

**City Council Meeting  
City Council Chambers - Telephonically  
May 18, 2020**

**City of Benson Mission Statement**

Benson is a forward-looking community that values public safety,  
Quality of life and treats people with dignity and respect.

**Please use the FCC App on your device. (Activate video)**

**Call-in Information**

Dial In: 1-425-436-6384  
Access Code: 457987#

- |       |     |   |                                     |
|-------|-----|---|-------------------------------------|
| Page  | 1.  | 5:30 p.m. Call the Meeting to Order (Mayor)                                     |                                     |
|       | 2.  | Pledge of Allegiance  |                                     |
|       | 3.  | Approval of Agenda  |                                     |
|       |     | <b>Additions?</b> <input type="checkbox"/> None <b>1.</b> _____ <b>2.</b> _____ |                                     |
|       |     | Any Consent Agenda items to be moved to a regular agenda item?                  |                                     |
|       |     | Approval of Agenda ____ as Presented or ____ Revised                            | <b>Action Requested</b>             |
|       | 4.  | Consent Agenda:   |                                     |
|       | a.  | Minutes:  |                                     |
| 3-7   |     | ▪ 5.4.2020  | City Council Meeting                |
| 8-9   |     | ▪ 3.23.2020   | Special Planning Commission Meeting |
| 10-11 |     | ▪ 3.30.2020   | Special Planning Commission Meeting |
| 12    |     | ▪ 3.11.2020   | Cemetery Board Meeting              |
|       | b.  | Application:  |                                     |
| 13    |     | ▪ Gambling Permit – Nat’l Turkey Fed. Banquet-Date Change -6.12.2020            |                                     |
|       | c.  | Electronic Transfers:   |                                     |
|       |     | Payroll: \$99,843.10  |                                     |
|       |     | Journal: \$3,299,387.26   |                                     |
|       | 5.  | Persons With Unscheduled Business to Come Before the Council                    |                                     |
|       | 6.  | Discussion on Kid Day 2020  | <b>Action Requested</b>             |
|       | 7.  | Governor Waltz Executive Orders Issued May 13, 2020                             | Information Only                    |
| 14-23 |     | ▪ Executive Order 20-56   |                                     |
| 24-29 |     | ▪ Executive Order 20-55   |                                     |
| 30-33 |     | ▪ Executive Order 20-54   |                                     |
| 34-38 | 8.  | CDC Guidance for Public Pools   | Information Only                    |
|       | 9.  | Discovery Kids Day Care Annual Payments   | Information Only                    |
| 39    |     | ▪ Council Minutes 5.1.2017  |                                     |
| 40-41 | 10. | Continue Discussions to Relocate and Construct School Trades House              | <b>Action Requested</b>             |
| 42-44 | 11. | Capital Authorization Request – Transformer for Gymnastic Bldg.                 | <b>Action Requested</b>             |

45-46	12.	Consider Approval of Racquetball Project Overrun Costs	<b>Action Requested</b>
47-65	13.	Budget Report	Information Only
66-83	14.	Bills & Warrants	<b>Action Requested</b>
	15.	Adjourn: Mayor	<b>Action Requested</b>

In compliance with the American Disability Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at 320-843-4775. Notification 48 hours prior to the meeting will enable the City of make reasonable arrangements to ensure accessibility to this meeting.

**DRAFT**

**MINUTES - BENSON CITY COUNCIL MEETING  
TELEPHONICALLY  
MAY 4, 2020**

The meeting was called to order telephonically at 5:30 p.m. by Mayor Collins. Members present: Jack Evenson, Terri Collins, Mark Schreck, Jon Buyck & Lucas Olson. Members Absent: None. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, Police Chief Ian Hodge, Shelly Virgin with Discovery Kids, Roxy Lewis, Dan Enderson Co-CEO Swift County-Benson Health Services and Kirk Bustron with the UMRVDC.

The Council recited the Pledge of Allegiance.

The Mayor asked for any changes to the agenda to which there were none. It was moved by Evenson, seconded by Schreck and the following vote was taken: AYES: Olson, Schreck, Collins, Buyck, Evenson. NAYES: None. The motion passed to approve the agenda.

It was moved by Buyck, seconded by Schreck and carried unanimously to approve the following items on the consent agenda:

- April 20, 2020 City Council Minutes
- Missouri River Energy Services Annual Meeting Invitation
- Electronic Transfer:  
Payroll: \$91,481.17 – April 23, 2020

There was no one with unscheduled business.

Councilmember Evenson offered the following resolution:

**RESOLUTION AUTHORIZING TRANSFER OF XCEL ENERGY GRANT DOLLARS FOR  
ECONOMIC DEVELOPMENT PURPOSES  
(RESOLUTION 2020-12)**

**WHEREAS**, the City Council of the City of Benson, County of Swift, State of Minnesota, received grant dollars from Northern State Power (Xcel Energy) as part of the Benson Power LLC biomass plant closing, and;

**WHEREAS**, these grant dollars are limited in use for the purposes of economic development, and;

**WHEREAS**, the Council has determined that sanitary sewer collection and treatment improvements qualify as an economic development purpose, and;

**WHEREAS**, the 2019 Sanitary Sewer WWTP Filter project is an authorized use of grant dollars, and;

**WHEREAS**, the estimated cost of this project is \$600,000.

**NOW, THEREFORE, BE IT RESOLVED** that \$94,087.15 as itemized on the attached invoices to be transferred from the NSP Grant Fund to the Sewer Fund.

Councilmember Schreck seconded the foregoing resolution and the following vote was recorded: AYES: Evenson, Schreck, Collins, Buyck, Olson. NAYS: None. Thereupon the Mayor declared Resolution 2020-12 duly passed and adopted.

Councilmember Schreck offered the following resolution:

**RESOLUTION AUTHORIZING TRANSFER OF XCEL ENERGY GRANT DOLLARS FOR  
ECONOMIC DEVELOPMENT PURPOSES  
(RESOLUTION 2020-13)**

**WHEREAS**, the City Council of the City of Benson, County of Swift, State of Minnesota, received grant dollars from Northern State Power (Xcel Energy) as part of the Benson Power LLC biomass plant closing, and;

**WHEREAS**, these grant dollars are limited in use for the purposes of economic development, and;

**WHEREAS**, the Council has determined that water treatment improvements qualify as an economic development purpose, and;

**WHEREAS**, the 2020 Water Filter project is an authorized use of grant dollars, and;

**WHEREAS**, the estimated cost of this project is \$180,000.

**NOW, THEREFORE, BE IT RESOLVED** that \$59,280.57 as itemized on the attached invoices to be transferred from the NSP Grant Fund to the Sewer Fund.

Councilmember Evenson seconded the foregoing resolution and the following vote was recorded:  
AYES: Evenson, Schreck, Collins, Buyck, Olson. NAYS: None. Thereupon the Mayor declared Resolution 2020-13 duly passed and adopted.

Councilmember Evenson offered the following resolution:

**RESOLUTION AUTHORIZING TRANSFER OF XCEL ENERGY GRANT DOLLARS FOR  
ECONOMIC DEVELOPMENT PURPOSES  
(RESOLUTION 2020-14)**

**WHEREAS**, the City Council of the City of Benson, County of Swift, State of Minnesota, received grant dollars from Northern State Power (Xcel Energy) as part of the Benson Power LLC biomass plant closing, and;

**WHEREAS**, these grant dollars are limited in use for the purposes of economic development, and;

**WHEREAS**, the Council has determined that sanitary sewer collection and treatment improvements qualify as an economic development purpose, and;

**WHEREAS**, the proposed 2020 Sanitary Sewer WWTP Flood Protection project is an authorized use of grant dollars, and;

**WHEREAS**, the estimated cost of this project is \$964,794.

**NOW, THEREFORE, BE IT RESOLVED** that \$19,838.75 as itemized on the attached invoices to be transferred from the NSP Grant Fund to the Sewer Fund.

Councilmember Evenson seconded the foregoing resolution and the following vote was recorded:  
AYES: Evenson, Schreck, Collins, Buyck, Olson. NAYS: None. Thereupon the Mayor declared Resolution 2020-14 duly passed and adopted.

Wolfington said the Council approved the business recovery assistance program with the UMVRDC. Kirk Bustron said they completed the initial component sending a letter to the list of businesses in the City of Benson along with a matrix of programs available to them. He said he has reached out to businesses and had 3 businesses ask for assistance with the programs. The good news is of all the businesses he talked to, they say they are ok for now, but if this continues for 2 more months, things will look very differently. He said the response was overwhelmingly positive and resilient. Some have navigated the programs on their own already. Bustron said another round of Payroll Protection Program will be rolling out soon.

Next Wolfington discussed a nuisance and zoning violation at 406 – 12<sup>th</sup> St. S. This is a property we are very familiar with and have had little success in the past. We are taking a different approach to this. We are issuing an order for removal of numerous vehicles and to cease the car repair/hobby at a business level at his home. Wolfington recommended approval. It was moved by Evenson, seconded by Schreck and carried unanimously to approve the letter from the City Attorney as presented. It was then moved by Schreck, seconded by Buyck and carried unanimously to approve the Order for Removal of Zoning Violation as presented.

Wolfington said they received bids to lease the recently purchased Sylte farmland. Wolfington presented the farm lease with the farmers leasing the land. They agreed to lease the land for \$272.00 per acre. It was moved by Evenson, seconded by Buyck and carried unanimously to approve the Farm Lease with Brandon & Corey Goff as presented.

Next was correspondence from the Discovery Kids Daycare program. Olson is currently on the Discovery Kids Board and said with COVID-19 they have lost 52 kids and are laying off staff, and cutting costs the best they can. He went on to say Discovery Kids provide a unique service and are asking for \$10,000 in funding on top of our annual \$10,000 payment to help defray costs. He said they have laid off all the high school kids, 4 full time employees have been laid off and 5 full time employees have reduced their hours to 25 hours a week. He went on to say they have looked into some disaster fund programs, and he feels the City should assist them. Olson made a motion to give \$10,000 to Discovery Kids to help with the COVID-19 losses. Schreck asked where the money will come from and if they have looked into any other assistance programs. Wolfington said General fund reserve or Xcel dollars. He said the Hospital, Community Foundation and Sonsteng Foundation have been contacted as well for additional funding. Bustron was asked if he could offer any assistance with finding a program to help them. He said he could reach out to Discovery Kids. Buyck asked how much are they short in their budget and will \$10,000 make a difference? It was noted they are running a \$90,000 deficit. Buyck seconded the motion. Buyck then made a motion to table the request pending more information on other sources of funding have been explored. Evenson seconded the motion. The following vote was recorded: AYES: Schreck, Collins, Buyck, Evenson. NAYES: Olson. The motion carried. Virgin spoke up saying the hospital declined because they are in the same situation with COVID-19. They have not heard from the Community Foundation or Sonstang Foundation. They are going to re-apply to the PPP as they feel they will qualify in the second round. They are uncertain what summer will bring as school aged kids are their bread and butter. They will also apply for the Peacetime Grant again, and will know more in two weeks.

Enderson said they qualified for \$1,322,038.00 through the Small Business Administration Payroll Protection Program, and as part of the Hospital District must notify the City to obtain approval for the loan. They will determine the forgivable amount before they spend any of the monies. After discussion, Councilmember Buyck offered the following resolution:

**RESOLUTION TO APPROVE LOANS FOR  
SWIFT COUNTY-BENSON HOSPITAL  
(RESOLUTION 2020-15)**

**WHEREAS**, the City Council of the City of Benson has received notice from Swift-County Benson Hospital (“SCBH”) that it has obtained approval of its application for a federally guaranteed loan through the Co-op Credit Union of Montevideo, under the Small Business Administration Paycheck

Protection Program (“PPP”), in the amount of \$1,322,038.00 and for its application for a loan through Centers for Medicare & Medicaid Services Accelerated/Advance Payment Program for Medicare Providers in the amount of \$2,279,656.00; and,

**WHEREAS**, Acceptance by SCBH of either the PPP loan and/or Accelerated/Advance Payment Program loan requires the approval of the Benson City Council and of the Swift County Board;

**WHEREAS**, the purpose of these loans is to provide funds needed for SCBH to secure the financial stability of SCBH and allow it to continue to provide necessary health services to the citizens of the City of Benson and the surrounding area during the COVID-19 crisis; and,

**WHEREAS**, the council has been fully advised of the terms and conditions of each loan and finds that the debt to be incurred by SCBH will not significantly impair its ability to service its debts and other obligations; and,

**WHEREAS**, the council finds that keeping SCBH financially stable and able to operate is in the best interests of the city because it is necessary to protect the health, safety and welfare of its citizens.

**NOW THEREFORE IT IS HEREBY RESOLVED** that the council approves the acceptance by SCBH of the Small Business Administration Paycheck Protection Program loan of \$1,311,038 under the terms and conditions which the Small Business Administration and the Co-op Credit Union of Montevideo have established and the Centers for Medicare & Medicaid Services Accelerated/ Advance Payment Program for Medicare Providers loan under the terms and conditions which the Centers for Medicare & Medicaid Services has established.

Councilmember Schreck seconded the foregoing resolution and the following vote was recorded: AYES: Evenson, Schreck, Collins, Buyck, Olson. NAYS: None. Thereupon the Mayor declared Resolution 2020-15 duly passed and adopted.

Pederson presented the need for a new load management system to be purchased by the municipal utility. Our current system is 20 plus years old and has an outdated software platform. A new system will allow us better meter access with IPads and add more flexibility with the load management system. After discussion it was moved by Evenson, seconded by Buyck and carried unanimously to approve the purchase of a new load management program from Omni-Pro Software, Inc. in the amount of \$30,500.00.

Wolfington shared the ordinances pertaining to back yard pools and fire pits. With the uncertainty of the City pool this year, there are questions from homeowners about back yard pools and the requirements, including proper fencing. Also with stay at home orders the City does have a temporary ban on back yard fires and he also discussed the terms of the ordinance. He noted these items are for the Councilmembers reference.

Next Wolfington directed the Council to the Governor’s Emergency Order #20-48 that came out last week calling for 2 more weeks of shelter in place. He also presented the Employee Preparedness Plan Pederson and Alsaker have worked on for their review. He said last Thursday the employees were briefed on the program.

Wolfington presented a pay request for work on a sanitary service problem on 13<sup>th</sup> Street South on April 15, 2020. It was moved by Evenson, seconded by Buyck and carried unanimously to pay Crow River Construction LLC in the amount of \$6,712.50.

Next was a pay request from Ziegler for battery repairs in the switchgear building. It was moved by Evenson, seconded by Schreck and carried unanimously to pay Ziegler Inc. in the amount of \$6,721.54.

There being no further business to come before the Council upon motion by Evenson, seconded by Schreck and carried unanimously to adjourn the Council meeting at 6:23 p.m.

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Mayor

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City Clerk

**SPECIAL PLANNING COMMISSION MEETING  
MARCH 23, 2020 PUBLIC HEARING  
NOON**

**Members Present:** Chuck Koenigs, Jon Buyck, Sue Fitz, Ron Laycock, Stephanie Heinzig, Matt Mattheisen, Jack Evenson (Board members attending telephonically except Chairman Koenigs)

**Members Absent:** None

**Also Present:** Telephonically-Rob Wolfington, City Attorney Ben Wilcox, and Phil Carlson from Stantec and Joe Wrobleski from Stony Ridge Foods. Those Attending physically at the Armory: Janet Johnson, Jody Cook, Brad & Barb Amundson, Stony Ridge Foods Attorney Warren Anderson, Jonathan Fahl & Mark Greicar from Glacial Plains Coop and Police Chief Hodge.

Chairman Koenigs called the meeting to order at noon. A roll call established a quorum of the Planning Commission

Koenigs said the purpose of today's Public Hearing is to receive public comment on a zoning change request from Stony Ridge Foods (SRF). The City must act within 60 days of the request or the request automatically becomes law. He said the Planning Commission is an advisory board and will review the request and comments and make a recommendation to the City Council for their action. He called attention to Phil Carlson's 18-page report from Stantec as well as Addendum A, addressing the land use amendment and the rezoning request. The Land use plan amendment will need a two-thirds vote to pass and the rezoning request is a simple majority.

Koenigs called upon Carlson who reviewed the Planning Report. He started by saying Stony Ridge Foods wants to purchase two parcels of land from Glacial plains Cooperative (GPC) located at 716 & 720 Atlantic Avenue. These parcels of land are currently zoned B-2-General Business and R-2 Medium Density Residential. They would like to rezone the parcels to I-1 Limited Industrial in order to expand their edible bean business. Two abutting homeowners to the east of the Glacial Plains property are currently zoned B-2 but are used as residential.

Carlson went on to say SRF is concerned how their plan will affect the residents to the north and west and has offered additional land to them to create more of a buffer. He said SRF plan on building bins to the east of the current building at 716 Atlantic Avenue. The bins will be 20' tall. The current building is 45' tall and the bins across the street are 60' in height. SRF do not plan at this time to raise bins any taller than 20'. If sometime in the future larger bins are desired, it will be addressed in the land use and building permit. Carlson went on to say land use is the Planning Commission's responsibility.

Chairman Koenigs said the Planning Commission will leave the comment period open until March 30, 2020 at noon, when a special meeting will be held to close comments and take a vote on the two land change requests. He asked by roll call of each Commission member if there were any questions. Each member said no, with Evenson stating he felt the requests follows the City of Benson Comprehensive Plan.

Warren Anderson handed out information to those attending. He presented Exhibit A from Stantec's report discussing the site plan and bins. He said previously 716 Atlantic Avenue was a truck/car repair shop and was used as an active business. SRF is located across the street and feels this is a good place for them to expand their growing business. He said according to the Minnesota Pollution Control Agency rules, dust must be controlled in a bag house, so dust should not cause an issue. An environmental study on the two parcels have been done and are clean of chemicals. Anderson said SRF has agreed to refrain

from putting any structures up to the west of the building at 716 Atlantic Avenue but only to the north or east of the shop. A part of parcel 23-1419-000 will be given to the City of Benson. SRF would like to give 20' to the residents at 717 & 720 Utah Avenue for additional buffer. A map of proposed setbacks was reviewed. Anderson proceeded to read a statement from SRF.

Chairman Koenigs said he would take comments from the public at this time, allowing 3 minutes per person: He asked they state their name and address:

1. Brenden Smith – 306 9<sup>th</sup> St N. asked how this will affect property values especially if another business later comes into this location. Anderson said the property was used as a business before, and at the present the bins proposed to be erected will be shorter than the current shop. He also said he cannot predict property values.
2. Brad & Barb Amundson – 717 Utah Avenue asked if the buffer zone proposed could be used for green space or some kind of buffer for noise, in addition to the 30' of land proposed to be given to them. They also said the plan looks better than they anticipated. Anderson said they can there will be 30' donated to the south of their property and 15' to the east. SRF thought they would want green space and are welcome to landscape that however they wish. He said according to MPCA dust must be contained in a bag house and the noise will be inside the building. He also said a covenant will go along with their property that as long as it is a home, there will be no buildings placed between their properties.
3. Janet Johnson – 725 Nevada Avenue asked about water run-off from their property and asked if there are plans to leave the lot as is or put cement down. She also asked if they plan to take trees to the north of the building. Then said the ditch behind their house isn't maintained by the City and is concerned water run-off will make the area around the ditch even more wet. She also asked about truck traffic pattern going into the property at 715 Atlantic Avenue. Anderson said he is aware of the ditch and there is a beehive storm drain there. He isn't sure about the drainage from the proposed SRF property. He said they have the traffic pattern designed for semis the way presented as they cannot make any tighter turns. Wolfington discussed the ditch in reference. He said it flows west from John Deere to the beehive drain. He said the ditch functions like a storm sewer and has never been deeded to the City. He said the City intends to clean it out, but with covid-19 and reduced staff and other projects he cannot say an exact date it will be cleaned. Once the property is deeded to the City it can be incorporated into a work plan.
4. Koenigs read a letter from Vonnie Fragodt – 825 Nevada Avenue – She stated after visiting with SRF she is in favor of the B-2 zone to be changed to I-1, but is against changing R-2 and wishes for it to remain R-2.

Koenigs polled the board members for questions to which there were none.

Koenigs then said the comment period on the land use changes will continue until March 30 at noon. The Planning commission will recess until then, and upon reconvening will take a vote on the land use and zoning requests. The City Council will take the Planning Commission's recommendation at their April 6, 2020 meeting and vote on it at that time.

It was moved by Evenson, seconded by Laycock and carried unanimously by roll call to recess the Planning Commission meeting at 1:21 p.m.

**SPECIAL PLANNING COMMISSION MEETING  
MARCH 30, 2020 – 12:15 P.M.  
TELEPHONICALLY**

**Members Present:** Chuck Koenigs, Jon Buyck, Sue Fitz, Ron Laycock, Stephanie Heinzig, Jack Evenson.

**Members Absent:** None

**Also Present:** Rob Wolfington, City Attorney Ben Wilcox, Phil Carlson from Stantec and Jessica Wrobleski from Stony Ride Foods.

Chairman Koenigs reconvened the meeting of the Planning Commission at 12:15 p.m. He noted he is the only member at City Hall conducting the meeting. All others were attending telephonically. This is a continuation from the Public Hearing on March 23, 2020. At the public hearing, Stony Ridge Foods and Glacial Plains Cooperative asked for a change in land use and zoning at 716 & 720 Atlantic Avenue in order for SRF to expand their edible bean business. Koenigs called for any further comments at this time. Wolfington shared an email from SRF Attorney Warren Anderson stating homeowner Barb Amundson called Jessica Wrobleski stating she and her husband had no objections as long as the land transfer and other land uses are adhered to. There were no other comments.

It was then moved by Laycock to approve findings of facts as presented in the Stantec report dated March 23, 2020, seconded by Fitz and the following vote was taken: AYES: Evenson, Buyck, Mattheisen, Laycock, Heinzig, Fitz, Koenis. NAYES: None. The motion approving findings of fact were approved.

Chairman Koenigs closed the comment period.

Evenson moved that the Planning Commission approve the Land Use Plan amendment requests for Glacial Plains Cooperative for the properties at 716 & 720 Atlantic Avenue, and 720 Utah Avenue as described and illustrated in the planning report from Stantec dated March 23, 2020, with the Findings of Fact in the planning report and with the following conditions:

- 1) The boundaries and legal descriptions of the properties involved in the requests will be detailed and verified by a professional surveyor and presented to the Zoning Administrator for review and approval prior to official change to the Land Use Plan.
- 2) The Land use Plan changes are conditioned on the successful preparation and approval of minor subdivisions to adjust the lot lines of the parcels as described and illustrated in this report, to be reviewed and approved by the Zoning Administrator. The motion was seconded by Laycock. The following vote was taken: AYES: Evenson, Buyck, Mattheisen, Laycock, Heinzig, Fitz, Koenigs. NAYES: None. The motion was approved unanimously.

Next Fitz moved that the Planning Commission recommend to the City Council approval of the rezoning requests for Glacial Plains Cooperative for the properties at 716 & 720 Atlantic Avenue, and 720 Utah Avenue, as described and illustrated in the planning report from Stantec dated March 23, 2020, with the findings of Fact in the planning report and with the following conditions:

- 1) The rezoning requests are contingent on approval of the related Land Use Plan amendments. If the Land Use Plan amendments are not approved, the rezoning requests are also void.
- 2) The boundaries and legal descriptions of the properties involved in the requests will be detailed and verified by a professional surveyor and presented to the Zoning Administrator for review and approval prior to official change to the Zoning Map.
- 3) The Zoning Map changes are conditioned on the successful preparation and approval of minor subdivisions to adjust the lot lines of the parcels as described and illustrated in this report, to be

reviewed and approved by the Zoning Administrator. The motion was seconded by Heinzig. The following vote was taken: AYES: Evenson, Buyck, Mattheisen, Laycock, Heinzig, Fitz, Koenigs. NAYES: None. The motion was approved unanimously.

Koenigs said these recommendations will be forwarded on to the City Council for their decision at their April 6, 2020 meeting.

Wilcox and Carlson both agreed the process and motions were appropriately executed.

Koenigs asked Wolfington to comment on how the City is operating during the COVID-19 Pandemic. Wolfington said we have staggered staff. We are maintaining services. He gave kudos to the Hospital, School and Public Health for all their work, and the City supports their services.

Koenigs congratulated Stantec on their thorough report.

It was moved by Evenson seconded by Mattheisen and the following vote was taken: AYES: Evenson, Buyck, Mattheisen, Laycock, Heinzig, Fitz, Koenigs. NAYES: None. The meeting was adjourned at 12:34 p.m.

# Benson City Cemetery Board Minutes

## Benson City Hall

### March 11, 2020

### Noon

**Members Present:** Tim Mattheisen, Zane Anderson, Greg Zniewski and Dennis Rohloff

**Members Absent:** None

**Also Present:** Dan Gens and Val Alsaker

The meeting was called to order at 12:15 P.M.

Mattheisen made a motion, seconded by Rohloff and carried unanimously to nominate Zniewski as Chairman.

It was moved by Mattheisen, seconded by Rohloff and carried unanimously to approve the minutes from the October 16, 2019 meeting,

It was moved by Rohloff, seconded by Mattheisen and carried unanimously to approve the minutes from the December 4, 2019 meeting.

Cemetery projects was next. Gens said they need to reset the flag pole before flowers are planted this spring. Gens said they hope to do it as soon as the frost is out of the ground. The second project is a sign directing people to the kiosk for information. Gens said the sign is being made in-house and almost ready to hang. Lastly the trim didn't get painted on the mausoleum last year, so that too is on the early list of jobs. When asked, Dan said he would have the guys get all the jobs done before Memorial Day.

Zniewski asked if Judy Hoberg would be willing to do the plantings for the Cemetery this year. He said he would reach out and ask her if she is interested.

There was discussion on the plan for stone restoration. The budget for 2020 is \$13,500. Mattheisen said he would contact Judy Hoberg to discuss what sections were up for restorations. Hopp would also be a good contact. Rohloff reminded the board since Maanums donated \$10,000, we should make sure their stones are repaired first if needed.

It was discussed there was a board opening on the Cemetery Board. Members agreed to think about anyone interested in serving on the board.

Zniewski asked how the grass is coming in the new cemetery addition. Gens said this year it should look pretty good. Gens also informed the board the storm sewer running along the north side of the north fence has collapsed and will need to be replaced this year. It is located outside the fence and should not impact the Cemetery grounds.

The Cemetery Board agreed to hold their next meeting on Wednesday May 6, 2020. Stone repairs will be decided upon at that time.

There being no other business, it was moved by Mattheisen, seconded by Rohloff and carried unanimously to adjourn the meeting at 12:45 p.m.

## Gambling Permit Change of Date

Event Name NWTF Swift County, Gobblers Banquet

Original Event Date March 20-2020

Permit Number X-92184-20-011

New Event Date June 12, 2020

Event Location Benson Bowler

Chapter CEO Signature 

Local Governing Jurisdiction Signature \_\_\_\_\_

Your new permit will be emailed to original applicante email address.

brianlora@hotmail.com

# STATE OF MINNESOTA

Executive Department



**Governor Tim Walz**

## Emergency Executive Order 20-56

### **Safely Reopening Minnesota's Economy and Ensuring Safe Non-Work Activities during the COVID-19 Peacetime Emergency**

**I, Tim Walz, Governor of the State of Minnesota,** by the authority vested in me by the Constitution and applicable statutes, issue the following Executive Order:

The COVID-19 pandemic continues to present an unprecedented and rapidly evolving challenge to our State. Since the World Health Organization (“WHO”) characterized the COVID-19 outbreak as a pandemic on March 11, 2020, confirmed cases of COVID-19 in Minnesota have rapidly increased. On March 15, 2020, Minnesota detected the first confirmed cases caused by “community spread”—infections not epidemiologically linked to overseas travel. By March 17, 2020, all fifty states had reported a confirmed case of COVID-19, and on March 21, 2020, the Minnesota Department of Health (“MDH”) announced the first confirmed fatality due to COVID-19 in Minnesota.

Minnesota has taken proactive steps to ensure that we are ahead of the curve on COVID-19 prevention and response. On March 13, 2020, I issued Executive Order 20-01 and declared a peacetime emergency because this pandemic, an act of nature, threatens the lives of Minnesotans, and local resources are inadequate to address the threat. After notifying the Legislature, on April 13, 2020 and again on May 13, 2020, I issued Executive Orders extending the peacetime emergency declared in Executive Order 20-01.

The need to slow the spread of the virus required the closure of certain non-critical businesses in our economy. Consistent with national trends, over 650,000 Minnesotans have applied for unemployment insurance since March 16, 2020. In Executive Order 20-33, seeking to balance public health needs and economic considerations, I directed the Commissioners of Health, Employment and Economic Development, and Labor and Industry to begin planning to allow more Minnesota workers to return to work when it is safe to do so. I explained that such a plan must include guidelines and requirements for appropriate social distancing, hygiene, and public health best practices. Executive Order 20-38 expanded exemptions related to outdoor recreational activities and facilities. Executive Orders 20-40 and 20-48 allowed for certain non-critical businesses to reopen after they had planned for and provided a safe work environment.

In light of our increased preparedness to treat those most vulnerable to COVID-19 and mitigate these ongoing economic impacts, this Executive Order continues our plan to safely reopen our economy by allowing even more non-critical businesses to reopen, provided that they follow guidance from MDH, the Department of Employment and Economic Development (“DEED”), and the Department of Labor and Industry (“DLI”). In particular, such businesses must ensure compliance with the Minnesota Occupational Safety and Health Act of 1973, Minnesota Statutes 2019, Chapter 182 (“Minnesota OSHA Standards”), in addition to guidelines related to COVID-19 set forth by MDH and the Centers for Disease Control and Prevention (“MDH and CDC Guidelines”).

Despite the progress we have made since declaring the COVID-19 peacetime emergency, certain establishments—including those in which people gather and linger, those with communal facilities, and those in which close physical contact is expected—continue to pose a public health risk. We must continue to carefully consider and prepare for the reopening of such businesses.

Likewise, certain non-work activities outside of the home are conducive to social distancing and hygiene, while others raise significant public health risks. Large social and other gatherings of people for extended time periods raise the risk of COVID-19 transmission from household to household. The risks of such transmission are diminished in transitory settings, such as retail establishments, where individual interactions and contact are more limited in duration.

In Minnesota Statutes 2019, section 12.02, the Minnesota Legislature conferred upon the Governor emergency powers “in order to (1) ensure that preparations of this state will be adequate to deal with disasters, (2) generally protect the public peace, health, and safety, and (3) preserve the lives and property of the people of the state.” Pursuant to Minnesota Statutes 2019, section 12.21, subdivision 1, the Governor has general authority to control the state’s emergency management as well as carry out the provisions of Minnesota’s Emergency Management Act.

Minnesota Statutes 2019, section 12.21, subdivision 3(7), authorizes the Governor to cooperate with federal and state agencies in “matters pertaining to the emergency management of the state and nation.” This includes “the direction or control of . . . the conduct of persons in the state, including entrance or exit from any stricken or threatened public place, occupancy of facilities, and . . . public meetings or gatherings.” Pursuant to subdivision 3 of that same section, the Governor may “make, amend, and rescind the necessary orders and rules to carry out the provisions” of Minnesota Statutes 2019, Chapter 12. When approved by the Executive Council and filed in the Office of the Secretary of State, such orders and rules have the force and effect of law during the peacetime emergency. Any inconsistent rules or ordinances of any agency or political subdivision of the state are suspended during the pendency of the emergency

For these reasons, I order as follows:

1. Executive Order 20-48 is rescinded as of Sunday, May 17, 2020 at 11:59 pm.
2. Paragraphs 6 through 8 of this Executive Order are effective as of Sunday, May 17, 2020 at 11:59 pm and remain in effect through Sunday, May 31, 2020 at 11:59 pm.
3. **Masks and face coverings strongly encouraged.** I strongly encourage all Minnesotans to wear a manufactured or homemade cloth face covering when they

leave their homes and travel to any public setting where social distancing measures are difficult to maintain (*e.g.*, grocery stores and pharmacies) and to follow face covering guidelines issued by MDH and the CDC until this Executive Order is rescinded. Such face masks and coverings are for source control (to help limit the person wearing the covering from infecting others). They are not yet known to be protective of the wearer and therefore are not personal protective equipment.

4. **At-risk persons.** All persons currently living within the State of Minnesota who are at risk of severe illness from COVID-19, as defined by Executive Order 20-55, are strongly urged to stay at home or in their place of residence and follow the provisions of Executive Order 20-55.

5. **Definitions.**

- a. “Home” and “homes” and “residence” and “residences” are broadly defined to include mobile homes, hotels, motels, shared rental units, shelters, and similar facilities, to the extent they are used for lodging.
- b. “Worker” and “workers” are broadly defined to include owners, proprietors, employees, contractors, vendors, volunteers, and interns.
- c. “Business” and “businesses” are broadly defined to include entities that employ or engage workers, including private-sector entities, public-sector entities, non-profit entities, and state, county, and local governments.
- d. “Critical Businesses” are all businesses whose workers qualified for a Critical Sector exemption under paragraph 6 of Executive Order 20-48.
- e. “Non-Critical Businesses” are all businesses that are not Critical Businesses and are not closed under Executive Orders 20-04, as amended by Executive Orders 20-08 and 20-18.

6. **Activities outside of the home.** Mindful that we must continue to limit social interactions to protect public health, individuals may leave their homes for activities, subject to the requirements and guidelines set forth below. These requirements may be clarified, as deemed necessary by the Governor, to ensure the health, safety, and security of all Minnesotans. Clarifications will be available for public review at the State’s COVID-19 website (<https://mn.gov/covid19/>).

- a. **Guidelines.** Individuals engaging in activities outside of the home must follow the requirements of this Executive Order and MDH and CDC Guidelines. Individuals engaging in outdoor activities must follow the Minnesota Department of Natural Resources (“DNR”) and MDH guidelines on outdoor recreation and guidelines for facilities and the public (“Outdoor Recreation Guidelines”) available at DNR’s website (<https://www.dnr.state.mn.us/covid-19.html>).

- b. **Unnecessary travel strongly discouraged.** Consistent with federal guidance and to protect our neighbors, Minnesotans are encouraged to stay close to home and are strongly discouraged from engaging in unnecessary travel.
- c. **Gatherings.** All gatherings of more than 10 people are prohibited. Gatherings are groups of individuals, who are not members of the same household, congregated together for a common or coordinated social, civic, community, faith-based, leisure, or recreational purpose—even if social distancing can be maintained. This prohibition includes planned and spontaneous gatherings, public and private gatherings, and indoor and outdoor gatherings. Examples of prohibited gatherings include, but are not limited to, social, civic, community, faith-based, or leisure events, sporting or athletic events, performances, concerts, conventions, fundraisers, parades, fairs, and festivals that bring together more than 10 people from more than one household. Prohibited gatherings do not include commercial activity by workers and customers of Critical and Non-Critical Businesses.
  - i. **Legislative and other governmental meetings.** The limits on gatherings in this Executive Order do not apply to legislative and other governmental meetings. Remote meetings are strongly encouraged whenever possible.
  - ii. **The Judicial Branch.** The limits on gatherings in this Executive Order do not apply to proceedings held by the Minnesota Judicial Branch. Proceedings held by the Judicial Branch are subject to the policies established by the chief justice and will occur as directed by court order. Individuals may appear as directed by a Minnesota state court, including to serve as a juror, appear as a party, as a witness, or as legal counsel on behalf of a party, or otherwise to comply as directed by a court order, subpoena, or summons.
  - iii. **Federal activities.** Nothing in this Executive Order will be construed to limit, prohibit, or restrict in any way the operations of the federal government or the movement of federal officials in Minnesota while acting in their official capacity, including federal judicial, legislative, and executive staff and personnel.
  - iv. **Drive-in gatherings.** To enable safe congregation of more than 10 people, drive-in gatherings are permitted, provided that all participants remain within their own vehicles and follow guidelines provided by MDH and available at MDH’s website (<https://www.health.state.mn.us/diseases/coronavirus/>).

d. **Tribal Activities and Lands.**

- i. Activities by tribal members within the boundaries of their tribal reservations are exempt from the restrictions in this Executive Order but may be subject to restrictions by tribal authorities.
- ii. Activities within the boundaries of federal land held in trust for one of the 11 Minnesota Tribal Nations are exempt from the restrictions in this Executive Order but may be subject to restrictions by tribal authorities.
- iii. Activities by tribal members to exercise their federal treaty rights within the boundaries of their treaty territory (also known as “ceded territory”) are exempt from the restrictions in this Executive Order but may be subject to restrictions by applicable tribal authorities.
- iv. Tribal members may travel to and from their tribal reservations in accordance with applicable tribal law.

7. **Workers and businesses.** Workers and businesses are subject to the requirements set forth below.

- a. **Extension of temporary closure of bars, restaurants, and other places of public accommodation.** The closure of bars, restaurants, and other public accommodations set forth in Executive Order 20-04, as amended by Executive Orders 20-08 and 20-18, is extended until May 31, 2020 at 11:59 pm. Barbershops and salons may continue to conduct retail product sales in accordance with the requirements for Non-Critical Businesses set forth below.
- b. **Plan to reopen bars, restaurants, and other places of public accommodation.** The Commissioners of Health, Employment and Economic Development, and Labor and Industry are directed to develop a phased plan to achieve the limited and safe reopening of bars, restaurants, and other places of public accommodation beginning on June 1, 2020. This plan will be ready for presentation to the public no later than May 20, 2020.
- c. **Continue to work from home whenever possible.** Any worker who can work from home must do so.
- d. **Critical Businesses.** Businesses whose workers qualified for a Critical Sector exemption under paragraph 6 of Executive Order 20-48 may continue to operate in the same manner as provided in Executive Order 20-48.
  - i. **Child care businesses and youth programming.** Child care providers and other businesses providing care and programming to children and youth of Critical Businesses, including workers in child care centers, family child care, certified centers, youth summer programming (including day camps but not overnight camps), and

other activities and facilities, are Critical Businesses. These businesses are encouraged to prioritize enrollment for workers in Critical Businesses according to guidance provided by the Children’s Cabinet and other agencies. This category continues to include workers in a personal home, such as family, friend, and neighbor care necessary for workers to continue to perform their duties. These settings must adhere to MDH and CDC Guidelines.

- e. **Non-Critical Businesses.** If it has not done so already, a Non-Critical Business choosing to open or remain open must establish and implement a COVID-19 Preparedness Plan (“Plan”). Each Plan must provide for the business’s implementation of Minnesota OSHA Standards and MDH and CDC Guidelines in their workplaces. These requirements are set forth in guidance published by DEED and DLI (“Plan Guidance”) available on DEED’s website (<https://mn.gov/deed/safework/>).
- i. **Required Plan content.** As set forth in the Plan Guidance, at a minimum, each Plan must adequately address the following areas:
  - A. **Require work from home whenever possible.** All Plans must ensure that all workers who can work from home continue to do so.
  - B. **Ensure that sick workers stay home.** All Plans must establish policies and procedures, including health screenings, that prevent sick workers from entering the workplace.
  - C. **Social distancing.** All Plans must establish social distancing policies and procedures.
  - D. **Worker hygiene and source control.** All Plans must establish hygiene and source control policies for workers.
  - E. **Cleaning, disinfection, and ventilation protocols.** All Plans must establish cleaning, disinfection, and ventilation protocols for areas within the workplace.
- ii. **Customer facing businesses.** All Non-Critical Businesses that are customer facing (*i.e.*, businesses that have in-person customer interactions) must include additional Plan provisions to keep the public and workers safe as set forth in the Plan Guidance available on DEED’s website (<https://mn.gov/deed/safework/>). This includes requirements that workers and customers must maintain physical distancing of 6 feet and that store occupancy must not exceed 50 percent of the normal occupant capacity as determined by the fire marshal. In customer facing businesses that share common areas, such as malls, all Plans must similarly include a facility occupancy that

must not exceed 50 percent of the normal occupant capacity as determined by the fire marshal and provide an enhanced sanitizing, cleaning, and disinfecting regimen consistent with Minnesota OSHA Standards and MDH and CDC Guidelines for those common areas. All Plans must also include signage in common areas to discourage gathering.

- iii. **Household services businesses.** All Non-Critical Businesses that provide household services (*e.g.*, housecleaning, maid services, and piano tuners) must also develop Plan provisions intended to keep customers and workers safe as set forth in the Plan Guidance available on DEED's website (<https://mn.gov/deed/safework/>).
- iv. **Optional template.** A template COVID-19 Preparedness Plan, which covers the above requirements, is available as part of the Plan Guidance, available on DEED's website (<https://mn.gov/deed/safework/>).
- v. **Certification and signature.** Senior management responsible for implementing the Plan must sign and certify the Plan, affirming their commitment to implement and follow the Plan.
- vi. **Dissemination and posting.** Each Non-Critical Business must provide its Plan, in writing, to all workers, and the Plan must be posted at all of the business's workplaces in locations that will allow for the Plan to be readily reviewed by all workers. Where physical posting is impracticable, the Plan can be posted electronically, provided that the Plan is received by all workers and remains available for their review.
- vii. **Training.** Each Non-Critical Business must ensure that training is provided to workers on the contents of its Plan and required procedures, so that all workers understand and are able to perform the precautions necessary to protect themselves and their co-workers. This training should be easy to understand and available in the appropriate language and literacy level for all workers. Businesses should also take steps to supervise workers and ensure that workers understand and adhere to necessary precautions to prevent COVID-19 transmission. Documentation demonstrating compliance with this training requirement must be maintained and made available to regulatory authorities and public safety officers, including DLI, upon request.
- viii. **Compliance.** Employees and management must work together to ensure compliance with the Plan, implement all protocols, policies, and procedures, and create a safe and healthy work environment.
- ix. **Availability to regulatory authorities and public safety officers.** Non-Critical Businesses do not need to submit their Plans for

preapproval. Upon request, Non-Critical Businesses must make their Plans available to regulatory authorities and public safety officers, including DLI.

- x. In the event of a complaint or dispute related to a Non-Critical Business's Plan, DLI is authorized to determine whether the Plan adequately implements Minnesota OSHA Standards and MDH and CDC Guidelines in its workplaces.
  - f. Executive Order 20-54 remains in full force and effect. All work must be conducted in a manner that adheres to Minnesota OSHA Standards and MDH and CDC Guidelines, including social distancing and hygiene practices. Under existing law and authority, DLI may issue citations, civil penalties, or closure orders to places of employment with unsafe or unhealthy conditions, and DLI may penalize businesses that retaliate against employees who raise safety and health concerns.
8. **Outdoor recreational activities and associated facilities.** Notwithstanding Executive Orders 20-04, 20-08, and 20-18, the below facilities are permitted to be open and do business, provided that they adhere to paragraph 6 of this Executive Order and the Outdoor Recreation Guidelines available at DNR's website (<https://www.dnr.state.mn.us/covid-19.html>). This permission **does not extend** to charter boats, launches, or facilities that involve prohibited gatherings or people in groups or close proximity (*e.g.*, mini golf, pools, commercial outdoor racetracks, and concert venues). **Indoor facilities** associated with outdoor recreational facilities covered by Executive Orders 20-04, 20-08, and 20-18, must comply with those Executive Orders, and all indoor facilities associated with outdoor recreational facilities must also conform with the provisions of paragraph 7 of this Executive Order. I encourage public outdoor recreational facilities be open for families and children, and direct all individuals utilizing such facilities to follow the Outdoor Recreation Guidelines. All outdoor recreational activities and facilities must comply with Minnesota law, including but not limited to license and permit requirements, invasive species regulations, and park rules.
- a. Minnesota State Parks, Trails, State Forests, State Recreation Areas, Wildlife Management Areas, Scientific and Natural Areas, and other State managed recreational lands.
  - b. Locally, regionally, and privately managed parks and trails.
  - c. State, regional, or local public water accesses.
  - d. Public and private marinas and docks that provide storage, docking, and mooring services to slip owners, seasonal renters, and the general public, as well as facilities that provide safety-related services including fueling, emergency dockage, and sanitary pump-out stations.

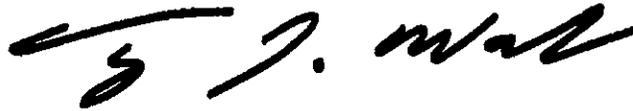
- e. Public and private golf courses and outdoor driving ranges.
  - f. Ski areas.
  - g. Off-highway vehicles, snowmobiles, and watercraft repair shops, sales facilities, and showrooms.
  - h. Lake service providers to install, repair, and remove docks, boatlifts, and other water related equipment or deliver boats.
  - i. Bait and tackle shops.
  - j. Outdoor shooting ranges and game farms.
  - k. Outdoor recreational equipment rental outlets. Equipment may be rented but only if the equipment can be effectively sanitized between uses. Such outlets must implement clear check-in and check-out procedures that minimize contact between customers and workers. Any rentals must be conducted in accordance with the Outdoor Recreation Guidelines.
  - l. Dispersed and remote camping sites for single household use. A dispersed campsite is a single campsite, not in a developed campground, used for overnight camping. A remote campsite is a designated backpack or watercraft campsite, not in a developed campground, used for overnight camping. Both private and public developed campgrounds remain closed to recreational camping.
  - m. Outdoor tournaments, competitions, practices, and sports that allow for social distance, do not require group gatherings prohibited by paragraph 6.c, and that adhere to the Outdoor Recreation Guidelines.
  - n. Small one-on-one or one-on-two person guided and instructional activities such as guided fishing, birding, or outdoor fitness training. Guided and instructional activities must be conducted in accordance with the Outdoor Recreation Guidelines.
  - o. Any other outdoor recreation activities and facilities that may be designated in the Outdoor Recreation Guidelines.
9. Minnesotans must respect the efforts of employers or businesses to protect the safety of their workers and customers by complying with those businesses' social distancing and hygiene instructions. Employers must post social distancing and hygiene instructions at entrances and in locations that can be easily seen by customers and visitors.
10. I urge all Minnesotans to voluntarily comply with this Executive Order. Pursuant to Minnesota Statutes 2019, section 12.45, an individual who willfully violates this Executive Order is guilty of a misdemeanor and upon conviction must be punished by

a fine not to exceed \$1,000 or by imprisonment for not more than 90 days. Any business owner, manager, or supervisor who requires or encourages any of their employees, contractors, vendors, volunteers, or interns to violate this Executive Order is guilty of a gross misdemeanor and upon conviction must be punished by a fine not to exceed \$3,000 or by imprisonment for not more than a year. In addition to those criminal penalties, the Attorney General, as well as city and county attorneys, may seek any civil relief available pursuant to Minnesota Statutes 2019, section 8.31, for violations of this Executive Order, including civil penalties up to \$25,000 per occurrence from businesses and injunctive relief. Nothing in this Executive Order is intended to encourage or allow law enforcement to transgress individual constitutional rights.

Pursuant to Minnesota Statutes 2019, section 4.035, subdivision 2, and section 12.32, this Executive Order is effective immediately upon approval by the Executive Council. It remains in effect until the peacetime emergency declared in Executive Order 20-01 is terminated or until it is rescinded by proper authority.

A determination that any provision of this Executive Order is invalid will not affect the enforceability of any other provision of this Executive Order. Rather, the invalid provision will be modified to the extent necessary so that it is enforceable.

Signed on May 13, 2020.



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**Tim Walz**  
Governor

Filed According to Law:

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**Steve Simon**  
Secretary of State

Approved by the Executive Council on May 13, 2020:

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**Alice Roberts-Davis**  
Secretary, Executive Council

# STATE OF MINNESOTA

## Executive Department



## Governor Tim Walz

### Emergency Executive Order 20-55

#### Protecting the Rights and Health of At-Risk Populations during the COVID-19 Peacetime Emergency

**I, Tim Walz, Governor of the State of Minnesota**, by the authority vested in me by the Constitution and applicable statutes, issue the following Executive Order:

The COVID-19 pandemic presents an unprecedented challenge to our State. Minnesota has taken proactive steps to ensure that we are ahead of the curve on COVID-19 prevention and response. On March 13, 2020, I issued Executive Order 20-01 and declared a peacetime emergency because this pandemic, an act of nature, threatens the lives of Minnesotans, and local resources are inadequate to address the threat. In Executive Order 20-01, I directed all state agencies to submit proposed orders and rules to protect and preserve public health and safety. After notifying the Legislature, on April 13, 2020 and again on May 13, 2020, I issued Executive Orders extending the peacetime emergency declared in Executive Order 20-01.

As businesses reopen and some restrictions on movement have been relaxed, we must continue efforts to contain the spread of COVID-19 and to protect the most vulnerable Minnesotans, including the nearly 10,000 Minnesotans experiencing homelessness who are living outside or in a temporary shelter, the over 110,000 Minnesotans living in or receiving services from residential settings, the 778,000 Minnesotans under age 65 with an underlying health condition, and the 888,000 Minnesotans who are over age 65. Many Minnesotans at risk of serious illness due to COVID-19, including older adults and people with disabilities, whether they live in their own homes, a shelter, outdoors, in long-term care facilities, treatment centers, or a temporary location due to a COVID-19 infection, are in need of protections to support their health and safety during the COVID-19 pandemic.

We recognize that our communities of color and indigenous communities are disproportionately represented among populations with underlying conditions and co-morbidities that increase the risk of becoming severely ill if they contract COVID-19. These communities also make up a large percentage of the direct service caregivers working on the frontlines of this pandemic, and because of their interactions through their work, have increased chances to encounter and contract COVID-19. Taking action to protect vulnerable populations will help ensure we do not exacerbate these disparities.

Individuals experiencing homelessness face unique hurdles given the health and safety risks posed by COVID-19. All Minnesotans need safe and sanitary places to reside, to protect their own health and the health of those around them, and if they become sick, to obtain needed care and to recover. In particular, finding a safe and comfortable space to isolate when sick with COVID-19 is especially difficult for individuals experiencing homelessness and for those who cannot live in their own home. As a matter of public health and safety, it is important to provide assistance when possible to isolate these individuals.

Another subset of vulnerable Minnesotans are those losing essential community support or being transferred or displaced from their homes due to COVID-19. There is significant risk of hardship to individuals taken out of assisted living and placed in a new location that does not have necessary supports. Protections and guidelines are needed to provide assistance to government entities when evacuation of an individual who tested positive for COVID-19 is required.

Finally, vulnerable Minnesotans need to be able to protect themselves when they are engaged in activities of daily living. Like everyone, at-risk persons need to acquire groceries and other vital supplies and may require repairs or other services that cause workers to enter their living space. Being in close proximity to other individuals increases the chances of contracting COVID-19 and it is helpful to reduce instances of interaction and to take other mitigating steps to reduce the spread of COVID-19 to at-risk persons. Similarly, it is vital for at-risk persons to have access to personal protective equipment (“PPE”) and other supplies and to be made aware if a personal care assistant is no longer available to work with them.

In Minnesota Statutes 2019, section 12.02, subdivision 1, the Minnesota Legislature recognized the “existing and increasing possibility of the occurrence of natural and other disasters of major size and destructiveness” and conferred upon the Governor the emergency and disaster powers provided in Chapter 12 to “ensure the preparations of this state will be adequate to deal with disasters,” to “generally protect the public peace, health, and safety,” and to “preserve the lives and property of the people of the state.” Pursuant to Minnesota Statutes 2019, section 12.21, subdivision 1, the Governor has general authority to control the State’s emergency management as well as carry out the provisions of Minnesota’s Emergency Management Act. Pursuant to subdivision 3 of that same section, the Governor may “make, amend, and rescind the necessary orders and rules to carry out the provisions” of Minnesota Statutes 2019, Chapter 12. When approved by the Executive Council and filed in the Office of the Secretary of State, such orders and rules have the force and effect of law during the pendency of a peacetime emergency. Any inconsistent rules or ordinances of any agency or political subdivision of the state are suspended during the pendency of the emergency.

For these reasons, I order as follows:

1. **At-risk persons strongly urged to stay at home.** Beginning on Sunday, May 17, 2020 at 11:59 pm and continuing for the duration of the peacetime emergency declared in Executive Order 20-01 or until this Executive Order is rescinded, all at-risk persons currently living within the State of Minnesota are strongly urged to stay at home or in their place of residence except to engage in necessary activities for health and wellbeing (including, but not limited to, visiting medical professionals, picking up prescriptions and other medical equipment, grocery shopping, outdoor

exercise, child care, caring for family members or pets) and work, if it is not possible to work from home. People who can work from home must do so.

2. **At-risk persons defined.** Consistent with guidance issued by the Centers for Disease Control and Prevention (“CDC”), “at-risk persons” include people who are:
  - a. 65 years and older.
  - b. Living in a nursing home or a long-term care facility, as defined by the Commissioner of Health.
  - c. Any age with underlying medical conditions, particularly if not well controlled, including:
    - i. People with chronic lung disease or moderate to severe asthma.
    - ii. People who have serious heart conditions.
    - iii. People who are immunocompromised (caused by cancer treatment, smoking, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, or prolonged use of corticosteroids and other immune weakening medications).
    - iv. People with severe obesity (body mass index (BMI) of 40 or higher).
    - v. People with diabetes.
    - vi. People with chronic kidney disease undergoing dialysis.
    - vii. People with liver disease.
3. **“Homes” and “residences” defined.** For purposes of this Executive Order, “homes” and “residences” include mobile homes, hotels, motels, shared rental units, shelters, and similar facilities, to the extent they are used for lodging.
4. **Homeless population.** All persons who, either chronically or temporarily, lack a permanent residence may move freely, including to receive supports and services, but are strongly urged to obtain shelter or other safe spaces. Governmental and other entities are strongly urged to make 24-hour shelter or other safe spaces available as soon as possible and to the maximum extent practicable, and to use COVID-19 risk mitigation practices recommended by the CDC and the Minnesota Department of Health (“MDH”).
5. **Encampments.** Homeless encampments, including both new and existing encampments, should not be subject to sweeps or disbandment by state or local governments, as such sweeps or disbandments increase the potential risk and spread of COVID-19. Law enforcement is not prohibited from addressing trespassing or exigent circumstances (*i.e.*, those requiring immediate action to protect life, prevent

injury, or preserve evidence) that occur within encampments or among or including people staying outdoors. Law enforcement and other first responders should respond to trespassing and exigent circumstances as those situations require. If a local government entity is providing sufficient alternate housing, shelter, or encampment space that complies with the MDH guidance, *Homeless Services Settings: Interim Guidance for Providers*, and the CDC guidance, *Responding to COVID-19 Among People Experiencing Unsheltered Homelessness*, or if an encampment has reached a size or status that is a documented threat to the health, safety, or security of residents, state or local governments may restrict, limit, or close encampment spaces. I authorize the Commissioners of the Minnesota Housing Finance Agency and Human Services, as co-chairs of the Minnesota Interagency Council on Homelessness, to issue further guidance as needed to clarify this provision or further address the issue of homeless encampments.

6. **Protection and isolation spaces.** I order the Commissioners of Health, Human Services, and Public Safety to coordinate and issue guidance regarding the development and availability of increased protection and isolation spaces for at-risk populations and persons experiencing homelessness, including populations in or out of shelter, those experiencing homelessness due to being victims of crime, and individuals who do not need hospital-level care and do not have a home or other appropriate space where they can safely isolate.
7. **At-risk persons transferred or displaced.** I order the Commissioners of Human Services and Health to develop and implement guidelines to protect at-risk persons who are transferred or displaced from their home due to the state or local government's determination that the person requires a safer location to prevent future COVID-19 infections. The guidelines should provide special consideration for the needs of at-risk persons living with dementia, behavioral health conditions, substance use disorders, or any other condition or co-morbidity that increases the risk of non-COVID-19 harm, injury, or death as a result of transfer or displacement. The guidelines issued under this section should be consistent with Executive Order 20-14 and temporary waivers and program modifications implemented by the Commissioners of Human Services and Health, including those pursuant to Executive Orders 20-11 and 20-12.
8. **Unlicensed agency providers of services necessary for health and safety.** Beginning no later than May 18, 2020 at 5:00 pm, and continuing for the duration of the peacetime emergency declared in Executive Order 20-01 or until this Executive Order is rescinded, all unlicensed agency providers of services that are necessary for activities of daily living, as defined in Minnesota Statutes 2019, section 256B.0659 (“‘activities of daily living’ means grooming, dressing, bathing, transferring, mobility, positioning, eating, and toileting”), must provide notice to local county human services or tribal human services, to the managed care organization from which the provider agency has received payment, and to all persons they serve under Minnesota Statutes 2019, section 256B.0659, at least 72 hours prior to suspension or termination of services (*i.e.*, agency closure) if the closure is due to COVID-19. Agency providers retain their responsibilities as mandated reporters to the Minnesota

Adult Abuse Reporting Center. The Commissioner of Human Services may use the recipient protection provisions in Minnesota Statutes 2019, section 256B.0651, subdivision 17(b), to assist recipients and notify lead agencies.

9. **Accommodations for at-risk persons.** I order the Commissioner of Employment and Economic Development to issue such guidance as necessary for private and public businesses to provide accommodations to at-risk customers by adjusting times, services, and manner of delivering goods and services to minimize the risk of COVID-19 infection.
  
10. **Staffing, services, and PPE.** I order the Commissioners of Administration, Health, and Human Services to coordinate and provide proposals to support best-effort responses to allocate and distribute, as resources become available, appropriate staffing, services, and PPE to support at-risk and homeless populations and staff serving those populations in the following kinds of settings, where over 200,000 at-risk Minnesotans are living or receiving services: encampments, shelters, isolation settings, group homes, licensed residential settings for people with mental illness, licensed residential settings for people with substance use disorders, locations where personal care assistants provide services, affordable housing development, housing with services, boarding care, board and lodges, site-based supportive housing, skilled nursing facilities, child foster care (family and corporate), child residential facilities, and county and tribal child and adult protection.

Pursuant to Minnesota Statutes 2019, section 4.035, subdivision 2, and section 12.32, this Executive Order is effective immediately upon approval by the Executive Council. It remains in effect until the peacetime emergency declared in Executive Order 20-01 is terminated or until it is rescinded by proper authority.

A determination that any provision of this Executive Order is invalid will not affect the enforceability of any other provision of this Executive Order. Rather, the invalid provision will be modified to the extent necessary so that it is enforceable.

Signed on May 13, 2020.



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**Tim Walz**  
Governor

Filed According to Law:

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**Steve Simon**  
Secretary of State

Approved by the Executive Council on May 13, 2020:

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**Alice Roberts-Davis**  
Secretary, Executive Council

# STATE OF MINNESOTA

Executive Department



**Governor Tim Walz**

**Emergency Executive Order 20-54**

## **Protecting Workers from Unsafe Working Conditions and Retaliation During the COVID-19 Peacetime Emergency**

**I, Tim Walz, Governor of the State of Minnesota,** by the authority vested in me by the Constitution and applicable statutes, issue the following Executive Order:

The COVID-19 pandemic presents an unprecedented challenge to our State. On March 13, 2020, I issued Executive Order 20-01 and declared a peacetime emergency because this pandemic, an act of nature, threatens the lives of Minnesotans, and local resources are inadequate to address the threat. After notifying the Legislature, on April 13, 2020 and again on May 13, 2020, I issued Executive Orders extending the peacetime emergency declared in Executive Order 20-01.

The COVID-19 pandemic has caused a public health crisis of significant proportions. Frontline health care workers, emergency responders, and other workers are doing their jobs under dangerous, demanding, and stressful conditions to provide critical services to Minnesotans. Many of these workers are in direct contact with persons who have contracted COVID-19, putting them at increased risk of exposure and infection. Infection of health care workers and emergency responders from COVID-19 poses an immediate threat to the health care system and the ability to provide critical medical services to those infected with COVID-19 and others in need during this emergency. This increased risk is a threat to the public health of Minnesotans.

Although frontline workers are at heightened risk, all workers need protection from unsafe work conditions during this pandemic. Workers whose jobs place them in regular proximity to co-workers or require regular engagement with the public are also at increased risk of COVID-19 exposure. Workers with an increased risk of exposure also have an increased risk of transmitting the virus to others, including patients, residents, family-members, co-workers, and the public.

Workers continue to raise concerns regarding the safety of their work environments. For example, recommended equipment to protect workers against COVID-19 is not always available or being provided by employers, causing workers to raise concerns about the lack of protection and to secure protective equipment on their own. Recent news reports contain accounts of workers facing discipline or retaliation for raising concerns about protective equipment and their safety, or for wearing protective equipment.

Workers should not have to sacrifice their health and safety for economic security. It is important for workers to raise safety and health concerns freely and without fear of retaliation. Workers should be protected from loss of income if they refuse to work under unsafe or unhealthy conditions.

Furthermore, under federal and state anti-discrimination laws, including the Minnesota Human Rights Act (“MHRA”), employers have an obligation to provide reasonable accommodation to qualified employees with disabilities, which may include employees with health conditions who are at high-risk, as determined by relevant guidelines from the Center for Disease Control and Prevention (“CDC”) or Minnesota Department of Health (“MDH”), if they are exposed to or if they contract COVID-19. Employers have an additional obligation to comply with the requirements of Minnesota Statutes 2019, section 144.4196, for purposes of any qualifying employee who has been subject to isolation or quarantine due to COVID-19.

Employees with disabilities can and should ask for reasonable accommodations when needed related to COVID-19 and employers should engage in the interactive process to seek out reasonable accommodations to ensure the health and safety of employees with disabilities.

In Minnesota Statutes 2019, section 12.02, the Minnesota Legislature conferred upon the Governor emergency powers “to (1) ensure that preparations of this state will be adequate to deal with disasters, (2) generally protect the public peace, health, and safety, and (3) preserve the lives and property of the people of the state.” Pursuant to Minnesota Statutes 2019, section 12.21, subdivision 1, the Governor has general authority to control the state’s emergency management as well as carry out the provisions of Minnesota’s Emergency Management Act. Pursuant to subdivision 3 of that same section, the Governor may “make, amend, and rescind the necessary orders and rules to carry out the provisions” of Minnesota Statutes 2019, Chapter 12. When approved by the Executive Council and filed in the Office of the Secretary of State, such orders and rules have the force and effect of law during the peacetime emergency. Any inconsistent rules or ordinances of any agency or political subdivision of the state are suspended during the pendency of the emergency.

For these reasons, I order as follows:

1. Pursuant to Minnesota Statutes 2019, section 182.654, subdivision 9, and Code of Federal Regulations, title 29, section 1977.9(c), employers must not discriminate or retaliate in any way against a worker communicating orally or in writing with management personnel about occupational safety or health matters related to COVID-19, including asking questions or expressing concerns.
2. Employers must not discriminate or retaliate in any way against any worker for wearing gloves, a cloth face covering, eye protection, or other protective gear which the worker has personally procured and reasonably believes will protect them, their coworkers or the public against COVID-19 in the course of their work, provided that the protective gear which the worker has personally procured does not violate industry standards or existing employer policies related to health, safety, or decency. Employers may require use of employer-provided protective gear that meets or exceeds protective gear procured by employees.

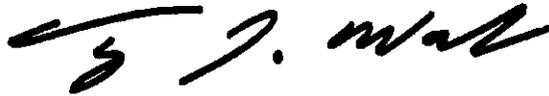
3. Pursuant to Minnesota Statutes 2019, section 182.654, subdivision 11, workers have the right to refuse to work under conditions that they, in good faith, reasonably believe present an imminent danger of death or serious physical harm. This includes a reasonable belief that they have been assigned to work in an unsafe or unhealthful manner with an infectious agent such as COVID-19. Employers must not discriminate or retaliate in any way against a worker for the worker's good faith refusal to perform assigned tasks if the worker has asked the employer to correct the hazardous conditions but they remain uncorrected. These situations should be immediately reported to the Minnesota Department of Labor and Industry ("DLI").
4. Pursuant to Minnesota Statutes 2019, section 182.654, subdivisions 8 and 9, workers and authorized representatives of workers have the right to request that DLI conduct an inspection of their workplace if they believe that a violation of a safety or health standard that threatens physical harm exists or that an imminent danger exists. Employers must not discriminate or retaliate in any way against a worker because such worker has requested an inspection or exercised any other right under Minnesota Statutes 2019, Chapter 182.
5. DLI has authority to receive complaints about violations of paragraphs 1 through 4 and enforce these provisions using the procedures contained in Minnesota Statutes 2019, section 182.669, including awards of backpay and compensatory damages.
6. Pursuant to Minnesota Statutes 2019, section 268.095, any worker who quits their employment because the employer has failed to correct an adverse work condition related to the pandemic which would compel an average, reasonable worker to quit, if the worker has complained to the employer about such adverse work condition and has given the employer a reasonable opportunity to correct such adverse work condition, to no avail, or has been retaliatorily terminated from their employment as a result of exercising the worker rights described in paragraphs 1 through 4 of this Executive Order, shall not lose unemployment insurance benefits eligibility under existing law and Executive Order 20-05. Examples of an adverse work condition include an employer's failure to develop or implement a COVID-19 Preparedness Plan, as required by applicable Executive Orders, or failure to adequately implement Minnesota OSHA Standards or MDH and CDC Guidelines in the workplace related to COVID-19.
7. Pursuant to the MHRA, Minnesota Statutes 2019, Chapter 363A, and the existing authority of the Commissioner of Human Rights, I authorize and direct the Commissioner of Human Rights to issue guidance, as necessary, consistent with federal and state anti-discrimination laws, including the MHRA, regarding employers' obligations to provide reasonable accommodations related to COVID-19 for qualified employees with disabilities, as defined in the MHRA, which may include employees with health conditions who are at high-risk, as determined by relevant guidelines from the CDC or MDH, if they are exposed to or if they contract COVID-19.

8. Reasonable accommodations related to COVID-19 for such employees may include, but are not limited to, adjusting schedules or work stations, allowing employees to work from home, or permitting use of leave.
9. The rights and protections set forth in this Executive Order are available to all workers regardless of immigration status, and in addition to any other rights or protections established by any other law, rule, regulation, executive order, contract, or collective bargaining agreement.

Pursuant to Minnesota Statutes 2019, section 4.035, subdivision 2, and section 12.32, this Executive Order is effective immediately upon approval by the Executive Council. It remains in effect until the peacetime emergency declared in Executive Order 20-01 is terminated or until it is rescinded by proper authority.

A determination that any provision of this Executive Order is invalid will not affect the enforceability of any other provision of this Executive Order. Rather, the invalid provision will be modified to the extent necessary so that it is enforceable.

Signed on May 13, 2020.



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**Tim Walz**  
Governor

Filed According to Law:

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**Steve Simon**  
Secretary of State

Approved by the Executive Council on May 13, 2020:

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**Alice Roberts-Davis**  
Secretary, Executive Council



## Coronavirus Disease 2019 (COVID-19)

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# Considerations for Public Pools, Hot Tubs, and Water Playgrounds During COVID-19

As public aquatic venues open in some areas, CDC offers the following considerations for the safety of those who operate, manage, and use public pools, hot tubs, and water playgrounds. Public aquatic venues can be operated and managed by:

- city or county governments
- apartment complexes
- membership clubs (for example, gyms)
- schools
- waterparks
- homeowners' associations

All decisions about implementing these considerations should be made locally, in collaboration with [local health officials](#). Operators of public aquatic venues can consult with local officials to determine if and how to implement these considerations while adjusting them to meet the unique needs and circumstances of the local jurisdiction. Their implementation should also be informed by what is feasible, practical, and acceptable.

## Promoting Behaviors that Prevent the Spread of COVID-19

Public aquatic venues can consider different strategies to encourage healthy hygiene, including:

- Hand Hygiene and Respiratory Etiquette
  - Encouraging all staff, patrons, and swimmers to [wash their hands](#) often and cover their coughs and sneezes.
- Cloth Face Coverings
  - Encouraging the use of [cloth face coverings](#) as feasible. Face coverings are **most** essential in times when physical distancing is difficult.
    - Advise those wearing face coverings to not wear them in the water. Cloth face coverings can be difficult to breathe through when they're wet.
- Staying Home
  - Educating staff, patrons, and swimmers about when to stay home (for example, if they have [symptoms of COVID-19](#), have tested positive for COVID-19, or were exposed to someone with COVID-19 within the last 14 days) and when they can safely [end their home isolation](#).
- Adequate Supplies
  - Ensuring adequate supplies to support healthy hygiene. Supplies include soap, hand sanitizer with at least 60 percent alcohol (for staff and older children who can safely use hand sanitizer), paper towels, tissues, and no-touch trash cans.
- Signs and Messages

- Posting signs about how to stop the spread [🚫](#) of COVID-19, properly wash hands, promote everyday protective measures [🧼](#), and properly use a cloth face covering [🧢](#) in highly visible locations (for example, at deck entrances and at sinks).
- Broadcasting regular announcements about how to stop the spread on PA system.
- Including messages about behaviors that prevent the spread of COVID-19 in contracts with individual patrons or households, in emails, on facility websites (for example, posting online videos), through facility's social media accounts, and on entrance tickets).

## Maintaining Healthy Environments

To maintain healthy environments, operators of public aquatic venues may consider:

- Cleaning and Disinfection
  - Cleaning and disinfecting frequently touched surfaces at least daily and shared objects each time they are used. For example:
    - Handrails, slides, and structures for climbing or playing
    - Lounge chairs, tabletops, pool noodles, and kickboards
    - Door handles and surfaces of restrooms, handwashing stations, diaper-changing stations, and showers
  - Consulting with the company or engineer that designed the aquatic venue to decide which [List N disinfectants approved by the U.S. Environmental Protection Agency](#) [🔗](#) (EPA) are best for your aquatic venue.
  - Setting up a system so that furniture (for example, lounge chairs) that needs to be cleaned and disinfected is kept separate from already cleaned and disinfected furniture.
  - Labeling containers for used equipment that has not yet been cleaned and disinfected and containers for cleaned and disinfected equipment.
  - Laundering towels and clothing according to the manufacturer's instructions. Use the warmest appropriate water temperature and dry items completely.
  - Protecting shared furniture, equipment, towels, and clothing that has been cleaned and disinfected from becoming contaminated before use.
  - Ensuring [safe and correct use](#) and storage of disinfectants, including storing products securely away from children.
- Ventilation
  - Ensuring that ventilation systems of indoor spaces operate properly.
  - Increasing introduction and circulation of outdoor air as much as possible by opening windows and doors, using fans, or other methods. However, do not open windows and doors if doing so poses a safety risk to staff, patrons, or swimmers.
- Water Systems
  - [Taking steps](#) to ensure that all water systems (for example, drinking fountains, decorative fountains, hot tubs) are safe to use after a prolonged facility shutdown to minimize the risk of [Legionnaires' disease](#) and other diseases associated with water.
- Modified Layouts
  - Changing deck layouts to ensure that in the standing and seating areas, individuals can remain at least 6 feet apart from those they don't live with.
- Physical Barriers and Guides

- Providing physical cues or guides (for example, lane lines in the water or chairs and tables on the deck) and visual cues (for example, tape on the decks, floors, or sidewalks) and signs to ensure that staff, patrons, and swimmers stay at least 6 feet apart from those they don't live with, both in and out of the water.
- Communal Spaces
  - Staggering use of communal spaces (for example, in the water or breakroom), if possible, and **cleaning and disinfecting** frequently touched surfaces at least daily and shared objects each time they are used.
- Shared Objects
  - Discouraging people from sharing items that are difficult to clean, sanitize, or disinfect or that are meant to come in contact with the face (for example, goggles, nose clips, and snorkels).
  - Discouraging the sharing of items such as food, equipment, toys, and supplies with those they don't live with.
  - Ensuring adequate equipment for patrons and swimmers, such as kick boards and pool noodles, to minimize sharing to the extent possible, or limiting use of equipment by one group of users at a time and cleaning and disinfecting between use.

## Maintaining Healthy Operations

To maintain healthy operations, operators of public aquatic venues may consider:

- Protections for Vulnerable Staff
  - Offering options such as telework or modified job responsibilities that reduce their risk of getting infected.
  - Limiting aquatic venue use to only staff, patrons, and swimmers who live in the local area, if feasible.
- Lifeguards and Water Safety
  - Ensuring that lifeguards who are actively lifeguarding are not also expected to monitor handwashing, use of cloth face coverings, or social distancing of others. Assign this monitoring responsibility to another staff member.
- Alterations of Public Aquatic Venues
  - Consulting the company or engineer that designed the aquatic venue before altering aquatic features (for example, slides and structures designed for climbing or playing).
- Regulatory Awareness
  - Being aware of local or state regulatory agency policies on gathering requirements or recommendations to determine if events, such as aquatic fitness classes, swim lessons, swim team practice, swim meets, or pool parties can be held.
- Staggered or Rotated Shifts
  - Staggering or rotating shifts to limit the number of staff present at the aquatic venue at the same time.
- Designated COVID-19 Point of Contact
  - Designating a staff member to be responsible for responding to COVID-19 concerns. All staff should know who this person is and how to contact him or her.
- Gatherings

- Avoiding group events, gatherings, or meetings both in and out of the water if social distancing of at least 6 feet between people who don't live together cannot be maintained. Exceptions to the social distancing guidance include:
    - Anyone rescuing a distressed swimmer, providing first aid, or performing cardiopulmonary resuscitation, with or without an automated external defibrillator.
    - Individuals in the process of evacuating an aquatic venue or entire facility due to an emergency.
  - If planned events must be conducted, staggering drop-off and pick-up times, as much as possible, to maintain distance of at least 6 feet between people who don't live together.
  - Asking parents to consider if their children are capable of staying at least 6 feet apart from people they don't live with before taking them to a public aquatic venue.
  - Limiting any nonessential visitors, volunteers, and activities involving external groups or organizations.
- Communication Systems
    - Putting systems in place for:
      - Having staff, patrons, and swimmers self-report if they have symptoms of COVID-19, a positive test for COVID-19, or were exposed to someone with COVID-19 within the last 14 days.
      - Notifying local health authorities of COVID-19 cases.
      - Notifying staff, patrons, and swimmers (as feasible) of potential COVID-19 exposures while maintaining confidentiality in accordance with the Americans with Disabilities Act (ADA) [\[7\]](#) .
      - Notifying staff, patrons, and swimmers of aquatic venue closures.
- Leave Policies
    - Implementing sick leave (time off) policies and practices for staff that are flexible and non-punitive.
    - Developing return-to-work policies aligned with CDC's criteria to discontinue home isolation.
- Back-Up Staffing Plan
    - Monitoring absenteeism of staff and creating a roster of trained back-up staff.
- Staff Training
    - Training staff on all safety protocols.
    - Conducting training virtually or ensuring that social distancing is maintained during in-person training.
- Recognize Signs and Symptoms
    - Conducting daily health checks (for example, temperature screening or symptom checking) of staff. Ensure safe and respectful implementation that is aligned with any applicable privacy laws and regulations.
      - Consider using examples of screening methods in CDC's General Business FAQs as a guide.

## Preparing for When Someone Gets Sick

To prepare for when someone gets sick, operators of public aquatic venues may consider:

- Isolating and transporting those who are sick to their home or a healthcare provider.
  - Immediately separating staff, patrons, or swimmers with COVID-19 symptoms (for example, fever, cough, or shortness of breath).
  - Establishing procedures for safely transporting anyone sick to their home or to a healthcare provider.
- Notifying health officials and close contacts.
  - Immediately notifying local health officials, staff, patrons, and swimmers of any case of COVID-19 while maintaining confidentiality in accordance with the Americans with Disabilities Act (ADA) [\[7\]](#) .

- Informing those who have had [close contact](#) with a person diagnosed with COVID-19 to stay home and [self-monitor for symptoms](#), and follow [CDC guidance](#) if symptoms develop.
- Cleaning and Disinfection
  - Closing off areas used by a sick person and not using the areas until after cleaning and disinfecting them.
  - Waiting more than 24 hours before cleaning and disinfecting these areas. Ensuring [safe and correct](#) use and storage of [EPA-approved List N disinfectants](#) [↗](#) , including storing products securely away from children.

## Other Resources

- [Latest COVID-19 information](#)
- [Cleaning and Disinfection](#)
- [Guidance for Businesses and Employers](#)
- [CDC Healthy Swimming](#)
- [CDC Steps of Healthy Swimming](#)
- [COVID-19 Prevention](#)
- [Handwashing Information](#)
- [Face Coverings](#)
- [Social Distancing](#)
- [COVID-19 Frequently Asked Questions](#)
- [CDC communication resources](#)
- [Community Mitigation](#)

Page last reviewed: May 8, 2020

Content source: National Center for Immunization and Respiratory Diseases (NCIRD), Division of Viral Diseases

May 1, 2017

It was moved by Evenson, seconded by Olson and carried unanimously to close the Public Hearing at 6 p.m.

School Superintendent Laumeier approached the Council to discuss the day care center the school intends to open. The budget analysis best case scenario is a program that runs in the black. Worst case scenario, especially starting up is a \$47,000 operating deficit. The school board intends to operate it, approved budgeting 21% or \$10,000 plus in-kind payment of space, utilities, etc. toward the daycare. Swift County Health Care Services governing board has committed \$10,000 annually to the daycare center. Laumeier is asking the Council to budget annually at least 20% or up to \$10,000 toward the daycare operations if there is a deficit, and appoint a Council representative to the daycare oversight committee. There was discussion where the money would come from. Collins stated she feels this is an economic development issue and would like to see the money come from the EDA. Pederson stated it could come from the Economic Development Account, but not the Revolving Loan Fund. After discussion, it was moved by Collins to commit 20% of the operating budget, not to exceed \$10,000 annually for up to five years. The motion was seconded by Evenson and the motion carried unanimously. Olson volunteered to sit on the daycare oversight committee representing the Benson City Council.

Next was a request to forgive a fire/rescue squad bill in the amount of \$750 for removal of a body last winter which required assistance from the Fire Department. After discussion, it was moved by Heinzig, seconded by Evenson and carried unanimously to deny the request to forgive the fire call charge.

Fire Chief Reuss approached the Council requesting to sell the old ladder truck. It has been advertised on an on-line auction site. An individual has agreed to buy the truck, and has sent in a non-refundable down payment in the amount of \$500, and has made an offer of \$10,000 for the truck. After discussion, it was moved by Evenson, seconded by Olson and carried unanimously to approve the sale of the old ladder truck.

Gens approached the Council to present bituminous bid clarification. The bid was changed for 750 tons, and a couple bidders did not correct the amount on the bid. The bids are as follows:

Bidder	Description	Est. Qty	Cost	Total Bid	Result
Duininck Inc.	Paver laid bituminous	750 Ton	\$71.00 Per Ton	\$53,250	2 <sup>nd</sup> lowest bid
Mark Lee Asphalt	Paver laid bituminous	750 Ton	\$79.50 Per Ton	\$59,625	3 <sup>rd</sup> lowest bid
Riley Brothers	Paver laid bituminous	750 Ton	\$64.15 Per Ton	\$96,225	Lowest bid recommend approval
Central Specialties	Paver laid bituminous	1,500 Ton	\$81.65 Per Ton	\$122,475	Highest bid at any tonnage

Riley Brothers understood the bid was for 750 Ton before the bid. They just didn't correct the mark from the original bid sheet. Every company was called before the bids were due. Gens said he doubled checked with Riley Brothers and they stand behind the original bid price per ton.

After discussion, it was moved by Collins, seconded by Heinzig and carried unanimously to approve the bid from Riley Brothers in the amount of \$64.15 per ton.

Gens presented a request to purchase a large scanner. This would enable us to scan all of our old maps into the computer. After discussion, it was moved by Evenson, seconded by Heinzig and carried unanimously to approve the purchase of the Contex IA 2490 24" large format scanner in the amount of \$5,019.00.

Gens gave an update of the 2017 Highway project that is under way in town. It will affect

## Rob Wolfington

---

**From:** dlaumeyer@benson.k12.mn.us  
**Sent:** Thursday, April 2, 2020 2:31 PM  
**To:** 'Rob Wolfington'  
**Subject:** House  
**Attachments:** 20-21 Trades House Estimate.pdf

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**SWIFT COUNTY SECURITY NOTICE:**

**This email originated from an external sender. Use caution before clicking on any links or attachments.**

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Hi Rob,

I realize that this is not the perfect time to be thinking about housing and economic development, but the school is in the process of planning for next year.

The matter of a school/city partnership on a house for the city was discussed at the city strategic planning session for housing and economic development. The school is willing to build a house at Benson High School for the city to purchase and move to a lot. I have attached the quoted costs for a house.

It is now up to the city to determine if they would like to purchase the house, prepare a lot, and move the house to the lot. The school will need to know by the end of June if the city would like to purchase the house so the school can make final plans for the 2020-2021 school year.

Let me know if you need further details such as square footage and layout of the house, etc.

Dennis

Dennis Laumeyer  
Superintendent  
Benson Public Schools  
320-843-2710  
*Go Braves!*

**Trades House Cost Estimate**

**House**

Building Materials	\$40,886.48
Plumbing/Heating	7,800
Electrical	7,500
Tape/Mud	4,000
Permits	1,200
Utilities	500
Tool Replacement	3,000
	<b>\$64,886.48</b>

**ICF Basement 8' tall** \$26,880

**Total Material Cost** \$91,766.48

\*Cost does not include a finished kitchen or garage

# CAPITAL AUTHORIZATION REQUEST

1	Fund: <u>Electric</u>	Department: <u>Electric</u>
	Prepared by: <u>Dan Gens / John Gohert</u>	Date: <u>5/6/2020</u>
	Describe Proposed Capital Expenditure: <u>Transformer for High School Gymnastics Building</u>	
	Does Proposed Expenditure Replace Existing Equipment? <input type="checkbox"/> If Yes, Describe Use of Replaced Equipment: _____	

<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%; text-align: center;">2</td> <td style="width: 40%;">If Included in Capital Improvements Program:</td> </tr> <tr> <td></td> <td>What Year: _____</td> </tr> <tr> <td></td> <td>What Heading: _____</td> </tr> <tr> <td></td> <td>Budgeted Amount: \$ _____</td> </tr> </table>	2	If Included in Capital Improvements Program:		What Year: _____		What Heading: _____		Budgeted Amount: \$ _____	3	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Total Cost:</td> <td style="width: 30%; text-align: right;">\$ _____</td> </tr> <tr> <td>-Trade-in (if applicable):</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>+Net Book Value (depreciated value):</td> <td style="text-align: right;">+\$ <u>7,960.00</u></td> </tr> <tr> <td>=Net Capitalized Cost:</td> <td style="text-align: right;">=\$ <u>6,940.00</u></td> </tr> </table>	Total Cost:	\$ _____	-Trade-in (if applicable):	\$ _____	+Net Book Value (depreciated value):	+\$ <u>7,960.00</u>	=Net Capitalized Cost:	=\$ <u>6,940.00</u>
2	If Included in Capital Improvements Program:																	
	What Year: _____																	
	What Heading: _____																	
	Budgeted Amount: \$ _____																	
Total Cost:	\$ _____																	
-Trade-in (if applicable):	\$ _____																	
+Net Book Value (depreciated value):	+\$ <u>7,960.00</u>																	
=Net Capitalized Cost:	=\$ <u>6,940.00</u>																	

4	Justification of the Expenditure: (Main Objectives and Assumptions)  <div style="text-align: center; font-size: 1.2em; margin-top: 20px;"> <u>Required for building to operate.</u> </div>
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5	Approval Section: Action taken: _____  <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;"></td> <td style="width: 20%; text-align: center; font-size: 0.8em;">Signature</td> <td style="width: 20%; text-align: center; font-size: 0.8em;">Date</td> </tr> <tr> <td style="border: none;">Department Supervisor</td> <td style="border: none; text-align: center;"><u></u></td> <td style="border: none; text-align: center;"><u>5/6/2020</u></td> </tr> <tr> <td style="border: none;">Division Director</td> <td style="border: none;">_____</td> <td style="border: none;">_____</td> </tr> <tr> <td style="border: none;">City Manager</td> <td style="border: none;">_____</td> <td style="border: none;">_____</td> </tr> </table> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">City Council Approval (If Applicable)</td> <td style="width: 50%; border: none;">Council Meeting _____</td> </tr> </table>		Signature	Date	Department Supervisor	<u></u>	<u>5/6/2020</u>	Division Director	_____	_____	City Manager	_____	_____	City Council Approval (If Applicable)	Council Meeting _____
	Signature	Date													
Department Supervisor	<u></u>	<u>5/6/2020</u>													
Division Director	_____	_____													
City Manager	_____	_____													
City Council Approval (If Applicable)	Council Meeting _____														



CUSTOMER ITEM	GE ITEM	QUANTITY	UNIT PRICE	UM	ESTIMATED LEAD TIME TO SHIPMENT
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001 (CONT)	000001	FLAPPER VALVE PLASTIC GRD CONNECTOR PLUG JACKING FACILITIES SCHRADER VALVE OIL ASTM TYPE II HORIZONTAL BAR OF RUNNER VERTICAL BAR OF RUNNER NO LOAD LOSSES-197, LOAD LOSSES-698, TOTAL LOSSES-895 IZ PCT: 3.26    EXC PCT: 2			
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TOTAL QUOTED AMT:                      \$7,960.00

PAYMENT TERMS: NET CASH 30	TRANS METHOD: BEST WAY
MIN BILL AMT:                      0.00	TRANS RESP: ORIGIN (SHP PT)
T&C'S TYPE: GE STANDARD	TRANS TERMS: FREE CARRIER
T&C'S REF:	TITLE PASS: ORIGIN (SHP PT)
T&C'S EFFECTIVE DATE:	SHIP PAY METHOD: PREPD BY SELLER
CONTRACT:	RISK XFER: BUYER AT ORIGIN
END USER: BENSON CITY OF BENSON	MN    LOT PRICE:



QUOTATION

TO: CITY OF BENSON  
ATTN: JOHN GOULET

DATE: 05/15/20

CUSTOMER RFQ NUMBER: CITY OF BENSON 3PH PAD RFP

QUOTE EXPIRATION DATE: 06/13/20

We thank you for your inquiry and are pleased to submit the following quotation.

CUSTOMER ITEM	GE ITEM	QUANTITY	UNIT PRICE	UM	ESTIMATED LEAD TIME TO SHIPMENT
001	000001	1 (DROP)	7960.00	EA	11 WEEKS

GE ID: QRIM599  
DESCRIPTION:  
75 KVA  
THREE PHASE PAD TRANSFORMER  
13800 GRDY / 7970 - 208Y/120  
(2) - 2.5% ABOVE AND BELOW IN HV  
LOOPFEED, SIX HV BUSHING, STAGGERED LV  
BAYONET EXP. FUSE + ISO LINK  
DEAD FRONT, MINIMUM DIMS, STAGGERED LV  
TYPE ONAN, 95 KV BIL  
20 INCH DEEP CABINET, TEMP. RISE: 650C  
PAINT FINISH: MUNSELL 7GY 3.29/1.5 PADMOUNT GREEN  
DOE 2016 STANDARD COMPLIANT DESIGN  
STANDARD LIQUID LEVEL GAUGE VIAT  
HANDHOLE 10" X 18"  
200 AMP HV BUSHING WELL REMOVABLE STUD 35 KV  
5/8 STUD TYPE WITH 6 HOLES BLADE 600 A - LV BUSHING  
STANDARD PRESSURE RELIEF VALVE  
DUAL SENSING EXPULSION FUSE  
ISO LINK  
PROVISION FOR VACUUM PRESSURE GAUGE  
1 INCH DRAIN VALVE WITH 3/8 INCH SAMPLER IN LV  
1 T-BLADE 4 POS. 630 A  
95 KV BIL INSERT - 200 AMP (15 KV) - GROUNDED  
WARNING DECAL PER NEMA FIG. 1  
DANGER DECAL PER NEMA FIG. 2  
STANDARD NAMEPLATE

May 13, 2020

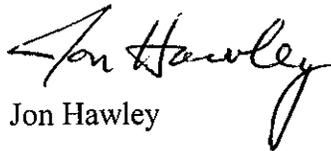
Benson City Council

Thank you for interest and financial support for our project at the Racquet Fitness Center.

We completed the project for a total cost of \$10,427.26, which was over our \$9,000.00 budget. Would you be willing to pay the additional cost?

The project was a great improvement to the facility. We would like to schedule a time to give you a tour of the facility.

Thank you,

A handwritten signature in black ink that reads "Jon Hawley". The signature is written in a cursive style with a large, sweeping initial "J".

Jon Hawley

# Hawley's Inc.

Serving The Area  
Since 1945

218 14th Street South • Benson, MN 56215  
(320) 843-2222 • 1-800-635-0049 • FAX (320) 842-6511  
email: hawleysinc@hawleysinc.com

4-1-20	Zosels	359 <sup>54</sup>
4-2-20	Anderson	318 <sup>24</sup>
4-21-20	Molden	2,720 <sup>00</sup>
4-21-20	Gades	500 <sup>00</sup>
4-21-20	Thompson	500 <sup>00</sup>
5-1-20	Zosels	256 <sup>12</sup>
5-1-20	Hawleys	1,606 <sup>20</sup>
5-13-20	Flolo	3,124 <sup>16</sup>
5-13-20	Hawleys	1,043 <sup>00</sup>
		<hr/>
Total		10,427 <sup>26</sup>

Hi Glen  
Hope our totals are the  
same.

Thanks

Jon Hawley

Plumbing • Heating • Air Conditioning • Sheetmetal • Appliances

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CITY OF BENSON  
BUDGET REPORT  
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PAGE # 1

DESCRIPTION	2018 YEAR END	2019 YEAR END	2019 YTD FOR SAME TIME PERIOD	2020 YTD	ADOPTED BUDGET	PERCENT
GENERAL FUND REVENUES						
TAXES	1,426,800.17	1,477,160.51	4,866.10	17,647.50	1,496,352.00	1
ABATEMENTS						
LODGING TAXES	22,992.38	23,565.84	4,830.59	3,428.61	23,000.00	15
FRANCHISE FEES	217,650.52	215,960.27	55,380.59	55,695.26	217,000.00	26
BUSINESS LICENSES	8,295.00	8,565.00	7,495.00	7,995.00	8,500.00	94
NON-BUSINESS LICENSES	270.00	680.00	350.00	210.00	600.00	35
BUILDING PERMITS	12,366.75	40,736.00	4,810.25	1,186.00	12,000.00	10
LOCAL GOVERNMENT AID	1,045,773.00	1,048,962.00			1,135,205.00	
HOMESTEAD & AG CREDIT AID	318.56	294.52				
POLICE TRAINING REIMBURSEMENT	6,699.03	8,947.59		2,141.01	8,000.00	27
INSURANCE PREMIUM TAX-FIRE					68,000.00	
INSURANCE PREMIUM TAX-POLICE	60,900.67	68,696.52			24,257.00	
AIRPORT MAINTENANCE	28,690.15	23,310.26				
TRANSIT REFUNDS						
OTHER FED/STATE/LOCAL GRANTS	69,688.37	47,999.01	1,055.00		25,600.00	
POLICE SERVICES	360.00	1,461.50			500.00	
DARE REVENUES	15.00	25.00	25.00			
DOG POUND REVENUES	255.00	280.00	105.00		500.00	
COPS IN SCHOOLS REIMBURSEMENT	32,508.00	33,264.00	(14,553.00)	3,780.00	33,000.00	11
TOWNSHIP FIRE CONTRACTS	64,294.00	74,937.00	66,043.00	69,346.00	78,684.00	88
FIRE DEPARTMENT CALLS	40,102.45	23,700.00	(437.50)	7,835.00	20,000.00	39
RESQUE SQUAD CALLS	3,087.31	7,119.35	(2,472.15)	(1,871.50)	3,000.00	(62)
BUILDING INSPECTIONS SERVICES	41,912.42	43,733.47	10,043.28	11,152.98	43,000.00	26
STREET REPAIR FEES	4,300.00	2,100.00	300.00	300.00	3,000.00	10
EQUIPMENT RENTALS	1,400.00	1,625.00	1,375.00		1,500.00	
WEED REMOVAL CHARGES	1,640.09	2,818.58		205.25	1,500.00	14
SWIMMING POOL RECEIPTS	47,083.85	46,243.65	304.11	304.11	46,000.00	1
POOL CONCESSION SALES	12,356.09	11,057.51			11,000.00	
ARMORY USE FEES	8,361.25	9,092.50	4,050.00	4,203.75	8,000.00	53
PARK FEES	23,376.69	27,454.09	3,168.61	3,961.17	26,000.00	15
TREE REMOVAL RECEIPTS	5,155.12	3,822.25	(157.50)	(1,066.00)	4,000.00	(27)
BUS FARES						
BUS SIGN ADVERTISING						
HANGER RENTALS - AIRPORT	7,397.02	8,362.50	3,497.50	6,598.00	7,500.00	88
AIRPORT LAND REVENUES	7,529.00	10,397.00	9,863.00		10,000.00	
SALE OF LOTS - CEMETERY	800.00	4,840.00	1,600.00	1,800.00	5,000.00	36
SODDING FEES - CEMETERY	1,450.00	1,000.00	150.00	550.00	1,000.00	55
CEMETERY MEMORIALS						
CEMETERY MONUMENT FEES	600.00	550.00	50.00	200.00	600.00	33
PARK SIGN RENTALS						
COURT FINES	17,019.18	16,815.16	6,087.18	5,392.08	17,000.00	32
PARKING FINES	3,559.75	3,146.00	2,055.00	865.00	3,000.00	29

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DESCRIPTION	2018 YEAR END	2019 YEAR END	2019 YTD FOR SAME TIME PERIOD	2020 YTD	ADOPTED BUDGET	PERCENT
SPECIAL ASSESSMENTS	53.88	305.14		53.73		
INTEREST EARNINGS	58,445.22	62,849.61	21,747.64	18,599.74	56,000.00	33
UNREALIZED GAIN (LOSS) ON INVEST	(51,060.05)	80,590.74	2,261.17	7.05		
PROPERTY RENTS	7,275.00	4,815.00	2,415.00	1,200.00	5,000.00	24
CIVIC CENTER RENT	28,750.00					
DONATIONS	17,786.00	36,298.00	334.00	11,886.00	16,000.00	74
SALE OF PROPERTY	230.90					
REFUNDS & REIMBURSEMENTS	22,938.05	16,603.50	5,466.65	9,071.01	20,000.00	45
REIMBURSEMENTS - GAS & OIL	31,942.72	36,298.48	8,867.50	8,538.39	40,000.00	21
OTHER REVENUE	4,512.48	6,772.61	1,076.81	1,164.37	5,000.00	23
MANAGEMENT FEE-EDA & RL FUND	20,421.00	19,747.00			20,000.00	
MANAGEMENT FEES - GARBAGE FUND						
MANAGEMENT FEE - WATER FUND						
MANAGEMENT FEE - ELECTRIC FUND						
MANAGEMENT FEE - LIQUOR FUND						
MANAGEMENT FEE - SEWER FUND						
MANAGEMENT FEES - TAX INCREMENT						
TRANSFER FROM OTHER FUNDS	1,648.00	2,139.00			1,600.00	
TRANSFER FROM LIQUOR FUND	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	100
TRANSFER FROM UTILITY FUND						
<b>TOTAL GENERAL FUND REVENUES</b>	<b>3,447,950.02</b>	<b>3,645,141.16</b>	<b>292,052.83</b>	<b>332,379.51</b>	<b>3,585,898.00</b>	<b>9</b>
<b>GENERAL FUND EXPENDITURES</b>						
<b>MAYOR &amp; COUNCIL</b>						
SALARIES - CITY COUNCIL	14,275.00	16,890.00	5,580.00	5,400.00	16,000.00	34
PENSIONS	1,092.10	1,292.15	426.89	413.11	1,200.00	34
ENTERPRISE FUND REIMB	(8,008.00)	(8,034.00)	(2,685.14)	(2,053.50)	(8,204.00)	25
OFFICE SUPPLIES	17.98	198.85	179.95	3,124.85	200.00	1562
MAYOR & COUNCIL CONTINGENCY	1,149.38	34.99	34.99	42.99	1,000.00	4
TRAVEL EXPENSE	1,369.13	6,570.37	1,485.19	87.19	7,000.00	1
TRAINING & INSTRUCTION	1,302.50	1,941.00	1,686.00	70.00	2,000.00	4
PRINTING & PUBLISHING	2,714.43	5,174.37	1,638.35	8,596.13	5,000.00	172
OTHER INS - PUBLIC OFF LIAB	9,674.00	9,911.00	9,911.00	11,054.51	10,000.00	111
DUES & SUBSCRIPTIONS	10,389.00	10,352.00	6,811.00	6,809.00	10,500.00	65
ENTERPRISE FUND REIMB	(12,432.00)	(13,610.00)	(4,535.42)	(3,468.57)	(13,880.00)	25
<b>TOTAL: MAYOR &amp; COUNCIL</b>	<b>21,543.52</b>	<b>30,720.73</b>	<b>20,532.81</b>	<b>30,075.71</b>	<b>30,816.00</b>	<b>98</b>
<b>ADMINISTRATION &amp; FINANCE</b>						
SALARIES	303,590.54	323,127.63	109,300.07	108,825.38	328,500.00	33
PENSIONS	53,961.59	56,933.71	21,066.75	20,986.04	57,500.00	36
HEALTH, LIFE, DISB + CAFETERIA	64,951.96	68,250.13	28,293.73	29,483.36	69,120.00	43

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DESCRIPTION	2018 YEAR END	2019 YEAR END	2019 YTD FOR SAME TIME PERIOD	2020 YTD	ADOPTED BUDGET	PERCENT
ENTERPRISE FUND REIMB	(200,898.00)	(207,408.00)	(69,133.38)	(52,871.32)	(211,560.00)	25
OFFICE SUPPLIES	4,423.62	4,562.59	1,785.58	1,269.50	5,000.00	25
DUPLICATING & COPYING	2,797.51	2,903.80	1,087.91	968.92	3,000.00	32
POSTAGE	167.50	2,797.75	369.92	135.45	2,000.00	7
SAFETY AND DRUG TESTING	683.42	782.46	21.79	317.72	750.00	42
GAS & OIL	1,743.33	1,810.16	579.43	358.10	2,000.00	18
EQUIPMENT REPAIR PARTS	2,862.67	211.28		158.58	1,000.00	16
SMALL TOOLS AND EQUIPMENT	2,309.98	4,391.60		171.44	7,000.00	2
UTILITY CONTRACTED SERVICES	14,400.00	14,400.00	4,800.00	4,800.00	14,400.00	33
OTHER CONTRACTED SERVICES	15,831.28	11,891.00	3,515.00	4,722.50	15,000.00	31
CONSULTING SERVICES	50,353.82	25,139.17	9,720.00	10,112.00	40,000.00	25
TELEPHONE	10,204.75	10,470.86	3,534.19	3,444.91	10,500.00	33
TRAVEL EXPENSE	5,308.76	7,193.91	2,208.60	1,040.81	7,000.00	15
TRAINING & INSTRUCTION	3,181.00	3,462.41	2,925.00	1,490.00	3,500.00	43
PUBLIC INFORMATION						
INSURANCE	7,412.00	7,829.00	7,829.00	8,182.00	8,400.00	97
WORKERS COMPENSATION	1,399.34	1,825.00	1,622.00	1,800.58	2,000.00	90
ENTERPRISE FUNDS REIMB	(56,289.00)	(57,492.00)	(19,157.93)	(14,651.48)	(58,640.00)	25
DUES & SUBSCRIPTIONS	2,279.88	2,177.48	778.42	601.80	3,000.00	20
TOTAL: ADMINISTRATION & FINANCE	290,675.95	285,259.94	111,146.08	131,346.29	309,470.00	42
ELECTIONS						
TEMPORARY SALARIES	2,809.56	1,012.94		1,038.93	3,000.00	35
OFFICE SUPPLIES	4,768.56	2,451.01		263.58	2,000.00	13
TOTAL: ELECTIONS	7,578.12	3,463.95		1,302.51	5,000.00	26
AUDITING & ACCTING SERVICES	24,600.00	26,100.00	15,000.00	18,500.00	27,000.00	69
ENTERPRISE FUND REIMB	(12,105.00)	(12,160.00)	(4,054.06)	(3,100.43)	(12,400.00)	25
ASSESSING SERVICES CONTRACTED	19,035.00	19,038.00		19,245.00	19,100.00	101
CITY ATTORNEY						
OFFICE SUPPLIES	423.71	19.57	8.67	3.75	500.00	1
CITY ATTORNEY CONTRACT	21,279.00	21,526.50	5,823.00	7,423.50	24,000.00	31
ENTERPRISE FUND REIMB	(12,570.00)	(12,630.00)	(4,214.49)	(3,223.13)	(12,880.00)	25
TOTAL: CITY ATTORNEY	9,132.71	8,916.07	1,617.18	4,204.12	11,620.00	36

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DESCRIPTION	2018 YEAR END	2019 YEAR END	2019 YTD FOR SAME TIME PERIOD	2020 YTD	ADOPTED BUDGET	PERCENT
CITY HALL						
BUILDING MAINTENANCE & SUPPL	10,874.24	6,341.15	1,176.67	3,036.86	20,000.00	15
ENTERPRISE FUND REIMB	(3,725.00)	(1,870.00)	(620.38)	(474.43)	(1,910.00)	25
CONTRACTED SERV - CLEANING	2,080.00	2,000.00	560.00	440.00	2,000.00	22
INSURANCE	1,187.00	1,273.00	1,273.00	1,911.58	1,500.00	127
UTILITIES	7,690.53	7,795.75	3,702.31	2,485.74	8,000.00	31
HEATING COST	4,978.95	5,628.81	4,002.36	2,314.43	5,000.00	46
ENTERPRISE FUND REIMB	(8,613.00)	(7,720.00)	(2,567.20)	(1,963.34)	(7,880.00)	25
TOTAL: CITY HALL	14,472.72	13,448.71	7,526.76	7,750.84	26,710.00	29
POLICE DEPARTMENT						
SALARIES	541,927.24	556,677.09	162,141.65	177,273.73	596,650.00	30
PENSIONS	101,575.63	110,925.38	33,294.63	38,791.48	128,307.00	30
HEALTH, LIFE & DISB INSURANCE	98,347.29	98,880.09	42,487.53	46,873.73	96,076.00	49
OFFICE SUPPLIES	5,568.49	3,938.55	834.86	1,412.28	5,500.00	26
GAS & OIL	17,069.18	15,776.57	4,942.67	4,347.62	17,500.00	25
OPERATING SUPPLIES	15,415.51	9,372.01	2,735.89	2,934.83	10,000.00	29
UNIFORM ALLOWANCE	10,125.55	13,825.90	1,284.39	1,871.60	9,000.00	21
PERSONNEL TESTING & RECRUIT	553.95	2,214.00		255.00	1,500.00	17
INVESTIGATIONS	36,048.08	30,978.59	6,587.70	8,451.52	32,000.00	26
EQUIPMENT REPAIR PARTS	133.91	1,305.53	156.72		1,000.00	
EQUIPMENT REPAIRS CONTRACTED	16,393.83	15,613.05	2,693.86	5,867.30	14,125.00	42
BUILDING REPAIRS & MAINT	9,415.04	4,816.08	764.84	593.96	3,000.00	20
SMALL TOOLS & EQUIPMENT	14,650.12	22,358.35	3,239.66	19,636.42	18,600.00	106
CONTRACTED RECORDS MAINT						
CONTRACTED SERVICES-CLEANING	4,027.50	5,245.00	2,020.00	2,229.17	5,200.00	43
TELEPHONE	11,343.05	12,923.61	4,291.62	5,835.61	12,000.00	49
DRUG EDUCATION & ENFORCEMENT		59.70	59.70		2,600.00	
DARE EXPENDITURES	2,009.04	2,262.92	2,108.17	772.56	2,000.00	39
TRAVEL EXPENSE	3,482.50	3,776.04	2,229.57	717.78	4,000.00	18
TRAINING & INSTRUCTION	6,518.12	6,288.16	2,450.73	948.00	7,000.00	14
INSURANCE	14,006.80	13,270.00	13,270.00	16,684.00	14,000.00	119
WORKERS COMPENSATION	15,690.81	20,368.00	18,483.00	20,317.10	20,000.00	102
ELECTRIC UTILITIES	4,360.28	3,840.00	1,594.95	1,159.33	4,000.00	29
HEATING COSTS	1,697.81	1,671.94	940.38	928.93	2,100.00	44
RENTS	1,040.00	300.00	300.00		500.00	
DUES & SUBSCRIPTIONS	3,444.00	4,026.00	2,903.00	2,410.00	3,600.00	67
DOG POUND EXPENSES	514.50	2,431.50	90.00	1,344.41	3,700.00	36
TOTAL: POLICE DEPARTMENT	935,358.23	963,144.06	311,905.52	366,848.10	1,013,958.00	36

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DESCRIPTION	2018 YEAR END	2019 YEAR END	2019 YTD FOR SAME TIME PERIOD	2020 YTD	ADOPTED BUDGET	PERCENT
<b>FIRE DEPARTMENT</b>						
PART TIME - SALARIES	60,161.13	61,165.66	1,887.66	3,724.69	59,000.00	6
OFFICE SUPPLIES	385.61			179.98	1,000.00	18
GAS & OIL	2,546.20	2,669.92	519.67	407.33	2,800.00	15
OPERATING SUPPLIES	3,651.15	2,975.63	90.74	641.75	4,000.00	16
EQUIPMENT REPAIR PARTS	2,537.67	6,945.43	1,184.73	2,843.04	7,000.00	41
EQUIPMENT REPAIR CONTRACTUAL	10,048.00	9,429.77	4,554.43	4,357.18	10,000.00	44
RADIO REPAIRS CONTRACTED	1,176.75	1,021.50	571.50	194.50	2,500.00	8
BUILDING MAINTENANCE & SUPPL	1,390.42	3,004.96	607.28	755.43	5,100.00	15
BUILDING REPAIRS CONTRACTED	315.00				7,000.00	
SMALL TOOLS & EQUIPMENT	7,244.89	16,862.37	4,102.47	12,020.25	20,000.00	60
CONTRACTED SERVICES	2,342.10	1,036.09	523.31	1,131.26	500.00	226
TRAVEL EXPENSE	3,375.68	3,636.02	3,160.35	1,044.92	6,000.00	17
TRAINING & INSTRUCTION	2,742.76	13,045.00	8,902.00	400.00	10,000.00	4
INSURANCE	5,646.07	5,615.00	5,615.00	5,844.00	6,000.00	97
WORKERS COMPENSATION	7,090.00	7,728.00	7,728.00	8,080.02	8,000.00	101
UTILITIES	6,441.63	5,466.25	1,939.00	1,421.86	6,500.00	22
HEATING COST	2,958.43	2,755.47	1,714.48	1,265.41	3,000.00	42
HYDRANT RENTALS/FIRE SERVICE	10,000.00	10,000.00	3,333.33	3,333.32	10,000.00	33
TRUCK LEASE	91,801.08	91,801.08	30,600.36	30,600.36	90,865.00	34
DUES & SUBSCRIPTIONS	796.00	712.00	712.00	847.00	900.00	94
<b>TOTAL: FIRE DEPARTMENT</b>	<b>222,650.57</b>	<b>245,870.15</b>	<b>77,746.31</b>	<b>79,092.30</b>	<b>260,165.00</b>	<b>30</b>
<b>BUILDING DEPARTMENT</b>						
SALARIES	53,340.80	55,877.86	17,082.00	16,789.60	56,700.00	30
PENSIONS	10,502.13	10,948.80	3,441.82	3,382.07	11,100.00	30
HEALTH, LIFE AND DISABILITY	14,302.03	15,027.46	5,929.87	6,200.90	15,250.00	41
GAS	545.26	188.51	46.75	26.21	400.00	7
OPERATING SUPPLIES	2,296.34	1,579.30	525.57	1,576.99	3,000.00	53
CONTRACTED SERV.-OTHER EXPENSE	500.00	867.14	867.14	1,000.00	700.00	143
TELEPHONE	700.35	579.99	203.91	170.48	700.00	24
TRAVEL EXPENSE	4,906.80	5,546.44	1,691.91	1,813.96	5,500.00	33
TRAINING & INSTRUCTION	600.00	215.00		340.00	500.00	68
DUES & SUBSCRIPTIONS	75.00			140.00	75.00	187
<b>TOTAL: BUILDING DEPARTMENT</b>	<b>87,768.71</b>	<b>90,830.50</b>	<b>29,788.97</b>	<b>31,440.21</b>	<b>93,925.00</b>	<b>33</b>
<b>HIGHWAY STREETS &amp; ROADS</b>						
SALARIES	245,768.29	276,994.99	76,362.59	79,242.75	285,000.00	28
PENSIONS	44,386.81	48,552.13	14,686.59	14,986.83	48,800.00	31
HEALTH, LIFE & DISB INSURANCE	28,648.69	29,406.93	12,563.34	12,888.24	30,340.00	42
OFFICE SUPPLIES					500.00	

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DESCRIPTION	2018 YEAR END	2019 YEAR END	2019 YTD FOR SAME TIME PERIOD	2020 YTD	ADOPTED BUDGET	PERCENT
GAS & OIL	34,039.22	35,511.28	14,515.43	5,565.37	35,000.00	16
OPERATING SUPPLIES	13,735.61	11,600.72	3,220.97	2,011.46	11,000.00	18
STREET MARKINGS & SIGNS	2,246.17	5,376.23		2,891.90	18,000.00	16
SHOP SUPPLIES	361.89	1,029.27	320.06	79.81	1,000.00	8
EQUIPMENT REPAIR PARTS	11,683.99	18,091.47	6,149.31	6,621.73	12,000.00	55
TIRES	10,770.63	8,992.60	8,992.60		10,000.00	
EQUIPMENT REPAIRS CONTRACTED	18,985.02	27,228.95	9,894.87	5,873.21	15,000.00	39
STREET MAINTENANCE-MATERIALS	12,225.41	50,843.02			13,000.00	
STREET MAINT.- SEALCOATING	41,754.45	54,337.82		6,487.50	50,000.00	13
SNOW REMOVAL	8,558.84	10,999.30	4,008.17	8,227.85	10,000.00	82
FLOOD CONTROL		22,498.29	11,440.27	5,649.00		
BUILDING MAINTENANCE & SUPPL	3,818.89	3,628.08	1,899.02	4,203.91	5,000.00	84
SMALL TOOLS & EQUIPMENT	2,951.44	663.91		1,248.99	5,000.00	25
TELEPHONE	900.00	900.00	300.00	300.00	900.00	33
TRAVEL EXPENSE	94.72	163.97			350.00	
TRAINING & INSTRUCTION	4,586.00	4,248.00	3,660.00	3,880.00	5,000.00	78
INSURANCE	10,599.34	10,501.00	10,501.00	11,420.00	11,000.00	104
WORKERS COMPENSATION	16,608.49	17,961.00	15,927.00	18,633.35	19,000.00	98
UTILITIES	6,195.82	6,094.27	2,192.41	2,040.38	6,500.00	31
HEATING COST	5,007.58	4,949.77	3,380.08	2,127.37	5,000.00	43
STREET LIGHTING UTILITIES	64,268.50	64,092.06	25,150.75	20,176.84	65,000.00	31
LAUNDRY	1,897.13	1,890.30	577.41	646.23	2,000.00	32
<b>TOTAL: STREET DEPARTMENT</b>	<b>590,092.93</b>	<b>716,555.36</b>	<b>225,741.87</b>	<b>215,202.72</b>	<b>664,390.00</b>	<b>32</b>
COMMUNITY EDUCATION FEES	31,611.06	25,655.24			35,000.00	
SENIOR CITIZEN PROGRAM	14,639.96	9,538.46	2,868.46	2,970.00	9,600.00	31
SWIMMING POOL						
TEMPORARY SALARIES	51,810.57	54,084.83			55,600.00	
PENSIONS	3,963.68	4,137.39			4,300.00	
OPERATING SUPPLIES	9,064.31	8,274.46	912.03	1,231.83	8,000.00	15
BUILDING MAINTENANCE & SUPPL	4,781.21	37,271.02	1,495.31		10,000.00	
BUILDING REPAIRS CONTRACTED	10,646.01	7,073.13	7,073.13		7,000.00	
CONCESSION SUPPLIES	8,363.58	8,545.54			9,000.00	
TELEPHONE	475.96	526.71	164.10	144.52	500.00	29
INSURANCE	11,994.75	12,770.00	12,713.00	13,555.14	13,000.00	104
UTILITIES	10,528.29	8,717.99	719.74	1,160.96	9,000.00	13
HEATING COST	7,419.86	8,646.69			8,500.00	
<b>TOTAL: SWIMMING POOL</b>	<b>119,048.22</b>	<b>150,047.76</b>	<b>23,077.31</b>	<b>16,092.45</b>	<b>124,900.00</b>	<b>13</b>

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DESCRIPTION	2018 YEAR END	2019 YEAR END	2019 YTD FOR SAME TIME PERIOD	2020 YTD	ADOPTED BUDGET	PERCENT
<b>ARMORY</b>						
OPERATING SUPPLIES	136.97	26.95		25.86	500.00	5
BUILDING MAINT & SUPPLIES	3,739.90	1,307.95	137.97	866.97	3,000.00	29
CONTRACTED SERVICES	488.39	372.73	140.27	78.77	500.00	16
TELEPHONE	539.59	560.21	183.30	188.56	600.00	31
INSURANCE	2,400.86	2,469.00	2,469.00	2,840.00	3,000.00	95
UTILITIES	2,330.40	2,433.70	843.31	768.08	2,700.00	28
HEATING COST	2,302.10	2,240.81	1,459.41	1,070.28	2,500.00	43
<b>TOTAL: ARMORY</b>	<b>11,938.21</b>	<b>9,411.35</b>	<b>5,233.26</b>	<b>5,838.52</b>	<b>12,800.00</b>	<b>46</b>
<b>PARKS</b>						
SALARIES	102,131.41	111,108.98	19,932.20	19,094.92	111,000.00	17
PENSIONS	13,501.32	14,035.32	3,207.72	3,092.11	14,000.00	22
HEALTH, LIFE & DISB INSURANCE	15,092.65	15,557.28	7,043.59	7,301.56	15,820.00	46
MOSQUITO SPRAY & SUPPLIES	5,947.36	2,327.21	2,327.21	5,432.77	6,000.00	91
CHEMICALS & CHEM SUPPLIES	5,800.63	4,934.01			6,000.00	
GAS & OIL	12,079.97	11,141.52	1,840.19	1,539.66	11,000.00	14
OPERATING SUPPLIES	27,447.69	18,536.48	2,038.96	1,528.44	20,000.00	8
LANDSCAPING MATERIALS	2,494.79	2,981.33		1,378.30	5,000.00	28
BEAUTIFY BENSON	13,704.57	26,237.96	9,268.19	5,355.00	15,000.00	36
EQUIPMENT REPAIR PARTS	10,574.68	11,856.05	2,992.80	1,904.04	12,000.00	16
EQUIPMENT REPAIRS CONTRACTED	263.19	3,660.81		15.00	3,000.00	1
BUILDING REPAIR AND MAINT	5,930.27	4,697.03	2,529.18	10,935.02	10,000.00	109
SMALL TOOLS & EQUIPMENT	4,680.93	5,343.85	2,043.25	419.12	9,000.00	5
CONTRACTED SERVICES-MOWING	9,684.91	8,955.89			9,000.00	
CONTRACTED SERVICES-TREE REMOV	32,084.00	27,575.00	4,420.50		45,000.00	
CONTRACTED SERVICES-OTHER	12,514.00	12,197.16			9,000.00	
TELEPHONE	595.60	351.67	141.30	252.28	600.00	42
TRAVEL EXPENSE	405.69	215.82	97.90	48.97	500.00	10
TRAINING & INSTRUCTION	1,236.00	1,046.00	915.00	970.00	1,500.00	65
INSURANCE	22,524.90	22,982.00	22,536.00	24,410.95	24,000.00	102
UTILITIES	7,573.96	10,233.27	3,215.82	2,068.34	9,000.00	23
RENT						
CEMETERY	13,312.54	10,182.12	5,870.92	5,472.07	18,500.00	30
<b>TOTAL: PARK DEPARTMENT</b>	<b>319,581.06</b>	<b>326,156.76</b>	<b>90,420.73</b>	<b>91,218.55</b>	<b>354,920.00</b>	<b>26</b>
LODGING TAX EXPENSES	30,221.01	30,306.70	4,508.00	6,158.00	31,750.00	19
NOT ALLOCATED	11,415.14	5,520.19	1,380.12	1,655.92	10,000.00	17

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DESCRIPTION	2018 YEAR END	2019 YEAR END	2019 YTD FOR SAME TIME PERIOD	2020 YTD	ADOPTED BUDGET	PERCENT
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PUBLIC TRANSIT						
SALARIES						
FRINGE BENEFITS						
GAS & OIL						
OPERATING SUPPLIES						
EQUIPMENT REPAIR PARTS						
TIRES						
CONTRACTED SERVICES	9,609.00	10,388.73			10,034.00	
TELEPHONE						
TRAVEL EXPENSE						
TRAINING & INSTRUCTION						
INSURANCE						
TOTAL: PUBLIC TRANSIT	9,609.00	10,388.73			10,034.00	
AIRPORT						
SALARIES	2,500.00	2,500.00			2,500.00	
PENSIONS	192.00	192.00			500.00	
GAS	25,507.30	56,801.16	10,850.00		30,000.00	
OPERATING SUPPLIES	1,773.96	7,019.83	5,818.74	250.42	5,000.00	5
BUILDING MAINTENANCE & SUPPL	4,946.50	9,893.33	4,812.42	3,237.61	6,000.00	54
MANAGEMENT FEES						
CONTRACTED SERVICES	4,017.35	223.92	160.05	61.51	500.00	12
TELEPHONE	1,012.90	830.80	338.14	180.55	600.00	30
INSURANCE	8,597.73	8,571.00	8,571.00	7,310.00	9,000.00	81
UTILITIES	8,362.08	7,898.49	2,390.67	2,943.14	9,000.00	33
HEATING COST	1,068.74	860.96	504.62	410.22	1,000.00	41
TOTAL: AIRPORT	57,978.56	94,791.49	33,445.64	14,393.45	64,100.00	22
TRANSFERS						
TRANS TO CAPITAL OUTLAY FUND	550,000.00	550,000.00			390,000.00	
TRANS TO GOLF CLUB	60,000.00	60,000.00	24,200.00	25,000.00	60,000.00	42
TRANSFER TO CONCRETE PROJECTS						
TRANS TO FIRE RELIEF FUND						
TRANS TO OTHER FUNDS	223,059.74	33,040.00			33,040.00	
TRANS TO CIVIC CENTER BOARD	35,000.00	24,000.00				
TOTAL GENERAL FUND EXPENDITURES	3,684,905.42	3,720,044.15	982,084.96	1,065,234.26	3,585,898.00	30
TOTAL REVENUES LESS EXPENDITURES	(236,955.40)	(74,902.99)	(690,032.13)	(732,854.75)	=====	

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DESCRIPTION	2018 YEAR END	2019 YEAR END	2019 YTD FOR SAME TIME PERIOD	2020 YTD	ADOPTED BUDGET	PERCENT
LIBRARY FUND						
TAXES	109,501.16	113,897.58	373.53	1,360.51	117,764.00	1
INTEREST EARNINGS				60.00		
RENTALS				368.63	500.00	74
DONATIONS	2,517.83	463.35	142.88			
BUILDING DONATIONS						
SALE OF PROPERTY						
REFUNDS & REIMBURSEMENTS	2,605.49	2,568.09	587.81	556.04	2,500.00	22
TRANSFER FROM GENERAL FUND						
TRANSFER FROM OTHER FUNDS	353.00	456.10			400.00	
TOTAL LIBRARY FUND REVENUES	114,977.48	117,385.12	1,104.22	2,345.18	121,164.00	2
EXPENDITURES						
OFFICE & OPERATING SUPPLIES	3,850.16	4,618.15	1,609.14	743.00	3,500.00	21
EQUIPMENT REPAIRS						
BUILDING MAINTENANCE & SUPPL	10,216.34	5,833.53	1,193.47	1,175.97	5,000.00	24
BUILDING REPAIRS CONTRACTED						
MANAGEMENT FEES-PIONEERLAND	85,931.00	88,509.00	44,254.50	45,582.00	91,164.00	50
CONTRACTED SERV - CLEANING	4,345.00	5,135.00	1,975.00	990.00	5,400.00	18
TELEPHONE	1,022.23	1,050.44	347.35	345.20	1,100.00	31
TRAVEL	217.00	221.00		(221.00)	300.00	(74)
INSURANCE	2,938.87	3,142.00	2,995.00	3,479.00	3,300.00	105
UTILITIES	5,369.21	5,141.66	1,482.49	1,451.66	5,400.00	27
HEATING COST	2,526.70	2,287.05	1,193.13	688.46	3,000.00	23
CAPITAL OUTLAY						
CAPITAL OUTLAY - BOOKS	3,000.00	3,000.00			3,000.00	
TOTAL LIBRARY FUND EXPENDITURES	119,416.51	118,937.83	55,050.08	54,234.29	121,164.00	45
TOTAL REVENUES LESS EXPENDITURES	(4,439.03)	(1,552.71)	(53,945.86)	(51,889.11)		

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DESCRIPTION	2018 YEAR END	2019 YEAR END	2019 YTD FOR SAME TIME PERIOD	2020 YTD	ADOPTED BUDGET	PERCENT
*** WATER FUND ***						
SALE OF SERVICE	605,267.05	591,821.41	186,348.07	198,230.92	642,000.00	31
CONNECTION FEES	500.00				250.00	
FIRE SERVICE FEE	10,000.00	10,000.00	3,333.33	2,499.99	10,000.00	25
REFUNDS & REIMBURSEMENTS	9,969.07	5,412.52	4,755.42	1,789.72	5,000.00	36
TOTAL REVENUES	625,736.12	607,233.93	194,436.82	202,520.63	657,250.00	31
EXPENDITURES						
SALARIES	115,201.81	97,295.36	24,505.47	37,730.85	115,000.00	33
EARNED BENEFITS	(2,432.35)	10,392.81			4,000.00	
FRINGE BENEFITS	19,134.26	37,226.85	13,592.20	16,998.78	54,690.00	31
OFFICE SUPPLIES	1,372.62	1,425.95	57.82	12.59	2,000.00	1
CHEMICALS & CHEMICAL SUPPLIES	12,356.79	16,171.65	3,481.35	5,312.27	18,000.00	30
GAS & OIL	3,401.65	2,555.70	881.20	727.55	3,500.00	21
OPERATING SUPPLIES	6,223.11	4,512.28	862.88	1,354.64	5,500.00	25
LABORATORY AND TESTING	3,669.03	1,177.69	188.11	211.65	4,000.00	5
EQUIPMENT REPAIR & MAINTENANCE	4,126.90	866.94	238.56	488.47	2,500.00	20
MAINTAIN SYSTEM	35,609.61	27,387.34	6,792.57	3,778.76	36,000.00	10
BUILDING REPAIR & MAINTENANCE	2,679.04	1,788.10	1,338.40	449.22	3,000.00	15
MANAGEMENT FEES	40,920.00	41,738.00	13,914.00	14,191.00	42,573.00	33
TELEPHONE	2,350.50	2,246.32	782.89	657.18	2,500.00	26
TRAVEL	617.65	778.33	369.66	821.10	1,000.00	82
TRAINING	2,942.00	2,831.50	2,070.00	2,767.00	3,000.00	92
MARKETING	1,108.80	854.39			1,000.00	
INSURANCE	13,282.41	13,602.00	4,534.00	4,534.00	13,500.00	34
WORK COMP INSURANCE	3,846.30	4,374.00	1,219.00	1,218.00	4,200.00	29
ELECTRIC UTILITIES	21,735.75	19,317.98	9,707.61	6,634.82	20,000.00	33
DEPRECIATION	189,935.23	187,738.56	63,610.78	62,095.36	190,000.00	33
MISCELLANEOUS	5,746.87	3,991.99	1,272.00	2,593.87	6,000.00	43
INTERDEPARTMENTAL CHARGES	12,375.00	12,375.00	4,125.00	4,125.00	12,375.00	33
TOTAL EXPENDITURES	496,202.98	490,648.74	153,543.50	166,702.11	544,338.00	31
OPERATING PROFIT/(LOSS)	129,533.14	116,585.19	40,893.32	35,818.52	112,912.00	32

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DESCRIPTION	2018 YEAR END	2019 YEAR END	2019 YTD FOR SAME TIME PERIOD	2020 YTD	ADOPTED BUDGET	PERCENT
	-----	-----	-----	-----	-----	-----
OTHER INCOME & EXPENSE						
INTEREST INCOME	11,681.57	18,290.62	4,728.76	7,280.37	12,000.00	61
CONTRIBUTED CAPITAL DEPRECIAT'N						
GAIN/LOSS ON FIXED ASSET SALE	(49,198.23)	(44,815.76)	(6,150.14)	(5,637.35)	(42,047.00)	13
INTEREST EXPENSE		485,690.00				
GRANTS & CONTRIBUTED CAPITAL						
NET INCOME/(LOSS)	92,016.48	575,750.05	39,471.94	37,461.54	82,865.00	45
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DESCRIPTION	2018 YEAR END	2019 YEAR END	2019 YTD FOR SAME TIME PERIOD	2020 YTD	ADOPTED BUDGET	PERCENT
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*** SEWER FUND ***						
SALE OF SERVICE	958,860.93	910,935.18	302,595.54	303,961.12	966,356.00	31
CONNECTION FEES	4,000.00				2,000.00	
REFUNDS & REIMBURSEMENTS	14,668.39	348.86	185.36	267.15	2,000.00	13
TOTAL REVENUES	977,529.32	911,284.04	302,780.90	304,228.27	970,356.00	31
EXPENDITURES						
SALARIES	51,486.32	147,134.63	42,416.63	39,101.83	154,400.00	25
EARNED BENEFITS	(2,351.06)	10,549.33			4,000.00	
FRINGE BENEFITS	49,605.18	46,347.73	19,322.15	15,333.05	53,400.00	29
OFFICE SUPPLIES	1,372.15	465.71	57.82	182.77	500.00	37
CHEMICALS & CHEMICAL SUPPLIES	32,494.21	46,429.47	11,390.04	18,507.29	40,000.00	46
GAS & OIL	1,588.07	4,965.23	723.94	1,342.11	5,000.00	27
OPERATING SUPPLIES	2,934.34	5,637.45	1,520.63	2,587.26	4,000.00	65
LABORATORY AND TESTING	2,456.01	2,628.05	813.36	745.36	4,000.00	19
CONTRACTED SERVICES-TESTING	1,649.32	15,194.23	4,869.74	2,446.12	12,000.00	20
EQUIPMENT REPAIR & MAINTENANCE	11,376.28	8,419.62	3,504.73	6,650.76	10,000.00	67
MAINTAIN SYSTEM	43,928.82	48,796.04	7,841.55	17,519.86	40,000.00	44
BUILDING REPAIR & MAINTENANCE	5,018.31	8,126.57	1,672.37	7,669.31	5,000.00	153
CONTRACTED OPERATIONS	229,482.00					
MANAGEMENT FEES	53,112.00	54,174.00	18,058.00	18,419.00	55,257.00	33
TELEPHONE	1,155.04	1,044.54	415.10	263.46	1,000.00	26
TRAVEL	951.48	1,346.33	1,288.02	13.80	2,000.00	1
TRAINING	910.00	3,512.50	3,390.00	2,330.00	2,500.00	93
INSURANCE	16,372.43	17,322.00	5,774.00	5,774.00	18,000.00	32
WORK COMP INSURANCE	222.57	1,030.00			3,000.00	
ELECTRIC UTILITIES	51,098.24	56,947.15	17,669.00	17,706.37	55,000.00	32
HEAT	5,512.02	5,476.19	2,849.01	4,251.06	5,000.00	85
EQUIPMENT LEASE	500.00	45,021.24	15,007.08	15,007.08	45,100.00	33
DEPRECIATION	349,691.54	340,756.87	112,126.53	110,805.12	330,000.00	34
MISCELLANEOUS	6,351.81	5,584.79	1,468.67	1,673.84	8,100.00	21
INTERDEPARTMENTAL CHARGES	21,360.00	21,360.00	7,120.00	7,120.00	21,360.00	33
TOTAL EXPENDITURES	938,277.08	898,269.67	279,298.37	295,449.45	878,617.00	34
OPERATING PROFIT/(LOSS)	39,252.24	13,014.37	23,482.53	8,778.82	91,739.00	10

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DESCRIPTION	2018 YEAR END	2019 YEAR END	2019 YTD FOR SAME TIME PERIOD	2020 YTD	ADOPTED BUDGET	PERCENT
OTHER INCOME & EXPENSE						
SPECIAL ASSESSMENTS					500.00	
INTEREST INCOME	451.30	648.73				
CONTRIBUTED CAPITAL DEPRECIAT'N	(43,977.92)	(37,122.84)	(5,100.23)	(4,277.45)	(32,350.00)	13
INTEREST EXPENSE						
GAIN/LOSS ON DISPOSAL OF ASSET						
GRANTS & CONTRIBUTED CAPITAL						
NET INCOME/(LOSS)	(4,274.38)	(23,459.74)	18,382.30	4,501.37	59,889.00	8

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DESCRIPTION	2018 YEAR END	2019 YEAR END	2019 YTD FOR SAME TIME PERIOD	2020 YTD	ADOPTED BUDGET	PERCENT
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*** GARBAGE COLLECTION FUND ***						
REVENUES						
SALE OF GARBAGE TAGS	3,674.91	3,429.03	1,148.16	1,972.72	4,000.00	49
GARBAGE BILLINGS	163,768.87	165,307.62	54,638.52	54,444.12	165,000.00	33
OTHER REVENUE	98.85	106.40	66.09	92.69	100.00	93
TOTAL REVENUES	167,542.63	168,843.05	55,852.77	56,509.53	169,100.00	33
EXPENDITURES						
OPERATING SUPPLIES	1,071.38	1,215.22	619.19	500.30	1,500.00	33
MANAGEMENT FEES	9,384.00	9,560.00	3,176.00	3,207.70	9,764.00	33
CONTRACTED GARBAGE PICKUP	103,944.00	103,944.00	34,648.00	34,648.00	106,000.00	33
REFUSE DISPOSAL	44,509.60	44,281.20	14,021.60	17,433.00	56,000.00	31
UNCOLLECTABLE ACCOUNTS	1,214.12	1,298.77			1,200.00	
TOTAL EXPENDITURES	160,123.10	160,299.19	52,464.79	55,789.00	174,464.00	32
OPERATING PROFIT/(LOSS)	7,419.53	8,543.86	3,387.98	720.53	(5,364.00)	(13)
INTEREST INCOME	2,760.75	3,809.07	1,238.36	1,321.77	3,000.00	44
NET INCOME/(LOSS)	10,180.28	12,352.93	4,626.34	2,042.30	(2,364.00)	(86)
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DESCRIPTION	2018 YEAR END	2019 YEAR END	2019 YTD FOR SAME TIME PERIOD	2020 YTD	ADOPTED BUDGET	PERCENT
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*** ELECTRIC FUND ***						
REVENUES						
SALE OF SERVICE	3,148,747.77	3,115,998.54	1,120,499.61	1,017,578.03	3,037,000.00	34
MISCELLANEOUS	27,510.15	26,582.13	7,691.35	5,759.27	27,000.00	21
ADMINISTRATIVE SERVICES	14,400.00	14,400.00	4,800.00	3,600.00	14,400.00	25
INTERDEPARTMENTAL CHARGES	33,735.00	33,735.00	11,245.00	11,245.00	33,735.00	33
REFUNDS AND REIMBURSEMENTS	30,517.09	31,874.70	3,080.97	1,211.97	15,000.00	8
CONSERVATION REBATES	9,477.64	26,494.92	11,796.15	2,343.11	15,000.00	16
TRANSMISSION REVENUE	79,816.48	80,804.12	19,625.67	13,605.62	82,500.00	16
GENERATION CAPACITY REVENUE						
DEDICATED CAPACITY REVENUE	332,375.00	324,900.00	108,300.00	108,300.00	327,000.00	33
GENERATION SALES	6,730.75	7,121.22	2,929.12	4,418.30	9,000.00	49
BACKUP POWER AGREEMENT	516,435.07	450,000.00				
TOTAL REVENUES	4,199,744.95	4,111,910.63	1,289,967.87	1,168,061.30	3,560,635.00	33
EXPENDITURES						
POWER PRODUCTION						
GAS & OIL	18,416.03	20,242.26			20,000.00	
OPERATING SUPPLIES						
EQUIPMENT REPAIR & MAINTENANCE	51,457.68	131,344.87	28,052.82	56,770.98	63,000.00	90
BUILDING REPAIR & MAINT	652.61	2,714.14	2,112.48	2,287.34	2,500.00	11
MANAGEMENT FEES-POWER PRODUCT	18,408.00	18,774.00	6,258.00	6,383.20	19,150.00	33
MRES-OPERATION & MAINT	24,602.38	31,218.00	11,196.61		26,000.00	
CONTRACTED SERVICES						
UTILITIES	35,569.99	44,157.67	15,524.30	19,819.99	42,000.00	47
MISCELLANEOUS						
TOTAL POWER PRODUCTION	149,106.69	248,450.94	63,144.21	83,261.51	172,650.00	48
PURCHASED POWER						
PURCHASED POWER	1,237,910.33	1,175,603.27	437,130.99	367,611.84	1,178,000.00	31
WHEELING	369,409.32	362,702.96	118,381.99	121,824.00	363,000.00	34
BACKUP POWER AGREEMENT COSTS	368,904.30	414,183.00	43,875.00			
TOTAL PURCHASED POWER	1,976,223.95	1,952,489.23	599,387.98	489,435.84	1,541,000.00	32

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DESCRIPTION	2018 YEAR END	2019 YEAR END	2019 YTD FOR SAME TIME PERIOD	2020 YTD	ADOPTED BUDGET	PERCENT
<b>TRANSMISSION</b>						
MAINTENANCE OF TRANS LINE		987.95			1,000.00	
MANAGMENT FEES-TRANSMISSION	18,408.00	18,774.00	6,258.00	6,383.20	19,150.00	33
MRES-STATION & MAINT	1,272.26	793.18			2,500.00	
OTHER CONTRACTED SERVICES		174.80				
<b>TOTAL TRANSMISSION</b>	<b>19,680.26</b>	<b>20,729.93</b>	<b>6,258.00</b>	<b>6,383.20</b>	<b>22,650.00</b>	<b>28</b>
<b>DISTRIBUTION</b>						
MRES - OFFICE ADDER	28,810.54	26,068.76	5,949.08	178.71	30,000.00	1
GAS & OIL	6,642.51	7,214.62	2,702.37	1,798.77	8,000.00	22
OPERATING SUPPLIES	17,441.31	12,504.12	5,548.28	2,252.94	18,000.00	13
EQUIPMENT REPAIRS & MAINT	26,896.03	9,208.35	5,212.87	4,316.69	20,000.00	22
MAINTAIN SYSTEM	25,290.53	29,210.74	3,515.58	5,626.51	27,000.00	21
MAINTAIN STREET LIGHTS	11,843.63	16,611.78	12,393.18	2,228.16	10,000.00	22
BUILDING REPAIR & MAINTENANCE	4,698.25	2,282.57	1,204.77	296.25	30,000.00	1
MANAGEMENT FEES-DIST	55,212.00	56,322.00	18,774.00	19,149.60	57,447.80	33
MISSOURI RIVER CLEARING			45,000.00	167,528.15		
MRES DISTRIBUTION	420,716.72	368,653.88	76,019.68		408,000.00	
OTHER CONTRACTED SERVICES	2,562.01	235.41	235.41	258.95	6,000.00	4
TELEPHONE	4,807.37	5,364.73	1,664.71	1,014.52	5,500.00	18
TRAVEL EXPENSE	8,210.37	7,888.86	2,579.08		9,000.00	
TRAINING	8,099.98	9,277.17	3,528.16	1,138.18	9,000.00	13
ELECTRIC UTILITIES	3,270.95	3,464.24	1,542.22	1,311.29	3,500.00	37
HEAT	2,963.00	3,396.62	2,351.76	2,367.64	3,000.00	79
MISCELLANEOUS					1,000.00	
<b>TOTAL DISTRIBUTION</b>	<b>627,465.20</b>	<b>557,703.85</b>	<b>188,221.15</b>	<b>209,466.36</b>	<b>645,447.80</b>	<b>32</b>
<b>ADMINISTRATION</b>						
SALARIES	97,440.88	104,899.42	32,580.02	34,763.74	102,500.00	34
EARNED BENEFITS	1,938.53	(1,505.10)			2,500.00	
FRINGE BENEFITS	37,531.90	44,877.32	17,316.73	20,582.98	44,340.00	46
OFFICE SUPPLIES	19,800.58	15,323.84	5,008.89	11,897.02	20,000.00	59
POSTAGE	206.40	2,388.62		78.00	1,000.00	8
GAS	36.87	34.50			200.00	
MANAGEMENT FEES	82,824.00	84,483.00	28,161.00	28,724.40	86,174.00	33
MRES-NON UTILITY CHARGES	83,357.79	89,279.35	27,887.34		90,000.00	
CONTRACTED SERVICES	7,409.31	3,308.63	765.24	549.82	7,000.00	8
DATA PROCESSING SERVICES	27,190.70	24,331.55	6,896.37	8,124.62	27,000.00	30
BILL PRINT SERVICES	13,776.84	13,699.09	4,349.37	4,392.19	14,000.00	31
TELEPHONE	9,144.46	8,923.95	2,769.92	3,067.66	9,500.00	32
TRAVEL EXPENSE	118.26	710.59	70.42	88.50	2,000.00	4

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TRAINING & INSTRUCTION	179.00	1,325.00	500.00		2,000.00	
MARKETING	7,640.26	8,416.99	2,814.90	2,535.70	8,000.00	32
INSURANCE	48,295.36	48,261.00	16,426.00	16,479.42	50,000.00	33
DEPRECIATION	539,005.01	536,263.83	174,158.75	176,392.64	547,000.00	32
MISCELLANEOUS						
BAD DEBTS	15,018.90	14,745.57			15,000.00	
DUES & SUBSCRIPTIONS	5,943.00	6,478.00	6,478.00	6,473.00	6,800.00	95
MRES-LOAD MANAGEMENT	5,606.28	4,456.48	585.87		8,000.00	
LOAD MANAGEMENT/CONSERVATION	29,658.97	46,094.70	19,630.93	9,764.66	35,574.60	27
TOTAL ADMINISTRATION	1,032,123.30	1,056,796.33	346,399.75	323,914.35	1,078,588.60	30
GRAND TOTAL EXPENSES	3,804,599.40	3,836,170.28	1,203,411.09	1,112,461.26	3,460,336.40	32
OPERATING PROFIT/(LOSS)	395,145.55	275,740.35	86,556.78	55,600.04	100,298.60	55
OTHER INCOME & EXPENSE						
INTEREST INCOME	64,020.69	72,263.17	24,056.25	27,464.65	65,000.00	42
UNREALIZED GAIN (LOSS) ON INVS	(30,796.27)	85,235.23		1,036.65		
INTEREST EXPENSE	(90,188.00)	(82,015.67)	4,706.00	4,564.12	(85,500.00)	(5)
GAIN/LOSS ON DISPOSAL/ASSET SALE OF PROPERTY						
NET INCOME/(LOSS)	338,181.97	351,223.08	115,319.03	88,665.46	79,798.60	111
*** SALE OF SERVICE BREAKDOWN ***						
RESIDENTIAL LIGHTING	1,366,608.47	1,327,667.58	463,660.87	437,205.54	1,300,000.00	34
INTERRUPTIBLE SERVICE	91,006.42	90,874.74	56,659.51	46,589.64	92,000.00	51
MUNICIPAL SERVICE	204,691.89	221,686.56	90,621.11	83,282.11	210,000.00	40
COMMERCIAL LIGHTING	377,914.56	399,545.24	165,053.24	119,124.58	375,000.00	32
INDUSTRIAL SERVICE	1,023,034.72	991,739.87	312,709.26	304,654.98	975,000.00	31
STREET LIGHTING & SECURITY LIGHTS	85,491.71	84,484.55	31,795.62	26,721.18	85,000.00	31
TOTAL SALES OF SERVICE	3,148,747.77	3,115,998.54	1,120,499.61	1,017,578.03	3,037,000.00	34

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DESCRIPTION	2018 YEAR END	2019 YEAR END	2019 YTD FOR SAME TIME PERIOD	2020 YTD	ADOPTED BUDGET	PERCENT
*** LIQUOR FUND ***						
REVENUES						
SALES	1,152,053.82	1,147,991.56	296,313.89	315,776.88	1,146,000.00	28
COST OF SALES	762,225.09	771,563.50	197,205.97	218,640.75	757,500.00	29
GROSS PROFIT	389,828.73	376,428.06	99,107.92	97,136.13	388,500.00	25
RENTAL INCOME	37,906.61	32,645.97	7,336.78	7,974.54	35,000.00	23
MACHINE COMMISSIONS	2,119.95	4,081.99	526.74	1,906.93	7,000.00	27
MISCELLANEOUS INCOME		39.10			100.00	
TOTAL GROSS PROFIT	429,855.29	413,195.12	106,971.44	107,017.60	430,600.00	25
EXPENDITURES						
SALARIES	151,700.14	159,840.25	50,542.33	47,456.01	164,000.00	29
FRINGE BENEFITS	43,963.21	53,399.61	20,204.19	20,364.36	53,000.00	38
OFFICE SUPPLIES	855.97	3,133.77	1,840.95	233.92	1,000.00	23
OPERATING SUPPLIES	4,651.64	4,287.61	1,477.59	1,332.40	5,000.00	27
BUILDING MAINTENANCE & SUPPLIES	23,148.50	10,368.83	2,832.42	3,809.76	10,000.00	38
MANAGEMENT FEES	27,168.00	27,712.00	9,240.00	9,420.00	28,260.00	33
CONTRACTED SERVICES - CLEANING	9,755.53	11,405.52	4,351.84	3,526.85	10,000.00	35
TELEPHONE EXPENSE	1,269.00	1,012.74	335.67	339.57	1,020.00	33
TRAVEL EXPENSE					100.00	
TRAINING & INSTRUCTION	460.00	615.00	480.00		500.00	
FREIGHT ON LIQUOR	3,724.73	6,731.75	2,489.55	1,024.55	4,500.00	23
ADVERTISING	6,145.00	4,582.04	1,020.51	1,205.35	6,000.00	20
INSURANCE	20,643.00	22,711.62	7,996.32	6,881.00	22,000.00	31
UTILITIES	12,512.76	11,369.80	3,708.48	3,383.92	12,000.00	28
HEATING COST	1,585.48	1,737.72	1,265.00	1,074.16	1,600.00	67
DEPRECIATION	6,234.67	6,118.81	1,971.40	2,039.20	7,000.00	29
MISCELLANEOUS	4,866.37	7,770.39	1,238.66	1,260.55	5,800.00	22
CREDIT CARD DISCOUNT	16,576.31	17,295.48	5,439.78	6,327.35	17,500.00	36
BAD DEBTS	221.23	270.88	126.04	(78.50)	250.00	(31)
LAUNDRY EXPENSE	1,174.22	1,190.44	360.62	358.81	1,200.00	30
TOTAL EXPENDITURES	336,655.76	351,554.26	116,921.35	109,959.26	350,730.00	31
OPERATING PROFIT/(LOSS)	93,199.53	61,640.86	(9,949.91)	(2,941.66)	79,870.00	(4)
INTEREST INCOME	1,167.24	759.24	234.98	134.31	1,000.00	13
GAIN/LOSS ON DISPOSAL/ASSET	(228.97)					
NET INCOME/(LOSS)	94,137.80	62,400.10	(9,714.93)	(2,807.35)	80,870.00	(3)

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*** LIQUOR SALES ANALYSIS ***						
OFF SALE LIQUOR & WINE SALES	389,287.71	389,828.29	103,834.20	122,032.97	398,000.00	31
COST OF SALES	(275,142.25)	(272,041.96)	(72,723.07)	(85,815.39)	(265,000.00)	32
GROSS PROFIT	114,145.46	117,786.33	31,111.13	36,217.58	133,000.00	27
OFF SALE BEER SALES	567,355.64	596,996.30	142,332.87	161,424.21	570,000.00	28
COST OF SALES	(415,945.36)	(444,719.96)	(106,875.01)	(120,290.35)	(430,000.00)	28
GROSS PROFIT	151,410.28	152,276.34	35,457.86	41,133.86	140,000.00	29
ON SALE LIQUOR & WINE SALES	61,486.40	49,601.09	16,425.01	10,054.91	55,000.00	18
COST OF SALES	(10,753.99)	(8,152.97)	(2,508.75)	(1,568.64)	(9,000.00)	17
GROSS PROFIT	50,732.41	41,448.12	13,916.26	8,486.27	46,000.00	18
ON SALE BEER SALES	88,844.35	68,408.90	22,873.78	13,511.09	80,000.00	17
COST OF SALES	(25,866.26)	(18,231.77)	(6,541.69)	(4,230.47)	(20,000.00)	21
GROSS PROFIT	62,978.09	50,177.13	16,332.09	9,280.62	60,000.00	15
MISCELLANEOUS SALES	45,079.72	43,156.98	10,848.03	8,753.70	43,000.00	20
COST OF SALES	(34,517.23)	(28,416.84)	(8,557.45)	(6,735.90)	(33,500.00)	20
GROSS PROFIT	10,562.49	14,740.14	2,290.58	2,017.80	9,500.00	21
TOTAL SALES	1,152,053.82	1,147,991.56	296,313.89	315,776.88	1,146,000.00	28
TOTAL COST OF SALES	(762,225.09)	(771,563.50)	(197,205.97)	(218,640.75)	(757,500.00)	29
TOTAL GROSS PROFIT	389,828.73	376,428.06	99,107.92	97,136.13	388,500.00	25

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.41110.201 2)MAYOR & COUNCIL	1)GENERAL FUND 3)OFFICE SUPPLIES 1)PAD COVERS 3)IPADS	223.40 2,901.25 3,124.85	CDW GOVERNMENT CDW GOVERNMENT * TOTAL	052218	D-04302020-417 M-04302020-418	401 46
101.41110.201 2)MAYOR & COUNCIL	1)GENERAL FUND 3)PRINTING & PUBLISHING BURN BAN, CALENDAR COVID 19 ADS	459.05 4,498.93 4,958.00	MONITOR & NEWS MONITOR & NEWS * TOTAL		D-04302020-417 D-04302020-417	404 406
101.41110.350 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)HEALTH INSURANCE HEALTH INS-HSA FEES	15.80	FURTHER		D-04302020-417	417
101.41300.131 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)OFFICE SUPPLIES SHREDDING DATA BOOTS DESK PAD, PHONE STAND	125.81 189.29 71.67 387.47	SHRED-IT-CO STERICYCLE I GENS/DAN BANKCARD CENTER * TOTAL		D-04302020-417 D-04302020-417 D-04302020-417	327 428 443
101.41300.201 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)DUPLICATING & COPYING COPIER PAYMENT COPIER PAYMENT	139.00 139.00 278.00	TOSHIBA FINANCIAL SERVIC TOSHIBA FINANCIAL SERVIC * TOTAL	052216	D-04302020-417 M-04302020-418	195 44
101.41300.202 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)SAFETY & DRUG TESTING COVID-PPE & CLEANER COVID-SANITIZER, TISSUE COVID-PPE COVID-GLOVES, MASKS	56.01 106.76 128.28 32.97 200.02	DOMAT'S FAMILY FOODS DAROLD'S SUPER VALUE BREBENS THRIFTY WHITE DRU BREBENS THRIFTY WHITE DRU * TOTAL		D-04302020-417 D-04302020-417 D-04302020-417 D-04302020-417	314 315 318 319
101.41300.209 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)GAS & OIL GAS FUEL	48.40 13.34 61.74	GLACIAL PLAINS COOPERATI BANKCARD CENTER * TOTAL		D-04302020-417 D-04302020-417	83 444
101.41300.309 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONTRACTED SERVICES COMP TIME/DATA ENTRY	1,200.00	ELECTRIC FUND		D-04302020-417	21
101.41300.310 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONTRACTED SERVICES TECH SUPPORT SVC	1,012.50	SWIFT COUNTY		D-04302020-417	109
101.41300.315 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONSULTING SERVICES FRANCHISE RENEWAL REZONING COMP PLAN	20.50 5,363.00 1,836.00 6,919.50	MOSS & BARNETT STANTEC CONSULTING SERVI STANTEC CONSULTING SERVI * TOTAL	052226 052226	D-04302020-417 M-04302020-418 M-04302020-418	249 55 110
101.41300.321 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)TELEPHONE LONG DISTANCE CHARGES MONTHLY PRI CHARGE CELL PHONE	164.58 484.73 98.02 746.37	CENTURYLINK CENTURYLINK VERIZON * TOTAL	052234	D-04302020-417 D-04302020-417 M-04302020-418	80 188 30
101.41300.332 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)TRAINING & INSTRUCTION VOID	20.00	CR LEAGUE OF MINN CITIES	052173	M-04302020-418	35
101.41300.433 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)DUES & SUBSCRIPTIONS WSJ PLAT BOOK	21.49 123.00	BANKCARD CENTER FARM & HOME PUBLISHERS,L	052219	D-04302020-417 M-04302020-418	445 47

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.41300.433		144.49	* TOTAL			
101.41550.310	1) GENERAL FUND					
2) ASSESSING	3) CONTRACTED SERVICES-ASSESSNG 2020 ASSESSMENTS	19,245.00	SWIFT COUNTY AUDITOR		D-04302020-417	402
101.41940.235	1) GENERAL FUND					
2) CITY HALL	3) BUILDING MAINTENANCE & SUPPL CLEAN CITY HALL	395.00	MCGEARY/THOMAS		D-04302020-417	26
	WATS	46.00	BENSON LAUNDRY-MAT HOUSE		D-04302020-417	26
	FILANER	6.00	BENSON LAUNDRY-MAT HOUSE		D-04302020-417	26
	FILTERS SERVICE CALL	180.00	ZONSEN LAUNDRY-MAT HOUSE		D-04302020-417	26
	SOLID WASTE ASSESSMENT	150.00	HAWLEY'S TRUE VALUE		D-04302020-417	26
		825.63	* TOTAL		D-04302020-417	392
101.41940.235	1) GENERAL FUND					
2) CITY HALL	3) UTILITIES	539.26	MUNICIPAL UTILITIES		D-04302020-417	93
101.41940.383	1) GENERAL FUND					
2) CITY HALL	3) HEATING COST	156.00	MUNICIPAL UTILITIES		D-04302020-417	94
	UTILITIES	121.44	CENTER POINT ENERGY		D-04302020-417	159
	NATURAL GAS	277.44	* TOTAL			
101.42100.131	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) HEALTH INSURANCE	32.30	FURTHER		D-04302020-417	418
	HEALTH INS-HSA FEES					
101.42100.201	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) OFFICE SUPPLIES	81.00	TOSHIBA FINANCIAL SERVIC		D-04302020-417	229
	COPIER PAYMENT	119.77	SHRED-IT-CO STERICYCLE I		D-04302020-417	238
	SHREDDING DATA	226.03	CDW GOVERNMENT		D-04302020-417	400
	CABLE	226.80	* TOTAL			
101.42100.209	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) GAS & OIL	655.06	GLACIAL PLAINS COOPERATI		D-04302020-417	84
	GAS					
101.42100.210	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) OPERATING SUPPLIES	58.35	CREWSENSE, LLC		D-04302020-417	218
	MONTHLY SCHEDULE SERVICE	8.29	CHARTER COMMUNICATIONS		D-04302020-417	256
	CABLE SERVICES	43.12	RUNNINGS SUPPLY INC		D-04302020-417	277
	COVID-WIPES	100.34	RUNNINGS SUPPLY INC		D-04302020-417	278
	FLAG, WASTEBASKETS	210.10	* TOTAL			
101.42100.213	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) UNIFORM ALLOWANCE	60.99	STREICHER'S		D-04302020-417	244
	HOLSTER	132.00	BANKCARD CENTER		D-04302020-417	449
	MENS BRIDGER	129.99	STREICHER'S	052214	M-04302020-418	39
	BOOTS	178.00	STREICHER'S	052214	M-04302020-418	40
	POUCHES	157.98	STREICHER'S	052214	M-04302020-418	41
	BAG, PMAG	55.00	STREICHER'S	052214	M-04302020-418	42
	POUCH	713.96	* TOTAL			
101.42100.214	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) PERSONNEL TESTING & RECRUIT	255.00	SWIFT COUNTY BENSON HEAL		D-04302020-417	477
	RESPIRATORY EXAMS					
101.42100.215	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) CANINE EXPENSE	134.99	DEHAAN/BRENNDEN		D-04302020-417	259
	MEALS/FUEL-K9 TRAINING	180.75	DEHAAN/BRENNDEN		D-04302020-417	260
	MEALS/FUEL-K9 TRAINING	121.18	DEHAAN/BRENNDEN		D-04302020-417	261
	MEALS/FUEL-K9 TRAINING	61.97	RUNNINGS SUPPLY INC		D-04302020-417	275
	BONES	161.46	DEHAAN/BRENNDEN		D-04302020-417	325
	K9 TRAINING-MEALS/FUEL	2,018.60	BANKCARD CENTER		D-04302020-417	446
	LODGING	2,678.95	* TOTAL			

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.42100.219 2) POLICE DEPARTMENT	1) GENERAL FUND 3) INVESTIGATIONS APRIL-SEPT STORAGE UNIT	300.00	SOUTHSIDE STORAGE		D-04302020-417	243
	VEHICLE STORAGE	180.00	BENSON BODY SHOP		D-04302020-417	438
	VEHICLE STORAGE	186.00	BENSON BODY SHOP	052212	M-04302020-418	37
		666.00	* TOTAL			
101.42100.219						
101.42100.223 2) POLICE DEPARTMENT	1) GENERAL FUND 3) EQUIPMENT REPAIRS CONTRACTED VEHICLE REPAIR	516.37	TOM'S SERVICE, INC		D-04302020-417	430
101.42100.235 2) POLICE DEPARTMENT	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL OUTLET, BOXES	34.65	RUNNINGS SUPPLY INC		D-04302020-417	279
	MATS	100.00	BENSON LAUNDRY-MAT HOUSE		D-04302020-417	292
	MATS	100.00	BENSON LAUNDRY-MAT HOUSE		D-04302020-417	293
	SOLID WASTE ASSESSMENT	100.00	SWIFT COUNTY TREASURER		D-04302020-417	393
	WATER, COOLER RENT	283.87	DR TESSEN WATER INC	052232	M-04302020-418	62
			* TOTAL			
101.42100.235						
101.42100.240 2) POLICE DEPARTMENT	1) GENERAL FUND 3) SMALL TOOLS & EQUIPMENT TOTES, WIPER BLADES	87.95	RUNNINGS SUPPLY INC		D-04302020-417	276
	COVERALLS	1,394.86	BANKCARD CENTER		D-04302020-417	448
	COMPUTER	1,267.98	HP INC		D-04302020-417	473
		1,560.78	* TOTAL			
101.42100.240						
101.42100.310 2) POLICE DEPARTMENT	1) GENERAL FUND 3) CONTRACTED SERVICES-CLEANING POLICE DEPT 3/29-4/25 CLEAN WINDOWS & EAVES	400.00	MCGEARY/THOMAS		D-04302020-417	210
		129.17	MCGEARY/THOMAS		D-04302020-417	387
		529.17	* TOTAL			
101.42100.310						
101.42100.321 2) POLICE DEPARTMENT	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	64.86	CENTURYLINK		D-04302020-417	197
	VOICE SERVICES	194.74	OFFICE OF MN. IT SERVICES		D-04302020-417	226
	CELL PHONE	102.74	VERIZON		D-04302020-417	320
	LOCAL PHONE	164.36	CENTURYLINK		D-04302020-417	321
	PHONE CASES	240.00	BANKCARD CENTER		D-04302020-417	447
	CELL PHONES	1,314.10	VERIZON	052228	M-04302020-418	58
		2,080.55	* TOTAL			
101.42100.321						
101.42100.332 2) POLICE DEPARTMENT	1) GENERAL FUND 3) TRAINING & INSTRUCTION CANCELLED TRAINING	650.00	BANKCARD CENTER		D-04302020-417	450
101.42100.381 2) POLICE DEPARTMENT	1) GENERAL FUND 3) UTILITIES UTILITIES	210.89	MUNICIPAL UTILITIES		D-04302020-417	367
101.42100.383 2) POLICE DEPARTMENT	1) GENERAL FUND 3) HEATING NATURAL GAS	117.36	CENTER POINT ENERGY		D-04302020-417	162
101.42100.433 2) POLICE DEPARTMENT	1) GENERAL FUND 3) DUES & SUBSCRIPTIONS 2020 DUES	190.00	IACP	052213	M-04302020-418	38
101.42100.439 2) POLICE DEPARTMENT	1) GENERAL FUND 3) DOG FOUND EXPENSES STRAY VET BILLS	1,236.41	HUMANE SOCIETY OF SWIFT	052215	M-04302020-418	43
101.42200.201 2) FIRE DEPARTMENT	1) GENERAL FUND 3) OFFICE SUPPLIES TONER CART	179.98	BACKSTREET PRINTING		D-04302020-417	356
101.42200.209 2) FIRE DEPARTMENT	1) GENERAL FUND 3) GAS & OIL GAS	264.16	GLACIAL PLAINS COOPERATI		D-04302020-417	85

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.42200.210 2) FIRE DEPARTMENT	1) GENERAL FUND 3) OPERATING SUPPLIES					
	CABLE	23.76	CHARTER COMMUNICATIONS		D-04302020-417	258
	COVID-BAGS BRUSHES	1724.89	RUNNINGS SUPPLY INC		D-04302020-417	2680
	COVID-BAGS/BLEACH	1704.00	DOMAT'S FAMILY FOODS		D-04302020-417	2740
	WATER	1704.00	DOMAT'S FAMILY FOODS		D-04302020-417	2740
	COVID-SAFETY KIT	8.00	RUNNINGS SUPPLY INC		D-04302020-417	467
101.42200.210		141.60	* TOTAL			
101.42200.221 2) FIRE DEPARTMENT	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS					
	TIRE	86.36	TOM'S SERVICE, INC		D-04302020-417	429
101.42200.235 2) FIRE DEPARTMENT	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL					
	FILTERS SERVICE CALL	187.41	HAWLEYS, INC:		D-04302020-417	343
	VENT REPLACE, SERVICE	359.64	HAWLEYS, INC:		D-04302020-417	344
101.42200.235		547.05	* TOTAL			
101.42200.310 2) FIRE DEPARTMENT	1) GENERAL FUND 3) CONTRACTED SERVICES					
	FIRE CALL-DOZER RENTAL	500.00	LARSON GRAVEL & CONST IN		D-04302020-417	431
	FIRE CALL-DOZER RENTAL	555.00	COMMERFORD GRAVEL INC		D-04302020-417	432
101.42200.310		1,055.00	* TOTAL			
101.42200.331 2) FIRE DEPARTMENT	1) GENERAL FUND 3) TRAVEL EXPENSE					
	MEAL REIMB	111.80	REUSS/JEFF		D-04302020-417	245
	MILEAGE TO WILLMAR	39.10	REUSS/JEFF		D-04302020-417	246
	RETURNS	32.88	DOMAT'S FAMILY FOODS		D-04302020-417	273
	FIREMEN MEALS	169.60	REUSS/JEFF		D-04302020-417	433
	VOID	579.75	REUSS/JEFF		D-04302020-417	36
101.42200.331		301.93	* TOTAL	052188	M-04302020-418	
101.42200.381 2) FIRE DEPARTMENT	1) GENERAL FUND 3) UTILITIES					
	UTILITIES	311.13	MUNICIPAL UTILITIES		D-04302020-417	95
101.42200.383 2) FIRE DEPARTMENT	1) GENERAL FUND 3) HEATING COST					
	NATURAL GAS	112.78	CENTER POINT ENERGY		D-04302020-417	160
101.42200.418 2) FIRE DEPARTMENT	1) GENERAL FUND 3) FIRE SERVICE FEE					
	FIRE SERVICE	833.33	WATER FUND		D-04302020-417	24
101.42600.131 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) HEALTH INSURANCE					
	HEALTH INS-HSA FEES	3.95	FURTHER		D-04302020-417	419
101.42600.310 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) CONTRACTED SERVICES					
	GIS ACCESS	500.00	SWIFT COUNTY GIS/LAND RE	052225	M-04302020-418	54
101.42600.321 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) TELEPHONE					
	CELL PHONE	42.53	VERIZON	052234	M-04302020-418	34
101.42600.331 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) TRAVEL EXPENSE					
	MILEAGE TO MORRIS	198.95	JACOBSON/MIKE		D-04302020-417	336
101.43100.131 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) HEALTH INSURANCE					
	HEALTH INS-HSA FEES	20.10	FURTHER		D-04302020-417	420
101.43100.209 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) GAS & OIL					
	GAS	661.09	GLACIAL PLAINS COOPERATI		D-04302020-417	87
	DIESEL	18.43	ASCHEMAN OIL		D-04302020-417	237
	GREASE FOR SWEEPER	133.68	CHAMBERLAIN OIL CO, INC		D-04302020-417	441
	HYGARD	390.20	JOHN DEERE FINANCIAL	052223	M-04302020-418	51
101.43100.209		1,203.40	* TOTAL			

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.43100.210	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) OPERATING SUPPLIES					
	CABLE	14.37	CHARTER COMMUNICATIONS		D-04302020-417	257
	WASHER, PVC WELD	129.00	RUNNINGS SUPPLY INC		D-04302020-417	271
	FORKS, SPOONS, PLATES	129.00	DOMAT'S FAMILY FOODS		D-04302020-417	313
	UPS CHGS	1.00	GROSSMAN & DEPUTY REGISTR		D-04302020-417	348
	STREET SWEEP AD	1.00	MONITOR & NEWS		D-04302020-417	407
	PRE EMP-HAGEN	1.00	SWIFT COUNTY BENSON HEAL		D-04302020-417	469
	WELDING GAS	1.00	AMERICAN WELDING & GAS I	052222	M-04302020-418	50
101.43100.210		357.04	* TOTAL			
101.43100.212	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) STREET MARKINGS & SIGNS	2,749.00	SHERWIN WILLIAMS		D-04302020-417	231
	STREET PAINT	142.90	M-R SIGN CO., INC.		D-04302020-417	232
	CAMERA SIGNS	2,891.90	* TOTAL			
101.43100.212						
101.43100.215	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) SHOP SUPPLIES					
	TROWEL, DRILL BIT	30.57	RUNNINGS SUPPLY INC		D-04302020-417	268
101.43100.221	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) EQUIPMENT REPAIR PARTS					
	SWEEPER REPAIR PARTS	26.15	HUSTON & SONS TRUCK REPA		D-04302020-417	234
	ORING, UNDERSINK SYSTEM	100.78	RUNNINGS SUPPLY INC		D-04302020-417	269
	PUMP	6.00	MAC QUEEN EQUIPMENT		D-04302020-417	369
	PARTS	100.78	MAC QUEEN EQUIPMENT		D-04302020-417	370
	PARTS RETURN	270.13	MAC QUEEN EQUIPMENT		D-04302020-417	371
	FILTERS	9.00	MAC QUEEN EQUIPMENT		D-04302020-417	372
	LED PLC	9.00	NORTHSIDE AUTO		D-04302020-417	422
	FILTERS	1,070.10	JOHN DEERE FINANCIAL	052223	M-04302020-418	52
101.43100.221			* TOTAL			
101.43100.223	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) EQUIPMENT REPAIRS CONTRACTED					
	PAYLOADER TIRE REPAIR	118.49	WALLACE AUTO & COLLISION		D-04302020-417	230
	STEAM WASHER REPAIRS	1,123.63	DIAMOND INDUSTRIAL CLEAN		D-04302020-417	235
101.43100.223		1,242.12	* TOTAL			
101.43100.228	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) STREET MAINT-SEALCOATING					
	CRACK FILLER	6,487.50	BROCK WHITE COMPANY LLC		D-04302020-417	236
101.43100.231	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) SNOW REMOVAL					
	CARBIDE EDGES	800.00	POWER PLAN		D-04302020-417	329
101.43100.232	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) FLOOD CONTROL					
	STANDBY CHARGE	1,650.00	COMMERFORD GRAVEL INC		D-04302020-417	379
101.43100.235	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) BUILDING MAINTENANCE & SUPPL					
	STEEL BOX COVER	7.89	RUNNINGS SUPPLY INC		D-04302020-417	270
	LUNCHROOM CABINETS	2,856.24	A.F. BUILDING MATERIALS		D-04302020-417	289
	SOLID WASTE ASSESSMENT	100.00	SWIFT COUNTY TREASURER		D-04302020-417	394
101.43100.235		2,964.13	* TOTAL			
101.43100.240	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) SMALL TOOLS & EQUIPMENT					
	METAL DETECTOR	499.00	BANKCARD CENTER		D-04302020-417	451
101.43100.381	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) UTILITIES					
	UTILITIES	343.55	MUNICIPAL UTILITIES		D-04302020-417	96
	ELECT-GRAVEL PIT & DUMP	88.98	AGRALITE ELECTRIC COOPER	052224	M-04302020-418	14
101.43100.381		432.53	* TOTAL			
101.43100.383	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) HEATING COST					
	NATURAL GAS	203.68	CENTER POINT ENERGY		D-04302020-417	161

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.43100.386 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) STREET LIGHTING UTILITIES UTILITIES	4,641.80	MUNICIPAL UTILITIES		D-04302020-417	97
101.43100.438 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) LAUNDRY MATS & TOWELS	73.81	BENSON LAUNDRY-MAT HOUSE		D-04302020-417	62
	MATS	71.28	BENSON LAUNDRY-MAT HOUSE		D-04302020-417	290
	MATS	71.75	BENSON LAUNDRY-MAT HOUSE		D-04302020-417	291
101.43100.438		216.84	* TOTAL			
101.45121.235 2) ORGANIZED RECREATION	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL SR CENTER PEST CONTROL SOLID WASTE ASSESSMENT	35.00	BRANESS PEST CONTROL		D-04302020-417	262
		100.00	SWIFT COUNTY TREASURER		D-04302020-417	392
101.45121.235		135.00	* TOTAL			
101.45121.310 2) ORGANIZED RECREATION	1) GENERAL FUND 3) SENIOR CITIZEN PROGRAM MONTHLY CONTRIBUTION	200.00	SENIOR ADVOCACY CORPORAT		D-04302020-417	28
	MONTHLY CONTRIBUTION	500.00	SWIFT COUNTY HUMAN SERVI		D-04302020-417	227
101.45121.310		700.00	* TOTAL			
101.45124.210 2) SWIMMING POOL	1) GENERAL FUND 3) OPERATING SUPPLIES CELL PHONE	40.01	VERIZON	052234	M-04302020-418	31
101.45124.321 2) SWIMMING POOL	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	43.81	CENTURYLINK		D-04302020-417	178
101.45124.360 2) SWIMMING POOL	1) GENERAL FUND 3) INSURANCE REUSS UNEMPLOYMENT	43.39	MN UI FUND		D-04302020-417	251
101.45124.381 2) SWIMMING POOL	1) GENERAL FUND 3) UTILITIES UTILITIES	285.80	MUNICIPAL UTILITIES		D-04302020-417	98
101.45181.235 2) ARMORY	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL TISSUE TOWELS FILTERS, SERVICE FURNACE	75.75	WEST CENTRAL SALES		D-04302020-417	437
		334.00	CRAIGS, INC.	052221	M-04302020-418	49
101.45181.235		409.75	* TOTAL			
101.45181.321 2) ARMORY	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	47.02	CENTURYLINK		D-04302020-417	179
101.45181.381 2) ARMORY	1) GENERAL FUND 3) UTILITIES UTILITIES	127.40	MUNICIPAL UTILITIES		D-04302020-417	99
101.45181.383 2) ARMORY	1) GENERAL FUND 3) HEATING COST NATURAL GAS	159.66	CENTER POINT ENERGY		D-04302020-417	163
101.45200.131 2) PARKS	1) GENERAL FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	3.95	FURTHER		D-04302020-417	421
101.45200.209 2) PARKS	1) GENERAL FUND 3) GAS & OIL GAS	29.30	GLACIAL PLAINS COOPERATI		D-04302020-417	88
101.45200.210 2) PARKS	1) GENERAL FUND 3) OPERATING SUPPLIES WATER, LEVEL, CLAMP RAKE, KEYS HELP WANTED	48.84	RUNNINGS SUPPLY INC		D-04302020-417	274
		25.95	ZOSEL'S TRUE VALUE		D-04302020-417	298
		130.20	MONITOR & NEWS		D-04302020-417	405
101.45200.210		204.99	* TOTAL			

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.45200.211 2) PARKS	1) GENERAL FUND 3) LANDSCAPING MATERIALS					
	GRASS SEED	154.99	RUNNINGS SUPPLY INC		D-04302020-417	272
	CRABGRASS KILLER	935.64	ZOSEL'S TRUE VALUE		D-04302020-417	296
		1,090.63	* TOTAL			
101.45200.211						
101.45200.221 2) PARKS	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS					
	STEEL LABOR	138.80	LORENZ MFG.		D-04302020-417	233
	AIR FILTER	189.89	AUTO VALU BENSON		D-04302020-417	238
	BATTERY	189.40	NORTHSIDE AUTO		D-04302020-417	423
	DOG PARK MOWER PARTS	732.71	NORTHSIDE AUTO		D-04302020-417	424
	BLADES, CHAIN, BEARING	558.61	JOHN DEERE FINANCIAL	052223	M-04302020-418	53
		793.51	* TOTAL			
101.45200.221						
101.45200.235 2) PARKS	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL					
	RACQUET CLUB REPAIRS	1,606.20	HAWLEYS, INC.		D-04302020-417	266
	RACQUET CLUB REPAIRS	280.12	ZOSEL'S TRUE VALUE		D-04302020-417	267
	SOLID WASTE ASSESSMENT	600.00	SWIFT COUNTY TREASURER		D-04302020-417	396
	RACQUETBALL LABOR	600.00	GADES/JOHN	052229	M-04302020-418	59
	RACQUETBALL LABOR	700.00	THOMPSON/KEVIN	052230	M-04302020-418	60
	RACQUETBALL-RECOAT FLOOR	720.00	MOLDEN/DUWAYNE	052231	M-04302020-418	61
		5,868.32	* TOTAL			
101.45200.235						
101.45200.240 2) PARKS	1) GENERAL FUND 3) SMALL TOOLS & EQUIPMENT					
	CORDLESS KIT, GAGE	144.98	RUNNINGS SUPPLY INC		D-04302020-417	273
101.45200.321 2) PARKS	1) GENERAL FUND 3) TELEPHONE					
	SPRINKLER CELL SERVICE	40.01	VERIZON	052234	M-04302020-418	33
101.45200.381 2) PARKS	1) GENERAL FUND 3) UTILITIES					
	UTILITIES	416.27	MUNICIPAL UTILITIES		D-04302020-417	100
101.49010.210 2) CEMETERY	1) GENERAL FUND 3) OPERATING SUPPLIES					
	CRABGRASS KILLER	935.64	ZOSEL'S TRUE VALUE		D-04302020-417	297
	FLAG POLE REFINISH	654.90	BENSON BODY SHOP		D-04302020-417	440
		1,590.14	* TOTAL			
101.49010.210						
101.49200.430 2) UNALLOCATED	1) GENERAL FUND 3) MISCELLANEOUS					
	DITCH ASSESSMENTS	1,655.92	SWIFT COUNTY TREASURER		D-04302020-417	397
101.49810.210 2) AIRPORT	1) GENERAL FUND 3) OPERATING SUPPLIES					
	FUEL CARD-COLE	7.96	QT POD		D-04302020-417	247
	ROLLS	22.20	BENSON BAKERY		D-04302020-417	361
		30.16	* TOTAL			
101.49810.210						
101.49810.235 2) AIRPORT	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL					
	MATS	13.51	BENSON LAUNDRY-MAT HOUSE		D-04302020-417	61
	APRIL RENT	19.50	WEST ACRES WATER SYSTEMS		D-04302020-417	307
	PROPERTY TAXES	2,309.00	SWIFT COUNTY TREASURER		D-04302020-417	398
	WATER COOLER RENT	39.20	DRIESSEN WATER INC	052232	M-04302020-418	63
		2,381.21	* TOTAL			
101.49810.235						
101.49810.321 2) AIRPORT	1) GENERAL FUND 3) TELEPHONE					
	LOCAL SERVICE	44.89	CENTURYLINK		D-04302020-417	183
101.49810.381 2) AIRPORT	1) GENERAL FUND 3) UTILITIES					
	ELECT-AIRPORT	963.25	AGRALITE ELECTRIC COOPER	052224	M-04302020-418	15
101.49810.383 2) AIRPORT	1) GENERAL FUND 3) HEATING COST					
	NATURAL GAS	19.20	CENTER POINT ENERGY		D-04302020-417	164

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
211.45500.210 2) LIBRARY	1) LIBRARY FUND 3) OPERATING SUPPLIES PEGS	3.96	BANKCARD CENTER		D-04302020-417	454
211.45500.235 2) LIBRARY	1) LIBRARY FUND 3) BUILDING MAINTENANCE & SUPPL FILTERS SERVICE CALL MAY-JULY MONITORING	108.98 83.83 192.83	HAWLEYS INC HEARTLAND SECURITY SERVI * TOTAL	052233	D-04302020-417 M-04302020-418	341 64
211.45500.235						
211.45500.307 2) LIBRARY	1) LIBRARY FUND 3) MANAGEMENT FEES-PIONEERLAND 2ND QTR REQUEST	22,791.00	PIONEERLAND LIBRARY SYST		D-04302020-417	240
211.45500.321 2) LIBRARY	1) LIBRARY FUND 3) TELEPHONE LOCAL SERVICE	82.31	CENTURYLINK		D-04302020-417	184
211.45500.381 2) LIBRARY	1) LIBRARY FUND 3) UTILITIES UTILITIES	169.93	MUNICIPAL UTILITIES		D-04302020-417	101
211.45500.383 2) LIBRARY	1) LIBRARY FUND 3) HEATING COST UTILITIES	153.80	MUNICIPAL UTILITIES		D-04302020-417	102
228.46500.235 2) PROGRAM COSTS	1) SMALL CITIES GRANT FUND 2005 3) BUILDING MAINTENANCE & SUPPL PROPERTY TAXES	812.00	SWIFT COUNTY TREASURER		D-04302020-417	399
228.46500.310 2) PROGRAM COSTS	1) SMALL CITIES GRANT FUND 2005 3) CONTRACTED SERVICES (DESCRIB) WATER HEATER-EDWARDS WATER HEATER-BJORLIE	750.00 750.00 1,500.00	HAWLEYS INC GROSSMAN & TRUMP INC * TOTAL		D-04302020-417 D-04302020-417	464 472
228.46500.310						
401.39101 2) SALE OF PROPERTY	1) GENERAL CAPITAL OUTLAY FUND FARMALL TRADE IN	18,900.00CR	HAUG-KUBOTA LLC	052227	M-04302020-418	57
401.42100.501 2) POLICE DEPARTMENT	1) GENERAL CAPITAL OUTLAY FUND 3) CAPITAL OUTLAY 2 SCBA PPE	12,360.88	EMERGENCY RESPONSE SOLUT	052217	M-04302020-418	45
401.45200.501 2) PARKS	1) GENERAL CAPITAL OUTLAY FUND 3) CAPITAL OUTLAY VOID L4769 TRACTOR	0.00 43,957.76 43,957.76	HAUG-KUBOTA LLC HAUG-KUBOTA LLC * TOTAL	052220 052227	M-04302020-418 M-04302020-418	48 56
401.45200.501						
515.16200 2) LAND HELD FOR RESALE	1) ECONOMIC DEV. AUTHORITY FUND BENSON POWER SITE TAXES FINAL-SYLTE LAND	522,643.00 327,275.96 849,918.96	SWIFT COUNTY TREASURER WILCOX TRUST ACCOUNT * TOTAL	003862	D-04302020-417 M-04302020-418	462 109
515.16200						
515.46500.331 2) GENERAL	1) ECONOMIC DEV. AUTHORITY FUND 3) TRAVEL EXPENSE MILEAGE TO REDWOOD FALLS MILEAGE TO REDWOOD FALLS	82.80 82.80 165.60	EVENSON/JACK WOLFINGTON/ROB * TOTAL		D-04302020-417 D-04302020-417	241 242
515.46500.331						
515.46500.430 2) GENERAL	1) ECONOMIC DEV. AUTHORITY FUND 3) MISCELLANEOUS OLSON/TOL LAND TAXES RR LAND TAXES	2,340.00 176.00 2,516.00	SWIFT COUNTY TREASURER SWIFT COUNTY TREASURER * TOTAL		D-04302020-417 D-04302020-417	460 461
515.46500.430						
521.47000.620 2) DEBT SERVICE	1) G.O. BONDS 2012A REFUNDING 3) BOND AGENT SERVICE FEES AGENT FEES	280.00	U.S. BANK TRUST SERVICES		D-04302020-417	386

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
530.46500.315 2) ECONOMIC DEVELOPMENT	1) NSP (XCEL ENERGY) GRANT FUND 3) CONSULTING FEES PROFESSIONAL SERVICES CONTRACT SERVICES POWER SITE-SHOVEL READY RECOVERY RESOURCE	1,781.25 2,740.00 2,333.00 20,000.00 20,254.25	FLAHERTY & HOOD, P.A. UPPER MN VALLEY REGIONAL STANTEC CONSULTING SERVI UPPER MN VALLEY REGIONAL * TOTAL	003860 003861	D-04302020-417 D-04302020-417 M-04302020-418 M-04302020-418	254 310 107 108
530.46500.315 2) ECONOMIC DEVELOPMENT	1) NSP (XCEL ENERGY) GRANT FUND 3) TRAVEL TRAVEL TO BIO MASS CONF	1,286.74	UPPER MN VALLEY REGIONAL		D-04302020-417	311
530.46500.343 2) ECONOMIC DEVELOPMENT	1) NSP (XCEL ENERGY) GRANT FUND 3) MARKETING BIOMASS REG. DRONE SPPLS COVID SMALL BUSINESS HEL	3,185.33 3,220.32 3,575.67	UPPER MN VALLEY REGIONAL MONITOR & NEWS * TOTAL		D-04302020-417 D-04302020-417	312 410
530.46500.381 2) ECONOMIC DEVELOPMENT	1) NSP (XCEL ENERGY) GRANT FUND 3) UTILITIES UTILITIES	1,078.10	MUNICIPAL UTILITIES		D-04302020-417	368
530.46500.430 2) ECONOMIC DEVELOPMENT	1) NSP (XCEL ENERGY) GRANT FUND 3) MISCELLANEOUS PEST CONTROL	50.00	BRANESS PEST CONTROL		D-04302020-417	403
601.16590 2) CONSTRUCTION IN PROGRESS	1) WATER FUND WATER FILTER REPAIR CHLORINE DAMAGE	18,193.57 2,259.09 20,452.66	STANTEC CONSULTING SERVI STANTEC CONSULTING SERVI * TOTAL	039621 039621	M-04302020-418 M-04302020-418	103 104
601.16590	1) WATER FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	7.90	FURTHER		D-04302020-417	413
601.49400.131 2) WATER DEPARTMENT	1) WATER FUND 3) CHEMICALS & CHEM SUPPLIES AZONE 15	1,263.75	HAWKINS, INC.		D-04302020-417	436
601.49400.208 2) WATER DEPARTMENT	1) WATER FUND 3) GAS & OIL GAS	135.72	GLACIAL PLAINS COOPERATI		D-04302020-417	131
601.49400.210 2) WATER DEPARTMENT	1) WATER FUND 3) OPERATING SUPPLIES METAL DETECTOR CYLINDER RENTAL	499.00 333.14 532.14	BANKCARD CENTER AMERICAN WELDING & GAS I * TOTAL	039617	D-04302020-417 M-04302020-418	452 98
601.49400.217 2) WATER DEPARTMENT	1) WATER FUND 3) LAB EQUIPMENT & SUPPLIES HACH FLUORIDE, TEST STRI	211.65	USA BLUE BOOK		D-04302020-417	308
601.49400.227 2) WATER DEPARTMENT	1) WATER FUND 3) MAINTAIN COLLECTION SYSTEM PIPE, TAPE TUBE, CHECK VALVE	108.55 144.33 252.33	RUNNINGS SUPPLY INC USA BLUE BOOK * TOTAL		D-04302020-417 D-04302020-417	282 309
601.49400.235 2) WATER DEPARTMENT	1) WATER FUND 3) BUILDING MAINTENANCE & SUPPL SUMP PUMP FITTINGS SHELVES, HARDWARE	214.03 116.28 332.31	RUNNINGS SUPPLY INC ZOSEL'S TRUE VALUE * TOTAL		D-04302020-417 D-04302020-417	281 306
601.49400.307 2) WATER DEPARTMENT	1) WATER FUND 3) MANAGEMENT FEES MANAGEMENT FEES	3,547.75	GENERAL FUND		D-04302020-417	13

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
601.49400.313 2)WATER DEPARTMENT	1)WATER FUND 3)CONTRACTED SERVICES COLIFORM TEST COLIFORM TESTING	75.00 60.00 135.00	STEVEN M. TRAUT WELLS INC UTILITY CONSULTANTS INC * TOTAL	039612	D-04302020-417 M-04302020-418	435 93
601.49400.321 2)WATER DEPARTMENT	1)WATER FUND 3)TELEPHONE LOCAL SERVICE CELL PHONE-WATER	98.20 15.83 114.03	CENTURYLINK VERIZON * TOTAL	039622	D-04302020-417 M-04302020-418	208 17
601.49400.381 2)WATER DEPARTMENT	1)WATER FUND 3)UTILITIES UTILITIES	1,403.71	MUNICIPAL UTILITIES		D-04302020-417	141
601.49400.430 2)WATER DEPARTMENT	1)WATER FUND 3)MISCELLANEOUS MEMBERSHIP	1,089.90	MN RURAL WATER ASSOC		D-04302020-417	265
602.16590 2)CONSTRUCTION IN PROGRESS	1)SEWER COLLECTION & DISPOSAL MONITOR-WW PROJ LIGHTS/OUTLETS-WW PROJ WWTF FILTER PROJ WWTF FLOOD PROTECTION	429.36 4,202.45 12,707.58 19,838.75 37,178.14	CRAIGS, INC. GOFF ELECTRIC, INC. STANTEC CONSULTING SERVI STANTEC CONSULTING SERVI * TOTAL	039613 039615 039621 039621	M-04302020-418 M-04302020-418 M-04302020-418 M-04302020-418	95 97 105 106
602.43250.131 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)HEALTH INSURANCE HEALTH INS-HSA FEES	7.90	FURTHER		D-04302020-417	414
602.43250.201 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)OFFICE SUPPLIES POSTAGE TONER	13.17 51.98 65.15	INCIDENTAL FUND BACKSTREET PRINTING * TOTAL		D-04302020-417 D-04302020-417	264 357
602.43250.208 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)CHEMICALS & CHEM SUPPLIES SIMPLE GREEN CLEANER FERRIC CHLORIDE CHLORINE, CYLINDER	59.94 11.99 3,400.45 787.02 4,259.40	RUNNINGS SUPPLY INC ZOSEL'S TRUE VALUE HAWKINS, INC. HAWKINS, INC. * TOTAL		D-04302020-417 D-04302020-417 D-04302020-417 D-04302020-417	284 304 340 439
602.43250.209 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)GAS & OIL GAS GEAR OIL	275.86 39.99 315.85	GLACIAL PLAINS COOPERATI NORTHSIDE AUTO * TOTAL		D-04302020-417 D-04302020-417	132 426
602.43250.210 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)OPERATING SUPPLIES PAILS, PIPE KEYS SCREWS LUMBER SEWER-TOILET NO A GARBAG METAL DETECTOR PRE EMP-SCHWENDEMANN	25.24 3.98 20.64 83.55 1,172.58 499.00 29.00 1,833.99	RUNNINGS SUPPLY INC ZOSEL'S TRUE VALUE A.F. BUILDING MATERIALS A.F. BUILDING MATERIALS MONITOR & NEWS BANKCARD CENTER SWIFT COUNTY BENSON HEAL * TOTAL		D-04302020-417 D-04302020-417 D-04302020-417 D-04302020-417 D-04302020-417 D-04302020-417 D-04302020-417	286 303 364 365 409 453 470
602.43250.217 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)LAB EQUIPMENT & SUPPLIES PH BUFFER PACK, TUBE	436.26	USA BLUE BOOK		D-04302020-417	434
602.43250.221 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)EQUIPMENT REPAIR PARTS COPPER TUBE CONNECTORS, NIPPLE REPAIR KIT MINI CAS/RELAYS	8.04 16.26 1,192.19 1,099.54	RUNNINGS SUPPLY INC ZOSEL'S TRUE VALUE ELECTRIC PUMP INC ELECTRIC PUMP INC		D-04302020-417 D-04302020-417 D-04302020-417 D-04302020-417	283 305 349 350

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
602.43250.221	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) EQUIPMENT REPAIR PARTS					
	SCREEN MESH	35.43	ABNER SALES		D-04302020-417	363
	HOSE END	42.74	NORTHSIDE AUTO		D-04302020-417	425
602.43250.221		2,394.20	* TOTAL			
602.43250.226	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) MAINTAIN SYSTEM					
	DRAIN KING	30.99	RUNNINGS SUPPLY INC		D-04302020-417	285
	SERVICE CALL	350.00	GENERATOR SYSTEM SERVICE		D-04302020-417	330
	CALIBRATE EFFLUENT OCM	331.40	DUANE W NIELSEN COMPANY		D-04302020-417	331
	13TH ST REPAIR	6,711.40	CROW RIVER CONSTRUCTION		D-04302020-417	332
	CREDIT ON ACCOUNT	2,782.81	ELECTRIC PUMP INC		D-04302020-417	405
	PUMP AND ADAPTER	2,996.20	MINNESOTA PUMP WORKS	039614	M-04302020-418	102
	WWTF ASSESMENT	10,581.03	STANTEC CONSULTING SERVI	039621	M-04302020-418	102
602.43250.226			* TOTAL			
602.43250.235	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) BUILDING MAINTENANCE & SUPPL					
	SOLID WASTE ASSESSMENT	150.00	SWIFT COUNTY TREASURER		D-04302020-417	389
	FURNACE WORK	319.00	CRAIGS INC		D-04302020-417	406
	REPAIR EXHAUST FANS	2,062.25	GOFF ELECTRIC, INC.		D-04302020-417	466
	REPAIR FILTER FANS	2,226.59	GOFF ELECTRIC, INC.		D-04302020-417	466
602.43250.235			* TOTAL			
602.43250.307	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) MANAGEMENT FEES					
	MANAGEMENT FEES	4,604.75	GENERAL FUND		D-04302020-417	14
602.43250.310	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) TESTING SERVICES CONTRACTED					
	TESTING	1,052.25	UTILITY CONSULTANTS INC		D-04302020-417	380
	SAMPLE TESTING	1,393.87	UTILITY CONSULTANTS INC	039612	M-04302020-418	94
602.43250.310		2,446.12	* TOTAL			
602.43250.321	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) TELEPHONE					
	CELL PHONE-SEWER	15.82	VERIZON	039622	M-04302020-418	18
602.43250.381	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) UTILITIES					
	UTILITIES	4,375.78	MUNICIPAL UTILITIES		D-04302020-417	142
	ELECT-SEWER LIFT	64.74	AGRALITE ELECTRIC COOPER	039616	M-04302020-418	16
602.43250.381		4,440.52	* TOTAL			
602.43250.383	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) HEATING COST					
	NATURAL GAS	411.08	CENTER POINT ENERGY		D-04302020-417	191
	NATURAL GAS	244.23	CENTER POINT ENERGY		D-04302020-417	474
602.43250.383		655.33	* TOTAL			
604.16440	1) ELECTRIC FUND					
2) TRUCKS & EQUIPMENT	2020 JD 35G EXCAVATOR	47,660.00	RDO EQUIPMENT CO		D-04302020-417	458
604.16480	1) ELECTRIC FUND					
2) ELECTRICAL DISTRIBUTION SYST	N AMER FERT TRANSFORMER	1,620.00	DAKOTA SUPPLY GROUP		D-04302020-417	353
	SCHL GYMN TRANSF BASEMT	1,195.00	DAKOTA SUPPLY GROUP		D-04302020-417	353
604.16480		2,815.00	* TOTAL			
604.49610.223	1) ELECTRIC FUND					
2) POWER PRODUCTION	3) MAINT OF GENRATN EQUIP CONTR					
	BATTERY REPAIRS	6,721.54	ZIEGLER, INC.		D-04302020-417	382
604.49610.235	1) ELECTRIC FUND					
2) POWER PRODUCTION	3) BUILDING MAINTENANCE					
	AIR PERMIT FEE	156.84	MN POLLUTION CONTROL AGE		D-04302020-417	248
	BREAKER OUTLET	310.84	RUNNINGS SUPPLY INC		D-04302020-417	367
	SOLID WASTE ASSESMENT	30.00	SWIFT COUNTY TREASURER		D-04302020-417	390
604.49610.235		238.80	* TOTAL			

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
604.49610.307 2) POWER PRODUCTION	1) ELECTRIC FUND 3) MANAGEMENT FEES-POWER PROD MANAGEMENT FEE	1,595.80	GENERAL FUND	D-04302020-417	211
604.49610.381 2) POWER PRODUCTION	1) ELECTRIC FUND 3) UTILITIES UTILITIES	3,542.44	MUNICIPAL UTILITIES	D-04302020-417	143
604.49610.383 2) POWER PRODUCTION	1) ELECTRIC FUND 3) NATURAL GAS NATURAL GAS	171.09	CENTER POINT ENERGY	D-04302020-417	475
604.49630.307 2) TRANSMISSION	1) ELECTRIC FUND 3) MANAGEMENT FEES MANAGEMENT FEE	1,595.80	GENERAL FUND	D-04302020-417	212
604.49640.201 2) DISTRIBUTION	1) ELECTRIC FUND 3) OFFICE SUPPLIES CLEANER TISSUE, TOWELS	8.78 41.08 49.86	ZOSEL'S TRUE VALUE DAROLD'S SUPER VALUE * TOTAL	D-04302020-417 D-04302020-417	302 316
604.49640.209 2) DISTRIBUTION	1) ELECTRIC FUND 3) FUEL EXPENSE-VEHICLES GAS	160.99	GLACIAL PLAINS COOPERATI	D-04302020-417	133
604.49640.210 2) DISTRIBUTION	1) ELECTRIC FUND 3) OPERATING SUPPLIES SHOVEL GLOVE TESTING DOT EXAM-CANNON	18.99 101.78 120.00 240.77	RUNNINGS SUPPLY INC STUART C. IRBY CO. SWIFT COUNTY BENSON HEAL * TOTAL	D-04302020-417 D-04302020-417 D-04302020-417	288 382 471
604.49640.221 2) DISTRIBUTION	1) ELECTRIC FUND 3) EQUIPMENT MAINTENANCE PARTS BATTERY, SPARK PLUG USE TEST LEADS BATTERIES COVID BILL FROM MARCH	107.51 16.02 54.86 332.33 8.59 502.13	AUTO VALU BENSON GOULET/JOHN BORDER STATES ELECTRIC S NORTHSIDE AUTO RUNNINGS SUPPLY INC * TOTAL	D-04302020-417 D-04302020-417 D-04302020-417 D-04302020-417 D-04302020-417	239 253 376 427 468
604.49640.226 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINTENANCE OF OVERHEAD LINE CONN, CUTOFF	647.93	BORDER STATES ELECTRIC S	D-04302020-417	377
604.49640.227 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINT OF UNDERGROUND LINE TICKET SPLITTING	1,200.00	KORTERRA INC	D-04302020-417	378
604.49640.229 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINT OF METERS/AMR BATTERIES	189.16	BANKCARD CENTER	D-04302020-417	455
604.49640.235 2) DISTRIBUTION	1) ELECTRIC FUND 3) BUILDING MAINTENANCE MATS & TOWELS SOLID WASTE ASSESSMENT	28.90 50.00 78.90	BENSON LAUNDRY-MAT HOUSE SWIFT COUNTY TREASURER * TOTAL	D-04302020-417 D-04302020-417	115 391
604.49640.307 2) DISTRIBUTION	1) ELECTRIC FUND 3) MANAGEMENT FEES-DISTRIBUTION MANAGEMENT FEE	4,787.40	GENERAL FUND	D-04302020-417	213
604.49640.321 2) DISTRIBUTION	1) ELECTRIC FUND 3) TELEPHONE INTERNET CELL PHONE-SURVEY	144.98 85.06 230.04	CHARTER COMMUNICATIONS VERIZON * TOTAL	039622 M-04302020-418	354 20

Disb. Validation Listing

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
604.49640.381 2) DISTRIBUTION	1) ELECTRIC FUND 3) UTILITIES UTILITIES	211.73	MUNICIPAL UTILITIES		D-04302020-417	144
604.49640.383 2) DISTRIBUTION	1) ELECTRIC FUND 3) NATURAL GAS UTILITIES	308.88	MUNICIPAL UTILITIES		D-04302020-417	145
604.49650.307 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) MANAGEMENT FEES-CIP SALARY MANAGEMENT FEE	797.90	GENERAL FUND		D-04302020-417	222
604.49650.475 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) CONSERVATION REBATES REBATE DEHUMIDFYR REBATE VOID LIGHTING REBATE LIGHTING REBATE LIGHTING REBATE DEHUMIDIFIER REBATE	25.00 1,000.00 1,000.00 1,000.00 1,000.00 1,000.00 1,000.00 804.99	EBNET/ROGER NISSEN/BRIAN PRIMERICA FINANCIAL BRENS THIRTY WHITE DRU MEAK & ASSOCIATES ABNER SALES STELZER/BETH * TOTAL	039597 039611 039618 039619 039620	D-04302020-417 D-04302020-417 M-04302020-418 M-04302020-418 M-04302020-418 M-04302020-418 M-04302020-418	255 476 91 92 99 100 101
604.49655.131 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	3.95	FURTHER		D-04302020-417	415
604.49655.201 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) OFFICE SUPPLIES COPIER MAINT COPIER PAYMENT	56.70 148.56 205.26	LOFFLER COMPANIES-131511 DE LAGE LANDEN * TOTAL		D-04302020-417 D-04302020-417	192 193
604.49655.203 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) POSTAGE POSTAGE	78.00	INCIDENTAL FUND		D-04302020-417	263
604.49655.307 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) MANAGEMENT FEES-CUST ACCTS MANAGEMENT FEE	1,595.80	GENERAL FUND		D-04302020-417	214
604.49655.309 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) DATA PROCESSING SERVICES MONTHLY HOSTING 2 YEAR CERT RENEWAL LABOR TO INSTALL CERT	2,211.88 924.88 140.00 3,276.86	AVENU MORRIS ELECTRONICS MORRIS ELECTRONICS * TOTAL		D-04302020-417 D-04302020-417 D-04302020-417	224 383 384
604.49655.309 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) OTHER CONTRACTED SERVICES METER SERVICE	54.00	AUTOMATED ENERGY INC		D-04302020-417	207
604.49655.317 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) BILL PRINT SERVICES APRIL BILL PRINT	1,103.63	INNOVATIVE SYSTEMS		D-04302020-417	326
604.49659.131 2) CUSTOMER SERVICE	1) ELECTRIC FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	4.30	FURTHER		D-04302020-417	416
604.49660.307 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) MANAGEMENT FEES-ADMINISTRATN MANAGEMENT FEE	2,393.70	GENERAL FUND		D-04302020-417	215
604.49660.308 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) MANAGEMENT FEES-FINANCE MANAGEMENT FEE	1,595.80	GENERAL FUND		D-04302020-417	216
604.49660.309 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) MANAGEMENT FEES-SALES MANAGEMENT FEE	1,595.80	GENERAL FUND		D-04302020-417	217



FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
609.14210	1) LIQUOR FUND					
2) OFF SALE BEER INVENTORY	BEER	128.00	BEVERAGE WHOLESALERS INC	025153	M-04302020-418	76
	BEER	2,677.15	BEVERAGE WHOLESALERS INC	025153	M-04302020-418	77
	BEER	371.80	BEVERAGE WHOLESALERS INC	025153	M-04302020-418	78
609.14210		52,728.69	* TOTAL			
609.16300	1) LIQUOR FUND					
2) OTHER IMPROVEMENTS	REDO FLOORS	12,274.00	MOLDEN/DUWAYNE		D-04302020-417	332
609.49750.131	1) LIQUOR FUND					
2) LIQUOR	3) HEALTH INSURANCE					
	HEALTH INS-HSA FEES	7.90	FURTHER		D-04302020-417	412
609.49750.210	1) LIQUOR FUND					
2) LIQUOR	3) OPERATING SUPPLIES					
	VELCRO	5.99	ZOSEL'S TRUE VALUE		D-04302020-417	300
	COVID-HAND SANITIZER	288.99	DAROLD'S SUPER VALUE		D-04302020-417	317
	BAGS	99.10	WEST CENTRAL SALES		D-04302020-417	457
609.49750.210		99.08	* TOTAL			
609.49750.235	1) LIQUOR FUND					
2) LIQUOR	3) BUILDING MAINTENANCE & SUPPL					
	THERMAL LOCK	189.90	MARC		D-04302020-417	250
	SET STOOLS IN RESTROOM	343.00	GROSSMAN & TRUMP INC		D-04302020-417	251
	HARDWARE	200.00	ZOSEL'S TRUE VALUE		D-04302020-417	252
	WAX FLOOR	1,000.00	HAMPE/JON		D-04302020-417	447
	FAUCET/SINK REPLACE	200.00	GROSSMAN & TRUMP INC		D-04302020-417	447
	PREVENT MAINT	100.00	CHUCK'S REFRIGERATION		D-04302020-417	447
	SOLID WASTE ASSESSMENT	100.00	SWIFT COUNTY TREASURER		D-04302020-417	447
	PLEXIGLASS	74.00	ALSAKER/VALERIE		D-04302020-417	447
	COOLER RENT	2,162.42	DRESSEN WATER INC	025158	M-04302020-418	90
609.49750.235		2,162.42	* TOTAL			
609.49750.254	1) LIQUOR FUND					
2) LIQUOR	3) OFF SALE MIX PURCHASES					
	ICE	119.96	ARCTIC GLACIER USA INC		D-04302020-417	112
	OFF SALE MIX	377.00	PEPSI		D-04302020-417	140
	MIX	377.00	VIKING COCA COLA BOTTLIN		D-04302020-417	140
	POP	59.80	AMERICAN BOTTLING COMPAN		D-04302020-417	362
609.49750.254		769.27	* TOTAL			
609.49750.292	1) LIQUOR FUND					
2) LIQUOR	3) ON SALE MISC PURCHASES					
	PIZZAS	245.50	HARRYS FROZEN FOOD		D-04302020-417	135
609.49750.307	1) LIQUOR FUND					
2) LIQUOR	3) MANAGEMENT FEES					
	MANAGEMENT FEES	2,355.00	GENERAL FUND		D-04302020-417	16
609.49750.310	1) LIQUOR FUND					
2) LIQUOR	3) CONTRACTED SERVICES-CLEANING					
	LIQUOR STORE CLEANING	825.00	BENSON/KIMBERLY		D-04302020-417	4
609.49750.321	1) LIQUOR FUND					
2) LIQUOR	3) TELEPHONE					
	LOCAL SERVICE	43.71	CENTURYLINK		D-04302020-417	128
609.49750.333	1) LIQUOR FUND					
2) LIQUOR	3) FREIGHT ON LIQUOR					
	FREIGHT	240.30	COUNTRY PET FOODS		D-04302020-417	119
609.49750.343	1) LIQUOR FUND					
2) LIQUOR	3) ADVERTISING					
	LIQUOR ADS	9.00	MONITOR & NEWS		D-04302020-417	139
609.49750.381	1) LIQUOR FUND					
2) LIQUOR	3) UTILITIES					
	UTILITIES	662.03	MUNICIPAL UTILITIES		D-04302020-417	146

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
609.49750.383 2) LIQUOR	1) LIQUOR FUND 3) HEATING COST UTILITIES	141.96	MUNICIPAL UTILITIES	D-04302020-417	147
609.49750.430 2) LIQUOR	1) LIQUOR FUND 3) MISCELLANEOUS CABLE SERVICE	229.19	CHARTER COMMUNICATIONS	D-04302020-417	118
609.49750.438 2) LIQUOR	1) LIQUOR FUND 3) LAUNDRY MATS, TOWELS, & MOPS	44.21	BENSON LAUNDRY-MAT HOUSE	D-04302020-417	114
	MATS	18.33	BENSON LAUNDRY-MAT HOUSE	D-04302020-417	294
	MATS	18.33	BENSON LAUNDRY-MAT HOUSE	D-04302020-417	295
609.49750.438		80.87	* TOTAL		
653.43240.210 2) GARBAGE DISPOSAL	1) GARBAGE COLLECTION FUND 3) OPERATING SUPPLIES CITY WIDE CLEANUP POSTPO	294.35	MONITOR & NEWS	D-04302020-417	408
653.43240.307 2) GARBAGE DISPOSAL	1) GARBAGE COLLECTION FUND 3) MANAGEMENT FEES MANAGEMENT FEES	798.00	GENERAL FUND	D-04302020-417	51
653.43240.310 2) GARBAGE DISPOSAL	1) GARBAGE COLLECTION FUND 3) CONTRACTED SERVICES GARBAGE CONTRACT	8,662.00	MATTHEISEN DISPOSAL, INC	D-04302020-417	7
653.43240.384 2) GARBAGE DISPOSAL	1) GARBAGE COLLECTION FUND 3) REFUSE DISPOSAL TIPPING FEES	5,130.00	SWIFT CO ENVIRONMENTAL S	D-04302020-417	154

GOVERNMENT FINANCIAL SYSTEM  
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Disb. Validation Listing

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TOTAL NUMBER OF RECORDS PRINTED

427

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	97,383.81
211	LIBRARY FUND	23,393.83
228	SMALL CITIES GRANT FUND 2005	2,312.00
401	GENERAL CAPITAL OUTLAY FUND	37,418.64
515	ECONOMIC DEV. AUTHORITY FUND	852,600.56
521	G.O. BONDS 2012A REFUNDING	26,280.00
530	NSP (XCEL ENERGY) GRANT FUND	26,244.76
601	WATER FUND	29,479.44
602	SEWER COLLECTION & DISPOSAL	74,461.05
604	ELECTRIC FUND	88,232.45
609	LIQUOR FUND	105,651.95
653	GARBAGE COLLECTION FUND	14,884.35
TOTAL ALL FUNDS		1,352,342.84

BANK RECAP:

BANK	NAME	DISBURSEMENTS
GREN	GENERAL BANK CHECKING ACCT	160,788.28
LIOR	LIQUOR FUND	105,651.95
NAVY	ENTERPRISE FUNDS	207,057.29
RUST	ECONOMIC DEV. AUTHORITY CHKN	878,845.32
TOTAL ALL BANKS		1,352,342.84