

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING
JUNE 19, 2017**

The meeting was called to order at 5:30 p.m. by Mayor Landmark. Members present: Terri Collins, Jack Evenson, Gary Landmark, Stephanie Heinzig & Lucas Olson. Members Absent: None. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, Public Works Director Dan Gens, water/wastewater employee Preston Flolo, Police Chief Ian Hodge, Police Sergeant Paul Larson, Jon and Sara Reich, Reed Becker of WSN Architects and Jim Bach of Marcus Construction.

The Council recited the Pledge of Allegiance.

Mayor Landmark asked if there were any changes to the agenda. Wolfington added the nuisance abatement from the prior meeting, invited the council to see the new ladder truck after the meeting and new water employee introduction. It was moved by Evenson, seconded by Olson and carried unanimously to approve the agenda as revised.

It was moved by Collins, seconded by Evenson and carried unanimously to approve the following items on the Consent Agenda:

- June 5, 2017 City Council Minutes
- June 8, 2017 Police Report
- March 16, 2017 EDA Minutes
- May 18, 2017 EDA Minutes
- May 1, 2017 Planning Commission Meeting

The Mayor asked for people with unscheduled business. Jon and Sara Reich informed the council that they own a home at 809 Kansas Avenue and that three other homes in their neighborhood had dilapidated properties. They asked the council to take action to have the owners of these properties have them cleaned up. The council directed staff to review the properties and to report back.

Public Works Director Dan Gens introduced Preston Flolo to the Council as the new Water/Wastewater employee. The council welcomed him and wished him well in his new job.

Police Chief Ian Hodge reviewed the Project Cost Summary of bids received on the new police department building remodel. Some costs were not included in the bid process and needed to be added or allowed for. The final costs are higher than estimated however Reed Becker felt that getting this project done for around \$100 per square foot is very reasonable. Jim Bach reported that they would review the project for value construction items with each contractor to identify any potential savings. Unforeseen code requirements, added items, and time of year bidding were all seen as reasons for the costs being over estimates. It was moved by Evenson, seconded by Collins and carried unanimously to accept the following bids along with the total project budget estimate of \$660,940.

Cast in Place/Masonry	Mid Central Concrete, Inc.	\$90,056
General Contractor	Chester Contracting	\$269,000
Mechanical	Chappell Central, Inc.	\$100,016
Electrical	Community Electric, Inc.	\$82,133

Sergeant Larson approached the Council with a nuisance property report on 402 – 12th Street South that at the last meeting they had given an extra two weeks to complete the cleanup. Sergeant Larson reviewed a list of items still needing to be cleaned up, along with pictures of the property today. The City Manager informed the council that they have three options. Issue a citation, direct the city to clean it up,

or to give the homeowner more time. After discussion, it was moved by Evenson, seconded by Collins and carried unanimously to direct the city without a warrant of the court to enter the property and remove items 1-15 identified, dispose of them and to assess the costs of the cleanup to the property.

Motion was made by Evenson, seconded by Heinzig and carried unanimously to approve a new five year lease agreement with the Shamrock Hest Riding Club for the riding facility located on Lots 1-4, Block One Industrial Park Second Addition.

The City Manager reported that there is a Swift County city representative, board vacancy on the Upper MN Valley Regional Development Commission and that the Council could nominate one of their members to service if there was any interest.

A request to close entrances and alleys along and close to Darolds Super Value, Breens Pharmacy, and the First Security Bank was received in order to hold a Customer Appreciation Celebration on Friday July 21 from 5 pm to 9 pm. Motion was made by Collins seconded by Olson and carried unanimously to approve the request.

The City Manager reviewed a list of Local Road Grants and Surveys that he and Peggy Harter at Stantec are pursuing funding for the Benson Rail Improvements project. No action was taken.

Motion was made by Evenson, seconded by Heinzig and carried unanimously to approve a hole sponsorship for the Swift County-Benson Hospital Auxiliary Golf Outing on August 13, 2017 for \$150.

A request was received from the Humane Society of Swift County to hold a spay/neuter event in the Armory on Sunday and Monday the 6th and 7th of November. Motion was made by Collins seconded by Evenson and carried unanimously to approve the request and waive the rental fees.

A request was received from the Benson Women of Today to hold their 13th Annual Holiday Expo in the Armory on Saturday the 21st of October. Motion was made by Collins seconded by Olson and carried unanimously to approve the request and waive the rental fees.

The next agenda item was an offer to purchase land from the City by Eric Peterson. The parcel number is 23-0786-000 is adjacent to his property and he is offering \$1,500. The City Manager reported that the property is too small to be built upon and has trees and bushes grown up that Mr. Peterson would like to clean out. He recommended approval. It was moved by Evenson, seconded by Collins and carried unanimously to accept the bid for land as presented.

The City Manager reminded the council of the Coalition of MN Cities Conference to be held on August 2-4, 2017 in Fergus Falls. No action was taken.

Next was a pay request for work performed replacing the roof on the North end of the Civic Center. It was moved by Evenson, seconded by Olson and carried unanimously to approve the pay request in the amount of \$30,780.

The city Council reviewed the May Budget Report with no questions.

Upon motion by Evenson, seconded by Collins and carried unanimously to approve bills and warrants in the amount of \$787,217.36.

There being no further business to come before the Council upon motion by Olson, seconded by Collins and carried unanimously to adjourn the Council meeting at 6:10 p.m.

Mayor

City Clerk