

**City Council Meeting Agenda  
City Council Chambers  
February 18, 2020**

**City of Benson Mission Statement**

Benson is a forward-looking community that values public safety,  
Quality of life and treats people with dignity and respect.

Page		Action Requested
	1. 5:30 p.m. Call the Meeting to Order at the Benson City Council Chambers (Mayor)	
	2. Pledge of Allegiance	
	3. Approval of Agenda	
	<b>Additions?</b> <input type="checkbox"/> None 1. _____ 2. _____	
	Any Consent Agenda items to be moved to a regular agenda item?	
	Approval of Agenda ____ as Presented or ____ Revised	<b>Action Requested</b>
	4. Consent Agenda:	<b>Action Requested</b>
	a. Minutes:	
3-5	▪ 2.3.2020 City Council Meeting	
6	▪ 1.6.2020 Planning Commission Meeting	
	b. Applications:	
7-8	▪ Gambling Permit for NWTf Swift County Gobblers– March 20, 2020	
	c. Electronic Transfers:	
	Payroll: \$0	
	Journal: \$0	
	5. Persons With Unscheduled Business to Come Before the Council	
9-17	6. 2019 Annual Fire Report	Information Only
18-19	7. Capital Authorization Request – Benson Fire Department Pagers - \$10,070	<b>Action Requested</b>
20-25	8. Capital Authorization Request-Police Depart.-2020 Dodge Ram SSV- \$42,460	<b>Action Requested</b>
	9. Report from Committee on Activity Center	<b>Action Requested</b>
26	10. Consider First Evangelical Free Church Request for Support- Easter Egg Hunt	<b>Action Requested</b>
27	11. Consider Resolution Adopting Swift County All Hazard Mitigation Plan	<b>Action Requested</b>
28-31	12. Consider Resolution for Cable Franchise Extension and Update	<b>Action Requested</b>
32-44	13. Consider Pay Requests from Stantec Engineering:	<b>Action Requested</b>
	• WWTP Flood Protection - \$17,068.00	
	• Cost Estimate - Sewer Extension to old Fibrominn Site - \$553.50	
	• Comprehensive Plan - \$2,389.50	
	• Water Plant Chlorine Remediation - \$2,943.00	
	• WWTP Filter Replacement - \$5,066.81	
45-61	14. Wastewater Treatment Facility Flood Protection Feasibility Study	Information Only

62-63	15.	Consider Pay Request from Ziegler for Generator Maintenance - \$11,997.42	<b>Action Requested</b>
64-66	16.	Consider Quote for Sludge Transfer Pump	<b>Action Requested</b>
67-84	17.	Bills & Warrants	<b>Action Requested</b>
	18.	City Council Tour of Water and Wastewater Plants	Information Only
	19.	Adjourn: Mayor	<b>Action Requested</b>

In compliance with the American Disability Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at 320-843-4775. Notification 48 hours prior to the meeting will enable the City of make reasonable arrangements to ensure accessibility to this meeting.

**DRAFT**

**MINUTES - BENSON CITY COUNCIL MEETING  
FEBRUARY 3, 2020**

The meeting was called to order at 5:30 p.m. by Mayor Collins. Members present: Jack Evenson, Jon Buyck, Mark Schreck & Lucas Olson. Members Absent: Terri Collins. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, Police Chief Ian Hodge, Public Works Director Dan Gens, Brian Samuelson, Shelly Virgin & Carissa McDonald from Discovery Kids, Sally Jones from the Benson Golf Club and Benson Public Schools Superintendent Dennis Laumeyer.

The Council recited the Pledge of Allegiance.

Mayor Pro-Tem Evenson added Willmar Fabrication EDA Loan to the agenda, and remove TIF Plan Analysis from the agenda. It was moved by Schreck, seconded by Olson and carried unanimously to approve the agenda as amended.

Next was the consent agenda. It was moved by Olson, seconded by Schreck and carried unanimously to approve the following items on the consent agenda:

- January 13, 2020 City Council Minutes
- January 9, 2020 Planning Commission Minutes
- Jill Hedman to the Library Board with term expiring December 31, 2022
- Stephanie Heinzig to the Planning Commission with term expiring December 31, 2022
- Stephanie Heinzig to the EDA Board with term expiring December 31, 2022
- Gambling Permit for Pheasants Forever March 14, 2020
- CenterPoint Energy Notice of Rate Increase
- Benson Golf Club Balance Sheet
- Electronic Transfers:
  - Payroll: \$91,702.18 – January 16, 2020
  - Payroll: \$88,767.06 – January 30, 2020

The Mayor called for anyone with unscheduled business, to which there was no one.

McDonald & Vergin approached the Council and gave a report on the Discovery Kids program. They stated they are fully staffed and their infant room is full. They were hit with new regulations this year and were required to purchase some items that set them back. Currently the City, School, Hospital and Sonstang Foundation all are contributing to the program. Evenson asked for a financial report to which Vergin said she was going to get one to us. After discussion, it was moved by Olson, seconded by Schreck and carried unanimously to approve the pay request from Benson Public School for the 2018-2019 Discovery Kids Pay request in the amount of \$10,000.

Jones approached the Council to discuss two Capital Authorization requests for a Toro Workman work cart and a Toro Reelmaster 5510-D mower. She had quotes from MTI Distribution. She said we can no longer get parts for the old Greens master cart. Both the mower and cart are pre-owned. After discussion, it was moved by Schreck, seconded by Buyck and carried unanimously to approve the purchase of a pre-owned Toro Workman 3200 cart for \$5000 and a pre-owned Toro Reelmaster 5510-D mower in the amount of \$20,000.

Next was a pay request from Missouri River Energy Services (MRES) for the back-up power agreement we have with MRES. This bill reflects the back-up power agreement Fibrominn had with MRES that we have assumed. This bill will be paid out of the Xcel dollars we received. After discussion it was moved by Buyck, seconded by Schreck and carried unanimously to approve the pay request from MRES in the amount of \$370,308.00.

Wolfington reminded the Council the school used to run the Public Education Government (PEG) access channel. During recent school construction, they cut the line and have decided they no longer want to be responsible for its operation. It would cost the City \$18,000 to bring the PEG channel to City Hall. This would entail staff managing and scheduling what is broadcast. He said with today's technologies YouTube is being used by other cities. He said he has had conversations with churches and the school and they all have other platforms to get their information out there. This was discussed at strategic planning and it was recommended the City turn the channel back to Charter. After discussion, it was moved by Olson to turn back the local PEG channel to Charter Communication with the understanding the City finds a new forum for broadcasting City Council meetings. The motion was seconded by Buyck and the motion passed unanimously.

Next Wolfington said in 2011 the City designated flood control mitigation in the Hawleywood Subdivision. The Council decided not to pursue the plan at that time. Last year, the Council opted to re-examine flood control in the subdivision. It would cost \$550,000 to build the flood control structures at a cost of 50% to the City and 50% to the homeowner with the possibility of grants going toward the citizen's portion. He went on to say 35% of homeowners participated, and he didn't feel that was enough to move forward. After discussion, it was moved by Buyck, seconded by Schreck and carried unanimously to not move forward with any flood mitigation in the Hawleywood subdivision. Wolfington said the City will continue to watch the river in the spring, and have sand bags and an excavator on stand by as we have in the past.

Gens approached the Council. He said 7 years ago we built a new water plant. In the second year, there were problems passing the copper tests. Because of that, the Minnesota Department of Health has required the city to test 20 homes every 6 months. Several engineers have consulted with us on how to solve this problem. Staff has made several changes to chemicals and processes. The last change was moving from chlorine gas to sodium hyper chloride. The last round of testing, we finally passed the copper levels in all 20 samples. Gens said he is hoping with continued negative tests, we can eventually return to testing every 3 years.

Next Gens presented a Capital Authorization Request for a mini-excavator for the Line Department. He said it will be much easier for overhead to underground work for the linemen. After discussion, it was moved by Schreck, seconded by Olson and carried unanimously to approve the purchase of a mini-excavator from RDO Equipment in the amount of \$47,660.00.

Gens presented a second Capital Authorization Request for new dump truck for the Street Department. He said the current dump truck we have is worn out and when staff is using it, they lose the medium they are hauling. After discussion, it was moved by Olson, seconded by Buyck and carried unanimously to approve the purchase of a dump truck from Istate Truck Center, which is the state bid in the amount of 88,374.00, and a dump truck box from TBEI Truck Bodies & Equipment International Inc. in the amount of \$57,577.00 which is also a State Bid.

Next was a pay request from KHC Construction Inc. for work in the Wastewater department. After discussion, it was moved by Schreck, seconded by Buyck and carried unanimously to approve pay request #2 to KHC Construction Inc. in the amount of \$93,214.77.

Gens presented several quotes he would like to go out for work in 2020. It was moved by Schreck, seconded by Buyck and carried unanimously to approve going out for the following quotes: bituminous paving, concrete work and tires.

Wolfington presented a contract with Upper Minnesota Valley Regional Development Commission (UMVRDC) for consultation and Economic Development services. The contract was discussed. It was then moved by Schreck, seconded by Buyck and carried unanimously to approve the contract running January 1-December 31, 2020 as presented.

Next was an agreement with Flaherty and Hood for lobby efforts as well as to monitor the legislature for any bills coming before them referring to the Xcel account. He stated the firm works with the Coalition of Greater Minnesota Cities as well as performs private work for individual cities. After discussion, it was moved by Buyck, seconded by Schreck and carried unanimously to approve the contract with Flaherty and Hood for services not to exceed \$16,000.00.

It was moved by Olson, seconded by Buyck and carried unanimously to approve the membership to Minnesota Municipal Utilities Association for 2020 in the amount of \$6,403.00.

Wolfington presented a purchase request for Benson sweatshirts as a fund raiser for the flower pots in town. The Mayor would like sweatshirts available for events this summer. It was moved by Buyck, seconded by Schreck and carried unanimously to approve purchasing new sweatshirts.

Next was a pay request for the 2019 Summer Recreation program from Community Education. It was moved by Schreck, seconded by Olson and carried unanimously approve the pay request to Community Education in the amount of \$25,655.24.

Next was a loan application to the EDA from Willmar Fabrication. The loan committee made a recommendation the EDA Board this morning to approve a loan request in the amount of \$200,000. Details were discussed. It was moved by Schreck, seconded by Buyck and carried unanimously to approve the loan request as follows: \$200,000, at a 4% interest rate, with a 5-year balloon payment, 10-year amortization, with a shared first position on their west building with the Coop Credit Union, and shared second on the lease payments on their west building that is leased to CNH, all pending on a qualifying loan from the Coop Credit Union.

Councilmember Schreck offered the following resolution:

**RESOLUTION TRANSFERRING \$80,000 FROM  
THE LIQUOR FUND TO THE GENERAL FUND  
(RESOLUTION NO. 2020-04)**

WHEREAS, the City of Benson owns and operates a Municipal Liquor Store, and

WHEREAS, the City Council has budgeted to transfer \$80,000 from the Liquor fund to the General Fund for calendar year 2020.

NOW, THEREFORE BE IT RESOLVED that the City Council authorized the transfer of \$80,000 from the Liquor Fund to the General Fund.

Councilmember Buyck seconded the foregoing resolution and the following vote was recorded: AYES: Evenson, Schreck, Buyck. NAYS: None. Thereupon the Mayor Pro-Tem declared Resolution 2020-04 duly passed and adopted.

There being no further business to come before the Council upon motion by Schreck, seconded by Buyck and carried unanimously to adjourn the Council meeting at 6:29 p.m.

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Mayor Pro-Tem

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City Clerk

**MINUTES – BENSON PLANNING COMMISSION  
JANUARY 6, 2020 AT 12:00 NOON**

**Members Present:** Ron Laycock, Chuck Koenigs, Sue Fitz, Matt Mattheisen, Jack Evenson, Jon Buyck  
**Members Absent:** None  
**Also Present:** City Manager Rob Wolfington and Building Official Mike Jacobson.

The meeting came to order at 12:05 p.m.

Chairman Koenigs asked for any additions to the agenda. DeMarce Theater was added. It was moved by Fitz, seconded by Laycock and carried unanimously to approve the amended agenda.

It was moved by Laycock, seconded by Mattheisen and carried unanimously to approve the November 4, 2019 Planning Commission Minutes.

**Comprehensive Plan**

Wolfington said in late 2017 we started the comprehensive plan planning process. There has been several meetings and a lot of information gathered. Last year the City and other local units of government along with the hospital conducted a joint strategic planning session. The information from that along with Council feedback lead to the strategic plan that was developed. The information in the draft plan today is an accumulation of the comprehensive plans from 2000 and 2010, the 13 Ways event and the strategic plan. Phil Carlson from Stantec joined the meeting via conference call. He has been putting the plan together. He went through the plan as it is. Carlson is looking for guidance in some areas of the plan and gave 3 areas of homework for the Planning Commission to work on: 1) is to review goals and policies and decide if they are still applicable. 2) is to set long term and immediate impact goals. 3) is to review the land use and transportation plans. Laycock said he feels Healthcare in the community is important along with mental health issues. Koenigs asked for volunteers to work on an ad hoc committee 1-2 meetings maybe lasting 1-2 hours each. Buyck, Fitz, Laycock and Koenigs all volunteered. The first work session is scheduled for January 23, 2020 10am-12pm.

**DeMarce Theater**

Wolfington said The City was notified by owner Tim Kletcher they will be closing the theater on May 23, 2020. He said the family has run it for 10 years and they feel they have run their course. He is open to the possibility of a coop being developed or a private/non-profit. Wolfington contacted the DAC to see if they wanted to run it, and they declined. He said the theater is for sale.

**Adjournment**

There being no other business, it was moved by Laycock, seconded by Mattheisen and carried unanimously to adjourn at 1:04 p.m.

# LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

### Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

## ORGANIZATION INFORMATION

Organization Name: NWTF Swift County Gobblers Previous Gambling Permit Number: X-92184

Minnesota Tax ID Number, if any: 65-1271227 Federal Employer ID Number (FEIN), if any: \_\_\_\_\_

Mailing Address: 585 140<sup>th</sup> Ave NE

City: Murdock State: MN Zip: 56271 County: Swift

Name of Chief Executive Officer (CEO): Brian Ronholdt

CEO Daytime Phone: 320-444-0087 CEO Email: \_\_\_\_\_  
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): \_\_\_\_\_

## NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal     Religious     Veterans     Other Nonprofit Organization

### Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

**A current calendar year Certificate of Good Standing**  
Don't have a copy? Obtain this certificate from:  
MN Secretary of State, Business Services Division    Secretary of State website, phone numbers:  
60 Empire Drive, Suite 100    [www.sos.state.mn.us](http://www.sos.state.mn.us)  
St. Paul, MN 55103    651-296-2803, or toll free 1-877-551-6767

**IRS income tax exemption (501(c)) letter in your organization's name**  
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
If your organization falls under a parent organization, attach copies of both of the following:  
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

## GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Benson Bowler

Physical Address (do not use P.O. box): 2205 MN Ave.

Check one:  
 City: Benson Zip: 56215 County: Swift  
 Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): 3-20-2020

Check each type of gambling activity that your organization will conduct:

Bingo     Paddlewheels     Pull-Tabs     Tipboards     Raffle

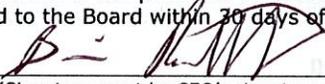
**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

<p style="text-align: center;"><b>CITY APPROVAL</b> for a gambling premises located within city limits</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 10px;"> <p><b>The city or county must sign before submitting application to the Gambling Control Board.</b></p> </div>	<p style="text-align: center;"><b>COUNTY APPROVAL</b> for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p><b>TOWNSHIP (if required by the county)</b> On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 2-1-2020

(Signature must be CEO's signature; designee may not sign)

Print Name: Brian Ronholdt

<b>REQUIREMENTS</b>	<b>MAIL APPLICATION AND ATTACHMENTS</b>
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**Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**  
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**Mail application with:**

\_\_\_\_\_ a copy of your proof of nonprofit status; and

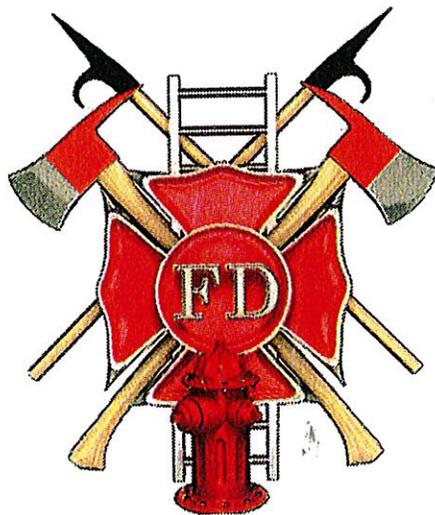
\_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?**  
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management &amp; Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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2019  
**FIRE REPORT**  
BENSON FIRE DEPARTMENT



## INTRODUCTION

The 2019 Fire Department Report from the City of Benson to the areas under contract for fire protection is included in the following pages. The first page is titled *2019 Annual Fire Department Report* showing the Benson Fire Department financials from 2009 - 2019, and projections for 2020. The 2009 - 2019 figures are the actual expenditures by the City of Benson in those calendar years. The 2019 figure is our year still subject to audit and the 2020 figures are projections. The second page titled *Fire Calls January 1, 2019 - December 31, 2019* is a breakdown of the fire and rescue squad calls that were made by the Benson Fire Department.

The second portion of the report is a copy of the Benson Fire Department's Annual Report as it is prepared for the Benson City Council.

COSTS	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	Projected	TOTAL	AVERAGE
												2020		
Firemen's Compensation	\$52,337	\$40,034	\$43,738	\$46,054	\$56,500.00	\$42,709	\$57,758	\$48,203	\$48,000	\$72,528	\$61,166	\$59,000	\$628,027	\$57,093
Training	\$4,225	\$6,228	\$8,241	\$5,583	\$6,000	\$5,735	\$6,854	\$11,169	\$6,800	\$6,119	\$13,045	\$14,000	\$93,999	\$8,545
Insurance	\$16,046	\$18,363	\$19,522	\$19,246	\$20,300	\$15,664	\$16,023	\$13,011	\$14,000	\$12,736	\$13,343	\$14,500	\$192,754	\$17,523
Utilities	\$17,747	\$17,446	\$16,981	\$15,953	\$18,750	\$17,863	\$16,547	\$17,134	\$17,500	\$19,400	\$18,222	\$17,500	\$211,043	\$19,186
Operations & Maintenance	\$32,979	\$32,733	\$64,613	\$30,283	\$28,250	\$23,200	\$23,307	\$35,741	\$46,150	\$32,215	\$48,294	\$45,000	\$442,765	\$40,251
Capital Outlay	\$21,450	\$21,450	\$21,450	\$21,450	\$21,450	\$21,450	\$21,450	\$21,450	\$67,906	\$91,801	\$91,801	\$90,865	\$513,973	\$46,725
<b>TOTAL COST</b>	<b>\$144,784</b>	<b>\$136,254</b>	<b>\$174,545</b>	<b>\$138,569</b>	<b>\$151,250</b>	<b>\$126,621</b>	<b>\$141,939</b>	<b>\$146,708</b>	<b>\$200,356</b>	<b>\$234,799</b>	<b>\$245,871</b>	<b>\$240,865</b>	<b>\$2,082,561</b>	<b>\$189,323</b>

REVENUES														
Township Contracts	\$49,096	\$52,778	\$55,361	\$58,131	\$61,000	\$61,669	\$63,522	\$66,377	\$61,109	\$64,294	\$74,937	\$64,294	\$732,568	\$66,597
Fire & Rescue Calls	\$49,702	\$20,397	\$23,357	\$49,357	\$25,500	\$28,502	\$32,225	\$30,802	\$30,073	\$22,000	\$34,169	\$32,147	\$378,231	\$34,385
<b>TOTAL REVENUES</b>	<b>\$98,798</b>	<b>\$73,175</b>	<b>\$78,718</b>	<b>\$107,488</b>	<b>\$86,500</b>	<b>\$90,171</b>	<b>\$95,747</b>	<b>\$97,179</b>	<b>\$91,182</b>	<b>\$86,294</b>	<b>\$109,106</b>	<b>\$96,441</b>	<b>\$1,110,799</b>	<b>\$100,982</b>
% of Total Adjusted Costs	68.2	53.7	45.1	77.6	57.2	71.2	67.5	66.2	45.5	36.8	44.4	40	53.3	53.3
<b>MUNICIPAL CONTRIBUTION</b>	<b>\$45,986</b>	<b>\$63,079</b>	<b>\$95,827</b>	<b>\$31,081</b>	<b>\$64,750</b>	<b>\$36,450</b>	<b>\$46,192</b>	<b>\$50,961</b>	<b>\$109,174</b>	<b>\$148,505</b>	<b>\$136,765</b>	<b>\$144,424</b>	<b>\$971,762</b>	<b>\$88,341</b>
% of Total Adjusted Costs	31.8	46.3	54.9	22.4	42.8	28.8	32.5	34.7	54.5	63.2	55.6	60	46.7	46.7

FIRE CALLS	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	Projected	TOTAL	AVERAGE
												TOTAL		
Rural Fire Calls	20	10	12	26	23	23	19	19	13	20	7	192	17	
Rural Rescue Calls	13	8	3	4	9	8	11	6	15	8	0	29	3	
City Fire Calls	29	29	33	30	33	26	30	22	29	27	28	288	26	
City Rescue Calls	5	1	2	2	2	3	1	1	6	4	3	30	3	
<b>TOTAL CALLS</b>	<b>67</b>	<b>48</b>	<b>50</b>	<b>62</b>	<b>67</b>	<b>63</b>	<b>67</b>	<b>48</b>	<b>63</b>	<b>59</b>	<b>54</b>	<b>594</b>	<b>49</b>	
Rural % of Calls	49.3	37.5	30.0	48.4	47.8	49.2	44.8	52.1	44.4	47.5	42.6	37.2	37.2	
City % of Calls	50.7	62.5	70	51.6	52.2	46	46.3	47.9	55.6	52.5	57.4	37.2	53.5	

GOVERNMENTAL UNIT	Percent	Present	Proposed Contracts		
		Contract	2020	2021	2021
BENSON	100	\$8,952	\$9,221	\$9,497	\$9,972
CAMP LAKE	91.7	\$6,695	\$6,896	\$7,103	\$7,458
CASHEL	100	\$7,524	\$7,750	\$7,982	\$8,381
CLONTARF	4.2	\$4,401	\$4,533	\$4,669	\$4,902
GRACE	36.1	\$2,674	\$2,754	\$2,837	\$2,979
KILDARE	66	\$5,297	\$5,456	\$5,620	\$5,901
LANGHEI	50	\$3,599	\$3,707	\$3,818	\$4,009
ROLLING FORKS	34.7	\$2,217	\$2,284	\$2,352	\$2,470
SIX MILE GROVE	54.2	\$8,894	\$9,161	\$9,436	\$9,908
SWENODA	61.1	\$4,549	\$4,685	\$4,826	\$5,067
TORNING	86	\$20,135	\$20,739	\$21,361	\$22,429
<b>TOTAL TOWNSHIPS</b>	<b>#REF!</b>	<b>\$74,937</b>	<b>\$77,186</b>	<b>\$79,501</b>	<b>\$83,476</b>

**BENSON FIRE DEPARTMENT  
ANNUAL REPORT**

**JANUARY 1, 2019 - DECEMBER 31, 2019**

**2020  
ORGANIZATIONAL CHART**

**CHIEF:** Jeff Reuss

**1<sup>st</sup> ASST. CHIEF:** Tom Ascheman

**2<sup>nd</sup> ASST. CHIEF:** Bob Hoberg

**CAPTAIN:** Eric Tolifson

**LIEUTENANT:** Matt Mathesien

**SECRETARY:** Tom Foley

**TRAINING OFFICER:** Jeff DeHaan

**FIRE CALLS**  
**JANUARY 1, 2018 - December 31, 2019**

<b>Township Calls</b>	<b>Calls</b>	<b>Calls Not Billed</b>	<b>Calls Billed</b>	<b>Calls Paid</b>	<b>Amount Billed</b>	<b>Amount Paid</b>
Benson Twp						
Camp Lake	1		1	1	\$1,800.00	\$1,800.00
Cashel						
Clontarf Twp	1		1		\$750.00	
Grace						
Kildare	2	1	1	1	\$1,100.00	\$1,100.00
Langhei						
Rolling Forks						
Six-Mile Grove	1		1	1	\$1,100.00	\$1,100.00
Swenoda						
Torning	2		2	1	\$1,675.00	\$750.00
Mutual Aid	3	2	1			
Rescue Calls	16	6	7	4	\$8,881.75	\$6,085.25
<b>TOTAL RURAL</b>	<b>26</b>	<b>9</b>	<b>14</b>	<b>8</b>	<b>\$15,306.75</b>	<b>\$10,835.25</b>
<b>City Calls</b>	<b>Calls</b>	<b>Calls Not Billed</b>	<b>Calls Billed</b>	<b>Calls Paid</b>	<b>Amount Billed</b>	<b>Amount Paid</b>
Fire Calls	26	11	15	13	\$10,875.00	\$10,525.00
Weather Watch	2	2				
Rescue Calls	3		3	1	\$1,636.75	\$136.75
<b>TOTAL CITY</b>	<b>31</b>	<b>13</b>	<b>18</b>	<b>14</b>	<b>\$12,511.75</b>	<b>\$10,661.75</b>
<b>ALL FIRE/RESCUE CALLS RECORDED</b>						
Rural Calls	23					
City Calls	31					
<b>TOTAL</b>	<b>54</b>					
Mutual Aid Requested of Us -		2				
Mutual Aid We Requested -		1				
** In 2019 we billed out \$27,818.50, and were paid \$21,497.00						

### COMPARISON OF CALLS

YEAR	FIRE CALLS		RESCUE CALLS		MUTUAL AID		TOTAL
	CITY	RURAL	CITY	RURAL	*R	**WR	
1991	11	19					30
1992	30	23					53
1993	27	14	0	4			45
1994	35	17	1	14			67
1995	33	17	1	5			56
1996	36	21	3	9			69
1997	21	28	0	7			56
1998	19	13	2	6			40
1999	21	20	3	13	5		62
2000	25	33	1	7	2		68
2001	26	18	1	8	8		61
2002	26	33	3	4	2		68
2003	18	32	1	15	7		73
2004	13	19	7	4	9		52
2005	26	28	2	8	4		68
2006	26	15	3	16	7		67
2007	43	20	5	19	13		100
2008	25	16	5	4	6		56
2009	29	16	5	13	4		67
2010	29	8	1	8	2		48
2011	27	15	2	2	4		50
2012	29	23	2	4	3	1	62
2013	32	20	2	10	1	2	67
2014	22	15	3	5	2	0	47
2015	33	16	1	11	6	3~	67 (70)
2016	22	19	1	6	4	1	48
2017	25	17	6	15	2	1	63
2018	27	20	4	8	7	1	59
2019	26	9	3	16	2	1	54

\*R – Requested of Us

\*\*WR – We Requested

(Mutual aid calls are counted in as a fire call in categories to the left)

## 2019 BENSON FIRE DEPT. MEMBERSHIP

MEMBER	notes	% OF Calls	% OF DRILLS	% OF Meetings	START DATE	YEARS OF SERVICE	ADDRESS	HOME	WORK	EMPLOYER
Tom Ascheman		85%	100%	100%	6/3/1998	21	145 - 20th Ave SE	843-3961	843-2380	Tom's Service
Steve Benson		74%	87%	91%	6/3/1998	21	425 Pacific Ave	843-3024	843-4813	CVEC
Daryl Broesder		50%	91%	92%	6/6/2018	1	220 Hwy 29 SW	320-249-7117	843-2380	Tom's Service
Ryan Buddy		100%	100%	100%	6/6/2018	2	209 16th St S	320-808-6517	842-3401	Stoney Ridge Foods
Chris Carruth		46%	87%	91%	6/6/2018	1	1700 Hoban Avenue	320-760-1377	843-4150	Agrilite
Jeff DeHaan*		45%	83%	100%	10/13/1987	32	400 - Sanford Rd.	843-3839	320-208-7020	State of Minnesota
Tom Foley		70%	100%	100%	2/1/2015	4	708 12th St S	808-6684	843-2710	Benson Public School
Adam Golden		50%	92%	83%	3/19/2014	5	1440 Oregon Ave	320-760-6763	843-9013	Benson Power
Dan Hermes		89%	100%	100%	2/1/2015	4	705 12th St S	894-4469		Swift Machine
Brent Hill		48%	96%	92%	9/7/1988	31	613 - 11th St. S.	843-3823	843-9013	Benson Power
Mike Hill		46%	92%	92%	10/4/2006	13	411 Sanford Rd		320-287-1171	Midwest Machine
Bob Hoberg		39%	92%	100%	11/6/2002	17	435 - Hwy 12 SW	843-3117	843-4150	Agralite Electric Co-op.
Russell Kalthoff	1	20%	47%	67%	12/3/2008	11	110 7th St. N., Danvers	567-2123	843-5714	CNH
Paul Larson		33%	70%	73%	5/2/2012	7	1002 12 st N	221-0199	221-0199	Benson Police Dept.
Rob Lee		76%	88%	92%	11/6/2002	17	615 - 10th St. N.	843-4832	843-6109	Swift County
Matt Mattheisen*		56%	87%	82%	5/1/1996	23	905 - 11th St. S.	842-4450	842-7221	DoMat's
Jason McVinua*		33%	65%	70%	6/6/2008	11	412 16th St S	905-6544	843-2710	Benson Public School
Nathan Motzko		72%	100%	100%	7/1/2015	4	302 19th St N	333-5086	842-5261	Swift County
Marc Nokleby		52%	92%	92%	6/6/2018	1				Swift County Sheriffs Department
Mark Plumhoff		74%	96%	100%	11/6/2002	17	215 - 15th St. N.	843-4606	843-4813	CVEC
Jeff Reuss*		65%	96%	92%	1/3/2001	19	512 19th Street North	320-808-8196	320-208-7009	State of Minnesota
Sean Roeman		43%	86%	90%	1/1/2011	9	608- 14th St. S.	297-0338	843-4813	CVEC
Jeremy Schauer		48%	83%	91%	10/6/2004	15	605 - 10th St. S.	842-5904	843-4150	Agralite Electric Co-op
Mark Schreck		69%	92%	92%	1/6/1981	39	707 - 19th St. S.	843-4126	842-7561	Benson Body Shop, Inc.
Kaleb Schwendemann		56%	83%	92%	10/3/2012	7	703 19th St. S	805-0060		Edens Green
Dalton Staton		69%	92%	100%	6/6/2018	1	165 23rd Avenue NE	320-815-8299	843-2775	Southside Body Shop
Wayne Thompson	2	31%	62%	50%	12/1/2010	9	130- Armagh St. Clontarf	843-3072		CNH
Dave Tolifson		52%	88%	100%	1/6/2010	10	595- Pacific Ave.	843-4988		Agralite Electric Co-op
Eric Tolifson		81%	100%	100%	10/4/2006	13	701 - Pacific Ave.	843-3335		Olson Tolifson Construction
Mike Touhey		54%	87%	82%	9/4/1985	34	607 - 10th St. S.	320-760-0746	843-4636	Loen Electric, Inc.
Dave Vollan		57%	96%	100%	3/3/1993	26	110 - 30th Ave NE	320-808-1596	842-5261	Swift County
Marty Williams		78%	100%	100%	2/1/2017	2	709 11th St N	320-314-2725		Midwest Machine
Pat Winters	4	59%	80%	88%	4/7/1993	26	907 - 10th St. N.	843-4849	320-314-2370	CNH

\* Denotes Interrupted years of service

1< Part Time d=from Danvers FD, 2<Part Time from Clontarf FD, 3<Leave of Absence, 4<Retired, 5<Resigned,

## BENSON FIRE DEPARTMENT ANNUAL REPORT

### January 1, 2019 – December 31, 2019: Benson Fire Department Payroll

	Percentages	Hours	Total Paid	Pay Breakdown
Monthly Meetings	91%	337	\$4,930.31	9%
Monthly Drills	88%	1486	\$21,740.18	40%
Officers Salary Including Chiefs			\$9,150.00	17%
Yearly Fire Call	58%	1311	\$19,179.93	35%
	TOTAL PAY		\$55,000.42	

### January 1, 2019 – December 31, 2019: Monthly Breakdowns

Yearly Call Breakdown		
	Total	Percent
January	4	7.4%
February	4	7.4%
March	3	5.6%
April	3	5.6%
May	2	3.7%
June	5	9.3%
July	8	14.8%
August	13	24.1%
September	4	7.4%
October	1	1.9%
November	3	5.6%
December	4	7.4%
Total	54	

January 1, 2019 – December 31, 2019: Benson Fire Department Calls

INCIDENT TYPE	Number	Man Hours	Percent
<b>STRUCTURE FIRE</b>	5	134.0	9
<i>Out of City Limits</i>	1	20.0	20
<i>Mutual Aid Given</i>	0		
<i>Mutual Aid Received</i>	0		
<b>City of Benson</b>	4	48.0	7
<i>Mutual Aid Received</i>	1		
<b>AUTOMATIC ALARM</b>	10	168.0	19
<b>CAR FIRES</b>	1	20.0	2
<b>COMMERCIAL FIRE - Other Than Structure</b>	4	103.1	7
<b>GAS LEAK</b>	3	53.0	6
<b>GRASS</b>	3	171.3	6
<i>Mutual Aid Given</i>	2		
<i>Mutual Aid Received</i>	1		
<b>INVESTIGATE</b>	6	112.0	11
<b>RESCUE - CITY</b>	3	46.0	6
<b>RESCUE - RURAL</b>	16	416.7	30
<b>WEATHER SPOTTING</b>	2	30.0	4
<b>OTHER</b>	1	57.0	2
<b>Total</b>	<b>54</b>	<b>1311.0</b>	<b>100</b>

✓

# CITY OF BENSON CAPITAL AUTHORIZATION REQUEST

1	Fund: <u>Fire</u>	Department:
	Prepared by: <u>Jeff Reuss</u>	Date:
Describe Proposed Capital Expenditure: <u>buy 26 new pagers with 5 year warranty on them and trade in 26 old pagers. Also get 5 new lithium batteries for our hand held officer radios</u>		
Does Proposed Expenditure Replace Existing Equipment? <u>Yes</u> If Yes, Describe Use of Replaced Equipment: <u>Alert firefighters of emergency calls in our community and surrounding mutual aid partners</u>		

2	If Included in Capital Improvements Program	3	Total Cost: <u>\$ 12,020</u>
	What Year: <u>2020</u>		-Trade-in (if applicable): <u>-\$1950</u> + Net
	What Heading: <u>operating</u>		Book Value (depreciated value): +\$
	Budgeted Amount: <u>\$ 12,020</u>		-Net Capitalized Cost: <u>-\$ 10,070</u>

4	Justification of the Expenditure: (Main Objectives and Assumptions) <u>right now we have some pager that are 8-12 yrs old and don't always work. Every time I send in a pager to be worked on it cost \$200. With getting 26 new pagers all firefighters will have the same pager and we will be able to get on a 10-15 year life cycle this will keep the whole department with the same pagers. The 26 new pagers all come with a 5 yr warranty new batteries and a charger.</u>
---	--

5	Approval Section:
	Action taken:
	Signature <span style="margin-left: 200px;">Date</span>
	Department Supervisor
	Division Director
	City Manager



612 Industrial Drive SW  
 Willmar, MN 56201  
 320-235-0811

[DaveS@WCCwireless.com](mailto:DaveS@WCCwireless.com)

**QUOTE**

Quote NO. 011620  
 DATE January 16, 2020



TO Benson Fire  
 Tom Ascheman  
 Jeff Reuss

SALESPERSON	JOB	PAYMENT TERMS	Expiration Date
David Sisser	pager and batteries	NET 30 DAYS	2/13/20

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
26.00	Minitor VI pagers, battery, charger, 5yr warranty	\$ 436.00	\$ 11,336.00
5.00	NNTN7554 battery for XTS portable, Lithium (light weight) 2000mah	95.25	476.25
26.00	Programming of new pagers	8.00	208.00
	Trade in Promotion (pagers must be in working condition and include the chargers)		
	Minitor V per each	(75.00)	
	Other pagers per each	(50.00)	
1.00	Package and shipping fee for all trade in pagers (if we are to send them in)	180.00	
			12,020.25
	Non-Taxable Total		-

Notes: Trade In conditions. Pagers must be in working condition, and pagers not found in working condition receive no trade in value. Chargers must be sent in, no batteries. Trade in check will be mail directly to customer

<b>SUBTOTAL</b>	\$ 12,020.25
<b>SALES TAX</b>	
<b>TOTAL</b>	\$ 12,020.25

Make all checks payable to West Central Communications, Inc.  
**THANK YOU FOR YOUR BUSINESS!**

.....

# CITY OF BENSON CAPITAL AUTHORIZATION REQUEST

1 Fund: Capital Outlay Department: Police Department  
 Prepared by: Chief Ian D. Hodge Date: 02/11/2020

Describe Proposed Capital Expenditure: 2020 Dodge Ram SSV Squad

Does Proposed Expenditure Replace Existing Equipment? Yes If Yes, Describe Use of Replaced Equipment: This vehicle would replace squad #1605 a 2016 Ford Explorer Pursuit SUV . 1605 has 80,000 miles on it and has reached the end of its service life.

2 If Included in Capital Improvements Program:  What Year: <u>2020</u>  What Heading: <u>Police Capital outlay</u>  Budgeted Amount: <u>\$42,460.00</u>	3 Total Cost: <u>\$42,460.00</u>  -Trade-in (if applicable): <u>- \$ 0</u> +Net Book Value (depreciated value): <u>+ \$</u>  -Net Capitalized Cost: <u>- \$42460.00</u>
---	--

4 Justification of the Expenditure: (Main Objectives and Assumptions)  
  
The objective of this purchase is to provide reliable transport to and from calls for service, patrol and public safety duties. 1605 has reached the end of its duty life and has become less reliable with time. 1605 would be sold at public auction proceeds of which will be applied against the purchase of the new squad.

5 Approval Section:  
 Action taken: \_\_\_\_\_  
  

Signature
Date

 Department Supervisor \_\_\_\_\_  
  
 Division Director \_\_\_\_\_  
  
 City Manager \_\_\_\_\_  
 City Council Approval (If Applicable) \_\_\_\_\_ Council Meeting \_\_\_\_\_

(Form Dated: 5/19/1)

## INSTRUCTIONS

DODGE OF BURNSVILLE INC  
 12101 35W SOUTH  
 BURNSVILLE, MN 55337

Configuration Preview

Date Printed: 2019-08-26 4:54 PM  
 Estimated Ship Date:

VIN:  
 VON:

Quantity: 1  
 Status: BA - Pending order  
 FAN 1: 48786 STATE OF MINNESOTA, MATERIALS  
 FAN 2:  
 Client Code:  
 Bid Number: TB9146  
 PO Number:

Sold to:  
 DODGE OF BURNSVILLE INC (42832)  
 12101 35W SOUTH  
 BURNSVILLE, MN 55337

Ship to:  
 DODGE OF BURNSVILLE INC (42832)  
 12101 35W SOUTH  
 BURNSVILLE, MN 55337

Vehicle: 2019 (DS6T98)

	Sales Code	Description	MSRP(USD)	FWP(USD)
Model:	DS6T98		40,875	38,263
Package:	28D		0	0
	EZH	5.7L V8 HEMI MDS VVT Engine	0	0
	DFK	8-Spd Auto 8HP70 Trans (Buy-US)	0	0
Paint/Seat/Trim:	PXR	Brilliant Black Crystal Pearl Coat	200	182
	APA	Monotone Paint	0	0
	*D5	Cloth Front/Vinyl Rear Seats	0	0
	-X8	Black/Diesel Gray	0	0
Options:	4ES	Delivery Allowance Credit	0	-406
	MAF	Fleet Purchase Incentive	0	-1,095
	XB9	RamBox Cargo Management System	1,295	1,178
	GFA	Rear Window Defroster	195	177
	AJB	Remote Start & Security Alarm Group	395	359
	CS7	Tri-Fold Tonneau Cover	595	541
	XJC	Locking Lug Nuts	60	55
	DSA	Anti-Spin Differential Rear Axle	495	450
	NFX	32 Gallon Fuel Tank	445	405
	4DH	Prepaid Holdback	0	-1,331
	5N6	Easy Order	0	0
	4FM	Fleet Option Editor	0	0
	4FT	Fleet Sales Order	0	0
	174	Zone 74-Denver	0	0
	4EA	Sold Vehicle	0	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0	0
Bid Number:	TB9146	Government Incentives	0	0
Discounts:	YGE	5 Additional Gallons of Gas	0	12
Destination Fees:			1,695	1,695
			<b>Total Price:</b>	<b>46,050</b>
				<b>40,485</b>

Order Type: Fleet  
 Scheduling Priority: 1-Sold Order  
 Salesperson:  
 Customer Name:  
 Customer Address: USA

PSP Month/Week:  
 Build Priority:

99

2020 TRUCK PRICE  
 24,243  
 ADDED PACK. 3,347  
 DODGE MARKUP 245

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

TOTAL COST \$ 27,835

Ian, attached is the price quote for a 2020 Ram. This should get you very close on the pricing but the exact pricing will be available in a about a month.

Thank You,

*Todd Prissel*

**Dodge of Burnsville**

**Commercial / Fleet Sales**

952-767-2702 Office

715-307-2982 Cell

952-882-6053 Fax

[tprissel@dodgeofburnsville.com](mailto:tprissel@dodgeofburnsville.com)



Guardian Fleet Safety  
PO Box 70  
Clear Lake, MN 55319  
(320) 245-4000  
luke@guardianfleetsafety.com

**ADDRESS**

Chief Ian Hodge  
Benson Police Department  
2110 Hall Ave  
Benson, MN 56215

**Quote 19-0288**

**DATE 10/16/2019**

**INFO**

2020 RAM

**SALES REP**

Charles

ACTIVITY	QTY	RATE	AMOUNT
Equipment and Installation for 2020 RAM for Patrol.			0.00
Assumes customer provided camera, radio, Docking Station, Gun Lock, Printer Mount, and any other equipment required to complete the build not listed below			
MN State Contract Labor Rate for Outfitting Patrol Squad	1	1,950.00	1,950.00
Guardian Fleet Safety Wiring Harness, Power Distribution Block and Battery Management System	1	335.46	335.46T
Misc. Shop Supplies for Partial Installation, Includes Wire, Loom, Connectors, Fuses, Nuts/Bolts, Screws, Switches etc...	1	150.00	150.00
Custom Cage Inc. Single Prisoner Partition. Price includes freight shipping.	1	964.25	964.25T
Westin Heavy Duty Police Truck Push Bumper	1	450.42	450.42T
Gamber Johnson Console for Pickup Trucks. Includes cup holders, Armrest, mounting plate and legs, faceplates.	1	514.80	514.80T
SoundOff Signal Dual Color nFORCE 12 LED warning light Red/White or Blue/White, White to override as takedown/alley. Mounted into Push Bumper Crossbar	4	96.25	385.00T
Federal Signal AS124 Heavy Duty Siren Speaker. 2 Year warranty.	2	190.00	380.00T
SoundOff Signal bluePRINT Silver Level Package ENGKTSL001. Includes 200 Watt Dual Tone Siren, Controller, 480AMP, (1) Remote Node and Harness Kits.	1	984.12	984.12T
SoundOff Signal Dual Color Under Mirror Intersector 18 LED warning light. White to override and act as alley light	2	148.00	296.00
SoundOff Signal 54" Low Profile mPOWER Lightbar. Dual color Red/White and Blue/White front and sides. Red/Amber and Blue/Amber in rear.	1	1,995.00	1,995.00T
SoundOff Signal mPOWER Dual Color Lighthouse R/W or B/W. White to override as ally. Mounted on sides of push bumper	2	95.00	190.00T
SoundOff Signal mPOWER Dual Color Lighthouse R/W or B/W. White to override with reverse. Mounted under tailgate.	4	95.00	380.00T

Quotes are CONFIDENTIAL and proprietary between Guardian Fleet Safety and customer only.

ACTIVITY	QTY	RATE	AMOUNT
800 MHz NMO Cable Kit with Low Profile Antenna	1	62.18	62.18T
Freight Shipping for heavy parts	1	175.00	175.00
Steel Welded Horizontal Steel Window Bar for pass side window only	1	145.00	145.00T
Westin Off Road 30" Lightbar 09-12230-60S	1	342.85	342.85T
Removal of equipment from old squad, restore factory functions, and plug holes (Does NOT include removal of decals).	1	425.00	425.00
Unity Police Spotlight with vehicle specific mounts and halogen bulb. Installed.	1	400.00	400.00T
Gamber Johnson 9" Sliding Arm for Computer Mount. Mounts directly to top of console.	1	201.42	201.42T
RIGID High Powered LED Replacement Spotlight Bulb for Unity Spotlights. Part # 633223. Twice as bright as factory bulb.	1	271.34	271.34T
Stalker 2X Radar Kit for Ford SUV - State Contract Price	1	2,995.00	2,995.00T
Guardian Fleet Safety LIFETIME warranty: Warranty covers our installation, craftsmanship, and wiring for the life of the vehicle under normal police wear and tear. All installed products are new unless otherwise noted and carry their respective manufacture's warranty.	1	0.00	0.00T
Delivery of Vehicle to and from Customer - FREE	1	0.00	0.00T

Includes free pick up and delivery of the vehicle, as well as a lifetime warranty on our installation.

SUBTOTAL	13,992.84
TAX (0%)	0.00
<b>TOTAL</b>	<b>\$13,992.84</b>

Accepted By

Accepted Date

Quotes are CONFIDENTIAL and proprietary between Guardian Fleet Safety and customer only.

## Ian Hodge

---

**From:** Todd Prissel <tprissel@dodgeofburnsville.com>  
**Sent:** Tuesday, August 27, 2019 7:51 AM  
**To:** Ian Hodge  
**Subject:** Re: 2020 Ram SSV Pricing

Ian, you can just add \$632 to that quote. Please remember I am using 2019 pricing but trying to show the 2020 pricing that we do not have yet.

Thank You,

*Todd Prissel*

**Dodge of Burnsville**

**Commercial / Fleet Sales**

952-767-2702 Office

715-307-2982 Cell

952-882-6053 Fax

tprissel@dodgeofburnsville.com

---

**From:** Ian Hodge <ian.hodge@city.co.swift.mn.us>  
**Sent:** Monday, August 26, 2019 4:25 PM  
**To:** Todd Prissel <tprissel@dodgeofburnsville.com>  
**Subject:** RE: 2020 Ram SSV Pricing

Thanks Todd looks good, could you also add the Uconnect feature SSV# RA2, thanks.

Ian D. Hodge  
Chief of Police  
Benson Police Dept.  
2110 Hall Ave  
Benson MN, 56215  
PH: 320-843-4790  
FAX: 320-843-3769

This message may contain information of a sensitive nature, if you are not the intended recipient contact the sender immediately.

---

**From:** Todd Prissel [mailto:tprissel@dodgeofburnsville.com]  
**Sent:** Monday, August 26, 2019 4:25 PM  
**To:** Ian Hodge <ian.hodge@city.co.swift.mn.us>  
**Subject:** 2020 Ram SSV Pricing

## **First Evangelical Free Church**

900 13th Street South  
Benson, MN 56215

February 10, 2020

To: Mayor Terri Collins, City Manager Rob Wolfington, and the Benson City Council

The Benson First Evangelical Free Church has facilitated the city wide Easter Egg Hunt since Easter of 2014, taking over after the Chamber office "stepped down" from this community event it had sponsored for many years.

Since the first year the Free Church took on the Easter Egg Hunt, the City of Benson has helped fund this event. For at least the past 3 years, we have gratefully received from the City of Benson a generous donation of \$600, which is used to purchase candy and treats to make up the treat bags which are given to the area children who attend, and for newspaper advertising. We again seek a \$600 donation, which will be used to purchase the contents of the treat bags, as well as pay for advertising in the local newspaper (2 newspaper ads).

We are so appreciative for the past support we received from the community, particularly the financial support from the City of Benson, and are asking for the city's continued financial support of this event in the amount of \$600. Please contact First Evangelical Free Church as soon as possible with information regarding your decision, 320-843-3521 (church office), so that planning for this event may continue to progress. If you have questions, please contact Dawn Heike, 320-815-4046.

If an immediate decision to fund this event is made, a check (with a notation of "Easter Egg Hunt") may simply be mailed to:

First Evangelical Free Church  
Attention: Church Treasurer  
900 13th Street South  
Benson, MN 56215

Thank you for your consideration in allowing us to continue offering the children and families of our area this annual community event.

Members of Benson First Evangelical Free Church

**ADOPTION OF THE  
SWIFT COUNTY ALL-HAZARD MITIGATION PLAN  
(RESOLUTION 2020- )**

WHEREAS, the City of Benson has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000, and

WHEREAS, the Act establishes a framework for the development of a multi-jurisdictional County Hazard Mitigation Plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the Swift County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the Swift County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the Swift County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how “ “ County will maintain public participation and coordination; and

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

WHEREAS, the Swift County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS, this is a multi-jurisdictional Plan and cities that participated in the planning process may choose to also adopt the County Plan.

NOW THEREFORE BE IT RESOLVED that the City of Benson supports the hazard mitigation planning effort and wishes to adopt the Swift County All-Hazard Mitigation Plan.

This Resolution was declared duly passed and adopted and was signed by the \_\_\_\_\_ and attested to by the \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

Attest:

\_\_\_\_\_

**A RESOLUTION GRANTING CHARTER COMMUNICATIONS  
A FRANCHISE EXTENSION TO DECEMBER 31, 2020  
(RESOLUTION NO. 2020-\_\_\_\_\_)**

**WHEREAS**, on or about July 14, 2003, the City of Benson, Minnesota (“City”) granted a Cable Television Franchise Ordinance (“Franchise”) to Spectrum Mid-America, LLC, d/b/a Charter Communications (“Charter”); and

**WHEREAS**, the initial term of the Franchise expired on or about September 18, 2013; and

**WHEREAS**, the City adopted Resolution No. 2013-14 on August 19, 2013 extending the term of the Franchise through and including September 19, 2014; and

**WHEREAS**, Charter executed said Resolution No. 2013-14 and agreed to continue complying with the Franchise, as amended by the Resolution; and

**WHEREAS**, the City adopted Resolution No. 2014-13 on September 8, 2014 extending the term of the Franchise through and including March 31, 2015; and

**WHEREAS**, Charter executed said Resolution No. 2014-13 and agreed to continue complying with the Franchise, as amended by the Resolution; and

**WHEREAS**, the City adopted Resolution No. 2015-04 on March 2, 2015 extending the term of the Franchise through and including August 31, 2015; and

**WHEREAS**, Charter executed said Resolution No. 2015-04 and agreed to continue complying with the Franchise, as amended by the Resolution; and

**WHEREAS**, the City adopted Resolution No. 2016-06 on February 22, 2016 extending the term of the Franchise through and including July 18, 2016; and

**WHEREAS**, Charter executed said Resolution No. 2016-06 and agreed to continue complying with the Franchise, as amended by the Resolution; and

**WHEREAS**, the City adopted Resolution No. 2016-18 on July 18, 2016 extending the term of the Franchise through and including December 31, 2016; and

**WHEREAS**, Charter executed said Resolution No. 2016-18 and agreed to continue complying with the Franchise, as amended by the Resolution; and

**WHEREAS**, the City adopted Resolution No. 2016-41 on December 19, 2016 extending the term of the Franchise through and including June 30, 2017; and

**WHEREAS**, Charter executed said Resolution No. 2016-41 and agreed to continue complying with the Franchise, as amended by the Resolution; and

**WHEREAS**, the City adopted Resolution No. 2017-12 on July 10, 2017 extending the term of the Franchise through and including December 31, 2017; and

**WHEREAS**, Charter executed said Resolution No. 2017-12 and agreed to continue complying with the Franchise, as amended by the Resolution; and

**WHEREAS**, the City adopted Resolution No. 2018-03 on January 2, 2018 extending the term of the Franchise through and including June 30, 2018; and

**WHEREAS**, Charter executed said Resolution No. 2018-03 and agreed to continue complying with the Franchise, as amended by the Resolution; and

**WHEREAS**, the City adopted Resolution No. 2018-14 on August 6, 2018 extending the term of the Franchise through and including December 31, 2018; and

**WHEREAS**, Charter executed said Resolution No. 2018-14 and agreed to continue complying with the Franchise, as amended by the Resolution; and

**WHEREAS**, the City adopted Resolution No. 2018-24 on November 19, 2018 extending the term of the Franchise through and including June 30, 2019 and

**WHEREAS**, Charter executed said Resolution No. 2018-24 and agreed to continue complying with the Franchise, as amended by the Resolution; and

**WHEREAS**, the City adopted Resolution No. 2019-12 on July 1, 2019 extending the term of the Franchise through and including January 31, 2020 and

**WHEREAS**, Charter executed said Resolution No. 2019-12 and agreed to continue complying with the Franchise, as amended by the Resolution; and

**WHEREAS**, both the City and Charter desire to extend the term of the Franchise to facilitate renewal negotiations under state and federal law.

**NOW, THEREFORE**, the City Council of the City of Benson, Minnesota hereby resolves as follows:

1. The Franchise is hereby amended by extending the term of the Franchise from February 1, 2020 through the date on which Charter's Franchise is either renewed or until and including December 31, 2020.
2. Except as specifically modified hereby, the Franchise shall remain in full force and effect.
3. The City and Charter hereby agree that neither waives any rights either may have under the Franchise or applicable law.

4. This Resolution shall become effective upon the occurrence of both of the following conditions: (1) The Resolution being passed and adopted by the Benson City Council; and (2) Charter's acceptance of this Resolution.

Passed and adopted by the City Council of Benson, Minnesota this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**CITY OF BENSON, MINNESOTA**

By: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**CERTIFICATION**

State of Minnesota  
City of Benson

I hereby certify that the foregoing Resolution is a true and correct copy of the resolution presented to and adopted by the City Council of the City of Benson, Minnesota at a duly authorized meeting thereof held on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, as shown by the minutes of said meeting in my possession.

WITNESS my hand officially as such City Clerk and the corporate seal of the City this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

(SEAL)

\_\_\_\_\_  
City Clerk

**ACCEPTANCE**

Spectrum Mid-America, LLC, hereby acknowledges the City of Benson, Minnesota Resolution No. \_\_\_\_\_ and hereby accepts the terms, provisions and recitals of the Resolution and agrees to be bound by the Franchise to the extent consistent with applicable laws.

Dated: \_\_\_\_\_, 2020

SPECTRUM MID-AMERICA, LLC

By: \_\_\_\_\_

Its: \_\_\_\_\_



INVOICE

**Invoice Number** 1613099  
**Invoice Date** January 24, 2020  
**Customer Number** 92404  
**Project Number** 193804917

**Bill To**

City of Benson  
Accounts Payable  
1410 Kansas Avenue  
Benson MN 56215  
United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
13980 Collections Center Drive  
Chicago IL 60693  
United States  
Federal Tax ID  
11-2167170

---

**Project Description:** Benson WWTP Flood Protection

**Stantec Project Manager:**

Lembke, Eric S

**Current Invoice Due:**

\$17,068.00

**For Period Ending:**

December 31, 2019

---

**INVOICE**

**Invoice Number**

1613099

**Project Number**

193804917

**Top Task 200**

**Preliminary Survey**

Prepare preliminary survey and predesign materials, topo survey, review storm sewer system, review survey information.

**Professional Services**

**Billing Level**

Crew Chief

**Hours**

**Rate**

**Current Amount**

20.50

131.00

2,685.50

**20.50**

**2,685.50**

Engineer

14.00

137.00

1,918.00

**14.00**

**1,918.00**

Surveyor

2.50

151.00

377.50

**2.50**

**377.50**

Project Manager

12.50

184.00

2,300.00

**12.50**

**2,300.00**

**Professional Services Subtotal**

**49.50**

**7,281.00**

**Top Task 200 Total**

**7,281.00**

**Top Task 230**

**Feasibility Report**

Staff kickoff meeting, hydraulic analysis, edit base files, plan sheets, review drawings.

**Professional Services**

**Billing Level**

Designer

**Hours**

**Rate**

**Current Amount**

43.50

121.00

5,263.50

4.00

127.00

508.00

**47.50**

**5,771.50**

Engineer

20.50

151.00

3,095.50

**20.50**

**3,095.50**

Project Manager

5.00

184.00

920.00

**5.00**

**920.00**

**Professional Services Subtotal**

**73.00**

**9,787.00**

INVOICE

Invoice Number

1613099

Project Number

193804917

---

<b>Top Task 230 Total</b>	<b>9,787.00</b>
Total Fees & Disbursements	\$17,068.00
<b>INVOICE TOTAL (USD)</b>	<b><u><u>\$17,068.00</u></u></b>



INVOICE

**Invoice Number** 1613097  
**Invoice Date** January 24, 2020  
**Customer Number** 92404  
**Project Number** 193804697

**Bill To**

City of Benson  
Accounts Payable  
1410 Kansas Avenue  
Benson MN 56215  
United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
13980 Collections Center Drive  
Chicago IL 60693  
United States  
Federal Tax ID  
11-2167170

---

**Project Description:** 2019 Benson General

**Stantec Project Manager:** Lembke, Eric S  
**Current Invoice Due:** \$553.50  
**For Period Ending:** December 31, 2019

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INVOICE

Invoice Number  
Project Number

1613097  
193804697

**Top Task 200**

**General**

Project update with Rob, prepare cost estimate for extending new sanitary sewer to the former Xcel power plant site.

Professional Services

**Billing Level**

**Hours**

**Rate**

**Current Amount**

Project Manager

2.00

184.00

368.00

**2.00**

**368.00**

**Professional Services Subtotal**

**2.00**

**368.00**

**Top Task 200 Total**

**368.00**

**Top Task 250**

**GIS**

Update Swift County LiDAR.

Professional Services

**Billing Level**

**Hours**

**Rate**

**Current Amount**

GIS Specialist

1.00

137.00

137.00

**1.00**

**137.00**

**Professional Services Subtotal**

**1.00**

**137.00**

**Top Task 250 Total**

**137.00**

**Top Task 720**

**Benson Power Ph I**

Package and send final report to City.

Professional Services

**Billing Level**

**Hours**

**Rate**

**Current Amount**

Project Technician

0.50

97.00

48.50

**0.50**

**48.50**

**Professional Services Subtotal**

**0.50**

**48.50**

**Top Task 720 Total**

**48.50**

**INVOICE**

**Invoice Number**

1613097

**Project Number**

193804697

Total Fees & Disbursements

\$553.50

**INVOICE TOTAL (USD)**

**\$553.50**



INVOICE

**Invoice Number** 1613091  
**Invoice Date** January 24, 2020  
**Customer Number** 92404  
**Project Number** 193804205

**Bill To**

City of Benson  
Accounts Payable  
1410 Kansas Avenue  
Benson MN 56215  
United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
13980 Collections Center Drive  
Chicago IL 60693  
United States  
Federal Tax ID  
11-2167170

---

**Project Description:** Benson 2018 Comprehensive Plan

**Stantec Project Manager:**

Carlson, Phil

**Current Invoice Due:**

\$2,389.50

**For Period Ending:**

December 31, 2019

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INVOICE

Invoice Number

1613091

Project Number

193804205

---

**Top Task 200**

**2018 Comprehensive Plan Update**

Prepare draft plan, graphics, maps and goals; discuss draft plan with City Administrator.

**Professional Services**

**Billing Level**

Planner

**Hours**

**Rate**

**Current  
Amount**

4.50

116.00

522.00

**4.50**

**522.00**

Senior Planner

11.25

166.00

1,867.50

**11.25**

**1,867.50**

**Professional Services Subtotal**

**15.75**

**2,389.50**

---

**Top Task 200 Total**

**2,389.50**

Total Fees & Disbursements

\$2,389.50

**INVOICE TOTAL (USD)**

**\$2,389.50**



INVOICE

**Invoice Number** 1613094  
**Invoice Date** January 24, 2020  
**Customer Number** 92404  
**Project Number** 193804681

**Bill To**

City of Benson  
Accounts Payable  
1410 Kansas Avenue  
Benson MN 56215  
United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
13980 Collections Center Drive  
Chicago IL 60693  
United States  
Federal Tax ID  
11-2167170

---

**Project Description:** Benson Chlorine Damage Remediation

**Stantec Project Manager:**

Capelle, Ryan J

**Current Invoice Due:**

\$2,943.00

**For Period Ending:**

December 31, 2019

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Due upon receipt or in accordance with terms of the contract

INVOICE

Invoice Number

1613094

Project Number

193804681

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**Top Task 250**

**Underdrain Repair**

Work request letter and communications with contractor; follow up on media selection, schedule and costs, coordination with painting contractor.

**Professional Services**

**Billing Level**

Designer

**Hours**

**Rate**

**Current  
Amount**

1.00

121.00

121.00

**1.00**

**121.00**

Project Manager

17.00

166.00

2,822.00

**17.00**

**2,822.00**

**Professional Services Subtotal**

**18.00**

**2,943.00**

---

**Top Task 250 Total**

**2,943.00**

---

Total Fees & Disbursements

\$2,943.00

**INVOICE TOTAL (USD)**

**\$2,943.00**



INVOICE

Invoice Number 1613098  
Invoice Date January 24, 2020  
Customer Number 92404  
Project Number 193804787

**Bill To**

City of Benson  
Accounts Payable  
1410 Kansas Avenue  
Benson MN 56215  
United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
13980 Collections Center Drive  
Chicago IL 60693  
United States  
Federal Tax ID  
11-2167170

---

**Project Description:** WWTF Filter Replacement

**Stantec Project Manager:**

Haney, Patrick

**Current Invoice Due:**

\$5,066.81

**For Period Ending:**

December 31, 2019

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INVOICE

Invoice Number  
Project Number

1613098  
193804787

**Top Task 350**

**Construction Package**

Meetings and communications.

Professional Services

**Billing Level**

**Hours**

**Rate**

**Current  
Amount**

Engineer

3.50

131.00

458.50

**3.50**

**458.50**

**Professional Services Subtotal**

**3.50**

**458.50**

**Top Task 350 Total**

**458.50**

**Top Task 450**

**Construction Services**

Review shop drawings, attend preconstruction meeting, review coating question, project coordination and support.

Professional Services

**Billing Level**

**Hours**

**Rate**

**Current  
Amount**

Engineer

7.25

131.00

949.75

**7.25**

**949.75**

Project Manager

0.75

160.00

120.00

**0.75**

**120.00**

Senior Principal

18.50

184.00

3,404.00

**18.50**

**3,404.00**

**Professional Services Subtotal**

**26.50**

**4,473.75**

Disbursements

**Current  
Amount**

Direct - Vehicle (mileage)

134.56

**Disbursements Subtotal**

**134.56**

INVOICE

Invoice Number

1613098

Project Number

193804787

---

**Top Task 450 Total**

**4,608.31**

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Total Fees & Disbursements

\$5,066.81

**INVOICE TOTAL (USD)**

**\$5,066.81**



Report For

## WWTP Flood Protection Improvement Study

Prepared for:

City of Benson, Minnesota



January 31, 2020

Stantec Project No. 193804917



January 31, 2020

Honorable Mayor and City Council  
City of Benson  
City Hall  
1410 Kansas Avenue  
Benson, MN 56215

Re: WWTF Flood Protection Improvement Project  
City of Benson  
Stantec Project No. 193804917

Dear Mayor and Council:

Enclosed please find our Report on the WWTF Flood Protection Improvement Project that will involve construction of a levee along with storm sewer and sanitary sewer pumping facilities at the wastewater treatment plant for your review and comments. This report discusses the feasibility and economic impact of creating permeant flood protection measures for the facility.

I would be pleased to review this report with Staff and Council at any mutually convenient time.

Respectfully yours,

STANTEC CONSULTING SERVICES INC.

A handwritten signature in black ink that reads "Eric Lembke".

Eric S. Lembke, P.E.  
Project Manager

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

A handwritten signature in black ink that reads "Eric Lembke".

Eric S. Lembke

Date: January 31, 2020 License No.: 42748

To: Honorable Mayor and City Council  
City of Benson

From: Eric Lembke, P.E.  
Stantec

File: 193804917

Date: January 31, 2020

**Reference: Flood Protection Feasibility Study at Benson Wastewater Treatment Facility**

## PURPOSE

The purpose of this study is to assess the feasibility of constructing a flood protection berm around the existing wastewater treatment facility (WWTF) in the City of Benson, MN. Items considered in this study include a flood study of the Chippewa River, berm/levee construction, interior drainage, closure structures, and lift station structures.

The motivation for this study has been the increasing flood levels of the Chippewa River in recent years, and in the spring of 2019, record river levels were experienced in the area of the WWTF which is the City's most vulnerable asset. The table below summarizes data from the National Weather Service showing the ten highest river crest elevations of the Chippewa River just downstream of the WWTF at US 12. While this table doesn't represent the actual river levels experienced at the WWTF, it does show that the highest river levels that Benson has experienced have all occurred in the past 20 years and 8 of the 10 highest have occurred in the past ten years. This is an indication that flooding event may be occurring more frequently and at higher intensities than in the past.

The results below are river gauge reading from the nearest measuring device. It is located on the US 12 (Minnesota Avenue) bridge located approximately 0.5 miles downstream of the Benson WWTF.

**Table 2 – Chippewa River Highest Crest Elevation (Gauge Location at US 12)**

Date	Crest Elevation	Gauge Reading
3/24/2019	1027.12	17.50 ft
3/16/2010	1026.60	16.98 ft
6/20/2014	1024.23	14.61 ft
4/4/2011	1023.45	13.83 ft
5/17/2015	1022.83	13.21 ft
4/7/2013	1021.99	12.37 ft
4/9/2001	1021.82	12.20 ft
10/4/2017	1021.17	11.55 ft
4/24/2001	1020.42	10.80 ft
6/21/2012	1019.77	10.15 ft

## FLOOD STUDY ANALYSIS

The first step in the evaluation process involved a closer study of the river basin and where FEMA has defined the existing floodway boundaries that impact the area near the WWTF. This process is necessary to evaluate the impacts of placing fill within the existing mapped floodway. The effective FEMA Flood Insurance Rate Maps (FIRMs) for Benson, MN went into effect on February 16, 2006. The maps show that the floodway boundary encroaches on the southwestern portion of

the WWTF (See Figure 2). The purpose of the flood study was to assess the potential impacts of the proposed flood protection project. Specifically, the flood study assessed if the floodway can be adjusted to remove the WWTF from the floodway based on a more detailed analysis of the area and the hydraulic impacts the proposed flood protection berm may have on the 100-yr water surface elevations of the Chippewa River.

According to FEMA, a floodway is the channel of a river and the adjacent land areas that must be reserved in order to pass the base flood (i.e. 100-year flood) without increasing the water surface elevation more than a designated height. In Minnesota, the designated height is 0.5-ft. The floodway is essentially the regulatory limits of development that can occur adjacent to a river or watercourse.

According to the Swift County Zoning and Land Regulation Code, construction of any flood protection structure (i.e. levee, berm) is not allowed within a floodway boundary, except for protecting agricultural operations. To construct a flood protection berm the floodway will need to be modified so that the WWTF is not located in the floodway.

Stantec received the effective HEC-RAS model from the MnDNR on November 26, 2019. This model was used to estimate flood elevations for the 100-yr, or 1-percent-annual-chance flood, utilizing 1D steady-state flow simulations. U.S. Army Corps of Engineers (USACE) Hydrologic Engineering Center River Analysis System, version 5.0.7 (HEC-RAS) was used for the hydraulic modeling for this study. Additional cross-sections were added to the HEC-RAS model in the area of the WWTF. These cross-sections utilized current LiDAR topographic data from 2010 for their geometries.

The proposed conditions model includes the proposed flood protection berm. For the purposes of this feasibility study, the berm was input into the model as an obstruction. At the time of final design, the model will be updated to reflect the final proposed surface changes of the berm.

## **RESULTS**

The results of the flood study show that the floodway boundary can be adjusted to be outside of the proposed flood protection berm (See Figure 1). The study also shows that the construction the berm will not adversely impact the 100-year water surface elevation.

The 100-yr water surface elevation at the study area is 1031.6. While it is not anticipated that the flood protection berm will be a certified levee, it is recommended that the state levee freeboard requirement of 3-ft be used. This results in a top of berm elevation of 1034.6. Currently the portion of the plant along the river is protected by a berm that is approximately 1032 in elevation. The ground elevation of the remaining north and south side as well as the side along 22<sup>nd</sup> Street is highly variable with the ground elevation ranging from 1030 to slightly higher than 1033. (See Figure 2) This variability of the berm elevation along the river as well as the variability of the ground surface along the other three sides result in the wastewater treatment plant being extremely hard to protect from flooding to a given elevation.

The State of Minnesota imposed a floodway surcharge limit of 0.5-ft. The adjustment in the floodway width through the study area does not result in floodway surcharges greater than 0.5-ft in any cross-section in the model.



## SITE IMPROVEMENTS

### RING LEVEE

The levee construction will consist of upgrading about 660 feet of existing levee and constructing about 1170 feet of new levee. The entire levee that will create a complete enclosure (ring levee) is proposed to be constructed to an elevation of 1034.60 (NAVD 88). The portion of the levee along the river side that will be upgraded will consist of increasing the existing levee height by about 2.5 feet. The new portion of levee to be constructed will range from 2 feet to 4 feet of new material above the current ground elevation. The eastern portion of the levee is proposed to be constructed on the open property directly behind the eastern curb of the 22<sup>nd</sup> Street. (See Figure 3) This location was determined least disruptive to the existing WWTF structures, utilities and trees. Some minor adjustments to utility poles may be needed to accommodate the proposed fill.

The typical levee section will have 1V to 4H side slopes and a top width of 8 feet. Fill for the levee will be impervious. Prior to placing impervious fill in the new levee sections, all topsoil shall be stripped to prevent excessive settlement. A bituminous access pad constructed on top of aggregate base will be located on top of the levee where it is needed to access the two gate well structures. The remainder of the levee top and side surfaces will be covered with black dirt. Erosion protection will generally consist of covering the topsoil with seed and erosion control blanket. All existing pipes crossing the levee will be exposed and the excavations around the gate wells will be backfilled with impervious material. Minor filling of the landside toe will be used to ensure that interior drainage is not captured against the levee toe.

In order to complete the enclosure where the levee crosses 22<sup>nd</sup> Street and Kansas Street, three temporary sand bag closures will be needed as indicated on Figure 3. These will only be needed during flood events. The sand bag closure on Kansas Avenue would be the last closure to be installed. Additionally, the three new storm structures added just east of the levee along 22<sup>nd</sup> Avenue will need to be plated and closed in order to limit the amount of interior storm water that needs to be pumped by the system.

An item to note that was discussed with staff during the preparation of this report was the location of the levee as it pertains to the Public Works wood shop building. It would be problematic to maintain operation of the building and the existing yard south and west of the building if the levee was to be constructed on the south side of the building thus included it inside the flood protection levee. The levee alignment can be modified if the Council or Staff wishes to include this structure inside the levee protection. Modifications to the building and to the yard entrance would be needed if this change was made.

### CLOSURE STRUCTURES

It is proposed to add two new closure structures (gate wells) to the project to operate in conjunction with the new levee system around the WWTF. See Figure 4 for the design of the gate well structure. One gate well would be installed over the existing storm discharge pipe and one gate well would be installed over the sanitary effluent pipe from the plant. The gate wells would close off the storm sewer and sanitary sewer from the river and not allow river water to back up into the plant.

Each gate well structure consists of a precast MH section with an interior divider wall poured down the middle of the structure parallel to the levee line. A sluice gate would be installed on the river side of the divider wall to create a seating head condition as the river rises. Gate well closure elevations would be established as part of the operating plan.

### STORM WATER PUMPING STATION

The storm sewer discharges from the plant and surrounding area (see Figure 4) under a gravity condition during normal river conditions. This means that the system relies on the slope of the pipe and gravity to convey the storm sewer discharge to the river. When the river rises and backs up into the conveyance system. Currently there is a valve that can be closed that stops the river from backing up and the internal storm drainage gets pumped into the pipe downstream of

the valve. This set up has the lift station pumping against the hydraulic pressure of the river. With flood elevations increasing, the existing system is not sized to pump against the current flood levels.

It is proposed to modify the existing stormwater pumping station to operate in conjunction with the new levee around the WWTF. The existing storm water pumping station has a wet well that can be re-used. It is proposed to install two new submersible pumps in the existing wet well to pump interior rainfall when the gate well closes. A new valve vault would be constructed outside of the existing wet well. The valve vault would combine each pump discharge to a single force main and would provide an isolation valve and check valve on each pump discharge. A new free-standing outdoor control panel would be installed to run this lift station. The force main would be routed to the river side of the gate well located over the existing storm sewer line and discharge into the gate well near the top of the structure.

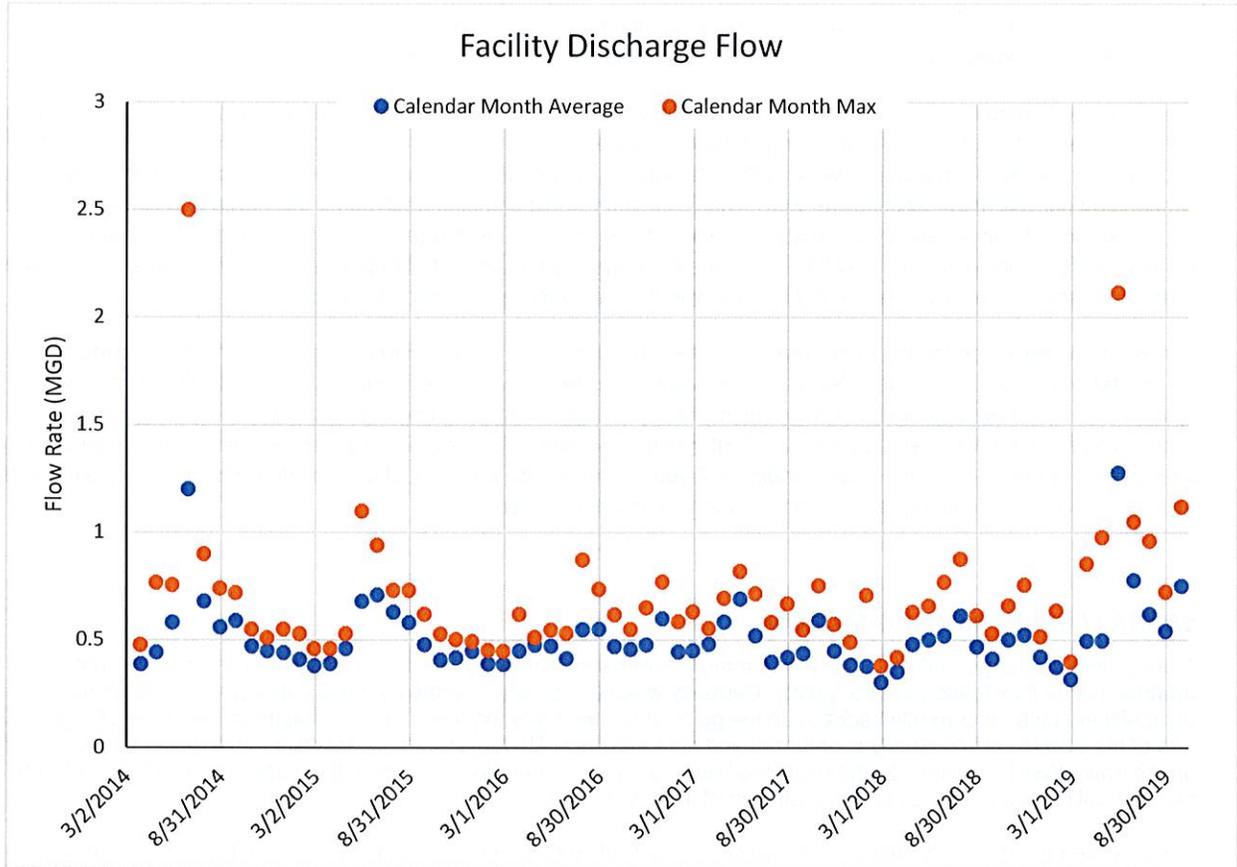
For design purposes pertaining to this report, it is recommended that a 5-year storm event (3.30"/24hr) be used for sizing the lift station pumps and piping. Using a storm event of this frequency gives a high degree of reliability to the overall system as it would be a theoretical combination of a 5-year rain event occurring during a 100-year river flood event. The system as proposed would employ two (2) 30 HP pumps capable of pumping 2100 gallon per minute (gpm), a new valve vault with check valves and a 16" force main. A 2-year storm of 2.65"/24hr could be considered but is not recommended. This would result in slightly smaller pumps and force main being needed.

## **SANITARY SEWER PUMPING STATION**

The sanitary discharge of the plant is a little more problematic. Currently like the storm system, the effluent from the treatment plant flow to the river via gravity. Currently when the elevation of the river rises, it backs up uncontrolled into plant effluent pipe. It currently backs up to the point where the metering flume (device that measure the discharge flow rate of the WWTF) is completely submerged and not functional. Under recent flood levels the river levees have backed up the entire WWTF process as the plant itself relies on gravity operation to process the waste water. Under a closure event, it will be necessary to pump the effluent of the WWTF out.

It is proposed to add a new duplex (2 pump) submersible lift station to the system to convey effluent water to the river when the river rises too high to use the existing gravity outfall. When the river rises, the gate well over the outfall pipe would be closed and we would open a new sluice gate on the side of the flume structure to allow flow to proceed to our new submersible lift station. It is proposed to install a new duplex submersible lift station including wet well and valve vault. Two submersible pumps and piping would be installed in the new wet well. A new valve vault would be constructed adjacent to the new wet well. The valve vault would combine each pump discharge to a single force main and would provide an isolation valve and check valve on each pump discharge. The force main would be routed to the river side of the gate well located on the outfall line and discharge into the gate well near the top of the structure.

Below is a chart of the past 5 years of monthly flow along with the maximum day from the WWTF. Note that the plant is design for a maximum discharge rate of 0.985 MGD. Not only when the river rises, so does the flow into the existing sanitary system of Benson. This is due primarily to inflow/infiltration or I/I in the system. Several times has the capacity of the plant been exceeded. The lift station is preliminary sized for 1.0 MGD for the purpose of this report to meet historic peak flows from the plant. The flow rate of the lift station can be refined further with staff input during the design process.



## COST ESTIMATE

The following is a breakdown of the opinion of probable costs for various sections of the project proposed for Council consideration:

### WWTP Flood Protection Project Costs

Levee and Site Improvements .....	\$399,169.00
Gate Well Structures .....	\$75,000.00
Storm Sewer Lift Station Improvements .....	\$198,875.00
Sanitary Sewer Lift Station Improvements.....	\$291,750.00

TOTAL ESTIMATED PROJECT COSTS ..... \$964,794.00

The total project cost is estimated at \$964,794. The opinion of probable costs of the work presented in this report has been itemized in Appendix A. The cost estimates include construction, contingencies, design, inspection, surveying, and administration. The cost does not include the LOMR submittal. The cost estimate is based on a bid date in summer of 2020 and the majority of construction occurring in Fall 2020.

## RECOMMENDATIONS AND CONCLUSIONS

The work outlined in this report is feasible relative to engineering matters and is necessary and cost effective in addressing the flood protection needs and overall reliability of the City of Benson's WWTF. Project financing will be handled by City Staff in a supplemental report. The following comments and recommendations are presented for consideration:

In order to construct the improvements discussed in this report, the following steps must be taken to get FEMA approval for the improvements. It is recommended that these steps be taken as soon as possible.

- It is recommended that a Letter of Map Revision (LOMR) based on updated and more detailed data be submitted to adjust the floodway boundary. Once the LOMR has been approved, a No-Rise Certificate can be submitted to show that the construction of the berm will not impact 100-yr flood levels. A LOMR of this type and a No-Rise Certificate do not have fees associated with their submittals.
- LOMRs can take 90-150 days to get FEMA approval. Additionally, the MnDNR must review all LOMRs, which can be done concurrently with the FEMA review and are usually completed within 30 days after receipt of a complete submittal. The LOMR will also be reviewed by Swift County.
- No-Rise Certificates are reviewed and approved by Swift County, and it is recommended that a copy be sent to the MnDNR Area Hydrologist or the MnDNR Floodplain Staff for record keeping purposes.
- To submit a LOMR submittal to FEMA, the LOMR report, summarizing the detailed hydraulic analysis, figures showing the proposed changes to the floodway, and the required FEMA LOMR forms will need to be completed. The cost to prepare the LOMR submittal is estimated to be \$6,000.

January 31, 2020  
Honorable Mayor and City Council  
Page 8 of 8

If the project receives FEMA, DNR and Swift County approval, it is recommended to construct the levee as shown along with the other minor site improvements and modifications.

It is recommended that in addition to the levee, that gate well closure structures be installed to protect both the storm sewer and sanitary discharge from the WWTF.

It is recommended that the existing storm sewer lift station be modified and upgraded to handle a 5-year storm event along the addition of a new valve vault and force main.

It is recommended that a new sanitary sewer lift station, valve vault and force main be constructed.

The total estimated costs of the recommended improvements are \$964,794. These costs are based on late summer/early fall 2020 construction.

**Stantec Consulting Services Inc.**



**Eric Lembke**  
Senior Associate  
Phone: 612 712 2079  
Eric.Lembke@stantec.com

## Appendix A

### WWTP Flood Protection Improvement Study Project Costs

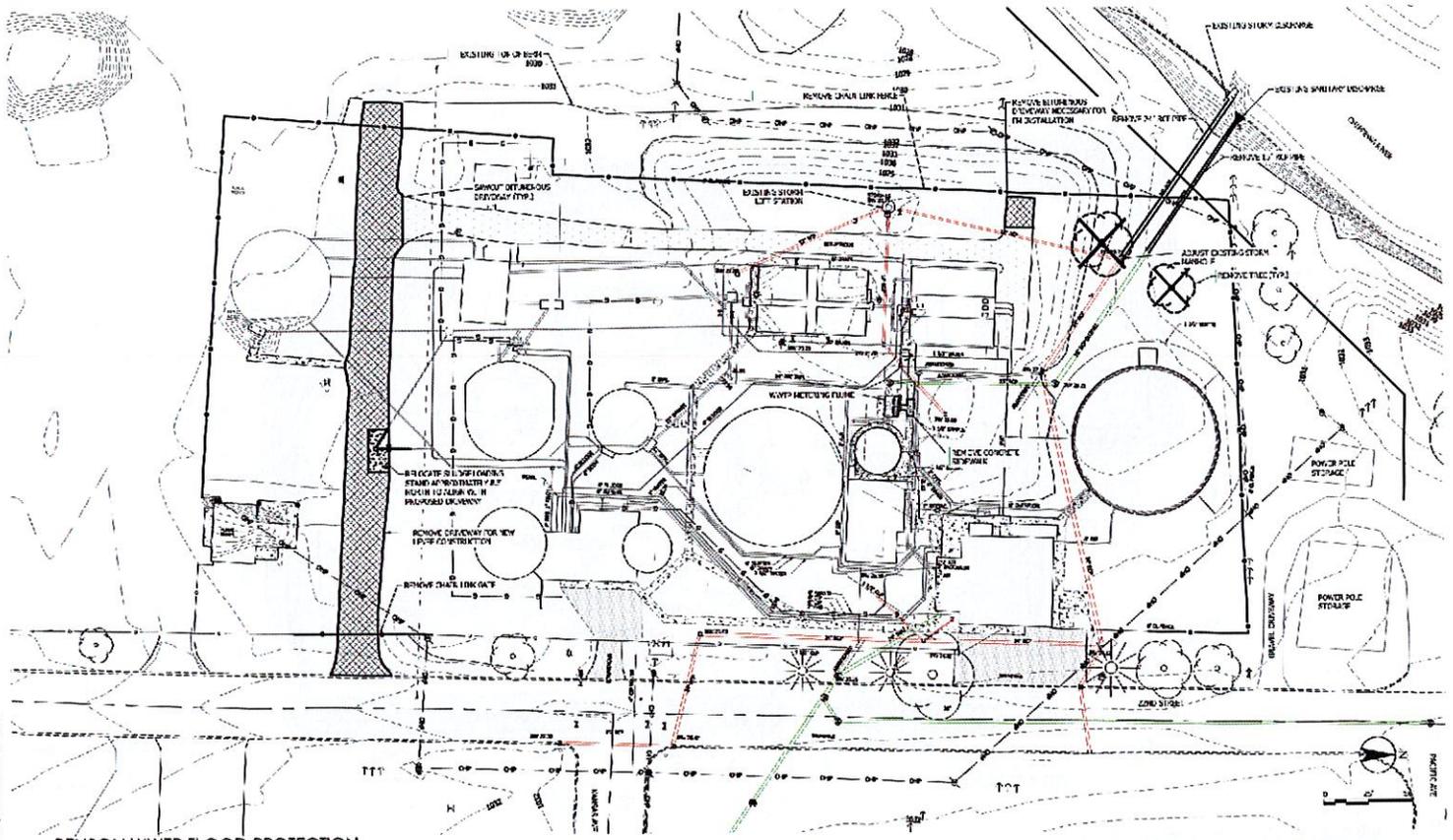
APPENDIX A  
ESTIMATED OPINION OF PROBABLE COSTS  
BENSON WWTP FLOOD PROTECTION IMPROVEMENTS  
PROJECT NO. 193804917  
BENSON, MINNESOTA  
January, 2020

No.	Item	Units	TOTAL QTY	Unit Price	Total Price
<b>WWTP FLOOD PROTECTION IMPROVEMENTS</b>					
1	MOBILIZATION	LS	1	\$15,000.00	\$15,000.00
2	TRAFFIC CONTROL	LS	1	\$1,500.00	\$1,500.00
3	REMOVE GALVANIZED CHAIN LINK FENCE	LF	1080	\$9.00	\$9,720.00
4	SALVAGE AND REINSTALL GALVANIZED CHAIN LINK GATE	LS	2	\$2,000.00	\$4,000.00
5	REMOVE TREE	EA	2	\$500.00	\$1,000.00
6	COMMON BORROW (LV)	CY	4200	\$15.00	\$63,000.00
7	COMMON EXCAVATION	CY	510	\$20.00	\$10,200.00
8	REMOVE RC STORM/FM PIPE	LF	200	\$10.00	\$2,000.00
9	REMOVE CONCRETE SIDEWALK	SY	10	\$2.00	\$20.00
10	REMOVE BITUMINOUS PAVEMENT	SY	820	\$5.00	\$4,100.00
11	SAWING BITUMINOUS PAVEMENT	LF	45	\$4.00	\$180.00
12	4" CONCRETE SIDEWALK	SY	10	\$7.00	\$70.00
13	6' GALVANIZED CHAIN LINK FENCE	LF	1,150	\$30.00	\$34,500.00
14	24' GATE FOR 6' CHAIN LINK FENCE	EA	1	\$5,000.00	\$5,000.00
15	BITUMINOUS ENTRANCE ROAD AND GATE WELL PAD	SY	1,050	\$50.00	\$52,500.00
16	SELECT GRANULAR BORROW (CV)	CY	120	\$22.00	\$2,640.00
17	GEOTEXTILE FABRIC, TYPE V	SY	1,050	\$2.00	\$2,100.00
18	AGGREGATE BASE CLASS 5, 100% CRUSHED	TN	360	\$20.00	\$7,200.00
19	RELOCATED SLUDGE LOADING STAND AND MH	LS	1	\$20,000.00	\$20,000.00
20	27" DIAMETER CB, INCL R-4342 CSTG AND CONC ADJ RINGS	EA	3	\$2,200.00	\$6,600.00
21	CONNECT TO EXISTING STRUCTURE	EA	5	\$1,200.00	\$6,000.00
22	6" PVC FM PIPE, C-900	LF	30	\$40.00	\$1,200.00
23	8" PVC FM PIPE, C-900	LF	160	\$45.00	\$7,200.00
24	12" PVC FM PIPE, C-900	LF	30	\$50.00	\$1,500.00

No.	Item	Units	TOTAL QTY	Unit Price	Total Price
25	16" PVC FM PIPE, C-900	LF	140	\$60.00	\$8,400.00
26	15" RCP STORM PIPE, CLASS 5	LF	190	\$65.00	\$12,350.00
27	15" RCP EFFLUENT PIPE, CLASS 5	LF	100	\$65.00	\$6,500.00
28	24" RCP EFFLUENT PIPE, CLASS 5	LF	105	\$75.00	\$7,875.00
29	15" RC PIPE APRON, CL III WITH TRASH GUARD	EA	1	\$2,000.00	\$2,000.00
30	24" RC PIPE APRON, CL III WITH TRASH GUARD	EA	1	\$2,500.00	\$2,500.00
31	RANDOM RIP RAP, CL III	CY	16	\$125.00	\$2,000.00
32	7' DIAMETER SANITARY SEWER LIFT STATION WET WELL STRUCTURE, PUMPS, AND CONTROLS	EA	1	\$215,000.00	\$215,000.00
33	EXISTING STORM SEWER LIFT STATION MODIFACTIONS, PUMPS, AND CONTROLS	EA	1	\$140,000.00	\$140,000.00
34	4' DIAMETER SANITARY SEWER VALVE VAULT STRUCTURE	EA	1	\$10,000.00	\$10,000.00
35	4' DIAMETER STORM SEWER VALVE VAULT STRUCTURE	EA	1	\$10,000.00	\$10,000.00
36	7' DIAMETER GATE WELL MANHOLE STRUCTURE	EA	2	\$30,000.00	\$60,000.00
37	SEED MIXTURE 36-211	ACRE	2	\$1,500.00	\$2,400.00
38	EROSION CONTROL BLANKET, CATEGORY 3	SY	7,400	\$4.00	\$29,600.00
39	CONSTRUCTION ENTRANCE	EA	1	\$1,000.00	\$1,000.00
40	SILT FENCE, MACHINE SLICED	LF	1,500	\$3.00	\$4,500.00
41	STORM DRAIN INLET PROTECTION (AFTER CURB)	EA	4	\$120.00	\$480.00
	<b>WWTP FLOOD PROTECTION IMPROVEMENTS COST</b>				<b>\$771,835.00</b>
	25% Contingency, Engineering, Administration, Legal				\$192,958.75
	<b>TOTAL - WWTP FLOOD PROTECTION IMPROVEMENTS COST</b>				<b>\$964,794.00</b>

## Appendix B

# WWTP Flood Protection Improvement Study Report Figures



**BENSON WWTP FLOOD PROTECTION**

**REMOVALS**

**FIGURE 2**



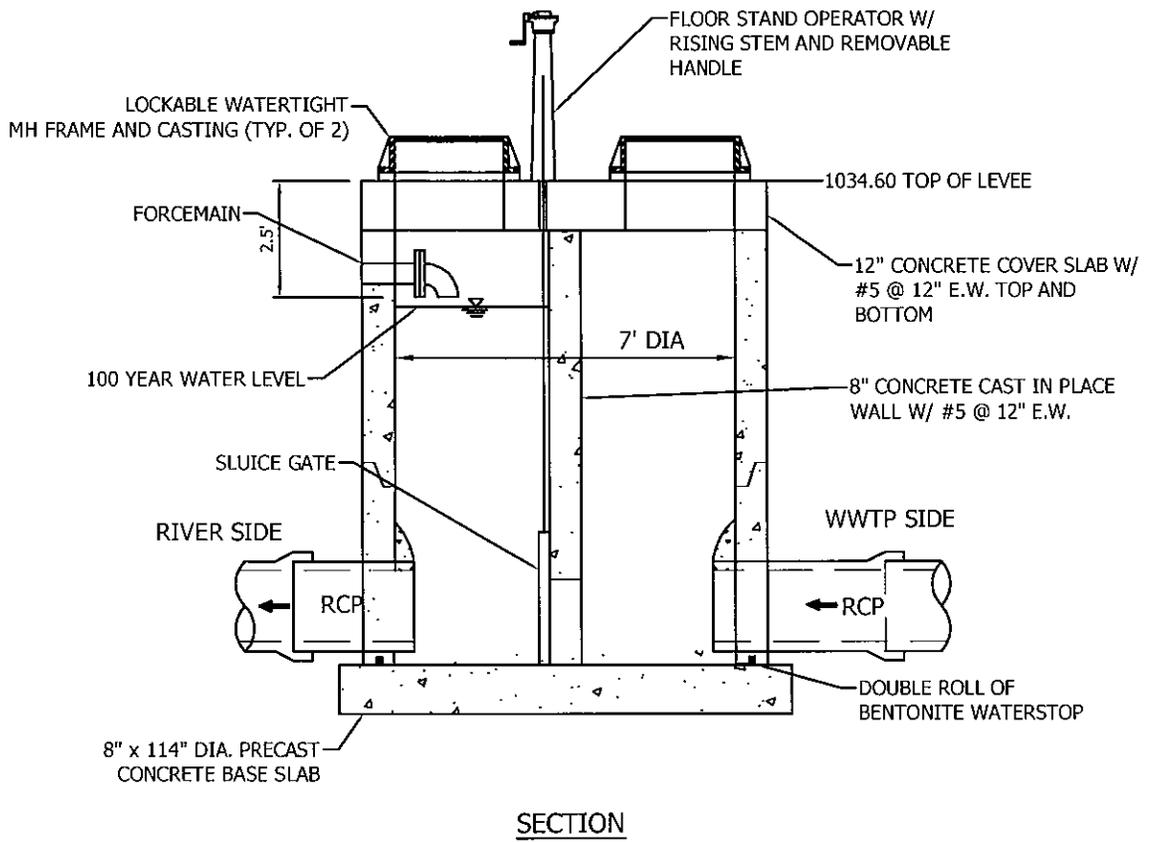
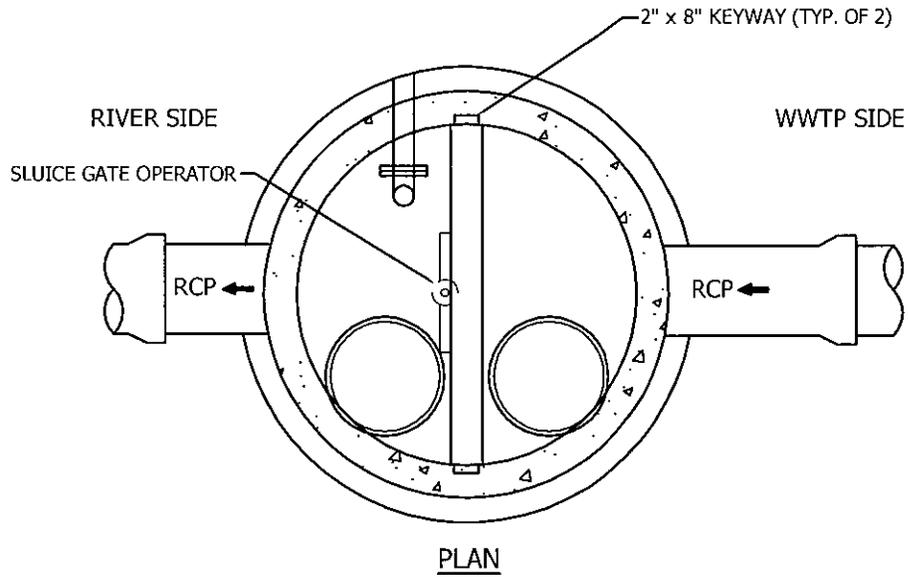
DATE: 01/21/2020

PROJECT NO.: 173934917

250 North Zeeb Road, Suite 200, St. Louis, MO 63103, USA  
 www.stantec.com



I:\Data\01\2020\1938049\_50000  
 Drawing Name: V:\1938049\1938049\_50000.dwg  
 Drawing Title: Benson WWTP Flood Protection  
 Drawing No: 17-Sluice-Gate-MH-Details.dwg  
 Date: 01/27/2020



## BENSON WWTP FLOOD PROTECTION

GATE WELL MANHOLE

FIGURE 4



733 Marquette Avenue, Suite 1000  
 Minneapolis, MN 55402  
 www.stantec.com

DATE 01/27/2020

PROJ. NO. 193804917



901 West 94th Street  
Minneapolis MN 55420-4236

*DJ*

MINNESOTA 952-445-4292 888-320-4292  
IOWA 515-957-3800 800-342-7002  
MISSOURI 515-957-3800 800-342-7002  
WISCONSIN 515-957-3800 800-342-7002

Page: 1

Sold To: CITY OF BENSON  
1410 KANSAS AVE  
BENSON MN 56215-1718

Invoice Number: SW050336049  
Date: 2/05/20  
Account No.: 0835200

Ship To:

Invoice Information		Make:	SHALLBETTER
WO Number:	WK62783	Model:	SWGR
WO Date:	12/04/19	Serial:	5331
Store:	SHAKOPEE INDUSTRIAL	PIN:	
Payment Terms:	CHARGE	Id No:	
P/O Number:		Cust Unit:	POWERPLAN
Ship Via:		Meter:	.0
Invoice Type:	1E1E1E		

Invoice Summary		Amount Due:	\$11,977.42
Parts:	11,544.50		
Labor:	.00		
Misc:	432.92		
Taxes:	.00		
Invoice Total:	11,977.42		

**DUE BY 10TH OF THE NEXT MONTH**  
 Credit card payments are only accepted at Point of Sale.  
 A service charge of 1 1/2 % per month will be assessed on all past due accounts.

To ensure proper credit, please detach this portion, at the perforation, and return with remittance.



CITY OF BENSON  
1410 KANSAS AVE  
BENSON MN 56215-1718

Account Number: 0835200  
Invoice Number: SW050336049  
Invoice Date: 2/05/20

Please remit to:  
ZIEGLER INC.  
SDS 12-0436  
PO BOX 86  
MINNEAPOLIS, MN 55486-0436

Amount Due: \$11,977.42

Amount Enclosed:



901 West 94th Street  
 Minneapolis MN 55420-4236

MINNESOTA 952-445-4292 888-320-4292  
 IOWA 515-957-3800 800-342-7002  
 MISSOURI 515-957-3800 800-342-7002  
 WISCONSIN 515-957-3800 800-342-7002

Invoice Number: SW050336049 Date: 2/05/20 Account No.: 0835200 Page: 2

Quantity	Item	N/R	Description	Unit Price	Extended
	CITY OF BENSON POWER PLANT 1410 KANSAS AVE. BENSON MN 56215-1718 COMPLETE PRE-SAFETY CHECK COMPLETE SAFETY ASSESSMENT.				
			SEGMENT AA TOTAL		.00 T
-----					
	PERFORM MAINTENANCE ON UPS BATTERIES PERFORM LEVEL 21 INSPECTION.				
			F/R ALL		1742.80 *
			SEGMENT 01 TOTAL		1742.80 T
-----					
	TEST/CHECK & ADJUST CIRCUIT BREAKER PERFORM LEVEL 62 INSPECTION.				
			F/R ALL		3731.80 *
			SEGMENT 02 TOTAL		3731.80 T
-----					
	TEST/CHECK & ADJUST RELAY PANEL PERFORM LEVEL 64 INSPECTION.				
			F/R ALL		2491.10 *
			SEGMENT 03 TOTAL		2491.10 T
-----					
	TEST/CHECK & ADJUST RELAY PERFORM LEVEL 65 INSPECTION.				
			F/R ALL		3578.80 *
			SEGMENT 04 TOTAL		3578.80 T
-----					
			SERVICE SUPPLIES AND ENVIRONMENTAL CHARGES		432.92 T
	TAX EXEMPTION LICENSE 9698829 DUE BY 10TH OF THE NEXT MONTH				
			INVOICE TOTAL		11,977.42

# CAPITAL AUTHORIZATION REQUEST

1	Fund: <u>602. 43250. 221</u>	Department: <u>Wastewater</u>
	Prepared by: <u>Dan Gens</u>	Date: <u>2/14/2020</u>
	Describe Proposed Capital Expenditure: <u>replace sludge pump at ww plant</u>	
	Does Proposed Expenditure Replace Existing Equipment? <input checked="" type="checkbox"/> If Yes, Describe Use of Replaced Equipment: <u>old pump no longer functions</u>	

2	If Included in Capital Improvements Program:	3	Total Cost: \$ _____
	What Year: _____		-Trade-in (if applicable): -\$ _____
	What Heading: _____		+Net Book Value (depreciated value): +\$ _____
	Budgeted Amount: \$ _____		=Net Capitalized Cost: = \$ <u>12,900.00</u>

4	Justification of the Expenditure: (Main Objectives and Assumptions)
	<p>The current pump is no longer repairable and a new pump is needed. This pump allows us to transfer sludge and the system cannot operate without it.</p>

5	Approval Section:												
	Action taken: _____												
	<table style="width: 100%; border: none;"> <tr> <td style="width: 60%;"></td> <td style="width: 20%; text-align: center;">Signature</td> <td style="width: 20%; text-align: center;">Date</td> </tr> <tr> <td>Department Supervisor</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Division Director</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>City Manager</td> <td>_____</td> <td>_____</td> </tr> </table>		Signature	Date	Department Supervisor	_____	_____	Division Director	_____	_____	City Manager	_____	_____
	Signature	Date											
Department Supervisor	_____	_____											
Division Director	_____	_____											
City Manager	_____	_____											
	City Council Approval (If Applicable) _____ Council Meeting _____												



## Quote

**Prepared By** Bailey Mueller  
**Phone** 877-645-8004  
**Email** [info@minnesotapumpworks.com](mailto:info@minnesotapumpworks.com)

**Created Date** 1/28/2020  
**Quote Number** 00006288  
**Terms** NET 30  
**Sales Rep** Chad Kubasch  
**Expiration Date** 2/28/2020

**Bill To** Benson MN, City of  
 1410 Kansas Ave  
 Benson, MN 56215

**Ship To** Benson MN, City of  
 1410 Kansas Ave  
 Benson, MN 56215

Quote of MXQ Progressive Cavity Pump options:

- #1) Netsch Design Pump and Motor Package
- #2) Pump End Only
- #3) MXQ Pump and Motor Package

To provide 200 GPM at 30 PSI.

Note: Freight and Installation NOT included.

Product Code	Product	Comment	Quantity	Rate	Total
MX-76-1B-CDQ-AAA-25HP	MXQ PACKAGE IN-LINE MX-76-1B-CDQ-AAA PROGRESSIVE CAVITY PUMP; INCLUDES 25HP, 460V, SEW GEARMOTOR	Netsch design, Netsch rotor & stator geometry	1.00	\$12,900.00	\$12,900.00
MX-76-1B-CDQ-AAA	MXQ IN-LINE MX-76-1B-CDQ-AAA PROGRESSIVE CAVITY PUMP; PUMP END ONLY	Netsch design	1.00	\$7,350.00	\$7,350.00
E1H-1500-P2-10HP	MXQ PACKAGE IN-LINE 1500 PROGRESSIVE CAVITY PUMP; INCLUDES R57DRN132M4 10HP, 460V, 404RPM SEW GEARMOTOR	MXQ (Bornemann) design	1.00	\$14,300.00	\$14,300.00
	MISC PARTS	Please refer to original quote of options as well as dimensional drawings for additional information.	1.00	\$0.00	\$0.00
<b>Subtotal</b>					\$34,550.00
<b>Total</b>					\$34,550.00

5250 WEST 74<sup>TH</sup> STREET  
MINNEAPOLIS, MN 55439-2226

PHONE: 952-374-6471  
FAX: 952-831-2357

E-mail: sgreen@wwgoetsch.com

**W.W. GOETSCH ASSOCIATES, INC.**

**Fax**

**To:** Eric City of Benson, MN

**From:** STEVEN P. GREEN, EXT 171

---

**email:** [WWTP@city.co.swift.mn.us](mailto:WWTP@city.co.swift.mn.us)

**Pages:** 1

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**Phone:** 320-250-1190

**Date:** 11/22/2019

---

**Re:** Netzsch Pump Replacement

**CC:**

---

**Urgent**     **For Review**     **Please Comment**     **Please Reply**     **Please Recycle**

---

Eric,

1- Netzsch NEMO duplicate replacement pump only with spare set of packing and lantern ring.

Your cost.....\$18,979.00 includes freight.

Lead time is 10 weeks ARO.

1- Installation will be billed per actual time at \$110.00 per man-hour onsite.

Your order and consideration are appreciated,

Steven P. Green

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
101.41110.210 2)MAYOR & COUNCIL	1)GENERAL FUND 3)MAYOR & COUNCIL CONTINGENCY DVDS	42.99	BACKSTREET PRINTING	D-01312020-329	419
101.41110.331 2)MAYOR & COUNCIL	1)GENERAL FUND 3)TRAVEL EXPENSE PIZZA FOR MEETING	87.19	INCIDENTAL FUND	D-01312020-329	252
101.41110.350 2)MAYOR & COUNCIL	1)GENERAL FUND 3)PRINTING & PUBLISHING BRD OPENING, SNOW EM, OR	784.91	MONITOR & NEWS	D-01312020-329	444
101.41110.367 2)MAYOR & COUNCIL	1)GENERAL FUND 3)OTHER INS - PUBLIC OFF LIAB 2020 INSURANCE	10,990.00	LEAGUE OF MN CITIES INS	D-01312020-329	299
101.41300.131 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)HEALTH INSURANCE HEALTH INS-HSA FEES	31.60	FURTHER	D-01312020-329	430
101.41300.201 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)OFFICE SUPPLIES SUPPLIES MAILERS, STAMP, ORGANIZE	59.03 93.56 152.59	BANKCARD CENTER BACKSTREET PRINTING * TOTAL	D-01312020-329 D-01312020-329	283 420
101.41300.202 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)DUPLICATING & COPYING COPIER PAYMENT COPY PAPER COPIER MAINT	139.00 73.00 139.29 351.29	TOSHIBA FINANCIAL SERVIC WEST CENTRAL SALES LOFFLER COMPANIES-131511 * TOTAL	D-01312020-329 D-01312020-329 M-01312020-330 051943	195 450 44
101.41300.202 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)POSTAGE STAMPS	110.00	INCIDENTAL FUND	D-01312020-329	251
101.41300.207 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)SAFETY & DRUG TESTING SAFETY CLASS DONUTS SAFETY CLASS DONUTS	19.80 19.80 39.60	BENSON BAKERY BENSON BAKERY * TOTAL	D-01312020-329 D-01312020-329	383 384
101.41300.209 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)GAS & OIL GAS GAS	78.62 38.74 117.36	GLACIAL PLAINS COOPERATI BANKCARD CENTER * TOTAL	D-01312020-329 D-01312020-329	83 284
101.41300.240 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)SMALL TOOLS AND EQUIPMENT HARD DRIVE REPLACEMENT	145.25	MORRIS ELECTRONICS	D-01312020-329	265
101.41300.309 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONTRACTED SERVICES COMP TIME/DATA ENTRY	1,200.00	ELECTRIC FUND	D-01312020-329	21
101.41300.310 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONTRACTED SERVICES TECH SUPPORT SVC	942.50	SWIFT COUNTY	D-01312020-329	109
101.41300.321 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)TELEPHONE LONG DISTANCE CHARGES MONTHLY PRI CHARGE CELL PHONE	165.85 487.47 95.30 748.62	CENTURYLINK CENTURYLINK VERIZON * TOTAL	D-01312020-329 D-01312020-329 M-01312020-330 051956	80 188 30
101.41300.321 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)TRAVEL EXPENSE MEALS & LODGING	378.86	BANKCARD CENTER	D-01312020-329	286

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.41300.332 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)TRAINING & INSTRUCTION SAFETY MGMT PROGRAM REGISTRATIONS	970.00 450.00 1,420.00	MN MUNICIPAL UTILITIES A BANKCARD CENTER * TOTAL	D-01312020-329	329	259 287
101.41300.360 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)INSURANCE 2020 INSURANCE	8,182.00	LEAGUE OF MN CITIES INS	D-01312020-329		300
101.41300.433 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)DUES & SUBSCRIPTIONS WSJ DUES-WOLFINGTON	21.49 221.00 242.49	BANKCARD CENTER BENSON KIWANIS CLUB * TOTAL	D-01312020-329		288 323
101.41940.235 2)CITY HALL	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL MATS PLATES, FORKS, KLEENEX ARMORY, PLAN DEMO WALL STORAGE & COAT RACK HUMIDIFIER TREATMENT MATS MATS BATTERY, CORD LETTERS	23.46 18.79 1,008.00 349.21 11.97 33.46 33.46 17.47 71.69 3,479.80	BENSON LAUNDRY-MAT HOUSE BAPOLD'S SUPER VALUE WIDSETH SMITH NOLTING & THORSON/CHRISTOPHER J BANKCARD CENTER RUNNINGS SUPPLY BENSON LAUNDRY-MAT HOUSE BENSON LAUNDRY-MAT HOUSE ROSEL'S TRUB VALUE BANKSTREET PRINTING * TOTAL	D-01312020-329		60 1 1 1 1 1 1 1 1 1 418
101.41940.310 2)CITY HALL	1)GENERAL FUND 3)CONTRACTED SERV - CLEANING CLEAN CITY HALL	120.00	SWIFT COUNTY DAC	D-01312020-329		321
101.41940.360 2)CITY HALL	1)GENERAL FUND 3)INSURANCE 2020 INSURANCE	1,577.00	LEAGUE OF MN CITIES INS	D-01312020-329		301
101.41940.381 2)CITY HALL	1)GENERAL FUND 3)UTILITIES UTILITIES	692.71	MUNICIPAL UTILITIES	D-01312020-329		93
101.41940.383 2)CITY HALL	1)GENERAL FUND 3)HEATING COST UTILITIES NATURAL GAS NATURAL GAS	516.00 312.47 277.94 1,106.41	MUNICIPAL UTILITIES CENTER POINT ENERGY CENTER POINT ENERGY * TOTAL	D-01312020-329 D-01312020-329 M-01312020-329		94 159 38
101.42100.131 2)POLICE DEPARTMENT	1)GENERAL FUND 3)HEALTH INSURANCE HEALTH INS-HSA FEES	64.60	FURTHER	D-01312020-329		431
101.42100.201 2)POLICE DEPARTMENT	1)GENERAL FUND 3)OFFICE SUPPLIES COPIER PAYMENT SHREDDING DATA TAPE ENVELOPES LETTERHEAD	81.00 121.90 2.29 201.07 39.52 445.78	TOSHIBA FINANCIAL SERVIC SHRED-IT C/O STERICYCLE RUNNINGS SUPPLY INC MONITOR & NEWS MONITOR & NEWS * TOTAL	D-01312020-329 D-01312020-329 D-01312020-329 D-01312020-329 D-01312020-329		229 251 242 445 445
101.42100.209 2)POLICE DEPARTMENT	1)GENERAL FUND 3)GAS & OIL GAS	1,341.13	GLACIAL PLAINS COOPERATI	D-01312020-329		84
101.42100.210 2)POLICE DEPARTMENT	1)GENERAL FUND 3)OPERATING SUPPLIES MONTHLY SCHEDULE SERVICE CABLE POSTAGE,NOTARY UPS CHGS-DEFIBS WATER	58.35 8.29 267.84 24.00 60.70	CREWSENSE, LLC CHARTER COMMUNICATIONS BANKCARD CENTER GROSSMAN, DEPUTY REGISTR DRIESSEN WATER INC	D-01312020-329 D-01312020-329 D-01312020-329 D-01312020-329 D-01312020-329		218 248 290 405 435

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.42100.210 2) POLICE DEPARTMENT	1) GENERAL FUND 3) OPERATING SUPPLIES SYMANTEC SUBSCRIPTION	85.40 504.58	MORRIS ELECTRONICS * TOTAL		D-01312020-329	459
101.42100.213 2) POLICE DEPARTMENT	1) GENERAL FUND 3) UNIFORM ALLOWANCE CLOTHING ALLOWANCE PANTS	470.90 72.23 543.13	BANKCARD CENTER STREICHER'S * TOTAL	051949	D-01312020-329 M-01312020-330	291 54
101.42100.219 2) POLICE DEPARTMENT	1) GENERAL FUND 3) INVESTIGATIONS PATROL SUBSCRIPTION POSTAGE VEHICLE STORAGE	540.00 1033.10 182.00 755.10	LEAGUE OF MINNESOTA CITI BANKCARD CENTER BENSON BODY SHOP * TOTAL		D-01312020-329 D-01312020-330 D-01312020-329	269 302 388
101.42100.223 2) POLICE DEPARTMENT	1) GENERAL FUND 3) EQUIPMENT REPAIRS CONTRACTED WATER PUMP REPLACE	999.91	TOM'S SERVICE, INC		D-01312020-329	312
101.42100.235 2) POLICE DEPARTMENT	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL MATS MATS	60.20 60.20 120.40	BENSON LAUNDRY-MAT HOUSE BENSON LAUNDRY-MAT HOUSE * TOTAL		D-01312020-329 D-01312020-329	376 377
101.42100.240 2) POLICE DEPARTMENT	1) GENERAL FUND 3) SMALL TOOLS & EQUIPMENT DUAL MONITORS ICE MELT ROUTER EMBROIDERY TASERS ARMOR PLATES WEAPON LIGHT, POUCH 3 PISTOLS 5 DIFIBULATORS	280.00 140.49 140.00 427.00 107.00 27.00 27.00 101.00 21,028.37	HP INC ZOSEL'S TRUE VALUE BACKSTREET PRINTING AXON ENTERPRISE INC ALPHA TRAINING & TACTICS STREICHER'S STREICHER'S ADVANCED FIRST AID INC. * TOTAL	051933 051933 051933 051933 051933 051933 051933 051933	D-01312020-329 D-01312020-329 M-01312020-330 M-01312020-330 M-01312020-330 M-01312020-330 M-01312020-330 M-01312020-330	340 439 439 439 439 439 439 439
101.42100.310 2) POLICE DEPARTMENT	1) GENERAL FUND 3) CONTRACTED SERVICES-CLEANING POLICE DEPT 12/29-2/1	500.00	MCGEARY/THOMAS		D-01312020-329	210
101.42100.318 2) POLICE DEPARTMENT	1) GENERAL FUND 3) DARE EXPENDITURES DARE TSHIRTS	549.00	CREATIVE PRODUCT SOURCIN		D-01312020-329	465
101.42100.321 2) POLICE DEPARTMENT	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE PHONE VOICE SERVICES WIRELESS SERVICE CELL PHONE	64.88 166.01 100.00 100.00 889.79	CENTURYLINK CENTURYLINK OFFICE OF MN.IT SERVICES VERIZON VERIZON * TOTAL	051951 051951 051956 051956	D-01312020-329 D-01312020-329 M-01312020-330 M-01312020-330 M-01312020-330	197 370 56 97 31
101.42100.331 2) POLICE DEPARTMENT	1) GENERAL FUND 3) TRAVEL EXPENSE ROLLS	19.80	BENSON BAKERY		D-01312020-329	385
101.42100.332 2) POLICE DEPARTMENT	1) GENERAL FUND 3) TRAINING & INSTRUCTION REGISTRATIONS	485.00	BANKCARD CENTER		D-01312020-329	293
101.42100.360 2) POLICE DEPARTMENT	1) GENERAL FUND 3) INSURANCE 2020 INSURANCE	16,684.00	LEAGUE OF MN CITIES INS		D-01312020-329	302
101.42100.381 2) POLICE DEPARTMENT	1) GENERAL FUND 3) UTILITIES UTILITIES	327.99	MUNICIPAL UTILITIES		D-01312020-329	356

Disb. Validation Listing

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.42100.383 2) POLICE DEPARTMENT	1) GENERAL FUND 3) HEATING NATURAL GAS NATURAL GAS	333.90 300.40 634.30	CENTER POINT ENERGY CENTER POINT ENERGY * TOTAL	051942	D-01312020-329 M-01312020-330	162 41
101.42100.433 2) POLICE DEPARTMENT	1) GENERAL FUND 3) DUES & SUBSCRIPTIONS 2020 MEMBERSHIPS 2020 SWAT DUES	270.00 1,750.00 2,020.00	APPLETON SPORTSMAN CLUB STEVENS COUNTY SHERIFFS * TOTAL	051938	D-01312020-329 M-01312020-330	393 35
101.42200.210 2) FIRE DEPARTMENT	1) GENERAL FUND 3) OPERATING SUPPLIES CO DETECTOR FIRE REHAB CABLE	53.98 175.00 252.74	RUNNINGS SUPPLY INC SWIFT COUNTY BENSON HEAL CHARTER COMMUNICATIONS * TOTAL	051952	D-01312020-329 D-01312020-329 M-01312020-330	346 406 57
101.42200.221 2) FIRE DEPARTMENT	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS SCBA FLOW TEST FILTERS	1,339.00 890.47 2,329.47	EMERGENCY RESPONSE SOLUT NORTHSIDE AUTO * TOTAL		D-01312020-329 D-01312020-329	271 470
101.42200.310 2) FIRE DEPARTMENT	1) GENERAL FUND 3) CONTRACTED SERVICES CLEAN FIRE HALL FIRE REHAB	14.75 175.00 189.75	SWIFT COUNTY DAC SWIFT COUNTY BENSON HEAL * TOTAL	051950	D-01312020-329 M-01312020-330	326 55
101.42200.331 2) FIRE DEPARTMENT	1) GENERAL FUND 3) TRAVEL EXPENSE DONUTS MILEAGE TO ALEX MILEAGE TO ALEX MEAL REIMB MILEAGE TO STARBUCK	13.60 7.50 7.50 30.00 38.75 187.35	REUSS/JEFF VOLLAN/DAVE TOLPSON/ERIC REUSS/JEFF REUSS/JEFF * TOTAL	051946 051947 051948 051948 051948	D-01312020-329 M-01312020-330 M-01312020-330 M-01312020-330 M-01312020-330	258 488 490 50 51
101.42200.360 2) FIRE DEPARTMENT	1) GENERAL FUND 3) INSURANCE 2020 INSURANCE	5,844.00	LEAGUE OF MN CITIES INS		D-01312020-329	303
101.42200.381 2) FIRE DEPARTMENT	1) GENERAL FUND 3) UTILITIES UTILITIES	353.30	MUNICIPAL UTILITIES		D-01312020-329	95
101.42200.383 2) FIRE DEPARTMENT	1) GENERAL FUND 3) HEATING COST NATURAL GAS NATURAL GAS	528.86 498.82 1,027.68	CENTER POINT ENERGY CENTER POINT ENERGY * TOTAL	051942	D-01312020-329 M-01312020-330	160 42
101.42200.418 2) FIRE DEPARTMENT	1) GENERAL FUND 3) FIRE SERVICE FEE FIRE SERVICE	833.33	WATER FUND		D-01312020-329	24
101.42200.433 2) FIRE DEPARTMENT	1) GENERAL FUND 3) DUES & SUBSCRIPTIONS 31 SUBSCRIPTIONS 2020 MEMBERSHIP	217.00 100.00 317.00	MSFDA MN STATE FIRE CHIEFS ASS * TOTAL		D-01312020-329 D-01312020-329	359 360
101.42600.131 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	7.90	FURTHER		D-01312020-329	432
101.42600.321 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) TELEPHONE CELL PHONE	42.65	VERIZON	051956	M-01312020-330	34

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
101.42600.331 2)ENGINEERING DEPARTMENT	1)GENERAL FUND 3)TRAVEL EXPENSE MILEAGE TO MORRIS	443.33	JACOBSON/MIKE	D-01312020-329	249
101.42600.332 2)ENGINEERING DEPARTMENT	1)GENERAL FUND 3)TRAINING & INSTRUCTION REG	340.00	BANKCARD CENTER	D-01312020-329	294
101.42600.433 2)ENGINEERING DEPARTMENT	1)GENERAL FUND 3)DUES & SUBSCRIPTIONS LICENSE FEE	65.00	BANKCARD CENTER	D-01312020-329	295
101.43100.131 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)HEALTH INSURANCE HEALTH INS-HSA FEES	40.20	FURTHER	D-01312020-329	433
101.43100.209 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)GAS & OIL GAS	3,511.75	GLACIAL PLAINS COOPERATI	D-01312020-329	87
101.43100.210 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)OPERATING SUPPLIES CABLE COMPOST SITE CAMERA PIPE, SAW BLADE, COUPLIN TERM NON PROC DISPOSAL TP, PT WELDING GAS GRAVEL PIT PERMIT	14.37 269.68 108.97 9.38 7.00 84.43 161.17 175.00 826.00	CHARTER COMMUNICATIONS BANKCARD CENTER RUNNINGS SUPPLY INC AUTO VALU BENSON SWIFT CO ENVIRONMENTAL S WEST CENTRAL SALES AMERICAN WELDING & GAS I SWIFT CO ENVIRONMENTAL S * TOTAL	D-01312020-329 D-01312020-329 D-01312020-329 D-01312020-329 D-01312020-329 D-01312020-329 051944 051955 M-01312020-330	272 273 274 275 276 277 278 279 280
101.43100.210 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)EQUIPMENT REPAIR PARTS PIPE BRUSHES UNIT 28 REPAIRS UNIT 15 PARTS UNIT 16 PARTS PIPE WIRE BUSHING, PLUG COUPLER SPRING, HEATER	21.18 1,002.38 130.78 162.58 143.17 45.98 72.44 467.71 1,946.10	RUNNINGS SUPPLY INC LUND IMPLEMENT CO LITTLE FALLS MACHINE INC HUSTON & SONS TRUCK REPA HUSTON & SONS TRUCK REPA AUTO VALU BENSON NORTHSIDE AUTO JOHN DEERE FINANCIAL * TOTAL	D-01312020-329 D-01312020-329 D-01312020-329 D-01312020-329 D-01312020-329 D-01312020-329 051945 M-01312020-330	37 38 39 40 41 42 43 44
101.43100.221 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)EQUIPMENT REPAIRS CONTRACTED REPAIRS UNIT #21 UNIT #15 REPAIRS UNIT 15 REPAIRS	482.58 1,963.13 1,714.67 3,880.40	TOM'S SERVICE, INC HUSTON & SONS TRUCK REPA HUSTON & SONS TRUCK REPA * TOTAL	D-01312020-329 D-01312020-329 D-01312020-329	317 318 319
101.43100.223 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)SNOW REMOVAL NUTS ROAD SALT SNOW BLOWER PARTS	5.81 3,019.90 3,096.23	NORTHERN STATES SUPPLY JOHNSON FEED, INC AUTO VALU BENSON * TOTAL	D-01312020-329 D-01312020-329 D-01312020-329	358 359 360
101.43100.231 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)FLOOD CONTROL PLASTIC, SANDBAGS	3,999.00	ZOSEL'S TRUE VALUE	D-01312020-329	394
101.43100.235 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL CONNECTOR, BOX	28.67	RUNNINGS SUPPLY INC	D-01312020-329	348
101.43100.240 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)SMALL TOOLS & EQUIPMENT DEWALT TOOLS	749.99	RUNNINGS SUPPLY INC	D-01312020-329	350

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.43100.332 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)TRAINING & INSTRUCTION SAFETY MGMT PROGRAM	3,880.00	MN MUNICIPAL UTILITIES A		D-01312020-329	260
101.43100.360 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)INSURANCE 2020 INSURANCE	11,420.00	LEAGUE OF MN CITIES INS		D-01312020-329	305
101.43100.381 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)UTILITIES UTILITIES ELECT-GRAVEL PIT & DUMP	531.95 92.04 623.99	MUNICIPAL UTILITIES AGRALITE ELECTRIC COOPER * TOTAL	051941	D-01312020-329 M-01312020-330	96 14
101.43100.383 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)HEATING COST NATURAL GAS NATURAL GAS	822.73 363.82 1,386.57	CENTER POINT ENERGY CENTER POINT ENERGY * TOTAL	051942	D-01312020-329 M-01312020-330	161 40
101.43100.386 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)STREET LIGHTING UTILITIES UTILITIES	5,259.48	MUNICIPAL UTILITIES		D-01312020-329	97
101.43100.438 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)LAUNDRY MATS & TOWELS MATS	73.81 71.75 145.56	BENSON LAUNDRY-MAT HOUSE BENSON LAUNDRY-MAT HOUSE * TOTAL		D-01312020-329 D-01312020-329	62 374
101.45121.235 2)ORGANIZED RECREATION	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL PEST CONTROL	35.00	BRANESS PEST CONTROL		D-01312020-329	276
101.45121.307 2)ORGANIZED RECREATION	1)GENERAL FUND 3)MANAGEMENT FEES 2019 SUMMER REC	25,655.24	BENSON PUBLIC SCHOOL		D-01312020-329	330
101.45121.310 2)ORGANIZED RECREATION	1)GENERAL FUND 3)SENIOR CITIZEN PROGRAM MONTHLY CONTRIBUTION MONTHLY CONTRIBUTION	200.00 500.00 700.00	SENIOR ADVOCACY CORPORAT SWIFT COUNTY HUMAN SERVI * TOTAL		D-01312020-329 D-01312020-329	28 227
101.45124.210 2)SWIMMING POOL	1)GENERAL FUND 3)OPERATING SUPPLIES WEED KILL CELL PHONE	248.79 40.01 288.80	MARC VERIZON * TOTAL	051956	D-01312020-329 M-01312020-330	234 99
101.45124.321 2)SWIMMING POOL	1)GENERAL FUND 3)TELEPHONE LOCAL SERVICE	28.37	CENTURYLINK		D-01312020-329	178
101.45124.360 2)SWIMMING POOL	1)GENERAL FUND 3)INSURANCE 2020 INSURANCE	10,800.00	LEAGUE OF MN CITIES INS		D-01312020-329	304
101.45124.381 2)SWIMMING POOL	1)GENERAL FUND 3)UTILITIES UTILITIES	294.04	MUNICIPAL UTILITIES		D-01312020-329	98
101.45181.210 2)ARMORY	1)GENERAL FUND 3)OPERATING SUPPLIES P TOWELS	25.86	WEST CENTRAL SALES		D-01312020-329	452
101.45181.310 2)ARMORY	1)GENERAL FUND 3)CONTRACTED SERVICES CLEAN ARMORY	22.13	SWIFT COUNTY DAC		D-01312020-329	325

Disb. Validation Listing

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.45181.321 2) ARMORY	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	47.18	CENTURYLINK		D-01312020-329	179
101.45181.360 2) ARMORY	1) GENERAL FUND 3) INSURANCE 2020 INSURANCE	2,840.00	LEAGUE OF MN CITIES INS		D-01312020-329	308
101.45181.381 2) ARMORY	1) GENERAL FUND 3) UTILITIES UTILITIES	238.82	MUNICIPAL UTILITIES		D-01312020-329	99
101.45181.383 2) ARMORY	1) GENERAL FUND 3) HEATING COST NATURAL GAS	354.42 326.47 680.89	CENTER POINT ENERGY CENTER POINT ENERGY * TOTAL	051942	D-01312020-329 M-01312020-330	163 39
101.45181.383						
101.45200.131 2) PARKS	1) GENERAL FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	7.90	FURTHER		D-01312020-329	434
101.45200.209 2) PARKS	1) GENERAL FUND 3) GAS & OIL GAS	599.20	GLACIAL PLAINS COOPERATI		D-01312020-329	88
101.45200.210 2) PARKS	1) GENERAL FUND 3) OPERATING SUPPLIES ANNUAL MEMBERSHIP	20.00	ARBOR DAY FOUNDATION		D-01312020-329	279
		32.38	RUNNINGS SUPPLY INC		D-01312020-329	344
		3.82	ZOSEL'S TRUE VALUE		D-01312020-329	397
		56.20	* TOTAL			
101.45200.210						
101.45200.211 2) PARKS	1) GENERAL FUND 3) LANDSCAPING MATERIALS BITS, ROUTER	287.67	A.F. BUILDING MATERIALS		D-01312020-329	392
101.45200.221 2) PARKS	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS CHAIN	43.50	ERIC'S MOTORSPORTS		D-01312020-329	244
		326.00	ARNOLD'S OF WILLMAR, INC		D-01312020-329	277
		625.50	ARNOLD'S OF WILLMAR, INC		D-01312020-329	462
		28.79	NORTHSIDE AUTO		D-01312020-329	469
		38.93	JOHN DEERE FINANCIAL	051945	M-01312020-330	46
		502.78	* TOTAL			
101.45200.221						
101.45200.225 2) PARKS	1) GENERAL FUND 3) BEAUTIFY BENSON TEES AND SWEATSHIRTS	5,355.00	INK SPOT		D-01312020-329	327
101.45200.235 2) PARKS	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL CLEAN CIVIC CENTER	109.45	SWIFT COUNTY DAC		D-01312020-329	322
101.45200.240 2) PARKS	1) GENERAL FUND 3) SMALL TOOLS & EQUIPMENT GREASE GUN, IMPACT	629.97	RUNNINGS SUPPLY INC		D-01312020-329	349
101.45200.332 2) PARKS	1) GENERAL FUND 3) TRAINING & INSTRUCTION SAFETY MGMT PROGRAM	970.00	MN MUNICIPAL UTILITIES A		D-01312020-329	261
101.45200.360 2) PARKS	1) GENERAL FUND 3) INSURANCE 2020 INSURANCE	20,010.00	LEAGUE OF MN CITIES INS		D-01312020-329	306
101.45200.381 2) PARKS	1) GENERAL FUND 3) UTILITIES UTILITIES	550.02	MUNICIPAL UTILITIES		D-01312020-329	100

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.49300.723 2) TRANSFERS	1) GENERAL FUND 3) TRANSFER TO GOLF CLUB 2013 5510-D TORO RLMSTR 2001 TORO 3200 WORKMAN	20,000.00 5,000.00 25,000.00	MTI DISTRIBUTING, INC. MTI DISTRIBUTING, INC. * TOTAL		D-01312020-329 D-01312020-329	328 329
101.49810.210 2) AIRPORT	1) GENERAL FUND 3) OPERATING SUPPLIES 2020 DUES BOSCH FUEL CARD	150.00 7.68 157.68	MCOA QT POD * TOTAL		D-01312020-329 D-01312020-329	316 439
101.49810.235 2) AIRPORT	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL MATS WATER	13.51 44.10 57.61	BENSON LAUNDRY-MAT HOUSE DRIESSEN WATER INC * TOTAL		D-01312020-329 D-01312020-329	61 71
101.49810.310 2) AIRPORT	1) GENERAL FUND 3) CONTRACTED SERVICES CLEAN AIRPORT	25.81	SWIFT COUNTY DAC		D-01312020-329	324
101.49810.321 2) AIRPORT	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	45.04	CENTURYLINK		D-01312020-329	183
101.49810.360 2) AIRPORT	1) GENERAL FUND 3) INSURANCE 2020 INSURANCE	7,310.00	LEAGUE OF MN CITIES INS		D-01312020-329	307
101.49810.381 2) AIRPORT	1) GENERAL FUND 3) UTILITIES ELECT-AIRPORT	780.11	AGRALITE ELECTRIC COOPER	051941	M-01312020-330	15
101.49810.383 2) AIRPORT	1) GENERAL FUND 3) HEATING COST NATURAL GAS NATURAL GAS	149.91 149.66 299.57	CENTER POINT ENERGY CENTER POINT ENERGY * TOTAL	051942	D-01312020-329 M-01312020-330	164 43
211.45500.201 2) LIBRARY	1) LIBRARY FUND 3) OFFICE SUPPLIES COPIER MAINT NAME TAG	76.58 5.95 82.53	LOFFLER COMPANIES-131511 BACKSTREET PRINTING * TOTAL		D-01312020-329 D-01312020-329	223 417
211.45500.210 2) LIBRARY	1) LIBRARY FUND 3) OPERATING SUPPLIES SUPPLIES DUES-SCHMIESING	51.28 221.00 272.28	BANKCARD CENTER BENSON KIWANIS CLUB * TOTAL		D-01312020-329 D-01312020-329	297 320
211.45500.235 2) LIBRARY	1) LIBRARY FUND 3) BUILDING MAINTENANCE & SUPPL MATS FLOOR CLEANERS MATS BELT P TOWELS, T PAPER	40.47 50.96 40.47 5.49 123.95 261.34	BENSON LAUNDRY-MAT HOUSE BANKCARD CENTER BENSON LAUNDRY-MAT HOUSE ZOSEL'S TRUE VALUE WEST CENTRAL SALES * TOTAL		D-01312020-329 D-01312020-329 D-01312020-329 D-01312020-329 D-01312020-329	63 298 375 398 453
211.45500.310 2) LIBRARY	1) LIBRARY FUND 3) CONTRACTED SERV - CLEANING CLEAN LIBRARY	395.00	MCGEARY/THOMAS		D-01312020-329	26
211.45500.321 2) LIBRARY	1) LIBRARY FUND 3) TELEPHONE LOCAL SERVICE	87.22	CENTURYLINK		D-01312020-329	184
211.45500.360 2) LIBRARY	1) LIBRARY FUND 3) INSURANCE 2020 INSURANCE	3,479.00	LEAGUE OF MN CITIES INS		D-01312020-329	309

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK DATA	JE-ID	LINE#
211.45500.381 2) LIBRARY	1) LIBRARY FUND 3) UTILITIES UTILITIES	535.45	MUNICIPAL UTILITIES	D-01312020-329		101
211.45500.383 2) LIBRARY	1) LIBRARY FUND 3) HEATING COST UTILITIES	218.07	MUNICIPAL UTILITIES	D-01312020-329		102
401.43100.501 2) HIGHWAY STREETS & ROADS	1) GENERAL CAPITAL OUTLAY FUND 3) CAPITAL OUTLAY ST GARAGE HEATER	9,879.00	HAWLEYS, INC.	D-01312020-329		440
401.49810.501 2) AIRPORT	1) GENERAL CAPITAL OUTLAY FUND 3) CAPITAL OUTLAY FUEL SYS-CONST PHASE FUEL SYS-PROJ CLOSEOUT	334.80 1,400.00 1,734.80	TKDA TKDA * TOTAL	D-01312020-329 D-01312020-329		471 472
515.46500.310 2) GENERAL	1) ECONOMIC DEV. AUTHORITY FUND 3) CONTRACTED SERVICES DISCOVERY KIDS	10,000.00	BENSON PUBLIC SCHOOL	D-01312020-329		333
515.46500.331 2) GENERAL	1) ECONOMIC DEV. AUTHORITY FUND 3) TRAVEL EXPENSE EDA LOAN COMMITTEE	47.92	DAROLD'S SUPER VALUE	D-01312020-329		449
530.46500.315 2) ECONOMIC DEVELOPMENT	1) NSP (XCEL ENERGY) GRANT FUND 3) CONSULTING FEES OCT - DEC SERVICES	12,500.00	UPPER MN VALLEY REGIONAL	D-01312020-329		460
530.46500.331 2) ECONOMIC DEVELOPMENT	1) NSP (XCEL ENERGY) GRANT FUND 3) TRAVEL TRAVEL, COPIES, MILEAGE	351.16	UPPER MN VALLEY REGIONAL	D-01312020-329		461
530.46500.381 2) ECONOMIC DEVELOPMENT	1) NSP (XCEL ENERGY) GRANT FUND 3) UTILITIES UTILITIES	1,698.70	MUNICIPAL UTILITIES	D-01312020-329		357
601.15500 2) PREPAID EXPENSES - INSURANCE	1) WATER FUND 2020 INSURANCE	17,440.00	LEAGUE OF MN CITIES INS	D-01312020-329		310
601.16440 2) TRUCKS & EQUIPMENT	1) WATER FUND REMOVE TRUCK BOX	130.00	BENSON BODY SHOP	D-01312020-329		338
601.16590 2) CONSTRUCTION IN PROGRESS	1) WATER FUND CAMERA INSPECTION	230.00	ENVIRO DYNE	039392 M-01312020-330		91
601.22500 2) BONDS PAYABLE	1) WATER FUND BOND PAYMENT	30,000.00	US BANK CORPORATE TRUST	039387 M-01312020-330		83
601.49400.131 2) WATER DEPARTMENT	1) WATER FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	15.80	FURTHER	D-01312020-329		426
601.49400.208 2) WATER DEPARTMENT	1) WATER FUND 3) CHEMICALS & CHEM SUPPLIES AZONE, CORROSION INHIB	3,847.88	HAWKINS, INC.	D-01312020-329		242
601.49400.209 2) WATER DEPARTMENT	1) WATER FUND 3) GAS & OIL GAS	253.95	GLACIAL PLAINS COOPERATI	D-01312020-329		131
601.49400.210 2) WATER DEPARTMENT	1) WATER FUND 3) OPERATING SUPPLIES WIRES BOOTS 1ST AID KIT BLOWER MOTOR UPS CHGS	177.28 149.99 63.64 73.96 18.00	MARC SEARCY/GARY NORTHERN SAFETY CO. INC. AUTO VALU BENSON GROSSMAN, DEPUTY REGISTR	D-01312020-329 D-01312020-329 D-01312020-329 D-01312020-329 D-01312020-329		235 236 237 238 404

Disb. Validation Listing

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
601.49400.210 2)WATER DEPARTMENT	1)WATER FUND 3)OPERATING SUPPLIES CYLINDER RENTAL	33.14 528.03	AMERICAN WELDING & GAS I * TOTAL	039391	M-01312020-330	90
601.49400.210						
601.49400.235 2)WATER DEPARTMENT	1)WATER FUND 3)BUILDING MAINTENANCE & SUPPL PLUG, SOCKET, COUPLER	63.87	RUNNINGS SUPPLY INC		D-01312020-329	355
601.49400.307 2)WATER DEPARTMENT	1)WATER FUND 3)MANAGEMENT FEES MANAGEMENT FEES	3,547.75	GENERAL FUND		D-01312020-329	13
601.49400.313 2)WATER DEPARTMENT	1)WATER FUND 3)CONTRACTED SERVICES COLIFORM TESTING	60.00	UTILITY CONSULTANTS INC		D-01312020-329	332
601.49400.321 2)WATER DEPARTMENT	1)WATER FUND 3)TELEPHONE LOCAL SERVICE CELL PHONE-WATER	97.40 15.87 113.27	CENTURYLINK VERIZON * TOTAL	039401	D-01312020-329 M-01312020-330	208 17
601.49400.331 2)WATER DEPARTMENT	1)WATER FUND 3)TRAVEL EXPENSE LODGING-WIEBOLD	95.47	BANKCARD CENTER		D-01312020-329	280
601.49400.332 2)WATER DEPARTMENT	1)WATER FUND 3)TRAINING & INSTRUCTION SAFETY MGMT PROGRAM REGISTRATIONS-WIEBOLD EXAM-WIEBOLD	1,940.00 545.00 32.00 2,517.00	MN MUNICIPAL UTILITIES A BANKCARD CENTER MN DEPARTMENT OF HEALTH * TOTAL	039398	D-01312020-329 D-01312020-329 M-01312020-330	262 281 101
601.49400.381 2)WATER DEPARTMENT	1)WATER FUND 3)UTILITIES UTILITIES	1,569.26	MUNICIPAL UTILITIES		D-01312020-329	141
601.49400.430 2)WATER DEPARTMENT	1)WATER FUND 3)MISCELLANEOUS 2019 WATER USE FEES	747.97	MN DNR WATERS		D-01312020-329	268
601.49400.611 2)WATER DEPARTMENT	1)WATER FUND 3)INTEREST ON BOND PAYMENTS INT ON LOAN BOND INTEREST	18,068.21 600.00 18,668.21	MN PUBLIC FACILITIES AUT US BANK CORPORATE TRUST * TOTAL	039387	D-01312020-329 M-01312020-330	335 84
601.49400.611						
602.15500 2)PREPAID EXPENSES - INSURANCE	1)SEWER COLLECTION & DISPOSAL 2020 INSURANCE	17,786.00	LEAGUE OF MN CITIES INS		D-01312020-329	311
602.16590 2)CONSTRUCTION IN PROGRESS	1)SEWER COLLECTION & DISPOSAL PAY EST #2 FILTER	93,214.77	KHC CONSTRUCTION INC	039401	M-01312020-330	104
602.22500 2)BONDS PAYABLE	1)SEWER COLLECTION & DISPOSAL BOND PAYMENT	45,000.00	US BANK CORPORATE TRUST	039387	M-01312020-330	85
602.43250.131 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)HEALTH INSURANCE HEALTH INS-HSA FEES	15.80	FURTHER		D-01312020-329	427
602.43250.201 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)OFFICE SUPPLIES KEYS INK CARTRIDGES	5.97 56.98 62.95	ZOSEL'S TRUE VALUE BACKSTREET PRINTING * TOTAL		D-01312020-329 D-01312020-329	400 416
602.43250.201						

Disb. Validation Listing

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
602.43250.208	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) CHEMICALS & CHEM SUPPLIES	2,360.16	HAWKINS, INC.		D-01312020-329	241
	FERRIC CHLORIDE	2,400.49	HAWKINS, INC.		D-01312020-329	436
	FERRIC CHLORIDE	5,812.63	* TOTAL			
602.43250.208	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) GAS & OIL	123.32	GLACIAL PLAINS COOPERATI		D-01312020-329	132
	GAS					
602.43250.210	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) OPERATING SUPPLIES	12.08	RUNNINGS SUPPLY INC		D-01312020-329	352
	TISSUE FRESHENER	180.00	SWIFT COUNTY BENSON HEAL		D-01312020-330	407
	DOT EXAM	200.00	SWIFT COUNTY BENSON HEAL	039393	M-01312020-330	92
	DA TEST	221.08	* TOTAL			
602.43250.217	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) LAB EQUIPMENT & SUPPLIES	288.35	USA BLUE BOOK		D-01312020-329	341
	TUBE ASSEMBLY FOR PUMP					
602.43250.221	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) EQUIPMENT REPAIR PARTS	1,507.33	CRYSTEEL TRUCK EQUIPMENT		D-01312020-329	371
	TOOL BOX-UNIT 29	33.30	NORTHSIDE AUTO		D-01312020-329	466
	BELT	1,563.31	* TOTAL			
602.43250.226	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) MAINTAIN SYSTEM	13.07	RUNNINGS SUPPLY INC		D-01312020-329	351
	WRENCH DE ICER	13.78	ZOSEL'S TRUE VALUE		D-01312020-329	401
	CORD, PUTTY KNIFE	25.85	* TOTAL			
602.43250.235	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) BUILDING MAINTENANCE & SUPPL	29.65	WEST CENTRAL SALES		D-01312020-329	454
	TOWELS	34.30	WEST CENTRAL SALES		D-01312020-329	455
	TOWELS	64.00	* TOTAL			
602.43250.307	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) MANAGEMENT FEES	4,604.75	GENERAL FUND		D-01312020-329	14
	MANAGEMENT FEES					
602.43250.313	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) CONTRACTED SERVICES	1,143.37	UTILITY CONSULTANTS INC		D-01312020-329	331
	SAMPLE TESTING					
602.43250.321	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) TELEPHONE	15.87	VERIZON	039401	M-01312020-330	18
	CELL PHONE-SEWER					
602.43250.332	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) TRAINING & INSTRUCTION	1,940.00	MN MUNICIPAL UTILITIES A	039397	D-01312020-329	263
	SAFETY MGMT PROGRAM	2,330.00	MN POLLUTION CONTROL AGE		M-01312020-330	100
	REG-WIEBOLD		* TOTAL			
602.43250.381	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) UTILITIES	5,513.26	MUNICIPAL UTILITIES	039389	D-01312020-329	142
	UTILITIES	5,623.00	AGRALITE ELECTRIC COOPER		M-01312020-330	16
	ELECT-SEWER LIFT	5,576.84	* TOTAL			
602.43250.383	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) HEATING COST	622.33	CENTER POINT ENERGY		D-01312020-329	191
	NATURAL GAS	1,000.00	ASCHEMAN OIL		U-01312020-330	413
	FUEL OIL	1,000.00	ASCHEMAN OIL		U-01312020-330	414
	FUEL OIL	1,000.00	ASCHEMAN OIL		U-01312020-330	415
	FUEL OIL	1,000.00	ASCHEMAN OIL		U-01312020-330	416
	HP AND HOOKUP	1,000.00	GLACIAL PLAINS COOPERATI		U-01312020-330	458
	NATURAL GAS	2,191.28	CENTER POINT ENERGY	039390	M-01312020-330	89
			* TOTAL			

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
602.43250.611	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) INTEREST ON BOND PAYMENTS					
	INT ON LOAN	12,771.00	MN PUBLIC FACILITIES AUT			336
	BOND INTEREST	13,900.00	US BANK CORPORATE TRUST	039387	D-01312020-329	86
602.43250.611		13,671.00	* TOTAL		M-01312020-330	
604.14300	1) ELECTRIC FUND					
2) INVENTORY CONTROL	POLES-INVENTORY	4,221.56	JT SERVICES		D-01312020-329	422
604.15500	1) ELECTRIC FUND					
2) PREPAID EXPENSES - INSURANCE	2020 INSURANCE	53,020.00	LEAGUE OF MN CITIES INS		D-01312020-329	313
604.16470	1) ELECTRIC FUND					
2) PRODUCTIONS-STRUCTURE & IMPR	POWER PLANT HEATER	7,168.00	HAWLEYS, INC.		D-01312020-329	441
604.49610.221	1) ELECTRIC FUND					
2) POWER PRODUCTION	3) MAINT OF GENRATN EQUIP PARTS					
	DISTRIBUTION INFRARED	288.00	MISSOURI RIVER ENERGY SE		D-01312020-329	267
604.49610.223	1) ELECTRIC FUND					
2) POWER PRODUCTION	3) MAINT OF GENRATN EQUIP CONTR					
	REPLACE MOC SWITCH	3,286.75	ZIEGLER, INC.		D-01312020-329	464
	ENGINE TESTING	12,250.00	COMPREHENSIVE EMISSION S	039399	M-01312020-330	102
604.49610.223		15,536.75	* TOTAL			
604.49610.235	1) ELECTRIC FUND					
2) POWER PRODUCTION	3) BUILDING MAINTENANCE					
	FUSE	13.44	ZOSEL'S TRUE VALUE		D-01312020-329	402
604.49610.307	1) ELECTRIC FUND					
2) POWER PRODUCTION	3) MANAGEMENT FEES-POWER PROD					
	MANAGEMENT FEE	1,595.80	GENERAL FUND		D-01312020-329	211
604.49610.381	1) ELECTRIC FUND					
2) POWER PRODUCTION	3) UTILITIES					
	UTILITIES	5,658.00	MUNICIPAL UTILITIES		D-01312020-329	143
604.49610.383	1) ELECTRIC FUND					
2) POWER PRODUCTION	3) NATURAL GAS					
	NATURAL GAS	944.78	CENTER POINT ENERGY		D-01312020-329	463
	NATURAL GAS	61.88	CENTER POINT ENERGY	039390	M-01312020-330	88
604.49610.383		1,006.66	* TOTAL			
604.49620.272	1) ELECTRIC FUND					
2) PURCHASED POWER SUPPLY	3) BACKUP POWER AGREEMENT COSTS					
	BACKUP POWER PAYOFF	370,308.00	MISSOURI RIVER ENERGY SE	039400	M-01312020-330	103
604.49630.307	1) ELECTRIC FUND					
2) TRANSMISSION	3) MANAGEMENT FEES					
	MANAGEMENT FEE	1,595.80	GENERAL FUND		D-01312020-329	212
604.49640.209	1) ELECTRIC FUND					
2) DISTRIBUTION	3) FUEL EXPENSE-VEHICLES					
	GAS	527.68	GLACIAL PLAINS COOPERATI		D-01312020-329	133
604.49640.210	1) ELECTRIC FUND					
2) DISTRIBUTION	3) OPERATING SUPPLIES					
	EMBROIDERY SHIRTS, PANT	976.00	LEGACY PRINTWEAR		D-01312020-329	270
	1ST AID KIT	69.65	NORTHERN SAFETY CO. INC.		D-01312020-329	270
	TOWELS, HEATER	26.98	RUNNINGS SUPPLY INC		D-01312020-329	270
	GLOVE TESTING	131.62	STUART C. IRBY CO.		D-01312020-329	270
	TISSUE TOWELS	30.24	DAROLD'S SUPER VALUE		D-01312020-329	270
	DA TEST	39.00	SWIFT COUNTY BENSON HEAL	039393	M-01312020-330	93
604.49640.210		1,263.09	* TOTAL			
604.49640.221	1) ELECTRIC FUND					
2) DISTRIBUTION	3) EQUIPMENT MAINTENANCE PARTS					
	GUIDE BAR	34.95	ERIC'S MOTORSPORTS		D-01312020-329	243
	TAPE	33.99	RUNNINGS SUPPLY INC		D-01312020-329	263
	FILTER	5.32	NORTHSIDE AUTO		D-01312020-329	467

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK DATA	JE-ID	LINE#
604.49640.221		74.26	* TOTAL			
604.49640.223	1) ELECTRIC FUND					
2) DISTRIBUTION	3) EQUIPMENT MAINTENANCE CONTR. SCISSORLIFT ANNUAL INSPE	135.00	WILLMAR FORKLIFT INC		D-01312020-329	254
604.49640.227	1) ELECTRIC FUND					
2) DISTRIBUTION	3) MAINT OF UNDERGROUND LINE MARKING PAINT	203.78	LOCATORS & SUPPLIES		D-01312020-329	362
604.49640.229	1) ELECTRIC FUND					
2) DISTRIBUTION	3) MAINT OF METERS/AMR METER	236.00	DAKOTA SUPPLY GROUP		D-01312020-329	247
	MILEAGE AND VAN USAGE	568.57	CITY OF ORTONVILLE MINNE		D-01312020-330	273
	ENDURO SEAL	555.71	BORDER STATES ELECTRIC S		D-01312020-329	379
604.49640.229		1,060.28	* TOTAL			
604.49640.230	1) ELECTRIC FUND					
2) DISTRIBUTION	3) MAINT OF STREET LIGHTING RECYCLING	257.71	RETROFIT COMPANIES INC		D-01312020-329	319
	PHOTOCONTROL	66.96	BORDER STATES ELECTRIC S		D-01312020-330	380
	LED	339.06	BORDER STATES ELECTRIC S		D-01312020-329	381
604.49640.230		363.73	* TOTAL			
604.49640.235	1) ELECTRIC FUND					
2) DISTRIBUTION	3) BUILDING MAINTENANCE MATS & TOWELS	28.90	BENSON LAUNDRY-MAT HOUSE		D-01312020-329	115
604.49640.307	1) ELECTRIC FUND					
2) DISTRIBUTION	3) MANAGEMENT FEES-DISTRIBUTION MANAGEMENT FEE	4,787.40	GENERAL FUND		D-01312020-329	213
604.49640.321	1) ELECTRIC FUND					
2) DISTRIBUTION	3) TELEPHONE INTERNET	144.98	CHARTER COMMUNICATIONS	039401	D-01312020-329	424
	CELL PHONE-SURVEY	236.52	VERIZON		M-01312020-330	20
604.49640.321		281.50	* TOTAL			
604.49640.332	1) ELECTRIC FUND					
2) DISTRIBUTION	3) EDUCATION/TRAINING CANNON-TUITION BK 4	550.00	MERCHANT JOB TRAINING AN		D-01312020-329	264
604.49640.381	1) ELECTRIC FUND					
2) DISTRIBUTION	3) UTILITIES UTILITIES	418.38	MUNICIPAL UTILITIES		D-01312020-329	144
604.49640.383	1) ELECTRIC FUND					
2) DISTRIBUTION	3) NATURAL GAS UTILITIES	810.12	MUNICIPAL UTILITIES		D-01312020-329	145
604.49650.307	1) ELECTRIC FUND					
2) DEMAND SIDE MANAGEMENT	3) MANAGEMENT FEES-CIP SALARY MANAGEMENT FEE	797.90	GENERAL FUND		D-01312020-329	222
604.49650.475	1) ELECTRIC FUND					
2) DEMAND SIDE MANAGEMENT	3) CONSERVATION REBATES BESTRAK COST SHARE	500.00	MISSOURI RIVER ENERGY SE	039395	D-01312020-329	318
	HEATING/COOLING REBATE	150.00	DOKKEN/JON		M-01312020-330	95
	HEATING/COOLING REBATE	150.00	ABNER GUNNAR	039396	M-01312020-330	96
604.49650.475		800.00	* TOTAL			
604.49655.131	1) ELECTRIC FUND					
2) CUSTOMER ACCOUNTS	3) HEALTH INSURANCE HEALTH INS-HSA FEES	7.90	FURTHER		D-01312020-329	428
604.49655.201	1) ELECTRIC FUND					
2) CUSTOMER ACCOUNTS	3) OFFICE SUPPLIES COPIER PAYMENT	148.56	DE LAGE LANDEN		D-01312020-329	193
	DUAL MONITORS	600.00	HP INC		D-01312020-330	337
	COMPUTER	600.00	HP INC		D-01312020-330	339
	GATE-CASE	100.00	BENSON BAKERY		D-01312020-330	400
	COPY PAPER	100.00	WEST CENTRAL SALES		D-01312020-330	401
	SERVER DRIVE	1,200.00	CDW GOVERNMENT	039394	M-01312020-330	94
604.49655.201		1,200.00	* TOTAL			

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
604.49655.307 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) MANAGEMENT FEES-CUST ACCTS MANAGEMENT FEE	1,595.80	GENERAL FUND		D-01312020-329	214
604.49655.309 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) DATA PROCESSING SERVICES MONTHLY HOSTING SYMANTEC ENDPOINT PROT MONTHLY HOSTING	2,211.88 424.00 326.76 2,962.64	AVENU MORRIS ELECTRONICS AVENU * TOTAL	039388	D-01312020-329 D-01312020-329 M-01312020-330	224 266 87
604.49655.317 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) OTHER CONTRACTED SERVICES METER SERVICE	54.00	AUTOMATED ENERGY INC		D-01312020-329	207
604.49655.318 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) BILL PRINT SERVICES JAN BILL PRINT	1,096.46	INNOVATIVE SYSTEMS		D-01312020-329	437
604.49659.131 2) CUSTOMER SERVICE	1) ELECTRIC FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	8.60	FURTHER		D-01312020-329	429
604.49660.307 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) MANAGEMENT FEES-ADMINISTRATN MANAGEMENT FEE	2,393.70	GENERAL FUND		D-01312020-329	215
604.49660.308 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) MANAGEMENT FEES-FINANCE MANAGEMENT FEE	1,595.80	GENERAL FUND		D-01312020-329	216
604.49660.309 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) MANAGEMENT FEES-SALES MANAGEMENT FEE	1,595.80	GENERAL FUND		D-01312020-329	217
604.49660.317 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) OTHER CONTRACTED SERVICES ANNUAL FEE	50.00	GOPHER STATE ONE CALL		D-01312020-329	148
604.49660.321 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) TELEPHONE PHONE MAINT MONTHLY PRI CHARGE LOCAL SERVICE	147.84 400.00 193.72 741.56	CENTURYLINK CENTURYLINK CENTURYLINK * TOTAL		D-01312020-329 D-01312020-329 D-01312020-329	126 127 128 199
604.49660.321						
604.49660.331 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) TRAVEL AND MEALS UTILITY BOARD MEALS	32.45	DOMAT'S FAMILY FOODS		D-01312020-329	245
604.49660.343 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) ADVERTISING REG ADS UTILITY ADS	366.50 195.60 562.10	HEADWATERS MEDIA MONITOR & NEWS * TOTAL		D-01312020-329 D-01312020-329	136 138
604.49660.360 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) INSURANCE UTILITY PERMIT BOND	100.00	LANGE ASSOCIATES		D-01312020-329	315
604.49660.433 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) DUES FEES, MEMBERSHIPS 2020 DUES	6,403.00	MN MUNICIPAL UTILITIES A		D-01312020-329	334
609.14200 2) OFF SALE LIQUOR INVENTORY	1) LIQUOR FUND LIQUOR LIQUOR LIQUOR LIQUOR LIQUOR LIQUOR LIQUOR	331.50 2,311.00 620.27 1,385.00 981.08 2,181.40 4,552.80	PHILLIPS WINE & SPIRITS PHILLIPS WINE & SPIRITS JOHNSON BROTHERS LIQUOR JOHNSON BROTHERS LIQUOR BREAKTHRU BEVERAGE MINNE BELLBOY CORPORATION SOUTHERN GLAZERS OF MN	025024	D-01312020-329 D-01312020-329 D-01312020-329 D-01312020-329 D-01312020-329 D-01312020-329 M-01312020-330	232 233 234 235 236 237 238 59



Disb. Validation Listing

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
609.49750.254	1) LIQUOR FUND					
2) LIQUOR	3) OFF SALE MIX PURCHASES					
	MIX	294.55	VIKING COCA COLA BOTTLIN		D-01312020-329	155
	CLAMATO JUICE	174.00	DOMATI'S FAMILY FOODS		D-01312020-329	246
	POP	23.75	AMERICAN BOTTLING COMPAN		D-01312020-329	387
	BOTTLE OPENER DISPLAY	57.00	BELLEVOY CORPORATION	025025	M-01312020-330	61
609.49750.254		868.65	* TOTAL			
609.49750.292	1) LIQUOR FUND					
2) LIQUOR	3) ON SALE MISC PURCHASES					
	PRODUCE, OJ, PARM CHEESE	23.95	DAROLD'S SUPER VALUE		D-01312020-329	124
	PIZZAS	539.00	HARRY'S FROZEN FOOD		D-01312020-329	135
	SNACKS	196.20	MONTE CANDY COMPANY		D-01312020-329	140
	PREMIX	183.20	VIKING COCA COLA BOTTLIN		D-01312020-329	156
	SNACKS	1,011.20	HENRY'S FOODS, INC.		D-01312020-329	369
609.49750.292		1,952.63	* TOTAL			
609.49750.307	1) LIQUOR FUND					
2) LIQUOR	3) MANAGEMENT FEES					
	MANAGEMENT FEES	2,355.00	GENERAL FUND		D-01312020-329	16
609.49750.310	1) LIQUOR FUND					
2) LIQUOR	3) CONTRACTED SERVICES-CLEANING					
	LIQUOR STORE CLEANING	825.00	BENSON/KIMBERLY		D-01312020-329	4
609.49750.321	1) LIQUOR FUND					
2) LIQUOR	3) TELEPHONE					
	LOCAL SERVICE	47.25	CENTURYLINK		D-01312020-329	128
609.49750.333	1) LIQUOR FUND					
2) LIQUOR	3) FREIGHT ON LIQUOR					
	FREIGHT	755.70	COUNTRY PET FOODS		D-01312020-329	119
609.49750.343	1) LIQUOR FUND					
2) LIQUOR	3) ADVERTISING					
	LIQUOR ADS	198.50	HEADWATERS MEDIA		D-01312020-329	137
	LIQUOR ADS	200.53	MONITOR & NEWS		D-01312020-329	139
	RENAISSANCE	102.35	BENSON PUBLIC SCHOOL		D-01312020-329	403
609.49750.343		501.38	* TOTAL			
609.49750.381	1) LIQUOR FUND					
2) LIQUOR	3) UTILITIES					
	UTILITIES	962.44	MUNICIPAL UTILITIES		D-01312020-329	146
609.49750.383	1) LIQUOR FUND					
2) LIQUOR	3) HEATING COST					
	UTILITIES	352.60	MUNICIPAL UTILITIES		D-01312020-329	147
609.49750.430	1) LIQUOR FUND					
2) LIQUOR	3) MISCELLANEOUS					
	CABLE SERVICE	229.19	CHARTER COMMUNICATIONS		D-01312020-329	118
609.49750.438	1) LIQUOR FUND					
2) LIQUOR	3) LAUNDRY					
	MATS, TOWELS, & MOPS	44.38	BENSON LAUNDRY-MAT HOUSE		D-01312020-329	114
	MATS	41.99	BENSON LAUNDRY-MAT HOUSE		D-01312020-329	378
609.49750.438		86.37	* TOTAL			
653.43240.210	1) GARBAGE COLLECTION FUND					
2) GARBAGE DISPOSAL	3) OPERATING SUPPLIES					
	CHRISTMAS TREE PICKUP	32.60	MONITOR & NEWS		D-01312020-329	447
653.43240.307	1) GARBAGE COLLECTION FUND					
2) GARBAGE DISPOSAL	3) MANAGEMENT FEES					
	MANAGEMENT FEES	813.70	GENERAL FUND		D-01312020-329	51
653.43240.310	1) GARBAGE COLLECTION FUND					
2) GARBAGE DISPOSAL	3) CONTRACTED SERVICES					
	GARBAGE CONTRACT	8,662.00	MATTHEISEN DISPOSAL, INC		D-01312020-329	7

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
653.43240.384	1) GARBAGE COLLECTION FUND				
2) GARBAGE DISPOSAL	3) REFUSE DISPOSAL TIPPING FEES	4,054.00	SWIFT CO ENVIRONMENTAL S	D-01312020-329	154
801.46510.430	1) REVOLVING LOAN FUND				
2) TAX INCREMENT	3) MISCELLANEOUS SATISFACTION OF MORTGAG	46.00	INCIDENTAL FUND	D-01312020-329	250

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	238,293.83
211	LIBRARY FUND	1,533.00
401	GENERAL CAPITAL OUTLAY FUND	11,861.20
515	ECONOMIC DEV. AUTHORITY FUND	10,047.92
530	NSP (XCEL ENERGY) GRANT FUND	14,549.86
601	WATER FUND	7,922.46
602	SEWER COLLECTION & DISPOSAL	19,333.17
604	ELECTRIC FUND	49,333.23
609	LIQUOR FUND	10,887.17
653	GARBAGE COLLECTION FUND	13,562.30
801	REVOLVING LOAN FUND	46.00
TOTAL ALL FUNDS		1,168,966.63

BANK RECAP:

BANK	NAME	DISBURSEMENTS
GRN	GENERAL BANK CHECKING ACCT	255,284.52
LQR	LIQUOR FUND	108,875.17
NAV	ENTERPRISE FUNDS	780,209.16
RST	ECONOMIC DEV. AUTHORITY CHKN	24,597.78
TOTAL ALL BANKS		1,168,966.63