

**City Council Regular Meeting Agenda**  
**City Council Chambers**  
**August 4, 2014**

- Page
1. 5:30 p.m. Call the Meeting to Order at City Hall (Mayor)
  2. Persons with Unscheduled Business to Come Before the City Council (Mayor)
  3. Review the Consent Agenda: (Mayor)
    - a. Minutes:
      - 2-4       ▪ 7.21.14       City Council Meeting
      - 5         ▪ 6.26.14       EDA Meeting
    - b. Applications:
      - Vacancies on Boards & Commissions:
        - Park Board – 1
        - Benson Area Tourism Board – 3
        - Cemetery Board - 1
        - Airport Commission – 2
    - c. Correspondence:
      - 6-7       ▪ MRES Regional Policymakers Dinner & Discussion 9/4/14 – Alexandria, MN
      - 8-18     ▪ Countryside Public Health Public Swimming Pool Ordinance – Public Hearing - 8/5/14]
      - 19        ▪ Charter Communications - Public Access Channel Position
    - d. Overnight Travel:
      - MRES Legal Seminar August 6-7, 2014 City Manager, Don & Ben Wilcox
      - MRES Board Meeting – August 13-14, 2014 City Manager (reimbursed by MRES)
  4. Chamber of Commerce – Tom Traen
  - 20-21 5. Overhead to Underground Conversion Material Lists – Low Bid: Dan Gens
  - 22-24 6. Street Reconstruction Five Year Plan with Proposed Assessments: Dan Gens
  - 25-29 7. Urban Blight Ordinance – Coordinating Draft Chapter 93-19
  - 30     8. Benson Sportsman’s Club Request: Chief Hodge
  - 31     9. Small Cities Board Approvals:
    - \$5,741.00
    - \$2,213.00
  - 32-51 10. Budget Report
  11. Adjourn: Mayor

**DRAFT**

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING  
JULY 21, 2014**

The meeting was called to order at 5:30 p.m. by the Mayor. Members present: Paul Kittelson, Jack Evenson, Stephanie Heinzig & Sue Fitz. Members Absent: Mike Fugleberg. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, Director of Public Works Dan Gens, Police Chief Ian Hodge, Assistant City Attorney Ben Wilcox, Luke Schwartz, Police Sergeant Paul Larson, Police Officers Brennan Mcalpin, Dusty Burton, John Reigstad, Paula Wilson, Mike Nedeau, Police Administrative Assistant Kim Pierce, PeopleService Employees Chris Gutschow, Greg Stang and Randy Peterson.

It was moved by Fitz, seconded by Evenson and carried unanimously to approve the following minutes:

- June 16, 2014 City Council Meeting
- July 7, 2014 City Council Meeting
- May 15, 2014 EDA Meeting

It was moved by Heinzig, seconded by Fitz and carried unanimously to approve a gambling permit for the Swift County Gobblers for July 24, 2014.

It was moved by Evenson, seconded by Heinzig and carried unanimously to approve a gambling permit for Northern Lights Trails Snowmobile Club for November 7, 2014.

Wolfington said the new population and household estimates have been released from the Department of Administration. The April 1, 2013 Population estimate is 3,184, and the April 1, 2013 household estimate is \$1,459.

Wolfington reviewed correspondence from FEMA in reference to an application submitted by the Benson Fire Department for a new ladder truck. FEMA informed the Fire Department they were not approved for funds on this grant.

Wolfington shared a 2015 funding increase request from Pioneerland Library System. This request will be taken into consideration during 2015 budget planning.

Next was a request from Ambient Chiropractic for waived fees at the Armory for free stretching and low impact exercise classes. It was moved by Fitz, seconded by Evenson and carried unanimously to waive the Armory fees for the free exercise classes as long as Ambient Chiropractic staff works with City staff in scheduling the classes.

Wilcox approached the Council with the verdict from the BNSF vs the State of Minnesota case in reference to pending citations of violation blocking crossings in the City of Benson. Wilcox said the criminal charges against BNSF were dismissed because the Minnesota Statute 219.383, subd. 3 is preempted by the provisions of the Federal Railroad Safety Act. There was discussion on whether the City would proceed with an appeal. Wilcox explained the process, and stated it would be a costly endeavor. Wolfington said we have the railroad study that will be underway soon. He said he has heard in person and in writing BNSF is planning to put electrical switches underground and install satellite controls, so there is money going in to technology upgrades which will help train traffic in Benson. Wolfington said he feels Benson is unique in there are two state highways, one federal highway and three rail hubs that all come together in Benson, but the Judge on our case did not share the same view. It was agreed upon by the Council not to pursue an appeal through the court system, but maybe through the legislature we can make some headway along with other towns experiencing the same railroad issues as Benson is.

Next Greg Stang, Chris Gutschow and Randy Peterson approached the Council and gave a presentation and proposal for contract renewal for services at the wastewater treatment plant. The contract needs to be addressed no less than 90 days prior to December 31, 2014 or the contract will automatically renew for five more years. There was discussion and concern by the Council on the cost for services. The Council will need to review and make a decision whether to renew the contract with PeopleServices or explore other options.

Next it was moved by Evenson, seconded by Fitz and carried unanimously to approve the 2015 dues with the Coalition of Greater Minnesota Cities in the amount of \$5,596.

Councilmember Fitz offered the following resolution:

**RESOLUTION AUTHORIZING ENTERING INTO AN AGREEMENT  
WITH THE STATE OF MINNESOTA TO PROVIDE  
PUBLIC TRANSPORTATION SERVICE IN THE CITY OF BENSON  
(RESOLUTION NO. 2014-12)**

2015 City of Benson Heartland Express

Resolved that the City of Benson, MN to enter into an Agreement with the State of Minnesota to provide public transportation service in the City of Benson.

Further resolved that the City of Benson agrees to provide a local share of 15% percent of the total operating cost and 20% of the total capital costs.

Further resolved that the City of Benson agrees to provide 100% of the local share necessary for expenses that exceed funds available from the State.

Further resolved that the City of Benson authorizes the City Manager and the Finance director to execute the aforementioned Agreement and any amendments thereto.

Council Member Evenson seconded the foregoing Resolution and the following vote was recorded: AYES: Fitz, Kittelson, Evenson, Heinzig NAYS: None. Thereupon the Mayor declared Resolution 2014-12 duly passed and adopted.

It was moved by Evenson, seconded by Heinzig and carried unanimously to approve a small Cities grant payment in the amount of \$8,130.00

It was moved by Evenson, seconded by Heinzig and carried unanimously to approve a Small Cities grant payment in the amount of \$4,935.00

It was moved by Evenson, seconded by Heinzig and carried unanimously to approve a Small Cities grant payment in the amount of \$8,357.00.

Next was an estimate for repairs to the Line Department's Digger Derrick truck. The remote control has had several issues, and ABM Equipment has tried to repair the unit with no success. The truck is inoperable without the remote. The best option at this point is to buy a used unit. After discussion, it was moved by Heinzig, seconded by Fitz and carried unanimously to approve the purchase of a used remote for the Digger Derrick in the amount of \$15,000.

Wolfington presented final pay request number 2 from KHC Construction for work on repairing the trickling filter at the wastewater plant. It was moved by Fitz, seconded by Evenson and carried unanimously to approve the pay request in the amount of \$5,523.35.

Wolfington discussed the difficulty in recruiting members for all the boards and commissions that the City has. He discussed the possibility of reorganizing and combining like-minded boards. One suggestion was to combine the EDA, HRA and Tourism boards into one Economic Development Board, Library, Parks and Cemetery boards into a Culture and Recreation Board, and finally the Planning Commission and Airport Board into a Zoning Board. Wolfington said he has had good feedback from the current boards on the idea, and he is looking for feedback from the Council on the possible consolidation of the boards. If the Council decides to combine the boards and commissions, it will take amending the City Administrative Code. The Council directed Wolfington to draft the necessary amendments and bring them back to the Council for review.

Next Wolfington presented a possible Special Assessment Policy for Council Review. It will take a super majority vote to pass a Special Assessment Policy. The Council will review the policy and bring it back at a future meeting.

Gens and Schwartz approached the Council with evaluations done on the streets, sewer, water and storm water infrastructure. Gens stated he would like to see the City get back to a maintenance plan for the City infrastructure, and build these repairs into the budget. He went on to say there are two projects, one on McKinney Avenue from 19<sup>th</sup> St. S. to 21<sup>st</sup> St. S., the other is on Wisconsin Ave. from 15<sup>th</sup> St. S. to 18<sup>th</sup> St. S. These two projects are small and would be assessable projects. He outlined specific projects through 2018. Gens presented costs on the first two projects. LandTeam at no charge evaluated these projects and came up with the same cost for the projects. Wolfington said if the Council adopts the new assessment policy, there will be a lot of work and planning to do on the projects on McKinney and Wisconsin Ave.

It was moved by Evenson, seconded by Heinzig and carried unanimously to approve the bills and warrants in the amount of \$452,643.27.

Next Wolfington presented a matching contribution request from the Swift County RDA toward a comprehensive county-wide housing study. By conducting the study, it will allow the RDA to be eligible for federal and state funds for housing development incentives. After discussion, it was moved by Fitz, seconded by Evenson and carried unanimously to approve using existing HUD funds in the amount of \$5,450 toward the housing study.

There being no other business, a motion was made by Evenson, seconded by Fitz and carried unanimously to adjourn the meeting at 7:04 p.m.

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Mayor

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City Clerk

## **EDA Meeting**

### **June 26, 2014**

**Members Present:** Mike Fugleberg, Leroy Noreen, Paul Estenson, Rob Wolfington & Paul Kittelson  
**Members Absent:** Rick Horecka, Jon Buyck & Pat Hawley  
**Also Present:** Jen Frost and Courtney Tolifson from the Swift County RDA, Belinda Sanders, Jan Lundebrek,

Chairman Estenson called the meeting to order at 12:10 p.m.

It was moved by Fugleberg, seconded by Noreen and carried unanimously to approve the May 15, 2014 EDA minutes.

#### **Strategic Planning**

Wolfington discussed the need to engage local corporations and their concerns. What concerns need to be addressed to assist local businesses? Estenson addressed the problem of finding enough workers to fill all the jobs, especially in the manufacturing industry. Kittelson felt immigrant workers were necessary to fill out the jobs, but finding housing, getting into contact with them and acceptance were of concern. He felt we need the immigrant workers to keep businesses going in Benson. Noreen said we need to work jointly with manufacturers to encourage and bring the skilled workers into town. He said RDO has worked with a school in Wahpeton to train mechanics, which were all guaranteed a job with RDO when they graduated. Lundebrek said she knows of a group in southern Minnesota that gets welders through a program in less than a month, ready to work. Some manufacturers in the state have paid for training, only to have the future employee go elsewhere to work. There was more discussion on such programs. Wolfington proposed the possibility of bringing someone on board as a full time community development person to manage various programs, activities and public information.

#### **BNSF Update**

The City had several citations with BNSF that were consolidated into one that went to court last week. Rob stated Ben Wilcox was well prepared and presented our case very well. Wolfington stated this case could land in Federal Court. The question of a whistle free zone was brought up. Wolfington said this has already been studied, and the cost to implement a whistle free zone will be around \$750,000.

#### **Southwest initiative Fund Donation**

After discussion whether to donate \$2500 to the Southwest Initiative Fund, this item was tabled until the next meeting.

#### **Roundtable**

Creamery – Wolfington said Arvind Auluck-Wilson would like to acquire the building for \$1. Rob told him he would rather see an approved development agreement with Mr. Wilson stating what purpose he will have for the building.

Cottage Square – The City has been in contact with the owners about their development agreement.

Glacial Plains – will bring their conditional Use Permit to the July 7 Planning Commission Meeting.

Dooley's – They had a conditional use permit approved with the County.

Dental Clinic – the old building has been demolished. We are waiting for the building permit on the new building.

July 28, 2014

Robert Wolfington  
City of Benson  
1410 Kansas Ave  
Benson, MN 56215

MAYOR & Council: 7/31/14  
THESE ARE WELL DONE &  
VERY INFORMATIVE  
RECOMMEND WE SEND  
TWO MEMBERS & MGR  
Rob

Re: Missouri River Energy Services Regional Policymakers Dinner and Discussion  
Thursday, September 4 – 5:30 p.m. to 8:15 p.m.  
Alexandria, Minnesota- Courtyard 3 Room-Holiday Inn – 5637 Highway 29 South

Dear Robert:

Municipal electric utilities find themselves under an increasing amount of regulation, legislation, and customer expectations. Missouri River Energy Services (MRES) is working every day to ensure our members have the tools they need to continue to operate reliably and efficiently in this demanding environment.

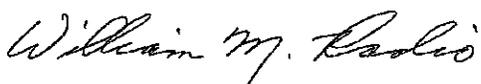
Attacks on the use of tax-exempt financing and on fossil fuel-based generation are two prime examples of critical issues we must continue to work on together. Controlling costs while finding acceptable future resources to supplement and replace existing MRES resources is a major challenge being faced by MRES.

It is more important than ever for local policymakers to understand the issues facing their local utility and its partners to ensure reasonably priced and reliable energy for their community in the coming years.

With this objective in mind, MRES invites you and your local electric utility policymakers to an informal evening of dinner, information, and discussion on these and any other topics you want to discuss. This invitation will be limited to the MRES members in your region of the state so the group will remain relatively small and be more conducive to discussion.

In order to ensure sufficient seating and an accurate count for dinner, you are asked to discuss this with your local policymakers and RSVP to Amy Hilt via e-mail at ahilt@mrenergy.com, by fax at 605-978-9393, or by phone at 605-338-4042 by Monday, August 25. An RSVP form is enclosed. There is no charge for this dinner meeting. We look forward to seeing you and your representatives from your commission or council on Thursday, September 4.

Sincerely,



William M. Radio  
Director, Member and Public Relations

enclosure

2014 Missouri River Energy Services  
Regional Policymakers Dinner and Discussion  
Alexandria, Minnesota

- R S V P -

Thursday, September 4  
5:30 p.m. - 8:15 p.m.

Rob Wolfington

Name

Benson, MN

Member

I will attend

I will not be able to attend

Other guests planning to attend:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Member

\_\_\_\_\_  
Name

\_\_\_\_\_  
Member

\_\_\_\_\_  
Name

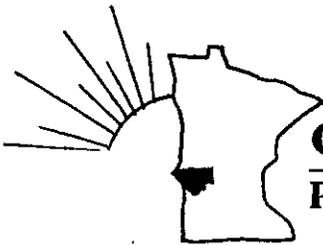
\_\_\_\_\_  
Member

**Please RSVP to Amy Hilt by Monday, August 25, via:**

Email: [ahilt@mrenergy.com](mailto:ahilt@mrenergy.com)

Fax: 605.978.9393

Phone: 605.338.4042



**COUNTRYSIDE**  
**Public Health**



**Public Health**  
Prevent. Promote. Protect.

July 18, 2014

*Aug 5<sup>th</sup> 9:00 -*

RE: Countryside Public Health Public Swimming Pool Ordinance

Dear Swimming Pool Licensee/Operator:

As you may already be aware, Countryside Public Health is in the process of adopting the state public swimming pool rules in each of the five (5) counties served by Countryside: Big Stone, Chippewa, Lac qui Parle, Swift and Yellow Medicine. As an agency, we need to adopt ordinances locally to assure that we have proper licensing and inspection authority.

Countryside has operated a Public Pool program for many years. We have required Public Pools to follow Minnesota State Pool Code requirements. Local ordinance adoption will not change requirements or the way the Countryside Public Pool Program has operated in the past, but will return responsibility for regulating and inspecting pools to Countryside Public Health.

Countryside has developed a Public Pool Ordinance that adopts the State Public Pool Rules locally along with providing local administrative and enforcement tools. I have enclosed a copy of the proposed Public Pool Ordinance for your information and review. This Ordinance is currently in the process of adoption in each of our Counties.

If you have any questions about this matter, feel free to contact Kris or Suzanne at 1-800-657-3291 or 320-843-4546.

Sincerely,

Kristin A. Lee, REHS

Environmental Health Director

*Public Hearing  
BEFORE COUNTY  
COMMISSION  
Aug 5<sup>th</sup> 9:00 AM*

Enc.

[www.countrysidepublichealth.org](http://www.countrysidepublichealth.org)

**BIG STONE**  
342 2nd Street NW  
ORTONVILLE, MN 56278  
(320) 839-6135 V/TTY  
866-277-5587

**CHIPPEWA**  
719 No. 7th St. • Suite 308  
MONTEVIDEO, MN 56265  
(320) 269-2174 V/TTY  
800-894-0192

**LAC QUI PARLE**  
422 5th Avenue • Suite 305  
MADISON, MN 56256  
(320) 598-7313 V/TTY  
800-255-0736

**SWIFT**  
201 13th St. S.  
BENSON, MN 56215  
(320) 843-4546 V/TTY  
800-657-3291

**YELLOW MEDICINE**  
415 9th Avenue, Suite 105  
GRANITE FALLS, MN 56241  
(320) 564-3010 V/TTY  
800-407-3628

**COUNTY OF SWIFT  
STATE OF MINNESOTA**

**AN ORDINANCE PROVIDING FOR THE REGULATION OF  
PUBLIC POOLS WITHIN SWIFT COUNTY IN  
CONSORTIUM WITH BIG STONE, CHIPPEWA, LAC QUI  
PARLE AND YELLOW MEDICINE COUNTIES**

**AS**

**COUNTRYSIDE PUBLIC HEALTH SERVICE**

**“SWIFT COUNTY PUBLIC POOL ORDINANCE”**

**EFFECTIVE: \_\_\_\_\_**

THE COUNTY BOARD OF COMMISSIONERS OF SWIFT COUNTY DOES HEREBY  
ORDAIN AS FOLLOWS:

### SECTION I – GENERAL PROVISIONS

- 1.1 Purpose. To protect and provide for the public health, safety, and general welfare of the County of Swift by licensing and inspecting public pools, regulating their operation and maintenance; and providing for the enforcement of the regulations herein throughout the County.
- 1.2 Legal Authority. Countryside Public Health is a joint powers board of health organized under Minnesota Statute Chapter 145A.03 and Minnesota Statute Chapter 471.59 by Big Stone, Chippewa, Lac Qui Parle, Swift and Yellow Medicine Counties. This ordinance is enacted pursuant to Minnesota Statute Chapter 145A.05 and Minnesota Statute Chapter 371.59 under which county boards may adopt ordinances to regulate actual or potential threats to the public health and is related to a delegation of authority by the Minnesota Commissioner of Health to Countryside Public Health under Minnesota Statute Chapter 145A.07, Subd. 1, for the licensing, inspection, reporting, and enforcement duties authorized under Minnesota Laws, Chapter 144 relating to rules and standards for public pools. Countryside Community Health Board is authorized to enforce this ordinance.
- 1.3 Jurisdiction. This ordinance shall be applicable in Swift County to all public pools as defined in Minnesota Statute 144.1222, and all amendments or additions thereto.
- 1.4 Compatibility. Where the conditions imposed by any provision of this ordinance are either more restrictive or less restrictive than comparable conditions imposed by any other provision of this ordinance, or any other applicable law, ordinance, rule or regulation, the provision which establishes the higher standards for the promotion of the public health, safety, and general welfare shall prevail.
- 1.5 Severability. The provisions of this ordinance shall be severable. Should any section, paragraph, sentence, clause, phrase or portion of this ordinance be declared invalid for any reason, the remainder of said ordinance shall not be affected thereby.

### SECTION II – DEFINITIONS

The following definitions shall apply in the interpretation and the enforcement of this ordinance:

- 2.1 Board means Countryside Public Health (CPH) Community Health Board acting as the Board of Health under the provisions of Minn. Stat. 145A.10, and all amendments or additions thereto.

- 2.2 Environmental Health Department means the Countryside Public Health (CPH) Community Health Board and its Environmental Health staff.
- 2.3 Environmental Health Director means the Countryside Public Health (CPH) Community Health Board's Environmental Health Director and any related staff acting under the Board's authority.
- 2.4 Notice means a written instrument delivered personally, mailed to the last known address of the responsible party entitled to notice, or posting the notice at the entry to the establishment.
- 2.5 Mail means a mailing by United States First Class Mail with return receipt requested directed to the recipient's last known address. A return of such mailing for any purpose shall not void the notice.

### **SECTION III – PUBLIC POOL STANDARDS**

- 3.1 All public pools within Swift County shall comply with the standards for public pools as set forth in Minnesota Statute 144.1222 and in Minnesota Rules 4717.0150 through 4717.3970 and all amendments or additions thereto. Specifically, Minnesota Statutes 144.1222 and Minnesota Rules 4717.0150 through 4717.3970, inclusive, and amendments or additions, are hereby incorporated herein by reference and made a part of this ordinance. Any reference to the Commissioner shall mean the Countryside Public Health (CPH) Community Health Board and its designated agents, as may be delegated.

### **SECTION IV – EMBARGO, CONDEMNATION, AND TAGGING**

- 4.1 General. The Environmental Health Director may condemn and cause to be removed, embargo, and/or tag any item deemed to be in violation of this ordinance.

### **SECTION V – PLAN REVIEW OF FUTURE CONSTRUCTION**

- 5.1 General. The Commissioner of the Minnesota Department of Health has jurisdiction over pool construction. When a public pool in Swift County, licensed or to be licensed under the provisions of this ordinance, is hereafter constructed or remodeled, the entity shall submit to the Commissioner of the Minnesota Department of Health all required specifications and materials.

### **SECTION VI – LICENSES**

- 6.1 Licenses Needed. It shall be unlawful for any person to operate a public pool within Swift County without a valid license issued by the Environmental Health Department.

Issuance and retention of a license is dependent upon compliance with the requirements of this ordinance. Licenses are specific to each public pool. The license must be posted at the pool. The regular license shall run on a calendar year from January 1<sup>st</sup> to December 31<sup>st</sup> of that year. For seasonal public pools a license shall run from May 1st to the next April 30<sup>th</sup>. The school license year shall run from July 1<sup>st</sup> to the next June 30<sup>th</sup>. Licenses expire at 11:59 p.m. on the last day the license is in effect.

6.2 Application for License.

- A. Any person desiring to operate a public pool shall make a written application on forms provided by the Environmental Health Department.
- B. Such application shall include: The applicant's full name and address and whether such applicant is an individual, firm, partnership or corporation; the location and description of the public pool, as well as a signature of the applicant or applicants. The Environmental Health Department may require such additional information as it may find necessary.
- C. Application for a new public pool and the appropriate license fee shall be submitted to the Environmental Health Department at least ten (10) days prior to the desired date of operation.
- D. Renewal applications and the license fee shall be submitted to the Environmental Health Department on or before December 1 prior to the expiration of the current year's license. Penalties shall not accrue until after expiration of the current year's license.
- E. Applications for renewal of schools and affiliated establishments shall apply for license no later than June 1 each year. Penalties shall not accrue until after expiration of the current year's license.
- F. Applicants for the renewal of seasonal licensed establishments shall apply no later than April 1 each year. Penalties shall not accrue until after expiration of the current year's license.
- G. Countryside Community Health Board is authorized to collect annual license fees and all other related fees. The amount of the annual license fee, any penalties or other fees required shall be specified by resolution of the Countryside Community Health Board and may be adjusted from time to time as the Board deems appropriate. Fees paid shall be retained by the Community Health Board regardless of whether there is approval or denial of the license.
- H. If an application is made for the calendar year whereby the license begins on or after October 1<sup>st</sup> of that year, the license fee for new applicants or new operators shall be one-half of the appropriate annual license fees, plus any penalty which may be required. The provision for one-half of the license fee shall apply to any new

How much?  
\$

applicant or licensee applying on or after February 1<sup>st</sup> for seasonal licenses or on or after April 1<sup>st</sup> for school year licenses.

6.3 Inspection and Correction.

- A. The Environmental Health Department shall inspect public pools to assure compliance with the requirements of this ordinance.
- B. The person or entity operating a public pool shall, upon request of the Environmental Health Department, and after proper identification, permit access to all areas of the public pool for inspection. Further, the operator shall provide such documents and records required to ensure compliance with the provisions of this ordinance.
- C. Further, operators shall furnish or permit sampling, free of charge, samples which may be needed by the Environmental Health Department for laboratory analysis.
- D. Whenever an inspection of a public pool is made, the findings shall be recorded on an inspection report form. One copy shall be provided to the operator of the public pool. The inspection report is a public document and shall be available to the public unless the report is a part of a pending litigation, or unless there are scheduled follow up inspections.
- E. The inspection report form shall specify a specific and reasonable period of time for correction of the violation, EXCEPT certain violations may require immediate action or suspension of operations of the public pool as public safety may require.

6.4 Suspension of License.

- A. Licenses may be suspended temporarily by the Environmental Health Director, or staff, at any time for:
  - 1. Failure by the holder to comply with the requirements of the ordinance.
  - 2. Failure to timely comply with any notice requiring corrective action.
  - 3. Failure to comply with Minnesota Statue 144.1222 and Minnesota Rules 4717.0150 through 4717.3970, and as amended, and any additions thereto.
- B. A license holder or operator shall be provided notice that the license has been suspended and that an opportunity for a hearing before the Appeals Board will be provided if a written request for an appeal is filed timely with the Environmental Health Director.
- C. Notwithstanding the other provisions of this ordinance, whenever the Environmental Health Director or other qualified specialist, employee or agent of Countryside Public Health find conditions in the operation of the public pool which in their judgment may constitute a substantial hazard to the public health, a written notice to the license

holder/operator may be issued citing such condition(s) specifying corrective action to be taken, specify a time period which such action must be taken, specify the corrective action to be taken, and specify the time period within which such action must be completed. If deemed necessary, such order shall state that the license is immediately suspended and may require that public pool operations be immediately discontinued and persons affected by such action may obtain review of this action by filing a written petition for appeal with the Environmental Health Director.

D. Any person whose license has been suspended may at any time make an application for reinspection for the purpose of reinstatement of the license. The application for reinspection shall be in writing and include a summary of the applicant's remedial action and that the condition(s) causing suspension of license have been corrected within ten (10) days of the application. The premises shall be reinspected, and if the applicant is in compliance with the requirements of the ordinance, the license shall be reinstated.

6.5 Revocation of License. For serious or repeated violations of any of the requirements of this ordinance, the license may be permanently revoked. Prior to such action, the Environmental Health Director shall notify the license holder in writing, advising that the license shall be permanently revoked five (5) days after the issuance of said notice. The license holder shall be advised at the same time that a hearing before the Appeals Board will be provided if a written request for appeal is filed with the Environmental Health Director.

6.6 Appeals.

- A. An appeal may be brought under the provisions of this section to address any objection to the enforcement of this ordinance.
- B. Any affected person may pursue an appeal where the enforcement of a provision of this ordinance causes undue hardship or is believed to be unreasonable, impractical or not feasible.
- C. Appeals shall be presided over by an Appeals Board.
- D. The membership of the Appeals Board shall consist of the Chairperson of the Countryside Public Health Board, a County Commissioner, the Executive Director of Countryside Public Health, and the Environmental Health Director for Countryside Public Health. Any of these members may designate an alternate to serve on the Appeals Board.
- E. The Appeals Board shall be chaired by the Chairperson of the Countryside Public Health Board.

- F. The Appeals Board shall have the power to affirm, reverse or modify the enforcement action of Countryside Public Health Service, its departments and its agents.
- G. An Appeal shall be commenced by a request to the Appeals Board for a hearing. Such requests shall be filed with the Countryside Public Health Office in Benson, Minnesota. The request shall be in the form of a written petition and shall set forth a statement of the issues. Said petition shall be filed within thirty (30) days after the enforcement issue arises.
- H. A hearing shall be held within ten (10) days after the date on which the appeal was filed. The Chairperson of the Appeals Board may postpone the date of the hearing for a reasonable time if, in the chairperson's judgment, a good and sufficient reason exists for such postponement.
- I. Countryside Public Health shall provide five (5) days written notice of the hearing to the appellant.
- J. At the hearing, Countryside Public Health Service shall present a detailed, written statement of findings supporting the decision of Countryside Public Health Service. The appellant, his/her agent, or attorney shall then be given an opportunity to show cause why the enforcement action taken by Countryside Public Health Service should be reversed or modified. The hearing may be continued if, in the chairperson's judgment, due process requires or other good and sufficient reason exists for such continuance.
- K. The Appeals Board shall render its decision in the form of findings and conclusions set forth in writing within three (3) days after the close of the hearing. A copy of the decision of the Appeals Board shall be served by mail or in person on the appellant/designee. Any person aggrieved by the decision of the Appeals Board may seek relief therefrom in any court of competent jurisdiction as provided by the laws of this State.
- L. A recording may be made of any hearing before the Appeals Board and if so, it shall be retained in the office of Countryside Public Health Service for a period of not less than one (1) year after the close of the hearing. All written records relating to an appeal shall likewise be retained in the office of Countryside Public Health Service for a period of not less than one (1) year after the close of the hearing.
- M. The terms of any notice served pursuant to the provisions of this ordinance shall become final if a written petition for a hearing is not filed with the Environmental Health Director within ten (10) days after the date of mailing.

#### 6.7 Enforcement.

- A. Nothing herein shall limit the option of seeking civil relief in an action to enjoin violations of this ordinance.

- B. Injunctive actions shall be conducted by the county attorney or other designee.
- C. No person shall make a false statement in a document required to be submitted under the provisions hereof.
- D. Each day that a violation exists shall constitute a separate offense.
- E. Administrative Enforcement.

1. The use of administrative citations and the imposition of civil penalties is a legitimate and necessary alternative method of enforcement. This method of enforcement is in addition to any other legal remedy that may be pursued for ordinance violations.
2. A violation of a provision of this ordinance may be subject to an administrative citation and civil penalties.
3. The Countryside Public Health Community Health Board may adopt by resolution a schedule of fines for offenses initiated by administrative citation. Said schedule shall be modified by said Board as it deems appropriate.
4. The Environmental Health Director may issue a written administrative citation upon belief that a violation of this ordinance has occurred. The citation must be delivered in person or by mail to the person responsible for the violation. The citation must state the nature of the offense, the name of the issuing officer, the amount of the fine, and the manner of paying the fine.
5. The person responsible for the violation shall pay the fine within thirty (30) days after issuance of the citation. Payment of the fine constitutes admission of the violation. A late payment of ten percent (10%) of the fine amount may be imposed.
6. Administrative enforcement shall be conducted by the Environmental Health Department or its designee.
7. Appeal from a citation shall be made in accordance with the appeal provisions provided hereinabove.
8. Upon a failure to pay an administrative fine noted above within the above said 30 days, the citation may be dismissed and Countryside Public Health may refer the violation to prosecuting attorney for criminal prosecution.

F. Criminal Enforcement.

1. Criminal prosecution shall be conducted by the county attorney.
2. Whoever fails to comply with any of the provisions hereof shall be guilty of a misdemeanor.
3. Upon conviction of any violation of this ordinance, a person shall be subject to the statutory penalties for misdemeanors.

**SECTION VII – REPEAL OF PREVIOUS ORDINANCE**

- 7.1 This ordinance repeals and replaces in its entirety all prior public pool ordinances adopted by this county.

**SECTION VIII – EFFECTIVE DATE**

- 8.1 This ordinance shall be in full force and effect from and after its passage and publication according to law.

Passed by the Board of Commissioners of Swift County, Minnesota the \_\_\_\_\_ day of \_\_\_\_\_, 2014

SWIFT COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_

Its: \_\_\_\_\_

Attest:

\_\_\_\_\_  
County Administrator



Via Certified Mail/Email

July 31, 2014

Mr. Rob Wolfington, City Manager  
City of Benson  
1410 Kansas Avenue  
Benson, MN 56215-1718

RE: Public, Education and Government Access Channel Positions

Dear Mr. Wolfington:

In the coming months Charter will be making significant improvements to our video service. We will soon begin upgrading to an all-digital network, meaning customers will need Charter-issued digital equipment to continue viewing their favorite programming. Most customers will qualify for free equipment for a limited time and these offers will be communicated in advance.

Concurrent with this change, we are adjusting our channel lineup and grouping similar channels together into "neighborhoods." Common channels will be grouped together – news & information, HD programming together and so forth. These changes will make it easier for our customers to access and view all PEG channels and similar programming nearby.

To make these customer-friendly improvements, on or after September 3, 2014, Charter proposes moving the below channels to the following position on the Basic Cable / Basic Tier lineup:

Channel	Current Channel Number	New Channel Number
PEG – Public Access	8	180

All PEGs will be searchable on the Program Guide, which will be available to all customers going forward.

Charter will be actively communicating channel changes through the following tactics: direct mail to customers, an informational website and a full-time promotional channel. Our customer service staff will be educating customers on the new locations through our customer care helpline.

Please contact me at 952-367-4233 should you have any questions. Thank you.

Sincerely,

LeeAnn Herrera  
Director Government Relations MN/NE KMA  
Charter

LH/bo

## Rob Wolfington

---

**From:** Dave Johnson <Dave.Johnson@mrenergy.com>  
**Sent:** Wednesday, July 23, 2014 2:29 PM  
**To:** rob.wolfington@co.swift.mn.us  
**Subject:** Cemetary quotes.

Rob, I received all bids for the rest of the major materials for the cemetery project. They are as follows.

1/o wire. 5500 feet at \$2.33 a foot. \$12815. Resco  
4/0 wire. 10190 feet at \$2.27 a foot. \$25169.30. DSG  
2 underground switch gear units with fuses. \$22466.00. DSG  
Transformers. (2), 10 kva \$1250. (4) 15 kva \$1330. (2) 25 kva \$1410. (2) 37.5 kva \$1570. (2) 45 kva three phase \$7208. T and R electric.  
4 inch boreguard pipe. \$6960. Border States.

This will be the final purchase for major materials.

Thanks, David

## Rob Wolfington

---

**From:** Dave Johnson <Dave.Johnson@mrenergy.com>  
**Sent:** Wednesday, July 23, 2014 2:32 PM  
**To:** rob.wolfington@co.swift.mn.us  
**Subject:** additional item

Rob, I just noticed we also need to order one more pulling vault at a cost of \$2935. Border States is the low bid on this item.

Thanks, David

## SERVICE LIFE OF IMPROVEMENTS

Public Improvements are judged to have normal usable life expectancy. For the purpose of this policy statement, the life expectancy shall be as follows:

### A. Surface Improvements

1. Grading and Graveling - no limit
2. Sidewalks - 30 years
3. Concrete Curb and Gutter - 30 years
4. Bituminous Pavement - 20 years
5. Concrete Pavement - 30 years

### B. Subsurface Improvements

1. Sanitary Sewer - 40 years
2. Storm Sewer - 40 years
3. Sump Pump Lines - 40 Years
4. Water main - 40 years

## GENERAL ASSESSMENT POLICIES

**Calculation of Assessable Cost.** The City Council shall determine the total assessable cost of the improvement by adding the cost of the contract cost; the cost of labor and materials furnished by the City if not contained in contract costs; the cost of engineering, legal, fiscal, and administrative services provided by the City staff or other parties; the cost of acquiring property or right-of-way required by the improvement; interest costs incurred by the City between the time money is borrowed for the improvement and special assessments are levied for collection; and any other costs which in the opinion of the City Council should be included as part of the total project cost.

**Determination of Assessable Frontage.** The amount of assessable frontage assigned to each property shall be linear footage abutting or benefited by the street improvement, determined by measuring at the front of each property the distance between property lines.

- A. Irregular shaped lots shall be given an average width. This average width may be determined by dividing the square footage of the lot by the general lot depth.
- B. The front footage assigned to corner lots shall be the short side of the property. The assessable frontage for a corner lot shall be 100% of the frontage of the front of the lot plus 33% of the frontage of the first 150 feet of the side of the lot plus 100% of any frontage over 150 feet on the side of the lot.

## STREETS

**New Construction.** One hundred percent (100%) of the cost assessed against benefited property on a frontage basis.

**Reconstruction.** The benefited property owners will be assessed, on a frontage basis, (50%) of the cost for resurfacing the street.

**Overlay and Seal coating.** The city shall assume 100% of the total cost associated with such minor improvement.

## CURB AND GUTTER

**New Construction.** One hundred percent (100%) of the cost of new curb and gutter shall be assessed against the benefiting properties on a frontage basis.

**Replacement.** (50%) of the cost of such replacement shall be assessed to the benefiting property on a frontage basis.

## DRIVEWAYS

**New Construction.** One hundred percent (100%) of the cost for installing driveway facilities within the right of way shall be assessed against benefiting properties..

**Replacement.** (50%) of the cost of such replacement shall be assessed to the benefiting property on a frontage basis.

## SIDEWALKS

**New Construction.** One hundred percent (100%) of the cost for installing sidewalks within a new development shall be assessed against benefiting properties on a frontage basis.

**Replacement.** (50%) of the cost of such replacement shall be assessed to the benefiting property on a frontage basis.

## WATERMAINS AND LATERALS

**New Construction.** One hundred percent (100%) of the cost of new trunk water lines and water service laterals shall be assessed against the benefiting properties on a frontage basis.

**Replacement.** Fifty percent (50%) of the cost of replacement of trunk water lines shall be assessed to the benefiting property on a frontage basis

**Service Laterals,** One hundred percent (100%) of replacement of service laterals shall be assessed against the benefiting property.

## SANITARY SEWER - TRUNK LINES AND LATERALS

**New Construction.** One hundred percent (100%) of the cost of new trunk sewer lines and sewer service laterals shall be assessed against the benefiting properties on a frontage basis.

**Replacement.** Fifty percent (50%) of the cost of replacement of trunk lines shall be assessed to the benefiting property on a frontage basis.

**Service Laterals,** One hundred percent (100%) of replacement of service laterals shall be assessed against the benefiting property.

## STORM SEWER - TRUNK LINES AND LATERALS

**New Construction.** One hundred percent (100%) of the cost of new trunk sewer lines and sewer service laterals shall be assessed against the benefiting properties on a frontage basis.

**Replacement.** Fifty percent (50%) of the cost of replacement of trunk lines shall be assessed to the benefiting property on a frontage basis.

**Service Laterals,** One hundred percent (100%) of replacement of service laterals shall be assessed against the benefiting property.

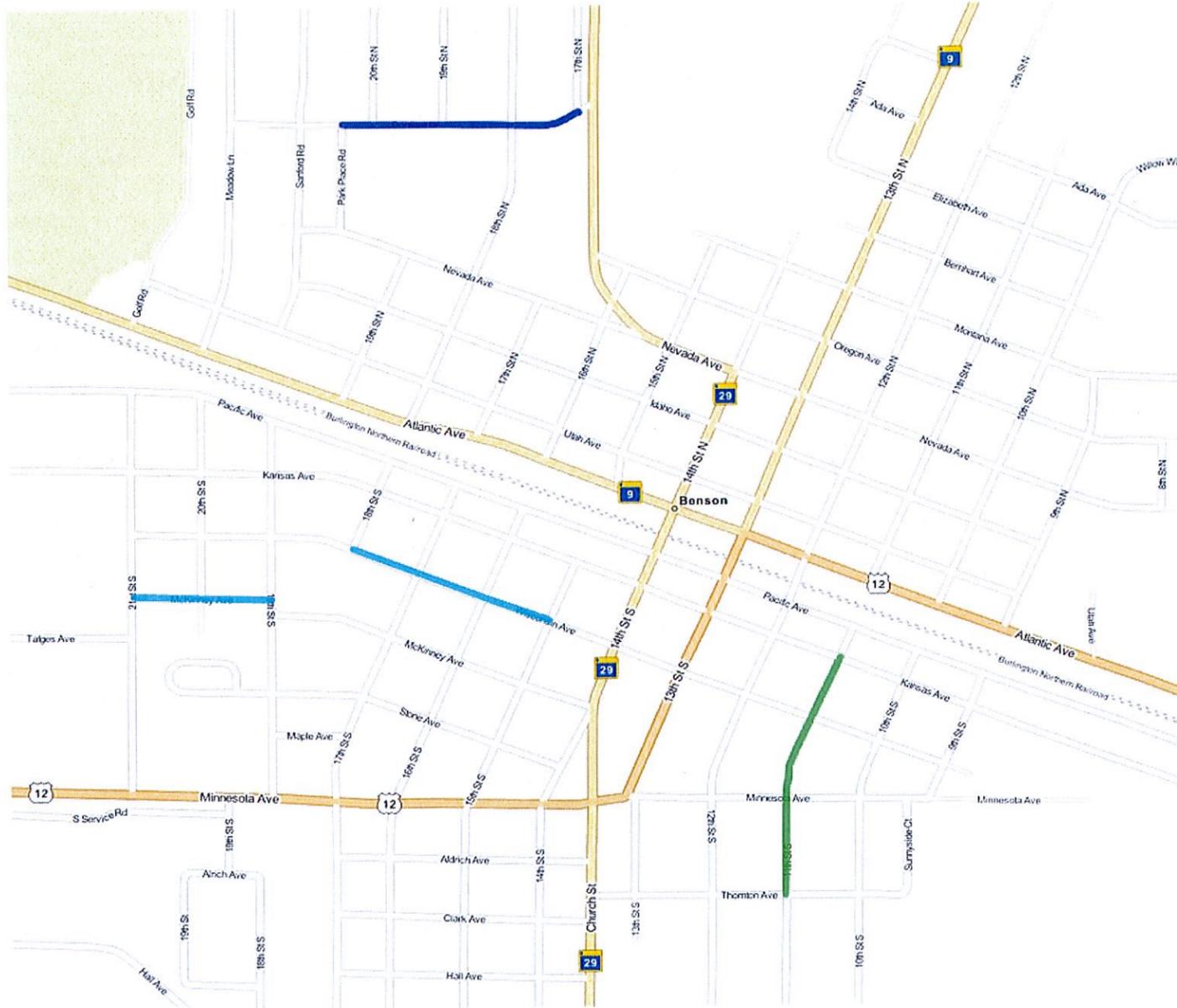
# City of Benson In House Street Reconstruction



\*Actual cost will depend on frontage length.

Year	Block	Total Cost (Labor Fee's Included)	Assessable Cost	Properties Affected	Cost to City
<b>2015</b>					
	9th St N Idaho to Nevada	\$ 65,980.48	\$ 27,535.38	8	\$ 38,445.09
	11th St N Atlantic to Utah	\$ 37,670.65	\$ 8,383.30	2	\$ 29,287.35
	Ada Ave 13th to 14th	\$ 65,382.74	\$ 7,818.74	4	\$ 57,564.00
	15th St S Stone to Minnesota	\$ 72,296.39	\$ 28,501.56	7	\$ 43,794.83
	Nevada Ave 9th to 10th	\$ 75,189.12	\$ 10,259.51	4	\$ 64,929.61
	Nevada Ave 10th to 11th	\$ 78,985.67	\$ 10,008.97	4	\$ 68,976.70
<b>Totals:</b>		<b>\$ 395,505.04</b>	<b>\$ 92,507.47</b>	<b>29</b>	<b>\$ 302,997.58</b>
	<b>*Average Cost Per Home</b>		\$ 3,189.91		
<b>2016</b>					
	18th St S Aldrich to Hall	\$ 95,728.48	\$ 42,144.61	11	\$ 53,583.87
	18th St S Hall to Hoban	\$ 48,843.52	\$ 17,760.74	3	\$ 31,082.78
	19th St S Aldrich to Hall	\$ 87,078.35	\$ 35,542.18	9	\$ 51,536.17
	19th St S Minnesota to Aldrich	\$ 74,073.70	\$ 17,668.01	2	\$ 56,405.69
	Aldrich Ave 18th to 19th	\$ 82,349.04	\$ 30,754.43	5	\$ 51,594.61
	Hall Ave 18th to 19th	\$ 79,118.82	\$ 11,687.64	3	\$ 67,431.17
<b>Totals:</b>		<b>\$ 467,191.91</b>	<b>\$ 155,557.62</b>	<b>33</b>	<b>\$ 311,634.29</b>
	<b>*Average Cost Per Home</b>		\$ 4,713.87		
<b>2017</b>					
	State Highway Project				
<b>2018</b>					
	Elizabeth Ave 12th to 13th	\$ 67,830.43	\$ 8,939.61	4	\$ 58,890.82
	Montana Ave 10th to 11th	\$ 76,813.03	\$ 9,562.21	4	\$ 67,250.82
	Bernhardt Ave 10th to 11th	\$ 72,436.19	\$ 8,890.33	4	\$ 63,545.86
	Bernhardt Ave 11th to 12th	\$ 70,426.35	\$ 8,829.29	4	\$ 61,597.06
	Bernhardt Ave 12th to 13th	\$ 65,963.02	\$ 8,303.16	4	\$ 57,659.86
<b>Totals:</b>		<b>\$ 353,469.02</b>	<b>\$ 44,524.60</b>	<b>20</b>	<b>\$ 308,944.42</b>
	<b>*Average Cost Per Home</b>		\$ 2,226.23		
<b>2019</b>					
	Oregon Ave 10th to 11th	\$ 79,761.59	\$ 10,031.56	4	\$ 69,730.03
	Wood Ave 17th to 18th	\$ 63,694.90	\$ 12,889.12	4	\$ 50,805.78
	Kansas Ave 19th to 20th	\$ 66,390.98	\$ 8,517.74	4	\$ 57,873.23
	Kansas Ave 20th to 21st	\$ 65,183.83	\$ 8,459.55	4	\$ 56,724.28
	Kansas Ave 21st to Alley	\$ 64,951.19	\$ 26,563.47	8	\$ 38,387.71
<b>Totals:</b>		<b>\$ 339,982.48</b>	<b>\$ 66,461.45</b>	<b>24</b>	<b>\$ 273,521.03</b>
	<b>*Average Cost Per Home</b>		\$ 2,769.23		
<b>5-Year Totals:</b>		<b>\$ 1,556,148.46</b>	<b>\$ 359,051.13</b>	<b>106</b>	<b>\$ 1,197,097.32</b>

## City of Benson Contracted Street Reconstruction Projects



Project Area	Total Cost	Assessable Cost	Properties Affected	Cost to City
Wisconsin Avenue from 15th Street to 18th Street *Average Cost Per Home	\$ 378,593.67	\$ 70,896.32 \$ 6,445.12	11	\$ 307,697.36
McKinney Avenue from 19th Street to 21st Street *Average Cost Per Home	\$ 609,351.91	\$ 300,501.46 \$ 12,520.89	24	\$ 308,850.45
Denfield Drive from 17th Street to 20th Street *Average Cost Per Home	\$ 821,923.18	\$ 252,511.94 \$ 12,625.60	20	\$ 569,411.24
11th Street from Kansas Avenue to Thorton Avenue *Average Cost Per Home	\$ 1,178,490.39	\$ 589,245.19 \$ 16,367.92	36	\$ 589,245.19
<b>Totals:</b>	<b>\$ 2,988,359.15</b>	<b>\$ 1,213,154.91</b> \$ 13,331.37	<b>91</b>	<b>\$ 1,775,204.25</b>

\*Actual cost will depend on frontage length.

**AN ORDINANCE TO AMEND TITLE IX: GENERAL REGULATIONS, CHAPTER 93:  
NUISANCES; OF THE BENSON CITY CODE OF 2003**

The City of Benson does ordain:

Title XI, Chapter 93 is amended to add the following:

**§ 93.19 NUISANCE DWELLINGS AND APARTMENTS**

(A) *Maintenance.* No person shall occupy, or let to another for occupancy, any dwelling or apartment for the purpose of living therein, which does not comply with the requirements of this section.

(B) *Foundations, Exterior Walls and Surfaces, Roofs.* Every foundation, chimney, exterior wall and surface, and roof shall be weathertight, ~~watertight~~, rodent-proof and insect proof, and shall be kept in a workmanlike state of maintenance and repair.

(1) The foundation elements shall support the building at all points.

(2) Every exterior wall shall be free of holes, breaks, loose or rotten boards or timbers, and any other condition which might admit rodents, rain or dampness to the interior portions of the walls or to the interior space of the dwelling.

(3) The roof shall be tight and have no defects which admit rain or other forms of moisture. Roof drainage shall be such that it prevents rainwater from causing dampness in the walls.

(4) All exterior surfaces shall be of a material manufactured and processed specifically for use in a weather-exposed location, including roofing, exterior painted wood, masonry, exposed redwood and other naturally suitable materials. Exterior walls shall be maintained and kept free from dilapidation, including those conditions caused by extensive cracks, tears or breaks and by extensively deteriorated plaster, stucco, brick, wood or other materials or combinations of materials.

(5) The exposed surface of exterior walls on a building above ground level shall be maintained in good repair so as to provide both sufficient covering and sufficient protection of the surface underneath against its deterioration. Without limiting the generality of this section, an exposed surface of a building shall be deemed not to be in a workmanlike state of maintenance and not to be in good repair if either or both of the following conditions exist:

(a) The painted surface area is blistered, cracked, flaked, scaled or chalked away, and such condition(s) extends over more than twenty-five percent (25%) of the surface area of any plane or wall or other area, including window trim, cornice members, porch railings and other such areas;

(b) More than ten percent (10%) of the pointing of any masonry chimney or more than twenty-five percent (25%) of the pointing of any masonry wall is loose, has fallen out, or otherwise does not exist.

(6) Any exterior surface or plane required to be repaired under the provisions of this section shall be repaired in its entirety to make it weathertight, watertight, and rodent-proof.

(C) *Interior Walls, Floors and Ceilings.* Every interior partition wall, floor and ceiling shall be capable of affording privacy, and shall be kept in a workmanlike state of repair and maintained so as to permit them to be kept in a clean and sanitary condition.

(1) The interior walls and ceiling must be free of loose plaster and other structural material, the collapse of which may constitute an accident hazard.

(2) Plaster, paint and other surface materials must be of such character as to be easily cleanable, smooth, clean and tight.

(3) The floors must be free of holes and wide cracks which may admit rodents or which constitute a possible accident hazard.

(4) The floor must be free of loose, warped, protruding and rotting floor boards.

(5) Every habitable room, closet, bath or toilet room, and connecting corridor, shall have walls and ceilings of tight and sound construction covering all studs, and floor and ceiling joists. All protruding piping and duct work in such rooms, closets and corridors, which would be hazardous to persons using such areas shall be enclosed with suitable and durable building material.

(D) *Windows, Exterior Doors, Basement Hatchways.* Every window, exterior door and basement hatchway shall be weather-tight and rodent-proof and shall be kept in working condition and in a workmanlike state of maintenance and repair.

(1) Every window shall be fully supplied with window panes which are without open cracks or holes.

(2) Every window sash shall be in good condition and fit tight within its frame.

(3) Every window other than a fixed window shall be capable of being easily opened and shall be held in an open position by window hardware.

(4) Every exterior door, door hinge and door latch shall be in good condition.

(5) Every exterior door when closed shall fit in a workmanlike condition within its frame.

(6) Every window, door and frame shall be constructed and maintained in such relation to the adjacent wall construction as completely to exclude rain and substantially to exclude wind from entering the structure.

(7) Every basement hatchway shall be so constructed and maintained as to prevent the entrance of rodents, rain and surface drainage water into the dwelling.

(8) Every door available as an exit shall be capable of being opened from the inside, easily and without the use of a key.

(9) Every entrance door to an apartment or rooming unit within a dwelling shall be equipped with a suitable lock in good working condition to provide security for the occupants.

(E) *Stairways, Exterior Porches and Decks, Landings, and Floor Levels.* Every inside and outside stairway, every exterior porch and deck, landing and floor level and every appurtenance attached thereto shall be so constructed as to be safe to use and capable of supporting the load that normal use may cause to be placed thereon and shall be kept in a sound condition and in a reasonably good state of maintenance and repair.

(1) Every flight of stairs and exterior porch and deck, landing and floor level shall be free of holes, grooves and cracks which are large enough to constitute a possible accident hazard. The construction, design and headroom of stairways, exterior porches and decks, landings and floor levels shall conform to the Minnesota State Building Code.

(2) Every stairwell and every flight of stairs which are four or more risers high shall have hand rails not less than thirty inches nor more than thirty-four inches above the nosing of treads and every exterior porch and deck, landing, and floor level which is more than thirty inches above grade shall have hand rails not less than thirty-six inches above the platform. The construction and design of handrail intermediates shall conform to the Minnesota State Building Code.

(3) Every rail and balustrade shall be fastened and maintained in a workmanlike condition. No flight of stairs shall have settled more than one inch out of its intended position or have pulled away from supporting or adjacent structures.

(4) No flight of stairs shall have rotten or deteriorated supports. The treads of every flight of stairs shall be uniform in height. Every stair tread shall be sound and securely fastened in position.

(5) Every stair tread shall be strong enough to bear the load required by the Minnesota State Building Code.

(6) Every exterior porch and deck, landing, and floor level shall have sound floor and supports.

(7) All outside stairways, fire escapes and exits shall be maintained unobstructed, and free of ice and snow. All outside stairways that serve as an entrance to an upper story apartment or rooming unit shall have a light located at the head of the stairway capable of lighting the entire stairway. This light may be controlled by 3-way switches, one at the bottom of the stairway, and one at the top, or it may be a sensor light, activated by motion or dusk.

(F) *Bathroom and Toilet Room Floor.* Every toilet room floor surface and bathroom floor surface shall be maintained so as to be impervious to water and so as to permit such floor to be kept in a clean and sanitary condition.

(G) *Supplied Plumbing Fixtures.* Every supplied plumbing fixture and water and waste pipe shall be properly installed and maintained free from defects, leaks or obstructions.

(H) *Functioning of Supplied Facilities.* Every supplied facility, piece of equipment, or utility which is required under this code shall be so constructed and installed that it will function safely and effectively, and shall be kept in a workmanlike state of maintenance and repair.

(I) *Discontinuance of Required Services, Facilities, Equipment or Utilities.* No owner or operator shall cause any service, facility, equipment or utility which is required to be supplied under the provisions of this code to be removed, shut off, or discontinued in any dwelling or apartment let or

occupied by such person, except for such temporary interruption as may be necessary while actual repairs, replacements, or alterations are in process of being made.

(J) *Responsibility of Owner for Public Areas.* Every owner of a dwelling containing two or more apartments shall be responsible for maintaining in a clean and sanitary condition the shared or public areas of the dwellings and premises thereof.

(K) *Responsibility of the Occupant.* Every occupant of a dwelling or apartment shall keep in a clean and sanitary condition that part of the dwelling, apartment and premises thereof which he or she occupies and controls.

(L) *Responsibility for Rubbish and Garbage.* Every occupant of a dwelling or apartment shall dispose of all refuse in a clean and sanitary manner by placing it in garbage disposal facilities or refuse storage containers as prescribed in §51.02 of this Code.

(M) *Hanging of Screens.* Every occupant of a dwelling or apartment shall be responsible for hanging screens and double or storm doors and windows whenever the same are required under the provisions of this code, except where the owner has agreed to supply such service.

(N) *Extermination.* Every occupant of a single family dwelling shall be responsible for the extermination of any insects, rodents, or other pests therein or on the premises; and every occupant of an apartment in a dwelling containing more than one apartment shall be responsible for such extermination whenever his or her apartment is the only one infested. Notwithstanding the foregoing provisions of this subsection, whenever infestation is caused by failure of the owner to maintain a dwelling in a rat-proof or reasonably insect-proof condition, extermination shall be the responsibility of the owner. Whenever infestation exists in two or more of the apartments in any dwelling, or in the shared or public parts of any dwelling containing two or more apartments, extermination thereof shall be the responsibility of the owner.

(O) *Plumbing.* Unless the owner has otherwise agreed, every occupant of an apartment shall keep all plumbing fixtures therein in a clean and sanitary condition and shall be responsible for the exercise of reasonable care in the proper use and operation thereof.

(P) *Non-Dwelling Structures.* Every foundation, exterior wall, roof, window, exterior door, basement hatchway, and every other entranceway of every non-dwelling structure shall be so maintained as to prevent the structure from becoming a harborage for rodents, vermin and insects and shall be kept in a reasonably good state of maintenance. In addition, every non-dwelling structure located on any dwelling premises shall be maintained in accordance with the provisions of paragraph (B) of this section.

(Q) *Fences.* Every fence in such condition as to constitute a public health or safety hazard shall be repaired or removed.

(R) *Grading and Draining of Premises.* All premises shall be graded and maintained so no stagnant water will accumulate or stand on the premises or within any building or structure located on the premises.

(S) *Open Areas.* "Open area" means that part of a residential lot or property that is not covered by an enclosed building or structure, regardless of whether the view from outside the property is shielded by a

fence, vegetation or other structure. The term open area includes, but is not limited to, the yard, open porches, and areas under structures that are not entirely enclosed, such as a carport.

(1) All open areas and parts of premises shall be maintained and kept in a reasonably clean and neat condition. This requirement shall include the removal of dead trees and brush; the removal of inoperable machines, appliances, fixtures and equipment; the removal of lumber piles and building materials not being used in actual construction on the premises unless such premises are being used by a business dealing in or requiring the use of such lumber and materials, and the storage of these materials for business use is allowed or permitted by ordinance; the removal of tin cans, broken glass, broken furniture, mattresses, box springs, boxes, crates, cardboard, tires, and other garbage and debris; and the removal of furniture and other items of the type not designed or intended to be stored outside or in such a manner that they are exposed to weather and climatic conditions.

(T) *Violations a Public Nuisance.* A person who creates, maintains or allows to continue a condition in violation of this Section shall be deemed to have created a public nuisance as defined in §93.01 of this Code, which is subject to abatement by the City as provided in Sections 93.03 and 93.04 of this Code.

Ord. \_\_\_\_\_, passed \_\_\_\_\_) Penalty, see § 10.99.

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**ATTEST as to form:** \_\_\_\_\_

**First Reading:** \_\_\_\_\_

**Second Reading:** \_\_\_\_\_

**Publication:** \_\_\_\_\_

# ***BENSON SPORTSMAN'S CLUB***



FROM: Benson Sportsman's Club.

To: Benson City Council.

Date: 07/10/2014

Dear, Benson City Council Members.

The Benson Sportsman's Club was formed around the idea of working to establish a shooting range in the vicinity of the City of Benson. We believe that such a facility would greatly benefit the community recreationally and economically.

We would like to meet with the council at a regularly scheduled council meeting to discuss the possibility of utilizing city property for the development of a shooting range. We look forward to hearing from the council and discussing the future of shooting sports in Benson.

Sincerely: Benson Sportsman's Club.

704 17<sup>th</sup> St. South

Benson MN, 56215

(320)-842-5809



07/31/14  
10:11:34

CITY OF BENSON  
BUDGET REPORT  
FOR MONTH ENDED 30Jun2014

PAGE # 1

DESCRIPTION	2012 YEAR END -----	2013 YEAR END -----	2013 YTD FOR SAME TIME PERIOD -----	2014 YTD -----	ADOPTED BUDGET -----	PERCENT -----
GENERAL FUND REVENUES						
TAXES	1,255,841.27	1,132,719.37	623,785.19	649,649.67	1,195,181.00	54
ABATEMENTS	21,987.80	22,101.81	12,040.15	10,908.03	20,000.00	55
LODGING TAXES	25,238.60	27,532.50	11,110.24	10,549.97	25,000.00	42
FRANCHISE FEES	76,100.97	77,503.27	18,493.69	19,656.70	75,000.00	26
BUSINESS LICENSES	7,566.01	7,590.00	7,570.00	7,815.00	7,500.00	104
NON-BUSINESS LICENSES	885.00	775.00	520.00	395.00	1,000.00	40
BUILDING PERMITS	35,292.16	16,241.25	6,100.75	10,640.35	20,000.00	53
LOCAL GOVERNMENT AID	776,650.00	776,650.00			952,025.00	
HOMESTEAD & AG CREDIT AID	135.07	130.38				
POLICE TRAINING REIMBURSEMENT	1,992.54	2,050.51			2,000.00	
INSURANCE PREMIUM TAX-FIRE	23,772.90	37,174.46	2,000.00		25,000.00	
INSURANCE PREMIUM TAX-POLICE	36,138.00	48,256.26			40,000.00	
AIRPORT MAINTENANCE	31,177.67	21,961.17	9,847.98	9,459.59	22,052.00	43
TRANSIT REFUNDS	132,177.60	136,000.00	59,577.13	57,798.81	140,000.00	41
OTHER FED/STATE/LOCAL GRANTS	35,757.74	223,063.11	11,284.92	(31,874.10)	16,500.00	(193)
POLICE SERVICES	10,114.36	8,840.00	6,105.00	1,874.46	8,000.00	23
DARE REVENUES	1,735.15	1,709.22	1,106.22	36.00	1,500.00	2
DOG POUND REVENUES	495.00	1,285.00	515.00	195.00	500.00	39
COPS IN SCHOOLS REIMBURSEMENT	33,075.00	26,806.50	19,278.00	6,237.00	33,000.00	19
TOWNSHIP FIRE CONTRACTS	58,131.00	59,874.00	59,874.00	61,669.00	61,000.00	101
FIRE DEPARTMENT CALLS	47,405.00	26,525.10	2,750.24	12,406.66	20,000.00	62
RESQUE SQUAD CALLS	1,951.99	3,528.75	(562.62)	(439.00)	2,000.00	(22)
BUILDING INSPECTIONS SERVICES	37,497.46	34,480.87	10,711.36	14,331.95	39,000.00	37
STREET REPAIR FEES	1,379.33	900.00	600.00	600.00	2,000.00	30
EQUIPMENT RENTALS	3,197.50	3,235.00	3,010.00	1,155.00	4,000.00	29
WEED REMOVAL CHARGES	2,858.04	942.55	120.24	667.51	2,000.00	33
SWIMMING POOL RECEIPTS	51,013.95	45,370.13	24,175.24	23,956.74	50,000.00	48
POOL CONCESSION SALES	12,400.79	10,534.53	2,894.46	2,736.71	12,000.00	23
ARMORY USE FEES	8,693.25	8,730.00	3,742.50	5,635.00	9,000.00	63
PARK FEES	16,444.34	14,587.78	7,946.94	11,579.22	16,000.00	72
TREE REMOVAL RECEIPTS	6,260.67	1,379.35	29.27	(84.57)	5,000.00	(2)
BUS FARES	35,157.85	38,915.79	17,943.04	18,984.92	35,000.00	54
BUS SIGN ADVERTISING	702.00	720.00	360.00	360.00	600.00	60
HANGER RENTALS - AIRPORT	9,452.85	11,970.00	7,255.00	6,715.00	12,000.00	56
AIRPORT LAND REVENUES	10,814.00	750.00		7,196.00	1,000.00	720
SALE OF LOTS - CEMETERY	3,320.00	8,722.84	2,680.00	3,200.00	3,500.00	91
SODDING FEES - CEMETERY	450.00	405.00	140.00	440.00	600.00	73
CEMETERY MEMORIALS						
CEMETERY MONUMENT FEES	325.00	300.00	225.00	225.00	300.00	75
PARK SIGN RENTALS	255.00	260.00	105.00	80.00	200.00	40
COURT FINES	15,275.99	19,025.25	8,343.64	10,520.85	15,000.00	70
PARKING FINES	965.00	455.00	405.00	275.00	1,000.00	28

CITY OF BENSON  
BUDGET REPORT  
FOR MONTH ENDED 30Jun2014

DESCRIPTION	2012 YEAR END	2013 YEAR END	2013 YTD FOR SAME TIME PERIOD	2014 YTD	ADOPTED BUDGET	PERCENT
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SPECIAL ASSESSMENTS	182.97	10.82		41.42		
INTEREST EARNINGS	36,967.94	36,796.11	16,613.07	25,123.46	32,000.00	79
UNREALIZED GAIN (LOSS) ON INVEST	20,867.49	(49,682.42)				
PROPERTY RENTS	10,200.00			50.00		
CIVIC CENTER RENT	30,316.04	30,022.04	10,833.35	12,834.35	29,000.00	44
DONATIONS	1,838.00	3,162.50	2,450.00	1,600.00	1,000.00	160
SALE OF PROPERTY	837.50	6,800.00	5,000.00	1,500.00		
REFUNDS & REIMBURSEMENTS	46,320.99	93,643.61	25,617.27	25,705.28	20,000.00	129
REIMBURSEMENTS - GAS & OIL	30,931.34	26,105.96	9,813.25	12,512.96	25,000.00	50
OTHER REVENUE	13,479.29	4,101.24	1,366.29	891.53	5,000.00	18
MANAGEMENT FEE-EDA & RL FUND	18,545.00	17,848.00			16,000.00	
MANAGEMENT FEES - GARBAGE FUND	8,328.00	8,495.00	4,247.60	4,332.03	8,664.00	50
MANAGEMENT FEE - WATER FUND	36,330.00	37,057.00	18,528.20	18,900.00	37,800.00	50
MANAGEMENT FEE - ELECTRIC FUND	163,430.00	166,699.00	83,349.55	85,019.96	170,040.00	50
MANAGEMENT FEE - LIQUOR FUND	24,130.00	24,612.00	12,306.00	12,552.00	25,104.00	50
MANAGEMENT FEE - SEWER FUND	47,166.00	48,109.00	24,054.45	24,535.51	49,071.00	50
MANAGEMENT FEES - TAX INCREMENT	363.86					
TRANSFER FROM OTHER FUNDS	1,664.00	1,432.00			1,650.00	
TRANSFER FROM LIQUOR FUND	30,000.00	60,000.00	60,000.00	80,000.00	80,000.00	100
TRANSFER FROM UTILITY FUND	157,937.76	153,728.00			170,000.00	
<b>TOTAL GENERAL FUND REVENUES</b>	<b>3,509,920.03</b>	<b>3,528,941.61</b>	<b>1,216,261.61</b>	<b>1,241,150.97</b>	<b>3,545,787.00</b>	<b>35</b>
<b>GENERAL FUND EXPENDITURES</b>						
<b>MAYOR &amp; COUNCIL</b>						
SALARIES - CITY COUNCIL	15,420.00	15,730.00	7,880.00	7,910.00	16,000.00	49
PENSIONS	1,179.69	1,203.41	602.85	605.15	1,200.00	50
OFFICE SUPPLIES	81.98	60.06			100.00	
MAYOR & COUNCIL CONTINGENCY	2,341.52	170.31	170.31	683.98	400.00	171
TRAVEL EXPENSE	955.02	1,283.68	946.56	622.27	1,400.00	44
TRAINING & INSTRUCTION	1,265.00	935.00	485.00	815.00	1,400.00	58
PRINTING & PUBLISHING	4,090.81	4,090.09	3,107.24	1,398.20	3,000.00	47
OTHER INS - PUBLIC OFF LIAB	15,900.03	17,174.97	17,174.97	9,660.00	17,500.00	55
DUES & SUBSCRIPTIONS	8,012.00	7,921.00	4,763.00	5,239.00	8,600.00	61
<b>TOTAL: MAYOR &amp; COUNCIL</b>	<b>49,246.05</b>	<b>48,568.52</b>	<b>35,129.93</b>	<b>26,933.60</b>	<b>49,600.00</b>	<b>54</b>
<b>ADMINISTRATION &amp; FINANCE</b>						
SALARIES	266,005.46	262,015.43	130,019.31	136,618.61	289,800.00	47
PENSIONS	46,567.30	46,111.28	22,796.00	23,185.16	51,900.00	45
HEALTH, LIFE, DISB + CAFETERIA	58,169.04	54,836.38	27,027.12	27,995.21	62,000.00	45
OFFICE SUPPLIES	5,947.34	4,731.46	2,427.92	3,213.40	6,000.00	54
DUPLICATING & COPYING	3,538.88	2,506.94	1,385.52	1,513.85	4,000.00	38

CITY OF BENSON  
BUDGET REPORT  
FOR MONTH ENDED 30Jun2014

DESCRIPTION	2012 YEAR END	2013 YEAR END	2013 YTD FOR SAME TIME PERIOD	2014 YTD	ADOPTED BUDGET	PERCENT
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POSTAGE	3,832.25	2,082.30	1,059.00	107.37	3,000.00	4
SAFETY AND DRUG TESTING	298.50	843.35	379.60	490.67	500.00	98
GAS & OIL	2,773.98	3,422.59	1,763.83	1,520.77	3,000.00	51
EQUIPMENT REPAIR PARTS	1,371.76	1,290.06	309.27	1,716.41	1,000.00	172
SMALL TOOLS AND EQUIPMENT	2,875.12	2,097.49	1,353.05	1,660.14	4,000.00	42
UTILITY CONTRACTED SERVICES	12,000.00	12,000.00	6,000.00	6,000.00	12,000.00	50
OTHER CONTRACTED SERVICES	8,509.72	12,880.15	7,304.98	4,041.06	8,000.00	51
CONSULTING SERVICES	10,637.26	4,679.50	629.50	10,003.46	4,000.00	250
TELEPHONE	9,395.06	9,193.66	4,595.20	4,276.94	10,000.00	43
TRAVEL EXPENSE	6,260.23	8,572.91	3,586.15	3,183.25	7,000.00	45
TRAINING & INSTRUCTION	1,710.17	2,616.42	1,931.42	1,557.73	2,500.00	62
PUBLIC INFORMATION		131.32				
INSURANCE	2,409.00	2,075.00	1,700.00	5,945.00	2,000.00	297
WORKERS COMPENSATION	2,647.00	1,797.08	1,797.08	1,811.00	2,000.00	91
DUES & SUBSCRIPTIONS	2,068.98	2,116.28	1,490.28	1,443.98	2,000.00	72
TOTAL: ADMINISTRATION & FINANCE	447,017.05	435,999.60	217,555.23	236,284.01	474,700.00	50
ELECTIONS						
TEMPORARY SALARIES	3,907.57	1,326.85			4,000.00	
OFFICE SUPPLIES	4,794.71	3,261.18			3,000.00	
TOTAL: ELECTIONS	8,702.28	4,588.03			7,000.00	
AUDITING & ACCTING SERVICES	19,100.00	19,850.00	19,850.00	10,337.00	20,500.00	50
ASSESSING SERVICES CONTRACTED	17,380.00	17,369.00	17,369.00	17,292.00	17,500.00	99
CITY ATTORNEY						
OFFICE SUPPLIES	833.05	1,372.03	19.59	118.51	1,200.00	10
CITY ATTORNEY CONTRACT	22,764.50	25,386.50	15,557.00	9,974.50	26,000.00	38
TOTAL: CITY ATTORNEY	23,597.55	26,758.53	15,576.59	10,093.01	27,200.00	37
CITY HALL						
BUILDING MAINTENANCE & SUPPL	6,283.97	8,097.81	3,765.40	4,678.74	15,000.00	31
CONTRACTED SERV - CLEANING	2,555.50	3,817.18	1,684.25	1,726.00	4,200.00	41
INSURANCE	4,100.00	4,800.00	4,800.00	4,543.00	5,000.00	91
UTILITIES	8,621.20	7,331.08	3,355.16	5,301.11	8,000.00	66
HEATING COST	3,922.12	3,794.30	2,593.56	4,230.24	4,000.00	106
TOTAL: CITY HALL	25,482.79	27,840.37	16,198.37	20,479.09	36,200.00	57

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CITY OF BENSON  
BUDGET REPORT  
FOR MONTH ENDED 30Jun2014

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DESCRIPTION	2012 YEAR END	2013 YEAR END	2013 YTD FOR SAME TIME PERIOD	2014 YTD	ADOPTED BUDGET	PERCENT
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<b>POLICE DEPARTMENT</b>						
SALARIES	415,355.74	465,656.22	224,832.90	225,679.94	494,300.00	46
PENSIONS	71,624.64	77,847.50	37,435.49	41,100.56	93,700.00	44
HEALTH, LIFE & DISB INSURANCE	70,913.47	78,787.48	41,954.97	62,150.32	88,260.00	70
OFFICE SUPPLIES	4,282.25	4,184.30	2,606.77	2,791.34	4,500.00	62
GAS & OIL	22,664.28	26,023.57	12,840.31	14,205.79	25,000.00	57
OPERATING SUPPLIES	23,122.98	17,914.98	11,867.40	7,916.56	17,200.00	46
UNIFORM ALLOWANCE	8,628.84	14,196.07	9,382.27	11,197.38	9,400.00	119
PERSONNEL TESTING & RECRUIT INVESTIGATIONS	541.70	2,098.45	1,417.66		1,500.00	
	7,750.00	23,565.35	4,672.10	16,225.29	24,000.00	68
EQUIPMENT REPAIR PARTS	447.46	2,924.81	86.53	755.79	2,500.00	30
EQUIPMENT REPAIRS CONTRACTED	9,159.82	10,125.26	2,253.44	3,441.25	9,000.00	38
SMALL TOOLS & EQUIPMENT	7,839.04	7,878.42	886.55	4,666.73	9,000.00	52
CONTRACTED RECORDS MAINT	1,790.68				4,000.00	
TELEPHONE	7,324.00	7,311.19	3,397.76	3,906.50	7,500.00	52
DARE EXPENDITURES	1,509.46	1,748.39	1,217.58	4,203.86	2,000.00	210
TRAVEL EXPENSE	1,531.51	2,478.54	536.84	3,659.05	3,000.00	122
TRAINING & INSTRUCTION	4,213.68	3,174.03	2,491.23	3,658.35	6,000.00	61
INSURANCE	16,711.00	19,251.00	19,251.00	7,958.00	20,000.00	40
WORKERS COMPENSATION	17,835.00	12,451.05	12,451.05	12,546.00	13,000.00	97
RENTS	1,680.00	1,680.00	840.00	840.00	1,600.00	53
DUES & SUBSCRIPTIONS	2,246.31	2,288.95	2,034.00	2,002.00	2,800.00	72
DOG POUND EXPENSES	958.75	2,269.36	600.00	350.02	1,700.00	21
<b>TOTAL: POLICE DEPARTMENT</b>	<b>698,130.61</b>	<b>783,854.92</b>	<b>393,055.85</b>	<b>429,254.73</b>	<b>842,460.00</b>	<b>51</b>
<b>FIRE DEPARTMENT</b>						
PART TIME - SALARIES	46,053.90	42,437.74	2,341.39	1,937.70	48,000.00	4
OFFICE SUPPLIES	470.47	47.74		111.47	750.00	15
GAS & OIL	3,584.69	2,303.95	948.41	1,058.21	3,000.00	35
OPERATING SUPPLIES	3,774.34	4,703.77	514.22	1,701.35	4,000.00	43
EQUIPMENT REPAIR PARTS	3,609.46	445.17	224.81	317.80	4,000.00	8
EQUIPMENT REPAIR CONTRACTUAL	12,025.17	2,104.00	1,509.68	4,344.83	5,000.00	87
RADIO REPAIRS CONTRACTED	581.92	76.95			1,000.00	
BUILDING MAINTENANCE & SUPPL	2,626.78	15,522.31	9,410.53	2,591.24	3,000.00	86
BUILDING REPAIRS CONTRACTED		600.00	600.00			
SMALL TOOLS & EQUIPMENT	2,792.38	4,007.27	1,500.59	3,006.76	6,000.00	50
TELEPHONE	160.36	171.69	85.74	86.16	200.00	43
CONTRACTED SERVICES	529.21	1,932.08	254.77	76.00		
TRAVEL EXPENSE	21.75	1,490.24	1,490.24	1,982.29	1,000.00	198
TRAINING & INSTRUCTION	5,560.87	3,851.89	2,852.80	3,702.80	5,000.00	74
INSURANCE	12,760.00	15,136.24	15,100.00	9,274.00	15,500.00	60

DESCRIPTION	2012 YEAR END	2013 YEAR END	2013 YTD FOR SAME TIME PERIOD	2014 YTD	ADOPTED BUDGET	PERCENT
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WORKERS COMPENSATION	6,746.00	6,268.48	6,268.48	6,390.00	6,500.00	98
UTILITIES	3,628.74	4,262.76	2,394.64	1,953.68	4,000.00	49
HEATING COST	2,164.29	3,283.05	2,077.81	2,846.57	4,000.00	71
HYDRANT RENTALS/FIRE SERVICE	10,000.00	10,000.00	4,999.98	4,999.98	10,000.00	50
DUES & SUBSCRIPTIONS	290.00	432.00	282.00	320.00	500.00	64
<b>TOTAL: FIRE DEPARTMENT</b>	<b>117,380.33</b>	<b>119,077.33</b>	<b>52,856.09</b>	<b>46,700.84</b>	<b>121,450.00</b>	<b>38</b>
<b>BUILDING DEPARTMENT</b>						
SALARIES	45,773.63	46,364.56	21,962.16	22,132.32	48,000.00	46
PENSIONS	8,371.38	8,681.98	4,115.56	4,404.31	8,590.00	51
HEALTH, LIFE AND DISABILITY	9,807.76	10,715.40	5,323.80	5,784.76	12,800.00	45
GAS	974.55	853.84	542.93	406.00	900.00	45
OPERATING SUPPLIES	1,858.42	1,704.36	993.97	484.61	2,000.00	24
CONTRACTED SERV.-OTHER EXPENSE	988.50	527.50	424.50	2,489.50	3,000.00	83
TELEPHONE	738.31	718.38	357.92	363.37	750.00	48
TRAVEL EXPENSE	4,206.04	4,183.82	2,174.67	2,196.98	4,000.00	55
TRAINING & INSTRUCTION	376.52	680.00	570.00	469.59	600.00	78
DUES & SUBSCRIPTIONS	75.00			60.00	200.00	30
<b>TOTAL: BUILDING DEPARTMENT</b>	<b>73,170.11</b>	<b>74,429.84</b>	<b>36,465.51</b>	<b>38,791.44</b>	<b>80,840.00</b>	<b>48</b>
<b>HIGHWAY STREETS &amp; ROADS</b>						
SALARIES	192,636.31	197,182.41	95,848.39	93,516.88	192,000.00	49
PENSIONS	32,790.26	33,826.48	16,160.00	16,661.68	35,000.00	48
HEALTH, LIFE & DISB INSURANCE	30,531.97	27,693.00	13,979.95	12,651.37	36,000.00	35
OFFICE SUPPLIES	78.15	80.59	80.59	28.71	200.00	14
GAS & OIL	35,600.54	40,225.18	23,847.26	19,289.05	42,000.00	46
OPERATING SUPPLIES	9,395.66	10,007.28	6,358.03	4,289.59	9,000.00	48
STREET MARKINGS & SIGNS	9,014.79	11,242.09	9,782.97	7,203.95	10,000.00	72
SHOP SUPPLIES	1,190.76	859.36	641.85	247.74	600.00	41
EQUIPMENT REPAIR PARTS	14,297.63	20,065.36	11,604.70	9,699.94	15,000.00	65
TIRES	7,007.50	12,806.61	12,011.09	5,273.39	10,000.00	53
EQUIPMENT REPAIRS CONTRACTED	6,745.37	23,106.68	20,217.64	989.29	8,000.00	12
STREET MAINTENANCE-MATERIALS	20,213.71	15,163.23	4,805.87	2,212.61	30,000.00	7
STREET MAINT.- SEALCOATING	47,822.19				70,000.00	
SNOW REMOVAL	6,758.08	17,682.38	16,119.74	4,203.01	10,000.00	42
FLOOD CONTROL	10,624.00					
BUILDING MAINTENANCE & SUPPL	1,800.85	4,275.01	2,434.80	763.04	2,500.00	31
SMALL TOOLS & EQUIPMENT	4,368.45	4,080.95	903.08	6,034.23	2,500.00	241
TELEPHONE	900.00	900.00	450.00	450.00	900.00	50
TRAVEL EXPENSE	375.08	187.20	85.81	238.80	450.00	53
TRAINING & INSTRUCTION	806.93	773.78	583.78	1,009.34	1,000.00	101

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CITY OF BENSON  
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DESCRIPTION	2012 YEAR END	2013 YEAR END	2013 YTD FOR SAME TIME PERIOD	2014 YTD	ADOPTED BUDGET	PERCENT
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INSURANCE	18,859.00	21,970.00	21,900.00	13,676.00	23,000.00	59
WORKERS COMPENSATION	17,445.00	13,689.57	13,689.57	14,202.00	14,000.00	101
UTILITIES	3,937.71	4,598.47	2,251.70	2,792.47	4,500.00	62
HEATING COST	1,741.41	2,784.66	1,833.02	2,415.89	3,000.00	81
STREET LIGHTING UTILITIES	64,560.52	63,499.36	31,755.72	30,614.00	70,000.00	44
LAUNDRY	875.93	877.50	471.34	450.22	1,000.00	45
TOTAL: STREET DEPARTMENT	540,377.80	527,577.15	307,816.90	248,913.20	590,650.00	42
ORGANIZED RECREATION						
MANAGEMENT FEES	14,737.51	19,782.57			19,500.00	
SENIOR CITIZEN PROGRAM	12,378.22	10,537.43	5,665.44	6,828.99	17,500.00	39
TOTAL: ORGANIZED RECREATION	27,115.73	30,410.00	5,755.44	6,828.99	37,000.00	18
SWIMMING POOL						
TEMPORARY SALARIES	40,240.92	41,026.29	9,768.37	8,728.33	43,000.00	20
PENSIONS	3,078.38	3,138.54	747.29	667.71	3,300.00	20
OPERATING SUPPLIES	7,731.65	7,457.05	5,191.96	4,841.20	8,200.00	59
BUILDING MAINTENANCE & SUPPL	5,957.92	6,597.61	5,445.25	17,987.04	7,000.00	257
BUILDING REPAIRS CONTRACTED	10,263.56	568.75	568.75	227.50	1,000.00	23
CONCESSION SUPPLIES	12,596.74	8,875.74	3,340.92	5,211.59	9,000.00	58
TELEPHONE	464.17	427.07	228.20	247.91	450.00	55
INSURANCE	8,489.71	8,561.42	8,561.42	7,657.00	9,000.00	85
UTILITIES	11,912.42	10,406.70	2,838.12	2,988.98	11,500.00	26
HEATING COST	4,827.78	7,210.18	2,772.12	2,626.81	8,000.00	33
TOTAL: SWIMMING POOL	105,563.25	94,269.35	39,462.40	51,184.07	100,450.00	51
ARMORY						
OPERATING SUPPLIES		2,174.09	55.02	70.64	500.00	14
BUILDING MAINT & SUPPLIES	4,933.09	5,306.71	3,432.78	512.42	5,000.00	10
CONTRACTED SERVICES	292.83	1,395.13	183.76	42.92	10,000.00	0
TELEPHONE	464.92	511.53	254.88	240.84	500.00	48
INSURANCE	1,800.00	2,400.00	2,400.00	1,610.00	2,600.00	62
UTILITIES	2,060.19	2,179.41	1,210.11	954.06	2,200.00	43
HEATING COST	1,686.25	2,110.63	1,267.19	1,866.85	2,000.00	93
TOTAL: ARMORY	11,237.28	16,077.50	8,803.74	5,297.73	22,800.00	23
PARKS						
SALARIES	76,553.67	79,245.05	36,884.18	44,793.17	73,000.00	61
PENSIONS	10,265.64	11,149.20	4,998.36	6,853.48	11,000.00	62

DESCRIPTION	2012 YEAR END	2013 YEAR END	2013 YTD FOR SAME TIME PERIOD	2014 YTD	ADOPTED BUDGET	PERCENT
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HEALTH, LIFE & DISB INSURANCE	11,556.37	12,683.13	6,718.56	6,854.58	12,000.00	57
MOSQUITO SPRAY & SUPPLIES	6,697.43	724.93	724.93	4,000.00	8,000.00	50
CHEMICALS & CHEM SUPPLIES	1,081.94	3,319.75	817.19		3,500.00	
GAS & OIL	8,417.42	8,343.39	4,230.14	4,140.16	10,000.00	41
OPERATING SUPPLIES	27,207.58	19,713.78	10,271.75	6,836.54	15,000.00	46
LANDSCAPING MATERIALS	2,841.74	10,837.81	802.86	1,719.26	4,000.00	43
EQUIPMENT REPAIR PARTS	8,677.48	12,513.78	5,206.28	6,639.48	8,000.00	83
EQUIPMENT REPAIRS CONTRACTED	747.38	2,030.60	1,443.38	903.49	3,000.00	30
BUILDING REPAIR AND MAINT	4,402.39	4,691.10	3,099.24	10,414.63	3,500.00	298
SMALL TOOLS & EQUIPMENT	5,710.32	4,518.84	4,057.78	18,889.04	5,000.00	378
CONTRACTED SERVICES-MOWING	4,431.53	5,063.14	1,830.94	1,923.33	5,000.00	38
CONTRACTED SERVICES-TREE REMOV	19,322.73	147,466.72		158.56	27,000.00	1
CONTRACTED SERVICES-OTHER	7,687.10	5,598.51	2,517.34	1,800.00	5,000.00	36
TELEPHONE	664.29	720.03	351.76	395.65	500.00	79
TRAVEL EXPENSE	595.04	360.72	278.56	191.13	500.00	38
TRAINING & INSTRUCTION	359.73	322.54	322.54	696.64	500.00	139
INSURANCE	13,262.00	15,442.86	13,962.86	17,132.00	14,500.00	118
UTILITIES	10,000.25	6,577.66	2,728.92	3,664.00	8,000.00	46
RENT	1,800.00	1,800.00	900.00	900.00	1,800.00	50
CEMETERY	2,474.89	2,560.53	1,709.10	4,816.91	4,000.00	120
TOTAL: PARK DEPARTMENT	224,756.92	355,684.07	103,856.67	143,722.05	222,800.00	65
LODGING TAX EXPENSES	24,769.37	27,138.18	9,269.26	15,651.00	43,750.00	36
PROPERTY TAX ABATEMENTS	20,442.52	8,808.05		17,835.80	20,000.00	89
NOT ALLOCATED	10,750.70	8,650.63	3,593.43	10,721.47	10,000.00	107
PUBLIC TRANSIT						
SALARIES	95,564.21	84,384.81	40,542.60	41,751.48	93,000.00	45
PENSIONS	14,213.03	13,170.16	6,284.88	6,588.45	13,000.00	51
HEALTH, LIFE & DISB INSURANCE	19,724.94	14,893.52	8,211.68	9,708.75	25,000.00	39
GAS & OIL	25,030.88	26,722.80	14,526.49	13,439.94	27,000.00	50
PERSONNEL TESTING		7,848.96		1,125.00		
OPERATING SUPPLIES	2,452.60	1,671.73	697.13	629.38	1,500.00	42
EQUIPMENT REPAIR PARTS	3,113.63	8,721.33	4,615.83	3,529.93	8,000.00	44
TIRES	902.26	1,411.65	934.86	2,133.36	2,500.00	85
TELEPHONE	489.21	511.88	248.93	245.63	500.00	49
TRAVEL EXPENSE	758.03	496.10	230.24	565.48	600.00	94
TRAINING & INSTRUCTION	124.00	225.00		155.00	200.00	78
ADVERTISING					300.00	
INSURANCE	4,900.00	4,764.00	4,764.00	8,540.11	5,400.00	158

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DESCRIPTION	2012 YEAR END	2013 YEAR END	2013 YTD FOR SAME TIME PERIOD	2014 YTD	ADOPTED BUDGET	PERCENT
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WORKERS COMPENSATION	5,554.00	5,339.98	5,339.98	4,331.00	5,500.00	79
RENT	4,500.00	4,500.00	2,250.00	2,250.00	4,500.00	50
DUES AND SUBSCRIPTIONS						
TOTAL: PUBLIC TRANSIT	177,326.79	174,661.92	88,646.62	94,993.51	187,000.00	51
AIRPORT						
SALARIES	2,500.00	2,500.00			2,500.00	
PENSIONS	192.00	192.00			430.00	
GAS	23,788.94	19,309.63	9,695.96	16,395.60	23,000.00	71
OPERATING SUPPLIES	1,570.59	3,002.94	1,210.68	647.88	3,000.00	22
BUILDING MAINTENANCE & SUPPL	7,485.90	6,821.19	4,584.87	2,009.36	5,000.00	40
MANAGEMENT FEES	4,200.00	4,200.00	2,100.00	2,290.00	4,500.00	51
CONTRACTED SERVICES	4,854.00	12.00			500.00	
TELEPHONE	863.95	894.42	433.32	426.18	900.00	47
INSURANCE	4,600.00	4,820.00	4,820.00	5,273.00	5,200.00	101
UTILITIES	9,000.70	11,450.22	6,328.76	4,471.17	10,000.00	45
HEATING COST	671.81	483.03	323.32	848.86	1,000.00	85
TOTAL: AIRPORT	59,727.89	53,685.43	29,496.91	32,362.05	56,030.00	58
TRANSFERS						
TRANSFER TO LIBRARY FUND						
TRANSFER TO FIRE DEPT BOND FND						
TRANS TO CAPITAL OUTLAY FUND	350,000.00	412,000.00			450,000.00	
TRANS TO GOLF CLUB FUND	2,648.45	4,317.40				
TRANSFER TO CONCRETE PROJECTS	15,000.00	15,000.00			15,000.00	
TRANS TO STORM WATER FUND	10,000.00	200,000.00				
TRANS TO FIRE RELIEF FUND	33,109.90	47,202.46	2,000.00		36,803.00	
TRANS TO OTHER FUNDS	48,307.77					
TRANS TO CIVIC CENTER	26,000.04	26,000.04	13,000.02	13,000.02	26,000.00	50
TOTAL GENERAL FUND EXPENDITURES	3,166,341.18	3,559,818.32	1,415,757.96	1,476,675.61	3,495,733.00	42
TOTAL REVENUES LESS EXPENDITURES	343,578.85	(30,876.71)	(199,496.35)	(235,524.64)	50,054.00	(471)
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DESCRIPTION	2012 YEAR END	2013 YEAR END	2013 YTD FOR SAME TIME PERIOD	2014 YTD	ADOPTED BUDGET	PERCENT
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LIBRARY FUND						
TAXES	116,326.41	104,313.87	57,372.28	58,091.27	106,800.00	54
INTEREST EARNINGS						
RENTALS						
DONATIONS	5,115.00	5,433.73	262.00	563.55		
BUILDING DONATIONS						
SALE OF PROPERTY						
REFUNDS & REIMBURSEMENTS	2,043.52	2,017.42	819.30	1,029.46	2,000.00	51
TRANSFER FROM GENERAL FUND						
TRANSFER FROM OTHER FUNDS	450.00	396.00			450.00	
TOTAL LIBRARY FUND REVENUES	123,934.93	112,161.02	58,453.58	59,684.28	109,250.00	55
EXPENDITURES						
OFFICE & OPERATING SUPPLIES	1,691.29	3,530.56	1,602.77	4,088.40	5,003.00	82
EQUIPMENT REPAIRS					500.00	
BUILDING MAINTENANCE & SUPPL	4,530.45	5,261.21	3,856.57	4,649.90	6,000.00	77
BUILDING REPAIRS CONTRACTED	3,557.00					
MANAGEMENT FEES-PIONEERLAND	72,671.00	74,850.00	37,425.00	38,548.50	77,097.00	50
CONTRACTED SERV - CLEANING	4,200.00	4,605.00	2,235.00	2,370.00	5,000.00	47
TELEPHONE	928.20	922.81	451.76	442.91	1,000.00	44
TRAVEL	175.00	175.00			750.00	
INSURANCE	2,900.00	3,500.00	3,500.00	3,864.00	3,700.00	104
UTILITIES	5,036.75	4,484.15	2,356.54	1,033.58	5,200.00	20
HEATING COST	954.43	2,125.90	1,051.07	1,505.79	2,000.00	75
CAPITAL OUTLAY				(582.34)		
CAPITAL OUTLAY - BOOKS	3,000.00	3,000.00	3,000.00	1,056.80	3,000.00	35
TOTAL LIBRARY FUND EXPENDITURES	99,644.12	102,454.63	55,478.71	56,977.54	109,250.00	52
TOTAL REVENUES LESS EXPENDITURES	24,290.81	9,706.39	2,974.87	2,706.74		

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*** WATER FUND ***						
SALE OF SERVICE	574,489.34	561,063.10	256,117.07	269,710.71	591,500.00	46
CONNECTION FEES		750.00	500.00	250.00	500.00	50
FIRE SERVICE FEE	10,000.00	10,000.00	4,999.98	4,999.98	10,000.00	50
REFUNDS & REIMBURSEMENTS	5,069.10	18,995.60	4,060.62	3,298.22	7,000.00	47
TOTAL REVENUES	589,558.44	590,808.70	265,677.67	278,258.91	609,000.00	46
EXPENDITURES						
SALARIES	94,602.62	103,158.58	49,401.25	51,369.37	105,000.00	49
EARNED BENEFITS	(259.45)	(15,024.35)			1,200.00	
FRINGE BENEFITS	33,926.12	36,946.30	18,937.35	19,686.27	39,530.00	50
OFFICE SUPPLIES	1,030.57	160.52	70.63	334.35	500.00	67
CHEMICALS & CHEMICAL SUPPLIES	8,878.06	23,116.08	7,707.10	4,635.34	25,000.00	19
GAS & OIL	3,078.03	3,405.48	1,958.98	2,172.39	4,000.00	54
OPERATING SUPPLIES	5,140.03	5,517.32	1,867.87	4,953.25	5,000.00	99
LABORATORY AND TESTING	2,941.40	5,367.80	4,211.49	1,039.81	2,000.00	52
EQUIPMENT REPAIR & MAINTENANCE	2,668.44	7,401.50	6,569.71	2,101.86	5,500.00	38
MAINTAIN SYSTEM	22,944.20	76,619.52	25,195.49	32,228.46	39,000.00	83
BUILDING REPAIR & MAINTENANCE	5,409.49	3,190.56	2,973.68	474.02	3,000.00	16
MANAGEMENT FEES	36,330.00	37,057.00	18,528.40	18,900.00	37,800.00	50
TELEPHONE	1,660.85	1,941.53	952.08	974.67	2,000.00	49
TRAVEL	282.77	935.06	785.22	578.29	1,000.00	58
TRAINING	628.26	1,832.41	1,008.41	891.60	1,000.00	89
MARKETING	385.99	596.03	596.03	569.02	600.00	95
INSURANCE	10,769.00	14,350.00	7,175.20	4,310.00	5,130.00	84
WORK COMP INSURANCE	4,740.00	3,489.31	1,744.51	145.00	3,500.00	4
ELECTRIC UTILITIES	31,357.29	29,678.70	15,121.21	14,221.36	34,000.00	42
DEPRECIATION	189,286.65	190,821.00	93,379.45	93,416.82	190,000.00	49
MISCELLANEOUS	4,937.52	4,422.83	2,555.48	2,296.27	5,000.00	46
INTERDEPARTMENTAL CHARGES	12,375.00	12,375.00	6,187.50	6,187.50	12,375.00	50
TOTAL EXPENDITURES	473,112.84	547,358.18	266,927.04	261,485.65	522,135.00	50
OPERATING PROFIT/(LOSS)	116,445.60	43,450.52	(1,249.37)	16,773.26	86,865.00	19

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DESCRIPTION	2012 YEAR END -----	2013 YEAR END -----	2013 YTD FOR SAME TIME PERIOD -----	2014 YTD -----	ADOPTED BUDGET -----	PERCENT -----
OTHER INCOME & EXPENSE						
INTEREST INCOME	10,991.23	10,871.22	5,481.54	4,252.00	12,000.00	35
CONTRIBUTED CAPITAL DEPRECIAT'N						
GAIN/LOSS ON FIXED ASSET SALE	(15,628.25)					
INTEREST EXPENSE	(63,144.69)	(68,500.38)	(13,809.14)	(8,058.07)	(67,600.00)	12
GRANTS & CONTRIBUTED CAPITAL						
NET INCOME/(LOSS)	48,663.89	(11,478.64)	(9,576.97)	12,967.19	31,265.00	41

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DESCRIPTION	2012 YEAR END	2013 YEAR END	2013 YTD FOR SAME TIME PERIOD	2014 YTD	ADOPTED BUDGET	PERCENT
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*** SEWER FUND ***						
SALE OF SERVICE	730,264.04	738,025.69	363,132.98	409,560.79	850,000.00	48
CONNECTION FEES		4,000.00	2,000.00	2,500.00	2,000.00	125
REFUNDS & REIMBURSEMENTS	6,592.34	4,722.53	91.32	388.45	2,000.00	19
TOTAL REVENUES	736,856.38	746,748.22	365,224.30	412,449.24	854,000.00	48
EXPENDITURES						
SALARIES	6,378.13	5,532.95	2,445.24	3,006.27	6,800.00	44
EARNED BENEFITS	313.73	(20,117.72)			300.00	
FRINGE BENEFITS	1,917.90	1,779.68	801.82	1,055.19	2,200.00	48
OFFICE SUPPLIES	76.52				400.00	
CHEMICALS & CHEMICAL SUPPLIES				16,619.87	30,000.00	55
GAS & OIL	2,217.71	3,396.89	526.00	1,164.10	3,000.00	39
OPERATING SUPPLIES	523.35	1,968.61	71.44	1,030.95	500.00	206
LABORATORY AND TESTING		2,070.70	2,070.70			
CONTRACTED SERVICES-TESTING						
EQUIPMENT REPAIR & MAINTENANCE	4,425.78	13,425.73	10,699.49	1,066.24	10,000.00	11
MAINTAIN SYSTEM	15,706.58	28,493.10	2,214.28	22,735.17	34,000.00	67
BUILDING REPAIR & MAINTENANCE	7,161.75	8,837.63	8,184.63	2,449.80	9,000.00	27
CONTRACTED OPERATIONS	290,757.00	287,511.00	149,262.00	130,302.00	260,600.00	50
MANAGEMENT FEES	47,166.00	48,109.00	24,054.40	24,535.50	49,071.00	50
TELEPHONE	241.79	234.28	118.42	117.84	300.00	39
TRAVEL	234.46	22.34	15.27	57.45	300.00	19
TRAINING	172.50	482.20	257.20	330.43	400.00	83
INSURANCE	16,669.00	19,791.00	9,725.20	6,475.50	13,000.00	50
WORK COMP INSURANCE	527.00	489.68	489.68		200.00	
ELECTRIC UTILITIES	34,838.34	38,894.15	18,357.76	24,867.55	39,000.00	64
HEAT	3,848.31	6,008.52	2,288.63	4,199.48	6,000.00	70
DEPRECIATION	319,856.74	318,503.84	158,512.20	159,120.90	315,000.00	51
MISCELLANEOUS	3,470.37	4,999.42	1,762.98	1,616.74	4,000.00	40
INTERDEPARTMENTAL CHARGES	21,360.00	21,360.00	10,680.00	10,680.00	21,360.00	50
TOTAL EXPENDITURES	777,862.96	791,793.00	402,537.34	411,430.98	805,431.00	51
OPERATING PROFIT/(LOSS)	(41,006.58)	(45,044.78)	(37,313.04)	1,018.26	48,569.00	2

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DESCRIPTION	2012 YEAR END	2013 YEAR END	2013 YTD FOR SAME TIME PERIOD	2014 YTD	ADOPTED BUDGET	PERCENT
	-----	-----	-----	-----	-----	-----
OTHER INCOME & EXPENSE						
SPECIAL ASSESSMENTS						
INTEREST INCOME	6,544.54	3,667.30	1,919.28	877.47	4,000.00	22
CONTRIBUTED CAPITAL DEPRECIAT'N						
INTEREST EXPENSE	(71,936.89)	(71,366.47)	(14,265.61)	(8,304.04)	(63,700.00)	13
GAIN/LOSS ON DISPOSAL OF ASSET						
GRANTS & CONTRIBUTED CAPITAL						
NET INCOME/(LOSS)	(106,398.93)	(112,743.95)	(49,659.37)	(6,408.31)	(11,131.00)	58
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DESCRIPTION	2012 YEAR END -----	2013 YEAR END -----	2013 YTD FOR SAME TIME PERIOD -----	2014 YTD -----	ADOPTED BUDGET -----	PERCENT -----
*** GARBAGE COLLECTION FUND ***						
REVENUES						
SALE OF GARBAGE TAGS	3,057.62	4,365.07	2,371.85	1,751.28	3,000.00	58
GARBAGE BILLINGS	161,670.27	162,359.69	81,130.92	80,778.99	163,000.00	50
OTHER REVENUE	367.99	135.27	113.62	170.04	200.00	85
TOTAL REVENUES	165,095.88	166,860.03	83,616.39	82,700.31	166,200.00	50
EXPENDITURES						
OPERATING SUPPLIES	870.63	1,768.10	1,762.07	1,103.30	1,200.00	92
MANAGEMENT FEES	8,328.00	8,495.00	4,247.60	4,332.00	8,664.00	50
CONTRACTED GARBAGE PICKUP	103,944.00	103,944.01	51,972.01	51,972.00	114,000.00	46
REFUSE DISPOSAL	43,076.00	44,196.00	20,512.80	20,474.40	75,000.00	27
UNCOLLECTABLE ACCOUNTS	407.62	847.96			1,000.00	
TOTAL EXPENDITURES	156,626.25	159,251.07	78,494.48	77,881.70	199,864.00	39
OPERATING PROFIT/(LOSS)	8,469.63	7,608.96	5,121.91	4,818.61	(33,664.00)	(14)
INTEREST INCOME	2,237.84	2,119.44	1,029.16	1,020.31	2,000.00	51
NET INCOME/(LOSS)	10,707.47	9,728.40	6,151.07	5,838.92	(31,664.00)	(18)
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DESCRIPTION	2012 YEAR END	2013 YEAR END	2013 YTD FOR SAME TIME PERIOD	2014 YTD	ADOPTED BUDGET	PERCENT
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*** ELECTRIC FUND ***						
REVENUES						
SALE OF SERVICE	3,148,431.25	3,139,817.57	1,509,587.83	1,626,465.21	3,132,000.00	52
MISCELLANEOUS	55,546.86	77,590.87	20,203.89	24,081.58	88,000.00	27
ADMINISTRATIVE SERVICES	12,000.00	12,000.00	6,000.05	6,000.05	12,000.00	50
INTERDEPARTMENTAL CHARGES	33,735.00	33,735.00	16,867.50	16,867.50	33,735.00	50
REFUNDS AND REIMBURSEMENTS	48,765.24	79,537.98	4,881.81	1,826.60	20,000.00	9
CONSERVATION REBATES	41,572.99	28,867.50	18,018.99	15,633.00	20,000.00	78
TRANSMISSION REVENUE		4,169.15	1,472.27	2,199.76	5,400.00	41
GENERATION CAPACITY REVENUE	48,024.00	48,852.00	24,426.00	20,981.00	16,000.00	131
DEDICATED CAPACITY REVENUE	309,600.00	313,200.00	156,600.00	151,500.00	300,960.00	50
GENERATION SALES	12,527.24	10,262.23	5,688.35	4,504.61	15,000.00	30
BACKUP POWER AGREEMENT	419,578.23	681,791.09	307,524.94	255,567.48	426,000.00	60
TOTAL REVENUES	4,129,780.81	4,429,823.39	2,071,271.63	2,125,626.79	4,069,095.00	52
EXPENDITURES						
POWER PRODUCTION						
GAS & OIL	43,185.00	42,086.13	29,664.63	174.00	30,000.00	1
OPERATING SUPPLIES	699.71					
EQUIPMENT REPAIR & MAINTENANCE	58,930.68	75,953.10	25,689.17	21,926.67	65,000.00	34
BUILDING REPAIR & MAINT	2,199.06	1,255.07	343.19	1,209.71	1,500.00	81
MANAGEMENT FEES-POWER PRODUCT		16,669.91	2,778.32	8,502.00	17,004.00	50
MRES-OPERATION & MAINT		30,151.50	10,455.50	5,619.00	31,000.00	18
CONTRACTED SERVICES	576.00					
UTILITIES	29,348.94	35,644.18	22,439.75	20,588.62	36,000.00	57
MISCELLANEOUS	2,752.13					
TOTAL POWER PRODUCTION	137,691.52	201,759.89	91,370.56	58,020.00	180,504.00	32
PURCHASED POWER						
PURCHASED POWER	1,551,746.00	1,527,111.25	722,371.16	772,134.07	1,525,000.00	51
WHEELING	293,365.56	296,073.39	149,185.50	138,972.78	296,000.00	47
BACKUP POWER AGREEMENT COSTS	216,670.27	327,037.47	165,213.18	143,080.41	226,500.00	63
TOTAL PURCHASED POWER	2,061,781.83	2,150,222.11	1,036,769.84	1,054,187.26	2,047,500.00	51

DESCRIPTION	2012 YEAR END	2013 YEAR END	2013 YTD FOR SAME TIME PERIOD	2014 YTD	ADOPTED BUDGET	PERCENT
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<b>TRANSMISSION</b>						
MAINTENANCE OF TRANS LINE		203.84	203.84		1,000.00	
MANAGMENT FEES-TRANSMISSION		16,669.90	8,334.94	8,502.00	17,004.00	50
MRES-STATION & MAINT		1,151.00		370.00	2,000.00	19
OTHER CONTRACTED SERVICES						
<b>TOTAL TRANSMISSION</b>		<b>18,024.74</b>	<b>8,538.78</b>	<b>8,872.00</b>	<b>20,004.00</b>	<b>44</b>
<b>DISTRIBUTION</b>						
GAS & OIL	10,400.45	11,965.06	6,093.69	4,972.84	13,000.00	38
OPERATING SUPPLIES	18,077.77	25,581.92	17,268.90	8,268.54	27,000.00	31
EQUIPMENT REPAIRS & MAINT	30,062.58	23,189.56	9,857.70	10,083.91	25,000.00	40
MAINTAIN SYSTEM	19,603.19	47,763.42	6,550.37	4,722.54	39,000.00	12
MAINTAIN STREET LIGHTS	3,657.47	27,847.25	3,627.15	1,233.72	28,000.00	4
BUILDING REPAIR & MAINTENANCE	2,681.38	10,067.28	7,984.20	457.09	11,000.00	4
MANAGEMENT FEES-DIST		50,001.46	30,561.44	25,506.00	51,012.00	50
MISSOURI RIVER CLEARING	475,362.40		144,747.23	113,766.72		
MRES DISTRIBUTION		414,105.69	91,061.69	97,835.00	421,000.00	23
OTHER CONTRACTED SERVICES		3,713.00	953.00	2,625.92	5,000.00	53
TELEPHONE	1,144.95	3,816.19	1,625.53	1,619.28	6,500.00	25
TRAVEL EXPENSE	1,014.39	2,251.02	706.04	2,150.39	2,600.00	83
TRAINING	2,478.00	12,292.59	4,052.93	4,077.53	12,000.00	34
ELECTRIC UTILITIES	11,701.83	14,346.86	8,949.76	11,421.34	15,000.00	76
HEAT	1,662.36	2,377.52	2,377.52	273.76	3,000.00	9
MISCELLANEOUS		844.69	115.45	150.18	1,000.00	15
<b>TOTAL DISTRIBUTION</b>	<b>577,846.77</b>	<b>650,163.51</b>	<b>336,532.60</b>	<b>289,164.76</b>	<b>660,112.00</b>	<b>44</b>
<b>ADMINISTRATION</b>						
SALARIES	82,463.15	84,384.07	40,454.39	40,183.40	89,000.00	45
EARNED BENEFITS	4,533.44	(456.45)			1,500.00	
FRINGE BENEFITS	32,267.64	33,889.18	16,831.70	19,469.33	38,550.00	51
OFFICE SUPPLIES	10,605.35	14,622.58	7,893.04	7,231.39	14,000.00	52
POSTAGE	3,211.34	2,764.03	1,066.38	83.82	3,500.00	2
GAS	209.28	418.62	282.49	44.23	500.00	9
MANAGEMENT FEES	163,430.00	75,014.55	41,674.70	38,259.00	76,518.00	50
MRES-NON UTILITY CHARGES		51,385.12		30,937.02	50,000.00	62
CONTRACTED SERVICES	7,157.09	18,578.32	14,429.95	5,605.71	20,000.00	28
DATA PROCESSING SERVICES	24,224.53	20,239.84	18,689.44	19,279.39	22,000.00	88
BILL PRINT SERVICES	11,215.48	11,072.79	4,594.09	6,076.58	12,000.00	51
TELEPHONE	8,793.65	7,762.19	4,015.45	3,615.12	8,000.00	45
TRAVEL EXPENSE	1,847.17	1,799.78	1,189.87	703.38	2,500.00	28
TRAINING & INSTRUCTION	762.64	745.00	370.00	50.00	1,800.00	3

DESCRIPTION	2012 YEAR END	2013 YEAR END	2013 YTD FOR SAME TIME PERIOD	2014 YTD	ADOPTED BUDGET	PERCENT
MARKETING	9,320.85	8,650.23	3,753.83	3,083.44	10,000.00	31
INSURANCE	22,617.00	24,511.00	12,305.50	13,910.50	27,600.00	50
DEPRECIATION	470,683.91	508,797.36	234,353.22	233,644.38	471,300.00	50
MISCELLANEOUS	7,279.12					
BAD DEBTS	11,782.44	10,696.56			12,000.00	
DUES & SUBSCRIPTIONS	5,803.00	5,829.62	5,796.29	6,151.33	6,000.00	103
MRES-LOAD MANAGEMENT		4,897.17	1,519.17	517.00	5,500.00	9
LOAD MANAGEMENT/CONSERVATION	58,300.58	62,145.03	31,024.52	24,811.43	55,502.00	45
TOTAL ADMINISTRATION	936,507.66	947,746.59	440,244.03	453,656.45	927,770.00	49
GRAND TOTAL EXPENSES	3,713,827.78	3,967,916.84	1,913,455.81	1,863,900.47	3,835,890.00	49
OPERATING PROFIT/(LOSS)	415,953.03	461,906.55	157,815.82	261,726.32	233,205.00	112
OTHER INCOME & EXPENSE						
INTEREST INCOME	61,328.37	51,612.61	26,659.63	24,548.97	52,000.00	47
UNREALIZED GAIN (LOSS) ON INVS	23,489.05	(139,150.60)				
INTEREST EXPENSE	(286,522.09)	(478,721.11)	(122,257.01)	(106,013.36)	(257,500.00)	41
GAIN/LOSS ON DISPOSAL/ASSET		5,630.00	5,000.00			
SALE OF PROPERTY		1,800.00				
NET INCOME/(LOSS)	214,248.36	(96,922.55)	67,218.44	180,261.93	27,705.00	651
*** SALE OF SERVICE BREAKDOWN ***						
RESIDENTIAL LIGHTING	1,299,443.01	1,331,517.06	616,309.38	670,272.17	1,330,000.00	50
INTERRUPTIBLE SERVICE	68,372.56	91,243.52	62,137.37	67,251.98	85,000.00	79
MUNICIPAL SERVICE	201,516.68	213,866.32	114,212.95	123,558.77	220,000.00	56
COMMERCIAL LIGHTING	360,463.97	372,540.70	177,289.67	201,751.19	360,000.00	56
INDUSTRIAL SERVICE	1,130,882.82	1,044,292.86	496,427.39	521,384.04	1,050,000.00	50
STREET LIGHTING & SECURITY LIGHTS	87,752.21	86,357.11	43,211.07	42,247.06	87,000.00	49
TOTAL SALES OF SERVICE	3,148,431.25	3,139,817.57	1,509,587.83	1,626,465.21	3,132,000.00	52

DESCRIPTION	2012 YEAR END	2013 YEAR END	2013 YTD FOR SAME TIME PERIOD	2014 YTD	ADOPTED BUDGET	PERCENT
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*** LIQUOR FUND ***						
REVENUES						
SALES	1,092,146.82	1,138,723.35	519,257.21	501,110.67	1,126,000.00	45
COST OF SALES	719,498.07	747,601.21	338,530.26	323,638.53	734,900.00	44
GROSS PROFIT	372,648.75	391,122.14	180,726.95	177,472.14	391,100.00	45
RENTAL INCOME	22,958.60	21,193.80	10,095.80	7,692.60	22,000.00	35
MACHINE COMMISSIONS	1,599.82	1,565.77	848.31	817.88	1,500.00	55
MISCELLANEOUS INCOME	1,114.58	557.58	249.14	144.00	1,000.00	14
TOTAL GROSS PROFIT	398,321.75	414,439.29	191,920.20	186,126.62	415,600.00	45
EXPENDITURES						
SALARIES	131,221.19	148,628.01	72,550.43	70,890.21	151,800.00	47
FRINGE BENEFITS	37,865.57	42,179.36	21,337.55	21,455.38	51,000.00	42
OFFICE SUPPLIES	165.80	436.09	383.63	96.46	500.00	19
OPERATING SUPPLIES	5,502.68	5,913.65	3,224.26	2,465.32	6,000.00	41
BUILDING MAINTENANCE & SUPPLIES	10,033.29	7,082.46	4,435.71	5,016.41	8,000.00	63
MANAGEMENT FEES	24,130.00	24,612.00	12,306.00	12,552.00	25,104.00	50
CONTRACTED SERVICES - CLEANING	9,300.00	9,300.00	4,650.00	4,657.24	9,500.00	49
TELEPHONE EXPENSE	1,213.02	1,257.40	616.24	639.54	1,300.00	49
TRAVEL EXPENSE	447.43	443.00	340.73		450.00	
TRAINING & INSTRUCTION	99.12	295.00	110.00	399.00	300.00	133
FREIGHT ON LIQUOR	3,987.60	4,164.65	2,122.10	2,020.85	4,200.00	48
ADVERTISING	15,306.22	12,371.38	6,181.77	5,650.85	15,000.00	38
INSURANCE	13,258.00	13,120.67	6,839.87	7,973.00	14,500.00	55
UTILITIES	13,972.76	13,073.66	6,113.30	6,298.58	14,000.00	45
HEATING COST	532.96	1,123.96	872.16	971.28	1,200.00	81
DEPRECIATION	8,092.68	6,111.20	5,073.66	3,459.22	6,000.00	58
MISCELLANEOUS	4,058.83	4,126.68	1,923.72	2,746.64	4,700.00	58
CREDIT CARD DISCOUNT	10,996.41	10,999.53	5,017.30	5,791.73	11,000.00	53
BAD DEBTS	838.67	(127.44)	(122.92)	695.66	500.00	139
LAUNDRY EXPENSE	1,349.74	1,357.18	686.91	646.24	1,500.00	43
TOTAL EXPENDITURES	292,371.97	306,468.44	154,662.42	154,425.61	326,554.00	47
OPERATING PROFIT/(LOSS)	105,949.78	107,970.85	37,257.78	31,701.01	89,046.00	36
INTEREST INCOME	263.87	117.07	47.64	38.48	100.00	38
GAIN/LOSS ON DISPOSAL/ASSET						
NET INCOME/(LOSS)	106,213.65	108,087.92	37,305.42	31,739.49	89,146.00	36

DESCRIPTION	2012 YEAR END	2013 YEAR END	2013 YTD FOR SAME TIME PERIOD	2014 YTD	ADOPTED BUDGET	PERCENT
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*** LIQUOR SALES ANALYSIS ***						
OFF SALE LIQUOR & WINE SALES	337,516.54	351,937.04	154,758.50	158,919.89	341,000.00	47
COST OF SALES	(237,273.83)	(247,448.74)	(110,138.09)	(110,477.35)	(238,700.00)	46
GROSS PROFIT	100,242.71	104,488.30	44,620.41	48,442.54	102,300.00	47
OFF SALE BEER SALES	552,839.84	568,975.08	254,805.43	245,963.33	572,000.00	43
COST OF SALES	(411,696.52)	(421,226.85)	(188,490.61)	(175,029.32)	(424,000.00)	41
GROSS PROFIT	141,143.32	147,748.23	66,314.82	70,934.01	148,000.00	48
ON SALE LIQUOR & WINE SALES	62,115.11	71,131.61	37,177.34	34,426.52	70,000.00	49
COST OF SALES	(9,903.79)	(12,512.41)	(6,351.56)	(6,520.01)	(11,200.00)	58
GROSS PROFIT	52,211.32	58,619.20	30,825.78	27,906.51	58,800.00	47
ON SALE BEER SALES	90,615.72	97,499.42	49,978.51	39,187.66	94,000.00	42
COST OF SALES	(24,405.48)	(26,771.11)	(13,619.04)	(11,400.62)	(25,000.00)	46
GROSS PROFIT	66,210.24	70,728.31	36,359.47	27,787.04	69,000.00	40
MISCELLANEOUS SALES	49,059.61	49,180.20	22,537.43	22,613.27	49,000.00	46
COST OF SALES	(36,218.45)	(39,642.10)	(19,930.96)	(20,211.23)	(36,000.00)	56
GROSS PROFIT	12,841.16	9,538.10	2,606.47	2,402.04	13,000.00	18
TOTAL SALES	1,092,146.82	1,138,723.35	519,257.21	501,110.67	1,126,000.00	45
TOTAL COST OF SALES	(719,498.07)	(747,601.21)	(338,530.26)	(323,638.53)	(734,900.00)	44
TOTAL GROSS PROFIT	372,648.75	391,122.14	180,726.95	177,472.14	391,100.00	45
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