

City Council Regular Meeting Agenda
City Council Chambers
October 1, 2012

Page

5:30 p.m. Call the Meeting to Order at City Hall (Mayor)

1. Persons with Unscheduled Business to Come Before the City Council (Mayor)
3. Review the Consent Agenda: (Mayor) Canary
 - a. Minutes:
 - 2-6 ▪ 9.10.12 City Council Meeting
 - 7 ▪ 8.20.12 EDA Regular Meeting
 - 8-9 ▪ 9.10.12 Planning Commission Meeting
 - 10-11 ▪ 9.24.12 Planning Commission Meeting
 - b. Correspondence:
 - 12 ▪ PeopleService New Regional Manager
 - 13 ▪ Golf Club Thank-You
 - 14 ▪ Pilgrim Congregational Church Thank-You
 - c. Applications:
 - Vacancies on Boards & Commissions:
 - Airport Advisory – 1
 - Park Board – 2
 - 15-17 ▪ Variance Application – 810 Kansas Ave.
 - d. Overnight Travel
- 18 4. Public Hearing - Small Cities Grant Update
- 19-35 5. Northwest Levee Flood Project
- 36 6. Cable Franchise Renewal
- 37 7. Missouri River Energy Services – Wholesale Rates
- 38-57 8. WAPA Power Contract
- 58 9. DeGraff Sewer Project Memo
- 59 10. Prairie 5 “Reach Out For Warmth” Request
11. Update on the Latest Small Cities Grant
- 60-61 12. Benson Schools Renaissance Program Request
- 62-82 13. Budget Report
14. Adjourn: Mayor

Draft

**MINUTES - BENSON CITY COUNCIL - REGULAR MEETING
SEPTEMBER 10, 2012**

The meeting was called to order at 5:30 p.m. by Mayor Kittelson. Members present: Paul Kittelson, Mike Fugleberg, Ben Hess, Sue Fitz, Gary Landmark. Members Absent: None. Also present: City Manager Rob Wolfington, Director of Finance Glen Pederson, Public Works Director Elliot Nelson, Derek Loiland, Adam Foslien.

Mayor Kittelson called for anyone with unscheduled business. Derek Loiland approached the Council explaining he had hit a gas line in his yard one evening while excavating. He hit the line, called the City Utility phone number which was answered by dispatch, who sent the Fire Department out. Loiland stated he crimped the line off, and said he felt he should not be billed for the call, as he had the situation under control. He said Centerpoint Energy did come out that night and worked on the gas line the next day as well. Fitz asked if Loiland had turned the bill over to his homeowners insurance. Loiland replied he had not. Wolfington stated he had conducted a fact finding on the incident and discussed it with Mr. Loiland a couple weeks ago. Loiland asked Public Works Director Nelson what he would do if he was called during business hours with this type of incident. Nelson stated he would call 911 no matter when it happened, and cannot assume any risk with such an incident, and would rather error on the side of caution. After discussion, it was the consensus of the Council not to forgive Mr. Loiland's bill.

It was moved by Landmark, seconded by Fitz and carried unanimously to approve the following minutes on the consent agenda:

- August 20, 2012 City Council Meeting
- August 16, 2012 Safety Committee Meeting
- July 30, 2012 Swift County-Benson Hospital Meeting

Wolfington said Missouri River Energy Services (MRES) is holding a regional policymaker's dinner and discussion in Alexandria on September 18, 2012 at 5:30 p.m. He and the Mayor plan to attend. Any other Councilmember interested should contact him.

The Minnesota State Auditor sent out the Volunteer Fire Relief Association Report Card to show investment and benchmark information.

Wolfington presented an e-mail from Jeff Peters of MRES, informing the City that WAPA is releasing Firm Electric Service (FES) contracts for post 2020 power supply. MRES is offering to provide a technical review of our FES, but also advises having our City Attorney review the contract as well. We should see these contracts arriving soon.

Wolfington explained with the past Small Cities Grant, the UMRDC discovered the need for a public hearing to review project progress in order to fulfill our grant requirements. Wolfington stated the Public Hearing will be held on October 1, 2012.

The Council was reminded of one vacancy on the Airport Commission and two on the Park Board. Wolfington said there are ads going into the Monitor News to advertise these openings.

The variance application at 810 Kansas Avenue will be held over until September 24, 2012 on advice of the Planning Commission.

Wolfington said he will be at the MRES Board Meeting September 12, 2012. The MISO Transmission agreements will be discussed at this meeting.

Next Adam Foslien from the Benson Baseball Association presented a renovation plan for the deteriorating dug-outs at the Baseball Field at Northside Rec. He has been soliciting businesses, individuals and the school for donations for the \$20,000.00 project. He said they would like to get the project done yet this fall so the dug-outs would be ready for the 2013 Baseball season. They want to demolish the existing dug-outs and raise the floor to remedy flooding of the dug-outs. He is requesting \$5,000.00 from the City to complete the project. He said he currently has \$13,000.00 in firm donations. It was moved by Fugleberg, seconded by Hess and carried unanimously to approve support of the Baseball Field renovation of the dugouts up to \$5,000.00.

Next was a street closure request from Golden Living Center. They would like to hold a fundraiser for the Walk to End Alzheimer's. They have asked to close off Meadow Lane between Utah Avenue and Atlantic Avenue. It was moved by Fitz, seconded by Fugleberg and carried unanimously to close off the block east of Golding Living Center on September 11, 2012 between 1:30-8:00 p.m. for the Alzheimer's fundraiser.

Council member Landmark offered the following Resolution:

**AUTHORIZATION TO EXECUTE
MINNESOTA DEPARTMENT OF TRANSPORTATION
GRANT AGREEMENT FOR AIRPORT IMPROVEMENT
EXCLUDING LAND ACQUISITION
(RESOLUTUION 2012-22)**

It is resolved by the City of Benson as follows:

1. That the State of Minnesota Agreement No. 01867, "Grant Agreement for Airport Improvement Excluding Land Acquisition", for State Project No. A7601-33 at the Benson Municipal Airport is accepted.
2. That the Mayor and City Manager are authorized to execute this Agreement and any amendments on behalf of the City of Benson.

Councilmember Hess seconded the motion and the following vote was recorded: AYES: Kittelson, Fitz, Fugleberg, Landmark, Hess. NAYS: None. Whereupon the Mayor declared Resolution 2012-22 duly passed and adopted.

Next was the amended Tourism Budget. After review, it was moved by Fitz, seconded by Fugleberg and carried unanimously to amend the 2012 Tourism Budget from \$28,250 total expenditures to \$35,911.13.

Wolfington presented specs and demolition plans for the Benson Market South Project. Staff has submitted a grant application for the \$90,000.00 project. The awards will be announced in October. The bids, and bid award are on a timeline that matches a successful or unsuccessful bid award. Bid opening is slated for October 8, 2012, and the project is on schedule to be done before the end of this year. After review, it was moved by Landmark, seconded by Hess and carried unanimously to approve the demolition specs for the Benson Market South property.

Council Member Fitz offered the following Resolution and moved its adoption:

**RESOLUTION ADOPTING PROPOSED 2012 PROPERTY
TAX LEVY, COLLECTIBLE IN 2013
(RESOLUTION NO. 2012-23)**

BE IT RESOLVED by the City Council of the City of Benson, County of Swift, Minnesota that the following proposed sums of money be levied for the current year, collectible in 2013, upon the taxable property in the City of Benson, for the following purposes:

General Fund Levy	\$739,874
Police Personnel	556,500
Claussen Properties II Abatement	22,000
Library Fund Levy	<u>119,800</u>
Total	\$1,438,174

BE IT FURTHER RESOLVED that the following sum of money be levied for the current year, collectible in 2013, based upon the market value of the taxable property in the City of Benson, for the following purpose:

G.O. Swimming Pool	<u>71,211</u>
Total	\$71,211

BE IT FURTHER RESOLVED that the City Council will hold its Truth in Taxation Hearing on Monday, December 3, 2012 at 6:00 p.m. in the Benson City Council Chambers. Comments may be made by calling 320-843-4775 or by mail to 1410 Kansas Avenue, Benson, MN 56215.

Member Fugleberg seconded the foregoing motion and the following vote was recorded: AYES: Hess, Fitz, Landmark, Kittelson, Landmark NAYS: None. Whereupon Mayor Kittelson declared Resolution No. 2012-23 duly passed and adopted.

Council Member Hess offered the following Resolution and moved its adoption:

**RESOLUTION CERTIFYING THE PROPOSED OPERATING BUDGET
FOR THE CALENDAR YEAR 2013 FOR THE CITY OF BENSON, MINNESOTA
(RESOLUTION NO. 2012-24)**

BE IT RESOLVED, that the proposed Operating Budget for the City of Benson, Minnesota, for the fiscal year beginning January 1, 2013 and ending December 31, 2013 is hereby approved.

BE IT FURTHER RESOLVED, that the budget is summarized as follows:

<u>Revenues</u>	
Taxes - General Fund	\$1,3218,374
Taxes - Library Fund	119,800
State Grants and Aids	1,007,202
Other Revenues	<u>1,154,572</u>
Total Revenues	\$3,599,948

<u>Expenditures</u>	
General Government	\$620,300
Public Safety	987,570
Highways, Streets and Roads	561,315
Parks and Recreation	371,640
Public Transit	182,200
Public Library	104,250
Capital Outlay	479,577
Other Expenditures	<u>210,908</u>
Total Expenditures	\$3,517,760

Excess (Deficiency) of Revenues over Expenditures

\$82,188

BE IT FURTHER RESOLVED, that the City Manager shall cause the entire Proposed Operating Budget to be printed and filed in the City Office for inspection and reference by the public.

Member Landmark seconded the foregoing motion and the following vote was recorded: AYES: Hess, Fitz, Landmark, Kittelson, Landmark NAYS: None. Whereupon Mayor Kittelson declared Resolution No. 2012-24 duly passed and adopted.

Wolfington informed the Council he met with Tom Traen, General Manager for Glacial Plains Co-op and agreed on a \$20,000 purchase price for the old green lumber yard on west highway 9. Environmental Scientific has done a phase I environmental report. In addition, Wolfington stated Glacial Plains leases the parcel across from their station for employee parking. This agreement ensures that when and if the City moves to purchase that property, the northerly 75' will be maintained for private vehicle parking. Fitz asked if there was any appraisal done on the property. Wolfington stated no, but the price is in line with similar properties purchased recently. After discussion it was moved by Landmark, seconded by Hess and carried unanimously to approve the purchase agreement in the amount of \$20,000.

Pederson presented two bids he has received for City Hall. The first is for a new heating, ventilation and air conditioning (HVAC) unit to replace a bad unit on top of City Hall. Pederson said he received bids from the three local vendors:

Craig's Inc.	\$4,342.80
Hawley's Inc.	\$4,995.00
Grossman's	\$7,450.00

After discussion, it was moved by Fitz, seconded by Fugleberg and carried unanimously to approve Craig's Inc. HVAC bid in the amount of \$4,342.80

The second bid was for a new roof for City Hall. Pederson explained the differences in the bids which were as follows:

	<u>Base Bid</u>	<u>Insulation</u>	<u>Total</u>	
Roof 1 – RBR Inc.	\$28,383	\$7,220	\$35,603	
Buttweilers	\$31,840	\$7,280	\$39,120	
	\$31,840	\$8,080	\$39,920	Includes lower profile insulation
Herzog Roofing	\$36,705	\$6,270	\$42,975	
Kandi Roofing	\$38,143	\$6,018	\$44,161	
West Central Roofing	\$38,767	\$5,000	\$43,767	
	\$33,323	\$5,000	\$38,323	Includes White TPO membrane

It was moved by Fitz to accept the low bid from Roof 1 – RBR Inc. not to exceed \$36,603.00 with lower profile insulation, it was seconded by Fugleberg and carried unanimously.

Pederson explained the lease for the administration copier is due. It has been on a 3 year lease in the past, but with the packets being sent electronically, it has decreased the number of copies by about a thousand per month. He would like to go with a 5 year lease which would reduce the monthly payment from \$189.00 to \$130.00. It was moved by Hess, seconded by Fugleberg and carried unanimously to go with a 63 month lease with Willmar Business Solutions for the administrative copier.

Next there was discussion on the City health insurance increases for 2013. Pederson explained the past five year history, and structure of the insurance plan. He said our increase for next year is 11.1%. It was moved by Landmark, seconded by Fugleberg and carried unanimously to approve renewal of the health insurance plan for 2013.

It was moved by Hess, seconded by Fugleberg and carried unanimously to approve the plans and specifications for the City's Gasoline and Diesel Fuel Requirements from November 1, 2012 to November 1, 2014 with the bid opening at 2:00 p.m. on October 11, 2012.

It was moved by Fitz, seconded by Hess and carried unanimously to approve the pay requests from Stantec as follows:

- Water Treatment Plant in the amount of \$7,568.10
- Sandy's Lift Station Renovation in the amount of \$1,641.00
- General Engineering Services in the amount of \$5,197.00

It was moved by Fugleberg, seconded by Landmark and carried unanimously to approve pay request #11 for the water treatment plant from KHC Construction in the amount of \$22,279.20.

It was moved by Hess, seconded by Fitz and carried unanimously to approve change order #1 and the final pay request to States Borders Construction, Inc. for the Sandy's Lift Station renovation in the amount of \$38,965.68.

Wolfington stated there will be three neighborhood meetings on the Northwest Flood Levy in September. The dates are September 19, 12-1 p.m., September 20, 7:00-8:00 p.m., and September 22, 10:30-11:30 a.m. All meetings will be at City Hall. The meetings will gauge homeowner support of the project. The State has offered a flood mitigation grant verbally in the amount of \$125,000, which will defray assessment to home owners.

It was moved by Landmark, seconded by Hess and carried unanimously to approve bills and warrants in the amount of \$457,844.83

The Benson Women of Today submitted a gambling permit for 4 separate bingo events to raise money for Toys for Tots. It was moved by Fitz, seconded by Fugleberg and carried unanimously to approve the gambling permit for the Benson Women of Today.

Fitz said she had attended the Library Board meeting and was wondering about changing the 3 year term limit. Wolfington said it would take a City Charter Change.

There being no other business, it was moved by Fugleberg seconded by Hess and carried unanimously to adjourn the meeting at 6:49 p.m.

Mayor

City Manager



**EDA Regular Meeting
August 20, 2012**

Members Present: Paul Kittelson, , Leroy Noreen, Mike Fugleberg Rick Horecka,
Members Absent: Paul Estenson, Jon Buyck, Elaine Mitteness,
Also Present: Rob Wolfington, BenWilcox, Belinda Sanders, Diane Halvorson, Jennifer Frost
and Jan Lundebrek

Rob Wolfington called the meeting to order at 12:13 p.m.

Halvorson Loan Application

Wolfington reported on the loan committee meeting held September 12, 2012 to review a loan request from Diane Halvorson. It was a unanimous decision to approve the loan in the amount of \$20,000, for 10 years, with a 5 year balloon payment at an interest rate of 3%. We will be in 3rd position behind EDA Small Cities and First Security Bank. This loan is in conjunction with the Swift county RDA loan, same terms except there will be no balloon payment with them. It was moved by Kittelson, seconded by Noreen and carried unanimously to approve the loan.

It was moved by Kittelson, seconded by Noreen and carried unanimously to adjourn the meeting at 12:20 p.m.

Chairman

Attest: _____
Secretary

m

**MINUTES – BENSON PLANNING COMMISSION – REGUALR
MEETING
SEPTEMBER 10, 2012 AT 12:00 NOON**

Members Present: Ronan Rolland, Karen Evenson, Delbert Gonnerman, Sue Fitz and Mark Schreck

Members Absent: Ron , Laycock & David Stewart

Also Present: Rob Wolfington, Mike Jacobson, Ben Wilcox, Helen Flodstrom, Mark Anderson and Greg Lee

Wolfingotn called the meeting to order at 12:00 p.m.

Update on City Projects

Rob discussed current projects going on in the City. Some of the items discussed were Benson Market South, old lumber yard on east hwy 12, underground electric project on west hwy 12, and others.

Public Hearing – 810 Kansas Ave.

Rob Wolfington opened the Public Hearing at 12:07 p.m. There was an application for a variance to the zoning ordinance for an ancillary building at 810 Kansas Avenue. There was notice sent to the surrounding neighbors and notice in the local newspaper. Wolfington asked for testimony from the audience. Mark Anderson lives across the street from 810 Kansas Ave., and said most property owners have ancillary buildings and he said the neighbors are happy they moved the garage in as things in the yard are going into the garage. Helen Flodstrom said when they started the projected, she talked to City staff, and the only questions asked of them by staff was how big the garage was, and were told no problem. She said they have no intention of breaking the law. Mark Schreck asked for City staff's feedback. Mike Jacobson said he doesn't have a recollection of their conversation and usually tells anyone applying for a moving permit the steps to do so. Wolfington reminded the Commission the purpose of the Public Hearing is to determine whether the property can have a 2nd ancillary building. He reviewed the State's recent variance legislation, and state building codes.

Flodstrom stated they moved the garage in to provide a safe place to do automotive work, which she stated is a hobby. She said the lot is large enough and she doesn't understand why there is a problem. Wolfington explained the unique circumstances described in the State variance law. Anderson asked if they could make the two garages next to each other one building. Rob said they will have to apply for a building permit in order to do that.

Wolfington summarized a meeting between Mike Jacobson, Helen Flodstrom and Mark Anderson on August 29, 2012 at 810 Kansas Ave. They looked at a plat map and measured out

where the property line is on the Pacific Avenue side of the property, and determined the garage is 3 feet off the property line. There was a question as to whether that is a rear set back. The property is zoned in a B-1 district; and is a residential non-conforming use in a general business zone. Wilcox stated it is a residential use in a business district, and is possibly a unique condition, and therefore needs a variance.

There was discussion on whether the new garage can sit on gravel. Wolfington stated no, but if the variance is approved Flodstrom would have to apply for a building permit, and meet all building codes. Schreck asked how far apart two buildings have to be. Jacobson said 6 feet for fire protection. There was concern about fire hazard with the two garages so close. Anderson asked why the two garages cannot be made into one. Jacobson stated he cannot answer the question as he needs to look at the two buildings. There was a question from Flodstrom, wondering what would happen if they removed the first garage? The reply was there would not be an issue with ancillary buildings then.

Wolfington stated there is a state law, which states there is a 60 day rule, which means there must be a decision made on a variance application within 60 days from the date of the Variance application.

It was moved by Schreck to deny the variance application as stated. The Commission discussed what they wanted to see was a more accurate drawing with exact measurements and a future plan brought back to a special meeting on September 24, 2012. It was seconded by Evenson and the motion carried unanimously. Wolfington directed Flodstrom to please supply additional information to Mike Jacobson, and stated all building codes, which have been adopted by the City, are on line at the State web site. There being no other questions, the Planning Commission will reconvene at noon on September 24, 2012. Wolfington declared the public hearing closed at 12:40 p.m.

There was discussion and questions on local City Projects, and the hoop buildings showing up around town. Wolfington stated he had a discussion with a national chain representative recently seeking property along the highway in town. They did not say who they were, and stated they'd be in touch if they had any further questions.

Adjournment

There was no other business, Schreck made a motion to adjourn the meeting, second by Gonnerman and the meeting was adjourned at 1:07 p.m.

**MINUTES – BENSON PLANNING COMMISSION – REGUALR
MEETING
SEPTEMBER 24, 2012 AT 12:00 NOON**

Members Present: Ronan Rolland, Ron Laycock, Delbert Gonnerman, Sue Fitz and Mark Schreck

Members Absent: Karen Evenson & David Stewart

Also Present: Rob Wolfington, Mike Jacobson, Ben Wilcox, Helen Flodstrom, and Mark Anderson

Chairman Laycock called the meeting to order at 12:03 p.m.

It was moved by Fitz, seconded by Gonnerman and carried unanimously to approve the September 10, 2012 Planning Commission Minutes.

Variance Application – 810 Kansas Ave.

Wolfington reviewed the events leading up to the variance application and public hearing that took place on September 10, 2012. He reminded the Commission they have 60 days to take action from the date of the application. The deadline is October 23, 2012, and the order to remove the garage expires on October 31, 2012. Wolfington stated he received a clarification on the drawing, and reiterated the State of Minnesota establishes the laws, and it is up to the board to interpret them in regards to practical difficulty in complying with the ordinance.

Jacobson presented pictures of the property as of this morning. The fire code states the two garages are too close, but there are ways to address the issue to meet code. There was discussion on the details of the project.

Wolfington encouraged the Commission to adopt finds such as:

1. Is the variance in harmony with the purposes and intent of the ordinance?
2. Is the variance consistent with the comprehensive Plan?
3. Does the proposal put property to use in a reasonable manner?
4. Are there unique circumstances to the property not created by the landowner?
5. Will the variance, if granted, alter the essential character of the locality?

Fitz noted the fence had been taken down and miscellaneous items removed. There was a question if the garages meet the proper setbacks. Jacobson said they do by 3 feet.

Next Jacobson suggested the Planning Commission members decide how they want to address the square footage of garages and ancillary buildings. There are fabric structures starting to go up

in the City, which are not allowed in the zoning ordinance. The City will be addressing this issue, and when we do, Jacobson predicts an increase in variance applications for 2nd garages.

Adjournment

There was no other business, Gonnerman made a motion to adjourn the meeting, second by Schreck and the meeting was adjourned at 12:52 p.m.

September 19, 2012

Mr. Rob Wolfington
City Manager
City of Benson
1410 Kansas Ave
Benson, MN 56215-1718

w
cc

Dear Mr. Wolfington:

I know it was not that long ago you were introduced to Doug Rainforth as your new region manager. It is unfortunate that only six months after his hiring, I have to inform you that Doug has accepted a position with a community in Iowa. Doug's last day with PeopleService will be October 1. While it will be difficult to see Doug leave, we wish him the best in his future endeavors.

With every departure, a new opportunity is created for someone else. With that said I am pleased to introduce you to Greg Stang who has accepted the position of region manager for our central MN region. Greg has been an employee of PeopleService since 2006, serving our partner in Richmond, MN since that time. Greg has close to 20 years' experience in the water and wastewater industry serving several communities in MN prior to coming to PeopleService. Greg currently possesses a MN Class "A" wastewater certification, a MN Class "B" water certification, his type IV biosolids certification, and has his SSTS certification.

Greg has the industry experience we look to have at this level of our organization. He has been involved with creating and maintaining safety, maintenance, and sewer cleaning programs, hydrant flushing plans, capital improvement and equipment plans, department budgeting, supervision of personnel, meter change out programs, construction and facility upgrades and other activities throughout his past work history.

I'm certain you will find that Greg believes in creating and maintaining successful partnerships with the clients he will be serving in this new capacity. In the next month or so, Greg should be around to your community to introduce himself to you.

Thank you for the opportunity to continue to serve you and your community. We look forward to continuing a strong partnership with your community. Please share this information with the Mayor and Council.

Sincerely,



Chad Meyer
Vice President

Rob Wolfington,

WJ
9/19/20
copy - Tourism Bd
copy CC

On behalf of the Benson Golf Club, we would like to thank the City of Benson and the Tourism board for your support of the Golf Club through Rib Fest. We work hard within the community, but also the extended communities to bring people to the city of Benson for this great event. This year even though we didn't have the best weather like last year, we still had a successful day. The club made about \$6,500 this year, which was up \$1,000, because we upped the rib amount by 40%, this increased our food budget by over \$1,500. This has been a great event for bringing people from out of town into Benson and we plan to attempt more of that yet this year. Overall it was a very successful day and event and we couldn't do it without all the help and support from the City of Benson and our Tourism Board, so we just want to say thank you.



General Manager

William Orr

Board Members

Eric Peterson

Mike Mattheison

Ron Vadnais

Brian Samuelson

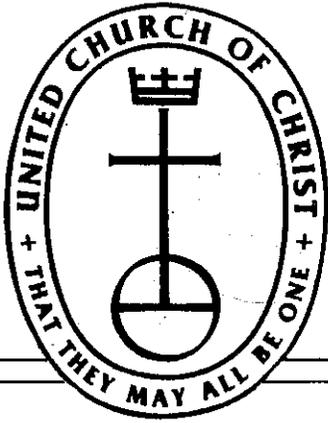
Mike Heinzig

Emily Habben

Mike Holte

Corey Claussen

Mike Hill



Pilgrim Congregational Church

211 - 13TH STREET NORTH
BENSON, MINNESOTA 56215
TELEPHONE (320) 843-3471

September 11, 2012

Rob Wolfington, City Manager
1410 Kansas Avenue
Benson, Minnesota 56215

Greetings Mr. Wolfington:

On behalf of Pilgrim Congregational United Church of Christ and the Benson community, thank you for seeing to it that the portable toilets were moved in Roosevelt Park in time for the 8th Annual Party in the Park.

Your thoughtfulness enabled a better, more hygienic set-up, thereby contributing to a good time by all, and I imagine that the people who use the portable toilets may enjoy a better sense of privacy (and shade) where they now sit.

Your kindness will be remembered.

Should I or Pilgrim Congregational Church ever be able to serve you in some way, please do not hesitate to ask. As we are able, we look forward to it.

Peace Be With You,

William P. Warnock, Jr.
Pastor



FINDINGS OF FACT AND CONCLUSIONS OF LAW

WHEREAS, the Planning Commission of the City of Benson, based on its meetings on September 10, 2012 and September 24, 2012, makes the following findings of fact:

1. Helen Flodstrom of Benson, MN is the owner of record of the property legally described as:

Beginning at a point on the Easterly prolongation of the North line of Block Five (5) in the Original Townsite of the City of Benson, Two Hundred Feet (200') Easterly on said prolongation of the intersection of an Easterly prolongation of the said North line of said Block Five (5) with the East line of Ninth Street in the City of Benson; thence running in an Easterly direction on the Easterly prolongation of the North line of said Block Five (5) a distance of Eighty-five feet (85'); thence running in a Southerly direction on a line parallel with the East line of Ninth Street in the City of Benson a distance of One Hundred Thirty feet (130'); thence running in a Westerly direction on a prolongation of the South line of said Block Five (5) a distance of Eighty-five feet (85'); thence running in a Northerly direction on a line parallel to the East line of said Ninth Street in the City of Benson a distance of One Hundred Thirty feet (130') to the place of beginning, and all being a part of the Southeast Quarter of the Southwest Quarter (SE $\frac{1}{4}$ -SW $\frac{1}{4}$) of Section Five (5), Township One Hundred Twenty-one (121), Range Thirty-nine (39), Swift County, Minnesota.

2. The above described property is situated in a B-2 business zone. The City's Zoning ordinance allows more than one ancillary structure on property zoned B-2.
3. The above described property is residential property, and is therefore a non-conforming use in a B-2 district. A variance is required to expand property zoned B-2.
4. On August 20, 2012, the City Council of Benson, MN held a public hearing and determined that the second garage located on the above described property violates the City of Benson's Zoning Ordinance as an expansion of a non-conforming use in a B-2 zone, and requires a variance in order to remain on the property.
5. On September 10, 2012, the City of Benson Planning Commission was presented with an application for a variance on the above described property. The application requested a variance to allow the second garage to remain on the property.
6. On September 10, 2012, the City of Benson Planning Commission voted to deny the variance application based on the facts that they had been presented at that time, and to revisit the issue if the application is modified.
7. On September 24, 2012, the City of Benson Planning Commission reviewed an amended application for variance on the above described property which provided greater detail as to the layout of the property and intended use of the second garage.

8. Based on Minnesota Statutes Section 394.27 subdivision 7, the Planning Commission can approve a variance if it finds that there are practical difficulties in complying with the official control. "Practical Difficulties" means "that the property owner proposes to use the property in a reasonable manner not permitted by an official control; the plight of the landowner is due to circumstances unique to the property not created by the landowner; and the variance, if granted, will not alter the essential character of the locality.

NOW THEREFORE, based on these findings of fact, the City of Benson Planning Commission makes the following conclusions of law:

1. Helen Flodstrom proposes to use the property in a reasonable manner not permitted by an official control. Although the garage is not permitted by the Zoning Ordinance, Ms. Flodstrom's need for an additional garage and her proposed use of the garage are reasonable because she would be using the garage for usual storage and automotive work.
2. Ms. Flodstrom's "plight" is due to circumstances unique to the property and not created by Ms. Flodstrom, because the property is a residence in a district zoned "B-2". This property was rezoned during the comprehensive plan, and this area is underserved by utilities and improvements. Additionally, the age of the home does not conform with modern lifestyles which require additional space for storage.
3. The variance, if allowed, would not alter the essential character of the neighborhood, because other properties in the area have a similar number of garages, and the style of the garage in question matches the rest of the neighborhood.
4. Because these three requirements are met, practical difficulties have been established and a variance may be granted.

Adopted by the Planning Commission of the City of Benson, Minnesota on October 1, 2012.

Approved:

Attested:

NAME Miguel Jacobo

CITY OF BENSON
PERMIT NO. _____

DATE 9-17-2012

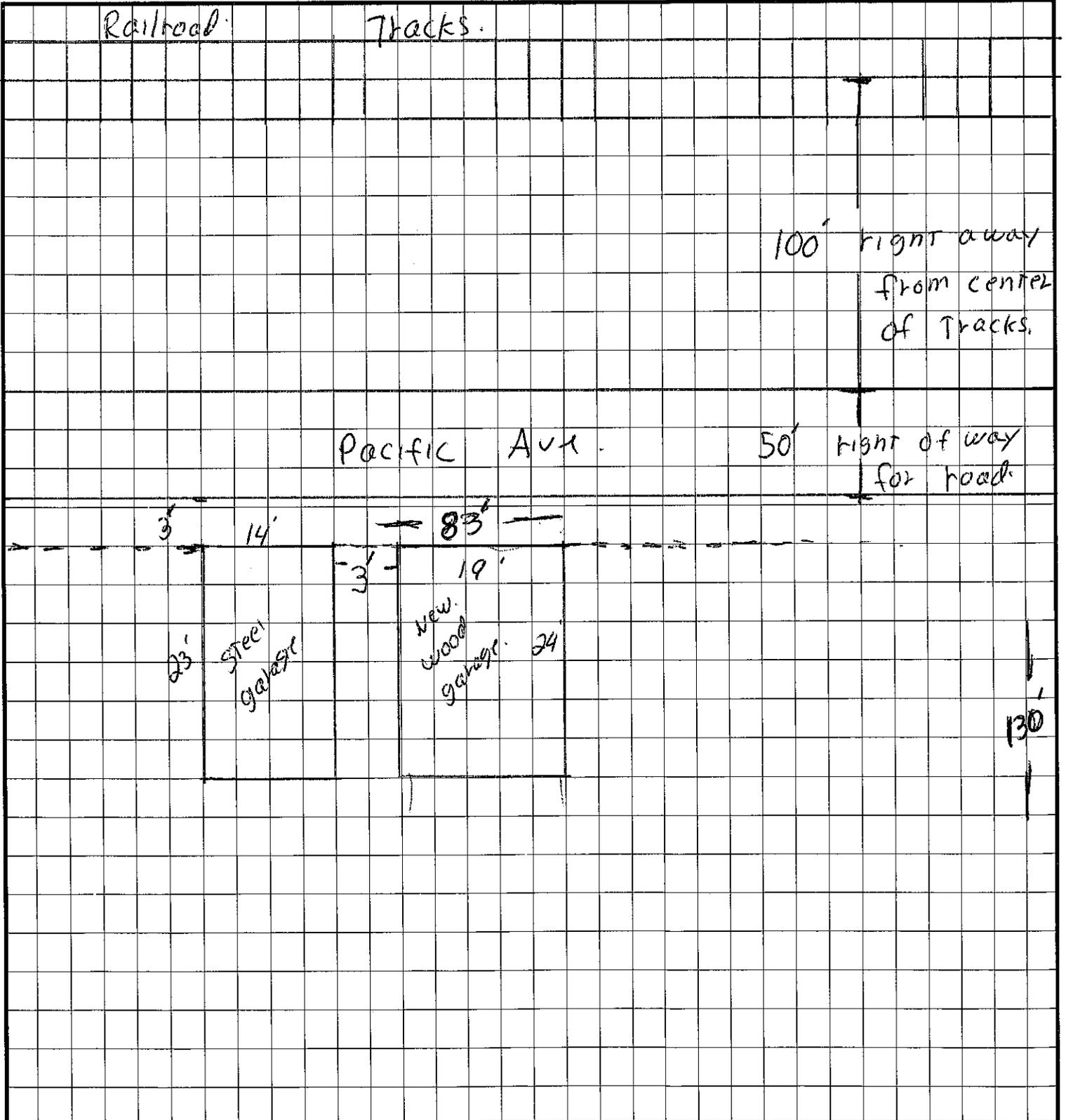
ALL SKETCHES MUST BE DRAWN TO SCALE and contain the following information: North arrow, all abutting streets and alleys with street names, dimensions of lot or lots, all existing buildings on lots, proposed buildings, and distances from all property lines to existing or proposed buildings.

Cross-hatch all existing buildings. Label property lines.

○ INDICATE NORTH IN CIRCLE

SKETCH N ↑

SCALE _____



Val Alsaker

From: Rob Wolfington
Sent: Thursday, September 27, 2012 7:22 PM
To: Val Alsaker
Subject: FW: Benson Small City -- COUNCIL AGENDA
Val: Please include with council agenda number 4 (Small Cities ...)

From: Vicki Syverson [mailto:v.syverson@co.swift.mn.us]
Sent: Thursday, September 06, 2012 3:55 PM
To: Rob Wolfington
Cc: 'Jacki Anderson'
Subject: Benson Small City

Rob,
Just to let you know, prior to your Public Hearing for the Benson Small City Grant program, all of the funds have been committed. There are nine loan packages committed. The grant was for 8, but they were smaller projects so we were able to squeeze an extra one in.

Thanks,
Vicki

Vicki Syverson
Swift County HRA



Before printing this e-mail, think if it is necessary. Think Green.

FEASIBILITY STUDY
FOR
NORTHWEST AREA LEVEE
CONSTRUCTION

CITY OF BENSON
SWIFT COUNTY, MN

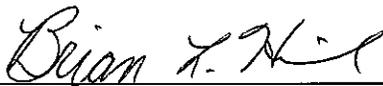
MAY, 2012

Prepared By:

LANDTEAM, Inc.
509 22nd Avenue East, Ste. 102
Alexandria, MN 56308

**NORTHWEST AREA LEVEE CONSTRUCTION
BENSON, MINNESOTA
Project No. BE1104**

I hereby certify that this Feasibility Report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.



Brian L. Hiles, P.E.

Date May 31, 2012

License No. 40157

This Feasibility Report has been prepared for the City Council of Benson, Minnesota, to analyze the cost of constructing a permanent earthen levee to provide flood protection to the Hawleywood Addition area of the City of Benson. The levee would be constructed as a base to allow the City to install four foot high HESCO barriers on the top of the levee to provide additional flood protection to the 100 year flood elevation of the Chippewa River in this area as established by FEMA.

I. Project Planning Area

The planning area includes portions of Hawleywood Addition, Hawleywood First Addition, and Hawleywood Third Addition. These areas are located on Meadow Lane and Sanford Road north of Wood Avenue. Twenty-seven homes in this area have a lowest floor elevation between 1032.00 and 1036.00. The 100 year flood elevation of the Chippewa River in this area is 1036.28. The attached exhibit shows the houses affected by these projects and the FEMA 100 year flood elevation.

II. Existing Conditions

The area of the proposed levee construction lies outside of the residential development in the project area. The west leg of the levee will be constructed on land on the east side of the golf course property along the existing golf course access road. The north leg of the levee will be constructed on undeveloped land that is currently open field and wooded. There is no natural protection for this area from flood waters from the Chippewa River that flows through the adjacent golf course.

Soil borings were completed along the project route and the logs of these borings are included at the end of this report. Generally the ground along the west leg to be used to construct the levee upon is suitable for this construction. Along the north leg, there is peat and fill material below the proposed levee construction area. Special considerations for construction in this area will have to be used.

The north leg of the levee is located on privately owned property and this property will have to be acquired from the owner as a permanent easement. The west leg of the levee will be constructed on golf course property that is currently owned by the City.

Overhead high power lines exist in an easement along the north leg of the levee. Initial contact has been made to the utility company owning these lines and they do not object to the project. They do require that they be involved in the design process and have the opportunity to review and comment on the plans.

III. Proposed Improvements

In order to provide flood protection to the 100 year flood elevation, structures will need to be constructed to a minimum elevation of 1036.28. The permanent portion of the project will consist of constructing an earthen levee to minimum elevation of 1033.25. The levee will be sixteen feet wide at the top and have minimum 3:1 side slopes. The top of the levee will be constructed to be accessible by construction equipment for installation of the temporary flood

measures.

There are existing 54" and 36" RCP storm sewer lines that discharge into a ditch in the northwest corner of the proposed levee construction. In order to maintain flood protection, these lines must be isolated and fitted with water stopping systems to prevent flood waters from backing up the storm sewer system. To accomplish this junction manholes will be installed on each line. Inside the junction manholes, a sluice gate will be installed. The gate will be opened under normal operating conditions. City staff will close the gate prior to flooding conditions.

The temporary structure for flood control will consist of four foot high by three foot wide HESCO barriers. The HESCO barrier is a system of large bags that will be placed on top of the earthen levee. The bags are then filled with sand to provide structural stability. The City will have the materials for the temporary construction on hand and when flood conditions are imminent the temporary structure will be installed. Once flood conditions recede, the City will remove the temporary structure and restore any damage to the levee.

IV. Assessment Calculations

The City of Benson has determined that construction of the permanent levee system and the cost of the temporary protection should be assessed to the benefitting properties within the Hawleywood Additions. There are 27 properties that will benefit from this project. However, due to elevation differences of the homes within this area, there are differing levels of benefit. In order to assign level of benefit to each property, each foot of elevation rise was assigned an Assessment Factor (AF). The AF's assigned range from 0.25 to 0.50 to 0.75 to 1.00. Residences with first floor elevation below 1033 are assigned an AF of 1.00 as they receive the highest benefit from this construction. Residences with elevations from 1033 to 1034 are assigned an AF of 0.75. Residences with elevations from 1034 to 1035 are assigned an AF of 0.50 and residences above 1035 are assigned an AF of 0.25.

V. Cost Analysis

The estimated costs for the proposed permanent levee construction is \$255,904. This amount includes procurement of the necessary easements and construction of the permanent levee and the storm sewer improvements. It also includes construction contingencies, engineering fees, legal fees, and administrative fees. The cost to procure the items necessary to construct the temporary HESCO barrier is estimated at \$146,335.

The City is attempting to receive funding from FEMA to offset some of the costs of these improvements. Any participation in the project cost by FEMA will reduce the amount of assessment to the benefitted properties.

Attached to this report is the Preliminary Estimate of Cost. The estimated assessments to benefitting properties are also attached.

VI. Conclusions and Recommendations:

This Feasibility Report has examined the costs associated with providing flood protection to the 100 year flood elevation to properties within the Hawleywood area of the City of Benson. This flood protection will be completed through a combination of permanent levee construction and procurement of temporary barrier materials and a plan for their installation.

Upon acceptance of this Report and a decision to proceed with the project, the council would proceed to holding a public hearing for the purposes of Chapter 429 special assessments. Upon completion of the hearing, the Council may call for Plans and Specifications for the project. The project proposed by this Feasibility Report is necessary, cost-effective, and feasible and should be made as presented.

CITY OF BENSON
NORTHWEST LEVEE
 Estimated Quantities and Costs
 Project No. BE1104

LEVEE CONSTRUCTION AND STORM SEWER RECONSTRUCTION

Item Description	Unit	Quantity	Unit Price	Extension
1 MOBILIZATION	LS	1	\$15,000.00	\$15,000.00
2 CLEAR AND GRUB TREES	ACRE	0.1	\$5,000.00	\$500.00
3 RELOCATE TREE	EACH	31	\$75.00	\$2,325.00
4 SALVAGE CLASS 5 SURFACE	CU YD	250	\$6.00	\$1,500.00
5 TOPSOIL STRIPPING	CU YD	890	\$4.00	\$3,560.00
6 SPECIAL EXCAVATION	CU YD	1,500	\$6.00	\$9,000.00
7 SELECT BORROW (SV)	CU YD	7,790	\$10.00	\$77,900.00
8 SELECT GRANULAR BORROW (CV)	CU YD	260	\$10.00	\$2,600.00
9 8" AGGREGATE CLASS 5 (CV)	CU YD	370	\$14.00	\$5,180.00
10 6" AGGREGATE CLASS 5 (CV)	CU YD	60	\$14.00	\$840.00
11 PLACE SALVAGED CLASS 5 (SV)	CU YD	250	\$4.00	\$1,000.00
12 CONTROL MANHOLE - 4020 - 96" WITH 54" SLUICE GATE	LS	1	\$30,000.00	\$30,000.00
13 CONTROL MANHOLE - 4020 - 72" WITH SLUICE GATE	LS	1	\$16,000.00	\$16,000.00
14 12" RC PIPE	LIN FT	75	\$20.00	\$1,500.00
15 12' RCP APRON	EACH	3	\$350.00	\$1,050.00
16 RIPRAP CL III	CU YD	5	\$50.00	\$250.00
17 GEO-GRID REINFORCEMENT MAX	SQ YD	1,100	\$5.00	\$5,500.00
18 GEO-TEXTILE STABILIZATION FABRIC	SQ YD	2,830	\$2.50	\$7,075.00
19 SILT FENCE MACHINE SLICED	LIN FT	1,500	\$1.50	\$2,250.00
20 SEEDING (LAWN)	SQ YD	1,900	\$1.10	\$2,090.00
21 SEEDING (ROAD SIDE)	ACRE	1.4	\$2,000.00	\$2,800.00
		SUBTOTAL		\$187,920.00
10% CONTINGENCIES				\$18,792.00
10% DESIGN ENGINEERING (CONSTRUCTION OBSERVATION AND STAKING BY CITY)				\$18,792.00
				\$225,504.00
				EASEMENT ACQUISITION \$30,000.00
				MPCA NPDES PERMIT \$400.00
				\$255,904.00

**CITY OF BENSON
NORTHWEST LEVEE
Estimated Quantities and Costs
Project No. BE1104**

**FIRST 100 YEAR FLOOD MOBILIZATION
(ASSUMES BASE LEVEE IS IN-PLACE)**

Item Description	Unit	Quantity	Unit Price	Extension
1 HESCO BARRIERS 4 X 3 X 15 (MATERIAL ONLY)	UNIT	180	\$500.00	\$90,000.00
2 12" PIPE PLUG (MULTI-FLEX)	EACH	2	\$400.00	\$800.00
3 18" PIPE PLUG (MULTI-FLEX)	EACH	1	\$600.00	\$600.00
4 SAND BAGS (2 PER 5 LIN. FT.)	EACH	1,100	\$1.00	\$1,100.00
5 POLYETHYLENE	S.Y.	2,400	\$0.20	\$480.00
6 2 - 12" DIESEL PUMP (RENTAL)	DAY	14	\$300.00	\$4,200.00
7 PUMP FUEL (125 GAL/DAY/PUMP)	GAL	1,750	\$4.50	\$7,875.00
8 SAND (CONCRETE TRUCK)	CU YD	1,110	\$28.00	\$31,080.00
9 SAND DELIVERY (1 HR/10 C.Y.)	HR	120	\$85.00	\$10,200.00
TOTAL				\$146,335.00

ESTIMATED COST **\$146,335.00**

WORK FORCE ASSUMPTIONS

1. CONTRACTOR PROVIDED:
 - a.) SAND DELIVERY (CONCRETE TRUCK)
 - b.) HESCO FILLING
2. CITY:
 - a.) HESCO DELIVERY AND SETUP
 - b.) PUMPING
 - c.) STORM SYSTEM PLUGGING
 - d.) REMOVALS
3. VOLUNTEER:
 - a.) SAND BAG FILLING
 - b.) POLY AND SAND BAG PLACEMENT

**NORTHWEST AREA LEVEE CONSTRUCTION
CITY OF BENSON, MINNESOTA
MAY, 2012**

Assessment Calculations

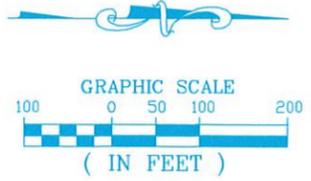
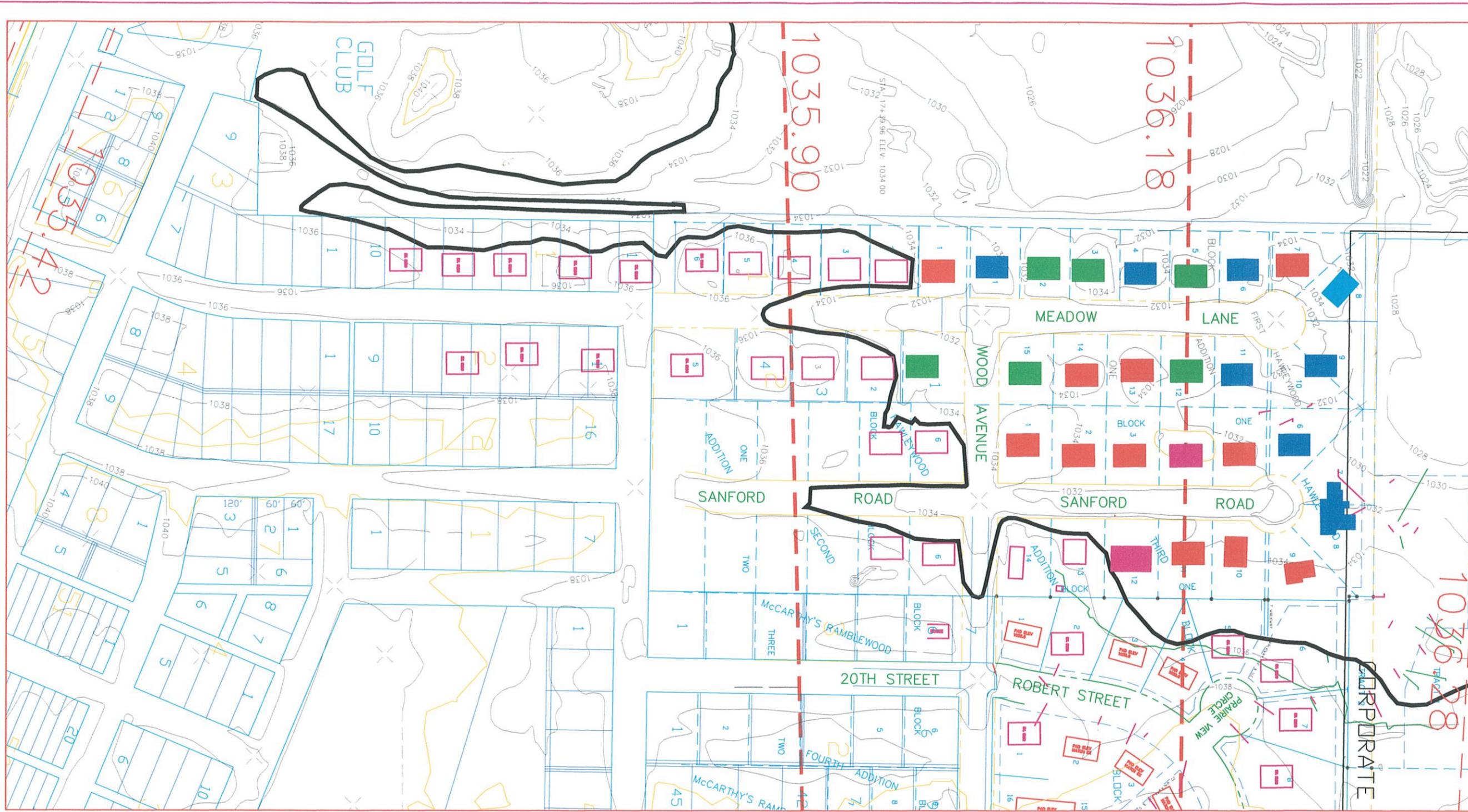
Elevation	# of Homes	Assessment Factor	Total Factored Assessments
1032-1033	8	1.00	8
1034	6	0.75	4.5
1035	11	0.50	5.5
1036	2	0.25	0.5
TOTALS	27		18.5

Total Assessable Permanent Project Cost	\$255,904.00
Total Factored Assessments	18.5
Permanent Construction Cost per Factored Assessment	\$13,832.65
Total Assessable Temporary Project Cost	\$146,335.00
Total Factored Assessments	18.5
Temporary Construction Cost per Factored Assessment	\$7,910.00

Estimated Assessments

PLAT NAME	Lot	Block	Flood Impact Elevation	Assess Factor	Estimated Assessment for Permanent Protection	Estimated Assessment for Temporary Protection
Hawleywood Addition	1	1	1035	0.50	\$6,916.32	\$3,955.00
Hawleywood Addition	1	2	1034	0.75	\$10,374.49	\$5,932.50
Hawleywood 1st Addition	1	1	1033	1.00	\$13,832.65	\$7,910.00
Hawleywood 1st Addition	2	1	1034	0.75	\$10,374.49	\$5,932.50
Hawleywood 1st Addition	3	1	1034	0.75	\$10,374.49	\$5,932.50
Hawleywood 1st Addition	4	1	1033	1.00	\$13,832.65	\$7,910.00
Hawleywood 1st Addition	5	1	1034	0.75	\$10,374.49	\$5,932.50
Hawleywood 1st Addition	6	1	1033	1.00	\$13,832.65	\$7,910.00
Hawleywood 1st Addition	7	1	1035	0.50	\$6,916.32	\$3,955.00
Hawleywood 1st Addition	8	1	1032	1.00	\$13,832.65	\$7,910.00
Hawleywood 1st Addition	9 - 10	1	1033	1.00	\$13,832.65	\$7,910.00
Hawleywood 1st Addition	11	1	1033	1.00	\$13,832.65	\$7,910.00
Hawleywood 1st Addition	12	1	1034	0.75	\$10,374.49	\$5,932.50
Hawleywood 1st Addition	13	1	1035	0.50	\$6,916.32	\$3,955.00
Hawleywood 1st Addition	14	1	1035	0.50	\$6,916.32	\$3,955.00
Hawleywood 1st Addition	15	1	1034	0.75	\$10,374.49	\$5,932.50
Hawleywood 3rd Addition	1	1	1035	0.50	\$6,916.32	\$3,955.00
Hawleywood 3rd Addition	2	1	1035	0.50	\$6,916.32	\$3,955.00
Hawleywood 3rd Addition	3	1	1035	0.50	\$6,916.32	\$3,955.00
Hawleywood 3rd Addition	4	1	1036	0.25	\$3,458.16	\$1,977.50
Hawleywood 3rd Addition	5	1	1035	0.50	\$6,916.32	\$3,955.00
Hawleywood 3rd Addition	6	1	1033	1.00	\$13,832.65	\$7,910.00
Hawleywood 3rd Addition	7 - 8	1	1033	1.00	\$13,832.65	\$7,910.00
Hawleywood 3rd Addition	9	1	1035	0.50	\$6,916.32	\$3,955.00
Hawleywood 3rd Addition	10	1	1035	0.50	\$6,916.32	\$3,955.00
Hawleywood 3rd Addition	11	1	1035	0.50	\$6,916.32	\$3,955.00
Hawleywood 3rd Addition	12	1	1036	0.25	\$3,458.16	\$1,977.50

NOTE: Assessment amounts shown do not reflect any reductions due to FEMA funding.



LEGEND

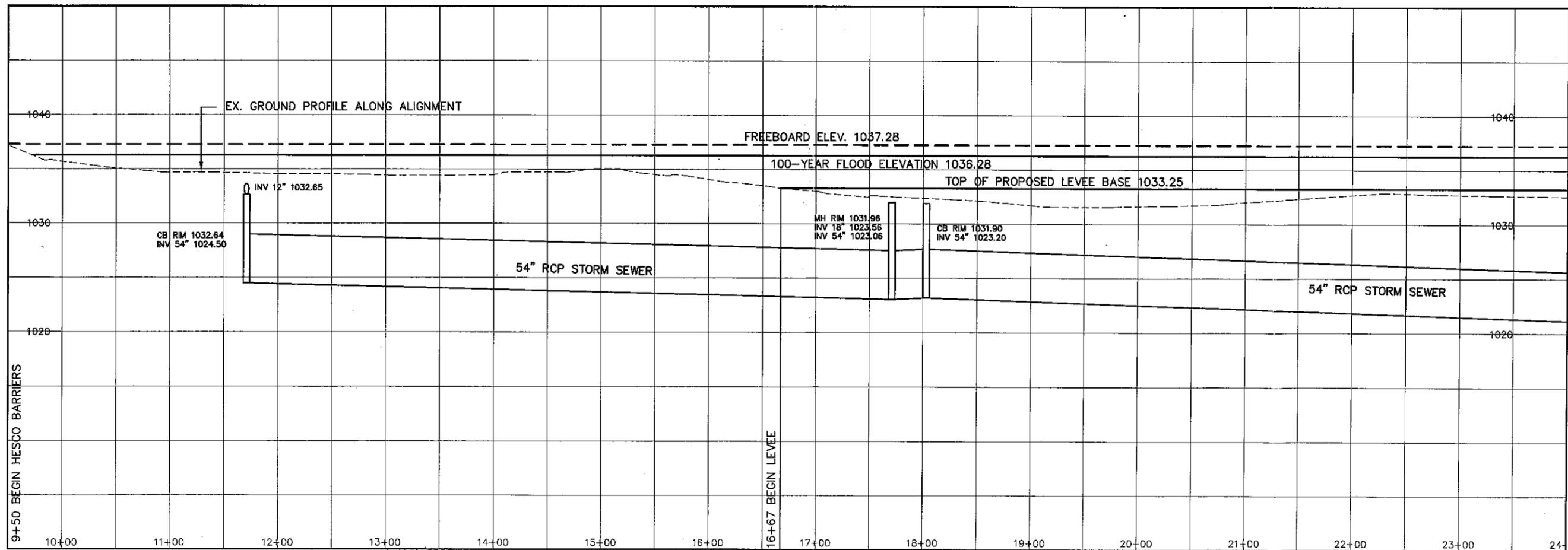
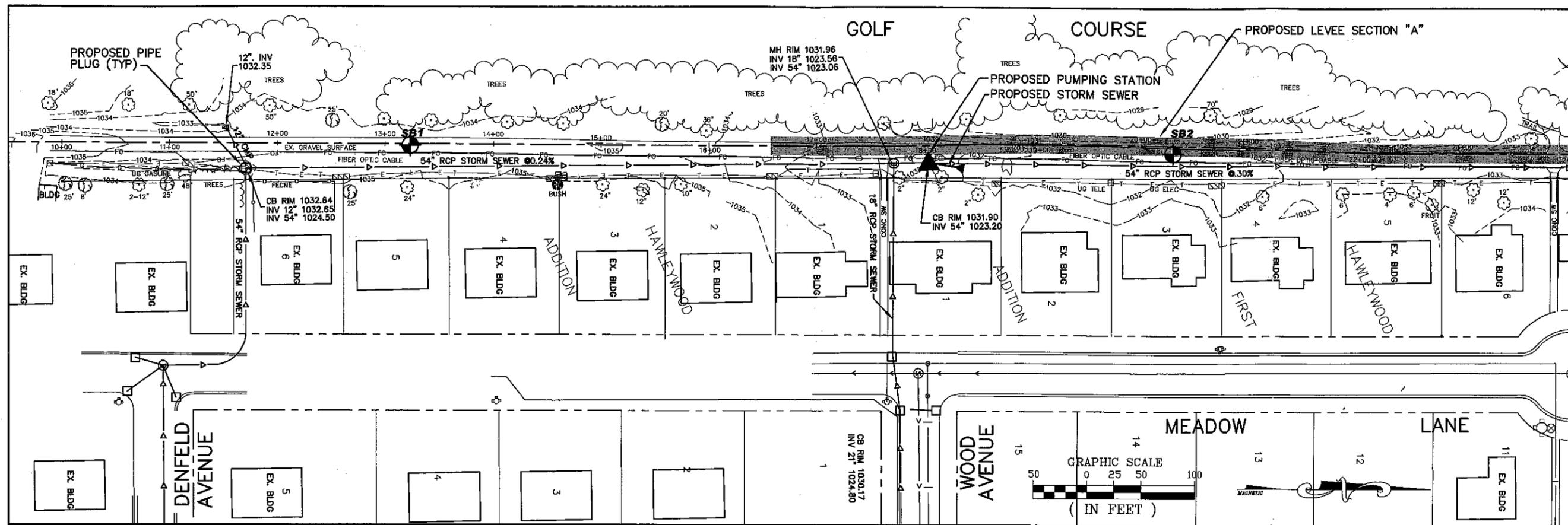
 FLOOD IMPACT ELEVATION 1032.00	100-YR FLOOD ELEVATION LINE
 FLOOD IMPACT ELEVATION 1033.00	FEMA FLOOD SECTION LINES
 FLOOD IMPACT ELEVATION 1034.00	
 FLOOD IMPACT ELEVATION 1035.00	
 FLOOD IMPACT ELEVATION 1036.00	

DATE	REVISIONS	BY

LANDTEAM
 INCORPORATED
 CONSULTING ENGINEERING AND PROFESSIONAL SERVICES
 509 23RD AVENUE EAST • ALEXANDRIA, MINNESOTA 56208
 PHONE: (507) 783-5764 • FAX: (507) 783-5766
 EMAIL: info@landteaminc.com

BENEFITTING PROPERTY EXHIBIT
 NORTHWEST LEVEE
 CITY OF BENSON
 BENSON, MN

DRAWN: HRK	APPROVED: TAK
DATE: 05-2012	
SCALE: 1"=100'	
PROJ: BE1104	
NORTH.DWG	



LANDTEAM
 CORPORATION
 CONSULTING ENGINEERING AND PROFESSIONAL SERVICES

509 22ND AVENUE EAST • ALEXANDRIA, MINNESOTA 56308
 PHONE: (320) 763-5784 • FAX: (320) 763-5788
 EMAIL: landteam@landteaminc.com

DATE: _____ L.C. NO. XXXXX

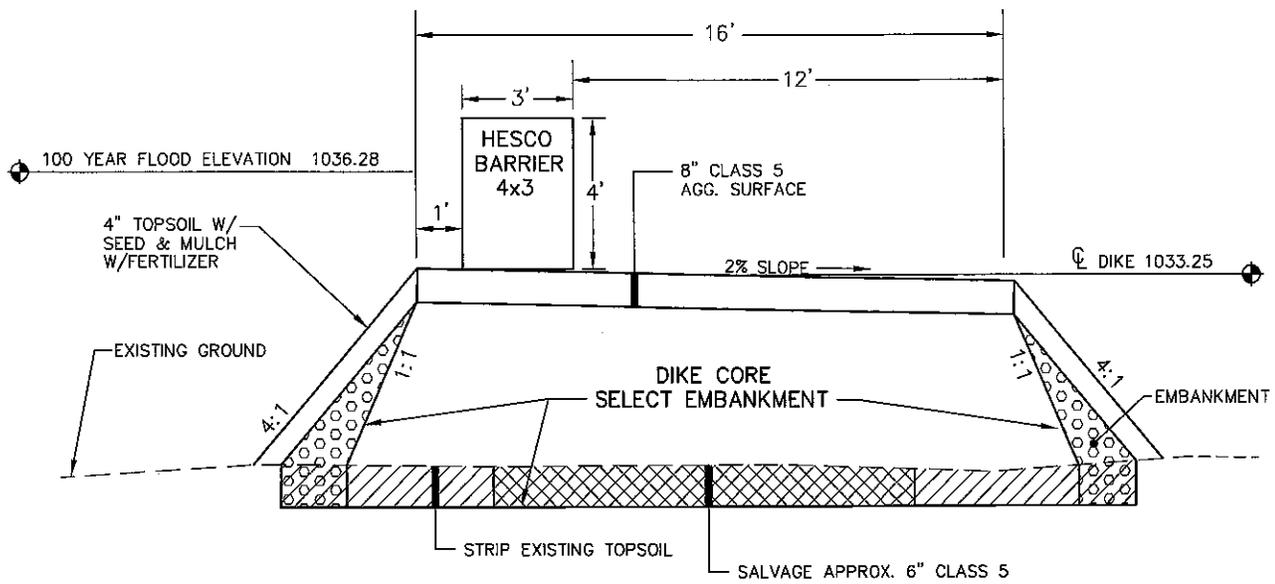
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM AN ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

PLAN & PROFILE NORTH-SOUTH
NORTHWEST LEVEE
CITY OF BENSON
BENSON, MN

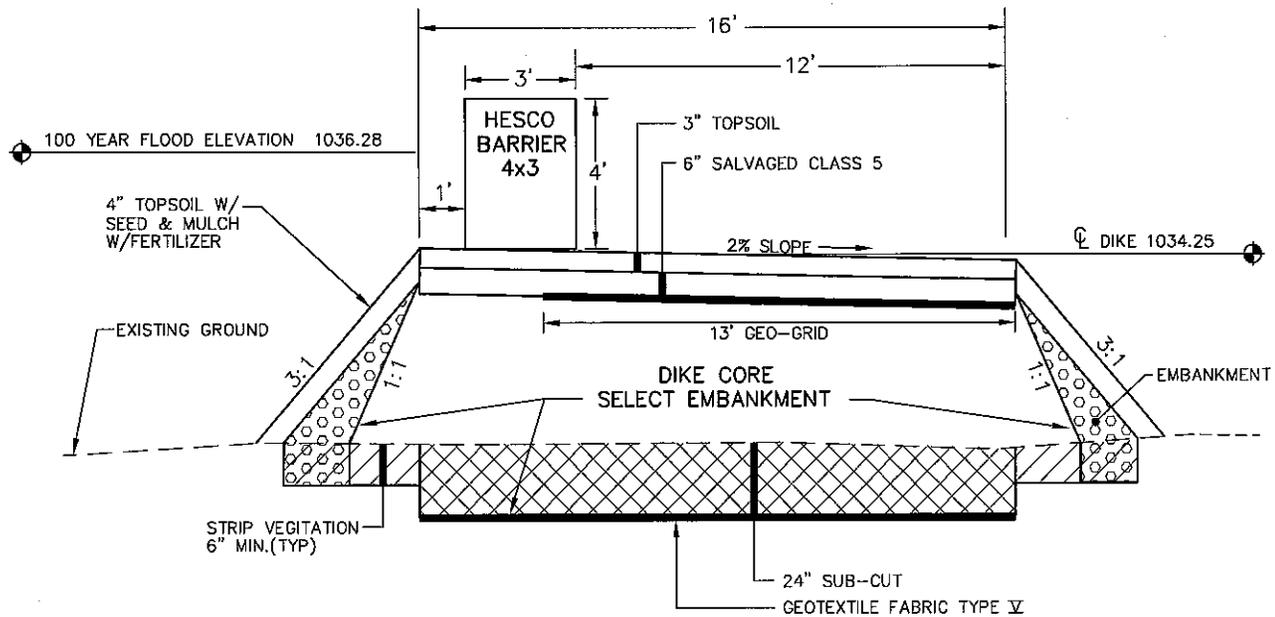
DRAWN: TAK
 DATE: 05-2012
 SCALE: 1"=50'
 PROJ.: BE1104
 APPROVED: TAK

P-N-S-DWG

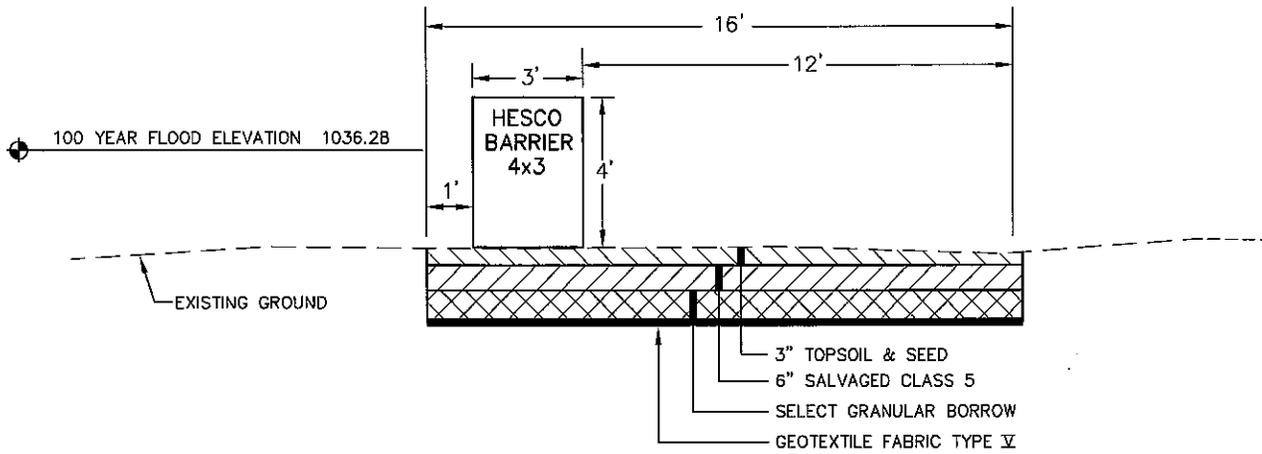
SHEET
 1 OF 2



TYPICAL LEVEL SECTION "A"
 STA. 16+50 - 26+00 (GOLF COURSE ROAD)
 SCALE = N.T.S.



TYPICAL LEVEL SECTION "B"
 STA. 26+00 - 33+03
 SCALE = N.T.S.



FLOOD LEVEE ACCESS SECTION "C"

STA. 33+03 - 36+42

SCALE = N.T.S.

INDEPENDENT TESTING TECHNOLOGIES, INC. LOG OF SOIL BORING

**PROJECT: 12-020 LANDTEAM, INC.
FLOOD LEVY IMPROVEMENTS
BENSON, MINNESOTA**

**DATE: 2/16/12 BORING #: B-1
START TIME: 9:45 END TIME: 10:01**

**METHOD: 3 1/4" I.D. Hollow Stem Auger
CREW: RB / CW
ELEVATION: N/G**

LOCATION: 13+20 Golf Road

Depth (Feet)	ASTM Symbol	Soil Description	Sample #	N Value	Water Table	W _n	Notes
5"		6 inches Aggregate Surfacing					
2.5	SC	CLAYEY SAND, fine grained, w/ a trace of GRAVEL, dark brown.	1	6			
3.5	SM	SILTY SAND, fine grained, w/ a trace of GRAVEL, brown.					
5.0	CL	SANDY LEAN CLAY, w/ fine grained SAND, brown, mottled.	2	7			
			3	8			
		light grey, mottled at 9 feet	4	12			
10.0		Boring complete to 10.0 feet. Water was not encountered during drilling. No water measured to cave-in at 5.0 feet immediately after completion.					

INDEPENDENT TESTING TECHNOLOGIES, INC. LOG OF SOIL BORING

PROJECT: 12-020 LANDTEAM, INC.
FLOOD LEVY IMPROVEMENTS
BENSON, MINNESOTA

DATE: 2/16/12 **BORING #:** B-2
START TIME: 10:03 **END TIME:** 10:17

METHOD: 3 1/4" I.D. Hollow Stem Auger
CREW: RB / CW
ELEVATION: N/G

LOCATION: 20+30 Golf Road

Depth (Feet)	ASTM Symbol	Soil Description	Sample #	N Value	Water Table	W _n	Notes
4"		4 inches Aggregate Surfacing					
	SM	SILTY SAND, fine grained, black. TOPSOIL	1	7			
4.0	SM	SILTY SAND, fine grained, w/ a trace of GRAVEL, brown.	2	4	V		Water measured at 5.0 feet after completion.
5.0 5.5	SP	POORLY GRADED SAND, fine grained, w/ a trace of GRAVEL, brown.	3	10			
			4	8			
10.0		Boring complete to 10.0 feet. Water was encountered at 8.0 feet during drilling. Water measured at 5.0 feet immediately after completion.					

INDEPENDENT TESTING TECHNOLOGIES, INC. LOG OF SOIL BORING

PROJECT: 12-020 LANDTEAM, INC.
FLOOD LEVY IMPROVEMENTS
BENSON, MINNESOTA

DATE: 2/16/12 **BORING #:** B-3
START TIME: 10:26 **END TIME:** 10:54

METHOD: 3 1/4" I.D. Hollow Stem Auger
CREW: RB / CW
ELEVATION: N/G

LOCATION: 29+00 Easement

Depth (Feet)	ASTM Symbol	Soil Description	Sample #	N Value	Water		Notes
					Table	W _n	
	SC	CLAYEY SAND, fine grained, black. FILL					
4.0			1	5			
					V		Water measured at 4.0 feet after completion.
5.0	SC-SM	SILTY CLAYEY SAND, fine grained, w/ a trace of GRAVEL, grey. FILL	2	2			
6.0							
	PT	PEAT, black, fibrous. brown.	3	4			
10.0			4	4			
12.0			5	8			
	SP	POORLY GRADED SAND, fine grained, grey, water bearing.					
15.0			6	10			
		Boring complete to 15.0 feet. Water was encountered at 4.0 feet during drilling. Water measured at 4.0 feet immediately after completion.					

INDEPENDENT TESTING TECHNOLOGIES, INC. LOG OF SOIL BORING

PROJECT: 12-020 LANDTEAM, INC.
 FLOOD LEVY IMPROVEMENTS
 BENSON, MINNESOTA

DATE: 2/16/12 BORING #: B-4
 START TIME: 11:11 END TIME: 11:30

METHOD: 3 1/4" I.D. Hollow Stem Auger
 CREW: RB / CW
 ELEVATION: N/G

LOCATION: 34+00 Easement

Depth (Feet)	ASTM Symbol	Soil Description	Sample #	N Value	Water Table	W _o	Notes
24"	SM	SILTY SAND, fine grained, black. TOPSOIL					
5.0	SC-SM	SILTY CLAYEY SAND, fine grained, w/ a trace of GRAVEL, brown.	1	4			
6.5			2	7			
10.0	SM	SILTY SAND, fine grained, w/ a trace of GRAVEL, brown.	3	10			
			4	11	V		Water encountered at 9.0 feet during drilling.
Boring complete to 10.0 feet. Water was encountered at 9.0 feet during drilling. No water measured to cave-in at 7.0 feet immediately after completion.							

September 21, 2012

VIA U.S. MAIL AND EMAIL

Ms. Jane Bremer
Bremer Law
1100 Riverview Tower
8009 34th Avenue South
Minneapolis, MN 55425

Re: Cable Franchise Renewal - City of Benson, Minnesota

Dear Jane:

The City of Benson, Minnesota ("City") has received from Charter a request for renewal of its cable television franchise. At this time the City is prepared to undertake "informal" renewal negotiations with Charter pursuant to the Cable Act at 47 U.S.C. § 546 (h). To that end, I have enclosed a draft cable television franchise for your review and consideration.

In order to facilitate meaningful and efficient informal renewal negotiations, the City requests that Charter provide a written response to the draft franchise, by October 15, 2012, by underscoring language which Charter proposes to add and striking through language Charter proposes to delete. If you wish to add any clarifying notes that can help the City better understand Charter's position that would be most appreciated.

After receipt of Charter's written response, the City looks forward to meeting with you and other appropriate Charter representatives to negotiate any outstanding issues. If you should have any questions or desire any additional information, please feel free to contact me.

Very truly yours,



Brian T. Grogan
Attorney at Law
P: (612) 877-5340
GroganB@moss-barnett.com

BTG/th

Enclosure

cc: Tom Bordwell, Charter Communications (via email w/enclosure)
Rob Wolfington, City Manager (via email w/enclosure)

2155266v1



3724 West Avera Drive
PO Box 88920
Sioux Falls, SD 57109-8920
Telephone: 605.338.4042
Fax: 605.978.9360
www.mrenergy.com

NOTICE TO MISSOURI RIVER ENERGY SERVICES MEMBERS

MRES S-1 wholesale rates will remain unchanged for 2013

SEPTEMBER 21, 2012

Missouri River Energy Services (MRES) will not increase the rates it charges to its long-term wholesale electricity members in 2013.

The MRES Board of Directors, at its Sept. 13 meeting, examined a variety of factors including projected costs, discretionary fund levels, reserve funding, and projected revenues and expenses and determined that no rate increase would be needed until at least 2014.

Earlier projections by MRES indicated that a 3 mill per kilowatt-hour increase would be needed. "A number of factors figured into the Board's decision," said MRES Finance Director and CFO Merlin Sawyer. "Those factors included our forecast that purchased power and natural gas fuel costs will be \$4.1 million lower than expected, our debt service costs will be \$3.1 million lower than our previous projections; energy efficiency incentive payments will be \$1.1 million lower than earlier projections; and revenues relating to transmission facility credits and the Midwest Independent Transmission System Operator (MISO) will be up by about \$3 million."

Sawyer said that some costs will be up including operation and maintenance at the Laramie River Station, a coal-fired power plant in Wyoming that serves as the principal generating resource for MRES. Coal prices also are expected to be higher in 2013.

Fifty-seven of the 61 MRES members have long-term (S-1) power sales agreements with MRES.

***For more information, contact MRES Member and Public Relations Director Bill Radio,
toll-free phone: 800-678-4042; e-mail: bradio@mrenergy.com***

Contract No. 12-UGPR-1045
City of Benson, Minnesota

UNITED STATES
DEPARTMENT OF ENERGY
WESTERN AREA POWER ADMINISTRATION

Pick-Sloan Missouri Basin Program--Eastern Division

CONTRACT FOR FIRM ELECTRIC SERVICE TO
THE CITY OF BENSON, MINNESOTA

UNITED STATES
DEPARTMENT OF ENERGY
WESTERN AREA POWER ADMINISTRATION

Pick-Sloan Missouri Basin Program--Eastern Division

CONTRACT FOR FIRM ELECTRIC SERVICE TO
THE CITY OF BENSON, MINNESOTA

<u>Section</u>	<u>Title</u>	<u>Page</u>
1.	Preamble	1
2.	Explanatory Recitals	1
3.	Agreement	3
4.	Term of Contract	3
5.	Expiration of Existing Contracts	4
6.	Firm Electric Power and Energy to be Furnished	4
7.	Reactive Power	6
8.	Billing and Payment Provisions	7
9.	Creditworthiness Procedures	7
10.	Bill Crediting	7
11.	Power and Energy Deliveries	8
12.	Delivery Arrangements	9
13.	License to Western	9
14.	Integrated Resource Plan Requirements	10
15.	Terms and Conditions Currently Under Development	11
16.	Enforcement Authority	11
17.	Severability	11
18.	Exhibits Made Part of the Contract	12
19.	General Power Contract Provisions	12
	Signatures	12

Exhibit A (Contract Rates of Delivery)
Exhibit B (Operating Agreement Including Quantitative Determinations)
Exhibit C (Transmission Path and Delivery and Measurement Conditions)
Creditworthiness Procedures dated July 12, 2012
General Power Contract Provisions dated September 1, 2007
Schedule of Rates

UNITED STATES
DEPARTMENT OF ENERGY
WESTERN AREA POWER ADMINISTRATION

Pick-Sloan Missouri Basin Program--Eastern Division

CONTRACT FOR FIRM ELECTRIC SERVICE TO
THE CITY OF BENSON, MINNESOTA

1. PREAMBLE: This Contract is made this _____ day of _____, 20___, pursuant to the Acts of Congress approved June 17, 1902 (32 Stat. 388), December 22, 1944 (58 Stat. 887), August 4, 1977 (91 Stat. 565), and Acts amendatory or supplementary to the foregoing Acts between the UNITED STATES OF AMERICA, acting by and through the Administrator, Western Area Power Administration, Department of Energy, hereinafter called Western, represented by the officer executing this Contract, a duly appointed successor, or a duly authorized representative, hereinafter called the Contracting Officer, and the CITY OF BENSON, MINNESOTA, a municipal corporation, duly organized under and by virtue of the laws of the State of Minnesota, hereinafter called the Contractor or Benson, its successors and assigns, each sometimes hereinafter individually called Party, and both sometimes hereinafter collectively called the Parties.

2. EXPLANATORY RECITALS:

2.1 Western published the Pick-Sloan Missouri Basin Program--Eastern Division (P-SMBP--ED), 2021 Power Marketing Initiative (2021 PMI) in the Federal Register (76 FR 71015) on November 16, 2011. The 2021 PMI provides the basis for marketing

the long-term firm hydroelectric resources of the P-SMBP--ED from January 1, 2021, to December 31, 2050.

2.2 Western markets Federal power and energy to firm power customers in the Upper Great Plains Region from the portfolio of Federal hydroelectric generation resources in the P-SMBP--ED. Western does not designate a specific Federal generator to provide power and energy to a specific customer load.

2.3 Benson's Firm Electric Service Contract No. 90-BAO-513, as amended or supplemented, (Original Contract) is set to expire on December 31, 2020.

2.4 The 2021 PMI provides for Western to extend the existing Contract Rates of Delivery (CROD), as specified in Exhibit A, with associated energy to existing long-term firm power customers. The CROD with associated energy is subject to reductions, withdrawals, restrictions, limits, penalties, termination, and any other applicable adjustments under Benson's Original Contract, and is subject to any approved assignments. The CROD with associated energy may be reduced by up to 1 percent for each new resource pool in 2021, 2031, and 2041, and also is subject to other adjustments under this Contract.

2.5 This Contract is executory, which means as of the date in Section 1 above, the Parties are bound to perform services beginning January 1, 2021, as described in this Contract. This executory Contract will provide an orderly transition of firm electric service from the Original Contract to this Contract.

2.6 Exhibit B, Operating Agreement Including Quantitative Determinations, and Exhibit C, Transmission Path and Delivery and Measurement Conditions, are initially established under this Contract by adopting the existing Exhibit B and Exhibit C under the Original Contract. These exhibits may be revised from time to time under the

Original Contract, until the Parties establish new or revised exhibits under this Contract. The intent of the Parties is to minimize exhibit revisions during the orderly transition from the Original Contract to this Contract.

2.7 The Parties recognize this Contract does not include a 1 mill per kilowatthour wheeling discount for customers who made their own transmission arrangements in-lieu of Western making such arrangements, or an up to 7 percent transmission loss adjustment for delivery of Benson's CROD over a third-party transmission system(s). These two provisions will be addressed in the rates charged for firm electric service provided under this Contract.

2.8 Except as provided for in Section 12, this Contract does not provide for transmission, interconnection, system operations, or balancing area service arrangements. Such arrangements, as applicable, will be provided under separate contracts.

2.9 The Parties choose to enter into this Contract to provide for the conditions under which firm electric service will be furnished to Benson from January 1, 2021, through December 31, 2050.

3. AGREEMENT: The Parties agree to the terms and conditions set forth herein.

4. TERM OF CONTRACT: This Contract is executory as of the date in Section 1 above, and the terms and conditions contained herein governing the relationship of the Parties shall become effective upon the expiration of the Original Contract on December 31, 2020, and shall remain in effect through December 31, 2050, unless otherwise terminated.

5. EXPIRATION OF EXISTING CONTRACTS:

5.1 Reserve Contract No. 12-UGPR-576, dated April 13, 2012, between Benson and Western expires on its own terms as of the date this Contract is executed.

5.2 Benson's Original Contract expires on its own terms at midnight, December 31, 2020.

6. FIRM ELECTRIC POWER AND ENERGY TO BE FURNISHED:

6.1 Western shall supply power, CROD amount as specified in Exhibit A, and energy to Benson, and Benson shall accept delivery of such power and energy, during each billing period on the basis of the formulae shown on the following pages. This power and energy shall hereinafter be referred to as Western's Maximum Obligations. The power and energy portions of this obligation shall respectively be referred to as the Maximum Rate of Firm Power Obligation and the Maximum Energy Obligation. These obligations shall be computed on a seasonal basis. The Winter Season is defined as the November through April billing periods and the Summer Season is defined as the May through October billing periods for the purposes of this Contract.

6.2 The Maximum Rate of Firm Power Obligation shall never exceed an amount to be known as the CROD. This is the maximum power that Western is obligated to provide to Benson at any time during the corresponding season. The CROD used in the formulae is specified in Exhibit A.

6.3 In the formulae below, the X/Y factor shall never be greater than one.

6.3.1 During any Winter Season:

The Maximum Rate of Firm Power Obligation in any billing period =

$$(X/Y)(D)$$

The Maximum Energy Obligation in any billing period =

$$(X/Y)(E)$$

Where:

X = The Winter Season CROD as set forth in Exhibit A,

Y = The highest Benson System Demand, as determined pursuant to or as defined in Exhibit B, during the 7 Winter Season billing periods ending with the current billing period,

D = Benson's System Demand, as determined pursuant to or as defined in Exhibit B, in the current billing period, and

E = Benson's System Energy Requirements, as determined pursuant to or as defined in Exhibit B, in the current billing period.

6.3.2 During any Summer Season:

The Maximum Rate of Firm Power Obligation in any billing period =

$$(X/Y)(D)$$

Maximum Energy Obligation in any billing period =

$$(X/Y)(E)$$

Where:

X = The Summer Season CROD as set forth in Exhibit A,

Y = The highest Benson System Demand, as determined pursuant to or as defined in Exhibit B, during the 7 Summer Season billing periods ending with the current billing period,

D = Benson's System Demand, as determined pursuant to or as defined in Exhibit B, in the current billing period, and

E = Benson's System Energy Requirements, as determined pursuant to or as defined in Exhibit B, in the current billing period.

6.4 Western, under the terms and conditions stipulated herein, will furnish firm electric power to Benson, up to the CROD, along with its associated energy, to the Points of Delivery and under the conditions specified in Exhibit C.

6.5 Western shall have the right to restrict the taking of firm power and energy so as to conform generally with Benson's hourly load pattern. Such restrictions shall not be considered curtailments of firm electric service which are subject to billing adjustment.

6.6 Notwithstanding the provisions of Subsection 6.4, Western reserves the right to limit energy deliveries in all billing periods to a specified number of kilowatthours per kilowatt of the Maximum Rate of Firm Power Obligation upon not less than three years' advance notice given in writing by Western to Benson. Such limit of energy deliveries would be in accordance with provisions of the 2021 PMI, as published in the Federal Register on November 16, 2011, (76 FR 71015).

6.7 Power and energy supply requirements in excess of Western's Maximum Obligations are the responsibility of Benson and will normally be supplied from the sources identified in Exhibit B.

7. REACTIVE POWER: Each Party will supply or obtain all of its own reactive power requirements, in accordance with the Schedule of Rates for Firm Power Service to be attached hereto and made part of this Contract. If available, either Party may obtain reactive power from the other by mutual agreement.

8. BILLING AND PAYMENT PROVISIONS:

8.1 Western will bill Benson and Benson shall pay for the firm power and energy furnished by Western in accordance with the rates, charges, and conditions set out in the Schedule of Rates for Firm Power Service, attached hereto and made part of this Contract the same as if it had been expressly set forth herein. The Schedule of Rates may be revised in accordance with the General Power Contract Provisions (GPCP).

8.2 Western will bill Benson and Benson shall pay for costs assessed to Western associated with the delivery of power and energy to Benson and other costs as outlined in Subsection 11.5 below.

9. CREDITWORTHINESS PROCEDURES: Benson agrees to comply with Western's Upper Great Plains Region Creditworthiness Procedures dated July 12, 2012, attached hereto and made part of this Contract the same as if they had been expressly set forth herein.

10. BILL CREDITING:

10.1 Payments due Western by Benson shall be paid by Benson to a third party when so directed by Western. Any third party designated to receive payment in lieu of Western, and the amount to be paid to that party, will be so identified in writing to Benson with the monthly power bill. The payment to the third party shall be due and payable by the payment due date specified on Benson's power bill issued by Western in accordance with the GPCP. When remitting payment to a designated third party, Benson shall indicate that such payment is being made on behalf of Western.

Western shall credit Benson for the amount paid as if payment had been made directly to Western. All other payment provisions shall remain in full force and effect.

10.2 Benson shall accept payment from third parties of amounts due Benson from Western and shall notify Western of the date of receipt of each payment. Benson shall credit Western for such payments the same as if they had been made directly by Western. This obligation to accept payment from a third party does not release Western of its obligation to pay Benson if a third party is unwilling or unable to pay. In the event third party payment to Benson exceeds Western's payment obligation to Benson, Benson shall reimburse the difference to Western within 20 days of the receipt in full of such third party payment. In the event Western directs more than one third party to make payment to Benson and the total payments exceed Western's payment obligation to Benson, Benson shall reimburse the difference to Western within 20 days of the receipt of the last payment received by Benson.

11. POWER AND ENERGY DELIVERIES:

11.1 Deliveries of power and energy to Benson under this Contract shall be scheduled in advance, emergencies excepted, in accordance with procedures agreed upon in advance between the Authorized Representatives of the Parties, hereinafter referred to as Scheduling Procedures. The Scheduling Procedures shall provide for the adaptation of such schedules for day-to-day operational requirements, and shall be based on hourly load patterns. The Scheduling Procedures shall also specify the handling of deliveries less than or in excess of Western's obligation as defined in Section 6 of this Contract.

11.2 The Scheduling Procedures shall be updated by Western, as required. Any required changes to the Scheduling Procedures shall be completed within six months of the date of notice to Benson, or a date as mutually agreed to in writing by the Parties. If new Scheduling Procedures are not agreed upon between the Parties, Western will unilaterally implement new Scheduling Procedures.

11.3 Benson is responsible for the schedule of power and energy deliveries from Western in accordance with the Scheduling Procedures referenced in Subsection 11.1 above.

11.4 Western shall have no obligation to replace any power and energy that is unavailable due to physical transmission constraints, such as scheduled maintenance, system emergencies, or forced outages.

11.5 Benson is responsible for scheduling error fees or charges, energy imbalance penalties or fees, and other penalties, fees, or charges not caused by Western-related errors to scheduling and delivery of Benson's firm electric service.

12. DELIVERY ARRANGEMENTS: Western is responsible for making arrangements to deliver Federal power and energy sold under this Contract to the edge of Western's transmission system facilities. Benson is responsible for obtaining its own transmission arrangements for delivery of Federal power and energy beyond these facilities, if necessary.

13. LICENSE TO WESTERN: Benson hereby grants a license to authorized agents and employees of Western to enter the right(s) of way or substation(s) of Benson for the purpose of performing work pursuant to the terms of this Contract, providing proper

advance arrangements are made with Benson. All construction, installation, inspection, testing, operation, maintenance, and removal of equipment by Western under this license shall be coordinated with and approved by Benson's Authorized Representative so as to eliminate or minimize any interference with the operation and maintenance of Benson's facilities.

14. INTEGRATED RESOURCE PLAN REQUIREMENTS:

14.1 Western developed the Energy Planning and Management Program (Program), as extended by the 2021 PMI, in part to implement Section 114, of the Energy Policy Act of 1992 (106 Stat. 2776).

14.2 Benson shall comply with Integrated Resource Plan (IRP) requirements, as applicable, in accordance with the Program.

14.3 Western shall administer the IRP requirements, as applicable, in accordance with the Program as adopted under 10 CFR part 905, as amended.

14.4 Failure to comply with the IRP requirements will result in the application of penalties as specified in the Program. Such penalties shall not be applied until completion of the administrative appeals provided for in the Program.

14.5 In the event that Western, or any successor agency, shall promulgate changes to the Program after execution of this Contract, Benson, by written notice to the Contracting Officer within 90 days after the effective date of a Program change, may elect to terminate this Contract. The termination shall be effective not more than one year from the date of receipt of the notice by Western.

15. **TERMS AND CONDITIONS CURRENTLY UNDER DEVELOPMENT:** The Parties recognize that Western is working with existing firm power customers to address terms and conditions associated with delivering power and energy consistent with the 2021 PMI. As additional firm electric service contracts are executed, new terms and conditions may be developed relating to power and energy deliveries and implementation of the 2021 PMI. The Parties may mutually agree to incorporate those new terms and conditions into this Contract to provide contract consistency. Benson agrees not to unreasonably withhold consent to such firm electric service contract modifications.

16. **ENFORCEMENT AUTHORITY:** Notwithstanding any provision herein, by entering into this Contract, Western has not, and will not be deemed to have: 1) waived or conceded any defense it may have, including sovereign immunity, intergovernmental immunity, or lack of subject matter jurisdiction; 2) accepted any liability, responsibility, or obligation to pay any penalty or fine to which it would not have been subject in the absence of this Contract; or 3) accepted or assumed any obligation to act, or refrain from acting, in a manner that would violate, or exceed the authority conferred on it by, any applicable statute, regulation, or lawfully promulgated court or regulatory order.

17. **SEVERABILITY:** If any provision of this Contract is determined to be invalid, void, or unenforceable by any court or other Governmental Authority having jurisdiction, such determination shall not invalidate, void, or make unenforceable any other provision, agreement, or covenant of this Contract.

18. EXHIBITS MADE PART OF THE CONTRACT: Exhibits A, B, and C, attached hereto, are hereby made a part of this Contract and each shall be in force and effect in accordance with its respective terms.

19. GENERAL POWER CONTRACT PROVISIONS: The GPCP effective September 1, 2007, attached hereto, are made part of this Contract the same as if they had been expressly set forth herein.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed the day and year first above written.

WESTERN AREA POWER ADMINISTRATION

By _____

Title Power Marketing Manager

Address P.O. Box 35800

Billings, MT 59107-5800

(SEAL)

CITY OF BENSON, MINNESOTA

By _____

Title _____

Address 1410 Kansas Avenue

Benson, MN 56215-1718

Attest:

By _____

Title _____

EXHIBIT A
(Contract Rates of Delivery)

1. This Exhibit A made this _____ day of _____, 20____, under and as a part of Contract No. 12-UGPR-1045, dated _____, 20____, hereinafter called the Contract, shall become effective on January 1, 2021, and shall remain in effect until superseded by another Exhibit A or termination of the Contract.

2. CONTRACT RATES OF DELIVERY FOR FIRM POWER:

2.1 WINTER SEASON: On and after January 1, 2021, the Contract Rate of Delivery (CROD) for firm power during any Winter Season shall be 4,342 kilowatts. Effective the first day of the first full billing period beginning in January 2021, the CROD for firm power during any Winter Season may be adjusted as stated in this Exhibit A.

2.2 SUMMER SEASON: On and after January 1, 2021, the CROD for firm power during any Summer Season shall be 5,792 kilowatts. Effective January 1, 2021, the CROD for firm power during any Summer Season may be adjusted as stated in this Exhibit A.

3. CONTRACT RATES OF DELIVERY ADJUSTMENTS:

3.1 In the event that the CROD of Benson is altered or requires a revision due to the Original Contract or the 2021 PMI, Western reserves the right to unilaterally require the substitution of a new Exhibit A.

3.2 2021 RESOURCE POOL: Effective on the first day of the first full billing period in January 2021, Benson's CROD may be adjusted in accordance with the 2021 PMI. Western may reduce Benson's CROD for future Winter and Summer Seasons by up to 1 percent from the then current CROD. Western will give Benson two years' advance notice of such adjustment.

3.3 2031 RESOURCE POOL: Effective on the first day of the first full billing period in January 2031, Benson's CROD may be adjusted in accordance with the 2021 PMI. Western may reduce Benson's CROD for future Winter and Summer Seasons by up to 1 percent from the then current CROD. Western will give Benson two years' advance notice of such adjustment.

3.4 2041 RESOURCE POOL: Effective on the first day of the first full billing period in January 2041, Benson's CROD may be adjusted in accordance with the 2021 PMI. Western may reduce Benson's CROD for future Winter and Summer Seasons by up to 1 percent from the then current CROD. Western will give Benson two years' advance notice of such adjustment.

3.5 HYDROLOGY AND RIVER OPERATIONS WITHDRAWAL: On and after January 1, 2021, at the discretion and sole determination of Western, Benson's CROD will be subject to adjustment on five years' written notice in response to changes in hydrology and river operations. Proportional adjustments will be set forth in a revised Exhibit A only after an appropriate public process.

3.6 PROJECT USE WITHDRAWAL: Western reserves the right to reduce a customer's summer season CROD by up to 5 percent for new P-SMBP--ED project use requirements, by giving a minimum of five years' written notice in advance of such action.

EXHIBIT B

(Operating Agreement Including Quantitative Determinations)

1. Exhibit B under the Original Contract is also the Exhibit B under this Contract, Contract No. 12-UGPR-1045, dated _____, 20____, hereinafter called the Contract, and shall become effective on January 1, 2021, and shall remain in effect until superseded by another Exhibit B or termination of the Contract.
2. In the event that the operating agreement, including quantitative determinations, of Benson is altered or requires a revision due to the Original Contract or the 2021 PMI, Western reserves the right to unilaterally require the substitution of a new Exhibit B.

EXHIBIT C
(Transmission Path and Delivery and Measurement Conditions)

1. Exhibit C under the Original Contract, not including any provision for a 1 mill per kilowatthour wheeling discount or an up to 7 percent physical transmission loss adjustment, is also the Exhibit C under this Contract, Contract No. 12-UGPR-1045, dated _____, 20____, hereinafter called the Contract, and shall become effective on January 1, 2021, and shall remain in effect until superseded by another Exhibit C or termination of the Contract.
2. In the event that the transmission path or the delivery and measurement conditions of Benson are altered or require a revision due to the Original Contract or the 2021 PMI, Western reserves the right to unilaterally require the substitution of a new Exhibit C.

Rate Schedule P-SED-F11
(Supersedes Schedule P-SED-F10)
January 1, 2010

**UNITED STATES DEPARTMENT OF ENERGY
WESTERN AREA POWER ADMINISTRATION**

**PICK-SLOAN MISSOURI BASIN PROGRAM--EASTERN DIVISION
MONTANA, NORTH DAKOTA, SOUTH DAKOTA, MINNESOTA, IOWA,
NEBRASKA**

SCHEDULE OF RATES FOR FIRM POWER SERVICE

(Approved Under Rate Order No. WAPA-147)

Effective: The first day of the first full billing period beginning on or after January 1, 2010, through December 31, 2014.

Available: Within the marketing area served by the Eastern Division of the Pick-Sloan Missouri Basin Program.

Applicable: To the power and energy delivered to Customers as firm power service.

Character: Alternating current, 60 hertz, three phase, delivered and metered at the voltages and points established by contract.

Monthly Rate:

CAPACITY CHARGE: \$7.65 for each kilowatt per month (kWmo) of billing capacity.

ENERGY CHARGE: 19.05 mills for each kilowatthour (kWh) for all energy delivered as firm power service.

BILLING CAPACITY: The billing capacity will be as defined by the power sales contract.

Charge Components:

Base: A fixed revenue requirement that includes operation and maintenance expense, investments and replacements, interest on investments and replacements, normal timing purchase power (purchases due to operational constraints, not associated with drought), and transmission costs.

$$\text{Base Capacity} = \frac{50\% \times \text{Base Revenue Requirement}}{\text{Firm Metered Billing Units}} = \$3.80/\text{kWmo}$$

$$\text{Base Energy} = \frac{50\% \times \text{Base Revenue Requirement}}{\text{Annual Energy}} = 9.53 \text{ mills/kWh}$$

Drought Adder: A formula-based revenue requirement that includes future purchase power above timing purchases, previous purchase power drought deficits, and interest on the purchase power drought deficits.

$$\text{Drought Adder} = \frac{50\% \times \text{Drought Adder Revenue Requirement}}{\text{Capacity}} = \frac{\$3.85/\text{kWmo}}{\text{Firm Metered Billing Units}}$$

$$\text{Drought Adder} = \frac{50\% \times \text{Drought Adder Revenue Requirement}}{\text{Energy}} = \frac{9.52 \text{ mills/kWh}}{\text{Annual Energy}}$$

Process:

Any proposed change to the Base component will require a public process.

The Drought Adder may be adjusted annually using the above formulas for any costs attributed to drought of less than or equal to the equivalent of 2 mills/kWh to the Power Repayment Study composite rate. Any planned incremental adjustment to the Drought Adder greater than the equivalent of 2 mills/kWh to the PRS composite rate will require a public process.

Adjustments:

For Character and Conditions of Service:

Customers who receive deliveries at transmission voltage may in some instances be eligible to receive a 5-percent discount on capacity and energy charges when facilities are provided by the Customer that results in a sufficient savings to Western to justify the discount. The determination of eligibility for receipt of the voltage discount shall be exclusively vested in Western.

For Billing of Unauthorized Overruns:

For each billing period in which there is a contract violation involving an unauthorized overrun of the contractual firm power and/or energy obligations, such overrun shall be billed at 10 times the above rate.

For Power Factor:

None. The Customer will be required to maintain a power factor at the point of delivery between 95-percent lagging and 95-percent leading.



Stantec Consulting Services Inc.
2335 Highway 36 West
St. Paul MN 55113
Tel: (651) 636-4600
Fax: (651) 636-1311

Stantec

September 14, 2012

David S Reese
7804 Industrial Park Road
PO Box 2720
Baxter, MN 55425-2720

Reference: Preliminary Engineering Report for City of DeGraff

Dear Mr. Reese,

On behalf of the City of Benson, the following information is provided in response to your letter dated August 31, 2012 to the City of Benson regarding the possibility of Benson accepting and treating the wastewater from the City of DeGraff. Although the City cannot provide any definitive response, the City would consider the possibility if the referenced report shows that the alternative is feasible compared to the other alternatives. There are many factors that the City of Benson would need to consider prior to providing an indication whether or not the City would accept DeGraff's wastewater. To allow the City of DeGraff to estimate the cost of having Benson accept and treat their wastewater the following rates are provided:

Sewer Rate Charge: \$5.40/100 cubic feet (your current rate + 10%)

Sewer Connection Fee: \$2,000/Residential Unit of Service

The sewer connection for the City of DeGraff would be a special circumstance that the City of Benson would need to evaluate. However we understand that the City of DeGraff needs a value to utilize in their study of wastewater alternatives. For the purposes of the study the estimated connection fee would be in the range of \$50,000 to \$100,000. (They would occupy 2% of your capacity – need to discuss these numbers)

The 2011 DMRs for the Benson WWTF are attached hereto. The Benson WWTF has an average wet weather design flow capacity of 0.985 mgd. Currently there is adequate available treatment capacity to serve the City of DeGraff. Please contact me with any questions regarding this matter.

Sincerely,

STANTEC CONSULTING SERVICES INC.

Eric Lembke
Associate
Eric.Lembke@stantec.com

Attachment: Benson WWTF 2011 DMR summary

c. Rob Wolfington, City of Benson

PRAIRIE FIVE COMMUNITY ACTION COUNCIL, INC. *u*

Main Office
719 North 7th Street
Suite 302
P.O. Box 159
Montevideo, MN 56265-0159

Phone: 320/269-6578
FAX: 320/269-6570
TDD: 320/269-6988
www.prairiefive.com
E-mail: prairie5@willmarnet.com

Branch Offices
Benson
Canby
Clinton
Madison



Mission Statement: Working together to strengthen the quality of life in our communities.

September 10, 2012

To Whom This May Concern,

In our communities, we have many families and elderly that struggle with heating emergencies and I believe this year will be worse. With the cuts to the Energy Assistance program the grants are lower and money will probably be limited.

The Reach Out For Warmth Program was designed to help households who are in an emergency situation. The money is used to help households supplement their need for oil, propane or have an electrical or natural gas disconnect.

These dollars are going to be used when a household has a crisis situation. Once their energy assistance is used, these dollars will be used to match the household's payment to take care of the crisis situation.

As I mentioned earlier, our program has been cut and the State no longer has any funds to match our donations. This makes this program more important. Our families and seniors are running into more emergencies and these funds are really in need.

We would appreciate any donation that you or your company can make. Send your donations to Prairie Five CAC, Inc. P.O. Box 159, Montevideo, MN 56265. Please make your checks attention: Kathy and specify the check for the Fuel Program.

I have enclosed a copy of the donors that helped us last year. I would like to thank everyone that donated last year and those of you that are considering donating this year.

Sincerely,

Kathy

Kathy Sundstedt
Reach Out For Warmth Coordinator
P. O. Box 159
Montevideo, MN 56265
320/269-6578

*cc
next mtg
Oct 1*

BENSON SCHOOL DISTRICT

1400 Montana Avenue ♦ Benson, MN 56215

(320) 843-2710 ♦ FAX (320) 843-2262



Date: September 2012

To: Benson Area Businesses
From: Brenda Nelson, District 777 Renaissance Coordinator
RE: Benson 7-12 Renaissance Program

On behalf of Benson School District #777, its students, faculty, staff, and administration, we would like to whole-heartedly thank you for your support of the Renaissance Program last year. We as concerned community members know that success in school is highly correlated with success in life. Your contributions have been and will be used to help students find yet another reason to be successful in school.

Last year alone, over 54% of our students were involved in the program, which rewards students for high academics, as well as exemplary social skills. This program is very similar to the working world, in which incentives are used to promote excellence. Qualifying students will again be offered the popular Renaissance Card. In addition, students will be rewarded for their number of consecutive years in the program. All students will be eligible for Merit coupons, which they may receive for acts of courtesy during school.

In its 22 years, the Renaissance Program has helped positively motivate thousands of Benson students achieve at higher levels-please consider helping our students again.

Enclosed, you will find a form to return to Benson Schools if you choose to continue your support of this worthwhile program for the 2011-2012 school years. Please feel free to call the school if you have specific questions about the program or the donation process.

Again, thank you for your support of our students.

Sincerely,

Brenda Nelson

Encl.

BENSON SCHOOL DISTRICT

1400 Montana Avenue ♦ Benson, MN 56215

(320) 843-2710 ♦ FAX (320) 843-2262



September 2012

Thank you for your contribution to Benson High School's Renaissance program for the past school year. 235 students will be receiving their fourth quarter Renaissance cards during the first week of classes in September. A list of quarter four Renaissance students is enclosed with this letter.

Please contact the Benson Junior High office with any questions regarding the program. Your support of our students at BHS is appreciated.

Sincerely,

Brenda Nelson
BHS Renaissance Program

Enclosure

Budget Report Comments
Month Ended August 31, 2012

The August budget report is submitted for your review. 67% of the year is completed.

General Fund

Revenues:

Total revenues received are 56% of budget compared to 50% in 2011.

1. Taxes. The budget includes \$148,390 for 2011 Local Gov't Aid and Market Value Aid reductions.
2. Building Permits has \$23,514 permit for the new clinic.
3. Local Government Aid will be the same amount we received in 2011.
4. Police Services has the new Traffic Enforcement Diversion Program and Forfeiture revenue.
5. Fire Calls has \$10,370 in CRP controlled burn revenues.
6. Interest Income is up with higher fund balance.
7. Refunds & Reimbursements has a \$9,455 Work Comp Insurance refund.
8. Other Revenue has a \$9,682 excess TIF Payment on McKinneys.

Expenditures:

Mayor & Council Contingency has Ipad purchases.

Administration Wages & Benefits in 2011 has portion of severance payment for Admin Secretary.
Other Contracted Services. Ordinance book updating last year.

Elections Special election to fill Senator Kubly's seat.

Audit & Acctg. Timing of payment. 2012 bill is \$19,100.

City Hall Repainting exterior and landscaping pavers in 2011.

Police Dept. Salaries and Benefits has one more full time position.
Operating Supplies has offsetting revenues from forfeiture & diversion funds
Equipment Repair Contracted has a transmission for the Impala.

Fire Dept. Equipment Repair – Ladder truck repairs.
Building Repairs contracted. Changing duct work last year.
Contracted Services. Shared services contract last year.
Training. New firefighters last year.

Street Dept. Gas and Oil last year. Snow removal? Flood fight?
Equipment Repair Contracted. Road Grader repairs last year.
Sealcoating. No project last year.
Flood Control expenses last year. Were reimbursed \$29,948 in 2011 and \$8,984 in 2012.

Senior Citizen Lighting project and new water heater.

Swimming Pool Operating Supplies. Chemicals last year but lower this year.
Building Repairs Contracted. New chlorine system engineering & boiler repairs.

Parks Salaries are up as we needed to start mowing earlier.
We needed to purchase Mosquito Spray & Supplies this year.
Operating Supplies. Porta Biffy, flagpole repairs, mini golf carpet offset by grant.
Contracted Services – Other has painting and lawn treatments.

Not Allocated Higher ditch assessments and paid entire amount of civic center taxes.

Airport Gas. Timing of purchases and amount. 1537 gals vs. 4502 gals

Transfer to Golf Club Cash Transfer last year. This year is tree removal bill forgiveness.

Water Fund

Water revenues are up 29% over 2011 and 75% from 2010 with the rate increases that have gone into effect over the past two years. This amount appears to be right on budget. We approved a \$2.50 increase to the base rate plus an additional \$5.00 for the proposed Water Treatment Plant Improvement bonding.

Interest expense includes a semiannual interest payment on the new PFA bonds for the water treatment plant.

Sewer Fund

Revenues are down slightly from last year.

The only wages charged now are call out hours provided on weekends by the Water Department or other maintenance by city employees. Equipment Repair last year included repairs to the Fibrominn Lift station that was eventually partially reimbursed to us.

Interest income is down as we elected to pay for the Sandy's Lift Station project rather than bond for it.

Electric Fund

Sale of Service Down across the board except for Industrial. Purchased power cost is also down.

Refunds and Reimbursements has a payment from Agvice for the change to their service. Last year a \$69,520 MISO refund was received.

Conservation rebates are from Missouri River which we pass on to our customers.

Administration Fringe Benefits last year has a portion of Admin Secretary severance pay.
Contracted Services has the Hometown Connections Org. check up in 2011.
Conservation includes the rebate payments from MRES that we pay out.

Power Production Fuel for generators. Timing of purchases. Our contract with MRES required us to have more fuel in the tanks.
Equipment Repair has oil filters and Oil for the generators.
Contracted Services has engineering fees for the Rice Standards, and controls

Distribution Maintain street lights last year had LED lights and poles.
Distribution Contract August bill is estimated. Actual was \$333,220 in 2011 and \$337,807 in 2010.

Liquor Fund

The store continues its fantastic start to the year. Overall sales are up 13% with all categories showing an increase. Two thirds of the gross profit increase is attributable to the On-Sale.

Off Sale Liquor and Wine sales are up 12% over the past two years. Off Sale Beer is up 5% also over the past two years and looks to be the highest amount ever for this time period.

On Sale sales have also rebounded with an increase of about 47% over last year.

Pull tab revenues has eight full months of selling behind the bar.

Glen Pederson, Director of Finance

09/27/12
14:09:01

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 31Aug2012

PAGE # 1

DESCRIPTION	2010 YEAR END	2011 YEAR END	2011 YTD FOR SAME TIME PERIOD	2012 YTD	ADOPTED BUDGET	PERCENT
GENERAL FUND REVENUES						
TAXES	981,610.86	1,072,820.97	584,147.25	680,787.76	1,255,996.00	54
ABATEMENTS	10,723.74	16,753.82	9,053.79	11,875.95	22,000.00	54
LODGING TAXES	22,378.67	23,286.16	12,758.11	16,355.57	21,600.00	76
FRANCHISE FEES	71,443.30	75,363.00	38,572.62	38,489.37	67,000.00	57
BUSINESS LICENSES	7,165.00	7,110.00	7,090.00	7,566.01	7,200.00	105
NON-BUSINESS LICENSES	815.00	945.00	825.00	745.00	1,000.00	75
BUILDING PERMITS	20,198.05	11,296.50	9,141.75	28,575.86	12,000.00	238
LOCAL GOVERNMENT AID	776,650.00	776,650.00	388,325.00	388,325.00	776,650.00	50
HOMESTEAD & AG CREDIT AID	49,264.00	49,668.03				
POLICE TRAINING REIMBURSEMENT	2,150.97	2,272.35	2,272.35	1,992.54	2,500.00	80
INSURANCE PREMIUM TAX-FIRE	23,237.00	27,484.00	6,000.00	1,000.00	25,000.00	4
INSURANCE PREMIUM TAX-POLICE	42,468.00	43,793.00			45,000.00	
AIRPORT MAINTENANCE	22,052.00	22,052.00	22,052.00	22,052.00	22,052.00	100
TRANSIT REFUNDS	128,720.00	136,218.30	78,947.89	75,346.36	115,812.00	65
OTHER FED/STATE/LOCAL GRANTS	15,622.00	84,543.12	14,779.35	18,938.99	15,963.00	119
POLICE SERVICES				7,334.36	200.00	3667
DARE REVENUES	434.82	1,611.50	110.00	1,060.62	1,200.00	88
DOG POUND REVENUES	585.00	740.00	470.00	330.00	500.00	66
COPS IN SCHOOLS REIMBURSEMENT	33,264.00	33,075.00	19,278.00	19,278.00	33,000.00	58
TOWNSHIP FIRE CONTRACTS	52,778.00	55,361.00	55,361.00	58,131.00	56,500.00	103
FIRE DEPARTMENT CALLS	17,120.00	23,220.00	7,820.00	30,235.00	20,000.00	151
RESQUE SQUAD CALLS	3,276.50	136.76	136.76		2,500.00	
BUILDING INSPECTIONS SERVICES	33,298.20	31,087.74	17,891.67	21,802.32	37,000.00	59
STREET REPAIR FEES	2,400.00	1,530.00	630.00	1,379.33	2,000.00	69
EQUIPMENT RENTALS	9,669.50	3,972.50	3,712.50	1,487.50	8,000.00	19
WEED REMOVAL CHARGES	1,829.70	2,345.40	322.50	2,290.94	600.00	382
SWIMMING POOL RECEIPTS	50,892.54	48,516.90	48,507.54	50,606.92	49,000.00	103
POOL CONCESSION SALES	12,425.65	10,991.99	10,991.99	12,400.79	12,000.00	103
ARMORY USE FEES	8,767.15	8,323.00	3,397.50	4,132.00	9,000.00	46
PARK FEES	17,918.79	17,354.82	13,872.43	14,294.47	17,000.00	84
TREE REMOVAL RECEIPTS	6,205.46	5,348.33	94.59	744.82	5,000.00	15
BUS FARES	34,326.03	34,127.11	20,552.06	22,111.99	34,000.00	65
BUS SIGN ADVERTISING	726.00	570.00	378.00	462.00	700.00	66
HANGER RENTALS - AIRPORT	10,420.00	8,450.00	5,000.00	6,690.00	8,000.00	84
AIRPORT LAND REVENUES	10,684.00	10,164.00		650.00	11,000.00	6
SALE OF LOTS - CEMETERY	4,200.00	3,520.00	2,680.00	280.00	3,500.00	8
SODDING FEES - CEMETERY	675.00	840.00	520.00	310.00	600.00	52
CEMETERY MEMORIALS						
CEMETERY MONUMENT FEES	360.00	500.00	250.00	200.00	300.00	67
PARK SIGN RENTALS	290.00	210.00	95.00	130.00	300.00	43
COURT FINES	17,092.21	14,196.11	9,213.78	10,760.59	15,000.00	72
PARKING FINES	2,775.00	2,340.00	925.00	740.00	2,000.00	37

09/27/12
14:09:01

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 31Aug2012

PAGE # 2

DESCRIPTION	2010 YEAR END	2011 YEAR END	2011 YTD FOR SAME TIME PERIOD	2012 YTD	ADOPTED BUDGET	PERCENT
SPECIAL ASSESSMENTS	929.48	861.51		221.36		
INTEREST EARNINGS	24,060.63	29,060.76	17,050.23	21,945.04	20,000.00	110
UNREALIZED GAIN (LOSS) ON INVEST	(361.27)	(1,221.42)				
PROPERTY RENTS	1,024.00	300.00	225.00	200.00		
CIVIC CENTER RENT	29,328.04	29,948.04	17,140.69	19,491.36	29,000.00	67
DONATIONS	3,590.00	23,800.00	1,100.00	850.00	1,000.00	85
SALE OF PROPERTY	6,576.60					
REFUNDS & REIMBURSEMENTS	36,563.35	21,562.11	6,304.28	20,080.38	30,000.00	67
REIMBURSEMENTS - GAS & OIL	16,801.10	25,585.51	14,960.82	18,901.54	15,000.00	126
OTHER REVENUE	24,682.79	8,275.13	5,406.78	11,435.17	10,000.00	114
MANAGEMENT FEE-EDA & RL FUND	22,192.00	20,075.00			22,000.00	
MANAGEMENT FEES - GARBAGE FUND	8,005.00	8,166.00	5,350.27	5,552.05	8,328.00	67
MANAGEMENT FEE - WATER FUND	34,920.00	35,618.00	23,745.12	24,220.00	36,330.00	67
MANAGEMENT FEE - ELECTRIC FUND	157,085.00	160,226.00	106,817.25	108,953.20	163,430.00	67
MANAGEMENT FEE - LIQUOR FUND	23,195.00	23,658.00	15,772.00	16,086.80	24,130.00	67
MANAGEMENT FEE - SEWER FUND	45,336.00	46,242.00	30,827.92	31,443.95	47,166.00	67
MANAGEMENT FEES - TAX INCREMENT	216.09	527.20			200.00	
TRANSFER FROM OTHER FUNDS	2,500.00	1,650.00			1,650.00	
TRANSFER FROM LIQUOR FUND	30,000.00	30,000.00			30,000.00	
TRANSFER FROM UTILITY FUND	138,670.00	124,353.00			100,000.00	
TOTAL GENERAL FUND REVENUES	3,112,225.95	3,257,475.25	1,640,875.79	1,839,273.91	3,256,907.00	56
GENERAL FUND EXPENDITURES						
MAYOR & COUNCIL						
SALARIES - CITY COUNCIL	15,880.00	16,045.00	10,805.00	10,340.00	16,000.00	65
PENSIONS	1,214.88	1,227.50	826.62	791.05	1,250.00	63
OFFICE SUPPLIES	1,109.35	88.54	34.20	81.98	400.00	20
MAYOR & COUNCIL CONTINGENCY				2,341.52	400.00	585
TRAVEL EXPENSE	1,612.94	1,398.57	1,148.16	890.08	1,300.00	68
TRAINING & INSTRUCTION	1,162.00	866.00	711.00	1,120.00	1,000.00	112
PRINTING & PUBLISHING	2,031.46	2,562.62	1,664.28	2,862.30	2,500.00	114
OTHER INS - PUBLIC OFF LIAB	15,017.00	14,667.00	14,667.00	15,900.03	15,000.00	106
DUES & SUBSCRIPTIONS	8,362.00	8,275.00	4,936.00	4,925.00	8,600.00	57
TOTAL: MAYOR & COUNCIL	46,389.63	45,130.23	34,792.26	39,251.96	46,450.00	85
ADMINISTRATION & FINANCE						
SALARIES	285,604.84	271,234.27	182,960.50	174,840.26	275,950.00	63
PENSIONS	49,546.74	46,309.83	30,939.75	30,386.56	48,800.00	62
HEALTH, LIFE, DISB + CAFETERIA	60,520.93	70,491.25	55,594.60	42,495.03	59,100.00	72
OFFICE SUPPLIES	6,121.86	6,762.17	4,296.31	4,406.90	6,000.00	73
DUPLICATING & COPYING	3,734.91	3,602.80	2,456.91	2,497.80	4,000.00	62

09/27/12
14:09:01

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 31Aug2012

PAGE # 3

DESCRIPTION	2010 YEAR END	2011 YEAR END	2011 YTD FOR SAME TIME PERIOD	2012 YTD	ADOPTED BUDGET	PERCENT
POSTAGE	2,281.05	2,973.65	2,833.65	3,585.45	3,000.00	120
SAFETY AND DRUG TESTING	486.06	309.50	309.50	245.00	600.00	41
GAS & OIL	2,877.75	3,203.53	2,155.03	1,947.64	3,200.00	61
EQUIPMENT REPAIR PARTS	462.35	1,628.70	1,411.24	1,356.93	1,500.00	90
SMALL TOOLS AND EQUIPMENT	4,216.03	1,354.54	1,354.54	1,881.82	4,000.00	47
UTILITY CONTRACTED SERVICES	12,000.00	12,000.00	8,000.00	8,000.00	12,000.00	67
OTHER CONTRACTED SERVICES	7,864.86	11,881.00	8,783.25	5,670.72	8,000.00	71
CONSULTING SERVICES	2,734.37	1,500.00	1,500.00	2,360.96	4,000.00	59
TELEPHONE	10,029.77	10,168.73	6,513.37	6,340.26	10,000.00	63
TRAVEL EXPENSE	2,906.14	4,522.37	2,718.73	5,570.25	4,000.00	139
TRAINING & INSTRUCTION	2,197.43	1,570.95	1,263.25	1,255.17	3,000.00	42
PUBLIC INFORMATION						
INSURANCE	1,475.00	1,503.00	1,128.00	1,360.00	1,500.00	91
WORKERS COMPENSATION	2,618.00	3,702.00	3,702.00	2,647.00	3,900.00	68
DUES & SUBSCRIPTIONS	1,985.81	2,300.54	2,118.54	1,794.98	2,200.00	82
TOTAL: ADMINISTRATION & FINANCE	459,663.90	457,018.83	320,039.17	298,642.73	454,750.00	66
ELECTIONS						
TEMPORARY SALARIES	1,438.14	960.42		2,585.65	2,000.00	129
OFFICE SUPPLIES	2,391.38	2,997.78	1,159.90	1,663.04	2,500.00	67
TOTAL: ELECTIONS	3,829.52	3,958.20	1,159.90	4,248.69	4,500.00	94
AUDITING & ACCTING SERVICES	18,100.00	18,600.00	18,600.00		19,000.00	
ASSESSING SERVICES CONTRACTED	17,567.00	17,413.00	17,413.00	17,380.00	17,500.00	99
CITY ATTORNEY						
OFFICE SUPPLIES	1,350.66	220.27	171.34	753.05	200.00	377
CITY ATTORNEY CONTRACT	25,227.75	26,889.75	17,624.25	15,254.50	24,100.00	63
TOTAL: CITY ATTORNEY	26,578.41	27,110.02	17,795.59	16,007.55	24,300.00	66
CITY HALL						
BUILDING MAINTENANCE & SUPPL	12,753.40	13,118.98	12,480.34	4,789.02	10,000.00	48
CONTRACTED SERV - CLEANING	2,820.35	2,959.53	1,902.53	1,889.50	3,000.00	63
INSURANCE	3,841.00	3,480.00	3,480.00	4,100.00	4,000.00	103
UTILITIES	9,803.66	10,523.96	7,475.16	6,184.86	11,000.00	56
HEATING COST	4,844.58	5,764.25	4,317.30	2,854.86	6,500.00	44
TOTAL: CITY HALL	34,062.99	35,846.72	29,655.33	19,818.24	34,500.00	57

09/27/12
14:09:01

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 31Aug2012

PAGE # 4

DESCRIPTION	2010 YEAR END	2011 YEAR END	2011 YTD FOR SAME TIME PERIOD	2012 YTD	ADOPTED BUDGET	PERCENT
POLICE DEPARTMENT						
SALARIES	403,033.65	385,710.07	252,299.44	258,904.81	427,598.00	61
PENSIONS	69,442.77	68,281.48	44,596.37	45,498.92	79,398.00	57
HEALTH, LIFE & DISB INSURANCE	86,578.44	61,122.47	40,516.04	48,730.06	83,972.00	58
OFFICE SUPPLIES	5,157.25	4,097.71	2,405.44	2,872.78	6,400.00	45
GAS & OIL	17,433.93	21,873.85	15,451.01	15,306.77	21,000.00	73
OPERATING SUPPLIES	10,968.31	6,996.56	3,955.04	11,427.87	10,000.00	114
UNIFORM ALLOWANCE	5,116.47	5,504.74	3,238.33	5,533.49	8,000.00	69
PERSONNEL TESTING & RECRUIT		3,317.26	1,798.43	541.70	1,500.00	36
INVESTIGATIONS	12,601.68	8,172.43	4,056.38	4,710.00	10,000.00	47
EQUIPMENT REPAIR PARTS	2,608.51	784.57	504.59	246.75	2,500.00	10
EQUIPMENT REPAIRS CONTRACTED	9,054.65	8,078.06	4,486.46	7,681.41	9,000.00	85
SMALL TOOLS & EQUIPMENT	7,488.09	4,250.15	1,199.25	4,332.83	9,000.00	48
CONTRACTED RECORDS MAINT					5,000.00	
TELEPHONE	5,364.87	5,857.41	3,812.08	4,505.09	6,000.00	75
DARE EXPENDITURES	1,218.00	2,116.58	1,056.04	1,311.49	2,000.00	66
TRAVEL EXPENSE	1,664.26	2,993.83	2,705.18	1,251.35	3,000.00	42
TRAINING & INSTRUCTION	4,540.82	5,387.10	5,232.10	3,968.68	5,000.00	79
INSURANCE	15,654.00	15,570.00	15,570.00	16,037.00	16,640.00	96
WORKERS COMPENSATION	16,880.00	18,969.00	18,969.00	17,835.00	21,113.00	84
RENTS	1,920.00	1,680.00	1,040.00	1,040.00	1,600.00	65
DUES & SUBSCRIPTIONS	1,776.59	1,114.95	1,114.95	2,129.31	1,800.00	118
DOG POUND EXPENSES	1,406.75	1,771.06	819.84	590.00	1,700.00	35
TOTAL: POLICE DEPARTMENT	679,909.04	633,649.28	424,825.97	454,455.31	732,221.00	62
FIRE DEPARTMENT						
PART TIME - SALARIES	40,034.35	43,738.10	2,583.60	5,117.77	56,500.00	9
OFFICE SUPPLIES	91.32	1,299.83	483.46	412.33	750.00	55
GAS & OIL	2,087.17	2,791.07	1,821.88	2,826.24	3,500.00	81
OPERATING SUPPLIES	6,246.42	4,273.57	2,873.14	2,298.41	5,000.00	46
EQUIPMENT REPAIR PARTS	1,963.55	4,973.17	2,098.12	1,225.30	4,000.00	31
EQUIPMENT REPAIR CONTRACTUAL	4,885.31	2,499.49	2,246.50	12,025.17	5,000.00	241
RADIO REPAIRS CONTRACTED	1,121.90	410.47	226.74	472.92	1,500.00	32
BUILDING MAINTENANCE & SUPPL	8,638.30	5,165.98	4,830.36	2,425.72	4,000.00	61
BUILDING REPAIRS CONTRACTED		7,627.00	7,627.00			
SMALL TOOLS & EQUIPMENT	7,425.27	6,390.73	4,627.69	1,086.93	6,000.00	18
TELEPHONE	176.05	188.80	115.95	102.43	250.00	41
CONTRACTED SERVICES	440.00	28,893.13	25,357.00	351.63	2,500.00	14
TRAVEL EXPENSE	142.26	100.43	63.83		1,500.00	
TRAINING & INSTRUCTION	6,201.22	8,140.52	7,149.67	2,180.87	5,000.00	44
INSURANCE	11,535.00	11,958.00	11,958.00	12,760.00	12,500.00	102

09/27/12
14:09:01

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 31Aug2012

DESCRIPTION	2010 YEAR END	2011 YEAR END	2011 YTD FOR SAME TIME PERIOD	2012 YTD	ADOPTED BUDGET	PERCENT
WORKERS COMPENSATION	6,828.00	7,563.00	7,563.00	6,746.00	8,000.00	84
UTILITIES	3,748.26	3,739.56	2,451.46	2,489.16	4,000.00	62
HEATING COST	3,521.65	3,052.49	2,247.25	1,226.58	4,500.00	27
HYDRANT RENTALS/FIRE SERVICE	10,000.00	10,000.00	6,666.64	6,666.64	10,000.00	67
DUES & SUBSCRIPTIONS	274.00	289.00	249.00	290.00	500.00	58
TOTAL: FIRE DEPARTMENT	115,360.03	153,094.34	93,240.29	60,704.10	135,000.00	45
BUILDING DEPARTMENT						
SALARIES	43,613.44	44,262.40	28,010.56	28,999.95	47,410.00	61
PENSIONS	7,564.74	7,785.54	4,893.11	5,208.94	8,490.00	61
HEALTH, LIFE AND DISABILITY	9,668.60	9,672.80	6,482.79	6,420.40	11,220.00	57
GAS	381.22	417.13	291.44	731.92	400.00	183
OPERATING SUPPLIES	947.67	1,638.68	1,360.55	1,672.28	2,000.00	84
CONTRACTED SERV.-OTHER EXPENSE	2,291.25	6,124.41	5,542.50	988.50	5,500.00	18
TELEPHONE	735.74	739.44	492.94	496.89	750.00	66
TRAVEL EXPENSE	3,660.58	3,332.18	2,253.80	2,939.51	4,000.00	73
TRAINING & INSTRUCTION	250.00	255.00	255.00	291.52	300.00	97
DUES & SUBSCRIPTIONS	555.94	75.00	75.00	75.00	200.00	38
TOTAL: BUILDING DEPARTMENT	69,669.18	74,386.06	49,657.69	47,824.91	80,270.00	60
HIGHWAY STREETS & ROADS						
SALARIES	189,696.81	178,517.17	123,213.62	129,046.41	187,650.00	69
PENSIONS	32,029.12	30,461.97	20,131.89	21,300.81	32,570.00	65
HEALTH, LIFE & DISB INSURANCE	22,943.47	26,907.24	20,177.05	21,924.33	28,490.00	77
OFFICE SUPPLIES	1.26	169.43	169.43	78.15	350.00	22
GAS & OIL	34,761.25	38,717.30	28,692.60	21,584.78	50,000.00	43
OPERATING SUPPLIES	7,537.35	8,118.26	5,037.22	6,420.83	8,000.00	80
STREET MARKINGS & SIGNS	14,011.49	8,466.35	8,454.65	8,686.40	9,000.00	97
SHOP SUPPLIES	359.42	897.98	440.86	512.37	1,000.00	51
EQUIPMENT REPAIR PARTS	12,141.79	12,513.99	7,980.28	11,491.70	15,000.00	77
TIRES	9,663.36	7,102.65	7,102.65	7,007.50	8,000.00	88
EQUIPMENT REPAIRS CONTRACTED	6,967.52	22,779.24	22,078.36	2,546.53	8,000.00	32
STREET MAINTENANCE-MATERIALS	11,075.81	101,069.80	4,286.48	5,118.40	15,000.00	34
STREET MAINT.- SEALCOATING	66,785.57	5,411.67	5,247.07	39,902.07	50,000.00	80
SNOW REMOVAL	8,997.48	5,646.17	2,598.77	3,827.57	8,000.00	48
FLOOD CONTROL		40,020.23	36,295.23	10,624.00	10,000.00	106
BUILDING MAINTENANCE & SUPPL.	5,126.42	3,437.61	1,369.89	1,601.49	2,500.00	64
SMALL TOOLS & EQUIPMENT	1,948.03	1,242.27	832.97	853.40	2,500.00	34
TELEPHONE				600.00		
TRAVEL EXPENSE	351.39	330.98	53.55	267.89	450.00	60
TRAINING & INSTRUCTION	586.40	995.59	525.50	806.93	800.00	101

09/27/12
14:09:01

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 31Aug2012

PAGE # 6

DESCRIPTION	2010 YEAR END	2011 YEAR END	2011 YTD FOR SAME TIME PERIOD	2012 YTD	ADOPTED BUDGET	PERCENT
INSURANCE	18,000.00	18,338.00	18,338.00	18,859.00	18,800.00	100
WORKERS COMPENSATION	18,586.00	18,448.00	18,448.00	17,445.00	19,000.00	92
UTILITIES	4,348.09	4,045.99	2,673.58	2,588.17	4,500.00	58
HEATING COST	3,248.65	2,923.48	2,429.60	1,052.23	3,800.00	28
STREET LIGHTING UTILITIES	69,770.84	66,344.85	43,088.34	41,114.27	71,000.00	58
LAUNDRY	751.31	894.39	645.77	602.68	950.00	63
TOTAL: STREET DEPARTMENT	539,688.83	603,800.61	380,311.36	375,862.91	555,360.00	68
ORGANIZED RECREATION						
MANAGEMENT FEES	14,920.69	15,712.48			16,000.00	
SENIOR CITIZEN PROGRAM	10,866.48	12,625.02	5,313.66	9,808.12	12,400.00	79
TOTAL: ORGANIZED RECREATION	25,787.17	28,337.50	5,313.66	9,808.12	28,400.00	35
SWIMMING POOL						
TEMPORARY SALARIES	36,570.13	38,580.60	36,292.25	38,338.84	40,000.00	96
PENSIONS	2,797.76	2,951.51	2,776.45	2,932.87	3,060.00	96
OPERATING SUPPLIES	20,352.25	24,497.47	23,943.99	6,303.70	22,000.00	29
BUILDING MAINTENANCE & SUPPL	5,033.64	6,559.59	5,682.95	4,482.83	16,000.00	28
BUILDING REPAIRS CONTRACTED	8,187.72	1,956.37		7,710.71	6,000.00	129
CONCESSION SUPPLIES	8,576.60	8,403.10	10,074.11	8,292.19	9,000.00	92
TELEPHONE	355.23	399.12	302.83	333.66	400.00	83
INSURANCE	7,594.00	8,467.73	8,140.70	8,489.71	8,400.00	101
UTILITIES	10,441.10	10,777.80	9,185.52	8,485.48	11,000.00	77
HEATING COST	3,713.78	7,174.43	7,100.07	4,776.42	8,000.00	60
TOTAL: SWIMMING POOL	103,622.21	109,767.72	103,498.87	90,146.41	123,860.00	73
ARMORY						
OPERATING SUPPLIES	296.11	84.20	67.36		400.00	
BUILDING MAINT & SUPPLIES	1,826.99	573.86	267.23	347.48	2,000.00	17
CONTRACTED SERVICES	343.45	313.56	188.61	186.26	500.00	37
TELEPHONE	501.51	502.37	335.11	337.24	500.00	67
INSURANCE	1,400.00	1,479.00	1,479.00	1,800.00	1,500.00	120
UTILITIES	2,548.34	1,801.37	1,225.73	1,345.99	2,600.00	52
HEATING COST	2,808.67	2,473.67	1,843.05	1,111.67	3,000.00	37
TOTAL: ARMORY	9,725.07	7,228.03	5,406.09	5,128.64	10,500.00	49
PARKS						
SALARIES	66,678.38	66,185.57	46,919.30	50,975.41	69,740.00	73
PENSIONS	9,018.93	8,890.09	5,917.61	6,618.24	9,180.00	72

09/27/12
14:09:01

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 31Aug2012

PAGE # 7

DESCRIPTION	2010 YEAR END	2011 YEAR END	2011 YTD FOR SAME TIME PERIOD	2012 YTD	ADOPTED BUDGET	PERCENT
HEALTH, LIFE & DISB INSURANCE	10,457.77	9,245.79	6,175.39	6,429.82	10,005.00	64
MOSQUITO SPRAY & SUPPLIES				6,697.43	8,000.00	84
CHEMICALS & CHEM SUPPLIES	3,036.06	1,961.57	1,716.23	849.48	5,000.00	17
GAS & OIL	8,121.28	9,617.81	7,845.74	6,802.76	8,000.00	85
OPERATING SUPPLIES	13,596.53	10,553.18	8,469.54	16,399.78	10,000.00	164
LANDSCAPING MATERIALS	8,093.16	2,221.54	2,185.79	2,709.15	5,000.00	54
EQUIPMENT REPAIR PARTS	5,805.14	7,937.42	6,012.20	7,284.25	5,000.00	146
EQUIPMENT REPAIRS CONTRACTED	2,170.09	4,239.12	1,466.63	662.04	3,000.00	22
BUILDING REPAIR AND MAINT	2,816.17	3,412.47	3,087.80	4,214.41	3,500.00	120
SMALL TOOLS & EQUIPMENT	4,213.09	8,106.95	3,925.97	983.64	2,000.00	49
CONTRACTED SERVICES-MOWING	4,715.29	3,705.24	3,362.31	3,872.16	5,000.00	77
CONTRACTED SERVICES-TREE REMOV	15,092.44	16,443.10		15,321.48	25,000.00	61
CONTRACTED SERVICES-OTHER	5,102.85	4,261.95	2,573.78	6,362.10	5,000.00	127
TELEPHONE	351.48	352.23	235.17	436.95	500.00	87
TRAVEL EXPENSE	122.43	262.46	116.73	482.54	600.00	80
TRAINING & INSTRUCTION	103.30	135.75	135.75	359.73	300.00	120
INSURANCE	12,305.00	12,516.00	12,516.00	13,262.00	13,000.00	102
UTILITIES	10,504.98	7,600.45	5,782.55	7,854.50	8,000.00	98
RENT	1,800.00	1,800.00	1,200.00	1,200.00	1,800.00	67
CEMETERY	1,983.08	5,084.86	2,563.45	2,474.89	6,500.00	38
TOTAL: PARK DEPARTMENT	186,087.45	184,533.55	122,207.94	162,252.76	204,125.00	79
LODGING TAX EXPENSES	23,199.89	21,582.44	15,097.43	18,233.27	28,250.00	65
PROPERTY TAX ABATEMENTS	15,947.02	17,205.64	8,602.82	10,221.26	20,900.00	49
NOT ALLOCATED	14,756.37	6,426.04	3,956.70	8,437.66	10,000.00	84
PUBLIC TRANSIT						
SALARIES	84,294.66	80,383.83	50,466.81	55,650.30	84,800.00	66
PENSIONS	11,785.08	11,498.66	7,180.90	7,989.73	11,500.00	69
HEALTH, LIFE & DISB INSURANCE	15,321.12	17,176.85	10,775.96	11,244.40	22,320.00	50
GAS & OIL	18,791.26	26,282.27	18,163.79	17,382.82	23,986.00	72
PERSONNEL TESTING						
OPERATING SUPPLIES	2,624.99	1,158.98	954.72	942.11	1,500.00	63
EQUIPMENT REPAIR PARTS	11,256.48	5,872.09	1,314.08	1,851.31	7,500.00	25
TIRES	2,191.79	1,115.77	1,115.77	776.26	1,200.00	65
TELEPHONE	482.11	478.78	319.66	323.56	450.00	72
TRAVEL EXPENSE	711.61	17.92	4.79	533.42	700.00	76
TRAINING & INSTRUCTION	366.00	316.00	316.00	124.00	200.00	62
ADVERTISING					300.00	
INSURANCE	4,800.00	4,872.00	4,872.00	4,900.00	5,000.00	98

09/27/12
14:09:01

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 31Aug2012

PAGE # 8

DESCRIPTION	2010 YEAR END	2011 YEAR END	2011 YTD FOR SAME TIME PERIOD	2012 YTD	ADOPTED BUDGET	PERCENT
WORKERS COMPENSATION	5,452.00	7,167.00	7,167.00	6,178.00	6,500.00	95
RENT	4,500.00	4,500.00	3,000.00	3,000.00	4,500.00	67
DUES AND SUBSCRIPTIONS						
TOTAL: PUBLIC TRANSIT	162,577.10	160,840.15	105,651.48	110,895.91	170,456.00	65
AIRPORT						
SALARIES	2,500.00	2,500.00			2,500.00	
PENSIONS	191.25	191.25			430.00	
GAS	21,660.93	22,432.86	8,226.23	18,975.04	14,000.00	136
OPERATING SUPPLIES	5,177.59	3,668.73	2,560.64	2,571.34	3,500.00	73
BUILDING MAINTENANCE & SUPPL	4,876.52	9,329.11	5,885.74	4,732.29	5,000.00	95
MANAGEMENT FEES	4,200.00	4,200.00	2,800.00	2,800.00	4,500.00	62
CONTRACTED SERVICES	2,500.00			504.00		
TELEPHONE	828.01	842.28	560.87	573.37	900.00	64
INSURANCE	4,260.00	4,297.00	4,297.00	4,600.00	4,400.00	105
UTILITIES	9,014.61	9,989.20	5,799.64	5,275.74	9,200.00	57
HEATING COST	878.24	724.52	614.21	346.58	1,200.00	29
TOTAL: AIRPORT	56,087.15	58,174.95	30,744.33	40,378.36	45,630.00	88
TRANSFERS						
TRANSFER TO LIBRARY FUND					20,000.00	
TRANSFER TO FIRE DEPT BOND FND						
TRANS TO CAPITAL OUTLAY FUND	348,600.00	350,000.00	10,000.00	2,648.45	350,000.00	
TRANS TO GOLF CLUB FUND		10,000.00				
TRANSFER TO CONCRETE PROJECTS	15,000.00	15,000.00			15,000.00	
TRANS TO STORM WATER FUND	10,000.00	10,000.00			10,000.00	
TRANS TO FIRE RELIEF FUND	30,658.00	37,255.00	6,000.00	1,000.00	34,337.00	3
TRANS TO OTHER FUNDS						
TRANS TO CIVIC CENTER	26,000.04	26,000.04	17,333.36	17,333.36	26,000.00	67
TOTAL GENERAL FUND EXPENDITURES	3,038,866.00	3,112,358.35	1,821,303.24	1,810,680.60	3,201,309.00	57
TOTAL REVENUES LESS EXPENDITURES	73,359.95	145,116.90	(180,427.45)	28,593.31	55,598.00	51

09/27/12
14:09:01

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 31Aug2012

DESCRIPTION	2010 YEAR END	2011 YEAR END	2011 YTD FOR SAME TIME PERIOD	2012 YTD	ADOPTED BUDGET	PERCENT
LIBRARY FUND						
TAXES	84,353.05	94,470.79	49,242.79	62,846.13	116,311.00	54
INTEREST EARNINGS					100.00	
RENTALS	80.00					
DONATIONS	25.00	4,000.00		1,115.00		
BUILDING DONATIONS						
SALE OF PROPERTY						
REFUNDS & REIMBURSEMENTS	2,138.78	1,776.97	746.56	1,124.76	2,000.00	56
TRANSFER FROM GENERAL FUND					20,000.00	
TRANSFER FROM OTHER FUNDS	450.00	450.00			460.00	
TOTAL LIBRARY FUND REVENUES	87,046.83	100,697.76	49,989.35	65,085.89	138,871.00	47
EXPENDITURES						
OFFICE & OPERATING SUPPLIES	1,522.78	2,226.72	1,372.61	783.57	5,000.00	16
EQUIPMENT REPAIRS					500.00	
BUILDING MAINTENANCE & SUPPL	5,144.06	5,992.98	2,981.73	3,072.38	5,500.00	56
BUILDING REPAIRS CONTRACTED						
MANAGEMENT FEES-PIONEERLAND	67,671.00	72,671.00	54,503.25	54,503.25	72,671.00	75
CONTRACTED SERV - CLEANING	4,200.00	4,200.00	2,800.00	2,800.00	5,000.00	56
TELEPHONE	909.75	893.73	593.24	622.83	950.00	66
TRAVEL				175.00	750.00	23
INSURANCE	2,300.00	2,440.00	2,440.00	2,900.00	2,500.00	116
UTILITIES	6,252.92	4,904.10	3,478.54	3,366.82	6,100.00	55
HEATING COST	1,790.71	1,768.60	1,386.72	653.83	1,900.00	34
CAPITAL OUTLAY					35,000.00	
CAPITAL OUTLAY - BOOKS	3,054.77	3,000.00	3,000.00	3,000.00	3,000.00	100
TOTAL LIBRARY FUND EXPENDITURES	92,845.99	98,097.13	72,556.09	71,877.68	138,871.00	52
TOTAL REVENUES LESS EXPENDITURES	(5,799.16)	2,600.63	(22,566.74)	(6,791.79)		

09/27/12
14:09:01

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 31Aug2012

PAGE # 10

DESCRIPTION	2010 YEAR END	2011 YEAR END	2011 YTD FOR SAME TIME PERIOD	2012 YTD	ADOPTED BUDGET	PERCENT
*** WATER FUND ***						
SALE OF SERVICE	328,845.42	458,536.28	306,230.76	394,983.35	540,000.00	73
CONNECTION FEES	500.00				250.00	
FIRE SERVICE FEE	10,000.00	10,000.00	6,666.65	6,666.65	10,000.00	67
REFUNDS & REIMBURSEMENTS	5,674.46	8,820.82	7,957.90	3,414.72	4,000.00	85
TOTAL REVENUES	345,019.88	477,357.10	320,855.31	405,064.72	554,250.00	73
EXPENDITURES						
SALARIES	95,477.11	97,494.60	63,658.52	62,463.55	100,000.00	62
EARNED BENEFITS	856.37	(845.18)			1,200.00	
FRINGE BENEFITS	33,006.20	36,233.81	25,260.31	22,341.70	36,360.00	61
OFFICE SUPPLIES	769.45	560.69	503.95	64.00	1,000.00	6
CHEMICALS & CHEMICAL SUPPLIES	5,561.92	7,989.64	5,928.25	7,104.53	7,000.00	101
GAS & OIL	3,663.88	3,644.10	2,613.59	2,373.97	3,700.00	64
OPERATING SUPPLIES	3,560.53	5,489.76	3,077.97	1,708.02	4,500.00	38
LABORATORY AND TESTING	2,234.80	1,099.43	696.82	2,493.11	2,000.00	125
EQUIPMENT REPAIR & MAINTENANCE	7,909.50	754.09	483.34	2,254.31	6,000.00	38
MAINTAIN SYSTEM	40,870.69	41,301.77	16,993.38	14,719.36	31,000.00	47
BUILDING REPAIR & MAINTENANCE	17,191.30	2,845.05	2,589.99	869.95	2,000.00	43
MANAGEMENT FEES	34,920.00	35,618.00	23,745.20	24,220.00	36,330.00	67
TELEPHONE	313.94	279.61	178.46	777.80	350.00	222
TRAVEL	1,503.59	594.49	432.95	282.77	1,500.00	19
TRAINING	997.73	1,080.35	630.25	628.26	1,000.00	63
MARKETING		2,695.33	2,175.33	385.99	1,000.00	39
INSURANCE	10,170.00	10,342.00	6,894.80	7,179.40	11,000.00	65
WORK COMP INSURANCE	4,856.00	6,501.00	4,854.00	3,160.00	5,500.00	57
ELECTRIC UTILITIES	43,795.69	40,628.79	30,126.61	21,378.55	45,000.00	48
DEPRECIATION	98,605.63	100,088.73	61,597.66	66,047.45	93,000.00	71
MISCELLANEOUS	3,542.39	4,702.55	3,511.94	3,191.99	4,000.00	80
INTERDEPARTMENTAL CHARGES	12,375.00	12,375.00	8,250.00	8,250.00	12,375.00	67
TOTAL EXPENDITURES	422,181.72	411,473.61	264,203.32	251,894.71	405,815.00	62
OPERATING PROFIT/(LOSS)	(77,161.84)	65,883.49	56,651.99	153,170.01	148,435.00	103

09/27/12
14:09:01

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 31Aug2012

PAGE # 11

DESCRIPTION	2010 YEAR END	2011 YEAR END	2011 YTD FOR SAME TIME PERIOD	2012 YTD	ADOPTED BUDGET	PERCENT
OTHER INCOME & EXPENSE						
INTEREST INCOME	11,497.51	6,419.80	3,746.86	7,423.84	9,000.00	82
CONTRIBUTED CAPITAL DEPRECIAT'N	(1,784.00)					
GAIN/LOSS ON FIXED ASSET SALE	(16,690.31)	(14,811.37)	(8,930.79)	(38,821.95)	(50,700.00)	77
INTEREST EXPENSE						
GRANTS & CONTRIBUTED CAPITAL						
NET INCOME/(LOSS)	<u>(84,138.64)</u>	<u>57,491.92</u>	<u>51,468.06</u>	<u>121,771.90</u>	<u>106,735.00</u>	114

09/27/12
14:09:01

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 31Aug2012

PAGE # 12

DESCRIPTION	2010 YEAR END	2011 YEAR END	2011 YTD FOR SAME TIME PERIOD	2012 YTD	ADOPTED BUDGET	PERCENT
*** SEWER FUND ***						
SALE OF SERVICE	738,633.77	756,800.39	502,417.92	484,981.42	760,000.00	64
CONNECTION FEES	2,000.00				2,000.00	
REFUNDS & REIMBURSEMENTS	1,994.86	8,466.46	4,825.21	2,056.98	2,000.00	103
TOTAL REVENUES	742,628.63	765,266.85	507,243.13	487,038.40	764,000.00	64
EXPENDITURES						
SALARIES	6,733.88	15,097.19	5,710.61	3,581.07	13,000.00	28
EARNED BENEFITS	1,202.24	1,739.99				
FRINGE BENEFITS	2,151.03	8,323.96	5,236.74	1,221.80	4,700.00	26
OFFICE SUPPLIES	254.53	135.94	118.90		300.00	
CHEMICALS & CHEMICAL SUPPLIES						
GAS & OIL	1,471.95	2,280.98	1,392.18	729.02	2,000.00	36
OPERATING SUPPLIES	465.01	561.96	477.29	261.33	500.00	52
LABORATORY AND TESTING		8.85				
CONTRACTED SERVICES-TESTING						
EQUIPMENT REPAIR & MAINTENANCE	21,380.56	6,740.96	6,500.72	2,429.44	5,500.00	44
MAINTAIN SYSTEM	18,584.47	22,102.80	9,993.18	9,179.30	22,000.00	42
BUILDING REPAIR & MAINTENANCE	750.40	1,114.02	988.75	6,350.29	1,000.00	635
CONTRACTED OPERATIONS	250,440.00	273,652.00	187,792.00	195,112.00	276,400.00	71
MANAGEMENT FEES	45,336.00	46,242.00	30,828.00	31,444.00	47,166.00	67
TELEPHONE	313.91	279.57	178.44	163.61	400.00	41
TRAVEL	748.39	19.69	19.69	234.46	500.00	47
TRAINING	133.33	252.54	100.00	172.50	400.00	43
INSURANCE	15,868.00	16,282.00	10,854.80	11,112.60	17,000.00	65
WORK COMP INSURANCE	406.00	299.00	299.00	527.00		
ELECTRIC UTILITIES	33,684.53	36,269.36	25,701.02	24,801.29	36,000.00	69
HEAT	5,956.55	5,835.89	4,500.89	2,519.18	6,000.00	42
DEPRECIATION	316,883.23	305,737.51	201,342.42	206,535.21	300,000.00	69
MISCELLANEOUS	4,801.06	4,686.48	3,075.26	1,905.62	5,200.00	37
INTERDEPARTMENTAL CHARGES	21,360.00	21,360.00	14,240.00	14,240.00	21,360.00	67
TOTAL EXPENDITURES	748,925.07	769,022.69	509,349.89	512,519.72	759,426.00	67
OPERATING PROFIT/(LOSS)	(6,296.44)	(3,755.84)	(2,106.76)	(25,481.32)	4,574.00	(557)

09/27/12
14:09:01

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 31Aug2012

PAGE # 13

DESCRIPTION	2010 YEAR END	2011 YEAR END	2011 YTD FOR SAME TIME PERIOD	2012 YTD	ADOPTED BUDGET	PERCENT
OTHER INCOME & EXPENSE						
SPECIAL ASSESSMENTS						
INTEREST INCOME	13,997.59	12,236.46	9,146.40	5,086.40	12,000.00	42
CONTRIBUTED CAPITAL DEPRECIAT'N						
INTEREST EXPENSE	(81,549.90)	(76,783.89)	(49,398.14)	(46,362.50)	(72,000.00)	64
GAIN/LOSS ON DISPOSAL OF ASSET						
GRANTS & CONTRIBUTED CAPITAL	18,416.67					
NET INCOME/(LOSS)	<u>(55,432.08)</u>	<u>(68,303.27)</u>	<u>(42,358.50)</u>	<u>(66,757.42)</u>	<u>(55,426.00)</u>	120

09/27/12
14:09:01

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 31Aug2012

PAGE # 14

DESCRIPTION	2010 YEAR END	2011 YEAR END	2011 YTD FOR SAME TIME PERIOD	2012 YTD	ADOPTED BUDGET	PERCENT
*** GARBAGE COLLECTION FUND ***						
REVENUES						
SALE OF GARBAGE TAGS	4,395.99	4,080.72	2,728.62	2,213.41	4,000.00	55
GARBAGE BILLINGS	163,530.20	162,484.58	108,577.84	107,795.98	163,000.00	66
OTHER REVENUE	202.15	279.39	279.39	344.81	200.00	172
TOTAL REVENUES	168,128.34	166,844.69	111,585.85	110,354.20	167,200.00	66
EXPENDITURES						
OPERATING SUPPLIES	914.45	1,265.42	1,265.42	862.98	1,200.00	72
MANAGEMENT FEES	8,005.00	8,166.00	5,350.16	5,552.00	8,328.00	67
CONTRACTED GARBAGE PICKUP	104,167.92	103,944.00	69,296.00	69,296.00	114,000.00	61
REFUSE DISPOSAL	45,578.40	44,606.40	29,712.00	29,093.60	48,000.00	61
UNCOLLECTABLE ACCOUNTS	899.74	607.35			1,000.00	
TOTAL EXPENDITURES	159,565.51	158,589.17	105,623.58	104,804.58	172,528.00	61
OPERATING PROFIT/(LOSS)	8,562.83	8,255.52	5,962.27	5,549.62	(5,328.00)	(104)
INTEREST INCOME	1,824.43	2,039.60	1,340.63	1,470.96	1,900.00	77
NET INCOME/(LOSS)	10,387.26	10,295.12	7,302.90	7,020.58	(3,428.00)	(205)

09/27/12
14:09:01

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 31Aug2012

DESCRIPTION	2010 YEAR END	2011 YEAR END	2011 YTD FOR SAME TIME PERIOD	2012 YTD	ADOPTED BUDGET	PERCENT
*** ELECTRIC FUND ***						
REVENUES						
SALE OF SERVICE	3,237,616.40	3,268,994.73	2,265,661.28	2,171,984.09	3,361,000.00	65
MISCELLANEOUS	38,966.50	46,313.00	25,401.01	38,638.72	46,000.00	84
ADMINISTRATIVE SERVICES	11,999.99	12,000.01	8,000.07	8,000.07	12,000.00	67
INTERDEPARTMENTAL CHARGES	33,735.00	33,735.00	22,490.00	22,490.00	33,735.00	67
REFUNDS AND REIMBURSEMENTS	45,644.59	83,799.90	77,862.93	31,412.17	20,000.00	157
CONSERVATION REBATES	29,534.11	22,140.50	11,983.50	32,202.99	25,000.00	129
GENERATION CAPACITY REVENUE	44,352.00	45,730.00	29,876.00	31,924.00	46,800.00	68
DEDICATED CAPACITY REVENUE	300,000.00	306,000.00	204,000.00	206,100.00	309,000.00	67
GENERATION SALES	9,334.95	13,929.00	10,753.22	9,171.12	10,000.00	92
BACKUP POWER AGREEMENT	519,622.95	434,894.95	253,521.21	264,718.04	420,000.00	63
TOTAL REVENUES	4,270,806.49	4,267,537.09	2,909,549.22	2,816,641.20	4,283,535.00	66
EXPENDITURES						
ADMINISTRATION						
SALARIES	75,287.45	79,655.27	49,505.08	52,300.21	75,150.00	70
EARNED BENEFITS	7,616.21	(4,417.09)			3,000.00	
FRINGE BENEFITS	30,063.92	46,082.51	34,329.80	21,016.66	32,420.00	65
OFFICE SUPPLIES	5,646.24	6,359.89	3,632.54	6,112.68	6,000.00	102
POSTAGE	2,456.25	2,756.05	2,700.05	3,121.34	3,000.00	104
GAS	193.12	353.66	295.46	94.66	300.00	32
MANAGEMENT FEES	157,085.00	160,226.00	106,817.20	108,953.20	163,430.00	67
CONTRACTED SERVICES	8,139.35	14,069.22	13,683.72	1,745.68	15,000.00	12
DATA PROCESSING SERVICES	23,906.11	22,349.10	19,592.78	22,974.27	25,000.00	92
BILL PRINT SERVICES	12,502.79	11,152.15	7,408.29	7,452.11	12,000.00	62
TELEPHONE	8,656.13	9,110.10	6,166.86	5,969.84	9,000.00	66
TRAVEL EXPENSE	1,265.90	2,534.59	1,879.04	1,707.20	2,000.00	85
TRAINING & INSTRUCTION	754.00	707.50	707.50	678.04	1,400.00	48
MARKETING	8,307.34	13,726.17	5,913.50	4,962.79	10,000.00	50
INSURANCE	21,710.00	21,938.00	14,872.40	15,381.00	24,000.00	64
DEPRECIATION	473,334.93	471,018.92	291,230.96	310,215.77	450,000.00	69
MISCELLANEOUS	25,218.80	14,620.31	3,872.96	6,733.88	5,000.00	135
BAD DEBTS	15,794.60	11,497.29			12,000.00	
DUES & SUBSCRIPTIONS	5,534.67	5,372.00	5,147.00	5,563.00	6,000.00	93
LOAD MANAGEMENT/CONSERVATION	36,772.20	35,279.23	17,938.65	43,328.62	51,000.00	85
TOTAL ADMINISTRATION	920,245.01	924,390.87	585,693.79	618,310.95	905,700.00	68

09/27/12
14:09:01

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 31Aug2012

PAGE # 16

DESCRIPTION	2010 YEAR END	2011 YEAR END	2011 YTD FOR SAME TIME PERIOD	2012 YTD	ADOPTED BUDGET	PERCENT
POWER PRODUCTION						
GAS & OIL	6,005.00	24,316.40	24,316.40	43,185.00	20,000.00	216
OPERATING SUPPLIES	1,748.78	1,093.60	285.01	218.30	2,000.00	11
EQUIPMENT REPAIR & MAINTENANCE	44,033.47	34,831.97	23,222.29	41,889.20	36,000.00	116
BUILDING REPAIR & MAINT	505.04	4,094.51	687.97	2,033.03	2,000.00	102
CONTRACTED SERVICES	1,918.00	8,620.35	174.00	11,759.50	3,000.00	392
UTILITIES	32,493.92	34,742.22	26,609.11	21,541.16	35,000.00	62
MISCELLANEOUS	160.32	758.19	126.40	2,102.49	500.00	420
TOTAL POWER PRODUCTION	86,864.53	108,457.24	75,421.18	122,728.68	98,500.00	125
DISTRIBUTION						
GAS & OIL	8,325.02	10,440.98	7,314.68	7,058.47	8,000.00	88
OPERATING SUPPLIES	22,927.13	9,314.28	6,941.90	10,586.04	12,000.00	88
EQUIPMENT REPAIRS & MAINT	9,658.64	17,015.82	14,100.13	16,148.82	20,400.00	79
MAINTAIN SYSTEM	41,409.46	41,178.90	1,257.86	9,655.06	30,000.00	32
MAINTAIN STREET LIGHTS	29,808.06	40,703.15	13,049.25	1,231.25	15,000.00	8
BUILDING REPAIR & MAINTENANCE	8,952.08	4,291.59	3,895.06	1,471.55	5,000.00	29
PURCHASED POWER	1,589,950.48	1,587,071.12	1,103,201.56	1,098,154.66	1,613,000.00	68
WHEELING	303,747.73	286,004.81	188,754.65	199,537.80	285,000.00	70
BACKUP POWER AGREEMENT COSTS	303,094.70	264,728.10	168,602.00	138,906.34	240,000.00	58
MISSOURI RIVER CONTRACT	514,295.53	512,798.98	344,204.54	311,138.88	520,000.00	60
TELEPHONE	1,247.15	1,070.80	637.28	767.96	1,300.00	59
TRAVEL EXPENSE	647.93	317.50	251.88	516.66	500.00	103
TRAINING	648.34	831.29	678.75	1,483.00	1,000.00	148
ELECTRIC UTILITIES	13,643.58	14,749.71	10,263.88	8,380.72	14,000.00	60
HEAT	2,493.08	2,277.12	2,214.32	1,200.24	3,000.00	40
MISCELLANEOUS	342.72			500.00	500.00	
TOTAL DISTRIBUTION	2,851,191.63	2,792,794.15	1,865,367.74	1,806,237.45	2,768,700.00	65
GRAND TOTAL EXPENSES	3,858,301.17	3,825,642.26	2,526,482.71	2,547,277.08	3,772,900.00	68
OPERATING PROFIT/(LOSS)	412,505.32	441,894.83	383,066.51	269,364.12	510,635.00	53

09/27/12
14:09:01

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 31Aug2012

PAGE # 17

DESCRIPTION	2010 YEAR END	2011 YEAR END	2011 YTD FOR SAME TIME PERIOD	2012 YTD	ADOPTED BUDGET	PERCENT
	-----	-----	-----	-----	-----	-----
OTHER INCOME & EXPENSE						
INTEREST INCOME	75,786.12	90,395.99	49,938.07	38,474.22	80,000.00	48
UNREALIZED GAIN (LOSS) ON INVS	(7,852.26)	(17,435.53)				
INTEREST EXPENSE	(304,030.79)	(293,147.97)	(130,726.44)	(126,078.00)	(281,000.00)	45
GAIN/LOSS ON DISPOSAL/ASSET	7,161.32					
SALE OF PROPERTY						
PRIOR PERIOD ADJUSTMENT						
NET INCOME/(LOSS)	<u>183,569.71</u>	<u>221,707.32</u>	<u>302,278.14</u>	<u>181,760.34</u>	<u>309,635.00</u>	59
*** SALE OF SERVICE BREAKDOWN ***						
RESIDENTIAL LIGHTING	1,334,799.16	1,343,963.84	951,827.65	898,991.14	1,400,000.00	64
INTERRUPTIBLE SERVICE	86,553.63	84,802.30	64,711.03	47,852.57	90,000.00	53
MUNICIPAL SERVICE	223,413.35	230,128.54	163,835.54	138,571.41	235,000.00	59
COMMERCIAL LIGHTING	368,610.67	351,723.68	245,100.04	242,605.94	360,000.00	67
INDUSTRIAL SERVICE	1,130,207.00	1,169,106.14	781,764.62	787,369.95	1,180,000.00	67
STREET LIGHTING & SECURITY LIGHTS	94,032.59	89,270.23	58,422.40	56,593.08	96,000.00	59
TOTAL SALES OF SERVICE	<u>3,237,616.40</u>	<u>3,268,994.73</u>	<u>2,265,661.28</u>	<u>2,171,984.09</u>	<u>3,361,000.00</u>	65

09/27/12
14:09:01

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 31Aug2012

PAGE # 18

DESCRIPTION	2010 YEAR END	2011 YEAR END	2011 YTD FOR SAME TIME PERIOD	2012 YTD	ADOPTED BUDGET	PERCENT
*** LIQUOR FUND ***						
REVENUES						
SALES	989,214.11	986,760.86	625,722.84	705,093.75	999,000.00	71
COST OF SALES	664,809.65	665,036.81	427,652.46	464,408.59	675,010.00	69
GROSS PROFIT	324,404.46	321,724.05	198,070.38	240,685.16	323,990.00	74
RENTAL INCOME	3,000.00	14,961.80	7,548.80	13,254.80	14,400.00	92
MACHINE COMMISSIONS	1,135.00	1,123.16	666.33	1,057.55	1,000.00	106
MISCELLANEOUS INCOME	700.25	424.73	269.23	890.00	1,000.00	89
TOTAL GROSS PROFIT	329,239.71	338,233.74	206,554.74	255,887.51	340,390.00	75
EXPENDITURES						
SALARIES	130,448.25	128,582.33	82,299.21	82,873.98	107,200.00	77
FRINGE BENEFITS	51,349.36	43,626.19	30,676.04	24,324.88	38,725.00	63
OFFICE SUPPLIES	628.67	886.66	399.71	136.63	700.00	20
OPERATING SUPPLIES	6,310.37	5,775.67	3,675.59	3,676.44	6,000.00	61
BUILDING MAINTENANCE & SUPPLIES	12,774.52	7,794.09	5,059.26	6,580.88	9,000.00	73
MANAGEMENT FEES	23,195.00	23,658.00	15,772.00	16,086.80	24,130.00	67
CONTRACTED SERVICES - CLEANING	9,249.15	9,300.00	6,200.00	6,200.00	9,000.00	69
TELEPHONE EXPENSE	895.58	862.14	606.77	802.61	1,000.00	80
TRAVEL EXPENSE	413.00	345.00	345.00	447.43	600.00	75
TRAINING & INSTRUCTION	277.90	182.31	182.31	99.12	800.00	12
FREIGHT ON LIQUOR	3,698.85	3,626.85	2,613.20	2,881.95	4,000.00	72
ADVERTISING	15,800.02	17,198.03	10,539.22	10,200.36	18,000.00	57
INSURANCE	16,118.38	15,130.00	10,086.80	8,838.80	14,000.00	63
UTILITIES	13,899.86	13,417.04	8,852.12	9,394.76	14,000.00	67
HEATING COST	1,182.72	1,154.76	954.68	411.16	1,200.00	34
DEPRECIATION	23,577.48	10,147.32	6,764.88	6,764.88	8,840.00	77
MISCELLANEOUS	3,536.89	3,519.03	2,059.88	2,604.04	4,500.00	58
CREDIT CARD DISCOUNT	8,635.06	9,789.88	6,283.63	7,614.23	7,000.00	109
BAD DEBTS	195.48	940.98	725.79	796.39	200.00	398
LAUNDRY EXPENSE	1,112.63	1,021.53	679.65	932.83	1,200.00	78
TOTAL EXPENDITURES	323,299.17	296,957.81	194,775.74	191,668.17	270,095.00	71
OPERATING PROFIT/(LOSS)	5,940.54	41,275.93	11,779.00	64,219.34	70,295.00	91
INTEREST INCOME	305.29	150.69	83.48	147.19	150.00	98
GAIN/LOSS ON DISPOSAL/ASSET						
NET INCOME/(LOSS)	6,245.83	41,426.62	11,862.48	64,366.53	70,445.00	91

09/27/12
14:09:01

CITY OF BENSON
BUDGET REPORT
FOR MONTH ENDED 31Aug2012

PAGE # 19

DESCRIPTION	2010 YEAR END	2011 YEAR END	2011 YTD FOR SAME TIME PERIOD	2012 YTD	ADOPTED BUDGET	PERCENT
*** LIQUOR SALES ANALYSIS ***						
OFF SALE LIQUOR & WINE SALES	304,775.18	307,890.82	190,312.26	213,608.22	310,000.00	69
COST OF SALES	(218,786.37)	(217,066.35)	(134,664.70)	(150,190.13)	(221,960.00)	68
GROSS PROFIT	85,988.81	90,824.47	55,647.56	63,418.09	88,040.00	72
OFF SALE BEER SALES	516,225.40	519,870.68	341,233.85	359,581.17	525,000.00	68
COST OF SALES	(386,621.21)	(390,175.51)	(256,553.15)	(267,536.79)	(393,750.00)	68
GROSS PROFIT	129,604.19	129,695.17	84,680.70	92,044.38	131,250.00	70
ON SALE LIQUOR & WINE SALES	40,674.68	40,776.23	23,394.24	39,072.27	45,000.00	87
COST OF SALES	(5,970.21)	(5,866.98)	(3,526.21)	(6,007.86)	(6,300.00)	95
GROSS PROFIT	34,704.47	34,909.25	19,868.03	33,064.41	38,700.00	85
ON SALE BEER SALES	85,857.81	75,758.36	43,631.79	60,040.94	75,000.00	80
COST OF SALES	(22,991.96)	(21,173.10)	(12,540.40)	(15,992.61)	(21,000.00)	76
GROSS PROFIT	62,865.85	54,585.26	31,091.39	44,048.33	54,000.00	82
MISCELLANEOUS SALES	41,681.04	42,464.77	27,150.70	32,791.15	44,000.00	75
COST OF SALES	(30,439.90)	(30,754.87)	(20,368.00)	(24,681.20)	(32,000.00)	77
GROSS PROFIT	11,241.14	11,709.90	6,782.70	8,109.95	12,000.00	68
TOTAL SALES	989,214.11	986,760.86	625,722.84	705,093.75	999,000.00	71
TOTAL COST OF SALES	(664,809.65)	(665,036.81)	(427,652.46)	(464,408.59)	(675,010.00)	69
TOTAL GROSS PROFIT	324,404.46	321,724.05	198,070.38	240,685.16	323,990.00	74