

**City Council Meeting Agenda  
City Council Chambers  
December 3, 2018**

**City of Benson Mission Statement**

Benson is a forward looking community that values public safety,  
Quality of life and treats people with dignity and respect.

		5:00 p.m. Personnel Committee	
Page	1.	5:30 p.m. Call the Meeting to Order at the Benson City Council Chambers (Mayor)	
	2.	Pledge of Allegiance	
	3.	Approval of Agenda	
		<b>Additions?</b> <input type="checkbox"/> None <b>1.</b> _____ <b>2.</b> _____	
		Any Consent Agenda items to be moved to a regular agenda item?	
		Approval of Agenda ____ as Presented or ____ Revised	<b>Action Requested</b>
	4.	Consent Agenda:	<b>Action Requested</b>
	a.	Minutes:	
3-6		▪ 11.19.2018	City Council Meeting
7-8		▪ 10.15.2018	EDA Meeting
9		▪ 10.22.2018	Special EDA Meeting
	b.	Applications:	
10-11		▪ Mike Berreau – Park Board	
12-13		▪ Gambling Permit Northern Lights Trails April 6, 2019	
	c.	Correspondence:	
14		▪ 2019 MRES Electrical Line Worker Scholarship	
15		▪ Spectrum Smart Cities Letter	
16-17		▪ MRES Official Notice of S-1 Rates Effective 1/1/2019	
18		▪ Public Works Report	
	5.	Persons With Unscheduled Business to Come Before the Council	
19-32	6.	Charter Communication Form – 394 Benson & Resolution	<b>Action Requested</b>
33-37	7.	Doug Griffiths – Strategic & Economic Development Planning	<b>Action Requested</b>
38-39	8.	Sewer Back-up Reimbursement Request – Ness	Action Requested
40-41	9.	Consider Sludge License Fee	<b>Action Requested</b>
42	10.	Lift Station Upgrade Report	Information Only
43-46	11.	Consider Approval of 2018 Budgeted Transfers:	<b>Action Requested</b>
		▪ Resolution Approving Transfer from Library Endowment Fund	
		▪ Resolution to Approve Budgeted Transfers	
		▪ Resolution Transferring Amount Designated for Capital Outlay to General Capital Outlay	
		▪ Resolution Transferring from EDA & Revolving Loan Fund to General Fund	

47-48	12.	Consider Resolution for Sewer & Water Assessments	<b>Action Requested</b>
49	13.	Consider Resolution for Assessment of Current Services	<b>Action Requested</b>
50-59	14.	6:00 P.M. – Truth in Taxation	Information Only
	15.	Adjourn: Mayor	
	16.	Tour New Vac-Truck – Street Garage	Information Only

<p>In compliance with the American Disability Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at 320-843-4775. Notification 48 hours prior to the meeting will enable the City of make reasonable arrangements to ensure accessibility to this meeting.</p>
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**DRAFT**

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING  
NOVEMBER 19, 2018**

The meeting was called to order at 5:30 p.m. by Mayor Collins. Members present: Jack Evenson, Terri Collins, Mark Schreck, Jon Buyck & Lucas Olson. Members Absent: None. Also present: City Manager Rob Wolfington, Police Chief Ian Hodge, Director of Finance Glen Pederson, Public Works Director Dan Gens, Brian Samuelson, Kory Johnson, Dave Nagler and Chad Friese from CVEC, Dan Skolness and Trumann Homme from BioPro Energy, Tom Comden and Roxy Lewis.

The Council recited the Pledge of Allegiance.

Mayor Collins asked for any changes or additions to the agenda, to which there were none. It was moved by Evenson, seconded by Schreck and carried unanimously to approve the agenda.

It was moved by Schreck seconded by Olson and carried unanimously to approve the following items on the Consent Agenda:

- November 5, 2018 City Council Minutes
- October 1, 2018 Planning Commission Minutes
- November 1, 2018 Safety Committee Minutes

There was no one with unscheduled business.

Homme, Friese and Skolness approached the Council. They handed out information to the Council. Friese stated the Fibrominn site is an asset for CVEC and the community and a huge potential energy source CVEC would like to harness. They could expand their plant with the use of the boiler assets. He said CVEC and BioPro Energy (BPE) have had several conversations with Xcel and Brightmark Energy. After bids for assets were taken, and per BPE's request to own half the site and Brightmark Energy use the other half of the site, Brightmark Energy expressed they were not in agreement with the proposal. BPE came back with a generous offer for the entire site. Xcel responded they had already accepted Brightmark's bid. Friese went on to say this is an opportunity that won't come around again, and it is not their intent to come between the City and Brightmark. Mayor Collins feels it is unfortunate, but feels they came into the picture too late in Xcel's process to close the plant. The plan with Brightmark has been developing for 18 months. Skolness said their project will benefit Benson and the surrounding farmers. Nagler asked if there was any way all the parties could sit down and discuss options. Skolness feels without the City, Xcel and Brightmark will not meet with them. Friese said they do not want to get into Brightmark's way, but add to the project. Friese, Homme and Skolness thanked the Council for their time.

Next Wolfington discussed last year's grind and overlay included additional engineering to improve the crosswalk over highway 29 by Northside Rec. MnDOT is requesting a revised right of way agreement. The following resolution is paperwork from last year's project. He recommended approval. Councilmember Schreck offered the following resolution:

**CITY OF BENSON – MINNESOTA DEPARTMENT OF TRANSPORTATION  
LIMITED USE PERMIT  
(RESOLUTION 2018-23)**

IT IS RESOLVED that the City of Benson enter into Limited Use Permit NO. 7608-0013 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for maintenance and use by the City of Benson upon, along and adjacent to Trunk Highway No. 29 and the limits of which are defined in said Limited Use Permit.

IT IS FURTHER RESOLVED by the Council of the City of Benson, Minnesota that the Mayor and the City Manager are authorized to execute the Limited use Permit

Councilmember Evenson seconded the foregoing resolution and the following vote was recorded: AYES: Evenson, Schreck, Collins, Buyck, Olson. NAYES: None. Thereupon the Mayor declared Resolution 2018-23 duly passed and adopted.

Wolfington presented a resolution to extend the Charter Communications franchise agreement once again. In talking with Brian Grogan, the attorney representing the City of Benson and several other communities with their franchise agreements said there is progress being made beginning with larger communities. Councilmember Evenson offered the following resolution:

**A RESOLUTION GRANTING CHARTER COMMUNICATIONS  
A FRANCHISE EXTENSION TO JUNE 30, 2019  
(RESOLUTION NO. 2018-24)**

**WHEREAS**, on or about July 14, 2003, the City of Benson, Minnesota ("City") granted a Cable Television Franchise Ordinance ("Franchise") to CC VIII Operating, LLC d/b/a Charter Communications ("Charter"); and

**WHEREAS**, the initial term of the Franchise expired on or about September 18, 2013; and

**WHEREAS**, the City adopted Resolution No. 2013-14 on August 19, 2013 extending the term of the Franchise through and including September 19, 2014; and

**WHEREAS**, Charter executed said Resolution No. 2013-14 and agreed to continue complying with the Franchise, as amended by the Resolution; and

**WHEREAS**, the City adopted Resolution No. 2014-13 on September 8, 2014 extending the term of the Franchise through and including March 31, 2015; and

**WHEREAS**, Charter executed said Resolution No. 2014-13 and agreed to continue complying with the Franchise, as amended by the Resolution; and

**WHEREAS**, the City adopted Resolution No. 2015-04 on March 2, 2015 extending the term of the Franchise through and including August 31, 2015; and

**WHEREAS**, Charter executed said Resolution No. 2015-04 and agreed to continue complying with the Franchise, as amended by the Resolution; and

**WHEREAS**, the City adopted Resolution No. 2016-06 on February 22, 2016 extending the term of the Franchise through and including July 18, 2016; and

**WHEREAS**, Charter executed said Resolution No. 2016-06 and agreed to continue complying with the Franchise, as amended by the Resolution; and

**WHEREAS**, the City adopted Resolution No. 2016-18 on July 18, 2016 extending the term of the Franchise through and including December 31, 2016; and

**WHEREAS**, Charter executed said Resolution No. 2016-18 and agreed to continue complying with the Franchise, as amended by the Resolution; and

**WHEREAS**, the City adopted Resolution No. 2016-41 on December 19, 2016 extending the term of the Franchise through and including June 30, 2017; and

**WHEREAS**, Charter executed said Resolution No. 2016-41 and agreed to continue complying with the Franchise, as amended by the Resolution; and

**WHEREAS**, the City adopted Resolution No. 2017-12 on July 10, 2017 extending the term of the Franchise through and including December 31, 2017; and

**WHEREAS**, Charter executed said Resolution No. 2017-12 and agreed to continue complying with the Franchise, as amended by the Resolution; and

**WHEREAS**, the City adopted Resolution No. 2018-03 on January 2, 2018 extending the term of the Franchise through and including June 30, 2018; and

**WHEREAS**, Charter executed said Resolution No. 2018-03 and agreed to continue complying with the Franchise, as amended by the Resolution; and

**WHEREAS**, the City adopted Resolution No. 2018-14 on August 6, 2018 extending the term of the Franchise through and including December 31, 2018; and

**WHEREAS**, Charter executed said Resolution No. 2018-14 and agreed to continue complying with the Franchise, as amended by the Resolution; and

**WHEREAS**, both the City and Charter desire to extend the term of the Franchise to facilitate renewal negotiations under state and federal law.

**NOW, THEREFORE**, the City Council of the City of Benson, Minnesota hereby resolves as follows:

1. The Franchise is hereby amended by extending the term of the Franchise from January 1, 2019 through the date on which Charter's Franchise is either renewed or until and including June 30, 2019.
2. Except as specifically modified hereby, the Franchise shall remain in full force and effect.
3. The City and Charter hereby agree that neither waives any rights either may have under the Franchise or applicable law.
4. This Resolution shall become effective upon the occurrence of both of the following conditions: (1) The Resolution being passed and adopted by the Benson City Council; and (2) Charter's acceptance of this Resolution.

Councilmember Buyck seconded the foregoing resolution and the following vote was recorded: AYES: Evenson, Schreck, Collins, Buyck, Olson. NAYES: None. Thereupon the Mayor declared Resolution 2018-24 duly passed and adopted.

Wolffington discussed the local access TV channel. He said it is used primarily for community event notifications, obituaries, broadcasting church services and City Council meetings. The equipment is located at the high school. The Monitor News puts ads on the channel. The school is planning their

referendum expansion and reorganization at the school and the equipment must be moved out of the school. Two options for easy access to hooking up would be the Courthouse or the Hospital, and neither location is a good option. The questions came up on cost and do we really need the channel? All the equipment will need to be rebuilt from the hookup to the tower. An option for broadcasting Council meetings is to go with a web based system where videos of meetings could be seen on the City website. Pederson said it is possible there will be a service we would subscribe to if it is decided to go with this option.

Next was a memo from Missouri River Energy Services on the agreement for backup power we have with them. We currently nominate a maximum amount of demand for each year by December 1 the previous year. Benson will most likely reduce this nomination to the 1 Megawatt effective January 1, 2019. Expected revenue from January 1, 2019 – April 30, 2027 will be \$450,000, or \$4,500 per month. Wolfington said Xcel inherited this contract. Also we should see some stranded investment income from water sales.

Wolfington shared with the Council the playset at Roosevelt Park is deteriorating and needs to be replaced. The Mayor came up with a design, and the normal cost for the playset is \$71,072 plus \$4,815 freight. Cost to install it will be \$20,253.00. He shared photos of the equipment. He went on to say with year-end discount, we can save \$14,460.01 on the equipment if we place the order this week. Delivery will not be until 2019. After discussion, it was moved by Evenson, seconded by Olson and carried unanimously to purchase the playground equipment from GameTime in the amount of \$61,427.80.

Wolfington brought to the attention of the Council the City was awarded the 2017 Water Fluoridation Quality Award, which recognized public water systems that adjust the fluoride concentration in drinking water and achieve a monthly average fluoride level that is in the optimal range for a year.

It was moved by Olson, seconded by Evenson and carried unanimously to approve the 2019 contract for services with Countryside Public Health to conduct tobacco compliance checks in the City of Benson.

The Council reviewed the 2019 Budget Proposal. Pederson said at the next council meeting we will have most of the final budget numbers, and the last meeting in December the Council will adopt the final budget for 2019.

It was moved by Evenson, seconded by Schreck and carried unanimously to approve the bills and warrants in the amount of \$348,621.51.

Wolfington reviewed the timeline of Xcel's purchasing the Fibrominn site, the history of how Brightmark Energy came to Benson, and our past letter of support for Brightmark Energy and when BioPro Energy came to wanting to acquire a part of the Xcel assets.

There being no further business to come before the Council upon motion by Evenson, seconded by Buyck and carried unanimously to adjourn the Council meeting at 6:46 p.m.

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Mayor

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City Clerk

## **EDA Meeting October 15, 2018**

**Members Present:** Jack Evenson, Jeff Zosel, Sheryl Madden, Dan Enderson, Mark Schreck, Kathy Polzin and Rob Wolfington  
**Members Absent:** Rick Horecka,  
**Also Present:** Reed Anfinson-Swift County Monitor News, Brian Samuelson & Joel Bailey with Legacy Printwear

Chairman Evenson called the meeting to order at 7:30 a.m.

It was moved by Madden seconded by Polzin and carried unanimously to approve the September 17, 2018 EDA minutes.

### **Brightmark Energy Update**

Wolfington said Brightmark Energy is working to purchase assets from Xcel at the old Fibrominn site. Xcel put the assets up for bids last week and they have reviewed the bids. There are two major bidders each wanting different parts of the plant. Xcel has a responsibility to their rate payers. There could be a parallel path at the site. Xcel has an agreement with the City of Benson from two years ago that needs updating. There is a letter of intent with Brightmark and the City for a \$1 million loan to purchase Xcel assets, with the City having 1<sup>st</sup> position on the assets if the deal does not go through. Wolfington predicted the deal will be done within the next 30 days. Brightmark is asking for sales tax exemption from the state on construction materials and asking for the Minnesota State Bio-incentive program. The legislature will be lobbied next year on this.

### **Legacy Printwear Loan Application**

Joel Baily, proprietor of Legacy Printwear approached the EDA board. He presented his application for a loan. He has had his screen print business operating out of his home since 2014. He currently contracts his embroidery work. He has an embroidery machine but currently has no room for it. He would like to rent a storefront business downtown Benson and has secured an agreement with the land lord. He would like the loan for expansion and relocation to a more high visibly location. He is asking for \$17,000, and hopes to create 2 extras jobs. He also hopes to have a retail component to the business as well. A loan committee was formed of Madden, Enderson and Zosel. They will meet as a loan committee on Wednesday, October 17, 2018 at 1 pm at City Hall. There will then be a special EDA meeting on Monday, October 22, 2018 at 7:45 a.m. for the loan committee to make their recommendation to the full EDA board.

### **13 Ways**

Wolfington said the dates are set for November 15 & 16, 2018. Doug Griffith will come to Benson and the tentative schedule is on Thursday morning welcome breakfast, then tour Benson and a meeting with the BIDC at noon. Griffith will give a presentation at the Golf Club that evening, which is open to the public. Friday morning he will meet with the student body and conduct a presentation. In the afternoon there will be a meeting with emergent leaders, then an out briefing and finally a dinner at Patrick's that evening. Reed Anfinson and Mayor Collins are organizing and City Hall will handle administrative duties and logistics. Watch the newspaper for details on the event.

The loan profile was reviewed.

There being no other business, it was moved by Schreck, seconded by Zosel and the meeting was adjourned at 8:03 am.

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Chairman

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Secretary

W  
10/25/18

## Special EDA Meeting October 22, 2018

**Members Present:** Jack Evenson, Rick Horecka, Sheryl Madden, Dan Enderson, Mark Schreck, Kathy Polzin and Rob Wolfington

**Members Absent:** Jeff Zosel

**Also Present:** Reed Anfinson-Swift County Monitor News, Joel Bailey with Legacy Printwear, City Attorney Ben Wilcox

Chairman Evenson called the meeting to order at 7:48 a.m.

### **Legacy Printwear Loan Application**

Madden with the loan committee reviewed the loan application. Madden moved the EDA approve a \$17,000 loan on a 10 year amortization, with a 5 year balloon, 4% interest and the City would have first position on all inventory with the first loan payment due on January 1, 2019 by automatic bank withdrawal. Horecka seconded the motion and the motion passed unanimously to approve with the aforementioned terms. Bailey said he has an agreement with Pat Hawley to rent the storefront at 1224 Atlantic Avenue with an option to buy after a year.

There being no other business, it was moved by Horecka, seconded by Madden and the meeting was adjourned at 7:51 am.

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Chairman

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Secretary

**CITY OF BENSON**  
**APPLICATION FOR APPOINTMENT TO CITY BOARDS OR COMMISSIONS**

Dear Applicant:

We welcome you as an applicant for one of the City's boards or commissions. These groups play a very important role in Benson City Government. These boards and commissions serve as advisory bodies to the Benson City Council. They provide information and recommendations to the City Council so the Council can make sound decisions regarding issues and policy matters.

Please fill out the information requested below. You are encouraged to attach any additional information which you believe qualifies you for appointment to the board or commission you have selected.

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**BOARD OR COMMISSION PREFERENCE:**

- |                                                         |                                                            |
|---------------------------------------------------------|------------------------------------------------------------|
| <input type="checkbox"/> Airport Advisory Commission    | <input type="checkbox"/> Housing & Redevelopment Authority |
| <input type="checkbox"/> Benson Area Tourism Board      | <input type="checkbox"/> Library Board                     |
| <input type="checkbox"/> Cemetery Board                 | <input checked="" type="checkbox"/> Park Board             |
| <input type="checkbox"/> Economic Development Authority | <input type="checkbox"/> Planning Commission               |
| <input type="checkbox"/> Hospital Board                 | <input type="checkbox"/> Utilities Board                   |

**RETURN APPLICATION TO:**

Office of the City Manager  
City of Benson  
1410 Kansas Avenue  
Benson, MN 56215  
Telephone: 320-843-4775  
Date Received: \_\_\_/\_\_\_/\_\_\_

**PERSONAL INFORMATION:**

Name Michael Berneau Address 402 Mendon Lane Benson, MN 56215

Telephone: Home 320-843-3978 Business 320-843-2881 Zip 56215

How long have you been a resident of Benson? 23 yrs

Have you served previously on any of Benson's boards or commission?  YES  NO

Have you served previously on any city board/commission in any other community? YES  NO

Are any members of your immediate family in the same household presently employed by the City of Benson or serving on any of the City's boards or commissions? YES  NO

Occupation: Insurance Agent Name of Employer: Thrivent Financial

I am a member of the following civic organizations: Kiwanis

Please list your special interests, education, past experiences, etc., which you feel would benefit the City of Benson by your appointment to the board/commission you have indicated a preference to above:

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Do you have any additional comments? \_\_\_\_\_

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#### DESCRIPTION OF BENSON'S BOARDS AND COMMISSIONS

**Airport Commission** - Makes recommendations to the City Council for the use, management, and operation of the airport and shall advise the Council in all matters concerning the Airport.

**Cemetery Committee** - Advises and assists the City Council and City staff in the administration, maintenance and improvement of the Benson City Cemetery.

**Housing and Redevelopment Authority** - This Authority is a public corporation empowered to undertake certain types of redevelopment projects and low rent housing assistance programs pursuant to the provisions of the M.S.A. 462.411 thru 462.711. These projects may include such activities as planning, acquisition, demolition, clearance, rehabilitation and construction for the purpose of providing decent, safe and sanitary housing for persons of low and moderate income and the improvement and restoration of stagnant, undeveloped land.

**Library Board** - Acts as an advisory body to the City Council by providing information and make recommendations to the City Council on library matters.

**Park Board** - Acts as an advisory body to the City Council by making recommendations to the Council on issues associated with City parks, playgrounds, the swimming pool, skating rinks, and other related functions.

**Planning Commission** - Acts as an advisory body to the City Council by reviewing variance requests, subdivisions, plats, zoning regulations, etc. In addition, they work on developing long-range planning goals and objectives.

**Utilities Board** - Advises and assists the City Council and Director of Public Works in the administration and improvement of public utilities.

**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: Northern Lights Trails Previous Gambling Permit Number: X-04998-18-021  
 Minnesota Tax ID Number, if any: \_\_\_\_\_ Federal Employer ID Number (FEIN), if any: 41-1872708  
 Mailing Address: PO BOX 153  
 City: Benson State: MN Zip: 56215 County: Swift  
 Name of Chief Executive Officer (CEO): Michael Goff  
 CEO Daytime Phone: 320-808-7496 CEO Email: msgoff65@gmail.com  
 (permit will be emailed to this email address unless otherwise indicated below)  
 Email permit to (if other than the CEO): \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

Fraternal  Religious  Veterans  Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**  
 Don't have a copy? Obtain this certificate from:  
 MN Secretary of State, Business Services Division Secretary of State website, phone numbers:  
 60 Empire Drive, Suite 100 [www.sos.state.mn.us](http://www.sos.state.mn.us)  
 St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**  
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
 If your organization falls under a parent organization, attach copies of both of the following:  
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): McKinney's On Southside Inc.

Physical Address (do not use P.O. box): 300- 14th St. S.

Check one:

City: Benson Zip: 56215 County: Swift  
 Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): 4-6-2019

Check each type of gambling activity that your organization will conduct:

Bingo  Paddlewheels  Pull-Tabs  Tipboards  Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

**CITY APPROVAL  
for a gambling premises  
located within city limits**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print City Name: \_\_\_\_\_

Signature of City Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The city or county must sign before submitting application to the Gambling Control Board.**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print County Name: \_\_\_\_\_

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county)**

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Michael Goff Date: 11-28-18  
(Signature must be CEO's signature; designee may not sign)

Print Name: Michael Goff

**REQUIREMENTS**

**Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**MAIL APPLICATION AND ATTACHMENTS**

**Mail application with:**

- \_\_\_\_\_ a copy of your proof of nonprofit status; and
- \_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?**

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

## MEMORANDUM

To: Missouri River Energy Services (MRES) members

From: Joni Livingston,  
Director, Member Services and Communications



Date: November 23, 2018

Re: 2019 MRES Scholarship Programs – Colleges / Vo-Tech Schools Electrical Line Worker Program

The materials and announcements are being prepared for high school seniors interested in being considered for a 2019 Missouri River Energy Services (MRES) scholarship for either college or vocational technical school programs commencing in the fall of 2019. Any high school senior whose parents are electric customers of an MRES member utility are eligible to apply. With that in mind, I ask you to review the school information on the back and assure the information is correct and complete for the high school(s) serving your community.

**Please consider a couple things** when reviewing the information. **First**, review the information for accuracy, including the contact person's name, address, and phone number. In the past, we have had some problems with this item, and it has led to some very deserving students not being made aware of this opportunity. **Second**, please consider if there is any other high school (public or private) that serves some of your local students who would be eligible for these scholarships.

Five \$1,000 scholarships for college-bound students will be awarded next spring. The announcement and materials will be sent out in January with applications due sometime in mid-March.

In an effort to encourage students to choose a career in line work and to then seek employment with municipal utilities, MRES is also offering five \$1,000 scholarships to qualified students taking the Electrical Line Worker Program. This is for students entering the program at one of the following colleges:

Minnesota West Community and Technical College – Jackson, MN  
Northwest Iowa Community College – Sheldon, IA  
Mitchell Technical Institute – Mitchell, SD  
Minnesota State Community and Technical College – Wadena, MN  
Dakota County Technical College – Rosemount, MN

The scholarship needs to be used for tuition, books, and/or tools and supplies. For this particular scholarship, the students applying are not required to be electric customers of your community because, upon successful completion of the course, they will become part of the eligible work force for MRES member utilities.

More than thirty students from MRES member communities currently are benefiting from this program, and we look forward to helping ten more deserving students in the spring. Thank you for your support of this program and for your prompt response to this request for information.



FROM THE DESK OF TOM RUTLEDGE, CHAIRMAN & CEO

November 26, 2018

Dear Mr. Wolfington:

Every day, civic leaders like you are challenged to do more with less while at the same time enhancing the lives of those in your community. Increasingly, you are exploring how to harness "smart city" technologies to create new revenue streams and efficiencies to improve the delivery of public services for the benefit of those you serve.

At Spectrum, we understand both the challenges you face as well as the opportunities offered by the latest technologies. With the right technology, and the right partner, the benefits are endless: from driving greater economic development and civic engagement to improving utility efficiency and enhancing public safety.

You already know we deliver residential customers the information and entertainment that matters most, connect small businesses to our state-of-the-art network to build their American dream, and enjoy the trust and confidence of large enterprises, government entities and school districts to manage their networks and power their services.

And Spectrum is ready to partner with you to make Benson "smarter". Our experts are ready to work with you to define, deploy, manage, and support smart city solutions. We have the infrastructure necessary including IoT devices, sensors, systems, applications and data resources. We've invested more than \$27 billion since 2014 to extend and enhance our network, and we continue to invest to ensure its enduring superiority. With more than 840,000 miles of network infrastructure delivering Gig speeds to virtually every market we serve by the end of 2018, more than 350,000 WiFi hotspots and our expansion into mobile and 5G services, we have laid the foundation for a brighter and smarter future for Benson.

With 97,000 locally based employees, Spectrum is dedicated to providing the connectivity to enable the communities we serve to thrive in today's digital age. We are extending the reach of our network to bring high-speed Internet to underserved and unserved communities, including in rural areas. Our industry-leading low-cost broadband, Spectrum Internet Assist, and our partnership with local organizations to improve digital literacy through Spectrum Digital Education Grants are helping close the digital divide. Strengthening our local communities isn't just good business, it's the right thing to do.

Learn how Spectrum is best positioned to bring these "smart city" benefits to Benson. The enclosed materials illustrate how our smart city solutions can help improve the quality of life for your community. We also invite you to explore additional resources on our website, [SpectrumSmartCities.com](http://SpectrumSmartCities.com). Lastly, we would like to meet with you to collaborate on ways to deliver tangible benefits to Benson, and look forward to your call at **866-284-4108** or email to [SmartCities@Spectrum.com](mailto:SmartCities@Spectrum.com).

Sincerely,

A handwritten signature in black ink, appearing to read "Tom Rutledge".

Tom Rutledge  
Spectrum



3724 West Avera Drive  
PO Box 88920  
Sioux Falls, SD 57109-8920  
Telephone: 605.338.4042  
Fax: 605.978.9360  
www.mrenergy.com

November 23, 2018

Robert James Wolfington Jr.  
Benson Municipal Utilities  
1410 Kansas Ave  
Benson, MN 56215

RE: Official Notice of January 1, 2019 S-1 Rates

Robert James Wolfington Jr.:

Rate Schedules B and C to the S-1 Power Sale Agreement between Missouri River Energy Services (MRES), Western Minnesota Municipal Power Agency, and your utility (S-1 Agreement) are enclosed. Schedule B includes power supply rates for all members, and Schedule C reflects transmission rates for the various transmission groups.

The 2019 Supplemental Power Demand and Energy rates in Schedule B are unchanged from the 2018 rates, but the reduction in the market loss percent from 3.2 percent in 2018 to 0 percent in 2019 results in a 3.2 percent rate reduction for 2019. This rate reduction is possible due to a combination of factors, including lower expense for market losses, increased sales due to the addition of an S-1 Member, and projected continued low market prices for purchased power.

Effective January 1, 2019, there will be a new economic development rate discount for qualifying loads. The rate discount varies from \$0.005 to \$0.010 per kilowatt-hour (kWh) for the first two years, gradually declines the next two years, and is eliminated after four years. The details on the economic development rate discount are included in the enclosed Schedule B.

The average power supply rate for all members is projected to be approximately 5.8 cents per kWh in 2019 compared to the projected 5.9 cent average rate for 2018. The average power supply rate for your utility will depend on the seasonal and annual load factor of your utility.

The Supplemental Power Demand and Energy rates and market loss percent will be effective January 1, 2019, and the current rates are:

Robert James Wolfington Jr.

Page 2

November 23, 2018

	Rates Effective 01/01/2019	Current Rates
<b>Power Supply Rates:</b>		
Supplemental Power Demand during June, July, and August (per kW)	\$21.00	\$21.00
Supplemental Power Demand during January, February, and December (per kW)	\$16.00	\$16.00
Supplemental Power Demand during all other months (per kW)	\$10.50	\$10.50
Midcontinent Independent System Operator, Inc. (MISO) Capacity Rate (per kW)	\$ 0.00	\$ 0.00
Energy for Supplemental Power (cents per kWh)	\$0.0315	\$0.0315
Production Cost Adjustment Base (mills per kWh)	\$0.030	\$0.03
Green Energy Rate (mills per kWh)	\$0.0495	\$0.0495
<b>Market Loss Percent</b>	0.0%	3.2%

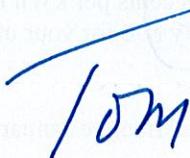
The Standby Rates and Large Customer Retention Incentive Rates are also unchanged from 2018. The standby rates are for retail customer-owned generation. Any member that has a retail customer with a generator in excess of five Megawatts (MW) should review Schedule B to determine whether to nominate any portion of the retail generation for the nominated standby demand rate. The Large Customer Retention Incentive rate helps ensure that the largest retail customer in the MRES membership does not install internal generation and reduce the MRES purchases to the member with this large customer. This rate is also available to any other retail customer with a monthly peak of at least 30 MW and a load factor of at least 80 percent.

Your utility will pay the transmission rate for the Northern Cities Group (NCG) in the enclosed Schedule C. The 2019 transmission rate is \$4.75 per Kilowatt (kW) month based on a 90 percent ratchet and is unchanged from 2018.

The attached Schedules B and C fulfill the requirements of Section 7 of the S-1 Agreement and supersede any previously issued rate schedules.

If you have any questions regarding the enclosed information, please call Joni Livingston or Merlin Sawyer at 800-678-4042.

Sincerely,



Thomas J. Heller, P.E., MBA  
Chief Executive Officer

Enclosures

# Public Works Report December 3, 2018

## **Electric:**

- The big project going south out of town is still moving forward. With any luck light bases will be set and poles and wires can come down this year.
- We have had some turnover in this department but work has continued and I think the crew will continue to do a fine job.
- We replaced about half the lights in the Christmas snowflake ornaments. Comparably Madison has LED bulbs and only had to replace one, just saying.

## **Parks:**

- Another good year in the books. Already swept sidewalks several times.

## **Water:**

- Sounds like we are going to get repairs from the chlorine leak that happened in the plant.
- Spoke with another company about water tower paint/repair. Need to think about that soon.
- Pool work will be going on over the winter.

## **Wastewater:**

- PeopleService is no longer with us. I have taken over operations of the plant along with Luke and Eric. All is going well.
- Sludge hauling got very cold. Fields didn't get out till late which pushed us into unseasonably cold weather. We got most hauled but were unable to do final wash down. All good.

## **Streets:**

- Mother Nature made for a tough year. Contractors were behind which made it tough to get them here. Rain all year and then early cold weather made it a struggle to get everything accomplished. The guys did a good job of working with what they had. We have some areas, such as the alley by Super Value that will be first priority in the spring. We plan to asphalt in and the fall next year.

## Rob Wolfington

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**From:** Grogan, Brian T. <brian.grogan@lawmoss.com>  
**Sent:** Thursday, November 01, 2018 7:54 AM  
**To:** Rob Wolfington  
**Cc:** Hammer, Terri L.  
**Subject:** Charter Form 394 - Benson  
**Attachments:** Memo and Transfer Report - Benson.pdf; DOCS-#4379355-v1-Transfer\_Resolution\_-\_Benson.DOCX

Rob,

Attached please find the report regarding Charter's proposed Assignment. I have also included a WORD copy of the Resolution in case you may need to adjust formatting. Please feel free to call with any questions.

If this document is acceptable to the City, the City should send a copy to Charter so Charter is aware of the action under consideration. Let me know if you plan to handle that communication with Charter or if you prefer that I handle that.

Thank you,

Brian

**Brian T. Grogan**

Attorney At Law

**Moss & Barnett**

Direct: (612) 877-5340 | [Brian.Grogan@lawmoss.com](mailto:Brian.Grogan@lawmoss.com)

Fax: (612) 877-5031 | Mobile: (612) 360-0838

[www.LawMoss.com](http://www.LawMoss.com)

150 South Fifth Street | Suite 1200 | Minneapolis, MN 55402

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**From:** Grogan, Brian T.  
**Sent:** Wednesday, October 03, 2018 3:41 PM  
**To:** 'Robert J. Wolfington ([Rob.Wolfington@co.swift.mn.us](mailto:Rob.Wolfington@co.swift.mn.us))'  
**Cc:** Hammer, Terri L.  
**Subject:** Charter Form 394 - Benson

Rob:

Regarding the Charter Form 394, I have been receiving a number of questions from cities around Minnesota impacted by this same transaction. While I think this can be handled in a fairly straightforward manner, I strongly recommend that the City not use Charter's proposed resolution. It is disappointing that Charter inserted into their draft resolution the following provisions that certainly appear to result in waivers of existing City rights:

1. Ordering clause #2 - Charter seeks to have the City stipulate that there are no defaults under the franchise – which means that if next year the City were to discover an issue, such as a franchise fee underpayment, this resolution would prevent the City from enforcing compliance. It would provide Charter a clean slate from the date of adoption on the resolution back in time.

2. Ordering clause #3 – this provision has nothing to do with the proposed transaction set forth in the Form 394, rather this provision would allow Charter to undertake certain “future” assignments without City consent.
3. Ordering clause #4 – this provision implies that certain obligations of the existing franchise may not be enforceable against the new Grantee if Charter deems such provisions to not be “lawful.”
4. Ordering clause #6 - this provision is quite odd in that it purports to create an agreement with Charter even though Charter is not executing any acceptance of the terms of the resolution. Moreover, the provision further purports to limit the City’s ability to modify the resolution without permission from Charter. There is no reason why a City would include such a requirement in a simple consent resolution.

I will plan to review the form 394 in greater detail and work to provide a short memorandum to my municipal clients on this proposed transaction along with a short recommend resolution for Council consideration. Charter is correct that the City has 120 days to take action on this matter so there is no rush to place this matter on a Council agenda.

Let me know if that approach is acceptable to the City and I will add you to the list of cities I am assisting on this matter.

Thanks,

Brian

**Brian T. Grogan**

Attorney At Law

**Moss & Barnett**

Direct: (612) 877-5340 | [Brian.Grogan@lawmoss.com](mailto:Brian.Grogan@lawmoss.com)

Fax: (612) 877-5031 | Mobile: (612) 360-0838

[www.LawMoss.com](http://www.LawMoss.com)

150 South Fifth Street | Suite 1200 | Minneapolis, MN 55402

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## MEMORANDUM

To: Rob Wolfington, City Manager  
From: Brian T. Grogan  
Date: October 31, 2018  
Re: Charter's FCC Form 394 - City of Benson, MN

---

Attached please find Moss & Barnett's Report regarding Charter's FCC Form 394 – Assignment of Cable Television Franchise to Spectrum Mid-America, LLC. Moss & Barnett's Report also includes a proposed Resolution for your City Council's review and consideration.

If the City adopts the proposed Resolution, please forward one executed original of the Resolution directly to Charter at the below address:

Amanda Duerr  
Senior Manager, Government Affairs  
Charter Communications  
16900 Cedar Avenue  
Rosemount, MN 55068

Please also send a copy to my attention and I will retain in our file.

If you should have any questions regarding this matter, please feel free to contact me.

*END OF MEMO*

## INTRODUCTION

By letter dated October 1, 2018, Adam Falk, Senior Vice President, State Government Affairs for Charter Communications, submitted to the City FCC Form 394 ("Form 394") - Application for Franchise Authority Consent to Assignment or Transfer of Control of Cable Television Franchise ("Application"). In the Application Charter has requested the City's approval of the proposed pro forma transfer of control of Charter from CC VIII to Spectrum Mid-America, LLC, a Delaware limited liability company ("Spectrum"). If the transaction is completed, Spectrum will thereafter hold the cable television franchise ("Franchise") in the City.

Moss & Barnett has been retained by a number of jurisdictions including the City (hereinafter collectively referred to as "City" or "Cities") to review the Application. This report has been provided by Moss & Barnett, a Professional Association, for the express purpose of evaluating the Application and providing the City with a recommendation on Charter's request.

Pursuant to Minnesota State law and the City's Franchise, this proposed transfer is prohibited without the written consent of the City. Federal law provides the City with a period of one hundred twenty (120) days to examine the legal, technical and financial qualifications of the proposed transferee - Spectrum. Under Federal law, if the one hundred twenty (120) days expires without action by the City, the Application is deemed granted. Given that an entity owned by Charter will retain control of the Franchise following completion of the proposed transaction, the Cities have directed that this report not address the legal and technical qualifications of Spectrum, by rather focus solely on the financial qualifications of Charter Communications, Inc. as more fully described herein.

In addition to the Franchise requirements, the following provisions of Federal law and State law govern the actions of the City in acting on the request for approval of the proposed transfer.

## FEDERAL LAW

The Cable Communications Policy Act of 1984, as amended by the Cable Consumer Protection and Competition Act of 1992 and the Telecommunications Act of 1996 ("Cable Act"), provides at Section 617 (47 U.S.C. § 537):

*Sales of Cable Systems. A franchising authority shall, if the franchise requires franchising authority approval of a sale or transfer, have 120 days to act upon any request for approval of such sale or transfer that contains or is accompanied by such information as is required in accordance with Commission regulations and by the franchising authority. If the franchising authority fails to render a final decision on the request within 120 days, such request shall be deemed granted unless the requesting party and the franchising authority agree to an extension of time.*

Further, the Federal Communications Commission ("FCC") has promulgated regulations governing the sale of cable systems. Section 76.502 of the FCC's regulations (47 C.F.R. § 76.502) provides:

Time Limits Applicable to Franchise Authority Consideration of Transfer Applications.

(a) A franchise authority shall have 120 days from the date of submission of a completed FCC Form 394, together with all exhibits, and any additional information required by the terms of the franchise agreement or applicable state or local law to act upon an application to sell, assign, or otherwise transfer controlling ownership of a cable system.

(b) A franchise authority that questions the accuracy of the information provided under paragraph (a) must notify the cable operator within 30 days of the filing of such information, or such information shall be deemed accepted, unless the cable operator has failed to provide any additional information reasonably requested by the franchise authority within 10 days of such request.

(c) If the franchise authority fails to act upon such transfer request within 120 days, such request shall be deemed granted unless the franchise authority and the requesting party otherwise agree to an extension of time.

## STATE LAW

Minnesota Statutes Section 238.083 provides:

Sale or Transfer of Franchise.

**Subd. 1. Fundamental corporate change defined.** For purposes of this section, "fundamental corporate change" means the sale or transfer of a majority of a corporation's assets; merger, including a parent and its subsidiary corporation; consolidation; or creation of a subsidiary corporation.

**Subd. 2. Written approval of franchising authority.** A sale or transfer of a franchise, including a sale or transfer by means of a fundamental corporate change, requires the written approval of the franchising authority. The parties to the sale or transfer of a franchise shall make a written request to the franchising authority for its approval of the sale or transfer.

**Subd. 3. Repealed, 2004 c 261 art 7 s 29**

**Subd. 4. Approval or denial of transfer request.** The franchising authority shall approve or deny in writing the sale or transfer request. The approval must not be unreasonably withheld.

**Subd. 5. Repealed, 2004 c 261 art 7 s 29**

**Subd. 6. Transfer of stock; controlling interest defined.** Sale or transfer of stock in a corporation so as to create a new controlling interest in a cable communication system is subject to the requirements of this section.

*The term "controlling interest" as used herein is not limited to majority stock ownership, but includes actual working control in whatever manner exercised.*

## **FINANCIAL QUALIFICATIONS**

### **I. SCOPE OF REVIEW**

Charter Communications, Inc., a Delaware corporation ("Charter"), is the ultimate parent company of CC VIII Operating, LLC, a Delaware limited liability company ("CC VIII"), the current holder of the Franchise granted by the City. Under the Franchise, Charter, through its subsidiaries, operates cable television systems (the "System") that provide cable services and other communication services in the City. Charter has requested the City's approval of the proposed pro forma transfer of control of Charter from CC VIII to Spectrum Mid-America, LLC, a Delaware limited liability company ("Spectrum").

At the request of the City, Moss & Barnett, PA has reviewed selected financial information that was provided by Charter or publicly available to assess the financial qualifications of Spectrum, an indirectly wholly-owned subsidiary of Charter.

The financial information that was provided or available through other public sources and to which our review has been limited, consists solely of the following financial information (hereinafter referred to collectively as the "Financial Statements"):

1. FCC Form 394 "Application for Franchise Authority Consent to Assignment or Transfer of Control of Cable Television Franchise" dated October 1, 2018, provided by Charter Communications, Inc. (the "Application"), along with such other exhibits as provided therewith;
2. Form 10-K for Charter Communications, Inc. filed with the Securities and Exchange Commission on February 13, 2018, for the fiscal year ended December 31, 2017; and
3. Such other information as is publicly available.

Our procedure is limited to providing a summary of our analysis of the Financial Statements in order to facilitate the City's assessment of the financial capabilities of Spectrum to control and operate the System in the City. We have not requested any additional financial information from Charter other than what is available publicly.

### **II. OVERVIEW OF TRANSACTION**

According to the Application, Charter is simplifying its operating structure by reducing the number of operating entities and subsidiaries, and by aligning its cable operations into regional entities (the "Reorganization"). CC VIII is the authorized holder of the Franchise in the City. As part of the Reorganization, CC VIII will merge into Spectrum, another subsidiary of Charter.<sup>1</sup>

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<sup>1</sup> FCC Form 394 "Application for Franchise Authority Consent to Assignment or Transfer of Control of Cable Television Franchise" dated October 1, 2018, provided by Charter Communications, Inc. (the "Application") at Exhibit 1.

Upon consummation of the Reorganization, CC VIII will merge into Spectrum and assign the Franchise to Spectrum.<sup>2</sup> This merger with and into Spectrum creates a pro forma change of control of the System serving the City for which Charter is seeking the City's approval.<sup>3</sup>

As a result of the transactions described above, Charter's current shareholders, who include Liberty Broadband Corporation and Advance/Newhouse Partnership, which own 25.01% and 12.7% of Charter's Class A common stock, respectively, will continue to own a majority of the outstanding equity interests of Spectrum.<sup>4</sup>

The steps necessary to complete the Reorganization will conclude and be fully consummated by approximately the second quarter of 2019.<sup>5</sup>

### III. OVERVIEW OF CHARTER AND SPECTRUM

Charter Communications, Inc. provides full service communications and cable services, along with other video programming, Internet services, and voice services to approximately 27.1 million residential and business customers in certain markets in the United States.<sup>6</sup>

Cable providers and telecommunication companies operate in a competitive environment and the financial performance of cable television operators, like Charter, are subject to many factors, including, but not limited to, the general business conditions, programing costs, incumbent operators, digital broadcast satellite service, technology advancements, burdensome service contracts, and customer preferences, as well as competition from multiple sources, which provide and distribute programming, information, news, entertainment and other telecommunication services.<sup>7</sup> The cable business is inherently capital intensive, requiring capital for the construction and maintenance of its communications systems. Each of these factors could have a significant financial impact on Spectrum and its ability to continue to operate the System.

### IV. FINDINGS

As part of our review, we have analyzed the Financial Statements, including the historical financial statements of Charter. Charter's financial statements do not separately provide financial information for Spectrum, and Spectrum did not provide us with financial statements specific to its business. Since Spectrum combined and projected financial statements are not available, we are reporting our Findings hereunder based upon Charter's historical information as reported to the Securities and Exchange Commission.

1. **Analysis of Financial Statements.** Federal law and FCC regulations provide franchising authorities, such as the City, with limited guidance concerning the evaluation of the financial qualifications of an applicant for a cable franchise. In evaluating the financial

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<sup>2</sup> Application at page 2.

<sup>3</sup> Id.

<sup>4</sup> Application at Exhibit 3.

<sup>5</sup> Application at Exhibit 1.

<sup>6</sup> Form 10-K for Charter Communications, Inc. filed with the Securities and Exchange Commission on February 13, 2018, for the fiscal year ended December 31, 2017 ("Form 10-K") at p. 1.

<sup>7</sup> Form 10-K at pp. 16-25.

capabilities of a cable operator, we believe it is appropriate to consider the performance of an applicant based on the applicant's historical performance plus its projected or budgeted financial information along with its financial capabilities (financing). We believe a general review of the historical Charter financial information may provide some insight into the general financial operations of Spectrum with respect to the Application, but we note that there are many unanswered questions regarding Spectrum's operations going forward.

Spectrum's operations will include both cable television video services and non-cable television services. According to Charter's financial statements, Charter's video service compromised approximately thirty-two and one-half percent (32.5%) of its revenue in 2017.<sup>8</sup> The Charter financial information discussed below includes all of the Charter operations, including the non-cable television video services. We have analyzed historical financial statements as of December 31, 2017 and 2016 in providing the information in this section.

## 2. **Specific Financial Statement Data and Analysis.**

(a) **Assets.** Charter had (i) current assets of \$2,555 million and \$3,300 million; and (ii) total assets of \$146,623 million and \$149,067 million as of December 31, 2017 and 2016, respectively.<sup>9</sup>

(b) **Liabilities and Net Equity.** Charter had (i) current liabilities of \$11,090 million and \$9,572 million; (ii) deferred taxes of \$17,314 million and \$26,665 million; and (iii) long term debt of \$68,186 million and \$59,719 million as of December 31, 2017 and 2016, respectively.<sup>10</sup>

(c) **Income and Expense.** Charter reported (i) revenue of \$41,581 million and \$29,003 million; (ii) operating expenses of \$26,541 million and \$18,655 million; and (iii) operating income of \$10,115 million and \$3,522 million for the year ending December 31, 2017 and 2016, respectively.<sup>11</sup> Charter posted an overall net loss for the fiscal year ending December 31, 2015.<sup>12</sup>

## V. **SUMMARY**

Using the FCC Form 394 to establish an absolute minimum standard of financial qualifications that a proposed applicant must demonstrate in order to be qualified as the successor operator of the System, Charter has the burden of demonstrating to the City's satisfaction that Charter has "sufficient net liquid assets on hand or available from committed resources" to consummate the transaction and operate the System, together with its existing operations, for three (3) months. This minimum standard is not easy to apply to the complex organizational structure of Charter and the multiple wholly-owned companies that hold cable operations in other geographical locations.

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<sup>8</sup> Form 10-K at p. 3.

<sup>9</sup> Form 10-K at p. F-4.

<sup>10</sup> Form 10-K at p. F-4.

<sup>11</sup> Form 10-K at p. F-5.

<sup>12</sup> Id.

Based solely on Charter's financial information that we reviewed and limited strictly to the financial information analyzed in conducting this review, we do not believe that Charter's request for transfer of the System from one indirectly wholly-owned subsidiary to another indirectly wholly-owned subsidiary can reasonably be denied based solely on a lack of financial qualifications of Charter.

In the event the City elects to proceed with approving the proposed transfer of control, the assessment of Charter's financial qualifications should not be construed in any way to constitute an opinion as to the financial capability or stability of Charter to (i) operate under the Franchise, (ii) operate its other operations, or (iii) successfully consummate the transaction as contemplated in the Transaction Agreement. The sufficiency of the procedures used in making an assessment of Charter's financial qualifications and its capability to remain the parent of the operator of the System is solely the responsibility of the City. Consequently, we make no representation regarding the sufficiency of the procedures used either for the purpose for which this analysis of financial capabilities and qualifications was requested or for any other purpose.

Lastly, in order to ensure compliance with its obligations to operate the System and since we have based a significant part of our analysis on the Financial Statements of Charter, the parent entity; we recommend that the City maintain any performance bonds, security funds and/or corporate parent guaranty that may be required under the Franchise.

#### **RESOLUTION REGARDING THE PROPOSED TRANSACTION**

Moss & Barnett has prepared a proposed Resolution approving the transaction for the City's review and consideration - attached hereto as Exhibit A.

**EXHIBIT A  
RESOLUTION**

**RESOLUTION NO. \_\_\_\_\_**

**APPROVING THE ASSIGNMENT OF  
THE CHARTER CABLE FRANCHISE**

**WHEREAS**, CC VIII Operating, LLC (hereinafter referred to as "Grantee"), currently holds a cable television franchise ("Franchise") granted by the City of Benson, Minnesota ("City"); and

**WHEREAS**, Grantee operates a cable television system ("System") that provides cable services and other communication services in the City; and

**WHEREAS**, Charter Communications, Inc., ("Charter") is the ultimate parent company of Grantee; and

**WHEREAS**, on or about October 1, 2018 the City received from Grantee, FCC Form 394 - Application for Franchise Authority Consent to Assignment or Transfer of Control of Cable Television Franchise ("Application"); and

**WHEREAS**, under the Application Grantee and Charter have requested the City's approval of the proposed assignment of the Franchise ("Assignment") from Grantee to Spectrum Mid-America, LLC, a Delaware limited liability company ("Spectrum"); and

**WHEREAS**, Spectrum will become the new holder of the Franchise in the City; and

**WHEREAS**, Federal law and the terms of the Franchise require that the City take action to consider the Application within one hundred twenty (120) days of the date of receipt, or on or before January 29, 2019; and

**WHEREAS**, Minnesota state law and the Franchise require the City's advance written consent prior to the proposed Assignment; and

**WHEREAS**, the City has reviewed the Application and the proposed Assignment, and based on information provided by Grantee and information otherwise publicly available, the City has elected to approve the Assignment subject to certain conditions as set forth herein.

**NOW, THEREFORE**, the City of Benson, Minnesota hereby resolves as follows:

1. All of the above recitals are hereby incorporated by reference as if fully set forth herein.
2. The Franchise is in full force and effect and Grantee is the lawful holder of the Franchise.
3. The City hereby consents and approves of the Assignment as set forth in the Application.
4. The City's consent to the Assignment shall not serve to waive any rights the City may have under applicable law to hold the Grantee or Spectrum liable for any and all liabilities, known and unknown, under the Franchise.

5. The City expressly reserves any and all rights it may have under applicable law to enforce compliance with the terms of the Franchise against Grantee and Spectrum.

6. In the event the Assignment contemplated by the Application is not completed, for any reason, the City's consent shall not be effective and shall be null and void.

This Resolution shall take effect and continue and remain in effect from and after the date of its passage, approval, and adoption.

Approved by the City of Benson, Minnesota this \_\_\_ day of \_\_\_\_\_, 2018.

ATTEST:

CITY OF BENSON, MINNESOTA

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_**

**APPROVING THE ASSIGNMENT OF  
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5. The City expressly reserves any and all rights it may have under applicable law to enforce compliance with the terms of the Franchise against Grantee and Spectrum.

6. In the event the Assignment contemplated by the Application is not completed, for any reason, the City's consent shall not be effective and shall be null and void.

This Resolution shall take effect and continue and remain in effect from and after the date of its passage, approval, and adoption.

Approved by the City of Benson, Minnesota this \_\_\_ day of \_\_\_\_\_, 2018.

ATTEST:

CITY OF BENSON, MINNESOTA

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

## Rob Wolfington

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**From:** Doug Griffiths <doug@13ways.ca>  
**Sent:** Thursday, November 22, 2018 5:29 PM  
**To:** Rob Wolfington  
**Cc:** Heather Thomson  
**Subject:** FW: email to rob  
**Attachments:** 13 Ways Community Strat. Planning.pdf; 13ways Community Branding.pdf

Good Afternoon Rob,

We really can't thank you enough for the hospitality we had in Benson last week.

As promised- I've attached two documents:

1. [Our strategic economic development planning process overview](#). This is 100% customizable. I'd love to work with you and your community to help implement a strategy for 2019 and 2020.
2. [Our branding and marketing process](#). I appreciate that a great plan needs to have a thorough marketing plan if the plan is going to work. We do that too.

If you have any questions or would like to chat further- please feel free to give me a ring.

Hope you have a great thanksgiving weekend,

Doug Griffiths, MBA  
Chief Community Builder  
587.335.0013  
<https://www.13ways.ca/>



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# STRATEGIC COMMUNITY ECONOMIC INTENSIVE

*Building Communities Is the Most Important Job on Earth*

**13WAYS**  
There's Always A Way

## PLANNING

Our strategic economic plans are different than those done by other consultants. Ours is born out of a vigorous community assessment.

We focus on the three pillars required to grow a community: people, economic development, and quality of life factors. A community does not become stronger and better only by creating jobs. Strong communities find success by being communities where people want to live because of the quality of life, not just because they are business centers. Success requires balance, and we never lose sight of that.

As well, we insist on incorporating elements of ownership, performance measures, and a communications strategy into the strategic economic plan. Too many other plans focus on the vision and goals, but they fail to consider how a community will get there. We make sure your plan, working closely with administration, what action needs to be taken, who is responsible for that action, and how you are going to measure results, all while keeping the public engaged along the way.



## HOW THE PROCESS WORKS

### Team Building

It sounds simple- but all too often this part is over-looked. In order to get the most out of the time, everyone needs to contribute. This happens when the team is on an even playing field and the formalities are left at the door.

### Messy Logistic Brainstorming

There isn't a strategic plan that is worth a damn if the process is smooth. There are many variables to consider when implementing plans to create a future for your community.

### Put the Plan into Action

We ensure that you are left with a plan that engages everyone. It is comprehensive and clear with deadline

## THE END RESULT

### 1. A strategic economic plan, which

- incorporates people, economic development, and quality of life factors
- includes ownership of tasks and performance measures
- includes a basic communications plan
- includes a designed version for the public to view (info graphic)

### 2. A public that is focused on its future and how to adapt to a changing world



**13WAYS**  
There's Always A Way

PO Box 39, Ardrossan, Alberta, T8E 2A1  
587.335.0013 | [info@13ways.ca](mailto:info@13ways.ca)

# COMMUNITY BRANDING

*Content is Fire - Marketing is Gasoline*

**13WAYS**  
There's Always A Way

## Branding

When rooted in logic and collaboration much of the subjectivity of branding design is removed. Our process involves the client at important stages of the brand development to ensure the finished product is representative of the client's needs. These checkpoints provide valuable information that informs the final product. From the point of client engagement, the first step that follows is research into the municipality and strategic plans, competition and category analysis and key differentiators. With this information, we develop out 2-3 moodboards/visual directions to gauge the client's aesthetic needs/wants. Once a visual direction has been agreed upon, the brand and identity development starts which is then presented and discussed with the client.



## HOW THE PROCESS WORKS

### Brand Research

**Connecting with the mavens of your** We will create a brand strategy and moodboards that will capture you community's identity.

### Brand Application

From your website to social media. The brand of the community will be implemented succinctly and efficiently.

### Marketing Recommendations

We ensure that you are left with a plan to implement that engages your community.

## THE END RESULT

1. Brand Research & Strategy
2. Identity/Brand Development
3. Delivery of final logo files and identity standards
4. Advertising and Marketing material recommendations
5. Brand Application
6. Marketing Strategy Recommendations



**13WAYS**  
There's Always A Way

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PO Box 39, Ardrossan, Alberta, T8E 2A1  
587.335.0013 | info@13ways.ca

November 23, 2018

City of Benson,

We are writing to ask for partial re-imbusement for a sewage back up on the evening of October 26, 2018. After contacting a plumber about sewage back up on 10/27/18, we were told that he would call the city as that might be the problem. The city did send out the truck and did unplug a blockage on our street, Sanford Road. We had a service come out on 10/28/18 to unplug us as we were still plugged. The plug was 95-100' out of our house. We believe the city street blockage was the result of our back up.

Our insurance is covering the physical damage, but not the company to unplug the blockage at the street. We are requesting \$500 of the \$685.00 to pay for the cost of the service.

In the past the city has routinely blown out the line on Sanford Road as there is an issue with the grade or slope of our service line. This routine maintenance has not been happening, which we feel has resulted in our issue. We do routine maintenance in our house to prevent such issues. We would request the city make Sanford Road apart of routine sewer maintenance to prevent this from happening again.

Your consideration is appreciated.

Sincerely,

A handwritten signature in blue ink that reads "Paul and Kim Ness". The signature is written in a cursive, flowing style.

Paul and Kim Ness

301 Sanford Road  
Benson MN 56215  
320-212-1065



# Invoice

2230 Hall Ave.  
 BOX 161  
 BENSON, MN 56215

Date	Invoice #
10/31/2018	932

Bill To
Paul & KimNess 301 Sanford Road Benson, MN 56215

P.O. No.	Terms	Project
		2018-086

Quantity	Description	Rate	Amount
	Sewer Jetting @ Ness Residence on 10/28/18 Sunday		
1	Unit 2 - Sewer Jetting Pump	225.00	225.00
1	Pipe Cleaner	40.00	40.00
1.5	Supervisor Hours	80.00	120.00
2	Operator Hours	70.00	140.00
2	Equipment Cleanup / Disinfectant / Consumables - \$80/person	80.00	160.00
<p><i>370-444-6739 Todd - Cell</i>  <i>ToddJimmaman@icloud.com</i></p>			

We appreciate your business!	<b>Total</b>	\$685.00
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# SEPTIC HAULERS

The City of Benson accepts sewage pumped out of septic tanks and dumped by permitted contract septic haulers into the City's sewage system. Any hauler wishing to use this service must apply for an annual permit at City Hall located at 1410 Kansas Avenue between 8 a.m. and 3:30 p.m., Monday through Friday. Permitted septic haulers must complete a form provided by the Utilities Office **every time** they dump into the city's sewage system and must submit monthly reports and payments.

Hauled Waste	Cost
Septage and Satellite Toilet Wastewater Dumping by Permit Only	\$124.77 per 1,000 gallons
Residential Domestic Holding Tank Wastewater including RV Holding Tanks	\$42.48 per 300 gallons
Leachage Dumping by Individual Approval Only	\$12.68 per 1,000 gallons
Industrial Holding Tank and Satellite Toilet Wastewater with Prior Approval	\$124.77 per 1,000 gallons
Permit Fee for Wastewater Dumping	\$150 per year

# SEPTIC HAULING

The City of Benson needs to up its hauling fees for septage received into the City. The fees are too low now to cover basic costs. The proposed new schedule would cover cost enough to break even. It would be better to charge a higher rate but these numbers are comparable to the examples I could find from communities that accept septage.

Most communities in our area do not allow septic haulers, Glenwood, Starbuck, Morris, Montevideo, etc. Which is why more have started coming here.

It would be preferable that Benson not accept outside waste into the community. The additional waste from septic hauling may become an even larger factor if Benson attracts other businesses into the community that bring additional loads to the WW plant.

Benson either needs to adopt the new hauling fees and rules or not permit any septic hauling other than local rv traffic and City portable toilets.

Location	Current Status	Description
Denfeld Lift Station	New - Up and Running	OmniBecon W/Dialer&Light&Alarm
East Heights Lift Station	New - Up and Running	OmniBecon W/Dialer&Light&Alarm
Wood Lift Station	New - Up and Running	OmniBecon W/Dialer&Light&Alarm
A&W Lift Station	New - Up and Running	OmniBecon W/Dialer&Light&Alarm
Case Lift Station	New - Up and Running	OmniBecon W/Dialer&Light&Alarm
Hockey Lift Station	New - Up and Running	OmniBecon W/Dialer&Light&Alarm
Oakwood Lift Station	New - Up and Running	OmniBecon W/Dialer&Light&Alarm
Girls Ranch Lift Station	New - Up and Running	OmniBecon W/Dialer&Light&Alarm
Sandy's Lift Station	Has OmniBeacon - Will install Update*	OmniBecon W/Dialer&Light&Alarm
Roosevelt Lift Station	Has OmniBeacon - Will install Update*	OmniBecon W/Dialer&Light&Alarm
Fibromin Lift Station	Has OmniBeacon - Will install Update*	OmniBecon W/Dialer&Light&Alarm
Ambush Park E-one	Visual & Audible Alarm	No change
Stony Ridge Foods E-One	Visual & Audible Alarm	No change
House by Graveyard E-One	Visual & Audible Alarm	No change
North Side Rec. E-One	Visual & Audible Alarm	No change

\*Updates are here and will be installed on warmer days. Beacons are fully functional.

**RESOLUTION TO APPROVE TRANSFER FROM LIBRARY ENDOWMENT FUND  
(RESOLUTION NO. 2018- )**

WHEREAS, the City of Benson established the Library Endowment Fund in March of 1995 with excess dollars left over from the new building construction, and

WHEREAS, the interest earned in this fund is available for the purchase of capital equipment,  
and

WHEREAS, the fund has earned \$353.28 in interest during 2018, and

WHEREAS, the City Council has budgeted to transfer interest earnings in an amount up to \$400.00.

NOW, THEREFORE BE IT RESOLVED that the \$353.00 interest earned be transferred from the Library Endowment Fund to the operating Library Fund to help cover the costs of capital equipment.

**RESOLUTION TO APPROVE BUDGETED TRANSFERS  
(RESOLUTION NO. 2018- )**

WHEREAS, the City of Benson has maintained the following funds, and

WHEREAS, the City Council has determined that it is prudent to make transfers in 2018 in order to fund certain projects or programs.

NOW, THEREFORE BE IT RESOLVED that the following amounts be transferred from the following funds:

	<b>Budgeted</b>	<b>Transferred</b>
From Cemetery Perpetual Care to General Fund	1,650	1,648
<b>TOTAL</b>	<b>1,650</b>	<b>1,648</b>

**RESOLUTION TRANSFERRING AMOUNT DESIGNATED FOR FUTURE  
CAPITAL OUTLAY TO THE GENERAL CAPITAL OUTLAY FUND  
(RESOLUTION NO. 2018- )**

WHEREAS, the Benson City Council has established a fund known as the General Capital Outlay Fund, and

WHEREAS, the Council desires to track all capital outlay purchases for the General Fund through this fund, and

WHEREAS, there are monies appropriated in the General Fund 2018 Budget for this purpose.

NOW, THEREFORE, BE IT RESOLVED that the following amounts be transferred from the General Fund Appropriated Fund Balance to the General Capital Outlay Fund for:

City Hall	40,000
Police Department	57,000
Street Department	276,000
Park	157,000
Airport	20,000
<b>TOTAL</b>	<b>\$550,000</b>

**RESOLUTION TRANSFERRING \$8,111 FROM THE EDA FUND AND \$12,310 FROM THE  
REVOLVING LOAN FUND TO THE GENERAL FUND  
(RESOLUTION NO. 2018- )**

WHEREAS, the City of Benson is active in economic development, and

WHEREAS, the Economic Development Authority makes loans to local businesses in order to create jobs, and

WHEREAS, these loans are administered by personnel within the General Fund, and

WHEREAS, a 1% management fee on the beginning asset balance of these Funds is a reasonable fee to charge for this administration.

NOW, THEREFORE BE IT RESOLVED that the City Council authorized the transfer of \$8,111 from the EDA Fund and \$12,310 from the Revolving Loan Fund to the General Fund.

**RESOLUTION SETTING ASSESSMENTS FOR WATER AND  
SEWER SERVICES RENDERED BY THE CITY OF  
BENSON, MINNESOTA FOR 2018 PAYABLE 2019  
(RESOLUTION NO. 2018-\_\_)**

BE IT RESOLVED, by the Benson City Council that pursuant to Minnesota Statutes Chapter 444 that the assessment roll for 2018 Sewer and Water Bills as prepared by the City Manager is hereby approved and made a part therefore; and,

BE IT FURTHER RESOLVED that the assessments hereinafter noted shall be submitted to the County Auditor on or before December 15, 2018 and placed on the tax roll for collection with the taxes collectable in 2019.

<b>Account Number, Name &amp; Address</b>	<b>Legal Description &amp; Parcel No.</b>	<b>Sewer</b>	<b>Water</b>	<b>Totals</b>
102-0150-00-01 207 9 <sup>th</sup> St. N Betty Twitchell	City of Benson Lts 4,5 & 6 Blk 3 23-0016-000-01	\$101.25	\$0.00	\$101.25
104-0196-00-01 812 13 <sup>th</sup> St. N MR Properties LLC Gene Weber	Benson-Acre Lots PT SE ¼ of NW1/4 N 50 FT of the following Property: Beg at a PT on the W Line of BK 9. 23-1363-000-01.	\$35.16	\$25.07	\$60.23
201-0020-00-09 516 15 <sup>th</sup> St. N Jesse Knuteson/Amanda Peterson	Railway 2 <sup>nd</sup> Addition Lot 6 Blk 3 23-0383-000-01	\$236.25	\$287.98	\$524.23
202-0076-00-04 211 19 <sup>th</sup> St. N Ebnet Investments LLC	Arthur Thornton Addition Lts 1 & 2 Blk 51 23-0320-000-01	\$98.09	\$59.93	\$158.02
202-0095-00-07 2010 Atlantic Ave Jason McVinua/Nick Wrobleski	Alton Hume Addition Lot 7 Block 1 23-0771-000-01	\$54.18	\$32.26	\$86.44
202-0097-00-17 2104 Atlantic Ave Eugene R. Weber	Alton Hume Addition Lot 8 Blk 1 23-0772-000-01	\$40.15	\$27.40	\$67.55
301-0065-00-14 703 15 <sup>th</sup> St. S Kristine Knuteson	Southside Addition Lot 9 Blk 7 23-0913-000-01	\$184.92	\$102.81	\$287.73
304-0002-00-19 201 17 <sup>th</sup> St S Ebnet Investments, LLC	Morris & Payte's Addition Lts 23 & 24 Blk 43 23-0279-000-01	\$33.75	\$20.00	\$53.75
301-0123-00-02 802 17 <sup>th</sup> St. S Marvin & Elaine Schultz	Southside Addition Lot 4 Blk 14 23-0954-000-01	\$369.90	\$164.30	\$534.20
402-0059-00-04 204 11 <sup>th</sup> St. S Joseph & Kristina Schafer	City of Benson Lts 1,2,3,4 & 5 Blk 18 23-0101-000-01	\$66.75	\$53.37	\$120.12
402-0185-00-12 212 9 <sup>th</sup> St. S Jose Salinas	City of Benson Lots 10,11, & 12 Blk 6 23-0029-000-01	\$444.00	\$6.36	\$450.36

501-0087-00-08 1316 Atlantic Ave Angela Ellingson	City of Benson W 16 FT of Lt 8 Blk 28; E 9 Ft of LT9 Blk 28 23-0171-000-01	\$619.00	\$464.37	\$1083.37
<b>TOTALS</b>		<b>\$2,283.40</b>	<b>\$1,243.85</b>	<b>\$3,527.25</b>

**RESOLUTION SETTING ASSESSMENTS FOR CURRENT SERVICES  
BY THE CITY OF BENSON, MINNESOTA FOR 2017 PAYABLE 2018  
(RESOLUTION NO. 2018- )**

BE IT RESOLVED, by the Benson City Council that the following assessments for 2018 as prepared by the City Manager are hereby approved and made a part thereof; and,

BE IT FURTHER RESOLVED, that the assessments hereinafter noted shall be submitted to the County Auditor on or before December 15, 2018 and placed on the tax roll for collection with the taxes collectable in 2019.

<b>Charges</b>	<b>Name &amp; Mailing Address</b>	<b>Legal Description &amp; Parcel No.</b>	<b>Amnt Due</b>
Broken Meter Plate 2010 Atlantic Ave.	Jason McVinua 412 – 16 <sup>th</sup> St. S Benson, MN 56215	Lots 7, Block 1 Alton Hume Addition 23-0771-000	\$80.00
Mowing & Garbage Removal 516 – 15 <sup>th</sup> St. N.	Amanda Peterson & Jesse Knuteson 108 Meadow Lane Janesville, MN 56048	Lots 6, Block 3 Railway 2 <sup>nd</sup> Addition 23-0383-000	\$1,298.50
Diseased Elm Tree 209 – 12 <sup>th</sup> St. N.	Christopher Rengstorf 209 – 12 <sup>th</sup> St. N. Benson, MN 56215	Lots 1, 2 & 3, Block 22 City of Benson Addition 23-0134-000	\$563.40
<b>TOTALS</b>			<b>\$1,941.90</b>

2017 Actual Levy	Tax Capacity Levy	Market Value Levy	Final 2017 Levy	
Description				
General Fund	673,792		673,792	Includes 90,865 Fire truck lease
Police Personnel	664,750		664,750	
Library Fund	113,778		113,778	
G.O. Equipment Bonds 2014 (Golf)	49,447		49,447	
G.O. CIP Bonds 2014 (Street Garage)	68,552		68,552	
G.O. Swimming Pool	0	74,332	74,332	
Total Levy	1,570,319	74,332	1,644,651	

2018 Actual Levy	Tax Capacity Levy	Market Value Levy	Final 2018 Levy	
Description				
General Fund	729,946		729,946	
Police Personnel	697,100		697,100	
Library Fund	109,521		109,521	
G.O. Equipment Bonds 2014 (Golf)	49,069		49,069	
G.O. CIP Bonds 2014 (Street Garage)	67,946		67,946	
G.O. Swimming Pool	0	73,377	73,377	
Total Levy	1,653,582	73,377	1,726,959	5.0%

2019 Proposed Levy	Tax Capacity Levy	Market Value Levy	Proposed 2019 Levy	
Description				
General Fund	802,600		802,600	
Police Personnel	675,430		675,430	
Library Fund	113,959		113,959	
G.O. Equipment Bonds 2014 (Golf)	48,573		48,573	
G.O. CIP Bonds 2014 (Street Garage)	72,445		72,445	
G.O. CIP Bonds 2017 (Police Department)	89,329		89,329	
G.O. Swimming Pool	0	72,285	72,285	
Total Levy	1,802,336	72,285	1,874,621	8.6%

CITY OF BENSON  
BUDGET PROPOSAL  
2019 BUDGET PROPOSAL

DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 YTD	2018 BUDGET	PCT. BUDGET	PROPOSED 2019 BUDGET
GENERAL FUND REVENUES						
TAXES	1,198,717	1,338,192	786,058	1,427,046	55	1,478,030
ABATEMENTS		19				
LODGING TAXES	25,899	24,307	17,720	25,000	71	24,000
FRANCHISE FEES	217,743	227,168	154,598	210,000	74	227,000
BUSINESS LICENSES	8,045	8,593	8,295	8,000	104	8,500
NON-BUSINESS LICENSES	310	965	270	400	68	400
BUILDING PERMITS	20,419	24,887	11,349	30,000	38	20,000
LOCAL GOVERNMENT AID	988,807	992,959	522,887	1,045,773	50	1,048,962
HOMESTEAD & AG CREDIT AID	309	312	159			
POLICE TRAINING REIMBURSEMENT	2,501	2,225	6,699	2,500	268	2,500
INSURANCE PREMIUM TAX-FIRE	44,076	41,149		40,000		
INSURANCE PREMIUM TAX-POLICE	49,613	58,781	60,901	55,000	111	58,000
AIRPORT MAINTENANCE	28,211	23,603	12,721	24,257	52	24,257
TRANSIT REFUNDS	111,600					
OTHER FED/STATE/LOCAL GRANTS	38,926	62,473	40,496	23,000	176	29,000
POLICE SERVICES	11,431	3,109	360	5,500	7	1,000
DARE REVENUES		115	10			
DOG POUND REVENUES	620	540	240	500	48	500
COPS IN SCHOOLS REIMBURSEMENT	26,838	32,886	17,955	38,000	47	38,000
TOWNSHIP FIRE CONTRACTS	66,377	61,109	64,294	64,294	100	65,580
FIRE DEPARTMENT CALLS	28,710	21,565	27,450	20,000	137	20,000
RESQUE SQUAD CALLS	2,093	7,888	(1,045)	2,000	(52)	2,000
BUILDING INSPECTIONS SERVICES	36,833	38,840	32,100	40,000	80	40,000
STREET REPAIR FEES	4,500	2,700	3,900	3,500	111	3,500
EQUIPMENT RENTALS	825	1,588	1,400	1,500	93	1,500
WEED REMOVAL CHARGES	1,482	1,197	680	1,500	45	1,500
SWIMMING POOL RECEIPTS	47,499	51,293	46,925	50,000	94	45,000
POOL CONCESSION SALES	9,615	11,931	12,356	10,000	124	11,000
ARMORY USE FEES	7,616	7,864	5,124	6,000	85	7,000
PARK FEES	24,309	19,140	22,839	20,000	114	20,000
TREE REMOVAL RECEIPTS	8,096	4,395	3,814	4,000	95	4,000
BUS FARES	19,254					
BUS SIGN ADVERTISING	320					
HANGER RENTALS - AIRPORT	16,131	11,975	7,012	12,000	58	10,000
AIRPORT LAND REVENUES	6,995	6,995	7,529	7,500	100	7,500
SALE OF LOTS - CEMETERY	15,720	4,360	800	7,000	11	5,000
SODDING FEES - CEMETERY	700	1,490	1,400	600	233	1,000
CEMETERY MEMORIALS						
CEMETERY MONUMENT FEES	450	600	600	300	200	300
PARK SIGN RENTALS	185	150		200		
COURT FINES	20,999	15,379	14,428	20,000	72	18,000
PARKING FINES	1,010	1,000	3,560	500	712	1,000

11/30/18  
11:58:50

CITY OF BENSON  
BUDGET PROPOSAL  
2019 BUDGET PROPOSAL

DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 YTD	2018 BUDGET	PCT. BUDGET	PROPOSED 2019 BUDGET
SPECIAL ASSESSMENTS	139	56	54			
INTEREST EARNINGS	44,443	41,711	48,179	45,000	107	48,000
UNREALIZED GAIN (LOSS) ON INVEST	957	(20,432)				
PROPERTY RENTS	2,250	6,425	7,200			5,000
CIVIC CENTER RENT	44,439	41,600	(6,250)	35,000	(18)	35,000
DONATIONS	4,325	2,500	17,380	1,000	1738	16,000
SALE OF PROPERTY		195,331	231			
REFUNDS & REIMBURSEMENTS	42,679	44,491	14,368	40,000	36	40,000
REIMBURSEMENTS - GAS & OIL	34,138	34,477	27,080	30,000	90	35,000
OTHER REVENUE	6,857	5,806	3,272	5,000	65	5,000
MANAGEMENT FEE-EDA & RL FUND	16,713	18,515		16,000		20,000
MANAGEMENT FEES - GARBAGE FUND	9,014	9,194	7,844	9,384	84	9,572
MANAGEMENT FEE - WATER FUND	39,327	40,110	34,207	40,920	84	41,738
MANAGEMENT FEE - ELECTRIC FUND	176,908	180,446	153,860	184,056	84	187,738
MANAGEMENT FEE - LIQUOR FUND	26,118	26,640	22,640	27,168	83	27,712
MANAGEMENT FEE - SEWER FUND	51,053	52,074	44,399	53,112	84	54,174
MANAGEMENT FEES - TAX INCREMENT						
TRANSFER FROM OTHER FUNDS	1,443	1,516		1,650		1,600
TRANSFER FROM LIQUOR FUND	80,000	80,000	80,000	80,000	100	80,000
TRANSFER FROM UTILITY FUND	53,406	70,907		90,000		90,000
<b>TOTAL GENERAL FUND REVENUES</b>	<b>3,727,995</b>	<b>3,945,109</b>	<b>2,350,347</b>	<b>3,864,160</b>	<b>61</b>	<b>3,920,563</b>
<b>GENERAL FUND EXPENDITURES</b>						
<b>MAYOR &amp; COUNCIL</b>						
SALARIES - CITY COUNCIL	15,610	15,355	11,535	16,000	72	16,000
PENSIONS	1,194	1,175	882	1,200	74	1,200
OFFICE SUPPLIES	805	235	18	100	18	100
MAYOR & COUNCIL CONTINGENCY		60	1,121	1,000	112	1,000
TRAVEL EXPENSE	878	692	1,369	700	196	1,500
TRAINING & INSTRUCTION	1,520	752	1,303	1,200	109	1,500
PRINTING & PUBLISHING	3,800	4,379	3,603	4,500	80	5,000
OTHER INS - PUBLIC OFF LIAB	9,724	9,630	9,674	10,000	97	10,000
DUES & SUBSCRIPTIONS	9,021	10,392	10,389	9,200	113	10,000
<b>TOTAL: MAYOR &amp; COUNCIL</b>	<b>42,552</b>	<b>42,669</b>	<b>39,894</b>	<b>43,900</b>	<b>91</b>	<b>46,300</b>
<b>ADMINISTRATION &amp; FINANCE</b>						
SALARIES	283,547	292,045	254,839	305,600	83	320,400
PENSIONS	50,581	51,876	46,217	54,400	85	56,600
HEALTH, LIFE, DISB + CAFETERIA	67,402	70,395	55,373	71,500	77	66,380
OFFICE SUPPLIES	3,875	4,531	3,131	5,000	63	5,000
DUPLICATING & COPYING	2,828	2,863	2,284	3,000	76	3,000

CITY OF BENSON  
BUDGET PROPOSAL  
2019 BUDGET PROPOSAL

DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 YTD	2018 BUDGET	PCT. BUDGET	PROPOSED 2019 BUDGET
POSTAGE	2,349	1,874	155	2,000	8	2,000
SAFETY AND DRUG TESTING	2,529	602	468	2,000	23	1,000
GAS & OIL	1,543	1,343	1,503	2,000	75	2,000
EQUIPMENT REPAIR PARTS	3,965	1,210	2,863	3,000	95	2,000
SMALL TOOLS AND EQUIPMENT	5,471	5,982	2,310	5,000	46	5,000
UTILITY CONTRACTED SERVICES	14,400	14,400	12,000	14,400	83	14,400
OTHER CONTRACTED SERVICES	11,500	16,652	13,541	15,000	90	15,000
CONSULTING SERVICES	40,304	18,814	44,865	40,000	112	40,000
TELEPHONE	9,108	9,332	8,538	9,000	95	10,000
TRAVEL EXPENSE	4,115	7,091	5,059	5,000	101	7,000
TRAINING & INSTRUCTION	2,026	2,498	3,181	2,500	127	4,000
PUBLIC INFORMATION						
INSURANCE	7,485	7,102	7,412	8,000	93	8,000
WORKERS COMPENSATION	1,893	1,334	1,399	2,000	70	1,500
DUES & SUBSCRIPTIONS	2,645	2,566	2,041	3,000	68	3,000
TOTAL: ADMINISTRATION & FINANCE	517,566	512,510	467,179	552,400	85	566,280
ELECTIONS						
TEMPORARY SALARIES	2,273	2,092	1,672	2,500	67	1,500
OFFICE SUPPLIES	1,332	3,926	4,200	2,000	210	3,500
TOTAL: ELECTIONS	3,604	6,018	5,872	4,500	130	5,000
AUDITING & ACCTING SERVICES	23,650	23,700	24,600	26,000	95	26,000
ASSESSING SERVICES CONTRACTED	18,832	17,204	19,035	19,000	100	19,000
CITY ATTORNEY						
OFFICE SUPPLIES	1,439	337	424	1,000	42	1,000
CITY ATTORNEY CONTRACT	28,000	18,385	17,986	26,000	69	26,000
TOTAL: CITY ATTORNEY	29,439	18,722	18,409	27,000	68	27,000
CITY HALL						
BUILDING MAINTENANCE & SUPPL	4,407	29,723	3,716	8,000	46	4,000
CONTRACTED SERV - CLEANING	4,352	4,080	1,680	4,500	37	2,000
INSURANCE	2,461	2,029	1,187	3,000	40	2,500
UTILITIES	7,194	7,470	6,130	8,000	77	8,000
HEATING COST	2,884	3,772	3,651	3,000	122	4,000
TOTAL: CITY HALL	21,298	47,075	16,365	26,500	62	20,500

CITY OF BENSON  
BUDGET PROPOSAL  
2019 BUDGET PROPOSAL

DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 YTD	2018 BUDGET	PCT. BUDGET	PROPOSED 2019 BUDGET
<b>POLICE DEPARTMENT</b>						
SALARIES	485,745	535,291	440,907	549,400	80	548,486
PENSIONS	97,557	104,196	83,348	111,700	75	115,100
HEALTH, LIFE & DISB INSURANCE	101,235	105,983	85,304	99,000	86	95,740
OFFICE SUPPLIES	4,765	2,876	5,024	5,500	91	5,500
GAS & OIL	15,443	16,701	14,652	19,000	77	19,000
OPERATING SUPPLIES	19,823	10,788	11,616	20,000	58	20,000
UNIFORM ALLOWANCE	10,607	10,449	8,806	9,000	98	9,000
PERSONNEL TESTING & RECRUIT INVESTIGATIONS	1,042		554	1,500	37	1,500
	30,296	42,008	28,277	32,000	88	32,000
EQUIPMENT REPAIR PARTS	1,148	950	134	2,600	5	2,600
EQUIPMENT REPAIRS CONTRACTED	8,417	13,420	13,963	8,000	175	14,125
BUILDING REPAIRS & MAINT		1,496	9,223			2,000
SMALL TOOLS & EQUIPMENT	8,913	8,657	12,275	8,600	143	8,600
CONTRACTED RECORDS MAINT				4,000		
CONTRACTED SERVICES-CLEANING			3,628	2,400	151	4,160
TELEPHONE	9,421	9,929	9,243	9,500	97	12,000
DRUG EDUCATION & ENFORCEMENT	1,570	650		2,600		2,600
DARE EXPENDITURES	1,992	2,052	1,879	2,000	94	2,000
TRAVEL EXPENSE	2,690	5,731	3,483	4,000	87	4,000
TRAINING & INSTRUCTION	5,013	8,911	5,768	7,000	82	7,000
INSURANCE	12,564	12,959	14,007	14,000	100	14,000
WORKERS COMPENSATION	13,957	13,991	15,691	15,000	105	18,000
ELECTRIC UTILITIES		1,284	3,702	4,000	93	4,800
HEATING COSTS		197	1,309	2,100	62	2,100
RENTS	1,485	1,680	1,040	2,000	52	500
DUES & SUBSCRIPTIONS	2,864	3,128	3,055	3,000	102	3,000
DOG POUND EXPENSES	729	357	409	1,700	24	3,700
<b>TOTAL: POLICE DEPARTMENT</b>	<b>837,276</b>	<b>913,684</b>	<b>777,296</b>	<b>939,600</b>	<b>83</b>	<b>951,511</b>
<b>FIRE DEPARTMENT</b>						
PART TIME - SALARIES	48,302	58,236	11,214	49,000	23	59,000
OFFICE SUPPLIES	252	1,115	386	750	51	1,000
GAS & OIL	1,811	2,071	2,240	2,000	112	2,000
OPERATING SUPPLIES	2,203	2,089	2,853	3,600	79	5,000
EQUIPMENT REPAIR PARTS	3,011	1,879	1,893	3,000	63	5,000
EQUIPMENT REPAIR CONTRACTUAL	5,521	865	3,034	5,000	61	5,000
RADIO REPAIRS CONTRACTED	1,427	1,231	1,177	1,500	78	2,500
BUILDING MAINTENANCE & SUPPL	3,615	8,952	1,207	5,100	24	5,100
BUILDING REPAIRS CONTRACTED	2,723		315	2,000	16	8,000
SMALL TOOLS & EQUIPMENT	13,460	10,216	7,244	5,000	145	5,000

CITY OF BENSON  
BUDGET PROPOSAL  
2019 BUDGET PROPOSAL

DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 YTD	2018 BUDGET	PCT. BUDGET	PROPOSED 2019 BUDGET
CONTRACTED SERVICES	1,718	558	1,628	500	326	500
TRAVEL EXPENSE	3,834	3,138	3,376	3,000	113	5,000
TRAINING & INSTRUCTION	7,335	7,250	2,743	6,000	46	14,000
INSURANCE	6,516	5,711	5,646	7,500	75	7,500
WORKERS COMPENSATION	6,495	7,011	7,090	7,000	101	7,000
UTILITIES	5,249	4,645	4,872	4,500	108	4,500
HEATING COST	1,885	2,274	2,226	3,000	74	3,000
HYDRANT RENTALS/FIRE SERVICE	10,000	10,000	8,333	10,000	83	10,000
TRUCK LEASE		46,456	76,501	90,865	84	90,865
DUES & SUBSCRIPTIONS	650	899	821	900	91	900
<b>TOTAL: FIRE DEPARTMENT</b>	<b>126,008</b>	<b>174,597</b>	<b>144,797</b>	<b>210,215</b>	<b>69</b>	<b>240,865</b>
<b>BUILDING DEPARTMENT</b>						
SALARIES	49,587	51,576	42,976	53,000	81	55,100
PENSIONS	9,848	10,183	8,588	10,200	84	10,200
HEALTH, LIFE AND DISABILITY	14,361	15,080	12,119	14,300	85	13,550
GAS	191	301	180	500	36	500
OPERATING SUPPLIES	945	3,757	2,296	3,200	72	3,000
CONTRACTED SERV.-OTHER EXPENSE		565	500	1,000	50	1,000
TELEPHONE	611	609	598	750	80	700
TRAVEL EXPENSE	4,287	4,512	4,304	5,000	86	5,000
TRAINING & INSTRUCTION	1,066	355	310	1,000	31	500
DUES & SUBSCRIPTIONS	75	75	75	100	75	100
<b>TOTAL: BUILDING DEPARTMENT</b>	<b>80,971</b>	<b>87,012</b>	<b>71,947</b>	<b>89,050</b>	<b>81</b>	<b>89,650</b>
<b>HIGHWAY STREETS &amp; ROADS</b>						
SALARIES	242,838	244,719	196,291	250,200	78	264,600
PENSIONS	43,341	45,234	35,517	44,100	81	46,972
HEALTH, LIFE & DISB INSURANCE	30,712	31,836	24,434	31,205	78	28,055
OFFICE SUPPLIES	86	826		500		500
GAS & OIL	29,510	24,063	30,532	27,000	113	27,000
OPERATING SUPPLIES	11,665	9,180	12,237	11,000	111	11,000
STREET MARKINGS & SIGNS	14,048	4,637	1,936	6,000	32	12,000
SHOP SUPPLIES	1,097	610	149	1,000	15	1,000
EQUIPMENT REPAIR PARTS	7,513	23,025	11,269	12,000	94	12,000
TIRES	6,235	9,858		10,000		10,000
EQUIPMENT REPAIRS CONTRACTED	13,525	14,192	18,602	8,000	233	15,000
STREET MAINTENANCE-MATERIALS	16,121	6,673	19,254	20,000	96	15,000
STREET MAINT.- SEALCOATING	40,868	5,078	41,754	50,000	84	40,000
SNOW REMOVAL	15,427	4,890	4,321	10,000	43	10,000
FLOOD CONTROL						

CITY OF BENSON  
BUDGET PROPOSAL  
2019 BUDGET PROPOSAL

DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 YTD	2018 BUDGET	PCT. BUDGET	PROPOSED 2019 BUDGET
BUILDING MAINTENANCE & SUPPL	19,197	10,217	3,483	5,000	70	5,000
SMALL TOOLS & EQUIPMENT	1,932	1,363	2,038	5,000	41	5,000
TELEPHONE	900	900	750	900	83	900
TRAVEL EXPENSE	344	117	95	350	27	350
TRAINING & INSTRUCTION	704	1,306	4,586	1,000	459	5,000
INSURANCE	11,599	10,826	10,599	12,000	88	12,000
WORKERS COMPENSATION	13,781	16,316	16,608	17,000	98	17,000
UTILITIES	6,244	5,991	5,015	6,500	77	6,500
HEATING COST	3,377	3,921	3,889	4,500	86	4,500
STREET LIGHTING UTILITIES	61,791	61,357	51,479	65,000	79	65,000
LAUNDRY	1,305	1,748	1,606	1,000	161	1,200
<b>TOTAL: STREET DEPARTMENT</b>	<b>594,159</b>	<b>538,880</b>	<b>496,445</b>	<b>599,255</b>	<b>83</b>	<b>615,577</b>
COMMUNITY EDUCATION FEES	23,184	30,790		25,000		35,000
SENIOR CITIZEN PROGRAM	27,886	9,507	9,343	10,500	89	10,600
SWIMMING POOL						
TEMPORARY SALARIES	48,240	50,053	51,811	50,000	104	53,000
PENSIONS	3,691	3,829	3,964	4,000	99	4,100
OPERATING SUPPLIES	8,426	11,104	8,992	10,200	88	12,000
BUILDING MAINTENANCE & SUPPL	15,217	4,866	4,781	17,000	28	6,000
BUILDING REPAIRS CONTRACTED	639	6,701	10,646	6,500	164	7,000
CONCESSION SUPPLIES	8,886	8,208	8,478	9,000	94	9,000
TELEPHONE	392	395	409	450	91	400
INSURANCE	12,522	12,344	11,995	13,000	92	13,000
UTILITIES	11,088	8,896	10,227	11,500	89	11,500
HEATING COST	5,786	7,986	7,785	7,500	104	7,500
<b>TOTAL: SWIMMING POOL</b>	<b>114,886</b>	<b>114,383</b>	<b>119,088</b>	<b>129,150</b>	<b>92</b>	<b>123,500</b>
ARMORY						
OPERATING SUPPLIES	42	183	137	500	27	500
BUILDING MAINT & SUPPLIES	1,756	1,777	3,648	3,000	122	3,000
CONTRACTED SERVICES	410	461	396	2,000	20	1,000
TELEPHONE	502	506	449	500	90	500
INSURANCE	3,761	2,733	2,401	3,000	80	3,000
UTILITIES	2,093	2,113	1,940	2,500	78	2,500
HEATING COST	1,540	1,797	1,723	2,000	86	2,000
<b>TOTAL: ARMORY</b>	<b>10,105</b>	<b>9,570</b>	<b>10,694</b>	<b>13,500</b>	<b>79</b>	<b>12,500</b>

CITY OF BENSON  
BUDGET PROPOSAL  
2019 BUDGET PROPOSAL

DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 YTD	2018 BUDGET	PCT. BUDGET	PROPOSED 2019 BUDGET
<b>PARKS</b>						
SALARIES	103,032	103,115	90,255	94,600	95	114,000
PENSIONS	13,850	13,771	11,604	15,500	75	16,120
HEALTH, LIFE & DISB INSURANCE	15,141	15,935	13,049	15,500	84	15,910
MOSQUITO SPRAY & SUPPLIES	12,000	6,700	5,947	10,000	59	10,000
CHEMICALS & CHEM SUPPLIES	8,487	8,587	3,776	9,000	42	9,000
GAS & OIL	6,687	8,342	11,450	8,000	143	8,000
OPERATING SUPPLIES	14,791	15,355	25,995	15,000	173	17,000
LANDSCAPING MATERIALS	3,973	3,349	2,443	7,000	35	5,000
BEAUTIFY BENSON			12,938			15,000
EQUIPMENT REPAIR PARTS	11,736	11,423	8,909	29,000	31	12,000
EQUIPMENT REPAIRS CONTRACTED	3,997	4,729	67	2,000	3	2,000
BUILDING REPAIR AND MAINT	18,331	2,447	5,619	1,500	375	2,500
SMALL TOOLS & EQUIPMENT	5,986	6,902	4,681	9,000	52	9,000
CONTRACTED SERVICES-MOWING	7,171	8,441	9,685	7,000	138	9,000
CONTRACTED SERVICES-TREE REMOV	45,705	43,141	32,084	45,000	71	47,000
CONTRACTED SERVICES-OTHER	7,379	8,073	11,154	6,000	186	9,000
TELEPHONE	699	584	530	800	66	800
TRAVEL EXPENSE	279	88	337	500	67	500
TRAINING & INSTRUCTION	216	167	1,236	500	247	1,500
INSURANCE	28,176	25,004	22,525	28,000	80	25,000
UTILITIES	7,777	6,865	6,516	8,000	81	8,000
RENT						
CEMETERY	7,132	36,076	11,961	5,000	239	8,000
<b>TOTAL: PARK DEPARTMENT</b>	<b>322,546</b>	<b>329,095</b>	<b>292,762</b>	<b>316,900</b>	<b>92</b>	<b>344,330</b>
LODGING TAX EXPENSES	24,070	23,872	29,886	31,750	94	31,750
PROPERTY TAX ABATEMENTS						
NOT ALLOCATED	13,736	18,244	10,980	10,000	110	15,000
<b>PUBLIC TRANSIT</b>						
SALARIES	111,114					
PENSIONS	13,167					
HEALTH, LIFE & DISB INSURANCE	18,525					
GAS & OIL	7,214					
PERSONNEL TESTING						
OPERATING SUPPLIES	1,152					
EQUIPMENT REPAIR PARTS	11,503					
TIRES	281					

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CITY OF BENSON  
BUDGET PROPOSAL  
2019 BUDGET PROPOSAL

DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 YTD	2018 BUDGET	PCT. BUDGET	PROPOSED 2019 BUDGET
CONTRACTED SERVICES	2,917	9,633	3,500	7,000	50	10,667
TELEPHONE	405					
TRAVEL EXPENSE	417					
TRAINING & INSTRUCTION	155					
INSURANCE	5,850					
WORKERS COMPENSATION	3,670					
RENT						
TOTAL: PUBLIC TRANSIT	176,369	9,633	3,500	7,000	50	10,667
AIRPORT						
SALARIES	2,500	2,500		2,500		2,500
PENSIONS	192	192		500		500
GAS	32,676	25,406	25,507	23,000	111	23,000
OPERATING SUPPLIES	514	9,927	1,113	3,000	37	3,000
BUILDING MAINTENANCE & SUPPL	5,286	15,790	4,750	15,000	32	5,000
MANAGEMENT FEES	4,200	3,540		4,500		
CONTRACTED SERVICES	655	2,756	3,950	500	790	500
TELEPHONE	937	940	843	900	94	1,000
INSURANCE	4,681	4,491	6,446	5,000	129	3,000
UTILITIES	8,490	8,793	6,139	9,000	68	9,000
HEATING COST	751	750	840	1,000	84	1,000
TOTAL: AIRPORT	60,883	75,085	49,589	64,900	76	48,500
TRANSFERS						
TRANS TO CAPITAL OUTLAY FUND	460,000	610,000		550,000		550,000
TRANS TO GOLF CLUB	113,633	59,500	60,000	60,000	100	60,000
TRANSFER TO CONCRETE PROJECTS	15,000	15,000				
TRANS TO STORM WATER FUND						
TRANS TO FIRE RELIEF FUND	54,076	51,149		40,000		
TRANS TO OTHER FUNDS	43,451		83,060	33,040	251	33,040
TRANS TO CIVIC CENTER BOARD	37,500	69,375		35,000		35,000
TOTAL GENERAL FUND EXPENDITURES	3,792,680	3,807,274	2,750,741	3,864,160	71	3,917,570
TOTAL REVENUES LESS EXPENDITURES	(64,685)	137,835	(400,394)			2,993

CITY OF BENSON  
BUDGET PROPOSAL  
2019 BUDGET PROPOSAL

DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 YTD	2018 BUDGET	PCT. BUDGET	PROPOSED 2019 BUDGET
LIBRARY FUND						
TAXES	112,159	113,770	60,532	109,521	55	113,959
INTEREST EARNINGS						
RENTALS						
DONATIONS	707	720	2,429			
BUILDING DONATIONS						
SALE OF PROPERTY						
REFUNDS & REIMBURSEMENTS	2,516	2,960	2,111	2,000	106	2,500
TRANSFER FROM GENERAL FUND						
TRANSFER FROM OTHER FUNDS	325	326		400		400
TOTAL LIBRARY FUND REVENUES	115,706	117,776	65,072	111,921	58	116,859
EXPENDITURES						
OFFICE & OPERATING SUPPLIES	2,787	2,359	3,003	3,340	90	3,500
EQUIPMENT REPAIRS						
BUILDING MAINTENANCE & SUPPL	7,173	3,938	8,505	3,000	283	5,000
BUILDING REPAIRS CONTRACTED						
MANAGEMENT FEES-PIONEERLAND	81,792	83,428	85,931	85,931	100	88,509
CONTRACTED SERV - CLEANING	5,135	4,740	3,950	5,400	73	5,400
TELEPHONE	952	959	852	1,000	85	1,000
TRAVEL	404	213	217	450	48	450
INSURANCE	4,186	3,741	2,939	4,500	65	3,000
UTILITIES	2,570	3,835	4,473	2,800	160	4,000
HEATING COST	2,477	2,890	1,980	2,500	79	3,000
CAPITAL OUTLAY						
CAPITAL OUTLAY - BOOKS	3,000	3,000	3,000	3,000	100	3,000
TOTAL LIBRARY FUND EXPENDITURES	110,476	109,104	114,850	111,921	103	116,859
TOTAL REVENUES LESS EXPENDITURES	5,231	8,672	(49,778)			