

**City Council Meeting Agenda
City Council Chambers
March 16, 2020**

City of Benson Mission Statement

Benson is a forward-looking community that values public safety,
Quality of life and treats people with dignity and respect.

Page		Action Requested
	1. 5:30 p.m. Call the Meeting to Order (Mayor)	
	2. Pledge of Allegiance	
	3. Approval of Agenda	
	Additions? <input type="checkbox"/> None 1. _____ 2. _____	
	Any Consent Agenda items to be moved to a regular agenda item?	
	Approval of Agenda ____ as Presented or ____ Revised	Action Requested
	4. Consent Agenda:	Action Requested
	a. Minutes:	
3-5	• 2.3.2020 City Council Meeting	
6-8	• 3.2.2020 City Council Meeting	
9	• 2.3.2020 Planning Commission Meeting	
10	• 10.16.2019 Cemetery Meeting	
11	• 12.4.2019 Cemetery Meeting	
	b. License Renewals:	
	• On Sale Liquor	
	• Sunday Liquor	
	• Sidewalk Café Permit	
	• Off-Sale 3.2 Malt Beverage	
	• Sewer Tap	
	• Roller Rink	
	• Garbage Collection	
	c. Application:	
12	• Cemetery Board – Larry Smith	
	d. Electronic Transfers:	
	• Payroll: \$103,623.11 – March 12, 2020	
	• Journal: \$1,966,084.21 – February 2020	
	5. Persons With Unscheduled Business to Come Before the Council	
13	6. Patrick’s Pub & Grill – Kid Day Street Dance Proposal	Action Requested
14	7. Consider Racquetball & Fitness Center Request for Improvements-\$9,000	Action Requested
15-36	8. Swift County-Benson Health Services Resolution for Refinancing Options	Information Only
	9. Consider Joint City-Swift County-Hospital Meeting March 30, 2020	Action Requested
37-37	10. Swift County-Benson Hospital Foundation Request for Pool Pass	Action Requested

- | | | | |
|-------|-----|--|-------------------------|
| | 11. | Consider 2020 Tagged item Pickup – May 6-8, 2020 | Action Requested |
| 38 | 12. | Consider Overhead to Underground Material quotes - \$63,002.59 | Action Requested |
| 39-40 | 13. | Consider Capital Authorization Request – Push Camera - \$9,468.00 | Action Requested |
| 41-43 | 14. | Consider Capital Authorization Request – Riding Mower - \$34,750.93 | Action Requested |
| 44-46 | 15. | Consider Capital Authorization Request – Parks Tractor Mower-\$24,573.38 | Action Requested |
| 47-47 | 16. | Consider Quote for Crack Filler Material – Brock White - \$6,412.50 | Action Requested |
| 48 | 17. | Consider Quotes for Mosquito Spray
<ul style="list-style-type: none"> • Univar - \$4,950.00 • Clarke - \$6,050.00 | Action Requested |
| 49-50 | 18. | Consider Final Pay Request – O’Day Equipment LLC – Airport Fuel System | Action Requested |
| 51-52 | 19. | Consider Pay Request #3 – KHC Construction-Wastewater Filter - \$106,975.70 | Action Requested |
| 53-66 | 20. | Emergency Declaration Information | Information Only |
| 67-84 | 21. | Bills & Warrants | Action Requested |
| | 22. | Closed Session to Discuss Purchase Price of Real Property | Action Requested |
| | 23. | Adjourn: Mayor | Action Requested |
| | | Tour Power Plant | |

<p>In compliance with the American Disability Act, if you need special assistance to participate in this meeting, please contact the City Manager’s office at 320-843-4775. Notification 48 hours prior to the meeting will enable the City of make reasonable arrangements to ensure accessibility to this meeting.</p>
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DRAFT

**MINUTES - BENSON CITY COUNCIL MEETING
FEBRUARY 3, 2020**

The meeting was called to order at 5:30 p.m. by Mayor Pro-Tem Evenson. Members present: Jack Evenson, Jon Buyck, Mark Schreck & Lucas Olson. Members Absent: Terri Collins. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, Police Chief Ian Hodge, Public Works Director Dan Gens, Brian Samuelson, Shelly Virgin & Carissa McDonald from Discovery Kids, Sally Jones from the Benson Golf Club and Benson Public Schools Superintendent Dennis Laumeyer.

The Council recited the Pledge of Allegiance.

Mayor Pro-Tem Evenson added Willmar Fabrication EDA Loan to the agenda, and removed TIF Plan Analysis from the agenda. It was moved by Schreck, seconded by Olson and carried unanimously to approve the agenda as amended.

Next was the consent agenda. It was moved by Olson, seconded by Schreck and carried unanimously to approve the following items on the consent agenda:

- January 13, 2020 City Council Minutes
- January 9, 2020 Planning Commission Minutes
- Jill Hedman to the Library Board with term expiring December 31, 2022
- Stephanie Heinzig to the Planning Commission with term expiring December 31, 2022
- Stephanie Heinzig to the EDA Board with term expiring December 31, 2022
- Gambling Permit for Pheasants Forever March 14, 2020
- CenterPoint Energy Notice of Rate Increase
- Benson Golf Club Balance Sheet
- Electronic Transfers:
 - Payroll: \$91,702.18 – January 16, 2020
 - Payroll: \$88,767.06 – January 30, 2020

The Mayor called for anyone with unscheduled business, to which there was no one.

McDonald & Vergin approached the Council and gave a report on the Discovery Kids program. They stated they are fully staffed and their infant room is full. They were hit with new regulations this year and were required to purchase some items that set them back. Currently the City, School, Hospital and Sonstang Foundation all are contributing to the program. Evenson asked for a financial report to which Vergin said she was going to get one to us. After discussion, it was moved by Olson, seconded by Schreck and carried unanimously to approve the pay request from Benson Public School for the 2018-2019 Discovery Kids Pay request in the amount of \$10,000.

Jones approached the Council to discuss two Capital Authorization requests for a Toro Workman work cart and a Toro Reelmaster 5510-D mower. She had quotes from MTI Distribution. She said we can no longer get parts for the old Greens master cart. Both the mower and cart are pre-owned. After discussion, it was moved by Schreck, seconded by Buyck and carried unanimously to approve the purchase of a pre-owned Toro Workman 3200 cart for \$5000 and a pre-owned Toro Reelmaster 5510-D mower in the amount of \$20,000.

Next was an invoice from Missouri River Energy Services (MRES) for the back-up power agreement for the now demolished Fibrominn power plant. This bill reflects the net present value of the monthly payments due MRES through April 30, 2027. Xcel Energy discounted the purchase price of the sale of the property to the City by the \$450,000 owed to the Electric Fund for the backup power cost. This amount will be transferred from the Xcel Energy Grant Fund to the Electric Fund to reflect the entire cost

of the property. After discussion it was moved by Buyck, seconded by Schreck and carried unanimously to approve the invoice from MRES in the amount of \$370,308.00 to be paid out of the Electric Fund.

Wolfington reminded the Council the school used to run the Public Education Government (PEG) access channel. During recent school construction, they cut the line and have decided they no longer want to be responsible for its operation. It would cost the City \$18,000 to bring the PEG channel to City Hall. This would entail staff managing and scheduling what is broadcast. He said with today's technologies You Tube is being used by other cities. He said he has had conversations with churches and the school and they all have other platforms to get their information out there. This was discussed at strategic planning and it was recommended the City turn the channel back to Charter. After discussion, it was moved by Olson to turn back the local PEG channel to Charter Communication with the understanding the City finds a new forum for broadcasting City Council meetings. The motion was seconded by Buyck and the motion passed unanimously.

Next Wolfington said in 2011 the City paid to have a flood control mitigation project engineered for the Hawleywood Subdivision. The Council decided not to pursue the plan at that time. Last year, the Council opted to re-examine flood control in the subdivision. It would cost \$550,000 to build the flood control structures at a cost of 50% to the City and 50% to the homeowner with the possibility of grants going toward the homeowner's portion. He went on to say only 35% of homeowners participated in a recently conducted survey, and he didn't feel that was enough to move forward. After discussion, it was moved by Buyck, seconded by Schreck and carried unanimously to send a letter to the property owners informing them that the city will not be moving forward with any flood mitigation in the Hawleywood subdivision. Wolfington said the City will continue to watch the river in the spring, and have sand bags and an excavator on stand by as we have in the past.

Gens approached the Council. He said 7 years ago we built a new water plant. In the course of required water testing, we began experiencing problems passing the copper tests. Because of that, the Minnesota Department of Health has required the city to test 20 homes every 6 months. Several engineers have consulted with us on how to solve this problem. Staff has made several changes to chemicals and processes. The last change was moving from chlorine gas to sodium hyper chloride. The last round of testing, we finally passed the copper levels in all 20 samples. Gens said he is hoping with continued negative tests, we can eventually return to testing every 3 years.

Next Gens presented a Capital Authorization Request for a mini-excavator for the Line Department. He said it will be much easier for overhead to underground work for the linemen. After discussion, it was moved by Schreck, seconded by Olson and carried unanimously to approve the purchase of a mini-excavator from RDO Equipment in the amount of \$47,660.00.

Gens presented a second Capital Authorization Request for new dump truck for the Street Department. He said the current dump truck we have is worn out and when staff is using it, they lose the medium they are hauling. After discussion, it was moved by Olson, seconded by Buyck and carried unanimously to approve the purchase of a dump truck from Istate Truck Center, for the state bid in the amount of 88,374.00, and a dump truck box from TBEI Truck Bodies & Equipment International Inc. in the amount of \$57,577.00 which is also a State Bid.

Next was a pay request from KHC Construction Inc. for work in the Wastewater department. After discussion, it was moved by Schreck, seconded by Buyck and carried unanimously to approve pay request #2 to KHC Construction Inc. in the amount of \$93,214.77.

Gens presented several quotes he would like to go out for work in 2020. It was moved by Schreck, seconded by Buyck and carried unanimously to approve going out for the following quotes: bituminous paving, concrete work and tires.

Wolfington presented a contract with Upper Minnesota Valley Regional Development Commission (UMVRDC) for consultation and Economic Development services. The contract was

discussed. It was then moved by Schreck, seconded by Buyck and carried unanimously to approve the contract running January 1-December 31, 2020 as presented.

Next was an agreement with Flaherty and Hood for lobby efforts as well as to monitor the legislature for any bills coming before them referring to the Xcel Grant Fund. He stated the firm works with the Coalition of Greater Minnesota Cities as well as performs private work for individual cities. After discussion, it was moved by Buyck, seconded by Schreck and carried unanimously to approve the contract with Flaherty and Hood for services not to exceed \$16,000.00.

It was moved by Olson, seconded by Buyck and carried unanimously to approve the membership to Minnesota Municipal Utilities Association for 2020 in the amount of \$6,403.00.

Wolfington presented a purchase request for Benson sweatshirts as a fund raiser for the Beautify Benson project. The Mayor would like sweatshirts available for events this summer. It was moved by Buyck, seconded by Schreck and carried unanimously to approve purchasing new sweatshirts.

Next was a pay request for the 2019 Summer Recreation program from Community Education. It was moved by Schreck, seconded by Olson and carried unanimously approve the pay request to Community Education in the amount of \$25,655.24.

Next was a loan application to the EDA from Willmar Fabrication. The loan committee made a recommendation the EDA Board this morning to approve a loan request in the amount of \$200,000. Details were discussed. It was moved by Schreck, seconded by Buyck and carried unanimously to approve the loan request as follows: \$200,000, at a 4% interest rate, with a 10-year amortization and a 5-year balloon payment, a shared assignment of lease revenue on the east plant on Hwy 12 East, and a shared first on the mortgage on the west building at 2205 Hall Avenue with the Coop Credit Union, pending on a qualifying loan from the Coop Credit Union.

Councilmember Schreck offered the following resolution:

**RESOLUTION TRANSFERRING \$80,000 FROM
THE LIQUOR FUND TO THE GENERAL FUND
(RESOLUTION NO. 2020-04)**

WHEREAS, the City of Benson owns and operates a Municipal Liquor Store, and

WHEREAS, the City Council has budgeted to transfer \$80,000 from the Liquor fund to the General Fund for calendar year 2020.

NOW, THEREFORE BE IT RESOLVED that the City Council authorized the transfer of \$80,000 from the Liquor Fund to the General Fund.

Councilmember Buyck seconded the foregoing resolution and the following vote was recorded: AYES: Evenson, Schreck, Buyck, Olson. NAYS: None. Thereupon the Mayor Pro-Tem declared Resolution 2020-04 duly passed and adopted.

There being no further business to come before the Council upon motion by Schreck, seconded by Buyck and carried unanimously to adjourn the Council meeting at 6:29 p.m.

Mayor Pro-Tem

City Clerk

DRAFT

**MINUTES - BENSON CITY COUNCIL MEETING
SWIFT COUNTY-BENSON HEALTH SERVICES MEETING ROOM
MARCH 2, 2020**

The meeting was called to order at 5:30 p.m. by Mayor Collins. Members present: Jack Evenson, Terri Collins, Mark Schreck & Lucas Olson. Members Absent: Jon Buyck. Also present: City Manager Rob Wolfington, County Commissioners Gary Hendrickx, Pete Peterson, Ed Pederson, and Eric Rudningen, Kelsey Baker County Administrator, Don Wilcox Assistant City Attorney, Ashlie Bradley SCBHS Human Resources, Sarah Young SCBHS Nurse, Michele Samuelson SCBHS Administrative Assistant, Reed Anfinson Monitor News Editor, Ryan Bjerke Director of Strategies and Partnerships CentraCare, Joe Hellie CentraCare by phone; Tami Koosmann CentraCare by phone, George Eilertson Northland Securities, Kim Saterbak Swift County Auditor and Mark Hughes.

The purpose of the meeting today is to meet with the Swift County Commissioners and the Swift County-Benson Health Services (SCBHS) Board to discuss refinancing options and capital funding for SCBHS. A copy of the presentation was handed out. Bjerke, Enderson and McGinty-Thompson presented on the SCBHS existing debt restructure options and on SCBHS capital commitments. The historical background was presented related to the affiliation not taking place and the challenges presented related to debt restructuring. The roles and responsibilities of the various stakeholders were reviewed. Debt restructure options and assessment of each was provided. The option to refinance all debt with only tax-exempt bonds was presented as the preferred option and rationale for this recommendation were explained. Impact to the County was assessed by George Eilertson, Northland Securities. Ongoing capital commitments were reviewed, and existing sources of funding were identified. A recommendation summary was presented, and the next steps outlined. The floor was opened for discussion.

Discussion was held on the options presented and any other options that could be potentially researched. The timeline for the next steps was reviewed including a proposed resolution from the SCBHS Board to be presented to both the City of Benson and the Swift County Commissioners at their respective meetings on March 16 and March 17, 2020. Approval will be sought from both entities based on the resolution the SCBHS Board approves.

The Mayor asked for any changes to the agenda. A pay request from VESSCO, Inc. was added, and removal of the Fire Contracts from the agenda. It was moved by Evenson, seconded by Olson and carried unanimously to approve the amended agenda.

It was moved by Evenson, seconded by Schreck and carried unanimously to approve the following items on the consent agenda:

- February 18, 2020 City Council Minutes
 - January 13, 2020 EDA Minutes
 - Meander 2020 Sponsorship in the amount of \$200
 - Gambling Permit for Benson Golf Club Foundation Raffle - 5/19/2020
- Electronic Transfers:
- Payroll: \$105,461.33 – February 13, 2020
\$92,636.04 – February 27, 2020
 - Journal: \$7,498,660.63 – December 2019
\$1,619,114.32 – January 2020

There was no one with unscheduled business.

It was moved by Olson, seconded by Evenson and carried unanimously to approve supporting the

Food Shelf in the amount of \$300.

Wolfington recommended approval of a membership in the Great Plains Institute. The Bioeconomy Coalition of Minnesota is a program in the Great Plains Institute which aims to position Minnesota as a global leader in the bioeconomy with shared strategies. It was moved by Schreck, seconded by Evenson and carried unanimously to approve a membership in the Great Plains Institute in the amount of \$2,500.

Quotes for bituminous, concrete and tires for the 2020 season were reviewed. It was moved by Schreck, seconded by Olson and carried unanimously to approve the bituminous bid from Ferguson Asphalt in the amount of \$71.00 per ton.

It was moved by Evenson, seconded by Schreck and carried unanimously to approve the concrete quote from Molden Concrete in the amount of \$31,000.

It was moved by Olson, seconded by Schreck and carried unanimously to approve the tire quote from Midwest Machinery in the amount of \$7,645.31.

Councilmember Evenson offered the following resolution:

**RESOLUTION AUTHORIZING TRANSFER OF XCEL ENERGY GRANT DOLLARS FOR
ECONOMIC DEVELOPMENT PURPOSES
(RESOLUTION 2020-07)**

WHEREAS, the City Council of the City of Benson, County of Swift, State of Minnesota, received grant dollars from Northern State Power (Xcel Energy) as part of the Benson Power LLC biomass plant closing, and;

WHEREAS, these grant dollars are limited in use for the purposes of economic development, and;

WHEREAS, the Council has determined that sanitary sewer collection and treatment improvements quality as an economic development purpose, and;

WHEREAS, the 2019 Sanitary Sewer WWTP Filter project is an authorized use of grant dollars, and;

WHEREAS, the estimated cost of this project is \$600,000.

NOW, THEREFORE, BE IT RESOLVED that \$152,498.13 as itemized on the attached invoices to be transferred from the NSP Grant Fund to the Sewer Fund.

Councilmember Olson seconded the foregoing resolution and the following vote was recorded: AYES: Evenson, Schreck, Collins, Olson. NAYS: None. Thereupon the Mayor declared Resolution 2020-07 duly passed and adopted.

Next was a pay request from VESSCO, Inc. for work in the wastewater plant. It was moved by Evenson, seconded by Schreck and carried unanimously to approve the pay request to VESSCO, Inc. in the amount of \$37,687.00.

There being no further business to come before the Council upon motion by Evenson, seconded by Schreck and carried unanimously to adjourn the Council meeting at 7:09 p.m.

Mayor

City Clerk

MINUTES – BENSON PLANNING COMMISSION
FEBRUARY 3, 2020 AT 12:00 NOON

Members Present: Ron Laycock, Chuck Koenigs, Matt Mattheisen, Jack Evenson, Jon Buyck
Members Absent: Sue Fitz
Also Present: City Manager Rob Wolfington, Building Official Mike Jacobson and Stephanie Heinzig

The meeting came to order at 12:10 p.m.

Chairman Koenigs said there is an opening on the board, and Stephanie Heinzig submitted an application which is going to the City Council tonight. She is sitting in on today's meeting.

Koenigs asked for any additions to the agenda, to which there were none. It was moved by Laycock, seconded by Mattheisen and carried unanimously to approve the amended agenda.

It was moved by Laycock, seconded by Evenson and carried unanimously to approve the January 6, 2020 Planning Commission Minutes.

Comprehensive Plan

Wolfington discussed the possible zoning changes to several properties on the zoning maps. One particular piece of property is of interest to Stony Ridge Foods. Across the highway is a piece of property they would like to purchase and develop. This will need to be rezoned I-1 and would be an extension of the current Industrial zoning. Another area of particular interest is by the cement plant. They also would like to expand their property which will need to be rezoned as well. Other items of discussion are possibly annexing the old Rob's Motel property into the City next to Ambush Park, rezoning properties south of the hospital for possible expansion, Victory Addition development and the Sylte property south of Benson was discussed as well. Wolfington went on to explain the Sylte property is currently in an "Orderly Annexation Agreement" for 10 years. This agreement was established for a possible dairy plant that was looking to move to Benson, but didn't.

Wolfington discussed the next issue that will need to be evaluated for the Comp Plan and that is transportation in the City. There was discussion on expanding the runway at the airport to accommodate private jets and what that would entail. There was discussion on the flight pattern for the airport and the helipad

Other items listed were:

- Alliance & Kinder Morgan Pipelines and the plans to build a pumping station.
- The possibility of a new transmission line coming into Benson. Currently there is only one. A second line would allow for more electric power resources. If this happens it will require a public hearing before construction can begin.
- Corporate changes to CNH were discussed.
- 5G Network was discussed. Wolfington said small transmitters will need to be placed on street light poles to keep continuous service. It is a matter of time before we will have to address this. Wolfington said the transportation plan should recognize 5G.
- Walking trails – do we want to invest in more?

At this point it was decided another work session should focus on transportation. The next work session will be February 10, 2020 1:30-3:30 p.m. in the Council Chambers.

Adjournment

There being no other business, it was moved by Laycock, seconded by Evenson and carried unanimously to adjourn at 1:11 p.m.

Benson City Cemetery Board Minutes

Benson City Hall

October 16, 2019

Noon

Members Present: Judy Hoberg, Tim Mattheisen, Michelle Lee and Dennis Rohloff

Members Absent: Zane Anderson.

Also Present: Dan Gens, Duane Hopp, Glen Pederson and Val Alsaker

The meeting was called to order at 12:06 P.M. by Judy Hoberg.

It was moved by Lee, seconded by Mattheisen and carried unanimously to approve the June 19, 2019 Cemetery Minutes.

Clean up in the Cemetery was discussed. The flag poll will be taken to be painted. Plantings have all been taken out, hoses taken in and water shut off. Hoberg went on to say one of the laminated flyers is outdated. Val will get a current one to Duane. Hoberg said people still do not know where to go for information. It was moved by Mattheisen, seconded by Rohloff and carried unanimously to have a sign made and placed on the kiosk that says "Information" to draw visitor's attention to the kiosk. The trim needs painting on the mausoleum. There was too much rain, and time ran out for this year, but will be done in the spring.

Hoberg gave an update on the stones that Rausch has repaired. There are 4 still at their shop and should be put in place yet this year. She estimates we spent up to \$2,900 out of the \$3,000 stone repair budget. She asked if the \$100 could be carried forward to next year. Glen Pederson, Director of Finance joined the meeting and stated it cannot be carried into 2020.

Next was the 2020 stone repair budget. It was moved by Mattheisen, seconded by Lee and carried unanimously to request \$3,500 for stone repair in the 2020 budget. Hoberg said the area behind the mausoleum is the next suggested area to concentrate on stone repairs.

Family donations for stone repair were discussed. It is difficult to track down family members of older stones to see if there is interest in donating toward fixing the stones that are in disrepair. It was discussed to possibly advertise for donations toward repair of the old stones, in hopes of preserving the history there.

2020 board members were discussed. Lee and Hoberg have served two consecutive terms and must take a year off. Mattheisen's first term is up at the end of 2019. He agreed to apply for another term. He also said he would approach someone to apply for the board.

The next meeting will be held Wednesday, March 11, 2020 at noon in the Council Chambers.

There being no other business, it was moved by Lee, seconded by Mattheisen and carried unanimously to adjourn the meeting at 12:44 p.m.

Benson City Cemetery Board Minutes

Benson City Hall

December 4, 2019

Noon

Members Present: Judy Hoberg, Michelle Lee and Dennis Rohloff

Members Absent: Tim Mattheisen, Zane Anderson.

Also Present: Duane Hopp and Val Alsaker

The meeting was called to order at 12:07 P.M. by Hoberg.

The reason for meeting today is to determine how to appropriate a \$10,000 donation to the Cemetery. The donation came from the Maanum Family Trust set up by Con and Lyla Maanum. The family said they do not want the money to go into the perpetual care fund, as the interest from the donation is the only thing that can be spent in a year.

Items discussed were painting, replacing the doors and shingling the mausoleum, painting the flag pole and stone repairs. It was determined the flag pole and mausoleum repairs are considered a maintenance expense.

After discussion, it was moved by Rohloff to earmark the \$10,000 donation money to stone repairs, starting with fixing the Maanum family stones if needed. The motion was seconded by Lee and the motion carried.

There being no other business, it was moved by Lee, seconded by Mattheisen and carried unanimously to adjourn the meeting at 12:44 p.m.

CITY OF BENSON
APPLICATION FOR APPOINTMENT TO CITY BOARDS OR COMMISSIONS

Dear Applicant:

We welcome you as an applicant for one of the City's boards or commissions. These groups play a very important role in Benson City Government. These boards and commissions serve as advisory bodies to the Benson City Council. They provide information and recommendations to the City Council so the Council can make sound decisions regarding issues and policy matters.

Please fill out the information requested below. You are encouraged to attach any additional information which you believe qualifies you for appointment to the board or commission you have selected.

BOARD OR COMMISSION PREFERENCE:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Airport Advisory Commission | <input type="checkbox"/> Housing & Redevelopment Authority |
| <input type="checkbox"/> Benson Area Tourism Board | <input type="checkbox"/> Library Board |
| <input checked="" type="checkbox"/> Cemetery Board | <input checked="" type="checkbox"/> Park Board |
| <input type="checkbox"/> Economic Development Authority | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Hospital Board | <input checked="" type="checkbox"/> Utilities Board |

RETURN APPLICATION TO: Office of the City Manager
City of Benson
1410 Kansas Avenue
Benson, MN 56215
Telephone: 320-843-4775
Date Received: / /

PERSONAL INFORMATION:

Name LARRY SMITH Address 402 9TH ST N. BENSON
Telephone: Home 843 4640 Business 843 4640 Zip 56215
How long have you been a resident of Benson? 60 YEARS
Have you served previously on any of Benson's boards or commission? YES NO
Have you served previously on any city board/commission in any other community? YES NO
Are any members of your immediate family in the same household presently employed by the City of Benson or serving on any of the City's boards or commissions? YES NO
Occupation: RPT Name of Employer: METRO TV S.S.

I am a member of the following civic organizations: _____

Patrick's Pub & Grill
1301 Pacific Ave
Benson, MN 56215

March 10, 2020

Kid Day Street Dance Proposal
Friday and Saturday July 17th & 18th, 2020

Patrick's Pub & Grill would like to close down 13th Ave between Patrick's and Jimmy's Pizza from Pacific Ave to Kansas Ave, from the hours of 6 am Fri. July 17 until Sunday Morning July 19. We would like to do the Street Dance on Friday night and the Bean Bag Tournament on Saturday afternoon. This will accommodate plenty of time for setup, breakdown and cleanup for the function. We would also like to;

- * Setup for outdoor beer/liquor garden in designated area for both nights
- * Host an afternoon Adult Bean Bag Tournament on Saturday at 4 pm
- * Outdoor grill for Brats, Burgers
- * Have a band play (I Witness) from 8:45 PM - 12:45 AM on Friday

Patrick's will provide,

- * Proof of insurance
- * Police presence
- * Picnic tables, band stage etc....

We are looking forward to hosting this fun event on Kid Day! We really enjoy doing this annual event for the residents of Benson!!

Sincerely,

Terry, Jen & Nate Sullivan, Patrick's Pub & Grill

Womens locker room remodel and racquetball court floors refinishing :

Locker and toilet partion removal and reintall	Board Members
Carpet, vanity and floor tile demolition	Board Members
Ceiling and wall paint labor	Board Members
Misc. carpentry labor	Board Members
Ceiling and wall paint	\$500
Shower pan replacement and ceramic tile patch	\$1,800
Vanity top trim and supports	\$200
Flooring	\$2,500
Exhaust fan replacement	\$400
Misc.	\$400
Racquetball court floors	<u>\$3,200</u>
Total	\$9,000

This is the proposed budget for our upcoming project to continue to upgrade and maintain the City owned Racquet and Fitness Center. We appreciate your participation in our past projects and hope you will continue to support our efforts. Thank you for considering our project.

Sincerely,

Volunteer Board Members

Jon Hawley, Rob Hoffman, Bob Erdman, Paul Beyer, Mary Weckwerth,
Steve Ricard, Joe Carruth, Kent Bosch, Bradley Neuhaus



Swift County Benson Health Services

Existing Debt Restructure
Capital Commitments

Attendees: Hospital District, County and City

3/2/2020



Agenda

Introductions & Goals of Meeting

Debt Restructure:

- Situation
- Background
- Assessment
- Options for Stakeholder Action

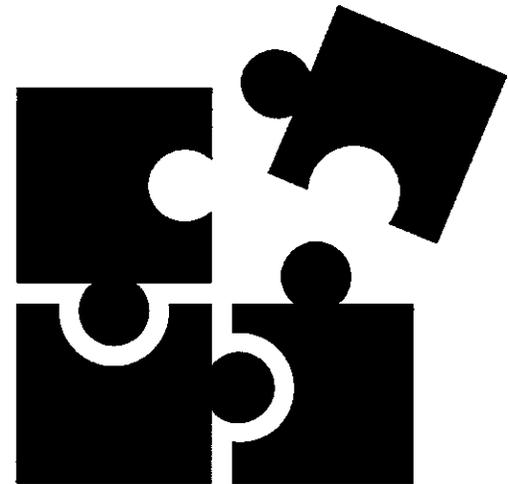
Ongoing Capital Needs and Commitment

Discussion &
Action: Board Resolution

Next Steps

Goals & Objectives

- A. Enhance financial viability of SCBHS & ROI by exploring options to restructure debt.
- B. Decrease debt expense through lower interest rate options
- C. Explore flexibility within debt options as healthcare market evolves
- D. Solidify structure of ROI within Hospital District
- E. Provide options to stakeholders (District, City and County)
- F. Funding of on-going capital needs



Situation: Affiliation Did Not Occur

Positive Momentum:

- Management Agreement in place
- Employees transferred to Carris/CCH 1/1/2020
- EPIC EMR installation 11/7/2020 funded by CCH/Carris
- Enhanced financial performance (RHC, 340b)
- ScandiHaven project completed with favorable occupancy rate
- New Ambulance
- Foundation Capital Campaign

Continued Challenges:

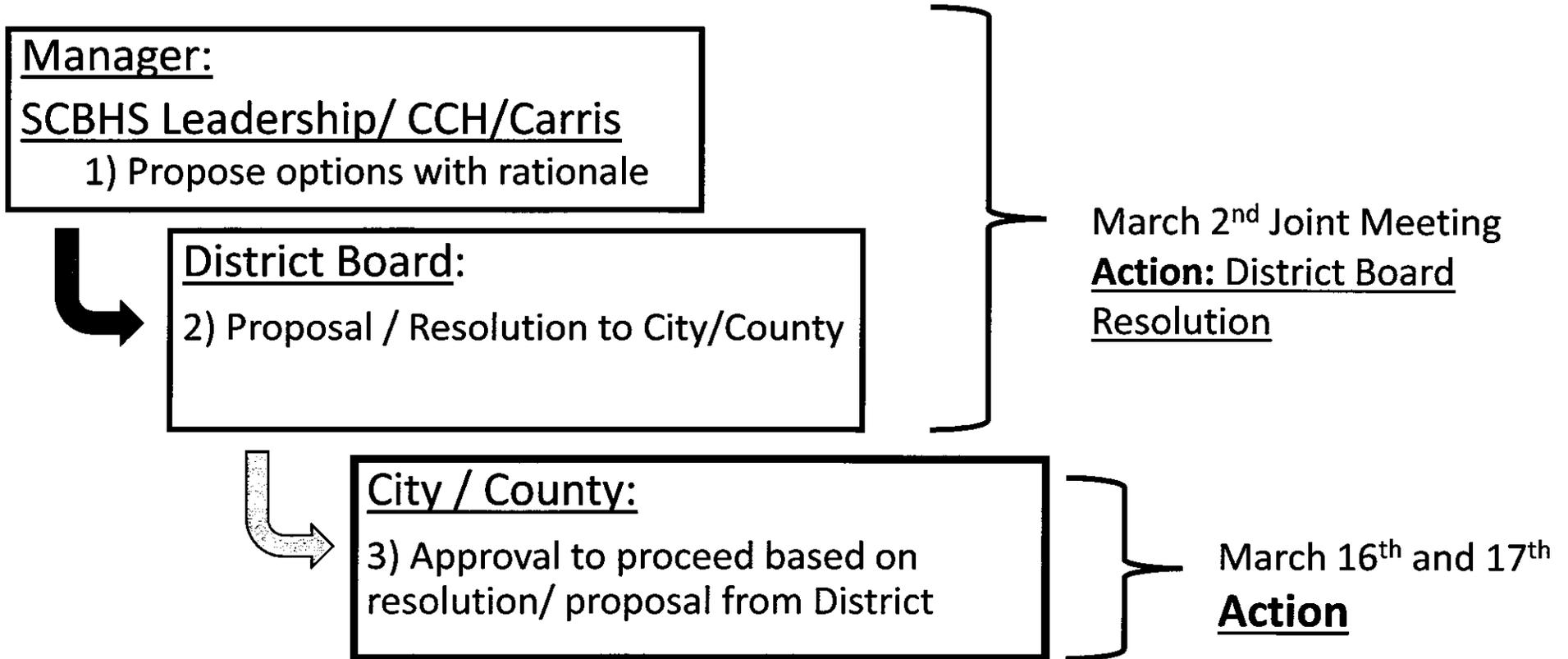
- Debt levels and interest expense
- Higher than market interest rates on debt (GO backing could decrease interest rates)
- Capital needs \$5M over next 1-5 yrs.
- Inpatient volumes / market trending downward
- Governmental programs at risk (CAH, RHC, 340b)

Situation: Current Debt Structure

Name	Amount	Current Rate	Purpose
Sonsteng	750,000	3.5%	ROI- Sonsteng Senior Living
REED	972,678	4.2%	ROI- Sonsteng Senior Living
County Loan/Appropriation	1,373,222	2%, resets every 5 years	Clinic Expansion
2007 Bonds Refinanced in 2014 (GO) County	4,820,000	2.75% - 3.75% max	Surgery Center/Main Entrance
2013 Bonds	260,000 1,625,000	5.49% minority tax-exempt 6.24% majority taxable	Therapy Expansion Clinic
Bremer Loan Bremer USDA	648,000 6,704,000	5.77% fixed until 2024	ROI- Sonsteng Senior Living
Total	17,152,900		

Situation:

Stakeholder Roles & Responsibility, Process with 30-day Plan

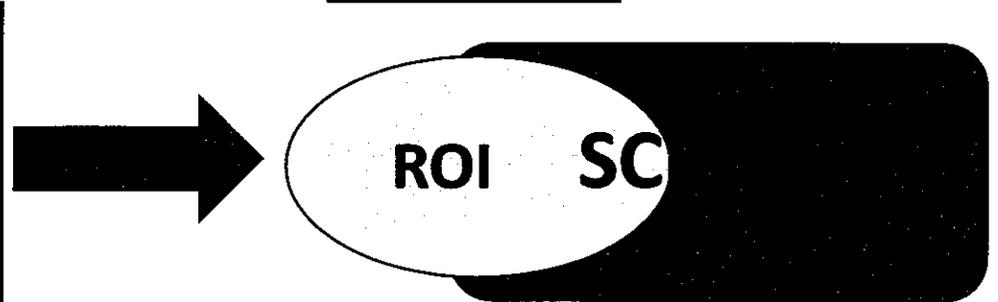


Situation: ROI and SCBHS District Structure

Current



Proposed



- ROI is a separate 501c3 from District
- Proceeding with refinancing ROI debt will be more challenging unless certain structure changes occur.

Action Needed:
✓ ROI and SCBHS District Boards need to make formal resolution

Background



Interest rates in market are trending down near historical lows = opportunity to restructure debt



Current debt expense negatively impacting ongoing operating performance of ROI and SCBHS



ROI debt through Bremer USDA option is not favorable in comparison to General Obligation (GO) backed bonds



Deadline approaching for USDA guaranty (End of March)

Assessment: Debt Restructure Proposal

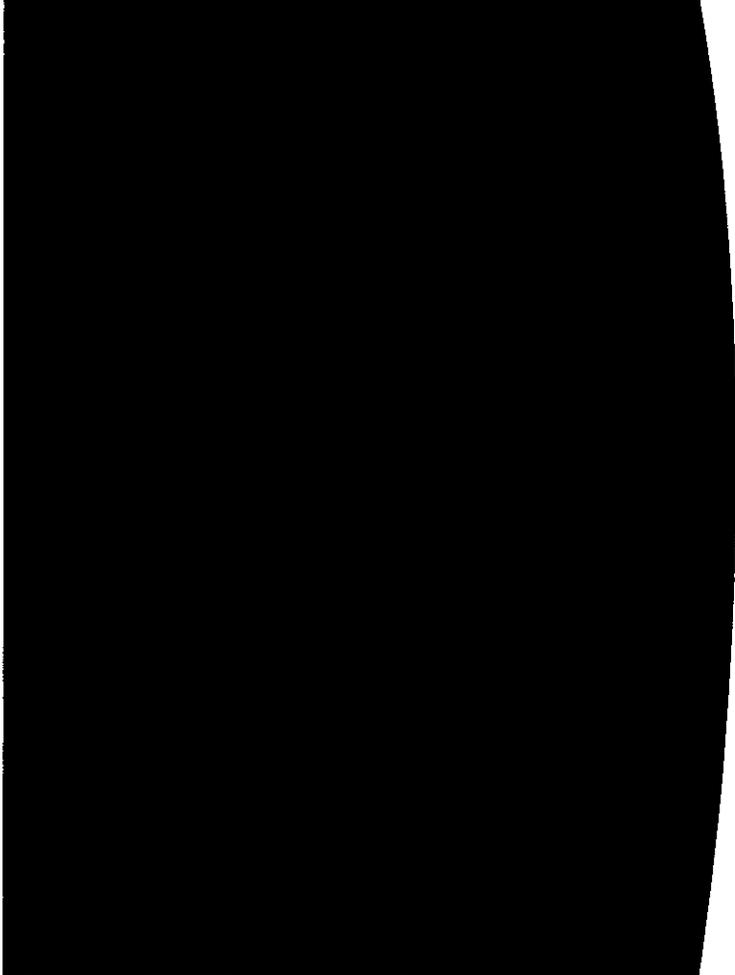
	Name	Amount	Rate	New Bond Rates
No Change	Sonsteng	750,000	3.5%	NA
	REED	972,678	4.2%	NA
	County Loan/Appropriation	1,373,222	2%, resets every 5 years	NA
	2007 Bonds Refinanced in 2014 (GO) backed County	4,820,000	2.75% - 3.75max	NA
Refinance	2013 Bonds	260,000	5.49% minority tax-exempt	2.12% Tax Exempt Bonds
		1,625,000	6.24% majority taxable	
	Bremer Loan Bremer USDA	648,000 6,704,000	5.77%	2.12% Tax Exempt Bonds
	Total	17,152,900		

Assessment: Debt Restructure Options:

Option 1	Option 2	Option 3
Do Nothing	Refinance <u>all</u> debt with <u>ONLY</u> Tax-Exempt Bonds	Refinance with <u>MIX</u> of Taxable and Tax-Exempt Bonds
<p><u>Observations:</u></p> <p>Most Risky due to negative impact on operations short term and long-term</p>	<p><u>Observations:</u></p> <ul style="list-style-type: none"> ▪ Most interest savings to support operations and cash for capital needs. ▪ In early years, interest savings is approximately \$300K ▪ \$5.0M over life of Bonds ▪ Less flexibility as healthcare and relationships evolve 	<p><u>Observations:</u></p> <ul style="list-style-type: none"> ▪ Considerable interest savings to support operations and cash for capital needs ▪ In early years, interest savings is approximately \$275K ▪ \$4.4M over life of Bonds ▪ Most flexibility as healthcare and relationships evolve

Recommendation:

Option 1	Option 2	Option 3
<p>Do Nothing</p>	<p>Refinance <u>all</u> debt with <u>ONLY</u> Tax-Exempt Bonds</p>	<p>Refinance with <u>MIX</u> of Taxable and Tax-Exempt Bonds</p>
<p><u>Observations:</u></p>	<p><u>Observations:</u></p>	<p><u>Observations:</u></p>
<p>Most Risky due to negative impact on operations short term and long-term</p>	<ul style="list-style-type: none"> ▪ Most interest savings to support operations and cash for capital needs. ▪ In early years, interest savings is approximately \$300K ▪ \$5.0M over life of Bonds ▪ Slightly less flexibility as healthcare and relationships evolve 	<ul style="list-style-type: none"> ▪ Considerable interest savings to support operations and cash for capital needs ▪ In early years, interest savings is approximately \$275K ▪ \$4.4M over life of Bonds ▪ Most flexibility as healthcare and relationships evolve



Refinancing would result in an annual interest savings of \$275K-\$300K per year and \$5M over life of the bond.



Two issuances of GO tax-exempt bonds (1) 2013 bonds (2) ROI; may allow for flexibility as the healthcare market evolves.



Decreasing debt expense would make affiliation more attractive; resulting in decreased lease expense under an operating lease arrangement.

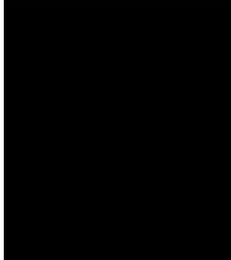
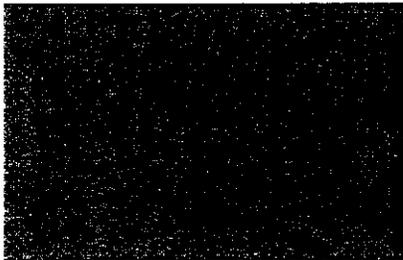
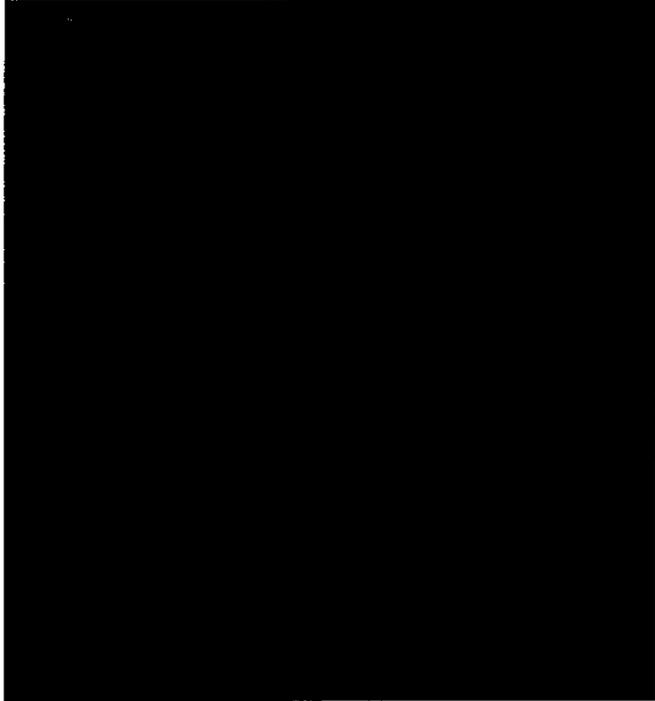


Based on current bond ratings and interest rates, refinancing debt would result in \$5.0M favorable impact over life of existing debt; facilitating decrease risk to the City/County if operations from SCBHS cannot cover debt expense.

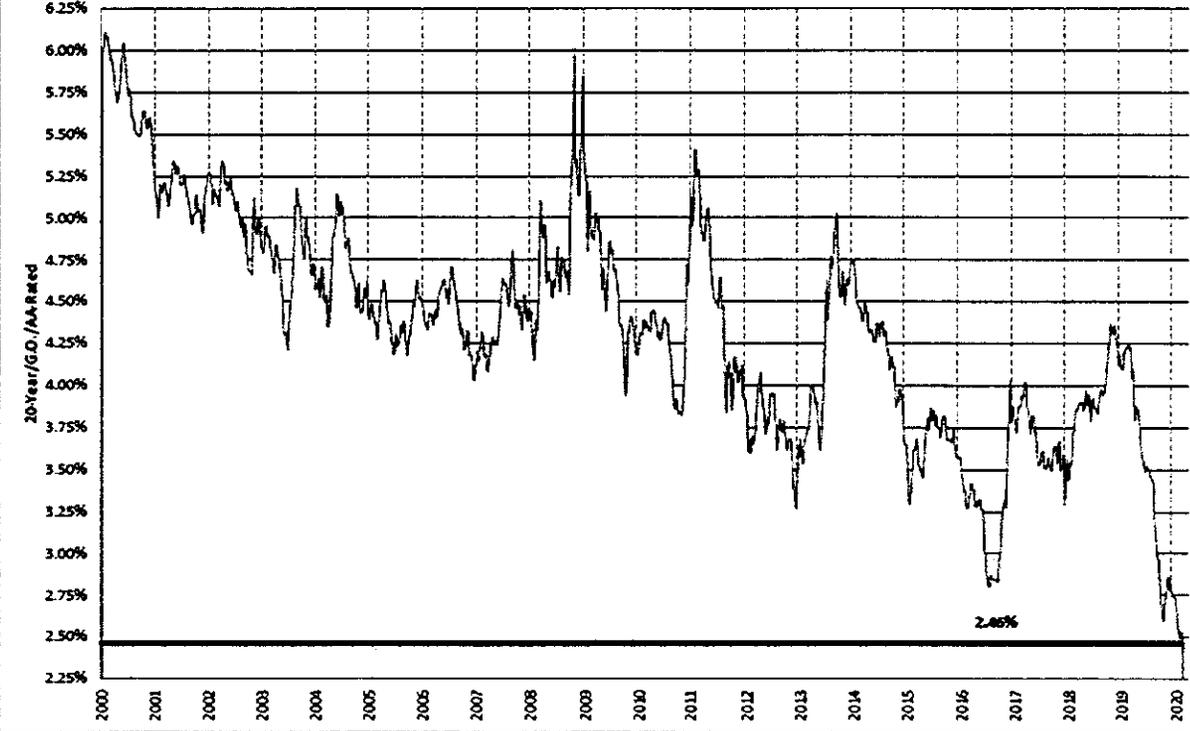
Assessment: Impact to County



-
- Swift County has an existing AA- bond rating with Standard & Poor's
 - The key benefit of bond issues with a general obligation pledge and bond rating is lower interest rates
 - One of the key indices that the bond rating agencies review is a municipality's direct debt (County's debt) plus the indirect debt (school districts, cities, special districts) as a percentage of market value
 - Swift County's existing direct debt to market value is approximately 0.61% / By refunding the Hospital Bonds the ratio is 0.96%
 - The existing indirect debt in Swift County to market value is 1.83%
 - The existing total direct and indirect debt to market value (excluding revenue supported debt) is 2.44% / By refunding the Hospital Bonds the ratio is 2.79%



Bond Buyer's Index 2000 to Present



Source: Data compiled by Northland Securities from published Bond Buyer's GO 20-Bond Index

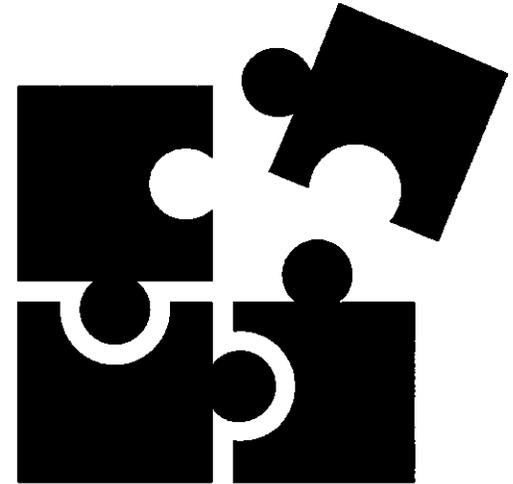


150 South 5th Street, Suite 3300, Minneapolis, MN 55402
Main 612-851-5900 / www.northlandsecurities.com
Member FINRA and SIPC, Registered with SEC and MSRB

Goals & Objectives

- ✓ Enhance financial viability of SCBHS & ROI by exploring options to restructure debt.
- ✓ Decrease debt expense
- ✓ Explore flexibility within debt options as healthcare market evolves
- ✓ Solidify structure of ROI and Hospital District
- ✓ Provide options to stakeholders (District, City and County)

Funding on-going capital commitments

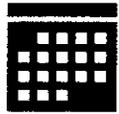


Ongoing
Capital
Needs 1-5
years

CentraCare Foundation/Operations	SCBHS	Software	EMR System Upgrade	1,600,000
	Pharmacy	Building	Compliance	300,000
				1,900,000
City of Benson	Facility	Building	Roof repairs/upgrades	300,000
	Facility	Mechanical system	Air Handlers	450,000
	Facility	Mechanical system	Control System upgrades	200,000
	Facility	Mechanical system	Boiler Replacements	300,000
				1,250,000
Foundation Operations Grants CentraCare	Pharmacy	Medical equipment	Omniceil dispensing units	305,000
	Lab	Medical equipment		50,000
	Radiology	Medical equipment	Lease through CMDI	260,000
	Surgery	Medical equipment	Replace 2007 equipment	300,000
	Nursing/Inpatient	Medical equipment	Beds/Nurse Call System	150,000
				1,065,000
Foundation/Operations/Grants	Facility	Building	ER Upgrade	950,000
	Total			4,905,000

Recommendation Summary

- 1) Hospital District Resolution to proceed with refinancing portions of SCBH & ROI debt.
 - I. Bremer ROI Bonds refinance with Tax-exempt GO bonds
 - i. Bond covenants to address separation of business function between senior living vs. hospital/clinic
 - II. 2013 bonds refinanced as separate tax-exempt GO backed bonds from ROI debt.
 - III. Maintain Sonsteng, REED, County and 2014 Bonds as low interest debt vehicles.
- 2) City support capital of \$1.3M over 2-year period
- 3) Structure ROI within Hospital District to facilitate bonding capability



Next Steps:

- 1) Resolution from SCBHS Board to City and County : (March 3rd)
- 2) City and County Action: (March 16th and 17th)
 - i. City = Capital Commitment
 - ii. County = proceed with refinance bonds with (GO) general obligation backing
- 3) District and ROI structure: (March – June)
- 4) Execute : Bond Counsel and Northland Securities: (Actions March – June) (Completed by June)

⋮ Discussion &
⋮ Resolution





Thank you

RESOLUTION NO. 2020 - 2

WHEREAS, the Swift County – Benson Hospital Board has reviewed the options available to restructure the existing debt of the hospital district and of Residential Options, Inc. and has received the report of the finance committee relative thereto; and,

WHEREAS, it is the opinion of the board that restructuring all or part of the existing debt is in the best interests of Swift County - Benson Hospital and that the option best suited to complete the process is consists of the following components:

1. The 2007 bonds refinanced in 2014 with a current balance of \$4,820,000.00 and the outstanding debts to the Robert Sonsteng Foundation in the amount of \$750,000.00, REED in the amount of \$972,678.00 and Swift County in the amount of \$1,373,222.00 will remain in place and repaid according to their respective terms.
2. The 2013 bonds with a current balance of \$260,000.00 (tax-exempt) and \$1,625,000.00 (taxable) the Bremer Bank loan with a current balance of \$648,000.00 and the Bremer Bank/USDA guaranteed loan with a current balance of \$6,704,000.00 will be refinanced through the issuance of tax-exempt bonds with the G.O. backing of Swift County.
3. The City of Benson will pledge approximately \$1,300,000.00 toward the cost of capital improvements to the hospital facility including, roof repairs and upgrades, air handlers, control system upgrades and boiler replacement, over a period of two (2) years.
4. The Scandi Haven facilities presently owned by Residential Options, Inc. will be transferred to Swift County - Benson Hospital.

and,

WHEREAS, the Swift County - Benson Hospital has the power to restructure its existing debt only with the approval of the Benson City Council and of the Swift County Board; and,

WHEREAS, a necessary component of the debt restructuring plan is the willingness of the Swift County Board to provide the county's GO backing for the bonds to be sold and the willingness of the City of Benson to fund certain capital improvements to the facility to be made by the hospital over a period of two years in the approximate amount of \$1,300,000.00.

NOW THEREFORE IT IS HEREBY RESOLVED

1. That the debt restructuring plan presented to the board and described above is hereby approved.

2. That the debt restructuring plan as approved be sent to the Benson City Council and the Swift County Board with a request that the plan be considered and approved by the Benson City Council at its next regular meeting on March 16, 2020 and by the Swift County Board at its next regular meeting on March 17, 2020.

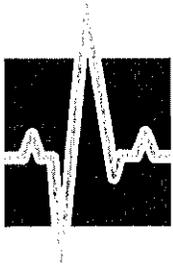
3. That, upon approval by the Benson City Council and the Swift County Board of the debt restructuring plan, the staff take all necessary action to transfer the Scandi Haven facilities presently owned by Residential Options, Inc. Swift County – Benson Hospital and to put the proposed debt restructuring plan into effect.



Patty Schreck, SCBH Board Chair



Date



**SWIFT COUNTY - BENSON
HEALTH SERVICES**

Swift County - Benson Health Services
1815 Wisconsin Avenue
Benson, MN 56215

March 2, 2020

City of Benson,

The SCBH foundation annual fundraiser "Emerald Eve" is planned for April 3rd, 2020.

We are looking for items for the silent auction. Would you be willing to donate a family outdoor pool pass for the 2020 season?

Thank you,

Jon Hawley,
Foundation Board Member

City of Benson 2020 URD Material List Quotes

"ELECTRIC UNDERGROUND CONVERSION"
PARTS LIST
2020 PROJECT

<u>Quantity</u>	<u>Description</u>	<u>Cost</u>	<u>Quote Awarded to</u>
50	200a Meter Sockets	\$5,900.00	DSG
1040'	4" Boreguard	\$3,744.00	DSG
5500'	1/0 Primary Wire	\$12,556.50	IRBY
10,000'	4/0 Secondary Wire	\$15,790.00	IRBY
4000'	2" Interduct	\$2,880.00	JT Services
5000'	1.25" Interduct	\$1,900.00	JT Services
6	Secondary Peds	\$1,187.00	JT Services
48	1/0 Primary Elbows	\$1,514.40	BSE
25	4 Point Junctions	\$3,291.00	BSE
5	3 Phase Sec. Cab.	\$5,656.78	JT Services
5	3 Phase Ground Sleeves	\$1,372.50	JT Services
3	Single Phase Sec. Cab.	\$1,482.90	JT Services
	10% add on for freight and taxes	\$5,727.51	
Total:		\$63,002.59	

**CITY OF BENSON
CAPITAL AUTHORIZATION REQUEST**

1 Fund: Water / WW / storm Department: PWD
 Prepared by: Dan Gens Date: 3/6/2020
 Describe Proposed Capital Expenditure: Push camera

Does Proposed Expenditure Replace Existing Equipment? NO If Yes, Describe Use of Replaced Equipment: _____

2 If Included in Capital Improvements Program: What Year: _____ What Heading: _____ Budgeted Amount: \$ _____	3 Total Cost: \$ _____
	-Trade-in (if applicable): \$ _____
	+Net Book Value (depreciated value): +\$ _____
	=Net Capitalized Cost: = \$ <u>9468⁰⁰</u>

4 Justification of the Expenditure: (Main Objectives and Assumptions)

A push camera is a useful tool for sewers + storm among other things. We hire out when needed currently. The ~~the~~ cost of new would be paid back in about 2 years compared to hiring out. It also improves time and speed.

A push camera will also be needed to view the current project where residential flooding occurred.

5 Approval Section:

Action taken: _____

	Signature	Date
Department Supervisor	<u>Dan Gens</u>	<u>3/6/2020</u>
Division Director	_____	_____
City Manager	_____	_____

City Council Approval (If Applicable) _____ Council Meeting _____



A Copperhead Company

PO Box 1081 Monticello, MN 55362
 Ph 877-544-2700 Fax 763-271-3694

Quote

Date	Quote #
3/3/20	10169

Name / Address
Swift County Dan Gens 1410 KANSAS AVENUE BENSON, Minnesota 56215

Ship To
Swift County Dan Gens 1410 KANSAS AVENUE BENSON, MN 56215

Terms	FOB
Net 30	Warehouse

Item	Description	Qty	Cost	Total
CI-VC6-C200A-D...	Vivax Metrotech vCam 6-HD, Includes Control Module, Reel, 200' of 12mm Pushrod, D46-HD	1	9,248.00	9,248.00
Shipping	Shipping & Handling	1	220.00	220.00
	Training Included			
	Lead Time 7-10 Business Days			

Thank you for your business. Quote pricing is valid for 90 days.

ATTENTION: Copperhead Innovations has changed its name to Utility Logic. Please update your records.

CITY OF BENSON CAPITAL AUTHORIZATION REQUEST

1	Fund: <u>Capital</u>	Department: <u>Parks</u>
	Prepared by: <u>Don Gens / Duane Hopp</u>	Date: <u>3/10/2020</u>
	Describe Proposed Capital Expenditure: <u>Replace riding mower in parks</u>	
	Does Proposed Expenditure Replace Existing Equipment? <input type="checkbox"/> If Yes, Describe Use of Replaced Equipment: _____	

2	If Included in Capital Improvements Program:	3	Total Cost: <u>\$ 34,750⁹³</u>
	What Year: <u>2020</u>		-Trade-in (if applicable): <u>-\$</u>
	What Heading: <u>Parks / mower</u>		+Net Book Value (depreciated value): <u>+\$</u>
	Budgeted Amount: <u>\$ 40,000⁹³</u>		=Net Capitalized Cost: <u>=\$ 34,750⁹³</u>

4 Justification of the Expenditure: (Main Objectives and Assumptions)

Every so often Parks needs a new mower due to age and use. We are not going to trade in the old mower as it has more value as a back-up than a trade-in. Duane brought his own mower in last year and we used dog park mower.

5 Approval Section:

Action taken: _____

	Signature	Date
Department Supervisor	<u>Duane Hopp</u>	<u>3/10/2020</u>
Division Director	_____	_____
City Manager	_____	_____

City Council Approval (If Applicable) _____ Council Meeting _____



GM - 062117, CE - 040319, AG - 021815
 NJPA Arkansas 4600041718
 NJPA Delaware GSS-17673
 Nebraska 14777 (OC)
 Mississippi (CE Only) 820036654

F2690 WEB QUOTE #1546858
 Date: 1/29/2020 11:36:16 AM
 -- Customer Information --
 Peterson, Glen
 City of Benson
 duane.hopp@city.co.swift.mn.us
 320-843-4775

Quote Provided By
 HAUG KUBOTA, LLC
 Wade Fernelius
 3585 HWY. 12 E.
 WILLMAR, MN 56201
 email: wadefernelius@haugkubota.com
 phone: 3202126142

-- Standard Features --

-- Custom Options --



F Series F2690

*** EQUIPMENT IN STANDARD MACHINE ***

DIESEL ENGINE

Model #D1105
 3 Cyl., 1123 cu. cm.
 +24.8 Gross Eng. HP
 @3000 Eng. RPM

CARB Certified

Alternator -- 40 Amps
 Hand Throttle
 Dual Element Air Cleaner

OPERATING FEATURES

Tilt Steering Wheel
 Power Steering
 Deluxe Suspension Seat
 w/ 4 Adj. Controls

HYDRAULICS

Open Center -- Gear Type
 2 Point Hitch Lift
 Cap at Lift Point -- 573 lbs
 8.6 GPM Hyd. Pump Cap.
 6 GPM Remote Outlet

HYD. INDEPENDENT PTO

Hyd. Multi-Disc PTO
 Single Speed PTO
 2545 rpm @ 3000 Eng. rpm

+ Manufacturer Estimate

TRANSMISSION

Hydrostatic Drive (F2/R2)
 Forward Speed -- 0 - 12.5 mph
 Reverse Speed -- 0 - 6.8 mph
 Front Differential Lock

FLUID CAPACITY

Fuel Tank 16.1 gal
 Cooling System 4.9 qts
 Engine Oil 3.7 qts
 Transmission and Hydraulics 14.8 qts

SAFETY EQUIPMENT

2 Post Foldable ROPS w/
 Retractable Seat Belt
 ROPS meet ISO and OSHA
 Safety Start Switch
 Operator Presence Control
 Parking Brake
 Overheat Alarm Buzzer

INSTRUMENTS

Liquid Crystall Display (LCD) Panel
 Hour Meter
 Electric Fuel Gauge
 Temperature Gauge
 Easy Checker™
 Oil Light
 Charge Light
 Glow Plug Light

SELECTED TIRES

AR8641 & AF9398A
 FRONT - 24x12.00-12 R3 Maxxis Pro Tech
 REAR - 18x9.50-8 R3 Kenda Super Turf K500

Boxer Cab

F2690 Base Price: \$20,004.00

(1) SUSPENSION SEAT F8280-SUSPENSION SEAT	inc.
(1) ROTARY BROOM FOR L2180-1/F5212 Q.H. L2163-ROTARY BROOM FOR L2180-1/F5212 Q.H.	\$3,867.00
(4) FRONT SUITCASE WEIGHT BL8060-1-FRONT SUITCASE WEIGHT	\$284.00
(1) 72" MOWER DECK FOR F SERIES TRACTOR RCK72P-F39-72" MOWER DECK FOR F SERIES TRACTOR	\$4,517.00
(1) HYDRAULIC VALVE FOR IMPLEMENTS WITHOUT CATCHER F8283-HYDRAULIC VALVE FOR IMPLEMENTS WITHOUT CATCHER	\$459.00
(1) REMOTE HYDRAULIC KIT F5216-REMOTE HYDRAULIC KIT	\$179.00
(1) MALE QUICK HITCH (F-SERIES) F5212A-MALE QUICK HITCH (F-SERIES)	\$319.00
(1) HALF PTO SHAFT / F-SERIES COM MWR F2524-HALF PTO SHAFT / F-SERIES COM MWR	\$229.00
(1) FRONT WEIGHT BRACKET BX8064A-FRONT WEIGHT BRACKET	\$103.00
(4) FRONT WEIGHT BOLT KIT (REAR FOR F) BL8062-FRONT WEIGHT BOLT KIT (REAR FOR F)	\$36.00
Configured Price:	\$29,997.00
Sourcewell Discount:	(\$6,599.34)
SUBTOTAL:	\$23,397.66
Dealer Assembly:	\$626.17
Freight Cost:	\$600.00
PDI:	\$250.00
Suspension Seat Return Credit	(\$315.90)
New Air Ride Seat	\$843.00
Air Ride Seat Installation	\$150.00
Boxer Cab	\$7,400.00
Boxer Cab Freight	\$1,000.00
Boxer Cab Installation	\$800.00

Total Unit Price: \$34,750.93

Quantity Ordered: 1

Final Sales Price: \$34,750.93

**Purchase Order Must Reflect
the Final Sales Price**

To order, place your Purchase Order directly with the quoting dealer

*All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.



**CITY OF DENVER
CAPITAL AUTHORIZATION REQUEST**

1 Fund: Capital/Parks Department: Parks
 Prepared by: Dan Gens/Duane Hepp Date: 3/10/2020
 Describe Proposed Capital Expenditure: Replace Parks tractor mower

Does Proposed Expenditure Replace Existing Equipment? If Yes, Describe Use of Replaced Equipment: trade-in

2 If Included in Capital Improvements Program:
 What Year: Part of 2020
 What Heading: mower
 Budgeted Amount: \$ 5000⁰⁰

3 Total Cost: \$ 43,473.38
 -Trade-in (if applicable): \$ 18,900⁰⁰
 +Net Book Value (depreciated value): +\$ _____
 =Net Capitalized Cost: = \$ 24,573.38

4 Justification of the Expenditure: (Main Objectives and Assumptions)
 We had hoped to push this off till next year but thing broke down. It would cost about half as much to fix as replace and still not be right. Can squeeze into budget as there was extra money in Park capital. This equipment does all the spraying and fertilizing and we can't keep up without it.

5 Approval Section:
 Action taken: _____
 Department Supervisor Dan Gens Signature Duane Hepp Date 3/10/2020
 Division Director _____
 City Manager _____

City Council Approval (If Applicable) _____ Council Meeting _____



GM - 062117, CE - 040319, AG - 021815
 NJPA Arkansas 4600041718
 NJPA Delaware GSS-17673
 Nebraska 14777 (OC)
 Mississippi (CE Only) 820036654

L4760HSTC WEB QUOTE #1552364
 Date: 2/7/2020 8:40:08 AM
 -- Customer Information --
 Peterson, Glen
 City of Benson
 duane.hopp@city.co.swift.mn.us
 320-843-4775

Quote Provided By
 HAUG KUBOTA, LLC
 Wade Fernelius
 3585 HWY. 12 E.
 WILLMAR, MN 56201
 email: wadefernelius@haugkubota.com
 phone: 3202126142

-- Standard Features --

-- Custom Options --



L Series L4760HSTC
 *** EQUIPMENT IN STANDARD MACHINE ***

DIESEL ENGINE

Model # V2403CRE4GL5/GL6Tier
 IV Engine
 Common Rail Direct Injection
 w/ DPF and EGR
 4 Cyl., 148.5 cu. in.
 ^ 47.0 Net Eng. HP
 ^ 39.5 PTO HP
 @ 2600 Eng. rpm
 12V 40Amp - 582CCA
 Radial Air Flow Cooling
 Dual Air Cleaner Element

POWER TAKE OFF

1 Speed Rear Live — HYD.
 IND.540 rpm @ 2550 Eng. rpm
 SAE 1-3/8 6 Splines
 Electric over Hydraulic PTO
 Switch

DIMENSIONS

Overall Height w/Cab 91.9"
 Overall Length w/3pt. 129.5"
 Wheel Base 74.6"
 Crop Clearance 15.6"

HYDRAULICS

Open Center
 Tandem Pump Gear Type
 4.7 gpm Power Steering
 9.4 gpm Remote/3 Pt. Hitch
 14.1 gpm Total Hyd. Flow
 Category I 3-Pt. Hitch
 Lift Capacity —
 At lift Point 3858 lbs.
 24" Behind 2756 lbs.
 Position Control

STANDARD EQUIPMENT

ROPS Certified Cab
 w/Retractable
 Seat Belt
 Highback Adj. Swivel Seat w/
 Deluxe
 Suspension w/Arm Rests
 Safety Start Switches
 Operator Presence Control
 System
 Parking Brakes
 Flat Deck w/Hanging Pedals
 Electric Key Shut-off
 2 Front Work Lights
 Tilt Steering
 Wide Anti-Slip Step
 ISO Mounted Platform
 Turn Signals / Hazard Flashers
 SMV Sign
 Operator Presence Control
 System
 Telescoping Lower Links
 2 Tier Halogen Head Lights
 4 Position Loader Valve
 One Piece Metal Hood
 12V Outlet and Cup Holder
 Front Wiper w/ asher
 60 Amp Alternator
 Interior Light
 AC/Heater with Internal/External
 Ventilation
 Speakers and Radio Wired
 Horn

FRONT AXLE

Hydrostatic Power SteeringCast
 iron 4WD front axle
 Tread Spacing – Non-adjustable
 Bevel Gear drive

DRIVE TRAIN

HST PLUS3 Forward / 3 Reverse
 Hi-Med-Low Range
 Mech. Wet Disc Brakes
 Differential Lock
 Cruise Control

FLUID CAPACITY

Fuel Tank 13.5 gal.
 Cooling System 7.9 qts.
 Crankcase 8.7 qts
 Transmission and
 Hydraulics 11.4 gal.
 Front Axle Differential 9.5 qts.

^ Manufacturer Estimate

IntelliPanel™

Lighted Communications
 Symbols
 Standard Tachometer
 Digital Read for Speed, MPH,
 PTO
 speeds, diagnostics system
 and
 DPF system
 Warning Symbols

SELECTED TIRES

ALR8708 & ALR6803
 FRONT - 29x12.50-15 R3 Titan Multi Trac
 REAR - 44x18-20 R3 Titan Multi Trac 6stud

L4760HSTC Base Price: \$41,978.00

(1) K1 MANUAL-HITCH L4455A-K1 MANUAL-HITCH	\$2,126.00
(1) 74" COMMERCIAL SNOWBLOWER L4474-74" COMMERCIAL SNOWBLOWER	\$7,968.00
(1) MID-PTO ASSY KIT / E36 ROPS & CAB L8387-MID-PTO ASSY KIT / E36 ROPS & CAB	\$379.00
(1) REAR WORK LIGHT CAB/E30 L8333-REAR WORK LIGHT CAB/E30	\$132.00
(1) 4 CYLINDER DRIVELINE KIT L4484-4 CYLINDER DRIVELINE KIT	\$776.00
(1) COMPLETION KIT FOR COMMERCIAL SNOW BLOWER L4433-COMPLETION KIT FOR COMMERCIAL SNOW BLOWER	\$273.00
Configured Price:	\$53,632.00
Sourcewell Discount:	(\$11,799.04)
SUBTOTAL:	\$41,832.96
Dealer Assembly:	\$545.42
Freight Cost:	\$845.00
PDI:	\$250.00
Trade In: Farnall 45 w/ 72" snowblower	(\$18,900.00)

Total Unit Price: \$24,573.38
 Quantity Ordered: 1
 Final Sales Price: \$24,573.38

**Purchase Order Must Reflect
 the Final Sales Price**

To order, place your Purchase Order directly with the quoting dealer

*All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges



HAUG-KUBOTA

EAST HIGHWAY 12
WILLMAR, MN 56201
320-235-2717

For Earth, For Life
Kubota

L

KUBOTA DIESEL TRACTOR
L3560/L4060/L4760
L5060/L5460/L6060

A new spacious cab, smoother all-round operation and clean-emission engines make the Grand L60 Series tractors grander than ever.



MEMO

DATE: March 10, 2020
TO: City Council
FROM: Dan Gens, Public Works Director
RE: Crack Filler Quote

The Benson Street Department received a verbal quote for crack filler material for 2020:

Brock White

\$11,250 Lbs. at \$.57/Lb. \$6,412.50

MEMO

DATE: March 10, 2020
TO: City Council
FROM: Dan Gens, Public Works Director
RE: Mosquito Spraying Chemical Quotes

The Benson Parks Department received two verbal quotes for Mosquito Control Chemicals for 2020:

Univar

Kontrol 4-4	110 Gallons	\$45.00/gallon	\$4,950.00
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Clarke

Clarke Biomist 4-4	110 Gallons	\$55.00/gallon	\$6,050.00
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JOB INVOICE



O'Day Equipment, LLC
 PO Box 2706
 Fargo, ND 58108
 800-654-6329
 www.odayequipment.com

Invoice Number	JC4397
Invoice Amount	\$49,251.80
Invoice Date	9/30/2019
Customer Number	0935100

Bill to Address:

TKDA-St Paul
 444 Cedar Street Ste 1500
 St Paul, MN 55101-2140

Job Address:

Benson Municipal Airport
 340 20th St NW
 Benson, MN 56215

Return this portion with payment

Invoice Number	Job Number	Customer PO	Sales Rep	Location
JC4397	J2422			BLA-OUT

Invoice Description
Final billing for labor and materials for above ground dual fuel system installation at Benson Municipal Airport, 340 20th Street NW, Benson MN FAA AIP NO3-27-001-10-2018 STATE PROJECT NO A601-35 TDKA PROJECT NO 16603

Please pay from this invoice

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

Terms	Net 30
Subtotal	\$49,251.80
Tax	
Total Amount Due	\$49,251.80

Recommended for payment
 by TKDA 2/5/2020

Contractor's Application for Payment No.

3

Application Period: February 28, 2020		Application Date: February 28, 2020
To (Owner): City of Benson, MN 1410 Kansas Ave, Benson, MN 56215	From (Contractor): KHC Construction, Inc., 703 Ontario Rd N, PO Box 450, Marshall, MN 56258	Via (Engineer): Stantec 733 S Marquette Ave, Ste 1000, Minneapolis, MN 55402
Project: Wastewater Treatment Facility Effluent Filter Refurbishment, 200 22nd St. S, Benson, MN 56215		Contract: \$297,000
Owner's Contract No.:	Contractor's Project No.: 19-15	Engineer's Project No.: 193804787

**Application for Payment
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
TOTALS	\$	\$0.00
NET CHANGE BY CHANGE ORDERS		\$0.00

1. ORIGINAL CONTRACT PRICE	\$	\$297,000.00
2. Net change by Change Orders	\$	\$0.00
3. Current Contract Price (Line 1 ± 2)	\$	\$297,000.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimates)	\$	\$221,559.81
5. RETAINAGE:		
a. 5 % X \$ 221,559.81 Work Completed	\$	\$11,077.99
b. 5 % X \$ - Stored Materials	\$	\$0.00
c. Total Retainage (Line 5a + Line 5b)	\$	\$11,077.99
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)	\$	\$210,481.82
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$	\$103,506.12
8. AMOUNT DUE THIS APPLICATION	\$	\$106,975.70
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5.c above)	\$	\$86,518.18

Contractor's Certification

The undersigned Contractor certifies that: to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interest and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Kim H. Christensen Date: 2-28-20

Payment of: \$106,975.70
(Line 8 or other - attach explanation of other amount)

is recommended by: [Signature] 3/10/20
(Engineer) (Date)

Payment of: _____
(Line 8 or other - attach explanation of other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

APPLICATION NO. 3
 PERIOD TO: 02/28/2020
 APPLICATION DATE: 02/28/2020

BENSON, MN WASTEWATER EFFLUENT FILTER REPAIRS
 SCHEDULE OF VALUES

KHC Construction, Inc.
 703 Ontario RD N, PO Box 450
 Marshall, MN 56258

A	B	C	D	E	F	G	H	I	
WORK COMPLETED									
SECT. NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPS	THIS PERIOD	STORED MATERIAL	TOTAL COMPLETED & STORED	0%	BALANCE TO FINISH	RETAINAGE
	General Expenses 5 Mos	10,000	6,000	2,000		8,000	80%	2,000	400
	Admin OH 5 Mos	10,000	6,000	2,000		8,000	80%	2,000	400
	Bonds & Insurance	6,833	6,833			6,833	100%	0	342
024119	Selective Demolition								
	Labor	37,500	37,500			37,500	100%	0	1,875
033010	Cast-In-Place Concrete								
	Materials	7,500		7,500		7,500	100%	0	375
	Labor	25,000		25,000		25,000	100%	0	1,250
055000	Steel Filter Repairs								
	Materials	1,500	1,500			1,500	100%	0	75
	Labor	3,000	3,000			3,000	100%	0	150
099100	Painting								
	Subcontractor	49,000	20,000	28,510		48,510	99%	490	2,426
260505	Basic Electrical Materials & Methods								
	Subcontractor	1,246		1,246		1,246	100%	0	62
260519	Low Voltage Electrical Power Conductors & Cables								
	Subcontractor	4,164				0	0%	4,164	0
260526	Grounding & Bonding for Electrical Systems								
	Subcontractor	800				0	0%	800	0
260533	Raceways & Boxes for Electrical Systems								
	Subcontractor	5,318	3,909			3,909	74%	1,409	195
260800	Commission of Electrical Systems								
	Subcontractor	3,000				0	0%	3,000	0
329200	Turf & Grasses								
	Subcontractor	500				0	0%	500	0
400510	Process Piping								
	Materials	7,500				0	0%	7,500	0
	Labor	15,000				0	0%	15,000	0
409514	Supervisory Control System								
	Subcontractor	14,062				0	0%	14,062	0
444313	Filter Refurbishment-Materials By Owner								
	Materials	2,000		2,000		2,000	100%	0	100
	Subcontractor	5,000	5,000			5,000	100%	0	250
	Labor	78,077	11,712	46,850		58,562	75%	19,515	2,928
	ALLOWANCE	10,000		5,000		5,000	50%	5,000	250
	TOTAL THROUGH THIS PAGE	297,000	101,454	120,106	0	221,560	75%	75,440	11,078

CHAPTER 36: EMERGENCY MANAGEMENT

Section

- 36.01 Declaration of necessity and purpose
- 36.02 Definitions
- 36.03 Powers and duties of Mayor
- 36.04 Emergency funds
- 36.05 Establishment of emergency management organization
- 36.06 Powers and duties of Director
- 36.07 Local emergencies
- 36.08 Emergency regulations
- 36.09 Cooperation of city official, agencies
- 36.10 Emergency management a government function
- 36.11 Participation in labor disputes or politics
- 36.12 Location of governing body meetings and departments
- 36.13 Authority to enter property
- 36.14 Scope and application

- 36.99 Penalty

§ 36.01 DECLARATION OF NECESSITY AND POLICY.

(A) Because of the existing possibility of the occurrence of disasters and emergencies of unprecedented size and destruction resulting from fire, flood, tornado, blizzard, destructive winds or other natural causes, or from sabotage, hostile action, or from hazardous material mishaps of catastrophic measure; and in order to insure that preparations of this city will be adequate to deal with those disasters and emergencies, and generally, to provide for the common defense and to protect the public peace, health, and safety, and to preserve the lives and property of the people of this city, it is hereby found and declared to be necessary:

- (1) To establish a local office of emergency preparedness and management.
- (2) To establish a city emergency management organization responsible for city planning and preparation for emergency government operations in time of disasters.
- (3) To provide for the exercise of necessary powers during emergencies and disasters.

(4) To provide for the rendering of mutual aid between this city and other political subdivisions of this state and of other states with respect to the carrying out of emergency-preparedness and management functions.

(5) To provide for the promotion and protection of the public health, safety and welfare in the event of declared emergencies.

(6) To comply with the provisions of M.S. § 12.25, as it may be amended from time to time, which requires that each political subdivision of the state shall establish a local organization for emergency management.

(B) It is further declared to be the purpose of this chapter and the policy of the city that all emergency preparedness and management functions of the city be coordinated to the maximum extent practicable with the comparable functions of the federal government, of the State of Minnesota, and of other states and localities, and of private agencies of every type, to the end that the most effective preparations and use may be made of the nation's resources and facilities for dealing with any disaster that may occur.

(Am. Ord. 1122.07, passed 4-23-07)

§ 36.02 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

CIVIL EMERGENCY. This shall include, but not be limited to, any condition of unrest, riot, civil disobedience, affray, unlawful assembly, hostile military or paramilitary action, war, terrorism, or sabotage.

DISASTER. A situation which creates an immediate and serious impairment to the health and safety of any person, or a situation which has resulted in or is likely to result in catastrophic loss to property, and for which traditional sources of relief and assistance within the affected area are unable to repair or prevent the injury or loss, whether natural or manmade, shall include, but not be limited to, flood; fire; cyclone; tornado; earthquake; severe high or low temperatures; water, land or air contamination; blizzard; landslide; mudslide; hurricane; building or structural collapse; high water table; water pollution; air pollution; epidemic; pandemic disease; riot; blight; drought; civil emergency; utility emergency; severe energy shortages; snow; ice; windstorm; hazardous or toxic substance spills or releases; chemical spills or releases; petroleum spills or releases; biological material spills or releases; radiation releases or exposure; structural failure; public health emergency; infestation; explosions; or accidents.

EMERGENCY. An unforeseen combination of circumstances which calls for immediate action to prevent from developing or occurring.

EMERGENCY PREPAREDNESS AND MANAGEMENT. The preparation for and the carrying out of all emergency functions, other than functions for which military forces are primarily responsible, to prevent, minimize, and repair injury and damage resulting from disasters caused by fire, flood, tornado, and other acts of nature, or from enemy attack sabotage, hostile action, or from industrial hazardous material mishaps. These functions include, without limitation, fire-fighting services, police services, emergency medical services, engineering, warning services, communications, radiological, and chemical, evacuation,

congregate care, evacuation of persons from stricken areas, emergency welfare services, emergency transportation, existing or properly assigned functions of plant protection, temporary restoration of public utility services and other functions related to civil protection, together with all other activities necessary or incidental for carrying out the foregoing functions. Emergency management includes those activities sometimes referred to as "civil defense" functions.

EMERGENCY PREPAREDNESS AND MANAGEMENT FORCES. The total personnel resources engaged in city-level emergency management functions in accordance with the provisions of this chapter or any rule or order thereunder. Any personnel employed by the city and assigned by city department heads for service and specific activities in preparation for emergency preparedness and any other volunteer or paid member of the office of emergency and preparedness and management engaged in carrying on emergency preparedness and management functions in accordance with the provision of this chapter or any rule or order thereunder. This includes personnel from city departments, authorized volunteers, and private organizations and agencies.

EMERGENCY MANAGEMENT ORGANIZATION. The staff responsible for coordinating city-level planning and preparation for disaster response. This organization provides city liaison and coordination with federal, state, and local jurisdictions relative to disaster preparedness activities and assures implementation of federal and state program requirements.

(Am. Ord. 1122.07, passed 4-23-07)

§ 36.03 POWERS AND DUTIES OF MAYOR.

(A) The Mayor of the city is authorized, if the Mayor finds the city or any part of thereof is suffering or is in imminent danger of suffering a natural or manmade disaster, civil or utility emergency, to declare a local disaster or emergency and take the following procedural actions including, but not limited to:

(1) Suspend, limit, cancel, convene, reschedule, postpone, continue, or relocate all meetings of the City Council, and any city committee, commission, board, authority, or other city body as deemed appropriate by the Mayor.

(2) Suspend or limit the sale, distribution, dispensing, or transportation of alcoholic beverages, firearms, explosives, and combustible products and require the closing of those businesses or parts of businesses insofar as the sale, distribution, dispensing, or transportation of these items are concerned.

(3) Establish a curfew during such hours of the days or nights and affecting such categories of persons as may be designated.

(4) Require the closing of business establishments.

(5) Prohibit the sale or distribution within the city of any products which could be employed in a manner which would constitute a danger to public safety.

(6) Close any and all streets, alleys, sidewalks, bike paths, public parks or public ways.

(7) Temporarily suspend or modify, for not more than 60 days, any regulation or ordinance of the city, including, but not limited to, those regarding health, safety, and zoning. This period

may be extended upon approval of the City Council.

(8) Require the continuation, termination, disconnection, limitation, or suspension of natural gas, electrical power, water, sewer, or other public utilities or services.

(9) Control, restrict, allocate, or regulate the use, sale, production, or distribution of food, water, fuel, clothing, and/or other commodities, materials, goods, services, and resources.

(10) Suspend or limit burning of any items or property within the city limits and up to two miles outside the corporate limits.

(11) Require emergency services of any city officer or employee. If regular city forces are determined to be inadequate, then to acquire the services of such other personnel as the mayor can obtain that are available, including citizen volunteers. All duly authorized persons rendering emergency services shall be entitled to the privileges and immunities as are provided by state law to other registered and identified disaster emergency workers.

(12) Utilize all available resources of the city as reasonably necessary to manage the disaster or emergency.

(13) Evacuate all or part of the population from any stricken or threatened areas within the city if the mayor deems this action is necessary for the preservation of life, property, or other disaster or emergency mitigation, response or recovery and to prescribe routes, modes, of transportation and destination in connection with an evacuation.

(14) Purchase or lease materials, supplies, or equipment during the local disaster or emergency, and to authorize any or all agencies or city officials to directly purchase or lease those materials, supplies, or equipment essential to continue the work of the city involved without the advertisement of bids. Purchases or leases exceeding the amount of \$30,000 shall require prior approval by the City Manager and City Director of Finance.

(15) Hire and/or contract for construction, engineering, architectural, building, electrical, plumbing, and/or other professional or construction services essential to the continuation of the activities of the city without the advertisement for bids or compliance with procurement requirements. Such contracts shall not exceed \$30,000 without prior approval having been given by the City Manager and City Director of Finance.

(16) Make application for local, state or federal assistance.

(17) Establish and control routes of transportation, ingress or egress.

(18) Control ingress and egress from any designated disaster or emergency area or homes, buildings, structures, or areas located therein.

(19) Subject to any requirements established by law for compensation, utilize private property as necessary to cope with emergency or disaster conditions.

(20) Appropriate and expend funds, exclude contracts, authorize the obtaining and acquisition of property, equipment, services, supplies, and materials without strict compliance with procurement regulations or procedures.

(21) Transfer the direction, personnel, or functions of city departments and agencies for the purpose of performing or facilitating emergency or disaster services.

(22) Accept services, gifts, grants, loans, equipment, supplies, and/or materials whether

from private, nonprofit, or governmental sources.

(23) Order the isolation, quarantine, or segregation of persons or animals when reasonably necessary to prevent the introduction or transmission of infectious or contagious agents or toxins. Any such isolation or quarantine must be by the least restrictive means necessary to prevent the exposure, transmission, or spreading of a communicable, or potentially communicable, disease, agent or toxin to others and may include, but is not limited to, confinement to private homes or other private or public premises.

(24) Terminate or suspend any process, operation, machine, device, or event that is or may negatively impact the health, safety, and welfare of persons or property within the city.

(25) Delegate authority to such city officials as the mayor determines reasonably necessary, convenient, or expedient.

(26) Close or cancel the use of any municipally owned or operated building or other public facility.

(27) Exercise such powers and functions in light of the exigencies of emergency or disaster including the waiving of compliance with any time-consuming procedures and formalities, including notices, as may be prescribed by law.

(28) Remove, demolish, abate, clean up, mitigate, decontaminate, or disinfect any structure, debris, wreckage, site, or location or to otherwise mitigate the effects of any emergency or disaster.

(29) To issue any and all such orders or undertake such other functions and activities as the mayor reasonably believes is required or appropriate to protect the health, safety and welfare of persons or property within the city.

(B) The declaration shall be promptly filed with the city auditor and the public shall be notified through general publicity of said declaration.

(C) The declaration of a local disaster or emergency shall be in effect for a period of up to 30 days. This period may be extended only upon approval of the City Council.

(D) If the Mayor is unavailable, the president of the City Council shall have said authority, followed by the vice president of the City Council, and then followed by the most senior ranked member of the City Council.

(Ord. 1122.07, passed 4-23-07)

§ 36.04 EMERGENCY FUNDS.

(A) The City Council may levy a tax annually for snow removal, natural disaster, or other emergency conditions not exceeding the limitation contained in M.S. § 12.26.

(B) All funds collected by and through the foregoing levy shall be paid into the city finance director and shall be made available only to defray costs of snow removal, natural disaster, or other emergency conditions.

(C) The balance of any unexpended emergency funds raised may be allowed to accumulate without limitation.

(Am. Ord. 1122.07, passed 4-23-07)

§ 36.05 ESTABLISHMENT OF EMERGENCY MANAGEMENT ORGANIZATION.

There is hereby created within the city government an emergency management organization which shall be under the supervision and control of the City Emergency Management Director, called the Director. The Director shall be appointed by the Mayor for an indefinite term and may be removed by him or her at any time. The Director shall serve with a salary and shall be paid his or her necessary expenses. The Director shall have direct responsibility for the organization, administration and operation of the emergency preparedness organization, subject to the direction and control of the Mayor.

§ 36.06 POWERS AND DUTIES OF DIRECTOR.

(A) *Mutual aid agreements.* The Director, with the consent of the Mayor, shall represent the city on any regional or state organization for emergency preparedness and management. The Director shall develop proposed mutual aid agreements with other political subdivisions within or outside the state for reciprocal emergency preparedness and management aid and assistance in an emergency too great to be dealt with unassisted, and shall present these agreements to the Council for its action. These arrangements shall be consistent with the State Emergency Plan.

(B) *Survey of resources.* The Director shall make studies and surveys of the human resources, industries, resources, and facilities of the city as deemed necessary to determine their adequacy for emergency preparedness and management and to plan for their most efficient use in time of an emergency or disaster. The Director shall establish the economic stabilization systems and measures, service staffs, boards, and sub-boards required, in accordance with state and federal plans and directions subject to the approval of the Mayor.

(C) *Emergency management plan.* The Director shall prepare a comprehensive emergency management plan for the defense of the city, and for relief from any emergency and shall present the plan to the Council for its approval. When the Council has approved the plan, it shall be the duty of all city agencies and all emergency preparedness and management forces of the city to perform the duties and functions assigned by the plan as approved. The plan may be modified in like manner from time to time. The Director shall coordinate the emergency preparedness and management activities of the city to the end that they shall be consistent and fully integrated with the emergency plans of the federal government and the state and correlated with emergency plans of the county and other political subdivisions within the state.

(D) *Use of city personnel and equipment.* The Director shall utilize the personnel, services, equipment, supplies, and facilities of existing departments and agencies of the city to the maximum extent practicable. The officers and personnel of all city departments and agencies shall, to the maximum extent practicable, cooperate with and extend services and facilities to the city's emergency management organization and to the Governor upon request. The head of each department or agency in cooperation with the Director shall be responsible for the planning and programming of those emergency activities as will involve the utilization of the facilities of the department or agency.

(E) *Volunteers generally.* The Director shall, in cooperation with those city departments and agencies affected may organize, recruit and train police reserve, fire reserves, emergency medical personnel and any other personnel that may be required on a volunteer basis to carry out the emergency management plans of the city, county, and state. To the extent that

emergency personnel are recruited to augment a regular city department or agency, they shall be assigned to such department or agency for purposes of administration and command. The Director may dismiss volunteers at any time and require the volunteer to surrender any equipment and identification furnished by the city.

(F) *Volunteers not under city personnel procedures.* Personnel procedures of the city applicable to regular employees shall not apply to volunteers.

(G) *Emergency facilities.* Consistent with the emergency management plan, the fire chief shall provide and equip emergency hospitals, casualty stations, ambulances, canteens, evacuation centers and other facilities or conveyances of the care of injured or homeless persons.

(H) *Training and information programs.* In accordance with the state, county, and city emergency plans, the Director shall institute such training programs and public information programs shall take all other preparatory steps as may be necessary to the prompt and effective operation of the city emergency management plan in time of declared emergency. Consistent with the state emergency services law, the Director shall coordinate the activity of municipal emergency management organizations within the city and assist in establishing and conducting training programs as required to assure emergency operational capability in the several services as provided by M.S. § 12.25, as it may be amended from time to time.

(I) The Director shall carry out all orders, rules, and regulations issued by the Governor with reference to emergency management. The Director shall direct and coordinate the general operation of all city emergency preparedness and management resources during an emergency in conformity with controlling regulations and instructions of state authorities. The heads of departments and agencies shall be governed by the assistant city coordinator or regulatory services and emergency preparedness orders in respect thereto.

(J) *Emergency operation centers.* Consistent with the emergency management plan, the Director shall provide and equip at some suitable place in the city an emergency operation center and, if required by the state emergency management plan, an auxiliary emergency operation center to be used during a declared emergency as headquarters for direction and coordination of emergency management activities. The Director shall arrange for representation at the emergency operation center by city departments and agencies authorized by federal or state authority to carry on emergency management activities. The Director shall arrange for the installation at the emergency operation center of necessary facilities for communication between heads of departments and agencies, the office of emergency preparedness and management, the stations and operating units of city services and other agencies concerned with emergency preparedness and management, and for communication with other communities and emergency operation centers within the surrounding area and with the federal and state agencies concerned.

(K) *Report.* The Director shall prepare and submit reports on emergency preparedness activities when requested by the Mayor.

(Am. Ord. 1122.07, passed 4-23-07)

§ 36.07 LOCAL EMERGENCIES.

(A) A local emergency may be declared only by the Mayor or his or her legal successor. It shall not be continued for a period in excess of three days except by or with the consent of the

Council. Any order, or proclamation declaring, continuing, or terminating a local emergency shall be given prompt and general publicity and shall be filed in the office of the City Administrator. Whenever in the judgment of the mayor any unprecedented or severe catastrophe or disaster shall warrant it, an emergency may be declared and the provisions of this chapter may be invoked. However, within 72 hours after such declaration of emergency, a regular meeting or special meeting of the City Council shall be called for the ratification of such emergency declaration, and if such emergency declaration is not approved at this City Council meeting, or is disapproved at any subsequent City Council meeting, it shall terminate forthwith.

(B) A declaration of a local emergency shall invoke necessary portions of the response and recovery aspects of applicable local or inter-jurisdictional disaster plans, and may authorize aid and assistance thereunder.

(C) No jurisdictional agency or official may declare a local emergency unless expressly authorized by the agreement under which the agency functions. However, an inter-jurisdictional disaster agency shall provide aid and services in accordance with the agreement under which it functions.

(Am. Ord. 1122.07, passed 4-23-07) Penalty, see § 36.99

§ 36.08 EMERGENCY REGULATIONS.

(A) Whenever necessary, to meet a declared emergency or to prepare for an emergency for which adequate regulations have not been adopted by the Governor or the Council, the Council may by resolution promulgate regulations, consistent with applicable federal or state law or regulation, respecting: the conduct of persons and the use of property during emergencies; the repair, maintenance, and safeguarding of essential public services, emergency health, fire, and safety regulations, drills or practice periods required for preliminary training, and all other matters which are required to protect public safety, health, and welfare in declared emergencies.

(B) Every resolution of emergency regulations shall be in writing and signed by the Mayor; shall be dated; shall refer to the particular emergency to which it pertains, if so limited, and shall be filed in the office of the City Clerk. A copy shall be kept posted and available for public inspection during business hours. Notice of the existence of these regulations and their availability for inspection at the City Clerk's Office shall be conspicuously posted at the front of the city hall or other headquarters of the city or at other places in the affected area as the Council shall designate in the resolution. Thereupon, the regulations shall take effect immediately or at such later time as may be specified in the proclamation. By resolution, the Council may modify or rescind a regulation.

(C) The Council may rescind any regulation by resolution at any time. If not sooner rescinded, every regulation shall expire at the end of 30 days after its effective date or at the end of the emergency to which it relates, whichever comes first. Any resolution, rule, or regulation inconsistent with an emergency regulation promulgated by the Council shall be suspended during the period of time and to the extent conflict exists.

(D) During a declared emergency, the city is, under the provisions of M.S. § 12.31, as it may be amended from time to time and notwithstanding any statutory or Charter provision to the contrary, empowered, through its Council, acting within or without the corporate limits of the city, to enter into contracts and incur obligations necessary to combat the disaster by protecting the health and safety of persons and property and providing emergency assistance

to the victims of a disaster. The city may exercise these powers in the light of the exigencies of the disaster without compliance with the time-consuming procedures and formalities prescribed by law pertaining to the performance of public work, entering rental equipment agreements, purchase of supplies and materials, limitations upon tax levies, and the appropriation and expenditure of public funds, including, but not limited to, publication of resolutions, publication of calls for bids, provisions of personnel laws and rules, provisions relating to low bids, and requirement for bids.

(Am. Ord. 1122.07, passed 4-23-07) Penalty, see § 36.99

§ 36.09 COOPERATION OF CITY OFFICIAL, AGENCIES.

Every officer and agency of the city shall cooperate with federal and state authorities and with authorized agencies engaged in emergency measures to the fullest possible extent consistent with the performance of their other duties. The provisions of this chapter and of all regulations made thereunder shall be subject to all applicable and controlling provisions of federal and state laws and of regulations and orders issued thereunder, and shall be deemed to be suspended and inoperative so far as there is any conflict therewith.

(Ord. 1122.07, passed 4-23-07)

§ 36.10 EMERGENCY MANAGEMENT A GOVERNMENT FUNCTION.

All functions under this chapter and all other activities relating to emergency preparedness and management are hereby declared to be governmental functions. The city and, except in cases of willful misconduct, its officers, agents, employees or representatives engaged in emergency preparedness and management activities, while complying with or attempting to comply with all applicable laws, rules, orders or regulations shall not be liable for the death of or injury to persons, or damage to property, as a result of such activity. The provisions of this section shall not affect the right of any person officer or employee of the city to receive benefits to which he or she would otherwise be entitled under this chapter or under the worker's compensation law, or under any pension law, nor the right of any person to receive any benefits or compensation under any act of congress.

(Am. Ord. 1122.07, passed 4-23-07)

§ 36.11 PARTICIPATION IN LABOR DISPUTES OR POLITICS.

The office of emergency preparedness and management organization shall not participate in any form of political activity, nor shall it be employed directly or indirectly for political purposes, nor shall it be employed in a labor dispute.

(Am. Ord. 1122.07, passed 4-23-07)

§ 36.12 LOCATION OF GOVERNING BODY MEETINGS AND DEPARTMENTS.

(A) Whenever an emergency or disaster makes it imprudent or impossible to conduct the affairs of the city at its regular locations, the governing body may meet at any place inside or outside the city limits. Any temporary disaster meeting location for the governing body shall continue until a new location is established or until the emergency or disaster is terminated and the governing body is able to return to its normal location.

(B) Whenever an emergency or disaster makes it imprudent or impossible to conduct the affairs of any department of the city at its regular location, such department may conduct its business at any place, inside or outside the city limits, and may remain at the temporary location until the emergency or disaster is declared ended or until the department is able to return to its normal location.

(C) Any official act or meeting required to be performed at any regular location of the governing body or of its departments shall be valid when performed at any temporary location established under this section.

(Am. Ord. 1122.07, passed 4-23-07)

§ 36.13 AUTHORITY TO ENTER PROPERTY.

During the period of a declared emergency or disaster, a city employee or authorized agent may enter onto or upon private property if the employee or authorized agent has reasonable grounds to believe that there is a true emergency or disaster and an immediate need for assistance for the protection of life or property, and that entering onto the private land will allow the employee or authorized agent to take such steps to alleviate or minimize the emergency or disaster or to prevent or minimize risk or danger to lives or property from the declared emergency or disaster.

(Am. Ord. 1122.07, passed 4-23-07)

§ 36.14 SCOPE AND APPLICATION.

The provisions of this section shall apply to all executive, legislative, and judicial branches, powers, and functions conferred upon the city and its officers, employees, and authorized agents.

(Am. Ord. 1122.07, passed 4-23-07)

§ 36.99 PENALTY.

Any person who violates any provision of this chapter or any regulation adopted thereunder relating to acts, omissions, or conduct other than official acts of city employees or officers is guilty of a misdemeanor.

(Am. Ord. 1122.07, passed 4-23-07)

Keeping the workplace safe

Encourage your employees to...

Practice good hygiene



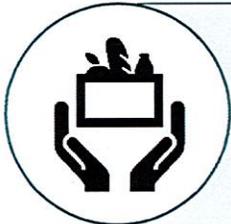
- Stop handshaking – use other noncontact methods of greeting
- Clean hands at the door and schedule regular hand washing reminders by email
- Create habits and reminders to avoid touching their faces and cover coughs and sneezes
- Disinfect surfaces like doorknobs, tables, desks, and handrails regularly
- Increase ventilation by opening windows or adjusting air conditioning

Be careful with meetings and travel



- Use videoconferencing for meetings when possible
- When not possible, hold meetings in open, well-ventilated spaces
- Consider adjusting or postponing large meetings or gatherings
- Assess the risks of business travel

Handle food carefully



- Limit food sharing
- Strengthen health screening for cafeteria staff and their close contacts
- Ensure cafeteria staff and their close contacts practice strict hygiene

Stay home if...



- They are feeling sick
- They have a sick family member in their home

What every American and community can do now to decrease the spread of the coronavirus

Keeping the school safe

Encourage your faculty, staff, and students to...

Practice good hygiene



- Stop handshaking – use other noncontact methods of greeting
- Clean hands at the door and at regular intervals
- Create habits and reminders to avoid touching their faces and cover coughs and sneezes
- Disinfect surfaces like doorknobs, tables, desks, and handrails regularly
- Increase ventilation by opening windows or adjusting air conditioning

Consider rearranging large activities and gatherings



- Consider adjusting or postponing gatherings that mix between classes and grades
- Adjust after-school arrangements to avoid mixing between classes and grades
- When possible, hold classes outdoors or in open, well-ventilated spaces

Handle food carefully



- Limit food sharing
- Strengthen health screening for cafeteria staff and their close contacts
- Ensure cafeteria staff and their close contacts practice strict hygiene

Stay home if...



- They are feeling sick
- They have a sick family member in their home

What every American and community can do now to decrease the spread of the coronavirus

Keeping the home safe

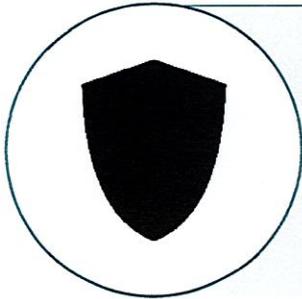
Encourage your family members to...

All households



- Clean hands at the door and at regular intervals
- Create habits and reminders to avoid touching their face and cover coughs and sneezes
- Disinfect surfaces like doorknobs, tables, and handrails regularly
- Increase ventilation by opening windows or adjusting air conditioning

Households with vulnerable seniors or those with significant underlying conditions



Significant underlying conditions include heart, lung, kidney disease; diabetes; and conditions that suppress the immune system

- Have the healthy people in the household conduct themselves as if they were a significant risk to the person with underlying conditions. For example, wash hands frequently before interacting with the person, such as by feeding or caring for the person
- If possible, provide a protected space for vulnerable household members
- Ensure all utensils and surfaces are cleaned regularly

Households with sick family members



- Give sick members their own room if possible, and keep the door closed
- Have only one family member care for them
- Consider providing additional protections or more intensive care for household members over 65 years old or with underlying conditions

What every American and community can do now to decrease the spread of the coronavirus

Keeping commercial establishments safe

Encourage your employees and customers to...

Practice good hygiene



- Stop handshaking – use other noncontact methods of greeting
- Clean hands at the door, and schedule regular hand washing reminders by email
- Promote tap and pay to limit handling of cash
- Disinfect surfaces like doorknobs, tables, desks, and handrails regularly
- Increase ventilation by opening windows or adjusting air conditioning

Avoid crowding



- Use booking and scheduling to stagger customer flow
- Use online transactions where possible
- Consider limiting attendance at larger gatherings

For transportation businesses, taxis, and ride shares



- Keep windows open when possible
- Increase ventilation
- Regularly disinfect surfaces

What every American and community can do now to decrease the spread of the coronavirus

Disb. Validation Listing

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.41110.350 2)MAYOR & COUNCIL	1) GENERAL FUND 3) PRINTING & PUBLISHING AD FOR BIDS	266.48	MONITOR & NEWS		D-02292020-359	230
101.41110.367 2)MAYOR & COUNCIL	1) GENERAL FUND 3) OTHER INS - PUBLIC OFF LIAB WORK COMP INS	64.51	LEAGUE OF MN CITIES INS	052039	M-02292020-360	56
101.41300.131 2)ADMINISTRATION & FINANCE	1) GENERAL FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	15.80	FURTHER		D-02292020-359	393
101.41300.201 2)ADMINISTRATION & FINANCE	1) GENERAL FUND 3) OFFICE SUPPLIES SHREDDING DATA DIGITAL PHOTO	128.06 30.00 158.06	SHRED-IT-CO STERICYCLE I BANKCARD CENTER * TOTAL		D-02292020-359 D-02292020-359	244 444
101.41300.202 2)ADMINISTRATION & FINANCE	1) GENERAL FUND 3) DUPLICATING & COPYING COPIER PAYMENT COPIER MAINT	139.00 84.87 223.87	TOSHIBA FINANCIAL SERVIC LOFFLER COMPANIES-131511 * TOTAL	052027	D-02292020-359 M-02292020-360	195 35
101.41300.202 2)ADMINISTRATION & FINANCE	1) GENERAL FUND 3) POSTAGE STAMPS	26.00	INCIDENTAL FUND		D-02292020-359	278
101.41300.209 2)ADMINISTRATION & FINANCE	1) GENERAL FUND 3) GAS & OIL GAS	40.85	GLACIAL PLAINS COOPERATI		D-02292020-359	83
101.41300.221 2)ADMINISTRATION & FINANCE	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS VEHICLE TABS	38.50	GROSSMAN, DEPUTY REGISTR	052037	M-02292020-360	52
101.41300.309 2)ADMINISTRATION & FINANCE	1) GENERAL FUND 3) CONTRACTED SERVICES COMP TIME/DATA ENTRY	1,200.00	ELECTRIC FUND		D-02292020-359	21
101.41300.310 2)ADMINISTRATION & FINANCE	1) GENERAL FUND 3) CONTRACTED SERVICES TECH SUPPORT SVC	1,927.50	SWIFT COUNTY		D-02292020-359	109
101.41300.315 2)ADMINISTRATION & FINANCE	1) GENERAL FUND 3) CONSULTING SERVICES CHANNEL 8 CONSULTING COMPREHENSIVE PLAN	285.00 2,383.50 2,674.50	VIGIL/RUDY STANTEC CONSULTING SERVI * TOTAL	052033	D-02292020-359 M-02292020-360	420 46
101.41300.321 2)ADMINISTRATION & FINANCE	1) GENERAL FUND 3) TELEPHONE LONG DISTANCE CHARGES MONTHLY PRI CHARGE CELL PHONE	165.81 489.07 95.30 750.18	CENTURYLINK CENTURYLINK VERIZON * TOTAL	052041	D-02292020-359 D-02292020-359 M-02292020-360	80 188 30
101.41300.331 2)ADMINISTRATION & FINANCE	1) GENERAL FUND 3) TRAVEL EXPENSE PLANNING COMM MTG CITY/SCHOOL MTG CITY/SCHOOL MTG MEALS, LODGING MRES TRAV MCFOA AUDIT MILEAGE	49.12 47.08 53.94 2,999.91 94.88 3,242.90	INCIDENTAL FUND INCIDENTAL FUND DAROLD'S SUPER VALUE BANKCARD CENTER PEDERSON/GLEN * TOTAL		D-02292020-359 D-02292020-359 D-02292020-359 D-02292020-359 D-02292020-359	276 277 284 465 470
101.41300.366 2)ADMINISTRATION & FINANCE	1) GENERAL FUND 3) WORKERS COMPENSATION WORK COMP INS	1,800.58	LEAGUE OF MN CITIES INS	052039	M-02292020-360	57

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
101.41300.433 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)DUES & SUBSCRIPTIONS ANNUAL SUBSCRIPTION WSJ	42.00 21.49 63.49	MONITOR & NEWS BANKCARD CENTER * TOTAL	D-02292020-359 D-02292020-359	418 446
101.41300.433					
101.41410.201 2)ELECTIONS	1)GENERAL FUND 3)OFFICE SUPPLIES PUB ACC TEST, PNP NOTICE	99.00	MONITOR & NEWS	D-02292020-359	231
101.41940.235 2)CITY HALL	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL MATS GARBAGE SERVICE PEST CONTROL VINEGAR, BATTERY FILTER MATS HAND SOAP GARBAGE SERVICE	23.46 19.89 50.00 14.38 19.29 23.46 6.98 19.89 177.35	BENSON LAUNDRY-MAT HOUSE MATTHEISEN DISPOSAL, INC BRANESS PEST CONTROL ZOSEL'S TRUE VALUE RUNNINGS SUPPLY INC BENSON LAUNDRY-MAT HOUSE ALSAKER/VALERIE MATTHEISEN DISPOSAL, INC * TOTAL	D-02292020-359 D-02292020-359 D-02292020-359 D-02292020-359 D-02292020-359 D-02292020-359 D-02292020-359 D-02292020-359 052031 M-02292020-359	60 1 1 1 1 4 3
101.41940.235					
101.41940.310 2)CITY HALL	1)GENERAL FUND 3)CONTRACTED SERV - CLEANING CLEAN CITY HALL	160.00	SWIFT COUNTY DAC	D-02292020-359	322
101.41940.360 2)CITY HALL	1)GENERAL FUND 3)INSURANCE WORK COMP INS	334.58	LEAGUE OF MN CITIES INS	052039 M-02292020-360	58
101.41940.381 2)CITY HALL	1)GENERAL FUND 3)UTILITIES UTILITIES	643.71	MUNICIPAL UTILITIES	D-02292020-359	93
101.41940.383 2)CITY HALL	1)GENERAL FUND 3)HEATING COST UTILITIES NATURAL GAS	478.16 306.41 784.57	MUNICIPAL UTILITIES CENTER POINT ENERGY * TOTAL	D-02292020-359 D-02292020-359	94 159
101.41940.383					
101.42100.131 2)POLICE DEPARTMENT	1)GENERAL FUND 3)HEALTH INSURANCE HEALTH INS-HSA FEES	32.30	FURTHER	D-02292020-359	394
101.42100.201 2)POLICE DEPARTMENT	1)GENERAL FUND 3)OFFICE SUPPLIES COPIER PAYMENT SHREDDING DATA COPY PAPER CODE BOOKS	81.00 121.90 36.50 80.44 319.84	TOSHIBA FINANCIAL SERVIC SHRED-IT-CO STERICYCLE I WEST CENTRAL SALES BANKCARD CENTER * TOTAL	D-02292020-359 D-02292020-359 D-02292020-359 D-02292020-359	229 245 340 450
101.42100.201					
101.42100.209 2)POLICE DEPARTMENT	1)GENERAL FUND 3)GAS & OIL GAS	1,188.16	GLACIAL PLAINS COOPERATI	D-02292020-359	84
101.42100.210 2)POLICE DEPARTMENT	1)GENERAL FUND 3)OPERATING SUPPLIES MONTHLY SCHEDULE SERVICE LETTERHEAD CABLE POLICE WEBSITE HOISING STYLUS PENS BATTERY PACK, CARTRIDGES	58.35 10.00 8.29 24.00 104.67 1,260.50 1,465.81	CREWSENSE, LLC MONITOR & NEWS CHARTER COMMUNICATIONS LEEDAHL/AL NATIONAL PEN COMPANY LLC AXON ENTERPRISE, INC. * TOTAL	D-02292020-359 D-02292020-359 D-02292020-359 D-02292020-359 D-02292020-359 D-02292020-359	218 233 333 333 423 423
101.42100.210					
101.42100.213 2)POLICE DEPARTMENT	1)GENERAL FUND 3)UNIFORM ALLOWANCE MENS SHIRT SAFELIFEDEFENSE	29.99 111.15 141.14	STREICHER'S BANKCARD CENTER * TOTAL	D-02292020-359 D-02292020-359	386 453
101.42100.213					

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.42100.381 2)POLICE DEPARTMENT	1)GENERAL FUND 3)UTILITIES UTILITIES	353.77	MUNICIPAL UTILITIES		D-02292020-359	441
101.42100.383 2)POLICE DEPARTMENT	1)GENERAL FUND 3)HEATING NATURAL GAS	284.59	CENTER POINT ENERGY		D-02292020-359	162
101.42100.433 2)POLICE DEPARTMENT	1)GENERAL FUND 3)DUES & SUBSCRIPTIONS MCALPIN 2020 MEMBERSHIP SWAT MEMBERSHIPS	25.00 75.00 100.00	HUMANE SOCIETY OF SWIFT BANKCARD CENTER * TOTAL		D-02292020-359 D-02292020-359	268 452
101.42100.439 2)POLICE DEPARTMENT	1)GENERAL FUND 3)DOG POUND EXPENSES EUTHANASIA/BOARDING	108.00	H & H VETERINARY SERVICE		D-02292020-359	271
101.42200.209 2)FIRE DEPARTMENT	1)GENERAL FUND 3)GAS & OIL GAS	60.17	GLACIAL PLAINS COOPERATI		D-02292020-359	85
101.42200.210 2)FIRE DEPARTMENT	1)GENERAL FUND 3)OPERATING SUPPLIES CAR WASH, BATTERIES CABLE	76.37 23.76 100.13	RUNNINGS SUPPLY INC CHARTER COMMUNICATIONS * TOTAL	052035	D-02292020-359 M-02292020-360	364 48
101.42200.221 2)FIRE DEPARTMENT	1)GENERAL FUND 3)EQUIPMENT REPAIR PARTS FILTERS	341.57	NORTHSIDE AUTO		D-02292020-359	460
101.42200.223 2)FIRE DEPARTMENT	1)GENERAL FUND 3)EQUIPMENT REPAIR CONTRACTUAL TRUCK REPAIR TRANSMISSION FLUSH FILTER OIL CHANGE, BRAKE CONTRO OIL CHG, BRAKE CONROLLER	216.53 848.56 130.52 336.37 420.77 1,952.75	HUSTON & SONS TRUCK REPA HUSTON & SONS TRUCK REPA HUSTON & SONS TRUCK REPA TOM'S SERVICE, INC TOM'S SERVICE, INC * TOTAL		D-02292020-359 D-02292020-359 D-02292020-359 D-02292020-359 D-02292020-359	269 314 314 431 432
101.42200.235 2)FIRE DEPARTMENT	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL GARBAGE SERVICE SERVICE CALL-HEAT GARBAGE SERVICE	44.46 75.00 44.46 163.92	MATTHEISEN DISPOSAL, INC HAWLEYS, INC MATTHEISEN DISPOSAL, INC * TOTAL	052031	D-02292020-359 D-02292020-359 M-02292020-360	166 348 39
101.42200.240 2)FIRE DEPARTMENT	1)GENERAL FUND 3)SMALL TOOLS & EQUIPMENT 26 PAGERS	12,020.25	WEST CENTRAL COMMUNICATI		D-02292020-359	302
101.42200.310 2)FIRE DEPARTMENT	1)GENERAL FUND 3)CONTRACTED SERVICES CLEAN FIRE HALL	32.01	SWIFT COUNTY DAC		D-02292020-359	326
101.42200.331 2)FIRE DEPARTMENT	1)GENERAL FUND 3)TRAVEL EXPENSE MEAL REIMB MILEAGE REIMB LODGING REIMB	110.75 216.20 252.80 579.75	REUSS/JEFF REUSS/JEFF REUSS/JEFF * TOTAL		D-02292020-359 D-02292020-359 D-02292020-359	306 307 308
101.42200.332 2)FIRE DEPARTMENT	1)GENERAL FUND 3)TRAINING & INSTRUCTION LEE/VOLLAN REGISTRATION	400.00	MSFDA	052030	M-02292020-360	37
101.42200.366 2)FIRE DEPARTMENT	1)GENERAL FUND 3)WORKERS COMPENSATION WORK COMP INS	8,080.02	LEAGUE OF MN CITIES INS	052039	M-02292020-360	60

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.43100.221	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) EQUIPMENT REPAIR PARTS					
	FILTERS	320.50	ARNOLD'S OF WILLMAR, INC		D-02292020-359	317
	FILTER EXCHANGE	23.25	ARNOLD'S OF WILLMAR, INC		D-02292020-359	317
	AIR FILTERS	40.48	ARNOLD'S OF WILLMAR, INC		D-02292020-359	317
	FILTERS	386.50	AUTO VALU BENSON		D-02292020-359	425
	BALL JOINT, BEARING	276.30	NORTHSIDE AUTO		D-02292020-359	464
		1,623.80	* TOTAL			
101.43100.223	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) EQUIPMENT REPAIRS CONTRACTED					
	LOADER WINDSHIELD REPAIR	87.20	BENSON BODY SHOP		D-02292020-359	327
	WHEEL BEARING, REPAIRS	663.49	TOM'S SERVICE, INC		D-02292020-359	433
		750.69	* TOTAL			
101.43100.231	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) SNOW REMOVAL					
	ROAD SALT	3,432.75	JOHNSON FEED, INC		D-02292020-359	263
	REBUILD HYDRAULIC CYLIND	732.25	STOEN'S HYDROSTATIC SERV		D-02292020-359	305
	SNOW BLOWER PARTS	4.38	RUNNINGS SUPPLY INC		D-02292020-359	361
		4,169.38	* TOTAL			
101.43100.235	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) BUILDING MAINTENANCE & SUPPL					
	GARBAGE SERVICE	173.74	MATTHEISEN DISPOSAL, INC		D-02292020-359	167
	GARBAGE SERVICE	168.13	MATTHEISEN DISPOSAL, INC	052031	M-02292020-360	40
		341.87	* TOTAL			
101.43100.366	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) WORKERS COMPENSATION					
	WORK COMP INS	18,633.35	LEAGUE OF MN CITIES INS	052039	M-02292020-360	62
101.43100.381	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) UTILITIES					
	UTILITIES	85.30	MUNICIPAL UTILITIES		D-02292020-359	96
	ELECTRIC	88.98	AGRALITE ELECTRIC COOPER		D-02292020-359	480
	ELECT-GRAVEL PIT & DUMP	91.20	AGRALITE ELECTRIC COOPER	052029	M-02292020-360	14
		265.48	* TOTAL			
101.43100.383	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) HEATING COST					
	NATURAL GAS	782.39	CENTER POINT ENERGY		D-02292020-359	161
101.43100.386	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) STREET LIGHTING UTILITIES					
	UTILITIES	5,386.32	MUNICIPAL UTILITIES		D-02292020-359	97
101.43100.438	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) LAUNDRY					
	MATS & TOWELS	71.75	BENSON LAUNDRY-MAT HOUSE		D-02292020-359	62
	MATS	70.81	BENSON LAUNDRY-MAT HOUSE		D-02292020-359	374
		142.56	* TOTAL			
101.45121.310	1) GENERAL FUND					
2) ORGANIZED RECREATION	3) SENIOR CITIZEN PROGRAM					
	MONTHLY CONTRIBUTION	200.00	SENIOR ADVOCACY CORPORAT		D-02292020-359	28
	MONTHLY CONTRIBUTION	500.00	SWIFT COUNTY HUMAN SERVI		D-02292020-359	227
		700.00	* TOTAL			
101.45124.210	1) GENERAL FUND					
2) SWIMMING POOL	3) OPERATING SUPPLIES					
	CELL SERVICE	40.01	VERIZON	052041	M-02292020-360	33
101.45124.321	1) GENERAL FUND					
2) SWIMMING POOL	3) TELEPHONE					
	LOCAL SERVICE	28.37	CENTURYLINK		D-02292020-359	178
101.45124.360	1) GENERAL FUND					
2) SWIMMING POOL	3) INSURANCE					
	WORK COMP INS	2,711.75	LEAGUE OF MN CITIES INS	052039	M-02292020-360	61

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.45124.381 2) SWIMMING POOL	1) GENERAL FUND 3) UTILITIES UTILITIES	291.24	MUNICIPAL UTILITIES		D-02292020-359	98
101.45181.235 2) ARMORY	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL PEST CONTROL TOWEL DISP	50.00 15.10 65.10	BRANESS PEST CONTROL WEST CENTRAL SALES * TOTAL		D-02292020-359 D-02292020-359	292 333
101.45181.235						
101.45181.310 2) ARMORY	1) GENERAL FUND 3) CONTRACTED SERVICES CLEAN ARMORY	28.32	SWIFT COUNTY DAC		D-02292020-359	325
101.45181.321 2) ARMORY	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	47.18	CENTURYLINK		D-02292020-359	179
101.45181.381 2) ARMORY	1) GENERAL FUND 3) UTILITIES UTILITIES	226.25	MUNICIPAL UTILITIES		D-02292020-359	99
101.45181.383 2) ARMORY	1) GENERAL FUND 3) HEATING COST NATURAL GAS	349.80	CENTER POINT ENERGY		D-02292020-359	163
101.45200.131 2) PARKS	1) GENERAL FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	3.95	FURTHER		D-02292020-359	397
101.45200.209 2) PARKS	1) GENERAL FUND 3) GAS & OIL GAS	607.98	GLACIAL PLAINS COOPERATI		D-02292020-359	88
101.45200.210 2) PARKS	1) GENERAL FUND 3) OPERATING SUPPLIES GARBAGE SERVICE WOOD FILLER SPRING SNAP FILTERS, OIL AIR FRESHENERS GARBAGE SERVICE VEHICLE TABS	134.84 17.09 48.00 373.33 128.33 57.79 763.29	MATTHEISEN DISPOSAL, INC ZOSEL'S TRUE VALUE RUNNINGS SUPPLY INC AUTO VALU BENSON STATE CHEMICAL SOLUTIONS MATTHEISEN DISPOSAL, INC GROSSMAN, DEPUTY REGISTR		D-02292020-359 D-02292020-359 D-02292020-359 D-02292020-359 D-02292020-359 052031 052037 M-02292020-360	168 168 168 168 168 53 53
101.45200.210						
101.45200.221 2) PARKS	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS AIR FILTER, CARB CIM PLOW BOLTS, NUTS BATTERY DRAIN PLUG PARTS	63.71 12.61 134.91 3.35 359.00 573.38	ERIC'S MOTORSPORTS NORTHERN STATES SUPPLY TOW'S SERVICE INC NORTHSIDE AUTO JOHN DEERE FINANCIAL * TOTAL		D-02292020-359 D-02292020-359 D-02292020-359 D-02292020-359 052036 M-02292020-360	275 11 46 46 46
101.45200.221						
101.45200.223 2) PARKS	1) GENERAL FUND 3) EQUIPMENT REPAIRS CONTRACTED TIRE REPAIR	15.00	JOHN DEERE FINANCIAL	052036	M-02292020-360	50
101.45200.225 2) PARKS	1) GENERAL FUND 3) BEAUTIFY BENSON WATERING POTS	10,000.00	BENSON PUBLIC SCHOOL	052040	M-02292020-360	64
101.45200.235 2) PARKS	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL CLEAN CIVIC CENTER	94.70	SWIFT COUNTY DAC		D-02292020-359	323
101.45200.240 2) PARKS	1) GENERAL FUND 3) SMALL TOOLS & EQUIPMENT CREEPER	231.68	NORTHSIDE AUTO		D-02292020-359	461

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.45200.321 2) PARKS	1) GENERAL FUND 3) TELEPHONE CELL PHONE	72.26	VERIZON	052041	M-02292020-360	65
101.45200.331 2) PARKS	1) GENERAL FUND 3) TRAVEL EXPENSE MEAL REIMB MEAL REIMB	20.00 28.97 48.97	THOMPSON/KEVIN ASCHEMAN/WADE * TOTAL		D-02292020-359 D-02292020-359	239 301
101.45200.366 2) PARKS	1) GENERAL FUND 3) WORKERS COMPENSATION WORK COMP INS	4,400.95	LEAGUE OF MN CITIES INS	052039	M-02292020-360	63
101.45200.381 2) PARKS	1) GENERAL FUND 3) UTILITIES UTILITIES	529.63	MUNICIPAL UTILITIES		D-02292020-359	100
101.46500.343 2) TOURISM	1) GENERAL FUND 3) LODGING TAX EXPENDITURES 2020 MEANDER EASTER EGG HUNT DONATION	200.00 600.00 800.00	UPPER MN VALLEY REGIONAL FIRST EVANGEL FREE CHURC * TOTAL	052034	D-02292020-359 M-02292020-360	403 47
101.49010.210 2) CEMETERY	1) GENERAL FUND 3) OPERATING SUPPLIES CEMETERY FLOWERS 2019	111.71	FLOWER BASKET NURSERY &		D-02292020-359	440
101.49010.310 2) CEMETERY	1) GENERAL FUND 3) CONTRACTED SERVICES 2020 LICENSE	3,840.00	SITE INDUSTRIES LLC	052043	M-02292020-360	96
101.49810.235 2) AIRPORT	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL MATS GARBAGE SERVICE FEB RENT TOILET REPAIR JANUARY RENT GARBAGE SERVICE	13.51 4.68 25.00 19.50 4.68 67.37	BENSON LAUNDRY-MAT HOUSE MATTHEISEN DISPOSAL, INC WEST ACRES WATER SYSTEMS WEST ACRES WATER SYSTEMS MATTHEISEN DISPOSAL, INC * TOTAL		D-02292020-359 D-02292020-359 D-02292020-359 052028 M-02292020-360 052031 M-02292020-360	61 169 403 326 42
101.49810.310 2) AIRPORT	1) GENERAL FUND 3) CONTRACTED SERVICES CLEAN AIRPORT	35.70	SWIFT COUNTY DAC		D-02292020-359	324
101.49810.321 2) AIRPORT	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	45.31	CENTURYLINK		D-02292020-359	183
101.49810.381 2) AIRPORT	1) GENERAL FUND 3) UTILITIES ELECTRIC ELECT-AIRPORT	1,021.07 958.82 1,979.89	AGRALITE ELECTRIC COOPER AGRALITE ELECTRIC COOPER * TOTAL	052029	D-02292020-359 M-02292020-360	481 15
101.49810.383 2) AIRPORT	1) GENERAL FUND 3) HEATING COST NATURAL GAS	141.17	CENTER POINT ENERGY		D-02292020-359	164
211.45500.201 2) LIBRARY	1) LIBRARY FUND 3) OFFICE SUPPLIES COPIER MAINT SPRAY BOTTLE, SPRAY	73.29 22.44 95.73	LOFFLER COMPANIES-131511 BREENS THRIFTY WHITE DRU * TOTAL		D-02292020-359 D-02292020-359	223 298
211.45500.210 2) LIBRARY	1) LIBRARY FUND 3) OPERATING SUPPLIES CREDIT SUPPLIES	36.23 500.52 464.29	MONITOR & NEWS BANKCARD CENTER * TOTAL		D-02292020-359 D-02292020-359	233 455

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
211.45500.235	1) LIBRARY FUND				
2) LIBRARY	3) BUILDING MAINTENANCE & SUPPL				
	MATS	40.47	BENSON LAUNDRY-MAT HOUSE	D-02292020-359	63
	GARBAGE SERVICE	37.44	MATTHEISEN DISPOSAL, INC	D-02292020-359	170
	HANGER, FLUO TUBE	62.25	ZOSEL'S TRUE VALUE	D-02292020-359	374
	MATS	40.47	BENSON LAUNDRY-MAT HOUSE	D-02292020-359	375
	GARBAGE SERVICE	37.44	MATTHEISEN DISPOSAL, INC	D-02292020-360	43
		218.07	* TOTAL	052031	
211.45500.235					
211.45500.307	1) LIBRARY FUND				
2) LIBRARY	3) MANAGEMENT FEES-PIONEERLAND	22,791.00	PIONEERLAND LIBRARY SYST	D-02292020-359	408
	1ST QTR REQUEST				
211.45500.310	1) LIBRARY FUND				
2) LIBRARY	3) CONTRACTED SERV - CLEANING	395.00	MCGEARY/THOMAS	D-02292020-359	26
	CLEAN LIBRARY				
211.45500.321	1) LIBRARY FUND				
2) LIBRARY	3) TELEPHONE	86.80	CENTURYLINK	D-02292020-359	184
	LOCAL SERVICE				
211.45500.381	1) LIBRARY FUND				
2) LIBRARY	3) UTILITIES	521.24	MUNICIPAL UTILITIES	D-02292020-359	101
	UTILITIES				
211.45500.383	1) LIBRARY FUND				
2) LIBRARY	3) HEATING COST	206.27	MUNICIPAL UTILITIES	D-02292020-359	102
	UTILITIES				
401.49810.501	1) GENERAL CAPITAL OUTLAY FUND				
2) AIRPORT	3) CAPITAL OUTLAY	108,757.50	DEERE & COMPANY	D-02292020-359	478
	JOHN DEERE 6130R TRACTOR	49,251.80	O'DAY EQUIPMENT LLC	M-02292020-360	99
	FINAL ON FUEL SYSTEM	158,009.30	* TOTAL	052044	
401.49810.501					
509.47000.310	1) G.O. BONDS SERIES 2014A				
2) DEBT SERVICE	3) CONTRACTED SERVICES	1,133.00	EHLERS & ASSOCIATES, INC	D-02292020-359	413
	ARBRITRAGE REPORT				
515.46500.201	1) ECONOMIC DEV. AUTHORITY FUND				
2) GENERAL	3) OFFICE SUPPLIES	298.18	MONITOR & NEWS	D-02292020-359	234
	ECONOMIC PROGRESS AD				
515.46500.310	1) ECONOMIC DEV. AUTHORITY FUND				
2) GENERAL	3) CONTRACTED SERVICES	4,031.05	MID CENTRAL DOOR COMPANY	D-02292020-359	412
	INSTALL NEW WALK IN DOOR				
515.46500.315	1) ECONOMIC DEV. AUTHORITY FUND				
2) GENERAL	3) CONSULTING SERVICES	1,046.00	SOUTHWEST MN INITIATIVE	D-02292020-359	416
	2020 APPROPRIATION				
515.46500.331	1) ECONOMIC DEV. AUTHORITY FUND				
2) GENERAL	3) TRAVEL EXPENSE	54.24	INCIDENTAL FUND	D-02292020-359	279
	EDA LOAN COMM				
530.46500.315	1) NSP (XCEL ENERGY) GRANT FUND				
2) ECONOMIC DEVELOPMENT	3) CONSULTING FEES	553.50	STANTEC CONSULTING SERVI	003844	95
	ENGINEERING-XCEL SITE				
530.46500.331	1) NSP (XCEL ENERGY) GRANT FUND				
2) ECONOMIC DEVELOPMENT	3) TRAVEL	6.00	INCIDENTAL FUND	D-02292020-359	280
	COFFEE-FIBROMINN MTG	13.89	DAROLD'S SUPER VALUE	D-02292020-359	283
	FIBROMINN MTG	18.90	BENSON BAKERY	D-02292020-359	295
	ROLLS-FIBROMINN MTG	28.89	* TOTAL		
530.46500.331					
530.46500.381	1) NSP (XCEL ENERGY) GRANT FUND				
2) ECONOMIC DEVELOPMENT	3) UTILITIES	1,500.95	MUNICIPAL UTILITIES	D-02292020-359	442
	UTILITIES				

Disb. Validation Listing

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK DATA	JE-ID	LINE#
530.46500.430 2) ECONOMIC DEVELOPMENT	1) NSP (XCEL ENERGY) GRANT FUND 3) MISCELLANEOUS MEMBERSHIP	2,500.00	GREAT PLAINS INSTITUTE		D-02292020-359	406
601.15500 2) PREPAID EXPENSES - INSURANCE	1) WATER FUND WORK COMP INS	3,163.00	LEAGUE OF MN CITIES INS	039476	M-02292020-360	92
601.16440 2) TRUCKS & EQUIPMENT	1) WATER FUND 2020 FORD UTIL BOX	645.22	CRYSTEEL TRUCK EQUIPMENT		D-02292020-359	330
601.16440	2020 FORD UTIL BOX	17,226.68	CRYSTEEL TRUCK EQUIPMENT		D-02292020-359	331
601.16590 2) CONSTRUCTION IN PROGRESS	1) WATER FUND THREE PHASE HEATER	150.00	T & K KENNEDY EXCAVATING		D-02292020-359	240
	WIRE HEATERS	240.00	GOFF ELECTRIC, INC.		D-02292020-359	247
	FILTER MEDIA	37,687.00	VESSCO INC		D-02292020-359	406
	PAY EST #1 CHLORINE	86,996.25	MN MECHANICAL SOLUTIONS	039471	M-02292020-360	687
	CHLORINE DAMAGE	2,943.00	STANTEC CONSULTING SERVI	039473	M-02292020-360	87
601.16590	* TOTAL	128,016.25				
601.20200 2) ACCOUNTS PAYABLE	1) WATER FUND QUARTERLY CONNECTION FEE	3,484.00	MN DEPT OF HEALTH		D-02292020-359	261
601.49400.131 2) WATER DEPARTMENT	1) WATER FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	7.90	FURTHER		D-02292020-359	389
601.49400.209 2) WATER DEPARTMENT	1) WATER FUND 3) GAS & OIL GAS	162.61	GLACIAL PLAINS COOPERATI		D-02292020-359	131
601.49400.210 2) WATER DEPARTMENT	1) WATER FUND 3) OPERATING SUPPLIES MISC HARDWARE	22.32	ZOSEL'S TRUE VALUE		D-02292020-359	333
	UPS CHGS	17.00	GROSSMAN, DEPUTY REGISTR		D-02292020-359	369
	CYLINDER RENTAL	31.96	AMERICAN WELDING & GAS I		D-02292020-359	475
	CYLINDER RENTAL	33.14	AMERICAN WELDING & GAS I		D-02292020-359	780
	VEHICLE TABS	38.50	GROSSMAN, DEPUTY REGISTR	039474	M-02292020-360	89
601.49400.210	* TOTAL	142.92				
601.49400.221 2) WATER DEPARTMENT	1) WATER FUND 3) EQUIPMENT REPAIR PARTS FILTERS	373.60	ARNOLD'S OF WILLMAR, INC		D-02292020-359	320
601.49400.227 2) WATER DEPARTMENT	1) WATER FUND 3) MAINTAIN COLLECTION SYSTEM STEEL	294.00	REID'S WELDING & CUSTOM		D-02292020-359	252
	TOOLS	984.86	USA BLUE BOOK		D-02292020-359	303
	WRENCH SET, CURB BOX KEY	148.89	USA BLUE BOOK		D-02292020-359	304
601.49400.227	* TOTAL	1,427.75				
601.49400.235 2) WATER DEPARTMENT	1) WATER FUND 3) BUILDING MAINTENANCE & SUPPL VALVE BALL, TAPE	53.04	RUNNINGS SUPPLY INC		D-02292020-359	372
601.49400.307 2) WATER DEPARTMENT	1) WATER FUND 3) MANAGEMENT FEES MANAGEMENT FEES	3,547.75	GENERAL FUND		D-02292020-359	13
601.49400.313 2) WATER DEPARTMENT	1) WATER FUND 3) CONTRACTED SERVICES COLIFORM TEST	25.00	STEVEN M TRAUT WELLS INC		D-02292020-359	246
	ARBITRAGE REPORT	390.00	EHLERS & ASSOCIATES, INC		D-02292020-359	414
	MAPPING SERVICE FEE	416.67	KORTERRA INC		D-02292020-359	467
601.49400.313	* TOTAL	831.67				

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
601.49400.321	1) WATER FUND				
2) WATER DEPARTMENT	3) TELEPHONE				
	LOCAL SERVICE	98.81	CENTURYLINK		208
	CELL PHONE-WATER	15.86	VERIZON	039477	M-02292020-360
601.49400.321		114.67	* TOTAL		17
601.49400.331	1) WATER FUND				
2) WATER DEPARTMENT	3) TRAVEL EXPENSE				
	MEAL REIMB	10.67	SEARCY/GARY		D-02292020-359
	MEALS	77.23	BANKCARD CENTER		D-02292020-359
601.49400.331		87.90	* TOTAL		243
601.49400.332	1) WATER FUND				
2) WATER DEPARTMENT	3) TRAINING & INSTRUCTION				
	RURAL WATER REG-GENS	250.00	BANKCARD CENTER		D-02292020-359
601.49400.381	1) WATER FUND				
2) WATER DEPARTMENT	3) UTILITIES				
	UTILITIES	1,723.76	MUNICIPAL UTILITIES		D-02292020-359
602.16300	1) SEWER COLLECTION & DISPOSAL				
2) OTHER IMPROVEMENTS	FURNACE	6,399.00	CRAIGS, INC.	039469	M-02292020-360
602.16590	1) SEWER COLLECTION & DISPOSAL				
2) CONSTRUCTION IN PROGRESS	WWTP FLOOD PROTECTION	17,068.00	STANTEC CONSULTING SERVI	039473	M-02292020-360
	WWTP FILTER REPLACEMENT	5,066.81	STANTEC CONSULTING SERVI	039473	M-02292020-360
602.16590		22,134.81	* TOTAL		85
602.43250.131	1) SEWER COLLECTION & DISPOSAL				
2) SEWAGE COLLECTION & DISPOSAL	3) HEALTH INSURANCE				
	HEALTH INS-HSA FEES	7.90	FURTHER		D-02292020-359
602.43250.201	1) SEWER COLLECTION & DISPOSAL				
2) SEWAGE COLLECTION & DISPOSAL	3) OFFICE SUPPLIES				
	FILE FOLDERS	39.99	BACKSTREET PRINTING		D-02292020-359
	TISSUE	14.68	RUNNINGS SUPPLY INC		D-02292020-359
602.43250.201		54.67	* TOTAL		357
602.43250.208	1) SEWER COLLECTION & DISPOSAL				
2) SEWAGE COLLECTION & DISPOSAL	3) CHEMICALS & CHEM SUPPLIES				
	FERRIC CHLORIDE	2,308.15	HAWKINS, INC.		D-02292020-359
602.43250.209	1) SEWER COLLECTION & DISPOSAL				
2) SEWAGE COLLECTION & DISPOSAL	3) GAS & OIL				
	GAS	111.36	GLACIAL PLAINS COOPERATI		D-02292020-359
	OIL	196.84	CHAMBERLAIN OIL CO., INC		D-02292020-359
	PROPANE	131.56	ASCHEMAN OIL		D-02292020-359
602.43250.209		341.16	* TOTAL		132
602.43250.210	1) SEWER COLLECTION & DISPOSAL				
2) SEWAGE COLLECTION & DISPOSAL	3) OPERATING SUPPLIES				
	EAR PLUGS	38.07	NORTHERN SAFETY CO INC		D-02292020-359
	VEHICLE TABS	87.73	GROSSMAN, DEPUTY REGISTR	039474	M-02292020-360
602.43250.210		95.82	* TOTAL		258
602.43250.217	1) SEWER COLLECTION & DISPOSAL				
2) SEWAGE COLLECTION & DISPOSAL	3) LAB EQUIPMENT & SUPPLIES				
	DISTILLED WATER, TISSUE	20.75	DOMAT'S FAMILY FOODS		D-02292020-359
602.43250.221	1) SEWER COLLECTION & DISPOSAL				
2) SEWAGE COLLECTION & DISPOSAL	3) EQUIPMENT REPAIR PARTS				
	KIT FOR WW PICKUP	308.51	CRYSTEEL TRUCK EQUIPMENT		D-02292020-359
	SKIMMER WIPER	208.40	WALKER PROCESS EQUIPMENT		D-02292020-359
	NETZSCH PUMP, INSTALL	1,628.38	WW GOETSCH ASSOCIATES IN		D-02292020-359
602.43250.221		2,190.39	* TOTAL		329
602.43250.226	1) SEWER COLLECTION & DISPOSAL				
2) SEWAGE COLLECTION & DISPOSAL	3) MAINTAIN SYSTEM				
	GREASE GUN, LAMP	413.10	RUNNINGS SUPPLY INC		D-02292020-359
	REPAIRS	1,324.00	BANKCARD CENTER		D-02292020-359
	OIL GUN, CARTR	94.78	NORTHSIDE AUTO		D-02292020-359
					459
					466

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
602.43250.226		1,831.88	* TOTAL			
602.43250.235	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) BUILDING MAINTENANCE & SUPPL					
	GARBAGE SERVICE	171.99	MATTHEISEN DISPOSAL, INC		D-02292020-359	171
	KEYS	1.99	ZOSEL'S TRUE VALUE		D-02292020-359	332
	GARBAGE SERVICE	236.92	MATTHEISEN DISPOSAL, INC	039466	M-02292020-360	77
	FURNACE WORK	765.00	CRAIGS INC.	039469	M-02292020-360	80
602.43250.235		1,175.90	* TOTAL			
602.43250.307	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) MANAGEMENT FEES					
	MANAGEMENT FEES	4,604.75	GENERAL FUND		D-02292020-359	14
602.43250.313	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) CONTRACTED SERVICES					
	ARBITRAGE REPORT	477.00	EHLERS & ASSOCIATES, INC		D-02292020-359	415
	MAPPING SERVICE FEE	416.67	KORTERRA INC		D-02292020-359	468
602.43250.313		893.67	* TOTAL			
602.43250.321	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) TELEPHONE					
	CELL PHONE-SEWER	15.86	VERIZON	039477	M-02292020-360	18
602.43250.331	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) TRAVEL EXPENSE					
	MEALS	13.80	BANKCARD CENTER		D-02292020-359	458
602.43250.381	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) UTILITIES					
	UTILITIES	3,588.45	MUNICIPAL UTILITIES		D-02292020-359	142
	ELECTRIC	63.79	AGRALITE ELECTRIC COOPER		D-02292020-359	479
	ELECT-SEWER LIFT	63.90	AGRALITE ELECTRIC COOPER	039465	M-02292020-360	16
602.43250.381		3,716.14	* TOTAL			
602.43250.383	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) HEATING COST					
	NATURAL GAS	685.30	CENTER POINT ENERGY		D-02292020-359	191
	PROPANE	323.15	ASCHEMAN OIL		D-02292020-359	300
	LP-HEAT	290.00	GLACIAL PLAINS COOPERATI		D-02292020-359	443
602.43250.383		1,298.45	* TOTAL			
602.43250.430	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) MISCELLANEOUS					
	ANNUAL PERMIT FEE	1,450.00	MN POLLUTION CONTROL AGE		D-02292020-359	344
602.43250.433	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) DUES & SUBSCRIPTIONS					
	BOILER LICENSE EXAM FEES	200.00	MN DEPT OF LABOR & INDUS	039468	M-02292020-360	79
604.16470	1) ELECTRIC FUND					
2) PRODUCTIONS-STRUCTURE & IMPR						
	WIRE HEATERS-POWER PLAN	796.90	GOFF ELECTRIC, INC.		D-02292020-359	273
604.49610.223	1) ELECTRIC FUND					
2) POWER PRODUCTION	3) MAINT OF GENRATN EQUIP CONTR					
	ENGINEERING SERVICES	555.00	DGR ENGINEERING		D-02292020-359	285
	TESTING/SAFETY ASSESSMEN	18,963.95	ZIEGLER, INC.		D-02292020-359	482
	GENERATOR TESTING	11,977.42	ZIEGLER, INC.	039472	M-02292020-360	84
604.49610.223		31,496.37	* TOTAL			
604.49610.235	1) ELECTRIC FUND					
2) POWER PRODUCTION	3) BUILDING MAINTENANCE					
	GARBAGE SERVICE	11.70	MATTHEISEN DISPOSAL, INC		D-02292020-359	474
	GARBAGE SERVICE	11.70	MATTHEISEN DISPOSAL, INC	039466	M-02292020-360	76
604.49610.235		23.40	* TOTAL			
604.49610.307	1) ELECTRIC FUND					
2) POWER PRODUCTION	3) MANAGEMENT FEES-POWER PROD					
	MANAGEMENT FEE	1,595.80	GENERAL FUND		D-02292020-359	211

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
604.49610.381 2) POWER PRODUCTION	1) ELECTRIC FUND 3) UTILITIES UTILITIES	4,834.90	MUNICIPAL UTILITIES		D-02292020-359	143
604.49610.383 2) POWER PRODUCTION	1) ELECTRIC FUND 3) NATURAL GAS NATURAL GAS	721.34	CENTER POINT ENERGY		D-02292020-359	472
604.49630.307 2) TRANSMISSION	1) ELECTRIC FUND 3) MANAGEMENT FEES MANAGEMENT FEE	1,595.80	GENERAL FUND		D-02292020-359	212
604.49640.201 2) DISTRIBUTION	1) ELECTRIC FUND 3) OFFICE SUPPLIES NEC CODE BOOK	100.00	BORDER STATES ELECTRIC S		D-02292020-359	352
604.49640.209 2) DISTRIBUTION	1) ELECTRIC FUND 3) FUEL EXPENSE-VEHICLES GAS	671.38	GLACIAL PLAINS COOPERATI		D-02292020-359	133
604.49640.210 2) DISTRIBUTION	1) ELECTRIC FUND 3) OPERATING SUPPLIES TAPE, WIRE NUTS SCREWDRIVER, OUTLET UPS CHGS VEHICLE TABS	161.84 42.36 46.00 231.00 483.20	BORDER STATES ELECTRIC S RUNNINGS SUPPLY INC GROSSMAN, DEPUTY REGISTR GROSSMAN, DEPUTY REGISTR * TOTAL	039474	D-02292020-359 D-02292020-359 D-02292020-359 M-02292020-360	354 354 354 354 88
604.49640.210 2) DISTRIBUTION	1) ELECTRIC FUND 3) EQUIPMENT MAINTENANCE PARTS WELDING STEEL SKIDLOADER DOOR GLASS ANNUAL BOOM INSPECTION FILTER	177.00 495.39 684.26 21.11 1,377.76	REID'S WELDING & CUSTOM LUND IMPLEMENT CO ABM EQUIPMENT & SUPPLY I NORTHSIDE AUTO * TOTAL		D-02292020-359 D-02292020-359 D-02292020-359 D-02292020-359	253 253 253 253 465
604.49640.221 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINT OF UNDERGROUND LINE DUCT CPLR MAPPING SERVICE FEE	75.36 416.66 492.02	BORDER STATES ELECTRIC S KORTERRA INC * TOTAL		D-02292020-359 D-02292020-359	356 469
604.49640.221 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINT OF METERS/AMR 12 2S METERS DEMAND METER VT PACK, HARNESS	547.20 253.26 682.30 1,485.36	DAKOTA SUPPLY GROUP DAKOTA SUPPLY GROUP BORDER STATES ELECTRIC S * TOTAL		D-02292020-359 D-02292020-359 D-02292020-359	286 286 355
604.49640.230 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINT OF STREET LIGHTING SPLICE, PHOTO CONTROL	1,369.97	BORDER STATES ELECTRIC S		D-02292020-359	353
604.49640.235 2) DISTRIBUTION	1) ELECTRIC FUND 3) BUILDING MAINTENANCE MATS & TOWELS GARBAGE SERVICE GARBAGE SERVICE	27.64 11.70 11.70 51.04	BENSON LAUNDRY-MAT HOUSE MATTHEISEN DISPOSAL, INC MATTHEISEN DISPOSAL, INC * TOTAL	039466	D-02292020-359 D-02292020-359 M-02292020-360	115 172 75
604.49640.235 2) DISTRIBUTION	1) ELECTRIC FUND 3) MANAGEMENT FEES-DISTRIBUTION MANAGEMENT FEE	4,787.40	GENERAL FUND		D-02292020-359	213
604.49640.317 2) DISTRIBUTION	1) ELECTRIC FUND 3) OTHER CONTRACTED SERVICES POWER LINE CROSSING	258.95	RAILROAD MANAGEMENT CO I		D-02292020-359	421
604.49640.321 2) DISTRIBUTION	1) ELECTRIC FUND 3) TELEPHONE INTERNET WIRELESS SERVICE CELL PHONE-SURVEY	144.98 111.03 54.63	CHARTER COMMUNICATIONS VERIZON VERIZON	039475 039477	D-02292020-359 M-02292020-360 M-02292020-360	350 91 20

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
604.49640.321		310.64	* TOTAL			
604.49640.332 2) DISTRIBUTION	1) ELECTRIC FUND 3) EDUCATION/TRAINING HIPPEN-TUITION BOOK 3	550.00	MERCHANT JOB TRAINING AN		D-02292020-359	345
604.49640.381 2) DISTRIBUTION	1) ELECTRIC FUND 3) UTILITIES UTILITIES	397.71	MUNICIPAL UTILITIES		D-02292020-359	144
604.49640.383 2) DISTRIBUTION	1) ELECTRIC FUND 3) NATURAL GAS UTILITIES	739.60	MUNICIPAL UTILITIES		D-02292020-359	145
604.49650.307 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) MANAGEMENT FEES-CIP SALARY MANAGEMENT FEE	797.90	GENERAL FUND		D-02292020-359	222
604.49650.317 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) OTHER CONTRACTED SERVICES LOAD MGMT SOFTWARE 4TH QTR ASSESSMENT	3,136.00 643.95 3,779.95	OMNI-PRO SOFTWARE MN DEPT OF COMMERCE * TOTAL		D-02292020-359 D-02292020-359	257 400
604.49650.475 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) CONSERVATION REBATES CHECK VOIDED LIGHTING REBATE DEHUMIDIFIER REBATE	25.00 402.00 25.00 402.00	CR HETRICK/WILLIAM NAPA HETRICK/WILLIAM * TOTAL	039115 039470 039478	M-02292020-360 M-02292020-360 M-02292020-360	97 82 82 98
604.49650.480 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) LOAD MANAGEMENT WATER HEATER REBATE	75.00	KRUMWIEDE/DON		D-02292020-359	404
604.49655.131 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	11.85	FURTHER		D-02292020-359	391
604.49655.201 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) OFFICE SUPPLIES COPIER PAYMENT MS OFFICE 2019 3 OFFICE CHAIRS DISCONNECTION NOTICES QUICKBOOKS UPDATE COPIER MAINT	148.56 332.36 1,267.52 376.90 370.42 101.42 2,597.18	DE LAGE LANDEN CDW GOVERNMENT INNOVATIVE OFFICE SOLUTI CREATIVE FORMS & CONCEPT CDW GOVERNMENT LOFFLER COMPANIES-131511 * TOTAL		D-02292020-359 D-02292020-359 D-02292020-359 D-02292020-359 D-02292020-359 D-02292020-359 M-02292020-360	193 409 417 419 477 474
604.49655.201				039464		
604.49655.307 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) MANAGEMENT FEES-CUST ACCTS MANAGEMENT FEE	1,595.80	GENERAL FUND		D-02292020-359	214
604.49655.317 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) OTHER CONTRACTED SERVICES METER SERVICE	54.00	AUTOMATED ENERGY INC		D-02292020-359	207
604.49655.318 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) BILL PRINT SERVICES FEB BILL PRINT	1,088.65	INNOVATIVE SYSTEMS		D-02292020-359	378
604.49659.131 2) CUSTOMER SERVICE	1) ELECTRIC FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	4.30	FURTHER		D-02292020-359	392
604.49660.307 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) MANAGEMENT FEES-ADMINISTRATN MANAGEMENT FEE	2,393.70	GENERAL FUND		D-02292020-359	215
604.49660.308 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) MANAGEMENT FEES-FINANCE MANAGEMENT FEE	1,595.80	GENERAL FUND		D-02292020-359	216

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
609.15500 2)PREPAID EXPENSES - INSURANCE	1)LIQUOR FUND WORK COMP INS	4,589.74	LEAGUE OF MN CITIES INS	025075 M-02292020-360	73
609.49750.131 2)LIQUOR	1)LIQUOR FUND 3)HEALTH INSURANCE HEALTH INS-HSA FEES	7.90	FURTHER	D-02292020-359	388
609.49750.210 2)LIQUOR	1)LIQUOR FUND 3)OPERATING SUPPLIES ANNUAL SUBSCRIPTION ANNUAL SUBSCRIPTION LINERS, FOOD TRAYS, BAGS	227.24 42.00 122.88 392.12	WEST CENTRAL TRIBUNE MONITOR & NEWS WEST CENTRAL SALES * TOTAL	D-02292020-359 D-02292020-359 D-02292020-359	236 260 338
609.49750.210 2)LIQUOR	1)LIQUOR FUND 3)BUILDING MAINTENANCE & SUPPL GARBAGE SERVICE PEST CONTROL GARBAGE SERVICE	213.51 42.75 213.51 469.77	MATTHEISEN DISPOSAL, INC BRANESS PEST CONTROL MATTHEISEN DISPOSAL, INC * TOTAL	D-02292020-359 D-02292020-359 025070 M-02292020-360	173 291 67
609.49750.235 2)LIQUOR	1)LIQUOR FUND 3)OFF SALE MIX PURCHASES ICE POP OFF SALE MIX MIX	68.67 55.43 207.63 381.70 713.43	ARCTIC GLACIER USA INC DAROLD'S SUPER VALUE PEPSI VIKING COCA COLA BOTTLIN * TOTAL	D-02292020-359 D-02292020-359 D-02292020-359 D-02292020-359	112 123 143 155
609.49750.254 2)LIQUOR	1)LIQUOR FUND 3)ON SALE MISC PURCHASES JUICE LIMES PIZZAS SNACKS PREMIX SNACKS	9.08 315.50 110.80 178.00 557.14 1,170.52	DAROLD'S SUPER VALUE HARRYS FROZEN FOOD MONTE CANDY COMPANY VIKING COCA COLA BOTTLIN HENRY'S FOODS, INC. * TOTAL	D-02292020-359 D-02292020-359 D-02292020-359 D-02292020-359 D-02292020-359	124 135 140 150 270
609.49750.292 2)LIQUOR	1)LIQUOR FUND 3)MANAGEMENT FEES MANAGEMENT FEES	2,355.00	GENERAL FUND	D-02292020-359	16
609.49750.307 2)LIQUOR	1)LIQUOR FUND 3)CONTRACTED SERVICES-CLEANING LIQUOR STORE CLEANING	825.00	BENSON/KIMBERLY	D-02292020-359	4
609.49750.321 2)LIQUOR	1)LIQUOR FUND 3)TELEPHONE LOCAL SERVICE	44.47	CENTURYLINK	D-02292020-359	128
609.49750.333 2)LIQUOR	1)LIQUOR FUND 3)FREIGHT ON LIQUOR FREIGHT	890.40	COUNTRY PET FOODS	D-02292020-359	119
609.49750.343 2)LIQUOR	1)LIQUOR FUND 3)ADVERTISING LIQUOR ADS SWIFT COUNTY FOOD SHELF	204.77 300.00 504.77	MONITOR & NEWS PRAIRIE FIVE CAC, INC. * TOTAL	D-02292020-359 D-02292020-359	139 424
609.49750.343 2)LIQUOR	1)LIQUOR FUND 3)UTILITIES UTILITIES	920.44	MUNICIPAL UTILITIES	D-02292020-359	146
609.49750.383 2)LIQUOR	1)LIQUOR FUND 3)HEATING COST UTILITIES	356.04	MUNICIPAL UTILITIES	D-02292020-359	147
609.49750.430 2)LIQUOR	1)LIQUOR FUND 3)MISCELLANEOUS CABLE SERVICE	229.19	CHARTER COMMUNICATIONS	D-02292020-359	118

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
609.49750.438	1) LIQUOR FUND					
2) LIQUOR	3) LAUNDRY	39.94	BENSON LAUNDRY-MAT HOUSE		D-02292020-359	114
	MATS, TOWELS, & MOPS	43.86	BENSON LAUNDRY-MAT HOUSE		D-02292020-359	377
	MATS	83.80	* TOTAL			
609.49750.438	1) LIQUOR FUND					
609.49750.721	3) TRANSFER TO GENERAL FUND	80,000.00	GENERAL FUND	025068	M-02292020-360	66
2) LIQUOR	TRANSFER TO GEN FUND					
653.43240.210	1) GARBAGE COLLECTION FUND					
2) GARBAGE DISPOSAL	3) OPERATING SUPPLIES	164.75	MONITOR & NEWS		D-02292020-359	235
	GARB PICKUP ON BLVD					
653.43240.307	1) GARBAGE COLLECTION FUND					
2) GARBAGE DISPOSAL	3) MANAGEMENT FEES	798.00	GENERAL FUND		D-02292020-359	51
	MANAGEMENT FEES					
653.43240.310	1) GARBAGE COLLECTION FUND					
2) GARBAGE DISPOSAL	3) CONTRACTED SERVICES	8,662.00	MATTHEISEN DISPOSAL, INC		D-02292020-359	7
	GARBAGE CONTRACT					
653.43240.384	1) GARBAGE COLLECTION FUND					
2) GARBAGE DISPOSAL	3) REFUSE DISPOSAL	3,633.00	SWIFT CO ENVIRONMENTAL S		D-02292020-359	154
	TIPPING FEES	10.00	SWIFT CO ENVIRONMENTAL S		D-02292020-359	343
	ELECTRONIC DISP	3,643.00	* TOTAL			
653.43240.384						

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	138,548.44
211	LIBRARY FUND	1,777.40
401	GENERAL CAPITAL OUTLAY FUND	15,000.00
509	G. O. BONDS SERIES 2014A	1,100.00
515	ECONOMIC DEV. AUTHORITY FUND	2,133.77
530	NSP (XCEL ENERGY) GRANT FUND	2,500.00
601	WATER FUND	16,200.73
602	SEWER COLLECTION & DISPOSAL	2,700.10
604	ELECTRIC FUND	1,170.31
609	LIQUOR FUND	14,010.20
653	GARBAGE COLLECTION FUND	15,267.75
TOTAL ALL FUNDS		770,942.23

BANK RECAP:

BANK	NAME	DISBURSEMENTS
GREN	GENERAL BANK CHECKING ACCT	322,469.14
LIOR	LIQUOR FUND	143,010.40
NAVY	ENTERPRISE FUNDS	295,449.88
RUST	ECONOMIC DEV. AUTHORITY CHKN	10,012.81
TOTAL ALL BANKS		770,942.23