

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING
JUNE 15, 2015**

The meeting was called to order at 5:30 p.m. by Mayor Kittelson. Members present: Paul Kittelson, Sue Fitz, Mike Fugleberg, Jack Evenson & Stephanie Heinzig. Members Absent: None. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, Fire Chief Mark Schreck, CenterPoint Energy Representative Perry Schmidt, Golf Club Groundskeeper Sally Jones and Darrin Ogdahl with Conway, Dueth and Schmiesing (CDS).

The Council recited the Pledge of Allegiance.

It was moved by Fitz, seconded by Evenson and carried unanimously to approve the following minutes:

- June 1, 2015 City Council Minutes
- May 4, 2015 Planning Commission Minutes
- April 27, 2015 Swift County-Benson Hospital Minutes

Wolfington presented a letter from the State Demographic Center with the April 1, 2014 population and household estimates for the City of Benson.

Next Perry Schmidt with the CenterPoint Energy Community Grant Program presented a \$2,500 check to Fire Chief Mark Schreck to be used toward the purchase of a thermal imaging camera.

Sally Jones approached the Council. She presented information on the irrigation system at the Golf Club, plans and timeline for work. After discussion, Councilmember Evenson presented the following resolution:

**RESOLUTION ORDERING ADVERTISEMENTS FOR BIDS
(RESOLUTION 2015-10)**

WHEREAS, Landteam Inc. has prepared plans and specifications for the improvement of the Benson Golf Course Irrigation System.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BENSON, MINNESOTA:

The city clerk shall prepare and cause to be inserted in the official paper and post with an online bidding website an advertisement for bids upon the making of such improvements under such approved plans and specifications. The advertisement shall be published at least 21 days prior to the bid opening. The advertisement shall specify the work to be done, and shall state that bids will be opened at 3p.m. on July 16th 2015 in the council chambers of the Benson city hall.

Council Member Fugleberg seconded the foregoing Resolution and the following vote was recorded: AYES: Fitz, Kittelson, Heinzig, Evenson, Fugleberg. NAYS: None. Thereupon the Mayor declared Resolution 2015-10 duly passed and adopted.

Next Darrin Ogdahl from CDS presented the 2014 Audit Report. Consensus of the Council was to accept the audit as presented. The Council commended Pederson on a job well done.

Wolfington discussed an email he received from MRES with their plans to amend the Power Supply Agreement (S-1) this fall. Western Area Power Administration (WAPA) has joined SPP, which

changes many of the fundamental facts the S-1 agreement is based on. Wolfington said this year's MRES Legal Seminar will devote a lot of time to this issue, and invited the Council to attend.

Wolfington said he is looking to purchase a new bus through the State Department of Transportation grant. After discussion, Councilmember Heinzig offered the following resolution:

**RESOLUTION AUTHORIZING THE PURCHASE OF A NEW TRANSIT BUS
(RESOLUTION 2015-11)**

WHEREAS, The City of Benson, Minnesota operates a transit system; and

WHEREAS, The City of Benson, Minnesota desires to purchase, through the State of Minnesota Cooperative Procurement Process, a vehicle to be used in the transit system; and

WHEREAS, the vehicle cost is allocated 20% local share and 80% State/Federal share of the "contract amount"; and

WHEREAS, The City of Benson, Minnesota staff has reviewed the vehicle options offered by approved multiple contracting vendors; and

WHEREAS, the staff recommends purchasing a vehicle from North Central Bus for the reasons of durability, compatibility, service reliability and past vendor performance; and

NOW, THEREFORE, BE IT RESOLVED that the Benson City Council hereby authorizes the purchase of a new transit bus from North Central Bus, St. Cloud, Minnesota in the approximate amount of \$64,277.

Council Member Fitz seconded the foregoing Resolution and the following vote was recorded: AYES: Fitz, Kittelson, Heinzig, Evenson, Fugleberg. NAYS: None. Thereupon the Mayor declared Resolution 2015-11 duly passed and adopted.

Pederson approached the Council and explained the software agreement we have on our current computer system in City Hall that runs all of our systems such as payroll, financial, utility billing, fixed assets and cash receipts expires this fall. Pederson stated what a lot of software companies are doing now is putting their software on their servers and we would access it through the internet. He said if we pursue this, we will no longer have hardware and software maintenance fees, updates will be more current and off site backups will be provided. After discussion, it was moved by Fitz, seconded by Evenson and carried unanimously to have City Attorney Wilcox review the proposed change and offer a recommendation.

It was moved by Evenson, seconded by Heinzig and carried unanimously to approve the June 2015 bills and warrants.

Wolfington stated the City of St. Cloud has settled their cable franchise agreement with Charter Communications. He will be visiting with Brian Grogan, our attorney on this matter June 17, 2015.

Wolfington announced that Tom Lee accepted the position of Liquor Store Manager for the City and will begin work June 29, 2015.

There being no other business, a motion was made by Fugleberg, seconded by Evenson and carried unanimously to adjourn the meeting at 6:22 p.m.

Mayor

City Clerk