

**City Council Meeting Agenda  
City Council Chambers  
September 5, 2017**

Page

**City of Benson Mission Statement**

Benson is a forward looking community that values public safety,  
quality of life and treats people with dignity and respect.

- |       |     |   |                         |
|-------|-----|---|-------------------------|
|       | 1.  | 5:30 p.m. Call the Meeting to Order at the Benson City Council Chambers (Mayor) |                         |
|       | 2.  | Pledge of Allegiance  |                         |
|       | 3.  | Approval of Agenda  |                         |
|       |     | <b>Additions?</b> <input type="checkbox"/> None <b>1.</b> _____ <b>2.</b> _____ |                         |
|       |     | Any Consent Agenda items to be moved to a regular agenda item?                  |                         |
|       |     | Approval of Agenda ____ as Presented or ____ Revised                            | <b>Action Requested</b> |
|       | 4.  | Consent Agenda:   | <b>Action Requested</b> |
|       | a.  | Minutes:  |                         |
| 3-4   |     | ▪ 8.21.17 City Council Meeting  |                         |
| 5-6   |     | ▪ 7.10.2017 Planning Commission Meeting   |                         |
| 7     |     | ▪ 8.7.2017 Airport Meeting  |                         |
|       | b.  | Correspondence:   |                         |
| 8     |     | ▪ Benson Schools Homecoming   |                         |
| 9     |     | ▪ Harvest Ball Auxiliary Letter of Support                                      |                         |
| 10    |     | ▪ CVEC Shareholder Meeting – September 14, 2017                                 |                         |
| 11    |     | ▪ MRES Red Rock Hydroelectric Project Update                                    |                         |
| 12    |     | ▪ Public Works Report   |                         |
|       | 5.  | Persons with unscheduled Business to Come Before the City Council               |                         |
|       | 6.  | Review Nuisance Conditions at 735 Kansas Avenue                                 | <b>Action Requested</b> |
|       | 7.  | Coalition of Greater Minnesota Cities Presentation                              | Information Only        |
|       | 8.  | Consider Approval of Conditional Use Permit by Benson Healthcare Svcs.          | <b>Action Requested</b> |
| 13-26 | 9.  | Memo from Competitive Power Ventures-Don Atwood:                                | <b>Action Requested</b> |
|       |     | ▪ Consent to Assignment of the Amended and Restated Water Agreement             |                         |
|       |     | ▪ Consent to Assignment of the Amended and Restated Improvement Agreement       |                         |
|       |     | ▪ Consent to Assignment of the Agreement for Backup Service Agreement           |                         |
|       |     | ▪ City Attorney Opinion   |                         |
| 27-32 | 10. | Airport Contracts:  | <b>Action Requested</b> |
|       | a.  | Airport Maintenance & Operations Grant Contract with the State of MN            |                         |
|       | b.  | Contract with Lynch Lake Flying Club  |                         |
| 33-36 | 11. | Small Cities Grant Program Meetings   | Information Only        |
| 37-63 | 12. | Federal Highway Freight Grant Application                                       | Information Only        |

64-75	13.	Budgets & Levy:	Information Only
	a.	Draft 2017 General Fund Budget	
	b.	Preliminary Levy	
	c.	Golf Course 2018 Budget	
76-82	14.	5 Year General Obligation Capital Improvement Bond Resolution	<b>Action Requested</b>
83	15.	Fiber Optic to Police Station Quote	<b>Action Requested</b>
84-102	16.	July Budget Report	Information Only
	17.	Adjourn: Mayor	

<p>In compliance with the American Disability Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at 320-843-4775. Notification 48 hours prior to the meeting will enable the City of make reasonable arrangements to ensure accessibility to this meeting.</p>
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**DRAFT**

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING  
AUGUST 21, 2017**

The meeting was called to order at 5:30 p.m. by Mayor Landmark. Members present: Terri Collins, Jack Evenson, Gary Landmark, Stephanie Heinzig & Lucas Olson. Members Absent: None. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, Police Chief Hodge, Anita Flodstrom, Kathy Polzin and Mark Anderson.

The Council recited the Pledge of Allegiance.

Mayor Landmark asked if there were any changes to the agenda. Wolfington added an application for a sludge permit and excavation on 11<sup>th</sup> St. S. It was moved by Evenson, seconded by Collins and carried unanimously to approve the agenda as amended.

It was moved by Heinzig, seconded by Evenson and carried unanimously to approve the following items on the Consent Agenda:

- August 7, 2017 City Council Minutes
- July 24, 2017 Benson HRA Minutes

The Mayor asked for people with unscheduled business to which there were none.

Chief Hodge approached the Council to report on the progress of a nuisance property at 805 Kansas Ave. He said the headlight has not been replaced on the vehicle in the yard. He went on to report on the progress of 735 Kansas Avenue. There is still a lot of work to do there. Also noted was the presence of motor oil dumped on the property. The property owner has until September 5, 2017 to have all the nuisance items cleaned up. The oil issue will be looked at under State Law.

Wolfington discussed the lease at the north end of the Civic Center. The School Board will be reviewing the lease at their meeting tonight. They are waiting for a letter of termination from the current renter.

Next was the Coalition of Greater Minnesota Cities information and 2018 Dues packet. Wolfington explained how the Coalition lobbies for small towns and helped the City through their negotiations with Xcel Energy. He recommended approval. After discussion, it was moved by Evenson, seconded by Heinzig and carried unanimously to approve the Coalition of Greater Minnesota Cities 2018 general assessment in the amount of \$5,788 and the voluntary environmental assessment of \$1,109.

Kathy Polzin approached the Council on the behalf of J & J Chinese Café restaurant. They have completed an application for a liquor permit. She commended Patrick's Pub for all the help they have offered to J & J Chinese Café. It was moved by Evenson, seconded by Collins and carried unanimously to approve a liquor license for J & J Chinese Café until April 12, 2018.

There was a pay request from Marcus Construction for oversite services for the police department building. It was moved by Evenson, seconded by Olson and carried unanimously to approve the pay request in the amount of \$9,868.00.

Next was a pay request from Mid Central Concrete for work on the police department building. It was moved by Olson, seconded by Evenson and carried unanimously to approve the pay request from Mid Central Concrete in the amount of \$42,776.60.

There was a pay request from Chester Contracting for demolition of the interior of the police department building. It was moved by Collins, seconded by Evenson and carried unanimously to approve the pay request to Chester Contracting in the amount of \$10,011.10.

Next Wolfington discussed the sanitary sewer on the 600 block of 11<sup>th</sup> Street South. There is a sink hole that comes and goes there. Upon running a camera into the sewer line, it showed the line was almost completely blocked, and will need to be dug up to fix the problem. After discussion, it was moved by Evenson, seconded by Olson and carried unanimously to approve T & K Kennedy to dig the sewer at a cost of \$8,532.00.

It was moved by Evenson, seconded by Heinzig and carried unanimously to approve a sludge license to Lakes Area Pumping for 2017.

It was moved by Evenson, seconded by Collins and carried unanimously to approve the bills and warrants in the amount of \$539,821.38.

There being no further business to come before the Council upon motion by Evenson, seconded by Olson and carried unanimously to adjourn the Council meeting at 5:45 p.m.

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

**MINUTES – BENSON PLANNING COMMISSION  
JULY 10, 2017 AT 12:00 NOON**

**Members Present:** Mark Schreck, Kathy Polzin, Ron Laycock, Sue Fitz and Jack Evenson  
**Members Absent:** None  
**Also Present:** City Manager Rob Wolfington, Building Inspector Mike Jacobson

Chairman Polzin called the meeting to order at 12:03 p.m.

It was moved by Fitz, seconded by Schreck and carried unanimously to approve the June 5, 2017 meeting minutes.

**2020 Comprehensive Plan**

Wolfington discussed and illustrated the land use and comprehensive plan pyramid. He presented the 1962, 1981, 2000, and 2010 Comprehensive plans, along with the business district plan, housing plan, and emergency action plans. He explained if there will be a 2020 comprehensive plan, the work needs to start on it next year. 2018 Budget planning will begin in August. Cost to have the plan done can run anywhere from \$10,000 to more than \$30,000 depending on who does the plan. Having a comprehensive plan in place is attractive to new businesses and helps define a plan for the City. After further discussion, it was moved by Fitz, seconded by Evenson and carried unanimously to support moving forward on the comprehensive plan for 2020.

**Benson Power Update**

Wolfington discussed Xcel is in town for the Council meeting tonight. They have filed a 266 page request to decommission Benson Power with the Public Utility Commission, and hope to have an answer by the end of the year. He explained the roles of the Minnesota Public Utility Commission and the North Dakota Utility Commission. The City could see grant payments beginning on July 1, 2018 if approved. He went on to say there have been two companies interested in repurposing the Benson Power plant. Xcel would first like to close this deal, then contemplate looking at proposals from the other companies.

**Small Cities Grant Update**

Wolfington stated the City was awarded a Small Cities Grant contingent on funds from the federal government being deposited into the account. There are 5 commercial projects at \$37,500 each and 20 residential projects at \$25,000 each. The City's investment is \$33,750 which includes energy rebates. Swift County HRA and the UMRDC will be administering the grants.

**Assisted Living Project**

Wolfington said he is going to a meeting at the hospital today to work through a Conditional Use Permit for the hospital's assisted living project. They are planning on a 44 unit project all on campus and a single parking lot, and will not be going across the street. They would like to start their project this fall.

**Gusty's Road Update**

The City received a grant to pay 100% for gates and lights at the crossing on the east end of Gusty's road. The City has applied for a grant through the Federal Highway Freight and Rail Grant program which will pay 80% of the grant with the City paying 20%. The catch is when the grant is awarded, the City will need to be prepared to act on their plan. We are having the road surveyed in preparation. This is a very good grant, and he stated he feels good about qualifying.

**Other Business**

MnDOT will be done with concrete soon. Asphalt will begin and that part should be done by August 1, 2017.

Wolfington discussed a request from someone in Morris interested in buying the building at 1328 Atlantic Ave. It is a corner building, and the sign company was interested in putting digital signs on the south and west sides of the building. He took an application and will be submitting a permit.

**Adjournment**

There being no other business, there was a motion by Schreck, seconded by Evenson and carried unanimously to adjourn the meeting at 12:57 P.M.

# BENSON MUNICIPAL AIRPORT

## Board Meeting Minutes

August 7, 2017

Attendance: Gene Doscher, Leroy Noreen, Kelly Linblad, Dan Gens

Also in Attendance: Jason Doscher

Meeting called to order at 8:19 a.m.

First order of business was to elect officers.

Chair – Gene Doscher

Vice Chair – Leroy Noreen

Secretary – Dan Gens

All vote aye for election of officers.

Discussion about Lynch Lake Flying Club contract. None of the members are citizens of Benson.

Motion made by Leroy to request council terminate contract, seconded by Kelly, all voted aye.

Discussion turned to hiring DAC to clean the AD approach and departure building. Kelly made the motion to hire the DAC to clean the AD approach and departure building, seconded by Leroy, all ayes.

Discussion about an on-site caretaker. Dan was directed to work on a contract with Jed-Aire Aviation to do an on-site supervision contract to present to council. Leroy made the motion, seconded by Kelly, all ayes.

Motion was made by Gene to have meetings at the airport the 1<sup>st</sup> Monday of the month at 8:00 a.m. at the airport. Seconded by Leroy, all ayes.

Motion to adjourn by Leroy, seconded by Kelly, adjourned at 9:12 a.m.



# Benson Public Schools

District #777

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Business owners;

1400 Montana Ave., Benson, MN 56215  
Phone: (320) 843-2710 Fax: 843-2262

Benson Public Schools is gearing up for **Homecoming 2017!** We are in the planning stages for making it a community-wide event as well as a celebration of our schools and our school's broad and varied accomplishments. Homecoming week is September 25-30. Some of the events we are working on include:

- Hall of Fame Banquet
  - Second year for this event, will honor Benson alumni and special community members who have made exceptional contributions to our school district and society as a whole. More information will be forthcoming in the newspaper about this special event, which will be held on Saturday, September 30 at the Benson Bowler.
- Carnival
  - Hosted at the high school on Friday, September 29, this carnival event will include a picnic lunch, games and other snacks for K-12th grade students.
- Homecoming Parade
  - The parade route will be on Friday, September 29. Students and other groups will decorate floats and appear in costumes to show their school spirit.
- Pepfest
  - Located in the gym in the afternoon- before the parade lineup
- Coronation
  - This event will be held Monday, September 25.
- Tennis, Cross Country, Football and Volleyball games
  - Watch the Monitor news or check school webpage for dates and times
- Business Promotions
  - This year we ask that local businesses honor their employees who are Benson graduates! A few simple ideas to do this would be to decorate your windows or advertise them in the local newspaper.

A contribution from you and your business would help to enhance the activities we are planning that week. If you would like to participate and embrace **Benson School's Homecoming 2017** events as a sponsor, please contact me with an amount of your donation and/or your willingness to participate physically with any of the week-long events.

Thank you for your time and consideration.

Terri Collins, Benson School  
Building Leadership Team member

# Harvest Ball

10 Fourth Avenue SE  
Glenwood, Minnesota 56334  
866.667.4747

GLACIALRIDGE.ORG

August 15, 2017

Dear Friends:

It's an exciting time of year as we prepare for the 13<sup>th</sup> annual Harvest Ball, taking place on Friday, October 6 at Lakeside Ballroom. The Auxiliary of Glacial Ridge Hospital has pledged \$50,000 toward equipment for the new hospital rooms that the nurses will use to check patient's vital signs. This equipment will provide a better experience for both the nursing staff and our patients.

Your support is needed to help us reach our goal. We are requesting a monetary donation to help limit our expenses or a donation for our silent or live auction. Your contribution is tax deductible, and will receive public acknowledgement along with our sincere thank you.

If you would like to purchase tickets for the Harvest Ball, please let me know. They are also available at the Glacial Ridge Hospital reception desk. Tickets are \$50 each. We will reserve tables for parties of 10 upon request. Doors open at 5 p.m. and dinner is served at 7 p.m. Please join us and have fun bidding on the silent and live auction items, wall of wine and beer, 50/50 raffle, and chance wall. For your listening and dancing pleasure, the UMM Jazz Band will perform from 9-11 p.m.

Your support and contributions are deeply appreciated, as is your commitment to the community. Donations or gift certificates can be mailed to Glacial Ridge Health system, attention Joanna Curry, 10 Fourth Avenue SE, Glenwood, MN 56334; or call me when your item is ready to be picked up.

Working together,

*Barb Floto*  
*320-808-8487*

**Harvest Ball Committee**  
**Auxiliary Executive Board and Auxiliary Members**  
Kathy Claussen, Harvest Ball Chair  
Joanna Curry, GRHS Auxiliary Liaison

*Hello -  
As we plan our annual Auxiliary  
Harvest Ball this year we  
would love to include you in  
our Silent Auction. So many  
beautiful swimming pool. I  
can pick up a certificate if  
you'd like when I'm at  
our store in town.  
Thank you for your  
consideration.  
Barb*



The Auxiliary of  
GLACIAL RIDGE  
HOSPITAL heartfelt care



CHIPPEWA VALLEY ETHANOL COMPANY

270 20th St. NW  
Benson, Minnesota 56215

Phone: 320.843.4813  
Toll-Free: 800-450-4813  
Fax: 320.843.4800

[www.cvec.com](http://www.cvec.com)

August 21, 2017

Dear CVAC Shareholder:

Chippewa Valley Ethanol Company will be holding a shareholder meeting at **9:00am, Thursday, September 14, 2017, at McKinney's on Southside, Benson, MN**, to provide an update on various topics. As in prior years, this will be an informal meeting structure. We will have a presentation on current operations of CVEC, expectations for the end of fiscal year 2017, and thoughts about 2018. We will conclude the meeting with questions from those in attendance.

Our goal is to provide an opportunity for feedback outside of the formal annual meeting setting. If you are unable to attend, please contact us and following the meeting, we will forward the presentation via email.

Refreshments will be served.

I look forward to seeing you at the meeting.

Sincerely,

Chad Friese

General Manager

## Red Rock Hydroelectric Project Update

August 21, 2017

### **2,000-cubic-yard concrete pour set to take place at the Red Rock Hydroelectric Project**

The largest concrete pour to date at the Red Rock Hydroelectric Project construction site is expected to take place during the week of Aug. 21. Missouri River Energy Services is building the project adjacent to the Red Rock Dam on the Des Moines River southwest of Pella, Iowa.

This is the first concrete placement that will outline the footprint of the intake structure on the dam's upstream side. It will involve 200 truckloads or 2,000 cubic yards of concrete. This single pour is enough concrete to build 167 feet of a single lane of interstate highway. It is estimated that the pour will take a minimum of 20 hours to complete and, for the most part, will be conducted at night. The placement will be approximately 60 feet by 112 feet and between 7 and 10 feet thick.

During this large concrete placement, there will be more truck traffic in the area than usual, especially along Highway T15, but the road will remain open. Travelers should expect delays and lane restrictions as crews work to get the concrete trucks in and out of the site.

On the downstream side, work has been under way since late June to install roof forms, rebar reinforcement, and embeds for the spiral case roof concrete placements. This work involves the installation of massive amounts of rebar. Concrete for the Unit 1 spiral case roof was placed Aug. 17 and similar work on Unit 2 is expected to be completed by late August or early September.

The spiral case, within the powerhouse, is a large snail-shaped water passageway that causes the water to swirl around into the turbines where it creates the necessary forces to turn the turbine. When the plant is operating, water will enter into the spiral case through a penstock, which is essentially a large conduit that carries water from the upstream side through the dam and into the spiral case. The turbine turns the generator, which is where electricity is generated.

In other construction activity, excavation and bracing are complete for the Unit 1 downstream penstock. Installation of penstock steel liners is expected to begin the week of Aug. 21. Crews will wait to install the last 50 feet of downstream penstock (the portion next to the existing concrete dam) until the intake structure and upstream penstocks are complete and watertight.

#####

*For more information about the Red Rock Hydroelectric Project, visit the project website at [www.redrockhydroproject.com](http://www.redrockhydroproject.com) or contact Joni Livingston at Missouri River Energy Services, phone: 605-261-3637 or email: [joni.livingston@mrenergy.com](mailto:joni.livingston@mrenergy.com).*

# Public Works Report August 30, 2017

## **Electric:**

- Helipad lights are done and we managed to remove a couple more poles from the path.
- 9<sup>th</sup> Street North overhead to underground project almost done. Just waiting on individual resident underground which Goff will have done soon.
- Goff has started with the individual overhead to underground conversions. He has brought in 4 extra helpers to finish in time. He guarantees it will all be up to his usual fine standard.
- The new truck is here, Ti-Zack is not.

## **Parks:**

- Kids are gone but the grass is still growing. Duane is doing good keeping up with the help of Gene and Ed.
- With all of the activity this summer Duane and the kids did a great job getting everything done and staying safe. This summer was possibly the summer with the fewest incidents.

## **Water:**

- Right now water is popping every manhole and catch basin that was part of the summer DOT project. We are looking for any work or repairs that may need to be done before the project is closed out. Unfortunately we are finding more than we hoped.
- The guys put in new water and storm lines out at the cemetery. They have one storm catch basin to go but we are having Almundson help with that one because it so silty and wet our equipment isn't big enough.
- Water and sewer have been working together on back-ups, sink holes and the like quite a bit.

## **Wastewater:**

- The guys have helped out with more projects around town with the vac truck. That is a handy tool to have in many situations.
- Lightning hit the A&W lift station and we had some repairs. Wastewater pumped and Todd repaired enough to get things running somewhat. We called in Automatic Systems to replace panel boards that fried.

## **Streets:**

- The cemetery project is ready for paving. Once that is done final leveling will occur. After that are trees, seeding and then fencing. The guys will be glad to have it done as for them doing the same thing this long gets boring.
- Next up is pot hole, curb and asphalt repairs before winter.

## Val Alsaker

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**From:** Rob Wolfington  
**Sent:** Monday, August 28, 2017 9:25 AM  
**To:** Val Alsaker  
**Subject:** Fwd: Email 1 of 3 - Consent to Assignment of the Agreement for Backup Service dated April 12, 2004 (the "Contract") by and between the City of Benson, Minnesota, (the "Company") and Fibrominn LLC, as assigned to Benson Power, LLC  
**Attachments:** Benson Power\_Consent and Agreement\_Benson - Backup Service\_08-28-2017.pdf; ATT00001.htm

Please add to cc agenda September 5

Sent from my iPhone

Begin forwarded message:

**From:** Don Atwood <datwood@cpv.com>  
**Date:** August 28, 2017 at 9:02:43 AM CDT  
**To:** Rob Wolfington <rob.wolfington@city.co.swift.mn.us>  
**Subject:** Email 1 of 3 - Consent to Assignment of the Agreement for Backup Service dated April 12, 2004 (the "Contract") by and between the City of Benson, Minnesota, (the "Company") and Fibrominn LLC, as assigned to Benson Power, LLC

Dear Mr. Wolfington:

This Letter is to notify the Company that Benson and Northern States Power Company, a Minnesota corporation ("NSP"), have entered into an asset purchase and sale agreement pursuant to which Benson will sell substantially all of its assets to NSP (the "**Transaction**"), including the assignment of the Contract from Benson to NSP (the "**Assignment**") upon closing of the Transaction (the "**Closing**").

In connection with this Transaction, Benson hereby requests the consent of the Company to the Assignment, as required by Section 13 of the Contract. Please sign this Letter to acknowledge the Company's agreement to the terms set forth below and return a copy of the signed letter to Donald Atwood, either by mail to Benson Power, LLC, c/o Competitive Power Ventures, Inc., 50 Braintree Hill Office Park, Suite 300, Braintree, MA 02184, Attn: Donald Atwood; or by e-mail to [datwood@cpv.com](mailto:datwood@cpv.com) by **September 11, 2017**.

By signing this letter, Benson and the Company hereby agree as follows:

1. **Acknowledgment.** The Company consents to the Assignment and acknowledges and agrees that (a) receipt of this Letter will satisfy any notice required to be given under the Contract in connection with a request for consent; (b) no breach of or default under the Contract will arise from the Assignment; (c) the Company will not exercise any right of termination or acceleration under the Contract as a result of the Assignment; (d) the Contract is currently in full force and effect and constitutes the Company's valid and binding obligation; (e) all amounts, terms, provisions, conditions and covenants of the Contract shall remain unchanged and shall continue in full force and effect after the consummation of the Assignment; and (f) neither the

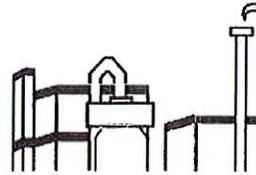
Company nor, to the knowledge of the Company, Benson is in violation of or in default of any term or condition under the Contract.

2. **Assumption.** In connection with and effective upon the Closing, NSP will assume and agree to be bound by and to perform and comply with the obligations of Benson under the Contract arising from and after the Closing, excluding liabilities arising from any breach or nonperformance by Benson under the Contract occurring prior to the Closing. **This Letter shall be null and void and shall have no force or effect in the event the Closing does not occur.**

3. **Miscellaneous.** This Letter shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, legal representatives, successors and assigns. NSP shall be a third party beneficiary to the rights and obligations set forth in this Letter. This Letter will be governed in accordance with any choice of law provisions in the Contract or, if none, with the laws of the State of Minnesota (without regard to its choice of law principles). This Letter may be executed in counterparts, each of which will be deemed an original instrument, but all of which will constitute a single document.

Don Atwood  
Competitive Power Ventures, Inc.  
50 Braintree Hill Office Park  
Suite 300  
Braintree, MA 02184  
Office: (781) 848-2202  
Cell: (617) 271-7382  
Fax: (781) 848-5804

This e-mail message and any attached files are confidential and are intended solely for the use of the addressee(s) named above. If you are not the intended recipient or you have received this communication in error, please notify the sender immediately by reply e-mail message and permanently delete the original message. To reply to our email administrator directly, send an email to [admin@cpv.com](mailto:admin@cpv.com)



## Benson Power, LLC

Benson Power, LLC  
900 Industry Drive  
PO Box 265  
Benson, MN 56215  
Tel: (320) 843-9013  
Fax: (320) 843-9014

August 28, 2017

City of Benson  
1410 Kansas Avenue  
Benson, MN 56215  
Attn: Rob Wolfington, City Manager

**Re: Consent to Assignment of the Amended and Restated Water Supply Agreement dated December 1, 2004 (the "Contract") by and between the City of Benson, Minnesota, (the "Company") and Fibrominn LLC, as assigned to Benson Power, LLC, a Delaware limited liability company ("Benson") on August 20, 2015.**

Dear Mr. Wolfington:

This Letter is to notify the Company that Benson and Northern States Power Company, a Minnesota corporation ("NSP"), have entered into an asset purchase and sale agreement pursuant to which Benson will sell substantially all of its assets to NSP (the "Transaction"), including the assignment of the Contract from Benson to NSP (the "Assignment") upon closing of the Transaction (the "Closing").

In connection with this Transaction, Benson hereby requests the consent of the Company to the Assignment, as required by Section 13 of the Contract. Please sign this Letter to acknowledge the Company's agreement to the terms set forth below and return a copy of the signed letter to Donald Atwood, either by mail to Benson Power, LLC, c/o Competitive Power Ventures, Inc., 50 Braintree Hill Office Park, Suite 300, Braintree, MA 02184, Attn: Donald Atwood; or by e-mail to [datwood@cpv.com](mailto:datwood@cpv.com) by **September 11, 2017**.

By signing this letter, Benson and the Company hereby agree as follows:

1. **Acknowledgment.** The Company consents to the Assignment and acknowledges and agrees that (a) receipt of this Letter will satisfy any notice required to be given under the Contract in connection with a request for consent; (b) no breach of or default under the Contract will arise from the Assignment; (c) the Company will not exercise any right of termination or acceleration under the Contract as a result of the Assignment; (d) the Contract is currently in full force and effect and constitutes the Company's valid and binding obligation; (e) all amounts,

terms, provisions, conditions and covenants of the Contract shall remain unchanged and shall continue in full force and effect after the consummation of the Assignment; and (f) neither the Company nor, to the knowledge of the Company, Benson is in violation of or in default of any term or condition under the Contract.

2. **Assumption.** In connection with and effective upon the Closing, NSP will assume and agree to be bound by and to perform and comply with the obligations of Benson under the Contract arising from and after the Closing, excluding liabilities arising from any breach or nonperformance by Benson under the Contract occurring prior to the Closing. This Letter shall be null and void and shall have no force or effect in the event the Closing does not occur.

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**[Signatures Follow]**

Yours Truly,

BENSON POWER, LLC

By:  \_\_\_\_\_  
Name: Donald G. Atwood  
Its: President

**Acknowledgment and Agreement**

The undersigned hereby agrees to the terms of this Letter set forth above, including the consent to the Assignment, effective upon the Closing. The undersigned further agrees that, effective upon the Closing, Benson shall be fully released from all obligations under the Contract which first arise after the Closing.

CITY OF BENSON, MINNESOTA

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_



## Benson Power, LLC

Benson Power, LLC  
900 Industry Drive  
PO Box 265  
Benson, MN 56215  
Tel: (320) 843-9013  
Fax: (320) 843-9014

August 28, 2017

City of Benson  
1410 Kansas Avenue  
Benson, MN 56215  
Attn: Rob Wolfington, City Manager

**Re: Consent to Assignment of the Amended and Restated Improvements Agreement dated December 1, 2004 (the "Contract") by and between the City of Benson, Minnesota, (the "Company") and Fibrominn LLC, as assigned to Benson Power, LLC, a Delaware limited liability company ("Benson") on August 20, 2015.**

Dear Mr. Wolfington:

This Letter is to notify the Company that Benson and Northern States Power Company, a Minnesota corporation ("NSP"), have entered into an asset purchase and sale agreement pursuant to which Benson will sell substantially all of its assets to NSP (the "Transaction"), including the assignment of the Contract from Benson to NSP (the "Assignment") upon closing of the Transaction (the "Closing").

In connection with this Transaction, Benson hereby requests the consent of the Company to the Assignment, as required by Section 14 of the Contract. Please sign this Letter to acknowledge the Company's agreement to the terms set forth below and return a copy of the signed letter to Donald Atwood, either by mail to Benson Power, LLC, c/o Competitive Power Ventures, Inc., 50 Braintree Hill Office Park, Suite 300, Braintree, MA 02184, Attn: Donald Atwood; or by e-mail to [datwood@cpv.com](mailto:datwood@cpv.com) by **September 11, 2017**.

By signing this letter, Benson and the Company hereby agree as follows:

1. **Acknowledgment.** The Company consents to the Assignment and acknowledges and agrees that (a) receipt of this Letter will satisfy any notice required to be given under the Contract in connection with a request for consent; (b) no breach of or default under the Contract will arise from the Assignment; (c) the Company will not exercise any right of termination or acceleration under the Contract as a result of the Assignment; (d) the Contract is currently in full force and effect and constitutes the Company's valid and binding obligation; (e) all amounts,

terms, provisions, conditions and covenants of the Contract shall remain unchanged and shall continue in full force and effect after the consummation of the Assignment; and (f) neither the Company nor, to the knowledge of the Company, Benson is in violation of or in default of any term or condition under the Contract.

2. **Assumption.** In connection with and effective upon the Closing, NSP will assume and agree to be bound by and to perform and comply with the obligations of Benson under the Contract arising from and after the Closing, excluding liabilities arising from any breach or nonperformance by Benson under the Contract occurring prior to the Closing. This Letter shall be null and void and shall have no force or effect in the event the Closing does not occur.

3. **Miscellaneous.** This Letter shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, legal representatives, successors and assigns. NSP shall be a third party beneficiary to the rights and obligations set forth in this Letter. This Letter will be governed in accordance with any choice of law provisions in the Contract or, if none, with the laws of the State of Minnesota (without regard to its choice of law principles). This Letter may be executed in counterparts, each of which will be deemed an original instrument, but all of which will constitute a single document.

**[Signatures Follow]**

Yours Truly,

BENSON POWER, LLC

By:  \_\_\_\_\_  
Name: Donald G. Atwood  
Its: President

**Acknowledgment and Agreement**

The undersigned hereby agrees to the terms of this Letter set forth above, including the consent to the Assignment, effective upon the Closing. The undersigned further agrees that, effective upon the Closing, Benson shall be fully released from all obligations under the Contract which first arise after the Closing.

CITY OF BENSON, MINNESOTA

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_



## Benson Power, LLC

Benson Power, LLC  
900 Industry Drive  
PO Box 265  
Benson, MN 56215  
Tel: (320) 843-9013  
Fax: (320) 843-9014

August 28, 2017

City of Benson  
1410 Kansas Avenue  
Benson, MN 56215  
Attn: Rob Wolfington, City Manager

**Re: Consent to Assignment of the Agreement for Backup Service dated April 12, 2004 (the "Contract") by and between the City of Benson, Minnesota, (the "Company") and Fibrominn LLC, as assigned to Benson Power, LLC, a Delaware limited liability company ("Benson") on August 20, 2015.**

Dear Mr. Wolfington:

This Letter is to notify the Company that Benson and Northern States Power Company, a Minnesota corporation ("NSP"), have entered into an asset purchase and sale agreement pursuant to which Benson will sell substantially all of its assets to NSP (the "Transaction"), including the assignment of the Contract from Benson to NSP (the "Assignment") upon closing of the Transaction (the "Closing").

In connection with this Transaction, Benson hereby requests the consent of the Company to the Assignment, as required by Section 13 of the Contract. Please sign this Letter to acknowledge the Company's agreement to the terms set forth below and return a copy of the signed letter to Donald Atwood, either by mail to Benson Power, LLC, c/o Competitive Power Ventures, Inc., 50 Braintree Hill Office Park, Suite 300, Braintree, MA 02184, Attn: Donald Atwood; or by e-mail to [datwood@cpv.com](mailto:datwood@cpv.com) by **September 11, 2017**.

By signing this letter, Benson and the Company hereby agree as follows:

1. **Acknowledgment.** The Company consents to the Assignment and acknowledges and agrees that (a) receipt of this Letter will satisfy any notice required to be given under the Contract in connection with a request for consent; (b) no breach of or default under the Contract will arise from the Assignment; (c) the Company will not exercise any right of termination or acceleration under the Contract as a result of the Assignment; (d) the Contract is currently in full force and effect and constitutes the Company's valid and binding obligation; (e) all amounts,

terms, provisions, conditions and covenants of the Contract shall remain unchanged and shall continue in full force and effect after the consummation of the Assignment; and (f) neither the Company nor, to the knowledge of the Company, Benson is in violation of or in default of any term or condition under the Contract.

2. **Assumption.** In connection with and effective upon the Closing, NSP will assume and agree to be bound by and to perform and comply with the obligations of Benson under the Contract arising from and after the Closing, excluding liabilities arising from any breach or nonperformance by Benson under the Contract occurring prior to the Closing. This Letter shall be null and void and shall have no force or effect in the event the Closing does not occur.

3. **Miscellaneous.** This Letter shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, legal representatives, successors and assigns. NSP shall be a third party beneficiary to the rights and obligations set forth in this Letter. This Letter will be governed in accordance with any choice of law provisions in the Contract or, if none, with the laws of the State of Minnesota (without regard to its choice of law principles). This Letter may be executed in counterparts, each of which will be deemed an original instrument, but all of which will constitute a single document.

**[Signatures Follow]**

Yours Truly,

BENSON POWER, LLC

By:   
Name: Donald G. Atwood  
Its: President

**Acknowledgment and Agreement**

The undersigned hereby agrees to the terms of this Letter set forth above, including the consent to the Assignment, effective upon the Closing. The undersigned further agrees that, effective upon the Closing, Benson shall be fully released from all obligations under the Contract which first arise after the Closing.

CITY OF BENSON, MINNESOTA

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_

## Rob Wolfington

---

**From:** Don Wilcox <dwilcox2@embarqmail.com>  
**Sent:** Monday, August 28, 2017 9:52 AM  
**To:** Rob Wolfington  
**Subject:** Re: Fwd: Email 3 of 3 - Consent to Assignment of the Amended and Restated Water Supply Agreement dated December 1, 2004 (the "Contract") by and between the City of Benson, Minnesota, (the "Company") and Fibrominn LLC, as assigned to Benson Power, LLC

Rob,

These three consent forms are essentially identical and refer to the three agreements between the city and Benson Power, LLC: the Backup Service Agreement, the Water Supply Agreement and the Improvement Agreement. In each case there are three things that the city is asked to confirm: (1) that it consents to the assignment of the agreement without requirement of any other notice and the assignment will not result in a default of any kind, (2) that there is not presently any default in the agreement by Benson Power and (3) that the city will continue to perform the agreement according to its terms with NSP as the new party. If those three things are acceptable then the consents can be signed and returned.

Donald A. Wilcox  
Attorney at Law  
Wilcox Law Office, P.A.  
1150 Wisconsin Avenue  
P.O. Box 100  
Benson, MN 56215  
320-842-5391 (telephone)  
320-843-4285 (fax)

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Note: This electronic mail is intended to be received and read only by certain individuals. It may contain information that is attorney-client privileged or protected from disclosure by law. If it has been misdirected, or if you suspect you have received this in error, please notify me by replying and then delete both the message and reply.

**From:** [Rob Wolfington](#)  
**Sent:** Monday, August 28, 2017 9:05 AM  
**To:** [Wilcox Don](#)  
**Subject:** Fwd: Email 3 of 3 - Consent to Assignment of the Amended and Restated Water Supply Agreement dated December 1, 2004 (the "Contract") by and between the City of Benson, Minnesota, (the "Company") and Fibrominn LLC, as assigned to Benson Power, LLC

Sent from my iPhone

Begin forwarded message:

**From:** Don Atwood <[datwood@cpv.com](mailto:datwood@cpv.com)>  
**Date:** August 28, 2017 at 9:02:53 AM CDT  
**To:** Rob Wolfington <[rob.wolfington@city.co.swift.mn.us](mailto:rob.wolfington@city.co.swift.mn.us)>  
**Subject:** Email 3 of 3 - Consent to Assignment of the Amended and Restated Water Supply

**Agreement dated December 1, 2004 (the "Contract") by and between the City of Benson, Minnesota, (the "Company") and Fibrominn LLC, as assigned to Benson Power, LLC**

Dear Mr. Wolfington:

This Letter is to notify the Company that Benson and Northern States Power Company, a Minnesota corporation ("NSP"), have entered into an asset purchase and sale agreement pursuant to which Benson will sell substantially all of its assets to NSP (the "**Transaction**"), including the assignment of the Contract from Benson to NSP (the "**Assignment**") upon closing of the Transaction (the "**Closing**").

In connection with this Transaction, Benson hereby requests the consent of the Company to the Assignment, as required by Section 13 of the Contract. Please sign this Letter to acknowledge the Company's agreement to the terms set forth below and return a copy of the signed letter to Donald Atwood, either by mail to Benson Power, LLC, c/o Competitive Power Ventures, Inc., 50 Braintree Hill Office Park, Suite 300, Braintree, MA 02184, Attn: Donald Atwood; or by e-mail to [datwood@cpv.com](mailto:datwood@cpv.com) by **September 11, 2017**.

By signing this letter, Benson and the Company hereby agree as follows:

1. **Acknowledgment.** The Company consents to the Assignment and acknowledges and agrees that (a) receipt of this Letter will satisfy any notice required to be given under the Contract in connection with a request for consent; (b) no breach of or default under the Contract will arise from the Assignment; (c) the Company will not exercise any right of termination or acceleration under the Contract as a result of the Assignment; (d) the Contract is currently in full force and effect and constitutes the Company's valid and binding obligation; (e) all amounts, terms, provisions, conditions and covenants of the Contract shall remain unchanged and shall continue in full force and effect after the consummation of the Assignment; and (f) neither the Company nor, to the knowledge of the Company, Benson is in violation of or in default of any term or condition under the Contract.

2. **Assumption.** In connection with and effective upon the Closing, NSP will assume and agree to be bound by and to perform and comply with the obligations of Benson under the Contract arising from and after the Closing, excluding liabilities arising from any breach or nonperformance by Benson under the Contract occurring prior to the Closing. This Letter shall be null and void and shall have no force or effect in the event the Closing does not occur.

3. **Miscellaneous.** This Letter shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, legal representatives, successors and assigns. NSP shall be a third party beneficiary to the rights and obligations set forth in this Letter. This Letter will be governed in accordance with any choice of law provisions in the Contract or, if none, with the laws of the State of Minnesota (without regard to its choice of law principles). This Letter may be executed in counterparts, each of which will be deemed an original instrument, but all of which will constitute a single document.

Don Atwood  
Competitive Power Ventures, Inc.  
50 Braintree Hill Office Park  
Suite 300  
Braintree, MA 02184

Office: (781) 848-2202  
Cell: (617) 271-7382  
Fax: (781) 848-5804

This e-mail message and any attached files are confidential and are intended solely for the use of the addressee(s) named above. If you are not the intended recipient or you have received this communication in error, please notify the sender immediately by reply e-mail message and permanently delete the original message. To reply to our email administrator directly, send an email to [admin@cpv.com](mailto:admin@cpv.com)



**STATE OF MINNESOTA  
AIRPORT MAINTENANCE AND OPERATION GRANT CONTRACT**

**State Project Number (S.P.): A7601-MO18**

**State Project Number (S.P.): A7601-MO19**

This contract is between the State of Minnesota, acting through its Commissioner of Transportation (“Grantor”) and **City of Benson** acting through its **City of Benson-City Council** (“Grantee”).

**RECITALS**

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1. Minnesota Statutes §§360.015 and 360.305 authorize Grantor to provide financial assistance to airports for maintenance and operation activities.
2. Grantee owns, operates, or controls an airport (“Airport”) in the state system, and Grantee desires financial assistance from the Grantor for maintenance and operation activities for State Fiscal Year 2018 and State Fiscal Year 2019.
3. Grantee assures the Grantor that Grantee will operate and maintain the airport according to the duties and obligations set forth in this Contract.

**CONTRACT TERMS**

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**1. Term of Contract and Survival of Terms**

- 1.1 **Effective Date:** This contract will be effective on the date Grantor obtains all required signatures under Minnesota Statutes §16C.05, subdivision 2.
- 1.2 **Expiration Date:** This contract will expire on June 30, 2019 or when all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.3 **Survival of Terms:** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this contract, including, without limitation, the following clauses: 9. Indemnification; 10. State Audits; 11. Government Data Practices; 13. Governing Law, Jurisdiction and Venue; and 14. Data Disclosure.

**2. Grantee’s Duties**

- 2.1 Grantee will operate and maintain the Airport in a safe, serviceable manner for aeronautical purposes only for the use and benefit of the public.
- 2.2 The Grantee will keep the runway and the area around the lights mowed at the Airport. The grass must be mowed at least 7 feet beyond the lights, and the grass must not exceed 6 inches in height on the landing area.
- 2.3 If the Airport remains operational during the winter months, the Grantee will keep at least one runway, associated taxiway, and apron area cleared of snow and ice to the same priority as arterial roads. Snow banks must be limited in height so that aircraft wings, engines, and propellers will clear them. Landing strip markers and/or lights must remain visible.
- 2.4 If the Grantor contracts for the periodic paint striping of the Airport’s runways and taxiways during the term of this Contract, the Grantee will cooperate with the marking operation. The Grantee must coordinate seal coat pavement maintenance projects with the State to maximize the pavement marking life.
- 2.5 The Grantee will allow a representative of the Grantor’s Office of Aeronautics access to any area of the Airport necessary for the purpose of periodic inspections.

**3. Grantor’s Assurances**

- 3.1 In accordance with Minnesota Statutes § 360.305, subdivision 4, Grantee assures the Grantor that Grantee will operate and maintain the Airport in a safe, serviceable manner for aeronautical purposes only for the use and

benefit of the public.

3.2 Grantee represents and warrants that Grantor has established a zoning authority for the Airport, and such authority has completed, or is in the process of and will complete, with due diligence, an airport zoning ordinance in accordance with Minnesota Statutes §§ 360.061 to 360.074.

#### 4. **Third-Party Contracting**

4.1 Grantee will comply with all applicable local, state, or federal laws, regulations, policies and procedures in the procurement of goods and services funded in whole or in part under this Contract.

#### 5. **Consideration and Payment**

5.1 **Consideration.** Grantor will pay for all eligible maintenance and operation costs incurred by Grantee under this Contract as follows:

5.1.1 **Basis.** Grantee will be paid for 75% of the eligible maintenance and operation costs not reimbursed by any other source, not to exceed **\$26,727.00** of state aid for each state fiscal year.

5.1.2 **Total Obligation.** The total obligation of Grantor for all compensation and reimbursements to Grantee under this contract will not exceed **\$53,454.00** [Total for both fiscal years] (**\$26,727.00** for FY2018 and **\$26,727.00** for FY2019).

#### 5.2 **Payment**

5.2.1 The Grantee must submit a reimbursement request of its eligible costs to the Director of the Office of Aeronautics on a quarterly basis. The Grantor's Office of Aeronautics will supply the reimbursement request forms which Grantee must submit. Reimbursement requests must be submitted according to the following schedule:

- In October, **No later than November 15**, for the period July 1 through September 30.
- In January, **No later than February 15**, for the period October 1 through December 31.
- In April, **No later than May 15**, for the period January 1 through March 31.
- In July, **No later than August 15**, for the period April 1 through June 30.

The Grantor reserves the right to reject items that may not be eligible for reimbursement.

#### 6. **Conditions of Payment**

6.1 All services provided by Grantee under this contract must be performed to Grantor's satisfaction, as determined at the sole discretion of Grantor's Authorized Representative and in accordance with all applicable federal, state and local laws, ordinances, rules and regulations, including business registration requirements of the Office of the Secretary of State. Grantee will not receive payment for work found by Grantor to be unsatisfactory or performed in violation of federal, state or local law. In addition to the foregoing, Grantee will not receive payment for Airport's failure to pass periodic inspections by a representative of the Grantor's Office of Aeronautics.

#### 7. **Authorized Representatives**

7.1 **Grantor's Authorized Representative.** Grantor's Authorized Representative will be:

Jenny Bahneman, Grants Specialist  
222 East Plato Boulevard  
Saint Paul, Minnesota 55107-1618  
651-234-7240

Grantor's Authorized Representative or his /her successor, will monitor Grantee's performance and has the authority to accept or reject the services provided under this contract. If the Grantee's duties are performed in a satisfactory manner, the Grantor's Authorized Representative will certify acceptance on each reimbursement request submitted for payment.

7.2 **Grantee's Authorized Representative.** Grantee's Authorized Representative will be:

**Robert Wolfington, City Manager**  
**1410 Kansas Avenue, Benson, MN 56215**  
**320-843-4775**  
**rob.wolfington@co.swift.mn.us**

If Grantee's Authorized Representative changes at any time during this contract, Grantee must immediately notify Grantor.

**8. Assignment, Amendments, Waiver and Contract Complete**

- 8.1 **Assignment.** Grantee may neither assign nor transfer any rights or obligations under this contract without the prior consent of Grantor and a fully executed Assignment Contract, executed and approved by the same parties who executed and approved this contract, or their successors in office.
- 8.2 **Amendments.** Any amendment to this contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original contract, or their successors in office.
- 8.3 **Waiver.** If Grantor fails to enforce any provision of this contract that failure does not waive the provision or Grantor's right to subsequently enforce it.
- 8.4 **Contract Complete.** This contract contains all prior negotiations and agreements between Grantor and Grantee. No other understanding regarding this contract, whether written or oral, may be used to bind either party.

**9. Indemnification**

- 9.1 In the performance of this contract by Grantee, or Grantee's agents or employees, Grantee must indemnify, save and hold Grantor, its agents, and employees harmless from any and all claims or causes of action, including reasonable attorney's fees incurred by Grantor, to the extent caused by Grantee's: 1) intentional, willful or negligent acts or omissions; 2) breach of contract or warranty; or 3) breach of the applicable standard of care. The indemnification obligations of this section do not apply if the claim or cause of action is the result of Grantor's sole negligence. This clause will not be construed to bar any legal remedies Grantee may have for Grantor's failure to fulfill its obligation pursuant to this contract.

**10. Grantor Audits**

- 10.1 Under Minnesota Statutes §16C.05, subdivision 5, Grantee's books, records, documents and accounting procedures and practices relevant to this contract are subject to examination by Grantor, Grantor's Auditor or the Legislative Auditor, as appropriate, for a minimum of six years from the expiration date of this contract.

**11. Government Data Practices**

- 11.1 Government Data Practices. Grantee and Grantor must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by Grantor under this contract, and as it applies to all data created, collected, received, stored, used, maintained or disseminated by Grantee under this contract. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either Grantee or Grantor. If Grantee receives a request to release the data referred to in this Clause, Grantee must immediately notify Grantor and consult with Grantor as to how Grantee should respond to the request. Grantee's response to the request must comply with applicable law.

**12. Workers' Compensation**

- 12.1 Grantee certifies that it is in compliance with Minnesota Statutes §176.181, subdivision 2, pertaining to workers' compensation insurance coverage. Grantee's employees and agents will not be considered Grantor employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the Grantor's obligation or responsibility.

**13. Governing Law, Jurisdiction and Venue**

- 13.1 Minnesota law, without regard to its choice-of-law provisions, governs this contract. Venue for all legal

proceedings arising out of this contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

#### **14. Data Disclosure**

14.1 Under Minnesota Statutes §270C.65, and other applicable law, Grantee consents to disclosure of its social security number, federal employer tax identification number and Minnesota tax identification number, already provided to Grantor, to federal and state agencies and state personnel involved in the payment of grantor obligations. These identification numbers may be used in the enforcement of federal and state laws which could result in action requiring Grantee to file state tax returns and pay delinquent state tax liabilities, if any, or pay other state liabilities.

#### **15. Termination and Suspension**

- 15.1 **Termination by Grantor.** Grantor may cancel this contract at any time, with or without cause, upon 30 days' written notice to Grantee. Upon termination, Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
- 15.2 **Termination for Insufficient Funding.** Grantor may immediately terminate this contract if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written notice to Grantee. Written notice may be transmitted by electronic means. Grantor is not obligated to pay for any services that are provided after notice and effective date of termination. However, Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. Grantor will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. Grantor must provide Grantee notice of the lack of funding within a reasonable time of Grantor's receiving that notice.

#### **16. Discrimination Prohibited by Minnesota Statutes §181.59**

16.1 Grantee will comply with the provisions of Minnesota Statutes §181.59 which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to grant contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this contract.

**THE BALANCE OF THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK**

**GRANTOR ENCUMBRANCE VERIFICATION**  
Individual certifies that funds have been encumbered as required by Minnesota Statutes §16A.15 and §16C.05.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

SWIFT Contract (SC) ID No. \_\_\_\_\_

Purchase Order (PO) ID No. \_\_\_\_\_

**DEPARTMENT OF TRANSPORTATION**

By: \_\_\_\_\_  
(with delegated authority)

Title: Assistant Director

Date: \_\_\_\_\_

**GRANTEE**  
Grantee certifies that the appropriate person(s) have executed Contracts on behalf of Grantee as required by applicable article bylaws or resolutions.

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**MnDOT CONTRACT MANAGEMENT**

By: \_\_\_\_\_

Date: \_\_\_\_\_

**OFFICE OF FINANCIAL MANAGEMENT-GRANT UNIT  
AGENCY GRANT SUPERVISOR**

By: \_\_\_\_\_

Date: \_\_\_\_\_

# BENSON MUNICIPAL AIRPORT

August 7, 2017

Discussion about Lynch Lake Flying Club contract. None of the members are citizens of Benson.

Motion made by Leroy to request council terminate contract, seconded by Kelly, all voted aye.

The contract with the Lynch Lake Flying Club has not been formally renewed or amended since June 5, 2000. Many things have changed in the last 17 years and the Airport Board feels this contract is no longer the benefit it may have once been.

The Airport Board recommends the City Council terminate the contract with the Lynch Lake Flying Club. The contract from 2000 requires a 60 day notice.

- Sample -

Date: August 7, 2017  
From: Swift County HRA - Vicki Syverson  
RE: Benson Small City Development Grant

Greetings!

This letter is being sent to all homeowners that returned an intent to participate form and live in the designated grant area for the Benson Small City Development Grant (SCDG).

**There will be a meeting on Thursday, September 7, 2017 at 5:30 PM at the Benson City Council Chambers, 1410 Kansas Ave, Benson, Minnesota.**

The purpose of this meeting is to inform interested homeowners about the grant process. We will explain:

- Which families are eligible
- What improvements are eligible
- How to apply for the grant

There are a maximum of 20 grants available. The maximum grant amount will be \$18,750, forgiven after 7 years. The homeowner will need to come up with an additional \$6,250 match, for a total average project cost of \$25,000. The Swift County HRA may be able to assist you in finding funding for your match. The maximum grant amount is \$18,750.

Pre-applications will be handed out on September 7, 2017. There will be a drawing on Thursday, September 28, 2017 to determine the first 20 applicants. All other pre-applications will be numbered and processed if funds are still available. You must live in the grant area to be eligible.

Please call if you have any questions, or concerns at 320-843-4676.

enc. Owner Occupied Fact Sheet, map of designated grant area

- Sample -

Date: August 7, 2017  
From: Swift County HRA - Vicki Syverson  
RE: Benson Small City Development Grant

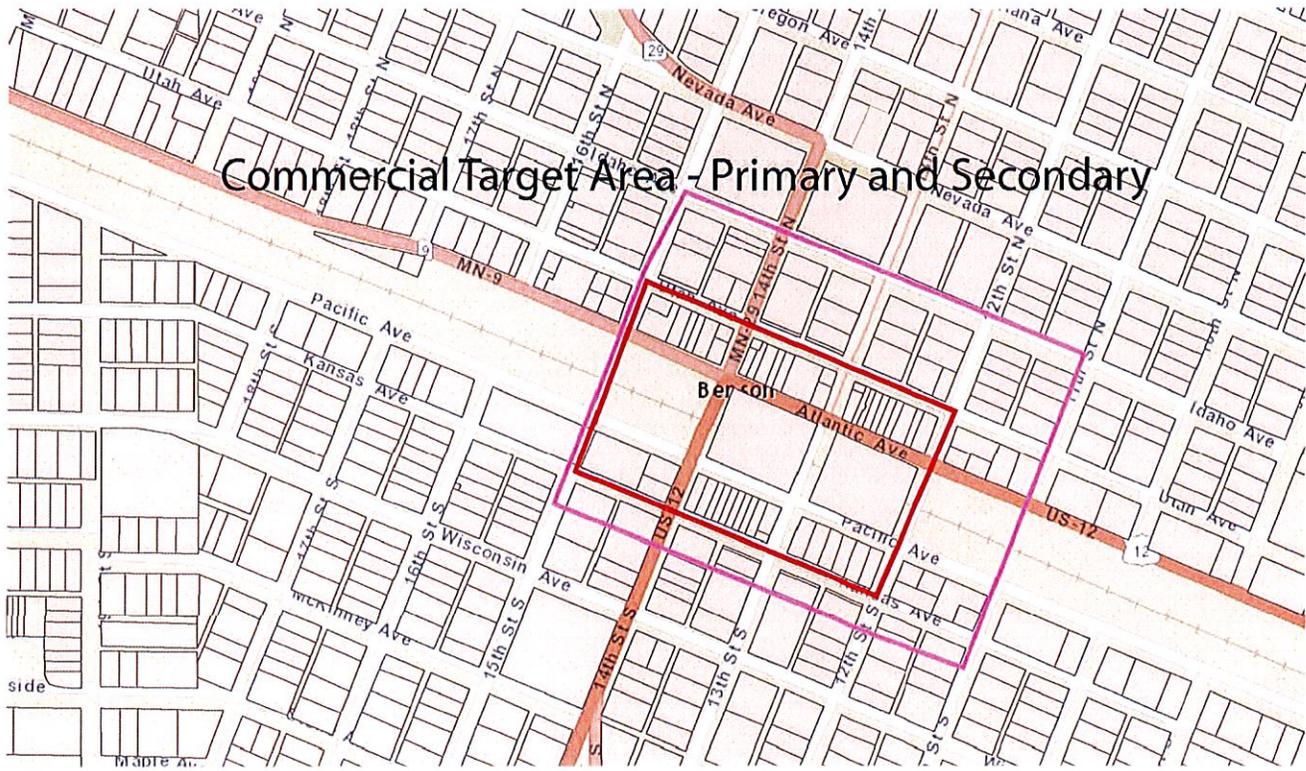
This letter is being sent to all homeowners that have expressed an interest in applying for the Benson Small City Development Grant (SCDG), and do not live in the targeted area.

DEED, (Department of Employment and Economic Development) selected a portion of Benson to receive the next round of Small City Grant dollars. Your address is not in the targeted area.

A copy of the map has been included. If you believe you live in the area and that I have made a mistake please give me a call immediately so we can get a pre-application sent to you. There will be an informational meeting on Thursday, September 7, 2017 at the Benson City Council Chambers to explain the grant process.

Please call if you have any questions, or concerns. I can be reached at (320)843-4676, or v.syverson@co.swift.mn.us

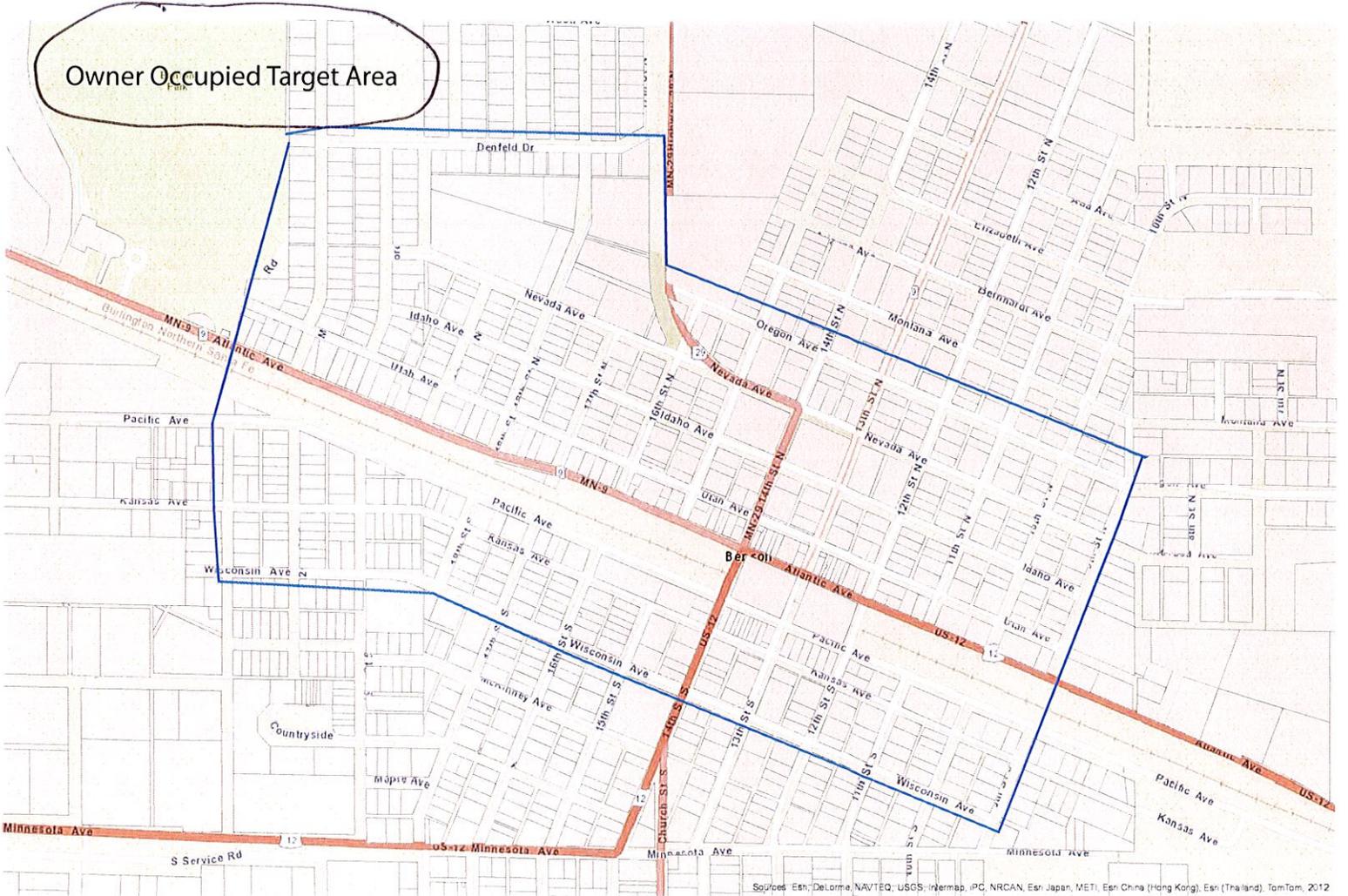
enc. 2017 Benson Small City Target area



Commercial Target Area - Primary and Secondary

Benson

Owner Occupied Target Area



Source: Esri, DeLorme, NAVTEQ, USGS, Intermap, iPC, NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, 2012

# Minnesota Highway Freight Program

## Funding Solicitation for State and Local Highway Construction Projects in Fiscal Years 2019 through 2022

This packet contains:

- Program Description
- Application Instructions
- Application Form



# MINNESOTA HIGHWAY FREIGHT PROGRAM DESCRIPTION

## Program Purpose

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The Minnesota Highway Freight Program (MHFP) provides federal funding to construction projects on public roads that provide measurable freight transportation benefits. These federal funds were made available by the creation of the National Highway Freight Program<sup>1</sup> in the FAST Act.

## Eligible Applicants

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Eligible applicants are any governmental entity that owns or maintains public roads. MnDOT districts, specialty offices, as well as counties, cities, and tribal governments are eligible applicants. Non-state aid cities and townships are strongly encouraged to work with their county in developing the application.

The project recipient/sponsor must be qualified to administer a federal aid construction contract. To be qualified, the local public agency must be adequately staffed and suitably equipped to undertake and satisfactorily complete the work. Projects must receive adequate supervision and inspection to insure that projects are completed in conformance with approved plans and specifications.

For project recipients that are townships or non-state-aid cities, the project must be sponsored by a public agency qualified to administer a federal aid construction contract on behalf of the recipient.

Up to 10% of the money in this program may be spent on intermodal projects within a public or private freight rail or water facility. Public port authorities, private railroads, and other entities are also eligible to apply for this program under a separate solicitation.

## Eligible Projects

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To be eligible for funding, a proposed project must be on a public road, and provide a clear benefit to highway-based freight transportation. Projects that improve the safety, mobility, or efficiency of freight transportation, or improve road access to freight facilities, are the intended recipients of these program dollars. Eligible projects include new construction, as well as add-ons and up-scopes to existing projects, as long as the addition provides a clear freight benefit. Preliminary Engineering costs (the location, design, and related work preparatory to the advancement of a project to physical construction) are eligible for these program funds, as long as the preliminary engineering costs are included as part of the construction cost. Preliminary engineering costs are subject to the provisions of 23 U.S.C. 102(b) and the implementing regulations at 23 CFR 630.112(c)(2) that require States to repay such costs if right-of-way or construction has not been initiated within 10 years of authorization of preliminary engineering.

All projects that fall in the Metropolitan Council planning boundary must be a Tier 1, Tier 2, or Tier 3 corridor on the Metropolitan Council's Truck Highway Corridor Study or the project itself must provide a direct and immediate physical connection to one of these three tiers. ([Click here](#) for the study website or see link below):

<https://metro council.org/Transportation/Planning-2/Transit-Plans,-Studies-Reports/Highways-Roads/Truck-Freight-Corridor-Study.aspx>

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<sup>1</sup> [https://ops.fhwa.dot.gov/freight/pol\\_plng\\_finance/policy/fastact/s1116nhfpgguidance/](https://ops.fhwa.dot.gov/freight/pol_plng_finance/policy/fastact/s1116nhfpgguidance/)

If you have questions regarding the Truck Highway Corridor Study, please contact Steve Elmer at [steven.elmer@metc.state.mn.us](mailto:steven.elmer@metc.state.mn.us) or (651) 602-1756.

Applications for new or modified interchanges in the 7-county Minneapolis-St. Paul metropolitan region will not be considered unless they have successfully completed the Metropolitan Council's interchange approval process. ([Click here](#) for more information or see link below):

[https://metro council.org/Transportation/Planning-2/Key-Transportation-Planning-Documents/Transportation-Policy-Plan/The-Adopted-2040-TPP-\(1\)/Final-2040-Transportation-Policy-Plan/2040-TPP-Appendix-F-Highway-Interchange.aspx](https://metro council.org/Transportation/Planning-2/Key-Transportation-Planning-Documents/Transportation-Policy-Plan/The-Adopted-2040-TPP-(1)/Final-2040-Transportation-Policy-Plan/2040-TPP-Appendix-F-Highway-Interchange.aspx)

## Match Requirement

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Applicants are required to identify other public and/or private funding sources that will contribute to the cost of the proposed project. The Minnesota Highway Freight Program may provide federal funds for up to 80 percent of the eligible project cost. Projects on the Interstate may receive up to 90 percent of the eligible project cost of the project.

## Minimum and Maximum Award

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For new construction projects, the minimum award provided to any one project in this solicitation will be \$500,000. There is no minimum award amount for add-ons or up-scopes to existing projects.

The maximum award provided to any one project in this solicitation will be one fiscal year's worth of NHFP funding. The fiscal year is whichever fiscal year the project falls in.

Fiscal Year	Estimated Amount of Federal Funding Available
2019	\$20,800,000
2020	\$23,100,000
2021	\$24,000,000*
2022	\$25,500,000*

\*The FAST Act provides funding for the National Highway Freight Program through 2020. The funds identified in 2021 and 2022 are projections based on a continuation of the program.

If an applicant fails to demonstrate adequate progress during the project's pre-development phase, or if the ultimate award allowable does not "close the funding gap" on the proposed project, funding may be withdrawn and allocated to another project.

## Selection Criteria

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### Freight Transportation Criteria

Criteria	Main Measure	Category: Safety	Category: Freight Congestion/ Freight Efficiency Improvement	Category: First/Last Mile
Truck Volume	Heavy Commercial Annual Average Daily Traffic (HCAADT)	250	250	250
Safety	Crash rate reduction	350	100	100
Mobility	Truck Travel Time Reliability	100	350	150
Facility Access	Daily truck load equivalents entering and exiting a facility or facilities	+50	+50	200

### Other Criteria

Criteria	Main Measure	Category: Safety	Category: Freight Congestion/ Freight Efficiency Improvement	Category: First/Last Mile
Cost-Effectiveness	Divide amount of points awarded above by amount of requested funds	150	150	150
Project Readiness	Various	150	150	150

For a more detailed breakdown of the scoring criteria, please see Evaluation Criteria for the Minnesota Highway Freight Program. [\[link\]](#)

\*Note: The “+” sign indicates “extra” points – a project may be awarded these points, but if not, the project will not be penalized in the overall scoring. Projects cannot exceed 1,000 points or the maximum points for any category.

## Mileage Limitation

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The legislation that created the National Highway Freight Program places a limit on how many miles of non-Interstate roadway in Minnesota can be funded with program money. That limit is 75 miles for all Metropolitan Planning Organization (MPO) urbanized areas, and 150 miles for non-MPO urbanized areas (everywhere else). As such, the mileage available for projects off of the Interstate is limited. These mileage limits do not apply to the Interstate system – the entire system is eligible.

## Solicitation Timeline

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The schedule for selecting projects will be as follows:

- June 19, 2017: Solicitation announcement distributed
- June 2017: Program informational sessions (see below)

- August 31, 2017: Applications due to MnDOT
- September 2017: Projects selected and approved

## How To Get More Information

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Information sessions on the program and application process will be held at locations throughout the state. They will be held in conjunction with the Transportation Economic Development (TED) program information sessions. Session location dates and times are listed below.

June 13 <sup>th</sup> 11:00-12:30	MnDOT District 6 Office Mississippi River East Room 2900 48th Street NW Rochester, MN 55901
June 15 <sup>th</sup> 10:00-12:00	MnDOT District 3 Office 7694 Industrial Park Rd. Baxter, MN 56425
June 16 <sup>th</sup> 10:30-12:00	MnDOT Waters Edge Building Conference Rooms A-C 1500 W. County Road B-2 Roseville, MN 55113
June 19 <sup>th</sup> 10:00-12 :00	MnDOT District 7 Office Northwoods Conf. Room 2151 Bassett Drive Mankato, MN 56001
June 20 <sup>th</sup> 1:00-3:00	MnDOT District 8 Office Green Lake Conference Room 2505 Transportation Rd. Willmar, MN 56201
June 21 <sup>st</sup> 10:00-12:00	MnDOT District 2 Office / Pennington County Joint Operations Facility 248 125th Ave Thief River Falls, MN 56701
June 22 <sup>nd</sup> 10:00-12:00	MnDOT District 4 Office Conf. Rooms B109-B110 1000 Highway 10 West Detroit Lakes, MN 56501
June 28 <sup>th</sup> 10:00-12 :00	MnDOT District 1 Office 1123 Mesaba Ave. Duluth, MN 55811

Questions regarding this solicitation may be directed to:

- David Tomporowski, MnDOT's Office of Freight and Commercial Vehicle Operations, [david.tomporowski@state.mn.us](mailto:david.tomporowski@state.mn.us), 651-366-3694
- Nicole George, MnDOT's Office of Freight and Commercial Vehicle Operations, [nicole.george@state.mn.us](mailto:nicole.george@state.mn.us), 651-366-3708
- Brad Utecht, MnDOT's Office of Transportation System Management, [bradley.utecht@state.mn.us](mailto:bradley.utecht@state.mn.us), 651-366-4835.

# APPLICATION INSTRUCTIONS

To apply for Minnesota Highway Freight Program funding, applicants must submit the enclosed application and all required attachments by **August 31, 2017**. The information requested is intended to provide program evaluators with sufficient information to determine project eligibility, effectively score and rank projects, and to determine the program funding amount to be awarded.

## How to Submit an Application

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Applications must be submitted electronically to [FreightPlans.DOT@state.mn.us](mailto:FreightPlans.DOT@state.mn.us). Applicants will receive confirmation of their submission.

Applications must be received by 5:00 p.m. on Thursday, August 31, 2017.

## Required Attachments

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In addition to the application form, the following must be included:

- A resolution indicating the governing body's approval of this application and commitment of the match funding identified in the application
- A map or maps showing the project location
- A project layout or conceptual drawing
- Letter of support from the metropolitan planning organization (MPO), if applicable
- Letter of support from roadway system owner, if not applicant

**Applications that do not include all of the required attachments will not be eligible for funding in this round of the MHFP program.**

## FUNDING APPLICATION MINNESOTA HIGHWAY FREIGHT PROGRAM

### Application Cover Sheet

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**Project Name:** Benson Rail Crossing Freight Mobility Project

**Project Location:** City of Benson, MN **To/From:** Project affects three railroad crossings: TH 12/29 at BNSF railroad crossing, 13<sup>th</sup> St. at BNSF railroad crossing, 12<sup>th</sup> St. at BNSF railroad crossing. Project is located on Pacific Ave. from 9<sup>th</sup> St. S to 20<sup>th</sup> Ave. SE.

**Project Length in Miles:** 0.7 miles of roadway reconstruction

**Roadway:** TH 12/29, 13<sup>th</sup> St., 12<sup>th</sup> St., Pacific Ave.

**On the National Highway System (NHS) ([www.dot.state.mn.us/roadway/data/nhs.html](http://www.dot.state.mn.us/roadway/data/nhs.html))? Yes/No:** No, the proposed project improvements to Pacific Avenue are not on the NHS. However, the project to upgrade Pacific Avenue is due to the frequently blocked at-grade rail crossing at TH 12, which is on the NHS.

**Applicant:** City of Benson, MN

**Primary Contact Person:** Rob Wolfington

**Title:** City Manager

**Address:** 1410 Kansas Ave.

**City:** Benson

**Zip Code:** 56215

**Contact Phone:** 320-843-5448

**Contact Email:** [rob.wolfington@city.co.swift.mn.us](mailto:rob.wolfington@city.co.swift.mn.us)

**If the project is within the Metropolitan Council planning boundary:**

Indicate which Tier from the Metropolitan Council's Highway Truck Corridor Study it falls on: Tier 1, Tier 2, or Tier 3. ([Click here](#) for the study website)

- Tier 1
- Tier 2
- Tier 3
- Does not fall on a Tier

If the project does not fall on a tier, but the project itself provides a direct and immediate physical connection to one of these three tiers, describe how it accomplishes this.

[Click here](#) to enter text.

# Application Form

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## PROJECT SUMMARY

1. Provide a brief summary of the project that includes the types of improvements, and roads and other transportation facilities affected. If the funding is for an up-scope or add-on to an existing project, differentiate between the total project scope and the freight elements being added.

Currently there are three railroad crossings within the central business district in the City of Benson. These are located at 14<sup>th</sup> St. S (TH12/29), 13<sup>th</sup> St. S, and 12<sup>th</sup> St. S. The rail line through Benson is a primary route for the BNSF railroad through the State of Minnesota which has an average of 15 trains per day. Due to the switching operation for the main and branch lines within the City, there are many times that the three crossings are blocked by trains for over 10 minutes. This creates delays for any freight movement along TH 12 which is on the National Highway System as well as freight delays to businesses in and around the City of Benson. In order to provide for an alternative freight route across the BNSF railroad the City intends to reconstruct Pacific Ave. from 9<sup>th</sup> St. S to 20<sup>th</sup> Ave. SE which would provide an alternate connection from TH 12 to 20<sup>th</sup> Ave. SE. MnDOT has programmed a new railroad crossing gate arm installation for 20<sup>th</sup> Ave. SE in 2019. This crossing currently does not have a gate arm system. With the upgrade of Pacific Ave. to a 10-ton roadway and a new railroad gate arm system on 20<sup>th</sup> Ave. SE, freight vehicles, as well as emergency service vehicle and other vehicles will have a safe and viable alternate route through the City of Benson. This improvement would significantly reduce the delays that freight shipments see on a regular basis.

2. Briefly describe how the project is consistent with relevant local, regional and state plans. Applicants are encouraged to consult with their Area Transportation Partnership and/or Metropolitan Planning Organization. ATP and/or MPO approval will be required if project is selected for funding.

The City of Benson 2000 Comprehensive Plan identifies the blocked railroad crossings as a chief concern for the City. A study conducted by the City determined that the average daily number of trains was 15 per day with a peak weekday number of trains at 25. Train speeds varied from 25 to 40 mph with lengths varying from 500-foot minimum; 5,500-feet on average and 7,800-feet for the longest. As the trains stop within the City to allow for the railroad to perform their switching operation the intersections can become blocked for over a 10 minute period. This not only creates a traffic delay but also presents a dangerous situation in that emergency vehicles may be delayed. This also creates delays for freight vehicles passing through Benson and local freight movement.

MnDOT's 2014 Report on the Improvements to Highway-Rail Grade Crossings and Rail Safety listed the TH 12 crossing over the BNSF railroad in Benson as the highest scoring crossing within the High Priority Crude by Rail Grade Crossing List. This ranking provided a recommendation of a Long-Term Grade Separation. The report also listed the 13<sup>th</sup> St. S crossing as the number 8<sup>th</sup> ranked and the 12<sup>th</sup> St. S crossing as the number 15<sup>th</sup> ranked of 102 crossings on the list.

The City of Benson conducted a Preliminary Engineering Report for East Pacific Avenue in 2007. This report was prepared as a mitigation measure to address the railroad crossing blocking that occurs at 14<sup>th</sup> St. S, 13<sup>th</sup> St. S, and 12<sup>th</sup> St. S. The upgrade of Pacific Ave. would provide an alternate route for passenger cars, freight vehicles and emergency service vehicles. The report was for the improvements of Pacific Ave. to a 10-ton road.

In 2015 the City of Benson completed a Railroad Crossing Grade Separation Study to review the feasibility of providing a grade separation within the Central Business District (CBD) of the City. The study concluded that a grade separation within the CBD would have many negative impacts to existing properties within the CBD. A future grade separation could be the City of Benson's most compatible long-term solution, but should be further investigated at a location outside of the CBD where fewer right of way

and relocation impacts would occur. The study recommends that Pacific Ave. be constructed to a 10-ton road, active crossing gates be provided at 20<sup>th</sup> Ave. SE and ITS communication improvements be made to the BNSF switching equipment at the existing crossings. MnDOT has programmed an active gate arm system to be installed at 20<sup>th</sup> Ave. SE in 2019. The City is actively working with the BNSF railroad on implementing the ITS system components. The final step is to fund and construct Pacific Ave.

3. If applicant is a non-state-aid city or a township, identify the project sponsor that will assist with federal funds.

Swift County will be the lead sponsor for this project. A letter of support from Swift County is attached to this application.

## **FREIGHT BENEFITS**

4. How does the proposed transportation improvement support freight transportation?

The City of Benson has a number of industries and businesses in and around the City that utilize the roadway network through the City that includes the three railroad grade crossings at 14<sup>th</sup> St. S (TH12/29), 13<sup>th</sup> St. S, and 12<sup>th</sup> St. S. These industries and businesses are identified later in this funding application. The industries and businesses create a significant amount of freight movement to serve a variety of different needs. It is essential to the movement of this freight to have a roadway network that does not impede their ability to move the necessary goods through the City. In addition, TH 12 is a principal arterial on the National Highway System and is a major route for freight movement across central Minnesota.

The BNSF Rail line bisects the City of Benson. Due to the track configuration within the City of Benson, that includes the main line and branch lines, manual track switching operations are required. During these switching operations, the train often blocks existing at-grade rail crossings for long periods of time in Benson's downtown area. This leads to the blocking of all vehicles, including commercial freight vehicles, from conducting their day to day operations and has resulted in a disruption to area businesses. With an average of 15 trains per day and train lengths of up to 7,800-feet competing with over 70,000 truckloads per year (see Benson area truckload data below) in the Benson area, maintaining a consistent movement of freight is critical to the operation of businesses. This project would provide for an alternative route for the freight vehicles to utilize during times when crossings are blocked. This will significantly reduce freight movement delays through the City.

5. Identify which investment category your project falls under, based on the primary purpose of the project. If project is on the National Highway System (NHS), it must fall under the Safety or Freight Congestion / Freight Efficiency Improvement category. If project is not on the NHS, it is considered a First/Last Mile Connection project.

**Safety (NHS only)**

This category covers projects that improve the safety of freight movement on highways. Example of project types include:

- Truck parking increases at rest areas
- Wider shoulders

**Freight Congestion / Freight Efficiency Improvement (NHS only)**

This category covers projects that improve the mobility and efficient movement of freight on highways. Example project types include:

- Bridge clearance increases
- Adding turn lanes or passing lanes

- Turning radius, geometric improvements
- Intersection/interchange improvements
- Rail highway grade separation
- Long-term pavement repairs
- Capacity increases
- Traffic signal optimization

**First/Last Mile Connections (non-NHS)**

This category covers projects that improve access to and from freight-generating facilities. Project types from the other two categories could fall under this category, as long as the project is not on the NHS. Example project types include:

- Upgrading pavement to 10-ton
- Improving access to freight-generating facilities

6. What is the Heavy Commercial Average Annual Daily Traffic (HCAADT) for the project location? If a count is not available from MnDOT, the applicant must obtain one and describe the count methodology.

Data was obtained from MnDOT's Traffic Mapping Application located at <http://www.dot.state.mn.us/traffic/data/tma.html>.

The AADT on TH 12 across the BNSF railroad is 8,300 vehicles per day. The Heavy Commercial AADT is 740.

## SAFETY BENEFITS

7. Does your project address a sustained crash location?

Yes

No

8. Is your project location identified in a district or county safety plan? If yes, identify the plan and provide the risk rating for the location.

The City of Benson 2000 Comprehensive Plan identifies the blocked railroad crossings as a chief concern for the City. The intersections can become blocked for over a 10 minute period while the switching operations take place at the intersections of the main and branch railroad lines. This not only creates a traffic delay but also presents a dangerous situation in that emergency vehicles may be delayed. This also creates delays for freight vehicles passing through Benson and local freight movement.

MnDOT's 2014 Report on the Improvements to Highway-Rail Grade Crossings and Rail Safety listed the TH 12 crossing over the BNSF railroad in Benson as the highest scoring crossing within the High Priority Crude by Rail Grade Crossing List. This ranking provided a recommendation of a Long-Term Grade Separation. The report also listed the 13<sup>th</sup> St. S crossing as the number 8<sup>th</sup> ranked and the 12<sup>th</sup> St. S crossing as the number 15<sup>th</sup> ranked of 102 crossings on the list.

The City of Benson conducted a Preliminary Engineering Report for East Pacific Avenue in 2007. This report was prepared as a mitigation measure to address the railroad crossing blocking that occurs at 14<sup>th</sup> St. S, 13<sup>th</sup> St. S, and 12<sup>th</sup> St. S. The upgrade of Pacific Ave. would provide an alternate route for passenger cars, freight vehicles and emergency service vehicles. The report was for the improvement to a 10-ton road.

In 2015 the City of Benson completed a Railroad Crossing Grade Separation Study to review the feasibility of providing a grade separation within the Central Business District (CBD) of the City. The study concluded that a grade separation within the CBD would have many negative impacts to existing properties within the CBD. A future grade separation could be the City of Benson's most compatible long-term solution, but should be further investigated at a location outside of the CBD where fewer right of way and relocation impacts would occur. The study recommends that Pacific Ave. be constructed to a 10-ton road, active crossing gates be provided at 20<sup>th</sup> Ave. SE and ITS communication improvements be made at the existing crossings. MnDOT has programmed an active gate arm system to be installed at 20<sup>th</sup> Ave. SE in 2019. The City is actively working with the BNSF railroad on implementing the ITS system components. The final step is to fund and construct Pacific Ave.

9. If a truck parking project, how many total truck parking spots are currently available, and how many spots are in use during peak hour?

Name of rest area facility: N.A..

Total truck parking spots available	Truck parking spots in use during peak hour	Percentage of spots in use during peak hour
Click here to enter text.	Click here to enter text.	Click here to enter text.

10. Current crash rate (crashes per one million VMT): The current crash rate is 0.20 crashes per one million vehicle miles traveled.

11. Estimated crash rate (crashes per one million VMT) after project: The estimated crash rate is 0.20 crashes per one million vehicle miles traveled.

12. Method used to calculate estimated crash rate: No significant crash reduction anticipated.

## MOBILITY BENEFITS

13. Please describe any truck reliability or mobility issues at project location:

As previously mentioned above, the primary issue facing freight movement through the City of Benson is the blocking of the three railroad crossings within the Central Business District. The BNSF railroad performs switching operations within the City which requires the trains to completely stop and wait for the switching to occur. These three crossings can be blocked for over 10 minutes creating major delays for all vehicles including the movement of goods through the City. The reliability of deliveries can be affected by these delays.

There is currently a gravel road (Pacific Ave.) that exists along the south side of the BNSF railroad that can provide an alternate route from the Central Business District (CBD) to 20<sup>th</sup> Ave. SE, which is approximately 5,300 feet from the TH 12 railroad crossing in the CBD. Pacific Ave. today may provide an alternative route for some passenger vehicles, but it is not capable of carrying the large loads that freight vehicles carry. In the spring time the road becomes even less traversable and does not provide a relief for traffic that is blocked. With the reconstruction of Pacific Ave. to a 10-ton road design it would provide the required structure to handle the 80,000 plus pound loads that would be necessary for freight vehicles.

14. Please describe how your project improves truck travel time reliability at the project location:

The three roadway crossings of the BNSF Rail Line in the City of Benson are the primary crossings used by freight vehicles to move through the City, with the primary crossing being TH 12 (14<sup>th</sup> St. S). With the manual track switching operation, trains are often delayed and block the crossings for extended periods of time. These blocked crossings halt the movement of freight through the City until the switching operation is completed and the tracks can clear. The blocked crossings can cause freight shipments to be delayed by over 10 minutes. This project would provide an alternate route along Pacific Ave. to alleviate the delays from the blocked crossing.

In the 2015 Railroad Crossing Grade Separation Study an analysis was completed to determine the travel time to the nearest at-grade crossing when all three downtown crossings are blocked. Two travel routes were analyzed to determine the amount of time to travel to the nearest crossings which are identified below.

Travel Route “A” – Nearest At-Grade Crossing to the Southeast

- 14<sup>th</sup> Street on the south side of the downtown crossings takes Pacific Avenue to the east, crosses the tracks to the north at 20<sup>th</sup> Avenue SE, and travels west on Atlantic Ave (US 12), arriving on north side of the crossing at 14<sup>th</sup> Street.
- Travel time analysis includes the mileage for the route and the posted speed limit, but does not account for intersection control or traffic delays as a field travel time study was not completed. The estimated travel time for Route “A” = [(1.72 miles/30 mph) + (0.32 miles/50 mph)] \* 60 min/hour = 3.82 minutes.

Travel Route “B” – Nearest At-Grade Crossing to the Northwest

- 14<sup>th</sup> Street on the south side of the downtown crossing follows MN 29 (or 14<sup>th</sup> Street) south to US 12 (or Minnesota Avenue) where the route travels west along US 12 to go north on CR 3 (one at-grade crossing at CR 3). The route then turns east on CR 20 (one at-grade crossing at CR 20) to MN 9 (or Atlantic Avenue) where the route continues to the southeast and parallels the tracks to the north side of the crossing at 14<sup>th</sup> Street.
- Travel time analysis includes the mileage for the route and the posted speed limit, but does not account for intersection control or traffic delays as a field travel time study was not completed. The estimated travel time for Route “B” = [(1.39 miles/30 mph) + (2.12 miles/55 mph) + (0.30 miles/45 mph) + (0.86 miles/40 mph)] \* 60 min/hour = 6.78 minutes.

It is important to note that this analysis does not include traffic delays or intersection control delays.

The City’s preferred alternative is the Pacific Ave. route as it provides for the lowest travel time. With this analysis it shows that the travel time for each blocked freight vehicle can be reduced by (10 minutes – 3.82 minutes) 6.18 minutes.

15. Does your project remove a geometric or temporary barrier for freight movement? If so, please select which one:

- Low Clearance Bridge
- Load Restricted Bridge
- Railroad crossing
- Roadway prone to flooding
- Other – Please specify: [Click here to enter text.](#)

If “roadway prone to flooding” selected, how many times has it flooded within the past ten years?

[Click here to enter text.](#)

16. Does your project upgrade a roadway to 10-ton standards?

Yes

No

## FREIGHT FACILITY ACCESS

17. Does your project improve access to an existing freight-generating facility or facilities? If so, please provide:

The name of the facility or facilities

1. Chippewa Valley Ethanol Company
2. Glacial Plains Corporation
3. CNH Industrial
4. Benson Power, LLC
5. Swift County Solid Waste
6. Custom Roto Mold
7. North American Fertilizer, LLC

How your project improves access to the facility or facilities

The seven facilities listed above deliver and receive shipments from areas outside of the City of Benson. When traveling through the City of Benson while hauling materials to or from a facility the primary route used is TH 12. The train blockages that occur at this crossing cause freight movement delays on a regular basis. With the significant number of trips to and from these facilities the total delay to freight movement is substantial. With the construction of an alternate route along Pacific Avenue to the crossing at 20<sup>th</sup> Ave. SE, the freight movement delays can be eliminated.

What good or commodity the facility produces/handles

1. For Chippewa Valley Ethanol Company:
  - a. Produces Ethanol; Handles Corn, DDG, Alcohol, Denatured Alcohol, Corn oil, Syrup
2. For Glacial Plains Corporation:
  - a. Handles Corn and Beans
3. for CNH Industrial:
  - a. Produces and Handles Moving Parts, Materials & Finished Goods, Sprayers and Cotton Pickers
4. For Benson Power, LLC:
  - a. Handles Turkey Litter and Wood Chips
5. For Swift County Solid Waste:
  - a. Handles Solid Municipal Waste, and Paper, Plastic Recycling
6. For Custom Roto Mold:
  - a. Handles and Produces Plastic Pellets for Manufacturing, Finished Plastic Goods (Industrial Tanks)

7. For North American Fertilizer, LLC:
  - a. Handles Fertilizer - Ash

Daily truck load equivalents entering and exiting the freight facility or facilities

1. For Chippewa Valley Ethanol Company:
  - a. Corn; 15,060 - 80,000 lbs. truckloads per year
  - b. DDG; 21,000 - 80,000 lbs. truckloads per year
  - c. Alcohol; 5,400 - 80,000 lbs. truckloads per year
  - d. Denatured Alcohol; 130 - 80,000 lbs. truckloads per year
  - e. Corn Oil; 270 - 80,000 lbs. truckloads per year
  - f. Syrup; 90 - 80,000 lbs. truckloads per year
2. For Glacial Plains Corporation:
  - a. 7,661 truckloads per year inbound delivering corn and beans. 3,815 truckloads per year outbound.
3. For CNH Industrial:
  - a. Daily routes include: Route 1: two to three times per day between plants, Route 2: three to five trips per day to spec sys.
4. For Benson Power, LLC:
  - a. 34,200 truckloads per year. Loads vary between 80,000 and 98,000 lbs.
5. For Swift County Solid Waste:
  - a. 260 truckloads per year, 44,000 lbs. truckloads
6. For Custom Roto Mold:
  - a. Ten to Twelve truckloads per day both inbound and outbound.
7. For North American Fertilizer, LLC:
  - a. 2,272 truckloads per year, 44,000 lbs. average load

## ADDITIONAL INFORMATION

18. If outside the urbanized area of a Metropolitan Planning Organization, which of the following does your project and project location satisfy? Please check the box. You may select more than one.

- Rural principal arterial roadway with a minimum of 25 percent of the annual average daily traffic of the road measured in passenger vehicle equivalent units from trucks
- Provides access to energy exploration, development, installation, or production areas
- Connects the Interstate System to facilities that handle more than:
  - 50,000 20-foot equivalent units per year; or
  - 500,000 tons per year of bulk commodities;
- Provides access to a grain elevator, an agricultural facility, a mining facility, a forestry facility, or an intermodal

facility

- Connects to an international port of entry
- Provides access to significant air, rail, water, or other freight facilities
- Corridor that is vital to improving the efficient movement of freight of importance to the economy of the State.

19. If within the urbanized area of a Metropolitan Planning Organization, which of the following does your project and project location satisfy? Please check the box. You may select more than one.

- Connects an intermodal facility to the Interstate System or a different intermodal freight facility.
- Located within a corridor of a route on the Primary Highway Freight System <sup>2</sup> and provides an alternative highway option important to goods movement
- Serves a major freight generator, logistic center, or manufacturing and warehouse industrial land
- Corridor that is important to the movement of freight within the region, as determined by the MPO or the State

## PROJECT READINESS

In the following questions, select the option that best describe the level of project development at the time of application. These questions are designed to assess potential risks to the deliverability of the project within the timeframe of the program.

### Environmental Documentation

20. Which type of environmental document is required for this project?

- EIS
- EA
- PM

21. What is the status of the document?

- Document in progress; environmental impacts identified
- Environmental impacts identified
- Document not started

Anticipated date or date of completion/approval: October 2018

### Review of Section 106 Historic Resources

22. What is the status of the review of historic/archeological resources?

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<sup>2</sup> [https://ops.fhwa.dot.gov/freight/infrastructure/ismt/state\\_maps/states/minnesota.htm](https://ops.fhwa.dot.gov/freight/infrastructure/ismt/state_maps/states/minnesota.htm)

No known historic properties eligible for or listed in the National Register of Historic Places are located in the project area, and project is not located on an identified historic bridge

Historic/archeological review underway; determination of "no historic properties affected" or "no adverse effect" anticipated

Historic/archeological review underway; determination of "adverse effect" anticipated

Unsure if there are any historic/archeological resources in the project area

Anticipated date or date of completion of historic/archeological review: [Click here to enter text.](#)

23. Is the project located on an identified historic bridge?

Yes

No

### Review of Section 4f/6f Resources

Section 4f deals with project impacts to public parks, public wildlife refuges, public golf courses, wild and scenic rivers, or historic properties. Section 6f deals with project impacts public parks, public wildlife refuges, public golf courses, wild and scenic rivers, or historic properties that were purchased or improved with federal funds.

24. What is the status of the review of Section 4f/6f resources?

No Section 4f/6f resources are located in or adjacent to the project

Section 4f resources are present within the project area, but no adverse effects

Project impacts to Section 4f/6f resources likely--coordination/documentation has begun

Project impacts to Section 4f/6f resources likely--coordination/documentation has not begun

Unsure if there are any impacts to Section 4f/6f resources in the project area

### Right of Way

25. What is the status of right of way acquisition for the project?

ROW, permanent or temporary easements not required

ROW, permanent or temporary easements has/have been acquired

ROW, permanent or temporary easements required, offers made

ROW, permanent or temporary easements required, appraisals made

ROW, permanent or temporary easements required, parcels identified

ROW, permanent or temporary easements required, parcels not identified

ROW, permanent or temporary easements identification has not been completed

Anticipated date or date of acquisition: [Click here to enter text.](#)

## Railroad Involvement

26. What is the status of railroad involvement in the project?

- No railroad involvement on project
- Railroad Right-of-Way Agreement is executed (include signature page)
- Railroad Right-of-Way Agreement is required; Agreement has been initiated
- Railroad Right-of-Way Agreement is required; negotiations have begun
- Railroad Right-of-Way Agreement is required; negotiations have not begun

Anticipated date or date of executed agreement: N.A.

## Construction Documents/Plan

27. What is the status of the construction plans?

- Construction plans completed/approved (include signed title sheet)
- Construction plans submitted for review
- Construction plans in progress; at least 30% complete
- Construction plans have not been started or are less than 30% complete

Anticipated date or date of completion of plans: January 2019

## Letting

28. Anticipated letting date: March 2019

## PROJECT FUNDING

29. Complete the table below with all requested, secured and expended funding sources. Put the amount you are requesting from the Minnesota Highway Freight Program in the first row. Additionally, please identify a funding gap, if applicable, and the overall total project cost.

### Requested/Secured/Expended Funding Sources

Funding Source	Funding Type (State, Federal, Local)	Amount	Status (Requested, Secured, Expended)
Minnesota Highway Freight Program	State	\$1,660,000	Requested
City of Benson	20% Local Match	\$415,000	Secured

Funding Source	Funding Type (State, Federal, Local)	Amount	Status (Requested, Secured, Expended)
City of Benson	Other Local Construction Costs	\$265,000	Secured
City of Benson	Local Right of Way Costs	It is anticipated that 4.3 acres may be required. City will acquire and pay for all right of way. Costs are unknown at this time. Most of the right of way will likely be prescriptive.	Secured

+

**Funding Gap (if any):**

=

**Total Project Cost:**

32. Requested Funding Fiscal Year(s) (if flexible on funding year, identify preferred and alternate years):

Preferred: 2019.

Alternate: 2020.

## REQUIRED ATTACHMENT CHECKLIST

- A resolution indicating the governing body's approval of this application and commitment of the match funding identified in the application.
- A map or maps showing the project location.
- A project layout or conceptual drawing.
- Letter of support from the metropolitan planning organization (MPO) if applicable
- Letter of support from roadway system owner, if not applicant.

**Swift County  
Board of Commissioners**

---

301 14<sup>th</sup> St N  
P.O. Box 207  
Benson, MN 56215  
www.swiftcounty.com



Gary Hendrickx - District 1  
Edward Pederson - District 2  
Pete Peterson - District 3  
Joe Fox - District 4  
Eric Rudningen - District 5

July 5, 2017

Mr. David Tomporowski  
Principal Planner  
MnDOT Office of Freight and Commercial Vehicle Operations

Dear Mr. Tomporowski,

The purpose of this letter is to express Swift County's support for the City of Benson's 2017 Solicitation of federal funds through the Minnesota Highway Freight Program to construct the "Pacific Avenue Mobility Improvement Project." The Pacific Avenue Mobility Improvement Project includes the reconstruction of Pacific Avenue to provide year-round access and upgrade to a 10-ton roadway from 9th Street to 20th Avenue SE.

The BNSF Rail Line bisects the City of Benson. During manual switching operations, the train often blocks existing at-grade rail crossings for long periods of time in Benson's downtown. This leads to blocking all vehicles, including commercial freight vehicles, from conducting their day to day operations and has resulted in a disruption to area businesses as well as impatient driver behavior. These project issues were studied both by the City of Benson as part of the Benson Railroad Grade Separation Crossing Study completed in March of 2015 and the Minnesota Department of Transportation's (MnDOT's) 2014 Study for Improvements to Highway Rail Grade Crossings and Rail Safety Report.

The results of MnDOT's 2014 Study for Improvement to Highway Rail Grade Crossings and Rail Safety Report indicated the three crossings in Benson's downtown as #1, #8 and #15 in need for improvements of a total of 102 crossings evaluated throughout the state. The Benson 2015 Railroad Grade Separation Crossing Study identified that a grade separation of the BNSF Rail Line in Benson, MN is not feasible and alternative improvements need to be made within the City for both safety and mobility purposes. The Pacific Avenue Mobility Improvement Project is a direct recommendation from Benson's 2015 Study that provides a safe alternative route for all vehicular traffic to utilize when the downtown crossings are blocked. Pacific Avenue is currently an unpaved local roadway that parallels along the south side of the BNSF Rail Line connecting traffic from the downtown at-grade crossings, including US Highway 12, to the east to cross the Rail Line at 20th Avenue SE and connect directly back into US Highway 12.

Swift County was part of a diagnostic meeting that was held by the City of Benson during the City's 2015 study that included participation from Federal Railroad Administration (FRA), Burlington Northern Santa Fe (BNSF) Rail Line, the City of Benson, Torning Township, MnDOT Rail and MnDOT District 4. This meeting included discussion of the Benson Safety and Mobility improvement projects, which recommended the Pacific Avenue Mobility Improvement Project given that all parties were in agreeance that a grade separation of the BNSF Rail Line was not feasible. Additional support to the efforts made by the City of Benson to improve both safety and mobility in regard to rail operations can be found by the recent funding for upgrading the 20th Avenue SE at-grade crossing from a passive to a fully active crossing with 2-quadrant gates, lights and constant warning time.

Swift County supports the City of Benson in their pursuit for federal aid funds to construct the Pacific Avenue Mobility Project. Although the City of Benson has a population less than 5,000 and is not classified as a State-Aid City, the City has identified that they will supply 100% of the local match requirement for Minnesota Highway Freight Program grant if they are successful in their pursuit. The Cities 100% local match includes the required match for preliminary engineering, environmental clearance, final design plans, and construction costs required to complete the project in compliance with the grants funding source. Therefore, it has been identified, that Swift County is not required to sponsor the City for their MHFP grant pursuit.

Thank you for your consideration,

Sincerely,



Eric Rudningen  
Swift County Board Chair

CITY OF



MINNESOTA

August 3, 2017

Mr. David Tomporowski  
Principal Planner  
MnDOT Office of Freight and Commercial Vehicle Operations

Dear Mr. Tomporowski,

The purpose of this letter is to express the City of Benson's resolution of support and approval for submittal of the 2017 Solicitation of federal funds through the Minnesota Highway Freight Program to construct the "Pacific Avenue Mobility Improvement Project." The Pacific Avenue Mobility Improvement Project includes the reconstruction of Pacific Avenue to provide year-round access and upgrade to a 10-ton roadway from 9<sup>th</sup> Street to 20<sup>th</sup> Avenue SE.

The BNSF Rail Line bisects the City of Benson. During manual switching operations, the train often blocks existing at-grade rail crossings for long periods of time in Benson's downtown. This leads to blocking all vehicles, including commercial freight vehicles, from conducting their day to day operations and has resulted in a disruption to area businesses as well as impatient driver behavior. These project issues were studied both by the City of Benson as part of the Benson Railroad Grade Separation Crossing Study completed in March of 2015 and the Minnesota Department of Transportation's (MnDOT's) 2014 Study for Improvements to Highway Rail Grade Crossings and Rail Safety Report.

The results of MnDOT's 2014 Study for Improvement to Highway Rail Grade Crossings and Rail Safety Report indicated the three crossings in Benson's downtown as #1, #8 and #15 in need for improvements of a total of 102 crossings evaluated throughout the state. The Benson 2015 Railroad Grade Separation Crossing Study identified that a grade separation of the BNSF Rail Line in Benson, MN is not feasible and alternative improvements need to be made within the City for both safety and mobility purposes. The Pacific Avenue Mobility Improvement Project is a direct recommendation from Benson's 2015 Study that provides a safe alternative route for all vehicular traffic to utilize when the downtown crossings are blocked. Pacific Avenue is currently an unpaved local roadway that parallels along the south side of the BNSF Rail Line connecting traffic from the downtown at-grade crossings, including US Highway 12, to the east to cross the Rail Line at 20<sup>th</sup> Avenue SE and connect directly back into US Highway 12. The upgrade of Pacific Avenue to a 10-ton roadway will serve as an important connection for heavy vehicle commercial truck traffic to utilize at all times but in particular when the three downtown at-grade rail crossings are blocked by trains.

The City of Benson conducted a diagnostic meeting as part of the City's 2015 study that included participation from Federal Railroad Administration (FRA), Burlington Northern Santa Fe (BNSF) Rail Line, the City of Benson, Torning Township, MnDOT Rail and MnDOT District 4. This meeting included discussion of the Benson Safety and Mobility improvement projects, which recommended the Pacific Avenue Mobility Improvement Project given that all parties were in agreeance that a grade separation of the BNSF Rail Line was not feasible. Additional support to the efforts made by the City of Benson to

1410 KANSAS AVE. • BENSON, MINNESOTA 56215

City Offices: 320-843-4775

City Fax: 320-842-7151

Municipal Utilities: 320-843-3707

WWW.BENSONMN.ORG

E-MAIL: STAFF@BENSONMN.ORG

improve both safety and mobility in regard to rail operations can be found by the recent MnDOT Programming of funding for upgrading the 20<sup>th</sup> Avenue SE at-grade crossing from a passive to a fully active crossing with 2-quadrant gates, lights and constant warning time.

The City of Benson is providing this resolution of approval of this application for the Pacific Avenue Mobility Improvement Project along with the commitment to the match funding identified in the application. The City of Benson has already put a great deal of local funds into the planning of this project to determine the feasibility of options to improve the mobility of all traffic inclusive of heavy commercial vehicles in and through the City. As the City has already completed planning level engineering and cost estimates for this project, the project cost commitment breakdown is as follows:

Total Federal Aid MHFP Eligible Project Costs = \$2,071,569  
City Local 20% Match Commitment of Federal Aid MHFP Eligible Project Costs = \$414,314  
Requested 80% Federal Aid MHFP Grant Funds = \$1,657,255

Non-Federal Aid Eligible Project Costs – City Commitment (Utility Upgrades) = \$265,102  
Costs Associated with easements for the project will also be funded 100% City Funded =  
Easement Costs to be determined

The City of Benson greatly appreciates your review and consideration of the MHFP Grant Application for the Pacific Avenue Mobility Improvement Project. This grant provides an excellent opportunity for Cities under the population of 5,000 that do not receive State-Aid funding for their local roadways. We hope that you see the City of Benson's previous locally funded planning work, coordination efforts with all involved parties, and commitment to additional local funding as a measure of how important this project is to improve the mobility of freight vehicle traffic within the City of Benson and across rural Minnesota.

Thank you for your consideration,

Sincerely,

A handwritten signature in black ink, appearing to read 'Gary Landmark', with a long horizontal flourish extending to the right.

Gary Landmark  
City of Benson Mayor

Councilmember Heinzig offered the following resolution:

**CITY OF BENSON RESOLUTION AUTHORIZING THE MINNESOTA HIGHWAY FREIGHT PROGRAM  
GRANT APPLICATION  
(RESOLUTION 2017-13)**

**WHEREAS**, the City of Benson has conducted studies related to the railroad crossings located within the central business district of the City and the problem with trains blocking those crossings; and

**WHEREAS**, the City of Benson has identified a project to reconstruct Pacific Ave. to a 10-ton road from 9<sup>th</sup> St. S to 20<sup>th</sup> Ave. SE in order to provide a connection between 14<sup>th</sup> St. S and 20<sup>th</sup> Ave. SE for passenger cars, freight vehicles and emergency services vehicles to use as an alternate route across the BNSF railroad when the central business district crossings are blocked; and

**WHEREAS**, the Minnesota Department of Transportation is currently accepting grant applications for freight improvements through the Minnesota Highway Freight Program; and

**WHEREAS**, the Minnesota Highway Freight Program can fund up to 80% of the design engineering and construction costs of an eligible project; and

**WHEREAS**, the reconstruction of Pacific Ave. will benefit the City of Benson and The Minnesota Department of Transportation by improving the ability for freight vehicles to travel within the City of Benson and through the City of Benson without delay due to blocked railroad crossings.

**NOW THEREFORE, BE IT RESOLVED** that the City of Benson intends to submit a funding application for the reconstruction of Pacific Ave. through the Minnesota Highway Freight Program.

**BE IT FURTHER RESOLVED** that upon approval of its application by the Minnesota Department of Transportation, the City of Benson may enter into an agreement with the State of Minnesota for the approved project, and that the City of Benson certifies that it will comply with all applicable laws and regulations as stated in all contract agreements.

**BE IT FURTHER RESOLVED** that Swift County has agreed to be the project sponsor and will be responsible to administer the federal funds while the City of Benson will provide the required matching local funds and other costs associated with the project implementation that are not covered by the grant.

Councilmember Evenson seconded the foregoing Resolution and the following vote was recorded: AYES: Collins, Heinzig, Evenson, Olson, Landmark. NAYES: None. Thereupon the Mayor declared Resolution 2017-13 duly passed and adopted.

Adopted this 7<sup>th</sup> day of August, 2017

/s/ Gary Landmark  
Mayor

Attest: /s/ Glen Pederson  
City Clerk

**CERTIFICATION**

State of Minnesota  
City of Benson

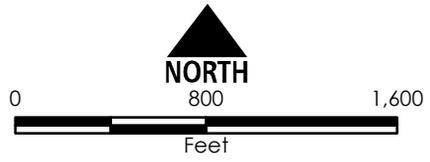
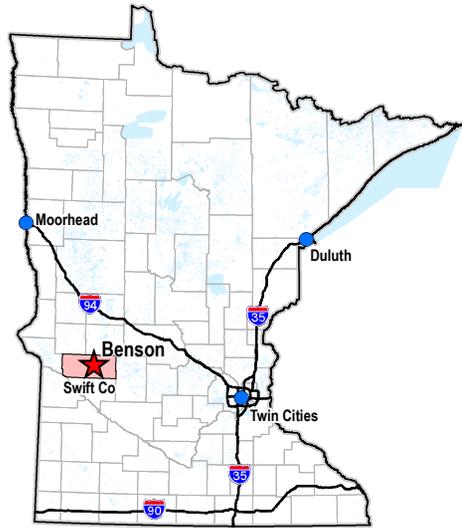
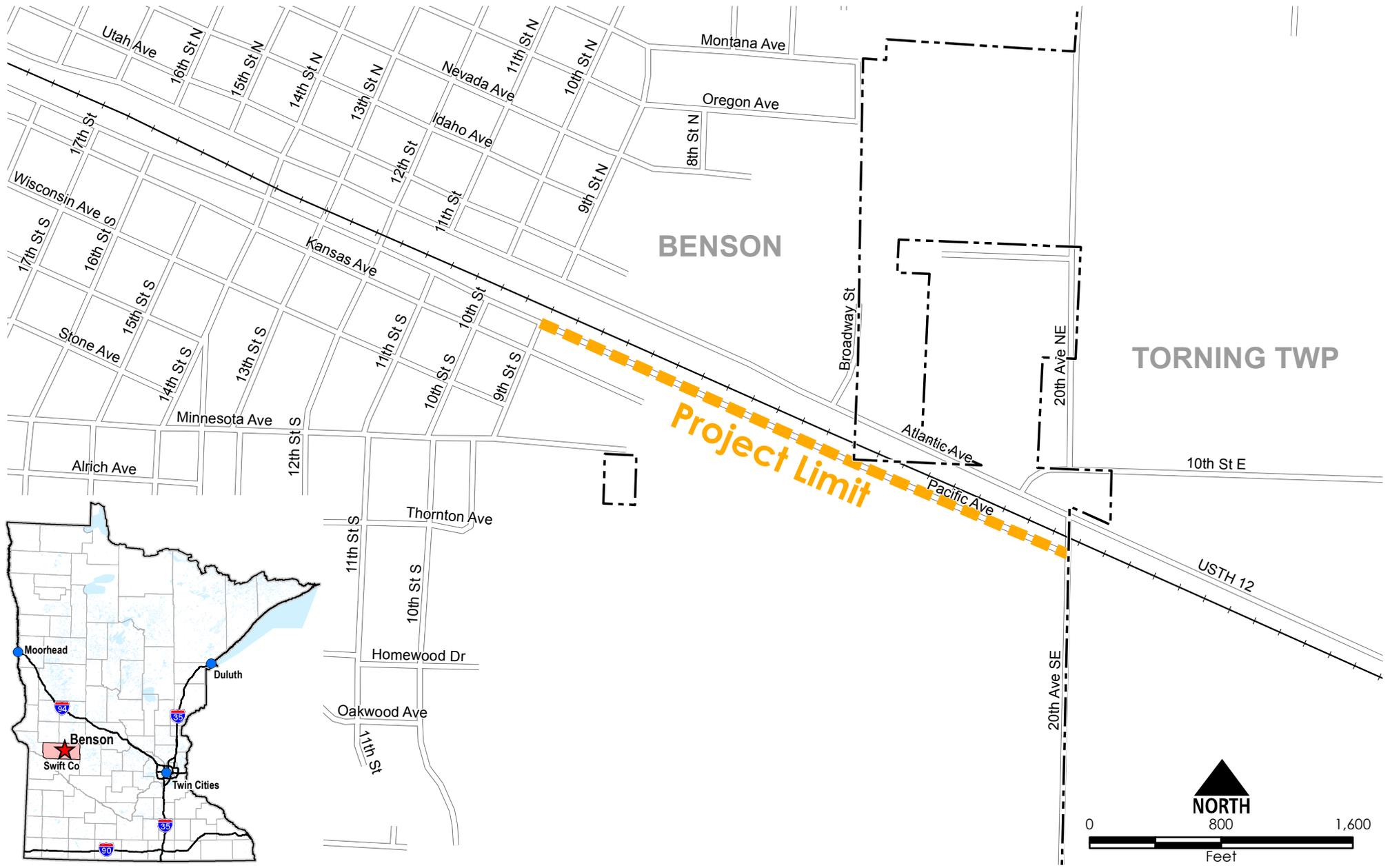
I hereby certify that the foregoing Resolution is a true and correct copy of the resolution presented to and adopted by the City Council of the City of Benson, Minnesota at a duly authorized meeting thereof held on the 7<sup>th</sup> day of August,

2017, as shown by the minutes of said meeting in my possession.

WITNESS My hand officially as such City Clerk and the corporate seal of the City this 8<sup>th</sup> day of August 2017.

(SEAL)

  
City Clerk



## Project Location Map

Figure 1

Benson Rail Crossing Freight Mobility Project

Date: 08/28/2017

Project No. 193802891



Proj. Date: 08/29/2017 - 11:08am  
Project Name: Benson, MN  
Map Scale: 1" = 150' (0.762m)  
Map Date: 08/29/2017



EXISTING AT-GRADE RAIL CROSSING



RECONSTRUCTION OF PACIFIC AVENUE TO A 10 TON ROADWAY



CITY OF BENSON, MN  
BENSON RAIL CROSSING FREIGHT MOBILITY PROJECT

Project Layout Map



2335 Highway 36 W  
St. Paul, MN 55113  
www.stantec.com

DATE: 8/28/17

PROJ. NO.: 193802891

CITY OF BENSON  
BUDGET PROPOSAL  
2018 BUDGET PROPOSAL

DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 YTD	2017 BUDGET	PCT. BUDGET	PROPOSED 2018 BUDGET
GENERAL FUND REVENUES						
TAXES	1,216,655	1,198,717	736,150	1,338,542	55	1,547,100
ABATEMENTS	20,116		11			
LODGING TAXES	25,074	25,899	11,377	25,000	46	25,000
FRANCHISE FEES	206,704	217,743	109,327	205,000	53	205,000
BUSINESS LICENSES	8,033	8,045	7,845	8,000	98	8,000
NON-BUSINESS LICENSES	340	310	385	400	96	400
BUILDING PERMITS	14,893	20,419	18,817	30,000	63	30,000
LOCAL GOVERNMENT AID	980,033	988,807	496,480	992,959	50	1,045,773
HOMESTEAD & AG CREDIT AID	310	309				
POLICE TRAINING REIMBURSEMENT	2,332	2,501		2,500		2,500
INSURANCE PREMIUM TAX-FIRE	41,979	44,076	1,000	40,000	3	40,000
INSURANCE PREMIUM TAX-POLICE	53,171	49,613		50,000		50,000
AIRPORT MAINTENANCE	25,363	28,211	9,597	24,257	40	24,257
TRANSIT REFUNDS	145,600	111,600				
OTHER FED/STATE/LOCAL GRANTS	74,111	38,926	26,347	18,000	146	18,000
POLICE SERVICES	1,200	11,431	2,715	5,500	49	5,500
DARE REVENUES	30					
DOG POUND REVENUES	580	620	195	500	39	500
COPS IN SCHOOLS REIMBURSEMENT	38,934	26,838	18,333	38,000	48	38,000
TOWNSHIP FIRE CONTRACTS	63,522	66,377	61,109	68,733	89	64,294
FIRE DEPARTMENT CALLS	28,365	28,710	8,265	20,000	41	20,000
RESQUE SQUAD CALLS	4,610	2,093	297	2,000	15	2,000
BUILDING INSPECTIONS SERVICES	37,798	36,833	19,785	40,000	49	40,000
STREET REPAIR FEES	4,800	4,500	1,200	3,000	40	3,500
EQUIPMENT RENTALS		825	1,338			1,500
WEED REMOVAL CHARGES	1,948	1,482	257	2,000	13	1,500
SWIMMING POOL RECEIPTS	50,320	47,499	46,975	45,000	104	50,000
POOL CONCESSION SALES	11,183	9,615	10,496	9,000	117	10,000
ARMORY USE FEES	9,133	7,616	3,833	8,000	48	6,000
PARK FEES	20,412	24,309	14,662	20,000	73	20,000
TREE REMOVAL RECEIPTS	5,660	8,096	442	4,000	11	4,000
BUS FARES	35,434	19,254				
BUS SIGN ADVERTISING	740	320				
HANGER RENTALS - AIRPORT	12,812	16,131	6,535	12,000	54	12,000
AIRPORT LAND REVENUES	7,790	6,995	6,995	8,000	87	7,500
SALE OF LOTS - CEMETERY	4,480	15,720	2,360	7,000	34	7,000
SODDING FEES - CEMETERY	640	700	890	600	148	600
CEMETERY MEMORIALS						
CEMETERY MONUMENT FEES	475	450	300	300	100	300
PARK SIGN RENTALS	190	185	80	200	40	200
COURT FINES	21,697	20,999	8,381	20,000	42	20,000
PARKING FINES	700	1,010	1,000	500	200	500

CITY OF BENSON  
BUDGET PROPOSAL  
2018 BUDGET PROPOSAL

DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 YTD	2017 BUDGET	PCT. BUDGET	PROPOSED 2018 BUDGET
SPECIAL ASSESSMENTS	148	139	36			
INTEREST EARNINGS	47,951	44,443	22,350	50,000	45	45,000
UNREALIZED GAIN (LOSS) ON INVEST	4,352	957				
PROPERTY RENTS		2,250	3,600			
CIVIC CENTER RENT	36,486	44,439	23,925	39,500	61	36,000
DONATIONS	23,397	4,325	2,300	1,000	230	1,000
SALE OF PROPERTY	4,590		1,396			
REFUNDS & REIMBURSEMENTS	51,165	42,679	19,590	40,000	49	40,000
REIMBURSEMENTS - GAS & OIL	24,947	34,138	18,284	25,000	73	25,000
OTHER REVENUE	12,365	6,857	3,781	5,000	76	5,000
MANAGEMENT FEE-EDA & RL FUND	16,647	16,713		16,000		16,000
MANAGEMENT FEES - GARBAGE FUND	8,838	9,014	5,364	9,194	58	9,384
MANAGEMENT FEE - WATER FUND	38,556	39,327	23,398	40,110	58	40,920
MANAGEMENT FEE - ELECTRIC FUND	173,440	176,908	105,261	180,446	58	184,056
MANAGEMENT FEE - LIQUOR FUND	25,606	26,118	15,540	26,640	58	27,168
MANAGEMENT FEE - SEWER FUND	50,052	51,053	30,376	52,074	58	53,112
MANAGEMENT FEES - TAX INCREMENT						
TRANSFER FROM OTHER FUNDS	1,349	1,443		1,650		1,650
TRANSFER FROM LIQUOR FUND	80,000	80,000	80,000	80,000	100	80,000
TRANSFER FROM UTILITY FUND	84,989	53,406		90,000		90,000
<b>TOTAL GENERAL FUND REVENUES</b>	<b>3,863,044</b>	<b>3,727,995</b>	<b>1,988,977</b>	<b>3,705,605</b>	<b>54</b>	<b>3,965,214</b>
<b>GENERAL FUND EXPENDITURES</b>						
<b>MAYOR &amp; COUNCIL</b>						
SALARIES - CITY COUNCIL	15,845	15,610	9,030	16,000	56	16,000
PENSIONS	1,212	1,194	691	1,200	58	1,200
OFFICE SUPPLIES	141	805	235	100	235	100
MAYOR & COUNCIL CONTINGENCY				2,000		1,000
TRAVEL EXPENSE	1,079	878	471	1,000	47	700
TRAINING & INSTRUCTION	625	1,520	502	1,500	33	1,200
PRINTING & PUBLISHING	4,443	3,800	1,809	4,500	40	4,500
OTHER INS - PUBLIC OFF LIAB	9,068	9,724	9,630	10,000	96	10,000
DUES & SUBSCRIPTIONS	8,971	9,021	6,910	9,200	75	9,200
<b>TOTAL: MAYOR &amp; COUNCIL</b>	<b>41,384</b>	<b>42,552</b>	<b>29,276</b>	<b>45,500</b>	<b>64</b>	<b>43,900</b>
<b>ADMINISTRATION &amp; FINANCE</b>						
SALARIES	275,398	283,547	166,683	297,000	56	305,600
PENSIONS	49,624	50,581	31,661	53,000	60	54,400
HEALTH, LIFE, DISB + CAFETERIA	61,153	67,402	44,595	70,200	64	71,500
OFFICE SUPPLIES	4,001	3,875	2,635	5,000	53	5,000
DUPLICATING & COPYING	2,938	2,828	1,644	3,000	55	3,000

CITY OF BENSON  
BUDGET PROPOSAL  
2018 BUDGET PROPOSAL

DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 YTD	2017 BUDGET	PCT. BUDGET	PROPOSED 2018 BUDGET
POSTAGE	963	2,349	143	2,000	7	2,000
SAFETY AND DRUG TESTING	418	2,529	519	2,000	26	2,000
GAS & OIL	1,945	1,543	874	2,000	44	2,000
EQUIPMENT REPAIR PARTS	2,551	3,965	989	3,000	33	3,000
SMALL TOOLS AND EQUIPMENT	780	5,471	5,982	4,000	150	5,000
UTILITY CONTRACTED SERVICES	14,400	14,400	8,400	14,400	58	14,400
OTHER CONTRACTED SERVICES	12,373	11,500	5,237	15,000	35	15,000
CONSULTING SERVICES	31,091	40,304	5,130	40,000	13	40,000
TELEPHONE	8,943	9,108	5,406	9,000	60	9,000
TRAVEL EXPENSE	3,714	4,115	4,926	4,000	123	5,000
TRAINING & INSTRUCTION	1,394	2,026	1,393	2,500	56	2,500
PUBLIC INFORMATION	125					
INSURANCE	6,366	7,485	7,102	8,000	89	8,000
WORKERS COMPENSATION	1,540	1,893	1,334	2,000	67	2,000
DUES & SUBSCRIPTIONS	2,941	2,645	1,996	3,000	67	3,000
TOTAL: ADMINISTRATION & FINANCE	482,658	517,566	296,649	539,100	55	552,400
ELECTIONS						
TEMPORARY SALARIES	861	2,273	771	2,500	31	2,500
OFFICE SUPPLIES	2,835	1,332	1,356	6,000	23	2,000
TOTAL: ELECTIONS	3,696	3,604	2,126	8,500	25	4,500
AUDITING & ACCTING SERVICES	21,550	23,650	23,700	24,500	97	26,000
ASSESSING SERVICES CONTRACTED	17,292	18,832	17,204	19,000	91	19,000
CITY ATTORNEY						
OFFICE SUPPLIES	470	1,439	223	1,000	22	1,000
CITY ATTORNEY CONTRACT	20,297	28,000	8,110	28,000	29	26,000
TOTAL: CITY ATTORNEY	20,767	29,439	8,333	29,000	29	27,000
CITY HALL						
BUILDING MAINTENANCE & SUPPL	5,532	4,407	1,998	8,000	25	8,000
CONTRACTED SERV - CLEANING	3,980	4,352	2,320	4,500	52	4,500
INSURANCE	4,600	2,461	2,029	4,000	51	3,000
UTILITIES	7,430	7,194	4,081	8,000	51	8,000
HEATING COST	3,059	2,884	2,699	4,000	67	3,000
TOTAL: CITY HALL	24,602	21,298	13,127	28,500	46	26,500

CITY OF BENSON  
BUDGET PROPOSAL  
2018 BUDGET PROPOSAL

DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 YTD	2017 BUDGET	PCT. BUDGET	PROPOSED 2018 BUDGET
<b>POLICE DEPARTMENT</b>						
SALARIES	491,167	485,745	292,866	522,000	56	549,400
PENSIONS	97,760	97,557	58,262	106,950	54	111,700
HEALTH, LIFE & DISB INSURANCE	87,830	101,235	67,867	97,500	70	99,000
OFFICE SUPPLIES	5,806	4,765	1,959	5,500	36	5,500
GAS & OIL	18,808	15,443	9,577	19,000	50	19,000
OPERATING SUPPLIES	19,034	19,823	2,555	20,000	13	20,000
UNIFORM ALLOWANCE	7,734	10,607	5,222	9,000	58	9,000
PERSONNEL TESTING & RECRUIT INVESTIGATIONS	525	1,042		1,500		1,500
EQUIPMENT REPAIR PARTS	30,285	30,296	17,972	32,000	56	32,000
EQUIPMENT REPAIRS CONTRACTED	2,194	1,148	747	2,600	29	2,600
SMALL TOOLS & EQUIPMENT	11,795	8,417	7,714	8,000	96	8,000
CONTRACTED RECORDS MAINT	14,666	8,913	4,755	8,600	55	8,600
CONTRACTED SERVICES-CLEANING				4,000		4,000
TELEPHONE	8,947	9,421	5,500	9,500	58	9,500
DRUG EDUCATION & ENFORCEMENT	819	1,570	650	2,600	25	2,600
DARE EXPENDITURES	1,806	1,992	2,052	2,000	103	2,000
TRAVEL EXPENSE	3,902	2,690	4,410	4,000	110	4,000
TRAINING & INSTRUCTION	6,210	5,013	7,871	6,000	131	7,000
INSURANCE	10,797	12,564	12,959	14,000	93	14,000
WORKERS COMPENSATION	10,778	13,957	13,991	15,000	93	15,000
ELECTRIC UTILITIES			70			4,000
HEATING COSTS						2,100
RENTS	1,680	1,485	940	4,000	24	2,000
DUES & SUBSCRIPTIONS	3,457	2,864	2,429	3,000	81	3,000
DOG POUND EXPENSES	1,871	729	90	1,700	5	1,700
<b>TOTAL: POLICE DEPARTMENT</b>	<b>837,870</b>	<b>837,276</b>	<b>520,461</b>	<b>898,450</b>	<b>58</b>	<b>939,600</b>
<b>FIRE DEPARTMENT</b>						
PART TIME - SALARIES	57,758	48,302	4,611	48,000	10	49,000
OFFICE SUPPLIES	255	252	60	750	8	750
GAS & OIL	1,949	1,811	1,374	2,000	69	2,000
OPERATING SUPPLIES	3,526	2,203	495	3,500	14	3,600
EQUIPMENT REPAIR PARTS	3,168	3,011	580	3,000	19	3,000
EQUIPMENT REPAIR CONTRACTUAL	3,022	5,521		5,000		5,000
RADIO REPAIRS CONTRACTED	1,793	1,427	1,086	1,500	72	1,500
BUILDING MAINTENANCE & SUPPL	4,536	3,615	1,589	5,000	32	5,100
BUILDING REPAIRS CONTRACTED		2,723		2,000		2,000
SMALL TOOLS & EQUIPMENT	3,975	13,460	4,515	23,000	20	5,000
CONTRACTED SERVICES	475	1,718	312	400	78	500

CITY OF BENSON  
BUDGET PROPOSAL  
2018 BUDGET PROPOSAL

DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 YTD	2017 BUDGET	PCT. BUDGET	PROPOSED 2018 BUDGET
TRAVEL EXPENSE	1,546	3,834	3,138	1,800	174	3,000
TRAINING & INSTRUCTION	5,309	7,335	5,725	5,000	115	6,000
INSURANCE	10,250	6,516	5,641	7,500	75	7,500
WORKERS COMPENSATION	5,773	6,495	7,011	6,500	108	7,000
UTILITIES	4,210	5,249	2,886	4,500	64	4,500
HEATING COST	2,267	1,885	1,399	3,000	47	3,000
HYDRANT RENTALS/FIRE SERVICE	10,000	10,000	5,833	10,000	58	10,000
TRUCK LEASE			8,705	90,865	10	90,865
DUES & SUBSCRIPTIONS	678	650	849	700	121	900
<b>TOTAL: FIRE DEPARTMENT</b>	<b>120,491</b>	<b>126,008</b>	<b>55,809</b>	<b>224,015</b>	<b>25</b>	<b>210,215</b>
<b>BUILDING DEPARTMENT</b>						
SALARIES	48,547	49,587	27,753	51,000	54	53,000
PENSIONS	9,814	9,848	5,528	10,200	54	10,200
HEALTH, LIFE AND DISABILITY	11,867	14,361	9,405	14,300	66	14,300
GAS	295	191	163	500	33	500
OPERATING SUPPLIES	1,489	945	2,270	1,600	142	3,200
CONTRACTED SERV.-OTHER EXPENSE	327		565	1,000	57	1,000
TELEPHONE	771	611	355	750	47	750
TRAVEL EXPENSE	4,714	4,287	2,718	5,000	54	5,000
TRAINING & INSTRUCTION	980	1,066	290	1,000	29	1,000
DUES & SUBSCRIPTIONS	75	75	75	100	75	100
<b>TOTAL: BUILDING DEPARTMENT</b>	<b>78,878</b>	<b>80,971</b>	<b>49,122</b>	<b>85,450</b>	<b>57</b>	<b>89,050</b>
<b>HIGHWAY STREETS &amp; ROADS</b>						
SALARIES	227,546	242,838	122,506	245,600	50	250,200
PENSIONS	41,985	43,341	22,826	44,500	51	44,100
HEALTH, LIFE & DISB INSURANCE	24,245	30,712	20,077	30,600	66	31,205
OFFICE SUPPLIES	6	86	772	100	772	500
GAS & OIL	35,319	29,510	14,642	30,000	49	27,000
OPERATING SUPPLIES	12,037	11,665	5,944	11,000	54	11,000
STREET MARKINGS & SIGNS	2,707	14,048	2,804	9,000	31	6,000
SHOP SUPPLIES	1,144	1,097	264	1,000	26	1,000
EQUIPMENT REPAIR PARTS	9,326	7,513	15,518	15,000	103	12,000
TIRES	5,263	6,235	9,858	6,000	164	10,000
EQUIPMENT REPAIRS CONTRACTED	11,228	13,525	8,718	8,000	109	8,000
STREET MAINTENANCE-MATERIALS	15,171	11,457	4,513	20,000	23	20,000
STREET MAINT.- SEALCOATING	77,706	40,868	5,078	50,000	10	50,000
SNOW REMOVAL	2,102	15,427		10,000		10,000
FLOOD CONTROL						
BUILDING MAINTENANCE & SUPPL	9,107	19,197	7,285	2,500	291	5,000

CITY OF BENSON  
BUDGET PROPOSAL  
2018 BUDGET PROPOSAL

DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 YTD	2017 BUDGET	PCT. BUDGET	PROPOSED 2018 BUDGET
SMALL TOOLS & EQUIPMENT	5,830	1,932	1,068	5,000	21	5,000
TELEPHONE	900	900	525	900	58	900
TRAVEL EXPENSE	77	344	52	350	15	350
TRAINING & INSTRUCTION	968	704	1,121	1,000	112	1,000
INSURANCE	14,400	11,599	10,826	14,000	77	12,000
WORKERS COMPENSATION	15,192	13,781	16,316	15,500	105	17,000
UTILITIES	4,485	6,244	3,479	6,500	54	6,500
HEATING COST	2,368	3,377	2,495	4,500	55	4,500
STREET LIGHTING UTILITIES	62,927	61,791	34,378	62,000	55	62,000
LAUNDRY	876	1,305	962	1,000	96	1,000
TOTAL: STREET DEPARTMENT	582,913	594,159	312,027	594,050	53	596,255
ORGANIZED RECREATION						
MANAGEMENT FEES	18,583	23,184		19,500		23,000
SENIOR CITIZEN PROGRAM	15,939	27,886	5,586	10,500	53	10,500
TOTAL: ORGANIZED RECREATION	34,521	51,070	5,586	30,000	19	33,500
SWIMMING POOL						
TEMPORARY SALARIES	44,255	48,240	30,384	48,000	63	50,000
PENSIONS	3,386	3,691	2,324	4,000	58	4,000
OPERATING SUPPLIES	10,004	8,426	7,151	10,200	70	10,200
BUILDING MAINTENANCE & SUPPL	11,558	15,217	2,281	20,000	11	17,000
BUILDING REPAIRS CONTRACTED	5,378	639	6,701	4,500	149	6,500
CONCESSION SUPPLIES	9,313	8,886	8,739	9,000	97	9,000
TELEPHONE	591	392	252	450	56	450
INSURANCE	7,963	12,522	12,344	13,000	95	13,000
UTILITIES	10,352	11,088	5,175	11,500	45	11,500
HEATING COST	5,519	5,786	6,067	6,000	101	7,500
TOTAL: SWIMMING POOL	108,318	114,886	81,418	126,650	64	129,150
ARMORY						
OPERATING SUPPLIES	10	42	158	500	32	500
BUILDING MAINT & SUPPLIES	2,620	1,756	852	3,000	28	3,000
CONTRACTED SERVICES	11,986	410	248	2,000	12	2,000
TELEPHONE	492	502	295	500	59	500
INSURANCE	1,960	3,761	2,733	3,800	72	3,000
UTILITIES	2,362	2,093	1,275	2,000	64	2,500
HEATING COST	1,350	1,540	1,170	2,500	47	2,000
TOTAL: ARMORY	20,781	10,105	6,732	14,300	47	13,500

CITY OF BENSON  
BUDGET PROPOSAL  
2018 BUDGET PROPOSAL

DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 YTD	2017 BUDGET	PCT. BUDGET	PROPOSED 2018 BUDGET
<b>PARKS</b>						
SALARIES	99,199	103,032	60,164	94,600	64	94,600
PENSIONS	14,431	13,850	8,130	15,500	52	15,500
HEALTH, LIFE & DISB INSURANCE	12,776	15,141	10,496	15,500	68	15,500
MOSQUITO SPRAY & SUPPLIES	8,697	12,000	6,700	10,000	67	10,000
CHEMICALS & CHEM SUPPLIES	2,287	8,487	2,252	9,000	25	9,000
GAS & OIL	8,209	6,687	4,626	8,000	58	8,000
OPERATING SUPPLIES	17,459	14,791	9,051	15,000	60	15,000
LANDSCAPING MATERIALS	5,048	3,973	3,349	7,000	48	7,000
EQUIPMENT REPAIR PARTS	11,696	11,736	6,335	12,000	53	24,000
EQUIPMENT REPAIRS CONTRACTED	1,526	3,997	1,655	2,000	83	2,000
BUILDING REPAIR AND MAINT	31,436	18,331	1,971	1,500	131	1,500
SMALL TOOLS & EQUIPMENT	12,536	5,986	1,902	9,000	21	9,000
CONTRACTED SERVICES-MOWING	7,531	7,171	4,621	7,000	66	7,000
CONTRACTED SERVICES-TREE REMOV	29,646	45,705	17,346	45,000	39	45,000
CONTRACTED SERVICES-OTHER	5,995	7,379	3,110	6,000	52	6,000
TELEPHONE	885	699	379	800	47	800
TRAVEL EXPENSE	183	279	43	500	9	500
TRAINING & INSTRUCTION	111	216	82	500	16	500
INSURANCE	16,843	28,176	23,914	28,000	85	28,000
UTILITIES	8,222	7,777	3,762	8,000	47	8,000
RENT	1,800					
CEMETERY	7,371	7,132	20,524	5,000	410	5,000
<b>TOTAL: PARK DEPARTMENT</b>	<b>303,887</b>	<b>322,546</b>	<b>190,413</b>	<b>299,900</b>	<b>63</b>	<b>311,900</b>
LODGING TAX EXPENSES	28,865	24,070	20,623	31,750	65	31,750
PROPERTY TAX ABATEMENTS	17,425					
NOT ALLOCATED	14,665	13,736	5,684	10,000	57	10,000
<b>PUBLIC TRANSIT</b>						
SALARIES	99,195	111,114				
PENSIONS	15,956	13,167				
HEALTH, LIFE & DISB INSURANCE	17,044	18,525				
GAS & OIL	14,609	7,214				
PERSONNEL TESTING						
OPERATING SUPPLIES	2,348	1,152				
EQUIPMENT REPAIR PARTS	11,762	11,503				

CITY OF BENSON  
BUDGET PROPOSAL  
2018 BUDGET PROPOSAL

DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 YTD	2017 BUDGET	PCT. BUDGET	PROPOSED 2018 BUDGET
TIRES	1,592	281				
CONTRACTED SERVICES		2,917		7,500		7,000
TELEPHONE	508	405				
TRAVEL EXPENSE	160	417				
TRAINING & INSTRUCTION	155	155				
ADVERTISING						
INSURANCE	5,450	5,850				
WORKERS COMPENSATION	4,251	3,670				
RENT	4,500					
DUES AND SUBSCRIPTIONS						
TOTAL: PUBLIC TRANSIT	177,530	176,369		7,500		7,000
AIRPORT						
SALARIES	2,500	2,500		2,500		2,500
PENSIONS	192	192		500		500
GAS	25,243	32,676	13,128	23,000	57	23,000
OPERATING SUPPLIES	607	514	9,114	3,000	304	3,000
BUILDING MAINTENANCE & SUPPL	8,138	5,286	12,530	5,000	251	5,000
MANAGEMENT FEES	4,200	4,200	2,490	4,500	55	4,500
CONTRACTED SERVICES	30	655		500		500
TELEPHONE	896	937	550	900	61	900
INSURANCE	5,683	4,681	4,491	5,000	90	5,000
UTILITIES	7,876	8,490	4,653	9,000	52	9,000
HEATING COST	809	751	412	1,000	41	1,000
TOTAL: AIRPORT	56,175	60,883	47,367	54,900	86	54,900
TRANSFERS						
TRANS TO CAPITAL OUTLAY FUND	533,000	460,000		610,000		550,000
TRANS TO GOLF CLUB	140,469	113,633	24,500	60,000	41	60,000
TRANSFER TO CONCRETE PROJECTS	15,000	15,000		15,000		5,000
TRANS TO STORM WATER FUND						
TRANS TO FIRE RELIEF FUND	52,979	54,076		50,000		50,000
TRANS TO OTHER FUNDS	27,797	43,451				90,000
TRANS TO CIVIC CENTER BOARD	32,708	37,500	21,875	37,500	58	36,000
TOTAL GENERAL FUND EXPENDITURES	3,796,222	3,792,680	1,732,032	3,843,565	45	3,917,120
TOTAL REVENUES LESS EXPENDITURES	66,822	(64,685)	256,945	(137,960)	(186)	48,094

CITY OF BENSON  
BUDGET PROPOSAL  
2018 BUDGET PROPOSAL

DESCRIPTION	2015 ACTUAL	2016 ACTUAL	2017 YTD	2017 BUDGET	PCT. BUDGET	PROPOSED 2018 BUDGET
LIBRARY FUND						
TAXES	109,579	112,159	62,845	113,778	55	119,467
INTEREST EARNINGS						
RENTALS						
DONATIONS	1,831	707	360			
BUILDING DONATIONS						
SALE OF PROPERTY						
REFUNDS & REIMBURSEMENTS	2,449	2,516	1,455	2,000	73	2,000
TRANSFER FROM GENERAL FUND						
TRANSFER FROM OTHER FUNDS	311	325		400		400
TOTAL LIBRARY FUND REVENUES	114,170	115,706	64,660	116,178	56	121,867
EXPENDITURES						
OFFICE & OPERATING SUPPLIES	3,299	2,787	1,553	5,000	31	3,340
EQUIPMENT REPAIRS						
BUILDING MAINTENANCE & SUPPL	4,130	7,173	2,338	6,000	39	3,000
BUILDING REPAIRS CONTRACTED						
MANAGEMENT FEES-PIONEERLAND	79,410	81,792	65,571	83,428	79	85,931
CONTRACTED SERV - CLEANING	4,345	5,135	2,765	5,000	55	5,400
TELEPHONE	924	952	561	1,000	56	1,000
TRAVEL	110	404	(250)	750	(33)	450
INSURANCE	4,400	4,186	3,741	4,500	83	4,500
UTILITIES	2,526	2,570	1,904	5,000	38	2,800
HEATING COST	2,346	2,477	1,575	2,500	63	2,500
CAPITAL OUTLAY						
CAPITAL OUTLAY - BOOKS	4,119	3,000		3,000		3,000
TOTAL LIBRARY FUND EXPENDITURES	105,610	110,476	79,757	116,178	69	111,921
TOTAL REVENUES LESS EXPENDITURES	8,560	5,231	(15,098)			9,946

2016 Actual Levy	Tax Capacity Levy	Market Value Levy	Final 2016 Levy
Description			
General Fund	567,531		567,531
Police Personnel	631,000		631,000
Library Fund	112,142		112,142
G.O. Equipment Bonds 2014 (Golf)	44,706		44,706
G.O. CIP Bonds 2014 (Street Garage)	69,014		69,014
G.O. Swimming Pool	<u>0</u>	<u>69,807</u>	<u>69,807</u>
Total Levy	1,424,393	69,807	1,494,200
			5.0%

2017 Actual Levy	Tax Capacity Levy	Market Value Levy	Proposed 2017 Levy
Description			
General Fund	673,792		673,792
Police Personnel	664,750		664,750
Library Fund	113,778		113,778
G.O. Equipment Bonds 2014 (Golf)	49,447		49,447
G.O. CIP Bonds 2014 (Street Garage)	68,552		68,552
G.O. Swimming Pool	<u>0</u>	<u>74,332</u>	<u>74,332</u>
Total Levy	1,570,319	74,332	1,644,651
			10.1%

2018 Proposed Levy	Tax Capacity Levy	Market Value Levy	Proposed 2018 Levy
Description			
General Fund	850,000		850,000
Police Personnel	697,100		697,100
Library Fund	119,467		119,467
G.O. Equipment Bonds 2014 (Golf)	49,069		49,069
G.O. CIP Bonds 2014 (Street Garage)	67,946		67,946
G.O. Swimming Pool	<u>0</u>	<u>73,377</u>	<u>73,377</u>
Total Levy	1,783,582	73,377	1,856,959
			12.9%



Request for 2018 same as 2017  
35,000 operations 25,000 for updating equipment  
sally needs pickup & blower old pickup shot  
this would be additional 25,000.

club has 85,000 available for clubhouse repair  
fixing moisture problems southside building this fall  
cost 17,000.

Also getting bids for new siding, replacing rotting out  
windows.

Also new carpeting & update furniture  
estimated cost 150,000.

starting fund drive this fall.

Does city want to help with any of the costs.

other projects

stump removal

Tree Trimming

Fix cart paths

Had 174 members in 2016 had 185 members in 2017

EXTRACT OF MINUTES OF A MEETING OF THE  
CITY COUNCIL OF THE CITY OF BENSON, MINNESOTA

HELD: SEPTEMBER 5, 2017

Pursuant to due call and notice thereof, a regular meeting of the City Council of City of Benson, Minnesota, was duly called and held at the City Hall in the City of Benson, Minnesota on Tuesday the 5<sup>th</sup> day of September, 2017 at 5:30 p.m. for the purpose, in part, of calling a public hearing on the intention to issue general obligation capital improvement plan bonds and the proposal to adopt a capital improvement plan therefor.

The following members were present:

And the following were absent:

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION CALLING PUBLIC HEARING ON  
THE INTENTION TO ISSUE GENERAL OBLIGATION CAPITAL  
IMPROVEMENT PLAN BONDS AND THE PROPOSAL TO  
ADOPT A CAPITAL IMPROVEMENT PLAN FOR 2017 THROUGH 2021  
UNDER MINNESOTA STATUTES, SECTION 475.521

A. WHEREAS, pursuant to Minnesota Statutes, Section 475.521 the City of Benson, Minnesota (the "City") may issue bonds to finance capital expenditures under its capital improvement plan (the "Plan") without an election provided that, among other things, prior to issuing the bonds the City adopts the Plan after a public hearing thereon and publishes a notice of its intention to issue the bonds and the date and time of a hearing to obtain public comment on the matter; and

B. WHEREAS, the City Council will hold a public hearing on its intention to issue general obligation capital improvement plan bonds (the "Bonds") and to adopt the Plan therefor pursuant thereto on October 2, 2017; and

NOW, THEREFOR, BE IT RESOLVED by the City Council of the City of Benson, Minnesota, that the City Council hereby calls for a public hearing on its intent to issue the Bonds and to adopt the Plan therefor, such hearing to be held on the date and time set forth in Exhibit A attached hereto. The City Council is hereby directed to cause the notice to be published at least 14 but not more than 28 days before the hearing in the official newspaper of the City or a newspaper of general circulation in the City.

The motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and, after full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA  
COUNTY OF \_\_\_\_\_  
CITY OF \_\_\_\_\_

I, the undersigned, being duly qualified and Clerk of the City of Benson, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of said City, on September 5, 2017, duly called and held on the date therein indicated, insofar as such minutes relate to the City Council calling a public hearing on the intension to issue general obligation capital improvement plan bonds and proposal to adopt a capital improvement plan therefor.

WITNESS my hand on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
City Clerk



# City of Benson, Minnesota

\$995,000 General Obligation CIP Bonds, Series 2017

Assumes Current Market BQ A+ Rates plus 25bps

## Sources & Uses

Dated 11/30/2017 | Delivered 11/30/2017

### Sources Of Funds

Par Amount of Bonds	\$995,000.00
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<b>Total Sources</b>	<b>\$995,000.00</b>
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### Uses Of Funds

Total Underwriter's Discount (1.300%)	12,935.00
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Costs of Issuance	35,000.00
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Deposit to Capitalized Interest (CIF) Fund	23,812.81
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Deposit to Project Construction Fund	920,000.00
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Rounding Amount	3,252.19
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<b>Total Uses</b>	<b>\$995,000.00</b>
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# City of Benson, Minnesota

\$995,000 General Obligation CIP Bonds, Series 2017

Assumes Current Market BQ A+ Rates plus 25bps

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
11/30/2017	-	-	-	-	-	-	-
08/01/2018	-	-	13,631.56	13,631.56	(13,631.56)	-	-
02/01/2019	-	-	10,181.25	10,181.25	(10,181.25)	-	-
08/01/2019	-	-	10,181.25	10,181.25	-	10,181.25	-
02/01/2020	90,000.00	1.400%	10,181.25	100,181.25	-	100,181.25	110,362.50
08/01/2020	-	-	9,551.25	9,551.25	-	9,551.25	-
02/01/2021	95,000.00	1.550%	9,551.25	104,551.25	-	104,551.25	114,102.50
08/01/2021	-	-	8,815.00	8,815.00	-	8,815.00	-
02/01/2022	95,000.00	1.700%	8,815.00	103,815.00	-	103,815.00	112,630.00
08/01/2022	-	-	8,007.50	8,007.50	-	8,007.50	-
02/01/2023	95,000.00	1.800%	8,007.50	103,007.50	-	103,007.50	111,015.00
08/01/2023	-	-	7,152.50	7,152.50	-	7,152.50	-
02/01/2024	100,000.00	1.950%	7,152.50	107,152.50	-	107,152.50	114,305.00
08/01/2024	-	-	6,177.50	6,177.50	-	6,177.50	-
02/01/2025	100,000.00	2.100%	6,177.50	106,177.50	-	106,177.50	112,355.00
08/01/2025	-	-	5,127.50	5,127.50	-	5,127.50	-
02/01/2026	100,000.00	2.250%	5,127.50	105,127.50	-	105,127.50	110,255.00
08/01/2026	-	-	4,002.50	4,002.50	-	4,002.50	-
02/01/2027	105,000.00	2.400%	4,002.50	109,002.50	-	109,002.50	113,005.00
08/01/2027	-	-	2,742.50	2,742.50	-	2,742.50	-
02/01/2028	105,000.00	2.500%	2,742.50	107,742.50	-	107,742.50	110,485.00
08/01/2028	-	-	1,430.00	1,430.00	-	1,430.00	-
02/01/2029	110,000.00	2.600%	1,430.00	111,430.00	-	111,430.00	112,860.00
<b>Total</b>	<b>\$995,000.00</b>	<b>-</b>	<b>\$150,187.81</b>	<b>\$1,145,187.81</b>	<b>(23,812.81)</b>	<b>\$1,121,375.00</b>	<b>-</b>

## Significant Dates

Dated	11/30/2017
First Coupon Date	8/01/2018

## Yield Statistics

Bond Year Dollars	\$6,793.60
Average Life	6.828 Years
Average Coupon	2.2107259%
Net Interest Cost (NIC)	2.4011257%
True Interest Cost (TIC)	2.4103768%
Bond Yield for Arbitrage Purposes	2.2008451%
All Inclusive Cost (AIC)	2.9958250%

## IRS Form 8038

Net Interest Cost	2.2107259%
Weighted Average Maturity	6.828 Years



# City of Benson, Minnesota

\$995,000 General Obligation CIP Bonds, Series 2017

Assumes Current Market BQ A+ Rates plus 25bps

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total
02/01/2018	-	-	-	-	-	-	-
02/01/2019	-	-	23,812.81	23,812.81	(23,812.81)	-	-
02/01/2020	90,000.00	1.400%	20,362.50	110,362.50	-	110,362.50	115,880.63
02/01/2021	95,000.00	1.550%	19,102.50	114,102.50	-	114,102.50	119,807.63
02/01/2022	95,000.00	1.700%	17,630.00	112,630.00	-	112,630.00	118,261.50
02/01/2023	95,000.00	1.800%	16,015.00	111,015.00	-	111,015.00	116,565.75
02/01/2024	100,000.00	1.950%	14,305.00	114,305.00	-	114,305.00	120,020.25
02/01/2025	100,000.00	2.100%	12,355.00	112,355.00	-	112,355.00	117,972.75
02/01/2026	100,000.00	2.250%	10,255.00	110,255.00	-	110,255.00	115,767.75
02/01/2027	105,000.00	2.400%	8,005.00	113,005.00	-	113,005.00	118,655.25
02/01/2028	105,000.00	2.500%	5,485.00	110,485.00	-	110,485.00	116,009.25
02/01/2029	110,000.00	2.600%	2,860.00	112,860.00	-	112,860.00	118,503.00
<b>Total</b>	<b>\$995,000.00</b>	<b>-</b>	<b>\$150,187.81</b>	<b>\$1,145,187.81</b>	<b>(23,812.81)</b>	<b>\$1,121,375.00</b>	<b>\$1,177,443.75</b>

## Significant Dates

Dated	11/30/2017
First Coupon Date	8/01/2018

## Yield Statistics

Bond Year Dollars	\$6,793.60
Average Life	6.828 Years
Average Coupon	2.2107259%
Net Interest Cost (NIC)	2.4011257%
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Bond Yield for Arbitrage Purposes	2.2008451%
All Inclusive Cost (AIC)	2.9958250%

## Dave Johnson

---

**From:** H & D Underground Inc <hdunderground@sleepyeyetel.net>  
**Sent:** Thursday, August 31, 2017 10:19 AM  
**To:** Dave Johnson  
**Subject:** RE:

**MRES External Email Security:** This email is from an outside source. Use caution before clicking on any link or downloading any content.

Dave

Here is my quote for the PB Fiber Project.

Installation of approximately 2,500' of 1.25" duct.  $\$7.50 \times 2,500' = \$18,750.00$

Install fiber in duct approximately 2,500'.  $\$1.00 \times 2,500' = \$2,500.00$

Install 2 Hand Holes .  $\$125.00/\text{each} \times 2 = \$250.00$

Total \$21,500.00

Note quote does not include any materials. All materials to be provided by City of Benson.

Please call with any questions.

Thank you

### Rod Domeier

H&D Underground, Inc.  
507-794-2500 - phone  
507-794-4128 - fax  
507-276-2222-cell

**From:** Dave Johnson [mailto:Dave.Johnson@mrenergy.com]  
**Sent:** Thursday, August 31, 2017 9:22 AM  
**To:** hdunderground@sleepyeyetel.net  
**Subject:**

Here are two copies. Let me know you receive this and if you have any questions call me at 320-760-3797. Also, I came up with approx. 2500 feet with the radar.

Thanks. David

08/22/17  
13:29:49

CITY OF BENSON  
BUDGET REPORT  
FOR MONTH ENDED 31Jul2017

PAGE # 1

DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
GENERAL FUND REVENUES						
TAXES	1,216,655.41	1,198,717.17	650,211.03	736,150.03	1,338,542.00	55
ABATEMENTS	20,115.83		208.96	10.67		
LODGING TAXES	25,074.29	25,899.47	11,351.97	11,377.03	25,000.00	46
FRANCHISE FEES	206,704.15	217,742.87	109,136.83	109,327.23	205,000.00	53
BUSINESS LICENSES	8,032.50	8,045.00	7,995.00	7,845.00	8,000.00	98
NON-BUSINESS LICENSES	340.00	310.00	220.00	385.00	400.00	96
BUILDING PERMITS	14,893.08	20,418.84	1,886.65	18,817.00	30,000.00	63
LOCAL GOVERNMENT AID	980,033.00	988,807.00	494,403.50	496,479.50	992,959.00	50
HOMESTEAD & AG CREDIT AID	310.09	308.80				
POLICE TRAINING REIMBURSEMENT	2,332.26	2,501.29			2,500.00	
INSURANCE PREMIUM TAX-FIRE	41,979.08	44,076.38	1,845.00	1,000.00	40,000.00	3
INSURANCE PREMIUM TAX-POLICE	53,170.71	49,612.84			50,000.00	
AIRPORT MAINTENANCE	25,362.73	28,211.07	5,637.04	9,596.94	24,257.00	40
TRANSIT REFUNDS	145,600.00	111,600.00	74,400.00			
OTHER FED/STATE/LOCAL GRANTS	74,110.85	38,925.87	23,942.21	26,347.00	18,000.00	146
POLICE SERVICES	1,200.00	11,430.90	11,430.90	2,715.00	5,500.00	49
DARE REVENUES	30.00					
DOG POUND REVENUES	580.00	620.00	180.00	195.00	500.00	39
COPS IN SCHOOLS REIMBURSEMENT	38,934.00	26,838.00	12,474.00	18,333.00	38,000.00	48
TOWNSHIP FIRE CONTRACTS	63,522.00	66,377.00	66,377.00	61,109.00	68,733.00	89
FIRE DEPARTMENT CALLS	28,365.00	28,710.22	13,956.50	8,265.16	20,000.00	41
RESQUE SQUAD CALLS	4,609.51	2,092.50	233.50	297.34	2,000.00	15
BUILDING INSPECTIONS SERVICES	37,797.59	36,833.43	18,262.60	19,785.11	40,000.00	49
STREET REPAIR FEES	4,800.00	4,500.00	2,100.00	1,200.00	3,000.00	40
EQUIPMENT RENTALS		825.00		1,337.50		
WEED REMOVAL CHARGES	1,947.59	1,481.53	808.52	256.50	2,000.00	13
SWIMMING POOL RECEIPTS	50,319.88	47,499.16	40,470.54	46,974.93	45,000.00	104
POOL CONCESSION SALES	11,183.46	9,615.46	7,540.30	10,495.94	9,000.00	117
ARMORY USE FEES	9,132.50	7,616.25	3,996.25	3,832.50	8,000.00	48
PARK FEES	20,412.47	24,308.69	17,515.46	14,662.20	20,000.00	73
TREE REMOVAL RECEIPTS	5,660.00	8,096.00	(120.00)	442.00	4,000.00	11
BUS FARES	35,433.91	19,254.36	17,663.37			
BUS SIGN ADVERTISING	740.00	320.00	320.00			
HANGER RENTALS - AIRPORT	12,811.85	16,130.50	9,505.00	6,535.00	12,000.00	54
AIRPORT LAND REVENUES	7,790.00	6,995.00	6,995.00	6,995.00	8,000.00	87
SALE OF LOTS - CEMETERY	4,480.00	15,720.00	3,080.00	2,360.00	7,000.00	34
SODDING FEES - CEMETERY	640.00	700.00	360.00	890.00	600.00	148
CEMETERY MEMORIALS						
CEMETERY MONUMENT FEES	475.00	450.00	275.00	300.00	300.00	100
PARK SIGN RENTALS	190.00	185.00	100.00	80.00	200.00	40
COURT FINES	21,696.94	20,998.51	13,828.52	8,380.51	20,000.00	42
PARKING FINES	700.00	1,010.00	460.00	1,000.00	500.00	200

CITY OF BENSON  
BUDGET REPORT  
FOR MONTH ENDED 31Jul2017

DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
SPECIAL ASSESSMENTS	147.60	139.17	31.50	35.91		
INTEREST EARNINGS	47,951.15	44,443.31	27,761.67	22,350.33	50,000.00	45
UNREALIZED GAIN (LOSS) ON INVEST	4,352.47	956.87	995.25			
PROPERTY RENTS		2,250.12	225.12	3,600.00		
CIVIC CENTER RENT	36,486.35	44,439.00	23,782.00	23,925.00	39,500.00	61
DONATIONS	23,397.24	4,325.00	3,325.00	2,300.00	1,000.00	230
SALE OF PROPERTY	4,590.00			1,396.00		
REFUNDS & REIMBURSEMENTS	51,164.59	42,679.42	19,226.08	19,589.57	40,000.00	49
REIMBURSEMENTS - GAS & OIL	24,947.18	34,138.44	15,294.11	18,283.51	25,000.00	73
OTHER REVENUE	12,364.72	6,857.07	1,945.08	3,780.80	5,000.00	76
MANAGEMENT FEE-EDA & RL FUND	16,647.00	16,713.00			16,000.00	
MANAGEMENT FEES - GARBAGE FUND	8,838.27	9,014.00	5,259.03	5,364.00	9,194.00	58
MANAGEMENT FEE - WATER FUND	38,555.91	39,327.00	22,940.72	23,397.50	40,110.00	58
MANAGEMENT FEE - ELECTRIC FUND	173,439.91	176,908.00	103,278.70	105,261.12	180,446.00	58
MANAGEMENT FEE - LIQUOR FUND	25,606.00	26,118.00	15,235.50	15,540.00	26,640.00	58
MANAGEMENT FEE - SEWER FUND	50,051.91	51,053.00	29,781.00	30,376.38	52,074.00	58
MANAGEMENT FEES - TAX INCREMENT						
TRANSFER FROM OTHER FUNDS	1,349.00	1,443.00			1,650.00	
TRANSFER FROM LIQUOR FUND	80,000.00	80,000.00		80,000.00	80,000.00	100
TRANSFER FROM UTILITY FUND	84,989.00	53,406.28			90,000.00	
<b>TOTAL GENERAL FUND REVENUES</b>	<b>3,863,043.98</b>	<b>3,727,994.79</b>	<b>1,898,131.41</b>	<b>1,988,977.21</b>	<b>3,705,605.00</b>	<b>54</b>
<b>GENERAL FUND EXPENDITURES</b>						
<b>MAYOR &amp; COUNCIL</b>						
SALARIES - CITY COUNCIL	15,845.00	15,610.00	9,190.00	9,030.00	16,000.00	56
PENSIONS	1,212.20	1,194.25	703.07	690.83	1,200.00	58
OFFICE SUPPLIES	140.92	804.55	762.55	234.57	100.00	235
MAYOR & COUNCIL CONTINGENCY					2,000.00	
TRAVEL EXPENSE	1,078.96	878.03	878.03	470.87	1,000.00	47
TRAINING & INSTRUCTION	625.00	1,519.71	1,519.71	501.55	1,500.00	33
PRINTING & PUBLISHING	4,443.16	3,799.75	2,001.50	1,808.54	4,500.00	40
OTHER INS - PUBLIC OFF LIAB	9,068.00	9,724.26	9,724.26	9,629.80	10,000.00	96
DUES & SUBSCRIPTIONS	8,971.00	9,021.00	5,596.00	6,910.00	9,200.00	75
<b>TOTAL: MAYOR &amp; COUNCIL</b>	<b>41,384.24</b>	<b>42,551.55</b>	<b>30,375.12</b>	<b>29,276.16</b>	<b>45,500.00</b>	<b>64</b>
<b>ADMINISTRATION &amp; FINANCE</b>						
SALARIES	275,398.18	283,546.96	161,968.20	166,682.57	297,000.00	56
PENSIONS	49,623.58	50,580.94	30,810.27	31,661.12	53,000.00	60
HEALTH, LIFE, DISB + CAFETERIA	61,152.64	67,401.52	42,260.16	44,594.80	70,200.00	64
OFFICE SUPPLIES	4,000.73	3,875.15	1,616.85	2,635.03	5,000.00	53
DUPLICATING & COPYING	2,938.31	2,828.31	1,651.74	1,644.23	3,000.00	55

08/22/17  
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CITY OF BENSON  
BUDGET REPORT  
FOR MONTH ENDED 31Jul2017

PAGE # 3

DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
POSTAGE	963.45	2,349.32	951.17	142.75	2,000.00	7
SAFETY AND DRUG TESTING	417.69	2,528.75	1,085.00	519.45	2,000.00	26
GAS & OIL	1,944.96	1,542.80	940.48	874.49	2,000.00	44
EQUIPMENT REPAIR PARTS	2,550.79	3,964.95	3,888.70	988.59	3,000.00	33
SMALL TOOLS AND EQUIPMENT	780.18	5,471.41	1,861.36	5,982.07	4,000.00	150
UTILITY CONTRACTED SERVICES	14,400.00	14,400.00	8,400.00	8,400.00	14,400.00	58
OTHER CONTRACTED SERVICES	12,373.45	11,500.25	6,134.25	5,237.04	15,000.00	35
CONSULTING SERVICES	31,091.26	40,303.55	23,196.11	5,129.50	40,000.00	13
TELEPHONE	8,942.67	9,107.66	5,297.65	5,405.54	9,000.00	60
TRAVEL EXPENSE	3,714.32	4,114.98	3,483.97	4,926.32	4,000.00	123
TRAINING & INSTRUCTION	1,393.52	2,026.43	1,636.43	1,393.00	2,500.00	56
PUBLIC INFORMATION	125.00					
INSURANCE	6,366.00	7,485.00	7,485.00	7,102.00	8,000.00	89
WORKERS COMPENSATION	1,540.00	1,893.22	1,893.22	1,334.46	2,000.00	67
DUES & SUBSCRIPTIONS	2,941.28	2,645.24	1,810.29	1,996.42	3,000.00	67
TOTAL: ADMINISTRATION & FINANCE	482,658.01	517,566.44	306,370.85	296,649.38	539,100.00	55
ELECTIONS						
TEMPORARY SALARIES	861.34	2,272.92		770.94	2,500.00	31
OFFICE SUPPLIES	2,834.58	1,331.56	221.98	1,355.54	6,000.00	23
TOTAL: ELECTIONS	3,695.92	3,604.48	221.98	2,126.48	8,500.00	25
AUDITING & ACCTING SERVICES	21,550.00	23,650.00		23,700.00	24,500.00	97
ASSESSING SERVICES CONTRACTED	17,292.00	18,832.00	18,832.00	17,204.00	19,000.00	91
CITY ATTORNEY						
OFFICE SUPPLIES	470.36	1,438.96	1,430.30	223.37	1,000.00	22
CITY ATTORNEY CONTRACT	20,297.00	28,000.00	17,613.00	8,110.00	28,000.00	29
TOTAL: CITY ATTORNEY	20,767.36	29,438.96	19,043.30	8,333.37	29,000.00	29
CITY HALL						
BUILDING MAINTENANCE & SUPPL	5,532.24	4,406.61	3,029.11	1,997.85	8,000.00	25
CONTRACTED SERV - CLEANING	3,980.40	4,351.58	2,648.38	2,320.00	4,500.00	52
INSURANCE	4,600.00	2,461.00	2,461.00	2,029.00	4,000.00	51
UTILITIES	7,430.16	7,194.24	4,213.08	4,081.37	8,000.00	51
HEATING COST	3,059.35	2,884.18	1,858.28	2,698.68	4,000.00	67
TOTAL: CITY HALL	24,602.15	21,297.61	14,209.85	13,126.90	28,500.00	46

08/22/17  
13:29:49

CITY OF BENSON  
BUDGET REPORT  
FOR MONTH ENDED 31Jul2017

PAGE # 4

DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
	-----	-----	-----	-----	-----	-----
<b>POLICE DEPARTMENT</b>						
SALARIES	491,167.44	485,745.22	256,424.73	292,866.46	522,000.00	56
PENSIONS	97,759.59	97,557.44	53,223.70	58,261.79	106,950.00	54
HEALTH, LIFE & DISB INSURANCE	87,830.48	101,234.56	63,975.04	67,867.05	97,500.00	70
OFFICE SUPPLIES	5,805.64	4,764.97	4,103.90	1,958.75	5,500.00	36
GAS & OIL	18,807.98	15,443.03	8,791.46	9,577.09	19,000.00	50
OPERATING SUPPLIES	19,034.14	19,822.65	14,059.38	2,554.66	20,000.00	13
UNIFORM ALLOWANCE	7,733.81	10,606.99	3,837.28	5,221.57	9,000.00	58
PERSONNEL TESTING & RECRUIT	525.00	1,042.15	308.35		1,500.00	
INVESTIGATIONS	30,284.84	30,296.00	19,316.45	17,972.45	32,000.00	56
EQUIPMENT REPAIR PARTS	2,194.43	1,147.74	944.74	746.86	2,600.00	29
EQUIPMENT REPAIRS CONTRACTED	11,795.01	8,416.59	4,272.99	7,714.31	8,000.00	96
SMALL TOOLS & EQUIPMENT	14,665.99	8,913.40	8,271.08	4,755.45	8,600.00	55
CONTRACTED RECORDS MAINT					4,000.00	
TELEPHONE	8,946.71	9,421.28	5,392.90	5,500.39	9,500.00	58
DRUG EDUCATION & ENFORCEMENT	818.65	1,569.86		650.48	2,600.00	25
DARE EXPENDITURES	1,805.65	1,992.28	1,844.78	2,052.43	2,000.00	103
TRAVEL EXPENSE	3,902.40	2,689.84	1,671.68	4,410.22	4,000.00	110
TRAINING & INSTRUCTION	6,209.93	5,012.76	4,893.19	7,871.43	6,000.00	131
INSURANCE	10,797.00	12,564.00	12,564.00	12,959.00	14,000.00	93
WORKERS COMPENSATION	10,778.00	13,956.82	13,956.82	13,991.17	15,000.00	93
RENTS	1,680.00	1,485.00	700.00	940.00	4,000.00	24
DUES & SUBSCRIPTIONS	3,457.00	2,864.24	2,295.24	2,429.00	3,000.00	81
DOG POUND EXPENSES	1,870.56	729.00	170.00	90.00	1,700.00	5
<b>TOTAL: POLICE DEPARTMENT</b>	<b>837,870.25</b>	<b>837,275.82</b>	<b>481,017.71</b>	<b>520,461.02</b>	<b>898,450.00</b>	<b>58</b>
<b>FIRE DEPARTMENT</b>						
PART TIME - SALARIES	57,757.86	48,302.25	3,310.22	4,610.54	48,000.00	10
OFFICE SUPPLIES	184.79	252.03	252.03	59.58	750.00	8
GAS & OIL	1,949.12	1,811.13	1,318.19	1,373.87	2,000.00	69
OPERATING SUPPLIES	3,526.07	2,202.77	482.64	494.80	3,500.00	14
EQUIPMENT REPAIR PARTS	3,167.77	3,011.48	1,211.94	579.96	3,000.00	19
EQUIPMENT REPAIR CONTRACTUAL	3,021.68	5,521.24	4,409.88		5,000.00	
RADIO REPAIRS CONTRACTED	1,792.95	1,426.58	1,148.25	1,085.84	1,500.00	72
BUILDING MAINTENANCE & SUPPL	4,535.98	3,615.28	3,212.02	1,589.36	5,000.00	32
BUILDING REPAIRS CONTRACTED		2,723.00			2,000.00	
SMALL TOOLS & EQUIPMENT	3,975.45	13,459.60	13,459.60	4,515.04	23,000.00	20
TELEPHONE	70.18					
CONTRACTED SERVICES	475.42	1,717.71	297.69	312.27	400.00	78
TRAVEL EXPENSE	1,546.02	3,833.94	3,555.84	3,137.96	1,800.00	174
TRAINING & INSTRUCTION	5,308.64	7,335.00	3,270.00	5,725.42	5,000.00	115

08/22/17  
13:29:49

CITY OF BENSON  
BUDGET REPORT  
FOR MONTH ENDED 31Jul2017

PAGE # 5

DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
	-----	-----	-----	-----	-----	-----
INSURANCE	10,250.00	6,516.00	6,516.00	5,641.16	7,500.00	75
WORKERS COMPENSATION	5,773.00	6,495.44	6,495.44	7,010.70	6,500.00	108
UTILITIES	4,210.26	5,248.87	3,349.22	2,885.56	4,500.00	64
HEATING COST	2,267.33	1,885.30	1,203.71	1,399.17	3,000.00	47
HYDRANT RENTALS/FIRE SERVICE	10,000.00	10,000.00	5,833.31	5,833.31	10,000.00	58
TRUCK LEASE				8,705.09	90,865.00	10
DUES & SUBSCRIPTIONS	678.00	650.00	650.00	849.00	700.00	121
TOTAL: FIRE DEPARTMENT	120,490.52	126,007.62	59,975.98	55,808.63	224,015.00	25
BUILDING DEPARTMENT						
SALARIES	48,546.52	49,587.20	26,700.80	27,752.80	51,000.00	54
PENSIONS	9,814.28	9,847.53	5,317.58	5,527.98	10,200.00	54
HEALTH, LIFE AND DISABILITY	11,866.60	14,361.28	8,857.44	9,405.16	14,300.00	66
GAS	294.86	190.86	110.06	163.33	500.00	33
OPERATING SUPPLIES	1,488.80	945.17	84.42	2,270.08	1,600.00	142
CONTRACTED SERV.-OTHER EXPENSE	327.00			565.00	1,000.00	57
TELEPHONE	770.65	610.76	357.11	354.85	750.00	47
TRAVEL EXPENSE	4,714.44	4,287.32	2,687.84	2,717.69	5,000.00	54
TRAINING & INSTRUCTION	979.79	1,066.00	1,066.00	290.00	1,000.00	29
DUES & SUBSCRIPTIONS	75.00	75.00	75.00	75.00	100.00	75
TOTAL: BUILDING DEPARTMENT	78,877.94	80,971.12	45,256.25	49,121.89	85,450.00	57
HIGHWAY STREETS & ROADS						
SALARIES	227,546.22	242,838.28	126,359.54	122,505.63	245,600.00	50
PENSIONS	41,984.89	43,340.55	22,582.95	22,826.31	44,500.00	51
HEALTH, LIFE & DISB INSURANCE	24,244.67	30,711.55	19,421.87	20,077.16	30,600.00	66
OFFICE SUPPLIES	5.99	86.34	21.77	771.79	100.00	772
GAS & OIL	35,319.31	29,510.36	14,705.58	14,641.65	30,000.00	49
OPERATING SUPPLIES	12,036.76	11,665.35	7,595.80	5,943.78	11,000.00	54
STREET MARKINGS & SIGNS	2,707.45	14,047.64	4,956.64	2,804.29	9,000.00	31
SHOP SUPPLIES	1,144.39	1,097.31	1,006.09	263.95	1,000.00	26
EQUIPMENT REPAIR PARTS	9,325.59	7,513.11	3,992.19	15,518.17	15,000.00	103
TIRES	5,262.72	6,235.00	4,832.50	9,858.00	6,000.00	164
EQUIPMENT REPAIRS CONTRACTED	11,228.01	13,524.80	1,719.83	8,718.31	8,000.00	109
STREET MAINTENANCE-MATERIALS	15,170.57	11,457.23	3,368.54	4,513.30	20,000.00	23
STREET MAINT.- SEALCOATING	77,705.54	40,867.56	5,134.08	5,077.50	50,000.00	10
SNOW REMOVAL	2,101.62	15,426.84	5,797.01		10,000.00	
FLOOD CONTROL						
BUILDING MAINTENANCE & SUPPL	9,107.01	19,196.68	11,055.27	7,285.26	2,500.00	291
SMALL TOOLS & EQUIPMENT	5,829.78	1,932.19	1,133.35	1,067.63	5,000.00	21
TELEPHONE	900.00	900.00	525.00	525.00	900.00	58

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
TRAVEL EXPENSE	76.73	344.25	221.36	52.49	350.00	15
TRAINING & INSTRUCTION	968.31	703.91	703.91	1,120.87	1,000.00	112
INSURANCE	14,400.00	11,599.00	11,599.00	10,826.00	14,000.00	77
WORKERS COMPENSATION	15,191.55	13,781.34	13,781.34	16,315.51	15,500.00	105
UTILITIES	4,485.23	6,243.96	3,795.21	3,479.23	6,500.00	54
HEATING COST	2,367.88	3,376.68	2,031.83	2,495.09	4,500.00	55
STREET LIGHTING UTILITIES	62,926.74	61,790.52	34,668.00	34,378.36	62,000.00	55
LAUNDRY	876.35	1,304.94	704.29	961.75	1,000.00	96
TOTAL: STREET DEPARTMENT	582,913.31	594,159.39	301,712.95	312,027.03	594,050.00	53
ORGANIZED RECREATION						
MANAGEMENT FEES	18,582.60	23,184.28			19,500.00	
SENIOR CITIZEN PROGRAM	15,938.65	27,885.97	23,827.82	5,585.58	10,500.00	53
TOTAL: ORGANIZED RECREATION	34,521.25	51,070.25	23,827.82	5,585.58	30,000.00	19
SWIMMING POOL						
TEMPORARY SALARIES	44,254.69	48,240.28	27,160.77	30,383.85	48,000.00	63
PENSIONS	3,385.56	3,690.55	2,077.88	2,324.46	4,000.00	58
OPERATING SUPPLIES	10,003.65	8,425.87	8,050.17	7,150.94	10,200.00	70
BUILDING MAINTENANCE & SUPPL	11,558.10	15,216.70	14,600.45	2,280.52	20,000.00	11
BUILDING REPAIRS CONTRACTED	5,378.30	639.24		6,700.88	4,500.00	149
CONCESSION SUPPLIES	9,313.34	8,885.86	8,295.07	8,739.31	9,000.00	97
TELEPHONE	590.63	391.76	249.19	251.84	450.00	56
INSURANCE	7,963.00	12,521.79	12,521.79	12,344.15	13,000.00	95
UTILITIES	10,351.54	11,088.08	6,724.48	5,174.82	11,500.00	45
HEATING COST	5,518.99	5,786.14	3,985.09	6,067.04	6,000.00	101
TOTAL: SWIMMING POOL	108,317.80	114,886.27	83,664.89	81,417.81	126,650.00	64
ARMORY						
OPERATING SUPPLIES	10.40	41.94	41.94	157.80	500.00	32
BUILDING MAINT & SUPPLIES	2,620.24	1,755.95	537.55	851.83	3,000.00	28
CONTRACTED SERVICES	11,986.30	409.91	245.35	248.41	2,000.00	12
TELEPHONE	492.25	502.16	291.21	294.98	500.00	59
INSURANCE	1,960.00	3,761.00	3,761.00	2,733.00	3,800.00	72
UTILITIES	2,361.95	2,093.44	1,261.38	1,275.37	2,000.00	64
HEATING COST	1,349.54	1,540.11	980.12	1,170.40	2,500.00	47
TOTAL: ARMORY	20,780.68	10,104.51	7,118.55	6,731.79	14,300.00	47

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
PARKS						
SALARIES	99,199.20	103,032.24	57,934.01	60,164.34	94,600.00	64
PENSIONS	14,430.67	13,849.87	8,055.75	8,130.27	15,500.00	52
HEALTH, LIFE & DISB INSURANCE	12,776.41	15,141.41	9,921.01	10,495.63	15,500.00	68
MOSQUITO SPRAY & SUPPLIES	8,697.40	12,000.00	12,000.00	6,700.00	10,000.00	67
CHEMICALS & CHEM SUPPLIES	2,286.95	8,487.43	8,054.18	2,252.28	9,000.00	25
GAS & OIL	8,208.66	6,687.08	3,717.22	4,626.30	8,000.00	58
OPERATING SUPPLIES	17,458.67	14,791.14	10,150.46	9,050.77	15,000.00	60
LANDSCAPING MATERIALS	5,047.70	3,973.22	2,336.02	3,349.43	7,000.00	48
EQUIPMENT REPAIR PARTS	11,695.61	11,736.03	6,809.40	6,334.64	12,000.00	53
EQUIPMENT REPAIRS CONTRACTED	1,526.31	3,996.93	1,316.42	1,655.39	2,000.00	83
BUILDING REPAIR AND MAINT	31,436.31	18,331.23	16,227.89	1,970.50	1,500.00	131
SMALL TOOLS & EQUIPMENT	12,536.33	5,986.03	1,630.38	1,902.23	9,000.00	21
CONTRACTED SERVICES-MOWING	7,530.60	7,170.79	3,861.42	4,620.98	7,000.00	66
CONTRACTED SERVICES-TREE REMOV	29,645.63	45,705.00	16,307.00	17,346.00	45,000.00	39
CONTRACTED SERVICES-OTHER	5,995.00	7,379.11	3,294.53	3,110.00	6,000.00	52
TELEPHONE	884.79	698.51	474.91	379.35	800.00	47
TRAVEL EXPENSE	183.38	278.51	243.56	43.40	500.00	9
TRAINING & INSTRUCTION	111.00	216.47	216.47	81.51	500.00	16
INSURANCE	16,843.25	28,175.64	28,175.64	23,913.59	28,000.00	85
UTILITIES	8,222.09	7,777.46	4,535.39	3,762.00	8,000.00	47
RENT	1,800.00					
CEMETERY	7,370.97	7,131.57	4,698.46	20,524.44	5,000.00	410
TOTAL: PARK DEPARTMENT	303,886.93	322,545.67	199,960.12	190,413.05	299,900.00	63
LODGING TAX EXPENSES	28,865.04	24,069.98	20,798.16	20,622.64	31,750.00	65
PROPERTY TAX ABATEMENTS	17,425.08					
NOT ALLOCATED	14,664.96	13,735.79	7,817.45	5,683.66	10,000.00	57
PUBLIC TRANSIT						
SALARIES	99,195.21	111,113.82	54,181.40			
PENSIONS	15,956.28	13,166.90	8,750.12			
HEALTH, LIFE & DISB INSURANCE	17,044.18	18,524.85	12,336.51			
GAS & OIL	14,609.42	7,214.48	7,717.80			
PERSONNEL TESTING						
OPERATING SUPPLIES	2,348.06	1,152.02	938.10			
EQUIPMENT REPAIR PARTS	11,761.84	11,502.97	11,347.97			
TIRES	1,592.10	280.50	1,683.00			
CONTRACTED SERVICES		2,916.65			7,500.00	

CITY OF BENSON  
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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
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TELEPHONE	507.69	404.76	299.65			
TRAVEL EXPENSE	159.88	416.60	416.60			
TRAINING & INSTRUCTION	155.00	155.00	155.00			
ADVERTISING						
INSURANCE	5,450.00	5,850.00	5,850.00			
WORKERS COMPENSATION	4,250.70	3,670.43	3,670.43			
RENT	4,500.00					
DUES AND SUBSCRIPTIONS						
TOTAL: PUBLIC TRANSIT	177,530.36	176,368.98	107,346.58		7,500.00	
AIRPORT						
SALARIES	2,500.00	2,500.00			2,500.00	
PENSIONS	192.00	192.00			500.00	
GAS	25,243.30	32,676.13	20,117.40	13,127.98	23,000.00	57
OPERATING SUPPLIES	607.28	514.35	411.75	9,114.37	3,000.00	304
BUILDING MAINTENANCE & SUPPL	8,138.13	5,286.33	2,237.26	12,530.23	5,000.00	251
MANAGEMENT FEES	4,200.00	4,200.00	2,450.00	2,490.00	4,500.00	55
CONTRACTED SERVICES	30.00	655.00			500.00	
TELEPHONE	896.32	937.26	537.86	549.54	900.00	61
INSURANCE	5,683.00	4,681.00	4,681.00	4,491.00	5,000.00	90
UTILITIES	7,875.94	8,489.98	4,886.40	4,652.56	9,000.00	52
HEATING COST	809.00	750.95	592.14	411.65	1,000.00	41
TOTAL: AIRPORT	56,174.97	60,883.00	35,913.81	47,367.33	54,900.00	86
TRANSFERS						
TRANSFER TO LIBRARY FUND						
TRANSFER TO FIRE DEPT BOND FND						
TRANS TO CAPITAL OUTLAY FUND	533,000.00	460,000.00			610,000.00	
TRANS TO GOLF CLUB	140,469.31	113,633.00	53,633.00	24,500.00	60,000.00	41
TRANSFER TO CONCRETE PROJECTS	15,000.00	15,000.00			15,000.00	
TRANS TO STORM WATER FUND						
TRANS TO FIRE RELIEF FUND	52,979.08	54,076.38	1,845.00		50,000.00	
TRANS TO OTHER FUNDS	27,796.58	43,451.15	43,451.15			
TRANS TO CIVIC CENTER	32,708.35	37,500.00	21,875.00	21,875.00	37,500.00	58
TOTAL GENERAL FUND EXPENDITURES	3,796,222.09	3,792,679.97	1,884,267.52	1,732,031.72	3,843,565.00	45
TOTAL REVENUES LESS EXPENDITURES	66,821.89	(64,685.18)	13,863.89	256,945.49	(137,960.00)	(186)
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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
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LIBRARY FUND						
TAXES	109,579.28	112,158.68	60,793.17	62,844.61	113,778.00	55
INTEREST EARNINGS						
RENTALS						
DONATIONS	1,830.52	706.57	556.17	360.00		
BUILDING DONATIONS						
SALE OF PROPERTY						
REFUNDS & REIMBURSEMENTS	2,448.79	2,516.14	1,294.62	1,455.22	2,000.00	73
TRANSFER FROM GENERAL FUND						
TRANSFER FROM OTHER FUNDS	310.98	325.00			400.00	
TOTAL LIBRARY FUND REVENUES	114,169.57	115,706.39	62,643.96	64,659.83	116,178.00	56
EXPENDITURES						
OFFICE & OPERATING SUPPLIES	3,299.49	2,787.14	1,900.92	1,552.81	5,000.00	31
EQUIPMENT REPAIRS						
BUILDING MAINTENANCE & SUPPL	4,130.47	7,173.43	5,412.38	2,338.14	6,000.00	39
BUILDING REPAIRS CONTRACTED						
MANAGEMENT FEES-PIONEERLAND	79,410.00	81,792.00	40,896.00	65,571.00	83,428.00	79
CONTRACTED SERV - CLEANING	4,345.00	5,135.00	3,160.00	2,765.00	5,000.00	55
TELEPHONE	923.85	952.09	551.47	560.64	1,000.00	56
TRAVEL	109.63	403.74	(164.10)	(250.00)	750.00	(33)
INSURANCE	4,400.00	4,186.00	4,186.00	3,741.00	4,500.00	83
UTILITIES	2,526.30	2,569.52	1,497.09	1,904.17	5,000.00	38
HEATING COST	2,345.91	2,476.61	1,191.73	1,574.61	2,500.00	63
CAPITAL OUTLAY						
CAPITAL OUTLAY - BOOKS	4,119.09	3,000.00	3,000.00		3,000.00	
TOTAL LIBRARY FUND EXPENDITURES	105,609.74	110,475.53	61,631.49	79,757.37	116,178.00	69
TOTAL REVENUES LESS EXPENDITURES	8,559.83	5,230.86	1,012.47	(15,097.54)		

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
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*** WATER FUND ***						
SALE OF SERVICE	572,678.48	613,786.47	357,848.92	369,588.45	617,000.00	60
CONNECTION FEES	750.00	600.00			250.00	
FIRE SERVICE FEE	10,000.00	10,000.00	5,833.31	5,833.31	10,000.00	58
REFUNDS & REIMBURSEMENTS	2,622.46	12,914.79	12,761.34	5,422.86	3,500.00	155
<b>TOTAL REVENUES</b>	<b>586,050.94</b>	<b>637,301.26</b>	<b>376,443.57</b>	<b>380,844.62</b>	<b>630,750.00</b>	<b>60</b>
<b>EXPENDITURES</b>						
SALARIES	103,334.84	107,341.23	58,173.38	64,541.32	123,500.00	52
EARNED BENEFITS	2,184.18	2,794.90			2,000.00	
FRINGE BENEFITS	42,053.41	72,010.59	26,130.56	29,974.57	53,075.00	56
OFFICE SUPPLIES	143.80	304.64	189.28	46.05	400.00	12
CHEMICALS & CHEMICAL SUPPLIES	24,503.24	18,235.98	13,509.23	9,867.83	26,000.00	38
GAS & OIL	2,616.64	2,600.26	1,359.99	1,841.80	3,000.00	61
OPERATING SUPPLIES	2,895.05	3,500.77	2,945.81	2,291.58	5,000.00	46
LABORATORY AND TESTING	377.01	2,300.37	1,513.98	744.80	2,000.00	37
EQUIPMENT REPAIR & MAINTENANCE	329.18	2,241.42	1,547.45	6,744.90	3,500.00	193
MAINTAIN SYSTEM	28,834.57	31,032.86	11,462.29	18,597.58	29,000.00	64
BUILDING REPAIR & MAINTENANCE	1,007.06	2,404.92	1,314.44	699.01	2,000.00	35
MANAGEMENT FEES	38,556.00	39,327.00	22,940.75	23,397.50	40,110.00	58
TELEPHONE	1,961.64	2,118.91	1,133.92	1,370.38	2,000.00	69
TRAVEL	411.27	603.27	603.27		1,000.00	
TRAINING	599.52	536.27	536.27	163.04	1,000.00	16
MARKETING	608.66	532.02	532.02	610.50	600.00	102
INSURANCE	8,751.20	4,211.00	2,456.50	3,424.75	2,000.00	171
WORK COMP INSURANCE	766.80	3,167.65	1,972.15	1,688.06	3,000.00	56
ELECTRIC UTILITIES	25,192.40	23,444.20	12,883.09	15,414.43	25,000.00	62
DEPRECIATION	195,483.23	195,111.30	113,258.77	113,758.24	195,000.00	58
MISCELLANEOUS	13,758.91	5,551.10	3,712.43	1,968.72	6,000.00	33
INTERDEPARTMENTAL CHARGES	12,375.00	12,375.00	7,218.75	7,218.75	12,375.00	58
<b>TOTAL EXPENDITURES</b>	<b>506,743.61</b>	<b>531,745.66</b>	<b>285,394.33</b>	<b>304,363.81</b>	<b>537,560.00</b>	<b>57</b>
<b>OPERATING PROFIT/(LOSS)</b>	<b>79,307.33</b>	<b>105,555.60</b>	<b>91,049.24</b>	<b>76,480.81</b>	<b>93,190.00</b>	<b>82</b>

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
OTHER INCOME & EXPENSE						
INTEREST INCOME	9,213.27	10,797.31	6,198.85	6,673.32	10,000.00	67
CONTRIBUTED CAPITAL DEPRECIAT'N						
GAIN/LOSS ON FIXED ASSET SALE	21,500.00					
INTEREST EXPENSE	(61,016.01)	(57,237.05)	(12,735.11)	(12,479.20)	(56,350.00)	22
GRANTS & CONTRIBUTED CAPITAL						
NET INCOME/(LOSS)	49,004.59	59,115.86	84,512.98	70,674.93	46,840.00	151

DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
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*** SEWER FUND ***						
SALE OF SERVICE	799,168.05	833,847.39	486,770.24	546,163.12	933,000.00	59
CONNECTION FEES	6,000.00	6,072.00			2,000.00	
REFUNDS & REIMBURSEMENTS	3,601.39	1,823.45	836.39	742.61	2,000.00	37
TOTAL REVENUES	808,769.44	841,742.84	487,606.63	546,905.73	937,000.00	58
EXPENDITURES						
SALARIES	7,904.36	5,844.79	3,270.92	3,569.31	19,000.00	19
EARNED BENEFITS	2,136.96	2,817.63			2,000.00	
FRINGE BENEFITS	2,781.76	3,265.10	1,384.52	1,324.21	9,525.00	14
OFFICE SUPPLIES		13.98		20.00	100.00	20
CHEMICALS & CHEMICAL SUPPLIES	39,488.72	26,452.51	16,646.23	15,314.50	30,000.00	51
GAS & OIL	1,502.08	2,200.72	890.35	1,076.21	2,000.00	54
OPERATING SUPPLIES	729.59	1,358.89	1,258.09	209.14	2,000.00	10
LABORATORY AND TESTING	1,182.56	1,724.10	934.98	2,001.33	2,000.00	100
CONTRACTED SERVICES-TESTING						
EQUIPMENT REPAIR & MAINTENANCE	16,332.12	9,897.58	7,818.53	5,115.26	15,000.00	34
MAINTAIN SYSTEM	28,709.58	44,783.91	15,180.40	10,037.62	30,000.00	33
BUILDING REPAIR & MAINTENANCE	5,075.96	2,088.52	991.66	2,601.67	5,000.00	52
CONTRACTED OPERATIONS	241,332.00	241,332.00	140,777.00	142,891.00	246,158.00	58
MANAGEMENT FEES	50,052.00	51,053.00	29,781.00	30,376.50	52,074.00	58
TELEPHONE	219.25	361.25	111.24	322.48	200.00	161
TRAVEL	434.24	379.44	379.44	46.00	500.00	9
TRAINING	333.00	823.33	823.33		1,000.00	
INSURANCE	10,711.00	17,924.00	10,456.00	9,797.80	19,000.00	52
WORK COMP INSURANCE		151.26	151.26	160.14		
ELECTRIC UTILITIES	50,641.47	50,574.13	29,665.11	31,183.90	50,000.00	62
HEAT	4,178.50	3,481.63	2,141.13	3,559.04	4,000.00	89
DEPRECIATION	335,302.46	333,370.79	192,727.83	193,789.63	330,000.00	59
MISCELLANEOUS	5,511.23	7,122.16	4,318.26	1,801.22	8,000.00	23
INTERDEPARTMENTAL CHARGES	21,360.00	21,360.00	12,460.00	12,460.00	21,360.00	58
TOTAL EXPENDITURES	825,918.84	828,380.72	472,167.28	467,656.96	848,917.00	55
OPERATING PROFIT/(LOSS)	(17,149.40)	13,362.12	15,439.35	79,248.77	88,083.00	90

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
OTHER INCOME & EXPENSE						
SPECIAL ASSESSMENTS						
INTEREST INCOME	1,354.15	408.83	153.87	241.04	500.00	48
CONTRIBUTED CAPITAL DEPRECIAT'N	(62,478.03)	(56,690.46)	(14,308.21)	(11,866.68)	(52,495.00)	23
INTEREST EXPENSE						
GAIN/LOSS ON DISPOSAL OF ASSET						
GRANTS & CONTRIBUTED CAPITAL						
NET INCOME/(LOSS)	(78,273.28)	(42,919.51)	1,285.01	67,623.13	36,088.00	187

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
*** GARBAGE COLLECTION FUND ***						
REVENUES						
SALE OF GARBAGE TAGS	4,214.48	2,724.79	1,335.05	2,067.00	3,500.00	59
GARBAGE BILLINGS	162,183.99	164,070.25	95,883.01	95,327.34	163,000.00	58
OTHER REVENUE	188.02	96.46	66.31	181.09	200.00	91
TOTAL REVENUES	166,586.49	166,891.50	97,284.37	97,575.43	166,700.00	59
EXPENDITURES						
OPERATING SUPPLIES	1,632.48	1,576.16	1,537.87	1,085.02	1,500.00	72
MANAGEMENT FEES	8,838.00	9,014.00	5,259.00	5,364.00	9,194.00	58
CONTRACTED GARBAGE PICKUP	103,944.00	103,944.00	60,634.00	60,634.00	104,000.00	58
REFUSE DISPOSAL	43,899.40	59,818.74	38,787.94	24,114.40	60,000.00	40
UNCOLLECTABLE ACCOUNTS	1,273.86	1,287.14			1,000.00	
TOTAL EXPENDITURES	159,587.74	175,640.04	106,218.81	91,197.42	175,694.00	52
OPERATING PROFIT/(LOSS)	6,998.75	(8,748.54)	(8,934.44)	6,378.01	(8,994.00)	(71)
INTEREST INCOME	2,192.64	2,321.36	1,378.15	1,370.75	2,200.00	62
NET INCOME/(LOSS)	9,191.39	(6,427.18)	(7,556.29)	7,748.76	(6,794.00)	(114)

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
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*** ELECTRIC FUND ***						
REVENUES						
SALE OF SERVICE	3,084,915.90	3,022,839.05	1,732,236.86	1,683,550.35	3,035,000.00	55
MISCELLANEOUS	36,286.31	29,642.18	14,532.17	16,536.54	32,000.00	52
ADMINISTRATIVE SERVICES	14,400.00	14,400.00	8,400.00	8,400.00	14,400.00	58
INTERDEPARTMENTAL CHARGES	33,735.00	33,735.00	19,678.75	19,678.75	33,735.00	58
REFUNDS AND REIMBURSEMENTS	21,069.25	22,789.10	5,753.52	10,606.29	20,000.00	53
CONSERVATION REBATES	9,048.00	31,483.76	10,434.20	14,298.90	15,000.00	95
TRANSMISSION REVENUE	4,330.63	84,297.57	42,373.05	33,213.20	71,000.00	47
GENERATION CAPACITY REVENUE						
DEDICATED CAPACITY REVENUE	324,400.00	328,500.00	190,700.00	193,000.00	330,000.00	58
GENERATION SALES	8,407.89	5,685.11	2,781.54	3,033.94	9,000.00	34
BACKUP POWER AGREEMENT	529,888.11	608,461.57	383,439.10	257,323.44	550,000.00	47
TOTAL REVENUES	4,066,481.09	4,181,833.34	2,410,329.19	2,239,641.41	4,110,135.00	54
EXPENDITURES						
POWER PRODUCTION						
GAS & OIL	13,650.00	8,309.60				
OPERATING SUPPLIES						
EQUIPMENT REPAIR & MAINTENANCE	47,697.09	49,349.83	32,348.50	23,123.80	105,000.00	22
BUILDING REPAIR & MAINT	1,451.35	809.46	460.14	1,661.31	4,000.00	42
MANAGEMENT FEES-POWER PRODUCT	17,344.10	17,690.40	10,319.40	10,526.10	18,040.00	58
MRES-OPERATION & MAINT	23,580.14	25,631.63	12,372.91	10,241.71	26,000.00	39
CONTRACTED SERVICES						
UTILITIES	39,563.02	34,629.49	21,403.51	21,890.06	35,000.00	63
MISCELLANEOUS						
TOTAL POWER PRODUCTION	143,285.70	136,420.41	76,904.46	67,442.98	188,040.00	36
PURCHASED POWER						
PURCHASED POWER	1,451,753.31	1,395,013.10	830,627.55	746,053.66	1,410,000.00	53
WHEELING	280,504.09	354,183.47	203,456.05	212,185.96	355,000.00	60
BACKUP POWER AGREEMENT COSTS	271,373.09	273,242.13	183,000.93	142,081.89	280,000.00	51
TOTAL PURCHASED POWER	2,003,630.49	2,022,438.70	1,217,084.53	1,100,321.51	2,045,000.00	54

DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
<b>TRANSMISSION</b>						
MAINTENANCE OF TRANS LINE					1,000.00	
MANAGEMENT FEES-TRANSMISSION	17,344.10	17,690.40	10,319.40	10,526.10	18,040.00	58
MRES-STATION & MAINT	1,436.58	593.76	593.76	1,440.85	1,500.00	96
OTHER CONTRACTED SERVICES						
<b>TOTAL TRANSMISSION</b>	<b>18,780.68</b>	<b>18,284.16</b>	<b>10,913.16</b>	<b>11,966.95</b>	<b>20,540.00</b>	<b>58</b>
<b>DISTRIBUTION</b>						
MRES - OFFICE ADDER	32,165.01	33,267.14	16,639.64	17,831.94	33,000.00	54
GAS & OIL	6,169.39	5,366.64	2,661.43	3,146.19	5,000.00	63
OPERATING SUPPLIES	15,198.41	15,710.15	8,427.34	12,063.17	15,000.00	80
EQUIPMENT REPAIRS & MAINT	19,522.52	17,329.24	11,609.85	20,894.58	21,000.00	99
MAINTAIN SYSTEM	42,260.11	26,001.44	7,796.78	12,088.44	43,000.00	28
MAINTAIN STREET LIGHTS	7,525.01	9,832.73	2,195.14	27,660.97	8,000.00	346
BUILDING REPAIR & MAINTENANCE	5,250.29	4,792.53	3,919.42	3,783.45	5,000.00	76
MANAGEMENT FEES-DIST	52,032.50	53,072.40	30,958.90	31,580.40	54,130.00	58
MISSOURI RIVER CLEARING			45,000.00	45,000.00		
MRES DISTRIBUTION	414,563.03	406,234.11	197,130.68	223,852.25	418,000.00	54
OTHER CONTRACTED SERVICES	18,802.63	1,367.86	1,367.86	5,845.39	10,000.00	58
TELEPHONE	4,291.25	4,588.42	2,444.62	2,867.25	4,500.00	64
TRAVEL EXPENSE	7,675.09	9,266.24	5,293.22	6,231.12	8,000.00	78
TRAINING	8,010.20	10,219.68	5,808.63	4,502.33	8,500.00	53
ELECTRIC UTILITIES	13,955.02	4,737.07	3,538.81	1,947.22	5,000.00	39
HEAT	2,923.64	1,986.88	1,401.60	1,654.84	3,000.00	55
MISCELLANEOUS	51.62				1,000.00	
<b>TOTAL DISTRIBUTION</b>	<b>650,395.72</b>	<b>603,772.53</b>	<b>346,193.92</b>	<b>420,949.54</b>	<b>642,130.00</b>	<b>66</b>
<b>ADMINISTRATION</b>						
SALARIES	89,099.93	91,843.85	49,803.62	51,219.07	96,400.00	53
EARNED BENEFITS	1,885.18	2,687.59			1,800.00	
FRINGE BENEFITS	41,890.55	49,634.70	25,142.58	26,473.24	44,835.00	59
OFFICE SUPPLIES	17,326.89	16,290.19	9,170.95	11,219.52	16,000.00	70
POSTAGE	962.46	1,763.78	870.40	71.20	1,500.00	5
GAS	63.26	40.97	40.97		200.00	
MANAGEMENT FEES	78,048.80	79,606.80	46,437.30	47,365.30	81,180.00	58
MRES-NON UTILITY CHARGES	68,907.66	91,483.94	54,144.35	36,426.04	75,000.00	49
CONTRACTED SERVICES	6,162.07	4,379.92	2,055.55	6,164.20	8,000.00	77
DATA PROCESSING SERVICES	18,341.02	22,287.76	14,383.28	15,808.96	24,000.00	66
BILL PRINT SERVICES	13,832.61	13,623.12	7,791.94	7,769.04	14,000.00	55
TELEPHONE	7,424.08	7,331.66	4,271.53	4,318.70	7,500.00	58
TRAVEL EXPENSE	1,422.36	1,520.92	1,032.43	327.59	2,000.00	16

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
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TRAINING & INSTRUCTION	1,257.00	1,470.00	585.00	635.00	1,600.00	40
MARKETING	9,224.29	7,047.31	3,524.84	3,696.69	8,000.00	46
INSURANCE	28,845.00	39,646.30	23,321.80	22,802.75	40,000.00	57
DEPRECIATION	524,463.47	528,766.04	291,083.23	295,004.17	521,000.00	57
MISCELLANEOUS						
BAD DEBTS	11,468.28	15,485.83	100.00		12,000.00	
DUES & SUBSCRIPTIONS	5,963.00	5,936.00	5,936.00	5,773.00	6,000.00	96
MRES-LOAD MANAGEMENT	11,929.15	7,126.46	4,027.11	2,579.38	12,240.00	21
LOAD MANAGEMENT/CONSERVATION	29,745.50	48,904.13	20,862.05	27,829.73	41,260.00	67
TOTAL ADMINISTRATION	968,262.56	1,036,877.27	564,584.93	565,483.58	1,014,515.00	56
GRAND TOTAL EXPENSES	3,784,355.15	3,817,793.07	2,215,681.00	2,166,164.56	3,910,225.00	55
OPERATING PROFIT/(LOSS)	282,125.94	364,040.27	194,648.19	73,476.85	199,910.00	37
OTHER INCOME & EXPENSE						
INTEREST INCOME	57,602.26	61,156.41	35,003.32	33,752.13	60,000.00	56
UNREALIZED GAIN (LOSS) ON INVS	(1,292.24)	(8,120.46)	7,200.00	7,000.00		
INTEREST EXPENSE	(239,803.92)	(225,893.57)	(99,380.50)	(93,591.20)	(223,000.00)	42
GAIN/LOSS ON DISPOSAL/ASSET	3,299.63	(2,397.30)				
SALE OF PROPERTY		6,550.00	6,550.00			
NET INCOME/(LOSS)	101,931.67	195,335.35	144,021.01	20,637.78	36,910.00	56
*** SALE OF SERVICE BREAKDOWN ***						
RESIDENTIAL LIGHTING	1,311,556.05	1,292,690.31	736,010.41	715,523.07	1,290,000.00	55
INTERRUPTIBLE SERVICE	82,255.20	73,785.28	49,487.98	49,425.54	80,000.00	62
MUNICIPAL SERVICE	214,857.75	196,828.95	118,009.09	123,585.39	200,000.00	62
COMMERCIAL LIGHTING	364,310.56	349,462.54	204,824.47	198,197.98	350,000.00	57
INDUSTRIAL SERVICE	1,026,690.52	1,026,340.70	576,322.73	549,933.64	1,030,000.00	53
STREET LIGHTING & SECURITY LIGHTS	85,245.82	83,731.27	47,582.18	46,884.73	85,000.00	55
TOTAL SALES OF SERVICE	3,084,915.90	3,022,839.05	1,732,236.86	1,683,550.35	3,035,000.00	55

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
*** LIQUOR FUND ***						
REVENUES						
SALES	1,105,459.58	1,106,680.59	584,736.99	571,990.51	1,095,000.00	52
COST OF SALES	712,993.52	720,475.36	377,237.42	378,764.14	707,700.00	54
GROSS PROFIT	392,466.06	386,205.23	207,499.57	193,226.37	387,300.00	50
RENTAL INCOME	26,821.20	32,703.20	18,528.00	15,609.20	32,000.00	49
MACHINE COMMISSIONS	1,709.41	1,879.20	1,068.34	917.39	2,000.00	46
MISCELLANEOUS INCOME	122.50				500.00	
TOTAL GROSS PROFIT	421,119.17	420,787.63	227,095.91	209,752.96	421,800.00	50
EXPENDITURES						
SALARIES	149,964.82	136,463.92	71,041.10	79,594.10	145,000.00	55
FRINGE BENEFITS	48,274.28	52,189.98	29,857.83	30,393.40	51,450.00	59
OFFICE SUPPLIES	447.13	881.77	370.12	23.23	500.00	5
OPERATING SUPPLIES	5,128.11	5,090.91	2,644.87	2,556.21	5,000.00	51
BUILDING MAINTENANCE & SUPPLIES	17,519.83	9,021.19	5,806.55	3,296.40	10,000.00	33
MANAGEMENT FEES	25,606.00	26,118.00	15,235.50	15,540.00	26,640.00	58
CONTRACTED SERVICES - CLEANING	9,792.30	11,405.54	6,996.98	6,171.97	11,000.00	56
TELEPHONE EXPENSE	1,331.41	1,461.74	853.21	851.54	1,500.00	57
TRAVEL EXPENSE		54.00			400.00	
TRAINING & INSTRUCTION	30.00	74.00		430.00	500.00	86
FREIGHT ON LIQUOR	4,483.20	3,575.40	2,086.10	1,974.25	4,500.00	44
ADVERTISING	10,019.88	8,419.51	4,419.52	3,192.64	10,000.00	32
INSURANCE	18,340.50	21,695.85	12,950.85	12,390.07	22,000.00	56
UTILITIES	13,277.78	12,554.69	7,078.32	6,700.68	13,000.00	52
HEATING COST	1,043.44	1,196.92	739.68	738.20	1,200.00	62
DEPRECIATION	5,506.79	4,876.25	3,094.00	3,191.10	6,000.00	53
MISCELLANEOUS	13,526.36	4,937.10	2,784.81	3,182.51	5,600.00	57
CREDIT CARD DISCOUNT	13,476.00	12,799.97	7,873.86	8,059.12	14,000.00	58
BAD DEBTS	858.16	1,635.40	534.13	628.90	800.00	79
LAUNDRY EXPENSE	1,313.03	1,179.56	692.00	677.51	1,400.00	48
TOTAL EXPENDITURES	339,939.02	315,631.70	175,059.43	179,591.83	330,490.00	54
OPERATING PROFIT/(LOSS)	81,180.15	105,155.93	52,036.48	30,161.13	91,310.00	33
INTEREST INCOME	108.48	227.66	120.27	512.98	100.00	513
GAIN/LOSS ON DISPOSAL/ASSET						
NET INCOME/(LOSS)	81,288.63	105,383.59	52,156.75	30,674.11	91,410.00	34

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DESCRIPTION	2015 YEAR END	2016 YEAR END	2016 YTD FOR SAME TIME PERIOD	2017 YTD	ADOPTED BUDGET	PERCENT
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*** LIQUOR SALES ANALYSIS ***						
OFF SALE LIQUOR & WINE SALES	358,755.49	366,207.31	191,013.77	182,333.12	360,000.00	51
COST OF SALES	(246,510.20)	(255,653.24)	(133,392.64)	(127,366.91)	(249,400.00)	51
GROSS PROFIT	112,245.29	110,554.07	57,621.13	54,966.21	110,600.00	50
OFF SALE BEER SALES	533,809.03	532,127.14	276,691.58	289,008.39	520,000.00	56
COST OF SALES	(392,159.58)	(392,555.15)	(203,222.06)	(213,903.69)	(382,200.00)	56
GROSS PROFIT	141,649.45	139,571.99	73,469.52	75,104.70	137,800.00	55
ON SALE LIQUOR & WINE SALES	74,320.49	68,332.02	38,038.99	31,408.41	70,000.00	45
COST OF SALES	(13,483.71)	(11,677.06)	(6,686.61)	(5,162.79)	(12,600.00)	41
GROSS PROFIT	60,836.78	56,654.96	31,352.38	26,245.62	57,400.00	46
ON SALE BEER SALES	91,183.08	95,532.18	55,273.21	45,356.13	100,000.00	45
COST OF SALES	(25,534.90)	(28,085.68)	(15,260.85)	(13,853.58)	(28,000.00)	49
GROSS PROFIT	65,648.18	67,446.50	40,012.36	31,502.55	72,000.00	44
MISCELLANEOUS SALES	47,391.49	44,481.94	23,719.44	23,884.46	45,000.00	53
COST OF SALES	(35,305.13)	(32,504.23)	(18,675.26)	(18,477.17)	(35,500.00)	52
GROSS PROFIT	12,086.36	11,977.71	5,044.18	5,407.29	9,500.00	57
TOTAL SALES	1,105,459.58	1,106,680.59	584,736.99	571,990.51	1,095,000.00	52
TOTAL COST OF SALES	(712,993.52)	(720,475.36)	(377,237.42)	(378,764.14)	(707,700.00)	54
TOTAL GROSS PROFIT	392,466.06	386,205.23	207,499.57	193,226.37	387,300.00	50
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