

**MINUTES - BENSON CITY COUNCIL REGULAR MEETING
CITY HALL
MARCH 7, 2022**

The meeting was called to order at 5:30 p.m. by Mayor Pro Tem Evenson. Members present: Jack Evenson, Mark Schreck & Lucas Olson. Present Telephonically Jon Buyck. Members Absent: Terri Collins. Also present: City Manager Rob Wolfington, Public Works Director Dan Gens, CEDA Representative Hillary Tweed, Kathy Tweed, and Reed Anfinson. Also present telephonically CEDA Representative Sarah Weese.

The Council recited the Pledge of Allegiance.

The Mayor Pro-Tem called the meeting to order. He asked for any changes to the agenda, to which there were none. It was moved by Schreck, seconded by Olson and carried unanimously to approve the agenda as presented.

It was moved by Olson, seconded by Schreck and carried unanimously to approve the following items on the consent agenda:

- February 22, 2022 City Council Minutes
- Gambling Permit – NWTF Swift County Gobblers - April 1, 2022
- Peter Carruth Appointed to the Airport Commission Term Expiring 12/31/2024
- Will Johnson to the Planning Commission Term Expiring 12/31/2024
- Electronic Transfers:
Payroll: February 24, 2022 - \$90,295.16

The Mayor Pro-Tem asked for anyone with unscheduled business to which there was none.

Gens approached to inform the Council the committee appointed by the City Council to review the Statement of Qualifications for the Airport Layout Plan met and scored the 4 applicants. City Attorney Wilcox was present for the evaluations. The applications were tallied by staff and the results are included in the packet. It was the Committee's recommendation to go with high score applicant Bolton and Menk. After discussion, it was moved by Schreck, seconded by Olson and carried unanimously to award the Airport Layout Plan contract to Bolton and Menk.

Gens then presented a proposal for professional engineering services from Rodeberg & Berryman, Inc. for Wisconsin Avenue Utility Improvements. Their estimate for services is \$12,500. After discussion, it was moved by Olson, seconded by Schreck and carried unanimously to approve the proposal for services from Rodeberg & Berryman for the Wisconsin Avenue Utility Improvements as presented.

Gens then explained a water violation the City received from the State of Minnesota. He said every year we test for TTHMs. This year we didn't take the sample on the scheduled date. With a change in personnel, this test was missed. He explained the test was taken 3 months later. We passed the test, but because we failed to sample on our assigned date, we were required to put a notice in the paper. He assured the Council this won't happen again.

Tweed approached to discuss the Cottage Square Addition. CSNelson is at a point where their bank wishes them to execute the land transfer from the City of Benson to CSNelson before they purchase any more building materials for the project. She presented the Purchase agreement drafted by the City Attorney. Incorporated into the agreement were two clauses to assure the project will move forward such as a building permit must be acquired within 60 days of the executed agreement and construction must

start before the end of the year. After discussion, it was moved by Scheck, seconded by Olson and carried unanimously to approve the agreement as presented.

Chief Hodge approached to inform the Council the St. Patrick's Day Parade will take place on March 19, 2022. The permit from MnDOT has been approved, but we are waiting for the copy.

Next Chief Hodge reviewed a request from the Prom Afterbash Committee for road closures for their event on April 30, 2022. The Afterbash event will be held at Track Bar & Grill. They are planning on a bean bag tournament and night volleyball. Hodge said a Police Officer is on site for the event. They are asking to block off Pacific Avenue between 12th and 11th St. S. to the north of Track and 11th St. N. to the east of Track from Pacific to Kansas Avenues. They feel this will increase safety for the students attending the Prom event. They are asking to have these streets closed starting at 7a.m. on April 30 – 6 a.m. on May 1, 2022. After discussion by the Council, it was moved by Schreck, seconded by Olson and carried unanimously to approve the request as presented.

Wolfington presented a pay request from Prairie Five Community Action Council. This is for our share of expenses for the transit service in Benson for 2021. He stated this request is for the second half of 2021 expenses, which are for operating expenses in the amount of \$3,500, and our Capital share for buses in the amount of \$2,893.00. After discussion it was moved by Schreck, seconded by Olson and carried unanimously to approve the pay request from Prairie Five Community Action Council in the amount of \$6,393.00.

Wolfington explained because of State voter precinct redistricting, the City is required to declare their precinct voting locations are. Councilmember Olson offered the following resolution:

**RESOLUTION REESTABLISHING PRECINTS AND POLLING PLACES
(RESOLUTION 2022-07)**

WHEREAS, the legislature of the State of Minnesota has been redistricted; and

WHEREAS, Minnesota Statute section 204B.14, subd. 3 (d) requires that precinct boundaries must be reestablished within 60 days of when the legislature has been redistricted or at least 19 weeks before the state primary election, whichever comes first;

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Benson, County of Swift, State of Minnesota hereby reestablishes the boundaries of the voting precincts and polling places as follows:

Precinct 1 - McKinney's on Southside, 300 – 14th St. S.
That part of the city lying north of Atlantic Avenue

Precinct 2 – McKinney's on Southside, 300 – 14th St. S.
That part of the city lying south of Atlantic Avenue

Councilmember Schreck seconded the foregoing resolution and the following vote was recorded:
AYES: Evenson, Olson, Buyck, Schreck. NAYES: None. Thereupon the Mayor Pro-Tem declared Resolution 2022-07 duly passed and adopted.

There being no further business to come before the Council a motion was made by Schreck seconded by Olson and carried unanimously to adjourn the Council meeting at 5:42 p.m.

Mayor

City Clerk