

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING
APRIL 16, 2018**

The meeting was called to order at 5:30 p.m. by Mayor Collins. Members present: Jack Evenson, Terri Collins, Mark Schreck & Lucas Olson. Members Absent: None. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, Public Works Director Dan Gens, Police Chief Ian Hodge, City Attorney Ben Wilcox, Vicki Syverson with the Swift County HRA, Larry Smith, Jon Buyck, Swift County Assessors Wayne Knutson and Darla Schwendemann

The Council recited the Pledge of Allegiance.

Mayor Collins asked for any changes or additions to the agenda to which there were none. It was moved by Evenson, seconded by Schreck and carried unanimously to approve the agenda as presented.

It was moved by Schreck seconded by Olson and carried unanimously to approve the following items on the Consent Agenda:

- April 2, 2018 City Council Minutes
- March 5, 2018 Planning Commission Minutes
- April 5, 2018 Safety Committee Minutes
- April 9, 2018 Airport Minutes
- March Police Report
- Public Works Report
- Wilcox Legal Opinion – Xcel Funds

The Mayor asked for people with unscheduled business, to which there were none.

The Mayor opened the Board of Review. There was no one in attendance to address the board but it would remain open until 6:00 P.M. Wayne Knutson with the Swift County Assessor's office came forward to give a review of the past years property values within the City. He has no property owners requesting adjustments. Knutson addressed Councilmember training which is on line. We will need one Councilmember to take the training this summer.

Wilcox approached the council and discussed the draft agreement with Torning Township for an orderly annexation for 240 acres attached to the south edge of Benson. The agreement states if the land is annexed it must be zoned either commercial or industrial. Also included in the agreement is an orderly detachment of 40 acres. The agreement will be a 15 year agreement. If both the City of Benson and Torning Township agree, the next step will be a joint resolution. After discussion, it was moved by Evenson, seconded by Olson and carried unanimously to grant the Mayor authority to execute the agreement with Torning Township.

Next Vicki Syverson from Swift County HRA approached the Council with an update on the Small Cities Grant the City was awarded last year. She presented a map of the target area for the residential and commercial grants. She said all commercial grants have been spoken for. Out of the 20 residential grants funded, only 10 are proceeding. Syverson asked we get the word out that there are still grants available in the target area. Syverson said we have until 12/31/2020 to finish all the grants. Wolfington stated if we do not get these grants filled, it will be very difficult in the future to have grants awarded to the City.

Motion was made by Evenson, seconded by Schreck and carried unanimously to approve the Arbor Day Proclamation for April 27, 2018, and to declare May 2018 Arbor Month.

Wolfington presented a certificate of Excellence in Energy efficiency from Missouri River Energy Services. The City of Benson has met their demand and management goals in rebates on lighting upgrades, motors, air conditioning and heat pumps energy efficiency.

Next was a request for a pool pass donation for a fundraiser for a local family in need. After discussion, it was noted a donation for private use is not a public purpose. Wolfington suggested we pass the hat instead. No action was taken.

Gens approached to present a quote for break-away light poles. Recently we had a car hit a pole and we need to have some in stock. It was moved by Evenson, seconded by Olson and carried unanimously to approve a quote from Border States for 6 break-away poles in the amount of \$6,195.20.

Next were two quotes for underground pipe for overhead to underground work this summer. Gens presented a quote from Dakota Supply in the amount of \$13,920.00 and Border States Electric in the amount of \$14,320.00. After discussion it was moved by Schreck, seconded by Olson and carried unanimously to approve the quote from Dakota Supply in the amount of \$13,920.00.

Police Chief Hodge presented pay requests for the Police Department building:

It was moved by Evenson, seconded by Olson and carried unanimously to approve pay request #8 from Marcus Construction in the amount of \$724.44.

It was moved by Schreck, seconded by Evenson and carried unanimously to approve pay request #5, final pay request to Mid-Central Concrete in the amount of \$5,598.05.

It was moved by Evenson, seconded by Schreck and carried unanimously to approve change order pay request #3 to Chester Contracting in the amount of \$3,203.00.

It was moved by Olson, seconded by Evenson and carried unanimously to approve pay request #7, final pay request to Chester Contracting in the amount of \$16,942.20.

It was moved by Schreck, seconded by Evenson and carried unanimously to approve pay request #5, final pay request to Chappel Central in the amount of \$5,064.25.

It was moved by Schreck, seconded by Olson and carried unanimously to approve a change order from Community Electric in the amount of <\$1,523.00>.

It was moved by Olson, seconded by Schreck and carried unanimously to approve pay request #2, a final pay request from Community Electric in the amount of \$2,710.80.

It was moved by Evenson, seconded by Schreck and carried unanimously to approve bills and warrants in the amount of \$324,118.56.

It was moved by Olson, seconded by Schreck and carried unanimously to close the Board of Review at 6:06 p.m.

Next the Council discussed going to the wastewater plant to see the maintenance plan on the final filters there. It was agreed to look at the plant after adjournment.

There being no further business to come before the Council upon motion by Evenson, seconded by Olson and carried unanimously to adjourn the Council meeting at 6:10 p.m.

Mayor

City Clerk