

**City Council Meeting Agenda  
City Council Chambers  
June 17, 2019**

**City of Benson Mission Statement**

Benson is a forward looking community that values public safety,  
Quality of life and treats people with dignity and respect.

Page		Action Requested
	1. 5:30 p.m. Call the Meeting to Order at the Benson City Council Chambers (Mayor)	
	2. Pledge of Allegiance	
	3. Approval of Agenda	
	<b>Additions?</b> <input type="checkbox"/> None <b>1.</b> _____ <b>2.</b> _____	
	Any Consent Agenda items to be moved to a regular agenda item?	
	Approval of Agenda ____ as Presented or ____ Revised	<b>Action Requested</b>
	4. Consent Agenda:	<b>Action Requested</b>
	a. Minutes:	
3-4	▪ 5.20.2019 City Council Meeting	
5	▪ 5.6.2019 Planning Commission Meeting	
	b. Applications:	
6-7	▪ Gambling Permit – Benson Lions Club – 8.20.2019 Bingo Event	
	c. Correspondence:	
8-9	▪ Charter Communications Upcoming Changes	
10	▪ League of MN Cities Member Dues Increase	
	d. Donations:	
	▪ \$500 Benson Hockey Assn C/O Benson Liquor Store – Roosevelt Park Playground Equipment	
	▪ \$12 Coleen Burns Klang – Tee Shirt - Beautify Benson	
	▪ \$750 Herfindahl Farm Cemetery Stone Leveling	
	▪ \$72 Terri Collins Tee Shirts – Beautify Benson	
	e. Electronic Transfers:	
	Payroll: May 23, 2019 - \$84,632.92 June 6, 2019 - \$114,474.93	
	5. Persons With Unscheduled Business to Come Before the Council	
11-12	6. Brinks Beer Joint – Kid Day Event Liquor License	Action Requested
13-14	7. Benson Fire Department ISO Rating	Information Only
15-159	8. 2018 Audit Report - CDS	Information Only
160-161	9. Consider Authorizing Engineering Study for the Wastewater Plant	Action Requested
	10. Review Airport Arrival/Departure Building Bids	Action Requested
162-164	11. Consider Approving the City of Benson Distributed Generation Workbook	Action Requested

165-166	12.	MRES Benson Capacity During MISO Callout 2019	Information Only
167	13.	Consider Financial Support for P-5 Nutrition Program	<b>Action Requested</b>
168	14.	Consider Pool Passes for the Mayor’s Mingle	<b>Action Requested</b>
	15.	Consider Order for Public Safety at 1505 Atlantic Avenue	<b>Action Requested</b>
169-171	16.	MN State Demographic Center Annual Population & Household Estimates	Information Only
172-174	17.	MN Pollution Control Agency–Review of River Eutrophication Standards	Information Only
175	18.	Band Booster Service Agreement	<b>Action Requested</b>
176	19.	Prom Afterbash Request for Armory use April 25, 2020	<b>Action Requested</b>
177	20.	Consider PERA Resolution	<b>Action Requested</b>
178-195	21.	Bills and Warrants	<b>Action Requested</b>
	22.	Adjourn: Mayor	

<p>In compliance with the American Disability Act, if you need special assistance to participate in this meeting, please contact the City Manager’s office at 320-843-4775. Notification 48 hours prior to the meeting will enable the City of make reasonable arrangements to ensure accessibility to this meeting.</p>
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**DRAFT**

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING  
MAY 20, 2019**

The meeting was called to order at 5:30 p.m. by Mayor Collins. Members present: Jack Evenson, Terri Collins, Jon Buyck, Mark Schreck & Lucas Olson. Members Absent: None. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, Public Works Director Dan Gens and Police Chief Ian Hodge.

The Council recited the Pledge of Allegiance.

Mayor Collins asked for any changes or additions to the agenda. Wolfington asked to remove the 2019 Cops Grant from the agenda. It was moved by Evenson, seconded by Buyck and carried unanimously to approve the amended agenda.

It was moved by Schreck, seconded by Evenson and carried unanimously to approve the following items on the consent agenda contingent on the completion of the paperwork for the Liquor License Application by Hanney's Bar & Grill LLC:

- May 6, 2019 City Council Minutes
- March 4, 2019 Planning Commission Minutes
- Missouri River Energy Services Upcoming Events
- Hanny's Bar & Grill Liquor License Application
- May 8, 2019 Donation by Zetetic Study Club - Roosevelt Park Playground Equipment - \$500.00
- Electronic Transfer to General Fund-April 2019 \$1,967,125.46
- Electronic Transfer for Payroll-May 9, 2019 - \$101,002.36

The Mayor asked for people with unscheduled business to which there was no one.

Wolfington discussed setting a special Council meeting in June for the residents in the 100 year floodplain in Hawleywood to discuss possible flooding issues. After discussion it was moved by Evenson, seconded by Buyck and carried unanimously to hold a Special City Council Meeting on June 19, 2019 at 6:30 p.m. at the Benson Golf Club. Wolfington said a letter will be sent to the affected residents in the area, as well as a notice will be posted at City Hall and in the Monitor News.

Next was the bid result from the Airport Arrival/Departure Building. Wolfington said we received only one bid and it came in double the estimated cost. Staff would like to rebid this project with a few minor changes. He presented a tight project schedule and asked the Council to reject the current bid and approve going out for new bids with the new specs. After discussion, it was moved by Evenson, seconded by Schreck and carried unanimously to reject the May 7, 2019 bid from Gopher State Contracting in the amount of \$859,547.43. It was then moved by Schreck, seconded by Evenson and carried unanimously to approve going out for bids for the Airport Arrival/Departure building with the new specs as soon as possible.

There was discussion on the grant the City applied for last August to fix Gustie's Road. Because of the number of grants and changes with State administration, the grant reviews have been delayed. Wolfington said the Federal Transit Administration hopes to announce awards in June. Wolfington said he and Gens walked the road and have a plan B that may be more economical than the matching grant, but won't look into engineering until the grant results are announced.

Wolfington said the City has been invited to meet with a BNSF Railroad public relations person on June 4, 2019 at 5:30 p.m. to discuss concerns the City may have, follow through on complaints and upcoming projects. The Mayor and Councilmember Olson will meet with the railroad along with Wolfington.

Wolfington said in the Fibrominn deal, we incurred two pick-ups. They have both been cleaned up and he said he would like to give one to Benson Housing and Redevelopment Authority (HRA) to use with grounds upkeep. After discussion, it was moved by Evenson, seconded by Olson and carried unanimously to approve transferring ownership of the 2005 Chevrolet pick-up to the Benson HRA.

Wolfington presented the raw data from the Strategic Planning event May 2-4, 2019. Included was the strategic planning summary, SWOT analysis and Benson Strategic Priorities. The event was discussed. Wolfington went on to say he and Laura Ostlie from UMRDC will be compiling the accountability items and ideas this week.

It was moved by Evenson, seconded by Schreck and carried unanimously to approve bills and warrants in the amount of \$380,165.08.

There being no further business to come before the Council upon motion by Evenson, seconded by Olson and carried unanimously to adjourn the Council meeting at 5:52 p.m.

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Mayor

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City Clerk

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**MINUTES – BENSON PLANNING COMMISSION**  
**MAY 6, 2019 AT 12:00 NOON**

**Members Present:** Ron Laycock, Chuck Koenigs, Jon Buyck, Matt Mattheisen, Jack Evenson  
**Members Absent:** Sue Fitz, Nick Newman.  
**Also Present:** City Manager Rob Wolfington, Building Official Mike Jacobson

The meeting came to order at 12:02 p.m.

It was moved by Buyck, seconded by Evenson and carried unanimously to approve the agenda.

It was moved by Evenson, seconded by Mattheisen and carried unanimously to approve the March 4, 2019 minutes.

**Strategic Planning Review**

Wolfington handed out notes from the Strategic Planning session with goals and SWOT analysis results. He said Marcy Douglas from MRES was the moderator and will have all the notes synthesized down to a manageable list of goals. Koenigs asked for comments from those that were at the strategic planning session. Evenson said everyone worked well together and Buyck said it was an opportunity for collaboration of entities to work together on goals, and that the Chamber of Commerce wants to recharge the organization and be more welcoming to newcomers. Goals for the next twenty years and how we achieve the goals was discussed as well as the need to offer more for the millennials. Wolfington stated the City's responsibility to the municipal corporation. He discussed the Xcel dollars and how they need to be used for Economic Development and not recreational purposes. The City reports what they are using these monies for to the state. Wolfington also discussed how the agreement came about and passed in the legislature. Laycock asked how do we go from here and use the information compiled from the Strategic Planning Session. Evenson said different committees will be spearheading different goals. Wolfington said Douglas will be tallying the information in the next 30 days and forwarding the information.

**Comprehensive Plan**

The Comprehensive Plan will pick up where the Strategic Planning ends. There will be further discussion after Douglas forwards on the Strategic Planning notes.

**Other Business**

Wolfington discussed MRES is looking at bringing a second 115kw power line into Benson. We have the local power plant if we lose our primary service coming into town, but having a 2<sup>nd</sup> transmission line coming in will make us less vulnerable. This will help replace the lost power from Fibrominn. Two possible routes they could come into town were discussed. Wolfington said he is meeting with MRES to discuss this project tomorrow, and that engineers DGR will be submitting the MISO application. If this materializes, the line won't be constructed for 3-5 years from now.

Koenigs discussed contacting Newman to see if he is still interested in serving on the Planning Commission.

**Adjournment**

There being no other business, it was moved by Evenson, seconded by Laycock and carried unanimously to adjourn at 1:01 p.m.

**ORGANIZATION INFORMATION**

Organization Name: Benson Lions Club Previous Gambling Permit Number: N/A  
 Minnesota Tax ID Number, if any: 7257933 Federal Employer ID Number (FEIN), if any: 41-6059572  
 Mailing Address: 502 12<sup>th</sup> St. No.  
 City: Benson State: MN Zip: 56215 County: Swift  
 Name of Chief Executive Officer (CEO): Mitchell E Boone, Club President  
 CEO Daytime Phone: 320-843-2178 CEO Email: mick\_marlys@yahoo.com  
(permit will be emailed to this email address unless otherwise indicated below)  
 Email permit to (if other than the CEO): \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):  
 Fraternal     Religious     Veterans     Other Nonprofit Organization

**Attach a copy of at least one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

**Current calendar year Certificate of Good Standing**  
 Don't have a copy? This certificate must be obtained each year from:  
 MN Secretary of State, Business Services Division      Secretary of State website, phone numbers:  
 60 Empire Drive, Suite 100      [www.sos.state.mn.us](http://www.sos.state.mn.us)  
 St. Paul, MN 55103      651-296-2803, or toll free 1-877-551-6767

**Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name**  
 Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.

**Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
 If your organization falls under a parent organization, attach copies of both of the following:  
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**EXCLUDED BINGO ACTIVITY**

Has your organization held a bingo event in the current calendar year?  Yes  No

If yes, list the dates when bingo was conducted: N/A

The proposed bingo event will be:

one of four or fewer bingo events held this year. Dates: August 20, 2019  
 -OR-  
 conducted on up to 12 consecutive days in connection with a:

county fair      Dates: \_\_\_\_\_  
 civic celebration      Dates: \_\_\_\_\_  
 Minnesota State Fair      Dates: \_\_\_\_\_

Person in charge of bingo event: Mitchell E Boone Daytime Phone: 320-843-2178  
 Name of premises where bingo will be conducted: VFW Post 1403  
 Premises street address: 1135 Pacific Avenue  
 City: Benson If township, township name: \_\_\_\_\_ County: Swift

# LG240B Application to Conduct Excluded Bingo

## LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

### CITY APPROVAL for a gambling premises located within city limits

On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.

Print City Name: BENSON

Signature of City Personnel:  
[Signature]

Title: City Clerk Date: 6/6/19

### COUNTY APPROVAL for a gambling premises located in a township

On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.

Print County Name: \_\_\_\_\_

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county)**  
On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The city or county must sign before submitting application to the Gambling Control Board.**

## CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature must be CEO's signature; designee may not sign)

Print Name: Mitchell E. Boone, Club President

## MAIL OR FAX APPLICATION & ATTACHMENTS

Mail or fax application and a copy of your proof of nonprofit status to:

Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113  
Fax: 651-639-4032

An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.

**Questions?**  
Call a Licensing Specialist at 651-539-1900.

Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **LIST OF LICENSEES** tab, or call 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board

will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board

members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



May 17, 2019

Delivery Via Email Please Reply "Received"

Mr. Rob Wolfington  
City of Benson  
1410 Kansas Avenue  
Benson, MN 56215-1718

Re: Charter Communications – Upcoming Changes

Dear Mr. Wolfington:

Charter Communications, locally known as Spectrum, is making its customers aware that effective on or after June 23, 2019, consistent with our Terms and Conditions of Service, Spectrum will no longer provide a pro rata credit for services sold on a monthly basis that are cancelled prior to the end of the current billing month.\* Customers will be responsible for the full monthly charge for those services that are offered on a monthly subscription basis to which the customer has subscribed, regardless of the customer's termination of such monthly service prior to the conclusion of the respective subscription month.

If you have any questions, please feel free to contact me at (952) 367-4263 or via email at [amanda.duerr@charter.com](mailto:amanda.duerr@charter.com).

Sincerely,

A handwritten signature in black ink that reads "Amanda C Duerr".

Amanda Duerr  
Director, Government Affairs  
Charter Communications

\*Some limited exceptions may apply. Please see our Terms and Conditions of Service for further details (<https://www.spectrum.com/policies/terms-of-service.html>).



May 20, 2019

Delivery Via Email Please Reply "Received"

Mr. Rob Wolfington  
City of Benson  
1410 Kansas Avenue  
Benson, MN 56215-1718

Dear Mr. Wolfington:

Charter Communications ("Charter"), locally known as Spectrum, is making its customers aware that on or around May 24, 2019, Olympusat will cease transmission of its Hillsong Channel located on Spectrum channels 149 and 850 on the Benson, MN channel lineup serving your community. To view a current Spectrum channel lineup visit [www.spectrum.com/channels](http://www.spectrum.com/channels).

If you have any questions about this change, please feel free to contact me at (952) 367-4263 or via email at [amanda.duerr@charter.com](mailto:amanda.duerr@charter.com).

Sincerely,

A handwritten signature in black ink that reads "Amanda Duerr".

Amanda Duerr  
Director, Government Affairs  
Charter Communications



CONNECTING & INNOVATING  
SINCE 1913

May 29, 2019

Dear Mayors and Administrators,

We are writing to let you know that the League of Minnesota Cities Board of Directors voted at its May meeting to set a preliminary maximum member dues schedule increase of 3% for the League's 2020 fiscal year that runs from September 1, 2019 through August 31, 2020.

The League's final dues schedule is similar to how your city sets its preliminary levy increase in that it cannot be higher than the maximum that is set. The Board will make its final decision on annual dues when it meets on August 15 to approve the League's FY 2020 budget.

The increase in dues helps to ensure your city will continue to receive high quality, essential services you rely on as well as resources to help meet your changing needs—for example, we'll be adding a new staff position to provide financial outreach and support services. Your dues dollars will also help to fund advocacy efforts on issues like transportation and broadband at the state Capitol and infrastructure in Washington, D.C.; offer valuable in-person and online learning opportunities for your city officials and staff; and provide answers to your questions about laws, statutes, and trending topics.

We take our responsibility to carefully manage member assets very seriously, and we thank you for your continued support of the work we do on your behalf. The League is *your* organization, and we sincerely welcome your feedback and your ideas for how we can better serve your needs. Feel free to contact Dave Unmacht at (651) 281-1205 or [dunmacht@lmc.org](mailto:dunmacht@lmc.org)—and if you find yourself in St. Paul, be sure to stop by the League for a cup of coffee and some conversation.

Heidi K. Omerza  
League of Minnesota Cities President,  
Councilmember, City of Ely

David J. Unmacht  
Executive Director,  
League of Minnesota Cities  
Twitter: @UnmachtMnCities

NOTIFICATION OF CATERING EVENT INVOLVING THE SALE OF  
INTOXICATING LIQUOR AS AN INCIDENTAL PART OF A FOOD  
SERVICE

June 11, 2019

Date: July 20th 2019

Caterer: Brink's Bar Joint & Grill

Event Description: Ribfest

Food Being Served: Ham & Cheese Sandwiches

Alcohol Being Served: Mixed Drinks, can beer

Name of Customer: Benson Hockey Assoc.

Customer Address: 2298 Tatges Ave Benson MN 56215

Event Address: 2800 Atlantic Ave <sup>Benson</sup> 56215

Event Date: July 20th 2019

Event Time Beginning: 5PM

Event Time Ending: 9PM



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/22/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Ross Nesbit Agencies, Inc. 30502 Henderson Station Road P.O. Box 165 Le Sueur MN 56058	<b>CONTACT NAME:</b> Sherry Miller <b>PHONE (A/C, No, Ext):</b> (507) 665-6364 <b>E-MAIL ADDRESS:</b> smiller@nesbitagencies.com	<b>FAX (A/C, No):</b> (507) 665-6532
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Honebrink, LLC, DBA: Brinks Beer Joint & Grill 203 Danelz Avenue Benson MN 56215	<b>INSURER A:</b> Illinois Casualty	<b>NAIC #</b>
	<b>INSURER B:</b> Midwest Ins Co	10895
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**                      **CERTIFICATE NUMBER:** CL1951564681                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		BP37652	06/30/2019	06/30/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Included PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N		0101WP102608806	06/30/2019	06/30/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Liquor Liability			LL99952	06/30/2019	06/30/2020	Each Common Cause \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event at Ambush Park 2400 Atlantic Ave W Benson, MN 56215  
It is understood and agreed the certificate holder City of Benson is included as additional insured as respects General Liability when required by written contract or agreement.

**CERTIFICATE HOLDER**

The City of Benson  
Val Alsaker  
1410 Kansas Ave  
Benson MN 56215

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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1000 Bishops Gate Blvd, Ste.300  
Mt. Laurel, NJ 08054-5404  
T 1.800.444.4554 Opt2  
F 1.800.777.3929

June 4, 2019

Mr. Rob Wolfington, Manager  
1410 Kansas Avenue  
Benson, Minnesota 55215

RE: Benson Fire Department, Swift County  
Public Protection Classification: 4  
Prior Public Protection Classification: 3

Dear Mr. Wolfington,

We wish to thank you, Chief Jeff Reuss, Director Dan Gens, and others for your cooperation during our recent Public Protection Classification (PPC™) survey. Insurance Services Office (ISO®) has completed its analysis of the structural fire suppression delivery system provided in your community. The resulting classification is indicated above. This is a retrogression from the previous classification.

If you would like to know how your community's classification could improve or if you would like to learn about the potential effect of proposed changes to your fire suppression delivery system, please call us at the phone number listed below or visit our website - [www.isomitigation.com](http://www.isomitigation.com).

We are not implementing the class change at this time. Before we make this change, we would like to know if you desire to develop a program to retain class 3. We request that you acknowledge this letter in writing within 30 days, and advise when this matter will be reviewed. If you choose to begin an improvement program, we would appreciate receiving a list of intended changes within 60 days. (The list of intended changes can be included in the 30 day letter if you wish.) In cases where improvements have not been completed within 12 months or by June 4, 2020 in this case, ISO will publish the retrogressed classification, but will continue to work with your community towards an improved future classification.

The PPC program is not intended to analyze all aspects of a comprehensive structural fire suppression delivery system program. It is not for purposes of determining compliance with any state or local law, nor is it for making loss prevention or life safety recommendations.

If you have any questions about your classification, please let us know.

Sincerely,

*Darin Cabalona*

Darin Cabalona

Email: [dcabalona@iso.com](mailto:dcabalona@iso.com)

Office: (303) 620-6240 (Mountain Time Zone)

Fax: (800) 777-3929

cc: Chief Jeff Reuss, Fire Chief, Benson Fire Department  
Mr. Dan Gens, Director of Public Works, Benson Water Department  
Mr. John Holtz, Sheriff, Swift County Sheriff Dispatch

File

CITY OF BENSON, MINNESOTA

MANAGEMENT LETTER

DECEMBER 31, 2018

CONWAY, DEUTH & SCHMIESING, PLLP  
CPAS & ADVISORS  
WILLMAR, MINNESOTA

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CITY OF BENSON, MINNESOTA

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Honorable Mayor and Members of the City Council  
City of Benson  
Benson, Minnesota

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Benson, Minnesota, for the year ended December 31, 2018. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated December 20, 2018. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

*Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note 1 to the financial statements. The City implemented Governmental Accounting Standards Board Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions*. Adoption of the provisions of this statement results in significant changes to the reporting of the OPEB liability, variables impacting the calculation of the liability and its related note disclosures. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the City's financial statements were:

Management's estimate of depreciation is based on the number of years an asset is in service. We evaluated the key factors and assumptions used to develop the depreciation estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the allowance for uncollectible accounts in the Economic Development Revolving Loan Trust Fund is based on an analysis of the collectability of individual loans. We evaluated the key factors and assumptions used to develop the allowance in determining that it is reasonable in relation to the financial statements taken as a whole.

## Significant Audit Findings (Cont'd)

### *Qualitative Aspects of Accounting Practices (Cont'd)*

Management's estimate of pension and other post-employment benefit liabilities is based on actuarial valuations performed by consultants specializing in those areas. We evaluated the key factors and assumptions used to develop those estimates in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent and clear.

### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated June 17, 2019.

### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

## Other Matters

We applied certain limited procedures to Management's Discussion and Analysis, the Schedule of Changes in the City's Total OPEB Liability, the Schedule of Proportionate Share of the Net Pension Liability, the Schedule of Employer Contributions, and the Schedule of Changes in the City's Net Pension Liability and Related Ratios, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the required supplementary information.

We were engaged to report on the statements and schedules listed in the table of contents as supplementary information, which accompany the financial statements but are not required supplementary information. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were engaged to report on the Elected and Appointed Officials, which accompany the financial statements but are not required supplementary information. We did not audit or perform other procedures on this other information and we do not express an opinion or provide any assurance on it.

## Restriction on Use

This information is intended solely for the use of the City Council and management of the City of Benson, Minnesota, and is not intended to be and should not be used by anyone other than these specified parties.

*Conway, Deuth & Schmiesing, PLLP*

CONWAY, DEUTH & SCHMIESING, PLLP  
CPAS & ADVISORS  
WILLMAR, MINNESOTA

June 17, 2019

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CITY OF BENSON, MINNESOTA

SCHEDULE OF FINDINGS ON INTERNAL ACCOUNTING ISSUES AND INTERNAL CONTROLS  
DECEMBER 31, 2018

We noted certain matters involving the internal control structure and its operation that we consider being deficiencies in internal control under standards established by the American Institute of Certified Public Accountants. A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis.

INTERNAL CONTROL

The objective of internal accounting control is to provide reasonable, but not absolute, assurance as to the safeguarding of assets against loss from unauthorized use or disposition, and the reliability of financial records for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurance recognizes that the cost of a system of internal accounting control should not exceed the benefits derived and also recognizes that the valuation of these factors necessarily requires estimates and judgments by management.

It should be recognized that within the City, an inherent risk is present with certain positions. It is very common for cities such as the City of Benson, Minnesota, to assign many major responsibilities to a few key individuals in an attempt to operate within limited budgets. The inherent risk is again addressed only to maintain the awareness of the internal control structure and to encourage the Council's continual review of financial information at monthly meetings.

GENERAL RECOMMENDATIONS

The purpose of financial statements is to provide the users with insight as to the financial condition and the results of operations of the organization. In order to make financial decisions on a timely basis, financial statements must be prepared timely and correctly.

The following items are informational or areas of concern, which should be addressed:

Prior Year Recommendations:

None

Current Year Recommendation:

RECOMMENDATION #1

We believe that the City should examine some financial performance indicators to properly gauge its performance and to help the Council make decisions related to the City's financial resources. Some of the most important are as follows:

	2016	2017	2018
Ratio of gross debt less bonds fully supported from enterprise fund revenues over the estimated full value of taxable property:			
<u>Debt Burden</u>			
Bonded Debt	<u>\$ 2,100,000</u>	<u>\$ 2,840,000</u>	<u>\$ 2,580,000</u>
Market Value of Property	\$ 151,174,892 = 1.389%	\$ 145,932,632 = 1.946%	\$ 147,531,946 = 1.749%

Generally a debt burden ratio of more than 4.0 percent is considered to be high for a City in Benson's population range.

CITY OF BENSON, MINNESOTA

SCHEDULE OF FINDINGS ON INTERNAL ACCOUNTING ISSUES AND INTERNAL CONTROLS  
DECEMBER 31, 2018

Current Year Recommendation: (Cont'd)

RECOMMENDATION #1 (Cont'd)

	<u>2016</u>		<u>2017</u>		<u>2018</u>
<u>Debt per Capita</u>	Ratio of gross debt less bonds fully supported from enterprise fund revenues over the City's population:				
Bonded Debt Population	$\frac{\$ 2,100,000}{3,144} = \$668$		$\frac{\$ 2,840,000}{3,169} = \$896$		$\frac{\$ 2,580,000}{3,179} = \$812$
<u>Net Operating Revenue per Capita</u>	Ratio of General Fund revenues, over the City's population:				
Total Revenue Population	$\frac{\$ 3,593,147}{3,144} = \$1,143$		$\frac{\$ 3,597,355}{3,169} = \$1,135$		$\frac{\$ 3,366,070}{3,179} = \$1,059$
<u>Percent of Intergovernmental to Total Revenue</u>	Ratio of General Fund intergovernmental revenue to total General Fund revenue:				
Intergovernmental Revenue Total Revenue	$\frac{\$ 1,264,043}{\$ 3,593,147} = 35.18\%$		$\frac{\$ 1,181,502}{\$ 3,597,355} = 32.84\%$		$\frac{\$ 1,212,070}{\$ 3,366,070} = 36.01\%$
<u>Net Operating Expenditures per Capita</u>	Ratio of General Fund expenditures, over the City's population:				
Net Operating Expenditures Population	$\frac{\$ 3,274,230}{3,144} = \$1,041$		$\frac{\$ 3,182,274}{3,169} = \$1,004$		$\frac{\$ 2,911,846}{3,179} = \$916$
<u>Percent of Fund Balance Restricted</u>	Ratio of restricted balance, over the City's governmental fund balance:				
Restricted Total Fund Balance	$\frac{\$ 287,897}{\$ 3,559,056} = 8.09\%$		$\frac{\$ 334,536}{\$ 4,203,013} = 7.96\%$		$\frac{\$ 334,963}{\$ 24,118,107} = 1.39\%$

CITY OF BENSON, MINNESOTA

SCHEDULE OF FINDINGS ON INTERNAL ACCOUNTING ISSUES AND INTERNAL CONTROLS  
DECEMBER 31, 2018

Current Year Recommendation: (Cont'd)

RECOMMENDATION #2

ELECTRONIC AND WIRE TRANSFER POLICY

The City does not have a policy for their electronic and wire transfers. Minnesota Statutes requires the City to have a formal written accounting policy and have procedures in place to ensure the validity of electronic approvals. We recommend the City implement a policy and put procedures in place that ensures the validity of electronic approval. Additionally, all electronic and wire transfers should be included on the listing of bills and warrants to be approved by the Council.

RECOMMENDATION #3

CREDIT CARD POLICY

During the review of disbursements, we noted City employees have access to a credit card that is used to incur expenses for the City of Benson. The City does not have a written and approved credit card policy to cover these types of expenditures. We recommend the City draft, approve, and adhere to a formal credit card policy that complies with the requirements of Minnesota Statutes. We further recommend the City put procedures in place to ensure all purchases have supporting documentation.

RECOMMENDATION #4

APPROVING DONATIONS

The City is not currently approving donations through a resolution. Minnesota Statutes require that every acceptance of gifts that have donor restrictions must be made by resolution of the governing board adopted by two-thirds majority of its members. We recommend the City accept donations by resolution.

RECOMMENDATION #5

UPCOMING GOVERNMENT ACCOUNTING STANDARDS BOARD STATEMENT NO. 84

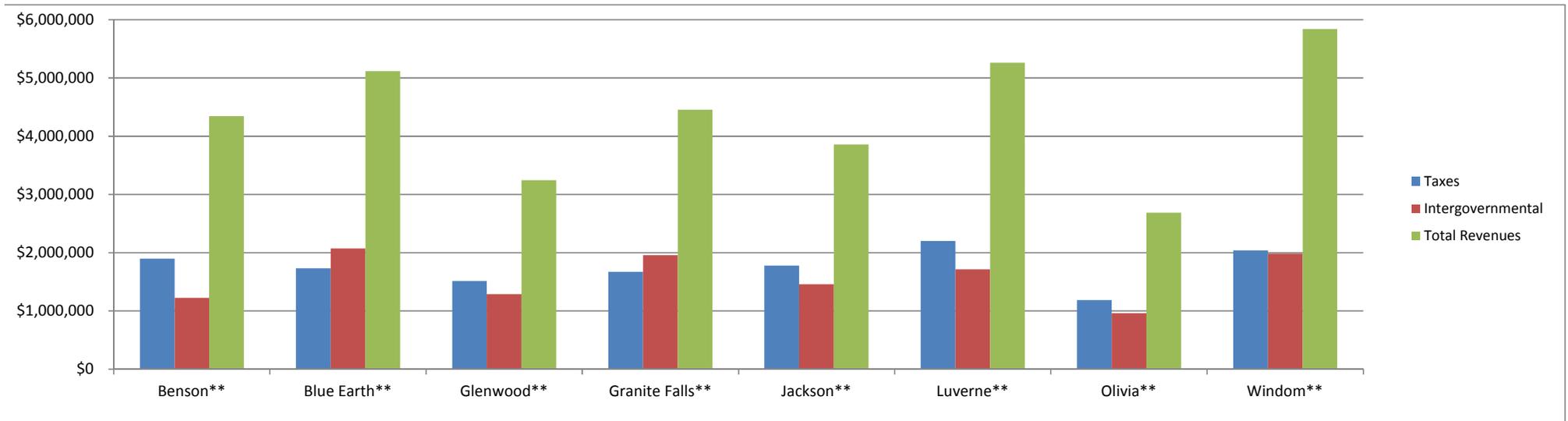
The Governmental Accounting Standards Board (GASB) issued Statement No. 84, *Fiduciary Activities*, which improves guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. The implementation of this Statement will lead to financial accounting and reporting changes for the City's fiduciary activities. The Statement will require the City to evaluate their fiduciary activities and update the financial statements to reflect the new required statements and schedules. The Statement is effective for fiscal years beginning after December 15, 2018.

We recommend that management of the City begin the process of evaluating the impact of implementation of this standard. Changes will be necessary to your financial records and it will benefit the City to begin this process now. If requested, Conway, Deuth and Schmiesing, PLLP will assist in the implementation. These services will be billed separate from, and in addition to, your annual audit engagement fees. Please contact us with any questions.

CITY OF BENSON, MINNESOTA  
GOVERNMENTAL FUNDS REVENUES - COMPARABLE CITIES  
YEAR ENDED DECEMBER 31, 2018

	REVENUES											
	Population	INTERGOVERNMENTAL					Total Inter-Governmental	Charges for Services / Fines	Interest Earnings	All Other Revenues	Total Revenues	
		Taxes	Special Assessments	Licenses and Permits	Federal Grants	State Grants						Local Grants
Benson		\$ 1,967,349	\$ 2,823	\$ 20,932	\$	\$ 1,364,114	\$ 13,825	\$ 1,377,939	\$ 311,307	\$ 15,359	\$ 20,322,509	\$ 24,018,218
Benson**	3,179	1,895,825	1,608	34,445	40,138	1,181,502		1,221,640	460,918	51,260	677,665	4,343,361
Blue Earth**	3,207	1,732,447	363,958	26,323	2,500	2,062,922	8,015	2,073,437	710,125	62,942	144,183	5,113,415
Glenwood**	2,554	1,511,296		63,839		1,287,113		1,287,113	260,814	29,004	92,126	3,244,192
Granite Falls**	2,782	1,670,506	93,257	68,872	35,182	1,920,260		1,955,442	465,916	37,671	163,817	4,455,481
Jackson**	3,403	1,778,893	81,317	55,472	26,746	1,432,731		1,459,477	248,972	117,611	117,936	3,859,678
Luverne**	4,706	2,197,880	953	113,093	11,594	1,701,322	2,500	1,715,416	820,384	71,817	341,686	5,261,229
Olivia**	2,440	1,186,579	138,844	49,859	18,671	941,493		960,164	253,238	55,938	41,789	2,686,411
Windom**	4,553	2,039,288	437,969	97,006	248,232	1,715,162	16,728	1,980,122	1,015,789	43,964	225,857	5,839,995

\*\* Based on 2017 data.

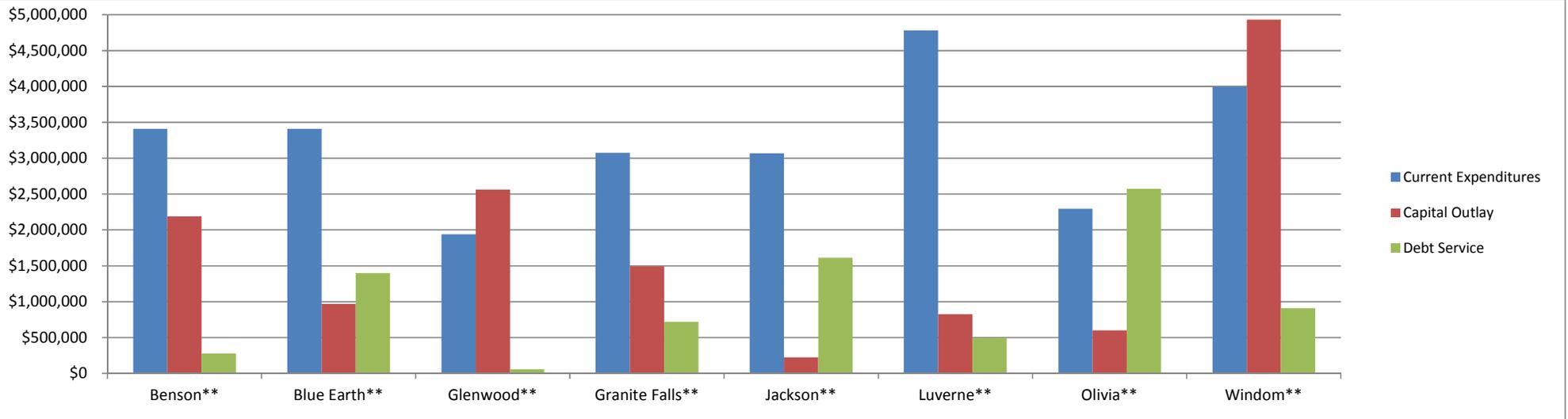


Benson**	43.65%	0.04%	0.79%	0.92%	27.20%	0.00%	28.13%	10.61%	1.18%	15.60%	100.00%
Blue Earth**	33.88%	7.12%	0.51%	0.05%	40.34%	0.16%	40.55%	13.89%	1.23%	2.82%	100.00%
Glenwood**	46.58%	0.00%	1.97%	0.00%	39.67%	0.00%	39.67%	8.04%	0.89%	2.84%	100.00%
Granite Falls	37.49%	2.09%	1.55%	0.79%	43.10%	0.00%	43.89%	10.46%	0.85%	3.68%	100.00%
Jackson**	46.09%	2.11%	1.44%	0.69%	37.12%	0.00%	37.81%	6.45%	3.05%	3.06%	100.00%
Luverne**	41.78%	0.02%	2.15%	0.22%	32.34%	0.05%	32.60%	15.59%	1.37%	6.49%	100.00%
Olivia**	44.17%	5.17%	1.86%	0.70%	35.05%	0.00%	35.74%	9.43%	2.08%	1.56%	100.00%
Windom**	34.92%	7.50%	1.66%	4.25%	29.37%	0.29%	33.91%	17.39%	0.75%	3.87%	100.00%

CITY OF BENSON, MINNESOTA  
GOVERNMENTAL FUNDS EXPENDITURES - COMPARABLE CITIES  
YEAR ENDED DECEMBER 31, 2018

	CURRENT EXPENDITURES							Total Current Expenditures	Total Capital Outlay	Total Debt Service	Total Expenditures
	Population	General Government	Public Safety	Streets and Highways	Culture and Recreation	Housing and Economic Development	All Other				
Benson		\$ 388,369	\$ 1,153,979	\$ 590,093	\$ 694,926	\$ 245,145	\$ 81,301	\$ 3,153,813	\$ 706,842	\$ 291,433	\$ 4,152,088
Benson**	3,179	686,555	1,179,985	590,454	692,248	137,754	120,794	3,407,790	2,188,411	273,357	5,869,558
Blue Earth**	3,207	472,411	816,327	977,628	413,045	551,288	180,033	3,410,732	966,574	1,394,957	5,772,263
Glenwood**	2,554	345,642	695,114	224,437	361,190	194,016	117,936	1,938,335	2,561,930	55,256	4,555,521
Granite Falls**	2,782	603,633	886,356	451,124	690,864	262,055	179,357	3,073,389	1,491,216	716,747	5,281,352
Jackson**	3,403	791,229	844,973	579,183	186,789	467,350	198,227	3,067,751	219,613	1,610,988	4,898,352
Luverne**	4,706	836,609	1,246,574	742,859	1,110,519	597,384	247,999	4,781,944	822,661	493,006	6,097,611
Olivia**	2,440	492,478	719,369	492,478	405,806	112,577	72,316	2,295,024	598,997	2,570,909	5,464,930
Windom**	4,553	389,352	1,613,026	597,653	477,584	788,499	132,409	3,998,523	4,932,454	908,154	9,839,131

\*\* Based on 2017 data.



Benson**	11.70%	20.10%	10.06%	11.79%	2.35%	2.06%	58.06%	37.28%	4.66%	100.00%
Blue Earth**	8.18%	14.14%	16.94%	7.16%	9.55%	3.12%	59.09%	16.75%	24.17%	100.00%
Glenwood**	7.59%	15.26%	4.93%	7.93%	4.26%	2.59%	42.55%	56.24%	1.21%	100.00%
Granite Falls**	11.43%	16.78%	8.54%	13.08%	4.96%	3.40%	58.19%	28.24%	13.57%	100.00%
Jackson**	16.15%	17.25%	11.82%	3.81%	9.54%	4.05%	62.63%	4.48%	32.89%	100.00%
Luverne**	13.72%	20.44%	12.18%	18.21%	9.80%	4.07%	78.42%	13.49%	8.09%	100.00%
Olivia**	9.01%	13.16%	9.01%	7.43%	2.06%	1.32%	42.00%	10.96%	47.04%	100.00%
Windom**	3.96%	16.39%	6.07%	4.85%	8.01%	1.35%	40.64%	50.13%	9.23%	100.00%

CITY OF BENSON, MINNESOTA  
AUDITED FINANCIAL STATEMENTS AND  
SUPPLEMENTARY INFORMATION

DECEMBER 31, 2018

CONWAY, DEUTH & SCHMIESING, PLLP  
CPAS & ADVISORS  
WILLMAR, MINNESOTA

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CITY OF BENSON, MINNESOTA

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CITY OF BENSON, MINNESOTA  
ELECTED AND APPOINTED OFFICIALS  
DECEMBER 31, 2018

<u>Name</u>	<u>Position</u>	<u>Term of Office Expires</u>
Terri Collins	Mayor	December 31, 2019
Mark Schreck	Council Member	December 31, 2021
Jack Evenson	Council Member	December 31, 2021
Jon Buyck	Council Member	December 31, 2019
Lucas Olson	Council Member	December 31, 2019
Robert Wolfington	City Administrator	Appointed
Glen Pederson	Director of Finance	Appointed
Benjamin Wilcox	City Attorney	Appointed

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## INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and Members of the City Council  
City of Benson  
Benson, Minnesota

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Benson, Minnesota, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Benson, Minnesota, as of December 31, 2018, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparison for the General Fund and Economic Development Authority Special Revenue Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

## Other Matters

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Schedule of Changes in the City's Total OPEB Liability, the Schedule of Proportionate Share of the Net Pension Liability, the Schedule of Employer Contributions, and the Schedule of Changes in the City's Net Pension Liability and Related Ratios as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Supplementary and Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The Elected and Appointed Officials page and supplementary information identified in the table of contents are presented for purposes of additional analysis and are not a required part of the financial statements.

The combining and individual fund financial statements and the statistical section are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

The Elected and Appointed Officials page and statistical schedules have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on the information presented.

## **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated June 17, 2019, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

*Conway, Deuth & Schmiesing, PLLP*

CONWAY, DEUTH & SCHMIESING, PLLP  
CPAS & ADVISORS  
WILLMAR, MINNESOTA

June 17, 2019

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REQUIRED SUPPLEMENTARY INFORMATION

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CITY OF BENSON, MINNESOTA

MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2018

This section of the basic financial statements of the City of Benson (the City) presents a discussion and analysis of the City's financial performance during the fiscal year ended December 31, 2018. Please read it in conjunction with the City's basic financial statements following this section.

Financial Highlights

- The assets and deferred outflows of resources of the City exceeded liabilities and deferred inflows of resources by \$42.8 million for the year ended 2018. Of this amount, \$26.8 million may be used to meet the government's ongoing obligations to citizens and creditors in 2018.
- The City's total net position increased by \$20,643,156.
- The City's governmental funds reported combined ending fund balances of \$24,118,107 in 2018, which is an increase of \$19,915,094 from the prior year. Of this total amount, approximately 6% is available for spending at the City's discretion. The General Fund decreased by \$236,957 with revenues received \$11,800 under budget, expenditures \$54,634 under budget and other financing sources (uses) \$279,791 over budget.
- At the end of the current fiscal year, unassigned fund balance for the General Fund was \$1,462,615, or 50% of total General Fund expenditures of \$2,911,846. The City had a balanced budget. The actual result was a decrease of \$236,957.

Using this Annual Report

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities provide information about the activities of the City as a whole and present a longer-term view of the City's finances. Fund financial statements are presented after the Statement of Activities. Fund financial statements also report the City's operations in more detail than the government-wide statements by providing information about the City's funds. The notes to the basic financial statements provide information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. This report also contains other supplementary information in addition to the basic financial statements.

The City as a Whole: Statement of Net Position and Statement of Activities

Our analysis of the City begins with the Statement of Net Position and the Statement of Activities. One of the most important questions asked about the City's finances is, "Is the City as a whole better off or worse off as a result of the year's activities?" The Statement of Net Position and the Statement of Activities both report information about the City as a whole and about its activities in a way that helps answer this question. These statements include all assets and deferred outflows of resources and liabilities and deferred inflows of resources using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

The Statement of Net Position and the Statement of Activities report the City's net position and changes in them. You can think of the City's net position—the difference between assets and deferred outflows of resources and liabilities and deferred inflows of resources—as one way to measure the City's financial health. Over time, increases or decreases in the City's net position are one indicator of whether the City's financial health is improving or deteriorating. You will need to consider other nonfinancial factors, however, to assess the overall health of the City of Benson.

CITY OF BENSON, MINNESOTA

MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2018

The City as a Whole: Statement of Net Position and Statement of Activities (Cont'd)

In the Statement of Net Position and the Statement of Activities, we divide the City into two kinds of activities:

*Governmental Activities* - Most of the City's basic services are reported here, including public safety, public works, culture and recreation, airport, public transit, urban development, economic development, and general administration. Property taxes, franchise fees, and state and federal grants finance most of these activities.

*Business-Type Activities* - The City charges a fee to customers to help it cover all or most of the cost of certain services it provides. The City's Water, Sewer, Electric, Liquor, and Sanitation funds are reported here.

The City's Most Significant Funds: Fund Financial Statements

Our analysis of the City of Benson's major funds begins with the fund financial statements. These statements provide detailed information about the most significant funds—not the City as a whole. Some funds are required to be established by state law and by bond covenants. However, the City Council establishes other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money. The City of Benson's three kinds of funds - governmental, proprietary, and fiduciary - use different accounting approaches.

*Governmental Funds* - Most of the City of Benson's basic services are reported in governmental funds. Governmental funds focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps the reader of the statements determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds in a reconciliation after the fund financial statements.

The governmental fund financial statements can be found on pages 17-22 of this report.

*Proprietary Funds* - When the City of Benson charges customers for the services it provides—whether to outside customers or to other units of the City—these services are generally reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the Statement of Net Position and the Statement of Activities. In fact, the City's enterprise funds are the same as the business-type activities we report in the government-wide statements but provide more detail and additional information, such as cash flows, for proprietary funds.

The proprietary fund financial statements can be found on pages 23-26 of this report.

*Fiduciary Funds* - The City of Benson is the trustee, or fiduciary, to account for the repayment and earnings of the Economic Development Revolving Loans. The resources held in a fiduciary capacity are reported in a separate Statement of Fiduciary Net Position. We exclude these activities from the City's other financial statements because the City cannot use these assets to finance its operations. The City is responsible for ensuring that the assets reported in this fund are used for their intended purpose.

The fiduciary fund financial statements can be found on pages 27-28 of this report.

CITY OF BENSON, MINNESOTA

MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2018

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 29-65 of this report.

Statement of Net Position

The City of Benson's net position increased from a year ago. Our analysis below focuses on the net position (Tables 1 and 2) and changes in net position (Tables 3 and 4) of the City's governmental and business-type activities.

	<u>Governmental Activities</u>		Change
	<u>2018</u>	<u>2017</u>	
Current Assets and Other Assets	\$ 24,326,363	\$ 4,456,869	\$ 19,869,494
Net Capital Assets	12,505,246	12,617,621	(112,375)
Total Assets	<u>36,831,609</u>	<u>17,074,490</u>	19,757,119
Deferred Outflows of Resources	<u>826,236</u>	<u>1,038,283</u>	(212,047)
Total Assets and Deferred Outflows of Resources	<u>\$ 37,657,845</u>	<u>\$ 18,112,773</u>	<u>\$ 19,545,072</u>
Current and Other Liabilities	\$ 135,276	\$ 196,309	\$ (61,033)
Long-Term Liabilities	3,867,073	4,339,252	(472,179)
Total Liabilities	<u>4,002,349</u>	<u>4,535,561</u>	(533,212)
Deferred Inflows of Resources	1,181,260	1,262,852	(81,592)
Net Position			
Net Investment in Capital Assets	9,971,497	9,847,582	123,915
Restricted	317,910	325,016	(7,106)
Unrestricted	22,184,829	2,141,762	20,043,067
Total Net Position	<u>32,474,236</u>	<u>12,314,360</u>	<u>20,159,876</u>
Total Liabilities, Deferred Inflows of Resources and Net Position	<u>\$ 37,657,845</u>	<u>\$ 18,112,773</u>	<u>\$ 19,545,072</u>

CITY OF BENSON, MINNESOTA

MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2018

Statement of Net Position (Cont'd)

	<u>Business-Type Activities</u>		Change
	<u>2018</u>	<u>2017</u>	
Current and Other Assets	\$ 5,429,659	\$ 5,313,733	\$ 115,926
Net Capital Assets	14,071,852	14,332,160	(260,308)
Total Assets	<u>19,501,511</u>	<u>19,645,893</u>	(144,382)
Deferred Outflows of Resources	62,287	89,707	(27,420)
Total Assets and Deferred Outflows of Resources	<u>\$ 19,563,798</u>	<u>\$ 19,735,600</u>	<u>\$ (171,802)</u>
Current and Other Liabilities	\$ 350,472	\$ 390,562	\$ (40,090)
Long-Term Liabilities	8,802,197	9,430,167	(627,970)
Total Liabilities	<u>9,152,669</u>	<u>9,820,729</u>	(668,060)
Deferred Inflows of Resources	107,246	94,268	12,978
Net Position			
Net Investment in Capital Assets	5,725,421	5,404,529	320,892
Unrestricted	4,578,462	4,416,074	162,388
Total Net Position	<u>10,303,883</u>	<u>9,820,603</u>	483,280
Total Liabilities, Deferred Inflows of Resources and Net Position	<u>\$ 19,563,798</u>	<u>\$ 19,735,600</u>	<u>\$ (171,802)</u>

Governmental Activities

Net position of the City's governmental activities increased by \$20,159,876. The main reason for this increase is the receivable with Northern States Power Company being recorded and the first distribution being paid to the City in 2018. Table 3 presents the key elements of the increase.

Business-Type Activities

The net position of our business-type activities increased by \$483,280. A comparison of the 2018 and 2017 changes in net position is as follows:

	<u>2018</u>	<u>2017</u>	<u>Increase (Decrease)</u>	<u>Analysis</u>
Water	\$ 92,019	\$ 16,097	\$ 75,922	Lower Wages
Sewer	28,763	31,663	(2,900)	
Electric	338,180	(41,338)	379,518	Higher Oper Rev, Lower Int Exp
Liquor	14,138	(7,558)	21,696	
Sanitation	10,180	11,097	(917)	Higher Oper Rev
	<u>\$ 483,280</u>	<u>\$ 9,961</u>	<u>\$ 473,319</u>	

CITY OF BENSON, MINNESOTA

MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2018

Statement of Activities

The following tables indicate the changes in net position for the City's governmental and business-type activities:

Table 3 Comparative Condensed Statement of Activities			
	Governmental Activities		Change
	2018	2017	
<b>REVENUES</b>			
<b>Program Revenues</b>			
Fees, Fines, and Charges for Services	\$ 693,337	\$ 1,021,172	\$ (327,835)
Operating Grants and Contributions	252,373	453,847	(201,474)
Capital Grants and Contributions	103,433	30,731	72,702
<b>General Revenues</b>			
Property Taxes	1,751,891	1,667,433	84,458
Grants and Contributions Not Restricted	1,080,041	1,002,326	77,715
Interest Income	15,359	51,260	(35,901)
Gain (Loss) on Disposal of Assets	230	42,836	(42,606)
Other	20,141,473	133,761	20,007,712
Total Revenues	24,038,137	4,403,366	19,634,770
<b>EXPENSES</b>			
General Government	380,164	680,258	(300,094)
Public Safety	1,248,849	1,281,767	(32,918)
Public Works	950,195	972,342	(22,147)
Culture and Recreation	871,618	909,257	(37,639)
Airport and Public Transit	166,574	175,747	(9,173)
Urban Development	112,792	17,183	95,609
Economic Development	132,353	96,699	35,654
Interest on Long-Term Debt	62,676	59,345	3,331
Total Expenses	3,925,221	4,192,598	(267,377)
Change in Net Position Before Transfers	20,112,916	210,768	19,902,148
<b>TRANSFERS</b>			
Change in Net Position	46,960	150,907	(103,947)
Change in Net Position	20,159,876	361,675	19,798,201
<b>NET POSITION, BEGINNING OF YEAR</b>	12,314,360	11,952,685	361,675
<b>NET POSITION, END OF YEAR</b>	\$ 32,474,236	\$ 12,314,360	\$ 20,159,876

CITY OF BENSON, MINNESOTA

MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2018

Statement of Activities (Cont'd)

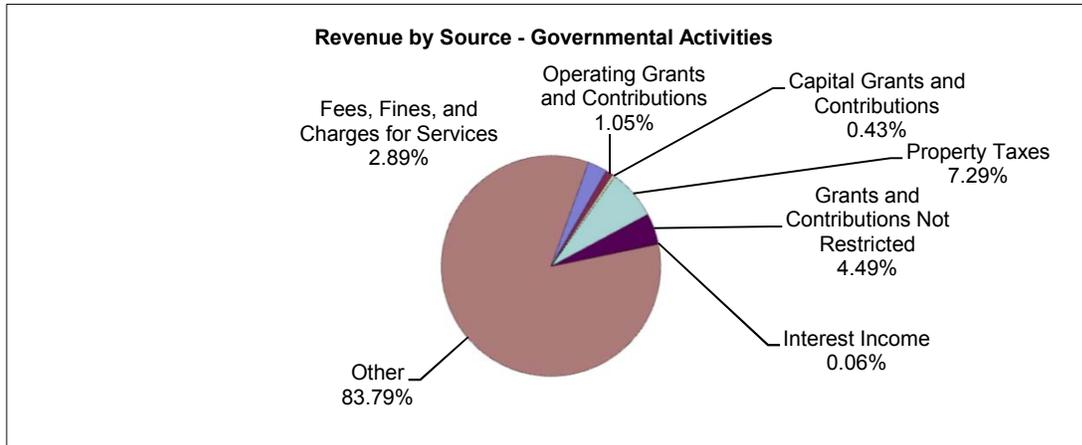
Table 4 Comparative Condensed Statement of Activities			
	Business-Type Activities		Change
	2018	2017	
<b>REVENUES</b>			
Program Revenues			
Fees, Fines, and Charges for Services	\$ 7,111,655	\$ 6,785,252	\$ 326,403
General Revenues			
Interest Income	49,285	63,346	(14,061)
Gain (Loss) on Disposal of Assets	10,771	15,964	(5,193)
Other	39,977	37,020	2,957
Total Revenues	<u>7,211,688</u>	<u>6,901,582</u>	<u>310,105</u>
<b>EXPENSES</b>			
Water	545,398	615,786	(70,388)
Sewer	982,256	878,640	103,616
Electric	3,894,790	4,040,346	(145,556)
Liquor	1,098,881	1,047,028	51,853
Sanitation	160,123	158,914	1,209
Total Expenses	<u>6,681,448</u>	<u>6,740,714</u>	<u>(59,266)</u>
Change in Net Position Before Transfers	530,240	160,868	369,372
<b>TRANSFERS</b>			
Change in Net Position	<u>(46,960)</u>	<u>(150,907)</u>	<u>103,947</u>
Change in Net Position	483,280	9,961	473,319
<b>NET POSITION, BEGINNING OF YEAR</b>	<u>9,820,603</u>	<u>9,810,642</u>	<u>9,961</u>
<b>NET POSITION, END OF YEAR</b>	<u>\$ 10,303,883</u>	<u>\$ 9,820,603</u>	<u>\$ 483,280</u>

CITY OF BENSON, MINNESOTA

MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2018

Governmental Activities

Revenues - The following chart visually illustrates the City's revenue by source for its governmental activities:



Financial Analysis of the City's Funds

General Fund - The change in the City's General Fund balance was a decrease of \$236,957 for 2018. The fund balance decreased to 50% of annual expenditures from 53% the previous year. The Council opted not to do a transfer from the Utility Funds this year in order to allow the Water and Sewer Fund balances to increase. The cancellation of the Civic Center Lease Purchase with the School resulted in a decrease of \$140,000 to offset last years increase of the same amount. This amount is still over the cities fund balance goal of 40% of annual expenditures.

Property taxes increased 5% this year to allow for inflation.

Revenues came in only slightly lower than anticipated at \$11,800 or 0.3% of budget. Building Permits were lower than expected but was offset by the Small Cities road assistance program. Investment Income was reduced by the market valuation of investments.

The \$236,957 decrease in fund balance can be attributed to a few key revenue and expense items. No Utility Fund transfer was made this year which amounted to a \$90,000 reduction. In 2017 we sold the north end of the Civic Center to the School which raised our fund balance but that was cancelled in 2018 resulting in a reduction. A transfer was made from the General Fund to the Police Department Building Fund to cover the overage on that project.

Economic Development Authority Fund - The change in the EDA's Fund balance was an increase of \$19,925,188 for the current year. The increase is due to a \$20,000,000 Grant from Northern States Power Company with \$4,000,000 received in 2018 and the balance of \$16,000,000 in Accounts Receivable.

Revenues came in \$19,983,330 over budget due to not having budgeted the Northern States Power Company receivable or payment.

General Capital Outlay Fund - The change in the City's General Capital Outlay Fund balance was an increase of \$280,389 for 2018. Computers for the Police Department were deferred to another year. The roof replacement of \$41,250 at the Armory was delayed. Only \$93,360 of a \$272,400 budget was spent in the Street Department. Other purchases for the year consisted of new playground equipment for Roosevelt Park and engineering for a new fueling system and a Arrival/Departure building at the Airport.

CITY OF BENSON, MINNESOTA

MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2018

Financial Analysis of the City's Funds (Cont'd)

Capital Project Funds - The capital project fund balances - both major and nonmajor - increased by \$232,701. This includes the increase of \$280,389 in the General Capital Outlay Fund. The nonmajor funds saw a decrease of \$47,688. The Concrete Projects Fund had a normal maintenance year and also provided funding for the 14th St N reconstruction project. The Storm Water Fund covered all of the maintenance costs for the year and reduced its fund balance by \$19,019 also due to the 14th St N project.

Debt Service Funds – The debt service fund balances decreased by \$10,392, which \$17,543 was a budgeted reduction of capitalized interest in the G.O. Bonds of 2017B police department bond with small increases being realized in the other two debt service funds.

Water Fund – Revenues came in at \$625,736 and expenses at \$496,200 with an operating income of \$129,536 as compared to operating income in 2017 of \$87,868. A shift has occurred in pension expense distribution with the addition of employees in the Sewer Fund. Water Fund pension expenses are down.

Sewer Fund - Revenues came in at \$966,528 and expenses at \$937,778 with total operating income of \$28,750 as compared to \$110,886 in 2017. Water sales were down and consequently sewer charges were also down. The closure of the Benson Power facility also reduced Sewer revenues. A shift has occurred in pension expense distribution with the addition of employees in the Sewer Fund. Sewer Fund pension expenses are up.

Liquor Fund - Total revenues were up 6% over 2018 in both the On-Sale and Off-sale. Expenses were up due to some minor remodeling projects. Fund balance increased by \$14,138 even with a \$80,000 transfer to the General Fund.

Factors affecting the City's proprietary funds for 2019 are as follows:

In the Electric Fund revenues will be reduced with the closing of Benson Power and the loss of the backup power sales. Cost of WAPA power has stabilized allowing a more profitable sales outlook. Operating Profits will continue to be stable. A much better operating profit is projected for the Sewer Fund. Lower operating costs are due to the termination of the PeopleService contract and returning to having our own employees. Revenues will depend on the amount of water being provided. The Water Fund is coming off of a year with a lower demand for water. Overall expenses were also projected to be lower.

Budgetary Highlights

Over the course of the year, the City of Benson did revise its original adopted budget to account for changes in how General Fund Reimbursements were to be recorded. The City adopted a balanced budget in the General Fund.

Capital Assets

At year-end, the City of Benson had \$65,057,304 invested in a broad range of capital assets. Refer to Note 5 of the Notes to the Financial Statements for a schedule showing the City's capital asset activity.

The City of Benson's fiscal year 2019 General capital outlay plan has \$1,635,000 in the budget. 57% or 935,000 is at the Airport for a new fuel system and Arrival/Departure building that are 95% State and Federal funded.

The Water Fund continues to make needed repairs to the distribution system but no major upgrades are planned at this time. A new pickup and service body is budgeted. Repainting of the water tower has been moved out to 2020.

CITY OF BENSON, MINNESOTA

MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2018

Capital Assets (Cont'd)

2019 will be another minimum project year for the Sewer Fund with no major projects planned. Cash levels are too low to entertain any kind of substantial project. A new pickup and lift crane is needed to replace one provided by PeopleService.

The Electric Fund has planned improvements to the electric system to convert overhead to underground distribution. The City Council has approved a 20 year plan that is engineered and sized to allow the MRES maintenance and distribution crew to construct a portion of the plan each year. The City of Benson is in year eight of a 20 year plan to completely bury its electric distribution system.

Long-Term Liabilities

At year-end, the City of Benson had \$11,108,632 in bonds, notes, capital leases and other long-term liabilities. Refer to Note 7 of the Notes to the Financial Statements for a schedule showing the City's long-term liability activity.

Economic Factors and Next Year's Budget

The overall economy in the United States and State of Minnesota is doing well. However the agricultural economy continues to suffer from low commodity prices including the price of ethanol. The lack of resolution in international trade negotiations has created uncertainty in corn agricultural markets with a direct impact on the area farmers. The slow farm economy has a negative effect on businesses in Benson that provide support agriculture. One significant blow to the Benson economy is the loss of Benson, LLC. The 2017 Minnesota Legislature passes a law repealing the biomass mandate which allowed Northern States Power, owners of Benson Power LLC, to close the power plant in October 2018. It is expected the City of Benson will see a loss of the Benson Power Plant tax base in 2021 after the plant is partially demolished. In 2019 the City of Benson has signed an agreement to purchase the former Benson Power Plant from NSP for \$1.7 Million. The 77 acres, administrative building and fuel hall will comprise the Benson Industrial Estate and will be used to attract new business future economic development.

In 2017 the Minnesota Legislature authorized Northern States Power to grant to the City of Benson \$20 million to compensate the community from the economic loss of the Benson Power Plant. The grant is to be used for economic development purposes. The grant will be paid to the City of Benson from the State of Minnesota's Renewable Development Fund account (RDA). The grant will be paid in four installments. The first installment was made in 2018 for \$4 million and the second installment of \$6.5 million will be made in 2019. The remaining installments will be made annually in 2020 and 2021.

The Benson community will continue to make long term capital investments in the community. Projects under construction for 2019 include a \$26 million renovation of the Benson High School and Elementary School. Included in the school project is an expansion of the Benson School Day Care Center. The Swift County Commissioners are also in the planning stage for an expansion of the Swift County jail and Human Services Department building. The combined project will be connected to the Swift County Court House.

The City of Benson's conservative approach to spending has allowed for the maintenance of healthy reserves and capital outlay balances in the General Fund and Capital Outlay Fund.

The 2019 property Tax levy of \$1,874,621 is an 8.6% increase over 2018. Future tax levy increases will be impacted by the loss of tax base from the demolition of Benson Power, LLC. Benson economic development investments in time will mitigate the loss of Benson Power, LLC. The overall outlook for the City of Benson is bright. With optimism in the future and resources to attract new business, the City of Benson is looking forward to an exciting and bright future.

CITY OF BENSON, MINNESOTA

MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2018

Contacting the City's Financial Management

This financial report is designed to provide our residents, customers, and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have any questions about this report or need additional information, contact the City of Benson, 1410 Kansas Avenue, Benson, Minnesota 56215, (320) 843-4775, or [staff@bensonmn.org](mailto:staff@bensonmn.org).

## BASIC FINANCIAL STATEMENTS

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## CITY OF BENSON, MINNESOTA

STATEMENT OF NET POSITION  
DECEMBER 31, 2018

	Governmental Activities	Business-Type Activities	Total
<b>ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>			
<b>Assets</b>			
Cash and Investments	\$ 7,193,598	\$ 4,435,930	\$ 11,629,528
Receivables			
Accounts	133,176	588,450	721,626
Property Taxes	29,928		29,928
Special Assessments	12,647	26,919	39,566
Notes	147,402		147,402
Interest	25,809	14,288	40,097
Other	16,000,000		16,000,000
Inventories	50,898	324,425	375,323
Internal Balances	26,140	(26,140)	
Prepaid Items	2,252	65,787	68,039
Investment in CVEC	257,400		257,400
Land Held for Resale	366,579		366,579
Capital Assets			
Assets Not Being Depreciated	1,311,211	150,514	1,461,725
Other Capital Assets, Net of Depreciation	11,194,035	13,921,338	25,115,373
Net Pension Asset	80,534		80,534
Total Assets	<u>36,831,609</u>	<u>19,501,511</u>	<u>56,333,120</u>
Deferred Outflows of Resources	<u>826,236</u>	<u>62,287</u>	<u>888,523</u>
Total Assets and Deferred Outflows of Resources	<u>\$ 37,657,845</u>	<u>\$ 19,563,798</u>	<u>\$ 57,221,643</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION</b>			
<b>Liabilities</b>			
Accounts Payable	\$ 118,223	\$ 310,056	\$ 428,279
Accrued Interest Payable	17,053	40,416	57,469
Long-Term Liabilities			
Net Pension Liability	1,022,144	316,102	1,338,246
Total OPEB Liability	166,794	55,598	222,392
Other Long-Term Liabilities Due Within One Year	336,447	978,225	1,314,672
Other Long-Term Liabilities Due in More Than One Year	2,341,688	7,452,272	9,793,960
Total Liabilities	<u>4,002,349</u>	<u>9,152,669</u>	<u>13,155,018</u>
Deferred Inflows of Resources	1,181,260	107,246	1,288,506
Net Position			
Net Investment in Capital Assets	9,971,497	5,725,421	15,696,918
Restricted			
Debt Service	181,437		181,437
Economic Development	136,473		136,473
Unrestricted	22,184,829	4,578,462	26,763,291
Total Net Position	<u>32,474,236</u>	<u>10,303,883</u>	<u>42,778,119</u>
Total Liabilities, Deferred Inflows of Resources and Net Position	<u>\$ 37,657,845</u>	<u>\$ 19,563,798</u>	<u>\$ 57,221,643</u>

See Accompanying Notes to the Financial Statements

CITY OF BENSON, MINNESOTA

STATEMENT OF ACTIVITIES  
YEAR ENDED DECEMBER 31, 2018

	Program Revenues			Net (Expense) Revenue and Changes in Net Position			
	Expenses	Fees, Fines, and Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
<b>GOVERNMENTAL ACTIVITIES</b>							
General Government	\$ 380,164	\$ 259,004	\$	\$	\$ (121,160)	\$	\$ (121,160)
Public Safety	1,248,849	170,229	113,816		(964,804)		(964,804)
Public Works	950,195	59,542		30,453	(860,200)		(860,200)
Culture and Recreation	871,618	121,412	2,518	14,460	(733,228)		(733,228)
Airport, Public Transit and Cemetery	166,574	55,230	28,690	58,520	(24,134)		(24,134)
Urban Development	112,792		107,349		(5,443)		(5,443)
Economic Development	132,353	27,920			(104,433)		(104,433)
Interest on Long-Term Debt	62,676				(62,676)		(62,676)
Total Governmental Activities	3,925,221	693,337	252,373	103,433	(2,876,078)	0	(2,876,078)
<b>BUSINESS-TYPE ACTIVITIES</b>							
Water	545,398	625,736				80,338	80,338
Sewer	982,256	966,528				(15,728)	(15,728)
Electric	3,894,790	4,197,675				302,885	302,885
Liquor	1,098,881	1,154,174				55,293	55,293
Sanitation	160,123	167,542				7,419	7,419
Total Business-Type Activities	6,681,448	7,111,655	0	0	0	430,207	430,207
Total	\$ 10,606,669	\$ 7,804,992	\$ 252,373	\$ 103,433	(2,876,078)	430,207	(2,445,871)
<b>GENERAL REVENUES</b>							
Taxes							
Property Taxes					1,751,891		1,751,891
Grants and Contributions Not Restricted to Specific Programs					1,080,041		1,080,041
Interest Income					15,359	49,285	64,644
Gain on Disposal of Assets					230	10,771	11,001
Other					20,141,473	39,977	20,181,450
TRANSFERS					46,960	(46,960)	
Total General Revenues and Transfers					23,035,954	53,073	23,089,027
Change in Net Position					20,159,876	483,280	20,643,156
NET POSITION, BEGINNING OF YEAR					12,314,360	9,820,603	22,134,963
NET POSITION, END OF YEAR					\$ 32,474,236	\$ 10,303,883	\$ 42,778,119

See Accompanying Notes to the Financial Statements

CITY OF BENSON, MINNESOTA

BALANCE SHEET  
GOVERNMENTAL FUNDS  
DECEMBER 31, 2018

	General	Economic Development Authority	General Capital Outlay	Nonmajor Governmental Funds	Total Governmental Funds
<b>ASSETS</b>					
Cash and Investments	\$ 1,421,980	\$ 4,119,708	\$ 991,825	\$ 660,085	\$ 7,193,598
Receivables					
Accounts	69,452	5,000	58,520	204	133,176
Property Taxes	24,248			5,680	29,928
Special Assessments	4,319			8,328	12,647
Notes		45,926		101,476	147,402
Interest	12,205	13,604			25,809
Other		16,000,000			16,000,000
Inventories			50,898		50,898
Due from Other Funds	11,051		11,660	3,429	26,140
Advance to Other Funds	13,590				13,590
Prepaid Items	2,252				2,252
Investment in CVEC		257,400			257,400
Land Held for Resale		295,330		71,249	366,579
<b>Total Assets</b>	<b>\$ 1,559,097</b>	<b>\$ 20,736,968</b>	<b>\$ 1,112,903</b>	<b>\$ 850,451</b>	<b>\$ 24,259,419</b>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE</b>					
<b>Liabilities</b>					
Accounts Payable	\$ 92,368	\$ 687	\$ 24,406	\$ 762	\$ 118,223
Advance from Other Funds				13,590	13,590
<b>Total Liabilities</b>	<b>92,368</b>	<b>687</b>	<b>24,406</b>	<b>14,352</b>	<b>131,813</b>
<b>Deferred Inflows of Resources</b>					
Special Assessments	1,862			7,637	9,499
<b>Fund Balance</b>					
Nonspendable	2,252				2,252
Restricted				334,963	334,963
Committed		20,736,281			20,736,281
Assigned			1,088,497	507,089	1,595,586
Unassigned	1,462,615			(13,590)	1,449,025
<b>Total Fund Balance</b>	<b>1,464,867</b>	<b>20,736,281</b>	<b>1,088,497</b>	<b>828,462</b>	<b>24,118,107</b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balance</b>	<b>\$ 1,559,097</b>	<b>\$ 20,736,968</b>	<b>\$ 1,112,903</b>	<b>\$ 850,451</b>	<b>\$ 24,259,419</b>

CITY OF BENSON, MINNESOTA

RECONCILIATION OF THE GOVERNMENTAL FUNDS  
BALANCE SHEET TO THE STATEMENT OF NET POSITION  
DECEMBER 31, 2018

Total Fund Balances - Governmental Funds	\$ 24,118,107
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Certain assets used in governmental activities are not financial resources and therefore are not reported as assets in the governmental funds.	
Governmental Capital Assets	32,009,704
Less: Accumulated Depreciation	(19,504,458)
Net Pension Asset	80,534
Certain receivables will be collected in subsequent years, but are not available soon enough to pay for the current period's expenditures and, therefore, are deferred in the funds.	
Special Assessments	9,499
Deferred outflows and inflows of resources related to pensions are applicable to future periods and, therefore, are not reported in the funds.	
Deferred Outflows of Resources Related to Pensions	810,245
Deferred Inflows of Resources Related to Pensions	(1,181,260)
Deferred Outflows of Resources Related to OPEB	15,991
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported as liabilities in the funds.	
Bonds and Notes Payable	(1,840,000)
Capital Lease	(693,749)
Compensated Absences	(144,386)
Accrued Interest Payable	(17,053)
Total OPEB Liability	(166,794)
Net Pension Liability	(1,022,144)
	<hr/>
Total Net Position - Governmental Activities	<u>\$ 32,474,236</u>

CITY OF BENSON, MINNESOTA

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
YEAR ENDED DECEMBER 31, 2018

	General	Economic Development Authority	General Capital Outlay	Nonmajor Governmental Funds	Total Governmental Funds
<b>REVENUES</b>					
Taxes	\$ 1,667,443	\$	\$	\$ 299,906	\$ 1,967,349
Special Assessments	54			2,769	2,823
Licenses and Permits	20,932				20,932
Intergovernmental	1,212,070		58,520	107,349	1,377,939
Charges for Services	236,780			53,948	290,728
Fines and Forfeits	20,579				20,579
Investment Income	7,385	4,005		3,969	15,359
Miscellaneous					
Rents	60,712				60,712
Refunds and Reimbursements	117,214	5,000	34,435	17,204	173,853
Donations	17,801		45,000	2,518	65,319
Other	5,100	20,017,325		200	20,022,625
Total Revenues	<u>3,366,070</u>	<u>20,026,330</u>	<u>137,955</u>	<u>487,863</u>	<u>24,018,218</u>
<b>EXPENDITURES</b>					
<b>Current</b>					
General Government	386,341			2,028	388,369
Public Safety	1,153,979				1,153,979
Public Works	590,093				590,093
Culture and Recreation	578,510			116,416	694,926
Airport	57,979				57,979
Public Transit	9,609				9,609
Urban Development				112,792	112,792
Economic Development	30,221	101,142		990	132,353
Cemetery	13,313			400	13,713
Capital Outlay			549,339	157,503	706,842
Debt Service	91,801			199,632	291,433
Total Expenditures	<u>2,911,846</u>	<u>101,142</u>	<u>549,339</u>	<u>589,761</u>	<u>4,152,088</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	454,224	19,925,188	(411,384)	(101,898)	19,866,130
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers In	81,648		690,000	50,373	822,021
Transfers Out	(773,060)			(2,001)	(775,061)
Sale of Assets	231		1,773		2,004
Total Other Financing Sources (Uses)	<u>(691,181)</u>	<u>0</u>	<u>691,773</u>	<u>48,372</u>	<u>48,964</u>
Net Change in Fund Balances	(236,957)	19,925,188	280,389	(53,526)	19,915,094
FUND BALANCE, BEGINNING OF YEAR	<u>1,701,824</u>	<u>811,093</u>	<u>808,108</u>	<u>881,988</u>	<u>4,203,013</u>
FUND BALANCE, END OF YEAR	<u>\$ 1,464,867</u>	<u>\$ 20,736,281</u>	<u>\$ 1,088,497</u>	<u>\$ 828,462</u>	<u>\$ 24,118,107</u>

See Accompanying Notes to the Financial Statements

CITY OF BENSON, MINNESOTA

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
YEAR ENDED DECEMBER 31, 2018

Total Net Change in Fund Balances - Governmental Funds	\$ 19,915,094
Amounts reported for governmental activities in the Statement of Activities are different because:	
Capital outlays are reported in the governmental funds as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over the estimated useful lives as depreciation expense.	
Capital Outlay	697,221
Depreciation Expense	(809,596)
Capital Asset Disposals	(20,514)
Accumulated Depreciation Related to Capital Asset Disposals	20,514
Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds.	
Special Assessments	(630)
In the Statement of Activities, certain operating expenses - other post-employment benefits, compensated absences and pension benefits - are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually paid).	
Compensated Absences	(846)
Total OPEB Liability	8,272
Net Pension Liability	69,628
Net Pension Asset	51,976
Bonds issued provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Net Position. Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position.	
Principal Retirement of Long-Term Debt	236,290
Change in Interest Payable	(7,533)
	<hr/>
Change in Net Position - Governmental Activities	<u>\$ 20,159,876</u>

CITY OF BENSON, MINNESOTA

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 BUDGET AND ACTUAL  
 GENERAL FUND  
 YEAR ENDED DECEMBER 31, 2018

	Budgeted Amounts		Actual	Over (Under) Final Budget
	Original	Final		
<b>REVENUES</b>				
Taxes	\$ 1,662,046	\$ 1,662,046	\$ 1,667,443	\$ 5,397
Special Assessments			54	54
Licenses and Permits	38,400	38,400	20,932	(17,468)
Intergovernmental	1,190,530	1,190,530	1,212,070	21,540
Charges for Services	221,694	221,694	236,780	15,086
Fines and Forfeits	20,500	20,500	20,579	79
Investment Income	45,000	45,000	7,385	(37,615)
Miscellaneous				
Rents	62,200	62,200	60,712	(1,488)
Refunds and Reimbursements	440,640	126,000	117,214	(8,786)
Donations	1,000	1,000	17,801	16,801
Other	10,500	10,500	5,100	(5,400)
Total Revenues	<u>3,692,510</u>	<u>3,377,870</u>	<u>3,366,070</u>	<u>(11,800)</u>
<b>EXPENDITURES</b>				
Current				
General Government	709,300	394,660	386,341	(8,319)
Public Safety	1,188,000	1,188,000	1,153,979	(34,021)
Public Works	599,255	599,255	590,093	(9,162)
Culture and Recreation	585,050	585,050	578,510	(6,540)
Airport	64,900	64,900	57,979	(6,921)
Public Transit	7,000	7,000	9,609	2,609
Economic Development	31,750	31,750	30,221	(1,529)
Cemetery	5,000	5,000	13,313	8,313
Debt Service	90,865	90,865	91,801	936
Total Expenditures	<u>3,281,120</u>	<u>2,966,480</u>	<u>2,911,846</u>	<u>(54,634)</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	411,390	411,390	454,224	42,834
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers In	171,650	171,650	81,648	(90,002)
Transfers Out	(583,040)	(583,040)	(773,060)	(190,020)
Sale of Property			231	231
Total Other Financing Sources (Uses)	<u>(411,390)</u>	<u>(411,390)</u>	<u>(691,181)</u>	<u>(279,791)</u>
Net Change in Fund Balances	<u>\$ 0</u>	<u>\$ 0</u>	<u>(236,957)</u>	<u>\$ (236,957)</u>
FUND BALANCE, BEGINNING OF YEAR			<u>1,701,824</u>	
FUND BALANCE, END OF YEAR			<u>\$ 1,464,867</u>	

See Accompanying Notes to the Financial Statements

CITY OF BENSON, MINNESOTA

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 BUDGET AND ACTUAL  
 ECONOMIC DEVELOPMENT AUTHORITY SPECIAL REVENUE FUND  
 YEAR ENDED DECEMBER 31, 2018

	2018			
	Budgeted Amounts		Actual	Over (Under) Final Budget
	Original	Final		
<b>REVENUES</b>				
Investment Income	\$ 3,000	\$ 3,000	\$ 4,005	\$ 1,005
Miscellaneous				
Refunds and Reimbursements			5,000	5,000
Other	40,000	40,000	20,017,325	19,977,325
Total Revenues	<u>43,000</u>	<u>43,000</u>	<u>20,026,330</u>	<u>19,983,330</u>
<b>EXPENDITURES</b>				
Current				
Economic Development	42,000	42,000	101,142	59,142
Net Change in Fund Balance	<u>\$ 1,000</u>	<u>\$ 1,000</u>	19,925,188	<u>\$ 19,924,188</u>
FUND BALANCE, BEGINNING OF YEAR			<u>811,093</u>	
FUND BALANCE, END OF YEAR			<u>\$ 20,736,281</u>	

CITY OF BENSON, MINNESOTA

STATEMENT OF NET POSITION  
 PROPRIETARY FUNDS  
 DECEMBER 31, 2018

	Business-Type Activities - Enterprise Funds					Totals
	Water	Sewer	Electric	Liquor	Sanitation	
<b>ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>						
<b>Assets</b>						
<b>Current Assets</b>						
Cash and Investments	\$ 627,294	\$	\$ 3,403,032	\$ 245,389	\$ 160,215	\$ 4,435,930
Receivables						
Accounts	20	14,115	571,691	2,624		588,450
Special Assessments	2,975	23,944				26,919
Interest			14,065	223		14,288
Inventories	30,743	12,088	128,641	152,953		324,425
Due from Other Funds	69,715	72,221			12,421	154,357
Prepaid Items			65,787			65,787
<b>Total Current Assets</b>	<b>730,747</b>	<b>122,368</b>	<b>4,183,216</b>	<b>401,189</b>	<b>172,636</b>	<b>5,610,156</b>
<b>Noncurrent Assets</b>						
<b>Capital Assets</b>						
Assets Not Being Depreciated			112,573	37,941		150,514
Other Capital Assets,						
Net of Depreciation	4,149,778	4,112,446	5,604,334	54,780		13,921,338
<b>Net Noncurrent Assets</b>	<b>4,149,778</b>	<b>4,112,446</b>	<b>5,716,907</b>	<b>92,721</b>	<b>0</b>	<b>14,071,852</b>
<b>Total Assets</b>	<b>4,880,525</b>	<b>4,234,814</b>	<b>9,900,123</b>	<b>493,910</b>	<b>172,636</b>	<b>19,682,008</b>
<b>Deferred Outflows of Resources</b>						
Related to OPEB	888	888	1,777	1,777		5,330
Related to Pensions	16,933	6,157	13,855	20,012		56,957
<b>Total Deferred Outflows of Resources</b>	<b>17,821</b>	<b>7,045</b>	<b>15,632</b>	<b>21,789</b>	<b>0</b>	<b>62,287</b>
<b>Total Assets and Deferred Outflows of Resources</b>	<b>\$ 4,898,346</b>	<b>\$ 4,241,859</b>	<b>\$ 9,915,755</b>	<b>\$ 515,699</b>	<b>\$ 172,636</b>	<b>\$ 19,744,295</b>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION</b>						
<b>Liabilities</b>						
<b>Current Liabilities</b>						
Accounts Payable	\$ 8,526	\$ 7,006	\$ 273,991	\$ 20,533	\$	\$ 310,056
Accrued Interest Payable	17,261	15,134	8,021			40,416
Due to Other Funds	8,109	30,425	141,963			180,497
Current Portion of Other Long-Term Liabilities	221,908	344,564	400,212	11,541		978,225
<b>Total Current Liabilities</b>	<b>255,804</b>	<b>397,129</b>	<b>824,187</b>	<b>32,074</b>	<b>0</b>	<b>1,509,194</b>
<b>Long-Term Liabilities</b>						
Note Payable	2,248,000	1,533,000				3,781,000
Bonds Payable	291,750	373,250	3,529,694			4,194,694
Capital Lease		370,737				370,737
Compensated Absences	16,599	20,804	35,122	11,541		84,066
Total OPEB Liability	9,266	9,266	18,533	18,533		55,598
Net Pension Liability	93,976	34,173	76,890	111,063		316,102
Less Current Portion of Other Long-Term Liabilities	(221,908)	(344,564)	(400,212)	(11,541)		(978,225)
<b>Total Long-Term Liabilities</b>	<b>2,437,683</b>	<b>1,996,666</b>	<b>3,260,027</b>	<b>129,596</b>	<b>0</b>	<b>7,823,972</b>
<b>Total Liabilities</b>	<b>2,693,487</b>	<b>2,393,795</b>	<b>4,084,214</b>	<b>161,670</b>	<b>0</b>	<b>9,333,166</b>
<b>Deferred Inflows of Resources</b>						
Related to Pensions	31,884	11,594	26,087	37,681		107,246
<b>Net Position</b>						
Net Investment in Capital Assets	1,610,028	1,835,459	2,187,213	92,721		5,725,421
Unrestricted	562,947	1,011	3,618,241	223,627	172,636	4,578,462
<b>Total Net Position</b>	<b>2,172,975</b>	<b>1,836,470</b>	<b>5,805,454</b>	<b>316,348</b>	<b>172,636</b>	<b>10,303,883</b>
<b>Total Liabilities, Deferred Inflows of Resources and Net Position</b>	<b>\$ 4,898,346</b>	<b>\$ 4,241,859</b>	<b>\$ 9,915,755</b>	<b>\$ 515,699</b>	<b>\$ 172,636</b>	<b>\$ 19,744,295</b>

See Accompanying Notes to the Financial Statements

CITY OF BENSON, MINNESOTA

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
 PROPRIETARY FUNDS  
 YEAR ENDED DECEMBER 31, 2018

	Business-Type Activities - Enterprise Funds					Totals
	Water	Sewer	Electric	Liquor	Sanitation	
<b>OPERATING REVENUES</b>						
Sales and Charges for Services	\$ 625,736	\$ 966,528	\$ 4,143,177	\$ 391,949	\$ 163,769	\$ 6,291,159
Interfund			33,735			33,735
Other			20,763		3,773	24,536
Total Operating Revenues	<u>625,736</u>	<u>966,528</u>	<u>4,197,675</u>	<u>391,949</u>	<u>167,542</u>	<u>6,349,430</u>
<b>OPERATING EXPENSES</b>						
Personal Services	131,904	98,742	136,842	195,664		563,152
Supplies	27,024	40,889	97,298	5,508	1,071	171,790
Other Services and Charges	134,962	427,095	3,031,457	129,249	159,052	3,881,815
Interfund	12,375	21,360				33,735
Depreciation	189,935	349,692	539,005	6,235		1,084,867
Total Operating Expenses	<u>496,200</u>	<u>937,778</u>	<u>3,804,602</u>	<u>336,656</u>	<u>160,123</u>	<u>5,735,359</u>
Operating Income (Loss)	<u>129,536</u>	<u>28,750</u>	<u>393,073</u>	<u>55,293</u>	<u>7,419</u>	<u>614,071</u>
<b>NONOPERATING REVENUES</b>						
<b>(EXPENSES)</b>						
Investment Income	11,681	451	33,225	1,167	2,761	49,285
Interest and Fiscal Charges	(49,198)	(44,478)	(86,456)			(180,132)
Rents			2,070	37,907		39,977
Gain (Loss) on Disposal of Assets		11,000		(229)		10,771
Amortization			(3,732)			(3,732)
Total Nonoperating Revenues						
(Expenses)	<u>(37,517)</u>	<u>(33,027)</u>	<u>(54,893)</u>	<u>38,845</u>	<u>2,761</u>	<u>(83,831)</u>
Income (Loss) before Transfers	<u>92,019</u>	<u>(4,277)</u>	<u>338,180</u>	<u>94,138</u>	<u>10,180</u>	<u>530,240</u>
<b>TRANSFERS</b>						
Transfers In		33,040				33,040
Transfers Out				(80,000)		(80,000)
Total Transfers	<u>0</u>	<u>33,040</u>	<u>0</u>	<u>(80,000)</u>	<u>0</u>	<u>(46,960)</u>
Change in Net Position	<u>92,019</u>	<u>28,763</u>	<u>338,180</u>	<u>14,138</u>	<u>10,180</u>	<u>483,280</u>
NET POSITION, BEGINNING OF YEAR	<u>2,080,956</u>	<u>1,807,707</u>	<u>5,467,274</u>	<u>302,210</u>	<u>162,456</u>	<u>9,820,603</u>
NET POSITION, END OF YEAR	<u>\$ 2,172,975</u>	<u>\$ 1,836,470</u>	<u>\$ 5,805,454</u>	<u>\$ 316,348</u>	<u>\$ 172,636</u>	<u>\$ 10,303,883</u>

CITY OF BENSON, MINNESOTA

STATEMENT OF CASH FLOWS  
 PROPRIETARY FUNDS  
 YEAR ENDED DECEMBER 31, 2018

Business-Type Activities - Enterprise Funds

	Water	Sewer	Electric	Liquor	Sanitation	Totals
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>						
Receipts From Customers	\$ 606,792	\$ 948,574	\$ 4,135,449	\$ 1,154,517	\$ 163,769	\$ 7,009,101
Payments Received From Other Sources	19,969	3,668	99,415		3,773	126,825
Payments to Suppliers	(194,419)	(464,482)	(3,234,706)	(907,672)	(159,363)	(4,960,642)
Payments to Employees	(159,071)	(72,585)	(139,478)	(198,390)		(569,524)
Net Cash Provided (Used) by Operating Activities	273,271	415,175	860,680	48,455	8,179	1,605,760
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>						
Transfers In		33,040				33,040
Transfers Out				(80,000)		(80,000)
Rents			2,070	37,907		39,977
Net Cash Provided (Used) by Noncapital Financing Activities	0	33,040	2,070	(42,093)	0	(6,983)
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>						
Long-Term Debt Principal Payments	(215,000)	(305,000)	(435,000)			(955,000)
Lease Issued		370,737				370,737
Interest Paid on Bonds	(50,739)	(46,904)	(88,392)			(186,035)
Proceeds from Sale of Capital Assets		11,000				11,000
Acquisition and Construction of Capital Assets	(79,061)	(478,499)	(255,343)	(11,885)		(824,788)
Net Cash Provided (Used) by Capital and Related Financing Activities	(344,800)	(448,666)	(778,735)	(11,885)	0	(1,584,086)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>						
Investment Income	11,681	451	28,833	6,028	2,761	49,754
Net Increase (Decrease) in Cash and Cash Equivalents	(59,848)	0	112,848	505	10,940	64,445
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>						
	687,142		3,290,184	244,884	149,275	4,371,485
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>						
	\$ 627,294	\$ 0	\$ 3,403,032	\$ 245,389	\$ 160,215	\$ 4,435,930

CITY OF BENSON, MINNESOTA

STATEMENT OF CASH FLOWS  
 PROPRIETARY FUNDS  
 YEAR ENDED DECEMBER 31, 2018

Business-Type Activities - Enterprise Funds

	Water	Sewer	Electric	Liquor	Sanitation	Totals
RECONCILIATION OF OPERATING INCOME (LOSS) TO CASH FLOWS FROM OPERATING ACTIVITIES						
Operating Income (Loss)	\$ 129,536	\$ 28,750	\$ 393,073	\$ 55,293	\$ 7,419	\$ 614,071
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities						
Depreciation	189,935	349,692	539,005	6,235		1,084,867
Pension Related Adjustments	(23,846)	29,396	(2,798)	(4,041)		(1,289)
OPEB Related Adjustments	(460)	(460)	(919)	(919)		(2,758)
(Increase) Decrease in Assets						
Receivables	1,686	(13,470)	37,189	343		25,748
Due from Other Governments	(661)	(816)				(1,477)
Inventories	(10,587)	(5,263)	(15,409)	(11,122)		(42,381)
Prepaid Items			(49,270)			(49,270)
Due from Other Funds	(15,157)	733			760	(13,664)
Increase (Decrease) in Liabilities						
Accounts Payable	(2,423)	5,634	(38,602)	535		(34,856)
Due to Other Funds	8,109	23,758	(2,670)	(103)		29,094
Compensated Absences	(2,861)	(2,779)	1,081	2,234		(2,325)
Total Adjustments	143,735	386,425	467,607	(6,838)	760	991,689
Net Cash Provided (Used) by Operating Activities	\$ 273,271	\$ 415,175	\$ 860,680	\$ 48,455	\$ 8,179	\$ 1,605,760

CITY OF BENSON, MINNESOTA

STATEMENT OF FIDUCIARY NET POSITION  
TRUST FUND  
ECONOMIC DEVELOPMENT REVOLVING LOAN TRUST  
DECEMBER 31, 2018

	<u>Private-Purpose Trust</u>
ASSETS	
Cash and Investments	\$ 819,700
Loans Receivable, Net of Allowance for Uncollectible Accounts	<u>407,509</u>
Total Assets	<u>\$ 1,227,209</u>
NET POSITION	
Funds Held in Trust	<u>\$ 1,227,209</u>

CITY OF BENSON, MINNESOTA

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
TRUST FUND  
ECONOMIC DEVELOPMENT REVOLVING LOAN TRUST  
YEAR ENDED DECEMBER 31, 2018

	<u>Private-Purpose Trust</u>
ADDITIONS	
Interest	\$ 15,915
DEDUCTIONS	
Economic Development	<u>19,753</u>
Change in Net Position	(3,838)
NET POSITION, BEGINNING OF YEAR	<u>1,231,047</u>
NET POSITION, END OF YEAR	<u><u>\$ 1,227,209</u></u>

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. REPORTING ENTITY

The City of Benson is a statutory city governed by an elected mayor and four council members. The accompanying financial statements present the government entities for which the government is considered to be financially accountable.

The financial statements present the City and its component units. The City includes all funds, organizations, institutions, agencies, departments and offices that are not legally separate from such. Component units are legally separate organizations for which the City is financially accountable, or for which the exclusion of the component unit would render the financial statements of the City misleading.

The criteria used to determine if the City is financially accountable for a component unit includes whether or not 1) the City appoints the voting majority of the potential component unit's governing body and is able to impose its will on the potential component unit or is in a relationship of financial benefit or burden with the potential component unit, or 2) the potential component unit is fiscally dependent on and there is a potential for the potential component unit to provide specific financial benefits to, or impose specific financial burdens on, the City.

As a result of applying the component unit definition criteria above, certain entities have been defined and are presented in this report as follows:

Blended Component Unit - Reported as if they were part of the City.

For the category above, the specific entity is identified as follows.

Blended Component Unit

The Benson Economic Development Authority (EDA) is a legal entity separate from the City. Although legally separate, the Benson EDA is reported as if it were part of the primary government because it provides services exclusively for the City. Separate financial statements are not prepared for the Benson EDA.

Related Party

The City and Swift County operate a joint city-county hospital pursuant to a hospital agreement signed by the City and the County in 1947. Swift County-Benson Hospital is a 31 bed facility which provides acute health care services to the City of Benson and Swift County. The members of the Swift County - Benson Hospital Board of Directors (of which four are appointed by the Swift County Board of Commissioners and three by the Benson City Council) are responsible for the overall operations of the Hospital. The Hospital's operational and financial relationships with the City are not significant enough to require its inclusion as a component unit in the City's financial statements. Separate financial statements are prepared for the Swift County/Benson Hospital.

The Housing and Redevelopment Authority (HRA) of Benson is considered a related organization as the City appoints the members of the governing body; however, the City cannot impose its will on the HRA. Separate financial statements can be obtained by contacting the Housing and Redevelopment Authority of Benson, 300 - 13th Street North, Benson, Minnesota 56215.

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the City. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Interest on general long-term debt is considered an indirect expense and is reported separately in the Statement of Activities. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues. Internally dedicated revenues are reported as general revenues rather than program revenues.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND FINANCIAL STATEMENT PRESENTATION

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days after the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, pensions, OPEB and claims and judgments, are recorded only when payment is due.

Property taxes, special assessments, intergovernmental revenue, charges for services, franchise taxes, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the City.

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND FINANCIAL STATEMENT PRESENTATION  
(Cont'd)

The City reports the following major governmental funds:

The General Fund is the City's primary operating fund. It accounts for all financial resources of the general City, except those required to be accounted for in another fund.

The Economic Development Authority Special Revenue Fund accounts for the financial resources to be used for the operations of the economic development authority.

The General Capital Outlay Capital Projects Fund accounts for the financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

The City reports the following major enterprise funds:

The Water Fund accounts for the operations of the City owned water utility system.

The Sewer Fund accounts for the operations of the City owned sewer utility system.

The Electric Fund accounts for the operations of the City owned electrical utility system.

The Liquor Fund accounts for the operations of the City owned municipal liquor store.

The Sanitation Fund is used to account for the fees received and expenses in relation to trash collection.

Additionally, the City reports as a Private-Purpose Trust Fiduciary Fund the Economic Development Revolving Loan Trust Fund. This fund is used to account for the repayment and earnings of the loans in accordance with the requirements of the agreement.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the City's utility functions and various other functions of the City. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise funds are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

It is generally the City's policy to use restricted resources first, then unrestricted resources as they are needed when an expense is incurred for purposes for which both restricted and unrestricted net position are available.

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

D. DEPOSITS AND INVESTMENTS

The City's cash and cash equivalents are considered to be cash on hand, deposits and highly liquid debt instruments purchased with original maturities of three months or less from the date of acquisition.

The City may invest in the following types of investments as authorized by Minn. Stat. §§118A.04 and 118A.05:

- (1) securities which are direct obligations or are guaranteed or insured issues of the United States, its agencies, its instrumentalities, or organizations created by an act of Congress, except mortgage-backed securities defined as "high risk" by Minn. Stat. §118A.04, subd. 6;
- (2) mutual funds through shares of registered investment companies provided the mutual fund receives certain ratings depending on its investments;
- (3) general obligations of the State of Minnesota and its municipalities, and in certain state agency and local obligations of Minnesota and other states provided such obligations have certain specified bond ratings by a national bond rating service;
- (4) time deposits that are fully insured by the Federal Deposit Insurance Corporation or bankers acceptances of United States bank;
- (5) commercial paper issued by United States corporations or their Canadian subsidiaries that is rated in the highest quality category by at least two nationally recognized rating agencies and matures in 270 days or less; and
- (6) with certain restrictions, in repurchase agreements, securities lending agreements, joint powers investment trusts, and guaranteed investment contracts.

Cash and investments were comprised of deposits, brokered certificates of deposits, government securities and investments in CVEC.

The City categorizes its fair value measurements within the fair value hierarchy established by accounting principles generally accepted in the United States of America. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets. Level 2 inputs are significant other observable inputs. Level 3 inputs are significant unobservable inputs.

The City does not have an investment policy in place that addresses interest rate risk, credit risk, concentration of credit risk or custodial credit risk.

**Custodial Credit Risk - Deposits:** For deposits, this is the risk that in the event of bank failure, the City's deposits may not be returned to it. Minnesota Statutes require all City deposits be protected by federal deposit insurance, corporate surety bonds, or collateral. The market value of collateral pledged must be 110 percent more than the amount on deposit plus accrued interest at the close of the financial institution's banking day, not covered by Federal Deposit Insurance Corporation (FDIC) insurance or corporate surety bonds. The City has no formal policy in place to address custodial credit risk for deposits.

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

D. DEPOSITS AND INVESTMENTS (Cont'd)

Authorized collateral includes the obligations of the U.S. Treasury, agencies, and instrumentalities, shares of investment companies whose only investments are in the aforementioned securities, obligations of the State of Minnesota or its municipalities, bankers' acceptances, futures contracts, repurchase and reverse purchase agreements, and commercial paper of the highest quality with a maturity of no longer than 270 days, as well as certain first mortgage notes, and certain other state or local government obligations. Minnesota Statutes require that securities pledged as collateral be held in safekeeping by the City treasurer or in a financial institution other than the one furnishing the collateral.

Interest Rate Risk: This is the risk that the market value of securities in a portfolio would decrease due to changes in market interest rates. The City minimizes its exposure to interest rate risk by investing in short-term and long-term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations. However, the City does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk: Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligation to the holder of the investment. Minnesota Statutes §118A.04 and §118A.05 limits investments that are in the top two ratings issued by nationally recognized statistical rating organizations. The City does not have an investment policy that further limits credit risk.

Custodial Credit Risk - Investments: For investments, this is the risk that in the event of the failure of the counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The City was not exposed to custodial credit risk since all investment securities were insured or fully collateralized and are registered in the name of the City. The City does not have a formal policy to address custodial credit risk.

Concentration of Credit Risk: This is the risk of loss attributed to the magnitude of an investment in a single issuer. Investments should be diversified to avoid incurring unreasonable risk inherent in over investing in specific instruments, individual financial institutions or maturities. The City does not have a formal policy to address concentration of credit risk.

E. RECEIVABLES AND PAYABLES

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the noncurrent portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

All trade and property tax receivables are shown at a gross amount since both are assessable to the property taxes and are collectible upon the sale of property.

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

E. RECEIVABLES AND PAYABLES (Cont'd)

The City levies its property tax for the subsequent year during the month of December. December 30th is the last day the City can certify a tax levy to the County Auditor for collection the following year. Such taxes become a lien on January 1 and are recorded as receivables by the City at that date. The property tax is recorded as revenue when it becomes measurable and available. Swift County is the collecting agency for the levy and remits the collections to the City three times a year. The tax levy notice is mailed in March with the first half payment due on May 15 and the second half payment due on October 15. Taxes not collected by the City as of December 31 each year are shown as taxes receivable.

The County Auditor prepares the tax list for all taxable property in the City, applying the applicable tax rate to the tax capacity of individual properties, to arrive at the actual tax for each property. The County Auditor also collects all special assessments, except for certain prepayments paid directly to the City.

The County Auditor submits the list of taxes and special assessments to be collected on each parcel of property to the County Treasurer in January of each year.

F. PREPAID ITEMS

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

G. INVENTORIES

All inventories of governmental and proprietary funds are valued at the lower of cost, using the first-in, first-out method of accounting, or market value.

H. CAPITAL ASSETS

Capital assets, both tangible and intangible, which include property, plant, equipment and infrastructure assets (e.g., roads, sidewalks and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the City as assets with an estimated useful life in excess of one year and an initial, individual cost of more than \$5,000.

Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated assets are recorded as capital assets at their estimated acquisition value at the date of donation.

Based on the age of the majority of the City's infrastructure and an exception for small governments in GASB Statement No. 34, the City has determined it is not practical to capitalize infrastructure retroactively. The current value of the infrastructure includes projects completed during the year ended December 31, 1977 and prospectively from that date.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

H. CAPITAL ASSETS (Cont'd)

Tangible and intangible assets of the City are depreciated using the straight-line, full month convention method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	20-50
Improvements Other than Buildings	20-50
Vehicles	10
Machinery and Equipment	10

The City does not possess any material amounts of intangible assets.

I. DEFERRED OUTFLOWS OF RESOURCES

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. Deferred outflows of resources represents a consumption of net position that applies to a future reporting period. During that future period, it will be recognized as an outflow of resources (expense/expenditure). The City has items that qualify for reporting in this category on the government-wide Statement of Net Position which are related to pensions and OPEB.

J. UNEARNED REVENUE

Unearned revenue arises when assets are recognized before revenue recognition criteria have been satisfied. Grants and certain other payments received before eligibility requirements are met are also recorded as unearned revenue.

K. COMPENSATED ABSENCES

The liability for compensated absences reported in the financial statements consists of unpaid, accumulated vacation and sick leave balances. The liability has been calculated using the vesting method, in which leave amounts for both employees who currently are eligible to receive termination payments and other employees who are expected to become eligible in the future to receive such payments upon termination are included. The liability for compensated absences is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements. Compensated absences are accrued when incurred in the government-wide and proprietary fund financial statements. The government-wide and proprietary funds Statement of Net Position reports both current and noncurrent portions of compensated absences using full accrual accounting. The current portion consists of an amount based on a trend analysis of current usage of vacation and vested sick leave. The noncurrent portion consists of the remaining amount of vacation and total vested sick leave.

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

K. COMPENSATED ABSENCES (Cont'd)

Full and part-time employees earn vacation days based upon the number of completed years of service. The City compensates employees for unused vacation upon termination of employment. Accordingly, the expenditure for vacation is recognized when earned in the government-wide and the proprietary fund statements. In the governmental fund statements, expenditures for vacation are recognized when paid. Full and part-time employees earn paid sick leave at the rate of one day per month, or pro-rata, up to a total of 125 days. Employees who have accumulated 125 days have one day of sick leave per month credited to a deferred sick leave account to be utilized in the event of an extended illness or injury after their 125 days of regular sick leave are depleted. When employees hired prior to January 1, 1991, retire or leave in good standing, the regular accumulated sick leave, up to 125 days will be paid out at a rate established by the City benefit policy and is reported as a liability in the Statement of Net Position. For employees hired after these dates and who retire or otherwise separate employment, no payment for accumulated sick leave is due.

L. POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS

Employees of the City pay premiums based on amounts negotiated in employment contracts. Since the insurance rates are not aged based, the City has an implicit rate subsidy factor in postemployment health care expenses. Additionally, Minnesota Statutes require the City to allow retired employees to stay on the health care plan with the retiree responsible to pay the entire premium for continuation coverage (except as otherwise provided in a collective bargaining agreement or personnel policy). The City's personnel policy does not provide for any contributions upon employee retirement.

M. PENSIONS

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and the Benson Fire Relief Association and additions to/deductions from PERA's and the Benson Fire Relief Association's fiduciary net position have been determined on the same basis as they are reported by PERA and the Benson Fire Relief Association. For this purpose, plan contributions are recognized as of employer payroll paid dates and benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

The City participates in various pension plans; total pension expense for the fiscal year ended was \$405,721. The components of pension expense are noted in the plan summaries.

N. LONG-TERM OBLIGATIONS

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities or proprietary fund type Statement of Net Position.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

O. DEFERRED INFLOWS OF RESOURCES

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. Deferred inflows of resources represents an acquisition of net position that applies to a future reporting period. During that future period, it will be recognized as an inflow of resources (revenue). The City has items that qualify for reporting in this category on both the government-wide Statement of Net Position and the governmental fund financial statements related to special assessments and pensions.

P. FUND BALANCE

In the governmental fund financial statements, fund balance is divided into five classifications based primarily on the extent to which the City is bound to observe constraints imposed upon the use of resources reported in governmental funds. These classifications are as follows:

*Nonspendable* - consists of amounts that cannot be spent because it is not in spendable form or are legally or contractually required to be maintained intact, such as inventories and prepaid items that would otherwise be unassigned.

*Restricted* - consists of amounts related to externally imposed constraints established by creditors, grantors or contributors; or constraints imposed by state statutory provisions.

*Committed* - consists of amounts that are constrained for specific purposes that are internally imposed by formal action (resolution) of the City Council. Those committed amounts cannot be used for any other purpose unless the City removes or changes the specified use by taking the same type of action it employed to previously commit those amounts.

*Assigned* - consists of amounts intended to be used by the City for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the General Fund, assigned amounts represent intended uses established by the governing body itself or by an official to which the governing body delegates the authority.

*Unassigned* - is the residual classification for the General Fund and also reflects negative residual amounts in other funds.

The City requires restricted amounts to be spent first when both restricted and unrestricted fund balance is available. Additionally, the City would first use committed, then assigned, and lastly unassigned amounts of unrestricted fund balance when expenditures are made.

Q. NET POSITION

Net position represents the difference between assets plus deferred outflows of resources and liabilities plus deferred inflows of resources in the governmental-wide, proprietary fund, and fiduciary fund financial statements. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any long-term debt used to build or acquire the capital assets. Net position is reported as restricted in the government-wide, proprietary fund, and fiduciary fund financial statements when there are limitations on their use through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Unrestricted net position consists of all other net position that does not meet the definition of restricted or net investment in capital assets.

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

R. USE OF ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and deferred outflows of resources and liabilities and deferred inflows of resources and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

NOTE 2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. BUDGETARY INFORMATION

The City Council adopts an annual budget. The amounts shown in the financial statements as "budget" represent the original budgeted amounts and all revisions made during the year. The City follows these procedures in establishing the budgetary data reflected in the financial statements:

1. Budget requests are submitted by all department heads to the City Finance Director. The City Finance Director compiles the budget requests into an overall preliminary City budget. The City Administrator presents the proposed budget to the City Council.
2. Public hearings are conducted to obtain taxpayer comments.
3. The budget is legally enacted through passage of a resolution after obtaining taxpayer comments. The budget resolution adopted by the City Council sets forth the budgets at the function level for the General and Special Revenue Funds.
4. Budgets for the General and Special Revenue Funds are adopted on a basis consistent with accounting principles generally accepted in the United States of America.
5. Expenditures may not legally exceed budgeted appropriations at the department level. No fund's budget can be increased without City Council approval. The City Council may authorize transfer of budgeted amounts between departments within any fund. Management may amend budgets within a department level, so long as the total department budget is not changed.
6. Annual appropriated budgets are adopted during the year for the General and Special Revenue Funds. Annual appropriated budgets are not adopted for Debt Service Funds because effective budgetary control is alternatively achieved through bond indenture provisions. Budgetary control for Capital Projects Funds is accomplished through the use of project controls and formal appropriated budgets are not adopted.
7. Budgeted amounts are as originally adopted or as amended by the City Council. Individual amendments were not material in relation to the original amounts budgeted. Budgeted expenditure appropriations lapse at year-end.

Encumbrances outstanding at year-end expire and outstanding purchase orders are canceled and not reported in the financial statements.

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY (Cont'd)

B. FUND DEFICITS

The following fund had a deficit fund balance:

Nonmajor Governmental Funds		
Special Revenue		
TIF District No 7	\$	13,590

The deficit will be eliminated by future revenues, transfers and property tax levies.

C. EXPENDITURES EXCEEDING BUDGET

The following funds had expenditures that exceeded budget:

	<u>Budget</u>	<u>Actual</u>
Economic Development Authority	\$ 42,000	\$ 101,142
Nonmajor Governmental Funds		
Special Revenue Fund		
Library	111,921	119,416
Cemetery Perpetual Care		400
Community Development Revolving Loan	1,000	1,626
2005 Small Cities Grant		3,725
2009 Small Cities Grant		46
2013 Small Cities Grant		46

NOTE 3. DEPOSITS AND INVESTMENTS

A. DEPOSITS

In accordance with applicable Minnesota Statutes, the City maintains deposits at depository banks authorized by the City Council.

Custodial Credit Risk - Deposits: The City's bank balances were not exposed to custodial credit risk because they were fully insured through the FDIC as well as collateralized with securities held by the pledging financial institution's trust department or agent and in the City's name.

Checking	\$ 275,201
Cash Held in Investment Accounts	1,262
Money Market Accounts at Depositories	<u>2,765,385</u>
Total Deposits	<u><u>\$ 3,041,848</u></u>

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 3. DEPOSITS AND INVESTMENTS (Cont'd)

B. INVESTMENTS

The City had the following investments:

	Fair Value	Fair Value Measurement Using		
		Level 1	Level 2	Level 3
Investments at fair value:				
Brokered Certificates of Deposit	\$ 7,960,424	\$	\$ 7,960,424	\$
Government Securities	990,406	990,406		
CVEC	257,400		257,400	
Total	9,208,230	\$ 990,406	\$ 8,217,824	\$ 0
Investments at amortized cost:				
Money Market Accounts	250,000			
Certificates of Deposit	200,000			
Total	450,000			
Total Investments	\$ 9,658,230			

The credit rating for the Government Securities was AAA by Moody and AA+ by S&P. The Brokered Certificates of Deposit were not rated.

The following is a summary of total deposits and investments:

Petty Cash	\$ 6,550
Deposits (Note 3.A.)	3,041,848
Investments (Note 3.B.)	9,658,230
Total Deposits and Investments	\$ 12,706,628

Deposits and investments are presented in the basic financial statements as follows:

Statement of Net Position	
Governmental Activities	
Cash and Investments	\$ 7,193,598
Investment in CVEC	257,400
Business-Type Activities	
Cash and Investments	4,435,930
Statement of Fiduciary Net Position	
Cash and Investments	819,700
Total Cash and Investments	\$ 12,706,628

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 4. RECEIVABLES

Receivables are as follows:

	<u>Total Receivables</u>	<u>Amounts not Scheduled for Collection During the Subsequent Year</u>
<u>Governmental Activities</u>		
Accounts	\$ 133,176	\$
Property Taxes	29,928	
Special Assessments	12,647	7,637
Notes	147,402	147,402
Interest	25,809	
Other	<u>16,000,000</u>	<u>9,500,000</u>
Total Governmental Activities	<u>\$ 16,348,962</u>	<u>\$ 9,655,039</u>
<u>Business-Type Activities</u>		
Accounts	\$ 588,450	\$
Special Assessments	26,919	20,074
Interest	<u>14,288</u>	
Total Business-Type Activities	<u>\$ 629,657</u>	<u>\$ 20,074</u>

The Other Receivable relates to a grant agreement between the City of Benson and Northern States Power Company (NSP). Under the agreement, Northern States Power Company acknowledged that the FibroMinn Power Plants is an important economic presence in Benson and is concerned that the closure of the facility would cause an adverse economic impact to the community and its residents. Under the agreement NSP shall provide a \$20,000,000 grant to the city of Benson to mitigate the economic hardship associated with the closure of the plant. The FibroMinn Power Plant ceased operations in October 2018 and will be partially demolished in the second half of 2019. The agreement contract amount is \$20,000,000 and is to be distributed as follows: \$4,000,000 in fiscal year 2018, \$6,500,000 in fiscal year 2019, \$6,500,000 in fiscal year 2020, and \$3,000,000 in fiscal year 2021. The grant is to be used by the City of Benson for economic development purposes.

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 5. CAPITAL ASSETS

Capital asset activity for the year was as follows:

	Beginning Balance	Increase	Decrease	Ending Balance
<u>Governmental Activities</u>				
Capital Assets, Not Being Depreciated				
Land	\$ 1,176,389	\$ 2,333	\$ (5,000)	\$ 1,173,722
Construction in Progress	29,563	137,489	(29,563)	137,489
Total Capital Assets, Not Being Depreciated	1,205,952	139,822	(34,563)	1,311,211
Capital Assets, Being Depreciated				
Buildings	6,285,636	219,189		6,504,825
Improvements Other than Buildings	2,794,801	44,898		2,839,699
Infrastructure	16,079,749	176,670		16,256,419
Machinery and Equipment	4,966,859	151,205	(20,514)	5,097,550
Total Capital Assets, Being Depreciated	30,127,045	591,962	(20,514)	30,698,493
Less Accumulated Depreciation for				
Buildings	1,996,427	178,940		2,175,367
Improvements Other than Buildings	1,629,957	119,196		1,749,153
Infrastructure	12,448,584	241,368		12,689,952
Machinery and Equipment	2,640,408	270,092	(20,514)	2,889,986
Total Accumulated Depreciation	18,715,376	809,596	(20,514)	19,504,458
Total Capital Assets, Being Depreciated, Net	11,411,669	(217,634)	0	11,194,035
Governmental Activities Net Capital Assets	<u>\$ 12,617,621</u>	<u>\$ (77,812)</u>	<u>\$ (34,563)</u>	<u>\$ 12,505,246</u>

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 5. CAPITAL ASSETS (Cont'd)

	Beginning Balance	Increase	Decrease	Ending Balance
<u>Business-Type Activities</u>				
Capital Assets, Not Being Depreciated				
Land	\$ 150,514	\$	\$	\$ 150,514
Construction in Progress	3,960		(3,960)	
Total Capital Assets, Not Being Depreciated	154,474	0	(3,960)	150,514
Capital Assets, Being Depreciated				
Buildings	8,006,167			8,006,167
Generator and Treatment Plant	8,115,511			8,115,511
Improvements Other than Buildings	13,797,668	390,563	(2,290)	14,185,941
Machinery and Equipment	2,256,615	438,185	(105,333)	2,589,467
Total Capital Assets, Being Depreciated	32,175,961	828,748	(107,623)	32,897,086
Less Accumulated Depreciation for				
Buildings	5,200,126	217,804		5,417,930
Generator and Treatment Plant	4,166,554	291,874		4,458,428
Improvements Other than Buildings	7,000,370	440,417	(2,061)	7,438,726
Machinery and Equipment	1,631,225	134,772	(105,333)	1,660,664
Total Accumulated Depreciation	17,998,275	1,084,867	(107,394)	18,975,748
Total Capital Assets, Being Depreciated, Net	14,177,686	(256,119)	(229)	13,921,338
Business-Type Activities				
Net Capital Assets	\$ 14,332,160	\$ (256,119)	\$ (4,189)	\$ 14,071,852

Depreciation expense was charged to functions/programs as follows:

Governmental Activities		
General Government		\$ 12,215
Public Safety		173,532
Public Works		352,968
Culture and Recreation		167,124
Library		18,484
Airport		85,273
Total Depreciation Expense - Governmental Activities		<u>\$ 809,596</u>
Business-Type Activities		
Water		\$ 189,935
Sewer		349,692
Electric		539,005
Liquor		6,235
Total Depreciation Expense - Business-Type Activities		<u>\$ 1,084,867</u>

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 6. INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

A. INTERFUND RECEIVABLES AND PAYABLES

The composition of interfund balances is as follows:

Receivable Fund	Payable Fund	Amount
General	Water	\$ 1,109
General	Electric	9,942
General	Nonmajor Governmental	13,590
General Capital Outlay	Water	7,000
General Capital Outlay	Sewer	4,660
Water	Sewer	25,765
Water	Electric	43,950
Sewer	Electric	72,221
Sanitation	Electric	12,421
Nonmajor Governmental	Electric	3,429
Total Interfund Balances		<u>\$ 194,087</u>

The purpose of the above interfund loans was to provide financing for operating purposes, transfer utility billing receivables and to cover deficit cash balances.

B. INTERFUND TRANSFERS

The composition of interfund transfers is as follows:

Transfers Out	Transfers In				Total
	General	General Capital Outlay	Sewer	Nonmajor Governmental	
General	\$	\$ 690,000	\$ 33,040	\$ 50,020	\$ 773,060
Liquor	80,000				80,000
Nonmajor Governmental	1,648			353	2,001
Total Interfund Transfers	<u>\$ 81,648</u>	<u>\$ 690,000</u>	<u>\$ 33,040</u>	<u>\$ 50,373</u>	<u>\$ 855,061</u>

The purpose of the above transfers was to provide funding for capital improvement projects, capital outlay, operating purposes and to close funds.

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 7. LONG-TERM LIABILITIES

A. GENERAL OBLIGATION BONDS

The City issues General Obligation (G.O.) Bonds to provide financing for street improvements, facility construction and tax increment projects. Debt service is covered respectively by special assessments, property taxes and tax increments against benefited properties with any shortfalls being paid from general taxes.

G.O. Bonds are direct obligations and pledge the full faith and credit of the City. These G.O. Bonds generally are issued as 15 year Serial Bonds with equal debt service payments each year.

B. COMPONENTS OF LONG-TERM DEBT

	<u>Interest Rates</u>	<u>Final Maturity Date</u>	<u>Balance Outstanding</u>
<u>Governmental Activities</u>			
G.O. Bonds			
G.O. Bonds, Series 2012A	0.40-2.10%	02/01/2022	\$ 265,000
G.O. Bonds, Series 2014A	0.70-2.875%	02/01/2030	580,000
G.O. CIP Bonds, Series 2017B	2.00-3.00%	02/01/2034	995,000
Capital Lease			693,749
Compensated Absences			<u>144,386</u>
Total Governmental Activities			<u>\$ 2,678,135</u>
<u>Business-Type Activities</u>			
G.O. Bonds			
G.O. Water and Sewer Revenue Bonds, Series 2009A	2.00-4.00%	02/01/2020	\$ 150,000
G.O. Bonds, Series 2012A - Electric Portion	0.40-2.10%	02/01/2022	225,000
G.O. Bonds, Series 2014A - Water and Sewer Portion	0.70-2.875%	02/01/2030	515,000
Revenue Bonds			
Electric Revenue Refunding Bonds, Series 2017A	2.39%	06/01/2027	3,332,000
Notes			
PFA Wastewater Revenue Note	1.98%	08/20/2024	1,533,000
PFA Drinking Water Revenue Note	1.74%	08/20/2030	2,248,000
Capital Lease			370,737
Unamortized Bond Discount			(27,306)
Compensated Absences			<u>84,066</u>
Total Business-Type Activities			<u>\$ 8,430,497</u>

Debt service funds are used to liquidate the governmental activities outstanding bonded indebtedness. The General Fund has historically been used to liquidate the outstanding governmental activities compensated absences and capital lease.

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 7. LONG-TERM LIABILITIES (Cont'd)

C. MINIMUM DEBT PAYMENTS

Debt service requirements are as follows:

Year Ending December 31	Governmental Activities			
	G.O. Bonds, Series 2012A		G.O. Bonds, Series 2014A	
	Principal	Interest	Principal	Interest
2019	\$ 65,000	\$ 4,362	\$ 100,000	\$ 10,320
2020	65,000	3,274	105,000	8,882
2021	65,000	2,087	60,000	7,570
2022	70,000	735	60,000	6,460
2023			60,000	5,245
2024-2026			195,000	7,150
	<u>\$ 265,000</u>	<u>\$ 10,458</u>	<u>\$ 580,000</u>	<u>\$ 45,627</u>
Year Ending December 31	Governmental Activities		Business-Type Activities	
	G.O. CIP Bonds, Series 2017B		G.O. Water and Sewer Revenue Bonds, Series 2009A	
	Principal	Interest	Principal	Interest
2019	\$	\$ 25,075	\$ 75,000	\$ 4,500
2020	60,000	24,475	75,000	1,500
2021	60,000	23,275		
2022	60,000	22,075		
2023	60,000	20,875		
2024-2028	315,000	84,903		
2029-2033	360,000	39,450		
2034	80,000	1,200		
	<u>\$ 995,000</u>	<u>\$ 241,328</u>	<u>\$ 150,000</u>	<u>\$ 6,000</u>

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 7. LONG-TERM LIABILITIES (Cont'd)

C. MINIMUM DEBT PAYMENTS (Cont'd)

Year Ending December 31	Business-Type Activities			
	G.O. Bonds, Series 2012A - Electric Portion		G.O. Bonds, Series 2014A - Water and Sewer Portion	
	Principal	Interest	Principal	Interest
2019	\$ 55,000	\$ 3,708	\$ 40,000	\$ 11,584
2020	55,000	2,786	40,000	11,024
2021	55,000	1,783	40,000	10,374
2022	60,000	630	40,000	9,634
2023			40,000	8,824
2024-2028			220,000	28,901
2029-2030			95,000	2,802
	<u>\$ 225,000</u>	<u>\$ 8,907</u>	<u>\$ 515,000</u>	<u>\$ 83,143</u>

Year Ending December 31	Business-Type Activities			
	PFA Wastewater Revenue Note		PFA Drinking Water Revenue Note	
	Principal	Interest	Principal	Interest
2019	\$ 243,000	\$ 30,353	\$ 170,000	\$ 39,093
2020	248,000	25,542	173,000	36,136
2021	253,000	20,632	176,000	33,128
2022	258,000	15,622	179,000	30,067
2023	263,000	10,514	182,000	26,955
2024-2028	268,000	5,306	960,000	86,150
2029-2030			408,000	10,677
	<u>\$ 1,533,000</u>	<u>\$ 107,969</u>	<u>\$ 2,248,000</u>	<u>\$ 262,206</u>

Year Ending December 31	Business-Type Activities Electric Revenue Refunding Bonds, Series 2017A	
	Principal	Interest
	2019	\$ 337,000
2020	345,000	67,458
2021	352,000	59,128
2022	363,000	50,584
2023	368,000	41,849
2024-2027	1,567,000	76,038
	<u>\$ 3,332,000</u>	<u>\$ 370,665</u>

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 7. LONG-TERM LIABILITIES (Cont'd)

D. CHANGES IN LONG-TERM LIABILITIES

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
<u>Governmental Activities</u>					
G.O. Bonds, Series 2012A	\$ 330,000	\$	\$ (65,000)	\$ 265,000	\$ 65,000
G.O. Bonds, Series 2014A	680,000		(100,000)	580,000	100,000
G.O. CIP Bonds, Series 2017B	995,000			995,000	
Capital Lease Compensated Absences	765,039		(71,290)	693,749	73,312
	143,540	67,204	(66,358)	144,386	98,135
 Total Governmental Activities	 <u>\$ 2,913,579</u>	 <u>\$ 67,204</u>	 <u>\$ (302,648)</u>	 <u>\$ 2,678,135</u>	 <u>\$ 336,447</u>
<u>Business-Type Activities</u>					
G.O. Water and Sewer Revenue Bonds, Series 2009A	\$ 225,000	\$	\$ (75,000)	\$ 150,000	\$ 75,000
G.O. Bonds, Series 2012A - Electric Portion	280,000		(55,000)	225,000	55,000
G.O. Bonds, Series 2014A - Water and Sewer Portion	555,000		(40,000)	515,000	40,000
Electric Revenue Refunding Bonds, Series 2017A	3,712,000		(380,000)	3,332,000	337,000
PFA Wastewater Revenue Note	1,771,000		(238,000)	1,533,000	243,000
PFA Drinking Water Revenue Note	2,415,000		(167,000)	2,248,000	170,000
Capital Lease Unamortized Bond Discount		370,737		370,737	30,656
	(30,369)		3,063	(27,306)	
Compensated Absences	86,391	18,925	(21,250)	84,066	27,569
 Total Business-Type Activities	 <u>\$ 9,014,022</u>	 <u>\$ 389,662</u>	 <u>\$ (973,187)</u>	 <u>\$ 8,430,497</u>	 <u>\$ 978,225</u>

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 7. LONG-TERM LIABILITIES (Cont'd)

E. PLEGGED REVENUES

Future revenue pledged for the payment of long-term debt is as follows:

Bond Issue/ Use of Proceeds/ Type	Percent of Total Debt Service	Term of Pledge	Remaining Principal and Interest	Principal and Interest Paid	Pledged Revenue Received
G.O. Water and Sewer Revenue Bonds, Series 2009A Site Improvements					
Water				\$ 31,725	\$ 625,736
Sewer				49,388	966,528
Utility Charges	100%	2010-2020	\$ 156,000	\$ 81,113	\$ 1,592,264
Electric Revenue Refunding Bonds, Series 2017A Site Improvements					
Utility Charges	100%	2018-2027	\$ 3,702,665	\$ 463,190	\$ 4,197,675

NOTE 8. CAPITAL LEASE

Assets under the capital leases total \$799,882 and \$375,794, respectively. The following are schedules of future minimum lease payments under the capital leases.

Year Ending December 31	Capital Lease Fire Truck		
	Principal	Interest	Total
2019	\$ 73,312	\$ 18,489	\$ 91,801
2020	75,391	16,410	91,801
2021	77,530	14,271	91,801
2022	79,729	12,072	91,801
2023	81,990	9,811	91,801
2024-2027	305,797	15,589	321,386
	\$ 693,749	\$ 86,642	\$ 780,391

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 8. CAPITAL LEASE (Cont'd)

Year Ending December 31	<u>Capital Lease Sewer Vac Truck</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 30,656	\$ 14,365	\$ 45,021
2020	32,067	12,954	45,021
2021	33,366	11,655	45,021
2022	34,719	10,302	45,021
2023	36,126	8,895	45,021
2024-2027	<u>203,803</u>	<u>21,286</u>	<u>225,089</u>
	<u>\$ 370,737</u>	<u>\$ 79,457</u>	<u>\$ 450,194</u>

NOTE 9. RISK MANAGEMENT

The City purchases commercial insurance coverage through the League of Minnesota Cities Insurance Trust (LMCIT), which is a public entity risk pool currently operating as a common risk management and insurance program, with other cities in the state. The City pays an annual premium to the LMCIT for its insurance coverage. The LMCIT is self-sustaining through commercial companies for excess claims. The City is covered through the pool for any claims incurred but unreported, but retains risk for the deductible portion of its insurance policies. The amount of these deductibles is considered immaterial to the financial statements.

There were no significant reductions in insurance from the previous year or settlements in excess of insurance coverage for any of the past three fiscal years.

At year end, there are no other claims liabilities reported in the funds based on the requirements of accounting standards, which requires that a liability for claims be reported if information prior to the issuance of the financial statements indicates it is probable that a liability has been incurred at the date of the financial statements and the amount of the loss can be reasonably estimated.

NOTE 10. DEFINED BENEFIT PENSION PLANS - STATEWIDE

A. PLAN DESCRIPTION

The City participates in the following cost-sharing multiple-employer defined benefit pension plans administered by the Public Employees Retirement Association of Minnesota (PERA). PERA's defined benefit pension plans are established and administered in accordance with Minnesota Statutes, Chapters 353 and 356. PERA's defined benefit pension plans are tax qualified plans under Section 401(a) of the Internal Revenue Code.

General Employees Retirement Plan (GERP; General Employees Plan; accounted for in the General Employees Fund):

All full-time and certain part-time employees of the City are covered by the General Employees Plan. General Employees Plan members belong to the Coordinated Plan. Coordinated Plan members are covered by Social Security.

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 10. DEFINED BENEFIT PENSION PLANS - STATEWIDE (Cont'd)

A. PLAN DESCRIPTION (Cont'd)

Public Employees Police and Fire Plan (PEPFP; Police and Fire Plan; accounted for in the Police and Fire Fund):

The Police and Fire Plan, originally established for police officers and firefighters not covered by a local relief association, now covers all police officers and firefighters hired since 1980. Effective July 1, 1999, the Police and Fire Plan also covers police officers and firefighters belonging to local relief associations that elected to merge with and transfer assets and administration to PERA.

B. BENEFITS PROVIDED

PERA provides retirement, disability, and death benefits. Benefit provisions are established by state statute and can only be modified by the state Legislature. Vested Terminated employees who are entitled to benefits, but are not receiving them yet, are bound by the provisions in effect at the time they last terminated their public service.

GERP Benefits:

General Employees Plan benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service. Two methods are used to compute benefits for PERA's Coordinated Plan members. Members hired prior to July 1, 1989, receive the higher of Method 1 or Method 2 formulas. Only Method 2 is used for members hired after June 30, 1989. Under Method 1, the accrual rate for Coordinated members is 1.2% for each of the first 10 years of service and 1.7% for each additional year. The rates are 2.2% and 2.7%, respectively, for Basic members. Under Method 2, the accrual rate for Coordinated members is 1.7% for all years of service, and 2.7% for Basic members. The accrual rates for former MERF members is 2.0% for each of the first 10 years of service and 2.5% for each additional year. For members hired prior to July 1, 1989 a full annuity is available when age plus years of service equal 90 and normal retirement age is 65. For members hired on or after July 1, 1989 normal retirement age is the age for unreduced Social Security benefits capped at 66.

Beginning January 1, 2019, benefit recipients will receive a future annual increase equal to 50 percent of the Social Security Cost of Living Adjustment, not less than 1.0 percent and not more than 1.5 percent. For retirements on or after January 1, 2024, the first benefit increase is delayed until the retiree reaches Normal Retirement Age (not applicable to Rule of 90 retirees, disability benefit recipients, or survivors). A benefit recipient who has been receiving a benefit for at least 12 full months as of June 30 will receive a full increase. Members receiving benefits for at least one month but less than 12 full months as of June 30 will receive a pro rata increase.

PEPFP Benefits:

Benefits for Police and Fire Plan members first hired after June 30, 2010 but before July 1, 2014 vest on a prorated basis from 50 percent after five years up to 100 percent after ten years of credited service. Benefits for Police and Fire Plan members first hired after June 30, 2014 vest on a prorated basis from 50 percent after ten years up to 100 percent after twenty years of credited service. The annuity accrual rate is 3 percent of average salary for each year of service. For Police and Fire Plan members who were first hired prior to July 1, 1989 a full annuity is available when age plus years of service equal at least 90.

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 10. DEFINED BENEFIT PENSION PLANS - STATEWIDE (Cont'd)

B. BENEFITS PROVIDED (Cont'd)

PEPFP Benefits: (Cont'd)

Beginning in 2019, the COLA will be fixed at 1 percent. Under funding measurements from 2017, the 2.5 percent COLA trigger was never expected to occur and was subsequently removed from law. Post retirement increases are given each year except for annuitants who have been receiving a benefit for only 31 to 41 months. These annuitants will receive a prorated amount of the increase on a sliding scale.

C. CONTRIBUTIONS

Minnesota Statutes Chapter 353 sets the rates for employer and employee contributions. Contribution rates can only be modified by the state Legislature.

GERP Contributions:

Coordinated Plan members were required to contribute 6.50 percent of their annual covered salary in fiscal year 2018; the City was required to contribute 7.50 percent for Coordinated Plan members. The City's contributions to the General Employees Fund for the year ended December 31, 2018 were \$77,705. The City's contributions were equal to the required contributions as set by state statute.

PEPFP Contributions:

Legislation increased both employee and employer contribution rates in the Police and Fire Plan. Employee rates increased from 10.80 percent of pay to 11.30 percent and employer rates increase from 16.20 percent to 16.95 percent on January 1, 2018. On January 1, 2020 employee rates increase to 11.80 percent and employer rates increase to 17.70 percent. The City's contributions to the Police and Fire Fund for the year ended December 31, 2018 were \$73,048. The City's contributions were equal to the required contributions as set by state statute.

D. PENSION COSTS

GERP Pension Costs:

At December 31, 2018 the City reported a liability of \$854,329 for its proportionate share of the General Employees Fund's net pension liability. The City net pension liability reflected a reduction due to the State of Minnesota's contribution of \$16 million to the fund in 2019. The State of Minnesota is considered a non-employer contributing entity and the state's contribution meets the definition of a special funding situation. The State of Minnesota's proportionate share of the net pension liability associated with the City totaled \$28,014. The net pension liability was measured as of June 30, 2018 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on the City's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2017 through June 30, 2018 relative to the total employer contributions received from all of PERA's participating employers. At June 30, 2018 the City's proportion share was 0.0154% which was a decrease of 0.0004% from its proportion measured as of June 30, 2017.

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 10. DEFINED BENEFIT PENSION PLANS - STATEWIDE (Cont'd)

D. PENSION COSTS (Cont'd)

GERP Pension Costs: (Cont'd)

Post-retirement benefit increases were changed from 1.0% per year with a provision to increase to 2.5% upon attainment of 90% funding ratio to 50% of the Social Security Cost of Living Adjustment, not less than 1.0% and not more than 1.5%, beginning January 1, 2019.

For the year ended December 31, 2018, the City recognized pension expense of \$10,925 for its proportionate share of GERP's pension expense. In addition, the City recognized an additional (\$6,533) as pension expense (and grant revenue) for its proportionate share of the State of Minnesota's contribution of \$6 million to the General Employees Fund.

At December 31, 2018 the City reported its proportionate share of GERP's deferred outflows of resources and deferred inflows of resources from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual economic experience	\$ 23,174	\$ 27,991
Changes in actuarial assumptions	91,679	97,700
Differences between projected and actual investment earnings		76,339
Changes in proportion		87,822
Contributions paid to GERP subsequent to measurement date	<u>39,086</u>	
Totals	<u>\$ 153,939</u>	<u>\$ 289,852</u>

\$39,086 reported as deferred outflows of resources related to pensions resulting from City contributions to GERP subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2019. Other amounts reported as deferred outflows and inflows of resources related to GERP pensions will be recognized in pension expense as follows:

<u>Year ended June 30,</u>	<u>Pension Expense Amount</u>
2019	\$ (1,255)
2020	(79,124)
2021	(76,789)
2022	(17,831)

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 10. DEFINED BENEFIT PENSION PLANS - STATEWIDE (Cont'd)

D. PENSION COSTS (Cont'd)

PEPFP Pension Costs:

At December 31, 2018 the City reported a liability of \$483,917 for its proportionate share of the Police and Fire Fund's net pension liability. The net pension liability was measured as of June 30, 2018 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City proportion of the net pension liability was based on the City's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2017 through June 30, 2018 relative to the total employer contributions received from all of PERA's participating employers. At June 30, 2018 the City's proportion was 0.0454% which was a decrease of 0.0006% from its proportion measured as of June 30, 2017. The City also recognized \$4,086 for the year ended December 31, 2018 as revenue and an offsetting reduction of net pension liability for its proportionate share of the State of Minnesota's on-behalf contributions to the Police and Fire Fund. Legislation passed in 2013 required the State of Minnesota to begin contributing \$9 million to the Police and Fire Fund each year, starting in fiscal year 2014.

Beginning in January 1, 2019, the COLA will be fixed at 1 percent. Under funding measurements from 2017, the 2.5 percent COLA trigger was never expected to occur and was subsequently removed from law.

For the year ended December 31, 2018 the City recognized pension expense of \$4,086 for its proportionate share of the Police and Fire Plan's pension expense.

At December 31, 2018, the City reported its proportionate share of the Police and Fire Plan's deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual economic experience	\$ 19,654	\$ 119,882
Changes in actuarial assumptions	596,327	721,591
Differences between projected and actual investment earnings		104,214
Changes in proportion	30,355	23,794
Contributions paid to PEPFP subsequent to measurement date	<u>34,413</u>	
Totals	<u>\$ 680,749</u>	<u>\$ 969,481</u>

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 10. DEFINED BENEFIT PENSION PLANS - STATEWIDE (Cont'd)

D. PENSION COSTS (Cont'd)

PEPFP Pension Costs: (Cont'd)

\$34,413 reported as deferred outflows of resources related to pensions resulting from the City's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2019. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year ended June 30,</u>	<u>Pension Expense Amount</u>
2019	\$ (16,129)
2020	(38,599)
2021	(74,905)
2022	(190,565)
2023	(2,947)

E. ACTUARIAL ASSUMPTIONS

The total pension liability in the June 30, 2018 actuarial valuation was determined using the following actuarial assumptions:

<u>Actuarial Assumptions</u>	<u>GERP</u>	<u>PEPFP</u>
Inflation	2.50% per year	2.50% per year
Salary Growth	3.25% after 26 years of service	3.25% after 25 years of service
Investment Rate of Return	7.50%	7.50%

The total pension liability for each of the defined benefit cost-sharing plans was determined by an actuarial valuation as of June 30, 2018, using the entry age normal actuarial cost method. Inflation is assumed to be 2.50 percent for the General Employees and Police and Fire Plans. Salary growth assumptions in the General Employees Plan decrease in annual increments from 11.25 percent after one year of service, to 3.25 percent after 26 years of service. In the Police and Fire Plan, salary growth assumptions decrease from 12.25 percent after one year of service to 3.25 percent after 25 years of service.

Mortality rates for all plans are based on RP-2014 mortality tables. The tables are adjusted slightly to fit PERA's experience. Actuarial assumptions for the General Employees Plan are reviewed every four to six years. The most recent six-year experience study for the General Employees Plan was completed in 2015. The most recent four-year experience study for the Police and Fire Plan was completed in 2016. Economic assumptions were updated in 2014 based on a review of inflation and investment return assumptions.

The following changes in actuarial assumptions occurred in 2018:

GERP:

The mortality projection scale was changed from MP-2015 to MP-2017.

The assumed benefit increase was changed from 1.00 percent per year through 2044 and 2.50 percent per year thereafter to 1.25 percent per year.

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 10. DEFINED BENEFIT PENSION PLANS - STATEWIDE (Cont'd)

E. ACTUARIAL ASSUMPTIONS (Cont'd)

PEPFP:

The mortality projection scale was changed from MP-2016 to MP-2017.

The State Board of Investment, which manages the investments of PERA, prepares an analysis of the reasonableness on a regular basis of the long-term expected rate of return using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce an expected long-term rate of return by weighting the expected future rates of return by the target asset allocation percentages. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic Stocks	39.00%	5.10%
International Stocks	19.00%	5.30%
Bonds	20.00%	0.75%
Alternative Assets	20.00%	5.90%
Cash	2.00%	0.00%
	100.00%	

F. DISCOUNT RATE

The discount rate used to measure the total pension liability in 2018 was 7.50 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at rates set in Minnesota Statutes. Based on these assumptions, the fiduciary net positions of the General Employees Fund, and the Police and Fire Fund. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

G. PENSION LIABILITY SENSITIVITY

The following presents the City's proportionate share of the net pension liability for all plans it participates in, calculated using the discount rate disclosed in the preceding paragraphs, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate 1 percentage point lower or 1 percentage point higher than the current discount rate:

		GERP		PEPFP
1% Lower	6.50%	\$ 1,388,394	15.20%	\$ 1,037,549
Current Discount Rate	7.50%	854,329	16.20%	483,917
1% Higher	8.50%	413,474	17.20%	26,087

H. PENSION PLAN FIDUCIARY NET POSITION

Detailed information about each pension plan's fiduciary net position is available in a separately-issued PERA financial report that includes financial statements and required supplementary information. That report may be obtained on the Internet at [www.mnpera.org](http://www.mnpera.org).

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 11. OTHER POST-EMPLOYMENT BENEFITS (OPEB) PLAN

The City adopted Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions*. This implementation allows the City to report its total OPEB liability, deferred inflows of resources and deferred outflows of resources, and OPEB expense and to reflect an actuarially determined liability for the present value of projected future benefits for retired and active employees less the OPEB plan's fiduciary net position on the financial statements.

A. PLAN DESCRIPTION

The City operates a single-employer retiree benefit plan the Plan that provides health, dental, and life insurance to eligible employees and their spouses through the District's commercial insurance plans. There are 23 active participants and 1 retired participants. Benefit and eligibility provisions are established through negotiations between the City and employee groups including a union. The union contract is renegotiated each two-year bargaining period. The Plan does not issue a publicly available financial report. No assets are accumulated in a trust that meets all of the criteria in GASB Statement No. 75, paragraph 4.

B. TOTAL OPEB LIABILITY

The City's total OPEB liability of \$222,393 was measured as of December 31, 2017, and was determined by an actuarial valuation as of that date.

C. CHANGES IN TOTAL OPEB LIABILITY

Changes in the total OPEB liability were as follows:

	<u>Total OPEB Liability</u>
Balance at December 31, 2017	\$ 208,649
Changes for the Year:	
Service Cost	17,510
Interest	8,283
Changes of Assumptions or Other Inputs	5,481
Benefit Payments	<u>(17,530)</u>
Net Changes	<u>13,744</u>
Balance at December 31, 2018	<u>\$ 222,393</u>

Changes of assumptions and other inputs reflect a change in the discount rate from 3.81% in 2017 to 3.31% in 2018.

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 11. OTHER POST-EMPLOYMENT BENEFITS (OPEB) PLAN (Cont'd)

C. CHANGES IN TOTAL OPEB LIABILITY (Cont'd)

Sensitivity of the total OPEB liability to changes in the discount rate. The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.31%) or 1-percentage-point higher (4.31%) than the current discount rate:

	1.0% Decrease in Discount Rate (2.31%)	Discount Rate (3.31%)	1.0% Increase in Discount Rate (4.31%)
Total OPEB Liability	\$ 233,958	\$ 222,393	\$ 211,630

Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates. The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (5.90% decreasing to 3.40%) or 1-percentage-point higher (7.90% decreasing to 5.40%) than the current healthcare cost trend rates:

	1.0% Decrease (5.90% decreasing to 3.40%)	Healthcare Cost Trend Rates (6.90% decreasing to 4.40%)	1.0% Increase (7.90% increasing to 5.40%)
Total OPEB Liability	\$ 204,958	\$ 222,393	\$ 243,027

D. OPEB EXPENSE, DEFERRED OUTFLOWS OF RESOURCES AND DEFERRED INFLOWS OF RESOURCES RELATED TO OPEB

For the year ended December 31, 2018, the City recognized OPEB expense of \$9,953. At December 31, 2018, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Contributions paid subsequent to measurement date	<u>\$ 21,321</u>	<u>\$ 0</u>

\$21,321 reported as deferred outflows of resources related to OPEB resulting from contributions subsequent to the measurement date will be recognized as a reduction of the total OPEB liability in the year ended December 31, 2019.

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 11. OTHER POST-EMPLOYMENT BENEFITS (OPEB) PLAN (Cont'd)

E. ACTUARIAL METHODS AND ASSUMPTIONS

The total OPEB liability in the December 31, 2016 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.75%
Salary Increases	Based on the most recently disclosed assumptions for the pension plan in which the employee participates.
Healthcare Cost Trend Rates	Based on the most recently disclosed assumptions for the pension plan in which the employee participates.
Retiree's Share of Benefit-Related Costs	Assumed to increase with healthcare trend rates.

A discount rate of 3.31% was applied in the measurement of the total OPEB liability. The discount rate is based on the index rate for 20-year, tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher.

Mortality rates were based on the RP-2014 mortality tables with projected mortality improvements based on scale MP-2017, and other adjustments.

The actuarial assumptions used in the December 31, 2016 valuation were based on the results of an actuarial experience study for the period January 1, 2017–December 31, 2017.

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 12. FUND BALANCE

Portions of the City's fund balance are nonspendable, restricted due to legal restrictions, committed by Council action, assigned by City management, or unassigned. The following is a summary of fund balance components:

	General	Economic Development Authority	General Capital Outlay	Nonmajor Governmental Funds	Total
Nonspendable Prepaid Items	\$ 2,252	\$	\$	\$	\$ 2,252
Restricted for Debt Service				198,490	198,490
Revolving Loans				136,473	136,473
Total Restricted	<u>0</u>	<u>0</u>	<u>0</u>	<u>334,963</u>	<u>334,963</u>
Committed Industrial Property Investments		20,736,281			20,736,281
Assigned Fund Operations			1,088,497	507,089	1,595,586
Unassigned	<u>1,462,615</u>			<u>(13,590)</u>	<u>1,449,025</u>
Total	<u>\$ 1,464,867</u>	<u>\$ 20,736,281</u>	<u>\$ 1,088,497</u>	<u>\$ 828,462</u>	<u>\$ 24,118,107</u>

NOTE 13. ECONOMIC DEVELOPMENT REVOLVING LOANS

The City has made economic development revolving loans which are recorded in a trust fund. The purpose of this fund is to provide economic development loans to local businesses, utilizing City funds. The outstanding balance at year end was \$460,715.

These loans are made to assist companies whose ability to secure conventional financing from financial institutions is limited due to various financial factors and other circumstances.

An allowance is provided for possible uncollectible accounts. At year end, this amount was \$53,206.

The amount of these loans not scheduled for collection in the subsequent year is \$331,675.

NOTE 14. GENERAL FUND REIMBURSEMENTS

The Enterprise Funds reimbursed the General Fund for various shared expenditures of management. These expenditures are charged as management fees in the Enterprise Funds and as reduced expenditures in the General Fund.

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 15. HOUSING REHABILITATION LOANS

During the three-year period 1981 to 1983, the City of Benson made housing rehabilitation loans to qualifying citizens. The loan disbursements have been recorded in the Community Development Revolving Loan Special Revenue Fund as expenditures.

If the owners sell, transfer, otherwise convey, or cease to occupy their real property as their principal place of residence, they are required to repay the loan in its entirety.

The total balance due from these loans, \$101,476, is recorded as notes receivable.

NOTE 16. DEFERRED COMPENSATION PLAN

The City has made available to its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The assets of the plan are not available to general creditors. Consequently, they are not included in the financial statements.

NOTE 17. CITY OF BENSON'S FIREMAN'S RELIEF ASSOCIATION

A. PLAN DESCRIPTION

The Fire Department of the City participates in the Statewide Volunteer Firefighting Retirement Plan (Volunteer Firefighter Plan accounted for in the Volunteer Firefighter Fund), an agent multiple-employer lump-sum defined benefit pension plan administered by the Public Employees Retirement Association of Minnesota (PERA). The Volunteer Firefighter Plan covers volunteer firefighters of municipal fire departments or independent nonprofit firefighting corporations that have elected to join the plan. The plan covered 29 active firefighters and 12 vested terminated fire fighters whose pension benefits are deferred. The plan is established and administered in accordance with Minnesota Statutes, Chapter 353G.

B. BENEFITS PROVIDED

The Volunteer Firefighter Plan provides retirement, death, and supplemental benefits to covered firefighters and survivors. Benefits are paid based on the number of years of service multiplied by a benefit level approved by the City. Members are eligible for a lump-sum retirement benefit at 50 years of age with five years of service. Plan provisions include a pro-rated vesting schedule that increases from 5 years at 40% through 20 years at 100%.

C. CONTRIBUTIONS

The Volunteer Firefighter Plan is funded by fire state aid, investment earnings and, if necessary, employer contributions as specified in Minnesota Statutes, and voluntary City contributions. The State of Minnesota contributed \$41,376 in fire state aid to the fund. Required employer contributions are calculated annually based on statutory provisions. In addition, the City made voluntary contributions of \$1,000 to the plan.

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 17. CITY OF BENSON'S FIREMAN'S RELIEF ASSOCIATION (Cont'd)

D. PENSION COSTS

The City reported a net pension liability (asset) of (\$80,534) for the Volunteer Firefighter Fund. The net pension liability (asset) was measured as of December 31, 2018. The total pension liability used to calculate the net pension liability (asset) in accordance with GASB 68 was determined by PERA applying an actuarial formula to specific census data certified by the fire department. The following table presents the changes in net pension liability during the year.

	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (Asset) (a) - (b)
Balances at 1/1/2018	\$ 393,141	\$ 450,079	\$ (56,938)
Changes for the Year:			
Service Cost	15,967		15,967
Interest	22,881		22,881
Differences Between Expected and Actual Experience	(17,761)		(17,761)
Contributions - Employer		1,000	(1,000)
Contributions - State		41,376	(41,376)
Net Investment Income		(18,626)	18,626
Benefit Payments	(8,640)	(8,640)	
Administrative Expense		(5,200)	5,200
Adjustment to Initial Asset Transfer	(23,447)	2,686	(26,133)
Net Change	<u>(11,000)</u>	<u>12,596</u>	<u>(23,596)</u>
Balances at 12/31/2018	<u>\$ 382,141</u>	<u>\$ 462,675</u>	<u>\$ (80,534)</u>

As of January 1, 2018, the Benson Fire Relief Association moved their plan to PERA. With that transition their benefit provisions changed. The plan prior to January 1, 2018 had the following benefits provided:

- Normal retirement eligibility at age 50 and completion of 20 years of service with accrued benefits
- Early retirement at age 50 and completion of 10 years of service with a nonforfeitable percentage of accrued benefits
- The nonforfeitable percentage is 50% at 10 years of service increasing by 5% until the participant is 100% vested at 20 years of service
- Death before retirement has accrued benefits

See Note 17. B. for a description of PERA's benefits provided.

For the year ended December 31, 2018, the City recognized pension expense of (\$51,976).

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 17. CITY OF BENSON'S FIREMAN'S RELIEF ASSOCIATION (Cont'd)

D. PENSION COSTS (Cont'd)

The City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual economic experience	\$	\$ 27,699
Changes in actuarial assumptions		1,474
Net differences between projected and actual investment earnings	<u>32,514</u>	
Totals	<u>\$ 32,514</u>	<u>\$ 29,173</u>

Other amounts reported as deferred outflows and inflows of resources related to pension plans will be recognized in pension expense as follows:

<u>Year ended December 31,</u>	<u>Pension Expense Amount</u>
2019	\$ (907)
2020	(3,865)
2021	2,623
2022	5,490

E. ACTUARIAL ASSUMPTIONS

The total pension liability was determined using the entry age normal actuarial cost method and the following actuarial assumptions:

- Retirement eligibility at the later of age 50 or 20 years of service
- Investment rate of return of 6.00%
- Inflation rate of 3.00%

F. DISCOUNT RATE

The discount rate used to measure the total pension liability was 6.00%. The projection of cash flows used to determine the discount rate assumed that contributions to the Volunteer Firefighter Fund will be made as specified in statute. Based on that assumption and considering the funding ratio of the plan, the fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 17. CITY OF BENSON'S FIREMAN'S RELIEF ASSOCIATION (Cont'd)

G. PENSION LIABILITY (ASSET) SENSITIVITY

The following presents the net pension liability (asset) for the Volunteer Firefighter Fund, calculated using the discount rate as well as what the City's net pension liability (asset) would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current discount rate:

	1% Decrease in Discount Rate (5.00%)	Discount Rate (6.00%)	1% Increase in Discount Rate (7.00%)
City's Net Pension Liability (Asset)	\$ (72,990)	\$ (80,534)	\$ (87,775)

H. PLAN INVESTMENTS/INVESTMENT POLICY

The Minnesota State Board of Investment (SBI) is established by Article XI of the Minnesota Constitution to invest all state funds. Its membership as specified in the Constitution is comprised of the Governor (who is designated as chair of the Board), State Auditor, Secretary of State and State Attorney General.

All investments undertaken by the SBI are governed by the prudent person rule and other standards codified in Minnesota Statutes, Chapter 11A and Chapter 353G.

Within the requirements defined by state law, the SBI, with assistance of the SBI staff and the Investment Advisory Council, establishes investment policy for all funds under its control. These investment policies are tailored to the particular needs of each fund and specify investment objectives, risk tolerance, asset allocation, investment management structure and specific performance standards. Studies guide the ongoing management of the funds and are updated periodically.

I. ASSET ALLOCATION

To match the long-term nature of the pension obligations, the SBI maintains a strategic asset allocation for the Volunteer Firefighter Plan that includes allocations to domestic equity, international equity, bonds and cash equivalents. The long-term target asset allocation and long-term expected real rate of return is the following:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic Stocks	35%	5.10%
International Stocks	15%	5.30%
Bonds	45%	0.75%
Cash	5%	0.00%
	<u>100%</u>	

The 6% long-term expected rate of return on pension plan investments was determined using a building-block method. Best estimates for expected future real rates of return (expected returns, net of inflation) were developed for each asset class using both long-term historical returns and long-term capital market expectations. The asset class estimates and the target allocations were then combined to produce a geometric, long-term expected real rate of return for the portfolio. Inflation expectations were applied to derive the nominal rate of return for the portfolio.

CITY OF BENSON, MINNESOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 17. CITY OF BENSON'S FIREMAN'S RELIEF ASSOCIATION (Cont'd)

I. ASSET ALLOCATION (Cont'd)

The SBI made no significant changes to their investment policy during 2018 for the Volunteer Firefighter Fund.

J. PENSION PLAN FIDUCIARY NET POSITION

Detailed information about the Volunteer Firefighter Fund's fiduciary net position as of December 31, 2018, is available in a separately-issued PERA financial report that includes financial statements and required supplementary information. That report may be obtained on the internet at [www.mnpera.org](http://www.mnpera.org).

NOTE 18. CLAIMS AND JUDGMENTS

The City participates in a number of federal, state, and county programs that are fully or partially funded by grants received from other governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor government. If expenditures are disallowed due to noncompliance with grant program regulations, the City may be required to reimburse the grantor government. As of December 31, 2018, significant amounts of grant expenditures have not been audited, but the City believes that disallowed expenditures discovered in subsequent audits, if any, will not have a material effect on any of the individual funds or the overall financial position of the City.

NOTE 19. RECLASSIFICATIONS

Certain immaterial prior year financial statement amounts have been reclassified to conform to current year's presentation. There was no affect on total Net Position or Fund Balance.

NOTE 20. DEFERRED OUTFLOWS AND INFLOWS OF RESOURCES

The following is a summary of the major components of deferred outflows and inflows as presented in the Statement of Net Position:

	Deferred Outflows of Resources	Deferred Inflows of Resources
	<u>                    </u>	<u>                    </u>
Related to Pensions	\$ 867,202	\$ 1,288,506
Related to OPEB	21,321	
	<u>                    </u>	<u>                    </u>
Totals	<u>\$ 888,523</u>	<u>\$ 1,288,506</u>

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REQUIRED SUPPLEMENTARY INFORMATION

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CITY OF BENSON, MINNESOTA

SCHEDULE OF CHANGES IN THE CITY'S TOTAL OPEB LIABILITY  
DECEMBER 31, 2018

	<u>Measurement Date</u> <u>12/31/2017</u>
Service Cost	\$ 17,510
Interest	8,283
Changes in Assumptions	5,481
Benefit Payments	<u>(17,530)</u>
Net Change in Total OPEB Liability	13,744
Total OPEB Liability - Beginning of Year	<u>208,649</u>
 Total OPEB Liability - End of Year	 <u><u>\$ 222,393</u></u>
 Covered Employee Payroll	 <u><u>\$ 1,719,403</u></u>
 Total OPEB Liability as a % of Covered Employee Payroll	 <u><u>12.93%</u></u>

The City implemented GASB Statement No. 75 for the year ended December 31, 2018. Information for prior years is not available.

CITY OF BENSON, MINNESOTA

SCHEDULES OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY  
DECEMBER 31, 2018

Fiscal Year Ending	Employer's Proportion of the Net Pension Liability (Asset)	Employer's Proportionate Share of the Net Pension Liability (Asset) (a)	State's Proportionate Share of the Net Pension Liability (Asset) Associated with the Employer (b)	Employer's Proportionate Share of the Net Pension Liability (Asset) Associated with the Employer (a+b)	Employer's Covered Payroll (c)	Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Payroll ((a+b)/c)	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
<u>Pensions</u>							
<u>GERP</u>							
6/30/2018	0.0154%	\$ 854,329	\$ 28,014	\$ 882,343	\$ 1,074,454	82.12%	79.53%
6/30/2017	0.0158%	1,008,662	12,645	1,021,307	973,390	104.92%	75.90%
6/30/2016	0.0173%	1,404,674	18,318	1,422,992	1,066,825	133.39%	68.91%
6/30/2015	0.0179%	927,671		927,671	1,052,706	88.12%	78.19%
<u>PEPFP</u>							
6/30/2018	0.0454%	\$ 483,917	\$	\$ 483,917	\$ 495,878	97.59%	88.84%
6/30/2017	0.0460%	621,055		621,055	450,511	137.86%	85.43%
6/30/2016	0.0450%	1,805,928		1,805,928	430,053	419.93%	63.88%
6/30/2015	0.0480%	545,392		545,392	435,380	125.27%	86.61%

The City implemented GASB Statement No. 68 for fiscal year ended December 31, 2015. Information for prior years is not available.

CITY OF BENSON, MINNESOTA

SCHEDULE OF EMPLOYER CONTRIBUTIONS  
DECEMBER 31, 2018

Fiscal Year Ending	Statutorily Required Contribution (a)	Contributions in Relation to the Statutorily Required Contribution (b)	Contribution Deficiency (Excess) (a-b)	Covered Payroll (d)	Contributions as a Percentage of Covered Payroll (b/d)
<u>Pensions</u>					
<u>GERP</u>					
12/31/2018	\$ 77,705	\$ 77,705	\$	\$ 1,036,062	7.50%
12/31/2017	77,416	77,416		1,032,206	7.50%
12/31/2016	77,150	77,150		1,028,658	7.50%
12/31/2015	81,095	81,095		1,081,262	7.50%
<u>PEFP</u>					
12/31/2018	\$ 73,048	\$ 73,048	\$	\$ 450,914	16.20%
12/31/2017	78,772	78,772		486,247	16.20%
12/31/2016	70,179	70,179		433,204	16.20%
12/31/2015	72,540	72,540		447,778	16.20%

The City implemented GASB Statement No. 68 for fiscal year ended December 31, 2015. Information for prior years is not available.

CITY OF BENSON, MINNESOTA

SCHEDULE OF CHANGES IN THE CITY'S NET PENSION LIABILITY AND RELATED RATIOS  
DECEMBER 31, 2018

	Measurement Date			
	December 31,			
	2018	2017	2016	2015
Service Cost	\$ 15,967	\$ 9,030	\$ 9,030	\$ 7,200
Interest	22,881	19,618	21,654	21,724
Differences Between Expected and Actual Experience	(17,761)		(33,722)	
Changes in Assumptions		(2,458)		
Benefit Payments, Including Refunds of Member Contributions	(8,640)	(32,740)	(42,640)	(21,665)
Adjustment to Initial Asset Transfer	(23,447)			
Net Change in Total Pension Liability	(11,000)	(6,550)	(45,678)	7,259
Total Pension Liability - Beginning of Year	393,141	399,691	445,369	438,110
Total Pension Liability - End of Year	<u>\$ 382,141</u>	<u>\$ 393,141</u>	<u>\$ 399,691</u>	<u>\$ 445,369</u>
Contributions - Association	\$ 1,000	\$ 3,074	\$ 1,757	\$ 2,363
Contributions - Member		189	155	214
Contributions - State of Minnesota	41,376	40,149	44,076	41,979
Contributions - City of Benson		10,000	10,000	11,000
Net Investment Income	(18,626)	32,465	17,869	1,975
Benefit Payments, Including Refunds of Member Contributions	(8,640)	(32,740)	(42,640)	(21,665)
Administrative Expense	(5,200)	(7,957)	(5,173)	(6,106)
Adjustment to Initial Asset Transfer	2,686			
Net Change in Plan Fiduciary Net Position	12,596	45,180	26,044	29,760
Total Plan Fiduciary Net Position - Beginning of Year	450,079	404,899	378,855	349,095
Total Plan Fiduciary Net Position - End of Year	<u>\$ 462,675</u>	<u>\$ 450,079</u>	<u>\$ 404,899</u>	<u>\$ 378,855</u>
City's Net Pension Liability (Asset) - Ending	<u>\$ (80,534)</u>	<u>\$ (56,938)</u>	<u>\$ (5,208)</u>	<u>\$ 66,514</u>
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	121.07%	114.48%	101.30%	85.07%

The City implemented GASB Statement No. 68 for the year ended December 31, 2015. Information for prior years is not available.

CITY OF BENSON, MINNESOTA

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
DECEMBER 31, 2018

NOTE 1. CHANGES IN PLAN PROVISIONS

A. GENERAL EMPLOYEE RETIREMENT PLAN (GERP)

2018 Changes:

No changes.

2017 Changes:

No changes.

2016 Changes:

No changes.

2015 Changes:

On January 1, 2015 the Minneapolis Employees Retirement Fund was merged into the General Employees Fund, which increased the total pension liability by \$1.1 billion and increased the fiduciary plan net position by \$892 million. Upon consolidation, state and employer contributions were revised.

B. PUBLIC EMPLOYEES POLICE AND FIRE PLAN (PEFPF)

2018 Changes:

No changes.

2017 Changes:

No changes.

2016 Changes:

No changes.

2015 Changes:

The post-retirement benefit increase to be paid after attainment of the 90% funding threshold was changed, from inflation up to 2.5%, to a fixed rate of 2.5%.

C. OTHER PENSION BENEFITS PLAN NOT ADMINISTERED IN A TRUST

2018 Changes:

No changes.

CITY OF BENSON, MINNESOTA

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
DECEMBER 31, 2018

NOTE 2. CHANGES IN ACTUARIAL ASSUMPTIONS

A. GENERAL EMPLOYEE RETIREMENT PLAN (GERP)

2018 Changes:

The mortality projection was changed from MP-2015 to MP-2017.

The assumed benefit increase was changed from 1.00% per year through 2044 and 2.50% per year thereafter to 1.25% per year.

2017 Changes:

The Combined Service Annuity (CSA) loads were changed from 0.8% for active members and 60% for vested and non-vested deferred members. The revised CSA loads are now 0.0% for active member liability, 15.0% for vested deferred member liability and 3.0% for non-vested deferred member liability.

The assumed post-retirement benefit increase rate was changed from 1.0% per year for all years to 1.0% per year through 2044 and 2.5% per year thereafter.

2016 Changes:

The assumed post-retirement benefit increase rate was changed from 1.0% per year through 2035 and 2.5% per year thereafter to 1.0% per year for all years.

The assumed investment return was changed from 7.9% to 7.5%. The single discount rate was changed from 7.9% to 7.5%.

Other assumptions were changed pursuant to the experience study dated June 30, 2015. The assumed future salary increases, payroll growth, and inflation were decreased by 0.25% to 3.25% for payroll growth and 2.50% for inflation.

2015 Changes:

The assumed post-retirement benefit increase rate was changed from 1.0% per year through 2030 and 2.5% per year thereafter to 1.0% per year through 2035 and 2.5% per year thereafter.

B. PUBLIC EMPLOYEES POLICE AND FIRE PLAN (PEFPF)

2018 Changes:

The mortality projection was changed from MP-2016 to MP-2017.

2017 Changes:

Assumed salary increases were changed as recommended in the June 30, 2016 experience study. The net effect is proposed rates that average 0.34% lower than the previous rates.

Assumed rates of retirement were changed, resulting in fewer retirements.

CITY OF BENSON, MINNESOTA

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
DECEMBER 31, 2018

NOTE 2. CHANGES IN ACTUARIAL ASSUMPTIONS (Cont'd)

B. PUBLIC EMPLOYEES POLICE AND FIRE PLAN (PEFP) (Cont'd)

2017 Changes: (Cont'd)

The Combined Service Annuity (CSA) load was 30% for vested and non-vested deferred members. The CSA has been changed to 33% for vested members and 2% for non-vested members.

The base mortality table for healthy annuitants was changed from the RP-2000 fully generational table to the RP-2014 fully generational table (with a base year of 2006), with male rates adjusted by a factor of 0.96. The mortality improvement scale was changed from Scale AA to Scale MP-2016. The base mortality table for disabled annuitants was changed from the RP-2000 disabled mortality table to the mortality tables assumed for healthy retirees.

Assumed termination rates were decreased to 3.0% for the first three years of service. Rates beyond the select period of three years were adjusted, resulting in more expected terminations overall.

Assumed percentage of married female members was decreased from 65% to 60%.

Assumed age difference was changed from separate assumptions for male members (wives assumed to be three years younger) and female members (husbands assumed to be four years older) to the assumption that males are two years older than females.

The assumed percentage of female members electing Joint and Survivor annuities was increased.

The assumed post-retirement benefit increase rate was changed from 1.00% for all years to 1.00% per year through 2064 and 2.50% thereafter.

2016 Changes:

The assumed post-retirement benefit increase rate was changed from 1.0% per year through 2037 and 2.5% thereafter to 1.0% per year for all future years.

The assumed investment return was changed from 7.9% to 7.5%. The single discount rate changed from 7.9% to 5.6%.

The assumed future salary increases, payroll growth, and inflation were decreased by 0.25% to 3.25% for payroll growth and 2.50% for inflation.

2015 Changes:

The assumed post-retirement benefit increase rate was changed from 1.0% per year through 2030 and 2.5% per year thereafter to 1.0% per year through 2037 and 2.5% per year thereafter.

C. OTHER PENSION BENEFITS PLAN NOT ADMINISTERED IN A TRUST

2018 Changes:

Changes of assumptions and other inputs reflect a change in the discount rate from 3.81% in 2017 to 3.31% in 2018.

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SUPPLEMENTARY INFORMATION

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CITY OF BENSON, MINNESOTA

COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
DECEMBER 31, 2018

	Special Revenue	Capital Projects	Debt Service	Total Nonmajor Governmental Funds
<b>ASSETS</b>				
Cash and Investments	\$ 307,299	\$ 158,052	\$ 194,734	\$ 660,085
Receivables				
Accounts	204			204
Property Taxes	1,924		3,756	5,680
Special Assessments		8,328		8,328
Notes	101,476			101,476
Due from Other Funds		3,429		3,429
Land Held for Resale	71,249			71,249
	<u>482,152</u>	<u>169,809</u>	<u>198,490</u>	<u>850,451</u>
<b>Total Assets</b>	<b>\$ 482,152</b>	<b>\$ 169,809</b>	<b>\$ 198,490</b>	<b>\$ 850,451</b>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE</b>				
<b>Liabilities</b>				
Accounts Payable	\$ 762	\$	\$	\$ 762
Advance from Other Funds	13,590			13,590
Total Liabilities	<u>14,352</u>	<u>0</u>	<u>0</u>	<u>14,352</u>
<b>Deferred Inflows of Resources</b>				
Unavailable Revenues				
Special Assessments		7,637		7,637
<b>Fund Balance</b>				
Restricted	136,473		198,490	334,963
Assigned	344,917	162,172		507,089
Unassigned	(13,590)			(13,590)
Total Fund Balance	<u>467,800</u>	<u>162,172</u>	<u>198,490</u>	<u>828,462</u>
	<u>482,152</u>	<u>169,809</u>	<u>198,490</u>	<u>850,451</u>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balance</b>	<b>\$ 482,152</b>	<b>\$ 169,809</b>	<b>\$ 198,490</b>	<b>\$ 850,451</b>

CITY OF BENSON, MINNESOTA

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
YEAR ENDED DECEMBER 31, 2018

	Special Revenue	Capital Projects	Debt Service	Total Nonmajor Governmental Funds
<b>REVENUES</b>				
Taxes	\$ 109,501	\$	\$ 190,405	\$ 299,906
Special Assessments		2,769		2,769
Intergovernmental	107,349			107,349
Charges for Services		53,948		53,948
Investment Income	2,038	78	1,853	3,969
Miscellaneous				
Refunds and Reimbursements	17,204			17,204
Donations	2,518			2,518
Other	200			200
Total Revenues	<u>238,810</u>	<u>56,795</u>	<u>192,258</u>	<u>487,863</u>
<b>EXPENDITURES</b>				
Current				
General Government			2,028	2,028
Public Works				0
Culture and Recreation	116,416			116,416
Urban Development	112,792			112,792
Economic Development			990	990
Cemetery	400			400
Capital Outlay				
Public Safety		45,483		45,483
Public Works		109,020		109,020
Culture and Recreation	3,000			3,000
Debt Service				
Principal			165,000	165,000
Interest and Fiscal Costs			34,632	34,632
Total Expenditures	<u>232,608</u>	<u>154,503</u>	<u>202,650</u>	<u>589,761</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	6,202	(97,708)	(10,392)	(101,898)
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers In	353	50,020		50,373
Transfers Out	(2,001)			(2,001)
Total Other Financing Sources (Uses)	<u>(1,648)</u>	<u>50,020</u>	<u>0</u>	<u>48,372</u>
Net Change in Fund Balances	4,554	(47,688)	(10,392)	(53,526)
FUND BALANCE, BEGINNING OF YEAR	<u>463,246</u>	<u>209,860</u>	<u>208,882</u>	<u>881,988</u>
FUND BALANCE, END OF YEAR	<u>\$ 467,800</u>	<u>\$ 162,172</u>	<u>\$ 198,490</u>	<u>\$ 828,462</u>

CITY OF BENSON, MINNESOTA

COMBINING BALANCE SHEET  
SPECIAL REVENUE NONMAJOR FUNDS  
DECEMBER 31, 2018

	Library	Library Endowment	Cemetery Perpetual Care	Community Development Revolving Loan	2005 Small Cities Grant	2009 Small Cities Grant	2011 Small Cities Grant	2013 Small Cities Grant	2017 Small Cities Grant	TIF District No 7	Development District	Totals
<b>ASSETS</b>												
Cash and Investments	\$ 58,558	\$ 19,534	\$ 91,032	\$ 188	\$ 66,015	\$ 51,783	\$ 8,778	\$ 10,163	\$ 459	\$	\$ 789	\$ 307,299
Receivables												
Accounts	204											204
Property Taxes	1,924											1,924
Notes				101,476								101,476
Land Held for Resale				71,249								71,249
<b>Total Assets</b>	<b>\$ 60,686</b>	<b>\$ 19,534</b>	<b>\$ 91,032</b>	<b>\$ 172,913</b>	<b>\$ 66,015</b>	<b>\$ 51,783</b>	<b>\$ 8,778</b>	<b>\$ 10,163</b>	<b>\$ 459</b>	<b>\$ 0</b>	<b>\$ 789</b>	<b>\$ 482,152</b>
<b>LIABILITIES AND FUND BALANCE</b>												
<b>Liabilities</b>												
Accounts Payable	\$ 37	\$	\$	\$	\$ 725	\$	\$	\$	\$	\$	\$	\$ 762
Advance from Other Funds										13,590		13,590
<b>Total Liabilities</b>	<b>37</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>725</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13,590</b>	<b>0</b>	<b>14,352</b>
<b>Fund Balance</b>												
Restricted					65,290	51,783	8,778	10,163	459			136,473
Assigned	60,649	19,534	91,032	172,913							789	344,917
Unassigned										(13,590)		(13,590)
<b>Total Fund Balance</b>	<b>60,649</b>	<b>19,534</b>	<b>91,032</b>	<b>172,913</b>	<b>65,290</b>	<b>51,783</b>	<b>8,778</b>	<b>10,163</b>	<b>459</b>	<b>(13,590)</b>	<b>789</b>	<b>467,800</b>
<b>Total Liabilities and Fund Balance</b>	<b>\$ 60,686</b>	<b>\$ 19,534</b>	<b>\$ 91,032</b>	<b>\$ 172,913</b>	<b>\$ 66,015</b>	<b>\$ 51,783</b>	<b>\$ 8,778</b>	<b>\$ 10,163</b>	<b>\$ 459</b>	<b>\$ 0</b>	<b>\$ 789</b>	<b>\$ 482,152</b>

CITY OF BENSON, MINNESOTA

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
SPECIAL REVENUE NONMAJOR FUNDS  
YEAR ENDED DECEMBER 31, 2018

	Library	Library Endowment	Cemetery Perpetual Care	Community Development Revolving Loan	2005 Small Cities Grant	2009 Small Cities Grant	2011 Small Cities Grant	2013 Small Cities Grant	2017 Small Cities Grant	TIF District No 7	Development District	Totals
<b>REVENUES</b>												
Taxes	\$ 109,501											\$ 109,501
Intergovernmental									107,349			107,349
Investment Income		353	1,649		22	14						2,038
Miscellaneous												
Refunds and Reimbursements	2,604				562	3,370		10,209	459			17,204
Donations	2,518											2,518
Other			200									200
Total Revenues	<u>114,623</u>	<u>353</u>	<u>1,849</u>	<u>0</u>	<u>584</u>	<u>3,384</u>	<u>0</u>	<u>10,209</u>	<u>107,808</u>	<u>0</u>	<u>0</u>	<u>238,810</u>
<b>EXPENDITURES</b>												
<b>Current</b>												
<b>Culture and Recreation</b>												
Supplies	14,066											14,066
Utilities	7,896											7,896
Contracted Services	90,276											90,276
Other	4,178											4,178
<b>Urban Development</b>												
Supplies				1,626		46		46				1,718
Contracted Services					3,725				107,349			111,074
<b>Cemetery</b>												
Contracted Services			400									400
<b>Capital Outlay</b>												
<b>Culture and Recreation</b>												
Total Expenditures	<u>119,416</u>	<u>0</u>	<u>400</u>	<u>1,626</u>	<u>3,725</u>	<u>46</u>	<u>0</u>	<u>46</u>	<u>107,349</u>	<u>0</u>	<u>0</u>	<u>232,608</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(4,793)	353	1,449	(1,626)	(3,141)	3,338	0	10,163	459	0	0	6,202
<b>OTHER FINANCING SOURCES (USES)</b>												
Transfers In	353											353
Transfers Out		(353)	(1,648)									(2,001)
Total Other Financing Sources (Uses)	<u>353</u>	<u>(353)</u>	<u>(1,648)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(1,648)</u>
Net Change in Fund Balances	(4,440)	0	(199)	(1,626)	(3,141)	3,338	0	10,163	459	0	0	4,554
FUND BALANCE, BEGINNING OF YEAR	65,089	19,534	91,231	174,539	68,431	48,445	8,778	0	0	(13,590)	789	463,246
FUND BALANCE, END OF YEAR	<u>\$ 60,649</u>	<u>\$ 19,534</u>	<u>\$ 91,032</u>	<u>\$ 172,913</u>	<u>\$ 65,290</u>	<u>\$ 51,783</u>	<u>\$ 8,778</u>	<u>\$ 10,163</u>	<u>\$ 459</u>	<u>\$ (13,590)</u>	<u>\$ 789</u>	<u>\$ 467,800</u>

CITY OF BENSON, MINNESOTA  
 COMBINING BALANCE SHEET  
 CAPITAL PROJECTS AND DEBT SERVICE NONMAJOR FUNDS  
 DECEMBER 31, 2018

	Concrete Projects	Storm Water	Total Capital Projects	G.O. Refunding Bonds, Series 2012A	G.O. Bonds, Series 2014A	G.O. Capital Improvement Bonds, Series 2017B	Total Debt Service
<b>ASSETS</b>							
Cash and Investments	\$ 58,684	\$ 99,368	\$ 158,052	\$ 103,248	\$ 79,705	\$ 11,781	\$ 194,734
Receivables							
Property Taxes				1,853	1,903		3,756
Special Assessments	2,523	5,805	8,328				
Due from Other Funds		3,429	3,429				
	<u>61,207</u>	<u>108,602</u>	<u>169,809</u>	<u>105,101</u>	<u>81,608</u>	<u>11,781</u>	<u>198,490</u>
Total Assets	<u>\$ 61,207</u>	<u>\$ 108,602</u>	<u>\$ 169,809</u>	<u>\$ 105,101</u>	<u>\$ 81,608</u>	<u>\$ 11,781</u>	<u>\$ 198,490</u>
<b>DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE</b>							
Deferred Inflows of Resources							
Unavailable Revenue							
Special Assessments	\$ 1,832	\$ 5,805	\$ 7,637	\$	\$	\$	\$
Fund Balance							
Restricted				105,101	81,608	11,781	198,490
Assigned	59,375	102,797	162,172				
Total Fund Balance	<u>59,375</u>	<u>102,797</u>	<u>162,172</u>	<u>105,101</u>	<u>81,608</u>	<u>11,781</u>	<u>198,490</u>
Total Deferred Inflows of Resources and Fund Balance	<u>\$ 61,207</u>	<u>\$ 108,602</u>	<u>\$ 169,809</u>	<u>\$ 105,101</u>	<u>\$ 81,608</u>	<u>\$ 11,781</u>	<u>\$ 198,490</u>

CITY OF BENSON, MINNESOTA

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 CAPITAL PROJECTS AND DEBT SERVICE NONMAJOR FUNDS  
 YEAR ENDED DECEMBER 31, 2018

	Concrete Projects	Storm Water	G.O. Capital Improvement Construction	Total Capital Projects	G.O. Refunding Bonds, Series 2012A	G.O. Bonds, Series 2014A	G.O. Capital Improvement Bonds, Series 2017B	Total Debt Service
<b>REVENUES</b>								
General Property Taxes	\$	\$	\$	\$	\$ 73,406	\$ 116,999	\$	\$ 190,405
Special Assessments	2,769			2,769				
Charges for Services		53,948		53,948				
Investment Income	51		27	78	1,068	432	353	1,853
Total Revenues	<u>2,820</u>	<u>53,948</u>	<u>27</u>	<u>56,795</u>	<u>74,474</u>	<u>117,431</u>	<u>353</u>	<u>192,258</u>
<b>EXPENDITURES</b>								
<b>Current</b>								
<b>General Government</b>								
Contracted Services						2,028		2,028
<b>Economic Development</b>								
Contracted Services					330		660	990
<b>Capital Outlay</b>								
Public Safety			45,483	45,483				
Public Works	36,053	72,967		109,020				
<b>Debt Service</b>								
Principal					65,000	100,000		165,000
Interest and Fiscal Costs					5,617	11,779	17,236	34,632
Total Expenditures	<u>36,053</u>	<u>72,967</u>	<u>45,483</u>	<u>154,503</u>	<u>70,947</u>	<u>113,807</u>	<u>17,896</u>	<u>202,650</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(33,233)	(19,019)	(45,456)	(97,708)	3,527	3,624	(17,543)	(10,392)
<b>OTHER FINANCING SOURCES (USES)</b>								
<b>Transfers In</b>								
Net Change in Fund Balances	<u>(33,233)</u>	<u>(19,019)</u>	<u>4,564</u>	<u>(47,688)</u>	<u>3,527</u>	<u>3,624</u>	<u>(17,543)</u>	<u>(10,392)</u>
<b>FUND BALANCE</b>	<u>92,608</u>	<u>121,816</u>	<u>(4,564)</u>	<u>209,860</u>	<u>101,574</u>	<u>77,984</u>	<u>29,324</u>	<u>208,882</u>
<b>FUND BALANCE, END OF YEAR</b>	<u>\$ 59,375</u>	<u>\$ 102,797</u>	<u>\$ 0</u>	<u>\$ 162,172</u>	<u>\$ 105,101</u>	<u>\$ 81,608</u>	<u>\$ 11,781</u>	<u>\$ 198,490</u>

CITY OF BENSON, MINNESOTA

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 BUDGET AND ACTUAL  
 GENERAL FUND  
 YEAR ENDED DECEMBER 31, 2018  
 WITH PARTIAL COMPARATIVE AMOUNTS FOR THE YEAR ENDED DECEMBER 31, 2017

	2018			2017	
	Budgeted Amounts		Actual	Over (Under) Final Budget	Actual
	Original	Final			
<b>REVENUES</b>					
<b>Taxes</b>					
Property Taxes	\$ 1,427,046	\$ 1,427,046	\$ 1,426,800	\$ (246)	\$ 1,338,211
Franchise Fees	210,000	210,000	217,651	7,651	227,168
Lodging Tax	25,000	25,000	22,992	(2,008)	24,307
Total Taxes	<u>1,662,046</u>	<u>1,662,046</u>	<u>1,667,443</u>	<u>5,397</u>	<u>1,589,686</u>
Special Assessments			54	54	56
<b>Licenses and Permits</b>					
Business	8,000	8,000	8,295	295	8,593
Non-business	30,400	30,400	12,637	(17,763)	25,852
Total Licenses and Permits	<u>38,400</u>	<u>38,400</u>	<u>20,932</u>	<u>(17,468)</u>	<u>34,445</u>
<b>Intergovernmental</b>					
Local Government Aid	1,045,773	1,045,773	1,045,773		992,959
Market Value Credit			319	319	312
Airport Maintenance	24,257	24,257	28,690	4,433	23,603
Other	120,500	120,500	137,288	16,788	164,628
Total Intergovernmental	<u>1,190,530</u>	<u>1,190,530</u>	<u>1,212,070</u>	<u>21,540</u>	<u>1,181,502</u>
<b>Charges for Services</b>					
Weed and Tree Removal	5,500	5,500	6,795	1,295	5,592
Park Fees	20,000	20,000	23,377	3,377	19,140
Swimming Pool	60,000	60,000	59,440	(560)	63,224
Police Services	44,000	44,000	33,123	(10,877)	36,535
Fire Contracts	64,294	64,294	64,294		61,109
Fire and Rescue Calls	22,000	22,000	43,189	21,189	29,453
Other Charges	5,900	5,900	6,562	662	7,896
Total Charges for Services	<u>221,694</u>	<u>221,694</u>	<u>236,780</u>	<u>15,086</u>	<u>222,949</u>
Fines and Forfeits	20,500	20,500	20,579	79	16,379
Investment Income	45,000	45,000	7,385	(37,615)	21,279
<b>Miscellaneous</b>					
Rent	62,200	62,200	60,712	(1,488)	76,597
Refunds and Reimbursements	440,640	126,000	117,214	(8,786)	444,787
Donations	1,000	1,000	17,801	16,801	2,615
Other	10,500	10,500	5,100	(5,400)	7,060
Total Miscellaneous	<u>514,340</u>	<u>199,700</u>	<u>200,827</u>	<u>1,127</u>	<u>531,059</u>
Total Revenues	<u>3,692,510</u>	<u>3,377,870</u>	<u>3,366,070</u>	<u>(11,800)</u>	<u>3,597,355</u>

CITY OF BENSON, MINNESOTA

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 BUDGET AND ACTUAL  
 GENERAL FUND  
 YEAR ENDED DECEMBER 31, 2018  
 WITH PARTIAL COMPARATIVE AMOUNTS FOR THE YEAR ENDED DECEMBER 31, 2017

	2018			Over (Under) Final Budget	2017
	Budgeted Amounts		Actual		Actual
	Original	Final			
<b>EXPENDITURES</b>					
<b>Current</b>					
<b>General Government</b>					
<b>Mayor and Council</b>					
Personal Services	\$ 17,200	\$ 9,192	\$ 7,359	\$ (1,833)	\$ 16,530
Supplies	1,100	1,100	1,167	67	295
Other Services	1,900	1,900	2,672	772	1,444
Other Charges	23,700	11,268	10,345	(923)	24,401
Total Mayor and Council	43,900	23,460	21,543	(1,917)	42,670
<b>Administration and Finance</b>					
Personal Services	431,500	230,602	221,606	(8,996)	414,316
Supplies	20,000	20,000	14,306	(5,694)	17,803
Other Services	97,900	41,611	52,485	10,874	77,825
Other Charges	3,000	3,000	2,280	(720)	2,566
Total Administration and Finance	552,400	295,213	290,677	(4,536)	512,510
<b>Election and Voters' Registration</b>					
Personal Services	2,500	2,500	2,810	310	2,092
Supplies	2,000	2,000	4,769	2,769	3,926
Total Election and Voters' Registration	4,500	4,500	7,579	3,079	6,018
Accounting and Auditing	26,000	13,895	12,495	(1,400)	23,700
Assessor	19,000	19,000	19,035	35	17,204
<b>Legal</b>					
Supplies	1,000	1,000	424	(576)	337
Other Services	26,000	13,430	8,709	(4,721)	18,385
Total Legal	27,000	14,430	9,133	(5,297)	18,722
<b>Other</b>					
Other Charges	10,000	10,000	11,406	1,406	18,244
<b>City Buildings</b>					
Supplies	8,000	4,275	7,149	2,874	29,723
Other Services	18,500	9,887	7,324	(2,563)	17,351
Total City Buildings	26,500	14,162	14,473	311	47,074
Total General Government	709,300	394,660	386,341	(8,319)	686,142

CITY OF BENSON, MINNESOTA

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 BUDGET AND ACTUAL  
 GENERAL FUND  
 YEAR ENDED DECEMBER 31, 2018  
 WITH PARTIAL COMPARATIVE AMOUNTS FOR THE YEAR ENDED DECEMBER 31, 2017

	2018			Over (Under) Final Budget	2017
	Budgeted Amounts		Actual		Actual
	Original	Final			
EXPENDITURES (Cont'd)					
Current (Cont'd)					
Public Safety					
Police Department					
Personal Services	\$ 760,100	\$ 760,100	\$ 741,850	\$ (18,250)	\$ 745,471
Supplies	64,700	64,700	62,963	(1,737)	50,421
Other Services	108,100	108,100	125,548	17,448	112,628
Other Charges	6,700	6,700	4,999	(1,701)	5,165
Total Police Department	939,600	939,600	935,360	(4,240)	913,685
Fire Department					
Personal Services	49,000	49,000	60,161	11,161	58,236
Supplies	14,350	14,350	16,366	2,016	17,370
Other Services	55,100	55,100	53,527	(1,573)	51,635
Fire Relief	40,000	40,000		(40,000)	51,149
Other Charges	900	900	796	(104)	899
Total Fire Department	159,350	159,350	130,850	(28,500)	179,289
Building, Planning and Zoning					
Personal Services	77,500	77,500	78,146	646	76,837
Supplies	3,700	3,700	2,841	(859)	4,058
Other Services	7,750	7,750	6,707	(1,043)	6,041
Other Charges	100	100	75	(25)	75
Total Building, Planning and Zoning	89,050	89,050	87,769	(1,281)	87,011
Total Public Safety	1,188,000	1,188,000	1,153,979	(34,021)	1,179,985
Public Works					
Highways, Streets, and Roads					
Personal Services	325,505	325,505	318,804	(6,701)	321,787
Supplies	155,500	155,500	152,572	(2,928)	109,723
Other Services	117,250	117,250	116,820	(430)	105,624
Other Charges	1,000	1,000	1,897	897	1,748
Total Highways, Streets, and Roads	599,255	599,255	590,093	(9,162)	538,882

CITY OF BENSON, MINNESOTA

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 BUDGET AND ACTUAL  
 GENERAL FUND  
 YEAR ENDED DECEMBER 31, 2018  
 WITH PARTIAL COMPARATIVE AMOUNTS FOR THE YEAR ENDED DECEMBER 31, 2017

	2018			Over (Under) Final Budget	2017
	Budgeted Amounts		Actual		Actual
	Original	Final			
EXPENDITURES (Cont'd)					
Current (Cont'd)					
Culture and Recreation					
Organized Recreation					
Summer Recreation	\$ 25,000	\$ 25,000	\$ 31,611	\$ 6,611	\$ 30,790
Civic Center	35,000	35,000	35,000		69,375
Senior Citizen Center	10,500	10,500	14,640	4,140	9,507
Total Organized Recreation	<u>70,500</u>	<u>70,500</u>	<u>81,251</u>	<u>10,751</u>	<u>109,672</u>
Swimming Pool					
Personal Services	54,000	54,000	55,775	1,775	53,882
Supplies	36,200	36,200	22,209	(13,991)	24,178
Other Services	38,950	38,950	41,065	2,115	36,322
Total Swimming Pool	<u>129,150</u>	<u>129,150</u>	<u>119,049</u>	<u>(10,101)</u>	<u>114,382</u>
Parks					
Personal Services	125,600	125,600	130,727	5,127	132,821
Supplies	94,000	94,000	92,802	(1,198)	69,794
Other Services	105,800	105,800	94,681	(11,119)	99,974
Other Charges	60,000	60,000	60,000		59,500
Total Parks	<u>385,400</u>	<u>385,400</u>	<u>378,210</u>	<u>(7,190)</u>	<u>362,089</u>
Total Culture and Recreation	<u>585,050</u>	<u>585,050</u>	<u>578,510</u>	<u>(6,540)</u>	<u>586,143</u>
Airport					
Personal Services	3,000	3,000	2,692	(308)	2,692
Supplies	41,000	41,000	32,228	(8,772)	51,123
Other Services	20,900	20,900	23,059	2,159	21,270
Total Airport	<u>64,900</u>	<u>64,900</u>	<u>57,979</u>	<u>(6,921)</u>	<u>75,085</u>
Public Transit					
Other Services	7,000	7,000	9,609	2,609	9,633
Economic Development					
Tourism	31,750	31,750	30,221	(1,529)	23,872
Cemetery					
Supplies	5,000	5,000	2,986	(2,014)	22,486
Other Services			10,327	10,327	13,590
Total Cemetery	<u>5,000</u>	<u>5,000</u>	<u>13,313</u>	<u>8,313</u>	<u>36,076</u>

CITY OF BENSON, MINNESOTA

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 BUDGET AND ACTUAL  
 GENERAL FUND  
 YEAR ENDED DECEMBER 31, 2018  
 WITH PARTIAL COMPARATIVE AMOUNTS FOR THE YEAR ENDED DECEMBER 31, 2017

	2018			Over (Under) Final Budget	2017
	Budgeted Amounts		Actual		Actual
	Original	Final			
EXPENDITURES (Cont'd)					
Debt Service					
Principal	\$ 71,290	\$ 71,290	\$ 71,290	\$	\$ 34,843
Interest	19,575	19,575	20,511	936	11,613
Total Debt Service	90,865	90,865	91,801	936	46,456
Total Expenditures	3,281,120	2,966,480	2,911,846	(54,634)	3,182,274
Excess (Deficiency) of Revenues Over (Under) Expenditures	411,390	411,390	454,224	42,834	415,081
OTHER FINANCING SOURCES (USES)					
Transfers In	171,650	171,650	81,648	(90,002)	152,423
Transfers Out	(583,040)	(583,040)	(773,060)	(190,020)	(625,000)
Sale of Property			231	231	195,331
Total Other Financing Sources (Uses)	(411,390)	(411,390)	(691,181)	(279,791)	(277,246)
Net Change in Fund Balances	\$ 0	\$ 0	(236,957)	\$ (236,957)	137,835
FUND BALANCE, BEGINNING OF YEAR			1,701,824		1,563,989
FUND BALANCE, END OF YEAR			\$ 1,464,867		\$ 1,701,824

CITY OF BENSON, MINNESOTA

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 BUDGET AND ACTUAL  
 LIBRARY SPECIAL REVENUE FUND  
 YEAR ENDED DECEMBER 31, 2018  
 WITH PARTIAL COMPARATIVE AMOUNTS FOR THE YEAR ENDED DECEMBER 31, 2017

	2018			Over (Under) Final Budget	2017
	Budgeted Amounts		Actual		Actual
	Original	Final			
<b>REVENUES</b>					
Taxes	\$ 109,521	\$ 109,521	\$ 109,501	\$ (20)	\$ 113,770
Miscellaneous					
Refunds and Reimbursements	2,000	2,000	2,604	604	2,961
Donations			2,518	2,518	720
Total Revenues	<u>111,521</u>	<u>111,521</u>	<u>114,623</u>	<u>3,102</u>	<u>117,451</u>
<b>EXPENDITURES</b>					
Current					
Culture and Recreation					
Supplies	6,340	6,340	14,066	7,726	6,299
Utilities	5,300	5,300	7,896	2,596	6,725
Contracted Services	91,331	91,331	90,276	(1,055)	88,168
Travel	450	450	217	(233)	213
Telephone	1,000	1,000	1,022	22	959
Insurance	4,500	4,500	2,939	(1,561)	3,741
Capital Outlay					
Culture and Recreation	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>		<u>3,000</u>
Total Expenditures	<u>111,921</u>	<u>111,921</u>	<u>119,416</u>	<u>7,495</u>	<u>109,105</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(400)	(400)	(4,793)	(4,393)	8,346
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers In	<u>400</u>	<u>400</u>	<u>353</u>	<u>(47)</u>	<u>326</u>
Net Change in Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	<u>(4,440)</u>	<u>\$ (4,440)</u>	<u>8,672</u>
FUND BALANCE, BEGINNING OF YEAR			<u>65,089</u>		<u>56,417</u>
FUND BALANCE, END OF YEAR			<u>\$ 60,649</u>		<u>\$ 65,089</u>

CITY OF BENSON, MINNESOTA

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 BUDGET AND ACTUAL  
 LIBRARY ENDOWMENT SPECIAL REVENUE FUND  
 YEAR ENDED DECEMBER 31, 2018  
 WITH PARTIAL COMPARATIVE AMOUNTS FOR THE YEAR ENDED DECEMBER 31, 2017

	2018				2017
	Budgeted Amounts		Actual	Over (Under) Final Budget	Actual
	Original	Final			
REVENUES					
Investment Income	\$ 400	\$ 400	\$ 353	\$ (47)	\$ 327
EXPENDITURES					
Excess (Deficiency) of Revenues Over (Under) Expenditures	400	400	353	(47)	327
OTHER FINANCING SOURCES (USES)					
Transfers Out	(400)	(400)	(353)	47	(326)
Net Change in Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	0	<u>\$ 0</u>	1
FUND BALANCE, BEGINNING OF YEAR			<u>19,534</u>		<u>19,533</u>
FUND BALANCE, END OF YEAR			<u>\$ 19,534</u>		<u>\$ 19,534</u>

CITY OF BENSON, MINNESOTA

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 BUDGET AND ACTUAL  
 CEMETERY PERPETUAL CARE SPECIAL REVENUE FUND  
 YEAR ENDED DECEMBER 31, 2018  
 WITH PARTIAL COMPARATIVE AMOUNTS FOR THE YEAR ENDED DECEMBER 31, 2017

	2018			Over (Under) Final Budget	2017
	Budgeted Amounts		Actual		Actual
	Original	Final			
REVENUES					
Investment Income	\$ 1,400	\$ 1,400	\$ 1,649	\$ 249	\$ 1,517
Miscellaneous					
Other	1,500	1,500	200	(1,300)	1,090
Total Revenues	<u>2,900</u>	<u>2,900</u>	<u>1,849</u>	<u>(1,051)</u>	<u>2,607</u>
EXPENDITURES					
Current					
Cemetery					
Contracted Services			400	400	
Excess (Deficiency) of Revenues					
Over (Under) Expenditures	2,900	2,900	1,449	(651)	2,607
OTHER FINANCING SOURCES (USES)					
Transfers Out	(1,400)	(1,400)	(1,648)	(248)	(1,516)
Net Change in Fund Balance	<u>\$ 1,500</u>	<u>\$ 1,500</u>	(199)	<u>\$ (899)</u>	1,091
FUND BALANCE, BEGINNING OF YEAR			91,231		90,140
FUND BALANCE, END OF YEAR			<u>\$ 91,032</u>		<u>\$ 91,231</u>

CITY OF BENSON, MINNESOTA

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
BUDGET AND ACTUAL

COMMUNITY DEVELOPMENT REVOLVING LOAN SPECIAL REVENUE FUND  
YEAR ENDED DECEMBER 31, 2018

WITH PARTIAL COMPARATIVE AMOUNTS FOR THE YEAR ENDED DECEMBER 31, 2017

	2018			Over (Under) Final Budget	2017
	Budgeted Amounts		Actual		Actual
	Original	Final			
<b>REVENUES</b>					
Miscellaneous					
Refunds and Reimbursements	\$ 2,000	\$ 2,000	\$	\$ (2,000)	\$ 5,000
Other	5,000	5,000		(5,000)	1,500
Total Revenues	<u>7,000</u>	<u>7,000</u>	0	<u>(7,000)</u>	<u>6,500</u>
<b>EXPENDITURES</b>					
Current					
Urban Development					
Supplies	1,000	1,000	1,626	626	2,567
Contracted Services					10,566
Total Expenditures	<u>1,000</u>	<u>1,000</u>	<u>1,626</u>	<u>626</u>	<u>13,133</u>
Net Change in Fund Balance	<u>\$ 6,000</u>	<u>\$ 6,000</u>	(1,626)	<u>\$ (7,626)</u>	(6,633)
FUND BALANCE, BEGINNING OF YEAR			<u>174,539</u>		<u>181,172</u>
FUND BALANCE, END OF YEAR			<u>\$ 172,913</u>		<u>\$ 174,539</u>

CITY OF BENSON, MINNESOTA

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
BUDGET AND ACTUAL

2005 SMALL CITIES GRANT SPECIAL REVENUE FUND

YEAR ENDED DECEMBER 31, 2018

WITH PARTIAL COMPARATIVE AMOUNTS FOR THE YEAR ENDED DECEMBER 31, 2017

	2018			Over (Under) Final Budget	2017
	Budgeted Amounts		Actual		Actual
	Original	Final			
REVENUES					
Investment Income	\$	\$	\$ 22	\$ 22	\$ 32
Miscellaneous					
Refunds and Reimbursements			562	562	787
Total Revenues	0	0	584	584	819
EXPENDITURES					
Current					
Urban Development					
Contracted Services			3,725	3,725	
Net Change in Fund Balance	\$ 0	\$ 0	(3,141)	\$ (3,141)	819
FUND BALANCE, BEGINNING OF YEAR			68,431		67,612
FUND BALANCE, END OF YEAR			\$ 65,290		\$ 68,431

CITY OF BENSON, MINNESOTA

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
BUDGET AND ACTUAL

2009 SMALL CITIES GRANT SPECIAL REVENUE FUND

YEAR ENDED DECEMBER 31, 2018

WITH PARTIAL COMPARATIVE AMOUNTS FOR THE YEAR ENDED DECEMBER 31, 2017

	2018			Over (Under) Final Budget	2017
	Budgeted Amounts		Actual		Actual
	Original	Final			
REVENUES					
Investment Income	\$	\$	\$ 14	\$ 14	\$ 55
Miscellaneous					
Refunds and Reimbursements			3,370	3,370	3,978
Total Revenues	0	0	3,384	3,384	4,033
EXPENDITURES					
Current					
Urban Development					
Supplies			46	46	
Net Change in Fund Balance	\$ 0	\$ 0	3,338	\$ 3,338	4,033
FUND BALANCE, BEGINNING OF YEAR			48,445		44,412
FUND BALANCE, END OF YEAR			\$ 51,783		\$ 48,445

CITY OF BENSON, MINNESOTA

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
BUDGET AND ACTUAL

2011 SMALL CITIES GRANT SPECIAL REVENUE FUND  
YEAR ENDED DECEMBER 31, 2018

WITH PARTIAL COMPARATIVE AMOUNTS FOR THE YEAR ENDED DECEMBER 31, 2017

	2018			2017
	Budgeted Amounts		Actual	Over (Under) Final Budget
	Original	Final		
REVENUES	\$	\$	\$	\$
EXPENDITURES				
Net Change in Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	0	<u>\$ 0</u>
FUND BALANCE, BEGINNING OF YEAR			<u>8,778</u>	<u>8,778</u>
FUND BALANCE, END OF YEAR			<u>\$ 8,778</u>	<u>\$ 8,778</u>

CITY OF BENSON, MINNESOTA

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
BUDGET AND ACTUAL

2013 SMALL CITIES GRANT SPECIAL REVENUE FUND

YEAR ENDED DECEMBER 31, 2018

WITH PARTIAL COMPARATIVE AMOUNTS FOR THE YEAR ENDED DECEMBER 31, 2017

	2018			Over (Under) Final Budget	2017
	Budgeted Amounts		Actual		Actual
	Original	Final			
REVENUES					
Miscellaneous					
Refunds and Reimbursements	\$	\$	\$ 10,209	\$ 10,209	\$
EXPENDITURES					
Current					
Urban Development					
Supplies			46	46	0
Net Change in Fund Balance	\$ 0	\$ 0	10,163	\$ 10,163	0
FUND BALANCE, BEGINNING OF YEAR					
FUND BALANCE, END OF YEAR			\$ 10,163		\$ 0

CITY OF BENSON, MINNESOTA

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 BUDGET AND ACTUAL  
 2017 SMALL CITIES GRANT SPECIAL REVENUE FUND  
 YEAR ENDED DECEMBER 31, 2018  
 WITH PARTIAL COMPARATIVE AMOUNTS FOR THE YEAR ENDED DECEMBER 31, 2017

	2018			Over (Under) Final Budget	2017
	Budgeted Amounts		Actual		Actual
	Original	Final			
REVENUES					
Intergovernmental	\$ 634,200	\$ 634,200	\$ 107,349	\$ (526,851)	\$ 4,050
Miscellaneous					
Refunds and Reimbursements			459	459	
Total Revenues	<u>634,200</u>	<u>634,200</u>	<u>107,808</u>	<u>(526,392)</u>	<u>4,050</u>
EXPENDITURES					
Current					
Urban Development					
Contracted Services	<u>634,200</u>	<u>634,200</u>	<u>107,349</u>	<u>(526,851)</u>	<u>4,050</u>
Net Change in Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	459	<u>\$ 459</u>	0
FUND BALANCE, BEGINNING OF YEAR					
FUND BALANCE, END OF YEAR			<u>\$ 459</u>		<u>\$ 0</u>

CITY OF BENSON, MINNESOTA

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 BUDGET AND ACTUAL  
 ECONOMIC DEVELOPMENT AUTHORITY SPECIAL REVENUE FUND  
 YEAR ENDED DECEMBER 31, 2018  
 WITH PARTIAL COMPARATIVE AMOUNTS FOR THE YEAR ENDED DECEMBER 31, 2017

	2018			Over (Under) Final Budget	2017
	Budgeted Amounts		Actual		Actual
	Original	Final			
<b>REVENUES</b>					
Investment Income	\$ 3,000	\$ 3,000	\$ 4,005	\$ 1,005	\$ 26,385
Miscellaneous					
Refunds and Reimbursements			5,000	5,000	10,000
Donations					239,500
Other	40,000	40,000	20,017,325	19,977,325	37,125
Total Revenues	<u>43,000</u>	<u>43,000</u>	<u>20,026,330</u>	<u>19,983,330</u>	<u>313,010</u>
<b>EXPENDITURES</b>					
Current					
Economic Development					
Advertising	5,000	5,000	35	(4,965)	3,906
Management Fees	4,000	4,000	8,111	4,111	6,112
Contracted Services	30,000	30,000	15,280	(14,720)	13,800
Supplies					543
Consulting Services			31,152	31,152	28,804
Utilities					150
Travel			25,421	25,421	8,704
Miscellaneous	3,000	3,000	21,143	18,143	21,090
Total Expenditures	<u>42,000</u>	<u>42,000</u>	<u>101,142</u>	<u>59,142</u>	<u>83,109</u>
Net Change in Fund Balance	<u>\$ 1,000</u>	<u>\$ 1,000</u>	19,925,188	<u>\$ 19,924,188</u>	229,901
FUND BALANCE, BEGINNING OF YEAR			<u>811,093</u>		<u>581,192</u>
FUND BALANCE, END OF YEAR			<u>\$ 20,736,281</u>		<u>\$ 811,093</u>

CITY OF BENSON, MINNESOTA

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 BUDGET AND ACTUAL  
 TIF DISTRICT NO 7 SPECIAL REVENUE FUND  
 YEAR ENDED DECEMBER 31, 2018  
 WITH PARTIAL COMPARATIVE AMOUNTS FOR THE YEAR ENDED DECEMBER 31, 2017

	2018			Over (Under) Final Budget	2017
	Budgeted Amounts		Actual		Actual
	Original	Final			
REVENUES	\$	\$	\$	\$	\$
EXPENDITURES					
Current					
Economic Development					
Supplies					385
Consulting Services					13,205
Total Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>13,590</u>
Net Change in Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	0	<u>\$ 0</u>	(13,590)
FUND BALANCE, BEGINNING OF YEAR			<u>(13,590)</u>		<u>0</u>
FUND BALANCE, END OF YEAR			<u>\$ (13,590)</u>		<u>\$ (13,590)</u>

CITY OF BENSON, MINNESOTA

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 BUDGET AND ACTUAL  
 DEVELOPMENT DISTRICT  
 YEAR ENDED DECEMBER 31, 2018  
 WITH PARTIAL COMPARATIVE AMOUNTS FOR THE YEAR ENDED DECEMBER 31, 2017

	2018			2017	
	Budgeted Amounts		Actual	Over (Under) Final Budget	Actual
	Original	Final			
REVENUES	\$	\$	\$	\$	\$
EXPENDITURES					
Net Change in Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	0	<u>\$ 0</u>	0
FUND BALANCE, BEGINNING OF YEAR			<u>789</u>		<u>789</u>
FUND BALANCE, END OF YEAR			<u>\$ 789</u>		<u>\$ 789</u>

CITY OF BENSON, MINNESOTA

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
 PROPRIETARY FUNDS  
 YEAR ENDED DECEMBER 31, 2018  
 WITH PARTIAL COMPARATIVE AMOUNTS FOR THE YEAR ENDED DECEMBER 31, 2017

	Water	Sewer	Electric	Liquor	Sanitation	Totals	
						2018	2017
<b>OPERATING REVENUES</b>							
Sales and Cost of Sales							
Sales	\$	\$	\$	\$ 1,152,054	\$	\$ 1,152,054	\$ 1,086,404
Cost of Sales				(762,225)		(762,225)	(715,731)
Gross Profit	0	0	0	389,829	0	389,829	370,673
Other Revenues							
Charges for Services	605,767	962,860	4,098,260		163,769	5,830,656	5,568,518
Outside Charges	10,000		14,400			24,400	24,400
Interfund			33,735			33,735	33,735
Refunds and Reimbursements	9,969	3,668	30,517			44,154	35,445
Miscellaneous Revenue			20,763	2,120	3,773	26,656	36,750
Total Other Revenues	625,736	966,528	4,197,675	2,120	167,542	5,959,601	5,698,848
Total Operating Revenues	625,736	966,528	4,197,675	391,949	167,542	6,349,430	6,069,521
<b>OPERATING EXPENSES</b>							
Freight				3,725		3,725	5,332
Salaries	115,202	51,487	97,440	148,609		412,738	373,515
Earned Benefits	(2,432)	(2,351)	1,938	3,091		246	(10,311)
Pension	(3,409)	39,066	15,440	21,389		72,486	115,808
Supplies	6,223	2,934	17,441	4,652	1,071	32,321	31,714
Contracted Services	5,354	244,205	593,957	9,756	103,944	957,216	982,601
Load Management			3,010			3,010	2,133
Purchased Electricity and Wheeling			1,976,223			1,976,223	1,870,356
Utilities	24,087	57,765	55,755	15,367		152,974	155,006
System Maintenance	29,018	30,855	37,135			97,008	120,058
Building Repair and Maintenance	2,679	5,018	5,351	23,149		36,197	22,989
Equipment Repair and Maintenance	5,365	11,376	78,354			95,095	98,292
Insurance	17,128	16,595	48,362	20,643		102,728	85,850
Depreciation	189,935	349,692	539,005	6,235		1,084,867	1,065,042
Interdepartmental Charges	12,375	21,360				33,735	33,735
Management Fees	40,920	53,112	184,056	27,168	9,384	314,640	308,466
Bad Debts	2,062	3,370	15,019	221	1,214	21,886	21,139
Gas and Oil	3,402	1,588	25,096			30,086	11,024
Travel and Training	3,560	1,861	16,607	460		22,488	19,380
Office Supplies	1,373	1,417	54,761	856		58,407	61,142
Miscellaneous	3,680	2,938	9,988	22,615		39,221	47,003
Health and Life Insurance	22,543	10,540	22,024	22,575		77,682	84,032
Lab Supplies and Chemicals	16,026	34,950				50,976	50,934
Advertising	1,109		7,640	6,145		14,894	14,851
Refuse Disposal					44,510	44,510	43,382
Total Operating Expenses	496,200	937,778	3,804,602	336,656	160,123	5,735,359	5,613,473
Operating Income (Loss)	129,536	28,750	393,073	55,293	7,419	614,071	456,048

CITY OF BENSON, MINNESOTA

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
 PROPRIETARY FUNDS  
 YEAR ENDED DECEMBER 31, 2018  
 WITH PARTIAL COMPARATIVE AMOUNTS FOR THE YEAR ENDED DECEMBER 31, 2017

	Water	Sewer	Electric	Liquor	Sanitation	Totals	
						2018	2017
NONOPERATING REVENUES (EXPENSES)							
Investment Income	\$ 11,681	\$ 451	\$ 33,225	\$ 1,167	\$ 2,761	\$ 49,285	\$ 63,346
Interest and Fiscal Charges	(49,198)	(44,478)	(86,456)			(180,132)	(307,900)
Rent			2,070	37,907		39,977	37,020
Gain (Loss) on Disposal of Assets		11,000		(229)		10,771	15,964
Amortization			(3,732)			(3,732)	(103,610)
Total Nonoperating Revenues (Expenses)	(37,517)	(33,027)	(54,893)	38,845	2,761	(83,831)	(295,180)
Income (Loss) Before Transfers	92,019	(4,277)	338,180	94,138	10,180	530,240	160,868
TRANSFERS							
Transfers In		33,040				33,040	
Transfers Out				(80,000)		(80,000)	(150,907)
Total Transfers	0	33,040	0	(80,000)	0	(46,960)	(150,907)
Change in Net Position	92,019	28,763	338,180	14,138	10,180	483,280	9,961
NET POSITION, BEGINNING OF YEAR	2,080,956	1,807,707	5,467,274	302,210	162,456	9,820,603	9,810,642
NET POSITION, END OF YEAR	<u>\$ 2,172,975</u>	<u>\$ 1,836,470</u>	<u>\$ 5,805,454</u>	<u>\$ 316,348</u>	<u>\$ 172,636</u>	<u>\$ 10,303,883</u>	<u>\$ 9,820,603</u>

CITY OF BENSON, MINNESOTA

STATEMENT OF NET POSITION  
ELECTRIC FUND  
DECEMBER 31, 2018

ASSETS AND DEFERRED OUTFLOWS  
OF RESOURCES

Capital Assets	
Electric Production Plant	\$ 4,404,491
Electric Transmission Plant	676,121
Electric Distribution System	9,337,981
Electric Transportation and General	335,178
	<u>14,753,771</u>
Less: Accumulated Depreciation	9,036,864
Net Capital Assets	<u>5,716,907</u>
Current Assets	
Cash and Investments	3,403,032
Receivables	
Accounts	571,691
Interest	14,065
Inventories	128,641
Prepaid Items	65,787
Total Current Assets	<u>4,183,216</u>
Deferred Outflows of Resources	
Related to OPEB	1,777
Related to Pensions	13,855
Total Deferred Outflows of Resources	<u>15,632</u>
Total Assets and Deferred Outflows of Resources	<u>\$ 9,915,755</u>

LIABILITIES, DEFERRED INFLOWS OF  
RESOURCES AND NET POSITION

Long Term Debt	
Bonds Payable	\$ 3,529,694
Less Current Portion	<u>(392,000)</u>
Total Long Term Debt	3,137,694
Current Liabilities	
Current Portion of Long-Term Liabilities	400,212
Accounts Payable	273,991
Interest Payable	8,021
Due to Other Funds	141,963
Total Current Liabilities	<u>824,187</u>
Other Long-Term Liabilities	
Compensated Absences	35,122
Total OPEB Liability	18,533
Net Pension Liability	76,890
Less Current Portion	<u>(8,212)</u>
Total Other Long-Term Liabilities	<u>122,333</u>
Total Liabilities	4,084,214
Deferred Inflows of Resources	
Related to Pensions	26,087
Net Position	
Net Investment in Capital Assets	2,187,213
Unrestricted	3,618,241
Total Net Position	<u>5,805,454</u>
Total Liabilities, Deferred Inflows of Resources and Net Position	<u>\$ 9,915,755</u>

CITY OF BENSON, MINNESOTA

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
ELECTRIC FUND  
YEAR ENDED DECEMBER 31, 2018

Total Operating Revenues	\$ 4,197,675
Operating Expense	
Power Production	
Operation Supervision Salary	5,658
Fuel Expense	18,416
Utilities	35,570
Management Fees	18,408
Building Maintenance	653
Maintenance of Generating Equipment	51,458
Maintenance of Generating Equipment Salary	18,944
Total Power Production	<u>149,107</u>
Purchased Power Supply	1,976,223
Transmission	
Operation Supervision Salary	1,272
Management Fees	18,408
Total Transmission	<u>19,680</u>
Distribution	
Fuel Expense - Vehicles	6,643
Equipment Maintenance	26,896
Maintenance of Lines	25,291
Maintenance of Street Lighting	11,844
Building Maintenance	4,698
Management Fees	55,212
Office Supplies	28,811
Operating Supplies	17,441
Station Salary	34,834
Equipment Maintenance Salary	46,486
Street Lights Salary	30,819
Meter Salary	98,942
Maintenance Supervision Salary	2,978
Maintenance Lines Salary	206,658
Other Contracted Services	2,562
Telephone	4,807
Travel and Meals	8,210
Education/Training	8,100
Utilities	6,234
Total Distribution	<u>627,466</u>
Demand Side Management	
Conservation Rebates	9,988
Other Contracted Services	7,463
Management Fees	9,204
Load Management Salary	5,606
Load Management	3,010
Total Demand Side Management	<u>35,271</u>

CITY OF BENSON, MINNESOTA

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
ELECTRIC FUND  
YEAR ENDED DECEMBER 31, 2018

Operating Expense (Cont'd)	
Customer Accounts and Service	
Customer Records and Collection Salary	\$ 133,589
Meter Reading Salary	3,253
Office Supplies	19,801
Postage	206
Management Fees	18,408
Data Processing Services	27,191
Other Contracted Services	648
Bill Print Services	13,777
Bad Debts	15,019
Total Customer Accounts and Service	<u>231,892</u>
Administration and General	
Gas	37
Advertising	7,640
Management Fees - Administration	27,600
Management Fees - Finance	18,408
Management Fees - Sales	18,408
Non Utility Salary	83,358
Other Contracted Services	6,761
Travel and Meals	118
Education/Training	179
Insurance	48,362
Dues, Fees, Memberships	5,943
Telephone	9,144
Total Administration and General	<u>225,958</u>
Depreciation	<u>539,005</u>
Total Operating Expense	<u>3,804,602</u>
Operating Income (Loss)	<u>393,073</u>
Non Operating Revenues (Expenses)	
Investment Income	33,225
Interest Expense and Fiscal Charges	(86,456)
Rent	2,070
Amortization	(3,732)
Total Non Operating Revenues (Expenses)	<u>(54,893)</u>
Change in Net Position	<u>\$ 338,180</u>

STATISTICAL SECTION

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CITY OF BENSON, MINNESOTA

TAX CAPACITY, TAX LEVY, AND TAX CAPACITY RATES

	Budgeted Tax Levy	Total Capacity Rates
<u>2018 TAX CAPACITY \$1,932,633</u>		
Revenue	\$ 729,946	37.771 %
Police Levy	697,100	36.070
Library Fund	109,521	5.667
G.O. Equipment Bonds 2014 (Golf)	49,069	2.539
G.O. Equipment Bonds 2014 (Street Garage)	67,946	3.516
G.O. Swimming Pool of 2003 (Market Referendum)	73,377	0.044
Totals	<u>\$ 1,726,959</u>	<u>85.607 %</u>
<u>2017 TAX CAPACITY \$1,902,462</u>		
Revenue	\$ 673,792	35.418 %
Police Levy	664,750	34.942
Library Fund	113,778	5.981
G.O. Equipment Bonds 2014 (Golf)	49,447	2.600
G.O. Equipment Bonds 2014 (Street Garage)	68,552	3.604
G.O. Swimming Pool of 2003 (Market Referendum)	74,332	0.045
Totals	<u>\$ 1,644,651</u>	<u>82.590 %</u>
<u>2016 TAX CAPACITY \$1,969,053</u>		
Revenue	\$ 567,531	28.857 %
Police Levy	631,000	32.085
Library Fund	112,142	5.702
G.O. Equipment Bonds 2014 (Golf)	44,706	2.274
G.O. Equipment Bonds 2014 (Street Garage)	69,014	3.510
G.O. Swimming Pool of 2003 (Market Referendum)	69,807	0.041
Totals	<u>\$ 1,494,200</u>	<u>72.469 %</u>
<u>2015 TAX CAPACITY \$1,929,242</u>		
Revenue	\$ 631,310	32.723 %
Police Levy	587,000	30.426
Library Fund	109,710	5.687
Abatement	20,000	1.037
G.O. Swimming Pool of 2003 (Market Referendum)	75,705	0.045
Totals	<u>\$ 1,423,725</u>	<u>69.918 %</u>
<u>2014 TAX CAPACITY \$1,825,866</u>		
Revenue	\$ 578,921	31.707 %
Police Levy	616,260	33.752
Library Fund	106,800	5.849
Abatement	20,000	1.095
G.O. Swimming Pool of 2003 (Market Referendum)	70,896	0.044
Totals	<u>\$ 1,392,877</u>	<u>72.447 %</u>

CITY OF BENSON, MINNESOTA

LIQUOR FUND  
GROSS PROFIT SCHEDULE  
FOR THE YEARS ENDED DECEMBER 31,

2018

	Sales	Cost of Sales	Gross Profit	%
OFF SALE				
Liquor and Wine	\$ 389,288	\$ 275,142	\$ 114,146	29.3 %
Beer	567,356	415,945	151,411	26.7
Total Off Sale	<u>956,644</u>	<u>691,087</u>	<u>265,557</u>	<u>27.8</u>
ON SALE				
Liquor and Wine	61,486	10,754	50,732	82.5
Beer	88,844	25,866	62,978	70.9
Total On Sale	<u>150,330</u>	<u>36,620</u>	<u>113,710</u>	<u>75.6</u>
MISCELLANEOUS	<u>45,080</u>	<u>34,518</u>	<u>10,562</u>	<u>23.4</u>
Total	<u><u>\$ 1,152,054</u></u>	<u><u>\$ 762,225</u></u>	<u><u>\$ 389,829</u></u>	<u><u>33.8 %</u></u>

2017

	Sales	Cost of Sales	Gross Profit	%
OFF SALE				
Liquor and Wine	\$ 360,134	\$ 251,642	\$ 108,492	30.1 %
Beer	543,314	399,040	144,274	26.6
Total Off Sale	<u>903,448</u>	<u>650,682</u>	<u>252,766</u>	<u>28.0</u>
ON SALE				
Liquor and Wine	58,296	9,603	48,693	83.5
Beer	81,183	24,831	56,352	69.4
Total On Sale	<u>139,479</u>	<u>34,434</u>	<u>105,045</u>	<u>75.3</u>
MISCELLANEOUS	<u>45,208</u>	<u>30,615</u>	<u>14,593</u>	<u>32.3</u>
Total	<u><u>\$ 1,088,135</u></u>	<u><u>\$ 715,731</u></u>	<u><u>\$ 372,404</u></u>	<u><u>34.2 %</u></u>

2016

	Sales	Cost of Sales	Gross Profit	%
OFF SALE				
Liquor and Wine	\$ 366,207	\$ 255,653	\$ 110,554	30.2 %
Beer	532,127	392,555	139,572	26.2
Total Off Sale	<u>898,334</u>	<u>648,208</u>	<u>250,126</u>	<u>27.8</u>
ON SALE				
Liquor and Wine	68,332	11,677	56,655	82.9
Beer	95,532	28,086	67,446	70.6
Total On Sale	<u>163,864</u>	<u>39,763</u>	<u>124,101</u>	<u>75.7</u>
MISCELLANEOUS	<u>46,362</u>	<u>32,504</u>	<u>13,858</u>	<u>29.9</u>
Total	<u><u>\$ 1,108,560</u></u>	<u><u>\$ 720,475</u></u>	<u><u>\$ 388,085</u></u>	<u><u>35.0 %</u></u>

CITY OF BENSON, MINNESOTA

ELECTRIC FUND  
FIVE-YEAR COMPARISON - GROSS INCOME PER KWH

	<u>KWH Sold</u>	<u>Gross Income</u>	<u>Income Per KWH</u>
<u>2018</u>			
Residential	13,487,473	\$ 1,366,608	10.13 Cents
Interruptible	2,154,537	91,006	4.22 Cents
Municipal	2,934,030	290,184	9.89 Cents
Commercial	3,733,520	377,915	10.12 Cents
Large Power	<u>12,514,459</u>	<u>1,023,035</u>	8.17 Cents
Totals	<u><u>34,824,019</u></u>	<u><u>\$ 3,148,748</u></u>	9.04 Cents
<u>2017</u>			
Residential	12,720,703	\$ 1,243,841	9.78 Cents
Interruptible	1,742,718	71,846	4.12 Cents
Municipal	2,989,956	295,166	9.87 Cents
Commercial	3,379,006	338,491	10.02 Cents
Large Power	<u>12,384,218</u>	<u>973,909</u>	7.86 Cents
Totals	<u><u>33,216,601</u></u>	<u><u>\$ 2,923,253</u></u>	8.80 Cents
<u>2016</u>			
Residential	13,022,958	\$ 1,292,690	9.93 Cents
Interruptible	1,750,631	73,785	4.21 Cents
Municipal	2,750,594	280,560	10.20 Cents
Commercial	3,436,858	349,463	10.17 Cents
Large Power	<u>12,881,979</u>	<u>1,026,341</u>	7.97 Cents
Totals	<u><u>33,843,020</u></u>	<u><u>\$ 3,022,839</u></u>	8.93 Cents
<u>2015</u>			
Residential	13,140,638	\$ 1,311,556	9.98 Cents
Interruptible	1,911,615	82,255	4.30 Cents
Municipal	2,989,778	300,104	10.04 Cents
Commercial	3,572,691	364,311	10.20 Cents
Large Power	<u>12,704,565</u>	<u>1,026,691</u>	8.08 Cents
Totals	<u><u>34,319,287</u></u>	<u><u>\$ 3,084,917</u></u>	8.99 Cents
<u>2014</u>			
Residential	13,285,934	\$ 1,300,831	9.79 Cents
Interruptible	2,243,560	93,692	4.18 Cents
Municipal	3,239,292	304,400	9.40 Cents
Commercial	3,863,629	382,474	9.90 Cents
Large Power	<u>12,911,163</u>	<u>1,007,636</u>	7.80 Cents
Totals	<u><u>35,543,578</u></u>	<u><u>\$ 3,089,034</u></u>	8.69 Cents

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COMPLIANCE SECTION

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INDEPENDENT AUDITOR'S REPORT ON MINNESOTA LEGAL COMPLIANCE

Honorable Mayor and Members of the City Council  
City of Benson  
Benson, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Benson, Minnesota, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the City of Benson, Minnesota's basic financial statements, and have issued our report thereon dated June 17, 2019.

The *Minnesota Legal Compliance Audit Guide for Cities*, promulgated by the State Auditor pursuant to Minn. Stat. §6.65, contains seven categories of compliance to be tested: contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, claims and disbursements, miscellaneous provisions, and tax increment financing. Our audit considered all of the listed categories.

In connection with our audit, nothing came to our attention that caused us to believe that City failed to comply with the provisions of the *Minnesota Legal Compliance Audit Guide for Cities*. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the City's noncompliance with the above referenced provisions.

The purpose of this report is solely to describe the scope of our testing of compliance and the results of that testing, and not to provide an opinion on compliance. Accordingly, this communication is not suitable for any other purpose.

*Conway, Deuth & Schmiesing, PLLP*

CONWAY, DEUTH & SCHMIESING, PLLP  
CPAS & ADVISORS  
WILLMAR, MINNESOTA

June 17, 2019

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<b>Willmar Office</b> 331 Third St SW, Ste 2 PO Box 570 Willmar, MN 56201 (320) 235-3311 (888) 388-1040	<b>Benson Office</b> 1209 Pacific Ave, Ste 3 Benson, MN 56215 (320) 843-2302	<b>Morris Office</b> 401 Atlantic Ave Morris, MN 56267 (320) 589-2602	<b>Litchfield Office</b> 820 Sibley Ave N Litchfield, MN 55355 (320) 693-7975	<b>Sartell Office</b> Ste 110 2351 Connecticut Ave Sartell, MN 56377 (320) 252-7565 (800) 862-1337
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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN  
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH *GOVERNMENT AUDITING STANDARDS*

Honorable Mayor and Members of the City Council  
City of Benson  
Benson, Minnesota

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Benson, Minnesota, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements and have issued our report thereon dated June 17, 2019.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings, we identified a deficiency in internal control that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying Schedule of Findings as finding 2018-001 to be a material weakness.

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**Willmar Office**  
331 Third St SW, Ste 2  
PO Box 570  
Willmar, MN 56201  
(320) 235-3311  
(888) 388-1040

**Benson Office**  
1209 Pacific Ave, Ste 3  
Benson, MN 56215  
(320) 843-2302

**Morris Office**  
401 Atlantic Ave  
Morris, MN 56267  
(320) 589-2602

**Litchfield Office**  
820 Sibley Ave N  
Litchfield, MN 55355  
(320) 693-7975

**Sartell Office**  
Ste 110  
2351 Connecticut Ave  
Sartell, MN 56377  
(320) 252-7565  
(800) 862-1337

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **City's Response to Findings**

The City's response to the finding identified in our audit is described in the accompanying Schedule of Findings. The City's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Conway, Deuth & Schmiesing, PLLP*

CONWAY, DEUTH & SCHMIESING, PLLP  
CPAS & ADVISORS  
WILLMAR, MINNESOTA

June 17, 2019

CITY OF BENSON, MINNESOTA

SCHEDULE OF FINDINGS  
DECEMBER 31, 2018

I. FINDINGS RELATED TO FINANCIAL STATEMENTS AUDITED IN ACCORDANCE WITH GOVERNMENT  
AUDITING STANDARDS

FINDING: 2018-001 LIMITED SEGREGATION OF DUTIES

Condition: There is an absence of appropriate segregation of duties consistent with appropriate control objectives due to a limited number of employees.

Criteria: The basic premise is that no one person should have access to both physical assets and the related accounting records or to all phases of a transaction. The lack of such controls could result in the occurrence of a material error or fraud in relation to the financial statements not being detected by management.

Cause: The City has assigned duties to staff based on a cost-benefit relationship to the City and the practicality of the level of staffing the City maintains.

Effect: The lack of adequate segregation of duties could adversely affect the City's ability to initiate, record, process and report financial data consistent with the assertions of management in the financial statements.

Recommendation: The City should continue to monitor and evaluate the job responsibilities assigned to staff to determine whether there is an unacceptable risk.

CORRECTIVE ACTION PLAN (CAP):  
Explanation of Disagreement with Audit Finding:  
None

Actions Planned in Response to Finding:  
The City is aware of the limited segregation of duties and will continue to review internal controls and make changes when they can be made.

Official Responsible for Ensuring CAP:  
Robert Wolfington, City Administrator

Planned Completion Date for CAP:  
December 31, 2019

Plan to Monitor Completion of CAP:  
City Council

CITY OF BENSON, MINNESOTA

SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS  
DECEMBER 31, 2018

<u>Finding Reference</u>	<u>Finding Title</u>	<u>Status</u>	<u>Year Finding Initially Occurred</u>	<u>If Not Corrected, Provide Planned Corrective Action or Other Explanation</u>
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Financial Statement Findings:

2017-001	Limited Segregation of Duties	Not Corrected	2006	See current year finding 2018-001
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Minnesota Legal Compliance Findings:

None



Stantec Consulting Services Inc.  
733 Marquette Avenue Suite 1000, Minneapolis MN 55402-2309

June 12, 2019  
File: 193804697

**Rob Wolfington**  
City of Benson  
1410 Kansas Avenue  
Benson, MN 56215

Dear Rob,

**Reference:** Proposal for Pre-Design Services, Effluent Filter Replacement at the Benson Wastewater Treatment Facility

Dear Rob,

The two effluent filters at the Benson wastewater treatment facility (WWTF) require replacement. This issue has been identified for some time. The filters are 37 years old and have been repaired multiple times. Due to age and condition, City staff are concerned they may fail with little warning. Failure of the filters would seriously jeopardize the ability of the WWTF to meet discharge limits. Benson has requested a proposal from Stantec for pre-design services for the filter replacement.

The purpose of the pre-design services is to determine the appropriate replacement filter equipment, define the scope of the construction project, and estimate project costs. The options for replacement filters include dual-media filters similar to the existing filters at the plant, disc-style filters using cloth or wire-mesh media, and up-flow sand filters. Key design issues are hydraulic capacity, maintaining WWTF operation during filter replacement, and Filter Building access for equipment removal and installation.

Our proposed pre-design services include the following tasks:

- One site visit to the Benson WWTF to meet with city staff.
- Accompany Benson staff to two WWTFs (to be determined) to inspect different types of operating effluent filters.
- Prepare draft pre-design report for City review containing filter options, layouts, cost estimates, and project schedule.
- Review draft report with City via conference phone call.
- Finalize report and submit to City for approval.

Stantec will furnish the pre-design services described above for hourly not to exceed fee of \$25,700. This amount includes reimbursable expenses for costs associated with travel. We can begin work within one week of receiving authorization to proceed with pre-design services. A draft report will be ready for city

Reference: Proposal for Pre-Design Services, Effluent Filter Replacement at the Benson Wastewater Treatment Facility

review within 30 to 60 days after starting work depending on City staff interest and availability for WWTF site visits.

If our proposal is satisfactory, please sign and date where indicated below. We appreciate the opportunity to assist the City with the proposed improvements. Please feel free to contact me or Ron LaFond at 612-712-2075 if you have any question.

Regards

**Stantec Consulting Services Inc.**



**Eric Lembke, P.E.**  
Senior Associate  
Phone: 612-712-2079  
Eric.Lembke@stantec.com

**Approved by CITY OF BENSON**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name & Title

\_\_\_\_\_  
Date

**Rob Wolfington**

**From:** Jeff Peters <Jeff.Peters@mrenergy.com>  
**Sent:** Friday, May 10, 2019 12:35 PM  
**To:** powerplant@vastbb.net; Ted Cash; Guy Swenson; ncrocker@breckenridgemn.net; vroberts@cityofdetroitlakes.com; hennmayor@arvig.net; tfrank@lakeparkmn.com; utilities@lakefieldmn.com; jcall@cityofluverne.org; madison@ci.madison.mn.us; mbrethorst@cityofmelrose.com; bschwandt@mpsutility.com; finance@cityofortonville.org; sam.hansen@ci.stjames.mn.us; Brad Roos (bradr@marshallutilities.com); rob.wolfington@co.swift.mn.us; Doug Bendorf; 'Electric Supt'; Dan Joel; John Harren; Scott Hain (shain@worthingtonutilities.com); mskaret@cityofjacksonmn.com; MarkA@marshallutilities.com; Dennis Eisenbraun; finance@cityofortonville.org; debbieb@scpuc.com; tj.becthold@ci.stjames.mn.us; Scott Grabe; 'Travis Schmidt'; Jeff Holsen (cityhall@runestone.net); Ted Cash; Scott Deitz; Roger Avelsgard; Dave Andrist; Jeron Smith; 'Darin Grosz (cityshop@runestone.net)'  
**Cc:** Derek Bertsch; Joni Livingston; Tom Heller; Jody Peck; Jeff Becthold; Valerie Larson-Holmes; Dawn Sackett; Dave McLaughlin  
**Subject:** JUST RELEASED: DG Workbook for Minnesota Members (DG Workbook-MN) Now Available on Member Portal of MRES Website  
**Attachments:** Table of Contents.pdf

**SWIFT COUNTY SECURITY NOTICE:**  
This email originated from an external sender. Use caution before clicking on any links or attachments.

**The Distributed Generation Workbook for Minnesota Members (DG Workbook – MN) has been released on the Missouri River Energy Services – Members Only website!!!**

By June 17, 2019, every municipal electric utility in Minnesota is required to have implemented a new Interconnection Process for Distributed Energy Resources (DER or DG) based on the process adopted on August 13, 2018, by the Minnesota Public Utilities Commission (MPUC).

Minnesota Municipal Utilities Association (MMUA) and the Minnesota Rural Electric Association spent several months working with Star Energy Services to develop a streamlined process for municipal and cooperative utilities based closely on the MPUC’s process. MMUA offered training on the updated process in March 2019. Most of MRES Minnesota members were represented at the training. MRES used this information to update the distributed generation process to work with the power supply relationship MRES Minnesota members have with MRES.

The look of the DG Workbook – MN is similar to the current workbook, but the interconnection process has now been updated to comply with the newly revised standards under state law. The revised/updated items include the interconnection process, applications and agreements. As before, the DG Workbook – MN applies to any distributed generation no larger than 10 MW AC interconnecting to and operating in parallel with a member local utility system in Minnesota.

Within the DG Workbook – MN, **4: MN Interconnection Process** the main document governing the interconnection process. Reading the at the core of understanding the whole

*Interconnection Process Tracks*

Track	DER Technology	Size Limitations
Simplified Process	Certified Inverter only	20 kW AC
Fast Track Process	All types	5 MW AC
Study Process	All types	10 MW AC

**Chapter Overview is**  
Overview is

1

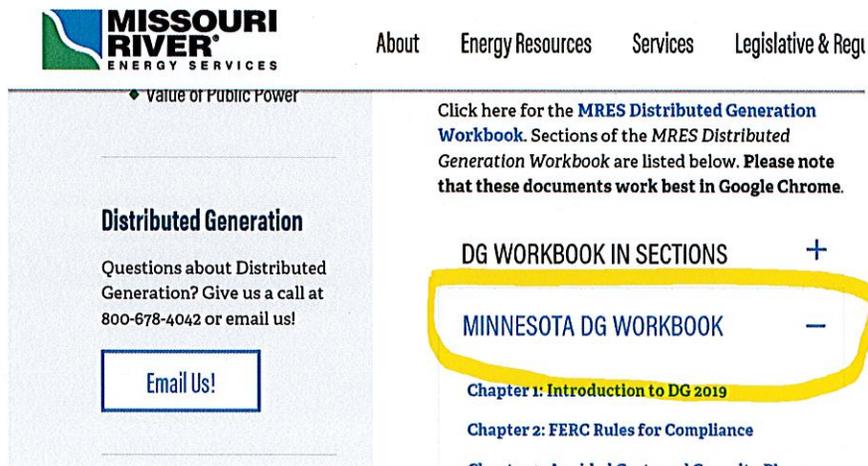
process. After the Overview chapter, the interconnection process is broken into three different tracks: the Simplified Process, the Fast Track Process, and the Study Process, with a chapter dedicated to each. Generally speaking, the larger the interconnection, the more complex the process. The general classification of each track is summarized in the table to the left.

Following each process chapter are the exhibits which contain the applicable interconnection application and agreement. This will facilitate addressing your customer's interconnection inquiries plus not burden them with unnecessary information unless or until requested.

The attached Table of Contents provides the layout of the DG Workbook – MN. Based upon experience, we believe a vast majority of the inquiries will be those customer interconnects that qualify for the Simplified Process. As such, we developed a 'short-cut' for you to address those who qualify for the Simplified Process. Simply provide them the chapters of the DG Workbook-MN that are highlighted in Green (The Quick Start). In fact, you may want to make copies of those chapters in preparation.

On the right is a snapshot of the Member Only Portion of the Website identifying the Minnesota DG Workbook!!!

Questions? Call Jeff Peters at 1-800-678-4042.



The screenshot shows the Missouri River Energy Services website. The logo is at the top left. Navigation links include 'About', 'Energy Resources', 'Services', and 'Legislative & Regu'. A section titled 'Distributed Generation' features a call to action: 'Questions about Distributed Generation? Give us a call at 800-678-4042 or email us!' with an 'Email Us!' button. To the right, a section titled 'DG WORKBOOK IN SECTIONS' has a plus sign. Below it, 'MINNESOTA DG WORKBOOK' is listed with a minus sign and is highlighted with a yellow box. Underneath, 'Chapter 1: Introduction to DG 2019' and 'Chapter 2: FERC Rules for Compliance' are visible.

# Contents of MN DG Workbook

- Chapter 1: Introduction/Summary
- Chapter 2: FERC Rules for Compliance
- Chapter 3: Avoided Costs and Capacity Plans

## *MN Interconnection Process*

Chapter 4:	MN Interconnection Process: Overview Exhibit A: MN Timelines
Chapter 5:	MN Interconnection Process: Simplified Exhibit A: MN Simplified Interconnection Application Exhibit B: MN Certificate of Completion Exhibit C: MN Standard Agreement
Chapter 6:	MN Interconnection Process: Fast Track Exhibit A: MN Interconnection Application Exhibit B: MN Standard Agreement Exhibit C: MN Interconnection Agreement
Chapter 7:	MN Interconnection Process: Study Exhibit A: MN Interconnection Application Exhibit B: MN Interconnection Agreement Exhibit C: MN Supplemental Review Offer Exhibit D: MN System Impact Study Agreement Exhibit E: MN Facilities Study Agreement Exhibit F: MN Transmission System Impact Study Agreement

## *Technical Requirements*

Chapter 8:	MN Technical Requirements: 100 kW or Less Exhibit A: MN Example Inverter Connected One-Line Diagram
Chapter 9:	MN Technical Requirements: > 100 kW to 10 MW Exhibit A: Extended Parallel Diagram

- Chapter 10: Other Applications, Example Resolution, Forms, etc.
  - Exhibit A: MN Example Resolution
  - Exhibit B: MN Pre-application Report Request
  - Exhibit C: MN Storage Application

 = **Quick Start** : The Chapters needed for < 20 kW inverter-based interconnection

## Rob Wolfington

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**From:** Isabell Larson <isabell.larson@mrenergy.com> on behalf of Ray Wahle  
<Ray.Wahle@mrenergy.com>  
**Sent:** Wednesday, June 05, 2019 3:21 PM  
**To:** 'rob.wolfington@co.swift.mn.us'  
**Subject:** Capacity During MISO Callout  
**Attachments:** Benson-Municipal Capacity During MISO Callout 2019-0605.pdf

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**SWIFT COUNTY SECURITY NOTICE:**

**This email originated from an external sender. Use caution before clicking on any links or attachments.**

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Good Afternoon,

On January 30, 2019, the Midcontinent Independent System Operator issued an Emergency Callout and requested that many MRES members operate local generating units. Members had various levels of success operating their generation. Attached is a letter summarizing how your utility responded to the emergency callout and identifying improvements that could be made by MRES and its participating members. We look forward to working with you to improve the emergency response process and the performance of the generating units.

Ray Wahle  
Director of Power Supply and Operations  
Missouri River Energy Services  
PO Box 88920  
Sioux Falls, SD 57109  
Phone: 800-678-4042 office  
Email: [ray.wahle@mrenergy.com](mailto:ray.wahle@mrenergy.com)

Date: June 5, 2019

To: Rob Wolfington, City Manager  
City of Benson, Minnesota

From: Ray Wahle, Director, Power Supply and Operations

Re: Municipal Capacity Performance during MISO Emergency Callout

On January 30, 2019, the Midcontinent Independent System Operator (MISO) called on its Load Modifying Resource capacity, including Missouri River Energy Services (MRES) member capacity under the Reserve Capacity Agreement (RCA) contracts, in response to emergency conditions. The weather was in the range of 25 degrees below zero on the day of the callout.

MISO requested most of the MRES RCA units in its footprint to operate for hour ending 11:00 CST, providing two hours of notice. MRES staff then contacted members under the RCA and requested that they run. Some member units, including two of the five Benson Municipal Utilities (BMU) units, were unable to comply with the callout.

MISO did not penalize MRES for poor performance for this event, but MISO may do so in the future. As a result, this callout provided a rare opportunity to test the responsiveness of the generating units and of our processes, and identify areas of improvement, both at MRES and at member sites.

At BMU, failure of the two units to respond to the callout was the result of fuel issues with the cold temperatures that prevented operation of the generating units. Under the RCA contract, this is considered Unexcused Equipment Failure as outlined in Section 5:8. MRES recommends that BMU implement any changes necessary to improve the ability of these units to run during cold weather. In the event the units again fail to run during a callout, MRES may withhold a portion of BMU's capacity payments as specified in the RCA.

MRES is also reviewing its internal procedures in response to the callout. Here are some of the areas of improvement that have been identified:

- Place further emphasis on clock-hour run times when scheduling runs (with the exception of annual capacity tests, which may be any 60-minute period).
- Remotely obtain meter readings after each schedule run to verify amounts and timing.
- When performing quarterly exercises of the RCA capacity, more closely mimic the MISO callout process. MISO's policy is to provide only two hours of callout notice (unless a unit physically requires longer to start), so be prepared for startup within two hours of a call, at any time of the day. The RCA allows for a two-hour callout period.
- Hold a webinar in the fall of 2019 to review the RCA operating procedures with member staff.

If you have any questions, please contact Operations Manager Jerry Tielke at 800-678-4042 or email [jerry.tielke@mrenergy.com](mailto:jerry.tielke@mrenergy.com).

# PRAIRIE FIVE COMMUNITY ACTION COUNCIL, INC.

W.

**Main Office**  
7th St. & Washington Ave  
Suite 302  
P.O. Box 159  
Montevideo, MN 56265-0159

Phone: 320/269-6578  
FAX: 320/269-6570  
TDD: 320/269-6988  
www.prairiefive.com  
E-mail: prairiefive@prairiefive.org

**Branch Offices**  
Benson  
Canby  
Ortonville  
Madison



Mission Statement: Working together to strengthen the quality of life in our communities.

May 21, 2019

To whom it may concern,

Prairie Five provides meals to older adults in your community. We are asking for financial support to support the nutrition program in your community.

A majority of our participants are living on fixed incomes. Financial constraints have caused a gap between donations and reimbursement we receive from our funder to cover the entire cost of the meal. A person aged 60 or older is eligible and encouraged to make a suggested donation of \$4.50 towards the cost of each meal. A donation amount is suggested but not required due to the funding requirements of the Older Americans Act.

Adequate nutrition is critical to health, physical ability and quality of life; it is an important component of home and community-based services for older adults. A well-balanced meal is the foundation to aging successfully. The congregate and home delivered meal programs provide much more than access to healthy meals. They provide an opportunity for social connectiveness, which support physical, mental and social well-being.

We are grateful for the support that you give our Nutrition Program and would appreciate any donation that you or your organization can make.

Please send your donation to:

Prairie Five Nutrition Program  
Attention: Angela Nissen  
PO Box 159  
Montevideo, MN 56265

If you have any questions, please feel free to contact me at 320-269-6578 or 320-842-8565.

Thank you,

A handwritten signature in black ink that reads "Angela Nissen".

Angela Nissen  
Outreach and Aging/Adult Services Program Director

## **Val Alsaker**

---

**From:** Terri Collins <tcollins@benson.k12.mn.us>  
**Sent:** Tuesday, June 11, 2019 5:44 PM  
**To:** Val Alsaker  
**Subject:** Please include in the next council packet

The Mayor's Mingle is coming up on July 18, 2019. I am busy preparing for the silent Auction. Last year the City contributed individual pool passes. 6 adult, 6 teen and 6 child.

Would the city/council please consider donating again to this fundraiser?

Thank you,  
**Terri Collins**  
**Mayor of Benson, MN**

300 Centennial Office Building  
658 Cedar Street  
St. Paul, MN 55155  
Telephone: 651-201-2473  
TTY: 651-297-4357



Glen Pederson, Clerk  
City of Benson  
1410 Kansas Ave  
Benson, MN 56215-1718

A handwritten signature in blue ink, appearing to be 'Glen Pederson', enclosed in a blue oval.

Dear Clerk:

The State Demographer is required by law to produce annual population and household estimates for each of Minnesota's cities and townships. Enclosed you will find a sheet containing the April 1, 2018, population and household estimates for your jurisdiction.

These estimates are being sent to you now for review and comment. It's important that our estimates are accurate, as they are used to distribute state aid to cities and townships. If you have questions about how our estimates impact a specific program, please contact the state agency responsible for that program.

The enclosed figures represent estimated population and household changes since the 2010 Census. The number of households corresponds to the number of occupied housing units. A household may be a single family, one person living alone, or any group of people who share the same living area. While we believe that our estimates are usually accurate, we realize there may be occasional problems. For this reason, we value your comments. We may not be aware of such changes as housing demolitions, the gain or loss of group quarters (like college dormitories, nursing homes, etc.), construction of public housing and the gain or loss of mobile homes.

Please note that our estimates:

- pertain to one year ago, not the present;
- have also been sent to your county auditor for review;
- are subject to change and are not considered final until they are released to the Minnesota Department of Revenue in July.

If you are satisfied with our estimates, it is not necessary to contact us or provide any further information. If you wish to challenge our estimates, please send us the appropriate data described in the enclosed challenge guide by **June 24, 2019**. Questions or comments should be directed to James Hibbs at the address listed on the letterhead. You may also contact us by e-mail at [local.estimate@state.mn.us](mailto:local.estimate@state.mn.us) or by phone at (651) 201-2473. The volume of phone calls is heavy at this time of year, so you may be asked to leave a message on our voice mail system. We will respond promptly. Please remember that we cannot correct problems with the 2010 Census.

Thank you for taking time to review these estimates.

Sincerely,

A handwritten signature in black ink, appearing to be 'Susan Brower', written in a cursive style.

Susan Brower  
State Demographer

Enclosures

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**DATE:** June 1, 2019  
**TO:** Glen Pederson, Clerk  
City of Benson  
**FROM:** **Susan Brower**  
Minnesota State Demographer  
**SUBJECT:** 2018 Population and Household Estimates

Your April 1, 2018 population estimate is 3,156.

Your April 1, 2018 household estimate is 1,464.

If you have any questions or comments about these estimates, please contact the State Demographic Center, 300 Centennial Office Building, 658 Cedar Street, St. Paul, MN 55155, phone (651) 201-2473 or send an e-mail to [local.estimate@state.mn.us](mailto:local.estimate@state.mn.us). All challenges must be submitted in writing. Please refer to the enclosed sheet for details

## HOW TO CHALLENGE THE POPULATION AND HOUSEHOLD ESTIMATES FROM THE STATE DEMOGRAPHER

The legal responsibilities of the State Demographer with respect to local population estimates dictate that we be able to defend any revisions to the estimates. Consequently, we need documentation for our files. Cited below are types of information we will accept with a challenge to our estimates. You may select whichever approach is most appropriate for your situation. However, the more information you can provide the better. No challenges will be accepted after June 24.

1. You may send us the number of active residential utility accounts in April 2010 and April 2018. We would prefer electrical accounts, but water and sewer accounts are acceptable. Please summarize your data. We don't need a list of all utility customers. Summary data for intervening years are helpful. Utility data are much more useful when provided together with building permit data (see #2 below).
2. Another approach is to provide the number of housing units added and lost by calendar year for the years beginning with 2010. Building and demolition permits are a good source of such information. Be sure to include mobile homes and apartments, and indicate whether any of the apartments were for the elderly. Please try to be as specific as possible about the type of unit involved (single-family, apartment, mobile home, etc.).
3. An actual count of persons or households may be accepted, but places with more than 100 people must contact the State Demographer before proceeding with a count. The count you submit should be for 2019. We will interpolate a number for 2018. You must provide the following information:
  - a. List the house number and street name of each housing unit in your city or township. If there is more than one unit at an address, please list each unit and provide an apartment number.
  - b. Indicate whether the unit is occupied or vacant. If the unit is occupied, indicate the number of residents. Only year-round residents should be counted. Young people away at college or in the military, elderly persons who have moved to a nursing home in another town and seasonal (summer) residents should not be counted.
  - c. Group quarters such as nursing homes, dormitories, jails and group homes should not be counted as housing units. Give us the name and address of the facility and the number of residents.
  - d. After you have listed each housing unit, you must summarize your data and give us the total number of residents, the total number of vacant units and the total number of occupied units.
  - e. Please indicate when the count was completed.

Any additional information you can provide about your community will be appreciated. Changes in vacancy rates, the conversion of summer homes to year-round use, and changes in employment opportunities are the types of things we like to hear about when we are evaluating an estimate. One final request--when you write to us, please provide your mailing address and a telephone number or e-mail address where you can be reached during the day.

Thank you.

June 6, 2019

Honorable Terri Collins  
City of Benson  
1410 Kansas Ave  
Benson MN 56215-1718

RE: Benson WWTP

Dear Mayor Terri Collins:

It is always our desire to work collaboratively with you to build on past success and continue to invest in actions that will improve the condition of the Minnesota River. A number of cities in the Minnesota River Basin have expressed concerns to the Minnesota Pollution Control Agency (MPCA) related to River Eutrophication Standards (RES).

Although RES have been in place since 2014 and withstood a number of legal challenges, ongoing questions demonstrate continued concerns about the health of the Minnesota River and RES. In response to recent inquiries, the MPCA agreed to review the appropriateness of RES for the Minnesota River. The review will ensure that the level of phosphorus required by RES, to protect fish and other aquatic life, is set appropriately. Our intent is to complete the review this year, and to share the results on the MPCA website.

We are currently putting together a work plan for the review in coordination with the City of Mankato's technical consultant. Given that others may be interested in participating in the RES review, we wanted to make you aware of the effort and extend an invitation for you or your consultant to participate.

The review could result in confirmation of the appropriateness of existing RES, or it could result in a determination that a site-specific eutrophication standard for the Minnesota River is needed. **A site-specific standard could be more stringent than the existing standard, possibly**

#### Summary

**What:** Review of River Eutrophication Standards (RES)

**Who:** MPCA, City of Mankato, and potentially all wastewater discharge permittees in the Minnesota River Basin

**When:** Remainder of 2019

**Why:** Concerns that a site specific standard for the Minnesota River is needed

**How:** Work plan being developed for review and separate implementation discussions with interested stakeholders

**Impact to permittees:** No permits issued while review underway except for some pond systems and upon specific request from permittees

**resulting in tighter phosphorus discharge limits for some permittees.** Because of the potential impact, we want all permittees to have the opportunity to learn about the process and provide input.

Please contact the MPCA if:

- You or your consultants would like to participate in the review of the standard, such as by participating in meetings, reviewing draft documents or receiving progress updates.
- You have any questions about the review.

During the RES review, the MPCA will **not** be reissuing permits to Wastewater Treatment Facilities (WWTFs) that discharge in the Minnesota River Basin, **unless**:

- The permit contains language about the possibility of a future site-specific standard and the process for ensuing changes to effluent limits.
- The permittee specifically requests reissuance because of planned construction or changes to facility operation.
- The permit is needed to address significant non-compliance.
- The permit is for a pond system that qualifies for the wastewater pond general permit (MNG585).

Once the review is completed, the MPCA will determine when to start issuing permits again.

Separate from questions about the appropriateness of RES, we continue to hear concerns about implementation of phosphorus discharge limits in wastewater permits. In light of ongoing interest in this topic, and as a complementary effort to the RES review, we are interested in engaging with permittees and other stakeholders to better understand implementation challenges and discuss permitting options. We also recognize that to achieve water goals in the Minnesota River we need to engage permittees and partners from all levels of government and efficiently invest our limited public dollars. To be successful in that work we need to collaborate with you. The MPCA is interested in working together with municipal, industrial and watershed partners to facilitate a process that brings together all interested parties – including point and nonpoint source dischargers, landowners, and other stakeholders – to determine how to restore the Minnesota River.

We are open to exploring innovative ways to reduce phosphorus, including point source optimization, integrated planning, and adaptive management that may include some kind of trading (both point to point, and point to non-point).

Honorable Terri Collins

Page 3

June 6, 2019

Please note that during the review process, the MPCA will proceed with TMDL studies that address other non-RES impairments, such as total suspended solids, and address RES in tributaries to the Minnesota River and downstream Lake Pepin.

If you have questions about your permit, the stakeholder process, or the RES review, please contact: Municipal Liaison Joel Peck at 651-757-2202 or by email at [joel.peck@state.mn.us](mailto:joel.peck@state.mn.us).

We hope you will join us in our efforts and look forward to working with you in this process.

Sincerely,

*Katrina Kessler*

*This document has been electronically signed.*

Katrina Kessler, P.E.

Assistant Commissioner

KK:je

cc: Dallas Roggeman

CITY OF



MINNESOTA

April 1, 2019

Benson Band Boosters  
1400 Montana Avenue  
Benson, MN 56215

RE: Flower watering volunteers

Dear Band Boosters,

The City of Benson appreciates your voluntary services watering flowers in the City during the summer of 2019. The purpose of this letter is to define the relationship between the City and the Band Boosters volunteers.

1. **Voluntary basis:** The members of the Band Boosters will serve as volunteers, acting at the direction of the City. At no time will said volunteers be considered employees of the City of Benson.
2. **City Direction:** The Band Boosters volunteers will act as directed by the City in fulfillment of these duties.
3. **Donation.** The City will make a donation to the Band Boosters program. This donation is not for the services rendered and does not create an employee / employer contract.

Sincerely,

CITY OF BENSON

By: Terri Collins, Mayor

By: Robert Wolfington, City Manager

1410 KANSAS AVE. • BENSON, MINNESOTA 56215

City Offices: 320-843-4775

City Fax: 320-842-7151

Municipal Utilities: 320-843-3707

WWW.BENSONMN.ORG

E-MAIL: STAFF@BENSONMN.ORG

Sara Hoffman  
1005 Oakwood Avenue  
Benson, MN 56215

June 5, 2019

Mr. Rob Wolfington  
City Manager  
1410 Kansas Avenue  
Benson, MN 56215

Dear Mr. Rob Wolfington:

I am writing on behalf of the 2019-2020 Prom Afterbash Committee. We would like your permission to use the Armory for the 2020 Prom Afterbash following Prom on Saturday, April 25, 2020. The approximate hours for the Afterbash would be midnight to 4:30 a.m. If there is a rental fee, we would like to request that the fee be waived for this activity.

As in past years, we would like to have access to the Armory as soon as possible in April to start the decorating process. Our tentative plan would be to begin the process as soon as possible and use the week leading up to the Afterbash to do the physical set up.

If you have any questions, please contact me at the above address or by phone, 843-4312. Thank you for your consideration.

Sincerely,



Sara Hoffman  
Ann Hippe  
Co- Chairs  
2020 Prom Afterbash Committee

**POLICE OFFICER DECLARATION  
(RESOLUTION NO. 2019- )**

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police departments whose position duties meet the requirements stated therein and listed below.

BE IT RESOLVED that the City Council of the City of Benson hereby declares that the position titled Part-Time Police Officer, currently held by Rhiann Schmidt meets all of the following Police and Fire membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the above-named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire salary deduction by the governmental subdivision.

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
101.34720 2)SWIMMING POOL RECEIPTS	1)GENERAL FUND POOL START UP	302.00	GENERAL FUND	051129 M-05312019-167	54
101.41110.331 2)MAYOR & COUNCIL	1)GENERAL FUND 3)TRAVEL EXPENSE STRATEGIC PLANNING SAFETY PICNIC STRATEGIC PLANNING COFFE COFFEE-STRATEGIC PLANN	87.75 456.89 15.00 578.00 577.64	DOMAT'S FAMILY FOODS BENSON BOWLER INCIDENTAL FUND BENSON BAKERY * TOTAL	D-05312019-168 D-05312019-168 D-05312019-168 D-05312019-168	337 377 429 484
101.41110.331 2)MAYOR & COUNCIL	1)GENERAL FUND 3)PRINTING & PUBLISHING GRAD TAB, MOSQUITO SPRAY	173.20	MONITOR & NEWS	D-05312019-168	344
101.41300.131 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)HEALTH INSURANCE HEALTH INS-HSA FEES	15.80	FURTHER	D-05312019-168	473
101.41300.201 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)OFFICE SUPPLIES SHREDDING DATA CARD FEES TAPE, TOOLS	122.49 70.00 93.94 286.43	SHRED-IT USA BANKCARD CENTER ZOSEL'S TRUE VALUE * TOTAL	D-05312019-168 D-05312019-168 D-05312019-168	245 396 437
101.41300.202 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)DUPLICATING & COPYING COPIER MAINT	61.61	LOFFLER COMPANIES-131511	D-05312019-168	69
101.41300.203 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)POSTAGE HALF COST STAMPED ENV	819.60	BANKCARD CENTER	D-05312019-168	397
101.41300.207 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)SAFETY & DRUG TESTING DONUTS-SAFETY CLASS	10.00	BENSON BAKERY	D-05312019-168	374
101.41300.209 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)GAS & OIL GAS GAS	116.38 121.18 237.56	GLACIAL PLAINS COOPERATI BANKCARD CENTER * TOTAL	D-05312019-168 D-05312019-168	83 395
101.41300.221 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)EQUIPMENT REPAIR PARTS CAR WASHES	8.00	GLACIAL PLAINS COOPERATI	D-05312019-168	348
101.41300.309 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONTRACTED SERVICES COMP TIME/DATA ENTRY	1,200.00	ELECTRIC FUND	D-05312019-168	21
101.41300.310 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONTRACTED SERVICES TECH SUPPORT SVC	797.50	SWIFT COUNTY	D-05312019-168	109
101.41300.315 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONSULTING SERVICES HR ATTORNEY	210.00	ABRAMS & SCHMIDT LLC	D-05312019-168	386
101.41300.321 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)TELEPHONE LONG DISTANCE CHARGES MONTHLY PRI CHARGE CELL PHONES	164.46 487.82 111.78 764.06	CENTURYLINK CENTURYLINK VERIZON * TOTAL	D-05312019-168 D-05312019-168 D-05312019-168	80 188 540
101.41300.321 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)TRAVEL EXPENSE PLANNING COMM MTG MEALS & LODGING MEALS/MILEAGE/HOTEL	69.90 520.43 623.94	DAROLD'S SUPER VALUE BANKCARD CENTER KENT/LISA	D-05312019-168 D-05312019-168 051123 M-05312019-167	123 393 44

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
101.41300.331		1,224.27	* TOTAL		
101.41300.332	1) GENERAL FUND				
2) ADMINISTRATION & FINANCE	3) TRAINING & INSTRUCTION CERTIFICATION-KENT	70.00	MUN CLERKS & FIN. OFF. A	051134 M-05312019-167	92
101.41300.366	1) GENERAL FUND				
2) ADMINISTRATION & FINANCE	3) WORKERS COMPENSATION WORK COMP AUDIT	14.00	LEAGUE OF MN CITIES INS	051120 M-05312019-167	39
101.41300.366		189.00	LEAGUE OF MN CITIES INS	051120 M-05312019-167	42
		203.00	* TOTAL		
101.41300.433	1) GENERAL FUND				
2) ADMINISTRATION & FINANCE	3) DUES & SUBSCRIPTIONS WSJ	44.99	BANKCARD CENTER	D-05312019-168	394
101.41610.304	1) GENERAL FUND				
2) CITY ATTORNEY	3) CITY ATTORNEY CONTRACT CITY ATTORNEY FEES	1,226.00	WILCOX LAW OFFICE, P.A.	D-05312019-168	220
101.41610.304		1,721.00	WILCOX LAW OFFICE, P.A.	051128 M-05312019-167	53
		2,947.00	* TOTAL		
101.41940.235	1) GENERAL FUND				
2) CITY HALL	3) BUILDING MAINTENANCE & SUPPL MATS	23.46	BENSON LAUNDRY-MAT HOUSE	D-05312019-168	60
		23.46	BENSON LAUNDRY-MAT HOUSE	D-05312019-168	60
		50.00	BRANESS PEST CONTROL	D-05312019-168	60
		59.30	WEST CENTRAL SALES	D-05312019-168	60
		38.50	AMERICAN WELDING & GAS I	D-05312019-168	60
		194.72	* TOTAL		
101.41940.310	1) GENERAL FUND				
2) CITY HALL	3) CONTRACTED SERV - CLEANING CLEANING	200.00	SWIFT COUNTY DAC	D-05312019-168	230
101.41940.381	1) GENERAL FUND				
2) CITY HALL	3) UTILITIES UTILITIES	475.36	MUNICIPAL UTILITIES	D-05312019-168	93
101.41940.383	1) GENERAL FUND				
2) CITY HALL	3) HEATING COST UTILITIES	196.80	MUNICIPAL UTILITIES	D-05312019-168	94
101.41940.383		50.54	CENTER POINT ENERGY	D-05312019-168	159
		247.34	* TOTAL		
101.42100.131	1) GENERAL FUND				
2) POLICE DEPARTMENT	3) HEALTH INSURANCE HEALTH INS-HSA FEES	28.00	FURTHER	D-05312019-168	474
101.42100.201	1) GENERAL FUND				
2) POLICE DEPARTMENT	3) OFFICE SUPPLIES COPIER MAINT	750.29	LOFFLER COMPANIES-131511	D-05312019-168	70
		81.00	TOSHIBA FINANCIAL SERVIC	D-05312019-168	186
		112.32	SHRED-IT USA	D-05312019-168	246
		50.97	BACKSTREET PRINTING	D-05312019-168	250
		994.58	* TOTAL		
101.42100.209	1) GENERAL FUND				
2) POLICE DEPARTMENT	3) GAS & OIL GAS	1,241.22	GLACIAL PLAINS COOPERATI	D-05312019-168	84
101.42100.209		62.84	HOLIDAY COMPANIES	D-05312019-168	318
		1,304.06	* TOTAL		
101.42100.210	1) GENERAL FUND				
2) POLICE DEPARTMENT	3) OPERATING SUPPLIES WATER/COOLER RENT	37.00	DRIESSEN WATER INC	D-05312019-168	339
		8.28	CHARTER COMMUNICATIONS	D-05312019-168	451
		57.27	RUNNINGS SUPPLY INC	D-05312019-168	451
		75.00	SWIFT COUNTY BENSON HEAL	D-05312019-168	493
		62.45	AMERICAN WELDING & GAS I	D-05312019-168	503
		124.95	STREICHER'S	D-05312019-168	525
		364.95	* TOTAL		

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.42100.213 2) POLICE DEPARTMENT	1) GENERAL FUND 3) UNIFORM ALLOWANCE					
	KNIFE	1,339.99	STREICHER'S		D-05312019-1688	247
	POUCHES	1,339.00	STREICHER'S		D-05312019-1688	248
	BOOTS	1,339.00	STREICHER'S		D-05312019-1688	249
	PATCH SEWING	1,339.00	STREICHER'S		D-05312019-1688	250
	ARMOR	1,339.00	STREICHER'S		D-05312019-1688	251
	UNIFORMS	2,678.95	* TOTAL		D-05312019-1688	400
101.42100.213						
101.42100.214 2) POLICE DEPARTMENT	1) GENERAL FUND 3) PERSONNEL TESTING & RECRUIT SAFETY ASSESSMENTS	1,100.00	MARTIN-MCALLISTER		D-05312019-168	528
101.42100.219 2) POLICE DEPARTMENT	1) GENERAL FUND 3) INVESTIGATIONS					
	PROSECUTION FEES	3,327.49	WILCOX LAW OFFICE, P.A.		D-05312019-1688	221
	OVERPAYMENT	1,995.00	SOUTHSIDE BODY SHOP		D-05312019-1688	521
	TOWING TAHOE	1,339.00	SOUTHSIDE BODY SHOP		D-05312019-1688	522
	TOWING CHEV PICKUP	1,339.00	SOUTHSIDE BODY SHOP		D-05312019-1688	523
	IMPOUND FEES	3,327.49	BENSON BODY SHOP	051126	M-05312019-167	48
	VEHICLE STORAGE	2,678.95	BENSON BODY SHOP	051128	M-05312019-167	52
	PROSECUTION SERVICES	6,774.98	* TOTAL		D-05312019-1688	524
101.42100.221 2) POLICE DEPARTMENT	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS	265.00	SOUTHSIDE BODY SHOP		D-05312019-168	88
	INSTALL LIGHTS	265.00	PIONEER LAND BAND FESTIV	051132	M-05312019-167	89
	VOID	883.81	FATTY DADDY AUTO	051133	M-05312019-167	89
	PUSH BUMPER	1,148.81	* TOTAL			
101.42100.221						
101.42100.223 2) POLICE DEPARTMENT	1) GENERAL FUND 3) EQUIPMENT REPAIRS CONTRACTED					
	WARRANTY SOFTWARE MAINT	6,125.00	WATCHGUARD VIDEO		D-05312019-168	460
	VEHICLE REPAIRS	1,339.00	TOM'S SERVICE INC		D-05312019-168	515
	EXPLORER REPAIRS	6,125.00	BENSON BODY SHOP	051126	M-05312019-167	47
		13,569.00	* TOTAL			
101.42100.223						
101.42100.235 2) POLICE DEPARTMENT	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL					
	CARPET CLEANING	364.48	CAPTAIN CLEAN		D-05312019-168	354
	MATS	192.00	BENSON LAUNDRY-MAT HOUSE		D-05312019-1688	363
	PEST CONTROL	37.00	BRANESS PEST CONTROL		D-05312019-1688	371
	GARBAGE SERVICE	37.44	MATTHEISEN DISPOSAL, INC		D-05312019-1688	526
	GARBAGE SERVICE	37.44	MATTHEISEN DISPOSAL, INC	051125	M-05312019-167	46
		577.05	* TOTAL			
101.42100.235						
101.42100.240 2) POLICE DEPARTMENT	1) GENERAL FUND 3) SMALL TOOLS & EQUIPMENT					
	5 PISTOLS	4,280.00	STREICHER'S		D-05312019-168	250
	TOUGHBOOK HOLDER	2,897.00	BAYCOM INC		D-05312019-168	366
	CABLE TIES, MILK CRATES	7,221.75	RUNNINGS SUPPLY INC		D-05312019-168	416
			* TOTAL			
101.42100.240						
101.42100.310 2) POLICE DEPARTMENT	1) GENERAL FUND 3) CONTRACTED SERVICES-CLEANING					
	POLICE DEPT 4/29-6/2	500.00	MCGEARY/THOMAS		D-05312019-168	210
101.42100.321 2) POLICE DEPARTMENT	1) GENERAL FUND 3) TELEPHONE					
	LOCAL SERVICE	64.81	CENTURYLINK		D-05312019-168	197
	VOICE SERVICES	184.51	OFFICE OF MN.IT SERVICES		D-05312019-1688	226
	LOCAL SERVICE	164.33	CENTURYLINK		D-05312019-1688	342
	CELL SERVICE	101.78	VERIZON WIRELESS		D-05312019-1688	538
	CELL SERVICE	236.08	VERIZON WIRELESS		D-05312019-1688	539
	CELL SERVICE	761.40	* TOTAL			
101.42100.321						
101.42100.331 2) POLICE DEPARTMENT	1) GENERAL FUND 3) TRAVEL EXPENSE					
	MEAL	15.45	BANKCARD CENTER		D-05312019-168	402

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.42100.332 2) POLICE DEPARTMENT	1) GENERAL FUND 3) TRAINING & INSTRUCTION					
	AMMO	1,989.99	MIKE'S GUNS & SPORTING G		D-05312019-168	269
	POST LICENSES	182.24	BANKCARD CENTER		D-05312019-168	401
	HAND GUN	399.96	RUNNINGS SUPPLY INC		D-05312019-168	415
		2,572.19	* TOTAL			
101.42100.366 2) POLICE DEPARTMENT	1) GENERAL FUND 3) WORKERS COMPENSATION WORK COMP AUDIT	1,885.00	LEAGUE OF MN CITIES INS	051120	M-05312019-167	40
101.42100.381 2) POLICE DEPARTMENT	1) GENERAL FUND 3) UTILITIES UTILITIES	281.28	MUNICIPAL UTILITIES		D-05312019-168	343
101.42100.383 2) POLICE DEPARTMENT	1) GENERAL FUND 3) HEATING NATURAL GAS	60.88	CENTER POINT ENERGY		D-05312019-168	531
101.42100.433 2) POLICE DEPARTMENT	1) GENERAL FUND 3) DUES & SUBSCRIPTIONS ANNUAL PAPER SUBSCRIPTIO	42.00	MONITOR & NEWS		D-05312019-168	267
101.42100.439 2) POLICE DEPARTMENT	1) GENERAL FUND 3) DOG POUND EXPENSES POUND BOARDING	10.00	H & H VETERINARY SERVICE	051124	M-05312019-167	45
101.42200.209 2) FIRE DEPARTMENT	1) GENERAL FUND 3) GAS & OIL GAS	341.88	GLACIAL PLAINS COOPERATI		D-05312019-168	85
101.42200.210 2) FIRE DEPARTMENT	1) GENERAL FUND 3) OPERATING SUPPLIES ATV RENTAL	150.00	REUSS/JEFF		D-05312019-168	25
	TIDE	16.79	DOMAT'S FAMILY FOODS		D-05312019-168	50
	CABLE	1.08	CHARTER COMMUNICATIONS		D-05312019-168	50
	ATV RENTAL	75.00	ASCHEMAN/TOM		D-05312019-168	50
	FIRE EXT MAINT	82.50	AMERICAN WELDING & GAS I		D-05312019-168	50
		325.37	* TOTAL			
101.42200.221 2) FIRE DEPARTMENT	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS HOSE, CLAMP	20.43	RUNNINGS SUPPLY INC		D-05312019-168	413
101.42200.224 2) FIRE DEPARTMENT	1) GENERAL FUND 3) RADIO REPAIRS CONTRACTED BATTERIES	435.00	WEST CENTRAL COMMUNICATI		D-05312019-168	236
101.42200.235 2) FIRE DEPARTMENT	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL EMER SIREN-BATTERIES	1,919.00	WEST CENTRAL COMMUNICATI		D-05312019-168	237
	FLOOR/BOWL CLEANER	72.48	WEST CENTRAL SALES		D-05312019-168	453
		1,991.48	* TOTAL			
101.42200.310 2) FIRE DEPARTMENT	1) GENERAL FUND 3) CONTRACTED SERVICES CLEANING	54.13	SWIFT COUNTY DAC		D-05312019-168	231
101.42200.332 2) FIRE DEPARTMENT	1) GENERAL FUND 3) TRAINING & INSTRUCTION FIREFIGHTER II CERTIFICAT	805.00	MN FIRE SERVICE CERT BOA		D-05312019-168	268
101.42200.381 2) FIRE DEPARTMENT	1) GENERAL FUND 3) UTILITIES UTILITIES	328.54	MUNICIPAL UTILITIES		D-05312019-168	95
101.42200.383 2) FIRE DEPARTMENT	1) GENERAL FUND 3) HEATING COST NATURAL GAS	69.76	CENTER POINT ENERGY		D-05312019-168	160



FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
101.43100.228 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) STREET MAINT-SEALCOATING ROADSAVER SEALANT LP	6,487.50 75.00 6,562.50	BROCK WHITE COMPANY LLC GLACIAL PLAINS COOPERATI * TOTAL	D-05312019-168 D-05312019-168	291 349
101.43100.235 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL PLUG 10' WHITE UNIV OPENERS CONNECTOR, OUTLET	37.66 17.50 228.00 56.12 339.28	BORDER STATES ELECTRIC S A.F. BUILDING MATERIALS AMERICAN DOOR WORKS RUNNINGS SUPPLY INC * TOTAL	D-05312019-168 D-05312019-168 D-05312019-168 D-05312019-168	284 284 307 409
101.43100.240 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) SMALL TOOLS & EQUIPMENT WRENCH BATTERY PACK	71.99 149.00 220.99	RUNNINGS SUPPLY INC ZOSEL'S TRUE VALUE * TOTAL	D-05312019-168 D-05312019-168	412 433
101.43100.366 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) WORKERS COMPENSATION WORK COMP AUDIT	2,034.00	LEAGUE OF MN CITIES INS	051120 M-05312019-167	36
101.43100.381 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) UTILITIES UTILITIES ELECT-GRAVEL PIT & DUMP	361.96 88.45 450.41	MUNICIPAL UTILITIES AGRALITE ELECTRIC COOPER * TOTAL	051121 D-05312019-168 M-05312019-167	96 14
101.43100.383 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) HEATING COST NATURAL GAS	110.14	CENTER POINT ENERGY	D-05312019-168	161
101.43100.386 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) STREET LIGHTING UTILITIES UTILITIES	4,752.33	MUNICIPAL UTILITIES	D-05312019-168	97
101.43100.438 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) LAUNDRY MATS & TOWELS MATS MATS	74.40 72.41 73.81 220.62	BENSON LAUNDRY-MAT HOUSE BENSON LAUNDRY-MAT HOUSE BENSON LAUNDRY-MAT HOUSE * TOTAL	D-05312019-168 D-05312019-168 D-05312019-168	62 306 360
101.45121.310 2) ORGANIZED RECREATION	1) GENERAL FUND 3) SENIOR CITIZEN PROGRAM MONTHLY CONTRIBUTION MONTHLY CONTRIBUTION	200.00 500.00 700.00	SENIOR ADVOCACY CORPORAT SWIFT COUNTY HUMAN SERVI * TOTAL	D-05312019-168 D-05312019-168	28 227
101.45124.210 2) SWIMMING POOL	1) GENERAL FUND 3) OPERATING SUPPLIES DIESEL-PRESSURE WASHER ELEC TAPE, TOILET CLEANER THERMOMETER SUPER SHOCK LIFEGUARD T-SHIRTS RAKE SPRAYER CLEANER DIESEL-PRESSURE WASHER TISSEUE TOWELS, LINERS CHLORINE, SODIUM HYDROXI GASKET ORING HOT SPOT	18.17 16.61 13.88 152.95 290.00 36.78 90.15 17.00 122.17 1,433.14 48.13 40.01 2,278.99	ASCHEMAN OIL DAROLD'S SUPER VALUE DOMAT'S FAMILY FOODS DOHENY'S COMMERCIAL INK SPOT RUNNINGS SUPPLY INC ZOSEL'S TRUE VALUE ASCHEMAN OIL WEST CENTRAL SALES HAWKINS, INC. HAWKINS, INC. VERTIZON * TOTAL	D-05312019-168 D-05312019-168 D-05312019-168 D-05312019-168 D-05312019-168 D-05312019-168 D-05312019-168 D-05312019-168 D-05312019-168 D-05312019-168 D-05312019-168 D-05312019-168	306 306 306 306 306 306 306 306 306 306 306 306 306
101.45124.210 2) SWIMMING POOL	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL LUG CPT STENCILS FUNBRELLA EXPENSES ROLLERS, OUTLET	28.09 32.74 612.00 342.66	BORDER STATES ELECTRIC S BACKSTREET PRINTING BANKCARD CENTER RUNNINGS SUPPLY INC	D-05312019-168 D-05312019-168 D-05312019-168 D-05312019-168	28 28 28 28

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.45124.235	1) GENERAL FUND					
2) SWIMMING POOL	3) BUILDING MAINTENANCE & SUPPL					
	MURIATIC ACID GFCI	334.06	ZOSEL'S TRUE VALUE		D-05312019-168	444
	FIRE EXT MAINT	24.80	AMERICAN WELDING & GAS I		D-05312019-168	504
	TESTING KITS	47.37	DOHENY'S COMMERCIAL		D-05312019-168	534
		1,453.02	* TOTAL			
101.45124.235	1) GENERAL FUND					
2) SWIMMING POOL	3) CONCESSION FOOD AND SUPPLIES					
	POP	1,471.40	PEPSI		D-05312019-168	257
	CANDY	387.40	MONTE CANDY COMPANY		D-05312019-168	264
	FOOD, WATER	206.62	DAROLD'S SUPER VALUE		D-05312019-168	332
	FOOD	702.78	DOMAT'S FAMILY FOODS		D-05312019-168	338
	PIZZAS	101.75	JIMMY'S PIZZA		D-05312019-168	496
		2,689.43	* TOTAL			
101.45124.254	1) GENERAL FUND					
2) SWIMMING POOL	3) TELEPHONE					
	LOCAL SERVICE	48.69	CENTURYLINK		D-05312019-168	178
101.45124.360	1) GENERAL FUND					
2) SWIMMING POOL	3) INSURANCE					
	WORK COMP AUDIT	57.00	LEAGUE OF MN CITIES INS	051120	M-05312019-167	38
101.45124.381	1) GENERAL FUND					
2) SWIMMING POOL	3) UTILITIES					
	UTILITIES	268.51	MUNICIPAL UTILITIES		D-05312019-168	98
101.45124.383	1) GENERAL FUND					
2) SWIMMING POOL	3) HEATING COST					
	NATURAL GAS	65.31	CENTER POINT ENERGY		D-05312019-168	162
101.45181.235	1) GENERAL FUND					
2) ARMORY	3) BUILDING MAINTENANCE & SUPPL					
	ARMORY LAWN	42.23	TOTAL LAWN CARE, INC		D-05312019-168	240
	PEST CONTROL	50.00	BRANESS PEST CONTROL		D-05312019-168	370
	CLEAN FLOOR	40.00	OLSON/RUSSELL		D-05312019-168	385
	GARBAGE CANS	37.00	ZOSEL'S TRUE VALUE		D-05312019-168	438
	TOWELS	25.00	WEST CENTRAL SALES		D-05312019-168	454
	FIRE EXT MAINT	113.33	AMERICAN WELDING & GAS I		D-05312019-168	506
		309.42	* TOTAL			
101.45181.235	1) GENERAL FUND					
2) ARMORY	3) CONTRACTED SERVICES					
	CLEANING	29.50	SWIFT COUNTY DAC		D-05312019-168	229
101.45181.321	1) GENERAL FUND					
2) ARMORY	3) TELEPHONE					
	LOCAL SERVICE	46.27	CENTURYLINK		D-05312019-168	179
101.45181.381	1) GENERAL FUND					
2) ARMORY	3) UTILITIES					
	UTILITIES	278.42	MUNICIPAL UTILITIES		D-05312019-168	99
101.45181.383	1) GENERAL FUND					
2) ARMORY	3) HEATING COST					
	NATURAL GAS	73.50	CENTER POINT ENERGY		D-05312019-168	163
101.45200.131	1) GENERAL FUND					
2) PARKS	3) HEALTH INSURANCE					
	HEALTH INS-HSA FEES	3.95	FURTHER		D-05312019-168	477
101.45200.209	1) GENERAL FUND					
2) PARKS	3) GAS & OIL					
	GAS	969.32	GLACIAL PLAINS COOPERATI		D-05312019-168	88
101.45200.210	1) GENERAL FUND					
2) PARKS	3) OPERATING SUPPLIES					
	RR PARK LAWN	475.00	TOTAL LAWN CARE, INC		D-05312019-168	242
	BREAKAWAY VESTS	143.13	NORTHERN SAFETY CO. INC.		D-05312019-168	263
	BLADE SHARPEN	223.32	A.P. BUILDING MATERIALS		D-05312019-168	296
	TOWELS, RETURNS	73.74	AUTO VALU BENSON		D-05312019-168	299
	BLADE, FILTERS, CHAIN	93.00	ERIC'S MOTORSPORTS		D-05312019-168	326

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FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.45200.210 2) PARKS	1) GENERAL FUND 3) OPERATING SUPPLIES TRIMMER LINE OIL 2 SPARK PLUGS T SHIRTS GOPHER TRAPPING GLOVES, GAS CAN, PAINT KEYS, EAR MUFFS, MULCH TOILET TISSUE FLAG PARTS	98.82 7.50 517.00 35.00 340.60 150.12 49.89 223.20 15.58 2,297.42	ERIC'S MOTORSPORTS ERIC'S MOTORSPORTS CORPORATE CONNECTION JOHNSON/LUKE RUNNINGS SUPPLY INC ZOSEL'S TRUE VALUE WEST CENTRAL SALES UNCOMMON USA INC. NORTHSIDE AUTO * TOTAL		D-05312019-168 D-05312019-168 D-05312019-168 D-05312019-168 D-05312019-168 D-05312019-168 D-05312019-168 D-05312019-168 D-05312019-168 D-05312019-168	327 330 331 332 333 334 335 336 337 338 339
101.45200.210 2) PARKS	1) GENERAL FUND 3) LANDSCAPING MATERIALS 6 BIRCH TREES	960.00	EDEN'S GREEN NURSERY		D-05312019-168	330
101.45200.221 2) PARKS	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS LED LIGHT BAR-08 CHEV HOSE, FILTERS ASSY CARTR BAR OIL, PTO SHAFT HOSE ENDS, SPARK PLUGS PARTS	301.59 307.31 22.58 165.97 110.90 78.65 987.00	LOCATORS & SUPPLIES AUTO VALU BENSON HAUG-KUBOTA LLC RUNNINGS SUPPLY INC NORTHSIDE AUTO JOHN DEERE FINANCIAL * TOTAL		D-05312019-168 D-05312019-168 D-05312019-168 D-05312019-168 D-05312019-168 M-05312019-167	274 275 276 277 278 279
101.45200.223 2) PARKS	1) GENERAL FUND 3) EQUIPMENT REPAIRS CONTRACTED DOOR REPAIR TIRE REPAIRS 2008 CHEV REPAIRS	94.50 84.45 1,599.75 1,778.70	BENSON BODY SHOP GLACIAL PLAINS COOPERATI BENSON BODY SHOP * TOTAL		D-05312019-168 D-05312019-168 D-05312019-168	292 293 294
101.45200.223 2) PARKS	1) GENERAL FUND 3) BEAUTIFY BENSON SPRAYER TANK	2,210.00	ABNER SALES		D-05312019-168	303
101.45200.235 2) PARKS	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL CLEANING CLOSER-NS REC AMBUSH CLEANING MTL MAY RENT FIRE EXT MAINT	19.62 154.49 57.73 32.00 473.00 736.84	SWIFT COUNTY DAC A.F. BUILDING MATERIALS ZOSEL'S TRUE VALUE WEST ACRES WATER SYSTEMS AMERICAN WELDING & GAS I * TOTAL		D-05312019-168 D-05312019-168 D-05312019-168 D-05312019-168 D-05312019-168	233 234 235 236 237
101.45200.235 2) PARKS	1) GENERAL FUND 3) SMALL TOOLS & EQUIPMENT 2 TRIMMERS, LINE PRUNER, BOOTS	483.70 50.97 534.67	ERIC'S MOTORSPORTS RUNNINGS SUPPLY INC * TOTAL		D-05312019-168 D-05312019-168	329 328
101.45200.240 2) PARKS	1) GENERAL FUND 3) CONTRACTED SERVICES-MOWING MOWING	602.47	SWIFT COUNTY DAC		D-05312019-168	234
101.45200.311 2) PARKS	1) GENERAL FUND 3) CONTRACTED SERVICE - OTHER PARK CARETAKER 5/1 - 6/1	1,012.50	MANSKA/SHIRLEY		D-05312019-168	198
101.45200.321 2) PARKS	1) GENERAL FUND 3) TELEPHONE SPRINKLER	78.67	VERIZON		D-05312019-168	543
101.45200.366 2) PARKS	1) GENERAL FUND 3) WORKERS COMPENSATION WORK COMP AUDIT	446.00	LEAGUE OF MN CITIES INS	051120	M-05312019-167	37
101.45200.381 2) PARKS	1) GENERAL FUND 3) UTILITIES UTILITIES	574.79	MUNICIPAL UTILITIES		D-05312019-168	100

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.46500.343	1) GENERAL FUND					
2) TOURISM	3) LODGING TAX EXPENDITURES	100.00	CM ROCK		D-05312019-168	407
	DEPOSIT-KID DAY	710.00	INCIDENTAL FUND		D-05312019-168	430
	KID DAY STAMPS	3,500.00	PIONEER LAND BAND FESTIV	051131	M-05312019-167	87
	FLAG DAY PARADE	3,710.00	* TOTAL			
101.46500.343						
101.49010.210	1) GENERAL FUND					
2) CEMETERY	3) OPERATING SUPPLIES	258.38	MONITOR & NEWS		D-05312019-168	345
	CEMETERY NOTICE	16.36	ZOSEL'S TRUE VALUE		D-05312019-168	441
	MULCH	274.34	* TOTAL			
101.49010.210						
101.49010.310	1) GENERAL FUND					
2) CEMETERY	3) CONTRACTED SERVICES	70.00	NELSON/ELLIOT		D-05312019-168	532
	OPEN COLUMBARIUM	35.00	NELSON/ELLIOT		D-05312019-168	533
	CONSULTING	105.00	* TOTAL			
101.49010.310						
101.49200.430	1) GENERAL FUND					
2) UNALLOCATED	3) MISCELLANEOUS	5.98	DOMAT'S FAMILY FOODS		D-05312019-168	336
	WATER					
101.49810.209	1) GENERAL FUND					
2) AIRPORT	3) GAS & OIL	13,381.00	ARROW ENERGY, INC		D-05312019-168	382
	3500 AV FUEL					
101.49810.210	1) GENERAL FUND					
2) AIRPORT	3) OPERATING SUPPLIES	72.74	HALI-BRITE INC.		D-05312019-168	320
	WINDSOCK	684.44	ADB SAFEGATE AMERICAS LL		D-05312019-168	381
	HELIPAD LED LIGHTS	121.34	AMERICAN WELDING & GAS I		D-05312019-168	507
	FIRE EXT MAINT	878.53	* TOTAL			
101.49810.210						
101.49810.235	1) GENERAL FUND					
2) AIRPORT	3) BUILDING MAINTENANCE & SUPPL	13.51	BENSON LAUNDRY-MAT HOUSE		D-05312019-168	61
	MATS	40.00	SWIFT COUNTY DAC		D-05312019-168	232
	CLEANING	50.00	JOHNSON/LUKE		D-05312019-168	391
	GOPHER TRAPPING	19.00	WEST ACRES WATER SYSTEMS		D-05312019-168	486
	MAY RENT	45.00	DRITTESSEN WATER INC	051122	M-05312019-167	43
	WATER COOLER RENT	169.27	* TOTAL			
101.49810.235						
101.49810.321	1) GENERAL FUND					
2) AIRPORT	3) TELEPHONE	84.24	CENTURYLINK		D-05312019-168	183
	LOCAL SERVICE					
101.49810.381	1) GENERAL FUND					
2) AIRPORT	3) UTILITIES	504.96	AGRALITE ELECTRIC COOPER	051121	M-05312019-167	15
	ELECT-AIRPORT					
101.49810.383	1) GENERAL FUND					
2) AIRPORT	3) HEATING COST	38.64	CENTER POINT ENERGY		D-05312019-168	164
	NATURAL GAS					
211.45500.201	1) LIBRARY FUND					
2) LIBRARY	3) OFFICE SUPPLIES	167.25	LOFFLER COMPANIES-131511		D-05312019-168	223
	COPIER MAINT	35.36	BACKSTREET PRINTING		D-05312019-168	289
	CARDSTOCK, VELCRO	202.61	* TOTAL			
211.45500.201						
211.45500.210	1) LIBRARY FUND					
2) LIBRARY	3) OPERATING SUPPLIES	192.84	BANKCARD CENTER		D-05312019-168	403
	SUPPLIES	238.88	ZOSEL'S TRUE VALUE		D-05312019-168	445
	BIKES	431.82	* TOTAL			
211.45500.210						
211.45500.235	1) LIBRARY FUND					
2) LIBRARY	3) BUILDING MAINTENANCE & SUPPL	40.47	BENSON LAUNDRY-MAT HOUSE		D-05312019-168	63
	MATS	49.96	TOTAL LAWN CARE, INC		D-05312019-168	241
	LIBRARY LAWN	40.47	BENSON LAUNDRY-MAT HOUSE		D-05312019-168	361
	MATS	40.47	BENSON LAUNDRY-MAT HOUSE		D-05312019-168	362
	MATS	40.47	* TOTAL			

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FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
211.45500.235 2)LIBRARY	1)LIBRARY FUND 3)BUILDING MAINTENANCE & SUPPL TOWELS, COPY PAPER FIRE EXT MAINT	65.20 11.00 247.57	WEST CENTRAL SALES AMERICAN WELDING & GAS I * TOTAL		D-05312019-168 D-05312019-168	456 508
211.45500.310 2)LIBRARY	1)LIBRARY FUND 3)CONTRACTED SERV - CLEANING CLEAN LIBRARY	395.00	MCGEARY/THOMAS		D-05312019-168	26
211.45500.321 2)LIBRARY	1)LIBRARY FUND 3)TELEPHONE LOCAL SERVICE	87.10	CENTURYLINK		D-05312019-168	184
211.45500.360 2)LIBRARY	1)LIBRARY FUND 3)INSURANCE WORK COMP AUDIT	147.00	LEAGUE OF MN CITIES INS	051120	M-05312019-167	41
211.45500.381 2)LIBRARY	1)LIBRARY FUND 3)UTILITIES UTILITIES	422.09	MUNICIPAL UTILITIES		D-05312019-168	101
211.45500.383 2)LIBRARY	1)LIBRARY FUND 3)HEATING COST UTILITIES	62.43	MUNICIPAL UTILITIES		D-05312019-168	102
228.46500.310 2)PROGRAM COSTS	1)SMALL CITIES GRANT FUND 2005 3)CONTRACTED SERVICES(DESCRIB) SEAT REPAIR 2005 HRA TRUCK REP OWNER OCCUPIED PROJS FRIDGE-PETERSON	125.00 303.90 3,750.00 750.00 4,928.90	MADDEN UPHOLSTERY INC AUTO VALU BENSON UPPER MN VALLEY REGIONAL GROSSMAN & TRUMP INC * TOTAL		D-05312019-168 D-05312019-168 D-05312019-168 M-05312019-167	270 301 447 55
228.46500.310				051130		
401.49810.501 2)AIRPORT	1)GENERAL CAPITAL OUTLAY FUND 3)CAPITAL OUTLAY A/D BUILDING SERVICES FUEL SYSTEM SERVICES	3,570.00 1,644.49 5,214.49	TKDA TKDA * TOTAL		D-05312019-168 D-05312019-168	536 539
401.49810.501						
601.20200 2)ACCOUNTS PAYABLE	1)WATER FUND QTR CONNECTION FEE	2,280.00	MN DEPT OF HEALTH		D-05312019-168	266
601.49400.131 2)WATER DEPARTMENT	1)WATER FUND 3)HEALTH INSURANCE HEALTH INS-HSA FEES	7.90	FURTHER		D-05312019-168	479
601.49400.209 2)WATER DEPARTMENT	1)WATER FUND 3)GAS & OIL GAS	228.23	GLACIAL PLAINS COOPERATI		D-05312019-168	131
601.49400.210 2)WATER DEPARTMENT	1)WATER FUND 3)OPERATING SUPPLIES UPS CHGS CYLINDER RENTAL	16.50 32.83 49.33	GROSSMAN, DEPUTY REGISTR AMERICAN WELDING & GAS I * TOTAL		D-05312019-168 D-05312019-168	450 530
601.49400.227 2)WATER DEPARTMENT	1)WATER FUND 3)MAINTAIN COLLECTION SYSTEM COUPLING CLAMP CHECK VOIDED	27.50 3,427.07CR 3,399.57CR	RUNNINGS SUPPLY INC HONEBRINK/BEN * TOTAL	038426	D-05312019-168 M-05312019-167	422 30
601.49400.235 2)WATER DEPARTMENT	1)WATER FUND 3)BUILDING MAINTENANCE & SUPPL FIRE EXT MAINT	110.90	AMERICAN WELDING & GAS I		D-05312019-168	510
601.49400.307 2)WATER DEPARTMENT	1)WATER FUND 3)MANAGEMENT FEES MANAGEMENT FEES	3,478.00	GENERAL FUND		D-05312019-168	13

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
601.49400.321	1) WATER FUND					
2) WATER DEPARTMENT	3) TELEPHONE					
	LOCAL SERVICE	97.26	CENTURYLINK		D-05312019-168	208
	ON CALL CELL	15.72	VERIZON		D-05312019-168	544
601.49400.321		112.98	* TOTAL			
601.49400.366	1) WATER FUND					
2) WATER DEPARTMENT	3) WORKERS COMPENSATION					
	WORK COMP AUDIT	719.00	LEAGUE OF MN CITIES INS	038880	M-05312019-167	81
601.49400.381	1) WATER FUND					
2) WATER DEPARTMENT	3) UTILITIES					
	UTILITIES	1,277.67	MUNICIPAL UTILITIES		D-05312019-168	141
601.49400.430	1) WATER FUND					
2) WATER DEPARTMENT	3) MISCELLANEOUS					
	MEMBERSHIP	275.00	MN RURAL WATER ASSOC	038883	M-05312019-167	84
602.43250.131	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) HEALTH INSURANCE					
	HEALTH INS-HSA FEES	7.90	FURTHER		D-05312019-168	482
602.43250.208	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) CHEMICALS & CHEM SUPPLIES					
	CHLORINE, CHLORIDE	2,948.47	HAWKINS, INC.		D-05312019-168	457
	CHLORINE, CHLORIDE	2,948.47	HAWKINS, INC.		D-05312019-168	497
602.43250.208		5,896.94	* TOTAL			
602.43250.209	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) GAS & OIL					
	GAS	591.27	GLACIAL PLAINS COOPERATI		D-05312019-168	132
602.43250.210	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) OPERATING SUPPLIES					
	BOOTS	179.99	SCHWENDEMANN/KALEB		D-05312019-168	253
	TREATED LUMBER-E HGTS LI	277.00	A F BUILDING MATERIALS		D-05312019-168	293
	BOOTS	179.99	LENARZ/DANIEL		D-05312019-168	309
	HELP WANTED	76.00	MONITOR & NEWS		D-05312019-168	346
	T SHIRTS	149.00	CORPORATE CONNECTION		D-05312019-168	357
	BOOTS	149.00	BENSON/MAXWELL		D-05312019-168	367
	HARD HAT, VEST, GLOVES	48.00	RUNNINGS SUPPLY INC		D-05312019-168	426
	CLEANER, TAPE, MIRROR	97.26	ZOSEL'S TRUE VALUE		D-05312019-168	455
602.43250.210		938.43	* TOTAL			
602.43250.217	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) LAB EQUIPMENT & SUPPLIES					
	ROLLER, PHOSPHATE	192.89	USA BLUE BOOK		D-05312019-168	471
602.43250.221	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) EQUIPMENT REPAIR PARTS					
	COUPLERS, DISCHARGE	447.76	ABNER SALES		D-05312019-168	304
	FITTING	32.90	RUNNINGS SUPPLY INC		D-05312019-168	425
	CO2 CARTRIDGES	75.13	MAC QUEEN EQUIPMENT		D-05312019-168	491
602.43250.221		556.87	* TOTAL			
602.43250.226	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) MAINTAIN SYSTEM					
	BOLTS, HOOKS	137.60	RUNNINGS SUPPLY INC		D-05312019-168	427
	CABLE, TIE CLAMP	14.07	ZOSEL'S TRUE VALUE		D-05312019-168	434
	PUMP REPAIRS	304.68	KENT ELECTRIC INC		D-05312019-168	489
	HOSE, FITTINGS	289.43	NORTHSIDE AUTO		D-05312019-168	520
602.43250.226		745.84	* TOTAL			
602.43250.235	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) BUILDING MAINTENANCE & SUPPL					
	TRASH PUMP	2,215.85	USA BLUE BOOK		D-05312019-168	239
	FIRE EXT MAINT	240.70	AMERICAN WELDING & GAS I		D-05312019-168	511
602.43250.235		2,456.55	* TOTAL			
602.43250.307	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) MANAGEMENT FEES					
	MANAGEMENT FEES	4,514.50	GENERAL FUND		D-05312019-168	14

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FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
602.43250.313 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) CONTRACTED SERVICES LIFT REPAIRS	1,123.05	AUTOMATIC SYSTEMS CO.		D-05312019-168	383
602.43250.321 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) TELEPHONE ON CALL CELL	15.72	VERIZON		D-05312019-168	545
602.43250.331 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) TRAVEL EXPENSE MEALS	58.31	BANKCARD CENTER		D-05312019-168	404
602.43250.332 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) TRAINING & INSTRUCTION GENS LICENSE	23.00	MN POLLUTION CONTROL AGE	038884	M-05312019-167	85
602.43250.366 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) WORKERS COMPENSATION WORK COMP AUDIT	1,030.00	LEAGUE OF MN CITIES INS	038880	M-05312019-167	80
602.43250.381 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) UTILITIES ELECTRIC	5,655.39 65.59 5,720.98	MUNICIPAL UTILITIES AGRALITE ELECTRIC COOPER * TOTAL	038881	D-05312019-168 M-05312019-167	142 82
602.43250.383 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) HEATING COST NATURAL GAS	441.88	CENTER POINT ENERGY		D-05312019-168	191
602.43250.430 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) MISCELLANEOUS BACKGROUND-MUELLER	15.00	BUREAU OF CRIMINAL APPRE	038886	M-05312019-167	91
604.14300 2) INVENTORY CONTROL	1) ELECTRIC FUND INVENTORY INVENTORY	3,839.16 5,643.00 9,482.16	BORDER STATES ELECTRIC S JT SERVICES * TOTAL		D-05312019-168 D-05312019-168	283 316
604.14300 2) CONSTRUCTION IN PROGRESS	1) ELECTRIC FUND OH-UG SERVICES	7,562.32	GOFF ELECTRIC, INC.		D-05312019-168	325
604.22500 2) BONDS PAYABLE	1) ELECTRIC FUND PRINCIPAL PAYMENT	337,000.00	BB&T GOVERNMENTAL FINANC	038879	M-05312019-167	77
604.49610.235 2) POWER PRODUCTION	1) ELECTRIC FUND 3) BUILDING MAINTENANCE FIRE EXT MAINT	212.80	AMERICAN WELDING & GAS I		D-05312019-168	512
604.49610.307 2) POWER PRODUCTION	1) ELECTRIC FUND 3) MANAGEMENT FEES-POWER PROD MANAGEMENT FEE	1,564.50	GENERAL FUND		D-05312019-168	211
604.49610.381 2) POWER PRODUCTION	1) ELECTRIC FUND 3) UTILITIES	4,455.88	MUNICIPAL UTILITIES		D-05312019-168	143
604.49630.226 2) TRANSMISSION	1) ELECTRIC FUND 3) MAINT OF TRANSMISSION LINES NO FLOW KIT	282.57	JT SERVICES		D-05312019-168	275
604.49630.307 2) TRANSMISSION	1) ELECTRIC FUND 3) MANAGEMENT FEES MANAGEMENT FEE	1,564.50	GENERAL FUND		D-05312019-168	212
604.49640.209 2) DISTRIBUTION	1) ELECTRIC FUND 3) FUEL EXPENSE-VEHICLES GAS	725.49	GLACIAL PLAINS COOPERATI		D-05312019-168	133

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
604.49640.210	1) ELECTRIC FUND					
2) DISTRIBUTION	3) OPERATING SUPPLIES					
	DRILL BITS	400.00	LAWSON PRODUCTS, INC		D-05312019-168	273
	CONNECTOR DRIVERS	638.04	BORDER STATES ELECTRIC S		D-05312019-168	281
	CORRECTION TAPE	29.38	BACKSTREET PRINTING		D-05312019-168	286
	GROUND GLOVES	291.67	JT SERVICES		D-05312019-168	317
	PAINT, SCREWDRIVER	31.00	RUNNINGS SUPPLY INC		D-05312019-168	423
	VEHICLE TABS	16.00	INCIDENTAL FUND		D-05312019-168	431
	BATTERIES	49.98	ZOSEL'S TRUE VALUE		D-05312019-168	433
	UPS CHGS	49.00	GROSSMAN, DEPUTY REGISTR		D-05312019-168	448
	UPS CHGS	36.00	GROSSMAN, DEPUTY REGISTR		D-05312019-168	449
	RAIN GUAGE REPLACE	1,497.34	KLEINSCHMIDT/ADAM	038882	M-05312019-167	83
604.49640.210			* TOTAL			
604.49640.221	1) ELECTRIC FUND					
2) DISTRIBUTION	3) EQUIPMENT MAINTENANCE PARTS					
	FILTERS	47.70	AUTO VALU BENSON		D-05312019-168	302
	HITCH PIN	72.34	RUNNINGS SUPPLY INC		D-05312019-168	424
	CLAY DRILL, SUPPLIES	777.93	DITCH WITCH OF MINNESOTA	038877	M-05312019-167	74
604.49640.221			* TOTAL			
604.49640.227	1) ELECTRIC FUND					
2) DISTRIBUTION	3) MAINT OF UNDERGROUND LINE					
	POLE RISER, CONDUIT	847.74	BORDER STATES ELECTRIC S		D-05312019-168	282
604.49640.228	1) ELECTRIC FUND					
2) DISTRIBUTION	3) MAINT OF LINE TRANSFORMER					
	ANALYSIS	10.00	T & R SERVICE		D-05312019-168	243
604.49640.229	1) ELECTRIC FUND					
2) DISTRIBUTION	3) MAINT OF METERS/AMR					
	METER	255.26	DAKOTA SUPPLY GROUP		D-05312019-168	277
	BAR TYPE CT	336.00	DAKOTA SUPPLY GROUP		D-05312019-168	278
604.49640.229			* TOTAL			
604.49640.230	1) ELECTRIC FUND					
2) DISTRIBUTION	3) MAINT OF STREET LIGHTING					
	ADAPTERS	52.92	BORDER STATES ELECTRIC S		D-05312019-168	280
	LED BULBS	6,011.50	DISPLAY SALES		D-05312019-168	340
604.49640.230			* TOTAL			
604.49640.235	1) ELECTRIC FUND					
2) DISTRIBUTION	3) BUILDING MAINTENANCE					
	MATS & TOWELS	49.75	BENSON LAUNDRY-MAT HOUSE		D-05312019-168	115
	FIRE EXT MAINT	199.25	AMERICAN WELDING & GAS I		D-05312019-168	513
604.49640.235			* TOTAL			
604.49640.307	1) ELECTRIC FUND					
2) DISTRIBUTION	3) MANAGEMENT FEES-DISTRIBUTION					
	MANAGEMENT FEE	4,693.50	GENERAL FUND		D-05312019-168	213
604.49640.321	1) ELECTRIC FUND					
2) DISTRIBUTION	3) TELEPHONE					
	INTERNET	134.98	CHARTER COMMUNICATIONS		D-05312019-168	279
	CELL PHONES	245.97	VERIZON		D-05312019-168	546
604.49640.321			* TOTAL			
604.49640.381	1) ELECTRIC FUND					
2) DISTRIBUTION	3) UTILITIES					
	UTILITIES	247.91	MUNICIPAL UTILITIES		D-05312019-168	144
604.49640.383	1) ELECTRIC FUND					
2) DISTRIBUTION	3) NATURAL GAS					
	UTILITIES	119.72	MUNICIPAL UTILITIES		D-05312019-168	145
604.49650.307	1) ELECTRIC FUND					
2) DEMAND SIDE MANAGEMENT	3) MANAGEMENT FEES-CIP SALARY					
	MANAGEMENT FEE	782.25	GENERAL FUND		D-05312019-168	222
604.49650.317	1) ELECTRIC FUND					
2) DEMAND SIDE MANAGEMENT	3) OTHER CONTRACTED SERVICES					
	1ST QTR ASSESSMENT	601.06	MN DEPT OF COMMERCE		D-05312019-168	498

Disb. Validation Listing

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
604.49650.475	1) ELECTRIC FUND					
2) DEMAND SIDE MANAGEMENT	3) CONSERVATION REBATES					
	LIGHTING REBATE	100.50	ZNIEWSKI FUNERAL HOME		D-05312019-168	235
	HEATING/COOLING REBATE	400.00	WATKINS/WESLEY		D-05312019-168	236
	HEATING/COOLING REBATE	175.00	PETERSON/KAREN		D-05312019-168	237
	LIGHTING REBATE	750.00	BENSON HOCKEY ASSN.		D-05312019-168	238
	HEATING/COOLING REBATE	1500.00	AHRNDT/TOM		D-05312019-168	239
	LIGHTING REBATE	1,705.86	ZEHNDER MANAGEMENT GRP	038885	M-05312019-168	240
604.49650.475		3,281.36	* TOTAL			
604.49650.480	1) ELECTRIC FUND					
2) DEMAND SIDE MANAGEMENT	3) LOAD MANAGEMENT					
	2010 B ROBERT ST WATER H	175.00	HAWLEY/PAT		D-05312019-168	322
	2010 A ROBERT ST WATER H	175.00	HAWLEY/PAT		D-05312019-168	323
	WATER HEATER REBATE	75.00	HILL/MICHAEL		D-05312019-168	324
	WATER HEATER REBATE	175.00	BENSON/RODNEY		D-05312019-168	325
	WATER HEATER REBATE	75.00	FRAGODT/TOM		D-05312019-168	326
		675.00	* TOTAL			
604.49655.131	1) ELECTRIC FUND					
2) CUSTOMER ACCOUNTS	3) HEALTH INSURANCE					
	HEALTH INS-HSA FEES	4.30	FURTHER		D-05312019-168	480
604.49655.201	1) ELECTRIC FUND					
2) CUSTOMER ACCOUNTS	3) OFFICE SUPPLIES					
	COPIER MAINT	67.85	LOFFLER COMPANIES-131511		D-05312019-168	192
	COPIER PAYMENT	148.56	DE LAGE LANDEN		D-05312019-168	193
	CORRECTION TAPE, PENS	51.98	BACKSTREET PRINTING		D-05312019-168	287
		268.39	* TOTAL			
604.49655.203	1) ELECTRIC FUND					
2) CUSTOMER ACCOUNTS	3) POSTAGE					
	HALF COST STAMPED ENV	819.60	BANKCARD CENTER		D-05312019-168	406
604.49655.307	1) ELECTRIC FUND					
2) CUSTOMER ACCOUNTS	3) MANAGEMENT FEES-CUST ACCTS					
	MANAGEMENT FEE	1,564.50	GENERAL FUND		D-05312019-168	214
604.49655.317	1) ELECTRIC FUND					
2) CUSTOMER ACCOUNTS	3) OTHER CONTRACTED SERVICES					
	METER SERVICE	54.00	AUTOMATED ENERGY INC		D-05312019-168	207
604.49655.318	1) ELECTRIC FUND					
2) CUSTOMER ACCOUNTS	3) BILL PRINT SERVICES					
	MONTHLY BILL PRINT	1,097.49	INNOVATIVE SYSTEMS		D-05312019-168	228
604.49659.131	1) ELECTRIC FUND					
2) CUSTOMER SERVICE	3) HEALTH INSURANCE					
	HEALTH INS-HSA FEES	4.30	FURTHER		D-05312019-168	481
604.49660.307	1) ELECTRIC FUND					
2) ADMINISTRATION AND GENERAL	3) MANAGEMENT FEES-ADMINISTRATN					
	MANAGEMENT FEE	2,346.75	GENERAL FUND		D-05312019-168	215
604.49660.308	1) ELECTRIC FUND					
2) ADMINISTRATION AND GENERAL	3) MANAGEMENT FEES-FINANCE					
	MANAGEMENT FEE	1,564.50	GENERAL FUND		D-05312019-168	216
604.49660.309	1) ELECTRIC FUND					
2) ADMINISTRATION AND GENERAL	3) MANAGEMENT FEES-SALES					
	MANAGEMENT FEE	1,564.50	GENERAL FUND		D-05312019-168	217
604.49660.317	1) ELECTRIC FUND					
2) ADMINISTRATION AND GENERAL	3) OTHER CONTRACTED SERVICES					
	101 GOPHER STATE CALLS	136.35	GOPHER STATE ONE CALL		D-05312019-168	148
	COLLECTION SERVICES	6.67	UNITED ACCOUNTS		D-05312019-168	389
		143.02	* TOTAL			
604.49660.321	1) ELECTRIC FUND					
2) ADMINISTRATION AND GENERAL	3) TELEPHONE					
	PHONE MAINT	147.84	CENTURYLINK		D-05312019-168	126
	MONTHLY PRI CHARGE	400.00	CENTURYLINK		D-05312019-168	187
	LOCAL SERVICE	192.35	CENTURYLINK		D-05312019-168	199



Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
609.14210	1) LIQUOR FUND				
2) OFF SALE BEER INVENTORY	BEER CREDIT	9,723.80	CR H. BOYD NELSON		
	BEER	1,244.00	H. BOYD NELSON	D-05312019-168	466
	BEER	1,793.95	H. BOYD NELSON	D-05312019-168	467
	BEER	3,117.65	BEVERAGE WHOLESALERS INC	D-05312019-168	468
	BEER	182.65	BEVERAGE WHOLESALERS INC	D-05312019-168	469
	BEER CREDIT	5,567.85	CR H. BOYD NELSON		
	BEER	2,698.00	H. BOYD NELSON	024670 M-05312019-167	71
	BEER	2,446.65	BEVERAGE WHOLESALERS INC	024671 M-05312019-168	70
	BEER	50.80	BEVERAGE WHOLESALERS INC	024671 M-05312019-168	70
	BEER	36.90	ARTISAN	024675 M-05312019-167	71
	BEER	36,432.19	* TOTAL	024675 M-05312019-167	71
609.14210					
609.49750.131	1) LIQUOR FUND				
2) LIQUOR	3) HEALTH INSURANCE				
	HEALTH INS-HSA FEES	7.90	FURTHER	D-05312019-168	478
609.49750.210	1) LIQUOR FUND				
2) LIQUOR	3) OPERATING SUPPLIES				
	CAN LINERS, TISSUE	240.98	WEST CENTRAL SALES	D-05312019-168	514
609.49750.235	1) LIQUOR FUND				
2) LIQUOR	3) BUILDING MAINTENANCE & SUPPL				
	SEMT ANNUAL MAINT	114.00	KORSMO FIRE PROTECTION		
	PEST CONTROL	42.75	BRANESS PEST CONTROL	D-05312019-168	310
	CLEANER	28.32	ZOSEL'S TRUE VALUE	D-05312019-168	311
	FLOOR RESTORATION	1,000.00	HAMRE/JON	D-05312019-168	312
	FIRE EXT MAINT	119.85	AMERICAN WELDING & GAS I	D-05312019-168	313
	WATER COOLER RENT	59.69	DRIESSEN WATER INC	024676 M-05312019-167	72
		1,364.61	* TOTAL		
609.49750.235					
609.49750.254	1) LIQUOR FUND				
2) LIQUOR	3) OFF SALE MIX PURCHASES				
	ICE	282.29	ARCTIC GLACIER USA INC	D-05312019-168	112
	MIX	401.40	VIKING COCA COLA BOTTLIN	D-05312019-168	156
	POP	145.35	AMERICAN BOTTLING COMPAN	D-05312019-168	305
		829.04	* TOTAL		
609.49750.254					
609.49750.292	1) LIQUOR FUND				
2) LIQUOR	3) ON SALE MISC PURCHASES				
	JUICE LEMONS	35.49	DAROLD'S SUPER VALUE	D-05312019-168	124
	PIZZAS	472.50	HARRYS FROZEN FOOD	D-05312019-168	125
	SNACKS	135.60	MONTE CANDY COMPANY	D-05312019-168	126
	PREMIX	129.00	VIKING COCA COLA BOTTLIN	D-05312019-168	156
	FOOD	1,053.84	HENRYS FOODS, INC.	D-05312019-168	321
		1,826.43	* TOTAL		
609.49750.307	1) LIQUOR FUND				
2) LIQUOR	3) MANAGEMENT FEES				
	MANAGEMENT FEES	2,309.00	GENERAL FUND	D-05312019-168	16
609.49750.310	1) LIQUOR FUND				
2) LIQUOR	3) CONTRACTED SERVICES-CLEANING				
	LIQUOR STORE CLEANING	825.00	BENSON/KIMBERLY	D-05312019-168	4
609.49750.321	1) LIQUOR FUND				
2) LIQUOR	3) TELEPHONE				
	LOCAL SERVICE	43.43	CENTURYLINK	D-05312019-168	128
609.49750.343	1) LIQUOR FUND				
2) LIQUOR	3) ADVERTISING				
	LIQUOR ADS	149.00	HEADWATERS MEDIA	D-05312019-168	137
	LIQUOR ADS	181.20	MONITOR & NEWS	D-05312019-168	139
	COUNTRY INN DISPLAY	299.00	TDS MEDIA DIRECT INC	D-05312019-168	392
		629.20	* TOTAL		
609.49750.360	1) LIQUOR FUND				
2) LIQUOR	3) INSURANCE				
	WORK COMP AUDIT	362.00	LEAGUE OF MN CITIES INS	024669 M-05312019-167	56

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
609.49750.381	1) LIQUOR FUND				
2) LIQUOR	3) UTILITIES	860.74	MUNICIPAL UTILITIES	D-05312019-168	146
609.49750.383	1) LIQUOR FUND				
2) LIQUOR	3) HEATING COST UTILITIES	26.24	MUNICIPAL UTILITIES	D-05312019-168	147
609.49750.430	1) LIQUOR FUND				
2) LIQUOR	3) MISCELLANEOUS CABLE SERVICE	173.32	CHARTER COMMUNICATIONS	D-05312019-168	118
609.49750.433	1) LIQUOR FUND				
2) LIQUOR	3) LICENSES HOSPITALITY FEE	40.00	MN DEPARTMENT OF HEALTH	D-05312019-168	265
609.49750.438	1) LIQUOR FUND				
2) LIQUOR	3) LAUNDRY MATS, TOWELS, & MOPS	44.21	BENSON LAUNDRY-MAT HOUSE	D-05312019-168	114
		44.21	BENSON LAUNDRY-MAT HOUSE	D-05312019-168	364
		41.64	BENSON LAUNDRY-MAT HOUSE	D-05312019-168	365
		130.06	* TOTAL		
609.49750.438					
653.43240.210	1) GARBAGE COLLECTION FUND				
2) GARBAGE DISPOSAL	3) OPERATING SUPPLIES TAG ITEM PICKUP	287.90	MONITOR & NEWS	D-05312019-168	347
653.43240.307	1) GARBAGE COLLECTION FUND				
2) GARBAGE DISPOSAL	3) MANAGEMENT FEES MANAGEMENT FEES	798.00	GENERAL FUND	D-05312019-168	51
653.43240.310	1) GARBAGE COLLECTION FUND				
2) GARBAGE DISPOSAL	3) CONTRACTED SERVICES GARBAGE CONTRACT	8,662.00	MATTHEISEN DISPOSAL, INC	D-05312019-168	7
653.43240.384	1) GARBAGE COLLECTION FUND				
2) GARBAGE DISPOSAL	3) REFUSE DISPOSAL TIPPING FEES	3,984.80	SWIFT CO ENVIRONMENTAL S	D-05312019-168	154
801.11652	1) REVOLVING LOAN FUND				
2) DEMARCE THEATRE LOAN REC	THEATRE LOAN	5,000.00	WILCOX TRUST ACCOUNT	051119 M-05312019-167	35
801.46510.430	1) REVOLVING LOAN FUND				
2) TAX INCREMENT	3) MISCELLANEOUS KLETSCHER NOTE RECORD	46.00	INCIDENTAL FUND	D-05312019-168	428

GOVERNMENT FINANCIAL SYSTEM  
06/10/2019 12:00:14

Disb. Validation Listing

CITY OF BENSON  
GL060S-V08.12 RECAPPAGE  
GL304LD

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	125,663.09
211	LIBRARY FUND	1,995.62
228	SMALL CITIES GRANT FUND 2005	4,928.90
401	GENERAL CAPITAL OUTLAY FUND	5,214.49
601	WATER FUND	5,139.44
602	SEWER COLLECTION & DISPOSAL	24,329.13
604	ELECTRIC FUND	435,375.74
609	LIQUOR FUND	70,910.94
653	GARBAGE COLLECTION FUND	13,732.70
801	REVOLVING LOAN FUND	5,046.00
TOTAL ALL FUNDS		692,336.05

BANK RECAP:

BANK	NAME	DISBURSEMENTS
GRN	GENERAL BANK CHECKING ACCT	142,848.10
LQR	LIQUOR FUND	70,910.94
NAVY	ENTERPRISE FUNDS	478,577.01
TOTAL ALL BANKS		692,336.05