5,521	865	10,048	5,000	201	5,000
RADIO REPAIRS CONTRACTED	1,427	1,231	1,177	1,500	78	2,500
BUILDING MAINTENANCE & SUPPL	3,615	8,952	1,346	5,100	26	5,100
BUILDING REPAIRS CONTRACTED	2,723		315	2,000	16	8,000
SMALL TOOLS & EQUIPMENT	13,460	10,216	7,245	5,000	145	5,000
CONTRACTED SERVICES	1,718	558	2,128	500	426	500
TRAVEL EXPENSE	3,834	3,138	3,376	3,000	113	5,000
TRAINING & INSTRUCTION	7,335	7,250	2,743	6,000	46	14,000
INSURANCE	6,516	5,711	5,646	7,500	75	7,500
WORKERS COMPENSATION	6,495	7,011	7,090	7,000	101	7,000
UTILITIES	5,249	4,645	5,576	4,500	124	4,500
HEATING COST	1,885	2,274	2,477	3,000	83	3,000
HYDRANT RENTALS/FIRE SERVICE	10,000	10,000	9,167	10,000	92	10,000
TRUCK LEASE		46,456	84,151	90,865	93	90,865
DUES & SUBSCRIPTIONS	650	899	796	900	88	900
<b>TOTAL: FIRE DEPARTMENT</b>	<b>126,008</b>	<b>174,597</b>	<b>163,777</b>	<b>210,215</b>	<b>78</b>	<b>240,865</b>
<b>BUILDING DEPARTMENT</b>						
SALARIES	49,587	51,576	47,021	53,000	89	55,100
PENSIONS	9,848	10,183	9,398	10,200	92	10,200
HEALTH, LIFE AND DISABILITY	14,361	15,080	13,185	14,300	92	13,550
GAS	191	301	180	500	36	500
OPERATING SUPPLIES	945	3,757	2,296	3,200	72	3,000
CONTRACTED SERV.-OTHER EXPENSE		565	500	1,000	50	1,000
TELEPHONE	611	609	649	750	87	700
TRAVEL EXPENSE	4,287	4,512	4,607	5,000	92	5,000
TRAINING & INSTRUCTION	1,066	355	310	1,000	31	500
DUES & SUBSCRIPTIONS	75	75	75	100	75	100
<b>TOTAL: BUILDING DEPARTMENT</b>	<b>80,971</b>	<b>87,012</b>	<b>78,222</b>	<b>89,050</b>	<b>88</b>	<b>89,650</b>
<b>HIGHWAY STREETS &amp; ROADS</b>						
SALARIES	242,838	244,719	214,381	250,200	86	264,600
PENSIONS	43,341	45,234	38,881	44,100	88	46,972
HEALTH, LIFE & DISB INSURANCE	30,712	31,836	26,624	31,205	85	28,055
OFFICE SUPPLIES	86	826		500		500

CITY OF BENSON  
BUDGET PROPOSAL  
2019 BUDGET PROPOSAL

DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 YTD	2018 BUDGET	PCT. BUDGET	PROPOSED 2019 BUDGET
GAS & OIL	29,510	24,063	32,222	27,000	119	27,000
OPERATING SUPPLIES	11,665	9,180	13,104	11,000	119	11,000
STREET MARKINGS & SIGNS	14,048	4,637	2,246	6,000	37	12,000
SHOP SUPPLIES	1,097	610	291	1,000	29	1,000
EQUIPMENT REPAIR PARTS	7,513	23,025	11,331	12,000	94	12,000
TIRES	6,235	9,858		10,000		10,000
EQUIPMENT REPAIRS CONTRACTED	13,525	14,192	18,985	8,000	237	15,000
STREET MAINTENANCE-MATERIALS	16,121	6,673	22,616	20,000	113	15,000
STREET MAINT.- SEALCOATING	40,868	5,078	41,754	50,000	84	40,000
SNOW REMOVAL	15,427	4,890	4,321	10,000	43	10,000
FLOOD CONTROL						
BUILDING MAINTENANCE & SUPPL	19,197	10,217	3,652	5,000	73	5,000
SMALL TOOLS & EQUIPMENT	1,932	1,363	2,186	5,000	44	5,000
TELEPHONE	900	900	825	900	92	900
TRAVEL EXPENSE	344	117	95	350	27	350
TRAINING & INSTRUCTION	704	1,306	4,586	1,000	459	5,000
INSURANCE	11,599	10,826	10,599	12,000	88	12,000
WORKERS COMPENSATION	13,781	16,316	16,608	17,000	98	17,000
UTILITIES	6,244	5,991	5,644	6,500	87	6,500
HEATING COST	3,377	3,921	4,209	4,500	94	4,500
STREET LIGHTING UTILITIES	61,791	61,357	56,428	65,000	87	65,000
LAUNDRY	1,305	1,748	1,752	1,000	175	1,200
<b>TOTAL: STREET DEPARTMENT</b>	<b>594,159</b>	<b>538,880</b>	<b>533,340</b>	<b>599,255</b>	<b>89</b>	<b>615,577</b>
COMMUNITY EDUCATION FEES	23,184	30,790		25,000		35,000
SENIOR CITIZEN PROGRAM	27,886	9,507	13,865	10,500	132	10,600
SWIMMING POOL						
TEMPORARY SALARIES	48,240	50,053	51,811	50,000	104	53,000
PENSIONS	3,691	3,829	3,964	4,000	99	4,100
OPERATING SUPPLIES	8,426	11,104	9,064	10,200	89	12,000
BUILDING MAINTENANCE & SUPPL	15,217	4,866	4,781	17,000	28	6,000
BUILDING REPAIRS CONTRACTED	639	6,701	10,646	6,500	164	7,000
CONCESSION SUPPLIES	8,886	8,208	8,364	9,000	93	9,000
TELEPHONE	392	395	443	450	98	400
INSURANCE	12,522	12,344	11,995	13,000	92	13,000
UTILITIES	11,088	8,896	10,376	11,500	90	11,500
HEATING COST	5,786	7,986	7,785	7,500	104	7,500
<b>TOTAL: SWIMMING POOL</b>	<b>114,886</b>	<b>114,383</b>	<b>119,228</b>	<b>129,150</b>	<b>92</b>	<b>123,500</b>

CITY OF BENSON  
BUDGET PROPOSAL  
2019 BUDGET PROPOSAL

DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 YTD	2018 BUDGET	PCT. BUDGET	PROPOSED 2019 BUDGET
<b>ARMORY</b>						
OPERATING SUPPLIES	42	183	137	500	27	500
BUILDING MAINT & SUPPLIES	1,756	1,777	3,726	3,000	124	3,000
CONTRACTED SERVICES	410	461	442	2,000	22	1,000
TELEPHONE	502	506	494	500	99	500
INSURANCE	3,761	2,733	2,401	3,000	80	3,000
UTILITIES	2,093	2,113	2,135	2,500	85	2,500
HEATING COST	1,540	1,797	1,912	2,000	96	2,000
<b>TOTAL: ARMORY</b>	<b>10,105</b>	<b>9,570</b>	<b>11,247</b>	<b>13,500</b>	<b>83</b>	<b>12,500</b>
<b>PARKS</b>						
SALARIES	103,032	103,115	96,443	94,600	102	114,000
PENSIONS	13,850	13,771	12,457	15,500	80	16,120
HEALTH, LIFE & DISB INSURANCE	15,141	15,935	14,045	15,500	91	15,910
MOSQUITO SPRAY & SUPPLIES	12,000	6,700	5,947	10,000	59	10,000
CHEMICALS & CHEM SUPPLIES	8,487	8,587	3,776	9,000	42	9,000
GAS & OIL	6,687	8,342	11,848	8,000	148	8,000
OPERATING SUPPLIES	14,791	15,355	26,627	15,000	178	17,000
LANDSCAPING MATERIALS	3,973	3,349	2,458	7,000	35	5,000
BEAUTIFY BENSON			12,956			15,000
EQUIPMENT REPAIR PARTS	11,736	11,423	10,124	29,000	35	12,000
EQUIPMENT REPAIRS CONTRACTED	3,997	4,729	263	2,000	13	2,000
BUILDING REPAIR AND MAINT	18,331	2,447	5,769	1,500	385	2,500
SMALL TOOLS & EQUIPMENT	5,986	6,902	4,681	9,000	52	9,000
CONTRACTED SERVICES-MOWING	7,171	8,441	9,685	7,000	138	9,000
CONTRACTED SERVICES-TREE REMOV	45,705	43,141	32,084	45,000	71	47,000
CONTRACTED SERVICES-OTHER	7,379	8,073	11,154	6,000	186	9,000
TELEPHONE	699	584	531	800	66	800
TRAVEL EXPENSE	279	88	406	500	81	500
TRAINING & INSTRUCTION	216	167	1,236	500	247	1,500
INSURANCE	28,176	25,004	22,525	28,000	80	25,000
UTILITIES	7,777	6,865	7,025	8,000	88	8,000
RENT						
CEMETERY	7,132	36,076	12,085	5,000	242	8,000
<b>TOTAL: PARK DEPARTMENT</b>	<b>322,546</b>	<b>329,095</b>	<b>304,125</b>	<b>316,900</b>	<b>96</b>	<b>344,330</b>
LODGING TAX EXPENSES	24,070	23,872	29,886	31,750	94	31,750
NOT ALLOCATED	13,736	18,244	11,340	10,000	113	15,000

CITY OF BENSON  
BUDGET PROPOSAL  
2019 BUDGET PROPOSAL

DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 YTD	2018 BUDGET	PCT. BUDGET	PROPOSED 2019 BUDGET
<b>PUBLIC TRANSIT</b>						
SALARIES	111,114					
FRINGE BENEFITS	31,692					
GAS & OIL	7,214					
OPERATING SUPPLIES	1,152					
EQUIPMENT REPAIR PARTS	11,503					
TIRES	281					
CONTRACTED SERVICES	2,917	9,633	3,500	7,000	50	10,667
TELEPHONE	405					
TRAVEL EXPENSE	417					
TRAINING & INSTRUCTION	155					
INSURANCE	9,520					
<b>TOTAL: PUBLIC TRANSIT</b>	<b>176,369</b>	<b>9,633</b>	<b>3,500</b>	<b>7,000</b>	<b>50</b>	<b>10,667</b>
<b>AIRPORT</b>						
SALARIES	2,500	2,500		2,500		2,500
PENSIONS	192			500		500
GAS	32,676	25,406	25,507	23,000	111	23,000
OPERATING SUPPLIES	514	9,927	1,154	3,000	38	3,000
BUILDING MAINTENANCE & SUPPL	5,286	15,790	4,811	15,000	32	5,000
MANAGEMENT FEES	4,200	3,540		4,500		
CONTRACTED SERVICES	655	2,756	3,985	500	797	500
TELEPHONE	937	940	928	900	103	1,000
INSURANCE	4,681	4,491	6,446	5,000	129	3,000
UTILITIES	8,490	8,793	7,536	9,000	84	9,000
HEATING COST	751	750	912	1,000	91	1,000
<b>TOTAL: AIRPORT</b>	<b>60,883</b>	<b>75,085</b>	<b>51,279</b>	<b>64,900</b>	<b>79</b>	<b>48,500</b>
<b>TRANSFERS</b>						
TRANS TO CAPITAL OUTLAY FUND	460,000	610,000		550,000		550,000
TRANS TO GOLF CLUB	113,633	59,500	60,000	60,000	100	60,000
TRANSFER TO CONCRETE PROJECTS	15,000	15,000				
TRANS TO FIRE RELIEF FUND	54,076	51,149		40,000		
TRANS TO OTHER FUNDS	43,451		83,060	33,040	251	33,040
TRANS TO CIVIC CENTER BOARD	37,500	69,375	35,000	35,000	100	24,000
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>3,792,680</b>	<b>3,807,274</b>	<b>2,984,066</b>	<b>3,864,160</b>	<b>77</b>	<b>3,594,468</b>
<b>TOTAL REVENUES LESS EXPENDITURES</b>	<b>(64,685)</b>	<b>137,835</b>	<b>52,396</b>	<b>=====</b>		<b>(119,839)</b>

CITY OF BENSON  
BUDGET PROPOSAL  
2019 BUDGET PROPOSAL

DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 YTD	2018 BUDGET	PCT. BUDGET	PROPOSED 2019 BUDGET
LIBRARY FUND						
TAXES	112,159	113,770	106,455	109,521	97	113,959
INTEREST EARNINGS						
RENTALS						
DONATIONS	707	720	2,455			
BUILDING DONATIONS						
SALE OF PROPERTY						
REFUNDS & REIMBURSEMENTS	2,516	2,960	2,268	2,000	113	2,500
TRANSFER FROM GENERAL FUND						
TRANSFER FROM OTHER FUNDS	325	326		400		400
TOTAL LIBRARY FUND REVENUES	115,706	117,776	111,178	111,921	99	116,859
EXPENDITURES						
OFFICE & OPERATING SUPPLIES	2,787	2,359	3,710	3,340	111	3,500
EQUIPMENT REPAIRS						
BUILDING MAINTENANCE & SUPPL	7,173	3,938	8,623	3,000	287	5,000
BUILDING REPAIRS CONTRACTED						
MANAGEMENT FEES-PIONEERLAND	81,792	83,428	85,931	85,931	100	88,509
CONTRACTED SERV - CLEANING	5,135	4,740	4,345	5,400	80	5,400
TELEPHONE	952	959	937	1,000	94	1,000
TRAVEL	404	213	217	450	48	450
INSURANCE	4,186	3,741	2,939	4,500	65	3,000
UTILITIES	2,570	3,835	4,957	2,800	177	4,000
HEATING COST	2,477	2,890	2,197	2,500	88	3,000
CAPITAL OUTLAY						
CAPITAL OUTLAY - BOOKS	3,000	3,000	3,000	3,000	100	3,000
TOTAL LIBRARY FUND EXPENDITURES	110,476	109,104	116,858	111,921	104	116,859
TOTAL REVENUES LESS EXPENDITURES	5,231	8,672	(5,679)			



**RESOLUTION ADOPTING FINAL 2018 PROPERTY  
TAX LEVY, COLLECTIBLE IN 2019  
(RESOLUTION NO. 2018- )**

BE IT RESOLVED by the City Council of the City of Benson, County of Swift, Minnesota that the following proposed sums of money be levied for the current year, collectible in 2019, upon the taxable property in the City of Benson, for the following purposes:

General Fund Levy	\$802,600
Police Personnel	675,430
Library Fund Levy	113,959
G.O. Equipment Bonds 2014 – Golf	48,573
G.O. CIP Bonds 2014 - Street Garage	72,445
G. O. CIP Bonds 2017 - Police Department	<u>89,329</u>
<b>Total</b>	<b>\$1,802,336</b>

BE IT FURTHER RESOLVED that the following sum of money be levied for the current year, collectible in 2019, based upon the market value of the taxable property in the City of Benson, for the following purpose:

G.O. Swimming Pool	\$ <u>72,285</u>
<b>Total</b>	<b>\$72,285</b>

BE IT FURTHER RESOLVED that \$61,180.88 is irrevocably appropriated from the Utility Fund to the equipment portion of the \$1,130,000 G. O. Bond, Series 2012A Fund to cover that portion of the 2018 tax levy.

**RESOLUTION REVISING THE 2018 GENERAL FUND  
OPERATING BUDGET TO ELIMINATE THE OVERSTATING  
OF REVENUES AND EXPENDITURES PER GASB 64  
(RESOLUTION 2018- )**

WHEREAS, the Benson City Council adopted the 2018 operating budget in December of 2017,  
and

WHEREAS, the budget includes Management Fee Revenues charged to the Enterprise Funds to offset approximately 45% of the costs of the Mayor and Council, Administration, Audit, City Attorney, and City Hall Departments, and

WHEREAS, the annual reporting to the Minnesota Office of the State Auditor for the year ended 2016 resulted in a recommendation to change how the Management Fees charged to the Enterprise Funds are accounted for, and

WHEREAS, by moving the Management Fees from the Revenue line items directly to the Expense line items this overstating will be eliminated.

NOW, THEREFORE BE IT RESOLVED that the following 2018 General Fund budget line items be revised.

Revenues	Original Budget	Revised Budget
Management Fee- Garbage Collection	\$9,384	\$0
Management Fee-Water Fund	\$40,920	\$0
Management Fee-Electric Fund	\$184,056	\$0
Management Fee-Liquor Fund	\$27,168	\$0
Management Fee-Sewer Fund	\$53,112	\$0
Expenditures		
Mayor & Council Personnel Services	\$0	(\$8,008)
Mayor & Council Other Charges	\$0	(\$12,432)
Administration Personnel Services	\$0	(\$200,898)
Administration Other Services	\$0	(\$56,289)
Internal Audit Reimbursement	\$0	(\$12,105)
City Attorney Reimbursement	\$0	(\$12,570)
City Hall Supplies Reimbursement	\$0	(\$3,725)
City Hall Other Services Reimbursement	\$0	(\$8,613)

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
101.39106 2)OTHER REVENUE	1)GENERAL FUND REIMBURSED EXPENSES	627.88	BANKCARD CENTER	D-11302018-023	433
101.41110.210 2)MAYOR & COUNCIL	1)GENERAL FUND 3)MAYOR & COUNCIL CONTINGENCY DVD-RWS	27.99	BACKSTREET PRINTING	D-11302018-023	325
101.41110.350 2)MAYOR & COUNCIL	1)GENERAL FUND 3)PRINTING & PUBLISHING TRUTH IN TAXATION	38.50	MONITOR & NEWS	D-11302018-023	343
101.41300.131 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)HEALTH INSURANCE HEALTH INS-HSA FEES	15.80	FURTHER	D-11302018-023	399
101.41300.201 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)OFFICE SUPPLIES SHREDDING DATA BOOTS PAYROLL DIRECT DEPOSIT PAPER PADS W2S 1099S LASER PAYROLL CHECKS VOID 6 FLAG CASES	124.63 100.00 419.32 29.98 325.07 301.31 0.00 440.81 1,541.12	SHRED-IT USA GENS/DAN CREATIVE FORMS & CONCEPT BACKSTREET PRINTING CREATIVE FORMS & CONCEPT CREATIVE FORMS & CONCEPT MOSS & BARNETT CARROT-TOP INDUSTRIES IN * TOTAL	D-11302018-023 D-11302018-023 D-11302018-023 D-11302018-023 D-11302018-023 D-11302018-023 M-11302018-024 M-11302018-024	347 348 349 350 351 352 353 354 355 356
101.41300.201	1)GENERAL FUND 3)DUPLICATING & COPYING COPIER MAINT COPIER PAYMENT COPIER MAINT	57.08 139.00 54.19 250.27	LOFFLER COMPANIES-131511 TOSHIBA FINANCIAL SERVIC LOFFLER COMPANIES-131511 * TOTAL	D-11302018-023 D-11302018-023 M-11302018-024	369 370 371 372
101.41300.202	1)GENERAL FUND 3)POSTAGE POSTAGE	12.40	INCIDENTAL FUND	D-11302018-023	387
101.41300.203 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)SAFETY & DRUG TESTING DONUTS HEALTH FAIR	16.50 174.00 190.50	BENSON BAKERY SWIFT COUNTY BENSON HEAL * TOTAL	D-11302018-023 M-11302018-024	327 328 329
101.41300.207	1)GENERAL FUND 3)GAS & OIL GAS FUEL	76.70 116.47 193.17	GLACIAL PLAINS COOPERATI BANKCARD CENTER * TOTAL	D-11302018-023 D-11302018-023	483 484
101.41300.209 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONTRACTED SERVICES COMP TIME/DATA ENTRY	1,200.00	ELECTRIC FUND	D-11302018-023	21
101.41300.310 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONTRACTED SERVICES TECH SUPPORT SVC TOBACCO COMPLIANCE HOST ORDINANCES	730.00 750.00 450.00 1,930.00	SWIFT COUNTY COUNTRYSIDE PUBLIC HEALT AMERICAN LEGAL PUBLISHIN * TOTAL	D-11302018-023 D-11302018-023 M-11302018-024	109 110 111 112
101.41300.310	1)GENERAL FUND 3)CONSULTING SERVICES ZONING MAP UPDATES COMP PLAN UPDATE CHARTER FRANCHISE LEGAL FEES-CHARTER RAILROAD CROSSING STUDY MAP UPDATES	1,040.00 4,017.64 175.00 750.00 1,231.25 1,300.00 8,513.89	STANTEC CONSULTING SERVI STANTEC CONSULTING SERVI STANTEC CONSULTING SERVI MOSS & BARNETT MOSS & BARNETT STANTEC CONSULTING SERVI STANTEC CONSULTING SERVI * TOTAL	D-11302018-023 D-11302018-023 D-11302018-023 M-11302018-024 M-11302018-024 M-11302018-024 M-11302018-024	474 475 476 477 478 479 480
101.41300.315 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONSULTING SERVICES ZONING MAP UPDATES COMP PLAN UPDATE CHARTER FRANCHISE LEGAL FEES-CHARTER RAILROAD CROSSING STUDY MAP UPDATES	1,040.00 4,017.64 175.00 750.00 1,231.25 1,300.00 8,513.89	STANTEC CONSULTING SERVI STANTEC CONSULTING SERVI STANTEC CONSULTING SERVI MOSS & BARNETT MOSS & BARNETT STANTEC CONSULTING SERVI STANTEC CONSULTING SERVI * TOTAL	D-11302018-023 D-11302018-023 D-11302018-023 M-11302018-024 M-11302018-024 M-11302018-024 M-11302018-024	474 475 476 477 478 479 480

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.41300.321	1) GENERAL FUND					
2) ADMINISTRATION & FINANCE	3) TELEPHONE					
	LONG DISTANCE CHARGES	169.40	CENTURYLINK		D-11302018-023	80
	MONTHLY PRI CHARGE	480.47	CENTURYLINK		D-11302018-023	188
	CELL PHONE	111.88	VERIZON	050567	M-11302018-024	30
		761.75	* TOTAL			
101.41300.331	1) GENERAL FUND					
2) ADMINISTRATION & FINANCE	3) TRAVEL EXPENSE					
	PLANNING COMM	59.80	DAROLD'S SUPER VALUE		D-11302018-023	291
101.41300.433	1) GENERAL FUND					
2) ADMINISTRATION & FINANCE	3) DUES & SUBSCRIPTIONS					
	CHECK VOIDED	35.00	MUN CLERKS & FIN. OFF. A	048550	M-11302018-024	97
101.41410.201	1) GENERAL FUND					
2) ELECTIONS	3) OFFICE SUPPLIES					
	WATER	3.49	DAROLD'S SUPER VALUE		D-11302018-023	294
	WATER	19.00	DOMAT'S FAMILY FOODS		D-11302018-023	296
	ROLLS	1.00	BENSON BAKERY		D-11302018-023	298
	LUNCH SPECIALS	25.84	BENSON BAKERY		D-11302018-023	299
	CORD ADAPTER	21.48	ZOSI'S TRUE VALUE		D-11302018-023	360
	COFFEE	10.00	INCIDENTAL FUND		D-11302018-023	368
	MEALS & BANNERS	422.35	BANKCARD CENTER		D-11302018-023	435
		568.75	* TOTAL			
101.41610.201	1) GENERAL FUND					
2) CITY ATTORNEY	3) OFFICE SUPPLIES					
	POSTAGE	2.84	WILCOX LAW OFFICE, P.A.	050556	M-11302018-024	42
101.41610.304	1) GENERAL FUND					
2) CITY ATTORNEY	3) CITY ATTORNEY CONTRACT					
	CITY ATTORNEY FEES	1,440.50	WILCOX LAW OFFICE, P.A.		D-11302018-023	220
	CIVIL SERVICE	1,572.50	WILCOX LAW OFFICE, P.A.	050556	M-11302018-024	41
		3,013.00	* TOTAL			
101.41940.235	1) GENERAL FUND					
2) CITY HALL	3) BUILDING MAINTENANCE & SUPPL					
	MATS	23.46	BENSON LAUNDRY-MAT HOUSE		D-11302018-023	160
	GARBAGE SERVICE	19.00	MATTHEISEN DISPOSAL, INC		D-11302018-023	162
	KLEENEX, TAPE	9.00	DAROLD'S SUPER VALUE		D-11302018-023	292
	MATS	33.46	BENSON LAUNDRY-MAT HOUSE		D-11302018-023	318
	PEST CONTROL	500.00	BRANESS PEST CONTROL		D-11302018-023	423
	SET UP CAMERA SYSTEM	5,210.00	HEARTLAND SECURITY SERVI		D-11302018-023	429
	TV FOR CAMERA SYSTEM	116.19	BANKCARD CENTER		D-11302018-023	436
		5,461.96	* TOTAL			
101.41940.310	1) GENERAL FUND					
2) CITY HALL	3) CONTRACTED SERV - CLEANING					
	CLEAN CITY HALL	200.00	SWIFT COUNTY DAC		D-11302018-023	242
101.41940.381	1) GENERAL FUND					
2) CITY HALL	3) UTILITIES					
	UTILITIES	771.25	MUNICIPAL UTILITIES		D-11302018-023	93
101.41940.383	1) GENERAL FUND					
2) CITY HALL	3) HEATING COST					
	UTILITIES	564.48	MUNICIPAL UTILITIES		D-11302018-023	94
	NATURAL GAS	12.68	CENTER POINT ENERGY		D-11302018-023	159
		577.16	* TOTAL			
101.42100.131	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) HEALTH INSURANCE					
	HEALTH INS-HSA FEES	28.35	FURTHER		D-11302018-023	400
101.42100.201	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) OFFICE SUPPLIES					
	COPYER PAYMENT	81.00	TOSHIBA FINANCIAL SERVIC		D-11302018-023	186
	SHREDDING DATA	104.88	SHRED-IT USA		D-11302018-023	248
	FACIAL TISSUE	37.69	WEST CENTRAL SALES		D-11302018-023	419
		223.54	* TOTAL			

Disb. Validation Listing

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK DATA	JE-ID	LINE#
101.42100.209 2) POLICE DEPARTMENT	1) GENERAL FUND 3) GAS & OIL GAS	1,251.25	GLACIAL PLAINS COOPERATI	D-11302018-023		84
101.42100.210 2) POLICE DEPARTMENT	1) GENERAL FUND 3) OPERATING SUPPLIES MONTHLY SCHEDULE SERVICE	58.35	CALLBACK STAFFING SOLUTI	D-11302018-023		218
	GLOVES	3,300.44	ULINE	D-11302018-023		219
	GARBAGE SERVICE	3,300.44	MATTHEISEN DISPOSAL, INC	D-11302018-023		220
	CABLE	6,707.74	CHARTER COMMUNICATIONS	D-11302018-023		221
	BOWL CLEANER, BATTERY	1,201.00	RUNNINGS SUPPLY INC	D-11302018-023		222
	UPS CHGS	1,771.00	GROSSMAN, DEPUTY REGISTR	D-11302018-023		223
	SUPPLIES	3,633.00	BANKCARD CENTER	D-11302018-023		224
	HEALTH FAIR	1,099.75	SWIFT COUNTY BENSON HEAL	M-11302018-024	050558	225
			* TOTAL			226
101.42100.213 2) POLICE DEPARTMENT	1) GENERAL FUND 3) UNIFORM ALLOWANCE EMBROIDERY	30.00	BACKSTREET PRINTING	D-11302018-023		323
	MDSE	231.92	BANKCARD CENTER	D-11302018-023		438
		261.92	* TOTAL			
101.42100.219 2) POLICE DEPARTMENT	1) GENERAL FUND 3) INVESTIGATIONS PROSECUTION FEES	1,962.50	WILCOX LAW OFFICE, P.A.	D-11302018-023		221
	POSTAGE	1,676.70	BANKCARD CENTER	D-11302018-023		437
	PROSECUTION	1,675.00	WILCOX LAW OFFICE, P.A.	M-11302018-024	050556	43
		3,644.20	* TOTAL			
101.42100.223 2) POLICE DEPARTMENT	1) GENERAL FUND 3) EQUIPMENT REPAIRS CONTRACTED VEHCILE REPAIRS	2,179.25	TOM'S SERVICE, INC	D-11302018-023		396
101.42100.235 2) POLICE DEPARTMENT	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL MATS	54.21	BENSON LAUNDRY-MAT HOUSE	D-11302018-023		321
	PEST CONTROL	75.00	BRANESS PEST CONTROL	D-11302018-023		425
		129.21	* TOTAL			
101.42100.240 2) POLICE DEPARTMENT	1) GENERAL FUND 3) SMALL TOOLS & EQUIPMENT BLOWER, LADDER, TAPE	368.77	RUNNINGS SUPPLY INC	D-11302018-023		381
101.42100.310 2) POLICE DEPARTMENT	1) GENERAL FUND 3) CONTRACTED SERVICES-CLEANING POLICE DEPT 10/28-12/1	400.00	MCGEARY/THOMAS	D-11302018-023		210
101.42100.321 2) POLICE DEPARTMENT	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	64.94	CENTURYLINK	D-11302018-023		197
	VOICE SERVICES	194.81	OFFICE OF MN.IT SERVICES	D-11302018-023		230
	CELL PHONE	236.08	VERIZON	D-11302018-023		234
		495.83	* TOTAL			
101.42100.381 2) POLICE DEPARTMENT	1) GENERAL FUND 3) UTILITIES UTILITIES	300.76	MUNICIPAL UTILITIES	D-11302018-023		342
101.42100.383 2) POLICE DEPARTMENT	1) GENERAL FUND 3) HEATING NATURAL GAS	119.89	CENTER POINT ENERGY	D-11302018-023		466
101.42100.433 2) POLICE DEPARTMENT	1) GENERAL FUND 3) DUES & SUBSCRIPTIONS DOMAIN NAME REGISTRATION	179.00	F I GROUP INC	D-11302018-023		288
101.42100.439 2) POLICE DEPARTMENT	1) GENERAL FUND 3) DOG POUND EXPENSES POUND BOARDING	10.00	H & H VETERINARY SERVICE	D-11302018-023		283

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FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.42200.209 2) FIRE DEPARTMENT	1) GENERAL FUND 3) GAS & OIL GAS	241.25	GLACIAL PLAINS COOPERATI		D-11302018-023	85
101.42200.210 2) FIRE DEPARTMENT	1) GENERAL FUND 3) OPERATING SUPPLIES 10 FIRE HOODS MTL SWIFT CO CHIEFS MTG FOOD CABLE HEALTH FAIR CABLE	235.00 6.29 174.75 7.74 365.00 7.73 796.51	FIRE SAFETY USA, INC RUNNINGS SUPPLY INC DOMAT'S FAMILY FOODS CHARTER COMMUNICATIONS SWIFT COUNTY BENSON HEAL CHARTER COMMUNICATIONS * TOTAL	050558 050561	D-11302018-023 D-11302018-023 D-11302018-023 D-11302018-023 M-11302018-024 M-11302018-024	287 374 392 456 47 53
101.42200.221 2) FIRE DEPARTMENT	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS RANGER REPAIR BATTERIES	81.00 261.37 342.37	MOTOR SPORTS OF WILLMAR TOM'S SERVICE, INC * TOTAL		D-11302018-023 D-11302018-023	264 398
101.42200.223 2) FIRE DEPARTMENT	1) GENERAL FUND 3) EQUIPMENT REPAIR CONTRACTUAL E-10 REPAIR	7,014.15	K M FIRE PUMP SPECIALIST		D-11302018-023	231
101.42200.235 2) FIRE DEPARTMENT	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL GARBAGE SERVICE TISSUE, TOWELS	44.46 94.73 139.19	MATTHEISEN DISPOSAL, INC WEST CENTRAL SALES * TOTAL		D-11302018-023 D-11302018-023	166 416
101.42200.240 2) FIRE DEPARTMENT	1) GENERAL FUND 3) SMALL TOOLS & EQUIPMENT ROPE	0.90	RUNNINGS SUPPLY INC		D-11302018-023	375
101.42200.310 2) FIRE DEPARTMENT	1) GENERAL FUND 3) CONTRACTED SERVICES CLEAN FIRE HALL FIRE REHAB	62.69 437.50 500.19	SWIFT COUNTY DAC SWIFT COUNTY BENSON HOSP * TOTAL		D-11302018-023 D-11302018-023	244 482
101.42200.381 2) FIRE DEPARTMENT	1) GENERAL FUND 3) UTILITIES UTILITIES	703.93	MUNICIPAL UTILITIES		D-11302018-023	95
101.42200.383 2) FIRE DEPARTMENT	1) GENERAL FUND 3) HEATING COST NATURAL GAS	251.12	CENTER POINT ENERGY		D-11302018-023	160
101.42200.418 2) FIRE DEPARTMENT	1) GENERAL FUND 3) FIRE SERVICE FEE FIRE SERVICE	833.33	WATER FUND		D-11302018-023	24
101.42200.433 2) FIRE DEPARTMENT	1) GENERAL FUND 3) DUES & SUBSCRIPTIONS CHECK VOIDED	25.00	CR MN FIRE SERVICE CERT BOA	049020	M-11302018-024	96
101.42600.131 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	3.95	FURTHER		D-11302018-023	401
101.42600.321 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) TELEPHONE CELL PHONE	50.94	VERIZON	050567	M-11302018-024	34
101.42600.331 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) TRAVEL EXPENSE MILEAGE TO MORRIS	303.02	JACOBSON/MIKE		D-11302018-023	273
101.43100.131 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	20.10	FURTHER		D-11302018-023	402

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK DATA	JE-ID	LINE#
101.43100.209	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) GAS & OIL					
	GAS	2,160.30	GLACIAL PLAINS COOPERATI		D-11302018-023	87
	DIESEL	36.94	ASCHEMAN OIL		D-11302018-023	339
101.43100.209		2,197.24	* TOTAL			
101.43100.210	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) OPERATING SUPPLIES					
	WELDING GAS	147.65	AMERICAN WELDING & GAS I		D-11302018-023	196
	BOOTS	100.00	THOMPSON/MIKE		UD-11302018-023	444
	BOOTS	100.00	THOMPSON/KEVIN		UD-11302018-023	445
	TOWELS	34.35	WEST CENTRAL SALES		UD-11302018-023	446
	DRUG TEST	262.00	SWIFT COUNTY BENSON HOSP		MM-11302018-024	24
	HEALTH FAIR	262.00	SWIFT COUNTY BENSON HEALTH		MM-11302018-024	24
	DA TEST	152.13	SWIFT COUNTY BENSON HEALTH		MM-11302018-024	24
	WELDING GAS	14.36	AMERICAN WELDING & GAS I		UD-11302018-023	444
	CABLE	866.49	CHARTER COMMUNICATIONS		MM-11302018-024	24
			* TOTAL			
101.43100.210						
101.43100.212	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) STREET MARKINGS & SIGNS					
	ARCHERY SIGNS	309.80	M-R SIGN CO., INC.		D-11302018-023	258
101.43100.215	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) SHOP SUPPLIES					
	EXT CORD, BAR	137.97	RUNNINGS SUPPLY INC		D-11302018-023	377
	LAMP	4.14	AUTO VALU BENSON		D-11302018-023	454
101.43100.215		142.11	* TOTAL			
101.43100.221	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) EQUIPMENT REPAIR PARTS					
	PARTS	17.66	LORENZ MFG		D-11302018-023	265
	HOOK	13.99	RUNNINGS SUPPLY INC		D-11302018-023	376
	2X10	30.71	A.F. BUILDING MATERIALS		D-11302018-023	446
101.43100.221		62.36	* TOTAL			
101.43100.223	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) EQUIPMENT REPAIRS CONTRACTED					
	PARTS, TIRE REPAIR	382.90	GLACIAL PLAINS COOPERATI		D-11302018-023	229
101.43100.224	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) STREET MAINTENANCE-MATERIALS					
	BITUMINOUS MISC	541.50	CENTRAL SPECIALTIES INC		D-11302018-023	306
	HOT MIX	694.13	BITUMINOUS PAVING, INC.		D-11302018-023	307
	OMEGA MIX	101.25	BITUMINOUS PAVING, INC.		D-11302018-023	308
	900 YDS BLACK DIRT	2,025.00	HUSTON/PAT		D-11302018-023	445
101.43100.224		3,361.88	* TOTAL			
101.43100.235	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) BUILDING MAINTENANCE & SUPPL					
	GARBAGE SERVICE	168.58	MATTHEISEN DISPOSAL, INC		D-11302018-023	167
101.43100.240	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) SMALL TOOLS & EQUIPMENT					
	BOOSTER PACK	147.99	AUTO VALU BENSON		D-11302018-023	455
101.43100.381	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) UTILITIES					
	UTILITIES	436.71	MUNICIPAL UTILITIES		D-11302018-023	96
	ELECTRIC SERVICE	94.83	AGRALITE ELECTRIC COOPER		D-11302018-023	457
	ELECT-GRAVEL PIT & DUMP	97.00	AGRALITE ELECTRIC COOPER	050560	M-11302018-024	14
101.43100.381		628.54	* TOTAL			
101.43100.383	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) HEATING COST					
	NATURAL GAS	319.93	CENTER POINT ENERGY		D-11302018-023	161
101.43100.386	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) STREET LIGHTING UTILITIES					
	UTILITIES	4,949.38	MUNICIPAL UTILITIES		D-11302018-023	97

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
101.43100.438 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)LAUNDRY MATS & TOWELS	71.33	BENSON LAUNDRY-MAT HOUSE	D-11302018-023	62
101.43100.438	MATS	73.81	BENSON LAUNDRY-MAT HOUSE	D-11302018-023	319
101.43100.438	MATS	145.14	* TOTAL		
101.45121.235 2)ORGANIZED RECREATION	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL PEST CONTROL	35.00	BRANESS PEST CONTROL	D-11302018-023	422
101.45121.235	CEILING TILE	105.90	A F BUILDING MATERIALS	D-11302018-023	447
101.45121.235	LABOR/REPLACE TILE	3,500.00	THORSON/CHRISTOPHER J	D-11302018-023	460
101.45121.235	DUMPSTER	3,822.25	MATTHEISEN DISPOSAL, INC	D-11302018-023	462
101.45121.310 2)ORGANIZED RECREATION	1)GENERAL FUND 3)SENIOR CITIZEN PROGRAM MONTHLY CONTRIBUTION	700.00	SENIOR ADVOCACY CORPORAT	D-11302018-023	28
101.45124.210 2)SWIMMING POOL	1)GENERAL FUND 3)OPERATING SUPPLIES BUNGEE CORD	31.98	RUNNINGS SUPPLY INC	D-11302018-023	379
101.45124.210	CELL PHONE	40.01	VERIZON	050567 M-11302018-024	31
101.45124.210	CELL PHONE	71.99	* TOTAL		
101.45124.321 2)SWIMMING POOL	1)GENERAL FUND 3)TELEPHONE LOCAL SERVICE	33.28	CENTURYLINK	D-11302018-023	178
101.45124.381 2)SWIMMING POOL	1)GENERAL FUND 3)UTILITIES UTILITIES	149.00	MUNICIPAL UTILITIES	D-11302018-023	98
101.45181.235 2)ARMORY	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL KEYS	3.98	ZOSEL'S TRUE VALUE	D-11302018-023	357
101.45181.235	TOWELS	24.85	WEST CENTRAL SALES	D-11302018-023	418
101.45181.235	PEST CONTROL	50.00	BRANESS PEST CONTROL	D-11302018-023	424
101.45181.235	PEST CONTROL	78.83	* TOTAL		
101.45181.310 2)ARMORY	1)GENERAL FUND 3)CONTRACTED SERVICES CLEAN ARMORY	45.58	SWIFT COUNTY DAC	D-11302018-023	243
101.45181.321 2)ARMORY	1)GENERAL FUND 3)TELEPHONE LOCAL SERVICE	45.32	CENTURYLINK	D-11302018-023	179
101.45181.381 2)ARMORY	1)GENERAL FUND 3)UTILITIES UTILITIES	194.54	MUNICIPAL UTILITIES	D-11302018-023	99
101.45181.383 2)ARMORY	1)GENERAL FUND 3)HEATING COST NATURAL GAS	189.00	CENTER POINT ENERGY	D-11302018-023	163
101.45200.131 2)PARKS	1)GENERAL FUND 3)HEALTH INSURANCE HEALTH INS-HSA FEES	3.95	FURTHER	D-11302018-023	403
101.45200.209 2)PARKS	1)GENERAL FUND 3)GAS & OIL GAS	397.31	GLACIAL PLAINS COOPERATI	D-11302018-023	88
101.45200.210 2)PARKS	1)GENERAL FUND 3)OPERATING SUPPLIES GARBAGE SERVICE	272.33	MATTHEISEN DISPOSAL, INC	D-11302018-023	168
101.45200.210	2019 TREE CARE REGISTRY	25.00	MN DEPT OF AGRICULTURE	D-11302018-023	168
101.45200.210	BAGS	13.99	ZOSEL'S TRUE VALUE	D-11302018-023	168
101.45200.210	BRUSH, CLEANER	95.56	RUNNINGS SUPPLY INC	D-11302018-023	168
101.45200.210	LP FILL	20.53	TOM'S SERVICE INC	D-11302018-023	168
101.45200.210	PLUGS, OIL FILTER	44.34	AUTO VALU BENSON	D-11302018-023	168
101.45200.210	VOID	100.00	ASCHEMAN/DAN	050481 M-11302018-024	49
101.45200.210	HEALTH FAIR	149.00	SWIFT COUNTY BENSON HEAL	050558 M-11302018-024	49

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.45200.210 2) PARKS	1) GENERAL FUND 3) OPERATING SUPPLIES GREEN SPRAY BOOT ALLOWANCE	10.37 100.00 631.22	JOHN DEERE FINANCIAL ASCHEMAN/DAN * TOTAL	050562 050562	M-11302018-024 M-11302018-024	54 55
101.45200.210	1) GENERAL FUND 3) LANDSCAPING MATERIALS LAMPS	14.98	AUTO VALU BENSON		D-11302018-023	451
101.45200.211 2) PARKS	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS CABLE BELT WATER PUMP FILTERS OIL MOWER PARTS	36.16 24.99 142.00 192.00 816.22 1,215.40	ARNOLD'S OF WILLMAR, INC NORTHSIDE AUTO NORTHSIDE AUTO AUTO VALU BENSON JOHN DEERE FINANCIAL * TOTAL		D-11302018-023 D-11302018-023 D-11302018-023 D-11302018-023 M-11302018-024	340 341 342 343 344 345
101.45200.221	1) GENERAL FUND 3) EQUIPMENT REPAIRS CONTRACTED TIRE REPAIR	196.50	GLACIAL PLAINS COOPERATI		D-11302018-023	230
101.45200.223 2) PARKS	1) GENERAL FUND 3) BEAUTIFY BENSON LIGHTS	17.16	ZOSEL'S TRUE VALUE		D-11302018-023	356
101.45200.225 2) PARKS	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL CLEAN CIVIC CENTER	150.01	SWIFT COUNTY DAC		D-11302018-023	246
101.45200.321 2) PARKS	1) GENERAL FUND 3) TELEPHONE SPRINKLER CELL SERVICE	24.51	CR VERIZON	050567	M-11302018-024	33
101.45200.331 2) PARKS	1) GENERAL FUND 3) TRAVEL EXPENSE PARK BOARD MTG	69.08	DAROLD'S SUPER VALUE		D-11302018-023	293
101.45200.381 2) PARKS	1) GENERAL FUND 3) UTILITIES UTILITIES	508.93	MUNICIPAL UTILITIES		D-11302018-023	100
101.46102.310 2) SHADE TREE DISEASE CONTROL	1) GENERAL FUND 3) CONTRACTED SERV-TREE REMOVAL TREE REMOVAL	5,581.00	A.L.T. TREE SERVICE	050555	M-11302018-024	40
101.49010.210 2) CEMETERY	1) GENERAL FUND 3) OPERATING SUPPLIES COLUMBARIUM AD	124.39	MONITOR & NEWS		D-11302018-023	344
101.49200.430 2) UNALLOCATED	1) GENERAL FUND 3) MISCELLANEOUS SKUNKS, OPPOSUMS TRAPPIN	360.00	GOLDEN/ALAN		D-11302018-023	284
101.49300.731 2) TRANSFERS	1) GENERAL FUND 3) TRANSFER TO OTHER GOVERNMENTS CIVIC CENTER PAYMENT	35,000.00	BENSON CIVIC CENTER BOAR		D-11302018-023	353
101.49810.210 2) AIRPORT	1) GENERAL FUND 3) OPERATING SUPPLIES CLEAN AIRPORT	40.56	SWIFT COUNTY DAC		D-11302018-023	245
101.49810.235 2) AIRPORT	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL MATS GARBAGE SERVICE NOV RENT	13.51 28.31 19.50 61.32	BENSON LAUNDRY-MAT HOUSE MATTHEISEN DISPOSAL, INC WEST ACRES WATER SYSTEMS * TOTAL		D-11302018-023 D-11302018-023 D-11302018-023	61 62 63 413

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FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
101.49810.310 2)AIRPORT	1)GENERAL FUND 3)CONTRACTED SERVICES GOPHER TRAPPING	35.00	GOLDEN/ALAN	D-11302018-023	285
101.49810.321 2)AIRPORT	1)GENERAL FUND 3)TELEPHONE LOCAL SERVICE	84.74	CENTURYLINK	D-11302018-023	183
101.49810.381 2)AIRPORT	1)GENERAL FUND 3)UTILITIES ELECTRIC SERVICE ELECT-AIRPORT	667.04 729.58 1,396.62	AGRALITE ELECTRIC COOPER AGRALITE ELECTRIC COOPER * TOTAL	050560 D-11302018-023 M-11302018-024	458 15
101.49810.383 2)AIRPORT	1)GENERAL FUND 3)HEATING COST NATURAL GAS	71.64	CENTER POINT ENERGY	D-11302018-023	164
211.45500.201 2)LIBRARY	1)LIBRARY FUND 3)OFFICE SUPPLIES COPIER MAINT	62.50	LOFFLER COMPANIES-131511	D-11302018-023	223
211.45500.210 2)LIBRARY	1)LIBRARY FUND 3)OPERATING SUPPLIES SCOOP, BUCKET SUPPLIES	15.96 628.66 644.62	RUNNINGS SUPPLY INC BANKCARD CENTER * TOTAL	D-11302018-023 D-11302018-023	373 440
211.45500.235 2)LIBRARY	1)LIBRARY FUND 3)BUILDING MAINTENANCE & SUPPL MATS GARBAGE SERVICE MATS	40.47 37.44 40.47 118.38	BENSON LAUNDRY-MAT HOUSE MATTHEISEN DISPOSAL, INC BENSON LAUNDRY-MAT HOUSE * TOTAL	D-11302018-023 D-11302018-023 D-11302018-023	63 170 320
211.45500.310 2)LIBRARY	1)LIBRARY FUND 3)CONTRACTED SERV - CLEANING CLEAN LIBRARY	395.00	MCGEARY/THOMAS	D-11302018-023	26
211.45500.321 2)LIBRARY	1)LIBRARY FUND 3)TELEPHONE LOCAL SERVICE	85.47	CENTURYLINK	D-11302018-023	184
211.45500.381 2)LIBRARY	1)LIBRARY FUND 3)UTILITIES UTILITIES	484.57	MUNICIPAL UTILITIES	D-11302018-023	101
211.45500.383 2)LIBRARY	1)LIBRARY FUND 3)HEATING COST UTILITIES	217.23	MUNICIPAL UTILITIES	D-11302018-023	102
401.43100.501 2)HIGHWAY STREETS & ROADS	1)GENERAL CAPITAL OUTLAY FUND 3)CAPITAL OUTLAY NEV-MONTANA 14TH ST N WISC-THORNTON 11TH ST S KANSAS-WISC 10TH ST S	28,950.30 39,769.47 12,525.18 81,244.95	CENTRAL SPECIALTIES INC CENTRAL SPECIALTIES INC CENTRAL SPECIALTIES INC * TOTAL	D-11302018-023 D-11302018-023 D-11302018-023	308 309 310
401.45200.501 2)PARKS	1)GENERAL CAPITAL OUTLAY FUND 3)CAPITAL OUTLAY ROOSEVELT PARK PLAYGRD	61,427.80	MN PLAYGROUND	050563 M-11302018-024	56
401.49810.501 2)AIRPORT	1)GENERAL CAPITAL OUTLAY FUND 3)CAPITAL OUTLAY A/D BUILDING	3,516.00	TKDA	D-11302018-023	432
502.43150.226 2)STORM DRAINAGE	1)STORM WATER FUND 3)MAINTAIN SYSTEM PLIERS, ELBOW PIPE, ADAPTERS	26.44 65.15 91.59	ZOSEL'S TRUE VALUE RUNNINGS SUPPLY INC * TOTAL	D-11302018-023 D-11302018-023	358 372

Disb. Validation Listing

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
515.46500.315 2) GENERAL	1) ECONOMIC DEV. AUTHORITY FUND 3) CONSULTING SERVICES DOUG GRIFFITHS AD LEGAL FEES	161.62 472.50 634.12	MONITOR & NEWS FLAHERTY & HOOD, P.A. * TOTAL		D-11302018-023 D-11302018-023	345 477
515.46500.315	1) ECONOMIC DEV. AUTHORITY FUND 3) TRAVEL EXPENSE MEALS & LODGING	293.24	BANKCARD CENTER		D-11302018-023	443
515.46500.343 2) GENERAL	1) ECONOMIC DEV. AUTHORITY FUND 3) ADVERTISING DOMAIN REGISTRATION	35.00	F I GROUP INC	003764	M-11302018-024	93
520.47000.620 2) DEBT SERVICE	1) G.O. CAPITAL IMP BONDS '17B 3) BOND AGENT SERVICE FEES PAYING AGENT FEE	450.00	US BANK CORPORATE TRUST		D-11302018-023	428
530.46500.315 2) ECONOMIC DEVELOPMENT	1) NSP (XCEL ENERGY) GRANT FUND 3) CONSULTING FEES XCEL PLANT DECOM 2ND HALF PAYMENT	540.00 10,000.00 10,540.00	STANTEC CONSULTING SERVI TALENT BUREAU * TOTAL	003765	D-11302018-023 M-11302018-024	473 94
530.46500.315	1) NSP (XCEL ENERGY) GRANT FUND 3) TRAVEL DOUG GRIFFITHS MTGS DOUG GRIFFITHS MTG BUNS COOKIES GRIFFITHS DINNER MEALS & LODGING MEALS & LODGING	319.01 312.30 12.77 12.77 76.56 2,308.23 1,337.28	DAROLD'S SUPER VALUE DOMATI'S FAMILY FOODS BENSON BAKERY BENSON BAKERY COLLINS/TERRI BANKCARD CENTER BANKCARD CENTER * TOTAL		D-11302018-023 D-11302018-023 D-11302018-023 D-11302018-023 D-11302018-023 M-11302018-024 M-11302018-024	134 135 136 137 138 139 244
530.46500.331	1) WATER FUND 2) INVENTORY INVENTORY	560.54	MILBANK WINWATER WORKS		D-11302018-023	262
601.14300 2) ACCOUNTS PAYABLE	1) WATER FUND QUARTERLY CONNECTION FEE	2,280.00	MN DEPT OF HEALTH		D-11302018-023	254
601.49400.131 2) WATER DEPARTMENT	1) WATER FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	7.90	FURTHER		D-11302018-023	404
601.49400.209 2) WATER DEPARTMENT	1) WATER FUND 3) GAS & OIL GAS FILTERS	216.75 107.77 324.52	GLACIAL PLAINS COOPERATI AUTO VALU BENSON * TOTAL		D-11302018-023 D-11302018-023	131 449
601.49400.210 2) WATER DEPARTMENT	1) WATER FUND 3) OPERATING SUPPLIES BOOTS SCREW SET UPS CHGS CYLINDER RENTAL CYLINDER RENTAL HEALTH FAIR DA TEST	69.99 150.00 40.00 6.00 6.00 1.00 337.04	SEARCY/GARY ZOSLIS TRUE VALUE GROSSMAN, DEPUTY REGISTR AMERICAN WELDING & GAS I AMERICAN WELDING & GAS I SWIFT COUNTY BENSON HEAL SWIFT COUNTY BENSON HEAL * TOTAL		D-11302018-023 D-11302018-023 D-11302018-023 M-11302018-024 M-11302018-024 M-11302018-024 M-11302018-024	24 25 26 4 4 5 6
601.49400.210	1) WATER FUND 3) LAB EQUIPMENT & SUPPLIES PUMP CALIBRATION UNIT GAS MONITOR	1,916.90 175.00 2,300.50 4.40	USA BLUE BOOK AMERICAN WELDING & GAS I AMERICAN WELDING & GAS I * TOTAL		D-11302018-023 D-11302018-023 D-11302018-023	461 460 470

Disb. Validation Listing

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
601.49400.221 2)WATER DEPARTMENT	1)WATER FUND 3)EQUIPMENT REPAIR PARTS REBUILD CHLORINE HEADS SPRING FITTING, PIPE OIL	829.28 21.02 20.78 44.28 915.36	VESSCO INC ERIC'S MOTORSPORTS RUNNINGS SUPPLY INC AUTO VALU BENSON * TOTAL	D-11302018-023 D-11302018-023 D-11302018-023 D-11302018-023		236 236 383 448
601.49400.227 2)WATER DEPARTMENT	1)WATER FUND 3)MAINTAIN COLLECTION SYSTEM FIRE HYDRANTS CURB BOX REPAIR TOP PIPE, TAPE	165.60 102.80 65.10 333.50	SWIFT COUNTY DAC MILBANK WINWATER WORKS RUNNINGS SUPPLY INC * TOTAL	D-11302018-023 D-11302018-023 D-11302018-023		241 261 384
601.49400.235 2)WATER DEPARTMENT	1)WATER FUND 3)BUILDING MAINTENANCE & SUPPL PIPE-AIR COMPRESSOR AIR COMPRESSOR PARTS EXT CORD	72.40 13.46 9.98 95.84	MILBANK WINWATER WORKS MILBANK WINWATER WORKS RUNNINGS SUPPLY INC * TOTAL	D-11302018-023 D-11302018-023 D-11302018-023		259 260 382
601.49400.307 2)WATER DEPARTMENT	1)WATER FUND 3)MANAGEMENT FEES MANAGEMENT FEES	3,410.00	GENERAL FUND		D-11302018-023	13
601.49400.313 2)WATER DEPARTMENT	1)WATER FUND 3)CONTRACTED SERVICES CHLORIDE SYSTEM REVISE CHLORINE FEED	1,920.00 341.80 2,261.80	STANTEC CONSULTING SERVI STANTEC CONSULTING SERVI * TOTAL	038492	D-11302018-023 M-11302018-024	475 84
601.49400.321 2)WATER DEPARTMENT	1)WATER FUND 3)TELEPHONE LOCAL SERVICE CELL PHONE-WATER	96.75 53.75 150.50	CENTURYLINK VERIZON * TOTAL	038497	D-11302018-023 M-11302018-024	208 17
601.49400.381 2)WATER DEPARTMENT	1)WATER FUND 3)UTILITIES UTILITIES	1,363.67	MUNICIPAL UTILITIES		D-11302018-023	141
601.49400.430 2)WATER DEPARTMENT	1)WATER FUND 3)MISCELLANEOUS BAD DEBT COLLECTION	10.59	UNITED ACCOUNTS		D-11302018-023	347
602.43250.131 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)HEALTH INSURANCE HEALTH INS-HSA FEES	7.90	FURTHER		D-11302018-023	407
602.43250.201 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)OFFICE SUPPLIES FIBER TRANSCEIVERS	159.90	MORRIS ELECTRONICS		D-11302018-023	256
602.43250.208 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)CHEMICALS & CHEM SUPPLIES MURIATIC ACID PUMP	12.99 1,299.95 1,312.94	ZOSEL'S TRUE VALUE USA BLUE BOOK * TOTAL		D-11302018-023 D-11302018-023	362 368
602.43250.209 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)GAS & OIL GAS	126.00	GLACIAL PLAINS COOPERATI		D-11302018-023	132
602.43250.210 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)OPERATING SUPPLIES WHEEL BLADE UPS CHGS SUPPLIES HEALTH FAIR	17.45 20.00 66.94 58.00 162.39	ZOSEL'S TRUE VALUE GROSSMAN, DEPUTY REGISTR BANKCARD CENTER SWIFT COUNTY BENSON HEAL * TOTAL	038495	D-11302018-023 D-11302018-023 D-11302018-023 M-11302018-024	364 410 441 87

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
602.43250.217	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) LAB EQUIPMENT & SUPPLIES					
	TORCH TAPE	40.36	ZOSEL'S TRUE VALUE		D-11302018-023	365
	SAMPLES	1,016.87	UTILITY CONSULTANTS INC		D-11302018-023	406
	CALIBRATION UNIT	262.00	AMERICAN WELDING & GAS I		D-11302018-023	406
	GAS MONITOR	1,490.73	AMERICAN WELDING & GAS I		D-11302018-023	471
			* TOTAL			
602.43250.217	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) EQUIPMENT REPAIR PARTS					
	FITTING, PLUG	11.56	AUTO VALU BENSON		D-11302018-023	450
602.43250.223	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) EQUIPMENT REPAIRS CONTRACTED					
	TIRES	371.46	GLACIAL PLAINS COOPERATI		D-11302018-023	227
	PREV MAINT	10.00	IDEAL SERVICE, INC.		D-11302018-023	370
	PREV MAINT	20.00	IDEAL SERVICE, INC.		D-11302018-023	371
		1,501.46	* TOTAL			
602.43250.226	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) MAINTAIN SYSTEM					
	BITUMINOUS WW PATCHES	1,385.10	CENTRAL SPECIALTIES INC		D-11302018-023	307
	HOT MIX	302.00	BITUMINOUS PAVING, INC.		D-11302018-023	307
	BEACON LIGHT ALARMS	592.04	ELECTRIC PUMP INC		D-11302018-023	307
	BEACON LIGHT ALARMS	1,702.62	ELECTRIC PUMP INC		D-11302018-023	307
	BEACON LIGHT ALARMS	9,397.57	ELECTRIC PUMP INC		D-11302018-023	307
			* TOTAL			
602.43250.226	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) MANAGEMENT FEES					
	MANAGEMENT FEES	4,426.00	GENERAL FUND		D-11302018-023	14
602.43250.321	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) TELEPHONE					
	CELL PHONE-SEWER	53.75	VERIZON	038497	M-11302018-024	18
602.43250.381	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) UTILITIES					
	UTILITIES	3,899.93	MUNICIPAL UTILITIES		D-11302018-023	142
	ELECTRIC SERVICE	52.47	AGRALITE ELECTRIC COOPER	038493	D-11302018-023	406
	ELECT-SEWER LIFT	65.38	AGRALITE ELECTRIC COOPER	038493	M-11302018-024	16
		4,024.78	* TOTAL			
602.43250.383	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) HEATING COST					
	NATURAL GAS	254.37	CENTER POINT ENERGY		D-11302018-023	191
602.43250.430	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) MISCELLANEOUS					
	BAD DEBT COLLECTION	13.73	UNITED ACCOUNTS		D-11302018-023	348
604.14300	1) ELECTRIC FUND					
2) INVENTORY CONTROL	INVENTORY	6,517.68	BORDER STATES ELECTRIC S		D-11302018-023	312
604.16590	1) ELECTRIC FUND					
2) CONSTRUCTION IN PROGRESS	OH-UG PROJECT	7,650.41	GOFF ELECTRIC, INC.		D-11302018-023	430
604.20210	1) ELECTRIC FUND					
2) SALES TAX PAYABLE	BAD DEBT COLLECTION	4.65	UNITED ACCOUNTS		D-11302018-023	349
604.20701	1) ELECTRIC FUND					
2) DUE STORM WATER - BILLINGS	BAD DEBT COLLECTION	3.55	UNITED ACCOUNTS		D-11302018-023	352
604.49610.209	1) ELECTRIC FUND					
2) POWER PRODUCTION	3) FUEL EXPENSE					
	7499 GALS DIESEL FUEL	18,416.03	GLACIAL PLAINS COOPERATI		D-11302018-023	228

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FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK DATA	JE-ID	LINE#
604.49610.223 2) POWER PRODUCTION	1) ELECTRIC FUND 3) MAINT OF GENRATN EQUIP CONTR AIR PERMIT RENEWAL	2,637.15	DGR ENGINEERING	D-11302018-023		298
604.49610.235 2) POWER PRODUCTION	1) ELECTRIC FUND 3) BUILDING MAINTENANCE GARBAGE SERVICE	11.70	MATTHEISEN DISPOSAL, INC	D-11302018-023		171
604.49610.307 2) POWER PRODUCTION	1) ELECTRIC FUND 3) MANAGEMENT FEES-POWER PROD MANAGEMENT FEE	1,534.00	GENERAL FUND	D-11302018-023		211
604.49610.381 2) POWER PRODUCTION	1) ELECTRIC FUND 3) UTILITIES UTILITIES	1,745.88	MUNICIPAL UTILITIES	D-11302018-023		143
604.49630.307 2) TRANSMISSION	1) ELECTRIC FUND 3) MANAGEMENT FEES MANAGEMENT FEE	1,534.00	GENERAL FUND	D-11302018-023		212
604.49640.209 2) DISTRIBUTION	1) ELECTRIC FUND 3) FUEL EXPENSE-VEHICLES GAS	681.74	GLACIAL PLAINS COOPERATI	D-11302018-023		133
604.49640.210 2) DISTRIBUTION	1) ELECTRIC FUND 3) OPERATING SUPPLIES PRINTER INK, MARKERS UNIFORMS UNIFORMS FUSE, BATTERY GLOVES, WRENCH WREATH UPS CHGS HEALTH FAIR	155.86 785.17 223.30 13.83 96.43 40.00 50.25 35.00 1,389.84	BACKSTREET PRINTING AMARIL UNIFORM COMPANY AMARIL UNIFORM COMPANY ZOSEL'S TRUE VALUE RUNNINGS SUPPLY INC INCIDENTAL FUND CROSSMAN, DEPUTY REGISTR SWIFT COUNTY BENSON HEAL	D-11302018-023 D-11302018-023 D-11302018-023 D-11302018-023 D-11302018-023 D-11302018-023 D-11302018-023 M-11302018-024		326 327 328 329 330 331 332 333 334 335 336 337 338
604.49640.210 2) DISTRIBUTION	1) ELECTRIC FUND 3) EQUIPMENT MAINTENANCE PARTS BATTERY ANTIFREEZE FLOOR MAT	84.56 23.76 164.39 272.71	BORDER STATES ELECTRIC S RUNNINGS SUPPLY INC NORTHSIDE AUTO * TOTAL	D-11302018-023 D-11302018-023 D-11302018-023		315 316 317 318
604.49640.221 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINTENANCE OF OVERHEAD LINE FUSE, WIRE, ANCHOR	1,506.75	BORDER STATES ELECTRIC S	D-11302018-023		317
604.49640.226 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINT OF UNDERGROUND LINE CONNECTOR	195.85	JT SERVICES	D-11302018-023		274
604.49640.227 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINT OF METERS/AMR METER CONDUIT, PLATE	255.26 132.82 388.08	DAKOTA SUPPLY GROUP BORDER STATES ELECTRIC S * TOTAL	D-11302018-023 D-11302018-023		297 316
604.49640.229 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINT OF STREET LIGHTING SHORTING CAP C7 BULBS MTL	56.53 419.00 855.85 1,331.38	JT SERVICES DISPLAY SALES BORDER STATES ELECTRIC S * TOTAL	D-11302018-023 D-11302018-023 D-11302018-023		275 293 313
604.49640.230 2) DISTRIBUTION	1) ELECTRIC FUND 3) BUILDING MAINTENANCE MATS & TOWELS GARBAGE SERVICE LIGHT	48.83 11.70 136.80 197.33	BENSON LAUNDRY-MAT HOUSE MATTHEISEN DISPOSAL INC BORDER STATES ELECTRIC S * TOTAL	D-11302018-023 D-11302018-023 D-11302018-023		115 172 314

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FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
604.49640.307 2) DISTRIBUTION	1) ELECTRIC FUND 3) MANAGEMENT FEES-DISTRIBUTION MANAGEMENT FEE	4,601.00	GENERAL FUND	D-11302018-023	213
604.49640.321 2) DISTRIBUTION	1) ELECTRIC FUND 3) TELEPHONE INTERNET CELL PHONE-SURVEY	137.00 187.83 324.83	CHARTER COMMUNICATIONS VERIZON * TOTAL	038497 D-11302018-023 M-11302018-024	303 20
604.49640.321					
604.49640.332 2) DISTRIBUTION	1) ELECTRIC FUND 3) EDUCATION/TRAINING TUITION-CANNON	550.00	MERCHANT JOB TRAINING AN	D-11302018-023	480
604.49640.381 2) DISTRIBUTION	1) ELECTRIC FUND 3) UTILITIES UTILITIES	192.80	MUNICIPAL UTILITIES	D-11302018-023	144
604.49640.383 2) DISTRIBUTION	1) ELECTRIC FUND 3) NATURAL GAS UTILITIES	292.32	MUNICIPAL UTILITIES	D-11302018-023	145
604.49650.307 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) MANAGEMENT FEES-CIP SALARY MANAGEMENT FEE	767.00	GENERAL FUND	D-11302018-023	222
604.49650.317 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) OTHER CONTRACTED SERVICES 3RD QTR ASSESSMENT	633.68	MN DEPT OF COMMERCE	D-11302018-023	415
604.49650.480 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) LOAD MANAGEMENT WATER HEATER REBATE	175.00	EVENSON/CHUCK	D-11302018-023	290
604.49655.131 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	4.30	FURTHER	D-11302018-023	405
604.49655.201 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) OFFICE SUPPLIES COPIER PAYMENT	148.56	DE LAGE LANDEN	D-11302018-023	193
604.49655.203 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) POSTAGE STAMPS	108.40	INCIDENTAL FUND	D-11302018-023	389
604.49655.307 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) MANAGEMENT FEES-CUST ACCTS MANAGEMENT FEE	1,534.00	GENERAL FUND	D-11302018-023	214
604.49655.309 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) DATA PROCESSING SERVICES MONTHLY HOSTING	2,130.19	CONDUENT BUSINESS SERVIC	D-11302018-023	224
604.49655.317 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) OTHER CONTRACTED SERVICES METER SERVICE	54.00	AUTOMATED ENERGY INC	D-11302018-023	207
604.49655.318 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) BILL PRINT SERVICES NOV BILL PRINT	1,120.94	INNOVATIVE SYSTEMS	D-11302018-023	232
604.49655.332 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) EDUCATION/TRAINING HEALTH FAIR	79.00	SWIFT COUNTY BENSON HEAL	038495 M-11302018-024	89
604.49659.131 2) CUSTOMER SERVICE	1) ELECTRIC FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	4.30	FURTHER	D-11302018-023	406



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FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
609.14205	1) LIQUOR FUND					
2) OFF SALE WINE INVENTORY	WINE CREDIT	405.00	PHILLIPS WINE & SPIRITS	0324409	M-111302018-024	80
	WINE	00.00	SOUTHERN GLAZERS OF MN	0324410	M-111302018-024	80
	WINE	00.00	WINE MERCHANTS	0244411	M-111302018-024	80
		9,790.38	* TOTAL			
609.14205	1) LIQUOR FUND					
609.14210	2) OFF SALE BEER INVENTORY	2,810.80	BEVERAGE WHOLESALERS INC		D-111302018-023	11
	BEER	4.00	BEVERAGE WHOLESALERS INC		D-111302018-023	11
	BEER	7.00	BEVERAGE WHOLESALERS INC		D-111302018-023	11
	BEER	6.00	BEVERAGE WHOLESALERS INC		D-111302018-023	11
	BEER	2.00	BEVERAGE WHOLESALERS INC		D-111302018-023	11
	BEER	4.70	BEVERAGE WHOLESALERS INC		D-111302018-023	11
	BEER	3.00	BEVERAGE WHOLESALERS INC		D-111302018-023	11
	BEER	9.00	BEVERAGE WHOLESALERS INC		D-111302018-023	11
	BEER	42.00	* TOTAL			
609.14210	1) LIQUOR FUND					
609.49750.131	3) HEALTH INSURANCE	7.90	FURTHER		D-111302018-023	408
2) LIQUOR	HEALTH INS-HSA FEES					
609.49750.210	1) LIQUOR FUND					
2) LIQUOR	3) OPERATING SUPPLIES	42.48	ZOSEL'S TRUE VALUE		D-111302018-023	367
	CLEANER	27.94	WEST CENTRAL SALES		D-111302018-023	367
	BAGS, LINERS, PAPER	7.00	SWIFT COUNTY BENSON HEAL	024402	M-111302018-024	600
	HEALTH FAIR	39.85	* TOTAL			
609.49750.210	1) LIQUOR FUND					
2) LIQUOR	3) BUILDING MAINTENANCE & SUPPL	213.51	MATTHEISEN DISPOSAL, INC		D-111302018-023	173
	GARBAGE SERVICE	100.00	BERG/TODD		D-111302018-023	173
	ELECTRIC INSPECTION	40.00	KORSGO FIRE PROTECTION		D-111302018-023	173
	SEMI ANNUAL MAINT	40.00	ZOSEL'S TRUE VALUE		D-111302018-023	173
	ADAPTER, CORD	4.00	INCIDENTAL FUND		D-111302018-023	173
	WREATH	4.00	HAWLENTAL INC.		D-111302018-023	173
	GASKET	4.00	BRANIFF PEST CONTROL		D-111302018-023	173
	PEST CONTROL	4.00	* TOTAL			
	REPAIR ICE MACHINE	83.09				
609.49750.235	1) LIQUOR FUND					
2) LIQUOR	3) OFF SALE MIX PURCHASES	101.58	ARCTIC GLACIER USA INC		D-111302018-023	113
	ICE	100.00	VIKING COCA COLA BOTTLIN		D-111302018-023	113
	MIX	1.00	AMERICAN BOTTLING COMPAN		D-111302018-023	113
	POP	0.58	* TOTAL			
609.49750.254	1) LIQUOR FUND					
2) LIQUOR	3) ON SALE MISC PURCHASES	7.74	DAROLD'S SUPER VALUE		D-111302018-023	113
	PRODUCE	1.00	HARRY'S FROZEN FOOD		D-111302018-023	113
	PIZZAS	1.00	MONTE CANDY COMPANY		D-111302018-023	113
	SNACKS	1.00	VIKING COCA COLA BOTTLIN		D-111302018-023	113
	PREMIX	1.00	HENRI'S FOODS, INC.		D-111302018-023	113
	SNACKS	1.74	* TOTAL			
609.49750.292	1) LIQUOR FUND					
2) LIQUOR	3) ON SALE MISC PURCHASES	1,609.48	DAROLD'S SUPER VALUE		D-111302018-023	113
	PRODUCE	1,000.00	HARRY'S FROZEN FOOD		D-111302018-023	113
	PIZZAS	100.00	MONTE CANDY COMPANY		D-111302018-023	113
	SNACKS	100.00	VIKING COCA COLA BOTTLIN		D-111302018-023	113
	PREMIX	100.00	HENRI'S FOODS, INC.		D-111302018-023	113
	SNACKS	9.48	* TOTAL			

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FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
609.49750.307 2) LIQUOR	1) LIQUOR FUND 3) MANAGEMENT FEES MANAGEMENT FEES	2,264.00	GENERAL FUND	D-11302018-023	16
609.49750.310 2) LIQUOR	1) LIQUOR FUND 3) CONTRACTED SERVICES-CLEANING LIQUOR STORE CLEANING	825.00	BENSON/KIMBERLY	D-11302018-023	4
609.49750.321 2) LIQUOR	1) LIQUOR FUND 3) TELEPHONE LOCAL SERVICE	43.20	CENTURYLINK	D-11302018-023	128
609.49750.333 2) LIQUOR	1) LIQUOR FUND 3) FREIGHT ON LIQUOR FREIGHT	229.20	COUNTRY PET FOODS	D-11302018-023	119
609.49750.343 2) LIQUOR	1) LIQUOR FUND 3) ADVERTISING LIQUOR ADS LIQUOR ADS ADVERTISING DEC 1 ENTERTAINMENT	368.00 194.33 194.33 100.00 600.00 1,262.33	HEADWATERS MEDIA MONITOR & NEWS NORTHERN LIGHTS TRAIL CL THE BLUES BROTHERS REVUE * TOTAL	D-11302018-023 D-11302018-023 D-11302018-023 D-11302018-023 M-11302018-024 024403	137 139 431 61
609.49750.381 2) LIQUOR	1) LIQUOR FUND 3) UTILITIES UTILITIES	883.86	MUNICIPAL UTILITIES	D-11302018-023	146
609.49750.383 2) LIQUOR	1) LIQUOR FUND 3) HEATING COST UTILITIES	120.96	MUNICIPAL UTILITIES	D-11302018-023	147
609.49750.430 2) LIQUOR	1) LIQUOR FUND 3) MISCELLANEOUS CABLE SERVICE	168.16	CHARTER COMMUNICATIONS	D-11302018-023	118
609.49750.433 2) LIQUOR	1) LIQUOR FUND 3) LICENSES 2019 FOOD/BEV LICENSE	447.00	COUNTRYSIDE PUBLIC HEALT	D-11302018-023	305
609.49750.438 2) LIQUOR	1) LIQUOR FUND 3) LAUNDRY MATS, TOWELS, & MOPS MATS	42.34 40.94 83.28	BENSON LAUNDRY-MAT HOUSE BENSON LAUNDRY-MAT HOUSE * TOTAL	D-11302018-023 D-11302018-023	114 322
653.43240.210 2) GARBAGE DISPOSAL	1) GARBAGE COLLECTION FUND 3) OPERATING SUPPLIES BAD DEBT COLLECTION	8.82	UNITED ACCOUNTS	D-11302018-023	351
653.43240.307 2) GARBAGE DISPOSAL	1) GARBAGE COLLECTION FUND 3) MANAGEMENT FEES MANAGEMENT FEES	782.00	GENERAL FUND	D-11302018-023	51
653.43240.310 2) GARBAGE DISPOSAL	1) GARBAGE COLLECTION FUND 3) CONTRACTED SERVICES GARBAGE CONTRACT	8,662.00	MATTHEISEN DISPOSAL, INC	D-11302018-023	7
653.43240.384 2) GARBAGE DISPOSAL	1) GARBAGE COLLECTION FUND 3) REFUSE DISPOSAL TIPPING FEES	3,554.40	SWIFT CO ENVIRONMENTAL S	D-11302018-023	154
801.11640 2) LEGACY PRINTWEAR LOAN REC	1) REVOLVING LOAN FUND LEGACY PRINTWEAR LOAN	17,000.00	WILCOX TRUST ACCOUNT	050564 M-11302018-024	57

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TOTAL NUMBER OF RECORDS PRINTED

438

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	112,738.13
211	LIBRARY FUND	1,000.77
401	GENERAL CAPITAL OUTLAY FUND	146,100.77
502	STORM WATER FUND	49,490.00
515	ECONOMIC DEV. AUTHORITY FUND	11,000.00
520	G.O. CAPITAL IMP BONDS '17B	1,000.00
530	NSP (XCEL ENERGY) GRANT FUND	11,000.00
601	WATER FUND	14,000.00
602	SEWER COLLECTION & DISPOSAL	1,000.00
604	ELECTRIC FUND	1,000.00
609	LIQUOR FUND	1,000.00
653	GARBAGE COLLECTION FUND	1,000.00
801	REVOLVING LOAN FUND	1,000.00
TOTAL ALL FUNDS		547,201.81

BANK RECAP:

BANK	NAME	DISBURSEMENTS
GRN	GENERAL BANK CHECKING ACCT	278,476.24
LQR	LIQUOR FUND	1,000.00
NAV	ENTERPRISE FUNDS	155,839.64
RST	ECONOMIC DEV. AUTHORITY CHKN	12,839.64
TOTAL ALL BANKS		547,201.81