

**City Council Meeting
Benson City Hall
August 17, 2020**

City of Benson Mission Statement

Benson is a forward-looking community that values public safety,
Quality of life and treats people with dignity and respect.

The Council Meeting is at City Hall. Limited seating available. Masks required.

Please use the FCC App on your device. (Activate video)

Call-in Information

Dial In: 1-425-436-6384

Access Code: 457987#

Page

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|-------|-----|---|-------------------------|
| | 1. | 5:30 p.m. Call the Meeting to Order (Mayor) | |
| | 2. | Pledge of Allegiance | |
| | 3. | Approval of Agenda | |
| | | Additions? <input type="checkbox"/> None 1. _____ 2. _____ | |
| | | Any Consent Agenda items to be moved to a regular agenda item? | |
| | | Approval of Agenda ____ as Presented or ____ Revised | Action Requested |
| | 4. | Consent Agenda: | |
| | | a. Minutes: | |
| 2-4 | | ▪ 8.3.2020 City Council Meeting | |
| 5 | | ▪ 8.10.2020 Special City Council Meeting | |
| | | b. Correspondence: | |
| 6 | | ▪ Red Rocks Dedication Ceremony Invitation | |
| | | c. Electronic Transfers: | |
| | | Payroll: 8/13/2020 - \$115,917.78 | |
| | | Journal: July 2020 - \$5,351,702.79 | |
| | 5. | Persons With Unscheduled Business to Come Before the Council: | |
| 7-13 | 6. | Coalition of Greater Minnesota Cities: | |
| | | ▪ 2021 Dues - \$5,824 | Action Requested |
| | | ▪ 2021 Voluntary Assessment for Environmental Fund - \$789 | Action Requested |
| 14-58 | 7. | Armory Report | Information Only |
| 59-72 | 8. | Economic Development Position | Information Only |
| 73-75 | 9. | Pay Requests from Stantec: | |
| | | ▪ Direct Sub-consultation with American Engineering Testing-\$5,160.00 | Action Requested |
| 76-91 | 10. | Bills & Warrants | Action Requested |
| | 11. | Adjourn: Mayor | Action Requested |

In compliance with the American Disability Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at 320-843-4775. Notification 48 hours prior to the meeting will enable the City of make reasonable arrangements to ensure accessibility to this meeting.

DRAFT

**MINUTES - BENSON CITY COUNCIL MEETING
CITY HALL
AUGUST 3, 2020**

The meeting was called to order at 5:30 p.m. by Mayor Collins. Members present: Jack Evenson, Terri Collins, Mark Schreck, Jon Buyck & Lucas Olson. Members Absent: None. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, Police Chief Ian Hodge, Public Works Director Dan Gens, Kevin Kimmes, Eric Lembke, Ron LaFond, Ryan Capelle with Stantec Engineers and Patrick from Stanley Consultants telephonically.

The Council recited the Pledge of Allegiance.

The Mayor asked for any changes to the agenda to which there were none. It was moved by Evenson, seconded by Schreck and carried unanimously to approve the amended agenda.

It was moved by Schreck, seconded by Olson and carried unanimously to approve the following items on the consent agenda:

- July 20, 2020 City Council Minutes
- June 15, 2020 EDA Minutes
- July 13, 2020 Planning Commission Minutes
- Gambling Permit – Swift County Gobblers Change of Date – August 28, 2020
- Gambling Permit – Lions Club of Benson – October 1, 2020
- Governor Walz Emergency Executive Order 20-81
- Electronic Transfers:
Payroll: \$99,705.41 – 7/30/2020

The Mayor called for anyone with unscheduled business to which there was no one.

Kimmes with Stantec Engineering approached the Council and introduced himself as a Community Development specialist. He handed out a slide presentation discussing past projects Stantec has worked with the City of Benson on the wastewater treatment plant and the chlorine leak at the water treatment plant. Eric Lembke discussed future projects with the Utility Board earlier today and one future project is the need for a clear well. He said a 150,000 versus a 300,000 gallon tank was discussed at the Utility Board and they agreed the 300,000 gallon was the way to go. Another project is the need to paint the inside of the water tower and the difficulty in doing this without a clear well. LaFond discussed the need to replace the anaerobic digester at the wastewater treatment plant. Schreck said Benson ranked with the Minnesota Pollution Control Agency as number 183 on the rehabilitation of the plant. LaFond said the City did not qualify for any grants on that ranking. Kimmes ended with Stantec conducted safety improvement and inspections while they here. There were questions on backwashing of the water filters. The Mayor thanked the Stantec crew.

Wolfington discussed the costs from staggered work shifts and quarantined employee from COVID-19. He asked the Council to approve the expenses so we can transfer those expenditures from the COVID funds. It was moved by Evenson, seconded by Olson and carried unanimously to approve the Missouri River Energy Services personnel COVID costs in the amount of \$33,979.87. It was then moved by Olson, seconded by Evenson and carried unanimously to approve the City of Benson Employee Personnel costs in the amount of \$69,232.

Wolfington discussed setting a special meeting to discuss the armory renovations and repairs. After discussion it was moved by Olson, seconded by Buyck and carried unanimously to set a special meeting on Monday, August 10, 2020 at noon in the City Council Chambers. Mayor Collins suggested a

work session after the August 17, 2020 Council meeting for an hour to discuss an economic development position.

Next were two pay requests for work at on the airport arrival and departure building. It was moved by Schreck, seconded by Evenson and carried unanimously to approve pay request #1 to Kalcon, LLC in the amount of \$130,808.11. It was then moved by Evenson, seconded by Schreck and carried unanimously to approve pay request #2 to Kalcon LLC in the amount of \$159,600.00.

Wolfington presented an order for razing and removal of hazardous building at 600 – 22nd Street South. It is the former Benson Motel. Jacobson approached the Council. He said the balcony access fell down, which makes any upstairs rooms uninhabitable. When asked, Jacobson said he has not been inside the building. The owners have been contacted but have not responded. Chief Hodge said he contacted the realtor who is trying to sell the hotel, and has not heard back from them either. Wolfington said the owners will receive a certified letter with the enclosed order to either raze or repair the building. Schreck asked Jacobson what his guess would be to fix it, and Jacobson replied approximately \$200,000. Wolfington said the order gives them 30 days to obtain a permit and 60 days to complete the work. It was moved by Evenson, seconded by Schreck and carried unanimously to approve the order for raze and removal of a hazardous building at 600 – 22nd Street South.

Councilmember Schreck offered the following resolution:

**RESOLUTION TO ABATE NUISANCE AND ASSESS COSTS
(RESOLUTION NO. 20-24)**

WHEREAS, the City Council has heard the report of the City Building Inspector regarding the hotel building on the property located at 600 22nd Street S. in Benson, Minnesota, legally described as Lots 4, 5, and 6, Block 1, Benson Industrial Park 3rd Addition to the City of Benson, Swift County, Minnesota,

WHEREAS, the City Council has determined, based on said report, that the hotel on the above described property is a dangerous or substandard building,

NOW THEREFORE, pursuant to Chapter 97 of the City of Benson Code of Ordinances and Minnesota Statutes, chapter 463, The City Council of the City of Benson, Minnesota resolves:

1. That the hotel located on the above described property is a dangerous or substandard building according to the definitions provided by the City of Benson Code of Ordinances, chapter 97 and Minnesota Statutes, chapter 463.
2. That an order to raze and remove the above described hotel be served upon the owners of the above described property in accordance with the City of Benson Code of Ordinances, chapter 97 and Minnesota Statutes, chapter 463.
3. That along with said order, the owners of the above described property will be served with notice of a hearing at which the Council will consider any evidence offered by the person or persons having any estate or interest in the above described structure.

Councilmember Evenson seconded the foregoing resolution and the following vote was recorded: AYES: Evenson, Schreck, Collins, Buyck, Olson. NAYS: None. Thereupon the Mayor declared Resolution 2020-24 duly passed and adopted.

Next were 3 pay requests from Stantec Engineering. It was moved by Schreck, seconded by Buyck and carried unanimously to approve a pay request to Stantec Engineering in the amount of \$27,936.65 for Wastewater Treatment Facility Filter replacement.

It was moved by Buyck, seconded by Evenson and carried he Water Plant chlorine damage.

It was moved by Olson, seconded by Buyck and carried unanimously to approve a pay request from Stantec Engineering in the amount of \$1,117.75 for work on the Wastewater Treatment Facility Filter replacement.

Wolfington said Chief Hodge is here with Officer DeHaan and new K-9 officer Kane, and they would like to conduct a demonstration out in the parking lot. Mayor Collins said we will adjourn the meeting and proceed to the parking lot.

There being no further business to come before the Council a motion was made by Buyck, seconded by Schreck and carried unanimously to adjourn the Council meeting at 6:23 p.m.

Mayor

City Clerk

DRAFT

**MINUTES – SPECIAL BENSON CITY COUNCIL MEETING
CITY HALL
AUGUST 10, 2020**

The meeting was called to order at 12:04 p.m. by Mayor Collins. Members present: Jack Evenson, Terri Collins, Mark Schreck, Jon Buyck & Lucas Olson. Members Absent: None. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, Building Official Mike Jacobson and Public Works Director Dan Gens.

The Council recited the Pledge of Allegiance.

The Mayor stated the purpose of the meeting today is to discuss the Armory. The Council moved the meeting to the Armory for a tour of the building. Wolfington shared some upgrades to the building such as the boilers were removed out of the basement, and the hanging heaters in the gym room were installed. He said the roof is in rough shape. The garage roof was replaced recently and is still under warrantee, and an estimate to reroof the barrel part of the building will cost \$48,000, or if all 3 roofs are replaced it will be \$82,000. He went on to say the gymnastic program will be in the Armory until their new building is finished. Updates to the Armory could include updating electrical from fuses to breakers, a new HVAC system is in order which will require an electrical upgrade. ADA will need to be addressed, the basement is in rough shape, there is asbestos wrapped pipe which was revealed during the school's inspection last year. Wolfington estimated it will be about \$500,000 just to complete the updates mentioned.

Buyck asked what the utilities are. Pederson said the budget is \$12,000 which is offset by the rental revenues. Pederson gave a short history of repairs. 1993 the City took over the Armory. We received a \$25,000 grant from the State which we put into fixing up bathrooms, and put the dry walled ceiling in. The boilers were removed from the basement in 2007. In 2012 we updated lighting in the building. In 2013 we replaced the roof over the garage which has a 15-year warrantee on it. In 2015 there was some exterior repairs done to the stucco. The Council toured around the building, then returned to City Hall for discussion.

The Council reviewed the options for the building. There was discussion on whether to put money into repairing everything or to tear the building down. Jacobson said you can put money into the roof, but still have an unusable building. Loss of rental income to the building when gymnastics leaves was discussed. There were concerns over the loss of space if the Armory is torn down. After more discussion, Schreck made a motion to demolish the building. The motion was seconded by Buyck. There was discussion on input with the decision. At this time Schreck rescinded his motion.

Schreck made a motion to direct staff to obtain plans and specs for demolition of the Armory and filling the hole. The Motion was seconded by Buyck. After discussion, the motion carried unanimously.

There being no further business to come before the Special Council meeting was adjourned at 12:50 p.m.

Mayor

City Clerk

RED ROCK HYDROELECTRIC PROJECT

VIDEO DEDICATION CEREMONY Sept. 2, 2020 | 2 p.m. CDT

Join Missouri River Energy Services on our
social media pages for the RRHP video dedication ceremony.

Website: www.mrenergy.com | Facebook: [MissouriRiverEnergyServices](https://www.facebook.com/MissouriRiverEnergyServices)
Twitter: [@MRESnews](https://twitter.com/MRESnews) | YouTube: [MissouriRiverEnergyServices](https://www.youtube.com/MissouriRiverEnergyServices)

info@mrenergy.com
www.mrenergy.com



3724 West Avera Drive
PO Box 88920
Sioux Falls, SD 57109-8920



Agenda Item
Benson City Council
August 17, 2020

August 14, 2020

To: Mayor and Council

From: City Manager

Subject: Coalition of Greater Minnesota Cities (CGMC) 2021 Membership Dues

Discussion: The 2021 Membership dues for the CGMC are set at \$5,824 with a voluntary assessment for the environmental action fund of \$789.00. The CGMC is our primary voice in Saint Paul on issues unique to Greater Minnesota and the City of Benson. Recently at last month's council meeting, Bradley Peterson, Executive Director for the CGMC briefed the council on the 2020 goals and accomplishments of the coalition. The attached letter describes the legislative priorities for 2021. The CGMC budget for 2021 was set at a virtual annual meeting on July 31, 2020. The CGMC website has archived the meeting and is available for download. A contribution to the voluntary assessment for the environmental fund would benefit Benson as we await final approval of our new WWTF Class A permit.

Recommendation: Approve payment of 2021 CGMC dues of \$5,824 plus \$789 for the 2021 voluntary environmental assessment

Encl:

Letter from CGMC dated August 6, 2020 and Invoice



DEDICATED TO A STRONG GREATER MINNESOTA

August 6, 2020

Rob Wolfington
City Manager
1410 Kansas Avenue
Benson, MN 56215

Dear Mr. Wolfington,

I am honored to have been elected President of the Coalition of Greater Minnesota Cities (CGMC) for 2020-2021 at the recent CGMC membership meeting. As we begin to look forward, I want to thank the outgoing CGMC President, Willmar City Councilor Audrey Nelsen, for her leadership and tireless advocacy on behalf of Greater Minnesota cities over the past year.

It's no secret that 2020 has been a difficult year. A global pandemic, economic downturn, civil unrest and continued partisan political bickering have many of us looking ahead, both eagerly and anxiously, to 2021. Before we jump into the new year and the challenges and opportunities it has in store, it is important to reflect on the recent work of the CGMC. Over the past few months, CGMC:

- Fought for and secured \$841 million in federal CARES Act funding for local governments and a fair and equitable distribution formula that addresses needs in all corners of the state.
- Helped cities navigate the pandemic through a new COVID-19 resources page on its website (greatermncities.org/resources/covid-19/), webinars on labor & employment concerns and the state budget, and increased member communications, as well as ensuring that the needs of Greater Minnesota cities are communicated to the Governor's office and in the media.
- Secured millions of dollars in emergency grant and loan funding for small businesses and child care providers.
- Advocated for a large bonding bill that includes significant funding for priorities such as water infrastructure, roads and bridges, child care facilities, housing and economic development programs.
- Advocated for and defended Local Government Aid amid the state's emerging budget woes.
- Defended cities from harmful legislation that could have placed unfair and unwarranted liability on municipalities for the presence of PFAS chemicals in wastewater.

I am proud of these accomplishments and the work of the CGMC, but there is much more work to do. As the state faces a significant budget deficit, CGMC will be more important than ever in fighting for the needs of our cities.

LGA remains CGMC's highest priority. CGMC continues to vigorously defend LGA and has already initiated efforts to urge the state to ensure that the remaining 2020 LGA payments are issued on time and in full. Our collective efforts to defend and advocate for LGA will be especially important in the months ahead and into the 2021 legislative session.

As the COVID-19 pandemic lingers on, CGMC is also working hard to ensure our cities have the necessary tools to persevere through this challenging time. If there is another round of federal relief,

CGMC will lead the fight for Greater Minnesota to receive its fair share of funding. In addition, CGMC advocates for state funding to ease the burden on small businesses and child care providers and to increase housing options.

As we look toward the November election, CGMC will be instrumental in educating candidates for the Minnesota Legislature on our issues and tracking what they say about topics such as LGA, infrastructure funding and environmental regulation. We will also make sure our issues are top of mind as new and returning legislators take office in January.

Working together for the future of Greater Minnesota

The upcoming year will be busy for the CGMC. This is the longer, budget-focused session where state spending priorities are set for the next two years. Working together, we can ensure that Greater Minnesota issues remain a central part of the conversation.

As we look to next year, I want to explain the two separate invoices included with this letter:

Invoice for General Dues – This invoice indicates the cost of your city’s CGMC membership for 2020-2021. At the CGMC meeting in July, the membership voted to keep the same dues rates in place as the previous year. Even though the rates are the same, your city’s dues may be slightly more or less than in 2019-2020 due to changes in your population.

Request for Voluntary Assessment to Support the Environmental Action Fund – CGMC membership also voted to continue to request a voluntary assessment to help pay for increased efforts related to water quality regulations. The money from this voluntary fund will be used to continue the legal and legislative action we believe is necessary to bring accountability to the Minnesota Pollution Control Agency and have regulations that are reasonable, scientifically based and do not place an undue financial burden on cities (please see the enclosed handout for more information on continuing and emerging environmental issues CGMC is working on). The invoice reflects the recommended contribution from your city. You are free to contribute more or less if you so choose.

As stated on the invoices, payment is requested by February 1, 2021. We encourage cities to pay early if able to do so. With any questions about the invoices, please contact CGMC Executive Director Bradley Peterson at bmpeterson@flaherty-hood.com or 651-225-8840.

Renew your CGMC membership today!

These are pivotal times for Greater Minnesota. Renew your membership today to help us continue the important work of strengthening Greater Minnesota communities. I look forward to working with you.

Sincerely,



Greg Zylka, Mayor, Little Falls
President, Coalition of Greater Minnesota Cities



2021 CGMC Dues Invoice

To: Rob Wolfington, City Manager
City of Benson

From: Lisa Bode, CGMC Treasurer

Date: August 6, 2020

Re: 2021 CGMC General Dues Assessment

Your 2021 general dues assessment is based on the assessment policy approved by the CGMC membership at its annual meeting in July 2020.

2021 general assessment for Benson \$5,824

For research, advocacy and general services related to property taxes, LGA, annexation, environmental regulation and funding, economic development and transportation. This also includes services for labor and employee relations that will be provided to all CGMC cities.

For new member cities, this assessment is based a policy of phasing in dues for new members over four years. For the first year, new cities are assessed 25% of their total dues. In the second year 50% of their total. For the third year 75% of their total. In the fourth year of membership and thereafter cities pay their full dues.

Payment may be made out of your 2020 or 2021 budgets, but payment should be made by February 1, 2021. About 11% of your general assessment is used for annexation and environment programs, which some cities pay out of their utility funds because of the direct impact of these issues on their sewer and water service.

Please make check payable to CGMC and send by February 1, 2021 to:

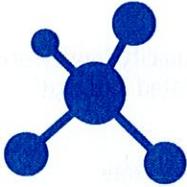
Lisa Bode, CGMC Treasurer
City of Moorhead
500 Center Avenue, Box 779
Moorhead, MN 56560

If you have a question about your 2021 CGMC assessment, please contact Bradley Peterson at (651) 225-8840 or bmpeterson@flaherty-hood.com



CGMC Environmental Program Emerging Issues & Continued Advocacy

Legislative Issues



Per- and Polyfluoroalkyl Substances (PFAS)

PFAS are a class of pervasive chemicals that have been linked to various health concerns and have been found in a variety of waterbodies across the state. PFAS can be removed from drinking water through expensive treatment, but there is no technologically feasible method for removing them from wastewater.

CGMC's Role: We plan to focus on source reduction strategies at the Legislature and with the Minnesota Pollution Control Agency (MPCA), as well as defend against any proposals that seek to place liability on cities for the presence of PFAS in wastewater or drinking water.

Chloride

More than 100 cities may be facing chloride limits in their wastewater permits, but there is no feasible method to remove chloride at a wastewater facility. Most cities will need a variance from these permit requirements, and a variance will still require efforts by the city to reduce chloride. Some cities may be required to install central water softening, but others may be able to address the issue by working with citizens to remove and/or upgrade home water softening equipment.



CGMC's Role: We are pushing for legislative funding for grants to assist cities with the removal or upgrade of home water softeners. We will also continue to monitor this issue, submit comments, and take other steps to support chloride variances.



Reestablishment of Wastewater and Water Operator Advisory Council

The Wastewater and Water Operator Advisory Council provided operators from our cities an opportunity to help shape the requirements and regulations governing their operations, but the statutory authority for this council lapsed. MPCA sought to reestablish this council during the 2020 legislative session, but the legislation stalled.

CGMC's Role: We supported this legislation and will continue to do so.

Microplastics

Tiny bits of plastic, known as microplastic, are appearing in waters across the globe. By themselves, plastics may cause harm to humans and animals, but this concern is compounded because PFAS and other contaminants may accumulate on microplastics. Federal regulators and state legislators are looking at ways to mitigate this risk.



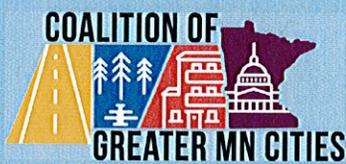
CGMC's Role: We are monitoring this issue to ensure that sole responsibility for addressing microplastics is not placed on municipal wastewater facilities



Funding for Innovative Approaches and Climate Impact

As the cost of wastewater treatment increases, cities are looking to alternative approaches to address water quality issues and the impacts of the changing climate. Current state funding may not always support innovative projects because they do not fit into traditional program definitions.

CGMC's Role: CGMC is exploring how current funding programs can be improved and/or how new programs might be created to support innovative water quality approaches.



CGMC Environmental Program Emerging Issues & Continued Advocacy

Legal & Regulatory Issues



Integrating Wastewater Permitting in Watershed Framework

At the directive of the Legislature, state and local agencies have been moving toward a water quality framework based on watersheds, but to date permitting for wastewater facilities had not been well integrated into that approach.

CGMC's Role: We are working with MPCA to explore better and more cost-effective ways to integrate wastewater permitting into the watershed framework. This work will include an informational webinar for municipal wastewater operators and examining whether further legislation is needed to assist in this integration.

Lake Pepin TMDL

Nearly two-thirds of Minnesota's watersheds drain into Lake Pepin and are therefore subject to the Lake Pepin Total Maximum Daily Load (TMDL) plan. This plan seeks to impose phosphorus limits on cities' wastewater and stormwater even though data shows the lake is no longer impaired.



CGMC's Role: We joined with other local government advocacy organizations to bring a contested case action on the TMDL. We hope to negotiate a solution with the MPCA on this issue.



Nitrogen and Nitrate Standards (EPA Nutrient Criteria)

The federal Environmental Protection Agency is developing nutrient criteria for lakes that will regulate nitrogen and nitrate. These standards could have major negative economic impacts for municipal wastewater facilities.

CGMC's Role: CGMC is participating in the federal rulemaking process and will monitor state developments.

Class 3 & 4 Waters/Salty Parameters

Multiple CGMC members have unnecessary permit limits based on MPCA's outdated Class 3 and 4 water quality standards, which have caused major impediments to economic development (i.e. Luverne and TruShrimp). In addition to the cities that currently have problematic permit limits, more than 20 CGMC members are slated to receive outdated permit limits unless MPCA updates the underlying water quality standards.



CGMC's Role: We are engaging with MPCA to push for revised Class 3 and 4 water quality limits and for the revision of permits with outdated limits.



Proposed Permit Fee Increase

MPCA is seeking to impose a fee increase on water quality related permits to generate more funding for its water quality operations. A significant portion of this increase will fall on municipalities.

CGMC's Role: We continue to push for increased general fund spending for water quality operations, rather than requiring local municipalities to pay for these increases.



2021 Voluntary Assessment for Environmental Action Fund

To: Rob Wolfington, City Manager
City of Benson

From: Lisa Bode, CGMC Treasurer

Date: August 6, 2020

Re: 2021 CGMC Voluntary Assessment

At its July 2020 membership meeting, the CGMC voted to establish a voluntary assessment to continue funding for a more proactive environmental program. The amount shown is the recommended amount for your city.

Recommended 2021 voluntary assessment for Benson \$789

The voluntary assessment will be allocated to a separate Environmental Action Fund to be used to participate in rulemaking and legal challenges to unscientific, unnecessary, or inappropriately applied regulations. The recommended voluntary contribution is \$0.25 per capita.

Payment may be made out of your 2020 or 2021 budgets, but payment should be made by February 1, 2021. Some cities may wish to pay this amount out of their utility funds because of the direct impact of these issues on their sewer and water service.

If your city would like to support the Environmental Action Fund with a voluntary contribution, please make check payable to CGMC and send by February 1, 2021 to:

Lisa Bode, CGMC Treasurer
City of Moorhead
500 Center Avenue, Box 779
Moorhead, MN 56560

If you have a question about your 2021 CGMC voluntary assessment, please contact Bradley Peterson at (651) 225-8840 or bmpeterson@flaherty-hood.com.

Date: August 13, 2020

To: Mayor and Council

From: City Manager

Subject: Benson Armory

Discussion: Please find attached a copy of the December, 2016 Facility Assessment Report for the Benson Armory. The report provides a structural and environmental assessment to the building. In light of the city council's decision to demolish the armory the environmental assessment is of current interest. The facility environmental assessment includes an asbestos results summary in Table 1. A lead based paint assessment is summarized on page 3, paragraph 4. I have asked Jason Kirwin from Environmental Assessment to provide an estimate to remove the asbestos prior to demolition of the building. That proposal should be available next week. Jason is planning to attend the council meeting to review the report and answer any questions the council may have regarding the building environmental status.

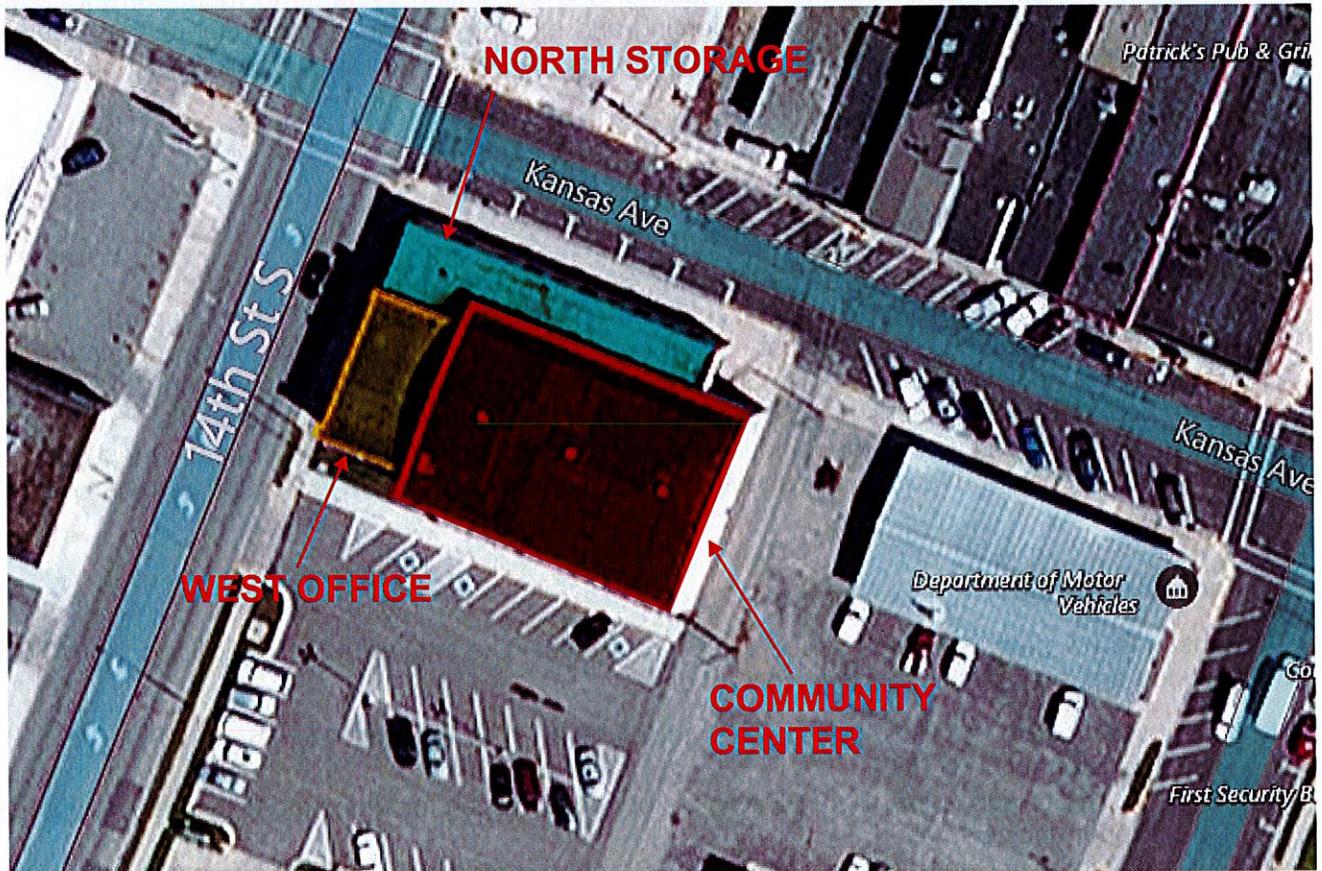
Recommendation: (1) Maintain the public use of the armory thru the middle of February 2021. (2) Remediate the environmental hazards prior to demolition of the armory building in the Spring 2021.

FACILITY ASSESSMENT - BENSON ARMORY

203 14TH STREET, BENSON, MN

Prepared for the City of Benson

by Widseth Smith Nolting



December 2016



BENSON ARMORY – FACILITY ASSESSMENT STUDY

Executive Summary

The existing West Office area of the building is in poor structural condition and should be demolished. This is also the area of the facility that contains asbestos-containing flooring material, mastic, pipe insulation, and peeling lead paint. The Community Center and North Storage areas require some upgrades, but are in good condition and suitable for their current uses. However, they will not provide efficient remodeled areas for City Hall or Police Department functions.

Recommendation: Abate the West Office area asbestos and lead paint, demolish this area of the facility, and replace it with a single story 2000 SF addition that includes an accessible entrance and adequate toilet rooms for the Community Center space. Construct a new west sidewalk, patch the existing Community Center exterior walls where the second floor of the existing West Office is removed; upgrade mechanical heating, cooling, and ventilation systems to meet current codes; install a sprinkler system, and upgrade lighting and existing electrical power distribution. Build a new City Hall/Police Department shared facility on an alternate site. Cost Opinion: \$3,060,000

Facility Assessment Process

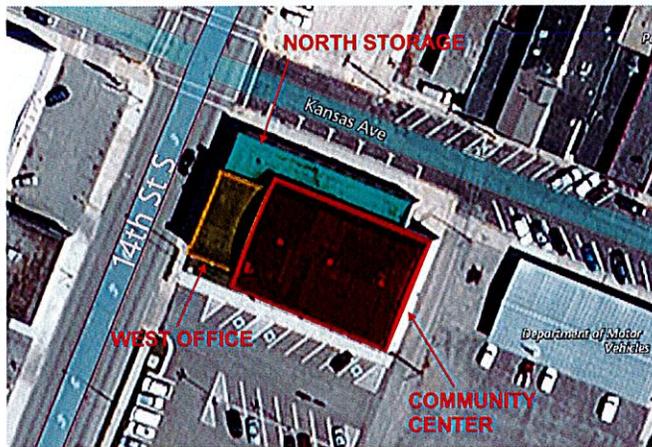
Widseth Smith Nolting Architect, Reed Becker, Structural Engineer, Kent Rohr, and Environmental Scientist, Ty Fuglseth visited the Benson Armory to determine the general condition of the site, building structure, exterior envelope, interior finishes, security and alarm systems, mechanical systems and equipment, and electrical systems and equipment. We have also noted general conditions in the building that do not meet current codes related to handicapped accessibility, exiting and life safety, mechanical and electrical codes. Our study includes sampling and reports for asbestos-containing materials and a lead paint assessment.

Facility Description

Benson City Armory is located at 203 14th Street South. The total area of the facility is 15,810 SF. Included are three distinct building components:

- West Office: 1815 SF two-story area with 1815 SF basement. Total area of this component is 5445 SF.
- North Storage Area: 1840 SF single story space which functions as a storage area for the Community Center.
- Community Center: Single-story 7445 SF open recreation/community center "gymnasium" area with a 1080 SF basement space which was previously used as a shooting range.

The facility is not sprinklered and does not have a fire alarm system.



Benson Armory Site Diagram

Below is a narrative summary of our assessment of the general condition of the existing site and buildings. We have also included recommendations related to those conditions based on our investigation. The asbestos inspection and lead paint assessment report is included at the end of the building assessment study.

SITE

The west sidewalk is in poor condition and requires replacement. The north sidewalk is in good condition except at the northwest corner where repair is required near the overhead doors. A City parking lot for the facility is located to the south of the building and is in good condition.

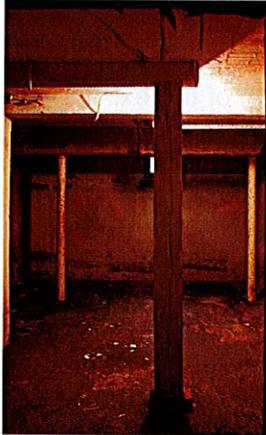
Handicapped Accessibility: the main building entrance is the west door of the building and it is not accessible. An accessible entrance is located on the east side of the existing building. This is currently allowed by code, however, in the event of facility remodeling, the main entrance requires upgrading to provide accessibility. Accessible parking is provided in the City parking lot.



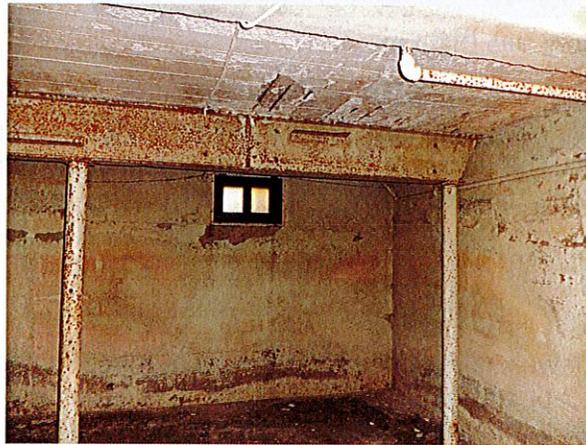
West and South Elevations

WEST OFFICE

The west office area is constructed with cast-in-place concrete footings and foundation walls; also a portion of the first floor is constructed with cast-in-place concrete beams and supported slabs. The condition of the concrete ranges from good to poor and there are several areas of spalled concrete and corroded rebar at columns, supported slabs, and basement walls. The cast-in-place concrete foundation walls have some cracks that extend the height of the wall. There are two areas of the cast-in-place concrete floor system that have been shored up with steel and wood framing.



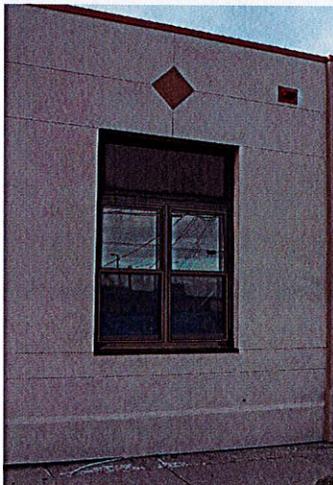
Spalling concrete/wood supports.



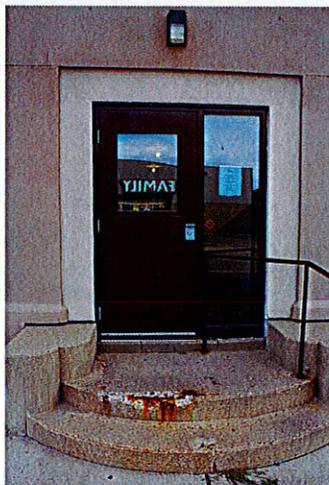
Exposed rebar.

The remaining first floor wood framing and the second floor wood framing is in good condition, but there are some "soft" spots which can indicate water damage and deterioration. Upper level walls have several cracks which can be a result of differential settlement of the foundation. Roof framing could not be observed, but the roofing is new and there were no reports of poor structure condition.

Overall, the west office area is in poor condition. The existing exterior walls are EIFS (Exterior Insulation Finishing System), a combination system of rigid insulation and a synthetic stucco material applied to the exterior wall. The wall finish requires repairs at the west elevation at the wall base and at areas where through-wall air-conditioning units have been removed and the wall surfaced patched. Existing windows are deteriorated and are energy inefficient: single pane aluminum windows with single pane storm windows. The roofing was recently replaced.



EIFS repair required.



Existing main entrance.



Basement lead paint.

Building toilet rooms and offices are on the first floor and offices are on the upper floor and in the basement. The existing wall finish is primarily painted interior plaster in average condition. There are no sprinklers and no fire alarm in the building.

Recommendation:

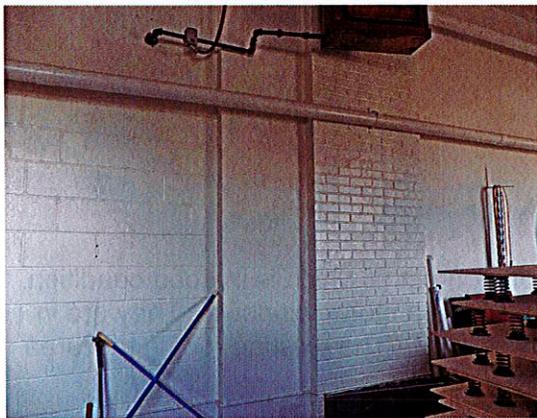
Because of the poor condition of the structure in this area of the building, we recommend that it be abated (see asbestos report), demolished and replaced with a single-story addition providing an accessible main entrance and an adequate number of toilet fixtures, drinking fountains, etc. to comply with the Minnesota Building Code requirement for assembly spaces. We recommend this scope of remodeling should the use of the existing Community Center facility be continued.

NORTH STORAGE AREA

Structural: this garage/storage area is concrete slab on grade with masonry walls. The roof structure was not accessible for observation. All structural elements appear to be in good condition with no noticeable signs of deterioration or damage.

Exterior Envelope: The exterior walls are brick with masonry backup with some areas of EIFS finish. The walls are in good condition except for some EIFS areas requiring minor repair. The roofing has been replaced recently.

Interior: walls are painted interior masonry in good condition.



Painted storage room interior.

Space function: The configuration of the space is long and narrow, which is adequate for storage of materials and equipment related to the use of the Community Center. However, this arrangement is not efficient for other uses, such as vehicle storage (tandem parking is required) or office space.

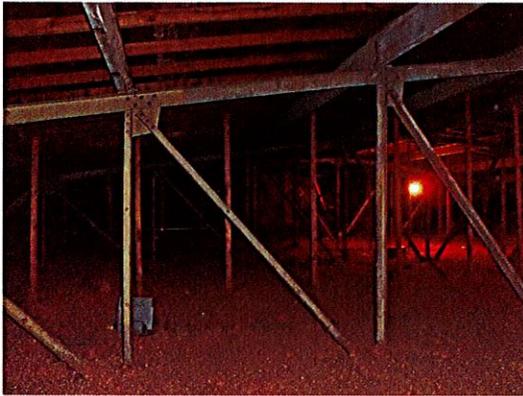
Exits: only overhead doors provide exterior access to this area. A pair of doors connects the North Storage Area to the Community Center. One exit is required from this area, but it appears that the maximum exiting travel distance so an additional exit from the space is required.

Code issues: Storage areas over 100 SF in unsprinklered buildings require 1 hour fire walls separating the space from other building areas. The existing separation wall most likely

qualifies as 1 hour construction, but as with many existing "fire walls," the connection to the roof deck will require upgrade to meet the current building codes.

COMMUNITY CENTER

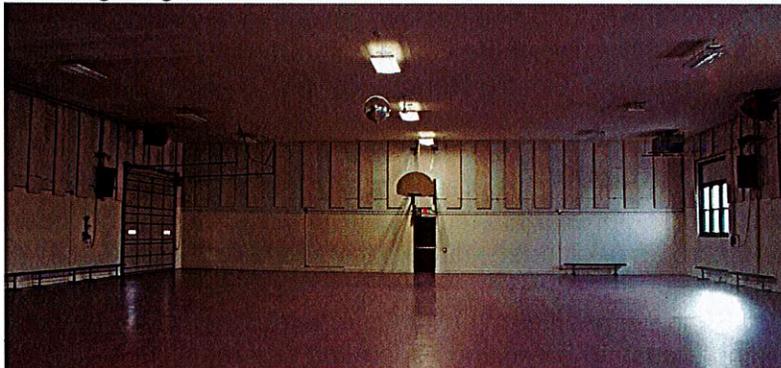
Structural: The main armory space is a single story with concrete slab on grade except for a small portion at the west end that has a gun range below the floor slab. The firing range portion is all cast-in-place concrete and is in good to fair condition with some cracks and deterioration. The main level walls are in good condition. The roof structure is a system of barrel-shaped steel trusses spanning north-south at approximately 16 feet on center with steel beams spanning east-west over the tops of the steel trusses. The steel trusses and steel beams are supported by embedding into the exterior masonry walls. 2x wood framing spanned north-south over the steel beams supports the wood roof deck and roofing material. The ceiling framing is 2x wood framing spanning between the bottom chords of the steel trusses. This provides a large attic space with has vents on each end. The area of vents appears to be insufficient for the volume of space being vented. Loose insulation is installed between the ceiling framing. All materials appear to be in good structural condition.



Steel roof trusses and wood roof/framing.

Exterior Envelope: Wall construction is EIFS over masonry, most of which is in good condition. The existing windows are single pane aluminum with single pane storm windows. They are in poor condition, are not energy efficient, and require replacement. The existing roof in this area is a barrel-vault configuration and new roofing is required.

Interior: plaster walls and ceiling are painted and walls are treated with acoustical panels. Floor to ceiling height is 17'-10".



Community Center interior.

Space function: the existing space serves community hall and recreational functions well. The floor-ceiling dimension is not high enough to add a second floor in the space. Efficient layouts of office space are compromised by the lack of exterior windows and the overall building configuration. The space can function as a vehicle storage area with the addition of mechanical exhaust, makeup air, ventilation, and gas detection. The lower level gun range is not being used presently. It is approximately 15 feet wide x 72 feet long, has only one exit, no exterior access, and the configuration exceeds the common path of egress travel distance.

Exits: the Community Hall space has an occupant load of approximately 500, for which 3 exits are required. The existing facility has only two exits. However, by posting the maximum occupant load under 500, two exits are adequate. This option is permitted by code.

Code issues: this area of the building is an A3 occupancy which requires fire sprinklers for an occupant load over 300. A fire alarm system is not required if the sprinkler system is installed.

MECHANICAL/PLUMBING SYSTEMS

The existing facility is heated primarily with unit heaters except for a furnace located in the West Office portion. Some air conditioning is available, however, the mechanical system does not provide adequate ventilation as required by code. Some of the existing unit heaters require upgrade or replacement.

The number of water closets and urinals does not meet current code requirements for assembly areas. Larger toilet rooms are required.

The building requires a sprinkler system that includes a new service, sprinkler riser, and distribution system.

ELECTRICAL SYSTEMS

The existing electrical power distribution system has areas that do not meet current codes. Some replacement is required.

The existing lighting is out of date. If continued use of the building is intended, the existing light fixtures should be replaced or retrofitted.



Existing electrical fuse box.

ASBESTOS AND LEAD PAINT REPORT

Refer to the attached report for details about ACM and lead paint. These materials are located in the West Office area of the building.

FACILITY RECOMMENDATIONS

Option 1:

- Abate all asbestos-containing materials and lead paint - \$18,000
- Demolish the West Office area of the building, including abandoning and filling in the basement gun range - \$150,000
- Build a new single-story 2000 SF accessible entrance addition with lobby and adequately sized accessible toilet facilities - \$400,000
- Construct a new west sidewalk, patch the existing Community Center where the second floor of the existing building is removed; upgrade mechanical heating, cooling, and ventilation systems as described; upgrade lighting and existing electrical power distribution - \$300,000
- Provide Community Center fire sprinklers with riser and distribution system - \$92,000
- Construct a new City Hall/Police Department on an alternate site:
10,500 SF City Hall and Police Department shared facility - \$2,100,000

Option 1 Total = \$3,060,000

Option 2:

- Abate all asbestos-containing materials and lead paint - \$18,000
- Demolish the entire building - \$225,000
- Construct a new City Hall/Police Department facility on this site:
10,500 SF City Hall and Police Department shared facility - \$2,100,000
- Construct a new Community Center on an alternate site:
9400 SF Community Center - \$1,880,000

Option 2 Total = \$4,223,000

Recommendation:

We recommend Option 1 as the most cost responsible option for reusing an existing facility in good condition and for constructing a new City Hall/Police Department facility on a different site.

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed architect under the laws of the State of Minnesota.



12.15.16

B. Reed Becker

Date:

License No. 11794



Crookston
216 South Main Street
PO Box 458
Crookston, MN 56716-0458

218.281.6522 ☎
218.281.6545 📠

Crookston@wsn.us.com 📧

WidethSmithNolting.com

ASBESTOS INSPECTION AND LEAD PAINT ASSESSMENT REPORT

**BENSON CITY ARMORY
203 14TH STREET SOUTH
BENSON, MINNESOTA 56215**

Prepared for:

**CITY OF BENSON
1410 KANSAS AVENUE
BENSON, MINNESOTA 56215**

December 1, 2016

WSN No. 0480A0795.000

WIDETH SMITH NOLTING

Crookston Office:
*216 South Main
Crookston, MN 56716
Phone: 218-281-6522
Fax: 218-281-6545*

WIDSETH SMITH NOLTING

ASBESTOS INSPECTION AND LEAD PAINT ASSESSMENT REPORT

**BENSON CITY ARMORY
203 14TH STREET SOUTH
BENSON, MINNESOTA, 56215**

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- 2.0 SCOPE OF INSPECTION**
- 3.0 ASBESTOS SURVEY**
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 - 3.2 Bulk Sample Analysis**
 - 3.3 Analysis Results**
 - 3.4 Discussions and Recommendations**
- 4.0 LEAD-BASED PAINT ASSESSMENT**
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1.0 INTRODUCTION

An asbestos inspection and lead paint assessment was performed on the Benson Armory building, located at 203 14th Street South, in Benson, Minnesota, (see Figure 1). A Minnesota State Certified Asbestos Inspector from Widseth Smith Nolting (WSN) conducted the inspection. A potential remodel of the property is being considered and an asbestos inspection was requested to identify friable and non-friable Asbestos Containing Materials (ACM's) and lead paint that must be addressed prior to remodeling activities.

2.0 SCOPE OF INSPECTION

On November 2, 2016, the Benson Armory structure was inspected for potential asbestos containing building materials that must be removed prior to any renovation or demolition activities. The armory was constructed in 1927 and may contain ACM's, based on the age of the structure. In addition to the asbestos inspection, a limited sampling for lead-based paint was performed.

3.0 ASBESTOS SURVEY

3.1 Bulk Sampling

Suspect materials in three defined categories, surfacing materials, thermal system insulation, and miscellaneous materials, were observed for and sampled as needed. Samples of possible ACM's were collected at random from each homogeneous material in accordance with the Environmental Protection Agency (EPA) and Minnesota Department of Health (MDH) guidelines. A homogeneous material is one that upon observation appears to be of similar texture, color, pattern, age, and composition. Wet sampling methods were used to reduce the potential for fiber release.

3.2 Bulk Sample Analysis

Bulk samples were shipped to EMC Laboratories, Inc. in Phoenix, Arizona (NVLAP #101926-0) under standard chain-of-custody procedures for Polarized Light Microscopy, EPA Method 600/M4-82-020. This method detects asbestos in volumetric concentrations of 1% or greater. The EPA (560/5-85-030a) defines Asbestos Containing Material as, "any material or product that contains more than one percent asbestos."

3.3 Analysis Results

**Table 1
ASBESTOS RESULTS SUMMARY
(Benson Armory Building, Benson, MN)**

Type of Material	Location	Approx. Amount	Sample Number	% ACM	Condition	Type ACM	Friable/ Non-Friable
Floor Tile	SW Storage Rooms (1 st Floor)		FT-1 9"x9" Floor Tile-Dark Green Mastic, Black	10% <1%	Good Good	Chrysotile Chrysotile	Non Non
Floor Tile	NW Storage Rooms & Closet (1 st Floor)		FT-2 9"x9" Floor Tile-Brown Mastic, Black	5% 8%	Good Good	Chrysotile Chrysotile	Non Non
Floor Tile	Entry Hallway (1 st Floor)		FT-3 12"x12" Floor Tile-Tan Mastic, Black	ND 10%	-- Good	-- Chrysotile	-- Non
Plaster	NW Storage Room	--	PL-1 Wall Plaster, Beige	ND	--	--	--
Plaster	Basement	--	PL-2 Wall Plaster, White/Brown	ND	--	--	--
Sheetrock	Basement Ceiling (old boiler room)	--	SR-1 Sheetrock, White/Brown	ND	--	--	--
Sheetrock	Basement Ceiling (old boiler room)	--	SR-2 Sheetrock, White/Brown	ND	--	--	--
Ceiling Tile	2 nd Floor	--	CT-1 12"x12" Ceiling Tile, White/Brown	ND	--	--	--
Pipe Wrap	2 nd Floor		TSI-1 Pipe Wrap, Gray	80%	Fair	Chrysotile	Friable
Joint Compound	2 nd Floor		TSI-2 Joint Compound/Insulation, Dark Gray Wrap, White/Tan	45% 2% 8%	Good Fair Good	Chrysotile Amosite Chrysotile	Friable Friable Non

3.4 DISCUSSION AND RECOMMENDATIONS

Asbestos containing materials (ACM) were detected in association with all vinyl floor tile and associated mastic, located on the first level (see Table 1 and attached laboratory analytical reports). On the first level, asbestos containing floor tile and/or mastic was detected in the southwest storage rooms, northwest storage rooms, utility closet, and entry hallway. The two tile samples (FT-1 at 10% asbestos & FT-2 at 5% asbestos) that came back positive for asbestos, are the common 9"x9" size and are respectively dark green and dark brown in color. All of the tiles were attached with a black mastic that registered an 8-10% asbestos concentration. The tan 12"x12" floor tiles located in the front entry hallway (FT-3), are not asbestos containing, but the black mastic used on the tiles is asbestos-containing.

Thermal system insulation (TSI) was also observed on the 2nd floor in several locations including the main room overlooking the gym and the accessible storage rooms. The pipe wrap sample (TSI-1) registered an 80% asbestos content and the associated elbow wrap material registered 45% chrysotile and 2% amosite asbestos.

Because asbestos concentrations are above the 1% content threshold and the detected asbestos-containing materials are either friable or would likely become friable during demolition/renovation, they are considered asbestos-containing and are subject to abatement prior to renovation or demolition. The results of the asbestos analyses are summarized in Table 1 and copies of the laboratory analytical reports are included as Attachment 2, for reference.

According to the Federal Register 40 CFR 61.14c (Standard for Demolition and Renovation), the asbestos containing materials need to be removed prior to demolition or renovation activities, if the renovation activities involve the asbestos containing materials. We recommend you use a licensed abatement contractor for the removal of any asbestos containing materials. Also, if any other potential asbestos-containing materials are observed in the building, we should be contacted immediately to assess the material. The results of our survey and assessment are based on our observations and the collected samples only.

4.0 LEAD-BASED PAINT ASSESSMENT

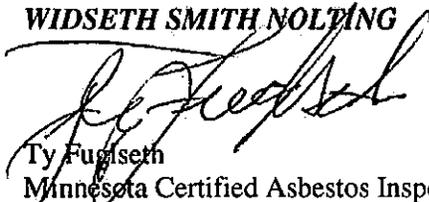
Several significant areas of peeling or flaking paint were observed in the armory building and therefore, several samples were collected for analytical testing, as part of this assessment. Six paint samples were collected from the 2nd floor and basement and submitted for laboratory analysis. Samples P-1 and P-2 were collected from the 2nd floor and samples P-3 through P-6 from the basement. Of the six samples analyzed, five registered detectable lead concentrations. However, only sample P-6 (3.4% Pb by weight), collected from the basement baseboard, registered a concentration above the EPA 0.5% threshold. The paint chip sample included several layers of paint that could not be separated. Therefore, the lead result represents all the layers. The EPA requires appropriate removal and disposal of peeling and flaking lead-based paint with a lead concentration over 0.5% Pb by weight.

5.0 GENERAL LIMITATIONS

The opinions and conclusions in this asbestos and lead paint inspection assessment report represent our professional judgment. This report has been prepared for our client's sole use in accordance with the current local standard of practice for our profession, using the normally available sources of information. This report does not account for any variations that may occur in areas of the building that were not observed or tested, or that were obscured.

This report was prepared by:

WIDSETH SMITH NOLTING



Ty Fuglseth
Minnesota Certified Asbestos Inspector License # A110523
Minnesota Certified Lead Risk Assessor License # LR3849

FIGURES

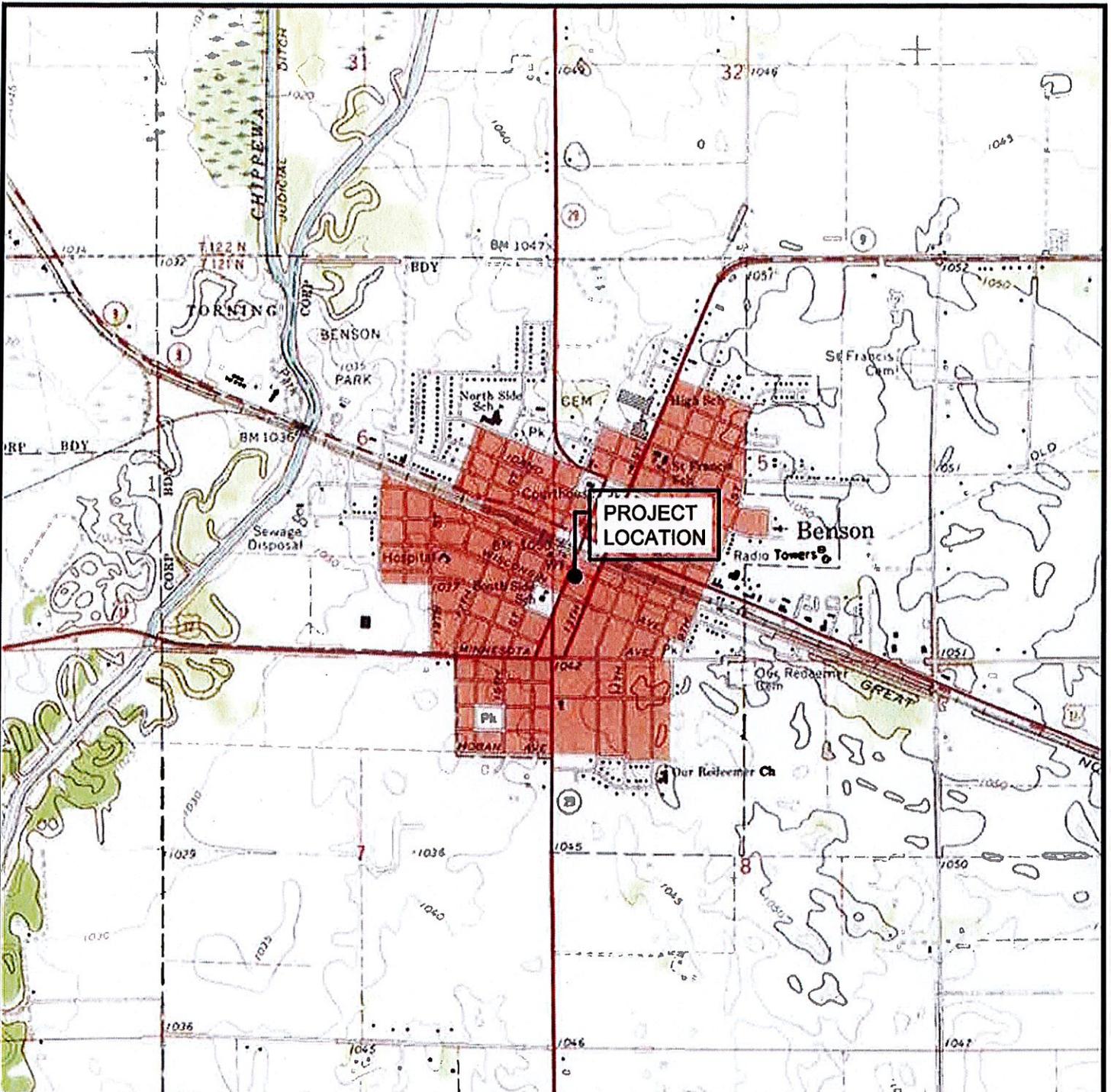
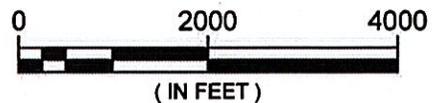


IMAGE: UNITED STATES DEPARTMENT OF THE INTERIOR - GEOLOGICAL SURVEY

© 2016 WIDSETH SMITH NOLTING

AREA LOCATION



U.S.G.S. QUADRANGLE MAPS:
BENSON, CLONTARF SOUTH

PUBLISHED: 1968, 1968

PHOTOREVISED: NA, NA



Engineering
Architecture
Surveying
Environmental

BENSON ARMORY STUDY
CITY OF BENSON, MN
BENSON, MN

SITE LOCATION MAP

DATE:

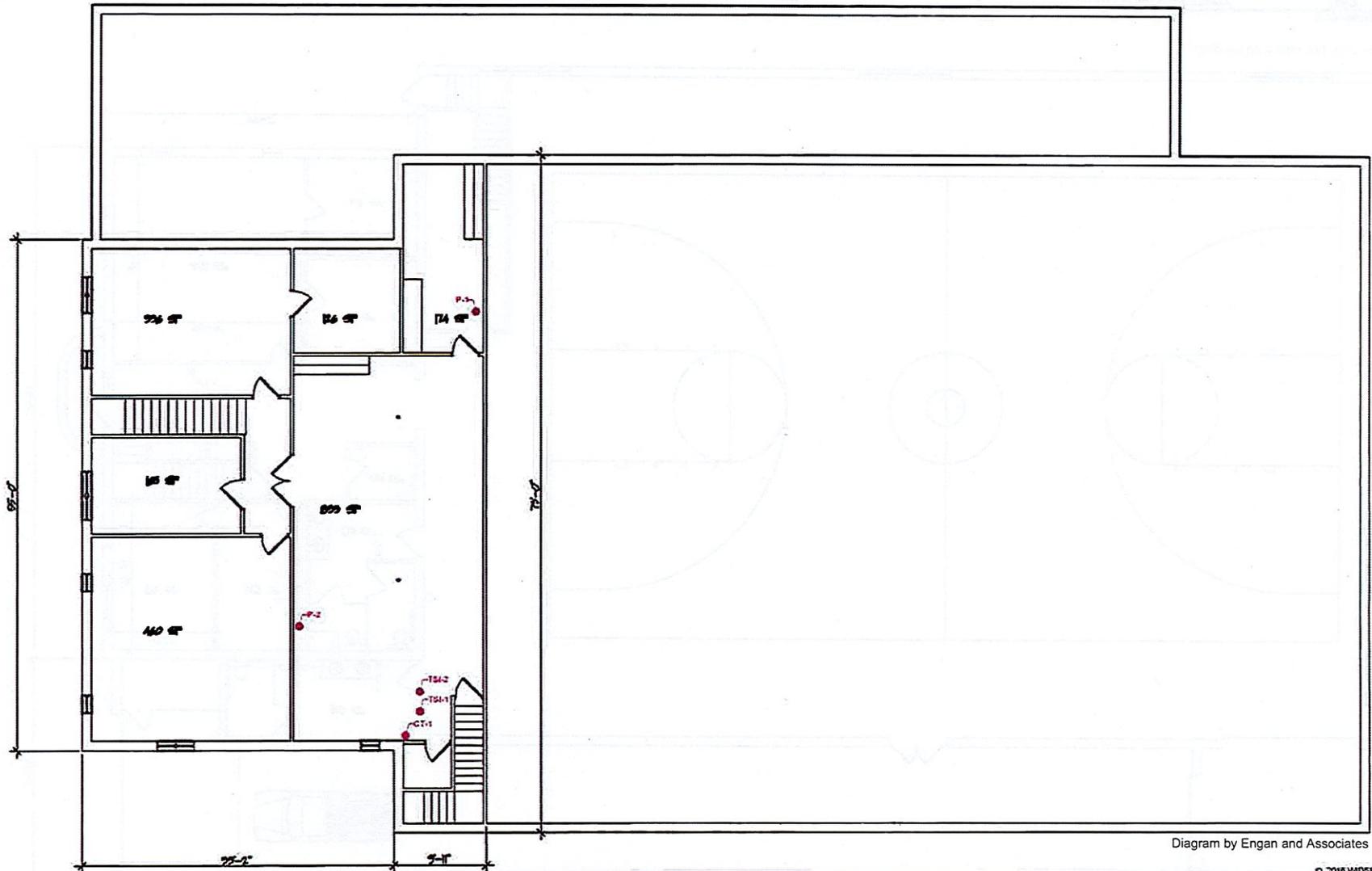
DECEMBER 2016

JOB No.

FIGURE

0480A0795.000

01



LEGEND



DENOTES SAMPLE LOCATION



Engineering
Architecture
Surveying
Environmental



BENSON ARMORY STUDY
CITY OF BENSON, MN
BENSON, MN

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DATE:

DECEMBER 2016

JOB No. FIGURE

UPPER FLOOR LEVEL SAMPLE LOCATIONS

0480A0735.000

03

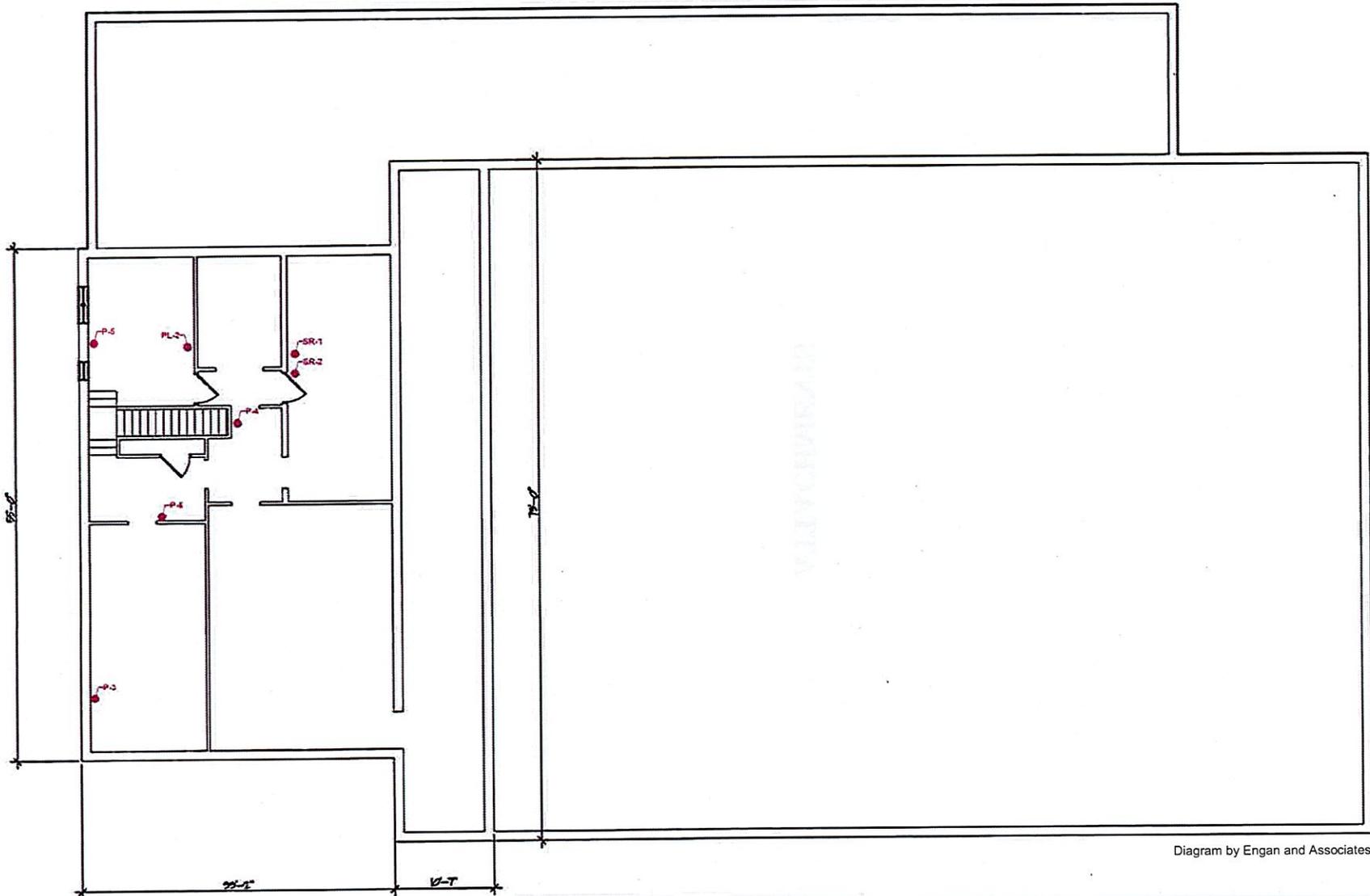


Diagram by Engan and Associates

LEGEND



DENOTES SAMPLE LOCATION



Engineering
Architecture
Surveying
Environmental



BENSON ARMORY STUDY
CITY OF BENSON, MN
BENSON, MN

LOWER LEVEL SAMPLE LOCATIONS

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DATE:	
DECEMBER 2016	
JOB No	FIGURE
0480A0795.000	04

ATTACHMENTS

ATTACHMENT 1
LABORATORY ANALYTICAL REPORTS

EMC LABS, INC.

9830 S. 51st Street, Suite B109, Phoenix, AZ 85044
Phone: 800-362-3373 or 480-940-5294 - Fax: (480) 893-1726

Laboratory Report

0178194

Bulk Asbestos Analysis by Polarized Light Microscopy

NVLAP#101926-0

Client:	WIDSETH SMITH NOLTING	Job# / P.O. #:	
Address:	216 SOUTH MAIN	Date Received:	11/10/2016
	CROOKSTON MN 56716	Date Analyzed:	11/14/2016
Collected:	11/02/2016	Date Reported:	11/14/2016
Project Name:	BENSON ARMORY	EPA Method:	EPA 600/R-93/116
Address:		Submitted By:	TY FUGLSETH
		Collected By:	

Lab ID Client ID	Sample Location	Layer Name / Sample Description	Asbestos Detected	Asbestos Type (%)	Non-Asbestos Constituents
0178194-001 FT-1		LAYER 1 9"x9" Floor Tile, Green	Yes	Chrysotile 10%	Carbonates Gypsum Quartz Binder/Filler 90%
		LAYER 2 Mastic, Black	Yes	Chrysotile <1%	Cellulose Fiber 1% Carbonates Gypsum Binder/Filler 98%
0178194-002 FT-2		LAYER 1 9"x9" Floor Tile, Brown	Yes	Chrysotile 5%	Carbonates Gypsum Quartz Binder/Filler 95%
		LAYER 2 Mastic, Black	Yes	Chrysotile 8%	Cellulose Fiber 2% Quartz Gypsum Carbonates Binder/Filler 90%
0178194-003 FT-3		LAYER 1 12"x12" Floor Tile, Tan	No	None Detected	Carbonates Gypsum Quartz Binder/Filler 100%
		LAYER 2 Mastic, Black	Yes	Chrysotile 10%	Gypsum Quartz Carbonates Binder/Filler 90%

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Project Name:	BENSON ARMORY	EPA Method:	EPA 600/R-93/116
Address:		Submitted By:	TY FUGLSETH
		Collected By:	

Lab ID Client ID	Sample Location	Layer Name / Sample Description	Asbestos Detected	Asbestos Type (%)	Non-Asbestos Constituents	
0178194-004 PL-1	MAIN LEVEL STORAGE	Plaster, Beige	No	None Detected	Hair Gypsum Carbonates Quartz Mica Binder/Filler	<1% 99%
0178194-005 PL-2	BSAEMENT RM	Wallboard, White/ Brown	No	None Detected	Cellulose Fiber Gypsum Mica Carbonates Quartz Binder/Filler	10% 90%
0178194-006 SR-1	BASEMENT BOILER RM	Sheetrock, White/ Brown	No	None Detected	Cellulose Fiber Fibrous Glass Gypsum Carbonates Mica Quartz Binder/Filler	10% 2% 88%
0178194-007 SR-2	BASEMENT BOILER RM	Sheetrock, White/ Brown	No	None Detected	Cellulose Fiber Fibrous Glass Gypsum Carbonates Mica Quartz Binder/Filler	10% 2% 88%
0178194-008 CT-1		12"x12" Ceiling Tile, White/ Brown	No	None Detected	Cellulose Fiber Gypsum Carbonates Binder/Filler	90% 10%

EMC LABS, INC.

9830 S. 51st Street, Suite B109, Phoenix, AZ 85044
Phone: 800-362-3373 or 480-940-5294 - Fax: (480) 893-1726

Laboratory Report
0178194

Bulk Asbestos Analysis by Polarized Light Microscopy

NVLAP#101926-0

Client: WIDSETH SMITH NOLTING
Address: 216 SOUTH MAIN
CROOKSTON MN 56716
Collected: 11/02/2016
Project Name: BENSON ARMORY
Address:

Job# / P.O. #: _____
Date Received: 11/10/2016
Date Analyzed: 11/14/2016
Date Reported: 11/14/2016
EPA Method: EPA 600/R-93/116
Submitted By: TY FUGLSETH
Collected By:

Lab ID Client ID	Sample Location	Layer Name / Sample Description	Asbestos Detected	Asbestos Type (%)	Non-Asbestos Constituents
0178194-009 TSI-1		Pipe Wrap, Gray	Yes	Chrysotile 80%	Gypsum Carbonates Binder/Filler 20%
0178194-010 TSI-2		LAYER 1 Joint Compound/Insulation, Dk. Gray	Yes	Chrysotile Amosite 45% 2%	Cellulose Fiber 3% Gypsum Carbonates Quartz Binder/Filler 50%
		LAYER 2 Wrap, White / Tan	No	None Detected	Cellulose Fiber 75% Gypsum Binder/Filler 25%



Analyst - Kurt Kettler



Signatory - Lab Manager - Ken Scheske

Distinctly stratified, easily separable layers of samples are analyzed as subsamples of the whole and are reported separately for each discernible layer. All analyses are derived from calibrated visual estimate and measured in area percent unless otherwise noted. The report applies to the standards or procedures identified and to the sample(s) tested. The test results are not necessarily indicative or representative of the qualities of the lot from which the sample was taken or of apparently identical or similar products, nor do they represent an ongoing quality assurance program unless so noted. These reports are for the exclusive use of the addressed client and that they will not be reproduced wholly or in part for advertising or other purposes over our signature or in connection with our name without special written permission. The report shall not be reproduced except in full, without written approval by our laboratory. The samples not destroyed in testing are retained a maximum of thirty days. The laboratory measurement of uncertainty for the test method is approximately less than 1 by area percent. Accredited by the National Institute of Standards and Technology, Voluntary Laboratory Accreditation Program for selected test method for asbestos. The accreditation or any reports generated by this laboratory in no way constitutes or implies product certification, approval, or endorsement by the National Institute of Standards and Technology. The report must not be used by the client to claim product certification, approval, or endorsement by NVLAP, NIST, or any agency of the Federal Government. Polarized Light Microscopy may not be consistently reliable in detecting asbestos in floor coverings and similar non-friable organically bound materials.

CHAIN OF CUSTODY

EMC Laboratories
 9830 S. 51ST St., Ste B-109
 Phoenix, AZ 85044
 (800) 362-3373 Fax (480) 893-1726

LAB#:	178194
TAT:	2 day
Rec'd:	NOV 1 8 AM
EMC USE ONLY	

COMPANY NAME: Widgath Smith Nalting
216 South Main
Cumokston, MN 56716
 CONTACT: Ty Fuglseth
 Phone/Fax: (218) 277-7407 / 218-281-6545
 Email: ty.fuglseth@wsmn.us.com

BILL TO: _____ (if Different Location)
Same

Now Accepting: **VISA - MASTERCARD** Price Quoted: \$ _____ / Sample \$ _____ / Layers

COMPLETE ITEMS 1-4: (Failure to complete any items may cause a delay in processing or analyzing your samples)

1. **TURNAROUND TIME:** [4hr rush] [8hr rush] [1-Day] [2-Day] [3-Day] [5-Day] [6-10 Day]

****Prior confirmation of turnaround time is required
 ****Additional charges for rush analysis (please call marketing department for pricing details)
 ****Laboratory analysis may be subject to delay if credit terms are not met

2. **TYPE OF ANALYSIS:** [Bulk-PLM] [Air-PCM] [Lead] [Point Count] [Fungi: AOC, W-C, Bulk, Swab, Tape]

3. **DISPOSAL INSTRUCTIONS:** [Dispose of samples at EMC] / [Return samples to me at my expense]
 (If you do not indicate preference, EMC will dispose of samples 90 days from analysis.)

4. Project Name: Benson Army
 P.O. Number: _____ Project Number: _____

EMC SAMPLE #	CLIENT SAMPLE #	DATE & TIME SAMPLED	LOCATION/MATERIAL TYPE	Samples Accepted Yes / No	AIR SAMPLE INFO / COMMENTS		
					ON	OFF	FLOW RATE
1	FT-1	11-2-16 11:00	Grout 9" x 9" Floor tile / black mastic	Y N			
2	FT-2		Brown 9" x 9" Floor tile w/ black mastic	Y N			
3	FT-3		Tan 12" x 12" Floor tile w/ black mastic	Y N			
4	PL-1		Plaster - main level storage room	Y N			
5	PL-2		Basement room wall board	Y N			
6	SR-1		Basement Boiler Room under layer sheet rock	Y N			
7	SR-2		Basement Boiler Room 2nd layer (Aluminum)	Y N			
8	ET-1		Fibers ceiling tile 12x12 w/ holes & white paint	Y N			
9	TSE-1		Pipe wrap - Corrugated	Y N			
10	TSE-2		Joint compound	Y N			
				Y N			
				Y N			
				Y N			
				Y N			

SPECIAL INSTRUCTIONS: _____

Sample Collector: Ty Fuglseth (Signature) Ty Fuglseth

Relinquished by: Ty Fuglseth Date/Time: 11-2-16 15:30 Received by: Diana Pedernis Date/Time: 11/10/16

Relinquished by: Diana Pedernis Date/Time: 11/10/16 Received by: [Signature] Date/Time: 11/10/16

Relinquished by: _____ Date/Time: _____ Received by: _____ Date/Time: _____

** In the event of any dispute between the above parties for these services or otherwise, parties agree that jurisdiction and venue will be in Phoenix, Arizona and prevailing party will be entitled to attorney's fees and court costs.



9830 South 51st Street, Suite B-109 / PHOENIX, ARIZONA 85044 / 480-940-5294 or 800-362-3373 / FAX 480-893-1726
emclab@emclabs.com

LEAD (Pb) IN PAINT CHIP SAMPLES
EMC SOP METHOD #L01/1 EPA SW-846 METHOD 7420

EMC LAB #: L62261		DATE RECEIVED: 11/10/16			
CLIENT: Widseth Smith Nolting		REPORT DATE: 11/11/16			
		DATE OF ANALYSIS: 11/11/16			
CLIENT ADDRESS: 216 South Main Crookston, MN 56716		P.O. NO.:			
PROJECT NAME: Benson Armory		PROJECT NO.:			
EMC # L62261-	SAMPLE DATE /16	CLIENT SAMPLE #	DESCRIPTION	REPORTING LIMIT (%Pb by weight)	%Pb BY WEIGHT
1	11/02	P-1	2 nd Floor-Kitchenette-White Paint w/Green Under	0.010	0.117
2	11/02	P-2	2 nd Floor-Main Room Walls, Blue	0.010	0.155
3	11/02	P-3	Basement Walls Light Green w/Green Under	0.010	BRL
4	11/02	P-4	Basement Metal Ceiling Tile White Paint	0.010	0.093
5	11/02	P-5	Basement Walls Beige w/Green Under	0.010	0.143
6	11/02	P-6	Basement Baseboard DK Beige w/Green Under	0.100	3.40 [^]

[^] = Dilution Factor Changed * = Excessive Substrate May Bias Sample Results **BRL** = Below Reportable Limits # = Very Small Amount Of Sample Submitted, May Affect Result

This report applies to the standards or procedures identified and to the samples tested only. The test results are not necessarily indicative or representative of the qualities of the lot from which the sample was taken or of apparently identical or similar products, nor do they represent an ongoing quality assurance program unless so noted. Unless otherwise noted, all quality control analyses for the samples noted above were within acceptable limits.

Where it is noted that a sample with excessive substrate was submitted for laboratory analysis, such analysis may be biased. The lead content of such sample may, in actuality, be greater than reported. EMC makes no warranty, express or implied, as to the accuracy of the analysis of samples noted to have been submitted with excessive substrate. Resampling is recommended in such situations to verify original laboratory results.

These reports are for the exclusive use of the addressed client and are rendered upon the condition that they will not be reproduced wholly or in part for advertising or other purposes over our signature or in connection with our name without special written permission. Samples not destroyed in testing are retained a maximum of sixty (60) days.

ANALYST: 
Jason Thompson

QA COORDINATOR: 
Kurt Kettler

CHAIN OF CUSTODY

EMC Laboratories
 9830 S. 51st St., Ste B-109
 Phoenix, AZ 85044
 (800) 362-3373 Fax (480) 893-1726

LAB#: 26226
 TAT: 1-2 day
 Rec'd: 11/10/16
 EMC USE ONLY

COMPANY NAME: Wid Seth Smith Volting
216 South Main
Crookston, MN 56716
 CONTACT: Ty Fuglseth
 Phone/Fax: (218) 272-7407 / 218-251-6545
 Email: ty.fuglseth@wsn.us.com

BILL TO: _____ (If Different Location)

Same

Now Accepting: **VISA - MASTERCARD** Price Quoted: \$ _____ / Sample \$ _____ / Layers

COMPLETE ITEMS 1-4: (Failure to complete any items may cause a delay in processing or analyzing your samples)

1. **TURNAROUND TIME:** [4hr rush] [8hr rush] [1-Day] [2-Day] [3-Day] [5-Day] [6-10 Day]

****Prior confirmation of turnaround time is required
 ****Additional charges for rush analysis (please call marketing department for pricing details)
 ****Laboratory analysis may be subject to delay if credit terms are not met

2. **TYPE OF ANALYSIS:** [Bulk-PLM] [Air-PCM] [Lead] [Point Count] [Fungi: AOC, W-C, Bulk, Swab, Tape]

3. **DISPOSAL INSTRUCTIONS:** [Dispose of samples at EMC] / [Return samples to me at my expense]
 (If you do not indicate preference, EMC will dispose of samples 60 days from analysis.)

4. Project Name: Benson Armory
 P.O. Number: _____ Project Number: _____

EMC SAMPLE #	CLIENT SAMPLE #	DATE & TIME SAMPLED	LOCATION/MATERIAL TYPE	Samples Accepted Yes / No	AIR SAMPLE INFO / COMMENTS		
					ON	OFF	FLOW RATE
1	P-1	11-2-16	2nd floor kitchenette - white paint w/green under	Y N			
2	P-2	11-2-16	2nd floor - main room walls Blue	Y N			
3	P-3	11-2-16	Basement walls light green w/green under	Y N			
4	P-4	11-2-16	Basement metal ceiling white paint Tile	Y N			
5	P-5	11-2-16	Basement walls beige w/green under	Y N			
6	P-6	11-2-16	Basement base board DK Beige w/green under	Y N			
				Y N			
				Y N			
				Y N			
				Y N			
				Y N			
				Y N			
				Y N			
				Y N			

SPECIAL INSTRUCTIONS: _____
 Sample Collector: Ty Fuglseth (Signature) Ty Fuglseth
 Relinquished by: [Signature] Date/Time: 11/3/16/157 Received by: [Signature] Date/Time: 11/10/16
 Relinquished by: [Signature] Date/Time: 11/10/16 Received by: [Signature] Date/Time: 11/10/16
 Relinquished by: _____ Date/Time: _____ Received by: _____ Date/Time: _____

** In the event of any dispute between the above parties for these services or otherwise, parties agree that jurisdiction and venue will be in Phoenix, Arizona and prevailing party will be entitled to attorney's fees and court costs.



9830 South 51st Street, Suite B-109 / PHOENIX, ARIZONA 85044 / 480-940-5294 or 800-362-3373 / FAX 480-893-1726
emclab@emclabs.com

LEAD (Pb) IN PAINT CHIP SAMPLES
EMC SOP METHOD #L01/1 EPA SW-846 METHOD 7420

EMC LAB #:	L62261	DATE RECEIVED:	11/10/16
CLIENT:	Widseth Smith Nolting	REPORT DATE:	11/11/16
		DATE OF ANALYSIS:	11/11/16
CLIENT ADDRESS:	216 South Main Crookston, MN 56716	P.O. NO.:	
PROJECT NAME:	Benson Armory	PROJECT NO.:	

EMC # L62261-	SAMPLE DATE /16	CLIENT SAMPLE #	DESCRIPTION	REPORTING LIMIT (%Pb by weight)	%Pb BY WEIGHT
1	11/02	P-1	2 nd Floor-Kitchenette-White Paint w/Green Under	0.010	0.117
2	11/02	P-2	2 nd Floor-Main Room Walls, Blue	0.010	0.155
3	11/02	P-3	Basement Walls Light Green w/Green Under	0.010	BRL
4	11/02	P-4	Basement Metal Ceiling Tile White Paint	0.010	0.093
5	11/02	P-5	Basement Walls Beige w/Green Under	0.010	0.143
6	11/02	P-6	Basement Baseboard DK Beige w/Green Under	0.100	3.40 [^]

[^] = Dilution Factor Changed * = Excessive Substrate May Bias Sample Results BRL = Below Reportable Limits # = Very Small Amount Of Sample Submitted, May Affect Result

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Where it is noted that a sample with excessive substrate was submitted for laboratory analysis, such analysis may be biased. The lead content of such sample may, in actuality, be greater than reported. EMC makes no warranty, express or implied, as to the accuracy of the analysis of samples noted to have been submitted with excessive substrate. Resampling is recommended in such situations to verify original laboratory results.

These reports are for the exclusive use of the addressed client and are rendered upon the condition that they will not be reproduced wholly or in part for advertising or other purposes over our signature or in connection with our name without special written permission. Samples not destroyed in testing are retained a maximum of sixty (60) days.

ANALYST: 
Jason Thompson

QA COORDINATOR: 
Kurt Kettler

CHAIN OF CUSTODY
 EMC Laboratories
 9830 S. 51ST St., Ste B-109
 Phoenix, AZ 85044
 (800) 362-3373 Fax (480) 893-1726

LAB#: X6226/
 TAT: 1-2 day
 Rec'd: 11/10/16
 EMC USE ONLY

COMPANY NAME: Wild Seth Smith Nolting
216 South Main
Crookston, MN 56716
 CONTACT: Ty Fuglseth
 Phone/Fax: (218) 272-7407 / 218-251-6545
 Email: ty.fuglseth@wsn.us.com
 Now Accepting: VISA - MASTERCARD

BILL TO: _____ (If Different Location)
Same
e-MAILED
NOV 11 2016

Price Quoted: \$ _____ / Sample \$ _____ / Layers

COMPLETE ITEMS 1-4: (Failure to complete any items may cause a delay in processing or analyzing your samples)

1. **TURNAROUND TIME:** [4hr rush] [8hr rush] [1-Day] [2-Day] [3-Day] [5-Day] [6-10 Day]
 ****Prior confirmation of turnaround time is required
 ****Additional charges for rush analysis (please call marketing department for pricing details)
 ****Laboratory analysis may be subject to delay if credit terms are not met
2. **TYPE OF ANALYSIS:** [Bulk-PLM] [Air-PCM] [Lead] [Point Count] [Fungi: AOC, W-C, Bulk, Swab, Tape]
3. **DISPOSAL INSTRUCTIONS:** [Dispose of samples at EMC] / [Return samples to me at my expense]
 (If you do not indicate preference, EMC will dispose of samples 60 days from analysis.)

4. Project Name: Benson Armory
 P.O. Number: _____ Project Number: _____

EMC SAMPLE #	CLIENT SAMPLE #	DATE & TIME SAMPLED	LOCATION/MATERIAL TYPE	Samples Accepted Yes / No	AIR SAMPLE INFO / COMMENTS		
					ON	OFF	FLOW RATE
1	P-1	11-2-16	2nd floor kitchenette - white paint w/green under	Y N			
2	P-2	11/2/16	2nd floor - main room walls Blue	Y N			
3	P-3	J	Basement walls Light green w/green under	Y N			
4	P-4		Basement metal ceiling white paint Tilt	Y N			
5	P-5		Basement walls Beige w/green under	Y N			
6	P-6		Basement Base board DK Beige w/green under	Y N			
				Y N			
				Y N			
			Y N				
			Y N				
			Y N				
			Y N				
			Y N				

SPECIAL INSTRUCTIONS: _____
 Sample Collector: (Print) Ty Fuglseth (Signature) Ty Fuglseth
 Relinquished by: Ty Fuglseth Date/Time: 11/3/16/153 Received by: [Signature] Date/Time: 11/10/16
 Relinquished by: [Signature] Date/Time: 11/10/16 Received by: [Signature] Date/Time: 11/10/16
 Relinquished by: _____ Date/Time: _____ Received by: _____ Date/Time: _____

** In the event of any dispute between the above parties for these services or otherwise, parties agree that jurisdiction and venue will be in Phoenix, Arizona and prevailing party will be entitled to attorney's fees and court costs.

**ATTACHMENT 2
INSPECTOR AND LABORATORY
CERTIFICATION INFORMATION**

ENVIRONMENTAL TRAINING INSTITUTE
University of North Dakota
1015 North 45th Street, Grand Forks, ND 58202-8278
701-777-0384

lately certified that

Ty Fuglseth



MDH ASBESTOS INSPECTOR

Certified by:
State of Minnesota
Department of Health
Expires: 01/05/2017
Ty J Fuglseth
43479 120th Ave SW
Fertile, MN 56540

[Signature]
Director, Env. Health Div.

No. A110523 Issued: 02/09/2016

in compliance with Title II of TSCA
and approved under Chapter 33-18-13
of the North Dakota Air Pollution rules
and by the State of Minnesota under
Minnesota Rules 4702.3702 to 4702.3722

January 8, 2016

County of Grand Forks, ND
January 8, 2016
Attest: [Signature]
January 8, 2016

[Signature]



University of North Dakota
1015 North 43rd Street Stop 8273
Grand Forks, ND 58202-8273
701-777-0384

Hereby certifies that

Ty Fuglseth

Widseth, Smith & Nolting
216 S Main Ste 1
Crookston, MN 56716

Has attended and successfully completed the

**ASBESTOS IN BUILDINGS:
INSPECTOR REFRESHER COURSE**

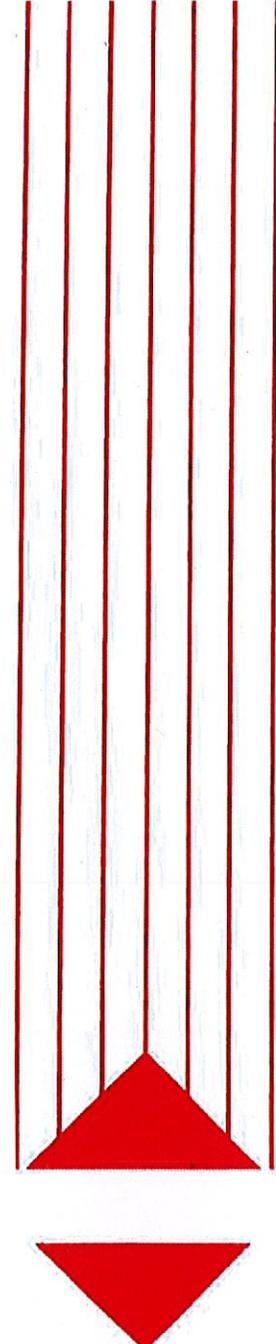
In compliance with Title II of TSCA
and approved under Chapter 33-15-13
of the North Dakota Air Pollution rules
and by the State of Minnesota under
Minnesota Rules 4620.3702 to 4620.3722

January 5, 2016

Course Location: Grand Forks, ND
Exam Date: January 5, 2016
Certificate No: AI-16006R-0105
Expiration Date: January 5, 2017

Monica Evardd

Environmental Training Institute



UND Environmental Training Institute

Old Engelstad Arena Room 140
2501 2nd Avenue North Stop 8273
Grand Forks ND 58202-8273
(701) 777-0384

hereby certifies that

Ty Fuglseth

has attended and successfully completed the

Asbestos in Buildings: Initial Inspector Course

in compliance with Title II of TSCA

and approved under Chapter 33-15-13

of the North Dakota Air Pollution Control Rules

and by the State of Minnesota under

Minnesota Rules 4620.3702 to 4620.3722

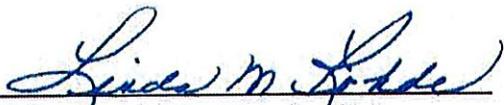
January 8-10, 2007

Course Location: Grand Forks, ND

Exam Date: January 10, 2007

Certificate No.: **AI-07003-0110**

Expiration Date: **January 10, 2008**


Environmental Training Institute

U.S. Environmental Training Institute

601 Engelhard Avenue Room 140
2301 2nd Avenue North Stop 8213
Grand Forks ND 58302-8213
(701) 737-0384

Lead assesses that



LEAD
Risk Assessor

Licensed by:
State of Minnesota
Department of Health
License No. LR3649
Expires 03/29/2017

Ty J Fuglseth
43179 120th Ave SW
Fertile, MN 56540

Ty J Fuglseth
Director, Env. Health Div.

January 8-10, 2007

Grand Forks, ND
From Date: January 10, 2007
Confirmation #: 01-07805-0110
Expiration Date: January 10, 2008

Ty J Fuglseth
U.S. Environmental Training Institute



University of North Dakota
4201 James Ray Drive Stop 8273
Grand Forks, ND 58202-8273
701-777-0384

Hereby certifies that

Ty Fuglseth

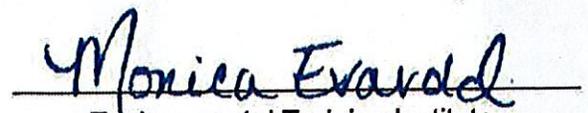
Widseth, Smith & Nolting
43179 120th Ave SW
Fertile, MN 56540

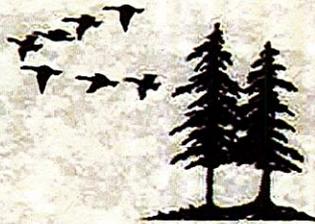
has attended and successfully completed the
**LEAD HAZARD REDUCTION TRAINING
RISK ASSESSOR REFRESHER COURSE**

EPA Accredited Pursuant to
Section 402 of the Toxic Substances Control Act (TSCA) (15C.2682)
and
Approved under North Dakota Air Pollution Control Rule (NDAC) 33-15-24
by the State of Minnesota under Minnesota Rules,
parts 4761.2000 to 4761.2700

March 29, 2016

Course Location: Grand Forks, ND
Exam Date: March 29, 2016
Certificate No: LR-16023R-0329
Expiration Date: March 29, 2017 MN
March 29, 2019 ND


Environmental Training Institute



Ty Fuglseth

has completed the Minnesota-Approved Lead Training course entitled:

Lead-Based Paint Risk Assessor Training

September 29 - 30, 2011

given by

Midwest Environmental Consulting, L.L.C.

145 - 2nd Avenue SE, Cambridge, MN 55008

Phone: 763.691.0111

- **SUCCESSFULLY PASSED THE EXAMINATION ON September 30, 2011 IN CAMBRIDGE, MINNESOTA**

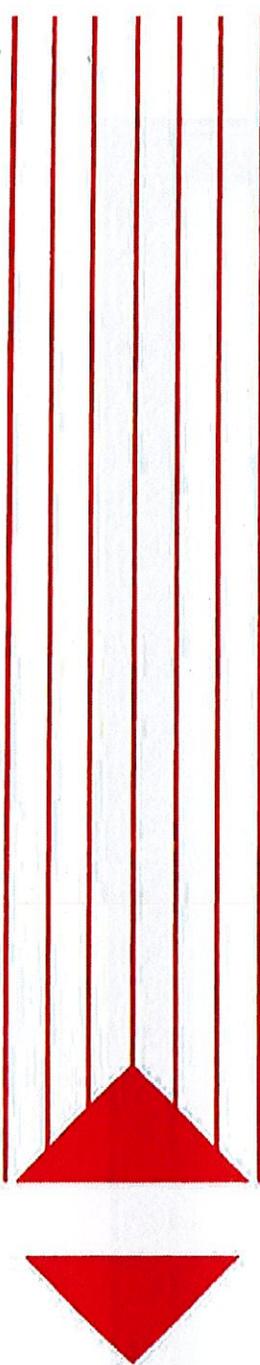
IDENTIFICATION NUMBER: MEC/LRA 0268

Expiration Date: September 30, 2012

MDH Permit #: RAI-005


Course Director

Approved by the State of Minnesota under *Minnesota Rules*, Parts 4761.2000 to 4761.2700.



UND Environmental Training Institute

Old Engelstad Arena Room 140
2501 2nd Avenue North Stop 8273
Grand Forks, ND 58202 8273
(701) 777-0384

hereby certifies that

Ty Fuglseth

Widseth, Smith & Nolting
216 S Main
Crookston, MN 56716

has attended and successfully completed the
**LEAD HAZARD REDUCTION TRAINING
INITIAL INSPECTOR COURSE**

EPA Accredited Pursuant to
Section 402 of the Toxic Substances Control Act
(TSCA) (15C.2682)

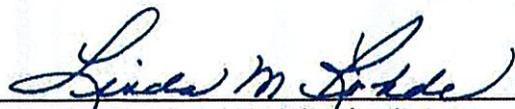
and

Approved under North Dakota Air Pollution Control Rule
(NDAC) 33-15-24

and by the State of Minnesota under
Minnesota Rules, parts 4761.2000 to 4761.2700

September 27-29, 2010

Course Location: Grand Forks, ND
Exam Date: September 29, 2010
Certificate #: **LI-11029-0929**
Expiration Date: March 29, 2011


Environmental Training Institute

MINNESOTA DEPARTMENT OF HEALTH

has authorized

**WIDSETH SMITH NOLTING
216 SOUTH MAIN
CROOKSTON, MINNESOTA 56716**

In accordance with Minnesota Statutes, section 144.9505 and Minnesota Rules, part 4761.2200, to practice in the State of Minnesota as a

CERTIFIED LEAD FIRM

LICENSE NO: LF3968

EXPIRES: 04/11/2017

THIS CERTIFICATE IS NONTRANSFERABLE



A handwritten signature in black ink, appearing to read "T P Hogan", is positioned above the name of the Director.

**Thomas P. Hogan, Director
Environmental Health Division**

United States Department of Commerce
National Institute of Standards and Technology



Certificate of Accreditation to ISO/IEC 17025:2005

NVLAP LAB CODE: 101926-0

EMC Labs, Inc.
Phoenix, AZ

*is accredited by the National Voluntary Laboratory Accreditation Program for specific services,
listed on the Scope of Accreditation, for:*

BULK ASBESTOS FIBER ANALYSIS

*This laboratory is accredited in accordance with the recognized International Standard ISO/IEC 17025:2005.
This accreditation demonstrates technical competence for a defined scope and the operation of a laboratory quality
management system (refer to joint ISO-ILAC-IAF Communique dated January 2009).*

2015-07-01 through 2016-06-30

Effective dates



A handwritten signature in black ink, appearing to read "William R. Miller".

For the National Institute of Standards and Technology



AIHA Laboratory Accreditation Programs, LLC

acknowledges that

EMC Labs, Inc.

9830 S. 51st Street, Suite B-109, Phoenix, AZ 85044-5671

Laboratory ID: 101586

along with all premises from which key activities are performed, as listed above, has fulfilled the requirements of the AIHA Laboratory Accreditation Programs (AIHA-LAP), LLC accreditation to the ISO/IEC 17025:2005 international standard, *General Requirements for the Competence of Testing and Calibration Laboratories* in the following:

LABORATORY ACCREDITATION PROGRAMS

- | | |
|--|-----------------------------------|
| <input checked="" type="checkbox"/> INDUSTRIAL HYGIENE | Accreditation Expires: 09/01/2015 |
| <input checked="" type="checkbox"/> ENVIRONMENTAL LEAD | Accreditation Expires: 09/01/2015 |
| <input checked="" type="checkbox"/> ENVIRONMENTAL MICROBIOLOGY | Accreditation Expires: 09/01/2015 |
| <input type="checkbox"/> FOOD | Accreditation Expires: |
| <input type="checkbox"/> UNIQUE SCOPES | Accreditation Expires: |

Specific Field(s) of Testing (FoT)/Method(s) within each Accreditation Program for which the above named laboratory maintains accreditation is outlined on the attached **Scope of Accreditation**. Continued accreditation is contingent upon successful on-going compliance with ISO/IEC 17025:2005 and AIHA-LAP, LLC requirements. This certificate is not valid without the attached **Scope of Accreditation**. Please review the AIHA-LAP, LLC website (www.aihaaccreditedlabs.org) for the most current Scope.

Larry S. Pierce
Chairperson, Analytical Accreditation Board

Cheryl O. Morton
Managing Director, AIHA Laboratory Accreditation Programs, LLC

Revision 13: 03/12/2013

Date Issued: 10/31/2013

**ATTACHMENT 3
PHOTOGRAPHS**



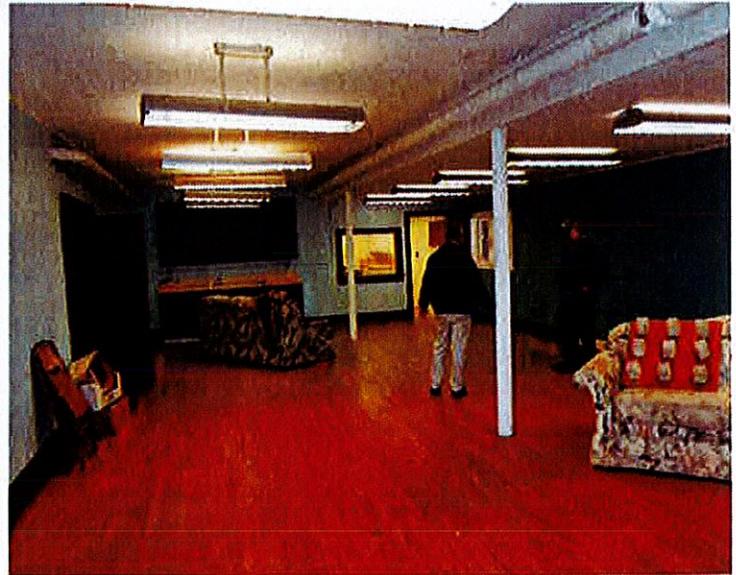
1. Photo of the asbestos containing green floor tile located in the southwest portion of the main floor.



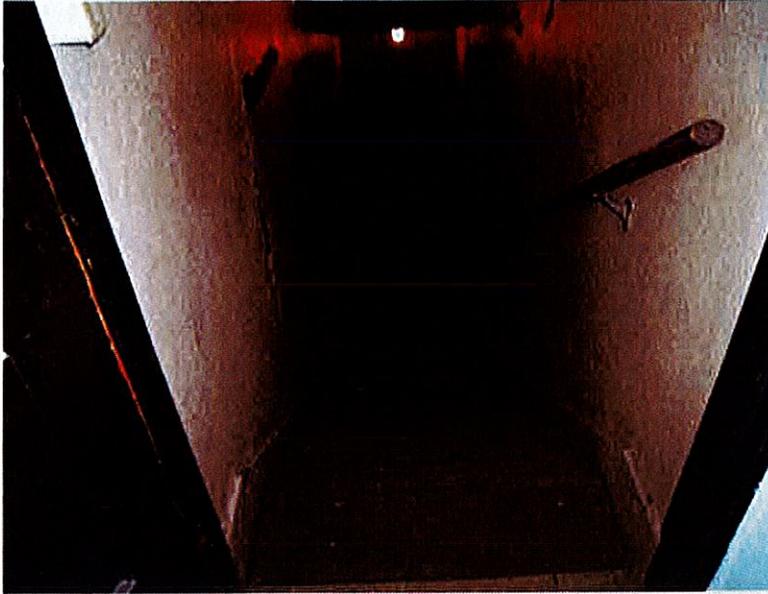
2. Photo of the asbestos containing brown floor tile located in the northwest portion of the main floor and adjacent utility room.



3. Photo of the main first level entry hallway. The floor tile mastic for these tan floor tiles is asbestos-containing.



4. Photo of the main room of the second level. Pipe wrap and joint compound sampled from the pipes running along the ceiling are considered asbestos-containing.



5. Photo of stairs to the basement level. Note the peeling paint.



6. Photo of one of the rooms in the basement. Note the peeling paint and general disrepair.



7. Photo of the north-central room of the basement..



8. Photo of old boiler room in the basement.



9. Photo of former shooting range located along the east side of the basement.



10. Photo of failing plaster with significant mold in the basement.



11. Photo of more peeling paint in one of the basement rooms.



12. Photo of some metal ceiling tiles.

Agenda Item
Benson City Council
August 17, 2020

Date: August 13, 2020

To: Mayor and City Council

From: City Manager

Subject: Economic Development Professional

Discussion: The Benson EDA has recommended to the Benson City Council that the city hire a full-time economic development professional. This position could involve hiring a traditional in-house public employee (union position or department head). The city could also contract with several different organizations who specialize in that effort. Two such organizations include: (1) UMRDC who the city has under a current scope of work. (2) A second option could include a private non-profit organization called Community and Economic Development Associates (CEDA). CEDA has contracts with several communities in the area and have been successfully providing economic development staff thru a contract for service. I have included a copy of their annual report in you packet for your review.

See e-mail from Executive Director, UMRDC: I am also working with UMRDC to prepare a proposal (for your consideration) to submit a grant application to the Federal EDA for an economic development "recovery" coordinator. This grant would likely fund 80% of an employee's salary to develop a plan that would recover the business climate in the community as a result of COVID-19. These grants are competitive but UMRDC has a partnership relationship with the Federal EDA and are well positioned to advocate on our behalf. Laura Ostlie will attend the meeting and answer questions regarding the proposed application.

Recommendation: Continue discussion to determine council consensus on how to staff the position.

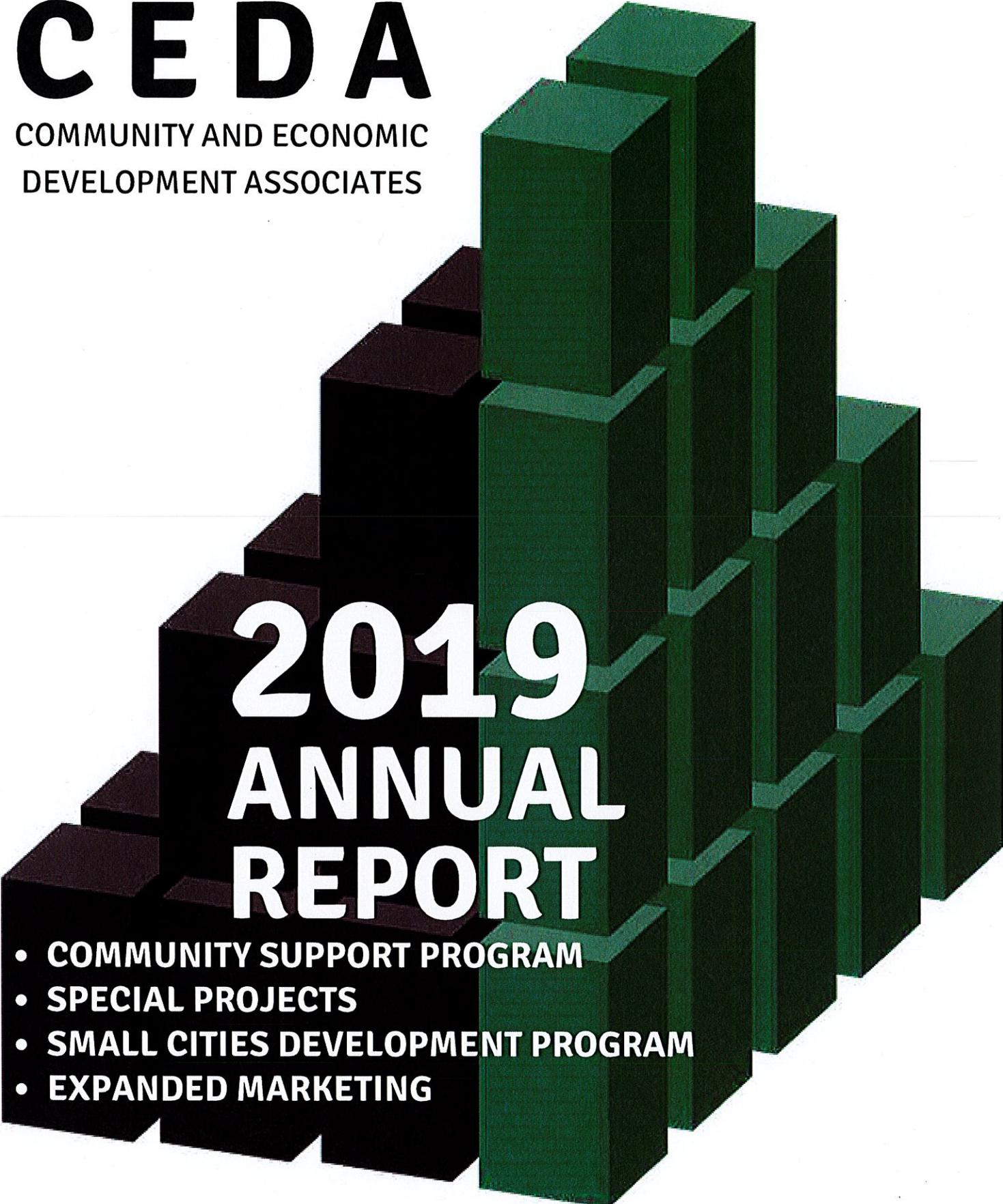
Action: Information

Encl:

1. CEDA Annual Report
2. Email from UMRDC

C E D A

**COMMUNITY AND ECONOMIC
DEVELOPMENT ASSOCIATES**



2019 ANNUAL REPORT

- **COMMUNITY SUPPORT PROGRAM**
- **SPECIAL PROJECTS**
- **SMALL CITIES DEVELOPMENT PROGRAM**
- **EXPANDED MARKETING**

A Note From Our CEO

Dear Friends,

I have had the pleasure to write this message to you for the past 15 years and I can tell you that CEDA had an incredible year in 2019. I am excited by what has been accomplished this past year, but more than any of the past years, I am so looking forward to what 2020 will bring.

CEDA is working for our rural communities. I am humbled when I stop to think about the accomplishments this organization, with your help of course, has accomplished in the past 15 years! Think of the investments, grant dollars awarded, assistance provided, businesses started, and jobs created in the communities, counties, and regional organizations served by CEDA team members. Yes, CEDA has and continues to make a difference in rural America! Every day, our team at CEDA asks ourselves how we can make a difference in the lives of rural Americans to allow them to control and define their own destinies.

CEDA is investing in rural America. We are investing in our own growth through expanding our service territories. We are investing in new team members and will have as many as 30 CEDA team members providing professional services throughout the Upper Midwest. We are investing in our team members with training and technology so that we may better serve our territory. We are investing in new programs that will benefit our contract holders. You will see innovative thoughts and ideas put to work in your communities as we push into 2020 and beyond.

We owe a debt of gratitude to the CEDA Board of Directors, CEDA team members, the many CEDA investors, CEDA contract holders, and the partners we work with. Without you, we could not have had the impact we strive to make over these past years. Your confidence in CEDA is greatly appreciated. I would like to say a thank you to three of our retiring Board Members – Jim Hoines, Mike Jones, and Elaine Garry. I can't say thank you enough for your dedication to making a difference through CEDA and wish you the best in your retirement.

We look forward to working with all of you once again in 2020. We invite you to become more involved with CEDA through the communities, counties, or companies you represent, that invest in CEDA, or by attending one of our many events. 2020 looks to be an exciting year, and working together, we may continue to make great things happen.

Sincerely,



COMMUNITY SUPPORT PROGRAM



SPECIAL PROJECTS



EXPANDED MARKETING



SMALL BUSINESS COUNSELING



SMALL CITIES DEVELOPMENT PROGRAM

COMMUNITY AND ECONOMIC DEVELOPMENT ASSOCIATES

COMMUNITY SUPPORT PROGRAM

2019 Highlights

Blooming Prairie, MN

- Commercial Façade Improvement Program aided in funding 5 building improvement and beautification projects.
- 2020 Community Improvement Survey prepared for the City.
- Completed the Historic Water Tower Preservation Study.

Blue Earth, MN

- Secured a SMIF Small Town Grant for \$7,500.
- In partnership with the Blue Earth Active Living Coalition, secured an award from the Conversation Assistance Program through the National Park Service.
- Approved lot purchase agreement to a start-up seed conditioning business in the Golden Spike Business Park.

Cannon Falls, MN

- Authored a report and plan for the Cannon Roots food economy initiative.
- Facilitated the demolition of the Lee Chevrolet building.
- Assisted authoring an application for the MNHS Legacy grant for \$56,000 to repair Historic Cannon Bridge.

Chatfield, MN

- Established a Tax Increment Financing district for a new residential subdivision with 18 lots for income qualified buyers.
- Negotiated a development agreement leveraging \$428,000 in Tax Increment Financing and \$427,000 in various grants to redevelop six underutilized parcels for retail development.
- Sold first lot in the new Enterprise Drive business park for a multi-unit commercial building, utilizing a \$55,500 EDA loan to finance the project.

Claremont, MN

- Began Community Outreach Effort towards leaders in Owatonna to improve regional relations.
- Conducted the Development Survey to begin the process of an Orderly Annexation Agreement with the township.
- Facilitated information gathering and work with MNDOT for US-14 relocation and expansion.

Cold Spring, MN

- Collaborated with the U of M-Extension to develop a Market Area Profile for the Cold Spring trade area.
- Collaborated with the Joint Action Committee, City of Richmond, and City of Rockville to develop the All About Rocori website.
- Designed and conducted a Downtown Parking Study to inform current parking ordinances and future planning in the downtown commercial district.

Dodge County, MN

- CEDA completed the Dodge County Comprehensive Plan, adopted in 2019.
- Authored and awarded a SMIF Economic Impact Grant for Hispanic Economic Development Outreach.
- Kicked off the Dodge County Economic Development Blog with the Starting a Minnesota Business series.

Ellendale, MN

- Aided the expansion of BioPlastic Solutions, a manufacturer which recently moved to the community.
- Hosted a joint Strategic Planning Session between the City Council and EDA to address community and organizational priorities.
- Enacted a Residential Construction Tax Abatement program to spur new home construction..

Eyota, MN

- Collaborated with People's Energy Cooperative to provide Small Business Counseling loans, and grants for a Chiropractic business that recently opened.
- Used EDA and Revolving Loan Funds, in collaboration with People's Energy Cooperative, to assist in the sale of the Eyota Market to an experienced, local grocer.
- Th EDA formed and staffed a local committee tasked with advising the EDA Board on the potential change in management and ownership of an EDA asset, Arbor Gardens Senior Living.

Faribault County, MN

- Hosted a business succession event in partnership with the U of M-Extension and Blue Earth REV. The event inspired the EDA to partner with the U of M-Extension to offer a 10-week succession planning course in 2020.
- Approved \$198,730 in loans through the USDA Rural Business Enterprise Grant Program to four businesses in the County.
- Approved a \$30,000 loan from the Revolving Loan Fund to assist Bevcomm in bringing one gigabit internet service to rural portions of the County.

Fillmore County, MN

- Hosted an Economic Development Summit with a focus on the impact of Outdoor Recreation on the County's economy.
- Expanded the Bluff Country Collaborative Workforce Development Program to include more Fillmore County schools and businesses.
- Completed a new housing study for Fillmore County to promote housing demand and opportunities in the area.

Frazee, MN

- Redesigned the existing Revolving Loan Fund program to streamline the application process and increase utilization of the fund.
- Worked closely with the Minnesota Housing Partnership to advise the development of a multi-use building in downtown to include retail storefronts and senior living apartments.
- Collaborated with the EDA and City Council to update the City's logo and branding to better highlight the City's recreational opportunities.

Goodhue County, MN

- Hosted the 11th Annual Goodhue County Economic Development Summit
- Processed the County-wide Housing Study Request for Proposals and communications with the partner cities.

Goodhue, MN

- Attended the MN Farmers Market Association annual conference and assisted in the establishment of the first Goodhue Farmers Market. Secured a \$600 grant from Goodhue County Live Well for registration fees to the conference.
- Secured \$3,100 in grant funding from Goodhue County SHIP/Live Well to assist with the start-up costs for the Farmers Market.
- Authored and awarded \$975 from Compeer Financial for marketing expenses for the Farmers Market.

Goodview, MN

- Created a Comprehensive Plan Request for Proposal and established a Steering Committee to review and score the Comprehensive Plan Proposals.
- Authored and awarded \$9,600 grant from the Minnesota Twins Fields for Kids program to furnish dugouts with covers to protect players.
- Authored and awarded a \$3,000 grant from Morrie Miller Athletic Foundation and a \$500 grant from the Goodview Business Association to rebuild the basketball court at Memorial Park.

Grand Meadow, MN

- Completed the Greater Minnesota Futures Project to identify community assets and challenges.
- Worked with the Department of Transportation to identify opportunities to improve safety on State Highway 16 and to enhance the highway as a community asset.
- Worked with MN Department of Employment and Economic Development to identify Minnesota Investment Fund dollars available for the One Time Exemption and designed a series of projects to utilize those dollars.

Harmony, MN

- Negotiated a purchase of 8 acres to expand the industrial park in order to accommodate an upcoming relocation of a Dairyland Power Cooperative facility, as well as creating additional lots for sale.
- Facilitated EDA loans totaling \$50,000 for two new Main Street businesses, awarded \$11,750 in new home rebates creating two single family homes adding \$317,000 to the tax base, and launched a new streamlined loan program for commercial rehabilitation.
- Continued implementation of Experience Harmony II placemaking strategic plan.

Hayfield, MN

- Completed a mural at Hayfield Public Swimming Pool, supported by local volunteers and funded by the Paint the Town Grant from SMIF and ACE Hardware.
- Awarded \$581,600 in Small Cities Grant funding to begin projects in early 2020.
- Submitted Hayfield Comprehensive Plan to the City.

Houston County, MN

- Began work on a new initiative to help farmers try new things both on and off their farms. This included holding several workshops for farmers and securing an \$18,000 SMIF grant for a new regional farming initiative Driftless Grown.
- Continued work on the Bluff Country Collaborative, which provides meaningful, hands-on experience to future works in a partnership between over 50 businesses, all Houston County Schools, Houston County, Fillmore County, Workforce Development Inc., SE Perkins Consortium, and Southeast Service Cooperative.
- Approved four EDA loans to Houston County Businesses.

Howard County Business and Tourism, IA

- Approved \$201,300 in RLF loans to 28 entrepreneurs and businesses creating 30 new jobs and retaining another 105 jobs.
- Authored and awarded over \$32,000 in grant funds for projects and events in the County, in addition to a \$400,000 Iowa High Quality Jobs Program grant for Upper Iowa Beef in Lime Springs.
- Authored and awarded a \$100,000 Residential Housing grant through the Regional Housing Trust Fund. Two communities worked with developers to create lots for single-family housing and a high-end housing development project.

Itasca Economic Development Corporation, Itasca County, MN

- Facilitated 15 brainstorming sessions for eight communities to identify and prioritize community projects and focus areas.
- Completed a commercial real estate rent study for Itasca County.
- Authored and presented seven first impression reports to individual communities throughout Itasca County.

Jackson, MN

- Approved seven projects through the Business Façade Improvement program, providing \$25,000 in addition to private funding which totaled \$35,000 of investment into the community.
- Hosted an Enterprise Minnesota State of Manufacturing Focus Group.
- Collaborated with Community Partners Research, Inc. to complete a new housing study for the City of Jackson.

Kasson, MN

- Approved six projects through the Façade Improvement Program, providing \$10,000 in business assistance to complement \$42,150 in private investment.
- Redesigned a new EDA Revolving Loan Fund program to begin in 2020.
- Authored and awarded a Community Roadside Landscaping Partnership Program project for \$8,000.

Lake City, MN

- Hosted an expert panel event on Opportunity Zones and specific projects, attended by developers, investors, business leaders, and elected officials which included a bus tour of potential development sites in the community.
- Facilitated Tax Increment Financing for a 150,000 square foot expansion of Hearth & Home Technologies.
- Added a new full-time position to the EDA team, in partnership with SMIF sponsorship of an AmeriCorps VISTA position, to assist in growing programming for Spanish-speaking residents with a long-term goal of providing curriculum for financial literacy.

Lanesboro, MN

- Authored and awarded a SMIF Economic Impact Grant for \$4,200 to host business workshops for local entrepreneurs in 2020.
- Constructed a database of local business owners and those involved in local development to assist the City in planning local events in coordination with local businesses.
- Continued work with the Rural Entrepreneurial Ventures (REV) program, facilitated by SMIF and U of M-Extension.

LeRoy, MN

- Drafted, presented, and passed a County resolution to secure support from Mower County to add four miles of state trail from Taopi, MN to the Iowa border south of the Trailhead in LeRoy.
- Constructed a facility plan for an abandoned Main Street building owned by the EDA to bring in desired community amenities, such as a laundromat, coworking space, exercise space, and a pet wash.
- Evaluated and implemented marketing and promotional efforts for LeRoy City Lines as the business expanded its fleet and services to meet increased transportation demands.

Lewiston, MN

- Provided services and resources to "Save the Golf Course" initiative, assisting the new owners with business consulting to purchase the golf course.
- Logo designed for the EDA by CEDA.
- Conducted business counseling for twelve new and expanding businesses, as well as promoted the EDA's Façade Improvement Program.

Mantorville, MN

- Revamped the Revolving Loan Fund application and created supplemental documents.
- Established an official Facebook page to conduct community engagement, adding 400 new followers and reaching nearly 40,000 users during a three-week promotional period.
- Coordinated and hosted the EDA Meet & Greet with live Facebook demonstrations for business owners and community organizations.

Medford, MN

- Created Micro Grant Program in addition to promoting the Revolving Loan Fund and Façade Improvement Program.
- Assisted in the creation of a city brochure to be used as a marketing tool.
- Promoted commercial and industrial development in the City and West Frontage Road, providing site selection and site proposals for prospective businesses.

Montevideo, MN

- Organized a Childcare Appreciation Gathering for providers in the area. This event conveyed the community's appreciation of our childcare providers and fostered positive relationships between the City and childcare providers.
- Worked on an abatement program for a multi-family housing development, conducting research on successful programs which will guide the creation of Montevideo's abatement program.
- Evaluated the prospect for housing development, including new housing and redevelopment of existing buildings.

NW Illinois Economic Development, IL

- Worked with the cities of Galena and Stockton to find new uses for vacant industrial sites.
- Expanded marketing efforts with the creation of the MarketThis! Northwest Illinois newsletter, as well utilizing Instagram and TikTok marketing channels.
- Completed the 5th annual Build It Grow It small business course, awarding \$1,000 in seed money to Kindred Spirit Health & Well Spa, and signing contracts for two Build It Grow It locations for 2020.

People's Energy Cooperative, MN

- Provided \$100,000 in financing to Bennett's Eyota Market in Eyota, MN. The \$625,000 project facilitated a successful transition for new ownership, retained 20+ jobs, and kept a grocery store in the community.
- Developed a new marketing video to showcase the Cooperatives' economic development programs and hosted an economic development workshop in partnership with DEED.
- Granted \$108,125 to community organizations through the Operation Roundup program.

Preston, MN

- Formed the Preston Workforce Committee and Preston Housing Committee, as well as hosted the first ever Preston Housing Summit which identified 167 lots for development and showcased ten development areas to the 75 attendees.
- Created the Preston Livability tab on the Chamber website with SMIF, EDA, and Community Foundation funds which includes a 'Build in Preston' video and concept plats for new housing subdivisions. The Livability Website Tab is hosted on the Chamber website.
- The EDA participated in CEDA's Regional Development Tour, showcasing Preston's economic development projects and assets.

Rushford Village, MN

- Worked with City Council and the Planning & Zoning Board to conduct research on the City's Comprehensive Plan and recommendations on the potential 25-year lease of city land for an independent solar field.
- Determined desirable zones to direct future development towards within city limits.
- Began a community survey of all area landowners to assist the City with future planning and to prioritize possible community projects.

Spring Grove, MN

- Worked with local partners to implement the Spring Grove Heritage House project, an affordable home designed by Spring Grove High School students and built in partnership with Habitat for Humanity volunteers.
- Provided \$115,000 in financing to several local businesses, leveraging over \$600,000 in private investment to create and preserve local jobs.
- Developed a business toolkit in partnership with the SMIF REV program and held several workshops for local leaders and entrepreneurs to promote economic development tools for businesses.

Spring Valley, MN

- Launched a Small Business Development Tool, made possible with a SMIF Grant and a partnership with RCTC, which provides information and resources for business owners and prospective start-ups.
- Facilitated a \$60,000 EDA loan for Stellar 181 Taphouse, bringing new business to the community.
- Formalized a plan to create promotional materials for Spring Valley by engaging local organizations to tell the story of the community's amenities and high quality of life in Spring Valley.

St. Charles, MN

- Worked with representatives from Love's Travel Stops to help them acquire additional land for their project on I-90.
- Worked with City staff to acquire a 16-acre parcel of land for Phase 2 of the Chattanooga Innovation Park, as well as assisting Whitewater Dodge with land acquisition in Phase 2.
- Facilitated RLF loans to assist the ownership transition for the Cabin Coffee franchise in St. Charles.

Stewartville, MN

- Authored and awarded \$150,000 in MIF funding for a 65,000 square foot expansion of a local manufacturer, adding 18 jobs over two years with competitive wages and increasing the City's tax base.
- Created and implemented a business beautification program providing dollar-for-dollar matches to façade improvement efforts, totaling \$23,985 in project assistance.
- Created multi-platform promotional marketing videos which showcase the livability, attractiveness, and business opportunities in Stewartville.

Upsala, MN

- Designed and conducted a Health Care Needs Assessment for the Upsala community to inform the forthcoming Assisted Living Facility project.
- Authored and awarded \$8,000 in grants from the MN Power Foundation and Game Time for improvements to the city park, including a new playground set.
- Collaborated with the U of M-Extension to conduct a Gap Analysis Calculation, comparing the profile of businesses in Upsala to statewide and national community profiles.

West Concord, MN

- Facilitated the sale of a Main Street property to a new manufacturer and retail business.
- Facilitated the development of Mathias Subdivision lots and the future Organ Subdivision.
- Assisted City staff with regular duties and the City Administrator transition.

Winnebago, MN

- Conducted a community survey to gather feedback from residents, whose input shaped the 2020 Priority Plan and inspired the City to organize a quarterly newsletter.
- Conducted a business survey to better understand the needs of local businesses.
- Secured \$1,000 in funding to implement the Power of Produce Program at the Winnebago Farmer's Market, providing children \$2 tokens to purchase fresh produce and encourage healthy eating.

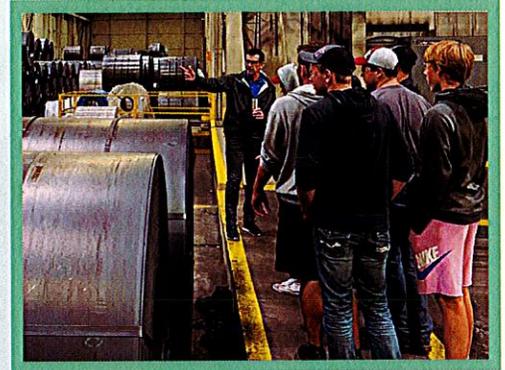
Zumbrota, MN

- Processed annexations for 30 acres of land into the City for new development.
- Processed permits for zoning requirements on 36 new homes adding a market value of \$6,954,106 and permits for three new commercial projects adding a market value of \$2,050,175 to the community.
- Aided in the coordination of the Zumbrota Covered Bridge Festival and Parade, which reinforces a sense of community pride and identity.

Special Projects

Manufacturing Week

In addition to sending personalized thank you cards and recognizing manufacturers in our communities, CEDA partnered with regional organizations to facilitate tours for over 300 students at over 20 manufacturers in Blooming Prairie, Chatfield, Dodge County, Fillmore County, Goodhue County, Harmony, Houston County, Lake City, and Stewartville.



Spring Grove Housing Study

CEDA staff authored and were awarded a \$5,000 grant from Compeer Financial to fund a Housing Study for the City of Spring Grove. CEDA staff conducted community engagement sessions and local research to inform the report. The Spring Grove Housing Study includes a development map, practical steps and action items, based on community input, to address housing needs in the Community.

Oronoco, Allias Park: Outdoor Recreation Grant

CEDA staff authored and were awarded a \$53,000 grant from the Department of Natural Resources. Funds will be used to restore Allias Park which had been washed out and devastated by the flood in 2010. In addition to restoring the park, the City will add a paved parking lot, walking paths, and an informational kiosk for the historic 1860's dam.

Harvest Entrepreneur Network

CEDA staff authored and were awarded a \$160,000 DEED Business Development Competitive Grant for the new Harvest Entrepreneur Network initiative targeting agribusiness and entrepreneurs, which is expected to serve 40 entrepreneurs with one-on-one coaching and over 100 businesses through events.

Houston Broadband

CEDA staff authored and were awarded a \$2.9 million DEED Border-to-Border Grant for AcenTek to install fiber-optic, high-speed, wireless internet to rural Houston which will bring service to 909 unserved or underserved business, households, farms, and community institutions.

Kenyon Industrial Park

CEDA staff authored and were awarded a DEED Business Development Public Infrastructure Grant for \$672,096 for Phase I establishment and construction of Kenyon's industrial park on 30-acres of city land. The project is expected to create 60 jobs within five years.

CEDAs' Proprietary Market Intelligence Dashboard (MID)

CEDA was awarded a Grant from the Otto-Bremer Trust to create a Market Intelligence Dashboard tool currently under development by Tracy Lauritzen of Krakerjak, LLC. The MID is proprietary to CEDA and will be exclusively available to our communities to use. The MID will help CEDA communities analyze market potential, consumer patterns, market gaps, industry competitors, and other data to enhance community development. Keep an eye out for further developments in 2020!

Expanded Marketing Program

✓ CEDA staff attended several international **TRADE SHOWS** including PACK, IPPE and the Medical Design and Manufacturing show.

✓ Valuable **BEST PRACTICES VISITS** were conducted in Dubuque, IA.

✓ Fourth Annual **REGIONAL DEVELOPMENT TOUR** hosted 50 professionals on a mobile tour event featuring three CEDA communities: Cresco, IA, Harmony, MN, and Preston, MN.

✓ Hosted four quarterly **MARKETING IN THE MORNING** business breakfasts, including a Global Entrepreneurship Week endorsed event, to educate small business professionals and community leaders.

✓ Attended the MAEDC Site Selector Conference in Chicago, gaining access to a **DATABASE** of over 2,000 national site selectors.

✓ Continued efforts on the **GOVERNMENT RELATIONS INITIATIVE** to increase communication with elected officials in local, state, and federal positions.

Small Business Counseling



PARTNERSHIP

CEDA team members provide free, confidential, one-on-one counseling for current and aspiring business owners



SERVICES

- Business planning
- Financial Packaging
- Market Research
- Budgeting
- Succession Planning
- And more

27

BUSINESSES



138

HOURS



Small Cities Development Program

CEDA continues to work with Minnesota's Department of Employment and Economic Development to administer the Small Cities Development Program. This program distributes federal block grant dollars to communities with fewer than 50,000 residents. Qualifying cities and counties can utilize funding for housing, public infrastructure and commercial rehabilitation projects. Altogether, the program includes nearly \$7 million in federal, state, and local matching dollars.

Blue Earth

CEDA authored preliminary application for an owner-occupied SCDP housing grant. The City is requesting funds to rehab 12 homes.

Caledonia

Awarded \$824,698 in SCDP funds to rehab one multi-family rental, 10 commercial, 15 mixed-use rental, and 15 owner occupied properties. CEDA will administer the commercial, mixed-use rental, and multi-family rental portions of the grant, for which all grant funds have been already been awarded. Semcac will administer the owner-occupied properties.

Dodge Ceneter

Entering the last year of the SCDP grant with 18 total owner-occupied housing projects, surpassing the projected 17 units. 15 single family homes have been rehabbed so far, with three more projects currently in progress. By 2020, the grant will have invested \$297,653 towards housing rehab.

Elgin

Awarded \$303,600 in grant funds to rehab 12 owner occupied homes. CEDA began disbursing funds in 2019 and have six projects in progress.

Eyota

Awarded \$287,500 in grant funds to rehab 20 rental units. Six rental units are currently under construction and four rental units were completed in 2019.

Hayfield

Awarded \$581,900 in grant funds towards the rehab of 23 owner occupied homes. Projects will commence once funds are disbursed in 2020.

Houston

Near completion on their Water Treatment Plant, utilizing \$580,000 of SCDP funds and leveraging \$1,726,746 of PFA funds. CEDA staff administered the labor standards portion of the grant. CEDA also partnered with Semcac on 15 housing projects utilizing \$153,595 in SCDP funds, 5 houses have been completed so far.

LeRoy

The SCDP grant was closed out in September, having completed seven commercial projects utilizing \$168,000 from SCDP funds and \$65,451 in leverage funds. CEDA and Semcac partnered up to complete fifteen owner occupied homes utilizing \$300,000 in SCDP grand dollars in addition to \$38,988 in leverage funds.

Red Wing

Three homes are in the process of being rehabbed, utilizing \$72,000 of funds from the AHTF Owner Occupied Rehab Program. Red Wing had three commercial rehab projects administered using \$187,140 of Program Income Funds and \$21,385 from leverage funds. One housing rehab project was completed using \$7.315 from the Red Wing HRA Program Income Fund.

BOARD OF DIRECTORS

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COO, TUOHY Furniture
Chatfield, MN

Larry Anderson, Vice-Chair
President, Anderson Rural
Network, LLC
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Senior Vice President,
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Gary Gooder, Secretary
President, Alum-Line Inc.
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Richard Bodensteiner
Partner, Automated
Equipment, LLC
Red Wing, MN

Bill Rohe
President/CEO, Rohe &
Associates, LLC
Rochester, MN



2019 FINANCIAL STATEMENT

Revenue \$1,933,538

Expense \$1,817,187

Net Income Before Depreciation \$116,351



OUR TEAM

Ron Zeigler
Cris Gastner
Cris Giesen
Joya Stetson
Jason Passmore
Courtney Bergey Swanson
Allison Wagner
Abby Wright
Donna Mack
Cathy Enerson
Spiff Slifka
Rebecca Charles
Thomas Nelson
Mary Kennedy
Kjellgren Alkire
Hillary Zidlicky
Annie Leibel
Ryan Soukup
Trisha Porter
Nicholas Ouellette
Sarah Carling
Chris Hahn
Emily Legel
Alek Schulz
Robert Harris
Heather Holmes

”

*We're passionate
about the communities
we serve and
advancing the
economic vitality of
our region* ”

our **FUNDING PARTNERS**

Thank you for your commitment to CEDA and the economic vitality of rural communities!

DIAMOND LEVEL PARTNERS



PLATINUM LEVEL PARTNERS



A Touchstone Energy* Cooperative 



GOLD LEVEL PARTNERS



SILVER LEVEL PARTNERS

- AYARS & AYARS
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- CUSB BANK
- F&M COMMUNITY BANK
- GOODHUE COUNTY COOPERATIVE ELECTRIC
- GREAT RIVER ENERGY
- HAWKINS ASH CPA'S
- ITC MIDWEST
- MAYO CLINIC FOUNDATION
- MERCHANTS BANK
- MINNESOTA BUSINESS FINANCE CORPORATION
- MISSISSIPPI WELDERS SUPPLY CO., INC.
- RED WING IGNITE
- ROOT RIVER STATE BANK
- SE MN 504 DEVELOPMENT, INC.
- STEELE WASECA COOPERATIVE ELECTRIC

BRONZE LEVEL PARTNERS

- ALUM-LINE
- BEVCOMM
- BRAUN INTERTEC
- CITIZENS STATE BANK OF HAYFIELD
- DAKOTA ELECTRIC
- ECONOMIC INITIATIVE OF CANNON FALLS, INC
- FIRST FARMERS & MERCHANTS
- FIRST SOUTHEAST BANK
- FORESIGHT BANK
- F&M COMMUNITY BANK
- FREEBORNE-MOWER COOPERATIVE
- HAMMEL HOUSE CO, LLC
- HOME FEDERAL SAVINGS BANK
- OLMSTED MEDICAL CENTER
- PRAIRIE ISLAND TRIBAL COUNCIL
- ROCHESTER CITY LINES
- RSP ARCHITECTS
- RUSHFORD STATE BANK
- SHORT ELLIOTT HENDRICKSON (SEH)
- THINK MUTUAL BANK
- WIDSETH SMITH NOLTING

Want to be a champion for rural communities? We'd love to get you on the list! Reach out to our team at info@cedausa.com for more details.

Rob Wolfington

From: Dawn Hegland <dawn.hegland@umvrdc.org>
Sent: Thursday, August 13, 2020 1:07 PM
To: Rob Wolfington
Cc: Laura Ostlie; Kirk Buström
Subject: draft

Laura mentioned that you requested us to send you some narrative for your upcoming meeting on Monday. I wasn't sure what direction or content you were looking for but here is a rough draft. Let me know if you want or need any other content.

The City of Benson has requested that the UMRDC consider working together on a joint application to US Dept of Commerce EDA to pursue funding that would allow us to continue our recovery coordination role in Benson. RDC staff have been corresponding with EDA about the strategy and competitiveness of the application and RDC staff have a follow up call with EDA staff on Monday, August 17.

- There is significant staff time to develop and submit such an EDA application and the cost to do so would be is \$8-10,000.
- This grant application would be eligible for the UMRDC's Local Assistance Fund grant program that could subsidize up to half of the cost of the contract with us to write the EDA grant.
- The resulting EDA grant award could be up to 80% of the total project budget proposed in the application.
- The application would need to develop a scope of work for the city to work on planning and execution of strategies for the development of a bio-energy cluster in Benson that capitalizes on current and potential new industry.
- The application would supplement other contractual work the RDC has done or is working on for the city including:
 - SCDP grant writing and administration for home and business rehabilitation
 - Economic development coordination including the recent effort to connect with businesses impacted by COVID-19
 - Development and submittal of another EDA grant for infrastructure development.
 - The above work provided about 900 staff hours to the city in the last 12 months.

PLEASE NOTE: All UMRDC employees are working remotely until further notice and will be available by email or through the cell phone numbers listed below.

Dawn Hegland
Executive Director

W: 320.289.1981 x 101 C: 320.808.7822
323 West Schlieman Ave. Appleton, MN 56208



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Agenda Item
City Council Meeting
August 17, 2020

August 14, 2020

To: Mayor and Council

From: City Manager

Subject: Geo-tech Testing at Fibrominn Site – Shovel Ready Application

Discussion: Stantec hired American Engineering Testing, Inc to perform geo-tech soil testing at Benson Power to meet the application requirements for a State of Minnesota Shovel Ready designation. This designation will allow the state of Minnesota to include the Benson Power site in their marketing efforts. The last time I checked, the state has some 65 sites listed in their shovel ready certification program. The technical requirements for the application have been met and a final \$7,000 application fee is needed for the state to evaluate the site and approve the application. With a company currently looking at the site and a possible letter of intent pending, I am holding the final application and fee pending what happens with our current efforts.

Action: Approve the Stantec Invoice for \$5,160.00

Encl:

Stantec Invoice, Dated, July 31, 2020



INVOICE

Invoice Number 1686411
Invoice Date July 31, 2020
Customer Number 92404
Project Number 193805017

Bill To

City of Benson
Accounts Payable
1410 Kansas Avenue
Benson MN 56215
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID
11-2167170

Project Description: 2020 Benson General

Stantec Project Manager: Lembke, Eric S
Current Invoice Due: \$5,160.00
For Period Ending: July 17, 2020

INVOICE

Invoice Number

1686411

Project Number

193805017

Top Task 710

Power Site- Shovel Ready Project Applications

Subconsultants

	Date	Cost	%	Current Amount
Direct - Subconsultant Fees American Engineering Testing, Inc. 1302109	2020-06-26	5,160.00	0.00	5,160.00
Subconsultants Subtotal				<u>5,160.00</u>

Top Task 710 Total

5,160.00

Total Fees & Disbursements

\$5,160.00

INVOICE TOTAL (USD)

5,160.00

Fibrominn Site

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK DATA-JE-ID	LINE#
101.41110.350 2)MAYOR & COUNCIL	1)GENERAL FUND 3)PRINTING & PUBLISHING MOSQUITO ADS COVID-19 ADS	2,298.52 2,317.80 2,616.32	MONITOR & NEWS MONITOR & NEWS * TOTAL	D-07312020-494 D-07312020-494	324 325
101.41300.131 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)HEALTH INSURANCE HEALTH INS-HSA FEES	15.80	FURTHER	D-07312020-494	429
101.41300.201 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)OFFICE SUPPLIES MARKERS LASER DIRECT DEPOSIT GENERAL CHECKS	5.97 426.34 890.57	BACKSTREET PRINTING CREATIVE FORMS & CONCEPT CREATIVE FORMS & CONCEPT * TOTAL	D-07312020-494 D-07312020-494 D-07312020-494	296 423 423
101.41300.202 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)DUPLICATING & COPYING COPIER MAINT COPIER PAYMENT	76.25 139.00 215.25	LOFFLER COMPANIES-131511 TOSHIBA FINANCIAL SERVIC * TOTAL	D-07312020-494 D-07312020-494	69 195
101.41300.207 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)SAFETY & DRUG TESTING COVID MASKS COVID-GLOVES, MASKS COVID-MASKS, SHIELDS COVID-SHIELDS COVID-INTS FIRE EXT SAFETY CLASS COVID-FACE MASKS	239.40 117.06 208.00 109.49 13.31 13.00 238.96 1,051.04	WULFINGTON/ROB JULINE NORTHERN SAFETY CO. INC. BACKSTREET PRINTING DOMATE'S FAMILY FOODS AMERICAN WELDING & GAS I BANKCARD CENTER * TOTAL	D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494	232 335 345 397 318 434 474
101.41300.209 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)GAS & OIL GAS	72.51	GLACIAL PLAINS COOPERATI	D-07312020-494	83
101.41300.309 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONTRACTED SERVICES COMP TIME/DATA ENTRY	1,200.00	ELECTRIC FUND	D-07312020-494	21
101.41300.310 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONTRACTED SERVICES TECH SUPPORT SVC SERVER MIGRATION	1,382.50 740.00 2,122.50	SWIFT COUNTY OPG-3 INC * TOTAL	D-07312020-494 D-07312020-494	109 322
101.41300.321 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)TELEPHONE LONG DISTANCE CHARGES MONTHLY PRI CHARGE CELL PHONE	172.32 511.38 96.32 780.02	CENTURYLINK CENTURYLINK VERIZON * TOTAL	D-07312020-494 D-07312020-494 052499 M-07312020-495	80 188 30
101.41300.331 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)TRAVEL EXPENSE PERSONEL, PLANNING, COVI	121.79	DAROLD'S SUPER VALUE	D-07312020-494	356
101.41300.433 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)DUES & SUBSCRIPTIONS WSJ WOLFINGTON MEMBERSHIP	21.49 840.00 861.49	BANKCARD CENTER ICMA * TOTAL	D-07312020-494 052498 M-07312020-495	475 55
101.41410.201 2)ELECTIONS	1)GENERAL FUND 3)OFFICE SUPPLIES COVID-LINERS-ELECTION ELECTION AD	6.95 44.00 50.95	INCIDENTAL FUND MONITOR & NEWS * TOTAL	D-07312020-494 D-07312020-494	309 326

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
101.41540.301 2) INTERNAL AUDIT	1) GENERAL FUND 3) AUDITTING & ACCTING SERVICES 2019 AUDIT BALANCE	7,225.00	CONWAY, DEUTH & SCHMIESI	D-07312020-494	264
101.41610.304 2) CITY ATTORNEY	1) GENERAL FUND 3) CITY ATTORNEY CONTRACT LEGAL SERVICES	1,176.50	WILCOX LAW OFFICE, P.A.	052494 M-07312020-495	50
101.41940.235 2) CITY HALL	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL MATS GARBAGE SERVICE WATER BATTERY, SOAP MATS CLEANER	23.46 19.89 4.50 24.18 23.46 10.17 105.66	BENSON LAUNDRY-MAT HOUSE MATTHEISEN DISPOSAL INC DOMAT'S FAMILY FOODS ZOSEL'S TRUE VALUE BENSON LAUNDRY-MAT HOUSE RUNNINGS SUPPLY INC * TOTAL	D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494	60 165 317 337 351 384
101.41940.235	1) GENERAL FUND 3) CONTRACTED SERV - CLEANING CITY HALL 6/28-8/1	250.00	MCGEARY/THOMAS	D-07312020-494	452
101.41940.381 2) CITY HALL	1) GENERAL FUND 3) UTILITIES UTILITIES	542.03	MUNICIPAL UTILITIES	D-07312020-494	93
101.42100.131 2) POLICE DEPARTMENT	1) GENERAL FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	32.30	FURTHER	D-07312020-494	430
101.42100.201 2) POLICE DEPARTMENT	1) GENERAL FUND 3) OFFICE SUPPLIES COPIER PAYMENT SHREDDING DATA TAPE	81.00 117.09 24.58 222.67	TOSHIBA FINANCIAL SERVIC SHRED-IT-CO STERICYCLE I RUNNINGS SUPPLY INC * TOTAL	D-07312020-494 D-07312020-494 D-07312020-494	229 361 377
101.42100.201 2) POLICE DEPARTMENT	1) GENERAL FUND 3) GAS & OIL GAS	1,312.04	GLACIAL PLAINS COOPERATI	D-07312020-494	84
101.42100.210 2) POLICE DEPARTMENT	1) GENERAL FUND 3) OPERATING SUPPLIES CABLE	8.29	CHARTER COMMUNICATIONS	D-07312020-494	262
101.42100.211 2) POLICE DEPARTMENT	1) GENERAL FUND 3) FORFEITURE EXPENDITURES FORFEITURE VEH TITLE	25.00	INCIDENTAL FUND	D-07312020-494	307
101.42100.213 2) POLICE DEPARTMENT	1) GENERAL FUND 3) UNIFORM ALLOWANCE TACTICAL POUCH PANTS, FLASHLIGHT	26.99 189.97 216.96	STREICHER'S STREICHER'S * TOTAL	D-07312020-494 D-07312020-494	276 277
101.42100.213 2) POLICE DEPARTMENT	1) GENERAL FUND 3) CANINE EXPENSE DOG FOOD, GREENIES DOG BITE MEDICAL	101.23 616.84 718.07	RUNNINGS SUPPLY INC SWIFT COUNTY BENSON HEAL * TOTAL	D-07312020-494 D-07312020-494	378 395
101.42100.215 2) POLICE DEPARTMENT	1) GENERAL FUND 3) INVESTIGATIONS TOWING TOWING TOWING VEHICLE STORAGE POSTAGE LEGAL SERVICES	150.00 85.00 125.00 207.00 11.45 1,102.49 1,680.94	SOUTHSIDE BODY SHOP SOUTHSIDE BODY SHOP SOUTHSIDE BODY SHOP BENSON BODY SHOP BANKCARD CENTER WILCOX LAW OFFICE, P.A. * TOTAL	D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494 052494 M-07312020-495	278 279 470 473 476 51
101.42100.219					

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FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK DATA	JE-ID	LINE#
101.42100.223 2) POLICE DEPARTMENT	1) GENERAL FUND 3) EQUIPMENT REPAIRS CONTRACTED					
	DISPLAY REPAIRS	150.00	APPLIED CONCEPTS, INC.	D-07312020-494		409
	VEHICLE REPAIRS	1,000.00	TOMI'S SERVICE INC	D-07312020-494		436
	SYMANTEC ANTIVIRUS	600.00	MORRIS ELECTRONICS	D-07312020-494		468
	INSTALL DECALS, PAINT	1,000.00	SOUTHSIDE BODY SHOP	D-07312020-494		471
	REMOVE DECALS	1,000.00	SOUTHSIDE BODY SHOP	D-07312020-494		472
	POSTAGE	1,253.11	BANKCARD CENTER	D-07312020-494		477
			* TOTAL			
101.42100.223 101.42100.235 2) POLICE DEPARTMENT	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL					
	MOW POLICE STATION	120.00	SWIFT COUNTY DAC	D-07312020-494		241
	MATS	260.20	BENSON LAUNDRY-MAT HOUSE	D-07312020-494		254
	GARBAGE SERVICE	217.64	MATTHEISEN DISPOSAL, INC	D-07312020-494		457
			* TOTAL			
101.42100.235 101.42100.240 2) POLICE DEPARTMENT	1) GENERAL FUND 3) SMALL TOOLS & EQUIPMENT					
	COOLER RENT, WATER	34.70	DRIESSEN WATER INC	D-07312020-494		323
	QUICK SNAP	14.00	ZOSKI'S TRUE VALUE	D-07312020-494		335
	SHELLS FLAG BLADES	14.00	RUNNINGS SUPPLY INC	D-07312020-494		339
	NO TOUCH THERMOMETER	7.00	MOLDEN/KRISTIN	D-07312020-494		411
	AMMO	7.00	BANKCARD CENTER	D-07312020-494		478
	15 NECK GAITERS-COVID	1,317.68	BANKCARD CENTER	D-07312020-494		479
			* TOTAL			
101.42100.310 2) POLICE DEPARTMENT	1) GENERAL FUND 3) CONTRACTED SERVICES-CLEANING					
	POLICE DEPT 6/28-8/1	500.00	MCGEARY/THOMAS	D-07312020-494		210
101.42100.321 2) POLICE DEPARTMENT	1) GENERAL FUND 3) TELEPHONE					
	LOCAL SERVICE	67.76	CENTURYLINK	D-07312020-494		197
	VOICE SERVICES	1,000.00	OFFICE OF MN.IT SERVICES	D-07312020-494		226
	LOCAL PHONE	1,000.00	CENTURYLINK	D-07312020-494		261
	CELL PHONE	510.00	VERIZON	D-07312020-494		270
	CELL PHONE	1,046.83	VERIZON	M-07312020-495	052487	40
			* TOTAL			
101.42100.321 101.42100.332 2) POLICE DEPARTMENT	1) GENERAL FUND 3) TRAINING & INSTRUCTION					
	AMMO	377.73	STREICHER'S	D-07312020-494		275
	LARSON-SPIROMETRY	73.00	SWIFT COUNTY BENSON HOSP	D-07312020-494		467
	SPIROMETRY TESTING	146.00	SWIFT COUNTY BENSON HOSP	M-07312020-495	052488	41
		596.73	* TOTAL			
101.42100.332 101.42100.381 2) POLICE DEPARTMENT	1) GENERAL FUND 3) UTILITIES					
	UTILITIES	366.47	MUNICIPAL UTILITIES	D-07312020-494		363
101.42100.439 2) POLICE DEPARTMENT	1) GENERAL FUND 3) DOG POUND EXPENSES					
	POUND BOARDING	10.00	H & H VETERINARY SERVICE	D-07312020-494		469
101.42200.201 2) FIRE DEPARTMENT	1) GENERAL FUND 3) OFFICE SUPPLIES					
	MONITOR	140.00	HP INC.	D-07312020-494		303
	SPEAKER BAR	637.75	HP INC.	D-07312020-494		304
	COMPUTER	864.73	HP INC.	D-07312020-494		305
			* TOTAL			
101.42200.201 101.42200.209 2) FIRE DEPARTMENT	1) GENERAL FUND 3) GAS & OIL					
	GAS	20.67	GLACIAL PLAINS COOPERATI	D-07312020-494		85
101.42200.210 2) FIRE DEPARTMENT	1) GENERAL FUND 3) OPERATING SUPPLIES					
	STRAW BALES	160.00	ASCHEMAN/TAMMY	052495 M-07312020-495		52
	CABLE	23.76	CHARTER COMMUNICATIONS	052496 M-07312020-495		53
		183.76	* TOTAL			

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.42200.221 2) FIRE DEPARTMENT	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS TIRES, MAINTENANCE	1,970.73	TOM'S SERVICE, INC		D-07312020-494	446
101.42200.224 2) FIRE DEPARTMENT	1) GENERAL FUND 3) RADIO REPAIRS CONTRACTED PAGER REPAIR	20.00	WEST CENTRAL COMMUNICATI		D-07312020-494	447
101.42200.235 2) FIRE DEPARTMENT	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL GARBAGE SERVICE	44.46	MATTHEISEN DISPOSAL, INC		D-07312020-494	166
101.42200.332 2) FIRE DEPARTMENT	1) GENERAL FUND 3) TRAINING & INSTRUCTION MEALS-HOTEL BURN	171.40	DOMAT'S FAMILY FOODS		D-07312020-494	321
101.42200.381 2) FIRE DEPARTMENT	1) GENERAL FUND 3) UTILITIES UTILITIES	281.10	MUNICIPAL UTILITIES		D-07312020-494	95
101.42200.418 2) FIRE DEPARTMENT	1) GENERAL FUND 3) FIRE SERVICE FEE FIRE SERVICE	833.33	WATER FUND		D-07312020-494	24
101.42600.131 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	3.95	FURTHER		D-07312020-494	431
101.42600.321 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) TELEPHONE CELL PHONE	43.16	VERIZON	052499	M-07312020-495	34
101.42600.331 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) TRAVEL EXPENSE MILEAGE TO MORRIS	322.58	JACOBSON/MIKE		D-07312020-494	284
101.43100.131 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	20.10	FURTHER		D-07312020-494	432
101.43100.209 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) GAS & OIL GAS	1,417.29	GLACIAL PLAINS COOPERATI		D-07312020-494	87
101.43100.210 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) OPERATING SUPPLIES WELDING GAS DA TEST DIAMOND BLADE SHOVELS MEASURING WHEEL CABLE DOT DECALS ICE DRINKS SUPER BOX DA TEST	161.17 37.50 514.56 176.41 14.37 36.00 49.63 8.59 30.00 1,028.23	AMERICAN WELDING & GAS I MN MUNICIPAL UTILITIES A LOCATORS & SUPPLIES LOCATORS & SUPPLIES CHARTER COMMUNICATIONS INCIDENTAL FUND DOMAT'S FAMILY FOODS RUNNINGS SUPPLY INC SWIFT COUNTY BENSON HOSP * TOTAL	052488	D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494 M-07312020-495	196 246 252 253 263 306 315 383 42
101.43100.210						
101.43100.221 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS #16 REPAIR PARTS LUMBER FITTINGS, BATTERY BATTERY LAMP BKKT LAMP TRUCK DECALS PARTS	36.16 112.50 29.12 60.75 19.67 60.52 13.28 332.00	HUSTON & SONS TRUCK REPA A.F. BUILDING MATERIALS ZOSEL'S TRUE VALUE AUTO VALU BENSON NORTHSIDE AUTO BACKSTREET MEDIA JOHN DEERE FINANCIAL * TOTAL	052491	D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494 M-07312020-495	256 267 336 350 441 443 46
101.43100.221						
101.43100.223 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) EQUIPMENT REPAIRS CONTRACTED RADIO INSTALL PAYLOADER TIRE REPAIR DOT REPAIRS UNIT #18	430.87 117.49 184.16	WEST CENTRAL COMMUNICATI WALLACE AUTO & COLLISTON HUSTON & SONS TRUCK REPA		D-07312020-494 D-07312020-494 D-07312020-494	233 234 396

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
101.43100.223	1) GENERAL FUND				
2) HIGHWAY STREETS & ROADS	3) EQUIPMENT REPAIRS CONTRACTED	2,038.51	POWER PLAN	D-07312020-494	397
	GRADER REPAIRS	20.00	TOM'S SERVICE, INC	D-07312020-494	435
	TIRE REPAIR	2,791.03	* TOTAL		
101.43100.223					
101.43100.224	1) GENERAL FUND				
2) HIGHWAY STREETS & ROADS	3) STREET MAINTENANCE-MATERIALS	325.00	DUNINCK CONCRETE	D-07312020-494	398
	15TH/MONTANA				
101.43100.235	1) GENERAL FUND				
2) HIGHWAY STREETS & ROADS	3) BUILDING MAINTENANCE & SUPPL	280.21	MATTHEISEN DISPOSAL, INC	D-07312020-494	167
	GARBAGE SERVICE				
101.43100.381	1) GENERAL FUND				
2) HIGHWAY STREETS & ROADS	3) UTILITIES	384.83	MUNICIPAL UTILITIES	D-07312020-494	96
	UTILITIES	888.37	AGRALITE ELECTRIC COOPER	D-07312020-494	460
	ELECTRIC-GRAVEL PIT DUMP	889.69	AGRALITE ELECTRIC COOPER	052490 M-07312020-495	14
	ELECT-GRAVEL PIT & DUMP	562.89	* TOTAL		
101.43100.381					
101.43100.386	1) GENERAL FUND				
2) HIGHWAY STREETS & ROADS	3) STREET LIGHTING UTILITIES	4,817.32	MUNICIPAL UTILITIES	D-07312020-494	97
	UTILITIES				
101.43100.438	1) GENERAL FUND				
2) HIGHWAY STREETS & ROADS	3) LAUNDRY	69.21	BENSON LAUNDRY-MAT HOUSE	D-07312020-494	62
	MATS & TOWELS	74.82	BENSON LAUNDRY-MAT HOUSE	D-07312020-494	352
	MATS	144.03	* TOTAL		
101.43100.438					
101.45121.235	1) GENERAL FUND				
2) ORGANIZED RECREATION	3) BUILDING MAINTENANCE & SUPPL	35.00	BRANESS PEST CONTROL	D-07312020-494	313
	PEST CONTROL				
101.45121.310	1) GENERAL FUND				
2) ORGANIZED RECREATION	3) SENIOR CITIZEN PROGRAM	200.00	SENIOR ADVOCACY CORPORAT	D-07312020-494	28
	MONTHLY CONTRIBUTION	700.00	SWIFT COUNTY HUMAN SERVI	D-07312020-494	227
	MONTHLY CONTRIBUTION	700.00	* TOTAL		
101.45121.310					
101.45124.210	1) GENERAL FUND				
2) SWIMMING POOL	3) OPERATING SUPPLIES	79.30	USA BLUE BOOK	D-07312020-494	271
	POOL SUPPLIES	17.69	DOHENY'S COMMERCIAL	D-07312020-494	289
	LEAF RAKE	34.99	DOHENY'S COMMERCIAL	D-07312020-494	390
	TELESCOPIC POLE	7.43	DOMAT'S FAMILY FOODS	D-07312020-494	319
	FLY SWATTERS	48.59	DAROLD'S SUPER VALUE	D-07312020-494	357
	WATER TAPE, FLAVORICE	35.99	HAWKINS, INC.	D-07312020-494	444
	CHLORINE	182.00	LIFEGUARD STORE INC	052492 M-07312020-495	47
	POOL SUPPLIES	283.88	LIFEGUARD STORE INC	052492 M-07312020-495	48
	POOL SUPPLIES	40.01	VERIZON	052499 M-07312020-495	31
	CELL PHONE	1,053.97	* TOTAL		
101.45124.210					
101.45124.235	1) GENERAL FUND				
2) SWIMMING POOL	3) BUILDING MAINTENANCE & SUPPL	380.02	VOSS PLUMBING & HEATING	D-07312020-494	269
	REPAIR BACKFLOW PREV	114.90	ZOSEL'S TRUE VALUE	D-07312020-494	338
	CLEANER FITTINGS SPRAY	133.94	RUNNINGS SUPPLY INC	D-07312020-494	385
	FITTINGS MURIATIC ACID	3,537.08	CRAIGS, INC.	D-07312020-494	455
	PUMPS REPAIRS	149.76	MATTHEISEN DISPOSAL, INC	D-07312020-494	458
	GARBAGE SERVICE	220.00	WW GOETSCH ASSOCIATES IN	D-07312020-494	464
	INSPECT PUMP IMPELLER	4,535.70	* TOTAL		
101.45124.235					
101.45124.321	1) GENERAL FUND				
2) SWIMMING POOL	3) TELEPHONE	39.14	CENTURYLINK	D-07312020-494	178
	LOCAL SERVICE				
101.45124.381	1) GENERAL FUND				
2) SWIMMING POOL	3) UTILITIES	2,454.07	MUNICIPAL UTILITIES	D-07312020-494	98
	UTILITIES				

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FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
101.45124.383 2) SWIMMING POOL	1) GENERAL FUND 3) HEATING COST NATURAL GAS	2,220.40	CENTER POINT ENERGY	D-07312020-494	162
101.45181.310 2) ARMORY	1) GENERAL FUND 3) CONTRACTED SERVICES CLEAN ARMORY	23.60	SWIFT COUNTY DAC	D-07312020-494	239
101.45181.321 2) ARMORY	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	47.69	CENTURYLINK	D-07312020-494	179
101.45181.381 2) ARMORY	1) GENERAL FUND 3) UTILITIES UTILITIES	237.77	MUNICIPAL UTILITIES	D-07312020-494	99
101.45200.131 2) PARKS	1) GENERAL FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	3.95	FURTHER	D-07312020-494	433
101.45200.208 2) PARKS	1) GENERAL FUND 3) CHEMICALS & CHEM SUPPLIES CORNERSTONE	277.62	GLACIAL PLAINS COOPERATI	D-07312020-494	372
101.45200.209 2) PARKS	1) GENERAL FUND 3) GAS & OIL GAS	1,439.78	GLACIAL PLAINS COOPERATI	D-07312020-494	88
101.45200.210 2) PARKS	1) GENERAL FUND 3) OPERATING SUPPLIES GARBAGE SERVICE FIX FLAG TRIMMER LINE HOOD LIDS LUMBER SUNSCREEN WATER, CLEANER, TAPE FENCE PANELS	666.61 35.00 62.85 1,219.86 47.85 29.86 129.08 69.98 2,261.09	MATTHEISEN DISPOSAL, INC WROBLESKI/JUDY ERIC'S MOTORSPORTS BARCO PRODUCTS COMPANY A.F. BUILDING MATERIALS DOMAT'S FAMILY FOODS RUNNINGS SUPPLY INC DOLL/THEODORE * TOTAL	D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494	168 231 259 266 268 316 382 451
101.45200.210	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS FAN BLADES, ROLLERS, COVER BATTERY, TOGGLES HOSE, FITTING BEARING, NUTS PARTS	398.91 200.96 55.53 4.89 46.58 797.98 1,504.85	HAUG-KUBOTA LLC HAUG-KUBOTA LLC AUTO VALU BENSON RUNNINGS SUPPLY INC NORTHSIDE AUTO JOHN DEERE FINANCIAL * TOTAL	D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494 052491 M-07312020-495	344 345 349 380 440 45
101.45200.221 2) PARKS	1) GENERAL FUND 3) EQUIPMENT REPAIRS CONTRACTED TIRE REPAIRS	117.63	JOHN DEERE FINANCIAL	052491 M-07312020-495	44
101.45200.223 2) PARKS	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL TOWELS, TISSUE, SOAP JULY RENT	114.45 32.00 146.45	WEST CENTRAL SALES WEST ACRES WATER SYSTEMS * TOTAL	D-07312020-494 D-07312020-494	373 376
101.45200.235 2) PARKS	1) GENERAL FUND 3) SMALL TOOLS & EQUIPMENT CHISEL, SAW BLADE	29.48	RUNNINGS SUPPLY INC	D-07312020-494	381
101.45200.310 2) PARKS	1) GENERAL FUND 3) CONTRACTED SERVICES-MOWING MOWING	1,731.93	SWIFT COUNTY DAC	D-07312020-494	240
101.45200.311 2) PARKS	1) GENERAL FUND 3) CONTRACTED SERVICE - OTHER PARK CARETAKER 6/28-8/1	1,125.00	MANSKA/SHIRLEY	D-07312020-494	198

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.45200.321 2) PARKS	1) GENERAL FUND 3) TELEPHONE SPRINKLER CELL SERVICE	40.01	VERIZON	052499	M-07312020-495	33
101.45200.381 2) PARKS	1) GENERAL FUND 3) UTILITIES UTILITIES	934.41	MUNICIPAL UTILITIES		D-07312020-494	100
101.49010.210 2) CEMETERY	1) GENERAL FUND 3) OPERATING SUPPLIES SEED, FERTILIZER 2020 ANNUAL DUES	356.25 142.50 498.75	TWIN CITY SEED CO. MN ASSOCIATION OF CEMETE * TOTAL		D-07312020-494 D-07312020-494	339 360
101.49010.210 2) CEMETERY	1) GENERAL FUND 3) CONTRACTED SERVICES RESTORE STONES	4,850.00	RAUSCH BROS MONUMENT CO,	052493	M-07312020-495	49
101.49800.310 2) PUBLIC TRANSIT	1) GENERAL FUND 3) CONTRACTED SERVICES OPERATING SHARE	3,500.00	PRAIRIE FIVE RIDES		D-07312020-494	244
101.49810.210 2) AIRPORT	1) GENERAL FUND 3) OPERATING SUPPLIES LAMPS CERT LETTER	223.56 6.40 229.96	HALL-BRITE INC INCIDENTAL FUND * TOTAL		D-07312020-494 D-07312020-494	255 308
101.49810.210 2) AIRPORT	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL MATS WATER GARBAGE SERVICE JULY RENT SOAP, COFFEE, CUPS	13.51 26.30 4.68 14.60 37.33 101.22	BENSON LAUNDRY-MAT HOUSE DRIESSEN WATER INC MATTHEISEN DISPOSAL, INC WEST ACRES WATER SVSTMS DOMAT'S FAMILY FOODS * TOTAL		D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494	61 71 169 375 456
101.49810.235 2) AIRPORT	1) GENERAL FUND 3) MANAGEMENT FEES 3 YR PUBLIC USE LANDING	40.00	MN DEPT OF TRANSPORTATIO		D-07312020-494	250
101.49810.321 2) AIRPORT	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	49.01	CENTURYLINK		D-07312020-494	183
101.49810.381 2) AIRPORT	1) GENERAL FUND 3) UTILITIES ELECTRIC ELECT-AIRPORT	705.08 677.70 1,382.78	AGRALITE ELECTRIC COOPER AGRALITE ELECTRIC COOPER * TOTAL	052490	D-07312020-494 M-07312020-495	461 15
211.45500.201 2) LIBRARY	1) LIBRARY FUND 3) OFFICE SUPPLIES COPIER MAINT	61.32	LOFFLER COMPANIES-131511		D-07312020-494	223
211.45500.210 2) LIBRARY	1) LIBRARY FUND 3) OPERATING SUPPLIES SUPPLIES	114.04	BANKCARD CENTER		D-07312020-494	480
211.45500.235 2) LIBRARY	1) LIBRARY FUND 3) BUILDING MAINTENANCE & SUPPL MATS GARBAGE SERVICE MATS AUG-OCT MONITORING	40.47 37.44 40.47 83.85 202.23	BENSON LAUNDRY-MAT HOUSE MATTHEISEN DISPOSAL, INC BENSON LAUNDRY-MAT HOUSE HEARTLAND SECURITY SERVI * TOTAL	052489	D-07312020-494 D-07312020-494 D-07312020-494 M-07312020-495	63 170 353 43
211.45500.235 2) LIBRARY	1) LIBRARY FUND 3) MANAGEMENT FEES-PIONEERLAND 3RD QTR REQUEST	22,791.00	PIONEERLAND LIBRARY SYST		D-07312020-494	242

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
211.45500.310 2)LIBRARY	1)LIBRARY FUND 3)CONTRACTED SERV - CLEANING CLEAN LIBRARY	395.00	MCGEARY/THOMAS		D-07312020-494	26
211.45500.321 2)LIBRARY	1)LIBRARY FUND 3)TELEPHONE LOCAL SERVICE	93.85	CENTURYLINK		D-07312020-494	184
211.45500.381 2)LIBRARY	1)LIBRARY FUND 3)UTILITIES UTILITIES	378.12	MUNICIPAL UTILITIES		D-07312020-494	101
211.45500.383 2)LIBRARY	1)LIBRARY FUND 3)HEATING COST UTILITIES	177.74	MUNICIPAL UTILITIES		D-07312020-494	102
211.45500.590 2)LIBRARY	1)LIBRARY FUND 3)CAPITAL OUTLAY - BOOKS 2020 BOOK REQUEST	3,000.00	PIONEERLAND LIBRARY SYST		D-07312020-494	243
401.42100.501 2)POLICE DEPARTMENT	1)GENERAL CAPITAL OUTLAY FUND 3)CAPITAL OUTLAY DODGE RAM DECALS	361.38	GRAFIX SHOPPE		D-07312020-494	258
401.43100.501 2)HIGHWAY STREETS & ROADS	1)GENERAL CAPITAL OUTLAY FUND 3)CAPITAL OUTLAY VEHICLE REGISTRATION	4,501.31	GROSSMAN, DEPUTY REGISTR	052497	M-07312020-495	54
401.49810.501 2)AIRPORT	1)GENERAL CAPITAL OUTLAY FUND 3)CAPITAL OUTLAY AD BLDG CONST FUEL SYSTEM ENG EST #1 A&D BUILDING EST #2 A&D BUILDING	10,437.00 2,000.00 130,808.11 159,600.00 302,845.11	TKDA TKDA KALCON LLC KALCON LLC * TOTAL	052485 052485 052500 052500	M-07312020-495 M-07312020-495 M-07312020-495 M-07312020-495	35 36 77 78
509.47000.310 2)DEBT SERVICE	1)G.O. BONDS SERIES 2014A 3)CONTRACTED SERVICES CONT DISCLOSURE	280.00	EHLERS & ASSOCIATES, INC		D-07312020-494	413
509.47000.611 2)DEBT SERVICE	1)G.O. BONDS SERIES 2014A 3)INTEREST ON BOND PAYMENTS GO BOND INT	4,047.50	US BANK TRUST NATIONAL A	052486	M-07312020-495	38
515.46500.310 2)GENERAL	1)ECONOMIC DEV. AUTHORITY FUND 3)CONTRACTED SERVICES PICTURES FOR WEBSITE	1,000.00	NOHL/KAYLA		D-07312020-494	407
515.46500.331 2)GENERAL	1)ECONOMIC DEV. AUTHORITY FUND 3)TRAVEL EXPENSE EDA MTG MEALS	83.86	DAROLD'S SUPER VALUE		D-07312020-494	358
520.47000.313 2)DEBT SERVICE	1)G.O. CAPITAL IMP BONDS '17B 3)CONTRACTED SERVICES CONT DISCLOSURE	560.00	EHLERS & ASSOCIATES, INC		D-07312020-494	420
520.47000.611 2)DEBT SERVICE	1)G.O. CAPITAL IMP BONDS '17B 3)INTEREST ON BOND PAYMENTS GO BOND INT	11,937.50	US BANK TRUST NATIONAL A	052486	M-07312020-495	37
521.47000.313 2)DEBT SERVICE	1)G.O. BONDS 2012A REFUNDING 3)CONTRACTED SERVICES CONT DISCLOSURE	280.00	EHLERS & ASSOCIATES, INC		D-07312020-494	412
521.47000.611 2)DEBT SERVICE	1)G.O. BONDS 2012A REFUNDING 3)INTEREST ON BOND PAYMENTS GO BOND INT	1,352.50	US BANK TRUST NATIONAL A	052486	M-07312020-495	39
530.11682 2)SWIFT-CNTY BENSON HOSP LOAN	1)NSP (XCEL ENERGY) GRANT FUND APPROPRIATION REPAYMENT	1,885,000.00	SWIFT COUNTY BENSON HOSP	003886	M-07312020-495	76

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
530.46500.331	1) NSP (XCEL ENERGY) GRANT FUND				
2) ECONOMIC DEVELOPMENT	3) TRAVEL				
	BENSON POWER MTG	61.94	INCIDENTAL FUND	D-07312020-494	312
	NATURE ENERGY TOUR-MILES	27.03	OSTLIE/LAURA	D-07312020-494	410
530.46500.331		88.97	* TOTAL		
530.46500.381	1) NSP (XCEL ENERGY) GRANT FUND				
2) ECONOMIC DEVELOPMENT	3) UTILITIES				
	UTILITIES	797.05	MUNICIPAL UTILITIES	D-07312020-494	362
530.46500.430	1) NSP (XCEL ENERGY) GRANT FUND				
2) ECONOMIC DEVELOPMENT	3) MISCELLANEOUS				
	PEST CONTROL	50.00	BRANESS PEST CONTROL	D-07312020-494	314
601.14300	1) WATER FUND				
2) INVENTORY	INVENTORY	258.21	MILBANK WINWATER WORKS	D-07312020-494	404
	INVENTORY	243.73	MILBANK WINWATER WORKS	D-07312020-494	405
601.14300		501.94	* TOTAL		
601.16590	1) WATER FUND				
2) CONSTRUCTION IN PROGRESS	CHLORINE DAMAGE	5,194.41	STANTEC CONSULTING SERVI	039809 M-07312020-495	79
601.49400.131	1) WATER FUND				
2) WATER DEPARTMENT	3) HEALTH INSURANCE				
	HEALTH INS-HSA FEES	7.90	FURTHER	D-07312020-494	425
601.49400.208	1) WATER FUND				
2) WATER DEPARTMENT	3) CHEMICALS & CHEM SUPPLIES				
	SODIUM PERMANGANATE	4,003.54	HAWKINS, INC.	D-07312020-494	291
	CHLORINE, HYDROXIDE	1,061.14	HAWKINS, INC.	D-07312020-494	292
	SODIUM HYDROXIDE	1,062.12	HAWKINS, INC.	D-07312020-494	445
601.49400.208		6,216.80	* TOTAL		
601.49400.209	1) WATER FUND				
2) WATER DEPARTMENT	3) GAS & OIL				
	GAS	141.74	GLACIAL PLAINS COOPERATI	D-07312020-494	131
601.49400.210	1) WATER FUND				
2) WATER DEPARTMENT	3) OPERATING SUPPLIES				
	SAMPLE MAILINGS	28.20	INCIDENTAL FUND	D-07312020-494	310
	BUSHINGS CAPS	95.87	ZOSEL'S TRUE VALUE	D-07312020-494	330
	SOCKET TAPE PICK	95.87	RUNNINGS SUPPLY INC	D-07312020-494	389
	CYLINDER RENTAL	33.14	AMERICAN WELDING & GAS I	D-07312020-494	463
601.49400.210		164.08	* TOTAL		
601.49400.217	1) WATER FUND				
2) WATER DEPARTMENT	3) LAB EQUIPMENT & SUPPLIES				
	SHIPPING	11.88	RUNNINGS SUPPLY INC	D-07312020-494	386
601.49400.221	1) WATER FUND				
2) WATER DEPARTMENT	3) EQUIPMENT REPAIR PARTS				
	ADAPTER, DUSTER	36.46	RUNNINGS SUPPLY INC	D-07312020-494	388
601.49400.235	1) WATER FUND				
2) WATER DEPARTMENT	3) BUILDING MAINTENANCE & SUPPL				
	VALVE, COUPLING	88.55	RUNNINGS SUPPLY INC	D-07312020-494	387
601.49400.307	1) WATER FUND				
2) WATER DEPARTMENT	3) MANAGEMENT FEES				
	MANAGEMENT FEES	3,547.75	GENERAL FUND	D-07312020-494	13
601.49400.313	1) WATER FUND				
2) WATER DEPARTMENT	3) CONTRACTED SERVICES				
	COLIFORM TESTING	50.00	STEVEN M TRAUT WELLS INC	D-07312020-494	274
	FIRE HYDRANT PAINTING	134.04	ZOSEL'S TRUE VALUE	D-07312020-494	329
	COLIFORM TESTING	60.00	UTILITY CONSULTANTS INC	D-07312020-494	369
	CONT DISCLOSURE	330.40	EHLERS & ASSOCIATES, INC	D-07312020-494	416
	CONT DISCLOSURE	126.00	EHLERS & ASSOCIATES, INC	D-07312020-494	417
601.49400.313		700.44	* TOTAL		

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
601.49400.321 2) WATER DEPARTMENT	1) WATER FUND 3) TELEPHONE LOCAL SERVICE CELL PHONE-WATER	103.02 16.28 119.30	CENTURYLINK VERIZON * TOTAL	039808	D-07312020-494 M-07312020-495	208 17
601.49400.381 2) WATER DEPARTMENT	1) WATER FUND 3) UTILITIES UTILITIES	1,319.32	MUNICIPAL UTILITIES		D-07312020-494	141
601.49400.430 2) WATER DEPARTMENT	1) WATER FUND 3) MISCELLANEOUS CONSERVE WATER	532.55	MONITOR & NEWS		D-07312020-494	327
601.49400.611 2) WATER DEPARTMENT	1) WATER FUND 3) INTEREST ON BOND PAYMENTS GO BOND INTEREST	2,412.85	US BANK TRUST NATIONAL A	039802	M-07312020-495	69
602.14300 2) INVENTORY	1) SEWER COLLECTION & DISPOSAL INVENTORY-15TH/MONTANA INVENTORY INVENTORY INVENTORY INVENTORY	1,066.80 4,501.60 6,863.66 318.28 2,353.95 15,104.29	HANCOCK CONCRETE PRODUCT HANCOCK CONCRETE PRODUCT MILBANK WINWATER WORKS MILBANK WINWATER WORKS MILBANK WINWATER WORKS * TOTAL		D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494	399 400 401 402 403
602.16590 2) CONSTRUCTION IN PROGRESS	1) SEWER COLLECTION & DISPOSAL WWTP FILTER WWTP FILTER REPLACEMENT WWTP FILTER REPLACEMENT	208.75 27,936.65 1,117.75 29,263.15	STANTEC CONSULTING SERVI STANTEC CONSULTING SERVI STANTEC CONSULTING SERVI * TOTAL	039809 039809	D-07312020-494 M-07312020-495 M-07312020-495	421 80 81
602.43250.131 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) HEALTH INSURANCE HEALTH INS-HSA FEES	7.90	FURTHER		D-07312020-494	426
602.43250.201 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) OFFICE SUPPLIES PINE SOL WATER, CLEANER	11.99 9.16 21.15	ZOSEL'S TRUE VALUE RUNNINGS SUPPLY INC * TOTAL		D-07312020-494 D-07312020-494	333 392
602.43250.208 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) CHEMICALS & CHEM SUPPLIES CHLORINE, DIOXIDE	3,964.15	HAWKINS, INC.		D-07312020-494	367
602.43250.209 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) GAS & OIL GAS OIL, FILTERS	556.20 49.01 605.21	GLACIAL PLAINS COOPERATI NORTHSIDE AUTO * TOTAL		D-07312020-494 D-07312020-494	132 438
602.43250.210 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) OPERATING SUPPLIES DA TEST WATER, TISSUE SHIPPING, BUG SPRAY SUPPLIES DA TEST BOOTS	37.50 15.59 29.34 5.19 30.00 200.00 317.62	MN MUNICIPAL UTILITIES A DOMAT'S FAMILY FOODS RUNNINGS SUPPLY INC DOMAT'S FAMILY FOODS SWIFT COUNTY BENSON HOSP SCHWENDEMANN/KALEB * TOTAL	039804 039806	D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494 M-07312020-495 M-07312020-495	247 320 393 465 73 74
602.43250.217 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) LAB EQUIPMENT & SUPPLIES SWITCH, SAMPLE PACK GLOVES	200.10 49.98 250.08	USA BLUE BOOK NORTHSIDE AUTO * TOTAL		D-07312020-494 D-07312020-494	272 437

Disb. Validation Listing

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
602.43250.221	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) EQUIPMENT REPAIR PARTS					
	GLUE	13.49	RUNNINGS SUPPLY INC		D-07312020-494	391
602.43250.226	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) MAINTAIN SYSTEM					
	CLEANER, SCRAPER, COMPOU	46.84	ZOSEL'S TRUE VALUE		D-07312020-494	334
	PUMP	2,738.00	MINNESOTA PUMP WORKS		D-07312020-494	370
	MORTAR MIX, FITTINGS	173.84	RUNNINGS SUPPLY INC		D-07312020-494	394
		2,960.68	* TOTAL			
602.43250.235	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) BUILDING MAINTENANCE & SUPPL					
	GARBAGE SERVICE	359.19	MATTHEISEN DISPOSAL, INC		D-07312020-494	171
	EYE WASH STATION	1,338.02	ZOSEL'S TRUE VALUE		D-07312020-494	332
	DEHUMIDIFIER REPAIR, PUM	5,088.66	CRAIGS, INC.		D-07312020-494	453
		1,095.87	* TOTAL			
602.43250.307	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) MANAGEMENT FEES					
	MANAGEMENT FEES	4,604.75	GENERAL FUND		D-07312020-494	14
602.43250.310	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) TESTING SERVICES CONTRACTED					
	SAMPLE TESTING	958.87	UTILITY CONSULTANTS INC		D-07312020-494	368
602.43250.313	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) CONTRACTED SERVICES					
	CONT DISCLOSURE	229.60	EHLERS & ASSOCIATES, INC		D-07312020-494	418
	CONT DISCLOSURE	164.00	EHLERS & ASSOCIATES, INC		D-07312020-494	419
		383.60	* TOTAL			
602.43250.321	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) TELEPHONE					
	CELL PHONE-SEWER	16.27	VERIZON	039808	M-07312020-495	18
602.43250.381	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) UTILITIES					
	UTILITIES	5,187.84	MUNICIPAL UTILITIES		D-07312020-494	142
	ELECTRIC-SEWER LIFT	49.64	AGRATITE ELECTRIC COOPER		D-07312020-494	462
	ELECT-SEWER LIFT	54.19	AGRATITE ELECTRIC COOPER	039805	M-07312020-495	16
		5,291.67	* TOTAL			
602.43250.611	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) INTEREST ON BOND PAYMENTS					
	GO BOND INTEREST	2,949.03	US BANK TRUST NATIONAL A	039802	M-07312020-495	70
604.14300	1) ELECTRIC FUND					
2) INVENTORY CONTROL	AMP	25,900.00	OMNI-PRO SOFTWARE		D-07312020-494	406
	INVENTORY-MTR SOCKET	329.00	DAKOTA SUPPLY GROUP		D-07312020-494	448
	INVENTORY-METER SOCKET	229.00	DAKOTA SUPPLY GROUP		D-07312020-494	449
	INVENTORY-METER SOCKET	329.00	DAKOTA SUPPLY GROUP		D-07312020-494	450
		26,887.00	* TOTAL			
604.16478	1) ELECTRIC FUND					
2) DISTRIBUTION GARAGE	REFINISH LINE GARAGE	6,022.07	BRAD HANSON MASONRY CONS		D-07312020-494	408
604.49610.221	1) ELECTRIC FUND					
2) POWER PRODUCTION	3) MAINT OF GENRATN EQUIP PARTS					
	MISC ENGINEERING	29.50	DGR ENGINEERING		D-07312020-494	260
604.49610.235	1) ELECTRIC FUND					
2) POWER PRODUCTION	3) BUILDING MAINTENANCE					
	REPAIR	135.00	CRAIGS, INC.		D-07312020-494	454
	GARBAGE SERVICE	11.70	MATTHEISEN DISPOSAL, INC		D-07312020-494	459
		146.70	* TOTAL			
604.49610.307	1) ELECTRIC FUND					
2) POWER PRODUCTION	3) MANAGEMENT FEES-POWER PROD					
	MANAGEMENT FEE	1,595.80	GENERAL FUND		D-07312020-494	211

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
604.49610.381 2) POWER PRODUCTION	1) ELECTRIC FUND 3) UTILITIES	1,166.00	MUNICIPAL UTILITIES	D-07312020-494	143
604.49630.307 2) TRANSMISSION	1) ELECTRIC FUND 3) MANAGEMENT FEES MANAGEMENT FEE	1,595.80	GENERAL FUND	D-07312020-494	212
604.49640.201 2) DISTRIBUTION	1) ELECTRIC FUND 3) OFFICE SUPPLIES RBG LETTERS	19.20	INCIDENTAL FUND	D-07312020-494	311
604.49640.209 2) DISTRIBUTION	1) ELECTRIC FUND 3) FUEL EXPENSE-VEHICLES GAS	450.20	GLACIAL PLAINS COOPERATI	D-07312020-494	133
604.49640.210 2) DISTRIBUTION	1) ELECTRIC FUND 3) OPERATING SUPPLIES POSTAGE REIMB SOCKET GLOVE TESTING INHIBITOR, TAPE MEASURING WHEEL, TAPE DA TEST	4.65 8.98 131.28 320.72 84.45 30.00 580.08	CANNON/KALEB ZOSEL'S TRUE VALUE STUART C. IRBY CO. BORDER STATES ELECTRIC S RUNNINGS SUPPLY INC SWIFT COUNTY BENSON HOSP * TOTAL	D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-494 D-07312020-495 039804	265 331 359 364 390 72
604.49640.221 2) DISTRIBUTION	1) ELECTRIC FUND 3) EQUIPMENT MAINTENANCE PARTS HITCH, BOLTS	174.21	NORTHSIDE AUTO	D-07312020-494	439
604.49640.226 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINTENANCE OF OVERHEAD LINE ANALYSIS	10.00	T & R SERVICE	D-07312020-494	236
604.49640.227 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINT OF UNDERGROUND LINE CORE, CONN	669.95	BORDER STATES ELECTRIC S	D-07312020-494	365
604.49640.230 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINT OF STREET LIGHTING TRAFFIC LIGHTS	460.00	BORDER STATES ELECTRIC S	D-07312020-494	366
604.49640.235 2) DISTRIBUTION	1) ELECTRIC FUND 3) BUILDING MAINTENANCE MATS & TOWELS GARBAGE SERVICE	27.64 59.46 87.10	BENSON LAUNDRY-MAT HOUSE MATTHEISEN DISPOSAL, INC * TOTAL	D-07312020-494 D-07312020-494	115 172
604.49640.307 2) DISTRIBUTION	1) ELECTRIC FUND 3) MANAGEMENT FEES-DISTRIBUTION MANAGEMENT FEE	4,787.40	GENERAL FUND	D-07312020-494	213
604.49640.321 2) DISTRIBUTION	1) ELECTRIC FUND 3) TELEPHONE INTERNET HOT SPOTS CELL PHONE	144.98 111.05 86.32 342.35	CHARTER COMMUNICATIONS VERIZON VERIZON * TOTAL	D-07312020-494 D-07312020-494 D-07312020-495 039808	294 466 20
604.49640.321 2) DISTRIBUTION	1) ELECTRIC FUND 3) UTILITIES UTILITIES	199.92	MUNICIPAL UTILITIES	D-07312020-494	144
604.49650.307 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) MANAGEMENT FEES-CIP SALARY MANAGEMENT FEE	797.90	GENERAL FUND	D-07312020-494	222
604.49650.475 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) CONSERVATION REBATES DEHUMIDIFIER REBATE COOLING REBATE COOLING REBATE-LIEN	25.00 350.00 100.00 475.00	MATTHEISEN/MIKE LIEN/JEROME HAWLEYS, INC. * TOTAL	D-07312020-494 D-07312020-494 D-07312020-494	248 254 257

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK DATA	JE-ID	LINE#
604.49650.480	1) ELECTRIC FUND					
2) DEMAND SIDE MANAGEMENT	3) LOAD MANAGEMENT					
	WATER HEATER REBATE	75.00	SALINAS/JOSE	039803	D-07312020-494	371
	VOID	0.00	EDWARDS/DONALD	039807	M-07312020-495	71
	WATER HEATER REBATE	175.00	EDWARDS/DONALD		M-07312020-495	75
604.49650.480		250.00	* TOTAL			
604.49655.201	1) ELECTRIC FUND					
2) CUSTOMER ACCOUNTS	3) OFFICE SUPPLIES					
	COPIER MAINT	101.91	LOFFLER COMPANIES-131511		D-07312020-494	192
	COPIER PAYMENT	148.56	DE LAGE LANDEN		D-07312020-494	193
	HANGING FILE FOLDERS	7.50	BACKSTREET PRINTING		D-07312020-494	295
	MEDIA CONV	158.11	CDW GOVERNMENT		D-07312020-494	301
	MEDIA CONV	158.11	CDW GOVERNMENT		D-07312020-494	302
	HELP WANTED ADS	122.15	MONITOR & NEWS		D-07312020-494	328
	UTILITY CHECKS	458.36	CREATIVE FORMS & CONCEPT		D-07312020-494	424
604.49655.201		1,155.70	* TOTAL			
604.49655.307	1) ELECTRIC FUND					
2) CUSTOMER ACCOUNTS	3) MANAGEMENT FEES-CUST ACCTS					
	MANAGEMENT FEE	1,595.80	GENERAL FUND		D-07312020-494	214
604.49655.309	1) ELECTRIC FUND					
2) CUSTOMER ACCOUNTS	3) DATA PROCESSING SERVICES					
	MONTHLY HOSTING	2,211.88	AVENU		D-07312020-494	224
604.49655.317	1) ELECTRIC FUND					
2) CUSTOMER ACCOUNTS	3) OTHER CONTRACTED SERVICES					
	METER SERVICE	54.00	AUTOMATED ENERGY INC		D-07312020-494	207
604.49655.318	1) ELECTRIC FUND					
2) CUSTOMER ACCOUNTS	3) BILL PRINT SERVICES					
	MONTHLY BILL PRINT	1,094.00	INNOVATIVE SYSTEMS		D-07312020-494	228
604.49659.131	1) ELECTRIC FUND					
2) CUSTOMER SERVICE	3) HEALTH INSURANCE					
	HEALTH INS-HSA FEES	4.30	FURTHER		D-07312020-494	427
604.49660.307	1) ELECTRIC FUND					
2) ADMINISTRATION AND GENERAL	3) MANAGEMENT FEES-ADMINISTRATN					
	MANAGEMENT FEE	2,393.70	GENERAL FUND		D-07312020-494	215
604.49660.308	1) ELECTRIC FUND					
2) ADMINISTRATION AND GENERAL	3) MANAGEMENT FEES-FINANCE					
	MANAGEMENT FEE	1,595.80	GENERAL FUND		D-07312020-494	216
604.49660.309	1) ELECTRIC FUND					
2) ADMINISTRATION AND GENERAL	3) MANAGEMENT FEES-SALES					
	MANAGEMENT FEE	1,595.80	GENERAL FUND		D-07312020-494	217
604.49660.317	1) ELECTRIC FUND					
2) ADMINISTRATION AND GENERAL	3) OTHER CONTRACTED SERVICES					
	79 GOPHER STATE CALLS	106.65	GOPHER STATE ONE CALL		D-07312020-494	148
	CONT DISCLOSURE	560.00	EHLERS & ASSOCIATES, INC		D-07312020-494	414
	CONT DISCLOSURE	280.00	EHLERS & ASSOCIATES, INC		D-07312020-494	415
604.49660.317		946.65	* TOTAL			
604.49660.321	1) ELECTRIC FUND					
2) ADMINISTRATION AND GENERAL	3) TELEPHONE					
	PHONE MAINT	147.84	CENTURYLINK		D-07312020-494	126
	MONTHLY PRI CHARGE	400.00	CENTURYLINK		D-07312020-494	187
	LOCAL SERVICE	208.72	CENTURYLINK		D-07312020-494	199
604.49660.321		756.56	* TOTAL			
604.49660.343	1) ELECTRIC FUND					
2) ADMINISTRATION AND GENERAL	3) ADVERTISING					
	REG ADS	216.50	HEADWATERS MEDIA		D-07312020-494	136
	UTILITY ADS	203.00	MONITOR & NEWS		D-07312020-494	138
604.49660.343		419.50	* TOTAL			

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
604.49660.611 2)ADMINISTRATION AND GENERAL	1)ELECTRIC FUND 3)INTEREST EXPENSE GO BOND INTEREST	1,152.50	US BANK TRUST NATIONAL A	039802 M-07312020-495	68
609.14200 2)OFF SALE LIQUOR INVENTORY	1)LIQUOR FUND LIQUOR	3,737.01	SOUTHERN GLAZERS OF MN	D-07312020-494	238
	LIQUOR	5,056.55	PHILLIPS WINE & SPIRITS	D-07312020-494	238
	LIQUOR	509.40	PHILLIPS WINE & SPIRITS	D-07312020-494	238
	LIQUOR	572.04	JOHNSON BROTHERS LIQUOR	D-07312020-494	238
	LIQUOR	6,378.05	JOHNSON BROTHERS LIQUOR	D-07312020-494	238
	LIQUOR	4,500.60	BREAKTHRU BEVERAGE MINNE	D-07312020-494	238
	LIQUOR	1,849.00	JOHNSON BROTHERS LIQUOR	D-07312020-494	238
	LIQUOR	2,210.00	JOHNSON BROTHERS LIQUOR	0252279 M-07312020-494	238
	LIQUOR	2,681.00	JOHNSON BROTHERS LIQUOR	0252279 M-07312020-494	238
	LIQUOR	240.40	PHILLIPS WINE & SPIRITS	0252280 M-07312020-494	238
		25,734.05	* TOTAL		61
609.14200					
609.14205 2)OFF SALE WINE INVENTORY	1)LIQUOR FUND WINE	984.00	SOUTHERN GLAZERS OF MN	D-07312020-494	237
	WINE	91.00	PHILLIPS WINE & SPIRITS	D-07312020-494	237
	WINE	436.50	PHILLIPS WINE & SPIRITS	D-07312020-494	237
	WINE	672.00	JOHNSON BROTHERS LIQUOR	D-07312020-494	237
	WINE	511.85	JOHNSON BROTHERS LIQUOR	D-07312020-494	237
	WINE	400.00	BREAKTHRU BEVERAGE MINNE	D-07312020-494	237
	WINE	308.80	JOHNSON BROTHERS LIQUOR	D-07312020-494	237
	WINE	264.95	JOHNSON BROTHERS LIQUOR	0252279 M-07312020-494	237
		3,669.10	* TOTAL	0252279 M-07312020-494	237
609.14205					
609.14210 2)OFF SALE BEER INVENTORY	1)LIQUOR FUND BEER	4,408.81	BEVERAGE WHOLESALERS INC	D-07312020-494	116
	BEER	6,428.30	H. BOYD NELSON	D-07312020-494	116
	BEER	126.00	14 LAKES CRAFT BREWING C	D-07312020-494	116
	BEER	554.00	TALKING WATERS BREWING C	D-07312020-494	116
	BEER	150.00	FOXHOLE BREWHOUSE	D-07312020-494	116
	BEER	564.00	H. BOYD NELSON	D-07312020-494	116
	BEER	9.96	H. BOYD NELSON	D-07312020-494	116
	BEER	11,448.95	H. BOYD NELSON	D-07312020-494	116
	BEER	3,705.40	H. BOYD NELSON	D-07312020-494	116
	BEER	4,344.50	BEVERAGE WHOLESALERS INC	D-07312020-494	116
	BEER	3,236.25	BEVERAGE WHOLESALERS INC	D-07312020-494	116
	BEER	128.00	BEVERAGE WHOLESALERS INC	D-07312020-494	116
	BEER	110.00	PHILLIPS WINE & SPIRITS	D-07312020-494	116
	BEER	360.00	TALKING WATERS BREWING C	D-07312020-494	116
	BEER	7,662.51	H. BOYD NELSON	0252280 M-07312020-494	116
	BEER	572.00	H. BOYD NELSON	0252282 M-07312020-494	116
	BEER	1,655.50	H. BOYD NELSON	0252282 M-07312020-494	116
	BEER	2,590.50	BEVERAGE WHOLESALERS INC	0252283 M-07312020-494	116
	BEER	3,903.50	BEVERAGE WHOLESALERS INC	0252283 M-07312020-494	116
	BEER	22.50	BEVERAGE WHOLESALERS INC	0252283 M-07312020-494	116
		51,961.58	* TOTAL		67
609.14210					
609.49750.131 2)LIQUOR	1)LIQUOR FUND 3)HEALTH INSURANCE HEALTH INS-HSA FEES	7.90	FURTHER	D-07312020-494	428
609.49750.210 2)LIQUOR	1)LIQUOR FUND 3)OPERATING SUPPLIES BAGS, TOWELS	148.14	WEST CENTRAL SALES	D-07312020-494	374
609.49750.235 2)LIQUOR	1)LIQUOR FUND 3)BUILDING MAINTENANCE & SUPPL SALT	24.37	DRIESSEN WATER INC	D-07312020-494	121
	GARBAGE SERVICE	215.21	MATTHEISEN DISPOSAL, INC	D-07312020-494	173
	CHECK ROOFTOP UNIT	90.00	CRAGS, INC.	D-07312020-494	442
		329.58	* TOTAL		
609.49750.235					
609.49750.254 2)LIQUOR	1)LIQUOR FUND 3)OFF SALE MIX PURCHASES ICE	532.75	ARCTIC GLACIER USA INC	D-07312020-494	112
	MIX	211.75	VIKING COCA COLA BOTTLIN	D-07312020-494	155

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
609.49750.254	1) LIQUOR FUND				
2) LIQUOR	3) OFF SALE MIX PURCHASES				
	POP	65.20	AMERICAN BOTTLING COMPAN	D-07312020-494	300
609.49750.254		809.70	* TOTAL		
609.49750.292	1) LIQUOR FUND				
2) LIQUOR	3) ON SALE MISC PURCHASES				
	TACO INGREDIENTS	17.54	DAROLD'S SUPER VALUE	D-07312020-494	124
	PIZZAS	431.00	HARRYS FROZEN FOOD	D-07312020-494	135
	SNACKS	129.75	MONTE CANDY COMPANY	D-07312020-494	140
	PREMIX	116.75	VIKING COCA COLA BOTTLIN	D-07312020-494	156
609.49750.292		695.04	* TOTAL		
609.49750.307	1) LIQUOR FUND				
2) LIQUOR	3) MANAGEMENT FEES				
	MANAGEMENT FEES	2,355.00	GENERAL FUND	D-07312020-494	16
609.49750.310	1) LIQUOR FUND				
2) LIQUOR	3) CONTRACTED SERVICES-CLEANING				
	LIQUOR STORE CLEANING	825.00	BENSON/KIMBERLY	D-07312020-494	4
609.49750.321	1) LIQUOR FUND				
2) LIQUOR	3) TELEPHONE				
	LOCAL SERVICE	48.41	CENTURYLINK	D-07312020-494	128
609.49750.333	1) LIQUOR FUND				
2) LIQUOR	3) FREIGHT ON LIQUOR				
	FREIGHT	692.35	COUNTRY PET FOODS	D-07312020-494	119
609.49750.343	1) LIQUOR FUND				
2) LIQUOR	3) ADVERTISING				
	LIQUOR ADS	75.48	MONITOR & NEWS	D-07312020-494	139
609.49750.381	1) LIQUOR FUND				
2) LIQUOR	3) UTILITIES				
	UTILITIES	1,108.05	MUNICIPAL UTILITIES	D-07312020-494	146
609.49750.430	1) LIQUOR FUND				
2) LIQUOR	3) MISCELLANEOUS				
	CABLE SERVICE	229.19	CHARTER COMMUNICATIONS	D-07312020-494	118
	ANNUAL DUES	1,200.00	MMBA	D-07312020-494	251
609.49750.430		1,429.19	* TOTAL		
609.49750.438	1) LIQUOR FUND				
2) LIQUOR	3) LAUNDRY				
	MATS, TOWELS, & MOPS	42.17	BENSON LAUNDRY-MAT HOUSE	D-07312020-494	114
	MATS	40.94	BENSON LAUNDRY-MAT HOUSE	D-07312020-494	355
609.49750.438		83.11	* TOTAL		
653.43240.210	1) GARBAGE COLLECTION FUND				
2) GARBAGE DISPOSAL	3) OPERATING SUPPLIES				
	GARBAGE TAGS	189.97	MONITOR & NEWS	D-07312020-494	249
653.43240.307	1) GARBAGE COLLECTION FUND				
2) GARBAGE DISPOSAL	3) MANAGEMENT FEES				
	MANAGEMENT FEES	798.00	GENERAL FUND	D-07312020-494	51
653.43240.310	1) GARBAGE COLLECTION FUND				
2) GARBAGE DISPOSAL	3) CONTRACTED SERVICES				
	GARBAGE CONTRACT	8,662.00	MATTHEISEN DISPOSAL, INC	D-07312020-494	7
653.43240.384	1) GARBAGE COLLECTION FUND				
2) GARBAGE DISPOSAL	3) REFUSE DISPOSAL				
	TIPPING FEES	5,097.00	SWIFT CO ENVIRONMENTAL S	D-07312020-494	154

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	76,951.39
211	LIBRARY FUND	27,213.30
401	GENERAL CAPITAL OUTLAY FUND	307,707.80
509	G.O. BONDS SERIES 2014A	4,327.50
515	ECONOMIC DEV. AUTHORITY FUND	1,083.86
520	G.O. CAPITAL IMP BONDS '17B	12,497.50
521	G.O. BONDS 2012A REFUNDING	1,632.50
530	NSP (XCEL ENERGY) GRANT FUND	1,885,936.02
601	WATER FUND	20,995.97
602	SEWER COLLECTION & DISPOSAL	67,807.78
604	ELECTRIC FUND	61,722.37
609	LIIQUOR FUND	89,971.68
653	GARBAGE COLLECTION FUND	14,746.97
TOTAL ALL FUNDS		2,572,594.64

BANK RECAP:

BANK	NAME	DISBURSEMENTS
GREN	GENERAL BANK CHECKING ACCT	430,329.99
LIIOR	LIIQUOR FUND	89,971.68
NAVY	ENTERPRISE FUNDS	165,273.09
RUST	ECONOMIC DEV. AUTHORITY CHKN	1,887,019.88
TOTAL ALL BANKS		2,572,594.64