

**City Council Regular Meeting Agenda**  
**City Council Chambers**  
**December 2, 2013**

- Page
1. 5:30 p.m. Call the Meeting to Order at City Hall (Mayor)
  2. Persons with Unscheduled Business to Come Before the City Council (Mayor)
  3. Review the Consent Agenda: (Mayor)
    - a. Minutes:

|       |            |                              |
|-------|------------|------------------------------|
| 3-6   | ▪ 11.4.13  | City Council Meeting         |
| 7-8   | ▪ 11.12.13 | Special City Council Meeting |
| 9     | ▪ 11.14.13 | Safety Committee Meeting     |
| 10-11 | ▪ 10.17.13 | EDA Meeting                  |
| 12    | ▪ 10.24.13 | Special EDA Meeting          |
    - b. Applications:

|       |   |
|-------|---|
| 13-14 | ▪ Park Board – Jan Baukol                       |
|       | ▪ <u>Vacancies on Boards &amp; Commissions:</u> |
|       | ▪ Park Board – 2                                |
|       | ▪ Benson Area Tourism Board – 1                 |
|       | ▪ Airport – 1                                   |
|       | ▪ Planning Commission - 1                       |
    - c. Correspondence

|       |   |
|-------|---|
| 15    | ▪ Bloodmobile Thank You   |
| 16-17 | ▪ Charter Rate Adjustments January 2014                               |
| 18-22 | ▪ CenterPoint Energy Rate Change                                      |
| 23-24 | ▪ Benson Chamber of Commerce Wagon Rides at Ambush Park Request       |
| 25-26 | ▪ MN Dept. of Health-Reduction of Lead in Drinking Water Act Reminder |
    - d. Overnight Travel:
  4. Swearing in Officer Mike Nadeau
  - 27-30 5. Benson Golf Course Request to Advance Funds for Tree Removal
  - 31-36 6. Benson Golf Course Request to Increase Operating Line of Credit
  - 37-50 7. 6:00 p.m.Truth in Taxation
  8. Pool Passes
  - 51-53 9. AFSCME Settlement
  - 54 10. Letter of Resignation – Elliot Nelson
  - 55-58 11. Community Education 2013 Summer Recreation Program Pay Request
  - 59 12. E-mail for Elected Officials
  - 60-67 13. Wastewater Treatment Facility Capital Repair Project
  - 68-69 14. Pay Request from Stantec – Creamery Marketing & Wastewater Trickling Filter - \$5,339.00

70-85 15. Bills and Warrants

16. Adjourn: Mayor

**DRAFT**

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING  
NOVEMBER 4, 2013**

The meeting was called to order at 5:30 p.m. by the Mayor. Members present: Ben Hess, Gary Landmark, Paul Kittelson & Sue Fitz. Members Absent: Mike Fugleberg. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, Public Works Director Elliot Nelson, Upper Minnesota Valley Regional Development Commission (UMVRDC) Representative Katie Kellner, Police Sergeant Paul Larson, Tom Kummrow with the Office of Traffic Safety, Arvind Auluck-Wilson, Jack Evenson, Stephanie Heinzig and Mark Anderson.

Wolfington introduced Arvind Auluck-Wilson to the Council. Wolfington stated Mr. Auluck-Wilson stopped by last Friday to enquire about the Creamery building. Mr. Auluck-Wilson expressed interest in making the old Creamery building a productive building again, and will be contacting the architect in Willmar that has already drawn up some artist renditions of the building.

It was moved by Landmark, seconded by Hess and carried unanimously to approve the following minutes on the consent agenda:

- October 21, 2013 City Council Meeting
- September 16, 2013 Planning Commission Meeting
- September 20, 2013 EDA Meeting
- October 17, 2013 Safety Committee Meeting

It was moved by Hess, seconded by Fitz and carried unanimously to approve a gambling permit for Duck's Unlimited on November 23, 2013.

The Mayor acknowledged openings on the Park Board, Airport Commission, Planning Commission and Benson Area Tourism Board.

Wolfington presented a letter to the Council from the Swift County Administrator inviting Mayors, Administrators and Clerks in the County for a dinner to discuss common topics on November 18, 2013 at 5 p.m. There was consensus it was a good idea for the City to attend this meeting. It was discussed whether to hold the next Council meeting or cancel it since Wolfington and the Mayor will be attending the meeting at the County. It was the consensus of the Council to wait and see what business comes up over the next week before making that decision.

The Mayor acknowledged he will be in Alexandria November 13-15, 2013 for the Coalition of Greater Minnesota Cities Fall Conference.

Next Katie Kellner from the UMVRDC approached the Council to explain the Small Cities Development Program Residential Owner and Residential Rental Rehabilitation and Relocation Project Procedural Guidelines. There are 24 homes and 5 rental units on this grant. After discussion it was moved by Landmark, seconded by Hess and carried unanimously to approve the Residential Owner and Residential Rental Rehabilitation and Relocation Project Procedural Guidelines, also authorizing the Mayor and City Manager to sign these documents on behalf of the City Council.

It was moved by Fitz, seconded by Hess and carried unanimously to approve a project in the Benson Small Cities grant program in the amount of \$6,868.00.

Next Sergeant Paul Larson and Tom Kummrow from the Office of Traffic Safety came forward. Mr. Kummrow said the Police Department was awarded a new Light Induction Distance Activated Radar (LIDAR) through efforts in participating in the 'Toward Zero Deaths' campaign. The LIDAR would cost \$3,000 to purchase. Kummrow explained the LIDAR can measure the speed of a vehicle within a stream of traffic at a distance of 1,000' and be accurate up to 3'. It can also be used to measure distances in

accident investigations. It was moved by Fitz, seconded by Hess and carried unanimously to accept the Lidar from the Office of Traffic Safety. Mr. Kummrow then presented the LIDAR to Sergeant Paul Larson.

Councilmember Landmark offered the following Resolution and moved its adoption:

**RESOLUTION SETTING ASSESSMENTS FOR WATER AND  
SEWER SERVICES RENDERED BY THE CITY OF  
BENSON, MINNESOTA FOR 2013 PAYABLE 2014  
(RESOLUTION NO. 2013-22)**

BE IT RESOLVED, by the Benson City Council that pursuant to Minnesota Statutes Chapter 444 that the assessment roll for 2013 Sewer and Water Bills as prepared by the City Manager is hereby approved and made a part therefore; and,

BE IT FURTHER RESOLVED, that the assessments hereinafter noted shall be submitted to the County Auditor on or before November 5, 2013 and placed on the tax roll for collection with the taxes collectable in 2014.

| Account Number, Name & Address                                       | Legal Description & Parcel No.   | Sewer             | Water           | Totals            |
|--|--|-------------------|-----------------|-------------------|
| 102-0066-00-01<br>301 10 <sup>th</sup> St. N<br>Delores M. Jaeger    | Lots 9 & 10, Block 11<br>23-0056-000   | \$220.50          | \$6.36          | \$226.86          |
| 201-0087-00-01<br>314 16 <sup>th</sup> St. N<br>Roberta Hill         | Lots 18,19,20 Block 38<br>23-0239-000  | \$98.00           | \$45.71         | \$143.71          |
| 202-0051-00-13<br>Equity Gateway, LLC<br>211 18 <sup>th</sup> St. N. | Lots 5 & 6, Block 50<br>Arthur Thornton Addition<br>23-0314-000                              | \$336.47          | \$20.64         | \$357.11          |
| 202-0081-00-03<br>203 19 <sup>th</sup> St. N.<br>Becky Mast          | S 75 Ft Lt 6, Block 8<br>Second Park Place<br>23-1057-000                                    | \$490.00          | \$12.72         | \$502.72          |
| 303-0023-00-01<br>1950 McKinney Ave<br>Charles Holmquist             | Lot 5, Block 2<br>Tatge's 1 <sup>st</sup> Addition<br>23-0976-000                            | \$236.83          | \$6.36          | \$243.19          |
| 303-0071-00-01<br>104 20 <sup>th</sup> St. S<br>Linda Stauffacher    | Lots 9 & 10, Block 8<br>Fairview Addition<br>23-0832-000                                     | \$294.00          | \$375.06        | \$669.06          |
| 403-0054-00-28<br>601 Church Street<br>Bernard Drivdahl              | W 55 Ft Lot 1, Blk 1; W 55<br>Ft of N 28 Ft Lot 2, Blk 1<br>Hansen's Addition<br>23-0751-000 | \$76.77           | \$6.36          | \$83.13           |
| <b>TOTALS</b>  |  | <b>\$1,752.57</b> | <b>\$473.21</b> | <b>\$2,225.78</b> |

Member Hess seconded the foregoing motion and the following vote was recorded: AYES: Landmark, Kittelson, Hess, Fitz. NAYS: None. Whereupon the Mayor declared Resolution No. 2013-22 duly passed and adopted.

Councilmember Fitz offered the following Resolution and moved its adoption:

**RESOLUTION SETTING ASSESSMENTS FOR CURRENT SERVICES  
BY THE CITY OF BENSON, MINNESOTA FOR 2013 PAYABLE 2014**

**(RESOLUTION NO. 2013-23)**

BE IT RESOLVED, by the Benson City Council that the following assessments for 2013 as prepared by the City Manager are hereby approved and made a part thereof; and,

BE IT FURTHER RESOLVED, that the assessments hereinafter noted shall be submitted to the County Auditor on or before November 5, 2013 and placed on the tax roll for collection with the taxes collectable in 2014.

| <b>Charges</b>                                      | <b>Name &amp; Mailing Address</b>   | <b>Legal Description &amp; Parcel No.</b>                                | <b>Amnt Due</b>   |
|---|---|--|-------------------|
| Water Meter Repair<br>117 – 19 <sup>th</sup> St. N. | Bob Wilson & Diane Rodi<br>111 - 4 <sup>th</sup> Ave. SE, Glenwood,<br>MN 56334                                       | Lot 1, Block 1<br>Alton Hume Addn.<br>23-0763-000                        | \$80.00           |
| Mowing Charges<br>402 – 16 <sup>th</sup> St. S.     | Stacy Grussing & John P.<br>Larson<br>P.O. Box 55, Benson, MN<br>56215  | Lot 1, Block 7<br>McKinney's 1 <sup>st</sup> Addn.<br>23-0450-000        | \$427.50          |
| Mowing Charges<br>314 – 15 <sup>th</sup> St. N.     | Roberta Bee/ Olive V Taylor<br>1087 West Jessamine Ct.<br>St. Paul, MN 55117  | Lots 18-20, Block 38<br>City of Benson Addn.<br>23-0239-000              | \$342.00          |
| Mowing Charges<br>1950 McKinney Ave.                | Charles Holmquist Estate<br>3217 Eagle Ridge Drive W.<br>Willmar, MN 56201  | Lot 5, Block 4<br>Tatges 1 <sup>st</sup> Addn.<br>23-0976-000            | \$427.50          |
| Mowing Charges<br>309 – 12 <sup>th</sup> St. S.     | USDA Rural Dev. Cent. Service<br>Stan Jeitz<br>400 – Goodfellow Blvd.<br>FC231, Bldg. 105<br>St. Louis, MO 63120-1703 | Lots 31 & 32, Block 2<br>Railway 1 <sup>st</sup> Addition<br>23-0359-000 | \$85.50           |
| Water Meter Repair<br>306 – 18 <sup>th</sup> St. N. | Ben Miller<br>206 – 17 <sup>th</sup> St. S.<br>Benson, MN 56215   | Lot 8, Block 2<br>McKinney's 3 <sup>rd</sup> Addition                    | \$80.00           |
| <b>TOTALS</b>                                       |   |  | <b>\$1,442.50</b> |

Member Hess seconded the foregoing motion and the following vote was recorded: AYES: Landmark, Kittelson, Hess, Fitz. NAYS: None. Whereupon the Mayor declared Resolution No. 2013-23 duly passed and adopted.

Public Works Director Nelson discussed with the Council the survey grade GPS system we have been using on street work and parking lots we have constructed since we purchased it. Nelson would like to purchase a new map grade system which is accurate to 4". It also has a camera built into it which is similar to the equipment we used for the FEMA work after the June 2013 storm. Swift County has agreed to buy our old system for \$9,000. The new system would cost \$11,500, and for a more user friendly system it would cost the City \$2,500. After discussion, it was moved by Landmark to authorize the sale of the old GPS mapping surveying equipment to Swift County in the amount of \$9,000, and also authorize staff to purchase the new survey grade GPS system in the amount of \$11,500. The motion was seconded by Hess and carried unanimously.

Next was a proposal from Aaron Vadnais of KAVF Farms to farm the old CRP land around the airport and plant it into alfalfa starting in the spring of 2014. This land no longer qualifies for CRP payments. Vadnais is asking for a 5 year rental contract at a rate of \$165.00 per acre. After discussion, it was moved by Fitz, seconded by Hess and carried unanimously to approve a 5 year contract with KAVF Farms to rent the grass land around the airport at a rental rate of \$165.00 per acre.

Wolfington said he signed off on the final paper work with FEMA last week. He stated the disaster aid to the City of Benson will be around \$350,000. He felt it would take about 6 months to finish the paperwork. Wolfington also talked about a mitigation grant available. He would like to apply for this grant to bury the remaining electric services that are still running overhead to homes and businesses.

There being no other business, a motion was made by Hess, seconded by Landmark and carried unanimously to adjourn the meeting at 6:04 p.m.

---

Mayor

---

City Clerk

**DRAFT**

**MINUTES - BENSON CITY COUNCIL – SPECIAL MEETING  
NOVEMBER 12, 2013**

The meeting was called to order at 5:30 p.m. by the Mayor. Members present: Mike Fugleberg, Gary Landmark, Paul Kittelson & Sue Fitz. Members Absent: Ben Hess. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, Jack Evenson and Stephanie Heinzig.

Pederson reviewed and read the election judge report from the November 5 General Election. It was moved by Fitz, seconded by Fugleberg and carried unanimously to accept the report and declare the following results:

|                        | <b>Precinct 15</b> | <b>Precinct 20</b> |              |
|------------------------|--------------------|--------------------|--------------|
|                        | <b>North Side</b>  | <b>South Side</b>  | <b>Total</b> |
| Registered Voters      | 877                | 863                | 1,740        |
| Votes Cast             | 418                | 412                | 830          |
| Percent Voter Turn-out |                    |                    | 48%          |

**FOR THE OFFICE OF MAYOR  
One – 2 Year Term**

|                | <b>Precinct 15</b> | <b>Precinct 20</b> |              |
|----------------|--------------------|--------------------|--------------|
|                | <b>North Side</b>  | <b>South Side</b>  | <b>Total</b> |
| Paul Kittelson | 351                | 318                | 669          |
| Mark Anderson  | 61                 | 86                 | 147          |
| Write-ins      | 1                  | 4                  | 5            |
| Over Votes     | 0                  | 0                  | 0            |
| Under Votes    | <u>5</u>           | <u>4</u>           | <u>9</u>     |
| Total Votes    | 418                | 412                | 830          |

**FOR THE OFFICE OF COUNCIL MEMBER  
Two – 4 Year Terms**

|                     | <b>Precinct 15</b> | <b>Precinct 20</b> |              |
|---------------------|--------------------|--------------------|--------------|
|                     | <b>North Side</b>  | <b>South Side</b>  | <b>Total</b> |
| Gary Landmark       | 251                | 243                | 494          |
| John (Jack) Evenson | 261                | 238                | 499          |
| Stephanie A Heinzig | 282                | 288                | 570          |
| Write-Ins           | 0                  | 2                  | 2            |
| Over Votes          | 0                  | 0                  | 0            |
| Under Votes         | <u>42</u>          | <u>53</u>          | <u>95</u>    |
| Total Votes         | 836                | 824                | 1,660        |

**ISD #777 QUESTION**

|             | <b>Precinct 15</b> | <b>Precinct 20</b> |  |
|-------------|--------------------|--------------------|--|
|             | <b>North Side</b>  | <b>South Side</b>  |  |
| Yes         | 243                | 221                |  |
| No          | 173                | 189                |  |
| Over Votes  | 0                  | 0                  |  |
| Under Votes | <u>2</u>           | <u>2</u>           |  |
| Total Votes | 418                | 412                |  |

Paul Kittelson is the duly elected Mayor for the two-year term beginning the first Monday of 2014.

Stephanie A Heinzig and John Evenson are duly elected to four-year terms on the City Council beginning the first Monday of 2014.

Landmark said they had the six month review for Police Chief Hodge. Landmark reported the Personnel Committee gave him a favorable review. It was moved by Landmark, seconded by Fugleberg and carried unanimously to give a 2% raise to Chief Hodge.

There being no other business, a motion was made by Landmark, seconded by Fugleberg and carried unanimously to adjourn the meeting at 5:37 p.m.

---

Mayor

---

City Clerk

W  
11/19/13

**Safety Committee Meeting**  
**Thursday, November 14, 2013**  
**9 AM**

**Members Present:** John Goulet Rob Wolfington, Eric Stephen, Kim Pierce for Ian Hodge, Gary Searcy and Val Alsaker

**Members Absent:** Mike Hoffman, Wade Ascheman, Tim O'Conner, Elliot Nelson and Ian Hodge

**Old Business**

1. Checklists were turned in from Transit, Line Department, Power Plant, Parks, Water & Wastewater with no noted issues. The Street Department's check list stated there was a leak in the welding torch line, which has been fixed, and the bottom steps on both loaders have been bent under, which are in the process of being fixed right now. There was no check list from Liquor Store.
2. The Health fair was reviewed. Val said there were about 20 flu shots and the participants appreciated the extra blood work check this year.

**New Business**

1. There was an accident with the Transit. The bus driver hooked the front bumper of an SUV with the back bumper of the bus while pulling ahead of the SUV to the curb. The accident was reviewed by the Committee.
2. The next Safety Class will be December 18, 2013 at 9 a.m. The class will be inspecting the AEDs in the City. All portable AEDs will be brought into the Council Chambers for inspection. Mounted AEDs will be inspected in their cabinets. Also at that class, Wolfington stated he would like to see cold weather emergencies addressed, and asked Kim to get 5 emergency storm kits together to hand out on at that time.

**Other Business**

1. Next year's Safety Classes were discussed. Some topics to be included on the schedule for next year are: Lock-out Tag-out, Global Harmonization Implementation, Electrical High Voltage Class, DOT hazardous material class hopefully to be held with the County employees. Val will present the 2014 Safety Training schedule at the December meeting.

There being no other business, the meeting was adjourned at 9:41 a.m.

WJ

## EDA Meeting October 17, 2013

**Members Present:** Rick Horecka, Mike Fugleberg, Pat Hawley, Jon Buyck & Rob Wolfington  
**Members Absent:** Leroy Noreen, Paul Estenson & Paul Kittelson  
**Also Present:** Wade Larson & Coop Credit Union Loan Officer Brian Samuelson

Vice-Chairman Buyck called the meeting to order at 12:12 p.m.

It was moved by Fugleberg, seconded by Hawley and carried unanimously to approve the September 20, 2013 EDA minutes.

### **Loan Application**

Wolfington received an application from Wade Larson, of West Central Powder Coating, Inc. this morning. Owner, Wade Larson and Brian Samuelson approached the Council. Larson currently has a business painting parts mostly for Case-New Holland, who have begun to outsource their parts painting work. Larson would like to begin a new business powder coating parts for business, and has letters of intent from four businesses when he gets up and running. He would like to build a facility on Highway 12. He needs funds to help with building the facility in the amount of \$100,000. The building will be 75' x 200' with a 30' x 40' office attached. There could be up to 6 jobs. He said he would be the only business in this part of the state to powder coat parts. Samuelson said the business plan is in place, and they are ready to submit their application to the SBA and another lending institute. Also involved is the BIDC. Horecka, Hawley and Buyck volunteered to be on the loan committee to review the loan application. After discussion, it was moved by Horecka, seconded by Hawley and carried forward the loan committee will meet Monday, October 21, 2013 at 7am, and call a special EDA meeting on Thursday, October 24, 2013 to bring their findings back to the full EDA Board.

### **Glacial Plains Diesel Fueling Station**

Wolfington informed the Board that the City Council denied Glacial Plains Conditional Use Permit for a diesel fueling station on highway 12 east. He sited how close it is to residential property and how tight the area is as reasons for denial. He said he met with General Manager Tom Traen about other possible locations for the fueling station.

### **Round Table Discussion**

Horecka mentioned he had been approached by a party looking for a place to open a Chinese restaurant in Benson.

Wolfington mentioned the new clinic is up and running.

Wolfington stated Cargill has purchased the old Jacobson Transport building next to Industry Drive. The County approved their conditional use permit.

Wolfington stated Don Lenz of Great Exports is asking for sewer and water services for a 30,000 square foot building they would like to put up. The property is located outside the City limits. Wolfington presented a map illustrating where this could go. The company is owned by a gentleman from the Twin Cities.

Wolfington said there has been a first meeting with engineers to market the Benson Creamery building. There is a grant he wants to apply for to the Minnesota Heritage Fund to repair brick on the building.

There being no other business, Horecka made a motion, seconded by Hawley and carried unanimously to adjourn the meeting at 12:53 p.m.

---

Vice-Chairman

Attest:

---

Secretary

## Special EDA Meeting

### October 24, 2013

**Members Present:** Leroy Noreen, Paul Estenson, Pat Hawley, Jon Buyck & Paul Kittelson  
**Members Absent:** Mike Fugleberg & Rick Horecka  
**Also Present:** Assistant City Attorney Ben Wilcox, Rob Wolfington, Wade Larson, Coop Credit Union Officer Brian Samuelson, BIDC Representative Kory Johnson

Chairman Estenson called the meeting to order at 12:08 p.m.

#### **West Central Powder Coating, Inc. Loan Application**

Chairman Estenson invited Wade Larson and Brian Samuelson to the table. Samuelson said Larson is asking for a gap loan in the amount of \$100,000 to construct a building on highway 12 east between Agralite Electric Coop and the old Redball building. Parties involved in financing are the Coop Credit Union, Small Business Administration (SBA), BIDC, Wade Larson and hopefully the EDA.

Larson explained it will be a powder coating parts business. He was painting parts for Case-New Holland, and they have begun outsourcing their parts painting out east. He has been working on this business plan for about a year. He said he has letters of intent from 4 businesses, and he is here today asking for a loan to start his new business. Samuelson stated they would like to start construction as soon as possible so they can be up and running by late summer of next year.

The loan committee had expressed a concern that the size of the loan will tie up their capital. Samuelson stated the RDC will meet in November to talk about working to help provide relief to the EDA. Kittelson asked about start-up capital. Samuelson stated this would not be a problem. Buyck asked if there was a representative of the BIDC present. Reed Anfinson from the Monitor News and Kory Johnson stated the BIDSC feels it's a good project.

Samuelson said the Coop Credit Union will service the loan and send the payments to the City of Benson. Payments would begin next September or October of 2014. The real estate will be owned personally under an LLC, and the Power Coating business will own the business and equipment.

Buyck said the loan Committee made a recommendation to approve the loan for \$100,000 at 4% interest with a 15 year amortization.

Kittelson made a motion to approve the loan for \$100,000, with an interest rate of 4%, with a 15 year amortization, a shared 3<sup>rd</sup> position with the BIDC, a requirement Wade Larson carry an insurance policy to equal the value of the loan, as well as quarterly financial reports on the business. It was seconded by Buyck and carried unanimously.

There being no other business, Noreen made a motion, seconded by Hawley and carried unanimously to adjourn the meeting at 12:29 p.m.

**CITY OF BENSON**  
**APPLICATION FOR APPOINTMENT TO CITY BOARDS OR COMMISSIONS**

Dear Applicant:

We welcome you as an applicant for one of the City's boards or commissions. These groups play a very important role in Benson City Government. These boards and commissions serve as advisory bodies to the Benson City Council. They provide information and recommendations to the City Council so the Council can make sound decisions regarding issues and policy matters.

Please fill out the information requested below. You are encouraged to attach any additional information which you believe qualifies you for appointment to the board or commission you have selected.

.....  
**BOARD OR COMMISSION PREFERENCE:**

- |   |  |
|---|--|
| <input type="checkbox"/> Airport Advisory Commission    | <input type="checkbox"/> Housing & Redevelopment Authority |
| <input type="checkbox"/> Benson Area Tourism Board      | <input type="checkbox"/> Library Board                     |
| <input type="checkbox"/> Cemetery Board                 | <input checked="" type="checkbox"/> Park Board             |
| <input type="checkbox"/> Economic Development Authority | <input type="checkbox"/> Planning Commission               |
| <input type="checkbox"/> Hospital Board                 | <input type="checkbox"/> Utilities Board                   |

**RETURN APPLICATION TO:**

Office of the City Manager  
City of Benson  
1410 Kansas Avenue  
Benson, MN 56215  
Telephone: 320-843-4775  
Date Received:   /  /  

**PERSONAL INFORMATION:**

Name Jan Baukol Address 315 11th. St. S.

Telephone: Home 320-843-3039 Business   —   Zip 56215

How long have you been a resident of Benson? 45 years.

Have you served previously on any of Benson's boards or commission? YES  NO

Have you served previously on any city board/commission in any other community? YES  NO

Are any members of your immediate family in the same household presently employed by the City of Benson or serving on any of the City's boards or commissions? YES  NO

Occupation: Retired- Teacher Name of Employer: \_\_\_\_\_

I am a member of the following civic organizations: Hospital Auxiliary Board, Monday Club,  
Public Library, Benson Golf Club.

Please list your special interests, education, past experiences, etc., which you feel would benefit the City of Benson by your appointment to the board/commission you have indicated a preference to above:

I was actively involved in the Golf club flower projects on the course for several years. I love the outdoors - hiking trails/bike trails.

The swimming Pool has been my passion & I'm presently involved in

the water aerobic program for adults at the indoor/outdoor Pool for 40 yrs.

my educational Background is physical education, music & elementary school teaching.

Do you have any additional comments? I have an interest in making Benson a good & attractive place to live through the parks system.

#### DESCRIPTION OF BENSON'S BOARDS AND COMMISSIONS

**Airport Commission** - Makes recommendations to the City Council for the use, management, and operation of the airport and shall advise the Council in all matters concerning the Airport.

**Cemetery Committee** - Advises and assists the City Council and City staff in the administration, maintenance and improvement of the Benson City Cemetery.

**Housing and Redevelopment Authority** - This Authority is a public corporation empowered to undertake certain types of redevelopment projects and low rent housing assistance programs pursuant to the provisions of the M.S.A. 462.411 thru 462.711. These projects may include such activities as planning, acquisition, demolition, clearance, rehabilitation and construction for the purpose of providing decent, safe and sanitary housing for persons of low and moderate income and the improvement and restoration of stagnant, undeveloped land.

**Library Board** - Acts as an advisory body to the City Council by providing information and make recommendations to the City Council on library matters.

**Park Board** - Acts as an advisory body to the City Council by making recommendations to the Council on issues associated with City parks, playgrounds, the swimming pool, skating rinks, and other related functions.

**Planning Commission** - Acts as an advisory body to the City Council by reviewing variance requests, subdivisions, plats, zoning regulations, etc. In addition, they work on developing long-range planning goals and objectives.

**Utilities Board** - Advises and assists the City Council and Director of Public Works in the administration and improvement of public utilities.

November 9, 2013

City of Benson  
Rob Wolfington, City Administrator  
1410 Kansas Avenue  
Benson, MN 56215

✓  
11/13/13  
- *[Signature]*  
- City Council Correspondence

RE: Benson Area Community  
Blood Drive - 11/7-8, 2013

Hello Rob:

The Benson Area-Community Blood Drive was successful by almost reaching the goal set by the American Red Cross. We were 12 short of our 104 unit goal this time.

A total of 92 units of blood were collected throughout the two-day event. Of the 92 units collected; 68 represent whole blood units and 24 represent double-red cell blood units. A 14-gallon donor pin was awarded to Idella Hendrickson. Obviously, she has been a blood donor for several times.

On behalf of the volunteers and members of the local blood drive staff, I wish to express my sincere "thank-you" to you for the use of the Benson Armory and the use of the new tables and chairs. It is very much appreciated.

We look forward to sharing in another blood drive event that is scheduled for Thursday and Friday, February 20 & 21, 2014 with the draw site being the Benson Armory.

Thank you again for your continuing support of the Benson Area-Community Blood Drive.

Sincerely,



Dianne Doscher, Red Cross Blood Drive Co-ordinator



November 18, 2013

Mr. Rob Wolfington  
City Manager  
City of Benson  
1410 Kansas Avenue  
Benson, MN 56215-1718

Dear Mr. Wolfington,

Charter Communications is committed to improving the overall experience for customers in your community and is delivering more value with new and existing products & services. This letter is to inform you about upcoming changes to our customers' pricing and packaging.

Charter continues to add new HD channels at no additional cost; provide more than 10,000 On Demand choices, more than 1500 of them in HD. As customers continue to expand their TV viewing to alternate devices such as tablets, Charter offers downloadable channel apps that enable customers to use these devices for viewing and to access their DVRs remotely. Also, Charter TV and Internet customers can now access the Charter TV App, providing more than 100 live TV channels inside their home on their tablet or smartphone at no additional charge.

We work hard to manage our business expenses, however, at this time we find it necessary to make adjustments to our pricing that reflect cost changes in the marketplace. Upcoming customer statements will reflect adjustments made to pricing for customers in your community. Customers currently on promotional pricing will not see a change in this portion of their fee during the promotional period.

Adjustments effective with **January 2014** statements:

- Broadcast TV Surcharge, which reflects charges assessed to Charter by broadcast TV stations, from \$2.15 to \$3.50
- Limited Basic from \$25.99 to \$26.99
- Expanded Service from \$37.00 to \$36.00
- Limited Basic & Expanded Service \$62.99 (*No Adjustment*)
- For Legacy service offerings, Interactive Guide Services from \$5.99 to \$6.99
- For New Product Pricing offerings, Set-top box, including Interactive Guide Services from \$5.99 to \$6.99
  
- Digital Home from \$64.99 to \$66.99
- Latino View from \$5.00 to \$6.99
- Customers installing Charter TV service may elect to have outlets installed via a "wall fish" to hide wiring. A standard wall fish will be \$50.00. For a non-standard (custom) wall fish, the standard wall fish charge applies for the first 60 minutes, then the Hourly Labor Charge applies for each additional 15 minutes.

507-285-6110  
LeeAnn.Herrera@charter.com

3993 Heritage Place NW  
Rochester, MN 55901

If you have any questions about these or any other changes, please contact me at 507-285-6110 or [LeeAnn.Herrera@charter.com](mailto:LeeAnn.Herrera@charter.com)

Sincerely,



LeeAnn Herrera  
Director Government Relations (MN/NE)  
Charter

LH/bo



800 LaSalle Avenue  
PO Box 59038  
Minneapolis, MN 55459-0038

W  
11/22/13

November 18, 2013

Mr. Robert Wolfington  
Benson - City Manager  
1410 Kansas Ave  
Benson, MN 56215

Val -  
Please include  
w/ DC Agenda  
correspondence Dec 2, 13  
for

Dear Mr. Wolfington:

On August 2, 2013, CenterPoint Energy filed a request with the Minnesota Public Utilities Commission (MPUC) to increase its natural gas rates by \$44.3 million annually, or 5.0 percent. The MPUC accepted the filing and approved an overall interim (temporary) rate increase of \$42.9 million, or 4.88 percent for all CenterPoint Energy customers. The interim rate, which is subject to refund with interest, took effect October 1, 2013, and continues until the MPUC issues a final order and the company implements new rates.

The process for changing our rates will take about one year, and we expect final rates to be implemented in mid 2014. A rate filing is the regulatory process that public utilities must follow to formally change rates and services for their customers. This filing will affect the rates paid by all of CenterPoint Energy's customers.

For your information, I have enclosed our public hearing notice with hearing dates, times and locations. This information was sent to all customers and will be advertised in each county seat in our service area, as well as in the communities where hearings will be held.

Please contact us at 1-612-372-4727 or 1-800-245-2377, or visit the company's Web site at [www.CenterPointEnergy.com/ratecase](http://www.CenterPointEnergy.com/ratecase) if you would like additional information about the filing.

Sincerely,

Joe Vortherms  
Division Vice President  
CenterPoint Energy  
Regional Gas Operations

Enclosure: Public Hearing Notice

# RATE INCREASE NOTICE

## NOTICE OF PUBLIC HEARINGS FOR CENTERPOINT ENERGY MINNESOTA CUSTOMERS

On August 2, 2013, CenterPoint Energy filed a request with the Minnesota Public Utilities Commission (MPUC) to change its rates for utility distribution service. If approved by the MPUC, the proposed new rates will result in an overall increase in revenue of \$44.3 million, or about 5 percent annually. The requested increase would add about \$4.00 to a typical residential customer's monthly bill.

We expect the MPUC's final decision on this request in June 2014. If final rates are less than interim rates, customers will be refunded the difference with interest. If final rates are higher, customers will not be charged the difference.

### PUBLIC HEARINGS

Any CenterPoint Energy customer or other person may attend or provide comments at the hearings. You are invited to comment on the adequacy and quality of CenterPoint Energy's service, the level of rates or other related matters. You do not need to be represented by an attorney.

Administrative Law Judge, LauraSue Schlatter will conduct five public hearings. You may participate at any of the following dates, times and locations:

| Date                | Time      | Locations   |
|---------------------|-----------|---|
| Monday<br>Dec. 2    | 7:00 p.m. | Central Lakes Community College<br>501 W. College Dr., Room E203, Brainerd        |
| Tuesday<br>Dec. 3   | 7:00 p.m. | Normandale Community College, Classroom P0808<br>9700 France Ave. S., Bloomington |
| Wednesday<br>Dec. 4 | 7:00 p.m. | Mankato Place Mall, Mankato Room<br>12 Civic Center Plaza, Mankato                |
| Monday<br>Dec. 9    | 1:00 p.m. | CEAP – Community Room<br>7051 Brooklyn Blvd., Brooklyn Center                     |
| Tuesday<br>Dec. 10  | 7:00 p.m. | Sabathani Community Center, Auditorium<br>310 E. 38th St., Minneapolis            |

## WRITTEN COMMENTS

Written comments may be sent to:

**Administrative Law Judge, LauraSue Schlatter**

Office of Administrative Hearings (OAH)

P.O. Box 64620

St. Paul, MN 55164-0620

**ratecomments.oah@state.mn.us**

Customers may also send comments to the Minnesota Public Utilities Commission:

121 Seventh Place East, Suite 350

St. Paul, MN 55101-2147

**Email: PublicComments.puc@state.mn.us**

**Telephone: 651-296-0406 or 800-657-3782** or your preferred Telecommunications Relay Service

Written comments are most effective when the following three items are included:

1. The issues in CenterPoint Energy's proposal you are addressing
2. Your specific recommendations
3. The reason for your recommendations.

*The chart below shows the effect of both the interim and proposed rate changes on monthly usage.*

| Customer type<br>(usage in therms)                          | Avg monthly usage<br>in therms |
|---|--------------------------------|
| Residential   | 73                             |
| Commercial/Industrial - Up to 1,500/year                    | 60                             |
| Commercial/Industrial - 1,500 to 5,000/year                 | 226                            |
| Commercial/Industrial - 5,000 or more/year                  | 1,136                          |
| Small Volume Dual Fuel Sales Service - Up to 120,000/year   | 3,799                          |
| Small Volume Dual Fuel Sales Service - 120,000 or more/year | 13,743                         |
| Large Volume Dual Fuel Sales Service                        | 125,750                        |

\* Figures above are rounded (residential and commercial/industrial customers are rounded to the nearest \$0.25 and

Please include OAH docket number 80-2500-30979 and MPUC docket number G-008/GR-13-316 in all communications. The deadline for written comments is **December 31, 2013**.

**Important:** Comments will be made available to the public on the MPUC's website, except in limited circumstances consistent with the Minnesota Government Data Practices Act. The MPUC does not edit or delete personal identifying information from submissions.

**EVIDENTIARY HEARINGS**

Formal evidentiary hearings on CenterPoint Energy's proposal are scheduled to start on January 14, 2014, in the MPUC's large hearing room, 3rd floor, 121 Seventh Place East, St. Paul. The purpose of the evidentiary hearings is to allow CenterPoint Energy, the Minnesota Department of Commerce – Division of Energy Resources, the Minnesota Office of Attorney General – Antitrust and Utilities Division and others to present testimony and to cross-examine each other's witnesses on the proposed rate increase.

Anyone who wishes to formally intervene in this case should contact the Administrative Law Judge, LauraSue Schlatter, at the above address.

CenterPoint Energy requested the rate changes described in this notice. The MPUC may either grant or deny the requested changes, in whole or in part, and may grant a lesser or greater increase than that requested for any class or classes of service.

*Monthly bills for residential, commercial and industrial customers with average natural gas use:*

|  | Avg monthly bill:<br>current rates | Avg monthly bill:<br>interim rates | Avg monthly bill: rates<br>proposed |
|--|------------------------------------|------------------------------------|-------------------------------------|
|  | \$57.50                            | \$60.25                            | \$61.50                             |
|  | \$51.50                            | \$54.00                            | \$55.00                             |
|  | \$166.50                           | \$174.75                           | \$167.25                            |
|  | \$774.25                           | \$812.00                           | \$788.50                            |
|  | \$2,114                            | \$2,217                            | \$2,161                             |
|  | \$7,449                            | \$7,813                            | \$7,617                             |
|  | \$59,200                           | \$62,089                           | \$60,736                            |

*(Dual fuel customers are rounded to the nearest whole number).*

### FOR MORE INFORMATION

You may visit CenterPoint Energy's offices during normal business hours (8 a.m. to 5 p.m., Monday through Friday) to examine the proposed rate schedule and a comparison of present and proposed rates at:

800 LaSalle Avenue, 14th floor  
Minneapolis, MN 55402

**Phone: 612-372-4727**

**Web: [CenterPointEnergy.com/RateCase](http://CenterPointEnergy.com/RateCase)**

Or you may contact the Department of Commerce at:

85 Seventh Place East, Suite 500  
St. Paul, MN 55101

Phone: 651-539-1534

Persons with hearing loss or speech disabilities may call through their preferred Telecommunications Relay Service.

**Web: <https://www.edockets.state.mn.us/EFiling/search.jsp>**

(Select 13 in the year field, enter 316 in the number field, select search, and the list of documents will appear on the next page), to examine the filing.

### ACCOMMODATIONS

If any reasonable accommodation is needed to enable you to fully participate in these public hearings (for example, sign language or foreign language interpreter, wheelchair accessibility, or large print materials), please contact the MPUC at 651-296-0406 or 800-657-3782 one week in advance of the hearing.





## Benson Area Chamber of Commerce

[www.bensonareachamber.com](http://www.bensonareachamber.com)

Phone: 320.843.3618

Email: [bensonchamber@embarqmail.com](mailto:bensonchamber@embarqmail.com)

1228 Atlantic Avenue  
Benson, MN 56215

*W/ cc next mtg*

Nov. 14, 2013

Dear Benson City Council Members,

The Benson Area Chamber of Commerce, in conjunction with the Holiday Stroll on December 1, is planning to host free horse drawn wagon rides at Ambush Park from 1:30 pm – 4:30 pm .

The plans and their execution for this event has been discussed with city manager Rob Wolfington along with advice from the Benson Police Department and Elliot Nelson, city works manager.

Staton's Snack Shack will be at the park providing refreshments for the public to purchase and my husband Bruce and I will be overseeing the fire in the fire pit where people can warm themselves while waiting for rides.

Attached to the letter is the insurance form from RJ's Stables of Sauk Rapids, MN. Mr. Sheetz came to Benson on Monday Nov. 18 to inspect the route and thought that the park's routes were perfect for the event. Wagon rides are estimated to be around 12 minutes each.

The Chamber respectfully requests your permission to hold this event.

Thank you in advance for granting permission. We look forward to seeing you there!

Respectfully submitted,

*MaryBeth Thayer, manager  
Benson Area Chamber of Commerce*



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/13/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|  |   |                                      |
|--|---|--------------------------------------|
| <b>PRODUCER</b><br>Andrew D Floerke<br>c/o FBL Financial Group Inc.<br>637 2nd Street South<br>Waite Park MN 56387 | <b>CONTACT NAME:</b> Andrew D Floerke       |                                      |
|  | <b>PHONE (A/C, No, Ext):</b> (320) 281-3670 | <b>FAX (A/C, No):</b> (320) 281-3672 |
| <b>E-MAIL ADDRESS:</b> andrew.floerke@fblfs.com  |   |                                      |
| <b>INSURER(S) AFFORDING COVERAGE</b>   |   | <b>NAIC #</b>                        |
| <b>INSURER A:</b> Western Agricultural Ins. Co.  |   | <b>27871</b>                         |
| <b>INSURER B:</b> Farm Bureau Property & Casualty Insurance Company  |   | <b>13773</b>                         |
| <b>INSURER C:</b>  |   |                                      |
| <b>INSURER D:</b>  |   |                                      |
| <b>INSURER E:</b>  |   |                                      |
| <b>INSURER F:</b>  |   |                                      |

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE   | ADDL INSR                | SUBR WVD                 | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS  |
|----------|---|--------------------------|--------------------------|---------------|-------------------------|-------------------------|---|
| A        | GENERAL LIABILITY   | <input type="checkbox"/> | <input type="checkbox"/> | AMP6004174    | 07/22/2013              | 07/22/2014              | EACH OCCURRENCE \$ 1,000,000  |
|          | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC |                          |                          |               |                         |                         | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000<br>MED EXP (Any one person) \$ 5,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - CDMPIOP AGG \$ 2,000,000  |
| B        | AUTOMOBILE LIABILITY  | <input type="checkbox"/> | <input type="checkbox"/> | AMP6004174    | 07/22/2013              | 7/22/2014               | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000  |
|          | <input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS  |                          |                          |               |                         |                         | BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$   |
|          | UMBRELLA LIAB   | <input type="checkbox"/> | <input type="checkbox"/> |               |                         |                         | EACH OCCURRENCE \$  |
|          | EXCESS LIAB   | <input type="checkbox"/> | <input type="checkbox"/> |               |                         |                         | AGGREGATE \$  |
|          | DED   |                          |                          |               |                         |                         | RETENTION \$  |
|          | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY   |                          |                          |               |                         |                         | <input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> A<br>If yes, describe under DESCRIPTION OF OPERATIONS below |
|          |   |                          |                          |               |                         |                         | E.L. EACH ACCIDENT \$   |
|          |   |                          |                          |               |                         |                         | E.L. DISEASE - EA EMPLOYEE \$   |
|          |   |                          |                          |               |                         |                         | E.L. DISEASE - POLICY LIMIT \$  |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

|  |   |
|--|---|
| <b>CERTIFICATE HOLDER</b><br>Benson Chamber of Commerce<br>1228 Atlantic Ave<br>Benson, MN 56215 | <b>CANCELLATION</b><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br><b>AUTHORIZED REPRESENTATIVE</b><br>Andrew Floerke, Agent <i>Andrew Floerke, agent</i> |
|--|---|



W  
11/22/13

Protecting, maintaining and improving the health of all Minnesotans

MEMORANDUM

Date: November 13, 2013  
To: Community Public Water Owners/Operators  
From: Karla R. Peterson, P.E., Supervisor  
Community Public Water Supply Unit  
Drinking Water Protection Section  
Subject: **Reduction of Lead in Drinking Water Act Reminder**

Federal and state regulatory organizations are taking great efforts to reduce the amount of lead in drinking water by minimizing the amount of lead in drinking water components and all other devices that come in contact with potable water.

On January 4, 2014, the Reduction of Lead in Drinking Water Act, which is a federal law amending the Safe Drinking Water Act (SDWA), will reduce the amount of lead permissible in plumbing products within potable water systems. This law mandates that permissible levels of lead in a wetted surface of pipe, pipe fittings, plumbing fittings, and fixtures cannot exceed a 0.25 percent lead weighted average. In addition, this law makes it illegal to sell or install pipes, fitting valves, and fixtures that are not Lead Free\* in applications providing water for human consumption which exceeds the 0.25 percent weighted average for wetted surfaces. Minnesota Plumbing Code is currently under review by the Minnesota Plumbing Board for revisions to conform to the new Lead Free\* definition of the SDWA. In order to help assist and guide the transition to meet Lead Free\* standards, below is a link of drafted frequently asked questions compiled by the EPA: <http://goo.gl/5tp4Ag>.

Inventory?

Only products complying with the new Lead Free\* requirements shall be used starting January 2014. Products bearing a certified mark such as NSF-61-G, NSF pw-G, NSF-372, NSF ≤0.25 percent Lead, and NSF ≤ 0.25 percent Pb are third party certified for Lead Free\* compliance. However, there is no industry standard regarding the markings of Lead Free\* products. If the lead content is unknown, please call the manufacturer directly. To prepare for complying with the Lead Free\* requirements in January 2014, it is recommended that water systems remove products that are not Lead Free\* from their inventories, dispose these products properly, or use these items for non-potable purposes. Detailed information on Lead Free\*, low lead water products, and product certifications can be found at: <http://goo.gl/h7WRv2> and <http://goo.gl/ZYxGlZ>. Failure to comply with the Reduction of Lead in Drinking Water Act can result in fines or lawsuits.

We commend your efforts in maintaining safe drinking water standards at your community water system. If you have questions, please contact Dag Moselle at 651/201-4672 or email [dag.moselle@state.mn.us](mailto:dag.moselle@state.mn.us).

Lead Free\* refers to the wetted surface of pipe, fitting and fixtures in potable water systems that have a weighted average lead content  $\leq 0.25$  percent per the Safe Drinking Water Act (Sec. 1417) amended 1-4-2011 and other equivalent state regulations. It does not change the definition of Lead Free for solder or flux which remains as containing not more than 0.2 percent lead.

KRP:tmr  
cc: Water Superintendent

1. Inventory ?
2. What do we do when we find it in existing pipe ?
3. Make contact w/ AGEN PLUMBERS
4. 15<sup>E</sup> Street project ?
5. Meeting w/ Staff -
- 6.

November 12, 2013

Dear members of the city council,

This letter is to request money to help cover debris removal due to the straight line winds on June 21, 2013. Due to the storm, the course has accumulated a large, unexpected amount of costs. We are seeking an advance to help cover the cost of removing the debris. The advance would be repaid once we receive our FEMA refund.

Through efforts of our membership and other community members, we were able to log over 1200 volunteer hours to help get the course up and running. There were areas that it was necessary to get a tree service in to complete (hanging limbs and tree stumps). We also need to have contracted out the removal of the temporary brush site that was created on the course. Our costs are as follows:

|              |             |   |
|--------------|-------------|---|
| ATTACHMENT A | \$59,528.31 | Work that has been completed from CMF Tree Service  |
| ATTACHMENT B | \$16,428.83 | Work that has yet to be completed from CMF Tree Service. We will have access the private land to access the area across the river on November 18, 2013. |
| ATTACHMENT C | \$72,200.83 | Our project work sheet from FEMA showing how much money we will be receiving  |

The only access to our property across the river is by a bridge that cannot handle heavy equipment. We have asked for permission to access our land through private properties starting November 18, 2013 (after harvest and deer hunting season).

Currently, we have been billed for the work completed. Work that has not been completed is written as an estimate. The tree service will complete the work to be completed once the bill is paid. Payment for the remaining will work will be due in 30 days. We are asking for the full amount to cover all tree removal services with a possibility of the remaining \$3,756.31, not repaid by FEMA, to be forgiven by the city. Thank you for any help you can give us.

Sincerely,

Golf Club Board of Directors



Chris M. Fischer  
 1560 45th St. SW  
 Willmar, MN 56201  
 320-444-0072



33 **B**

9/30/13  
 Date

- Acceptance
- Estimate
- Bill
- Past Due

Name: Woodland Benson Golf Course  
 Address: 2222 Atlantic Ave  
Benson MN 56215

| Description of Work                      | Amount               |
|--|----------------------|
| Hole # 4+5                               |                      |
| Remove 4 uprooted and leaning trees      | 2100 <sup>00</sup>   |
| Trim 41 Trees 72" free                   | 2952 <sup>00</sup>   |
| Grind out and remove 110 uprooted stumps | 10,320 <sup>00</sup> |
|  |                      |
|  |                      |
|  |                      |
|  |                      |
|  |                      |
|  |                      |
|  |                      |

**Thank You!**  
**Chris M. Fischer**

|              |                            |
|--------------|----------------------------|
| SUB-TOTAL    | 15,372 <sup>00</sup>       |
| TAX          | 1052 <sup>00</sup>         |
| <b>TOTAL</b> | <b>16,428<sup>00</sup></b> |

Payment due upon completion.  
 If client should cancel above said job, client will be responsible for a minimum 25% of total balance.

Client Signature \_\_\_\_\_ Date \_\_\_\_\_ CMF Tree Service \_\_\_\_\_ Date 9/30/13

Invoices over 30 days shall be subject to a late charge of 1.5% per month.

U.S. DEPARTMENT OF HOMELAND SECURITY  
FEDERAL EMERGENCY MANAGEMENT AGENCY

**PROJECT WORKSHEET**

**PAPERWORK BURDEN DISCLOSURE NOTICE**

Public reporting burden for this form is estimated to average 90 minutes per response. Burden means the time, effort and financial resources expended by persons to generate, maintain, disclose, or to provide information to us. You may send comments regarding the burden estimate or any aspect of the collection, including suggestions for reducing the burden to: Information Collections Management, U.S. Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472, Paperwork Reduction Project (OMB Control Number 1660-0017). You are not required to respond to this collection of information unless a valid OMB number appears in the upper right corner of this form. NOTE: Do not send your completed questionnaire to this address.

| DECLARATION NO. | PW REF NO. | DATE     | FIPS NO.     | CATEGORY | EMMIE NO. |
|-----------------|------------|----------|--------------|----------|-----------|
| FEMA 4131 DR MN | USGBX01    | 10/30/13 | 151-USGBX-00 | A        |           |

|                  |                                |
|------------------|--------------------------------|
| APPLICANT        | WORK COMPLETED AS OF:          |
| Benson Golf Club | DATE: 10/30/13<br>PERCENT: 92% |

|                  |        |
|------------------|--------|
| DAMAGED FACILITY | COUNTY |
| Debris Removal   | Swift  |

|                                      |          |           |
|--------------------------------------|----------|-----------|
| LOCATION                             | LATITUDE | LONGITUDE |
| 2222 Atlantic Ave, Benson, MN, 56215 | 45.31862 | -95.61263 |

Was this site previously damaged?  Yes  No  Unsure

**DAMAGE DESCRIPTION AND DIMENSIONS:**

GPS coordinates represent the location of Benson Golf Clubhouse. Applicant's DUNS number is 076521780. During the incident period June 20 through June 26, 2013, high straight-line winds, heavy rains, and flooding resulted in downed trees & limbs, as well as hanging limbs throughout the properties of the municipal Benson Golf Club. A total of 107 trees were either broken off with no uprooting or 50 percent of the crown was damaged. A total of 43 trees were blown over with over 50 percent of the root ball exposed or were leaning more than 30 degrees. A total of 248 trees had hangers. The applicant (Benson Golf Club) is responsible for maintenance of the golf course properties as per attached lease agreement between the City of Benson and the Benson Golf Club initiated November 1, 1977. The storm resulted in approximately 3881.3 CY of woody debris jurisdiction wide.

The applicant does not have insurance coverage for debris removal.

**SCOPE OF WORK:**

**Fund at 75%**

**WORK COMPLETED:** The applicant used force account labor, equipment, and contract services to remove approximately 3821.3 CY of woody debris from the golf course. Debris included hangers from 207 trees, trunks & limbs from 27 blown over trees, and trunk & limbs from 107 trees broken off with no uprooting or with 50 percent of crown damaged. The removal of hanging limbs was limited to those limbs 2" or larger. For the 27 rootball stumps, 25 were 24" in diameter or less (as measured 2 ft above ground). See attached applicant-provided table with GPS locations & diameters of 142 stumps, as well as photos and map showing location of 35 root ball stumps. Project Specialist verified diameters and determined that 2 rootballs with diameters of 26" and 36" were hazardous. Contractor's invoice shows removal of 188 loads of normal debris @20 CY/load = 3760 CY. An additional 61.3 CY was contained in 27 rootballs - as determined by Stump Conversion Table. The debris was taken to tree dump site owned by City of Benson. The site is located off State Hwy 9 approximately 1 mile east of Benson at GPS 45.32617, -95.57617. The unit cost of completed debris removal is calculated to be \$17.12/CY (\$65,407.94/3821.3 CY). Adjustments to contract costs are shown on Contract Summary Record. Contractor unit cost for rootballs, regardless of size, was \$645 per rootball. Those rootballs under 24" were treated as normal debris removal costing \$17.12/CY. See Continuation Sheet.

**PROJECT COST**

| ITEM   | CODE | NARRATIVE  | QUANTITY | UNIT | UNIT PRICE  | COST         |
|--|------|--|----------|------|-------------|--------------|
| 1  | 0000 | WORK COMPLETED:  |          |      |             | \$ -         |
| 2  | 9226 | Force Account Regular Time for Debris Removal          | 1.00     | LS   | \$7,508.68  | \$ 7,508.68  |
| 3  | 9227 | Force Account Overtime for Debris Removal              | 1.00     | LS   | \$1,573.92  | \$ 1,573.92  |
| 4  | 9008 | Equipment  | 1.00     | LS   | \$13,180.65 | \$ 13,180.65 |
| 5  | 9003 | Contract   | 1.00     | LS   | \$43,144.69 | \$ 43,144.69 |
| 6  | 0000 | WORK TO BE COMPLETED:                                  |          |      |             | \$ -         |
| 7  | 9999 | Remove 4 uprooted and leaning trees                    | 1.00     | LS   | \$2,100.00  | \$ 2,100.00  |
| 8  | 9999 | Remove hangers from 41 trees at \$72.00/tree           | 1.00     | LS   | \$2,952.00  | \$ 2,952.00  |
| 9  | 9999 | Remove 16 rootballs <24" totaling 25.6 CY x \$17.12/CY | 25.60    | CY   | \$17.12     | \$ 438.27    |
| 10   | 9999 | Tax on \$5,490.27 at 6.875%                            | 1.00     | LS   | \$377.46    | \$ 377.46    |
| 11   | 9901 | Direct Administrative Cost                             | 1.00     | LS   | \$925.16    | \$ 925.16    |
| <b>SUBTOTAL FROM COST CONTINUATION PAGE(S)</b> |      |  |          |      |             | \$ -         |
| <b>TOTAL PROJECT COST</b>                      |      |  |          |      |             | \$ 72,200.83 |

|   |                                   |
|---|-----------------------------------|
| PREPARED BY: Thomas Forsythe <i>Thomas Forsythe</i> | TITLE: Project Specialist         |
| FEMA PAC CREW LEADER: Susan Self                    | STATE PAC CREW LEADER: Bill Hirte |
| APPLICANT: Sally Jones <i>Sally Jones</i>           | DATE: 10/31/13                    |
|   | PHONE: 320-843-2109               |



# Benson Golf Club

2222 Atlantic Avenue • Benson, Minnesota 56215

Phone: (320) 842-7901 • Fax: (320) 842-3014

Benson Mayor & City Council members

RE: Benson Golf Club support

The Benson Golf club is requesting your support in raising our credit line with First Security Bank (currently at \$100,000) an additional \$50,000.00. This loan is @ 4.25% due December 20, 2014. We are currently at \$92,500.00 on loan with 3 payrolls due in December along with the November/December bills to be paid.

The 2013 golf season was very challenging due to weather factors. The cold, wet spring delayed play well into May. Then we were affected by the June 20-21<sup>st</sup> storm that caused major tree damage as you are well aware. Without the support of our membership in volunteering their time & equipment for cleanup, our losses would have been even greater. All of these weather factors impacted the number of green fees collected as well as food & beverage sales affecting our operating bottom line.

We would appreciate your support and consideration in this request. Thank you for your support.

Benson Golf Club Board

1:49 PM  
11/17/13  
Accrual Basis

**BENSON GOLF CLUB, INC**  
**Balance Sheet**  
As of October 31, 2013

|  | <u>Oct 31, 13</u>        |
|--|--------------------------|
| <b>ASSETS</b>                          |                          |
| <b>Current Assets</b>                  |                          |
| <b>Checking/Savings</b>                |                          |
| 1100 · Cash In Checking                | 1,664.24                 |
| 1103 · Cash on Hand                    | 620.00                   |
| 1109 · Clubhouse Remodeling Fund       | 127.03                   |
| <b>Total Checking/Savings</b>          | <u>2,411.27</u>          |
| <b>Other Current Assets</b>            |                          |
| 1110 · Deposits In transit             | -3,939.61                |
| 1120 · In transit credit card          | -6,326.76                |
| 1208 · A/R - System                    | 4,366.14                 |
| 1300 · Inventory - Bar                 | 7,300.00                 |
| 1301 · Inventory - Cafe                | 1,918.00                 |
| 1302 · Inventory - Pro Shop            | 12,744.00                |
| <b>Total Other Current Assets</b>      | <u>16,061.77</u>         |
| <b>Total Current Assets</b>            | 18,473.04                |
| <b>Fixed Assets</b>                    |                          |
| 1510 · Course                          | 543,813.30               |
| 1520 · Clubhouse                       | 221,875.15               |
| 1521 · Bar                             | 15,533.52                |
| 1525 · Current Year Purchases          | 24,000.00                |
| 1530 · Cafe                            | 22,112.84                |
| 1535 · Accumulated Depreciation        | -706,690.92              |
| 1540 · Leasehold Interest              | 82,200.00                |
| <b>Total Fixed Assets</b>              | <u>202,843.89</u>        |
| <b>TOTAL ASSETS</b>                    | <u><u>221,316.93</u></u> |
| <b>LIABILITIES &amp; EQUITY</b>        |                          |
| <b>Liabilities</b>                     |                          |
| <b>Current Liabilities</b>             |                          |
| <b>Other Current Liabilities</b>       |                          |
| 2140 · Sales Tax Payable               | 599.80                   |
| 2160 · Tournament Prizes Payable       | 4,048.10                 |
| 2165 · Gift Certificates               | 2,504.13                 |
| <b>Total Other Current Liabilities</b> | <u>7,152.03</u>          |
| <b>Total Current Liabilities</b>       | 7,152.03                 |
| <b>Long Term Liabilities</b>           |                          |
| 2420 · Loan - First Security#144985-CL | 75,000.00                |
| 2424 · Loan-Co-op Credit Union#14483-A | 368.20                   |
| 2425 · Cart Loan#200144971-1st Securit | 7,665.64                 |
| 2426 · Mower Loan-Credit Union#14883-B | 13,620.94                |
| 2427 · Loan-SB Danvers; #37675         | 18,879.39                |
| <b>Total Long Term Liabilities</b>     | <u>115,534.17</u>        |
| <b>Total Liabilities</b>               | 122,686.20               |
| <b>Equity</b>                          |                          |
| 3100 · Contributed Capital             | 87,081.97                |
| 3900 · Retained Earnings               | 10,861.43                |
| Net Income                             | 687.33                   |
| <b>Total Equity</b>                    | <u>98,630.73</u>         |
| <b>TOTAL LIABILITIES &amp; EQUITY</b>  | <u><u>221,316.93</u></u> |

1:51 PM

11/17/13

Accrual Basis

**BENSON GOLF CLUB, INC**  
**Profit & Loss Prev Year Comparison**  
**January through October 2013**

|  | Jan - Oct 13      | Jan - Oct 12      | \$ Change         | % Change       |
|--|-------------------|-------------------|-------------------|----------------|
| <b>Income</b>                                  |                   |                   |                   |                |
| <b>4000 · Income from Bar</b>                  |                   |                   |                   |                |
| 4100 · Income - Bar                            | 21,453.43         | 23,901.47         | -2,448.04         | -10.2%         |
| 4105 · Income - Beer                           | 59,413.85         | 73,667.32         | -14,253.47        | -19.4%         |
| 4106 · Income - Rebates                        | 1,437.00          | 0.00              | 1,437.00          | 100.0%         |
| 4300 · Income - Pop                            | 10,296.51         | 16,462.80         | -6,166.29         | -37.5%         |
| 4330 · Income - Cigs, Snacks & Misc            | 2,946.83          | 3,526.03          | -579.20           | -16.4%         |
| <b>Total 4000 · Income from Bar</b>            | <b>95,547.62</b>  | <b>117,557.62</b> | <b>-22,010.00</b> | <b>-18.7%</b>  |
| <b>4010 · Income from Cafe</b>                 |                   |                   |                   |                |
| 4110 · Income - Food General                   | 14,439.78         | 16,129.73         | -1,689.95         | -10.5%         |
| 4111 · Event Food                              | 2,145.00          | 2,093.25          | 51.75             | 2.5%           |
| 4112 · Club Sponsored Food                     | 22,434.49         | 28,465.03         | -6,030.54         | -21.2%         |
| 4335 · Clubhouse Rent                          | 1,537.96          | 1,454.50          | 83.46             | 5.7%           |
| 4350 · Income - Misc.                          | 293.91            | 400.00            | -106.09           | -26.5%         |
| <b>Total 4010 · Income from Cafe</b>           | <b>40,851.14</b>  | <b>48,542.51</b>  | <b>-7,691.37</b>  | <b>-15.8%</b>  |
| <b>4020 · Income from Proshop/Course</b>       |                   |                   |                   |                |
| 4120 · Income - Pro Shop                       | 18,942.41         | 22,662.30         | -3,719.89         | -16.4%         |
| 4130 · Income - Dues                           | 114,429.50        | 121,102.67        | -6,673.17         | -5.5%          |
| 4131 · Premium Memberships                     | 6,339.63          | 4,580.00          | 1,759.63          | 38.4%          |
| 4137 · Discounts Allowed                       |                   |                   |                   |                |
| 4138 · E-mail coupons                          | 0.00              | -71.28            | 71.28             | 100.0%         |
| 4139 · Membership discounts/rebates            | -2,961.92         | -432.38           | -2,529.54         | -585.0%        |
| 4137 · Discounts Allowed - Other               | -1,035.57         | -1,177.60         | 142.03            | 12.1%          |
| <b>Total 4137 · Discounts Allowed</b>          | <b>-3,997.49</b>  | <b>-1,681.26</b>  | <b>-2,316.23</b>  | <b>-137.8%</b> |
| 4140 · Income - Green Fees                     | 57,143.36         | 72,700.71         | -15,557.35        | -21.4%         |
| 4160 · Income - User Fees                      | 16,118.63         | 19,928.04         | -3,809.41         | -19.1%         |
| 4161 · Income - Range Fees                     | 2,015.86          | 2,572.52          | -556.66           | -21.6%         |
| 4165 · Income - Dividends                      | 0.00              | 18.56             | -18.56            | -100.0%        |
| 4180 · Cart Rentals                            | 39,162.83         | 49,939.64         | -10,776.81        | -21.6%         |
| 4190 · Shed Rental                             | 9,370.90          | 10,423.38         | -1,052.48         | -10.1%         |
| 4200 · Locker Rent                             | 540.00            | 489.50            | 50.50             | 10.3%          |
| 4201 · Club Rental                             | 365.07            | 381.27            | -16.20            | -4.3%          |
| 4202 · Course Rent                             | 0.00              | 290.06            | -290.06           | -100.0%        |
| 4230 · Computer Fee/Handicap                   | 1,290.00          | 1,305.00          | -15.00            | -1.2%          |
| 4240 · Income - Tournaments/League Fee         | 0.00              | 45.00             | -45.00            | -100.0%        |
| 4351 · Income - Misc (Course)                  | 782.41            | 36.55             | 745.86            | 2,040.7%       |
| 4371 · Income - Tee Signs                      | 0.00              | 10,310.04         | -10,310.04        | -100.0%        |
| 4372 · Scorecard Advertising                   | 125.00            | 1,875.00          | -1,750.00         | -93.3%         |
| 4373 · Cart repair fees                        | 7.90              | 25.00             | -17.10            | -68.4%         |
| <b>Total 4020 · Income from Proshop/Course</b> | <b>262,636.01</b> | <b>317,003.98</b> | <b>-54,367.97</b> | <b>-17.2%</b>  |
| <b>4030 · Administrative Income</b>            |                   |                   |                   |                |
| 4341 · Special Events/Fundraising              | 910.00            | 1,736.07          | -826.07           | -47.6%         |

1:51 PM

11/17/13

Accrual Basis

**BENSON GOLF CLUB, INC**  
**Profit & Loss Prev Year Comparison**  
**January through October 2013**

|  | Jan - Oct 13      | Jan - Oct 12      | \$ Change         | % Change      |
|--|-------------------|-------------------|-------------------|---------------|
| <b>4361 · Income - Donations</b>           |                   |                   |                   |               |
| 4362 · Donations-Pull Tabs                 | 0.00              | 10,000.00         | -10,000.00        | -100.0%       |
| 4363 · Member Donations/Memorials          | 1,084.00          | 500.00            | 584.00            | 116.8%        |
| 4364 · Corporate Donations                 | 0.00              | 600.00            | -600.00           | -100.0%       |
| 4361 · Income - Donations - Other          | 0.00              | 0.00              | 0.00              | 0.0%          |
| <b>Total 4361 · Income - Donations</b>     | <b>1,084.00</b>   | <b>11,100.00</b>  | <b>-10,016.00</b> | <b>-90.2%</b> |
| <b>4381 · Administrative fees</b>          | <b>6.00</b>       | <b>173.38</b>     | <b>-167.38</b>    | <b>-96.5%</b> |
| <b>Total 4030 · Administrative Income</b>  | <b>2,000.00</b>   | <b>13,009.45</b>  | <b>-11,009.45</b> | <b>-84.6%</b> |
| <b>4410 · City of Benson/Tourism Board</b> | <b>310.38</b>     | <b>2,200.00</b>   | <b>-1,889.62</b>  | <b>-85.9%</b> |
| <b>Total Income</b>                        | <b>401,345.15</b> | <b>498,313.56</b> | <b>-96,968.41</b> | <b>-19.5%</b> |
| <b>Expense</b>                             |                   |                   |                   |               |
| <b>5000 · Bar Expenses</b>                 |                   |                   |                   |               |
| 5030 · Purchases - Bar                     | 26,484.20         | 29,782.64         | -3,298.44         | -11.1%        |
| 5035 · Pop Purchases                       | 10,616.61         | 10,895.14         | -278.53           | -2.6%         |
| 5060 · Inventory Change - Bar              | -3,275.00         | -1,135.00         | -2,140.00         | -188.6%       |
| 5100 · Wages - Bar                         | 11,431.00         | 9,799.72          | 1,631.28          | 16.7%         |
| 5130 · Wages - Manager Bar                 | 6,941.54          | 0.00              | 6,941.54          | 100.0%        |
| 5204 · Liquor - Freight In                 | 35.00             | 89.00             | -54.00            | -60.7%        |
| 5223 · Miscellaneous - Bar                 | 33.10             | 0.00              | 33.10             | 100.0%        |
| 5228 · Equipment Repairs                   | 196.41            | 0.00              | 196.41            | 100.0%        |
| 5231 · Repairs - Bar                       | 1,407.80          | 0.00              | 1,407.80          | 100.0%        |
| 5242 · Payroll Taxes - Bar                 | 2,206.24          | 2,202.23          | 4.01              | 0.2%          |
| 5245 · Tax/License - Bar                   | 1,070.00          | 1,070.00          | 0.00              | 0.0%          |
| 5259 · Cigs&Candy purchase for resale      | 2,795.15          | 2,860.35          | -65.20            | -2.3%         |
| <b>Total 5000 · Bar Expenses</b>           | <b>59,942.05</b>  | <b>55,564.08</b>  | <b>4,377.97</b>   | <b>7.9%</b>   |
| <b>5010 · Cafe Expenses</b>                |                   |                   |                   |               |
| 5040 · Purchases - Food                    | 24,244.65         | 26,589.79         | -2,345.14         | -8.8%         |
| 5070 · Inventory Change - Food             | -193.00           | -265.00           | 72.00             | 27.2%         |
| 5110 · Wages - Food                        | 5,779.41          | 12,929.02         | -7,149.61         | -55.3%        |
| 5140 · Wages - Manager                     | 4,807.70          | 0.00              | 4,807.70          | 100.0%        |
| 5170 · Cleaning Club                       | 227.50            | 0.00              | 227.50            | 100.0%        |
| 5224 · Miscellaneous - Cafe                | 227.50            | 0.00              | 227.50            | 100.0%        |
| 5229 · Equipment Repairs - Food            | 257.67            | 776.22            | -518.55           | -66.8%        |
| 5239 · Supplies - General                  | 1,849.17          | 2,252.27          | -403.10           | -17.9%        |
| 5243 · Payroll Taxes - Cafe                | 1,875.87          | 2,698.70          | -822.83           | -30.5%        |
| 5246 · Tax/License - Food & Clubhouse      | 35.00             | 35.00             | 0.00              | 0.0%          |
| <b>Total 5010 · Cafe Expenses</b>          | <b>39,111.47</b>  | <b>45,016.00</b>  | <b>-5,904.53</b>  | <b>-13.1%</b> |

1:51 PM

11/17/13

Accrual Basis

## BENSON GOLF CLUB, INC

### Profit & Loss Prev Year Comparison

#### January through October 2013

|                                      | Jan - Oct 13      | Jan - Oct 12      | \$ Change         | % Change      |
|--------------------------------------|-------------------|-------------------|-------------------|---------------|
| <b>5020 - Course Expenses</b>        |                   |                   |                   |               |
| 5150 - Wages - Course Supervisor     | 33,778.12         | 33,355.06         | 423.06            | 1.3%          |
| 5160 - Wages - Course                | 61,256.49         | 64,807.97         | -3,551.48         | -5.5%         |
| 5194 - Well Repair                   | 448.72            | 5,502.17          | -5,053.45         | -91.8%        |
| 5195 - Electricity-Course            | 5,075.98          | 6,899.52          | -1,823.54         | -26.4%        |
| 5196 - Course - Small Tools          | 1,333.28          | 3,279.07          | -1,945.79         | -59.3%        |
| 5197 - Course - Fertilizer/Chemicals | 30,460.07         | 29,078.69         | 1,381.38          | 4.8%          |
| 5198 - Course - Irrigation Repair    | -32.32            | 914.53            | -946.85           | -103.5%       |
| 5200 - Course - Trees & Shrubs       | 470.92            | 332.48            | 138.44            | 41.6%         |
| 5202 - Course - Equipment Repair     | 23,243.77         | 15,436.18         | 7,807.59          | 50.6%         |
| 5203 - Course - Ground Improvement   | 4,555.22          | 4,198.95          | 356.27            | 8.5%          |
| 5211 - Continuing Education          | 240.00            | 0.00              | 240.00            | 100.0%        |
| 5219 - Course - Insurance            | 7,801.00          | 8,210.00          | -409.00           | -5.0%         |
| 5221 - Interest Paid                 | 2,895.61          | 3,103.42          | -207.81           | -6.7%         |
| 5225 - Miscellaneous - Course        | 829.50            | 239.48            | 590.02            | 246.4%        |
| 5234 - Course - Bldg and Maint.      | 220.50            | 3,853.54          | -3,633.04         | -94.3%        |
| 5240 - Course - Supplies             | 842.65            | 0.00              | 842.65            | 100.0%        |
| 5244 - Payroll Taxes - Course        | 17,096.55         | 25,788.97         | -8,692.42         | -33.7%        |
| 5247 - Tax/License/Permits - Course  | 1,179.10          | 792.85            | 386.25            | 48.7%         |
| 5248 - Course - Telephone            | 671.36            | 661.48            | 9.88              | 1.5%          |
| 5252 - Course - Porta Biff Rental    | 701.96            | 300.00            | 401.96            | 134.0%        |
| 5264 - Diesel/Gas - Course           | 9,745.31          | 11,591.01         | -1,845.70         | -15.9%        |
| 5265 - Heating Fuel                  | 862.97            | 1,005.26          | -142.29           | -14.2%        |
| 5279 - New Signs & Repairs           | 225.00            | 1,197.25          | -972.25           | -81.2%        |
| <b>Total 5020 - Course Expenses</b>  | <b>203,901.76</b> | <b>220,547.88</b> | <b>-16,646.12</b> | <b>-7.6%</b>  |
| <b>5090 - ProShop Expenses</b>       |                   |                   |                   |               |
| 5050 - Purchases - Pro Shop          | 15,838.63         | 15,349.87         | 488.76            | 3.2%          |
| 5080 - Inventory Change - Proshop    | -7,894.00         | 472.00            | -8,366.00         | -1,772.5%     |
| 5120 - Wages - Proshop               | 29,626.65         | 39,502.97         | -9,876.32         | -25.0%        |
| 5191 - Pro Shop - Office Supplies    | 112.00            | 208.41            | -96.41            | -46.3%        |
| 5192 - Range Expense                 | 439.62            | 989.85            | -550.23           | -55.6%        |
| 5212 - Pro Shop/Course Dues          | 420.00            | 295.00            | 125.00            | 42.4%         |
| 5253 - Course - Handicap Cards       | 946.00            | 1,017.00          | -71.00            | -7.0%         |
| 5254 - Tournament Expense            | 0.00              | -365.00           | 365.00            | 100.0%        |
| 5260 - Pro Shop - Printing           | 0.00              | 76.95             | -76.95            | -100.0%       |
| 5266 - Gas-Carts                     | 4,353.02          | 5,467.38          | -1,114.36         | -20.4%        |
| 5268 - Equipment Lease Expense-Carts | 2,427.41          | 1,320.00          | 1,107.41          | 83.9%         |
| 5291 - Repairs - Golf Carts          | 406.66            | 112.30            | 294.36            | 262.1%        |
| 5292 - Score Card Printing           | 2,368.22          | 0.00              | 2,368.22          | 100.0%        |
| <b>Total 5090 - ProShop Expenses</b> | <b>49,044.21</b>  | <b>64,446.73</b>  | <b>-15,402.52</b> | <b>-23.9%</b> |

1:51 PM

11/17/13

Accrual Basis

## BENSON GOLF CLUB, INC

### Profit & Loss Prev Year Comparison

January through October 2013

|   | Jan - Oct 13      | Jan - Oct 12      | \$ Change         | % Change      |
|---|-------------------|-------------------|-------------------|---------------|
| <b>5400 · Administrative Expenses</b>       |                   |                   |                   |               |
| 5206 · Advertising                          | 6,940.38          | 4,511.00          | 2,429.38          | 53.9%         |
| 5207 · Accounting                           | 491.00            | 422.00            | 69.00             | 16.4%         |
| 5208 · Garbage Pickup                       | 1,544.43          | 2,891.17          | -1,346.74         | -46.6%        |
| 5220 · Insurance & Bonds                    | 10,471.00         | 6,535.00          | 3,936.00          | 60.2%         |
| 5226 · Miscellaneous - Administrative       | 269.80            | 483.92            | -214.12           | -44.3%        |
| 5227 · Postage                              | 195.40            | 186.00            | 9.40              | 5.1%          |
| 5230 · Office Machine Repair                | 0.00              | 30.00             | -30.00            | -100.0%       |
| 5233 · Repair/Maint. - Clubhouse/Equip      | 3,243.46          | 2,723.83          | 519.63            | 19.1%         |
| 5237 · Office Supplies                      | 802.34            | 988.31            | -185.97           | -18.8%        |
| 5241 · General Supplies                     | 360.65            | 1,353.48          | -992.83           | -73.4%        |
| 5249 · Telephone/Internet Service           | 2,513.55          | 2,319.38          | 194.17            | 8.4%          |
| 5251 · Electricity/SewerWater/Lights        | 14,415.52         | 13,870.75         | 544.77            | 3.9%          |
| 5261 · Labels, Printing, & Newsletters      | 264.36            | 168.35            | 96.01             | 57.0%         |
| 5267 · Bad Checks                           | 0.00              | -14.00            | 14.00             | 100.0%        |
| 5269 · Credit Card Fees                     | 4,742.98          | 5,284.29          | -541.31           | -10.2%        |
| 5272 · Corporate Franchise Tax              | 300.00            | 300.00            | 0.00              | 0.0%          |
| 5275 · Cable TV                             | 1,018.25          | 899.24            | 119.01            | 13.2%         |
| 5276 · Heating-Gas                          | 535.79            | 490.01            | 45.78             | 9.3%          |
| 5277 · Water Softening                      | 321.97            | 306.08            | 15.89             | 5.2%          |
| 5278 · Bad Debts/Uncollected accounts       | 0.00              | 444.63            | -444.63           | -100.0%       |
| 5400 · Administrative Expenses - Other      | 227.45            | 0.00              | 227.45            | 100.0%        |
| <b>Total 5400 · Administrative Expenses</b> | <b>48,658.33</b>  | <b>44,193.44</b>  | <b>4,464.89</b>   | <b>10.1%</b>  |
| <b>Total Expense</b>                        | <b>400,657.82</b> | <b>429,768.13</b> | <b>-29,110.31</b> | <b>-6.8%</b>  |
| <b>Net Income</b>                           | <b>687.33</b>     | <b>68,545.43</b>  | <b>-67,858.10</b> | <b>-99.0%</b> |

## **SIGNIFICANT ACCOMPLISHMENTS 2013**

1. Awarded Small Cities Housing Grant
2. June 2013 Storm Recovery
3. Installed Power Plant Pollution Control Equipment
4. Hired a New Chief of Police
5. Completed New Hangar at Airport
6. Developed Flood Control Plan
7. Installed US-TH-12 Underground Distribution and Lighting
8. Provided Support to Clinic Construction Project
9. Repaired BNSF Storm Sewer Crossing
10. Submitted New Power Plant Air Permit Application

## **GOALS TO BE ACCOMPLISHED 2014**

1. McKinney & Wisconsin Street Reconstruction
2. Receive New Wastewater Treatment Facility Permit
3. Northside Recreation Underground Conversion
4. Application for FEMA Mitigation Underground Electric Grant
5. Implement Small Cities Grant
6. Complete Parkview Manor Elevator Project
7. Upgrade Power Plant Building
8. Decommission Older Generators at Power Plant
9. Hire New Director of Public Works
10. Reconstruct Utilities at 15<sup>th</sup> Street South & Church Street

## **BIGGEST ADMINISTRATIVE CHALLENGES FACING THE CITY**

1. Hire New Public Works Director
2. Need Street Reconstruction “Campaign”
3. Underground Electric “Campaign”
4. City Hall Accessibility
5. New Cyber Security Rules for Electric Utility
6. Wastewater Treatment Facility Permit & Plant Compliance
7. Transit Operations and/or Consolidation
8. Consolidation of Boards, Commissions & Committees
9. Replace MnDAK Building
10. Prepare for MnDOT 2017 Project

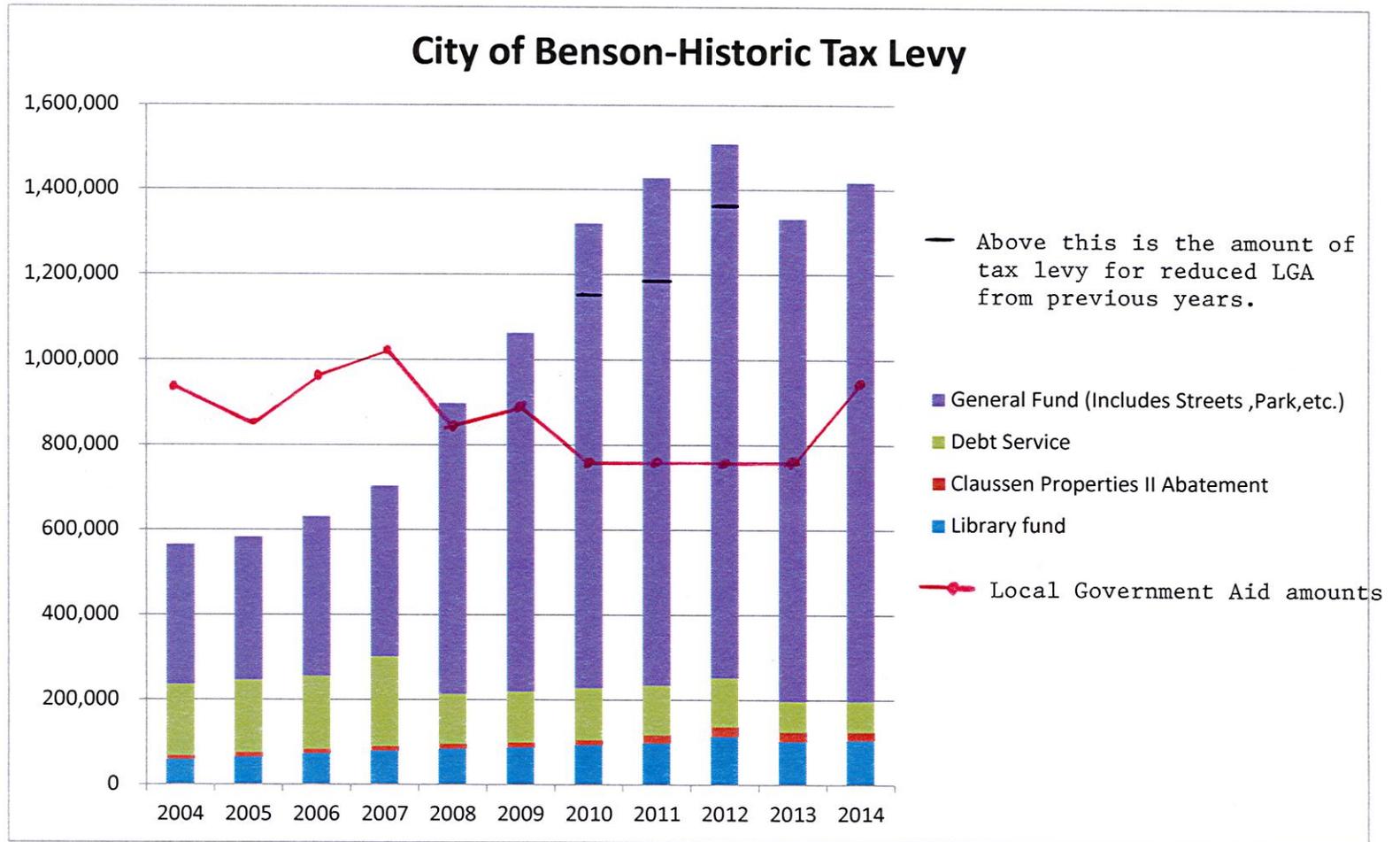
## 2014 Preliminary Levy

| 2011 Actual Levy                      | Tax<br>Capacity<br>Levy | Market<br>Value<br>Levy | Final<br>2011<br>Levy |
|---------------------------------------|-------------------------|-------------------------|-----------------------|
| Description                           |                         |                         |                       |
| General Fund                          | 475,102                 |                         | 475,102               |
| 2010 LGA/MVHC Reductions              | 232,413                 |                         | 232,413               |
| Claussen Properties II Abatement      | 18,700                  |                         | 18,700                |
| Police Personnel                      | 485,379                 |                         | 485,379               |
| Library Fund                          | 100,496                 |                         | 100,496               |
| G.O. Capital Street Equipment 2006    | 35,025                  |                         | 35,025                |
| G.O. Swimming Pool                    | <u>0</u>                | <u>81,320</u>           | <u>81,320</u>         |
| <b>Total Levy</b>                     | <b>1,347,115</b>        | <b>81,320</b>           | <b>1,428,435</b>      |
| Percent increase from prior year Levy |                         |                         | 8.1%                  |

| 2012 Actual Levy                   | Tax<br>Capacity<br>Levy | Market<br>Value<br>Levy | Final<br>2012<br>Levy |
|------------------------------------|-------------------------|-------------------------|-----------------------|
| Description                        |                         |                         |                       |
| General Fund                       | 573,525                 |                         | 573,525               |
| 2011 LGA/MVHC Reductions           | 148,390                 |                         | 148,390               |
| Claussen Properties II Abatement   | 22,000                  |                         | 22,000                |
| Police Personnel                   | 534,081                 |                         | 534,081               |
| Library Fund                       | 116,311                 |                         | 116,311               |
| G.O. Capital Street Equipment 2006 | 35,516                  |                         | 35,516                |
| G.O. Swimming Pool                 | <u>0</u>                | <u>79,562</u>           | <u>79,562</u>         |
| <b>Total Levy</b>                  | <b>1,429,823</b>        | <b>79,562</b>           | <b>1,509,385</b>      |
| Percent increase from 2011 Levy    |                         |                         | 5.7%                  |

| 2013 Actual Levy                 | Tax<br>Capacity<br>Levy | Market<br>Value<br>Levy | Final<br>2013<br>Levy |
|----------------------------------|-------------------------|-------------------------|-----------------------|
| Description                      |                         |                         |                       |
| General Fund                     | 578,000                 |                         | 578,000               |
| Claussen Properties II Abatement | 22,000                  |                         | 22,000                |
| Police Personnel                 | 556,500                 |                         | 556,500               |
| Library Fund                     | 104,450                 |                         | 104,450               |
| G.O. Swimming Pool               | <u>0</u>                | <u>71,211</u>           | <u>71,211</u>         |
| <b>Total Levy</b>                | <b>1,260,950</b>        | <b>71,211</b>           | <b>1,332,161</b>      |
| Percent increase from 2012 Levy  |                         |                         | -11.7%                |

| 2014 Preliminary Levy            | Tax<br>Capacity<br>Levy | Market<br>Value<br>Levy | Preliminary<br>2014<br>Levy |
|----------------------------------|-------------------------|-------------------------|-----------------------------|
| Description                      |                         |                         |                             |
| General Fund                     | 772,293                 |                         | 772,293                     |
| Reduction for 2012 Special Levy  | (152,842)               |                         | (152,842)                   |
| Claussen Properties II Abatement | 20,000                  |                         | 20,000                      |
| Police Personnel                 | 600,730                 |                         | 600,730                     |
| Library Fund                     | 106,800                 |                         | 106,800                     |
| G.O. Swimming Pool               | <u>0</u>                | <u>70,896</u>           | <u>70,896</u>               |
| <b>Total Levy</b>                | <b>1,346,981</b>        | <b>70,896</b>           | <b>1,417,877</b>            |
| Percent increase from 2013 Levy  |                         |                         | 6.4%                        |



CITY OF BENSON  
BUDGET PROPOSAL  
2014 BUDGET PROPOSAL

| DESCRIPTION                   | 2011<br>ACTUAL | 2012<br>ACTUAL | 2013<br>YTD | REVISED<br>2013<br>BUDGET | PCT.<br>BUDGET | PROPOSED<br>2014<br>BUDGET |
|-------------------------------|----------------|----------------|-------------|---------------------------|----------------|----------------------------|
| GENERAL FUND REVENUES         |                |                |             |                           |                |                            |
| TAXES                         | 1,072,821      | 1,255,841      | 623,785     | 1,134,500                 | 55             | 1,220,181                  |
| ABATEMENTS                    | 16,754         | 21,988         | 12,040      | 22,000                    | 55             | 20,000                     |
| LODGING TAXES                 | 23,286         | 25,239         | 22,722      | 25,000                    | 91             | 25,000                     |
| FRANCHISE FEES                | 75,363         | 76,101         | 49,415      | 75,000                    | 66             | 75,000                     |
| BUSINESS LICENSES             | 7,110          | 7,566          | 7,570       | 7,300                     | 104            | 7,500                      |
| NON-BUSINESS LICENSES         | 945            | 885            | 765         | 1,000                     | 77             | 1,000                      |
| BUILDING PERMITS              | 11,297         | 35,292         | 14,951      | 20,000                    | 75             | 20,000                     |
| LOCAL GOVERNMENT AID          | 776,650        | 776,650        | 388,325     | 776,650                   | 50             | 952,025                    |
| HOMESTEAD & AG CREDIT AID     | 49,668         | 135            |             |                           |                |                            |
| POLICE TRAINING REIMBURSEMENT | 2,272          | 1,993          | 2,051       | 2,000                     | 103            | 2,000                      |
| INSURANCE PREMIUM TAX-FIRE    | 27,484         | 23,773         | 37,174      | 25,000                    | 149            | 25,000                     |
| INSURANCE PREMIUM TAX-POLICE  | 43,793         | 36,138         | 48,256      | 45,000                    | 107            | 40,000                     |
| AIRPORT MAINTENANCE           | 22,052         | 31,178         | 12,926      | 22,052                    | 59             | 22,052                     |
| TRANSIT REFUNDS               | 136,218        | 132,178        | 117,639     | 120,000                   | 98             | 140,000                    |
| OTHER FED/STATE/LOCAL GRANTS  | 84,543         | 35,758         | 19,184      | 16,500                    | 116            | 16,500                     |
| POLICE SERVICES               |                | 10,114         | 8,255       | 18,500                    | 45             | 8,000                      |
| DARE REVENUES                 | 1,612          | 1,735          | 1,129       | 1,000                     | 113            | 1,500                      |
| DOG POUND REVENUES            | 740            | 495            | 970         | 500                       | 194            | 500                        |
| COPS IN SCHOOLS REIMBURSEMENT | 33,075         | 33,075         | 19,278      | 33,000                    | 58             | 33,000                     |
| TOWNSHIP FIRE CONTRACTS       | 55,361         | 58,131         | 59,874      | 61,000                    | 98             | 61,000                     |
| FIRE DEPARTMENT CALLS         | 23,220         | 47,405         | 11,649      | 23,000                    | 51             | 20,000                     |
| RESQUE SQUAD CALLS            | 137            | 1,952          | (429)       | 2,500                     | (17)           | 2,000                      |
| BUILDING INSPECTIONS SERVICES | 31,088         | 37,497         | 25,676      | 38,500                    | 67             | 39,000                     |
| STREET REPAIR FEES            | 1,530          | 1,379          | 900         | 2,000                     | 45             | 2,000                      |
| EQUIPMENT RENTALS             | 3,973          | 3,198          | 3,235       | 4,000                     | 81             | 4,000                      |
| WEED REMOVAL CHARGES          | 2,345          | 2,858          | 800         | 2,000                     | 40             | 2,000                      |
| SWIMMING POOL RECEIPTS        | 48,517         | 51,014         | 45,370      | 50,000                    | 91             | 50,000                     |
| POOL CONCESSION SALES         | 10,992         | 12,401         | 10,535      | 12,000                    | 88             | 12,000                     |
| ARMORY USE FEES               | 8,323          | 8,693          | 5,033       | 9,000                     | 56             | 9,000                      |
| PARK FEES                     | 17,355         | 16,444         | 14,502      | 17,000                    | 85             | 16,000                     |
| TREE REMOVAL RECEIPTS         | 5,348          | 6,261          | 29          | 5,000                     | 1              | 5,000                      |
| BUS FARES                     | 34,127         | 35,158         | 31,463      | 35,000                    | 90             | 35,000                     |
| BUS SIGN ADVERTISING          | 570            | 702            | 600         | 600                       | 100            | 600                        |
| HANGER RENTALS - AIRPORT      | 8,450          | 9,453          | 10,630      | 12,000                    | 89             | 12,000                     |
| AIRPORT LAND REVENUES         | 10,164         | 10,814         | 750         | 500                       | 150            | 1,000                      |
| SALE OF LOTS - CEMETERY       | 3,520          | 3,320          | 5,203       | 2,500                     | 208            | 3,500                      |
| SODDING FEES - CEMETERY       | 840            | 450            | 385         | 600                       | 64             | 600                        |
| CEMETERY MEMORIALS            |                |                |             |                           |                |                            |
| CEMETERY MONUMENT FEES        | 500            | 325            | 300         | 300                       | 100            | 300                        |
| PARK SIGN RENTALS             | 210            | 255            | 220         | 200                       | 110            | 200                        |
| COURT FINES                   | 14,196         | 15,276         | 14,480      | 15,000                    | 97             | 15,000                     |
| PARKING FINES                 | 2,340          | 965            | 455         | 2,000                     | 23             | 1,000                      |

CITY OF BENSON  
BUDGET PROPOSAL  
2014 BUDGET PROPOSAL

| DESCRIPTION                         | 2011<br>ACTUAL   | 2012<br>ACTUAL   | 2013<br>YTD      | REVISED<br>2013<br>BUDGET | PCT.<br>BUDGET | PROPOSED<br>2014<br>BUDGET |
|-------------------------------------|------------------|------------------|------------------|---------------------------|----------------|----------------------------|
| SPECIAL ASSESSMENTS                 | 862              | 183              |                  | 600                       |                |                            |
| INTEREST EARNINGS                   | 29,061           | 36,968           | 29,094           | 35,000                    | 83             | 32,000                     |
| UNREALIZED GAIN (LOSS) ON INVEST    | (1,221)          | 20,867           |                  |                           |                |                            |
| PROPERTY RENTS                      | 300              | 10,200           |                  | 1,000                     |                |                            |
| CIVIC CENTER RENT                   | 29,948           | 30,316           | 25,689           | 29,000                    | 89             | 29,000                     |
| DONATIONS                           | 23,800           | 1,838            | 3,163            | 1,000                     | 316            | 1,000                      |
| SALE OF PROPERTY                    |                  | 838              | 5,000            |                           |                |                            |
| REFUNDS & REIMBURSEMENTS            | 21,562           | 46,321           | 35,170           | 20,000                    | 176            | 20,000                     |
| REIMBURSEMENTS - GAS & OIL          | 25,586           | 30,931           | 19,824           | 25,000                    | 79             | 25,000                     |
| OTHER REVENUE                       | 8,275            | 13,479           | 4,021            | 8,794                     | 46             | 5,000                      |
| MANAGEMENT FEE-EDA & RL FUND        | 20,075           | 18,545           |                  | 18,000                    |                | 16,000                     |
| MANAGEMENT FEES - GARBAGE FUND      | 8,166            | 8,328            | 7,079            | 8,495                     | 83             | 8,664                      |
| MANAGEMENT FEE - WATER FUND         | 35,618           | 36,330           | 30,880           | 37,057                    | 83             | 37,800                     |
| MANAGEMENT FEE - ELECTRIC FUND      | 160,226          | 163,430          | 138,916          | 166,699                   | 83             | 170,040                    |
| MANAGEMENT FEE - LIQUOR FUND        | 23,658           | 24,130           | 20,510           | 24,612                    | 83             | 25,104                     |
| MANAGEMENT FEE - SEWER FUND         | 46,242           | 47,166           | 40,091           | 48,109                    | 83             | 49,071                     |
| MANAGEMENT FEES - TAX INCREMENT     | 527              | 364              |                  |                           |                |                            |
| TRANSFER FROM OTHER FUNDS           | 1,650            | 1,664            |                  | 1,650                     |                | 1,650                      |
| TRANSFER FROM LIQUOR FUND           | 30,000           | 30,000           | 60,000           | 60,000                    | 100            | 80,000                     |
| TRANSFER FROM UTILITY FUND          | 124,353          | 157,938          |                  | 175,000                   |                | 170,000                    |
| <b>TOTAL GENERAL FUND REVENUES</b>  | <b>3,257,475</b> | <b>3,509,920</b> | <b>2,047,532</b> | <b>3,299,718</b>          | <b>62</b>      | <b>3,570,787</b>           |
| <b>GENERAL FUND EXPENDITURES</b>    |                  |                  |                  |                           |                |                            |
| <b>MAYOR &amp; COUNCIL</b>          |                  |                  |                  |                           |                |                            |
| SALARIES - CITY COUNCIL             | 16,045           | 15,420           | 13,075           | 16,000                    | 82             | 16,000                     |
| PENSIONS                            | 1,228            | 1,180            | 1,000            | 1,250                     | 80             | 1,200                      |
| OFFICE SUPPLIES                     | 89               | 82               |                  | 400                       |                | 100                        |
| MAYOR & COUNCIL CONTINGENCY         |                  | 2,342            | 170              | 400                       | 43             | 400                        |
| TRAVEL EXPENSE                      | 1,399            | 955              | 1,225            | 1,300                     | 94             | 1,400                      |
| TRAINING & INSTRUCTION              | 866              | 1,265            | 735              | 1,200                     | 61             | 1,400                      |
| PRINTING & PUBLISHING               | 2,563            | 4,091            | 3,946            | 2,300                     | 172            | 3,000                      |
| OTHER INS - PUBLIC OFF LIAB         | 14,667           | 15,900           | 17,175           | 17,500                    | 98             | 17,500                     |
| DUES & SUBSCRIPTIONS                | 8,275            | 8,012            | 7,921            | 8,600                     | 92             | 8,600                      |
| <b>TOTAL: MAYOR &amp; COUNCIL</b>   | <b>45,130</b>    | <b>49,246</b>    | <b>45,248</b>    | <b>48,950</b>             | <b>92</b>      | <b>49,600</b>              |
| <b>ADMINISTRATION &amp; FINANCE</b> |                  |                  |                  |                           |                |                            |
| SALARIES                            | 271,234          | 266,005          | 220,529          | 281,300                   | 78             | 289,800                    |
| PENSIONS                            | 46,310           | 46,567           | 38,800           | 49,700                    | 78             | 51,900                     |
| HEALTH, LIFE, DISB + CAFETERIA      | 70,491           | 58,169           | 45,199           | 62,800                    | 72             | 62,000                     |
| OFFICE SUPPLIES                     | 6,762            | 5,947            | 4,185            | 6,000                     | 70             | 6,000                      |
| DUPLICATING & COPYING               | 3,603            | 3,539            | 2,180            | 4,000                     | 54             | 4,000                      |

11/26/13  
14:36:49

CITY OF BENSON  
BUDGET PROPOSAL  
2014 BUDGET PROPOSAL

| DESCRIPTION                                | 2011<br>ACTUAL | 2012<br>ACTUAL | 2013<br>YTD    | REVISED<br>2013<br>BUDGET | PCT.<br>BUDGET | PROPOSED<br>2014<br>BUDGET |
|--|----------------|----------------|----------------|---------------------------|----------------|----------------------------|
| POSTAGE                                    | 2,974          | 3,832          | 1,356          | 3,000                     | 45             | 3,000                      |
| SAFETY AND DRUG TESTING                    | 310            | 299            | 653            | 500                       | 131            | 500                        |
| GAS & OIL                                  | 3,204          | 2,774          | 2,850          | 3,000                     | 95             | 3,000                      |
| EQUIPMENT REPAIR PARTS                     | 1,629          | 1,372          | 1,290          | 2,000                     | 65             | 1,000                      |
| SMALL TOOLS AND EQUIPMENT                  | 1,355          | 2,875          | 2,422          | 4,000                     | 61             | 4,000                      |
| UTILITY CONTRACTED SERVICES                | 12,000         | 12,000         | 10,000         | 12,000                    | 83             | 12,000                     |
| OTHER CONTRACTED SERVICES                  | 11,881         | 8,510          | 11,456         | 8,000                     | 143            | 8,000                      |
| CONSULTING SERVICES                        | 1,500          | 10,637         | 4,680          | 4,000                     | 117            | 4,000                      |
| TELEPHONE                                  | 10,169         | 9,395          | 7,642          | 10,500                    | 73             | 10,000                     |
| TRAVEL EXPENSE                             | 4,522          | 6,260          | 8,316          | 5,000                     | 166            | 7,000                      |
| TRAINING & INSTRUCTION                     | 1,571          | 1,710          | 2,551          | 2,000                     | 128            | 2,500                      |
| PUBLIC INFORMATION                         |                |                | 131            |                           |                |                            |
| INSURANCE                                  | 1,503          | 2,409          | 1,700          | 1,500                     | 113            | 2,000                      |
| WORKERS COMPENSATION                       | 3,702          | 2,647          | 1,797          | 1,800                     | 100            | 2,000                      |
| DUES & SUBSCRIPTIONS                       | 2,301          | 2,069          | 1,742          | 2,200                     | 79             | 2,000                      |
| <b>TOTAL: ADMINISTRATION &amp; FINANCE</b> | <b>457,019</b> | <b>447,017</b> | <b>369,478</b> | <b>463,300</b>            | <b>80</b>      | <b>474,700</b>             |
| <b>ELECTIONS</b>                           |                |                |                |                           |                |                            |
| TEMPORARY SALARIES                         | 960            | 3,908          |                | 1,200                     |                | 4,000                      |
| OFFICE SUPPLIES                            | 2,998          | 4,795          | 1,943          | 3,000                     | 65             | 3,000                      |
| <b>TOTAL: ELECTIONS</b>                    | <b>3,958</b>   | <b>8,702</b>   | <b>1,943</b>   | <b>4,200</b>              | <b>46</b>      | <b>7,000</b>               |
| AUDITING & ACCTING SERVICES                | 18,600         | 19,100         | 19,850         | 20,500                    | 97             | 20,500                     |
| ASSESSING SERVICES CONTRACTED              | 17,413         | 17,380         | 17,369         | 17,500                    | 99             | 17,500                     |
| <b>CITY ATTORNEY</b>                       |                |                |                |                           |                |                            |
| OFFICE SUPPLIES                            | 220            | 833            | 1,270          | 750                       | 169            | 1,200                      |
| CITY ATTORNEY CONTRACT                     | 26,890         | 22,765         | 22,560         | 24,600                    | 92             | 26,000                     |
| <b>TOTAL: CITY ATTORNEY</b>                | <b>27,110</b>  | <b>23,598</b>  | <b>23,829</b>  | <b>25,350</b>             | <b>94</b>      | <b>27,200</b>              |
| <b>CITY HALL</b>                           |                |                |                |                           |                |                            |
| BUILDING MAINTENANCE & SUPPL               | 13,119         | 6,284          | 7,448          | 15,000                    | 50             | 15,000                     |
| CONTRACTED SERV - CLEANING                 | 2,960          | 2,556          | 3,112          | 3,400                     | 92             | 4,200                      |
| INSURANCE                                  | 3,480          | 4,100          | 4,800          | 4,700                     | 102            | 5,000                      |
| UTILITIES                                  | 10,524         | 8,621          | 6,089          | 11,000                    | 55             | 8,000                      |
| HEATING COST                               | 5,764          | 3,922          | 2,828          | 6,000                     | 47             | 4,000                      |
| <b>TOTAL: CITY HALL</b>                    | <b>35,847</b>  | <b>25,483</b>  | <b>24,277</b>  | <b>40,100</b>             | <b>61</b>      | <b>36,200</b>              |

CITY OF BENSON  
BUDGET PROPOSAL  
2014 BUDGET PROPOSAL

| DESCRIPTION                     | 2011<br>ACTUAL | 2012<br>ACTUAL | 2013<br>YTD    | REVISED<br>2013<br>BUDGET | PCT.<br>BUDGET | PROPOSED<br>2014<br>BUDGET |
|---------------------------------|----------------|----------------|----------------|---------------------------|----------------|----------------------------|
| <b>POLICE DEPARTMENT</b>        |                |                |                |                           |                |                            |
| SALARIES                        | 385,710        | 415,356        | 385,756        | 447,600                   | 86             | 494,300                    |
| PENSIONS                        | 68,281         | 71,625         | 64,012         | 83,400                    | 77             | 93,700                     |
| HEALTH, LIFE & DISB INSURANCE   | 61,122         | 70,913         | 65,745         | 81,300                    | 81             | 88,260                     |
| OFFICE SUPPLIES                 | 4,098          | 4,282          | 3,795          | 6,400                     | 59             | 4,500                      |
| GAS & OIL                       | 21,874         | 22,664         | 21,662         | 24,500                    | 88             | 25,000                     |
| OPERATING SUPPLIES              | 6,997          | 23,123         | 16,415         | 10,000                    | 164            | 17,200                     |
| UNIFORM ALLOWANCE               | 5,505          | 8,629          | 12,835         | 9,400                     | 137            | 9,400                      |
| PERSONNEL TESTING & RECRUIT     | 3,317          | 542            | 2,098          | 1,500                     | 140            | 1,500                      |
| INVESTIGATIONS                  | 8,172          | 7,750          | 16,600         | 12,000                    | 138            | 24,000                     |
| EQUIPMENT REPAIR PARTS          | 785            | 447            | 632            | 2,500                     | 25             | 2,500                      |
| EQUIPMENT REPAIRS CONTRACTED    | 8,078          | 9,160          | 8,706          | 9,000                     | 97             | 9,000                      |
| SMALL TOOLS & EQUIPMENT         | 4,250          | 7,839          | 7,032          | 9,000                     | 78             | 9,000                      |
| CONTRACTED RECORDS MAINT        |                | 1,791          |                | 4,000                     |                | 4,000                      |
| TELEPHONE                       | 5,857          | 7,324          | 6,068          | 6,000                     | 101            | 7,500                      |
| DARE EXPENDITURES               | 2,117          | 1,509          | 1,599          | 2,000                     | 80             | 2,000                      |
| TRAVEL EXPENSE                  | 2,994          | 1,532          | 1,423          | 3,000                     | 47             | 3,000                      |
| TRAINING & INSTRUCTION          | 5,387          | 4,214          | 2,786          | 6,000                     | 46             | 6,000                      |
| INSURANCE                       | 15,570         | 16,711         | 19,251         | 17,600                    | 109            | 20,000                     |
| WORKERS COMPENSATION            | 18,969         | 17,835         | 12,451         | 12,500                    | 100            | 13,000                     |
| RENTS                           | 1,680          | 1,680          | 1,480          | 1,600                     | 93             | 1,600                      |
| DUES & SUBSCRIPTIONS            | 1,115          | 2,246          | 2,289          | 2,800                     | 82             | 2,800                      |
| DOG POUND EXPENSES              | 1,771          | 959            | 859            | 1,700                     | 51             | 1,700                      |
| <b>TOTAL: POLICE DEPARTMENT</b> | <b>633,649</b> | <b>698,131</b> | <b>653,496</b> | <b>753,800</b>            | <b>87</b>      | <b>842,460</b>             |
| <b>FIRE DEPARTMENT</b>          |                |                |                |                           |                |                            |
| PART TIME - SALARIES            | 43,738         | 46,054         | 3,633          | 56,500                    | 6              | 48,000                     |
| OFFICE SUPPLIES                 | 1,300          | 470            | 48             | 750                       | 6              | 750                        |
| GAS & OIL                       | 2,791          | 3,585          | 1,802          | 3,500                     | 51             | 3,000                      |
| OPERATING SUPPLIES              | 4,274          | 3,774          | 4,491          | 5,000                     | 90             | 4,000                      |
| EQUIPMENT REPAIR PARTS          | 4,973          | 3,609          | 227            | 4,000                     | 6              | 4,000                      |
| EQUIPMENT REPAIR CONTRACTUAL    | 2,499          | 12,025         | 2,104          | 5,000                     | 42             | 5,000                      |
| RADIO REPAIRS CONTRACTED        | 5,410          | 582            | 77             | 1,500                     | 5              | 1,000                      |
| BUILDING MAINTENANCE & SUPPL    | 5,166          | 2,627          | 14,931         | 2,000                     | 747            | 3,000                      |
| BUILDING REPAIRS CONTRACTED     | 7,627          |                | 600            |                           |                |                            |
| SMALL TOOLS & EQUIPMENT         | 6,391          | 2,792          | 2,017          | 6,000                     | 34             | 6,000                      |
| TELEPHONE                       | 189            | 160            | 143            | 250                       | 57             | 200                        |
| CONTRACTED SERVICES             | 28,893         | 529            | 348            | 1,000                     | 35             |                            |
| TRAVEL EXPENSE                  | 100            | 22             | 1,490          | 1,000                     | 149            | 1,000                      |
| TRAINING & INSTRUCTION          | 8,141          | 5,561          | 2,893          | 5,000                     | 58             | 5,000                      |
| INSURANCE                       | 11,958         | 12,760         | 15,136         | 14,000                    | 108            | 15,500                     |

CITY OF BENSON  
BUDGET PROPOSAL  
2014 BUDGET PROPOSAL

| DESCRIPTION                        | 2011<br>ACTUAL | 2012<br>ACTUAL | 2013<br>YTD   | REVISED<br>2013<br>BUDGET | PCT.<br>BUDGET | PROPOSED<br>2014<br>BUDGET |
|------------------------------------|----------------|----------------|---------------|---------------------------|----------------|----------------------------|
| WORKERS COMPENSATION               | 7,563          | 6,746          | 6,268         | 6,300                     | 99             | 6,500                      |
| UTILITIES                          | 3,740          | 3,629          | 3,464         | 4,000                     | 87             | 4,000                      |
| HEATING COST                       | 3,052          | 2,164          | 2,207         | 4,500                     | 49             | 4,000                      |
| HYDRANT RENTALS/FIRE SERVICE       | 10,000         | 10,000         | 8,333         | 10,000                    | 83             | 10,000                     |
| DUES & SUBSCRIPTIONS               | 289            | 290            | 432           | 500                       | 86             | 500                        |
| <b>TOTAL: FIRE DEPARTMENT</b>      | <b>153,094</b> | <b>117,380</b> | <b>70,645</b> | <b>130,800</b>            | <b>54</b>      | <b>121,450</b>             |
| <b>BUILDING DEPARTMENT</b>         |                |                |               |                           |                |                            |
| SALARIES                           | 44,262         | 45,774         | 37,935        | 47,410                    | 80             | 48,000                     |
| PENSIONS                           | 7,786          | 8,371          | 7,070         | 8,490                     | 83             | 8,590                      |
| HEALTH, LIFE AND DISABILITY        | 9,673          | 9,808          | 8,868         | 11,220                    | 79             | 12,800                     |
| GAS                                | 417            | 975            | 793           | 600                       | 132            | 900                        |
| OPERATING SUPPLIES                 | 1,722          | 1,858          | 1,681         | 1,600                     | 105            | 2,000                      |
| CONTRACTED SERV.-OTHER EXPENSE     | 6,124          | 989            | 528           | 5,500                     | 10             | 3,000                      |
| TELEPHONE                          | 739            | 738            | 599           | 750                       | 80             | 750                        |
| TRAVEL EXPENSE                     | 3,332          | 4,206          | 3,554         | 3,600                     | 99             | 4,000                      |
| TRAINING & INSTRUCTION             | 255            | 377            | 570           | 300                       | 190            | 600                        |
| DUES & SUBSCRIPTIONS               | 75             | 75             |               | 200                       |                | 200                        |
| <b>TOTAL: BUILDING DEPARTMENT</b>  | <b>74,386</b>  | <b>73,170</b>  | <b>61,598</b> | <b>79,670</b>             | <b>77</b>      | <b>80,840</b>              |
| <b>HIGHWAY STREETS &amp; ROADS</b> |                |                |               |                           |                |                            |
| SALARIES                           | 178,517        | 192,636        | 168,305       | 190,100                   | 89             | 192,000                    |
| PENSIONS                           | 30,462         | 32,790         | 28,322        | 33,800                    | 84             | 35,000                     |
| HEALTH, LIFE & DISB INSURANCE      | 26,907         | 30,532         | 23,686        | 31,000                    | 76             | 36,000                     |
| OFFICE SUPPLIES                    | 169            | 78             | 81            | 200                       | 40             | 200                        |
| GAS & OIL                          | 38,717         | 35,601         | 35,825        | 40,000                    | 90             | 42,000                     |
| OPERATING SUPPLIES                 | 8,118          | 9,396          | 8,914         | 8,000                     | 111            | 9,000                      |
| STREET MARKINGS & SIGNS            | 8,466          | 9,015          | 11,242        | 10,000                    | 112            | 10,000                     |
| SHOP SUPPLIES                      | 898            | 1,191          | 707           | 600                       | 118            | 600                        |
| EQUIPMENT REPAIR PARTS             | 12,514         | 14,298         | 17,411        | 15,000                    | 116            | 15,000                     |
| TIRES                              | 7,103          | 7,008          | 12,011        | 8,000                     | 150            | 10,000                     |
| EQUIPMENT REPAIRS CONTRACTED       | 22,779         | 6,745          | 22,621        | 8,000                     | 283            | 8,000                      |
| STREET MAINTENANCE-MATERIALS       | 101,739        | 20,214         | 11,038        | 15,000                    | 74             | 30,000                     |
| STREET MAINT.- SEALCOATING         | 5,412          | 47,822         |               | 65,000                    |                | 70,000                     |
| SNOW REMOVAL                       | 5,646          | 6,758          | 16,120        | 8,000                     | 201            | 10,000                     |
| FLOOD CONTROL                      | 40,020         | 10,624         |               |                           |                |                            |
| BUILDING MAINTENANCE & SUPPL       | 3,438          | 1,801          | 3,941         | 2,500                     | 158            | 2,500                      |
| SMALL TOOLS & EQUIPMENT            | 1,242          | 4,368          | 1,237         | 2,500                     | 49             | 2,500                      |
| TELEPHONE                          |                | 900            | 750           | 1,200                     | 63             | 900                        |
| TRAVEL EXPENSE                     | 331            | 375            | 101           | 450                       | 22             | 450                        |
| TRAINING & INSTRUCTION             | 996            | 807            | 674           | 800                       | 84             | 1,000                      |

CITY OF BENSON  
BUDGET PROPOSAL  
2014 BUDGET PROPOSAL

| DESCRIPTION                  | 2011<br>ACTUAL | 2012<br>ACTUAL | 2013<br>YTD | REVISED<br>2013<br>BUDGET | PCT.<br>BUDGET | PROPOSED<br>2014<br>BUDGET |
|------------------------------|----------------|----------------|-------------|---------------------------|----------------|----------------------------|
| INSURANCE                    | 18,338         | 18,859         | 21,970      | 20,800                    | 106            | 23,000                     |
| WORKERS COMPENSATION         | 18,448         | 17,445         | 13,690      | 12,700                    | 108            | 14,000                     |
| UTILITIES                    | 4,046          | 3,938          | 3,630       | 4,500                     | 81             | 4,500                      |
| HEATING COST                 | 2,923          | 1,741          | 1,983       | 3,800                     | 52             | 3,000                      |
| STREET LIGHTING UTILITIES    | 66,345         | 64,561         | 51,586      | 71,000                    | 73             | 70,000                     |
| LAUNDRY                      | 894            | 876            | 784         | 950                       | 83             | 1,000                      |
| TOTAL: STREET DEPARTMENT     | 604,469        | 540,378        | 456,629     | 553,900                   | 82             | 590,650                    |
| ORGANIZED RECREATION         |                |                |             |                           |                |                            |
| MANAGEMENT FEES              | 15,712         | 14,738         |             | 16,000                    |                | 19,500                     |
| SENIOR CITIZEN PROGRAM       | 12,625         | 12,378         | 9,250       | 12,400                    | 75             | 17,500                     |
| TOTAL: ORGANIZED RECREATION  | 28,338         | 27,116         | 9,340       | 28,400                    | 33             | 37,000                     |
| SWIMMING POOL                |                |                |             |                           |                |                            |
| TEMPORARY SALARIES           | 38,581         | 40,241         | 41,026      | 46,000                    | 89             | 43,000                     |
| PENSIONS                     | 2,952          | 3,078          | 3,139       | 3,500                     | 90             | 3,300                      |
| OPERATING SUPPLIES           | 24,497         | 7,732          | 6,940       | 10,200                    | 68             | 8,200                      |
| BUILDING MAINTENANCE & SUPPL | 6,560          | 5,958          | 6,587       | 16,000                    | 41             | 7,000                      |
| BUILDING REPAIRS CONTRACTED  | 1,956          | 10,264         | 569         | 6,000                     | 9              | 1,000                      |
| CONCESSION SUPPLIES          | 8,403          | 12,597         | 8,876       | 9,000                     | 99             | 9,000                      |
| TELEPHONE                    | 399            | 464            | 377         | 400                       | 94             | 450                        |
| INSURANCE                    | 8,468          | 8,490          | 8,561       | 9,400                     | 91             | 9,000                      |
| UTILITIES                    | 10,778         | 11,912         | 10,175      | 11,000                    | 93             | 11,500                     |
| HEATING COST                 | 7,174          | 4,828          | 7,210       | 8,000                     | 90             | 8,000                      |
| TOTAL: SWIMMING POOL         | 109,768        | 105,563        | 93,460      | 119,500                   | 78             | 100,450                    |
| ARMORY                       |                |                |             |                           |                |                            |
| OPERATING SUPPLIES           | 84             |                | 2,174       | 500                       | 435            | 500                        |
| BUILDING MAINT & SUPPLIES    | 574            | 4,933          | 4,439       | 4,000                     | 111            | 5,000                      |
| CONTRACTED SERVICES          | 314            | 293            | 1,333       | 3,000                     | 44             | 10,000                     |
| TELEPHONE                    | 502            | 465            | 426         | 500                       | 85             | 500                        |
| INSURANCE                    | 1,479          | 1,800          | 2,400       | 2,000                     | 120            | 2,600                      |
| UTILITIES                    | 1,801          | 2,060          | 1,840       | 2,600                     | 71             | 2,200                      |
| HEATING COST                 | 2,474          | 1,686          | 1,415       | 2,800                     | 51             | 2,000                      |
| TOTAL: ARMORY                | 7,228          | 11,237         | 14,026      | 15,400                    | 91             | 22,800                     |
| PARKS                        |                |                |             |                           |                |                            |
| SALARIES                     | 66,186         | 76,554         | 69,779      | 71,550                    | 98             | 73,000                     |
| PENSIONS                     | 8,890          | 10,266         | 9,466       | 9,800                     | 97             | 11,000                     |

CITY OF BENSON  
BUDGET PROPOSAL  
2014 BUDGET PROPOSAL

| DESCRIPTION                    | 2011<br>ACTUAL | 2012<br>ACTUAL | 2013<br>YTD | REVISED<br>2013<br>BUDGET | PCT.<br>BUDGET | PROPOSED<br>2014<br>BUDGET |
|--------------------------------|----------------|----------------|-------------|---------------------------|----------------|----------------------------|
| HEALTH, LIFE & DISB INSURANCE  | 9,246          | 11,556         | 10,823      | 10,690                    | 101            | 12,000                     |
| MOSQUITO SPRAY & SUPPLIES      |                | 6,697          | 725         | 8,000                     | 9              | 8,000                      |
| CHEMICALS & CHEM SUPPLIES      | 1,962          | 1,082          | 3,320       | 3,500                     | 95             | 3,500                      |
| GAS & OIL                      | 9,618          | 8,417          | 7,885       | 10,000                    | 79             | 10,000                     |
| OPERATING SUPPLIES             | 10,553         | 27,208         | 17,133      | 15,000                    | 114            | 15,000                     |
| LANDSCAPING MATERIALS          | 2,222          | 2,842          | 4,633       | 3,500                     | 132            | 4,000                      |
| EQUIPMENT REPAIR PARTS         | 7,937          | 8,677          | 10,071      | 8,000                     | 126            | 8,000                      |
| EQUIPMENT REPAIRS CONTRACTED   | 4,239          | 747            | 2,031       | 3,000                     | 68             | 3,000                      |
| BUILDING REPAIR AND MAINT      | 3,412          | 4,402          | 5,201       | 3,500                     | 149            | 3,500                      |
| SMALL TOOLS & EQUIPMENT        | 8,107          | 5,710          | 4,121       | 5,000                     | 82             | 5,000                      |
| CONTRACTED SERVICES-MOWING     | 3,705          | 4,432          | 5,063       | 4,000                     | 127            | 5,000                      |
| CONTRACTED SERVICES-TREE REMOV | 16,443         | 19,323         | 105,187     | 20,000                    | 526            | 27,000                     |
| CONTRACTED SERVICES-OTHER      | 4,262          | 7,687          | 5,399       | 5,000                     | 108            | 5,000                      |
| TELEPHONE                      | 352            | 664            | 581         | 500                       | 116            | 500                        |
| TRAVEL EXPENSE                 | 262            | 595            | 305         | 500                       | 61             | 500                        |
| TRAINING & INSTRUCTION         | 136            | 360            | 323         | 300                       | 108            | 500                        |
| INSURANCE                      | 12,516         | 13,262         | 15,443      | 14,500                    | 107            | 14,500                     |
| UTILITIES                      | 7,600          | 10,000         | 5,780       | 8,000                     | 72             | 8,000                      |
| RENT                           | 1,800          | 1,800          | 1,500       | 1,800                     | 83             | 1,800                      |
| CEMETERY                       | 5,085          | 2,475          | 2,453       | 4,000                     | 61             | 4,000                      |
| TOTAL: PARK DEPARTMENT         | 184,534        | 224,757        | 287,221     | 210,140                   | 137            | 222,800                    |
| LODGING TAX EXPENSES           | 21,582         | 24,769         | 24,241      | 24,850                    | 98             | 43,750                     |
| PROPERTY TAX ABATEMENTS        | 17,206         | 20,443         | 8,808       | 20,900                    | 42             | 20,000                     |
| NOT ALLOCATED                  | 6,426          | 10,751         | 8,549       | 10,000                    | 85             | 10,000                     |
| PUBLIC TRANSIT                 |                |                |             |                           |                |                            |
| SALARIES                       | 80,384         | 95,564         | 68,573      | 91,400                    | 75             | 93,000                     |
| PENSIONS                       | 11,499         | 14,213         | 10,563      | 11,800                    | 90             | 13,000                     |
| HEALTH, LIFE & DISB INSURANCE  | 17,177         | 19,725         | 12,585      | 23,200                    | 54             | 25,000                     |
| GAS & OIL                      | 26,282         | 25,031         | 23,012      | 26,000                    | 89             | 27,000                     |
| PERSONNEL TESTING              |                |                | 931         |                           |                |                            |
| OPERATING SUPPLIES             | 1,159          | 2,453          | 1,393       | 1,500                     | 93             | 1,500                      |
| EQUIPMENT REPAIR PARTS         | 5,872          | 3,114          | 6,573       | 8,000                     | 82             | 8,000                      |
| TIRES                          | 1,116          | 902            | 935         | 2,500                     | 37             | 2,500                      |
| TELEPHONE                      | 479            | 489            | 425         | 500                       | 85             | 500                        |
| TRAVEL EXPENSE                 | 18             | 758            | 496         | 600                       | 83             | 600                        |
| TRAINING & INSTRUCTION         | 316            | 124            | 175         | 200                       | 88             | 200                        |
| ADVERTISING                    |                |                |             | 300                       |                | 300                        |
| INSURANCE                      | 4,872          | 4,900          | 4,764       | 5,400                     | 88             | 5,400                      |

CITY OF BENSON  
BUDGET PROPOSAL  
2014 BUDGET PROPOSAL

| DESCRIPTION                      | 2011<br>ACTUAL | 2012<br>ACTUAL | 2013<br>YTD | REVISED<br>2013<br>BUDGET | PCT.<br>BUDGET | PROPOSED<br>2014<br>BUDGET |
|----------------------------------|----------------|----------------|-------------|---------------------------|----------------|----------------------------|
| WORKERS COMPENSATION             | 7,167          | 5,554          | 5,340       | 4,300                     | 124            | 5,500                      |
| RENT                             | 4,500          | 4,500          | 3,750       | 4,500                     | 83             | 4,500                      |
| DUES AND SUBSCRIPTIONS           |                |                |             |                           |                |                            |
| TOTAL: PUBLIC TRANSIT            | 160,840        | 177,327        | 139,513     | 180,200                   | 77             | 187,000                    |
| AIRPORT                          |                |                |             |                           |                |                            |
| SALARIES                         | 2,500          | 2,500          |             | 2,500                     |                | 2,500                      |
| PENSIONS                         | 191            | 192            |             | 430                       |                | 430                        |
| GAS                              | 22,433         | 23,789         | 19,310      | 23,000                    | 84             | 23,000                     |
| OPERATING SUPPLIES               | 3,669          | 1,571          | 2,965       | 3,500                     | 85             | 3,000                      |
| BUILDING MAINTENANCE & SUPPL     | 9,329          | 7,486          | 6,550       | 5,000                     | 131            | 5,000                      |
| MANAGEMENT FEES                  | 4,200          | 4,200          | 3,500       | 4,500                     | 78             | 4,500                      |
| CONTRACTED SERVICES              |                | 4,854          |             | 500                       |                | 500                        |
| TELEPHONE                        | 842            | 864            | 742         | 900                       | 82             | 900                        |
| INSURANCE                        | 4,297          | 4,600          | 4,820       | 5,100                     | 95             | 5,200                      |
| UTILITIES                        | 9,989          | 9,001          | 8,299       | 9,800                     | 85             | 10,000                     |
| HEATING COST                     | 725            | 672            | 413         | 1,000                     | 41             | 1,000                      |
| TOTAL: AIRPORT                   | 58,175         | 59,728         | 46,598      | 56,230                    | 83             | 56,030                     |
| TRANSFERS                        |                |                |             |                           |                |                            |
| TRANSFER TO LIBRARY FUND         |                |                |             | 20,000                    |                |                            |
| TRANSFER TO FIRE DEPT BOND FND   |                |                |             |                           |                |                            |
| TRANS TO CAPITAL OUTLAY FUND     | 350,000        | 350,000        |             | 412,000                   |                | 450,000                    |
| TRANS TO GOLF CLUB FUND          | 10,000         | 2,648          |             |                           |                |                            |
| TRANSFER TO CONCRETE PROJECTS    | 15,000         | 15,000         |             | 15,000                    |                | 15,000                     |
| TRANS TO STORM WATER FUND        | 10,000         | 10,000         | 200,000     |                           |                |                            |
| TRANS TO FIRE RELIEF FUND        | 37,255         | 33,110         | 37,174      | 35,028                    | 106            | 36,803                     |
| TRANS TO OTHER FUNDS             |                | 48,308         |             |                           |                |                            |
| TRANS TO CIVIC CENTER            | 26,000         | 26,000         | 21,667      | 26,000                    | 83             | 26,000                     |
| TOTAL GENERAL FUND EXPENDITURES  | 3,113,027      | 3,166,341      | 2,634,960   | 3,311,718                 | 80             | 3,495,733                  |
| TOTAL REVENUES LESS EXPENDITURES | 144,448        | 343,579        | (587,427)   | (12,000)                  | 4895           | 75,054                     |

CITY OF BENSON  
BUDGET PROPOSAL  
2014 BUDGET PROPOSAL

| DESCRIPTION                      | 2011<br>ACTUAL | 2012<br>ACTUAL | 2013<br>YTD | REVISED<br>2013<br>BUDGET | PCT.<br>BUDGET | PROPOSED<br>2014<br>BUDGET |
|----------------------------------|----------------|----------------|-------------|---------------------------|----------------|----------------------------|
| LIBRARY FUND                     |                |                |             |                           |                |                            |
| TAXES                            | 94,471         | 116,326        | 57,372      | 104,450                   | 55             | 106,800                    |
| INTEREST EARNINGS                |                |                |             |                           |                |                            |
| RENTALS                          |                |                |             |                           |                |                            |
| DONATIONS                        | 4,000          | 5,115          | 707         |                           |                |                            |
| BUILDING DONATIONS               |                |                |             |                           |                |                            |
| SALE OF PROPERTY                 |                |                |             |                           |                |                            |
| REFUNDS & REIMBURSEMENTS         | 1,777          | 2,044          | 1,603       | 2,000                     | 80             | 2,000                      |
| TRANSFER FROM GENERAL FUND       |                |                |             | 20,000                    |                |                            |
| TRANSFER FROM OTHER FUNDS        | 450            | 450            |             | 450                       |                | 450                        |
| TOTAL LIBRARY FUND REVENUES      | 100,698        | 123,935        | 59,682      | 126,900                   | 47             | 109,250                    |
| EXPENDITURES                     |                |                |             |                           |                |                            |
| OFFICE & OPERATING SUPPLIES      | 2,227          | 1,691          | 1,729       | 5,000                     | 35             | 5,003                      |
| EQUIPMENT REPAIRS                |                |                |             | 500                       |                | 500                        |
| BUILDING MAINTENANCE & SUPPL     | 5,993          | 4,530          | 4,986       | 6,000                     | 83             | 6,000                      |
| BUILDING REPAIRS CONTRACTED      |                | 3,557          |             |                           |                |                            |
| MANAGEMENT FEES-PIONEERLAND      | 72,671         | 72,671         | 74,850      | 74,850                    | 100            | 77,097                     |
| CONTRACTED SERV - CLEANING       | 4,200          | 4,200          | 3,815       | 5,000                     | 76             | 5,000                      |
| TELEPHONE                        | 894            | 928            | 765         | 1,000                     | 76             | 1,000                      |
| TRAVEL                           |                | 175            | 175         | 750                       | 23             | 750                        |
| INSURANCE                        | 2,440          | 2,900          | 3,500       | 3,200                     | 109            | 3,700                      |
| UTILITIES                        | 4,904          | 5,037          | 4,179       | 6,300                     | 66             | 5,200                      |
| HEATING COST                     | 1,769          | 954            | 1,768       | 1,900                     | 93             | 2,000                      |
| CAPITAL OUTLAY                   |                |                |             | 35,000                    |                |                            |
| CAPITAL OUTLAY - BOOKS           | 3,000          | 3,000          | 3,000       | 3,000                     | 100            | 3,000                      |
| TOTAL LIBRARY FUND EXPENDITURES  | 98,097         | 99,644         | 98,767      | 142,500                   | 69             | 109,250                    |
| TOTAL REVENUES LESS EXPENDITURES | 2,601          | 24,291         | (39,085)    | (15,600)                  | 251            |                            |

2014-15 AFSCME Settlement Summary

2 year contract

Continue to pay 100% of single health insurance coverage  
Split 2014 and any 2015 Family insurance increase 50/50.

50 cent increase to all steps in each year of the contract.

Remove Office/Safety pay scale. Add Office/Accounting Clerk scale per pay equity.

Article V language. Add new language. Delete next two paragraphs. Keep last three paragraphs.

~~The Employer shall deduct from the wages of employees who authorize such deduction in writing an amount certified by the Union as monthly dues or other deductions mutually approved by Union and employer. Such monies shall be remitted to the Union Treasurer so certified by the Union.~~

~~Any present or future employee under the jurisdiction of this Contract who is not a Union member and who does not make application for membership, shall, as a condition of employment, pay to the Union through payroll deduction each month, a service charge, or "fair share" charge as a contribution toward the administration of this Contract. The service charge or "fair share" charge will not exceed 85% of the monthly Union dues.~~

In recognition of the Union as the Exclusive Representative, the Employer shall deduct each pay period an amount sufficient to provide the payment of regular dues established by the Union from the wages of all employees authorizing in writing such deductions.

The Union shall provide the formula or schedule to calculate the actual dues deduction to the employer and will provide a spreadsheet that can be used to calculate the dues in an electronic format and transmit pertinent employee information necessary for the collection and administration of union dues. The employee shall remit such deductions to AFSCME Council 65, 118 Central Ave, Nashwauk, MN 55769.

The employer shall deduct fair share fees in accordance with the provisions of Minnesota Statutes, Section 179A.06, Subd. 3.

The Union shall elect employees from the bargaining unit to act as stewards and shall inform the Employer in writing of the names of such Stewards and of their successors and whom they represent.

The Union agrees to indemnify and hold the Employer harmless against any and all claims, suits, orders, or judgments brought or issued before the City as the result of any action taken or not taken by the City under the provisions of this Article.

The Staff Representative of the Union shall be permitted to enter the facilities of the Employer where employees covered by this Contract are working, upon notification to and with approval of the Employer.

Changes per Leave of Absence law changes to MN Statute 181.9431

**7.8A Immediate Family.** Immediate family shall be defined as husband, wife, children, ~~mother, father, brother, sister, grandparents, grandchild, mother-in-law, father-in-law, brother-in-law, sister-in-law,~~ or a ward of the immediate household.

**7.8B Extended Family.** Extended family shall be defined as mother, father, stepparent, brother, sister, grandparent, grandchild, mother-in-law, father-in-law, brother-in-law, or sister-in-law.

11.16 Sick leave shall be granted only for absence from duty because of personal illness, legal quarantine, a medical appointment or ~~serious~~ illness in the immediate family. An employee absent from duty due to an illness or injury shall report to the employees Department Supervisor immediately upon return before assuming any duties. In the event of an illness or injury that has resulted in an absence from duty for more than three days, the employer may require a doctor's certificate stating the employee is capable of resuming work. Part-time Employees will not be granted sick leave on days when they are not scheduled to work unless they are not scheduled to work due to an extended illness, surgery or injury. Under no circumstances will part-time Employees be granted sick leave in excess of their normal work schedule.

11.17 Sick leave shall be granted for absence from duty because of an serious illness in the ~~immediate~~ extended family. ~~The employer may require an attending physician's certificate that the employee's attendance or assistance is necessary. This leave shall not exceed three working days per incident. Leave under this section shall be limited to 160 hours per calendar year.~~

## 11.2 Bereavement Leave

11.21 A leave of absence with pay shall be granted to all full-time employees, and to regular part-time employees if they were scheduled to work, the day of the funeral in the event of a death in the employee's or spouse's immediate or extended family. The Additional time may be allowed dependings upon travel, duties to perform in direct relation to the death, and arrangements necessary to conduct, but in no event to exceed five (5) working days. This leave shall not be deducted from the accumulative sick leave of the employee.

11.22 Full-time and regular part-time employees may be granted a leave of absence with pay, not to exceed one (1) day, to attend a funeral where he is asked to be a pall bearer or act in an Honor Guard. This paid leave shall not be deducted from the employee's accumulative sick leave.

11.23 ~~For a deceased employee of the City, an employee will be granted time to attend the funeral with no loss of pay. Employees may be granted time off with pay to attend the funeral of a coworker who was currently employed by the City at the time of their death. The City Manager shall authorize the leave for those employees who wish to attend.~~

15.4 ~~Part-Time Benefit.~~ For employees who average over 30 hours per week on an annual basis, the City shall contribute up to a maximum of three-quarters of the maximum for full-time employees toward the premium for hospital-surgical insurance for either family or single coverage. ~~Once an employee qualifies for health insurance benefits they shall be qualified even if they drop below the 30 hours per week minimum. If the employees average hours per week falls below 20 hours per week then the benefits will be discontinued~~

**Part-Time Benefit and Eligibility:**

All part-time employees working a minimum of 30 hours per week during the prior year measurement period, as defined in IRS Notice 2011-36, may participate in the City of Benson medical insurance plan. The City has adopted a twelve month measurement period beginning October 1<sup>st</sup> of each year. The measurement period will be followed by a two month administrative period lasting until December 31<sup>st</sup> which coincides with the City's annual health insurance open enrollment period. If an employee is deemed eligible by meeting the minimum 30 hour average during the defined measurement period, the employee will then be eligible for coverage during the corresponding twelve month stability period beginning January 1<sup>st</sup> through the end of the year. The City will contribute 75% of their regular full-time employee contribution amount for both single and family coverage. Part-time employees are not required to participate; however, employees who decline medical insurance under the City's program must sign a waiver acknowledging their voluntary rejection of the medical insurance plan. In addition, those employees electing to waive health insurance coverage for themselves or any dependents will be unable to add coverage through the City until the next open enrollment period unless a life event occurs as defined by HIPAA and the Department of Labor.

20.1 Increase employer Deferred Compensation match to 3% of annual wage and 50% additional to a max of 4%.

Alan CP  
cc  
promul  
file  
11/13/13

Mr. Robert Wolfington  
City Manager  
City of Benson  
Benson, MN 56215

November 13, 2013

Dear Mr. Wolfington:

I have passed my 66<sup>th</sup> birthday and I have decided to retire effective January 31, 2014. I request 9 days of vacation time and the Martin Luther King holiday be used during the last pay period in January so that my last day of attendance will be January 17, 2014. I request that the remainder of my accrued vacation be paid as severance.

Thank you, the staff, the City Council, and the citizens of Benson for all the support given to me over the last eleven years. It has been a pleasure to work for the City of Benson

Sincerely:



Elliot C. Nelson



"For All People of All Ages"

# Benson Area Community Education

Shelly Vergin, Director  
Independent School District #777  
1400 Montana Avenue  
Benson, MN 56215

Phone: 320-843-4545  
Fax: 320-843-2262  
E-Mail: svergin@benson.k12.mn.us

## INVOICE

**TO: CITY OF BENSON  
1410 KANSAS AVE  
BENSON MN 56215**

**DATE: NOVEMBER 6, 2013**

**Amount due Benson Area Community Education: \$19,782.57**

**For: Administration of the 2013 Summer Recreation Program**

**Please make check payable to:**

**Benson Community Education  
1400 Montana Ave  
Benson MN 56215**

**Thank you!**

*w*  
*Approved*  
*CC Nov 14 2013*

**BENSON SUMMER RECREATION PROGRAM BUDGET**

| <b>REVENUES</b>             | <b>2011 Actual</b> | <b>2012 Projected</b> | <b>2012 Actual</b> | <b>2013 Projected</b> | <b>2013 Actual</b> | <b>2014 Projected</b> |
|-----------------------------|--------------------|-----------------------|--------------------|-----------------------|--------------------|-----------------------|
| 099 City of Benson Transfer | 15,712.48          | 18,870.00             | 14,737.51          | 17,850                | 19,782.57          | 19,500                |
| 050 Fees                    | 26,139.55          | 28,000                | 29,917.20          | 30,000                | 23,751.30          | 24,900                |
| 096 Donations               | 1,725.00           | 1,500                 | 2,405.00           | 1,600                 | 2,005.00           | 2,000                 |
| <b>TOTAL REVENUES</b>       | <b>43,577.03</b>   | <b>48,370.00</b>      | <b>47,059.71</b>   | <b>49,450</b>         | <b>45,538.87</b>   | <b>46,400</b>         |

| <b>EXPENDITURES</b>             |                  |                  |                  |               |                  |               |
|---------------------------------|------------------|------------------|------------------|---------------|------------------|---------------|
| 170 Salary (Director/Secretary) | 14,744.11        | 14,000.00        | 15,675.34        | 15,500        | 14,705.36        | 14,800        |
| 185 All other (Coaches, etc.)   | 12,409.47        | 15,300.00        | 14,827.07        | 15,000        | 14,669.94        | 14,800        |
| 210 FICA                        | 2,163.17         | 2,400.00         | 2,311.65         | 2,500         | 2,233.97         | 2,400         |
| 214 PERA                        | 519.87           | 575              | 538.73           | 600           | 474.91           | 500           |
| 218 TRA                         | 550.77           | 610              | 681.2            | 750           | 709.24           | 700           |
| 220 Group Hospitalization       | 2,232.09         | 2,400.00         | 2,402.40         | 2,500         | 2,344.44         | 2,400         |
| 305 Consultant Service Fees     | 5,700.19         | 6,300.00         | 6,660.11         | 7,000         | 4,253.28         | 4,200         |
| 230 Life                        |                  |                  |                  |               | 8.28             | 10            |
| 235 Dental                      |                  |                  |                  |               | 67.32            | 70            |
| 240 LTD                         |                  |                  |                  |               | 13.20            | 20            |
| 251 HRA                         |                  |                  |                  |               | 830.36           | 800           |
| 295 Work Comp                   |                  |                  |                  |               | 831.00           | 800           |
| 329 Postage                     | 418.53           | 460              | 335.44           | 350           | 401.20           | 400           |
| 401 General Supplies            | 4,709.47         | 5,000.00         | 3,477.77         | 4,000         | 3,996.37         | 4,000         |
| 430 Supplies                    | 0                | 500              |                  | 500           |                  | 100           |
| 433 Materials                   | 0                | 250              |                  | 200           |                  | 100           |
| 530 Equipment Purchased         | 0                | 200              |                  | 200           |                  | 100           |
| 820 Dues Membership             | 12.5             | 150              | 150              | 150           | 0.00             | 100           |
| 350 Repair/Maint.               | 117.12           | 200              |                  | 200           |                  | 100           |
| <b>TOTAL EXPENDITURES</b>       | <b>43,577.29</b> | <b>48,345.00</b> | <b>47,059.71</b> | <b>49,450</b> | <b>45,538.87</b> | <b>46,400</b> |

**Actual Budget for Summer Rec 2013**

November 2012-October 2013

|                                     |             |  |  |                                     |             |
|-------------------------------------|-------------|--|--|-------------------------------------|-------------|
| <b>305 Consult Service Fees</b>     |             |  |  | <b>329 Postage</b>                  |             |
| Nov'12 (201305)                     |             |  |  | Nov'12 (201305)                     |             |
| Dec '12(201306)                     |             |  |  | Dec '12(201306)                     | \$27.15     |
| Jan '13 (201307)                    |             |  |  | Jan '13 (201307)                    | \$1.80      |
| Feb '13 (201308)                    | \$19.37     |  |  | Feb '13 (201308)                    |             |
| Mar '13 (201309)                    | \$985.35    |  |  | Mar '13 (201309)                    |             |
| Apr '13 (201310)                    | \$452.55    |  |  | Apr '13 (201310)                    | \$345.57    |
| May '13 (201311)                    |             |  |  | May '13 (201311)                    | \$3.68      |
| Jun '13(201312)                     |             |  |  | Jun '13(201312)                     | \$0.46      |
| Jul '13 (201401)                    | \$1,582.83  |  |  | Jul '13 (201401)                    | \$18.86     |
| Aug '13 (201402)                    | \$1,143.57  |  |  | Aug '13 (201402)                    | \$3.22      |
| Sep '13 (201403)                    | \$36.61     |  |  | Sep '13 (201403)                    | \$0.46      |
| Oct' 13 (201404)                    | \$33.00     |  |  | Oct' 13 (201404)                    |             |
|                                     | \$4,253.28  |  |  |                                     | \$401.20    |
|                                     |             |  |  |                                     |             |
| <b>401 General Supplies</b>         |             |  |  | <b>185 Salary</b>                   |             |
| Nov'12 (201305)                     |             |  |  | Nov'12 (201305)                     |             |
| Dec '12(201306)                     |             |  |  | Dec '12(201306)                     |             |
| Jan '13 (201307)                    |             |  |  | Jan '13 (201307)                    |             |
| Feb '13 (201308)                    |             |  |  | Feb '13 (201308)                    |             |
| Mar '13 (201309)                    |             |  |  | Mar '13 (201309)                    |             |
| Apr '13 (201310)                    |             |  |  | Apr '13 (201310)                    |             |
| May '13 (201311)                    |             |  |  | May '13 (201311)                    |             |
| Jun '13(201312)                     | \$2,583.96  |  |  | Jun '13(201312)                     | \$5,851.10  |
| Jul '13 (201401)                    | \$1,140.32  |  |  | Jul '13 (201401)                    | \$576.00    |
| Aug '13 (201402)                    | \$272.09    |  |  | Aug '13 (201402)                    | \$7,197.85  |
| Sep '13 (201403)                    |             |  |  | Sep '13 (201403)                    | \$1,023.24  |
| Oct' 13 (201404)                    |             |  |  | Oct' 13 (201404)                    | \$21.75     |
|                                     | \$3,996.37  |  |  |                                     | \$14,669.94 |
|                                     |             |  |  |                                     |             |
|                                     |             |  |  | <b>305 Consult Service Fees</b>     | \$4,253.28  |
|                                     |             |  |  | <b>329 Postage</b>                  | \$401.20    |
|                                     |             |  |  | <b>350 Repair/Maint.</b>            | 0           |
| <b>170 Salary (sec, clerk, oth)</b> |             |  |  | <b>401 General Supplies</b>         | \$3,996.37  |
| Nov'12 (201305)                     | \$1,267.31  |  |  | <b>185 Salary</b>                   | \$14,669.94 |
| Dec '12(201306)                     | \$1,267.31  |  |  | <b>170 Salary (sec, clerk, oth)</b> | \$14,705.36 |
| Jan '13 (201307)                    | \$1,267.31  |  |  | <b>210 FICA</b>                     | \$2,233.97  |
| Feb '13 (201308)                    | \$1,267.31  |  |  | <b>214 PERA</b>                     | \$474.91    |
| Mar '13 (201309)                    | \$1,267.31  |  |  | <b>218 TRA</b>                      | \$709.24    |
| Apr '13 (201310)                    | \$1,267.31  |  |  | <b>220 Grp Hosp.</b>                | \$2,344.44  |
| May '13 (201311)                    | \$1,267.31  |  |  | <b>230 Life</b>                     | \$8.28      |
| Jun '13(201312)                     | \$1,267.31  |  |  | <b>235 Dental</b>                   | \$67.32     |
| Jul '13 (201401)                    | \$1,275.47  |  |  | <b>240 LTD</b>                      | \$13.20     |
| Aug '13 (201402)                    | \$1,275.47  |  |  | <b>251 HRA</b>                      | \$830.36    |
| Sep '13 (201403)                    | \$1,275.47  |  |  | <b>295 Work Comp</b>                | \$831.00    |
| Oct' 13 (201404)                    | \$740.47    |  |  | <b>820 Dues/Membership</b>          | \$0.00      |
|                                     | \$14,705.36 |  |  |                                     | \$45,538.87 |
|                                     |             |  |  |                                     |             |

| 050 Revenue                 |                    |         | 096 Gifts/Bequests Revenue |            |
|-----------------------------|--------------------|---------|----------------------------|------------|
| Nov'12 (201305)             | \$51.00            |         | Nov'12 (201305)            |            |
| Dec '12(201306)             |                    |         | Dec '12(201306)            |            |
| Jan '13 (201307)            | \$50.00            |         | Jan '13 (201307)           |            |
| Feb '13 (201308)            |                    |         | Feb '13 (201308)           |            |
| Mar '13 (201309)            |                    |         | Mar '13 (201309)           |            |
| Apr '13 (201310)            | \$2,399.00         |         | Apr '13 (201310)           |            |
| May '13 (201311)            | \$15,554.60        |         | May '13 (201311)           |            |
| Jun '13(201312)             | \$3,717.70         |         | Jun '13(201312)            |            |
| Jul '13 (201401)            | \$1,027.50         |         | Jul '13 (201401)           | \$1,150.00 |
| Aug '13 (201402)            | \$649.00           |         | Aug '13 (201402)           | \$855.00   |
| Sep '13 (201403)            | \$312.50           |         | Sep '13 (201403)           |            |
| Oct' 13 (201404)            | \$15.00            |         | Oct' 13 (201404)           |            |
| (subtract refund K. Ahrndt) | \$23,776.30        | \$25.00 |                            | \$2,005.00 |
| New total                   | \$23,751.30        |         |                            |            |
|                             |                    |         |                            |            |
| <b>Total Expenditure</b>    | \$45,538.87        |         |                            |            |
| <b>Total Revenue</b>        | \$25,756.30        |         |                            |            |
| <b>City Owes BHS</b>        | <b>\$19,782.57</b> |         |                            |            |
|                             |                    |         |                            |            |
|                             |                    |         |                            |            |
|                             |                    |         |                            |            |
|                             |                    |         |                            |            |
| Smart Finance               |                    |         |                            |            |
| 04 005 560 118 320 ---      |                    |         |                            |            |

Summer Rec Class Data

2013      2012

**Swimming Lessons**

**Session 1**

|                 |    |    |
|-----------------|----|----|
| Little Swimmers | 7  | 4  |
| Tadpoles        | 8  | 10 |
| Level 1         | 25 | 23 |
| Level 2         | 17 | 19 |
| Level 3         | 14 | 10 |
| Level 4         | 13 | 13 |
| Level 5         | 5  | 4  |
| Level 6         | 5  | 0  |

**Session 2**

|                 |    |    |
|-----------------|----|----|
| Little Swimmers | 9  | 10 |
| Tadpoles        | 15 | 11 |
| Level 1         | 34 | 31 |
| Level 2         | 24 | 22 |
| Level 3         | 14 | 24 |
| Level 4         | 10 | 19 |
| Level 5         | 8  | 12 |
| Level 6         | 5  | 12 |

**Session 3**

|          |    |    |
|----------|----|----|
| Tadpoles | 9  | 13 |
| Level 1  | 17 | 17 |
| Level 2  | 29 | 29 |
| Level 3  | 16 | 20 |
| Level 4  | 18 | 23 |
| Level 5  | 13 | 10 |

**Private Lessons**

|  |     |     |
|--|-----|-----|
|  | 23  | 13  |
|  | 338 | 349 |

**Chipp Little League**

|                  |    |    |
|------------------|----|----|
| Boys Gr 4-5      | 35 | 36 |
| Boys Gr 6-7      | 27 | 27 |
| Babe Ruth Gr 7   | 0  | 11 |
| Babe Ruth Gr 8-9 |    | 2  |
| Girls Gr 5-7     | 42 | 46 |

**Morning Ball**

|              |    |    |
|--------------|----|----|
| Boys Gr 1-2  | 29 | 30 |
| Boys Gr 3-4  | 34 | 36 |
| Boys Gr 5-7  | 20 | 16 |
| Girls Gr 1-2 | 16 | 21 |
| Girls Gr 3-4 | 20 | 22 |
| Girls Gr 5-7 | 25 | 23 |

**Game Day**

|              |    |    |
|--------------|----|----|
| Boys Gr 3-4  | 22 | 19 |
| Boys Gr 5-7  | 16 | 10 |
| Girls Gr 3-4 | 13 | 12 |
| Girls Gr 5-7 | 17 | 10 |

Summer Rec Class Data

2013      2012

**Basketball**

|                       |    |    |
|-----------------------|----|----|
| Boys Gr 4-8 (2-8 '12) | 31 | 50 |
| Mid Sum Boys          | 39 | 37 |
| Girls Gr 2-3          |    | 9  |
| Girls Gr 4-8          | 26 | 45 |
| Mid Sum Girls         | 34 | 28 |
| Emma's class          | 10 |    |

**Football**

|         |    |    |
|---------|----|----|
| Gr 1-4  | 45 | 43 |
| Gr 5-6  | 19 | 17 |
| Gr 7-8  | 23 | 23 |
| Gr 9-12 | 31 | 31 |

**Golf**

|                |  |    |
|----------------|--|----|
| 9 hole League  |  | 15 |
| Little Linkers |  | 31 |

**Gymnastics**

|                        |    |    |
|------------------------|----|----|
| Ages 4-5               | 16 | 13 |
| K                      | 16 | 15 |
| Gr 3-6                 | 21 | 35 |
| Advanced 3-6 (2-6 '12) | 16 | 15 |
| Pre HS Team            | 18 |    |
| HS Off Season          | 13 | 24 |
| Camp Gr 1-5            |    | 65 |
| Camp Gr 1-2            | 23 |    |
| Camp Gr 2-5            | 21 |    |

**Soccer**

23

**Tennis**

|                    |    |    |
|--------------------|----|----|
| Fragodt Level 1    | 26 | 57 |
| Fragodt Level 2    | 30 | 57 |
| Intro Boys Gr 1-3  | 8  | 13 |
| Intro Girls Gr 1-3 | 12 | 6  |
| Koenigs            | 19 | 17 |
| USTA               | 35 | 24 |
| Girls Lessons 4-5  | 10 | 7  |
| Girls Lesson 6-7   | 8  | 3  |
| Boys Lessons 4-5   | 8  | 8  |
| Boys Lessons 6-7   | 4  | 0  |

**Track Gr 4-7**

25      23

**Volleyball**

|         |    |    |
|---------|----|----|
| Gr 3-4  | 19 | 24 |
| Gr 5-6  | 37 | 26 |
| Gr 7-8  | 23 | 26 |
| Gr 9-12 |    | 22 |

**Wrestling**

|     |    |    |
|-----|----|----|
| K-4 | 16 | 22 |
| 5-6 | 2  | 18 |

1000      1193

|                     | 2013 | 2012 |
|---------------------|------|------|
| Rev Up Kinder       | 31   | 23   |
| Tot Lot             | 32   | 34   |
| Prairie Woods       | 33   | 26   |
| Lifeguard Training  | 1    |      |
| Lifeguard Review    | 3    |      |
| Swimnastics         | 32   |      |
| Adaptive Aqua       | 3    |      |
| Twins Clinic        | 34   | 36   |
| History in Backyard | 0    | 4    |

# E-mail for Elected Officials

By Greg Van Wormer

E-mail seems like a simple thing, but for cities, it can actually be pretty complicated.

Let's take a look at the fictitious city of Mosquito Heights. For years, Mosquito Heights has given elected officials the option of either having a city e-mail address, or using a personal or work account for receiving things like City Council packets and other information related to their duties.

**Ensuring proper retention.** The system has worked well, and allows elected officials to work with their e-mail communication based on their personal preference. The city's technology folks are well aware of data practices requirements and have worked diligently with city staff and elected officials to ensure city-hosted e-mail is retained in a manner that complies with the city's adopted records retention schedule.

This is no easy task because it required training of staff and elected officials on where to keep any e-mail that might be considered public record. (Technology staff should not be the ones looking at the content of e-mail to make this determination, so it is up to each individual to make the determination of what is a public record, and to destroy or retain based on the city's records retention schedule.)

The city has also clearly stated in its computer use policy that e-mail is to be retained according to the adopted records retention schedule. Technology staff have implemented a process so that when an e-mail account is no longer necessary (staff leaving, etc.), a qualified staff person will review the contents of the e-mail to determine if any messages need to be kept as a public record.

All appears to be working just fine, until a developer has a disagreement with the city and believes that councilmembers engaged in illegal activity regarding a proposed development plan that was denied by the City Council two years ago.

The matter winds up in court, and the developer's attorney claims that e-mails from two now retired councilmembers contain the information that will prove the developer was wrong. The court compels the city to provide copies of the purported e-mails, since they theoretically should have been retained according to the city's adopted records retention schedule.

**Two types of e-mail accounts.** The city clerk contacts the former councilmembers and asks them for copies of the pertinent e-mails requested by the court. One of the councilmembers was using her employer-provided e-mail for conducting city business. She no longer works for that employer, and did not take any copies of her council-related e-mails when she left employment. The other used his personal e-mail account, and agrees to search for relevant e-mails.

Both councilmember e-mail scenarios create issues with records retention. The first highlights the need to maintain e-mails that are considered public record in an e-mail system that the city has control over. Most corporations have different retention needs and rules than those of cities, so there's a pretty good chance of records being deleted when they shouldn't be. It also could potentially open up the employer to a court-ordered e-discovery to find e-mails pertinent to the case. (This may never happen, but some believe it is a possibility.)

The second councilmember's use of a personal e-mail account highlights a different issue. By keeping city records intermingled with personal e-mail, it creates a greater burden on both the elected official and city officials to search for pertinent e-mails. Plus, in the event of court ordered e-discovery, it could open up the former councilmember's personal e-mail during the discovery process.

**E-mail options and considerations.** In a perfect world, all city officials would be provided an e-mail address by the city,

and the city would archive each official's e-mail messages upon departure. This works well for large to medium sized cities, but isn't always feasible for smaller cities.

Another option would be to contract with the state of Minnesota for its online e-mail solution. It's tailored toward Minnesota requirements for retention, and only requires a small monthly fee per mailbox. (You'll still need to put in place a method for storing former officials' e-mails.)

If those two options don't work for financial or other reasons, here are some things to consider when using a free, personal, or other e-mail system. Elected officials should create a separate e-mail just for city business, and make sure that the messages in this mailbox don't co-mingle with e-mails from other accounts.

Once an elected official's term is up, the elected official needs to somehow turn the relevant e-mails over to the city. This is where it gets difficult, as many e-mail systems are not compatible with each other, and the city may not have the proper equipment to archive the e-mails. There's always the option to print the e-mails and give the printed copies to the city, but it could create a large amount of paper for the city to archive.

The most important piece of the whole equation is to make sure you're saving only the e-mail that needs to be saved under your city's records retention schedule.

Greg Van Wormer is assistant technology services director with the League of Minnesota Cities. Phone: (651) 281-1211. E-mail: gvanwormer@lmc.org.



**Stantec Consulting Services Inc.**  
2335 Highway 36 West  
St. Paul MN 55113  
Tel: (651) 636-4600  
Fax: (651) 636-1311

November 27, 2013  
File: 193800112

Elliot Nelson  
City of Benson Public Works Director  
1410 Kansas Ave  
Benson, MN 56215-1718

**Reference: Trickling Filter Distributor Failure**

Dear Elliot,

On November 21, 2013 Stantec visited the Benson wastewater treatment facility (WWTF) to inspect the trickling filter distributor that was malfunctioning. The following is a brief summary of what we found and our recommendations to correct the problem.

Operators had reported that the trickling filter distributor arms were no longer level to the point where one arm contacted the rock media causing the distributor to stop turning thus breaking the shear pins in the gear drive. Upon entering the trickling filter on November 21, water was pouring through the side of the column supporting the distributor and directly into the effluent tunnel without reaching the distributor. The concrete column supporting the trickling filter distributor, and the pipe inside the column, had cracked allowing water to flow through the side of the column (see attached photos). Apparently the imbalance in the distributor arms fatigued the concrete and pipe to the point of failure.

Operators bypassed flow around the trickling filter. While the failed trickling filter is out of service, the WWTF currently provides treatment through one trickling filter following by activated sludge process. Due to dry-weather flow conditions the WWTF should be able to meet permit limits with the one trickling filter out of service.

Due to the limited access to the lower portion of the column we were unable to inspect the condition of the concrete and piping in this area. Other cracks in the column may exist. In addition the drive bearing is likely damaged and will require replacement. The gears in the drive were not inspected by Stantec and may also have sustained damage. Otherwise the distributor is in good condition. We took measurements of the column, the walls forming the center box, the distributor base and piping connected to the distributor column.

Recommendations

Stantec recommends that the distributor column be entirely removed and rebuilt. This would eliminate any possible cracks in the column at other locations that may cause future problems. The influent piping inside the column will also be removed and replaced. We have included drawings of the existing column and preliminary drawings of the proposed reconstructed column.



November 27, 2013  
Page 2 of 2

**Reference:** Error! Reference source not found.

The distributor drive gears and bearing should be inspected and repaired if found to be damaged. As previously mentioned it is very likely that the bearing will require replacement. In addition the cast iron influent piping between the filter wall and the distributor column should be inspected and replaced if necessary.

Stantec estimates that the repairs will cost between \$25,000 and \$45,000 depending on the extent of pipe replacement and if the gears require replacement. The facility should not be operated for an extended period with the trickling filter out of service. In order to complete the repair as soon as practical, we recommend that the City Council provides authorization to proceed with preparation of documents to acquire Contractor price quotations for the repairs at their December 2 meeting. We would intend to request quotes in time for Council to review them at their December 16 meeting. Please feel free to contact Eric Lembke or myself with any questions concerning this matter.

Regards,

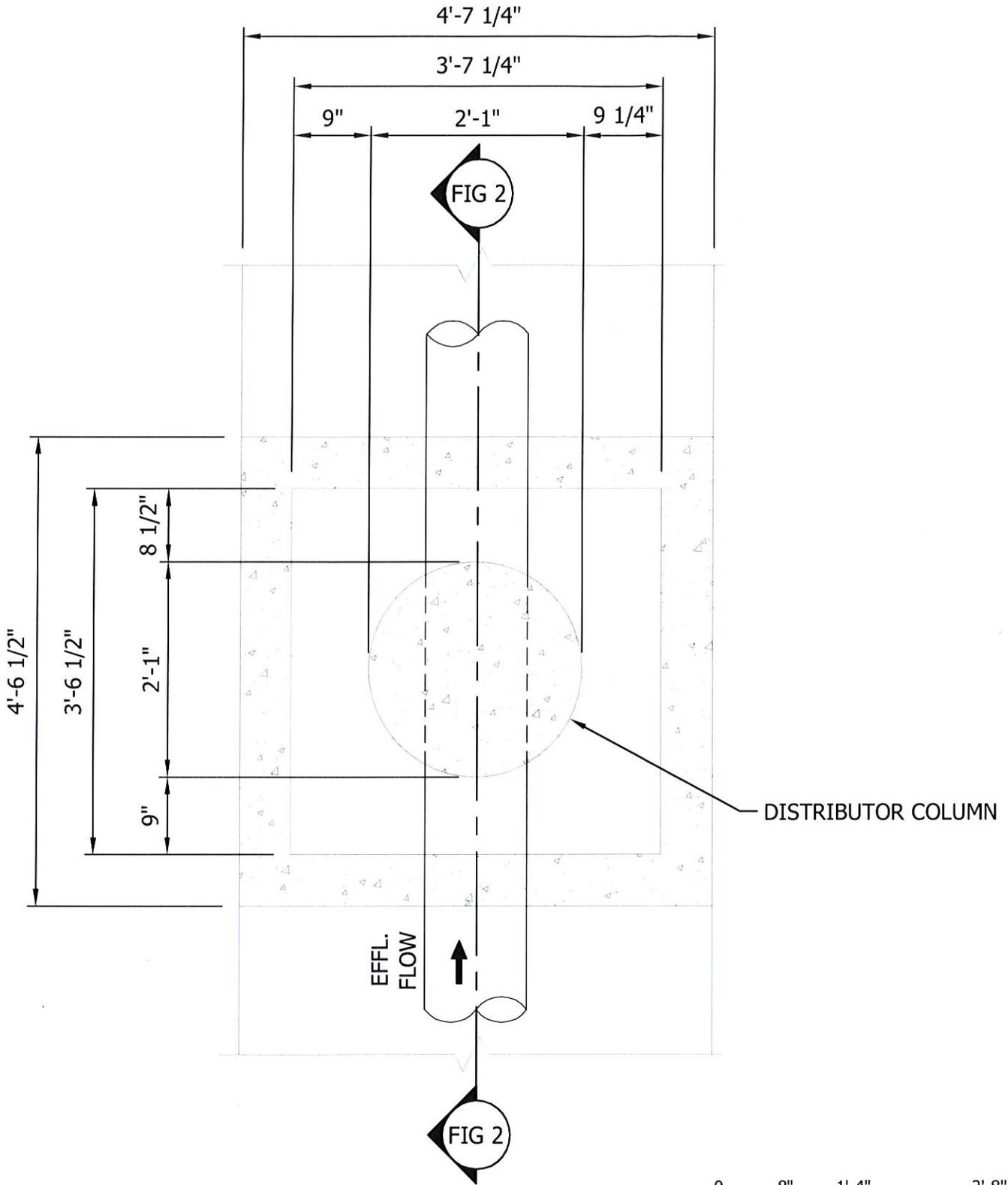
**STANTEC CONSULTING SERVICES INC.**

Tom Dye  
Senior Project Manager  
Phone: (651) 967-4651  
thomas.dye@stantec.com

Attachment: Photos, Drawings

c. Eric Lembke, Stantec

dt document2

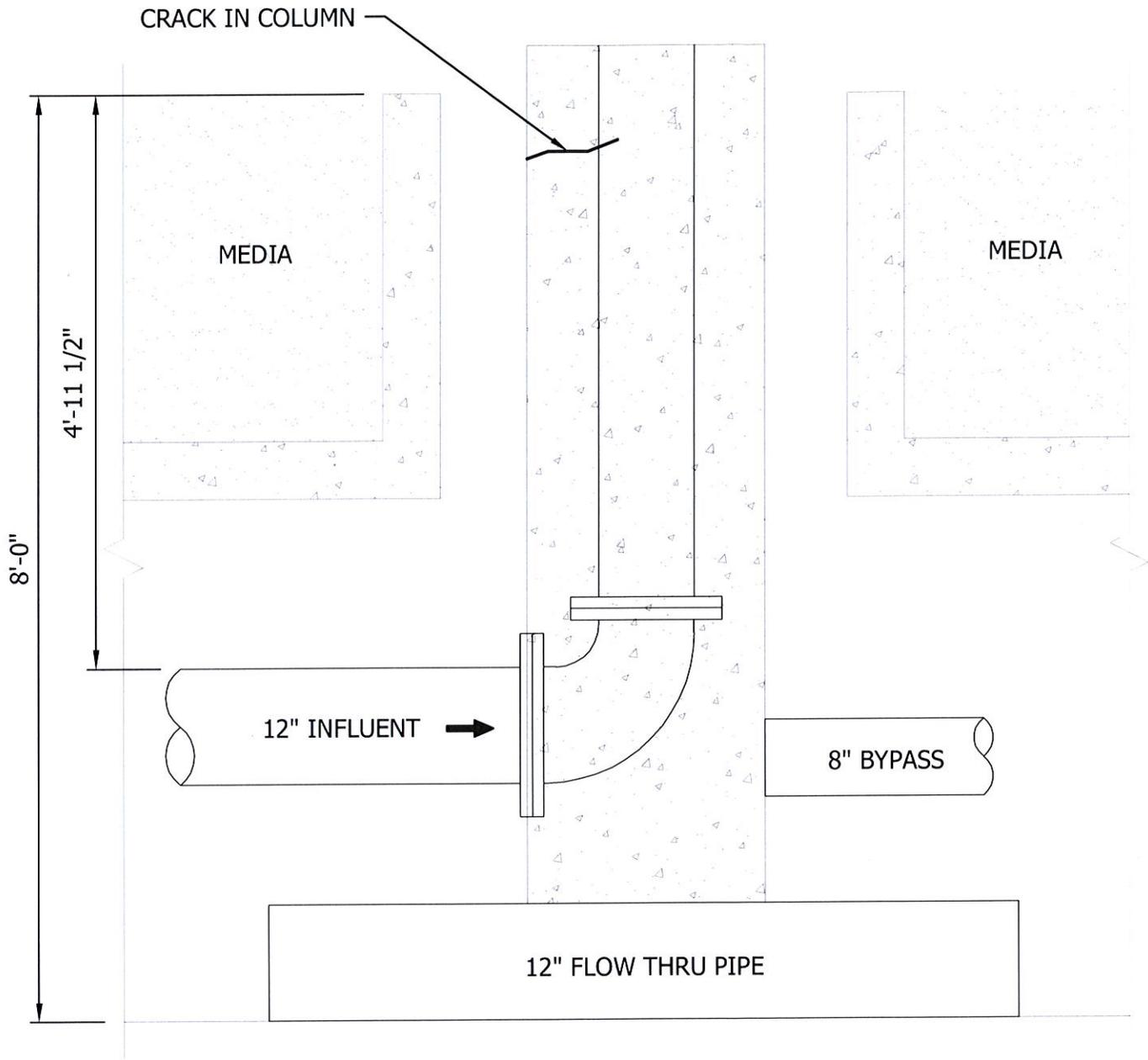


EXISTING PLAN VIEW

BENSON, MN  
DISTRIBUTOR COLUMN

FIGURE: 1



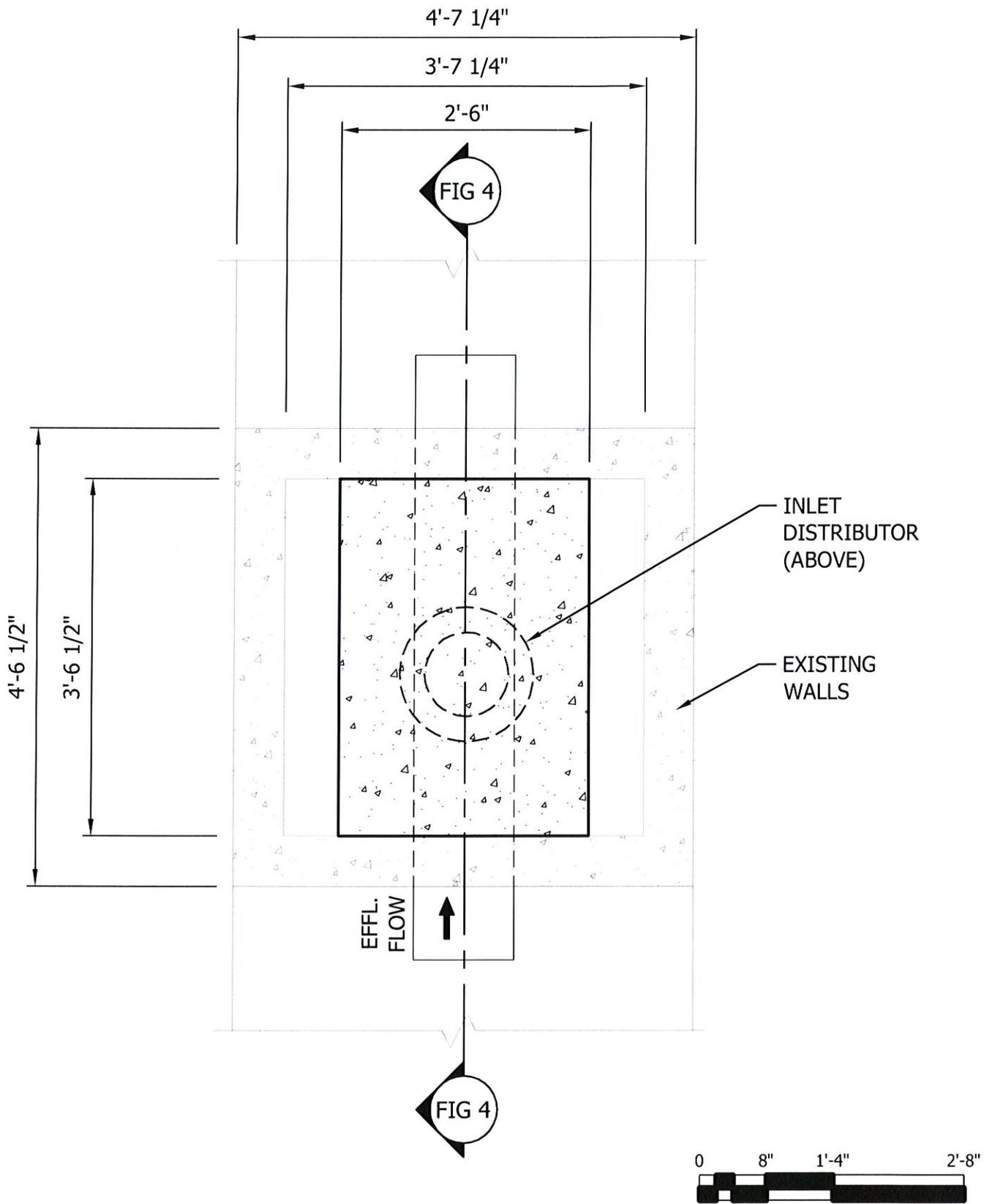


EXISTING SECTION

BENSON, MN  
DISTRIBUTOR COLUMN

FIGURE: 2





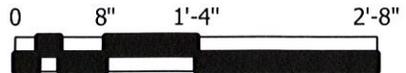
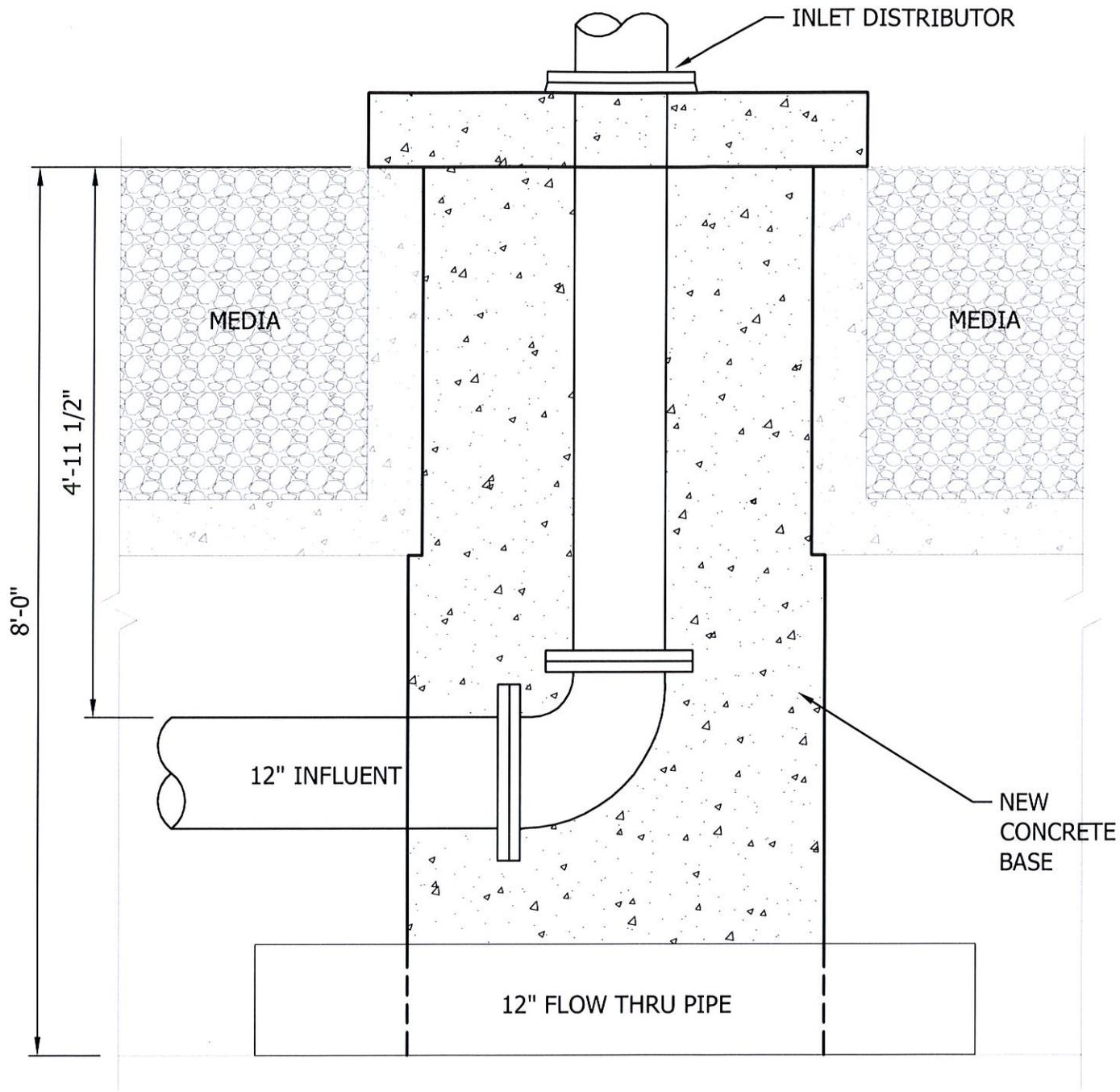
PROPOSED PLAN VIEW

BENSON, MN  
DISTRIBUTOR COLUMN

FIGURE: 3



2265 E. Highway 169, Suite 200  
St. Paul, MN 55120  
www.stantec.com

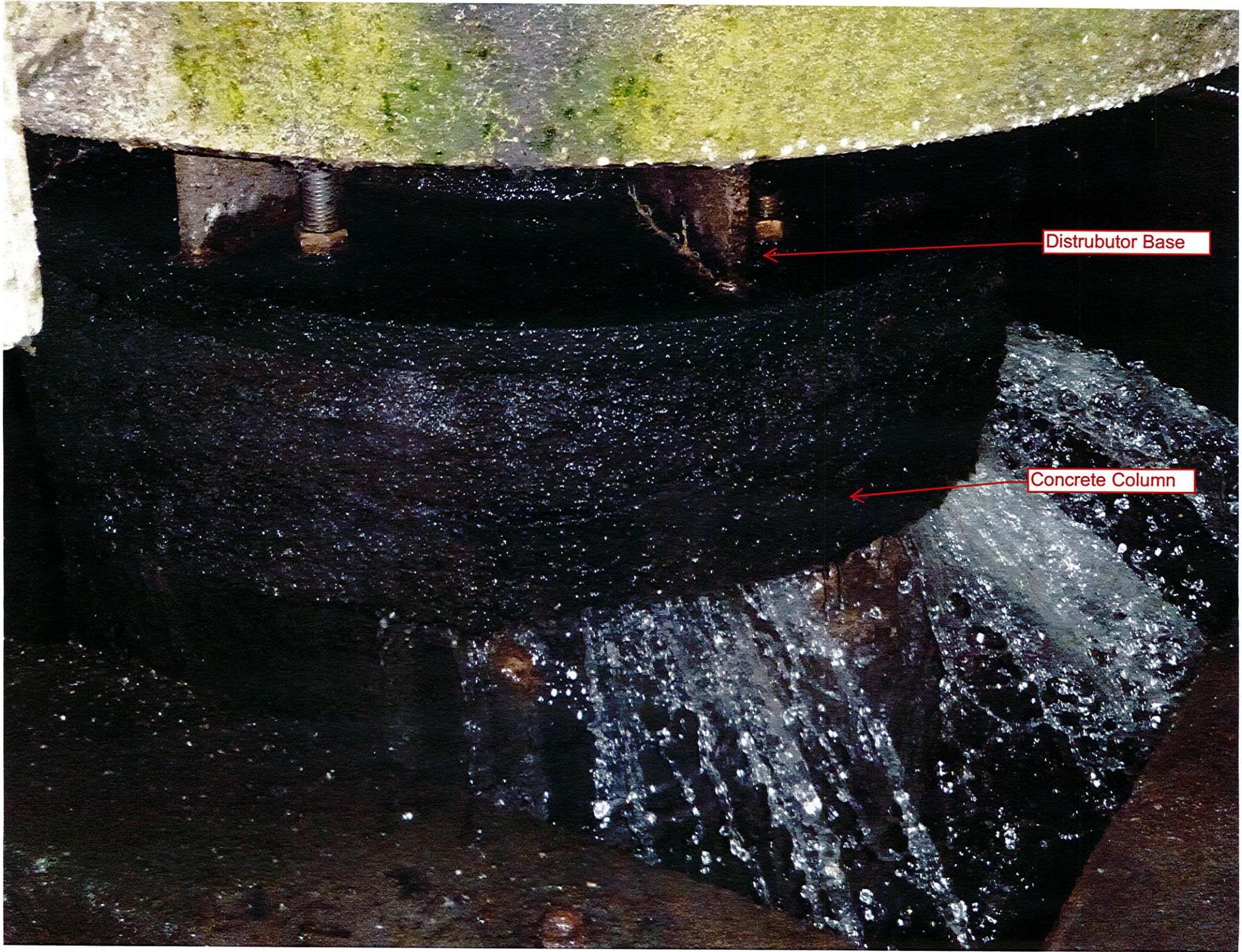


PROPOSED SECTION  
 BENSON, MN  
 DISTRIBUTOR COLUMN

FIGURE: 4



Plot Date: 1/27/2013 9:42am  
 Drawing Name: Y:\1938\1938.dwg  
 User: j...



Distributor Base

Concrete Column



Distributor

Concrete Column



**INVOICE**

Page 1 of 2

**Invoice Number** 745405  
**Invoice Date** November 26, 2013  
**Customer Number** 92404  
**Project Number** 193800112

**Bill To**

City of Benson  
Accounts Payable  
1410 Kansas Avenue  
Benson MN 56215  
United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
13980 Collections Center Drive  
Chicago IL 60693  
United States  
Federal Tax ID 11-2167170

---

**Project Description:** 000037-1 1000-0 City of Benson General

**Stantec Project Manager:** Lembke, Eric S  
**Stantec Office Location:** St. Paul MN  
**Current Invoice Due:** \$5,339.00  
**For Period Ending:** November 22, 2013

---

**Due on Receipt**

**INVOICE**

**Invoice Number** 745405  
**Project Number** 193800112

**Top Task 300                      2013 General**

**Low Task 308                      Public Works- Sanitary**  
 Review WWTP trickling filter failure with City, research project plans, site visit to meet with City and inspect the failure.

**Professional Services**

| Category/Employee                     | Hours        | Rate   | Current Amount  |
|---------------------------------------|--------------|--------|-----------------|
| Project Manager                       | 7.00         | 133.00 | 931.00          |
|                                       | 11.50        | 148.00 | 1,702.00        |
|                                       | <b>18.50</b> |        | <b>2,633.00</b> |
| <b>Professional Services Subtotal</b> | <b>18.50</b> |        | <b>2,633.00</b> |

**Low Task 308 Subtotal** **2,633.00**

**Low Task 312                      Creamery Marketing Development**  
 Collect images, review information, review history from Swift County and Historical Society; develop flyer, brochure and board.

**Professional Services**

| Category/Employee                     | Hours        | Rate   | Current Amount  |
|---------------------------------------|--------------|--------|-----------------|
| GIS Specialist                        | 1.50         | 107.00 | 160.50          |
|                                       | <b>1.50</b>  |        | <b>160.50</b>   |
| Landscape Architect                   | 20.25        | 110.00 | 2,227.50        |
|                                       | <b>20.25</b> |        | <b>2,227.50</b> |
| Landscape Designer                    | 2.00         | 85.00  | 170.00          |
|                                       | <b>2.00</b>  |        | <b>170.00</b>   |
| Project Manager                       | 1.00         | 148.00 | 148.00          |
|                                       | <b>1.00</b>  |        | <b>148.00</b>   |
| <b>Professional Services Subtotal</b> | <b>24.75</b> |        | <b>2,706.00</b> |

**Low Task 312 Subtotal** **2,706.00**

**Top Task 300 Total** **5,339.00**

Total Fees & Disbursements \$5,339.00

**INVOICE TOTAL (USD)** **\$5,339.00**

| FUND & ACCOUNT.....                         | DESCRIPTION.....  | AMOUNT                                      | VEND/CUST/EXPL.....  | REF/REC/CHK | DATA-JE-ID   | LINE#                           |
|---|---|---|--|-------------|--|---------------------------------|
| 101.34720<br>2)SWIMMING POOL RECEIPTS       | 1)GENERAL FUND<br>REFUND  | 10.00                                       | POTHEN/SANDY   | 044388      | M-10312013-603   | 69                              |
| 101.41110.350<br>2)MAYOR & COUNCIL          | 1)GENERAL FUND<br>3)PRINTING & PUBLISHING<br>TARGET, BUS WOMEN, HAZ M   | 333.42                                      | MONITOR & NEWS   |             | D-10312013-602   | 329                             |
| 101.41110.433<br>2)MAYOR & COUNCIL          | 1)GENERAL FUND<br>3)DUES & SUBSCRIPTIONS<br>13-14 DUES  | 3,128.00                                    | LEAGUE OF MINNESOTA CITI   |             | D-10312013-602   | 275                             |
| 101.41300.125<br>2)ADMINISTRATION & FINANCE | 1)GENERAL FUND<br>3)CAFETERIA PLAN EXPENSES<br>MONTHLY FLEX CHARGE  | 102.00                                      | TASC   |             | D-10312013-602   | 209                             |
| 101.41300.201<br>2)ADMINISTRATION & FINANCE | 1)GENERAL FUND<br>3)OFFICE SUPPLIES<br>SHREDDING DATA<br>W2S AND 1099S<br>RADIO BATTERY<br>PAPER, ENVELOPES<br>PENS, DESKPAD, DRY ERASE | 93.89<br>136.81<br>116.49<br>35.75<br>31.60 | SHRED-IT USA-SIOUX FALLS<br>CREATIVE FORMS & CONCEPT<br>WEST CENTRAL COMMUNICATI<br>BACKSTREET PRINTING<br>BANKCARD CENTER |             | D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602 | 221<br>244<br>255<br>358<br>431 |
| 101.41300.202<br>2)ADMINISTRATION & FINANCE | 1)GENERAL FUND<br>3)DUPLICATING & COPYING<br>COPIER MAINT<br>COPIER PAYMENT   | 46.79<br>148.56                             | COPIER BUSINESS SOLUTION<br>TOSHIBA FINANCIAL SERVIC   |             | D-10312013-602<br>D-10312013-602   | 69<br>195                       |
| 101.41300.207<br>2)ADMINISTRATION & FINANCE | 1)GENERAL FUND<br>3)SAFETY & DRUG TESTING<br>HEALTHFAIR COOKIES<br>HEALTHFAIR ROLLS   | 16.20<br>28.50                              | DOMAT'S FAMILY FOODS<br>BENSON BAKERY  |             | D-10312013-602<br>D-10312013-602   | 313<br>324                      |
| 101.41300.209<br>2)ADMINISTRATION & FINANCE | 1)GENERAL FUND<br>3)GAS & OIL<br>GAS<br>GAS   | 218.57<br>250.93                            | GLACIAL PLAINS COOPERATI<br>BANKCARD CENTER  |             | D-10312013-602<br>D-10312013-602   | 83<br>432                       |
| 101.41300.221<br>2)ADMINISTRATION & FINANCE | 1)GENERAL FUND<br>3)EQUIPMENT REPAIR PARTS<br>REPAIRS-ADMIN PICKUP<br>CAR WASH<br>OIL FILTER  | 930.76<br>2.00<br>4.24                      | GLACIAL PLAINS COOPERATI<br>GLACIAL PLAINS COOPERATI<br>NORTHSIDE AUTO   |             | D-10312013-602<br>D-10312013-602<br>D-10312013-602                                     | 316<br>317<br>400               |
| 101.41300.309<br>2)ADMINISTRATION & FINANCE | 1)GENERAL FUND<br>3)CONTRACTED SERVICES<br>COMP TIME/DATA ENTRY   | 1,000.00                                    | ELECTRIC FUND  |             | D-10312013-602   | 21                              |
| 101.41300.310<br>2)ADMINISTRATION & FINANCE | 1)GENERAL FUND<br>3)CONTRACTED SERVICES<br>SPAM FILTERING<br>TECH SUPPORT SVC   | 36.00<br>1,075.00                           | MINN OFFICE OF ENTERPRIS<br>SWIFT COUNTY   |             | D-10312013-602<br>D-10312013-602   | 92<br>109                       |
| 101.41300.315<br>2)ADMINISTRATION & FINANCE | 1)GENERAL FUND<br>3)CONSULTING SERVICES<br>CHARTER FRANCHISE RENEWA   | 93.00                                       | MOSS & BARNETT   |             | D-10312013-602   | 228                             |
| 101.41300.321<br>2)ADMINISTRATION & FINANCE | 1)GENERAL FUND<br>3)TELEPHONE<br>LONG DISTANCE CHARGES<br>MONTHLY PRI CHARGE<br>CELL PHONE-ADMIN  | 122.65<br>459.79<br>115.44                  | CENTURYLINK<br>CENTURYLINK<br>VERIZON  | 044393      | D-10312013-602<br>D-10312013-602<br>M-10312013-603                                     | 80<br>188<br>1                  |
| 101.41300.331<br>2)ADMINISTRATION & FINANCE | 1)GENERAL FUND<br>3)TRAVEL EXPENSE<br>PLANNING COMM<br>MEALS & LODGING  | 51.21<br>436.99                             | DAROLD'S SUPER VALUE<br>BANKCARD CENTER  |             | D-10312013-602<br>D-10312013-602   | 341<br>433                      |
| 101.41300.332<br>2)ADMINISTRATION & FINANCE | 1)GENERAL FUND<br>3)TRAINING & INSTRUCTION<br>FLOOD WORKSHOP  | 185.00                                      | BANKCARD CENTER  |             | D-10312013-602   | 434                             |

| FUND & ACCOUNT.....                  | DESCRIPTION.....  | AMOUNT  | VEND/CUST/EXPL.....  | REF/REC/CHK | DATA-JE-ID   | LINE#   |
|--------------------------------------|---|---|--|-------------|--|---|
| 101.41410.201<br>2)ELECTIONS         | 1)GENERAL FUND<br>3)OFFICE SUPPLIES<br>ELECTION TEST, BALLOT<br>2 VOTING BOOTHS<br>BALLOT TEST DECK   | 468.93<br>350.00<br>10.69                                       | MONITOR & NEWS<br>AMERICAN MADE ELECTION E<br>DS SOLUTIONS INC   | 044382      | D-10312013-602<br>D-10312013-602<br>M-10312013-603   | 330<br>350<br>34                              |
| 101.41610.201<br>2)CITY ATTORNEY     | 1)GENERAL FUND<br>3)OFFICE SUPPLIES<br>POSTAGE, COPIES  | 21.84   | WILCOX LAW OFFICE, P.A.  |             | D-10312013-602   | 58  |
| 101.41610.304<br>2)CITY ATTORNEY     | 1)GENERAL FUND<br>3)CITY ATTORNEY CONTRACT<br>ATTORNEY FEES   | 1,471.50  | WILCOX LAW OFFICE, P.A.  |             | D-10312013-602   | 56  |
| 101.41940.235<br>2)CITY HALL         | 1)GENERAL FUND<br>3)BUILDING MAINTENANCE & SUPPL<br>MATS<br>COFFEE<br>MATS<br>MATS<br>BAL ELE T8<br>GARBAGE SERVICE   | 24.98<br>9.99<br>24.98<br>24.98<br>58.39<br>35.03               | BENSON LAUNDRY-MAT HOUSE<br>DAROLD'S SUPER VALUE<br>BENSON LAUNDRY-MAT HOUSE<br>BENSON LAUNDRY-MAT HOUSE<br>BORDER STATES ELECTRIC S<br>MATTHEISEN DISPOSAL, INC | 044389      | D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>M-10312013-603                   | 60<br>340<br>375<br>376<br>420<br>40          |
| 101.41940.310<br>2)CITY HALL         | 1)GENERAL FUND<br>3)CONTRACTED SERV - CLEANING<br>POLICE DEPT 9/29-10/26<br>CLEAN CITY HALL   | 160.00<br>160.00  | MCGEARY/THOMAS<br>SWIFT COUNTY DAC   |             | D-10312013-602<br>D-10312013-602   | 210<br>298                                    |
| 101.41940.381<br>2)CITY HALL         | 1)GENERAL FUND<br>3)UTILITIES<br>UTILITIES  | 462.26  | MUNICIPAL UTILITIES  |             | D-10312013-602   | 93  |
| 101.41940.383<br>2)CITY HALL         | 1)GENERAL FUND<br>3)HEATING COST<br>UTILITIES<br>NATURAL GAS  | 67.20<br>81.98  | MUNICIPAL UTILITIES<br>CENTER POINT ENERGY   |             | D-10312013-602<br>D-10312013-602   | 94<br>159                                     |
| 101.42100.201<br>2)POLICE DEPARTMENT | 1)GENERAL FUND<br>3)OFFICE SUPPLIES<br>COPIER MAINT<br>COPIER PAYMENT<br>COPY PAPER   | 37.74<br>168.86<br>37.88  | COPIER BUSINESS SOLUTION<br>TOSHIBA FINANCIAL SERVIC<br>WEST CENTRAL SALES   |             | D-10312013-602<br>D-10312013-602<br>D-10312013-602   | 70<br>186<br>279                              |
| 101.42100.209<br>2)POLICE DEPARTMENT | 1)GENERAL FUND<br>3)GAS & OIL<br>GAS  | 2,126.52  | GLACIAL PLAINS COOPERATI   |             | D-10312013-602   | 84  |
| 101.42100.210<br>2)POLICE DEPARTMENT | 1)GENERAL FUND<br>3)OPERATING SUPPLIES<br>MONTHLY SCHEDULE SERVICE<br>COTTON SWABS<br>HALLOWEEN SAFETY<br>PETTY CASH<br>SV SOLAR, SCISSOR<br>CARD FEE, CLEANERS<br>TARGET CELEBRATION WAGES | 29.99<br>8.53<br>65.32<br>50.00<br>28.31<br>43.53<br>583.20     | CALLBACK STAFFING SOLUTI<br>BREENS THRIFTY WHITE DRU<br>MONITOR & NEWS<br>INCIDENTAL FUND<br>BACKSTREET PRINTING<br>BANKCARD CENTER<br>DOYLE/MARSHALL            | 044387      | D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>M-10312013-603 | 218<br>327<br>331<br>351<br>356<br>437<br>39  |
| 101.42100.212<br>2)POLICE DEPARTMENT | 1)GENERAL FUND<br>3)DIVERSION EXPENDITURES<br>ADAPTER PLATE<br>DIVERSION CLASS  | 37.69<br>100.00   | EMERGENCY AUTOMOTIVE TEC<br>DOSDALL/NANCY  |             | D-10312013-602<br>D-10312013-602   | 338<br>346                                    |
| 101.42100.213<br>2)POLICE DEPARTMENT | 1)GENERAL FUND<br>3)UNIFORM ALLOWANCE<br>DANNER KINETIC W/GORETEX<br>LEATHERMAN HOLDER<br>SHIRT, FLAG<br>BOOTS<br>BOOTS<br>JACKET<br>SHIRT  | 159.00<br>19.23<br>66.49<br>182.09<br>171.60<br>253.28<br>49.44 | KEEPRS, INC<br>PROACTION SAFETY & SALES<br>UNIFORMS UNLIMITED<br>UNIFORMS UNLIMITED<br>UNIFORMS UNLIMITED<br>ADVANTAGE POLICE SUPPLY<br>UNIFORMS UNLIMITED       |             | D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602 | 234<br>257<br>287<br>288<br>289<br>349<br>470 |

| FUND & ACCOUNT.....                  | DESCRIPTION.....   | AMOUNT   | VEND/CUST/EXPL.....      | REF/REC/CHK | DATA-JE-ID     | LINE# |
|--------------------------------------|--|----------|--------------------------|-------------|----------------|-------|
| 101.42100.219<br>2)POLICE DEPARTMENT | 1)GENERAL FUND<br>3)INVESTIGATIONS<br>PROSECUTION SVC                  | 2,010.00 | WILCOX LAW OFFICE, P.A.  |             | D-10312013-602 | 110   |
|                                      | PROSECUTION  | 130.00   | HOHMAN LAW FIRM, LTD.    |             | D-10312013-602 | 450   |
|                                      | CITY ATTORNEY MONITOR  | 171.00   | HEWLETT-PACKARD COMPANY  |             | D-10312013-602 | 463   |
|                                      | CITY ATTORNEY COMPUTER   | 658.35   | HEWLETT-PACKARD COMPANY  |             | D-10312013-602 | 464   |
|                                      | CITY ATTORNEY FIREWALL   | 457.05   | MORRIS ELECTRONICS       |             | D-10312013-602 | 465   |
| 101.42100.221<br>2)POLICE DEPARTMENT | 1)GENERAL FUND<br>3)EQUIPMENT REPAIR PARTS<br>G FORCE INTERFACE        | 320.00   | DIGITAL ALLY, INC        |             | D-10312013-602 | 467   |
| 101.42100.223<br>2)POLICE DEPARTMENT | 1)GENERAL FUND<br>3)EQUIPMENT REPAIRS CONTRACTED<br>BATTERY-DURANGO    | 173.03   | TOM'S SERVICE, INC       |             | D-10312013-602 | 292   |
|                                      | HEADLAMP-TAURUS  | 47.71    | TOM'S SERVICE, INC       |             | D-10312013-602 | 293   |
|                                      | BATTERY-IMPALA   | 146.68   | TOM'S SERVICE, INC       |             | D-10312013-602 | 294   |
|                                      | CROWN VIC SERVICE  | 20.22    | TOM'S SERVICE, INC       |             | D-10312013-602 | 295   |
| 101.42100.240<br>2)POLICE DEPARTMENT | 1)GENERAL FUND<br>3)SMALL TOOLS & EQUIPMENT<br>BADGE, HOL GIFT CARDS   | 190.43   | LYNN CARD COMPANY        |             | D-10312013-602 | 233   |
|                                      | 500 PENCILS  | 283.30   | CREATIVE PRODUCT SOURCE  |             | D-10312013-602 | 243   |
|                                      | MINI DV CAMERA   | 128.23   | PROACTION SAFETY & SALES |             | D-10312013-602 | 258   |
|                                      | EXTERNAL TAPE DRIVE  | 959.26   | HEWLETT-PACKARD COMPANY  |             | D-10312013-602 | 273   |
|                                      | KEY RING, KEYS   | 12.02    | ZOSEL'S TRUE VALUE       |             | D-10312013-602 | 365   |
|                                      | SUPERGLUE  | 10.67    | RUNNINGS FARM & FLEET    |             | D-10312013-602 | 390   |
|                                      | WATER COOLER RENT  | 70.49    | CULLIGAN SOFT WATER      |             | D-10312013-602 | 406   |
|                                      | MEMORY CARDS   | 208.28   | BANKCARD CENTER          |             | D-10312013-602 | 436   |
|                                      | RETURN BACKUP  | 874.47   | HEWLETT-PACKARD COMPANY  |             | D-10312013-602 | 445   |
|                                      | 2 NAMES, 2 LOGOS   | 61.00    | LLJ EMBROIDERY           |             | D-10312013-602 | 469   |
| 101.42100.321<br>2)POLICE DEPARTMENT | 1)GENERAL FUND<br>3)TELEPHONE<br>MONTHLY PRI CHARGE                    | 100.00   | CENTURYLINK              |             | D-10312013-602 | 189   |
|                                      | LOCAL SERVICE  | 62.12    | CENTURYLINK              |             | D-10312013-602 | 197   |
|                                      | CELL PHONE-POLICE  | 105.44   | VERIZON                  |             | D-10312013-602 | 286   |
|                                      | CELL PHONE-POLICE  | 137.60   | VERIZON                  | 044393      | M-10312013-603 | 2     |
| 101.42100.331<br>2)POLICE DEPARTMENT | 1)GENERAL FUND<br>3)TRAVEL EXPENSE<br>MEALS                            | 44.07    | BANKCARD CENTER          |             | D-10312013-602 | 435   |
| 101.42100.411<br>2)POLICE DEPARTMENT | 1)GENERAL FUND<br>3)RENT<br>GARAGE RENT                                | 100.00   | ELECTRIC FUND            |             | D-10312013-602 | 29    |
|                                      | STORAGE UNIT RENT  | 240.00   | SOUTHSIDE STORAGE        |             | D-10312013-602 | 220   |
| 101.42100.439<br>2)POLICE DEPARTMENT | 1)GENERAL FUND<br>3)DOG POUND EXPENSES<br>DOG LICENSE TAGS             | 59.39    | J.P. COOKE COMPANY       |             | D-10312013-602 | 266   |
|                                      | POUND BOARDING   | 70.00    | H & H VETERINARY SERVICE |             | D-10312013-602 | 333   |
| 101.42200.201<br>2)FIRE DEPARTMENT   | 1)GENERAL FUND<br>3)OFFICE SUPPLIES<br>BAKERY-ACCIDENT                 | 47.74    | DOMAT'S FAMILY FOODS     |             | D-10312013-602 | 458   |
| 101.42200.209<br>2)FIRE DEPARTMENT   | 1)GENERAL FUND<br>3)GAS & OIL<br>GAS                                   | 193.93   | GLACIAL PLAINS COOPERATI |             | D-10312013-602 | 85    |
| 101.42200.210<br>2)FIRE DEPARTMENT   | 1)GENERAL FUND<br>3)OPERATING SUPPLIES<br>TOWEL ROLLS                  | 56.59    | WEST CENTRAL SALES       |             | D-10312013-602 | 282   |
|                                      | FIREMAN APP, HELP WANTED   | 668.04   | MONITOR & NEWS           |             | D-10312013-602 | 332   |
|                                      | BATTERY  | 10.67    | AUTO VALU BENSON         |             | D-10312013-602 | 453   |
| 101.42200.223<br>2)FIRE DEPARTMENT   | 1)GENERAL FUND<br>3)EQUIPMENT REPAIR CONTRACTUAL<br>FUEL PUMP, STARTER | 419.32   | TOM'S SERVICE, INC       |             | D-10312013-602 | 457   |

| FUND & ACCOUNT.....                        | DESCRIPTION.....  | AMOUNT                                       | VEND/CUST/EXPL.....   | REF/REC/CHK | DATA-JE-ID   | LINE#                           |
|--|---|--|---|-------------|--|---------------------------------|
| 101.42200.235<br>2)FIRE DEPARTMENT         | 1)GENERAL FUND<br>3)BUILDING MAINTENANCE & SUPPL<br>SMOKE DETECTOR  | 10.84  | RUNNINGS FARM & FLEET   |             | D-10312013-602   | 394                             |
|  | 1 LED OUTDOOR FIXTURE   | 460.43                                       | BORDER STATES ELECTRIC S  |             | D-10312013-602   | 422                             |
|  | GARBAGE SERVICE   | 23.31  | MATTHEISEN DISPOSAL, INC  | 044389      | M-10312013-603   | 41                              |
| 101.42200.310<br>2)FIRE DEPARTMENT         | 1)GENERAL FUND<br>3)CONTRACTED SERVICES<br>CLEAN FIRE HALL  | 25.73  | SWIFT COUNTY DAC  |             | D-10312013-602   | 300                             |
| 101.42200.321<br>2)FIRE DEPARTMENT         | 1)GENERAL FUND<br>3)TELEPHONE<br>CELL PHONE-FIRE  | 14.33  | VERIZON   | 044393      | M-10312013-603   | 51                              |
| 101.42200.360<br>2)FIRE DEPARTMENT         | 1)GENERAL FUND<br>3)INSURANCE<br>UNEMPLOYMENT   | 36.24  | MN DEPT OF EMPLMNT & ECO  |             | D-10312013-602   | 230                             |
| 101.42200.381<br>2)FIRE DEPARTMENT         | 1)GENERAL FUND<br>3)UTILITIES<br>UTILITIES  | 292.92                                       | MUNICIPAL UTILITIES   |             | D-10312013-602   | 95                              |
| 101.42200.383<br>2)FIRE DEPARTMENT         | 1)GENERAL FUND<br>3)HEATING COST<br>NATURAL GAS   | 58.27  | CENTER POINT ENERGY   |             | D-10312013-602   | 160                             |
| 101.42200.418<br>2)FIRE DEPARTMENT         | 1)GENERAL FUND<br>3)FIRE SERVICE FEE<br>FIRE SERVICE  | 833.33                                       | WATER FUND  |             | D-10312013-602   | 24                              |
| 101.42600.209<br>2)ENGINEERING DEPARTMENT  | 1)GENERAL FUND<br>3)GAS<br>GAS  | 109.89                                       | GLACIAL PLAINS COOPERATI  |             | D-10312013-602   | 86                              |
| 101.42600.210<br>2)ENGINEERING DEPARTMENT  | 1)GENERAL FUND<br>3)OPERATING SUPPLIES<br>MAGENTA PRINthead<br>FILE FOLDERS   | 39.25<br>6.94                                | OFFICEMAX<br>BACKSTREET PRINTING  |             | D-10312013-602<br>D-10312013-602   | 225<br>359                      |
| 101.42600.321<br>2)ENGINEERING DEPARTMENT  | 1)GENERAL FUND<br>3)TELEPHONE<br>CELL PHONE-M JACOBSON  | 60.04  | VERIZON   | 044393      | M-10312013-603   | 6                               |
| 101.42600.331<br>2)ENGINEERING DEPARTMENT  | 1)GENERAL FUND<br>3)TRAVEL EXPENSE<br>SEPT-MILEAGE TO MORRIS<br>MILEAGE TO MORRIS-OCT   | 315.84<br>317.53                             | JACOBSON/MIKE<br>JACOBSON/MIKE  |             | D-10312013-602<br>D-10312013-602   | 267<br>309                      |
| 101.43100.209<br>2)HIGHWAY STREETS & ROADS | 1)GENERAL FUND<br>3)GAS & OIL<br>GAS<br>ANITFREEZE  | 1,547.98<br>14.92                            | GLACIAL PLAINS COOPERATI<br>RUNNINGS FARM & FLEET   |             | D-10312013-602<br>D-10312013-602   | 87<br>389                       |
| 101.43100.210<br>2)HIGHWAY STREETS & ROADS | 1)GENERAL FUND<br>3)OPERATING SUPPLIES<br>WELDING GAS<br>THERMO-GUARD, GLASS CLEA<br>LP FILL<br>TOWELS, COVER, TAPE<br>CABLE TIES | 103.37<br>499.46<br>22.05<br>114.66<br>18.61 | AMERICAN WELDING-WILLMAR<br>MARC<br>TOM'S SERVICE, INC<br>ZOSEL'S TRUE VALUE<br>RUNNINGS FARM & FLEET |             | D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602 | 196<br>263<br>296<br>368<br>392 |
| 101.43100.212<br>2)HIGHWAY STREETS & ROADS | 1)GENERAL FUND<br>3)STREET MARKINGS & SIGNS<br>STREET SIGNS<br>STREET SIGNS, POSTS  | 223.57<br>1,014.71                           | M-R SIGN CO., INC.<br>M-R SIGN CO., INC.  |             | D-10312013-602<br>D-10312013-602   | 264<br>265                      |
| 101.43100.215<br>2)HIGHWAY STREETS & ROADS | 1)GENERAL FUND<br>3)SHOP SUPPLIES<br>SOAP   | 11.32  | RUNNINGS FARM & FLEET   |             | D-10312013-602   | 388                             |

| FUND & ACCOUNT.....                        | DESCRIPTION.....   | AMOUNT   | VEND/CUST/EXPL.....   | REF/REC/CHK | DATA-JE-ID   | LINE#                                  |
|--|--|--|---|-------------|--|--|
| 101.43100.221<br>2)HIGHWAY STREETS & ROADS | 1)GENERAL FUND<br>3)EQUIPMENT REPAIR PARTS<br>HEADLIGHT<br>NEG BATTERY LUG<br>ALTERNATOR REPAIR<br>FITINGS, HOSE<br>BEARINGS<br>WIPER, BATTERIES | 91.72<br>10.01<br>178.78<br>318.17<br>116.23<br>265.02 | POWER PLAN<br>HUSTON & SONS TRUCK REPA<br>BENSON ELECTRIC MOTOR CO<br>NORTHSIDE AUTO<br>BANKCARD CENTER<br>AUTO VALU BENSON |             | D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602 | 261<br>334<br>347<br>404<br>439<br>452 |
| 101.43100.224<br>2)HIGHWAY STREETS & ROADS | 1)GENERAL FUND<br>3)STREET MAINTENANCE-MATERIALS<br>CSS1H- 165 GALLONS   | 793.54   | BITUMINOUS PAVING, INC.   |             | D-10312013-602   | 247                                    |
| 101.43100.235<br>2)HIGHWAY STREETS & ROADS | 1)GENERAL FUND<br>3)BUILDING MAINTENANCE & SUPPL<br>BAL ELE T8<br>GARBAGE SERVICE  | 19.46<br>68.38   | BORDER STATES ELECTRIC S<br>MATTHEISEN DISPOSAL, INC  | 044389      | D-10312013-602<br>M-10312013-603   | 421<br>42                              |
| 101.43100.240<br>2)HIGHWAY STREETS & ROADS | 1)GENERAL FUND<br>3)SMALL TOOLS & EQUIPMENT<br>IMPACT ADAPTOR<br>RIVETS  | 17.07<br>106.86  | RUNNINGS FARM & FLEET<br>NORTHSIDE AUTO   |             | D-10312013-602<br>D-10312013-602   | 391<br>403                             |
| 101.43100.381<br>2)HIGHWAY STREETS & ROADS | 1)GENERAL FUND<br>3)UTILITIES<br>UTILITIES<br>ELECT-GRAVEL PIT & DUMP  | 264.88<br>89.68  | MUNICIPAL UTILITIES<br>AGRALITE ELECTRIC COOPER   | 044383      | D-10312013-602<br>M-10312013-603   | 96<br>14                               |
| 101.43100.383<br>2)HIGHWAY STREETS & ROADS | 1)GENERAL FUND<br>3)HEATING COST<br>NATURAL GAS  | 53.63  | CENTER POINT ENERGY   |             | D-10312013-602   | 161                                    |
| 101.43100.386<br>2)HIGHWAY STREETS & ROADS | 1)GENERAL FUND<br>3)STREET LIGHTING UTILITIES<br>UTILITIES   | 4,761.19   | MUNICIPAL UTILITIES   |             | D-10312013-602   | 97                                     |
| 101.43100.438<br>2)HIGHWAY STREETS & ROADS | 1)GENERAL FUND<br>3)LAUNDRY<br>MATS & TOWELS<br>MATS & TOWELS  | 37.19<br>33.42   | BENSON LAUNDRY-MAT HOUSE<br>BENSON LAUNDRY-MAT HOUSE  |             | D-10312013-602<br>D-10312013-602   | 62<br>377                              |
| 101.45121.310<br>2)ORGANIZED RECREATION    | 1)GENERAL FUND<br>3)SENIOR CITIZEN PROGRAM<br>MONTHLY CONTRIBUTION   | 600.00   | SENIOR ADVOCACY CORPORAT  |             | D-10312013-602   | 28                                     |
| 101.45124.210<br>2)SWIMMING POOL           | 1)GENERAL FUND<br>3)OPERATING SUPPLIES<br>ANITFREEZE, PIPE<br>CELL PHONE-POOL  | 25.00<br>35.01   | RUNNINGS FARM & FLEET<br>VERIZON  | 044393      | D-10312013-602<br>M-10312013-603   | 393<br>52                              |
| 101.45124.235<br>2)SWIMMING POOL           | 1)GENERAL FUND<br>3)BUILDING MAINTENANCE & SUPPL<br>PLUG<br>GARBAGE SERVICE  | 7.66<br>8.12   | ZOSEL'S TRUE VALUE<br>MATTHEISEN DISPOSAL, INC  | 044389      | D-10312013-602<br>M-10312013-603   | 363<br>46                              |
| 101.45124.321<br>2)SWIMMING POOL           | 1)GENERAL FUND<br>3)TELEPHONE<br>LOCAL SERVICE   | 26.34  | CENTURYLINK   |             | D-10312013-602   | 178                                    |
| 101.45124.381<br>2)SWIMMING POOL           | 1)GENERAL FUND<br>3)UTILITIES<br>UTILITIES   | 163.92   | MUNICIPAL UTILITIES   |             | D-10312013-602   | 98                                     |
| 101.45124.383<br>2)SWIMMING POOL           | 1)GENERAL FUND<br>3)HEATING COST<br>NATURAL GAS  | 75.48  | CENTER POINT ENERGY   |             | D-10312013-602   | 162                                    |
| 101.45181.210<br>2)ARMORY                  | 1)GENERAL FUND<br>3)OPERATING SUPPLIES<br>10 WHITE PLASTIC TABLES<br>50 BLACK STACK CHAIRS   | 862.48<br>1,211.59                                     | WEST CENTRAL SALES<br>WEST CENTRAL SALES  |             | D-10312013-602<br>D-10312013-602   | 280<br>281                             |

| FUND & ACCOUNT.....       | DESCRIPTION.....   | AMOUNT   | VEND/CUST/EXPL.....  | REF/REC/CHK | DATA-JE-ID   | LINE#                                 |
|---------------------------|--|--|--|-------------|--|---------------------------------------|
| 101.45181.235<br>2)ARMORY | 1)GENERAL FUND<br>3)BUILDING MAINTENANCE & SUPPL<br>KEYS   | 5.74   | ZOSEL'S TRUE VALUE   |             | D-10312013-602   | 364                                   |
| 101.45181.310<br>2)ARMORY | 1)GENERAL FUND<br>3)CONTRACTED SERVICES<br>CLEAN ARMORY  | 36.75  | SWIFT COUNTY DAC   |             | D-10312013-602   | 299                                   |
| 101.45181.321<br>2)ARMORY | 1)GENERAL FUND<br>3)TELEPHONE<br>LOCAL SERVICE   | 42.91  | CENTURYLINK  |             | D-10312013-602   | 179                                   |
| 101.45181.381<br>2)ARMORY | 1)GENERAL FUND<br>3)UTILITIES<br>UTILITIES   | 150.44   | MUNICIPAL UTILITIES  |             | D-10312013-602   | 99                                    |
| 101.45181.383<br>2)ARMORY | 1)GENERAL FUND<br>3)HEATING COST<br>NATURAL GAS  | 77.38  | CENTER POINT ENERGY  |             | D-10312013-602   | 163                                   |
| 101.45200.208<br>2)PARKS  | 1)GENERAL FUND<br>3)CHEMICALS & CHEM SUPPLIES<br>RANGE STAR  | 490.32   | GLACIAL PLAINS COOPERATI   |             | D-10312013-602   | 318                                   |
| 101.45200.209<br>2)PARKS  | 1)GENERAL FUND<br>3)GAS & OIL<br>GAS<br>OIL  | 644.39<br>35.20                                      | GLACIAL PLAINS COOPERATI<br>AUTO VALU BENSON   |             | D-10312013-602<br>D-10312013-602   | 88<br>456                             |
| 101.45200.210<br>2)PARKS  | 1)GENERAL FUND<br>3)OPERATING SUPPLIES<br>MEMBERSHIP DUES<br>CLEANER, BULBS<br>ANITFREEZE, DRAIN PLUG<br>12 X 18 FLAG<br>TOWELS, STABIL<br>GARBAGE SERVICE | 15.00<br>46.60<br>31.30<br>276.81<br>43.48<br>475.85 | ARBOR DAY FOUNDATION<br>ZOSEL'S TRUE VALUE<br>RUNNINGS FARM & FLEET<br>BANKCARD CENTER<br>AUTO VALU BENSON<br>MATTHEISEN DISPOSAL, INC |             | D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>M-10312013-603 | 252<br>361<br>395<br>440<br>455<br>43 |
| 101.45200.211<br>2)PARKS  | 1)GENERAL FUND<br>3)LANDSCAPING MATERIALS<br>BALL DIAMOND AGG<br>TREATED LUMBER  | 989.06<br>20.84                                      | BRYAN ROCK PRODUCTS, INC<br>A.F. BUILDING MATERIALS  |             | D-10312013-602<br>D-10312013-602   | 245<br>424                            |
| 101.45200.221<br>2)PARKS  | 1)GENERAL FUND<br>3)EQUIPMENT REPAIR PARTS<br>12 GA STEEL<br>GLOVES, RIVETS<br>MIRROR, BLADE, WHEEL<br>OIL FILTER, KENDALL                                 | 22.60<br>94.96<br>482.96<br>55.40                    | LORENZ MFG.<br>NORTHSIDE AUTO<br>ARNOLD'S OF WILLMAR, INC<br>AUTO VALU BENSON  |             | D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602                                     | 308<br>402<br>438<br>454              |
| 101.45200.223<br>2)PARKS  | 1)GENERAL FUND<br>3)EQUIPMENT REPAIRS CONTRACTED<br>TIRE REPAIRS   | 26.35  | GLACIAL PLAINS COOPERATI   |             | D-10312013-602   | 319                                   |
| 101.45200.235<br>2)PARKS  | 1)GENERAL FUND<br>3)BUILDING MAINTENANCE & SUPPL<br>MATS & TOWELS<br>HOCKEY REPAIRS  | 24.44<br>568.37                                      | BENSON LAUNDRY-MAT HOUSE<br>A.F. BUILDING MATERIALS  |             | D-10312013-602<br>D-10312013-602   | 380<br>425                            |
| 101.45200.240<br>2)PARKS  | 1)GENERAL FUND<br>3)SMALL TOOLS & EQUIPMENT<br>WHIP HOSE   | 40.07  | NORTHSIDE AUTO   |             | D-10312013-602   | 401                                   |
| 101.45200.310<br>2)PARKS  | 1)GENERAL FUND<br>3)CONTRACTED SERVICES-MOWING<br>MOWING   | 530.61   | SWIFT COUNTY DAC   |             | D-10312013-602   | 301                                   |
| 101.45200.321<br>2)PARKS  | 1)GENERAL FUND<br>3)TELEPHONE<br>LOCAL SERVICE<br>VOID<br>VOID   | 44.58<br>25.00CR<br>25.00CR                          | CENTURYLINK<br>HOPP/DUANE<br>HOPP/DUANE  |             | D-10312013-602<br>M-10312013-603<br>M-10312013-603   | 181<br>31<br>32                       |

| FUND & ACCOUNT.....                            | DESCRIPTION.....   | AMOUNT  | VEND/CUST/EXPL.....  | REF/REC/CHK      | DATA-JE-ID   | LINE#                           |
|--|--|---|--|------------------|--|---------------------------------|
| 101.45200.332<br>2) PARKS                      | 1) GENERAL FUND<br>3) TRAINING & INSTRUCTION<br>VOID   | 60.00   | CR UNIVERSITY OF MINNESOTA   | 041560           | M-10312013-603   | 30                              |
| 101.45200.360<br>2) PARKS                      | 1) GENERAL FUND<br>3) INSURANCE<br>UNEMPLOYMENT  | 1,480.00  | MN DEPT OF EMPLMNT & ECO   |                  | D-10312013-602   | 229                             |
| 101.45200.381<br>2) PARKS                      | 1) GENERAL FUND<br>3) UTILITIES<br>UTILITIES   | 531.33  | MUNICIPAL UTILITIES  |                  | D-10312013-602   | 100                             |
| 101.45200.412<br>2) PARKS                      | 1) GENERAL FUND<br>3) RENT<br>GARAGE RENT  | 150.00  | ELECTRIC FUND  |                  | D-10312013-602   | 22                              |
| 101.46102.310<br>2) SHADE TREE DISEASE CONTROL | 1) GENERAL FUND<br>3) CONTRACTED SERV-TREE REMOVAL<br>TREE/STUMP REMOVAL PLAN<br>DUTCH ELM REMOVAL<br>STUMP REMOVAL<br>STUMP REMOVAL<br>TREE/STUMP REMOVAL PLANS | 2,950.50<br>5,459.60<br>2,821.50<br>25,650.00<br>2,829.50 | STANTEC CONSULTING SERVI<br>CARR'S TREE SERVICE<br>CARR'S TREE SERVICE<br>CARR'S TREE SERVICE<br>STANTEC CONSULTING SERVI    |                  | D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>M-10312013-603 | 303<br>344<br>429<br>430<br>49  |
| 101.46500.343<br>2) TOURISM                    | 1) GENERAL FUND<br>3) LODGING TAX EXPENDITURES<br>TOURISM REIMBURSEMENT<br>SANTA TRUCK<br>LUNCH MEETING<br>12 MONTH WEB HOSTING<br>RIBFEST                       | 800.00<br>380.00<br>36.08<br>179.40<br>5,000.00           | CHAMBER OF COMMERCE<br>CHAMBER OF COMMERCE<br>CHAMBER OF COMMERCE<br>WEBTOMIX LLC<br>BENSON GOLF CLUB                        |                  | D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>M-10312013-603 | 68<br>446<br>447<br>448<br>72   |
| 101.49300.727<br>2) TRANSFERS                  | 1) GENERAL FUND<br>3) TRANSFER TO FIRE RELIEF FUND<br>STATE AID TRANSFER<br>CITY MINIMUM OBLIGATION  | 27,151.20<br>8,023.26                                     | BENSON FIRE RELIEF ASSO<br>BENSON FIRE RELIEF ASSO   | 044386<br>044386 | M-10312013-603<br>M-10312013-603   | 37<br>38                        |
| 101.49300.731<br>2) TRANSFERS                  | 1) GENERAL FUND<br>3) TRANSFER TO OTHER GOVERNMENTS<br>MONTHLY RENT  | 2,166.67  | BENSON CIVIC CENTER BOAR   |                  | D-10312013-602   | 175                             |
| 101.49800.209<br>2) PUBLIC TRANSIT             | 1) GENERAL FUND<br>3) GAS & OIL<br>GAS   | 2,438.69  | GLACIAL PLAINS COOPERATI   |                  | D-10312013-602   | 89                              |
| 101.49800.210<br>2) PUBLIC TRANSIT             | 1) GENERAL FUND<br>3) OPERATING SUPPLIES<br>BIOHAZARD WALL MOUNT   | 89.73   | NORTHERN SAFETY CO.INC.  |                  | D-10312013-602   | 305                             |
| 101.49800.214<br>2) PUBLIC TRANSIT             | 1) GENERAL FUND<br>3) PERSONNEL TESTING & RECRUIT<br>MINOR CASE WORK<br>MINOR LABOR ISSUE REVIEW   | 347.00<br>517.96  | STATE OF MINNESOTA<br>FLAHERTY & HOOD, P.A.  | 044384           | D-10312013-602<br>M-10312013-603   | 226<br>35                       |
| 101.49800.221<br>2) PUBLIC TRANSIT             | 1) GENERAL FUND<br>3) EQUIPMENT REPAIR PARTS<br>OIL, WASHER FLUID  | 33.95   | NORTHSIDE AUTO   |                  | D-10312013-602   | 399                             |
| 101.49800.223<br>2) PUBLIC TRANSIT             | 1) GENERAL FUND<br>3) EQUIPMENT REPAIRS CONTRACTED<br>RADIO REPLACEMENT<br>RADIO REPAIR<br>BUS 1 OIL CHG<br>BUS 12 OIL CHG<br>TIRE REPAIR                        | 788.80<br>26.72<br>39.47<br>44.56<br>110.34               | WEST CENTRAL COMMUNICATI<br>WEST CENTRAL COMMUNICATI<br>TOM'S SERVICE, INC<br>TOM'S SERVICE, INC<br>GLACIAL PLAINS COOPERATI |                  | D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602 | 253<br>254<br>290<br>291<br>320 |
| 101.49800.321<br>2) PUBLIC TRANSIT             | 1) GENERAL FUND<br>3) TELEPHONE<br>LOCAL SERVICE   | 43.32   | CENTURYLINK  |                  | D-10312013-602   | 182                             |

| FUND & ACCOUNT.....               | DESCRIPTION.....   | AMOUNT   | VEND/CUST/EXPL.....  | REF/REC/CHK | DATA-JE-ID  | LINE#                               |
|-----------------------------------|--|--|--|-------------|---|-------------------------------------|
| 101.49800.331<br>2)PUBLIC TRANSIT | 1)GENERAL FUND<br>3)TRAVEL EXPENSE<br>MEALS & LODGING  | 205.41   | BANKCARD CENTER  |             | D-10312013-602  | 441                                 |
| 101.49800.332<br>2)PUBLIC TRANSIT | 1)GENERAL FUND<br>3)TRAINING & INSTRUCTION<br>REGISTRATION-ROB   | 175.00   | BANKCARD CENTER  |             | D-10312013-602  | 442                                 |
| 101.49800.412<br>2)PUBLIC TRANSIT | 1)GENERAL FUND<br>3)RENT<br>GARAGE RENT  | 375.00   | ELECTRIC FUND  |             | D-10312013-602  | 23                                  |
| 101.49810.209<br>2)AIRPORT        | 1)GENERAL FUND<br>3)GAS & OIL<br>1003 GALS AV FUEL   | 4,563.65   | DOOLEY'S PETROLEUM INC.  | 044381      | M-10312013-603  | 33                                  |
| 101.49810.210<br>2)AIRPORT        | 1)GENERAL FUND<br>3)OPERATING SUPPLIES<br>BLOWER-SKID SHOE, FLANGE<br>HARDWARE<br>FOG LAMP-FUSE<br>VOID<br>AV FUEL CARDS           | 225.46<br>2.70<br>31.29<br>48.78CR<br>48.78        | LORENZ MFG.<br>ZOSEL'S TRUE VALUE<br>NORTHSIDE AUTO<br>QT TECHNOLOGIES<br>QT TECHNOLOGIES  |             | D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>044069 M-10312013-603<br>044385 M-10312013-603            | 307<br>366<br>398<br>29<br>36       |
| 101.49810.235<br>2)AIRPORT        | 1)GENERAL FUND<br>3)BUILDING MAINTENANCE & SUPPL<br>MATS<br>WATER<br>GOLD LEVEL SERVICE<br>OCTOBER RENT<br>MATS<br>GARBAGE SERVICE | 14.37<br>27.18<br>995.00<br>20.84<br>14.37<br>4.68 | BENSON LAUNDRY-MAT HOUSE<br>CULLIGAN SOFT WATER<br>QT TECHNOLOGIES<br>WEST ACRES WATER SYSTEMS<br>BENSON LAUNDRY-MAT HOUSE<br>MATTHEISEN DISPOSAL, INC |             | D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>044389 M-10312013-603 | 61<br>71<br>276<br>278<br>378<br>44 |
| 101.49810.307<br>2)AIRPORT        | 1)GENERAL FUND<br>3)MANAGEMENT FEES<br>AIRPORT MANAGER   | 350.00   | LYNCH LAKE FLYING CLUB   |             | D-10312013-602  | 38                                  |
| 101.49810.321<br>2)AIRPORT        | 1)GENERAL FUND<br>3)TELEPHONE<br>LOCAL SERVICE   | 76.26  | CENTURYLINK  |             | D-10312013-602  | 183                                 |
| 101.49810.381<br>2)AIRPORT        | 1)GENERAL FUND<br>3)UTILITIES<br>ELECT-AIRPORT   | 584.18   | AGRALITE ELECTRIC COOPER   | 044383      | M-10312013-603  | 15                                  |
| 101.49810.383<br>2)AIRPORT        | 1)GENERAL FUND<br>3)HEATING COST<br>NATURAL GAS  | 29.57  | CENTER POINT ENERGY  |             | D-10312013-602  | 164                                 |
| 211.45500.201<br>2)LIBRARY        | 1)LIBRARY FUND<br>3)OFFICE SUPPLIES<br>INK CART-LIBRARY  | 43.61  | BACKSTREET PRINTING  |             | D-10312013-602  | 357                                 |
| 211.45500.210<br>2)LIBRARY        | 1)LIBRARY FUND<br>3)OPERATING SUPPLIES<br>WEB HOST, DVDS   | 87.74  | BANKCARD CENTER  |             | D-10312013-602  | 443                                 |
| 211.45500.235<br>2)LIBRARY        | 1)LIBRARY FUND<br>3)BUILDING MAINTENANCE & SUPPL<br>MATS<br>BLOW OUT SPRINKLERS<br>MATS<br>GARBAGE SERVICE<br>NOV-JAN MONITORING   | 28.30<br>125.00<br>28.30<br>46.57<br>85.11         | BENSON LAUNDRY-MAT HOUSE<br>GROSSMAN PLUMBING<br>BENSON LAUNDRY-MAT HOUSE<br>MATTHEISEN DISPOSAL, INC<br>HEARTLAND SECURITY SERVI                      |             | D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>044389 M-10312013-603<br>044390 M-10312013-603            | 63<br>339<br>379<br>45<br>47        |
| 211.45500.307<br>2)LIBRARY        | 1)LIBRARY FUND<br>3)MANAGEMENT FEES-PIONEERLAND<br>4TH QUARTER REQUEST   | 18,712.50  | PIONEERLAND LIBRARY SYST   |             | D-10312013-602  | 345                                 |
| 211.45500.310<br>2)LIBRARY        | 1)LIBRARY FUND<br>3)CONTRACTED SERV - CLEANING<br>CLEAN LIBRARY  | 395.00   | MCGEARY/THOMAS   |             | D-10312013-602  | 26                                  |

| FUND & ACCOUNT.....                        | DESCRIPTION.....   | AMOUNT   | VEND/CUST/EXPL.....   | REF/REC/CHK      | DATA-JE-ID   | LINE#                           |
|--|--|--|---|------------------|--|---------------------------------|
| 211.45500.321<br>2)LIBRARY                 | 1)LIBRARY FUND<br>3)TELEPHONE<br>LOCAL SERVICE   | 77.06  | CENTURYLINK   |                  | D-10312013-602   | 184                             |
| 211.45500.381<br>2)LIBRARY                 | 1)LIBRARY FUND<br>3)UTILITIES<br>UTILITIES   | 363.07   | MUNICIPAL UTILITIES   |                  | D-10312013-602   | 101                             |
| 211.45500.383<br>2)LIBRARY                 | 1)LIBRARY FUND<br>3)HEATING COST<br>UTILITIES  | 100.68   | MUNICIPAL UTILITIES   |                  | D-10312013-602   | 102                             |
| 227.46500.310<br>2)ECONOMIC DEVELOPEMENT   | 1)COMMUNITY DEV REVOLVING FUND<br>3)CONTRACTED SERVICES (DESCRIB)<br>SMALL CITIES ADMIN  | 7,844.46   | UPPER MN VALLEY REGIONAL  |                  | D-10312013-602   | 428                             |
| 401.43100.501<br>2)HIGHWAY STREETS & ROADS | 1)GENERAL CAPITAL OUTLAY FUND<br>3)CAPITAL OUTLAY<br>VFW PARKING<br>PACIFIC AVE,11TH-12TH ST<br>PIPE-VFW PARKING<br>GRASS SEED<br>VFW-SPRINKLERS | 7,590.00<br>18,693.80<br>22.44<br>106.86<br>441.00 | RILEY BROS CONSTRUCTION<br>RILEY BROS CONSTRUCTION<br>ZOSEL'S TRUE VALUE<br>ZOSEL'S TRUE VALUE<br>GROSSMAN PLUMBING |                  | D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602 | 223<br>239<br>362<br>367<br>407 |
| 401.45200.501<br>2)PARKS                   | 1)GENERAL CAPITAL OUTLAY FUND<br>3)CAPITAL OUTLAY<br>GRASS SEED-BENSON SIGNS   | 106.86   | ZOSEL'S TRUE VALUE  |                  | D-10312013-602   | 360                             |
| 401.49810.501<br>2)AIRPORT                 | 1)GENERAL CAPITAL OUTLAY FUND<br>3)CAPITAL OUTLAY<br>ALP UPDATE- OCT FEES<br>HANGAR PROJECT<br>FINAL ON HANGER                                   | 1,010.92<br>9,315.16<br>60,823.46                  | TKDA<br>TKDA<br>EVERSTRONG CONSTRUCTION,  | 044392<br>044394 | D-10312013-602<br>M-10312013-603<br>M-10312013-603                                     | 449<br>50<br>70                 |
| 502.43150.210<br>2)STORM DRAINAGE          | 1)STORM WATER FUND<br>3)OPERATING SUPPLIES<br>UTILITY EASEMENT FILING<br>MNPCA MAILING   | 66.00<br>8.23                                      | WILCOX LAW OFFICE, P.A.<br>INCIDENTAL FUND  |                  | D-10312013-602<br>D-10312013-602   | 57<br>352                       |
| 502.43150.226<br>2)STORM DRAINAGE          | 1)STORM WATER FUND<br>3)MAINTAIN SYSTEM<br>DUAL WALL PIPE-HAWLEYWOO<br>STORM SEWER 12TH/IDAHO  | 2,117.33<br>358.03                                 | HAWLEYS, INC.<br>BITUMINOUS PAVING, INC.  |                  | D-10312013-602<br>D-10312013-602   | 237<br>246                      |
| 502.43150.313<br>2)STORM DRAINAGE          | 1)STORM WATER FUND<br>3)CONTRACTED SERVICES<br>RR STORM SEWER REPAIR<br>RIVER STORM WATER REPAIR   | 1,321.50<br>12,448.29                              | STANTEC CONSULTING SERVI<br>STANTEC CONSULTING SERVI  | 044391           | D-10312013-602<br>M-10312013-603   | 304<br>48                       |
| 515.46500.310<br>2)GENERAL                 | 1)ECONOMIC DEV. AUTHORITY FUND<br>3)CONTRACTED SERVICES<br>CREAMERY REPAIRS<br>REPAIRS TO CREAMERY   | 662.99<br>2,380.00                                 | A.F. BUILDING MATERIALS<br>MILLER/DUANE   | 003513           | D-10312013-602<br>M-10312013-603   | 426<br>68                       |
| 515.46500.331<br>2)GENERAL                 | 1)ECONOMIC DEV. AUTHORITY FUND<br>3)TRAVEL EXPENSE<br>EDA MEETING MEAL<br>EDA MEETING MEAL<br>MEALS  | 57.62<br>44.89<br>60.47                            | DAROLD'S SUPER VALUE<br>INCIDENTAL FUND<br>BANKCARD CENTER  |                  | D-10312013-602<br>D-10312013-602<br>D-10312013-602                                     | 343<br>353<br>444               |
| 515.46500.343<br>2)GENERAL                 | 1)ECONOMIC DEV. AUTHORITY FUND<br>3)ADVERTISING<br>ANNUAL DOMAIN REG   | 35.00  | EDC COMPUTER SERVICES   |                  | D-10312013-602   | 277                             |
| 601.14300<br>2)INVENTORY                   | 1)WATER FUND<br>HOSPITAL SPRINKLER METER<br>NEVADA SQUARE METER  | 803.59<br>528.65                                   | DAKOTA SUPPLY GROUP<br>DAKOTA SUPPLY GROUP  |                  | D-10312013-602<br>D-10312013-602   | 412<br>461                      |
| 601.16590<br>2)CONSTRUCTION IN PROGRESS    | 1)WATER FUND<br>WTP IMPROVEMENTS<br>CHEMICAL FEED ADJUSTMENT   | 1,332.00<br>222.00                                 | STANTEC CONSULTING SERVI<br>STANTEC CONSULTING SERVI  | 034642           | D-10312013-602<br>M-10312013-603   | 302<br>67                       |

| FUND & ACCOUNT.....                             | DESCRIPTION.....  | AMOUNT                       | VEND/CUST/EXPL.....   | REF/REC/CHK | DATA-JE-ID   | LINE#             |
|---|---|------------------------------|---|-------------|--|-------------------|
| 601.49400.208<br>2)WATER DEPARTMENT             | 1)WATER FUND<br>3)CHEMICALS & CHEM SUPPLIES<br>SODIUM PERMANGANATE  | 5,075.40                     | HAWKINS, INC.   |             | D-10312013-602                                     | 310               |
| 601.49400.209<br>2)WATER DEPARTMENT             | 1)WATER FUND<br>3)GAS & OIL<br>GAS  | 374.07                       | GLACIAL PLAINS COOPERATI  |             | D-10312013-602                                     | 131               |
| 601.49400.210<br>2)WATER DEPARTMENT             | 1)WATER FUND<br>3)OPERATING SUPPLIES<br>UPS CHARGES<br>STEPLADDER   | 15.00<br>47.01               | GROSSMAN, DEPUTY REGISTR<br>RUNNINGS FARM & FLEET                   |             | D-10312013-602<br>D-10312013-602                   | 311<br>386        |
| 601.49400.217<br>2)WATER DEPARTMENT             | 1)WATER FUND<br>3)LAB EQUIPMENT & SUPPLIES<br>PH SENSOR, PCS TESTER   | 280.99                       | USA BLUE BOOK   |             | D-10312013-602                                     | 285               |
| 601.49400.221<br>2)WATER DEPARTMENT             | 1)WATER FUND<br>3)EQUIPMENT REPAIR PARTS<br>BACKHOE THROTTLE CABLE  | 127.24                       | CRA PAYMENT CENTER  |             | D-10312013-602                                     | 240               |
| 601.49400.226<br>2)WATER DEPARTMENT             | 1)WATER FUND<br>3)FIBROMINN WELL MAINTENANCE<br>UPS BACKUP-FIBROMINN  | 167.43                       | BORDER STATES ELECTRIC S  |             | D-10312013-602                                     | 419               |
| 601.49400.227<br>2)WATER DEPARTMENT             | 1)WATER FUND<br>3)MAINTAIN COLLECTION SYSTEM<br>BITUMINOUS-10TH ST S<br>BITUMINOUS-11TH/MONTANA<br>WRENCH, TILE PROBE | 1,219.90<br>151.81<br>181.40 | RILEY BROS CONSTRUCTION<br>BITUMINOUS PAVING, INC.<br>USA BLUE BOOK |             | D-10312013-602<br>D-10312013-602<br>D-10312013-602 | 222<br>248<br>284 |
| 601.49400.235<br>2)WATER DEPARTMENT             | 1)WATER FUND<br>3)BUILDING MAINTENANCE & SUPPL<br>RIGHT TO KNOW RACK<br>GALV NIPPLES<br>TEMPO, SPRAYER                | 82.84<br>4.65<br>29.87       | EMEDCO INC<br>ZOSEL'S TRUE VALUE<br>RUNNINGS FARM & FLEET           |             | D-10312013-602<br>D-10312013-602<br>D-10312013-602 | 335<br>373<br>383 |
| 601.49400.307<br>2)WATER DEPARTMENT             | 1)WATER FUND<br>3)MANAGEMENT FEES<br>MANAGEMENT FEES  | 3,088.10                     | GENERAL FUND  |             | D-10312013-602                                     | 13                |
| 601.49400.313<br>2)WATER DEPARTMENT             | 1)WATER FUND<br>3)CONTRACTED SERVICES<br>ULTRASONIC INSPECTION<br>COLIFORM TESTING                                    | 191.50<br>140.00             | MISSOURI RIVER ENERGY SE<br>COUNTRYSIDE PUBLIC HEALT                |             | D-10312013-602<br>D-10312013-602                   | 231<br>242        |
| 601.49400.321<br>2)WATER DEPARTMENT             | 1)WATER FUND<br>3)TELEPHONE<br>LOCAL SERVICE<br>CELL PHONE-WATER  | 91.39<br>19.31               | CENTURYLINK<br>VERIZON  | 034643      | D-10312013-602<br>M-10312013-603                   | 208<br>17         |
| 601.49400.331<br>2)WATER DEPARTMENT             | 1)WATER FUND<br>3)TRAVEL EXPENSE<br>MEAL AT TRAINING  | 18.84                        | BORSTAD/RUSSELL   |             | D-10312013-602                                     | 251               |
| 601.49400.381<br>2)WATER DEPARTMENT             | 1)WATER FUND<br>3)UTILITIES<br>UTILITIES  | 1,638.57                     | MUNICIPAL UTILITIES   |             | D-10312013-602                                     | 141               |
| 602.43250.209<br>2)SEWAGE COLLECTION & DISPOSAL | 1)SEWER COLLECTION & DISPOSAL<br>3)GAS & OIL<br>GAS   | 1,265.62                     | GLACIAL PLAINS COOPERATI  |             | D-10312013-602                                     | 132               |
| 602.43250.223<br>2)SEWAGE COLLECTION & DISPOSAL | 1)SEWER COLLECTION & DISPOSAL<br>3)EQUIPMENT REPAIRS CONTRACTED<br>SCADA COMPUTER REPAIR                              | 2,074.03                     | AUTOMATIC SYSTEMS CO.   |             | D-10312013-602                                     | 328               |
| 602.43250.226<br>2)SEWAGE COLLECTION & DISPOSAL | 1)SEWER COLLECTION & DISPOSAL<br>3)MAINTAIN SYSTEM<br>UPS BACKUP-FIBROMINN<br>PUSH CAMERA WORK                        | 167.43<br>1,753.75           | BORDER STATES ELECTRIC S<br>ENVIRO DYNE                             | 034636      | D-10312013-602<br>M-10312013-603                   | 462<br>60         |

| FUND & ACCOUNT.....                             | DESCRIPTION.....   | AMOUNT                                      | VEND/CUST/EXPL.....   | REF/REC/CHK | DATA-JE-ID   | LINE#                           |
|---|--|---|---|-------------|--|---------------------------------|
| 602.43250.235<br>2)SEWAGE COLLECTION & DISPOSAL | 1)SEWER COLLECTION & DISPOSAL<br>3)BUILDING MAINTENANCE & SUPPL<br>EXT CORD<br>UPS, RETURNS                                    | 25.63<br>236.97CR                           | ZOSEL'S TRUE VALUE<br>BORDER STATES ELECTRIC S  |             | D-10312013-602<br>D-10312013-602   | 372<br>414                      |
| 602.43250.307<br>2)SEWAGE COLLECTION & DISPOSAL | 1)SEWER COLLECTION & DISPOSAL<br>3)MANAGEMENT FEES<br>MANAGEMENT FEES  | 4,009.10                                    | GENERAL FUND  |             | D-10312013-602   | 14                              |
| 602.43250.311<br>2)SEWAGE COLLECTION & DISPOSAL | 1)SEWER COLLECTION & DISPOSAL<br>3)PEOPLESERVICE CONTRACT<br>OCT SERVICE CONTRACT  | 24,877.00                                   | PEOPLE SERVICE INC.   | 034637      | M-10312013-603   | 61                              |
| 602.43250.321<br>2)SEWAGE COLLECTION & DISPOSAL | 1)SEWER COLLECTION & DISPOSAL<br>3)TELEPHONE<br>CELL PHONE-WATER   | 19.30                                       | VERIZON   | 034643      | M-10312013-603   | 18                              |
| 602.43250.381<br>2)SEWAGE COLLECTION & DISPOSAL | 1)SEWER COLLECTION & DISPOSAL<br>3)UTILITIES<br>UTILITIES<br>ELECT-SEWER LIFT  | 2,844.42<br>69.37                           | MUNICIPAL UTILITIES<br>AGRALITE ELECTRIC COOPER   | 034638      | D-10312013-602<br>M-10312013-603   | 142<br>16                       |
| 602.43250.383<br>2)SEWAGE COLLECTION & DISPOSAL | 1)SEWER COLLECTION & DISPOSAL<br>3)HEATING COST<br>NATURAL GAS   | 249.84                                      | CENTER POINT ENERGY   |             | D-10312013-602   | 191                             |
| 604.14300<br>2)INVENTORY CONTROL                | 1)ELECTRIC FUND<br>STR/SOL WIRE  | 544.74                                      | BORDER STATES ELECTRIC S  |             | D-10312013-602   | 413                             |
| 604.16590<br>2)CONSTRUCTION IN PROGRESS         | 1)ELECTRIC FUND<br>POWER PLANT UPGRADES<br>OH-UG CONVERSION  | 402.00<br>625.00                            | DGR ENGINEERING<br>DGR ENGINEERING  |             | D-10312013-602<br>D-10312013-602   | 321<br>322                      |
| 604.49610.221<br>2)POWER PRODUCTION             | 1)ELECTRIC FUND<br>3)MAINT OF GENRATN EQUIP PARTS<br>DISTILLED WATER   | 26.16                                       | DAROLD'S SUPER VALUE  |             | D-10312013-602   | 342                             |
| 604.49610.223<br>2)POWER PRODUCTION             | 1)ELECTRIC FUND<br>3)MAINT OF GENRATN EQUIP CONTR<br>UPGRADE SEL FIRMWARE  | 3,045.94                                    | UTILITIES PLUS ENERGY SE  |             | D-10312013-602   | 405                             |
| 604.49610.235<br>2)POWER PRODUCTION             | 1)ELECTRIC FUND<br>3)BUILDING MAINTENANCE<br>NO ADMITTANCE SIGN<br>NO ADMITTANCE SIGN<br>COUPLING, CLEANOUT<br>GARBAGE SERVICE | 216.79<br>216.79<br>37.14<br>11.70          | EMEDCO INC<br>EMEDCO INC<br>RUNNINGS FARM & FLEET<br>MATTHEISEN DISPOSAL, INC                                   | 034640      | D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>M-10312013-603                   | 336<br>337<br>384<br>63         |
| 604.49610.307<br>2)POWER PRODUCTION             | 1)ELECTRIC FUND<br>3)MANAGEMENT FEES-POWER PROD<br>MANAGEMENT FEE  | 1,389.16                                    | GENERAL FUND  |             | D-10312013-602   | 211                             |
| 604.49610.381<br>2)POWER PRODUCTION             | 1)ELECTRIC FUND<br>3)UTILITIES<br>UTILITIES  | 1,937.95                                    | MUNICIPAL UTILITIES   |             | D-10312013-602   | 143                             |
| 604.49630.307<br>2)TRANSMISSION                 | 1)ELECTRIC FUND<br>3)MANAGEMENT FEES<br>MANAGEMENT FEE   | 1,389.16                                    | GENERAL FUND  |             | D-10312013-602   | 212                             |
| 604.49640.209<br>2)DISTRIBUTION                 | 1)ELECTRIC FUND<br>3)FUEL EXPENSE-VEHICLES<br>GAS  | 720.79                                      | GLACIAL PLAINS COOPERATI  |             | D-10312013-602   | 133                             |
| 604.49640.210<br>2)DISTRIBUTION                 | 1)ELECTRIC FUND<br>3)OPERATING SUPPLIES<br>UPS CHARGES<br>HEX KEY, PLUG<br>BROOM, FLASHLIGHT<br>CUT OFF WHEEL<br>GLOVE TESTING | 22.00<br>19.12<br>181.56<br>32.05<br>692.12 | GROSSMAN, DEPUTY REGISTR<br>ZOSEL'S TRUE VALUE<br>RUNNINGS FARM & FLEET<br>NORTHSIDE AUTO<br>STUART C. IRBY CO. |             | D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602 | 312<br>374<br>385<br>396<br>423 |

Disb. Validation Listing

| FUND & ACCOUNT.....                       | DESCRIPTION.....  | AMOUNT  | VEND/CUST/EXPL.....  | REF/REC/CHK      | DATA-JE-ID   | LINE#                                  |
|---|---|---|--|------------------|--|--|
| 604.49640.210<br>2)DISTRIBUTION           | 1)ELECTRIC FUND<br>3)OPERATING SUPPLIES<br>FIRE EXT, OXYGEN   | 114.63  | AMERICAN WELDING-WILLMAR   |                  | D-10312013-602   | 466                                    |
| 604.49640.221<br>2)DISTRIBUTION           | 1)ELECTRIC FUND<br>3)EQUIPMENT MAINTENANCE PARTS<br>DECALS<br>FILTER, ANTIFREEZE<br>AUGER STOW ROPE<br>MINI LIGHTBAR<br>JOINT, SEAT<br>SEAT | 482.81<br>114.65<br>93.54<br>163.97<br>138.00<br>199.14 | ABM EQUIPMENT & SUPPLY I<br>NORTHSIDE AUTO<br>ABM EQUIPMENT & SUPPLY I<br>ABM EQUIPMENT & SUPPLY I<br>CRA PAYMENT CENTER<br>CRA PAYMENT CENTER |                  | D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602 | 348<br>397<br>408<br>409<br>459<br>460 |
| 604.49640.223<br>2)DISTRIBUTION           | 1)ELECTRIC FUND<br>3)EQUIPMENT MAINTENANCE CONTR.<br>BALL JOINT REPAIR<br>REPAIR CRIMPER<br>UNIT 10 REPAIRS                                 | 759.43<br>1,525.11<br>675.35                            | GLACIAL PLAINS COOPERATI<br>BORDER STATES ELECTRIC S<br>ABM EQUIPMENT & SUPPLY I   |                  | D-10312013-602<br>D-10312013-602<br>D-10312013-602   | 315<br>415<br>427                      |
| 604.49640.226<br>2)DISTRIBUTION           | 1)ELECTRIC FUND<br>3)MAINTENANCE OF OVERHEAD LINE<br>GLOVES, SCREW, WASHER<br>WEDGE AND SLIDER  | 57.18<br>23.94  | RUNNINGS FARM & FLEET<br>DAKOTA SUPPLY GROUP   |                  | D-10312013-602<br>D-10312013-602   | 387<br>410                             |
| 604.49640.227<br>2)DISTRIBUTION           | 1)ELECTRIC FUND<br>3)MAINT OF UNDERGROUND LINE<br>MTR BOX, COVER, BSHG  | 2,576.22  | BORDER STATES ELECTRIC S   |                  | D-10312013-602   | 417                                    |
| 604.49640.229<br>2)DISTRIBUTION           | 1)ELECTRIC FUND<br>3)MAINT OF METERS/AMR<br>CONNECTORS, PLUGS   | 234.86  | BORDER STATES ELECTRIC S   |                  | D-10312013-602   | 416                                    |
| 604.49640.230<br>2)DISTRIBUTION           | 1)ELECTRIC FUND<br>3)MAINT OF STREET LIGHTING<br>CHRISTMAS LIGHT STRAPS<br>1500 WATT BULBS<br>WIRE, FUSE HOLDERS                            | 713.71<br>317.87<br>5,016.37                            | DISPLAY SALES<br>DAKOTA SUPPLY GROUP<br>BORDER STATES ELECTRIC S   |                  | D-10312013-602<br>D-10312013-602<br>D-10312013-602   | 241<br>411<br>418                      |
| 604.49640.235<br>2)DISTRIBUTION           | 1)ELECTRIC FUND<br>3)BUILDING MAINTENANCE<br>MATS & TOWELS<br>NON PROC DISPOSAL<br>TOWELS<br>GARBAGE SERVICE                                | 22.89<br>35.00<br>23.41<br>51.20                        | BENSON LAUNDRY-MAT HOUSE<br>SWIFT CO ENVIRONMENTAL S<br>BENSON LAUNDRY-MAT HOUSE<br>MATTHEISEN DISPOSAL, INC                                   | 034640           | D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>M-10312013-603                                     | 115<br>297<br>381<br>64                |
| 604.49640.307<br>2)DISTRIBUTION           | 1)ELECTRIC FUND<br>3)MANAGEMENT FEES-DISTRIBUTION<br>MANAGEMENT FEE   | 4,167.48  | GENERAL FUND   |                  | D-10312013-602   | 213                                    |
| 604.49640.317<br>2)DISTRIBUTION           | 1)ELECTRIC FUND<br>3)OTHER CONTRACTED SERVICES<br>HAZARD MITIGATION GRANT   | 198.00  | DGR ENGINEERING  |                  | D-10312013-602   | 323                                    |
| 604.49640.321<br>2)DISTRIBUTION           | 1)ELECTRIC FUND<br>3)TELEPHONE<br>CELL PHONE-ELECTRIC<br>CELL PHONE-ELLIOT/S CREW   | 324.50<br>78.06   | VERIZON<br>VERIZON   | 034643<br>034643 | M-10312013-603<br>M-10312013-603   | 19<br>20                               |
| 604.49640.331<br>2)DISTRIBUTION           | 1)ELECTRIC FUND<br>3)TRAVEL AND MEALS<br>MEALS AT TRAINING  | 70.95   | JOHNSON/DAVID  |                  | D-10312013-602   | 235                                    |
| 604.49640.381<br>2)DISTRIBUTION           | 1)ELECTRIC FUND<br>3)UTILITIES<br>UTILITIES<br>UTILITIES  | 528.45<br>18.48   | MUNICIPAL UTILITIES<br>MUNICIPAL UTILITIES   |                  | D-10312013-602<br>D-10312013-602   | 144<br>145                             |
| 604.49650.317<br>2)DEMAND SIDE MANAGEMENT | 1)ELECTRIC FUND<br>3)OTHER CONTRACTED SERVICES<br>METER REPAIR/UPDATE   | 3,871.00  | OMNI-PRO SOFTWARE  |                  | D-10312013-602   | 224                                    |

| FUND & ACCOUNT.....                           | DESCRIPTION.....  | AMOUNT   | VEND/CUST/EXPL.....   | REF/REC/CHK      | DATA-JE-ID   | LINE#                                  |
|---|---|--|---|------------------|--|--|
| 604.49650.480<br>2)DEMAND SIDE MANAGEMENT     | 1)ELECTRIC FUND<br>3)LOAD MANAGEMENT<br>WATER HEATER REBATE<br>WATER HEATER REBATE  | 75.00<br>75.00   | MATTHEISEN/TIM<br>HABBen/KENT   |                  | D-10312013-602<br>D-10312013-602   | 232<br>238                             |
| 604.49655.201<br>2)CUSTOMER ACCOUNTS          | 1)ELECTRIC FUND<br>3)OFFICE SUPPLIES<br>COPIER MAINT<br>COPIER PAYMENT  | 66.49<br>116.49  | COPIER BUSINESS SOLUTION<br>TOSHIBA FINANCIAL SERVIC  |                  | D-10312013-602<br>D-10312013-602   | 192<br>193                             |
| 604.49655.203<br>2)CUSTOMER ACCOUNTS          | 1)ELECTRIC FUND<br>3)POSTAGE<br>STAMPS  | 102.00   | INCIDENTAL FUND   |                  | D-10312013-602   | 354                                    |
| 604.49655.307<br>2)CUSTOMER ACCOUNTS          | 1)ELECTRIC FUND<br>3)MANAGEMENT FEES-CUST ACCTS<br>MANAGEMENT FEE   | 1,389.16   | GENERAL FUND  |                  | D-10312013-602   | 214                                    |
| 604.49655.317<br>2)CUSTOMER ACCOUNTS          | 1)ELECTRIC FUND<br>3)OTHER CONTRACTED SERVICES<br>METER SERVICE   | 54.00  | AUTOMATED ENERGY INC  |                  | D-10312013-602   | 207                                    |
| 604.49660.307<br>2)ADMINISTRATION AND GENERAL | 1)ELECTRIC FUND<br>3)MANAGEMENT FEES-ADMINISTRATN<br>MANAGEMENT FEE   | 2,083.74   | GENERAL FUND  |                  | D-10312013-602   | 215                                    |
| 604.49660.308<br>2)ADMINISTRATION AND GENERAL | 1)ELECTRIC FUND<br>3)MANAGEMENT FEES-FINANCE<br>MANAGEMENT FEE  | 2,083.74   | GENERAL FUND  |                  | D-10312013-602   | 216                                    |
| 604.49660.309<br>2)ADMINISTRATION AND GENERAL | 1)ELECTRIC FUND<br>3)MANAGEMENT FEES-SALES<br>MANAGEMENT FEE  | 1,389.16   | GENERAL FUND  |                  | D-10312013-602   | 217                                    |
| 604.49660.317<br>2)ADMINISTRATION AND GENERAL | 1)ELECTRIC FUND<br>3)OTHER CONTRACTED SERVICES<br>131 GOPHER STATE CALLS  | 166.75   | GOPHER STATE ONE CALL   |                  | D-10312013-602   | 148                                    |
| 604.49660.321<br>2)ADMINISTRATION AND GENERAL | 1)ELECTRIC FUND<br>3)TELEPHONE<br>PHONE MAINT<br>MONTHLY PRI CHARGE<br>LOCAL SERVICE  | 147.84<br>300.00<br>175.38   | CENTURYLINK<br>CENTURYLINK<br>CENTURYLINK   |                  | D-10312013-602<br>D-10312013-602<br>D-10312013-602   | 126<br>187<br>199                      |
| 604.49660.343<br>2)ADMINISTRATION AND GENERAL | 1)ELECTRIC FUND<br>3)ADVERTISING<br>REG ADS, HALLOWEEN SAFET<br>UTILITY ADS<br>COLD WEATHER RULE INSERT<br>REACH OUT FOR WARMTH DON<br>RENAISSANCE PROGRAM DONA | 216.00<br>136.04<br>203.90<br>1,000.00<br>250.00                   | K S C R - FM<br>MONITOR & NEWS<br>IMPACT<br>PRAIRIE FIVE CAC, INC.<br>BENSON PUBLIC SCHOOL  | 034639<br>034641 | M-10312013-603<br>M-10312013-603   | 136<br>138<br>236<br>62<br>66          |
| 604.49660.433<br>2)ADMINISTRATION AND GENERAL | 1)ELECTRIC FUND<br>3)DUES, FEES, MEMBERSHIPS<br>BAD DEBT COLLECTION   | 33.33  | UNITED ACCOUNTS   |                  | D-10312013-602   | 274                                    |
| 604.49660.611<br>2)ADMINISTRATION AND GENERAL | 1)ELECTRIC FUND<br>3)INTEREST EXPENSE<br>ELEC REV BOND INT  | 121,094.39   | US BANK CORPORATE TRUST   |                  | D-10312013-602   | 219                                    |
| 609.14200<br>2)OFF SALE LIQUOR INVENTORY      | 1)LIQUOR FUND<br>LIQUOR<br>LIQUOR<br>LIQUOR<br>LIQUOR<br>LIQUOR<br>BEER   | 462.25<br>2,528.45<br>8,455.72<br>3,582.16<br>2,553.29<br>3,329.96 | BELLBOY CORPORATION<br>PHILLIPS WINE & SPIRITS<br>PHILLIPS WINE & SPIRITS<br>JOHNSON BROTHERS LIQUOR<br>JOHNSON BROTHERS LIQUOR<br>H. BOYD NELSON |                  | D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602<br>D-10312013-602 | 250<br>259<br>260<br>268<br>269<br>314 |
| 609.14210<br>2)OFF SALE BEER INVENTORY        | 1)LIQUOR FUND<br>BEER<br>BEER   | 1,571.95<br>14,029.90  | BEVERAGE WHOLESALERS INC<br>H. BOYD NELSON  |                  | D-10312013-602<br>D-10312013-602   | 116<br>134                             |

| FUND & ACCOUNT.....                    | DESCRIPTION.....               | AMOUNT   | VEND/CUST/EXPL.....      | REF/REC/CHK | DATA-JE-ID     | LINE# |
|--|--------------------------------|----------|--------------------------|-------------|----------------|-------|
| 609.14210<br>2)OFF SALE BEER INVENTORY | 1)LIQUOR FUND                  |          |                          |             |                |       |
|  | LIQUOR                         | 4,386.66 | SOUTHERN WINE & SPIRITS  |             | D-10312013-602 | 256   |
|  | BEER CREDIT                    | 40.00CR  | H. BOYD NELSON           |             | D-10312013-602 | 270   |
|  | BEER CREDIT                    | 135.70CR | H. BOYD NELSON           |             | D-10312013-602 | 271   |
|  | BEER                           | 2,057.25 | H. BOYD NELSON           |             | D-10312013-602 | 272   |
|  | BEER                           | 2,032.00 | BEVERAGE WHOLESALERS INC |             | D-10312013-602 | 325   |
|  | BEER                           | 3,061.30 | BEVERAGE WHOLESALERS INC |             | D-10312013-602 | 326   |
|  | BEER                           | 2,623.63 | H. BOYD NELSON           | 021921      | M-10312013-603 | 21    |
|  | BEER                           | 4,066.37 | H. BOYD NELSON           | 021921      | M-10312013-603 | 55    |
|  | BEER                           | 4,376.90 | BEVERAGE WHOLESALERS INC | 021922      | M-10312013-603 | 22    |
|  | BEER                           | 3,044.35 | BEVERAGE WHOLESALERS INC | 021922      | M-10312013-603 | 56    |
| 609.49750.201<br>2)LIQUOR              | 1)LIQUOR FUND                  |          |                          |             |                |       |
|  | 3)OFFICE SUPPLIES              |          |                          |             |                |       |
|  | ADD ROLLS, RED/BLACK INK       | 14.52    | BACKSTREET PRINTING      |             | D-10312013-602 | 355   |
| 609.49750.210<br>2)LIQUOR              | 1)LIQUOR FUND                  |          |                          |             |                |       |
|  | 3)OPERATING SUPPLIES           |          |                          |             |                |       |
|  | FRUIT, PEPPER, SUGAR, SALT     | 66.95    | DAROLD'S SUPER VALUE     |             | D-10312013-602 | 123   |
|  | BAGS, TOWELS, TRAYS            | 377.90   | WEST CENTRAL SALES       |             | D-10312013-602 | 283   |
|  | BIOHAZARD WALL MOUNT           | 59.85    | NORTHERN SAFETY CO. INC. |             | D-10312013-602 | 306   |
|  | BATTERY                        | 18.15    | ZOSEL'S TRUE VALUE       |             | D-10312013-602 | 371   |
| 609.49750.235<br>2)LIQUOR              | 1)LIQUOR FUND                  |          |                          |             |                |       |
|  | 3)BUILDING MAINTENANCE & SUPPL |          |                          |             |                |       |
|  | SALT                           | 36.40    | CULLIGAN SOFT WATER      |             | D-10312013-602 | 121   |
|  | CLEANER                        | 26.11    | ZOSEL'S TRUE VALUE       |             | D-10312013-602 | 369   |
|  | GARBAGE SERVICE                | 191.69   | MATTHEISEN DISPOSAL, INC | 021919      | M-10312013-603 | 53    |
| 609.49750.254<br>2)LIQUOR              | 1)LIQUOR FUND                  |          |                          |             |                |       |
|  | 3)OFF SALE MIX PURCHASES       |          |                          |             |                |       |
|  | ICE                            | 197.12   | ARCTIC GLACIER INC.      |             | D-10312013-602 | 112   |
|  | OFF SALE MIX                   | 436.26   | PEPSI                    |             | D-10312013-602 | 149   |
|  | MIX                            | 372.30   | VIKING COCA COLA BOTTLIN |             | D-10312013-602 | 155   |
|  | CAN COOLERS, DISPLAY           | 212.44   | BELLBOY CORPORATION      |             | D-10312013-602 | 249   |
|  | POP                            | 132.50   | MADISON BOTTLING CO.     |             | D-10312013-602 | 262   |
| 609.49750.292<br>2)LIQUOR              | 1)LIQUOR FUND                  |          |                          |             |                |       |
|  | 3)ON SALE MISC PURCHASES       |          |                          |             |                |       |
|  | SNACKS                         | 1,384.73 | APPERT'S FOODSERVICE     |             | D-10312013-602 | 111   |
|  | TACO INGREDIENTS               | 13.44    | DAROLD'S SUPER VALUE     |             | D-10312013-602 | 124   |
|  | PIZZAS                         | 683.00   | HARRYS FROZEN FOOD       |             | D-10312013-602 | 135   |
|  | SNACKS                         | 137.50   | MONTE CANDY COMPANY      |             | D-10312013-602 | 140   |
|  | PREMIX                         | 286.50   | VIKING COCA COLA BOTTLIN |             | D-10312013-602 | 156   |
| 609.49750.307<br>2)LIQUOR              | 1)LIQUOR FUND                  |          |                          |             |                |       |
|  | 3)MANAGEMENT FEES              |          |                          |             |                |       |
|  | MANAGEMENT FEES                | 2,051.00 | GENERAL FUND             |             | D-10312013-602 | 16    |
| 609.49750.310<br>2)LIQUOR              | 1)LIQUOR FUND                  |          |                          |             |                |       |
|  | 3)CONTRACTED SERVICES-CLEANING |          |                          |             |                |       |
|  | LIQUOR STORE CLEANING          | 725.00   | KIMBERLY M BENSON        |             | D-10312013-602 | 4     |
| 609.49750.321<br>2)LIQUOR              | 1)LIQUOR FUND                  |          |                          |             |                |       |
|  | 3)TELEPHONE                    |          |                          |             |                |       |
|  | LOCAL SERVICE                  | 81.65    | CENTURYLINK              |             | D-10312013-602 | 128   |
| 609.49750.333<br>2)LIQUOR              | 1)LIQUOR FUND                  |          |                          |             |                |       |
|  | 3)FREIGHT ON LIQUOR            |          |                          |             |                |       |
|  | FREIGHT                        | 190.35   | COUNTRY PET FOODS        |             | D-10312013-602 | 119   |
| 609.49750.343<br>2)LIQUOR              | 1)LIQUOR FUND                  |          |                          |             |                |       |
|  | 3)ADVERTISING                  |          |                          |             |                |       |
|  | LIQUOR ADS                     | 365.29   | MONITOR & NEWS           |             | D-10312013-602 | 139   |
|  | ADVERTISING FEES 2014          | 500.00   | GOOD TIME DJ             |             | D-10312013-602 | 451   |
|  | DART TEAM SPONSOR              | 100.00   | GAMES UNLIMITED          | 021920      | M-10312013-603 | 54    |
|  | RENAISSANCE PROGRAM            | 200.00   | BENSON PUBLIC SCHOOL     | 021923      | M-10312013-603 | 57    |
|  | OCT 25TH ENTERTAINMENT         | 375.00   | LOCOMOTION               | 021924      | M-10312013-603 | 58    |
|  | NOV 1ST ENTERTAINMENT          | 300.00   | CM ROCK                  | 021925      | M-10312013-603 | 59    |

Disb. Validation Listing

| FUND & ACCOUNT.....                      | DESCRIPTION.....   | AMOUNT               | VEND/CUST/EXPL.....                                  | REF/REC/CHK | DATA-JE-ID                       | LINE#      |
|--|--|----------------------|--|-------------|----------------------------------|------------|
| 609.49750.381<br>2)LIQUOR                | 1)LIQUOR FUND<br>3)UTILITIES<br>UTILITIES  | 1,079.28             | MUNICIPAL UTILITIES                                  |             | D-10312013-602                   | 146        |
| 609.49750.430<br>2)LIQUOR                | 1)LIQUOR FUND<br>3)MISCELLANEOUS<br>CABLE SERVICE<br>BULBS                                 | 125.66<br>2.99       | CHARTER COMMUNICATIONS<br>ZOSEL'S TRUE VALUE         |             | D-10312013-602<br>D-10312013-602 | 118<br>370 |
| 609.49750.433<br>2)LIQUOR                | 1)LIQUOR FUND<br>3)LICENSES<br>BUYERS CARD   | 20.00                | MN DEPT OF PUBLIC SAFETY                             |             | D-10312013-602                   | 227        |
| 609.49750.438<br>2)LIQUOR                | 1)LIQUOR FUND<br>3)LAUNDRY<br>MATS, TOWELS, & MOPS<br>MOPS, TOWELS, MATS                   | 52.06<br>51.68       | BENSON LAUNDRY-MAT HOUSE<br>BENSON LAUNDRY-MAT HOUSE |             | D-10312013-602<br>D-10312013-602 | 114<br>382 |
| 653.43240.307<br>2)GARBAGE DISPOSAL      | 1)GARBAGE COLLECTION FUND<br>3)MANAGEMENT FEES<br>MANAGEMENT FEES                          | 707.90               | GENERAL FUND   |             | D-10312013-602                   | 51         |
| 653.43240.310<br>2)GARBAGE DISPOSAL      | 1)GARBAGE COLLECTION FUND<br>3)CONTRACTED SERVICES<br>GARBAGE CONTRACT<br>GARBAGE CONTRACT | 8,662.00<br>8,662.00 | MATTHEISEN DISPOSAL, INC<br>MATTHEISEN DISPOSAL, INC | 034640      | D-10312013-602<br>M-10312013-603 | 7<br>65    |
| 653.43240.384<br>2)GARBAGE DISPOSAL      | 1)GARBAGE COLLECTION FUND<br>3)REFUSE DISPOSAL<br>TIPPING FEES                             | 4,447.20             | SWIFT CO ENVIRONMENTAL S                             |             | D-10312013-602                   | 154        |
| 801.11657<br>2)LOAN REC-HEADWATERS RADIO | 1)REVOLVING LOAN FUND<br>LOAN PROCEEDS   | 30,000.00            | WILCOX TRUST ACCOUNT                                 | 044395      | M-10312013-603                   | 71         |

TOTAL NUMBER OF RECORDS PRINTED

421