

City Council Regular Meeting Agenda
City Council Chambers
January 13, 2014

Page	
	1. 5:30 p.m. Call the Meeting to Order at City Hall (Mayor)
	2. Oath of Office
	3. Persons with Unscheduled Business to Come Before the City Council (Mayor)
	4. Review the Consent Agenda: (Mayor)
3-6	a. Minutes: <ul style="list-style-type: none">▪ 1.2.14 City Council Meeting
7-8	b. Applications: <ul style="list-style-type: none">▪ Cemetery Board: Judy Hoberg
	▪ <u>Vacancies on Boards & Commissions:</u> <ul style="list-style-type: none">▪ Park Board – 1▪ Benson Area Tourism Board – 2▪ Cemetery Board - 3▪ Benson HRA Board – 1▪ Library Board - 1▪ Planning Commission – 3▪ Airport Commission - 1
	c. Correspondence:
	d. Overnight Travel: <ul style="list-style-type: none">▪ LMC Newly Elected Official Orientation Jan 31-Feb. 1, 2014 – New Council Mbrs. & City Manager
9	e. ▪ 2014 City Council Dates
10-22	5. Police Cars – Chief Hodge
23-24	6. Dept. of Transportation – BNSF Crude Oil Memo
25-38	7. Special Assessment Policies and Procedures
39-40	8. 2014 Utility Improvements Bid Results: <ul style="list-style-type: none">▪ 15th St. S./Hall Ave. Sanitary Sewer▪ 15th St. S. Water Reconstruction▪ Church Street Water Reconstruction▪ Kansas Avenue Point Repair
41-43	9. 2014 Title VI Transit Language Assistance Plan
44	10. CGMC 2014 Membership Dues - \$5,239.00
45-46	11. Welcome to Benson Signs
47	12. Farewell Coffee – Elliot Nelson
	13. Public Works Director Interview Update

- 48 14. Consider Resolution Designating Authorized Representation
- 49 15. Pay Request: LandTeam Inc. - 2014 Utility Improvement Projects - \$6,500
- 50-57 16. 2014 Budgets
- Community Development Revolving Fund
 - EDA Budget
 - Small Cities Grant Fund 2005
 - Small Cities Grant Fund 2009
 - Small Cities Grant Fund 2011
 - Small Cities Grant Fund 2013
 - Concrete Projects Fund
 - Storm Water Fund
- 58 17. Consider Transfer Resolution from Liquor Account to General Account
- 59-78 18. Bills and Warrants [2 lists]
19. Adjourn: Mayor

DRAFT

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING
JANUARY 2, 2014**

The meeting was called to order at 5:30 p.m. by the Mayor. Members present: Mike Fugleberg, Paul Kittelson & Sue Fitz. Members Absent: Ben Hess, Gary Landmark. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, Public Works Director Elliot Nelson, Police Chief Ian Hodge, Benson Baseball Association Representative Barb Schwartz, Stephanie Heinzig and Jack Evenson.

It was moved by Fitz, seconded by Fugleberg and carried unanimously to approve the following minutes on the consent agenda:

- December 16, 2013 City Council Meeting
- November 21, 2013 EDA Meeting
- December 13, 2013 Safety Committee Meeting

It was moved by Fugleberg, seconded by Fitz and carried unanimously to appoint Jon Buyck to the EDA with his term ending December 31, 2017.

It was moved by Fugleberg, seconded by Fitz and carried unanimously to appoint Wendy Munsterman to the Park board with her term ending December 31, 2016.

Wolfington reviewed a memo from Missouri River Energy Services (MRES) discussing the MRES Board Policy on retail distributed generation and its relationship to the net metering law in Minnesota and MRES and the utility's obligation to buy and sell power from Qualifying Facilities as well as customers that want to interconnect wind or solar powered generation.

It was moved by Fitz, Seconded by Fugleberg and carried unanimously to approve Chamber of Commerce annual memberships for the Liquor Store and Electric Utility.

Wolfington presented a settlement summary from Travelers Insurance for damages to city property from the June 2013 storms. We have received the payment from Travelers and \$59,810 reimbursement from FEMA so far.

Next was a memo from PeopleService, Inc. notifying us per our operations and maintenance agreement with them. There will be a 1.2% increase as of January 1, 2014. The expenditure amount will increase from \$28,125 to \$28,463 and the monthly compensation increase will be from \$36,604 per month to \$37,043 per month in 2014. There was discussion on the City making chemical purchases this year as the City is now tax exempt on chemical purchases as of January 1, 2014. The City Manager indicated that he will negotiate that with them.

Barb Schwartz with the Benson Baseball Association approached the Council. The electronic scoreboard on Chief's Field was damaged in the June 2013 storm. Cost for a new scoreboard will run around \$13,000 depending on options. She stated there are other organizations intending to help with the cost of replacing the scoreboard. It was moved by Fitz, seconded by Fugleberg and carried unanimously to apply \$3,314.99 from Travelers Insurance proceeds for the old sign and batting cage then divide the balance of the cost of the sign between the school and the City. The City Manager also noted that the scoreboard on the softball field will probably need replacing in the near future.

The Mayor acknowledged overnight travel to the MRES Board meeting January 8-9, 2014 in Sioux Falls, SD by the City Manager, MN State Hospital Association Trustee Conference January 10-11, 2014 by the City Manager. Also new Council Members Heinzig and Evenson will attend the League of MN Cities Newly Elected Official Orientation January 31-February 1, 2014 along with the City Manager.

It was moved by Fitz, seconded by Fugleberg and carried unanimously to approve the following appointments:

Emergency Chain of Command	Paul Kittelson Sue Fitz Mike Fugleberg Jack Evenson Stephanie Heinzig
Economic Development Authority	Fugleberg and Kittelson
Fire Board	Fitz and Evenson
HRA	Heinzig and Fitz
Library Board	Fitz
Liquor Committee	Evenson and Heinzig
Park Board	Evenson and Kittelson
Personnel Committee	Heinzig and Fugleberg
Planning Commission	Fitz
President Pro-Tem	Fitz
Civil Cases: City Attorney	Don Wilcox
Civil Cases: Assistant City Attorney	Ben Wilcox
Attorney Handling Criminal Cases	Wilcox Law Office

It was moved by Fugleberg, seconded by Fitz and carried unanimously to designate the Monitor News as the official newspaper in 2014.

It was moved by Fitz, seconded by Fugleberg and carried unanimously that state banks, national banks, and thrift institutions located either within or outside the State of Minnesota that qualify as depositories under Minnesota Law are hereby designated as depositories for the City of Benson.

It was moved by Fitz, seconded by Fugleberg and carried unanimously to designate 2014 City Council meeting dates on the first and third Mondays of each month at 5:30 p.m. When a meeting date falls on a holiday the proceeding Monday will be the designated meeting date. The next City Council Meeting date was moved to January 13, 2014.

It was moved by Fugleberg, seconded by Fitz and carried unanimously to authorize the following as check signers for the following accounts:

All Accounts:	Mayor Paul Kittelson, City Manager Robert Wolfington, and Director of Finance Glen Pederson
Incidental Fund:	Lisa Kent and Valerie Alsaker
Hospital & Meter Rent Account:	Lisa Kent
Cafeteria Plan Trust:	Lisa Kent and Justin Kroeger-Flexible Benefit Administrators

It was moved by Fitz, seconded by Fugleberg and carried unanimously to schedule the Board of Review on April 21, 2014 from 5:30 pm to 6:30 pm.

It was moved by Fugleberg, seconded by Fitz and carried unanimously to approve a project in the Benson Small Cities grant program in the amount of \$6,940.00.

It was moved by Fugleberg, seconded by Fitz and carried unanimously to approve a project in the Benson Small Cities grant program in the amount of \$6,702.00.

It was moved by Fugleberg, seconded by Fitz and carried unanimously to approve a project in the Benson Small Cities grant program in the amount of \$5,365.00.

Nelson came forward to request that the Council solicit quotes for the 15th St. S./Hall Ave. sewer reconstruction, 15th St. S. water reconstruction and Church Street water reconstruction. There was discussion on the 15th St. S. sewer reconstruction of four homes with a failing sewer line which goes through their back yards. It is estimated to be 50 years old and constructed of orangeberg pipe. Engineers have determined the services cannot be connected to the 15th St. S. sanitary sewer as the storm sewer is in the way. There was discussion about the project and possible assessments. Consensus was to take quotes for the 15th St. S. water project, 15th St. S./Hall Ave. sewer repair project, Church Street water reconstruction project, and Kansas Ave. point repair. The opening will be on January 9, 2014, and brought to Council at the meeting on January 13, 2014. Nelson said the repairs on the trickling filter are going well.

Wolfington said the air emission permit for the power plant is in the 45 day review period. MRES has reviewed the draft permit with the MPCA and feels we should still be able to meet our obligations with the new permit.

The Wastewater plant discharge elimination system permit is also in draft form and due on January 13, 2014. Nelson stated the City's Wellhead Protection plan will be due in the next 30 days. Wolfington has been working with engineers on the plan.

Councilman Fitz offered the following resolution:

**RESOLUTION DESIGNATING AUTHORIZED REREPRESENTATION
(RESOLUTION NO. 2014-01)**

WHEREAS, THE Governing body of the City of Benson, Minnesota has entered into an agreement to establish The **Western Minnesota Municipal Power Agency (WMMPA)**, and as a member thereof is entitled to a representative who shall represent the Municipal Utility in the business of WMMPA.

NOW, THEREFORE, BE IT RESOLVED that Robert Wolfington be and is hereby authorized and appointed as the representative of the City of Benson, Minnesota, to represent the Municipal Utility in the business of WMMPA, with the powers, duties and responsibilities as provided in said agreement. The alternate representative, Paul Kittelson, is hereby authorized and appointed with equal powers.

Council Member Fugleberg seconded the foregoing Resolution and the following vote was recorded: AYES: Fugleberg, Fitz, Kittelson. NAYS: None. Thereupon the Mayor declared Resolution 2014-01 duly passed and adopted.

Nelson presented two bids for aviation fuel at the airport. They are as follows:

Arrow Energy	4,000 gallons	\$4.0989
	1,000 gallons	\$4.6099
Dooley's Petroleum	4,000 gallons	\$4.177
	1,000 gallons	\$4.477

After discussion, it was moved by Fugleberg, seconded by Fitz and carried unanimously to approve a 4,000 gallon fuel purchase from Arrow Energy in the amount of \$4.0989 per gallon.

Wolfington presented a quote from Mlazgar Associates for lighting in the creamery parking lot. Wolfington stated the quote is for decorative lights which would match the ones in the railroad parks. The other option is to use the standard light poles. It was moved by Fitz, seconded by Fugleberg and carried unanimously to approve the quote for decorative lights in the amount of \$18,240.00

It was moved by Fugleberg, seconded by Fitz and carried unanimously to temporarily appoint Chuck Koenigs to the Swift County-Benson Hospital Board for a term of six months while Board Member Mark Frank recovers from illness.

Mayor Kittelson acknowledged the 2014 Safety Training schedule.

Mayor Kittelson stated there were three items he wished to address for the elected officials. First each Council Member will have their own separate City e-mail address separate from their personal e-mail address to conduct City business with. The second item is for the Personnel Committee to conduct an exit interview with department head employees who leave the City. And the third item is to have more of a financial oversight with credit card purchases. The Mayor appointed Fitz and Heinzig to meet with Director of Finance Pederson before or after Council meetings to review credit card charges.

Wolfington presented an article from the Wall Street Journal which addresses the rising cost of flood insurance required by the National Flood Insurance Program.

Wolfington called for a personnel meeting after the City Council meeting tonight.

There being no other business, a motion was made by Fitz, seconded by Fugleberg and carried unanimously to adjourn the meeting at 6:26 p.m.

Mayor

City Clerk

Please list your special interests, education, past experiences, etc., which you feel would benefit the City of Benson by your appointment to the board/commission you have indicated a preference to above:

Health care career 42 years

Upick/Wepick strawberry/Asparagus business 18 years

Master Gardening program 13 years

Do you have any additional comments? I enjoy working with people. Gardening and landscape experience in horticulture has helped me educate the public with their horticulture endeavors. Have given planting recommendations for Benson City Cemetery that was implemented.

DESCRIPTION OF BENSON'S BOARDS AND COMMISSIONS

Airport Commission - Makes recommendations to the City Council for the use, management, and operation of the airport and shall advise the Council in all matters concerning the Airport.

Cemetery Committee - Advises and assists the City Council and City staff in the administration, maintenance and improvement of the Benson City Cemetery.

Housing and Redevelopment Authority - This Authority is a public corporation empowered to undertake certain types of redevelopment projects and low rent housing assistance programs pursuant to the provisions of the M.S.A. 462.411 thru 462.711. These projects may include such activities as planning, acquisition, demolition, clearance, rehabilitation and construction for the purpose of providing decent, safe and sanitary housing for persons of low and moderate income and the improvement and restoration of stagnant, undeveloped land.

Library Board - Acts as an advisory body to the City Council by providing information and make recommendations to the City Council on library matters.

Park Board - Acts as an advisory body to the City Council by making recommendations to the Council on issues associated with City parks, playgrounds, the swimming pool, skating rinks, and other related functions.

Planning Commission - Acts as an advisory body to the City Council by reviewing variance requests, subdivisions, plats, zoning regulations, etc. In addition, they work on developing long-range planning goals and objectives.

Utilities Board - Advises and assists the City Council and Director of Public Works in the administration and improvement of public utilities.

2014 City Council Meeting Dates

January	2 & 13
February	10
March	3 & 17
April	7 & 21
May	5 & 19
June	2 & 16
July	7 & 21
August	4 & 18
September	8 & 22
October	6 & 20
November	3 & 17
December	1 & 15



Police Department
1410 Kansas Avenue
Benson, MN 56215
320-843-4790
320-843-3769 (Fax)



SQUAD PURCHASE REQUEST

The Benson Police Dept requests that the Benson City Council give permission to the department to purchase a new patrol vehicle. The new patrol vehicle the Police Dept is requesting is a Ford Interceptor SUV. This new patrol vehicle would replace the 2007 Dodge Durango currently in use by the Police Dept as a K9 Vehicle.

Attached to this request is a copy of the cost estimates for purchase and outfitting of the proposed patrol vehicle.

=>

Dealer: F58515

2014 EXPLORER 4-DOOR

Page: 2 of 2

Order No: 8000 Priority: B4 Ord FIN: QE467 Order Type: 5B Price Level: 440

Ord Code: 500A Cust/Flt Name: CITY OF BENSO PO Number:

	RETAIL	DLR INV	RETAIL	DLR INV
59S KEYLESS W/O PAD	\$260	\$227.00		
61S CONFIG STR WHL	155	136.00	TOTAL BASE AND OPTIONS	34715 30756.81
JOB #2 ORDER			TOTAL	34715 30756.81
63B SD MARKER LGHTS	225	197.00	*THIS IS NOT AN INVOICE*	
68G RR DR/LK INOP	35	30.00	*TOTAL PRICE EXCLUDES COMP PRICE ALLOW*	
794 PRICE CONCESSN				
REMARKS TRAILER				
91D VNYL PCK POLICE	795	694.00		
92G E MARKED SOLAR	120	105.00		
FLEX FUEL				
SP DLR ACCT ADJ		(1358.00)		
SP FLT ACCT CR		(424.00)		
FUEL CHARGE		9.81		
B4A NET INV FLT OPT	NC	7.00		
DEST AND DELIV	895	895.00		

F1=Help

F2=Return to Order

F7=Prev

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

F9=View Trailers

S099 - PRESS F4 TO SUBMIT

QC09384

Nolan Baker Ford Sales, Inc.
Box 348, 901 Atlantic Ave.
Kerkhoven, MN 56222

Squads Inc
P.O. Box 117
Prinsburg, MN 56281

QUOTATION

Quote Number: 2014 FORD ULILITY
Quote Date: Jan 8, 2014
Page: 1

Voice: 320-979-3979
Fax: 320-978-9106

BENSON POLICE DEPARTMENT
1410 KANAS AVE
BENSON, MN 56215

BENSON POLICE DEPT.	2/7/14	ON ACCT	Jason Jarveis
---------------------	--------	---------	---------------

1.00	DECOMMISSION	DODGE DURANGO	600.00	600.00
1.00	APEX3000	SOUNDOFF APEX3000 LIGHT BAR	1,395.00	1,395.00
1.00	PB47UINT13	PRO GARD PUSH BUMPER	289.00	289.00
1.00	SPEAKER BRACKET	SOUNDOFF BUMPER BRACKET	14.99	14.99
1.00	DS-PAN-413	HAVIS DOCKING WITH CHARGER /52 UNIT NO PASS THROUGH.	558.00	558.00
1.00	C-VS-1308-1NUT	CONSOLE,FACE PLATES,800-MPCO1,2 MIC BRACKETS,BLANK FILLERS	385.44	385.44
1.00	CUP HOLDER	HAVIS CUP HOLDER	39.10	39.10
1.00	C-HDM-204	POLE,TELE,HDM,SDMT,	166.00	166.00
1.00	C-MD-102	ACTADP,HDM,SLIDE,TS,SP	325.45	325.45
1.00	C-ARM-103	ARM REST	99.10	99.10
2.00	LIGHT	REAR CAGE LIGHT/AND KENNEL	5.99	11.98
2.00	ELUCTSO	SOUNDOFF UNDERCOVER TWIST-IN-LED CLEAR	89.00	178.00
2.00	ELUCPSO10	SOUNDOFF UNDERCOVER PUSH IN LED WHITE	89.00	178.00
1.00	ANTENNA / GUTTER	MOTOROLA CABLE AN GUTTER ANT,	49.00	49.00
1.00	DUAL VERTICAL GUN	LOCK (M-4 & REM 870)	389.00	389.00
2.00	ENFFSG3D	SOUND OFF 6-HEAD RED/BLUE WHIT	119.00	238.00
1.00	MISC SHOP SUPPLIES	WIRE,FUSE BLOCK,FUSES,RELAYS,NUTS AND BOLTS,LOOM,TAPE,CABLE TIES.	250.00	250.00
35.00	LABOR ONLY	LABOR, TO INSTALL K-9 KENNEL, INSTALL OLDER EQUIPMENT, AS FOR NEW EQUIPMENT. 800 RADIO,RADAR	65.00	2,275.00

Subtotal	Continued
Sales Tax	Continued

AMERICAN ALUMINUM ACC, Inc.

3291 S. Byron Butler Pkwy
 PERRY, FL 32348
 Plant 1, 850-584-3969
 Plant 2, 850-223-5600

Bid Proposal

Date	Estimate #
1/8/2014	6171

Name / Address
Benson Police Department Attn: Accounts Payable 1410 Kansas Ave Benson, MN 56215

Ship To
Benson Police Department Attn: Chief Ian Hodge 952-300-1159 1410 Kansas Ave Benson, MN 56215

P.O. No.	Terms	Quote Valid	Rep	FOB	Vehicle
Quote	Net 30	2/7/2014	MA	Origin	2014 I. SUV

Item	Description	Qty	Rate	Total
Contact Name	Name: Phone #: Fax #: E-mail Address: ian.hodge@city.co.swift.mn.us		0.00	0.00
IK-Interceptor SUV	E/Z-Rider 1/3 Prisoner 2/3 K9 for a Ford Interceptor SUV *K9 Exits driver side only* ** K9 side is 33"W x 27"D x 40"H **	1	2,045.00	2,045.00
Rubber Mat, Small	Deluxe, Non-Toxic, Custom Fit Rubber Liner	1	130.00	130.00
Water Dish	Spill-proof, bracket mounted aluminum water dish.	1	85.00	85.00
PC/K9 Matte	FREE Optional Matte Black Powder Coating	1	0.00	0.00
R.E.S.C.U.E. Kit	R.E.S.C.U.E. Remote Door Opening System	1	425.00	425.00
Cool Guard Temp ...	E/Z-Cool Guard System (Temperature Monitoring and Heat Alarm) *Includes Fan and Fan Guard*	1	395.00	395.00
Cool Guard Pager ...	E/Z-Cool Guard Pager System. Works in conjunction with Cool Guard Monitoring System	1	260.00	260.00
Freight	Shipping quote valid for 7 days. Shipping charges are subject to change	1	385.00	385.00

Any questions please contact Marisol @ 800-277-0869 (1205) or marisol@ezrideronline.com	Total	USD 3,725.00
---	--------------	-------------------------

Thank You For Your Inquiry

\$ 2645.00

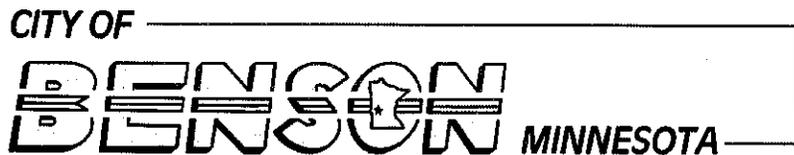
COST SUMMARY FORD INTERCEPTOR

2014 Ford Interceptor \$28,561.81

Parts and labor of build \$7441.06

K9 Kennel \$2645.00

Total Cost \$38,647.87



Police Department
1410 Kansas Avenue
Benson, MN 56215
320-843-4790
320-843-3769 (Fax)



SQUAD PURCHASE REQUEST

The Benson Police Dept requests that the Benson City Council give permission to the department to purchase a new patrol vehicle. The new patrol vehicle the Police Dept is requesting is a Ford F150. This new patrol vehicle would replace the 2007 Chevy Impala currently in use by the Police Dept.

Attached to this request is a copy of the cost estimates for purchase and outfitting of the proposed patrol vehicle.

-->

Dealer: F58515

2014 F-150

Page: 1 of 2

Order No: 9000 Priority: B4 Ord FIN: QE467 Order Type: 5B Price Level: 420

Ord PEP: 101A Cust/Flt Name: SW PO Number:

		RETAIL	DLR INV		RETAIL	DLR INV
W1E	F150 4X4 CREW	\$36435	\$33793.00	.CD W/ SYNC BASE		
	145" WHEELBASE			.17" GREY STEEL		
UH	TUXEDO BLACK			99T 3.5L ECO V6 ENG	1095	934.00
C	CLOTH 40/20/40	NC	NC	446 ELEC 6-SPD AUTO	NC	NC
S	STEEL GRAY INT			.P265 OWL A/T		
101A	EQUIP GRP	1160	990.00	XL3 3.31 ELEC LOCK	420	358.00
	.XL SERIES					
	.POWER EQUIP GRP			TOTAL BASE AND OPTIONS	40395	35348.08
	.XL PLUS PACKAGE			101A EQUIPMENT GROUP D (750)	(640.00)	
	.CRUISE CONTROL			TOTAL	39645	34708.08
	.MY KEY			*THIS IS NOT AN INVOICE*		
	.XL DECOR GROUP			*TOTAL PRICE EXCLUDES COMP PRICE ALLOW*		
	.COMMUNICAT PKG			* MORE ORDER INFO NEXT PAGE *		
	.SYNC SYSTEM					
	.SLCT SHFT TRANS					

F1=Help

F2=Return to Order

F8=Next

F4=Submit

F5=Add to Library

F3/F12=Veh Ord Menu

S006 - MORE DATA IS AVAILABLE.

F9=View Trailers

QC09384

\$ 34708.08
+ 200
- 7000.00

\$ 27908.08

\$ 836 more for Eco-boost motor

Att: Kim
Thanks
Tom Bell

=>

Dealer: F58515

2014 F-150

Page: 2 of 2

Order No: 9000 Priority: B4 Ord FIN: QE467 Order Type: 5B Price Level: 420

Ord PEP: 101A Cust/Flt Name: SW PO Number:

	RETAIL	DLR INV	RETAIL	DLR INV
7200# GVWR				
36 GAL TANK				
FRT LICENSE BKT	NC	NC		
41H ENG BLK HEATER	90	77.00		
794 PRICE CONCESSN				
REMARKS TRAILER				
SP DLR ACCT ADJ		(1538.00)		
SP FLT ACCT CR		(481.00)		
FUEL CHARGE		13.08		
B4A NET INV FLT OPT	NC	7.00		
DEST AND DELIV	1195	1195.00		

THIS IS NOT AN INVOICE
TOTAL PRICE EXCLUDES COMP PRICE ALLOW

TOTAL BASE AND OPTIONS 40395 35348.08

101A EQUIPMENT GROUP D (750) (640.00)

TOTAL 39645 34708.08

F1=Help F2=Return to Order

F4=Submit F5=Add to Library

F7=Prev

F3/F12=Veh Ord Menu

F9=View Trailers

S099 - PRESS F4 TO SUBMIT

QC09384

Squads Inc
P.O. Box 117
Prinsburg, MN 56281

QUOTATION

Quote Number: 2014 CREW CAB
Quote Date: Jan 8, 2014
Page: 1

Voice: 320-979-3979
Fax: 320-978-9106

BENSON POLICE DEPARTMENT
1410 KANAS AVE
BENSON, MN 56215

BENSON POLICE DEPT.	2/7/14	ON ACCT	Jason Jarveis
---------------------	--------	---------	---------------

1.00	1X41UFZ-TD	WHELEN INNER EDGE FULL BAR,SPLIT WITH TAKE DOWNS LIGHT BAR	749.00	749.00
1.00	1/2 CAGE	STEEL CAGE POWDER COATED	720.00	720.00
1.00	PKG-CON-122	HAVIS CONSOLE 122 - F-150-800-MPC01 FACE PLATES	547.50	547.50
1.00	PKG-PSM-108	HAVIS COMPUTER BASE MOUNT	289.75	289.75
1.00	CUP HOLDER	HAVIS CUP HOLDER	39.10	39.10
1.00	PRO-GARD	DOUBLE MOUNTED VERTICAL GUN	389.00	389.00
1.00	ACCESS COVER	TUNNEL COVER	467.25	467.25
1.00	ELE3-D12	SOUNDOFF 12 HD WARNING LIGHT/AMBER/RED/BLUE CORNERS/MOUNTED TO PICKUP BOX		
4.00	VERTEX STROBE CLEAR	HIDE AWAY CLEAR LED LIGHTS/REAR TAIL LIGHTS	89.00	356.00
2.00	ELE3-D12	SOUNDOFF 12 HD WARNING LIGHT/MOUNTED TO PUSH BUMPER	119.00	238.00
1.00	C-ARM-103	ARM REST	99.95	99.95
1.00	ANTENNA / GUTTER	MOTOROLA CABLE AN GUTTER ANT,	39.45	39.45
2.00	MIC BRACKETS	HAVIS MIC BRACKETS BLACK	13.55	27.10
1.00	FLASHBACK	SOUNDOFF REAR FLASHBACKS	45.69	45.69
1.00	MISC SHOP SUPPLIES	WIRE,RELAYS,FUSE BLOCK,FUSE,NUTS AND BOLTS,LOOK,TAPE,CABLE TIES	250.00	250.00
30.00	LABOR ONLY	INSTALL NEW AND OLD LIGHTS,CAMERA,RADAR UNIT,PRINTER,	65.00	1,950.00
1.00	0534FDT09F150	STENIA PUSH BUMPER BLACK/NO LIGHTS IN BUMPER BK0534FDT09F150	545.25	545.25

Subtotal	Continued
Sales Tax	Continued

COST SUMMARY FORD F150

2014 Ford F150 \$27,908.08

Parts and labor of build \$7926.03

Total Cost \$35,834.11



The Pipeline and Hazardous Materials Safety
Administration
1200 New Jersey Avenue, SE
Washington, DC 20590
www.phmsa.dot.gov

Safety Alert -- January 2, 2014

Ambulancy DPT _____
FYI

Preliminary Guidance from OPERATION CLASSIFICATION

The Pipeline and Hazardous Materials Safety Administration (PHMSA) is issuing this safety alert to notify the general public, emergency responders and shippers and carriers that recent derailments and resulting fires indicate that the type of crude oil being transported from the Bakken region may be more flammable than traditional heavy crude oil.

Based upon preliminary inspections conducted after recent rail derailments in North Dakota, Alabama and Lac-Megantic, Quebec involving Bakken crude oil, PHMSA is reinforcing the requirement to properly test, characterize, classify, and where appropriate sufficiently degasify hazardous materials prior to and during transportation. This advisory is a follow-up to the PHMSA and Federal Railroad Administration (FRA) joint safety advisory published November 20, 2013 [78 FR 69745]. As stated in the November Safety Advisory, it is imperative that offerors properly classify and describe hazardous materials being offered for transportation. 49 CFR 173.22. As part of this process, offerors must ensure that all potential hazards of the materials are properly characterized.

Proper characterization will identify properties that could affect the integrity of the packaging or present additional hazards, such as corrosivity, sulfur content, and dissolved gas content. These characteristics may also affect classification. PHMSA stresses to offerors the importance of appropriate classification and packing group (PG) assignment of crude oil shipments, whether the shipment is in a cargo tank, rail tank car or other mode of transportation. Emergency responders should remember that light sweet crude oil, such as that coming from the Bakken region, is typically assigned a packing group I or II. The PGs mean that the material's flashpoint is below 73 degrees Fahrenheit and, for packing group I materials, the boiling point is below 95 degrees Fahrenheit. This means the materials pose significant fire risk if released from the package in an accident.

As part of ongoing investigative efforts, PHMSA and FRA initiated "Operation Classification," a compliance initiative involving unannounced inspections and testing of crude oil samples to verify that offerors of the materials have been properly classified and describe the hazardous materials. Preliminary testing has focused on the classification and packing group assignments that have been selected and certified by offerors of crude oil. These tests measure some of the inherent chemical properties of the crude oil collected. Nonetheless, the agencies have found it necessary to expand the scope of their testing to measure other factors that would affect the proper characterization and classification of the materials. PHMSA expects to have final test

results in the near future for the gas content, corrosivity, toxicity, flammability and certain other characteristics of the Bakken crude oil, which should more clearly inform the proper characterization of the material.

“Operation Classification” will be an ongoing effort, and PHMSA will continue to collect samples and measure the characteristics of Bakken crude as well as oil from other locations. Based on initial field observations, PHMSA expanded the scope of lab testing to include other factors that affect proper characterization and classification such as Reid Vapor Pressure, corrosivity, hydrogen sulfide content and composition/concentration of the entrained gases in the material. The results of this expanded testing will further inform shippers and carriers about how to ensure that the materials are known and are properly described, classified, and characterized when being shipped. In addition, understanding any unique hazards of the materials will enable offerors, carriers, first responders, as well as PHMSA and FRA to identify any appropriate mitigating measures that need to be taken to ensure the continued safe transportation of these materials.

PHMSA will share the results of these additional tests with interested parties as they become available. PHMSA also reminds offerors that the hazardous materials regulations require offerors of hazardous materials to properly classify and describe the hazardous materials being offered for transportation. 49 CFR 173.22. Accordingly, offerors should not delay completing their own tests while PHMSA collects additional information.

For additional information regarding this safety alert, please contact Rick Raksnis, PHMSA Field Services Division, (202) 366-4455 or E-mail: Richard.Raksnis@dot.gov. For general information and assistance regarding the safe transport of hazardous materials, contact PHMSA’s Information Center at 1-800-467-4922 or phmsa.hm-infocenter@dot.gov.

§ 7.17 INVESTMENT OF FUNDS.

The City Manager, with the approval of the Council, may invest monies out of the treasury of the city in accordance with the laws of the State of Minnesota, provided, however, that all interest accrued shall be the normal accounting credited to the proper fund in accordance with normal accounting procedures.

CHAPTER 8. PUBLIC IMPROVEMENTS AND SPECIAL ASSESSMENTS**§ 8.01 POWER TO MAKE IMPROVEMENTS AND LEVY ASSESSMENTS.**

The city shall have the power to make any and every type of public improvements not forbidden by the laws of this state and to levy special assessments to pay all or any part of the cost of such improvements as are of a local character. The amounts assessed to benefited property to pay for such local improvements may equal the cost of the improvement, including all costs and expenses connected therewith, with interest until paid, but shall in no case exceed the benefits to the property.

§ 8.02 ASSESSMENTS FOR SERVICES.

The council may provide by ordinance that the cost of sprinkling, snow, or rubbish removal, or any other service to streets, sidewalks, or other public property, or the costs of any services to other property undertaken by the city may be assessed against the property benefited and collected in like manner as are special assessments.

§ 8.03 LOCAL IMPROVEMENTS REGULATIONS.

After this charter takes effect local improvements commenced prior thereto shall be completed and assessments may be levied and securities issued for the financing thereof as prescribed by the law (or charter provisions) applicable thereto. The council may prepare and adopt a comprehensive ordinance prescribing the procedure which shall be followed thereafter in making all local improvements and levying assessments therefor. Such ordinance shall supersede all other provisions of the law on the same subject and may be amended only by an affirmative vote of at least 4 members of the council. In the absence of such ordinance all local improvements may be made and assessments levied therefor as prescribed by any applicable law.

§ 8.04 PUBLIC WORKS; HOW PERFORMED.

Public works including all local improvements, may be constructed, extended, repaired, and maintained either directly by day labor or by contract. The city may require contractors to give bonds



SPECIAL ASSESSMENT AND TRUNK AREA POLICIES AND PROCEDURES FOR PUBLIC IMPROVEMENTS AND MAINTENANCE COSTS

*This sample policy was compiled by
Ehlers & Associates Inc. at the request of
the League of Minnesota Cities.*

- SECTION 1. General Policy Statement.
- SECTION 2. Improvements and Maintenance Costs Eligible for Special Assessment.
- SECTION 3. Initiation of Public Improvement Projects.
- SECTION 4. Public Improvement Procedures.
- SECTION 5. Financing of Public Improvements.
- SECTION 6. General Assessment Policies.
- SECTION 7. Methods of Assessment.
- SECTION 8. Standards for Public Improvement Projects.
- SECTION 9. Policies of Reassessment.
- SECTION 10. Assessment Computations.
- SECTION 11. Deferment of Assessments.

SECTION 1. GENERAL POLICY STATEMENT.

The purpose of this policy is to establish a fair and equitable manner of assessing the increase in market value (special benefit) associated with public improvements. The procedures used by the City for levying special assessments are those specified by Minnesota Statutes, Chapter 429 which provides that all or a part of the cost of improvements may be assessed against benefiting properties.

KEY → Three basic criteria must be satisfied before a particular parcel can be assessed. The criteria are as follows:

- ✓ 1. The land must have received special benefit from the improvement.
- ✓ 2. The amount of the assessment must not exceed the special benefit.
- ✓ 3. The assessment must be uniform in relation to the same class of property within the assessment area.

It is important to recognize that the actual cost of extending an improvement past a particular parcel is not the controlling factor in determining the amount to be assessed. However, in most cases the method for assigning the value of the benefit received by the improvement, and therefore the amount to be assessed, shall be the cost of providing the improvement. This shall be true provided the cost does not demonstrably exceed the increase in the market value of the property

APPRAISALS ARE DONE ALL THE TIME BY CITIES TO MEET THIS REQUIREMENT

being assessed. The entire project shall be considered as a whole for the purpose of calculating and computing an assessment rate. In the event city staff has doubt as to whether or not the costs of the project may exceed the special benefits to the property, the City Council may obtain such appraisals as may be necessary to support the proposed assessment.

The assessment policy is intended to serve as a guide for a systematic assessment process in the City. There may be exceptions to the policy or unique circumstances or situations which may require special consideration and discretion by city staff and the City Council.

SECTION 2. IMPROVEMENTS AND MAINTENANCE COSTS ELIGIBLE FOR SPECIAL ASSESSMENT.

Subd. 1. The following public improvements and related acquisition, construction, extension, and maintenance of such improvements, authorized by Minnesota Statutes, Sections 429.021 and 459.14, subd. 7, are eligible for special assessment within the City:

- 1. Streets, sidewalks, pavement, curbs and gutters, including the beautification thereof.
- 2. Parking lots.
- 3. Water works systems and appurtenances, within and without the corporate limits.
- 4. Sanitary sewer and storm sewer systems including appurtenances, within and without the corporate limits.
- 5. Street boulevard trees. PLANTING & REMOVAL
- 6. Street lights, street lighting systems and special lighting systems.
- 7. Steam heating mains.
- 8. Parks, playgrounds, and recreational facilities, including the purchase of equipment, within or without the corporate limits.
- 9. Abatement of nuisances; including but not limited to, draining and filling swamps, marshes, and ponds on public and private property.
- 10. Dikes and other flood control works.
- 11. Retaining walls and area walls.
- 12. A pedestrian skyway system upon a petition pursuant to section 429.031, subdivision
- 13. Underground pedestrian concourses.
- 14. Public malls, plazas or courtyards.
- 15. District heating systems.
- 16. Fire protection systems in existing buildings upon a petition pursuant to section 429.031, subdivision 3.
- 17. Highway sound barriers.
- 18. Gas and electric distribution facilities.

Subd. 2. The City is also authorized by ordinance adopted pursuant to Minnesota Statutes Section 429.021 to recover, through special assessment, the following maintenance costs:

- 1. Snow, ice, or rubbish removal from sidewalks.
- 2. Weed elimination from streets or private property.
- 3. Removal or elimination of public health or safety hazards from private property excluding any structure included under the provisions of Minnesota Statutes, sections 463.15 to 463.26.
- 4. Installation or repair of water service lines, street sprinkling, sweeping, or other dust treatment of streets.

- 5. The trimming and care of trees and the removal of unsound trees from any street.
- 6. The treatment and removal of insect infested or diseased trees on private property.
- 7. The repair of sidewalks and alleys.
- 8. The operation of a street lighting system.
- 9. The operation and maintenance of a fire protection or a pedestrian skyway system.

SECTION 3. INITIATION OF PUBLIC IMPROVEMENT PROJECTS.

Public improvement projects can be initiated in the following ways.

- 1. Public improvement projects may be initiated by petition of owners of at least 35% in frontage of the property abutting the proposed improvement.
- 2. Public improvements also may be initiated by the City Council when, in its judgment, such action is required.
- 3. A resolution ordering any improvements initiated by the Council or by owners of less than 35% of abutting property owners requires a four-fifths majority vote of all members of the Council. A resolution ordering any improvements initiated by owners of not less than 35% of abutting property owners requires a majority vote of all members of the Council. A resolution ordering any improvements initiated by all owners of abutting property, and assessing the entire cost against their property, may be adopted without a public hearing. The Council may consider the request of a Developer to construct the improvements and assess them.

Super MAJORITY

SECTION 4. PUBLIC IMPROVEMENT PROCEDURE.

The following is the general procedure followed by the City Council for all public improvement projects from initiation of such a project through certification of the assessment roll to the County Auditor. Formats for the various reports and resolutions referenced in this section are made a part of the policies and procedures of the City.

- ✓ 1. Staff reviews petition or Developer's request for submission to Council.
- ✓ 2. Council accepts or rejects petition or request. If based upon a petition, the Council adopts a resolution declaring whether the required percentage of property owners has signed. If the petition or request is accepted, Council orders preparation of feasibility report.
- ✓ 3. Staff prepares feasibility report. The report shall preliminary evaluate whether the proposed improvement is necessary, cost-effective, and feasible and whether it should be made as proposed or in conjunction with another project. The report shall include an estimate of the cost of the improvement as proposed. Council may refer the report to the Planning and Zoning Commission.
- ✓ 4. Council accepts or rejects feasibility report. If accepted, Council orders public hearing on the improvements.
- ✓ 5. Staff posts and publishes hearing notice and mails notices to affected property owners as provided in Minn. Stat. § 429.031(a).
- ✓ 6. Council conducts public hearing.
- ✓ 7. Within six (6) months of the hearing date, Council adopts or rejects resolution ordering improvement to be constructed and advertisement of bids. If adopted, staff prepares final plans,

advertises for and opens bids as provided in Minn. Stat. § 429.041, prepares bid tabulation, makes recommendation to City Council for award, and prepares proposed assessment roll.

Bonds to finance project costs may be issued at any time after the improvements are ordered.

- ✓ 8. Council reviews proposed assessment roll and orders assessment hearing.
- ✓ 9. Staff publishes hearing notice, mails notice of hearing date and proposed assessments to the affected property owners as provided in Minn. Stat. § 429.061.
- ✓ 10. Council conducts assessment hearing and adopts, revises, or rejects resolution determining the amount of the total expense the City will pay, if any, and establishing the assessment roll. If adopted, Council authorizes certification of the assessment to the County Auditor.
- ✓ 11. Council awards contract based on the bids received.
- ✓ 12. Staff certifies the assessment roll to the County Auditor.
- ✓ 13. Staff supervises construction and prepares payments.

SECTION 5. FINANCING OF PUBLIC IMPROVEMENTS.

The City encourages public improvement projects as the area (s) benefiting and needing such improvements develop. Examples of this policy can be seen through the subdivision regulations, zoning ordinance, and building codes. Developers are required to provide the needed improvements and services before development occurs, thereby avoiding unexpected hardships on the property owners purchasing such property and the general public. However, it is recognized that certain areas of the City have developed without all needed public improvements (e.g. parks, water, sewer, and street improvements) and that methods must be found to provide these improvements without causing undue hardships on the general public or the individual property owner.

Special assessments are generally accepted as a means by which areas can obtain improvements or services; however, the method of financing these is a critical factor to both the City and the property owner. Full project costs spread over a very short term can cause an undue hardship on the property owner and, likewise, city costs and systems costs spread over a long period of time can produce an undue hardship on the general public of the City.

It is the policy of the City to not defer assessments except in cases where hardship to senior citizens 65 years of age or older or persons retired by virtue of a permanent and total disability would result. Also, the City Council may elect to defer assessments on undeveloped land for a specified length of time or until the lands are developed. Terms and conditions of any such deferral will be established in the resolution adopting the assessments.

SECTION 6. GENERAL ASSESSMENT POLICIES APPLICABLE TO ALL TYPES OF IMPROVEMENTS.

The cost of any improvement shall be assessed upon property by the improvements based upon benefits received. The following general principles shall be used as a basis of the City's assessment policy:

- ✓ 1. **Project Cost.** The "project cost" of an improvement includes the costs of all necessary construction work required to accomplish the improvement, plus engineering, legal, administrative, financing and other contingent costs, including acquisition of right-of-way and other property. The finance charges include all costs of financing the project. These costs

include but are not limited to financial consultant's fees, bond rating agency fee, bond attorney's fees, and capitalized interest. The interest charged to the project shall be included as financing charges.

2. **City Cost.** The "city cost" of an improvement is the amount of the total improvement expense the City will pay as determined by Council resolution. Where the project cost of an improvement is not entirely attributed to the need for service to the area served by said improvement, or where unusual conditions beyond the control of the owners of the property in the area served by the improvement would result in an inequitable distribution of special assessments, or for any other reason determined by the City, the City, through the use of other funds, may pay such "city cost."
3. **Assessable Cost.** The "assessable cost" of an improvement is equal to the "project cost" minus the "city cost."
4. **Interest.** The City will charge interest on special assessments at a rate specified in the resolution approving the assessment roll. If bonds were sold to finance the improvement project, the interest rate shall be two percent (2%) more than the average interest rate of the bonds, rounded to the nearest quarter of a percent. If no bonds were sold, the interest rate shall be set at the same rate.
5. **Prepayment.** Property owners may pay their assessments in full interest free for a period of 30 days after the assessment hearing. After such period interest shall be computed from the date specified in the assessment resolution. The City will transmit a certified duplicate of the assessment roll with each installment, including interest, to the County Auditor, or in lieu of such certification, annually certify to the County Auditor by November 30 in each year, the total amount of installments of and interest on assessments on each parcel which are to become due in the following year. Prior to certification of principal and interest or the first installment thereof, to the County Auditor, a property owner may make a partial prepayment of the principal to the City. Such partial prepayment must be at least \$100.00. If the partial prepayment is made after the 30-day "interest free" period allowed by state law, interest will be charged on the amount of the partial prepayment from the date specified in the resolution and paid along with the partial prepayment. After the City has made the first certification of principal and interest to the County Auditor, prepayment will be accepted only for the total amount still owing including interest and must be made prior to November 15 of any year. If a parcel has two or more separate special assessments, prepayment of the remaining principal balance may be made on one or more assessment totals. Tax-exempt parcels such as churches and school properties may make only one partial prepayment to the first certification to the County Auditor. The remaining principal after the partial prepayment will be paid in equal installments over the remaining term of the special assessments.
6. **Extensions.** Where an improvement is designed for service of an area beyond that receiving the initial benefit, the City may pay for increased project costs due to such provisions for future service extensions. The City will levy assessments to cover this cost when a new improvement is installed as an extension of the existing improvement upon identification of such additional amount in the notice of hearing for the extensions or new improvements. As an alternative, the City may assess these costs to the area of future benefit immediately.
7. **Frontage Roads.** Because frontage roads along highways or other arterial streets are deemed to be of benefit to commercial or industrial properties, the entire costs of any improvement on such frontage roads shall be assessable to the benefited properties, even if only those properties on one side of such frontage roads are benefited.

8. **Project Assistance.** If the City receives financial assistance from the Federal Government, the State of Minnesota, the County, or from any other source to defray a portion of the costs of a given improvement, such aid will be used first to reduce the “city cost” of the improvement. If the financial assistance received is greater than the “city cost,” the remainder of the aid will be placed in the Capital Improvement Fund to be applied towards other City projects.
9. **Assessable Property.** Property owned by the City and other political subdivisions including municipal building sites, parks and playgrounds, but not including public streets, alleys, and right-of-way, shall be regarded as being assessable on the same basis as if such property was privately owned. Private right-of-way shall be assessable.
10. **Individual Benefits.** The City must construct improvements specifically designed for or shown to be of benefit solely to one or more properties. The costs for these improvements will be assessed directly to such properties, and not included in the assessments for the remainder of the project. An example of this would be utility service lines running from the main lines to the property.
11. **Benefit Appraisals.** In the event that city staff has doubt as to whether or not the proposed assessments exceed the special benefits to the property in question, the City Council may order benefit appraisals as deemed necessary to support the proposed assessments. As a general rule, benefit appraisals may be ordered when the proposed assessment exceeds \$5,000 for a standard city reconstruction on a residential lot or \$20,000 per acre for commercial or industrial property.
12. **Condemnation Awards.** A property owner may elect to offset special assessments against condemnation awards. In such case, the property owner must execute an agreement (Net Assessment Agreement) with the City Council.

SECTION 7. METHODS OF ASSESSMENT.

Subd. 1. General Statement. There are different methods of assessment: per lot, adjusted front foot, and area. The feasibility report will recommend one or a combination of these methods for each project, based upon which method would best reflect the benefit received for the area to be assessed. The City Council will select the preferred method of calculating the assessments at the time the project is ordered.

Subd. 2. Policy Statement. The following methods of assessment, as described and defined below, are hereby established as methods of assessment in the City.

A. “Adjusted Front Footage” Method of Assessment.

The “cost per adjusted front foot” method of assessment shall be based on the quotient of the “assessable cost” divided by the total assessable frontage benefiting from the improvement. For the purpose of determining the “assessable frontage,” all properties, including governmental agencies, shall have their frontages included in such calculation.

The actual physical dimensions of a parcel abutting an improvement (i.e., street, sewer, water, etc.) shall not be construed as the frontage utilized to calculate the assessment for a particular parcel. Rather, and “adjusted front footage” will be determined. The purpose of this method is to equalize assessment calculations for lots of similar size. Individual parcels by their very nature differ considerably in shape and area. The following procedures will apply when calculating adjusted

front footage. The selection of the appropriate procedure will be determined by the specified configuration of the parcel. All measurements will be scaled from available plat and section maps and will be rounded down to the nearest foot dimension with any excess fraction deleted.

- ✓ 1. *Rectangular Interior Lots.* The rectangular lot is defined as having no more than 2.0 feet difference between the front and rear lot lines. The adjusted front footage is the actual front footage of the lot. For rectangular lots whose frontage is greater than its depth, the “odd shaped lot” method shall be used.
- ✓ 2. *Odd Shaped Lots.* For odd shaped lots such as exist on cul-de-sacs and curved streets where there is more than 2.0 feet of difference between the front and rear lot lines, and where the lots frontage is greater than its depth, the “odd shaped lot” method of determining the adjusted front footage shall be used. The adjusted front footage shall be computed by dividing the area of the lot by 12,000 square feet to determine the equivalent number of front footage units in the parcel. The number of units multiplied by 65 feet will give the adjusted front footage.
- ✓ 3. *Corner Lot Adjustment.* For street and trail assessments, the short side will be assessed the actual front footage. The long side will be assessed one-half the actual side footage or seventy-five (75) feet, whichever is greater. Sanitary sewer and watermain will only be assessed on the short side of a corner lot.
- ✓ 4. *Zonal Assessment.* When the street along the long side of a corner lot is improved, the cost shall be assessed equally to all lots within $\frac{1}{2}$ block in each direction of the street improved. This method may be selected rather than the corner lot adjusted.

B. “Area” Method of Assessment.

The “area” method of assessment shall be based on the number of square feet or acres within the boundaries of the appropriate property lines of the areas benefiting from the project. The assessment rate (i.e., cost per square foot) shall be calculated by dividing the total assessable cost by the total assessable area. On large lots, the City Engineer may determine that only a portion of the lots receives the benefit and may select a lot depth for the calculations equal to the benefit received.

All properties included in the benefited area, including other governmental areas, churches, etc., shall be assessable. The following items may not be included in area calculations: public right-of-ways, and natural waterways, swamps and lakes and other wetlands designated by the Minnesota Department of Natural Resources or the City. The City Engineer will make a recommendation on the boundaries or parameters of the benefited area in the feasibility report.

C. “Per Lot” Method of Assessment.

The “per lot” method of assessment shall be based on equal assessment of all lots within the benefited area. The “assessment per lot” shall be the quotient of the “assessable cost” divided by the total assessable lots or parcels benefiting from the improvement. For the purpose of

determining the “lots” or “parcels” all parcels, including governmental agencies, shall be included in such calculations.

SECTION 8. STANDARDS FOR PUBLIC IMPROVEMENT PROJECTS.

The following standards are hereby established by the City to provide a uniform guide for improvements within the City.

A. Surface Improvements

Surface improvements shall normally include all improvements visible on or above the ground within the right-of-way, and includes, but is not limited to trees, lighting, sidewalks, signing; street and accessory improvements such as drainage ponds and facilities, parking lots, parks and playgrounds.

Policy Statement. Prior to construction or completion of surface improvements, all utilities and utility service lines (including sanitary sewers, storm sewers, water lines, gas and electric service) shall be installed to all planned service locations such as residences or buildings.

When practicable, no surface improvements to less than both sides of a full block of street shall be approved except as necessary to complete partially completed improvements initiated previously. Concrete curbing or curb and gutter shall be installed at the same time as street surfacing.

B. Sub-Surface Improvements

Subsurface improvements shall normally include such items as water distribution, sanitary sewer and storm sewer lines and electric and gas utilities.

Main lines are the publicly owned and maintained lines or facilities such as trunk lines, interceptors, mains, and laterals. Service lines are those privately owned lines or facilities extending from the main line to the property line.

Policy Statement. Sub-surface improvements shall be made to serve current and projected land use. All installations shall conform to applicable standards established by local, state and/or federal agencies of competent jurisdiction. All installations shall also comply, to the maximum extent feasible, with nationally recognized standards such as those of the American Insurance Association.

Service lines from the lateral or trunk to the property line of all planned service locations such as residences or buildings shall be installed in conjunction with the construction of the mains.

SECTION 9. POLICIES OF REASSESSMENT.

The City shall design public improvements to last for a definite period. The life expectancy or service life shall be as stated in the policy statement of this section, or if different, shall be as stated in the resolution ordering improvement and preparation of plans.

A. Policy Statement

The following are the “life expectancies” or “service lives” of public improvements except as may be otherwise stated in the resolution ordering improvement and preparation of plans.

1. Sidewalks - 20 years.
2. Street improvements, including surfacing and curb and gutter - 20 years.
3. Ornamental street lighting - 20 years.
4. Water Mains - 20 years.
5. Sanitary Sewers - 30 years.
6. Storm Sewers - 30 years.

SECTION 10. ASSESSMENT COMPUTATIONS.

The following is the typical city assessment for various specified improvements.

A. Street and Curb and Gutter Improvements

1. ***New Constructions.*** New streets are assessed 100% to the abutting benefited properties. Street and curb and gutter improvements will normally be assessed by the adjusted front foot method, however other methods may be utilized if conditions warrant. Cost of construction of streets shall be assessed based on the minimum design of 7-ton axle load in residential areas and 9-ton axle load in commercial and industrial areas. Oversizing costs which are incurred in excess of the above may be paid by: (1) State funds, (2) larger assessment rates to other benefited properties, (3) general obligation funds, or (4) any other method or combination of methods authorized by the City Council.
2. ***Reconstruction and Overlays.*** Street reconstructions and overlays are assessed 30% to the abutting benefited properties. New curb and gutter are 100% assessed.
3. ***Gravel Streets.*** Upgrading of existing gravel street by adding pavement, curb and gutter is considered new construction and all costs are assessed 100%.
4. ***Seal Coats.*** Sealcoats are not being assessed.
5. ***Alleys.*** Upgrading existing gravel alleys by adding pavement is assessed 100% to all lots abutting on the alley in the block being improved. Reconstructing existing paved alleys are 100% assessed also.

B. Sidewalks and Trails

1. ***New Construction.*** New sidewalks are assessed 100% to the abutting property on which the sidewalk is located.
2. ***Reconstruction.*** Replacement sidewalks are assessed 50% to the abutting property owner and 50% City funded.

3. **Trails.** Bituminous walkways and/or bicycle trails are not assessed, but rather funded by the City. New subdivisions are assessed 100% for bituminous walkways/bicycle trails.

C. Storm Sewer Improvements

Storm sewers are assessed on a project-by-project basis. Storm sewers in new subdivisions are considered an assessable improvement on an area basis.

Oversizing costs due to larger mains and larger appurtenances are paid for by a combination of availability charges, user charges and/or trunk area assessment charges. Trunk area storm sewer charges are levied to all unplatted property at the time of platting, to re-plats that have not been charged trunk area charges when the land was originally platted, and to re-plats that have been charged trunk area charges when the land was originally platted but where the use is increasing (only the cost difference based on current and prior use is charged). The charges will be set in the annual fee schedule during the first City Council meeting in January of each year.

Normally, storm sewers are assessed on an area wide basis (square foot or acres), but in certain situations the per lot method or adjusted front method may be utilized at the City Council's discretion.

The replacement of existing storm sewers is assessed 30% with the remaining costs paid for by other funding sources identified by the City Council.

D. Sanitary Sewer Assessments

Assessments for sanitary sewer in residential areas are based upon the cost of construction of 8 inch mains, which is the smallest size installed in residential areas of the City. Assessments for sanitary sewers in commercial and industrial areas are based upon a standard size of 12-inch mains.

Oversizing costs due to larger mains and larger appurtenances will be paid for by a combination of availability charges, user charges and/or trunk area assessment charges. Trunk area sanitary sewer charges shall be leave to all un-platted property at the time of platting and to re-plats that have not been charged trunk area charges when the land was originally platted. The charges will be set in the annual fee schedule during the first City Council meeting in January of each year. Services installed to individual properties are fully assessed to the benefiting property.

Normally, sanitary sewers are assessed on an area wide basis (square foot or acres), but in certain situations the per lot method or adjusted front method may be utilized at the City Council's discretion.

Lateral benefit from major trunk sewers or interceptors is assessed to the properties benefited by the sewer. Any oversizing cost is assessed as described above.

The replacement of existing sewers is assessed 30% with the remaining costs paid for by other funding sources identified by the City Council.

Individual service lines installed directly to specified properties are fully assessed directly to the benefited properties. Properties that have existing sanitary services, but do not have mainline sewers adjacent, across or up to their property lines pay 50% of the assessment rate for the new mainline sanitary sewer as well as 100% of the cost associated with replacing the service lines.

Any existing service lines found to be defective as part of a street reconstruction are replaced as part of the project and assessed directly to the property.

E. Watermain Assessments

Assessments for watermains in residential areas are based upon the cost of construction of 8 inch mains, which is the smallest size installed in residential areas of the City. Assessments for watermains in commercial and industrial areas are based upon the standard size of 12-inch mains.

Oversizing costs due to larger mains and larger appurtenance are paid for by a combination of availability charges, user charges and/or trunk area assessment charges.

Trunk area water charges shall be levied to all un-platted property at the time of platting and to replats that have not been charged trunk area charges when the land was originally platted. The charges will be set in the annual fee schedule during the first City Council meeting in January of each year. Services installed to individual properties shall be fully assessed to the benefiting property.

Normally, watermains are assessed on a per lot basis, but in certain situations the area or adjusted front method may be utilized at the City Council's discretion.

The replacement of existing watermains is assessed 30%.

Lateral benefit from major trunk water mains is assessed to properties benefited by the water main. Lateral water main assessments are based on the costs for an equivalent 8" diameter water main for residential properties and for an equivalent 12" diameter water main for residential properties and for an equivalent 12" diameter water main for commercial/industrial properties.

Individual service lines installed directly to specified properties are fully assessed directly to the benefited properties. Properties that have existing water services, but do not have mainline watermains adjacent, across or up to their property lines pay 50% of the assessment rate for the new watermain as well as 100% of the cost associated with replacing the service lines.

Any existing service lines found to be defective as part of the project, are assessed directly to the property.

F. Street Boulevard Trees

All street boulevard trees installed as part of new street constructions or in reconstructing existing streets shall be included as part of the overall project costs included in the assessment calculations.

G. Street Lights

All costs for new streetlights installed as part of constructing new streets or streetlights relocated as part of reconstructing streets are included in the overall project costs and included in the assessment calculations. In new subdivisions, the City may require the developer to finance street light improvement rather than assessing the cost.

H. Other Improvements

Based on the City Council determination, any other improvements may be fully assessed or assessed in part.

SECTION 11. DEFERMENT OF SPECIAL ASSESSMENTS.

Subd. 1. The Council may defer the payment of any special assessment on homestead property owned by a person who is 65 years of age or older, or who is retired by virtue of permanent and total disability, and the City Clerk is hereby authorized to record the deferment of special assessments where the following conditions are met:

1. The applicant must apply for the deferment not later than 90 days after the assessment is adopted by the City Council.
2. The applicant must be 65 years of age or older or retired by virtue of permanent and total disability.
3. The applicant must be the owner of the property.
4. The applicant must occupy the property as his principal place of residence.
5. The average annual payment for assessments levied against the subject property exceed one percent of the adjusted gross income of the applicant as evidenced by the applicant's most recent federal income tax return. The average annual payment of an assessment shall be the total cost of the assessment divided by the number of years over which it is spread.

Subd. 2. The deferment shall be granted for as long a period of time as the hardship exists and the conditions aforementioned have been met. However, it shall be the duty of the applicant to notify the City Clerk of any change in his status that would affect eligibility for deferment.

Subd. 3. The entire amount of deferred special assessments shall be due within sixty days after loss of eligibility by the applicant. If the special assessment is not paid within the sixty (60) days, the City Clerk shall add thereto interest at a per annum interest rate of two percent (2%) above the bond interest rate and the total amount of principal and interest shall be certified to the County Auditor for collection with taxes the following year. Should the applicant demonstrate to the satisfaction of the Council, that full repayment of the deferred special assessment would cause the applicant particular undue financial hardship, the Council may order that the applicant pay within sixty days a sum equal to the number of installments of deferred special assessments outstanding and unpaid to date, including principal and interest, with the balance thereafter paid according to the terms and conditions of the original special assessments.

Subd. 4. The option to defer the payment of special assessments shall terminate and all amounts accumulated plus applicable interest shall become due upon the occurrence of any one of the following:

1. The death of the owner when there is no spouse who is eligible for deferment.
2. The sale, transfer or subdivision of all or any part of the property.
3. Loss of homestead status on the property.
4. Determination by the Council for any reason that immediate or partial payment would impose no hardship.

State Law References(s): Minn. Stat. § 435.193, Senior Citizens or retired & disabled persons hardship special assessment deferral.

BID SUMMARY FORM



PROJECT: BE1306 - 2014 Utility Improvements

OWNER: City of Benson

BID DATE: 8/1/2013/9/2014

BID TIME: 2:00 P.M.

BIDDER	BID AMOUNT	BID BOND	ADDENDUM	
			1	2
X Breitbach Construction Co. 802 1st Avenue, PO Box 78, Elrosa, MN 56324	302,408 ⁰²	✓	✓	✓
X Crow River Construction 21 1st Ave SW, New London, MN 56273	403,537 ⁷⁵	✓	✓	✓
Douglas-Kerr Underground, L.L.C 2142 330th. Ave, Mora, MN 55051				
X Duinick Inc 408 6th Street, Prinsburg, MN 56281	392,601 ⁵⁰	✓	✓	✓
GM Contracting, Inc. 19810 515th Ave, Lake Crystal, MN 56055				
Kindred Plumbing & Heating Box 25 302 Woodlawn Dr, Kindred, ND 58049				
Koehl Excavating LLC 32754 470th Ave, Hancock, MN 56244				
X Kuechle Underground Inc. 10998 State Highway 55, Kimball, MN 55353	612,971 ⁵³	✓	✓	✓
X Larson Excavating Contractors, Inc 41354 County Road 9, Holdingford, MN 56341	430,297 ⁵⁷	✓	✓	✓
✓ Mark Lee Excavating Inc. 707 Van Dyke Rd., Alexandria, MN 56308	340,422 ²¹	✓	✓	✓
✓ Northdale Construction Company, Inc. 9760 71st Street NE, Albertville, MN 55301	389,339 ⁵⁵	✓	✓	✓
X Quam Construction Company, Inc. PO Box 48, Willmar, MN 56201	428,576 ⁷⁵	✓	✓	✓
R. L. LARSON EXCAVATING, INC. 2255 12th St SE, St Cloud, MN 56304				

BID SUMMARY FORM



PROJECT: **BE1306 - 2014 Utility Improvements**

OWNER: **City of Benson**

BID DATE: **8/1/2013/9/2014**

BID TIME: **2:00 P.M.**

BIDDER	BID AMOUNT	BID BOND	ADDENDUM	
			1	2
X RILEY BROS. CONSTRUCTION, INC. P.O. BOX 535, Morris, MN 56267	460,369 ²¹	✓	✓	✓
Sellin Brothers, Inc. 1204 Hobart Street, Hawley, MN 56549				
X States Borders Construction 23139 co rd 18, Graceville, MN 56240	349,997 ⁵⁰	✓	✓	✓
142,000 15 th ST				
76,500 Church ST				
76,000 Hall Ave				
17,000 2 point repairs				

Language Assistance Plan for the City of Benson, MN Heartland Express

Effective: January 14, 2014

Purpose

The purpose of this Language Assistance Plan (hereinafter "plan") is to meet Federal Transit Administration's (FTA's) requirements to comply with Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin. As a subrecipient of FTA funds, this transit system is pledged to take reasonable steps to provide meaningful access to its transit services for persons who do not speak English as their primary language and who have a limited ability to read, speak, write, or understand English. The FTA refers to these persons as Limited English Proficient (LEP) persons.

The completion of this plan for persons with Limited English Proficiency conforms to the requirements of the FTA Circular 4702.1B Title VI Requirements and Guidelines for Federal Transit Administration Recipients.

The U.S. DOT's FTA Office of Civil Rights' publication "Implementing the Department of Transportation's Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient Persons – A Handbook for Public Transportation Providers," dated April 13, 2007, was used in the preparation of this plan.

The plan for Heartland Express, Benson MN contains:

- A needs assessment based on the four-factor analysis
- A. Language assistance measures
- B. A staff training plan
- C. Methods for notifying LEP persons about available language assistance
- D. Methods for monitoring, evaluating and updating the plan

A. LEP Needs Assessment – the Four-Factor Analysis

We assessed the following information (as checked) about LEP persons to determine the number or proportion of LEP persons who might use or want to use our transit services:

- 2010 US Census data/American Community Survey data
- Survey results:
- Local school district data
- Locally Coordinated Human Services Plan
- Other Human Services data: The Benson Comprehensive Plan Examined Census Date from 2000 and 210
- Area/Metropolitan Planning Organizations/Regional Development Commission data

- Information from local organizations (religious, legal, social service, etc.) about LEP persons in our service area
- Reports from drivers, dispatchers and others about contact with LEP persons
- Other information: Describe: The city also completed a needs assessment survey based on housing needs indexed by income.

According to data provided by Mn/DOT from the 2010 American Community Survey 2007-2011 Five-Year estimate:

- 1) The total number of LEP persons in our service area is 9,304.
- 2) The total eligible population in our service area is 180.
- 3) The proportion of LEP persons to the total eligible service population is 1.956%.

The conclusions drawn from examining this information about LEP persons seeking transit services are that the city of Benson, which is only 1/3 of the Swift Counties population has a very low density of LEP. Over half of the numbers described in the census are German and Scandinavian languages. The city occasionally runs into Spanish LEP.

Our transit system considers transit to be an important and essential service for many people living in our service area. On occasion LEP persons use our transit service to travel to school, the clinic and shopping. Some LEP rides may be travel to and from the nursing home and special education and head start programs. These riders are usually assisted by care givers. The numbers of LEP riders who experience difficulty with English are no more than a dozen a year as compared to the 45,000 rides we provide annually.

Our current budget for marketing to or communicating with LEP persons in their language about transit services that are available to them is \$300. This may include funding for staff training, translation services, brochures, flyers, posters, newspaper ads, radio ads, website, etc.

The primary LEP resource available to the city of Benson is thru the Swift County LEP program. The Swift County Human Services works with LEP on a regular basis and has established links for translations services.

B. Language Assistance Measures

There are several language assistance measures that are available to Benson Heartland Express. These include: Check off any items below that are relevant and provide a short narrative to explain your future efforts.

- Translation of key documents in the following language(s): Swift County LEP Plan
- Arranging for availability of oral translators IAW: Swift County LEP Plan
- Posting notices in appropriate languages informing LEP persons of available services

C. Staff Training

To ensure effective implementation of this plan, the transit system will schedule training at orientations for new staff and for all relevant employees on an annual basis to review:

- the transit system's Language Assistance Plan
- demographic data about local LEP population

- printed LEP persons' materials
- how to handle verbal requests for transit service in a foreign language
- responsibility to notify transit manager about any LEP persons' unmet needs.

D. Notice to LEP Persons about Available Language Assistance

Our transit system plans to notify LEP persons in their own language about the language assistance available to them without cost by using the following methods on an as needed basis:

- signs on buses or at bus stops
- brochures
- posters
- sending information to local organizations that work with LEP persons
- telephone messages
- local ads (newspaper , radio, TV)
- website notices
- information tables at local events, grocery stores, pharmacies, and churches

E. Annual Monitoring, Evaluating and Updating Plan

The transit system will review this plan during its annual review with its Mn/DOT transit project manager by:

- assessing its effectiveness (e.g., comparing numbers of LEP persons served by year, number of requests for language assistance received during the year),
- assessing the sufficiency of staff training and budget for language assistance,
- reviewing current sources for assistance to ensure continuing availability, and
- reviewing any complaints from LEP persons or about their needs that were received during the past year.

This plan will be reviewed by our transit system annually. Revisions of this plan will be approved by the transit manager or board and dated.

F. Dissemination of Plan

This Language Assistance Plan is available on our website at Bensonmn.org

This plan is also available at no cost in English upon request by telephone, fax, and mail or in person.

If requested to be provided in another language and it is feasible to have it translated, information will be provided at no cost to the requester.

G. Contact Information

Questions or comments about this plan may be submitted to:

Name Robert Wolfington
 Title City Manager
 Address 1410 Kansas Ave.

Benson MN
 Telephone 320-843-4775
 Fax number 320-842-7151



Dedicated to a Strong Greater Minnesota

MEMORANDUM

To: Rob Wolfington, City Manager
City of Benson

From: Scott Hutchins, CGMC Treasurer

Date: August 2, 2013

Re: 2014 CGMC Dues Assessments

Your 2014 dues assessment is based on the assessment policy adopted by the full membership at its annual CGMC meeting in Bemidji on July 26, 2013.

2014 general assessment for the City of Benson

\$ 5,239

For research and advocacy and general services related to property taxes, LGA, annexation, environmental regulation and funding, economic development and transportation. This also includes services for labor and employee relations that will be provided to all CGMC cities.

Payment may be made out of your 2013 or 2014 budgets, but payment should be made by February 1, 2014. About 3.5% of your assessment is used for annexation and environment programs, which some cities pay out of their utility funds because of the direct impact of these issues on their sewer and water service.

Please make check payable to CGMC and send by February 1, 2014 to:

Scott Hutchins, CGMC Treasurer
City of Moorhead
500 Center Avenue, Box 779
Moorhead, MN 56560

If you have a question about your 2014 CGMC assessment, please call Tim Flaherty at (651) 225-8840 or email Tim at tpflaherty@flaherty-hood.com.

cc: Mayor Paul Kittelson

Precast Systems

Concrete Products

116 E. Highway 12 • Box 56 • Darwin, Minnesota 55324
Bus: 320-693-8440 • 1-888-693-8440 • Fax: 320-693-9593
www.darwinconcrete.com

January 8, 2014

City of Benson
Benson MN

RE: Benson Signage

Below are the specifications for the signs placed in Benson, on both ends of the city:

- Overall size of 14' wide x 2' depth x 10.5' tall, as per drawings
- 2 - Posts 24" x 24" x 9.83' tall
- 2 - Pier caps 40" x 40" x 6" tall - concrete finish
- 1 - Sign 6.17' top of arch x 10' long x 6" thick

Sign includes: Set precast footing, set column and concrete sign and caulked. The sign is exposed aggregate back, 6" border of sign and posts. Engraved area is recessed 3/4". All engraving is painted black. "BENSON" is 16" letters, "WELCOME TO" is 12" letters and "EST. 1870" is 8" letters. The City of Benson will provide the pea rock for backfill and digging the holes to place the sign in.

Price doesn't include detachable sign, earth restoration and landscaping, permit, site preparation and utility marking before project starts. Site must be clear of overhead power lines and accessible with our trucks.

Site must be accessible by our equipment.

2 signs at \$6550.00

\$13100.00 + sales tax if applicable

Payment schedule, 25% with contract, 75% after sign is installed at site.

To place your order, sign and return with this quotation.

CITY ACCEPTANCE:

CITY OFFICIAL _____ Is this project sales tax exempt?

DATE _____ Yes _____ No _____

NEED BY _____

If you have any questions, please feel free to contact Mark or Jennifer Smith at 320-693-5902.
Thank you.

Val Alsaker

From: Rob Wolfington
Sent: Wednesday, January 08, 2014 2:02 PM
To: Val Alsaker
Subject: Fwd: proposal for benson signs

Cc next mtg

Rob Wolfington
City Manager
Benson, MN

Direct: 320.843.5448
Cell: 320.808.0884

Begin forwarded message:

From: "Jennifer Smith" <jenny@darwinmonument.com>
To: "rob.wolfington@co.swift.mn.us" <rob.wolfington@co.swift.mn.us>
Subject: proposal for benson signs

Hi Rob,

Attached is the proposal for two signs for the City of Benson.

If you have any questions, please let me know.

Thank you,

Jennifer Smith

320-693-5902



PLEASE POST

**FAREWELL COFFEE FOR
ELLIOT NELSON**

You are invited to attend a farewell coffee to honor Elliot Nelson for his years of service with the City of Benson on:

Friday, January 17
3:00 p.m.
City Council Chambers

**RESOLUTION DESIGNATING AUTHORIZED REREPRESENTATION
(RESOLUTION NO. 2014-)**

WHEREAS, THE Governing body of the City of Benson, Minnesota has entered into an agreement to establish The **Missouri Basin Municipal Power Agency, d.b.a. Missouri River Energy Services (MRES)**, and as a member thereof is entitled to a representative who shall represent the Municipal Utility in the business of MRES.

NOW, THEREFORE, BE IT RESOLVED that Rob Wolfington be and he/she is hereby authorized and appointed as the representative of the City of Benson, Minnesota, to represent the Municipal Utility in the business of MRES, with the powers, duties and responsibilities as provided in said agreement. The alternate representative, Paul Kittelson, is hereby authorized and appointed with equal powers.

LandTeam Incorporated

509 22nd Avenue East, Suite 102
Alexandria, MN 563084652
landteam@landteaminc.com
www.landteaminc.com

Phone: 320-763-5784

Fax: 320-763-5786

City of Benson
1410 Kansas Avenue
Benson MN 56215

Invoice #: 2142
Date: 1/9/2014
Client ID: Benson City of

Professional engineering services for rebidding and revisions to the 2014 Combined Utility Improvements Project.

Revise specifications to reflect new MnDOT 2014 specifications and project rebid changes.	\$1,000.00
Revise 15th Avenue plans to include sanitary sewer service replacements and revise documents for rebid.	1,000.00
Site visit and analysis of Hall Avenue sanitary sewer options.	1,200.00
Rebid project.	600.00
Addendum to include Hall Avenue sanitary sewer.	700.00
Answer contractor bid questions.	500.00
Bid process assistance and contract document preparation.	1,000.00
Project management.	<u>500.00</u>
Total due this invoice.	\$6,500.00

For Professional Services Rendered:

2013 Combined Utility Improvements Period: December 01, 2013 To January 04, 2014

New Charges:	<u>\$6,500.00</u>
Outstanding Balance:	<u>\$0.00</u>
New Balance:	<u>\$6,500.00</u>

This invoice is due upon receipt

A late fee of 1.0% per month will be added to any unpaid balance after 30 days.

Community Development Revolving Fund



	2012 Actual	2013 Projected	2014 Budget
REVENUES			
Refund of Loan	0	1,720	0
Grant Proceeds	0	0	0
Transfer from General Fund	0	0	0
TOTAL REVENUES	0	1,720	0
EXPENDITURES			
Operating Supplies	152	506	500 property taxes
Contracted Services	5,800	12,244	7,500 Grant administration
Small Cities Grant	0	0	22,500 13 & '14 Refrig. & water heaters
TOTAL EXPENDITURES	5,952	12,751	30,500
Interest Income	0	0	0
OPERATING PROFIT / (LOSS)	(5,952)	(11,031)	(30,500)
FUND BALANCE	180,889	169,858	139,358

E D A BUDGET

	Actual 2010	Actual 2011	Actual 2012	Projected 2013	Budget 2014
Beginning Cash	\$660,155.81	\$653,231.78	\$449,223.09	\$387,315.70	\$273,917.38
RECEIPTS					
Interest	\$14,439.74	\$6,523.16	\$8,523.17	\$4,700.00	\$2,600.00
Intergovernmental Reve	\$4,823.95	\$8,741.61	\$0.00	\$27,500.00	\$0.00
Lease Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Property	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00
Transfers in	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Loan Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CVAC Income	\$33,508.00	\$34,650.00	\$14,850.00	\$24,750.00	\$20,000.00
Misc. Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL RECEIPTS	\$52,771.69	\$49,914.77	\$23,373.17	\$56,950.00	\$52,600.00
DISBURSEMENTS					
Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Advertising	\$5,627.05	\$3,102.62	\$3,220.31	\$190.85	\$5,000.00
Contracted Services	\$17,727.00	\$15,109.00	\$3,007.15	\$8,392.99	\$15,000.00
Special Projects	\$22,655.80	\$217,448.65	\$0.00	\$0.00	\$0.00
Management Fees	\$7,722.00	\$7,033.00	\$5,504.00	\$4,770.00	\$2,739.00
Misc.	\$5,963.87	\$11,230.19	\$9,162.35	\$21,585.59	\$10,000.00
Transfer to General Ca	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Small Citie	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Purchase of Property	\$0.00	\$0.00	\$64,386.75	\$135,408.89	\$100,000.00
CVAC Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Loan Reduction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DISBURSEME	\$59,695.72	\$253,923.46	\$85,280.56	\$170,348.32	\$132,739.00
Increase(Decrease) Ca	(\$6,924.03)	(\$204,008.69)	(\$61,907.39)	(\$113,398.32)	(\$80,139.00)
ENDING CASH	\$653,231.78	\$449,223.09	\$387,315.70	\$273,917.38	\$193,778.38

Small Cities Grant Fund 2005

	2012 Actual	2013 Projected	2014 Budget	
REVENUES				
Refund of Loan	7,445	3,568	3,600	
Interest Income	<u>233</u>	<u>173</u>	<u>170</u>	
TOTAL REVENUES	7,678	3,741	3,770	
EXPENDITURES				
Operating Supplies	92	138		
Contracted Services				
Small Cities Grant	0	0	50,000	13 & '14 Emergency Fund & Lead Expenses
TOTAL EXPENDITURES	92	138	50,000	
OPERATING PROFIT / (LOSS)	7,586	3,603	(46,230)	
FUND BALANCE	51,757	55,360	9,130	

Small Cities Grant Fund 2009



	2012 Actual	2013 Projected	2014 Budget	
REVENUES				
Refund of Loan	5,192	15,144	5,300	
Grant Proceeds	21,130	0	0	
Interest Income	<u>292</u>	<u>240</u>	<u>240</u>	
TOTAL REVENUES	26,613	15,384	5,540	
EXPENDITURES				
Operating Supplies				
Contracted Services				
Small Cities Grant	21,130	0	8,800	13 & '14 Emergency Fund & Lead Expenses
TOTAL EXPENDITURES	21,130	0	8,800	
OPERATING PROFIT / (LOSS)	5,483	15,384	(3,260)	
FUND BALANCE	7,918	23,302	20,042	

Small Cities Grant Fund 2011



	2012 Actual	2013 Projected	2014 Budget
REVENUES			
Refund of Loan		8,778	
Grant Proceeds	134,706	39,944	0
Interest Income	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	134,706	48,722	0
EXPENDITURES			
Operating Supplies			
Contracted Services			
Small Cities Grant	134,706	39,944	
TOTAL EXPENDITURES	134,706	39,944	0
OPERATING PROFIT / (LOSS)	0	8,778	0
FUND BALANCE	0	8,778	8,778

Small Cities Grant Fund 2013

	2013 Projected	2014 Budget	2015 Budget
REVENUES			
Refund of Loan			
Grant Proceeds	2,000	595,940	0
Interest Income	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	2,000	595,940	0
EXPENDITURES			
Operating Supplies			
Contracted Services			
Small Cities Grant	2,000	595,940	
TOTAL EXPENDITURES	2,000	595,940	0
OPERATING PROFIT / (LOSS)	0	0	0
FUND BALANCE	0	0	0

CONCRETE PROJECTS FUND

	2011 ACTUAL	2012 ACTUAL	2013 Projected	2014 Budget
REVENUES				
Special Assessments	9,180	4,209	3,757	2,500
Transfer from General Fund	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>
TOTAL REVENUES	24,180	19,209	18,757	17,500
EXPENDITURES				
Operating Supplies	0	494	271	0
Contracted Services	21,904	1,470	4,928	0
TOTAL EXPENDITURES	21,904	1,964	5,199	0
Interest Income	275	0	0	0
OPERATING PROFIT / (LOSS)	2,552	17,245	13,558	17,500
FUND BALANCE	31,391	48,636	62,194	79,694

STORM WATER FUND

	2011 ACTUAL	2012 ACTUAL	2013 Projected	2014 Budget
REVENUES				
Special Assessments	0	0	0	0
Storm Water Fees	0	18,557	51,038	51,000
Transfer from General Fund	<u>10,000</u>	<u>10,000</u>	<u>200,000</u>	<u>0</u>
TOTAL REVENUES	10,000	28,557	251,038	51,000
EXPENDITURES				
Operating Supplies	0	3,504	224	1,000
Maintain System	347	9,989	5,466	10,000
Contracted Services	28,354	7,566	219,755	30,000
TOTAL EXPENDITURES	28,701	21,059	225,446	41,000
Interest Income	0	0	0	0
OPERATING PROFIT / (LOSS)	(18,701)	7,498	25,593	10,000
FUND BALANCE	21,778	29,276	54,868	64,868

**RESOLUTION TRANSFERRING \$80,000 FROM
THE LIQUOR FUND TO THE GENERAL FUND
(RESOLUTION NO. 2014-)**

WHEREAS, the City of Benson owns and operates a Municipal Liquor Store, and

WHEREAS, the City Council has budgeted to transfer \$80,000 from the Liquor fund to the General Fund for calendar year 2014.

NOW, THEREFORE BE IT RESOLVED that the City Council authorized the transfer of \$80,000 from the Liquor Fund to the General Fund.

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.20700 2)DUE TO OTHER FUNDS	1)GENERAL FUND SPECIAL ASSESSMENTS	1,081.70	ENTERPRISE FUNDS	044597	M-12312013-647	69
101.41110.201 2)MAYOR & COUNCIL	1)GENERAL FUND 3)OFFICE SUPPLIES COUNCIL SIGNS, DVD'S	60.06	BACKSTREET PRINTING		D-12312013-646	329
101.41110.350 2)MAYOR & COUNCIL	1)GENERAL FUND 3)PRINTING & PUBLISHING BIDS FOR UTIL IMPROVEMEN	144.03	MONITOR & NEWS		D-12312013-646	258
101.41300.201 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)OFFICE SUPPLIES CLASSIFIED-PUB WORKS DIR SUPPLIES LEGAL PAD SHREDDING	168.29 108.60 12.81 93.05	MONITOR & NEWS BANKCARD CENTER BACKSTREET PRINTING SHRED-IT USA-SIOUX FALLS	044603	D-12312013-646 D-12312013-646 D-12312013-646 M-12312013-647	259 293 331 84
101.41300.202 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)DUPLICATING & COPYING COPIER MAINT BLACK TONER	41.83 9.66	COPIER BUSINESS SOLUTION COPIER BUSINESS SOLUTION		D-12312013-646 D-12312013-646	69 289
101.41300.207 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)SAFETY & DRUG TESTING FOOD FOR SURVIVAL KITS	17.85	DOMAT'S FAMILY FOODS		D-12312013-646	271
101.41300.209 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)GAS & OIL GAS GAS	295.86 208.07	GLACIAL PLAINS COOPERATI BANKCARD CENTER		D-12312013-646 D-12312013-646	83 295
101.41300.309 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONTRACTED SERVICES COMP TIME/DATA ENTRY	1,000.00	ELECTRIC FUND	044594	M-12312013-647	51
101.41300.310 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONTRACTED SERVICES SPAM FILTERING TECH SUPPORT SVC	36.00 515.00	MINN OFFICE OF ENTERPRIS SWIFT COUNTY		D-12312013-646 D-12312013-646	92 109
101.41300.321 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)TELEPHONE LONG DISTANCE CHARGES MONTHLY PRI CHARGE CELL PHONE-ADMIN	122.49 464.73 115.40	CENTURYLINK CENTURYLINK VERIZON	044607	D-12312013-646 D-12312013-646 M-12312013-647	80 188 1
101.41300.331 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)TRAVEL EXPENSE PLANNING COMM, NEW COUNC MEALS & LODGING	89.62 167.18	DAROLD'S SUPER VALUE BANKCARD CENTER		D-12312013-646 D-12312013-646	255 294
101.41300.332 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)TRAINING & INSTRUCTION PAYROLL YEAR END CLASS HEALTH FAIR REGISTRATION REFUND	85.00 95.00 185.00CR	AFFILIATED COMPUTER SERV AFFILIATED MED CENTERS BANKCARD CENTER		D-12312013-646 D-12312013-646 D-12312013-646	243 279 296
101.41300.433 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)DUES & SUBSCRIPTIONS MEMBERSHIP-WOLFINGTON DUES-WOLFINGTON DUES-PEDERSON	100.00 137.00 137.00	MN CITY/COUNTY MGMT ASSN BENSON KIWANIS CLUB BENSON KIWANIS CLUB		D-12312013-646 D-12312013-646 D-12312013-646	278 393 394
101.41410.201 2)ELECTIONS	1)GENERAL FUND 3)OFFICE SUPPLIES ELECTION MEAL	49.17	INCIDENTAL FUND		D-12312013-646	272
101.41610.201 2)CITY ATTORNEY	1)GENERAL FUND 3)OFFICE SUPPLIES CITY ATTORNEY LETTERHEAD	102.34	MONITOR PRINTING		D-12312013-646	231

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.41940.235 2)CITY HALL	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL					
	MATS	24.98	BENSON LAUNDRY-MAT HOUSE		D-12312013-646	60
	PLATES, SILVERWARE	17.04	DAROLD'S SUPER VALUE		D-12312013-646	254
	ELECTRODES	98.32	PHYSIO-CONTROL, INC		D-12312013-646	336
	BAL ELE	35.55	BORDER STATES ELECTRIC S		D-12312013-646	345
	MATS	24.98	BENSON LAUNDRY-MAT HOUSE		D-12312013-646	362
	GARBAGE PICKUP	35.03	MATTHEISEN DISPOSAL, INC	044598	M-12312013-647	73
101.41940.310 2)CITY HALL	1)GENERAL FUND 3)CONTRACTED SERV - CLEANING					
	CLEAN CITY HALL	160.00	SWIFT COUNTY DAC		D-12312013-646	225
101.41940.381 2)CITY HALL	1)GENERAL FUND 3)UTILITIES					
	UTILITIES	811.86	MUNICIPAL UTILITIES		D-12312013-646	93
101.41940.383 2)CITY HALL	1)GENERAL FUND 3)HEATING COST					
	UTILITIES	320.00	MUNICIPAL UTILITIES		D-12312013-646	94
	NATURAL GAS	329.52	CENTER POINT ENERGY		D-12312013-646	159
101.42100.201 2)POLICE DEPARTMENT	1)GENERAL FUND 3)OFFICE SUPPLIES					
	COPIER MAINT	48.65	COPIER BUSINESS SOLUTION		D-12312013-646	70
	LABEL, PLANNER, CALENDAR	127.87	BACKSTREET PRINTING		D-12312013-646	330
101.42100.209 2)POLICE DEPARTMENT	1)GENERAL FUND 3)GAS & OIL					
	GAS	2,326.04	GLACIAL PLAINS COOPERATI		D-12312013-646	84
101.42100.210 2)POLICE DEPARTMENT	1)GENERAL FUND 3)OPERATING SUPPLIES					
	MONTHLY SCHEDULE SERVICE	29.99	CALLBACK STAFFING SOLUTI		D-12312013-646	218
	K-9 BOARDING	60.00	BURTON/DUSTY		D-12312013-646	240
	PETTY CASH	50.00	INCIDENTAL FUND		D-12312013-646	273
	STAMPS	92.00	INCIDENTAL FUND		D-12312013-646	274
	DEFIB BATTERIES	372.78	MN SAFETY COUNCIL		D-12312013-646	319
	WATER COOLER RENTAL	53.65	CULLIGAN SOFT WATER		D-12312013-646	325
	GOLF CART PERMITS	109.55	BACKSTREET MEDIA		D-12312013-646	342
	DOG FOOD	32.11	H & H VETERINARY SERVICE		D-12312013-646	386
	250 KEYCHAINS	302.31	CREATIVE PRODUCT SOURCE		D-12312013-646	395
101.42100.212 2)POLICE DEPARTMENT	1)GENERAL FUND 3)DIVERSION EXPENDITURES					
	DIVERSION CLASS	100.00	DOSDALL/NANCY		D-12312013-646	264
101.42100.213 2)POLICE DEPARTMENT	1)GENERAL FUND 3)UNIFORM ALLOWANCE					
	HODGE-SHIRTS	144.93	UNIFORMS UNLIMITED		D-12312013-646	224
	HANDCUFF KEY	8.54	STREICHER'S		D-12312013-646	312
	COMBAT GLOVES	38.00	ALPHA TRAINING & TACTICS		D-12312013-646	343
	2 SHIRTS-BURTON	128.98	UNIFORMS UNLIMITED		D-12312013-646	361
101.42100.219 2)POLICE DEPARTMENT	1)GENERAL FUND 3)INVESTIGATIONS					
	WRECKER SERVICE	75.00	BENSON BODY SHOP		D-12312013-646	241
	TOW FORD RANGER	106.88	SOUTHSIDE BODY SHOP		D-12312013-646	265
	STORAGE FORD RANGER	300.00	SOUTHSIDE BODY SHOP		D-12312013-646	266
	TOW ASCHEMAN PICKUP	80.16	SOUTHSIDE BODY SHOP		D-12312013-646	267
	PROSECUTION CASES	130.00	HOHMAN LAW FIRM, LTD.		D-12312013-646	292
101.42100.221 2)POLICE DEPARTMENT	1)GENERAL FUND 3)EQUIPMENT REPAIR PARTS					
	EXPLORER HOOD & MLDG	1,414.01	SOUTHSIDE BODY SHOP		D-12312013-646	268
	TRANS FLUID	93.72	RUNNINGS FARM & FLEET		D-12312013-646	368
101.42100.223 2)POLICE DEPARTMENT	1)GENERAL FUND 3)EQUIPMENT REPAIRS CONTRACTED					
	BATTERY	157.84	TOM'S SERVICE, INC		D-12312013-646	379
	TIRE PRESSURE SENSOR	158.24	TOM'S SERVICE, INC		D-12312013-646	380
	HEADLIGHT BULB	193.31	TOM'S SERVICE, INC		D-12312013-646	381
	MOUNT & BALANCE TIRES	100.60	TOM'S SERVICE, INC		D-12312013-646	382

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.42100.223 2)POLICE DEPARTMENT	1)GENERAL FUND 3)EQUIPMENT REPAIRS CONTRACTED OIL CHG SERVICE CONTRACT TIRES	21.53 20.22 541.94	TOM'S SERVICE, INC TOM'S SERVICE, INC TOM'S SERVICE, INC		D-12312013-646 D-12312013-646 D-12312013-646	383 384 385
101.42100.240 2)POLICE DEPARTMENT	1)GENERAL FUND 3)SMALL TOOLS & EQUIPMENT 6 DOOR OPENERS GLOCK MAGAZINE BULB, MEMORY CARD CAPS	204.00 65.16 83.10 20.00	OVERHEAD DOOR CO. STREICHER'S RUNNINGS FARM & FLEET LLJ EMBROIDERY		D-12312013-646 D-12312013-646 D-12312013-646 M-12312013-647	291 313 369 81
101.42100.318 2)POLICE DEPARTMENT	1)GENERAL FUND 3)DARE EXPENDITURES DARE SUPPLIES	148.97	CREATIVE PRODUCT SOURCIN		D-12312013-646	237
101.42100.321 2)POLICE DEPARTMENT	1)GENERAL FUND 3)TELEPHONE MONTHLY PRI CHARGE LOCAL SERVICE CELL PHONE-POLICE CELL PHONE-POLICE	100.00 62.12 105.40 139.15	CENTURYLINK CENTURYLINK VERIZON VERIZON		D-12312013-646 D-12312013-646 D-12312013-646 M-12312013-647	189 197 333 2
101.42100.332 2)POLICE DEPARTMENT	1)GENERAL FUND 3)TRAINING & INSTRUCTION HEALTH FAIR	257.80	AFFILIATED MED CENTERS		D-12312013-646	280
101.42100.411 2)POLICE DEPARTMENT	1)GENERAL FUND 3)RENT GARAGE RENT	100.00	ELECTRIC FUND	044594	M-12312013-647	54
101.42100.439 2)POLICE DEPARTMENT	1)GENERAL FUND 3)DOG POUND EXPENSES DOG POUND	197.61	H & H VETERINARY SERVICE		D-12312013-646	387
101.42200.209 2)FIRE DEPARTMENT	1)GENERAL FUND 3)GAS & OIL GAS	293.31	GLACIAL PLAINS COOPERATI		D-12312013-646	85
101.42200.210 2)FIRE DEPARTMENT	1)GENERAL FUND 3)OPERATING SUPPLIES ELECTRODES CAR WASH, SALT	98.33 60.79	PHYSIO-CONTROL, INC RUNNINGS FARM & FLEET		D-12312013-646 D-12312013-646	337 370
101.42200.221 2)FIRE DEPARTMENT	1)GENERAL FUND 3)EQUIPMENT REPAIR PARTS FILTERS, EXT CORD	629.54	NORTHSIDE AUTO		D-12312013-646	308
101.42200.235 2)FIRE DEPARTMENT	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL CLEAN FIRE HALL LIGHTS PLUG, CONNECTOR GARBAGE PICKUP	36.75 101.83 54.39 30.19	SWIFT COUNTY DAC BORDER STATES ELECTRIC S ZOSEL'S TRUE VALUE MATTHEISEN DISPOSAL, INC		D-12312013-646 D-12312013-646 D-12312013-646 M-12312013-647	226 346 353 74
101.42200.310 2)FIRE DEPARTMENT	1)GENERAL FUND 3)CONTRACTED SERVICES GRANT APPLICATION-VEHICL GRANT APPLICATION-EQUIP	500.00 1,050.00	WIDSETH SMITH NOLTING & WIDSETH SMITH NOLTING &	044591 044591	M-12312013-647 M-12312013-647	33 34
101.42200.321 2)FIRE DEPARTMENT	1)GENERAL FUND 3)TELEPHONE CELL PHONE	14.33	VERIZON	044607	M-12312013-647	70
101.42200.332 2)FIRE DEPARTMENT	1)GENERAL FUND 3)TRAINING & INSTRUCTION HEALTH FAIR CPR COURSE	490.00 425.00	AFFILIATED MED CENTERS RIDGEWATER COLLEGE		D-12312013-646 D-12312013-646	281 315

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.42200.381 2)FIRE DEPARTMENT	1)GENERAL FUND 3)UTILITIES UTILITIES	533.44	MUNICIPAL UTILITIES		D-12312013-646	95
101.42200.418 2)FIRE DEPARTMENT	1)GENERAL FUND 3)FIRE SERVICE FEE FIRE SERVICE FEE	833.37	WATER FUND	044595	M-12312013-647	55
101.42600.321 2)ENGINEERING DEPARTMENT	1)GENERAL FUND 3)TELEPHONE CELL PHONE-M JACOBSON	59.66	VERIZON	044607	M-12312013-647	6
101.42600.331 2)ENGINEERING DEPARTMENT	1)GENERAL FUND 3)TRAVEL EXPENSE MILEAGE TO MORRIS	317.53	JACOBSON/MIKE		D-12312013-646	341
101.42600.332 2)ENGINEERING DEPARTMENT	1)GENERAL FUND 3)TRAINING & INSTRUCTION LICENSE FEE	110.00	BANKCARD CENTER		D-12312013-646	297
101.43100.209 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)GAS & OIL GAS	3,054.04	GLACIAL PLAINS COOPERATI		D-12312013-646	87
101.43100.210 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)OPERATING SUPPLIES WELDING GAS HOLLEMAN DA TEST JACKET JACKET SHOVEL POWER SERVICE RELEASE AGENT	103.37 23.75 123.10 120.99 50.23 14.72 165.48	AMERICAN WELDING-WILLMAR AFFILIATED MED CENTERS A W DIRECT, INC A W DIRECT, INC ZOSEL'S TRUE VALUE GLACIAL PLAINS COOPERATI MID-AMERICAN RESEARCH CH		D-12312013-646 D-12312013-646 D-12312013-646 D-12312013-646 D-12312013-646 D-12312013-646 M-12312013-647	196 284 334 335 349 357 83
101.43100.215 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)SHOP SUPPLIES OIL	38.43	NORTHSIDE AUTO		D-12312013-646	307
101.43100.221 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)EQUIPMENT REPAIR PARTS AIR FILTER, BRAKE PADS ULTRAPURE DSL HANDLE CYLINDER, SOCKETS COVER UNIT #18	140.67 8.54 87.20 1,147.44 51.56	NORTHSIDE AUTO AUTO VALU BENSON JOHN DEERE FINANCIAL MAC QUEEN EQUIPMENT, INC CRYSSTEEL MANUFACTURING I		D-12312013-646 D-12312013-646 044590 M-12312013-647 044601 M-12312013-647 044606 M-12312013-647	303 398 31 82 87
101.43100.223 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)EQUIPMENT REPAIRS CONTRACTED WING POST REPAIR	21.38	LORENZ MFG.	044599	M-12312013-647	80
101.43100.231 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)SNOW REMOVAL PLOW EDGES PLOW BOLTS	1,507.54 55.10	POWER PLAN NORTHERN STATES SUPPLY		D-12312013-646 044605 M-12312013-647	360 86
101.43100.235 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL GARBAGE PICKUP	42.02	MATTHEISEN DISPOSAL, INC	044598	M-12312013-647	75
101.43100.240 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)SMALL TOOLS & EQUIPMENT 20% TRIMBLE COST EXT CORD	2,500.44 128.23	FRONTIER PRECISION, INC ZOSEL'S TRUE VALUE		D-12312013-646 D-12312013-646	244 348
101.43100.331 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)TRAVEL EXPENSE MILEAGE TO TRAINING-ALEX	56.50	ASCHEMAN/WADE		D-12312013-646	242
101.43100.332 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)TRAINING & INSTRUCTION HEALTH FAIR	100.00	AFFILIATED MED CENTERS		D-12312013-646	282

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.43100.381 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)UTILITIES UTILITIES	366.12	MUNICIPAL UTILITIES		D-12312013-646	96
101.43100.383 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)HEATING COST NATURAL GAS	581.74	CENTER POINT ENERGY		D-12312013-646	161
101.43100.386 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)STREET LIGHTING UTILITIES UTILITIES	7,010.73	MUNICIPAL UTILITIES		D-12312013-646	97
101.43100.438 2)HIGHWAY STREETS & ROADS	1)GENERAL FUND 3)LAUNDRY MATS & TOWELS	37.81	BENSON LAUNDRY-MAT HOUSE		D-12312013-646	62
101.45121.310 2)ORGANIZED RECREATION	1)GENERAL FUND 3)SENIOR CITIZEN PROGRAM MONTHLY CONTRIBUTION	600.00	SENIOR ADVOCACY CORPORAT		D-12312013-646	28
101.45124.210 2)SWIMMING POOL	1)GENERAL FUND 3)OPERATING SUPPLIES HOT SPOT SPRAY DISINFECTANT	35.01 118.08	VERIZON DETCO	044607 044608	M-12312013-647 M-12312013-647	71 88
101.45124.235 2)SWIMMING POOL	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL GARBAGE PICKUP	2.34	MATTHEISEN DISPOSAL, INC	044598	M-12312013-647	79
101.45124.321 2)SWIMMING POOL	1)GENERAL FUND 3)TELEPHONE LOCAL SERVICE	25.05	CENTURYLINK		D-12312013-646	178
101.45124.381 2)SWIMMING POOL	1)GENERAL FUND 3)UTILITIES UTILITIES	87.04	MUNICIPAL UTILITIES		D-12312013-646	98
101.45181.235 2)ARMORY	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL REKEY LOCK VACUUM	15.00 170.99	A.F. BUILDING MATERIALS ZOSEL'S TRUE VALUE		D-12312013-646 D-12312013-646	262 350
101.45181.310 2)ARMORY	1)GENERAL FUND 3)CONTRACTED SERVICES CLEAN ARMORY	22.05	SWIFT COUNTY DAC		D-12312013-646	227
101.45181.321 2)ARMORY	1)GENERAL FUND 3)TELEPHONE LOCAL SERVICE	42.79	CENTURYLINK		D-12312013-646	179
101.45181.381 2)ARMORY	1)GENERAL FUND 3)UTILITIES UTILITIES	179.91	MUNICIPAL UTILITIES		D-12312013-646	99
101.45200.209 2)PARKS	1)GENERAL FUND 3)GAS & OIL GAS	381.19	GLACIAL PLAINS COOPERATI		D-12312013-646	88
101.45200.210 2)PARKS	1)GENERAL FUND 3)OPERATING SUPPLIES 12X18 ARRANGER ELECTRODES-CIVIC CENTER ICE MELT ECO THAW HUB, SPROCKET FLAG LINKS/HOOKS PARTS GARBAGE PICKUP	38.48 98.32 666.35 83.90 26.69 128.72 20.90 415.79	BANKCARD CENTER PHYSIO-CONTROL, INC ZOSEL'S TRUE VALUE GLACIAL PLAINS COOPERATI RUNNINGS FARM & FLEET UNCOMMON USA INC. JOHN DEERE FINANCIAL MATTHEISEN DISPOSAL, INC		D-12312013-646 D-12312013-646 D-12312013-646 D-12312013-646 D-12312013-646 D-12312013-646 M-12312013-647 M-12312013-647	298 338 351 358 365 396 30 76
101.45200.221 2)PARKS	1)GENERAL FUND 3)EQUIPMENT REPAIR PARTS LIGHT, BEARINGS BATTERIES	150.08 44.02	NORTHSIDE AUTO RUNNINGS FARM & FLEET		D-12312013-646 D-12312013-646	304 366

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.45200.221 2) PARKS	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS SEAL, CLEANER, LAMPS AXLE, WHEEL, SCREW RIM, TIRE, BUSHING	43.66 130.73 149.13	AUTO VALU BENSON JOHN DEERE FINANCIAL JOHN DEERE FINANCIAL	044590 044590	D-12312013-646 M-12312013-647 M-12312013-647	397 29 32
101.45200.235 2) PARKS	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL KEYS-CIVIC CENTER MATS & TOWELS	12.29 22.87	A.F. BUILDING MATERIALS BENSON LAUNDRY-MAT HOUSE		D-12312013-646 D-12312013-646	263 364
101.45200.240 2) PARKS	1) GENERAL FUND 3) SMALL TOOLS & EQUIPMENT BOOSTER PAC, BIT SET	211.59	AUTO VALU BENSON		D-12312013-646	399
101.45200.321 2) PARKS	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	44.64	CENTURYLINK		D-12312013-646	181
101.45200.331 2) PARKS	1) GENERAL FUND 3) TRAVEL EXPENSE PARK BOARD MEETING	55.49	DAROLD'S SUPER VALUE		D-12312013-646	253
101.45200.381 2) PARKS	1) GENERAL FUND 3) UTILITIES UTILITIES	465.16	MUNICIPAL UTILITIES		D-12312013-646	100
101.45200.412 2) PARKS	1) GENERAL FUND 3) RENT GARAGE RENT	150.00	ELECTRIC FUND	044594	M-12312013-647	52
101.46102.310 2) SHADE TREE DISEASE CONTROL	1) GENERAL FUND 3) CONTRACTED SERV-TREE REMOVAL STUMP REMOVAL	42,280.00	T & K KENNEDY EXCAVATING		D-12312013-646	257
101.46500.343 2) TOURISM	1) GENERAL FUND 3) LODGING TAX EXPENDITURES WEB PAGE DEVELOPMENT WEBSITE MAINT	109.95 37.50	BACKSTREET MEDIA WEBTOMIX LLC	044604	D-12312013-646 M-12312013-647	239 85
101.49200.430 2) UNALLOCATED	1) GENERAL FUND 3) MISCELLANEOUS BAKED HAM	101.53	BUTCH'S CATERING		D-12312013-646	238
101.49300.731 2) TRANSFERS	1) GENERAL FUND 3) TRANSFER TO OTHER GOVERNMENTS MONTHLY RENT	2,166.67	BENSON CIVIC CENTER BOAR		D-12312013-646	175
101.49800.209 2) PUBLIC TRANSIT	1) GENERAL FUND 3) GAS & OIL GAS	2,132.51	GLACIAL PLAINS COOPERATI		D-12312013-646	89
101.49800.210 2) PUBLIC TRANSIT	1) GENERAL FUND 3) OPERATING SUPPLIES WIPES, TOWELS, TISSUE	22.92	DAROLD'S SUPER VALUE		D-12312013-646	252
101.49800.214 2) PUBLIC TRANSIT	1) GENERAL FUND 3) PERSONNEL TESTING & RECRUIT MINOR CASE WORK	3,019.50	STATE OF MINNESOTA		D-12312013-646	228
101.49800.221 2) PUBLIC TRANSIT	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS BUS 1 HEADLIGHT GAS CAP - BUS 1	17.09 8.58	NORTHSIDE AUTO NORTHSIDE AUTO		D-12312013-646 D-12312013-646	305 306
101.49800.222 2) PUBLIC TRANSIT	1) GENERAL FUND 3) TIRES TIRES	476.79	GLACIAL PLAINS COOPERATI		D-12312013-646	359
101.49800.223 2) PUBLIC TRANSIT	1) GENERAL FUND 3) EQUIPMENT REPAIRS CONTRACTED BUS 12 BRAKE PADS BUS 12 OIL CHG	207.15 44.56	TOM'S SERVICE, INC TOM'S SERVICE, INC		D-12312013-646 D-12312013-646	376 377

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.49800.223 2)PUBLIC TRANSIT	1)GENERAL FUND 3)EQUIPMENT REPAIRS CONTRACTED BUS 1 OIL CHG	45.51	TOM'S SERVICE, INC		D-12312013-646	378
101.49800.321 2)PUBLIC TRANSIT	1)GENERAL FUND 3)TELEPHONE LOCAL SERVICE	43.59	CENTURYLINK		D-12312013-646	182
101.49800.332 2)PUBLIC TRANSIT	1)GENERAL FUND 3)TRAINING & INSTRUCTION HEALTH FAIR	50.00	AFFILIATED MED CENTERS		D-12312013-646	283
101.49800.412 2)PUBLIC TRANSIT	1)GENERAL FUND 3)RENT GARAGE RENT	375.00	ELECTRIC FUND	044594	M-12312013-647	53
101.49810.235 2)AIRPORT	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL MATS WATER DEC RENT ELEMENT-WATER HEATER ELEMENT-WATER HEATER TRASH BAGS, CLEANER GARBAGE PICKUP	13.45 22.22 19.50 13.89 51.04 74.07 4.68	BENSON LAUNDRY-MAT HOUSE CULLIGAN SOFT WATER WEST ACRES WATER SYSTEMS ZOSEL'S TRUE VALUE RUNNINGS FARM & FLEET RUNNINGS FARM & FLEET MATTHEISEN DISPOSAL, INC		D-12312013-646 D-12312013-646 D-12312013-646 D-12312013-646 D-12312013-646 D-12312013-646 M-12312013-647	61 71 310 352 367 371 77
101.49810.307 2)AIRPORT	1)GENERAL FUND 3)MANAGEMENT FEES AIRPORT MANAGER	350.00	LYNCH LAKE FLYING CLUB		D-12312013-646	38
101.49810.321 2)AIRPORT	1)GENERAL FUND 3)TELEPHONE LOCAL SERVICE	76.34	CENTURYLINK		D-12312013-646	183
211.45500.201 2)LIBRARY	1)LIBRARY FUND 3)OFFICE SUPPLIES LABELS & PROTECTORS TAPE	59.53 46.35	DEMCO BACKSTREET PRINTING		D-12312013-646 D-12312013-646	290 332
211.45500.210 2)LIBRARY	1)LIBRARY FUND 3)OPERATING SUPPLIES COPIER MAINT WEBHOSTING FEE	20.00 12.95	COPIER BUSINESS SOLUTION BANKCARD CENTER		D-12312013-646 D-12312013-646	288 299
211.45500.235 2)LIBRARY	1)LIBRARY FUND 3)BUILDING MAINTENANCE & SUPPL MATS MATS GARBAGE PICKUP	28.30 28.30 49.02	BENSON LAUNDRY-MAT HOUSE BENSON LAUNDRY-MAT HOUSE MATTHEISEN DISPOSAL, INC		D-12312013-646 D-12312013-646 M-12312013-647	63 363 78
211.45500.321 2)LIBRARY	1)LIBRARY FUND 3)TELEPHONE LOCAL SERVICE	80.13	CENTURYLINK		D-12312013-646	184
211.45500.381 2)LIBRARY	1)LIBRARY FUND 3)UTILITIES UTILITIES	181.42	MUNICIPAL UTILITIES		D-12312013-646	101
211.45500.383 2)LIBRARY	1)LIBRARY FUND 3)HEATING COST UTILITIES	279.15	MUNICIPAL UTILITIES		D-12312013-646	102
228.46500.201 2)PROGRAM COSTS	1)SMALL CITIES GRANT FUND 2005 3)OFFICE SUPPLIES LOAN SATISFACTION	46.00	INCIDENTAL FUND		D-12312013-646	275
401.49810.501 2)AIRPORT	1)GENERAL CAPITAL OUTLAY FUND 3)CAPITAL OUTLAY DECEMBER SERVICES ALP UPDATE	659.30 1,230.68	TKDA TKDA	044596	D-12312013-646 M-12312013-647	402 72

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
515.46500.307 2)GENERAL	1)ECONOMIC DEV. AUTHORITY FUND 3)MANAGEMENT FEES MGMT FEE	4,770.00	GENERAL FUND	003524	M-12312013-647	50
515.46500.310 2)GENERAL	1)ECONOMIC DEV. AUTHORITY FUND 3)CONTRACTED SERVICES FIX EXISTING FRAME CREAMERY WORK DEMO STD LUMBER BLDG INSPECT & ABATE ALT 1	225.00 176.91 54,000.00 3,000.00	MID CENTRAL DOOR COMPANY A.F. BUILDING MATERIALS MAAC, INC. MAAC, INC.		D-12312013-646 D-12312013-646 M-12312013-647 M-12312013-647	232 261 101 102
515.46500.331 2)GENERAL	1)ECONOMIC DEV. AUTHORITY FUND 3)TRAVEL EXPENSE EDA MEETING	53.33	DAROLD'S SUPER VALUE		D-12312013-646	256
515.46500.430 2)GENERAL	1)ECONOMIC DEV. AUTHORITY FUND 3)MISCELLANEOUS HEATER, LITE-CIVIC CENTE	1,497.88	BORDER STATES ELECTRIC S		D-12312013-646	344
530.31010 2)TAXES	1)TAX INCREMENT FINANCING #4 RETURN INCREMENT	3,532.53	SWIFT COUNTY AUDITOR	003525	M-12312013-647	68
601.16590 2)CONSTRUCTION IN PROGRESS	1)WATER FUND BACKWASH ENHANCEMENTS	4,698.00	AUTOMATIC SYSTEMS CO.		D-12312013-646	277
601.49400.208 2)WATER DEPARTMENT	1)WATER FUND 3)CHEMICALS & CHEM SUPPLIES LPC-4	2,206.93	HAWKINS, INC.		D-12312013-646	251
601.49400.209 2)WATER DEPARTMENT	1)WATER FUND 3)GAS & OIL GAS	186.86	GLACIAL PLAINS COOPERATI		D-12312013-646	131
601.49400.210 2)WATER DEPARTMENT	1)WATER FUND 3)OPERATING SUPPLIES 2 YR TRIMBLE MAINT BOOT ALLOWANCE COUPLING, CABLE TIES SOFTY 1/2 DOZ PINTS ELEMENTS ELEMENTS	216.42 100.00 59.12 104.95 917.78 561.85	FRONTIER PRECISION, INC BORSTAD/RUSSELL RUNNINGS FARM & FLEET DETCO VESSCO INC. VESSCO INC.		D-12312013-646 D-12312013-646 D-12312013-646 M-12312013-647 M-12312013-647 M-12312013-647	248 356 372 97 99 100
601.49400.217 2)WATER DEPARTMENT	1)WATER FUND 3)LAB EQUIPMENT & SUPPLIES ACID POWDER, TAPE, GLOVE FITTING, TAPE, TOWELS	170.75 42.43	USA BLUE BOOK RUNNINGS FARM & FLEET		D-12312013-646 D-12312013-646	250 373
601.49400.227 2)WATER DEPARTMENT	1)WATER FUND 3)MAINTAIN COLLECTION SYSTEM 30% TRIMBLE COST	3,750.68	FRONTIER PRECISION, INC		D-12312013-646	245
601.49400.307 2)WATER DEPARTMENT	1)WATER FUND 3)MANAGEMENT FEES MANAGEMENT FEE	3,088.10	GENERAL FUND	034759	M-12312013-647	57
601.49400.313 2)WATER DEPARTMENT	1)WATER FUND 3)CONTRACTED SERVICES COLIFORM TESTING	180.00	COUNTRYSIDE PUBLIC HEALT		D-12312013-646	276
601.49400.321 2)WATER DEPARTMENT	1)WATER FUND 3)TELEPHONE LOCAL SERVICE CELL PHONE-WATER	98.26 19.34	CENTURYLINK VERIZON		D-12312013-646 M-12312013-647	208 17
601.49400.331 2)WATER DEPARTMENT	1)WATER FUND 3)TRAVEL EXPENSE MEALS	47.93	BANKCARD CENTER		D-12312013-646	300

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
601.49400.332 2)WATER DEPARTMENT	1)WATER FUND 3)TRAINING & INSTRUCTION HEALTH FAIR	190.00	AFFILIATED MED CENTERS		D-12312013-646	286
601.49400.381 2)WATER DEPARTMENT	1)WATER FUND 3)UTILITIES UTILITIES	2,294.96	MUNICIPAL UTILITIES		D-12312013-646	141
601.49400.721 2)WATER DEPARTMENT	1)WATER FUND 3)TRANSFER TO GENERAL FUND 2013 WATER TRANSFER	31,859.00	GENERAL FUND	034758	M-12312013-647	47
602.43250.210 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)OPERATING SUPPLIES 2 YR TRIMBLE MAINT SOFTY 1/2 DOZ PINTS	216.42 104.94	FRONTIER PRECISION, INC DETCO	034764	D-12312013-646 M-12312013-647	249 98
602.43250.226 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)MAINTAIN SYSTEM 30% TRIMBLE COST	3,750.68	FRONTIER PRECISION, INC		D-12312013-646	246
602.43250.235 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)BUILDING MAINTENANCE & SUPPL TANK OUTLET	52.79 4.06	DAKOTA SUPPLY GROUP ZOSEL'S TRUE VALUE		D-12312013-646 D-12312013-646	236 355
602.43250.307 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)MANAGEMENT FEES MANAGEMENT FEE	4,009.10	GENERAL FUND	034759	M-12312013-647	58
602.43250.311 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)PEOPLESERVICE CONTRACT DEC SERVICE CONTRACT	24,877.00	PEOPLE SERVICE INC.	034757	M-12312013-647	46
602.43250.321 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)TELEPHONE CELL PHONE-WATER	19.34	VERIZON	034763	M-12312013-647	18
602.43250.331 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)TRAVEL EXPENSE MEAL	7.07	BANKCARD CENTER		D-12312013-646	301
602.43250.381 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)UTILITIES UTILITIES	3,499.20	MUNICIPAL UTILITIES		D-12312013-646	142
602.43250.383 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)HEATING COST NATURAL GAS	731.48	CENTER POINT ENERGY		D-12312013-646	191
602.43250.721 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)TRANSFER TO GENERAL FUND 2013 SEWER TRANSFER	23,525.00	GENERAL FUND	034758	M-12312013-647	48
604.16478 2)DISTRIBUTION GARAGE	1)ELECTRIC FUND OVERHEAD DOOR	7,127.00	OVERHEAD DOOR CO.		D-12312013-646	230
604.16590 2)CONSTRUCTION IN PROGRESS	1)ELECTRIC FUND POWER PLANT EQUIP	430.50	DGR ENGINEERING	034760	M-12312013-647	93
604.49610.209 2)POWER PRODUCTION	1)ELECTRIC FUND 3)FUEL EXPENSE 3900 GALS DIESEL	12,421.50	GLACIAL PLAINS COOPERATI		D-12312013-646	132
604.49610.223 2)POWER PRODUCTION	1)ELECTRIC FUND 3)MAINT OF GENRATN EQUIP CONTR AIR PERMIT RENEWAL	966.50	DGR ENGINEERING	034760	M-12312013-647	91

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
604.49610.235 2)POWER PRODUCTION	1)ELECTRIC FUND 3)BUILDING MAINTENANCE GARBAGE DISPOSAL	11.70	MATTHEISEN DISPOSAL, INC	034762	M-12312013-647	95
604.49610.307 2)POWER PRODUCTION	1)ELECTRIC FUND 3)MANAGEMENT FEES-POWER PROD MANAGEMENT FEE	1,389.16	GENERAL FUND	034759	M-12312013-647	61
604.49610.381 2)POWER PRODUCTION	1)ELECTRIC FUND 3)UTILITIES UTILITIES	3,089.10	MUNICIPAL UTILITIES		D-12312013-646	143
604.49630.307 2)TRANSMISSION	1)ELECTRIC FUND 3)MANAGEMENT FEES MANAGEMENT FEE	1,389.16	GENERAL FUND	034759	M-12312013-647	60
604.49640.209 2)DISTRIBUTION	1)ELECTRIC FUND 3)FUEL EXPENSE-VEHICLES GAS	641.72	GLACIAL PLAINS COOPERATI		D-12312013-646	133
604.49640.210 2)DISTRIBUTION	1)ELECTRIC FUND 3)OPERATING SUPPLIES HEALTH FAIR RATCHET, FILTER NON PROC DISPOSAL ELECTRODES CLOTHING, TARP STRAP 2 FLEECE JACKETS FLUSH POLY COVER CONN	50.00 239.23 8.00 196.66 1,046.05 538.20 65.68 25.20	AFFILIATED MED CENTERS NORTHSIDE AUTO SWIFT CO ENVIRONMENTAL S PHYSIO-CONTROL, INC RUNNINGS FARM & FLEET FS3 INC BORDER STATES ELECTRIC S BORDER STATES ELECTRIC S		D-12312013-646 D-12312013-646 D-12312013-646 D-12312013-646 D-12312013-646 D-12312013-646 D-12312013-646 D-12312013-646	287 309 314 340 375 388 389 390
604.49640.221 2)DISTRIBUTION	1)ELECTRIC FUND 3)EQUIPMENT MAINTENANCE PARTS BAR & CHAIN LUBE 20% TRIMBLE COST	32.28 2,500.44	ERIC'S MOTORSPORTS FRONTIER PRECISION, INC		D-12312013-646 D-12312013-646	235 247
604.49640.226 2)DISTRIBUTION	1)ELECTRIC FUND 3)MAINTENANCE OF OVERHEAD LINE BULB	12.78	RUNNINGS FARM & FLEET		D-12312013-646	374
604.49640.230 2)DISTRIBUTION	1)ELECTRIC FUND 3)MAINT OF STREET LIGHTING COVER, PLUG STREET LIGHT STARTERS	28.23 209.93	ZOSEL'S TRUE VALUE DAKOTA SUPPLY GROUP		D-12312013-646 D-12312013-646	354 392
604.49640.235 2)DISTRIBUTION	1)ELECTRIC FUND 3)BUILDING MAINTENANCE MATS & TOWELS DOOR REPAIR EMT GARBAGE DISPOSAL	22.89 1,032.28 26.91 49.50	BENSON LAUNDRY-MAT HOUSE OVERHEAD DOOR CO. BORDER STATES ELECTRIC S MATTHEISEN DISPOSAL, INC	034762	D-12312013-646 D-12312013-646 D-12312013-646 M-12312013-647	115 229 391 96
604.49640.307 2)DISTRIBUTION	1)ELECTRIC FUND 3)MANAGEMENT FEES-DISTRIBUTION MANAGEMENT FEE	4,167.48	GENERAL FUND	034759	M-12312013-647	62
604.49640.321 2)DISTRIBUTION	1)ELECTRIC FUND 3)TELEPHONE CELL PHONE-ELECTRIC CELL PHONE-ELLIOT/S CREW	434.01 78.08	VERIZON VERIZON	034763 034763	M-12312013-647 M-12312013-647	19 20
604.49640.381 2)DISTRIBUTION	1)ELECTRIC FUND 3)UTILITIES UTILITIES UTILITIES	1,742.67 518.40	MUNICIPAL UTILITIES MUNICIPAL UTILITIES		D-12312013-646 D-12312013-646	144 145
604.49650.307 2)DEMAND SIDE MANAGEMENT	1)ELECTRIC FUND 3)MANAGEMENT FEES-CIP SALARY MANAGEMENT FEE	694.58	GENERAL FUND	034759	M-12312013-647	67

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
604.49650.317 2)DEMAND SIDE MANAGEMENT	1)ELECTRIC FUND 3)OTHER CONTRACTED SERVICES 3RD QTR ASSESSMENT	643.47	MN DEPT OF COMMERCE	034761	M-12312013-647	94
604.49650.480 2)DEMAND SIDE MANAGEMENT	1)ELECTRIC FUND 3)LOAD MANAGEMENT WATER HEATER REBATE WATER HEATER REBATE WATER HEATER REBATE	175.00 75.00 75.00	GIMBERLIN/KEITH MIKKELSON/LASHELLE MCNEILL/JULIE		D-12312013-646 D-12312013-646 D-12312013-646	234 269 270
604.49655.201 2)CUSTOMER ACCOUNTS	1)ELECTRIC FUND 3)OFFICE SUPPLIES COPIER MAINT COPIER PAYMENT	56.17 116.49	COPIER BUSINESS SOLUTION TOSHIBA FINANCIAL SERVIC		D-12312013-646 D-12312013-646	192 400
604.49655.307 2)CUSTOMER ACCOUNTS	1)ELECTRIC FUND 3)MANAGEMENT FEES-CUST ACCTS MANAGEMENT FEE	1,389.16	GENERAL FUND	034759	M-12312013-647	63
604.49655.317 2)CUSTOMER ACCOUNTS	1)ELECTRIC FUND 3)OTHER CONTRACTED SERVICES METER SERVICE	54.00	AUTOMATED ENERGY INC		D-12312013-646	207
604.49655.318 2)CUSTOMER ACCOUNTS	1)ELECTRIC FUND 3)BILL PRINT SERVICES NOVEMBER INVOICES	933.71	IMPACT		D-12312013-646	233
604.49660.307 2)ADMINISTRATION AND GENERAL	1)ELECTRIC FUND 3)MANAGEMENT FEES-ADMINISTRATN MANAGEMENT FEE	2,083.74	GENERAL FUND	034759	M-12312013-647	64
604.49660.308 2)ADMINISTRATION AND GENERAL	1)ELECTRIC FUND 3)MANAGEMENT FEES-FINANCE MANAGEMENT FEE	1,389.16	GENERAL FUND	034759	M-12312013-647	65
604.49660.309 2)ADMINISTRATION AND GENERAL	1)ELECTRIC FUND 3)MANAGEMENT FEES-SALES MANAGEMENT FEE	1,389.16	GENERAL FUND	034759	M-12312013-647	66
604.49660.317 2)ADMINISTRATION AND GENERAL	1)ELECTRIC FUND 3)OTHER CONTRACTED SERVICES 6 GOPHER STATE CALLS COLLECTION FEES HMGP APP DEV	8.70 8.33 132.00	GOPHER STATE ONE CALL UNITED ACCOUNTS DGR ENGINEERING		D-12312013-646 D-12312013-646 M-12312013-647	148 401 92
604.49660.321 2)ADMINISTRATION AND GENERAL	1)ELECTRIC FUND 3)TELEPHONE PHONE MAINT MONTHLY PRI CHARGE LOCAL SERVICE	147.84 300.00 176.39	CENTURYLINK CENTURYLINK CENTURYLINK		D-12312013-646 D-12312013-646 D-12312013-646	126 187 199
604.49660.331 2)ADMINISTRATION AND GENERAL	1)ELECTRIC FUND 3)TRAVEL AND MEALS MEALS	96.86	BANKCARD CENTER		D-12312013-646	302
604.49660.343 2)ADMINISTRATION AND GENERAL	1)ELECTRIC FUND 3)ADVERTISING REG ADS UTILITY ADS	216.00 305.64	K S C R - FM MONITOR & NEWS		D-12312013-646 D-12312013-646	136 138
604.49660.721 2)ADMINISTRATION AND GENERAL	1)ELECTRIC FUND 3)TRANSFER TO GENERAL FUND 2013 ELECTRIC TRANSFER	98,344.00	GENERAL FUND	034758	M-12312013-647	49
609.14200 2)OFF SALE LIQUOR INVENTORY	1)LIQUOR FUND LIQUOR LIQUOR CREDIT LIQUOR LIQUOR LIQUOR LIQUOR LIQUOR LIQUOR CREDIT	3,026.91 5.83CR 5,658.30 5,443.09 6,111.83 2,652.31 7.33CR	VINOCOPIA INC PHILLIPS WINE & SPIRITS PHILLIPS WINE & SPIRITS JOHNSON BROTHERS LIQUOR JOHNSON BROTHERS LIQUOR SOUTHERN WINE & SPIRITS PHILLIPS WINE & SPIRITS		D-12312013-646 D-12312013-646 D-12312013-646 D-12312013-646 M-12312013-647 M-12312013-647 M-12312013-647	223 316 317 320 41 42 44

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
609.14200 2)OFF SALE LIQUOR INVENTORY	1)LIQUOR FUND LIQUOR	2,519.40	PHILLIPS WINE & SPIRITS	022009	M-12312013-647	45
609.14210 2)OFF SALE BEER INVENTORY	1)LIQUOR FUND BEER	2,740.90	BEVERAGE WHOLESALERS INC		D-12312013-646	116
	BEER	981.75	H. BOYD NELSON		D-12312013-646	134
	BEER	5,144.00	H. BOYD NELSON		D-12312013-646	321
	BEER	7.44CR	H. BOYD NELSON		D-12312013-646	322
	BEER	5,220.70	H. BOYD NELSON		D-12312013-646	323
	BEER CREDIT	30.40CR	H. BOYD NELSON		D-12312013-646	324
	BEER	563.65	BEVERAGE WHOLESALERS INC		D-12312013-646	326
	BEER	2,176.65	BEVERAGE WHOLESALERS INC		D-12312013-646	327
	OVER PMT BEER	5,020.40CR	BEVERAGE WHOLESALERS INC		D-12312013-646	328
	BEER	2,615.25	BEVERAGE WHOLESALERS INC	022004	M-12312013-647	22
	BEER	3,597.50	BEVERAGE WHOLESALERS INC	022004	M-12312013-647	35
	BEER CREDIT	15.10CR	BEVERAGE WHOLESALERS INC	022004	M-12312013-647	36
	BEER	1,637.70	BEVERAGE WHOLESALERS INC	022004	M-12312013-647	37
	BEER	3,397.80	BEVERAGE WHOLESALERS INC	022004	M-12312013-647	38
	BEER	4,233.50	H. BOYD NELSON	022005	M-12312013-647	21
	BEER	1,264.90	H. BOYD NELSON	022005	M-12312013-647	39
	BEER CREDIT	4.00CR	H. BOYD NELSON	022005	M-12312013-647	40
609.20700 2)DUE TO OTHER FUNDS	1)LIQUOR FUND GARBAGE TAGS	278.50	CITY OF BENSON	022013	M-12312013-647	90
609.49750.210 2)LIQUOR	1)LIQUOR FUND 3)OPERATING SUPPLIES					
	FRUIT,PEPPER,SUGAR,SALT	31.70	DAROLD'S SUPER VALUE		D-12312013-646	123
	BAGS, TISSUE, TOWELS	189.60	WEST CENTRAL SALES		D-12312013-646	311
	ELECTRODES	98.32	PHYSIO-CONTROL, INC		D-12312013-646	339
609.49750.235 2)LIQUOR	1)LIQUOR FUND 3)BUILDING MAINTENANCE & SUPPL					
	SALT	20.80	CULLIGAN SOFT WATER		D-12312013-646	121
	GARBAGE PICKUP	187.76	MATTHEISEN DISPOSAL, INC	022012	M-12312013-647	89
609.49750.254 2)LIQUOR	1)LIQUOR FUND 3)OFF SALE MIX PURCHASES					
	ICE	60.16	ARCTIC GLACIER INC.		D-12312013-646	112
	OFF SALE MIX	124.98	PEPSI		D-12312013-646	149
	MIX	239.20	VIKING COCA COLA BOTTLIN		D-12312013-646	155
609.49750.292 2)LIQUOR	1)LIQUOR FUND 3)ON SALE MISC PURCHASES					
	SNACKS	778.25	APPERT'S FOODSERVICE		D-12312013-646	111
	TACO INGREDIENTS	20.89	DAROLD'S SUPER VALUE		D-12312013-646	124
	PIZZAS	517.25	HARRYS FROZEN FOOD		D-12312013-646	135
	SNACKS	184.00	MONTE CANDY COMPANY		D-12312013-646	140
	PREMIX	266.00	VIKING COCA COLA BOTTLIN		D-12312013-646	156
609.49750.307 2)LIQUOR	1)LIQUOR FUND 3)MANAGEMENT FEES					
	MANAGEMENT FEE	2,051.00	GENERAL FUND	022011	M-12312013-647	56
609.49750.321 2)LIQUOR	1)LIQUOR FUND 3)TELEPHONE					
	LOCAL SERVICE	81.05	CENTURYLINK		D-12312013-646	128
609.49750.332 2)LIQUOR	1)LIQUOR FUND 3)TRAINING & INSTRUCTION					
	HEALTH FAIR	170.00	AFFILIATED MED CENTERS		D-12312013-646	285
609.49750.333 2)LIQUOR	1)LIQUOR FUND 3)FREIGHT ON LIQUOR					
	FREIGHT	392.85	COUNTRY PET FOODS		D-12312013-646	119
609.49750.343 2)LIQUOR	1)LIQUOR FUND 3)ADVERTISING					
	LIQUOR ADS	148.50	K S C R - FM		D-12312013-646	137
	LIQUOR ADS	332.34	MONITOR & NEWS		D-12312013-646	139

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
609.49750.343 2)LIQUOR	1)LIQUOR FUND 3)ADVERTISING DEC 20-21 ENTERTAINMENT	400.00	CM ROCK	022008	M-12312013-647	43
609.49750.381 2)LIQUOR	1)LIQUOR FUND 3)UTILITIES UTILITIES	1,002.10	MUNICIPAL UTILITIES		D-12312013-646	146
609.49750.383 2)LIQUOR	1)LIQUOR FUND 3)HEATING COST UTILITIES	200.00	MUNICIPAL UTILITIES		D-12312013-646	147
609.49750.430 2)LIQUOR	1)LIQUOR FUND 3)MISCELLANEOUS CABLE SERVICE PEST CONTROL	133.26 42.75	CHARTER COMMUNICATIONS BRANESS PEST CONTROL		D-12312013-646 D-12312013-646	118 260
609.49750.438 2)LIQUOR	1)LIQUOR FUND 3)LAUNDRY MATS, TOWELS, & MOPS MOPS, TOWELS, MATS	48.95 52.43	BENSON LAUNDRY-MAT HOUSE BENSON LAUNDRY-MAT HOUSE		D-12312013-646 D-12312013-646	114 347
653.43240.307 2)GARBAGE DISPOSAL	1)GARBAGE COLLECTION FUND 3)MANAGEMENT FEES MANAGEMENT FEE	707.90	GENERAL FUND	034759	M-12312013-647	59
653.43240.310 2)GARBAGE DISPOSAL	1)GARBAGE COLLECTION FUND 3)CONTRACTED SERVICES GARBAGE CONTRACT	8,662.00	MATTHEISEN DISPOSAL, INC		D-12312013-646	7
653.43240.384 2)GARBAGE DISPOSAL	1)GARBAGE COLLECTION FUND 3)REFUSE DISPOSAL TIPPING FEES	4,110.40	SWIFT CO ENVIRONMENTAL S		D-12312013-646	154

TOTAL NUMBER OF RECORDS PRINTED

345

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	95,610.07
211	LIBRARY FUND	785.15
228	SMALL CITIES GRANT FUND 2005	46.00
401	GENERAL CAPITAL OUTLAY FUND	1,889.98
515	ECONOMIC DEV. AUTHORITY FUND	63,723.12
530	TAX INCREMENT FINANCING #4	3,532.53
601	WATER FUND	50,793.36
602	SEWER COLLECTION & DISPOSAL	60,797.08
604	ELECTRIC FUND	149,301.64
609	LIQUOR FUND	61,948.28
653	GARBAGE COLLECTION FUND	13,480.30
TOTAL ALL FUNDS		501,907.51

BANK RECAP:

BANK	NAME	DISBURSEMENTS
GRN	GENERAL BANK CHECKING ACCT	98,331.20
LIQ	LIQUOR FUND	61,948.28
NAV	ENTERPRISE FUNDS	274,372.38
RUS	ECONOMIC DEV. AUTHORITY CHKN	67,255.65
TOTAL ALL BANKS		501,907.51

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
101.41110.332 2)MAYOR & COUNCIL	1)GENERAL FUND 3)TRAINING & INSTRUCTION EVENSON CONF REG	315.00	LEAGUE OF MINNESOTA CITI		D-01022014-650	237
	HEINZIG CONF REG	315.00	LEAGUE OF MINNESOTA CITI		D-01022014-650	238
101.41300.125 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CAFETERIA PLAN EXPENSES MONTHLY FLEX CHARGE	115.00	TASC		D-01022014-650	209
	2014 RENEWAL FEE	150.00	TASC		D-01022014-650	243
101.41300.202 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)DUPLICATING & COPYING COPIER PAYMENT	139.00	TOSHIBA FINANCIAL SERVIC		D-01022014-650	264
101.41300.332 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)TRAINING & INSTRUCTION WOLFINGTON CONF REG	315.00	LEAGUE OF MINNESOTA CITI		D-01022014-650	236
101.41300.433 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)DUES & SUBSCRIPTIONS 12 MO SUBSCRIPTION	178.98	WEST CENTRAL TRIBUNE		D-01022014-650	224
101.41610.304 2)CITY ATTORNEY	1)GENERAL FUND 3)CITY ATTORNEY CONTRACT CITY ATTORNEY FEES	1,964.50	WILCOX LAW OFFICE, P.A.		D-01022014-650	220
101.41940.235 2)CITY HALL	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL 2014 MONITORING	180.00	HEARTLAND SECURITY SERVI		D-01022014-650	247
101.41940.310 2)CITY HALL	1)GENERAL FUND 3)CONTRACTED SERV - CLEANING POLICE DEPT 12/1-12/28	160.00	MCGEARY/THOMAS		D-01022014-650	258
101.42100.201 2)POLICE DEPARTMENT	1)GENERAL FUND 3)OFFICE SUPPLIES COPIER PAYMENT	158.00	TOSHIBA FINANCIAL SERVIC		D-01022014-650	265
101.42100.210 2)POLICE DEPARTMENT	1)GENERAL FUND 3)OPERATING SUPPLIES MONTHLY SCHEDULE SERVICE	29.99	CALLBACK STAFFING SOLUTI		D-01022014-650	218
101.42100.219 2)POLICE DEPARTMENT	1)GENERAL FUND 3)INVESTIGATIONS PROSECUTION FEES	2,330.00	WILCOX LAW OFFICE, P.A.		D-01022014-650	221
	STATIC IP SERVICE	201.98	WILCOX LAW OFFICE, P.A.		D-01022014-650	244
101.42100.433 2)POLICE DEPARTMENT	1)GENERAL FUND 3)DUES & SUBSCRIPTIONS 2014 VOTING MEMBERSHIP	230.00	MN CHIEFS OF POLICE ASSN		D-01022014-650	250
	INTERNET HOST ANN FEE	179.00	EDC COMPUTER SERVICES		D-01022014-650	251
	EMPLOYMENT LAW SUBSCRIP	159.00	CENTER FOR EDUCATION &		D-01022014-650	252
	2014 DUES	30.00	REGION VI CHIEFS ASSOCIA		D-01022014-650	253
	2014 MEMBERSHIP	45.00	MN CRIME PREVENTION ASSN		D-01022014-650	256
101.42200.433 2)FIRE DEPARTMENT	1)GENERAL FUND 3)DUES & SUBSCRIPTIONS 2014 MEMBERSHIP	170.00	MN STATE FIRE DEPT ASSOC		D-01022014-650	235
	2014 MEMBERSHIP DUES	85.00	MN STATE FIRE CHIEFS ASS		D-01022014-650	245
	2014 LAKE REGION DUES	40.00	LAKE REGION FIRE FIGHTER		D-01022014-650	246
101.45121.235 2)ORGANIZED RECREATION	1)GENERAL FUND 3)BUILDING MAINTENANCE & SUPPL JAN-MARCH MONITORING	83.64	HEARTLAND SECURITY SERVI		D-01022014-650	239
101.46500.343 2)TOURISM	1)GENERAL FUND 3)LODGING TAX EXPENDITURES JANUARY BILLING	800.00	CHAMBER OF COMMERCE		D-01022014-650	254
101.49810.307 2)AIRPORT	1)GENERAL FUND 3)MANAGEMENT FEES 2014 MCOA MEMBERSHIP	50.00	MCOA		D-01022014-650	234

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
211.45500.235 2)LIBRARY	1)LIBRARY FUND 3)BUILDING MAINTENANCE & SUPPL 2014 MONITORING	180.00	HEARTLAND SECURITY SERVI		D-01022014-650	248
211.45500.310 2)LIBRARY	1)LIBRARY FUND 3)CONTRACTED SERV - CLEANING CLEAN LIBRARY	395.00	MCGEARY/THOMAS		D-01022014-650	259
521.47000.601 3)PRINCIPAL PAYMENTS	1)G.O. BONDS 2012A REFUNDING POOL BOND PRIN PMT	60,000.00	US BANK CORPORATE TRUST		D-01022014-650	225
521.47000.611 3)INTEREST ON BOND PAYMENTS	1)G.O. BONDS 2012A REFUNDING POOL BOND INT PMT	3,910.00	US BANK CORPORATE TRUST		D-01022014-650	226
601.22500 2)BONDS PAYABLE	1)WATER FUND BOND PRIN PMT	90,000.00	US BANK CORPORATE TRUST		D-01022014-650	227
601.49400.332 2)WATER DEPARTMENT	1)WATER FUND 3)TRAINING & INSTRUCTION 1/3 MEMBERSHIP	33.33	WEST CENTRAL UTILITY		D-01022014-650	260
601.49400.611 2)WATER DEPARTMENT	1)WATER FUND 3)INTEREST ON BOND PAYMENTS BOND INT PMT	4,275.00	US BANK CORPORATE TRUST		D-01022014-650	228
602.22500 2)BONDS PAYABLE	1)SEWER COLLECTION & DISPOSAL BOND PRIN PMT	40,000.00	US BANK CORPORATE TRUST		D-01022014-650	229
602.43250.311 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)PEOPLESERVICE CONTRACT JAN SERVICE CONTRACT	24,877.00	PEOPLE SERVICE INC.		D-01022014-650	223
602.43250.313 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)CONTRACTED SERVICES LIFT STATION MONITOR	432.00	OMNI SITE		D-01022014-650	242
602.43250.332 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)TRAINING & INSTRUCTION 1/3 MEMBERSHIP	33.33	WEST CENTRAL UTILITY		D-01022014-650	261
602.43250.611 2)SEWAGE COLLECTION & DISPOSAL	1)SEWER COLLECTION & DISPOSAL 3)INTEREST ON BOND PAYMENTS BOND INT PMT	5,075.00	US BANK CORPORATE TRUST		D-01022014-650	230
604.22501 2)GO BONDS PAYABLE	1)ELECTRIC FUND BOND PRIN PMT	50,000.00	US BANK CORPORATE TRUST		D-01022014-650	231
604.49640.317 2)DISTRIBUTION	1)ELECTRIC FUND 3)OTHER CONTRACTED SERVICES POWER LINE CROSSING	146.16	RAILROAD MANAGEMENT CO I		D-01022014-650	233
604.49640.332 2)DISTRIBUTION	1)ELECTRIC FUND 3)EDUCATION/TRAINING TRAINING-STEINMETZ 1/3 MEMBERSHIP	200.00 33.34	JOINT UTILITY TRAINING S WEST CENTRAL UTILITY		D-01022014-650 D-01022014-650	257 262
604.49660.433 2)ADMINISTRATION AND GENERAL	1)ELECTRIC FUND 3)DUES, FEES, MEMBERSHIPS MEMBERSHIP	240.00	CHAMBER OF COMMERCE		D-01022014-650	267
604.49660.611 2)ADMINISTRATION AND GENERAL	1)ELECTRIC FUND 3)INTEREST EXPENSE BOND INT PMT	3,353.75	US BANK CORPORATE TRUST		D-01022014-650	232
609.49750.310 2)LIQUOR	1)LIQUOR FUND 3)CONTRACTED SERVICES-CLEANING LIQUOR STORE CLEANING	725.00	KIMBERLY M BENSON		D-01022014-650	4

Disb. Validation Listing

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK	DATA-JE-ID	LINE#
609.49750.430	1) LIQUOR FUND					
2) LIQUOR	3) MISCELLANEOUS					
	ANNUAL MONITORING	192.38	HEARTLAND SECURITY SERVI		D-01022014-650	241
	2014 LICENSE FEE	330.00	AMERICAN SOCIETY OF COMP		D-01022014-650	255
	MEMBERSHIP	160.00	CHAMBER OF COMMERCE		D-01022014-650	266

TOTAL NUMBER OF RECORDS PRINTED

47

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	8,424.09
211	LIBRARY FUND	575.00
521	G.O. BONDS 2012A REFUNDING	63,910.00
601	WATER FUND	94,308.33
602	SEWER COLLECTION & DISPOSAL	70,417.33
604	ELECTRIC FUND	53,973.25
609	LIQUOR FUND	1,407.38
TOTAL ALL FUNDS		293,015.38

BANK RECAP:

BANK	NAME	DISBURSEMENTS
GRN	GENERAL BANK CHECKING ACCT	72,909.09
LIQ	LIQUOR FUND	1,407.38
NAVY	ENTERPRISE FUNDS	218,698.91
TOTAL ALL BANKS		293,015.38