

**City Council Meeting Agenda
City Council Chambers
September 23, 2019**

City of Benson Mission Statement

Benson is a forward looking community that values public safety,
Quality of life and treats people with dignity and respect.

Page			
	1.	5:30 p.m. Call the Meeting to Order at the Benson City Council Chambers (Mayor)	
	2.	Pledge of Allegiance	
	3.	Approval of Agenda Additions? <input type="checkbox"/> None 1. _____ 2. _____ Any Consent Agenda items to be moved to a regular agenda item? Approval of Agenda ____ as Presented or ____ Revised	Action Requested
	4.	Consent Agenda:	Action Requested
3-4	a.	Minutes:	
5		▪ 9.3.2019	City Council Meeting
6		▪ 9.9.2019	Special Council Meeting
7-8		▪ 9.17.2019	Special City Council Meeting
		▪ 8.5.2019	Planning Commission Meeting
	b.	Correspondence:	
9		▪ Tourism Board Report	
	c.	Donations:	
		▪ Theresa Claussen – Tee Shirts - \$24	
		▪ Collette Hanson – Mayor’s Mingle Silent Auction - \$130	
		▪ Library Patrons - \$34.95	
	d.	Electronic Transfers:	
		Payroll: \$106,840.93 – September 12, 2019	
		Journal: \$2,573,317.54 – August 2019	
	5.	Swearing in of Officers Brennden DeHaan & Taylor Leonard – Chief Hodge	
	6.	Persons With Unscheduled Business to Come Before the Council	
10-15	7.	Salvation Army HeartShare Program Request	Action Requested
16-17	8.	Benson High School Renaissance Program Request for Support	Action Requested
18-22	9.	Benson Lions Club Water Fountain Request	Action Requested
23-24	10.	Benson Public Schools Easement Request	Action Requested
25-25	11.	Consider 1 st Reading of Ordinance Amendments:	Action Requested
26-26		▪ Title XV: Lad Usage, Cpt. 154: Zoning	
		▪ Title VII: Traffic Code, Chapter 71: Parking Offenses	

27-27	12.	Consider Resolution Establishing an Absentee Ballot Board	Action Requested
28	13.	Consider Resolution Designating Location for Absentee Ballot Voting	Action Requested
29-38	14.	Review Preliminary General Fund Budget & Max Levy	Action Requested
39-45	15.	Consider Water Rate Recommendation	Action Requested
46-54	16.	Consider Sewer Rate Study	Action Requested
55-55	17.	Consider Resolution for MNDOT Grant Agreement – Airport A/D Bldg.	Action Requested
56-69	18.	Wastewater Treatment Proposed Effluent Filter Rehab	Action Requested
70-70	19.	Consider Pay Request – Minnesota Wisconsin Playground - \$21,353.00	Action Requested
71-72	20.	Consider Pay Request for Demolition of 501 – 16 th St. S. - \$19,293.20	Action Requested
73-74	21.	Consider Pay Request from Hard Rock Screening, LLC for Crushing-\$100,000	Action Requested
75-92	22.	Bills and Warrants	Action Requested
93-94	23.	Review & Update City Hall Armory Study	Information Only
	24.	Adjourn: Mayor	Action Requested

Liquor Committee Meeting

<p>In compliance with the American Disability Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at 320-843-4775. Notification 48 hours prior to the meeting will enable the City of make reasonable arrangements to ensure accessibility to this meeting.</p>
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DRAFT

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING
SEPTEMBER 3, 2019**

The meeting was called to order at 5:30 p.m. by Mayor Collins. Members present: Jack Evenson, Terri Collins, Jon Buyck, Mark Schreck & Lucas Olson. Members Absent: None. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, Public Works Director Dan Gens, Police Chief Ian Hodge, Laura Ostlie with the Upper MN Valley RDC and Dan Enderson and Melissa Thompson with the Swift County Benson Hospital.

The Council recited the Pledge of Allegiance.

Mayor Collins asked for any changes or additions to the agenda. A report from Swift County Benson Health Services was added. It was moved by Evenson, seconded by Schreck and carried unanimously to approve the agenda as amended.

It was moved by Schreck, seconded by Evenson and carried unanimously to approve the following items on the consent agenda:

- August 19, 2019 City Council Minutes
- June 17, 2019 EDA Minutes
- Amend August 5, 2019 City Council Minutes to correct a meeting date

Correspondence:

- Public Works Report

Donations:

- Laura Larson – Beautify Benson - \$20
- Electronic Transfer to Payroll: August 29, 2019 - \$92,445.68

The Mayor asked for anyone with unscheduled business to which there was none.

Enderson and Thompson approached the Council with news that the Hospital District Board had just met at 5 PM and approved the draft letter of intent with Carris Health for affiliation. They handed out and reviewed the affiliation recommendations prepared by the Hospitals Strategic Planning Committee and Affiliation Workgroup. They wanted to provide this information before the special meeting between the City, Swift County, and the Hospital on September 9th. Approvals from both the City and County are needed before this can move forward. They hope to have it in place on January 1, 2020.

Councilmember Schreck offered the following Resolution and moved its adoption:

**AUTHORIZATION TO EXECUTE
MINNESOTA DEPARTMENT OF TRANSPORTATION
AIRPORT MAINTENANCE AND OPERATION GRANT CONTRACT
(RESOLUTION 2019-03)**

It is resolved by the **City of Benson** as follows:

1. That the state of Minnesota Contract Number **1033463**, "Airport Maintenance and Operation Grant Contract," at the **Benson Municipal Airport** is accepted.

2. That the Mayor and City Clerk are authorized to execute this Contract and any amendments on behalf of the **City of Benson**.

Councilmember Buyck seconded the motion and the following vote was recorded: Ayes; All, Opposed: None.

The City Manager reviewed a notice received from Alliance Pipeline regarding a potential expansion to the natural gas pipeline system which would include a new Benson Compressor Station.

Motion was made by Evenson, seconded by Buyck and carried unanimously to approve a request to purchase the ribs for the Benson Golf Club Ribfest in the amount of \$2,500.

The City Manager reviewed the League of MN Cities Regional Meeting brochure that will be held in Benson on October 9, 2019 and encouraged Council members to attend if they are able to.

Motion was made by Evenson seconded by Olson and carried unanimously to approve a Capital Outlay Request from the water department for a pickup and service body in the amount of \$42,166.68.

The meeting was recessed at 6:12 to go on a bus tour of city projects.

The meeting was reconvened by Mayor Collins. There being no further business to come before the Council upon motion by Buyck, seconded by Olson and carried unanimously to adjourn the Council meeting at 7:30 p.m.

Mayor

City Clerk

**MINUTES - BENSON CITY COUNCIL - SPECIAL MEETING
SEPTEMBER 9, 2019**

The meeting was called to order at 5:34 p.m. by Mayor Collins. Members present: Jack Evenson, Terri Collins, Jon Buyck & Lucas Olson. Members Absent: Mark Schreck. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, City Attorney Don Wilcox, Swift County Board, Swift County Benson Health Services personnel, and representatives from Carris Health and CentraCare Health.

The purpose of the joint meeting was to review and ask questions about the final draft of a Letter of Intent to form an Affiliation between the Swift County-Benson Healthcare Services and CentraCare Health. Approval of both the City and County Boards are needed before the Affiliation can take place. Dan Enderson and Melissa Thompson summarized their attendance at meetings held this past week with the City and County Boards to provide them with information prior to this meeting. A copy of the Final Draft of the Letter of Intent was provided to both Boards.

Dr. Cindy Firkins Smith, a physician with Carris Health, presented her experience since the formation of Carris in January of 2018 and how she sees the Affiliation with SCBHS working to improve health care services in the region.

Major terms in the Letter of Intent include:

- A new limited liability company named Carris Health-Benson would be formed
- The new company would lease all real and personal property from the Hospital District including the senior living facility, Residential Options, Inc.
- The District will maintain an Operating Committee to oversee operations
- One member of the Operating Committee will be appointed to the Carris Board of Governors
- The lease payments would be used to pay outstanding District Bonds.
- District employees would be retained subject to CentraCare employment protocols
- All services currently being offered by SCBHS will continue to be provided for 7 years after which they may be modified with input from the District Operating Committee.
- The ambulance service would be continued to be operated by CentraCare.
- The beginning date of the new operation would be January 1, 2020.
- Epic electronic medical records would be installed and operational by January 1, 2021
- Capital investments of \$5 million over 5 years would be made at the hospital.

Although no vote or approval was needed at this time no objections were made by either the City or County Boards to preclude the SCBHS board from continuing towards Affiliation. A final vote of approval will be needed around the December time period.

There being no further business to come before the Council upon motion by Buyck, seconded by Evenson and carried unanimously to adjourn the Council meeting at 6:55 p.m.

Mayor

City Clerk

DRAFT

**MINUTES - BENSON CITY COUNCIL - SPECIAL MEETING
SEPTEMBER 17, 2019**

The meeting was called to order at 12:15 p.m. by Mayor Collins. Members present: Jack Evenson, Terri Collins, Mark Schreck & Lucas Olson. Members Absent: Jon Buyck. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson.

Wolfington presented the U.S. Department of Transportation Federal Aviation Administration Grant Agreement for the new Arrival/Departure building and resolution for consideration. He said the total project is \$711,345. \$654,345 is for the building and \$57,000 is for engineering costs. The Federal share of the project is 88.65%, the State's share is 6.5% and the City's is 5.3% which is \$51,412. He recommended approval. After discussion, it was moved by Evenson, seconded by Schreck and carried unanimously to approve the contract.

Councilmember Olson offered the following resolution:

**AUTHORIZATION TO EXECUTE
MINNESOTA DEPARTMENT OF TRANSPORTATION
GRANT AGREEMENT FOR AIRPORT IMPROVEMENT
EXCLUDING LAND ACQUISITION
(RESOLUTION 2019-14)**

It is resolved by the **City of Benson** as follows:

1. That the state of Minnesota Agreement No. **1035236**, "Grant Agreement for Airport Improvement Excluding Land Acquisition," for State Project No. **A7601-36** at the **Benson Municipal Airport** is accepted.
2. That the City Manager and City Clerk are authorized to execute this Agreement and any amendments on behalf of the **City of Benson**.

Councilmember Evenson seconded the foregoing resolution and the following vote was recorded: AYES: Evenson, Collins, Olson, Schreck. NAYES: None. Thereupon the Mayor declared Resolution 2019-14 duly passed and adopted.

There being no further business to come before the Council upon motion by Evenson, seconded by Olson and carried unanimously to adjourn the Council meeting at 12:19 p.m.

Mayor

City Clerk

7

MINUTES – BENSON PLANNING COMMISSION
AUGUST 5, 2019 AT 12:00 NOON

Members Present: Ron Laycock, Chuck Koenigs, Sue Fitz, Jack Evenson, Jon Buyck
Members Absent: Matt Mattheisen
Also Present: City Manager Rob Wolfington, Building Official Mike Jacobson

The meeting came to order at 12:05 p.m.

Chairman Koenigs asked for a moment of silence to honor those victims of the El Paso, TX and Dayton, OH shooting victims.

Koenigs asked for any additions to the agenda, to which there was none. It was moved by Evenson, seconded by Laycock and carried unanimously to approve the agenda.

It was moved by Fitz, seconded by Evenson and carried unanimously to approve the July 1, 2019 minutes.

Benson Power

Wolfington said Xcel Energy contracted to demolish parts of the Benson Power complex. There is a portion the City will be purchasing. Dynamite will be used on parts of the building. With explosives being used, the City will be providing security. Demolition should be complete in November of this year, then the City will take possession of the property in December 2019. Brightmark Energy has applied to the California Air Resources Board for credits to be used in financing their project at Benson Power. Brightmark was denied credits, and they are appealing. The cow manure they wanted to use didn't meet California's approval, so they are now looking at the possibility of turkey litter. Wolfington said there could be a Plan B for the site. Preparing the Benson Power site as a shovel ready industrial site, certified by the State of Minnesota could give us more exposure to potential businesses. Wolfington said he is also working on making the site TIF ready, which will allow the City to find a business in three years. The City in turn will receive increment for 26 years. Wolfington has been contacted by a neighboring business as well as a company out of Chicago with interest in the Benson Power Site if Brightmark Energy is unable to make their project work.

School Project Update

The demolition at the high school is underway. The Superintendent of schools has asked the City Council to grant one way traffic on 14th St. N. north of the high school for bus traffic. Also for traffic at the Northside school, it was asked to make Nevada Ave. a one way in front of the school. The Council granted these requests temporarily, during construction at the two schools. Wolfington noted the "Safe Routes to Schools" project with sidewalks from Northside Elementary to the High School has been completed. The Superintendent also asked the City for help with their sewer line that runs from Montana into the Senior High building. Currently it is a private sewer line and currently the elevation drop on the line doesn't meet state code for a school, but does for municipal code. The School District would like the City to take over the sewer line, and the School District would grant a utility easement to the City. This was an oversight of the engineers for the school.

Flood Mitigation

Wolfington said in March there was a lot of flooding in the county, and FEMA declared a disaster in Swift County. The City of Benson applied for reimbursement for their efforts in prevention. He went on to say he would like to push the issue the railroad bridge on highway 9 is the reason the City experiences high water in the spring. Wolfington stated BNSF Railroad has no interest in changing the structure of their bridge as they recently put money into it. Wolfington asked if we want to take the time and spend \$50,000 to apply for a grant. The other part of the flood mitigation would be building a structure on property owner's lots which could support a flood structure. A new survey is done and a cost to the property owners will be presented. Wolfington asked for Commission members input. Wolfington said the dirt work of

the project would be assessed to the property owners and the rest of the expense would be the City's expense. This will be a \$1 million expense, with the City funding 2/3 of the expense. Evenson said this will be the second go at this and if the homeowners do not want to pay, he feels the City shouldn't pursue it anymore.

North End of the Civic Center

Wolfington said he and School Superintendent Laumeyer have been working on a proposal for the school to lease the north end of the Civic Center. The City would take the payment from Xcel in lieu of taxes and put towards the construction. The Civic Center Board and the school would sign a lease for the school to pay them \$50,000 for 5 years, then two balloon payments of \$125,000. This will pay for the improvements to the building. Wolfington went on to say the payment of \$50,000 would be less as the Civic Center Board will have to hold back some of the funds for expenses. The cost to renovate the building are 2017's estimates. It could come in much higher today. Work wouldn't start until next year if an agreement is reached. The school will need it for gymnastics in 2020.

Adjournment

There being no other business, it was moved by Laycock, seconded by Evenson and carried unanimously to adjourn at 1:00 p.m.



DOING
THE MOST
GOOD

NORTHERN DIVISION HEADQUARTERS

2445 Prior Avenue North
Roseville, MN 55113
p: 651-746-3400
f: 651-746-3410
SalvationArmyNorth.org

August 21, 2019

Brian Peddle, *General*
Commissioner F. Bradford Bailey, *Territorial Commander*
Lt. Colonel Lonneal Richardson, *Divisional Commander*
Our website address is: www.heatshare.org

Benson Municipal Utilities
Rob Wolfington
City Manager
1410 Kansas Avenue
Benson, MN 56215

Greetings from The Salvation Army's HeatShare Program staff.

Let me first introduce myself! My name is Lynnette Medcalf and I am the new Divisional HeatShare Training and Support Coordinator. I have been working for the Salvation Army since 2005 and I am absolutely thrilled for the opportunity to now work with HeatShare Program. There is a lot for me to learn, but, I am ready for the challenge.

With that being said, I want to thank everyone that has continued to be an active participant of the HeatShare Program. HeatShare is celebrating its 37th year thanks to the commitment of utilities such as yours. For those who are not currently active participants, it is our hope that you will join us this next HeatShare season. Hopefully, we can count on all of our community partners to be a part of our HeatShare network.

HeatShare is a positive way for you to reach out to customers in need; especially with energy costs rising year after year. Additionally, there are many households who have limited resources to turn to; particularly after the state programs are closed or unavailable. Your support of this program aides those in your community to receive the help that they need.

We are asking that you assist us to do one or more of the following:

*please check all applicable boxes

- Distribute bill inserts to solicit donations**
- Utilize your website to advertise**
- Use your utility newsletter to inform those in your community**

If you do not wish to participate in the HeatShare Program, please check the below box:

- I do not wish to participate in The HeatShare Program**

Enclosed you will find a copy of The Salvation Army's HeatShare Agreement. If you wish to participate, please present this to your governing authorities to review and sign. A self-addressed stamped envelope is enclosed for your convenience. A fully executed agreement will be returned to you.

If you have any questions about HeatShare, or need to place an order for more bill inserts, please contact me at 651-746-3542. Our program continues to be a success in Minnesota, thanks to individuals and organizations like you.

Thank you for your support.

Sincerely,

Lynnette Medcalf, LSW
Divisional HeatShare Training & Support Coordinator
LM:ra
Enclosures

HEATSHARE PROGRAM AGREEMENT

COMES NOW, Benson Municipal Utilities, in joint partnership with The Salvation Army, an Illinois Corporation (The Salvation Army), submits its joint customer contribution fund program plan as follows:

PROGRAM NAME:

HeatShare (A voluntary non-governmental program of The Salvation Army) which has been in existence since 1982.

PURPOSE:

The purpose of this energy related program, shall be to advance the common good and general welfare of the people by soliciting voluntary contributions from customers and employees to assist needy Minnesotans with energy related problems, including but not limited to residential heating bills, repairs on home heating equipment, and shut offs; and to provide assistance in reducing the cost of utilities for qualified low-income elderly, disabled, and others with special needs who have difficulty paying their energy related expenses.

CUSTOMER NOTIFICATION:

Customers will be notified through Benson Municipal Utilities. Notifications will be made via bill inserts and/or newsletter. In addition, press releases and media notification will be utilized when appropriate and beneficial to HeatShare and Benson Municipal Utilities.

TRANSFER/DISTRIBUTION OF FUNDS:

Benson Municipal Utilities will transfer funds to The Salvation Army on a regular basis in amounts equal to contributions received and processed prior to such date. Funds will be allocated by each Salvation Army unit corresponding to Benson Municipal Utilities in direct proportion to donations received from their area. On an exceptional basis, The Salvation Army, will have at their discretion, the authority to adjust the distribution of funds where they deem fit. A minimum of 85% of the funds will be used in the distribution of funds as per the attached guidelines A-1.

IMPLEMENTATION:

Implementation is scheduled with the insertion of customer notification/authorization in at least one monthly bill or newsletter each year thereafter, unless this agreement is terminated.

ADDITIONAL:

Benson Municipal Utilities proposes at this time to defray the expense of solicitation through paying of bill insert costs, any promotional costs deemed necessary, and the cost of collection and transmittal of contributions.

EFFECTIVE DATE:

This plan becomes effective this October 1, 2019, and stays effective until September 30, 2020, or until Benson Municipal Utilities or The Salvation Army terminates this agreement by giving a 90 day written notice to the other party.

NOTICE:

The Salvation Army will follow the operational guidelines (A-1) attached hereto. Notices shall be deemed given upon personal delivery, or when deposited in the United States mail, postage prepaid and addressed as follows:

If to Benson Municipal Utilities:

Attn: Rob Wolfington
Title: City Manager
Address: 1410 Kansas Avenue
Benson, MN 56215
Phone: 320.843.5448

If to The Salvation Army:

Attn: Lynnette Medcalf
Title: Divisional HeatShare Coordinator
Address: 2445 Prior Avenue N
Roseville, MN 55113
Phone: 651-746-3542

WHEREFORE, Benson Municipal Utilities, requests that its proposed joint customer contribution fund program be approved as submitted.

By: _____
Title: _____
Attest: _____
Title: _____
Dated the _____ day of _____ 2019

The Salvation Army, an Illinois Corporation

By: _____
Title: Divisional Commander
Attest: _____
Title: Divisional HeatShare Coordinator
Dated the _____ day of _____ 2019

THE SALVATION ARMY HEATSHARE PROGRAM GUIDELINES

TO QUALIFY FOR ASSISTANCE FROM THE HEATSHARE PROGRAM:

1. Applicants must have a final or shut off notice and;
2. Applicants must be income eligible as per Attachment A-1 and;
3. Applicants must have applied for assistance previously from other available public or private agencies and;
4. Applicants must reside in the designated areas where funds are raised for the program.
5. Applicants must be:
 - a. 65 years of age or older, or disabled/handicapped, such that financial assistance from the HeatShare program would relieve a substantial need or
 - b. Circumstances have arisen which deplete an individual's or family's immediate cash resources. For example, an illness, major repair bill or sudden lay off, may leave a family, usually able to cope with insufficient cash resources to meet heating needs even though normally they have sufficient income to do so.
 - c. After initial assistance has been received, if an underlying problem exists (such as a client paying more rent than their income will allow) attempts must be made to remedy the situation before further assistance will be given.
 - d. Households who request assistance in consecutive years will be asked to participate in activities to strengthen the self-sufficiency of the family.
6. Assistance is available only once per year at a maximum of \$400 for those living outside of the Twin Cities area.
7. Types of assistance granted will be for natural gas, electric, fuel oil, and propane.

Note: These are guidelines and on occasion, due to extenuating circumstances, clients may be given special considerations.

2019-2020 ANNUAL NET INCOME GUIDELINES

The above guidelines are based on 50% of State Median Income.

Household Size	Annual	Monthly
1	\$27,047	\$2,253.92
2	\$35,370	\$2,947.50
3	\$43,692	\$3,641.00
4	\$52,014	\$4,334.50
5	\$60,336	\$5,028.00
6	\$68,658	\$5,721.50
7	\$70,219	\$5,851.58
8	\$71,779	\$5,981.58
9	\$73,340	\$6,111.67
10	\$74,900	\$6,241.67

1.800.842.7279

heatshare.org

THE SALVATION ARMY | HEATSHARE



Yes! I want to give my neighbors the gift of heat this winter season.

I am making a monthly gift of:
 \$5.00 \$10.00 \$20.00

I am making a one-time gift of:
 \$ _____

Name _____

Address _____

City/State/Zip _____

Signature _____

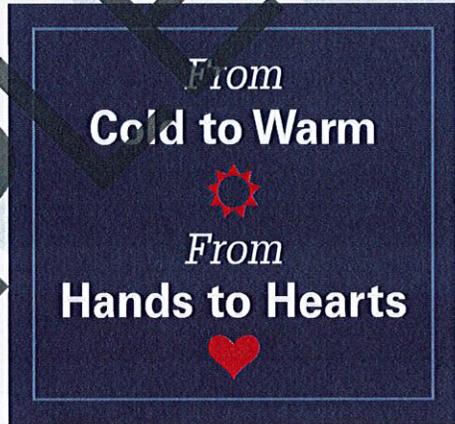
Utility Company _____

Account Number _____

Date _____

Please make checks payable to HeatShare. Enclose your donation and this form along with your utility payment.

Thank you for your kindness.
 Your gift will be used to benefit the needy in your community.



1.800.842.7279

heatshare.org

Why give to HeatShare?

When you give to HeatShare, you are helping warm the lives of the elderly, disabled and others who have nowhere else to turn. HeatShare is a last resort for many who have no other resources available to safely get them and their families through the winter.

Administered by The Salvation Army, HeatShare is a voluntary program that helps the needy survive our long, Minnesota winters by providing funds for heating bills and heating-related repairs.

Who supports HeatShare?

Hundreds in your community help with HeatShare. ♥ Your neighbors. ♥ Your friends. ♥ People in big cities and corporations. ♥ People in small towns and self-owned businesses.

And you can help give the gift of heat, too, by sending a tax deductible contribution with the form on the back of this brochure. HeatShare is one way a small gift of kindness can make a big difference in someone else's life. ♥ **And you can make that difference!**

Who benefits from HeatShare?

⚙ Senior citizens 65 years of age or older with low, fixed incomes and no alternate source of help.

⚙ Those disabled by physical limitations and/or health problems, restricting their ability to maintain income to cover energy bills adequately.

⚙ Those who have had an unexpected emergency within the last 90-120 days and as a result of the emergency cannot pay energy costs.

⚙ Those who meet income guidelines and have received or applied for all other possible public funds.

How else can HeatShare help?

- ⚙ Energy Conservation and Education
- ⚙ Budget Counseling
- ⚙ Financial Assistance
- ⚙ Family Counseling
- ⚙ Social Service Information & Referrals

Your contribution will be used for those in need in Princeton.



For financial assistance, call The Salvation Army at 888-301-0643.

For information about contributions, call: Princeton Public Utilities 763-389-2252.

heatshare.org

Date: August 2019

To: Benson Area Businesses
From: Jason Strand, District 777 Renaissance Coordinator
RE: Benson 7-12 Renaissance Program

On behalf of Benson School District #777, its students, faculty, staff, and administration, we would like to whole-heartedly thank you for your support of the Renaissance Program last year. We as concerned community members know that success in school is highly correlated with success in life. Your contributions have been and will be used to help students find yet another reason to be successful in school.

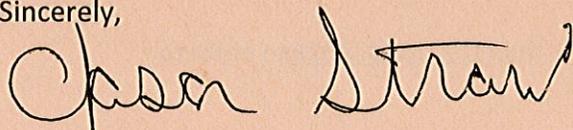
Last year alone, most of our students were involved in the program, which rewards students for high academics, as well as exemplary social skills. This program is very similar to the working world, in which incentives are used to promote excellence. Qualifying students will again be offered the popular Renaissance Card. In addition, students will be rewarded for their number of consecutive years in the program. All students will be eligible for Merit coupons, which they may receive for acts of courtesy during school.

Over the years, the Renaissance Program has helped positively motivate thousands of Benson students achieve at higher levels-please consider helping our students again.

Enclosed, you will find a form to return to Benson Schools if you choose to continue your support of this worthwhile program for the 2019-2020 school years. Please feel free to call the school if you have specific questions about the program or the donation process.

Again, thank you for your support of our students.

Sincerely,

A handwritten signature in black ink that reads "Jason Strand". The signature is written in a cursive, flowing style.

Jason Strand

Encl.

B.H.S. Renaissance Program

2019-2020

Business Name: _____

Contact Person: _____ Phone: _____

On the back side of this is the past discount contribution your business donated for each card (gold, maroon, and white).

I would like to support the Renaissance Program by providing the following discount(s):

First Quarter (Card issued in November)

Second Quarter (Card issued in February)

Third Quarter (Card issued in April)

and/or

I would like to support the Renaissance Program and have enclosed a cash contribution. (Checks made payable to Benson Schools- Renaissance Program.)

Please return to Attn: Jason Strand, Benson Schools, no later than Oct. 31 st, 2019 in order to participate in the Renaissance Program this year.

September 17, 2019

Benson City Council
1410 Kansas Avenue
Benson, MN 56215

RE: Benson Lions Club Proposed Project
Fiberglass 'Lion' addition to replace existing drinking fountain

Benson Lions Club approved the purchase and installation of a fiberglass 'Lion' to replace the existing drinking fountain on the South West corner of Roosevelt Park bordering Highway 29 North in Benson at their September 16, 2019 meeting.

Enclosed are photos and ADA Compliant information about this project for your review.

Thanks for your consideration and approval of this project which will add to the beauty and attraction of the park.

Sincerely,



Mitchell E Boone
Benson Lions Club President
502 12th Street North
Benson, MN 56215
Phone: 320-843-2178 (h)
320-808-9049 (c)

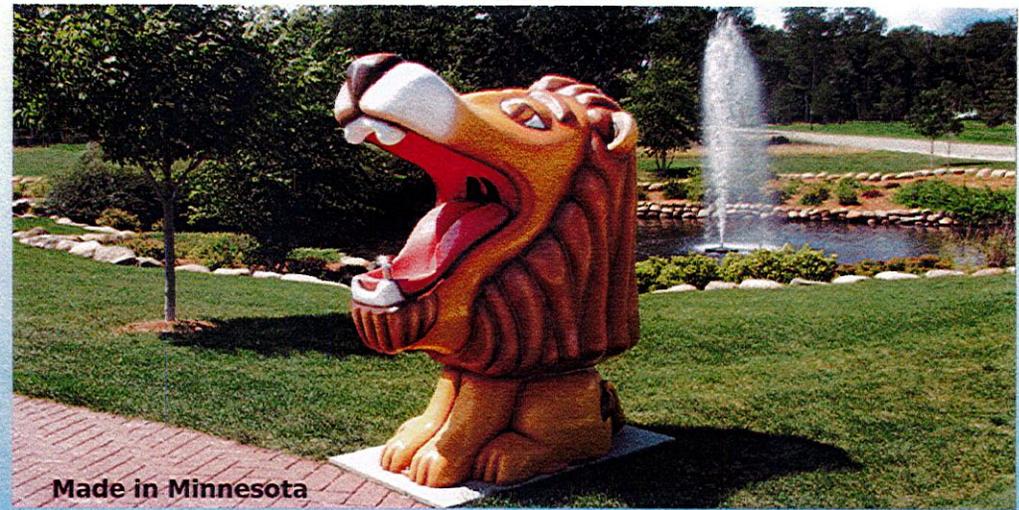
Enc.





19th Annual
CASH HERITAGE FESTIVAL
Milton, Minnesota





Made in Minnesota

Lion Drinking Fountains

Lion Drinking Fountains are excellent PR pieces. They are highly visible symbols of your club's presence and activity in your community.

These fountains are built to last. With regular maintenance, you could easily see 20+ years of service from them.

These fountains are *ADA and UPC Compliant* and come ready to install. (installation diagrams are available)

Take a look at the specifics below and contact us if you have any further questions. Be sure to check out the website for more pictures and information.

Price: \$3800

Shipping: *Crate cost is \$240 (optional if picked up or delivered in-state)
Freight cost can range from \$150 - \$600 depending on distance from Minnesota
Pick up or delivery is an option if your club is close to MN or in-state.*

Dimensions: 5' tall x 4' deep x 3' wide

Weight: 130 lbs average (with crate, total weight is 375 lbs)

Materials: *The Lion statue is durable fiberglass construction, top coated with industrial paint and clearcoat. A high quality SS drinking fountain by Haws is installed.*

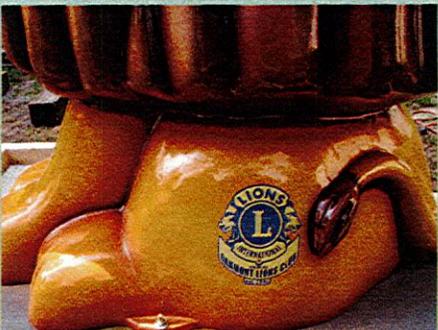
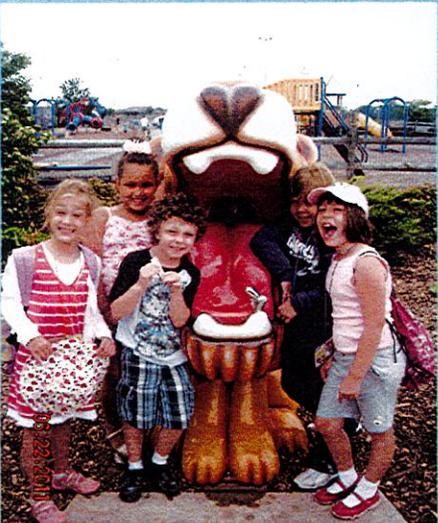
Customizing: *The Lion Fountain can be painted as pictured or painted to resemble older style fountains.*

A logo with club information can be added the fountain at your club's request for \$35

Timeline: *Average order time to production is 4-5 months.
Lion Fountains are built to order and are limited by how many we can be build each year.
Plan ahead and order early.*

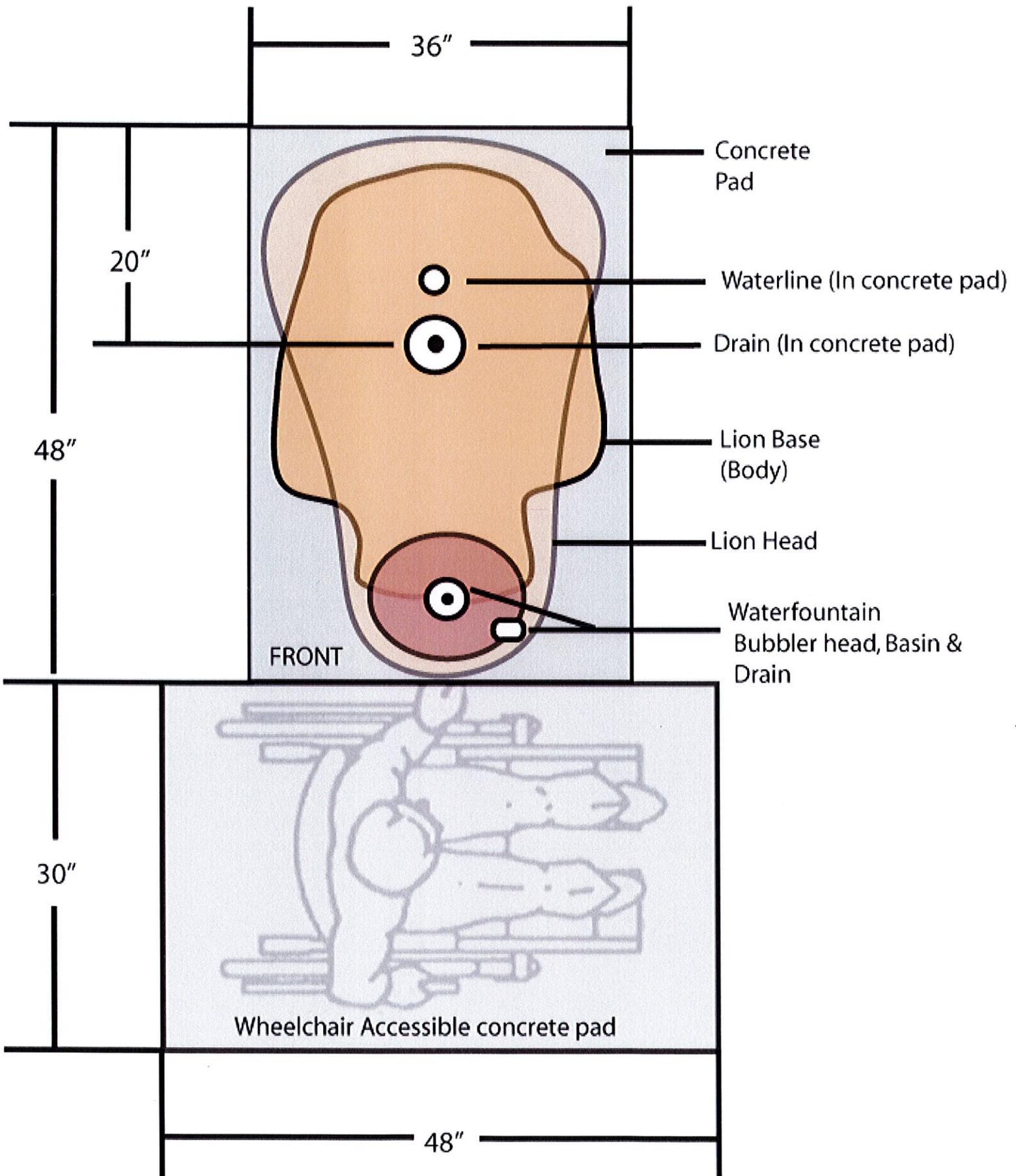
Phone: (218)-851-7965 (Josh) **E-mail:** roar@liondrinkingfountain.com

www.liondrinkingfountain.com



Layout for Lion Drinking Fountain Concrete Pads (ADA Compliant)

The concrete pad in front of the fountain can be larger than 30" x 48", this is just the minimum requirements for a wheelchair.





Benson Public Schools

ISD #777

1400 Montana Avenue, Benson, MN 56215

Phone: 320.843.2710 • Fax: 320.843.2262

www.benson.k12.mn.us

"Exceptional Opportunities for Every Student's Success"

September 13, 2019

To: Benson City Council Members and Mayor Collins

From: Benson Public Schools, ISD #777

Re: Easement Request

The Benson School District is requesting an easement over a portion of the proposed sanitary line at Benson High School, 1400 Montana Ave, Benson, MN. This proposed line is an 8" sanitary line sloped at 0.53% that is replacing an existing clay line sloped at 0.21%.

Minnesota State Plumbing Code does not allow sanitary slopes on lines located on private property below 1.04%. If the City of Benson places an easement over the line, the State will allow its installation at this flatter slope. Many alternate routings were discussed with the only other feasible option being the installation of a lift station adjacent to the new auditorium addition. If the City of Benson does not provide an easement, the School District will be forced to do the lift station at significant cost.

Included with this letter is a diagram outlining the area for the requested easement. Please contact me should there be any questions. Thank you for your consideration.

Sincerely,

Dennis Laumeyer
Superintendent
Benson Public Schools



ARCHITECTS REGO + YOUNGQUIST
 7601 Wayzata Boulevard Suite 200 St. Louis Park, Minnesota 55426
 Phone: 952-544-8941 Fax: 952-544-0585 ayarch.com

AJA
 ASSOCIATES
 ANDERSON JOHNSON
 P.C.
 Phone: 952-544-8941 Fax: 952-544-0585 ayarch.com

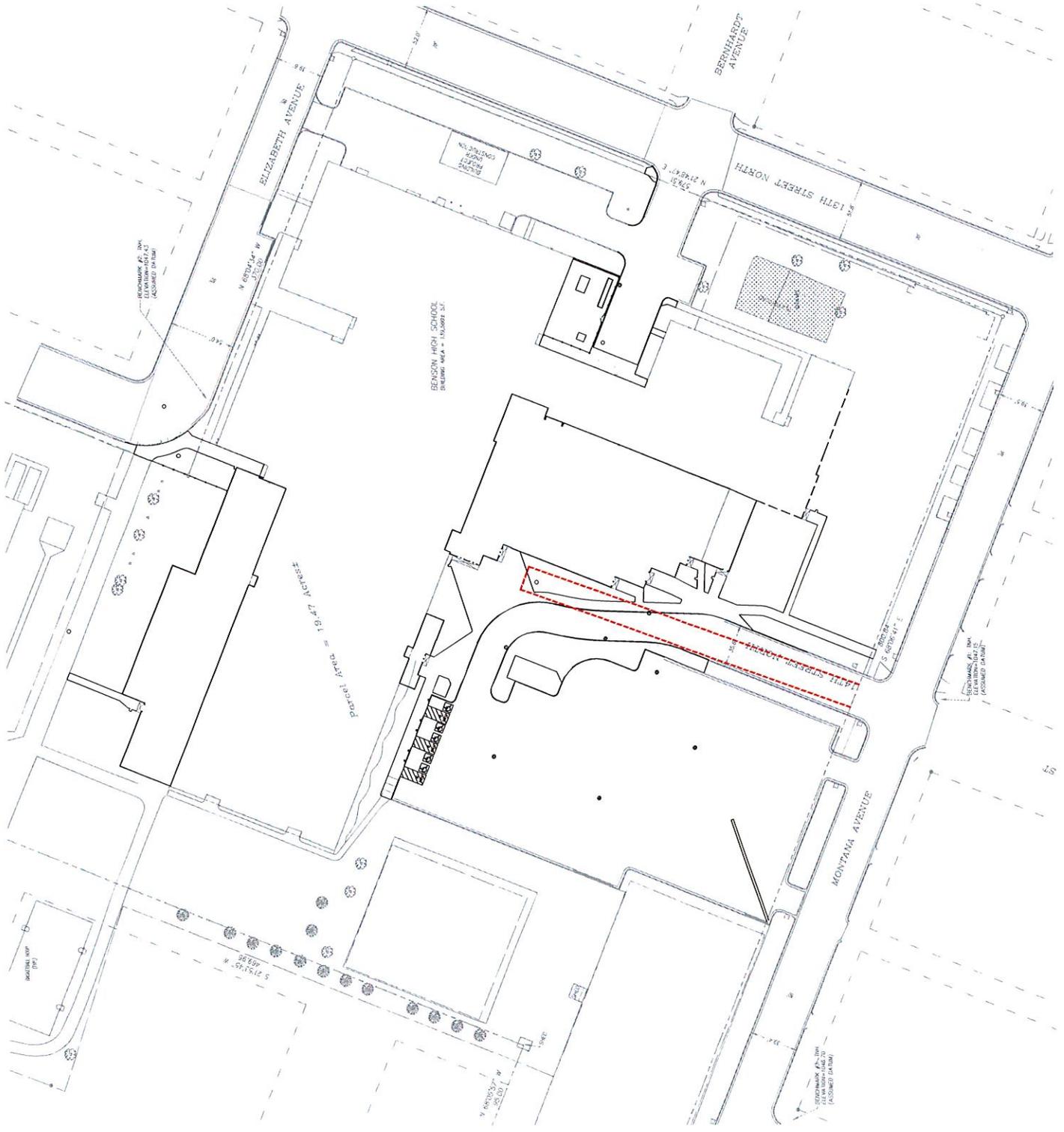
1400 Minnesota Avenue
 St. Louis Park, MN 55426
 License No. 0000000000

DATE: 10/11/11
 DRAWN BY: JRM
 CHECKED BY: JRM
 PROJECT NO: 11-001
 SHEET NO: C1.30

2020
 BENSON HIGH SCHOOL
 ADDITIONS & ALTERATIONS
 BID PACKAGE 1
 1400 Minnesota Avenue
 St. Louis Park, MN
 Commission Number 2168

Project Title
 SHEET TITLE
 SITE FINISHING
 PLAN

Drawn by: JRM
 Checked by: JRM
 Date: 10/11/11
 Scale: 1"=50'
 Sheet Number
C1.30



**AN ORDINANCE TO AMEND TITLE XV: LAND USAGE, CHAPTER
154: ZONING; § 154.017 OF THE BENSON CITY CODE OF 2003**

The City of Benson does ordain:

Title XV, Chapter 154, § 154.017 (C) is hereby amended by adding the following paragraph:

(18) In all districts, fences shall consist of materials comparable in grade and quality to the following:

- (a) Chain link
- (b) Wood;
- (c) Wrought iron;
- (d) Vinyl;
- (e) Plastic;
- (f) Decorative masonry; or
- (g) Other acceptable similar material, constructed from commercially available materials.

Fences shall not be constructed from chicken wire, welded wire, plastic deer fence netting or similar product, snow fence, branches, corrugated metal, sheet metal, or material originally intended for other purposes, unless upon showing of a high degree or architectural quality through the use of such, prior approval is granted by the Zoning Administrator.

ATTEST as to form: _____

First Reading: _____

Second Reading: _____

Publication: _____

**AN ORDINANCE TO AMEND TITLE VII: TRAFFIC CODE, CHAPTER
71: PARKING OFFENSES OF THE BENSON CITY CODE OF 2003**

The City of Benson does ordain:

Title VII, Chapter 71, is hereby amended to include the following section:

§ 71.14 ADDITIONAL RESIDENTIAL PARKING REGULATIONS

(A) Vehicle parking in the area between the front of the residential structure (or any street-facing side of a residential structure on a corner lot) and the street right-of-way line shall only be on a driveway or designated parking area constructed of concrete, asphalt, concrete pavers, brick set in compacted sand or other impervious or semi-impervious material.

(B) No parking or storage shall be allowed in the area between the front of the residential structure and the street right-of-way line on grass, unimproved areas or areas without a hard surface.

(C) No owner or operator shall park a vehicle in a location which blocks a sidewalk.

(D) The total area between the front of the residential structure and the street right-of-way line which may be improved for parking or driveway purposes shall not exceed 40 percent of that area.

ATTEST as to form: _____

First Reading: _____

Second Reading: _____

Publication: _____

**A RESOLUTION ESTABLISHING AN ABSENTEE BALLOT BOARD
(RESOLUTION NO. 2019-)**

WHEREAS, The City of Benson is required by Minnesota Statute 203B.121; Subd. 1 to establish an Absentee Ballot Board effective September 23, 2019; and

WHEREAS, this board will bring uniformity in the processing of accepting or rejecting returned absentee ballots in the City of Benson; and

WHEREAS, the Absentee Ballot Board would consist of a sufficient number of election judges or officials as provided in sections 204B.19 to 204B.22;

NOW, THEREFORE, BE IT RESOLVED THAT, the City Council of the City of Benson hereby establishes an Absentee Ballot Board to consist of the following individuals as provided in sections 204B.19 to 204B.22 to perform the task.

City Manager	Rob Wolfington
City Clerk	Glen Pederson
Administrative Assistant	Valerie Alsaker

**RESOLUTION DESIGNATING LOCATION FOR ABSENTEE
BALLOT VOTING FOR 2019 GENERAL ELECTION
(RESOLUTION NO. 2019-)**

WHEREAS, the City of Benson is holding a General Election on November 5, 2019 to elect a Mayor and two City Council members and

WHEREAS, the City is required to designate a location for absentee voting.

NOW, THEREFORE, be it resolved that City Hall, 1410 Kansas Avenue, Benson, MN 56215 is designated as the location for absentee voting at the City General Election.

09/18/19
11:40:05

CITY OF BENSON
BUDGET PROPOSAL
2020 BUDGET PROPOSAL

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
GENERAL FUND REVENUES						
TAXES	1,338,192	1,426,800	791,331	1,478,030	54	1,507,591
ABATEMENTS	19					
LODGING TAXES	24,307	22,992	14,394	24,000	60	23,000
FRANCHISE FEES	227,168	217,651	127,697	227,000	56	217,000
BUSINESS LICENSES	8,593	8,295	8,565	8,500	101	8,500
NON-BUSINESS LICENSES	965	270	660	400	165	600
BUILDING PERMITS	24,887	12,367	8,512	20,000	43	12,000
LOCAL GOVERNMENT AID	992,959	1,045,773	524,481	1,048,962	50	1,135,205
HOMESTEAD & AG CREDIT AID	312	319				
POLICE TRAINING REIMBURSEMENT	2,225	6,699	8,948	2,500	358	3,000
INSURANCE PREMIUM TAX-FIRE	41,149					
INSURANCE PREMIUM TAX-POLICE	58,781	60,901		58,000		58,000
AIRPORT MAINTENANCE	23,603	28,690	10,758	24,257	44	24,257
TRANSIT REFUNDS						
OTHER FED/STATE/LOCAL GRANTS	62,473	69,688	16,737	29,000	58	31,600
POLICE SERVICES	3,109	360	225	1,000	23	500
DARE REVENUES	115	15	25			
DOG POUND REVENUES	540	255	175	500	35	500
COPS IN SCHOOLS REIMBURSEMENT	32,886	32,508	17,577	38,000	46	33,000
TOWNSHIP FIRE CONTRACTS	61,109	64,294	74,937	65,580	114	78,684
FIRE DEPARTMENT CALLS	21,565	40,102	10,163	20,000	51	20,000
RESQUE SQUAD CALLS	7,888	3,087	4,813	2,000	241	3,000
BUILDING INSPECTIONS SERVICES	38,840	41,912	23,974	40,000	60	43,000
STREET REPAIR FEES	2,700	4,300	1,200	3,500	34	3,000
EQUIPMENT RENTALS	1,588	1,400	1,375	1,500	92	1,500
WEED REMOVAL CHARGES	1,197	1,640	1,360	1,500	91	1,500
SWIMMING POOL RECEIPTS	51,293	47,084	46,075	45,000	102	46,000
POOL CONCESSION SALES	11,931	12,356	11,019	11,000	100	11,000
ARMORY USE FEES	7,864	8,361	5,750	7,000	82	8,000
PARK FEES	19,140	23,377	22,222	20,000	111	23,000
TREE REMOVAL RECEIPTS	4,395	5,155	211	4,000	5	4,000
BUS FARES						
BUS SIGN ADVERTISING						
HANGER RENTALS - AIRPORT	11,975	7,397	5,838	10,000	58	6,000
AIRPORT LAND REVENUES	6,995	7,529	10,397	7,500	139	10,000
SALE OF LOTS - CEMETERY	4,360	800	4,200	5,000	84	5,000
SODDING FEES - CEMETERY	1,490	1,450	600	1,000	60	1,000
CEMETERY MEMORIALS						
CEMETERY MONUMENT FEES	600	600	550	300	183	600
PARK SIGN RENTALS	150					
COURT FINES	15,379	17,019	12,208	18,000	68	17,000
PARKING FINES	1,000	3,560	2,580	1,000	258	3,000

09/18/19
11:40:05

CITY OF BENSON
BUDGET PROPOSAL
2020 BUDGET PROPOSAL

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
SPECIAL ASSESSMENTS	56	54				
INTEREST EARNINGS	41,711	58,445	43,018	48,000	90	46,000
UNREALIZED GAIN (LOSS) ON INVEST	(20,432)	(51,060)	2,842			
PROPERTY RENTS	6,425	7,275	3,615	5,000	72	5,000
CIVIC CENTER RENT	41,600	28,750				
DONATIONS	2,500	17,786	15,322	16,000	96	16,000
SALE OF PROPERTY	195,331	231				
REFUNDS & REIMBURSEMENTS	44,491	22,938	6,715	40,000	17	20,000
REIMBURSEMENTS - GAS & OIL	34,477	31,943	23,641	35,000	68	35,000
OTHER REVENUE	5,806	4,512	2,884	5,000	58	5,000
MANAGEMENT FEE-EDA & RL FUND	18,515	20,421		20,000		20,000
MANAGEMENT FEES - GARBAGE FUND	9,194					
MANAGEMENT FEE - WATER FUND	40,110					
MANAGEMENT FEE - ELECTRIC FUND	180,446					
MANAGEMENT FEE - LIQUOR FUND	26,640					
MANAGEMENT FEE - SEWER FUND	52,074					
MANAGEMENT FEES - TAX INCREMENT						
TRANSFER FROM OTHER FUNDS	1,516	1,648		1,600		1,600
TRANSFER FROM LIQUOR FUND	80,000	80,000	80,000	80,000	100	80,000
TRANSFER FROM UTILITY FUND	70,907					
TOTAL GENERAL FUND REVENUES	3,945,109	3,447,950	1,947,590	3,474,629	56	3,568,637
GENERAL FUND EXPENDITURES						
MAYOR & COUNCIL						
SALARIES - CITY COUNCIL	15,355	14,275	11,465	16,000	72	16,000
PENSIONS	1,175	1,092	877	1,200	73	1,200
ENTERPRISE FUND REIMB		(8,008)	(5,371)	(8,044)	67	(8,204)
OFFICE SUPPLIES	235	18	199	100	199	200
MAYOR & COUNCIL CONTINGENCY	60	1,149	35	1,000	3	1,000
TRAVEL EXPENSE	692	1,369	6,546	1,500	436	2,500
TRAINING & INSTRUCTION	752	1,303	1,686	1,500	112	2,000
PRINTING & PUBLISHING	4,379	2,714	2,826	5,000	57	5,000
OTHER INS - PUBLIC OFF LIAB	9,630	9,674	9,911	10,000	99	10,000
DUES & SUBSCRIPTIONS	10,392	10,389	6,811	10,000	68	10,500
ENTERPRISE FUND REIMB		(12,432)	(9,071)	(13,610)	67	(13,880)
TOTAL: MAYOR & COUNCIL	42,669	21,544	25,914	24,646	105	26,316
ADMINISTRATION & FINANCE						
SALARIES	292,045	303,591	221,867	326,500	68	328,500
PENSIONS	51,876	53,962	40,968	57,500	71	57,500
HEALTH, LIFE, DISB + CAFETERIA	70,395	64,952	48,191	66,380	73	69,120

CITY OF BENSON
BUDGET PROPOSAL
2020 BUDGET PROPOSAL

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
ENTERPRISE FUND REIMB		(200,898)	(138,273)	(207,408)	67	(211,560)
OFFICE SUPPLIES	4,531	4,424	3,185	5,000	64	5,000
DUPLICATING & COPYING	2,863	2,798	1,961	3,000	65	3,000
POSTAGE	1,874	168	1,300	2,000	65	2,000
SAFETY AND DRUG TESTING	602	683	673	1,000	67	750
GAS & OIL	1,343	1,743	1,232	2,000	62	2,000
EQUIPMENT REPAIR PARTS	1,210	2,863	181	2,000	9	1,000
SMALL TOOLS AND EQUIPMENT	5,982	2,310	463	5,000	9	3,000
UTILITY CONTRACTED SERVICES	14,400	14,400	9,600	14,400	67	14,400
OTHER CONTRACTED SERVICES	16,652	15,831	6,942	15,000	46	15,000
CONSULTING SERVICES	18,814	50,354	11,761	40,000	29	40,000
TELEPHONE	9,332	10,205	7,038	10,000	70	10,500
TRAVEL EXPENSE	7,091	5,309	5,770	7,000	82	7,000
TRAINING & INSTRUCTION	2,498	3,181	3,320	4,000	83	3,500
PUBLIC INFORMATION						
INSURANCE	7,102	7,412	7,829	8,000	98	8,400
WORKERS COMPENSATION	1,334	1,399	1,825	1,500	122	2,000
ENTERPRISE FUNDS REIMB		(56,289)	(38,318)	(57,492)	67	(58,640)
DUES & SUBSCRIPTIONS	2,566	2,280	1,914	3,000	64	3,000
TOTAL: ADMINISTRATION & FINANCE	512,510	290,676	199,431	308,380	65	305,470
ELECTIONS						
TEMPORARY SALARIES	2,092	2,810		1,500		3,000
OFFICE SUPPLIES	3,926	4,769	90	3,500	3	2,000
TOTAL: ELECTIONS	6,018	7,578	90	5,000	2	5,000
AUDITING & ACCTING SERVICES	23,700	24,600	26,100	26,000	100	27,000
ENTERPRISE FUND REIMB		(12,105)	(8,109)	(12,160)	67	(12,400)
ASSESSING SERVICES CONTRACTED	17,204	19,035	19,038	19,000	100	19,100
CITY ATTORNEY						
OFFICE SUPPLIES	337	424	9	1,000	1	500
CITY ATTORNEY CONTRACT	18,385	21,279	13,417	26,000	52	24,000
ENTERPRISE FUND REIMB		(12,570)	(8,429)	(12,630)	67	(12,880)
TOTAL: CITY ATTORNEY	18,722	9,133	4,996	14,370	35	11,620

CITY OF BENSON
BUDGET PROPOSAL
2020 BUDGET PROPOSAL

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
CITY HALL						
BUILDING MAINTENANCE & SUPPL	29,723	10,874	2,536	4,000	63	4,000
ENTERPRISE FUND REIMB		(3,725)	(1,241)	(1,870)	66	(1,910)
CONTRACTED SERV - CLEANING	4,080	2,080	1,280	2,000	64	2,000
INSURANCE	2,029	1,187	1,273	2,500	51	1,500
UTILITIES	7,470	7,691	5,658	8,000	71	8,000
HEATING COST	3,772	4,979	4,406	4,000	110	5,000
ENTERPRISE FUND REIMB		(8,613)	(5,135)	(7,720)	67	(7,880)
TOTAL: CITY HALL	47,075	14,473	8,777	10,910	80	10,710
POLICE DEPARTMENT						
SALARIES	535,291	541,927	353,480	550,058	64	596,650
PENSIONS	104,196	101,576	70,910	115,360	61	128,307
HEALTH, LIFE & DISB INSURANCE	105,983	98,347	69,836	95,740	73	96,076
OFFICE SUPPLIES	2,876	5,568	3,076	5,500	56	5,500
GAS & OIL	16,701	17,069	10,224	19,000	54	19,000
OPERATING SUPPLIES	10,788	15,416	5,016	20,000	25	20,000
UNIFORM ALLOWANCE	10,449	10,126	6,682	9,000	74	9,000
PERSONNEL TESTING & RECRUIT		554	1,564	1,500	104	1,500
INVESTIGATIONS	42,008	36,048	20,828	32,000	65	32,000
EQUIPMENT REPAIR PARTS	950	134	1,306	2,600	50	2,600
EQUIPMENT REPAIRS CONTRACTED	13,420	16,394	11,270	14,125	80	14,125
BUILDING REPAIRS & MAINT	1,496	9,415	2,259	2,000	113	3,000
SMALL TOOLS & EQUIPMENT	8,657	14,650	11,119	8,600	129	8,600
CONTRACTED RECORDS MAINT						
CONTRACTED SERVICES-CLEANING		4,028	3,945	4,160	95	5,200
TELEPHONE	9,929	11,343	8,350	12,000	70	12,000
DRUG EDUCATION & ENFORCEMENT	650		60	2,600	2	2,600
DARE EXPENDITURES	2,052	2,009	2,108	2,000	105	2,000
TRAVEL EXPENSE	5,731	3,483	3,776	4,000	94	4,000
TRAINING & INSTRUCTION	8,911	6,518	5,465	7,000	78	7,000
INSURANCE	12,959	14,007	13,270	14,000	95	14,000
WORKERS COMPENSATION	13,991	15,691	20,368	18,000	113	20,000
ELECTRIC UTILITIES	1,284	4,360	2,866	4,800	60	4,800
HEATING COSTS	197	1,698	1,084	2,100	52	2,100
RENTS	1,680	1,040	300	500	60	500
DUES & SUBSCRIPTIONS	3,128	3,444	3,363	3,000	112	3,600
DOG POUND EXPENSES	357	515	2,170	3,700	59	3,700
TOTAL: POLICE DEPARTMENT	913,684	935,358	634,693	953,343	67	1,017,858

CITY OF BENSON
BUDGET PROPOSAL
2020 BUDGET PROPOSAL

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
FIRE DEPARTMENT						
PART TIME - SALARIES	58,236	60,161	5,383	59,000	9	59,000
OFFICE SUPPLIES	1,115	386		1,000		1,000
GAS & OIL	2,071	2,546	2,077	2,000	104	2,800
OPERATING SUPPLIES	2,089	3,651	1,426	5,000	29	4,000
EQUIPMENT REPAIR PARTS	1,879	2,538	6,509	5,000	130	7,000
EQUIPMENT REPAIR CONTRACTUAL	865	10,048	9,430	5,000	189	5,000
RADIO REPAIRS CONTRACTED	1,231	1,177	1,007	2,500	40	2,500
BUILDING MAINTENANCE & SUPPL	8,952	1,390	2,759	5,100	54	5,100
BUILDING REPAIRS CONTRACTED		315		8,000		
SMALL TOOLS & EQUIPMENT	10,216	7,245	4,522	5,000	90	20,000
CONTRACTED SERVICES	558	2,342	704	500	141	500
TRAVEL EXPENSE	3,138	3,376	3,216	5,000	64	6,000
TRAINING & INSTRUCTION	7,250	2,743	11,995	14,000	86	10,000
INSURANCE	5,711	5,646	5,615	7,500	75	6,000
WORKERS COMPENSATION	7,011	7,090	7,728	7,000	110	8,000
UTILITIES	4,645	6,442	3,958	4,500	88	6,500
HEATING COST	2,274	2,958	1,862	3,000	62	3,000
HYDRANT RENTALS/FIRE SERVICE	10,000	10,000	6,667	10,000	67	10,000
TRUCK LEASE	46,456	91,801	61,201	90,865	67	90,865
DUES & SUBSCRIPTIONS	899	796	712	900	79	900
TOTAL: FIRE DEPARTMENT	174,597	222,651	136,769	240,865	57	248,165
BUILDING DEPARTMENT						
SALARIES	51,576	53,341	36,365	55,100	66	56,700
PENSIONS	10,183	10,502	7,292	10,200	71	11,100
HEALTH, LIFE AND DISABILITY	15,080	14,302	10,462	13,550	77	15,250
GAS	301	545	141	500	28	400
OPERATING SUPPLIES	3,757	2,296	677	3,000	23	3,000
CONTRACTED SERV.-OTHER EXPENSE	565	500	867	1,000	87	700
TELEPHONE	609	700	409	700	58	700
TRAVEL EXPENSE	4,512	4,907	3,895	5,000	78	5,500
TRAINING & INSTRUCTION	355	600		500		500
DUES & SUBSCRIPTIONS	75	75		100		75
TOTAL: BUILDING DEPARTMENT	87,012	87,769	60,108	89,650	67	93,925
HIGHWAY STREETS & ROADS						
SALARIES	244,719	245,768	182,340	264,600	69	285,000
PENSIONS	45,234	44,387	32,267	46,972	69	48,800
HEALTH, LIFE & DISB INSURANCE	31,836	28,649	21,002	28,055	75	30,340
OFFICE SUPPLIES	826			500		500

CITY OF BENSON
BUDGET PROPOSAL
2020 BUDGET PROPOSAL

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
GAS & OIL	24,063	34,039	25,925	27,000	96	27,000
OPERATING SUPPLIES	9,180	13,736	7,389	11,000	67	11,000
STREET MARKINGS & SIGNS	4,637	2,246	5,246	12,000	44	6,000
SHOP SUPPLIES	610	362	718	1,000	72	1,000
EQUIPMENT REPAIR PARTS	23,025	11,684	10,926	12,000	91	12,000
TIRES	9,858	10,771	8,993	10,000	90	10,000
EQUIPMENT REPAIRS CONTRACTED	14,192	18,985	16,527	15,000	110	15,000
STREET MAINTENANCE-MATERIALS	6,673	12,225	8,764	15,000	58	13,000
STREET MAINT.- SEALCOATING	5,078	41,754	7,751	40,000	19	40,000
SNOW REMOVAL	4,890	8,559	4,008	10,000	40	10,000
FLOOD CONTROL			11,440			
BUILDING MAINTENANCE & SUPPL	10,217	3,819	2,755	5,000	55	5,000
SMALL TOOLS & EQUIPMENT	1,363	2,951	383	5,000	8	5,000
TELEPHONE	900	900	600	900	67	900
TRAVEL EXPENSE	117	95		350		350
TRAINING & INSTRUCTION	1,306	4,586	4,000	5,000	80	5,000
INSURANCE	10,826	10,599	10,501	12,000	88	11,000
WORKERS COMPENSATION	16,316	16,608	17,961	17,000	106	19,000
UTILITIES	5,991	6,196	4,167	6,500	64	6,500
HEATING COST	3,921	5,008	3,680	4,500	82	5,000
STREET LIGHTING UTILITIES	61,357	64,269	44,202	65,000	68	65,000
LAUNDRY	1,748	1,897	1,235	1,200	103	2,000
TOTAL: STREET DEPARTMENT	538,880	590,093	432,780	615,577	70	634,390
COMMUNITY EDUCATION FEES	30,790	31,611		35,000		35,000
SENIOR CITIZEN PROGRAM	9,507	14,640	6,703	10,600	63	9,600
SWIMMING POOL						
TEMPORARY SALARIES	50,053	51,811	54,085	53,000	102	55,600
PENSIONS	3,829	3,964	4,137	4,100	101	4,300
OPERATING SUPPLIES	11,104	9,064	7,985	12,000	67	8,000
BUILDING MAINTENANCE & SUPPL	4,866	4,781	36,947	6,000	616	10,000
BUILDING REPAIRS CONTRACTED	6,701	10,646	7,073	7,000	101	7,000
CONCESSION SUPPLIES	8,208	8,364	8,715	9,000	97	9,000
TELEPHONE	395	476	365	400	91	500
INSURANCE	12,344	11,995	12,770	13,000	98	13,000
UTILITIES	8,896	10,528	7,511	11,500	65	9,000
HEATING COST	7,986	7,420	8,592	7,500	115	8,500
TOTAL: SWIMMING POOL	114,383	119,048	148,180	123,500	120	124,900

CITY OF BENSON
BUDGET PROPOSAL
2020 BUDGET PROPOSAL

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
ARMORY						
OPERATING SUPPLIES	183	137	27	500	5	500
BUILDING MAINT & SUPPLIES	1,777	3,740	555	3,000	18	2,000
CONTRACTED SERVICES	461	488	262	1,000	26	500
TELEPHONE	506	540	370	500	74	600
INSURANCE	2,733	2,401	2,469	3,000	82	3,000
UTILITIES	2,113	2,330	1,668	2,500	67	2,700
HEATING COST	1,797	2,302	1,611	2,000	81	2,500
TOTAL: ARMORY	9,570	11,938	6,961	12,500	56	11,800
PARKS						
SALARIES	103,115	102,131	74,164	114,000	65	111,000
PENSIONS	13,771	13,501	9,247	16,120	57	14,000
HEALTH, LIFE & DISB INSURANCE	15,935	15,093	11,287	15,910	71	15,820
MOSQUITO SPRAY & SUPPLIES	6,700	5,947	2,327	10,000	23	6,000
CHEMICALS & CHEM SUPPLIES	8,587	5,801	711	9,000	8	6,000
GAS & OIL	8,342	12,080	7,881	8,000	99	11,000
OPERATING SUPPLIES	15,355	27,448	13,474	17,000	79	20,000
LANDSCAPING MATERIALS	3,349	2,495	1,408	5,000	28	5,000
BEAUTIFY BENSON		13,705	16,234	15,000	108	15,000
EQUIPMENT REPAIR PARTS	11,423	10,575	7,993	12,000	67	12,000
EQUIPMENT REPAIRS CONTRACTED	4,729	263	2,647	2,000	132	3,000
BUILDING REPAIR AND MAINT	2,447	5,930	4,293	2,500	172	6,000
SMALL TOOLS & EQUIPMENT	6,902	4,681	3,638	9,000	40	9,000
CONTRACTED SERVICES-MOWING	8,441	9,685	5,971	9,000	66	9,000
CONTRACTED SERVICES-TREE REMOV	43,141	32,084	11,603	47,000	25	45,000
CONTRACTED SERVICES-OTHER	8,073	12,514	10,847	9,000	121	9,000
TELEPHONE	584	596	321	800	40	600
TRAVEL EXPENSE	88	406	144	500	29	500
TRAINING & INSTRUCTION	167	1,236	915	1,500	61	1,500
INSURANCE	25,004	22,525	22,982	25,000	92	25,000
UTILITIES	6,865	7,574	6,753	8,000	84	9,000
RENT						
CEMETERY	36,076	13,313	8,126	8,000	102	8,000
TOTAL: PARK DEPARTMENT	329,095	319,581	222,965	344,330	65	341,420
LODGING TAX EXPENSES	23,872	30,221	30,252	31,750	95	31,750
NOT ALLOCATED	18,244	11,415	4,091	15,000	27	10,000

CITY OF BENSON
BUDGET PROPOSAL
2020 BUDGET PROPOSAL

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
PUBLIC TRANSIT						
SALARIES						
FRINGE BENEFITS						
GAS & OIL						
OPERATING SUPPLIES						
EQUIPMENT REPAIR PARTS						
TIRES						
CONTRACTED SERVICES	9,633	9,609		10,667		10,034
TELEPHONE						
TRAVEL EXPENSE						
TRAINING & INSTRUCTION						
INSURANCE						
TOTAL: PUBLIC TRANSIT	9,633	9,609		10,667		10,034
AIRPORT						
SALARIES	2,500	2,500		2,500		2,500
PENSIONS	192	192		500		500
GAS	25,406	25,507	30,362	23,000	132	25,000
OPERATING SUPPLIES	9,927	1,774	6,920	3,000	231	5,000
BUILDING MAINTENANCE & SUPPL	15,790	4,947	6,791	5,000	136	6,000
MANAGEMENT FEES	3,540					
CONTRACTED SERVICES	2,756	4,017	224	500	45	500
TELEPHONE	940	1,013	680	1,000	68	600
INSURANCE	4,491	8,598	8,571	3,000	286	9,000
UTILITIES	8,793	8,362	5,029	9,000	56	9,000
HEATING COST	750	1,069	588	1,000	59	1,000
TOTAL: AIRPORT	75,085	57,979	59,166	48,500	122	59,100
TRANSFERS						
TRANS TO CAPITAL OUTLAY FUND	610,000	550,000		550,000		400,000
TRANS TO GOLF CLUB	59,500	60,000	24,200	60,000	40	60,000
TRANSFER TO CONCRETE PROJECTS	15,000					
TRANS TO FIRE RELIEF FUND	51,149					
TRANS TO OTHER FUNDS		223,060		33,040		33,040
TRANS TO CIVIC CENTER BOARD	69,375	35,000		24,000		
TOTAL GENERAL FUND EXPENDITURES	3,807,274	3,684,905	2,043,105	3,594,468	57	3,513,798
TOTAL REVENUES LESS EXPENDITURES	137,835	(236,955)	(95,515)	(119,839)	80	54,839
	=====	=====	=====	=====		=====

CITY OF BENSON
BUDGET PROPOSAL
2020 BUDGET PROPOSAL

DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 YTD	2019 BUDGET	PCT. BUDGET	PROPOSED 2020 BUDGET
LIBRARY FUND						
TAXES	113,770	109,501	61,023	113,959	54	116,238
INTEREST EARNINGS						
RENTALS						
DONATIONS	720	2,518	357			500
BUILDING DONATIONS						
SALE OF PROPERTY						
REFUNDS & REIMBURSEMENTS	2,960	2,605	1,455	2,500	58	2,500
TRANSFER FROM GENERAL FUND						
TRANSFER FROM OTHER FUNDS	326	353		400		400
TOTAL LIBRARY FUND REVENUES	117,776	114,977	62,835	116,859	54	119,638
EXPENDITURES						
OFFICE & OPERATING SUPPLIES	2,359	3,850	3,573	3,500	102	3,500
EQUIPMENT REPAIRS						
BUILDING MAINTENANCE & SUPPL	3,938	10,216	3,746	5,000	75	10,000
BUILDING REPAIRS CONTRACTED						
MANAGEMENT FEES-PIONEERLAND	83,428	85,931	66,382	88,509	75	91,164
CONTRACTED SERV - CLEANING	4,740	4,345	3,555	5,400	66	5,400
TELEPHONE	959	1,022	695	1,000	70	1,100
TRAVEL	213	217		450		300
INSURANCE	3,741	2,939	3,142	3,000	105	3,300
UTILITIES	3,835	5,369	3,462	4,000	87	5,400
HEATING COST	2,890	2,527	1,691	3,000	56	3,000
CAPITAL OUTLAY						
CAPITAL OUTLAY - BOOKS	3,000	3,000		3,000		3,000
TOTAL LIBRARY FUND EXPENDITURES	109,104	119,417	86,246	116,859	74	126,164
TOTAL REVENUES LESS EXPENDITURES	8,672	(4,439)	(23,411)			(6,526)

Property Tax Levy

Tax Capacity Rates

2016 Actual Levy	Tax Capacity	Market Value	Final 2016
Description	Levy	Levy	Levy
General Fund	567,531		567,531
Police Personnel	631,000		631,000
Library Fund	112,142		112,142
G.O. Equipment Bonds 2014 (Golf)	44,706		44,706
G.O. CIP Bonds 2014 (Street Garage)	69,014		69,014
G.O. Swimming Pool	0	69,807	69,807
Total Levy	1,424,393	69,807	1,494,200
			5.0%

2016 TAX CAPACITY \$1,969,053

	BUDGETED CAPACITY LEVY	CAPACITY RATES
Revenue	567,531	28.857
Police Levy	631,000	32.085
Library Fund	112,142	5.702
G.O. Equipment Bonds 2014 (Golf)	44,706	2.274
G.O. Equipment Bonds 2014 (Street)	69,014	3.510
G.O. Swimming Pool of 2003 (Marke	69,807	0.041
Total	1,494,200	72.469
		3.6%

2017 Actual Levy	Tax Capacity	Market Value	Final 2017
Description	Levy	Levy	Levy
General Fund	673,792		673,792
Police Personnel	664,750		664,750
Library Fund	113,778		113,778
G.O. Equipment Bonds 2014 (Golf)	49,447		49,447
G.O. CIP Bonds 2014 (Street Garage)	68,552		68,552
G.O. Swimming Pool	0	74,332	74,332
Total Levy	1,570,319	74,332	1,644,651
			10.1%

2017 TAX CAPACITY \$1,902,462

	BUDGETED CAPACITY LEVY	CAPACITY RATES
Revenue	673,792	35.418
Police Levy	664,750	34.942
Library Fund	113,778	5.981
G.O. Equipment Bonds 2014 (Golf)	49,447	2.600
G.O. Equipment Bonds 2014 (Street)	68,552	3.604
G.O. Swimming Pool of 2003 (Marke	74,332	0.045
Total	1,644,651	82.590
		14.0%

2018 Actual Levy	Tax Capacity	Market Value	Final 2018
Description	Levy	Levy	Levy
General Fund	729,946		729,946
Police Personnel	697,100		697,100
Library Fund	109,521		109,521
G.O. Equipment Bonds 2014 (Golf)	49,069		49,069
G.O. CIP Bonds 2014 (Street Garage)	67,946		67,946
G.O. Swimming Pool	0	73,377	73,377
Total Levy	1,653,582	73,377	1,726,959
			5.0%

2018 TAX CAPACITY \$1,932,633

	BUDGETED CAPACITY LEVY	CAPACITY RATES
Revenue	729,946	37.771
Police Levy	697,100	36.070
Library Fund	109,521	5.667
G.O. Equipment Bonds 2014 (Golf)	49,069	2.539
G.O. Equipment Bonds 2014 (Street)	67,946	3.516
G.O. Swimming Pool of 2003 (Marke	73,377	0.044
Total	1,726,959	85.607
		3.7%

2019 Actual Levy	Tax Capacity	Market Value	Final 2019
Description	Levy	Levy	Levy
General Fund	802,600		802,600
Police Personnel	675,430		675,430
Library Fund	113,959		113,959
G.O. Equipment Bonds 2014 (Golf)	48,573		48,573
G.O. CIP Bonds 2014 (Street Garage)	72,445		72,445
G.O. CIP Bonds 2017 (Police Department)	89,329		89,329
G.O. Swimming Pool	0	72,285	72,285
Total Levy	1,802,336	72,285	1,874,621
			8.6%

2019 TAX CAPACITY \$1,940,221

	BUDGETED CAPACITY LEVY	CAPACITY RATES
Revenue	802,600	41.368
Police Levy	675,430	34.813
Library Fund	113,959	5.264
G.O. Equipment Bonds 2014 (Golf)	48,573	2.504
G.O. Equipment Bonds 2014 (Street)	72,445	3.734
G.O. Police Building	89,329	4.605
G.O. Swimming Pool of 2003 (Marke	72,285	0.043
Total	1,874,621	92.331
		7.9%

2020 Proposed Levy	Tax Capacity	Market Value	Proposed 2020
Description	Levy	Levy	Levy
General Fund	818,652		818,652 +2%
Police Personnel	688,939		688,939 +2%
Library Fund	116,238		116,238 +2%
G.O. Equipment Bonds 2014 (Golf)	47,959		47,959
G.O. CIP Bonds 2014 (Street Garage)	71,500		71,500
G.O. CIP Bonds 2017 (Police Department)	88,069		88,069
G.O. Swimming Pool	0	71,090	71,090
Total Levy	1,831,357	71,090	1,902,447
			1.5%

To: Rob Wolfington, City Manager
From: Glen Pederson, Director of Finance
Re: Water Rate Recommendation
Date: August 21, 2019



Water Consumption

These two sheets show the 2018 and 2019 YTD history for the revenue collected from the customer service charges and the charge for metered water use. The number of consumption units billed is also noted. They also give a breakdown of the revenue received by the three residential tiers and the commercial customers. This year's consumption is projected to be down 3% compared to last year. As shown on the enclosed graph water consumption continues to decline.

Water Fund Budget

The first two columns are 2017 and 2018 actual amounts. Revenues are down along with water usage. The next columns divide the 2018 actual numbers and 2019 projected between fixed and variable expenses (not including depreciation). In rate setting, typically the base charges are used to fund the fixed operating costs and any debt service amounts. For 2019 we project a surplus in the fixed column and a deficit in variable expenses. The remaining columns of the report have the total for 2019 and the 2020 Budget. In 2020 we will make the final bond payment on debt that was issued back in 2009. With low interest rates a new issue will be proposed for 2020. The surplus in the 2019 fixed cost column is available to meet future debt service needs.

Water System Rate Table

We've used this table the last several years to track our system. Column I is of interest as that is the revenue generated by the consumption rates (variable cost recovery). The other Column to note is K which is the customer service charge amount or base rates (fixed cost recovery).

The other columns include Capital Outlay (CIP) and Debt service. A nominal amount of Capital Outlay is being shown. New debt service is shown as an increase in 2021. Column S is year ending Cash on Hand. The boxes below the main rate table have customer number projections and dollar amounts for customer service charges. Box D has the charge for water use which was set up for the single tier system. I used an average between tiers one and two to calculate an annual charge as most of the system consumption fall in these two tiers.

Proposed Rates

The proposal is to increase all service charges by \$2 and consumption rates by 10 cents per tier in both 2020 and 2021. Residential charges make up about 65% of our revenue. Substantial increases to commercial and industrial rates would have a minimal effect to overall revenues.

Water Reven

	2018										
	Service Chg	Water Chg	Consumption	Residential						Commercial	
				Tier 1 (0-3)		Tier 2 (4-7)		Tier 3 (>7)			
January	\$30,378.00	\$18,180.15	9,068	2,988	\$5,378.40	1,693	\$3,470.65	965	\$2,316.00	3,422	\$7,015.10
February	\$30,358.00	\$17,831.40	8,922	2,917	\$5,250.60	1,575	\$3,228.75	773	\$1,855.20	3,657	\$7,496.85
March	\$30,338.00	\$17,695.30	8,884	2,832	\$5,097.60	1,331	\$2,728.55	546	\$1,310.40	4,175	\$8,558.75
April	\$30,353.00	\$17,486.30	8,767	2,941	\$5,293.80	1,560	\$3,198.00	712	\$1,708.80	3,554	\$7,285.70
May	\$30,438.00	\$20,269.75	10,171	3,029	\$5,452.20	1,782	\$3,653.10	1,166	\$2,798.40	4,194	\$8,366.05
June	\$30,467.69	\$23,419.25	12,043	3,081	\$5,544.00	2,046	\$4,194.30	2,240	\$5,376.00	4,676	\$8,304.95
July	\$30,498.00	\$22,012.05	10,813	3,025	\$5,445.00	1,807	\$3,704.35	1,719	\$4,125.60	4,262	\$8,737.10
August	\$30,498.11	\$24,463.85	11,908	3,062	\$5,511.60	2,055	\$4,212.75	2,337	\$5,608.80	4,454	\$9,130.70
September	\$30,477.99	\$20,718.30	10,264	3,008	\$5,414.40	1,707	\$3,499.35	1,226	\$2,942.40	4,323	\$8,862.15
October	\$30,457.99	\$18,025.70	9,029	2,957	\$5,322.60	1,540	\$3,157.00	730	\$1,752.00	3,802	\$7,794.10
November	\$30,352.62	\$18,260.20	9,163	2,996	\$5,392.80	1,617	\$3,314.85	643	\$1,543.20	3,907	\$8,009.35
December	\$30,146.00	\$17,030.35	8,572	2,939	\$5,290.20	1,482	\$3,038.10	550	\$1,320.00	3,601	\$7,382.05
Totals	\$364,763.40	\$235,392.60	117,604	35,775	\$64,393.20	20,195	\$41,399.75	13,607	\$32,656.80	48,027	\$96,942.85
		\$600,156.00							\$138,449.75		\$235,392.60

Sewer Reven

	2018				
	Auto	Minimum	Consumption	Manual	Total
January	\$80,692.09	\$48,363.75	\$32,328.34		\$80,692.09
February	\$80,710.00	\$48,363.75	\$32,346.25		\$80,710.00
March	\$85,471.35	\$48,363.75	\$37,107.60		\$85,471.35
April	\$79,687.91	\$48,330.00	\$31,357.91		\$79,687.91
May	\$80,787.56	\$48,296.25	\$32,491.31		\$80,787.56
June	\$78,644.84	\$48,296.25	\$30,348.59		\$78,644.84
July	\$75,660.74	\$48,296.25	\$27,364.49		\$75,660.74
August	\$86,247.69	\$48,296.25	\$37,951.44		\$86,247.69
September	\$75,664.82	\$48,296.25	\$27,368.57		\$75,664.82
October	\$75,627.00	\$48,296.25	\$27,330.75		\$75,627.00
November	\$77,576.91	\$48,296.25	\$29,280.66		\$77,576.91
December	\$77,773.49	\$48,363.75	\$29,409.74		\$77,773.49
	\$579,858.75	\$374,685.65		\$0.00	\$954,544.40

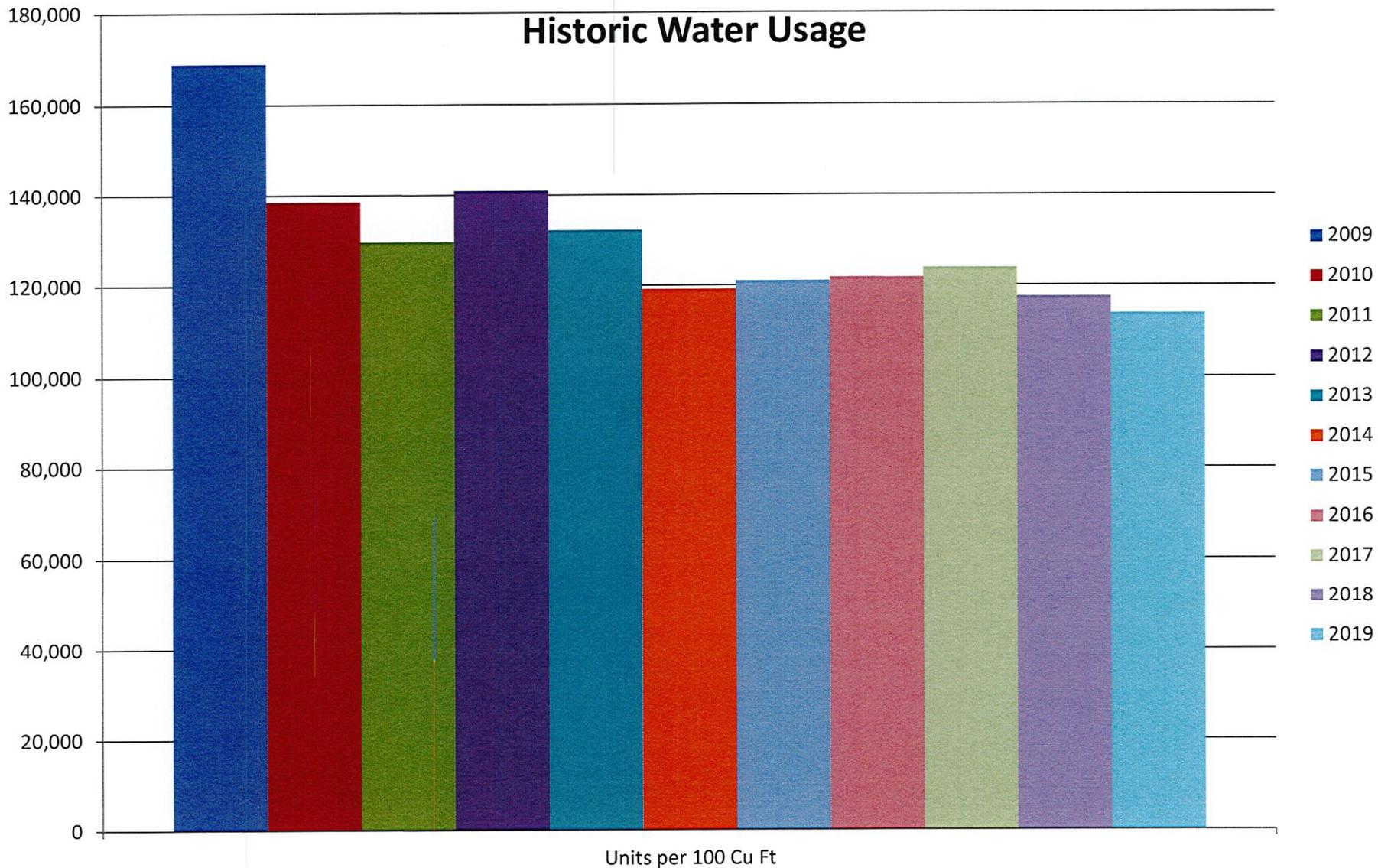
Water Reven

	2019										
	Service Chg	Water Chg	Consumption	Residential							Commercial
				Tier 1 (0-3)			Tier 2 (4-7)		Tier 3 (>7)		
January	\$30,173.91	\$16,572.40	8,330	2,967	\$5,340.60	1,686	\$3,456.30	679	\$1,629.60	2,998	\$6,145.90
February	\$30,163.00	\$17,041.15	8,516	3,012	\$5,421.60	1,748	\$3,583.40	961	\$2,306.40	2,795	\$5,729.75
March	\$30,143.00	\$14,584.95	7,373	2,781	\$5,005.80	1,171	\$2,400.55	473	\$1,135.20	2,948	\$6,043.40
April	\$30,143.01	\$17,562.00	8,811	2,950	\$5,310.00	1,543	\$3,163.15	677	\$1,624.80	3,641	\$7,464.05
May	\$30,337.99	\$19,185.15	9,615	2,997	\$5,394.60	1,579	\$3,236.95	639	\$1,533.60	4,400	\$9,020.00
June	\$30,361.38	\$22,238.10	10,973	3,045	\$5,481.00	1,885	\$3,864.25	1,442	\$3,460.80	4,601	\$9,432.05
July	\$30,415.67	\$23,015.70	11,302	3,014	\$5,425.20	1,912	\$3,919.60	1,686	\$4,046.40	4,690	\$9,624.50
August	\$30,498.11	\$24,463.85	11,908	3,062	\$5,511.60	2,055	\$4,212.75	2,337	\$5,608.80	4,454	\$9,130.70
September	\$30,477.99	\$20,718.30	10,264	3,008	\$5,414.40	1,707	\$3,499.35	1,226	\$2,942.40	4,323	\$8,862.15
October	\$30,457.99	\$18,025.70	9,029	2,957	\$5,322.60	1,540	\$3,157.00	730	\$1,752.00	3,802	\$7,794.10
November	\$30,352.62	\$18,260.20	9,163	2,996	\$5,392.80	1,617	\$3,314.85	643	\$1,543.20	3,907	\$8,009.35
December	\$30,146.00	\$17,030.35	8,572	2,939	\$5,290.20	1,482	\$3,038.10	550	\$1,320.00	3,601	\$7,382.05
Totals	\$363,670.67	\$228,697.85	113,856	35,728	\$64,310.40	19,925	\$40,846.25	12,043	\$28,903.20	46,160	\$94,638.00
		\$592,368.52							\$134,059.85		\$228,697.85

Sewer Reven

	2019				
	Auto	Minimum	Consumption	Manual	Total
January	\$75,051.45	\$48,363.75	\$26,687.70		\$75,051.45
February	\$72,846.00	\$48,397.50	\$24,448.50		\$72,846.00
March	\$74,548.84	\$48,397.50	\$26,151.34		\$74,548.84
April	\$77,112.00	\$48,363.75	\$28,748.25		\$77,112.00
May	\$78,503.62	\$48,330.00	\$30,173.62		\$78,503.62
June	\$78,293.68	\$48,363.75	\$29,929.93		\$78,293.68
July	\$76,219.42	\$48,363.75	\$27,855.67		\$76,219.42
August	\$86,247.69	\$48,296.25	\$37,951.44		\$86,247.69
September	\$75,664.82	\$48,296.25	\$27,368.57		\$75,664.82
October	\$75,627.00	\$48,296.25	\$27,330.75		\$75,627.00
November	\$77,576.91	\$48,296.25	\$29,280.66		\$77,576.91
December	\$77,773.49	\$48,363.75	\$29,409.74		\$77,773.49
	\$580,128.75	\$345,336.17		\$0.00	\$925,464.92

Historic Water Usage





Water Fund Budget

	2017 Actual	2018 Actual	2018 fixed	2018 variable	2019 fixed	2019 variable	2019 Projected	2020 Budget
REVENUES								
Sale of Service	633,335	605,267	364,763	240,504	363,670	228,698	592,368	642,000
Miscellaneous	6,274	9,969		9,969		5,000	5,000	5,000
Fire Service Fee	10,000	10,000		10,000		10,000	10,000	10,000
Connection Fees	0	500		500		0	0	250
Interdepartmental Charges								
Refunds & Reimbursements	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUE	649,609	625,736	364,763	260,973	363,670	243,698	607,368	657,250
EXPENSES								
Salaries	130,388	115,202		115,202		105,000	105,000	115,000
Earned Benefits	-3,141	-2,432		(2,432)		1,200	1,200	1,400
Fringe Benefits	76,800	19,134		19,134		45,000	45,000	55,000
Office Supplies	46	1,373	1,373		2,000		2,000	2,000
Chemicals & Chemical Supplies	17,984	12,357		12,357		18,000	18,000	18,000
Gas & Oil	3,061	3,402		3,402		3,000	3,000	3,500
Operating Supplies	4,559	6,223		6,223		3,000	3,000	5,500
Laboratory and Testing	1,779	3,669		3,669		2,000	2,000	4,000
Equipment Repair & Maint.	12,296	4,127		4,127		2,500	2,500	5,500
Maintain System	31,109	35,610		35,610		36,000	36,000	36,000
Building Repair & Maint.	897	2,679		2,679		3,000	3,000	3,000
Management Fees	40,110	40,920	40,920		41,738		41,738	42,573
Telephone	2,431	2,351	2,351		2,500		2,500	2,500
Travel Expense	213	618		618		400	400	1,000
Training & Instruction	703	2,942		2,942		2,500	2,500	3,000
Marketing	611	1,109		1,109		0	0	1,000
Insurance	5,871	13,282	13,282		13,000		13,000	13,500
Work Comp Insurance	3,041	3,846		3,846		4,000	4,000	4,200
Utilities	26,685	21,736		21,736		20,000	20,000	20,000
Depreciation	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Miscellaneous	3,553	5,747		5,747		6,000	6,000	6,000
Interdepartmental Charges	<u>12,375</u>	<u>12,375</u>	<u>12,375</u>	<u>0</u>	<u>12,375</u>	<u>0</u>	<u>12,375</u>	<u>12,375</u>
Total Expenses	371,370	306,268	70,301	235,967	71,613	251,600	323,213	355,048
OPERATING PROFIT/(LOSS)	278,240	319,468	294,463	25,006	292,057	(7,902)	284,155	302,202
Other Income & Expense								
Interest Income	11,361	11,682	11,682	0	12,000	0	12,000	12,000
Gain/Loss on Fixed Asset Sale	0	0	0	0	0	0	0	0
Interest Expense	(54,044)	(49,198)	(49,198)	0	(47,650)	0	(47,650)	(41,697)
Principal on Debt	(212,000)	(215,000)	(215,000)	0	(218,000)	0	(218,000)	(221,000)
NET INCOME/ (LOSS)	<u>23,556</u>	<u>66,952</u>	<u>41,947</u>	<u>25,006</u>	<u>38,407</u>	<u>(7,902)</u>	<u>30,505</u>	<u>51,505</u>

Depreciation is accounted for in the total budget. But since we do not "fund" or set aside that amount for future use it is not part of rate setting.

Table 12: Benson Water System Rate Table

Table 12: Benson Water System Rate Table (Continued)

Year	Service Area Projections				Income								Annual Expenditures				Total				Year
	Population 1.05%	Residential Equiv. Units		Annual Water Usage (1000 gal/yr)	Connection Charges		Rates		Monthly Service Charge \$/yr/conn	Service Charge Income	Interest	Total	Capital		System O&M*	Total	Surplus/ Deficit	Other Revenue	Cumulative Balance	Interest	
		New	Total		Charge	Income	Charge	Income					CIP	Debt							
		(per 1000 gal)																			
2001		7		120,631	\$180	1,260	\$1.60	\$192,593	42.00	\$66,019	\$47,787	\$307,659	58,513	\$93,225	\$177,249	\$328,987	-\$21,328		\$1,008,716		2001
2002		13		119,250	\$180	2,345	\$1.60	\$190,858	42.00	\$66,143	\$33,657	\$293,003	161,760	\$95,670	\$187,074	\$444,504	-\$151,501	\$67,322	\$924,537	\$34,923	2002
2003	3,340	7	1,921	125,471	\$180	1,260	\$1.60	\$200,754	42.00	\$67,189	\$22,509	\$291,712	27,496	\$94,551	\$177,116	\$299,163	-\$7,451	\$7,905	\$924,990	\$22,509	2003
2004	3,375	20	1,941	113,025	\$250	3,990	\$1.67	\$188,375	43.05	\$87,216	\$24,202	\$303,783	\$141,800	\$91,726	\$182,429	\$415,955	-\$112,173	\$57,844	\$870,662	\$24,202	2004
2005	3,390	7	1,948	116,726	\$250	1,680	\$1.67	\$194,543	44.13	\$87,251	\$26,054	\$309,528	\$86,356	\$71,476	\$214,472	\$372,304	-\$62,776	\$31,619	\$839,505	\$26,054	2005
2006	3,425	4	1,952	129,820	\$250	1,000	\$1.67	\$216,367	45.23	\$87,988	\$29,963	\$335,318	\$84,580	\$67,512	\$221,064	\$373,156	-\$37,838	-\$4,031	\$797,636	\$29,963	2006
2007	3,461	12	1,964	132,149	\$250	3,025	\$1.67	\$226,083	46.36	\$88,646	\$30,089	\$347,843	\$64,637	\$66,368	\$287,249	\$418,254	-\$70,411	\$44,302	\$771,527	\$30,089	2007
2008	3,497	1	1,965	120,865	\$250	250	\$1.67	\$201,845	47.62	\$88,852	\$29,029	\$319,976	\$42,651	\$70,242	\$245,759	\$358,651	-\$38,675	\$14,909	\$747,761	\$22,909	2008
2009	3,534	1	1,966	126,798	\$250	250	\$1.67	\$211,580	48.71	\$89,021	\$22,909	\$323,760	\$322,600	\$374,047	\$261,599	\$958,246	-\$634,486	\$603,173	\$716,447	\$14,955	2009
2010	3,571	2	1,968	103,970	\$250	500	\$1.80	\$219,587	49.92	\$109,258	\$14,955	\$344,300	\$168,004	\$74,318	\$323,575	\$565,897	-\$221,597	\$15,674	\$510,524	\$10,747	2010
2011	3,608	0	1,968	97,746	\$250	0	\$1.80	\$221,052	51.17	\$237,484	\$10,747	\$469,283	\$1,730,659	\$98,533	\$311,385	\$2,140,577	-\$1,671,294	\$1,723,892	\$563,122	\$7,658	2011
2012	3,646	0	1,968	105,761	\$250	0	\$1.80	\$252,316	52.45	\$322,173	\$7,658	\$582,147	\$1,397,970	\$203,785	\$283,826	\$1,885,581	-\$1,303,434	\$1,490,151	\$749,839	\$8,447	2012
2013	3,684	3	1,971	99,191	\$250	750	\$2.20	\$239,175	53.76	\$321,888	\$8,447	\$570,260	\$82,810	\$274,416	\$356,537	\$713,763	-\$143,503	\$10,000	\$616,336	\$7,498	2013
2014	3,723	1	1,972	89,484	\$250	250	\$2.27	\$215,408	55.11	\$348,504	\$7,498	\$571,660	\$162,407	\$321,827	\$346,152	\$830,386	-\$258,726	\$352,477	\$710,087	\$6,163	2014
2015	3,761	3	1,975	90,757	\$250	750	\$2.36	\$214,186	56.49	\$348,756	\$6,163	\$569,855	\$92,083	\$252,985	\$311,260	\$656,328	-\$86,473	\$14,250	\$637,864	\$9,213	2015
2016	3,801	2	1,977	91,382	\$250	600	\$2.44	\$222,971	57.90	\$365,340	\$9,213	\$598,124	\$0	\$269,351	\$336,634	\$605,985	-\$7,862	\$22,904	\$652,907	\$10,797	2016
2017	3,841	0	1,977	92,927	\$250	0	\$2.56	\$268,550	59.34	\$364,784	\$10,797	\$644,131	\$0	\$270,722	\$371,369	\$642,091	\$2,040	\$16,274	\$671,221	\$11,360	2017
2018	3,881	2	1,979	88,203	\$250	500	\$2.56	\$240,504	60.83	\$364,763	\$11,360	\$617,127	\$79,890	\$269,601	\$306,267	\$655,758	-\$38,631	\$19,969	\$652,559	\$11,681	2018
2019	3,921	1	1,980	90,550	\$250	250	\$2.56	\$231,809	62.35	\$362,640	\$11,681	\$606,380	\$25,000	\$268,384	\$312,392	\$605,776	\$604	\$10,000	\$663,162	\$9,136	2019
2020	3,962	1	1,981	90,764	\$260	260	\$2.71	\$245,667	63.91	\$396,744	\$9,136	\$651,807	\$25,000	\$266,923	\$318,640	\$610,563	\$41,243	\$10,000	\$714,406	\$9,284	2020
2021	4,004	1	1,982	90,765	\$270	270	\$2.84	\$257,773	65.51	\$430,896	\$9,284	\$698,223	\$25,000	\$336,099	\$325,013	\$686,112	\$12,111	\$10,000	\$736,516	\$10,002	2021
2022	4,046	1	1,983	90,642	\$280	280	\$2.90	\$262,571	67.14	\$448,140	\$10,002	\$720,993	\$25,000	\$336,799	\$331,513	\$693,312	\$27,680	\$10,000	\$774,197	\$10,311	2022
2023	4,088	1	1,984	90,185	\$290	290	\$2.95	\$266,472	68.82	\$465,408	\$10,311	\$742,481	\$25,000	\$335,063	\$338,144	\$698,207	\$44,275	\$10,000	\$828,472	\$10,839	2023

Column M: Columns G + I + K + L

Column Q = Columns N + O + P

* Less Depreciation

BOX A

Customer Number Projections						
	Residential	Comm 1"	Comm <2"	Industrial	Municipal	Total
2003	1203	149	31	12	16	1411.00
2004	1207	149	31	12	18	1417.00
2005	1205	152	31	12	19	1419.00
2006	1224	155	31	13	19	1442.00
2007	1231	155	32	13	19	1450.00
2008	1232	155	32	13	19	1451.00
2009	1233	155	32	13	19	1452.00
2010	1234	155	32	13	19	1453.00
2011	1217	156	30	13	19	1435.00
2012	1218	156	32	13	19	1438.00
2013	1219	156	32	13	19	1439.00
2014	1220	156	32	14	19	1441.00
2015	1220	157	30	15	20	1442.00
2016	1218	157	30	15	19	1439.00
2017	1213	153	30	15	20	1431.00
2018	1213	152	30	15	20	1430.00
2019	1213	152	30	15	20	1430.00
2020	1214	152	30	15	20	1431.00
2021	1215	152	30	15	20	1432.00
2022	1216	152	30	15	20	1433.00
2023	1217	152	30	15	20	1434.00

BOX B

Customer Service Charges					
	Residential	Comm 1"	Comm <2"	Industrial	Municipal
2003	\$3.00	\$6.00	\$18.00	\$45.00	0
2004	\$4.00	\$8.00	\$20.00	\$50.00	0
2005	\$4.00	\$8.00	\$20.00	\$50.00	0
2006	\$4.00	\$8.00	\$20.00	\$50.00	0
2007	\$4.00	\$8.00	\$20.00	\$50.00	0
2008	\$4.00	\$8.00	\$20.00	\$50.00	0
2009	\$4.00	\$8.00	\$20.00	\$50.00	0
2010	\$5.00	\$10.00	\$22.00	\$55.00	0
2011	\$12.50	\$17.50	\$29.50	\$62.50	0
2012	\$17.50	\$22.50	\$34.50	\$67.50	0
2013	\$17.50	\$22.50	\$34.50	\$67.50	0
2014	\$19.00	\$24.00	\$36.00	\$69.00	0
2015	\$19.00	\$24.00	\$36.00	\$69.00	0
2016	\$20.00	\$25.00	\$37.00	\$70.00	0
2017	\$20.00	\$25.00	\$37.00	\$70.00	0
2018	\$20.00	\$25.00	\$37.00	\$70.00	0
2019	\$20.00	\$25.00	\$37.00	\$70.00	0
2020	\$22.00	\$27.00	\$39.00	\$72.00	0
2021	\$24.00	\$29.00	\$41.00	\$74.00	0
2022	\$25.00	\$30.00	\$42.00	\$75.00	0
2023	\$26.00	\$31.00	\$43.00	\$76.00	0

BOX C

Revenue From Service Charges						
	Residential	Comm 1"	Comm <2"	Industrial	Municipal	Total
2003	\$43,116.98	\$10,896.01	\$6,696.00	\$6,480.00	\$0.00	\$67,188.99
2004	\$57,964.83	\$14,672.00	\$7,380.00	\$7,200.00	\$0.00	\$87,216.83
2005	\$57,970.28	\$14,661.85	\$7,419.44	\$7,200.00	\$0.00	\$87,251.57
2006	\$58,452.36	\$14,896.06	\$7,440.00	\$7,200.00	\$0.00	\$87,988.42
2007	\$58,873.84	\$14,906.87	\$7,665.63	\$7,200.00	\$0.00	\$88,646.34
2008	\$59,091.72	\$14,880.00	\$7,680.00	\$7,200.00	\$0.00	\$88,851.72
2009	\$59,184.00	\$14,880.00	\$7,680.00	\$7,800.00	\$0.00	\$89,544.00
2010	\$74,040.00	\$18,600.00	\$8,448.00	\$8,580.00	\$0.00	\$109,668.00
2011	\$182,550.00	\$32,760.00	\$10,620.00	\$9,750.00	\$0.00	\$235,680.00
2012	\$255,780.00	\$42,120.00	\$13,248.00	\$10,530.00	\$0.00	\$321,678.00
2013	\$255,990.00	\$42,120.00	\$13,248.00	\$10,530.00	\$0.00	\$321,888.00
2014	\$278,160.00	\$44,928.00	\$13,824.00	\$11,592.00	\$0.00	\$348,504.00
2015	\$278,160.00	\$45,216.00	\$12,960.00	\$12,420.00	\$0.00	\$348,756.00
2016	\$292,320.00	\$47,100.00	\$13,320.00	\$12,600.00	\$0.00	\$365,340.00
2017	\$291,120.00	\$45,900.00	\$13,320.00	\$12,600.00	\$0.00	\$362,940.00
2018	\$291,120.00	\$45,600.00	\$13,320.00	\$12,600.00	\$0.00	\$362,640.00
2019	\$291,120.00	\$45,600.00	\$13,320.00	\$12,600.00	\$0.00	\$362,640.00
2020	\$320,496.00	\$49,248.00	\$14,040.00	\$12,960.00	\$0.00	\$396,744.00
2021	\$349,920.00	\$52,896.00	\$14,760.00	\$13,320.00	\$0.00	\$430,896.00
2022	\$364,800.00	\$54,720.00	\$15,120.00	\$13,500.00	\$0.00	\$448,140.00
2023	\$379,704.00	\$56,544.00	\$15,480.00	\$13,680.00	\$0.00	\$465,408.00

BOX D

Charge for Water Use		
	Per Unit	Per 1,000 Gallons
2003	\$1.20	\$1.60
2004	\$1.25	\$1.67
2005	\$1.25	\$1.67
2006	\$1.25	\$1.67
2007	\$1.25	\$1.67
2008	\$1.25	\$1.67
2009	\$1.25	\$1.67
2010	\$1.35	\$1.80
2011	\$1.35	\$1.80
2012	\$1.35	\$1.80
2013	\$1.65	\$2.20
2014	\$1.70	\$2.27
2015	\$1.77	\$2.36
2016	\$1.83	\$2.44
2017	\$1.92	\$2.56
2018	\$1.92	\$2.56
2019	\$1.92	\$2.56
2020	\$2.03	\$2.71
2021	\$2.13	\$2.84
2022	\$2.17	\$2.90
2023	\$2.22	\$2.95

PROPOSED 2020 AND 2021 RATE INCREASES

	Current	2020 Proposed	2021 Proposed
Residential			
Service Charge	\$20.00	\$22.00	\$24.00
Consumption			
0-3 Units	\$1.80	\$1.90	\$2.00
4-7 Units	\$2.05	\$2.15	\$2.25
Over 7 Units	\$2.40	\$2.50	\$2.60
Commercial			
Service Charges			
5/8 - 1" Meter	\$25.00	\$27.00	\$29.00
1 1/4 - 2" Meter	\$37.00	\$39.00	\$41.00
Larger than 2"	\$70.00	\$72.00	\$74.00
Consumption	\$2.05	\$2.15	\$2.25

To: Rob Wolfington, City Manager
From: Glen Pederson, Director of Finance
Re: Sewer Rate Study
Date: September 12, 2019



Attached are several documents I have prepared to analyze sanitary sewer rates.

Water Consumption

These two sheets show the 2018 and 2019 YTD history for the revenue collected from the customer minimum charges and those over the minimum based on consumption. Revenues dropped in September of 2018 with the closing of the Benson Power plant and the flow from North American Fertilizer. I also prepared a graph to show water usage since 2009. Water usage has dropped over the years. It appears that the drop has leveled off and we should be able to firmly budget on this type of consumption in the future.

Sewer Fund Budget

The first two columns are 2017 and 2018 actual amounts. Revenues were up in 2018 but didn't quite make the amount budgeted. The next 2 columns divide the 2018 actual numbers between fixed and variable expenses (not including depreciation). Revenues projected for 2019 will be about \$40,000 under budget. In rate setting, typically the minimum charges are used to fund the fixed operating costs and any debt service amounts. These charges appear to be sufficient to cover those costs. The variable charges are where the problem is and we don't seem to be able to cover these costs with only the charges over the minimum. A combination of the two is going to be needed to cover all costs. A multiple year increase of 25 cents per unit is being proposed.

Sewer System Rate Table

We've used this table the last several years to track our system. It starts out by estimating population and changes to the number of Residential Equivalent Units served. Then the annual water usage is estimated in Column E. From there income can be projected in columns H through O.

The other columns include Capital Outlay (CIP) and Debt service, Capital Loan column R will have bond proceeds to cover some capital costs. Column W is year ending Cash on Hand. Our cash balance has not been high enough to make debt service payments. We need to increase rates in order to replenish our cash. The annual payment due to the PFA is about \$260,000 so at a minimum we should have that amount on hand by August of each year.

The box below the main rate table has the charge per unit of water (100 cubic feet) which is then converted to the charge per 1,000 gallons to apply to the estimated annual water usage.

Proposed Rates

The proposal is to increase the minimum rate by \$1.25 in each of the next three years. This would take it from \$33.75 to \$35.00 and also increase per unit charge to \$7.00. The minimum charge is based upon 5 units of water. Any account with a usage of 5 units or less will pay the minimum charge.

The proposed rates will increase the revenue from \$930,000 in 2019 to \$966,000 in 2020, \$1,006,000 in 2021 and \$1,045,000 in 2022.

	Proposed Sewer Rates			
	Current 2019	2020	2021	2022
Unit Rate	\$6.75	\$7.00	\$7.25	\$7.50
Minimum Charge	33.75	\$35.00	\$36.25	\$37.50

Water Revenue

	2018										
	Service Chg	Water Chg	Consumption	Residential						Commercial	
				Tier 1 (0-3)		Tier 2 (4-7)		Tier 3 (>7)			
January	\$30,378.00	\$18,180.15	9,068	2,988	\$5,378.40	1,693	\$3,470.65	965	\$2,316.00	3,422	\$7,015.10
February	\$30,358.00	\$17,831.40	8,922	2,917	\$5,250.60	1,575	\$3,228.75	773	\$1,855.20	3,657	\$7,496.85
March	\$30,338.00	\$17,695.30	8,884	2,832	\$5,097.60	1,331	\$2,728.55	546	\$1,310.40	4,175	\$8,558.75
April	\$30,353.00	\$17,486.30	8,767	2,941	\$5,293.80	1,560	\$3,198.00	712	\$1,708.80	3,554	\$7,285.70
May	\$30,438.00	\$20,269.75	10,171	3,029	\$5,452.20	1,782	\$3,653.10	1,166	\$2,798.40	4,194	\$8,366.05
June	\$30,467.69	\$23,419.25	12,043	3,081	\$5,544.00	2,046	\$4,194.30	2,240	\$5,376.00	4,676	\$8,304.95
July	\$30,498.00	\$22,012.05	10,813	3,025	\$5,445.00	1,807	\$3,704.35	1,719	\$4,125.60	4,262	\$8,737.10
August	\$30,498.11	\$24,463.85	11,908	3,062	\$5,511.60	2,055	\$4,212.75	2,337	\$5,608.80	4,454	\$9,130.70
September	\$30,477.99	\$20,718.30	10,264	3,008	\$5,414.40	1,707	\$3,499.35	1,226	\$2,942.40	4,323	\$8,862.15
October	\$30,457.99	\$18,025.70	9,029	2,957	\$5,322.60	1,540	\$3,157.00	730	\$1,752.00	3,802	\$7,794.10
November	\$30,352.62	\$18,260.20	9,163	2,996	\$5,392.80	1,617	\$3,314.85	643	\$1,543.20	3,907	\$8,009.35
December	\$30,146.00	\$17,030.35	8,572	2,939	\$5,290.20	1,482	\$3,038.10	550	\$1,320.00	3,601	\$7,382.05
Totals	\$364,763.40	\$235,392.60	117,604	35,775	\$64,393.20	20,195	\$41,399.75	13,607	\$32,656.80	48,027	\$96,942.85
		\$600,156.00							\$138,449.75		\$235,392.60

Sewer Revenue

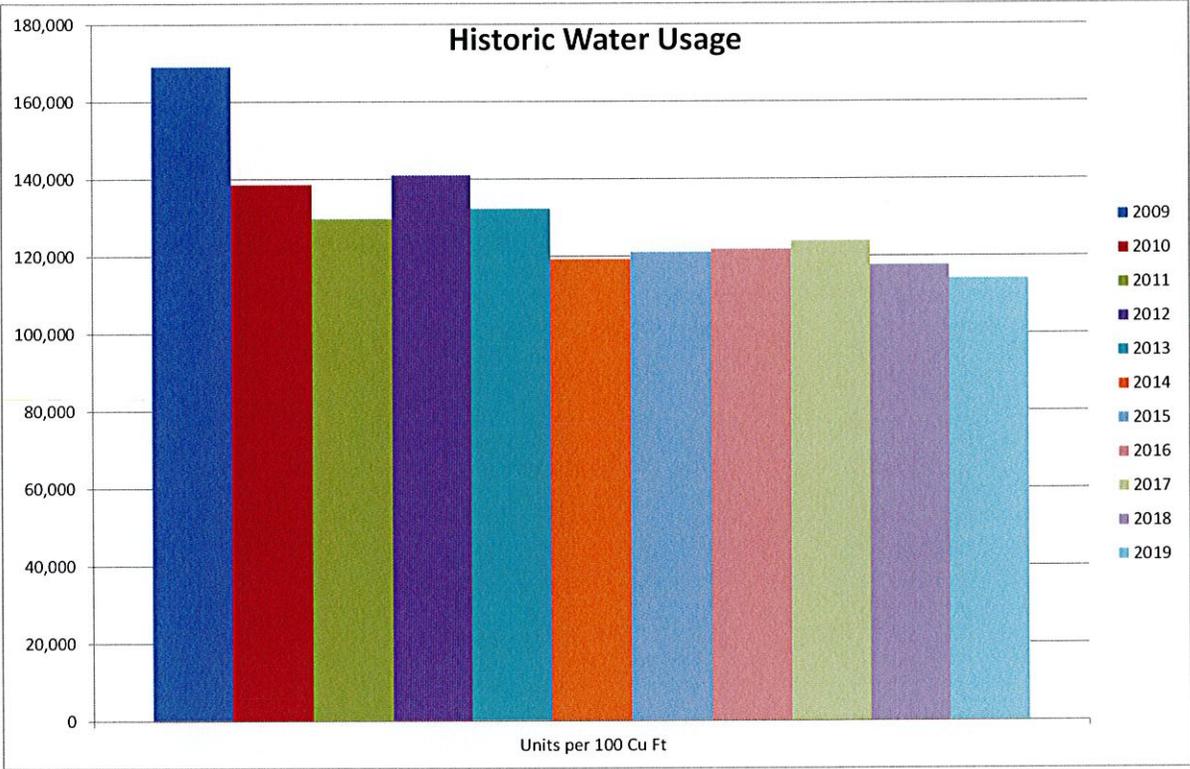
	2018			
	Auto	Minimum	Consumption	Manual
January	\$80,692.09	\$48,363.75	\$32,328.34	\$80,692.09
February	\$80,710.00	\$48,363.75	\$32,346.25	\$80,710.00
March	\$85,471.35	\$48,363.75	\$37,107.60	\$85,471.35
April	\$79,687.91	\$48,330.00	\$31,357.91	\$79,687.91
May	\$80,787.56	\$48,296.25	\$32,491.31	\$80,787.56
June	\$78,644.84	\$48,296.25	\$30,348.59	\$78,644.84
July	\$75,660.74	\$48,296.25	\$27,364.49	\$75,660.74
August	\$86,247.69	\$48,296.25	\$37,951.44	\$86,247.69
September	\$75,664.82	\$48,296.25	\$27,368.57	\$75,664.82
October	\$75,627.00	\$48,296.25	\$27,330.75	\$75,627.00
November	\$77,576.91	\$48,296.25	\$29,280.66	\$77,576.91
December	\$77,773.49	\$48,363.75	\$29,409.74	\$77,773.49
	\$579,858.75	\$374,685.65	\$0.00	\$954,544.40

Water Revenue

	2019										
	Service Chg	Water Chg	Consumption	Residential						Commercial	
				Tier 1 (0-3)	Tier 2 (4-7)	Tier 3 (>7)					
January	\$30,173.91	\$16,572.40	8,330	2,967	\$5,340.60	1,686	\$3,456.30	679	\$1,629.60	2,998	\$6,145.90
February	\$30,163.00	\$17,041.15	8,516	3,012	\$5,421.60	1,748	\$3,583.40	961	\$2,306.40	2,795	\$5,729.75
March	\$30,143.00	\$14,584.95	7,373	2,781	\$5,005.80	1,171	\$2,400.55	473	\$1,135.20	2,948	\$6,043.40
April	\$30,143.01	\$17,562.00	8,811	2,950	\$5,310.00	1,543	\$3,163.15	677	\$1,624.80	3,641	\$7,464.05
May	\$30,337.99	\$19,185.15	9,615	2,997	\$5,394.60	1,579	\$3,236.95	639	\$1,533.60	4,400	\$9,020.00
June	\$30,361.38	\$22,238.10	10,973	3,045	\$5,481.00	1,885	\$3,864.25	1,442	\$3,460.80	4,601	\$9,432.05
July	\$30,415.67	\$23,015.70	11,302	3,014	\$5,425.20	1,912	\$3,919.60	1,686	\$4,046.40	4,690	\$9,624.50
August	\$30,498.11	\$24,463.85	11,908	3,062	\$5,511.60	2,055	\$4,212.75	2,337	\$5,608.80	4,454	\$9,130.70
September	\$30,477.99	\$20,718.30	10,264	3,008	\$5,414.40	1,707	\$3,499.35	1,226	\$2,942.40	4,323	\$8,862.15
October	\$30,457.99	\$18,025.70	9,029	2,957	\$5,322.60	1,540	\$3,157.00	730	\$1,752.00	3,802	\$7,794.10
November	\$30,352.62	\$18,260.20	9,163	2,996	\$5,392.80	1,617	\$3,314.85	643	\$1,543.20	3,907	\$8,009.35
December	\$30,146.00	\$17,030.35	8,572	2,939	\$5,290.20	1,482	\$3,038.10	550	\$1,320.00	3,601	\$7,382.05
Totals	\$363,670.67	\$228,697.85	113,856	35,728	\$64,310.40	19,925	\$40,846.25	12,043	\$28,903.20	46,160	\$94,638.00
		\$592,368.52							\$134,059.85		\$228,697.85

Sewer Revenue

	2019			
	Auto	Minimum	Consumption	Total
January	\$75,051.45	\$48,363.75	\$26,687.70	\$75,051.45
February	\$72,846.00	\$48,397.50	\$24,448.50	\$72,846.00
March	\$74,548.84	\$48,397.50	\$26,151.34	\$74,548.84
April	\$77,112.00	\$48,363.75	\$28,748.25	\$77,112.00
May	\$78,503.62	\$48,330.00	\$30,173.62	\$78,503.62
June	\$78,293.68	\$48,363.75	\$29,929.93	\$78,293.68
July	\$76,219.42	\$48,363.75	\$27,855.67	\$76,219.42
August	\$86,247.69	\$48,296.25	\$37,951.44	\$86,247.69
September	\$75,664.82	\$48,296.25	\$27,368.57	\$75,664.82
October	\$75,627.00	\$48,296.25	\$27,330.75	\$75,627.00
November	\$77,576.91	\$48,296.25	\$29,280.66	\$77,576.91
December	\$77,773.49	\$48,363.75	\$29,409.74	\$77,773.49
	\$580,128.75	\$345,336.17	\$0.00	\$925,464.92





Sewer Fund Budget

	2017 Actual	2018 Actual	2018 Fixed	2018 Variable	2019 Fixed	2019 Variable	2019 Projected	2020 Budget
REVENUES								
Sale of Service	938,898	958,861	579,859	379,002	582,390	348,458	930,848	966,356
Miscellaneous	0	0	0	0	0	0	0	0
Connection Fees	0	4,000	0	4,000	0	0	0	2,000
Interdepartmental Charges	0	0	0	0	0	0	0	0
Refunds & Reimbursements	1,045	14,668	0	14,668	0	1,000	1,000	2,000
TOTAL REVENUE	939,943	977,529	579,859	397,670	582,390	349,458	931,848	970,356
EXPENSES								
Salaries	8,321	51,486	0	51,486	0	148,000	148,000	152,440
Earned Benefits	(4,177)	(2,351)	0	(2,351)	0	4,000	4,000	4,000
Fringe Benefits	3,230	49,605	0	49,605	0	52,530	52,530	54,000
Office Supplies	20	1,372	0	1,372	0	500	500	500
Chemicals & Chemical Supplies	27,765	32,494	0	32,494	0	40,000	40,000	40,000
Gas & Oil	2,253	1,588	0	1,588	0	5,000	5,000	5,000
Operating Supplies	1,096	2,934	2,934	0	4,000	0	4,000	4,000
Laboratory and Testing	3,406	2,456	0	2,456	0	4,000	4,000	4,000
Contracted Services - Testing	0	1,649	0	1,649	0	12,000	12,000	12,000
Equipment Repair & Maint.	9,843	11,376	0	11,376	0	8,000	8,000	10,000
Maintain System	43,947	43,929	0	43,929	0	36,000	36,000	40,000
Building Repair & Maint.	5,676	5,018	0	5,018	0	5,500	5,500	5,000
Contracted Operations	244,956	229,482	0	229,482	0	0	0	0
Management Fees	52,074	53,112	53,112	0	54,174	0	54,174	55,257
Telephone	524	1,155	0	1,155	0	800	800	1,000
Travel Expense	90	951	0	951	0	2,000	2,000	2,000
Training & Instruction	0	910	0	910	0	4,500	4,500	2,500
Insurance	16,796	16,372	16,372	0	17,000	0	17,000	18,000
Work Comp Insurance	160	223	0	223	0	3,000	3,000	3,000
Electric Utilities	50,535	51,098	0	51,098	0	54,000	54,000	55,000
Heat	5,099	5,512	0	5,512	0	5,400	5,400	5,500
Depreciation	0	0	0	0	0	0	0	0
Miscellaneous	4,026	6,352	0	6,352	0	6,100	6,100	8,000
Interdepartmental Charges	21,360	21,360	21,360	0	21,360	0	21,360	21,360
Total Expenses	496,999	588,086	93,778	494,305	96,534	391,330	487,864	502,557
OPERATING PROFIT/(LOSS)	442,943	389,444	486,081	(96,635)	485,856	(41,872)	443,984	467,799
Other Income & Expense								
Interest Income	424	451	451	0	400	0	400	500
Contributed Capital Depreciation	0	0	0	0	0	0	0	0
Interest Expense	(62,478)	(56,400)	(56,400)	0	(39,424)	0	(39,424)	(32,505)
Principal on Debt/Lease	(260,000)	(288,250)	(288,250)	0	(355,021)	0	(355,021)	(360,021)
NET INCOME/ (LOSS)	120,889	45,245	141,882	(96,635)	91,811	(41,872)	49,939	75,773

Table 13: Benson Sewer System Rate Table

Year	Service Unit Projections						Income							Expenditure					Total (x 1000)				Year		
	Population 1.05%	Residential Equivalent Units Served		Annual Water (1000 gal/yr)	Below Minimum Usage	Above Minimum Usage	Income From Connection Fees		Rates			Interest 4%	Total	Capital		Treatment Plant		System O&M* 2.5%	Total	Surplus/ Deficit	Other Revenue/Exp	Cumaltive Balance (Cash)		Interest 2%	
		New	Total				Connect. Fee	Income	Charge/ 1000 gallon	Minimum	Income From Min.			Income From Use	CIP	Debt	Capital Loan								Loan Debt, 20yrs,3%
2001		7		120,631			\$100.00	\$700	\$3.60	\$13.50	\$119,394	\$303,473	\$25,581	\$449,148	\$125,114	\$53,452			\$261,861	\$440,427	\$8,721		\$520,972	\$28,028	2001
2002		10		119,250			\$100.00	\$1,000	\$3.60	\$13.50	\$119,394	\$302,494	\$28,028	\$450,916	\$138,985	\$51,365			\$281,750	\$472,100	-\$21,184		\$499,788	\$21,451	2002
2003	3,340	8	1,921	125,471			\$100.00	\$800	\$3.60	\$13.50	\$119,394	\$388,219	\$21,451	\$529,864	\$136,906	\$52,635			\$276,489	\$466,030	\$63,834		\$563,622	\$15,938	2003
2004	3,375	20	1,941	113,025	35,800	77,225	\$2,000.00	\$4,165	\$4.00	\$15.00	\$132,660	\$335,570	\$15,938	\$488,333	\$22,195	\$50,296	\$1,478,424	\$0	\$279,398	\$351,889	\$136,444		\$700,067	\$16,038	2004
2005	3,390	6	1,947	116,726	35,800	80,926	\$2,000.00	\$18,083	\$4.40	\$16.50	\$145,926	\$361,866	\$16,038	\$541,913	\$12,410	\$0	\$2,584,998	\$0	\$304,774	\$317,184	\$224,729		\$924,796	\$25,788	2005
2006	3,425	4	1,951	129,820	35,800	94,020	\$2,000.00	\$8,210	\$4.40	\$16.50	\$145,926	\$407,774	\$25,788	\$587,698	\$63,445	\$0	\$184,554	\$296,516	\$388,590	\$748,551	-\$160,852		\$763,943	\$36,063	2006
2007	3,461	13	1,964	132,149	35,800	96,349	\$2,000.00	\$46,776	\$5.20	\$19.50	\$172,458	\$469,414	\$36,063	\$724,711	\$59,869	\$0	\$48,224	\$272,494	\$361,334	\$693,697	\$31,015	\$46,189	\$841,147	\$32,855	2007
2008	3,497	0	1,964	120,865	35,800	85,065	\$2,000.00	\$0	\$5.20	\$19.50	\$172,458	\$498,062	\$32,855	\$703,375	\$304,409	\$0	\$0	\$272,319	\$432,324	\$1,009,052	-\$305,677	\$4,796	\$540,266	\$33,986	2008
2009	3,534	1	1,965	126,798	35,800	90,998	\$2,000.00	\$2,000	\$5.20	\$19.50	\$172,458	\$496,623	\$33,986	\$705,067	\$200,669	\$34,000	\$410,000	\$273,636	\$433,251	\$531,556	\$173,511		\$713,777	\$18,428	2009
2010	3,571	1	1,966	103,970	35,800	68,170	\$2,000.00	\$2,000	\$6.13	\$23.00	\$235,704	\$499,296	\$18,428	\$755,428	\$26,504	\$12,007	\$0	\$273,676	\$432,042	\$744,229	\$11,199	-\$30,751	\$694,225	\$13,998	2010
2011	3,608	0	1,966	97,746	35,800	61,946	\$2,000.00	\$0	\$6.53	\$24.50	\$251,076	\$505,724	\$13,998	\$770,798	\$326,862	\$47,350	\$0	\$273,637	\$463,285	\$1,111,134	-\$340,336	-\$34,066	\$319,823	\$6,396	2011
2012	3,646	0	1,966	105,761	35,800	69,961	\$2,000.00	\$0	\$6.53	\$24.50	\$251,076	\$479,188	\$6,396	\$736,660	\$32,544	\$46,650	\$0	\$273,519	\$458,006	\$810,719	-\$74,059	-\$19,669	\$226,096	\$4,522	2012
2013	3,684	2	1,968	99,191	35,800	63,391	\$2,000.00	\$4,000	\$6.53	\$24.50	\$251,076	\$486,950	\$4,522	\$746,548	\$20,662	\$50,950	\$0	\$273,321	\$473,289	\$818,222	-\$71,674		\$154,422	\$3,088	2013
2014	3,723	1	1,969	89,484	35,800	53,684	\$2,000.00	\$2,000	\$7.87	\$24.50	\$416,108	\$409,088	\$3,088	\$830,284	\$221,521	\$65,077.80	\$346,500	\$273,044	\$515,724	\$728,867	\$101,417		\$255,839	\$1,036	2014
2015	3,761	3	1,972	90,757	36,000	54,757	\$2,000.00	\$6,000	\$8.13	\$25.00	\$432,500	\$366,668	\$1,036	\$806,204	\$192,405	\$53,285	\$0	\$273,688	\$490,617	\$1,009,995	-\$203,791		\$52,049	\$1,041	2015
2016	3,801	2	1,974	91,382	36,000	55,382	\$2,000.00	\$6,072	\$8.13	\$28.00	\$483,504	\$350,343	\$408	\$840,327	\$51,914	\$74,188	\$0	\$273,233	\$495,010	\$894,345	-\$54,018	-\$28,191	-\$30,160	-\$603	2016
2017	3,841	0	1,974	92,927	36,000	56,927	\$2,000.00	\$0	\$8.67	\$32.50	\$558,610	\$369,511	\$423	\$928,544	\$18,354	\$80,583	\$0	\$273,699	\$496,999	\$869,635	\$58,909	-\$35,583	-\$6,834	-\$137	2017
2018	3,881	2	1,976	88,203	36,000	52,203	\$2,000.00	\$4,000	\$9.00	\$33.75	\$579,859	\$374,686	-\$137	\$958,408	\$105,836	\$78,805	\$0	\$273,066	\$552,918	\$1,010,625	-\$52,217	\$33,040	-\$26,012	-\$520	2018
2019	3,921	0	1,976	90,837	36,000	54,837	\$2,000.00	\$0	\$9.00	\$33.75	\$582,390	\$348,458	-\$520	\$930,327	\$49,177	\$121,992	\$0	\$273,353	\$484,799	\$929,321	\$1,006	\$33,040	\$8,034	\$161	2019
2020	3,962	1	1,977	90,656	36,000	54,656	\$2,000.00	\$2,000	\$9.33	\$35.00	\$603,960	\$362,396	\$161	\$968,517	\$520,000	\$119,884	\$520,000	\$273,542	\$502,500	\$895,926	\$72,590	\$33,040	\$113,665	\$2,273	2020
2021	4,004	1	1,978	89,899	36,000	53,899	\$2,000.00	\$2,000	\$9.67	\$36.25	\$625,530	\$376,892	\$2,273	\$1,006,695	\$0	\$128,414	\$0	\$273,632	\$515,063	\$917,108	\$89,587		\$203,252	\$4,065	2021
2022	4,046	1	1,979	90,464	36,000	54,464	\$2,000.00	\$2,000	\$10.00	\$37.50	\$647,100	\$391,967	\$4,065	\$1,045,133	\$0	\$130,873	\$0	\$273,622	\$527,939	\$932,434	\$112,699		\$315,950	\$6,319	2022
2023	4,088	1	1,980	90,339	36,000	54,339	\$2,000.00	\$2,000	\$10.33	\$38.75	\$668,670	\$407,646	\$6,319	\$1,084,635	\$0	\$129,727	\$0	\$273,514	\$541,138	\$944,378	\$140,257		\$456,207	\$9,124	2023

\$2,629,781

Column O: Addition of Columns I, L, M, & N

Column U: Addition of Columns P, Q, S & T

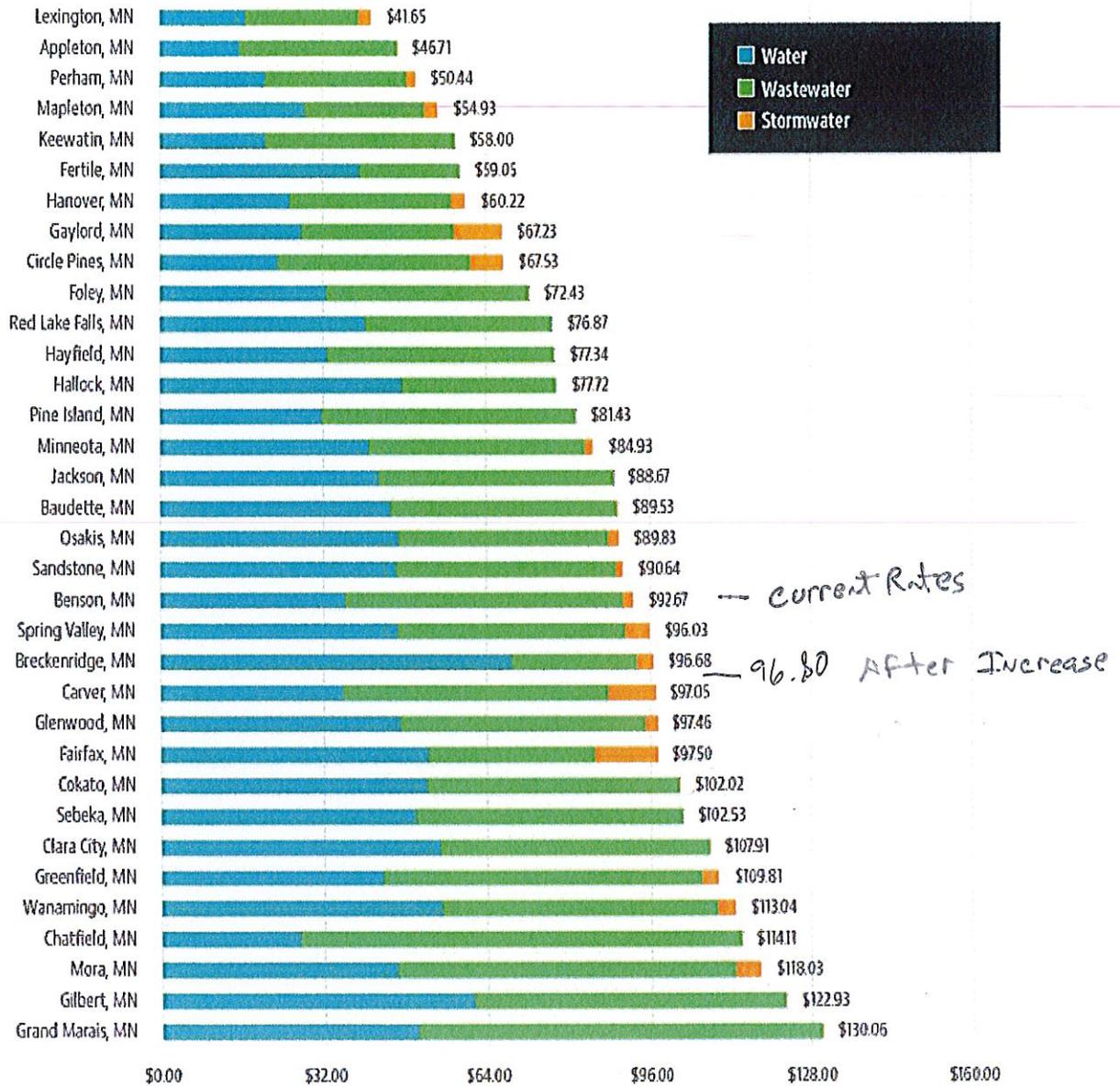
Column V: Column O minus Column U

\$928,121.00

BOX D

% Increase Minimum	% Increase Per unit	Minimum	Charge for Water Use Per Unit		Year
			Per Unit	Per 1,000 Gallons	
		13.50	\$2.70	\$3.60	2003
11.1%	11.1%	15.00	\$3.00	\$4.00	2004
10.0%	10.0%	16.50	\$3.30	\$4.40	2005
0.0%	0.0%	16.50	\$3.30	\$4.40	2006
18.2%	18.2%	19.50	\$3.90	\$5.20	2007
0.0%	0.0%	19.50	\$3.90	\$5.20	2008
0.0%	0.0%	19.50	\$3.90	\$5.20	2009
17.9%	17.9%	23.00	\$4.60	\$6.13	2010
6.5%	6.5%	24.50	\$4.90	\$6.53	2011
0.0%	0.0%	24.50	\$4.90	\$6.53	2012
0.0%	0.0%	24.50	\$4.90	\$6.53	2013
0.0%	20.4%	24.50	\$5.90	\$7.87	2014
2.0%	3.4%	25.00	\$6.10	\$8.13	2015
12.0%	0.0%	28.00	\$6.10	\$8.13	2016
16.1%	6.6%	32.50	\$6.50	\$8.67	2017
3.8%	3.8%	33.75	\$6.75	\$9.00	2018
0.0%	0.0%	33.75	\$6.75	\$9.00	2019
3.7%	3.7%	35.00	\$7.00	\$9.33	2020
3.6%	3.6%	36.25	\$7.25	\$9.67	2021
3.4%	3.4%	37.50	\$7.50	\$10.00	2022
3.3%	3.3%	38.75	\$7.75	\$10.33	2023

**FIGURE 2: REPORTED 2019 TOTAL UTILITY BILL FOR 6,000 GALLONS
MINNESOTA RESPONDENTS SERVING LESS THAN 5,000**



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** Account Summary **

602.10100

1) SEWER COLLECTION & DISPOSAL

2) CASH

PERIOD	MONTH	YTD	CURRENT	
8/31/18	240,892.38CR	180,308.53CR	25,765.30CR	Balance Forward
9/30/18	33,221.38	147,087.15CR		
10/31/18	38,361.48	108,725.67CR		
11/30/18	37,319.85	71,405.82CR		
12/31/18	45,640.52	25,765.30CR		
FYE 2018	0.00	25,765.30CR		
1/31/19	48,481.42CR	74,246.72CR		
2/28/19	25,735.35	48,511.37CR		
3/31/19	32,229.76	16,281.61CR		
4/30/19	29,561.51	13,279.90	258,474.54CR	Current Period
5/31/19	27,666.65	40,946.55	197,340.44CR	Current Year
6/30/19	11,386.97	52,333.52	-----	
7/31/19	16,964.72CR	35,368.80	223,105.74CR	Ending Balance
8/31/19	258,474.54CR	223,105.74CR		

Detail to Display.... A (A/B/D/E/P/I/O) Show Detail Starting At 01 / 01 / 2019
 B/F/S/R/. ACTION? _

RESOLUTION

**AUTHORIZATION TO EXECUTE
MINNESOTA DEPARTMENT OF TRANSPORTATION
GRANT AGREEMENT FOR AIRPORT IMPROVEMENT
EXCLUDING LAND ACQUISITION**

It is resolved by the City of Benson as follows:

1. That the state of Minnesota Agreement No. 1035236,
"Grant Agreement for Airport Improvement Excluding Land Acquisition," for
State Project No. A7601-36 at the Benson Municipal Airport is accepted.
2. That the _____ and _____ are
(Title) (Title)
authorized to execute this Agreement and any amendments on behalf of the
City of Benson.

CERTIFICATION

STATE OF MINNESOTA

COUNTY OF _____

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the

(Name of the Recipient)

at an authorized meeting held on the _____ day of _____, 20____

as shown by the minutes of the meeting in my possession.

Signature: _____
(Clerk or Equivalent)

CORPORATE SEAL

/OR/

NOTARY PUBLIC

My Commission Expires: _____



Stantec Consulting Services Inc.
733 Marquette Avenue Suite 1000, Minneapolis MN 55402-2309

September 19, 2019
File: 193804787

Attention: Benson City Council
1410 Kansas Avenue
Benson, MN 56215

Dear Benson City Council,

Reference: Proposal for WWTF Effluent Filter Rehabilitation

Thank you for this opportunity to provide services to rehabilitate the effluent filters at the City of Benson wastewater treatment facility (WWTF). We have developed a scope of professional services based upon our current understanding of your needs. In the event the scope does not reflect your needs we will work with you to adjust the scope as needed.

Background and Understanding

The steel tank, dual media effluent filters manufactured by Tonka have been in continuous operation since 1984. They have performed well but now require either replacement or rehabilitation to extend their service life. For replacement, Stantec evaluated four manufacturers and three filter styles consisting of dual media, upflow sand, and circular discs. The rehabilitation option included replacement of valves, control panel, underdrain, media, and internal piping, additional manways to comply with current safety requirements, and sandblasting and painting.

Replacement options were at least twice as costly as the rehabilitation option. Moreover, replacement, unlike rehabilitation, required significant disturbance to the Filter Building to allow new filters to be installed. A visual inspection of the existing filters indicated the existing steel tanks were sufficiently sound to rehabilitate. The firm conducting the inspection, KLM, recommended rehabilitation in 2020 to prevent the filters from deteriorating further.

Rehabilitation Project

The construction cost is estimated at \$634,000. Of this amount, \$174,900 is for Tonka-furnished equipment and \$459,100 is for labor to install Tonka equipment and for appurtenances not furnished by Tonka. The estimated construction cost includes demolition and removals, installation of new manways, sandblasting and recoating the exterior and interior of the steel tanks, steel tank repair, installation of new underdrains and associated items, installation of new valves, and electrical associated with the new control panel and valve actuators. To meet the short construction schedule, we recommend the city obtain the filter equipment via purchase order directly from Tonka. Installation of the equipment and other minor appurtenances will be secured by bid project to a general contractor.

Reference: **Proposal for WWTF Effluent Filter Rehabilitation**

Stantec proposes the following professional services needed for the design and construction of a project for effluent filter rehabilitation:

Basic Scope of Services

- Provide multi-discipline design team consisting of process, structural, architectural, electrical and mechanical experts.
- Conduct on-site project kick off meeting with Benson Staff.
- Coordinate and assist with facilitation of a purchase order direct with Tonka Equipment Company (US Water) to acquire the filter components needed.
- Prepare plans and specifications for rehabilitation of the effluent filters and installation of the equipment provided by Tonka.
- Assist with bidding and award of the project.
- Provide construction-phase engineering services to facilitate the delivery, implementation and start-up of the new equipment. Services include pre-construction meeting, construction administration, site visits for construction observation and equipment startup, communications with the City, contractor and equipment vendors, and record drawings.

Supplemental Services

If scope of services must be revised Stantec will provide Supplemental Services to suit the City's needs and/or address changed conditions. We will furnish an estimate of the cost for requested Supplemental Services for the City's written approval prior to commencement of supplemental work.

Compensation for Basic Services

We estimate a budgetary fee of \$153,000 for engineering and construction services associated with the tasks included in the Basic Scope of Services. The fee includes \$25,700 previously authorized for pre-design services.

We propose to invoice the project on an hourly basis. The fee will only include hours that are needed to complete the identified tasks and includes Reimbursable Expenses. Please understand that if additional time is required above and beyond the estimated amount, we will bring the matter to your attention for consideration as a supplemental service. We will not provide services nor incur expenses which would cause charges to exceed this amount without authorization by the City.

Schedule

The schedule for this work depends on product delivery dates for equipment. It is Benson's objective to reach substantial completion of both filters by mid-March when flows to the WWTF increase due infiltration and inflow stemming from the winter snowmelt. We do not expect the schedule will be impacted by independent review and communication with MPCA, or other entities, because the filter rehabilitation can

Reference: Proposal for WWTF Effluent Filter Rehabilitation

be considered maintenance and repair. WWTF staff have indicated it is acceptable to simultaneously remove both filters from service to accomplish the work.

The goal is to start the work as soon as possible beginning with authorization of Stantec's scope of services and the City of Benson purchasing the effluent filter equipment directly from Tonka. Meanwhile Stantec will prepare the plans and specifications for the installation of the equipment and any remaining appurtenances. We see the potential for the schedule to unfold as follows depending on authorization and review durations:

Date	Project Milestone
September 23, 2019	City authorizes Stantec to proceed with scope of services
Week of September 30, 2019	Stantec site visit and kick-off meeting
	City issues PO to Tonka for equipment
Week of October 21, 2019	Advertise project for labor portion of project
Week of October 28, 2019	Tonka shop drawings submitted to Stantec
Week of November 4, 2019	Stantec reviews shop drawings
Week of November 11, 2019	Open bids
Monday November 18, 2019	Award project
Week of December 9, 2019	Pre-construction meeting and Notice-to-Proceed
By end of December 2019	Delivery of Tonka-furnished media, steel supports, manways, underdrain system, inlet distributor, air scour grids
By mid-January 2020	Delivery Tonka-furnished control panel and valves
Week of March 9, 2020	Substantial completion

Purchase Order of Tonka Equipment

Attached is the quotation from Tonka for the filter rehabilitation equipment. Item A includes all equipment except the valves in the amount of \$110,500. Alternates 1 through 5 are options for the valve and actuator replacement. In previous communications with the City there have been discussions about using DeZurik valves and Auma actuators which Tonka quotes at \$64,400 for a total equipment cost of \$174,900. Before issuing a purchase order, Stantec recommends a three-way conversation regarding the other four valve options because of the opportunity for reducing the valve replacement cost.

Reference: Proposal for WWTF Effluent Filter Rehabilitation

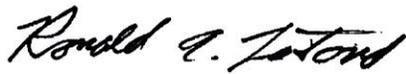
Closing

We look forward to this opportunity to work with you and your Staff to conduct the proposed rehabilitation of the WWTF effluent filters.

The Scope of Services will be completed under the current Master Services Agreement between the City of Benson and Stantec. Please contact us if you have any questions about the proposed scope of services.

Regards,

Stantec Consulting Services Inc.



Ronald A. LaFond P.E.
Associate
Phone: 612 712-2075
Ron.Lafond@stantec.com

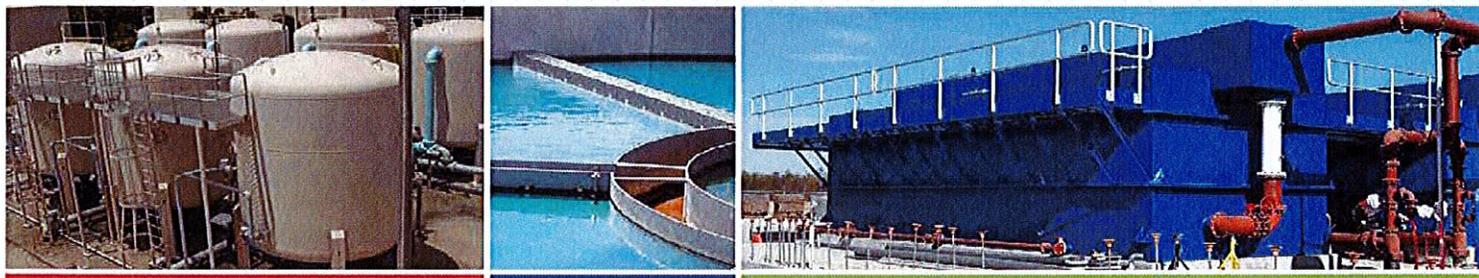
Approved by CITY OF BENSON

Signature & Date

Name & Title

Attachment: Tonka Equipment Proposal

cc. Rob Wolfington, City of Benson
Dan Gens, City of Benson
Eric Lembke, Stantec
Mark Rolfs, Stantec
Ryan Capelle, Stantec



Quotation #21559B

**City of Benson, MN
Filter Refurbishment – WWTP**

Addressee: City of Benson
c/o Stantec
Quotation #: 21723B
Quotation Date: 9/18/19

We are represented on this project by:
Great Northern Environmental
1300 Helmo Ave N
Oakdale, MN 55128
Phone: (651) 289-9100
Attn. Mr. Kyle Fritze

Tonka Water Contact:
TJ Stroebel
13305 Water Tower Circle
Plymouth, MN 55441
Main: 763.559.2837
Mobile: 612.801.2849
tstroebel@uswaterservices.com

Item A: Filter Refurbishment Equipment and Start-up Services

Tonka Water includes the following equipment and services for the refurbishment of two (2) existing steel gravity filter units, each of nominal dimensions of 12' diameter x 16'-9" high and including one (1) filter cell and integral backwash storage tank, originally manufactured by Tonka Water. We include the following:

Header-lateral underdrain system. Underdrain system will consist of Schedule 80 PVC header pipe and laterals with non-metallic gravel retaining nozzles located on approximately 12" centers. Lateral piping will ship with plugs in place of underdrain nozzles, and nozzles will be installed after application of a concrete subfill (concrete subfill by the installing contractor). Steel underdrain supports and internal transition boxes will be included for welding into the filter by others for attachment and support of the header-lateral underdrain system. Attachment hardware included. Installation and labor is not included, and will require the services of a contractor.

Note: Removal of existing steel underdrain plate and supports is required by a contractor.

Support gravels and filter media. The filter media and gravels will be provided to replace existing in kind, including the following:

- Graded support gravels to provide a total depth of 12", including the following:
- Bottom layer: 4" depth of ¾" x ½", approximate number of bags: 76.
- Middle layer: 4" depth of ½" x ¼", approximate number of bags: 76.
- Top layer: 4" depth of ¾" x 1/8", approximate number of bags: 76.
- Silica sand filter media with an effective size of 0.45 mm to 0.55 mm and a uniformity coefficient not exceeding 1.6 included to provide a vertical bed depth of 12". Approximate total bags: 227.
- Anthracite filter media with an effective size of 1.0 mm to 1.1 mm and a uniformity coefficient not exceeding 1.6 included to provide a vertical bed depth of 18". Silica sand to be shipped in 100 pound, one cubic foot bags for installation by others. Approximate total bags: 340.

NOTE: All filter media and support gravels will be shipped on pallets with approximately 2,000 lbs. per pallet.

Air scour grid. New air scour grids will be provided to replace existing in kind, including with Schedule 80 PVC header pipes and laterals with integral air metering slots, giving full air distribution. New support angles and attachment hardware are included. Installation and labor is not included.

Inlet Distributor/Backwash Collector. New inlet distributors will be provided to replace existing, consisting of header-lateral style with up-turned elbows, PVC construction, including support steel and attachment hardware. Installation and labor is not included.

Note: Removal of existing steel inlet distributor is required by a contractor.

Filter Manway Assemblies, including two (2) 18" x 24" elliptical manways for installation by others to replace existing manways into the upper filter chamber.

Tonka Water automatic filter control panel

- One NEMA 4 rated enclosure complete with PLC, power supply, I/O racks, terminal blocks, relays, timers, switches, indication, etc., as required for a complete operating system.
- Allen Bradley Series PLC, complete with necessary digital and analog I/O modules for a complete operating system. Tonka Water includes an operator interface terminal Series 1000 Panelview color touch screen and necessary programming to indicate filter system status, backwash, alarms, exterior signals, individual filter status, and other functions as included in the existing filter control panel.
- Panel will include the breakers necessary to power the electrically actuated filter function valves. Wiring between the panel and the individual valve actuators is required by others.
- Tonka Water includes the following control components: One uninterruptible power supply (UPS), software, communication ports, etc., as required for a complete installation. Note: breakers will be wired prior to the UPS, and the UPS will not provide power to the filter function valves.

Submittal drawings and data for engineer’s approval prior to fabrication of equipment.

Start-up services. A Tonka Water technician will be on site for seven (7) days in three (3) trips for installation inspection, media installation supervision, start-up and operator training.

Alternate 1: Filter Function Valves by Bray

Filter function valves. Tonka Water provides the following wafer style butterfly valves with electric actuators (or manual, as indicated) by Bray. DeZurik BOS wafer style butterfly valves with AUMA SQ electric actuators (or manual, as indicated). Electric actuators will include manual handwheel overrides. Valves are shipped loose for installation by others.

<u>Function</u>	<u>Size</u>	<u>Actuator</u>	<u>Quantity</u>
Raw Water Influent	10"	Electric	2
Backwash Effluent	10"	Electric	2
Drain Down	3"	Electric	2
Filtered Water Effluent	14"	Electric	2
Airwash Influent	4"	Electric	2
Equalization	10"	Manual/Lever	2

Lead times on these valves will be approximately 12 weeks after submittal approval.

Alternate 2: Filter Function Valves by DeZurik/AUMA

We will include the filter function valves as described above in Alternate 1, however, valves shall be DeZurik BOS wafer style butterfly valves with AUMA Series SQ electric actuators, in lieu of Bray. Lead times on these valves will be approximately 12 weeks after submittal approval.

Alternate 3: Filter Function Valves by DeZurik/PowerRac

We will include the filter function valves as described above in Alternate 1, however, valves shall be DeZurik BOS wafer style butterfly valves with DeZurik PowerRac pneumatic actuators, in lieu of Bray. Lead times on these valves will be approximately 6-8 weeks after submittal approval.

Alternate 4: Filter Function Valves by Pratt BF1/Kinetrol

We will include the filter function valves as described above in Alternate 1, however, valves shall be Pratt BF1 wafer style butterfly valves with Kinetrol vane style pneumatic actuators, in lieu of Bray. Lead times on these valves will be approximately 4 weeks after submittal approval.

Alternate 5: Filter Function Valves by Pratt MKII/Kinetrol

We will include the filter function valves as described above in Alternate 1, however, valves shall be Pratt MKII wafer style butterfly valves with Kinetrol vane style pneumatic actuators, in lieu of Bray. Lead times on these valves will be approximately 10 weeks after submittal approval.

Price Summary

Base Items	Base Price
A. <u>Filter Refurbishment Equipment and Start-up Services</u>	<u>\$ 110,500.00</u>

Alternates	Adder Price
1. <u>Filter Function Valves and Actuators by Bray</u>	<u>\$ 37,600.00</u>
2. <u>Filter Function Valves by DeZurik with AUMA Actuators</u>	<u>\$ 64,400.00</u>
3. <u>Filter Function Valves by DeZurik with PowerRac Actuators</u>	<u>\$ 30,800.00</u>
4. <u>Filter Function Valves by Pratt BF1 with Kinetrol Actuators</u>	<u>\$ 38,900.00</u>
5. <u>Filter Function Valves by Pratt MKII with Kinetrol Actuators</u>	<u>\$ 51,900.00</u>

U.S. Water bases this proposal on the invoice schedule as shown below:

- 90% Upon Shipment of Materials
- 10% Upon Start-up

Project Execution:

1. Submittal drawings will be supplied in approximately 4 weeks after receipt of a fully signed and executed purchase order.
2. Shipment of parts will be made in approximately 2-10 weeks after receipt of approved drawings depending on the specific item and contractor need. Tonka Water will work with the Contractor to provide items as needed based on their schedule. Some items, such as the valves, can be submitted early for engineer approval in order to expedite delivery.

**The attached CONDITIONS OF SALE AND WARRANTIES that are incorporated herein.
For your convenience, this sheet may be used as your order for this equipment.**

Items Ordered	_____
P.O. Number	_____
Total Net Price	_____
Firm Name and Address	_____
By (Print)	_____
Signature	_____
Date	_____

U.S. WATER SERVICES, INC.
<p>Purchase orders should be addressed to: U.S. Water Services, Inc. 12270 43rd Street St. Michael, MN 55376</p>

We do not include the following:

1. Mechanical or electrical installation, unless specifically described herein.
3. On-site storage or protection of equipment.
4. Pipe, valves or fittings other than those specifically described herein.
5. Pipe supports or hangers.
6. Motor starters, motor controls, disconnects, or any other electrical equipment other than those specifically described herein.
7. Electrical wiring or conduit.
8. Chemical feed tubing, conduit piping, hangers or supports.
9. Pumps or pumping equipment other than those specifically described herein.
10. Concrete, concrete grout or rebar, unless specifically described herein.
11. Disinfection or disinfection / start-up chemicals, unless specifically described herein.
12. Lubricants.
13. Pneumatic tubing or conduit.
14. Control panel wall mounting material or hardware.
15. Anchor bolts or anchoring calculations, unless specifically described herein.
16. Any items not specifically described in this proposal.

Notes:

1. Equipment is quoted f.o.b. factory with full freight allowed to the jobsite.
2. Our proposal does not include any sales or use taxes.
3. Please issue a purchase order when ordering or sign this letter of quotation as a purchase agreement.
4. When ordering, please include a signed copy of your Sales Tax Exemption Certificate.
5. Disposal of removed filter internals, media bags, and pallets are by others.
6. The attached U.S. Water standard Terms and Conditions are incorporated by reference into this quotation, will be a part of any binding agreement between you and U.S. Water, and cannot be modified by you whether by the terms of your purchase order or otherwise, except to the extent expressly accepted by U.S. Water in writing. You agree to abide by the terms of Section 1 ("General"), Section 3 ("Quotations") and Section 17 ("Confidential Information") of the U.S. Water standard terms and conditions with respect to the information contained in this quotation and any other information provided to you by U.S. Water, regardless of whether you submit an order or whether you and U.S. Water enter into a binding agreement regarding the purchase of the products described herein.
7. U.S. Water will provide field services as outlined above in this quotation. U.S. Water's field service rate is \$1200.00 per day plus travel and per diem expenses. If U.S. Water field service personnel arrive on-site after a schedule is established and the project is not ready for the intended services to be performed, U.S. Water will invoice for additional days, if required. If the time required is greater than listed in this quotation, U.S. Water will invoice purchaser at the above field service rate plus travel and per diem expenses.

Conditions of Sale and Warranties

1. Exclusive Terms and Conditions

Together with any other terms the parties agree to in writing, these terms and conditions of sale form the exclusive terms ("Agreement") whereby Buyer agrees to purchase, and Seller agrees to sell goods and provide advice, instruction and other services in connection with the sale of those goods ("Services"). Notwithstanding any provisions communicated in any way by Buyer to Seller prior to this agreement including any terms contained in any request for quote by Buyer, Buyer agrees that this agreement will control the relationship by accepting goods and services from Seller, even if Buyer sends to Seller other terms and conditions to which Seller may not respond.

2. Buyer Obligations

Seller will not control the actual operation of either Buyer's systems or goods at the site, and unless otherwise specifically agreed in writing, installation of goods shall be the responsibility of Buyer. Goods and services provided hereunder are based upon the information Buyer makes available to Seller, and Seller reserves the right to utilize the most compact and feasible design compatible with sound engineering practices, and to make changes in details of design, construction and arrangement of goods unless precluded by limitations (including, but not limited to actual space and feed water/substance quality specifications) specified by Buyer in writing at the time an order is placed. If no such limitations are specified, Seller shall not be held responsible for incompatibility of the goods and services due to changes in feed water/substance quality specifications or site conditions nor for incompatibility with actual space or design limitations, which were not initially disclosed by Buyer and become apparent at a later date. For services to be accurate and goods to work as intended, Buyer must fulfill the following obligations ("Obligations"): (a) provide Seller complete and accurate information and data relevant to the scope of work to be provided, such as information related to Buyer's site conditions, systems, related equipment and processes, feed water or other substances to be treated or measured with the Goods, including any hidden, unapparent, or changing conditions that may affect the effectiveness of the Goods; (b) operate all related systems and the goods within the agreed to control parameters or, if none, within industry customary operating conditions; (c) maintain all related systems and Goods in good operating condition and repair; and (d) maintain and handle goods in a proper and safe manner. If Buyer's fails to fulfill the foregoing obligations, Seller shall be relieved of any obligations with respect to warranties or any other commitments made to Buyer in writing, and Seller shall have no liability for any loss, damage or injury which Buyer may sustain or for which Buyer may be liable.

3. Payment and Prices

Unless otherwise specified in writing in section 10 of this proposal document, payment is due net thirty (30) days from the date of Seller's invoice. If Seller shall have any doubt at any time as to Buyer's ability to pay, Seller may decline to make deliveries except on receipt of satisfactory security. The prices quoted herein do not include taxes. Buyer shall be directly responsible, and reimburse Seller, for the gross amount of any present or future sales, use, excise, value-added, or other similar tax applicable to the price, sale of delivery of any products or services furnished hereunder. Buyer shall furnish Seller with evidence of exemption acceptable to the taxing authorities if applicable. [For multi-year agreements, pricing stated shall remain firm for 12 months, after which Seller shall be entitled to adjust pricing upward on an annual basis according to the designated formula used by Seller in Buyer's country and which shall be notified to Buyer.] Unless otherwise specified, all prices are ExWorks Seller's facility. Buyer agrees to reimburse Seller for collection costs, including 2% interest per month, should Buyer fail to timely pay. Buyer shall have no rights to any setoffs of any nature relating to any payments due under the agreement.

4. Payment for Excessive Usage; Lost and Damaged Goods

If payment for goods is based on some factor other than the actual amount of goods delivered (e.g., payment is for a fixed amount, or based on usage or production), then Buyer agrees to pay for all Goods (a) consumed as a result of Buyer's failure to comply with obligations as set forth in Section 2; or (b) lost or damaged after delivery to Buyer. Buyer shall provide Seller all information necessary to calculate amounts due and enable Seller to audit those records.

5. Deliveries

Unless stated otherwise in the proposal, Seller shall deliver all products to Buyer EXW Seller's facility, place of manufacture, or warehouse, according to INCOTERMS 2000. Shipment dates, if applicable, noted in this proposal represent Seller's best estimate of probable delivery time considering conditions known at the time this Proposal was prepared. Upon acceptance of Buyer's purchase order or, where specified in the purchase order, upon receipt of Buyer's notification to proceed with fabrication of equipment that satisfies Seller's requirements for meeting the delivery schedule, Seller shall commence fabrication of equipment. The place of delivery specified therein shall be firm and fixed, provided that Buyer may notify Seller no later than 45 days prior to the scheduled shipment date of the products of an alternate point of delivery. Provided the parties agree a variation to take into account any additional cost [or delay] incurred by Seller in implementing this change, the alternate place of delivery shall become the

agreed place of delivery for all purposes under this agreement.

6. Consigned Goods

Buyer shall bear all risk of loss and damage to all consigned goods in Buyer's possession or control, notwithstanding Buyer's exercise of reasonable care. Seller shall have the right to enter Buyer's premises at all reasonable times to inspect such Goods and related records. Upon request, Buyer agrees to return such goods to Seller pursuant to Seller's shipping instructions.

7. Limited Warranties

Seller warrants that the goods shall conform to published specifications and shall be free from defects in material and workmanship when at all times operated in accordance with Seller's written instructions; and that the services will be performed with the degree of skill which can reasonably be expected from a seller engaged in a comparable business and providing comparable services under comparable circumstances. Unless otherwise provided in any warranty schedule that may be attached hereto, the foregoing warranties are valid: (a) for chemicals and services, for 6 months from their date of delivery or the provision of Services; (b) for consumables, including filters and membranes, 12 months from their date of delivery, (c) for goods other than chemicals and consumables, the earlier of, 15 months from receipt, or 12 months from start-up/first use. Unless expressly agreed in a "performance warranty document" signed between the parties on a separate basis, there is no performance warranty on goods and services or warranty on process results. For goods not manufactured by Seller, the warranty shall be the manufacturer's transferable warranty only. Any claim for breach of these warranties must be promptly notified in writing or the claim will be void. Seller's sole responsibility and Buyer's exclusive remedy arising out of or relating to the goods or services or any breach of these warranties is limited to, at Seller's option: (a) replacement of non-conforming goods or refund of purchase price of the non-conforming Goods; and (b) re-performance of the services at issue, or a refund of the amount paid for the Services at issue. No allowance will be made for repairs or alterations made by Buyer without Seller's written consent or approval. Goods may not be returned to Seller without Seller's written permission. Seller will provide Buyer with a "return material authorization" number to use for returned goods. Buyer, as the original purchaser, is not entitled to extend or transfer this warranty to any other party. The foregoing warranties are in lieu of and exclude all other warranties, statutory, express or implied, including any warranty of merchantability or of fitness for a particular purpose.

8. Use of Equipment, Tanks, and Containers

Tanks and SBC's owned by Seller shall be used only for the storage of goods approved by Seller and, at Seller's request, shall be returned to Seller within thirty (30) days.

9. Compliance with Laws; Permits

Buyer is responsible for compliance with all laws and regulations applicable to the storage, use, handling, installation, maintenance, removal, registration and labeling of all goods from and after Buyer's receipt of the goods, as well as for the proper management and disposal of all wastes and residues (including containers) resulting from Buyer's use of the Goods. Buyer agrees to ensure that all Goods and Services provided to Buyer for export are exported only in compliance with applicable export control laws and regulations. Permits and licenses of a permanent nature, or which are required to operate apparatus or equipment or to use the Goods, shall be procured by Buyer at Buyer's sole expense.

10. Installation

For equipment purchase if applicable, installation costs of the equipment and materials supplied shall be the responsibility of the Buyer, unless otherwise provided within the Seller's proposal. Otherwise, unless stipulated in the Seller's proposal, Buyer agrees to pay for start-up supervision and operator instruction, at the Seller's prevailing rate per day. Buyer also agrees to pay reasonable expenses for transportation room and board for Seller's personnel. Standard terms of sale include two sets of operating instructions. If additional sets are required, they are available at an additional charge. Upon receipt of request for additional sets, a price quotation will be forwarded.

11. Differing Site Conditions and Hazardous Materials

In the event that Seller encounters any Hazardous Materials (shall mean toxic substances, hazardous substances, pollutants, contaminants, regulated wastes, or hazardous wastes as such terms may be defined or classified in any law, statute, directive, ordinance or regulations promulgated by any applicable governmental entity) at the Buyer's site, other than Hazardous Materials introduced by Seller or that are otherwise the express responsibility of Seller under this Agreement, Buyer shall immediately take whatever precautions are required to legally eliminate such hazardous conditions so that the Seller's work under this Agreement may safely proceed.

12. Emergencies

In the event an emergency condition should occur where the protection of either the plant equipment, employees at site, or the surrounding community are threatened, Seller may procure the required and necessary equipment, personnel, or subcontract support. Seller must provide immediate notice to Buyer regarding the emergency and then provide a report after reviewing the events and itemizing all expenditures. Buyer will reimburse Seller for all emergency related expenses.

13. Excusable Delay/Non-Performance

Seller shall not be liable nor in breach or default of its obligations under this Agreement to the extent performance of such obligations is delayed or prevented, directly or indirectly, due to causes beyond the reasonable control of Seller, including, but not limited to: acts of God, fire, terrorism, war (declared or undeclared) epidemics, material shortages, insurrection, act (or omissions) of Buyer or Buyer's suppliers or agents, any act (or omission) by any governmental authority, strikes, labor disputes, transportation shortages, or vendor non-performance. The delivery or performance date shall be extended for a period equal to the time lost by reason of delay or non-performance, plus such additional time as may be necessary to overcome the effect of the delay or non-performance. If Seller is delayed by any acts (or omissions) of Buyer, or by the prerequisite work of Buyer's other contractors or suppliers, Seller shall be entitled to an equitable price and performance adjustment as applicable.

14. Confidentiality and Intellectual Property

Both parties agree to keep confidential the other party's proprietary non-public information, if any, which may be acquired in connection with this Agreement. Buyer will not, without Seller's advance written consent, subject Goods to testing, analysis, or any type of reverse engineering. Seller retains all intellectual property rights including copyright which it has in all drawings and data or other deliverables supplied or developed under this Agreement, subject to Buyer's right to use such drawings and data for its own use without additional cost. Buyer acknowledges that Seller is in the business of selling the Goods subject to this Agreement and agrees that it will not file patent applications on the Goods, or processes and methods of using the Goods, without Seller's express written permission. Buyer further agrees that in any event any such patents will not be asserted against Seller or its customers based upon purchase and use of such Goods. Buyer shall be fully liable for any infringement of patent rights of third parties arising out of the products supplied hereunder where the construction, and other characteristics of such products including modification of the Goods and Services, is prescribed to the Seller, or completed independently, by the Buyer or agent(s). Buyer shall fully defend and indemnify the Seller in case of such claim(s). Any software Seller owns and provides pursuant to this Agreement shall remain Seller's property. Seller provides to Buyer a limited, non-exclusive and terminable license to such software for the term of this Agreement. Buyer agrees not to copy, sublicense, translate, transfer, reverse engineer, or decode the software. Unless otherwise expressly agreed by Seller, this license shall terminate and the software shall be returned to Seller upon termination of this Agreement, or the material breach of the terms in this section.

15. Limitation on Liability

To the extent permitted by law, the total liability of the Seller for all claims arising out of or relating to the performance or breach of this Agreement or use of any Goods or Services shall not exceed the annual contract value of this Agreement. Seller shall not be liable for any advice, instruction, assistance or any services that are not required under this Agreement or for which Seller does not charge Buyer. In no event will either party be liable to the other for lost profits or revenues, cost of capital or replacement or increased operating costs, lost or decreased production, claims of Buyer's customers for such damages or any similar or comparable damages, or for any incidental, special, consequential or indirect damages of any type or kind, irrespective of whether arising from actual or alleged breach of warranty, indemnification, product liability or strict liability, or any other legal theory. If Buyer is supplying Seller's Goods or Services to a third party, Buyer shall require the third party to agree to be bound by this clause. If Buyer does not obtain this agreement for Seller's benefit for any reason, Buyer shall indemnify and hold Seller harmless from all liability arising out of claims made by the third party in excess of the limitations and exclusion of this clause.

16. Conflicts; Survival, Assignment

If there is any conflict between this Agreement and any written proposal or quotation provided by Seller, then the terms and conditions set forth in the proposal or quotation shall prevail. If any term or condition of this Agreement or any accompanying terms and conditions are held invalid or illegal, then such terms and conditions shall be reformed to be made legal or valid, or deleted, but the remaining terms and conditions shall remain in full force and effect, and the Agreement shall be interpreted and implemented in a manner which best fulfills our intended agreement. This Agreement may only be assigned by Seller to any affiliate.

17. Termination and Cancellation

This Agreement and any performance pursuant to it may be terminated or suspended by either party if the other party (a) is the subject of bankruptcy or insolvency proceedings; or (b) defaults in its material obligations under this Agreement, and such default is not cured within thirty (30) days. Upon the termination of this Agreement: (a) Buyer agrees to pay for all Goods in Buyer's possession or for which title has passed to Buyer, at current prices or at such other prices as have been agreed to in writing; and (b) all amounts owing, if any, for the equipment or tanks relating to those Goods shall immediately become due and shall be paid within thirty (30) days of receipt of an invoice. In the event of cancellation of an order by Buyer, a cancellation charge will be made against the Buyer, in proportion to the work completed by Seller, or obligated against the order, plus any cancellation charges assessed against Seller by Seller's suppliers.

18. Governing Law and Dispute Resolution

This Agreement shall be governed by the substantive laws of the State of Minnesota. The UN Convention on the International Sale of Goods shall not apply. In the event of a dispute concerning this Agreement, the complaining party shall notify the other party in writing thereof. Management level representatives of both parties shall meet at an agreed location to attempt to resolve the dispute in good faith. Should the dispute not be resolved within thirty (30) days after such notice, the complaining party shall seek remedies exclusively through arbitration. The seat of arbitration shall be the federal district court in Minneapolis, MN, and the rules of the arbitration will be the Commercial Arbitration Rules of the American Arbitration Association, which are incorporated by reference into this clause.



MINNESOTA • WISCONSIN
PLAYGROUND

P.O. Box 27328 / Golden Valley, MN 55427
 Phone 763-546-7787 / 1-800-622-5425
 Fax 763-546-5050 / E-Mail info@mnwiplay.com



Invoice

Date	Invoice #
9/10/2019	2019382

Bill To
City of Benson 1410 Kansas Ave. Benson, MN 56215

Ship To
Roosevelt Park

P.O. Number	Terms	Due Date	Rep	Via	Our
Rob Wolfington	Net 30	10/10/2019	DL	Truck	Job 19-11

Description	Quantity	Price Each	Amount
Install play equipment	1	20,253.00	20,253.00
Install border	1	1,100.00	1,100.00

Unpaid balances will accrue a finance charge of 1.5% per month (18% per annum)

Subtotal	\$21,353.00
Sales Tax (6.875%)	\$0.00
Payments/Credits	\$0.00
Balance Due	\$21,353.00

T & K Kennedy Excavating, Inc

250 Hwy 12 SE, P.O. Box 221
 Benson, MN 56215
 320-842-4911 (office)
 320-843-4727 (fax)



INVOICE

INVOICE #	DATE
9852	9/17/2019
TERMS	
Net 30 Days	

BILL TO

City of Benson
 1410 Kansas Ave
 Benson, MN 56215

DESCRIPTION	House cleanup - 501 16th St S, Benson	QTY/HRS	UNIT PRICE	AMOUNT
	Per proposal			\$ 29,188.00
	Credit for Landfill allowance	8	(1,036.00)	\$ (8,288.00)
	Credit for trucking and landfill (averaged \$930.32 per load)	10	(105.68)	\$ (1,056.80)
	Credit for fill material allowance	5	(110.00)	\$ (550.00)
<i>Thank you for your business!</i>		TOTAL	\$	19,293.20

1 1/2% Finance Charge Per Month Will Apply on All Accounts Over 30 Days Past Due, \$1.00 Minimum Charge

rec'd 8/23/19

Proposal

- GENERAL EXCAVATING
- GRAVEL
- BLACK DIRT
- BACK HOE WORK

T & K
KENNEDY EXCAVATING, INC.

250 Hwy. 12 SE, Benson, MN 56215
 OFFICE 320-842-4911 FAX 320-843-4727

Licensed Designer & Installer of Septic Systems

- SNOW REMOVAL
- CAT WORK
- DEMOLITION
- WATER AND SEWER

PROPOSAL SUBMITTED TO:	City of Benson	PHONE:	DATE:	08/15/2019
STREET:	1410 Kansas Ave	JOB NAME:	Burned house cleanup	
CITY, STATE, AND ZIP CODE:	Benson, MN 56215	JOB LOCATION:	509 16th St S, Benson, MN 56215	
ARCHITECT:	DATE OF PLANS:	501	JOB PHONE:	

We hereby submit specifications and estimates for:

Demolition, removal and disposal to a Certified Landfill of the house located at 509 16th St S, Benson, MN

Removal and disposal of contents inside/outside (appliances, tv's, furniture, etc.)

Capping of water and sewer at property line

Fill material to bring site to existing grade

Fill material allowance - \$110.00 per load (we have 12 loads included in bid: 13-14 yards per load)

Landfill allowance - \$1,036.00 average per load (price for landfill and trucking, we have 18 loads included in bid)

Owner's Responsibilities

- Permits if applicable

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

Twenty nine thousand one hundred eighty eight thousand dollars and 00/100 dollars (\$ 29,188.00).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature

Troy J Kennedy

Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

Robert J. Walz

Signature

City Manager

Hard Rock Screening LLC.

4500 145th Street
Little Falls, MN 56345

Invoice

Date	Invoice #
9/16/2019	374

Bill To
<p style="text-align: center;">City of Benson 1410 Kansas Ave. Benson, MN 56215</p>

P.O. No.	Terms	Due Date	Project
	Net 10	9/26/2019	

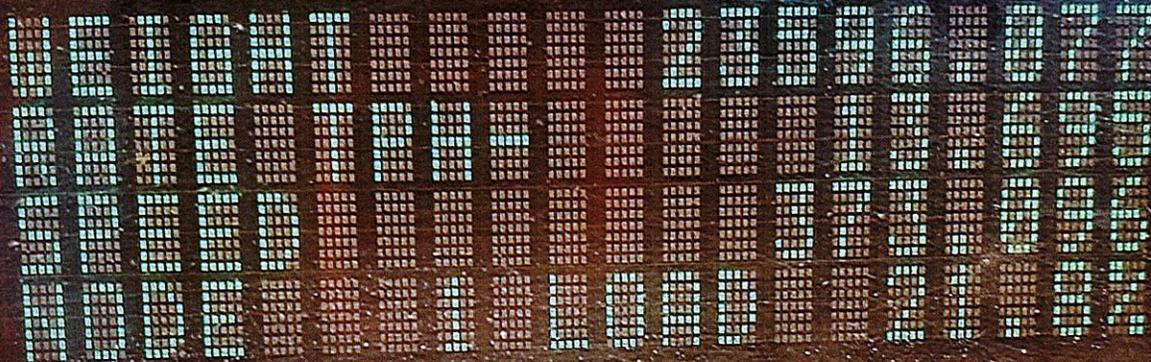
Item	Description	Qty	Unit	Rate	Amount
Crushing	CRUSHED CONCRETE AND TAR	23,584.905	TON	4.24	100,000.00

Thank you for your business.	Subtotal	\$100,000.00
	Sales Tax (6.875%)	\$0.00
	Total	\$100,000.00
	Payments/Credits	\$0.00
	Balance Due	\$100,000.00

Contact	John Maciej
Phone #	Fax #
320-360-7042	320-547-0054

Belt-Way Scales, Inc.

One Belt Way - Rock Falls, IL 61071



Belt-Way[®]

MODE

SETUP

ADJUST

FUNCTION KEYS

TEST

WEIGHT

CHECK



F1

F5

T1

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.41110.331 2)MAYOR & COUNCIL	1) GENERAL FUND 3) TRAVEL EXPENSE MIG MEALS MILEAGE/MEALS REIMB	17.97 87.59 105.56	DAROLD'S SUPER VALUE BUYCK/JON * TOTAL		D-08312019-226 D-08312019-226	264 303
101.41110.331 101.41110.350 2)MAYOR & COUNCIL	1) GENERAL FUND 3) PRINTING & PUBLISHING MOSQUITO SPRAY	217.65	MONITOR & NEWS		D-08312019-226	350
101.41300.131 2)ADMINISTRATION & FINANCE	1) GENERAL FUND 3) HEALTH INSURANCE HSA FEES	15.80	FURTHER		D-08312019-226	286
101.41300.201 2)ADMINISTRATION & FINANCE	1) GENERAL FUND 3) OFFICE SUPPLIES SHREDDING DATA CLIPBOARD, ENVELOPES POSTAGE NOTARY SUPPLIES DRUG TEST VOID	128.06 73.94 3.11 186.55 29.00 0.00 421.66	SHRED-IT USA BACKSTREET PRINTING INCIDENTAL FUND BANKCARD CENTER SWIFT COUNTY BENSON HEAL GENERAL FUND * TOTAL	051503	D-08312019-226 D-08312019-226 D-08312019-226 D-08312019-226 M-08312019-227	255 306 347 468 488 131
101.41300.201 101.41300.202 2)ADMINISTRATION & FINANCE	1) GENERAL FUND 3) DUPLICATING & COPYING COPIER PAYMENT COPIER MAINT	139.00 68.36 207.36	TOSHIBA FINANCIAL SERVIC LOFFLER COMPANIES-131511 * TOTAL	051484	D-08312019-226 M-08312019-227	195 45
101.41300.202 101.41300.207 2)ADMINISTRATION & FINANCE	1) GENERAL FUND 3) SAFETY & DRUG TESTING DONUTS DONUTS DASH PHONE HOLDERS	13.05 12.00 259.87 286.92	BENSON BAKERY BENSON BAKERY BANKCARD CENTER * TOTAL		D-08312019-226 D-08312019-226 D-08312019-226	304 305 471
101.41300.207 101.41300.209 2)ADMINISTRATION & FINANCE	1) GENERAL FUND 3) GAS & OIL GAS	45.71	GLACIAL PLAINS COOPERATI		D-08312019-226	83
101.41300.221 2)ADMINISTRATION & FINANCE	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS EXPLORER REPAIRS	76.30	TOM'S SERVICE, INC		D-08312019-226	230
101.41300.240 2)ADMINISTRATION & FINANCE	1) GENERAL FUND 3) SMALL TOOLS AND EQUIPMENT SERVER HARD DRIVE PHONE HEADSET-GENS	225.00 128.24 353.24	MORRIS ELECTRONICS BANKCARD CENTER * TOTAL		D-08312019-226 D-08312019-226	273 470
101.41300.240 101.41300.309 2)ADMINISTRATION & FINANCE	1) GENERAL FUND 3) CONTRACTED SERVICES COMP TIME/DATA ENTRY	1,200.00	ELECTRIC FUND		D-08312019-226	21
101.41300.310 2)ADMINISTRATION & FINANCE	1) GENERAL FUND 3) CONTRACTED SERVICES TECH SUPPORT SVC INTERNET PUBLISHING FOLIO SUPPLEMENT	545.00 450.00 203.00 1,198.00	SWIFT COUNTY AMERICAN LEGAL PUBLISHIN AMERICAN LEGAL PUBLISHIN * TOTAL	050507	D-08312019-226 D-08312019-226 M-08312019-227	109 490 135
101.41300.310 101.41300.315 2)ADMINISTRATION & FINANCE	1) GENERAL FUND 3) CONSULTING SERVICES FRANCHISE RENEWAL LEGAL FEES	450.00 90.00 540.00	MOSS & BARNETT ABRAMS & SCHMIDT LLC * TOTAL		D-08312019-226 D-08312019-226	328 467
101.41300.315 101.41300.321 2)ADMINISTRATION & FINANCE	1) GENERAL FUND 3) TELEPHONE LONG DISTANCE CHARGES MONTHLY PRI CHARGE CELL PHONE	169.05 495.27 112.88	CENTURYLINK CENTURYLINK VERIZON	051506	D-08312019-226 D-08312019-226 M-08312019-227	80 188 30

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.41300.321		777.20	* TOTAL			
101.41300.331	1) GENERAL FUND					
2) ADMINISTRATION & FINANCE	3) TRAVEL EXPENSE					
	PLANNING COMM MTG	52.92	INCIDENTAL FUND		D-08312019-226	346
	MEALS & LODGING	500.47	BANKCARD CENTER		D-08312019-226	469
101.41300.331		553.39	* TOTAL			
101.41300.332	1) GENERAL FUND					
2) ADMINISTRATION & FINANCE	3) TRAINING & INSTRUCTION					
	WOLFINGTON CONF REG	260.00	CGMC	051505	D-08312019-226	302
	REG-ALSAKER	85.00	MUN CLERKS & FIN. OFF. A		M-08312019-227	133
101.41300.332		325.00	* TOTAL			
101.41610.304	1) GENERAL FUND					
2) CITY ATTORNEY	3) CITY ATTORNEY CONTRACT					
	LEGAL SERVICES	2,513.00	WILCOX LAW OFFICE, P.A.	051485	M-08312019-227	46
101.41940.235	1) GENERAL FUND					
2) CITY HALL	3) BUILDING MAINTENANCE & SUPPL					
	MATS	23.46	BENSON LAUNDRY-MAT HOUSE		D-08312019-226	60
	MATS	233.46	BENSON LAUNDRY-MAT HOUSE		D-08312019-226	323
	PEST CONTROL	50.00	BRANESS PEST CONTROL	051483	M-08312019-227	43
	GARBAGE SERVICE	19.89	MATTHEISEN DISPOSAL, INC	051496	M-08312019-227	66
101.41940.235		116.81	* TOTAL			
101.41940.310	1) GENERAL FUND					
2) CITY HALL	3) CONTRACTED SERV - CLEANING					
	CLEAN CITY HALL	200.00	SWIFT COUNTY DAC		D-08312019-226	435
101.41940.381	1) GENERAL FUND					
2) CITY HALL	3) UTILITIES					
	UTILITIES	521.81	MUNICIPAL UTILITIES		D-08312019-226	93
101.41940.383	1) GENERAL FUND					
2) CITY HALL	3) HEATING COST					
	UTILITIES	24.00	MUNICIPAL UTILITIES		D-08312019-226	94
	NATURAL GAS	19.53	CENTER POINT ENERGY		D-08312019-226	159
	NATURAL GAS	36.00	CENTER POINT ENERGY	051495	M-08312019-227	60
101.41940.383		69.53	* TOTAL			
101.42100.131	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) HEALTH INSURANCE					
	HSA FEES	35.90	FURTHER		D-08312019-226	287
101.42100.201	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) OFFICE SUPPLIES					
	SHREDDING DATA	223.66	SHRED-IT USA		D-08312019-226	256
	PENS, BINDERS	85.86	BACKSTREET PRINTING		D-08312019-226	333
	COPIER PAYMENT	81.00	TOSHIBA FINANCIAL SERVIC		D-08312019-226	337
	SUPER GLUE	2.79	RUNNINGS SUPPLY INC		D-08312019-226	392
	HODGE/MOLDEN BUS CARDS	92.91	GRANT COUNTY HERALD	051488	M-08312019-227	53
101.42100.201		486.22	* TOTAL			
101.42100.209	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) GAS & OIL					
	GAS	1,446.11	GLACIAL PLAINS COOPERATI		D-08312019-226	84
101.42100.210	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) OPERATING SUPPLIES					
	MONTHLY SCHEDULE SERVICE	58.35	CREWSENSE, LLC		D-08312019-226	218
	5 BATTERIES	497.25	WEST CENTRAL COMMUNICATI		D-08312019-226	247
	CABLE	8.28	CHARTER COMMUNICATIONS		D-08312019-226	301
	STICKERS	285.81	CREATIVE PRODUCT SOURCE		D-08312019-226	344
	VEHICLE REGISTRATION	25.00	INCIDENTAL FUND		D-08312019-226	368
	CERTIFY RADAR UNITS	209.00	TACTICAL SOLUTIONS		D-08312019-226	368
	UPS CHGS	16.00	GROSSMAN, DEPUTY REGISTR		D-08312019-226	368
	WATER, KEYS, ARMORALL	68.11	RUNNINGS SUPPLY INC		D-08312019-226	368
	CAN LINERS	26.95	WEST CENTRAL SALES		D-08312019-226	368
	FIRE EXTINGUISHERS	284.90	AMERICAN WELDING & GAS I	051493	M-08312019-227	423
	GARBAGE SERVICE	37.44	MATTHEISEN DISPOSAL, INC	051496	M-08312019-227	72
101.42100.210		1,517.09	* TOTAL			

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.42100.213	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) UNIFORM ALLOWANCE					
	PAINT	154.98	STREICHER'S		D-08312019-226	257
	UNIFORMS	189.97	BANKCARD CENTER		D-08312019-226	475
	POUCH	331.00	STREICHER'S	0514887	M-08312019-227	49
	POUCH	331.00	STREICHER'S	0514887	M-08312019-227	50
	TOUNIQUET	255.91	STREICHER'S	0514887	M-08312019-227	51
	CASE	113.97	STREICHER'S	0514887	M-08312019-227	52
	UNIFORM ALLOW REIMB	169.90	MCALPIN/BRENNAN	0514889	M-08312019-227	54
101.42100.213		846.73	* TOTAL			
101.42100.219	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) INVESTIGATIONS					
	TOW RONDEVOUS	100.00	SOUTHSIDE BODY SHOP		D-08312019-226	343
	VEHICLE STORAGE	284.00	BENSON BODY SHOP		D-08312019-226	362
	POSTAGE	200.50	BANKCARD CENTER		D-08312019-226	473
	LEGAL SERVICES	1,672.49	WILLCOX LAW OFFICE, P.A.	051485	M-08312019-227	47
	VEHICLE STORAGE	472.00	BENSON BODY SHOP	051490	M-08312019-227	55
	SERVICES	130.24	MIDWEST RADIOLOGY	051499	M-08312019-227	77
101.42100.219		2,661.23	* TOTAL			
101.42100.223	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) EQUIPMENT REPAIRS CONTRACTED					
	FILTERS, OIL CHANGES	276.02	TOM'S SERVICE, INC		D-08312019-226	231
101.42100.235	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) BUILDING MAINTENANCE & SUPPL					
	MATS	62.69	BENSON LAUNDRY-MAT HOUSE		D-08312019-226	326
	MOW POLICE STATION	130.00	SWIFT COUNTY DAC		D-08312019-226	441
	PEST CONTROL	297.69	FRANESS PEST CONTROL	051483	M-08312019-227	44
101.42100.235			* TOTAL			
101.42100.240	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) SMALL TOOLS & EQUIPMENT					
	DEHUMIDIFIER	159.99	RUNNINGS SUPPLY INC		D-08312019-226	391
101.42100.310	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) CONTRACTED SERVICES-CLEANING					
	POLICE DEPT 7/28-8/31	500.00	MCGEARY/THOMAS		D-08312019-226	210
101.42100.321	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) TELEPHONE					
	LOCAL SERVICE	167.61	CENTURYLINK		D-08312019-226	181
	LOCAL SERVICE	100.00	CENTURYLINK		D-08312019-226	197
	VOICE SERVICES	100.00	OFFICE OF MN. IT SERVICES		D-08312019-226	226
	CELL PHONE	230.00	VERIZON		D-08312019-226	342
	CELL PHONE	230.00	VERIZON	051506	M-08312019-227	31
101.42100.321		760.01	* TOTAL			
101.42100.331	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) TRAVEL EXPENSE					
	MILEAGE, MEALS-TRNING	95.90	MOLDEN/KRISTIN		D-08312019-226	274
	MILEAGE TO TRAINING	250.56	MCALPIN/BRENNAN		D-08312019-226	275
	MEALS & LODGING	921.39	BANKCARD CENTER		D-08312019-226	473
	MEALS/MILEAGE AT TRAININ	243.29	WILSON/PAULA	051492	M-08312019-227	57
101.42100.331		1,511.02	* TOTAL			
101.42100.332	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) TRAINING & INSTRUCTION					
	REG-MOLDEN	150.00	BANKCARD CENTER		D-08312019-226	474
101.42100.381	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) UTILITIES					
	UTILITIES	317.08	MUNICIPAL UTILITIES		D-08312019-226	349
101.42100.383	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) HEATING					
	NATURAL GAS	27.79	CENTER POINT ENERGY	051495	D-08312019-226	451
	NATURAL GAS	27.79	CENTER POINT ENERGY		M-08312019-227	65
101.42100.383		55.58	* TOTAL			

Disb. Validation Listing

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.42100.439 2) POLICE DEPARTMENT	1) GENERAL FUND 3) DOG POUND EXPENSES FOUND BOARDING CONTRIBUTION	70.00 1,221.23 1,291.23	H & H VETERINARY SERVICE HUMANE SOCIETY OF SWIFT * TOTAL	051491 051498	M-08312019-227 M-08312019-227	56 76
101.42200.209 2) FIRE DEPARTMENT	1) GENERAL FUND 3) GAS & OIL GAS	360.05	GLACIAL PLAINS COOPERATI		D-08312019-226	85
101.42200.210 2) FIRE DEPARTMENT	1) GENERAL FUND 3) OPERATING SUPPLIES TIDE, TOWELS, DAWN FIRE, REHAB 8/27 FIRE REHAB R MINOR	24.77 262.50 192.00 462.27	DOMAT'S FAMILY FOODS SWIFT COUNTY BENSON HEAL SWIFT COUNTY BENSON HEAL * TOTAL		D-08312019-226 D-08312019-226 D-08312019-226	382 486 491
101.42200.221 2) FIRE DEPARTMENT	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS FIRE REPAIRS PUMP HOSE END FITTING PUMP TESTING	57.84 49.99 19.88 850.00 977.71	GLACIAL PLAINS COOPERATI RUNNINGS SUPPLY INC NORTHSIDE AUTO K M FIRE PUMP SPECIALIST * TOTAL		D-08312019-226 D-08312019-226 D-08312019-226 D-08312019-226	352 353 412 446
101.42200.235 2) FIRE DEPARTMENT	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL PRESS VESSEL GARBAGE SERVICE	10.00 44.46 54.46	MN DEPT OF LABR & INDSTR MATTHEISEN DISPOSAL, INC * TOTAL	051496	D-08312019-226 M-08312019-227	459 67
101.42200.240 2) FIRE DEPARTMENT	1) GENERAL FUND 3) SMALL TOOLS & EQUIPMENT TORCH, WRENCH	419.10	CLAREY'S SAFETY EQUIPMEN		D-08312019-226	445
101.42200.310 2) FIRE DEPARTMENT	1) GENERAL FUND 3) CONTRACTED SERVICES CLEAN FIRE HALL	23.31	SWIFT COUNTY DAC		D-08312019-226	437
101.42200.332 2) FIRE DEPARTMENT	1) GENERAL FUND 3) TRAINING & INSTRUCTION FIRE EXAMS	2,263.00	SWIFT COUNTY BENSON HEAL		D-08312019-226	258
101.42200.381 2) FIRE DEPARTMENT	1) GENERAL FUND 3) UTILITIES UTILITIES	425.26	MUNICIPAL UTILITIES		D-08312019-226	95
101.42200.383 2) FIRE DEPARTMENT	1) GENERAL FUND 3) HEATING COST NATURAL GAS NATURAL GAS	26.00 26.00 52.00	CENTER POINT ENERGY CENTER POINT ENERGY * TOTAL	051495	D-08312019-226 M-08312019-227	160 61
101.42200.418 2) FIRE DEPARTMENT	1) GENERAL FUND 3) FIRE SERVICE FEE FIRE SERVICE	833.33	WATER FUND		D-08312019-226	24
101.42600.131 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) HEALTH INSURANCE HSA FEES	3.95	FURTHER		D-08312019-226	288
101.42600.209 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) GAS GAS	81.08	GLACIAL PLAINS COOPERATI		D-08312019-226	86
101.42600.321 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) TELEPHONE CELL PHONE	51.44	VERIZON	051506	M-08312019-227	34
101.42600.331 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) TRAVEL EXPENSE MILEAGE TO MORRIS	486.04	JACOBSON/MIKE		D-08312019-226	341

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.43100.131 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)HEALTH INSURANCE HSA FEES	20.10	FURTHER		D-08312019-226	289
101.43100.209 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)GAS & OIL GAS	2,638.19	GLACIAL PLAINS COOPERATI		D-08312019-226	87
101.43100.210 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)OPERATING SUPPLIES WELDING GAS	158.69	AMERICAN WELDING & GAS I		D-08312019-226	196
	CABLE	14.00	CHARTER COMMUNICATIONS		D-08312019-226	199
	EAR PLUGS	14.00	NORTHERN SAFETY CO INC		D-08312019-226	201
	LP FILLS	109.00	GLACIAL PLAINS COOPERATI		D-08312019-226	205
	PAINT HDWRE	1.00	ZOSEL'S TRUE VALUE		D-08312019-226	208
	NON PROC DISPOSAL	1.00	SWIFT CO ENVIRONMENTAL S		D-08312019-226	209
	BOLTS, SOAP, SCREWS	1.00	RUNNINGS SUPPLY INC		D-08312019-226	210
	ORING	1.00	NORTHSIDE AUTO		D-08312019-226	211
	WELDING GAS	604.96	AMERICAN WELDING & GAS I	051493	M-08312019-227	212
			* TOTAL			
101.43100.212 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)STREET MARKINGS & SIGNS ACETONE	1,682.68	SHERWIN WILLIAMS		D-08312019-226	254
	ONE WAY SIGNS-SCHOOL	106.40	ECONO SIGNS LLC		D-08312019-226	262
	BUS PARKING SIGNS	2,078.51	M-R SIGN CO., INC.		D-08312019-226	262
			* TOTAL			
101.43100.215 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)SHOP SUPPLIES COUPLERS	10.86	AUTO VALU BENSON		D-08312019-226	309
	SHOP TOWELS	40.00	RUNNINGS SUPPLY INC		D-08312019-226	310
	INSPECTOR, CLEANER	67.83	NORTHSIDE AUTO		D-08312019-226	316
			* TOTAL			
101.43100.221 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)EQUIPMENT REPAIR PARTS TACK TRAILER SUPPLIES	114.46	ABNER SALES		D-08312019-226	234
	2XSS	32.00	A F BUILDING MATERIALS		D-08312019-226	236
	WIRE, SWIVEL	46.00	AUTO VALU BENSON		D-08312019-226	237
	TIRE SEALANT	47.00	GLACIAL PLAINS COOPERATI		D-08312019-226	238
	BALL VALVE	16.00	ZOSEL'S TRUE VALUE		D-08312019-226	239
	BLADE	20.00	NORTHSIDE AUTO		D-08312019-226	240
	AIR FILTER	15.73	JOHN DEERE FINANCIAL	051497	M-08312019-227	241
		296.66	* TOTAL			
101.43100.224 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)STREET MAINTENANCE-MATERIALS BITUMINOUS	836.78	DUININCK INC		D-08312019-226	297
	CYLINDER EXCHANGE	936.76	RUNNINGS SUPPLY INC		D-08312019-226	394
			* TOTAL			
101.43100.227 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)STREET MAINTENANCE-CONTRACTU GUSTY'S ROAD CONSULTING	140.00	NELSON/ELLIOT		D-08312019-226	425
101.43100.228 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)STREET MAINT-SEALCOATING HOT MIX	478.20	BITUMINOUS PAVING, INC.		D-08312019-226	461
101.43100.235 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL PRESS VESSEL	10.00	MN DEPT OF LABR & INDSTR		D-08312019-226	456
	GARBAGE SERVICE	167.83	MATTHEISEN DISPOSAL, INC	051496	M-08312019-227	68
			* TOTAL			
101.43100.240 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)SMALL TOOLS & EQUIPMENT HAND RIVET	40.99	AUTO VALU BENSON		D-08312019-226	310
	WRENCH SET	109.98	NORTHSIDE AUTO		D-08312019-226	419
		150.98	* TOTAL			

Disb. Validation Listing

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.43100.332 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) TRAINING & INSTRUCTION FALL MAINT EXPO REG	240.00	MN FALL MAINTENANCE EXPO	051504	M-08312019-227	132
101.43100.381 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) UTILITIES ELECTRIC	417.32	MUNICIPAL UTILITIES		D-08312019-226	96
	ELECT-GRAVEL PIT & DUMP	88.00	AGRALITE ELECTRIC COOPER	051494	D-08312019-226	448
		596.09	* TOTAL		M-08312019-227	14
101.43100.383 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) HEATING COST NATURAL GAS	63.34	CENTER POINT ENERGY	051495	D-08312019-226	161
	NATURAL GAS	126.68	CENTER POINT ENERGY		M-08312019-227	62
			* TOTAL			
101.43100.386 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) STREET LIGHTING UTILITIES UTILITIES	5,166.46	MUNICIPAL UTILITIES		D-08312019-226	97
101.43100.438 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) LAUNDRY MATS & TOWELS	71.75	BENSON LAUNDRY-MAT HOUSE		D-08312019-226	62
	MATS	73.81	BENSON LAUNDRY-MAT HOUSE		D-08312019-226	324
		145.56	* TOTAL			
101.45121.310 2) ORGANIZED RECREATION	1) GENERAL FUND 3) SENIOR CITIZEN PROGRAM MONTHLY CONTRIBUTION	200.00	SENIOR ADVOCACY CORPORAT		D-08312019-226	28
	MONTHLY CONTRIBUTION	500.00	SWIFT COUNTY HUMAN SERVI		D-08312019-226	228
		700.00	* TOTAL			
101.45124.210 2) SWIMMING POOL	1) GENERAL FUND 3) OPERATING SUPPLIES CHLORINE	1,317.86	HAWKINS, INC		D-08312019-226	242
	TAPE GLUE	14.15	DAROLD'S SUPER VALUE		D-08312019-226	263
	TOILET TISSUE	49.89	WEST CENTRAL SALES		D-08312019-226	430
	GARBAGE SERVICE	102.96	MATTHEISEN DISPOSAL, INC	051496	M-08312019-227	134
	CELL SERVICE	40.01	VERIZON	051506	M-08312019-227	
		1,524.87	* TOTAL			
101.45124.235 2) SWIMMING POOL	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL PINE SOL	23.98	ZOSEL'S TRUE VALUE		D-08312019-226	370
	FITTINGS ORTHO	18.97	RUNNINGS SUPPLY INC		D-08312019-226	338
	PUMP BOILER WORK	630.00	CRAIGS, INC.		D-08312019-226	448
	BOILER	20.00	MN DEPT OF LABR & INDSTR		D-08312019-226	458
	POOL REPAIRS	331.34	CRAIGS, INC.	051480	M-08312019-227	338
		1,024.29	* TOTAL			
101.45124.254 2) SWIMMING POOL	1) GENERAL FUND 3) CONCESSION FOOD AND SUPPLIES CONCESSIONS	66.78	DAROLD'S SUPER VALUE		D-08312019-226	263
	CONCESSION CANDY	155.83	DOMAT'S FAMILY FOODS		D-08312019-226	297
	PIZZA	220.00	JIMMY'S PIZZA		D-08312019-226	277
		442.61	* TOTAL			
101.45124.321 2) SWIMMING POOL	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	51.21	CENTURYLINK		D-08312019-226	178
101.45124.381 2) SWIMMING POOL	1) GENERAL FUND 3) UTILITIES UTILITIES	2,397.39	MUNICIPAL UTILITIES		D-08312019-226	98
101.45124.383 2) SWIMMING POOL	1) GENERAL FUND 3) HEATING COST NATURAL GAS	2,244.66	CENTER POINT ENERGY		D-08312019-226	162

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.45181.235 2) ARMORY	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL PEST CONTROL	50.00	BRANESS PEST CONTROL	051483	M-08312019-227	43
101.45181.310 2) ARMORY	1) GENERAL FUND 3) CONTRACTED SERVICES CLEAN ARMORY	35.70	SWIFT COUNTY DAC		D-08312019-226	436
101.45181.321 2) ARMORY	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	47.47	CENTURYLINK		D-08312019-226	179
101.45181.381 2) ARMORY	1) GENERAL FUND 3) UTILITIES UTILITIES	165.67	MUNICIPAL UTILITIES		D-08312019-226	99
101.45181.383 2) ARMORY	1) GENERAL FUND 3) HEATING COST NATURAL GAS	26.00	CENTER POINT ENERGY		D-08312019-226	163
		52.00	CENTER POINT ENERGY	051495	M-08312019-227	63
			* TOTAL			
101.45181.383 2) PARKS	1) GENERAL FUND 3) HEALTH INSURANCE HSA FEES	3.95	FURTHER		D-08312019-226	290
101.45200.209 2) PARKS	1) GENERAL FUND 3) GAS & OIL GAS	1,494.29	GLACIAL PLAINS COOPERATI		D-08312019-226	88
101.45200.210 2) PARKS	1) GENERAL FUND 3) OPERATING SUPPLIES INDEX CARDS, PADS	33.04	BACKSTREET PRINTING		D-08312019-226	337
		19.00	ZOSEL'S TRUE VALUE		D-08312019-226	240
		11.00	RUNNINGS SUPPLY INC		D-08312019-226	401
		3.00	NORTHSIDE AUTO		D-08312019-226	414
		3.00	WEST CENTRAL SALES		D-08312019-226	427
		3.00	WEST ACRES WATER SYSTEMS		D-08312019-226	427
		1,024.00	MATTHEISEN DISPOSAL, INC	051496	M-08312019-227	69
		1,459.80	* TOTAL			
101.45200.210 2) PARKS	1) GENERAL FUND 3) LANDSCAPING MATERIALS GRASS SEED	129.98	ZOSEL'S TRUE VALUE		D-08312019-226	366
		129.98	ZOSEL'S TRUE VALUE		D-08312019-226	372
		259.96	* TOTAL			
101.45200.211 2) PARKS	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS BLADES BOLT	123.31	HAUG-KUBOTA LLC		D-08312019-226	284
		40.24	AUTO VALU BENSON		D-08312019-226	193
		40.24	GLACIAL PLAINS COOPERATI		D-08312019-226	193
		40.00	RUNNINGS SUPPLY INC		D-08312019-226	193
		1,200.00	NORTHSIDE AUTO		D-08312019-226	414
		1,200.00	JOHN DEERE FINANCIAL	051497	M-08312019-227	75
		1,209.89	* TOTAL			
101.45200.221 2) PARKS	1) GENERAL FUND 3) EQUIPMENT REPAIRS CONTRACTED TILLER REPAIR	71.96	ERIC'S MOTORSPORTS		D-08312019-226	296
101.45200.223 2) PARKS	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL AMBUSH-BREAKER, COVER	66.83	RUNNINGS SUPPLY INC		D-08312019-226	397
		39.75	SWIFT COUNTY DAC		D-08312019-226	420
		20.00	MN DEPT OF LABR & INDSTR		D-08312019-226	457
		154.39	* TOTAL			
101.45200.235 2) PARKS	1) GENERAL FUND 3) SMALL TOOLS & EQUIPMENT PIN, DRAWBAR	7.99	AUTO VALU BENSON		D-08312019-226	308
		36.98	RUNNINGS SUPPLY INC		D-08312019-226	398

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FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.45200.240 2) PARKS	1) GENERAL FUND 3) SMALL TOOLS & EQUIPMENT WRENCH	267.83 312.80	NORTHSIDE AUTO * TOTAL		D-08312019-226	413
101.45200.310 2) PARKS	1) GENERAL FUND 3) CONTRACTED SERVICES-MOWING MOWING	1,694.65	SWIFT COUNTY DAC		D-08312019-226	438
101.45200.311 2) PARKS	1) GENERAL FUND 3) CONTRACTED SERVICE - OTHER PARK CARETAKER 7/28-8/31	1,125.00	MANSKA/SHIRLEY		D-08312019-226	198
101.45200.321 2) PARKS	1) GENERAL FUND 3) TELEPHONE SPRINKLER CELL SERVICE	40.01	VERIZON	051506	M-08312019-227	33
101.45200.381 2) PARKS	1) GENERAL FUND 3) UTILITIES UTILITIES	1,174.82	MUNICIPAL UTILITIES		D-08312019-226	100
101.46500.343 2) TOURISM	1) GENERAL FUND 3) LODGING TAX EXPENDITURES RIBFEST-GOLF CLUB ACCT VOID CHECK BIKE ENTERTAINMENT HANDWASH STATNS-KIDDAY	2,500.00 100.00 100.00 190.00 2,690.00	DAROLD'S SUPER VALUE SWANSON/CAMERON SWANSON/CAMERON HPS RENTAL * TOTAL	051383 051499 051500	D-08312019-226 D-08312019-227 M-08312019-227	462 463 464 465 466
101.46500.343						
101.49010.310 2) CEMETERY	1) GENERAL FUND 3) CONTRACTED SERVICES CEMETERY CONSULTING	245.00	NELSON/ELLIOT		D-08312019-226	424
101.49200.430 2) UNALLOCATED	1) GENERAL FUND 3) MISCELLANEOUS PICNIC DRINKS VOLUNTEER PICNIC	68.29 2,638.28 2,704.57	BENSON LIQUOR STORE BENSON BOWLER * TOTAL	051486 051501	M-08312019-227 M-08312019-227	48 49
101.49200.430						
101.49810.210 2) AIRPORT	1) GENERAL FUND 3) OPERATING SUPPLIES BOARD MTG ROLLS GRASS SEED AUGUST RENT CLEAN AIRPORT	22.20 64.69 19.50 36.68 143.57	BENSON BAKERY ZOSEL'S TRUE VALUE WEST ACRES WATER SYSTEMS SWIFT COUNTY DAC * TOTAL		D-08312019-226 D-08312019-226 D-08312019-226 D-08312019-226	345 346 347 348
101.49810.210						
101.49810.235 2) AIRPORT	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL MATS CABLE PADLOCK GARBAGE SERVICE	13.51 89.93 80.96 184.40	BENSON LAUNDRY-MAT HOUSE ZOSEL'S TRUE VALUE MATTHEISEN DISPOSAL, INC * TOTAL	051496	D-08312019-226 D-08312019-226 M-08312019-227	61 62 63
101.49810.235						
101.49810.321 2) AIRPORT	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	86.46	CENTURYLINK		D-08312019-226	183
101.49810.381 2) AIRPORT	1) GENERAL FUND 3) UTILITIES ELECTRIC ELECT-AIRPORT	551.82 530.19 1,082.01	AGRALITE ELECTRIC COOPER AGRALITE ELECTRIC COOPER * TOTAL	051494	D-08312019-226 M-08312019-227	449 15
101.49810.381						
101.49810.383 2) AIRPORT	1) GENERAL FUND 3) HEATING COST NATURAL GAS NATURAL GAS	15.00 15.00 30.00	CENTER POINT ENERGY CENTER POINT ENERGY * TOTAL	051495	D-08312019-226 M-08312019-227	164 64
101.49810.383						

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
211.45500.201 2) LIBRARY	1) LIBRARY FUND 3) OFFICE SUPPLIES COPIER MAINT	70.71	LOFFLER COMPANIES-131511		D-08312019-226	223
211.45500.210 2) LIBRARY	1) LIBRARY FUND 3) OPERATING SUPPLIES HELP WANTED AD SUPPLIES	32.20 363.92 396.12	MONITOR & NEWS BANKCARD CENTER * TOTAL		D-08312019-226 D-08312019-226	340 476
211.45500.210						
211.45500.235 2) LIBRARY	1) LIBRARY FUND 3) BUILDING MAINTENANCE & SUPPL MATS MATS SIDEWALK NAILS GRASS SEED GARBAGE SERVICE	40.47 40.47 862.50 162.77 37.44 1,143.65	BENSON LAUNDRY-MAT HOUSE BENSON LAUNDRY-MAT HOUSE B. G. AMUNDSON CONSTRUCTI RUNNINGS SUPPLY INC MATTHEISEN DISPOSAL, INC * TOTAL	051496	D-08312019-226 D-08312019-226 D-08312019-226 D-08312019-226 M-08312019-227	63 64 65 66 67 71
211.45500.235						
211.45500.310 2) LIBRARY	1) LIBRARY FUND 3) CONTRACTED SERV - CLEANING CLEAN LIBRARY	395.00	MCGEARY/THOMAS		D-08312019-226	26
211.45500.321 2) LIBRARY	1) LIBRARY FUND 3) TELEPHONE LOCAL SERVICE	87.30	CENTURYLINK		D-08312019-226	184
211.45500.381 2) LIBRARY	1) LIBRARY FUND 3) UTILITIES UTILITIES	644.64	MUNICIPAL UTILITIES		D-08312019-226	101
211.45500.383 2) LIBRARY	1) LIBRARY FUND 3) HEATING COST UTILITIES	77.54	MUNICIPAL UTILITIES		D-08312019-226	102
401.42200.501 2) FIRE DEPARTMENT	1) GENERAL CAPITAL OUTLAY FUND 3) CAPITAL OUTLAY 2019 RANGER	18,828.80	MOTOR SPORTS OF WILLMAR	051502	M-08312019-227	130
401.49810.501 2) AIRPORT	1) GENERAL CAPITAL OUTLAY FUND 3) CAPITAL OUTLAY AD BLDG PROJECT	1,530.00	TKDA	051482	M-08312019-227	41
501.43124.313 2) SIDEWALKS & CROSSWALKS	1) CONCRETE PROJECTS FUND 3) CONTRACTED SERVICES SAFE ROUTES TO SCHOOL SIDEWALK NEVADA 16-17 JAEGER SIDEWALK REPAIR COLLINS SIDEWALK REPAIR CONCRETE REPAIRS GRASS SEED-SAFE RTE SCHO GRASS SEED-NEV 16/17	13,491.15 12,491.15 1,000.00 1,000.00 3,000.00 1,000.00 1,000.00 33,222.67	B. G. AMUNDSON CONSTRUCTI B. G. AMUNDSON CONSTRUCTI B. G. AMUNDSON CONSTRUCTI B. G. AMUNDSON CONSTRUCTI B. G. AMUNDSON CONSTRUCTI NOSEL'S TRUE VALUE NOSEL'S TRUE VALUE * TOTAL		D-08312019-226 D-08312019-226 D-08312019-226 D-08312019-226 D-08312019-226 D-08312019-226 D-08312019-226	35 36 37 38 39 67 67
501.43124.313						
509.47000.310 2) DEBT SERVICE	1) G.O. BONDS SERIES 2014A 3) CONTRACTED SERVICES CONT DISCLOSURE	330.00	EHLERS & ASSOCIATES, INC	051481	M-08312019-227	40
515.46500.343 2) GENERAL	1) ECONOMIC DEV. AUTHORITY FUND 3) ADVERTISING LED BULB REIMB	15,521.90	ELECTRIC FUND		D-08312019-226	478
515.46500.430 2) GENERAL	1) ECONOMIC DEV. AUTHORITY FUND 3) MISCELLANEOUS BOILER-CIVIC CENTER	10.00	MN DEPT OF LABR & INDSTR		D-08312019-226	460
520.47000.313 2) DEBT SERVICE	1) G.O. CAPITAL IMP BONDS '17B 3) CONTRACTED SERVICES GO CIP 2017 CONT DISCLO	660.00	EHLERS & ASSOCIATES, INC	051481	M-08312019-227	38

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FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
521.47000.313 2) DEBT SERVICE	1) G.O. BONDS 2012A REFUNDING 3) CONTRACTED SERVICES CONT DISCLOSURE	330.00	EHLERS & ASSOCIATES, INC	051481	M-08312019-227	39
530.46500.315 2) ECONOMIC DEVELOPMENT	1) NSP (XCEL ENERGY) GRANT FUND 3) CONSULTING FEES CONTRACT SERVICES	3,100.00	UPPER MN VALLEY REGIONAL	003808	M-08312019-227	128
530.46500.331 2) ECONOMIC DEVELOPMENT	1) NSP (XCEL ENERGY) GRANT FUND 3) TRAVEL MEALS & LODGING POSTAGE	317.62 131.45 449.07	BANKCARD CENTER UPPER MN VALLEY REGIONAL * TOTAL	003808	D-08312019-226 M-08312019-227	477 129
601.16590 2) CONSTRUCTION IN PROGRESS	1) WATER FUND CHLORINE DAMAGE PROJ EXCAVATOR LABOR 15TH ST N DIGGING	1,712.50 1,768.00 2,225.00 5,705.50	STANTEC CONSULTING SERVI T & K KENNEDY EXCAVATING THONVOLD EXCAVATING, LLC * TOTAL		D-08312019-226 D-08312019-226 D-08312019-226	434 442 444
601.16590	1) WATER FUND QTR CONNECTION FEE	2,280.00	MN DEPT OF HEALTH		D-08312019-226	272
601.20200 2) ACCOUNTS PAYABLE	1) WATER FUND DUE TO OTHER FUNDS	8,108.32	CITY OF BENSON	039066	M-08312019-227	103
601.49400.131 2) WATER DEPARTMENT	1) WATER FUND 3) HEALTH INSURANCE HSA FEES	7.90	FURTHER		D-08312019-226	291
601.49400.209 2) WATER DEPARTMENT	1) WATER FUND 3) GAS & OIL GAS	330.30	GLACIAL PLAINS COOPERATI		D-08312019-226	131
601.49400.210 2) WATER DEPARTMENT	1) WATER FUND 3) OPERATING SUPPLIES SHOVEL, PAINT UPS CHGS HAMMER, SPRAYER, HOSE CYLINDER RENTAL CYLINDER RENTAL	214.46 33.00 388.46 32.83 32.83 701.58	ZOSEL'S TRUE VALUE GROSSMAN, DEPUTY REGISTR RUNNINGS SUPPLY INC AMERICAN WELDING & GAS I AMERICAN WELDING & GAS I * TOTAL	039079	D-08312019-226 D-08312019-226 D-08312019-226 D-08312019-226 M-08312019-227	380 383 405 485 122
601.49400.221 2) WATER DEPARTMENT	1) WATER FUND 3) EQUIPMENT REPAIR PARTS SUCTION, CLAMPS FILTERS, OIL BLADES	147.63 46.91 51.98 246.52	ABNER SALES AUTO VALU BENSON NORTHSIDE AUTO * TOTAL		D-08312019-226 D-08312019-226 D-08312019-226	235 313 421
601.49400.227 2) WATER DEPARTMENT	1) WATER FUND 3) MAINTAIN COLLECTION SYSTEM KNIFE BLADES, HAMMER	19.38	RUNNINGS SUPPLY INC		D-08312019-226	411
601.49400.235 2) WATER DEPARTMENT	1) WATER FUND 3) BUILDING MAINTENANCE & SUPPL ADAPTOR, COUPLER BELT PRESS VESSEL	149.37 19.99 10.00 179.36	RUNNINGS SUPPLY INC NORTHSIDE AUTO MN DEPT OF LABR & INDSTR * TOTAL		D-08312019-226 D-08312019-226 D-08312019-226	406 422 453
601.49400.307 2) WATER DEPARTMENT	1) WATER FUND 3) MANAGEMENT FEES MANAGEMENT FEES	3,478.00	GENERAL FUND		D-08312019-226	13
601.49400.313 2) WATER DEPARTMENT	1) WATER FUND 3) CONTRACTED SERVICES COLIFORM TESTING COLIFORM TESTING CONT DISCLOSURE	60.00 120.00 389.40	UTILITY CONSULTANTS INC UTILITY CONSULTANTS INC EHLERS & ASSOCIATES, INC	039067	D-08312019-226 D-08312019-226 M-08312019-227	243 246 106

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
601.49400.313	1) WATER FUND					
2) WATER DEPARTMENT	3) CONTRACTED SERVICES					
601.49400.313	CONT DISCLOSURE	148.50	EHLERS & ASSOCIATES, INC	039067	M-08312019-227	109
		717.90	* TOTAL			
601.49400.321	1) WATER FUND					
2) WATER DEPARTMENT	3) TELEPHONE					
601.49400.321	LOCAL SERVICE	98.50	CENTURYLINK	039083	D-08312019-226	208
	CELL PHONE-WATER	13.94	VERIZON		M-08312019-227	17
		114.44	* TOTAL			
601.49400.332	1) WATER FUND					
2) WATER DEPARTMENT	3) TRAINING & INSTRUCTION					
601.49400.332	JOHNSON REFRESHER CLASS	255.00	MN RURAL WATER ASSOC	039081	M-08312019-227	126
	JOHNSON-EXAM FEE	33.00	MN RURAL WATER ASSOC	039082	M-08312019-227	127
		287.00	* TOTAL			
601.49400.381	1) WATER FUND					
2) WATER DEPARTMENT	3) UTILITIES					
601.49400.381	UTILITIES	1,252.50	MUNICIPAL UTILITIES		D-08312019-226	141
601.49400.620	1) WATER FUND					
2) WATER DEPARTMENT	3) BOND AGENT SERVICE FEES					
601.49400.620	AGENT FEES	295.00	US BANK CORPORATE TRUST		D-08312019-226	232
602.16590	1) SEWER COLLECTION & DISPOSAL					
2) CONSTRUCTION IN PROGRESS						
602.16590	FILTER REPLACEMENT	2,200.48	STANTEC CONSULTING SERVI		D-08312019-226	433
	HYDROMATIC PUMP INSTALL	2,360.00	WV GOETSCH ASSOCIATES IN		D-08312019-226	443
	DRY TANK EVALUATION	3,900.00	KLM ENGINEERING, INC.		D-08312019-226	479
		12,460.48	* TOTAL			
602.20700	1) SEWER COLLECTION & DISPOSAL					
2) DUE TO OTHER FUNDS						
602.20700	DUE TO OTHER FUNDS	4,659.88	CITY OF BENSON	039066	M-08312019-227	104
602.43250.131	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) HEALTH INSURANCE					
602.43250.131	HSA FEES	7.90	FURTHER		D-08312019-226	292
602.43250.201	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) OFFICE SUPPLIES					
602.43250.201	BOTTLED WATER, WHITE OUT	16.95	DOMAT'S FAMILY FOODS		D-08312019-226	266
	TISSUE, SHARPIES, FLASH	32.35	RUNNINGS SUPPLY INC		D-08312019-226	407
		49.30	* TOTAL			
602.43250.208	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) CHEMICALS & CHEM SUPPLIES					
602.43250.208	FERRIC, SULFUR, CHLORINE	2,771.87	HAWKINS, INC.		D-08312019-226	241
602.43250.209	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) GAS & OIL					
602.43250.209	GAS	552.44	GLACIAL PLAINS COOPERATI		D-08312019-226	132
602.43250.210	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) OPERATING SUPPLIES					
602.43250.210	LITER BOX	361.20	USA BLUE BOOK		D-08312019-226	249
	100 OIL	600.00	DAROLD'S SUPER VALUE		D-08312019-226	250
	PRINTING KIT	100.00	NORTHERN SAFETY CO INC.		D-08312019-226	251
	PRINTING CART	100.00	BACKSTREET PRINTING		D-08312019-226	252
	MARKERS, HDWRE	100.00	ZOSEL'S TRUE VALUE		D-08312019-226	253
	DRILL BIT	100.00	ZOSEL'S TRUE VALUE		D-08312019-226	254
	METAL LED PLIER	1100.00	RUNNINGS SUPPLY INC		D-08312019-226	255
	POWER SUPPLY	200.00	USA BLUE BOOK		D-08312019-226	256
	2 FLOAT SWITCHES	200.00	USA BLUE BOOK		D-08312019-226	257
	DRUG TEST	200.00	SWIFT COUNTY BENSON HEAL		D-08312019-226	258
		1,236.12	* TOTAL			
602.43250.217	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) LAB EQUIPMENT & SUPPLIES					
602.43250.217	SAMPLE SOLUTION	240.37	USA BLUE BOOK		D-08312019-226	259
	DISTILLED WATER	4.47	DOMAT'S FAMILY FOODS		D-08312019-226	260
	WATER, ALCOHOL	5.87	ZOSEL'S TRUE VALUE		D-08312019-226	261

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FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
602.43250.217		250.71	* TOTAL			
602.43250.221	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) EQUIPMENT REPAIR PARTS					
	HOSE CLAMP	79.42	ABNER SALES		D-08312019-226	236
	TRUCK RADIO	1.00	WEST CENTRAL COMMUNICATI		D-08312019-226	237
	FLUSH LEVER	1.00	ZOSEL'S TRUE VALUE		D-08312019-226	238
	BOLTS WASHERS	1.00	RUNNINGS SUPPLY INC		D-08312019-226	239
	GASKET	8.91	NORTHSIDE AUTO		D-08312019-226	240
			* TOTAL			
602.43250.223	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) EQUIPMENT REPAIRS CONTRACTED					
	JET-VAC REPAIR	1,235.75	FLEXIBLE PIPE TOOL COMPA	039076	M-08312019-227	120
602.43250.226	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) MAINTAIN SYSTEM					
	SEWER ROCK	720.00	CROSBY ROAD CONSTRUCTION		D-08312019-226	300
	CONCRETE REPAIRS	2,724.00	E.G. AMUNDSON CONSTRUCTI		D-08312019-226	301
	CONCRETE, TANK	1,671.00	RUNNINGS SUPPLY INC		D-08312019-226	302
	HOT MIX	1,671.00	BITUMINOUS PAVING, INC.		D-08312019-226	303
	MILLS SERVICE CALL	5,363.93	HAWLEYS, INC.	039075	M-08312019-227	119
			* TOTAL			
602.43250.235	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) BUILDING MAINTENANCE & SUPPL					
	BULB	12.99	ZOSEL'S TRUE VALUE		D-08312019-226	376
	PRESS VESSEL	20.00	MN DEPT OF LABR & INDSTR		D-08312019-226	453
	GARBAGE SERVICE	281.15	MATTHEISEN DISPOSAL, INC	039080	M-08312019-227	125
		314.14	* TOTAL			
602.43250.235	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) MANAGEMENT FEES					
	MANAGEMENT FEES	4,514.50	GENERAL FUND		D-08312019-226	14
602.43250.307	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) MANAGEMENT FEES					
	MANAGEMENT FEES	4,514.50	GENERAL FUND		D-08312019-226	14
602.43250.310	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) TESTING SERVICES CONTRACTED					
	SAMPLE TESTING	1,125.00	UTILITY CONSULTANTS INC		D-08312019-226	244
	SAMPLE TESTING	1,971.75	UTILITY CONSULTANTS INC		D-08312019-226	245
		3,096.75	* TOTAL			
602.43250.313	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) CONTRACTED SERVICES					
	CONT DISCLOSURE	270.60	EHLERS & ASSOCIATES, INC	039067	M-08312019-227	107
	CONT DISCLOSURE	181.50	EHLERS & ASSOCIATES, INC	039067	M-08312019-227	110
		452.10	* TOTAL			
602.43250.321	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) TELEPHONE					
	CELL PHONE-SEWER	15.94	VERIZON	039083	M-08312019-227	18
602.43250.381	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) UTILITIES					
	ELECTRIC	4,952.61	MUNICIPAL UTILITIES		D-08312019-226	142
	ELECT-SEWER LIFT	59.09	AGRALITE ELECTRIC COOPER		D-08312019-226	450
		54.55	AGRALITE ELECTRIC COOPER	039078	M-08312019-227	16
		5,066.25	* TOTAL			
602.43250.383	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) HEATING COST					
	NATURAL GAS	200.15	CENTER POINT ENERGY		D-08312019-226	191
	NATURAL GAS	242.89	CENTER POINT ENERGY	039077	M-08312019-227	121
		443.04	* TOTAL			
602.43250.620	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) BOND AGENT SERVICE FEES					
	AGENT FEES	205.00	US BANK CORPORATE TRUST		D-08312019-226	233
604.14300	1) ELECTRIC FUND					
2) INVENTORY CONTROL	WIRE	6,934.05	STUART C. IRBY CO.		D-08312019-226	253
	24 METERS W/BYPASS	2,784.00	DAKOTA SUPPLY GROUP		D-08312019-226	298
604.14300		9,718.05	* TOTAL			

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
604.16590 2) CONSTRUCTION IN PROGRESS	1) ELECTRIC FUND OH-UG PROJECT	10,815.96	GOFF ELECTRIC, INC.		D-08312019-226	285
604.49610.221 2) POWER PRODUCTION	1) ELECTRIC FUND 3) MAINT OF GENRATN EQUIP PARTS GENERATOR SENSOR AUDIT	89.50	DGR ENGINEERING		D-08312019-226	299
604.49610.235 2) POWER PRODUCTION	1) ELECTRIC FUND 3) BUILDING MAINTENANCE PRESS VESSEL GARBAGE SERVICE	50.00 40.01 90.01	MN DEPT OF LABR & INDSTR MATTHEISEN DISPOSAL, INC * TOTAL	039080	D-08312019-226 M-08312019-227	455 124
604.49610.235						
604.49610.307 2) POWER PRODUCTION	1) ELECTRIC FUND 3) MANAGEMENT FEES-POWER PROD MANAGEMENT FEE	1,564.50	GENERAL FUND		D-08312019-226	211
604.49610.381 2) POWER PRODUCTION	1) ELECTRIC FUND 3) UTILITIES UTILITIES	3,368.75	MUNICIPAL UTILITIES		D-08312019-226	143
604.49630.307 2) TRANSMISSION	1) ELECTRIC FUND 3) MANAGEMENT FEES MANAGEMENT FEE	1,564.50	GENERAL FUND		D-08312019-226	212
604.49640.201 2) DISTRIBUTION	1) ELECTRIC FUND 3) OFFICE SUPPLIES CLEANER, TOWELS	55.77	ZOSEL'S TRUE VALUE		D-08312019-226	379
604.49640.209 2) DISTRIBUTION	1) ELECTRIC FUND 3) FUEL EXPENSE-VEHICLES GAS	611.62	GLACIAL PLAINS COOPERATI		D-08312019-226	133
604.49640.210 2) DISTRIBUTION	1) ELECTRIC FUND 3) OPERATING SUPPLIES PARTS RETURNED UPS CHGS HWRE BAR & CHAIN OIL RIB FEST INSPECTION DRUG TEST	265.37CR 49.57CR 49.57CR 1.49 1.49 3.00 3.00 129.03CR	BORDER STATES ELECTRIC S GROSSMAN, DEPUTY REGISTR RUNNINGS SUPPLY INC NORTHSIDE AUTO BERG/TODD SWIFT COUNTY BENSON HEAL * TOTAL		D-08312019-226 D-08312019-226 D-08312019-226 D-08312019-226 D-08312019-226 D-08312019-226	331 332 480 480 480 480
604.49640.210						
604.49640.221 2) DISTRIBUTION	1) ELECTRIC FUND 3) EQUIPMENT MAINTENANCE PARTS LEVER KIT, BUTTON	340.98	ABM EQUIPMENT & SUPPLY I		D-08312019-226	330
604.49640.226 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINTENANCE OF OVERHEAD LINE CONNECTOR 2 ARRES & 12 CONN	124.80 694.90 819.70	BORDER STATES ELECTRIC S STUART C. IRBY CO. * TOTAL		D-08312019-226 D-08312019-226	333 480
604.49640.226						
604.49640.227 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINT OF UNDERGROUND LINE PEDESTAL CONNECTORS CONNECTOR CONDUIT, SCREWS	712.45 146.59 340.98 880.62	JT SERVICES BORDER STATES ELECTRIC S RUNNINGS SUPPLY INC * TOTAL		D-08312019-226 D-08312019-226 D-08312019-226	278 333 480
604.49640.227						
604.49640.235 2) DISTRIBUTION	1) ELECTRIC FUND 3) BUILDING MAINTENANCE MATS & TOWELS ROUND UP PRESS VESSEL GARBAGE SERVICE	48.83 34.99 10.00 36.50 130.32	BENSON LAUNDRY-MAT HOUSE RUNNINGS SUPPLY INC MN DEPT OF LABR & INDSTR MATTHEISEN DISPOSAL, INC * TOTAL	039080	D-08312019-226 D-08312019-226 D-08312019-226 M-08312019-227	115 480 454 124
604.49640.235						
604.49640.307 2) DISTRIBUTION	1) ELECTRIC FUND 3) MANAGEMENT FEES-DISTRIBUTION MANAGEMENT FEE	4,693.50	GENERAL FUND		D-08312019-226	213

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
604.49640.321 2) DISTRIBUTION	1) ELECTRIC FUND 3) TELEPHONE					
	INTERNET	144.98	CHARTER COMMUNICATIONS		D-08312019-226	334
	SURVEY WIRELESS	111.03	VERIZON	039068	M-08312019-227	111
	CELL PHONE-SURVEY	154.32	VERIZON	039083	M-08312019-227	20
604.49640.321		410.33	* TOTAL			
604.49640.381 2) DISTRIBUTION	1) ELECTRIC FUND 3) UTILITIES					
	UTILITIES	209.00	MUNICIPAL UTILITIES		D-08312019-226	144
604.49640.383 2) DISTRIBUTION	1) ELECTRIC FUND 3) NATURAL GAS					
	UTILITIES	7.98	MUNICIPAL UTILITIES		D-08312019-226	145
604.49650.307 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) MANAGEMENT FEES-CIP SALARY					
	MANAGEMENT FEE	782.25	GENERAL FUND		D-08312019-226	222
604.49650.317 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) OTHER CONTRACTED SERVICES					
	2ND QTR ASSESSMENT	614.40	MN DEPT OF COMMERCE		D-08312019-226	465
604.49650.475 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) CONSERVATION REBATES					
	DEHUMIDIFIER REBATE	25.00	HETRICK/WILLIAM		D-08312019-226	283
	HVAC REBATE	175.00	WILCOX/BEN	039069	M-08312019-227	112
	HVAC REBATE	175.00	HELGENSET/HANS	039070	M-08312019-227	113
	HVAC REBATE	150.00	CHEVALIER/GRETA	039071	M-08312019-227	114
	HVAC REBATE	525.00	PETERSON/ERIC	039072	M-08312019-227	115
	HVAC REBATE	525.00	HAWLEY/JON	039073	M-08312019-227	116
	HVAC REBATE	300.00	O'LEARY/JAMES	039074	M-08312019-227	117
	HVAC REBATE	300.00	HAWLEYS, INC.	039075	M-08312019-227	118
604.49650.475		2,400.00	* TOTAL			
604.49655.131 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) HEALTH INSURANCE					
	HSA FEES	4.30	FURTHER		D-08312019-226	293
604.49655.201 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) OFFICE SUPPLIES					
	COPIER MAINT	66.85	LOFFLER COMPANIES-131511		D-08312019-226	192
	COPIER PAYMENT	148.56	DE LAGE LANDEN		D-08312019-226	193
	BATTERY BACKUP	50.17	CDW GOVERNMENT		D-08312019-226	464
604.49655.201		265.58	* TOTAL			
604.49655.307 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) MANAGEMENT FEES-CUST ACCTS					
	MANAGEMENT FEE	1,564.50	GENERAL FUND		D-08312019-226	214
604.49655.317 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) OTHER CONTRACTED SERVICES					
	METER SERVICE	54.00	AUTOMATED ENERGY INC		D-08312019-226	207
604.49655.318 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) BILL PRINT SERVICES					
	MONTHLY BILL PRINT	1,109.73	INNOVATIVE SYSTEMS		D-08312019-226	228
604.49659.131 2) CUSTOMER SERVICE	1) ELECTRIC FUND 3) HEALTH INSURANCE					
	HSA FEES	4.30	FURTHER		D-08312019-226	294
604.49660.307 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) MANAGEMENT FEES-ADMINISTRATN					
	MANAGEMENT FEE	2,346.75	GENERAL FUND		D-08312019-226	215
604.49660.308 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) MANAGEMENT FEES-FINANCE					
	MANAGEMENT FEE	1,564.50	GENERAL FUND		D-08312019-226	216

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
609.14210	1) LIQUOR FUND					
2) OFF SALE BEER INVENTORY	BEER	36.90	ARTISAN	024804	M-08312019-227	87
	BEER	87.70	ARTISAN	024804	M-08312019-227	88
	BEER	2,652.40	BEVERAGE WHOLESALERS INC	024809	M-08312019-227	89
	BEER	5,069.00	BEVERAGE WHOLESALERS INC	024809	M-08312019-227	90
	BEER	2,711.00	H. BOYD NELSON	024810	M-08312019-227	100
	BEER	238.00	H. BOYD NELSON	024810	M-08312019-227	101
	BEER	21.00	H. BOYD NELSON	024810	M-08312019-227	102
609.14210	BEER CREDIT	51,636.25	* TOTAL			
609.49750.131	1) LIQUOR FUND					
2) LIQUOR	3) HEALTH INSURANCE					
	HSA FEES	7.90	FURTHER		D-08312019-226	295
609.49750.201	1) LIQUOR FUND					
2) LIQUOR	3) OFFICE SUPPLIES					
	TONER CART REIMB	156.02	LEE/TOM	024807	M-08312019-227	97
609.49750.210	1) LIQUOR FUND					
2) LIQUOR	3) OPERATING SUPPLIES					
	STAPES INK	12.55	BACKSTREET PRINTING		D-08312019-226	339
	RECEIPT ROLLS, BAGS	225.09	WEST CENTRAL SALES		D-08312019-226	429
609.49750.210		237.64	* TOTAL			
609.49750.235	1) LIQUOR FUND					
2) LIQUOR	3) BUILDING MAINTENANCE & SUPPL					
	PAINT, BULBS, BALLAST	138.28	ZOSEL'S TRUE VALUE		D-08312019-226	381
	PEST CONTROL	42.75	BRANESS PEST CONTROL	024801	M-08312019-227	80
	GARBAGE SERVICE	213.51	MATTHEISEN DISPOSAL, INC	024802	M-08312019-227	81
609.49750.235		394.54	* TOTAL			
609.49750.254	1) LIQUOR FUND					
2) LIQUOR	3) OFF SALE MIX PURCHASES					
	ICE	475.66	ARCTIC GLACIER USA INC		D-08312019-226	112
	WATER, POP	37.93	DAROLD'S SUPER VALUE		D-08312019-226	123
	OFF SALE MIX	278.70	PEPSI		D-08312019-226	149
	MIX	242.50	VIKING COCA COLA BOTTLIN		D-08312019-226	155
	POP	142.64	AMERICAN BOTTLING COMPAN		D-08312019-226	237
	BLOODY MARY MIX	54.00	RUSTY ANCHOR PRODUCTS LL		D-08312019-226	260
609.49750.254		1,231.43	* TOTAL			
609.49750.292	1) LIQUOR FUND					
2) LIQUOR	3) ON SALE MISC PURCHASES					
	JUICE, LEMONS, LIMES	38.97	DAROLD'S SUPER VALUE		D-08312019-226	124
	PIZZAS	403.50	HARRYS FROZEN FOOD		D-08312019-226	135
	SNACKS	192.50	MONTE CANDY COMPANY		D-08312019-226	140
	PREMIX	301.75	VIKING COCA COLA BOTTLIN		D-08312019-226	156
	SNACKS	510.69	HENRYS FOODS, INC.		D-08312019-226	240
609.49750.292		1,447.41	* TOTAL			
609.49750.307	1) LIQUOR FUND					
2) LIQUOR	3) MANAGEMENT FEES					
	MANAGEMENT FEES	2,309.00	GENERAL FUND		D-08312019-226	16
609.49750.310	1) LIQUOR FUND					
2) LIQUOR	3) CONTRACTED SERVICES-CLEANING					
	LIQUOR STORE CLEANING	825.00	BENSON/KIMBERLY		D-08312019-226	4
609.49750.321	1) LIQUOR FUND					
2) LIQUOR	3) TELEPHONE					
	LOCAL SERVICE	44.59	CENTURYLINK		D-08312019-226	128
609.49750.333	1) LIQUOR FUND					
2) LIQUOR	3) FREIGHT ON LIQUOR					
	FREIGHT	408.95	COUNTRY PET FOODS		D-08312019-226	119
609.49750.343	1) LIQUOR FUND					
2) LIQUOR	3) ADVERTISING					
	LIQUOR ADS	149.00	HEADWATERS MEDIA		D-08312019-226	137
	LIQUOR ADS	113.22	MONITOR & NEWS		D-08312019-226	139
609.49750.343		262.22	* TOTAL			

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
609.49750.381 2) LIQUOR	1) LIQUOR FUND 3) UTILITIES UTILITIES	1,087.22	MUNICIPAL UTILITIES	D-08312019-226	146
609.49750.383 2) LIQUOR	1) LIQUOR FUND 3) HEATING COST UTILITIES	64.32	MUNICIPAL UTILITIES	D-08312019-226	147
609.49750.430 2) LIQUOR	1) LIQUOR FUND 3) MISCELLANEOUS CABLE SERVICE SERVER/POS COMPUTERS ANNUAL DUES	208.32 2,423.71 1,200.00 3,832.03	CHARTER COMMUNICATIONS TOTAL REGISTER SYSTEMS MMBA * TOTAL	D-08312019-226 D-08312019-226 D-08312019-226	118 251 276
609.49750.430 2) LIQUOR	1) LIQUOR FUND 3) LAUNDRY MATS, TOWELS, & MOPS MATS	41.64 41.82 83.46	BENSON LAUNDRY-MAT HOUSE BENSON LAUNDRY-MAT HOUSE * TOTAL	D-08312019-226 D-08312019-226	114 327
609.49750.438 2) GARBAGE DISPOSAL	1) GARBAGE COLLECTION FUND 3) MANAGEMENT FEES MANAGEMENT FEES	798.00	GENERAL FUND	D-08312019-226	51
653.43240.310 2) GARBAGE DISPOSAL	1) GARBAGE COLLECTION FUND 3) CONTRACTED SERVICES GARBAGE CONTRACT	8,662.00	MATTHEISEN DISPOSAL, INC	D-08312019-226	7
653.43240.384 2) GARBAGE DISPOSAL	1) GARBAGE COLLECTION FUND 3) REFUSE DISPOSAL TIPPING FEES	2,806.40	SWIFT CO ENVIRONMENTAL S	D-08312019-226	154

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	67,308.07
	LIBRARY FUND	52,000.00
	GENERAL CAPITAL OUTLAY FUND	52,000.00
	CONCRETE PROJECTS FUND	52,000.00
	G.O. BONDS SERIES 2014A	52,000.00
	ECONOMIC DEV. AUTHORITY FUND	15,000.00
	G.O. CAPITAL IMP. BONDS 17B	15,000.00
	G.O. BONDS 2012A REFUNDING	15,000.00
	NSP (XCEL ENERGY) GRANT FUND	15,000.00
	WATER FUND	2,000.00
	SEWER COLLECTION & DISPOSAL	2,000.00
	ELECTRIC FUND	2,000.00
	LIQUOR FUND	1,000.00
	GARBAGE COLLECTION FUND	1,000.00
	TOTAL ALL FUNDS	359,818.51

BANK RECAP:

BANK	NAME	DISBURSEMENTS
GREN	GENERAL BANK CHECKING ACCT	125,124.50
LIOR	LIQUOR FUND	85,897.70
NAVY	ENTERPRISE FUNDS	129,715.34
RUST	ECONOMIC DEV. AUTHORITY CHKN	19,080.97
	TOTAL ALL BANKS	359,818.51

To: Rob Wolfington, City Manager
From: Glen Pederson, Director of Finance
Re: City Hall/Armory Study
Date: September 12, 2019



I think we should revisit the City Hall in the Armory study that Widseth Smith and Nolting provided us back in 2017 for the following reasons:

- Interest rates are very favorable at this time. A recalculation of the debt service needed for the project shows a \$310,000 lower financing cost. Value engineering could be used to reduce the overall cost and provide further savings. A Utility Fund transfer could also be used to further reduce the amount of financing needed.
- The Five Year Capital Improvement Plan that we approved is valid through 2021.
- The Benson Power valuation is still part of the current year Market Value which will be used for maximum debt service calculation.
- The Golf Course Sprinkler Bonds come off in 2020 and the Swimming Pool bonds in 2022. This \$120,000 in debt service would cover 60% of the new debt service levy.
- The school just received favorable bids on a portion of their construction project. It could be a good time to bid the project. Two major construction companies will already be in town at the school and the civic center.
- With the completion of the North End of the Civic Center there is no longer a need for gym space in the Armory.
- The only objection I had to the 2017 study was the office layout necessitated by utilizing only half of the Armory gym space. I don't think we need to limit ourselves to using half of the space. We can use more gym area for more efficient office space and still have plenty of room left for elections and other uses.
- I don't see a standalone Armory remodeling project being a viable option.
- We retain a historical building of the City and repurpose it.
- Our total number of buildings to maintain would be reduced when the current City Hall is demolished or sold.

I propose that we work with WSN to revise the floorplan layout and cost estimates for further discussion. An estimate on what it might cost to get this information has been requested.

