

**City Council Meeting Agenda
City Council Chambers
May 7, 2018**

City of Benson Mission Statement

Benson is a forward looking community that values public safety,
Quality of life and treats people with dignity and respect.

Page	1.	5:30 p.m. Call the Meeting to Order at the Benson City Council Chambers (Mayor)	
	2.	Pledge of Allegiance	
	3.	Approval of Agenda	
		Additions? <input type="checkbox"/> None 1. _____ 2. _____	
		Any Consent Agenda items to be moved to a regular agenda item?	
		Approval of Agenda ____ as Presented or ____ Revised	Action Requested
	4.	Consent Agenda:	Action Requested
	a.	Minutes:	
2-4		▪ 4.16.18 City Council Meeting	
5-6		▪ 3.19.18 EDA Meeting	
7-8		▪ 4.23.18 Library Meeting	
	b.	Application:	
		▪ Engebretson Septic Tank Service-Special Use Permit-Dispose of Septic Tank Sludge into Wastewater Facility	
9-10		▪ Benson Lions Club Gambling Permit August 21, 2018	
	c.	Correspondence:	
11		▪ Police Report	
	5.	Persons With Unscheduled Business to Come Before the City Council	
12	6.	Consider Fire Department Capital Authorization Request – Ranger - \$21,000	Action Requested
	7.	WasteWater Treatment Facility NPDS Permit Renewal	Information Only
	8.	2018 Tree Contract	Action Requested
13-16		▪ Carr’s Tree Service ▪ A.L.T. Tree Service	
	9.	Sewer Line Replacement on 11 th St. S.	Action Requested
17-18		▪ T & K Kennedy - \$28,200.00 ▪ Grossman & Trump - \$32,000.00	
	10.	Dairy Conference Update	Information Only
	11.	Biomass Conference Update	Information Only
19	12.	Consider Resolution – Transfer \$80,000 from Liquor to General Fund	Action Requested
	13.	Adjourn: Mayor	
		Personnel Committee Meeting	

<p>In compliance with the American Disability Act, if you need special assistance to participate in this meeting, please contact the City Manager’s office at 320-843-4775. Notification 48 hours prior to the meeting will enable the City of make reasonable arrangements to ensure accessibility to this meeting.</p>
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DRAFT

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING
APRIL 16, 2018**

The meeting was called to order at 5:30 p.m. by Mayor Collins. Members present: Jack Evenson, Terri Collins, Mark Schreck & Lucas Olson. Members Absent: None. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, Public Works Director Dan Gens, Police Chief Ian Hodge, City Attorney Ben Wilcox, Vicki Syverson with the Swift County HRA, Larry Smith, Jon Buyck, Swift County Assessors Wayne Knutson and Darla Schwendemann

The Council recited the Pledge of Allegiance.

Mayor Collins asked for any changes or additions to the agenda to which there were none. It was moved by Evenson, seconded by Schreck and carried unanimously to approve the agenda as presented.

It was moved by Schreck seconded by Olson and carried unanimously to approve the following items on the Consent Agenda:

- April 2, 2018 City Council Minutes
- March 5, 2018 Planning Commission Minutes
- April 5, 2018 Safety Committee Minutes
- April 9, 2018 Airport Minutes
- March Police Report
- Public Works Report
- Wilcox Legal Opinion – Xcel Funds

The Mayor asked for people with unscheduled business, to which there were none.

The Mayor opened the Board of Review. There was no one in attendance to address the board but it would remain open until 6:00 P.M. Wayne Knutson with the Swift County Assessor's office came forward to give a review of the past years property values within the City. He has no property owners requesting adjustments. Knutson addressed Councilmember training which is on line. We will need one Councilmember to take the training this summer.

Wilcox approached the council and discussed the draft agreement with Torning Township for an orderly annexation for 240 acres attached to the south edge of Benson. The agreement states if the land is annexed it must be zoned either commercial or industrial. Also included in the agreement is an orderly detachment of 40 acres. The agreement will be a 15 year agreement. If both the City of Benson and Torning Township agree, the next step will be a joint resolution. After discussion, it was moved by Evenson, seconded by Olson and carried unanimously to grant the Mayor authority to execute the agreement with Torning Township.

Next Vicky Syverson from Swift County HRA approached the Council with an update on the Small Cities Grant the City was awarded last year. She presented a map of the target area for the residential and commercial grants. She said all commercial grants have been spoken for. Out of the 20 residential grants funded, only 10 are proceeding. Syverson asked we get the word out that there are still grants available in the target area. Syverson said we have until 12/31/2020 to finish all the grants. Wolfington stated if we do not get these grants filled, it will be very difficult in the future to have grants awarded to the City.

Motion was made by Evenson, seconded by Schreck and carried unanimously to approve the Arbor Day Proclamation for April 27, 2018, and to declare May 2018 Arbor Month.

Wolfington presented a certificate of Excellence in Energy efficiency from Missouri River Energy Services. The City of Benson has met their demand and management goals in rebates on lighting upgrades, motors, air conditioning and heat pumps energy efficiency.

Next was a request for a pool pass donation for a fundraiser for a local family in need. After discussion, it was noted a donation for private use is not a public purpose. Wolfington suggested we pass the hat instead. No action was taken.

Gens approached to present a quote for break-away light poles. Recently we had a car hit a pole and we need to have some in stock. It was moved by Evenson, seconded by Olson and carried unanimously to approve a quote from Border States for 6 break-away poles in the amount of \$6,195.20.

Next were two quotes for underground pipe for overhead to underground work this summer. Gens presented a quote from Dakota Supply in the amount of \$13,920.00 and Border States Electric in the amount of \$14,320.00. After discussion it was moved by Schreck, seconded by Olson and carried unanimously to approve the quote from Dakota Supply in the amount of \$13,920.00.

Police Chief Hodge presented pay requests for the Police Department building:

It was moved by Evenson, seconded by Olson and carried unanimously to approve pay request #8 from Marcus Construction in the amount of \$724.44.

It was moved by Schreck, seconded by Evenson and carried unanimously to approve pay request #5, final pay request to Mid-Central Concrete in the amount of \$5,598.05.

It was moved by Evenson, seconded by Schreck and carried unanimously to approve change order pay request #3 to Chester Contracting in the amount of \$3,203.00.

It was moved by Olson, seconded by Evenson and carried unanimously to approve pay request #7, final pay request to Chester Contracting in the amount of \$16,942.20.

It was moved by Schreck, seconded by Evenson and carried unanimously to approve pay request #5, final pay request to Chappel Central in the amount of \$5,064.25.

It was moved by Schreck, seconded by Olson and carried unanimously to approve a change order from Community Electric in the amount of <\$1,523.00>.

It was moved by Olson, seconded by Schreck and carried unanimously to approve pay request #2, a final pay request from Community Electric in the amount of \$2,710.80.

It was moved by Evenson, seconded by Schreck and carried unanimously to approve bills and warrants in the amount of \$324,118.56.

It was moved by Olson, seconded by Schreck and carried unanimously to close the Board of Review at 6:06 p.m.

Next the Council discussed going to the wastewater plant to see the maintenance plan on the final filters there. It was agreed to look at the plant after adjournment.

There being no further business to come before the Council upon motion by Evenson, seconded by Olson and carried unanimously to adjourn the Council meeting at 6:10 p.m.

Mayor

City Clerk

EDA Meeting March 19, 2018

Members Present: Jack Evenson, Jeff Zosel, Dan Enderson, Rick Horecka, Sheryl Madden, Mark Schreck, Kathy Polzin and Rob Wolfington
Members Absent: None
Also Present: None

Chairman Evenson called the meeting to order at 7:30 a.m.

The members each introduced themselves.

It was moved by Schreck seconded by Madden and carried unanimously to approve the February 20, 2018 EDA minutes.

Dairy Producers Conference

Wolfington said Lisa Hughes from the State Department of Employment and Economic Development (DEED) said they have a booth at the Dairy Producers conference in Chicago and has invited the City of Benson to share a booth and network. The conference is April 28-May 1, 2018. The cost will be \$3,500-4,000. Swift County RDA will also be in the booth. The City will not be attending the Biomass Conference this year.

Riverview Dairy

Riverview Dairy's conditional use permit with the County was approved. They hope to employ 50 people. There are now 3 large dairy producers in Swift County. The small dairy producers are concerned they will not be able to compete with the large dairy producers.

Brightmark Energy Solutions

Brightmark Energy Solutions located in San Francisco is interested in repurposing part of the Benson Power building. Xcel wasn't interested in meeting with them earlier, but now that the legislature has approved the sale of Benson Power to Xcel, they have had a tour with Brightmark of the Benson Power plant. Evenson said Brightmark needs to do a feasibility study and get that to Xcel soon as they have their schedule to tear down the building and are prepared to move forward with it. The project will be \$100 million project. Brightmark wants to partner with the City of Benson with their feasibility study which could cost the City \$35,000. Wolfington said he expects to hear from Bob Powell with Brightmark soon. Brightmark expects to have fewer employees than Benson Power.

Claussen Properties Lot

Claussen Properties has a lot between Hall and Minnesota Avenue situated between the DAC and the current Loen Electric building they want to sell to the City of Benson. They are asking \$600,000. They in turn will reinvest that money into Willmar Fabrication and expand their business.

Biomass Bill

Wolfington discussed the Biomass bill introduced by Senator Lang in the amount of \$40million to compensate other suppliers who will lose business to the sale of Benson Power to Xcel. There are various lawsuits concerning the environmental impact.

Assisted Living Project

Enderson said the project is starting. They are planning logistics right now and plan to start digging. Wolfington reminded Enderson the utilities have not been moved and there is no agreement in place with Centurylink or Charter on moving them yet. Currently these utilities don't agree with the plan as of yet. This has to be done before they can start digging. They also have to get their building permit taken out before they can build.

The loan profile was reviewed.

Detachment Agreement

March 16, 2018 there was a detachment hearing to allow Schwendemann's to detach 48 acres from the City of Benson along the Chippewa River. After negotiating, the City of Benson agreed to the detachment with conditions and in exchange for annexation into the City for 240 acres in the south east part of town for a cheese plant. It would be an orderly annexation which means it would be annexed only if the development takes place. There will be a meeting with the land owner this morning at 9:30 a.m. The electric service territory would remain Agralite's.

There being no other business, it was moved by Schreck, seconded by Madden and carried unanimously to adjourn the meeting at 8:13 a.m.

Chairman

Secretary

**Benson Public Library
Board Meeting
Monday April 23, 2018**

1. Call meeting to order

Terri called meeting to order at 5:32 pm

Members:

Attendance: Terri Collins, Dixie Golden, Susan Snow, Linda Carstens, Dawn Dailey, Lisa Peterson, Jill Hedman.

Absent: Archie Lee, Barb Nelson

2. Changes / Approval of Agenda

Add conversation about Bench and wild flowers.

Susan made a motion, Linda 2nd –motion carried.

3. Changes / Approval of last Meeting Minutes

Dixie made a motion to approve the minutes from the last meeting, Linda 2nd. Motion carried.

4. Financial Report (included with packet)

Susan had asked why donations were down. Dawn said it depending on who and when donations are received. FOL received the last donations of \$600.00. It is left up to the donor how they want to donate, to the library and to a certain item, or to the FOL.

Jill made a motion to accept the financial report, Dixie 2nd. Motion carried.

Head Librarians Report (included with packet)

March 12: Backyard creations painting class

22: Design your own cup

29: Pizza and game night at Heartland Girls Ranch

April 2: Wreath Class

19: Water Color Class (full)

24: Me my teddy and tea 3:30

26: Book Folding class (full)

May 7: Matt Valen –Author

8: Jen Anfinson --Jewelry class

14:Embroidery class

15: Lorna Landvick – Author

16: Memory Loss Resource Center –Grand opening 3:30-5:00

June 4: Summer reading program starts

4: Sibley Park (water) 10:30

14: 4H Funday 10-12
16: Sibley Park (Sky) 10:30
19: Morris wetlands –Stryon Bell 10:00
27: Ralphs world
July 11: Stingers 10:30
12: 4H Funday 10-12
30: Prairie Woodland Environmental Center 1:00
Aug 13: Sibley Park (Dirt) 10:30

- All staff has been retrained on Sierra – our check out system.
- I presented new teen non-fiction books at the Teen Summit last Thursday in Slayton and again on Friday in Willmar. I am also on the Camp read a lot committee for the upcoming event in Aug. 8-9
- We are offering the same classes in Kerkhoven as in Benson.
- Memory care café has started here at the library, Second Monday of every month. 1-3 pm
- We have a memory loss resource center here in the library. Community entities have helped with donations. SHIP \$1500.00, FOL \$500.00, Meadow Lanes \$498.00, Galen Hanson Foundation \$2000.00, Coterie Club \$200.00. Possibly more coming in. ☺
- Another Library in PLS has donated a nice metal rack for hanging our bags on.
- Had an incident with a drunken person in library, Police called and talked to him.
- New hire---Lisa Svobodny started 4/5/2018.

5. Old Business

Sally from the golf course will come over and start digging up some of the flowers and grasses from the south side of the building. This will be done over a period of time. Eventually everything will be gone.

Dawn will talk to Glen about getting a bench and cement out front of the library for patrons. She will also talk to Glen about getting a new outside drop box. This will either come out of the endowment fund or the city general fund.

6. New Business

Terri will speak with Kendra at the school and see if her marketing class would like to try and come up with a logo for the library.

7. Open to Public

8. Adjournment

Lisa made a motion to adjourn at 6:18 pm Dixie 2nd. Motion passed.

Next meeting: ___ July 9th _____ at 5:00pm in the Benson Library meeting room

LG240B Application to Conduct Excluded Bingo

No Fee

ORGANIZATION INFORMATION

Organization Name: Benson Lions Club Previous Gambling Permit Number: N/A
Minnesota Tax ID Number, if any: 7257933 Federal Employer ID Number (FEIN), if any: 41-6059572
Mailing Address: 502- 12th St No
City: Benson State: MN Zip: 56215 County: Swift
Name of Chief Executive Officer (CEO): Mitchell E. Boone, Club President
CEO Daytime Phone: 320-843-2178 CEO Email: mick_marly@yahoo.com
Email permit to (if other than the CEO):

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

Current calendar year Certificate of Good Standing
Don't have a copy? This certificate must be obtained each year from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name
Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.

Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITY

Has your organization held a bingo event in the current calendar year? Yes No

If yes, list the dates when bingo was conducted: NA

The proposed bingo event will be:

one of four or fewer bingo events held this year. Dates: Aug 21, 2018

conducted on up to 12 consecutive days in connection with a:

county fair Dates:

civic celebration Dates:

Minnesota State Fair Dates:

Person in charge of bingo event: Mitchell E. Boone Daytime Phone: 320-843-2178

Name of premises where bingo will be conducted: VFW Post 1403

Premises street address: 1135 Pacific Avenue

City: Benson If township, township name: County: Swift

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature: Mitchell E. Boone Pres. Date: 4-19-18
(Signature must be CEO's signature; designee may not sign)

Print Name: Mitchell E. Boone, President

MAIL OR FAX APPLICATION & ATTACHMENTS

Mail or fax application and a copy of your proof of nonprofit status to:

Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113
Fax: 651-639-4032

An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.

Questions?

Call a Licensing Specialist at 651-539-1900.

Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **LIST OF LICENSEES** tab, or call 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board

will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board

members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

Council Report 05/03/2018

The following is a summary of Police Dept activities for the month of April 2018

BPD officers conducted 143 traffic stops in April of 2017, and 86 in April of 2018

BPD officers charged 0 people with DUI in April of 2017, and charged 1 person in April of 2018

BPD officers issued 34 traffic and non-traffic citations in April of 2017, and 22 in April of 2018

BPD officers were involved in 10 domestic incidents in April of 2017, and 9 in April of 2018

BPD officers arrested 6 people in April 2017, and 13 in April of 2018

BPD officers were overall involved in 426 incidents in April of 2017, and 466 in April of 2018

**CITY OF BENSON
CAPITAL AUTHORIZATION REQUEST**

1 Fund: General Fund Department: Fire
 Prepared by: Jeff Reuss Date: 5/1/18
 Describe Proposed Capital Expenditure: 2018 Polaris Ranger Side by Side ATV & a Trailer to haul it.
 Does Proposed Expenditure Replace Existing Equipment? NO If Yes, Describe Use of Replaced Equipment: _____

2 If Included in Capital Improvements Program: _____ What Year: _____ What Heading: _____ Budgeted Amount: \$ _____	3 Total Cost: \$ <u>21,000</u> Trade in (if applicable): Trailer \$? + Net Book Value (depreciated value): +\$ _____ = Net Capitalized Cost: = \$ _____
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4 Justification of the Expenditure: (Main Objectives and Assumptions)

This Polaris Ranger will be an addition to our grass fighting Rigs. Putting tracks on it will make it more versatile to go places our pickups can't. If a pickup gets stuck it can be hard to go to it to pull it out. The Ranger is considerably lighter than a pickup. Funding for this unit can come from the General fund. Looking back to 2012 the Fire Dept. has done CRP burns to raise money for this type of action. From 2012 to present the fire Dept has Donations of \$43,000 and another \$15,000 to come in shortly from grass burns.

ATV - 18,694.47
 SKID unit 2500.00
 Trailer ?

5 Approval Section:

Action taken: _____

	Signature	Date
Department Supervisor	_____	_____
Division Director	_____	_____
City Manager	_____	_____

City Council Approval (If Applicable) _____ Council Meeting _____

PROPOSAL/OFFER FORM

TO: City of Benson hereinafter called "Owner"

1. The undersigned, having examined the proposed specification titled:

Specifications and Tree Removal Agreement, Benson, Minnesota

and having visited the site and examined the conditions affecting the Work, hereby proposes/offers and agrees to furnish all labor, materials, equipment, and appliances, and to perform operations necessary to complete the Work as required by said proposed Tree Removal Agreement, for that portion of the Work identified as follows:

SCHEDULE OF PRICES

<u>Item</u>	<u>Unit</u>	<u>Estimated Quantity</u>	<u>Unit Price</u>	<u>Total Amount</u>
A. Clear and Grub Trees	Inch Diameter	As needed	\$22.90	_____
B. Grub Only (stump removal)	Inch Diameter	As needed	\$4.50	_____
C. Prune Branches	Inch Diameter	As needed	\$20.00	_____
D. Emergency Maintenance (Include Equipment Cost)	Hourly Rate	As needed	\$200.00	_____

BIDDER/CONTRACTOR UNDERSTANDS AND ACKNOWLEDGES THAT BIDDER/ CONTRACTOR IS SUBMITTING A PROPOSAL/OFFER TO ENTER INTO AN AGREEMENT WITH CITY FOR TREE REMOVAL SERVICES AND BY SUBMITTING SAID PROPOSAL/OFFER BIDDER/CONTRACTOR IS AGREEING TO BECOME A PARTY TO THE ABOVE TREE REMOVAL AGREEMENT UPON CITY ACCEPTING THE PROPOSAL/OFFER HEREIN AND BIDDER/CONTRACTOR ACKNOWLEDGES THAT HE/SHE HAS READ AND UNDERSTANDS THE TERMS AND CONDITIONS HEREIN.

Proposal/Offer dated this 1 day of May, 2018.

BIDDER:

Carr's Tree Service, Inc.

By Evan Amundson 

Title General Foreman/Field Supervisor

The Tree Removal Services Proposal/Offer provided by the above-named Bidder/Contractor is hereby accepted by the City of Benson and is included in the terms and conditions of the Tree Removal Agreement set forth above. The Tree Removal Agreement comprises the entire agreement between Bidder/Contractor and City and supersedes any prior agreements pertaining to the subject matter contained herein.

Acknowledgement of Acceptance of Proposal/Offer and Tree Removal Agreement dated this 1st day of May, 2018.

BIDDER:

Carr's Tree Service, Inc.

By *Eric Anderson*

Title General Foreman/Field Supervisor

ATTEST:

Jill Carlson

Title Office Mgr

CITY OF BENSON

By _____

ATTEST:

Title _____

PROPOSAL/OFFER FORM

TO: City of Benson hereinafter called "Owner"

1. The undersigned, having examined the proposed specification titled:

Specifications and Tree Removal Agreement, Benson, Minnesota

and having visited the site and examined the conditions affecting the Work, hereby proposes/offers and agrees to furnish all labor, materials, equipment, and appliances, and to perform operations necessary to complete the Work as required by said proposed Tree Removal Agreement, for that portion of the Work identified as follows:

SCHEDULE OF PRICES

<u>Item</u>	<u>Unit</u>	<u>Estimated Quantity</u>	<u>Unit Price</u>	<u>Total Amount</u>
A. Clear and Grub Trees	Inch Diameter	As needed	<u>23.00</u>	_____
B. Grub Only (stump removal)	Inch Diameter	As needed	<u>4.00</u>	_____
C. Prune Branches	Inch Diameter	As needed	<u>20.00</u>	_____
D. Emergency Maintenance (Include Equipment Cost)	Hourly Rate	As needed	<u>185.00</u>	_____

BIDDER/CONTRACTOR UNDERSTANDS AND ACKNOWLEDGES THAT BIDDER/ CONTRACTOR IS SUBMITTING A PROPOSAL/OFFER TO ENTER INTO AN AGREEMENT WITH CITY FOR TREE REMOVAL SERVICES AND BY SUBMITTING SAID PROPOSAL/OFFER BIDDER/CONTRACTOR IS AGREEING TO BECOME A PARTY TO THE ABOVE TREE REMOVAL AGREEMENT UPON CITY ACCEPTING THE PROPOSAL/OFFER HEREIN AND BIDDER/CONTRACTOR ACKNOWLEDGES THAT HE/SHE HAS READ AND UNDERSTANDS THE TERMS AND CONDITIONS HEREIN.

Proposal/Offer dated this 1 day of May, 2018.

BIDDER:

A.L.T Tree Service

By Justin Stelzer

Title owner

The Tree Removal Services Proposal/Offer provided by the above-named Bidder/Contractor is hereby accepted by the City of Benson and is included in the terms and conditions of the Tree Removal Agreement set forth above. The Tree Removal Agreement comprises the entire agreement between Bidder/Contractor and City and supersedes any prior agreements pertaining to the subject matter contained herein.

Acknowledgement of Acceptance of Proposal/Offer and Tree Removal Agreement dated this 1 day of May, 2018.

BIDDER:

Alit Tree Service

By Justin Stelzer

Title owner

ATTEST:



Title owner

CITY OF BENSON

By _____

ATTEST:

Title _____

Proposal

- GENERAL EXCAVATING
- GRAVEL
- BLACK DIRT
- BACK HOE WORK

T & K
KENNEDY EXCAVATING, INC.
 250 Hwy. 12 SE, Benson, MN 56215
 OFFICE 320-842-4911 FAX 320-843-4727

- SNOW REMOVAL
- CAT WORK
- DEMOLITION
- WATER AND SEWER

Licensed Designer & Installer of Septic Systems

PROPOSAL SUBMITTED TO: City of Benson	PHONE:	DATE: 4/23/18
STREET: 1410 Kansas Ave	JOB NAME: Sewer repair	
CITY, STATE, AND ZIP CODE: Benson, MN 56215	JOB LOCATION: 11th St S between Thorton & Minnesota Ave	
ARCHITECT:	DATE OF PLANS:	JOB PHONE:

We hereby submit specifications and estimates for:

Connecting on South end of previous repair, remove and replace approximately 200 feet of 8" PVC sanitary sewer and connect to manhole at the intersection of 11th St S and Thorton Ave
 Reconnect 4 sanitary sewer services to the main

City of Benson to supply 8" pipe, fittings and accessories
 Possible use of City's vac truck and trench box

We ~~Propose~~ hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

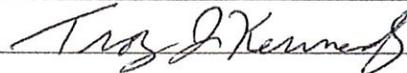
Twenty eight thousand two hundred dollars and 00/100 dollars (\$ **28,200.00**).

Payment to be made as follows:

Upon Completion

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature



Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

**Grossman &
Trump, Inc.**
Plumbing & Heating



Strength you can rely on

200 13th Street South • Benson, MN 56215

Phone: 320.843.4848 • Fax: 320.843.4433

May 4, 2018

City of Benson

REFERENCE: Bid for connecting on south end of previous repair, remove and replace
Approximately 200' of 8" PVC sanitary sewer and connect to manhole at the intersection
Of 11th St S and Thorton Avenue-Reconnect 4" sanitary sewer services to the main

Provide all labor for connecting to new pipe and fittings provided by city
Includes all backhoe

BID \$32,000.00

Thank you,

A handwritten signature in dark ink that reads "James Trump". The signature is fluid and cursive.

James Trump Jr.
GROSSMAN AND TRUMP INC.

**RESOLUTION TRANSFERRING \$80,000 FROM
THE LIQUOR FUND TO THE GENERAL FUND
(RESOLUTION NO. 2018-)**

WHEREAS, the City of Benson owns and operates a Municipal Liquor Store, and

WHEREAS, the City Council has budgeted to transfer \$80,000 from the Liquor fund to the General Fund for calendar year 2018.

NOW, THEREFORE BE IT RESOLVED that the City Council authorized the transfer of \$80,000 from the Liquor Fund to the General Fund.