

**City Council Meeting Agenda
City Council Chambers
August 5, 2019**

City of Benson Mission Statement

Benson is a forward looking community that values public safety,
Quality of life and treats people with dignity and respect.

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|-------|----|---|--------------------------------------|
| | 1. | 5:30 p.m. Call the Meeting to Order at the Benson City Council Chambers (Mayor) | |
| | 2. | Pledge of Allegiance | |
| | 3. | Approval of Agenda | |
| | | Additions? <input type="checkbox"/> None 1. _____ 2. _____ | |
| | | Any Consent Agenda items to be moved to a regular agenda item? | |
| | | Approval of Agenda ____ as Presented or ____ Revised | Action Requested |
| | 4. | Consent Agenda: | Action Requested |
| | a. | Minutes: | |
| 3-5 | | ▪ 7.15.2019 City Council Meeting | |
| 6 | | ▪ 7.22.2019 Special City Council Meeting | |
| 7-8 | | ▪ 7.1.2019 Planning Commission Meeting | |
| | b. | Correspondence: | |
| 9-11 | | ▪ Benson's 89 th Kid Day Final Report | |
| 12-13 | | ▪ Countryside Public Health Tobacco Compliance Report | |
| | c. | Donations: | |
| | | ▪ Rose Collins - \$12.00 Tee Shirt | |
| | | ▪ Rose Collins - \$8.00 Mayor's Mingle Donation | |
| | | ▪ SCHB/Parkview Manor - \$703.00 – Kid Day | |
| | | ▪ SCHB/Parkview Manor - \$200.00 – Kid Day | |
| | | ▪ Kathy Jenner - \$40.00 – Beautify Benson | |
| | | ▪ Benson Patrons - \$4,595.00 – Mayor's Mingle | |
| | | ▪ Benson Patrons – 571.00 – Tee Shirt Sales | |
| | | ▪ Benson Patrons - \$5,289.00 – Mayor's Mingle Silent Auction | |
| | | ▪ Rec - \$368.00 – Bike Tram Bus Tickets | |
| | d. | Electronic Transfers: | |
| | | Payroll: July 18, 2019 - \$103,657.82 | Journal : June 2019 - \$8,210,634.16 |
| | | August 1, 2019 - \$122,773.07 | |
| | 5. | Persons With Unscheduled Business to Come Before the Council | |
| 14-15 | 6. | 5:30 p.m. Extension of Public Hearing to Raize or Repair 810 Kansas Ave. | Information Only |
| 16-24 | 7. | Civic Center Renovation and Lease Proposal | Action Requested |
| | 8. | Pioneerland Library System | |
| 25 | | ▪ 3 rd Quarter Funding Request | Action Requested |
| 26 | | ▪ 2020 Budget Request | Information Only |

- | | | | |
|-------|-----|---|-------------------------|
| 27-32 | 9. | Consider Southwest Initiative Foundation Request for Support - \$1,046 | Action Requested |
| 33-35 | 10. | Consider Quote from Alpha Video for Public Access Channel Equipment | Action Requested |
| | 11. | Pay Requests: Stantec | |
| 36-38 | | ▪ Chlorine Damage Remediation - \$7,879.17 | Action Requested |
| 39-40 | | ▪ Wastewater Treatment Filter Replacement - \$17,441.00 | Action Requested |
| 41-42 | 12. | Consider Pay request from O'Day Equipment, LLC –
Above Ground Fuel System at Airport - \$85,000.00 | Action Requested |
| 43-48 | 13. | Authorize TKDA Engineering Serv. to Approve Airport Arrival/Departure Bldg. | Action Requested |
| 49-50 | 14. | Capital Purchase Underground Conversion Material | Action Requested |
| | 15. | Set Special Joint City Council/County Board Meeting-9/9/2019 -
To Discuss Hospital Reorganization | Action Requested |
| 51-69 | 16. | June Budget Report | Information Only |
| | 17. | Consider Approving Contract for Water Treatment Plant –Minn. Mechanical
Information provided at the Meeting) | Action Requested |
| | 18. | Adjourn: Mayor | |

<p>In compliance with the American Disability Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at 320-843-4775. Notification 48 hours prior to the meeting will enable the City of make reasonable arrangements to ensure accessibility to this meeting.</p>
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DRAFT

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING
JULY 15, 2019**

The meeting was called to order at 5:30 p.m. by Mayor Collins. Members present: Jack Evenson, Terri Collins, Jon Buyck, Mark Schreck & Lucas Olson. Members Absent: None. Also present: City Manager Rob Wolfington, Public Works Director Dan Gens and Police Chief Ian Hodge.

The Council recited the Pledge of Allegiance.

Mayor Collins asked for any changes or additions to the agenda. The following items were added to the agenda: Gustie's Road, Community Center Committee Update, BNSF Railroad Visit, Benson Public Schools Term Sheet, and Mayor's Mingle Update. It was moved by Evenson, seconded by Schreck and carried unanimously to approve the amended agenda.

It was moved by Schreck, seconded by Olson and carried unanimously to approve the following items on the consent agenda:

- July 1, 2019 City Council Minutes
- June 3, 2019 Planning Commission Minutes
- MRES Red Rocks Hydroelectric Project Update
- Donation – Travis Strickland – Tee Shirts Beautify Benson - \$24.00
- Donation – Stoney Ridge Foods – Beautify Benson - \$100.00
- Library Patrons - \$54.09
- Electronic Transfer to Payroll - July 3, 2019 - \$117,977.18

The Mayor asked for people with unscheduled business to which there was no one.

There was discussion on the request for support of the Sr. Nutrition Program. The Council reviewed current City's support of the senior citizen program. After discussion it was moved by Olson, seconded by Buyck and carried unanimously to give \$1,000 to the Prairie Five Senior Nutrition program from the senior citizen program budget.

Gens presented a request from Benson Public Schools to change the bus and car traffic patterns at the high school and Northside Elementary. He first presented a map of the Northside school, with the proposal making Nevada Avenue a one way only going west between 18th St. N. and 20th St. N., with the designated bus drop off area on the north side of Nevada Avenue in front of the school. Next was traffic and bus drop off at the High School. The proposal is to make 14th St. N. a one way running south from Sunwall Avenue to Elizabeth Avenue, then continuing on Elizabeth to 13th St. N. remaining a one way. Bus drop off would be along 14th St. N. and Elizabeth Avenue. There was discussion of a parking area for school staff on the vacant lot north across from the Auxillary gym, but City staff felt this traffic would offer too much wear and tear on the alley. Chief Hodge was not available for questions at this time, but was on his way to the meeting.

Next were the bids to repair the chlorine damage at the water plant. It was reviewed by the Council. It was then moved by Evenson, seconded by Schreck and carried unanimously to accept the low bid by MN Mechanical Solutions Inc. for \$511,275.00 less addendum bid No. 1 of <\$15,630.00> for a total of \$495,645.000.

Wolfington informed the Council the engineer on the Airport Arrival/Departure building project is working on his 4th funding attempt. To make this project work, we will need to be reimbursed in 2021,

which means the City's General fund will have to carry the \$83,403 until our reimbursement comes in. Wolfington stated he will bring the contract to the Council when the details are finalized.

It was moved by Evenson, seconded by Buyck to approve a pay request from Stantec Engineering for chlorine damage remediation work in the amount of \$13,107.96. This will be reimbursed by insurance.

It was moved by Olson, seconded by Schreck and carried unanimously to approve a pay request from Stantec engineers for zoning map updates, Fibrominn building assessment report and sanitary cost estimate in the amount of \$18,383.17.

Next Gens gave an update on Gustie's Road. He said he and former Public Works Director Elliot Nelson met to discuss drainage on the road. Stantec Engineering was also contacted. They discussed raising the east end of the road to slope toward the west end to aid in drainage. The culvert was filled in during railroad construction and re-opening this will be a key factor in draining water on the south side of the road to the north side of the road. The residents living along Gustie's road will be contacted with details of the plan for the road.

Evenson gave an update on the Community Center Committee. This committee was born out of the Strategic Plan. He said he invited 11 individuals, and 6 showed up. After a 2 ½ hour meeting they had a better idea what the center can look like. They went to their neighbors and friends for feedback, and came back with a variety of ideas of what should go into a community center. Funding and management of the facility was discussed at the meeting

Hodge arrived and discussed the school's traffic flow request with the Council. He added Northside School has always been a safety concern with buses and parents getting their kids to and from school. He reiterated the school's request to make this a permanent change. After discussion, it was moved by Evenson, seconded by Olson and carried unanimously to grant the school's request to make Nevada Avenue a one way street only going west between 18th St. N. and 20th St. N., and to make 14th St. N. a one way street running south from Sunwall Avenue to Elizabeth Avenue, then continuing on Elizabeth east to 13th St. N. only for the duration of the school construction, then to re-evaluate whether to make this change permanent after construction is complete.

Next Wolfington discussed BNSF's visit to Benson last week. They took a tour with Amy McBeth Director of Government Relations. She asked for our CRISI Grant Application to see if any BNSF Grants would help with the bridge replacement. Clearing the drainage structure under Gustie's road was reviewed. Wolfington made a request to trade BNSF parking north across the street from City Hall to for green space in order to install nose end parking there. McBeth said the old pole near this area is scheduled to come down. As for the elevator, the owners lease part of the BNSF property with the building on it from BNSF and they have not been paying their lease payments. McBeth said she would have her legal team look into whether they have any recourse for their back logged lease payments. Wolfington said the railroad bridge on highway 9 is not in their plans to replace.

Wolfington discussed a meeting the Civic Center Board had last Monday how to move forward with the remodeling of the north end of the civic center. The Civic Center Board voted not to proceed with a project at this time due to a lack of a long term lease commitment from the school. Wolfington has given a proposal to the school that states the City will designate \$500,000 for a loan from their General Capital Outlay funds to the Benson Civic Center Board. The School District will enter into a lease agreement with the Civic Center Board for 5 years, paying \$50,000 annually for 5 years, plus two lump sum payments of \$125,000 in the 4th & 5th years totaling \$500,000. Wolfington stated this proposal is going to the School Board tonight. Wolfington said the property taxes we will be getting from the Xcel payment could be divided between the School, County and City. The school's portion could go to make these payments. Their lease payments would reimburse the General Capital Outlay funds. After discussion it was moved by Evenson, seconded by Buyck and carried unanimously to direct staff to move forward with the loan proposal to the Civic Center Board.

Mayor Collins reminded everyone the Mayor's Mingle is July 18, 2019. Funds raised go toward the Beautify Benson project.

It was moved by Evenson, seconded by Schreck and carried unanimously to approve bills and warrants in the amount of \$512,212.96.

There being no further business to come before the Council upon motion by Evenson, seconded by Schreck and carried unanimously to adjourn the Council meeting at 6:25 p.m.

Mayor

City Clerk

DRAFT

**MINUTES - BENSON CITY COUNCIL – SPECIAL MEETING
JULY 22, 2019**

The meeting was called to order at 5:30 p.m. by Mayor Collins. Members present: Jack Evenson, Terri Collins, Mark Schreck & Lucas Olson. Members Absent: Jon Buyck. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, Police Chief Ian Hodge, Police Sergeant Paul Larson, City Attorney Ben Wilcox, Building Official Mike Jacobson, Zack Moe, Allie Geerdes, Chuck Wilson, William & Sandra Woodin, Steve Benson, Mark Anderson, Jeff Anderson and Helen Flodstrom.

The Council recited the Pledge of Allegiance.

Mayor Collins Opened the public hearing. She stated the reason for the public hearing tonight is to take testimony for or against an order issued at the July 1, 2019 Benson City Council Meeting for Raising and Removal of a Hazardous Building at 810 Kansas Avenue. She said on July 2, 2019 the order and public hearing notice was sent to Terry Flodstrom, Helen Flodstrom, Wells Fargo Home Mortgage and residents within 350' of said property were sent a notice of public hearing. The notice was published in the July 10, 2019 and July 17, 2019 editions of the Swift County Monitor News. The Mayor invited Flodstrom to speak to the order but she declined as her attorney was unable to attend tonight's meeting. The City Attorney reported that a request was received from Flodstrom's attorney to continue tonight's public hearing to the next regular City Council Meeting and that he recommended that the council grant that request. The Mayor then asked for any questions or comments from the audience. Wilson said how they have been trying to fix up the place has been like putting a bandaid on a bleeding artery, as there is too much to fix. He went on to voice his concern that this house is driving property values down because of its state of disrepair. Mark Anderson said he is concerned about a pond in the back yard producing mosquitos. Benson stated they have had to keep mouse and rat poison on their property over concern of rodents coming from the property.

There being no other comments the Mayor declared the public hearing would remain open until being reconvened at 5:30 pm on August 5, 2019 at its' regular City Council Meeting. Hodge asked if the public will still be able to speak at the continued meeting to which Wilcox said yes. Wilcox stated that the Flodstrom's and their attorney have waived any publication requirements for the continuation.

Flodstrom asked for a copy of the minutes from the July 1, 2019 City Council meeting and tonight's Special City Council Meeting. Pederson said they will both be draft copies as the Council will not approve them until the August 5, 2019 meeting.

There being no further business to come before the Council upon motion by Evenson, seconded by Olson and carried unanimously to adjourn the Council meeting at 5:37 p.m.

Mayor

City Clerk

**MINUTES – BENSON PLANNING COMMISSION
JULY 1, 2019 AT 12:00 NOON**

Members Present: Ron Laycock, Chuck Koenigs, Sue Fitz, Matt Mattheisen, Jack Evenson, Jon Buyck
Members Absent: None
Also Present: City Manager Rob Wolfington, Building Official Mike Jacobson

The meeting came to order at 12:02 p.m.

Koenigs asked for any additions to the agenda, to which there was none. It was moved by Buyck, seconded by Mattheisen and carried unanimously to approve the agenda.

It was moved by Fitz, seconded by Laycock and carried unanimously to approve the June 3, 2019 minutes.

2020 Budget Assumptions

Wolfington said the preliminary budget comes out the end of September with the final budge approval in December. The City will see a 25% reduction in the property tax base. He recapped what will require the City's attention next year as follows: retirements, union negotiations, the denial of the Gustie's Road grant (CRISI Grant), the need to find a solution to Gustie's Road, Brightmark Energy, street rehab, purchase of Fibrominn property, replacing the filters at the wastewater treatment plant, solving the copper issue in the water, working on the electric underground project, pool expenses continue to grow, and the reorganization of the hospital.

Fibrominn Demolition Update

The demolition started today on the Fibrominn building. This will be done in December of this year. When the stack comes down, they will implode it.

Brightmark Energy Update

They will be meeting with the California Air Resource Board to determine their carbon credit used as revenue that will be used as payment for the Fibrominn plant. The CEO of Brightmark Energy will be at the Mayor's Mingle on July 18, 2019.

Water and Wastewater Projects Update

There was a chlorine leak in the water plant, and the insurance approved our claim to replace several pieces of equipment in the plant. The bid meeting is tomorrow. This project should be complete by the end of this year. The wastewater treatment plant needs the filters replaced. They are no longer safe. The wastewater plant needs \$3.5 million in deferred maintenance repairs done.

Swift County Declared Disaster/Update on Flood Meeting June 19

The Governor filed a letter with the President for disaster relief. It was approved which includes the City of Benson, but Wolfington discussed the need for clarification when the relief is for 2018 or this year's Hawelywood and railroad bridge mitigation. On July 15, 2019 there is a meeting with FEMA to discuss expenses. This year's flood flight cost the City \$40,000. In the 2013 study the railroad estimated cost of \$2 Million to replace the bridge on Hwy 9 at the City's expense. Wolfington went on to say if we can show direct correlation, and make a case with the railroad or state for grants. At the League of Minnesota Cities conference last week, BNSF Had a booth and Wolfington said they discussed what the City will be discussing at the meeting with BNSF property manager on July10, 2019. Wolfington then discussed the Special Council Listening Meeting on June 19, 2019. The Mayor may ask to have the 2013 study updated to have a levee placed in the back yards of the residents on the north end of Hawelywood. Wolfington also stated there needs to have flood mitigation at the wastewater treatment plant. There was discussion if FEMA granted the replacement of the bridge, would there be a request for flood protection in Hawleywood. The costs estimated in 2013 were \$550,000 for raising a levee to 1033'. The breakdown for expenses is \$275,000 to dirt work and \$275,000 to purchase flood stops. 25% would be paid by

state grant, 25% would be paid for by home owners affected in the floodplain, and 50% paid for by the City general fund budget. He went on to say the new study will cost \$9,000. He asked for feedback from the planning commission. There was discussion on pros and cons.

Wolfington said the 4 items he plans to discuss with BNSF on July 10, 2019 are the bridge, install parking across from City Hall, discuss the elevator property and Gustie's Road. He also gave the history of the flood plain maps.

Adjournment

There being no other business, it was moved by Mattheisen, seconded by Laycock and carried unanimously to adjourn at 12:45 p.m.

Benson's 89th Kid Day Final Report

July 20, 2019

Expenses:

Carnival

Ottertail Inflatables 4 inflatables; \$1,875.60
All About Fun Rentals 2 inflatables & Bungee Jumper \$2,600
7/18 3 Coolers for water & pails for tickets, Zosel's \$155.43
7/18 water & ice for carnival workers Super Valu \$45.84
6/12 Pony Rides Baringer Family Farm Le Seur \$1,337.50
6/27 Kid Day tickets 5500 & Royalty pictures Backstreet \$82.50
6/12 Geyer Rental, Dunking Booth – Glen's Card \$188.34
7/20 Face painting \$250.00

\$6,535.21

Prizes

7/3 US Toy (Magento) Pederson Card \$349.73
7/3 Dollar Tree Glen's card \$1,116
7/16 Dollar Tree \$800 check, & \$32.53 to Roger(buy toys not fulfilled in order) \$832.53
7/16 Dollar Tree \$112.74
7/3 Five Below Rob's card \$1,156.39
6/19 Kid Day Bags 120 Discount mugs \$197.12
6/19 200 Frisbees Discount Mugs \$163.52

\$3,928.03

Miscellaneous

Postage Stamps \$110.00
6/12 Printer Ink Amazon \$131.75
6/5 Kid Day buttons, 350 printed insert portion BackStreet \$39.00
6/21 Blue Cotton – Pederson Card, T-shirts, Committee \$364.42
6/20 Blue Cotton – Pederson Card, T-shirts for Kid Day officials \$370.26
Button making by DAC 353@.50 \$176.50
6/5 Certificate paper for Officials Back Street \$1.80

\$1,193.73

Kid Day Medallion \$100.00

Kada Helgenset, Hallie Bulldock, Carly Tolifson

\$100.00

Advertising Monitor News

7/13 Table tents for cafes, Backstreet \$45
Monitor News \$2,588.96 (This will be reduced in 2020)

\$2,633.96

Sunday Polka in the Park

Marie and The Boys \$350.00 \$350.00

DeMarce Theater

220 Free Matinee, popcorn, pop \$750.00 \$750.00

Porta Potties

7/20 4 porta potties – Slaughter’s \$200.00 \$200.00

DJ

CM Rock DJ Service \$300.00 \$300.00

Royalty Expenses

6/18 Breens frames for king and queen \$25.00
6/12 2 Sashes CG Customized Girl.com \$33.74
7/18 Cards for outgoing king and Queen Domats \$10.00
6/12 Tierra pageantsuppliesnow.com \$35.25
7/20 Flowers for Royalty: Flower Basket II 32.60 (estimate)
7/19 2 5x7’s Backstreet 3.98
7/16 Embroider 3 kid day hats, 2 for future use Backstreet \$36.00
\$ 176.57

Car Magnets

7/29 Royalty Magnets for New Royalty Backstreet \$60 (projected)
\$60.00 \$60.00

Tents/ set up and take down Carnival loading trailer

Lake Hazel Church (2 tents for 2 days) \$100
Delivery/Return tents \$150
Set up carnival and take down – Benson Wrestlers \$300 \$550.00

Parade

7/13 Replace Kid Day Chief of Police magnets \$56.00
7/16, 7/19 Laminating parade car signs Back Street \$18.99
6/19 Can Coolers 250 Discount Mugs \$187.52
6/19 350 Kid Day cups Discount Mugs.com \$197.52
6/19 100 Band cups Discount Mugs.com \$277.52
7/16 Candy given in 450 cups: DoMats \$1,750.00
7/17 Bags for candy/cups Super Valu \$33.98
6/5 envelopes to businesses Backstreet \$11.00
6/5 address labels to business Backstreet 15.99
6/5 Printing copies Backstreet \$37.80
6/12 Ribbon for buggy winner \$5.12 Amazon \$2,591.44

\$200 for gas to the new royalty - \$100 each for gas expenses to travel. \$200.00

5 Golden Tickets for Parade Participants

5 - \$10 Gift certificates DQ = \$50
5 - \$10 Gift Certificates Subway = \$50
5 - \$10 Gift Certificates DeMarce Theater \$50 \$150.00

Petty Cash \$520

\$520.00

Total Expenses: 20,238.94

Kid Day Income 2018:

Money turned in after carnival from ticket & button sales

1's = \$380.00
 5's = 320.00
 10's = 80.00
 20's = 1,780.00
 50's = 100.00
 100's = 100.00
 Checks = 175.00
 Change = 61.50
 \$2,996.50

Kid Day Income 2018

Petty Cash		\$520.00
Reimbursement for cost of buttons sold:		110.00
Donation From SCBH Color Run * previously turned into Glen		703.00*
Donation from Park View Manor Resident Council		
	previously turned into Glen	200.00
Carnival ticket sales \$2,366.50		<u>2,366.50</u>
	Total Income	\$3,899.50
Initial Money from City Tourism Fund budget (projected needed)		\$14,000.00
	Total Income	\$17,899.50

Actual Cost to City: Total Expenses \$20,238.94 - \$3,899.50(income) = \$16,339.44 (2019)

2016 Cost: \$12,543.56 2017 Cost: \$12,655.21 2018 Cost: 14,268.20

Increases in advertising of \$730.00 (which we need to reduce for next year), an increase cost of candy of \$380.50. We also lost about 1 hour 10 minutes of carnival time because of the rain) These items and other increase costs gave us an increase cost of \$2,071.24 over the previous year of 2018. Our plan is to reduce the advertising by at least \$1,000.00 , since some may be unnecessary. We do have extra prizes left over that we can use again next year.



Regarding: Tobacco Compliance Checks

Dear City/County,

Countryside Public Health would like to inform you of the results of the 2019 Tobacco Compliance Checks completed on 6/24/2019 and 6/25/2019.

Tobacco Compliance Checks verify that businesses who maintain a tobacco retail license follow the Minnesota State Law and local county/city ordinances.

We would like to remind you that Minnesota's 2018 Tobacco Statute states that it is illegal to sell tobacco, tobacco related products, electronic delivery devices, nicotine, lobelia or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine to minors. Compliance checks included attempts to purchase e-cigarettes, smokeless tobacco, and cigarettes.

Thank you for continuing to allow Countryside Public Health to complete checks in your area, providing updated licenser lists, updating tobacco ordinances, and helping to protect the health of our youth.

If you have any questions or would like retailer education please call Countryside Public Health at 320-843-4546.

Sincerely,

Elizabeth Auch, PHN Administrator

Elizabeth Auch, PHN Administrator
Countryside Public Health

BIG STONE
342 2ND ST NW
ORTONVILLE, MN 56278
(320) 839-6135 V/TTY
800-657-3291

CHIPPEWA
517 N 17TH ST
MONTEVIDEO, MN 56265
(320) 269-2174 V/TTY
800-657-3291

LAC QUI PARLE
422 5TH AVE SUITE 305
MADISON, MN 56256
(320) 598-7313 V/TTY
800-255-0736

SWIFT
201 13TH ST S
BENSON, MN 56215
(320) 843-4546 V/TTY
800-657-3291

YELLOW MEDICINE
415 9TH AVE SUITE 106
GRANITE FALLS, MN 56241
(320) 564-3010 V/TTY
800-407-3628

Benson City Ordinance

Amoco Food Shop	Benson	Pass
Glacial Plains Co-op	Benson	Pass
Darold's Super Valu	Benson	Pass
Family Dollar	Benson	Pass
Holiday Station	Benson	Pass

ORDER FOR RAZING AND REMOVAL OF HAZARDOUS BUILDING

TO: HELEN FLODSTROM

YOU ARE HEREBY ORDERED to raze repair or raze and remove the house located at 810 Kansas Avenue, Benson, Minnesota legally described as follows:

Beginning at a point on the Easterly prolongation of the North line of Block Five (5) in the Original Townsite of the City of Benson, Two Hundred Feet (200') Easterly on said prolongation of the intersection of an Easterly prolongation of the said North line of said Block Five (5) with the East line of Ninth Street in the City of Benson; thence running in an Easterly direction on the Easterly prolongation of the North line of said Block Five (5) a distance of Eighty-five feet (85'); thence running in a Southerly direction on a line parallel with the East line of Ninth Street in the City of Benson a distance of One Hundred Thirty feet (130'); thence running in a Westerly direction on a prolongation of the South line of said Block Five (5) a distance of Eighty-five feet (85'); thence running in a Northerly direction on a line parallel to the East line of said Ninth Street in the City of Benson a distance of One Hundred Thirty feet (130') to the place of beginning, and all being a part of the Southeast Quarter of the Southwest Quarter (SE ¼-SW ¼) of Section Five (5), Township One Hundred Twenty-one (121), Range Thirty-nine (39), Swift County, Minnesota.

If you choose to repair the building, you must take the following specific actions:

1. Repair electrical system and have system approved by a certified State Inspector
2. Repair foundation and have foundation approved by a certified State Inspector
3. Repair damaged ceiling and have ceiling approved by the City Building Inspector
4. Rectify any and all building code violations and have premises approved by the City Building Inspector
5. Repair all doors and windows to the satisfaction of the City Building Inspector
6. Repair roof and siding and have repairs approved by the City Building Inspector
7. Repair sump pump and water system and have repairs approved by the City Building Inspector
8. Repair water system and have system approved by the City Building Inspector
9. Raze and remove the small unattached structure on the North side of the house
10. Repair all flashings between roof and siding and between roof and chimney
11. Repair fence to the satisfaction of the City Building Inspector
12. Remove all waste, refuse, garbage and/or rubbish to the satisfaction of the City Building Inspector

In the alternative you may raze and remove the entire building.

This order is made on the grounds that said building is in a hazardous condition and presents a serious threat to the health and safety of the public.

You must complete the repair of said building by no later than August 29, 2019. You must procure all necessary permits for these repairs. If you fail to do so, a motion for summary enforcement of this order will be made to the District Court of Swift County, Minnesota, unless you file an answer to this Order within the time specified by Minnesota Statutes section 463.18.

Dated: 7-1-19

CITY OF BENSON

By 
Mayor

AGREEMENT

THIS AGREEMENT, made as of _____, 2019, by and between the City of Benson, Minnesota, a municipal corporation under the laws of the State of Minnesota, (the "City") and the Benson Civic Center Board, a Minnesota non-profit corporation (the "Board").

WHEREAS, The City is the owner of real property in the city of Benson, Minnesota legally described as:

the West (W) One hundred sixty Feet (160') of Lot Four (4), Block One (1), Benson Industrial Park, City of Benson, County of Swift, State of Minnesota

WHEREAS, the City wishes the property to be used for Civic Center purposes; and,

WHEREAS, the City wishes for the Board to act as its agent in managing and administering the above-described property; and,

WHEREAS, the City wishes to make improvements to the premises to make it suitable for Civic Center purposes, and desires the Board's advice and direction in making these improvements; and,

WHEREAS, The City believes that improvement of the property is in the public interest;

NOW THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. The term of this Agreement shall be five (5) years from execution of this Agreement. This term may be extended upon mutual agreement of the parties.
2. The Board shall act as agent of the City in the operation, administration, and management of the above-described premises.
3. The Board may make any alterations, additions, or improvements to the above-described premises that it deems appropriate for Civic Center purposes, provided that no such alterations, additions or improvements shall be made without the express prior consent of the City.
4. All alterations, additions or improvements to the property or the building shall be at the expense of the Board, provided that prior to and during the term of this agreement, the City shall make available to the Board the sum of Five Hundred Thousand Dollars (\$500,000.00) contained in the General Fund of the City of Benson. These funds shall be used for improvements to the building subject to the following provisions:
 - A. Any such improvements shall be subject to the prior approval of the City.
 - B. Said funds shall be held by the City of Benson and disbursed in payment of vouchers submitted by the Board for approved expenses.
5. Any alterations, additions or improvements shall be made in a workmanlike manner and shall not weaken or impair the structural strength, or lessen the value, of the

building on the premises, or be in any way detrimental to the intended use of the building as a Civic Center.

6. All alterations, additions or improvements erected or installed on the premises or in the building thereon during the term of this Agreement or any extension thereof, except removable fixtures and equipment which are designated at the time of installation as the property of the Board or a user of the facility, shall become part of the premises and the sole property of the City.
7. The Board shall be responsible for all scheduling of use of the premises and the building thereon by individuals or groups, and shall not do so in any way prohibited by law. The board shall not use or permit others to use the premises for any unlawful, disreputable, or ultra-hazardous purpose or in a manner constituting a nuisance.
8. The Board shall indemnify the City against all expenses, liabilities and claims of every kind, including reasonable attorney fees, by or on behalf of any person or entity arising out of either (1) a failure by the Board to perform any of the terms or conditions of this Agreement, (2) failure to comply with any law of any governmental authority, or (3) any mechanic's lien or security interest filed against the premises or equipment, materials, or alterations of buildings or improvements thereon.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date set forth above.

BENSON CIVIC CENTER BOARD

CITY OF BENSON

By: _____
Its _____

By: _____
Its _____

By: _____
Its _____

LEASE

THIS LEASE is made this ____ day of _____, 2019, by and between the Benson Civic Center Board, a Minnesota nonprofit organization, ("Lessor") acting as agent of the City of Benson, Minnesota, ~~a municipal corporation,~~ and Benson Public Schools ISD #777, formed under the laws of the State of Minnesota ("Lessee").

SECTION ONE SUBJECT AND USE

Lessor, in consideration of the rents and covenants hereinafter mentioned, does hereby lease to Lessee, and Lessee does hereby hire and take from Lessor, the premises shown cross-hatched on Exhibit A attached hereto, consisting of: the North One hundred thirty-four (134) feet (13,800 square feet, more or less) of the Benson Civic Center Building located at West Highway 12, Benson, MN, and legally described as the West (W) One hundred sixty Feet (160') of Lot Four (4), Block One (1), Benson Industrial Park, City of Benson, County of Swift, State of Minnesota, ~~including the fenced outside storage area lying north of and adjacent to the building~~ ("Leased Premises").

Lessee shall use the Leased Premises for school sponsored activities.

SECTION TWO TERM AND RENT

The term of this Lease shall be five (5) years, from the 1st day of November through the 30th day of April of each year, commencing November 1, ~~2019~~2020, and ending ~~October 31~~April 30, 2024~~2025~~. Lessee shall have control of the premises for the months of November through April of each year, and shall relinquish control of the premises to Lessor for the remaining months.

Lessee shall pay as rent for the Leased Premises the sum of Five Hundred Thousand Dollars (\$500,000.00) in annual installments, as follows:

1. Fifty Thousand and 00/100 Dollars (\$50,000.00) on the first day of November, ~~2019~~2020,
2. Fifty Thousand and 00/100 Dollars (\$50,000.00) on the first day of November, ~~2020~~2021,
3. Fifty Thousand and 00/100 Dollars (\$50,000.00) on the first day of November, ~~2021~~2022,
4. One Hundred Seventy-five Thousand and 00/100 Dollars (\$175,000.00) on the first day of November, ~~2022~~2023, and
5. One Hundred Seventy-five Thousand and 00/100 Dollars (\$175,000.00) on the first day of November, ~~2023~~2024.

Rent shall be paid in advance on or before the first day of each November to Lessor at 1410 Kansas Avenue, Benson, MN 56215. This Lease may be extended or modified upon mutual agreement of the parties at any time during the term of the lease.

SECTION THREE ALTERATIONS, ADDITIONS AND IMPROVEMENTS

Lessee shall not make any improvements to the Leased Premises without the prior written consent of Lessor. Any improvements made on or in the Leased Premises during the term of this Lease, shall become part of the Leased Premises and the sole property of Lessor except for moveable trade fixtures, equipment and furnishings Lessee shall retain as its property and further excepting any improvement made to the premises by Lessee which was not approved by Lessor and which Lessor directs Lessee to remove at the termination of this Lease.

SECTION FOUR

UTILITIES

~~Lessee shall be solely liable for all utility charges on the Leased Premises as they become due including those for sewer, water, electricity, gas, garbage removal, cable television and telephone service. Lessor agrees, at its sole cost and expense, to cause the Leased Premises to be separately metered. Lessee shall reimburse Lessor on a monthly basis for all said utility charges within ten (10) days of receipt by Lessee of an invoice therefor from Lessor.~~

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SECTION FIVE

REAL ESTATE TAXES

Lessor shall pay all real estate taxes which are assessed during the term of the Lease as a result of the non-public use of the premises which includes taxes assessed during the term but which may be payable after the expiration of the Lease. Lessor shall also pay any installments of special assessments payable during the term.

SECTION SIX FIVE

IMPROVEMENTS, REPAIRS AND MAINTENANCE

Except as set forth herein, Lessee shall at all times during the term of this Lease and at its own expense, keep the Leased Premises in good repair. Lessee shall use all reasonable precautions to prevent waste, damage or injury to the Leased Premises.

~~Lessor shall enter into a separate agreement with the Benson Civic Center board, by which Lessor shall make improvements not to exceed Five Hundred Thousand and no/100 dollars (\$500,000.00) to the premises. These improvements include but are not limited to flooring, insulation, mechanical and electrical systems. Lessor and the City of Benson shall enter into an agreement detailing administration and improvement of the premises.~~

~~Lessee shall repair, at its expense, any structural portions of the Leased Premises, including but not limited to, the walls, floors, roof, windows, exterior and foundation of the Benson Civic Center.~~

Lessor will maintain the grounds of the premises, including parking lot snow removal, grass cutting, and weed removal. Lessee shall be responsible for snow removal from pedestrian areas.

Lessee may add signage as detailed in Section ~~Eighteen~~Seventeen, below.

~~Lessee shall coordinate scheduling, cleaning, and costs associated with shared facilities with the Civic Center board.~~

SECTION ~~SEVEN~~SIX
INSURANCE

Lessor shall provide insurance for the property as part of Lessor's blanket insurance policy, insuring the Benson Civic Center against loss or damage by fire, explosion or other insurable hazards. Lessee may, at its own expense, obtain a policy of insurance against liability for bodily injury to persons and damage to property that may result from Lessee's use of the Leased Premises. Lessor shall have no liability for any property of Lessee which is stored on the Leased Premises and Lessee shall bear any loss of or damage to said property unless such loss or damage is caused by the negligence or willful act of Lessor or its employees or agents.

SECTION ~~EIGHT~~SEVEN
LIABILITY OF LESSOR AND LESSEE

Each party agrees to indemnify and save harmless the other against and from any and all claims by and on behalf of any persons arising from the breach or default on the part of the indemnifying party in the performance of this Lease or from the conduct or management of, from any work or thing done by or on behalf of the indemnifying party in or about, or its activities upon or occupancy of the Leased Premises during the term of this Lease.

SECTION ~~NINE~~EIGHT
UNLAWFUL, DANGEROUS, OR INCOMPATIBLE ACTIVITY

Lessee shall neither use nor occupy the Leased Premises or any part thereof for any unlawful or ultra-hazardous business purpose nor operate or conduct its business in a manner which materially and adversely interferes with the use and enjoyment of the remainder of the Benson Civic Center building.

SECTION ~~TEN~~NINE
DESTRUCTION OF LEASED PREMISES

In the event of a partial or total destruction of the Leased Premises during the term of this Lease from any cause other than Lessee's negligence or willful act or that of its employee, agent or visitor, Lessor shall forthwith repair the same, and there shall be an abatement of rent corresponding with the time during which, and the extent to which, the premises may have been untenable; but, if the premises should be damaged other than by Lessee's negligence or willful act or that of its employee, agent or visitor, to the extent that Lessor shall decide not to rebuild or repair, the term of this Lease shall end and the rent shall be prorated up to the time of the damage. If Lessor elects to repair the premises but fails to do so within 120 days of the date of damage then the term of this Lease shall end and the rent shall be prorated up to the date of damage.

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SECTION ~~ELEVENTEN~~
DEFAULT OR BREACH

Each of the following events shall constitute a default or breach of this Lease by Lessee:

1. Failure by Lessee to pay any rent or additional rent when due and failure to make such payment within fifteen (15) days after written notice thereof by Lessor to Lessee.
2. Failure by Lessee to comply with any of the conditions of this Lease which failure continues for a period of thirty (30) days after written notice thereof by Lessor to Lessee, provided, however, Lessee shall not be deemed to be in default if Lessee shall have commenced corrective action within said thirty (30) days and is diligently prosecuting the curing of same.
3. Except for circumstances beyond Lessee's control (i.e., casualty, remodeling, strikes), if Lessee shall vacate or abandon the Leased Premises for a period of thirty (30) days or more, provided however, Lessee shall not be deemed to be in default under this paragraph if Lessee, during the period of such vacation or abandonment of the Leased Premises, continues to pay all rent or additional rent when due.
4. If Lessee or any successor or assignee of Lessee while in possession shall file a petition in bankruptcy or insolvency or for reorganization under any bankruptcy act, or shall voluntarily take advantage of any such act by answer or otherwise, or shall make an assignment for the benefit of creditors.
5. If involuntary proceedings under any bankruptcy law or insolvency act shall be instituted against Lessee, or if a receiver or trustee shall be appointed of all or substantially all of the property of Lessee, and such proceedings shall not be dismissed or the receivership or trusteeship vacated within ninety (90) days after the institution or appointment.

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SECTION ~~TWELVEELEVEN~~
EFFECT OF DEFAULT

In the event of any default hereunder, as set forth in SECTION TEN, Lessor may at its option cancel and annul this Lease at once and re-enter and take possession of the Leased Premises in the manner permitted by law and remove all persons and their property therefrom, and recover at once full and exclusive possession of all of the Leased Premises, whether in possession of Lessee or of third persons, or vacant; or Lessor may at its option at any time after such default re-enter and take possession of the Leased Premises without such re-entering working a forfeiture of the rents to be paid and the covenants to be kept by Lessee for the full term of this Lease.

SECTION ~~THIRTEENTWELVE~~
SUBLEASES

Lessee shall not sublet all or any part of the Leased Premises to any person or entity without the prior written consent of Lessor. In the event of a sublease, Lessee shall continue to remain liable and responsible for the performance of all the terms, covenants and conditions of this Lease.

**SECTION ~~FOURTEEN~~THIRTEEN
QUIET ENJOYMENT**

Lessor warrants that Lessee shall have peaceable and quiet enjoyment of the Leased Premises free from any eviction or interference by Lessor if Lessee pays the rent and otherwise fully and punctually performs the terms and conditions of this Lease. Lessor, however, reserves the right to enter the Leased Premises for the purpose of inspection at any time during normal business hours upon reasonable prior notice.

**SECTION ~~FIFTEEN~~FOURTEEN
WAIVERS**

The failure by Lessor to insist on a strict performance of any of the terms and conditions hereof shall be deemed a waiver of the rights or remedies that Lessor may have regarding that specific instance only, and shall not be deemed a waiver of any subsequent breach or default in any terms and conditions.

**SECTION ~~SIXTEEN~~FIFTEEN
NOTICE**

All notices required or permitted by the terms of this Lease shall be sent by certified mail, return receipt requested, postage prepaid, or by telecopy with an acknowledgement of receipt to the parties as follows:

_____ To Lessor: Benson City of Benson Civic Center Board _____	_____ To Lessee:
Benson Public Schools ISD #777	
_____ 1410 Kansas <u>2200 Tatges</u> Avenue	_____ 1400 Montana Ave
_____ Benson, MN 56215	_____ Benson, MN 56215
_____ Telephone No. (320) 843- 4775 <u>4377</u>	_____ Telephone No. (320) 843-2710
_____ Fax No. (320) 842-7151	_____ Fax No. (320) 843-2262

**SECTION ~~SEVENTEEN~~SIXTEEN
SURRENDER OF POSSESSION**

Unless this Lease is extended as detailed in Section Two above, Lessee shall, on the last day of the term, or on earlier termination and forfeiture of the Lease, peaceably and quietly surrender and deliver the Leased Premises to Lessor including all buildings and improvements thereon except moveable trade fixtures, and furnishings which Lessor has agreed shall remain the property of Lessee, or improvements which Lessor has directed Lessee to remove, to Lessor free of subtenancies, clean and all in good condition and repair, ordinary wear and tear excepted.

**SECTION ~~EIGHTEENSEVENTEEN~~
SIGNAGE**

Lessee shall have the right, without the consent of Lessor, to install and maintain signs on the Leased Premises, as allowed by applicable codes and ordinances, provided said signs are mounted against the building wall.

**SECTION ~~NINETEENEIGHTEEN~~
COMMON AREAS**

During the term of this lease, Lessee shall have access to the bathrooms, locker rooms and concession area operated by the Civic Center board. Lessee may enter into a separate agreement with the Civic Center board regarding the use ~~and maintenance~~ of these common areas.

**SECTION ~~TWENTYNINETEEN~~
BINDING EFFECT**

This Lease contains the entire agreement between the parties and shall not be modified except by a written instrument executed by the parties and attached hereto. This Lease shall be binding on and inure to the benefit of the parties, their successors and assigns.

IN WITNESS WHEREOF, the parties have executed this Lease on the day and year set forth above.

LESSOR:

LESSEE:

CITY OF BENSON BENSON CIVIC CENTER BOARD
BENSON PUBLIC SCHOOLS ISD #777

By: _____
Its _____

By: _____
Its _____

By: _____
Its _____

STATE OF MINNESOTA)
) ss.
COUNTY OF SWIFT)

On this ____ day of _____, 2019, before me, a notary public within and for said County, personally appeared ~~Robert Wolfington~~ _____ and ~~Terri Collins~~ _____ to me personally known who, being each by my duly sworn did say that they are respectively the ~~City Manager~~ _____ and the ~~Mayor~~ _____ of the ~~City of Benson, Benson Civic Center Board~~, the ~~municipal corporation~~ nonprofit organization named in the foregoing Lease, and that the seal affixed to said instrument is the corporate seal of said corporation, and that said Lease was signed and sealed in behalf of said ~~municipal corporation~~ organization by authority of its City Council and said ~~Robert Wolfington and Terri~~ acknowledged said instrument to be the free act and deed of said municipal corporation.

Notary Public

STATE OF _____)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 2019, by Dennis Laumeier, the Superintendent of Benson Public Schools, Independent School District #777, a public school existing under the laws of the State of Minnesota.

Notary Public

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Administrative Office
410 Fifth Street SW
P.O. Box 327
Willmar, Minnesota 56201-0327



Phone: (320) 235-6106

Fax: (320) 214-0187

2019 FUNDING REQUEST

Date: 7-15-19

Governing Unit: Benson

Contact Person: Rob Wolfington

3rd Quarter Request: \$22,127.25

This amount due and payable by: 8-15-19

Please make all checks payable to: Pioneerland Library System

Mail to: Attn: Bookkeeping
Pioneerland Library System
PO Box 327
Willmar, MN 56201

Laurie Ortega
Executive Director
Pioneerland Library System

Administrative Office
410 Fifth Street SW
P.O. Box 327
Willmar, Minnesota 56201-0327



Phone: (320) 235-6106

Fax: (320) 214-0187

July 11, 2019

To: Benson City Council
From: Laurie Ortega, PLS Executive Director
Re: 2020 Pioneerland Library System Operating Budget Request

Pioneerland Library System (PLS) is seeking a slight funding increase for 2020 to meet the increasing demands for services in Benson.

PLS is requesting Benson provide a 3% increase over FY2019 funding. There is no library maintenance of effort implication attached to these new funds. This increase will be spent entirely on services, collections, and programs to benefit your community.

The city and county signatories to the joint powers agreement creating Pioneerland Library System appreciate the ongoing support from Benson for library services. PLS works well when all funding partners work together to provide access to the broadest range of library services, collections, and programs to all residents of the region.

Please contact me anytime if you have questions or would like further details.

Thank you.

2020 BUDGET REQUEST

Governing Unit:	City of Benson
2020 Budget Request:	\$91,164



SOUTHWEST INITIATIVE FOUNDATION

July 16, 2019

Robert Wolfington
City of Benson
1410 Kansas Ave
Benson, MN 56215-1718

Hello Robert,

As you prepare your budget for 2020, I wanted to reach out and formally ask for your support of local economic development in partnership with Southwest Initiative Foundation (SWIF) again this year.

SWIF is an 18 county, non-profit, community foundation best known for its work in:

- Business Finance
- Entrepreneurship Support
- Grantmaking
- Early Childhood Programs
- Community Philanthropy Partnerships

Since our inception in 1986 we have provided over \$54 million in financing to businesses in southwest Minnesota along with processing and awarding an additional \$34 million in grants – totaling more than \$88 million of impact.

On the business loan side, we provide gap financing partnering with banks, local EDAs and other private and governmental entities to retain and grow businesses around the region. In addition, our Micro-Enterprise group provides start-up loans along with individualized business training that helps entrepreneurs of all backgrounds bring their dream to reality. With the support of city and county governments and donors, we have helped area businesses by investing \$3,392,650 in loan projects in Swift County since our inception. Working together, we can make our rural region strong by supporting existing and start-up businesses.

In addition, SWIF has supported various community projects in Swift County, processing and awarding \$3,772,486 grants since our founding.

That means a total of \$7,165,136 invested through grants and loans to benefit the people, businesses and organizations of Swift County – directly impacting the economic vitality of Benson.

(over)



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Community Foundations

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And this year we introduce the Initiators Fellowship, a big, bold strategy that provides the next generation of regional leaders the opportunity to use their entrepreneurial spirit to address society's needs while building the business and leadership capacity of Greater Minnesota.

Up to seven Initiator Fellows will be selected from a pool of applicants who live in the participating Minnesota Initiative Foundation regions, representing 41 counties in Greater Minnesota. The program will run for two years, from January 2020 through December 2021. The goal of the program is to strengthen each Fellow's leadership within their respective communities, and to support the growth and development of their social enterprise ventures. Go to <https://greaterminnesota.net/fellows/about-us/> for more details.

Every dollar you are able to appropriate helps build an even better southwest Minnesota. Please consider including \$1,046 in your 2020 budget to support economic development in Swift County and southwest Minnesota?*

Thank you for your consideration.

Regards,


Greg Jodzic
Development Officer
Southwest Initiative Foundation
Direct: 320-583-5026
gregj@swifoundation.org



Enclosures

*Because this funding is directly applied to economic development, it is a valid investment for cities under the guidelines of the League of Minnesota Cities "Public Purpose Expenditures" memo (Section II-L).

P.S. I would be happy to present this proposal at a city council meeting and answer any questions. If that's of interest, feel free to send me dates and times that work for you.



What's New?

...AT THE SOUTHWEST INITIATIVE FOUNDATION?

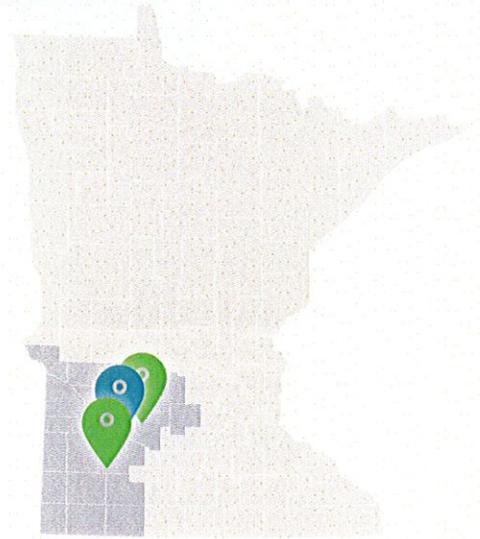
The **CLARA CITY AREA COMMUNITY FOUNDATION**, one of our newest community foundation partners, made its first round of grants since its founding in 2016. Board members awarded a total of \$5,000 to the local fire and police departments, the Lions Club and a student athlete organization.

SWIF received a portion of \$1.5 million through **MINNESOTA DEPARTMENT OF HUMAN SERVICES** to increase quality child care in Greater Minnesota. The funding supports SWIF's work with local partners to assess the gaps in child care in the region and carry out a plan for addressing them.

SOUTHWEST MINNESOTA CREATING ENTREPRENEURIAL OPPORTUNITIES (SW MN CEO) launched last fall with help from a SWIF grant as well as many local investors.

Kevin Paulsen, Community Bank President at First Bank & Trust in Pipestone and CEO mentor said, "My experience serving on the SW MN CEO board has brought me more pride and excitement than any other board I have ever served on. Working with these students in this unique way of learning has been inspiring."

Pictured: CEO students at the 2018 Grow Our Own Summit in Marshall.



...IN THE REGION?

SWIF Emerging Leaders Cabinet (ELC) member **SUSIE LANG** is helping reinvigorate Olivia's downtown as the town's new Main Street coordinator. ELC member **SARAH KICMAL** of Walnut Grove was named president and CEO at United Way of Southwest Minnesota.

SWIF board member **TERESA PETERSON** released her new book *Grasshopper Girl*, available at blackbearsandblueberries.com



FINANCIAL OVERVIEW

Southwest Initiative Foundation's mission is connecting people, investing in ideas and building communities. Our vision, the goal of this work, is a southwest Minnesota where all people thrive.

Grow Our Own is our way of bringing all these elements together in order to set our kids up to be southwest Minnesota's next generation of employees, entrepreneurs, community leaders, volunteers, homeowners and parents.

Total Assets as of March 31, 2019

Total Assets (unaudited) \$91,441,736



General Endowment
\$40,303,149



Paul & Alma Schwan Aging Trust Fund
\$5,568,463



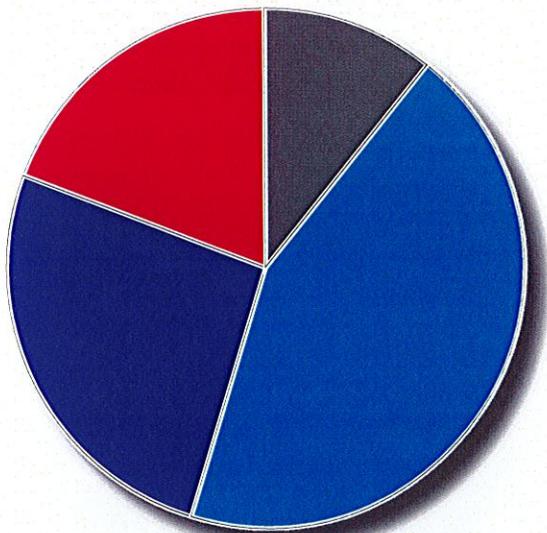
Community/Designated Funds
\$22,540,541



Economic Development
\$13,282,704



Other
\$9,746,879



FY2019 Budgeted Expenses

Program Delivery \$1,681,467

Designated Funds \$1,620,600

Economic Development \$1,086,804

Development \$673,991

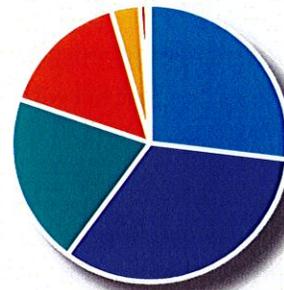
General & Administrative \$940,655



Total \$6,003,517

FY2019 Budget Funding Sources

Total Funding Sources \$6,516,003



General Endowment \$1,761,671

Community/Designated Funds
\$2,166,100

Program Revenues & Savings
\$1,314,505

McKnight Grant \$1,000,000

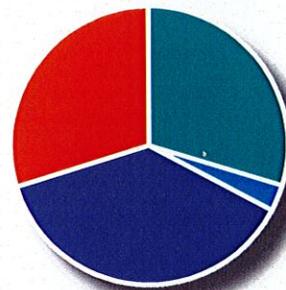
Fund Administrative Fees
\$208,250

Farmland Lease Revenue
\$63,000

Other Revenue/Sources \$2,477

Total Giving July 1, 2018 – March 31, 2019

Total Contributions, Grants & Program Revenue (unaudited) \$3,546,626



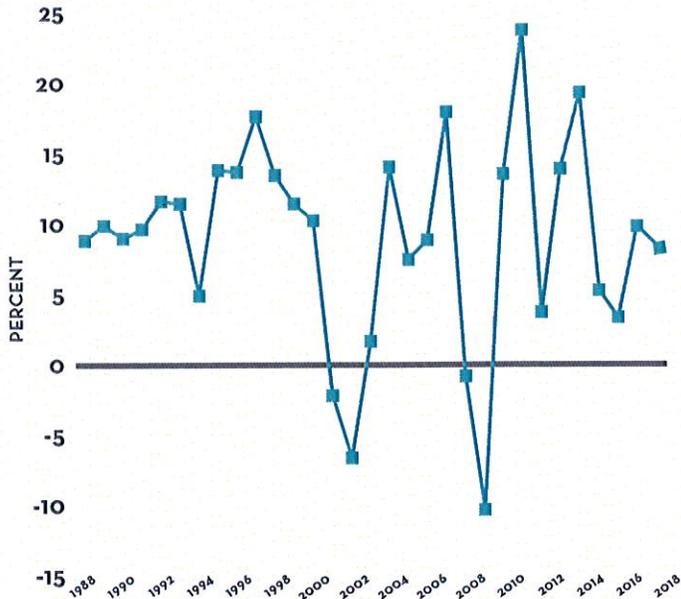
Program \$1,061,599

General Endowment
\$101,815

Community/Designated Funds
\$1,329,880

McKnight Grant and Other Unrestricted
\$1,053,332

SWIF Endowment Investment Returns



Average 7.88% annual return over 31 fiscal years

As with any investment, past performance does not guarantee future results

GROW OUR OWN PROGRAM

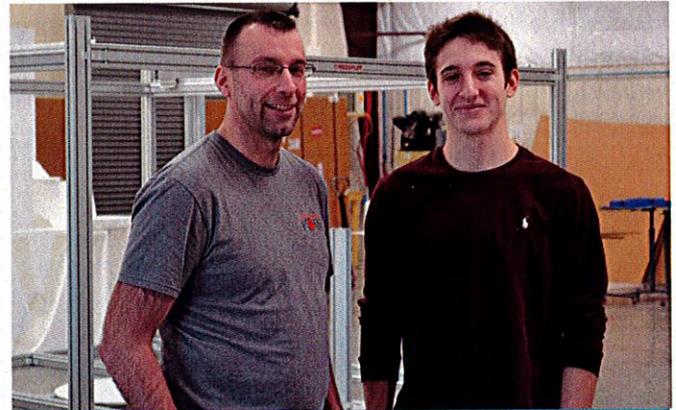


Grow Our Own Summit panelists Rhoda Hubbard, Theodora Jarrell, Ned Wohlman, Matthew Mallery, Adry Stafford and Blanca Palma with moderator Dana Nelson.

Grow Our Own: Supporting Our Kids from Cradle to Career is available online from Pioneer Public Television. This program highlights the 2018 Grow Our Own Summit and raises awareness about the economic and social realities facing today's youth, and the role all community members play in equipping them for lifelong success. View the program, including exclusive interviews and excerpts from event speakers, online at www.pioneer.org/growourown.



Granite Falls Area Community Foundation is featured in our most recent annual report, where we celebrate \$3.1 million in gifts to all our funds from the people, businesses and organizations that care about southwest Minnesota and make our work possible. Discover more at swifoundation.org/2018report.



Jacob Albers (right), is a manufacturing intern through TigerPath Academies at Hutchinson High School. SWIF supported this innovative career pathways initiative with grant funding. We also supported Dean Bertram (left) through our Microenterprise Loan Program when he purchased Innovative Foam. Now Jacob is interning with Dean at his business.

**What's
New?**

WHAT DO WE DO AT SWIF?

We're connecting people, investing in ideas and building communities to make southwest Minnesota a place where all people thrive. To do that, we organize and support community leaders, provide business financing, help organizations grow and improve, process many gifts and grants, share southwest Minnesota stories and promote our region.

HOW CAN YOU HELP?

STAY CONNECTED. If you don't already receive our publications, ask to be added to our mailing list. Stop in our office to say hello. Invite us to local meetings. Attend a workshop or event we're hosting. Sign up for our monthly e-newsletter. Like us on Facebook.

TELL PEOPLE ABOUT US. Did you learn something new about a family, business, organization or community impacted by our work? Did you catch our weekly radio interview? Share our stories with people you know who should hear them, too.

MAKE A GIFT. Our work is made possible only by the generous support from many people who care about keeping our rural region vibrant not just for those living and working here today, but for many generations to come. Learn more about our many flexible giving options at www.swifoundation.org/donate.

PLAN FOR GOOD

David C. "Pat" McFarland Jr. was a steadfast member of the Marshall community whose thoughtful and generous estate planning will impact generations to come. Using simple bequests in his estate plan, Pat worked with the Southwest Initiative Foundation to set up a trio of endowment funds for St. James Episcopal Church, Prairie Home Hospice and Friends of the Orchestra. We can help you support causes close to your heart with a bequest. Learn more at swifoundation.org/a-thoughtful-investor.



BOARD OF DIRECTORS

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Vice Chair

Randy Reinke

Past Chair

Robert Thurston

Secretary

Mark Titus

Treasurer

Christie Rock
Hantge

Tom Brakke

Terry Gaalswyk

Patricia Loehr-Dols

Abdirizak Mahboub

Mary Maertens

Teresa Peterson

Kathy Wehking

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Diana Anderson

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Marsha Frauendienst

Karen Grasmon

Greg Jodzio

Nancy Kaping

Karen Larson

Jodi Maertens

Missy Maiers

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Amy Woitalewicz

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CITY OF

BENSON

MINNESOTA

July 23, 2019

Ms. Amanda Duerr
Senior Manager, Government Affairs
Charter Communications
16900 Cedar Ave South
Rosemount, MN 55068

Der Ms. Duerr:

The City of Benson wishes to establish a PEG access point from the Benson City Hall to the Charter headend. To accomplish this the city is requesting Charter Communications to provide a cable connection to the City Hall at 1410 Kansas Ave to allow the city to operate a PEG cable access channel from its city hall building. In addition, the city is requesting Charter to provide all necessary interface equipment to allow the staff at city hall to cable cast programming to the headend for cable cast on the Charter cable system.

This request is made in accordance to the provisions in paragraph 7 of the Charter Cable Franchise agreement with the City of Benson. Please coordinate with me directly regarding the request. My direct line is 320-843-5448. Thanks you for your consideration.

Sincerely,



Rob Wolfington
City Manager
Benson, MN

1410 KANSAS AVE. • BENSON, MINNESOTA 56215

City Offices: 320-843-4775

City Fax: 320-842-7151

Municipal Utilities: 320-843-3707

WWW.BENSONMN.ORG

E-MAIL: STAFF@BENSONMN.ORG



Quotation

7690 Golden Triangle Drive, Eden Prairie, MN 55344
 Phone: 952-896-9898 - Fax 952-896-9899 - Visit us at www.alpha-video.com

Date	Quote #	Cust #
05/30/19	AAAQ44795	

We are an equal opportunity employer

Prepared For:	Sales Representative:
Rob Wolfington City of Benson 1410 Kansas Avenue Benson, MN 56215 Phone: (320)843-5448 Fax: Terms: NET 30 Ship via: Best Way	Mike Pouh Sales Executive 952-841-3365 mike.pouh@alphavideo.com

ID #	Item	Description	Qty	Unit Price	Ext. Price
Tightrope System					
1	CBL-VIOLITE-600	Tightrope Cablecast VIO Lite Video Server 2 channel configurable 1x1 or 0x2 SD/HD SDI encode/decode, multi-format server with 8TB of storage in a 1 RU chassis. Selectable SD or HD SDI with embedded audio. Pulls in RTP, RTMP and HLS streams. Includes Cablecast Automation, Video and CG server Software. Cablecast G Player Software is optional. Includes graphics, crawl, bug, bug text on output. 3 year hardware warranty and 2 hours of installation support and training within first year.	1	\$7,755.00	\$7,755.00
2	CBL-CGPLAYER-LIC	Tightrope Cablecast Cablecast CG Player License Cablecast CG bulletin board software for installation in Cablecast VIO video servers. All bulletin board features and native integration with the Cablecast schedule for display of "Airs Again On", "Coming up Next" and Cablecast schedule bulletins, updated dynamically throughout the day.	1	\$1,290.00	\$1,290.00
3	CONVMASA	Blackmagic Design Mini Converter SDI to Analog	2	\$195.00	\$390.00
4	60-439-20	Extron Three Output Composite Video and Stereo Audio Distribution Amplifier	1	\$165.00	\$165.00
5	60-190-20	Extron 1RU 3.5" Deep Rack Shelf Kit, Gray	1	\$75.00	\$75.00
6	E2016HV	Dell E2016HV - LED monitor - 20" (19.5" viewable) - 1600 x 900 - TN - 200 cd/m ² - 600:1 - 5 ms - VGA	1	\$110.00	\$110.00
7	920-002478	Logitech Slim Corded Keyboard - Cable Connectivity - USB Interface - English - Black	1	\$15.00	\$15.00
8	910-001601	M100 USB CORDED OPTICAL WHEEL MOUSE BLACK	1	\$10.00	\$10.00
SubTotal					\$9,810.00
Hardware Options					
Audio/Video Converter Upgrade					
9	CONVMASA	Blackmagic Design Mini Converter SDI to Analog	-1	\$195.00	-\$195.00
10	FS1-R1	AJA Universal Frame Synchronizer/Converter	1	\$2,250.00	\$2,250.00
SubTotal					\$2,055.00
Rack Mounted Display/Keyboard/Mouse Upgrade					
11	E2016HV	Dell E2016HV - LED monitor - 20" (19.5" viewable) - 1600 x 900 - TN - 200 cd/m ² - 600:1 - 5 ms - VGA	-1	\$110.00	-\$110.00



Quotation

7690 Golden Triangle Drive, Eden Prairie, MN 55344

Phone: 952-896-9898 - Fax 952-896-9899 - Visit us at www.alphavideo.com

Date	Quote #	Cust #
05/30/19	AAAQ44795	

We are an equal opportunity employer

ID #	Item	Description	Qty	Unit Price	Ext. Price
12	920-002478	Logitech Slim Corded Keyboard - Cable Connectivity - USB Interface - English - Black	-1	\$15.00	-\$15.00
13	910-001601	M100 USB CORDED OPTICAL WHEEL MOUSE BLACK	-1	\$10.00	-\$10.00
14	GCL1800	IOGEAR GCL1800 Rackmount LCD - 1 Computer(s) - 17" LCD - SXGA - 1280 x 1024 - 2 x PS/2 Port - 3 x USB - Daisy Chain - TouchPad COMPUTER SELECTION	1	\$630.00	\$630.00
SubTotal					\$495.00
Optional Installation Estimate (site survey needed to confirm final price)					
15	INTEGRATION LABOR	Alpha Video Integration Labor	1	\$5,500.00	\$5,500.00
16	MATERIALS	Alpha Video Integration Materials	1	\$500.00	\$500.00
SubTotal					\$6,000.00

Shipping charges are not included and will be billed at actual cost.
Sales tax is not included and will be billed at actual.
A 3% convenience will be added for credit card payments.

Sub Total	\$18,360.00
Sales Tax	\$0.00
Shipping	\$0.00
Total	\$18,360.00

Accepted by: _____ Date: _____ PO: _____

All information contained within this quote is valid for the next 30 days. Thereafter, all prices and applicable charges are subject to change.
MINIMUM 15% RESTOCKING FEE WITH ORIGINAL PACKAGING.



INVOICE

Invoice Number	1541188
Invoice Date	July 29, 2019
Customer Number	92404
Project Number	193804681

Bill To

City of Benson
Accounts Payable
1410 Kansas Avenue
Benson MN 56215
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID
11-2167170

Project Description: Benson Chlorine Damage Remediation

Stantec Project Manager: Capelle, Ryan J
Current Invoice Due: \$7,879.17
For Period Ending: July 19, 2019

Due upon receipt or in accordance with terms of the contract

INVOICE

Invoice Number
Project Number

1541188
193804681

Top Task 200

Design

Finalize plans and specs and send to City, communications with contractors, receive and evaluate electronic price quotations, review items from site review meeting, prepare Addendum, correspondence with City and LMC regarding bid.

Professional Services

Billing Level

Designer

Hours	Rate	Current Amount
1.50	121.00	181.50
1.50		181.50

Project Manager

34.50	166.00	5,727.00
5.00	184.00	920.00
39.50		6,647.00

Professional Services Subtotal

41.00		6,828.50
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Disbursements

Direct - Vehicle (mileage)

Current Amount
183.74

Disbursements Subtotal

183.74

Top Task 200 Total

7,012.24

Top Task 300

Construction Services

Prepare bid tab and client results letter.

Professional Services

Billing Level

Admin

Hours	Rate	Current Amount
3.50	110.00	385.00
3.50		385.00

Project Manager

1.00	166.00	166.00
1.00		166.00

Professional Services Subtotal

4.50		551.00
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INVOICE

Invoice Number
Project Number

1541188
193804681

Top Task 300 Total	551.00
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Top Task 9909	Reimbursable Printing Expenses
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Disbursements

	Current Amount
Direct - Printing	315.93

Disbursements Subtotal	315.93
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Top Task 9909 Total	315.93
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Total Fees & Disbursements	\$7,879.17
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INVOICE TOTAL (USD)	<u><u>\$7,879.17</u></u>
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INVOICE

Invoice Number	1541190
Invoice Date	July 29, 2019
Customer Number	92404
Project Number	193804787

Bill To

City of Benson
Accounts Payable
1410 Kansas Avenue
Benson MN 56215
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID
11-2167170

Project Description: WWTF Filter Replacement

Stantec Project Manager: LaFond, Ron
Current Invoice Due: \$17,441.00
For Period Ending: July 19, 2019

Due upon receipt or in accordance with terms of the contract

INVOICE

Invoice Number
Project Number

1541190
193804787

Top Task 200
Progress Charge

Pre-Design

	Total Invoiced	Previously Invoiced	Current Amount
25,700.00 X 67.86 % Complete	17,441.00	0.00	17,441.00
Progress Charge Subtotal			<u>17,441.00</u>

Top Task 200 Total **17,441.00**

Total Fees & Disbursements \$17,441.00

INVOICE TOTAL (USD) **\$17,441.00**

JOB INVOICE



O'Day Equipment, LLC
 PO Box 2706
 Fargo, ND 58108
 800-654-6329
 www.odayequipment.com

Invoice Number	JC4297
Invoice Amount	\$85,000.00
Invoice Date	6/29/2019
Customer Number	0935100

Bill to Address:

TKDA-St Paul
 444 Cedar Street Ste 1500
 St Paul, MN 55101-2140

Job Address:

Benson Municipal Airport
 340 20th St NW
 Benson, MN 56215

Return this portion with payment

Invoice Number	Job Number	Customer PO	Sales Rep	Location
JC4297	J2422			BLA-OUT

Invoice Description
Second progress billing for labor and materials for above ground dual fuel system installation at Benson Municipal Airport, 340 20th Street NW, Benson MN FAA AIP NO. 3*27-001-10-2018 STATE PROJECT NO A601-35 TDKA PROJECT NO 16603 Thank you for your business

Please pay from this invoice

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

Terms	Net 30
Subtotal	\$85,000.00
Tax	
Total Amount Due	\$85,000.00

RECEIVED JUL 11 2019

A	B	C	D	E	F	G	H	I	
Item No.	subcontractor - description of work	scheduled value	from pervious application (D+E)	this period	materials presently stored (not in D or E)	total completed and stored to date (D + E + F)	% (G/C)	balance to finish (C-G)	retainage (if variable rate)
1	Labor	14,668.67	-	6,000.00	-	6,000.00	-	8,668.67	-
2	Materials	188,388.23	48,000.00	60,000.00	-	108,000.00	-	80,388.23	-
3	Subcontractors	82,151.07	-	10,000.00	-	10,000.00	-	72,151.07	-
4	Tax/Freight/Expenses	22,043.84	-	9,000.00	-	9,000.00	-	13,043.84	-

GRAND TOTAL 307,251.81 48,000.00 85,000.00 - 133,000.00 - 174,251.81 -

Project Location Benson MN Project Name Benson Municipal Aiport TKDA PROJECT NO. 16603

General Contractor's Name TKDA Contractor Name O'Day Equipment LLC Invoice number JC4297
444 Cedar Street 1301 40th Street NW
St Paul MN 55101 PO Box 2706
Fargo ND 58108

Rob Wolfington

From: John N. Peterson <john.peterson@tkda.com>
Sent: Wednesday, July 31, 2019 4:59 PM
To: Rob Wolfington; Dan Gens
Cc: Contracts Group
Subject: BBB - Arrival Departure Building - TKDA Construction Phase Authorization
Attachments: Benson_A-D_auth-Constr_7.12.19.pdf

Rob and Dan,

Attached is a partially executed authorization for engineering and architectural services for the A/D Building at the Benson Municipal Airport. Please have this considered for approval at an upcoming City Council meeting. If you prefer, this can go to Council along with the grant once it is received, which should be in in the next week or two.

Due to the funding constraints, I have reduced our on-site services from what I normally would recommend. In short, we will be providing two site visits per month, one for engineering and one for architecture. This should be sufficient for documenting progress and making sure the contractor is completing the project per plan. Weekly progress meetings will likely be conducted via phone since we will not have a representative on site every week. This won't provide for continuous construction observation, but I don't feel that effort should be required or cost effective in this instance. We will adjust our site visits to make sure we come at opportune points in the construction process. We will provide the typical review of contractor payments, review of payrolls, and any other necessary construction contract and grant administration.

If approved, please provide a signed copy to TKDA for our records. I will also provide a copy to MnDOT and the FAA as required.

Please contact me with any questions.

Thanks,
John



John Peterson, PE | Market Manager/Senior Registered Engineer
Professional Engineer: MN



444 Cedar Street, Suite 1500, Saint Paul, MN 55101
P 651.292.4558 | C 651.442.1898

TKDA john.peterson@tkda.com
tkda.com

THE CITY OF BENSON, MINNESOTA
AUTHORIZATION FOR PROFESSIONAL SERVICES

TO: Toltz, King, Duvall, Anderson
and Associates, Incorporated
444 Cedar Street, Suite 1500
St. Paul, Minnesota 55101

Pursuant to our Professional Services Agreement dated May 1, 2018, you are hereby authorized to proceed with the services described as follows:

ARRIVAL/DEPARTURE BUILDING CONSTRUCTION
ARCHITECTURAL AND ENGINEERING SERVICES

I. PROJECT DESCRIPTION

The Arrival-Departure Building Construction Project at the Benson Municipal Airport consists of the following items to be accomplished under one construction contract. The Project will be funded through Federal (FAA), State (MnDOT Aeronautics), and Local funding sources. This Project includes major items of work as follows:

- Construction Administration
- Post Construction Services

Part A through Part E services for Project Formulation, Design, and Bidding Services were provided under a separate Authorization and funded through previous Federal and State grants.

II. SERVICES TO BE PROVIDED

TKDA is requested to provide the following services for the Project:

F. PART F – CONSTRUCTION ADMINISTRATION (6 MONTHS)

During construction, our team will be an active resource for the City to ensure the building is constructed as designed. This begins at the pre-construction meeting, to establish a clear communication path with the Contractor and to ensure they are aware of the projects goals. During the day-to-day of this phase, we will review and approve submittals, coordinate with the City and Contractor, answer RFIs, and provide site observation reports. We will review Contractor requests for payment and provide final punch-list and close-out documentation.

Construction Phase Services:

1. Project management and administration of the TKDA team.
2. Conduct on-site pre-construction meeting.
3. Participate in weekly construction meetings via telephone or Skype. Construction meetings may be conducted concurrently with on-site monthly site visits.

4. Provide monthly site visits to document construction operations. One site visit per month will be provided by architecture staff, and one site visit by engineering staff.
5. Prepare and provide Proposal Requests (PR) and Change Orders (CO) to Contractor for changes made after the bid process.
6. Review required project submittals; shop drawings and product data.
7. Review and respond to Contractor Requests for Information (RFI).
8. Lead site visit following the Contractor punchlist, perform an inspection, and generate a punchlist of items to be completed by the Contractor.
9. Review weekly payroll reports from the Contractor for compliance with state and federal wage rates, and advise Contractor of deficiencies.

Construction Phase Deliverables:

- Submit pre-construction meeting notes
- Attend weekly construction meetings via phone or in person, and provide weekly construction report to the City
- Conduct final walkthrough and issue punch-list
- Complete substantial completion documentation

G. PART G – POST CONSTRUCTION SERVICES (4 WEEKS)

After the facility is up and running, we will work with the City to ensure all systems are functioning properly and as designed. TKDA will be available to review warranty issues and to ensure all contract documentation is complete. We will conduct a 10-month pre-expiration warranty inspection as well. TKDA will prepare and submit to the City a grant closeout report for submittal to the FAA and MnDOT Aeronautics and ensure that the grants are financially closed out.

Post Construction Phase Services:

1. Project management and administration of TKDA's team.
2. Prepare record model/drawings based upon Contractor's marked-up drawing set.
3. Closeout Documents: Process O & M Manuals from contractor.
4. Review warranty information.
5. Conduct 10-month warranty inspection. Document deficiencies to be corrected by the Contractor prior to warranty expiration.
6. Provide FAA grant closeout services associated with this Project. TKDA shall prepare and submit to the Owner a grant closeout report for submittal to the agencies. Closeout shall be submitted within 90-days of the final grant reimbursement to MnDOT Aeronautics.

Post-Construction Deliverables:

- Provide record model/drawings to Owner in PDF and Revit formats
- Federal Grant Closeout Report

III. ADDITIONAL SERVICES

If authorized by the CITY, furnish or obtain from others services of the types listed below which are not considered as basic services under this Authorization. These services shall be billable on an Hourly Rate basis as defined in our Agreement, and such billings shall be over and above the Total Contract Ceiling Amount set forth herein.

- A. Registered land or right-of-way surveys, legal descriptions, or related services.
- B. Preparation of DBE Program (beyond Contract-specific goals).
- C. Obtain a Historic or Cultural Resources Study for inclusion in the documented CATEX submittal.
- D. Perform topographic surveys and develop topographic base maps on AutoCAD.
- E. Obtain soil borings and/or geotechnical evaluations.
- F. More than twelve trips (PART F) by TKDA staff to Benson Minnesota.
- G. More than three days of continuous construction observation services, other than weekly site visits (PART F).
- H. More than one trip (PART G) by TKDA staff to Benson Minnesota.

IV. PERIOD OF SERVICE

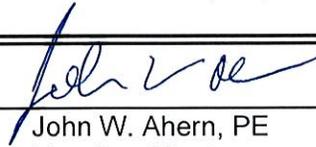
SECTION II services shall be provided in accordance with schedules to be established for the Project.

V. COMPENSATION

Compensation to TKDA for services provided as described shall be as defined in Article 4 of our Professional Services Agreement, summarized as follows:

SECTION II.F: Part F – Construction Administration Services (Lump Sum)	<u>\$49,700</u>
SECTION II.G: Part G – Post Construction Phase Services (Lump Sum)	<u>\$7,300</u>
Total Ceiling Amount	<u>\$57,000</u>

Approved by _____, _____, 2019.
Authorized City Representative

Consultant Acceptance by , July 12, 2019.
John W. Ahern, PE
Vice President

Phase 6 - Construction Admin.



Client: Benson Municipal Airport											
Project: Arrival / Departure Building											
Date: 7/12/2019											
By: J. Peterson											
Task	Task Description	Estimated Person Hours Required								Totals	
		P. Mang.	P. Admin	A. Lead	A. Project	A. Design	C. Lead	S. Lead	M. Lead		E. Lead
	2019 Billing Rate/Hr x Multiplier	\$ 164	\$ 85	\$ 152	\$ 106	\$ 89	\$ 103	\$ 141	\$ 149	\$ 167	
1	Project Management	40									40
2	Preconstruction Mtg	8		2	8						18
3	Conduct Weekly Progress Meetings (24)				24						24
4	Monthly Site Visits (12)	48		8	48						104
5	PR/CO Prep	4		4	10		2	2	2	2	26
6	Submittal Review	8		4	10	4	8	8	8	8	58
7	RFI Review & Response	8		4	10		4	4	4	4	38
8	Punchlist	8			12						20
9	Payroll Reviews	2	12								14
	SUBTOTAL HOURS	126	12	22	122	4	14	14	14	14	342
	SUBTOTAL COST	\$ 20,722	\$ 1,021	\$ 3,352	\$ 12,920	\$ 354	\$ 1,435	\$ 1,968	\$ 2,082	\$ 2,342	\$ 46,197
Expenses:											
1	Travel & Subsistence (TS)										\$ 3,500
2	Reproduction & Reprographics (RR)										\$ -
3	Miscellaneous (MI)										\$ -
	SUBTOTAL EXPENSES										\$ 3,500
PHASE 6 TOTAL											\$ 49,697
PHASE 6 TOTAL ROUNDED											\$ 49,700

**CITY OF BENSON
CAPITAL AUTHORIZATION REQUEST**

1 Fund: Electric Department: Electric
 Prepared by: John Gault / Dan Gens Date: 8-1-2019
 Describe Proposed Capital Expenditure: _____

Does Proposed Expenditure Replace Existing Equipment? Yes If Yes, Describe Use of Replaced Equipment: _____
Overhead to underground Electric Services House Services

2 If Included in Capital Improvements Program: What Year: <u>2019</u> What Heading: <u>2019 Overhead to Underground Project</u> Budgeted Amount: \$ <u>150,000</u>	3 Total Cost: <u>\$ 9,384.00</u> -Trade-in (if applicable): <u>-\$</u> +Net Book Value (depreciated value): <u>+\$</u> =Net Capitalized Cost: <u>=\$</u>
---	---

4 Justification of the Expenditure: (Main Objectives and Assumptions)
Added Material Needed to complete the 2019 overhead to Underground Project

Materials will be used to convert overhead Elect Services to underground to residential customers.

5 Approval Section:
 Action taken: _____

	Signature	Date
Department Supervisor	<u>John Gault (Electric Dept)</u>	<u>8-1-2019</u>
Division Director	_____	_____
City Manager	<u>Robert J. Wolfingth</u>	<u>Aug 1, 2019</u>

City Council Approval (If Applicable) _____ Council Meeting _____

Request for Materials for 2019 URD Project

<u>Material</u>	<u>Quantity</u>	<u>Cost</u>
4/0 Secondary Wire	4,000ft or 4 rolls	\$6,600
200a bypass meter sockets	24	\$2,784
	Total:	\$9,384

07/26/19
10:04:57

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 30Jun2019

PAGE # 1

DESCRIPTION	2017 YEAR END	2018 YEAR END	2018 YTD FOR SAME TIME PERIOD	2019 YTD	ADOPTED BUDGET	PERCENT
GENERAL FUND REVENUES						
TAXES	1,338,191.86	1,426,800.17	786,057.66	791,331.12	1,478,030.00	54
ABATEMENTS	19.30					
LODGING TAXES	24,307.14	22,992.38	8,366.45	9,072.54	24,000.00	38
FRANCHISE FEES	227,168.41	217,650.52	84,436.53	83,740.42	227,000.00	37
BUSINESS LICENSES	8,593.31	8,295.00	8,295.00	8,545.00	8,500.00	101
NON-BUSINESS LICENSES	965.00	270.00	225.00	605.00	400.00	151
BUILDING PERMITS	24,886.75	12,366.75	7,354.25	6,144.25	20,000.00	31
LOCAL GOVERNMENT AID	992,959.00	1,045,773.00		153,148.45	1,048,962.00	15
HOMESTEAD & AG CREDIT AID	311.61	318.56				
POLICE TRAINING REIMBURSEMENT	2,225.49	6,699.03			2,500.00	
INSURANCE PREMIUM TAX-FIRE	41,149.20				58,000.00	
INSURANCE PREMIUM TAX-POLICE	58,781.08	60,900.67			24,257.00	44
AIRPORT MAINTENANCE	23,603.19	28,690.15	6,929.26	10,757.60		
TRANSIT REFUNDS						
OTHER FED/STATE/LOCAL GRANTS	62,473.30	69,688.37	16,963.84	9,765.07	29,000.00	34
POLICE SERVICES	3,109.00	360.00	160.00	225.00	1,000.00	23
DARE REVENUES	115.00	15.00	10.00	25.00		
DOG POUND REVENUES	540.00	255.00	60.00	165.00	500.00	33
COPS IN SCHOOLS REIMBURSEMENT	32,886.00	32,508.00	17,955.00	17,577.00	38,000.00	46
TOWNSHIP FIRE CONTRACTS	61,109.00	64,294.00	64,294.00	74,937.00	65,580.00	114
FIRE DEPARTMENT CALLS	21,565.16	40,102.45	18,045.15	6,812.50	20,000.00	34
RESQUE SQUAD CALLS	7,888.44	3,087.31	(1,356.96)	908.60	2,000.00	45
BUILDING INSPECTIONS SERVICES	38,840.21	41,912.42	14,855.93	17,952.74	40,000.00	45
STREET REPAIR FEES	2,700.00	4,300.00	2,100.00	300.00	3,500.00	9
EQUIPMENT RENTALS	1,587.50	1,400.00	1,400.00	1,375.00	1,500.00	92
WEED REMOVAL CHARGES	1,197.00	1,640.09		320.01	1,500.00	21
SWIMMING POOL RECEIPTS	51,292.65	47,083.85	30,822.70	28,931.74	45,000.00	64
POOL CONCESSION SALES	11,931.25	12,356.09	5,892.37	4,579.54	11,000.00	42
ARMORY USE FEES	7,863.75	8,361.25	4,323.75	4,900.00	7,000.00	70
PARK FEES	19,139.54	23,376.69	12,155.77	10,405.58	20,000.00	52
TREE REMOVAL RECEIPTS	4,395.38	5,155.12	628.75	210.50	4,000.00	5
BUS FARES						
BUS SIGN ADVERTISING						
HANGER RENTALS - AIRPORT	11,975.00	7,397.02	4,260.00	4,102.50	10,000.00	41
AIRPORT LAND REVENUES	6,995.00	7,529.00	7,529.00	10,397.00	7,500.00	139
SALE OF LOTS - CEMETERY	4,360.00	800.00	600.00	2,040.00	5,000.00	41
SODDING FEES - CEMETERY	1,490.00	1,450.00	1,000.00	350.00	1,000.00	35
CEMETERY MEMORIALS						
CEMETERY MONUMENT FEES	600.00	600.00	200.00	300.00	300.00	100
PARK SIGN RENTALS	150.00					
COURT FINES	15,378.52	17,019.18	10,977.68	8,540.62	18,000.00	47
PARKING FINES	1,000.00	3,559.75	3,334.75	2,580.00	1,000.00	258

07/26/19
10:04:57

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 30Jun2019

PAGE # 2

DESCRIPTION	2017 YEAR END	2018 YEAR END	2018 YTD FOR SAME TIME PERIOD	2019 YTD	ADOPTED BUDGET	PERCENT
SPECIAL ASSESSMENTS	56.43	53.88	53.88			
INTEREST EARNINGS	41,710.97	58,445.22	26,006.34	32,356.42	48,000.00	67
UNREALIZED GAIN (LOSS) ON INVEST	(20,432.49)	(51,060.05)		2,261.17		
PROPERTY RENTS	6,425.00	7,275.00	4,800.00	2,415.00	5,000.00	48
CIVIC CENTER RENT	41,600.00	28,750.00	(6,250.00)			
DONATIONS	2,500.00	17,786.00	3,971.00	2,368.00	16,000.00	15
SALE OF PROPERTY	195,330.50	230.90	229.90			
REFUNDS & REIMBURSEMENTS	44,490.92	22,938.05	9,416.77	6,712.41	40,000.00	17
REIMBURSEMENTS - GAS & OIL	34,476.91	31,942.72	13,376.17	15,072.67	35,000.00	43
OTHER REVENUE	5,805.99	4,512.48	2,033.46	2,413.02	5,000.00	48
MANAGEMENT FEE-EDA & RL FUND	18,515.00	20,421.00			20,000.00	
MANAGEMENT FEES - GARBAGE FUND	9,194.00		4,691.94			
MANAGEMENT FEE - WATER FUND	40,110.00		20,459.94			
MANAGEMENT FEE - ELECTRIC FUND	180,446.22		92,028.18			
MANAGEMENT FEE - LIQUOR FUND	26,640.00		13,584.00			
MANAGEMENT FEE - SEWER FUND	52,073.78		26,555.94			
MANAGEMENT FEES - TAX INCREMENT						
TRANSFER FROM OTHER FUNDS	1,516.00	1,648.00			1,600.00	
TRANSFER FROM LIQUOR FUND	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	100
TRANSFER FROM UTILITY FUND	70,907.00					
TOTAL GENERAL FUND REVENUES	3,945,109.27	3,447,950.02	1,408,833.40	1,414,643.47	3,474,629.00	41
GENERAL FUND EXPENDITURES						
MAYOR & COUNCIL						
SALARIES - CITY COUNCIL	15,355.00	14,275.00	6,540.00	8,405.00	16,000.00	53
PENSIONS	1,174.72	1,092.10	500.34	643.00	1,200.00	54
ENTERPRISE FUND REIMB		(8,008.00)		(4,027.84)	(8,044.00)	50
OFFICE SUPPLIES	234.57	17.98	17.98	198.85	100.00	199
MAYOR & COUNCIL CONTINGENCY	59.98	1,149.38	1,100.02	34.99	1,000.00	3
TRAVEL EXPENSE	691.59	1,369.13	1,291.13	4,765.99	1,500.00	318
TRAINING & INSTRUCTION	751.55	1,302.50	1,302.50	1,686.00	1,500.00	112
PRINTING & PUBLISHING	4,379.34	2,714.43	2,879.55	2,190.65	5,000.00	44
OTHER INS - PUBLIC OFF LIAB	9,629.80	9,674.00	9,674.00	9,911.00	10,000.00	99
DUES & SUBSCRIPTIONS	10,392.00	10,389.00	6,897.00	6,811.00	10,000.00	68
ENTERPRISE FUND REIMB		(12,432.00)		(6,803.34)	(13,610.00)	50
TOTAL: MAYOR & COUNCIL	42,668.55	21,543.52	30,202.52	23,815.30	24,646.00	97
ADMINISTRATION & FINANCE						
SALARIES	292,045.01	303,590.54	149,754.07	158,892.49	326,500.00	49
PENSIONS	51,875.53	53,961.59	28,848.03	30,627.57	57,500.00	53
HEALTH, LIFE, DISB + CAFETERIA	70,394.90	64,951.96	36,554.13	38,171.23	66,380.00	58

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ENTERPRISE FUND REIMB		(200,898.00)		(103,703.30)	(207,408.00)	50
OFFICE SUPPLIES	4,531.47	4,423.62	1,631.20	2,321.61	5,000.00	46
DUPLICATING & COPYING	2,862.77	2,797.51	1,445.63	1,362.06	3,000.00	45
POSTAGE	1,873.82	167.50	128.40	1,189.52	2,000.00	59
SAFETY AND DRUG TESTING	602.45	683.42	368.60	385.79	1,000.00	39
GAS & OIL	1,343.28	1,743.33	563.91	953.58	2,000.00	48
EQUIPMENT REPAIR PARTS	1,210.02	2,862.67	256.32	8.00	2,000.00	0
SMALL TOOLS AND EQUIPMENT	5,982.07	2,309.98	880.64		5,000.00	
UTILITY CONTRACTED SERVICES	14,400.00	14,400.00	7,200.00	7,200.00	14,400.00	50
OTHER CONTRACTED SERVICES	16,652.29	15,831.28	7,830.00	4,741.50	15,000.00	32
CONSULTING SERVICES	18,813.50	50,353.82	4,797.37	10,137.50	40,000.00	25
TELEPHONE	9,331.51	10,204.75	5,094.09	5,270.34	10,000.00	53
TRAVEL EXPENSE	7,090.98	5,308.76	4,430.60	4,266.86	7,000.00	61
TRAINING & INSTRUCTION	2,498.00	3,181.00	3,005.00	2,995.00	4,000.00	75
PUBLIC INFORMATION						
INSURANCE	7,102.00	7,412.00	7,412.00	7,829.00	8,000.00	98
WORKERS COMPENSATION	1,334.46	1,399.34	1,399.34	1,825.00	1,500.00	122
ENTERPRISE FUNDS REIMB		(56,289.00)		(28,737.79)	(57,492.00)	50
DUES & SUBSCRIPTIONS	2,566.37	2,279.88	1,584.95	1,914.20	3,000.00	64
TOTAL: ADMINISTRATION & FINANCE	512,510.43	290,675.95	263,184.28	147,650.16	308,380.00	48
ELECTIONS						
TEMPORARY SALARIES	2,092.28	2,809.56			1,500.00	
OFFICE SUPPLIES	3,925.80	4,768.56	3,550.00		3,500.00	
TOTAL: ELECTIONS	6,018.08	7,578.12	3,550.00		5,000.00	
AUDITING & ACCTING SERVICES	23,700.00	24,600.00		26,100.00	26,000.00	100
ENTERPRISE FUND REIMB		(12,105.00)		(6,081.28)	(12,160.00)	50
ASSESSING SERVICES CONTRACTED	17,204.00	19,035.00	19,035.00	19,038.00	19,000.00	100
CITY ATTORNEY						
OFFICE SUPPLIES	336.66	423.71	390.53	8.67	1,000.00	1
CITY ATTORNEY CONTRACT	18,385.30	21,279.00	13,032.00	10,903.50	26,000.00	42
ENTERPRISE FUND REIMB		(12,570.00)		(6,321.93)	(12,630.00)	50
TOTAL: CITY ATTORNEY	18,721.96	9,132.71	13,422.53	4,590.24	14,370.00	32

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CITY HALL						
BUILDING MAINTENANCE & SUPPL	29,723.10	10,874.24	2,514.05	1,635.88	4,000.00	41
ENTERPRISE FUND REIMB		(3,725.00)		(930.60)	(1,870.00)	50
CONTRACTED SERV - CLEANING	4,080.00	2,080.00	1,000.00	920.00	2,000.00	46
INSURANCE	2,029.00	1,187.00	1,187.00	1,273.00	2,500.00	51
UTILITIES	7,470.29	7,690.53	3,809.66	4,641.16	8,000.00	58
HEATING COST	3,772.13	4,978.95	3,298.34	4,319.79	4,000.00	108
ENTERPRISE FUND REIMB		(8,613.00)		(3,850.92)	(7,720.00)	50
TOTAL: CITY HALL	47,074.52	14,472.72	11,809.05	8,008.31	10,910.00	73
POLICE DEPARTMENT						
SALARIES	535,290.69	541,927.24	253,978.29	244,852.44	550,058.00	45
PENSIONS	104,196.49	101,575.63	49,271.79	49,506.56	115,360.00	43
HEALTH, LIFE & DISB INSURANCE	105,983.04	98,347.29	57,456.73	55,391.19	95,740.00	58
OFFICE SUPPLIES	2,875.95	5,568.49	3,821.51	2,076.23	5,500.00	38
GAS & OIL	16,701.09	17,069.18	8,589.99	7,674.27	19,000.00	40
OPERATING SUPPLIES	10,788.22	15,415.51	4,739.94	3,340.60	20,000.00	17
UNIFORM ALLOWANCE	10,448.50	10,125.55	6,111.14	4,943.10	9,000.00	55
PERSONNEL TESTING & RECRUIT		553.95		1,564.00	1,500.00	104
INVESTIGATIONS	42,007.72	36,048.08	17,377.55	18,505.86	32,000.00	58
EQUIPMENT REPAIR PARTS	949.86	133.91	51.91	1,305.53	2,600.00	50
EQUIPMENT REPAIRS CONTRACTED	13,420.41	16,393.83	7,549.56	10,923.04	14,125.00	77
BUILDING REPAIRS & MAINT	1,496.00	9,415.04	4,103.73	1,818.36	2,000.00	91
SMALL TOOLS & EQUIPMENT	8,656.80	14,650.12	10,365.26	10,634.58	8,600.00	124
CONTRACTED RECORDS MAINT						
CONTRACTED SERVICES-CLEANING		4,027.50	2,080.00	2,920.00	4,160.00	70
TELEPHONE	9,929.25	11,343.05	5,413.53	6,114.30	12,000.00	51
DRUG EDUCATION & ENFORCEMENT	650.48		(.01)	59.70	2,600.00	2
DARE EXPENDITURES	2,052.43	2,009.04	1,730.27	2,108.17	2,000.00	105
TRAVEL EXPENSE	5,731.01	3,482.50	2,701.88	2,245.02	4,000.00	56
TRAINING & INSTRUCTION	8,911.21	6,518.12	5,068.12	5,690.16	7,000.00	81
INSURANCE	12,959.00	14,006.80	13,051.00	13,270.00	14,000.00	95
WORKERS COMPENSATION	13,991.17	15,690.81	15,690.81	20,368.00	18,000.00	113
ELECTRIC UTILITIES	1,283.65	4,360.28	2,357.46	2,173.20	4,800.00	45
HEATING COSTS	196.61	1,697.81	1,134.37	1,028.80	2,100.00	49
RENTS	1,680.00	1,040.00	740.00	300.00	500.00	60
DUES & SUBSCRIPTIONS	3,128.00	3,444.00	3,055.00	3,363.00	3,000.00	112
DOG POUND EXPENSES	356.50	514.50	120.00	878.75	3,700.00	24
TOTAL: POLICE DEPARTMENT	913,684.08	935,358.23	476,559.83	473,054.86	953,343.00	50

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FIRE DEPARTMENT						
PART TIME - SALARIES	58,236.29	60,161.13	8,813.07	4,683.00	59,000.00	8
OFFICE SUPPLIES	1,115.24	385.61	314.61		1,000.00	
GAS & OIL	2,070.58	2,546.20	1,515.08	1,319.62	2,000.00	66
OPERATING SUPPLIES	2,088.76	3,651.15	886.73	781.28	5,000.00	16
EQUIPMENT REPAIR PARTS	1,879.26	2,537.67	952.64	1,629.16	5,000.00	33
EQUIPMENT REPAIR CONTRACTUAL	864.85	10,048.00	2,335.85	4,791.43	5,000.00	96
RADIO REPAIRS CONTRACTED	1,230.84	1,176.75	826.25	1,006.50	2,500.00	40
BUILDING MAINTENANCE & SUPPL	8,952.24	1,390.42	859.67	2,659.99	5,100.00	52
BUILDING REPAIRS CONTRACTED		315.00	315.00		8,000.00	
SMALL TOOLS & EQUIPMENT	10,216.26	7,244.89	681.49	4,102.47	5,000.00	82
CONTRACTED SERVICES	558.15	2,342.10	1,471.69	644.70	500.00	129
TRAVEL EXPENSE	3,137.96	3,375.68	3,375.68	3,160.35	5,000.00	63
TRAINING & INSTRUCTION	7,250.42	2,742.76	2,735.59	9,707.00	14,000.00	69
INSURANCE	5,711.02	5,646.07	5,355.00	5,615.00	7,500.00	75
WORKERS COMPENSATION	7,010.70	7,090.00	7,090.00	7,728.00	7,000.00	110
UTILITIES	4,645.48	6,441.63	3,359.27	2,671.41	4,500.00	59
HEATING COST	2,274.35	2,958.43	1,987.94	1,809.80	3,000.00	60
HYDRANT RENTALS/FIRE SERVICE	10,000.00	10,000.00	4,999.98	4,999.99	10,000.00	50
TRUCK LEASE	46,455.54	91,801.08	45,900.54	45,900.54	90,865.00	51
DUES & SUBSCRIPTIONS	899.00	796.00	821.00	712.00	900.00	79
TOTAL: FIRE DEPARTMENT	174,596.94	222,650.57	94,597.08	103,922.24	240,865.00	43
BUILDING DEPARTMENT						
SALARIES	51,576.00	53,340.80	24,458.40	25,491.60	55,100.00	46
PENSIONS	10,182.62	10,502.13	4,897.93	5,129.92	10,200.00	50
HEALTH, LIFE AND DISABILITY	15,079.84	14,302.03	7,823.51	8,177.88	13,550.00	60
GAS	300.74	545.26	127.70	59.45	500.00	12
OPERATING SUPPLIES	3,757.28	2,296.34	242.27	623.60	3,000.00	21
CONTRACTED SERV.-OTHER EXPENSE	565.00	500.00	500.00	867.14	1,000.00	87
TELEPHONE	608.85	700.35	395.25	305.69	700.00	44
TRAVEL EXPENSE	4,511.54	4,906.80	2,744.79	2,910.92	5,000.00	58
TRAINING & INSTRUCTION	355.00	600.00	310.00		500.00	
DUES & SUBSCRIPTIONS	75.00	75.00	75.00		100.00	
TOTAL: BUILDING DEPARTMENT	87,011.87	87,768.71	41,574.85	43,566.20	89,650.00	49
HIGHWAY STREETS & ROADS						
SALARIES	244,718.51	245,768.29	105,185.45	120,040.97	264,600.00	45
PENSIONS	45,233.68	44,386.81	19,177.49	21,990.26	46,972.00	47
HEALTH, LIFE & DISB INSURANCE	31,835.87	28,648.69	16,232.04	16,643.90	28,055.00	59
OFFICE SUPPLIES	825.79				500.00	

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GAS & OIL	24,062.72	34,039.22	17,174.39	20,088.49	27,000.00	74
OPERATING SUPPLIES	9,179.58	13,735.61	9,084.87	9,256.21	11,000.00	84
STREET MARKINGS & SIGNS	4,637.01	2,246.17	848.45	3,167.20	12,000.00	26
SHOP SUPPLIES	610.26	361.89	99.34	571.46	1,000.00	57
EQUIPMENT REPAIR PARTS	23,024.58	11,683.99	7,082.70	10,056.22	12,000.00	84
TIRES	9,858.00	10,770.63	10,770.63	8,992.60	10,000.00	90
EQUIPMENT REPAIRS CONTRACTED	14,191.58	18,985.02	4,845.22	14,669.64	15,000.00	98
STREET MAINTENANCE-MATERIALS	6,673.30	12,225.41	954.82	3,932.80	15,000.00	26
STREET MAINT.- SEALCOATING	5,077.50	41,754.45	5,077.50	6,562.50	40,000.00	16
SNOW REMOVAL	4,890.00	8,558.84	4,320.89	4,008.17	10,000.00	40
FLOOD CONTROL				11,440.27		
BUILDING MAINTENANCE & SUPPL	10,216.52	3,818.89	2,601.12	2,418.60	5,000.00	48
SMALL TOOLS & EQUIPMENT	1,362.88	2,951.44	1,934.50	231.69	5,000.00	5
TELEPHONE	900.00	900.00	450.00	450.00	900.00	50
TRAVEL EXPENSE	117.20	94.72			350.00	
TRAINING & INSTRUCTION	1,305.87	4,586.00	4,400.00	3,660.00	5,000.00	73
INSURANCE	10,826.00	10,599.34	10,157.00	10,501.00	12,000.00	88
WORKERS COMPENSATION	16,315.51	16,608.49	16,608.49	17,961.00	17,000.00	106
UTILITIES	5,991.32	6,195.82	3,091.61	3,192.15	6,500.00	49
HEATING COST	3,921.03	5,007.58	3,570.74	3,553.55	4,500.00	79
STREET LIGHTING UTILITIES	61,357.23	64,268.50	31,415.76	34,419.98	65,000.00	53
LAUNDRY	1,747.77	1,897.13	951.50	944.00	1,200.00	79
TOTAL: STREET DEPARTMENT	538,879.71	590,092.93	276,034.51	328,752.66	615,577.00	53
COMMUNITY EDUCATION FEES	30,790.40	31,611.06			35,000.00	
SENIOR CITIZEN PROGRAM	9,506.92	14,639.96	5,816.29	4,268.46	10,600.00	40
SWIMMING POOL						
TEMPORARY SALARIES	50,053.32	51,810.57	14,387.10	13,641.20	53,000.00	26
PENSIONS	3,829.24	3,963.68	1,100.71	1,043.56	4,100.00	25
OPERATING SUPPLIES	11,104.39	9,064.31	5,084.38	4,638.34	12,000.00	39
BUILDING MAINTENANCE & SUPPL	4,866.24	4,781.21	853.31	33,736.67	6,000.00	562
BUILDING REPAIRS CONTRACTED	6,700.88	10,646.01	8,446.01	7,073.13	7,000.00	101
CONCESSION SUPPLIES	8,207.98	8,363.58	6,175.43	5,545.61	9,000.00	62
TELEPHONE	394.79	475.96	239.80	262.80	400.00	66
INSURANCE	12,344.15	11,994.75	11,994.75	12,770.00	13,000.00	98
UTILITIES	8,896.07	10,528.29	4,717.43	2,947.65	11,500.00	26
HEATING COST	7,985.56	7,419.86	3,430.21	4,098.10	7,500.00	55
TOTAL: SWIMMING POOL	114,382.62	119,048.22	56,429.13	85,757.06	123,500.00	69

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ARMORY						
OPERATING SUPPLIES	182.75	136.97	19.97		500.00	
BUILDING MAINT & SUPPLIES	1,776.84	3,739.90	1,394.97	504.57	3,000.00	17
CONTRACTED SERVICES	461.11	488.39	236.16	199.27	1,000.00	20
TELEPHONE	506.27	539.59	268.23	275.84	500.00	55
INSURANCE	2,733.00	2,400.86	2,369.00	2,469.00	3,000.00	82
UTILITIES	2,112.99	2,330.40	1,311.01	1,310.41	2,500.00	52
HEATING COST	1,797.41	2,302.10	1,510.24	1,558.55	2,000.00	78
TOTAL: ARMORY	9,570.37	11,938.21	7,109.58	6,317.64	12,500.00	51
PARKS						
SALARIES	103,114.72	102,131.41	43,020.46	42,403.67	114,000.00	37
PENSIONS	13,771.48	13,501.32	6,269.10	5,752.98	16,120.00	36
HEALTH, LIFE & DISB INSURANCE	15,935.28	15,092.65	9,033.83	9,145.65	15,910.00	57
MOSQUITO SPRAY & SUPPLIES	6,700.00	5,947.36	4,926.40	2,327.21	10,000.00	23
CHEMICALS & CHEM SUPPLIES	8,586.93	5,800.63	1,882.69	338.94	9,000.00	4
GAS & OIL	8,342.05	12,079.97	5,698.68	4,509.45	8,000.00	56
OPERATING SUPPLIES	15,354.84	27,447.69	14,174.53	8,656.21	17,000.00	51
LANDSCAPING MATERIALS	3,349.43	2,494.79	2,373.12	1,114.99	5,000.00	22
BEAUTIFY BENSON		13,704.57	6,089.27	14,336.99	15,000.00	96
EQUIPMENT REPAIR PARTS	11,422.89	10,574.68	4,555.66	4,701.92	12,000.00	39
EQUIPMENT REPAIRS CONTRACTED	4,728.81	263.19	(655.92)	2,487.82	2,000.00	124
BUILDING REPAIR AND MAINT	2,446.68	5,930.27	4,174.95	3,497.59	2,500.00	140
SMALL TOOLS & EQUIPMENT	6,902.23	4,680.93	4,486.32	3,176.83	9,000.00	35
CONTRACTED SERVICES-MOWING	8,440.84	9,684.91	2,770.87	2,796.65	9,000.00	31
CONTRACTED SERVICES-TREE REMOV	43,141.00	32,084.00	1,938.00	4,420.50	47,000.00	9
CONTRACTED SERVICES-OTHER	8,073.20	12,514.00	2,785.00	1,912.50	9,000.00	21
TELEPHONE	584.40	595.60	390.06	231.31	800.00	29
TRAVEL EXPENSE	88.30	405.69	188.54	143.90	500.00	29
TRAINING & INSTRUCTION	166.51	1,236.00	1,120.00	915.00	1,500.00	61
INSURANCE	25,004.10	22,524.90	22,285.95	22,982.00	25,000.00	92
UTILITIES	6,865.40	7,573.96	3,096.87	4,602.71	8,000.00	58
RENT						
CEMETERY	36,075.89	13,312.54	9,163.27	7,876.33	8,000.00	98
TOTAL: PARK DEPARTMENT	329,094.98	319,581.06	149,767.65	148,331.15	344,330.00	43
LODGING TAX EXPENSES	23,871.82	30,221.01	15,512.45	10,989.23	31,750.00	35
NOT ALLOCATED	18,244.09	11,415.14	2,337.06	1,386.10	15,000.00	9

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PUBLIC TRANSIT						
SALARIES						
FRINGE BENEFITS						
GAS & OIL						
OPERATING SUPPLIES						
EQUIPMENT REPAIR PARTS						
TIRES						
CONTRACTED SERVICES	9,633.34	9,609.00			10,667.00	
TELEPHONE						
TRAVEL EXPENSE						
TRAINING & INSTRUCTION						
INSURANCE						
TOTAL: PUBLIC TRANSIT	9,633.34	9,609.00			10,667.00	
AIRPORT						
SALARIES	2,500.00	2,500.00			2,500.00	
PENSIONS	192.00	192.00			500.00	
GAS	25,405.98	25,507.30	12,904.50	30,362.39	23,000.00	132
OPERATING SUPPLIES	9,927.49	1,773.96	400.54	6,719.47	3,000.00	224
BUILDING MAINTENANCE & SUPPL	15,789.79	4,946.50	2,453.92	6,468.01	5,000.00	129
MANAGEMENT FEES	3,540.00					
CONTRACTED SERVICES	2,756.47	4,017.35	3,950.34	223.92	500.00	45
TELEPHONE	940.04	1,012.90	502.78	506.62	1,000.00	51
INSURANCE	4,491.00	8,597.73	2,036.00	8,571.00	3,000.00	286
UTILITIES	8,792.60	8,362.08	4,281.69	3,947.22	9,000.00	44
HEATING COST	749.68	1,068.74	669.14	558.04	1,000.00	56
TOTAL: AIRPORT	75,085.05	57,978.56	27,198.91	57,356.67	48,500.00	118
TRANSFERS						
TRANS TO CAPITAL OUTLAY FUND	610,000.00	550,000.00			550,000.00	
TRANS TO GOLF CLUB	59,500.00	60,000.00	23,500.00	24,200.00	60,000.00	40
TRANSFER TO CONCRETE PROJECTS	15,000.00					
TRANS TO FIRE RELIEF FUND	51,149.20					
TRANS TO OTHER FUNDS		223,059.74			33,040.00	
TRANS TO CIVIC CENTER BOARD	69,375.00	35,000.00			24,000.00	
TOTAL GENERAL FUND EXPENDITURES	3,807,273.93	3,684,905.42	1,517,640.72	1,511,023.00	3,594,468.00	42
TOTAL REVENUES LESS EXPENDITURES	137,835.34	(236,955.40)	(108,807.32)	(96,379.53)	(119,839.00)	80

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CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 30Jun2019

DESCRIPTION	2017 YEAR END	2018 YEAR END	2018 YTD FOR SAME TIME PERIOD	2019 YTD	ADOPTED BUDGET	PERCENT
LIBRARY FUND						
TAXES	113,770.08	109,501.16	60,532.30	61,022.79	113,959.00	54
INTEREST EARNINGS						
RENTALS						
DONATIONS	720.00	2,517.83	1,635.00	247.33		
BUILDING DONATIONS						
SALE OF PROPERTY						
REFUNDS & REIMBURSEMENTS	2,959.87	2,605.49	1,406.23	1,039.44	2,500.00	42
TRANSFER FROM GENERAL FUND						
TRANSFER FROM OTHER FUNDS	326.00	353.00			400.00	
TOTAL LIBRARY FUND REVENUES	117,775.95	114,977.48	63,573.53	62,309.56	116,859.00	53
EXPENDITURES						
OFFICE & OPERATING SUPPLIES	2,359.49	3,850.16	2,570.36	2,298.79	3,500.00	66
EQUIPMENT REPAIRS						
BUILDING MAINTENANCE & SUPPL	3,937.86	10,216.34	7,442.36	2,427.72	5,000.00	49
BUILDING REPAIRS CONTRACTED						
MANAGEMENT FEES-PIONEERLAND	83,428.00	85,931.00	42,965.50	44,254.50	88,509.00	50
CONTRACTED SERV - CLEANING	4,740.00	4,345.00	2,370.00	2,765.00	5,400.00	51
TELEPHONE	958.82	1,022.23	511.84	519.98	1,000.00	52
TRAVEL	213.16	217.00	91.00		450.00	
INSURANCE	3,741.00	2,938.87	2,795.00	3,142.00	3,000.00	105
UTILITIES	3,835.37	5,369.21	2,431.48	2,336.99	4,000.00	58
HEATING COST	2,890.30	2,526.70	1,314.13	1,375.53	3,000.00	46
CAPITAL OUTLAY						
CAPITAL OUTLAY - BOOKS	3,000.00	3,000.00	3,000.00		3,000.00	
TOTAL LIBRARY FUND EXPENDITURES	109,104.00	119,416.51	65,491.67	59,120.51	116,859.00	51
TOTAL REVENUES LESS EXPENDITURES	8,671.95	(4,439.03)	(1,918.14)	3,189.05		

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DESCRIPTION	2017 YEAR END	2018 YEAR END	2018 YTD FOR SAME TIME PERIOD	2019 YTD	ADOPTED BUDGET	PERCENT
*** WATER FUND ***						
SALE OF SERVICE	633,334.93	605,267.05	299,885.20	288,569.02	620,000.00	47
CONNECTION FEES		500.00	500.00		250.00	
FIRE SERVICE FEE	10,000.00	10,000.00	4,999.98	4,999.99	10,000.00	50
REFUNDS & REIMBURSEMENTS	6,274.25	9,969.07	9,474.17	4,899.91	6,000.00	82
TOTAL REVENUES	649,609.18	625,736.12	314,859.35	298,468.92	636,250.00	47
EXPENDITURES						
SALARIES	130,387.71	115,201.81	59,538.50	40,623.03	116,500.00	35
EARNED BENEFITS	(3,140.93)	(2,432.35)			2,000.00	
FRINGE BENEFITS	76,800.00	19,134.26	25,920.43	18,830.04	54,690.00	34
OFFICE SUPPLIES	46.05	1,372.62	160.37	57.82	300.00	19
CHEMICALS & CHEMICAL SUPPLIES	17,984.29	12,356.79	10,934.48	3,481.35	18,000.00	19
GAS & OIL	3,060.73	3,401.65	1,350.25	1,321.24	3,500.00	38
OPERATING SUPPLIES	4,558.94	6,223.11	3,906.66	944.46	5,000.00	19
LABORATORY AND TESTING	1,778.62	3,669.03	720.44	515.13	2,000.00	26
EQUIPMENT REPAIR & MAINTENANCE	12,296.37	4,126.90	1,127.06	238.56	2,500.00	10
MAINTAIN SYSTEM	31,108.86	35,609.61	10,869.91	4,317.43	30,000.00	14
BUILDING REPAIR & MAINTENANCE	896.86	2,679.04	365.84	1,449.30	1,500.00	97
MANAGEMENT FEES	40,110.00	40,920.00	20,460.00	20,870.00	41,738.00	50
TELEPHONE	2,431.16	2,350.50	1,247.93	1,108.51	2,500.00	44
TRAVEL	213.44	617.65	617.65	369.66	800.00	46
TRAINING	703.04	2,942.00	2,840.00	2,070.00	3,000.00	69
MARKETING	610.50	1,108.80			700.00	
INSURANCE	5,871.00	13,282.41	3,021.00	6,801.00	13,000.00	52
WORK COMP INSURANCE	3,040.86	3,846.30	2,409.30	2,547.00	3,300.00	77
ELECTRIC UTILITIES	26,684.50	21,735.75	12,757.16	12,089.49	21,000.00	58
DEPRECIATION	190,368.42	189,935.23	97,689.30	94,658.46	186,000.00	51
MISCELLANEOUS	3,552.55	5,746.87	3,578.80	2,401.39	6,000.00	40
INTERDEPARTMENTAL CHARGES	12,375.00	12,375.00	6,187.50	6,187.50	12,375.00	50
TOTAL EXPENDITURES	561,737.97	496,202.98	265,702.58	220,881.37	526,403.00	42
OPERATING PROFIT/(LOSS)	87,871.21	129,533.14	49,156.77	77,587.55	109,847.00	71

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BUDGET REPORT
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DESCRIPTION	2017 YEAR END	2018 YEAR END	2018 YTD FOR SAME TIME PERIOD	2019 YTD	ADOPTED BUDGET	PERCENT
OTHER INCOME & EXPENSE						
INTEREST INCOME	11,360.79	11,681.57	6,027.48	7,239.84	12,000.00	60
CONTRIBUTED CAPITAL DEPRECIAT'N						
GAIN/LOSS ON FIXED ASSET SALE	(54,044.16)	(49,198.23)	(6,680.88)	(6,150.14)	(47,650.00)	13
INTEREST EXPENSE						
GRANTS & CONTRIBUTED CAPITAL						
NET INCOME/(LOSS)	45,187.84	92,016.48	48,503.37	78,677.25	74,197.00	106

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CITY OF BENSON
BUDGET REPORT
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DESCRIPTION	2017 YEAR END	2018 YEAR END	2018 YTD FOR SAME TIME PERIOD	2019 YTD	ADOPTED BUDGET	PERCENT
*** SEWER FUND ***						
SALE OF SERVICE	938,897.92	958,860.93	482,276.00	456,379.34	968,000.00	47
CONNECTION FEES		4,000.00	4,000.00		2,000.00	
REFUNDS & REIMBURSEMENTS	1,044.89	14,668.39	308.06	314.37	2,000.00	16
TOTAL REVENUES	939,942.81	977,529.32	486,584.06	456,693.71	972,000.00	47
EXPENDITURES						
SALARIES	8,320.87	51,486.32	2,980.22	65,360.90	107,000.00	61
EARNED BENEFITS	(4,177.14)	(2,351.06)			2,000.00	
FRINGE BENEFITS	3,230.11	49,605.18	2,258.23	25,051.65	47,365.00	53
OFFICE SUPPLIES	20.00	1,372.15		60.11	200.00	30
CHEMICALS & CHEMICAL SUPPLIES	27,765.13	32,494.21	20,324.06	21,117.52	28,000.00	75
GAS & OIL	2,252.67	1,588.07	1,071.10	1,954.08	2,300.00	85
OPERATING SUPPLIES	1,095.57	2,934.34	1,590.18	2,688.11	2,500.00	108
LABORATORY AND TESTING	3,405.69	2,456.01	509.17	1,415.33	3,000.00	47
CONTRACTED SERVICES-TESTING		1,649.32	666.45	5,942.99		
EQUIPMENT REPAIR & MAINTENANCE	9,842.71	11,376.28	3,882.92	4,407.89	11,000.00	40
MAINTAIN SYSTEM	43,947.43	43,928.82	13,669.57	10,660.23	36,000.00	30
BUILDING REPAIR & MAINTENANCE	5,676.13	5,018.31	1,989.88	4,706.15	5,000.00	94
CONTRACTED OPERATIONS	244,956.00	229,482.00	125,172.00			
MANAGEMENT FEES	52,074.00	53,112.00	26,556.00	27,087.00	54,174.00	50
TELEPHONE	524.04	1,155.04	324.03	496.55	800.00	62
TRAVEL	90.21	951.48	526.26	1,346.33	1,000.00	135
TRAINING		910.00	445.00	3,413.00	2,000.00	171
INSURANCE	16,796.00	16,372.43	8,136.03	8,661.00	19,000.00	46
WORK COMP INSURANCE	160.14	222.57	222.57	1,030.00	3,300.00	31
ELECTRIC UTILITIES	50,534.92	51,098.24	25,864.82	28,739.44	51,000.00	56
HEAT	5,099.00	5,512.02	3,572.96	3,485.66	5,400.00	65
EQUIPMENT LEASE		500.00		22,510.62	45,100.00	50
DEPRECIATION	332,058.73	349,691.54	166,207.68	167,529.09	325,000.00	52
MISCELLANEOUS	4,025.84	6,351.81	1,637.55	1,483.67	6,100.00	24
INTERDEPARTMENTAL CHARGES	21,360.00	21,360.00	10,680.00	10,680.00	21,360.00	50
TOTAL EXPENDITURES	829,058.05	938,277.08	418,286.68	419,827.32	778,599.00	54
OPERATING PROFIT/(LOSS)	110,884.76	39,252.24	68,297.38	36,866.39	193,401.00	19

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BUDGET REPORT
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DESCRIPTION	2017 YEAR END	2018 YEAR END	2018 YTD FOR SAME TIME PERIOD	2019 YTD	ADOPTED BUDGET	PERCENT
OTHER INCOME & EXPENSE						
SPECIAL ASSESSMENTS						
INTEREST INCOME	423.92	451.30	169.89	104.08	400.00	26
CONTRIBUTED CAPITAL DEPRECIAT'N	(49,583.27)	(43,977.92)	(5,932.49)	(5,100.23)	(35,300.00)	14
INTEREST EXPENSE	5,520.00					
GAIN/LOSS ON DISPOSAL OF ASSET						
GRANTS & CONTRIBUTED CAPITAL						
NET INCOME/(LOSS)	67,245.41	(4,274.38)	62,534.78	31,870.24	158,501.00	20

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CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 30Jun2019

DESCRIPTION	2017 YEAR END	2018 YEAR END	2018 YTD FOR SAME TIME PERIOD	2019 YTD	ADOPTED BUDGET	PERCENT
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*** GARBAGE COLLECTION FUND ***						
REVENUES						
SALE OF GARBAGE TAGS	4,021.63	3,674.91	2,151.98	2,067.12	4,500.00	46
GARBAGE BILLINGS	163,242.34	163,768.87	82,016.77	82,340.51	165,000.00	50
OTHER REVENUE	360.83	98.85	27.32	91.23	200.00	46
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TOTAL REVENUES	167,624.80	167,542.63	84,196.07	84,498.86	169,700.00	50
EXPENDITURES						
OPERATING SUPPLIES	1,620.65	1,071.38	1,047.56	907.09	1,500.00	60
MANAGEMENT FEES	9,194.00	9,384.00	4,692.00	4,772.00	9,572.00	50
CONTRACTED GARBAGE PICKUP	103,944.00	103,944.00	51,972.00	51,972.00	103,944.00	50
REFUSE DISPOSAL	43,382.00	44,509.60	21,198.40	21,608.80	45,000.00	48
UNCOLLECTABLE ACCOUNTS	773.47	1,214.12			1,200.00	
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TOTAL EXPENDITURES	158,914.12	160,123.10	78,909.96	79,259.89	161,216.00	49
OPERATING PROFIT/(LOSS)	8,710.68	7,419.53	5,286.11	5,238.97	8,484.00	62
INTEREST INCOME	2,385.23	2,760.75	1,355.52	1,866.89	2,800.00	67
NET INCOME/(LOSS)	11,095.91	10,180.28	6,641.63	7,105.86	11,284.00	63
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CITY OF BENSON
BUDGET REPORT
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DESCRIPTION	2017 YEAR END	2018 YEAR END	2018 YTD FOR SAME TIME PERIOD	2019 YTD	ADOPTED BUDGET	PERCENT
*** ELECTRIC FUND ***						
REVENUES						
SALE OF SERVICE	2,923,253.23	3,148,747.77	1,559,052.63	1,580,294.69	3,154,000.00	50
MISCELLANEOUS	27,561.62	27,510.15	12,945.27	13,404.65	29,000.00	46
ADMINISTRATIVE SERVICES	14,400.00	14,400.00	7,200.00	7,200.00	14,400.00	50
INTERDEPARTMENTAL CHARGES	33,735.00	33,735.00	16,867.50	16,867.50	33,735.00	50
REFUNDS AND REIMBURSEMENTS	28,126.47	30,517.09	2,634.80	4,815.93	20,000.00	24
CONSERVATION REBATES	21,576.29	9,477.64	3,396.83	15,207.51	10,000.00	152
TRANSMISSION REVENUE	80,587.95	79,816.48	26,939.00	26,149.56	88,600.00	30
GENERATION CAPACITY REVENUE						
DEDICATED CAPACITY REVENUE	333,500.00	332,375.00	168,000.00	162,450.00	325,000.00	50
GENERATION SALES	6,475.89	6,730.75	3,400.27	5,094.93	6,000.00	85
BACKUP POWER AGREEMENT	477,451.78	516,435.07	237,479.47			
TOTAL REVENUES	3,946,668.23	4,199,744.95	2,037,915.77	1,831,484.77	3,680,735.00	50
EXPENDITURES						
POWER PRODUCTION						
GAS & OIL		18,416.03			8,000.00	
OPERATING SUPPLIES						
EQUIPMENT REPAIR & MAINTENANCE	43,865.75	51,457.68	20,240.84	35,960.21	123,000.00	29
BUILDING REPAIR & MAINT	4,974.82	652.61	503.93	2,336.98	2,500.00	93
MANAGEMENT FEES-POWER PRODUCT	18,044.60	18,408.00	9,204.00	9,387.00	18,773.80	50
MRES-OPERATION & MAINT	19,971.17	24,602.38	12,233.23	11,196.61	23,000.00	49
CONTRACTED SERVICES						
UTILITIES	36,534.48	35,569.99	22,376.45	23,648.77	36,000.00	66
MISCELLANEOUS						
TOTAL POWER PRODUCTION	123,390.82	149,106.69	64,558.45	82,529.57	211,273.80	39
PURCHASED POWER						
PURCHASED POWER	1,247,435.92	1,237,910.33	626,113.70	591,533.38	1,204,000.00	49
WHEELING	365,250.31	369,409.32	185,942.52	177,539.41	360,000.00	49
BACKUP POWER AGREEMENT COSTS	257,670.02	368,904.30	179,889.30	43,875.00		
TOTAL PURCHASED POWER	1,870,356.25	1,976,223.95	991,945.52	812,947.79	1,564,000.00	52

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DESCRIPTION	2017 YEAR END	2018 YEAR END	2018 YTD FOR SAME TIME PERIOD	2019 YTD	ADOPTED BUDGET	PERCENT
TRANSMISSION						
MAINTENANCE OF TRANS LINE				282.57	1,000.00	28
MANAGMENT FEES-TRANSMISSION	18,044.60	18,408.00	9,204.00	9,387.00	18,773.80	50
MRES-STATION & MAINT	2,552.78	1,272.26	1,075.60		2,500.00	
OTHER CONTRACTED SERVICES						
TOTAL TRANSMISSION	20,597.38	19,680.26	10,279.60	9,669.57	22,273.80	43
DISTRIBUTION						
MRES - OFFICE ADDER	33,858.01	28,810.54	13,997.44	5,949.08	30,000.00	20
GAS & OIL	5,709.53	6,642.51	2,986.95	4,061.07	6,000.00	68
OPERATING SUPPLIES	19,939.43	17,441.31	7,592.90	7,779.50	18,000.00	43
EQUIPMENT REPAIRS & MAINT	25,637.65	26,896.03	15,090.37	6,916.32	27,000.00	26
MAINTAIN SYSTEM	23,992.40	25,290.53	8,661.23	7,535.54	27,500.00	27
MAINTAIN STREET LIGHTS	40,726.45	11,843.63	6,511.13	18,959.94	15,000.00	126
BUILDING REPAIR & MAINTENANCE	4,257.10	4,698.25	2,642.47	1,587.07	30,000.00	5
MANAGEMENT FEES-DIST	54,135.90	55,212.00	27,606.00	28,161.00	56,321.40	50
MISSOURI RIVER CLEARING			6,685.17	129,195.56		
MRES DISTRIBUTION	417,571.52	420,716.72	205,766.83	76,019.68	420,000.00	18
OTHER CONTRACTED SERVICES	6,342.39	2,562.01	1,644.01	235.41	8,000.00	3
TELEPHONE	5,104.92	4,807.37	2,513.54	2,284.34	5,500.00	42
TRAVEL EXPENSE	8,873.51	8,210.37	5,435.20	2,579.08	9,000.00	29
TRAINING	7,537.62	8,099.98	4,365.05	3,528.16	8,000.00	44
ELECTRIC UTILITIES	3,064.41	3,270.95	1,883.53	1,953.13	4,000.00	49
HEAT	2,376.08	2,963.00	2,164.68	2,527.76	3,000.00	84
MISCELLANEOUS					1,000.00	
TOTAL DISTRIBUTION	659,126.92	627,465.20	315,546.50	299,272.64	668,321.40	45
ADMINISTRATION						
SALARIES	95,047.71	97,440.88	44,231.27	48,132.03	100,500.00	48
EARNED BENEFITS	(5,360.45)	1,938.53			2,500.00	
FRINGE BENEFITS	56,419.50	37,531.90	22,228.78	23,709.32	47,980.00	49
OFFICE SUPPLIES	19,205.96	19,800.58	12,641.37	7,269.13	20,000.00	36
POSTAGE	1,811.35	206.40	98.00	819.60	1,800.00	46
GAS		36.87			200.00	
MANAGEMENT FEES	81,198.55	82,824.00	41,412.00	42,241.50	84,482.10	50
MRES-NON UTILITY CHARGES	84,873.23	83,357.79	49,244.43	27,887.34	90,000.00	31
CONTRACTED SERVICES	21,704.93	7,409.31	3,420.14	1,125.61	7,000.00	16
DATA PROCESSING SERVICES	26,547.16	27,190.70	13,912.47	11,156.75	26,000.00	43
BILL PRINT SERVICES	13,493.29	13,776.84	6,592.77	6,558.94	14,000.00	47
TELEPHONE	7,429.80	9,144.46	4,552.43	4,596.29	9,500.00	48
TRAVEL EXPENSE	542.61	118.26		224.33	2,000.00	11

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DESCRIPTION	2017 YEAR END	2018 YEAR END	2018 YTD FOR SAME TIME PERIOD	2019 YTD	ADOPTED BUDGET	PERCENT
TRAINING & INSTRUCTION	989.00	179.00	100.00	650.00	2,000.00	33
MARKETING	7,564.77	7,640.26	4,071.76	3,854.15	8,000.00	48
INSURANCE	38,741.50	48,295.36	20,831.00	24,421.50	40,000.00	61
DEPRECIATION	537,228.62	539,005.01	252,142.50	262,355.07	544,000.00	48
MISCELLANEOUS						
BAD DEBTS	15,793.50	15,018.90			15,000.00	
DUES & SUBSCRIPTIONS	5,773.00	5,943.00	5,943.00	6,478.00	6,000.00	108
MRES-LOAD MANAGEMENT	8,588.67	5,606.28	2,543.15	585.87	8,000.00	7
LOAD MANAGEMENT/CONSERVATION	41,400.63	29,658.97	13,235.40	30,526.85	32,386.90	94
TOTAL ADMINISTRATION	1,058,993.33	1,032,123.30	497,200.47	502,592.28	1,061,349.00	47
GRAND TOTAL EXPENSES	3,732,464.70	3,804,599.40	1,879,530.54	1,707,011.85	3,527,218.00	48
OPERATING PROFIT/(LOSS)	214,203.53	395,145.55	158,385.23	124,472.92	153,517.00	81
OTHER INCOME & EXPENSE						
INTEREST INCOME	60,424.48	64,020.69	30,544.89	37,096.37	60,000.00	62
UNREALIZED GAIN (LOSS) ON INVS	(12,293.53)	(30,796.27)	147.00			
INTEREST EXPENSE	(307,881.33)	(90,188.00)	(38,745.10)	(36,071.80)	(95,000.00)	38
GAIN/LOSS ON DISPOSAL/ASSET	(24,756.17)					
SALE OF PROPERTY	35,200.00					
NET INCOME/(LOSS)	(35,103.02)	338,181.97	150,332.02	125,497.49	118,517.00	106
*** SALE OF SERVICE BREAKDOWN ***						
RESIDENTIAL LIGHTING	1,243,840.96	1,366,608.47	665,463.77	652,822.67	1,400,000.00	47
INTERRUPTIBLE SERVICE	71,846.29	91,006.42	62,578.00	62,551.37	95,000.00	66
MUNICIPAL SERVICE	212,798.65	204,691.89	112,325.03	121,787.02	212,000.00	57
COMMERCIAL LIGHTING	338,490.84	377,914.56	188,160.05	228,131.90	357,000.00	64
INDUSTRIAL SERVICE	973,909.47	1,023,034.72	488,520.88	470,530.28	1,005,000.00	47
STREET LIGHTING & SECURITY LIGHTS	82,367.02	85,491.71	42,004.90	44,471.45	85,000.00	52
TOTAL SALES OF SERVICE	2,923,253.23	3,148,747.77	1,559,052.63	1,580,294.69	3,154,000.00	50

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CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 30Jun2019

DESCRIPTION	2017 YEAR END	2018 YEAR END	2018 YTD FOR SAME TIME PERIOD	2019 YTD	ADOPTED BUDGET	PERCENT
*** LIQUOR FUND ***						
REVENUES						
SALES	1,086,321.91	1,152,053.82	501,266.34	504,051.08	1,115,000.00	45
COST OF SALES	715,732.56	762,225.09	327,272.35	336,484.51	734,350.00	46
GROSS PROFIT	370,589.35	389,828.73	173,993.99	167,566.57	380,650.00	44
RENTAL INCOME	30,293.20	37,906.61	16,234.00	13,627.38	35,000.00	39
MACHINE COMMISSIONS	1,731.34	2,119.95	1,102.17	1,377.85	1,800.00	77
MISCELLANEOUS INCOME	85.08			39.10	100.00	39
TOTAL GROSS PROFIT	402,698.97	429,855.29	191,330.16	182,610.90	417,550.00	44
EXPENDITURES						
SALARIES	142,125.95	151,700.14	67,771.83	74,445.74	157,000.00	47
FRINGE BENEFITS	63,390.49	43,963.21	25,499.66	27,888.05	54,840.00	51
OFFICE SUPPLIES	428.19	855.97	213.35	2,448.76	5,750.00	327
OPERATING SUPPLIES	4,499.28	4,651.64	2,253.01	1,902.41	5,000.00	38
BUILDING MAINTENANCE & SUPPLIES	7,184.39	23,148.50	11,516.75	5,157.26	10,000.00	52
MANAGEMENT FEES	26,640.00	27,168.00	13,584.00	13,858.00	27,712.00	50
CONTRACTED SERVICES - CLEANING	10,614.54	9,755.53	5,290.26	6,115.26	12,000.00	51
TELEPHONE EXPENSE	1,461.37	1,269.00	732.29	502.88	1,000.00	50
TRAVEL EXPENSE					100.00	
TRAINING & INSTRUCTION	430.00	460.00	440.00	480.00	500.00	96
FREIGHT ON LIQUOR	5,332.10	3,724.73	1,849.23	2,625.90	4,500.00	58
ADVERTISING	6,405.16	6,145.00	2,839.59	2,165.21	7,000.00	31
INSURANCE	21,240.12	20,643.00	10,415.00	11,798.82	22,000.00	54
UTILITIES	12,756.73	12,512.76	6,233.00	5,554.28	13,000.00	43
HEATING COST	1,004.70	1,585.48	1,202.88	1,291.24	1,500.00	86
DEPRECIATION	5,386.25	6,234.67	2,652.00	2,991.00	7,000.00	43
MISCELLANEOUS	5,791.98	4,866.37	1,342.27	1,614.58	6,350.00	25
CREDIT CARD DISCOUNT	14,428.65	16,576.31	7,846.67	8,224.39	17,000.00	48
BAD DEBTS	1,002.70	221.23	428.48	350.57	800.00	44
LAUNDRY EXPENSE	1,173.51	1,174.22	572.96	592.85	1,200.00	49
TOTAL EXPENDITURES	331,296.11	336,655.76	162,683.23	170,007.20	349,252.00	49
OPERATING PROFIT/(LOSS)	71,402.86	93,199.53	28,646.93	12,603.70	68,298.00	18
INTEREST INCOME	1,043.50	1,167.24	505.20	369.14	1,000.00	37
GAIN/LOSS ON DISPOSAL/ASSET		(228.97)				
NET INCOME/(LOSS)	72,446.36	94,137.80	29,152.13	12,972.84	69,298.00	19

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CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 30Jun2019

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DESCRIPTION	2017 YEAR END	2018 YEAR END	2018 YTD FOR SAME TIME PERIOD	2019 YTD	ADOPTED BUDGET	PERCENT
*** LIQUOR SALES ANALYSIS ***						
OFF SALE LIQUOR & WINE SALES	360,133.98	389,287.71	164,055.94	171,074.06	375,000.00	46
COST OF SALES	(251,641.55)	(275,142.25)	(115,459.79)	(120,053.82)	(259,800.00)	46
GROSS PROFIT	108,492.43	114,145.46	48,596.15	51,020.24	115,200.00	44
OFF SALE BEER SALES	543,232.01	567,355.64	241,607.92	253,709.86	550,000.00	46
COST OF SALES	(399,042.40)	(415,945.36)	(176,800.98)	(189,843.37)	(404,250.00)	47
GROSS PROFIT	144,189.61	151,410.28	64,806.94	63,866.49	145,750.00	44
ON SALE LIQUOR & WINE SALES	58,295.96	61,486.40	30,984.84	25,543.46	60,000.00	43
COST OF SALES	(9,602.78)	(10,753.99)	(5,254.88)	(3,733.64)	(11,000.00)	34
GROSS PROFIT	48,693.18	50,732.41	25,729.96	21,809.82	49,000.00	45
ON SALE BEER SALES	81,183.07	88,844.35	44,620.11	34,798.39	85,000.00	41
COST OF SALES	(24,831.29)	(25,866.26)	(13,033.58)	(9,319.44)	(23,800.00)	39
GROSS PROFIT	56,351.78	62,978.09	31,586.53	25,478.95	61,200.00	42
MISCELLANEOUS SALES	43,476.89	45,079.72	19,997.53	18,925.31	45,000.00	42
COST OF SALES	(30,614.54)	(34,517.23)	(16,723.12)	(13,534.24)	(35,500.00)	38
GROSS PROFIT	12,862.35	10,562.49	3,274.41	5,391.07	9,500.00	57
TOTAL SALES	1,086,321.91	1,152,053.82	501,266.34	504,051.08	1,115,000.00	45
TOTAL COST OF SALES	(715,732.56)	(762,225.09)	(327,272.35)	(336,484.51)	(734,350.00)	46
TOTAL GROSS PROFIT	370,589.35	389,828.73	173,993.99	167,566.57	380,650.00	44