

City Council Meeting Agenda
Swift County-Benson Health Services Conference Room
March 2, 2020

City of Benson Mission Statement

Benson is a forward-looking community that values public safety,
Quality of life and treats people with dignity and respect.

Page		5:00 p.m. Fire Board Meeting	
	1.	5:30 p.m. Call the Meeting to Order at the SCBHS Conference Room (Mayor)	
	2.	Joint Meeting of the City Council, Swift County Commissioner and SCBHS Board <ul style="list-style-type: none"> • Discussion on Hospital Financing Options 	
	3.	Pledge of Allegiance	
	4.	Approval of Agenda Additions? <input type="checkbox"/> None 1. _____ 2. _____ Any Consent Agenda items to be moved to a regular agenda item? Approval of Agenda ____ as Presented or ____ Revised	Action Requested
	5.	Consent Agenda:	Action Requested
3-8	a.	Minutes:	
9		• 2.18.2020 City Council Meeting	
		• 1.13.2020 EDA Meeting	
10-11	b.	Correspondence:	
		• Meander 2020 Sponsorship - \$200	
12-13	c.	Application:	
		• Gambling Permit for Benson Golf Club Foundation Raffle - 5/19/2020	
	d.	Electronic Transfers:	
		• Payroll: \$105,461.33 – February 13, 2020	
		\$92,636.04 – February 27, 2020	
		• Journal: \$7,498,660.63 – December 2019	
		\$1,619,114.32 – January 2020	
	6.	Persons With Unscheduled Business to Come Before the Council	
14	7.	Consider Swift count Food Shelf Request for Support	Action Requested
15-17	8.	Consider Great Plains Institute Membership	Action Requested
18	9.	Consider the Following Bids:	Action Requested
19		• Bituminous	Action Requested
20		• Concrete	Action Requested
		• Tires	Action Requested
	10.	Consider Fire Contracts	Action Requested
21-22	11.	Consider Resolution Authorizing Transfer of Xcel Grant Dollars	Action Requested

12. Adjourn: Mayor

Action Requested

In compliance with the American Disability Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at 320-843-4775. Notification 48 hours prior to the meeting will enable the City of make reasonable arrangements to ensure accessibility to this meeting.

DRAFT

**MINUTES - BENSON CITY COUNCIL MEETING
FEBRUARY 18, 2020**

The meeting was called to order at 5:30 p.m. by Mayor Collins. Members present: Jack Evenson, Terri Collins, Mark Schreck & Lucas Olson. Members Absent: Jon Buyck. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, Police Chief Ian Hodge, Public Works Director Dan Gens, Fire Chief Jeff Reuss, Fire Department Secretary Tom Foley, Swift County Emergency Manager Bill McGeary, UMVRDC Planner Kirk Bustrom, Police Officer Brennen McAlpin and Benson Public Schools Superintendent Dennis Laumeyer.

The Council recited the Pledge of Allegiance.

Mayor Collins added a pay request from MN Mechanical Solutions, a zoning request change from Stony Ridge Foods and flooring request for the Benson Liquor Store. It was moved by Schreck, seconded by Evenson and carried unanimously to approve the agenda as amended.

Next was the consent agenda. The Mayor removed the February 3, 2020 City Council Minutes from the Consent Agenda. It was moved by Evenson, seconded by Schreck and carried unanimously to approve the following items on the consent agenda:

- January 6, 2020 Planning Commission Minutes
- Gambling Permit for NWTf Swift County Gobbler for March 20, 2020

The Mayor called for anyone with unscheduled business, to which there was no one.

McGeary and Bustrom approached the Council to discuss a FEMA requirement that all county jurisdictions adopt and read their local All Hazards Mitigation Plan. McGeary said he and Bustrom have a 662 page plan in place. McGeary said if the City of Benson does not adopt a plan, they will not be eligible for FEMA reimbursement in the event of a disaster. After discussion, Councilmember Schreck offered the following resolution:

**ADOPTION OF THE
SWIFT COUNTY ALL-HAZARD MITIGATION PLAN
(RESOLUTION 2020-05)**

WHEREAS, the City of Benson has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000, and

WHEREAS, the Act establishes a framework for the development of a multi-jurisdictional County Hazard Mitigation Plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the Swift County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the Swift County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the Swift County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the Swift County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Swift County will maintain public participation and coordination; and

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

WHEREAS, the Swift County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS, this is a multi-jurisdictional Plan and cities that participated in the planning process may choose to also adopt the County Plan.

NOW THEREFORE BE IT RESOLVED that the City of Benson supports the hazard mitigation planning effort and wishes to adopt the Swift County All-Hazard Mitigation Plan.

Councilmember Olson seconded the foregoing resolution and the following vote was recorded: AYES: Evenson, Schreck, Collins, Olson. NAYS: None. Thereupon the Mayor declared Resolution 2020-05 duly passed and adopted.

Fire Chief Jeff Reuss approached the Council and presented the 2019 Fire Report.

Reuss presented a capital authorization request for new pagers for the firemen. He stated the current pagers are anywhere from 8-12 years old. The cost of repairing the pagers is getting more expensive. He went on to say he is also asking for 5 new hand-held radio batteries. There will be a \$1,950 credit for pager trade in. After discussion, it was moved by Evenson, seconded by Schreck and carried unanimously to approve the purchase of 26 pagers and 5 radio batteries from West Central Communications in the amount of \$10,070.25 after trade-in.

Next Chief Hodge approached the Council with a capital authorization request for a new 2020 Dodge Ram SSV on state bid to replace the 2016 squad car. He said the old squad has 80,000 miles on it and pretty much never stops patrolling. He said the radar from the 2016 squad cannot be moved over to the new vehicle, as it is past its useful life. After discussion, it was moved by Evenson, seconded by Olson and carried unanimously to approve the purchase of a 2020 Dodge Ram SSV and equipment as presented in the amount of \$42,460.00.

Schreck discussed the Benson School's plan for a gymnastic facility and activity center. He said he and Councilmember Buyck met with members of the School Board and they came up with a proposal of a City contribution of \$500,00 to the project. He went on to say the next day the ask was \$975,000. He and Buyck are recommending the City not proceed with participating in the project due to the increased cost. Wolfington went on to say he had attended 3 meetings with School Board members in the last two weeks, and if the City did participate it would take transferring money from several funds to cover the cost. Collins asked if the community center group from the Strategic Planning session in 2019 had any interest in participating with the school. Evenson said their interest waned over time. It was moved by Schreck, seconded by Evenson and carried unanimously to decline participating in the activity center with Benson Public Schools.

Next was a request for support from the First Evangelical Free Church for the annual Easter Egg Hunt. It was moved by Schreck, seconded by Olson and carried unanimously to approve financial support in the amount of \$600 to the First Evangelical Free Church's annual Easter Egg hunt.

Pederson approached the Council with a request for new flooring at the Benson Municipal Liquor Store. Countryside Public Health said the concrete floor needs to be covered. The quote includes covering all the concrete floors in the building as well as replacing the tile floors in the bathrooms. He went on to say he received quotes from two companies and recommended going with Molden Concrete Construction. After discussion, it was moved by Olson, seconded by Evenson and carried unanimously to approve a quote from Molden Concrete Construction in the amount of \$12,074.00.

Wolfington shared a conversation he had with Brian Grogan, our attorney we have used in the Charter Communications franchise fee agreement. He updated the Council on how the franchise fee is being charged is being contested in court. It is time to extend the franchise fee agreement with Charter Communications in hopes this issue will be resolved yet this year. After discussion Councilmember Schreck offered the following resolution:

**A RESOLUTION GRANTING CHARTER COMMUNICATIONS
A FRANCHISE EXTENSION TO DECEMBER 31, 2020
(RESOLUTION NO. 2020-06)**

WHEREAS, on or about July 14, 2003, the City of Benson, Minnesota (“City”) granted a Cable Television Franchise Ordinance (“Franchise”) to Spectrum Mid-America, LLC, d/b/a Charter Communications (“Charter”); and

WHEREAS, the initial term of the Franchise expired on or about September 18, 2013; and

WHEREAS, the City adopted Resolution No. 2013-14 on August 19, 2013 extending the term of the Franchise through and including September 19, 2014; and

WHEREAS, Charter executed said Resolution No. 2013-14 and agreed to continue complying with the Franchise, as amended by the Resolution; and

WHEREAS, the City adopted Resolution No. 2014-13 on September 8, 2014 extending the term of the Franchise through and including March 31, 2015; and

WHEREAS, Charter executed said Resolution No. 2014-13 and agreed to continue complying with the Franchise, as amended by the Resolution; and

WHEREAS, the City adopted Resolution No. 2015-04 on March 2, 2015 extending the term of the Franchise through and including August 31, 2015; and

WHEREAS, Charter executed said Resolution No. 2015-04 and agreed to continue complying with the Franchise, as amended by the Resolution; and

WHEREAS, the City adopted Resolution No. 2016-06 on February 22, 2016 extending the term of the Franchise through and including July 18, 2016; and

WHEREAS, Charter executed said Resolution No. 2016-06 and agreed to continue complying with the Franchise, as amended by the Resolution; and

WHEREAS, the City adopted Resolution No. 2016-18 on July 18, 2016 extending the term of the Franchise through and including December 31, 2016; and

WHEREAS, Charter executed said Resolution No. 2016-18 and agreed to continue complying with the Franchise, as amended by the Resolution; and

WHEREAS, the City adopted Resolution No. 2016-41 on December 19, 2016 extending the term of the Franchise through and including June 30, 2017; and

WHEREAS, Charter executed said Resolution No. 2016-41 and agreed to continue complying with the Franchise, as amended by the Resolution; and

WHEREAS, the City adopted Resolution No. 2017-12 on July 10, 2017 extending the term of the Franchise through and including December 31, 2017; and

WHEREAS, Charter executed said Resolution No. 2017-12 and agreed to continue complying with the Franchise, as amended by the Resolution; and

WHEREAS, the City adopted Resolution No. 2018-03 on January 2, 2018 extending the term of the Franchise through and including June 30, 2018; and

WHEREAS, Charter executed said Resolution No. 2018-03 and agreed to continue complying with the Franchise, as amended by the Resolution; and

WHEREAS, the City adopted Resolution No. 2018-14 on August 6, 2018 extending the term of the Franchise through and including December 31, 2018; and

WHEREAS, Charter executed said Resolution No. 2018-14 and agreed to continue complying with the Franchise, as amended by the Resolution; and

WHEREAS, the City adopted Resolution No. 2018-24 on November 19, 2018 extending the term of the Franchise through and including June 30, 2019 and

WHEREAS, Charter executed said Resolution No. 2018-24 and agreed to continue complying with the Franchise, as amended by the Resolution; and

WHEREAS, the City adopted Resolution No. 2019-12 on July 1, 2019 extending the term of the Franchise through and including January 31, 2020 and

WHEREAS, Charter executed said Resolution No. 2019-12 and agreed to continue complying with the Franchise, as amended by the Resolution; and

WHEREAS, both the City and Charter desire to extend the term of the Franchise to facilitate renewal negotiations under state and federal law.

NOW, THEREFORE, the City Council of the City of Benson, Minnesota hereby resolves as follows:

1. The Franchise is hereby amended by extending the term of the Franchise from February 1, 2020 through the date on which Charter's Franchise is either renewed or until and including December 31, 2020.
2. Except as specifically modified hereby, the Franchise shall remain in full force and effect.
3. The City and Charter hereby agree that neither waives any rights either may have under the Franchise or applicable law.

4. This Resolution shall become effective upon the occurrence of both of the following conditions: (1) The Resolution being passed and adopted by the Benson City Council; and (2) Charter's acceptance of this Resolution.

Councilmember Evenson seconded the foregoing resolution and the following vote was recorded: AYES: Evenson, Schreck, Collins, Olson. NAYS: None. Thereupon the Mayor declared Resolution 2020-06 duly passed and adopted.

It was moved by Evenson, seconded by Olson and carried unanimously to approve a pay request from Stantec engineering for Wastewater Treatment Plant flood protection in the amount of \$17,068.00.

It was moved by Schreck, seconded by Evenson and carried unanimously to approve a pay request from Stantec engineering for sewer extension to the old Fibrominn site in the amount of \$553.50.

It was moved by Evenson, seconded by Olson and carried unanimously to approve a pay request from Stantec Engineering for work on the comprehensive plan in the amount of \$2,389.50.

It was moved by Schreck, seconded by Evenson and carried unanimously to approve a pay request from Stantec Engineering for work on the water treatment plant chlorine remediation in the amount of \$2,943.00.

It was moved by Evenson, seconded by Olson and carried unanimously to approve a pay request from Stantec Engineering for work on the Wastewater Treatment Plant filter replacement in the amount of \$5,066.81.

Next Wolfington presented a study done by Stantec Engineering on flood protection of the wastewater plant. He said this is the study the Council approved from last fall. He said this is strictly a feasibility study for review.

It was moved by Schreck, seconded by Olson and carried unanimously to approve a pay request from Ziegler for power plant generator maintenance in the amount of \$11,997.42.

Gens approached with a capital authorization request to replace the transfer pump for the wastewater plant. The pump is used to move sludge to the digesters, and it burned out. After discussion, it was moved by Olson, seconded by Schreck and carried unanimously to approve the purchase of a transfer pump from Goetsch Associates, Inc. in the amount of \$12,900.

Wolfington presented a request from Stony Ride Foods through their lawyer Fluegel, Anderson, McLaughlin & Brutlag for a zoning change request for some property they are interested in across from their current plant on Hwy 12 east. He went on to say the request will go to the Planning Commission and a public hearing process before coming back to the Council. A decision must be reached within 60 days.

Wolfington presented a pay request that came in for work on the water plant chlorine damage. After discussion, it was moved by Evenson, seconded by Olson and carried unanimously to approve pay request #1 from MN Mechanical Solutions in the amount of \$86,996.25. Wolfington said this will be paid out of the insurance proceeds received from the chlorine leak damage.

It was moved by Evenson, seconded by Schreck and carried unanimously to approve the bills and warrants in the amount of \$1,168,966.63.

Mayor Collins said the Council will tour the water and wastewater plants. Gens gave a synopsis of what the Council is going to see and the progress on the projects in the plants.

There being no further business to come before the Council upon motion by Olson, seconded by Evenson and carried unanimously to adjourn the Council meeting at 6:14 p.m.

Mayor

City Clerk

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EDA Meeting January 13 2020

- Members Present:** Jack Evenson, Pat Hawley, Mark Schreck, Dave Martin, Sheryl Madden, Dan Enderson and Rob Wolfington
- Members Absent:** Linda Hodge, Laura Ostlie.
- Also Present:** None

Chairman Evenson called the meeting to order at 7:30 a.m.

The minutes of the December 16, 2019 minutes were reviewed. Enderson noted he was not present at the meeting, and the minutes reflected he was. It was moved by Schreck, seconded by Madden and carried unanimously to approve the amended December 16, 2019 minutes.

Loan Application – Willmar Fabrication

Wolfington presented a loan application from Willmar Fabrication by owner Steve Claussen. Wolfington said he, Schreck, Evenson along with Claussen met to hear Willmar Fabrication wants to expand their building for production on a new product line. He will be asking \$200,000 from the EDA, as well as the same amount from the Coop Credit Union and the UMRDC for a total ask of \$600,000. The EDA Will have a shared 1st position on the real estate held by Claussen Properties. Claussen went on to say he has a patent on the product and is ready for production. Wolfington said Claussen, The Coop Credit Union and the UMRDC are meeting at 8:30 a.m. this morning. All three entities will have to participate in order for the expansion to happen. A loan committee was formed from the following members: Schreck, Evenson and Enderson. Wolfington reminded the EDA that any loan request for \$100,000 or more needs City Council Approval. The product was discussed.

CVEC Annual Meeting

Wolfington reminded the EDA that CVEC’s annual meeting is scheduled for January 21, 2020. The EDA is a shareholder and will need to cast a ballot for election of the directors. It was moved by Hawley, seconded by Madden and carried unanimously to name the Chairman of the EDA to cast the vote for the board.

Loan Profile

The loan profile was reviewed. Wolfington said he is concerned about the Grace and Thorns loan, as they are closing their doors at the end of January. The utility bill is also in arrears.

There being no other business, it was moved by Schreck seconded by Hawley and the meeting was adjourned at 7:46 a.m.

Chairman

Secretary

We need your help!

2020 Meander

Upper Minnesota River Art Crawl

Fri, Oct 2 12-6pm Sat, Oct 3 9am-6pm Sun, Oct 4 9am-4pm

2020 will mark **17 years of Meander!** We can safely say that more people know about our area, more people have visited our area, and more people have spent money in our area because of the Meander. We are extremely proud of our event, which has been called the premier art crawl in Greater Minnesota.

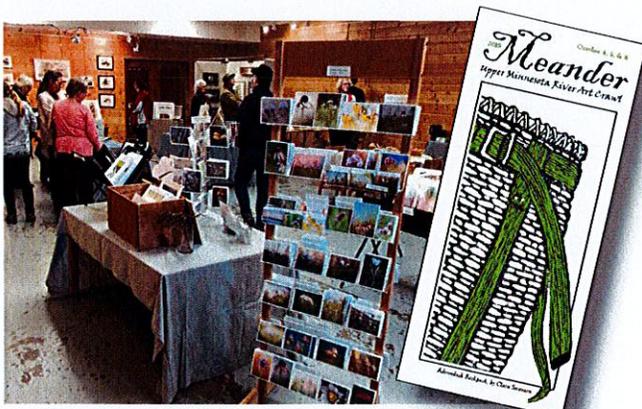
We need your help! Your sponsorship helps us advertise this event far and wide. We want to get the word out to even more people about this event and our area! Plus, **each year our economic impact grows!**

Former Minneapolis Mayor, R.T. Ryback called the Meander **“one of the five great events in Minnesota.... you should stay overnight.”**

At a level of \$200 or above, sponsors will be listed on the Meander website and advertised in 15,000 copies of the Meander brochure that are distributed to a select customer base throughout the Midwest.

Your listing in the Meander brochure and website DOES work. This is the main source for Meander customers looking for a place to eat or lodging for the weekend.

Participating businesses that offered specials or other incentives reported **a week’s worth of business in just two days!**



The Meander has emerged as a quality “brand” for our region, one that your business or organization can be proud to be associated with!

SDA

Support the Upper Minnesota River Valley’s best-known art event!

Please return the enclosed form by March 27, 2020

Meander Economic Impact



81% of customers said their overall experience was excellent

81%

Plan to attend again next year

\$116,944

total art sales during the Meander



An average per visitor:
\$37 on food/gas
\$20 on lodging

48%

Did not attend last year

Between 120 and 1,400 art enthusiasts were reported to have visited each of the sites, with an average in the 500 range. We estimate between 2000 - 3000 people were meandering during the weekend.

38%

Came from within 5-county area

In all, 75 percent of the customers surveyed said the art was excellent. The overall average for art sales per artist was \$2,911. Money raised to organize the Meander through sponsors and artists was spent on products or services (printing, paper, advertising, graphic design, staffing) in the five-county area. Meander spent nearly \$9,000 on advertising in 2019. This is 25% of the total budget.

15%

Came from out of state

Help us continue this success and become a 2020 Meander Sponsor!

Your sponsorship helps pay for increased advertising in places like Minnesota Public Radio and the Star Tribune.

Here a few places we advertised in 2019:

- Pioneer Public TV
- Minnesota Public Radio
- Star Tribune
- Brookings Registrar
- Sioux City Journal
- Sioux Falls Argus Leader
- plus many local and regional papers and radio stations!



Ways you can help support Meander

- Patron of the Meander, \$1000 or more**
 - Name of establishment, phone number and website listed in Meander brochure
 - Listed on our website with LOGO, a 20 word description and hyperlink
 - Two FREE tickets to one of our Meander Events
- Major Sponsor, \$500**
 - Name of establishment, phone number and website listed in Meander brochure
 - Listed on our website with a 20 word description and hyperlink
- Business Sponsor, \$200**
 - Name of establishment, phone number and website listed in Meander brochure
 - Listed on our website with a 20 word description and hyperlink
- I would like to make a donation of less than \$200 to support arts & culture in our area! I also recognize I will not specifically be listed in the Meander brochure. My name/business will be listed on the website.

Please print your information exactly as you want it to appear in the Meander brochure.

Business /Organization Name
 (Name only will be listed in Meander brochure listing): _____
 Phone: _____ Website: _____

*Please create a 120 character to be used on the Meander website.
 Listing must fit within two lines, including contact info. Dining and Lodging will receive three lines.*

Contact Person (for billing purposes only): _____
 Address: _____
 City/State/Zip: _____ Phone: _____
 Email Address (for contact purposes only): _____

Please return this form along with payment by **March 27, 2020** to:



Upper Minnesota Valley Regional Development Commission (UMVRDC)
 323 West Schlieman Ave., Appleton MN 56208

Questions? Call 320-289-1981
 Jackie Sigdahl ext. 100, jackie.sigdahl@umvrdc.org
 Kristi Fernholz ext. 106, kristi.fernholz@umvrdc.org
 Jordan Hulscher ext. 104, jordan@umvrdc.org

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Benson Golf Club Foundation Previous Gambling Permit Number: X-94446-19-001

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: 82-0916866

Mailing Address: 2222 Atlantic Ave.

City: Benson State: MN Zip: 56215 County: Swift

Name of Chief Executive Officer (CEO): Thomas Traen

CEO Daytime Phone: 320-760-5647 CEO Email: t.traen@yahoo.com
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Benson Golf Course Club House

Physical Address (do not use P.O. box): 2222 Atlantic Ave.

Check one:
 City: Benson Zip: 56215 County: Swift
 Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): May 19, 2020

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: <u>Benson</u></p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 10px;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: *Thomas Traen* Date: 2/27/2020
(Signature must be CEO's signature; designee may not sign)

Print Name: Thomas Traen

<p>REQUIREMENTS</p> <p>Complete a separate application for:</p> <ul style="list-style-type: none"> • all gambling conducted on two or more consecutive days; or • all gambling conducted on one day. <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p>Financial report to be completed within 30 days after the gambling activity is done: A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p>	<p>MAIL APPLICATION AND ATTACHMENTS</p> <p>Mail application with:</p> <p>_____ a copy of your proof of nonprofit status; and</p> <p>_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota.</p> <p>To: Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p>Questions? Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p>
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Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.



**Swift County Food Shelf
Prairie Five Community Action
2020 Minnesota Food Share March Campaign**



Swift County Food Shelf
P.O. BOX 321
640 Atlantic Ave
Benson, MN 56215

Satellite Food Shelf
Zion Lutheran Church
Appleton, MN 56208

The MN Food Share March Campaign is just around the corner and it is because of your continued support and generous donations in Swift County that we keep our shelves full of food and ready to help families in need.

With a **tax-deductible donation of \$300**, you can supply a family of four with a 3-day emergency supply of food once a month for a year. This is equivalent to only **\$25 a month**. Just think of all the families we can feed if we reach our 2020 goal of \$35,000? Your donation is a blessing to a family and to the Swift County Food Shelf.

We are grateful for your continued support and the fundraisers that you hold to raise money for the food shelf. All of the proceeds that are received by the food shelf stay in Swift County and go back to the people that we serve. During the March Campaign donations are matched by Minnesota Food Share. The amount of matched dollars we receive is based on a percentage of how much we raise in our county. The more we raise, the more matching funds we receive to help us on our journey to help the hungry in Swift County.

We encourage you to think BIG this March and help us make this campaign the best one yet. If you have any questions or want assistance with a fundraising project or idea to help us reach our goal, please call us at 320-842-8565.

Vicki Olson

Swift County Food Shelf



February 12, 2020

Rob Wolfington
City Manager
City of Benson
1410 Kansas Avenue
Benson, MN 56215

Dear Rob,

I write to you with gratitude and excitement in equal measure. Grateful because City of Benson has been and is an extraordinary supporter of the Bioeconomy Coalition of Minnesota, which works across the state to collaborate and grow the industry from research and development to production and use. The Bioeconomy Coalition of Minnesota has been a program of the Great Plains Institute since 2015, aiming to position Minnesota as a global leader in the bioeconomy by working together on a shared strategy. And excited because thanks to you, we are poised to make even more transformational change to our transportation and energy systems due to your vital financial support.

I know we share the goal of providing our children and future generations with a prosperous economy, increasingly carbon-free energy, and ultimately a better world. City of Benson is an extraordinary supporter of GPI that has provided \$2,500 of financial support since 2015.

Today I respectfully ask for City of Benson to consider a \$2,500 request to fund our work in 2020.

City of Benson's support will be utilized in the following way:

- **\$2,500 membership to the Bioeconomy Coalition of Minnesota**, making Minnesota a global leader in the growing bioeconomy industry.

City of Benson's partnership has strengthened GPI's impact – leading to business model change, more renewable energy choices for communities, technology advances, and policy implementation from local city councils to the U.S. Congress.

But as you know, we need to do more, and faster. We need to scale our operations with critical speed to meet our mid-century carbon emission reduction obligations. In 2020 GPI will accelerate its progress on wise climate solutions:

- **Advancing solutions to reduce transportation emissions.** Transportation emissions are the biggest contributor to climate warming greenhouse gases. GPI will redouble its focus on solutions to decrease carbon emissions from transportation, including from biofuels.
- **Increasing pressure on the federal government to continue momentum on bipartisan carbon capture and storage incentives.** Scaling carbon capture and creating new market uses for carbon emissions from power plant and industrial facilities is what will make economy-wide, full-scale decarbonization completely achievable.
- **Expanding our nation-leading e21 Initiative to additional electricity markets.** As you know, the success of GPI's 21st century electricity initiative to align Minnesota's public utilities regulatory framework with achieving a low-carbon electric system has garnered national attention. Now we must bring those e21-like initiatives to additional markets to more quickly scale clean energy investments in the power sector.

I hope you continue to believe that GPI provides City of Benson with an excellent platform to positively impact our economy, climate, and collective future. We magnify your support by touching virtually every sector of industry and level of government with the diverse competencies we have assembled. Our team members have backgrounds in science, law, community organizing, engineering, electoral politics, land use planning, and many additional domains, **but we are all Midwestern common sense, problem solvers.** Our diversity of skills coupled with our pragmatic values enables us to find opportunity in the challenge of our generation – decarbonizing our economic system.

I am proud of our shared accomplishments, but this must be our decade to really accept responsibility. I am dedicated to maximizing your impact on simultaneously supporting and decarbonizing our economy.

To recognize City of Benson's support, GPI is proud to offer the following recognition:

- As a \$2,500 investor, City of Benson will be listed and thanked on the website and in various publications recognizing the donors and supporters whose annual investments transform the way we generate, move, and use energy to create a better world.
- City of Benson will continue to be recognized as a leading partner of the Bioeconomy Coalition of Minnesota.

Thank you in advance for your support in 2020. If you have questions about how we can better accelerate your impact, please contact me or GPI Director of Development, Morgan Zehner. **We are committed to generating the greatest possible return on your investment to transform the energy system to benefit the economy and the environment.**

With deep appreciation,



Brendan Jordan

Vice President, Transportation & Fuels

P.S. 2020 is the start of the most critical decade to take action. We need all our supporters to accelerate our shared goals and City of Benson is one of the most important. **City of Benson is pivotal to achieving a prosperous, low-carbon future.**



2801 21st Ave S, Suite 220
Minneapolis, MN 55407

612-278-7150
BETTERENERGY.ORG



**CITY OF BENSON
2020 BITUMINOUS FOB PLANT**

**BID OPENING:
FEBRUARY 26, 2020 AT 2:00 P.M.**

Bidder	Description	Est. Qty	Cost	Total Bid
Ferguson Asphalt	Paver laid bituminous	1500 Ton	\$71.00 Per Ton	\$106,500
Central Specialties	Paver laid bituminous	1500 Ton	\$72.00 Per Ton	\$108,000
Mark Lee Asphalt	Paver laid bituminous	1500 Ton	\$74.50 Per Ton	\$111,750
Dunninck Inc.	Paver laid bituminous	1500 Ton	\$78.00 Per Ton	\$117,000
Riley Brothers	Paver laid bituminous	1500 Ton	\$81.57 Per Ton	\$122,355

**CITY OF BENSON
2020 CONCRETE WORK**

BID OPENING: FEBRUARY 26, 2020 AT 2:30 P.M.

#	Bidder	Bid Cost Per Ton
1	Molden Concrete	\$31,000.00
2	B.G. Amundson Construction, Inc.	\$33,760.00

*For Curb & Gutter, 4" & 6" Sidewalk, Truncated Domes

BID TALLY
2020 TIRE QUOTES
QUOTES OPENED: FEBRUARY 26, 2020

Bidder	Total Bid
Midwest Machinery	\$7,645.31
Tom's Service	\$9,132.98
Wallace Auto	\$9,498.51

**RESOLUTION AUTHORIZING TRANSFER OF XCEL ENERGY GRANT DOLLARS FOR
ECONOMIC DEVELOPMENT PURPOSES
(RESOLUTION 2020-)**

WHEREAS, the City Council of the City of Benson, County of Swift, State of Minnesota, received grant dollars from Northern State Power (Xcel Energy) as part of the Benson Power LLC biomass plant closing, and;

WHEREAS, these grant dollars are limited in use for the purposes of economic development, and;

WHEREAS, the Council has determined that sanitary sewer collection and treatment improvements qualify as an economic development purpose, and;

WHEREAS, the 2019 Sanitary Sewer WWTP Filter project is an authorized use of grant dollars, and:

WHEREAS, the estimated cost of this project is \$600,000.

NOW, THEREFORE, BE IT RESOLVED that \$152,498.13 as itemized on the attached invoices to be transferred from the NSP Grant Fund to the Sewer Fund.

Account Activity by Trans Date
 SORTING BY TRANS DATE.....

SRC/JE/ID	DIRCTY VEN/CUS/EXPL	DATE	REFER	INVOICE	AMOUNT	DETAIL DESCR
	602			SEWER COLLECTION & DISPOSAL		
	602.16590			CONSTRUCTION IN PROGRESS		
M-123119-305	5800	123119	39326	1	10,291.35	FILTER EST 1
M-123119-305	5810	123119	39320	1597163	48,992.01	WWTP FILTER REPLACE
M-013120-330	5800	013120	39401		93,214.77	PAY EST #2 FILTER
.....	602.16590			CONSTRUCTION IN PROGRESS	152,498.13	*TOTAL.....
.....	602			SEWER COLLECTION & DISPOSAL	152,498.13	*TOTAL.....