

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING
SEPTEMBER 18, 2017**

The meeting was called to order at 5:30 p.m. by Mayor Landmark. Members present: Terri Collins, Jack Evenson, Gary Landmark, Stephanie Heinzig & Lucas Olson. Members Absent: None. Also present: City Manager Rob Wolfington, Police Chief Hodge, Director of Public Works Dan Gens and Mark Schreck.

The Council recited the Pledge of Allegiance.

The Council recessed at 5:31 p.m. to take a tour of City projects.

The Council reconvened at 6:57 p.m.

Mayor Landmark asked if there were any changes to the agenda. Wolfington asked to add a diseased Dutch Elm tree public nuisance, and to strike the Viking Office Supply quote for cubicles at the Police Department. It was moved by Evenson, seconded by Collins and carried unanimously to approve the agenda as amended.

It was moved by Evenson, seconded by Heinzig and carried unanimously to approve the following items on the Consent Agenda:

- September 5, 2017 City Council Minutes
- August 21, 2017 Planning Commission Minutes
- Letter to Daniel Wolf-Minnesota Public Utilities Commission
- August Police Report

The Mayor asked for people with unscheduled business to which there were none.

Councilmember Evenson offered the following resolution:

**RESOLUTION CERTIFYING THE PROPOSED GENERAL FUND OPERATING BUDGET
FOR THE CALENDAR YEAR 2018 FOR THE CITY OF BENSON, MINNESOTA
(RESOLUTION NO. 2017-17)**

BE IT RESOLVED, that the proposed Operating Budget for the General Fund of the City of Benson, Minnesota, for the fiscal year beginning January 1, 2018 and ending December 31, 2018 is hereby approved.

BE IT FURTHER RESOLVED, that the budget is summarized as follows:

<u>Revenues</u>	
Taxes - General	\$1,417,100
Taxes - Library	119,467
State Grants and Aids	1,180,530
Other Revenues	<u>1,239,984</u>
Total Revenues	\$3,957,081
<u>Expenditures</u>	
General Government	\$699,300
Public Safety	1,238,865

Next was a pay request and release of retainer from Marcus Construction Company for the roof on the north end of the Civic Center. It was moved by Collins, seconded by Evenson and carried unanimously to approve the final pay request to Marcus Construction Company in the amount of \$6,156.00. It was moved by Collins, seconded by Evenson and carried unanimously to release the \$6,479.50 retainer to Marcus Construction Company.

Councilmember Collins offered the following resolution:

**RESOLUTION DESIGNATING LOCATION FOR ABSENTEE
BALLOT VOTING FOR 2017 GENERAL ELECTION
(RESOLUTION NO. 2017-19)**

WHEREAS, the City of Benson is holding a Special Election on November 7, 2017 to elect a Mayor and two City Council members and

WHEREAS, the City is required to designate a location for absentee voting.

NOW, THEREFORE, be it resolved that City Hall, 1410 Kansas Avenue, Benson, MN 56215 is designated as the location for absentee voting at the City General Election.

Councilmember Evenson seconded the foregoing Resolution and the following vote was recorded: AYES: Collins, Heinzig, Evenson, Landmark, Olson. NAYES: None. Thereupon the Mayor declared Resolution 2017-19 duly passed and adopted.

Councilmember Heinzig offered the following resolution:

**A RESOLUTION ESTABLISHING AN ABSENTEE BALLOT BOARD
(RESOLUTION NO. 2017-20)**

WHEREAS, The City of Benson is required by Minnesota Statute 203B.121; Subd. 1 to establish an Absentee Ballot Board effective September 18, 2017; and

WHEREAS, this board will bring uniformity in the processing of accepting or rejecting returned absentee ballots in the City of Benson; and

WHEREAS, the Absentee Ballot Board would consist of a sufficient number of election judges or officials as provided in sections 204B.19 to 204B.22;

NOW, THEREFORE, BE IT RESOLVED THAT, the City Council of the City of Benson hereby establishes an Absentee Ballot Board to consist of the following individuals as provided in sections 204B.19 to 204B.22 to perform the task.

City Manager	Rob Wolfington
City Clerk	Glen Pederson
Administrative Assistant	Valerie Alsaker

Councilmember Evenson seconded the foregoing Resolution and the following vote was recorded: AYES: Collins, Heinzig, Evenson, Landmark, Olson. NAYES: None. Thereupon the Mayor declared Resolution 2017-20 duly passed and adopted.

August budget report was reviewed.

It was moved by Evenson, seconded by Collins and carried unanimously to approve the bills and warrants in the amount of \$936,787.26.

Next was discussion about a diseased Dutch Elm tree a homeowner at 1705 Pacific Avenue in Benson has failed to remove. After discussion it was agreed it poses a hazard and needs to be removed. It was moved by Evenson, seconded by Collins and carried unanimously to set a public hearing on October 16, 2017 at 5:30 p.m. to establish if the nuisance exists and discuss removal.

There being no further business to come before the Council upon motion by Evenson, seconded by Collins and carried unanimously to adjourn the Council meeting at 7:05 p.m.

Mayor

City Clerk