

**City Council Meeting Agenda  
City Council Chambers  
August 7, 2017**

**City of Benson Mission Statement**

Benson is a forward looking community that values public safety,  
quality of life and treat people with dignity and respect.

Page		Action Requested
	1. 5:30 p.m. Call the Meeting to Order at the Benson City Council Chambers (Mayor)	
	2. Pledge of Allegiance	
	3. Approval of Agenda <b>Additions?</b> <input type="checkbox"/> None <b>1.</b> _____ <b>2.</b> _____ Any Consent Agenda items to be moved to a regular agenda item? Approval of Agenda ____ as Presented or ____ Revised	<b>Action Requested</b>
	4. Consent Agenda:	<b>Action Requested</b>
3-4	a. Minutes: ▪ 7.24.17 City Council Meeting	
5-6	b. Applications: ▪ Calvin Lindblad – Airport Board	
7-8	C. Correspondence: ▪ June & July Police Reports	
9-10	▪ Philanthropy in the Greater Benson Area	
11-12	▪ Charter Communications – Rate Increase & Channel Changes	
	5. Persons with unscheduled Business to Come Before the City Council	
13-21	6. 5:30 p.m. Public Hearing – Nuisance Properties ▪ 735 Kansas Ave. ▪ 805 Kansas Ave. ▪ 810 Kansas Ave.	<b>Action Requested</b>
22-27	7. Western MN Prairie Waters Funding Request-Melissa Streich	<b>Action Requested</b>
28-31	8. 2018 Overhead to Underground Project Amendment-\$5,800-DGR	<b>Action Requested</b>
32-33	9. Minnesota Department of Health-Lead/Copper Monitor Report	Information Only
34-38	10. Gustie’s Road: a. Letter of Support Request b. Consider Resolution Authorizing Program Grant Application c. Construction Cost Estimate	<b>Action Request</b>
39	11. Pioneerland Library System 2018 Budget Request	<b>Action Requested</b>
40-41	12. Cemetery Fence Quotes: \$11,858.91=Ron Reszel \$16,681.04=AnDi’s FenceAll	<b>Action Requested</b>
42	13. Pay Request Benson Civic Center Roof- Marcus Construction - \$26,614.50	<b>Action Requested</b>

43-62 14. June 2017 Budget Report

Information Only

15. Adjourn: Mayor

In compliance with the American Disability Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at 320-843-4775. Notification 48 hours prior to the meeting will enable the City of make reasonable arrangements to ensure accessibility to this meeting.

**DRAFT**

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING  
JULY 24, 2017**

The meeting was called to order at 5:30 p.m. by Mayor Landmark. Members present: Terri Collins, Jack Evenson, Gary Landmark, Stephanie Heinzig & Lucas Olson. Members Absent: None. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, Public Works Director Dan Gens, Police Officer Jon Reigstad, School Superintendent Dennis Laumeyer, School Board Members Chad Payne, Andy Abner and Bill McGearry and Stephanie Cid.

The Council recited the Pledge of Allegiance.

Mayor Landmark asked if there were any changes to the agenda. A Gambling Permit for the Fraternal Order of Police, Final Pay request for the fuel tank at the Power Plant, and Dan Gens Application to the Airport Board were added. It was moved by Evenson, seconded by Collins and carried unanimously to approve the agenda as amended.

It was moved by Collins, seconded by Evenson and carried unanimously to approve the following items on the Consent Agenda:

- July 10, 2017 City Council Minutes
- June 5, 2017 Planning Commission Minutes
- June 15, 2017 EDA Minutes
- February 2016-July 2017 Library Board Minutes
- Gene Doscher, Leroy Noreen and Dan Gens Appointment to the Airport Board

The Mayor asked for people with unscheduled business to which there were none.

School Superintendent Laumeyer stated he and fellow School Board members were interested in the north end of the Civic Center for several school activities and asked the Council what activities or uses the City and School could partner for on that space. Mayor Landmark suggested a committee of two Council members, two School Board Members and two Civic Center Board members to include Glen Pederson, to hold a special meeting and return to the Council with a proposal to consider.

Stephanie Cid approached the Council. Wolfington said last year the Cids received a \$55,000 EDA loan for remodeling the new Mi Mexico Restaurant. Due to unforeseen structural issues, they will need more money to finish. Any EDA loan to a business over \$100,000 must come before the Council for approval. The EDA has reviewed the finances and feel it is a good investment and recommended approval to increase their loan to \$133,000. Stephanie said they are hoping with the loan to open by October 1, 2017. Wolfington reviewed the terms. After discussion, it was moved by Evenson, seconded by Heinzig and carried unanimously to approve the \$133,000 loan to Mi Mexico.

Next was a request from the Civic Center Board to pave the parking lot at the Civic Center. The Civic Center Board would share 50% in the cost of paving the lot. It is estimated the total cost would be \$15,716.75. After discussion, it was moved by Evenson, seconded by Collins and carried unanimously to deny the request to share in paving the Civic Center Parking lot.

Next were bids for a used motor grader. The bids presented as follows:

No.	Grader Description	Sell Price	Trade In	Net Price
<b>Ziegler Cat</b>				
1	2011 CAT-6,150 hours	\$176,500	\$18,500	\$158,000
2	2011 CAT-5,385 hours	\$128,500	\$18,500	\$110,000*
<b>RDO Equipment</b>				
3	2010 John Deere-3,376 hours	\$136,500	\$20,000	\$116,500
4	2008 John Deere-2,952 hours	\$153,558	\$20,000	\$133,558

\*Option 1 = Deduct \$1,200 in City installs wing Option 2 = 2012 New hydraulic wing add \$12,850

- No. 1 High price and too many hours
- No. 2 Too Many hours
- No. 3 Poor condition and needs several repairs
- No. 4 Staff recommended

After discussion, it was moved by Evenson, seconded by Olson and carried unanimously to approve the purchase of the 2008 John Deere motor grader from RDO Equipment in the amount of \$133,558.

Next the Line Crew is selling their 2007 4 X 4 bucket truck. Three bids for purchase came in as follows:

Ralph's Electric Inc.	\$9,000
E & M Electric	\$17,500
Loen Electric	\$35,200

It was moved by Evenson, seconded by Colins and carried unanimously to accept the bid from Loen Electric in the amount of \$35,200.

The Council reviewed the Kid Day event and expenses.

It was moved Evenson, seconded by Heinzig and carried unanimously to approve the bills and warrants in the amount of \$488,214.20.

Next was a gambling Permit for the Fraternal Order of Police raffle on October 23, 2017. It was moved by Heinzig, seconded by Collins and carried unanimously to approve the gambling permit.

There was a final pay request for the fuel tank replacement at the power plant. It was moved by Collins, seconded by Olson and carried unanimously to accept the project as complete and approve the final pay request to O'Day Equipment LLC. in the amount of \$4,963.68.

There being no further business to come before the Council upon motion by Evenson, seconded by Collins and carried unanimously to adjourn the Council meeting at 5:50 p.m.

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Mayor

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City Clerk

**CITY OF BENSON**  
**APPLICATION FOR APPOINTMENT TO CITY BOARDS OR COMMISSIONS**

Dear Applicant:

We welcome you as an applicant for one of the City's boards or commissions. These groups play a very important role in Benson City Government. These boards and commissions serve as advisory bodies to the Benson City Council. They provide information and recommendations to the City Council so the Council can make sound decisions regarding issues and policy matters.

Please fill out the information requested below. You are encouraged to attach any additional information which you believe qualifies you for appointment to the board or commission you have selected.

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**BOARD OR COMMISSION PREFERENCE:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Airport Advisory Commission | <input type="checkbox"/> Housing & Redevelopment Authority |
| <input type="checkbox"/> Benson Area Tourism Board              | <input type="checkbox"/> Library Board                     |
| <input type="checkbox"/> Cemetery Board                         | <input type="checkbox"/> Park Board                        |
| <input type="checkbox"/> Economic Development Authority         | <input type="checkbox"/> Planning Commission               |
| <input type="checkbox"/> Hospital Board                         | <input type="checkbox"/> Utilities Board                   |

**RETURN APPLICATION TO:**

Office of the City Manager  
City of Benson  
1410 Kansas Avenue  
Benson, MN 56215  
Telephone: 320-843-4775  
Date Received: 7/20/17

**PERSONAL INFORMATION:**

Name Calvin Lindblad Address 311 16th ST. S.

Telephone: Home 320-843-4525 Business \_\_\_\_\_ Zip 56215

How long have you been a resident of Benson? 1956

Have you served previously on any of Benson's boards or commission?  YES  NO

Have you served previously on any city board/commission in any other community? YES  NO

Are any members of your immediate family in the same household presently employed by the City of Benson or serving on any of the City's boards or commissions? YES  NO

Occupation: Retired Name of Employer: SELF

I am a member of the following civic organizations: \_\_\_\_\_

Please list your special interests, education, past experiences, etc., which you feel would benefit the City of Benson by your appointment to the board/commission you have indicated a preference to above:

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Do you have any additional comments? \_\_\_\_\_

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#### DESCRIPTION OF BENSON'S BOARDS AND COMMISSIONS

**Airport Commission** - Makes recommendations to the City Council for the use, management, and operation of the airport and shall advise the Council in all matters concerning the Airport.

**Cemetery Committee** - Advises and assists the City Council and City staff in the administration, maintenance and improvement of the Benson City Cemetery.

**Housing and Redevelopment Authority** - This Authority is a public corporation empowered to undertake certain types of redevelopment projects and low rent housing assistance programs pursuant to the provisions of the M.S.A. 462.411 thru 462.711. These projects may include such activities as planning, acquisition, demolition, clearance, rehabilitation and construction for the purpose of providing decent, safe and sanitary housing for persons of low and moderate income and the improvement and restoration of stagnant, undeveloped land.

**Library Board** - Acts as an advisory body to the City Council by providing information and make recommendations to the City Council on library matters.

**Park Board** - Acts as an advisory body to the City Council by making recommendations to the Council on issues associated with City parks, playgrounds, the swimming pool, skating rinks, and other related functions.

**Planning Commission** - Acts as an advisory body to the City Council by reviewing variance requests, subdivisions, plats, zoning regulations, etc. In addition, they work on developing long-range planning goals and objectives.

**Utilities Board** - Advises and assists the City Council and Director of Public Works in the administration and improvement of public utilities.

## Council Report 07/11/2017

The following is a summary of Police Dept activities for the month of June 2017.

BPD Officers conducted 177 Traffic Stops in June 2017, and 178 Traffic stops in June 2016.

BPD Officers charged 1 person with DUI in June 2017, and charged 2 persons in June 2016.

BPD Officers issued 52 traffic and non-traffic citations in June 2017 and 66 in June 2015.

BPD Officers were involved in 10 Domestic incidents in June 2017, and 3 in June 2016.

BPD Officers arrested 10 people in June 2017, and 13 in June 2016.

BPD Officers were overall involved in 559 incidents in June 2017, and 517 in June 2016.

## Council Report 08/02/2017

The following is a summary of Police Dept activities for the month of July 2017.

BPD Officers conducted 178 Traffic Stops in July 2016, and 138 Traffic stops in July 2017.

BPD Officers charged 2 persons with DUI in July 2016, and charged 3 people in June 2017.

BPD Officers issued 58 traffic and non-traffic citations in July 2016 and 40 in July 2017.

BPD Officers were involved in 7 Domestic incidents in July 2016, and 11 in July 2017.

BPD Officers arrested 13 people in July 2016, and 9 in July 2017.

BPD Officers were overall involved in 488 incidents in July 2016, and 492 in July 2017.

**Philanthropy in the Greater Benson Area**  
**Ad Hoc Meeting**  
2-16-17

**100 Attendance**

1. **Persons Present:** Andrea Thomson, Scott Gonnerman, Jerry Peterson, Don Wilcox and Grant Herfindahl.
2. **Guests Present:** Kerry Wilcox and Chuck Koenigs.

The meeting was held in the conference room of the Wilcox Law Office in Benson. The meeting started at 4:00PM under the facilitation of Chuck aided by Kerry. All present were thanked for their attendance and participation in the meeting.

Chuck stated that the primary purpose of the ad hoc meeting was to have the respective foundations and donor-advised funds serving the greater Benson share information with respect to their specific organization. The focus of the sharing would be information assembled by each party's organization. It was suggested that a simple rotation around the room take place for this purpose.

**200 Discussion**

**Benson Public Schools Braves Foundation** - Scott gave an overview of the formation and origins of the BRAVES foundation established in 2014. He pointed out that the funds residing within its asset category were not in an endowment fund but rather were non-endowed. To date, several grants have been provided. He noted that the foundation is exclusively interested in providing resources for "education-only" purposes. He also referenced the desire to maintain a minimum threshold in their assets that would be retained. To date, no major capital campaign has been conducted nor was any such campaign contemplated at this time.

**Benson Area Community Foundation** - Andrea provided comments about the current status of the BACF noting that the BACF was originally created in 2005. She noted that to date BACF has done semi-annual grant making utilizing funds out of its endowment fund and non-endowed fund. She noted that under the umbrella of the BACF, there are two donor-advised funds - the R. Galen Hanson donor-advised fund created in 2007 and the Robert Sonsteng donor-advised fund created in 2016. She observed that later this year, she thought that the BACF may be changing somewhat in that it was anticipated that there would be substantial return-on-investment (ROI) of the large endowment fund that should become accessible in July. She also noted that there would be changes in BACF Board membership in July due to term-limit implementation per the BACF by-laws. Comments were shared about the joint collaboration made between the R. Galen Hanson donor-advised fund, the Robert Sonsteng donor-advised fund and the BACF in terms of joint public service announcements and the grant making process used. She indicated that insofar as this would be the first year for grant funds being made available out of the Robert Sonsteng donor-advised fund, the process would articulate the work between representatives of those two funds and the BACF such that the BACF Board would review all grant requests and make recommendations to the other two governing boards for the donor-advised funds with respect to actually providing funds. The final decision rests with those respective organizations.

**R. Galen Hanson Donor-Advised Fund** - Grant shared comments about the origins and intent of the Fund. He noted that he was a relative of Dr. Hanson and that every effort was being made to honor Dr. Hanson's intent to use funds for "education-related" activities. He noted that at the time of the creation of the Fund, roughly  $\frac{1}{2}$  of the estate was dedicated as a donor-advised fund under the auspices of the Southwest Initiative Fund and in turn under the umbrella of the Benson Area Community Foundation. The remaining  $\frac{1}{2}$  of the estate was left in an administrative account outside the purview of the Foundation. He commented on some of the past uses of the funds in making physical improvements in the Senior Dining facility in Benson.

**R. Galen Hanson Estate** - Don made comments relative to the residual  $\frac{1}{2}$  of the original estate left by Dr. Hanson. He provided information about how requests for access to these funds have been made

and the balance of funds yet in that estate. Eventually, that estate will likely dissipate these assets whereas the donor-advised fund, as an endowment fund, will continue on because return-on-investment income is all that can be used for grant activity. Don noted that no contributions are provided to "individuals" out of the remaining estate assets.

**Robert Sonsteng Foundation** - Don also shared comments about the particulars of this Foundation. Created in 2016 at the request of the benefactor, the Foundation is focused on the greater Benson area with three primary focal points: hospital, education, and churches. The Board is composed of people requested by Mr. Sonsteng. The assets of the Foundation are invested but it is anticipated that there will be grant monies made available on an annual basis from both the investments (ROI) and the income generated from agricultural land on a cash-rent basis. Indication was given that the Board was still somewhat in a formative phase of organizing itself, grant-making and the like.

**Swift County Benson Hospital Foundation** - Jerry talked about the origins of the Foundation in 1992. The purpose of the Foundation is to exclusively deal with health-related issues. In the past, the Foundation has raised over \$2,000,000 in capital campaigns with the vast majority of the money to pay for equipment for the Hospital. He also noted that grants have been given for health-related scholarships to persons interested in enhancing their education with an expectation that recipients would provide continued employment at SCBHS for a defined period of time. There has been no grant-related activity to outside organizations. The monies in their Foundation accounts are of a non-endowed nature. Jerry also commented on past activities of the Foundation vis-à-vis development of an assisted-living/memory care component to the SCBHS medical complex. He noted that the Hospital Board is now managing the current endeavor along these lines. A current study is underway to determine the financial feasibility of the Hospital owning the potential development. He mentioned the financial challenges that have been encountered yet the demonstrated need in the community is something that has not abated. Jerry commented on the number of people needing these types of services and the resulting out-migration of these individuals. He also commented on the relationship between the Hospital and the Scofield enterprise that is now under the wing of SCBHS.

### **300 Processing**

Time was then spent processing some of the information presented. A poster-board was used to help show the inter-relatedness and specific information about each foundation. It was noted that some foundations require a 50% match from another source, while some foundations are silent on this feature. It was noted that in summary form, that education was a focal area that transcended across the spectrum of foundations. Mention was made that one of the Foundations would be inclined to support giving funding to another Foundation to effect that Foundation's purpose. Members asked follow-up questions of each other and dialogue continued. Mention was made of the potential need to amend grant application documents to have applicants indicate if the applicant plans to solicit funds from any of the other existing foundations represented at the meeting today.

It was suggested that "minutes" of the meeting be prepared and provided to those in attendance. Information about specific asset allocations for the different foundations should be held out of the minutes.

### **400 Adjournment**

Interest in a follow-up meeting was briefly discussed. It was suggested that at this point in time, that it would not be necessary for such a gathering. However, a re-assessment of another collaborative meeting in the early part of 2018 should be given. Minutes of today's meeting were to be provided to all representatives present today.

The meeting concluded at 5:20PM.

Respectfully submitted,

Chuck Koenigs, Facilitator



July 17, 2017

Mr. Rob Wolfington  
City Manager  
City of Benson  
1410 Kansas Avenue  
Benson, MN 56215-1718

Re: Charter Communications – Upcoming Changes

Dear Mr. Wolfington:

Containing costs and efficiently managing our operations are critical to providing customers with the best value possible. Like every business, Charter faces rising costs that require occasional price adjustments. As a result, customers will be notified of the following price adjustments through a billing statement message on or after July 22, 2017:

**Customer Bill Message:** At Spectrum, we continue to enhance our services, offer more of the best entertainment choices and deliver the best value. We are committed to offering you products and services we are sure you will enjoy. Effective with your next billing statement, pricing will be adjusted for:

- Broadcast TV Surcharge from \$6.05 to \$7.50. This reflects costs incurred from local Broadcast TV stations.
- Spectrum TV Surcharge from \$6.05 to \$7.50. This reflects costs incurred from local Broadcast TV stations.
- Spectrum Receivers from \$4.99 to \$5.99 (per receiver).

We remain committed to providing excellent communications and entertainment services in your community and in each of the communities we serve. If you have any questions about this matter, please feel free to contact me at (952) 367-4233 or via email at [Patrick.Haggerty@charter.com](mailto:Patrick.Haggerty@charter.com).

Sincerely,

A handwritten signature in black ink, appearing to read "P. Haggerty", with a long, horizontal flourish extending to the right.

Patrick S. Haggerty  
Senior Regional Director Government Affairs  
Illinois, Indiana and Minnesota  
Charter



July 14, 2017

Mr. Rob Wolfington  
City Manager  
City of Benson  
1410 Kansas Avenue  
Benson, MN 56215-1718

RE: Universal HD Channel Discontinuation  
Olympic Network Launch

Dear Mr. Wolfington:

We have important information regarding your Spectrum television channel line-up and changes that will occur on or after July 14, 2017.

Universal HD Channel (NBC Universal):  
The network will cease to be provided effective July 14, 2017. The Universal HD channel will be slated in the overnight maintenance with our own slate "ceased transmission". The following line-ups will be impacted by this change.

<u>Programming Service</u>	<u>Channel</u>	<u>Service Level</u>
Universal HD	793	SPP Tier 2 HD / Ultra/Tier 2(HD Only)

Olympic Network Launch (NBC Universal):  
The new Olympic Channel is a contracted launch for all 750MHz+ systems with SDV and will replace the current Universal HD feed which is going dark on July 14, 2017. Not a traditional rebranding, though different carriage requirements and programming. Olympics will be launched on new channel numbers on SPP Tier 1 and SPP Tier 1 HD and will be slated as NBC Olympics until 6:00 A.M. EST on July 15, 2017.

<u>Programming Service</u>	<u>New Channel</u>	<u>Service Level</u>
Olympic Channel	436	SPP Tier 1
Olympic Channel HD	699	SPP Tier 1 HD

For a complete channel list for your area, please visit [www.spectrum.com/channellineup](http://www.spectrum.com/channellineup). As always, please contact me by email at [Patrick.Haggerty@charter.com](mailto:Patrick.Haggerty@charter.com) or by phone at 952-367-4233 with any questions.

Sincerely,

Patrick S. Haggerty  
Senior Regional Director Government Affairs  
Illinois, Indiana and Minnesota  
Charter

952-367-4233  
[Patrick.Haggerty@charter.com](mailto:Patrick.Haggerty@charter.com)

16900 Cedar Avenue  
Rosemount, MN 55068

**NOTICE OF PUBLIC HEARING TO DETERMINE WHETHER A PUBLIC NUISANCE EXISTS ON PRIVATE PROPERTY, WHETHER ABATEMENT OF A PUBLIC NUISANCE ON PRIVATE PROPERTY BY CITY OF BENSON IS REASONABLE AND NECESSARY, AND DETERMINATION OF SPECIAL ASSESSMENT AGAINST THE PRIVATE PROPERTY.**

PLEASE TAKE NOTICE that on the 7<sup>th</sup> day of August, 2017 at 5:30 p.m. the City Council of Benson at the City Council Chambers at City Hall, 1410 Kansas Avenue, Benson, MN 56215, will hold a public hearing to determine proposed abatement by the City of Benson of proposed nuisance conditions of trash, rubbish and worthless or unused materials or articles, and special assessment for costs of abatement of said nuisance conditions against the following property:

**Part of the Southeast Quarter of the Southwest Quarter (SE ¼-SW ¼) of Section 5, Township 121, Range 39, beginning at a point 428 feet Easterly from the Northeast Corner of Block 6, Original Townsite of the City of Benson, Thence Easterly 310 feet; thence Southerly 140 feet; thence Westerly 310 feet; thence Northerly to the point of beginning.**

**735 Kansas Avenue, Benson, MN**

The Council shall first determine whether a public nuisance exists on the above-named real property based on whether the conditions unreasonably annoy, injure, or endanger the safety, health, morals, comfort, or repose of any considerable number of members of the public.

Second the Council shall determine whether abatement/removal of the public nuisance by the City of Benson is reasonable and necessary and the time limit in which the property owner/occupant has to remove the public nuisance prior to the City of Benson entering premises and removing the offending item or items and cleaning up the nuisance.

If a condition is determined to be a public nuisance and must be abated by the City of Benson, the special assessment is estimated to be the following minimum amount for the above-described property:

**\$4,500.00**

A reasonable estimate of the impact of the special assessment will be available at the hearing for review. Also, the proposed special assessment roll is on file with the Benson City Clerk. Written and oral objections regarding the proposed special assessment against the above-named property will be considered at the public hearing.

**NO APPEAL MAY BE TAKEN AS TO THE AMOUNT OF THE SPECIAL ASSESSMENTS UNLESS A WRITTEN OBJECTION SIGNED BY THE AFFECTED PROPERTY OWNER IS FILED WITH THE BENSON CITY CLERK PRIOR TO THIS PUBLIC HEARING OR PRESENTED TO THE PRESIDING OFFICER AT THE PUBLIC HEARING.**

**PURSUANT TO MINNESOTA STATUTE SECTION 429.081, WITHIN THIRTY (30) DAYS AFTER THE ADOPTION OF THE SPECIAL ASSESSMENTS, ANY AFFECTED PROPERTY OWNER WHO IS NOT PRECLUDED BY FAILURE TO OBJECT PRIOR TO OR AT THE SPECIAL ASSESSMENTS HEARING MAY APPEAL TO THE DISTRICT COURT BY SERVING NOTICE UPON THE MAYOR OF BENSON OR BENSON CITY CLERK, AND BY FILING SAID NOTICE WITH THE COURT ADMINISTRATOR OF THE DISTRICT COURT WITHIN TEN (10) DAYS OF SERVING NOTICE UPON THE MAYOR OF BENSON OR THE BENSON CITY CLERK**

Pursuant to Minnesota Statutes Sections 435.193 to 435.195, any county, statutory or home rule charter city, or town making special assessments may in its discretion defer the payment of that special assessment for any homestead property owned by a person sixty-five (65) years of age or older or retired by virtue of a permanent and total disability for whom it would be a hardship to make the payments, and homeowner shall make application for deferred payment of special assessments on forms prescribed by the county auditor of the county in which the homestead is located.

Adoption by the Council of the proposed special assessments may be taken at the hearing, and the property owners have the right to prepay the entire special assessments to the City of Benson, and partial prepayment has not been authorized by ordinance. Prepayment of the entire special assessments may be made no later than 14 days after the date the resolution is passed without the accrual of interest, and interest shall accrue at the rate of 8 percent per annum if the entire special assessments are not prepaid.

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Assistant City Attorney

**NOTICE OF PUBLIC HEARING TO DETERMINE WHETHER A PUBLIC NUISANCE EXISTS ON PRIVATE PROPERTY, WHETHER ABATEMENT OF A PUBLIC NUISANCE ON PRIVATE PROPERTY BY CITY OF BENSON IS REASONABLE AND NECESSARY, AND DETERMINATION OF SPECIAL ASSESSMENT AGAINST THE PRIVATE PROPERTY.**

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**Part of the Southeast Quarter of the Southwest Quarter (SE ¼-SW ¼) of Section 5, Township 121, Range 39, beginning at a point 358 feet 7 inches in an Easterly direction from the Northeast Corner of Block 6, Original Townsite of the City of Benson, Thence Easterly 70 feet; thence Southerly 150 feet; Thence Westerly 70 feet; thence Northerly 150 feet to the point of beginning.**

**805 Kansas Avenue, Benson, MN**

The Council shall first determine whether a public nuisance exists on the above-named real property based on whether the conditions unreasonably annoy, injure, or endanger the safety, health, morals, comfort, or repose of any considerable number of members of the public.

Second the Council shall determine whether abatement/removal of the public nuisance by the City of Benson is reasonable and necessary and the time limit in which the property owner/occupant has to remove the public nuisance prior to the City of Benson entering premises and removing the offending item or items and cleaning up the nuisance.

If a condition is determined to be a public nuisance and must be abated by the City of Benson, the special assessment is estimated to be the following minimum amount for the above-described property:

**\$4,500.00**

A reasonable estimate of the impact of the special assessment will be available at the hearing for review. Also, the proposed special assessment roll is on file with the Benson City Clerk. Written and oral objections regarding the proposed special assessment against the above-named property will be considered at the public hearing.

**NO APPEAL MAY BE TAKEN AS TO THE AMOUNT OF THE SPECIAL ASSESSMENTS UNLESS A WRITTEN OBJECTION SIGNED BY THE AFFECTED PROPERTY OWNER IS FILED WITH THE BENSON CITY CLERK PRIOR TO THIS PUBLIC HEARING OR PRESENTED TO THE PRESIDING OFFICER AT THE PUBLIC HEARING.**

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Adoption by the Council of the proposed special assessments may be taken at the hearing, and the property owners have the right to prepay the entire special assessments to the City of Benson, and partial prepayment has not been authorized by ordinance. Prepayment of the entire special assessments may be made no later than 14 days after the date the resolution is passed without the accrual of interest, and interest shall accrue at the rate of 8 percent per annum if the entire special assessments are not prepaid.

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Assistant City Attorney

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**Part of the Southeast Quarter of the Southwest Quarter (SE ¼-SW ¼) of Section 5, Township 121, Range 39, beginning at a point on the Easterly prolongation of the North Line of Block 5 of the Original Townsite of Benson, Minnesota, 200 feet Easterly on said prolongation of the intersection of an Easterly prolongation of the said Block 5 with the East line of 9<sup>th</sup> Street; thence East 85 feet; thence South 130 feet; thence West 85 feet; thence North 130 feet to the point of beginning, Swift County, Minnesota**

**810 Kansas Avenue, Benson, MN**

The Council shall first determine whether a public nuisance exists on the above-named real property based on whether the conditions unreasonably annoy, injure, or endanger the safety, health, morals, comfort, or repose of any considerable number of members of the public.

Second the Council shall determine whether abatement/removal of the public nuisance by the City of Benson is reasonable and necessary and the time limit in which the property owner/occupant has to remove the public nuisance prior to the City of Benson entering premises and removing the offending item or items and cleaning up the nuisance.

If a condition is determined to be a public nuisance and must be abated by the City of Benson, the special assessment is estimated to be the following minimum amount for the above-described property:

**\$4,500.00**

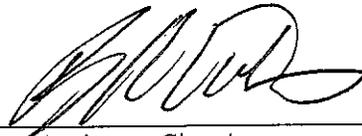
A reasonable estimate of the impact of the special assessment will be available at the hearing for review. Also, the proposed special assessment roll is on file with the Benson City Clerk. Written and oral objections regarding the proposed special assessment against the above-named property will be considered at the public hearing.

**NO APPEAL MAY BE TAKEN AS TO THE AMOUNT OF THE SPECIAL ASSESSMENTS UNLESS A WRITTEN OBJECTION SIGNED BY THE AFFECTED PROPERTY OWNER IS FILED WITH THE BENSON CITY CLERK PRIOR TO THIS PUBLIC HEARING OR PRESENTED TO THE PRESIDING OFFICER AT THE PUBLIC HEARING.**

**PURSUANT TO MINNESOTA STATUTE SECTION 429.081, WITHIN THIRTY (30) DAYS AFTER THE ADOPTION OF THE SPECIAL ASSESSMENTS, ANY AFFECTED PROPERTY OWNER WHO IS NOT PRECLUDED BY FAILURE TO OBJECT PRIOR TO OR AT THE SPECIAL ASSESSMENTS HEARING MAY APPEAL TO THE DISTRICT COURT BY SERVING NOTICE UPON THE MAYOR OF BENSON OR BENSON CITY CLERK, AND BY FILING SAID NOTICE WITH THE COURT ADMINISTRATOR OF THE DISTRICT COURT WITHIN TEN (10) DAYS OF SERVING NOTICE UPON THE MAYOR OF BENSON OR THE BENSON CITY CLERK**

Pursuant to Minnesota Statutes Sections 435.193 to 435.195, any county, statutory or home rule charter city, or town making special assessments may in its discretion defer the payment of that special assessment for any homestead property owned by a person sixty-five (65) years of age or older or retired by virtue of a permanent and total disability for whom it would be a hardship to make the payments, and homeowner shall make application for deferred payment of special assessments on forms prescribed by the county auditor of the county in which the homestead is located.

Adoption by the Council of the proposed special assessments may be taken at the hearing, and the property owners have the right to prepay the entire special assessments to the City of Benson, and partial prepayment has not been authorized by ordinance. Prepayment of the entire special assessments may be made no later than 14 days after the date the resolution is passed without the accrual of interest, and interest shall accrue at the rate of 8 percent per annum if the entire special assessments are not prepaid.



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Assistant City Attorney

## Rob Wolfington

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**From:** Melissa Streich <Melissa@umvrdc.org>  
**Sent:** Tuesday, August 01, 2017 1:10 PM  
**To:** rob.wolfington@co.swift.mn.us  
**Subject:** Prairie Waters - Get Rural MN  
**Attachments:** 2018 city letter & form.pdf

Good afternoon Rob– we are in the process of planning for the 2018 Prairie Waters work plan and was wondering if I could get on an agenda to present our program? Please see attachment for further information. Thanks Rob!

*Melissa Streich*

UMVRDC Communications Coordinator

323 W. Schlieman Ave.  
Appleton, MN 56208  
Work: 320.289.1981 x 105  
Cell: 320.297.0513



*Click to tour the Region!*

To: City Clerks/Administrators/EDA/Chambers of Region 6W  
From: Melissa Streich, Prairie Waters Staff  
Re: Funding Request for Prairie Waters Program, Calendar Year 2018

The Western Minnesota Prairie Waters Program is looking ahead to 2018 and we want to continue our successes with your help. We need to keep building on the strong team that believes marketing our region as a great place to visit, work and live in addition to boosting our economic growth.

The purpose of Prairie Waters is to promote and market the region as a great place to visit, a great place to work and a great place to live by highlighting and showcasing our natural, cultural, scenic and historical assets, along with the desirable lifestyle. With regional collaboration, our counties and cities pool their resources to make tourism and recruitment efforts more affordable by allowing us to highlight and market our region's many amenities, attract visitors, new residents and businesses to our area. We continue to seek cost-effective and innovative ways to spread the word about our part of the state, both online and in print: our Facebook page, website, visitor's guide and local shops guide are a few great examples. With the collaboration, we are able to produce these high quality marketing materials on a very tight budget.

The Prairie Waters Program is a well-developed and supported regional brand and marketing system already in place. In 2018 the goal is to build expand on the tourism aspects and offer information that makes it easy for someone wanting to make a move to the region, along with helpful tips and tools for locals.

Over the past several years a regional recruitment committee, which consists of local chambers, economic development professionals, city representatives and other local stakeholders have helped identified four areas to focus on - employment opportunities, housing, family essentials (education, healthcare, childcare) and things to do. The Prairie Waters program full-fills the things to do bucket, now the goal is to incorporate the other three areas into the Prairie Waters website.

In the summer of 2017, UMRDC staff will be starting to incorporate some of this information into the Prairie Waters website by adding new drop-down tabs of employment opportunities, housing, and family essentials. Over the next year(s), UMRDC staff will be collecting new content and developing relationships with local partners to feed into those pages. The Prairie Waters website will be a one stop-shop for anyone looking to visit or potentially move to the region and give them helpful information to guide them through their process.

Prairie Waters is asking for 2018 financial support. Enclosed is a pledge form to complete and return to us by September 30, 2017. This deadline is very important as our funding affects staff, projects and our ability to plan ahead.

Cities with active tourism/visitor programs and amenities are defined as the backbone of the region's tourism infrastructure. Smaller cities are not asked to contribute at the same level since they have fewer opportunities, attractions and infrastructure to contribute. Below is the tier structure.

**Three-tier financial structure:**

**1st tier** (\$5,100) includes cities with the most attractions and amenities of our region: *Populations over 2,500 recommended*

**2nd tier** (\$3,600) includes cities with a variety of attractions to lure visitors for a short duration – but with limited lodging, restaurants or other basic amenities: *Populations over 1,000 and under 2,500 recommended*

**3rd tier** (\$600) are the smaller cities, which may gain from "pass-through" revenue influx in the way of gasoline, food/beverage or other services that are available *Populations under 1,000 recommended*

Staff is available to meet with you or to attend a council meeting to discuss present and future programs and budget priorities, as well as discuss any matters or questions that may arise.

Again, thank you for your support!

# WWW.PrairieWaters.com

The Prairie Waters website is the one-stop-shop for all the things to do in the region, we now would like to include information that could make it easy for a visitor to MOVE to the region. Images shown below are examples of what the new additions to the Prairie Waters website will look like. We plan to partner with local stakeholders and build long term relationships to determine how we can utilize and promote one another's services that would feed onto the website. We would like to connect with the newspapers to determine how we can get job postings from print to searchable online, along with connecting with local realtors to feed their listings onto the Prairie Waters website. We also plan to connect with the local schools, healthcare and childcare facilities to help promote those services. We will continue to collect interviews that will be converted into stories that can relate to potential visitors. The website will include quick facts of why we truly believe our region is the somewhere potential visitors can call home!



Videos ◊



Visitors Guide ◊



Why Here ◊



Stories ◊

## Eat & Play

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat volutpat ut wisi enim ad minim.

Places to Eat

Things to Do



## Live & Work

>Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat volutpat ut wisi enim ad minim.

Find Jobs

Find Housing

## Our Stories



Megan's Story  
Clara City, MN

Learn More



Talking Water's Brewing Co.  
Montevideo, MN

Learn More



Fagen Fighters WWII Museum  
Granite Falls, MN

Learn More

Help us market the region as a great place to visit, work & **LIVE**

# Western Minnesota PRAIRIE WATERS

## PURPOSE



Western Minnesota Prairie Waters serves as a tourism destination marketing organization for the five-county area of Chippewa, Lac qui Parle, Swift, Big Stone and Yellow Medicine. The purpose of Prairie Waters is to promote and market the region as a great place to visit, a great place to work and a great place to live by highlighting our natural, cultural, scenic and historical assets.

## MEMBERS & CONTRIBUTORS



Members and contributors are local economic development authorities, chambers, cities, counties, businesses and individuals from the region.

## HISTORY & BACKGROUND

Prairie Waters is a program of the Upper Minnesota Valley Regional Development Commission (UMVRDC). It started in the early 1980's as a small coalition of partners in the region who saw the benefits of collaborating marketing efforts. In 1999, at the request of a group of local citizens, a study was conducted by the UMVRDC entitled "Regional Tourism Center and Tourism Development Study". This feasibility study recommended an increased effort throughout the region to promote and market the area as a tourism destination. As a result, in 2000 the UMVRDC met with local units of governments in the region and discussed the possibility of collectively funding a more aggressive regional marketing and promotional program. In 2001, voluntary funding was provided by cities and counties to create a Regional Tourism Program at the UMVRDC.

With regional collaboration, our counties and cities pool their resources to make tourism and recruitment efforts more affordable by allowing us to highlight and market our region's many amenities, attract visitors, new residents and businesses to our area. We continue to seek cost-effective and innovative ways to spread the word about our part of the state, both online and in print. Our Facebook page, website, visitor's guide and local shops guide are a few great examples. With the collaboration we are able to produce these high quality marketing materials on a very tight budget.

The Prairie Waters Program is a well-developed and supported regional brand and marketing system already in place. In 2018 the goal is to expand the tourism aspects and offer information that makes it easy for someone wanting to make a move to the region, along with helpful tips and tools for locals.



Upper Minnesota Valley  
**REGIONAL DEVELOPMENT COMMISSION**

## 2017 Prairie Waters Board Members

MELISSA STREICH  
Communications & Tourism Coordinator  
320.289.1981 x 105  
Melissa@umvrdc.org

**MONTEVIDEO:**  
Angel Molden  
**CANBY:**  
Diana Fliss  
**AT-LARGE, HISTORICAL SOCIETY:**  
June Lynne

**SWIFT COUNTY:**  
Gary Hendrickx

**CHIPPEWA COUNTY:**  
Matt Gilbertson  
**LAC QUI PARLE COUNTY/EDA:**  
PJ Ellison

**YELLOW MEDICINE COUNTY:**  
John Berends  
**BIG STONE COUNTY:**  
Vicki Oaks

**GRANITE FALLS:**  
Mary Gillespie  
**MADISON:**  
Maynard Meyer

**DAWSON:**  
Tami Sampson - Schuelke



Prairiewaters.com || 866.866.5432 || info@prairiewaters.com

# Western Minnesota PRAIRIE WATERS Website

The Western Minnesota Prairie Waters website is a one stop shop for all the things to do in the five county region. The site includes information on the following: [things to do](#), [places to stay](#), [places to eat](#), [places to shop](#), [calendar of events](#) and multiple interactive maps. The site is responsive making navigating throughout the site easy to use on tablets or mobile devices. We have been creating [lifestyle and tourism slideshows](#) for each Prairie Waters member city and county to include on their website or any social media platform.



## Calendar of Events

Each year we collect information of all the events happening in the region. The website has a [regional calendar](#) where visitors and/or locals can find information on upcoming events. Each event includes a brief description, contact information, photos and links to more information.

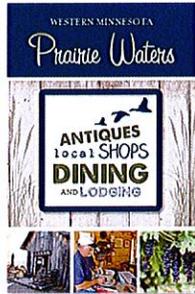
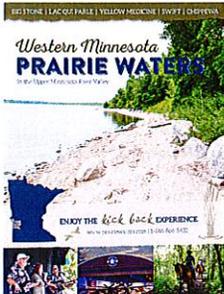
## Annual Gathering

Every Summer we host an annual gathering and invite visitors and locals to come enjoy free entertainment, food and prizes while learning about the promotional efforts done within the region. We are able to highlight different areas of the region by rotating the event in a different county each year.

## Regional Advertising

Each year, Prairie Waters writes a grant to Explore Minnesota Tourism (EMT) to pay for 50% of our advertising (up to \$8,000). In 2016 Prairie Waters has placed ads with local newspapers, Outdoor News, Midwest Living, Minnesota Off-road, ATventures, Explore Southern Minnesota Guide, SD Magazine, Pheasants Forever, AAA Living & Bird Watchers Digest. We have done electronic ads with ExploreMinnesota.com and Facebook.

## Print & Digital Visitor Guides



## Social Media



     
Search Get Rural MN & Prairie Waters

NEW edition! Western Minnesota Prairie Waters Visitor Guides! This two year guide has a print distribution of 25,000 (online version available on website and Explore Minnesota Tourism website). These guides are distributed to chambers, cities and businesses throughout the region; Travel Information Centers across the state; Mall of America; and sent out as we receive requests for information. The Local Shops guide is a comprehensive listing of shops, restaurants and accommodations available in the Prairie Waters region. It is a collaborative effort between Prairie Waters and Chambers of Commerce from many of the region's member cities.



Attracting and retaining residents is a key component of the sustainability of the region. Newcomers will fill jobs, start new businesses, populate the schools, become home owners, taxpayers, and new community leaders. Stemming from the "Brain Gain" research and efforts over the past year that convened local chambers, economic development professionals, and local stakeholders, the UMRVRC is preparing an implementation plan to move this effort forward.

Based on a survey to local units of government within the region, the top issue identified was marketing the area to attract new residents, workers, and families. Prairie Waters is a well-developed and supported regional brand and marketing system that is ready to work on this issue. The overall vision is to create a system that makes it easy for someone to get the information they need to make a move to the region, along with helpful tips and tools for locals.

A regional committee of local chambers, economic development professionals, city representatives and others helped identify four areas to highlight – employment opportunities, housing, family essentials, and things to do. The Prairie Waters website covers "things to do" already, now the goal is to incorporate the other three areas into the Prairie Waters website. The website will be a one stop-shop for anyone looking to visit or potentially move to the region and give them helpful information to guide them through their process. UMRVRC staff have been working closely with web developers on redeveloping the website to include the Get Rural work from the past several years. Over the next year, UMRVRC staff plans to incorporate new content and develop relationships with local entities to feed information into the new web pages.



## Live Here

Find information of everything you would need to move to our region including: housing, education, healthcare, childcare, etc.



## Work Here

Job postings and entrepreneurship opportunities. Information on businesses/buildings for sale, financing opportunities, and fast fiber broadband internet



## Visit Here

- Outdoor Adventures
- Places to Eat
- Places to Shop
- Places to Stay
- Calendar of Events
- Maps

## New Imagery



The UMRVRC has worked with students from the University of Minnesota Morris, Center for Small Towns, to collect new imagery of the region. Students collected an inventory of new imagery by attending community events and sharing their experiences on social media and on the Prairie Waters website. All of this new content is available for governments, organizations and businesses in the region to access and download through the online sharing platform, Dropbox.

Students also collected interviews of newcomers, locals, entrepreneurs, and folks with unique stories that can relate to potential new residents looking to move to the region. Four regional promotional videos were developed from the collected interviews and are also available to use for marketing purposes.

The students have been using the new imagery and running a social media campaign on Facebook, Pinterest and Instagram where they highlight a different city/county each week. The posts vary from job listings, to throw backs of historic photos, quick facts and showcasing the new photos that have been collected. This social media campaign has been a huge success thus far engaging with not only potential newcomers but also the locals. The UMRVRC plans to work with students again over the course of the next year to continue to collect footage of the region.

In addition, we worked with a licensed drone pilot to collect aerial footage and create 6 regional promotional videos.

# 2018 Pledge Form

## **Western Minnesota Prairie Waters Regional Tourism Program**

*A Regional Tourism program of the Upper Minnesota Valley Regional Development Commission*

**PLEASE RETURN THIS FORM BY SEPTEMBER 30, 2017**

We, the City/Organization of \_\_\_\_\_ (name of city/organization), have reviewed this request and pledge to participate at the amount specified below for the Regional Tourism Program's 2018 year.

- \$5100 Community Annual Commitment**

*Populations over 2,500 recommended*

Our alternate contribution is \$ \_\_\_\_\_

- \$3600 Annual Commitment**

*Populations over 1,000 and under 2,500 recommended*

Our alternate contribution is \$ \_\_\_\_\_

**\$600 Annual Commitment** *Populations under 1,000 recommended*

Our alternate contribution is \$ \_\_\_\_\_

- We, the City/Organization of \_\_\_\_\_ (name of city/organization), have reviewed this request and **do not wish to support economic development through tourism at this time.**

Signed by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_, 2017

### **Billing Information:**

- We choose to pay the total amount in January of each year. Prairie Waters will invoice you after January 1, 2018.
- We would like to make other payment arrangements: (please explain)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

***Thank you for your generous support of tourism in our region!***

# **2018 Benefits of Participation**

## ***Western Minnesota Prairie Waters Regional Tourism Program***

*A program of the Upper Minnesota Valley Regional Development Commission*

### **\$5100 + Annual Commitment**

- 50 customized marketing designs
- 30 custom community video
- One-page Editorial Showcase of community in the Visitor Guide
- Appoint one Prairie Waters board representative
- Nominate one industry board representative
- Plus, all benefits included below this line

### **\$3600 Annual Commitment**

- 25 customized marketing designs
- Access to the online photo library
- Custom community video
- (1/2) page Editorial Showcase of community in the Visitors Guide
- Appoint one Prairie Waters industry representative
- Access to all leads (names and addresses) gathered by Prairie Waters
- Plus, all benefits included below this line

### **\$600 Annual Commitment**

- Community lifestyle & tourism slideshow – personalized website assistance
- Access to the online photo/video library
- Community brochures distributed in response to PW inquiries – and available on the PW website
- (1/4) page Editorial Showcase of community in the Visitors Guide
- Community page on Prairie Waters website
- Hyperlink from Prairie Waters website to the community's website
- Events and attractions of your choice featured on our Facebook page! Take advantage of advertising to our 4,500+ and growing Facebook fans, plus paid Facebook ads for events of your choice!
- All events on the regional calendar of events (website)
- First chance to participate in special publications and events – cooperative advertising
- Plus, all benefits included below this line

### **Additional Benefits of Participation for all levels**

- State wide promotions – Visitor guide distributed to travel information centers across the state, including the Mall of America, local chambers, city offices, hotels, clinics. The digital version has hyperlinks and is showcased on the Explore Minnesota Tourism website where it has over 200,000 views annually.
- Basic business listing in the Local Shops guides
- Toll-free hotline that is staffed by the UMRDC office, responding to information requests
- Free unlimited access to tourism and business resources offered at the UMRDC office, and tourism and business expertise through the UMRDC staff
- Assistance in event planning, networking and promotion
- All community events showcased on the Prairie Waters website
- Regional presence in statewide advertising endeavors such as Explore Minnesota Tourism and Southern Minnesota Tourism Association, plus large events placed on the Explore Minnesota Website's calendar of events

## TASK ORDER

Task Order No. 3

Effective Date: August 7, 2017

### **Task Order Amendment to the DGR ENGINEERING Master Agreement for Professional Services**

DGR Engineering (Consultant) agrees to provide to: City of Benson, Minnesota (Client), the professional services described below for the Project identified below. The professional services shall be performed in accordance with and shall be subject to the terms and conditions of the Master Agreement for Professional Services executed by and between Consultant and Client on the 12th day of January, 2015.

**TASK ORDER PROJECT NAME:** 2018 Overhead to Underground Conversion

**TASK ORDER PROJECT DESCRIPTION:** Client wishes to convert a portion of their 13.8 kV primary electric distribution in the south end of the City from overhead to underground.

**DGR CONTACT PERSON:** Andy Koob, P.E., Project Manager

**CLIENT CONTACT PERSON:** Dan Gens, Director of Public Works

**SCOPE OF WORK:** Following is a detailed scope of services to be included under this Task Order:

#### **Hourly Portion:**

The following items consist of the engineering services for this segment of the project:

#### **Preliminary/Planning Phase:**

1. Determine the project area to be converted, including start and stop points.
2. Develop a preliminary layout of the 13.8 kV primary electric utility and street light circuitry.
3. Propose connections and switching locations for ties to the existing system.
4. Prepare a preliminary cost estimate.
5. Compile the above preliminary design information into correspondence for review by Client. Proceed to the final design phase after review of any comments from Client.

Permitting Phase:

\*\* To be added later by Amendment upon completion of the Preliminary/Planning Phase

Construction Phase:

\*\* To be added later by Amendment upon completion of the Preliminary/Planning Phase

Post-Construction Phase:

\*\* To be added later by Amendment upon completion of the Preliminary/Planning Phase

**Lump Sum Portion:**

The following items consist of the engineering services for this segment of the project:

Final Design Phase:

\*\* To be added later by Amendment upon completion of the Preliminary/Planning Phase

Bidding Phase:

\*\* To be added later by Amendment upon completion of the Preliminary/Planning Phase

**FEE ARRANGEMENT:** We propose the following fee arrangement for the identified work:

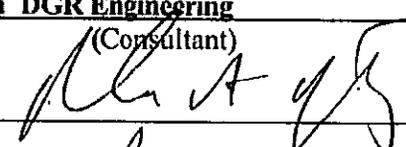
<u>Segment</u>	<u>Fee Amount</u>	<u>Fee Type</u>
Preliminary/Planning Phase	\$ 5,800	Hourly - Estimate
Permitting Phase	**	Hourly - Estimate
Construction Phase	**	Hourly - Estimate
Post-Construction Phase	**	Hourly - Estimate
Total – Hourly-Estimate Portion:	\$ 5,800	

<u>Segment</u>	<u>Fee Amount</u>	<u>Fee Type</u>
Final Design Phase	**	Lump Sum
Bidding Phase	**	Lump Sum
Total – Lump Sum Portion:	**	
<b>Total – Project:</b>	<b>\$ 5,800</b>	

**\*\* To be added later by Amendment upon completion of the Preliminary/Planning Phase**

All "Hourly" work will be billed at the then-current Hourly Fee Schedule then in effect at the time the work is performed. A copy of the current 2017 Hourly Fee Schedule A is attached as Exhibit 1. In addition to the amount relating to the personnel grade of the individuals doing the work, the only other expenses expected to be billed directly are travel-related costs (primarily mileage); subsistence costs if overnight stays are required (food and lodging); and Engineer's consultant charges (if any).

All "Lump Sum" work is inclusive of personnel, subsistence, travel, computer, and other costs. No billings above the lump sum figure will be made.

<u>City of Benson, Minnesota</u> (Client)	<u>DeWild Grant Reckert and Associates Company</u> <u>d/b/a DGR Engineering</u> (Consultant)
By: _____	By:  _____
Title: _____ (Authorized signature and Title)	Title: <u>President</u> (Authorized signature and Title)
Address: <u>1410 Kansas Avenue</u>	Address: <u>1302 South Union Street</u>
City: <u>Benson, MN 56215</u>	City: <u>Rock Rapids, IA 51246</u>
Date: _____	Date: <u>7-31-17</u>

**EXHIBIT 1**

**DGR ENGINEERING**

Rock Rapids, IA – Sioux Falls, SD – Sioux City, IA – Ankeny, IA

JANUARY 2017

**HOURLY FEE SCHEDULE A**

<b>Personnel Grade</b>	<b>Engineer Hourly Rate</b>	<b>Technician Hourly Rate</b>	<b>Administrative Hourly Rate</b>
01	\$83	\$48	\$44
02	\$89	\$53	\$46
03	\$94	\$58	\$48
04	\$100	\$62	\$52
05	\$109	\$66	\$56
06	\$118	\$70	\$60
07	\$128	\$75	\$64
08	\$138	\$80	\$68
09	\$148	\$84	\$74
10	\$158	\$89	\$80
11	\$168	\$94	\$87
12	\$180	\$99	\$96
13	\$192	\$105	\$113
14	\$198	\$112	\$141
15	\$204	\$120	\$184

**Reimbursable Expenses:**

1. Company vehicles, all at the IRS standard mileage rate in effect at the time.
2. Other travel, subsistence, lodging at actual out-of-pocket cost.
3. GPS Survey Equipment (when used) at \$31.25 per hour.
4. ATV and UTV Equipment (when applicable) at \$12.50 per hour.



Minnesota  
Department  
of Health

PROTECTING, MAINTAINING & IMPROVING THE HEALTH OF ALL MINNESOTANS

July 25, 2017

Benson City Council  
c/o Mr. Rob Wolfington, City Manager  
Benson City Hall  
1410 Kansas Avenue  
Benson, Minnesota 56215

Dear Council Members:

SUBJECT: Lead/Copper Tap Water Monitoring Report, PWSID 1760008

This letter is to report the results of your recent lead/copper monitoring that is required by the Safe Drinking Water Act. The results revealed the following 90th percentile levels:

90th percentile lead level = 2  $\mu\text{g/l}$  (rounded as 0.002 mg/l).

The action level for lead is 15.0  $\mu\text{g/l}$ .

90th percentile copper level = 1490  $\mu\text{g/l}$  (rounded as 1.490 mg/l).

The action level for copper is 1300  $\mu\text{g/l}$ .

Based on these results, your public water system **has not exceeded** the action level for lead and **has exceeded** the action level for copper.

By federal rule, 40 CFR 141.85, you are required to provide the lead/copper results to persons served at the sites that were tested. In addition, you must provide them with an explanation of the health effects of lead/copper, list steps consumers can take to reduce exposure to lead/copper in drinking water, and water utility contact information. The notification must also provide the maximum contaminant level goals, the action levels for lead/copper, and the definitions for these two terms.

Notification must be made within 30 days by U.S. Mail, hand/direct delivery, or posting. Please refer to the enclosed Lead/Copper Results Delivery Certification form for delivery method requirements. If the residence is a rental property, both the occupant(s) of the residence and rental property owner must be notified. To assist you in meeting the notification requirements, we have enclosed the results notification letters which must be delivered to the homeowners along with a copy of the fact sheet on lead/copper in drinking water.

The lead/copper sampling site addresses are private data. This information was classified as "nonpublic" by the Minnesota Department of Administration in October 2004, upon the request of Minnesota Department of Health (MDH) and Minnesota community water supply systems. When notifying the persons served at the sites that were tested, provide them with the results for that address only.

Benson City Council  
Page 2  
July 25, 2017  
PWSID 1760008

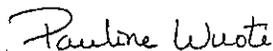
Within 10 days after notifying the residents of their results, you must complete the enclosed Lead/Copper Results Delivery Certification form and return it to us. If you chose not to use the results notification letters MDH sent to you and created your own results notification letters, you must submit a copy of one of the letters along with this certification form. The letter you create must contain the same language as the enclosed results notification letters as this is EPA required language. A return envelope is enclosed for your convenience.

Please note that all enclosures are sent to the addressee of this letter. Persons receiving a copy (cc) of the letter do not receive any enclosures. It is the responsibility of the addressee to follow through with the requirements.

A sampling kit will be sent to you prior to your next scheduled sampling date. The enclosed report should be placed in your records and a copy maintained on or near the water supply premises and available for public inspection for not less than ten (10) years.

If you have any questions, please contact me at 651/201-4674, or Anna Schliep at 651/201-4667.

Sincerely,



Pauline A. Wuoti  
Community Public Water Supply Unit  
Environmental Health Division  
P.O. Box 64975  
St. Paul, Minnesota 55164-0975

PAW  
Enclosures  
cc: Water Superintendent

CITY OF



MINNESOTA

August 3, 2017

Mr. David Tomporowski  
Principal Planner  
MnDOT Office of Freight and Commercial Vehicle Operations

Dear Mr. Tomporowski,

The purpose of this letter is to express the City of Benson's resolution of support and approval for submittal of the 2017 Solicitation of federal funds through the Minnesota Highway Freight Program to construct the "Pacific Avenue Mobility Improvement Project." The Pacific Avenue Mobility Improvement Project includes the reconstruction of Pacific Avenue to provide year-round access and upgrade to a 10-ton roadway from 9<sup>th</sup> Street to 20<sup>th</sup> Avenue SE.

The BNSF Rail Line bisects the City of Benson. During manual switching operations, the train often blocks existing at-grade rail crossings for long periods of time in Benson's downtown. This leads to blocking all vehicles, including commercial freight vehicles, from conducting their day to day operations and has resulted in a disruption to area businesses as well as impatient driver behavior. These project issues were studied both by the City of Benson as part of the Benson Railroad Grade Separation Crossing Study completed in March of 2015 and the Minnesota Department of Transportation's (MnDOT's) 2014 Study for Improvements to Highway Rail Grade Crossings and Rail Safety Report.

The results of MnDOT's 2014 Study for Improvement to Highway Rail Grade Crossings and Rail Safety Report indicated the three crossings in Benson's downtown as #1, #8 and #15 in need for improvements of a total of 102 crossings evaluated throughout the state. The Benson 2015 Railroad Grade Separation Crossing Study identified that a grade separation of the BNSF Rail Line in Benson, MN is not feasible and alternative improvements need to be made within the City for both safety and mobility purposes. The Pacific Avenue Mobility Improvement Project is a direct recommendation from Benson's 2015 Study that provides a safe alternative route for all vehicular traffic to utilize when the downtown crossings are blocked. Pacific Avenue is currently an unpaved local roadway that parallels along the south side of the BNSF Rail Line connecting traffic from the downtown at-grade crossings, including US Highway 12, to the east to cross the Rail Line at 20<sup>th</sup> Avenue SE and connect directly back into US Highway 12. The upgrade of Pacific Avenue to a 10-ton roadway will serve as an important connection for heavy vehicle commercial truck traffic to utilize at all times but in particular when the three downtown at-grade rail crossings are blocked by trains.

The City of Benson conducted a diagnostic meeting as part of the City's 2015 study that included participation from Federal Railroad Administration (FRA), Burlington Northern Santa Fe (BNSF) Rail Line, the City of Benson, Torning Township, MnDOT Rail and MnDOT District 4. This meeting included discussion of the Benson Safety and Mobility improvement projects, which recommended the Pacific Avenue Mobility Improvement Project given that all parties were in agreeance that a grade separation of the BNSF Rail Line was not feasible. Additional support to the efforts made by the City of Benson to

1410 KANSAS AVE. • BENSON, MINNESOTA 56215

City Offices: 320-843-4775

City Fax: 320-842-7151

Municipal Utilities: 320-843-3707

WWW.BENSONMN.ORG

E-MAIL: STAFF@BENSONMN.ORG

improve both safety and mobility in regard to rail operations can be found by the recent MnDOT Programming of funding for upgrading the 20<sup>th</sup> Avenue SE at-grade crossing from a passive to a fully active crossing with 2-quadrant gates, lights and constant warning time.

The City of Benson is providing this resolution of approval of this application for the Pacific Avenue Mobility Improvement Project along with the commitment to the match funding identified in the application. The City of Benson has already put a great deal of local funds into the planning of this project to determine the feasibility of options to improve the mobility of all traffic inclusive of heavy commercial vehicles in and through the City. As the City has already completed planning level engineering and cost estimates for this project, the project cost commitment breakdown is as follows:

Total Federal Aid MHFP Eligible Project Costs = \$2,071,569  
City Local 20% Match Commitment of Federal Aid MHFP Eligible Project Costs = \$414,314  
Requested 80% Federal Aid MHFP Grant Funds = \$1,657,255

Non-Federal Aid Eligible Project Costs – City Commitment (Utility Upgrades) = \$265,102  
Costs Associated with easements for the project will also be funded 100% City Funded =  
Easement Costs to be determined

The City of Benson greatly appreciates your review and consideration of the MHFP Grant Application for the Pacific Avenue Mobility Improvement Project. This grant provides an excellent opportunity for Cities under the population of 5,000 that do not receive State-Aid funding for their local roadways. We hope that you see the City of Benson's previous locally funded planning work, coordination efforts with all involved parties, and commitment to additional local funding as a measure of how important this project is to improve the mobility of freight vehicle traffic within the City of Benson and across rural Minnesota.

Thank you for your consideration,

Sincerely,

Gary Landmark  
City of Benson Mayor

**CITY OF BENSON RESOLUTION AUTHORIZING THE MINNESOTA HIGHWAY FREIGHT  
PROGRAM GRANT APPLICATION  
(RESOLUTION 2017-XX)**

**WHEREAS**, the City of Benson has conducted studies related to the railroad crossings located within the central business district of the City and the problem with trains blocking those crossings; and

**WHEREAS**, the City of Benson has identified a project to reconstruct Pacific Ave. to a 10-ton road from 9<sup>th</sup> St. S to 20<sup>th</sup> Ave. SE in order to provide a connection between 14<sup>th</sup> St. S and 20<sup>th</sup> Ave. SE for passenger cars, freight vehicles and emergency services vehicles to use as an alternate route across the BNSF railroad when the central business district crossings are blocked; and

**WHEREAS**, the Minnesota Department of Transportation is currently accepting grant applications for freight improvements through the Minnesota Highway Freight Program; and

**WHEREAS**, the Minnesota Highway Freight Program can fund up to 80% of the design engineering and construction costs of an eligible project; and

**WHEREAS**, the reconstruction of Pacific Ave. will benefit the City of Benson and The Minnesota Department of Transportation by improving the ability for freight vehicles to travel within the City of Benson and through the City of Benson without delay due to blocked railroad crossings.

**NOW THEREFORE, BE IT RESOLVED** that the City of Benson intends to submit a funding application for the reconstruction of Pacific Ave. through the Minnesota Highway Freight Program.

**BE IT FURTHER RESOLVED** that upon approval of its application by the Minnesota Department of Transportation, the City of Benson may enter into an agreement with the State of Minnesota for the approved project, and that the City of Benson certifies that it will comply with all applicable laws and regulations as stated in all contract agreements.

**BE IT FURTHER RESOLVED** that Swift County has agreed to be the project sponsor and will be responsible to administer the federal funds while the City of Benson will provide the required matching local funds and other costs associated with the project implementation that are not covered by the grant.

**CONSTRUCTION COST ESTIMATE  
EAST PACIFIC AVENUE  
BENSON, MN  
AUGUST 2017**

No.	Item	Units	Qty		EE Unit Price	EE Total Price
			PARTICIPATING	NON-PARTICIPATING		
1	MOBALIZATION	LS	1		\$75,000.00	\$75,000.00
2	TRAFFIC CONTROL	LS	1		\$5,000.00	\$5,000.00
3	CLEARING AND GRUBBING	LS	1		\$15,000.00	\$15,000.00
4	REMOVE STORM SEWER PIPE	LF	440		\$4.50	\$1,980.00
5	REMOVE CATCH BASIN	EA	5		\$165.00	\$825.00
6	REMOVE CMP CULVERT	LF	180		\$5.00	\$900.00
7	REMOVE STORM MANHOLE	EA	2		\$325.00	\$650.00
8	REMOVE SANITARY SEWER MANHOLE	EA		1	\$325.00	\$325.00
9	REMOVE CURB AND GUTTER	LF	60		\$6.00	\$360.00
10	REMOVE BITUMINOUS PAVEMENT	SY	1725		\$2.75	\$4,743.75
11	REMOVE SIGN	EA	4		\$25.00	\$100.00
12	SAWING BITUMINOUS PAVEMENT	LF	175		\$3.00	\$525.00
13	SALVAGE AN REINSTALL MAILBOX ASSEMBLY	EA	3		\$100.00	\$300.00
14	COMMON EXCAVATION	CY	17000		\$8.00	\$136,000.00
15	TOPSOIL BORROW (LV)	CY	2200		\$18.00	\$39,600.00
16	SELECT GRANULAR BORROW (LV)	CY	11500		\$15.00	\$172,500.00
17	GEOTEXTILE FABRIC, TYPE V	SY	16250		\$1.50	\$24,375.00
18	GEOGRID	SY	16250		\$3.00	\$48,750.00
19	AGGREGATE BASE, CLASS 5	TN	7150		\$18.00	\$128,700.00
20	BITUMINOUS WEARING COURSE MIXTURE	TN	1150		\$60.00	\$69,000.00
21	BITUMINOUS NON WEARING COURSE MIXTURE	TN	2300		\$55.00	\$126,500.00
22	BITUMINOUS MATERIAL FOR TACK COAT	GAL	675		\$4.00	\$2,700.00
23	RAILROAD SIGNAL AND GATES	LS	1		\$325,000.00	\$325,000.00
24	RAILROAD CONCRETE CROSSING (2 TRACKS)	LF	70		\$1,250.00	\$87,500.00
25	CONCRETE CURB AND GUTTER DS B618	LF	7800		\$13.00	\$101,400.00
26	15" RC PIPE SEWER DES 3006 CL V	LF	3100		\$28.50	\$88,350.00
27	15" RC PIPE APRON W/TRASH GUARD	EA	8		\$500.00	\$4,000.00
28	4' DIA STORM SEWER CBMH, INCL R-3067 CSTG AND CONC ADJST RING	EA	10		\$2,000.00	\$20,000.00
29	MANHOLE, DES 4020 - 48"	EA	1		\$2,000.00	\$2,000.00
30	CONNECT TO EXISTING RCP	EA	1		\$500.00	\$500.00
31	IIMPROVED PIPE FOUNDATION PER 6" INCREMENT	LF		7000	\$3.00	\$21,000.00
32	4" PERFORATED POLYETHYLENE PIPE	LF	7100		\$5.00	\$35,500.00
33	4" SCH 40 DRAIN TILE	LF	200		\$15.00	\$3,000.00
34	8" PVC, C900	LF		2200	\$35.00	\$77,000.00
35	8" GATE VALVE AND BOX	EA		3	\$2,000.00	\$6,000.00
36	6" GATE VALVE AND BOX	EA		4	\$1,200.00	\$4,800.00
37	HYDRANT	EA		4	\$4,000.00	\$16,000.00
38	FITTINGS	LB		800	\$6.00	\$4,800.00
39	1" CORPORATION STOP	EA		3	\$125.00	\$375.00
40	1" CURB STOP AND BOX	EA		3	\$160.00	\$480.00

**CONSTRUCTION COST ESTIMATE  
EAST PACIFIC AVENUE  
BENSON, MN  
AUGUST 2017**

No.	Item	Units	Qty		EE Unit Price	EE Total Price
			PARTICIPATING	NON-PARTICIPATING		
41	1" COPPER SERVICE PIPE	LF		150	\$16.50	\$2,475.00
42	CONNECT TO EXISTING WATER MAIN	EA		1	\$1,200.00	\$1,200.00
43	4" C900 FORCE MAIN	LF		2200	\$30.00	\$66,000.00
44	SEEDING	AC	2.5		\$500.00	\$1,250.00
45	MNDOT 25-141 SEED	LB	180		\$4.00	\$720.00
46	FERTILIZER	LB	900		\$0.50	\$450.00
47	TYPE 1 MULCH	TN	6		\$150.00	\$900.00
48	DISK ANCHOR	AC	3		\$175.00	\$525.00
49	BONDED FIBER MATRIX HYDRAULIC MULCH	LB	4,500		\$2.50	\$11,250.00
50	CATEGORY 3 BLANKET	SY	6,100		\$2.00	\$12,200.00
51	SILT FENCE, TYPE MACHINE SLICED	LF	7,300		\$1.50	\$10,950.00
52	ROCK DITCH CHECK	EA	10		\$100.00	\$1,000.00
53	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EA	2		\$1,500.00	\$3,000.00
54	INLET PROTECTION	EA	10		\$200.00	\$2,000.00
55	SIGN TYPE C	SF	35		\$40.00	\$1,400.00
<b>ESTIMATED PARTICIPATING CONSTRUCTION COST</b>						<b>\$1,566,403.75</b>
<b>15% CONTINGENCIES</b>						<b>\$234,960.56</b>
<b>15% ENGINEERING, ADMINISTRATION AND LEGAL</b>						<b>\$270,204.65</b>
<b>TOTAL ESTIMATED PARTICIPATING PROJECT COSTS</b>						<b>\$2,071,568.96</b>
<b>ESTIMATED NON-PARTICIPATING CONSTRUCTION COST</b>						<b>\$200,455.00</b>
<b>15% CONTINGENCIES</b>						<b>\$30,068.25</b>
<b>15% ENGINEERING, ADMINISTRATION AND LEGAL</b>						<b>\$34,578.49</b>
<b>TOTAL ESTIMATED NON-PARTICIPATING PROJECT COSTS</b>						<b>\$265,101.74</b>
<b>TOTAL PROJECT COST (PARTICIPATING + NON-PARTICIPATING)</b>						<b>\$2,336,670.70</b>

**Administrative Office**  
410 Fifth Street SW  
P.O. Box 327  
Willmar, Minnesota 56201-0327



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Phone: (320) 235-6106

Fax: (320) 214-0187

July 10, 2017

To: Benson City Council  
From: Laurie Ortega, PLS Executive Director  
Re: 2018 Pioneerland Library System Operating Budget Request

Pioneerland Library System (PLS) is seeking a slight funding increase for 2018 to meet the increasing demands for services in Benson.

PLS is requesting Benson provide a 3% increase over FY2017 funding. There is no library maintenance of effort implication attached to these new funds. This increase will be spent entirely on services, collections, and programs to benefit your community.

The city and county signatories to the joint powers agreement creating Pioneerland Library System appreciate the ongoing support from Benson for library services. PLS works well when all funding partners work together to provide access to the broadest range of library services, collections, and programs to all residents of the region.

Please contact me anytime if you have questions or would like further details.

Thank you.

### **2018 BUDGET REQUEST**

**Governing Unit:** City of Benson

**2018 Budget Request:** \$85,931

## Dan Gens

---

**From:** Ron Reszel <ronr@montevideoschools.org>  
**Sent:** Friday, July 21, 2017 9:28 AM  
**To:** Dan Gens  
**Subject:** Cemmatary Fence Bid

Chain Link Materials (based on 9 gauge fabric): \$7,823.00

Concrete priced at Runnings (assuming we purchase from them): \$35.91

Labor: \$4,000.00

Thanks, Ron Reszel

*Total \$ 11,858.91*

--

Ron Reszel  
Social Studies Teacher  
Montevideo Senior High School  
Montevideo Public Schools ISD #129  
1501 William Ave.  
Montevideo, MN 56265  
320-269-6446 ext 1128

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17864 210 Ave.  
Glenwood, MN 56334

# Estimate

Date	Estimate #
7/6/2017	1066

Name / Address

City of Benson  
Dan Gens  
1410 Kansas Ave  
Benson, MN 56215

Item	Description	Qty	Cost	Total
055405	9 GA 5' Galvanized Fabric	1,200	2.8202	3,384.24
033005	1 5/8" X 21' PE DQ Pipe Top Rail	1,323	1.6638	2,201.21
012602	1 5/8 x 6 Sleeves	56	1.21536	68.06
033056	2 3/8" X 8' DQ 40 Line Post	115	23.45843	2,697.72
033076	2 7/8 X 8' DQ Term Post	7	38.46857	269.28
013604	3/16"x5/8"x58" Tension Bars.	12	2.26583	27.19
018101	Industrial Truss Tightener	12	1.46333	17.56
017902	3/8 x 11' Threaded Truss Rods	12	5.64	67.68
010105	2 7/8 Tension Band	48	0.55458	26.62
012254	2 3/8 x 1 5/8 PS Eyetop Std	115	2.10043	241.55
011605	2 7/8 PS Caps	7	1.20429	8.43
010305	2-7/8" Pressed Steel Brace Bands.	48	0.62542	30.02
010304	2 3/8" Brace Bands.	12	0.5425	6.51
012506	1 5/8 PS Rail Ends	24	1.21542	29.17
012511	1 5/8" Combo Rail End P.S.	12	1.15667	13.88
023499	7 GA Coil Spring 0.80 Zinc Coil, Tension Wire.	2	96.275	192.55
023601	12 1/2 GA Stl Hog Ring Class 3 .	6	3.06833	18.41
010701	5/16"x1-1/4" Carriage Bolts.	100	0.118	11.80
189-1111	Fast Set Concrete Mix 50 lb.	21	6.99	146.79T
HC01	Delivery Charge	1	140.00	140.00T

We require \$9618.39 down payment to order the materials and balance due when project is complete.

**Subtotal**

**Sales Tax (6.875%)**

**Total**

Phone #  
320-634-0809

E-mail  
fenceall@gmail.com



17864 210 Ave.  
Glenwood, MN 56334

# Estimate

Date	Estimate #
7/6/2017	1066

Name / Address

City of Benson  
Dan Gens  
1410 Kansas Ave  
Benson, MN 56215

Item	Description	Qty	Cost	Total
Labor 5' Comm Dr...	Install 5' X 1187' Commercial Chain Link Fence with Top Rail, Term Posts to be in 3 ft Concrete footings and all Line Posts to be driven 4 ft deep.	1,187	5.95	7,062.65

We require \$9618.39 down payment to order the materials and balance due when project is complete.

<b>Subtotal</b>	\$16,661.32
<b>Sales Tax (6.875%)</b>	\$19.72
<b>Total</b>	\$16,681.04

Phone #  
320-634-0809

E-mail  
fenceall@gmail.com

# MARCUS CONST. CO., INC.

P.O. BOX 510  
WILLMAR, MN 56201

# INVOICE

SOLD TO:  
**CITY OF BENSON**  
1410 KANSAS AVE.  
BENSON, MN 56215

INVOICE NUMBER	11794
INVOICE DATE	7/28/17
OUR JOB NUMBER	201712
YOUR ORDER NO.	
TERMS	NET 10 DAYS
SALES REP	JB
SHIPPED VIA	JOB
F.O.B.	JOB

SHIPPED TO:  
BENSON CIVIC CENTER

QUANTITY	DESCRIPTION	PRICE	AMOUNT								
1	BENSON CIVIC CENTER - REROOF - PER CONTRACT DATED 3/2/2017	25,910.00	25,910.00								
	<table border="0" style="width: 100%;"> <tr> <td style="width: 60%;">CONTRACT AMOUNT</td> <td style="text-align: right;">129,590.00</td> </tr> <tr> <td>COMPLETED TO DATE - 95%</td> <td style="text-align: right;">123,110.00</td> </tr> <tr> <td>LESS PRVIOUSLY BILLED</td> <td style="text-align: right;">97,200.00</td> </tr> <tr> <td>CURRENT AMOUNT DUE</td> <td style="text-align: right;">25,910.00</td> </tr> </table>	CONTRACT AMOUNT	129,590.00	COMPLETED TO DATE - 95%	123,110.00	LESS PRVIOUSLY BILLED	97,200.00	CURRENT AMOUNT DUE	25,910.00		
CONTRACT AMOUNT	129,590.00										
COMPLETED TO DATE - 95%	123,110.00										
LESS PRVIOUSLY BILLED	97,200.00										
CURRENT AMOUNT DUE	25,910.00										
1	LESS CURRENT RETAINAGE 5%	-1,295.50	-1,295.50								
	THANK YOU FOR YOUR BUSINESS										
		SUBTOTAL	24,614.50								
		TAX									
		TOTAL	24,614.50								

PHONE: 320-222-6616  
FAX: 320-222-6626

**THANK YOU!**

07/28/17  
09:03:31

CITY OF BENSON  
BUDGET REPORT  
FOR MONTH ENDED 30Jun2017

PAGE # 1

DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
GENERAL FUND REVENUES						
TAXES	1,216,655.41	1,198,717.17	650,211.03	736,150.03	1,338,542.00	55
ABATEMENTS	20,115.83		208.96	10.67		
LODGING TAXES	25,074.29	25,899.47	6,282.56	8,433.87	25,000.00	34
FRANCHISE FEES	206,704.15	217,742.87	83,587.03	86,404.54	205,000.00	42
BUSINESS LICENSES	8,032.50	8,045.00	7,995.00	7,845.00	8,000.00	98
NON-BUSINESS LICENSES	340.00	310.00	220.00	385.00	400.00	96
BUILDING PERMITS	14,893.08	20,418.84	1,468.40	17,709.25	30,000.00	59
LOCAL GOVERNMENT AID	980,033.00	988,807.00			992,959.00	
HOMESTEAD & AG CREDIT AID	310.09	308.80				
POLICE TRAINING REIMBURSEMENT	2,332.26	2,501.29			2,500.00	
INSURANCE PREMIUM TAX-FIRE	41,979.08	44,076.38	1,845.00	1,000.00	40,000.00	3
INSURANCE PREMIUM TAX-POLICE	53,170.71	49,612.84			50,000.00	
AIRPORT MAINTENANCE	25,362.73	28,211.07	5,637.04	9,596.94	24,257.00	40
TRANSIT REFUNDS	145,600.00	111,600.00	74,400.00			
OTHER FED/STATE/LOCAL GRANTS	74,110.85	38,925.87	8,225.71	4,750.00	18,000.00	26
POLICE SERVICES	1,200.00	11,430.90	11,430.90	2,715.00	5,500.00	49
DARE REVENUES	30.00					
DOG POUND REVENUES	580.00	620.00	180.00	195.00	500.00	39
COPS IN SCHOOLS REIMBURSEMENT	38,934.00	26,838.00	378.00	18,333.00	38,000.00	48
TOWNSHIP FIRE CONTRACTS	63,522.00	66,377.00	66,377.00	61,109.00	68,733.00	89
FIRE DEPARTMENT CALLS	28,365.00	28,710.22	10,096.50	4,315.16	20,000.00	22
RESQUE SQUAD CALLS	4,609.51	2,092.50	233.50	297.34	2,000.00	15
BUILDING INSPECTIONS SERVICES	37,797.59	36,833.43	15,498.32	16,794.69	40,000.00	42
STREET REPAIR FEES	4,800.00	4,500.00	2,100.00	1,200.00	3,000.00	40
EQUIPMENT RENTALS		825.00		1,337.50		
WEED REMOVAL CHARGES	1,947.59	1,481.53	598.50	256.50	2,000.00	13
SWIMMING POOL RECEIPTS	50,319.88	47,499.16	29,372.93	32,749.81	45,000.00	73
POOL CONCESSION SALES	11,183.46	9,615.46	3,989.37	5,443.73	9,000.00	60
ARMORY USE FEES	9,132.50	7,616.25	3,761.25	3,632.50	8,000.00	45
PARK FEES	20,412.47	24,308.69	11,147.37	9,504.36	20,000.00	48
TREE REMOVAL RECEIPTS	5,660.00	8,096.00	(120.00)	(558.50)	4,000.00	(14)
BUS FARES	35,433.91	19,254.36	16,325.84			
BUS SIGN ADVERTISING	740.00	320.00	280.00			
HANGER RENTALS - AIRPORT	12,811.85	16,130.50	8,575.00	5,770.00	12,000.00	48
AIRPORT LAND REVENUES	7,790.00	6,995.00	6,995.00	6,995.00	8,000.00	87
SALE OF LOTS - CEMETERY	4,480.00	15,720.00	2,240.00	2,360.00	7,000.00	34
SODDING FEES - CEMETERY	640.00	700.00	340.00	790.00	600.00	132
CEMETERY MEMORIALS						
CEMETERY MONUMENT FEES	475.00	450.00	225.00	300.00	300.00	100
PARK SIGN RENTALS	190.00	185.00	90.00	75.00	200.00	38
COURT FINES	21,696.94	20,998.51	12,042.37	6,577.43	20,000.00	33
PARKING FINES	700.00	1,010.00	460.00	1,000.00	500.00	200

07/28/17  
09:03:31

CITY OF BENSON  
BUDGET REPORT  
FOR MONTH ENDED 30Jun2017

PAGE # 2

DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
	-----	-----	-----	-----	-----	-----
SPECIAL ASSESSMENTS	147.60	139.17	31.50	35.91		
INTEREST EARNINGS	47,951.15	44,443.31	23,881.60	18,562.67	50,000.00	37
UNREALIZED GAIN (LOSS) ON INVEST	4,352.47	956.87	995.25			
PROPERTY RENTS		2,250.12	225.12	1,200.00		
CIVIC CENTER RENT	36,486.35	44,439.00	20,657.00	20,800.00	39,500.00	53
DONATIONS	23,397.24	4,325.00	2,675.00	2,200.00	1,000.00	220
SALE OF PROPERTY	4,590.00			1,396.00		
REFUNDS & REIMBURSEMENTS	51,164.59	42,679.42	18,094.21	17,645.87	40,000.00	44
REIMBURSEMENTS - GAS & OIL	24,947.18	34,138.44	11,737.86	13,082.15	25,000.00	52
OTHER REVENUE	12,364.72	6,857.07	1,540.41	3,263.60	5,000.00	65
MANAGEMENT FEE-EDA & RL FUND	16,647.00	16,713.00			16,000.00	
MANAGEMENT FEES - GARBAGE FUND	8,838.27	9,014.00	4,508.02	4,598.00	9,194.00	50
MANAGEMENT FEE - WATER FUND	38,555.91	39,327.00	19,663.48	20,055.00	40,110.00	50
MANAGEMENT FEE - ELECTRIC FUND	173,439.91	176,908.00	88,522.70	90,224.10	180,446.00	50
MANAGEMENT FEE - LIQUOR FUND	25,606.00	26,118.00	13,059.00	13,320.00	26,640.00	50
MANAGEMENT FEE - SEWER FUND	50,051.91	51,053.00	25,526.60	26,036.90	52,074.00	50
MANAGEMENT FEES - TAX INCREMENT						
TRANSFER FROM OTHER FUNDS	1,349.00	1,443.00			1,650.00	
TRANSFER FROM LIQUOR FUND	80,000.00	80,000.00		80,000.00	80,000.00	100
TRANSFER FROM UTILITY FUND	84,989.00	53,406.28			90,000.00	
<b>TOTAL GENERAL FUND REVENUES</b>	<b>3,863,043.98</b>	<b>3,727,994.79</b>	<b>1,273,815.33</b>	<b>1,365,898.02</b>	<b>3,705,605.00</b>	<b>37</b>
<b>GENERAL FUND EXPENDITURES</b>						
<b>MAYOR &amp; COUNCIL</b>						
SALARIES - CITY COUNCIL	15,845.00	15,610.00	7,940.00	7,780.00	16,000.00	49
PENSIONS	1,212.20	1,194.25	607.44	595.20	1,200.00	50
OFFICE SUPPLIES	140.92	804.55	203.77	15.00	100.00	15
MAYOR & COUNCIL CONTINGENCY					2,000.00	
TRAVEL EXPENSE	1,078.96	878.03	524.85	387.41	1,000.00	39
TRAINING & INSTRUCTION	625.00	1,519.71	1,244.71	501.55	1,500.00	33
PRINTING & PUBLISHING	4,443.16	3,799.75	1,332.16	1,578.20	4,500.00	35
OTHER INS - PUBLIC OFF LIAB	9,068.00	9,724.26	9,724.26	9,629.80	10,000.00	96
DUES & SUBSCRIPTIONS	8,971.00	9,021.00	5,596.00	6,910.00	9,200.00	75
<b>TOTAL: MAYOR &amp; COUNCIL</b>	<b>41,384.24</b>	<b>42,551.55</b>	<b>27,173.19</b>	<b>27,397.16</b>	<b>45,500.00</b>	<b>60</b>
<b>ADMINISTRATION &amp; FINANCE</b>						
SALARIES	275,398.18	283,546.96	140,169.88	144,229.49	297,000.00	49
PENSIONS	49,623.58	50,580.94	26,715.76	27,507.97	53,000.00	52
HEALTH, LIFE, DISB + CAFETERIA	61,152.64	67,401.52	37,340.00	39,366.56	70,200.00	56
OFFICE SUPPLIES	4,000.73	3,875.15	1,414.53	2,056.15	5,000.00	41
DUPLICATING & COPYING	2,938.31	2,828.31	1,436.15	1,400.99	3,000.00	47

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
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POSTAGE	963.45	2,349.32	932.77	142.75	2,000.00	7
SAFETY AND DRUG TESTING	417.69	2,528.75	1,085.00	509.84	2,000.00	25
GAS & OIL	1,944.96	1,542.80	726.10	773.01	2,000.00	39
EQUIPMENT REPAIR PARTS	2,550.79	3,964.95	3,888.70	988.59	3,000.00	33
SMALL TOOLS AND EQUIPMENT	780.18	5,471.41	2,713.36	5,982.07	4,000.00	150
UTILITY CONTRACTED SERVICES	14,400.00	14,400.00	7,200.00	7,200.00	14,400.00	50
OTHER CONTRACTED SERVICES	12,373.45	11,500.25	5,192.75	4,122.04	15,000.00	27
CONSULTING SERVICES	31,091.26	40,303.55	22,932.11	3,157.00	40,000.00	8
TELEPHONE	8,942.67	9,107.66	4,536.52	4,626.90	9,000.00	51
TRAVEL EXPENSE	3,714.32	4,114.98	2,454.18	4,471.85	4,000.00	112
TRAINING & INSTRUCTION	1,393.52	2,026.43	1,361.43	1,393.00	2,500.00	56
PUBLIC INFORMATION	125.00					
INSURANCE	6,366.00	7,485.00	7,485.00	7,102.00	8,000.00	89
WORKERS COMPENSATION	1,540.00	1,893.22	1,893.22	1,334.46	2,000.00	67
DUES & SUBSCRIPTIONS	2,941.28	2,645.24	1,777.30	1,959.43	3,000.00	65
TOTAL: ADMINISTRATION & FINANCE	482,658.01	517,566.44	271,254.76	258,324.10	539,100.00	48
ELECTIONS						
TEMPORARY SALARIES	861.34	2,272.92		770.94	2,500.00	31
OFFICE SUPPLIES	2,834.58	1,331.56	179.98	1,311.54	6,000.00	22
TOTAL: ELECTIONS	3,695.92	3,604.48	179.98	2,082.48	8,500.00	24
AUDITING & ACCTING SERVICES	21,550.00	23,650.00			24,500.00	
ASSESSING SERVICES CONTRACTED	17,292.00	18,832.00	18,832.00		19,000.00	
CITY ATTORNEY						
OFFICE SUPPLIES	470.36	1,438.96	971.05	227.06	1,000.00	23
CITY ATTORNEY CONTRACT	20,297.00	28,000.00	14,055.50	9,402.00	28,000.00	34
TOTAL: CITY ATTORNEY	20,767.36	29,438.96	15,026.55	9,629.06	29,000.00	33
CITY HALL						
BUILDING MAINTENANCE & SUPPL	5,532.24	4,406.61	1,976.58	1,875.55	8,000.00	23
CONTRACTED SERV - CLEANING	3,980.40	4,351.58	2,328.38	2,000.00	4,500.00	44
INSURANCE	4,600.00	2,461.00	2,461.00	2,029.00	4,000.00	51
UTILITIES	7,430.16	7,194.24	3,619.71	3,429.25	8,000.00	43
HEATING COST	3,059.35	2,884.18	1,803.90	2,672.68	4,000.00	67
TOTAL: CITY HALL	24,602.15	21,297.61	12,189.57	12,006.48	28,500.00	42

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
<b>POLICE DEPARTMENT</b>						
SALARIES	491,167.44	485,745.22	220,414.27	253,777.96	522,000.00	49
PENSIONS	97,759.59	97,557.44	45,718.52	50,424.67	106,950.00	47
HEALTH, LIFE & DISB INSURANCE	87,830.48	101,234.56	56,654.16	60,061.14	97,500.00	62
OFFICE SUPPLIES	5,805.64	4,764.97	4,025.25	1,821.77	5,500.00	33
GAS & OIL	18,807.98	15,443.03	7,436.67	8,147.32	19,000.00	43
OPERATING SUPPLIES	19,034.14	19,822.65	10,911.49	2,363.72	20,000.00	12
UNIFORM ALLOWANCE	7,733.81	10,606.99	3,420.94	3,712.98	9,000.00	41
PERSONNEL TESTING & RECRUIT INVESTIGATIONS	525.00	1,042.15	308.35		1,500.00	
EQUIPMENT REPAIR PARTS	30,284.84	30,296.00	13,604.73	20,797.06	32,000.00	65
EQUIPMENT REPAIRS CONTRACTED	2,194.43	1,147.74	704.84	746.86	2,600.00	29
SMALL TOOLS & EQUIPMENT	11,795.01	8,416.59	3,798.87	7,714.31	8,000.00	96
CONTRACTED RECORDS MAINT	14,665.99	8,913.40	7,940.46	4,306.88	8,600.00	50
TELEPHONE	8,946.71	9,421.28	4,708.98	4,715.22	9,500.00	50
DRUG EDUCATION & ENFORCEMENT	818.65	1,569.86		650.48	2,600.00	25
DARE EXPENDITURES	1,805.65	1,992.28	1,844.78	2,052.43	2,000.00	103
TRAVEL EXPENSE	3,902.40	2,689.84	1,671.68	3,232.80	4,000.00	81
TRAINING & INSTRUCTION	6,209.93	5,012.76	4,893.19	7,871.43	6,000.00	131
INSURANCE	10,797.00	12,564.00	12,564.00	12,959.00	14,000.00	93
WORKERS COMPENSATION	10,778.00	13,956.82	13,956.82	13,991.17	15,000.00	93
RENTS	1,680.00	1,485.00	600.00	840.00	4,000.00	21
DUES & SUBSCRIPTIONS	3,457.00	2,864.24	2,295.24	2,404.00	3,000.00	80
DOG POUND EXPENSES	1,870.56	729.00	170.00	90.00	1,700.00	5
<b>TOTAL: POLICE DEPARTMENT</b>	<b>837,870.25</b>	<b>837,275.82</b>	<b>417,643.24</b>	<b>462,681.20</b>	<b>898,450.00</b>	<b>51</b>
<b>FIRE DEPARTMENT</b>						
PART TIME - SALARIES	57,757.86	48,302.25	2,960.36	3,055.00	48,000.00	6
OFFICE SUPPLIES	184.79	252.03	252.03	59.58	750.00	8
GAS & OIL	1,949.12	1,811.13	1,219.86	1,014.61	2,000.00	51
OPERATING SUPPLIES	3,526.07	2,202.77	444.47	446.83	3,500.00	13
EQUIPMENT REPAIR PARTS	3,167.77	3,011.48	907.98	579.96	3,000.00	19
EQUIPMENT REPAIR CONTRACTUAL	3,021.68	5,521.24	4,409.88		5,000.00	
RADIO REPAIRS CONTRACTED	1,792.95	1,426.58	1,148.25	1,085.84	1,500.00	72
BUILDING MAINTENANCE & SUPPL	4,535.98	3,615.28	3,122.35	864.36	5,000.00	17
BUILDING REPAIRS CONTRACTED		2,723.00			2,000.00	
SMALL TOOLS & EQUIPMENT	3,975.45	13,459.60	13,448.43	4,515.04	23,000.00	20
TELEPHONE	70.18					
CONTRACTED SERVICES	475.42	1,717.71	279.31	248.25	400.00	62
TRAVEL EXPENSE	1,546.02	3,833.94	3,555.84	3,092.84	1,800.00	172
TRAINING & INSTRUCTION	5,308.64	7,335.00	3,270.00	6,757.42	5,000.00	135

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
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INSURANCE	10,250.00	6,516.00	6,516.00	5,641.16	7,500.00	75
WORKERS COMPENSATION	5,773.00	6,495.44	6,495.44	7,010.70	6,500.00	108
UTILITIES	4,210.26	5,248.87	2,769.42	2,513.71	4,500.00	56
HEATING COST	2,267.33	1,885.30	1,149.33	1,373.17	3,000.00	46
HYDRANT RENTALS/FIRE SERVICE	10,000.00	10,000.00	4,999.98	4,999.98	10,000.00	50
TRUCK LEASE				8,205.09	90,865.00	9
DUES & SUBSCRIPTIONS	678.00	650.00	650.00	849.00	700.00	121
TOTAL: FIRE DEPARTMENT	120,490.52	126,007.62	57,598.93	52,312.54	224,015.00	23
BUILDING DEPARTMENT						
SALARIES	48,546.52	49,587.20	23,124.80	23,823.20	51,000.00	47
PENSIONS	9,814.28	9,847.53	4,604.41	4,745.23	10,200.00	47
HEALTH, LIFE AND DISABILITY	11,866.60	14,361.28	7,773.25	8,257.81	14,300.00	58
GAS	294.86	190.86	110.06	163.33	500.00	33
OPERATING SUPPLIES	1,488.80	945.17	84.42	1,174.25	1,600.00	73
CONTRACTED SERV.-OTHER EXPENSE	327.00			565.00	1,000.00	57
TELEPHONE	770.65	610.76	306.33	304.11	750.00	41
TRAVEL EXPENSE	4,714.44	4,287.32	2,349.80	2,270.97	5,000.00	45
TRAINING & INSTRUCTION	979.79	1,066.00	1,066.00	290.00	1,000.00	29
DUES & SUBSCRIPTIONS	75.00	75.00	75.00	75.00	100.00	75
TOTAL: BUILDING DEPARTMENT	78,877.94	80,971.12	39,494.07	41,668.90	85,450.00	49
HIGHWAY STREETS & ROADS						
SALARIES	227,546.22	242,838.28	100,916.21	102,076.72	245,600.00	42
PENSIONS	41,984.89	43,340.55	18,566.37	19,197.09	44,500.00	43
HEALTH, LIFE & DISB INSURANCE	24,244.67	30,711.55	17,194.81	17,700.90	30,600.00	58
OFFICE SUPPLIES	5.99	86.34	21.77	771.79	100.00	772
GAS & OIL	35,319.31	29,510.36	13,168.35	10,867.00	30,000.00	36
OPERATING SUPPLIES	12,036.76	11,665.35	7,111.86	5,229.68	11,000.00	48
STREET MARKINGS & SIGNS	2,707.45	14,047.64	3,182.43	2,804.29	9,000.00	31
SHOP SUPPLIES	1,144.39	1,097.31	1,006.09	256.96	1,000.00	26
EQUIPMENT REPAIR PARTS	9,325.59	7,513.11	3,371.66	13,871.42	15,000.00	92
TIRES	5,262.72	6,235.00	4,832.50	9,858.00	6,000.00	164
EQUIPMENT REPAIRS CONTRACTED	11,228.01	13,524.80	1,028.82	5,586.24	8,000.00	70
STREET MAINTENANCE-MATERIALS	15,170.57	11,457.23	1,911.42	3,322.12	20,000.00	17
STREET MAINT.- SEALCOATING	77,705.54	40,867.56	5,134.08	5,077.50	50,000.00	10
SNOW REMOVAL	2,101.62	15,426.84	5,797.01		10,000.00	
FLOOD CONTROL						
BUILDING MAINTENANCE & SUPPL	9,107.01	19,196.68	5,566.13	7,252.52	2,500.00	290
SMALL TOOLS & EQUIPMENT	5,829.78	1,932.19	1,133.35	418.02	5,000.00	8
TELEPHONE	900.00	900.00	450.00	450.00	900.00	50

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TRAVEL EXPENSE	76.73	344.25	221.36		350.00	
TRAINING & INSTRUCTION	968.31	703.91	618.91	1,120.87	1,000.00	112
INSURANCE	14,400.00	11,599.00	11,599.00	10,826.00	14,000.00	77
WORKERS COMPENSATION	15,191.55	13,781.34	13,781.34	16,315.51	15,500.00	105
UTILITIES	4,485.23	6,243.96	3,134.75	3,115.25	6,500.00	48
HEATING COST	2,367.88	3,376.68	1,966.79	2,463.82	4,500.00	55
STREET LIGHTING UTILITIES	62,926.74	61,790.52	30,207.85	30,060.70	62,000.00	48
LAUNDRY	876.35	1,304.94	607.36	820.61	1,000.00	82
<b>TOTAL: STREET DEPARTMENT</b>	<b>582,913.31</b>	<b>594,159.39</b>	<b>252,530.22</b>	<b>269,463.01</b>	<b>594,050.00</b>	<b>45</b>
ORGANIZED RECREATION						
MANAGEMENT FEES	18,582.60	23,184.28			19,500.00	
SENIOR CITIZEN PROGRAM	15,938.65	27,885.97	19,242.82	4,865.60	10,500.00	46
<b>TOTAL: ORGANIZED RECREATION</b>	<b>34,521.25</b>	<b>51,070.25</b>	<b>19,242.82</b>	<b>4,865.60</b>	<b>30,000.00</b>	<b>16</b>
SWIMMING POOL						
TEMPORARY SALARIES	44,254.69	48,240.28	10,930.94	14,006.85	48,000.00	29
PENSIONS	3,385.56	3,690.55	836.24	1,071.60	4,000.00	27
OPERATING SUPPLIES	10,003.65	8,425.87	5,524.84	4,338.62	10,200.00	43
BUILDING MAINTENANCE & SUPPL	11,558.10	15,216.70	14,119.67	2,251.64	20,000.00	11
BUILDING REPAIRS CONTRACTED	5,378.30	639.24		6,700.88	4,500.00	149
CONCESSION SUPPLIES	9,313.34	8,885.86	4,484.17	5,735.52	9,000.00	64
TELEPHONE	590.63	391.76	208.56	211.66	450.00	47
INSURANCE	7,963.00	12,521.79	12,521.79	12,344.15	13,000.00	95
UTILITIES	10,351.54	11,088.08	4,347.77	2,840.44	11,500.00	25
HEATING COST	5,518.99	5,786.14	2,105.48	3,486.41	6,000.00	58
<b>TOTAL: SWIMMING POOL</b>	<b>108,317.80</b>	<b>114,886.27</b>	<b>55,079.46</b>	<b>52,987.77</b>	<b>126,650.00</b>	<b>42</b>
ARMORY						
OPERATING SUPPLIES	10.40	41.94	41.94	157.80	500.00	32
BUILDING MAINT & SUPPLIES	2,620.24	1,755.95	487.55	851.83	3,000.00	28
CONTRACTED SERVICES	11,986.30	409.91	213.45	195.60	2,000.00	10
TELEPHONE	492.25	502.16	249.59	252.84	500.00	51
INSURANCE	1,960.00	3,761.00	3,761.00	2,733.00	3,800.00	72
UTILITIES	2,361.95	2,093.44	1,087.16	1,121.35	2,000.00	56
HEATING COST	1,349.54	1,540.11	925.21	1,144.40	2,500.00	46
<b>TOTAL: ARMORY</b>	<b>20,780.68</b>	<b>10,104.51</b>	<b>6,765.90</b>	<b>6,456.82</b>	<b>14,300.00</b>	<b>45</b>

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
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<b>PARKS</b>						
SALARIES	99,199.20	103,032.24	47,657.11	49,377.59	94,600.00	52
PENSIONS	14,430.67	13,849.87	6,926.17	6,956.19	15,500.00	45
HEALTH, LIFE & DISB INSURANCE	12,776.41	15,141.41	8,898.38	9,412.20	15,500.00	61
MOSQUITO SPRAY & SUPPLIES	8,697.40	12,000.00	12,000.00	6,700.00	10,000.00	67
CHEMICALS & CHEM SUPPLIES	2,286.95	8,487.43	7,552.72	1,874.08	9,000.00	21
GAS & OIL	8,208.66	6,687.08	2,484.64	3,342.58	8,000.00	42
OPERATING SUPPLIES	17,458.67	14,791.14	7,649.95	8,411.53	15,000.00	56
LANDSCAPING MATERIALS	5,047.70	3,973.22	2,300.11	3,305.71	7,000.00	47
EQUIPMENT REPAIR PARTS	11,695.61	11,736.03	4,901.68	5,616.03	12,000.00	47
EQUIPMENT REPAIRS CONTRACTED	1,526.31	3,996.93	1,316.42	1,649.40	2,000.00	82
BUILDING REPAIR AND MAINT	31,436.31	18,331.23	14,391.80	1,936.30	1,500.00	129
SMALL TOOLS & EQUIPMENT	12,536.33	5,986.03	1,630.38	1,902.23	9,000.00	21
CONTRACTED SERVICES-MOWING	7,530.60	7,170.79	2,773.78	2,866.74	7,000.00	41
CONTRACTED SERVICES-TREE REMOV	29,645.63	45,705.00	3,667.00	17,346.00	45,000.00	39
CONTRACTED SERVICES-OTHER	5,995.00	7,379.11	2,439.40	2,310.00	6,000.00	39
TELEPHONE	884.79	698.51	406.20	354.34	800.00	44
TRAVEL EXPENSE	183.38	278.51	177.67	43.40	500.00	9
TRAINING & INSTRUCTION	111.00	216.47	131.47	81.51	500.00	16
INSURANCE	16,843.25	28,175.64	28,175.64	23,913.59	28,000.00	85
UTILITIES	8,222.09	7,777.46	3,618.08	3,017.98	8,000.00	38
RENT	1,800.00					
CEMETERY	7,370.97	7,131.57	3,517.98	18,721.00	5,000.00	374
<b>TOTAL: PARK DEPARTMENT</b>	<b>303,886.93</b>	<b>322,545.67</b>	<b>162,616.58</b>	<b>169,138.40</b>	<b>299,900.00</b>	<b>56</b>
LODGING TAX EXPENSES	28,865.04	24,069.98	8,427.61	9,765.13	31,750.00	31
PROPERTY TAX ABATEMENTS	17,425.08					
NOT ALLOCATED	14,664.96	13,735.79	7,717.63	5,683.66	10,000.00	57
<b>PUBLIC TRANSIT</b>						
SALARIES	99,195.21	111,113.82	46,798.99			
PENSIONS	15,956.28	13,166.90	7,574.91			
HEALTH, LIFE & DISB INSURANCE	17,044.18	18,524.85	10,949.61			
GAS & OIL	14,609.42	7,214.48	6,592.45			
PERSONNEL TESTING						
OPERATING SUPPLIES	2,348.06	1,152.02	824.70			
EQUIPMENT REPAIR PARTS	11,761.84	11,502.97	5,883.86			
TIRES	1,592.10	280.50	1,683.00			
CONTRACTED SERVICES		2,916.65			7,500.00	

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
TELEPHONE	507.69	404.76	257.12			
TRAVEL EXPENSE	159.88	416.60	416.60			
TRAINING & INSTRUCTION	155.00	155.00	155.00			
ADVERTISING						
INSURANCE	5,450.00	5,850.00	5,850.00			
WORKERS COMPENSATION	4,250.70	3,670.43	3,670.43			
RENT	4,500.00					
DUES AND SUBSCRIPTIONS						
TOTAL: PUBLIC TRANSIT	177,530.36	176,368.98	90,656.67		7,500.00	
AIRPORT						
SALARIES	2,500.00	2,500.00			2,500.00	
PENSIONS	192.00	192.00			500.00	
GAS	25,243.30	32,676.13	10,268.70	13,127.98	23,000.00	57
OPERATING SUPPLIES	607.28	514.35	411.75	9,070.16	3,000.00	302
BUILDING MAINTENANCE & SUPPL	8,138.13	5,286.33	2,096.41	12,416.70	5,000.00	248
MANAGEMENT FEES	4,200.00	4,200.00	2,100.00	2,100.00	4,500.00	47
CONTRACTED SERVICES	30.00	655.00			500.00	
TELEPHONE	896.32	937.26	459.78	471.98	900.00	52
INSURANCE	5,683.00	4,681.00	4,681.00	4,491.00	5,000.00	90
UTILITIES	7,875.94	8,489.98	3,809.61	4,652.56	9,000.00	52
HEATING COST	809.00	750.95	549.54	387.73	1,000.00	39
TOTAL: AIRPORT	56,174.97	60,883.00	24,376.79	46,718.11	54,900.00	85
TRANSFERS						
TRANSFER TO LIBRARY FUND						
TRANSFER TO FIRE DEPT BOND FND						
TRANS TO CAPITAL OUTLAY FUND	533,000.00	460,000.00			610,000.00	
TRANS TO GOLF CLUB	140,469.31	113,633.00	51,240.00	24,500.00	60,000.00	41
TRANSFER TO CONCRETE PROJECTS	15,000.00	15,000.00			15,000.00	
TRANS TO STORM WATER FUND						
TRANS TO FIRE RELIEF FUND	52,979.08	54,076.38	1,845.00		50,000.00	
TRANS TO OTHER FUNDS	27,796.58	43,451.15	43,451.15			
TRANS TO CIVIC CENTER	32,708.35	37,500.00	18,750.00	18,750.00	37,500.00	50
TOTAL GENERAL FUND EXPENDITURES	3,796,222.09	3,792,679.97	1,602,092.12	1,474,430.42	3,843,565.00	38
TOTAL REVENUES LESS EXPENDITURES	66,821.89	(64,685.18)	(328,276.79)	(108,532.40)	(137,960.00)	79

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
LIBRARY FUND						
TAXES	109,579.28	112,158.68	60,793.17	62,844.61	113,778.00	55
INTEREST EARNINGS						
RENTALS						
DONATIONS	1,830.52	706.57	545.70	360.00		
BUILDING DONATIONS						
SALE OF PROPERTY						
REFUNDS & REIMBURSEMENTS	2,448.79	2,516.14	1,142.06	1,173.60	2,000.00	59
TRANSFER FROM GENERAL FUND						
TRANSFER FROM OTHER FUNDS	310.98	325.00			400.00	
TOTAL LIBRARY FUND REVENUES	114,169.57	115,706.39	62,480.93	64,378.21	116,178.00	55
EXPENDITURES						
OFFICE & OPERATING SUPPLIES	3,299.49	2,787.14	1,619.41	1,606.76	5,000.00	32
EQUIPMENT REPAIRS						
BUILDING MAINTENANCE & SUPPL	4,130.47	7,173.43	4,466.66	1,811.24	6,000.00	30
BUILDING REPAIRS CONTRACTED						
MANAGEMENT FEES-PIONEERLAND	79,410.00	81,792.00	40,896.00	44,714.00	83,428.00	54
CONTRACTED SERV - CLEANING	4,345.00	5,135.00	2,765.00	2,370.00	5,000.00	47
TELEPHONE	923.85	952.09	470.84	481.21	1,000.00	48
TRAVEL	109.63	403.74	(164.10)	(250.00)	750.00	(33)
INSURANCE	4,400.00	4,186.00	4,186.00	3,741.00	4,500.00	83
UTILITIES	2,526.30	2,569.52	1,213.55	1,138.57	5,000.00	23
HEATING COST	2,345.91	2,476.61	979.06	1,570.43	2,500.00	63
CAPITAL OUTLAY						
CAPITAL OUTLAY - BOOKS	4,119.09	3,000.00	3,000.00		3,000.00	
TOTAL LIBRARY FUND EXPENDITURES	105,609.74	110,475.53	59,432.42	57,183.21	116,178.00	49
TOTAL REVENUES LESS EXPENDITURES	8,559.83	5,230.86	3,048.51	7,195.00		

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
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*** WATER FUND ***						
SALE OF SERVICE	572,678.48	613,786.47	299,474.06	298,381.47	617,000.00	48
CONNECTION FEES	750.00	600.00			250.00	
FIRE SERVICE FEE	10,000.00	10,000.00	4,999.98	4,999.98	10,000.00	50
REFUNDS & REIMBURSEMENTS	2,622.46	12,914.79	12,761.34	5,165.63	3,500.00	148
TOTAL REVENUES	586,050.94	637,301.26	317,235.38	308,547.08	630,750.00	49
EXPENDITURES						
SALARIES	103,334.84	107,341.23	50,016.47	52,838.61	123,500.00	43
EARNED BENEFITS	2,184.18	2,794.90			2,000.00	
FRINGE BENEFITS	42,053.41	72,010.59	22,995.33	24,852.57	53,075.00	47
OFFICE SUPPLIES	143.80	304.64	189.28	46.05	400.00	12
CHEMICALS & CHEMICAL SUPPLIES	24,503.24	18,235.98	11,218.57	6,839.69	26,000.00	26
GAS & OIL	2,616.64	2,600.26	1,170.84	1,504.25	3,000.00	50
OPERATING SUPPLIES	2,895.05	3,500.77	2,597.89	2,029.06	5,000.00	41
LABORATORY AND TESTING	377.01	2,300.37	1,513.98	491.45	2,000.00	25
EQUIPMENT REPAIR & MAINTENANCE	329.18	2,241.42	1,547.45	6,744.90	3,500.00	193
MAINTAIN SYSTEM	28,834.57	31,032.86	7,425.91	14,802.91	29,000.00	51
BUILDING REPAIR & MAINTENANCE	1,007.06	2,404.92	1,305.45	699.01	2,000.00	35
MANAGEMENT FEES	38,556.00	39,327.00	19,663.50	20,055.00	40,110.00	50
TELEPHONE	1,961.64	2,118.91	971.71	1,148.83	2,000.00	57
TRAVEL	411.27	603.27	603.27		1,000.00	
TRAINING	599.52	536.27	536.27	163.04	1,000.00	16
MARKETING	608.66	532.02	532.02	610.50	600.00	102
INSURANCE	8,751.20	4,211.00	2,105.60	2,935.50	2,000.00	147
WORK COMP INSURANCE	766.80	3,167.65	1,733.05	1,448.96	3,000.00	48
ELECTRIC UTILITIES	25,192.40	23,444.20	11,712.50	13,009.53	25,000.00	52
DEPRECIATION	195,483.23	195,111.30	96,977.22	97,476.69	195,000.00	50
MISCELLANEOUS	13,758.91	5,551.10	3,712.43	1,966.14	6,000.00	33
INTERDEPARTMENTAL CHARGES	12,375.00	12,375.00	6,187.50	6,187.50	12,375.00	50
TOTAL EXPENDITURES	506,743.61	531,745.66	244,716.24	255,850.19	537,560.00	48
OPERATING PROFIT/(LOSS)	79,307.33	105,555.60	72,519.14	52,696.89	93,190.00	57

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
OTHER INCOME & EXPENSE						
INTEREST INCOME	9,213.27	10,797.31	5,224.41	5,650.71	10,000.00	57
CONTRIBUTED CAPITAL DEPRECIAT'N						
GAIN/LOSS ON FIXED ASSET SALE	21,500.00					
INTEREST EXPENSE	(61,016.01)	(57,237.05)	(7,653.76)	(7,175.47)	(56,350.00)	13
GRANTS & CONTRIBUTED CAPITAL						
NET INCOME/(LOSS)	49,004.59	59,115.86	70,089.79	51,172.13	46,840.00	109

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
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*** SEWER FUND ***						
SALE OF SERVICE	799,168.05	833,847.39	419,510.59	466,838.80	933,000.00	50
CONNECTION FEES	6,000.00	6,072.00			2,000.00	
REFUNDS & REIMBURSEMENTS	3,601.39	1,823.45	836.39	640.40	2,000.00	32
TOTAL REVENUES	808,769.44	841,742.84	420,346.98	467,479.20	937,000.00	50
EXPENDITURES						
SALARIES	7,904.36	5,844.79	2,793.32	2,886.19	19,000.00	15
EARNED BENEFITS	2,136.96	2,817.63			2,000.00	
FRINGE BENEFITS	2,781.76	3,265.10	1,218.38	1,114.11	9,525.00	12
OFFICE SUPPLIES		13.98			100.00	
CHEMICALS & CHEMICAL SUPPLIES	39,488.72	26,452.51	8,605.05	14,561.33	30,000.00	49
GAS & OIL	1,502.08	2,200.72	706.20	824.55	2,000.00	41
OPERATING SUPPLIES	729.59	1,358.89	1,258.09	185.61	2,000.00	9
LABORATORY AND TESTING	1,182.56	1,724.10	709.14	1,039.98	2,000.00	52
CONTRACTED SERVICES-TESTING						
EQUIPMENT REPAIR & MAINTENANCE	16,332.12	9,897.58	6,606.91	4,017.25	15,000.00	27
MAINTAIN SYSTEM	28,709.58	44,783.91	13,302.35	7,837.04	30,000.00	26
BUILDING REPAIR & MAINTENANCE	5,075.96	2,088.52	872.70	2,601.67	5,000.00	52
CONTRACTED OPERATIONS	241,332.00	241,332.00	120,666.00	122,478.00	246,158.00	50
MANAGEMENT FEES	50,052.00	51,053.00	25,526.60	26,037.00	52,074.00	50
TELEPHONE	219.25	361.25	95.56	276.36	200.00	138
TRAVEL	434.24	379.44	379.44	46.00	500.00	9
TRAINING	333.00	823.33	823.33		1,000.00	
INSURANCE	10,711.00	17,924.00	8,962.40	8,397.80	19,000.00	44
WORK COMP INSURANCE		151.26	151.26	160.14		
ELECTRIC UTILITIES	50,641.47	50,574.13	25,590.55	27,666.47	50,000.00	55
HEAT	4,178.50	3,481.63	2,016.34	3,212.14	4,000.00	80
DEPRECIATION	335,302.46	333,370.79	165,026.55	166,088.35	330,000.00	50
MISCELLANEOUS	5,511.23	7,122.16	4,318.26	1,782.10	8,000.00	22
INTERDEPARTMENTAL CHARGES	21,360.00	21,360.00	10,680.00	10,680.00	21,360.00	50
TOTAL EXPENDITURES	825,918.84	828,380.72	400,308.43	401,892.09	848,917.00	47
OPERATING PROFIT/(LOSS)	(17,149.40)	13,362.12	20,038.55	65,587.11	88,083.00	74

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
OTHER INCOME & EXPENSE						
SPECIAL ASSESSMENTS						
INTEREST INCOME	1,354.15	408.83	58.49	123.54	500.00	25
CONTRIBUTED CAPITAL DEPRECIAT'N						
INTEREST EXPENSE	(62,478.03)	(56,690.46)	(7,472.68)	(6,726.03)	(52,495.00)	13
GAIN/LOSS ON DISPOSAL OF ASSET						
GRANTS & CONTRIBUTED CAPITAL						
NET INCOME/(LOSS)	(78,273.28)	(42,919.51)	12,624.36	58,984.62	36,088.00	163

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
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*** GARBAGE COLLECTION FUND ***						
REVENUES						
SALE OF GARBAGE TAGS	4,214.48	2,724.79	849.84	2,014.58	3,500.00	58
GARBAGE BILLINGS	162,183.99	164,070.25	82,075.74	81,511.34	163,000.00	50
OTHER REVENUE	188.02	96.46	66.31	146.73	200.00	73
TOTAL REVENUES	166,586.49	166,891.50	82,991.89	83,672.65	166,700.00	50
EXPENDITURES						
OPERATING SUPPLIES	1,632.48	1,576.16	1,537.87	1,083.62	1,500.00	72
MANAGEMENT FEES	8,838.00	9,014.00	4,508.00	4,598.00	9,194.00	50
CONTRACTED GARBAGE PICKUP	103,944.00	103,944.00	51,972.00	51,972.00	104,000.00	50
REFUSE DISPOSAL	43,899.40	59,818.74	35,267.14	20,785.60	60,000.00	35
UNCOLLECTABLE ACCOUNTS	1,273.86	1,287.14			1,000.00	
TOTAL EXPENDITURES	159,587.74	175,640.04	93,285.01	78,439.22	175,694.00	45
OPERATING PROFIT/(LOSS)	6,998.75	(8,748.54)	(10,293.12)	5,233.43	(8,994.00)	(58)
INTEREST INCOME	2,192.64	2,321.36	1,192.95	1,170.69	2,200.00	53
NET INCOME/(LOSS)	9,191.39	(6,427.18)	(9,100.17)	6,404.12	(6,794.00)	(94)
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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
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*** ELECTRIC FUND ***						
REVENUES						
SALE OF SERVICE	3,084,915.90	3,022,839.05	1,466,677.77	1,431,421.91	3,035,000.00	47
MISCELLANEOUS	36,286.31	29,642.18	12,765.01	14,893.03	32,000.00	47
ADMINISTRATIVE SERVICES	14,400.00	14,400.00	7,200.00	7,200.00	14,400.00	50
INTERDEPARTMENTAL CHARGES	33,735.00	33,735.00	16,867.50	16,867.50	33,735.00	50
REFUNDS AND REIMBURSEMENTS	21,069.25	22,789.10	2,459.52	10,237.28	20,000.00	51
CONSERVATION REBATES	9,048.00	31,483.76	8,109.20	13,598.90	15,000.00	91
TRANSMISSION REVENUE	4,330.63	84,297.57	4,654.55	26,427.28	71,000.00	37
GENERATION CAPACITY REVENUE						
DEDICATED CAPACITY REVENUE	324,400.00	328,500.00	163,200.00	165,000.00	330,000.00	50
GENERATION SALES	8,407.89	5,685.11	2,781.54	3,033.94	9,000.00	34
BACKUP POWER AGREEMENT	529,888.11	608,461.57	313,373.87	227,931.16	550,000.00	41
TOTAL REVENUES	4,066,481.09	4,181,833.34	1,998,088.96	1,916,611.00	4,110,135.00	47
EXPENDITURES						
POWER PRODUCTION						
GAS & OIL	13,650.00	8,309.60				
OPERATING SUPPLIES						
EQUIPMENT REPAIR & MAINTENANCE	47,697.09	49,349.83	29,045.10	19,820.40	105,000.00	19
BUILDING REPAIR & MAINT	1,451.35	809.46	436.74	1,484.31	4,000.00	37
MANAGEMENT FEES-POWER PRODUCT	17,344.10	17,690.40	8,845.20	9,022.40	18,040.00	50
MRES-OPERATION & MAINT	23,580.14	25,631.63	12,372.91	10,241.71	26,000.00	39
CONTRACTED SERVICES						
UTILITIES	39,563.02	34,629.49	19,302.15	20,854.55	35,000.00	60
MISCELLANEOUS						
TOTAL POWER PRODUCTION	143,285.70	136,420.41	70,002.10	61,423.37	188,040.00	33
PURCHASED POWER						
PURCHASED POWER	1,451,753.31	1,395,013.10	671,653.21	588,751.13	1,410,000.00	42
WHEELING	280,504.09	354,183.47	170,320.00	178,170.66	355,000.00	50
BACKUP POWER AGREEMENT COSTS	271,373.09	273,242.13	148,665.21	127,456.89	280,000.00	46
TOTAL PURCHASED POWER	2,003,630.49	2,022,438.70	990,638.42	894,378.68	2,045,000.00	44

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
<b>TRANSMISSION</b>						
MAINTENANCE OF TRANS LINE					1,000.00	
MANAGEMENT FEES-TRANSMISSION	17,344.10	17,690.40	8,845.20	9,022.40	18,040.00	50
MRES-STATION & MAINT	1,436.58	593.76	593.76	1,440.85	1,500.00	96
OTHER CONTRACTED SERVICES						
<b>TOTAL TRANSMISSION</b>	<b>18,780.68</b>	<b>18,284.16</b>	<b>9,438.96</b>	<b>10,463.25</b>	<b>20,540.00</b>	<b>51</b>
<b>DISTRIBUTION</b>						
MRES - OFFICE ADDER	32,165.01	33,267.14	16,639.64	17,165.01	33,000.00	52
GAS & OIL	6,169.39	5,366.64	2,310.59	2,860.71	5,000.00	57
OPERATING SUPPLIES	15,198.41	15,710.15	7,207.28	10,796.21	15,000.00	72
EQUIPMENT REPAIRS & MAINT	19,522.52	17,329.24	10,525.33	20,851.05	21,000.00	99
MAINTAIN SYSTEM	42,260.11	26,001.44	6,544.79	10,883.99	43,000.00	25
MAINTAIN STREET LIGHTS	7,525.01	9,832.73	1,950.64	24,891.06	8,000.00	311
BUILDING REPAIR & MAINTENANCE	5,250.29	4,792.53	875.14	3,727.33	5,000.00	75
MANAGEMENT FEES-DIST	52,032.50	53,072.40	26,536.20	27,069.30	54,130.00	50
MISSOURI RIVER CLEARING			1,037.68	183.79		
MRES DISTRIBUTION	414,563.03	406,234.11	197,130.68	223,852.25	418,000.00	54
OTHER CONTRACTED SERVICES	18,802.63	1,367.86	1,367.86	5,845.39	10,000.00	58
TELEPHONE	4,291.25	4,588.42	2,036.11	2,523.47	4,500.00	56
TRAVEL EXPENSE	7,675.09	9,266.24	5,293.22	5,840.02	8,000.00	73
TRAINING	8,010.20	10,219.68	5,808.63	4,502.33	8,500.00	53
ELECTRIC UTILITIES	13,955.02	4,737.07	3,338.87	1,766.64	5,000.00	35
HEAT	2,923.64	1,986.88	1,401.60	1,649.92	3,000.00	55
MISCELLANEOUS	51.62				1,000.00	
<b>TOTAL DISTRIBUTION</b>	<b>650,395.72</b>	<b>603,772.53</b>	<b>290,004.26</b>	<b>364,408.47</b>	<b>642,130.00</b>	<b>57</b>
<b>ADMINISTRATION</b>						
SALARIES	89,099.93	91,843.85	42,791.14	43,724.62	96,400.00	45
EARNED BENEFITS	1,885.18	2,687.59			1,800.00	
FRINGE BENEFITS	41,890.55	49,634.70	22,143.61	23,089.08	44,835.00	51
OFFICE SUPPLIES	17,326.89	16,290.19	8,000.15	9,768.58	16,000.00	61
POSTAGE	962.46	1,763.78	870.40	71.20	1,500.00	5
GAS	63.26	40.97	40.97		200.00	
MANAGEMENT FEES	78,048.80	79,606.80	39,803.40	40,598.65	81,180.00	50
MRES-NON UTILITY CHARGES	68,907.66	91,483.94	54,144.35	36,426.04	75,000.00	49
CONTRACTED SERVICES	6,162.07	4,379.92	1,583.05	5,872.82	8,000.00	73
DATA PROCESSING SERVICES	18,341.02	22,287.76	12,354.78	13,832.84	24,000.00	58
BILL PRINT SERVICES	13,832.61	13,623.12	6,669.62	6,601.96	14,000.00	47
TELEPHONE	7,424.08	7,331.66	3,659.25	3,707.45	7,500.00	49
TRAVEL EXPENSE	1,422.36	1,520.92	1,032.43	327.59	2,000.00	16

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
TRAINING & INSTRUCTION	1,257.00	1,470.00	585.00	635.00	1,600.00	40
MARKETING	9,224.29	7,047.31	3,204.21	3,347.24	8,000.00	42
INSURANCE	28,845.00	39,646.30	20,056.90	19,615.00	40,000.00	49
DEPRECIATION	524,463.47	528,766.04	249,059.48	252,980.42	521,000.00	49
MISCELLANEOUS						
BAD DEBTS	11,468.28	15,485.83	100.00		12,000.00	
DUES & SUBSCRIPTIONS	5,963.00	5,936.00	5,936.00	5,773.00	6,000.00	96
MRES-LOAD MANAGEMENT	11,929.15	7,126.46	4,027.11	2,579.38	12,240.00	21
LOAD MANAGEMENT/CONSERVATION	29,745.50	48,904.13	20,111.05	24,536.88	41,260.00	59
TOTAL ADMINISTRATION	968,262.56	1,036,877.27	496,172.90	493,487.75	1,014,515.00	49
GRAND TOTAL EXPENSES	3,784,355.15	3,817,793.07	1,856,256.64	1,824,161.52	3,910,225.00	47
OPERATING PROFIT/(LOSS)	282,125.94	364,040.27	141,832.32	92,449.48	199,910.00	46
OTHER INCOME & EXPENSE						
INTEREST INCOME	57,602.26	61,156.41	30,170.74	28,632.69	60,000.00	48
UNREALIZED GAIN (LOSS) ON INVS	(1,292.24)	(8,120.46)	7,200.00	7,000.00		
INTEREST EXPENSE	(239,803.92)	(225,893.57)	(95,673.00)	(90,199.95)	(223,000.00)	40
GAIN/LOSS ON DISPOSAL/ASSET	3,299.63	(2,397.30)				
SALE OF PROPERTY		6,550.00	6,550.00			
NET INCOME/(LOSS)	101,931.67	195,335.35	90,080.06	37,882.22	36,910.00	103
*** SALE OF SERVICE BREAKDOWN ***						
RESIDENTIAL LIGHTING	1,311,556.05	1,292,690.31	611,073.61	597,591.34	1,290,000.00	46
INTERRUPTIBLE SERVICE	82,255.20	73,785.28	47,584.01	47,707.53	80,000.00	60
MUNICIPAL SERVICE	214,857.75	196,828.95	104,128.07	110,132.31	200,000.00	55
COMMERCIAL LIGHTING	364,310.56	349,462.54	176,022.96	170,944.35	350,000.00	49
INDUSTRIAL SERVICE	1,026,690.52	1,026,340.70	486,656.59	464,263.44	1,030,000.00	45
STREET LIGHTING & SECURITY LIGHTS	85,245.82	83,731.27	41,212.53	40,782.94	85,000.00	48
TOTAL SALES OF SERVICE	3,084,915.90	3,022,839.05	1,466,677.77	1,431,421.91	3,035,000.00	47

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
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*** LIQUOR FUND ***						
REVENUES						
SALES	1,105,459.58	1,106,680.59	493,934.62	480,223.92	1,095,000.00	44
COST OF SALES	712,993.52	720,475.36	316,927.19	316,552.53	707,700.00	45
GROSS PROFIT	392,466.06	386,205.23	177,007.43	163,671.39	387,300.00	42
RENTAL INCOME	26,821.20	32,703.20	15,208.00	13,852.60	32,000.00	43
MACHINE COMMISSIONS	1,709.41	1,879.20	958.93	917.39	2,000.00	46
MISCELLANEOUS INCOME	122.50				500.00	
TOTAL GROSS PROFIT	421,119.17	420,787.63	193,174.36	178,441.38	421,800.00	42
EXPENDITURES						
SALARIES	149,964.82	136,463.92	61,637.42	69,135.02	145,000.00	48
FRINGE BENEFITS	48,274.28	52,189.98	26,456.33	26,726.86	51,450.00	52
OFFICE SUPPLIES	447.13	881.77	370.12	1.10	500.00	0
OPERATING SUPPLIES	5,128.11	5,090.91	2,261.75	2,148.32	5,000.00	43
BUILDING MAINTENANCE & SUPPLIES	17,519.83	9,021.19	4,288.16	3,045.03	10,000.00	30
MANAGEMENT FEES	25,606.00	26,118.00	13,059.00	13,320.00	26,640.00	50
CONTRACTED SERVICES - CLEANING	9,792.30	11,405.54	6,115.27	5,290.26	11,000.00	48
TELEPHONE EXPENSE	1,331.41	1,461.74	728.19	729.80	1,500.00	49
TRAVEL EXPENSE		54.00			400.00	
TRAINING & INSTRUCTION	30.00	74.00		430.00	500.00	86
FREIGHT ON LIQUOR	4,483.20	3,575.40	1,723.15	1,763.45	4,500.00	39
ADVERTISING	10,019.88	8,419.51	3,958.08	2,850.68	10,000.00	29
INSURANCE	18,340.50	21,695.85	11,201.85	10,620.06	22,000.00	48
UTILITIES	13,277.78	12,554.69	5,876.24	5,528.97	13,000.00	43
HEATING COST	1,043.44	1,196.92	739.68	738.20	1,200.00	62
DEPRECIATION	5,506.79	4,876.25	2,652.00	2,749.10	6,000.00	46
MISCELLANEOUS	13,526.36	4,937.10	1,534.15	1,812.31	5,600.00	32
CREDIT CARD DISCOUNT	13,476.00	12,799.97	6,641.46	6,714.54	14,000.00	48
BAD DEBTS	858.16	1,635.40	(260.47)	574.80	800.00	72
LAUNDRY EXPENSE	1,313.03	1,179.56	598.94	588.27	1,400.00	42
TOTAL EXPENDITURES	339,939.02	315,631.70	149,581.32	154,766.77	330,490.00	47
OPERATING PROFIT/(LOSS)	81,180.15	105,155.93	43,593.04	23,674.61	91,310.00	26
INTEREST INCOME	108.48	227.66	97.99	413.55	100.00	414
GAIN/LOSS ON DISPOSAL/ASSET						
NET INCOME/(LOSS)	81,288.63	105,383.59	43,691.03	24,088.16	91,410.00	26

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
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*** LIQUOR SALES ANALYSIS ***						
OFF SALE LIQUOR & WINE SALES	358,755.49	366,207.31	162,236.95	154,352.40	360,000.00	43
COST OF SALES	(246,510.20)	(255,653.24)	(113,314.49)	(108,325.63)	(249,400.00)	43
GROSS PROFIT	112,245.29	110,554.07	48,922.46	46,026.77	110,600.00	42
OFF SALE BEER SALES	533,809.03	532,127.14	228,488.67	236,656.52	520,000.00	46
COST OF SALES	(392,159.58)	(392,555.15)	(168,066.88)	(175,346.78)	(382,200.00)	46
GROSS PROFIT	141,649.45	139,571.99	60,421.79	61,309.74	137,800.00	44
ON SALE LIQUOR & WINE SALES	74,320.49	68,332.02	33,811.56	28,006.86	70,000.00	40
COST OF SALES	(13,483.71)	(11,677.06)	(5,696.54)	(4,572.30)	(12,600.00)	36
GROSS PROFIT	60,836.78	56,654.96	28,115.02	23,434.56	57,400.00	41
ON SALE BEER SALES	91,183.08	95,532.18	49,608.30	40,974.42	100,000.00	41
COST OF SALES	(25,534.90)	(28,085.68)	(13,859.69)	(12,347.41)	(28,000.00)	44
GROSS PROFIT	65,648.18	67,446.50	35,748.61	28,627.01	72,000.00	40
MISCELLANEOUS SALES	47,391.49	44,481.94	19,789.14	20,233.72	45,000.00	45
COST OF SALES	(35,305.13)	(32,504.23)	(15,989.59)	(15,960.41)	(35,500.00)	45
GROSS PROFIT	12,086.36	11,977.71	3,799.55	4,273.31	9,500.00	45
TOTAL SALES	1,105,459.58	1,106,680.59	493,934.62	480,223.92	1,095,000.00	44
TOTAL COST OF SALES	(712,993.52)	(720,475.36)	(316,927.19)	(316,552.53)	(707,700.00)	45
TOTAL GROSS PROFIT	392,466.06	386,205.23	177,007.43	163,671.39	387,300.00	42
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